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விஞ்ஞான, தொழில்நுட்ப, ஆராய்ச்சி, திறன்கள் அபிவிருத்தி மற்றும்
வாழ்க்கை தொழிற்பயிற்சி மற்றும் கண்டி மரபுரிமைகள் அமைச்சு
MINISTRY OF SCIENCE, TECHNOLOGY, RESEARCH, SKILLS DEVELOPMENT &
VOCATIONAL TRAINING AND KANDYAN HERITAGE



ජාතික ආධුනිකත්ව හා කාර්මික පුහුණු කිරීම් අධිකාරිය
தேசிய பயிலுநர் மற்றும் கைத்தொழில் பயிற்சி அதிகாரசபை
National Apprentice & Industrial Training Authority

වාර්ෂික වාර්තාව வருடாந்த அறிக்கை ANNUAL REPORT

2018



National Apprentice and Industrial Training Authority

Annual Report 2018



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Message of Chairman...



National Apprentice and Industrial Training Authority was established under Tertiary and Vocational Education Act No.20 of 1990 as the successor to National Apprentice Board which established under Apprenticeship Act No.49 in 1971. I am delighted to inform that the Authority is in a prominent place in vocational training sector by understanding its responsibilities and functions.

Main purpose and aspiration of my institute is to produce skillful youth to meet the requirements of the economical status of the country.

My prime objective was to create number of training opportunities within my period. Hence, we signed Memorandum of Understanding with Dreamron, Insee, Tokyo and create 25000 job opportunities by double the intake program through islandwide awareness program.

Further, I created a new renaissance on vocational training by discussing the opportunities offered from All Lanka employers and implemented programme to introduce three wheeler drivers as Multi Expert Skills Craftsman by avoiding narrow mentality of them. The performance of the said activities during the year is depicted in the Annual Report of the year 2018

In the face of various difficulties in a highly competitive environment, the Authority has been able to fulfill the objectives and functions with the dedication of the staff.

I take this opportunity to thank the Board of Management for its guidance, the support extended by the staff and the governmental and private organizations which provided training opportunities for trainees.

Dr. Saranga Alahapperuma
Chairman



Preface...

In the terms of Section 14 of the Financial Act No. 38 of 1971, the Authority is required to prepare the Annual Report.

This report contains three sections; information regarding the performance of training programs, development process on training programmes and the summary of year based annual accounts and the Auditor General's Report.

The Annual Report 2018 has been prepared based on the information provided by Managers of 25 District Offices, Heads of National Institutes and Heads of Departments in each Division at the Head Office. This report has been prepared by analyzing and summarizing the obtained information.

Planning and Monitoring Division
2018



History

1. The National Apprentice Board has been established under the National Apprentice Act No. 49 of 1971 with the government involvement, as a remedy for the youth unrest experienced around 45 years ago in Sri Lanka. With the support of United Nations Development Programme and the International Labour Organization, activities such as development of lesson modules relating to apprentice training, constituting standards for training programmes, preparing guidelines relevant to distance education and awarding skills certificates were implemented through the National Apprentice Board.
2. In 1983, Apprentice Training Institute has been established with the financial assistance of German Federal Government as the first National Training Institute at No.581, Galle Road, Katubedda. In 1985, with the collaboration of United Nations Development Programme and International Labour Organization the second National Training Institute has been established as Technician Training Institute at 18th Mile post, Temple Road, Katunayaka.
3. In the year 1989, with the assistance of Japanese Government, Automobile Training Institute has been established as the third National Training Institute at No.07, Dr. Danister De Silva Mw., Orugodawaththa, Wellampitiya.
4. In order to enhance the capacity of the institute, National Apprentice and Industrial Training Authority has been established under part II of the Tertiary and Vocational Education Act No.20 of 1990.
5. Afterwards, the management of the National Apprentice and Industrial Training Authority was decentralized to Provincial Offices and it was furthered to District Offices and Cluster Offices gradually.
6. According to the Tertiary Education Act, in house training is provided for higher diplomas conducted by an Engineering Degree Awarding Institute and Tertiary Educational Institutes.
7. The foundation stone was laid for the fourth National Training Center to be opened with financial assistance of German Republic and KFW institutes in Kilinochchi on 04th December, 2014.
8. Six months job training for those who accomplished in-house training in other vocational training institutes is provided by the Authority from the year 2014. This training is aimed at creating facilities to obtain practical training to vocational trade trainees accomplished courses in Technical Universities, Vocational Training Authority of Sri Lanka, National Youth Services Council and other approved government/private institutes in the industrial sector.
9. Sri Lanka German Training Institute was established on 18th July 2016 as the fourth National Training Institute.



Introduction

Legal Structure...

The National Apprentice and Industrial Training Authority has been established under the Tertiary and Vocational Education Act No.20 of 1990 as the successor to the National Apprenticeship Board (NAB) that incorporated under the National Apprenticeship Act No. 49 of 1971.

By successfully accomplishing duties vested to authority, it is aged 44 years by now and it's worthy to brief on members who stood behind this long journey in the field of Vocational Training from the year 1971 up to 2018.

1. Training Division

The Training Division comprised with Enrollment Division, Training Division, In-Plant Training Division, On the Job Training Division, Career Guidance Division functions in all 25 districts of the country in planning out training activities, inspection, co-ordination and maintaining.

2. Quality Division

Quality Division consists from Curriculum Development Division, Quality Management Division, National Vocational Qualification Division, National Trade Test Division, Assessment Division and Certificate Division strengthens to achieve the objectives of the Authority by providing resources required to conduct effective and systematic training and by supplying required instruments to develop quality of apprentices and the institute.

3. Planning and Monitoring Division

This division paves a way for the National Apprentice and Industrial Training Authority to co-ordinate with governmental and non-governmental institutions including Line Ministry by providing necessary information through prepared monthly progress reports, quarterly reports, annual reports and other reports based on the requirement by obtaining the progress covering all District Offices, National Institutes and all divisions such as Administration, Quality, Finance and Training through the management system.

Further, the division is mainly responsible for Corporate Plan, Action plan and various plans based on requirement for proper working of the Authority. Supervision and monitoring the training procedure of the Authority fulfill by this division. And the division responsible for preparing and administrating Management information system which gathers details regarding training and officers.



4. Administration Division

Administration Division is comprised from Enrollment Division, Transport Division, Construction and Maintenance Division, Legal Division and Staff Development Division, It provides a strong foundation for the future endeavors by efficiently consuming and managing physical and human resources.

5. Finance Division

This division consisted of Procurement Division, Stores Division, Payments Division, Salary Division and Book Keeping Division and manipulates the annual budget which prepared by the Planning Division in accordance to the Action and Cooperate Plan that drives the institute forward in a lively manner.

6. Audit Division

The Audit Division works closely with the other institutes including the Auditor General's Department, the Line Ministry by performing internal auditing activities of the National Apprenticeship and Industrial Training Authority. Further, it does a great service by providing information required for the management of the institute and by coordinating audit and management committees for systematic maintenance of the transparency of internal management and activities of the institute.



Vision

To become the most efficient training providing organization effectively contributing to achieve prosperity in Sri Lanka through Human Resource Development.

Mission

Providing vocational and Technical Training for the youth, to acquire employable skills through well formulated skills training programs with the highest professional standards to meet the skilled manpower requirements in the industry.



2018

Industrial based apprenticeship training	24,283
Center based dual training	5,639
National Institute	1,688
Part time courses	1,568
On the job training (other training institutes)	8,749
Special industrial training	8,994



- Four MoUs were signed during this year with Dreamron (Pvt), Insee Cement Pvt, Tokyo Cement Limited and the National Institute of Mental Health.
- According to the concept of Minister Sarath Amunugama, training opportunities of super markets were expanded with Food City, Keels Super, Laughs and Spar Super Markets.
- 25000 job project commenced in this year.



- Island wide programs were conducted base on hotel, automobile repairing, buildings and constructions, medical and health industries for double the intake program.

Providing basic training for two months in the apprenticeship as a compulsory element and Implementation of the basic training centers in district level was carried out in this year as an idea of the Chairman.

- A discussion was held with Nantong Shipping School China to enhance NAITA's training at national and international level





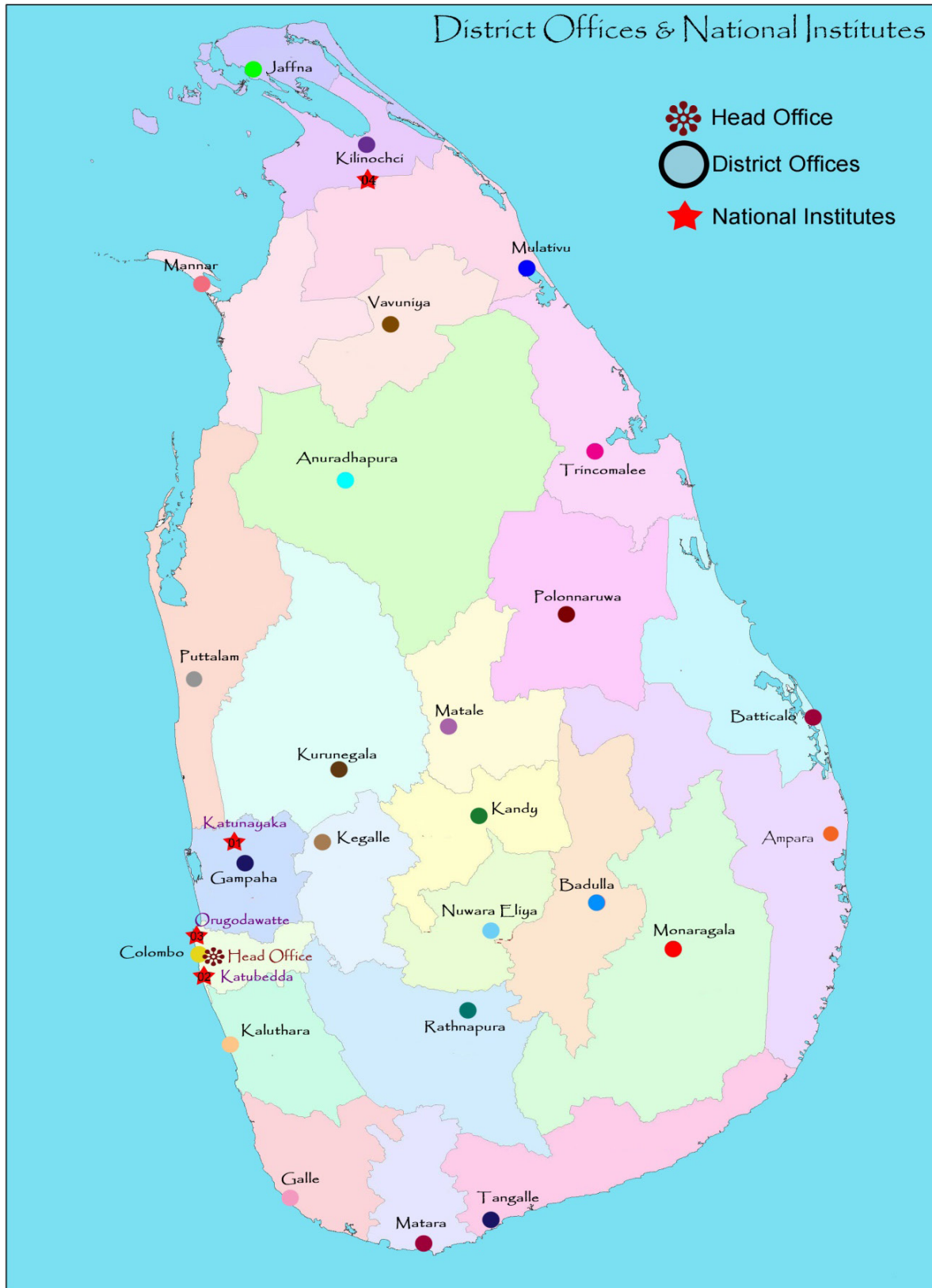
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- National Vocational Training Program for Three Wheeler Drivers was launched island-wide as " from Three Wheel to Four Wheel"
- A special “*Nuga Sevana*” program was held by the Authority and Sri Lanka Rupavahini Corporation at Hettipola on 17.02.2018. The priority was given to Hotel industry.
- A special “*Doramadalava*” program was held by the Authority and Independent Television Network 03.09.2018 with the participation of Deputy Director Mr.G.H.Nilanth de Silva.
- A special “*Sanhinda*” program was held by the Authority and Sri Lanka Rupavahini Corporation at Hettipola on 22.10.2018. with the participation of the Chairman.
- Islandwide NAITA sticker campaign was launched in public places and in busses.
- Discussions were held with the private hospitals in Kalutara district to expand the apprenticeship training in medical field. Also discussions were held with the participation of the Hotel Manager in Kalutara District and the Chairman to expand the apprenticeship in the hotel sector.





Institutional Information





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	NAITA Head Office 971, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya T.P. 011-2888782 - 7		District Office- Kandy No.108/2B, Thiwanka Bodhi Mawatha, Kandy T.P. 081-2201918
	Institute of Engineering Technology 18 th Mile Post, Temple Road, Katunayake T.P. 011-2252833		District Office- Kegalle Bandaranayake Mawatha, Ballapana, Galigamuwa Town. T.P. 035-2284931
	Industrial Engineering Training Institute 581, Galle Road, Katubedda, Moratuwa T.P. 011-2647393, 011-2643847		District Office- Kilinochchi A9 Road, Anandapuram, Kilinochchi. T.P. 034-3942824
	Automobile Engineering Training Institute 07, Dr. Denister de Silva Mawatha, Orugodawatta T.P. 011-2572977		District Office- Kurunegala Negombo Road, Malkaduwwa, Kurunegala T.P. 037-2223789
	Sri Lanka German Training Institute Ariviyal Nagar, Kilinochchi T.P. 021 492 7799, 021 206 0137		District Office- Matara No.27A, Open University Road, Nupe, Matara T.P. 041-2226958
	District Office-Ampara No.06, G.S.Lane, Kalmunai T.P. 067-2229357		District Office- Mannar No 952/1, Nallayan Street, Mannar. T.P. 023-2223404
	District Office- Anuradhapura Airport Road, Anuradhapura T.P. 025-2223178		District Office- Matale No.11, Temple Road, Mandandawala, Matale T.P. 066-2223173
	District Office- Badulla No. 4/10, Malwatta Road, Badulupitiya, Badulla. T.P. 055-2230644		District Office- Monaragala Old Kachcheri Complex, Monaragala. T.P. 055-2276504
	District Office- Batticaloa No.16/1, New Kalmunai Road, Batticaloa T.P. 065-2228130		District Office- Mullativu Mankulam Road, Mulliyawalai, Mullativu T.P. 021-2061012
	District Office- Colombo 242, Havelock Road, Colombo 05 T.P. 011-2587258, 011-2597671		District Office- Nuwara Eliya No:116, Temple Road, Hawa Eliya, Nuwara-Eliya. T.P. 052-2223702
	District Office- Galle No.395, Wakwella Road, Julgaha, Galle T.P. 091-2235628		District Office- Polonnaruwa No 103, Irrigation Place, New Town, Polonnaruwa. T.P. 027-3223023
	District Office- Gampaha No.61/5, Minuangoda Road, Gampaha T.P. 033-2232874		District Office- Puttlam Molawatta, Medagama Road, Madampe T.P. 032-2248250
	District Office- Hambantota No.39, Pallikkudawa Road, Tangalle T.P. 047-2241512		District Office- Rathnapura No. 642, Vidyala Mawatha, New town, Ratnapura T.P. 045-2228667
	District Office- Jaffna No 44, Somasundaram Avenue, Chundikuli - Jaffna. T.P. 021-2222383		District Office- Trincomalee No.103/7, Post Office Road, Trincomalee. T.P. 026-2226569
	District Office- Kaluthara 326/2, 3rd Floor, Main Street, Galle Road, Kaluthara South. T.P. 034-2224239		District Office- Vavuniya Off Park Road, Vavuniya. T.P. 024-2224679



Board of Management

From 2018 June to September

1. Dr.Saranga Alahapperuma,
Chairman,
National Apprentice and Industrial
Training Authority,
971" Sri Jayawardhanapura Mw.,
Welikada, Rajagiriya.
2. Mr.Jagath Ramanayake,
Vice Chairman,
National Apprentice and Industrial
Training Authority,
971" Sri Jayawardhanapura Mw.,
Welikada, Rajagiriya.
3. Mrs. J.M.C.M.Jayawardhana Manike,
Director General,
Tertiary and Vocational Training
Commission,
354/2, Alwitigala Mw., Colombo 05.
(to August 2018)
4. Mr. J.A.D.J.Jayalath,
Director General (c.u.d)
Tertiary and Vocational Training
Commission,
354/ 2, Alwitigala Mw,Colombo 05.
(only in September 2018)
5. Mr.P.C.P.Jayathilake,
No. 304/1, first floor, Auditorium
Building, Union Plave, Colombo 02.
6. Mrd.D Anyradha L Illeperuma,
Additional Secretariat (Administration),
Skills Development & Vocational
Training,
354/2, Elvitigala Mw, Colombo 05.
7. Mr. Namal Weerasena,
No. 1029 / D, Kottawa East,
Pannipitiya.
8. Mr.Rahula Senanayake,
No. 185/2, Lumbini Lane, Wewalduwa,
Kelaniya.
9. Mr.Rohana Gamage,
No.35/B, Mabola, Wattala.
10. Mr.P.A.K.Gunawardhana,
No. 44/1, Heenatikumbura Rd,
Thalangama (North), Battaramulla.
11. Mr.S.A.Upali Senarath Perera,
"Siri Lak", Kompitiya Rd,
Godakawela.
12. Mr.M.A.V.N.R.Wijegunawardhana, No.
31, Ranaviru Sampath Mw, Polhengoda,
Rathnapura.
13. Mrs.M.G.N.Pramthilake,
Chief Internal Auditor,
Ministry of Finance,
Secretariat Office, Colombo 01.



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To April 2018

- | | |
|--|---|
| 1. Mr. Shehan Senevirathne,
Chairman,
National Apprentice and
Industrial Training Authority. | 11. Mr. R. P. Kukulevithana,
"Nandana",
No. 86/6 A, Seheli Gamage Mw,
Katuwawala Rd., Maharagama. |
| 2. Dr. Saranga Alahapperuma,
Vice Chairman,
National Apprentice and Industrial
Training Authority.
(to February 2018) | 12. Mr. H. L. Rohana Jayasundara,
No. 195, Hapugala,
Wakwella, Galle. |
| 3. Mr. Jagath Ramanayake,
Vice Chairman,
National Apprentice and Industrial
Training Authority.
(from March 2018) | 13. Lawyer W. M. K. L. Weerasinghe
No. 286/7, Gamunu Mw,
Kotuwegoda, Rajagiriya. |
| 4. Mrs. J. M. C. M. Jayawardhana Manike,
Director General,
Tertiary and Vocational Training
Commission,
354/ 2, Alwitigala Mw., Colombo 05 | 14. Mr. D. D. K. Rajapakshe,
No. 11, Chandra Wettasinghe Mw,
Koswatta, Nawal. |
| 5. Dr. Ishantha Siribaddana,
No. 18/2, Balapokuna Avenue,
Colombo 06. | 15. Mr. Namal Weerasena,
No. 1029 / D, Kottawa North,
Pannipitiya. |
| 6. Mr. M. G. Jayasena,
"Shashi", Mahawatta Rd.,
Hikkaduwa. | 16. Mr. E. A. Kanishke Fernando
No. 53, P. B. Alwis Perera Mw,
Katubedda, Moratuwa. |
| 7. Lawyer Ashanthi Weerasinghe,
No. 33, Dutugamunu Mw.,
Dehiwala. | 17. Mrs. M. G. N. Premathilake (Observer),
Chief Internal Auditor,
Finance Ministry, Secretariat Office,
Colombo 01. |
| 8. Lawyer Duminda Rajapakshe,
No. 24, Lena bao street,
Fort, Galle. | |
| 9. Mr. R. P. K. Liyanage,
No. 82/2, Wakwella Rd., Galle. | |
| 10. Mr. Samantha Rajapakshe,
No. 56, 5th street, Nawala. | |



Board of Directors

1. Mr.J.C.K.Basnayake	Director General - c.u.d(2018.10.0)
2. Mr.P.R.Rodrigo	Director (Planing & Monitoring)
3. Mrs.N.S.Nissanke	Director(Training)
4. Mr. S.Jayasinghe	Director (Administration & Human Resource)
5. Mr.G.W.D.P.Senanayake	Director (Finance)
6. Mrs.R.M.A.P.Samaradivakara	Director (Quality)
7. Mr.T.P.K.Perera	Deputy Director (Quality)
8. Mr.G.H.V.N.W. de Silva	Deputy Director (Training)
9. Mr.C.P.Subasinghe	Assistant Director (Planing) & (Civil & Maintenance) c.u.d
10. Mr.S.V.P.Wickramasinghe	Assistant Director (Assesment)
11. Mr.A.H.A.P.Wijerathne	Assistant Director (Monitoring)
12. Mr.W.A.K.S.Kumara	Assistant Director (On the Job Training) & (Training) c.u.d
13. Mr.A.J.Pathirana	Assistant Director (Information Technology)
14. Mr.M.L.P.Fernando	Assistant Director (Career Guidance & Marketing)
15. Mr.R.W.M.A.J.Rathnayake	Assistant Director (Human Resource Managment)
16. Mr.T.S.P.A.Wickramasinghe	Assistant Director (Human Resource Development)
17. Mr.N.D.P.Usgoda ArachchiAssistant	Director (Admin & Supply)
18. Mrs.U.M.Proboshini	Assistant Director (Finance)
19. Mrs.N.W.N.Sandamali	Internal Auditor
20. Mr.M.H.Sajahan	Assistant Director (CIT)
21. Mr.G.P.Sunil	Assistant Director (NSS)
22. Mrs.W.A.P.AlwisAssistant	Director (Certificate)
23. Mrs.P.M.Withanage	Assistant Director (Training)
24. Mr.D.R.Saputhanthri	Director/Principal - IET
25. Mrs.P.M.Kumarasinghe	Director/Principal - IETI
26. Mrs.H.N.D.A.Kumari	Director/Principal - AETI
27. Mr.S.Arwin	Director/Principal - SLGTI



District Managers

1. Mr.A.Masoor	-	Ampara
2. Mrs.D.D.Piyalath	-	Kegalle
3. Mrs.H.M.D.A.K.Wijerathne	-	Kalutara
4. Mr.M.R.D.A.S.Gunarathne	-	Colombo
5. Mr.S.D.Abewickrama	-	Hambantota
6. Mr.Y.S .Piyathilake (c.u.d)	-	Rathnapura
7. Mr.P.K.P.Gunawardhana	-	Badulla
8. Mr.A.G.D.Wijerathne (c.u.d)	-	Gampaha
9. Mr.P.Narangoda	-	Galle
10. Mr.B.M.J.S.K.Ranaraja	-	Matale
11. Mr.K.Krishnabalan	-	Jaffna
12. Mr.S.Pawalanathan	-	Vavuniya
13. Mr.U.M.K.Nanayakkara	-	Matara
14. Mr.S.A.M.S.M.Salim Mawulana	-	Bataloa
15. Mr.S.Venus	-	Mannar
16. Mr.Y.Yogeswaran (c.u.d)	-	Killinochchi
17. Mr.B.A.U.A.Karunarathne	-	Kandy
18. Mr.J.Udayawardhana (c.u.d)	-	Puttalam
19. Mr.S.P.C.J.Maithreedasa (c.u.d)	-	Monaragala
20. Mr.O.K.G.A.C.Saman Kumara (c.u.d)	-	Anuradhapura
21. Mr.U.G.n.Sameera (c.u.d)	-	Polonnaruwa
22. Mrs.S.Siwagauri (c.u.d)	-	Mulativu
23. Mr.U.D.H.de Silva (c.u.d)	-	Nuwara Eliya
24. Mr.K.Pathmanathan (c.u.d)	-	Trincomalee
25. Mr.R.M..N.S.K.Rathnayake (c.u.d)	-	Kurunegala



The organizational chart of the Government of Karnataka is structured as follows:

- Chairman /CEO**
 - Vice Chairman**
 - Director General**
 - Director Admin. & H.R.**
 - Internal Auditor**
 - A.D. General Admin**
 - I.A.O.**
 - A.D. Maint. & Constr.**
 - VRU Officer**
 - Trip. Officer**
 - Tech. Officer**
 - A.D. HRM**
 - A.O.**
 - A.D. HRD**
 - T.O.**
 - Director Training**
 - A.D. Training Service**
 - T.O.**
 - A.D. Training Admin**
 - T.O.**
 - A.D. SIT**
 - T.O.**
 - A.D. OJT**
 - T.O.**
 - A.D. C.G. & Marketing**
 - T.O.**
 - A.D. Quality**
 - Q.A. Off.**
 - A.D. NSS**
 - T.O.**
 - A.D. Assessment**
 - T.O.**
 - A.D. Certificate**
 - T.O.**
 - Director Quality**
 - Management Asst.**
 - Inspection**
 - Book Keeper**
 - Management Asst.**
 - Director Planning & Monitoring**
 - A.D. Information Systems**
 - Sys. Adm**
 - A.D. Planning**
 - D.B. Adm**
 - A.D. Monitoring**
 - T.O.**
 - Director Finance**
 - Acct. Officer**
 - Proc. Officer**
 - Acct. Officer**
 - B/ Sec Leg. Off.**



Objectives of the Authority

The objectives of the Authority in accordance with the para 37 (1) of the Establishment Act are as follows.

- (a) Planning, organizing and providing vocational training.
- (b) Determines standards in relation to vocational training.
- (c) Conduct examinations, issue certificates and other awards in relation to vocational training.
- (d) Conduct the National Trade Test.
- (e) Conduct researches and developments in vocational training arena.
- (f) Hold competitions to promote the development of various skills.
- (g) Develop the training capacities of institutions who provides vocational training and other institutions.
- (h) Instruct the Tertiary and Vocational Education Commission regarding the vocational training aspects.
- (i) Enforce and proceed necessary actions to equate affiliated certificates, diplomas and degrees in institutions of Sri Lanka and abroad that having similar objectives.

Main Activities / Programs of NAITA

- (a) Provide industry based apprenticeship training connected with public and private sector organizations and provide dual apprenticeship training by 03 National Institutes and Apprenticeship Training Centers established around the country.
- (b) Provide On-the-Job training for other vocational trainees by assigning them to various Institutions.
- (c) Provide in-plant training to engineering undergraduates in Universities of Moratuwa, Peradeniya, and Ruhuna and to students of various diploma courses.
- (d) Issue National Vocational Qualification certificates (N.V.Q.) in accordance to the Recognition of Prior Learning (R.P.L.) for craftsmen who have acquired skills informally, issue certificates in related to the trades and conduct National Trade Tests.
- (e) Provide training for trainers in Vocational Training Institutes.
- (f) Conduct Career Guidance Programs for school students, school leavers and other targeted groups



Mode of Training and Other Main Programmes

Training provided by NAITA is categorized as industrial based apprenticeship training, institutional/centre-based apprenticeship dual training, in-plant training and on-the-job training.

- **Industrial-based Apprenticeship Training**

This represents the major part of training out of many conducted by the institute and the National Apprentice and Industrial Training Authority is the only institute which has given the authority to do industrial based apprenticeship training. Under this mode of training, the trainees are attached to the enterprise throughout his/ her training period to improve skills by learning and practicing.

The trainees can obtain their training from any of following:

- i. Craft level Apprenticeship training
- ii. National Vocational Qualification (NVQ)
- iii. Situational Apprenticeship training
- iv. Village level Apprenticeship training

- **Craft level Apprenticeship Training**

Craft level Apprenticeship Training can be implemented after signing an agreement between the Authority and entrepreneurs to train apprentices according to the Sector Specific Training Standards developed by the National Industrial Training Advisory Committees (NITAC).

- **National Vocational Qualification (NVQ)**

National Vocational Qualification (NVQ) system initiated in 2016 based on 51 trades. From this system apprentice can obtain his/her training after signing the agreement between the entrepreneur and apprentice in accordance to the craft level apprenticeship training. Under this training system training institutes/enterprises should be accredited in Tertiary and Vocational Education Commission and apprentices should be evaluated continuously. After the completion of training, assessors who registered in Tertiary and Vocational Training will conduct assessments and will issue certificates for respective levels.

- **Situational Apprenticeship Training**

Apprentices are assigned to obtain training from industries specific to the region. The relevant training standards are prepared by the combination of NAITA and the respective institute.



- **Village Level Apprenticeship Training**

Since, the training cannot be provided according to the training standards developed for Craft Apprenticeship Training, Situational Apprenticeship Training has been introduced with the aim of training apprentices at regional level using resources at hand. The training standards are developed by the NAITA combined with trainer / employer.

Theory knowledge for Industrial based apprentices and for NVQ holders will be provided through training and distance learning.

Apprentices are given basic training from a relevant Training Centre for a sufficient period of time to cover basic theory and related practical skills. Further Authority provides printed theory lessons / modules through postal mode for self study the subject matters. Answers for questions which are available at the end of each module are sent by the apprentices to the NAITA and will return them after suitable corrections are made.

NAITA also organizes weekend classes periodically to solve the problems and difficulties connected with the printed lessons which trainees come across.

In addition, English lessons are provided for these trainees to enhance their knowledge on utilizing English language in their trades.



- **Institutional / Centre Based Dual Apprenticeship Training**

Under this scheme, apprentices will directly enroll to a National Level Training Institute or to a District/Regional Apprenticeship Training Center for a specific period and afterwards they will send to a private or public institute for On-the-job Training. Practical and theoretical knowledge will be provided by the training institutes or training centers. In the year under review, in addition to 04 National Institutes, NAITA had operated 74 training institutes islandwide. The duration of the courses conduct in these institutes varies from six months to four years.



- **In-Plant Training**

As per the section 38 (C) of the Tertiary and Vocational Education Act No. 20 of 1990, NAITA offers In-Plant Training for undergraduates of the Engineering Degree courses at universities of Moratuwa, Peradeniya and Ruhuna and for diploma courses conducted by universities and other tertiary level educational institutions.

- **On-the-Job Training**

NAITA conducts program of 06 months' duration of On-the-Job Training (OJT) for students who had completed the Institutional Training at other Vocational Training Institutes. This program is generally activated for persons who have followed Institutional Training in Technical colleges, Vocational Training Authority (VTA), National Youth Services Council (NYSC) and in any recognized Government / Private Vocational Training sector organizations which need the services of NAITA, in following the On-the-Job Training.

The final Trade Test is conducted by the Head Office of the NAITA for the apprentices those who complete the Craft Apprenticeship Training and for the trainees under National



Apprenticeship Certificate. However, with the establishment of Cluster Offices it is expected to dissolve responsibilities and third category of Cluster Offices which exist in Colombo, Gampaha and Ratnapura Districts only will conduct the Final Trade Test.

In addition, the Head Office conducts the National Vocational Qualification (NVQ) assessment and the National Trade Test (NTT).

The relevant District Offices conduct the final Trade Test for Situational and Village-level Apprentices.

All certificates of the National Institutes are issued with the signatures of the Chairman of the Authority and Director/Principal or burser of the respective institutes.



- **National Trade Test and National Vocational Qualification**

This program involves Trade Tests and issue “Certificate of Proficiency” to those who possess relevant skills. This system mostly use for informally trained, practicing craftsmen to obtain a recognized certificate to uplift their local and foreign employment opportunities.

Currently there are three levels of trade tests namely Grade III, Grade II and Grade I which means semi-skilled, skilled and highly skilled levels respectively.

The National Trade Tests are conducted to issue “certificate of competency” for 10 trades not having National Competency Standards and to issue Sri Lanka Computer Skills Certificate.

This will give opportunity to gain local and international jobs for craftsmen who work with informal training, after obtaining the recognized trade certificate.



- **Development of National Competency Standards**

This is the major task done by Authority for vocational training sector. NAITA has been mandated by the Act to develop and to validate National Competency Standards.

Preparation and validation of relevant National Competency Standards of trades recognized by the Tertiary and Vocational Education Commission are conducted under this.

National Competency Standards prepared by National Industrial Training Advisory Committee develop and revise through Development Committee related to respective trades.

National Industrial Training Advisory Committee comprises of trade/sector specific specialists and at this moment has recognized 28 Advisory Committees. The NITAC represents approximately 16 members in each committee.

- **Entrepreneurship Skills Development**

These programs are implemented for both groups of trainees and the trained. The main aim of this is to impart knowledge and skills to commence self employments for those who completed their training.

- **Career Guidance**

Carrier Guidance programs are conducted to increase awareness about Vocational Training and specially about Job Market among school leavers and school students.



- **Staff Development and Personality Development**

These programs focus on developing skills and competencies of the staff of NAITA. The programs are conducted under different phases without making hindrance to the process of their working process.



Data Presentation

Table 1: Summary of training activities (under vivid training catagories)

2018		Enrolled		Training Drop-Outs		Training Completed		Number On Training	
		2017	2018	2017	2018	2017	2018	2017	2018
Center Based Apprenticeship Training	District Training Centers – Full Time - Other	1,411	1,511	217	461	944	1,185	1,207	1,072
	District Training Centers – Full Time - (Nvq)	4,005	4,128	597	774	2,997	3,390	3,576	3,540
	District Training Centers – Part Time	820	799	-	14	417	918	573	440
National Institutes	Full Time	1,137	1,688	327	231	691	1,095	3,388	3,750
	Part Time	873	769	25	31	479	641	503	600
Industrial Based Apprenticeship Training	Industrial Craftsman	6,223	4,617	2,525	3,377	3,824	2,976	8,488	6,752
	National Vocational Qualification (Nvq)	15,205	17,886	3,212	3,706	11,201	10,582	7,974	11,572
	Situational Level	2,368	1,362	855	616	2,052	1,583	1,704	867
	Village Level	676	418	141	104	397	622	569	261
Sub Total		32,718	33,178	7,899	9,314	23,002	22,992	27,982	28,854
Other	Special Industrial Training	9,573	8,994	701	245	10,442	7,119	4,419	6,049
	On The Job Training	8,052	8,749	826	982	8,166	7,807	3,450	3,410
Total		50,343	50,921	9,426	10,541	41,610	37,918	35,851	38,313

*** Enrolled apprentices in previous years are also including in course completion and dropouts.



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When considering the year 2018, 50 921 apprentices were enrolled and it shows 1% of upswing comparing to the previous year. (Table 01) It is a distinguishing feature of this year too, that focus more on industrial based apprenticeship training compared to the center based apprenticeship training. It may be a reason that our Authority is the only institute who provides industrial based apprenticeship training in vocational training sector.

Compared with the year 2017, there is a tendency for apprentices for National Vocational Qualification (NVQ). The enrollment for National Vocational Qualification (NVQ) shows 16% growth compared to the previous year.

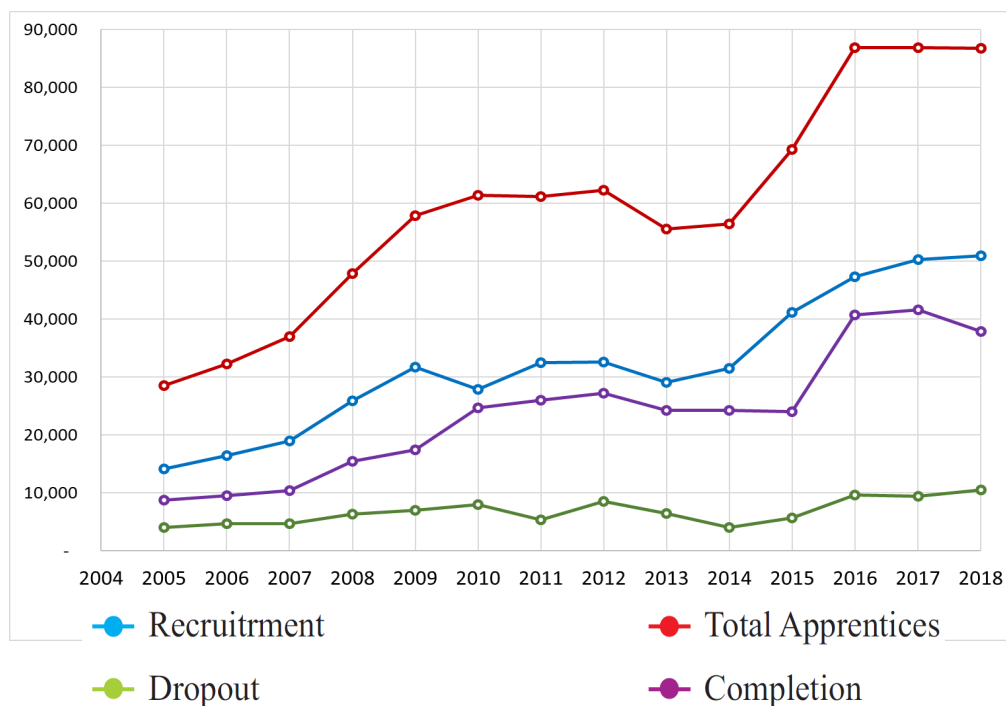
Training drop outs shows a 10% upswing compared to the previous year. (Except for special industrial training and on the job training).

Training drop outs compared to the previous year at center based apprenticeships training shows a growth of 52% and training drop outs in national institutions has slightly decreased. Lack of facilities available at the training centers, inadequate sanitary facilities and lack of proper maintenance can be depicted as the major reasons for the respective situation.

The dropout rate in comparison to the previous year in industry-based apprenticeship training represents an increase of 16%.

This compares the enrollments, drop outs and course completion of apprentices within the last 14 years. (Graph 01)

Enrolling apprentice's shows a positive remark and training drop outs represent an average level while course completion denotes also a positive remark.



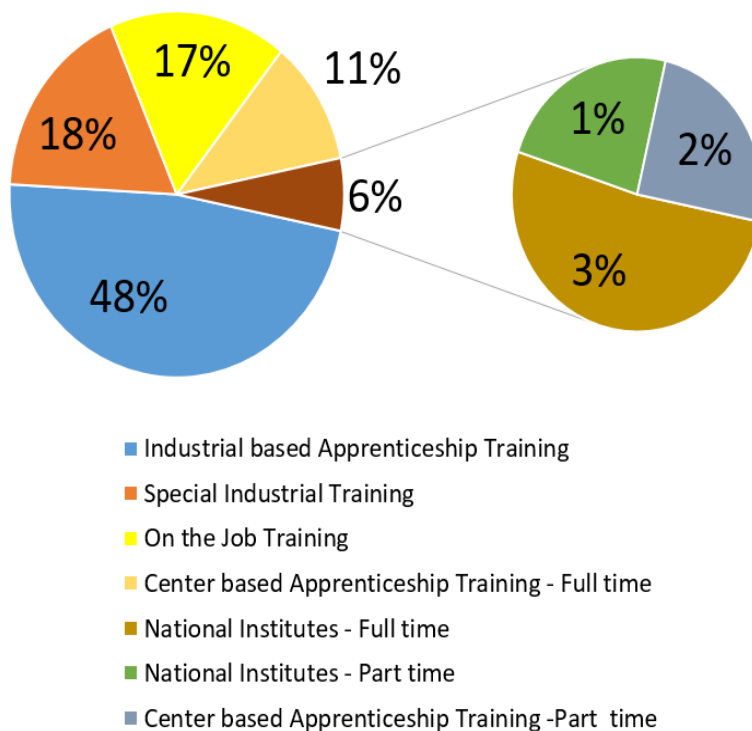
Graph 01 – Summary of training activities (within 14 years)



This compares the enrollments, drop outs and course completion of apprentices within the last 14 years. (Graph 01)

Enrolling apprentice's shows a positive remark and training drop outs represent an average level while course completion denotes also a positive remark.

Enrollment or Training under Various Categories



Graph 02 - Enrollments for Training under various categories

The above graph reflects the dividence of different training modes in the year under review. This graph illustrates that apprentices are increasingly focusing on industry-based apprenticeship training.



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Table 02: Summary of Training Pursuits under various training classifications (based on gender)

2018			Enrollment			Training Drop outs			Training completion			On training		
			Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Industrial based Apprenticeship Training	District Training Centers – Full Time	NonNational Vocational Qualification	438	1,073	1,511	133	328	461	276	909	1,185	307	765	1,072
		National Vocational Qualification (NVQ)	1,593	2,535	4,128	316	458	774	1,378	2,012	3,390	1,208	2,332	3,540
	District Training Centers – Part time -		203	596	799	3	11	14	234	684	918	101	339	440
	National Institutes	Full Time	1,405	283	1,688	198	33	231	936	159	1,095	3,148	602	3,750
	Part time	707	62	769	31	-	31	617	24	641	557	43	600	
Industrial based apprenticeship training	Industrial craftsman		2,848	1,769	4,617	2,712	665	3,377	1,551	1,425	2,976	5,045	1,707	6,752
	National Vocational Qualification (NVQ)	12,722	5,164	17,886	2,491	1,215	3,706	8,394	2,188	10,582	7,045	4,527	11,572	
	Situational level	835	527	1,362	325	291	616	878	705	1,583	539	328	867	
	Village level	147	271	418	33	71	104	183	439	622	104	157	261	
Sub Total			20,898	12,280	33,178	6,242	3,072	9,314	14,447	8,545	22,992	18,054	10,800	28,854
Other	Special Industrial Training		5,436	3,558	8,994	148	97	245	4,325	2,794	7,119	3,706	2,343	6,049
	On the job training		3,848	4,901	8,749	432	550	982	3,074	4,733	7,807	1,279	2,131	3,410
Total			Total	20,739	50,921	6,822	3,719	10,541	21,846	16,072	37,918	23,039	15,274	38,313

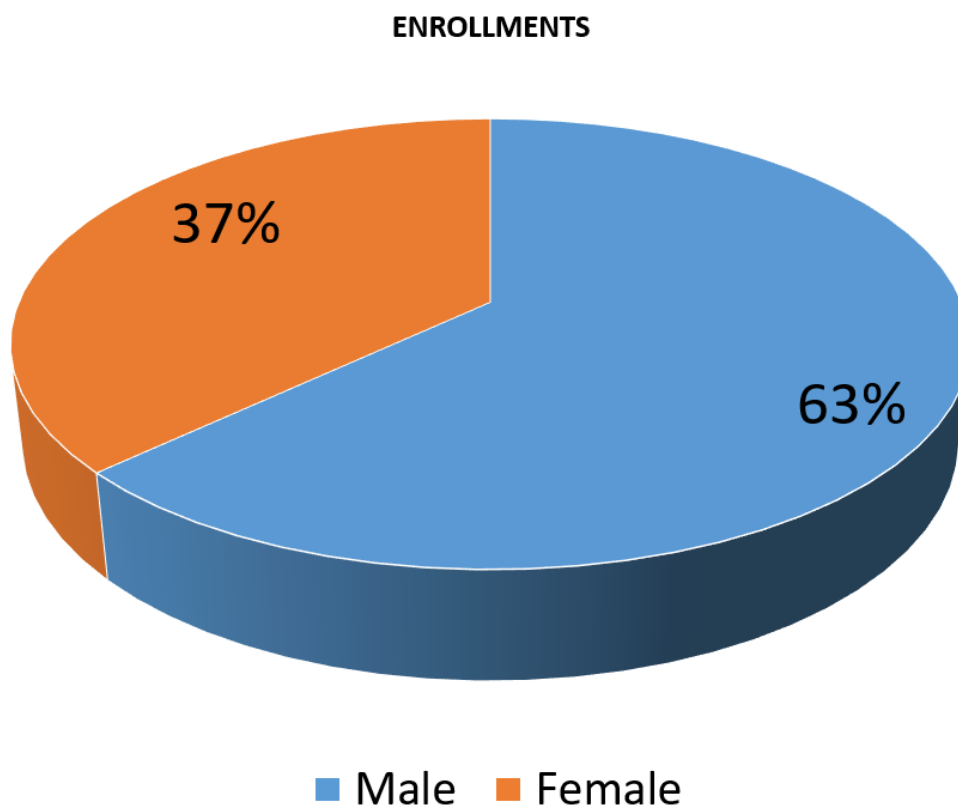
*** Enrolled apprentices in previous years are also including in course completion and dropouts.



The summarization of training under the different training types indicated in table 2 above is a gender-specific. According to the table, male party shows high percentage towards the courses while female party shows relatively low percentage.

Considering the center based training, female party shows a high percentage while male party shows a low percentage. The center-based training environment is favorable for female party is the reason for its high percentage. When considering industrial based apprenticeship training and national institutes's apprenticeship training, the percentage of male party shows a higher tendency towards as the majority of courses are from technological field.

Training enrollments on gender basis in the reviewed year is clearly illustrated in the graph 3.



Graph 03 – Enrollments for Training as per Gender (except special industrial training and on the job training)

Out of the apprentices trained during the year under review, 63% represent male and 37% represent the female. (Graph 03)



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Table 03 - Summary of Training Pursuits (under district and other training categories)

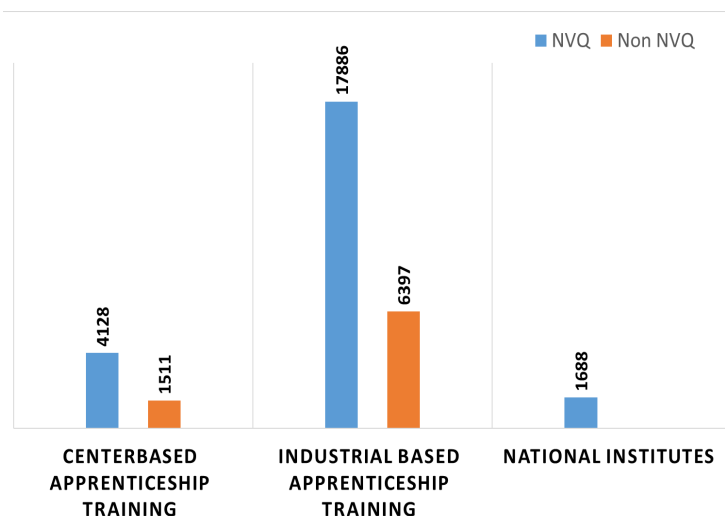
District		Target	Enrollments			Training Dropouts			Training Completion			In training		
			Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Colombo		3,096	2,174	1,660	3,834	822	340	1,162	1,582	1,316	2,898	2,411	1,459	3,870
Gampaha		1,286	906	340	1,246	363	85	448	445	249	694	997	350	1,347
Kalutara		1,284	502	556	1,058	348	158	506	280	304	584	425	439	864
Kandy		1,543	564	424	988	220	151	371	305	321	626	506	381	887
Matale		669	336	196	532	115	79	194	273	137	410	213	170	383
Nuwaraeliya		936	270	482	752	92	107	199	204	486	690	190	347	537
Galle		1,432	934	729	1,663	459	165	624	570	389	959	819	675	1,494
Matara		1,565	714	697	1,411	263	211	474	422	523	945	607	596	1,203
Hambantota		940	1,353	476	1,829	169	157	326	1,083	359	1,442	347	408	755
Jaffna		1,081	579	461	1,040	156	120	276	531	271	802	615	592	1,207
Mannar		440	407	201	608	96	18	114	345	256	601	352	192	544
Vavunia		670	800	395	1,195	107	65	172	596	352	948	295	208	503
Mullaitivu		298	553	298	851	77	29	106	474	150	624	214	222	436
Kilinochchi		778	358	217	575	92	18	110	330	302	632	359	149	508
Batticaloa		1,063	1,079	301	1,380	708	30	738	672	168	840	1,429	287	1,716
Ampara		911	981	378	1,359	340	94	434	516	214	730	800	252	1,052
Trincomalee		992	866	488	1,354	164	65	229	619	270	889	772	453	1,225
Kurunegala		1,346	1,002	570	1,572	257	178	435	592	398	990	546	477	1,023
Puttalam		720	423	414	837	78	104	182	289	289	578	295	333	628
Anuradhapura		741	998	382	1,380	235	101	336	708	260	968	411	322	733
Polonnaruwa		1,071	1,039	249	1,288	175	128	303	871	149	1,020	421	165	586
Badulla		959	384	502	886	208	203	411	213	296	509	242	428	670
Monaragala		692	437	299	736	143	133	276	333	159	492	208	235	443
Ratnapura		1,154	592	717	1,309	177	184	361	387	406	793	481	615	1,096
Kegalle		987	535	503	1,038	149	116	265	270	352	622	394	400	794
Sub Total		26,654	18,786	11,935	30,721	6,013	3,039	9,052	12,910	8,376	21,286	14,349	10,155	24,504
National Institutes	Full Time	1,783	1,405	283	1,688	198	33	231	936	159	1,095	3,148	602	3,750
	Part Time	1,118	707	62	769	31	-	31	617	24	641	557	43	600
Total		29,555	20,898	12,280	33,178	6,242	3,072	9,314	14,463	8,559	23,022	18,054	10,800	28,854
Special Industrial Training		9,775	5,436	3,558	8,994	148	97	245	4,325	2,794	7,119	3,706	2,343	6,049
On the Job Training		11,000	3,848	4,901	8,749	432	550	982	3,074	4,733	7,807	1,279	2,131	3,410
Grand Total		50,330	30,182	20,739	50,921	6,822	3,719	10,541	21,862	16,086	37,948	23,039	15,274	38,313

*** Enrolled apprentices in previous years are also including in course completion and dropouts.

In overall, Colombo district is in forefront by enrolling the highest number while Matale district stands for minimum enrollments of the year under review.



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Graph 04 - National Apprenticeship training (except part time apprenticeship training)

Graph 04 reflects the enrollment of apprentices in year 2018 under National Vocational Qualification and other trainings. Overall, the above graph shows that apprentices tend to be more inclined to National Vocational Qualifications. Every courses conducted by National Institutes are courses in National Vocational Qualification.

Table 04 – Center based dual training - full time on district wise (except national institutes)

District	Enrollments			Training Dropouts			Training Completion			In Training		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Colombo	205	509	714	91	100	191	172	448	620	241	450	691
Gampaha	4	73	77	2	15	17	8	62	70	5	104	109
Kalutara	63	162	225	26	32	58	36	114	150	63	151	214
Kandy	97	159	256	22	18	40	81	105	186	91	147	238
Matale	19	90	109	3	28	31	14	82	96	19	78	97
Nuwareliya	35	374	409	26	75	101	44	328	372	34	257	291
Galle	80	131	211	59	10	69	86	93	179	79	127	206
Matara	147	136	283	2	32	34	151	119	270	51	127	178
Hambantota	100	132	232	31	37	68	60	91	151	57	104	161
Jaffna	40	85	125	4	7	11	33	65	98	38	80	118
Mannar		90	90		11	11		139	139	-	82	82
Vavunia	21	68	89	7	15	22	30	49	79	17	58	75
Mullaitivu			-			-			-			-
Kilinochchi	91	47	138	11	13	24	92	67	159	126	45	171
Batticaloa	23	18	41	4	3	7	19	27	46	20	15	35
Ampara	47	185	232	17	35	52	9	140	149	30	74	104
Trincomalee	158	184	342	16	30	46	81	124	205	149	133	282
Kurunegala	134	198	332	53	39	92	76	146	222	101	188	289
Puttalam	31	128	159	4	35	39	24	101	125	29	116	145
Anuradhapura	24	140	164	4	32	36	14	118	132	21	128	149
Polonnaruwa	557	53	610		2	2	505	45	550	221	49	270
Badulla	38	128	166	7	58	65	32	54	86	41	117	158
Monaragala	39	104	143	48	69	117	14	73	87	10	73	83
Ratnapura	22	177	199	4	66	70	18	132	150	20	170	190
Kegalle	56	237	293	8	24	32	55	199	254	52	224	276
Grand Total	2,031	3,608	5,639	449	786	1,235	1,654	2,921	4,575	1,515	3,097	4,612

*** Enrolled apprentices in previous years are also including in course completion and dropouts.



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The above table 04 reflects the summary of the enrollments of apprentices for full time center based dual training. When analyzing the center based dual training district wise, Colombo district regarded as the district which harboured the highest number of apprentices. No any training center has been implemented in Mullaitivu District during the year under review.

Table 05 – District wise Industrial based Apprenticeship Training

District	Enrollments			Training Dropouts			Training Completion			In Training		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Colombo	1,919	1,042	2,961	731	240	971	1,356	773	2,129	2,161	983	3,144
Gampaha	902	267	1,169	361	70	431	427	158	585	992	246	1,238
Kalutara	411	282	693	322	126	448	212	102	314	345	209	554
Kandy	467	265	732	198	133	331	224	216	440	415	234	649
Matale	317	106	423	112	51	163	259	55	314	194	92	286
Nuwaraeliya	235	108	343	66	32	98	145	117	262	156	90	246
Galle	854	598	1,452	400	155	555	484	296	780	740	548	1,288
Matara	551	510	1,061	261	179	440	251	340	591	547	442	989
Hambantota	1,253	344	1,597	138	120	258	1,023	268	1,291	290	304	594
Jaffna	539	376	915	152	113	265	498	206	704	577	512	1,089
Mannar	404	98	502	96	7	103	342	73	415	352	110	462
Vavunia	779	327	1,106	100	50	150	566	303	869	278	150	428
Mullaitivu	553	298	851	77	29	106	474	150	624	214	222	436
Kilinochchi	267	170	437	81	5	86	238	235	473	233	104	337
Batticaloa	1,056	283	1,339	704	27	731	653	141	794	1,409	272	1,681
Ampara	934	193	1,127	323	59	382	507	74	581	770	178	948
Trincomalee	708	304	1,012	148	35	183	531	136	667	623	320	943
Kurunegala	861	359	1,220	201	128	329	494	174	668	445	289	734
Puttalam	392	286	678	74	69	143	265	188	453	266	217	483
Anuradhapura	969	230	1,199	231	69	300	682	108	790	390	194	584
Polonnaruwa	482	196	678	175	126	301	366	104	470	200	116	316
Badulla	324	298	622	201	145	346	174	193	367	179	235	414
Monaragala	398	195	593	95	64	159	315	86	401	198	162	360
Ratnapura	504	358	862	173	118	291	318	161	479	417	314	731
Kegalle	473	238	711	141	92	233	202	100	302	342	176	518
Grand Total	16,552	7,731	24,283	5,561	2,242	7,803	11,006	4,757	15,763	12,733	6,719	19,452

*** Enrolled apprentices in previous years are also including in course completion and dropouts.

As the only organization that provides industrial based apprenticeship training in Vocational Training Sector, is being further developing the industrial based apprenticeship training by achieving the target of 24,283 apprentices in the year under review.

When considering the industrial based apprenticeship training, apprentices are more biased to National Vocational Qualification. It depicts by the table 06 in below.



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District	Training level	Enrollment			Dropouts			Number of completed			On training		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Kandy	National Vocational Qualification	452	239	691	175	98	273	203	164	367	399	202	601
	Industrial Craftsman	8	17	25	15	17	32	13	24	37	9	24	33
	Situational level	7	9	16	8	18	26	8	28	36	7	8	15
	Village level			-			-			-			-
Matale	National Vocational Qualification	291	83	374	41	25	66	198	17	215	128	69	197
	Industrial Craftsman	25	14	39	71	18	89	61	34	95	65	17	82
	Situational level	1	9	10		8	8		4	4	1	6	7
	Village level			-			-			-			-
Nuwareliya	National Vocational Qualification	202	56	258	45	19	64	123	28	151	116	53	169
	Industrial Craftsman	32	38	70	21	5	26	18	51	69	40	34	74
	Situational level	1	14	15		8	8	4	38	42	-	3	3
	Village level			-			-			-			-



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District	Training level	Enrollment		Dropouts		Number of completed		On training	
		Male	Female	Male	Female	Male	Female	Male	Female
Galle	National Vocational Qualification	750	458	1,208	72	313	356	111	467
	Industrial Craftsman	75	86	161	49	175	63	62	125
	Situational level	29	41	70	34	67	65	113	178
	Village level		13	13	-	-		10	10
									13
Matara	National Vocational Qualification	363	313	676	52	115	152	84	236
	Industrial Craftsman	183	183	366	96	283	84	187	271
	Situational level	5	11	16	31	41	15	56	71
	Village level		3	3	1	1		13	13
									3
Hambantota	National Vocational Qualification	1,229	251	1,480	89	188	1,005	182	1,187
	Industrial Craftsman	15	57	72	11	49	8	35	43
	Situational level	9	24	33	7	8	5	19	24
	Village level		12	12	13	13	5	32	37
									10



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District	Training level	Enrollment			Dropouts			Number of completed			On training		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Jaffna	National Vocational Qualification	303	151	454	-	14	14	222	22	244	83	147	230
	Industrial Craftsman	224	220	444	145	94	239	233	150	383	482	360	842
	Situational level		5	5	2	5	7	13	25	38	-	5	5
	Village level	12		12	5		5	30	9	39	12	-	12
Mannar	National Vocational Qualification	305	51	356	1	1	2	215	13	228	108	50	158
	Industrial Craftsman	91	41	132	92	3	95	70	24	94	236	54	290
	Situational level	6	6	12	3	3	6	48	36	84	6	6	12
	Village level	2		2			-	9		9	2	-	2
Vavuniya	National Vocational Qualification	520	72	592	24	2	26	431	34	465	66	50	116
	Industrial Craftsman	140	188	328	45	34	79	55	182	237	155	62	217
	Situational level	90	29	119	16	8	24	71	17	88	41	24	65
	Village level	29	38	67	15	6	21	9	70	79	16	14	30



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District	Training level	Enrollment		Dropouts		Number of completed		On training	
		Male	Female	Male	Female	Male	Female	Male	Female
Mulatvu	National Vocational Qualification	466	160	626	16	17	33	412	54
	Industrial Craftsman	80	30	110	61	9	70	58	17
	Situational level	7	100	107		3	3	4	58
	Village level		8	8			-		21
									8
Kilinochchi	National Vocational Qualification	156	27	183			-	141	1
	Industrial Craftsman	104	132	236	81	5	86	67	148
	Situational level	2	11	13			-		20
	Village level	5		5			-	30	66
									5
Bataloa	National Vocational Qualification	491	116	607	9	14	23	359	41
	Industrial Craftsman	451	129	580	686	11	697	193	45
	Situational level	114	18	132	9	2	11	101	19
	Village level		20	20			-		36
									8



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District	Training level	Enrollment			Dropouts			Number of completed			On training		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Ampara	National Vocational Qualification	562	101	663	18	3	21	234	5	239	310	93	403
	Industrial Craftsman	235	58	293	271	37	308	135	40	175	356	71	427
	Situational level	90	34	124	25	19	44	87	28	115	61	14	75
	Village level	47		47	9		9	51	1	52	43	-	43
Trincomalee	National Vocational Qualification	444	258	702	13	18	31	269	61	330	212	239	451
	Industrial Craftsman	170	42	212	133	15	148	157	39	196	367	78	445
	Situational level	44	1	45	1		1	58	2	60	20	1	21
	Village level	50	3	53	1	2	3	47	34	81	24	2	26
Kurunegala	National Vocational Qualification	834	203	1,037	180	53	233	461	42	503	416	163	579
	Industrial Craftsman	23	135	158	15	48	63	21	83	104	27	122	149
	Situational level	4	21	25	4	23	27	11	28	39	2	4	6
	Village level			-	2	4	6	1	21	22	-	-	-



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District	Training level	Enrollment			Dropouts			Number of completed			On training		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Putlam	National Vocational Qualification	385	162	547	68	46	114	261	93	354	254	159	413
	Industrial Craftsman	4	3	7	6	3	9	4	9	13	9	4	13
	Situational level	3		3		1	1		2	2	3	-	3
	Village level		121	121		19	19		84	84	-	54	54
	National Vocational Qualification	933	186	1,119	165	29	194	661	46	707	342	159	501
Anuradhapura	Industrial Craftsman	26	11	37	50	15	65	13	30	43	41	10	51
	Situational level	10	33	43	16	25	41	8	32	40	7	25	32
	Village level			-			-			-			-
	National Vocational Qualification	463	139	602	142	100	242	348	80	428	162	60	222
Polonnaruwa	Industrial Craftsman	19	57	76	33	26	59	18	22	40	38	56	94
	Situational level			-			-		2	2	-	-	-
	Village level			-			-			-			-



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District	Training level	Enrollment			Dropouts			Number of completed			On training		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Badulla	National Vocational Qualification	314	213	527	190	74	264	166	80	246	169	187	356
	Industrial Craftsman	8	20	28	11	32	43	6	43	49	8	10	18
	Situational level	1	21	22		12	12	2	28	30	1	2	3
	Village level	1	44	45		27	27		42	42	1	36	37
Monaragala	National Vocational Qualification	372	166	538	49	40	89	308	53	361	141	144	285
	Industrial Craftsman	26	28	54	44	23	67	7	23	30	57	18	75
	Situational level		1	1	2	1	3		10	10	-	-	-
	Village level			-			-			-			-
Rathnapura	National Vocational Qualification	382	280	662	137	85	222	237	93	330	323	238	561
	Industrial Craftsman	30	34	64	25	17	42	14	27	41	44	36	80
	Situational level	92	44	136	11	16	27	67	41	108	50	40	90
	Village level			-			-			-			-



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District	Training level	Enrollment		Dropouts		Number of completed		On training	
		Male	Female	Male	Female	Male	Female	Male	Female
Kegalle	National Vocational Qualification	402	186	588	90	55	145	151	52
	Industrial Craftsman	17	37	54	15	22	37	9	25
	Situational level	53	6	59	36	15	51	42	23
	Village level	1	9	10			-	1	9
Total	National Vocational Qualification	12,722	5,164	17,886	2,491	1,215	3,706	8,394	2,188
	Industrial Craftsman	2,848	1,769	4,617	2,712	665	3,377	1,551	1,425
	Situational level	835	527	1,362	325	291	616	878	705
	Village level	147	271	418	33	71	104	183	439
Total		16,552	7,731	24,283	5,561	2,242	7,803	11,006	4,757
								12,733	6,719
								19,452	

*** Enrolled apprentices in previous years are also including in course completion and dropouts

The performance of Industrial training, national vocational qualification, situational level and village level training in district wise in the year under review are reflect through table 6.



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Table 07 - Summary of Part Time Training

District	Enrollments			Training Dropouts			Training Completion			In Training		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Colombo	50	109	159			-	53	95	148	9	26	35
Gampaha			-			-	10	29	39	-	-	-
Kalutara	28	112	140			-	32	88	120	17	79	96
Nuwaraeliya			-			-	12	41	53	-	-	-
Matara	16	51	67			-	20	64	84	9	27	36
Mannar	3	13	16			-	3	44	47	-	-	-
Kurunegala	7	13	20	3	11	14	22	78	100	-	-	-
Anuradhapura	5	12	17			-	11	31	42	-	-	-
Badulla	22	76	98			-	7	48	55	22	76	98
Ratnapura	66	182	248			-	51	113	164	44	131	175
Kegalle	6	28	34			-	13	53	66	-	-	-
Automobile Engineering Training Institute	558	43	601	1		1	498	5	503	557	43	600
Industrial Engineering Training Institute	149	19	168	30		30	119	19	138	-	-	-
Grand Total	910	658	1,568	34	11	45	851	708	1,559	658	382	1,040

*** Enrolled apprentices in early years are also including in course completion and dropouts.

The part-time apprenticeship training provided by our institute is reflects from table 7 in above. It does not perform in each district and only some selected selected courses are conduct as part-time courses.



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Performance of National Institute

Table 8 – Institute of Engineering Technology -Katunayake

Institute of Engineering Technology - Katunayaka												
Trade	Enrollments			Training dropouts			Training completion			On training		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Buildings & structures	98	23	121	8	4	12	64	28	92	262	78	340
Water & Environmental	20	19	39	3	1	4	16	14	30	52	46	98
Highways & Railways	20	16	36	1	-	1	25	7	32	62	27	89
Electrical power	57	15	72	4	-	4	47	20	67	95	64	159
Electronic	-	-	-	-	-	-	-	-	-	-	-	-
Telecommunication and Electronic	51	16	67	3	3	6	22	21	43	179	45	224
Automotive	15	-	15	1	-	1	10	-	10	53	-	53
Mechanical	73	3	76	12	1	13	41	-	41	218	28	246
Naval	18	-	18	-	-	-	10	-	10	45	-	45
Total	352	92	444	32	9	41	235	90	325	966	288	1,254

*** Enrolled apprentices in previous years are also including in course completion and dropouts.

Institute of Engineering Technology has achieved its targets by enrolling 444 apprentices in the year under review (table 08). This institutes conducts Diploma courses hence, it posses a great demand in islandwide. This clearly reflects by the 1,784 applications received in the year under review. Training drop outs also indicates in less numbers at Institute of Engineering Technology.



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Table 9 – Industrial Engineering Training Institute – Katubedda

Industrial Engineering Training Institute - Moratuwa												
Trade	Enrollmet			Training drop out			Training completion			On training		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Refrigerator & machine operator	29	0	29	8	0	8	21	0	21	46	0	46
Electrician (special)	65	0	65	15	0	15	55	0	55	172	1	173
Electronic operator (special)	44	2	46	9	1	10	32	0	32	104	1	105
Machinist (special)	53	0	53	28	0	28	27	0	27	1	28	29
Carpenter	18	0	18	8	0	8	8	0	8	35	0	35
Multi skilled builder-	5	0	5	1	0	1	0	0	0	4	0	4
Construction supervisor	26	13	39	7	1	8	28	5	33	34	21	55
Plumber	30	0	30	20	0	20	17	0	17	35	0	35
Book binder	2	12	14	0	6	6	2	9	11	0	4	4
Information & Communication technology	19	41	60	2	4	6	16	43	59	14	45	59
Graphic Designer	17	11	28	4	6	10	11	12	23	23	12	35
Welder (special) -	34	0	34	8	0	8	13	0	13	89	0	89
Total	342	79	421	110	18	128	230	69	299	557	112	669

*** Enrolled apprentices in previous years are also including in course completion and dropouts.

Performance of the Industrial Engineering Training Institute is highlighted by the table 9. Target has been achieved by enrolling 421 apprentices. All courses conducted by Industrial Engineering Training Institute are National Vocational Qualification (NVQ) courses. These courses also have high demand in islandwide which clearly implied by the 1223 applications received. In overall, training drop out of apprentices indicates higher rate in the year under review.



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Table 10 – Automobile Engineering Training Institute – Orugodawatta

Trade	Enrollement			Training Drop out			Training completion			On Training		
	Male	Female	Total	Male	Fe- male	Total	Male	Female	Total	Male	Fe- male	Total
Automobile Me- chanic	134	0	134	7	0	7	109	0	109	347	0	347
Automobile Elec- trician	72	0	72	6	0	6	62	0	62	164	1	165
Machinist	27	0	27	4	0	4	15	0	15	49	0	49
Automobile Painter	62	0	62	2	0	2	39	0	39	103	0	103
Automobile Tinker	63	0	63	5	0	5	35	0	35	99	0	99
Automobile Air Conditioning Me- chanic	38	0	38	11	0	11	19	0	19	50	0	50
Information & Communication Technology	4	15	19	0	1	1	0	0	0	4	15	19
TOTAL	400	15	415	35	1	36	279	-	279	1290	53	1343

*** Enrolled apprentices in previous years are also including in course completion and dropouts.

The table 10 reflects the performance of Automobile Engineering Training Institute. Target has been achieved by enrolling 382 apprentices. All courses conducted by Automobile Engineering Training Institute are, National Vocational Qualification (NVQ) courses. These courses are highly demanded in islandwide which clearly implied by the 1542 applications received. In overall, training drop out of apprentices indicates lower rate in the year under review.



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Table 11 - Sri Lanka German Training Institute - Killinochchi

Trade	Enrollment			Training Dropout			Training Completion			In Training		
	Male	Female	TOTAL	Male	Female	TOTAL	Male	Female	TOTAL	Male	Female	Total
Automobile Mechanic NVQ 4	15	0	15	0	0	0	35	0	35	2	0	2
Automobile Electrician NVQ 4	0	0	0	0	0	0	13	0	13	1	0	1
Automotive Technology NVQ 5	22	0	22	3	0	3	0	0	0	26	0	26
OBM/ Three-wheeler/ Motorcycle Mechanic	0	0	0	0	0	0	0	0	0	11	0	11
Construction Supervisor NVQ 4	24	8	32	2	1	3	16	0	16	29	17	46
Construction Technology NVQ 5	15	4	19	2	0	2	0	0	0	22	5	27
Baker NVQ 4	4	5	9	0	1	1	12	0	12	6	8	14
Food Technology NVQ 5	14	11	25	0	0	0	0	0	0	14	11	25
Production Technology	12	1	13	0	0	0	0	0	0	12	1	13
ICT NVQ 4	0	0	0	0	0	0	13	0	13	1	3	4
ICT NVQ 5	23	23	46	2	0	2	16	0	16	8	27	35
Electrician NVQ 4	10	0	10	0	0	0	0	0	0	28	0	28
Ref. and Air Conditioning Mechanic	0	0	0	0	0	0	0	0	0	12	0	12
Mechatronic NVQ 5	30	1	31	4	1	5	8	0	8	28	0	28
Machinist NVQ 4	12	0	12	0	0	0	0	0	0	24	0	24
Bridging Courses	130	44	174	8	2	10	79	0	79	111	77	188
TOTAL	311	97	408	21	5	26	192	0	192	335	149	484

*** Enrolled apprentices in previous years are also including in course completion and dropouts.

Table 11 represents the performance of Sri Lanka German Training Institute in the year under review. Targets have been achieved by enrolling 408 apprentices. 174 among them are enrolled for Bridging course. It's a pre course to fulfill the requirements for the respective course. All courses conducted by this Institute are, National Vocational Qualification (NVQ) except the Bridging Course. These courses also possess high demand in island wide. This clearly indicates by the 708 applications received in the year under review. In overall, training drop out of apprentices shows lower rate.



Data Analysis

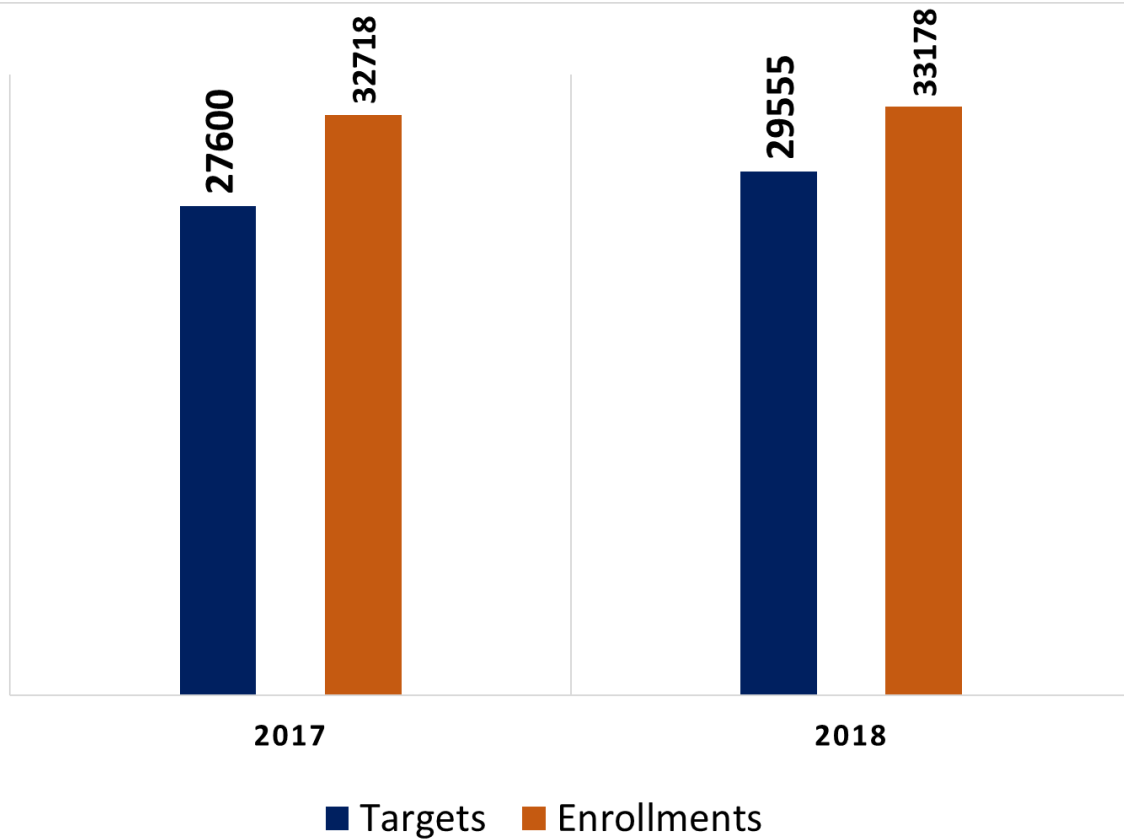
Table 12 - Targets and Enrollments

2018			Targets	Achievement	Achievement%
Center based apprenticeship training	Full time	Non National Vocational Qualification	3685	4128	112%
		National Vocational Qualification	1230	1428	116%
	Part time		930	464	50%
National Institutes	Full time		1783	1688	95%
	Part time		1118	769	69%
Industrial based apprenticeship training	National Vocational Qualification		8451	14420	171%
	Industrial craftsman		6345	4578	72%
	Situational level		3127	1362	44%
	Village level		706	418	59%
Other	Special training (Prisoners/ disables)		1280	3588	280%
	Language skills and soft skills		900	335	37%
	Sub Total		29555	33178	112.3%
	Special Industrial Training		9775	8994	92%
	On the job Training		11000	8749	80%
Total			50330	50921	101.2%

The progress of enrolling apprentices in the year under review is represented by the above table 12. The enrollment rate shows 112.3% of progress in compared to the targets of reviewed year (except In plant & On the Job). In overall it indicates 101.2%. The progress rate exceeds 50% for all courses except situational level training, language skills and soft skills training. The mentioned courses show less inclined as they are not stand as national vocational qualification courses. Graph 5 implies the summery of this.



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Graph 05

*** except In plant Training and On the Job Training



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Table 13 – Training drop out in district wise and in National Institutes (all kind of trainings are included)

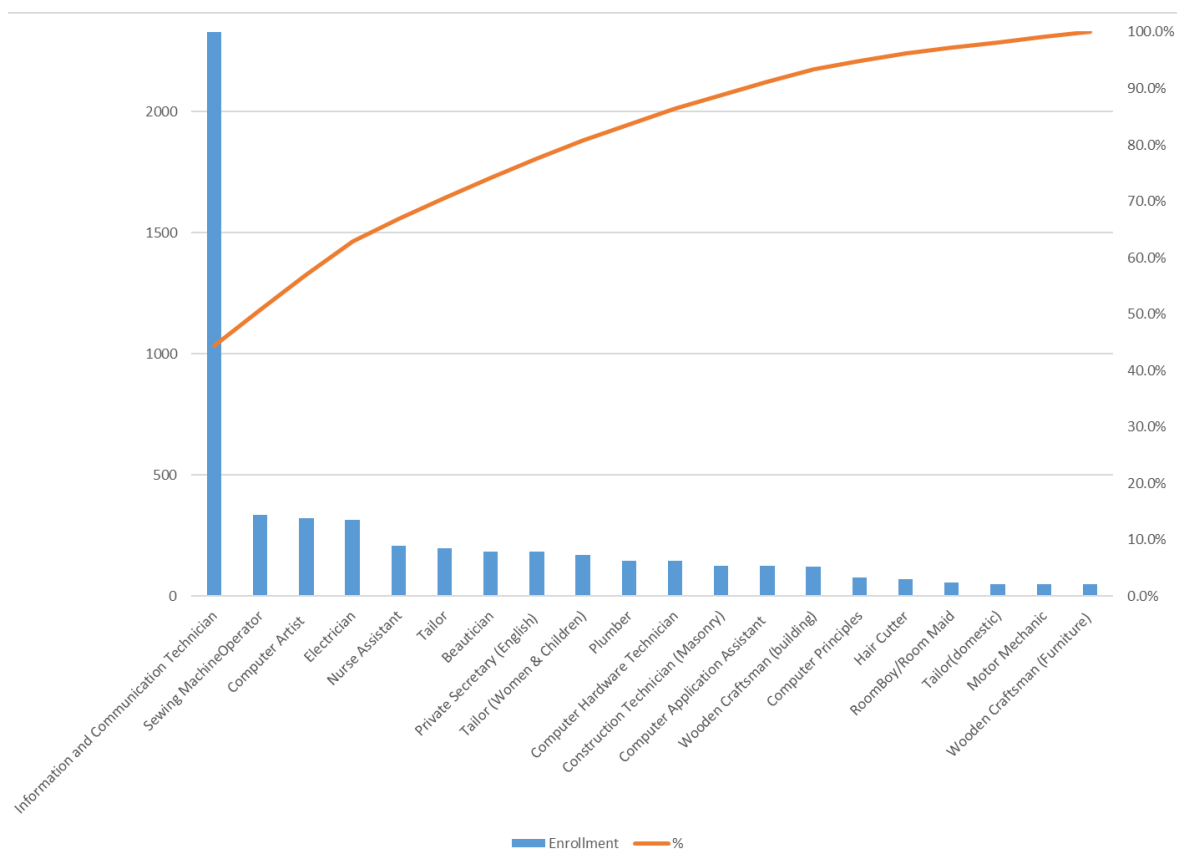
District	2017			2018		
	Total No. of Apprentices	Training Dropouts	%	Total No. of Apprentices	Training Dropouts	%
Colombo	7,556	1,124	14.9%	7,929	1,162	14.7%
Gampaha	2,591	494	19.1%	2,489	448	18.0%
Kalutara	1,963	476	24.2%	1,954	506	25.9%
Kandy	1,713	343	20.0%	1,884	371	19.7%
Matale	1,247	268	21.5%	987	194	19.7%
Nuwaraeliya	1,138	2	0.2%	1,423	199	14.0%
Galle	2,757	533	19.3%	3,077	624	20.3%
Matara	2,455	422	17.2%	2,622	474	18.1%
Hambantota	3,337	233	7.0%	2,523	326	12.9%
Jaffna	2,389	370	15.5%	2,285	276	12.1%
Mannar	1,488	1	0.1%	1,259	114	9.1%
Vavunia	1,545	168	10.9%	1,623	172	10.6%
Mullaitivu	1,261	88	7.0%	1,166	106	9.1%
Kilinochchi	1,415	134	9.5%	1,250	110	8.8%
Batticaloa	3,236	7	0.2%	3,294	738	22.4%
Ampara	1,927	414	21.5%	2,216	434	19.6%
Trincomalee	1,939	200	10.3%	2,326	229	9.8%
Kurunegala	1,858	432	23.3%	2,448	435	17.8%
Puttalam	1,664	226	13.6%	1,388	182	13.1%
Anuradhapura	1,919	353	18.4%	2,033	336	16.5%
Polonnaruwa	1,670	161	9.6%	1,909	303	15.9%
Badulla	1,457	306	21.0%	1,589	411	25.9%
Monaragala	1,097	94	8.6%	1,207	276	22.9%
Ratnapura	2,223	322	14.5%	2,250	361	16.0%
Kegalle	1,625	376	23.1%	1,681	265	15.8%
Sub Total	53,470	7,547	14.1%	54,812	9,052	16.5%
Automobile Engineering Training Institute	2,298	73	3.2%	1,658	36	2.2%
Industrial Engineering Training Institute	1,052	108	10.3%	1,096	128	11.7%
Institute of Engineering Technology	1,572	63	4.0%	1,620	41	2.5%
Sri Lanka German Training Institute	491	108	22.0%	702	26	3.7%
Sub Total	5,413	352	6.5%	5,076	231	4.6%
Grand Total	58,883	7,899	13.4%	59,888	9,283	15.5%



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Training in overall indicates 18% upswing in the year under review with compared to the year 2017. Mulativu, Kilinochchi and Mannar districts indicate the minimum rate of training drop outs while Colombo, Baticaloa and Galle districts indicate the highest rate of training drop outs.

52% of training drop outs indicates in National Institutes compared to the previous year. It is a best impact for progress of national institutes.

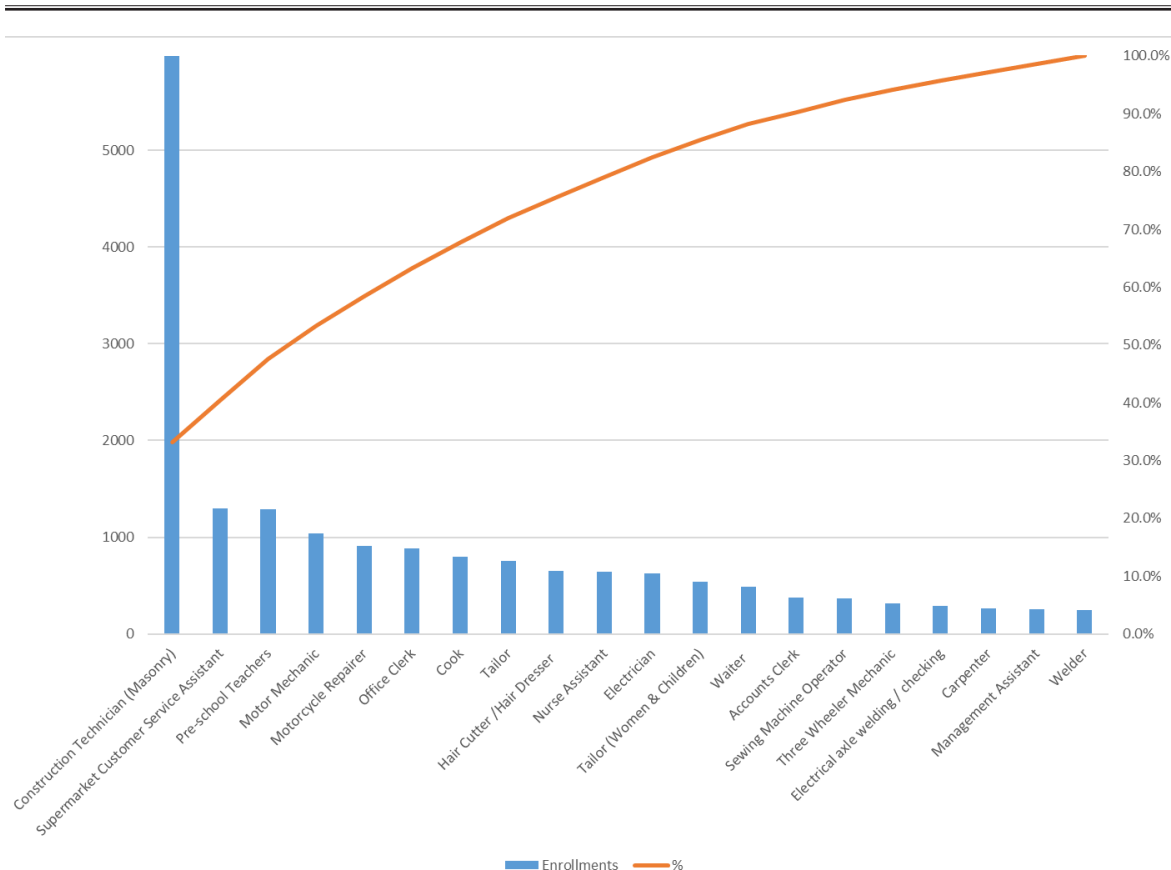


Graph - 06 Parato Analysis (Center based training – full time)

Graph 06 represents the parato analysis of center based training (full time). Considerable number of apprentices has enrolled for the courses of Information Technology, Sewing Machine Operator, Graphic Design, Electrician and Nurse Assistant.



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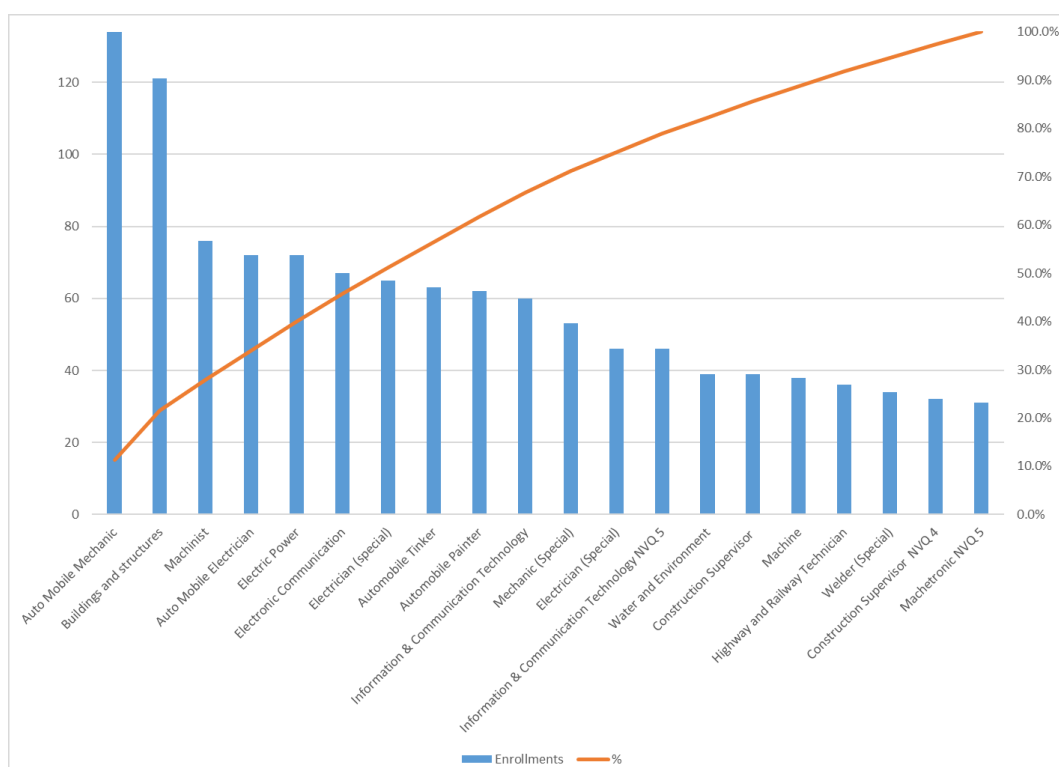


Graph 07 - Parato Analysis (Industrial based Training)

Graph 07 represents the parato analysis of industrial based training. Highest number of apprentices has enrolled for the course of Construction Craftsman (Masonry) as the result of memorandum of understanding signed with the Housing Development Authority. Considerable number of apprentices has enrolled for the courses of Supermarket Customer Service Assistant, Pre-school Teacher, Automobile Mechanical, Motor cycle Mechanical.



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Graph 08 - Parato Analysis (National Institute)

Graph 08 represents the parato analysis of full time training in National Institutes. Highest number of apprentices has enrolled for the course of Automobile Mechanic, Building Costruction, Mechanical, Automobile Mechanical and Electrical.

Table 14 – Center based Training

	Course	Enrollment	Training Completion	Training Drop out	On training
Most demanding courses	Information and Communication Technician	2,329	1,969	388	2,152
	Sewing machine operator	335	274	99	107
	Electrician (House)	314	279	97	219
	Graphic Designer	322	239	78	298
	Nurse Assistant	208	215	96	175
The least demanded courses	Repairing domestic electrical appliances	9	5	6	4
	Receptionist	6	-	-	6
	Industrial sewing machine operator	-	12	7	-
	Embroidery (hands)	5	5	6	-
	waiter	-	1	-	-

*** Enrolled apprentices in previous years are also including in course completion and dropouts



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Table 15 – Industrial based Training

	Course	Enrollment	Training Completion	Training Drop out	t=On training
Highest Demanding Courses	Supermarket Customer Service Assistant	1,295	1,210	512	1,095
	Pre-school Teachers	1,286	272	251	1,154
	Office Clerk	881	633	369	755
	Motor Mechanic	1,035	283	410	1,244
	Tailor	751	393	299	652
Least Demanding Courses	Rain Water Pipe Production	1	-	-	1
	Handicraft(Sesath)	1	-	-	1
	Vehicle Sticker Designer	-	1	-	-
	Digital Printing Machine Operator	2	-	1	1
	Linen Assistant	1	-	-	1

*** Enrolled apprentices in previous years are also including in course completion and dropouts

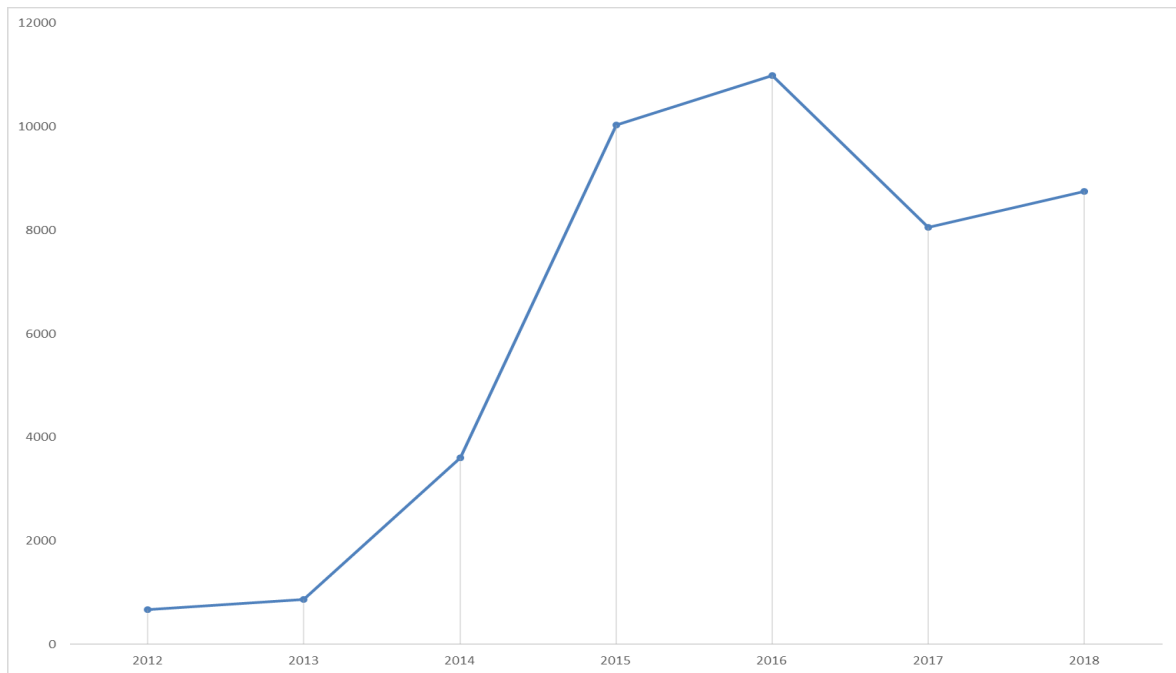
Table 16 – National Institute Training

	Course	Enrollments	Completion	Dropout	In training
Most Demanded Courses	Automobile Mechanic	134	7	109	524
	Building and Structure	121	12	92	340
	Electrical Power	72	4	67	159
	Automobile Electrician	72	6	62	269
	Information & Communication Technology	60	6	59	59
Least Demanded Courses	Production Technology	13	0	0	13
	Information & Communication Technology NVQ 4	0	0	13	4
	Machinist NVQ 4	12	0	0	24
	Electrician NVQ 4	10	0	0	28
	Multi skill Construction Technician	5	1	0	4

*** Enrolled apprentices in previous years are also including in course completion and dropouts

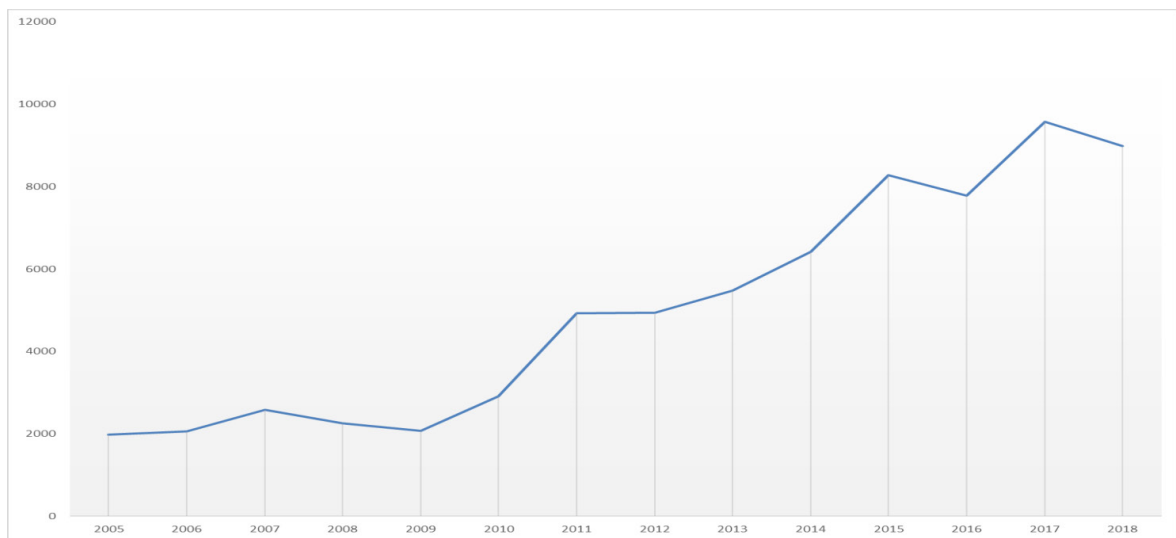


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Graph 09 – Comparing On the Job Training with Previous Years

Graph 09 demonstrates the trend in On the Job Training in previous years. It indicates an average trend. In comparing to the year 2017 it shows 8% of upswing in On the Job Training in the year under review.



Graph 10 – Comparing In-Plant Training with Previous Years

Graph 10 demonstrates the trend in In-Plant Training in previous years. It indicates an average trend. In comparing to the year 2017 it shows 6% of reduction in In-Plant Training in the year under review.



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Table 17 – Issuing Certificates

Type	Number Evaluated for final test		Number passed in the final trade test		Number certificated	
	2017	2018	2017	2018	2017	2018
In-Plant (Enterprise based & Centre based)	2,833	2,506	2,454	2,220	2,232	3,301
Situational level	1,681	1,214	1,681	1,214	1,681	1,637
Village level	308	363	308	363	308	482
Institute of Engineering Technology	301	357	296	349	333	325
Automobile Engineering Training Institute	300	315	269	265	354	265
Industrial Engineering Training Institute	288	351	237	123	237	277
Sri Lanka German Training Institute		63		24		24
National Vocational Qualification - Center based	2,649	2,874	2,565	2,982	4,139	2,769
National Vocational Qualification - Enterprise based	8,165	1,035	6,884	1,020		5,257
National Vocational Qualification - Recognition of Prior Learning	7,892	4,702	7,464	4,505	6,014	5,636
National Trade Test	900	613	874	574	979	582
Special In plant training	5,967	1,946	5,861	1,828	1,375	981
On the job training					23	2
Other	1,673	2,270	940	1,370	2,365	3,424
Total	32,957	18,609	29,833	16,837	20,040	24,962

In compared to the year 2017, certificates issuing shows 25% of upswing in the year under review.

Table 18 - National Skills Standards and Curriculum Development

Activity	2017			2018		
	No. of developed	No. of validated	No. of assessments	No. of developed	No. of validated	No. of assessments
National Competency Standard	19		8	14		25
Assessment Resources						
Curriculum		1				
Training standards	2					7
Test papers	1					4
Learning guidance text book	5					
Total	27	1	8	14	0	36



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14 national skills standards related to the vocational training sector were developed in the year under review. Our Institute has placed the full authority to formulate these standards in vocational skills sector.

Table 19 - National Skills Standard and Curriculum Development Progress

Main purpose	Unit	2017	2018
New accreditations	No. of courses	10	
Renewal accreditation		21	27
Registering new Training Centers	No. of centers	-	-
Renewal of registering Training Centers		24	18

Table 20 - Distribution of Modules (Distance Education)

District	2016	2017	2018
Colombo	1,410	3,180	7,569
Gampaha	1,175	1,460	2,858
Kalutara		311	1,557
Kandy	480	1,260	-
Matale	145	1,156	840
Nuwaraeliya	1,380	1,185	1,170
Galle	1,125	2,255	700
Matara	1,150	1,210	3,625
Hambantota	895	1,780	1,625
Mannar		-	-
Vavuniya		-	209
Jaffna	41	320	117
Kilinochchi		-	120
Mulativu		-	-
Ampara		95	-
Trincomalee	690	1,591	1,865
Bataloa		1,575	-
Kurunegala		1,660	430
Puttalam	840	594	440
Anuradhapura	1,104	2,300	860
Polonnaruwa	625	271	-
Badulla	760	873	3,621
Monaragala	966	581	695
Ratnapura	1,268	40	3,500
Kegalle		1,860	2,430
Others	60	52	1,330
Total	14,114	25,609	35,561



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Table 20 shows the information on the modules issued by Head Office for districts to distribute among apprentices. Accordingly, module distribution shows 39% of upswing in the year under review.

Table 21 - Staff details

Salary scale	Service Category	Approved cadre	No. of staff as at 2017/12/31	New recruitments	Promotions	No. of staff as at 2018/12/31
HM	Senior Manager	6	6	-	-	4
MM	Middle level Manager	21	16	-	-	19
AR	Academic and Research	94	51	-	-	47
JM	Junior Managers	113	95	-	-	90
MA 4	Implementation and Consultancy services	655	610	-	1	508
MA 3	Associate Officers	2	2	-	-	1
MA	Management Assistant	315	313	-	3	275
PL	Primary level services	152	141	-	1	135
Total		1,358	1,234	-	5	1,079



Programs Conducted by District

Rathnapura District Office



Personality Development Program was held in Rathnapura, Balangoda and Embilipitiya under the patronage of the Rathnapura District Office.



The first and second stages of Progress Review Meeting were held in July and in October respectively.



RPL program was implemented for Beauticians under the patronage of the Chairman.



Conduct the final examination for masonry in Kuruwita and Dodampe under the leadership of CIDA.

Ampara District Office



Distributing leaflets to make aware on job opportunities which organized by Galle District Office was successfully launched.



A meeting of the stakeholders in automobile mechanic and construction industry was held at the Hazara Hotel Premises.



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Vocational guidance program for school children was held at Samanthurai National School and at Kowalil Maha Vidyalaya and Samanthurai Regional Office.



The first stage of double the intake program was held at Nittavur.



Stakeholder workshop was held at the Ampara Monty Hotel premises with the patronage of Chairman and the Board of Directors.



Skills Development Program for three wheel drivers was held at the Ampara District Training Center under the patronage of the Chairman.

Galle District Office



Distributing leaflets to make aware on job opportunities which organized by Galle District Office was successfully launched.



A meeting of the stakeholders in automobile mechanic and construction industry was held at the Hazara Hotel Premises.



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Conducted a special workshop at Co-operative Hospital premises on double the training opportunities at Health sector.



Conducted a discussion on issues related to the double intake program with Galle District employers.



Conducted a door to door awareness program and sticker program to make aware on NAITA.



Interviews were conducted in Galle district office to double the intake.



The innaguration ceremony of double the



intake programe was sucessfully held at Akmeemana Youth Center.



Conducted the initial training program of Hotel Industry for the enrolled students from double intake program.



Conducted an awareness program for Inspectors, Field Officers and job holders on obtaining national vocational qualification certificate through RPL.



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“Sisu diri Abhises 2018” was held to commomerate the NAITA day under the patronage of the Chairman

Hambanthota District Office



The inauguration ceremony was held under the patronage of all the officers of the District Office for the New Year 2018.



The Festival organized by district office for Sinhala and Hindu New Year was sucseessfully celebrated.

Conducted 2018 cricket tounerment.



Handicrafts exhibition of students in Degulanka Training center was sucseessfully organized.



NAITA sticker affiliation in SLT busses was held in Ambalantota town.



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Special career guidance programme was conducted in training centers on double intake programme.



The inauguration ceremony of the first training session of double the intake was successfully completed in October.

Badulla District Office



The first stage of progress review meeting was held at Badulla district office with the participation of the chairman.



Conducted NAITA sticker campaign on SLT busses.



Conducted an awareness program for Officers on obtaining national vocational qualification certificate through RPL.



Conducting the second phase of the progress review meeting under the patronage of the Chairman at Badulla district office.



Conducting the second phase of the progress review meeting under the patronage of the Chairman at Badulla.



Conducted personality development program for students.



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Successfully completed the field trip for students in hotel industry.

Monaragala District Office



Monaragala District Employer Conference was held successfully under the patronage of the Chairman, Saranga Alahapperuma.



Organized a NAITA Stall for the Enterprise Sri Lanka Program.



Successfully launched the Rakiya Aruna program in Monaragala district.



Successfully organized a field trip for trainees at Monaragala district office.



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Jaffna District Office



Successfully conducted the blood donation program organized by Jaffna District Office.



Saraswathi Pooja was celebrated in October 2018 under the patronage of the staff of District office.



A special program was held to commemorate the Teacher's Day



Special program held for Oli Viza festival



Inaguration ceremony was held for double the intake program.





Colombo District Office



Held New Year festival with the participation of staff and the students of Colombo District Office.



Inaguration ceremony of double the intake programe was held with the participation of Chief Minister Sarath Amunugama, Deputy Minister Karunaratne Paranavithana and Chairman Saranga Alahapperuma.

Kandy District Office



Conducted the basic training of double the intake programe.



Successfully conducted the Employer Conference with the participation of the Chairman.

Implemented the NAITA Sticker project to propagate NAITA name.



Kegalle District Office



Implemented entrepreneurship skills development program



Successfully conducted the Employer Conference held on for special program of double the intake.



Implemented the NAITA Sticker project to propagate NAITA name.



Conducted the inauguration ceremony of double the intake program in October.

Kilinochchi District Office



Special program was conducted for the beginning of the new year by Kilinochchi District Office staff.



Special program was conducted by the staff on the celebration of the Taipongal.



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Inaguration ceremony was conducted for double the intake program.



Conducted a special program to celebrate Teacher's Day.



Conducted a special pooja program for Nawa Rathri Day.



Conducted job fair program for the year 2018.

Mannar District Office



Special program was conducted for New Year beginning at Mannar District Office premises.



Conducted the first stage of inauguration ceremony of double the intake program at the Town Hall, Mannar.



Sucessfully conducted the Vaani Vizha ceremony at Mannar District Office premises.



Sucessfully conducted the Oli Vizha ceremony at Mannar District Office premises.



Matara District Office



The Matara District Office donated books to a selected school in the Matara district as a social welfare activity.



Matara District Employer Conference was successfully held with the participation of the Chairman Saranga Alahapperuma.



Conducted the inauguration ceremony of double the intake program.



2nd stage of the progress review meeting was successfully held.

Polonnaruwa District Office



NAITA promotion program was conducted by going from door to door.



Employer's Summit was launched successfully.



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Implemented the street promotion program.



Laying foundation stone for the construction of the new District Office Premises in Polonnaruwa.



Conducted the progress review meeting II stage at the new District Office premise in Polonnaruwa.



1st stage of the double intake programme was successfully held.



Special training program was implemented for three wheeler drivers.



Conducted evaluation on Shilpa Saviya program



Conducted evaluation in Nawasenpura.



Puttalam District Office



Conducted a special program for the beginning of the New Year 2018.



Sewing exhibition at District Office was conducted by apprentices at their last day of 06 months sewing course in Sembukattiya village



Conducted “NAITA Awrudu Udanaya 2018” for Sinhala & Tamil New Year.



Roatating lantern was made by apprentices of the Training Center for Poon festival.



Conducted a soup dansala for Esala poya day.



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A meeting was held with the Minister Range Bandara, Pradesiya sabha members and employers of the area in parallel to the double the intake program.



Conducted the inauguration ceremony of enrolling students as the first stage of double the intake program.

Farewell ceremony of students in Hotels Basic Training Center, Madurankuliya.



Conducted a pirith chanting ceremony for NAITA anniversary at District Office.



Kalutara District Office



The Employer's Summit was held at Philip hospital premises with the participation of Heads in Health Field at Kalutara District and the Chairman.



Hotel industry employer's summit was held by Chairman and Heads of Hotel Industry with the patronage of J & B Hotel



Employer's summit of construction and motor mechanic industry was held with the patronage of Garden Beach Hotel.



Launched NAITA advertising program by District Office staff.



Inaguration ceremony of double the intake program was held with the participation of the Minister Ajith P. Perera



Conducted a Personality Development Program with the participation of students.



Trincomalee District Office



Certificates and gift awarding ceremony of entrepreneurship development program and the cricket tournament which held with the participation of all training centers was held in the same day.



Ramadan celebration by district office staff.



Initial step of double the intake program.



Saraswathi pooja was celebrated by the district office staff and the students.



Conducted the first stage of progress review meeting with the participation of Chairman.



Successfully held the employer's summit by covering construction, hotel, motor mechanic and health industries.



Vavuniya District Office



The starting program to celebrate the beginning of new year 2018 was held with the participation of staff and students.



Decorated the office premises with vesak lanterns.



A commemoration ceremony to mark the Teacher's Day was held at the District office.



Launched a special advertising campaign to propagate NAITA name.



The inauguration ceremony of the special program for three wheeler drivers was held with the participation of the Chairman.





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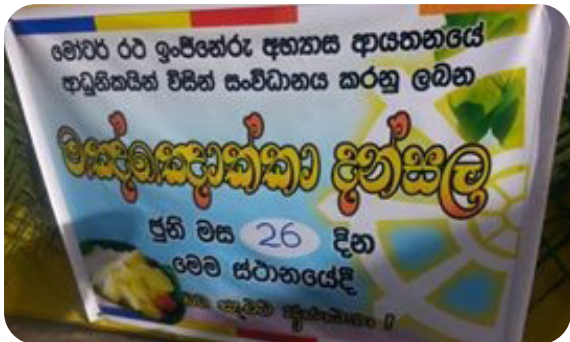
Automobile Engineering Training Institute - Orugodawatta



Celebrated first office day of 2018



New Year festival was held with the participation of AETI staff and students.



Conducted Manioc Dansel for Posa Poya day by the students and the staff



The 20th Anniversary of AETI was held successfully under the participation of Chairman Saranga Alahapperuma.



Conducted the 2nd annual blood donation Campaign at the 37th Anniversary of AETI



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All night pirith chanting and alms giving for Sangha was held on December 13th and 14th.

Industrial Engineering Training Institute - Katubedda



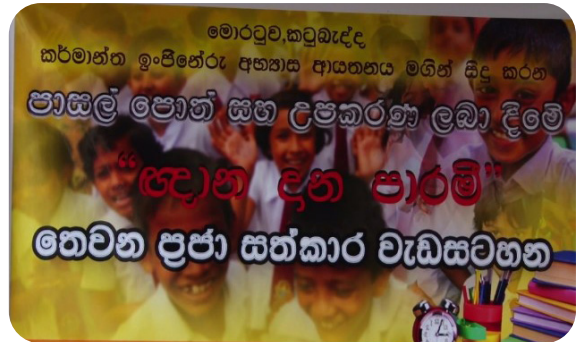
Alms giving was held at IETI with the participation of staff and students



Certificate awarding ceremony 2018 was held successfully with the participation of the Minister Dayasiri Jayasekare



Ice cream dansela for Poson poya day was held with the contribution of students and staff.



Implemented the program to provide school books and equipment for third time.



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NATIONAL APPRENTICE & INDUSTRIAL TRAINING AUTHORITY
Statement of Financial Position as at December 31,2018

		2018		2018	
	Notes	Rs.		Rs.	
ASSETS					
NON-CURRENT ASSETS					
PROPERTY, PLANT AND I	2	1,146,799,844.30		1,133,224,552.48	
CAPITAL WORK IN PROG	3	119,219,554.62	1,266,019,042.92	81,177,888.77	1,214,402,441.25
CURRENT ASSETS					
INVENTORIES	4	13,328,148.78		10,793,964.87	
RECEIVABLES	5	112,096,415.14		96,972,271.25	
DEPOSITS,PREPAYMENT	6	41,615,714.32		11,646,294.06	
SHORT TERM INVESTME	7	76,622,153.57		113,003,558.76	
CASH IN TRANSIST	8	1,233,548.73		132,776.24	
CASH AND CASH EQUIV/	9	67,437,644.69	312,333,625.23	37,501,960.58	270,050,825.76
			1,578,352,668.15		1,484,453,267.01
TOTAL ASSETS					
EQUITY					
ACCUMULATED SURPLU	11	(832,388,817.12)		-887,348,543.26	
ACCUMULATED SURPLU	11a	39,693,917.31		71,582,600.30	
RESERVE	11b	741,584,069.35		743,984,018.30	
GOVERNMENT GRANT-C	11c	71,249,441.66		56,180,987.46	
GOVERNMENT GRANT-S	11d	45,645,417.94		25,411,785.59	
DIFFERED INCOME	13	1,141,710,286.15	1,207,494,315.29	1,095,807,919.85	1,105,618,768.24
NON-CURRENT LIABILITIES					
PROVISION FOR GRATUI	12	175,094,677.00	175,094,677.00	192,986,573.00	192,986,573.00
CURRENT LIABILITIES					
PAYEBLES	10	195,763,675.86	195,763,675.86	185,847,925.77	185,847,925.77
			1,578,352,668.15		1,484,453,267.01
TOTAL EQUITY AND LIABILITIES					

The Significant Accounting Policies and the notes from pages 7 to 14 form and integral part of these financial

Certification

We certify that the above Financial Statements give a true and fair view of affairs as at December 31,2018 and its surplus/(Defecit) for the year ended December 31, 2018.

.....
K A D Thamara Ramyalatha
Accounts Officer

.....
Nazeer Ahamed (Eng)
Chairman/CEO

.....
U.M.Praboshini
Assistant Director - (Finance & control)

The board of management is responsible for the preparation and presentation of these Financial Statements.
The Financial Statements were approved by the Board of Management and signed on their behalf.

.....
Director of the Board

.....
Director of the Board



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NATIONAL APPRENTICE & INDUSTRIAL TRAINING AUTHORITY
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2017

FOR THE YEAR ENDED		31.12.2018	31.12.2017
DESCRIPTION	NOTES	Rs.	Rs.
OPERATING REVENUE			
GOVERNMENT GRANT - RECURRENT		1,175,060,000.00	904,645,000.00
GOVERNMENT CAPITAL GRANT REHABILITATION		15,508,938.42	11,307,195.02
SELF GENERATED EARNINGS	11a	(31,681,454.63)	14,285,491.43
DEFERRED INCOME TRANSFERRED	13	101,120,861.86	89,419,133.58
OTHER INCOME			
SKILLS SECTOR DEVELOPMENT PROGRAMME		89,220,153.36	78,083,202.94
OTHER AID	14	36,292,796.69	13,570,489.55
AUSTRALIAN PROJECT		4,624,950.00	
CEB NAITA JOINT PROJECT		8,970,277.00	
OTHER INCOME	15	61,824,449.06	60,476,913.53
TOTAL REVENUE		1,460,940,971.76	1,171,787,426.05
OPERATING EXPENSES			
TRAINING CONSUMABLES	16	22,204,257.82	16,918,529.17
OTHER TRAINING EXPENCES	17	218,985,857.71	187,743,531.91
STAFF-COST PERSONAL EMOLUMENTS	18	717,152,571.58	656,944,973.00
STAFF-COST-OTHER	19	21,395,464.01	58,268,125.19
TRANSPORTATION & COMMUNICATION	20	87,903,661.26	67,098,741.90
SUPPLIES & OFFICE REQUISITES	21	45,364,037.79	27,311,194.71
EQUIPMENT MAINTENANCE	22	11,290,870.25	13,075,316.09
PREMISES MAINTENANCE	23	181,343,941.59	153,400,307.42
FINANCE & OTHER EXPENCES	24	4,514,455.19	4,758,212.55
DEPRECIATION	25	133,318,578.63	128,772,709.34
AUDIT FEE		584,004.61	552,680.19
TOTAL OPERATING EXPENSES		1,444,057,700.44	1,314,844,321.47
NET SURPLUS/(DEFICIT) FROM OPERATING ACTIVITIES		16,887,271.32	(143,056,895.42)
STATEMENTS OF ACCUMULATED SURPLUS / DEFICIT			
NAITA FUND			
AS AT 1st JANUARY AS REPORTED PREVIOUSLY		(870,562,966.04)	
TALLY ACCUMULATED SURPLUS / (DEFICIT) AUTO GENERATED		(240,823.10)	
PRIOR YEAR ADJUSTMENT		(16,785,577.22)	
PRIOR YEAR ADJUSTMENT DURING THE YEAR		6,344,494.30	
PRIOR YEAR ADJUSTMENT NAITA FUND OPENING BALANCE		287,328.99	
PART TIME			
AS AT 1ST JANUARY AS REPORTED PREVIOUSLY PART TIME		71,582,600.30	
PRIOR YEAR ADJUSTMENT		45,763.16	
YEAR ADJUSTMENT		(252,991.52)	
AS AT 1ST JANUARY AS RESTARTED		(809,582,171.13)	(727,506,070.62)
NET SURPLUS / (DEFICIT) FOR THE PERIOD		16,887,271.32	(143,056,895.42)
NET SURPLUS / (DEFICIT) AS AT 31ST DECEMBER		(792,694,899.81)	(870,562,966.04)



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FOR THE YEAR ENDED	31.12.2016	31.12.2015
	Rs	RS
OPERATING ACTIVITIES		
Surplus/(Deficit) for the period	16,887,271.29	(143,056,895.42)
Adjustment for		
Depreciation	133,589,815.05	129,228,543.34
Deferred Income	(101,120,861.86)	(4,501,717.49)
Loss on disposal of Assets	219.89	—
Bad debts AETI PU/PTC and ATI PU/PTC	16,069.82	—
Prior Year Adjustment NAITA Acc. Profit	(1,201,220.99)	—
Prior Year Adjustment part time ATI & HO	207,228.36	—
Provision for Gratuity	3,049,641.80	45,730,977.00
Gratuity Payments	(13,774,173.80)	(19,998,091.50)
Increase/ Decrease In Inventories	(2,534,183.91)	1,574,703.74
Increase/ Decrease In Receivables	(15,124,143.89)	11,042,490.42
Increase/ Decrease In Deposits Prepayment & Advances	(29,969,420.26)	5,051,840.97
Increase/ Decrease In Short term Investment	36,381,405.19	—
Increase/ Decrease In Payables	5,367,615.52	60,072,392.88
Increase/ Decrease In Accrued Expenses	4,548,134.57	16,010,840.84
Depreciation Adjustment	—	109,324.97
Capital Grant Transferred in Income State-ments	—	(89,419,133.58)
Government Grant Transferred	—	(11,307,195.02)
Suspense Account	19,436,125.49	(3,072,105.20)
Net Cash Flow from operating activities	36,323,396.78	(4,103,989.32)
INVESTING ACTIVITIES		
Purchase of plant and Equipment	(147,376,559.00)	(121,150,476.42)
Work in capital Progress	(38,041,665.85)	(11,710,672.16)
Proceed from Sale of Fixed Assets	4,146.25	2,800.00
Adjustment for Additions for fixed Assets	—	(303,855.38)
Net cash flow from Investing Activities	(185,414,078.60)	(133,162,203.96)
FINANCING ACTIVITIES		
Government Grant Capital	126,777,061.58	78,800,000.00
Capital SSDP	30,890,888.95	—
Aid Received	24,657,364.19	—
IETI Boundry Wall Fund	(2,198,176.30)	—
Net cash flow from Investing Activities	180,127,138.42	78,800,000.00
NET INCREASE IN CASH AND CASH EQUIVA-LENTS	31,036,456.60	(58,466,193.28)
Cash & Cash Equivalents at beginning of the period	37,634,736.82	209,104,488.86
Cash & Cash Equivalents at end of the period	68,671,193.42	150,638,295.58



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NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY
STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31st DECEMBER 2018

Description	Accumulated Fund	Government Capital Grant	SSDP Capital	Differed Income Grant (Liabilities)	Aid Received	Profit on Part Time Accounts	Library Fund	Motor Cycle Revolving Fund	IETI Boundry Wall Fund	Capital Reserve on Part Time	Obligatory Reserve on Part Time	Budumadura Fund	MYASD Grant	Total
Balance as at 31st December 2017	(870,275,637.05)	0.00		1,095,807,919.84	717,117,964.73	71,582,600.30	93,730.75	7,415,059.28	2,306,218.20	11,148,914.78	5,902,130.56	719,866.84	63,800,000.00	1,105,618,768.23
Capital Grant Operating Balance Transfer from NAITA Fund to Capital Grant A/C	(81,592,773.05)	56,180,987.46	25,411,785.59											0.00
Budumadura and MYDS Grant Tally Accumulated profit	64,519,866.84 (240,823.10)											(719,866.84)	(63,800,000.00)	0.00 (240,823.10)
Balance as at 1st January 2018	(887,559,366.36)	56,180,987.46	25,411,785.59	1,095,807,919.84	717,117,964.73	71,582,600.30	93,730.75	7,415,059.28	2,306,218.20	11,148,914.78	5,902,130.56	0.00	0.00	1,105,377,945.13
prior year adjustment	287,328.99					45,763.16								333,092.15
Library fund transferred to Liability A/C							(93,730.75)							(93,730.75)
Opening Balance restated	(887,302,037.37)	56,180,987.46	25,411,785.59	1,095,807,919.84	717,117,964.73	71,628,363.46		7,415,059.28	2,306,218.20	11,148,914.78	5,902,130.56	-	-	1,105,617,306.53
Capital Grant Received for year		142,286,000.00	30,880,888.95											173,176,888.95
GOSL		(15,508,938.42)				(31,881,454.63)								(15,508,938.42)
Capital Rehabilitation Profit of the year	48,568,725.95					(252,991.52)								16,887,271.32
Adjustment for the Year	6,344,494.30													6,091,502.78
Aid Received from part time					24,657,364.19									24,657,364.19
Transferred to Differed Liabilities		(111,708,607.38)	(10,657,256.60)	147,023,228.17	(24,657,364.19)									0.00
Transferred to Differed Income				(101,120,861.86)										(101,120,861.86)
Construction of boundry wall fund ATI									(2,293,247.22)					(2,293,247.22)
Balance of Boundry wall fund ATI									(12,970.98)					(12,970.98)
Balance of Boundry wall fund ATI Transferred to other Creditors														
Balance as at 31st December 2018	(832,388,817.12)	71,249,441.66	45,645,417.94	1,141,710,286.15	717,117,964.73	39,693,917.31	0.00	7,415,059.28	(0.00)	11,148,914.78	5,902,130.56	0.00	0.00	1,207,494,315.29



NATIONAL APPRENTICES AND INDUSTRIAL TRAINING AUTHORITY

General Accounting Policies

1. Reporting Entity

The National Apprentices and industrial Training Authority (herein after referred to as "Authority") which is situated at No. 971, Sri Jayewardenepura Mawatha, Welikada, Rajagiriya was incorporated by Tertiary & Vocational Education Act No. 20 of 1990.

2. Basis of Preparation

The Financial Statements of the organization have been prepared in accordance with Public Sector Accounting Standards and presented in Good Governance Format. These Financial Statements presented in Sri Lanka Rupees have been prepared on historical cost basis.

3. Comparative Information

3.1 The previous year figures and phrases have been re-arranged wherever necessary to conform to the current year's presentation.

4. Government Grants & Subsidies

4.1 Government Grants on which the organization depends for its expenditure are being accounted on a receipts basis. Grants related to recurrent expenditure are being presented as a credit in the Statement of Financial Performance whereas the grants released to Capital Expenditure are being credited directly to the National Apprentices & Industrial Training Fund.

4.2 Grant related to assets and Grant in the form of transfers of assets are recognized as deferred income in the Income statement of Financial Performance on a systematic basis over the useful life of the related assets.

5. Assets and the bases of their valuation

5.1 Inventory

Inventory have generally been valued at the cost and provision is made at 5% for obsolete stocks of printed materials.

5.2 Receivables

Receivables are stated at the amount expected to be realized and 100% provision has been made for Bad and doubtful debts of staff who are not in the service of the authority as at 31.12.2015. 5% provision has been made as bad and doubtful debts on all other debtors except staff not in services and Skills Sector Development Project.



5.3 Property, Plant and Equipment

(a). Recognition and Measurement

Items of Property, Plant and Equipment are stated at cost less accumulated depreciation or impairment loss

(b). Cost

The cost of Property, Plant and Equipment comprises its purchase price and any directly attributable cost of bringing the assets to working condition for its intended use

Subsequent expenditure incurred for the purpose of acquiring, extending or improving assets of permanent nature in order to carry or increase performance of the Authority have been treated as capital expenditure

(c). Inventory having shorten life

Inventory items having short life nature and are not material to capitalize are written off to Statement of Financial Performance. However, for the purpose of control these item are inventoried and physical control is exercised.

(d). Depreciation

Depreciation is calculated on a straight line basis over the useful life of the assets

	Rate of depreciation
Lease hold Land	Over the period of lease
Buildings	5%
Machinery & Equipment	10%
Furniture & fittings & Office Equipment	10%
Computer & Accessories	25%
Library Books	10%
Motor Vehicles	25%

5.4 Cash & Cash Equivalent

Cash & Cash equivalents are defined as cash in hand, demand deposits at bank, short term highly liquid investments readily convertible to know amounts of cash.

For the purpose of cash Flow Statement, cash in hand and at Bank, short term investments, cash in transit are treated as cash and cash equivalent.



6. Liabilities and provisions

All known liabilities as at the balance sheet date are included in the financial statements and adequate provisions are made for liabilities which are known to exist but the amount of which cannot be determined accurately. Obligations payable on demand or within one year of the balance sheet date are treated as current liabilities in the Statement of Financial Position. Liabilities payable after one year from the balance sheet date are treated as non-current liabilities in the Statement of Financial Position.

6.1 Gratuity Provision

Provision has been made for the gratuity payable from the initial year of services to all employees. However the Gratuity Act, 12 of 1983 and SLAS 16, the liability to an employee arises on completion of five years of continued services.

6.2 Defined contribution plans

Obligations for contributions to a defined contribution plans are recognized as an expense in the income statement as incurred. The Authority contributes a sum not less than 15% and 3% of the gross emoluments of employees to Employees' Provident Fund (EPF) and to the Employees' Trust Fund (ETF) respectively.

7. Revenue

Grants received from the Government, Local & Foreign Aid received towards recurrent expenditure and the miscellaneous income of the Authority are credited to the Statement of Financial Performance. The amounts spent on major repairs and improvements for capital Assets out of capital grant but not capitalized were charged to Statement of Financial Performance and an equivalent amount transferred from the Capital Grant.

The Surplus/ (Deficit) or Income over Expenditure has been arrived at after making provisions for all known liabilities and depreciation of fixed assets.

All Expenditure incurred in operating the Authority and maintaining its capital assets in a state of efficiency has been charged to revenue.

8. Capital commitments and contingent liabilities

All material capital commitments and contingent liabilities are considered and necessary adjustments or disclosures are made in the financial statements.

9. Events after the balance sheet date

"The materiality of events occurring after the balance sheet date has been considered and appropriate adjustments, wherever necessary, have been made in the accounts."

10. Differed Income Increase/ Decrease is shown as Non Cash Movements in the Statement of Cash Flows.



VTY/E/NAITA/01/18/20

Chairman

National Apprentice and Industrial Training Authority

Report of the Auditor General on the Financial Statements and Other Legal and Regulatory Requirements of the National Apprentice and Industrial Training Authority for the year ended 31 December 2018 in terms of Section 12 of the National Audit Act, No. 19 of 2018.

1. Financial Statements

1.1 Adverse Opinion

The audit of the financial statements of the National Apprentice and Industrial Training Authority for the year ended 31 December 2018 comprising the statement of financial position as at 31 December 2018 and the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and Finance Act No. 38 of 1971. My report to Parliament in pursuance of provisions in Article 154 (6) of the Constitution will be tabled in due course.

In my opinion, except for the effects of the matters described in the basis for Adverse Opinion section of my report, the accompanying financial statements do not give a true and fair view of the financial position of the Authority as at 31 December 2018, and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.



1.2 Basis for Adverse Opinion

- (a) Even though an amount of Rs. 452,458 has been accounted as amortization cost for the land on lease rent during the year under review, the accounting policy for amortization of the said land has not been revealed in financial statements.
- (b) Even though a revaluation should be made on property lands and equipments once in every 03 or 05 years in terms of the para 47 of the standard no 7 of Sri Lanka Public Sector Accounting Standards, no such revaluation has been made from the establishment of the Authority for property plant and equipment to the cost of Rs. 3,406,430,802 included in financial statements.
- (c) Since the productive life time of noncurrent assets has not been reviewed annually as per para 65 of standard 7 of Sri Lanka Public Sector Standard, the motor vehicles to the cost of Rs. 118,901,800 have been depreciated but they were still in use. The deficit included in the estimates as a result of the above has not been rectified as per standard 03 of Sri Lanka Public Sector Accounting Standards.
- (d) No allocation has been made in financial statements as per para 22 of standard no 8 of Sri Lanka Public Sector Accounting Standards for the contribution and the surcharge to be paid to Employees' Provident Fund and Employees Trust Fund of which the total value is Rs. 173,453,298 for the period from year 2006 up to year 2017 and revelation has not been made as per para 34 in respect of the compensation to the value of Rs. 3,875,000, which has to be paid for the termination of the service of a lecturer recruited on contract basis.
- (e) Even though the property on lease rent should be shown in financial statements separately from properties on freehold deeds as per standard 12 of Sri Lanka Public Sector Accounting Standards, the authority has not shown the lands purchased to the value of Rs. 72,600,542 on long term lease, under lands.



- (f) Since the properties equipment and plants, which have been purchased from the funds of the Authority during the year under review to the value of Rs. 26,172,364, has been amortized treating them wrongly as the grants from Government, the differed income pertaining to the year has been overstated by Rs. 6,164,341.
- (g) The expenditure on lease rent to the value of Rs. 1,529,672 , which has been paid during the year under review for 7 training centres from year 2015 to 2017, has been accounted as the expenses of the year under review instead of adjusting them relevant to the past. Further the lease rent of Rs. 200,000, which has been paid for year 2019, has been accounted as the expenditure of the year under review instead of accounting it as payment made in advance.
- (h) Miscellaneous expenses to the value of Rs. 949,587 , which have been paid in year 2018 relevant to year 2017, and the charges for season tickets to the value of Rs. 872,506 have been accounted as expenses of the year under review instead of adjusting to the profit of the previous year.
- (i) A portion of land ,of which the estimated value was Rs. 181,000,000 andwhere the Technical Engineering Training Institute, Orugodawaththa, has been maintained, and part of the buildings to the value in books of Rs. 305,486,464 have been taken over to the Kelaniya Bridge Project. However no action has been taken even by the end of the year under review to remove them from accounts identifying the value of the land and buildings. Further the land to the book value of Rs. 202,278,159, which has been provided to the Authority in 2015 for the alienated land has not been accounted after valuation. Further the value of the buildings, which have been handed over to the Authority constructing them in 2017 from the above project spending Rs. 1,539,821,351 for the demolished buildings and the value of lands which are in use, have not been accounted even by the end of the year under review.
- (j) A portion of the land , of which the estimated value is Rs. 231,000,000, from the land obtained on lease for the construction of Automobile Engineering Training Institute, Orugodawaththa, has been alienated in 2016



to Atomic Energy Board and a land to the estimated value of Rs. 119,000,000 has been granted from Halbarawa area for the above land. Even though said land has been occupied from 02 February 2017, no action has been taken to account the value of the said land and to adjust the value of the removed land in accounts.

- (k) Even though the buildings to the total value of Rs. 630,642,234 at Engineering Training Institutes at Orugodawaththa and Katubedda, which have been constructed a number of years ago under the aids from Japan and Germany, have been depreciated annually, they have been shown under reserves without identifying as differed income on systematic basis.
- (l) No action has been taken to identify and remove the values of equipment from accounts, which have been fixed to the ground and destroyed in the reconstruction of Engineering Training Institute in year 2016, and also to account the equipment to the value of Rs. 44,628,721 received from the Kelaniya Bridge Project for the above.
- (m) In a situation where an amount of Rs. 8,812,500 received from a government institute for the training of apprentices in year 2016 has been spent, they have been accounted further as deposits without accounting that amount as an income.
- (n) As a result of the erroneous calculations made in making allocations for gratuity for the year under review, allocations for gratuity and accumulated allocations for the year under review have been understated in financial statements by Rs. 30,014,189.
- (o) The gratuities to the value of Rs. 2,206,047, which have to be paid to 04 officers, who have retired from the service of the Authority during the year under review, capital equipment to the value of Rs. 428,500 obtained on loan basis during the financial year and amount of Rs. 1,912,854 to be paid under works in progress have not been accounted.
- (p) The closing balance of training consumer items and daily report books as at 31 December 2018 have been understated in financial statements by Rs. 12,370,230 and 2,268,602 respectively.



- (q) Current liabilities have been over stated as a result of not making adjustments for the over allocations for accrued expenses of Rs. 9,583,231 relevant to year 2017 of the sub offices of the Authority.

1.3 Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Public Sector Accounting Standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority (or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

As per Section 16(1) of the National Audit Act No. 19 of 2018, the Authority is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Authority.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with



Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements



represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

2. Report on Other Legal and Regulatory Requirements

National Audit Act, No. 19 of 2018 include specific provisions for following requirements.

- Except for the effect of the matters described in the Basis for Adverse Opinion paragraph, I have obtained all the information and explanation that required for the audit and as far as appears from my examination, proper accounting records have been kept by the Authority as per the requirement of section 12 (a) of the National Audit Act, No. 19 of 2018.
- The financial statements presented is consistent with the preceding year as per the requirement of section 6 (1) (d) (iii) of the National Audit Act, No. 19 of 2018.
- The financial statements presented includes all the recommendations made by me in the previous year as per the requirement of section 6 (1) (d) (iv) of the National Audit Act, No. 19 of 2018.

Based on the procedures performed and evidence obtained were limited to matters that are material, nothing has come to my attention;

- to state that any member of the governing body of the Authority has any direct or indirect interest in any contract entered into by the Authority which are out of the normal cause of business as per the requirement of section 12 (d) of the National Audit Act, No. 19 of 2018
- to state that the Authority has not complied with any applicable written law, general and special directions issued by the governing body of the Authority as per the requirement of section 12 (f) of the National Audit Act, No. 19 of 2018



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Reference to Laws, Rules Regulations etc. -----	Description -----
(a) Financial Regulations of the Democratic Socialist Republic of Sri Lanka	
(i) Section 115 (4) of Financial Regulations	Even though the approval should be obtained from the Accounting Officer before making payments for every claim relevant to a financial year fallen before the previous financial year, the lease rent of Rs. 567,000 relevant to year 2016 and 2017 have been paid during the year under review in contrary to the above.
(ii) Financial Regulations No 371 and para 371 (2) of Public Finance Circular No 3/2015 dated 14 July 2015	Even though any interim imprest given for a certain task should be settled immediately after the completion of the work, the balance of non settled advances ;which is remaining from 2017, is Rs. 5,031,401.
• to state that the Authority has not performed according to its powers, functions and duties as per the requirement of section 12 (g) of the National Audit Act, No. 19 of 2018 • to state that the resources of the Authority had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws as per the requirement of section 12 (h) of the National Audit Act, No. 19 of 2018	
(a)	In a situation where it was possible to come to an agreement on the conditions making a discussion with the bidder, who submitted the



lowest bid out of the bids received for selecting a supplier for cleaning services, the bidder, who had submitted the second lowest bid, was selected and therefore it was observed that a loss to the value of Rs. 5,065,860 incurs annually.

- (b) The cleaning services of National Apprentice and Technical Training Institute, Killinochchi and Sri Lanka German Training Institute for year 2018/2019 have been entrusted deviating from the procurement procedure to an institute, which was under the management of the private institute providing the security services of the Authority, with a payment of Rs. 7,155,761.

3. Other audit observations

- (a) An amount of Rs. 33,911,384, which has been invested in fixed deposits from the income from part-time courses before several years, has been spent to purchase 300 computers for distributing among different divisions of the authority instead of spending that money for the enhancement of those courses.
- (b) An amount of Rs. 1,515,000 relevant to the development of courses and students' welfare and Rs. 3,088,910 belonging to part-time courses, which have been invested in fixed deposits, have been withdrawn and they have been spent to purchase capital items for the benefit of the Authority.
- (c) In terms of the verdict given pertaining to the case filed at the court against the termination of service of a lecturer recruited on an agreement, the Authority has to pay a compensation of Rs. 3,875,000 as a result of making service agreement with the lecturer in the extension of service with service break.
- (d) 04 officers have been recruited on 07 April 2017 creating a post as Project Coordinator, which was not included the scheme of recruitment approved by the Department of Management Services and in contrary to the provisions stipulated in regulation 71 of the financial regulations of the Democratic Socialist Republic of Sri Lanka and Rs. 1,350,119 has been paid by Skill Sector Development Fund for the period from year 2016 to 2018.
- (e) Buildings of a closed down school have been modified in year 2018 spending Rs. 8,185,249 for the establishment of an Engineering Technology Institute without conducting a basic feasibility study. However it was observed at the



physical audit conducted on 19 July 2019 that these buildings were in dilapidated condition without using them for the targeted purpose.

- (f) Even though a show room has been constructed spending Rs. 18,847,771 during the period from 2014 to 2016 in the premises of the institute with a view to sell the furniture produced by the apprentices of Industrial Engineering Training Institute, Katubedda, it was observed that the said building was remaining idle up to January 2020 without taking any use.
- (g) 450 Tabs of Huawei brand have been donated to the Authority by a private telecommunication institute on 18 November 2018 and 16 Tabs to the value of Rs. 1,626,400 out of the above have been stored in the main stores up to 15 October 2019 without issuing.
- (h) Procedures under shopping method have been followed slicing the procurements in contrary to para 4.4.2. of the procurement procedure in respect of the purchases of Rs. 50,211,231 , for which open competitive procurement procedures of the Department as per additional 33 dated 15 March 2017 and section 2.14.1 of the Manual of Procurement Guidelines 2006 have to be followed.

W.P.C. Wickramaratne
Auditor General



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Report of the Auditor General on the Financial Statements and other legal and regulatory requirements of the National Apprentice and Industrial Training Authority for the year ended 31 December 2019 as per Section 12 of National Audit Act No 19 of 2018. – Answers

01. a) Since year 2020 action has been taken to reveal the accounting policy in the financial statements..
- b) Vehicles have been revalued in year 2020. Other assets have been revalued in the annual board of survey in year 2020 and action has been taken to get the revaluation of lands and buildings by the Department of Valuation.
- c) At present the vehicles belonging to the Authority have been revalued and action has been taken to include the revaluation of vehicles in the final accounts in 2020.
- d) Agree. Notes on the cases filed against the Authority have been shown under no 30. Since the verdict has been issued on 02 May 2019 it was not possible to show provisions in the financial statements of year 2018. However provisions for Employees Provident Fund and Employees Trust Fund have been shown in the notes of final accounts of year 2019. All the payments of Employees Trust Fund have been made by December 2020 and action has been taken to pay a part of the payment of employer to Employees Provident Fund
- e) It has been rectified in year 2019.
- f) It has been rectified in year 2019..
- g) It is expected to make necessary rectifications looking in to this matter and further it is informed that action will be taken adhering to relevant rules and regulations.
- h) It has been rectified in year 2019.
- i) It has been accounted in year 2019. The value has been called from the Urban Development Authority for the part, which was removed, and when it is received action will be taken to include it in the accounts of year 2020 obtaining the value from the Department of Valuation.
- j) A letter dated 07.07.2020 has been sent in order to obtain information on the taking over of lands for Keleniya bridge project in 2015 and accordingly necessary rectifications will be made in the preparation of final accounts in 2020.
- k) A part has been rectified in year 2019. Rs. 126,669,016.51 of Institute of Engineering Technology, Katubedda and Rs. 470,496,549.47 of Automobile Engineering Training Institute have been accounted in year 2019 as differed income.
- l) It has been accounted in year 2019.
- m) Action will be taken to avoid such defects in future..
- n) Agree. Action will be taken to rectify in the accounts of year 2019..
- o) Agree. Action will be taken to avoid such defects in future.
- p) Even though the tele package has been shown in the trial balance as the opening stock it has been included in the closing stock as per the inspection.
- q) Action has been taken to avoid such defects in future.



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- 02 a) Since the main conditions mentioned in the bid calling have been violated and further the Bidder, who provide the minimum bid, has informed in writing that he could not agree with 04 sections of our service agreement, a discussion has been conducted with the representatives of the institution. However they have informed that they could not agree with the conditions. Since it is not legal to conduct conditions with a bidder who has not satisfied main conditions, it has to select the second bidder.
- b) When the quotations were called from the supplier, who was maintaining the cleaning services at 3 national level institutes including Head Office by that time for the supply of cleaning services to SLGTI at Killinochchi, the bid forwarded was Rs. 881,911.77 per month and the charge recovered by Delve Guard Manpower Services affiliated to Delve Guard Security Services, which were providing security services at that time, for their cleaning services was Rs. 381,500 per month. Accordingly it has to bear a financial loss of Rs. 500,411.77 per month if cleaning services were entrusted to a new institute. Having taken into consideration the above facts, action has been taken to award the contract for the maintenance of cleaning services at SLGTI at Killinochchi to Delve Guard Manpower Services Institution.
- 03.a) Since the money received from the Consolidated Fund is not sufficient, those computers have been purchased on the approval given by the Governing Council as per the Act pertaining to the fund established for the students' welfare and action has been taken to distribute most of them among the students and the balance among the divisions.
- b) In terms of the statutory objectives of the Institute of Engineering Technology, the amount of Rs. 1,515,000 has been utilized for the purchase of training equipment for the students on the approval of the Governing Council.
- c) This lecturer has been recruited to the marine engineering division of the Institute of Engineering Technology, Katunayaka for the period from 01.11.2009 to 03.11.2009 on contract basis subject to a service agreement. Accordingly a service agreement has been made with service breaks for the period from 04.11.2016 to 03.11.2019.
- Since it was confirmed that making service agreements with service breaks were not legal as per the Labor Law, and there was a proper service agreement between the Authority and the relevant lecturer, the Labour Tribunal has determined that there was a continuous service from 01.11.2009 to 03.11.2009. Accordingly the relevant amount has been paid. Further it is hereby informed that action is taken at present to pay contributions to Employees Provident Fund and Employees Trust Fund in respect of all officer serving at the institute on contract, casual and temporary basis.
- d) These appointees have been appointed during the relevant period (one has been appointed on the approval of the Governing Council and three on the approval of the Chairman) for the coordination works of the project under Skill Sector Development Fund. Duties have been entrusted to these four appointees based on the tasks expected from them (TOR). However no such appointments have been made after that occasion..
- e) In terms of the letter sent to the Chairman of National Apprenticeship and Technical Training Authority by the Chairman of the Industrial Development Authority of the Southern Province regarding this building, discussions are being held to provide the building to the Industrial Development Authority of Southern Province subject to the approval of the Governing Council.



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- f) It is proposed to establish a Japanese Language Center on the concurrence with the Foreign Employment Bureau in connection with the new showroom of Engineering Training Institute, Katubedda..
- g) At present action has been taken to distribute these tabs among all the inspectors.
- (h) It has been informed by the letter dated 29.10.2017 that the amount will be paid from Skill Sectoral Fund on completion of the procurement process within a period of 10 weeks. Accordingly action has been taken under shopping method by calling quotations as per the decision of the Board of Directors and making recommendations by a technical evaluation committee consisted of special knowledge on the 04 engineering training divisions of Institute of Engineering Technology, as it is below Rs. 10 million. Therefore equipment has been purchased under slicing method in order to update the knowledge of students in relation to 04 divisions.