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திரு. அ.சிவபாலசுந்தரன்
மாவட்ட செயலாளர்

Mr. A.Sivabalasundran
DISTRICT SECRETARY



දිස්ත්‍රික් ලේකම් කාර්යාලය, යාපනය
மாவட்ட செயலகம், யாழ்ப்பாணம்
DISTRICT SECRETARIAT, JAFFNA

**PERFORMANCE
REPORT
JAFFNA
DISTRICT
2022**

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1. Institutional Profile / Executive Summary

1.1 Introduction

The Jaffna District Secretariat is having easy administrative structure by the inclusion of the administrative activities of the Jaffna District, the capital of Northern Province into four major geographical zones namely Valikamam, Vadamaradchi, Thenmaradchi and Islands and by further dividing them into 15 Divisional Secretariat divisions.

1.2 Vision and Mission, Objectives of the Institution

❖ VISION

Offering excellent, efficient and effective services through the district administration by utilizing modern technical strategies.

❖ MISSION

Promoting the socio-economic development of the people in the district, divisional and rural levels and protecting their unique aesthetic, cultural and traditional values by adopting state policies via

the optimal utilization of resources received.

❖ Objectives of the Institution

- Introducing innovation
- Providing efficient services
- Upgrading the life standard of rural people
- Preserving the cultural and traditional values
- Preparing self-guarding or protective measures against the natural disasters
- Coordination activities in divisional and rural levels

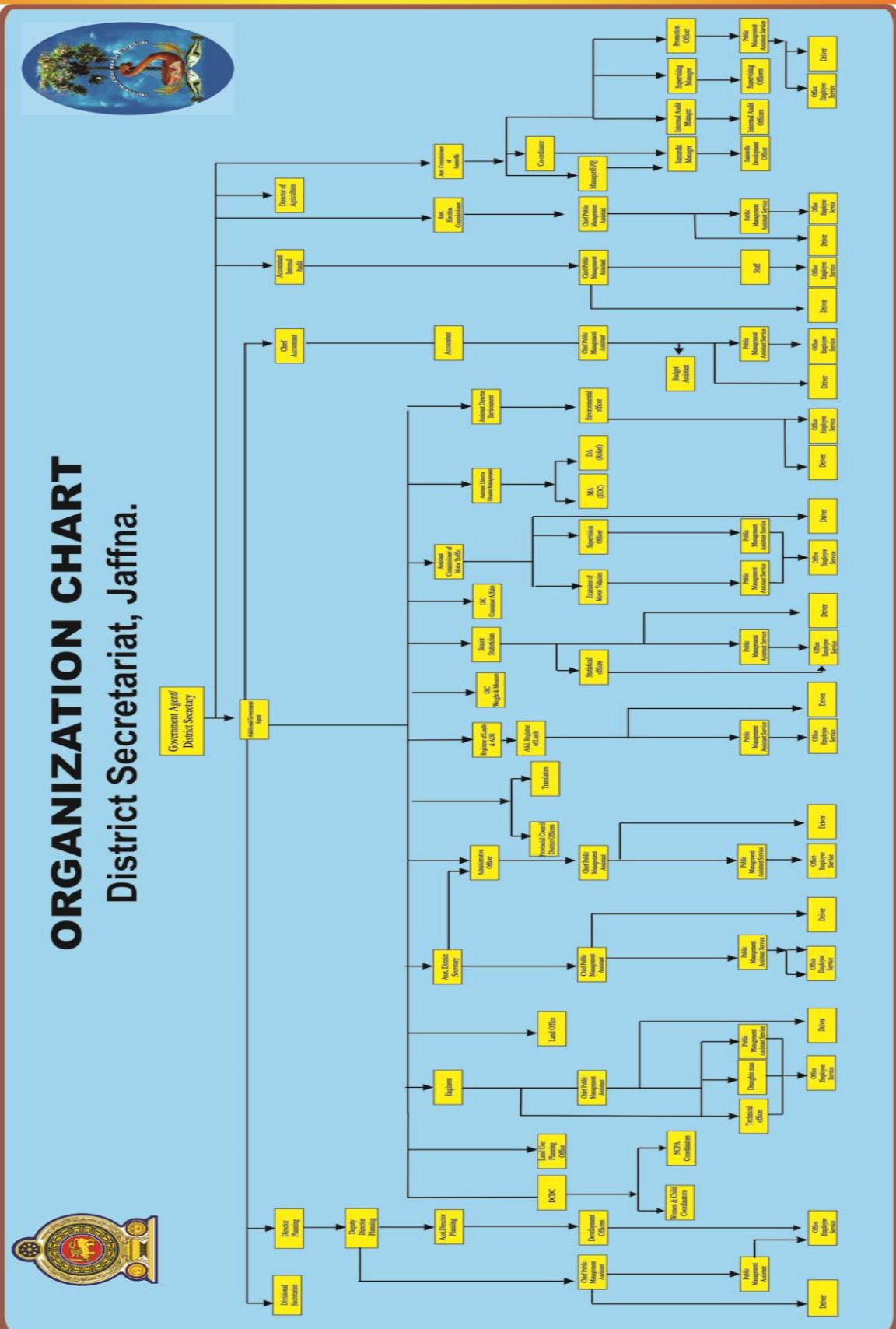
resources and planning the development plans.

- While assisting the rural level people for their education and health, uplifting the life standard of those who are under the poverty line by providing reliefs and livelihood assistances.
- Ensuring to provide pure public services at the rural, divisional and district levels that accomplishing the birth, marriage and death registrations without delays.
- By forming committees at the rural levels by the Disaster Management Service Unit, rendering immediate disaster relief services instantly.

1.3 Key Functions

- Arranging computer networks for the District Secretariat and Divisional Secretariats. Introducing the internal and external networking systems.
- Providing trainings required for the posts of Government Officers.
- In view of promoting the local producers of the Jaffna District, enabling them to obtain the financial benefits and physical
- In order to preserve the cultural and traditional values conducting the cultural festivals timely.
- Coordination of election affairs.





1.5 Divisional Secretariats of the District Secretariat

S.N	Name of the Division
01	Divisional Secretariat - Delft
02	Divisional Secretariat - Velanai
03	Divisional Secretariat - Kayts
04	Divisional Secretariat - Karainagar
05	Divisional Secretariat - Jaffna
06	Divisional Secretariat - Nallur
07	Divisional Secretariat – Sandilipai

08	Divisional Secretariat - Chankanai
09	Divisional Secretariat - Uduvil
10	Divisional Secretariat - Tellippalai
11	Divisional Secretariat - Kopay
12	Divisional Secretariat - Chavakachcheri
13	Divisional Secretariat - Karaveddy
14	Divisional Secretariat – Point Pedro
15	Divisional Secretariat – Maruthankerny

1.6 Basic Statistical Information of the District

Name of the District	Jaffna	Number of the Office of Land Registrars	02
Province	Northern Province	Registrar of Marriages, Births and Deaths	34
Extent of Whole Area	1,025 sq.km	Additional Registrar of Marriages	09
Population	627,861	Medical Registrar of Births and Deaths	02
Females	322,454	Registrar of Muslim Marriages	01
Males	305,407	Schools (National)	08
Number of Voters	480,990	Schools (Provincial)	439
Number of Polling Stations	508	Schools (Private)	06
Number of Polling Divisions	10	Teaching Hospital	01
Number of Divisional Secretariats	15	Base Hospital	03
Number of Grama Niladhari Divisions	435	Divisional Hospital	23
Number of Villages	1,453	Primary Medical Care Unit	17
Municipal Councils	01	Number of the Officers of District Secretariat	223
Urban Councils	03	Number of the Officers of Divisional Secretariats	2530
Pradeshiya Sabah	13	Number of the “Nilasewana” Offices Established	20
Number of the Member of Parliament	07		
Number of the Member of Provincial Council	Nil		
Number of Families	206,574		
Number of Housing Units	148,228		



2. Progress and Future Outlook from the Government Agent



It is my great pleasure to publish the “Annual Performance and Accounts Report of 2022”, which discloses the activities of the District Secretariat, Jaffna performed during the year 2022 in view of uplifting the socio, economic and infrastructural developments using several financial sources based on the daily requirements, state policies and parliamentary opinions in consideration of all the aspects of social importance of the year 2022. Moreover, it holds a substantial role in achieving the regional and national development by enabling a connection in strengthening the economy, community and environment in between the rural and urban sectors.

The Sustainable Development Goals (SDGs) stand out as a part and summary of the long-term traditions and customs of the nation. Remarkably, as cited in the state policies, the goals of

the development agenda of Sri Lanka are reflected in certain extent in the development of the Jaffna District.

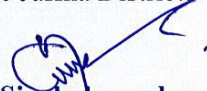
In view of achieving the Sustainable Development Goals, out of the allocations received under the divisional development programmes, Rs. 233.178 Million for 468 projects of the Rural Development Programme (03 Million), Rs. 9.997 Million for 23 projects of the Local Government Development Programme (04 Million), Rs. 17.723 Million for 198 projects of the Decentralized Capital Budget and Rs. 11.478 Million for 05 projects of the Rural Livelihood Development Programme have been spent.

Especially, I would like to mention, that several development projects including the enhancement of water and sanitation and other infrastructure development projects are implemented successfully at the Divisional Secretariat levels. Besides, fisheries infrastructure facilities for the fisheries society of Jaffna District, continuation works of the infrastructure facilities of the Economic Centre established at Madduvil Village of the

Chavakachcheri Divisional Secretariat Division, Agricultural Value Chain Promotion Projects and Livelihood Development Programmes, etc. as well have been implemented.

Moreover, I would like to specify that the development programmes have been accomplished while encountering more challenging situation in the Jaffna District. The remarkable challenge encountered is the requirement of additional resources due to sudden price escalation of materials. Also, I would like to explore and motivate towards the future development with boosted and effective participations of all stakeholders of the Jaffna district.

I am pleased to publish the Annual Performance and Accounts Report 2022 of the Jaffna District which compiles the achievements of various development programmes related to the fields of agriculture, fisheries, industry, education, health, culture, transport and tourism during the year 2022 in the Jaffna District.


A. Sivabalasundaram
Government Agent /
District Secretary
District of Jaffna

A. Sivabalasundaram
District Secretary/Government Agent
Jaffna District



Special Achievements in District Level

- Administrative block building for Nallur Divisional Secretariat was constructed. Efficient Public services are delivering by this project.
- School Playground of Jaffna Central College has been renovated. Through this project, Sports activities are encouraged.
- Nourished food packets for delivered for pregnant Mothers and Morning meals are delivered for the primary school children to reduce malnutrition.

- 16 Numbers of Saubhagya Production Villages are established. Agricultural products and Industrial products are being exported within the country and a few foreign countries by this project.

Challenges

- Fluctuations in the prices of goods and the pressure of instability.
- Lack of technological skills.
- Lack of modern technologies and the preservation facilities.
- Price fluctuation of the agricultural products.
- Lack of transportation facilities.

Future Goals

- Promote agricultural domestic production and ensure sustainable growth of people oriented economy.
- Strengthening Cultural Values and Traditions.
- Promote enterprise with high value addition and encourage enterprises with available local raw materials.
- Increase deep sea fishing and fish production.
- Sustainable usage of the natural resources.
- Increased wealth creation with increased employment and living standards.
- Eradication of Poverty.


A. Sivabalasundran,
Government Agent /
District Secretary,
Jaffna District.

A. Sivabalasundran
District Secretary / Government Age.
Jaffna District



3. Overall Financial Performance for the Year Ended 31st December 2022

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31st December 2022					ACA - F
Budget 2022	Note	Actual			
Rs.		2022 Rs.	2021 Rs.		
-	Revenue Receipts	-	-		
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
-	Total Revenue Receipts (A)	-	-		
-	Non Revenue Receipts	-	-		
-	Treasury Imprests	4,051,112,000	5,436,138,000	ACA-3	
-	Deposits	413,643,877	452,458,625	ACA-4	
-	Advance Accounts	59,824,723	58,792,946	ACA-5	
-	Other Main Ledger Receipts	-	-		
-	Total Non Revenue Receipts (B)	4,524,580,599	5,947,389,571		
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	4,524,580,599	5,947,389,571		
	Remittance to the Treasury (D)	66,500,000	-		
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	4,458,080,599	5,947,389,571		
	Less: Expenditure				
-	Recurrent Expenditure				
1,094,970,000	Wages, Salaries & Other Employment Benefits	5	1,090,647,981	813,667,301	ACA-2(ii)
137,074,000	Other Goods & Services	6	136,881,930	118,079,092	
6,956,000	Subsidies, Grants and Transfers	7	6,823,889	342,648,275	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
1,239,000,000	Total Recurrent Expenditure (F)	1,234,353,800	1,274,394,668		
	Capital Expenditure				
20,000,000	Rehabilitation & Improvement of Capital Assets	10	19,996,417	20,099,503	ACA-2(ii)
12,000,000	Acquisition of Capital Assets	11	11,991,950	55,492,166	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
1,500,000	Capacity Building	14	1,470,458	2,076,323	
288,500,000	Other Capital Expenditure	15	288,148,907	-	
322,000,000	Total Capital Expenditure (G)	321,607,732	77,667,992		
	Deposit Payments	460,544,319	494,719,910	ACA-4	
	Advance Payments	69,995,609	32,398,403	ACA-5	
	Other Main Ledger Payments	-	-		
	Total Main Ledger Expenditure (H)	530,539,927	527,118,313		
	Total Expenditure I = (F+G+H)	2,086,501,460	1,879,180,973		

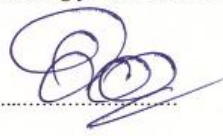


3.2 Statement of Financial Position

Statement of Financial Position As at 31st December 2022			
	Note	Actual 2022 Rs	Actual 2021 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,459,986,030	2,286,815,262
Financial Assets			
Advance Accounts	ACA-5/5(a)	178,863,192	168,194,666
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		2,638,849,222	2,455,009,928
Net Assets / Equity			
Net Worth to Treasury		98,574,230	41,005,261
Property, Plant & Equipment Reserve		2,459,986,030	2,286,815,262
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	80,288,963	127,189,405
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		2,638,849,222	2,455,009,928

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from to and Annexures to accounts presented in pages from to form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

 Chief Accounting Officer Name : Neel Bandara Hapuhinne Designation : Secretary Date : 20.02.2023	 Accounting Officer Name : A.Sivabalasundran Designation : District Secretary Date : 17.02.2023	 Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : N.S.R.Sivaruban Designation : Chief Accountant Date : 17.02.2023
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Neel Bandara Hapuhinne Secretary Ministry of Public Administration, Home Affairs, Provincial Councils & Local Government Home Affairs Division	A. Sivabalasundran District Secretary/Government Agent. Jaffna District	N.S.R. Sivaruban Chief Accountant, For Government Agent / District Secretary, District Secretariat, Jaffna.
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3.3 Statement of Cash Flows

		ACA-C	
Statement of Cash Flows for the Period ended 31st December 2022		Actual	
		2022 Rs.	2021 Rs.
Cash Flows from Operating Activities			
Total Tax Receipts		-	-
Fees, Fines, Penalties and Licenses		-	-
Profit		-	-
Non Revenue Receipts		-	-
Revenue Collected on behalf of Other Revenue Heads		234,920,023	187,432,319
Imprest Received		4,051,112,000	5,436,138,000
Recoveries from Advance		81,083,429	79,006,520
Deposit Received		413,643,877	452,458,625
Total Cash generated from Operations (A)		4,780,759,328	6,155,035,464
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments		1,090,647,981	931,407,513
Subsidies & Transfer Payments		143,705,819	342,648,275
Expenditure incurred on behalf of Other Heads		2,616,858,886	4,270,638,734
Imprest Settlement to Treasury		66,500,000	-
Advance Payments		90,417,547	54,149,620
Deposit Payments		460,544,319	494,719,910
Treasury Advance Malesiyan & Singapore Pension		454,044	-
Total Cash disbursed for Operations (B)		4,469,128,596	6,093,564,053
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)		311,630,732	61,471,411.90
Cash Flows from Investing Activities			
Interest		9,051,293	9,787,685
Dividends		-	-
Divestiture Proceeds & Sale of Physical Assets		925,707	6,408,895
Recoveries from On Lending		-	-
Total Cash generated from Investing Activities (D)		9,977,000	16,196,580
Less - Cash disbursed for:			
Purchase or Construction of Physical Assets & Acquisition of Other Investment		321,607,732	77,667,992
Total Cash disbursed for Investing Activities (E)		321,607,732	77,667,992
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)		(311,630,732)	(61,471,412)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)		-	-
Cash Flows from Financing Activities			
Local Borrowings		-	-
Foreign Borrowings		-	-
Grants Received		-	-
Total Cash generated from Financing Activities (H)		-	-
Less - Cash disbursed for:			
Repayment of Local Borrowings		-	-
Repayment of Foreign Borrowings		-	-
Total Cash disbursed for Financing Activities (I)		-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)		-	-
Net Movement in Cash (K) = (G) + (J)		-	-
Opening Cash Balance as at 01st January		-	-
Closing Cash Balance as at 31st December		-	-



3.4 Notes to the Financial Statements

Summary of Expenditure by Programme for the period ended 31st December 2022

ACA - 2

Expenditure Head No :264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	1,239,000,000	-	-	1,239,000,000	1,238,360,715	639,285
	(2) Capital	322,000,000	-	-	322,000,000	321,607,732	392,268
	Sub Total	1,561,000,000	-	-	1,561,000,000	1,559,968,447	1,031,553
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
Grand Total		1,561,000,000	-	-	1,561,000,000	1,559,968,447	1,031,553

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.
Chief Financial Officer / Chief Accountant / Director (Finance)/
Commissioner (Finance)
Date : 17.02.2023

Statement of Expenditure by Programme

ACA - 2(i)

Expenditure Head No : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2022
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Recurrent Expenditure											
Personal Emoluments											
1001 - Salaries & Wages	744,000,000		(10,030,000)	733,970,000	733,909,029						733,909,029
1002 - Overtime & Holiday Payments	17,000,000			17,000,000	16,872,852						16,872,852
1003 - Other Allowances	345,000,000		(1,000,000)	344,000,000	343,873,015						343,873,015
	1,106,000,000	-	(11,030,000)	1,094,970,000	1,094,654,896	-	-	-	-	-	1,094,654,896
Travelling Expenditure											
1101 - Domestic	10,000,000		(367,000)	9,633,000	9,602,208						9,602,208
1102 - Foreign											
	10,000,000	-	(367,000)	9,633,000	9,602,208	-	-	-	-	-	9,602,208
Supplies											
1201 - Stationery & Office Requisites	13,725,000		3,434,895	17,159,895	17,156,971						17,156,971
1202 - Fuel	17,800,000		3,349,000	21,149,000	21,146,250						21,146,250
1203 - Diets & Uniforms	725,000		(108,000)	617,000	616,000						616,000
	32,250,000	-	6,675,895	38,925,895	38,919,221	-	-	-	-	-	38,919,221
Maintenance Expenditure											
1301 - Vehicles	14,000,000		1,100,000	15,100,000	15,096,421						15,096,421
1302 - Plant and Machinery	4,000,000		1,100,000	5,100,000	5,098,130						5,098,130
1303 - Building and Structures	11,500,000		900,000	12,400,000	12,398,584						12,398,584
	29,500,000	-	3,100,000	32,600,000	32,593,136	-	-	-	-	-	32,593,136



ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2022
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Services											
1401 - Transport	150,000		(53,895)	96,105	96,105						96,105
1402 - Postal & Communication	9,500,000		936,000	10,436,000	10,432,234						10,432,234
1403 - Electricity & Water	22,000,000		(1,450,000)	20,550,000	20,436,700						20,436,700
1404 - Rents & Local Taxes	600,000		(167,000)	433,000	430,954						430,954
1409 - Other	22,000,000		2,400,000	24,400,000	24,371,372						24,371,372
	54,250,000	-	1,665,105	55,915,105	55,767,365	-	-	-	-	-	55,767,365
Transfers											
1501 - Welfare Programmes	2,500,000			2,500,000	2,386,828						2,386,828
1506 - Property Loan Interest to Public Servants	4,500,000		(44,000)	4,456,000	4,437,061						4,437,061
	7,000,000	-	(44,000)	6,956,000	6,823,889	-	-	-	-	-	6,823,889
Grand Total	1,239,000,000	-	-	1,239,000,000	1,238,360,715	-	-	-	-	-	1,238,360,715
Capital Expenditure											
Rehabilitation & Improvements of Capital Assets											
2001 - Building & Structures	10,000,000			10,000,000	9,999,965						9,999,965
2002 - Plant, Machinery & Equipment	3,000,000			3,000,000	2,998,996						2,998,996
2003 - Vehicles	7,000,000			7,000,000	6,997,456						6,997,456
	20,000,000	-	-	20,000,000	19,996,417	-	-	-	-	-	19,996,417

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2022
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Acquisition of Capital Assets											
2102 - Furniture & Office Equipment	5,000,000			5,000,000	4,998,108						4,998,108
2103 - Plant, Machinery & Equipment	3,000,000			3,000,000	2,999,379						2,999,379
2104 - Buildings & Structures	4,000,000			4,000,000	3,994,463						3,994,463
	12,000,000	-	-	12,000,000	11,991,950	-	-	-	-	-	11,991,950
Capacity Building											
2401 - Staff Training	1,500,000			1,500,000	1,470,458						1,470,458
	1,500,000	-	-	1,500,000	1,470,458	-	-	-	-	-	1,470,458
Other Capital Expenditure											
2509 - Other	288,500,000			288,500,000	288,148,907						288,148,907
	288,500,000	-	-	288,500,000	288,148,907	-	-	-	-	-	288,148,907
Grand Total	322,000,000	-	-	322,000,000	321,607,732	-	-	-	-	-	321,607,732
Total Recurrent & Capital Expenditure	1,561,000,000	-	-	1,561,000,000	1,559,968,447	-	-	-	-	-	1,559,968,447

*Only the relevant expenditure votes should be included.

N.S.R. Sivaruban
 Chief Accountant,
 for Government Agent / District Secretary,
 District Secretariat,
 Jaffna.
 Chief Financial Officer / Chief Accountant / Director (Finance) /
 Commissioner (Finance)
 Date : 17.02.2023



Statement of Expenditure for the period ended 31st December 2022											
ACA-2(ii)											
Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna											
Rs.											
Expenditure Code	Not e	Provisions				Expenditure			Net Effect		
		Fin anc e Cod e	Annual Budgetary Provision	Supple menta ry Estim ate Provis ion	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100
Recurrent Expenditure											
Programme (1)											
Prog./Proj./Sub proj./Object code/Item											
OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS											
Personal Emoluments											
1001 Salaries & Wages		11	744,000,000		(10,030,000)	733,970,000	733,909,029		733,909,029	60,971	0.01
1002 Overtime & Holiday Payments		11	17,000,000			17,000,000	16,872,852		16,872,852	127,148	0.75
1003 Other Allowances		11	345,000,000		(1,000,000)	344,000,000	339,866,100	4,006,915	343,873,015	126,985	0.04
Total			1,106,000,000	-	(11,030,000)	1,094,970,000	1,090,647,981	4,006,915	1,094,654,896	315,104	0.03
OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES											
Travelling Expenditure											
1101 Domestic		11	10,000,000		(367,000)	9,633,000	9,602,208		9,602,208	30,792	0.32
1102 Foreign						-	-		-	-	
Total (a)			10,000,000	-	(367,000)	9,633,000	9,602,208	-	9,602,208	30,792	0.32
Supplies											
1201 Stationery & Office Requisites		11	13,725,000		3,434,895	17,159,895	17,156,971		17,156,971	2,924	0.02
1202 Fuel		11	17,800,000		3,349,000	21,149,000	21,146,250		21,146,250	2,750	0.01
1203 Diets & Uniforms		11	725,000		(108,000)	617,000	616,000		616,000	1,000	0.16
Total (b)			32,250,000	-	6,675,895	38,925,895	38,919,221	-	38,919,221	6,674	0.02

Statement of Expenditure for the period ended 31st December 2022											
ACA-2(ii)											
Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna											
Rs.											
Expenditure Code	Not e	Provisions				Expenditure			Net Effect		
		Fin anc e Cod e	Annual Budgetary Provision	Supple menta ry Estim ate Provis ion	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100
Maintenance Expenditure											
1301 Vehicles		11	14,000,000		1,100,000	15,100,000	15,096,421		15,096,421	3,579	0.02
1302 Plant and machinery		11	4,000,000		1,100,000	5,100,000	5,098,130		5,098,130	1,870	0.04
1303 Building and Structures		11	11,500,000		900,000	12,400,000	12,398,584		12,398,584	1,416	0.01
Total (c)			29,500,000	-	3,100,000	32,600,000	32,593,136	-	32,593,136	6,864	0.02
Services											
1401 Transport		11	150,000		(53,895)	96,105	96,105		96,105	-	-
1402 Postal & Communication		11	9,500,000		936,000	10,436,000	10,432,234		10,432,234	3,766	0.04
1403 Electricity & Water		11	22,000,000		(1,450,000)	20,550,000	20,436,700		20,436,700	113,300	0.55
1404 Rents & Local Taxes		11	600,000		(167,000)	433,000	430,954		430,954	2,046	0.47
1409 Other		11	22,000,000		2,400,000	24,400,000	24,371,372		24,371,372	28,628	0.12
Total (d)			54,250,000	-	1,665,105	55,915,105	55,767,365	-	55,767,365	147,740	0.26
Total Expenditure on Other Goods & Services (a+b+c+d)			126,000,000	-	11,074,000	137,074,000	136,881,930	-	136,881,930	192,070	0.14
OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES											
Transfers											
1501 Welfare Programmes		11	2,500,000			2,500,000	2,386,828		2,386,828	113,172	4.53
1506 Property Loan Interest to Public Servants		11	4,500,000		(44,000)	4,456,000	4,437,061		4,437,061	18,939	0.43
Total			7,000,000	-	(44,000)	6,956,000	6,823,889	-	6,823,889	132,111	1.90



ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Expenditure Code	Note	Provisions					Expenditure			Net Effect		
		Fin anc e Cod e	Annual Budgetary Provision	Supple menta ry Estim ate Provis ion	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Programme (1)						-			-	-		
Grand Total (Notes 5 to 9) Total			1,239,000,000	-	-	1,239,000,000	1,234,353,800	4,006,915	1,238,360,715	639,285	0.05	
Recurrent Expenditure						-			-	-		
Capital Expenditure						-			-	-		
Programme (1)						-			-	-		
OBJECT CODE WISE						-			-	-		
CLASSIFICATION OF PUBLIC						-			-	-		
INVESTMENT						-			-	-		
Rehabilitation & Improvements of						-			-	-		
Capital Assets	10					-			-	-		
2001 Buildings & Structures	11		10,000,000			10,000,000	9,999,965		9,999,965	35	0.00	Less than 5%
2002 Plant, Machinery & Equipment	11		3,000,000			3,000,000	2,998,996		2,998,996	1,004	0.03	Less than 5%
2003 Vehicles	11		7,000,000			7,000,000	6,997,456		6,997,456	2,544	0.04	Less than 5%
Total (a)			20,000,000	-	-	20,000,000	19,996,417	-	19,996,417	3,583	0.02	
Acquisition of Capital Assets	11					-			-	-		
2102 Furniture & Office Equipment	11		5,000,000			5,000,000	4,998,108		4,998,108	1,892	0.04	Less than 5%
2103 Plant, Machinery & Equipment	11		3,000,000			3,000,000	2,999,379		2,999,379	621	0.02	Less than 5%
2104 Buildings & Structures	11		4,000,000			4,000,000	3,994,463		3,994,463	5,537	0.14	Less than 5%
Total (b)			12,000,000	-	-	12,000,000	11,991,950	-	11,991,950	8,050	0.07	
						-			-	-		

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Expenditure Code	Not e	Provisions					Expenditure			Net Effect		
		Fin anc e Cod e	Annual Budgetary Provision	Supple menta ry Estim ate Provis ion	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100		
Capacity Building	14				-			-	-	-		
2401 Staff Training		11	1,500,000		1,500,000	1,470,458		1,470,458	29,542	1.97	Less than 5%	
Total (e)			1,500,000	-	1,500,000	1,470,458	-	1,470,458	29,542	1.97		
					-			-	-			
Other Capital Expenditure	15				-			-	-			
2509 Other		11	288,500,000		288,500,000	288,148,907		288,148,907	351,093	0.12	Less than 5%	
Total (f)			288,500,000	-	288,500,000	288,148,907	-	288,148,907	351,093	0.12		
					-			-	-			
Programme (1)					-			-	-			
Total Expenditure on Public Investments (a+b+c+d+e+f)			322,000,000	-	-	322,000,000	321,607,732	-	321,607,732	392,268	0.12	
					-			-	-			
Grand Total (Notes 5 to 15) - Total Expenditure			1,561,000,000	-	-	1,561,000,000	1,555,961,532	4,006,915	1,559,968,447	1,031,553	0.07	

*Only the relevant expenditure votes should be included.

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna

Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)
Date : 17.02.2023



Statement of Imprest Account for the year 2022

ACA-3

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Expenditure Head No. : 264

Imprest Account No.	Imprest Balance as at 1st January 2022			Imprest Received			Imprest Settlement			Imprest Balance as at 31st December 2022			Imprest Balance as at 31st December	Imprest Balance as at 31st December 2022 as per Treasury
	1			2			3			4			5	6
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total		
	1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)	
7002/0000/00/0282/00/0022/000	-	-	-	4,051,112,000	597,755,746	4,648,867,746	4,582,367,746	66,500,000	4,648,867,746	-	-	-	-	

I. Please show reasons for difference between 4 and 6 above.

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2022

(2) Other reasons:

State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances.

I hereby certify that the above information is true and correct.

N.S.R. Sivaruban

Chief Accountant,

For Government Agent / District Secretary,
District Secretariat,
Jaffna.Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date : 17-02-2023

* This Balance should be shown in the Statement of Financial Performance

Statement of Deposit Accounts as at 31st December 2022

ACA-4

Expenditure Head No : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2022	Credited during the year	Debited during the year	Balance as at 31st December 2022	Balance as per Treasury Book as at 31st December 2022
Security Deposits	6000-0-0-1-0-67	311,500		311,500	-	-
Deposits Temporary Retained Payable to Third Parties	6000-0-0-13-0-59	28,418,428	225,328,581	247,545,159	6,201,851	6,201,851
Revenue Transfer to Provincial Councils	6000-0-0-14-0-6	4,314,135	25,785,935	19,643,837	10,456,233	10,456,233
Retention Money for Construction	6000-0-0-16-0-41	61,182,853	19,432,707	48,342,805	32,272,755	32,272,755
Compensation	6000-0-0-17-0-12	6,986,514	2,535,602	2,835,479	6,686,637	6,686,637
Temporary Retention for Statutory Payments	6000-0-0-18-0-53	810,825	13,960,391	13,745,716	1,025,500	1,025,500
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-0-8	756,270	28,925,274	29,681,544	-	-
Funds Received for Reimbursement of Expenditure	6000-0-0-20-0-2	24,408,879	97,675,386	98,438,279	23,645,986	23,645,986
Total		127,189,405	413,643,877	460,544,319	80,288,963	80,288,963

*Only the relevant deposit numbers should be included.

N.S.R. Sivaruban

Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date : 17-02-2023



ACA- 5

Statement of Advance Accounts as at 31st December 2022

Expenditure Head No : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1st January 2022 (1)	Maximum Limits of Expenditure Rs.70.0Mn		Minimum Limits of Receipts Rs.55.0Mn		Maximum Limits of Debit Balance Rs.225.0 Mn 4=(1)+(2)-(3)	Maximum Limits of Liabilities Rs.	Balance as per Treasury Books as at 31st December 2022
				Debits during the year (2)		Credits during the year (3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	264011	1	168,194,666	69,995,609	-	59,824,723	-	178,863,192	-	178,863,192
	264012			-	3,104,274	-	2,606,634			
(2) Other Advances	-		-	-	-	-	-	-		
(3) Miscellaneous Advances	-		-	-	-	-	-	-		

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.

Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date : 17.02.2023.

ACA-7

Statement of Imprest Reconciliation

Revenue Collected by Other Entities on behalf of Reporting Entity	737,989	
Expenditure incurred by Reporting Entity on behalf of Other Entities	4,278,152,788	
Debits made to Advance "B" Account on behalf of Other Entities	20,421,938	
Credits made to Advance "B" Account by Other Entities	2,993,264	
Treasury Advance Malesian & Singapore Pension	460,623	4,302,766,602
Less:		
Revenue Collected by Reporting Entity on behalf of Other Entities	245,635,012	
Expenditure incurred by Other Entities on behalf of Reporting Entity	1,661,293,902	
Credits made to Advance "B" Account on behalf of Other Entities	21,258,706	
Debits made to Advance "B" Account by Other Entities	2,993,264	
Treasury Advance Malesian & Singapore Pension	6,579	1,931,187,463
Imprest Adjustment Balance as at 31st December 2022		2,371,579,139

* Any Items can be added in addition to the above mentioned items if applicable.



Annexure-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Programme No. & Title : 1 Operational Activities

(i) Statement of Losses Recovered/Written off/Waived off during the year.

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	1	3,649.33
Over	Rs. 25,000.01	4	1,102,788.06
Total		5	1,106,437.39

Classification of the cases by nature of Losses.	No. of Cases	Value (Rs.)
1		
2		
3		
4		
Total		

(ii) Statement of Losses being held to be Written off/Waived off or recoverable so far

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00		
Over	Rs. 25,000.01	1	1,037,866.49
		1	1,037,866.49

Age Analysis per (ii)

Less than five years	No. of Cases	1
	Amount	Rs. 1,037,866.49
5-10 years	No. of Cases	
	Amount	Rs.
Over 10 years	No. of Cases	
	Amount	Rs.

Classification of the cases by Nature of Losses	No. of Cases	Value (Rs.)
1. Accident vehicles - Details annexed	1	1,037,866.49
Total	1	1,037,866.49

Note- Details on losses under F.R.106 and waives under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.

* When there are no information with regard to this report, a nil report should be submitted


N.S.R. Sivaruban
 Chief Accountant,
 For Government Agent / District Secretary,
 District Secretariat,
 Jaffna.
 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date : 17.02.2023.



Statement of Losses recovered / Written Off / Waived Off During the Year -2022

Annexure (i) - II

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Annexure-(ii)

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Annexure (iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Ministry / Department / District Secretariat : District Secretariat, Jaffna
 Expenditure Head No. : 264
 Programme No. & Title : 1

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate in terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
1. Ministries/Government Department								
Total	Nil							Nil
2. State Corporations/Statutory Boards								
General Manager, MPCs, Jaffna	Fuel	1	0	1202	11			75,600.00
Sri Lanka Telecom PLC	TP Bill Payment	1	0	1402	11			32,507.91
Ceylon Electricity Board, Jaffna	Electricity Bill Payment	1	0	1403	11			55,798.02
General Manager Nelliyaady, MPCs	Fuel	2	0	1202	11			10,500.00
General Manager Karaveddy, MPCs	Fuel	2	0	1202	11			1,748.05
General Manager Nallur, MPCs	Fuel	2	0	1202	11			12,362.72
Total								188,516.70
3. Others (Private Parties)								
Staff	Over Time & Holiday Payment	1	0	1002	11			67,091.20
Staff	Travelling Claim	1	0	1101	11			85,223.00
TCT Multi Trade Centre	Purchase of Stationery	1	0	1201	11			1,950.00
K.Thirukumar	Travelling Allowance Arrears	1	0	1401	11			368,333.33

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Golden Eagle KT Pvt Ltd	Cleaning Service Payment	1	0	1409	11			254,194.78
Mercantile Security Service Pvt Ltd	Security Service Payment	1	0	1409	11			60,726.82
Staff	Over Time & Holiday Payment	2	0	1002	11			154,995.34
T.Thirukumar	Travelling Claim	2	0	1101	11			960.00
Cool Kingdom Engineers	A/C Repair	2	0	1302	11			100,050.00
Jaffna Auto Mobile PVT Ltd	Vehicle parts change	2	0	1301	11			5,860.00
K.Senthan	Vehicle Highway payment	2	0	1301	11			450.00
H.A.Multi spot	Photo Copy Service Charge	2	0	1302	11			34,783.47
A.I.T Solution	Purchase of UPS Battery	2	0	1302	11			16,450.00
Welfare society, Divisional Secretariat, Nallur	Fiter Replacement	2	0	1302	11			18,000.00
Golden Eagle KT PVT Ltd	Security Service Payment	2	1	1409	11			11,040.30
Total								1,180,108.33
Grand Total								1,368,625.03

Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)

Date : 17.02.2023

N.S.R. SivarubanChief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.

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Annexure-(vii)

Statement of Missing Vouchers

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Expenditure Head No : 264

Programme No. & Title :

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
		Nil		

* When there are no information with regard to this report, a nil report should be submitted

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.

Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)
Date : 17.02.2023

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Annexure-(viii)

**The Status Report as at 31/12/2022 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23/10/2015**

Expenditure Head No. : 264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2022 (Rs.)	Balance as Per Cash Book as at 31/12/2022 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2022 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	Bank of Ceylon, Tagorahane	7041928	69,064,216.22	-	-	December' 2022
2	Bank of Ceylon, Jaffna	7041946	18,047,188.42	-	-	December' 2022
3	Bank of Ceylon, Velamai	7041929	5,243,608.57	-	-	December' 2022
4	Bank of Ceylon, Velamai	7041940	5,726,290.62	-	-	December' 2022
5	Bank of Ceylon, Kays	7041930	3,085,996.06	-	-	December' 2022
6	Bank of Ceylon, Karainagar	7041933	2,309,199.83	-	-	December' 2022
7	Bank of Ceylon, Jaffna	7041943	17,900,626.74	-	-	December' 2022
8	People's Bank, University Branch	162-1-001-2-9026849	7,924,875.51	-	-	December' 2022
9	People's Bank, Chankanaai	108-1-001-2-9026843	25,853,518.05	-	-	December' 2022
10	People's Bank, Chankanaai	108-1-001-7-9026831	4,657,253.83	-	-	December' 2022
11	People's Bank, Chunnakam	109-1-001-0-9026834	5,360,687.16	-	-	December' 2022
12	People's Bank, Chunnakam	109-1-001-4-9026846	15,605,003.31	-	-	December' 2022
13	People's Bank, Stanley Road, Jaffna	030-1-001-1-9026840	7,439,501.35	-	-	December' 2022
14	Bank of Ceylon, Chavakachcheri	7041931	33,275,292.10	-	-	December' 2022
15	Bank of Ceylon, Nelliyadi	7041937	4,960,941.80	-	-	December' 2022
16	Bank of Ceylon, Point Pedro	7041934	9,233,814.42	-	-	December' 2022
17	Bank of Ceylon, Point Pedro	7041935	4,205,758.99	-	-	December' 2022

I hereby certify that the above information is true and correct.

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.

Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)
Date : 17.02.2023

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3.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	2021	2022		
		Actual	Estimate	Revised Estimate	Actual
10.03.07.02	Registration fees relevant to the Department of Registrar General	28,235,030.00	-	-	41,014,637.19
10.03.07.03	Private Timber Transport	383,690.80	-	-	329,869.56
10.03.07.04	Tax sale of Motor Vehicle	18,933.00	-	-	-
10.03.07.05	License fees relevant to the Ministry of Public Security	290.00	-	-	13,110.00
10.03.07.99	Others	546,949.00	800,000.00	500,000.00	572,879.00
20.02.01.01	Rent on Government Building and Housing	280,437.50	230,000.00	700,000.00	838,662.50
20.02.01.99	Rent-Other Rental Interest -Other	18,000.00	-	36,000.00	51,000.00
20.02.02.99	Others	9,787,685.10	9,500,000.00	9,500,000.00	9,051,293.28
20.03.02.03	Fees on passports visas and dual citizenship	4,352,000.00	-	-	7,202,650.00
20.03.02.13	Examination and other fees	169,450.00	-	-	73,800.00
20.03.02.14	Fees under the Motor traffic act	67,892,365.00	-	-	97,664,180.00
20.03.02.99	Sundries	35,234.50	120,000.00	120,000.00	67,119.11
20.03.99.00	Other Receipts	19,687,155.83	8,000,000.00	8,000,000.00	9,311,184.99
20.04.01.00	Central Government	65,812,783.22	-	-	77,780,930.79
20.06.02.01	Sales of Capital Assets- Vehicles	5,564,955.00	-	1,000,000.00	118,000.00
20.06.02.02	Sales of Capital Assets- Other	843,940.00	500,000.00	807,707.00	807,707.00
Total		203,628,898.95	19,150,000.00	20,663,707.00	244,897,023.42



3.6 Performance of the Utilization of Allocation

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2022

Expenditure Head No :264
Ministry / Department / District Secretariat : District Secretariat, Jaffna

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	1,239,000,000	-	-	1,239,000,000	1,238,360,715	639,285
	(2) Capital	322,000,000	-	-	322,000,000	321,607,732	392,268
	Sub Total	1,561,000,000	-	-	1,561,000,000	1,559,968,447	1,031,553
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	1,561,000,000	-	-	1,561,000,000	1,559,968,447	1,031,553

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna
Chief Financial Officer / Chief Accountant / Director (Finance) /
Commissioner (Finance)
Date : 17.09.2023

3.7 In terms of F.R.208 grant of allocations for Expenditure to this District Secretariat as an agent of the Other Ministries

Ministry	Recurrent		Capital		Total	
	Allocation	Expenditure	Allocation	Expenditure	Allocation	Expenditure
Ministry of Buddhasasana, Religious and Cultural Affairs	393,450.00	393,450.00	535,200.00	535,200.00	928,650.00	928,650.00
Ministry of Finance, Economic Stabilization and National Policies	8,344,064.00	8,333,447.00	-	-	8,344,064.00	8,333,447.00
Ministry of Defense	22,452,160.30	22,430,130.14	11,462,065.68	11,426,184.48	33,914,225.98	33,856,314.62
Ministry of Justice, Prison Affairs and Constitutional Reforms	7,753,390.00	7,735,390.00	2,959,070.00	2,959,070.00	10,712,460.00	10,694,460.00
Ministry of Health	6,993,077.95	6,718,226.67	746,216.10	631,094.79	7,739,294.05	7,349,321.46



Ministry of Trade, Commerce and Food Security	-	-	997,468.60	997,468.60	997,468.60	997,468.60
Ministry of Agriculture	161,006,537.55	47,344,389.63	4,024,955.06	4,024,851.06	165,031,492.61	51,369,240.69
Ministry of Lands	15,453,937.23	15,308,915.29	40,450,030.81	40,450,030.81	55,903,968.04	55,758,946.10
Ministry of Urban Development and Housing	1,175,881.60	1,158,188.14	492,132,186.21	492,132,144.12	493,308,067.81	493,290,332.26
Ministry of Education - Skills Development, Vocational Education, Research & Innovation Division	1,806,896.66	1,790,801.99	2,281,989.82	2,281,989.82	4,088,886.48	4,072,791.81
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government	665,494,048.92	665,034,760.08	459,000.00	425,484.00	665,953,048.92	665,460,244.08
Ministry of Industries	-	-	7,773,031.22	7,773,031.22	7,773,031.22	7,773,031.22
Ministry of Fisheries	-	-	19,668,221.04	19,668,221.04	19,668,221.04	19,668,221.04
Ministry of Environment	10,192,315.16	10,054,615.16	1,530,000.00	1,529,258.00	11,722,315.16	11,583,873.16
Ministry of Women, Child Affairs and Social Empowerment	964,483,656.69	962,681,602.64	164,486,053.28	154,450,983.68	1,128,969,709.97	1,117,132,586.32
Ministry of Technology	-	-	727,543.95	682,685.53	727,543.95	682,685.53
Ministry of Investment Promotion	5,000,000.00	2,456,252.87	-	-	5,000,000.00	2,456,252.87
Ministry of Public Security	1,228,792.00	1,217,232.00	-	-	1,228,792.00	1,217,232.00
Ministry of Labor and Foreign Employment	2,049,654.72	1,952,064.62	135,495.00	135,495.00	2,185,149.72	2,087,559.62
Ministry of Sports and Youth Affairs	1,244,427.50	1,209,787.95	6,383,139.94	6,382,779.94	7,627,567.44	7,592,567.89
Department of Buddhist Affairs	35,750.00	30,250.00	-	-	35,750.00	30,250.00
Department of Muslim Religious and Cultural Affairs	22,493.50	22,433.50	66,778.73	66,778.73	89,272.23	89,212.23



Department of Christian Religious Affairs	3,277,500.00	3,277,219.00	-	-	3,277,500.00	3,277,219.00
Department of Cultural Affairs	3,591,484.75	3,583,034.72	7,000.00	7,000.00	3,598,484.75	3,590,034.72
Department of Government Information	187,280.67	183,235.35	686,691.05	686,691.05	873,971.72	869,926.40
Department of Social Services	14,588,516.77	14,509,892.87	102,104.50	101,907.50	14,690,621.27	14,611,800.37
Department of Probation and Child Care Services	475,086.00	408,789.78	919,350.00	919,350.00	1,394,436.00	1,328,139.78
Department of Sports Development	489,824.00	489,618.00	-	-	489,824.00	489,618.00
Department of Ayurveda	386,500.00	386,500.00	-	-	386,500.00	386,500.00
Department for Registration of Persons	19,123,228.59	19,079,573.59	-	-	19,123,228.59	19,079,573.59
Department of National Planning	-	-	158,500.00	158,500.00	158,500.00	158,500.00
Sri Lanka Customs	-	-	487,955.46	479,255.46	487,955.46	479,255.46
Department of Census and Statistics	1,033,884.11	1,033,515.11	-	-	1,033,884.11	1,033,515.11
Department of Pensions	4,548,186.62	4,462,886.48	-	-	4,548,186.62	4,462,886.48
Registrar General's Department	-	-	332,000.00	332,000.00	332,000.00	332,000.00
District Secretariat, Jaffna	1,239,000,000.00	1,234,353,800.11	322,000,000.00	321,607,732.12	1,561,000,000.00	1,555,961,532.23
Land Commissioner Generals Department	2,874,980.00	2,874,958.67	-	-	2,874,980.00	2,874,958.67
Department of Fisheries & Aquatic Resources	-	-	159,000.00	159,000.00	159,000.00	159,000.00
Coast Conservation and Coastal Resource Management Department	30,000.00	30,000.00	45,000.00	45,000.00	75,000.00	75,000.00



Food Commissioner s Department	-	-	7,000,000.00	7,000,000.00	7,000,000.00	7,000,000.00
Department of Motor Traffic	5,689,575.36	5,468,807.96	650,000.00	650,000.00	6,339,575.36	6,118,807.96
Department of Community Based Corrections	22,500.00	22,500.00	-	-	22,500.00	22,500.00
Land use Policy Planning Department	497,302.78	487,160.78	981,440.00	913,813.20	1,478,742.78	1,400,973.98
Department of Manpower and Employment	1,161,356.84	1,089,000.04	244,568.73	244,568.73	1,405,925.57	1,333,568.77
Department of Multipurpose Development Task Force	42,475,322.53	41,934,972.04	-	-	42,475,322.53	41,934,972.04
State ministry of Digital Technology and Enterprises Development	3,415,447.66	3,415,447.66	-	-	3,415,447.66	3,415,447.66
Total	3,217,998,510.46	3,092,962,849.84	1,090,592,055.18	1,079,857,568.88	4,308,590,565.64	4,172,820,418.72

3.8 Performance of the Reporting of Non – Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2022	Balance as per Financial Position Report as at 31.12.2022
9151	Building and Structures	1,390,239,499.54	1,390,239,499.54
9152	Machinery and Equipment	631,086,530.02	631,086,530.02
9153	Land	438,660,000.00	438,660,000.00
9160	Work in Progress	0.00	0.00



3.9 Auditor General's Report**Translation**

My No: NPCG/JF/A/DSJ/02/22

Date: 15th May 2023

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General on the Financial Statements of the District Secretariat, Jaffna for the year ended on 31st day of December 2022 in terms of Section 11(1) of the National Audit Act, No. 19 of 2018

1. Financial Statements**1.1 Qualified Opinion**

The Statement of Financial Position of the District Secretariat, Jaffna as at 31st day of December 2022 and the Financial Statements comprising the Statement of Financial Performance and Cash Flow Statement for the year ended on 31st day of December 2022 were audited under my direction in pursuance of the provisions in the Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act, No. 19 of 2018. In terms of Section 11(1) of the National Audit Act, No. 19 of 2018, my comments and observations on the financial statements of the District Secretariat, Jaffna are found in this report. This report which should be submitted by the Auditor General in pursuance to the Section 10 of the National Audit Act, No. 19 of 2018 read in conjunction with the Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka will be submitted to Parliament in due course.

It is my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the financial statements prepared in pursuance to Generally Accepted Accounting Principles reflect a real and fair view of the Financial Position of the District Secretariat, Jaffna as at 31st day of December 2022 and the Financial Performance and Cash Flow Statement for the year ended on that date.



1.2 Basis for Qualified Opinion

I performed my audit in accordance to the Sri Lanka Auditing Standards (SLAuS) except for the effects of the matters described in paragraph 1.6 of this report. My responsibilities on the financial statements are further described in the Section of Auditor's Responsibilities. I believe that I have obtained sufficient and appropriate audit evidences to provide a basis for my qualified opinion.

1.3 Responsibility of the Chief Accounting Officer and Accounting Officer regarding Financial Statements

It is the responsibility of the Chief Accounting Officer to prepare the financial statements that give a real and fair view in accordance with the Generally Accepted Accounting Principles and in pursuance to the provisions quoted in the Section 38 of the National Audit Act, No. 19 of 2018 and for making decision on internal control to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In terms of the Sub-section 16(1) of the National Audit Act, No. 19 of 2018, the District Secretariat shall properly maintain the books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.

In terms of Sub-section 38(1) (c) of the National Audit Act, the Chief Accounting Officer shall ensure that an effective internal control system for the financial control exists in the District Secretariat and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carried out.



1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue the Auditor General's report which includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identified and assessed the risks of material misstatement of the financial statements, whether due to fraud or error design and perform audit procedures responsive to those risks, and obtained audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional, omissions, misrepresentations, or the override of internal control.
- Obtained a clarification of internal control relevant to the audit in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District Secretariat's internal control.



- Evaluated the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- It had been included that structure and contents of the financial statements are based on transactions and events appropriate and fairly included when presenting the financial statements as a whole.

It was informed to the Accounting Officer regarding significant audit findings, deficiencies in chief internal control and other matters which were identified in my audit.

1.5 Report on Other Legal Regulatory Requirements

I would like to express the following matters specified in the Section 6(d) of National Audit Act No.19 of 2018.

- (a) Financial statements presented were consistent with the preceding year.
- (b) The following recommendations drawn by me on the financial statements of the preceding year have not been implemented.

Reference to the Paragraph	Audit Observation	Recommendation
-----	-----	-----
-- 1.6.1 (a)	Though the land of the Divisional Secretariat, Karainagar belongs to a private person, its value of Rupees 2 Million has been shown in non-current assets in the Financial Statements, as well though the office building has been built at this land in the cost of Rupees 58.14 Million, any	Action should be taken to convert the private land into state property.



action has not been taken until 30th of April 2022 to obtain the title of that land.

- | | | |
|-----------|---|--|
| 1.6.1 (b) | Since the vehicle bearing No. WPGU 5620, entitled to the District Secretariat has not been shown as the non-financial asset in the Statement of Financial Position of the year of review, the value of the assets was found understated by Rupees 2,600,00. | The said vehicle should be audited in the Statement of Financial Position. |
| 3.3 | Milk Security Programme which required to be completed in 2019 in the cost of Rupees 56,640,750 has not been completed up to July 2022. However, as the District Secretariat has signed in the contract consists of performance bond worth of Rupees 4,822,238 without obtaining originals, it was impossible to show the security bond as an income against the violation of the contract. | Action should be taken to change the security bond as money. |

1.6 Comments on Financial Statements;

1.6.1 Statement of Financial Performance

Receipt of Incomes

The following observation was made.

Rupees 90,000 for the maintenance works of solar system of the District Secretariat was found shown in the general deposit account. Rupees 48,000 required to be changed as the state income in terms of the agreement has found not changed and remains in the general deposit account.



1.6.2 Statement of Financial Position

Non-financial Assets

The following observations were made.

- (a) Though the balance of non-financial assets found in the Statement of Financial Position (ACF-P) as at 31st of December 2021 was Rupees 1,589,235,246, as the value of the assets was shown as Rupees 1,554,143,558 in the Treasury printout (SA 82) on 1st day of January 2022, there was a difference of Rupees 35,091,668.
- (b) Since 46 number of assets of the District Secretariat and 06 Divisional Secretariats worth of Rupees 87,270,618 were found not shown as the non-financial assets in the Statement of Financial Position of the year of review, the value of the assets were underestimated by Rupees 87,270,618.
- (c) Since the value of 35 number of fixed assets of the District Secretariat and Divisional Secretariat, Jaffna were valuated and not brought to the accounts of the year of review, the value of the non-financial assets disclosed in the Statement of Financial Position (ACF-P) was found underestimated.
- (d) Though, Rupees 11,991,950 was shown as the purchase of capital assets in the Statement of Financial Position (ACF-P) of the year of review, as it was shown as Rupees 90,206,314 in the Treasury printout (SA 82), there was a difference of Rupees 78,214,364.
- (e) Though, the writing off of non-financial assets was shown as the total sum of Rupees 398,085,601 in the Treasury printout SA 82 on 31.12.2022, as the total sum was shown as Rupees 398,576,087 in New CIGAS Assets List of the District Secretariat and Divisional Secretariats, there was a difference of Rupees 490,486.



- (f) In contradiction to the Assets Management Circular No. 04/2018 of the Ministry of Finance and Mass Media dated 31.12.2018, since the value of the assets, total sum of Rupees 38,800,243 brought into the accounts during the period from 2016 to 2022 was been included in the non-financial assets of the Statement of Financial Performance (ACA-P) of the year of review, the value of the non-current assets was found overestimated in the Statement of Financial Performance of the year of review.
- (g) Though, the allocation approved by the parliament in 2022 was there, since the total sum of Rupees 855,841 for the expenditures during the year 2022 was found included in Liabilities and Obligations, the value of the Liabilities and Obligations was found overestimated.

1.6.3 Non-maintenance of Registers and Books

It was observed during the random check of the audit that the following certain registers were found not maintained in terms of the relevant regulations at the District Secretariat and Divisional Secretariats and some registers have not been maintained in proper and updated manner. The details are as follows.

No.	Category of Registers	Relevant Regulations	Observations
1)	Liabilities Register	Financial Regulation 214	Not updated in the year of review.
2)	Electrical Fittings Register	Financial Regulation 454(2)	Not updated over the last 09 years.
3)	Fixed Assets Register	Financial Regulation 502(2)	Not updated hitherto.
4)	Inventories Register	Financial Regulation 751, 763	Not updated in the year of review.



- | | | | |
|-----|--|--|---|
| 5) | Official Telephone Register | Financial Regulation 845(1) | Not updated hitherto. |
| 6) | Bonds Register | Financial Regulation 891(1) | Not updated in the year of review. |
| 7) | Bid Register | Guideline 5.2.1 of the State Procurement Manual | Not updated over the last 10 years. |
| | Attendance Register of Procumbent | | |
| 8) | Committee & Technical Evaluation Committee | Guideline 2.11.2 of the State Procurement Manual | Not updated over the last 10 years. |
| 9) | Holiday Pay Register | Chapter Viii, 10.2 of the Establishments Code | Holiday Pay Register found not updated at the Divisional Secretariats in the year of review |
| 10) | Leave Register | Chapter Viii, 1.7 of the Establishments Code | Holiday Pay Register found not updated at the Divisional Secretariats in the year of review |

2. Financial Review

2.1 Expenditure Management

- (a) In 08 expenditure subjects of the recurrent expenditures, the total sum of Rupees 2,019,895 of the savings with the range from 9 percentage to 54 percentage was found changed from the capital allocation to other expenditure subjects.
- (b) For 08 expenditure subjects, the total sum of Rupees 13,349,895 of the savings with the range from 6 percentage to 50 percentage was found changed from the capital allocation to other expenditure subjects.
- (c) Satisfactory reasons were not submitted for the change of category done in 05 expenditure subjects of the recurrent expenditures for the total sum of Rupees 4,963,050 with the range from 9 percentage to 47 percentage.



2.2 Extra Expenses

At the District Secretariat and 02 Divisional Secretariats, salary payment amounting the total sum of Rupees 90,908 was found paid additionally for 02 numbers of Officers.

2.3 Utilization of financial provisions provided by other Ministries and Departments

2.3.1 Subjecting to liabilities and obligations

Though, the project works costing the total sum of Rupees 314,129,991 under 03 expenditure subjects out of the capital expenditure of 03 other Ministries and Departments were completed, since the imprest was not received from the Treasury, the respective payments were shown as liabilities as impossible to do those payments.

2.3.2 Recurrent expenditure

Since the financial provisions provided in the year of review under the subjects of recurrent expenditure by 05 other Ministries and Departments were not utilized as prescribed, out of that financial provisions the total sum of Rupees 116,350,048 having the ratio from 6 percentage to 71 percentage was found saved.

2.3.3 Capital expenditure

Since the financial provisions provided in the year of review under the subjects of capital expenditure by 05 other Ministries and Departments were not utilized as prescribed, out of that financial provision the total sum of Rupees 10,296,192 having the ratio from 6 percentage to 15 percentage was found saved.



2.3.4 Arrears not recovered

- (a) The action was not taken to recover the interest free loan amounting the total sum of Rupees 337,200, granted by the Ministry of Child Development and Women Affairs to uplift the livelihood of the widows and women headed families at 06 Divisional Secretariats for 01 year to 11 years.
- (b) The action was not taken to recover the interest loan amounting the total sum of Rupees 265,220, granted by the Ministry of Child Development and Women Affairs to uplift the livelihood of the widows and women headed families at 02 Divisional Secretariats for 02 year to 12 years.
- (c) At the Samurdhi Offices of 11 Divisional Secretariats, Rupees 32,761,569 was shown as arrears without getting recovered 01 to 36 installment payments from 2049 beneficiaries.

2.4 Non-compliance with Laws, Rules and Regulations

No.	Reference to Laws, Rules and Regulations	Value Rupees	Non compliance
1)	Financial Regulations of the Democratic Socialist Republic of Sri Lanka		
(i)	No. 115(4)(5)	421,109	Permission was granted to 04 Divisional Secretariats in contradiction to the Financial Regulation by the Accounting Officer.



(ii) No. 392 (a), (b)	8,415,886	At the District Secretariat and 07 Divisional Secretariats, in contradiction to the circumstances mentioned in the Financial Regulation, 55 cheques-in-lieu were drawn.
2) Establishments Code of the Democratic Socialist Republic of Sri Lanka (i) Section 23.18 of Chapter XII		Report on the out of Sri Lanka leaves spent by 21 Officers serving at the District Secretariat and 08 Divisional Secretariats was found not submitted monthly by the Head of the Department to the Auditor General
(i) Section 29.5.2 of Chapter XIV		25 number of Duty Railway Warrants were found issued to 11 Officers serving at 08 Divisional Secretariats

2.5 Improper Transactions

Though, the “Detfull fledged Residential Economic 200000 Samurdhi Beneficiaries Empowerment Programme” which was implemented in the cost of Rupees 195,000 in year 2021 by the Divisional Secretariat, Vadammaradchi East was not completed, it was contradictory to the Financial Regulation 137, 138, 139 and 237 a (i) that the work completion report was found submitted as the work has been completed and the payment has been done.



2.6 Payment and settlement of advance money

Advance Money Accounts of Public Officers

- i) As per the Reconciliation Statement of Advance Money Account of Public Officers submitted by the District Secretariat for the audit, the sum of Rupees 721,227 which was of the arrears of recoveries of the Officers whose posts were vacated and those who retired and deceased as at 31st day of December 2022, any constructive action has not been taken to recover those arrears since 03 months to 03 years in terms of the Section 4 of Chapter XXIV of the Establishment Code.

2.7 Deposits

The following observations were made:

- (a) At the District Secretariat, the total sum of Rupees 20,458,645 of the deposits obtained as the expenditure refunds are kept at the deposit without taking relevant actions account since 06 months to 04 years.
- (b) At the District Secretariat and 06 Divisional Secretariats, the total sum of Rupees 3,748,029 of the retention deposits and the payments need to be done to third parties is kept at the deposit account without taking action in terms of the Financial Regulation 571 for more than 02 years.



3 Operational Review

3.1 Performance

3.1.1 Non achievement of the expected outcomes

- (a) As per the Budget Proposal of 2018, though the project in the total sum of Rupees 196,039,247 was proceeded by the District Secretariat for the Economic Centre which was initiated by the Ministry of National Integration and Reconciliation, as that in phase I in 2018 using the cost of Rupees 124,963,479 and in phase II in 2020 using the cost of Rupees 71,075,767 by the State Ministry of Paddy and Grain, Organic Food, Vegetables, Fruits, Chilies, Onion and Potato Cultivation Promotion, Seed Production and Advanced Technology Agriculture and the works were completed in 2021, the said project was found not operated hitherto.
- (b) Though, 11 number of projects which were implemented using the total sum of Rupees 12,591,254 under 'Discussion with the Village Three Million' programme in 2022 at 05 Divisional Secretariats were completed, the expected benefit of the said projects was found not achieved.
- (c) Though, one year has passed after the completion of 09 number of projects which were implemented using the total sum of Rupees 29,713,780 under the Saubhagya Production Villages Project by 06 Divisional Secretariats, as it was found that the said projects have not been operated, the expected benefit of the said projects has not been achieved.
- (d) Though, 17 kinds of goods were purchased in the cost of Rupees 555,000 by the Divisional Secretariat, Thenmaradchi for issuing to the selected beneficiaries under the financial allocation of the decentralized budget of the year 2022, as the goods were found at the Divisional Secretariat without got delivered to the respective beneficiaries hitherto, the expected benefit of the said project has not been achieved.



- (e) At 08 Divisional Secretariats, the total sum of Rupees 1,134,171 provided as the interest and interest free loans to uplift the livelihood of widows and women headed families by the Ministry of Child Development and Women Affairs has found not utilized for the said purpose and remain deposited at the bank, the expected benefit of the said project has not been achieved.
- (f) Though, Rupees 300,000 was received as the financial assistance from the Department of Hindu Religious Affairs to collect the data of the Hindu Temples in 2021 by the District Secretariat, as the said money was found not utilized for the said purpose and remaining deposited in the general deposit account, the expected benefit of the said project has not been achieved.
- (g) Though, Rupees 300,000 was received as the financial assistance from the Department of Hindu Religious Affairs for the Skills Development Training of the Hindu Religious Aranery Teachers in 2022 by the District Secretariat, as the said money was found not utilized for the said purpose and remaining deposited in the general deposit account, the expected benefit of the said project has not been achieved.
- (h) Though, Rupees 1,218,820 was paid by the Divisional Secretariat, Island North in 2022 for three wire electrical circuit, as the work completion report was found not submitted by the Technical Officer, the said expenditure was unable to be certified.

3.1.2 Abandonment of the project without completion

- (a) Though, two projects, the purchasing of equipment and building construction for the Milk Pasteurization Project implemented in the cost of Rupees 56,640,750 by the District Secretariat, Jaffna in 2018 using the fund of the Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs were to be completed in 2019, the said projects have not been completed hitherto.



- (b) Though, the Project of Recycling of Fecal Sludge which was implemented in the cost of Rupees 75,323,600 by the District Secretariat in 2018 using the fund of the Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs was to be completed in 2019, the said project has not been completed hitherto.

3.2 Procurements

- (a) In terms of the Section 8.9.1 (a) of the Procurement Guidelines 2006 of the Democratic Socialist Republic of Sri Lanka, though it was required to sign in contract for the goods and services worth of over Rupees 500,000, as the contract was found not signed in relation to the purchase for Rupees 3,796,399 by means of procurement procedure, it was observed in the audit as contradictory to the procurement procedure.

3.3 Assets Management

3.3.1 Assets utilized without ownership

Though, 35 number of buildings which were constructed in the cost of Rupees 290,468,480 under the 'Discussion with the Village 3 Million Programme' of 2022 and 'Nilasevana Project' of 2018 by the District Secretariat and 08 Divisional Secretariats are operated, the ownership of those lands has found not been acquired for the last 01 to 11 years.

3.3.2 Unutilized Assets

Regarding 41 number of assets which are found not utilized and damaged at the District Secretariat and 06 Divisional Secretariats, action has not been taken either to repair and to use or to write off.



3.4 Security Deposits of Public Officers

In terms of the Financial Regulation 880 and the Circular No. 04/2022 dated 16.03.2022 of the State Ministry of Home Affairs, the security deposit required to be made by 27 number of Officers of the District Secretariat and 05 Divisional Secretariats has found not deposited.

3.5. Losses and Damages

Though, 02 number of contracts which were implemented by the District Secretariat using the fund of the Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs were completed and 02 number of performance deposits worth of the total sum of Rupees 4,822,238 were to be changed into the state income, as it was not changed for two years, the loss of state income happened.

3.6 Management Weaknesses

The following observations were made:

- (a) In the random check of audit performed at 07 Divisional Secretariats, instead of payees, the cheques have been obtained by placing the signatures of others.
- (b) At 04 Divisional Secretariats, the Offices of the Grama Officers, Economic Development Officers and Samurdhi Development Officers were found not supervised properly and continuously by the Staff Officers.



4. Good Governance

Performance of Services to Public

At 15 Divisional Secretariats in 2021, though the facilities were needed for the construction of toilets for 4323 beneficiaries, whereas the action was found not taken in this regard, the particulars of the beneficiaries who require the toilet facilities for 2022 were found not submitted for the audit.

5. Human Resource Management

(a) Though the approved cadres in four levels as at 31st day of December 2022 were 1468, since the existing cadres were as 2134, the actions were not taken either to fill up 255 vacancies or in relation to 904 surplus cadres prevailed in the second and third levels. Detail is as follows:

No.	Employees Category	Approved Cadre	Existing Cadre	No. of Vacancies	No. of Surpluses
(i)	Senior Level	56	52	04	-
(ii)	Tertiary Level	64	22	44	02
(iii)	Secondary Level	1,136	1,917	118	898
(iv)	Primary Level	212	143	89	04
		1,468	2,134	255	904



- (b) At the District Secretariat and 15 Divisional Secretariats as per the cadre as at 31st day of December 2022, whereas 41 cadres exist for 04 number of posts, regarding the surplus of cadres found for 22 cadres in the said posts, efficient cadre allocation was found not done between the District Secretariat and Divisional Secretariats. Details as follows;

No.	Cadre	Number of Surplus	Number of Vacancies
(1)	Assistant Director (Supernue)	02	02
(2)	Development Coordinator	01	02
(3)	Development Officer (Planning)	13	13
(4)	Management Service Officer	06	24
		22	41

- (c) In terms of the Public Administration Circular No. 18/2001 dated 22nd of August 2001 and the Extraordinary Gazette No. 1589/30 on the Transfer Procedure of Combined Services dated 20.02.2009, though the maximum period of service at each service station was mentioned as 05 years, it was found during the random check of audit that, at 06 Divisional Secretariats total sum of 123 Officers (despite of other ministries and departments) have been serving at the same service station from 6 to 17 years.

Sgd. Illegibly

P. Patkunan

Senior Assistant Auditor General

For Auditor General



4. Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Rehabilitation and Improvement of Buildings & Structures						
Head - 264		Programme-1	Project - 1	Sub Project-0	Object Code - 2001	
S.N o.	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
1	Improvement of Cycle Shed, Repair of Electricity connection, Pipe line work and Tiles work at training Centre, Plumbing work and Wall fitting cupboard	District Secretariat, Jaffna	2,003,945.00	2,003,910.24	100	100
2	Roof work for Admin. Building	District Secretariat, Jaffna	1,641,180.00	1,641,180.00	100	100
3	Internal wiring work	DS Kayts	195,425.00	195,425.00	100	100
4	Improvement of 3base Electricity Connection for Conference hall	DS Kayts	1,218,820.00	1,218,820.00	100	100
5	Partition and Electrical works	DS Nallur	473,330.00	473,329.80	100	100
6	Electrical work for Conference hall	DS Thellipalai	575,000.00	575,000.00	100	100
7	Improvement of front office	DS Karainagar	220,000.00	220,000.00	100	100
8	Admin building roof work	DS Pointpedro	750,000.00	750,000.00	100	100
9	Repair of Vehicle park	DS Pointpedro	800,000.00	800,000.00	100	100
10	Improvement of Toilet & Door repair	DS Pointpedro	400,000.00	400,000.00	100	100
11	Improvement work of toilet	DS Sandilipay	250,000.00	250,000.00	100	100
12	Fitting wall cupboard	DS Sandilipay	750,000.00	750,000.00	100	100
13	Improvement of Office building	DS Kopay	600,000.00	600,000.00	100	100
14	Moveable shed, wiring for canteen	DS Karaveddy	122,300.00	122,300.00	100	100
Total			10,000,000.00	9,999,965.04	100	100



Rehabilitation and Improvement of Plant, Machinery & Equipment						
Head - 264		Programme-1	Project-1	Sub Project-0	Object Code-2002	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Internal Cable network system	District Secretariat, Jaffna	198,850.00	198,850.00	100	100
2	Upgrading Computer network system and Office equipments	District Secretariat, Jaffna	400,100.00	400,100.00	100	100
3	Repair of Air Conditioner	Divisional Secretariat, Nallur	110,590.20	110,590.20	100	100
4	Internal network system - Accounts	Divisional Secretariat, Nallur	164,080.00	164,080.00	100	100
5	Repair of Machinery items	Divisional Secretariat, Pointpedro	50,260.00	50,260.00	100	100
6	Repair of Photo Copier	Divisional Secretariat, Jaffna	294,379.80	294,379.80	100	100
7	Repair of duplicating machine	Divisional Secretariat, Sandilippay	257,838.67	257,838.67	100	100
8	Repair of Generator	Divisional Secretariat, Kopay	221,800.00	221,800.00	100	100
9	Repair of Photo Copier	Divisional Secretariat, Chankanai	15,540.00	15,540.00	100	100
10	Purchasing of Monitors	Divisional Secretariat, Uduvil	47,480.00	47,480.00	100	100
11	Repair of Photocopier and Air Conditioner	Divisional Secretariat, Chavakachcheri	95,950.00	95,950.00	100	100
12	Purchasing of UPSs	Divisional Secretariat, Karaveddy	50,000.00	50,000.00	100	100
13	Repair of Generators	Divisional Secretariat, Kayts	40,491.33	40,491.33	100	100
14	Rearrange the networking system, CCTV and computer equipment	District Secretariat, Jaffna	250,000.00	250,000.00	100	100
15	Repairing of Air conditioner & Purchasing of RAM	Divisional Secretariat, Sandilippay	73,000.00	73,000.00	100	100
16	Purchase of UPS	Divisional Secretariat, Nallur	64,000.00	64,000.00	100	100
17	Purchasing of UPS & Batteries	Divisional Secretariat, Kayts	100,000.00	100,000.00	100	100
18	Purchasing of UPS, Batteries & Grass Cutter Machine	Divisional Secretariat, Karainagar	127,050.00	127,050.00	100	100



19	Purchasing of Generator Batteries	Divisional Secretariat, Chankanai	59,990.00	59,990.00	100	100
20	Purchasing of UPS Batteries	Divisional Secretariat, Thellipalai	20,000.00	20,000.00	100	100
21	Purchasing of UPS Batteries and Repair of Printers	Divisional Secretariat, Chavakachcheri	65,000.00	65,000.00	100	100
22	Repairing of computer	Divisional Secretariat, Kayts	100,000.00	100,000.00	100	100
23	Purchasing of UPS, UPS Batteries, Computer Parts	District Secretariat, Jaffna	77,450.00	76,445.75	100	100
24	Repairing of CCTV Network System	District Secretariat, Jaffna	63,550.00	63,550.00	100	100
25	Repairing of computer	District Secretariat, Jaffna	52,600.00	52,600.00	100	100
Total			3,300,000.00	3,299,605.00	100	100

Rehabilitation and Improvement of Vehicles							
Head-264		Programme-1	Project-1	Sub Project-0	Object Code-2003		
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %		
					Financial	Physical	
1	Repair and Replacement of Vehicle	District Secretariat, Jaffna	3,451,566.95	3,449,023.06	100	100	
2	Repair of Vehicle NPPA6998	Divisional Secretariat, Delft	305,102.10	305,102.10	100	100	
3	Repair of Pool Vehicle	Divisional Secretariat, Sandilippay	439,862.83	439,862.83	100	100	
4	Repair of Pool Vehicle	Divisional Secretariat, Velanai	2,803,468.12	2,803,468.12	100	100	
Total			7,000,000.00	6,997,456.11	100	100	

Acquisition of Furniture and Office Equipment							
Head - 264		Programme - 1	Project - 1	Sub Project - 0	Object Code - 2102		
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %		
					Financial	Physical	
1	Work Station Table and Other work	District Secretariat, Jaffna	52,600.00	52,600.00	100	100	
2	Furniture & Office Equipment	District Secretariat, Jaffna	204,840.00	204,840.00	100	100	
3	Purchasing of Computer	District Secretariat, Jaffna	572,608.95	570,716.99	100	100	



4	Furniture & Office Equipment	Divisional Secretariat, Karaveddy	192,000.00	192,000.00	100	100
5	Table & Chair	Divisional Secretariat, Chavakachcheri	489,115.00	489,115.00	100	100
6	Table & Chair	Divisional Secretariat, Sandilipay	671,455.00	671,455.00	100	100
7	Photo Copier	Divisional Secretariat, Kayts	500,000.00	500,000.00	100	100
8	Furniture for Grama Niladhari	Divisional Secretariat, Uduvil	170,000.00	170,000.00	100	100
9	Table, Chairs and Cupboard	Divisional Secretariat, Pointpedro	592,000.00	592,000.00	100	100
10	Supply of Table and Chairs	Divisional Secretariat, Thellipalai	199,500.00	199,500.00	100	100
11	Supply of Photo Copier	Divisional Secretariat, Nallur	258,329.80	258,329.80	100	100
12	Purchasing of Furniture & Office Equipment	Divisional Secretariat, Jaffna	197,600.00	197,600.00	100	100
13	Purchasing of Furniture & Office Equipment	Divisional Secretariat, Delft	173,066.25	173,066.25	100	100
14	Purchasing of Furniture & Office Equipment	Divisional Secretariat, Chankanai	198,800.00	198,800.00	100	100
15	Purchasing of Furniture & Office Equipment	Divisional Secretariat, Velanai	219,400.00	219,400.00	100	100
16	Purchasing of Furniture & Office Equipment	Divisional Secretariat, Maruthankerny	101,800.00	101,800.00	100	100
17	Purchasing of Furniture & Office Equipment	Divisional Secretariat, Karainagar	206,885.00	206,885.00	100	100
Total			14,229,000.00	14,220,604.07	100	100

Acquisition of Plant, Machinery

Head - 264		Programme - 1	Project - 1	Sub Project - 0	Object Code - 2103	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Air Conditioner -36000 BTU	District Secretariat, Jaffna	613,739.00	613,739.00	100	100
2	Amplifier, Mic set(Sound System)	Divisional Secretariat, Chavakachcheri	178,450.00	178,450.00	100	100
3	Purchasing of Air Conditioner	Divisional Secretariat, Sandilipay	354,240.00	354,240.00	100	100
4	Purchasing of Air Conditioner	Divisional Secretariat, Uduvil	310,000.00	310,000.00	100	100
5	Purchasing of Air Conditioner	Divisional Secretariat, Kayts	343,121.00	342,499.99	100	100



6	Purchasing of Printer & Scanner	Divisional Secretariat, Pointpedro	538,000.00	538,000.00	100	100
7	Purchasing of Air Conditioner	Divisional Secretariat, Karainagar	285,000.00	285,000.00	100	100
8	Purchasing of Mic set	Divisional Secretariat, Kopay	319,250.00	319,250.00	100	100
9	Purchasing of Air Conditioner	Divisional Secretariat, Jaffna	58,200.00	58,200.00	100	100
Total			3,000,000.00	2,999,378.99	100	100

Construction of Buildings and Structures						
Head - 264		Programme-1	Project-1	Sub Project-0	Object Code-2104	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Construction of Administrative Block (Continuous Work)	Divisional Secretariat, Nallur	4,000,000.00	3,994,463.44	100	100
Total			4,000,000.00	3,994,463.44	100	100

Human Resource Development - Staff Training						
Head - 264		Programme-1	Project-1	Sub Project-0	Object Code-2401	
S.No.	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Staff Training	District Secretariat, Jaffna	500,000.00	500,000.00	100	100
2	Staff Training	15 Divisional Secretariats, Jaffna	1,000,000.00	970,458.00	100	100
Total			1,500,000.00	1,470,458.00	100	100

Progress of Annual Action Plans in 2022
[Consolidated District Annual Implementation Programmes by the Central Government]

Code No.	Component	Total Projects	Total Allocation	Total Expenditure	%
1	AGRICULTURE	60	35.33	34.64	98.04
1.1	Major Irrigation	-	-	-	-
1.2	Minor Irrigation	35	16.57	16.57	100.00
1.3	Forestry Development	1	0.29	0.29	100.00
1.4	Land Development	-	-	-	-
1.5	Field & Export Crops Development	-	-	-	-



1.6	Livestock Development	1	0.15	0.15	100.00
1.7	Fisheries Development	23	18.32	17.64	96.29
1.8	Plantation	-	-	-	-
2	INDUSTRIES, TOURISM & TRADE	13	9.30	9.08	97.63
2.1	Large & Medium Scale Industries	-	-	-	-
2.2	Rural & Small Scale Enterprises	8	6.55	6.55	100.00
2.3	Trade	2	1.03	1.03	100.00
2.4	Tourism	1	0.50	0.28	56.00
2.5	Science & Technology	2	1.22	1.22	100.00
3	HUMAN SETTLEMENTS	267	251.12	237.55	95.60
3.1	Housing & Constructions	73	195.82	182.42	93.16
3.2	Urban Infrastructure	-	-	-	-
3.3	Environmental Management	6	2.08	2.06	99.04
3.4	Water Supply & Sanitation	28	9.65	9.65	100.00
3.5	Community Resource Development	160	43.57	43.42	100.00
4	ECONOMIC INFRASTRUCTURE	59	10.22	10.21	99.90
4.1	Power & Energy	41	8.76	8.75	99.90
4.2	Communication	-	-	-	-
4.3	Ports & Shipping	-	-	-	-
4.4	Reconstruction & Rehabilitation	18	1.46	1.46	100.00
5	TRANSPORT	33	32.23	32.19	99.88
5.1	Railway	33	32.23	32.19	99.88
5.2	Roads	-	-	-	-
5.3	Aviation & Other Transport Facilities	-	-	-	-
6	SOCIAL INFRASTRUCTURE	310	229.87	226.79	98.62
6.1	Education	192	50.30	50.17	99.74
6.2	Health	3	0.28	0.28	100.00
6.3	Social Welfare & Cultural Services	115	179.29	176.34	98.35
7	ADMINISTRATIVE OVERHEADS	27	28.93	28.93	100.00
7.1	Strengthening of District Administration	27	28.93	28.93	100.00
7.2	Prov. / Reg. Administrative Improvement	-	-	-	-
Total		769	597.01	579.39	97.39



5. Performance of the Achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Developments Goals

Goal/ Objective	Targets	Indicators of the Achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
End poverty in all its forms everywhere	By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day	Proportion of population below the international poverty line, by sex, age, employment status and geographical location (urban/rural)		✓	
	By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions	Proportion of population living below the national poverty line, by sex and age		✓	
		Proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions		✓	
	Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable	Proportion of population covered by social protection floors/systems, by sex, distinguishing children, unemployed persons, older persons, persons with disabilities, pregnant women, newborns, work injury victims and the poor and the vulnerable		✓	
	By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance	Proportion of population living in households with access to basic services			✓
		Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure		✓	
	By 2030, build the resilience of the poor and those in vulnerable situations and reduce their exposure and	Number of deaths, missing persons and persons affected by disaster per 100,000 people		✓	



	vulnerability to climate-related extreme events and other economic, social and environmental shocks and disasters	Direct disaster economic loss in relation to global gross domestic product (GDP)		✓	
		Number of countries with national and local disaster risk reduction strategies		✓	
	Ensure significant mobilization of resources from a variety of sources, including through enhanced development cooperation, in order to provide adequate and predictable means for developing countries, in particular least developed countries, to implement programmes and policies to end poverty in all its dimensions	Proportion of resources allocated by the government directly to poverty reduction programmes		✓	
		Proportion of total government spending on essential services (education, health and social protection)			✓
	Create sound policy frameworks at the national, regional and international levels, based on pro-poor and gender-sensitive development strategies, to support accelerated investment in poverty eradication actions	Proportion of government recurrent and capital spending to sectors that disproportionately benefit women, the poor and vulnerable groups		✓	
End hunger, achieve food security and improved nutrition and promote sustainable agriculture	By 2030, end hunger and ensure access by all people, in particular the poor and people in vulnerable situations, including infants, to safe, nutritious and sufficient food all year round	Prevalence of undernourishment		✓	
		Prevalence of moderate or severe food insecurity in the population, based on the Food Insecurity Experience Scale (FIES)		✓	
	By 2030, end all forms of malnutrition, including achieving, by 2025, the internationally agreed targets on stunting and wasting in children under 5 years of age, and address the nutritional needs of adolescent girls, pregnant and lactating women and older persons	Prevalence of stunting (height for age <-2 standard deviation from the median of the World Health Organization (WHO) Child Growth Standards) among children under 5 years of age		✓	
		Prevalence of malnutrition (weight for height >+2 or <-2 standard deviation from the median of the WHO Child Growth Standards) among children under 5 years of age, by type (wasting and overweight		✓	

	By 2030, double the agricultural productivity and incomes of small-scale food producers, in particular women, indigenous peoples, family farmers, pastoralists and fishers, including through secure and equal access to land, other productive resources and inputs, knowledge, financial services, markets and opportunities for value addition and non-farm employment	Volume of production per labour unit by classes of farming/pastoral/forestry enterprise size	✓		
		Average income of small-scale food producers, by sex and indigenous status	✓		
	By 2030, ensure sustainable food production systems and implement resilient agricultural practices that increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality	Proportion of agricultural area under productive and sustainable agriculture		✓	
	By 2020, maintain the genetic diversity of seeds, cultivated plants and farmed and domesticated animals and their related wild species, including through soundly managed and diversified seed and plant banks at the national, regional and international levels, and promote access to and fair and equitable sharing of benefits arising from the utilization of genetic resources and associated traditional knowledge, as internationally agreed	Number of plant and animal genetic resources for food and agriculture secured in either medium or long-term conservation facilities		✓	
		Proportion of local breeds classified as being at risk, not-at-risk or at unknown level of risk of extinction			✓
	Increase investment, including through enhanced international cooperation, in rural infrastructure, agricultural research and extension services, technology development and plant and livestock gene banks in order	The agriculture orientation index for government expenditures		✓	

	to enhance agricultural productive capacity in developing countries, in particular least developed countries	Total official flows (official development assistance plus other official flows) to the agriculture sector		✓	
	Correct and prevent trade restrictions and distortions in world agricultural markets, including through the parallel elimination of all forms of agricultural export subsidies and all export measures with equivalent effect, in accordance with the mandate of the Doha Development Round	Producer Support Estimate		✓	
		Agricultural export subsidies		✓	
		Indicator of food price anomalies		✓	
Ensure healthy lives and promote well-being for all at all ages	By 2030, reduce the global maternal mortality ratio to less than 70 per 100,000 live births	Maternal mortality ratio			✓
		Proportion of births attended by skilled health personnel			✓
	By 2030, end preventable deaths of newborns and children under 5 years of age, with all countries aiming to reduce neonatal mortality to at least as low as 12 per 1,000 live births and under-5 mortality to at least as low as 25 per 1,000 live births	Under-five mortality rate			✓
		Neonatal mortality rate			✓
	By 2030, end the epidemics of AIDS, tuberculosis, malaria and neglected tropical diseases and combat hepatitis, water-borne diseases and other communicable diseases	Number of new HIV infections per 1,000 uninfected population, by sex, age and key populations			✓
		Tuberculosis incidence per 1,000 population			✓



		Malaria incidence per 1,000 population			✓
		Hepatitis B incidence per 100,000 population			✓
		Number of people requiring interventions against neglected tropical diseases			✓
	By 2030, reduce by one third premature mortality from non-communicable diseases through prevention and treatment and promote mental health and well-being	Mortality rate attributed to cardiovascular disease, cancer, diabetes or chronic respiratory disease			✓
		Suicide mortality rate			✓
	Strengthen the prevention and treatment of substance abuse, including narcotic drug abuse and harmful use of alcohol	Coverage of treatment interventions(pharmacological, psychosocial and rehabilitation and aftercare services) for substance use disorders			✓
		Harmful use of alcohol, defined according to the national context as alcohol per capita consumption (aged 15 years and older) within a calendar year in litres of pure alcohol	✓		
	By 2020, halve the number of global deaths and injuries from road traffic accidents	Death rate due to road traffic injuries	✓		
	By 2030, ensure universal access to sexual and reproductive health-care services, including for family planning, information and education, and the integration of reproductive health into national strategies and programmes	Proportion of women of reproductive age (aged 15-49 years) who have their need for family planning satisfied with modern methods			✓
		Adolescent birth rate (aged 10-14 years; aged 15-19 years) per 1,000 women in that age group			✓
	Achieve universal health coverage, including financial risk protection, access to quality essential health-care services and access to safe, effective, quality and affordable essential medicines and vaccines for all	Coverage of essential health services (defined as the average coverage of essential services based on tracer interventions that include reproductive, maternal, newborn and child health, infectious diseases, non-communicable diseases and service capacity and access, among the general and the most disadvantaged population)			✓



		Number of people covered by health insurance or a public health system per 1,000 population	✓		
	By 2030, substantially reduce the number of deaths and illnesses from hazardous chemicals and air, water and soil pollution and contamination	Mortality rate attributed to household and ambient air pollution			✓
		Mortality rate attributed to unsafe water, unsafe sanitation and lack of hygiene (exposure to unsafe Water, Sanitation and Hygiene for All (WASH) services)		✓	
		Mortality rate attributed to unintentional poisoning			✓
	Strengthen the implementation of the World Health Organization Framework Convention on Tobacco Control in all countries, as appropriate	Age-standardized prevalence of current tobacco use among persons aged 15 years and older			✓
	Support the research and development of vaccines and medicines for the communicable and non-communicable diseases that primarily affect developing countries, provide access to affordable essential medicines and vaccines, in accordance with the Doha Declaration on the TRIPS Agreement and Public Health, which affirms the right of developing countries to use to the full the provisions in the Agreement on Trade-Related Aspects of Intellectual Property Rights regarding flexibilities to protect public health, and, in particular, provide access to medicines for all	Proportion of the population with access to affordable medicines and vaccines on a sustainable basis			✓
		Total net official development assistance to medical research and basic health sectors		✓	



	Substantially increase health financing and the recruitment, development, training and retention of the health workforce in developing countries, especially in least developed countries and small island developing States	Health worker density and distribution			✓
	Strengthen the capacity of all countries, in particular developing countries, for early warning, risk reduction and management of national and global health risks	International Health Regulations (IHR) capacity and health emergency preparedness			✓
Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes	Proportion of children and young people: (a) in grades 2/3; (b) at the end of primary; and (c) at the end of lower secondary achieving at least a minimum proficiency level in (i) reading and (ii) mathematics, by sex			✓
	By 2030, ensure that all girls and boys have access to quality early childhood development, care and pre-primary education so that they are ready for primary education	Proportion of children under 5 years of age who are developmentally on track in health, learning and psychosocial well-being by sex	✓		
		Participation rate in organized learning (one year before the official primary entry age) by sex	✓		
	By 2030, ensure equal access for all women and men to affordable and quality technical, vocational and tertiary education, including university	Participation rate of youth and adults in formal and non-formal education and training in the previous 12 months by sex		✓	
	By 2030, substantially increase the number of youth and adults who have relevant skills, including technical and vocational skills, for employment, decent jobs and entrepreneurship	Proportion of youth and adults with information and communications technology (ICT) skills, by type of skill		✓	



	By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations	Parity indices (female/male, rural/urban, bottom/top wealth quintile and others such as disability status, indigenous peoples and conflict affected, as data become available) for all education indicators on this list that can be disaggregated	✓		
	By 2030, ensure that all youth and a substantial proportion of adults, both men and women, achieve literacy and numeracy	Percentage of population in a given age group achieving at least a fixed level of proficiency in functional (a) literacy and (b) numeracy skills, by sex			✓
	By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development	Extent to which (i) global citizenship education and (ii) education for sustainable development, including gender equality and human rights, are mainstreamed at all levels in: (a) national education policies, (b) curricula, (c) teacher education and (d) student assessment			✓
	Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all	Proportion of schools with access to: (a) electricity; (b) the Internet for pedagogical purposes; (c) computers for pedagogical purposes; (d) adapted infrastructure and materials for students with disabilities; (e) basic drinking water; (f) single sex basic sanitation facilities; and (g) basic hand washing facilities (as per the WASH indicator definitions)	✓		

	By 2020, substantially expand globally the number of scholarships available to developing countries, in particular least developed countries, small island developing States and African countries, for enrolment in higher education, including vocational training and information and communications technology, technical, engineering and scientific programmes, in developed countries and other developing countries	Volume of official development assistance flows for scholarships by sector and type of study	✓		
	By 2030, substantially increase the supply of qualified teachers, including through international cooperation for teacher training in developing countries, especially least developed countries and small island developing States	Proportion of teachers in: (a) pre-primary; (b) primary; (c) lower secondary; and (d) upper secondary education who have received at least the minimum organized teacher training (e.g. pedagogical training) pre-service or in-service required for teaching at the relevant level in a given country			✓
Achieve gender equality and empower all women and girls	End all forms of discrimination against all women and girls everywhere	Whether or not legal frameworks are in place to promote, enforce and monitor equality and non-discrimination on the basis of sex		✓	
	Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation	Proportion of ever-partnered women and girls aged 15 years and older subjected to physical, sexual or psychological violence by a current or former intimate partner in the previous 12 months, by form of violence and by		✓	
		Proportion of women and girls aged 15 years and older subjected to sexual violence by persons other than an intimate partner in the previous 12 months by age and place of occurrence			✓
	Eliminate all harmful practices, such as child, early and forced marriage and female genital mutilation	Proportion of women aged 20-24 years who were married or in a union before age 15 and before age 18			✓



		Proportion of girls and women aged 15-49 years who have undergone female genital mutilation/cutting, by age			✓
	Recognize and value unpaid care and domestic work through the provision of public services, infrastructure and social protection policies and the promotion of shared responsibility within the household and the family as nationally appropriate	Proportion of time spent on unpaid domestic and care work, by sex, age and location			✓
	Ensure women's full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life	Proportion of seats held by women in national parliaments and local governments	✓		
	Ensure universal access to sexual and reproductive health and reproductive rights as agreed in accordance with the Programme of Action of the International Conference on Population and Development and the Beijing Platform for Action and the outcome documents of their review conferences	Proportion of women aged 15-49 years who make their own informed decisions regarding sexual relations, contraceptive use and reproductive health care			✓
		Number of countries with laws and regulations that guarantee women aged 15-49 years access to sexual and reproductive health care, information and education			✓
	Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws	(a) Proportion of total agricultural population with ownership or secure rights over agricultural land, by sex; and (b) share of women among owners or rights-bearers of agricultural land, by type of tenure			✓
		Proportion of countries where the legal framework (including customary law) guarantees women's equal rights to land ownership and/or control			✓
	Enhance the use of enabling technology, in particular information and communications technology, to promote the empowerment of women	Proportion of individuals who own a mobile telephone, by sex			✓



	Adopt and strengthen sound policies and enforceable legislation for the promotion of gender equality and the empowerment of all women and girls at all levels	Proportion of countries with systems to track and make public allocations for gender equality and women's empowerment			✓
Ensure availability and sustainable management of water and sanitation for all	By 2030, achieve universal and equitable access to safe and affordable drinking water for all	Proportion of population using safely managed drinking water services	✓		
	By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations	Proportion of population using safely managed sanitation services, including a hand-washing facility with soap and water		✓	
	By 2030, improve water quality by reducing pollution, eliminating dumping and minimizing release of hazardous chemicals and materials, halving the proportion of untreated wastewater and substantially increasing recycling and safe reuse globally	Proportion of wastewater safely treated	✓		
		Proportion of bodies of water with good ambient water quality	✓		
	By 2030, substantially increase water-use efficiency across all sectors and ensure sustainable withdrawals and supply of freshwater to address water scarcity and substantially reduce the number of people suffering from water scarcity	Change in water-use efficiency over time	✓		
		Level of water stress: freshwater withdrawal as a proportion of available freshwater resources	✓		
	By 2030, implement integrated water resources management at all levels, including through trans boundary cooperation as appropriate	Degree of integrated water resources management implementation (0-100)	✓		
		Proportion of trans boundary basin area with an operational arrangement for water cooperation	✓		



	By 2020, protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes	Change in the extent of water-related ecosystems over time	✓		
	By 2030, expand international cooperation and capacity-building support to developing countries in water- and sanitation-related activities and programmes, including water harvesting, desalination, water efficiency, wastewater treatment, recycling and reuse technologies	Amount of water- and sanitation-related official development assistance that is part of a government-coordinated spending plan		✓	
	Support and strengthen the participation of local communities in improving water and sanitation management	Proportion of local administrative units with established and operational policies and procedures for participation of local communities in water and sanitation management	✓		
Ensure access to affordable, reliable, sustainable and modern energy for all	By 2030, ensure universal access to affordable, reliable and modern energy services	Proportion of population with access to electricity			✓
		Proportion of population with primary reliance on clean fuels and technology			✓
	By 2030, increase substantially the share of renewable energy in the global energy mix	Renewable energy share in the total final energy consumption	✓		
	By 2030, double the global rate of improvement in energy efficiency	Energy intensity measured in terms of primary energy and GDP	✓		
	By 2030, enhance international cooperation to facilitate access to clean energy research and technology, including renewable energy, energy efficiency and advanced and cleaner fossil-fuel technology, and promote investment in energy infrastructure and clean energy technology	Mobilized amount of United States dollars per year starting in 2020 accountable towards the \$100 billion commitment	✓		



	By 2030, expand infrastructure and upgrade technology for supplying modern and sustainable energy services for all in developing countries, in particular least developed countries, small island developing States and landlocked developing countries, in accordance with their respective programmes of support	Investments in energy efficiency as a percentage of GDP and the amount of foreign direct investment in financial transfer for infrastructure and technology to sustainable development services	✓		
Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all	Sustain per capita economic growth in accordance with national circumstances and, in particular, at least 7 per cent gross domestic product growth per annum in the least developed countries	Annual growth rate of real GDP per capita	✓		
	Achieve higher levels of economic productivity through diversification, technological upgrading and innovation, including through a focus on high-value added and labour-intensive sectors	Annual growth rate of real GDP per employed person	✓		
	Promote development-oriented policies that support productive activities, decent job creation, entrepreneurship, creativity and innovation, and encourage the formalization and growth of micro-,small- and medium-sized enterprises, including through access to financial services	Proportion of informal employment in non-agriculture employment, by sex	✓		
	Improve progressively, through 2030, global resource efficiency in consumption and production and endeavour to decouple economic growth from environmental degradation, in accordance with the 10-Year Framework of Programmes on Sustainable Consumption and Production, with developed countries taking the lead	Material footprint, material footprint per capita, and material footprint per GDP	✓		



	By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value	Average hourly earnings of female and male employees, by occupation, age and persons with disabilities	✓		
		Unemployment rate, by sex, age and persons with disabilities	✓		
	By 2020, substantially reduce the proportion of youth not in employment, education or training	Proportion of youth (aged 15-24 years) not in education, employment or training		✓	
	Take immediate and effective measures to eradicate forced labour, end modern slavery and human trafficking and secure the prohibition and elimination of the worst forms of child labour, including recruitment and use of child soldiers, and by 2025 end child labour in all its forms	Proportion and number of children aged 5-17 years engaged in child labour, by sex and age			✓
	Protect labour rights and promote safe and secure working environments for all workers, including migrant workers, in particular women migrants, and those in precarious employment	Frequency rates of fatal and non-fatal occupational injuries, by sex and migrant status			✓
		Increase in national compliance of labour rights (freedom of association and collective bargaining) based on International Labour Organization (ILO) textual sources and national legislation, by sex and migrant status			✓
	By 2030, devise and implement policies to promote sustainable tourism that creates jobs and promotes local culture and products	Tourism direct GDP as a proportion of total GDP and in growth rate	✓		
		Number of jobs in tourism industries as a proportion of total jobs and growth rate of jobs, by sex	✓		
	Strengthen the capacity of domestic financial institutions to encourage and expand access to banking, insurance and financial services for all	Number of commercial bank branches and automated teller machines (ATMs) per 100,000 adults			✓



		Proportion of adults (15 years and older) with an account at a bank or other financial institution or with a mobile-money-service provider			✓
	Increase Aid for Trade support for developing countries, in particular least developed countries, including through the Enhanced Integrated Framework for Trade-related Technical Assistance to Least Developed Countries	Aid for Trade commitments and disbursements	✓		
	By 2020, develop and operationalize a global strategy for youth employment and implement the Global Jobs Pact of the International Labor Organization	Total government spending in social protection and employment programmes as a proportion of the national budgets and GDP	✓		
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Significantly reduce all forms of violence and related death rates everywhere	Number of victims of intentional homicide per 100,000 population, by sex and age			✓
		Conflict-related deaths per 100,000 population, by sex, age and cause			✓
		Proportion of population subjected to physical, psychological or sexual violence in the previous 12 months			✓
		Proportion of population that feel safe walking alone around the area they live			✓
	End abuse, exploitation, trafficking and all forms of violence against and torture of children	Proportion of children aged 1-17 years who experienced any physical punishment and/or psychological aggression by caregivers in the past month			✓
		Number of victims of human trafficking per 100,000 population, by sex, age and form of exploitation			✓
		Proportion of young women and men aged 18-29 years who experienced sexual violence by age 18			✓



	Promote the rule of law at the national and international levels and ensure equal access to justice for all	Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms			✓
		Unsented detainees as a proportion of overall prison population	✓		
	By 2030, significantly reduce illicit financial and arms flows, strengthen the recovery and return of stolen assets and combat all forms of organized crime	Total value of inward and outward illicit financial flows (in current United States dollars)		✓	
		Proportion of seized small arms and light weapons that are recorded and traced, in accordance with international standards and legal instruments			✓
	Substantially reduce corruption and bribery in all their forms	Proportion of persons who had at least one contact with a public official and who paid a bribe to a public official, or were asked for a bribe by those public officials, during the previous 12 months			✓
		Proportion of businesses that had at least one contact with a public official and that paid a bribe to a public official, or were asked for a bribe by those public officials during the previous 12 months			✓
	Develop effective, accountable and transparent institutions at all levels	Primary government expenditures as a proportion of original approved budget, by sector (or by budget codes or similar)			✓
		Proportion of the population satisfied with their last experience of public services		✓	
	Ensure responsive, inclusive, participatory and representative decision-making at all levels	Proportions of positions (by sex, age, persons with disabilities and population groups) in public institutions (national and local legislatures, public service, and judiciary) compared to national distributions	✓		
		Proportion of population who believe decision-making is inclusive and responsive, by sex, age, disability and population group	✓		



	Broaden and strengthen the participation of developing countries in the institutions of global governance	Proportion of members and voting rights of developing countries in international organizations			✓
	By 2030, provide legal identity for all, including birth registration	Proportion of children under 5 years of age whose births have been registered with a civil authority, by age			✓
	Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements	Number of verified cases of killing, kidnapping, enforced disappearance, arbitrary detention and torture of journalists, associated media personnel, trade unionists and human rights advocates in the previous 12 months		✓	
		Number of countries that adopt and implement constitutional, statutory and/or policy guarantees for public access to information			✓
	Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime	Existence of independent national human rights institutions in compliance with the Paris Principles			✓
	Promote and enforce non-discriminatory laws and policies for sustainable development	Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law			✓

5.2 Achievement and challenges of the sustainable Development Goals

We still face major challenges. Improving the quality and relevance of education, providing medical treatment and care facilities for the ageing population, and fighting climate disasters call for further policy support, financial mobilization and partnership strengthening.

Government has been incorporating the Sustainable Development Goals (SDGs) into its national policy framework. Since the endorsement of the 2030 Agenda for Sustainable Development, Sri Lankan government has taken several momentous initiatives.

The most important one is the Sustainable Development Act in 2017, which establishes the legal framework to implement the SDGs with improved institutional and policy coherence. Under this Act, the Sustainable Development Council has been established, which formulates related national policies and guides new development projects.

Investments needed to achieve the SDGs are huge, but not beyond reach. Preliminary estimates by The United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) suggest that Sri Lanka needs an annual additional investment of 4.4 per cent of the 2018 GDP through 2030 to provide a social protection floor (1.7 per

cent), poverty gap transfers (0.2 per cent), quality education (1.6 per cent) and climate-resilient infrastructure (0.8 per cent).

Some of this investment needs have been mainstreamed into the budgets. For example, this year *Budget* focuses on.

➤ Quality Education

By reforming curricula to enable the combination of Science, Technology, Engineering, Math and the Arts, enhancing continuous professional training for teachers, and introducing more technology in education delivery.

➤ Health Care

By services and facilities by enhancing investments in healthcare delivery, quality and infrastructure;

➤ Agriculture

By linking smallholder farmers to value chains of larger enterprises, investing in climate-proof warehousing, and enhancing natural disaster insurance for farmers.

➤ Climate Resilience

By improving irrigation infrastructure quality, strengthening eco-system conservation, and expanding natural disaster insurance scheme.



➤ Gender

Equality by sharing costs of maternity benefits, facilitating childcare services by businesses and schools, and encouraging participation of women on corporate boards. Despite the Government's initiatives, financing the SDGs remains a challenge. Relatively low level of tax revenue constrains Sri Lanka's domestic resource mobilization.

In addition to these measures, improving investment efficiency is critical. ESCAP estimates that the developing Asia-Pacific countries can achieve similar levels of outputs and outcomes in health and education sectors using 30 per cent fewer resources. Among its peer countries, Sri Lanka performs well in health and education sectors; however, its investment efficiency in infrastructure could be improved. To enhance infrastructure investment efficiency for the public sector, public financial management institutions – notably project appraisal, selection and management – need to be strengthened. Effective coordination among different government branches for construction permits, environmental clearance and land acquisition is important, as these processes often lead to project delays.

Ensuring a steady flow of resources for operations and maintenance is a necessary

condition for success. Good maintenance generates substantial savings, reducing the total lifecycle costs of infrastructure projects.

Raising awareness among relevant stakeholders and building capacity of relevant institutions are necessary to achieve the SDGs. Developing multi-stakeholder partnerships provide much room for improvement in Sri Lanka to fully engage the general public and the private sector. An effective mechanism is needed for collaborative engagement in SDG implementation, from policy formulation to monitoring.

The 2030 Agenda provides a blueprint to achieve a more sustainable future for all. Sri Lanka's efforts in mainstreaming the SDGs into its national planning and budgeting are an interesting case for the rest of the Asia-Pacific region to learn – a country does not need to wait until it achieves economic affluence before tackling social well-being and environmental health. Developing countries should incorporate social and environmental goals into their path towards prosperity.



6. Human Resource Profile

6.1 Cadre Management

Details of Approved Cadre and Vacancies as at District Secretariat, Jaffna- 31.12.2022

S. No	Designation	Service	Class/ Grade	Approved Cadre	Present Strength	Vacancies
1	District Secretary	SLAS	Special	1	1	0
2	Add District Secretary	SLAS	I	2	2	0
3	Chief Accountant	SLAcS	I	1	1	0
4	Director (Planning)	SLPS	I	1	1	0
5	Chief Internal Auditor	SLAcS	I	1	1	0
6	Asst. District Secretary	SLAS	III/II	1	1	0
7	Accountant	SLAcS	III/II	2	2	0
8	Assistant Director/ Deputy Director(Planning)	SLPS	III/II	4	3	1
9	District Engineer	SL.EngS	I	1	1	0
10	Engineer	SL.EngS	III/II	2	1	1
11	Administrative officer	MSO	Supra	1	1	0
12	Translator- (Sinhala- Tamil) &(Tamil - English)	TS	II/ I	2	1	1
13	Sri Lanka Information and Communication Technology officer	SLICTS	Class 2 Grade II/I	1	3	-2
14	Development Co- Coordinator	AS	III/II/I	2	2	0
15	Budget Assistant	AS	III/II/I	2	1	1
16	Development Officer	DOS	III/II/I	26	98	-72
17	Development Officer (Development)	DOS	III/II/I	12	14	-2
18	Technical Officer	SLTS	III/II/I	2	1	1
19	Draughtsman	SLTS	III/II/I	1	0	1
20	Management Services Officer	MSO	I,II,III	50	49	1
21	Management Services Officer - MN1	MSO	I,II,III	2	2	0
22	Receptionist	Contract Basis	Monthly Alw 33,638/=	1	0	1
23	Typist	Departmental	I,II,III	1	1	0
24	Clerk	Departmental	I,II,III	2	2	0
25	Computer Operator	Departmental	I,II,III	1	1	0
26	Sri Lanka Information and Communication Technology Asst.	SLICTS	Class 3 Grade III/II/I	2	1	1
27	Technical Assistant	Departmental	I,II,III	2	2	0
28	Driver	CDS	Spe,I,II,III	14	8	6
29	Electrician/Plumber	Departmental	Spe,I,II,III	1	0	1
30	Bungalow Keeper Cum Cook	Departmental	Spe,I,II,III	1	0	1
31	KKS	O.E.S	Spe,I,II,III	22	17	5
32	Office Labor	Departmental	Spe,I,II,III	4	0	4
33	Office Watcher			0	4	-4
Total				169	223	-54



Details of Approved Cadre and Vacancies as at 15 Divisional Secretariats in Jaffna District as at 31.12.2022 (Head No 264 & 409)

S.No.	Posts	Service Grade / Class	Approved Cadre of Management Service Department	Present Strength	Number of Vacancies
Senior Level					
1	Divisional Secretary	SLAS I	15	15	0
2	Asst. Divisional Secretary	SLAS II/ III	15	14	1
3	Accountant	SLAcSII/III	15	13	2
4	Assistant / Deputy Director(Planning)	SLPS II/III	15	12	3
5	Assistant Director	Supernumerary III	2	2	0
Senior Level Total			62	56	6
Tertiary Level					
6	Administrative Officer	MSO Supra	15	6	9
7	Grama Niladharies Admin	GNS Supra	15	3	12
8	Translator (Sinhala.-Tamil, Tamil-English)	TS, I, II, III	30	8	22
Tertiary Level Total			60	17	43
Secondary Level					
9	Development Coordinator	Combined Services	12	11	1
10	Development Officer	DOSI,II,III	137	973	-836
11	Development Officer (Planning)	DOS I,II,III	570	570	0
12	Management Services Officer	MSO I. II. III	416	399	17
13	Clerk/Management Officer	I,II,III	1	3	-2
14	Grama Niladharies	I. II. III	435	342	91
15	Technical Officer	SLTS I,II,III	16	12	4
16	Information Communication and Technology Assistant	SLICTS I,II,III	15	13	2
17	Technical Assistant	Departmental I,II,III	15	15	0
Secondary Level Total			1617	2338	-723
Primary Level					
18	Driver	Driver Service I, II,III	30	25	5
19	Office Employees Service (Watcher, Sanitary Laborer, Office Laborer)	OES Service Supra,I, II, III Department Included	141	94	38
Primary Level Total			171	119	43



6.1.1 Shortage or Excess in Human Resources has been affected to the Performance of the Institute

❖ Senior Level

➤ Deputy Director / Assistant Director Planning (Planning) – Vacant - 1

According to the approved cadre of District Secretariat is 4 and 3 personnel are in present due to transfer of the Northern Province. The details of the shortage have been presented in Annual Cadre report and GA conferences frequently.

➤ Engineer – Vacant - 1

According to the approved cadre of District Secretariat is 2 and only one Officer is available to supervise the development works of the 15 Divisional Secretariats in Jaffna District and to supervise the Technical Officers and Assistants.

The details of the shortage have been presented in Annual Cadre report and GA conferences frequently.

❖ Tertiary Level

➤ Translator (Sinhala ↔ Tamil) Vacant - 1

Since the post of Translator (Sinhala ↔ Tamil) is vacant, the Officers of the other Service Category are engaged in the translation of the letters and circulars of the Sinhala medium which are received from the Ministry. Since they are performing the translation duty as well in addition to their lists of duty, there are unable to accomplish the duties assigned to them on prescribed time. Besides, since the service needs to be done from the outside, it causes waste of time and money.

➤ ICTO II/II - Surplus - 2

Though the approved cadre doesn't exist for the Information and Communication Technology Officer Service Category II/II, one personnel is employed. Cadre shortage prevails for ICTA at the District Secretariat. The tasks arising due to this vacancy are performed by the said Officer. Also, request for the post of Director of Information, Communication & Technology has been sent by us (FR-71).

❖ Secondary Level

➤ Budget Assistant – Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Thereby difficulty is found in the completion of tasks instantly. Also, the work gets accumulated occasionally.

➤ Development Officer – Surplus – 72

According to the Government Policies the appointment had been made by the ministry on time to time. With the reference of our letter no JDS/EB/R/D.O/Gen.Correspon dated 15.09.2022 the request letter had been sent to Secretary, State Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government regarding on this matter.

➤ Development Officer (Development) – Surplus – 2

According to the Government Policies the appointment had been made by the ministry on time to time. With the reference of our letter no JDS/EB/R/D.O/Gen.Correspon dated 15.09.2022 the request letter had been sent to Secretary, State Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government to



➤ **Technical Officer – Vacant - 1**

Though the approved cadre is 2, only one personnel in employed. Since only one Officer is available to supervise the development works and to supervise the Technical Assistants there are impediments in the completion of works on time.

❖ **Primary Level**➤ **Driver Vacant – 6**

Due to the existence of vacancy for Drivers it is unable to maintain the vehicles of the District Secretariat and unable to employ the Drivers in rotation during unusual situations.

➤ **Draftsman - Vacant - 1**

Thereby since the service needs to be obtained from the outside it causes waste of time and money.

➤ **Management Service Officer– Vacant - 1**

The vacant have been arisen due to the retirement of officials as at 30.12.2022. The details of the shortage have been presented in Annual Cadre report and GA conference.

➤ **Electrician/Plumber – Vacant - 1**

While the appointment for the post of Electrician at the District Secretariat has not yet been granted, since the staff is obtained from the outside for the electrical repairs and plumbing works, it causes waste of time and money.

➤ **Receptionist – Vacant – 1**

The request had been sent to Secretary, State Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government based on approved cadre positions in contract basis

➤ **Bungalow Keeper cum Cook – Vacant - 1**

The appointment for the post of Bungalow keeper cum cook has not been granted to District Secretariat.

➤ **ICTA - Vacant - 1**

Though the approved cadre is 2, only one personnel in employed. Moreover, since personnel from the ICTO II/II Category which is not approved is performing the said duties those are able to be accomplished on time.

➤ **Office Employee (KKS)– Vacancy - 5**

It is unable to maintain the District Secretariat and its premises and to employ them in rotation during weekends. Hence the Office Employees in the service as well have work load.

➤ **Office Laborer - Vacant - 4**➤ **Office Watcher - Excess - 4**

4 Employees appointed to the post of Office Watcher have been approved in the post of Office Laborers by the Management Services Department.



❖ Divisional Secretariat Wisely

❖ Senior Level

➤ Assistant Divisional Secretary – Vacancy - 1

The vacant has been arisen due to Transfer to other departments.

➤ Accountant – Vacancy 2

Due to the above vacancy, there is stagnation in financial duties of the Divisional Secretariats as well as in the respective Divisional Secretariats and the accountants from other Divisional Secretariats have to take over the responsibilities. And lack of suitable Officers to supervise the lower grade Officers.

➤ Assistant Director of Planning – Vacant - 3

There is a delay in rendering livelihood assistances to the civilians and in the supervision of development projects and inexistence of suitable Officers to supervise the lower grade Officers.

❖ Tertiary Level

➤ Administrative Officer – Vacant - 9

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved the lower grade Officers to perform acting duty. Thereby the duties could be performed promptly and efficiently. Besides, since the said Officers perform acting duty in addition to their duties they have work load and inability to accomplish the duty on time.

➤ Grama Officer (Admin) – Vacant - 12

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved one Grama Officer to perform acting duty. Thereby the duties could be performed promptly and efficiently. Moreover, since the said Officers perform acting duty in addition to their duties, they have work load and inability to accomplish the duty on time.

➤ Translator – Vacant - 22

Since the vacancy exists for Tamil / English and Sinhala / Tamil Translators, Officers of the other service category are involved in the translation of letters and documents drawn in Tamil or English and in the translation of letters and circulars received from the Ministry in Sinhala. Since they are performing the translation duty as well in addition to their lists of duty, they are unable to accomplish the duties assigned to them on time.

❖ Secondary Level

➤ Development Coordinator - Vacant – 1

This post is to subject to absorb into the Development Officer Service in due course.

➤ Development Officer – Surplus - 836

➤ Development Officer (Development) Surplus - 4

Ministry has informed that the Development Officer Service Officers will be inducted as approved cadre and the issue of excess cadre is being discussed at the Government Agents monthly Conferences.



- **Management Service Officer – Vacant -** 13
- Since the shortage of Management Service Officers exists, delay occurs in the completion of works on time and as the other Officers use to share the duties work load arises. The said shortage will be rectified by the inclusion of appointments to the office employees who are selected through limited examination.
- **ICTA – Vacant -** 2
- It seems unable to perform the ICT works of the said Divisional Secretariats and Officers of the other category or Officers from the other Divisional Secretariats need to be engaged and in turn it causes waste of time and work load.
- **Technical Assistant – Vacant -** 1
- It is unable to supervise the development works of the said Divisional Secretariat and the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time.
- **Clerk – Excess -** 2
- Regarding the cadre approval of the said Officers served at the DRRS Project, the approval has not been granted to two Officers and the said cadre has been approved until their term of service only (Personal to Holder).
- **Grama Officers – Vacant -** 71
- Since certain Officers are performing acting duty at the divisions where the vacancy exists, they have work load and acting duty payment need to be paid for them.
- **Technical Officer – Vacant -** 4
- It is unable to supervise the development works of the said Divisional Secretariats and thereby the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time and to provide the acting duty payments.
- **Driver – Vacant -** 4
- Since vacancy exists for Drivers it is unable to maintain the vehicles of the said Divisional Secretariats and unable to employ the Drivers in rotation during unusual situations. Hence the Drivers in the service have work load.
- **Office Employee - Vacant -** 34
- It is unable to maintain the Divisional Secretariats and premises and to employ them in rotation during weekends. Hence the Office Employees in the service have work load.



Primary Level



6.2 Human Resource Development

S. No	Name of the Training Programme	Purpose of Training Programme	Target Group	No. of Participants	Programme Duration	Total Allocation / Expenditure	Nature of Programme Local / Foreign
1	Training Programme for ICT Focal Point Officers	For reducing the costs at District Secretariats & Divisional Secretariats	DO,MSO	70	04	142,000.00	Local
2	Training Programme for Mobile Apps Development	For reducing the costs at District Secretariats & Divisional Secretariats	DO, ICT Asst.	21	05	300,000.00	Local
3	Training Programme for e – Procurement	For reducing the costs at District Secretariats & Divisional Secretariats	Accountant, DO & MSO	60	01	22,800.00	Local
4	Training Programme for ICT Focal Point Officers	For reducing the costs at District Secretariats & Divisional Secretariats	DO,MSO	45	04	83,640.00	Local
5	Training Programme for ITMIS	For simplify accounting procedures	Accountant, Do & MSO	70	04	304,810.00	Local
6	Sinhala Training Programme	Increase the fluency in Sinhala Language	DO,MSO	121	02	155,750.00	Local
7	Training Programme for Productivity Awareness	Ensure the implementation of Productivity concept	Staff office, DO,MSO & OES	500	01	74,000.00	Local
	Total			887	21	1,083,000	



6.2.1 Contribution of the Training Programme in the Performance of the institution

Changes through skill Development Programme by providing services to the organizational or public

- ❖ Provided chance to enhance the knowledge of all employees.
- ❖ Employees get trained at the said training programme were able to perform well in their duties. Moreover, they have gathered comprehensive knowledge regarding the practice of the said duties.
- ❖ Training Programme has enabled to enhance the skills of each employee.
- ❖ Training Programme has created awareness and confidence on the government circulars and the responsibilities of the duty of employees.
- ❖ Continue training and enhancement programme ensures the steadiness in experience and background knowledge of the employees.
- ❖ The said institution would be able to have confidence on the expectations and practices of all employees serving thereunder.
- ❖ Investment in the employees's training incurred by the institution / department emphasizes the importance of employees.
- ❖ By sharing the learned knowledge of a person with others, learning culture is able to be formed in the institution.
- ❖ By improving the intrapersonal skills of the employees of the institution, it has led them to act as the Resource Persons.
- ❖ In view of the growth and change of the government employees, skills for their future leadership were motivated.
- ❖ Training Programme for the new employees has enabled them to gather knowledge about the government circulars, establishment procedures and financial practices.
- ❖ Incorporation of various curriculum in the Training Programme has enabled to develop vast knowledge.

Changes happened in the year through the skill development Programme

- ❖ Employees are the key property of the government sector. In order to render better and effective service to the public, the investment for improving their skills leads to the national sustainable development.
- ❖ Employees have been trained to use new strategies and to face challenges in their working place by the knowledge gained from the Training Programmes during the year 2022



7. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non- compliance in Future
1	The Following Financial Statement / Accounts have been Submitted on due date			
1.1	Annual financial statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Complied		
1.4	Stores Advance Accounts	Complied		
1.5	Special Advance Accounts	Complied		
1.6	Others	Complied		
2	Maintenance of books and registers (FR445)			
2.1	Fixed register has been maintained and update in terms of Public Administration circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly accounts summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for Cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		



2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
3	Delegation of functions for financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transitions through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of state Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		



6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub- section 40(4) of the National unit Act No.19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulations 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1- 2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's office in terms of paragraph 07 of the Assets Management Circular No.01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's office in terms of paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R 103,104,109 and 110 with regard to every vehicle accident	Complied		



9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of paragraph 3.1 of the public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared ,got certified, and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous year settled	Complied		
10.3	The action had been taken in terms of Financial Regulations Regarding balances that had been disclosed through bank reconciliation statement and for which adjustments had to be made ,and had those balances been settle within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imp rests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imp rest had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imp rest account had been reconciled with the Treasury books monthly	Complied		



15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collections had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
17	Provision of Information to the Public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations	Complied		
17.2	Information about the institution to the public have been provide by website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per sections 08 and 10 of the RTI Act	Complied		
18	Implementing Citizens Charter			
18.1	A citizens charter/ citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of citizens charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		



19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in annexure 02 of public Administration Circular No.02/2018 dated 24.01.2018	Complied		
19.2	A Minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid human Resource Plan	Complied		
19.3	Annual Performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Pares			
20.1	The shortcoming pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

