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செயலாற்றுகை அறிக்கை

PERFORMANCE REPORT

2020

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ஆயுர்வேத திணைக்களம்

DEPARTMENT OF AYURVEDA

Contents

Chapter 1

Corporate profile / summary of implementation

1.1 Introduction

The Department of Ayurveda has been established in terms of the provisions in Ayurveda Act No. 31 of 1961. The Department performs the functions such as conducting research and teaching activities pertaining to Ayurveda, Siddha an indigenous system of medicine, improvement of human and physical resources required for the development of those systems of medicine, dissemination and conservation of these systems of medicine etc.

This Performance Report presents progress during year 2020 on performance of administrative duties and functions entrusted to the Department of Ayurveda.

1.2 Vision, Mission & Objectives of the Department of Ayurveda

Vision

Good health for all through the systems of Ayurveda and Indigenous medicine

Mission

Designing and implementing national level programs to bring about good health for all by conservation, development and preserving identity of the systems of Ayurveda and Traditional Indigenous medicine.

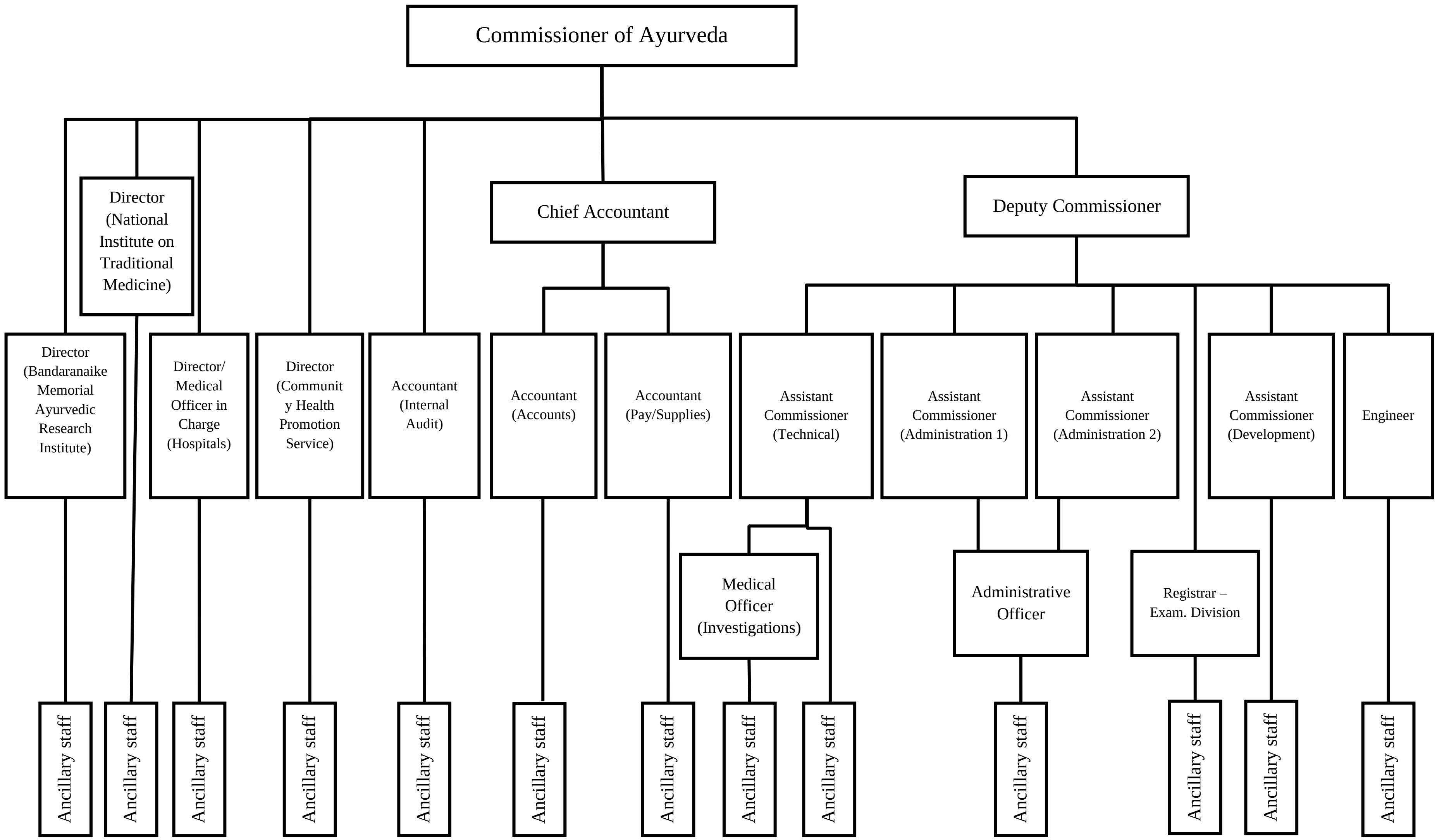
Objectives

1. Provide a quality public health service by systems of Ayurvedic and Traditional medicine.
2. Make arrangements for development in the field of indigenous medicine through teaching and research.
3. Protect systems of indigenous and traditional medicine for the future generation.
4. Properly regulate the field of indigenous medicine
5. Quantitative and qualitative production of medicine required for the area of Indigenous Medicine.
6. Contribute to sustainable development in the country by taking national and international measures required for development of indigenous medicine.

1.3 Key activities of the Department of Ayurveda

1. To establish and maintain hospitals and other institutions for research and teaching activities.
2. To conduct conferences, classes of training and courses of study required for teaching purposes.
3. To conduct research on medicine required for indigenous medicine and clinical and literary research.
4. To disseminate and preserve systems of traditional and indigenous medicine by keeping their identity.
5. To supervise and administer all registered traditional and Ayurvedic doctors and other services in the field.
6. To regulate all public and private institutions, medicine, equipment, prevention and treatment services pertaining to the field of Indigenous Medicine.
7. To cultivate, preserve and disseminate herbal plants.
8. To take national and international measures required for development of systems of indigenous medicine.

1.4 Corporate structure of the Department of



1.5 Key institutions coming under purview of the Department of Ayurveda

General Administration and Management

- Head Office - Navinna

Teaching activities

- National Ayurvedic Teaching Hospital – Borella
- Gampaha Wickramarachchi Ayurvedic Teaching Hospital – Yakkala
- Siddha Teaching Hospital – Kaithadi
- Siddha Teaching Hospital – Trincomalee

Research Activities

- Bandaranaike Memorial Ayurvedic Research Institute – Navinna
- Ayurvedic Research Hospital - Ampara
- Chamal Rajapaksha Ayurvedic Research Hospital – Hambantota
- Ayurvedic (Unani) Research Hospital - Manchanthoduwai
- Ayurvedic Research Hospital for Prevention of Kidney Diseases - Medawachchiya
- Ayurvedic Research Hospital (Non-Communicable Diseases) – Ninthavur (Outer Patients Department)
- Maithripala Senanayake Memorial Traditional Research Hospital – Mihintale (Outer Patients Department)

Education and Training

- National Institute of Traditional Medicine - Navinna

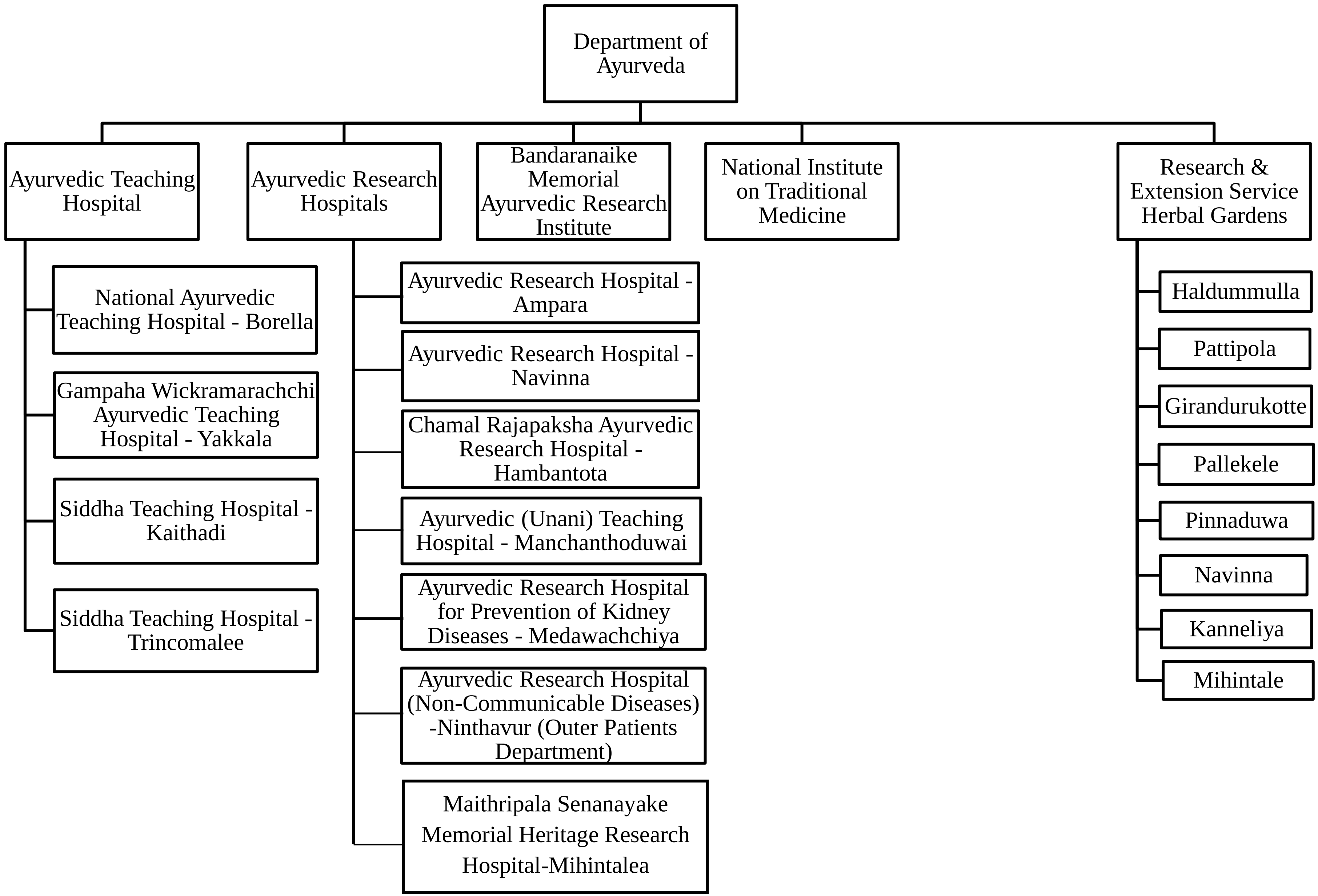
Community Health Services

- Ayurvedic Community Health Promotion Service - Anuradhapura

Herbal Plant Research and Extension Services

- Haldummulla, Navinna, Pattipola, Girandurukotte, Pallekele, Mihintale, Pinnaduwa and Kanneliya Research and Extension Service Herbal Gardens.

Corporate Structure



Chapter 2

Progress and Future Vision of the Department of Ayurveda (as at 31.12.2020)

2.1 Special victories and progress

2.1.1 Progress in Finance Division

Category/ Object / Item	Provision (Rs.)		Expenditure (Rs.)			
	2019	2020	2019	Percentage	2020	Percentage
Recurrent Expenditure	**1,733,517,000**	**1,708,000,000**	**1,569,084,531**	**90.51%**	**1,654,472,081**	**96.87%**
1. General Administration	119,700,000	114,865,000	104,490,442	87.29%	113,523,056	98.83%
2. Hospital Services	1,235,500,000	1,232,510,000	1,142,520,187	92.47%	1,190,846,568	96.62%
3. Research	254,617,000	259,450,000	222,107,328	87.23%	251,947,404	97.11%
4. Education & Training	33,100,000	27,630,000	27,578,258	83.32%	27,082,129	98.02%
5. Conservation and Extension of Herbal Cultivation	90,600,000	73,545,000	72,388,316	79.90%	71,072,923	96.64%
Capital Expenditure	**380,233,000**	**87,500,000**	**122,885,593**	**32.32%**	**74,078,172**	**84.66%**
1.General Administration	13,100,000	5,500,000	4,574,957	34.92%	4,742,697	86.23%
2. Hospital Services	262,059,800	53,817,060	79,747,473	30.43%	46,980,802	87.30%
3. Research	45,934,600	12,507,940	20,257,715	44.10%	8,006,703	64.01%
4. Education & Training	36,738,600	4,125,000	16,569,799	45.10%	2,875,316	69.70%
5. Conservation and Extension of Herbal Cultivation	22,400,000	11,550,000	1,735,649	7.75%	11,472,655	99.33%
Total expenditure	**2,113,750,000**	**1,795,500,000**	**1,691,970,123**	**80.05%**	**1,728,550,254**	**96.27%**
1.General Administration	132,800,000	120,365,000	109,065,400	82.13%	118,265,753	98.26%
2. Hospital Services	1,497,559,800	1,286,327,060	1,222,267,659	81.62%	1,237,827,371	96.23%
3. Research	300,551,600	271,957,940	242,365,042	80.64%	259,954,107	95.59%
4. Education & Training	69,838,600	31,755,000	44,148,057	63.21%	29,957,445	94.34%
5. Conservation and Extension of Herbal Cultivation	113,000,000	85,095,000	74,123,965	65.60%	82,545,578	97.00%

2.1.2 Progress in Administration Division

2.1.2.1 Corporate functions

S/No.	Function	Category of Service	No.
01	Recruitments	Interview was conducted on 04th, 05th & 06th January 2021 for recruitment to the post of Primary Grade Medical Officer in the category of the Medical Officer of the Department of Ayurveda in Ayurvedic Medical Service. (No recruitment has been made)	157
		Recruitment under Limited stream to Supervisory Management Assistant – Technical Service Category (MN-03). (Interview was conducted and no recruitment made)	02
02	Promotions	Promotion to Specialist Service in Ayurvedic Medical Service. Promotion to Grade 1 in Ayurvedic Medical Service. Promotion from Ayurvedic Nursing Officer – Class 1 to Ayurvedic Nursing Officer – Special Grade Promotion to Supra Grade in Ayurvedic Medical Service. (Interviews conducted and recommendations of the Interview Board submitted to the Public Service Commission. No. approval received so far for promotions)	14 111 01
03	Approved staff revisions (for service requirements in the building not opened so far in Ayurvedic Teaching Hospital, Borella)	Sri Lanka Administrative Service had been previously approved as the service pertaining to the post of Director, Chamal Rajapaksha Ayurvedic Research Hospital, Hambantota (SL-1) and it was revised as Sri Lanka Ayurvedic Medical Service with effect from 21.12.2020 (DMS/1140/HARH,2020.12.21)	01
04	Other	<u>Recruitments on Contract Basis</u> Deputy Commissioner of Ayurveda Director National Institute of Traditional Medicine Administrative Officer (Department of Ayurveda) Administrative Officer (Ayurvedic Teaching Hospital, Borella) Public Management Assistant	01 01 01 01 01

2.1.2.2 Training Programs

Local Training Programs

S/No.	Institution conducted	Course, category of service and attendance	Duration
01	National Institute on Traditional Medicine	Attitude Development Program for Departmental Staff Development Officer Community Health Development Officer Public Health Management Assistant 60	23,24,30,31 of Jan. 2020
02	Miloda Institute	Training programme on government payroll system Public Health Management Assistant - 02	29,30,31 of Jan. 2020
03	Divisional Secretariat, Maharagama	Awareness Program on Official Language Policy Staff Officer - 03	12.03.2020
04	Ministry of Skills Development and Vocational Training	Pension Workshop Public Health Management Assistant - 08	27.07.2020
05	Ministry of Skills Development and Vocational Training	Stores management and purchasing procedures Public Health Management Assistant - 01	
06	PRAG institute	Risk Based Internal Audit Plans Development Officer - 02	27.08.2020
07	Institute of Skills Development	Training Program on Office Management and Financial Regulations Public Health Management Assistant - 04	02,03 of Sep. 2020
08	PRAG institute	Procedure on loss of state property, damages and injuries Public Health Management Assistant - 01 Internal Auditor - 01	10.09.2020

2.1.3 Progress in Development Division

2.1.3.1 Physical Resource Development Activities

Progress in renovations

Object	Activity	Financial Provision (Rs.)	Financial Progress	Physical progress
220-01-01-1303	Minor routine renovations of the Head Office	6,751	100%	100%
220-01-01-2001	Major renovations in the head office	3,367,532	76.5%	100%
220-02-02-1303	Major renovations in Ayurvedic Teaching Hospitals	169,695	41.22%	100%
220-02-02-2001	Main renovations in Ayurvedic Teaching Hospitals	21,201,568	84.64%	100%
220-02-03-1303	Minor renovations in Bandaranaike Memorial Ayurvedic Research Institute, Navinna	50,000	100%	100%
220-02-03-2001	Major renovations in Bandaranaike Memorial Ayurvedic Research Institute, Navinna	11,107,816	60.71%	100%
220-02-02-04-2001	Major renovations in the National Institute on Traditional Medicine	1,432,647	65.1%	100%
220-02-02-05-2001	Major renovations in herbal gardens	7,212,259	100%	100%
220-02-02-05-2105	Land development in herbal gardens	1,997,839	49.95%	100%

2.1.3.2 Herbal Cultivation Development Activities and Extension Services

Progress in Herbal Gardens, fields of herbal cultivation and other activities -2020

1. **Herbal Gardens**

   (i) **“**Suwadharani” program for conservation and development of traditional medicine
   Date of commencement (**17.09.2020**)

   Progress in planting herbal saplings in herbal gardens

S/No.	Name of herbal garden	No. of herbal plants	No. of plants cultivated
01	Girandurukotte	07	70
02	Haldummulla	32	1,096
03	Pallekele	25	100
04	Pattipola	03	55
05	Pinnaduwa	27	42







(ii) Development Activities

<u>National Herbal Garden on Research and Extension Services, Haldummulla</u>

(a) Establishment of sanitary systems to prevent COVID 19 pandemic.



(b) Appreciation of employees

Appreciation of most skillful, disciplined service with daily attendance.


(iii) Establishment of field cultivations

S/No.	Name of Herbal Garden	Types and quantities of plants established
01	Haldummulla	Fire Flame Bush -35, Winter Cherry -52, False Patchouli - 371, Broken Bones Tree-50, Iriweriya- 60, Snap Ginger-1080
02	Pattipola	Giri Uyana Chirata- 40, Golden Dragon-19, Ranawara-35, Pepper Betel Vine-01, Common Rue-95, Iriweriya- 32, Canereed-05, Aloe Vera -21, Indigo Blue- 32, Field Indian Thwarala -15, Lanka Thwarala - 10, Lodh Tree-100, Amla-01, Asian Bushbeech-25 (2 perches)
03	Girandurukotte	Aloe Vera -50, Indian Plum -05, Jasmine- 49
04	Pinnaduwa	False Patchouli – 05 perches, Snap Ginger- 05 perches, Ceylon Leadwort-05 perches, Long pepper-10 perches, Indian Hemp-05 perches, Savanna-05 perches, Daththa -05 perches

2. Fields of Herbal Cultivation

(i) Development Activities

(a) Construction of the well in Padaviya field
Amount spent Rs. 1.035 million

(ii) Supplying herbal raw materials (to the Department of Ayurveda)

S/No.	Div. Sec. GN Division of the field of cultivation	Name and part of the herbal raw material	Amount (Kg.)	Value (Rs.)
01	Akmeemana, Galgamuwa	Babila sahamula and roots	199.5	150,978.87
02	Polpitigama, Bogolla	Winter Cherry roots, Iriweriya fire flame bush flowers Sacred Basil Nescafe Sea Bean seeds Vetiver Grass	0.250 49 0.448 100 2.8 37.1	75,294.60
03	Polpithigama – Rava Ela	Tulsi	31.75	20,545.43
04	Padaviya	Wild Eggplant Musk Mallow Musk Seeds Eggplant	43.2 10.5 30.5	41,328.27
Total amount				**288,147.17**

(iii) plants grown in the field of cultivation at present

S/No.	Div. Sec. and GN Div.	Name of the herbal plant	Acres/ perches
01	Padaviya	Eggplant	1 acres
02	Polpithigama - Bogolla	Vetiver Grass fire flame bush Snap Ginger	½ acres 10 perches ½ acres
03	Akmeemana, Galgamuwa	Vetiver Grass Snap Ginger	10 perches ¼ acres
04	Rawa Ela	fire flame bush, Amla, Ceylon Leadwort	¼ acres

3. Other activities

(i) Compiling books

(a) Printing the book compiled introducing the Research and Extension Service herbal gardens, on their role.
(b) Cultivation of herbal plants and preparing standard raw materials
Technical instructions manual – 2nd volume
(c) Anthology of under-utilized herbal plants- Printing the already compiled book.

2.1.3.3 Propagation of the systems of indigenous medicine

Patient treatment services – mobile clinics

S/No.	Institution where the clinic was held	No. of clinics
01	Gampaha Wickramarachchi Ayurveda Teaching Hospital - Yakkala	01
02	Provincial Departments of Ayurveda (transferred by the Department of Ayurveda)	13
Total No. of programs coordinated		**14**

Extension services under the system of indigenous medicine

S/No.	Program	No. of beneficiaries/ institutions
01	Free distribution of herbal plants (for schools, public institutions, temples)	121
02	Exhibitions	04
03	Granting permission to visit herbal gardens	07
04	Providing technical advice	03 (300 beneficiaries)
Total no. of programs		**135**

2.1.4 Progress in Technical Division

2.1.4.1 Registration of Ayurveda Companies

S/No.	No. of institutions registered		Income received (Rs.)
01	Treatment Centers	308	389,000
02	Panchakarma Centers	15	45,000
03	Panchakarma Centers in Hotels	26	78,000
04	Hospitals	27	81,000
05	Trade Centers	276	301,500
06	Manufactories	287	1,053,000
07	Transport	55	36,500
08	Institutions importing medicines/ stores	05	25,000
09	Testing samples - imported		164,000
Total			**2,173,000**

2.1.4.2 Issuance of licenses by the Department of Ayurveda

S/No.	No. of licenses issued for institutions		Income received (Rs.)
01	Private Ayurvedic Hospitals	13	102,500
02	Manufactories	240	-
03	Transport	55	-
04	Ayurvedic Treatment Centers	138	-
05	Trade Centers	311	-
06	Hotel Related Panchakarma Centers	10	105,000
07	Panchakarma Institutions	11	88,000
08	For imported medicine - new	70	489,210
09	For imported medicine - renewals	180	918,134.33
10	For indigenous medicine - new	96	110,600
11	For indigenous medicine - renewals	181	141,800
12	For importing samples		10,000
13	Issuance of media licenses	05	2,500
14	Issuance of free trade licenses	15	7,500
15	Issuances of licenses to import dried medicine	406	203,300
16	Issuance of no-objection letters	30	3,000
17	Other		1,500
Total			2,18**3,0**44.33

2.1.4.3 Conducting Committees

S/No.	Committee	No. of rounds conducted
01	Technical Sub-Committee	21
02	Media Propagation Committee	01
03	Formula Committee	08
04	Duty Free Medicine Importation Committee	32
Total		62

2.1.4.4 Issuance of cannabis, Paripaka Spirit recommendations for Ayurveda Medicine manufactories.

S/No.	Activity	No. / amount
01	Issuance of letters of recommendation for cannabis	11
02	Issuance of cannabis powder	146.38 kg.
03	Issuance of Paripaka spirits	39,380 L

2.1.5 Progress in Examinations Division

2.1.5.1 Conducting Examinations

S/No.	Activity	Duration conducted	Attendance	Remarks
01	Conducting Efficiency Bar examination of Ayurvedic Medical Officers	February 2020	388	Results issued
02	Conducting Final Evaluation Test for final year students of Ceylon Siddha Ayurveda Medical College	August 2020	36	Results issued
03	Recruitment for posts in Supervisor Non-Technical Service Category in the Department of Ayurveda (Limited Written Test)	December 2020	02	Results issued

2.1.5.2 meetings held and decisions taken

S/No.	Month	Meeting	Decisions
01	November 2020	Education and Hospitals Board	It was agreed to conduct Ayurveda Shasthri examination and to take steps as follows for the students already registered in terms of the Supreme Court Order: 01. Grant privileges they deserve. 02. Expedite Ayurveda Shasthri examination. 03. To provide a formal training in this regard through National Institute on Traditional Medicine before conducting the examination. 04. Identify prevailing issues and to provide training courses for Traditional medical practitioners through National Institute on Traditional Medicine. 05. Provide English knowledge, and a training on technical tools. 06. Appoint an independent staff to Education and Hospitals Board. 07. Appoint a Board of Examiners for Ayurveda Shasthri examination and to conduct that examination in February.
02	November 2020	Board of Examiners	To re-scrutinize answer sheets and results of Ayurveda Shasthri examination.
03	December 2020	Education and Hospitals Board	The Members of the Board agreed to get services of retired Medical Officers for preparing question papers for Ayurveda Shasthri Additional Examination since the Teachers in service had refused that duty.

2.1.6 Ayurvedic Teaching Hospitals

2.1.6.1 Basic information

Hospital	Borella		Yakkala		Kaithadi		Trincomalee	
Opened	10.06.1929		1984		29.06.1973		06.07.2009	
Year	2019	2020	2019	2020	2019	2020	2019	2020
No. of wards	13	13	04	04	05	05	02	02
No. of beds	189	81	105	111	150	150	10	10
No. of doctors	110	120	59	59	14	14	06	06
Nursing staff	34	36	21	22	02	02	01	02
Ancillary staff	189	159	68	67	48	41	07	07

2.1.6.2 Medical Students for whom teaching facilities were provided

Hospital	Borella		Yakkala		Kaithadi		Trincomalee	
Year	2019	2020	2019	2020	2019	2020	2019	2020
No. of beneficiaries of teaching facilities	738	578	4,110	198	25	158	212	200

2.1.6.3 Beneficiaries of treatment services

Hospital	Borella		Yakkala		Kaithadi		Trincomalee	
Year	2019	2020	2019	2020	2019	2020	2019	2020
OPD	198,873	111,835	89,362	23,514	53,541	29,180	19,063	14,218
Residential	2,753	1,413	1,071	573	1,009	697	48	11
Clinical	194,051	115,168	71,251	17,605	50,517	11,017	4,205	1,804
Panchakarma	-	3,333	4,232	-	314	-	10	21

2.1.6.4 Beneficiaries of Community Health Treatment Services

Hospital	Borella		Yakkala		Kaithadi		Trincomalee	
Year	2019	2020	2019	2020	2019	2020	2019	2020
Mobile clinics	5,146	3,518	1,582	-	3,073	514	659	-
Exhibitions	02	-	02	-	02	-	-	-
Awareness	-	-	25	-	05	-	06	-
Special clinics	4,822	5,652	2,453	643	-	-	-	-

2.1.6.5 Manufacturing drugs

Hospital	Borella		Kaithadi		Yakkala		Trincomalee	
Year	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**
Bottles								
Arishta	2,315	1,040	-	-	-	-	-	-
Asawa	2,680	455	-	-	540	420	-	-
Oil	11,601.3	7,598	2,336.5	2,902.05	1,235	1,033.5	07	06
Syrup	1,052.2	235	418.7	415.5	-	-	4.5	-
Kwatha	58,600	12,800	-	-	10,820	1,145	-	-
Beverage	452.89	-	-	-	-	-	-	-
Decoction	36,278.4	45,675	4,003.36	1,741.68	4,325.22	5,064	-	-
Other	119	-	11	-	-	619	-	-
Anupana (60 ml)	-	-	904.8	469.26	-	-	-	-
Gargling liquid	-	40	-	-	-	-	-	-
Eye drops	39	13	-	-	09	0 3	-	-
Kg.								
Pills	21.6	3.9	28.25	29.44		-	-	-
Paste	691.6	634.1		-		-		-
Lepa	2,164.03	699.4	-	21.55	66.85	-	-	-
Flour	5,255.5	4,351.43	479.38	957.9	755.704	863.05	5.26	10.22
Alkaline	1.26	-	-	-		-	-	-
Panta	62.8	335	-	-	1,841.83	1,470.08	-	-
Pattu	2,864.6	704.8	646.14	432.42	169.8	81	-	-
Leha	-	235.08	-	10.3	66.85	-	-	-
Guggulu	224	145.1	-	-	13.8	-	-	-
Fermentations	415.4	180.7	-	-	379.33	115.5	-	-
Vati	183	92.5	-	-	557	-	-	-
Warthi	0.8	1.15	-	-	-	-	-	-
Powder	30.2	13.2	-	-	-	-	-	-
Iatrochimical drugs	-	66.36	-	-	-	-	-	-
Shodhit Guggul	-	77.6	-	-	-	-	-	-
Panchavalkala	-	165.5	-	-	-	-		-
Plasters	-	61.5	-	-	-	-	-	-
Mallung	-	73.6	-	-	-	-	-	-
Other (Medicated caustic thread)	1,227	1059	-	-	-	-	-	-
Other (packets)	26.6	-	-	-	-	-	-	-
Other	1,227	4.52	3.09	18	-	-	-	-

2.1.7 Ayurvedic Research Hospitals

2.1.7.1 Basic information

Description	Navinna		Ampara		Hambantota		Ninthavur		Medawachchiya		Manchanthoduwai		Minintale	
Launched on	**1962.10.14**		**1990.01.01**		**2010.02.14**		**2017.01.28**		**2017.08.06**		**2009.12.01**		**2019.09.29**	
Year	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**
No. of wards	04	04	02	02	03	04	-	-	02	02	02	02	-	-
No. of beds	68	68	31	31	75	137	06	06	28	28	29	33	-	-
No. of doctors	56	54	08	09	19	20	02	02	05	05	06	06	02	02
Nursing staff	13	13	05	05	09	09	-	-	05	05	-	-	-	-
Other staff	98	84	48	48	32	28	04	04	26	27	23	22	03	03

2.1.7.2 Patient treatments services

Hospital	Navinna		Ampara		Hambantota		Ninthavur		Medawachchiya		Manchanthoduwai		Minintale	
Year	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**
OPD	56,950	40,712	39,428	27,466	23,501	17,341	11,695	13,440	9,420	7,934	12,907	11,240	383	1,772
Residential	995	285	345	127	502	216	1,865	874	135	93	427	228	-	-
Clinical	31,556	16,368	625	175	22,607	-	8,591	18,907	343	616	-	-	-	-
Panchakarma	2,550	-	-	-	314	-	341	-	-	-	-	-	-	-

2.1.7.3 Community Health Treatment Services

Hospital	Navinna		Ampara		Hambantota		Ninthavur		Medawachchiya		Manchanthoduwai		Mihintale	
Year	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**
Mobile clinics (beneficiaries)	-	-	625	175	-	-	5,986	25,921	343	-	563	300	-	-
Exhibitions	-	-	01	-	-	-	08	-	-	-	-	-	-	-
Awareness	-	-	01	01	-	-	28	24	-	-	-	-	-	-
Special clinics (beneficiaries)	-	2,452	3,869	3,347	891	681	4,263	1,532	-	-	-	-	-	-
Training programs	-	-	02	01	-	-	06	-	-	-	-	-	-	-

2.1.7.4 Manufacturing drugs

Hospital	Ampara		Hambantota		Medawachchiya		Navinna		Manchanthoduwai		Ninthavur		Mihintale	
Year	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**	**2019**	**2020**
Bottles														
Asawa	-	-	-	-	-	-	2,120	1,736	-	-	-	-	-	-
Oil	335.7	331.8	40	02	-	-	1,331	1,332	-	-	-	-	-	-
Syrup	99	-	-		-	-	-	-	-	-	-	-	-	-
Kwatha	89	121	10,420	4,170	-	-	24,057	11,275	-	-	-	-	-	-
Decoction	842	2,008.7	819	318	40	410	7,976	5,306.7	-	-	-	-	-	-
Anupana	-	-	-	64	05	315	-	6.75	-	-	-	-	-	-
Beverages	-	-	-	-	-	-	-	6,353.2	-	-	-	-	-	-
Other (boiled water)	-	-	2,039	1,909	-	-	4,610	-	-	-	-	-	-	-
Other (liquid)	-	-	-	-	20	200	-	21.21	-	-	-	-	-	-
Eye drops	-	-	-	-		-		21		-		-	-	-
Kg.														
Pills	-	-	-	-	-	-	10,500	-	-	-	-	-	-	-
paste	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lepa	-	-	32.55	0.18	-	-	438	181.8	-	-	-	-	-	-
powder	155	91	28.1	-	-	-	-	1,492.47	-	-	-	-	-	-
Panta	3.45	-	-	-	-	08	-	87.15	-	-	-	-	-	-
Pattu	-	-	26.1	26.92	14.5	40	-	07	-	-	-	-	-	-
Fermentation	-	-	57.54	37.5	05	25	46	7.9	-	-	-	-	-	-
Vati	-	-	-	-	-	-	-	13.5	-	-	-	-	-	-
Warthi	-	-	-	-	-	-	-	1,103	-	-	-	-	-	-
Powder	-	-	-	-	-	-	-	07	-	-	-	-	-	

2.1.8 Bandaranaike Memorial Ayurvedic Research Institute

Division	Literary		Medical				Clinical	
			Botanical		Standardization			
Year	2019	2020	2019	2020	2019	2020	2019	2020
Research	01	-	04	-	04	-	-	-
Extension services / awareness / exhibitions/ workshops	120	-	18	-	-	-	-	-
Compilation of books	-	-	01	-	01	-	-	-
Standardization services	-	-	27	-	09	-	-	-

2.1.8.1 research progress – Literary Division

Research topic	Expected output	Duration year	Progress	Responsibility / research team
1. Completion of the 02 projects of the Intern Medical Officers 2. Compilation of Ayurveda Samiksha 2018/2019 magazine	1. Review of ola leaf Manuscripts No 489 & 369 Ess WEDAKAMA with special reference to traditional & Ayurveda medical knowledge. 2. Data Base creation to imo research projects and desk review Referring articles sent by authors for review and editing them	January – March 2020	90%	Head, Literary Research Division Group of Intern Medical Officers
3. compilation of Ayurveda Samiksha 2018/2019 magazine	Further engagement in above activities of Ayurveda Samiksha 2018/2019 magazine while work from home (WFH)due to Covid 19 pandemic	March - May		Secretary, Ayurveda Samiksha 2018/2019 (Head, Literary Division)
	Editing letters selected for the above magazine and preparing them for printing	June - August	60%	
4. Dictation of ola books	1. Reviewing and filing Ayurveda Samiksha 2018/2019 articles. 2. Completion of *Iparani Wedaduru Osu Nena* Volume I	September - December	80%	Head, Literary Research Division
Library Division				
Supplying services for research, literary review activities of 20 Intern Medical Officers and about 50 Medical Officers of the institution, inclusion of Intern Medical Officers' projects into Library data.		January - December		Head, Literary Research Division

- **Provision of library facilities**

Activity	Facilitator	No. of beneficiaries
Ayurvedic doctor		50
Postgraduate doctor	01	01
Undergraduate	04	10

2.1.8.2 Research progress – Botanical Division

Area of research	Research topic	Anticipated output	Year commenced	Progress	responsibility/ research team
1. Identification of herbal plants	1. Conducting Morphology study of types of data Baliospermum Montanum Boehmeria Neiva 2. Conducting research on species of Indian Hemp	Production of standardized finished drugs	Jan. 2020	35% 25%	Scientific Officer • Pushpa Jeewandara • Buddhika Edirisinghe • Kaushalya Jayaratne
2. identification and confirmation of herbal raw materials	Study of Coramandel, Amla, India Soapnut germination methodologies	Propagation of herbal plants	2020	75%	Scientific Officer • Achala de Silva

➢ **Testing herbal raw materials**

	Research activity / raw material tested	Date	Service provider	
			Internal	Outer
01	Terminalia chebula- Aralu(fruit)	17.01.2020	BMARI-IMO	
02	Phyllanthus embilca – Nelli(fruit)			
03	Terminalia bellirica –Bulu(fruit)			
04	Terminalia chebula- Aralu(fruit)	21.01.2020	BMARI-IMO	
05	Phyllanthus embilca – Nelli(fruit)			
06	Terminalia bellirica –Bulu(fruit)			
07	Trichosanthes cucumerina dummalla			
08	Justicia adhathoda Adathoda			
09	Azadirachta indica Kohomba			
10	Terminalia chebula- Bulu(fruit)	06.02.2020	BMARI-Pharmacy	
11	Terminalia chebula- Aralu(fruit)			
12	Phyllanthus embilca – Nelli(fruit)			
13	Acacia chundra- Rath Kihiriya.	06.02.2020		Yakkala hospital pharmacy
14	Cedrus - Devadara			
15	Tribulus deodara Terrestris – Heen nerenchi			
16	Piper nigrum - Thippili	03.03.2020		Institute of indigenous medicine
17	Nigella sativa -Kaluduru			
18	Cumminum cyminum - sududuru			
19	Saussurea lappa -Suwandakottam			
20	Withania somnifera -Amukkara			
21	Karabuneti –Syzygium			
22	Myristica fragrans wasawasi			
23	Brassica juncea –Aba			
24	Cinnamomum verum -Kurudu			
25	Pterocarpus santalinus – Rath hadun	02.06.2020	BMARI	
26	Pterocarpus santalinus – Rath hadun	12.06.2020	BMARI	
27	Vitex negundu Nika	10.08.2020		Drug cooperation
28	Nymphaea stellata –Manel Ala	18.08.2020		Drug cooperation
29	Terminalia chebula- Aralu(fruit)	14.10.2020		BMARI
30	Phyllanthus embilca – Nelli(fruit)			
31	Terminalia bellirica –Bulu(fruit)			
32	Tinospara cordifolia- Rasakinda			

IDENTIFICATION AND AUTHENTICATION & HERBAL PLANT

DATE	PLANT	ACC NO
2020.01.06	Flueggea leucopyrus Katupila	117 c
2020.01.21	Acronychia pedunculate -Ankenda	2050 university of sri jayawardenapura
2020.01.22	Gmelina arborea	2051 - university of sri jayawardenapura
	Oroxylum indicum	2052- university of sri jayawardenapura
	Boemria nivea	2053- university of sri jayawardenapura
2020.02.12	Ageratum corygeides	2054 - university of sri jayawardenapura
2020.02.19	Ricinus communis	2055- university of sri jayawardenapura university of kathalawala
2020.02.24	Citrus madurensis	university of colombo
2020.03.02	Careya arbovea	2056 -university of colombo
2020.03.03	Desmodlum tri fiorum piper betel	2057 - university of colombo
2020.06.26	Randia d3..umberorum	2058- university of colombo
2020.07.13	Dillenia retusa Cynometra caulifera	2059 - university of Colombo. 2060 - university of colombo
2020.8.12	Ophirrhiza mungos	2061- university of sri jayawardenapura
2020.08.25	Cratera adansonii	2062- university of colombo
2020.09.25	Flacourtia inermis	2063- university of colombo
2020.09.25	Durio zibeithinus	2064- university of colombo
2020.09.28	Cassis tora Desmodium triflurm Mimosa pudica Solanum turum	2065- university of colombo 2066- university of colombo 2067-university of colombo 2068- university of colombo
2020.10.14	Terminalia catappa	2069- university of colombo
2020.10.20	Garcinic quaesita	2070- university of colombo

- **Extension Services**
  - **Awareness programs**

Extension services	Institution/ group & no. of persons who received service		
	Schools	**Public institutions**	**Other**
Projects	-		Field inspection of herbal cultivation project Alawwa, Padaviya, Polpithigama, Kahatagasdigiliya (25.08.2020)
Training programs and training workshops	-	Herbal garden staff (10.03.2020)	-
Workshops on herbal cultivation technology and current market situation	-	Office of the Commissioner General of Rehabilitation (03rd & 04th June 2020)	-

- **Preparation of leaflets and books**

Preparation of handbills/books	Subject area	Topic	Division/ institution assisted
books	Herbal plants	Anthology of herbal plants	01.Department of Ayurveda 02. BACC Project

2.1.8.3 Research Progress – Standardization Division

Research area	Research topic	Anticipated output	Year initiated	Progress	Responsibility / research team
Drug research	For Diabetes drugs in the Diabetes research project • Physio – chemical& TLC analysis • Evaluation of anti-oxidant activity • Evaluation of Anti glycation activity	Scientific explanation of standard of research drugs, function of drugs in Diabetes Clinics	2017	75% 60% 10%	Diabetes Research Team
Drug research	Subject knowledge and guidance required for research conducted in our Division by practical training medical teams • Thin layer chroma to – graphic analysis of Ranavara panchangaya • Assessment of Physio – chemical and microbial variation of “thripala decoction” • Evaluation of the Anti- oxidant activity of the traditional herbal formulation DT6 used in the management of prameha	Widening knowledge on laboratory tests of Practical Trainee Medical officers	2020	100% 100% 100% 100%	*Head of the Division *Research Officer (Covering Duties) *Management Assistant (Technical)

- **Standardization Services**

Area to which services were provided	Service provider	
	Internal	External
Provision of quality certificates for clinical drugs and research drugs produced in the drugs manufactory No. of powder types - 10	Drugs Manufactory-Bandaranaike Memorial Ayurvedic Research Institute	
Conducting laboratory tests and provision of quality certificates for raw materials received by the store Gingelly oil - 02 Turpentine - 03 Mustard oil - 01	Store - Bandaranaike Memorial Ayurvedic Research Institute	
Providing quality certificates for 02 samples of Castor oil		Drugs Supplies Division, Department of Health Services
TCL testing to verify whether it's a Chinese Caste sample		Sri Lanka Ayurvedic Drugs Corporation
Providing a laboratory analysis report for "Agra Royal Drink"		Technical Division, Department of Ayurveda
Providing quality certificates for a sample of bee honey		Sabaragamuwa Provincial Department of Ayurveda
Assisting quality testing of dry medicines received to the store by Drugs Committee of the Research Institute	Bandaranaike Memorial Ayurvedic Research Institute	

- **Extension Services – Awareness Programs**

Extension Services	Description	Service Provider / team
Awareness	01. providing necessary resource contribution and technical knowhow for the BACC Project of preparing anthology of herbal plants. 02. Conducting awareness programs on standardization of Ayurvedic Drugs and quality control.	Development Division Department of Ayurveda For undergraduates of Indigenous Medicine
Training workshops	Conducting training programs for standardization and quality control of Ayurvedic Drugs	For undergraduates of Indigenous Medicine

2.1.8.4 Research Progress – Clinical Division

Areas of research	Research topic	Anticipated output	Launched on	progress	Research team
Clinical research	Evaluation of biological function of selected systems of Ayurvedic treatment in cancer patients	These systems of treatment have not been tested previously to expose biological function or qualities of preventing cancer. To turn these systems of Ayurvedic treatment into a more efficient system and evaluation of scientific knowledge in qualities of preventing cancer.	2017.01.25	60%	1. Dr. L. H. S. Umayangani 2. Dr. S. Kalutotage 3. Prof. E. P. S. Chandana
Clinical research	Evaluating efficiency of Desandun Paste which is a formula of indigenous medicine against COVID-19	Ability to use this for management of Covid – 19 after evaluation of immunological reaction of a local formula through this study.	2021.02.03	20%	1. Dr. Ramiladevi 2. Dr. L. H. S. Umayangani 3. Medical Specialist Ananda Wijewickrama 4. Medical Specialist Chandima Jeewendra 5. Prof. A.P.G. Amaratunga 6. Medicla Specialist Damayanthi Idampitiya 7. Prof. Neelika Malawige

2.1.8.5 Project to introduce drugs for Diabetes

Research area	Research topic	Anticipated output	Launched in	Progress	Research team
Project on Anti Diabetes Drugs	National Research on Diabetes (Prameha)	To scientifically validate the management of Diabetes (treatments systems, drugs & relative procedures)	2016		1. Senior lecture W. Kumbukgolla 2. Senior lecture R. Mendis 3. Senior lecture P. Kahingalage 4. Senior lecture W. Weerapana 5. S. Attanayake 6. Research officer T.Navaratna
Physio-chemical Parameter	Assess the Physio-chemical activities of TKP Kashaya. MM Choorna, DT6 Choorna and Individual drugs of MM Choorna & DT6 Choorna.			75%	
Anti-oxidant activity	Assess the antioxidant activities of TKP Kashaya, MM Choorna, DT6 Choorna.			60%	
Anti-glycation activity.	Assess the anti-glycation activities of TKP Kashaya, MM Choorna, DT6 Choorna.			10%	
Identify the dose duration and toxicity of the drug.	Vitro studies conduct for determine the dose duration and toxicity of TKP Kashaya DT6 Choorna and MM Choorna.			75%	

2.1.9 Ayurvedic Community Health Promotion Service - Anuradhapura

Project / program	**No. of programs conducted**	**No. of beneficiaries**
	2020	**2020**
Controlling non-communicable diseases	32,745	88,562
Community based adult health service program	9,074	11,919
School programs	309	6,048
Pre-school programs	1,158	19,642
Vocational health programs	260	5,673
Household unit awareness	32,499	71,209
Dissemination of indigenous food items (Let's protect health through indigenous food)	1,634	12,909
Other programs	10,035	144,231
Total no. of programs conducted and beneficiaries during year 2020	**87,714**	**360,193**
Total no. of programs conducted and beneficiaries during year 2019	**70,681**	**337,318**

2.1.10 National Institute of Traditional Medicine

2.1.10.1 Training programs

Program	2019		2020	
	No. of programs	No. of beneficiaries	No. of programs	No. of beneficiaries
Workshop on designing English Medium handbills	Conducted by 10 professionals including Professors, Medical Consultants and Medical Officers			
Medical training				
1. Traditional medical training	06	179	03	86
2. intern medical training	10	551	02	270
3. community health medical training	08	472	02	57
4. Ayurveda/ Siddha/ Unani medical training	11	396	05	173
Staff training			-	-
Attendant	02	57		
Masseur	01	17	-	-
Herbal garden staff	-	-	01	18
Ticket clerk	-	-	01	26
Management Assistant, Development Officer, Community Health Development Officers	-	-	02	-

2.1.10.2 Community Health / Mothers' and Children's Nutrition Programs

Program	No. of programs		No. of beneficiaries	
	2019	2020	2019	2020
Community Based Health Promotion	07	-	472	-
Mother’s and Child Nutrition	09	02	1797	-
Special programs (exhibitions)	01	-	Community awareness	-
Awareness programs	-	01	-	238
Non-communicable disease control and Yoga training programs (for Community Health Medical Officers)	-	02	-	57

2.1.10.3 preparing handbills and books

Subject area	Topic	Division/ institution assisted	No. of handbills and books
Printing handbills relevant to Traditional and Herbal Plant Training Division	Traditional and Herbal Plants	Traditional and Herbal Plants Division	102,000
Workshop for designing English medium handbills		Conducted by 10 professionals including Professors, Medical Consultants and Medical Officers	

2.1.10.4 Extension Services

Program/ Project/ Activity	Progress	No. of days conducted
Indigenous Medicine Development and Conservation Project	Awarded the Community	01

2.1.11 Research and Extension Service Herbal Gardens

2.1.11.1 Herbal plant sales activities

Herbal garden	2019			2020		
	No. of plants produced	Sale of plants		No. of plants produced	Sale of plants	
		No. of plants	Value (Rs.)		No. of plants	Value (Rs.)
Pinnaduwa	16,972	8,913	501,755	20,434	12,573	588,680
Pattipola	5,733	2,523	139,445	10,040	2,290	99,415
Pallekele	14,439	8,613	277,720	20,292	3,292	123,740
Haldummulla	19,614	11,740	528,100	26,697	5,931	347,440
Navinna	4,861	8,083	326,210	4,774	9,690	453,275
Girandurukotte	25,888	2,627	95,120	22,329	976	38,100
Total	**87,507**	**42,499**	**1,868,350**	**104,566**	**34,752**	**1,650,650**

2.1.11.2 Free issue of plants/ exchange of plants between herbal gardens

Herbal garden	2019		2020	
	No. of plants	Value (Rs.)	No. of plants	Value (Rs.)
Pinnaduwa	4,799	161,695	9,752	519,280
Pattipola	2,448	94,440	825	41,880
Pallekele	3,020	96,600	9,472	307,240
Girandurukotte	9,255	289,710	16,900	536,280
Navinna	6,849	210,470	3,058	118,280
Haldummulla	6,978	213,450	10,662	450,200
Total	**33,349**	**1,066,365**	**50,669**	**1,973,160**

2.1.11.3 production of herbal planting materials/ free issue of raw materials to hospitals

Herbal garden	No. of herbal raw materials produced		Free issue of herbal raw materials		Herbal planting materials provided	
	2019	2020	2019	2020	2019	2020
Pattipola	03	13	03	08	08	08
Pallekele	-	03	-	-	-	-
Girandurukotte	16	43	04	31	14	10
Navinna	01	02	04	02	07	07
Pinnaduwa	-	16	-	06	-	-
Haldummulla	05	11	01	11	07	05

2.2 Future goals

01. To facilitate the registration of traditional healers by introducing new measures and in addition to the national level carrying out registration activities at the provincial and divisional level.

02. Preparation of legislation of the establishment of the proposed National Indigenous Medical Council.

03. Setting up a system to measure the contribution of the system of indigenous medicine to the development of the country.

04. Initiation of a foster care services for forest monks, elders in elderly homes, persons with special needs whose who are difficult to reach for treatment services.

05. Bringing traditional healers closer to the people through e-technology under "Suwa Dharani Jeevaka Sevena" project.

06. Establishing at least one homeopathic clinic per district and popularizing homeopathic medicine among the people.

07. To make the Ayurvedic hospital system more developed to contribute more in the national health system.

08. To work towards the development of rural Ayurvedic hospital system and to establish at least one Ayurvedic hospital with paid ward facilities per province.

09. Upgradation of existing 07 hospitals into fully equipped specialized hospitals for stroke disease / specialized neurological diseases, joint diseases, hemorrhoids / bhagandara, bhagna (fractures), eye diseases, burns and skin diseases that can be cured by traditional and Ayurvedic medicine.

10. Implementation of the "Vedaduru Abiman" program to evaluate traditional healers.

11. Establishment of a fund for the promotion of indigenous medicine.

12. Establishment of Contributory Pension Scheme for Traditional Doctors.

13. Conducting research on drugs and treatments related to the system of indigenous medicine.

14. Conducting "EXPO" Ayurveda Exhibition jointly with Ceylon Chamber of Commerce

15. Establishment of co-operative local medical hospitals based on selected co-operative societies

16. Establishing a system for obtaining insurance policies for patients treated by our doctors and hospitals in consultation with local insurance companies.

17. Under the "Suwa Dharani" Hela Osu Development and Conservation Project, suspension of import of 15 medicinal ingredients currently being imported within 03 years of production in Sri Lanka.
18. Implementation of “Harita Ki” Herbal Gardening Project.
19. Establishment of 10 Local Medicinal Ingredients Collection Centers by the Department of Ayurveda and the Sri Lanka Ayurvedic Drugs Corporation.
20. Implementation of the “Suwa Dharani Health Practice” program to integrate people towards a lifestyle with a Sri Lankan identity.
21. Rehabilitation of drug addicts using local systems of medicine by implementation of the integrated national drug prevention program "Punarjivani".
22. Conducting adult health development programs and maternal and child nutrition programs Islandwide.
23. Conducting 9,200 programs targeting at 170,000 Samurdhi and household units in the year 2021 to popularize the consumption of healthy, non-toxic food among all age groups.
24. Initiation of training courses for Ayurvedic nurses, therapists, attendants and beauticians targeting the tourism related jobs.
25. Establishment of an international medical zone and herbal trading zone with traditional medical systems in the vicinity of Navinna Ayurveda Precinct.

2.3 Challenges

01. Absence of an adequate staff
02. Absence of sufficient financial provisions allocated for development in the field of Ayurveda
03. The state of non-reflecting the contribution of Ayurveda to health sector.

Chapter 3

ACA-F

Total Financial Performance for the year ended on 31st December 2020

3.1. Statement of Financial Performance

Rs.

Budget 2020		Note	Actual 2020	Actual 2019	
-	**Revenue receipts**		-	-	
-	Income tax	**1**	-	-	ACA-1
-	Tax on local goods & services	**2**	-	-	ACA-1
-	Tax on international trade	**3**	-	-	ACA-1
-	Non tax revenue and other	**4**	-	-	ACA-1
-	**Total revenue receipts (A)**		-	-	
-	**Non-revenue receipts**		**-**	-	
-	Treasury imprest		1,505,595,000	1,513,548,000	**ACA -3**
-	Deposit		6,719,712	11,163,149	**ACA -4**
-	Advance Account		28,744,493	51,974,897	**ACA - 5/5(A)**
-	Other receipts		75,247,876	72,039,079	
-	**Total non-revenue receipts (B)**		**1,616,307,081**	1,648,725,125	
-	**Total revenue receipts and non-revenue receipts C = (A)+(B)**		**1,616,307,081**	1,648,725,125	
	Less: Expenditure				
-	**Recurrent Expenditure**			-	ACA - 2(ii)
1,317,660,000	Salaries, wages & other employee benefits	**5**	1,290,775,515	1,257,017,315	ACA - 2(ii)
377,340,000.00	Other goods & services	**6**	351,048,407	300,076,455	**ACA - 2(ii)**
13,000,000.00	Subsidies, grants & transfers	**7**	12,648,168	12,170,124	ACA - 2(ii)
-	Interest payments	**8**	0	0	ACA - 2(ii)
-	Other recurrent expenditure	**9**	0	41,250	ACA - 2(ii)
1,708,000,000.00	**Total recurrent expenditure (D)**		**1,654,472,091**	1,569,305,144	

	Capital Expenditure				
	Capital assents				
46,832,940.00	Rehabilitation and improvements	**10**	35,397,981	71,962,185	
24,366,500.00	Acquisition of capital assets	**11**	23,499,117	42,529,342	
2,258,500.00	Capital transfers	**12**	2,124,815	2,118,224	**ACA -2(ii)**
-	Acquisition of financial assets	**13**	0	0	
1,875,000.00	Capacity development	**14**	1,866,200	8,349,775	
12,167,060.00	Other capital expenditure	**15**	11,190,058	13,826,068	
87,500,000.00	**Total capital expenditure (E)**		**74,078,172**	138,785,594	
	Main ledger expenditure (E)			-	
	Deposit payments		9,618,737	78,473,150	**ACA -4**
	Advance payments		23,679,415	57,225,029	**ACA -5**
	Total expenditure G = (D+E+F)		1,761,848,415	1,843,788,917	
-	**Imprest balance as at 31st December 2020 H = (C-G)**		-145,541,334	(195,063,792)	

3.2. Statement of Financial Position as at 31st December 2020

	Note	Actual 2020 Rs.	2019 Rs.
Non-financial assets			
Property, Plant and Equipment	ACA-6	3,919,728,285	4,714,751,263
Financial Assets			
Advance Accounts	ACA-5/5(A)	108,991,435	114,056,513
Cash & Cash equivalents	ACA-3	1,042	5,748
Total assets		**4,028,720,762**	**4,828,813,524**
Net assets / mass			
Net assets		100,096,048	102,262,101
Property, Plant & Equipment reserve		3,919,728,285	4,714,751,263
Rent and work advance reserve	ACA-5(B)		
Current liabilities			
Deposit accounts	ACA-4	8,895,387	11,794,412
Imprest balance	ACA-3	1,042	5,748
Total liabilities		**4,028,720,762**	**4,828,813,524**

Account information presented by Forms ACA 1 to ACA 6 in page nos. 01 to 115 and account note particulars inserted in page nos. 116 to 135 are contents of this final account. These financial statements have been prepared in terms of commonly accepted account principles and most suitable accounting policies have been utilized as revealed by notes in Financial statements. We hereby certify that figures, account notes and other account information given in the final account above have been compared with Treasury Account Books and they reconcile with those figures.

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3.3. Cash flow statement for the year ended on 31st December 2020

	Actual	
	Rs.	**Rs.**
Cash flow generated from operational activities		
Total tax receipts	0	-
Charges, surcharges, fines and warrants	0	-
Gains	0	-
Non-income receipts	75,247,876	72,039,079
Revenue collected for other heads		
Imprest receipts	1,505,595,000	1,513,548,000
Cash flow generated by operational activities (A)	**1,580,842,876**	**1,585,587,079**
Deducted: spending cash		
Personal emoluments and operational expenditure	1,507,302,870	1,431,811,989
Subsidies and transfers	12,648,168	12,170,124
Expenses made on other heads of expenditure	8,406,646	3,491,698
Imprest settled to the Treasury	1,042	5,748
Cash flow spent on operational activities (B)	**1,528,358,725**	**1,447,479,559**
Net cash flow generated from operational activities (C)=(A)-(B)	**52,484,150**	**138,107,520**
Cash flow generated from investment activities		
Interest	-	-
Dividends	-	-
Ownership removal provisions and selling physical assets	-	-
Recovery of credits	-	-
Recovery of advance	25,868,363	43,396,888
Cash flow generated by investment activities (D)	**25,868,363**	**43,396,888**

<u>Less: spending cash</u>		
Construction of physical assets or purchases and other investment acquisitions	51,624,333	54,714,480
Advance payments	23,829,155	59,479,928
Total cash flow spent on investment activities (E)	**75,453,488**	**114,194,408**
Net cash flow generated from investment activities (F)=(D)-(E)	**(49,585,125)**	**(70,797,520)**
Net cash flow generated from operational and investment activities (G)=(C) + (F)	**2,899,025**	**67,310,000**
<u>Cash flow generated from financial activities</u>		
Local borrowings	-	-
Foreign borrowings	-	-
Receipt of grants	-	-
Deposit receipts	6,719,712	11,163,149
Total cash flow generated from financial activities (H)	**6,719,712**	**11,163,149**
<u>Less: Spending cash</u>		
Local credit re-payments	-	-
Re-payment of foreign credit	-	-
Deposit Payments	9,618,737	78,473,150
Total cash flow spent on financial activities (I)	**9,618,737**	78,473,150
Cash flow generated from financial activities (J) = (H) – (I)	**(2,899,025)**	**(67,310,001)**
Net changes in cash (K) = (G) -(J)	**0**	**-**
Initial cash balance as at 01st January	**-**	**-**
Final cash balance as at 31st December	**1,042**	**5,748**

3.4. Notes for Financial Statements

No.

3.5 Performance of Revenue collection

Rs., 000

Revenue code	Description of revenue code	Revenue estimate		Revenue collected	
		Initial estimate	Final estimate	Amount (Rs.)	As a % of the final revenue estimate
2002.01.01	Building rent	850,000	850,000	1,589,287	187%
2002.02.99	Interest	3,500,000	3,500,000	3,167,490	90 %
2003.99.00	Other revenue	2,5000,000	2,5000,000	19,451,801	78%

3.6 Performance of utilizing allocated provisions

Rs., 000

Type of provision	Provisions allocated		Actual expenditure	Utilized provisions as a % of the final provision finalized
	Initial provision	Final provision		
recurrent	1,708,000	1,708,000	1,654,472	96.87%
Capital	87,500,000	87,500,000	74,078,172	84.66%

3.7 Provisions granted to this Department as a representative of other Ministries / Departments in terms of FR 208

Rs. 000

S/No	Ministry/ Department from which provisions were received	Purpose of the provision	Provisions		Actual expenditure	Provisions utilized as a % of the provisions granted
			Initial provisions	Final provisions		
01	Department of National Budget	Production of safety equipment and medicines for Corona virus for the use of hospital staff and other staff	5,100	5,100	4,846	95%
02	Election Commission	Making payments for officers contributed to election duties	958	958	958	100%

03	State Ministry of Indigenous Medicine Promotion, Rural and Ayurveda Hospitals Development and Community Health	For renovation of the official quarters of the State Minister of Indigenous Medicine Promotion, Rural and Ayurveda Hospitals Development and Community Health	2,000	2,000	1,826	91.28%
04	State Ministry of Indigenous Medicine Promotion, Rural and Ayurveda Hospitals Development and Community Health	To receive vehicles for the Department	20.4	20.4	20.4	100%

3.8 Performance of reporting Non-financial assets

Rs., 000

Assets code	**Particulars of code**	**Balance as at 31.12.2020 as per Board of Survey Report**	**Balance as at 31.12.2020 as per Financial Position Report**	**Scheduled for accounting in future**	**Reporting progress as %**
9151	**Buildings & Structures**		1,161,120.19		
9152	**Machinery**		434,988.1		
9153	**Lands**		2,338,520		

3.9 Auditor General's Report

My ref: HSM/C/AUD/2/19/05 16th June 2020

Accounting Officer
Department of Ayurveda

Summary report of the Auditor General in terms of Section 11 (1) of National Audit Act No. 19 of 2018 on Financial Statements for year ended on 31st December 2020 of the Department of Ayurveda.

1. Financial Statements

1.1 Qualified Opinion

Statement of Financial Position as at 31st December 2020 and Financial Statements for the year ended on 31st December 2020 consisting of Statement of Financial Performance and Cash Flow Statement for the year ended on that day of the Department of Ayurveda were audited under my direction in terms of the provisions in Article 154(1) in Constitution of the Democratic Socialist Republic of Sri Lanka to be read with provisions in the National Audit Act No. 19 of 2018. My comments and observations on these Financial Statements submitted to the Department of Ayurveda in terms of Section 11(1) of the Audit Act No. 19 of 2018 are given in this report. Also, the Auditor General's Report to be read along with Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka and to be presented to Parliament in terms of Section 10 of the National Audit Act no. 19 of 2018 will be submitted in due course.

It is my opinion that, except for the impact of the matters referred to in paragraph 1.6 in this report, those Financial Statements truly and fairly reflect the Financial Position of the Department of Ayurveda as at 31st December 2020 and its financial performance and cash flow in conformity with generally accepted accounting principles.

1.2 Basis for the Qualified Opinion

My opinion will be qualified based on points referred to in paragraph 1.6 in this report. I have carried out my audit in terms of Sri Lanka Auditing Standards (SLAuS). My responsibility on Financial Statements have been further explained in the Section titled 'Auditor's Responsibility'. I believe that audit evidence I have gathered are sufficient and suitable to make a basis for my opinion.

1.3 Responsibility of the Accounting Officer on Financial Statements

Responsibility of the Accounting Officer is to prepare Financial Statements in terms of provisions in Section 38 of the National Audit Act No. 19 of 2018 so as to reflect an actual and fair situation in terms of generally accepted accounting principles and to determine internal administration required for preparation of financial statements without quantitative false statements that may occur due to frauds and irregularities.

The Department should properly maintain records and registers on its income, expenditure, assets and liabilities enabling preparation of annual and timely financial statements in terms of Section 16 (1) of National Audit Act No. 19 of 2018.
Accounting Officer should ensure that an effective internal administrative system is prepared and maintained for Financial Control in the Department in terms of Sub-Section 38(1)(C) of the National Audit Act and a review should be made on effectiveness of that system from time to time and accordingly the changes required for effective continuation of the system should be introduced.

1.4 Auditor's Responsibility on auditing Financial Statements

My objective is to provide a fair confirmation that the Financial Statements are devoid of quantitative mis-statements made by frauds and irregularities and to issue Auditor General's Report containing my opinion. Although a fair confirmation is a high level of confirmation, it will not be a confirmation that quantitative mis-statements will be uncovered at all in carrying out the audit in terms of Sri Lanka Auditing Standards. Quantitative mis-statements may occur due to single or collective influence of frauds and mistakes and its quantitative nature depend on the influence on the economic decisions taken by the users based on these financial statements.

I have carried out the audit in terms of Sri Lanka Auditing Standards with professional judgement and professional misgiving. I have further,

- designed and implemented auditing procedures suitable for the time for identification and evaluation of the risk of having quantitative mis-statements that may be present in Financial Statements due to frauds or mistakes in forming a basis for the stated audit opinion. The impact of a fraud is more serious than the impact of quantitative mis-statements made due to mistaken presentation because it may result in a fraud by collusion, preparation of forged documents, deliberate evasion, false presentation or escaping internal controls.
- An awareness on internal administration was gathered in order to plan timely appropriate auditing procedures though not with a view to express an opinion on effectiveness of internal administration.
- It was evaluated that transactions and events which formed the basis for the structure and contents of the Financial Statements including revelations are suitably and fairly contained in Financial Statements.
- Appropriate and fair inclusion of transactions and events forming the basis for the structure and contents of financial statements and the entire presentation of financial statements including revelations were evaluated.

The Chief Accounting Officer is kept informed of significant auditing discoveries, main internal control defects and other matters identified by my audit.

1.5 Report on other legal requirements

I state the following in terms of Section 6(1)(D) of National Audit Act No. 19 of 2018.

(A) Financial Statements had been prepared in conformity with those in the last year.

(B) Following recommendations I had made on Financial Statements pertaining to last year had not been implemented.

Para. Ref		Audit Observation	recommendation
Head 220 – 2018 154(6) report of the Department of Ayurveda			
(i)	1.6.5 (a)	The security deposit register had not been updated in terms of F.R. 891(1)	A security deposit register including all information of all officers liable to deposit securities should be maintained duly updated.
(ii)	1.6.5 (b)	Loss and damage register had not been updated in terms of F.R. 110	A loss and damage register should be maintained duly updated in terms of provisions of the Financial Regulations.
(iii)	1.6.7	The Accounting Officer should certify that the Department is maintaining an effective system of internal control prepared for financial control in the Department in terms of provisions in Section 38 of the National Audit Act No. 19 of 2018 and, after timely review of the effectiveness of that system, the due changes must be made to make the system effective and, although such reviews should be made in writing with a copy submitted to the Auditor General, no statement had been made to the Audit to the effect that such a review had been made.	Action should be taken in terms of the provisions in Section 38 of the National Audit Act No. 19 of 2018.

1.6 Views on the Financial Statements

1.6.1 Statement on Financial Position

1.6.1.1 Non-financial assets

Although the value of Property, Plant & Equipment as at 31st December 2020 as per the Treasury computer print and assets schedule amount to Rs. 4,714,733,263 and Rs. 3,771,377,854 respectively, that amount was Rs. 3,919,728,286 according to the Statement of Financial Position and, therefore, the difference amounted to Rs. 795,004,977 and Rs. 851,649,568 respectively. Required reconciliations had not been made after identifying reasons for the change. Further, the Statement on Non-Financial Assets had been prepared (ACA-6 Form) without any confirmation that ledger balances in non-financial assets reconcile to sole balances in the Fixed Asset Register and other registers of non-financial assets.

2. Financial Review

2.1 Management of Expenditure

Following observations ensured that proper and realistic estimates had not been prepared in terms of provisions in Financial Regulations 50.

(a) Total provisions of Rs. 10,365,000 transferred to recurrent objects in terms of FR 66 remained unspent.

(b) The total provision of Rs. 1,000,000 procured for a capital object had not been spent on the targeted objectives of that object and, instead, transferred to some other object and the total provision of Rs. 300,000 allocated for 3 capital objects had remained unspent.

(c) Over 75 percent of the provisions of Rs. 13,500,000 procured under a capital object, i.e., Rs. 10,200,000, had been transferred to some other object without spending on the targeted purpose and provisions of Rs. 2,030, 875 within the range of 50-90 percent of the provisions of Rs. 3,670,000 procured for 4 other capital objects remained unspent.

(d) Due to insufficiency of provisions of Rs. 117,470,000 in 5 recurrent objects Rs. 10,365,000 had been transferred under Financial Regulations 66 out of which Rs. 127,234,335 had been spent and Rs. 10,732,636 had been committed to liabilities. Out of provisions of Rs. 57,200,00 taken for other 4 recurrent objects, Rs. 56,893,462 had been spent and Rs. 4,662,484 had been committed to liabilities.

(e) After spending Rs. 146,000 from provisions of Rs. 150,000 procured for the capital object of staff training, Rs. 1,405,000 had been committed to liabilities. Further, Rs. 200,401,423 had been committed to liabilities for a capital object for which provisions had not been allocated.

(f) For the reason that thirty percent or Rs. 10,153,301 out of provisions of Rs. 39,530,000 procured for 04 capital objects had not been spent on the targeted purpose, the percentage of saving in each object remained in the range of 24-48 percent. 18 percent and 35 percent of another two objects totaling Rs. 5,309,940 had been transferred to another object without spending on the targeted purpose.

2.2 Coming to liabilities and commitments

(a) Surpassing the savings amounting to Rs. 912,544 in 11 recurrent and capital objects Rs. 15,929,736 had been committed to liabilities contrary to provisions in FR 94(1) and Rs. 200,401,423 had been committed to liabilities in another capital object for which no provisions had been made.

(b) Liabilities of Rs. 236,472,522 included by 31st December 2020 under note (iii) in Financial Statements had not been included in note (iv) into which the commitments signed in terms of FR 94(2) and (3) should be included.

(c) Although accounts in the Ayurvedic Drugs Corporation of Sri Lanka had confirmed that Rs. 1,253,831 had to be paid for medicines received during previous years and Rs. 2,319,362 had to be paid for medicines procured from that Corporation in the year under review, such values had not been included into the Statement of Commitments and Liabilities (Note iii).

2.3 Non-compliance to rules and regulations

(a) Section 10 in Ayurveda Act No. 31 of 1961	Although registration by the Commissioner of Ayurveda is necessary to run an Ayurveda Hospital, Ayurveda Drugs Manufactory, Ayurveda Dispensary or an Ayurveda Pharmacy, use of Panchakarma system of medicine could not be regulated

	since no provisions had been made in the Act on registration of Panchakarma and Massage Centers. However, action had been made to register 15 Ayurveda Panchakarma Centers and 26 Panchakarma institutions established in hotels based on an order by the Secretary to the Ministry of Indigenous Medicine.
(b) Financial Regulation 103 of the Financial Regulations of the Democratic Socialist Republic of Sri Lanka	(i) Although Rs. 234,281 as loss of 6 vehicle accidents had been covered out of insurance compensation, Financial Regulations on accidents had not been followed there. (ii) Although the chargeable amount for the shortage of goods in the central store during year 2019 had been calculated as Rs. 314,912, no action had been taken in that regard in terms of Financial Regulations.
(c) Section 3.3 under State Account Department Guideline 6 in terms of 10.1 in Public Finance Circular No. 2/2020 of 28th August 2020.	Although value in revenue, expenditure and other main ledgers should be recorded to the nearest rupee in preparing Financial Statements, forms in Financial Statements and figures in other reports had not been recorded to the nearest rupee.
(d) Paragraph 2 (iv) in Public Administration Circular No. 09/2009 of 16th April 2009.	Although time has to be verified through finger print machines in paying overtime and holiday pay based on time, a total of Rs. 56,045,639 payments and liabilities had been made as a result of paying overtime and holiday pay during the year under review based only on attendance registers.

2.4 Issuance and settlement of advances

a) Aggregate balances of loans of over 5-year periods recoverable from 39 officers as at 31st December 2020 as per the Reconciliation Statement of Government Officers Advance B Account amounted to Rs. 1.65 million and some Rs. 587,450 could be recovered from loans of over 5-year periods during the year under review. The status of recovering loan dues from officers who had transferred, are dead, dismissed and have vacated the post remained feeble.

b) Though the ad hoc interim imprest received should be settled as soon as the activity is completed in terms of Financial Regulations 371(2) and first paragraph of Public Finance Circular No. 3/2015 of 14th July 2015, a period of 01 to 06 months from the date of issuance of advance had been spent to settle advances of Rs. 1,290,003 issued at 42 occasions for various activities and a balance of Rs. 81,996 of those advances. Further, sub imprest of Rs. 132,575 issued for 07 officers at 09 occasions had not been utilized for the intended purpose and had returned after keeping in hand for a period of 03 to 30 days. Further, sub imprest of Rs. 429,098 had been issued before settlement of sub imprest of Rs. 256,868 issued at 16 occasions for 05 officers.

3. Review of Operations

3.1 Performance

3.1.1 Failure to perform activities

Permission had been granted to implement Ayurvedic Community Health Promotion Program as a steering project from year 2001 to year 2005 and the project had to be implemented by expanding its services to other districts as well with effect from year 2005 after a project evaluation on its success followed by Cabinet Approval. However, contrarily, the project had been implemented for 15 years only in Anuradhapura District. A total of Rs. 138 million - as Rs. 133.72 million for salaries and allowances for 225 officers and Rs. 4.14 million for other expenses - had been spent out of provisions of Rs. 142.71 million granted for the year under review for this project for which Rs. 608 million had been spent from year 2005 up to the last year. Although a Cabinet Paper had been submitted during year 2005 for expansion of services to other districts, no further action had been taken in this regard.

3.2 Asset Management

Rs. 85,372,218 as the estimated amount for construction of the Kidney Hospital, Medawachchiya, had been sent to the Ministry of Defense and Urban Development in year 2014. After completion of constructions during December, 2019, Rs. 1,683,644 saved due to extra purchases had been handed over to the Department of Building Materials. However, a large amount of building materials including steel rods, valuable wood saved in that manner remained unsafely and irregularly heaped without use in the premises of the Department for over a year.

3.3 Un-economical transactions

14 machines and equipment had been purchased for Bandaranaike Ayurveda Research Institute spending Rs. 28 million on 16th March 2015 without a proper identification of the requirement and without a feasibility study out of which 8 machines worth Rs. 21 million had not been fixed even by the date of this report. The Committee appointed on 05th October 2020 had identified that 06 machines with a total cost of Rs. 14,591,311 are not required for the manufactory. Since this contract had been implemented without signing a proper contract agreement and service and renovation agreements, even machines already fixed remained unserviceable by the year under review. Accordingly, the amount of Rs. 28,342,712 spent on this project was an un economical expenditure.

4. Human Resource Management

Although the approved cadre in the Department amounted to Rs. 2,647 by 31st December 2020, the No. of vacancies amounting to 37 percent of the approved cadre was 968. 29 and 27 percent vacancies in the Senior Level, 96 and 100 percent vacancies in the Tertiary Level, 63 and 69 percent vacancies in the Secondary Level, 41 and 60 percent vacancies in the Primary Level respectively in the Bandaranaike Memorial Research Institute and Ayurvedic Teaching Hospital were available in those vacancies. Additionally, although the approved cadre in 11 institutions including 9 Ayurvedic Hospitals remained in the range of 11 and 704 the No. of vacancies for 20 to 75 percent out of it were in the range of 6 to 385. It consisted of 8 posts of Director and Deputy Director, 35 posts of Ayurvedic Doctor, 30 posts of Specialist Doctor, 9 posts of Administrative Officer, 33 posts of Pharmacist, 22 posts of Dispenser, 84 posts of Nurse, 32 posts of Public Management Assistant and 151 posts of Ayurvedic Service Assistant. Although the approved cadre of 8 herbal gardens of the Department remained in the range of 03 – 76, the actual cadre remained in a range between 02-41 and, therefore, the No. of vacancies remained between 01-35. Out of them, the No. of vacancies remained in the range of 45-100 percent in 06 herbal gardens. Although Supervision of 06 herbal gardens should be carried out under a Farm Manager, all 06 posts of that category remained vacant.

I. Samarage
Assistant Auditor General
For Auditor General

Chapter 4

Performance Indexes

Performance Indexes of the Institution (based on the Action Plan)

Not prepared for year 2020 and are being prepared for year 2021.

Chapter 5

Performance of Meeting Sustainable Development Goals (SDGs)

Sustainable goals have not been identified for year 2020 and are being prepared for year 2021.

Chapter 6

Human Resource Profile

6.1 Cadre Management

Employee category	Approved cadre	Actual cadre	Vacancies / (surplus)**
Senior	728	622	106
Tertiary	48	09	39
Secondary	541	233	308
Primary	1,040	546	494

6.2 **Impact of surplus or deficit of human resources on performance of the institution

- Vacancies in the institution have turned out to be a considerable obstacle in performing routine activities.

- Difficulty to reach overall objectives due to physical and mental pressures caused by busy schedule of officers.

6.3 Human Resource Development

Name of the Program	No. of employees trained	Duration of the program	Total investment (Rs.)		Nature of the program (local/overseas)
			Overseas	Overseas	
Training Programs conducted by Administration Division of the Department					
Attitude Development Program for staff of the Department	1. Development Officer 2. Community Health Development Officer 3. Public Health Management Assistant $\}$ 60	2020.01.23,24,30, 31	Conducted free of charge by the National Institute on Traditional Medicine		Local
Awareness on Official Languages Policy	Public Health Management Assistant - 02	2020.01.29,30,31	36,000		Local
Awareness on Official Languages Policy	Staff Officer - 03	2020.03.12	Conducted free of charge by Divisional Secretariat, Maharagama		Local
Workshop on Pensions	Public Health Management Assistant - 08	2020.07.27	40,000		Local
Stores Management and Purchasing procedures	Public Health Management Assistant - 01	2020.08.26	8,500		Local
Risk based internal audit plans	Development Officer - 02	2020.08.27	14,000		Local
Workshop on Office Management and Financial Regulation	Public Health Management Assistant - 04	2020.09.02,03	34,000		Local
Procedure on loss, damages, disappearance and accidents to public property.	Public Health Management Assistant - 01 Internal Auditor -01	2020.09.10	14,000		Local

Chapter 7

Compliance Report

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
1	**Following Financial Statements/ Accounts have been submitted by due date**			
1.1	Annual Financial Statements	Comply		
1.2	Government Officers' Advance Account.	Comply		
1.3	Business and Product Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Other	Not applicable		
2	**Maintaining registers and records (FR 445)**			
2.1	Keeping Fixed Deposit Register updated in terms of Public Administration Circular 267/2018	Comply		
2.2	Keeping Personal Emolument documents/ Personal Emolument Cards updated	Comply		
2.3	Keeping Audit Query Register updated.	Comply		
2.4	Keeping Internal Audit Record Register updated.	Comply		
2.5	Preparing all Monthly Account Summaries (CIGAS) and submission to the General Treasury on due date.	Comply		
2.6	Keeping Cheque and Money Order Register updated.	Comply		
2.7	Keeping inventory updated.	Comply		
2.8	Keeping stock register updated	Comply		
2.9	Keeping Loss & Damages Register updated	Comply		
2.10	Keeping Liabilities Register updated	Comply		
2.11	Keeping Counterfoil Register (GA – N20) updated.	Not applicable		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
3	**Delegation of functions for financial control (FR 135)**			
3.1	Delegation of financial powers within the institution	Comply		
3.2	Raising awareness in the institution on delegation of financial powers.	Comply		
3.3	Delegation of powers in such a way as to approve every transaction through two or more officers	Comply		
3.4	Acting under control of the Accountant in using government pay sheet software package in terms of Public Accounts Circular No. 171/2004 of 11.05.2014.	Comply		
4	**Preparing annual reports**			
4.1	Preparing Annual Action Plan	Comply		
4.2	Preparing Annual Procurement Plan.	Comply		
4.3	Preparing Annual Internal Audit Plan	Comply		
4.4	Preparing Annual Estimate and submitting it to the Department of National Budgets.	Comply		
4.5	Submission of Annual Cash Flow Statement to the Department of Treasury Operations by due date.	Comply		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
5	**Audit Queries**			
5.1	Replying all audit queries by the date specified by the Auditor General		Replies given on all other audit queries except where replies got delayed and on audit queries made specifically on underutilization of machines	Thus, steps are taken to reply by due date every time except on such particular audit queries.
6	**Internal Audit**			
6.1	Preparing Internal Audit Plan in consultation with the Auditor General at the beginning of the year as per FR 134(2) DMA/1 – 2019	Comply		
6.2	Replying every Internal Audit Report within a period of one month		Inadequacy of the number of trained employees	Arrangements made to give replies by the due date whenever possible
6.3	Submission of copies of all Internal Audit Reports to the Department of Management Audit in terms of Sub-Section 40(4) of National Audit Act No. 19 of 2018.	Comply		
6.4	Submission of copies of all Internal Audit Reports to the Auditor General in terms of Financial Regulation 134(3).	Comply		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
7	**Audit and Management Committees**			
7.1	Having held at least 04 Audit and Management Committees during the relevant year in terms of DMA Circular 1-2019.	Comply		
8	**Asset Management**			
8.1	In terms of Paragraph 07 in Asset Management Circular No. 01/2017, submission of information on purchase and disposal of assets to the Office of the Comptroller General.	Comply		
8.2	In terms of Paragraph 13 of the above said Circular, to appoint a liaison officer for co-ordination of implementation of those circular provisions and to report information on that officer to the Office of the Comptroller General.	Information is being prepared for reporting		
8.3	Conducting Board of survey in terms of Public Finance Circular 05/2016 and submission of relevant reports by due date to the Auditor General.	Comply		
8.4	Compliance with surplus, deficiencies and other recommendations uncovered by the Board of Survey during the period specified in the Circular.	Comply		
8.5	Disposal of condemned items in terms of FR 772	Comply		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
9	**Vehicle management**			
9.1	Preparation of daily running charts and monthly summary reports for pool vehicles and forwarding to the Auditor General by due date.	Do not comply	Absence of a sufficient period of time because running charts of about last two years had not been checked.	Also running charts of those years are being checked
9.2	Disposal of vehicles within a period less than 06 months from been condemned.	Comply		
9.3	Keeping vehicle log books updated.	Comply		
9.4	Taking action in terms of FR 103, 104, 109 and 110 on every vehicle accident	Comply		
9.5	Re-checking fuel consumption in vehicles in terms of the provisions in Paragraphs 3.1 in Public Administration Circular No. 2016/30 of 29.12.2016.	Comply		
9.6	Taking over full ownership of log books of leased vehicles after the leasing period.	Comply		
10	**Management of Bank Accounts**			
10.1	Preparation, certification and submission for auditing the Bank Reconciliation Statements by due date.	Comply		
10.2	Rectification of dormant bank accounts in the year under review or carried forward from previous years.	Comply		
10.3	Taking action in terms of Financial Regulations on balances uncovered by Bank Reconciliation Statements that should have been adjusted and settling those balances within a period of one month.	Comply		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
11	**Use of provisions**			
11.1	Making expenses in such a way as not to exceed the limit of provisions made.	Comply		
11.2	In terms of FR 94(1), arriving at liabilities in such a way as not to exceed outstanding limit of provisions at the end of the year after utilization from the provision made.	Comply		
12	**Government Officers' Advance Accounts**			
12.1	Compliance with limits	Comply		
12.2	Making a time analysis of loans in arrears.	Comply		
12.3	Settlement of loans in arrears for a period of over one year.	Comply		
13	**General Deposits Account**			
13.1	Taking action in terms of FR 571 on expired deposits.	Comply		
13.2	Keeping Control Account on General Deposits updated.	Comply		
14	**Imprest Account**			
14.1	Remittance of the cash book balance to the Department of Treasury Operations at the end of the year under review.	Comply		
14.2	Settlement of ad-hoc interim imprest issued in terms of FR 371 within a month of completion of that activity.	Comply		
14.3	Non-issuance of ad-hoc interim imprest in such a way as not to exceed the approved limit in terms of FR 371	Comply		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
15	**Revenue Account**			
15.1	Making re-payments out of the income collected, in terms of relevant regulations	Comply		
15.2	Crediting the income collected directly to the revenue without crediting to Deposits Account	Comply		
15.3	Forwarding Reports of revenue in arrears to the Auditor General in terms of FR 176	Comply		
16	**Human Resource Management**			
16.1	Maintaining the staff within the approved limit of cadre	Comply		
16.2	Provision of written duty lists to all members of the staff.	Comply		
16.3	Submission of all reports to the Department of Management Services in terms of Circular No. 04/2017 of 20.08.2017	Comply		
17	**Provision of information to the general public**			
17.1	Keeping an updated information register by appointing an Information Officer in terms of Right to Information Act and Regulations.	Comply		
17.2	Information about the institution have been provided through its website and giving opportunities for the general public to express their praise/ criticisms through the website or alternative channels.	Comply		

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
18	**Implementation of Citizen's Charter**			
18.1	Formulation and implementation of a Citizen's / Beneficiary Charter in terms of Circulars no. 05/2008 and 05/2018 of the Ministry of Public Administration and Management.	Do not comply	These activities cannot be properly implemented due to limitations in human and physical resources.	Action will be taken based on receipt of required human and physical resources in future.
18.2	Preparation of a methodology by the institutions for supervision and evaluation of formulation and implementation of the Citizen's / Beneficiary Charter in terms of Paragraph 2.3 of that Circular.	Do not comply	These activities cannot be properly implemented due to limitations in human and physical resources.	Action will be taken based on receipt of required human and physical resources in future.
19	**Formulation of Human Rights Plan**			
19.1	Formulation of a Human Rights Plan based of Annex 02 of Public Administration Circular no. 02/2018 of 24/01.2018.	Do not comply	These activities cannot be properly implemented due to limitations in human and physical resources.	Action will be taken based on receipt of required human and physical resources in future.
19.2	Ensuring a training opportunity of at least 12 hours per year for every member of the staff within the above said Human Resource Plan.	Do not comply	These activities cannot be properly implemented due to limitations in human and physical resources.	Action will be taken based on receipt of required human and physical resources in future.
19.3	Signing the Annual Performance Agreements for the entire staff based on the form given in Annex 01 in the above circular.	Do not comply	These activities cannot be properly implemented due to limitations in human and physical resources.	Action will be taken based on receipt of required human and physical resources in future.

No.	Requirement to be made relevant	Position of compliance (comply / do not comply)	If do not comply, a short explanation as to why it is so.	Rectification decisions, measures proposed to avoid non-compliance in future
19.4	Appointment of a senior officer with entrusted responsibility for preparation of human resource development plan, development of capacity development programs, implementation of skills development programs in terms of Paragraph 6.5 in the Circular referred to above.	Do not comply	These activities cannot be properly implemented due to limitations in human and physical resources.	Action will be taken based on receipt of required human and physical resources in future.
20	**Responding to audit paragraphs**			
20.1	Rectification of defects pointed out in audit paragraphs issued by the Auditor General for years passed.	Comply		