



National Apprentice and Industrial Training Authority

Annual Report
2015



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Contents	i
Foreword	ii
Preface	iii
History	iv
Introduction	v
Vision and Mission	vii
2015.....	viii
1. Organizational Information	1
2. Board of Management	3
3. Administrative Structure	10
4. Objectives of the Authority	11
5. Main Activities of the Authority	11
6. Mode of Training and other Main Programmes	12
7. Data Presentation and Analysis	18
8. Other Activities	53
9. Auditor General Report & Answers	68



Foreward

The National Apprentice and Industrial Training Authority (NAITA) has been established under the Tertiary and Vocational Education Act No. 20 of 1990 as the successor to the National Apprenticeship Board (NAB) incorporated under the National Apprenticeship Act No. 49 of 1971 and has been imprinted its identity for 44 years by extending responsibilities and services and the Authority renders a great service in the field of Vocational Training.

Combining personal skills with the work environment, the apprentice who obtains training under the theme of “a knight for the work place” contributes to stabilize the identity of the National Apprentice and Industrial Training Authority in the field of Vocational Training. Further, by achieving our targets and objectives every year, youths are provided opportunities to get vocational education in a systematic manner through our knowledge and experience.

This annual report reflects the performance achieved by the NAITA during the year 2015. By successfully facing difficulties and performing under a competitive environment, NAITA through its objectives has been able to cater to the needs of the society. Therefore, unquestionably it is noteworthy that, commitment of the staff, support of the public and private sector were provided when completing the tasks.

I take this opportunity to thank the Board of Management for its guidance, the support extended by the staff who worked hard and for the governmental and non-governmental organizations which provided training opportunities for trainees.

J.Y.Peiris

Chairman

National Apprentice and Industrial Training Authority



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Preface

In the terms of Section 14 of the Financial Act No. 38 of 1971, the Authority is required to prepare the Annual Report.

This report contains three sections; information regarding the performance of training programs, development process on training programmes and the summary of year based annual accounts and the Auditor General's Report.

The Annual Report 2015 has been prepared based on the information provided by Managers of 25 District Offices, Heads of National Institutes and Head of Department in each Division at the Head Office. This report has been prepared by analyzing and summarizing the obtained information.

Planning and Monitoring Division
2015



History

1. The National Apprentice Board has been established under the National Apprentice Act No. 49 Of 1971 with the government involvement, as a remedy for the youth unrest experienced around 44 years ago in Sri Lanka. With the support of United Nations Development Programme and the International Labour Organization, activities such as development of lesson modules relating to apprentice training, constituting standards for training programmes, preparing guidelines relevant to distance education and awarding skills certificates were implemented through the National Apprentice Board.
2. In 1983, Apprentice Training Institute has been established with the financial assistance of German Federal Government as the first National Training Institute at No.581, Galle Road, Katubedda. In 1985, with the collaboration of United Nations Development Programme and International Labour Organization the second National Training Institute has been established as Technician Training Institute at 18th Mile post, Temple Road, Katunayaka.
3. In the year 1989, with the assistance of Japanese Government, Automobile Training Institute has been established as the third National Training Institute at No.07, Dr. Danister De Silva Mw., Orugodawaththa, Wellampitiya.
4. In order to enhance the capacity of the institute, National Apprentice and Industrial Training Authority has been established under part II of the Tertiary and Vocational Education Act No.20 of 1990.
5. Afterwards, the management of the National Apprentice and Industrial Training Authority was decentralized to Provincial offices and it was furthered to District Offices and Cluster Offices gradually.
6. According to the Tertiary Education Act, in house training is provided for higher diplomas conducted by an Engineering Degree Awarding Institute and Tertiary Educational Institutes.
7. The foundation stone was laid for the fourth National Training Center to be opened with financial assistance of German Republic and KFW institutes in Kilonochchi on 04th December, 2014.
8. Six months job training for those who accomplished in-house training in other vocational training institutes is provided by the Authority from the year 2014. This training is aimed at creating facilities to obtain practical training to vocational trade trainees accomplished courses in Technical Universities, Vocational Training Authority of Sri Lanka, National Youth Services Council and other approved government/private institutes in the industrial sector.



Introduction

Legal Structure

The National Apprenticeship and Industrial Training Authority has been established under the Tertiary and Vocational Education Act No.20 of 1990 as the successor to the National Apprenticeship Board (NAB) that incorporated under the National Apprenticeship Act No. 49 of 1971.

By successfully accomplishing duties vested to authority, it is aged 44 years by now and it's worthy to brief on members who stood behind this long journey in the field of Vocational Training from the year 1971 up to 2015.

1. Training Division

The Training Division comprised with Recruitment Division, Training Division, In-Plant Training Division, On the Job Training Division, Career Guidance Division functions in all 25 districts of the country in planning out training activities, inspection, co-ordination and maintaining.

2. Quality Division

Quality Division consists from Curriculum Development Division, Quality Management Division, National Vocational Qualification Division, National Trade Test Division, Assessment Division and Certificate Division strengthens to achieve the objectives of the Authority by providing resources required to conduct effective and systematic training and by supplying required instruments to develop quality of apprentices and the institute.

3. Planning and Monitoring Division

This division paves a way for the National Apprenticeship and Industrial Training Authority to co-ordinate with governmental and non-governmental institutions including Line Ministry by providing necessary information through prepared monthly progress reports, quarterly reports, annual reports and other reports based on the requirement by obtaining the progress covering all District Offices, National Institutes and all divisions such as Administration, Quality, Finance and Training through the management system.

Further, the division is mainly responsible for Corporate Plan, Action plan and various plans based on requirement for proper working of the Authority. Supervision and monitoring the training procedure of the Authority fulfill by this division. And the division responsible for preparing and administrating Management information system which gathers details regarding training and officers



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

4. **Administration Division**

Administration Division is comprised from Recruitment Division, Transport Division, Construction and Maintenance Division, Legal Division and Staff Development Division. It provides a strong foundation for the future endeavors by efficiently consuming and managing physical and human resources.

5. **Finance Division**

This division consisted of Procurement Division, Stores Division, Payments Division, Salary Division and Book Keeping Division and manipulates the annual budget which prepared by the Planning Division in accordance to the Action and Cooperate Plan that drives the institute forward in a lively manner.

6. **Audit Division**

The Audit Division works closely with the other institutes including the Auditor General's Department, the Line Ministry by performing internal auditing activities of the National Apprenticeship and Industrial Training Authority. Further, it does a great service by providing information required for the management of the institute and by coordinating audit and management committees for systematic maintenance of the transparency of internal management and activities of the institute.



VISION

To be the institution that excels in development of youth competencies to meet industrial requirements.

MISSION

Providing industry-based Vocational and Technical Training for youth to develop occupational competencies through well formulated skills training programs to meet the well-disciplined and dedicated manpower requirements in the industry,

- Attracting most suitable and deserving youth.
- Being a highly motivated well-structured professional body.
- With the involvement of dedicated co-operation of training providers and donors.
- Contributing to the achievement of the national objective of skill-based economy.



2015.....

By achieving the targets of the year 2015, were recruited 41,192 apprentices and socialized 24,054 apprentices who accomplished the training as skilled workers.

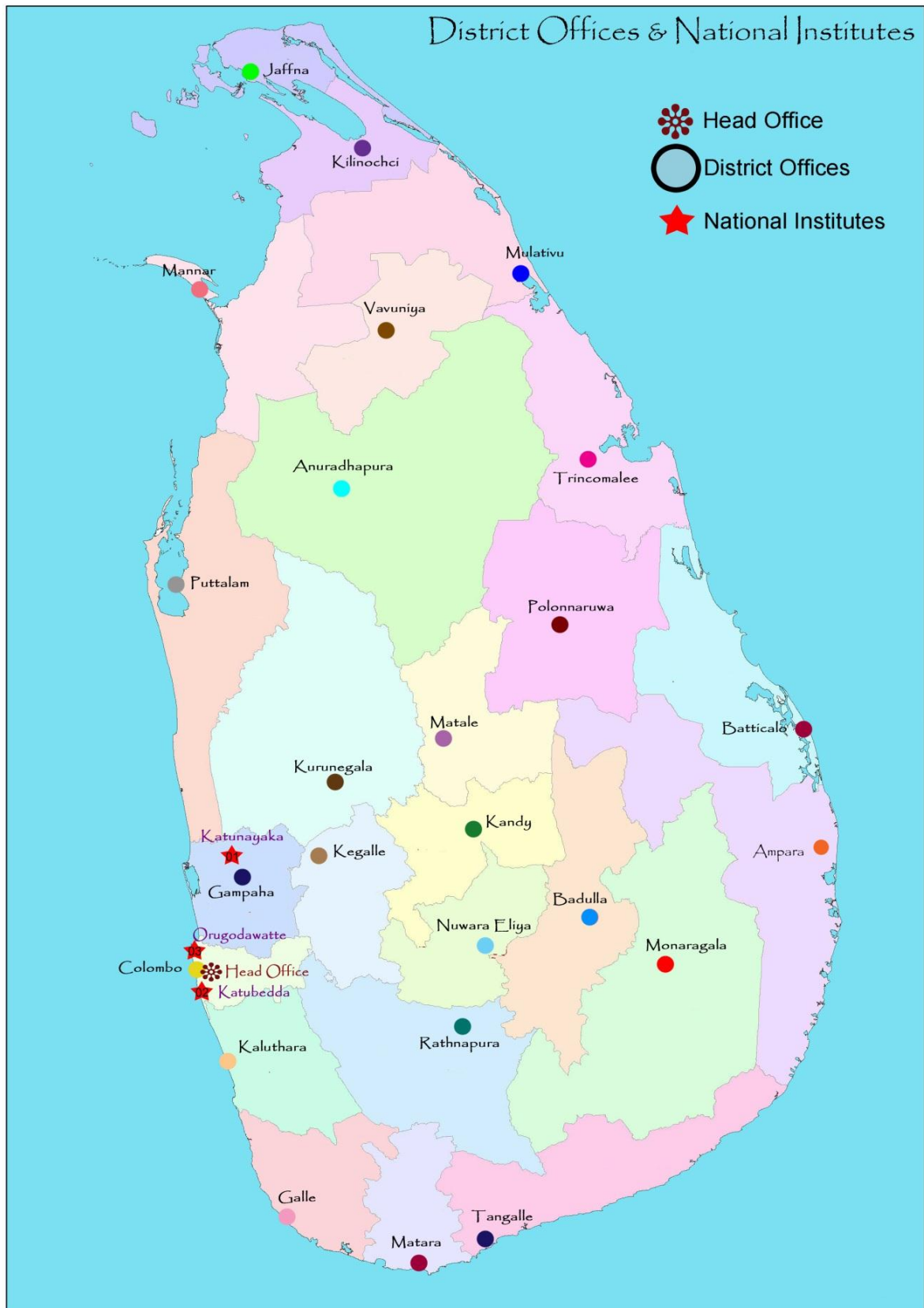
Certificates were awarded to 21,834 apprentices under various vocations and 11,466 National Vocational Qualification (NVQ) certificates were issued in the year 2015.

Industrial based Apprentice Training	15,434
Center based Dual Training	5,255
National Institute	1,173
Part time Courses	1,016
On the job Training	10,040
Special Industrial Training	8,274



National Apprentice and Industrial Training Authority
Annual Report - 2015

01. Organizational Information





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

	NAITA Head Office 971, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya T.P. 011-2888782 - 7
	Institute of Engineering Technology 18 th Mile Post, Temple Road, Katunayake T.P. 011-2252833
	Industrial Engineering Training Institute 581, Galle Road, Katubedda, Moratuwa T.P. 011-2647393, 011-2643847
	Automobile Engineering Training Institute 07, Dr. Denister de Silva Mawatha, Orugodawatta T.P. 011-2572977
	District Office-Ampara No.06, G.S.Lane, Kalmunaikudi 13, Kalmunai T.P. 067-2229357
	District Office- Anuradhapura Airport Road, Anuradhapura T.P. 025-2223178
	District Office- Badulla No. 4/10, Malwatta Road, Badulupitiya, Badulla. T.P. 055-2230644
	District Office- Batticaloa No.16/1, New Kalmunai Road, Batticaloa T.P. 065-2228130
	District Office- Colombo 242, Havelock Road, Colombo 05 T.P. 011-2587258, 011-2597671
	District Office- Galle No.395, Wakwella Road, Julgaha, Galle T.P. 091-2235628
	District Office- Gampaha No.61/5, Minuangoda Road, Gampaha T.P. 033-2232874
	District Office- Hambantota No.39, Pallikkudawa Road, Tangalle T.P. 047-2241512
	District Office- Jaffna No 44, Somasundaram Avenue, Chundikuli - Jaffna. T.P. 021-2222383
	District Office- Kaluthara 326/2, 3rd Floor, Main Street, Galle Road, Kaluthara South. T.P. 034-2224239

	District Office- Kandy No.108/2B, Thiwanka Bodhi Mawatha, Kandy T.P. 081-2201918
	District Office- Kegalle No.440, Kandy Road, Meepitiya, Kegalle T.P. 035-2223127
	District Office- Kilinochchi A9 Road, Anandapuram, Kilinochchi. T.P. 034-3942824
	District Office- Kurunegala Negombo Road, Malkaduwwa, Kurunegala T.P. 037-2223789
	District Office- Matara No.27A, Open University Road, Nupe, Matara T.P. 041-2226958
	District Office- Mannar No 952/1, Nallayan Street, Mannar. T.P. 023-2223404
	District Office- Matale No.11, Temple Road, Mandandawala, Matale T.P. 066-2223173
	District Office- Monaragala Old Kachcheri Complex, Monaragala. T.P. 055-2276504
	District Office- Mullativu Mankulam Road, Mulliyawalai, Mullativu T.P. 021-2061012
	District Office- Nuwara Eliya No:116, Temple Road, Hawa Eliya, Nuwara-Eliya. T.P. 052-2223702
	District Office- Polonnaruwa No 103, Irrigation Place, New Town, Polonnaruwa. T.P. 027-3223023
	District Office- Puttlam Molawatta, Medagama Road, Madampe T.P. 032-2248250
	District Office- Rathnapura No. 642, Vidyala Mawatha, New town, Ratnuapura T.P. 045-2228667
	District Office- Trincomalee No.103/7, Post Office Road, Trincomalee. T.P. 026-2226569
	District Office- Vavuniya Off Park Road, Vavuniya. T.P. 024-2224679



National Apprentice and Industrial Training Authority
Annual Report - 2015

02. Board of Management

From 09/11/2015 December

01. Mr.J.Y.Peiris
Chairman,
National Apprentice and Industrial Training Authority,
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
02. Dr. (Mr) A.U.C.Athukorala
Vice Chairman,
National Apprentice and Industrial Training Authority,
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
03. Mrs.J.M.C.M.Jayawardhana Manike
Director General,
Tertiary and Vocational Education Commission,
354/3, Elwitigala Mw,
Colombo 5.
04. Mr.Kingsley Sri Dodangoda
Independent Television Network,
Torinton Squire,
Colombo-07.
05. Mr.Nalin Madagedara
Lawyer,
Administration Division,
LECO Place
Moratuwa
06. Mr.Ariyadasa Karunanayake
No.27, Namalgama,
Nagoda.
07. Mr.Prasanna Fernando
53, P.B.Alwis Perera Mw,
Katubadda,
Moratuwa.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

08. Mrs.L.D.Panditharathna
27/5, Diyaparalla,
Gorvinna.
09. Mr.Charles E.Koraya
92 Puttalam Rd,
Puttalam.
10. Mr.P.Don Chandralal Premarathne
No.173, Petris Place,
Yatadolawatta,
Mathugama.
11. Mr.Shanaka Perera
40 A, Wijerama Mw,
Colombo – 7.
12. Mr.Hasitha Gunawarathana
358 A-1,
Dombagoda,
Horana.
13. Mr.Daya Sri Narendra Rajapaksha
27,Richard De Soysa Media Institute,
Koswatta,
Thalangama,
Battaramulla.
14. Mr.Priyantha Kannangara
2/ 2/ 4/ Trilium Housing Scheme,
Alwitigala Mw,
Colombo – 08.



National Apprentice and Industrial Training Authority
Annual Report - 2015

From 22/04/2015 to 08/11/2015

01. Dr. (Mr) H.L.Obesekara
Chairman,
National Apprentice and Industrial Training Authority
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
02. Mr.Piyathissa Gamage
Vice Chairman,
National Apprentice and Industrial Training Authority,
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya
03. Rev.Meevanapalane Dhammarathana
International Buddhist Centre,
Galle Rd,Patuwatta,
Dodanduwa,Hikkaduwa.
04. Mrs.J.M.C.M.Jayawardhana Manike
Director General,
Tertiary and Vocational Education Commission,
354/2,Alwitigala Mw,
Colombo-05.
05. Mr.Ananda Mapalagama
General Manager,
Diesel and Motor Engineering Institute,
Po.Box 331,
Colombo 14.
06. Mr.Ajith Gamage
7/1, Madagama,
Neluwa,
Galle.
07. Mr.P.D.Hawupe Liyanage
No.357/64,
Sarasavi Asapuwa,
Hapugala,
Vakvalla,Galle.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

08. Mr.Keerthi Gamage
Madagama,
Neluwa.
09. Mr.R.Nandimiththaji De Soysa
Koolegoda junction,
Koolegoda,
Ambalangoda
10. Mr.W.G.Sunil
Proprietor,
Shihara Tea Factory,
Thawalama,
Galle.
11. Mr.P.K.D.Sumith Alwis
Sumali
No.53/6
Aluthgama Rd,
Elpitiya.
12. Mr.D.W.Witharana
Lawyer,
No.09,Len Ban Place
Fort,
Galle.
13. Mr.P.Abesundara
Malamura,
Mapalagama,
Galle.
14. Mr.Sadun Jayaviraj Gurusinghe
Yatalamaththa,
Galle.



National Apprentice and Industrial Training Authority
Annual Report - 2015

From 06/03/2015 to 21/04/2015

01. Dr. (Mrs) Badrani Thoradeniya
Chairman,
National Apprentice and Industrial Training Authority,
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
02. Mr.Bandarathilake Mirihella
Vice Chairman,
National Apprentice and Industrial Training Authority,
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
03. Mrs.J.M.C.M.Jayawardhana Manike
Director General,
Tertiary and Vocational Education Commission,
354/2, Alwitigala Mw,
Colombo -05.
04. Mrs.A.H.S.Fareeda
Project Management and Monitoring Department,
Finance Ministry,
Secretariat Office,
Colombo 01.
05. Dr.(Mr)M.B.Ekanayake
216, Temple Rd,
Thalapathpitiya, Nugegoda.
06. Mr.Asoka Jayawardhana
11, Park Rd,
Dehiwala.
07. Mr.K.R.Gamini Gunasinghe
Sendiriyamulla,
Yogiyana, Sandalankawa.
08. Mr.Thusitha Aluthpatabedige
110/1, Joul pallama,
Thissamaharama.
09. Mr.W.M.Lielasena
59/1A, Vanatha Rd, Maharagama.



National Apprentice and Industrial Training Authority
Annual Report - 2015

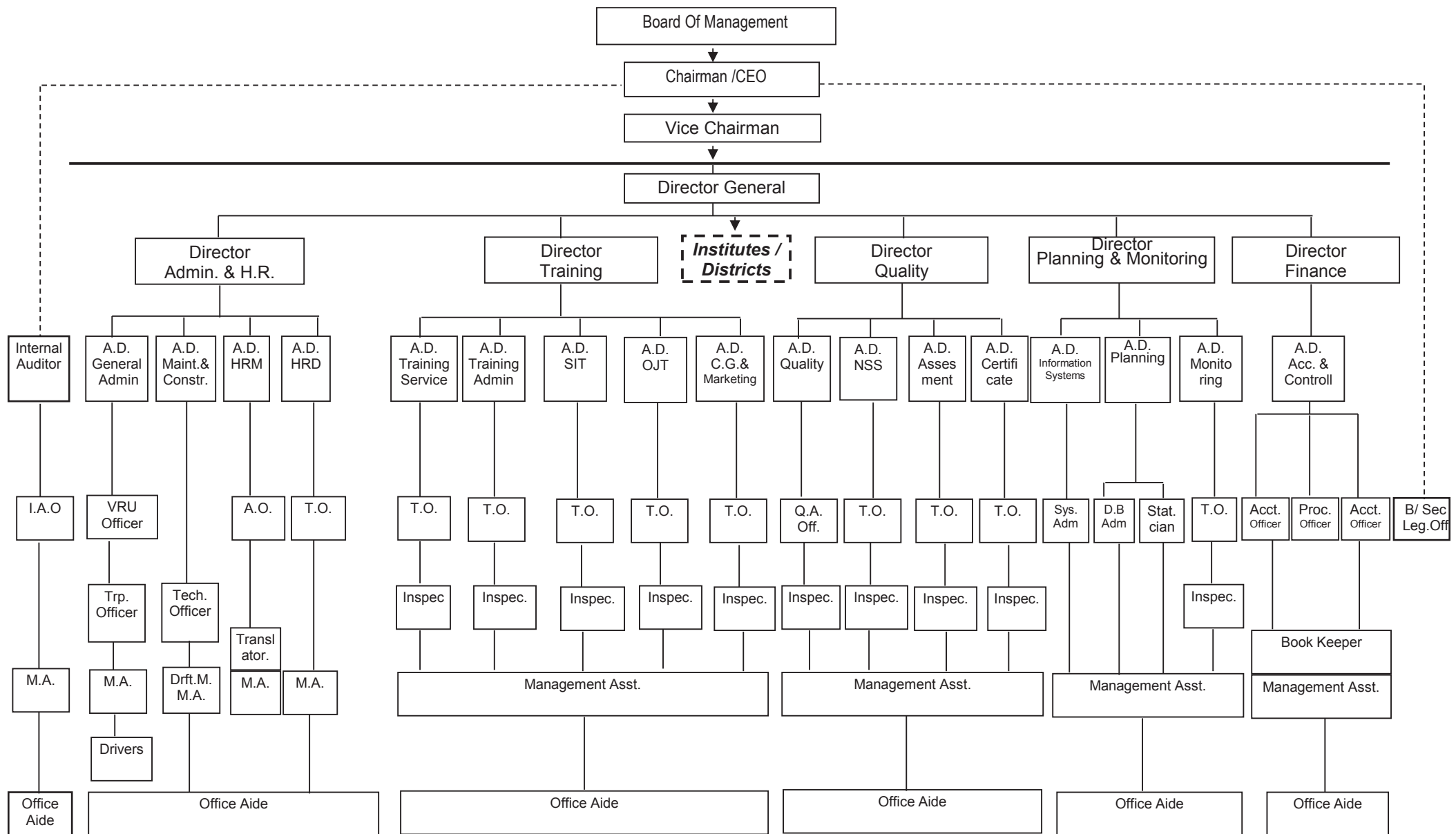
Upto 08/01/2015

01. Mr.Chandana Arunadewa
Chairman,
National Apprentice and Industrial Training Authority
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
02. Mr.Lesley Weeramanthri
Chairman,
National Apprentice and Industrial Training Authority,
971, Sri Jayawardhanapura Rd,
Welikada, Rajagiriya.
03. Mrs.C.Wijewardhana
Director General,
National Planning Department,
Ministry of Finance and Planing,
Colombo 01.
04. Dr. (Mr.) S.D.R.Perera
Director General,
Tertiary and Vocational Education Commission,
345/2, Alwitigala Mw,
Colombo 05.
05. Mr.A.R.Deshapriya
Additional Secretary,
Ministry of Youth Affairs and Skills Development,
'Nipunatha Piyasa',
354/2, Alwitigala Mw,
Colombo 05.
06. Mr.Raja Hewabowila
Chairman,
Silicon Cottins,
69, Buthgamuwa Rd,
Rajagiriya.
07. Lawyer (Mr)Buddhika Iddamalgoda
'Chandana',Munamal Place,
Weera Mw,Pannipitiya.



National Apprentice and Industrial Training Authority
Annual Report - 2015

08. Mr.S.C.Weerasekara
Group Director,
Maharaja Organization Ltd,
515/7, T.B.Jaya Mw,
Colombo 10
09. Mr.P.H.Sunil Gonzal
Managing Director,
Niwasee Developer (Pvt.) ltd
49/16, Galle Rd,
Colombo 03
10. Dr.(Mr.)Anura P. Jayasooriya
Senior Lecturer,
Basic Soil Science Department,
Faculty of Soil Science,
University of Peradeniya
Peradeniya.
11. Mr.Hiththatiyage Udaya
Company Director,
No. 31,Isadin Town,
Matara.
12. Mr.Uvaiz Mohomad
Manager,
Institute of Enterpauner Resources and Financial Management,
8/3A, Boid Place,
Colombo 03
13. Mr.Keerthi Gunawardana
Managing Director (Lucky Yogurt)
199, Highlevel Rd,
Makumbura, Kottawa.
14. Lawyer (Mr) P.Ariyasena
100/29, Weerakoon Walawwatta,
Hiththatiya, Matara.
15. Dr.(Mr) Lakitha Peiris
Chief Executive Officer
Lanka Hospitals (Pvt) Ltd.
578, Alwitigala Mw, Colombo 05





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

04. Objectives of the Authority

The objectives of the Authority in accordance with the para 37 (1) of the Establishment Act are as follows.

- (a) Planning, organizing and providing vocational training.
- (b) Determines standards in relation to vocational training.
- (c) Conduct examinations, issue certificates and other awards in relation to vocational training.
- (d) Conduct the National Trade Test.
- (e) Conduct researches and developments in vocational training arena.
- (f) Hold competitions to promote the development of various skills.
- (g) Develop the training capacities of institutions who provides vocational training and other institutions.
- (h) Instruct the Tertiary and Vocational Education Commission regarding the vocational training aspects.
- (i) Enforce and proceed necessary actions to equate affiliated certificates, diplomas and degrees in institutions of Sri Lanka and abroad that having similar objectives.

05. Main Activities / Programs of NAITA

- (a) Provide industry based apprenticeship training connected with public and private sector organizations and provide dual apprenticeship training by 03 National Institutes and Apprenticeship Training Centers established around the country.
- (b) Provide On-the-Job training for other vocational trainees by assigning them to various Institutions.
- (c) Provide in-plant training to engineering undergraduates in Universities of Moratuwa, Peradeniya, and Ruhuna and to students of various diploma courses.
- (d) Issue National Vocational Qualification certificates (N.V.Q.) in accordance to the Recognition of Prior Learning (R.P.L.) for craftsmen who have acquired skills informally, issue certificates in related to the trades and conduct National Trade Tests.
- (e) Provide training for trainers in Vocational Training Institutes.
- (f) Conduct Career Guidance Programs for school students, school leavers and other targetted groups.



06. Mode of Training and Other Main Programmes

6.1. Mode of Training

Training provided by NAITA is categorized as industrial based apprenticeship training, institutional/centre-based apprenticeship dual training, in-plant training and on-the-job training.

- **Industrial-based Apprenticeship Training**

This represents the major part of training out of many conducted by the institute and the National Apprenticeship and Industrial Training Authority is the only institute which has given the authority to do industrial based apprenticeship training. Under this mode of training, the trainees are attached to the enterprise throughout his/ her training period to improve skills by learning and practicing. The trainees can obtain their training from any of following:

- i. Craft level Apprenticeship training
- ii. National Vocational Qualification (NVQ)
- iii. Situational Apprenticeship training
- iv. Village level Apprenticeship training

- **Craft level Apprenticeship Training**

Craft level Apprenticeship Training can be implemented after signing an agreement between the Authority and entrepreneurs to train apprentices according to the Sector Specific Training Standards developed by the National Industrial Training Advisory Committees (NITAC).

- **National Vocational Qualification (NVQ)**

National Vocational Qualification (NVQ) system initiated in 2015 based on 25 trades. From this system apprentice can obtain his/her training after signing the agreement between the entrepreneur and apprentice in accordance to the craft level apprenticeship training. Under this training system training institutes/enterprises should be accredited in Tertiary and Vocational Education Commission and apprentices should be evaluated continuously. After the completion of training, assessors who registered in Tertiary and Vocational Training will conduct assessments and issue certificates for respective levels.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

- **Situational Apprenticeship Training**

Apprentices are assigned to obtain training from industries specific to the region. The relevant training standards are prepared by the combination of NAITA and the respective institute.



- **Village Level Apprenticeship Training**

Since, the training cannot be provided according to the training standards developed for Craft Apprenticeship Training, Situational Apprenticeship Training has been introduced with the aim of training apprentices at regional level using resources at hand. The training standards are developed by the NAITA combined with trainer / employer.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Theory knowledge for Industrial based apprentices and for NVQ holders will be provided through training and distance learning.

Apprentices are given basic training from a relevant Training Centre for a sufficient period of time to cover basic theory and related practical skills. Further Authority provides printed theory lessons / modules through postal mode for self study the subject matters. Answers for questions which are available at the end of each module are sent by the apprentices to the NAITA and will return them after suitable corrections are made.

NAITA also organizes weekend classes periodically to solve the problems and difficulties connected with the printed lessons which trainees come across.

In addition, these trainees are provided English lessons in order to enhance their knowledge on utilization of English language in their trades.

- **Institutional / Centre Based Dual Apprenticeship Training**

Under this scheme, apprentices will directly enroll to a National Level Training Institute or to a District/Regional Apprenticeship Training Center for a specific period and afterwards they will send to a private or public institute for On-the-job Training. Practical and theoretical knowledge will be provided by the training institutes or training centers. In the year under review, in addition to 03 National Institutes, NAITA had operated 74 training institutes islandwide. The duration of the courses conduct in these institutes varies from six months to four years.





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

- **In-Plant Training**

As per the section 38 (C) of the Tertiary and Vocational Education Act No. 20 of 1990, NAITA offers In-Plant Training for undergraduates of the Engineering Degree courses at universities of Moratuwa, Peradeniya and Ruhuna and for diploma courses conducted by universities and other tertiary level educational institutions.

- **On-the-Job Training**

NAITA conducts program of 06 months duration of On-the-Job Training (OJT) for students who had completed the Institutional Training at other Vocational Training Institutes. This program is generally activated for persons who have followed Institutional Training in Technical colleges, Vocational Training Authority (VTA), National Youth Services Council (NYSC) and in any recognized Government / Private Vocational Training sector organizations which need the services of NAITA, in following the On-the-Job Training.

The final Trade Test is conducted by the Head Office of the NAITA for the apprentices those who complete the Craft Apprenticeship Training and for the trainees under National Apprenticeship Certificate. However, with the establishment of cluster offices it is expected to dissolve responsibilities and third category of cluster offices which exist in Colombo, Gampaha and Ratnapura Districts only will conduct the final Trade Test.

In addition, the Head Office conducts the National Vocational Qualification (NVQ) assessment and the National Trade Test (NTT).

The relevant District Offices conduct the final Trade Test for Situational and Village-level Apprentices.

All certificates of the National Institutes are issued with the signatures of the Chairman of the Authority and Director/Principal or burser by those institutes themselves.





6.2 Other Main Activities Performed

- **National Trade Test (NTT) and National Vocational Qualification (NVQ)**

This program involves Trade Tests and issue “Certificate of Proficiency” to those who possess relevant skills. This system mostly use for informally trained, practicing craftsmen to obtain a recognized certificate to uplift their local and foreign employment opportunities.

Currently there are three levels of trade tests namely Grade III, Grade II and Grade I which means semi-skilled, skilled and highly skilled levels respectively.

The National Trade Tests are conducted to issue “certificate of competency” for 10 trades, not having National Competency Standards and to issue Sri Lanka Computer Skills Certificate.

This will give opportunity to gain local and international jobs for craftsmen who work with informal training, after obtaining the recognized trade certificate.

- **Development of National Competency Standards (NCS)**

This is the major task done by Authority for vocational training sector. NAITA has been mandated by the Act to develop and to validate National Competency Standards.

Preparation and validation of relevant National Competency Standards of trades recognized by the Tertiary and Vocational Education Commission are conducted under this.

National Competency Standards prepared by National Industrial Training Advisory Committee develop and revise through Development Committee related to respective trades.

National Industrial Training Advisory Committee comprises of trade/sector specific specialists and at this moment has recognized 28 Advisory Committees. The NITAC represents approximately 16 members in each committee.

- **Enterprenuership Skills Development**

These programs are implemented for both groups of trainees and the trained. The main aim of this is to impart knowledge and skills to commence self employments for those who completed their training.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

- **Carrier Guidance**

Carrier Guidance programs are conducted to increase awareness about Vocational Training and specially about Job Market among school leavers and school students.



- **Staff Development and Personality Development**

These programs focus on developing skills and competencies of the staff of NAITA. The programs are conducted under different phases without making hindrance to the process of their working process.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

1) Data Analysis and Presentation

In the year under review, 41,192 apprentices were enrolled for training under different training classifications. When this number is analytically compared with the year 2014 (31,464), it shows an upswing of 30%. (graph 01)

It is a speciality in the year under review that accomplishment of training was nearly in the position recorded in the year 2014.

In considering the information further, it is clear by graph No. 01 that number of apprentices recruited to training centres of on-the job, rural level modes had gone down but had shifted to NVQ systems of machinist and industrial based.

Table 1: Summary of training activities (under different training categories) -2015

Mode of training	Training level	Number enrolled		Drop-outs (training)		Number completed		Number on training as at 31/12/2015	
		2014	2015	2014	2015	2014	2015	2014	2015
1. Industrial based Apprenticeship Training	1.1) Industrial Craftsman	7667	6214	1799	2191	3264	4644	10326	9705
	1.2) National Vocational Qualification (NVQ)	2533	6551	175	1795	0	863	2358	6251
	1.3) Situational level	2593	2291	550	491	3211	1888	2972	2884
	1.4) Village level	308	378	160	117	1156	202	278	337
	1.5) National Apprentice Certificate	0		33		84	8	8	0
2. Center based Apprenticeship Training	2.1) District Training Centers- Full time	5509	5255	957	652	4525	4695	4842	4750
	2.2) District Training Centers- Part time	1012	299	80	21	815	670	482	90
3. National Institutes	3.1) National Institutes- Full time	1326	1173	143	187	975	1053	3215	3148
	3.2) National Institutes- Part time	495	717	88	1	570	300	172	588
4. On the Job Training	4.1) District Office	1118	430	41	43	1034	491	208	104
	4.2) Head Office	2482	9610		208	1692	3615	790	6577
5. In-plant Training	5.1) Undergraduate s, Diploma and other students	6421	8274	0		6924	5625	2482	5131
Total		31464	41192	4026	5706	24250	24054	28133	39565

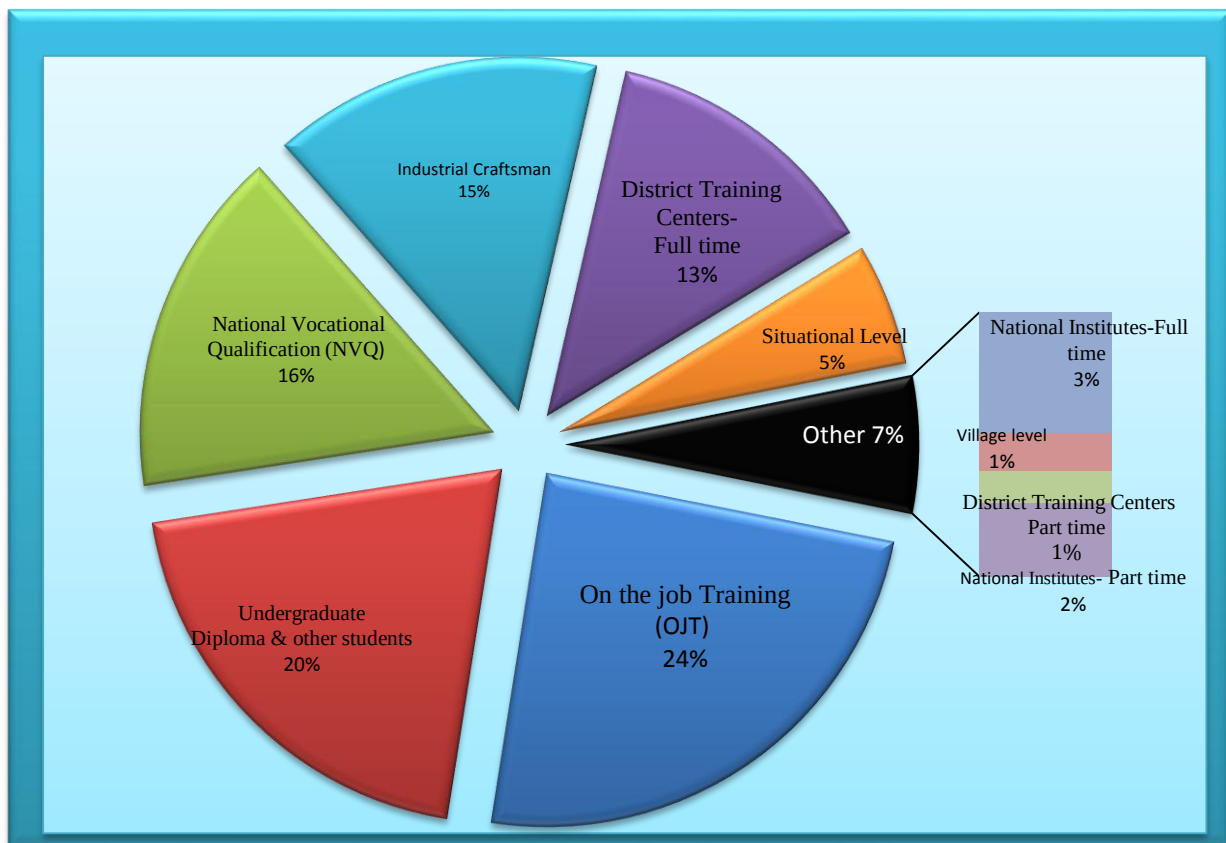
Recruited apprentices in early years are also including in course completion and dropouts.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

When considering the various training modes in the year under review Industrial based apprenticeship training has developed comparing to the previous year. Among them Industrial based National Vocational Qualification (NVQ) possessed a remarkable place. This is an outstanding upliftment of 160% compared with same in the year 2014. Center based training methods have decreased in this year. It has happened due to the policy decision taken by the upper management. Also, special industrial training and on the job training has remarked significant growth.

Graph 01- Enrollment for Training under various categories -2015



The above graph reflects the divide of different training modes in the year under review.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 02: Summary of Training Procedure (under various training classifications) – 2015

Training Mode	Level of Training	Recruitment			Dropouts			Number of completed			On training as at 2015-12-31		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1. Industrial based Apprenticeship Training	1.1) Craft level	4344	1870	6214	1566	625	2191	3521	1123	4644	7755	1950	9705
	1.2) National Vocational Qualification (NVQ)	5296	1255	6551	1546	249	1795	750	113	863	5137	1114	6251
	1.3) Situational level	1445	846	2291	250	241	491	1237	651	1888	1839	1045	2884
	1.4) Village level	187	191	378	11	106	117	76	126	202	186	151	337
	1.5) National apprentice certificate				0	0	0	7	1	8	0	0	0
2. Center based Apprenticeship Training	2.1) District Training Centers - full time	1933	3322	5255	242	410	652	1734	2961	4695	1733	3017	4750
	2.3) District Training Centers - part time	125	174	299	6	15	21	212	458	670	46	44	90
Sub Total		13330	7658	20988	3621	1646	5267	7537	5433	12970	16696	7321	24017
3. National Institutes	3.1) National Institutes - full time	1015	158	1173	159	28	187	896	157	1053	2732	416	3148
	3.2) National Institutes - part time	666	51	717	1	0	1	241	59	300	556	32	588
Sub Total		1681	209	1890	160	28	188	1137	216	1353	3288	448	3736
Total		15011	7867	22878	3781	1674	5455	8674	5649	14323	19984	7769	27753
4. On the Job Training (other training institutes)	4.1) District level	185	245	430	25	18	43	246	245	491	49	55	104
	4.2) Head office	5235	4375	9610	113	95	208	1940	1675	3615	3731	2846	6577
5. In plant Training	5.1) Undergraduates, diploma & other students	5876	2398	8274				4119	1506	5625	3726	1405	5131
Sub Total		26307	14885	41192	3919	1787	5706	14979	9075	24054	27490	12075	39565

*** Recruited apprentices in early years are also including in course completion and dropouts.



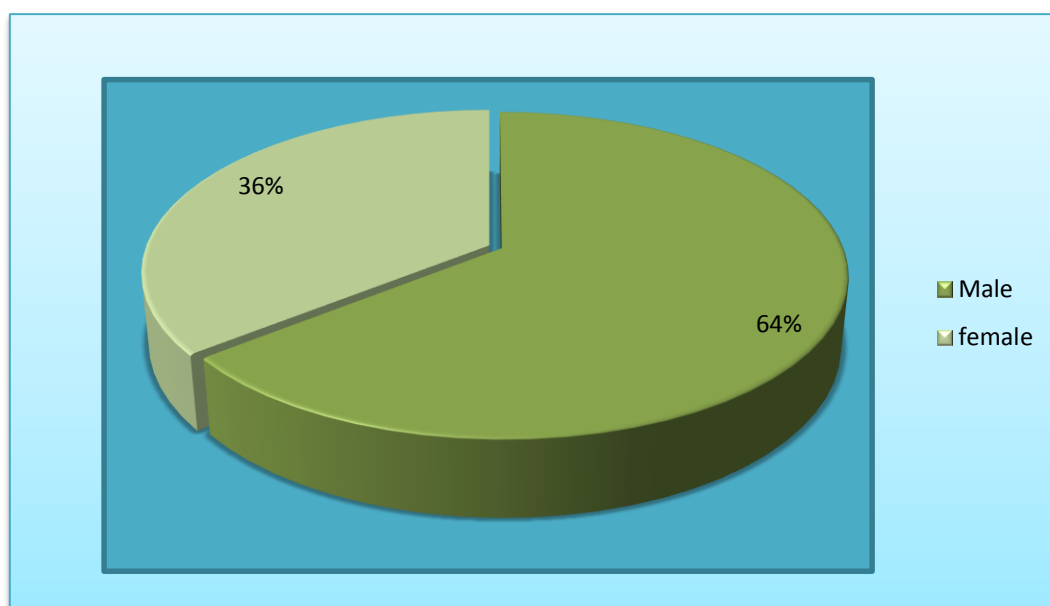
National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 02 depicts the difference on line of gender in enrollments made under various categories during the year under review.

64% of apprentices referred to training in the year under review represents male party whilst females occupies 36% (graph 03)

Though participation of females at training centres shows a higher percentage, number of females at Industry-based apprenticeship training system is considerably low.

Graph 03 - Enrollment for training as per gender

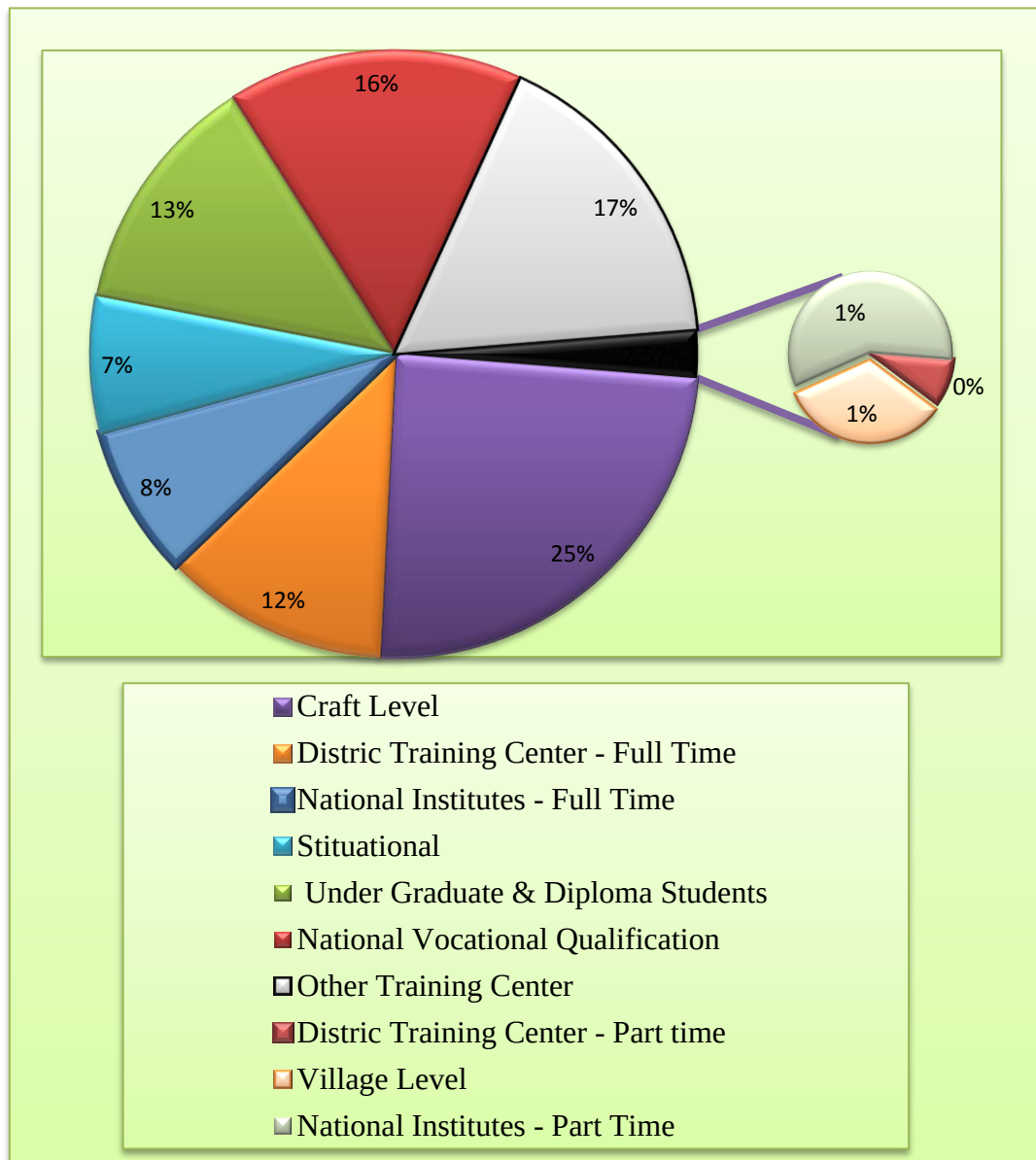


By the end of year 2015, 39,565 apprentices were on training under different vocational categories. The graph 02 and 04 suggest that most number of apprentices had come under Craft level. It had been 9,705 in number representing 24% of the total number of apprentices. As well, 17% of total numbers of apprentices are from on the job training in other training centres. While number of them reporting as 6681, 6251 apprentices had been on national trade training.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Graph 04 - On training under different categories by end of year





National Apprenticeship and Industrial Training Authority

Annual Report - 2015

Table 03: Summary of Training Pursuits (Under District Level and Other Training Classification)-2015

Province	District	Number Enrolled			Dropout***			Number of Completed ***			Number of In Training as at 31/12/2015		
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Western	Colombo	2047	1105	3152	251	97	348	1786	798	2584	3012	1256	4268
	Gampaha	775	248	1023	287	74	361	467	160	627	1116	311	1427
	Kalutara	633	257	890	297	110	407	204	224	428	682	255	937
Central	Kandy	457	321	778	167	52	219	255	295	550	515	284	799
	Matale	307	154	461	127	38	165	140	129	269	292	119	411
	Nuwaraeliya	176	266	442	82	26	108	81	212	293	204	241	445
South	Galle	890	490	1380	329	143	472	406	304	710	1134	418	1552
	Matara	862	429	1291	194	91	285	402	302	704	981	415	1396
	Hambantota	413	383	796	230	155	385	218	235	453	427	292	719
North	Jaffna	516	438	954	88	91	179	272	241	513	633	433	1066
	Mannar	286	168	454	12	12	24	72	108	180	450	167	617
	Vavuniya	301	180	481	86	41	127	197	136	333	328	175	503
	Mulativu	117	91	208	16	8	24	47	29	76	194	91	285
	Kilinochchi	363	209	572	91	40	131	219	80	299	523	245	768
East	Batticaloa	816	222	1038	36	2	38	426	149	575	1408	230	1638
	Ampara	664	358	1022	195	98	293	227	296	523	840	202	1042
	Trincomalee	757	352	1109	106	43	149	498	274	772	924	321	1245
North Western	Kurunegala	499	346	845	234	119	353	229	240	469	472	268	740
	Puttlam	316	266	582	96	53	149	114	176	290	307	222	529
North Central	Anuradhpura	307	300	607	105	29	134	171	227	398	450	274	724
	Polonnaruwa	588	80	668	28	13	41	409	44	453	350	75	425
Uva	Badulla	466	320	786	266	140	406	298	207	505	466	270	736
	Monaragala	162	230	392	44	48	92	151	167	318	275	252	527
Sabaragamuwa	Ratnapura	427	311	738	136	63	199	278	351	629	440	258	698
	Kegalle	370	379	749	143	78	221	216	294	510	322	302	624
Sub Total		13515	7903	21418	3646	1664	5310	7783	5678	13461	16745	7376	24121
National Institutes		1681	209	1890	160	28	188	1137	216	1353	3288	448	3736
On-the-Job Training		5235	4375	9610	113	95	208	1940	1675	3615	3731	2846	6577
In - Plant Training		5876	2398	8274				4119	1506	5625	3726	1405	5131
Total		26307	14885	41192	3919	1787	5706	14979	9075	24054	27490	12075	39565

*** Apprentice who are enrolled in early year are also included in the columns of “Drop out” and “Completions”.



National Apprenticeship and Industrial Training Authority

Annual Report - 2015

Table 04: Summary of Training Pursuits (Under District Level and Other Training Classification)-2015

District	Number of InTraining as at end of the year		Number Enrolled		Total Number of Apprentices		Dropouts		Number Drop Out%		Number Completed		Number of InTraining as at end of the year	
	1		2		3=1+2		4		5		6		7=3-(4+6)	
	2013	2014	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015
Colombo	3253	4048	2860	3152	6113	7200	164	348	3%	5%	1901	2584	4048	4268
Gampaha	1424	1392	986	1023	2410	2415	295	361	12%	15%	723	627	1392	1427
Kalutara	526	882	920	890	1446	1772	189	407	13%	23%	375	428	882	937
Kandy	732	790	956	778	1688	1568	144	219	9%	14%	754	550	790	799
Matale	323	384	427	461	750	845	117	165	16%	20%	249	269	384	411
Nuwaraeliya	261	404	517	442	778	846	73	108	9%	13%	301	293	404	445
Galle	1107	1354	1340	1380	2447	2734	454	472	19%	17%	639	710	1354	1552
Matara	1206	1094	954	1291	2160	2385	112	285	5%	12%	954	704	1094	1396
Hambantota	565	761	787	796	1352	1557	184	385	14%	25%	407	453	761	719
Jaffna	1043	804	977	954	2020	1758	192	179	10%	10%	1024	513	804	1066
Mannar	223	367	385	454	608	821	71	24	12%	3%	170	180	367	617
Vavuniya	488	482	455	481	943	963	120	127	13%	13%	341	333	482	503
Mulativu	202	177	225	208	427	385	53	24	12%	6%	197	76	177	285
Kilinochchi	335	626	617	572	952	1198	102	131	11%	11%	224	299	626	768
Batticaloa	988	1213	1001	1038	1989	2251	69	38	3%	2%	707	575	1213	1638
Ampara	771	836	1105	1022	1876	1858	281	293	15%	16%	759	523	836	1042
Trincomalee	854	1057	1075	1109	1929	2166	163	149	8%	7%	709	772	1057	1245
Kurunegala	711	717	790	845	1501	1562	262	353	17%	23%	522	469	717	740
Puttlam	344	386	339	582	683	968	20	149	3%	15%	277	290	386	529
Anuradhpura	718	649	749	607	1467	1256	192	134	13%	11%	626	398	649	724
Polonnaruwa	100	251	430	668	530	919	32	41	6%	4%	247	453	251	425
Badulla	758	861	747	786	1505	1647	164	406	11%	25%	480	505	861	736
Monaragala	458	545	433	392	891	937	28	92	3%	10%	318	318	545	527
Ratnapura	699	788	891	738	1590	1526	92	199	6%	13%	710	629	788	698
Kegalle	529	606	774	749	1303	1355	222	221	17%	16%	475	510	606	624
Sub Total	18618	21474	20740	21418	39358	42892	3795	5310	10%	12%	14089	13461	21474	24121
National Institutes	3342	3387	1821	1890	5163	5277	231	188	4%	4%	1545	1353	3387	3736
On -the -Job Training		790	2482	9610	2482	10400		208	0%	2%	1692	3615	790	6577
In -Plant Training		2482	6421	8274							6924	5625	2482	5131
Total	21960	28133	31464	41192	47003	58569	4026	5706			24250	24054	28133	39565



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Training conducted in 2015 under all categories are depicted in District and other categories. (table 03 & 04) According to the tables, district based apprentices in on the job training (OJT) are also including within district values apart from the apprenticeship and center based training.

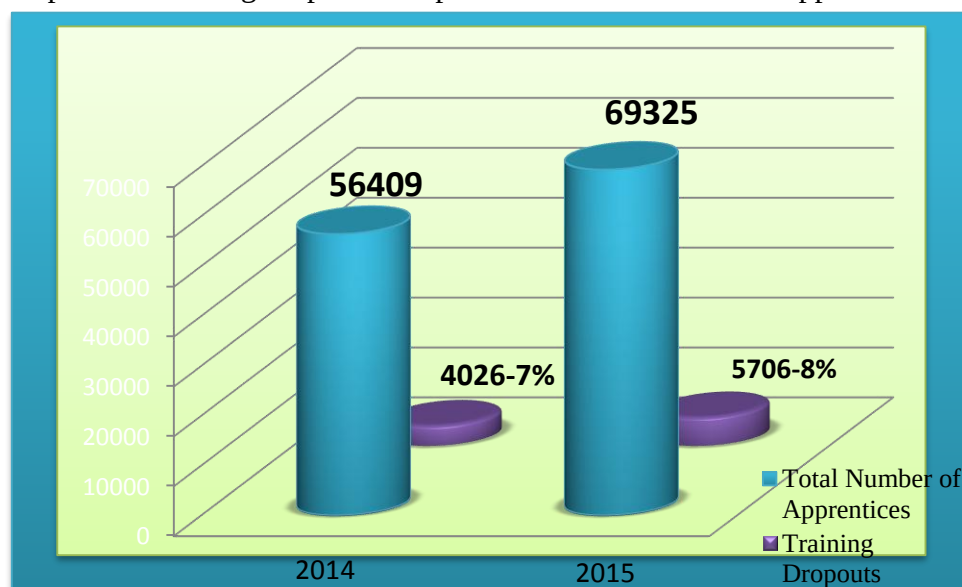
Accordingly, Colombo district which enrolled 3152 is regarded as the district which harboured the highest number of apprentices whilst Mulativu district had gone for the lowest enrollments of 208 apprentices.

In studying overall of the progress on completion of the training in the year under review 4258 apprentices have been enrolled from Colombo district and 258 have been enrolled in Mulativu district. Further, 2584 apprentices had completed training period by year end from Colombo district and 76 had completed from Mulativu district.

2. Survey on training drop outs

5706 apprentices had left training half way during the year 2015 in taking a close look at in general. This is 8% of total number of apprentices. In comparing with the year 2014 training drop out has been scaled up.(graph 05)

Graph 05 - Training drop out compared with total number of apprentices



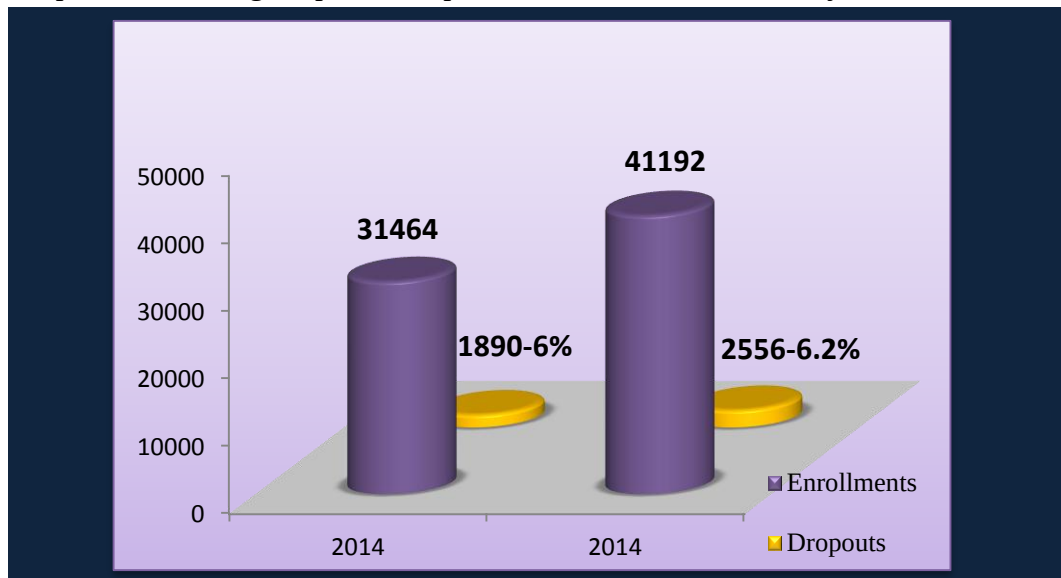
(Total number of apprentices = apprentices in training since last year + enrollements in year under review)



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

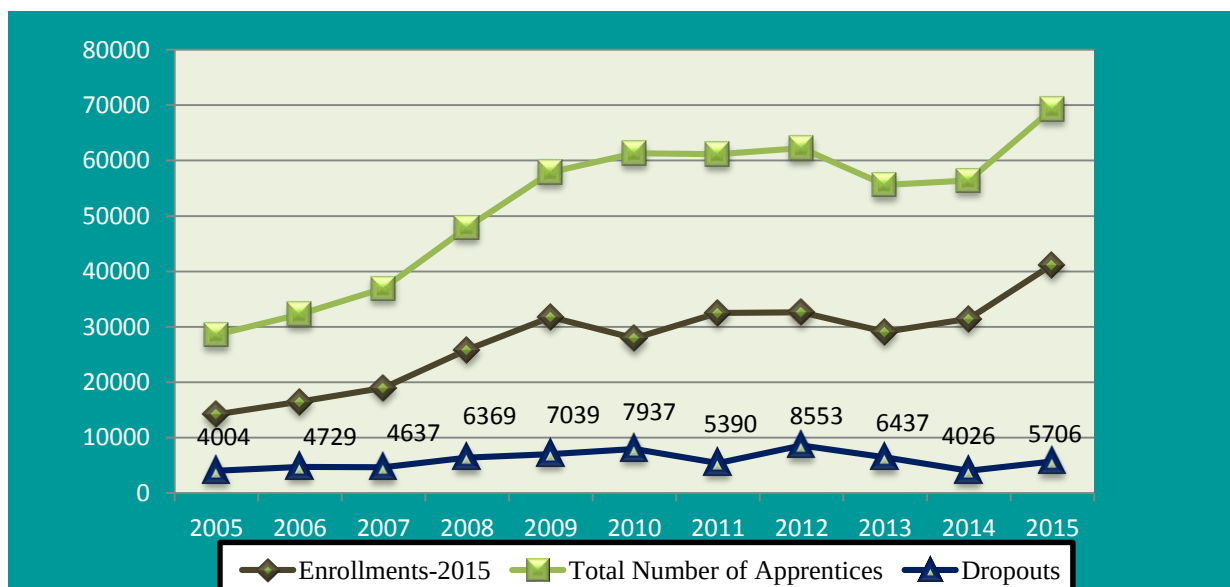
As well, 2557 apprentices had left training out of the number of enrollments of year 2015. This equals to 6.2% from enrollments. This number of enrollments has gone up to 6% in this year 2014.

Graph 06 - Training drop out compared with enrollments in the year concerned.



The following graph No. 07 depicts how dropping out of training had taken place compared with total number of apprentices and enrollments in the last decade. Accordingly, it is clear that the training drop out had been scaled down compared with total number of apprentices and enrollments.

Graph 07





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

When analyzing the training dropout in district wide, the maximum rate of drop outs indicated from Badulla and Hambantota districts. It is 25% from total number of apprentices. In comparing with enrollements in 2015, 26% denoted from Badulla district while 24% and 22 % denoted by Kurunegala and Hambantota districts respectively. Baticaloa district indicated as the minimum rate of drop outs. Though Overall drop outs rate depicted as 8% it depicted as 12% when considering district wise separately.

Table 05: Course drop outs (district wide) -2015

Districts	Enrollements	No.of dropouts comparing to enrollements	%	Total No.of apprentices	No.of dropouts comparing to total apprentices	%
Colombo	3152	286	9%	7200	348	5%
Gampaha	1023	98	10%	2415	361	15%
Kalutara	890	159	18%	1772	407	23%
Kandy	778	116	15%	1568	219	14%
Matale	461	68	15%	845	165	20%
Nuwara Eliya	442	81	18%	846	108	13%
Galle	1380	157	11%	2734	472	17%
Matara	1291	141	11%	2385	285	12%
Hambantota	796	177	22%	1557	385	25%
Jaffna	954	67	7%	1758	179	10%
Mannar	454	1		821	24	3%
Vavuniya	481	47	10%	963	127	13%
Mulativ	208	5	2%	385	24	6%
Kilinochchi	572	10	2%	1198	131	11%
Baticaloa	1038	10	1%	2251	38	2%
Ampara	1022	142	14%	1858	293	16%
Trincomalee	1109	85	8%	2166	149	7%
Kurunegala	845	207	24%	1562	353	23%
Puttlam	582	109	19%	968	149	15%
Anuradhapura	607	30	5%	1256	134	11%
Polonnaruwa	668	50	7%	919	41	4%
Badulla	786	208	26%	1647	406	25%
Monaragala	392	28	7%	937	92	10%
Ratnapura	738	130	18%	1526	199	13%
Kegalle	749	144	19%	1355	221	16%
Sub Total	21418	2556	12%	42892	5310	12%

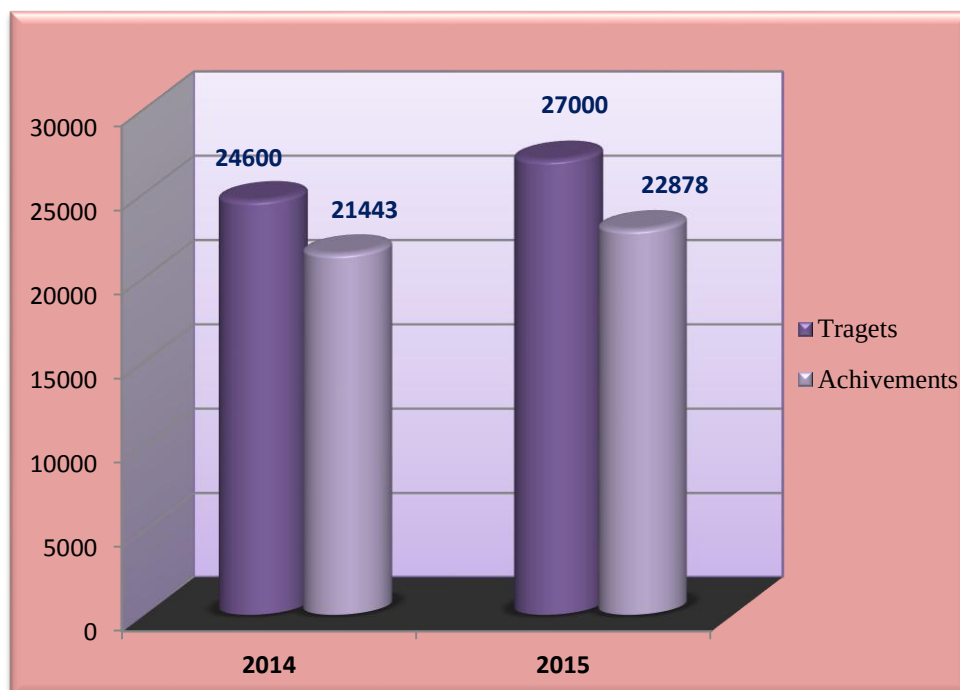


National Apprenticeship and Industrial Training Authority
Annual Report - 2015

2) Industrial based apprenticeship training and center based dual apprenticeship training

22,878 apprentices were enrolled in 2015 for industrial based apprenticeship training and for center based dual apprenticeship training (Except special industrial training and on the job training) which are the major training methods in the Authority. This is a 85% of achievement from the targeted apprentices. It has increased considering to the year 2014.(graph 08)

Graph 08 – Targets and Enrollments



The enrollment depicted by foregoing graph 09 has shown an outstanding upswing in National Vocational Qualification system and in other systems in the year 2015 compared it with the year 2014. That means, progress of 48% had recorded comparing with year under review, 2014.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Graph 09 - Enrollment for National Vocational Qualification



District level survey

In observing district level outcome of the year under review, performance of each district under all classifications (except National Institutes and In-plant training) is shown in the following table.



National Apprenticeship and Industrial Training Authority

Annual Report - 2015

Table 06 - Summary of district level, Industry based & Centre based apprentice training pursuits (except National Institutes) 2015

Province	District	Number enrolled			Dropouts			Number completed			Number In training as at 31/12/2015		
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Western	Colombo	2018	1087	3105	251	97	348	1732	777	2509	3006	1253	4259
	Gampaha	773	248	1021	287	74	361	450	159	609	1116	311	1427
	Kalutara	630	252	882	297	110	407	203	215	418	680	254	934
Central	Kandy	455	318	773	167	52	219	250	292	542	515	284	799
	Matale	300	136	436	127	38	165	133	113	246	290	117	407
	Nuwaraeliya	176	266	442	82	26	108	81	212	293	204	241	445
Southern	Galle	890	489	1379	329	143	472	404	301	705	1134	417	1551
	Matara	862	429	1291	194	91	285	402	302	704	981	415	1396
	Hambantota	412	379	791	230	155	385	217	229	446	427	292	719
Northern	Jaffna	460	382	842	66	79	145	219	186	405	622	428	1050
	Mannar	274	143	417	12	12	24	63	92	155	446	158	604
	Vavuniya	293	171	464	86	41	127	185	126	311	328	175	503
	Mulativu	117	91	208	16	8	24	45	20	65	194	91	285
	Kilinochchi	354	209	563	91	40	131	209	80	289	520	245	765
East	Batticaloa	807	189	996	36	2	38	416	134	550	1407	212	1619
	Ampara	660	355	1015	192	95	287	202	285	487	840	202	1042
	Trincomalee	743	324	1067	106	42	148	490	240	730	912	312	1224
North western	Kurunegala	494	334	828	234	117	351	221	230	451	469	267	736
	Puttalam	312	260	572	96	53	149	114	175	289	303	216	519
North Central	Anuradhapura	307	300	607	105	29	134	168	227	395	450	274	724
	Polonnaruwa	588	80	668	28	13	41	409	44	453	350	75	425
Uva	Badulla	466	320	786	266	140	406	298	207	505	466	270	736
	Monaragala	162	230	392	44	48	92	151	167	318	275	252	527
Sabaragamuwa	Rathnapura	407	289	696	136	63	199	259	328	587	439	258	697
	Kegalle	370	377	747	143	78	221	216	292	508	322	302	624
Sub total		13330	7658	20988	3621	1646	5267	7537	5433	12970	16696	7321	24017

***Apprentices in other training institutes referred to On-the-Job training in district wise are not included.

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included



National Apprentice and Industrial Training Authority
Annual Report - 2015

According to the given table No. 06, Colombo district which enrolled 3,105 is regarded as the district which harboured the highest number of apprentices. As well, Galle, Matara and Trincomalee districts that enrolled 1379, 1291 & 1067 apprentices respectively had recorded highest numbers whilst Mulativu district had gone for the lowest enrollments of 208.

As well, when the Colombo district had completed training to 2509 apprentices, the Trincomalee district had completed training to 730.

The Colombo district is the district with highest number of on training with 4209 apprentices during the year under review. As well, Mulativu district goes into records with lowest number of on training with 285 apprentices.

In studying overall progresses made in the year under review 20988 apprentices have been enrolled for Industry based & Centre based apprentice training. Further, 12970 apprentices had completed training period by year end and it was reported that 24,017 apprentices from all districts had been on training.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 07 - Summary of district level training pursuits (Industry based & Centre based apprenticeship training) 2015

Province	District	Number enrolled		Dropouts		Number completed		Number In training as at 31/12/2015	
		2014	2015	2014	2015	2014	2015	2014	2015
Western	Colombo	2532	3105	163	348	1558	2509	4011	4259
	Gampaha	933	1021	294	361	669	609	1376	1427
	Kalutara	912	882	189	407	371	418	877	934
Central	Kandy	899	773	144	219	679	542	787	799
	Matale	407	436	114	165	229	246	382	407
	Nuwaraeliya	510	442	73	108	293	293	404	445
Southern	Galle	1318	1379	450	472	626	705	1349	1551
	Matara	949	1291	112	285	949	704	1094	1396
	Hambantota	781	791	184	385	403	446	759	719
Northern	Jaffna	704	842	176	145	766	405	758	1050
	Mannar	380	417	71	24	166	155	366	604
	Vavuniya	439	464	118	127	324	311	477	503
	Mulativu	212	208	53	24	195	65	166	285
	Kilinochchi	607	563	100	131	220	289	622	765
East	Batticloa	935	996	66	38	646	550	1211	1619
	Ampara	1052	1015	281	287	741	487	801	1042
	Trincomalee	1044	1067	163	148	698	730	1035	1224
North western	Kurunegala	707	828	256	351	449	451	710	736
	Puttalam	323	572	20	149	259	289	385	519
North Central	Anuradhapura	722	607	192	134	600	395	646	724
	Polonnaruwa	430	668	32	41	247	453	251	425
Uva	Badulla	747	786	163	406	480	505	861	736
	Monaragala	433	392	28	92	318	318	545	527
Sabaragamuwa	Rathnapura	889	696	92	199	709	587	787	697
	Kegalle	757	747	220	221	460	508	606	624
Total		19622	20988	3754	5267	13055	12970	21266	24017

*** Apprentices in other training institutes referred to On-the-Job training by districts are not included.

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included.

According to the above table, performance of district during the year under review has been maintained less or more in summing up it with the year 2014.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

3.1 Industry based apprenticeship training

By this performance of Industry based, Situational and Village levels during the year under review is reflected.

Table 08 - Summary of training pursuits (Industry based apprenticeship training) – 2015

Province	District	Number enrolled			Dropouts			Number completed		Number In training as at 31/12/2015			
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Western	Colombo	1809	513	2322	244	34	278	1537	255	1792	2770	760	3530
	Gampaha	762	165	927	287	74	361	443	100	543	1100	190	1290
	Kalutara	554	97	651	292	88	380	155	68	223	603	112	715
Central	Kandy	329	107	436	150	32	182	126	68	194	373	98	471
	Matale	272	67	339	125	34	159	114	64	178	262	50	312
	Nuwaraeliya	152	96	248	82	25	107	63	56	119	163	66	229
Southern	Galle	771	383	1154	300	140	440	329	202	531	989	312	1301
	Matara	708	279	987	191	77	268	280	110	390	854	258	1112
	Hambantota	306	274	580	191	142	333	109	95	204	365	219	584
Northern	Jaffna	435	290	725	61	65	126	155	106	261	601	349	950
	Mannar	249	51	300	12	4	16	55	15	70	421	67	488
	Vavuniya	258	106	364	86	36	122	120	70	190	306	110	416
	Mulativu	117	91	208	16	8	24	45	20	65	194	91	285
	Kilinochchi	229	92	321	74	25	99	121	18	139	353	142	495
East	Batticaloa	794	158	952	35	1	36	409	121	530	1395	182	1577
	Ampara	643	145	788	175	35	210	193	37	230	817	138	955
	Trincomalee	604	155	759	99	17	116	351	74	425	780	188	968
North western	Kurunegala	341	112	453	164	60	224	100	51	151	328	81	409
	Puttalam	281	127	408	96	36	132	73	32	105	272	107	379
North Central	Anuradhapura	280	174	454	104	22	126	139	112	251	428	169	597
	Polonnaruwa	211	47	258	23	10	33	43	15	58	216	43	259
Uva	Badulla	400	230	630	250	119	369	220	108	328	417	174	591
	Monaragala	107	129	236	44	39	83	77	79	156	238	151	389
Sabaraga muwa	Rathnapura	359	127	486	135	55	190	200	85	285	399	101	500
	Kegalle	301	147	448	137	43	180	134	53	187	273	102	375
Total		11272	4162	15434	3373	1221	4594	5591	2014	7605	14917	4260	19177

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included.



National Apprentice and Industrial Training Authority
Annual Report - 2015

The Colombo district reached the first in enrollments to the Industry based apprenticeship training. When it records 2,322 from Colombo, Mulativu district had recruited mere 208 apprentices, becoming the lowest turn out of enrollments. In studying on On the Job training aspect, Colombo district had tipped with 3,530 on training by the end of year 2015. As well, Polonnaruwa district recorded the district with least on training with only 259 apprentices.

By Industry based apprenticeship training system, the all district had completed training to 7605 apprentices during the year under review.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 09- District wise Industry based apprenticeship training (under various training categories) 2015

Province	Western			Central			South			North					East			North Western		North Central		Uva		Sabaragamuwa			
District	Colombo	Gampaha	Kalutara	Kandy	Matale	Nuwaraeliya	Galle	Matara	Hambantota	Jaffna	Mannar	vavuniya	Mulativu	kilinochchi	Batticaloa	Ampara	Trincomalee	kurunegala	Puttiam	Anuradhapura	Polonnaruwa	Badulla	Monaragala	Ratnapura	Kegalla	Total	
1.1 Craft Level																											
Enrollements	M	251	332	79	47	53	17	305	288	58	395	178	212	101	203	670	427	411	31	35	40	17	34	58	59	43	4344
	F	121	48	32	37	26	31	179	97	79	248	38	96	75	69	131	96	120	41	35	28	11	23	93	57	59	1870
Drop out	M	44	154	51	16	35	39	145	122	124	61	12	78	16	73	34	166	89	32	37	65	11	64	39	39	20	1566
	F	23	21	30	19	12	11	65	41	52	59	4	34	8	20	1	32	17	24	25	5	6	38	34	25	19	625
Completion	M	836	201	75	64	60	49	180	229	62	114	55	94	28	82	350	142	320	58	67	88	30	101	77	98	61	3521
	F	111	29	41	46	34	23	72	61	48	69	12	35	11	16	88	34	71	37	31	44	11	46	74	47	32	1123
Training as at 2015.12.31	M	724	576	135	60	77	43	500	458	181	561	350	270	178	333	1273	627	613	69	86	154	26	73	194	128	66	7755
	F	129	45	40	31	17	22	130	88	80	309	54	105	75	120	155	93	153	33	27	22	11	12	118	44	37	1950
1.2 National Vocational qualification (NVQ)																											
Enrollements	M	1417	255	312	239	216	133	334	307	232								114	261	244	215	192	365	45	218	197	5296
	F	363	38	40	44	32	38	53	87	111								17	49	92	61	34	121	24	31	20	1255
Drop out	M	193	45	208	110	87	43	122	64	65								4	118	59	38	12	180	5	86	107	1546
	F	4	1	41	7	11	13	14	25	45								16	11	11	3	20	3	16	8	249	
Completion	M	291	26	47	34	39		105	27									20	5	9	11	76		18	42	750	
	F	14		11	2	13		38	3									7	1	1	1	3		12	7	113	
Training as at 2015.12.31	M	1462	285	299	270	183	120	366	279	169								110	227	184	250	188	343	40	209	153	5137
	F	360	40	41	44	30	31	45	74	66								17	36	80	61	31	104	21	23	10	1114
1.3 Situational																											
Enrollements	M	141	175	163	43	3	2	131	105	8	15	48	44	16	26	124	102	76	49	2	25	2		4	82	59	1445
	F	29	79	25	26	9	27	145	92	20	28	12	8	16	23	27	48	6	22		85	2		12	39	66	846
Drop out	M	7	88	33	24	3		33	5	1			3		1	1	5	6	14		1		5		10	10	250
	F	7	52	17	6	11	1	58	11	10			1		5		3		20		6	1		2	14	16	241
Completion	M	410	215	33	22	15	14	44	23	45	8		16	3	39	59	44	31	22	1	40	2	42		81	28	1237
	F	130	71	16	19	17	33	88	46	24	5	2	29		2	33	3	2	7		67	3	10	5	26	13	651
	M	584	239	169	43	2		122	109	8	15	48	35	16	20	122	76	54	32	2	24	2		4	61	52	1839
Training as at 2015.12.31	F	271	105	31	23	3	13	133	93	18	28	12	2	16	22	27	44	6	12		86	1		12	34	53	1045



National Apprentice and Industrial Training Authority
Annual Report - 2015

Province		Western			Central			South			North					Eastern			North Western		North Central		Uva		Sabaraga muwa		Total
District		Colombo	Gampaha	Kalutara	Kandy	Matale	Nuwara Eliya	Galle	Matara	Hambantota	Jaffna	Mannar	Vavuniya	Mulativu	Kilinochchci	Bataloa	Ampara	Trincomalee	Kurunegala	Putlum	Anuradhapura	Polonnaruwa	Badulla	Monaragala	Rathnapura	Kegalle	
1.1 Village level																											
Enrollement	Male							1	8	8	25	23	2				114	3					1			2	187
	Female							6	3	64	14	1	2				1	12					86			2	191
Drop outs	Male									1			5				4						1				11
	Female							3		35	6		1										61				106
Completion	Male								1	2	33		10	14			7				2		1		3	3	76
	Female							4		23	32	1	6	9				1					49			1	126
Number in training as at 2015-12-31	Male							1	8	7	25	23	1				114	3					1		1	2	186
	Female							4	3	55	12	1	3				1	12					58			2	151
1.5.National Apprentice Certificate(NAC)																											
Enrollement	Male																										
	Female																										
Drop outs	Male																										
	Female																										
Completion	Male		1		6																						7
	Female				1																						1
Number in training as at 2015-12-31	Male																										
	Female																										

Apprentices enrolled in the past years with those who accomplished and left outs are also included.



National Apprenticeship and Industrial Training Authority Annual Report - 2015

According to the table 09, it shows that Industry based apprenticeship training has divided in district wise among various training categories

Amidst Industrial Craftsman and National Vocational Qualification have obtained significant places. Enrollement for National Vocational Qualification has exceeded the industrial based apprenticeship training in the year under review and it's a great achievement for the year.

3.2 Centre -based training

As reflected by the foregoing table, training progress of training centers coming under the District Offices are given. Accordingly, 5,255 apprentices have been enrolled into training of the year under review out of which 736 apprentices have recruited by training centres in Colombo district. Here, what is most outstanding fact is the increment of female representation at training centers.

Table 10-Summary of training pursuits for full time courses (District Training Centers) - 2015

Province	District	Number enrolled			Dropouts			Number completed			Number In training as at 31/12/2015		
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Western	Colombo	193	543	736	7	63	70	163	452	615	236	493	729
	Gampaha	11	83	94				7	59	66	16	121	137
	Kalutara	45	130	175	5	21	26	27	110	137	53	128	181
Central	Kandy	120	203	323	17	20	37	114	203	317	142	186	328
	Matale	28	69	97	2	4	6	19	49	68	28	67	95
	Nuwaraeliya	24	170	194	0	1	1	7	133	140	41	175	216
Southern	Galle	119	106	225	29	3	32	75	99	174	145	105	250
	Matara	142	142	284	3	14	17	122	192	314	115	149	264
	Hambantota	106	105	211	39	13	52	98	93	191	62	73	135
Northern	Jaffna	25	92	117	5	14	19	64	80	144	21	79	100
	Mannar	25	92	117	0	8	8	8	77	85	25	91	116
	Vavuniya	35	65	100	0	5	5	65	56	121	22	65	87
	Mulativu												
	Kilinochchi	116	106	222	17	15	32	79	51	130	167	103	270
East	Batticaloa	13	31	44	1	1	2	7	13	20	12	30	42
	Ampara	17	210	227	17	60	77	9	248	257	23	64	87
	Trincomalee	139	169	308	7	25	32	139	166	305	132	124	256
North western	Kurunegala	141	194	335	66	48	114	91	142	233	139	170	309
	Puttalam	31	133	164	0	17	17	41	143	184	31	109	140
North Central	Anuradhapura	23	112	135	1	7	8	25	101	126	22	105	127
	Polonnaruwa	377	33	410	5	3	8	366	29	395	134	32	166
Uva	Badulla	66	90	156	16	21	37	73	90	163	49	96	145
	Monaragala	55	101	156	0	9	9	74	88	162	37	101	138
Sabaragamuwa	Rathnapura	31	135	166	1	8	9	23	129	152	32	151	183
	Kegalle	51	208	259	4	30	34	38	158	196	49	200	249
Total		1933	3322	5255	242	410	652	1734	2961	4695	1733	3017	4750

*** Apprentices enrolled in the past years with those who accomplished and left out are also included.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

4,695 apprentices had completed training by end of year 2015 and 4,750 had remained on training.

In the year under review, no training centre had been in operation in the Mulativu district

3.3 Progress of National Institutes

424 apprentices have been enrolled to National Engineering Technological course at Institute of Engineering Technology, Katunayaka in the year under review. In this year alone, 349 National Engineering Technological diploma holders had been socialized. 1476 apprentices had been on training in the institute and factories by the end of the year.

Table 11 Institute of Engineering Technology- Katunayake

Trade	Duration	Enrolments			Dropouts			Number completed			Number In training as at 31/12/2015		
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Buildings & structures	4	50	23	73	3	7	10	47	26	73	316	120	436
Water & Environmental	4	7	6	13	0	2	2	10	14	24	61	62	123
Highways & Railways	4	18	15	33	2	2	4	35	24	59	96	17	113
Electrical (power)	4	43	13	56	8	2	10	35	14	49	196	61	257
Telecommunication & Electronic	4	35	15	50	15	8	23	30	4	34	127	86	213
Automotive	4	11	1	12	4	0	4	10	1	11	65	0	65
General	4	130	43	173	15	5	20	54	27	81	198	11	209
Naval	4	14	0	14	4	0	4	18	0	18	60	0	60
Total		308	116	424	51	26	77	239	110	349	1119	357	1476

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 12- Industrial Engineering Training Institute - Katubedda

Trade	Duration	Enrolments			Dropouts			Number completed			Number In training as at 31/12/2015		
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Refrigerator & machine operator	2	30	0	30	21	0	21	10	0	10	54	0	54
Electrician	3	66	3	69	9	0	9	102		102	170	3	173
Electronic operator	3	48	0	48	3	0	3	56	0	56	124	0	124
Mechinist (Special)	3	44	0	44	0	0	0	0	0	0	127	0	127
Carpenter	2	15	0	15	5	0	5	37	0	37	32	0	32
Construction supervisor	1 1/2	25	2	27	6	0	6	14	10	24	37	3	40
Plumber	2	26	0	26	1	0	1	22	0	22	48	0	48
Information & Communication Technology	1	19	21	40	2	2	4	13	9	22	18	22	40
Computer drawer	1	24	3	27	2	0	2	9	7	16	33	6	39
Welder	3	32	0	32	11	0	11	18	0	18	78	0	78
National Information & Communication Technology Diploma	1 1/2							6	4	10			
Total		329	29	358	60	2	62	287	30	317	721	34	755

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included.

By the afore given table, performance of the Katubedda Industrial Engineering Training Institute is highlighted. Accordingly, 358 apprentices have been got enrolled for various vocations in the year 2015. 317 have been completed training in the said year and 755 apprentices had been on training within the institute and factories at the end of the year.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 13 Automobile Engineering Training Institute – Orugodawatta

Trade	Duration	Enrolments			Dropouts			Number completed			Number In training as at 31/12/2015		
		M	F	Total	M	F	Total	M	F	Total	M	F	Total
Automobile Mechanic (Special)	3	144	0	144	22	0	22	102		102	397	0	397
Automobile Electrician (Special)	3	75	2	77	1	0	1	69		69	207	2	209
Machinist (Special)	3	23	0	23	6	0	6	23		23	64	0	64
Automobile Painter (Special)	1 ½	47	0	47	6	0	6	70		70	79	0	79
Automobile Tinker/ Welder (Special)	1 ½	62	1	63	11	0	11	58	1	59	82	1	83
Automobile Air Conditioning	2	23	0	23	2	0	2	31	0	31	55	0	55
Computer Application Assistant	1	4	10	14	0	0	0	17	16	33	8	22	30
Total		378	13	391	48	0	48	370	17	387	892	25	917

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included.

According to the afore given table 13, Automobile Engineering Training Institute in Orugodawatta had enrolled 391 apprentices in the year under review. At the end of this year, 387 apprentices had completed their training and another 917 are undergone training.

3.4 Part time Training

Part time training conducted by each District Office and National Institutes are as given in the following table. Accordingly, 1,016 apprentices were enrolled for part time training in 2015. For this 701 apprentices were enrolled by District Offices and 717 apprentices were enrolled by National Institutes. At the end of this year, 970 apprentices had completed their part time training and another 678 are undergone in training. (Table 14



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 14: Summary of the Training (Part Time Courses)

District	Number recruited			Dropouts			Number completed			Number In training as at 31/12/2015		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total
Colombo	16	31	47				32	70	102			
Gampaha												
Kalutara	31	25	56		1	1	21	37	58	24	14	38
Kandy	6	8	14				10	21	31			
Matale												
Nuwaraeliya							11	23	34			
Galle												
Matara	12	8	20							12	8	20
Hambantota							10	41	51			
Jaffna												
Mannar												
Vavuniya												
Mulativu												
Kilinochchi	9	11	20				9	11	20			
Batticaloa												
Ampara												
Trincomalee												
Kurunegala	12	28	40	4	9	13	30	37	67	2	16	18
Puttalam												
Anuradhapura	4	14	18	0	0	0	4	14	18			
Polonnaruwa												
Badulla							5	9	14			
Monaragala												
Rathnapura	17	27	44				36	114	150	8	6	14
Kegalle	18	22	40	2	5	7	44	81	125			
Sub Total	125	174	299	6	15	21	212	458	670	46	44	90
Automobile Engineering Training Institute	655	46	701	1	0	1	152	14	166	556	32	588
Industrial Engineering Training Institute	11	5	16				89	45	134			
Sub Total	791	225	1016	7	15	22	453	517	970	602	76	678

*** Apprentices enrolled in the past years with those who accomplished and left outs are also included.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

4) On the Job Training

Table 15 Summary of Training Presuits (apprenticeship training 2015)

District	Number recruited			Dropouts			Number completed			Number In training as at 31/12/2015		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total
Colombo	29	18	47				54	21	75	6	3	9
Gampaha	2	0	2				17	1	18			
Kalutara	3	5	8				1	9	10	2	1	3
Kandy	2	3	5				5	3	8			
Matale	7	18	25				7	16	23	2	2	4
Nuwareliya												
Galle	0	1	1				2	3	5		1	1
Matara												
Hambantota	1	4	5				1	6	7			
Jaffna	56	56	112	22	12	34	53	55	108	11	5	16
Mannar	12	25	37				9	16	25	4	9	13
Vavuniya	8	9	17				12	10	22			
Mulativu							2	9	11			
Kilinochchi	9	0	9				10	0	10	3	0	3
Batticaloa	9	33	42				10	15	25	1	18	19
Ampara	4	3	7	3	3	6	25	11	36	0	0	0
Trincomalee	14	28	42		1	1	8	34	42	12	9	21
Kurunegala	5	12	17		2	2	8	10	18	3	1	4
Puttalam	4	6	10					1	1	4	6	10
Anuradhapura							3		3			
Polonnaruwa												
Badulla												
Monaragala												
Rathnapura	20	22	42				19	23	42	1		1
Kegalle	0	2	2					2	2			
Sub Total	185	245	430	25	18	43	246	245	491	49	55	104
Head Office	5235	4375	9610	113	95	208	1940	1675	3615	3731	2846	6577
Total	5420	4620	10040	138	113	251	2186	1920	4106	3780	2901	6681

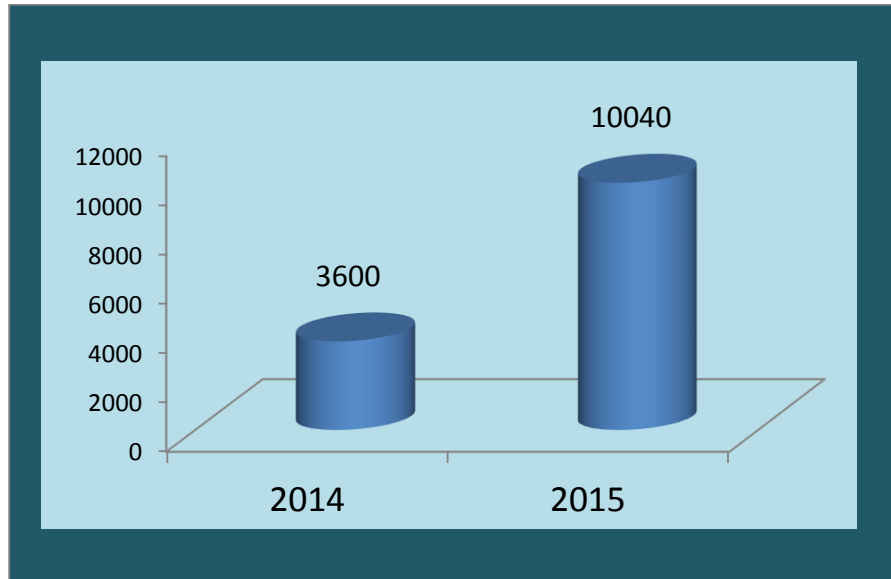
Afore given table, depicts the wide spread numerical performance of apprentices who had accomplished the On the Job training in other vocational training institutes. Accordingly, 10,040 apprentices have been referred to On the Job training or Industrial training in the year under review.

This figure is a considerable progress when compared with previous year. As well, when 4106 apprentices accomplished training by end of year 2015, 6,681 apprentices had remained on training towards end of training. As well, the following graph depicts progress of year 2015 compared with same in the year 2014.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Graph 10 - On-the-job training



5) In-plant training

The progress of giving special trade training required by degree, diploma and certificate holders which is the main training assignment of the Authority is reflected by graph 16. Accordingly, in the year 2015, 8274 apprentices have been referred to special industrial training. This is an increase of 29% compared with the year 2014. The composition of this is 4192 graduates and 3887 diploma holders.

5625 graduates and diploma holders had accomplished special industrial training in the year under review and 5131 had undergone training in industries and institutes by end of the year.

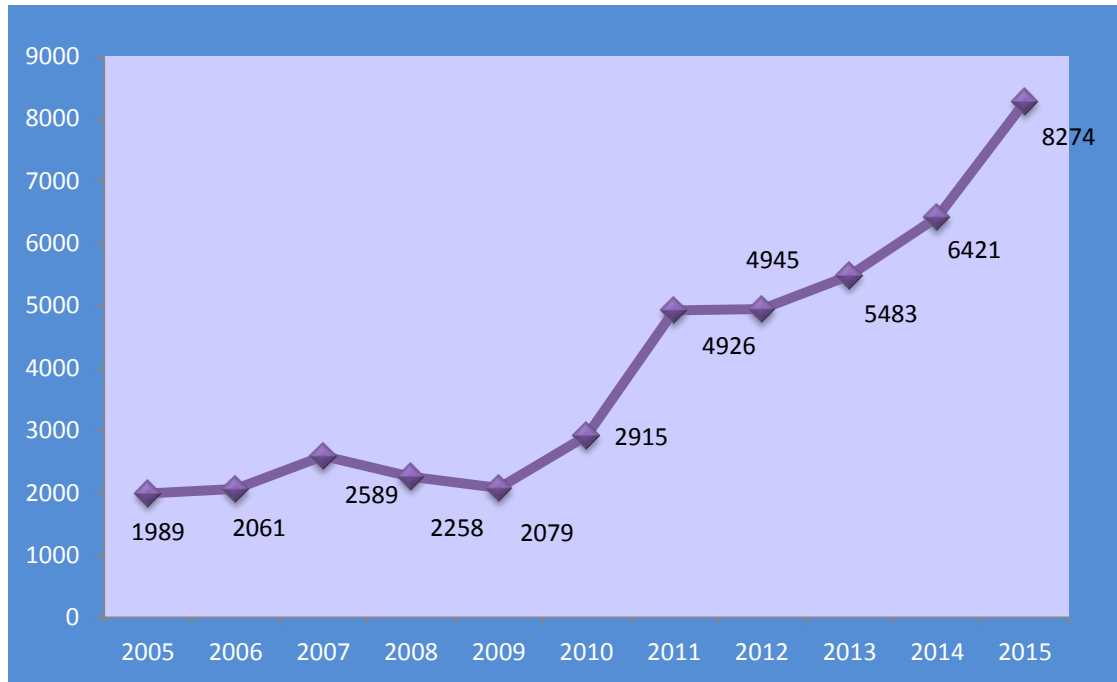
Table 16 - In-plant Training

Type	Number Enrolled			Number completed			Number In Training as at 31/12/2015		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Degree	3193	999	4192	2342	580	2922	2458	853	3311
Diploma	2531	1356	3887	1777	926	2703	1116	509	1625
Certificates	152	43	195				152	43	195
Total	5876	2398	8274	4119	1506	5625	3726	1405	5131



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Graph 11 – In-plant Training 2005-2015



The afore given graph depicts long term progress in special industrial training in the last 10 years.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 17 - Examination, Evaluation and Issuing certificates

Type	Number Evaluated for final test		Number passed in the final trade test		Number certificated	
	2014	2015	2014	2015	2014	2015
In-Plant (Enterprise based & Centre based)	2863	2803	2350	2340	2472	1985
Situational level	3188	1782	3188	1782	3046	1845
Village level	885	388	885	388	931	372
Institute of Engineering Technology	367	282	367	282	400	282
Automobile Engineering Training Institute	303	295	275	216	275	216
Industrial Engineering Training Institute	300	284	288	284	335	284
National Vocational Qualification & Apprentices Training	1524	2915	1277	2443	1396	1956
Other (trainees of Authority)	1102	2037	1102	1540	1102	1540
Sub total	10532	10786	9732	9275	9957	8480
Recognition of Prior Learning (RPL)	10086	5917	6945	5748	4773	9510
National Trade Test(NTT)	4831	1114	3332	1058	3009	1165
Special In plant training (degree,diploma & certificates)	3501	3984	3420	3759	369	
On the job training(other vocational training institutes)	755	450	755	450	770	447
Other	652	2242	652	2242	652	2242
Total	30357	24493	24836	22532	19530	21844

Final tests for 24,493 apprentices have been carried out in the year 2015. Though it is a decrease compared with the year 2014, tests done by training methodology of the Authority shows growth compared to year 2014. The number of apprentices got through final trade tests in the year under review is 22,532. This amount is 92% of those who had taken part in the test.

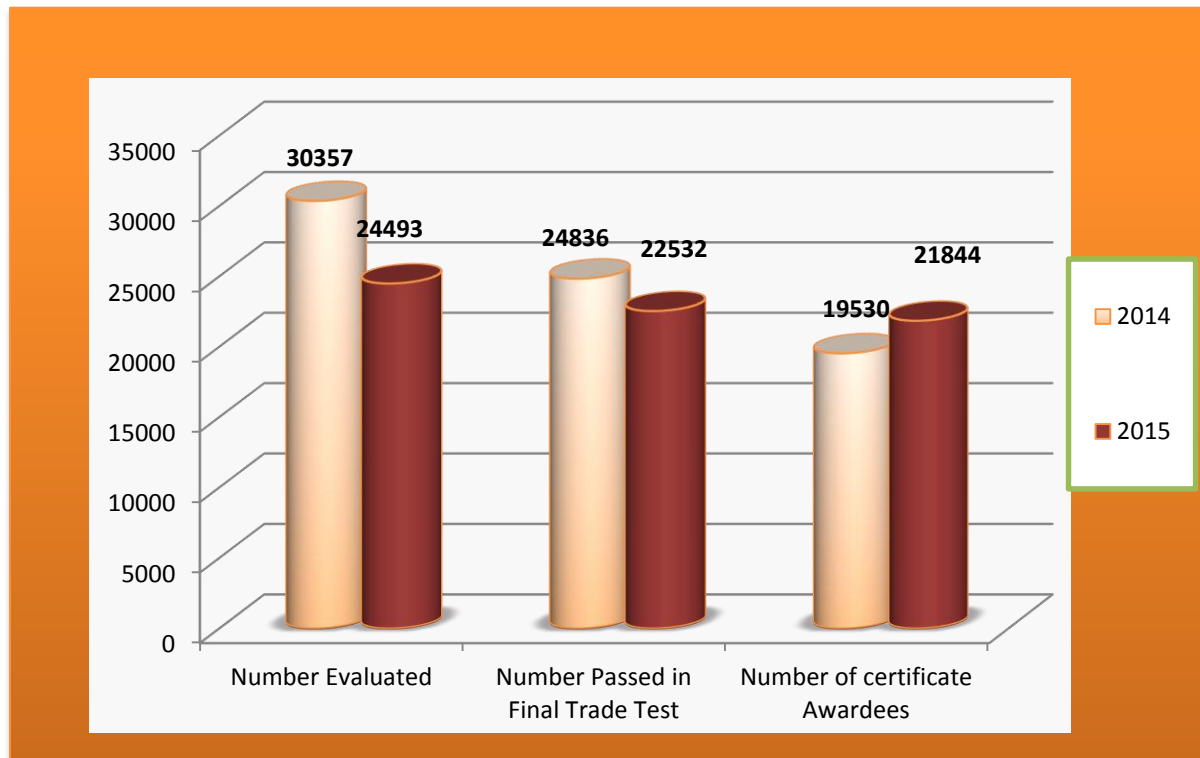
21,844 certificates in total have been issued in the year 2015. This is 12% of growth comparing with the year 2014.

A notable progress marked in the year is issued 9510 final under the Recognition of Prior Learning (RPL).



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Graph 12 - Examination, Evaluation and Certificate Issuing





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 18: - National Competency standards and curriculum development

Main purpose	Activity	2014	2015
Developments	National Competency Standard (Level 1-4)	9	14
	National Competency Standard (Level 5-6)	5	
	Assessment Resources (National competency standard)	17	15
	Curriculum (National competency standard)	1	
	Training Standards (National apprentice certificate)	4	
	Test papers	11	5
Validations	Curriculum (National competency standard)	8	17
	National Competency standard (level 1-4)	3	
	National Competency standard (level 5-6)	1	
	Evaluation Resources (National Competency based)		1
	Training Standards		1
Evaluations	Test papers	2	
	National Competency standard (level 1-4)	22	8
	National Competency standard (level 5-6)	1	2
	Evaluation Resources (National competency based)	18	4
	Curriculum (National competency based)	1	
	Training standards	2	1
Total		105	68



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

The content of details such as National Competency Standard Evaluation resources, curriculum and Test papers related to vocational training in the year under review is reflected by afore given table. Accordingly, 68 documents related to training standards representing said section had been prepared completely in the year 2015 and referred to each section. Though this amount means a decrease with the year 2014 targets of the year under review has achieved 100%.

Meanwhile, 14 national competency standards and 15 evaluation resources had been prepared a new and had evaluated of 10 national competency standards and 4 evaluation resources.

Table 19 A : Accreditation of Courses and Registration of Training Centers

Main purpose	Unit	Progress
		Up to 2014
Accreditations	No. of courses	90
Registering Training Centers	No. of centres	64

Table 19 B : Accreditation of Courses and Registration of Training Centers

Main purpose	Unit	Progress
		In 2015
New accreditations	No. of courses	34
Renewal accreditation		18
Registering new Training Centers	No. of courses	3
Renewal of registering Training Centers		38

90 courses have accredited upto year 2014 and registration of 64 centers have been maintained. This numerics is considerably grown compared with the previous year.

In year 2015, 34 of new accreditation applications and 18 new accreditations were forwarded to TVEC.

At present 67 Training Centers are functioning by the Authority in all districts and among them 63 has registered and 3 applications have forwarded to TVEC for registration.

Further 130 NVQ courses are conducting by all Training Centers of the Authority. TVEC has informed that 96 among that has accredited and 28 from new accreditation applications are with them.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 20 –Distribution of Modules (Distance Education)

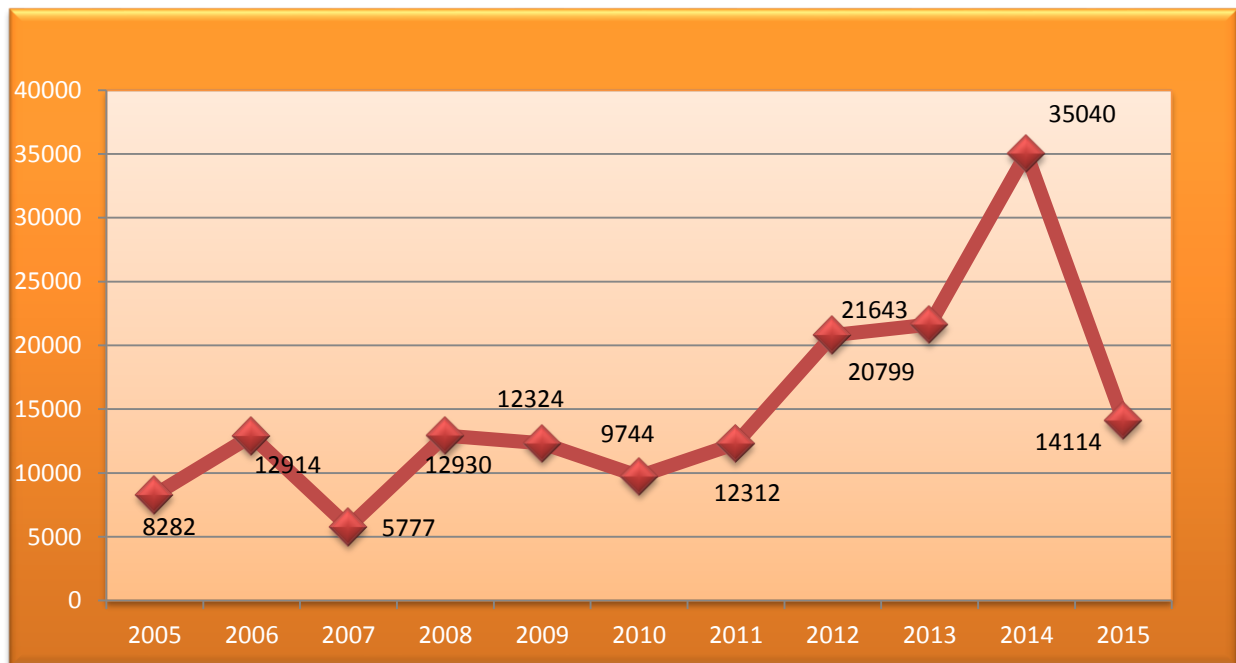
Province	District	No. of Modules issued by Lesson Resources Development Unit	
		2014	2015
Western	Colombo	6725	1410
	Gampaha	3019	1175
	Kalutara	2631	-
Central	Kandy	1779	480
	Matale	2043	145
	Nuwaraeliya	2378	1380
Southern	Galle	3106	1125
	Matara	547	1150
	Hambantota	1140	895
Northern	Mannar	300	-
	Vavuniya	450	41
	Jaffna	350	-
	Kilinochchi	350	-
	Mulativu	300	-
Eastern	Ampara	-	690
	Trincomalee	1650	-
North western	Kurunegala	1065	-
	Puttalam	400	840
North Central	Anuradhapura	1473	1104
	Polonnaruwa	-	625
Uva	Badulla	1855	760
	Monaragala	374	966
Sabaragamuwa	Ratnapura	1620	1268
	Kegalle	1363	-
	Others	122	60
Total		35040	14114



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

The afore given table reflects details related to courses for apprentices issued by the head office. Accordingly, 14,114 courses have been released during the year under review.

Graph 12: Distribution of modules



According to afore given graph, it is clear that a clear cut progress had been made in the year 2014 compared with 2005-2013. But in the year under review distribution of modules seems to be low.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Table 21 : Vocational Guidance and Directions

District	Programmes						No. of attendees
	Programmes for school drop outs	School programmes	Individual development programmes	Programmes to educate general public	Exhibitions/ Seminars	Other	
Head Office	5	5				5	1208
Colombo	1	3		2			949
Gampaha	8	11		6		7	2003
Kalutara	11	12				9	2807
Kandy	9	7	1	7		5	1467
Matale	1	1		13		8	361
Nuwaraeliya	1	2		2	1	4	238
Galle	10	26		20	1		3550
Matara	8	9	3	10		12	2294
Hambantota	16	5		14		3	1588
Jaffna	9	9		1		2	884
Mannar	5	4		1		1	634
Vavuniya	2						63
Mulativu	15	1		8	1	4	715
Kilinochchi	2	3		7			228
Bataloa	8	5		2			835
Ampara		10		10		1	2496
Trincomalee	8	2		6		8	708
Kurunegala	23	15		61	4	38	7338
Puttalam	12	15	1	14	1	3	1358
Anuradhapura	10	4		1		13	1023
Badulla	15	22		2	1	8	4487
Monaragala		2		7		5	2175
Kegalle	15	12		1		19	2184
Sub Total	194	185	5	195	9	155	41593



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

Vocational guidance and consultancy programmes for 4,1593 persons had been conducted in the year 2015 by 383 programmes. Meanwhile, 194 programmes for school drop outs and 185 school programs have been conducted. 195 public relation programmes were also conducted in the year under review.

Administration and Human Resources Development

The approved cadre of the Authority was 1358. By end of year 2015, it was able to reach 869 from the total cadre positions.

Table 22- Staff details

Salary scale	Designation	Approved cadre	No. of staff as at 31/12/2015
HM	Senior Manager	6	4
MM	Medium scale manager	21	16
AR	Academic and research	94	46
JM	Junior manager	113	81
MA4	Implementation and Consultancy services	638	358
MA3	Associate officers	2	2
MA2	Management Assistant Services	332	247
PL	Primary level services	152	115
	Total	1358	869

Further, 24 new employees have been recruited in this year and 11 employees have been promoted.

Table 23 - Recruitments and promotions

Description	2014	2015
Recruitments (Permanent appointments)	225	24
Promotions	51	11



Programmes Implemented by District Offices

District Office -Galle

- **Manpetha Job Fair** conducted by Galle District Office of National Apprenticeship and Industrial Training Authority for unemployed youths at Galle Urban Council stadium had been a great opportunity of providing knowledge and chances to enter into a job.



- Series of awareness programme of apprentice training was held in Divisional secretariets of Habaraduwa, Imaduwa, Neluwa, Megalle and for G.C.E. (O/L), (A/L) students in selected schools of Mapalagama, Watapola, Poddala areas.
- **Nipunatha Abhisheka 2015** was held tremendously in Galle, Nagoda, Neluwa, Yakkalamulla, Elpitiya Training Centers of Baddegamama Vocational Training Authority for beauticians, carpenters and pre-school teachers.



Nipunatha Abhisheka programe at Galle Urban Council



Nipunatha Abhisheka RPL last programme at Baddegama Vocational Training Authority

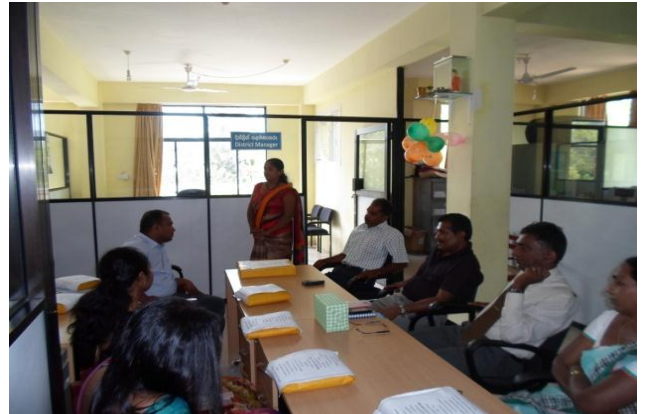


National Apprenticeship and Industrial Training Authority
Annual Report - 2015



Certificate awarding ceremony at VTA-
Baddegama

- A ceremony was held at District Office to appreciate the service of staff and it was a great opportunity to enhance their emotional satisfaction.



Pirith chanting ceremony and alms giving
organized by District Office



New Year festival organized by Galle
District Office



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office - Hambantota

- Beauty care programme
- Shramadana campaign
- Awareness programme on reducing child abusing and harassment.
- Awareness programme on HIV, drugs, venereal diseases.
- Financial management programme
- Guidance programme for Inspectors.

held by District Office taken prominent place.



Poson dansala by District Office



Participants are enthusiastically attended for the Sinhala & Hindu New Year festival organized by District Office at Walasmulla apprentices Training Center.



District Office was organised a Programme of exchanging foreign experiences



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office-Kurunegala

Career Guidance Programme 2015 was held by Kurunegala District Office throughout the year for target groups such as school students, school leavers, field officers, parents, teachers etc.

- Other programmes organised by Kurunegala District Office,
 - Celebrate the beginning of the year 2015
 - NVQ certificates awarding ceremony
 - New Year festival



Bana preaching programme held for Vesak full moon poya day by District Office



Enaguration of NVQ certificates awarding ceremony by District Office with participation of Hon.Chairman



Dansala held by Kurunegala District Office for Poson poya day



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office-Rathnapura

- Programmes held by Rathnapura District Office were
 - Entrepreneurship loan programme
 - Employer appreciation programme
 - Award NVQ certificates for beauticians with the participation of Hon.Chairman of the Authority.
 - Celebrate NAITA anniversary.



Employer appreciation programme- Rathnapura District

District Office -Kalutara

- Awarded RPL certificates for beauticians by Kalutara District Office.
- Career Guidance Programme was held by Kalutara District Office throughout the year for various groups such as school students, school leavers, field officers etc.

District Office -Jaffna

- Series of Career Guidance Programme were held for various groups.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office –Kegalle



Sinhala & Hindu New Year Festival held
by Kegalle District Office at Ranwila



RPL programme held by Kegalle District
Office for beauticians.



Bana preaching programme held at District
Office premises for NAITA day

- Awarded RPL certificate for beauticians at Warakapola Technical College.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office– Kilinochchi



Presence of the His Excellency president
Maithreepala Sirisena with Cabinet Ministers to
SLGTI



Presence of Hon.Minister Mahinda
Samarasinghe and Hon. State Minister
Range Bandara to Kilinochchi Training
Center



German Foreign Minister's
presence to SLGTI with the
patronage of Hon. State
Minister Range Bandara,
Chairman, Vice Chairman,
Director General of the
Authority



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office-Colombo

- Sinhala New Year festival named (*Kovul Hadai – Awurudu Ei*) organized for the second time by apprentices attached to Apprentice Training Center operates under the Colombo district office of the NAITA was held on the district office premises with a high note.



In view of Wesak festival, 150 of staff members and apprentices observed Sil for the purpose of developing virtues and religion. Offering youths with such an opportunity was in praise of Bikkus who called upon for the Dhamma sermon.

- Teachers' day commemoration function was held at ditrict office premises where apprentices cameout outstandingly with their skills.





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

- Staff and apprentices of the training center organized a blood donation programme for NAITA day after the pirith in morning. Vice Chairman was attend as the chief guest.



- Awareness mobile programme for unemployed youths was held at Maligawatta Pradeepa Hall together with external government institutes. Many unemployed youths were applied for various courses from this.
- Series of public awareness programmes were held by District Manager, Training Officer, and Inspectors by covering the areas of Salamulla Grama Sewa Division, Mulleriawa-North Henawatta wiharaya Panchikawatta, Madapatha and Kapapola Grama Sewa divisions and Kaduwela Singhepura.

District Office-Puttalam

- Awareness programme on NAITA procedure has conducted in Puttalam district Office for Human Resource Development Officers.





National Apprentice and Industrial Training Authority
Annual Report - 2015

- NAITA Awurudu Udanaya 2015 held tremendously by District Office.



Staff members and apprentices are making vesak lanterns to celebrate Vesak full moon poya day.



Sewing exhibition held by students of Kottamulla Sewing Training Center, after completing their course.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015



➤ Bridal exhibition of *Sihina Sittam 03* excel the talents of beauticianse and hair dresser.



Sup dansela held for Esala full moon poya day.



The consert of “Glamour of NAITA 2015” conducted by training apprentices of the Training Center.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015



- Implement awareness programme on vocational training for school leavers and unemployed youths in Puttalam district by going door to door through out the year.

- By enhancing the efficiency of the District Office 5S programme was implemented from August with the purpose of developing effectiveness.

District Office-Mannar



District Officer and the staff celebrate a Tamil festival "Vaani Vizha" in October.



Celebrate Oil Vizha for NAITA day



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office- Vavuniya

- Apprentices of ICTT course comemarate Teacher's training day at Vavuniya Computer Training Center.



Fairwel ceremony was held by district office staff for ICTT students those who completed their course.



Saraswathi pooja was held by ICTT students at Vocational Computer Training Center in September.

- NVQ-RPL final evaluation was done in December.





National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office-Monaragala



Monaragala District Office of NAITA organized an alms giving at Sten Grapher Training Center.



Cricket match was organized by District Office for NAITA day. Staff and apprentices were attended for this.



District Manager, staff and apprentices are in their Annual trip.



National Apprenticeship and Industrial Training Authority
Annual Report - 2015

District Office-Ampara

- Celebration the National Independence day by District Office of NAITA.
- Conducting awareness programmes on NVQ/RPL



- Job Fair 2015 for unemployed youths was held in District Secretariat Office at Ampara.

District Office-Baticloa

- Apprentices awareness programme at Arayampatha Divisional Secretariat in 2015-09-28
- Youth's awareness programme- Mahajana College, Baticloa.



FOREWORD

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31.12.2015

NATIONAL APPRENTICE & INDUSTRIAL TRAINING AUTHORITY

During the year under review a total Grant of Rs. 744,350,000/= was released to the Authority by the Treasury and Rs.59,173,718.62 received as Income as per details given below.

	<u>Allocation</u>	<u>Funds Released by the Treasury</u>
	(Rs.)	(Rs.)
Recurrent Expenditure Grant	685,000,000.00	685,000,000.00
Capital Expenditure Grant - CF	115,000,000.00	59,350,000.00
Skilled Sector Development Programme	174,100,000.00	66,412,347.02
	<u>974,100,000.00</u>	<u>810,762,347.02</u>
Add: Estimated Income	65,500,000.00	59,478,604.38
Total Income for the year	<u>1,039,600,000.00</u>	<u>870,240,951.40</u>

Aid received during the year 2015 from other agencies are indicated below :

	<u>Value of Items/Funds</u>
Aid Received (Recurrent) - Schedule - 14 (Page - 44)	12,807,822.38
Differed Income - 13 (Page - 43)	83,088,864.20
	<u>95,896,686.58</u>

The following documents are included:-

- i. Statement of Financial Position as at 31st December 2015
- ii. Statement of Financial Performance for the year ended 31st December 2015
- iii. Statement of Cash Flows for the year ended 31st December 2015
- iv. Statement of Changes in Equity for the Year ended 31st December 2015
- v. Notes to the Accounts for the year ended 31st December 2015

NATIONAL APPRENTICE & INDUSTRIAL TRAINING AUTHORITY
STATEMENT OF FINANCIAL POSITION AS AT 31.12.2015

	Note	Sch.	Page No.	31.12.2015 (Rs)	31.12.2014 (Rs)
Assets					
Non Current Assets					
Property, Plant and Equipment	2	A	21	902,143,388.12	980,565,405.51
Capital Work in Progress	3		21	52,903,761.86	62,871,021.96
				<u>955,047,149.98</u>	<u>1,043,436,427.47</u>
Current Assets					
Inventories	4	B	21	9,221,116.62	9,643,027.70
Receivables	5	C	22	95,679,026.47	144,655,897.35
Deposits, Prepayments & Advances	6	D	25	17,389,851.69	19,731,699.98
Short Term Investments	7		29a	109,566,433.18	78,685,316.77
Cash in Transit	8		29b	11,011,868.52	12,564,224.66
Cash & cash Equivalents	9		30	86,848,140.53	69,772,938.76
				<u>329,716,437.01</u>	<u>335,053,105.22</u>
Liabilities					
Current Liabilities					
Payables	10		31	80,894,030.88	106,252,678.37
Net Current Assets/(Liabilities)				<u>248,822,406.13</u>	<u>228,800,426.84</u>
Total Assets				<u>1,203,869,556.11</u>	<u>1,272,236,854.31</u>
Equity & Liabilities					
National Apprentice & Industrial Training Fund	11		39	200,480,763.61	293,634,964.45
Capital Reserve				<u>200,480,763.61</u>	<u>293,634,964.45</u>
Non Current Liabilities					
Provision for Gratuity	12		43	217,081,936.13	175,001,136.13
Differed Income	13		43	786,306,856.37	803,600,753.73
				<u>1,203,869,556.11</u>	<u>1,272,236,854.31</u>

Accounting policies and notes page 06 to 52 form an integral part of the Financial Statements.

NATIONAL APPRENTICE & INDUSTRIAL TRAINING AUTHORITY
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2015

	Note	Page No	2015 (Rs)	2014	(Rs)
INCOME					
Government Grant - Recurrent			685,000,000.00	650,000,000.00	
Government Capital Grant Transferred			5,037,711.65	29,848,757.75	
Skills Sector Development Programme			101,905,726.00	116,482,385.97	
Self Generated Earnings	11(b)	40	2,025,584.69	3,127,901.83	
Deffered Income Transferred	13	43	83,088,864.20	91,520,101.09	
Other Aid	14	44	12,807,822.38	10,567,167.44	
Other Income	15	45	59,478,604.38	64,272,409.66	
TOTAL INCOME			949,344,313.31	965,818,723.74	
LESS: OPERATING EXPENSES					
TRAINING EXPENSES					
Training Consumables	16	47	9,989,308.99	13,346,013.65	
Other Training Expenses	17	47	119,392,288.98	187,729,675.09	
Staff cost	18	48	320,324,694.77	234,317,250.65	
Staff cost - Other Expenses	19	48	43,553,405.44	35,525,605.47	
Transportation and communication	20	49	45,665,717.36	54,817,113.83	
Supplies and office Requisites	21	49	12,731,734.96	8,327,222.87	
Equipment maintenance	22	50	67,643,520.04	73,896,808.59	
Premises maintenance	23	50	94,922,762.15	99,655,549.48	
			714,223,432.70	707,615,239.62	
ADMINISTRATION AND FINANCE EXPENSES					
Staff Cost	19	48	172,482,527.96	126,170,827.27	
Staff Cost - Other Expenses	19/1	48	23,451,833.70	19,129,172.17	
Transportation & Communications	20	49	24,589,232.43	29,516,907.44	
Supplies & Office Requisites	21	49	6,855,549.59	4,483,889.24	
Equipment Maintenance	22	50	36,423,433.87	39,790,589.24	
Premises Maintenance	23	50	51,112,256.54	53,660,680.49	
Audit Fees			456,760.59	544,430.90	
Finance & Other Expenses	24	50	4,497,659.93	4,473,463.78	
			319,869,254.60	277,769,960.54	
TOTAL OPERATING EXPENSES			1,034,092,687.30	985,385,200.16	
NET PROFIT FOR THE YEAR			(84,748,373.99)	(19,566,476.42)	
OTHER COMPREHENSIVE INCOME					
Revaluation Surplus / (Deficit)					
Foreign Countries Subsidiary Co. Assets					
Exchange Surplus / (Deficit)					
Gratuity Valuation Surplus / (Deficit)					
Fair Value measure Gains / (Losses)					
TOTAL COMPREHENSIVE INCOME		39	(84,748,373.99)	(19,566,476.42)	
Transferred to National Apprentice & Industrial Training Fund					

NATIONAL APPRENTICE & INDUSTRIAL TRAINING AUTHORITY
CONSOLIDATED CASH FLOW STATEMENT

FOR THE YEAR ENDED	31.12.2015 RS	31.12.2014 RS	
OPERATING ACTIVITIES			
NET SURPLUS (DEFICIT) FOR THE YEAR	(84,748,373.99)	(19,566,476.42)	
ADJUSTMENTS	2,979,535.76		
DEPRECIATION FOR THE YEAR	143,822,779.00	135,105,894.94	
DEPRECIATION ADJUSTMENTS	1,298,321.25	(281,124.64)	
PROVISION FOR GRATUITY	51,592,685.00	32,869,059.62	
GRATUITY PAYMENTS		(9,960,580.25)	
PROFIT (LOSS) ON SALE OF FIXED ASSETS	(3,917.04)	10,478.87	
CAPITAL GRANT TRANSFERRED IN INCOME STATEMENT	(5,037,711.65)	(29,848,757.75)	
ALLOWANCE FOR BAD & DOUBTFUL -STAFF NOT IN SERVICE	24,101.62	(209,185.38)	
ADJUSTMENT FOR PROFIT (LOSS) ON SALE OF FIXED ASSETS		(1,391,526.65)	
ALLOWANCE FOR BAD & DOUBTFUL DEBTS -SUNDRY DEBTOR	1,624,985.51	54,298.29	
NET RECOVERY OF DEPRECIATION OF PART TIME INCOME	(227,457.88)	33,264.58	
DECREASE IN OBSOLETE STOCK PROVISION		(4,689.18)	
SURPLUS (DEFICIT) BEFORE CHANGES IN WORKING CAPITAL	111,324,947.58	106,810,656.03	
MOVEMENTS IN WORKING CAPITAL			
PREVIOUS YEAR AID			
INCREASE/(DECREASE) IN INVENTORIES	(421,911.08)	1,746,096.18	
DEMOLISHING OF IETI BOUNDARY WALL			
AID RECEIVED			
(INCREASE)/DECREASE IN STOCKS			
INCREASE /(DECREASE) IN RECEIVABLES	(48,976,870.88)	70,568,500.64	
INCREASE/(DECREASE) IN DEPOSITS PREPAYMENTS & ADVAN	(2,341,848.29)	(16,313,320.66)	
INCREASE/DECREASE IN DEFERRED INCOME	(8,422,096.10)		
INCREASE/ (DECREASE) IN PAYABLES	21,443,900.79	(17,768,360.01)	
INCREASE/ (DECREASE) IN ACCRUED EXPENSES	3,914,746.70	(6,149,031.15)	
NET CASH FLOW GENERATED FROM OPERATING ACTIVITIES	76,520,868.73	138,894,541.03	
INVESTING ACTIVITIES			
PROCEED FROM SALE OF FIXED ASSETS	11,219.00	7,236.00	
ACQUISITION OF FIXED ASSETS	(144,404,719.87)	(161,863,297.36)	
ADJUSTMENT FOR ADDITIONS OF FIXED ASSETS	(388,781.00)	128,016.67	
INTERIM PAYMENTS TO WORK IN PROGRESS	(9,967,260.10)	(55,901,343.74)	
NET CASH FLOW GENERATED FROM INVESTING ACTIVITIES	(154,749,541.97)	(217,629,388.43)	
FINANCING ACTIVITIES			
CAPITAL GRANT GOSL	59,350,000.00	165,651,242.25	
RECEIPT FROM RDA		1,306,218.20	
NET DECREASE IN LIBRARY FUND		(234,000.00)	
ADJUSTMENT FOR MOVEMENT OF DIFFERED GRANT	(95,739,844.91)	(49,693,901.95)	
NET CASH FLOW FROM FINANCING ACTIVITIES	(36,389,844.91)	117,029,558.50	
NET INCREASE IN CASH AND CASH EQUIVALENTS	(114,618,518.15)	38,294,711.09	
Cash & Cash Equivalents at beginning of the period	161,022,480.19		
Cash & Cash Equivalents at end of the period	46,403,962.04	38,294,711.09	
ANALYSIS OF BALANCE OF CASH & CASH EQUIVALENTS	2015	2014	Change in the year
CASH IN TRANSIT	11,011,868.52	12,564,224.66	(1,552,356.14)
INVESTMENTS	109,566,433.18	78,685,316.77	30,881,116.41
CASH & CASH EQUIVALENTS	86,848,140.53	69,772,938.76	17,075,201.77
	207,426,442.23	161,022,480.19	46,403,962.04

NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY
STATEMENT OF CHANGES IN EQUITY

Description	Accumulated Fund	Aid Received	Profit on Part Time Accounts	Library Fund	Motor Cycle Revolving Fund	IETI Boundry Wall Fund	Capital Reserve on Part Time	Obligatory Reserve on Part Time	Budumadura Fund	MYASD Grant	Total
Balance B/Fd As At 01.01.2015	(495,929,069.53)	717,117,964.73	49,765,848.93	93,730.75	7,270,139.28	2,306,218.20	8,673,421.40	4,336,710.69	0.00	0.00	293,634,964.45
Add											
Capital Grant GOSL	59,350,000.00										0.00
Local Grant for Budumadura	719,866.84								(719,866.84)		59,350,000.00
Grant from MYASD	66,412,347.02								(66,412,347.02)		0.00
Profit of the Year			2,013,927.14								0.00
Registration Fee											2,013,927.14
Local Grant from RDA											0.00
Transferred from Part Time Income							1,866,221.79	933,110.88			2,799,332.66
Less											0.00
Adjustment	187,675.50										0.00
Net Deficit for the period	(84,748,373.99)										187,675.50
Capital Grant Transferred to Income Statement	(5,037,711.65)										(84,748,373.99)
Part Time Profit Transferred	(2,025,584.69)										(5,037,711.65)
Acquisition of Books	(65,794,966.85)										(2,025,584.69)
Deferred Grant Transferred	101,501.04										0.00
Last Year Adjustment	(526,764,316.32)	717,117,964.73	51,779,776.07	93,730.75	7,270,139.28	2,306,218.20	10,539,643.19	5,269,821.57	(719,866.84)	(66,412,347.02)	200,480,763.61
Balance B/Fd As AT 31.12.2015											

NATIONAL APPRENTICES AND INDUSTRIAL TRAINING AUTHORITY

General Accounting Policies

1 Reporting Entity

The National Apprentices and industrial Training Authority (herein after referred to as "Authority") which is situated at No. 971, Sri Jayewardenepura Mawatha, Welikada, Rajagiriya was incorporated by Tertiary & Vocational Education Act No. 20 of 1990.

2 Basis of Preparation

The Financial Statements of the organization have been prepared in accordance with Public Sector Accounting Standards and presented in Good Governance Format.

These Financial Statements presented in Sri Lanka Rupees have been prepared on historical cost basis.

3 Comparative Information

3.1 The previous year figures and phrases have been re-arranged wherever necessary to conform to the current year's presentation.

4 Government Grants & Subsidies

4.1 Government Grants on which the organization depends for its expenditure are being accounted on a receipts basis. Grants related to recurrent expenditure are being presented as a credit in the Statement of Financial Performance whereas the grants released to Capital Expenditure are being credited directly to the National Apprentices & Industrial Training Fund.

4.2 Grant related to assets and Grant in the form of transfers of assets are recognized as deferred income in the Income statement of Financial Performance on a systematic basis over the useful life of the related assets.

5 Assets and the bases of their valuation

5.1 Inventory

Inventory have generally been valued at the cost and provision is made at 5% for obsolete stocks of printed materials.

5.2 Receivables

Receivables are stated at the amount expected to be realized and 100% provision has been made for Bad and doubtful debts of staff who are not in the service of the authority as at 31.12.2015. 5% provision has been made as bad and doubtful debts on all other debtors except staff not in services and Skills Sector Development Project.

5.3 Property, Plant and Equipment

(a). Recognition and Measurement

Items of Property, Plant and Equipment are stated at cost less accumulated depreciation or impairment loss

(b). Cost

The cost of Property, Plant and Equipment comprises its purchase price and any directly attributable cost of bringing the assets to working condition for its intended use

Subsequent expenditure incurred for the purpose of acquiring, extending or improving assets of permanent nature in order to carry or increase performance of the Authority have been treated as capital expenditure

(c). Inventory having shorten life

Inventory items having short life nature and are not material to capitalize are written off to Statement of Financial Performance. However, for the purpose of control these item are inventoried and physical control is exercised.

(d). Depreciation

Depreciation is calculated on a straight line basis over the useful life of the assets

Rate of depreciation

	Over the period of
Lease hold Land	lease
Buildings	5%
Machinery & Equipment	10%
Furniture & fittings & Office Equipment	10%
Computer & Accessories	25%
Library Books	10%
Motor Vehicles	25%

5.4 Cash & Cash Equivalent

Cash & Cash equivalents are defined as cash in hand, demand deposits at bank, short term highly liquid investments readily convertible to known amounts of cash.

For the purpose of cash Flow Statement, cash in hand and at Bank, short term investments, cash in transit are treated as cash and cash equivalent.

6 Liabilities and provisions

All known liabilities as at the balance sheet date are included in the financial statements and adequate provisions are made for liabilities which are known to exist but the amount of which cannot be determined accurately. Obligations payable on demand or within one year of the balance sheet date are treated as current liabilities in the Statement of Financial Position. Liabilities payable after one year from the balance sheet date are treated as non-current liabilities in the Statement of Financial Position.

6.1 Gratuity Provision

Provision has been made for the gratuity payable from the initial year of services to all employees. However the Gratuity Act, 12 of 1983 and SLAS 16, the liability to an employee arises on completion of five years of continued services.

6.2 Defined contribution plans

Obligations for contributions to a defined contribution plans are recognized as an expense in the income statement as incurred. The Authority contributes a sum not less than 15% and 3% of the gross emoluments of employees to Employees' Provident Fund (EPF) and to the Employees' Trust Fund (ETF) respectively.

7 Revenue

Grants received from the Government, Local & Foreign Aid received towards recurrent expenditure and the miscellaneous income of the Authority are credited to the Statement of Financial Performance. The amounts spent on major repairs and improvements for capital Assets out of capital grant but not capitalized were charged to Statement of Financial Performance and an equivalent amount transferred from the Capital Grant.

The Surplus/ (Deficit) or Income over Expenditure has been arrived at after making provisions for all known liabilities and depreciation of fixed assets.

All Expenditure incurred in operating the Authority and maintaining its capital assets in a state of efficiency has been charged to revenue.

8 Capital commitments and contingent liabilities

All material capital commitments and contingent liabilities are considered and necessary adjustments or disclosures are made in the financial statements. There is a contingent liability for Labour Tribunal cases for termination of employment of former Director Training JCK Basnayaka and non Payment of EPF & ETF for the following RG Wijesekara, TM Silva & Malani Gunathilaka.

9 Events after the balance sheet date

The materiality of events occurring after the balance sheet date has been considered and appropriate adjustments, wherever necessary, have been made in the accounts.

10 According to the Public Finance letter PE/STBD/4/2007 dated 27.07.2007 & lack of provision, Revaluation of Property Plant & Equipment was not made.

11 Differed Income Increase/ Decrease is shown as Non Cash Movements in the Statement of Cash Flows.

12 Appropriations have been made from the Central Fund and Part time Accounts to the following funds, with the approval of the board of management as follows.

Consolidated Fund	35%
Capital Requirement Fund	50%
Obligatory Requirement Fund	50%

In addition to the above 40% of the profit is transferred to the Central Fund with the approval of the board of management.

13 Adjustment in respect of previous years accounts in the following Statements of Financial Performances have been adjusted to the opening balances of the respective statements as follows.

	Rs.
National Apprentice and Industrial Training Fund	187,675.50 Dr.
Part time & Fee levying Course Account H/O & Provinces	322,138.15 Cr.
Production & Fee Levying Course Account IETI	330,737.50 Dr.
Production & Fee Levying Course Account AETI	3,058.21 Dr.

14 Amount identified as Capital Reserve consist of Profit/loss on sale fixed Assets and inventories is transferred to National Apprentice and Industrial Training Fund in 2015



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கணக்காய்வாளர் தலைமை அபிபதி திணைக்களம்

AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல.
My No.

VTY/E/NAITA/01/15/113

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

1 March 2017

The Chairman,

National Apprentice and Industrial Training Authority

Report of the Auditor General on the Financial Statements of National Apprentice and Industrial Training Authority for the year ended 31 December 2015 in terms of Section 14(2)(c) of the Finance Act, No.38 of 1971

The audit of financial statements of the National Apprentice and Industrial Training Authority for the year ended 31 December 2015 comprising the statement of financial position as at 31 December 2015 and the statement of financial performance, statement of changes in equity, and the consolidated cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13(1) of the Finance Act, No.38 of 1971 and Section 56(2) of the National Apprenticeship and Industrial Training Authority Act, No. 20 of 1990. My comments and observations which I consider should be published with the Annual Report of the Authority in terms of Section 14(2)(c) of the Finance Act appear in this report. A detailed report in terms of Section 13(7)(a) of the Finance Act will be issued to the Chairman of the Authority in due course.

1.2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.



1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI 1000 – 1810). Those Standards require that I comply with ethical requirements and plan perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The Procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments; the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Authority's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. Sub-sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Audit General to determine the scope and extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.



2. Financial Statements

2.1 Qualified Opinion

In my opinion, expect for the effects of the matters described in paragraph 2.2 of this report the financial statements give a true and fair view of the financial position of the National Apprentice and Industrial Training Authority as at 31 December 2014 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards

The cash flow statement had not been prepared in terms of Sri Lanka Public Sector Accounting Standard 02.

2.2.2 Accounting Deficiencies

The following observations are made.

(a) Rents payable for the year under review amounting to Rs.180,000 had been omitted in the accounts.

(b) Annual lease rental amounting to Rs.99,000 and initial deposit on in obtaining the lease of a land amounting to Rs.297,000 had been capitalized under lands.

2.2.3 Unreconciled Control Accounts

The cash book balance relating to the cash balances of 03 Bank Accounts maintained by 3 Regional Offices stated in the financial statements had exceeded by Rs.334,712 and the balance of another account had less than the cash book balance by a sum of Rs.346,586.

2.3 Accounts Receivable and Payable

The following observations are made.

- (a) The debtors balance of Rs.56,146,515 shown in the financial statement of the year under review included 35 debtors balances amounting to Rs.3,088,709 older than 05 years, 03 debtors balances amounting to Rs.1,088,351 old between 03 to 05 years, 34 debtors balances amounting to Rs.51,969,455 old between 01 year to 03 years.
- (i) Advances amounting to Rs.571,196 granted by the Authority for purchases during the years 1995 to 2014 and Advances amounting to Rs.763,476 granted in the year 2012 to a National Centre of the Authority had not been settled even by the last date of the year under review.
- (ii) Action had not been taken even by the end of the year under review to settle the loan balances amounting to Rs.104,328 recoverable from the Employees who had vacated from their posts and existing over a long period in the employee loan balances over a long time.
- (b) Nine creditors balances amounting to Rs.252,895 older than 05 years, 02 creditors balances amounting to Rs.117,525 old between 03 years to 05 years and 45 creditors balances amounting to Rs.12,766,539 old between 01 year to 03 years had not been settled as at the end of the year under review.
- (i) Out of the sundry debtors balances as at the end of the year under review, a sum of Rs.14,270,952 had been balances arising from internal transactions between the Head Office and 03 National Centres and the District Centres. The creditors balance as at that date amounted to Rs.13,136,958 and out of that a sum of Rs.8,256,064 had been balances on transactions referred to above. These debtors and creditors balances arising from internal transactions, included 14 balances amounting to Rs.815,596 older than 5 years which had not been settled.
- (ii) The refundable deposit balance as at the end of the year under review amounted to Rs.43,942,849 and a sum of Rs.27,448,816 out of that consisted of the refundable deposits of Rs.5000 recovered per apprentice of the three National Training Centres. A sum of Rs.10,000,000 approximately out of that related to



the deposits not obtained by the apprentices who had completed their training and had left the Institution and remaining without being settled.

2.4 Non-compliances with Laws, Rules, Regulations and Management Decisions

The following non-compliances were observed.

Reference to Laws, Rules, Regulations and Management Decisions

Non- compliance

- (a) Establishments Code of the Democratic Socialist Republic of Sri Lanka
Section 2.2 of Chapter IX

Even though 10 per cent out of the allowances obtained for the lectures conducted outside the office time by the Public Officers should be credited to the Consolidated Fund as royalty, the royalty amounting to Rs.265,807 on the lecture fees of the part- time courses had not been recovered.

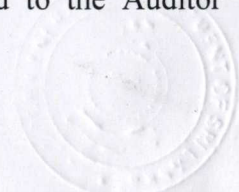
- (b) Financial Regulations of the Democratic Socialist Republic of Sri Lanka

- (i) Financial Regulation 396(d)

Action had not been taken in terms of the provisions in the Financial Regulations relating to 9 cheques totalling Rs.510,000 issued but not presented to a Banks and lapsed over 06 months. Necessary action had not been taken on a sum of Rs.26,211 and 17 money orders, deposited over five years ago and remaining without being realized.

- (ii) Financial Regulation 702(3)

The copies of the contract agreements signed in the year under review and in the preceding years had not been furnished to the Auditor General.





3. Financial Review

3.1 Financial Results

According to the financial statements presented, the financial results of the Authority for the year ended 31 December 2015 had been in a deficit of Rs.84,748,374 as compared with the corresponding deficit of Rs.19,566,476 for the preceding year, thus indicating a deterioration of Rs.65,181,898 in the financial result in the year under review as compared with the preceding year. Even though the Treasury provisions had increased by a sum of Rs.35,000,000 and the training expenditure had decreased by a sum of Rs.77,760,934, the increase in the personal emolument by a sum of Rs.151,042,770 had been the main reason for this deterioration.

An analysis of the financial results of the year under review and of 04 preceding years, revealed deficits from the year 2011 to the year 2015 and the deficit of Rs.19,566,476 in the year 2014 had increased to Rs.84,748,374 in the year under review. However, after making adjustments for employees remuneration and for depreciation on non- current assets, the contribution of the Authority amounting to Rs.278,586,424 in the year 2011 had continuously improved to a sum of Rs.603,161,505 in the year under review.

3.2 Legal Action instituted against or by the Authority

The following observations are made.

- (a) Two cases had been filed against the Authority by the Department of Labour for defaulting the payment of Employee's Provident Funds for three employees and the dismissal from service and 03 cases had been filed against the Authority by four officers in connection with dismissal from service, non- payment of Gratuity and for the recovery of the Employee Provident Surcharges.
- (b) The Authority had filed a case against an external party in connection with the ownership of the land of the Wellawatte Training Centre, belonging to the Authority.

4. Operating Review

4.1 Performance

The following observations are made.

- (a) Even though the objectives of the Authority in terms of Section 37(1) of the Tertiary and Vocational Education Act, No.20 of 1990 and planning and providing of vocational training, specifying standards of training, conducting examinations, conducting research and development in vocational training, developing the training capacities, taking action for equation of the degrees of the institutions abroad having similar objects and validation should be achieved, necessary action had not been taken by the Authority to conduct research and development relating to vocational training in the year under review.
- (b) The activities not executed and not sufficiently executed according to the Action Plan in the year under review are as follows.
 - (i) Forty training programmes for 425 Apprentice had not been conducted according to the Action Plan and 21 unplanned training programmes had been conducted. Six hundred and ninety nine had participated.
 - (ii) The number of courses which had been identified in the Action Plan and without planed for conducting and abandoned in the year had been 66.
 - (iii) Even though it had been targeted to enroll 27,000 Apprentices for training in the year under review, only 22,616 Apprentices had been enrolled. Necessary action had not been taken to ascertain the reasons for decrease in enrollment of Apprentices and take in necessary action.
 - (iv) Even though it had been targeted to attach 35,000 recipients of training of other vocational training institutions for on the job training, a low number of 10,040 or 29 per cent had been attached for on the job training. Even though it had been targeted to coordinate the institutions

which are capable of attaching the recipients of training for functional training, none of the activities had been executed thereunder.

- (v) Even though it had been targeted to train 150 officers for career guidance functions in the year under review, no action whatsoever relating thereto had been taken by the Authority.
 - (vi) Even though it was targeted to recruit 50 Instructors and 25 other staff for the activities of the Authority, none of those recruitments had been made.
 - (vii) Five subsidiary activities for the introduction of Industrial Supporting Services had not been executed in the year.
 - (viii) Even though it had been targeted to conduct 30 awareness programmes relating to Recognition of Prior Learning (RPL) Method by spending a sum of Rs.1.25 million, 20 programmes had not been conducted.
 - (ix) Even though it was expected to train 1,000 Apprentices under Special Training Programmes, only 262 Apprentices had been trained.
- (c) The Performance according to the Action Plan of the year under review under the aid from Skills Sectoral Development Project is given below.
- (i) Even though it was planned to award 5000 certificates through the Recognition of Prior Learning (RPL) Method for the year 2015, only 532 certificates had been awarded.
 - (ii) Even though it was planned to establish and maintain the Quality Management System (ISO Standard) in 3 National Centres and in 25 District Centres in the year under review, only 2 centres had commenced those activities.

4.2 Management Activities

The elevator installed in the Head Office by spending a sum of Rs.4,974,144 on 04 June 2014 had been inoperative in September 2015. The Authority had to pay a sum of Rs.92,877 for its servicing due to not entering into a service agreement for servicings of the elevator on the due date. However, an annual servicing agreement had been entered into on 29 September 2015 including the prior period by spending a sum of Rs.376,623.

4.3 Operating Activities

The following observations are made.

- (a) A shortage of 498 work books valued at Rs.19,920 which had been provided for selling to the Apprentices of the Ratnapura District Office in the year under review was observed in a sample audit test check.
- (b) A Skills Enthronement Programme had been held in Matara in the year 2014 at a cost of Rs.35,125,261 and a similar programme had been held in Galle at a cost of Rs.4,574,794 in the year under review when there were unresolved problems relating to fruitless expenditure incurred in the programme held in Matara and the following deficiencies were observed in that programme.
 - (i) Even though the issuance of certificates of the level of the National Vocational Qualifications is done by practically evaluating the skill of the Apprentice by the Recognition of Prior Learning (RPL) Method, 350 sets of equipment valued at Rs.1,255,050 had been purchased without a proper approval for the distribution for the Craftsmen who participated in this programme, held in Galle.
 - (ii) Even though the supply of festival goods, food and beverages, organization of festivals and the supply of raw materials necessary for the masons not being functions connected with each other, action had been taken by the Authority to award a single contract for these functions. This contract had been awarded to a construction and building materials selling



(iii) Even though goods valued at Rs.934,660 had been purchased expecting to evaluate 250 masons in this programme, a deficit of Rs.182,180 was observed in the value of goods that should be saved for 72 absentee masons as compared with the rate of the total value of goods.

(iv) Subsequent to the completion of the programme, on a request made by the contractor, for the additional supplies made and services rendered, a sum of Rs.496,250 had been paid on the approval of the Deputy Chairman without the approval of the Procurement Committee. It was observed in audit that such additional expenditure for the supply of additional tents, crushed stone chips and milk packets had been exorbitant prices as compared with the agreed similar expenditure and the market prices.

The contract for the construction of the showroom of the Industrial Engineering Training Institute in Katubedda had been awarded to a bidder selected from Rainbow pages without inviting public bidding for Rs.19,774,540 on 15 October 2014. According to the agreement, the construction of the showroom should have been completed and handed over to the Authority in May 2015. Nevertheless, the constructions had not been completed and handed over to the Authority even by the end of the year under review.

The following observations are made.

- (a) The goods valued at Rs.2,398,371 provided to 10 Training Centres in the years 2011 and 2012 for the commencement of the Nursing Assistant Course remained idle in the relevant Centres due to non-commencement of the course.

- (b) The land, one acre in extent provided to the Kalmunai District Office by a Divisional Secretary in the year 2012 remained idle without being utilized even by 30 September 2016.
- (c) Despite the availability of the training equipment valued at Rs. 1,464,848 purchased for the Skills Enthronement Programme held at Kurunegala in the year 2014, a stock of equipment had been purchased for a similar programme held in Matara instead of using the equipment available. Those remained idle at Orugodawatta store.

4.6 Uneconomic Transactions

The following observations are made.

- (a) An agreement for the purchase of 8,655 plastic file covers of different colors for the ISO quality control purpose had been entered into by selecting a supplier who presented a quotation exceeding the lowest quotation by Rs.771,131 stating that the the supplier who presented the lowest quotation did not comply with the required specifications though the specifications of the goods had not been decided by the Technical Evaluation Committee.

Out of these file covers 5,781 valued at Rs.2,955,644 had not been used as not being suitable with the requirements and for other reasons by the end of October 2016 and those file covers had not been securely stored.

4.7 Resources of the Authority given to other Government Institutions

Two and 07 of employees of the Authority had been released to the Line Ministry and the Ministerial staff respectively for a period of 03 months, and one person had been released from 25 December 2015 up to 25 October 2016, the date of audit.

4.8 Staff Administration

The following observations are made.

- (a) The approved cadre and the actual cadre of the year ended review had been 1,358 and 869 respectively and as such , the number of vacant posts had been 490 and action had not been taken to recruit officers for those posts. It was observed that 353 posts or

45 per cent out of 784 approved academic posts of Lecturer, Training Officer, Consultant and Examiner remaining vacant, makes an adverse effect towards the training and examination activities of the Institution.

- (b) Even though two officers recruited on duty assignment basis had been deployed in service in the Construction and Maintenance Division and for vehicle maintenance activities of the Authority from the year 2011 and from the year 2009 respectively up to 25 October 2016, the date of audit, action had not been taken to recruit a permanent officer who is directly responsible to the Authority for those functions.
- (c) The report on the preliminary inquiry conducted relating to an Accountant who was interdicted on the charge of allowing the misuse the State resources by providing the Official Residence No.5/B1/01 belonging to the Apprenticeship Training Institute in Katubedda to an external party on rent basis had been misplaced and that officer had been reinstated from 19 January 2015. A sum of Rs.122,500 had been given by the Authority to that officer to study a postgraduate course conducted by the University of Colombo when there was an ongoing new preliminary inquiry conducted in this connection.
- (d) The days of the no-pay leave of a District Officer for the years 2013, 2014 and 2015 had been 369.5 comprising 173,191.5 and 05 days respectively due to the failure obtain approval for the Advance Programme and leave as specified and the salaries paid in that connection had not been computed and recovered even by October 2016.

4.9 Motor Vehicle Utilisation

The Authority did not have a proper methodology for the maintenance and control of motor vehicles. The following observations are made in that connection.

- (a) The engine of a motor vehicle received in the year 2013 from the German International Aid Organization (GIZ) and in running condition had been fixed to another motor vehicle and a sum of Rs.185,000 had been spent thereon. The motor vehicle had been taken off from running after 35 days as a part thereof (clutch) was not in working order. The motor vehicle was disposed of in the year 2016 and the expenditure of Rs. 185,000 incurred had become fruitless.

- (b) A motor vehicle not used for running from the year 2007 had been repaired including painting at a cost of Rs.194,950 in September 2012. Subsequently, that had been repaired from time to time at a cost of Rs.145,976. According to the Daily Running Charts the motor vehicle had been run only for 102 kilometres and had been disposed of.
- (c) A motor vehicle sent for engine repairs from in year 2007 to the year 2014 had been repaired in the year 2014 at a cost of Rs. 1,663,500. The estimate for repair in the year 2011 amounted to Rs.918,428 and an extra sum of Rs.765,072 had to be paid for repair in the year 2014.

These deficiencies had occurred despite the possibility of obtaining the assistance for repair of motor vehicles from the Automobile Engineering Training Institute of the Authority situated at Orugodawaththa as well as the deployment of an officer for motor vehicle maintenance on assignment basis from the year 2009.

5. Accountability and Good Governance

5.1 Action Plan

The Performance Report had not been prepared in accordance with the Action Plan prepared by the Authority. The Action Plan prepared did not include the financial progress.

5.2 Internal Audit

Even though an Internal Audit Unit had been established in terms of the Management Audit Circular No.DMA/2009(1) and the Financial Regulation 133 and attached 08 officers, the attention of the management had not been paid to the conduct of internal audits according to the Internal Audit Programme, follow – up action and the rectification of the matters pointed out. As such the objectives expected from the maintenance of that Unit had not been achieved.

5.3 Budgetary Control

Comparison of the estimated income and expenditure for the year under review with the actual income and expenditure revealed variances ranging from 10 per cent to 369 per cent, thus indicating that the budget had not been made use of as an effective instrument of management control.

5.4 Unresolved Audit Paragraphs

The following observations are made.

- (a) The sum of Rs. 2,000,000 spent by the Authority on behalf of the Ministry in connection with the World Youth Conference 2014 had not been shown as a balance receivable.
- (b) Even though an officer dismissed from service or an officer whose service had been terminated subsequent to a disciplinary inquiry is not eligible for an appointment in the public service an officer of another institution charged for a financial fraud and interdicted on 05 May 2008 had been recruited as the Director (Finance) of the Authority.

6. System and Control

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Chairman of the Authority from time to time. Special attention is needed in respect of the following area of control.

Areas of Systems and Controls	Observations
(a) Stores Control	(i) Failure to record all purchase of stores materials in books (ii) Failure to obtain confirmation of the purchases of stores materials for the Skills Enthronement Programmes through the Storekeeper.



(b) Motor Vehicle Utilization

- (i) Failure to repair motor vehicles when necessary, thus resulting in the decay of motor vehicles.
- (ii) Motor Vehicles are sent for repairs without being examined by qualified officers and their estimates, thus resulting in unnecessary expenditure.

(c) Staff Administration

- (i) Training activities are hindered due to the failure to recruit adequate academic staff.
- (ii) Failure to maintain personal files ensuring confidentiality and safety, and conduct of disciplinary inquiries and implementing of decisions.

(d) Financial Management

Idling of money due to allowing the maintenance of Funds without obtaining the formal approval.

(e) Maintenance of Books and Registers

Failure to record 800 units of goods of the Electricity Technology Division of the Apprentice Training Institute, Katubedda in the Inventory Registers.

W.P.C.Wickramaratne
Acting Auditor General

Replies to the Report of the Auditor General as per the Section 14 (2) (C) of Monetary Act No.38 of 1971 with regard to the Financial Statements of the National Apprentice and Industrial Training Authority for the year ended in 31 December 2015.

2.2 Comments on Financial Statements

2.2.1. Accounting Deficiencies

Cash flow statement prepared as in previous years.

(a) The agreement for Manipai Training Center was signed in 09.05.2016 and has paid the respective amount in May but has not depicted in final accounts as the relevant documents haven't reached to Financial Division.

(b) Voucher has sent to External Audit. V.N.216/15/Cap/3015-31/12/2015 (annex.01.)
Has capitalized as it is 99 years lease.

(c) Though paid for released Officers in external institutes, not reimbursed receivable salary balances of Rs.283,163.40 for year 2014 and Rs.650,181.56 for year 2015 are depicted in page no.23 of annual accounts 5(5) under balances. Further the letters regarding to reimburse have sent to respective institutes. (annex.2)

(d) Only accommodations for participated officers to north east provinces seminars are depicted under various expenses in year 2015 as there isn't expenditure head under training expenditures. This expenditure in 2016 has been credited to expenditure head under training expenditures.

(e) Lease years of the leased lands calculated as per amortization in every year and the year under review. Rs.452,458 according to the accounts are amortization for the land (annex.4)

2.2.2. Non-reconciliation

Differ of other financial balances has submitted for the approval of Board of Management and actions will be taken to proceed accordingly.

2.2.3. Lack of evidence for the Audit

	Subject	Value Rs.	
i	Property plant & equipment	902,143,338 (value memory)	Prepared fixed assets document which is in Finance Division
ii	Annual purchasing property plant and equipment	66,310,302	Descriptive sub documents have submitted for audit and according to the classifications equipment description, quantity, purchasing date and the cost have been noted under additions during the year 2015.
iii	Annual depreciation	143,822,779	Annual depreciation has described under the

			classifications as per above (ii).
iv	Depreciation adjustments	1,293,321	Details in above (ii) are mentioned sub document note 2.
v	Property plant & equipment adjustments	388,781	Details in above (ii) are mentioned sub document note 2.
vi	Remove Property plant & equipment adjustments	11,219	Details in above (ii) are mentioned sub document note 2 and in addition the prepared document is in Finance Division.

2.3. Accounts Receivable and payable

(a) Debtors balance for the year under review is Rs.56,146,515.48. Debtors balances to 20.11.2016 are as follows.

Balance before 5 years	- 2,135,373.58
Balance for 3 to 5 years	- 2,302,122.86
Balance for 1 to 2 years	- 31,878,388.62
Total	- 36,315,885.06

Out of this, deducted, not reimbursed amount for the year 2014 from SSDP 2014 is Rs. 29,980,878.98. Pleasure to inform that the current unsettled debtors balance is as Rs.6, 335,006.08

(b) Rs.14, 049,965/- were settled to October, 2016 and remain only Rs.42, 096,550/- from the debtors balance Rs.56, 146,515/- to December 2015

(c) Reason was the legal actions of left out employees were not completed (renewed in 2014 previous audit)

(d) The creditors balance in the year under review is Rs.13,136,958.21 and creditors balance to 20.11.2017 are as follows.

Balance more than 5 years	- 89,688.00
Balance for 3 to 5 years	- 4,883,124.86
Balance for 1 to 2 years	- 383,245.38
Balances not settled	- 5,356,058.24

(e) Not settled internal debtors balance in the year under review is Rs.1,971,776.13. Further, 5 years exceeded debtors balance is Rs. 89,688.00.

(f) Agreed with your observation as the respective Divisions were not submitted the answers.

2.4. Non compliances with laws, rules, regulations and Management Decisions

(a) Actions taken to obtain the approval of Finance Ministry to invest the money.

(b)

(i),(ii),(iii) Agreed with your observation as the respective Divisions were not submitted the answers.

(iv) This process after the office hours under the instruction of former Chairman and Director General without institute's knowledge and training. Thus approval of the Chairman and Director General has received to not deduct 10% amount (annex.03)

(v) Agreed with your observation as the respective Divisions were not submitted the answers.

(c)

(i) (ii) Agreed with your observation as the respective Divisions were not submitted the answers.

(iii) There was an employee shortage in recent times and this situation will not be occurred due to new recruitments.

(iv) (v) Agreed with your observation as the respective Divisions were not submitted the answers.

(d) (e) (f) Agreed with your observation as the respective Divisions were not submitted the answers.

(g) This was done under the approval of Board of Management and in future finance division will proceed accordingly.

(h) (i) (ii) Preparation of descriptive report regarding the investments of National Institutes and Head Office is in process and in future will work according to the instructions of Treasury.

3.

3.1 (a) (b) Agreed with your observation as the respective Divisions were not submitted the answers.

3.2 (a) (b) Agreed with your observation as the respective Divisions were not submitted the answers.

4.

4.1 (a) Agreed with your observation as the respective Divisions were not submitted the answers.

(c) Tasks was not performed and alleged not perform well according to the action plan of the year 2015

(i) (ii) (iii) (iv) (v) (vi) Agreed with your observation as the respective Divisions were not submitted the answers.

(vii) Though made 08 business plans for the year 2015, was not initiate the business plan regarding training centers. Hence SSD project instruct to implement the not initiated plans of 2015 for the year 2016 instead of making new plans.

(viii) (ix) (x) (xi) (xii) Agreed with your observation as the respective Divisions were not submitted the answers.

(d) (i) (ii) (iii) Agreed with your observation as the respective Divisions were not submitted the answers.

4.2 Management Activities

(a) Agreed with your observation as the respective Divisions were not submitted the answers.

(b) Will be re-notified the respective officers to submit the account numbers for Finance Division to receive their salary.

(c) (d) (e) (i), (ii), (iii), (iv) (f) (g) Agreed with your observation as the respective Divisions were not submitted the answers.

4.3 Operational Activities

(a) (b) Agreed with your observation as the respective Divisions were not submitted the answers.

(c) (i) Has to summon 25 Assessors to 250 construction craftsmen and 19 Assessors for beauticians. This number of assessors cannot be taken from the respective district hence accommodation facilities have been to provide for Assessors in distance areas. Hotel booking was done by Galle District Office and advised for respective divisions to obtain name list when organizing this kind of programmes.

(ii) Investigation regarding this was initiated. Future actions will be taken according to the recommendations.

(iii) Technical committee has recommended to select the bidder who has submitted bid for all items and the minimum rate for the entire programme.

(iv) The actions have been taken to appoint an independent officer when organizing this kind of ceremonies in future for descriptions of item received and utilized. Basic Investigation regarding RPL is in process.

Further 8x8 tiles purchased after ordering. (annex.5)

(v) Basic Investigation regarding this is in process. (annex.06-A,B,C)

4.4

(a) (i) (ii) (iii) Agreed with your observation as the respective Divisions were not submitted the answers.

4.5 (a) Agreed with your observation as the respective Divisions were not submitted the answers.

(b) Limit of purchasing goods and services of Institute Head has exceeded from Rs.250, 000.00 to Rs.500, 000.00 according to the amendment (28) on 14.07.2014 of procurement guidance 2.14.1. Copy is attached with this. (annex. 06 A, B)

(c) Ordered computers distributed to various Divisions at Head Office and District Offices. Accordingly, item received via 7 good received notes.

4.7

(a) (b) (c) (i),(ii),(iii),(v) (d) Agreed with your observation as the respective Divisions were not submitted the answers.

4.8 Agreed with your observation as the respective Divisions were not submitted the answers.

4.9 Agreed with your observation as the respective Divisions were not submitted the answers.

4.10 (a) (b) Agreed with your observation as the respective Divisions were not submitted the answers.

4.11 Agreed with your observation as the respective Divisions were not submitted the answers.

4.12 (a) (b) (c) (d) (e) (f) Agreed with your observation as the respective Divisions were not submitted the answers.

(g) This kind of transaction has not taken place in year 2015.

(h) No paid leaves should be deducted for the years of 2013, 2014 and 2015 of District Officers are Rs.433,856.45. According to his salary maximum deduction for a month is Rs.36,000/- and from October, 2016 onwards Rs.36,000/- will be deduct with my approval.

4.13 (i) (ii) (iii) (iv) (v) Agreed with your observation as the respective Divisions were not submitted the answers.

5. Accounting and good governance

5.1 Performance report has sent including all details of the format provided by the Line Ministry. Financial allocations are indicated in the action plan and financial performance can indicate after implementing the respective proposals.

5.2 Noted to work on proposed measures and ratifications, to monitor by focusing on queries submitted by the Internal Audit.

5.3 Agreed with your observation as the respective Divisions were not submitted the answers.

5.4. Unresolved Audit Paragraphs

(a) not allocating provisions was indicated in 2014 14-2 (C) audit report too due to not obtaining decision regarding the expenses for World Youth Conference which should be received from the Ministry and changing Ministry. (annex.07)

(b) Agreed with your observation as the respective Divisions were not submitted the answers.

6. (a) Acknowledge the respective Divisions regarding these omissions and goods purchased against this included in inventories. Further action taken to purchase every item through Stores and to record them.

(b) (c) Agreed with your observation as the respective Divisions were not submitted the answers.

(d) Action will be taken in future to get maximum benefits from consisting funds under the approval of Treasury.

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