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இலங்கை ஒத்தியல்பு மதிப்பீட்டிற்கான
தராதர அங்கீகார சபை

Sri Lanka Accreditation Board
for Conformity Assessment

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வருடாந்த அறிக்கை
ANNUAL REPORT

2019



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வருத்தக அமைச்சு
Ministry of Trade

**Annual Report
2019**



**Sri Lanka Accreditation Board
for
Conformity Assessment**

Ministry of Trade

A member of



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CHAIRMAN'S MESSAGE

It is my great pleasure to send this message to the annual report of 2019.

Sri Lanka Accreditation Board for Conformity Assessment's mandate to grant accreditation for conformity assessment bodies such as laboratories, certification bodies and inspection, promotion of accreditation activities in conformity with the National Quality Policy, ensure competence in internationally accepted accreditation practices and facilitate local and international trade.

Being a key player of the NQI SLAB plays a vital role in promoting international trade and protecting domestic consumers from unhealthy and hazardous good and services. Since SLAB is a member of the International Laboratory Cooperation (ILAC) and, International Accreditation Forum (IAF) accreditation granted by SLAB is recognized by nationally and internationally.

SLAB conducts all its accreditation services in compliance to ISO 17011 and other international guidelines and has to face the Peer Evaluation in every 4 years in order to prove its competency and impartiality. In 2019, SLAB Peer Evaluation was conducted with the Qualified evaluators appointed by the Asia Pacific Accreditation Cooperation (APAC) representing several other member accreditation bodies of ILAC and IAF. SLAB faced this evaluation successfully with the commitment of its competent staff and also with the support of technical assessors and experts working with SLAB.

During 2019, SLAB had a successful outhouse planning session with the participation of all SLAB staff. All staff presented their valuable suggestions for expanding the SLAB services along with the demand created by the industry. During the brainstorming session, SLAB collected innovative and creative suggestions of different levels of staff and those were compiled in order to incorporate to SLAB Corporate Plan.

SLAB achieved a notable progress in 2019 with regard to the key functions of conducting assessments & granting accreditation and conducting training programs for the Conformity Assessment Bodies and industry. I take this opportunity to thank all the Council Members who have played a vital role in guiding the SLAB and its staff and ensuring the success of all activities.

Finally, I thank the Director/CEO Ms Chandrika Thilakaratne and the staff for their tremendous support, commitment and cooperation in achieving intended results.

Professor Athula Perera

CHAIRMAN

EXECUTIVE SUMMARY BY DIRECTOR/CEO



SLAB could achieve a significant improvement in the year 2019 with regard to maintaining its international recognition and providing internationally recognized accreditation services to the conformity assessment bodies. All SLAB operations were performed in accordance with ISO/IEC 17011 (Conformity Assessment: General Requirements for Accreditation Bodies accrediting Conformity Assessment Bodies). As a key player in the National Quality Infrastructure (NQI), during 2019 SLAB could assist to promote international trade and to promote health and safety of the users of goods and services by providing internationally recognized accreditation services in the areas of Testing, Calibration, Inspection and Certification.

SLAB has increased its scope of accreditation activities and its recognition. As at 2019-12-31, SLAB has granted accreditation for testing laboratories, medical laboratories, calibration laboratories, inspection bodies, product certification bodies, certification bodies certifying Quality Management Systems (QMS), Environmental Management System (EMS), Food Safety Management Systems (FSMS) and Greenhouse Gas (GHG) validation / verification bodies with international recognition. SLAB successfully granted its 1st accreditation to a Proficiency Testing Provider (PTP) and introduced the PTP accreditation scheme under ISO 17043 during 2019. In addition, SLAB has accreditation schemes which are not yet covered under international recognition and it is expected to extend international recognition for accreditation of bodies certifying persons (ISO/IEC 17024, and Energy Management Systems (EnMS)).

The Institution has provided training to committee members, assessors and SLAB staff in order to develop their competencies and skills in relation to accreditation activities. During 2019, two Assistant Directors participated in Peer Evaluator training and one Deputy Director participated in another Evaluator training conducted by APAC. In addition, 4 Assistant Directors participated in blending learning course on Quality Infrastructure for Sustainable Development organized by German Metrology Institute, PTB.

The activities of the EU-Sri Lanka Trade Related Assistance Project managed by the United Nations Industrial Organization (UNIDO) was successfully conducted in 2019. With the assistance of this program, SLAB was able to conduct number of training programs on new standards for SLAB staff, Assessors, Conformity Assessment Bodies.

The total income generated during the year 2018 was LKR 45.23 million whereas in the year 2019 the generated income was LKR 47.43 million. This has resulted in an increase of LKR2.2million. In 2019, SLAB able to achieve income over recurrent expenditure ratio of 71.14%.

Chandrika Thilakaratne
Director /CEO
Sri Lanka Accreditation Board for Conformity Assessment

INTRODUCTION

The Sri Lanka Accreditation Board for Conformity Assessment (SLAB) is the National Accreditation body of the country established under parliament Act No. 32 of 2005. In 2019, SLAB functioned under the Ministry of Science, Technology & Research and governed by a Council of thirteen (13) members appointed in terms of the SLAB Act. The Director is the Chief Executive Officer (CEO) of the Board and the Secretary to the Governing Council.

SLAB as the apex body for accreditation in Sri Lanka took numerous initiatives to strengthen the National Quality Infrastructure (NQI) in the country. National Quality Policy has recognized SLAB as one of the key institutions among other players of the National Quality Infrastructure namely; Sri Lanka Standards Institute (SLSI), Measurement Units, Standards & Services Department (MUSSD) and Conformity Assessment Bodies operating in the Country. NQI as a whole contributes to international trade by helping to combat Technical Barriers to Trade (TBT). SLAB, with its international recognition for accreditation schemes on testing and calibration labs, Inspection and certification activities facilitate exporters to obtain internationally recognized test reports, inspection reports and certifications through SLAB accredited conformity Assessment Bodies.

The regulatory agencies operating in the fields of Consumer Protection, Public Health, Environmental Protection and Occupational Health and Safety etc enact technical regulations in order to ensure public health and safety. In ensuring regulatory compliance, regulatory agencies need to use the services of Conformity Assessment Bodies. SLAB supports regulatory agencies to impose their regulations effectively. Regulatory agencies can make use of accredited test reports, inspection reports, certifications with trust. SLAB conducts all assessments using the services of a pool of competent & independent assessors who need to comply with the established assessment procedures of SLAB.

SLAB operates in compliance with the International Standard ISO/IEC 17011; General requirements for accreditation bodies accrediting conformity assessment bodies which specifies the general requirements for accreditation bodies. Peer Evaluation Mechanism created at regional (Asia Pacific) and international levels provides assurance that SLAB is operating in accordance with this international Standard. SLAB is a member of Asia Pacific Laboratory Accreditation Cooperation (APLAC), Pacific Accreditation Cooperation (PAC), International Laboratory Accreditation Cooperation (ILAC) and International Accreditation Forum (IAF).

Quality Policy

The SLAB shall be a service organization which is committed to providing accreditation services to its clients at the highest level of integrity, effectiveness and efficiency.

While responding to the changing needs of clients, other stakeholders and the business environment, the SLAB is committed to providing accreditation services in accordance with ISO/IEC 17011, other relevant international standards and principles. The SLAB is geared to actively and effectively participate in the work of international bodies in order to enhance international recognition and fulfillment of any obligations thereof.

The SLAB shall provide a platform for staff members and assessors to upgrade their competencies continually to enable them to contribute in the activities of SLAB at the highest level of professionalism.

The SLAB as a practice, will continually review its operational performance and the needs and demands in the areas of conformity assessment and accreditation services and effect appropriate changes for improvement.

Impartiality Policy

The prime objectives of the SLAB are to perform duties assigned by the Government of Sri Lanka for the purpose for which it has been established under the SLAB Act No 32 of 2005. The overall policies and strategies in relation to accreditation are established non-discriminatory by the Governing Council of SLAB under which the possibility of participation of all stakeholders in policy and strategy making process is ensured and applied in a non-discriminatory way.

It is ensured that the personnel and the committees of SLAB perform their activities and functions objectively, free from any undue commercial, financial and other pressures that could compromise impartiality and disclose any potential conflict of interest. The decisions related to accreditation are taken by competent personnel or committees different from those who carryout assessments.

Other than accreditation and related activities, the SLAB will not under any circumstances undertake any consultancy work in connection with matters that could affect the decisions that it might take in its capacity as the National Accreditation Authority in Sri Lanka to organizations which intend to apply for accreditation.

Vision, Mission and Values

Vision

To be globally recognized, dynamic, and innovative accreditation body contributing to the national economy and social wellbeing.

Mission

We promote and provide accreditation services with international recognition to facilitate conformity assessments in the provision of products and services for domestic and international markets.

Values

Serving with integrity and highest ethical conduct

Learning continuously

Acting as a team to provide stakeholder needs in a reliable manner

Being independent and impartial

Goals, Objectives and Strategies

	Thrust Area	Goals	Objectives (KPIs)	Strategies
1.	Creating public awareness	Increase the level of public awareness of accreditation	Increase the current level of public awareness of accreditation by 60% in 3 years Conduct surveys each year covering all types of stakeholders	Initiate various awareness and training schemes for identified areas which is reflected in Action Plan of each year. Use of expertise in marketing and promotion to create awareness among different types of stakeholders
2.	Expanding products and services	Expand the existing number of products and services offered by SLAB	Increase the number of accreditation schemes including national schemes by 40% in 3 years	Expand the current schemes
3.	Engaging regulators	Establish relationships with all regulators in actively promoting accreditation	Increase the existing number of partnerships by 100% in 3 years Increase the number of regulations / revised regulations by 100% in 3 years	Ensure the continuous engagement of regulators Implementation of proposals of Cabinet Decision
4.	Strengthening institutional capacity	Enhance the resource capabilities of SLAB	<ul style="list-style-type: none"> • Increase the number of internal staff by 30% and external resource by 100% in 3 years • Increase opportunities for staff to get trained by 50% in 3 years • Identify suitable land and initiate construction of own building within 3 years • Good governance – Maintain & sustain accreditation process 100% 	<ul style="list-style-type: none"> • Acquisition of new staff and development of existing staff • Filling vacancies without delays • Create necessary organizational climate • Introduce staff motivation schemes to ensure their commitment
5.	Ensuring financial sustainability	Make SLAB financially sustainable	<ul style="list-style-type: none"> • Maintain surplus to turnover ratio above 30% in 3 years • Ensure the income from different accreditation 	<ul style="list-style-type: none"> • Maintain Income above expenditure • Increase share of accreditation schemes through introduction of

			schemes as per the agreed amounts	new schemes and new training programs
6.	Maintaining & Upgrading the International Recognition for Accreditation Schemes	To maintain and upgrade the international recognition for SLAB accredited accreditation schemes	<ul style="list-style-type: none"> • Participation in Annual and Mid-term meetings of International Accreditation Bodies which SLAB as a member • Participation in appointed Peer Evaluations • Review of Documents and voting within given time • Successful participation of SLAB Peer Evaluation 	<ul style="list-style-type: none"> • Active participation in relevant activities such as Annual Meetings, Peer Evaluations, Review of documents, Contribute to the policy making at global level.

FUNCTIONS OF SLAB

- Carrying out accreditation of CABs in accordance with International and National Standards.
 - Testing laboratories (*ISO/IEC 17025*)
 - Calibration laboratories (*ISO/IEC 17025*)
 - Medical laboratories (*ISO 15189*)
 - Certification bodies for systems (*ISO/IEC 17021*)
 - Certification bodies for products (*ISO/IEC 17065*)
 - Certification bodies for persons (*ISO/IEC 17024*)
 - Greenhouse Gas (GHG) Validation/Verification bodies (*ISO 14065*)
 - Inspection bodies (*ISO/IEC 17020*)
 - Proficiency testing programs (*ISO/IEC 17043*); and
 - Good laboratory practice (GLP).
- Promotion of accreditation activities in conformity with the guidelines laid down in the National Quality Policy.
- Conducting assessor training programs, awareness programs and seminars for the relevant stakeholders
- Acting as the national forum for co-operation and liaison in respect of conformity assessment.
- Establishing competence in accreditation practices and assessment procedures through promotion and dissemination of technical knowledge.
- Supporting and developing national systems for accreditation.

- Concluding agreements on mutual recognition with similar foreign and international bodies.
- Organizing, managing and conducting conformity and surveillance assessments for the purpose of granting, extending, reducing, suspending or withdrawing accreditation.

The Governing Council

The powers and functions of the Board are vested in the Governing Council that consists of thirteen (13) members appointed by the Hon. Minister under the provision of SLAB Act No 32 of 2005. The Governing Council meets every month in order to take necessary policy decisions.

The constitution of the Governing Council as at 31st December 2019 was as follows.

Prof. Athula L T Perera – Chairman

Mr. M A S H Perera - Member
Director Treasury Operation,
Representing the General Treasury

Mrs. Siddhika Senaratne- Member
Director General,
Sri Lanka Standards Institution

Mr. S N Akuranthilake– Member
Acting DG, Assistant Director
Measurement Units, Standards and Services Department,

Mr. P M Dharmatilake- Member
Director (Technology and Research)
Ministry of Science Technology and Research

Mr. P.H. Ruwan De Silva – Member
Representing the Chamber of Commerce

Mrs. G Lekha G Perera- Member
Senior Assistant Secretary
Ministry of Agriculture

Mr. A M Mubarak – Member
Representing the National Academy of Science of Sri Lanka

Prof. H Asitha De Silva– Member
Department of Pharmacology,
Faculty of Medicine

Mrs. B K M J. Rodrigo– Member
Chief Internal Auditor,
Ministry of Industry and Commerce

Mrs. B A D P Balasooriya – Member
Accountant
Ministry of Industry and Commerce,

Dr. Upali Mampitiya – Member
Senior Lecturer (Grade I) Department of Mathematics, Faculty of Natural
Sciences, Open University of Sri Lanka

Mr. M B L Rahuman – Member
Senior Assistant Secretary, Ministry of Health, Nutrition
Indigenous Medicine

Statutory Committees

Audit Committee

The audit committee comprises of 3 non-executive members from the Governing Council and representative of Auditor General, Director/ CEO Secretary to the committee. Deputy Director (Fin. And Admin.) and Internal Auditor of SLAB act as invitee and convener. The treasury representative of the Governing Council is the chairman of the committee.

The main role of the committee is to assist the Governing Council in meeting its responsibilities in order to maintain an effective system of internal control and for meeting its external financial reporting obligations. SLAB has an independent internal audit function which reports to the audit committee. The committee is also responsible for monitoring the effectiveness of the external Audit functions and for making recommendations to the council.

The committee had four meetings during the year and review all the reports submitted by the Internal Auditor of SLAB and Auditor General and minutes of all audit committee meetings are tabled at meetings of the Governing Council.

Mr. M.A.S.H Perera	Chairman/ Council Member	Representing General Treasury
Mrs. B.K.M.J. Rodrigo Commerce	Member/Council Member	Representing Ministry of Industry and
Mr. PM Dharmathilake	Member/Council Member	Representing Ministry of Science, Technology and Research
Mr. W. Ananda	Observer	Representing Auditor General
Mrs. Chula Bandara	Observer	Representing Ministry of Science, Technology and Research
Ms. Chandrika Thilakaratne	Secretary	Director/ CEO, SLAB
Mr. DG Pushpakumara	Invitee	Deputy Director (Fin & Admin) SLAB
Mrs. T. Wanigasundara	convener	Internal Auditor, SLAB

MANAGEMENT OF OPERATIONS

The management functions of SLAB are vested with the post of Director/CEO and the Director is responsible for carrying out all executive functions of the Board with the support of Technical, Finance and Administrative staff as shown in the Organizational Structure given in annex 01.

HUMAN RESOURCES

The human resource of SLAB is composed of a smaller number of internal staff and a larger assessor pool drawn from academia and various professional bodies. SLAB deals with assuring the competence of conformity assessment bodies. The turnover of staff since the inception of SLAB severely affected the functions of SLAB in the previous years but with complements to the staff, SLAB managed to maintain its accreditation systems in par with other foreign accreditation bodies. Usually, a new officer requires at least three years for being competent in a relevant field prior to appoint for working independently. Details of the Training provided for SLAB staff is provided in annex 04.

SLAB Staff (Put a staff picture 2019)



PERFORMANCE HIGHLIGHTS 2019

In the year 2019, SLAB completed 14 years of operations. SLAB continued to provide its services to testing & calibration laboratories, medical laboratories, certification bodies and inspection bodies based on the relevant international standards. These accreditation schemes were managed and operated in compliance with international principles and ISO/IEC 17011 applicable to accreditation bodies.

Accreditation Services

During 2019 SLAB granted accreditation to the Conformity Assessment Bodies as given below.

Accreditation scheme	Progress
Testing Laboratories	New-08, Scope Extensions -14
Calibration Laboratories	New-02, Scope Extensions -02
Certification bodies - systems	Scope Extensions -02
Certification bodies - products	New-01
Medical laboratories	New-03, Scope Extensions-02

Training Programs

During 2019, SLAB has conducted 18 training programs covering most of the accreditation schemes and trained 468 trainees from different conformity assessment bodies and industries. The details of the programs conducted by SLAB during 2019 is given in annex 07.

Participation in international events

In order to maintain the international recognition for SLAB accreditation schemes, as member organizations there is an obligation for SLAB to participate and contribute for decisions taken up at the midterm and annual meetings of international accreditation organizations. Accordingly, during 2019 SLAB has participated in following international events.

Ms Chandrika Thilakaratne, Director/CEO participated in Inaugural Annual Meeting of APAC 2019 in Singapore and Annual Meeting of ILAC / IAF 2019 in Frankfurt, Germany.

Ms Chanditha Ediriweera, Deputy Director Accreditation participated in ILAC/ IAF Mid Term Meetings & FSSC Meeting in Mexico.

Ms Chanditha Ediriweera, Deputy Director Accreditation participated in APAC Peer Evaluation of CNAS in Beijing, China.

Mr L.H.D.Bandusoma, Deputy Director Accreditation participated in APAC Evaluation of PJLA held in USA and Re Evaluation of NCA in Kazakhstan.

FINANCIAL HIGHLIGHTS 2019

The annual allocation for recurrent expenditure was LKR 71.8 million. The Treasury contribution for recurrent expenditure was LKR 19.49 million. The actual recurrent expenditure was LKR 66.67 million. The shortfall in recurrent expenditure was set off from the income generated.

During the year under review, SLAB generated LKR 47.43 million from its activities mainly from accreditation services and training programmes. The income over recurrent expenditure was 71.14%.

Allocation received for capital expenditure by the treasury for the year 2019 was LKR 1.4 million. The total capital expenditure was LKR 2.43 million.

SLAB has recorded an excess of income over expenditure of LKR 6.43 million from its operations during the year under review.

Expenditure analysis

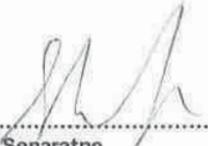
Year	Recurrent Expenditure (Rs.Mn)				Capital Expenditure (Rs.Mn)		
	Budgeted Expenditure	Actual Expenditure	Treasury Grants	Earnings	Budgeted Expenditure	Actual Expenditure	Treasury Grants
2007	14.70	11.50	8.23	2.83	1.50	1.40	1.50
2008	17.29	13.98	10.56	3.27	2.74	0.41	0.50
2009	19.60	15.01	11.47	3.32	2.33	0.44	0.66
2010	21.81	15.51	8.91	5.30	3.57	0.63	0.50
2011	23.30	21.33	13.28	8.12	3.08	0.63	0.80
2012	28.18	29.29	15.50	12.9	1.82	1.75	1.37
2013	33.00	36.61	14.80	18.08	2.00	1.51	1.50
2014	38.00	42.85	16.09	27.58	2.00	1.71	1.73
2015	64.50	63.14	12.20	55.24	3.00	1.64	1.25
2016	56.00	49.43	15.70	31.74	5.20	4.67	2.00
2017	60.5	57.91	16.16	36.03	2.00	2.05	0.91
2018	66.0	59.79	17.06	45.23	4.25	3.64	-
2019	71.8	66.67	19.49	47.43	6.92	2.43	1.4

**SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENTS
STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER 2019**

	<u>Notes</u>	<u>Actual</u> <u>2019</u> Rs.	<u>Actual</u> <u>2018</u> Rs.
ASSETS			
<u>Current Assets</u>			
Cash & Cash Equivalents	19	18,913,916.92	16,260,739.72
Local Purchase Advance		-	
Receivables	11	9,782,014.21	5,585,618.58
Stamps		15,000.00	15,000.00
Stationery Stock		230,264.69	167,757.51
Pre payments	17	149,137.62	236,054.53
NBT Payable		32,557.83	122.45
Disposable Fixed Assets		-	35,980.10
VAT control		175,959.01	101,466.29
Distress Loan	16	1,114,700.00	1,066,400.00
Refundable Deposit & Advance	10	2,195,700.00	3,124,716.00
		<u>32,609,250.28</u>	<u>26,593,855.18</u>
<u>Non Current Assets</u>			
Property Plant & Equipment	31	18,409,906.15	21,157,239.88
Distress Loan	16	1,076,826.52	942,676.52
<u>Intangible Assets</u>			
Intellectual Property & Development Activity	18	313,693.02	490,289.05
Investment for Gratuity		3,073,218.19	2,774,914.85
		<u>22,873,643.88</u>	<u>25,365,120.30</u>
TOTAL ASSETS		<u>55,482,894.16</u>	<u>51,958,975.48</u>
LIABILITIES			
<u>Current Liabilities</u>			
Medical Insurance		2,400.00	
Creditors	23	530,246.53	422,061.77
Accrued & Other payables	14	5,462,668.29	4,930,933.95
Provision for Annual Leave		361,998.07	196,145.73
Received in Advance	27	339,304.35	565,304.35
Provision for Gratuity		-	385,987.50
		<u>6,696,617.24</u>	<u>6,500,433.30</u>
<u>Non Current Liabilities</u>			
Provision For Gratuity	24	3,692,078.00	2,841,313.50
TOTAL LIABILITIES		<u>10,388,695.24</u>	<u>9,341,746.80</u>
NET ASSETS		<u>45,094,198.92</u>	<u>42,617,228.68</u>
<u>NET ASSETS/EQUITY</u>			
Accumulated Fund	12	51,897,167.02	45,458,082.87
Deffered Income-Government Grants	13	(8,617,568.10)	(4,655,454.19)
- Other Grants	20	1,814,600.00	1,814,600.00
NET ASSETS / EQUITY		<u>45,094,198.92</u>	<u>42,617,228.68</u>

The Accounting policies on pages 5 to 7 and Notes on pages 8 to 13 form an intergral part of these Financial Statements. The Council Members are responsible for the preparation and presentation of these Financial Statements. These Financial Statements are approved by the Council and signed on their behalf.


.....
R.M.S.P.S Bandara
Council Member
Representing General Treasury


.....
Dr. Siddhika Senaratne
Council Member


.....
Chandrika Thilakarathne
Director/CEO
Sri Lanka Accreditation Board for
Conformity Assessment


.....
K.H.N Chandrasiri
Accounts Officer
(Cover-up Duties) Deputy Director (Finance/Admin)
Sri Lanka Accreditation Board for
Conformity Assessment

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31ST DECEMBER 2019

	<u>Notes</u>	<u>Actual</u> <u>2019</u> Rs.	<u>Restated</u> <u>Actual</u> <u>2018</u> Rs.	<u>Budget</u>
Income	1	73,108,659.80	69,932,912.93	71,800,000.00
Total Revenue		73,108,659.80	69,932,912.93	71,800,000.00
<u>Administration & Establishment Expenses</u>				
Personal Emoluments	2	23,196,340.54	19,478,937.37	25,523,400.00
Contractual Services	6	24,669,498.05	24,669,498.05	29,713,500.00
Supplies	4	1,644,877.60	1,391,887.81	1,913,000.00
Subscription & Member fees	7	1,716,318.18	1,718,699.92	1,740,100.00
Travelling Expenses	3	2,402,511.50	3,560,778.75	3,220,000.00
Maintenance Expenditure	5	2,651,430.67	2,404,084.22	3,150,000.00
Others	8	10,132,611.24	6,551,476.34	5,510,000.00
Financial Cost & Others	9	21,950.00	17,760.00	30,000.00
Contingent liability provision		-	-	1,000,000.00
Total Expenditure		66,675,007.16	59,793,122.46	71,800,000.00
Excess of Income Over Expenditure		6,433,652.64	10,139,790.46	-

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT
STATEMENT OF CHANGES IN NET ASSETS / EQUITY
FOR THE YEAR ENDED 31ST DECEMBER 2019

	DIFFERED INCOME	OTHER GRANTS	ACCUMULATED FUND	TOTAL
Balance as at 1st January 2018	15,719,478.59	1,814,600.00	20,722,317.02	38,256,395.61
Prior Year Adjustment			-	-
Restated Balance as at 1st January 2018	15,719,478.59	1,814,600.00	20,722,317.02	38,256,395.61
Grant Received and Utilized for Capital Assets				
Depreciation Expenses for the Year	(5,378,693.39)		-	(5,378,693.39)
Amortization of SLAB IT Programme	-		-	-
Amortization of Proficiency Testing Programme	(353,192.05)			(353,192.05)
Amortization of Accounting package of SLAB	(32,999.00)			(32,999.00)
Surplus / (Deficit) for the year			10,139,790.46	10,139,790.46
Balance as at 31st December 2018	9,940,521.20	1,814,600.00	30,862,107.48	42,617,228.68
Balance as at 1st January 2019	9,940,521.20	1,814,600.00	30,862,107.48	42,617,228.68
Adjustment- Additions to Fixed Assets	15,300.00			15,300.00
Depreciation Adjustment	5,431.51		-	5,431.51
Transfer by J/E	(23,703.00)			(23,703.00)
Depreciation Expenses for the Year	15,705,405.64	1,814,600.00	20,722,317.02	38,242,322.66
Amortization Of Proficiency Testing Programmes	(5,185,517.88)		-	(5,185,517.88)
Amortization of Accounting Package of SLAB	(176,596.03)			(176,596.03)
Surplus / (Deficit) for the year	-		6,433,652.64	6,433,652.64
Balance as at 31st December 2019	5,983,838.80	1,814,600.00	37,295,760.12	45,094,198.92

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT
CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2019

Descriptions	2019 Rs.	2018 Rs.
Expenditure Over Income for the year	6,433,652.64	10,139,790.46
<u>Adjustments for :</u>		
Capital Grant Amortization	(6,971,582.32)	(6,266,776.59)
Depreciations on Fixed Assets	5,185,517.88	5,378,693.39
Gratuity Provision	949,167.00	43,203.55
Loss/profit from Disposal of Fixed Assets	30,480.10	15,027.38
Amortization of SLAB IT programme	-	-
Disposable Fixed Assets	(35,980.10)	35,980.10
Annual Leave Provision	361,998.07	196,145.73
Payment for gratuity	484,390.00	221,320.00
Interest from Investment of Gratuity	298,303.34	262,542.87
Amortization of Proficiency Testing	176,596.03	353,192.05
Amortization of Accounting Package	-	32,999.00
Operating Surplus before Working Capital changes	6,912,542.64	10,412,117.94
<u>Working Capital Changes</u>		
Decrease /(Increase) in Received in Advance	(226,000.00)	210,000.00
Decrease /(Increase) in Prepayments	86,916.91	151,832.75
Decrease /(Increase) in Receivables	(4,196,395.63)	(2,783,194.58)
Increase/(Decrease) in Gratuity provision	(385,987.50)	385,987.50
Increase/(Decrease) in Refundable Deposit	929,016.00	(3,500)
Increase/(Decrease) in Creditors	108,184.76	135,176.39
Increase/(Decrease) in Annual Leave Provision	165,852.34	(74,802.30)
Increase/(Decrease) in Disposable Fixed Assets	35,980.10	(35,980.10)
Increase/(Decrease) in Accrued Expenses	1,100,491.13	1,169,308.87
Increase/(Decrease) in NBT payable	(32,435.38)	(122.45)
Increase/(Decrease) in VAT Control	(74,492.72)	(87,179.33)
Increase/(Decrease) in Stock & other Item	(62,507.18)	(96,507.71)
Increase/(Decrease) in Stamps	-	(15,000.00)
Increase/(Decrease) in Other payable	(568,756.79)	1,011,999.73
Net Cash Flows from Operating Activities	3,794,808.68	10,395,136.71
<u>Cash flows from Investing Activities</u>		
Acquisition of Fixed Assets	(2,432,752.64)	(3,639,552.68)
Development Work - Proficiency Testing	-	-
Income from selling Disposal Items	5,500.00	8,000.00

Grant Distress Loan During the Year	(1,400,000.00)	(1,847,000.00)
Distress loan recoveries during the year	1,217,550.00	1,309,312.00
Payment for Gratuity	(484,390.00)	(221,320.00)
Provision for Gratuity	850,764.50	(564,103.95)
Interest from investment of Gratuity	(298,303.34)	(262,542.87)
Net cash used in Investing Activities	(2,541,631.48)	(4,620,207.50)
<u>Cash flows from Financing Activities</u>		
Government Grant Received	1,400,000.00	-
Net cash used in Financing Activities	1,400,000.00	-
Net Increase/Decrease in Cash and Cash Equivalents	2,653,177.20	5,774,929.21
Cash and Cash Equivalents at the beginning of the year	16,260,739.72	10,485,810.51
Cash and Cash Equivalents at the end of the year	18,913,916.92	16,260,739.72

Sri Lanka Accreditation Board for Conformity Assessment

Notes to the Financial Statements

1.1 Significant Accounting Policies.

General

Sri Lanka Accreditation Board for Conformity Assessment (SLAB) is the National Accreditation Authority for Sri Lanka under the Sri Lanka Accreditation Board for Conformity Assessment Act No.32 of 2005.

The registered office and the principal place of business of the SLAB is located at 104/A, Kithulwatta Road, Borella, Sri Lanka.

1.2 Basis of Preparation and Accounting Policies.

Financial Statements have been prepared in compliance with Sri Lanka Public Sector Accounting Standard as per the Department of Public Enterprise Circular No 3/2013.

1.2.1 Sri Lanka Public Sector Accounting Standards (SLPSAS 1)

Financial Statements for the year ended 31st December 2018 are carrying with Sri Lanka Public Sector Accounting Standards.

1.2.2 Going Concern

The Governing Council has made an assessment of the SLAB's ability to continue as a going concern and they do not intend either to liquidate or to cease operations.

1.2.3 Define Contribution Plans

Employees Provident Fund and Employees Trust Fund

Employees are eligible for the Employees Provident Fund and Employees Trust Fund in accordance with respective status and regulations. The SLAB contributes 15% & 3% of gross emoluments for EPF and ETF respectively. All the remittances to EPF and ETF have been made in time without any arrears.

1.3. Assets and Basis of their Valuation

Assets classified as current assets on the balance sheet date are bank balances and those which are expected to be realized in cash during the normal operating cycle or within one year from the balance sheet date whichever is shorter. Assets other than current assets are those which the Board intends to hold beyond one year period from the Balance Sheet date are Non-Current Assets.

Proficiency testing programme expenses shown under the development activity is amortized 50% of its carried forward balance beginning of the year.

1.3.1 Property Plant & Equipment

Property plant & equipment are stated at cost method. Depreciation has been provided on straight line method at the following rates per annum in order to write off cost of such assets over their estimated useful lives.

Asset	Rate
Motor Vehicle	12.5%
Furniture	20%
Office Equipment, Telephone & Fax Machine	20%
Air conditioners & Refrigerator units	12.5%
Computer, Printer, Multimedia Projector & Photo Copier	25%
Building & Structure	33.33%

Depreciation of an asset commences when the asset is available for use and cease at the end of year which are identified for the disposal. Any Asset which are identified to dispose at the year end, those items are depreciated up to that point.

1.3.2 Intangible Assets

Hosting of SLAB Website and Software for SLAB IT System has been received as grant from Swedish government, under Quality Infrastructure Development Project in Sri Lanka. This project has been completed at the end of year 2010. This capital cost has been recognized as Non-Current Assets and it has been decided to Amortized within 5 years commence from 2013 onwards as some modifications were made.

1.4 Inventories

Only the inventory item of consumable stores have been valued at the lower of cost or net realizable value.

1.5 Receivables

Receivables are stated at the amount estimated to be realized.

1.6 Liabilities & Provisions

1.6.1 Current liabilities

Current liabilities are those which fall due for payments on demand or within one year from the balance sheet date. All known liabilities have been accounted for in preparing the Financial Statements.

1.7 Income and Expenditure

1.7.1 Revenue Recognition

Income from training program and Accreditation schemes are accounted on accrual basis. However the Annual Accreditation fee is charge for three years period after granting Accreditation

and re assessment to be done before 03 years. Annual fee for the 1st year is charged when granting Accreditation Certificate and fully consider as income for the year of granting and continue the same practice for 2nd and 3rd renewal.

Grants have been recognized in the income statement on receipt basis.

1.7.2 Treasury Grants

Grant received from General Treasury has been recognized as income in the period in which the related cost are recognized. Capital grants utilized to acquire assets are recognized as deferred Income.

1.7.3 Expenditure recognition

All the expenditure incurred in running of the Board and maintaining the Property, Plant and Equipment in a state of efficiency has been charged to the income statement.

1.8 Taxation

No provision has been made for income Tax as there is not taxable profit.

1.9 Events after the balance sheet date

There were no events that occurred after the Balance Sheet date, that require disclosure or adjustment in the Financial Statements.

1.10 Comparative figures

Where necessary comparative figures have been reclassified in conform to the current year's presentation.

1.11 Cash flow statement

Cash flow statement has been prepared using indirect method.

Government grants received which are related to purchase of Property Plant and Equipment are classified as investing cash flows.

1.12 Foreign Exchange Earning

Income earned from foreign Accreditation services during the year is USD 8,263.41 by Product Certification. The rupee value of the income is LKR. 1,381,833.08.

1.13 Accounting for Foreign Exchange Earning

Separate FEEA Account is maintained for foreign transaction. A Proforma Invoice is send for collecting earning to the FEEA in Dollar or Euro form. Those deposits are collecting FEEA A/C and transferred to the Current Account according to the cash flow requirement. Gain or loss from foreign exchange transactions are recognized at the time of withdrawals from FEEA A/C to Current A/C.

1.14 Disposable Items

The Board of Survey identified the following assets which are included in Property Plant and Equipment under (Note No 31) to be disposed as these items could not be used. A Committee for disposable assets further verify these assets and submits a report. Then necessary action will be taken to dispose the Assets items. Due to impracticability of completing disposal part within short period, adjusting of disposal asset to the books of Account will be done after submitting the financial statement. The financial statement should be submitted within 60 days of the year ended.

Item	Cost	Accumulated Depreciation	Net Value
Desktop Computer	23,100.00	22,098.00	2.00
Laptop Computer	429,490.00	429,485.00	5.00
Printer	59,500.00	59,497.00	3.00
Air Conditioner	269,737.16	234,779.06	34,958.10
Office Furniture	50,392.03	50,385.03	7.00
Multimedia Projector	255,200.00	255,197.00	3.00
Telephone System	2,970.00	2,969.00	1.00
Building & Structure	117,300.00	117,299.00	1.00
Total	1,207,689.19	1,171,709.09	35,980.10

Note: Cost of the last year disposable value is Rs. 432,624.27.

In addition to the above disposable Assets some items which are fully depreciated are shown in Rs.1.00 value. These items may be further used for shorter future period. Depreciation adjustment for these Assets on retrospective effect have not been done as the realizable value of the Assets is negligible and immaterial.

The Intangible Assets is shown under the Note No .1.3.2 above has been decided to amortize up to end of 2017. However it is identified to implement a new IT system during the year 2017 with the financial support which is provided by the ICTA. The present IT system could not be continued effectively due to some shortcomings of the system. As ICTA failed to give financial support, we took a decision with UNIDO to get financial support and implement the system with ICTA technical support. This intangible Asset will be written off from the books of Accounts after implementing the new system.

1.15 Gratuity provision

Gratuity provision had been made as per the formula introduced by the Chartered Accountants of Sri Lanka and as it is not recommended to use now we calculated the provision considering the total number of years completed by each and every employees. Funds are invested in fixed deposits in a public Bank or Treasury bills according to expecting requirements and availability of Funds. All the employees who are entitled for receiving gratuity are fully covered by the investment.

1.16 Related party transaction

There is no related party transaction with council members or key managerial level personnel.

1.17

SLAB office Building is under operating lease of 03 years on agreement commencing from 1st January 2017. Annual rent for 2017 is Rs 8,640,000/, 2018 is Rs. 8,640,000.00 and 2019 is Rs 9,504,000.00 increasing of 10% for the year 2019 has not been adjusted retrospectively. When new agreement will be signed an effective adjustment will be made as per the standard.

1.18 World Accreditation Day celebration was done with UNIDO financial support. UNIDO has spent about Rs. 2.0 Mn for the program. In addition, they have sponsored for the training programs including foreign training. As the actual expenditure have not been confirmed, necessary adjustment has not been made for the relevant expenditure.

**SRI LANKA ACCREDITITION BOARD FOR CONFORMITY ASSESSMENT
NOTES TO THE ACCOUNTS**

	Actual 2019	Restated Actual 2018	Budget 2019
1) <u>Income</u>			
Treasury Grant Received (Note No- 15)	24,860,762.91	22,828,481.44	20,000,000.00
<u>Accreditation Income</u>			
Income from Accreditation - Testing	24,385,225.00	21,919,584.35	22,000,000.00
Income from Accreditation - Calibration Labs	3,703,500.00	3,826,840.00	3,000,000.00
Income from Accreditation - Medical Labs	5,825,000.00	6,227,900.00	7,000,000.00
Income from Accreditation of Certification Bodies (Systems)	3,926,792.25	4,025,840.04	6,000,000.00
Income from Accreditation of Personnel Certification	80,000.00	226,000.00	1,000,000.00
Income from Accreditation Product Certification	1,254,447.58	1,531,833.08	2,000,000.00
Income from Accreditation- GHG	829,000.00	485,000.00	1,750,000.00
Income from Accreditation-GLP	-	110,000.00	250,000.00
Income from Accreditation of Inspection Bodies	1,087,975.00	950,000.00	1,000,000.00
Income from Accreditation of PT	579,000.00	-	-
<u>Training Programmes Income</u>			
Income from Training Programmes -Assessor	1,079,000.00	1,236,000.00	1,500,000.00
Income from Training Programmes -other	3,523,910.51	4,688,000.00	4,500,000.00
Income from Special Training Programme Recoveries	1,155,000.00		1,800,000.00
<u>Other Income</u>			
Distress Loan Interest	74,494.09	85,246.66	-
Sundry Income	430,506.24	326,789.00	-
Income from World Accreditation Day (Sponsor & Seminar)	127,207.00	-	
Exchange Gain/Losses	4,144.05	1,254,139.58	
Employee loan interest benefit adjustment	182,695.17	211,258.78	-
Total Income	73,108,659.80	69,932,912.93	71,800,000.00
2) <u>Personal Emoluments</u>			
Salaries & wages	16,556,309.96	14,237,277.79	17,299,500.00
E.P.F.	2,511,761.28	2,171,538.25	2,594,900.00

E.T.F.	502,352.22	434,307.04	519,000.00
Chairman's Allowances	747,875.05	900,000.00	900,000.00
Overtime & Holiday Payments	179,429.41	261,292.56	200,000.00
Gratuity Expenses	949,167.00	43,203.55	1,000,000.00
Leave Encashment	-	-	1,000,000.00
Annual incentive for progress	125,000.00	-	400,000.00
Staff Training and Development	331,007.56	300,603.03	350,000.00
Staff Training and Development-Foreign	526,046.27	662,221.86	700,000.00
Medical Insurance-Agrahara	112,480.00	51,240.00	160,000.00
Staff Welfare	221,107.56	174,509.52	300,000.00
Annual Leave Expenses	361,998.07	196,145.73	-
	23,196,340.54	19,478,937.37	25,523,400.00
3) <u>Traveling Expenses</u>			
Domestic-Travelling & Subsistence	340,142.86	535,885.92	520,000.00
Foreign (Note 22)	2,062,368.64	3,024,892.83	2,700,000.00
	2,402,511.50	3,560,778.75	3,220,000.00
4) <u>Supplies</u>			
Stationery and office requisites	781,887.65	864,065.45	1,005,000.00
Fuel and transport Allowance	862,989.95	527,822.36	908,000.00
	1,644,877.60	1,391,887.81	1,913,000.00
5) <u>Maintenance Expenditure</u>			
Maintenance -Vehicles	829,673.50	1,251,011.11	1,000,000.00
Maintenance -Plant. Machinery & Equipment	1,131,825.51	835,041.16	1,300,000.00
Maintenance -Buildings & Structures	70,345.00	50,115.00	150,000.00
Maintenance -Administration	619,586.66	267,916.95	700,000.00
	2,651,430.67	2,404,084.22	3,150,000.00
6) <u>Contractual Services</u>			
Transport -Fuel for the office Van	389,383.76	270,309.10	480,000.00
Telecommunication	1,138,391.81	1,165,908.06	1,250,000.00
Postal Charges	225,929.00	246,504.00	300,000.00
SLAB Events	60,221.99	-	100,000.00
World Accreditation Expenses	-	793,885.02	100,000.00
Electricity	1,088,961.00	981,697.70	1,200,000.00
Water	200,188.18	298,930.79	285,000.00
Rent and Local Taxes	9,504,000.00	8,740,800.00	9,600,000.00
Council and Audit Committee Meeting	685,985.70	843,938.25	800,000.00
Security Expenses	913,031.42	925,503.05	1,040,000.00

Janitorial Service	418,074.91	532,465.00	480,000.00
Technical Advisory Committee Expenses	382,884.57	414,124.19	550,000.00
Professional Charge	-		90,000.00
Audit Fee	416,000.00	762,000.00	420,000.00
Advertising & News Papers	947,960.00	301,702.61	1,200,000.00
Printing Activities	324,353.25	390,653.98	400,000.00
Other Accreditation Expenses	-	254,989.50	-
<u>Training Programme Expenses</u>			
Training Programme Expenditure-Assessor Training	321,245.51	56,901.84	1,000,000.00
Training Programme Expenditure-Other Training	1,063,097.96	1,689,440.09	1,500,000.00
Special Training Programme	407,610.30	-	800,000.00
<u>Assessment Expenses</u>			
Assessment Expenses-Testing	3,698,699.60	3,082,211.59	4,200,000.00
Assessment Expenses-Calibration	386,839.59	530,975.16	450,000.00
Assessment Expenses-Medical	1,289,447.09	1,055,483.26	1,500,000.00
Assessment Expenses-Certification	367,239.08	647,638.35	600,000.00
Assessment Expenses-Inspection Bodies	158,988.97	141,614.45	300,000.00
Assessment Expenses-GHG	55,108.44	43,489.71	150,000.00
Assessment Expenses-GLP	-	18,650.95	100,000.00
Assessment Expenses-Body of Persons	29,007.00	38,591.35	50,000.00
Assessment Expenses-Product Certification	49,330.00	515,228.40	164,000.00
Assessment Expense-PT	67,665.00	-	150,000.00
Other Accreditation Expenses	319,323.30	180,851.15	454,500.00
	24,908,967.43	24,669,498.05	29,713,500.00
7) <u>Subscription & Member Fees</u>			
International Laboratory Accreditation Corporation	443,666.02	351,132.21	450,000.00
Asia Pacific Laboratory Accreditation Corporation	974,633.10	715,938.77	990,100.00
Pacific Accreditation Corporation	-	410,419.89	-
International Accreditation Forum	298,019.06	241,209.05	300,000.00
	1,716,318.18	1,718,699.92	1,740,100.00
8) <u>Others</u>			
Insurance-Fire & Burglary	147,483.99	138,761.34	150,000.00
Depreciations	5,185,517.88	5,378,693.39	-
Stamp Duty	104,190.00	9,575.00	110,000.00
Exhibition Expenses	567,153.04	193,388.64	1,000,000.00
Trainee's A/C (NAITA)	341,000.00	237,500.00	350,000.00
Loss/Profit on Disposal of Assets - Note 26	30,480.10	15,027.38	-

National School Programme	-	39,040.90	-
APAC Peer Evaluation	3,286,128.34	-	3,700,000.00
Over/Under Provision	26,166.95	(59,301.77)	-
Other Expenses	10,549.74	1,341.64	100,000.00
CSR Projects	74,650.00		100,000.00
Staff loan benefits adjustment	182,695.17	2,311,258.78	-
Amortization of SLAB IT Programmes	-	-	-
Amortization Of Proficiency Testing Programmes	176,596.03	353,192.05	-
Amortization of Accounting Package of SLAB	-	32,999.00	-
	10,132,611.24	6,551,476.34	5,510,000.00
9) <u>Financial cost & others</u>			
Bank Charges	21,950.00	17,760.00	30,000.00
Exchange Losses A/C	-	-	-
	21,950.00	17,760.00	30,000.00
10) <u>Refundable Deposit and Advance</u>			
Refundable Deposit	2,195,700.00	3,124,716.00	-
- Mobitel	18,000.00		
-Mount spring	7,700.00		
-Post master (Courier)	10,000.00		
- Rent for new Building	2,160,000.00		
	2,195,700.00	3,124,716.00	-
11) <u>Receivables</u>			
<u>Trade Receivables</u>			
Receivables from Testing	5,606,716.53	3,813,732.67	-
Receivables from Calibration labs	834,840.00	-	-
Receivables from medical labs	705,240.00	685,291.15	-
Receivables from Certification bodies	518,689.60	-	-
Receivable from Inspection Bodies	108,000.00	-	-
Receivable from Body of Persons	-	93,877.56	-
Receivable from Others	227,939.30		
Receivable from Product Certification	612,443.28	500,764.23	
Receivable from Assessor Training Programmes	203,155.47		
Receivables from PT Programme	964,990.03	491,952.97	
	9,782,014.21	5,585,618.58	-
12) <u>Accumulated Fund</u>			

Balance at the Beginning of the Year	45,458,082.87	35,332,365.36	-
Adjust -Prior year-Receivables	-	-	-
Prior year-Depreciation	-	-	-
Depreciation –Motor Vehicle	-	-	-
Adjust over depreciation of WIFI	-	1,757.05	-
Adjust over depreciation of Photocopier	5,431.51	-	-
Depreciation wifi	-	(1,359.00)	-
Assets taken to fixed assets	-	15,300.00	-
Transfer Telephone system	-	(19,795.00)	-
Transfer other computer related items	-	(3,910.00)	-
Transfer Desktop Computer	-	2.00	-
Depreciation- Air conditioner & Refrigerator	-	(6,068.00)	-
Excess of Expenditure Over Income	6,433,652.64	10,139,790.46	-
Balance at the end of the Year	<u>51,897,167.02</u>	<u>45,458,082.87</u>	-
13) <u>Differed Income-Government Grants</u>			
Balance at the Beginning of the Year	(4,655,454.19)	1,109,430.25	-
Grant Received and Utilized for Capital Assets	1,400,000.00	-	-
Depreciation Expenses for the Year	(5,185,517.88)	(5,378,693.39)	-
Amortization of SLAB IT Programmes	-	-	-
Amortization Of Proficiency Testing Programmes	(176,596.03)	(353,192.05)	-
Amortization of SLAB Accounting Package	-	(32,999.00)	-
Balance at the end of the Year	<u>(8,617,568.10)</u>	<u>(4,655,454.19)</u>	-
14) <u>Accrued Expenses & Other Payables</u>			
Staff Welfare	10,320.00	2,692.80	-
Assessment Expenses	685,488.01	828,178.03	-
Subsistence	18,000.00	4,700.00	-
Special Training Programme	72,870.00	-	-
Technical Instrument	-	-	-
Security service	77,440.00	79,020.41	-
Printer	-	79,000.00	-
Scanner	63,050.00	-	-
Fax machine	-	22,580.00	-
Multimedia Projector	-	180,000.00	-
Ceylinco Insurance	1,563.00	-	-
NAITA (Trainee) Allowance	-	-	-
Training programme – Assessor	-	8,216.49	-
Travelling-Domestic	36,277.34	125,406.17	-

Water	10,284.82	21,388.91	-
Electricity	153,218.00	68,520.00	-
Telecommunication expenses	128,067.10	165,218.36	-
Over Time Payable	11,127.59	23,011.00	-
Maintenance of Plant, Machinery & Equipment	214,474.34	180,650.00	-
Maintenance of Administration	54,102.89	-	-
Maintenance of Building & Structure	-	10,300.00	-
Maintanance of SLAB vehicle	132,978.95	92,487.35	-
Technical Advisory Committee Meeting	8,825.27	-	-
World Accreditation Ex	-	2,471.90	-
Printing Activities	-	4,750.00	-
Maintenance Expenditure-Janitorial expenditure	49,975.00	35,000.00	-
Travelling-Foreign	1,521.90	1,862.95	-
Medical Insurance Expense	9,840.00	-	-
CCTV System	-	-	-
Other Office Equipment	45,782.61	-	-
Audit Fee	1,087,000.00	1,037,000.00	-
Exhibition Fee	-	5,168.63	-
Postal Charges	30,545.00	12,850.00	-
Medical Insurance Agrahara	14,760.00	-	-
National School Programme	-	-	-
Other Training Programme Expense	153,708.06	100,061.56	-
NAITA Allowance	17,500.00	-	-
Staff Training Expenses	41,256.06	-	-
Council & Audit Committee Expense	-	4,298.75	-
Other Accreditation Expenses	2,868.00	-	-
stationery	56,263.00	149,695.00	-
Staff Training-Foreign	9,460.00	-	-
Grativity Expense	484,390.00	-	-
Photocopy Machine	528,000.00	-	-
Advertising & promotion	2,660.00	2,590.00	-
Annual Bonus & Incentive	125,000.00	-	-
Assessor Training Programme Exp	2,893.00	-	-
Maintanance of Building & Structure	6,100.00	-	-
Other Payables	4,347,609.94	3,247,118.81	
E P F Control A/C	352,208.76	309,599.85	-
E T F Control A/C	42,265.05	37,151.98	-
PAYEE Payable	3,775.44	9,345.44	-
Stamp Duty	5,600.00	5,125.00	-
VAT Payable	703,759.10	1,070,837.65	-
NBT Payable	-	171,755.22	-

Staff Welfare fund		7,450.00	8,000.00	-
Withholding Tax		-	72,000.00	-
		<u>1,115,058.35</u>	<u>1,683,815.14</u>	-
Total		<u>5,462,668.29</u>	<u>4,930,933.95</u>	-
15) Government Grants				
Government Grant Received during the Year		19,498,649.00	17,063,597.00	-
Depreciation Expenses		5,185,517.88	5,378,693.39	-
Amortization of SLAB IT System		-	-	-
Amortization Of Proficiency Testing Programmes		176,596.03	353,192.05	-
Amortization of Accounting Package		-	32,999.00	-
Government Grants shown in Income Statement		<u>24,860,762.91</u>	<u>22,828,481.44</u>	-
16) Distress Loans				
Balance C/F		2,009,076.52	2,068,388.52	-
Distress Loan Granted during the year		1,400,000.00	1,250,000.00	-
Less : Loan Settlement in Installments		(1,217,550.00)	(1,309,312.00)	-
		<u>2,191,526.52</u>	<u>2,009,076.52</u>	-
Less than One Year		1,114,700.00	1,066,400.00	-
More than one Year		1,076,826.52	942,676.52	-
17) Pre-Payments				
Balance C/F		236,054.53	387,887.28	-
Adjustment to Expenses		(236,054.53)	(292,847.28)	-
SLAB Vehicle, Chairman & Director Vehicle Maintenance		135,936.83	129,808.23	-
Maintenance Expenditure of plants & machinery		13,200.79	11,206.30	-
Telephone Expenses		-	-	-
Payment for January 1 st Celebration		-	-	-
		<u>149,137.62</u>	<u>236,054.53</u>	-
18) Intellectual Property				
Trade Mark		16,254.20	16,254.20	-
MRA Logo		24,040.80	24,040.80	-
Web Site of SLAB		96,800.00	96,800.00	-
SLAB Accounting package	33,000.00	1.00	1.00	-
(Less) Amortization	<u>(32,299.00)</u>			-
Software for SLAB IT Programme		1.00	1.00	-
Development activity				-
Proficiency Testing Programme	(Note -25)	176,596.02	353,192.05	-
		<u>313,693.02</u>	<u>490,289.05</u>	-

19) <u>Cash & Cash Equivalent</u>				
Cash at bank	Recurrent	10,963,213.46	8,042,944.07	-
	Capital	Nil	Nil	
FEEA (Foreign exchange earning A/C)		5,591,611.76	5,916,442.08	-
Fixed Deposit – FEEA		2,359,091.70	2,301,353.57	
		18,913,916.92	16,260,739.72	-
20) <u>Other Grants</u>				
Web site of SLAB		96,800.00	96,800.00	-
Software for SLAB IT System		1,717,800.00	1,717,800.00	-
		1,814,600.00	1,814,600.00	-
21) <u>World Accreditation Day Activities</u>				
Total Collections				
From Sponsorships		-		
By holding Seminars / Training Programmes		-		
Less :-				
Total Expenses		-	793,885.02	
		-	793,885.02	-
22 <u>Foreign Travel</u>				
Total Expenses		2,689,677.86	3,024,892.83	
Recoveries		(627,309.22)	-	
		2,062,368.64	3,024,892.83	
23	Creditors	530,246.53	406,915.24	
	Sundry Creditors	-	15,146.53	
		530,246.53	422,0061.77	
24	Provision for Gratuity	3,227,301.00	3,405,417.45	
	Provision for 2018	949,167.00	43,203.55	
	(-) Over/Under provision	-	-	
	(-) Gratuity Payment	(484,390.00)	(221,320.00)	
		3,692,078.00	3,227,301.00	

25 Proficiency Testing Programme		
Opening Balance	353,192.05	706,384.10
Paid during the year	-	-
(-) Amortization of PT Programme	(176,596.03)	(353,192.05)
	176,596.02	353,192.05
26 Disposal of Assets		
Cost of the Disposal Assets	35,980.10	432,624.27
(Less) Accumulated Depreciation of Disposal Assets	-	(409,596.89)
(Less) Sales Value	(5,500.00)	(8,000.00)
Loss from disposal	30,480.10	15,027.38
27 Received in Advance		
Dept.of Motor Traffic-For Assessor Tr	315,304.35	315,304.35
Ansell Lanka-Jan 16,17 Training	24,000.00	-
Food & Agriculture organisation	-	200,000.00
Road Development Authority	-	50,000.00
Dr.Nirmal De Silva- Assessor Training	339,304.35	565,304.35
28. Training Programme Expense-Other Training		
Training programme Expense-Other Training	1,836,803.10	2,364,471.09
(Less) recoveries from UNIDO	(773,705.14)	(675,031.00)
	1,063,097.96	1,689,440.09
29. Sundry Income		
Interest from FEEA Savings Account	48,764.45	33,921.58
Interest from Fixed Deposits of BOC (Gratuity Fund)	38,756.95	30,249.75
Interest from Dollor Fixed Deposit	298,303.34	262,542.87
Other	44,681.50	74.80
	<u>430,506.24</u>	<u>326,789.00</u>
30. Training Programme Assessor		
Total expenditure	524,400.98	868,846.84
(Less) Recoveries from UNIDO	(203,155.47)	(812,020.00)
	321,245.51	56,826.84

30 Property, Plant and Equipment

Item	Balance as at 01.01.2019 at Cost	Additions during the Year	Disposal	Balance as at 31.12.2019	Accumulated Depreciation as at 01.01.2019	Adjustment	Depreciation for the Year	Accumulated Depreciation as at 31.12.2019	Written Down Value as at 31.12.2019	Written Down Value as at 31.12.2018
Motor Vehicle	23,050,000.00	-		23,050,000.00	8,970,833.33		2,422,915.67	11,393,749.00	11,656,251.00	14,079,166.67
Building & Structure	1,897,283.00	39,000.00	-	1,936,283.00	1,262,368.90		615,718.49	1,878,087.39	58,195.61	634,914.10
Office Equipment		-		-			-		-	-
01) Air conditioners & Refrigerator	1,940,775.62	-	-	1,940,775.62	515,783.03		242,596.95	758,379.98	1,182,395.64	1,424,992.59
02) Multimedia Projector	450,000.00	-	-	450,000.00	94,411.70		90,000.00	184,411.70	265,588.30	355,588.30
03) Photocopier	484,000.00	528,000.00		1,012,000.00	185,125.00	(5,431.51)	121,000.00	300,693.49	711,306.51	298,875.00
04) Telephone System	242,787.30	-	-	242,787.30	229,390.69		12,182.68	241,573.37	1,213.93	13,396.61
05) Fax Machines	68,580.00	-	-	68,580.00	45,999.00		4,516.00	50,514.99	18,065.01	22,581.00
06) Other Office Equipment	293,031.52	81,854.35		374,885.87	173,261.11		32,377.98	205,639.09	169,246.78	119,770.41
07) Sound System	317,680.00	-		317,680.00	317,679.00		-	317,679.00	1.00	1.00
08) CCTV System	515,410.00	-		515,410.00	102,149.28		103,082.00	205,231.28	310,178.72	413,260.72
09) Technical Instrument	79,250.12	77,438.70		156,688.82	19,812.53		30,420.57	50,233.10	106,455.72	59,437.59
Office Furniture	3,136,824.36	776,989.59	-	3,913,813.95	1,920,712.18		402,969.56	2,323,681.74	1,590,132.21	1,216,112.18
Computers										
01) Desktop Computers	3,377,025.50	170,060.00	-	3,547,085.50	2,317,141.84		536,309.24	2,853,451.08	693,634.42	1,059,883.66
02) Laptop Computers	1,678,630.00	685,360.00	-	2,363,990.00	591,990.20		430,263.14	1,022,253.34	1,341,736.66	1,086,639.80

03) Scanner	143,500.00	63,050.00		206,550.00	53,499.00		30,000.00	83,499.00	123,051.00	90,001.00
04) Printers	795,440.00	-	-	795,440.00	534,621.43		101,307.50	635,928.93	159,511.07	260,818.57
05) Other Computer Related Items	141,026.75	11,000.00	-	152,026.75	119,982.07		9,254.11	129,236.18	22,790.57	21,044.68
General		-	-	-			-		-	-
WIFI	135,620.00	-		135,620.00	134,864.00		604.00	135,468.00	152.00	756.00
31st December 2019	38,746,864.17	2,432,752.64	-	41,179,616.81	17,589,624.29	(5,431.51)	5,185,517.88	22,769,710.66	18,409,906.15	21,157,239.88

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT

Statement of Comparison of Budget and Actual Amounts

Description	Budgeted Amounts		Actual Amount on Comparable Basis	Difference-Final Budget & Actual	Difference Original Budget and Actual
	Original	Final			
Revenue					
Treasury Grant Received	20,000,000.00	20,000,000.00	19,498,649.00	501,351.00	501,351.00
Income from Accreditation - Testing	22,000,000.00	22,000,000.00	24,385,225.00	(2,385,225.00)	(2,385,225.00)
Income from Accreditation - Calibration	3,000,000.00	3,000,000.00	3,703,500.00	(703,500.00)	(703,500.00)
Income from Accreditation - Medical Labs	7,000,000.00	7,000,000.00	5,825,000.00	1,175,000.00	1,175,000.00
Income from Accreditation of Certification Bodies	6,000,000.00	6,000,000.00	3,926,792.25	2,073,207.75	2,073,207.75
Income from Accreditation of Personnel Certification	1,000,000.00	1,000,000.00	80,000.00	920,000.00	920,000.00
Income from Accreditation of Product Certification	2,000,000.00	2,000,000.00	1,254,447.58	745,552.42	745,552.42
Income from Accreditation of GHG	1,750,000.00	1,750,000.00	829,000.00	921,000.00	921,000.00
Income from Accreditation of Inspection Bodies	1,000,000.00	1,000,000.00	1,087,975.00	(87,975.00)	(87,975.00)
Income from GLP	250,000.00	250,000.00	-	250,000.00	250,000.00
Income from Assessor Training Programmes	1,500,000.00	-	1,079,000.00	(1,079,000.00)	421,000.00
Income From Other Training Programme	4,500,000.00	1,500,000.00	3,523,910.51	(2,023,910.51)	976,089.49
Income from Extensive Training Programme Recoveries (WAD Programme & other special events)	1,800,000.00	4,500,000.00	1,155,000.00	1,672,793.00	1,672,793.00
	71,800,000.00	71,800,000.00	66,475,706.34	5,324,293.66	5,324,293.66
Expenses					
Salaries & Wages	17,299,500.00	17,299,500.00	16,556,309.96	743,190.04	743,190.04
EPF	2,594,900.00	2,594,900.00	2,511,761.28	83,138.72	83,138.72
ETF	519,000.00	519,000.00	502,352.22	16,647.78	16,647.78
Overtime	200,000.00	200,000.00	179,429.41	20,570.59	20,570.59
Gratuity Expense	500,000.00	1,000,000.00	949,167.00	50,833.00	(449,167.00)
Chairman's allowance	900,000.00	900,000.00	747,875.05	152,124.95	152,124.95
Leave Encashment	1,000,000.00	1,000,000.00	-	1,000,000.00	1,000,000.00
Performance Incentive/Bonus	400,000.00	400,000.00	125,000.00	275,000.00	275,000.00
Annual Leave Expenses	0	-	361,998.07	(361,998.07)	(361,998.07)

Travelling (Domestic)	300,000.00	300,000.00	188,021.02	111,978.98	111,978.98
Travelling (Domestic)- Subsistant	220,000.00	220,000.00	152,121.84	67,878.16	67,878.16
Travelling (Foreign)	3,100,000.00	2,700,000.00	2,062,368.64	637,631.36	1,037,631.36
Stationery & Office Requisites	600,000.00	1,005,000.00	781,887.65	223,112.35	(181,887.65)
Fuel & transport Allowance	1,308,000.00	908,000.00	862,989.95	45,010.05	445,010.05
Maintenance Expenditure Machinery Equipment & Computer	1,300,000.00	1,300,000.00	1,131,825.51	168,174.49	168,174.49
Maintenance Expenditure Building & Structure	100,000.00	150,000.00	70,345.00	79,655.00	29,655.00
Maintenance Expenses - Janitorial Services	480,000.00	480,000.00	418,074.91	61,925.09	61,925.09
Maintenance Expenses - Administration	250,000.00	700,000.00	619,586.66	80,413.34	(369,586.66)
Maintenance of SLAB Vehicle -Insurance, License, spare parts ,repair	2,000,000.00	1,000,000.00	829,673.50	170,326.50	1,170,326.50
Transport& Hire Charges-Fuel for SLAB vehicle	580,000.00	480,000.00	389,383.76	90,616.24	190,616.24
Postal Charges	500,000.00	300,000.00	225,929.00	74,071.00	274,071.00
Telecommunication	600,000.00	1,250,000.00	1,138,391.81	111,608.19	(538,391.81)
Electricity	1,200,000.00	1,200,000.00	1,088,961.00	111,039.00	111,039.00
Water	360,000.00	285,000.00	200,188.18	84,811.82	159,811.82
Building Rent	9,000,000.00	9,600,000.00	9,504,000.00	96,000.00	(504,000.00)
Stamp Duty	100,000.00	110,000.00	104,190.00	5,810.00	(4,190.00)
Technical Advisory Committee Expenses	650,000.00	550,000.00	382,884.57	167,115.43	267,115.43
Assessment Expense-Testing	1,200,000.00	4,200,000.00	3,698,699.60	501,300.40	(2,498,699.60)
Assessment Expense- Calibration	450,000.00	450,000.00	386,839.59	63,160.41	63,160.41
Assessment Expense-Medical	1,000,000.00	1,500,000.00	1,289,447.09	210,552.91	(289,447.09)
Assessment Expense- Certification	800,000.00	600,000.00	367,239.08	232,760.92	432,760.92
Assessment Expense- Inspection Bodies	400,000.00	300,000.00	158,988.97	141,011.03	241,011.03
Assessment Expense-GHG	200,000.00	150,000.00	55,108.44	94,891.56	144,891.56
Assessment Expense-GLP	200,000.00	100,000.00	-	100,000.00	200,000.00
Assessment Expense- Personnel Certification	150,000.00	50,000.00	29,007.00	20,993.00	120,993.00
Assessment Expense-Product Certification	464,000.00	164,000.00	49,330.00	114,670.00	414,670.00
Assessment Expense-PT		150,000.00	67,665.00		
Assessor Training Programme Expenses	1,000,000.00	1,000,000.00	321,245.51	678,754.49	678,754.49
Other Training Programme Ex	1,500,000.00	1,500,000.00	1,063,097.96	436,902.04	436,902.04

Special Training Programme		800,000.00	407,610.30		
Security Services	1,140,000.00	1,040,000.00	913,031.42	126,968.58	226,968.58
Advertising, Promotion & News Papers	1,500,000.00	1,200,000.00	947,960.00	252,040.00	552,040.00
Printing Activities	600,000.00	400,000.00	324,353.25	75,646.75	275,646.75
Council and Audit Committee meeting Expenses	900,000.00	800,000.00	685,985.70	114,014.30	214,014.30
Insurance -Fire & Burglary	150,000.00	150,000.00	147,483.99	2,516.01	2,516.01
Staff Training & Dev. Local	300,000.00	350,000.00	331,007.56	18,992.44	(31,007.56)
Staff Training & Dev. Foreign	1,000,000.00	700,000.00	526,046.27	173,953.73	473,953.73
Audit Fee	300,000.00	420,000.00	416,000.00	4,000.00	(116,000.00)
Exhibition Expenses	1,000,000.00	1,000,000.00	567,153.04	432,846.96	432,846.96
Professional Charges	90,000.00	90,000.00	-	90,000.00	90,000.00
Bank Charges	30,000.00	30,000.00	21,950.00	8,050.00	8,050.00
World Accreditation Day Expenses	1,000,000.00	100,000.00	-	100,000.00	1,000,000.00
Trainee's Expenses (NAITA)	300,000.00	350,000.00	341,000.00	9,000.00	(41,000.00)
Exchange Loss	-	-	-	-	-
Other Accreditation Expense-(T/CL/M/C/IB)	304,500.00	454,500.00	319,323.30	135,176.70	(14,823.30)
National school Laboratory Com			-	-	-
APLAC PAC Annual Conference	6,000,000.00	3,700,000.00	3,286,128.34	413,871.66	2,713,871.66
SLAB Events	500,000.00	100,000.00	60,221.99	39,778.01	439,778.01
Other Expense		100,000.00	10,549.74	89,450.26	(10,549.74)
CSR Project		100,000.00	74,650.00		
Staff Welfare	300,000.00	400,000.00	292,913.72		
Loss/Profit from Disposal Assets			30,480.10	(30,480.10)	(30,480.10)
Subscriptions & Contributions Fee - ILAC	400,000.00	450,000.00	443,666.02	6,333.98	(43,666.02)
Subscriptions & Contributions Fee - APLAC	1,190,100.00	990,100.00	974,633.10	15,466.90	215,466.90
Subscriptions & Contributions Fee - PAC			-	-	-
Subscriptions & Contributions Fee - IAF	260,000.00	300,000.00	298,019.06	1,980.94	(38,019.06)
Medical Insurance(Agrahara)	110,000.00	160,000.00	112,480.00	47,520.00	(2,480.00)
VAT Payment	-			-	-
NBT payment	-			-	-
Contingent Liability	1,000,000.00	1,000,000.00		1,000,000.00	1,000,000.00
Total Expenditure	71,800,000.00	71,800,000.00	61,104,031.13	10,695,968.87	10,695,968.87

Differece with Tltal Expenditure

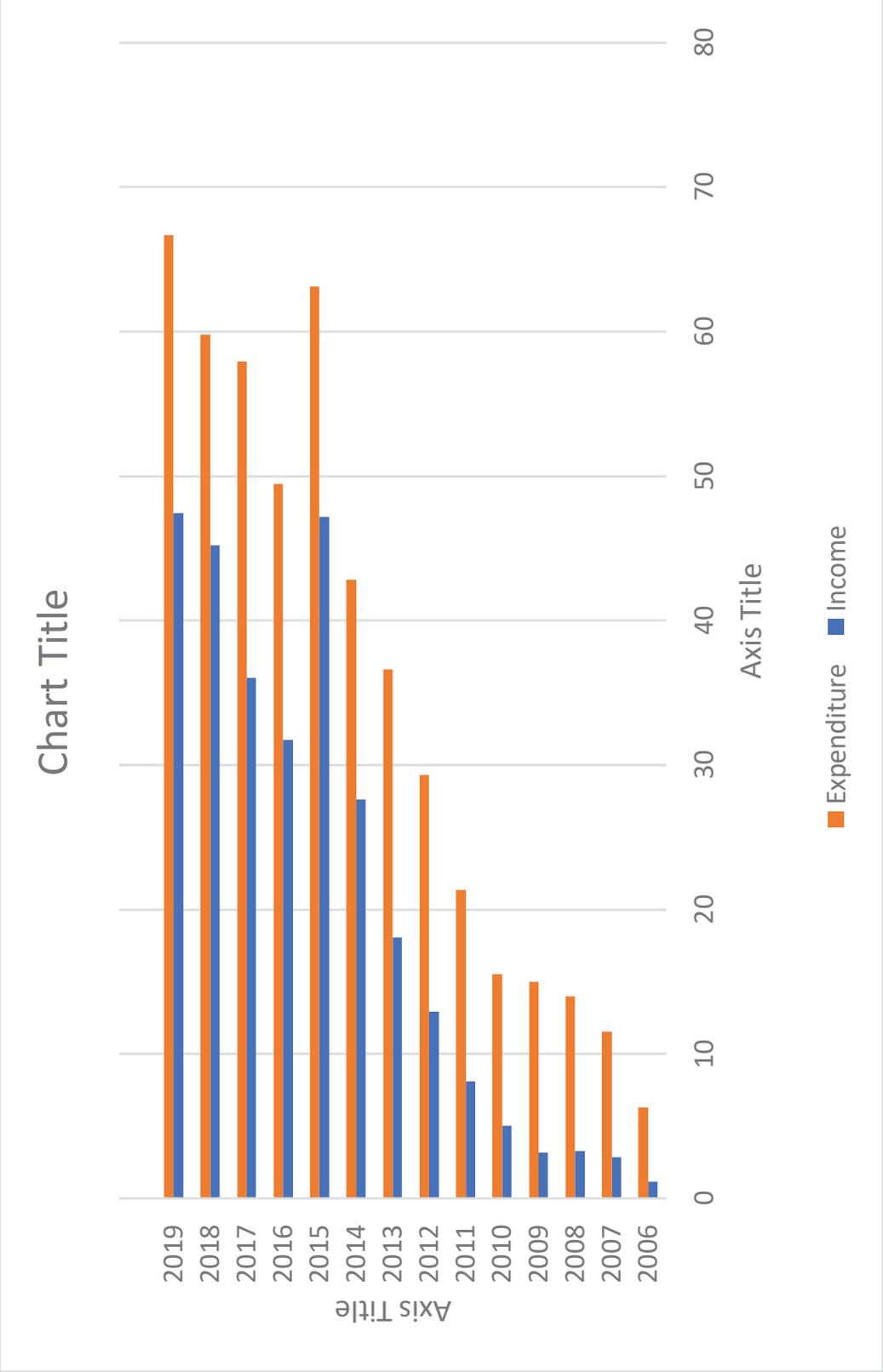
Depreciation	5,185,517.88
Amortisation of Proficiency Testing	176,596.03
Amortisation of Accounting Package	-
Over/Under Provision	26,166.95
Staff Loan Benefits	182,695.17
	5,570,976.03
	66,675,007.16

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT
INFORMATION ABOUT SEGMENTS (Rs.Mn)

	2010		2011		2012		2013		2014		2015		2016		2017		2018		2019		
	Actual	Bu'ted																			
Segment Revenue																					
Earnings	5.30		8.12		12.90		18.08		27.58		67.43		54.05		59.59		69.93		47.43		
Treasury Grant	9.41		14.08		16.87		16.30		17.82		12.21		15.70		16.16		17.06		19.49		
Total Segment Revenue	14.71		22.20		29.77		34.38		45.40		79.64		69.75		75.75		86.99				
Segment Expense																					
Recurrent Expenditure	15.51	21.81	21.33	23.30	29.29	28.18	36.61	33.00	42.85	38.00	12.20	64.50	15.70	56.00	16.16	60.50	59.79	66.00	66.67	71.80	
Capital Expenditure	0.63	3.57	0.63	3.08	1.75	1.82	1.51	2.00	1.71	2.00	1.25	3.00	2.00	5.20	2.05	2.00	3.64	3.69	2.43	6.00	
Total Segment Expense	16.14	25.38	21.96	26.38	31.04	30.00	38.12	35.00	44.56	40.00	13.45	67.50	17.70	61.20	18.21	62.50	63.43	69.69	69.10	77.80	
Surplus for the period	-1.43		0.24		-1.27		-3.74		0.84		66.19		52.05		57.54				6.44		
Segment Assets																					
Current Assets	3.88		3.97		5.06		6.07		11.64		15.09		18.09		17.91		26.59		32.61		
Non-Current Assets	2.14		7.35		17.18		15.17		19.75		16.63		15.49		27.42		25.36		22.87		
Total Segment Assets	6.02		11.32		22.24		21.24		31.39		31.72		33.58		45.33		51.96		55.48		
Segment Liabilities																					
Current Liabilities	1.18		1.09		1.27		2.34		2.52		3.09		4.05		3.66		6.50		6.69		
Non-Current Liabilities	2.72		0.55		0.69		1.21		2.19		2.76		2.76		3.40		2.84		3.69		
Total Segment Liabilities	3.90		1.64		1.95		3.55		4.71		5.85		6.81		7.06		9.34		10.38		
Segment Equity	2.12		9.68		20.29		17.69		26.68		25.87		26.77		38.25		42.62		45.09		

Financial Performance

Indicator	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Financial performance – Income LKR Mn.	1.17	2.83	3.27	3.17	5	8.12	12.9	18.08	27.59	47.18	31.74	36.03	45.23	47.43
Government grants	6	8.23	10.56	11.47	8.91	13.28	15.51	14.8	16.11	12.21	15.7	16.16	17.06	19.49
Expenditure-LKR Mn.	6.29	11.52	14	15.01	15.51	21.37	29.29	36.61	42.82	63.14	49.43	57.91	59.79	66.67
Income /recurrent expenditure (%)	18.6	24.56	23.35	21.11	32.23	38	44.04	49.38	64.43	74.72	64.21	62.22	75.64	71.14



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අනුකූලතා තක්සේරු පිළිබඳ ශ්‍රී ලංකා ප්‍රතිතන මණ්ඩලය

අනුකූලතා තක්සේරු පිළිබඳ ශ්‍රී ලංකා ප්‍රතිතන මණ්ඩලයේ 2019 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන සහ වෙනත් නෛතික හා නියාමන අවශ්‍යතා පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 12 වන වගන්තිය ප්‍රකාරව විගණකාධිපති වාර්තාව

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

අනුකූලතා තක්සේරු පිළිබඳ ශ්‍රී ලංකා ප්‍රතිතන මණ්ඩලයේ 2019 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්ව ප්‍රකාශනය සහ එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශනය සහ හිමිකම් වෙනස්වීමේ ප්‍රකාශනය එදිනෙන් අවසන් වර්ෂය සඳහා මුදල් ප්‍රවාහ ප්‍රකාශනය සහ මූල්‍ය ප්‍රකාශන වලට අදාළ සටහන්, සාරාංශගත වැදගත් ගිණුම්කරණ ප්‍රතිපත්තිවලින් සමන්විත 2019 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ සහ 1971 අංක 38 දරන මුදල් පනතේ විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154 (6) ව්‍යවස්ථාව ප්‍රකාරව මාගේ වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුවේ සභාගත කරනු ලැබේ.

මාගේ වාර්තාවේ තත්ත්වගණනය කළ මතය සඳහා පදනම කොටසේ විස්තර කර ඇති කරුණු වලින් වන බලපෑම හැර, මණ්ඩලයේ 2019 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය ක්‍රියාකාරිත්වය හා මුදල් ප්‍රවාහ ශ්‍රී ලංකා රාජ්‍ය අංශයේ ගිණුම්කරණ ප්‍රමිතීන්ට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 තත්වගණනය කළ මතය සඳහා පදනම

ශ්‍රී ලංකා රාජ්‍ය ගිණුම්කරණ ප්‍රමිත අංක 03 ප්‍රකාරව ඇස්තමේන්තු ප්‍රතිසංශෝධනයන් ලෙස මණ්ඩලයේ රථ වාහන හා වායු සම්කරණ යන්ත්‍රවල ඵලදායී ජීවිත කාලය වර්ෂ 5 සිට වර්ෂ 8 දක්වා වැඩි කර අදාළ ක්ෂය ගැලපීම් 2017 වර්ෂයේදී අතීතානුයෝගීව ගැලපීමේදී ජංගම නොවන වත්කම්වල අගය රු.14,111,960 ක් වැඩියෙන් දක්වා තිබුණි. මෙම වරද නිවැරදි කිරීමට ප්‍රවර්ථන වර්ෂයේදී ද කටයුතු කර නොතිබුණි.

ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන ප්‍රමිතීන් යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ තත්වගණනය කළ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබාගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන පිළිබඳ කළමනාකරණයේ සහ පාලනය කරන පාර්ශවයන්ගේ වගකීම

මෙම මූල්‍ය ප්‍රකාශන ශ්‍රී ලංකා රාජ්‍ය අංශයේ ගිණුම්කරණ ප්‍රමිතීන්ට අනුකූලව පිළියෙල කිරීම හා සාධාරණ ලෙස ඉදිරිපත් කිරීම සහ වංචා හෝ වැරදි හේතුවෙන් ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනයන් තීරණය කිරීම කළමනාකරණයේ වගකීම වේ.

මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමේදී, මණ්ඩලය අඛණ්ඩව පවත්වාගෙන යාමේ හැකියාව තීරණය කිරීම කළමනාකරණයේ වගකීමක් වන අතර, කළමනාකාරිත්වය මණ්ඩලය ඇවර කිරීමට අදහස් කරන්නේ නම් හෝ වෙනත් විකල්පයක් නොමැති විටදී මෙහෙයුම් නැවැත්වීමට කටයුතු කරන්නේ නම් හැර අඛණ්ඩ පැවැත්මේ පදනම මත ගිණුම් තැබීම හා මණ්ඩලයේ අඛණ්ඩ පැවැත්මට අදාළ කරුණු අනාවරණය කිරීමද කළමනාකරණයේ වගකීමකි.

මණ්ඩලයේ මූල්‍ය වාර්තාකරණ ක්‍රියාවලිය සම්බන්ධ වගකීම, පාලනය කරන පාර්ශවයන් විසින් දරනු ලබයි.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16 (1) උප වගන්තිය ප්‍රකාරව, මණ්ඩලයේ වාර්ෂික සහ කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වාගෙන යා යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම

සමස්තයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා සහ වැරදි නිසා ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණකගේ වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සැමවිටම ප්‍රමාණාත්මක අවප්‍රකාශනයන් අනාවරණය කරගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක අවප්‍රකාශනයන් ඇතිවිය හැකි අතර, මෙම මූල්‍ය ප්‍රකාශන පදනම් කරගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි බලපෑමක් විය හැකි බවට අපේක්ෂා කෙරේ.

මා විසින් වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය කරන ලදී. තවද,

- වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගේ අවදානම් හඳුනාගැනීමේදී හා තක්සේරු කිරීමේදී අවස්ථාවෝචිතව උචිත විගණන පටිපාටි සැලසුම් කිරීමෙන් වංචා හෝ වැරදි හේතුවෙන් ඇතිවන්නා වූ අවදානම් මඟහරවා ගැනීමට, ප්‍රමාණවත් සහ සුදුසු විගණන සාක්ෂි ලබා ගැනීම මාගේ මතයට පදනම් වේ. ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදු වන්නා වූ බලපෑම ප්‍රබල වන අතර, දුස්සන්ධානය, ව්‍යාජ ලේඛන සැකසීම, වේතනාන්විත මඟහැරීම හෝ අභ්‍යන්තර පාලනයන් මඟහැරීම වංචාවක් ඇතිවීමට හේතුවේ.
- අවස්ථාවෝචිතව උචිත විගණන පටිපාටි සැලසුම් කිරීම පිණිස මණ්ඩලයේ අභ්‍යන්තර පාලනය සම්බන්ධයෙන් අවබෝධයක් ලබා ගන්නා ලද නමුත්, අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳ මතයක් ප්‍රකාශ කිරීමට අදහස් නොකරයි.
- භාවිතා කරන ලද ගිණුම්කරන ප්‍රතිපත්තිවල සහ ගිණුම්කරන ඇස්තමේන්තු වල සාධාරණත්වය සහ කළමනාකරණය විසින් කරන ලද සම්බන්ධිත හෙළිදරව් කිරීම්වල යෝග්‍යතාවය අගයන ලදී.
- සිද්ධීන් හෝ තත්ත්වයන් හේතුවෙන් මණ්ඩලයේ අඛණ්ඩ පැවැත්ම පිළිබඳ ප්‍රමාණාත්මක අවිනිශ්චිතතාවයක් තිබේද යන්න සම්බන්ධයෙන් ලබාගත් විගණන සාක්ෂි මත පදනම්ව ගිණුම්කරණය සඳහා ආයතනයේ අඛණ්ඩ පැවැත්ම පිළිබඳ පදනම යොදා ගැනීමේ අදාලත්වය තීරණය කරන ලදී. ප්‍රමාණවත් අවිනිශ්චිතතාවයක් ඇති බවට මා නිගමනය කරන්නේ නම් මූල්‍ය ප්‍රකාශනවල ඒ සම්බන්ධයෙන් වූ හෙළිදරව්කිරීම් වලට මාගේ

විගණන වාර්තාවේ අවධානය යොමු කළ යුතු අතර, එම හෙළිදරව්කිරීම් ප්‍රමාණවත් නොවන්නේ නම් මාගේ මතය විකරණය කළ යුතුය. කෙසේ වුවද, අනාගත සිද්ධීන් හෝ තත්ත්වයන් මත අඛණ්ඩ පැවැත්ම අවසන් වීමට හැකිය.

- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ඉදිරිපත් කිරීම, ව්‍යුහය සහ අන්තර්ගතය ඇගයීමට ලක්කල අතර ඒ සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව අගයන ලදී.

මාගේ විගණනය තුළදී හදුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන පුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව පාලනය කරනු ලබන පාර්ශවයන් දැනුවත් කරන ලදී.

2 වෙනත් නෛතික හා නියාමන අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ පහත සඳහන් අවශ්‍යතාවයන් සම්බන්ධයෙන් විශේෂ ප්‍රතිපාදන ඇතුළත් වේ .

- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 12 (ආ) උගන්වියේ සඳහන් අවශ්‍යතාවන් අනුව, මාගේ වාර්තාවේ තත්ත්ව විගණනය කළ මතය සඳහා පදනම කොටසේ විස්තර කර ඇති කරුණු වලින් වන බලපෑම හැර, විගණනය සඳහා අවශ්‍ය සියලු තොරතුරු සහ පැහැදිලි කිරීම් මා විසින් ලබාගන්නා ලද අතර, මාගේ පරීක්ෂණයෙන් පෙනී යන ආකාරයට නිසි මූල්‍ය වාර්තා මණ්ඩලය පවත්වාගෙන ගොස් තිබුණි.
- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 6 (1) (ඇ) (III) වගන්තියේ සඳහන් අවශ්‍යතාවය අනුව මණ්ඩලයේ ඉදිරිපත් කරන ලද මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වේ.
- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 6 (i) (ඇ) (iv) වගන්තියේ සඳහන් අවශ්‍යතාවය අනුව මෙම වාර්තාවේ 1.2 ඡේදයේ දක්වා ඇති කරුණු හැර ඉකුත් වර්ෂයේදී මා විසින් සිදුකරන ලද නිර්දේශයන් ඉදිරිපත් කරන ලද මූල්‍ය ප්‍රකාශනවල ඇතුළත්ව ඇත.

අනුගමනය කරන ලද ක්‍රියාමාර්ග සහ ලබා ගන්නා ලද සාක්ෂි මත හා ප්‍රමාණවත්ව කරුණුවලට සීමා කිරීම තුල, පහත සඳහන් ප්‍රකාශ කිරීමට තරම් කිසිවක් මාගේ අවධානයට ලක් නොවීය.

- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 12 (ඇ) වගන්තියේ සඳහන් අවශ්‍යතාවය අනුව මණ්ඩලයේ පාලක මණ්ඩලයේ යම් සාමාජිකයෙකුට මණ්ඩලය සම්බන්ධවී යම් ගිවිසුමක් සම්බන්ධයෙන් සෘජුව හෝ අන්‍යාකාරයකින් සාමාන්‍ය ව්‍යාපාරික තත්වයෙන් බැහැරව සම්බන්ධයක් ඇති බව.
- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 12 (ඊ) වගන්තියේ සඳහන් අවශ්‍යතාවය අනුව පහත සඳහන් නිරීක්ෂණ හැර යම් අදාළ ලිඛිත නීතියකට හෝ මණ්ඩලයේ පාලක මණ්ඩලය විසින් නිකුත් කරන ලද වෙනත් පොදු හෝ විශේෂ විධානවලට අනුකූල නොවන ලෙස ක්‍රියා කර ඇති බව.

නීතිරීති/ විධිවිධානවලට

විස්තරය

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|---|--|
| <p>(අ) ශ්‍රී ලංකා මුදල් රෙගුලාසි අංක 507 (2) හා 2003 ජුනි 02 දිනැති PED/12 දරන රාජ්‍ය ව්‍යාපාර වක්‍රලේඛයේ 7.4.5 වගන්තිය</p> | <p>2019 දෙසැම්බර් 31 දිනට ජංගම නොවන වත්කම්වල අගය රු.41,179,616 ලෙස මූල්‍ය ප්‍රකාශනවල දක්වා තිබුණද මෙකී මුදල් රෙගුලාසිය ප්‍රකාරව මෙම වත්කම් සඳහා වාර්ෂික භාණ්ඩ සමීක්ෂණයන් සිදු කර නොතිබුණි.</p> |
| <p>(ආ) 2003 ජුනි 02 දිනැති පොදු ව්‍යාපාර වක්‍රලේඛ අංක පීඊඩී/12</p> | <p>ශිඤ්ඤම් වර්ෂය අවසාන වී දින 150 කට පසුව මණ්ඩලයේ වාර්ෂික වාර්තාව පාර්ලිමේන්තුවේ සභාගත කලයුතු වුවත් 2018 වර්ෂයේ වාර්ෂික වාර්තාව 2020 ජුනි 22 වන විටත් පිළියෙල කර නොතිබුණි.</p> |

- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 12 (උ) වගන්තියේ සඳහන් අවශ්‍යතාවය අනුව මණ්ඩලයේ බලතල , කර්තව්‍ය සහ කාර්යයන්ට අනුකූල නොවන ලෙස කටයුතු කර ඇති බව.
- 2018 අංක 19 දරණ ජාතික විගණන පනතේ 12 (ඌ) වගන්තියේ සඳහන් අවශ්‍යතාවය අනුව මණ්ඩලයේ සම්පත් සකසුරුවම් ලෙස, කාර්යක්ෂම ලෙස සහ ඵලදායී ලෙස කාලසීමාවන් තුළ අදාළ නීතිරීති වලට අනුකූලව ප්‍රසම්පාදනය කර භාවිතා කර නොමැති බව.

3. වෙනත් විගණන නිරීක්ෂණ

(අ) මණ්ඩලයේ ජ්‍යෙෂ්ඨ මට්ටමේ තනතුරු 02 ක් තෘතීක මට්ටමේ තනතුරු 02 ක් හා ද්විතීක මට්ටමේ තනතුරු 01 ක් 2020 ජුනි 22 දින වන විට පුරප්පාඩුව පවතින බව නිරීක්ෂණය වූ අතර පුරප්පාඩු වෙනුවෙන් බඳවා ගැනීමට කටයුතු කර නොතිබුණි. තවද, මණ්ඩලයේ නියෝජ්‍ය අධ්‍යක්ෂ(මූල්‍ය) තනතුරෙහි සේවයේ යෙදී සිටි නිලධාරියා 2019 දෙසැම්බර් මාසයේ විශ්‍රාම ගොස් ඇති අතර එම පුරප්පාඩුව පිරවීම සඳහා 2020 ජුනි 22 දින වන විටත් ක්‍රියාමාර්ගයක් ගෙනනොතිබුණි.

(ආ) අතිරේක අධ්‍යක්ෂ තනතුර කාර්යමණ්ඩල පරිපාටිය අනුමත කරගත් දින සිටම පුරප්පාඩුව පවතින අතර බඳවාගැනීම සඳහා 2012 වර්ෂයේ සිට කටයුතු සැලසුම් කර තිබුණද එම තනතුරට බඳවා ගැනීම් සිදු කර නොතිබුණි. එසේම අංක සීඑම්එස්/1601 හා 2014 ඔක්තෝබර් 14 දිනැති කළමනාකරණ සේවා දෙපාර්තමේන්තුවේ ලිපිය ප්‍රකාරව මෙම තනතුරට වසරින් වසර කොන්ත්‍රාත් කාලය දීර්ඝ කිරීමේ පදනම මත හෝ බඳවාගැනීමට අනුමැතිය ලැබී තිබියදීත් ඒ සඳහා අවශ්‍ය ක්‍රියාමාර්ග ගෙන නොතිබුණි.

(ඇ) මණ්ඩලය විසින් අනුකූලතා තක්සේරු කටයුතුවල යෙදවීමට විධායක මට්ටමට පහළ ශ්‍රේණිවලට බඳවා ගැනීමේ තනතුරු ඇති කිරීමට දිගින් දිගටම කටයුතු කර නොතිබූ අතර මේ හේතුවෙන් ආයතනයේ කටයුතු ප්‍රවර්ධනය කිරීමට නොහැකිවී තිබූ බව නිරීක්ෂණය විය .


ඩබ්ලිව්.පී.සී. වික්‍රමරත්න
විගණකාධිපති
o/c

2020.07.17

Report of the Auditor General in terms of Section 12 of the National Audit Act No. 19 of 2018 on Financial Statements and Other Legal Requirements for the Final Year ending 31st December 2019 of the Sri Lanka Accreditation Board for Conformity Assessment.

1.2 Basis for opinion

1.2.1 Sri Lanka Public Sector Accounting Standards

Applying a journal entry to correct the change caused by adjusting the depreciation rate for air conditioners and motor vehicle.

1.2.2 Accounting errors

1.2.3 Unreconciled accounts

(A) Noted to correct this difference by revising the tax returns prepared quarterly.

(B) Corrected age analysis is attached herewith.

2.1 Non-compliance with rules or regulations and provisions issued by the Governing Body

(A) Bank Reconciliation Statements up to May 2020 have been prepared by now and attached for further details.

(B) Arrangements were made to include all the years in the Audit Inquiry List.

(C) The institution maintains a separate register / register for advances and may inspect that document when required.

(D) Although all the activities related to the Annual Board of Survey were planned, it could not be completed due to the sudden situation in the country. However, arrangements have been made to complete the rest and submit the report by the end of July.

(E) The answer to this question is described in 2.1 (d).

(F) All the details of the Annual Report for the year 2018 have been collected and the soft copy has been prepared and the necessary arrangements are being made for printing.

2.2 Human Resource Management

(A) The Scheme of Recruitment (SOR) for the Sri Lanka Accreditation Board has been prepared by now with the changes that need to be included in the existing recruitment procedure and has been submitted to the Management Services Department for approval. Further, approval has been sought from the Management Services Department to fill the vacancies and a special request has been made to the Commissioner of Elections to give special approval for this.

Recognizing the need for these emergency recruitments, the Department of Management Services has promised to approve the recruitment to these posts as soon as possible by

making the necessary amendments to the recruitment procedure. Therefore, we kindly inform you that the recruitment process for these posts will be activated as soon as those requirements are met.

(B) The post of Additional Director is currently on contract basis. Negotiations are currently underway with the Department of Management Services to re-appoint this post as a permanent post. I kindly inform you that steps will be taken to proceed on the decision given by the Department of Management Services for this purpose.

(C) The new scheme of recruitment of the institute including this post has been prepared and submitted to the Department of Management Services and I kindly inform you that necessary steps will be taken to fill the vacancy in this post as soon as it is approved.

(D) Compliance assessment is currently carried out by the Assistant Directors (Accreditation) and Deputy Directors (Accreditation). It also employs qualified external assessors for the relevant accreditation activities. In the case of grades below the executive level, the completion of the required documents for obtaining accreditation applications and the preparation of invoices for payment will be done by a specially trained Management Assistant.

(E) The following factors have mainly contributed to the growth in labor costs in 2019

1. Annual salary increment for employees
2. Salary conversion as per Government Circular In 2016, the company has recruited for the two vacant posts of Technical Officer (IT Officer) and Management Assistant.

2.3 Performance of the Board

2.3.1

(A) According to the Register of New Applications received for Testing Laboratory Accreditation, it is 10 but according to the progress report it is 8. The reason for that change is that even though 10 new applications were received, the accreditation process is still for the two applications.

As all the documents were not completed, 2 new applications were added for the accreditation process. Not included in progress report because not taken.

Also, according to the application register, there are 40 renewal applications but it is recorded as 37 progress reports. The reason for the difference between these three applications is all that is required for the accreditation process. The progress report was not included as the documents were not completed and could not be taken forward.

Although the number of applications for extension of the scope was 09 according to the register, according to the progress report that number has increased to 5. This is because when a request for extension of scope is received with a renewal application, the progress

report will include renewal applications. This is because the scope of accreditation is given in one certificate.

(B) The number of applications received is 11 and out of them four applications for extension of the scope have been received along with the renewal applications so they will be included in the progress report submitted for renewal as applications.

(C) Two applications for system certification for the year 2019 have been received. That is, new Re Application and Scope Extension application. Although both the above applications were mentioned in the register, the application for renewal by mistake was not mentioned in the progress report.

(D) Nine applications were received for the year 2019 for Medical Labs. That is, four renewal applications, four new applications and one extension application. 9 of those applications

Although it was mentioned in the register, the application for extension of the scope by mistake was not mentioned in the progress report.

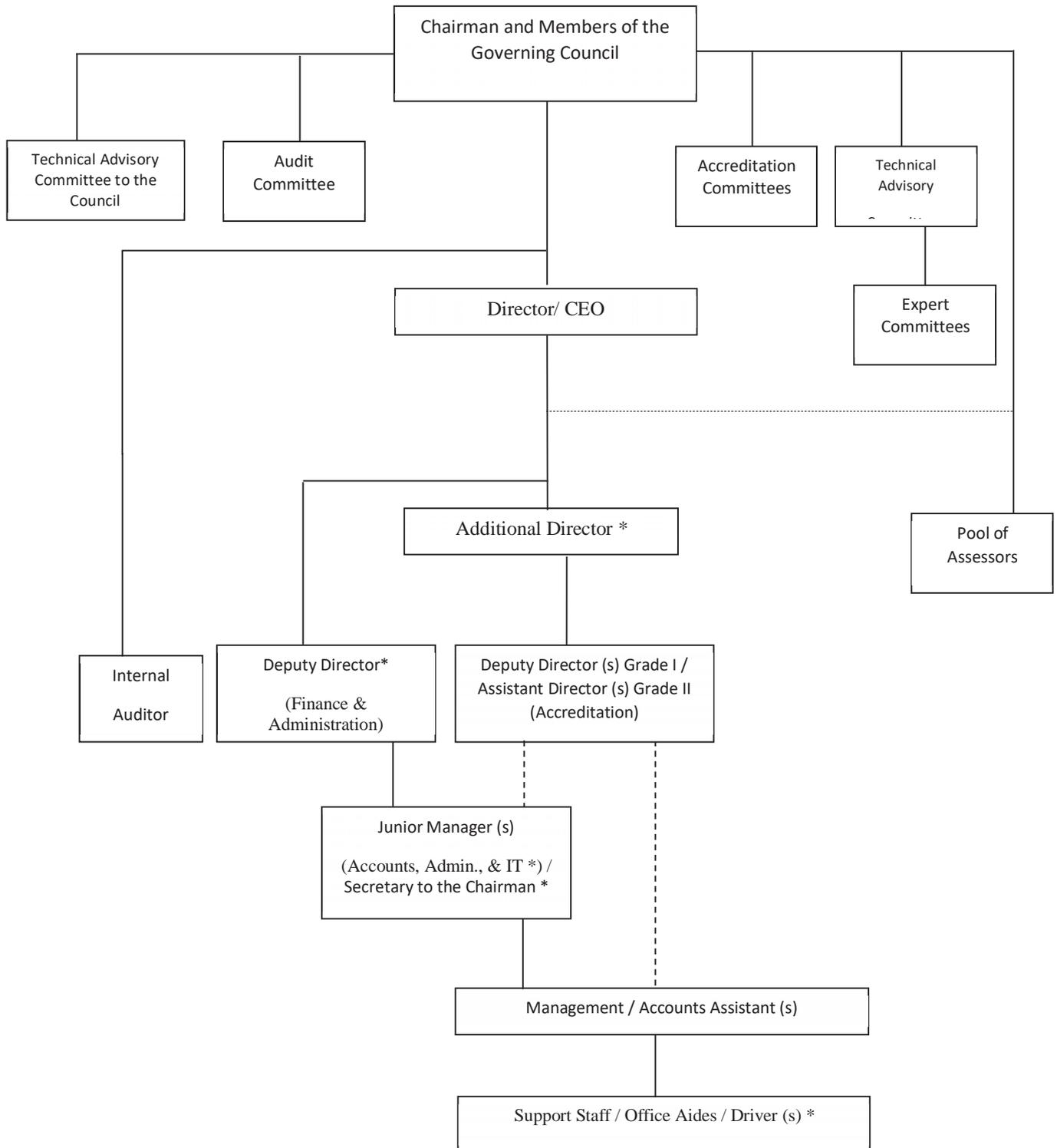
(E) A new application has been received for accreditation of Inspection Bodies in the year 2019 and an application for renewal of accreditation. Of these,

The application for renewal of accreditation received on 09.05.2019 was submitted along with all the relevant documents and was used for the accreditation process. It is therefore included in the register and in the progress report.

Although the new application was registered in the register on 03.09.2019, it could not be used for the accreditation process as it does not contain the relevant documents. Therefore, it is not included in the progress report. Those applicants were brought to our institute and informed through letters and e-mails but to date they have not been able to compile the relevant documents. This will be followed up further.

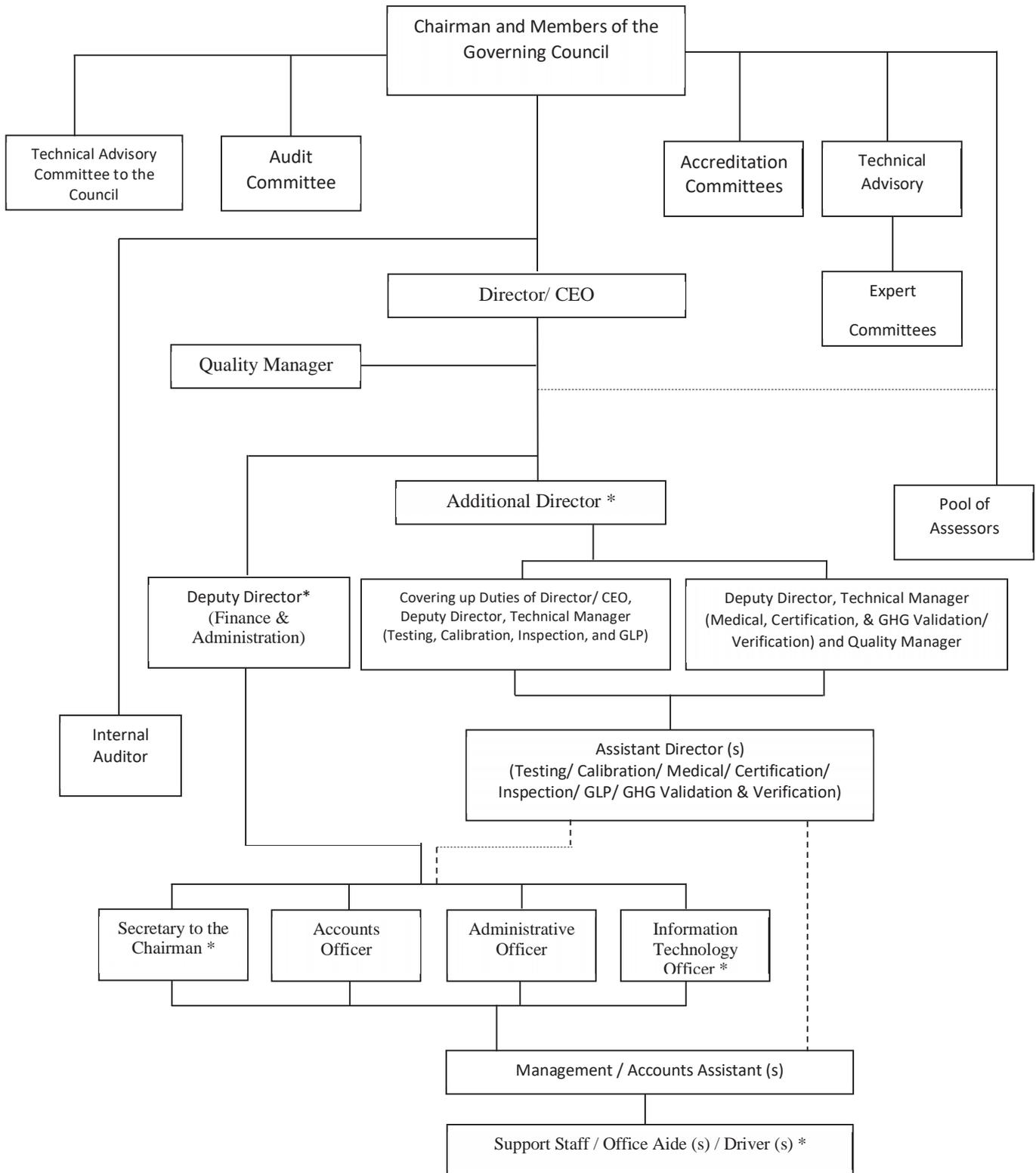
Dr. Sampath Wahala
Chairman
Sri Lanka Accreditation Board

ORGANIZATIONAL STRUCTURE OF SLAB



* Vacant Possessions

Operational Structure of SLAB in 2019



* Vacant Possessions

CADRE DETAILS

Cadre Details of Sri Lanka Accreditation Board as at 31st December 2019

Designation	Grade	Service Level	Approved Cadre			Existing Cadre		
			Perman-ent	Con-tract	Casual	Perman-ent	Contract	Casual
Director/CEO	I	Senior Level	1			1		
Additional Director	I	Senior Level		1			-	
Deputy Director (Finance/Admin)	I	Senior Level	1			-		
Deputy Director (Accreditation)	I	Senior Level	2			2		
Assistant Director (Accreditation)	II	Senior Level	9			9		
Internal Auditor	II	Senior Level	1			1		
Administrative Officer	II	Tertiary Level	1			1		
Accounts Officer	II	Tertiary Level	1			1		
IT Officer	II	Tertiary Level	1			1		
Secretary (Contract)	II	Tertiary Level		1			-	
Management Assistant	III	Secondary Level	4			4		
Office Aide	II	Primary Level	1			1		
Office Aide	III	Primary Level	1			1		
Driver	II	Primary Level	1			1		
Driver	III	Primary Level	2			2		

Service Level	Approved Cadre	Existing Cadre
Senior	15	13
Tertiary	4	3
Secondary	4	4
Primary	5	5
Total	28	25

STAFF TRAINING

Details of Staff Training Undergone – 2019 (Local and Foreign)

No	Titles of Training Programs	Duration	For whom	Number Participated
1	Training Workshop on Aspects of Metrology in ISO/IEC 17025:2005 organised by SLAB and MUSSD in the framework of EU SRI LANKA trade related assistance program	12-13/01/2019	Accreditation Staff	3
2	Training Course on EU Organic Export Regulations for Policy makers sponsored by the GIZ - SME sector Development Programme II in Germany	12-21/02/2019	Director	1
3	Official Bank accounts & Cheques by PRAG	14/03/2019	Fin & Admin Staff	1
4	General Awareness on ISO/IEC 17021:2015 by SLAB at Hotel Galle Face.	18-19/03/2019	Accreditation Staff	12
5	Assessor Training on ISO/IEC 17021-1:2015, Requirements for Bodies Providing Audit & Certification of Management System by SLAB on 20-22 & 25-27 March 2019 at SLAB	20-22 & 25-26/03/2019	Accreditation Staff / Director	7
6	Training on Information System Audit by PRAG	28-03-2019	Internal Auditor	1
7	Workshop on Industry wise Tax Computation with practical applications under Inland Revenue Act by SLIT	23 & 31/03/2019 & 7 & 21/04/2019	Fin & Admin Staff	1
8	Observation Visit on ISO/IEC 17043 (Proficiency Testing) in Pune, India	28-30/05/2019	Accreditation Staff	1
9	FSSC 22000 v4.1 5-Day Lead Auditor Training at SLSI	17-21/06 2019	Accreditation Staff	1
10	FSSC 22000 v4.1 5-Day Lead Auditor Training at SLSI	24-28/06 2019	Accreditation Staff	1
11	FSSC 22000 v4.1 5-Day Lead Auditor Training at SLSI	1-5/07/2019	Accreditation Staff	1

12	"Rainforest Alliance Lead Auditor Training Programme in Sri Lanka according to ISO 17065."	2-6/07/2019	Director	1
13	5 days' workshop on detailed Procurement Procedure by PRAG	18,25,30/07 & 08, 22/08/2019	Fin & Admin Staff	1
14	Blended Learning Course – Quality Infrastructure for Sustainable Development (QUISP) – Phase III (Final Visit) 1-5 July 2019 in Braunschweig & Berlin, Germany	1-5/07/2019	Accreditation Staff	4
15	APAC Training on Accreditation for ISO 50003 :2014, Energy Management System in USA	10-15/08/2019	Accreditation Staff	1
16	"Workshop On Benefits Of Effective Cooperation Between Regulatory Agencies And National Accreditation Body Organized by SLAB & PTB at Hotel Galadari"	24 & 25/09/2019	Accreditation Staff	12
17	Training on FSSC 22000 v4.1 by UNIDO at SLSI	30/09/2019 – 4/09/2019	Accreditation Staff	2
18	Peer Evaluator Training by APAC in Bangkok	03-05/09/2019	Accreditation Staff	2
19	Training on Thermal calibration for SLAB Technical Assessors	10/10/2019	Accreditation Staff	12
20	APAC Peer Evaluator Training by APAC in Singapore	01-03/10/2019	Accreditation Staff	1
21	Training on Risk Management	04-06/12/2019	Accreditation Staff	12

Training programmes - Medical, Certification, Testing, Calibration & Inspection (January 2019– December 2019)

Month & Date/s	Title of the Training programme	No of participants
January		
16-17	Documentation of Laboratory Quality Management System as per ISO/IEC 17025:2017	22
30 & 31	General Awareness on ISO 15189:2012– Medical Laboratories	25
February		
13 &14	IRCA Accredited Transition Training Programme ISO 22000:2018 - Food Safety Management Systems	
15	Implementation of ISO 15189: 2012 for Biochemistry Testing Laboratories	35
18 & 19	General Awareness on ISO/IEC 17021- 1:2015, Requirements for Bodies Providing Audit and Certification of Management Systems	76
20-22	Assessor Training for transition to ISO/IEC 17025:2017	17
20- 22 & 25,26	Assessor Training on ISO/IEC 17021- 1:2015, Requirements for Bodies Providing Audit and Certification of Management Systems	16
March		
12-14	Internal Auditing of Laboratory Management System As per ISO/IEC 17025:2017	23
24 th	Implementation of ISO 15189:2012 In Hematology Testing Laboratories	18
<u>April</u>		
<u>02</u>	<u>General Awareness on ISO/IEC 17011: 2017 and changes to SLAB documents</u>	<u>19</u>
<u>08-09</u>	<u>General Training on Laboratory Quality Management system to ISO/IEC 17025:2017</u>	<u>29</u>
<u>May</u>		
<u>14-15</u>	<u>Documentation of Laboratory Quality Management System as per ISO/IEC 17025:2017</u>	<u>22</u>

<u>June</u>		
4 To 7	Training on GHG and Carbon Footprint	38
27th	Implementation of ISO 15189:2012 In Microbiology Testing Laboratories	26
<u>July & August - training programmes were not scheduled due to the PEER Evaluation</u>		
<u>Sep</u>		
<u>03-04</u>	<u>Internal Auditing as per ISO/IEC 17020:2012</u>	<u>08</u>
<u>16-18</u>	<u>Internal Auditing of Laboratory Management System As per ISO/IEC 17025:2017</u>	<u>29</u>
19 & 20	Training on Development Of Quality Manual And Operating Procedures On Accreditation Of Medical /Clinical Laboratories Based On ISO 15189:2012	15
24	Workshop on Benefits of Effective Cooperation Between Regulatory Agencies and National Accreditation Body	50

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