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ஆண்டு அறிக்கை  
Annual Report

2021

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National Institute of Library and Information Sciences  
University of Colombo

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**NILIS**

## **VISION**

**‘To be the center of excellence in Library & Information Science education’.**

## **MISSION**

**To be the leading Institute for Library & Information Science (LIS) education, training, and research in the national and South Asian context.**

## Director's message



It is my pleasure to present the Annual Report of the National Institute of Library & Information Sciences (NILIS), University of Colombo for the period of January to December 2021.

NILIS provides education and training programs in the fields of library and Information Sciences, Information Management and Teacher/School librarianship to enable Sri Lanka to achieve a knowledge based global economy. NILIS has the national responsibility of making Sri Lanka an information literate nation. Thus, the NILIS courses cater to all the libraries of all sectors (government, public, school, special, and university libraries)

Year 2021 brought mixed results for NILIS as for many other educational institutes due to COVID-19 pandemic. The educational programs were disturbed due to frequent lockdowns and travel restrictions as well as staff getting affected by the pandemic. However, the same situation provided new opportunities for NILIS to offer all education programs as well as the examinations in the online mode.

NILIS Research Symposium 2021 held online was another milestone of NILIS, which was organized in partnership with the South Asia Chapter of the Association for Information Science and Technology (ASIS&T), Dept. of National Archives, National Museum, Royal Asiatic Society and the National Library and 37 studies were presented from Sri Lanka, India, Pakistan, Bangladesh, South Africa and Indonesia etc. The panel discussion held at the end of the symposium brought about many important discussions on how to proceed to the future. The panel was led by the Chairman of the Board of management Senior Prof. Premakumara De Silva and included professionals from overseas and Heads of partner organizations.

However, there had been considerable drawbacks as well due to the pandemic situation. NILIS could not conduct income generating activities such as workshops and seminars as before. The financial difficulties faced by prospective students across the country may have affected them not registering for courses. We hope that the situation will get back to normal during the year 2022.

Nevertheless, NILIS started several quality improvement initiatives like developing an examination manual based on the Manual of the university, developing course brochures and tri-lingual application, developing a course handbook and streamlining the continuation of programs and examinations etc. All these initiatives will make a positive contribution to the quality of the education and training programs of NILIS.

I take this opportunity to thank all the academic staff members as well as the administrative and financial teams led by Mr. Janaka Wipularathne, Senior Asst. Registrar and Mrs. Sajeewani Jayasekara, Senior Asst. Bursar for their enormous support provided during this challenging year. I extend my sincere appreciation to the Board of Management, Academic Committee, Finance Committee and other statutory bodies, and Vice Chancellor, Rector, Deans, and Directors of faculties and Institutions of University of Colombo who provided the support and commitment during this period. I would also like to acknowledge all our students who believed on us for their continued trust and loyalty.

Dr Pradeepa Wijetunge  
Director/NILIS

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## **01. Introduction to the NILIS, University of Colombo**

### **01.1 History**

National Institute of Library and Information Sciences (NILIS), University of Colombo was established by an ordinance in 1999 under section 18 and 24 of the Universities Act No. 16 of 1978 as an institution affiliated to the University of Colombo. The project was financed under the World Bank funded General Education Project (GEP 2).

### **01.2 Scope of activity**

The institute provides education and training programmes in the field of library and Information Sciences, Information Management and Teacher/School librarianship to enable Sri Lanka to achieve a knowledge based global economy. NILIS has the national responsibility of making Sri Lanka an information literate nation. Thus, the NILIS courses cater to all sectors of Library and Information professionals.

It conducts regular courses, short term training programmes, seminars, and workshops on a regular basis, for the professional development of the library staff in the areas of Library & Information Sciences, Information Literacy, Information and Communication Technology, Digital literacy, and Information Management and many others.

In 2005, NILIS registered the trademark of the Information Literacy Implementation Model named ‘Empowering 8’, which is still being used for information literacy instruction across the region. This problem-solving information literacy model is being widely used to train teacher librarians, teachers, and school administrators, at national and provincial levels by NILIS and thousands of teachers and teacher librarians trained by NILIS. Furthermore, the NILIS courses employ the latest teaching learning techniques to student centered resource-based pedagogy, in the teaching/learning process. NILIS also conducts training programmes in collaboration with the Ministry of Education, Provincial Educational authorities, Sri Lanka Library Association and The National Library and Documentation Services Board.

NILIS Annual Research Symposium is another important annual event which helps and encourages the NILIS staff and students and other professionals to present their research findings.

### **01.3 Organizational Structure**

The Director of the Institute, appointed by the University Grants Commission with the concurrence of the Board of Management of NILIS, is the principal executive and academic officer of the Institute. He/She is an ex-officio member of the Board of Management, and the Academic Committee.

Dr Pradeepa Wijetunge, Librarian of the University of Colombo was appointed as the Director, NILIS by the University Grants Commission on 01<sup>st</sup> April 2021.

The organization chart of the Institute is shown below.



Fig. 01. The organizational structure of NILIS, University of Colombo

### 01.3.1 NILIS Board of Management:

Board of Management (BOM) is the academic and executive body of the institute. Current BOM is comprised of the following officers (time periods given where necessary).

Table 01. NILIS Board of Management

Name	Designation
Prof. Premakumara De Silva	Chairman/ NILIS, Member of the University Grants Commission, Chairman/ SCOLIS/ UGC (Ex-officio)
Dr. Pradeepa Wijetunge	Director /NILIS (From April 2021) (Ex-officio)
Dr. Ruwan Gamage	Acting Director /NILIS (upto March 2021) (Ex-officio)
Dr. Kapila Bandara	Dean/Education (Ex-officio)
Prof. KP Hewagamage	Director/ University of Colombo School of Computing, Nominee of UGC
Ms. RC Kodikara	Librarian/ University of Moratuwa, Sri Lanka. Nominee of SCOLIS/UGC (upto February 2021)
Dr. CC Jayasundara	Librarian/ University of Kelaniya, Sri Lanka. Nominee of SCOLIS/ UGC (From April 2021)
Dr. WJ Jeyaraj	Librarian/ Eastern university of Sri Lanka, Nominee of SCOLIS/UGC (From April 2021)
Dr. RD Ananda Tissa	President/ Sri Lanka Library Association (From November 2021) (Ex-officio)
Dr. Nayana Wijayasundara	Librarian/ University of Sri Jayawardhanapura / Nominee of UGC
Dr. Chithraka Wickramaarachchi	Senior Lecturer/ Department of Statistic / University of Sri Jayawardanapura/ Nominee of UGC
Mr. W Sunil	Director General/ NLDSB (Ex- officio)
Ms. HDC Janaki	Director/ (Student loan division), Ministry of Education, Nominee of MoE (Ex- officio)
Ms. DT Sudarshan	Deputy Director /Department of Trade and Investment Policy/ Ministry of Finance, Economic and policy Development/ Nominee of Treasury
Ms. Geethani Kannangara	Senior Assistant Secretary/ Nominee of State Ministry of skills Development, Vocational Education, Research & Innovation. (Ex- officio)



### 01.3.2 NILIS Academic Committee:

The Academic Committee (AC) of NILIS controls and directs the institution in matters related to education, examinations, and research. During the year of concern, the following members were serving in the AC (time periods given where necessary).

Table 02. NILIS Academic Committee

Name	Designation
Dr Pradeepa Wijetunge	Director/ NILIS (From April 2021)
Dr. Ruwan Gamage	Acting Director (Up to March 2021) / Senior Lecturer (NILIS)
Mr. W Sunil	Director General/ National Library and Documentation Services Board (NLDSB)
Prof MK Weerasinghe	Head/ Department of Library and Information Science, University of Kelaniya (From October 2021)
Dr. Namali Suraweera	Head/ Department of Library and Information Science, University of Kelaniya (To September 2021)
Dr. Nayana Wijayasundara	Nominee of BoM
Dr. Wathmanel Senevirathna	Nominee of Board of Management (BoM) (upto October 2021)
Mr. GP Senevirathna	Nominee of BoM
Dr CC Jayasundara	Nominee of BoM (From November 2021)
Ms. RC Kodikara	Nominee of Standing Committee on Library and Information Science (SCOLIS)
Dr. GR. Padmasiri	Nominee of Standing Committee on Library and Information Science (SCOLIS)
Mr. UP Alahakoon	Senior Assistant Librarian, NILIS
Dr KRN Harshani	Nominee of Sri Lanka Library Association (SLLA) (upto October 2021)
Ms. MPP Dilhani	Nominee of Sri Lanka Library Association (SLLA) (From November 2021)

### 01.3.3 Audit Committee:

Table 03. NILIS Audit Committee

Name	Designation	
Dr Kapila Bandara	Chairperson	Member of Board of Management (NILIS), Dean Faculty of Education
Mrs.D.T. Sutharshan	Member	Deputy Director /Department of Trade and Investment Policy/ Ministry of Finance, Economic and policy Development/ Nominee of Treasury
Mr. H.D.C. Janaki	Member	Director/ (Student loan division), Ministry of Education, Nominee of MoE
Mrs I.D.I Priyadarshani	Member	Superintendent of Audit – National Audit Office
Mr. K.E.W. Jayasiri	Secretary	Senior Assistant Internal Auditor, University of Colombo
Dr. Pradeepa Wijetunge	on Invitation	Director / NILIS (From April 2021)
Dr. Ruwan Gamage		Acting Director/ NILIS (Upto March 2021)
Ms. H.V.S.M. Jayasekera		Senior Assistant Bursar / NILIS
Mr. J.P. Wipularatna		Senior Assistant Registrar/ NILIS

### 01.3.4 Statutory requirements of Meetings

Table 04. Statutory requirements of Meetings and Meetings held.

Meeting	Statutory requirement	Number of meetings held
Board of Management	08	09
Academic Committee	10	09
Audit Committee	04	04

### 01.3.5 Staff

Table 05. Overview of the Composition of NILIS Staff

Serial No	Designation	service	Grade	Salary Code	DMS Approved cadre	Existing Cadre	Vacancies
<b>Senior Level</b>							
01	Director	Academic		U-AC 5	01	1	-
02	Lecturer (probationary)/Lecturer/Senior Lecturer	Academic		U-AC 3	03	2	1
03	Senior Assistant Registrar	UA&FS	II/I	U-EX 2	01	1	-
04	Senior Assistant Bursar	UA&FS	II/I	U-EX 2	01	1	-
05	Assistant Librarian	Academic		U-AC 3	01	1	-
<b>Secondary level</b>							
06	Management Assistant	UMAS	III/II/I	U-MN 1	05	4	1
07	Management Assistant (Book keeping)	UMAS	III/II/I	U-MN 1	01	1	-
08	Library Information Assistant	UMAS	III/II/I	U-MN 1	02	2	* Filled one Library Information Assistant vacancy by one Library Attendant
<b>Primary Level</b>							
09	Driver	UDS	III/II/I/Spl.	U-PL 3	01	1	-
<b>Total</b>					<b>16</b>	<b>14</b>	<b>2</b>

### 01.3.6 Panel of Visiting Lecturers

As NILIS has only two permanent lecturers, it obtains the services of Sixty-eight (68) visiting lecturers.

## 02. A detailed account of the courses conducted during 2021

This is a detailed account of the courses conducted and the staff directly engaged in offering the course.

Table 06. Courses conducted, number of students enrolled, and staff assigned to each course

Course	Registered Students for year 2021	Total Students	Total Academic Staff		Total non-Academic Staff
			Permanent	visiting	
Mphil/PhD in Library and Information Science	-	6		01	1
Masters in Teacher Librarianship (MTL)	-	20	01	08	1
Masters in Teacher Librarianship (MTL) - Piriven	-	10	01	07	1
Postgraduate Diploma in Library & Information Science (PGDip (LIS) leading to master's in library and Information science (MLS)	-	21	01	25	1
Post Graduate Diploma In Library and Information Sciences Leading to MLS	12	12	01	25	1
Postgraduate Diploma in Library & Information Sciences (PGLIS)	-	20	01	18	1
Higher Diploma in Library and Information Management - Part II (HDLIM - Part II)	-	25	01	09	1
Higher Diploma in Library and Information Management Part II (Uva Province)	-	20	01	09	1
HDLIM I Sinhala Medium	15	15	01	08	1
HDLIM I Tamil Medium	23	23	00	08	1
Higher Diploma in Library and Information Management Part I (Uva Province)	-	68	01	08	1
Higher Diploma in Library and Information Management - Part 1 (Central Province)	64	64	01	07	1
Higher Diploma in Library and Information Management - Part I (HDLIM - Part I)	34	34	01	08	1
Diploma in Library and Information Management (DLIM)	51	70	01	09	1
Diploma in Public Librarianship (DPL)	20	36	00	03	1
Diploma in School Librarianship (Sinhala medium) Sabaragamuwa Province	-	22	01	09	1
Diploma in School Librarianship (Northwestern Province)	-	41	-	04	1
Diploma in School Librarianship (Tamil medium) Uva Province	-	38	-	06	1
Diploma in School Librarianship (Sinhala medium) Uva Province	-	44	-	08	1
Diploma in School Librarianship (Tamil Medium)	48	48	-	06	1

Diploma in School Librarianship	78	236	01	04	1
Advanced Certificate in Public Librarianship (ACPL)	13	13	-	05	1
Advanced Certificate in School Librarianship (Northwestern Province) 2020	-	21	-	03	1
Advanced Certificate in Librarianship (ACL)	12	12	02	08	1
B.Ed III Year (LIS Module)	108	108			
Total	478	1027			

During the year 2021, despite the COVID-19 pandemic, NILIS has conducted 12 education programs for 478 students. All these programmes were conducted online.

During 2021, examinations related to 14 courses were conducted for 247 students, and results were released. Out of 247 and 193 (78%) passed.

However, there was a drag in the students' numbers due to the change of teaching/learning mode. Many prospective students informed that they have signal issues and lack of devices.

## 02.1 Number of students enrolled during 2017-2021

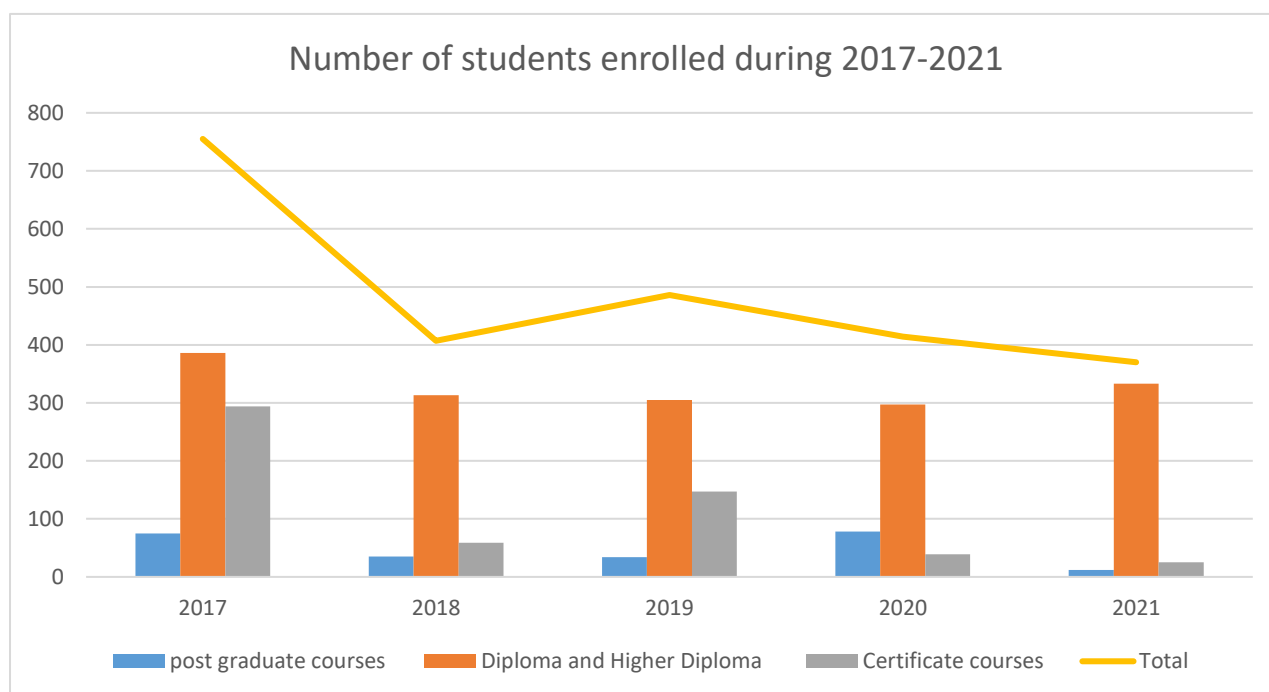


Fig 02. An overview of the number of students enrolled for Postgraduate, Diploma/Higher Diploma, and Certificate/Advanced Certificate courses during 2017-2021.

(Source: Internal records, 2021, NILIS)

## 02.2 Progress of Courses (2017-2021)

### 02.2.1 Postgraduate Courses

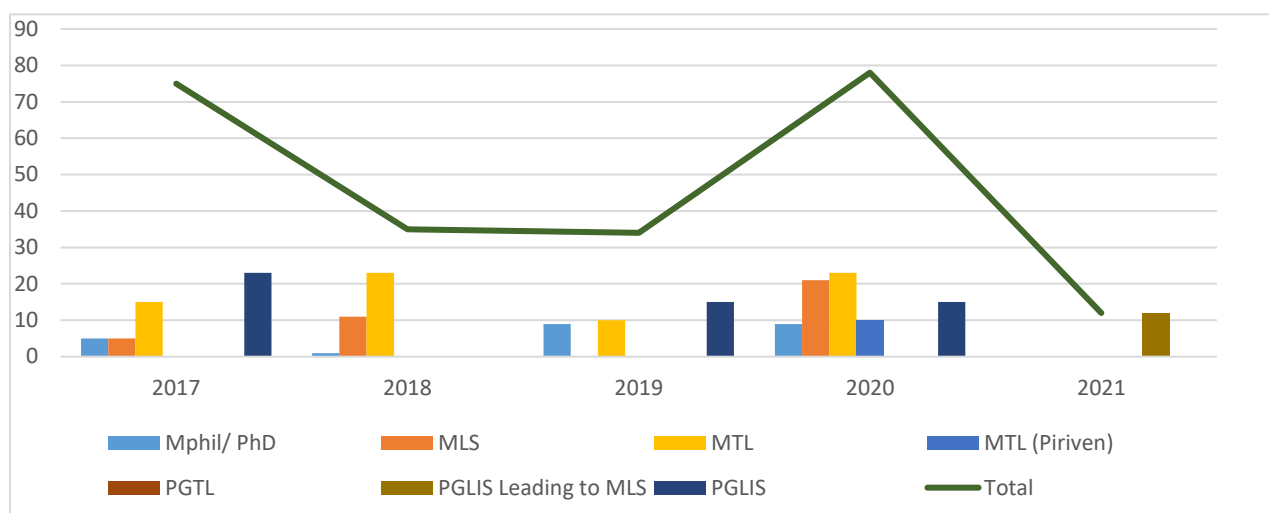


Fig. 03. Number of students enrolled for postgraduate courses during 2017-2021  
(FT = Full Time, PT = Part Time, Source: Internal Records, 2021, NILIS)

Acronym	Expanded name
MPhil/PhD	MPhil/ PhD programme
MLS	Masters in Library and Information Science
MIM	Masters in Information Management
MTL	Master in Teacher Librarianship
PGLIS	Postgraduate Diploma in Library and Information Science -Part Time

Higher number of enrollments during 2015-2017 was due to the opportunity given for the Associate Members of the Sri Lanka Library Association (SLLA) to join the Postgraduate Diploma in Library and Information Science (PGLIS) course. Since then, the numbers dropped because almost all SLLA members willing to pursue postgraduate studies based on professional qualifications had already been benefited by the offer. Number of students enrolled for other courses had been consistent most of the time. Also, the PGDIP/MIM courses were not started after 2017 since the number of applications were low. On the recommendation of the Academic Committee, the Board of Management has recommended to revise the syllabus of the postgraduate courses to attract more candidates.

The Degree program in Library and Information Science initiated by the open University of Sri Lanka will also provide prospective candidates for NILIS postgraduate programs starting from 2021, of which the first batch of graduates are expected to pass out.

## 02.2.2 Diploma/Higher Diploma Courses

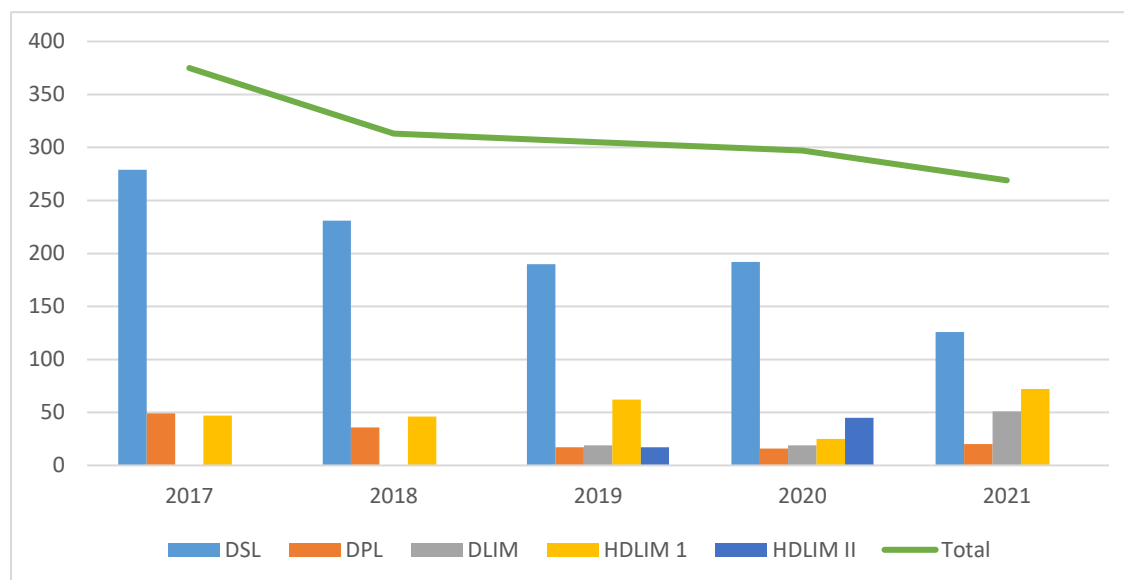
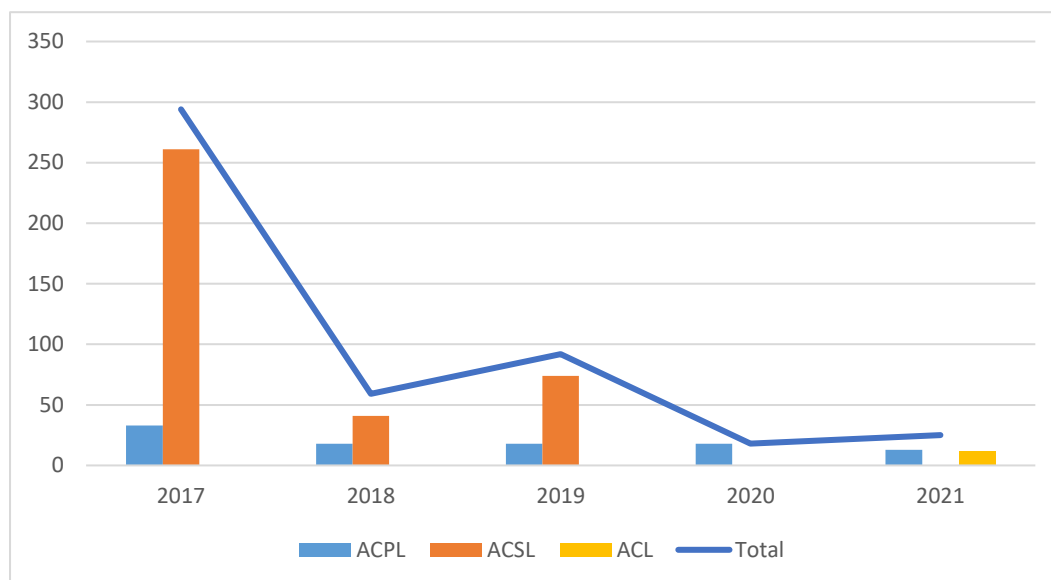


Fig 04. Number of students enrolled in Diploma/Higher Diploma Courses during 2017-2021 (Source: Internal Records, 2021, NILIS)

Acronym	Expanded name
DSL	Diploma in School Librarianship
DPL	Diploma in Public Librarianship
DLIM	Diploma in Library and Information Management
HDLIM I	Higher Diploma in Library and Information Management Part I
HDLIM II	Higher Diploma in Library and Information Management Part II

Enrollment for Diploma/Higher Diploma courses were mostly consistent, with the exception for DSL program. It is hoped that the numbers will increase with the proposed Advanced Certificate in Librarianship (ACL) is introduced, because it is a source of students to the Diploma/Higher Diploma programs. Also, it is expected to boost the number of enrollments due to the factors mention in the previous section.

### 02.2.3 Certificate/Advanced Certificate Courses



Acronym	Expanded name
ACPL	Advanced Certificate in Public Librarianship
ACSL	Advanced Certificate in School Librarianship
ACL	Advanced Certificate in Librarianship

Fig 05. Number of students enrolled in Certificate/Advanced Certificate Courses during 2017-2020 (Source: Internal Records, 2021, NILIS)

### 02.2.4 Gender based distribution in courses conducted by NILIS during 2020

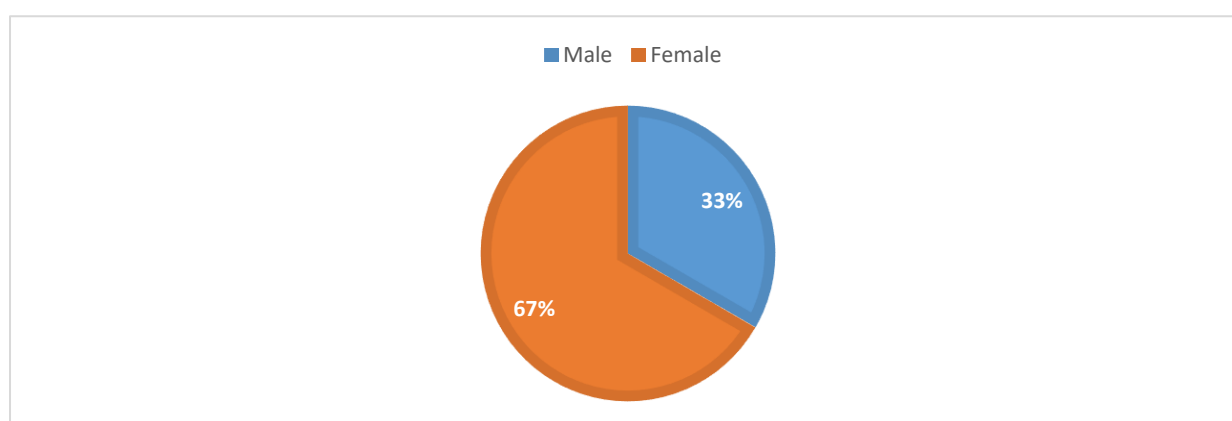


Fig. 06. Gender distribution in all courses offered by NILIS (Source: Internal Records, 2021, NILIS)

A review of gender-based distribution of students in courses offered by NILIS reveals that over 67% of students are females.



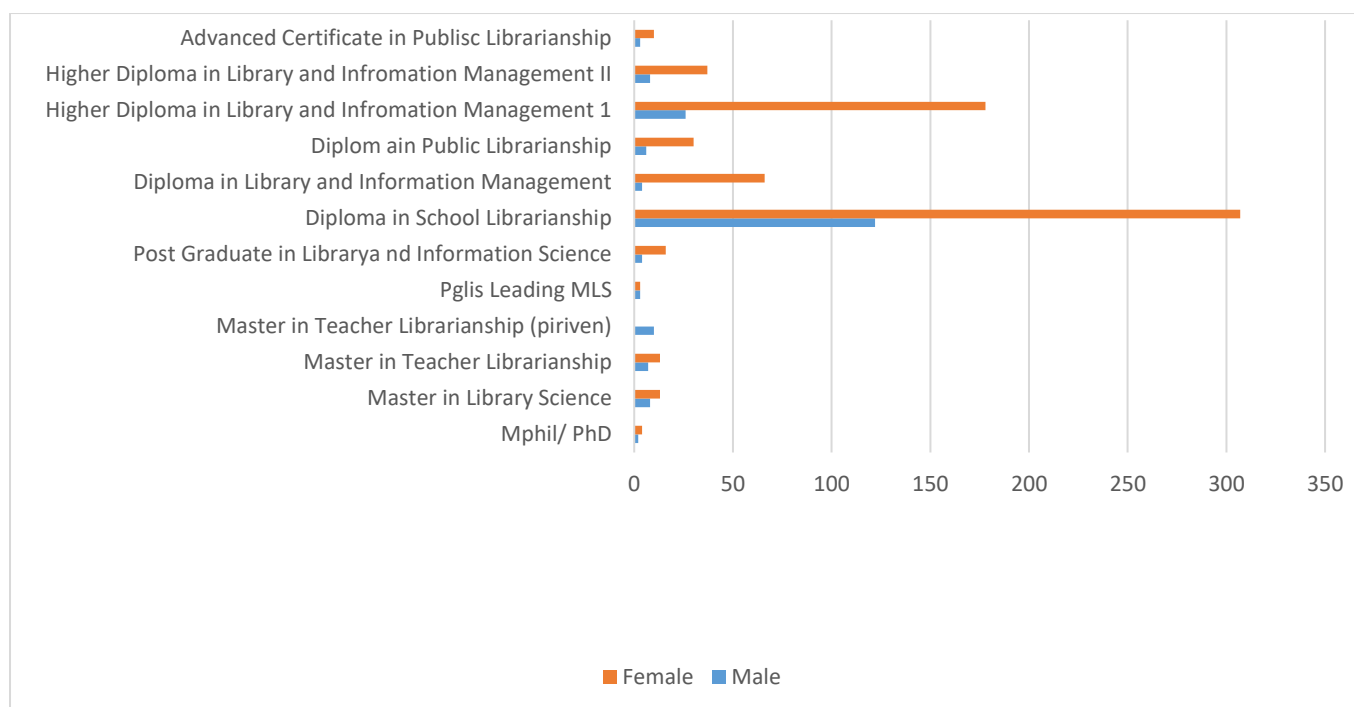


Fig. 07. Course-wise gender distribution (Source: Internal Records, 2021, NILIS)

## 02.2.5 Short Courses

NILIS usually conducts short courses for continuous professional development of human resources employed in libraries and other sectors. Also, NILIS becomes the venue for courses and workshops conducted by partner organizations. Thus, the Workshop on Writing for Older Children and Young Teens was launched at NILIS by the Sri Lanka Section of the International Board on Books for Young People (IBBY).

However, due to the pandemic situation NILIS was unable to conduct short courses. But we able to conduct webinar sessions in Sinhala, Tamil and English Languages.

Table 07. Webinar conducted during 2021

Date	Name of the Program	Resource Person
2021.05.23	Identifying the value of and promoting Indigenous Knowledge	Mr. Mahinda Kumara Dalupotha
2021.10.30	A formal program to promote children's reading	Mr.PG Premadasa
2021.10.31	Role of Librarians in Implementation and Sustenance of Effective Reading Habits Among School Children	Ms.T.Sritharan
2021.10.31	Recognizing Predatory journals	Dr.Pradeepa Wijethunge

Table 08. Workshop conducted during 2021

Date	Name of the Program	No of Participants
2021.11.04-	Workshop on Advanced Statistical methods and Data analysis by Prof S.S Somarathne	10

### 02.3 Postgraduate Convocation

One (01) PhD Holder, ten (10) master's degree Holders and eight (8) Postgraduate Diploma holders were qualified for the 2021 Postgraduate Convocation and Convocation was postponed due to COVID 19 pandemic.

### 02.4 Diploma Awarding Ceremony

Fifteen (15) Higher Diploma holders, two hundred forty two (242) Diploma Holders and One hundred seventy-five (175) certificate holders qualified for the 2021 Diploma awarding ceremony and Diploma awarding ceremony was also postponed due to COVID 19 Pandemic.

### 02.5 NILIS Research Symposium 2021

NILIS Research Symposium, the annual research event of the National Institute of Library and Information Sciences, University of Colombo was virtually held on 24<sup>th</sup> January 2022 from 9.00 am to 4.00 pm as a virtual event. It was available free of charge for all presenters and participants.

This year's theme was Cultural Heritage: Bridging the Past, Present, and Future Through Libraries, Museums, and Archives. The event was graced by the Chief Guest Senior Professor Chandrika N. Wijeyaratne, Vice Chancellor, University of Colombo and Guest of Honor Senior Professor Premakumara de Silva, Chairman, Board of Management, NILIS, University of Colombo.

It was an attractive program, starting from the keynote delivered by Senior Professor Raj Somadewa, Professor of Archaeology University of Kelaniya, Sri Lanka. Thirty-one abstracts were presented in six (04) sessions, namely, Cultural Knowledge and Awareness, Cultural Heritage Collections, Conservation of Cultural Heritage and NILIS Graduate Research. Presenters were from Sri Lanka, India, Pakistan, Indonesia, South Africa, and Nigeria.

The event was concluded with a panel discussion, Chaired by Senior Professor Premakumara de Silva. Senior Professor M.K. Weerasinghe (Department of Library and Information Science, University of Kelaniya), Dr. Bhakti Gala (Association for Information Science and Technology - ASIS&T), Dr. Malini Dias (Royal Asiatic Society of Sri Lanka – RASSL), Mr. W. Sunil (National Library of Sri Lanka - NLSL), and Mr. Senerath Wickramasinghe (National Museum of Sri Lanka) were the other panelists.

National Library of Sri Lanka, Sri Lanka National Archives (SLNA), Royal Asiatic Society, South Asia Chapter of the ASIS&T, partnered in organizing this event. Dr. Ruwan Gamage, Senior Lecturer – NILIS, Dr. Bahkti Gala, Immediate Past Chair of the South Asia Chapter of ASIS&T, Dr. Malini Dias – President of the RASSL, and Mr. W. Sunil, Director General - NLSL co-chaired the symposium.

Four academics of the University of Colombo, 04 officials from the ASIS&T:SA representing USA, India, Bangladesh and Pakistan, 02 representing the NLSL, 02 from the SLNA, and another 04 representing the RASSL constituted the Program Committee.

The conference abstracts were published as an e-book and several awards were made for the best presenters.

**Best Presentation Award:**

*The Temple Wall Paintings of Sri Lanka: A Permanent Visual Record of a Vibrant Society* by **Vidya Jyothi Ashley De Vos**, ADV Consultants, Sri Lanka. (The winner was awarded a Certificate and an Amazon gift voucher worth USD 100 sponsored by the South Asia Chapter of the Association for Information Science and Technology).

**Best Student Presentation Award**

*A bibliometric analysis of information sources used in research reports submitted by undergraduates of Swami Vipulananda Institute of Aesthetic Studies* by **G.F. Yasanthini**, Swami Vipulananda Institute of Aesthetic Studies, Eastern University, Sri Lanka. (The Winner was awarded with a Certificate).



Fig. 08. Interface of the NILIS Research Symposium 2021 just before the inauguration ceremony

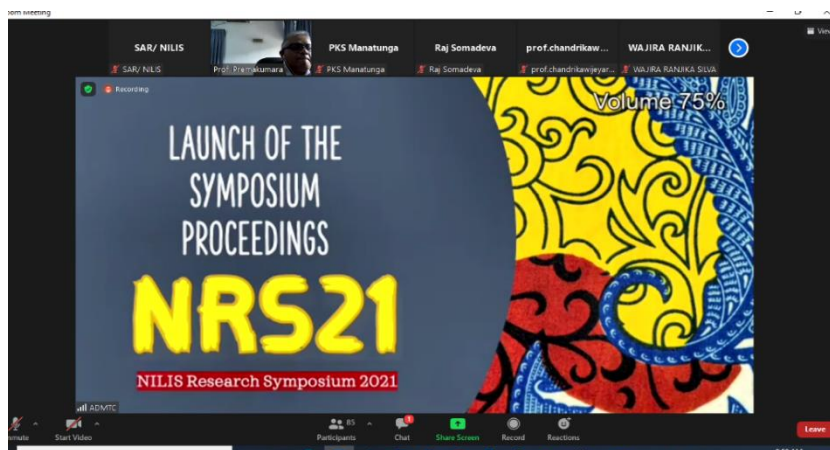


Fig. 09. Screen shot of launching symposium proceedings.

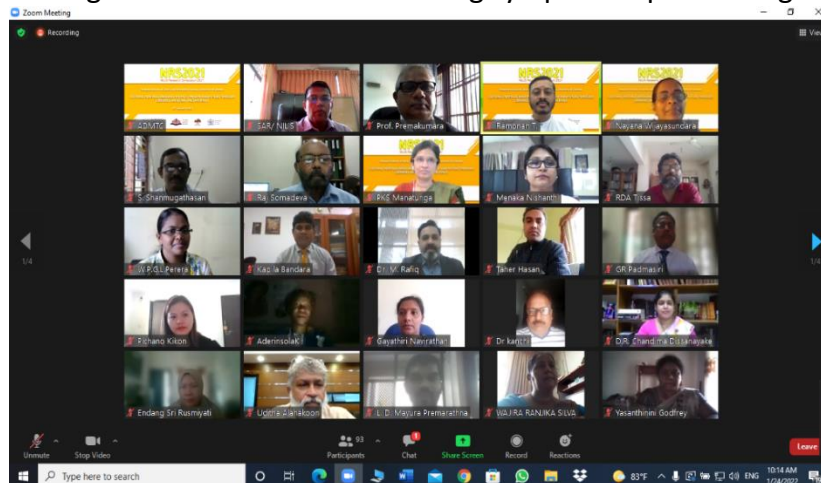


Fig. 10. Screen shot of an instance of the symposium with some participants

### **03. Contribution of NILIS to Research and Development**

#### **03.1 Contribution of NILIS academic Staff**

##### **03.1.1 Contribution of NILIS academic Staff staff to the work of external institutions**

###### **❖ Dr. Pradeepa Wijetunge / Director**

- Fellow of the Sri Lanka Library Association
- Fellow of the Chartered Institute of Library & Information Professionals, (CILIP), UK.
- Member of the Standing Committee of the Library & Information Science, UGC
- Member of the University Librarians' Association of Sri Lanka.

###### **❖ Dr. Ruwan Gamage / Senior Lecturer**

- Chair of the South Asia Chapter of ASIS&T (Nov 2021 to date)
- President – Sri Lanka Library Association (Oct 2020 - Oct 2021)
- Chair – Compilation Advisory Committee of the National Library of Sri Lanka on MARC 21 Descriptive Bibliographic Framework for Sri Lanka.
- Leader – Evaluation team of Grade I public libraries in the Western Province, appointed by the Western Provincial Council of Sri Lanka.
- Member – Committee for preparation of the National Competency Standards (NCS) and the curriculum for Library and Information Services for NVQ 5 and 6, prepared by the University of Vocational Technology (UNIVOTEC), Sri Lanka.

###### **❖ Mr. Uditha Alahakoon/ Senior Assistant Librarian**

- Member of the Review Board of the Songwriting Division of the State Literary Awards.
- Member of the Editorial Board of School Library Manuals compiled by the National Institute of Education.
- Member of the Book Information Services and Extension Services Advisory Committee of the National Library and Documentation Services Board.
- Member of the evaluation committee of the “Country is a valuable book” project organized by the Ministry of Education and the National Library.

### 03.1.2 Contribution of NILIS academic staff to Research

❖ Dr. Pradeepa Wijetunge / Director

#### Indexed Articles

- Wijetunge, Pradeepa (2021). Research Productivity of Sri Lankan Universities in the International Ranking Systems and Mandatory Contribution of Librarians. DESIDOC Journal of Library & Information Technology, Vol. 41, No. 1, January 2021, pp. 54-60, DOI: 10.14429/djlit.41.1.16459

#### Conference Papers

- Scholarly Publishing and Open Access for the Enhancement of Research Visibility. In On 22 September 2021. (Keynote Address). In K. H. Thushara Abeysekera et.al. (Eds). Proceedings of the 11<sup>th</sup> International Conference of the University Librarian's Association of Sri Lanka). (xv-xix). <https://ulasl.lk/media/attachments/2021/09/27/proceeding-of-icula---2021-final-edited.pdf>

#### Conference Abstract

- Wijetunge, Pradeepa (2021). Increasing visibility of the Sri Lankan Humanities and Social Science (HSS) research publications through Web of Science core collections. In Premakumara De Silva (Ed.) *Humanities and Social Sciences education in Sri Lankan universities: issues and challenges* (p. 62). University Grants Commission. <https://hss.ugc.ac.lk/>

#### Book Chapters

- Wijetunge, Pradeepa (2021). Digital Information Literacy needs of the undergraduates in the online learning environment induced by COVID-19: the case of state universities in Sri Lanka. In R. Maheswarana, Champa N.K. Alahakoon and Kanchana Dehigama (Eds). *Essays and Reminiscences: A felicitation of NTSA Senadeera (Librarian, University of Peradeniya 1982-2002)*. Peradeniya. University of Peradeniya Library. pp.109-118.
- Wijetunge, Pradeepa (2021). The University libraries: journey through a century. In Premakumara De Silva et. Al. (Ed.s) *Beyond boundaries: one hundred years of humanities and social sciences in Sri Lankan universities*. Vol. I: Humanities. (402-429). Colombo. University Grants Commission.

#### Books

- University libraries of Sri Lanka: Collected Essays. Nugegoda. Nine Publishers.
- Information seeking behaviour of the Sri Lankan undergraduates: Collected Essays. Nugegoda. Nine Publishers
- Select Essays on Library and Information Science Education in Sri Lanka. Nugegoda. Nine Publishers

## **Educational Webinars**

- LIS education in the COVID-19 pandemic: challenges and opportunities. On 11 September 2021 for the members of the Indian Association of Teachers of Library & Information Science (IATLIS). (First Prof. Inder Veer Malhan Memorial Lecture).
- Recognizing Predatory journals. Conducted on 31 October 2021 for university librarians.
- Identifying predatory journals. Conducted on 23.12. 2021 for University of Colombo academic staff.

❖ **Dr. Ruwan Gamage / Senior Lecturer**

## **Awards**

- 2021; Interaction Design for International Development Award in recognition of the most outstanding contribution to the application of interactive systems for social and economic development of people in developing countries at the INTERACT 2021 IFIP TC13 Conference on Human Computer Interaction conducted by the International Federation for Information Processing.

## **Publications**

- Gamage, R., & Jayatissa, L. A. (Eds.). (2021). Challenges and Opportunities for Libraries in the New Normal. National Institute of Library and Information Sciences, University of Colombo. <https://nilis.cmb.ac.lk/home/news/2021/nilis-research-symposium-2020-proceedings/1684/>
- Gamage, R. (2021). Managing Information for Sustainable Development: Transformative Innovations Tested in South Asia. Salam Namaste Ayubowan: Newsletter of the South Asia Chapter of the Association for Information Science and Technology (ASIS&T), 1(1), 5–6.
- Arachchi, T.K., Sitbon, L., Zhang, J., Hewagamage, K., & Gamage, R (2021). LIFT: an eLearning introduction to Web Search for Young Adults with Intellectual Disabilities in Sri Lanka. In Ardito C. et al. (eds) Human-Computer Interaction – INTERACT 2021. INTERACT 2021. Lecture Notes in Computer Science, vol 12932. Springer, Cham. [https://doi.org/10.1007/978-3-030-85623-6\\_16](https://doi.org/10.1007/978-3-030-85623-6_16)
- Arachchi, T.K., Laurianne Sitbon, Jinglan Zhang, Ruwan Gamage, Priyantha Hewagamage (2021). Enhancing Internet Search Abilities for People with Intellectual Disabilities in Sri Lanka. ACM Transactions on Accessible Computing, 14(2), 1–36. <https://doi.org/10/gk98k3>
- Siyambalapitiya, S. C. D., & Gamage, R. C. (2021). Use of GIS Technology as a Tool for Locating Public Libraries. Fostering Opportunities for Technopreneurship in the New Normal, 130–137.

❖ **Mr. R.P.P. Ranaweera / Senior Lecturer**

- Ranaweera, Prasanna and P.G. Pemadasa, Reading Promotion Programme on literature appreciation among the young adults in Sri Lankan Schools Conducted by the Ministry of Education, Conference paper presented virtually and published at IASL conference proceedings, University of North Texas (UNT), Denton, Texas, USA ,12-17 July 2021

- Prasanna Ranaweera, Lecture on “Reading Promotion Program among Young Adults in Sri Lankan Schools” via zoom for the SCHOOL LIBRARY AND LITERACY FESTIVAL SCHOLARLIFE 2021, Organized by University of Surabaya and APSI, 17-18 November 2021, Indonesia
- Prasanna Ranaweera and Senior Professor M.K. Weerasinghe, Information Literacy (IL) programs, teaching, and assessment methods practiced in the Sri Lankan state university libraries for the undergraduate students. Conference paper presented at the International Conference on Library and Information Management - University of Kelaniya, 26<sup>th</sup> November 2021

❖ **Mr. Uditha Alahakoon / Senior Assistant Librarian**

### **Conference Abstracts**

In Ruwan Gamage and Champa N.K. Alahakoon (Eds). Proceedings of the NILIS Research Symposium – 2021.

1. An Anthropological Study of Folklore Books Published in Sri Lanka (2010-2019)
2. Importance of non-fiction films as a source of information for the study of cultural heritage (with Suminda Kithsiri Gunaratne)
3. Evaluation of the program conducted by the schools in the Western Province for the National Reading Month 2019 (with Chandima Dissanayake)
4. A study on the contribution of public libraries in enhancing the citizenship of Sri Lanka (with KADAD Gunaratne)
5. Identify information requirements for the development of the fish breeding industry in Sri Lanka (With AVKMRA Amaraweera)

### **Books published**

1. Marketing of library and information services.
2. Resource based learning and information literacy.
1. School Library Practices (with PG Premadasa)
3. A translation of Palestine Cinema (Wurith Gerts and George Kheleifier Palestine Cinema).

### **Editing**

1. Guernica: Library Science Quarterly



## 03.2 Research Being Conducted by NILIS Postgraduate Students

### 03.2.1 Research Topics & Supervisors of Mphil/PhD students at NILIS

Table 09. Research being conducted by Mphil/PhD Students.

	Name of the student	Research Topic	1 <sup>st</sup> Supervisor	2 <sup>nd</sup> Supervisor
<b>Mphil/PhD 2014/2017</b>				
1	Mr. K.M.A.S. Jayasooriya	ශිෂ්‍ය සාධනය කෙරෙහි සැබැඳි ඉගෙනුමෙහි බලපෑම පිළිබඳ විමර්ශනයක් (An Investigation of the effect of connected learning on student achievement)	Dr. Ruwan Gamage, Senior Lecturer, NILIS	—
2	Mr. L.M.U. Prasad Cabral	Diversity, distribution and abundance of insect pests associated with documents in libraries in Sri Lanka and developing new techniques for the conservation of documents.	Dr. Pascal Querner, Uni. of Natural Resources and Life Science, Vienna, Wein	Prof. L. Nugaliyadda, Fac. of Agriculture, Uni. of Ruhuna
<b>Mphil/PhD 2016/2019</b>				
3	Mr. J.J. Garusingh Arachchige	Bridging the gap between user expectation and user perception of library services of universities in Sri Lanka: leveraging resource capabilities	Prof. Diljit Singh, Former Professor of Uni. of Malaya, Malaysia	Prof. WA Weerasooriya, University of Kelaniya
4	Mrs. C.S. Ranasinghe	Factors that affect the utilization of and adoption of social media by university academic and professional purposes	Prof. Diljit Singh, Former Professor of Uni. of Malaya, Malaysia	Prof. DPS Chandrakumara, Uni. of Sri Jayawardenapura
5	Mr. S.I. Baddegamage	Information Management for Sri Lankan Vegetable Farmers: Crop Management Mechanism	Dr. MDJS Goonatillake, Senior Lecturer, UCSC	Dr. LNC De Silva, Senior Lecturer, UCSC
6	Ms. T. Kuruppuarachchi	People with intellectual disability and online health information: elearning for better engagement	Prof. KP Hewagamage, Director, UCSC	Dr. Ruwan Gamage, Senior Lecturer, NILIS. <b>QUT Supervisor</b> - Dr. Laurianne Sitnon, Senior Lecturer, QUT
<b>Mphil/Phd 2018/2021</b>				
7	Mr. S. Ketheeswaren	An Investigation in to original resource description of potential of developing a common resource description format for Tamil collections: An initiative of cooperative cataloguing for public libraries in Jaffna District	Dr. EYA Charles, Senior Lecturer, Uni. of Jaffna	Dr. Kalpana Chandrasekara, Senior Asst. Librarian, Uni. of Jaffna
<b>Mphil/Phd 2020/2023</b>				
8	Mr. M.N. Ravikumar	A Comparative analysis of relevance and currency of LIS education in Sri Lanka	Dr. Pradeepa Wijetunge, Director, NILIS, University of Colombo	—

### 03.2.2 Postgraduate Diploma in Library and Information Science Leading to Masters in Library & Information Science PGDip (LIS)/(MLS) 2018/2020– Full Time

Table 10. Research being conducted by Postgraduate Diploma in Library and Information Science Leading to Masters in Library & Information Science PGDip (LIS)/(MLS) 2018/2020 full time students

	Name of the student	Research Topic	Supervisor
1	KADAD Gunarathna MLS/18/044	The study on contribution of public libraries for uplifting citizenship in Sri Lanka	Mr. Uditha Alahakon Assistant librarian/ NILIS
2	Pravin Kumara MLS/18/045	Main sources of information during Covid-19 lockdown for the visually impaired students and academic staff	Mr PG Premadasa Former Senior Lecturer/ NILIS
3	Ms SS Johoran MLS/18/047	University librarians' perception on marketing of library services in Sri Lanka: An attitudinal survey	Ms SD Somaratna SAL/ University of Colombo
4	MNF Sakeena MLS/18/048	A study on the provision of public library services to the senior citizens in the Colombo Municipal Council (CMC), Sri Lanka.	Ms Varuni Gangabadaarachchi Chief Librarian/ Main Library Colombo Municipal Council
5	UC Jayawaruni MLS/18/049	Health information seeking behaviour of parents of children with disabilities	Dr Chiranthi Wijesundara Assistant Librarian/ UOC
6	J Lavanya MLS/18/050	Human resource capital in public libraries in the Eastern Province of Sri Lanka: An exploratory analysis	Dr GDMN Samaradiwakara SAL/ USJP
7	H.U.C.S Kumara MLS/18/051	Disaster management and preparedness: A case study of University of Sri Jayewardenepura Library	Dr Nayana Wijesundara Librarian/ USJP
8	AVKMR Amaraweera MLS/18/053	A study on economic Information needs for the development of culture - based fisheries in Sri Lanka	Mr Uditha Alahakon Assistant librarian/ NILIS
9	DMK Ganga MLS/18/054	A Study on the impact of information literacy skills for student's learning: Based on first- year students in Horizon Campus, Sri Lanka	Mr Uditha Alahakon Assistant librarian/ NILIS

### 03.2.3 Masters in Teacher Librarianship (MTL)2019/2020 (Piriven) – Part Time

Table 10. Research being conducted by Masters in Teacher Librarianship (MTL)2019/2020 (Piriven) – Part Time students

	Name of the student	Topics of Dissertations	Supervisors
1	Rev. Rathmalavita Chandananda Thero MTL/19/182	තොරතුරු මූලාශ්‍රයක් ලෙස පුස්තකාල ග්‍රන්ථයන්හි ග්‍රන්ථ විද්‍යාත්මක වැදගත්කම පිළිබඳ අධ්‍යයනයක් (ඓතිහාසික කර්මය පොත්ගල් විහාරයේ නොකිය වූ පුස්තකාල ග්‍රන්ථ ඇසුරින්)	Dr. Ananda Tissa (Senior Assistant Librarian, Gampaha Wickramarachchi Ayurveda Institute)
2	Rev. Maraba Chandivimala Thero MTL/19/183	විද්‍යායතන පිරිවෙන් පුස්තකාලයන්හි එකතු කළමනාකරණය පිළිබඳ විවරාත්මක අධ්‍යයනයක් (කොළඹ දිස්ත්‍රික්කය ඇසුරින්)	Mr. U.P. Alahakoon (Assistant Librarian, NILIS, University of Colombo)
3	Rev. Dellawa Dammarathana Thero MTL/19/184	පිරිවෙන් ගුරුවරු තම ඉගැන්වීමේ කාර්ය සඳහා පුස්තකාල සම්පත් යොදාගන්නා ආකාරය පිළිබඳ අධ්‍යයනයක් (ගාල්ල කලාපයේ පිරිවෙන් ඇසුරෙන්)	Mr. Lal Pannila (Librarian, University of Ruhuna)
4	Rev. Kobbewala Medhankara Thero MTL/19/185	සූත්‍ර පිටකය ඉගැන්වෙන සන්නිවේදන ක්‍රම පිළිබඳ කෙරෙන සන්ධාර විශ්ලේෂණයක්	Mr. Lal Pannila (Librarian, University of Ruhuna)
5	Rev. Millawe Saranapala Thero MTL/19/186	අධ්‍යාපන අමාත්‍යාංශයේ පිරිවෙන් අධ්‍යාපන ශාඛාව මගින් පිරිවෙන් සඳහා නිකුත් කරන ලද භෞතික හා මූල්‍ය සම්පත් කළමනාකරණ පිළිබඳ විමසුමක්	Dr. Ananda Tissa (Senior Assistant Librarian, Gampaha Wickramarachchi Ayurveda Institute)
6	Rev. Thawalama Siddhattha Thero	මාර්ගගත ඉගෙනුම් ක්‍රමවේදය (Zoom තාක්ෂණය) ඔස්සේ දකුණු පළාත් අධ්‍යාපන දෙපාර්තමේන්තුව මගින්	Mr. P.G. Premadasa (Course Co- ordinator, Former Senior

		ක්‍රියාත්මක කරන ලද පිරිවෙන් ගුරුධාරිතා වැඩසටහන පිළිබඳ ඇගයීමක්	Lecturer, NILIS, University of Colombo)
7	Rev. Thanabeddegama Sobhitha Thero MTL/19/188	පිරිවෙන් පුස්තකාල සංවර්ධනයේ දී පුස්තකාල කාර්යමණ්ඩල ආයතනික පිළිබඳ අධ්‍යයනයක් (කොළඹ දිස්ත්‍රික්කයේ පිරිවෙන් ඇසුරෙන්)	Dr. Ruwan Gamage (Senior Lecturer, NILIS, University of Colombo)
8	Rev. Gonadeniye Thapassi Thero MTL/19/189	සිලමානා අධ්‍යාපන ආයතනයන්හි ඉගෙනුම් ක්‍රියාවලිය සඳහා ඒවායේ පුස්තකාල භාවිත කරන ආකාරය පිළිබඳ අධ්‍යයනයක් (බස්නාහිර පළාත ඇසුරෙන්)	Mr. P.G. Premadasa (Course Co-ordinator, Former Senior Lecturer, NILIS, University of Colombo)
9	Rev. Kehelwala Wipassi Thero MTL/19/190	පිරිවෙන් ගුරු පුහුණු ආයතනයන්හි මාර්ගගත ඉගෙනුම පිළිබඳ විමර්ශනාත්මක ඇගයීමක්	Dr. Ruwan Gamage (Senior Lecturer, NILIS, University of Colombo)
10	Mr. G.W. Sampath MTL/19/191	නිපුණතා පාදක ඉගෙනුම සඳහා අවශ්‍ය තොරතුරු කුසලතා සංවර්ධනය කිරීම සම්බන්ධයෙන් පිරිවෙන් පුස්තකාලයාධිපතින්ගේ කාර්යභාරය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක්	Mr. U.P. Alahakoon (Assistant Librarian, NILIS, University of Colombo)

### 03.2.4 Postgraduate Diploma in Library and Information Sciences 2019/2021

Table 11. Research being conducted by students of the PGLIS 2019/2021 students

	Name the student	Topics of Dissertations	Supervisors
01	A.A. Watagedara PGLIS/19/120	The impact on the use of social media networks to enhance reading habits of university students during the Covid 19 Pandemic	Dr. Ruwan Gamage Senior Lecturer NILIS/University of Colombo
02	P.C.N. Karunarathna PGLIS/19/121	Effect of COVID 19 pandemic on finding support materials by postgraduate students attending online classes	Dr. Ruwan Gamage, Senior Lecturer NILIS/University of Colombo
03	S.U. Jayathunga PGLIS/19/122	User perceptions on information seeking in a public library environment	Ms. A.V. Muditha Ankumbura Senior Assistant Librarian Main Library University of the visual and performing arts
04	K.W.T.M.N. Kariyawasam PGLIS/19/124	භෞමික අධ්‍යාපන කලාපයේ රජයේ පාසල්වල පුස්තකාල ශ්‍රමිකයන්ගේ රැකියා තෘප්තිය පිළිබඳ අධ්‍යයනයක්	Ms. M. P. L. R. Marasinghe, Senior Assistant Librarian, Faculty of Medicine/ University of Kelaniya
05	K.L.A. Kothalawala PGLIS/19/126	Information seeking behavior of final year undergraduates during the period of writing the dissertation	Ms. Anura Konpola Senior Assistant Librarian University of Sri Jayawardhanapura
06	R.M.G.W.P.T.K. Rathnayake PGLIS/19/127	පිරිවෙන් අධ්‍යාපන ආයතන පුස්තකාල එකතුව පිළිබඳ අධ්‍යයනයක් (තුරුණෑගල දිස්ත්‍රික්කයේ විද්‍යායතන පිරිවෙන් පුස්තකාල ඇසුරෙන්)	Mr. U.P. Alahakoon Assistant Librarian NILIS/University of Colombo
07	T.H.K.C. De Silva PGLIS/19/129	ගාල්ල දිස්ත්‍රික්කයේ මහජන පුස්තකාලවල පවත්වාගෙන යනු ලබන විශේෂ එකතුව පිළිබඳ අධ්‍යයනයක්	Dr. Champa Alahakoon Senior Assistant Librarian University of Peradeniya
08	R.D.S.P. Wijekularathna PGLIS/19/130	CIPM ආයතනයේ මානව සම්පත් කළමනාකරණ පාඨමාලා හදාරන සිසුන්ගේ ඉලෙක්ට්‍රොනික තොරතුරු සම්පත් භාවිතය පිළිබඳ අධ්‍යයනයක්.	Mr. U.P. Alahakoon Assistant Librarian NILIS/University of Colombo
09	D.R.C. Dissanayake PGLIS/19/131	ජාතික කියවීමේ මාසය වෙනුවෙන් පාසල් පුස්තකාල මගින් ක්‍රියාත්මක කරන ලද වැඩසටහන් පිළිබඳ ඇගයීමක්.	Mr. U.P. Alahakoon Assistant Librarian NILIS/University of Colombo

10	H.W.I. Dishanthi PGIS/19/132	මහජන පුස්තකාල පාඨකයන්ගේ ප්‍රබන්ධ කියවීමේ රුචිකත්වය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (ගාල්ල ආචාර්ය රිචඩ් පතිරණ මහජන පුස්තකාලය)	Mr. U.P. Alahakoon Assistant Librarian NILIS/University of Colombo
11	K.L.A. Bandara PGLIS/19/134	ප්‍රබන්ධ සාහිත්‍ය කියවීම සඳහා පාසල් සිසුන් අභිප්‍රේරණය කිරීමට පාසල් පුස්තකාල විසින් අනුගමනය කරන උපායමාර්ග පිළිබඳ විමසුමක්.	Mr. U.P. Alahakoon Assistant Librarian NILIS/University of Colombo

## 04. Financial Situation

NILIS was successful in preventing a substantial loss in income during the period of concern amidst the pandemic situation and inability to physically convene students and other trainees at the institution.

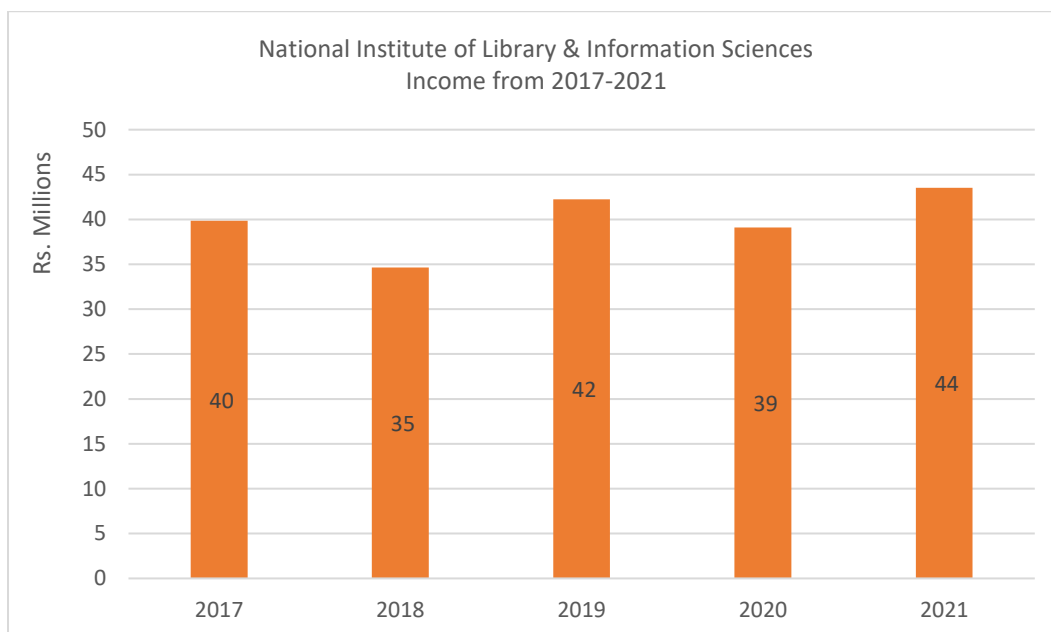


Fig 11; Income of NILIS from 2016 to 2020 (Source: Internal records).

A brief record on recurrent and capital expenditure follows.

### 04.1 Recurrent Expenditure

Table 10. Recurrent expenditure of NILIS during 2021

Subject	2020 (Rs.)	2021 (Rs.)
a. Personal Emoluments	26,848,897.00	32,550,744.00
b. Supplies Expenses	594,991.00	366,230.00
c. Maintenance Expenses	926,215.00	543,811.00
d. Contractual Services	2,415,760.00	1,459,422.00
e. Other Recurrent Expenses	5,540,719.00	6,026,915.00
<b>Total</b>	<b>36,326,582.00</b>	<b>40,947,122.00</b>

## 04.2 Capital Expenditure

Table 11. Capital expenditure of NILIS during 2021

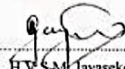
<b>Subject</b>	<b>2020 (Rs.)</b>	<b>2021 (Rs.)</b>
a. Acquisition of furniture & Office Equipment	67,536.70	531,435.00
b. Acquisition of Machineries	414,000.00	1,470,150.00
c. Acquisition of Building & Structures	443,880.00	-
d. Other – Books and Periodicals	51,039.00	-
<b>Total</b>	<b>976,455.70</b>	<b>2,001,585.00</b>

## 05. Final Accounts 2021

### National Institute of Library & Information Sciences Statement of Financial Position as at December 31, 2021 (Restated)

	Notes	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalent	01	9,837,191	5,809,154	5,809,154
Receivables	02	2,820,917	3,043,727	3,043,727
Inventories		426,446	440,843	440,843
Prepayments	03	95,724	75,552	75,552
Other Current Assets	04	23,644,485	24,678,274	24,669,938
		<u>36,824,763</u>	<u>34,047,550</u>	<u>34,039,214</u>
<b>Non-current assets</b>				
Other Financial Assets	05	159,123	239,123	239,123
Infrastructure, Plant & Equipment	05	10,058,697	11,792,800	11,792,717
		<u>10,217,820</u>	<u>12,031,923</u>	<u>12,031,840</u>
<b>Total assets</b>		<u>47,042,583</u>	<u>46,079,473</u>	<u>46,071,054</u>
<b>Liabilities</b>				
<b>Current liabilities</b>				
Payables	06	1,164,156	1,059,061	1,059,061
Short-term Provisions	07	4,758,713	4,120,802	4,096,402
		<u>5,922,869</u>	<u>5,179,863</u>	<u>5,155,463</u>
<b>Non Current Liabilities</b>				
Employee benefits	08	11,291,414	9,544,064	9,544,064
		<u>11,291,414</u>	<u>9,544,064</u>	<u>9,544,064</u>
<b>Total Liabilities</b>		<u>17,214,283</u>	<u>14,723,927</u>	<u>14,699,527</u>
<b>Net Assets</b>		<u>29,828,300</u>	<u>31,355,546</u>	<u>31,371,527</u>
<b>Net Assets/Equity</b>				
<b>Capital contributed by</b>				
Other Government Entities	09	10,219,810	10,793,438	10,793,355
Accumulated Surpluses/(Deficits)	10	2,881,273	9,046,433	9,062,497
Revaluation Reserve	11	8,554,229	5,481,696	5,481,696
Restricted Funds	12	8,172,988	6,033,979	6,033,979
<b>Total Net Assets / Equity</b>		<u>29,828,300</u>	<u>31,355,546</u>	<u>31,371,527</u>

Prepared & Certified by

  
H.V.S.M. Jayasekera  
Senior Assistant Bursar


**H.V.S.M. Jayasekera**  
Senior Assistant Bursar  
National Institute of Library & Information Sciences  
94, Cumaratunga Munidasa M.W.,  
Colombo 03

These Financial Statements are prepared in compliance with the requirements of the Sri Lanka Public Sector Accounting Standards (SLPSAS). The accounting policies on pages 5 to 11 and Notes on pages 12 to 29 form an integral part of the Financial Statements. Members of the Board of Management are responsible for the preparation & presentation of these Financial Statements. These Financial Statements were approved by the Board of Management on 27th May 2022, at its 177th Board of Management Meeting and signed on their behalf.

  
Dr. Pradeepa Wijetunga  
Director

**Director**  
National Institute of Library & Information Sciences  
University of Colombo  
Colombo 03

  
Dr. Kapila Bandara  
Member/Board of Management

  
Mr. W. Sunil  
Member/Board of Management

**DEAN**  
FACULTY OF EDUCATION  
UNIVERSITY OF COLOMBO  
COLOMBO 03.

**W. SUNIL**  
Director General  
National Library & Documentation Services Board  
14, Independence Avenue,  
Colombo 07.

**National Institute of Library & Information Sciences**  
**Statement of Financial Performance for the year ended December 31,2021(Restated)**

	Notes	<u>2021</u> <u>Rs.</u>	<u>2020</u> <u>Rs.</u> <u>Restated</u>	<u>2020</u> <u>(Rs.)</u> <u>Audited</u>
<b>Revenue</b>				
Taxes				
Fees ,Fines, Penalties and Licences	13	9,681,225	13,701,547	13,701,547
Transfers from Other Government Entities	14	29,000,000	20,600,000	20,600,000
Other Revenue	15	1,693,696	2,113,731	2,113,731
Amortization		3,043,776	2,667,264	2,667,347
<b>Total Revenue</b>		<u>43,418,697</u>	<u>39,082,542</u>	<u>39,082,625</u>
<b>Expenses</b>				
Wages Salaries and Employee benefits	16	34,298,093	28,224,197	28,224,197
Supplies and other consumables used	17	366,230	594,991	594,991
Depreciation	05	3,815,687	3,904,537	3,904,620
Other Expenses	18	7,774,983	8,607,717	8,687,317
Finance Cost	19	256,332	195,377	195,377
<b>Total Expenses</b>		<u>46,511,325</u>	<u>41,526,819</u>	<u>41,606,502</u>
<b>Surplus/(deficit) for the period</b>		<u>(3,092,628)</u>	<u>(2,444,277)</u>	<u>(2,523,877)</u>



National Institute of Library & Information Sciences  
Cash Flow Statement for the year ended 31st December 2021(Restated)

	Notes	2021 Rs.	2020 Rs. Restated	2020 (Rs.) Audited
<b>Cash Flows from Operating Activities</b>				
Surplus/(Deficit)		(3,092,628)	(2,444,277)	(2,523,877)
Adjustment	20	-	(560,674)	(569,010)
<b>Non -Cash Movements</b>				
Add:-Depreciation Current Year	05	3,815,687	3,904,537	3,904,620
Less:-Amortization		(3,043,776)	(2,667,264)	(2,667,347)
Increase/Decrease in Current Liabilities		743,006	(1,839,809)	(1,760,209)
Increase/Decrease in Current Assets		1,250,824	(1,883,968)	(1,875,632)
Provision for Gratuity	26	1,747,349	1,375,300	1,375,300
<b>Net Cash Flows from Operating Activities</b>		<b>1,420,462</b>	<b>(4,116,155)</b>	<b>(4,116,155)</b>
<b>Cash Flows from Investing Activities</b>				
Investment in Fixed Deposits		(2,001,585)	(976,455)	(976,455)
Purchase of Plant & Equipment				
<b>Net Cash Flows from Investing Activities</b>		<b>(2,001,585)</b>	<b>(976,455)</b>	<b>(976,455)</b>
<b>Cash Flow from Financing Activities</b>				
Capital Grants		1,000,000	1,000,000	1,000,000
Funds transferred to Institutional Development Fund		3,577,195	2,579,895	2,579,895
Net increase in Endowment Fund		31,965	47,791	47,791
<b>Net Cash Flow from Financing Activities</b>		<b>4,609,160</b>	<b>3,627,686</b>	<b>3,627,686</b>
<b>Net Increase in Cash and Cash Equivalents</b>		<b>4,028,037</b>	<b>(1,464,924)</b>	<b>(1,464,924)</b>
<b>Cash and Cash Equivalents at the Beginning of the Period</b>		<b>5,809,154</b>	<b>7,274,078</b>	<b>7,274,078</b>
<b>Net Increase in Cash and Cash Equivalents</b>		<b>4,028,037</b>	<b>(1,464,924)</b>	<b>(1,464,924)</b>
<b>Cash and cash equivalents at the end of the period</b>	01	<b>9,837,191</b>	<b>5,809,154</b>	<b>5,809,154</b>

National Institute of Library & Information Sciences  
Statement of Changes in Equity/Net Assets for the year ended 31st December 2021 (Restated)

	Accumulated Fund	Development Fund Spent	Institutional Development Fund	Endowment Fund	Capital Grant Spent	Capital Grant Unspent	General Treasury	Revaluation Reserve	Total
Balance as at 31st December 2020	9,046,433	368,724	5,462,689	571,290	5,281,664	709,049	4,434,000	5,481,696	31,355,545
Amortization of Grants	(3,072,532)	(232,166)	-	-	(1,740,567)	-	(739,000)	-	(5,784,265)
Capital Grant Received	-	-	-	-	531,435	1,000,000	-	-	1,000,000
Capital Grant Spent	-	-	-	-	-	(531,435)	-	-	-
Transfer of Funds	-	1,470,150	3,577,195	-	-	-	-	-	5,047,345
Development Fund Spent	-	-	(1,470,150)	-	-	-	-	-	(1,470,150)
Prior Period Adjustment	-	-	-	-	-	-	(332,044)	-	(332,044)
Transfer of Interest Income	-	-	-	31,964	-	-	-	3,072,333	3,104,497
Surplus/(Deficit) for the period	(3,092,628)	-	-	-	-	-	-	-	(3,092,628)
Balance as at 31st December 2021	2,881,273	1,606,708	7,569,734	603,254	4,072,532	1,177,614	3,362,956	8,554,229	29,828,300

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES TO THE FINANCIAL STATEMENTS**

### **NATIONAL INSTITUTE OF LIBRARY & INFORMATION SCIENCES**

#### **1. REPORTING ENTITY**

National Institute of Library & Information Sciences has been incorporated under the Ordinance No. 1 of 1999 and gazette on 19<sup>th</sup> April 1999. It is an institute which is affiliated to University of Colombo. Financial period of the institute is 1<sup>st</sup> January to 31<sup>st</sup> December 2021. The Financial Statements of the institute prepared for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2021 were duly authorized and submitted to the Auditor General on 28<sup>th</sup> February 2022. The said Financial Statements were amended subsequently. The amended Financial Statements were authorized for issue by the Board of Management on 27<sup>th</sup> May 2022.

#### **2. BASIS OF PREPARATION AND OTHER SIGNIFICANT ACCOUNTING POLICIES**

##### **2.1 Basis of Preparation**

The Financial Statement of National Institute of Library & Information Sciences have been prepared on accrual basis, under the historical cost convention in conformity with Sri Lanka Public Sector Accounting Standards.

##### **2.1.1 Comparative Information**

All accounting policies adopted are applied consistently with those of the previous year, where necessary comparative figures have been adjusted to conform to the changes in presentation of current year figures.

##### **2.1.2 Statement of Compliance**

The Financial Statements of the Institute have been prepared and presented in accordance with Sri Lanka Public sector Accounting Standards (SLPSAS's).

This Financial Statement comprises of the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flow, Statement of Changes in Equity and Notes to the Financial Statements.

### **2.1.3 Offsetting**

Assets and liabilities, and revenue and expenses have not been offset unless required or permitted by the SLPSAS.

### **2.1.4 Functional & Presentation Currency**

These Financial Statements are prepared presented in 'Sri Lankan Rupees'(Rs.), which is the functional and presentation currency of the Institute.

Closing Balances of 2020 Audited Financial Statements were taken as opening balances of 2021 Financial Statements.

### **2.1.5 Rounding off**

The amounts in financial statements have been rounded- off to the nearest rupee, unless otherwise indicated as permitted by the Sri Lanka Public Sector Accounting Standards.

## **3. Significant Accounting Policies**

### **3.1 Property Plant & Equipment**

Furniture & Office Equipment, Computers & Printers, Fixtures & Fittings, Library Books and Periodicals and Motor Vehicles, include the items acquired out of government grants, internally generated funds & Donations.

Property Plant & Equipment are recorded at cost/revalued amount less accumulated depreciation.

#### **3.1.1 Motor Vehicles**

Motor Van owned by National Institute of Library & Information Sciences of which the carrying value was zero as at 01.01.2016 was revalued during the year 2016 for Rs.4,800,000/- by the Chief Valuer of the Department of Valuation. The carrying amount of the asset had been increased by Rs.4,800,000/- as a result of revaluation, the surplus had been credited to the Revaluation Reserve.

The Motor Car worth Rs.7,390,000/- owned by National Institute of Library & Information Sciences had been received from General Treasury as a Grant.



### **3.1.2 Furniture & Office Equipment**

Entire class of Furniture & Office Equipment and Computers & Printers have been revalued as at 01.01.2018 by the Chief Valuer of the Department of Valuation.

As a result of revaluation carried out on 01.01.2018, Rs.8,127,457/-worth of Furniture & Office Equipment including fully depreciated assets, have been revalued and the carrying value of the same as at 01.01.2018 had been Rs.617,586/-. As a result of revaluation, the revaluation surplus amounts to Rs.2,417,199/- had been credited to revaluation reserve and the revaluation deficit of Rs.180,135/- had been debited to the revaluation reserve.

### **3.1.3 Computers & Printers**

On 01.01.2018, Rs.4,751,539/- worth of Computers & Printers including fully depreciated assets have been revalued and the carrying value of the same had been Rs.576,286/- As a result of revaluation the revaluation surplus amounts to Rs.1,639,764/- had been credited to revaluation reserve.

### **3.1.4 Vehicle –HIB 9627**

The Vehicle was initially registered under the Registrar of the University of Colombo and transferred in the name of the National Institute of Library & Information Sciences in 2014.

### **3.1.5. Building of NILIS**

The Building of National Institute of Library & Information Sciences was constructed under GEP II Project in a Land which is owned by the University of Colombo. Maintenance of a part of the building occupied by National Institute of Library & Information Sciences is done by National Institute of Library & Information Sciences.

Rehabilitation and Improvements to the building have been treated as recurrent expenditure under Maintenance of Buildings.

Land & Buildings which were capitalized up to 2013 were recognized as revenue expenditure in 2014 and relevant accounting adjustments were made in the year 2014.

### **3.1.6 Fully Depreciated Assets**

Cost of fully depreciated assets as at 31.12.2021 was Rs.13,439,774/- out of which books and periodicals represents Rs.8,148,045/-. All fully depreciated assets except books and periodicals are revalued in every five years' time.

It is practically difficult to revalue books and periodicals due to following reasons.

- It is difficult to find an expert with specialized knowledge for revaluation of books & periodicals
- It is difficult to place a value on books based on current market price
- Quantity of books is very high
- It is a time-consuming process and cost involve is high.

### 3.1.7 Depreciation

Depreciation is recognized in the Statement of Financial Performance on the straight-line basis over the estimated useful life of all Property Plant and Equipment and Intangible assets from the date that they are made available for use.

The Depreciation rates are as follows

Furniture & Equipment	12.5%-20%
Motor Vehicles	10%
Computers & Printers	20%-100%
Fixtures & Fittings	20%
Library Book & Periodicals	20%
Intangible Assets	20%

Depreciation is provided from the date of purchase /revaluation of the asset.

Depreciation rate of Furniture & Office Equipment & Motor Vehicles were 10%p.a. up to year 2012 and changed to 20% p.a. with effect from year 2013.

Depreciation rate of Furniture & Office Equipment was further changed from 20% to 12.5%-20% on revaluation in 2018.

Depreciation rate of Computers & Printers were changed from 20% to 20%-100% on revaluation in 2018.

### **3.2 Inventories & Stocks**

The inventory consists of mainly the Stationery stock and the cost of the inventory is calculated on First in first out basis (FIFO).

### **3.3 Liabilities & Provisions**

#### **3.3.1 Provision for Gratuity**

Provision has been made in the Financial Statements for Retirement Gratuity in terms of Gratuity Act No.12 of 1983. Provision has been made for all employees who has completed one year or more.

### **3.4 Equity**

#### **3.4.1 Amortization of Capital Grants**

As approved by the Board of Management at 143<sup>rd</sup> board of management meeting amortization policy on accounting for Government Grants was adopted with effect from 01.01.2017. According to the amortization policy, the Capital Grant is amortized over the useful life of the asset. The current year capital grant amortization amount was Rs.3,132,552/-.

#### **3.4.2 Revaluation Reserve**

The Revaluation Reserve balance of Rs.4,800,000/- included under the Accumulated Surpluses/Deficits in 2016 was separately disclosed in the Statement of Financial Position from 2017 onwards.

Revaluation Reserve as at 31<sup>st</sup> December 2021 includes the revaluation surplus/deficit that has been arisen as a result of revaluation of assets carried out in 2018 in addition to revaluation surplus of the Motor vehicle revalued in 2016.

#### **3.4.3 Restricted Funds**

Restricted Funds include the Institutional Development Fund & the Endowment fund, which are committed for specific purposes. The endowment fund represents the



contributions received from external parties during 2016 and 2017 for the purpose of awarding a Gold Medal at Annual Postgraduate Convocation.

The funds attributable to endowment fund classified under short term liabilities in 2017 have been classified under Restricted Funds in 2018. Accordingly, comparative figures have been restated.

#### **3.4.4 Accumulated Surplus/(Deficit)**

The prior period errors which have been disclosed in note number 23 to the Financial Statements were rectified against the opening balance of the accumulated surplus/(deficit) of the year.

### **3.5 Income & Expenditure**

- (a) Government Grants are received from General Treasury of the Government of Sri Lanka and tuition fee is received from students for academic programmes conducted by the institute.

In addition, the income consists of Workshop income, Interest Income, Rent from Property, Exam Fee, Registration Fee and Application fee and Convocation Fee received from students for Academic Programmes

Capital Grant received from General Treasury in 2021 was Rs.1,000,000/- and the Recurrent Grant received utilized for the operational activities for the year 2021 was Rs.29,000,000/-

- (b) Government Grant (Recurrent) is recognized in the period in which they are received.

- (c) Student Application fee and registration fee are recognized on cash basis.

- (d) Tuition fee income and academic program expenditure are recognized on accrual basis. Tuition fee income received for future periods were accounted under current liabilities and income receivable for the current period but not received as at the date of the Financial Position were accounted under current assets.



(e) Interest Income is accounted on accrual basis.

(f) All expenditure incurred in the acquisition or improvement of assets of a permanent nature has been treated as capital nature.

### **3.6 Cash Flow Statement**

The cash flow statement was prepared in indirect method in accordance with the SLPSAS 2 whereby gross cash receipts and gross cash payments of operating activities, finance activities and investment activities have been recognized.

Note 01		2021	2020	2020
Cash & Cash Equivalents		(Rs.)	(Rs.)	(Rs.)
			Restated	Audited
People's Bank Thimbirigasyaya Current A/Cs				
086-1-001-7-1191399		2,146,340	1,176,787	1,176,787
086-1-001-0-1191736		4,313,553	1,723,936	1,723,936
People's Bank Thimbirigasyaya Savings A/C				
086-2-001-5-1191399		3,377,298	2,908,431	2,908,431
<b>Total</b>		<b>9,837,191</b>	<b>5,809,154</b>	<b>5,809,154</b>

Note 02		2021	2020	2020
Receivables	Notes	(Rs.)	(Rs.)	(Rs.)
			Restated	Audited
Loans & Advances to Staff	32	2,493,848	2,716,992	2,716,992
Interest Receivable		325,719	325,385	325,385
PAYE Tax Recoverable		1,350	1,350	1,350
<b>Total</b>		<b>2,820,917</b>	<b>3,043,727</b>	<b>3,043,727</b>

Note 03		2021	2020	2020
Prepayments		(Rs.)	(Rs.)	(Rs.)
			Restated	Audited
Service Agreements		20,822	-	-
Insurance Payment of Vehicle		74,902	75,552	75,552
<b>Total</b>		<b>95,724</b>	<b>75,552</b>	<b>75,552</b>

Note 04		2021	2020	2020
Other Current Assets	Notes	(Rs.)	(Rs.)	(Rs.)
			Restated	Audited
Fixed Deposit		18,306,723	18,275,093	18,275,093
Debtors	34	5,337,762	6,394,845	6,394,845
Receivable from Employees		-	8,336	-
<b>Total</b>		<b>23,644,485</b>	<b>24,678,274</b>	<b>24,669,938</b>



Note:- 5(contd.)  
Intangible Assets

Other Financial Assets-Intangible Assets	Opening Balance (Rs.)	Purchases(Rs.)							Closing Balance (Rs.)
Accounting Package	107,500	-							107,500
Software for Fixed Assets Register	400,000	-							400,000
	507,500.00	-	-	-	-	-	-	-	507,500.00
Less:- Depreciation	Opening Balance (Rs.)	Depreciation for the Year(Rs.)	Rate of Depreciation						Closing Balance (Rs.)
Accounting Package	107,500	-	20%						107,500
Software for Fixed Assets Register	160,877	80,000	20%						240,877
	268,377	80,000		-	-	-	-	-	348,377
Net Book Value	239,123								159,123

Note 06		2021	2020	2020
Current Payables		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
Sundry Creditors		59,886	36,886	36,886
Refundable Library Deposit		587,500	600,000	600,000
Refundable Research Allowance		280,000	300,000	300,000
Other Payables		203,370	88,500	88,500
Monies payable to other Institutions		1,400	1,675	1,675
Refundable Deposit Award Ceremony		32,000	32,000	32,000
<b>Total</b>		<b>1,164,156</b>	<b>1,059,061</b>	<b>1,059,061</b>

Note 07		2021	2020	2020
Short term provisions		(Rs.)	(Rs.)	(Rs.)
	Notes		<u>Restated</u>	<u>Audited</u>
Accrued Expenses	33	951,404	1,313,465	1,313,465
Provision for Audit Fees		1,524,400	974,400	950,000
Prepaid Course Fee	34	2,282,909	1,832,937	1,832,937
<b>Total</b>		<b>4,758,713</b>	<b>4,120,802</b>	<b>4,096,402</b>



Note 08

Gratuity 2021

S.No	Name	Date Joined	No of Completed Years	Basic Salary	Cost of Living Allowance	Academic Allowance	45% MCA	Total	Gratuity Provision 2021
C005586	Mr.R.P.P.Ranawera	15.06.2005	16	113,010.00	7,800.00	170,645.10		291,455.10	2,331,640.80
C006717	Ms H.V.S.M Jayasekara	01.01.2008	13	81,750.00	7,800.00		36,787.50	126,337.50	821,193.75
C008795	Mr. Janaka Wijularatne	2001.10.01	20	74,190.00	7,800.00		33,385.50	115,375.50	1,153,755.00
C005465	Mr. U.P. Alahakoon	01.11.2004	16	92,400.00	7,800.00	139,524.00		239,724.00	1,917,792.00
C007185	Dr. Ruwan Gamage	03.04.2000	21	107,070.00	7,800.00	161,675.70		276,545.70	2,903,729.85
C006714	MS.T.H.R.B Chandrathilake	03.05.2010	11	36,920.00	7,800.00		20,306.25	65,026.25	357,644.38
C006715	Ms.W.A.S.B Wettasinghe	03.05.2010	11	36,725.00	7,800.00		16,526.25	61,051.25	335,781.88
C006963	Ms A.N.L.Namalle	01.08.1999	22	44,865.00	7,800.00		20,189.25	72,854.25	801,396.75
C007626	Mr.S.A.D.T.N Rathnayake	26.04.2008	8	21,209.00	7,800.00		-	29,009.00	116,036.00
C008536	Mr. K.K. Rubasinghe	01.09.2016	5	32,225.00	7,800.00		14,501.25	54,526.25	136,315.63
C008563	Mr.A.K.Haddawage	22.08.2016	5	30,995.00	7,800.00		13,947.75	52,742.75	131,856.88
C008539	Ms.I.R.Shyamali	01.09.2016	5	28,275.00	7,800.00		12,723.75	48,798.75	121,996.88
C009478	K.J.S.C. Sandareka	03.12.2018	3	32,525.00	7,800.00		14,636.25	54,961.25	82,441.88
C010259	J.M.N.P. Jayathilake	01.11.2018	3	31,325.00	7,800.00		14,096.25	53,221.25	79,831.88
	Total								11,291,413.56

**Note 9**

		2021	2020	2020
Capital contributed by other Government Entities		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
Capital Grant Spent	22	4,072,532	5,281,582	5,281,582
Capital Grant Unspent	23	1,177,614	709,049	709,049
Development Fund spent	24	1,606,708	368,724	368,724
Contribution to Capital Expenses by General Treasury/Ministry of Finance	25	3,362,956	4,434,000	4,434,000
<b>Total</b>		<b>10,219,810</b>	<b>10,793,355</b>	<b>10,793,355</b>

**Note 10**

		2021	2020	2020
		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
<b>Accumulated Surpluses/(deficits)</b>	<b>Notes</b>			
Balance B/F		9,046,433	(19,539,215)	(15,699,566)
Add :- Adjustment	21	-	30,004,364	26,260,379
Adjusted Accumulated Surpluses/(deficits)		9,046,433	10,465,149	10,560,813
Less:-Amortization of Revalued Assets		(3,072,532)	1,025,561	1,025,561
Balance before Current Year Surplus/(Deficit)		5,973,901	11,490,710	11,586,374
Surplus / (Deficit) for the year		(3,092,628)	(2,444,277)	(2,523,877)
<b>Balance C/F</b>		<b>2,881,273</b>	<b>9,046,433</b>	<b>9,062,497</b>

**Note 11**

		2021	2020	2020
Reserves		(Rs.)	(Rs.)	(Rs.)
Revaluation Reserve			<u>Restated</u>	<u>Audited</u>
Opening Balance		5,481,696	6,510,056	6,510,056
Less: Amortization of Revaluation Surplus		-	(1,061,787)	(1,061,787)
Add :Amortization of Revaluation Deficit		-	36,027	36,027
Add: Over amortization - Previous years		-	5,800	5,800
Transfers		3,072,533	(8,400)	(8,400)
<b>Closing Balance</b>		<b>8,554,229</b>	<b>5,481,696</b>	<b>5,481,696</b>

**Note 12**

Restricted Funds		2021	2020	2020
		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
Institutional Development Fund	35	7,569,734	5,462,689	5,462,689
Endowment Fund	36	603,254	571,290	571,290
<b>Total</b>		<b>8,172,988</b>	<b>6,033,979</b>	<b>6,033,979</b>

**Note 13**

Fees, Fines Penalties & Licences		2021	2020	2020
		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
Registration Fees (Certificate Courses)		163,000	138,350	138,350
Registration Fees (Postgraduate)		231,500	150,000	150,000
Tuition Fees (Certificate Courses)		7,041,623	9,484,638	9,484,638
Tuition Fees (Postgraduate)		1,609,952	3,302,909	3,302,909
Examination Fees (Certificate Courses)		554,300	292,850	292,850
Examination Fees (Postgraduate)			16,300	16,300
Application Fee		57,850	16,500	16,500
Convocation Fee			300,000	300,000
Library Fee		23,000	-	-
<b>Total</b>		<b>9,681,225</b>	<b>13,701,547</b>	<b>13,701,547</b>

**Note 14**

Transfers from Other Government Entities		2021	2020	2020
		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
Government Grant for Recurrent Expenditure		29,000,000	20,600,000	20,600,000
<b>Total</b>		<b>29,000,000</b>	<b>20,600,000</b>	<b>20,600,000</b>

**Note 15**

Other Revenue		2021	2020	2020
		(Rs.)	(Rs.)	(Rs.)
			<u>Restated</u>	<u>Audited</u>
Interest from Investments		1,043,500	1,563,719	1,563,719
Overnight Investment Interest		468,868	357,112	357,112
Interest from Loans		98,848	108,994	108,994
Rent from Properties		6,000	22,500	22,500
Sale of Publication			-	-
Workshop & Seminars		75,000	27,950	27,950
Other Revenue		1,480	33,456	33,456
<b>Total</b>		<b>1,693,696</b>	<b>2,113,731</b>	<b>2,113,731</b>



**Note 16**

	Notes	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Wages,Salaries and Employee Benefits</b>				
Personal Emoluments	26	32,550,744	26,848,897	26,848,897
Gratuity	26	1,747,349	1,375,300	1,375,300
<b>Total</b>		<b>34,298,093</b>	<b>28,224,197</b>	<b>28,224,197</b>

**Note 17**

		2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Supplies</b>				
Stationery & Office Equipment		123,039	166,675	166,675
Fuel & Lubricants		220,000	196,720	196,720
Mechanical & Electrical Goods		-	24,285	24,285
Chemicals & Glassware		-	77,200	77,200
Medical Supplies		10,646	96,451	96,451
Other Supplies		12,545	33,660	33,660
<b>Total</b>		<b>366,230</b>	<b>594,991</b>	<b>594,991</b>

**Note 18**

	Notes	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Other Expenses</b>				
Travelling	27	1,167	-	-
Maintenance Expenses	28	543,811	926,215	926,215
Contractual Services	29	1,459,422	2,415,760	2,415,760
Other Recurrent Expenses	30	5,770,583	5,265,742	5,345,342
<b>Total</b>		<b>7,774,983</b>	<b>8,607,717</b>	<b>8,687,317</b>

**Note 19**

		2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Finance Cost</b>				
Bank Charges		52,700	8,100	8,100
Property Loan Interest		203,632	187,277	187,277
<b>Total</b>		<b>256,332</b>	<b>195,377</b>	<b>195,377</b>

**Note 20**

**Adjustments to the Cash Flow Statement  
Rectification of Prior Period Errors**

	2021 (Rs.)	2020 (Rs.) Restated	2020 (Rs.) Audited
Under provision of Audit Fees	-	(204,000)	(204,000)
Over provision of Audit fees	-	-	-
Over provision of income	-	(368,198)	(368,198)
Recovery of Adjustment allowance	-	3,182	3,182
Interest Adjustment	-	6	6
Overpaid Adjustment Allowance	-	8336	
<b>Total</b>	-	<b>(560,674)</b>	<b>(569,010)</b>

**Note 21**

**Prior Period Adjustments to Retained Earnings**

	2021 (Rs.)	2020 (Rs.) Restated	2020 (Rs.) Audited
Over amortization of Revaluation Reserve	-	-	-
Under provision of Audit Fees	-	(204,000)	(204,000)
Over provision of Audit Fees	-	-	-
Over Provision of income	-	(368,198)	(368,198)
Amortization of Capital Grant-Government	-	5,593,071	5,593,071
Amortization of other Capital Grants	-	24,971,865	24,971,865
Over/(under)provision of Depreciation	-	100	100
Gratuity adjustment previous years	-	(3,735,649)	(3,735,649)
Over stated Interest	-	6	6
Overstated adjustment Allowance	-	3,184	3,184
<b>Total</b>	-	<b>26,260,379</b>	<b>26,260,379</b>

**Note 22**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Capital Grant Spent</b>			
Opening Balance	5,281,664	12,195,269	12,195,269
Add: Spent during the year	531,435	532,576	532,576
Less: Amortization	(1,740,567)	(1,739,189)	(1,739,189)
Less: Amortization - in respect of previous years	-	(5,707,074)	(5,707,074)
Add: Over Amortization Previous year	-	-	-
<b>Closing Balance</b>	<b>4,072,532</b>	<b>5,281,582</b>	<b>5,281,582</b>

**Note 23**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Capital Grant Unspent</b>			
Opening Balance	709,049	241,625	241,625
Less: Spent during the year	(531,435)	(532,576)	(532,576)
Add: Capital Grant Received	1,000,000	1,000,000	1,000,000
<b>Closing Balance</b>	<b>1,177,614</b>	<b>709,049</b>	<b>709,049</b>

**Note 24**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Development Fund spent</b>			
Opening Balance	368,724	1,839,127	1,839,127
Add: Spent during the year	1,470,150	443,880	443,880
Less: Amortization	(232,166)	(75,156)	(75,156)
Less: Amortization - in respect of previous years	-	(1,839,127)	(1,839,127)
<b>Closing Balance</b>	<b>1,606,708</b>	<b>368,724</b>	<b>368,724</b>

**Note 25**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Contribution to Capital Expenses by General Treasury/Ministry of Finance</b>			
Opening Balance	4,434,000	5,173,000	5,173,000
Less: Amortization	(739,000)	(739,000)	(739,000)
Less: Amortization - in respect of previous years	(332,044)	-	-
<b>Closing Balance</b>	<b>3,362,956</b>	<b>4,434,000</b>	<b>4,434,000</b>

**Note 26**

<b>Personal Emoluments</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>
		<b>Restated</b>	<b>Audited</b>
<b>Academic</b>			
Salaries & Wages	4,770,579	3,320,221	3,320,221
UPF	1,143,249	605,908	605,908
Pension	711,032	692,467	692,467
ETF	370,856	259,675	259,675
Entertainment Allowance	138,576	28,155	28,155
Research Allowance	1,630,149	1,162,077	1,162,077
Academic Allowance	7,152,275	4,754,593	4,754,593
Additional Monthly Allowance	954,116	664,044	664,044
Cost of Living Allowance	343,200	280,800	280,800
Visiting Lecture Fees	3,215,000	3,245,000	3,245,000
Acting Allowance	88,013	300,220	300,220
Communication Allowance	45,000		
<b>Total</b>	<b>20,562,045</b>	<b>15,313,160</b>	<b>15,313,160</b>
	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Non Academic</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>
		<b>Restated</b>	<b>Audited</b>
Salaries & Wages-NAc	5,309,800	5,307,493	5,307,493
UPF-NAc	592,249	581,843	581,843
Pension-NAc	676,856	664,964	664,964
ETF-NAc	253,821	249,362	249,362
Research Allowance	648,667	335,363	335,363
Communication allowance	60,000	14,444	14,444
Additional Monthly Allow-NAc	1,037,890	1,016,921	1,016,921
Monthly Compensatory Allowance	2,335,253	2,288,072	2,288,072
Over Time	126,357	129,501	129,501
Cost of Living Allowance-NAc	943,800	936,000	936,000
Holiday Payments	4,006	11,774	11,774
Adjustment Allowance		-	-
<b>Total</b>	<b>11,988,699</b>	<b>11,535,737</b>	<b>11,535,737</b>
<b>Grand Total</b>	<b>32,550,744</b>	<b>26,848,897</b>	<b>26,848,897</b>

**Note 26(Contd.)**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Gratuity</b>			
Academic Staff	1,299,373	611,716	611,716
Non Academic Staff	447,976	763,584	763,584
<b>Total</b>	<u>1,747,349</u>	<u>1,375,300</u>	<u>1,375,300</u>

**Note 27**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Travelling</b>			
Domestic	1,167	-	-
<b>Total</b>	<u>1,167</u>	<u>-</u>	<u>-</u>

**Note 28**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Maintenance Expenses</b>			
Vehicle Maintenance	357,255	398,962	398,962
Plant Machinery & Equipment		2,000	2,000
Building & Structures	97,747	401,503	401,503
Other Maintenance	88,809	123,750	123,750
<b>Total</b>	<u>543,811</u>	<u>926,215</u>	<u>926,215</u>

**Note 29**

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Contractual Expenses</b>			
Transport Expenses	31,975	35,981	35,981
Telecommunication	131,212	198,182	198,182
Postal Charges	14,345	25,355	25,355
Cleaning Services	826,755	1,042,052	1,042,052
Rent & Hire Charges		342,667	342,667
Printing & Advertising	455,135	771,523	771,523
Other Contractual Services		-	-
<b>Total</b>	<u>1,459,422</u>	<u>2,415,760</u>	<u>2,415,760</u>



**Note 30**

Other Recurrent Expenses	2021	2020	2020
	(Rs.)	(Rs.)	(Rs.)
		<u>Restated</u>	<u>Audited</u>
Special Services-Council & Committees	638,500	628,000	628,000
Special Services-Professional	304,267	95,840	95,840
Audit Fees	550,000	470,400	550,000
Holiday Warrant & Season Ticket	4,670	10,020	10,020
Entertainment Expenses	91,922	152,878	152,878
Other	21,340	113,838	113,838
Staff Development	80,000	110,000	110,000
Contribution & Membership fees	17,888	3,000	3,000
Examination Expenses	484,800	499,631	499,631
Employee Welfare	-	3,500	3,500
Contribution to Development Fund	3,577,196	2,579,895	2,579,895
Convocation expenses	-	598,740	598,740
<b>Total</b>	<b>5,770,583</b>	<b>5,265,742</b>	<b>5,345,342</b>

**Note 31**

Gratuity	2021	2020	2020
		(Rs.)	(Rs.)
		<u>Restated</u>	<u>Audited</u>
<b>Name of the Employee</b>			
Mr.R.P.P.Ranaweera	2,331,641	2,104,213	2,104,213
Mr. J.P.Wipularatne	1,153,755	1,059,288	1,059,288
Mrs.A.N.L.Namalie	801,397	754,921	754,921
Mr. U.P. Alahakoon	1,917,792	1,025,033	1,025,033
Dr.R.C.G.Gamage	2,903,730	2,724,544	2,724,544
Mr.S.A.D.T.N.Ratnayake	116,036	116,036	116,036
Mrs.H.V.S.M.Jayasekera	821,194	743,844	743,844
Mrs. T.H.R.B.Chandratilake	357,644	296,556	296,556
Ms.W.A.S.B.Wettasinghe	335,782	305,256	305,256
Mr.K.K.Rubasinghe	136,315	106,443	106,443
Mr.A.K.Haddawage	131,857	105,485	105,485
Ms. I.R.Shyamali	121,997	96,873	96,873
Ms. K.J.S.C.Sandareka	82,442	52,786	52,786
Mr. J.N.P.Jayathilake	79,832	52,786	52,786
<b>Total</b>	<b>(Note 8 ) 11,291,414</b>	<b>9,544,064</b>	<b>9,544,064</b>

**Note 32**

**Loans and Advances to Staff**

	2021 Rs.	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Type of Loan</b>			
<b>Computer Loan</b>			
Ms.H.V.S.M.Jayasckara	15,000	20,000	20,000
Ms. T.H.R.B.Chandratilake	20,000	25,000	25,000
Mrs. A.N.L. Namalie	-	1,000	1,000
Mr.A.K.Haddaw age	18,500	23,500	23,500
	<b>53,500</b>	<b>69,500</b>	<b>69,500</b>
<b>Vehicle Loan</b>		2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
Mrs.A.N.L. Namalie	-	-	-
Mrs. T.H.R.B. Chandratilake	33,333	41,667	41,667
Mr. S.A.D.T.N. Rathnayake	48,334	48,334	48,334
Mr.A.K.Haddaw age	30,833	39,166	39,166
	<b>112,500</b>	<b>129,167</b>	<b>129,167</b>

**Distress Loans**

	2021 Rs. <u>Restated</u>	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
Mr. R.P.P. Ranaweera	16,667	58,333	58,333
Mr. U.P. Alahakoon	154,159	195,829	195,829
Mrs.T.H.R.B.Chandratilaka	133,334	175,000	175,000
Dr. R.C.G.Gamage	125,000	166,667	166,667
Mrs.H.V.S.M.Jayasekera	233,332	183,328	183,328
Ms.W.A.S.B.Weththasinghe	159,580	201,250	201,250
Mr.T Ratnayake	112,000	112,000	112,000
Mrs.A.N.L. Namalie	241,667	175,000	175,000
Mr.J.P Wipularatne	229,165	191,662	191,662
Mrs. I.R. Shyamalie	146,195	187,699	187,699
K.K.Rubasinghe	179,166	220,833	220,833
J.M.N.P. Jayathilake	212,500	169,897	169,897
A.K.Haddawage	187,500	229,167	229,167
K.J.S.C. Sandareka	183,333	225,000	225,000
	<b>2,313,598</b>	<b>2,491,665</b>	<b>2,491,665</b>

**Note 32(Contd.)**

<b>Staff Loan</b>	<b>2021 Rs. Restated</b>	<b>2020 (Rs.) Restated</b>	<b>2020 (Rs.) Audited</b>
Ms.H.V.S.M.Jayasekara	-	340	340
Ms.T.H.R.B.Chandratilake	4,250	5,950	5,950
W.P.Sewwandi	-	8,670	8,670
Mrs.A.N.L. Namalie	6,800	8,500	8,500
	<b>11,050</b>	<b>23,460</b>	<b>23,460</b>
<b>Special Advance</b>	<b>2021 Rs.</b>	<b>2020 (Rs.) Restated</b>	<b>2020 (Rs.) Audited</b>
Mr.T. Rathnayake	3,200	3,200	3,200
	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
<b>Grand Total</b>	<b>2,493,848</b>	<b>2,716,992</b>	<b>2,716,992</b>

**Note 33**

<b>Accrued Expenses</b>	<b>2021 (Rs.)</b>	<b>2020 (Rs.) Restated</b>	<b>2020 (Rs.) Audited</b>
Telecommunication	12,707	12,747	12,747
Cleaning Service	100,521	100,431	100,431
Salaries Assignment Basis Employees	22,500	19,950	19,950
Overtime	17,676	5,128	5,128
Visiting Lecture Fees	731,000	991,000	991,000
Examination Expenses	67,000	72,710	72,710
Books & Periodicals	-	37,499	37,499
Hall Charges	-	40,000	40,000
News Paper Bill	-	-	-
Labour Charges	-	32,000	32,000
Special Services - Professional	-	2,000	2,000
	<b>951,404</b>	<b>1,313,465</b>	<b>1,313,465</b>



Note 34

Academic Programme		Receivables			Prepaid Income		
		2021	2020	2020	2021	2020	2020
			Restated	Audited		Restated	Audited
ACSL 2021/2022	441100				160,000		
CSL 2015/16 (B2)	441151	10,000	15,000	15,000			
CSL 2016	441160	10,000	15,000	15,000			
CSL 16/17 UVA	441163	13,000	98,000	98,000			
CSL 17 UVA	441164		20,000	20,000			
CSL 16/17	441180	58,000	58,000	58,000			
CSL 17 CENTRAL	441190	105,000	105,000	105,000			
CSL 18/19	441192	10,000	10,000	10,000			
ACSL 2019/2020	441193	25,000	50,000	50,000			
CSL 18/19 NW	441195	15,000	15,000	15,000			
ACSL UVA 2019	441200	45,000	45,000	45,000			
ACSL UVA TAMIL 2019	441201	15,000	15,000	15,000			
ACSL 2020 NW	441400	40,000	90,000	90,000			
CSL 17 UVA TAMIL	442000	110,000	140,000	140,000			
ACPL 2019/2020	442100	5,000	5,000	5,000			
CPL 18/19	442161	7,500	5,000	5,000			
PLIM 16/17	443161	6,500	6,500	6,500			
ILJM 18/19	444190	25,000	25,000	25,000			
ILJM 18/19-Uva	444180	17,500	32,500	32,500			
DSL 2019/2020	451100	175,000	303,000	303,000			
DSL 2020/2021	451101	515,021			22,630	642,000	642,000
DSL 2021/2022	451102	16,740			916,542		
DSL 16/17 B-2	451160	24,500	70,000	70,000			
DSL 16/17-UVA	451170	108,000	108,000	108,000			
DSL 17/18 UVA	451200	25,000	70,500	70,500			
DSL 17/18-Sabaragamuwa	451192	85,500	85,500	85,500			
DSL 2018/19 North West	451195	110,000	110,000	110,000			
DSL 2018/19 -Uva Tamil	451201	8,500	48,500	48,500			
DSL 2019/2020 UVA	451203	68,500	68,500	68,500			
DSL 2020/2021Uva	451204	85,000	469,863	469,863		20,548	20,548
DSL 2019/2020 UVA TAMIL	451202	79,000	79,000	79,000			
DSL 2020/2021Uva-Tamil	451205	175,000	508,288	508,288			
DSL 2021/2022 Uva-Tamil	451206	8,499					
DSL 18/19 B-2	451301	10,000	10,000	10,000			
DSL 2019/2020 SB	451302	30,000	60,000	60,000			
DSL 2018/19Uva	451400	13,500	36,500	36,500			
DSL 2019/2020 NW	451401	30,000	30,000	30,000			
DSL 2020/2021NW	451402	40,000	224,521	224,521		12,123	12,123
DPL 2019/2020	452100	20,000	20,000	20,000			
DPL 2021/2022	452102	15,479			40,685		
DPL 2016/17	452160	5,000	5,000	5,000			
DPL 17/18 Sabaragamuwa	452162		8,500	8,500			
DPL 17/18 Uva	452170	25,000	45,000	45,000			
DILJM 2019/2020	453100	30,000	60,000	60,000			
DILJM 2018/19	453131	35,000	35,000	35,000			
HDLJM 2020/2021	454100	175,930	246,805	246,805		18,918	18,918

Note 34

Academic Programme		Receivables			Prepaid Income		
		2021	2020	2020	2021	2020	2020
			Restated	Audited		Restated	Audited
HDLIM 2021/2022	454103	170,759			77,129		
HDLIM 2019/2020 UVA	454200	369,000	1,172,000	1,172,000			
HDLIM -1-2020/2021 UVA	454202	614,000	265,068	265,068			
HDLIM-2- 2020/2021 UVA	454203		356,060	356,060			
HDLIM 21/22-Central	454502	521,512			129,945		
PGLIS 2015/2017	462150	140,000	140,000	140,000			
PGLIS 2019/2020	462100	270,000	148,144	148,144		117,642	117,642
PGLIS 2016/2018	462161	5,000	5,000	5,000			
PGLIS 17/19	462163	80,000	120,000	120,000			
MLS 2015/17(FT)	472150	100,000	100,000	100,000			
MLS 2018/2020	472154	250,000	250,000	250,000			
PGDIP(LIS)MLS2020/2021	472155	29,822	30,096	30,096	935,978	969,425	969,425
MTL 2018/2020	471171	60,000	60,000	60,000			
Mphil Phd. 2014/2017	477140	126,000	126,000	126,000	-	-	-
Mphil Phd. 2016/2019	477150	170,000	170,000	170,000	-	-	-
M.Phil Phd/2018	477165					52,281	52,281
<b>Total</b>		<b>5,337,762</b>	<b>6,394,845</b>	<b>6,394,845</b>	<b>2,282,909</b>	<b>1,832,937</b>	<b>1,832,937</b>

Note 35

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Institutional Development Fund</b>			
Opening Balance	5,462,689	3,326,674	3,326,674
Add: Transfers during the year	3,577,195	2,579,895	2,579,895
Less:-Spent during the year	(1,470,150)	(443,880)	(443,880)
<b>Total</b>	<u>7,569,734</u>	<u>5,462,689</u>	<u>5,462,689</u>

Note 36

	2021 (Rs.)	2020 (Rs.) <u>Restated</u>	2020 (Rs.) <u>Audited</u>
<b>Endowment Fund</b>			
Opening Balance	571,290	523,499	523,499
Add:- Interest Capitalized	31,964	47,797	47,797
Interest over charged previous years	-	(6)	(6)
<b>Total</b>	<u>603,254</u>	<u>571,290</u>	<u>571,290</u>

## 06. Sustainable Development Goals in the strategic Plan

NILIS has connected most of the SDGs to its Strategic plan 2021-2025 and the following Table illustrates how each Goal is connected to strategies. Depending on the circumstances we have made our best attempts to cater to these Goals.

Goal 1: Achieving excellence in teaching/learning and research in LIS					
Objective	Strategy	Activity	Key Performance Indicators	Performance Targets	Related SDG Goals
				2021	
1.1 To use appropriate pedagogies, andragogies and technologies to enhance quality of teaching/learning	1.1.1 Strengthen the quality of NILIS students through effective teaching /learning system.	1.1.1.1 Promoting interactive methods in teaching/learning	No. of interactive sessions in programs	20%	4.4
		1.1.1.2 Integrate Information Literacy in to programs	No. of Information Literacy sessions in programs	20%	4.7
		1.1.1.3 Widening access to ICT resources	No. of on-site students per computer	10	9c
		1.1.1.4 Widening access to information resources	No. of books per student	5	4.7
1.2 To upgrade the standards of the education programs in par with university standards.	1.2.1 Establish a systematic review process of academic programs	1.2.1.1 Review & revise existing Curricula	No. of revised curricula	20%	4.4, 4.7, 16.7
		1.2.1.2 Review & revise existing By-Laws	No. of revised By-Laws	20%	4.4, 4.7
		1.2.1.3 Mapping curricula with SLQF Levels	No. of curricula matched	20%	4.4, 4.7
	1.2.2 Strengthen the access to information in the library	1.2.2.1 Upgrade the library databases to enable easy access to library material	No. of users and catalogue records in the database	50%	4.7, 9c
	1.2.3 Establish and promote new education programs	1.2.3.1 Design and implement a Bachelors program in Information Management.	Development of the curriculum & By-Law	25%	4.4
		1.2.3.2 Increase the number of PG students	No. of students	10%	8.3, 9.5
1.3 To strengthen research and publications.	1.3.1 Strengthen the mechanism of research and publication	1.3.1.1 Encourage student research on national and international issues	No of research topics	All programs	9.5
		1.3.1.2 Increasing the no. of PG and doctoral students	No. of students	10%	8.3, 9.5
		1.3.1.3 Encourage teachers to apply for research awards	No. of university / national / international awards	0	9.5
		1.3.1.4 Encourage publications by the academic staffs & students	No. of publications / presentations	5	9.5
		1.3.1.5 Organising national / international conferences,symposia and workshops	No. of national/international conferences,symposia and workshops	2	9.5

Goal 2: Providing improved infrastructure and human capital					
Objective	Strategy	Activity	KPI	Performance Targets	Targeted SDG(s)
				2021	
2.1 To upgrade physical / visual environment.	2.1.1 Improve and expand infrastructure facilities.	2.1.1 Renovate the Toilet Block	% of the completion	50%	3
		2.1.2 Repair the ceilings	% of the completion	50%	3
		2.1.3 Establish new computer labs	No. of Labs	1	9c
		2.1.4 installing a separate electricity meter	% of the completion	25%	7
		2.1.5 Refurbishing and modernising the lecture halls	% of the completion	50%	4.4, 7B
2.2 To upgrade social environment	2.2.1 Promote multicultural/multi religious social events	2.2.1.1 organising social events	No. of events	2	11.4
2.3 To create a pool of competent staff	2.3.1 Recruit high caliber staff	2.2.1.1 Fill the academic cadre vacancy	% of the completion	100%	4.4
	2.3.2 Form a pool of excellent visiting faculty	2.3.2.1 Increase the number of expert resource persons	no. of experts	25	4.4
	2.3.3 Provide continuous training for the staff	2.3.3.1 Train the permanent & visiting teaching staff	No. of training programmes	2	4c
		2.3.3.2 Train the Executive staff	No. of training programmes	2	4c
		2.3.3.3 Train the support staff	No. of training programmes	2	4c
2.4 To promote sustainable environmental initiatives	2.4.1 Introduce & practice sustainable environmental initiatives	2.4.1.1 Promoting green initiatives	No . Of initiatives	1	11.7

Goal 3: Ensuring good governance					
Objective	Strategy	Activity	KPI	Performance Targets	Targeted SDG(s)
				2021	
3.1 To practice good governance at all levels	3.1.1 Strengthen and maintain effective management system	3.1.1.1 Submission of financial and non financial reports timely and accurately	% of completion	75%	16.6
		3.1.1.3 Develop Information brochures for all education programs	% of completion	25%	16.6,
		3.1.1.4 Conduct\ statutory meetings regularly	% of completion	80%	16.6, 16.8
		3.1.1.4 Form a Higher Degrees Committee	Forming the committee	100%	16.6
		3.1.1.5 Introduce paperless procedures as much as possible	No. of new activities converted	1	
		3.1.1.6 Revise the NILIS Ordinance	% of completion	10%	16.6
	3.1.2 Strengthen Financial sustainability of NILIS	3.1.2.1 Conduct income generation short programs	Rs earned	2	
		3.1.2.1 Conduct income generation education programs	Rs earned	all programs	
		3.1.2.3 Strengthen the Institutional Development Fund and other funds	Rs earned	10%	

## **07 Auditor General's Report 2021**

### **National Audit Office**

My No. HED/F/1/NILIS/2021/FA/04

Director  
National Institute of Library and Information Science

Report of the Auditor General on the Financial Statements of the National Institute of Library Sciences and Information Sciences affiliate to the University of Colombo for the year ended 31 December 2021 in terms of Sec. 12 of the National Audit Act No. 19 of 2018.

The above report is sent herewith.

Sgd .....  
W.P.C. Wickramarathne  
Auditor General

Cc.     1. Secretary – Ministry of Education  
          2. Secretary – Ministry of Finance  
          3. Chairman – UGC  
          4. Vice-Chancellor – University of Colombo

## **National Audit Office**

My No. HED/F/NILIS/2021/FA/04

Director  
National Institute of Library and Information Sciences

### **Report of the Auditor General on the Financial Statements of the National Institute of Library and Information Sciences affiliate to the University of Colombo for the year ended 31<sup>st</sup> December 2021 and other legal and regularly requirements in terms of Sec. 12 of the National Audit Act No. 19 of 2018.**

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#### **1. Financial Statements**

##### **1.1 Qualified Opinion**

This report includes the statement of Financial Position as at 31<sup>st</sup> December 2021 and the statement of Financial performance, statement of changes in title and the cash flow statement for the year ended on that date, notes relevant to the financial statements as well as the financial statements including of summarized essential accounting policies for the year ended 31<sup>st</sup> December 2021 was audited under my direction according to the provision of National Audit Act No. 19 of 2018 and the Finance Act No. 38 of 1971 which should be read in conjunction with the statute 154(1) of the constitution of the Democratic Socialist Republic of Sri Lanka. My report will be tabled in Parliament in due course in terms of the 154(6) of the constitution of the Democratic Socialist republic of Sri Lanka.

In my opinion, except for the matters describe in “the basis for qualified opinion” section of my report, the accompanying financial statements give a true and fair view of the financial performance and cash flows according to the accounting standards of the public sector of Sri Lanka.

##### **1.2 Basis for the qualified opinion**

- (a) As per Sri Lanka Accounting Standards, effective life time of the assets had not been annually revised. Though the assets already in use which had been fully depreciated at the end of the year under review, action had not been taken to rectify the mistakes in the estimate, according to the Sri Lanka Accounting Standards 3.
- (b) Capital grants to the university during the year under review, to the value of Rs. 1,000,000/= had not been recognized and measured, according to the Sri Lanka Public Sector Accounting Standards 11.



- (c) A sum totaling Re. 4,173,405/= directly received by bank as at 31<sup>st</sup> day of December 2021 had not been brought to account as revenue.

The audit was carried out by me in line with the accounting standards. The responsibility of mine, under these auditing standards has been more fully described under “The auditor’s responsibility over auditing of Financial Statements” in this report. I am of the view that the audit evidence obtained by me is sufficient and appropriate to provide a basis for my qualified audit opinion.

### **1.3 The other matters included in the Annual Report 2021**

The other matters I obtained before the date of this report have been included in the Annual Report 2021. But “The other matters” means the financial statements and the information which is not included in my audit report. The Management is responsible for this “other matters”.

The other information is not covered by my opinion on financial statements, and I do not certify or express any opinion in that regard.

Relevant to my audit pertaining to the Financial Statements my responsibility is to read the other information identified above and in doing so considering whether such information materially does not tally with the financial statements or knowledge I have obtained at the audit or otherwise.

If I decide that the other information furnished are substantially wrong, then I am required to report it. In this regard I have nothing to report.

### **1.4 Responsibility of the Management and the parties involved in the administration.**

The management is responsible for preparing and ensuring fair presentation of the financial statements according to the Sri Lanka Public Sector Accounting Standards and deciding on the internal controls necessary for preparing financial statements free of significant material misstatements that may be made due to fraud or error.

It is the responsibility of the management to determine the ability to maintain the institution continuously when preparing Financial Statements and also it holds the responsibility to account on the basis of continuous existence other than in the circumstances where the management intends to liquidate the institution or in the absence of any alternative.

Responsibility over Financial Reporting process is held by the parties involved in administration. Books and records performing to income, expenditure, assets and liabilities shall be maintained in a proper manner, so that annual and periodical statements could be prepared in terms of sub sec. 16(1) of the National Audit Act No. 19 of 2018.

### **1.5 Auditor’s Responsibilities for the Audit of the Financial Statements**

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error, and to issue an auditor’s report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of financial statements whether due to fraud and error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions misrepresentation, or the override of internal control.
- Obtain and understanding of internal control relevant to each audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclusions were reached on the appropriateness of the management's use of the "going concern basis" of accounting and based on the audit evidence obtained, whether a material uncertainty exists in relation to events or conditions that may cast significant doubt on the institution ability to continue as a going concern, If I required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate to modify my opinion. However, future events or conditions may cause the institution to course to continue as a going concern.
- Evaluating the overall presentation, structure and contents of the financial statement including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that may achieve fair presentation.

I communicate with those charged with governance regarding the significant audit finding including any significant deficiencies in internal control that I identified in my audit.

## **2. Report on other legal and regulatory requirements.**

2.1 The National Audit Act No. 19 of 2018 includes special provision for the following purposes.

2.1.1. Except for the effect of the matters described in the "basis for qualified opinion paragraph" I have obtained all the information that required for the audit and as far as it appears from my examination, proper accounting records have been kept by the institution as per the requirement of Sec. 12(a) of the National Audit Act No. 19 of 2018.

2.1.2. The financial statements of the institution comply with the requirement of sec. 6 (1) (d) (iii) of the National Audit No. 19 of 2018 when compared with that of the preceding year.

2.1.3. Except for the recommendation referred to in Para 1.2 (b) the financial statement submitted in the previous year in keeping with the requirement laid down in 6 (1) (d) (iv) of the National Audit Act No. 19 of 2018, includes the recommendations made by me.

2.2 Based on the procedures performed and evidence obtained were limited to matters that are material nothing has come to my attention.

2.2.1 To state that any member of the governing body of the institution has any direct or indirect interest in any contract entered into by the institution which are out of the normal course of business as per the requirement of Sec. 12 (d) of the National Audit Act No. 19 of 2018.

2.2.2 To state that the institution has not complied with any applicable written law, general and special directions issued by the governing body of the institution as per the requirement of sec. 12 (f) the National Audit Act No. 19 of 2018.

<u>Reference to Law/ Directions</u>	<u>Observations</u>
(a) Sec. 40 (1) of the National Audit Act No. 19 of 2018	There was not a separate Internal Audit Unit established for the institute.
(b) Financial Regulations 371 (2) amended by Public Finance circulator No. 03/2015 dated 14 <sup>th</sup> July 2015	Though interim impress granted should be settled as soon as the intended purpose is completed, a total sum of Rs. 120, 880/= being advance given in the year under review, had settled with a 15-106 days delay.
(c) UGC Circular No. 636 dated 14 <sup>th</sup> July 1995.	Results of exams pertaining to 24 courses from 2020 to 2021 had not been issued till 14.02.2022. And results of 23 exams pertaining to 13 courses had been issued with a 67 to 535 days delay.

2.2.3 To state that according to the Sec. 12(h) of the National Audit Act No. 19 of 2018 action had not been taken to comply with the powers, purposes and the functions of the institution.

2.2.4 To state that as per the requirement of Sec. 12(i) of the National Audit Act No. 19 of 2018 action had not been taken, economically, effectively and productivity in using and procurement of the assets of the entity with in the periods according to laws and regulations.

### 2.3 Other Matters

- (a) At a time when there was a vacancy for post of lecturer action had been taken to obtain services of 68 visiting lecturers and a total sum of Rs. 3,215,000/= had been paid for them. No evidence to that effect had been submitted to the audit to prove that a pool of Resource Persons had been maintained.
- (b) Receivables from students as at 31<sup>st</sup> December 2021 was Rs. 5,337,762 and there was a debtor balance of Rs. 245, 0000/= of more than one-year-old. That amount of represented 46% of the total no. of debtors and the institution has failed of to recover same.

W. P. C. Wickremarathne  
Auditor General  
Signed

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<sup>1</sup> The original document is attached in the Sinhala language report.

## 08 Answer to the Auditor General's Report

My No: NILIS/35/2/21

30.08.2022

Auditor General  
Auditor General's Department  
No. 306/72  
Polduwa Road  
Baththramulla

### **Report of the Auditor General on the financial Statement of the National Institute of Library and Information Sciences affiliate to the University of Colombo for the year ended 31<sup>st</sup> December 2021 in terms of Sec. 12 of the National Audit Act No. 19 of 2018**

Please find our views and explanations given below pertaining to the matters referred to in the final report No. HED/F/NILIS/2021/FA/4 dated 10.08.2022 which we have received.

#### **1.2 Basis for the qualified opinion.**

- (a) Action will be taken to revalue all the assets fully depreciated in 2023 and bring to account.
- (b) Action will be taken to identify Capital Grant as per Accounting Standards within the next year of accounts.
- (c) A sum of Rs. 4.1 million had been received by the institute as direct assets up to the month of December 2021. Such monies can only be identified for relevant courses after handing over the Bank payment receipts to the Accounting Branch, by the students. The sum of Re. 2.8 million out of the said amount has already been clearly identified, the balance of which is being identified.

#### **2.2.2 Reference to Laws/ Directions**

- (a) At the 50<sup>th</sup> Audit Committee Meeting which met on 19<sup>th</sup> June 2019, this matter was taken up for discussion and the Minutes was submitted to the 158<sup>th</sup> Meeting of the Board of Management which held on 20<sup>th</sup> February 2020 for attention whereby the recommendation of the 50<sup>th</sup> Audit Committee Minutes and the letter No. HE/FIN/02/AQ/MOHE – 19 dated 11.04.2019 of the Chief Financial Officer of the Ministry of Higher Education were considered.

Moreover, the Director informed the Board of Management that the relevant matter had been taken up for discussion at the Audit and Management Committee Meeting held in the Ministry of Higher Education on 19.12.2019. Accordingly, approval was granted to recruit an Assistant Internal Auditor and Support Staff, at the 158<sup>th</sup> Meeting of the Board of Management. Although the request has been made to the Department of Management Services, through the University Grant Commission and the Ministry of Higher Education, on 11<sup>th</sup> June 2020 for the relevant staff, the relevant approval has not been received so far. (Copy of the letter attached)

At the 56<sup>th</sup> Audit Committee Meeting held on 17<sup>th</sup> March 2021 attention was paid to this matter and a request was made to the Treasury Representative and a copy of the relevant letter was handed over to her.

The Treasury Representative has informed that the letter dated 11<sup>th</sup> June 2020 referred to the UGC approval for the internal audit staff has not been sent to the Department of Management Services

by the Ministry of Education. So far, when inquired about the delay from the Human Resources Division of the UGC on 01.11.2021 regarding this matter, they said that as there was a need to take a decision to reach a standard decision in respect of all institutions coming under the University Grant Commission. Relevant recommendations have been sent to the Department of Management Services on 23.11.2021 by the UGC. By the letter dated 16.12.2021 the Department of Management Services has informed us to fill the FR71 form for granting approval. Accordingly, the relevant form was filled up and sent to the Management Services Department. By the letter No. DMS/0011/NILIS dated 27.06.2022 with a copy to the Director of our institution the Department of Management Services has informed that (copy attached as annex I) this request cannot be accommodated according to the cabined decision CP/22/0178/304/014 dated 26.04.2022 and provisions of the Budgeted Circular No. 03/2022 “on Controlling Public Expenditure” and we have been instructed to get internal audit activities through the University Internal Audit Branch.

(b) According to this audit query, the settlement day of Advance is treated as the voucher-signed day. Delay in signing vouchers has occurred since the institution had to be closed for a long time in the year 2021 due to Covid-19 Pandemic and non-availability of office in full employee capacity. But as soon as the advance money is received, the money has been used for the related works and it has been completed.

(c) The following various reasons affected the conduct of examinations related to the courses conducted by the institute.

Due to the Covid -19 Pandemic in the country, the institute was closed from March 2020 to June 2020 and opened again in July and closed in August. Again, reopened in September for two working days and remaining days to work in other days from home. Due to this reason a delay has occurred when sending papers to examiners for marking, obtaining marked papers from examiners and handing over the students’ assignments and project reports to the institute.

All these examinations were held online. As soon as the examination is over, students’ answer scripts are sent through WhatsApp mode and thereafter their written answer scripts are dispatched to the institute by post. Such answer scripts received by post are not opened as soon as they were received, due to health restrictions and opened after a week. As, the Examiners had informed that it was difficult for them to mark soft copies of students, after receiving their written answer scripts by post, those were sent to the examiners for evaluation. By now action is under way to issue results promptly. The other remaining results will be issued in future in an expeditious manner. Results of 17 examinations pertaining to 21 courses have already been issued.

### **3.3 Other matters**

(a) The external resource persons who contribute to the courses conducted by the institute have been selected from among the qualified people working in the field of library and information sciences. They are paid according to the UGC circulars from the fees of students. In 2021 there were only 02 lecturers and one lecturer had obtained sabbatical leave.

Due to that reason services of more external resource persons had to be obtained. Since 2021 3<sup>rd</sup> quarter has been taken to call application from qualified persons to recruit external resource persons. A large No. of applications have been received from external resource persons and action will be taken promptly to recruit experienced persons who possess teaching experience as Resource persons. Further I wish to state that there aren’t any circulars or other legal provision to the effect that visiting lecturers be selected and approved be sought, therefore.

- (b) There are student who have not paid course fees for more than one year they fall into the category of students who paid course fees for the 1<sup>st</sup> year and left the courses of students. If they do not complete their courses even after the 3 years their names will be written off from the registers, with the approval of the Board of Management.

As a deterrent measure for this situation a proper methodology has now been introduced, whereby students will be required to make full payment at the time of registration. In the case of Diploma and Higher Diploma Courses, fees for the course should be paid in full before the first semester examinations. For two years course, the fees should be paid in full before the 1<sup>st</sup> semester of the 2<sup>nd</sup> year. Therefore, the institute will be able to avoid such situation.

Thanks.

Dr. Pradeepa Wijetunge  
Director

- Cc. 1. Secretary, Ministry of Education  
2. Secretary, Ministry of Finance  
3. Chairman, UGC  
4. Vice Chancellor, Colombo University

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<sup>2</sup> The original document is attached in the Sinhala language report.