

ආයතනයේ නම - රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119 (4) යටතේ ගරු අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

නிறுவනத்தின் பெயர் – பதிவாளர் நாயகத் திணைக்களம்

பாராளுமன்றத்தில் அரசு கணக்குகள் பற்றிய

செயற்பாட்டுக்கு முவினால் சபைக்கு வழங்கப்பட்ட அறிக்கை சம்பந்தமாக நிரந்தர கட்டளை இலக்கம் 119(4) இன் கீழ் கௌரவ அமைச்சரின் அவதானிப்பு மற்றும் எடுக்கப்படும் நடவடிக்கைகளை பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Name of the Institution – Registrar Generals' Department

Submission of the Observations of Honorable Minister and the steps taken with regard to the reports tabled by the Committee on Public Accounts in terms of Standing Order 119(4).

Submission of the Observations and the steps taken in relation to the Standing Order 119(4) tabled by the Committee on Public Accounts of the Sri Lanka Parliament to the Parliament

Parliament Publication series No 183

Department Registrar General Department

	Omissions and Guidance shown by the COPA	Steps taken by the Accounting Officer	Current Progress
1	Annual Financial Statements have not been submitted by due date.	Even though, Financial Statements of year 2020 have been submitted, the Annual Performance report has not been submitted to the Auditor General; and therefore instructions have been given to submit together with that report.	Steps have been taken to submit Annual Performance report together with the Financial Statements.
2	Personal Payroll Registers/ Personal Payroll cards have not been maintained in updated manner.	Owing to the practical difficulties prevailed in previous years, Personal Payroll Registers have not been updated and necessary facilities to update those Personal Payroll Registers have been provided.	Personal Payroll Registers relevant to year 2020 and 2021 have been updated fully. Personal Payroll Registers of 2022 are being updated.
3	Register of damages has not been updated.	Providing instructions to the Establishment Division and the Accounts Division to update the relevant documents in accelerated manner.	Register of damages to Vehicles is maintained and actions are being taken to maintain the Register of damages.
4	First, second and third passwords relevant to the computer software of Preparation of Government salaries, have not been changed in three months' time as per the Public Account Circular No. 171/2004 dated 11.05.2004.	Instructions have been given to the Staff grade officers and to the subject officers to change the relevant passwords in every three months as per the instructions of Public Account Circulars.	Relevant passwords have been changed even by now and it was noted to change the first , second and third passwords relevant to the computer software of salary Preparation .
5	Replies have not been submitted for every Audit Query presented by the	Departmental duties are performed with 50 Land Registries, 07 Zonal offices,	Steps have been taken to submit replies without a delay, as much as

	Auditor General, within a month.	17 District Assistant Registrar General Offices and 330 Assistant Registrar General Offices and steps have been taken to provide replies for Audit Queries, by obtaining details from the offices relevant to the Audit Query without any delay.	possible.
6	Replies have not been submitted for internal Audit Queries, within a month.	Instructions have been given to make aware the officers of the sub offices including the Head office to provide the replies for internal Audit Queries as at due dates, in Staff grade Offices meetings and Progress Review Meetings.	Actions are being taken to submit replies for internal audit queries on due dates. A progress is being obtained.
7	Details relevant to the Assts purchased and the disposals made in year 2018 have not been reported to the Comptroller Generals Office, as per the Section 7 of the Assets Management Circular No. 1/2017 date 26.06.2017.	Instructions have been given to report to the Comptroller Generals Office regarding the details relevant to purchasing of vehicles and buildings.	Updated details regarding vehicles as at 31.12.2021 have been submitted on 12.10.2022. Details regarding Buildings (As at 31.12.2021) have been sent on 31.12.2022.
8	The reports relevant to Board of Survey have not been submitted to the Auditor General on due dates by conducting Board of Survey, as per the Public Finance Circular No 5/2016 dated 31.03.2016	Due to the Pandemic situation prevailed in the country, it was not possible to complete the Board of Survey on due dates and officers have been notified to complete the Board of Survey activities before due dates.	Board of Survey reports of year 2021 have been submitted to the Auditor General before 30.06.2021.
9	Non implementation of the recommendations regarding Surpluses and deficits revealed by the Annual Board of Survey and other recommendations.	Instructions have been given to carry out the actions relevant to the recommendations on Surpluses and deficits revealed by the Annual Board of Survey, since those actions have not been taken place properly.	Steps have been taken to act regarding the recommendations of Annual Board of Survey and regarding Surpluses and deficits.
10	A vehicle has not been disposed for less than a	The relevant officers have been instructed to take	According to the instructions given to

	period of 06 months after being condemned.	actions to identify vehicles suitable for disposal and to carry out the disposals.	hand over to an institute for repairs, regarding the vehicles No PB-4888, PB- 4896 and PB- 4898 which had been identified for the disposal, Actions of handing over to the Defense Ministry, have been completed.
11	As per the provisions of the Section 3.1 of the Public Administration Circular No 2016/30 dated 29.12.2016, fuel combustion of the vehicles owned by the institute has not been checked.	Instructions have been given to conduct checkups on the fuel combustion of the vehicles as per the instructions given by the Public Administration Circulars.	Due to the closure of the country owing to the Covid Pandemic, for most of the time of year 2021, transportation of Departmental vehicle did not taken place and due to the fuel shortage prevailed in year 2022, fuel was received in Quota method. Therefore it is not possible to full tank the vehicles to its full capacity, it has not been able to conduct fuel combustion checkups until now.
12	Bank reconciliation statements have not been prepared on due dates.	Since the Revenue is credited to the account of Registrar General, from 50 Land Registries, 07 Zonal offices, 17 District Assistant Registrar General Offices and the public is also credited to this account to fulfill their services, the work of Bank reconciliation has become complicated. Even so, the officers have been informed to take steps to present the bank reconciliation as stated by the Circulars.	Even though the preparation of Bank reconciliation is complicated, actions have been taken to prepare and to present the bank reconciliation as required.
13	The balances to be adjusted, revealed by the Bank reconciliation statements, have not been settled within a month, as per the Financial	Accounting of income to the account of Registrar General is in a complicated situation and arrangements have been made to settle the receipts to	Arrangements have been made to do the adjustments for balances to be adjusted

	Regulations.	the bank account, recorded as receipts, within a month. Instructions have been given to act regarding the checks issued and but not presented which are more than 06 months old, due to the complexity of the bank account.	
14	The remaining provision limit after utilizing the provision made for an Expenditure Head, as per the Financial Regulation No 94 (1), had incurred obligations beyond the approved limit.	Instructions have been given to act as per the Financial Regulation No 94 (1), in every possible event and to act as per the Financial Regulation No 94 (2), only for essential matters when carrying out actions of about 70 offices.	For essential duties of the Department provisions have to be exchanged by Financial Regulation No 66 and steps have been taken to control that.
15.	There are loan balances carried forward for more than a year	It has been decided to take appropriate steps to recover monthly loan arrears and arrangements have been made to discuss the progress of this step in the Management Committee Meeting.	Actions have been taken to recover an arrears of Rs. 2,479,473.40 during year 2023 and the amount to be recovered further is Rs. 1,716,800.39. Write off if this amount cannot be recovered further.
16	Ad hock Imprest issued as per FR 371 has not been settled within one month from the completion of the work.	Ad hock Imprest are issued for about 70 offices and instructions have been provided to settle them within one month from the completion of the relevant work.	Taking steps to settle within one month from the completion of the work, from 2023.
17	Performance reports which should be submitted to the Parliament for year of review, have not been submitted on due dates.	Since the number of offices of the Department is high, there are practical issues to obtain relevant reports and therefore it has been delayed to submit the relevant reports to be presented in the Parliament on due dates. However it has been informed to prepare and submit the relevant report before the due date.	To prepare this performance report, information has to be collected from the island wide zonal offices, land registrar's office and the divisional secretary's office. There was delay in collecting data and information needed to prepare Performance Report due to the Corona epidemic situation in the country,

			<p>the fuel crisis and the reporting duty under the roster system of officers. A data system has been established in relation to updated civil registration and for land and document registration for timely submission of Performance reports and other reports. The performance report has been submitted to the Parliament by now.</p>
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Registrar General

Registrar General's Department

P. S. P. Abeywardhana
 Registrar General
 Registrar General Department
 234/A3, Denzil Kobbekaduwa Mawatha,
 Battaramulla



Chief Accountant

Registrar General's Department

L. A. S. Liyanaarachchi
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 Registrar General's Department
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Recommendation of the Secretary

Measures taken by the Registrar General are recommended and instructions have been given to Registrar General to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.



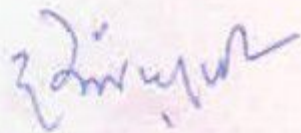
Neel Bandara Hapuhinne
Secretary,

Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government

Neel Bandara Hapuhinne
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
Home Affairs Division

Recommendation of the Minister and the Action taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the Registrar General by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2023.



Hon.Dinesh Gunawardena.(M.P)

Prime Minister and

Minister of Public Administration, Home Affairs,
Provincial Councils and Local Government.