

REGISTRAR GENERAL'S DEPARTMENT (BUDGET CODE 254)



PERFORMANCE REPORT & ACCOUNTS -2021



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Message of Hon. Chamal Rajapaksha , Minister of Defence , Home Affairs and Disaster Management.

The Registrar General's Department, which performs a great service to protect and register the civil rights of the public, registers legal documents and rights related to immovable and movable properties. Also, the Registrar General's Department provides services to the public by registering marriages, births and deaths, preserving those documents, and issuing certified copies of those documents.

It is clear that the district registrar sections located in the zonal offices, land registrar offices and divisional secretariat offices are performing a great service at this moment when the Registrar General's Department has been established for 158 years. Under the government policy of providing more efficient and high quality services using computer technology, several effective projects have been implemented by the Registrar General's Department in the past years.

The Registrar General's Department can also be identified as responding to citizen needs with accountability and transparency, to contribute to the government's planning and decision-making process by public servants centered on democracy so that people's sovereignty is fulfilled.

The Ministry of Internal Affairs, Home Affairs, Provincial Councils and Local Government has already taken many steps with the aim of providing comprehensive services closer to the people. Instead of the people following the officials, the Registrar General's Department is actively contributing and working to fulfill the needs of the citizens so that the officials go to the people and serve them.

I would like to thank the entire staff of the Ministry, Secretary and Registrar General's Department who are committed to providing a public-friendly attractive service with me while fulfilling the duties and responsibilities of the public service.

Chamal Rajapaksha

State Minister of National Security, Home Affairs And Disaster Management



Message of the Secretary to the Minister of Minister of Defence , Home Affairs and Disaster Management.

The Registrar General's Department can be termed as a forerunner of the public centric service Organization, for the registration, preservation and issuance of certified copies of documents confirming the civil rights of the public and legal ownership of immovable and movable properties. The role of the Registrar General's Department, which has been established with the vision of "protecting the registration and online rights of the Sri Lankan people", is immense.

This report shows that the Registrar General's Department, which covers all areas of the island and works closer to the people's lives by registering all civil and land rights from birth to death, has taken many progressive measures to provide a faster service.

I highly appreciate the support received from the entire staff including the Registrar General to successfully deliver the desired services to the clients. I believe that the Registrar General's Department will be able to implement more progressive programs and proposals in order to efficiently fulfill those needs by identifying the needs of the citizens.

I am glad to inform that the guidance and counseling of our Ministry, which provides closer, efficient and quality service to the public by using modern technical tools, is always provided to the Registrar General's Department.

M.H.M. Chithrananda

Secretary

Ministry of National Security, Home Affairs And Disaster Management



Message of the Registrar General

The Registrar General's Department, which has a rich history, was established in January 1864. Also, in order to perform the services provided by this department more efficiently, the necessary paths are being cleared and moving forward. In the early stages of the establishment of this department, the most prominent tasks were the registration of documents, but later, since 1867, civil rights of the Sri Lankan public such as marriages, births and deaths have also been registered.

The one-day service program started in 2019 by this department to provide more efficient service to the public is currently being successfully implemented by providing great service. Apart from that, it should be mentioned that necessary arrangements are being made to implement projects like e-Land, e-Births, Marriages and Deaths, e-Rights and e-Population in a very successful manner. In the year 2021, the Registrar General Department started issuing copies of birth certificates through online mode. Through that, our department had the opportunity to create a more efficient and effective public service. In addition, I am happy that the regional offices under the Registrar General's Department have been able to create the necessary environment to provide efficient and friendly services to the public at a high quality level.

I am very grateful to my entire staff for being able to carry out the duties assigned to our department without deterioration, especially under very adverse conditions such as the Covid epidemic. A good understanding of the service rendered by the Registrar General's Department, which is one of the most important departments in Sri Lanka, in the year 2021 can be obtained through this performance report.

I greatly appreciate the guidance and mentorship of the State Ministry of State Security and Disaster Management to carry out this enormous task of ours properly. Finally, with the aim of creating a more secure Sri Lanka, I expect to continue to provide the active contribution of all parties in this department.

P.S.P. Abeywardhana
Registrar General



Chapter 01 – Institutional Profile

1.1 Introduction

Registrar General's Department having 159 years of a enormous history has been established to provide a great service to the public by securing and registering the civil rights of the General Public, is carrying out the duties of registration of documents and titles related to movable and immovable properties, registration of prime domestic incidents such as marriage, birth and deaths and issuing copies of relevant to that. This department had decentralized its civil registration duties to the divisional secretariat level from 1992 with the aim of giving a public friendly and efficient service.

This department is carrying out the duties of registration of land titles vested under Land Title Registration Act No. 21 of 1998. This public service has been widened through the Island wide Land & District Registration offices.

According to the new Government policy describes in the manifesto “vistas of prosperity and splendor” steps have already been taken to issue required details to the public in an easy and efficient way using the computer technology.

Zonal Offices

Duties

1. Under section 35 of the Registration of Documents Ordinance, issuance of orders for offenses in which registrations of documents have taken place in all land registration offices in the provinces.
2. Approval of appeals received under Section 38 of the Act in relation to rejection of documents made under Sections 36(1), (2) of the Registration of Documents Ordinance from all Land Registrar offices.
3. Register power of attorneys related to their regional office jurisdiction and maintain related documents under the Power of Attorney Ordinance.



4. To supervise all notaries in the province under the Notaries Ordinance and to direct them to perform the following duties regarding the delays and irregularities in the delivery of their second copies to the land registrars' offices.
 - I. Imposition of settlement sums according to the amount of errors committed by the notaries and the value of the certified deeds and the delay in providing the second copies as directed by the Registrar General.
 - II. Directing land registrars to prosecute notaries for non-delivery of second copies by due date.
 - III. Warning against mistakes made by notaries.
5. Re-registration of births of foster children under the Adoption Ordinance in the region.
6. Exercise of powers devolved from Head Office under Registration of Titles Ordinance.
7. Monitoring whether the work related to the Rights Act is done properly.
8. Implementation of decentralized powers from Head Office under e-Land programme.
9. Accomplishing proposals and recommendations related to the establishment of new land registrar offices in the region.
10. To give final decisions on the performance reports of all departmental officers in all Divisional Secretariats, Land Registrars and District Assistant Registrars General offices in the province and forward to the Registrar General.
11. Sanction of leave of all District Assistant Registrars General and Land Registrars in the Province.
12. Direct supervision of District Assistant Registrar Generals' offices and district land registrar offices, district registrar sections of divisional secretariats, rural registrar offices, notary office as per requirements.
13. To maintain liaison between provincial offices of other departments.
14. To monitor and forward the reports received from the District Assistant Registrar General's Office to the Head Office.
15. Administrative work of Provincial Central Archives.



16. Issuance of duplicate copies of birth death and marriage certificates under sections 12 (1) and 37 (3) of the Birth and Death Ordinance on the request of Additional District Registrars in Divisional Secretariats.

17. Amendment of the second copy of the certificates on declaration forms endorsed under sections 27, 27(a) and 52 (1), 53 of the Birth and Death Ordinance.

18. Approval of applications for death certificates of missing persons and approval of issuance of missing persons' certificates.

19. Such other duties as may be assigned by the Registrar General from time to time.

Offices of District Assistant Registrar Generals

Duties

1. Under the Birth and Death Registration Ordinance, dealing with the declarations received from the respective Divisional Secretariats and giving final orders.

Section 24 - Late registration of births.

27 (a) -Amendment of information of father in birth certificates.

36 -Registration of late deaths.

52 -Amendment relating to truth and substance of birth and death certificates and correction of typos

53 - Amendments relating to accidental deaths

2. Issuance of presumptive age certificates and copies thereof.

3. Giving approval to the district registrars in relation to amendment of marriage certificates under Section 30 of the Kandiyani Marriage and Divorce Ordinance and Section 77 of the Muslim Marriage Divorce Ordinance.

4. Under the Power of Attorney Ordinance, to register power of attorneys related to their district jurisdiction and maintain related documents.

5. Issuance of copies of power of attorney and issuance of copies of its registered extracts.



6. Direct supervision of District Registrar Sections of Land Registrar Offices and Divisional Secretariats.
7. Direct supervision of all registrars of marriages, births and deaths in the district.
8. Inspection of notary offices in the district.
9. Direct supervision of district title registrar offices and participation in area title coordination meetings.
10. To review the progress related to the registrar sections of the land registrar and divisional secretaries' offices, collect income and expenditure reports from those offices and send them to their provincial office.
11. Direct supervision of all land registrar offices in their area where the E-LAND program is implemented.
12. Making decisions and giving orders on village list in land registrar's offices.
13. Participating in all mobile service activities on behalf of the department organized in the district and performing related activities.
14. Implementation of programs to inform the public and other government agencies about the functions of the department as needed.
15. Recording facts about marriage, birth, death division replacement.
16. Participating in meetings conducted by District and Regional Coordinating Committees, various institutions on behalf of the department.
17. Such other duties as may be imposed by the Registrar General from time to time.

Land Registrar Offices

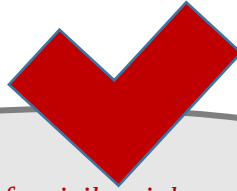
Duties

1. Registration of statutory documents relating to immovable and movable properties.
2. Issuance of certified copies of the originals of deeds / extracts written by notaries.
3. Acceptance and protection of the said 11th copy.
4. Issuance of certified 11th copies.
5. Registration of Titles.
6. Providing evidence for court cases arising in the jurisdiction related to the above papers and 11th copies.
7. Collection and Credit of Stamp Duty (To Provincial Council and Central Government)
8. Issuance of Conservancy and Land Extracts.
9. Administrative work related to notaries.



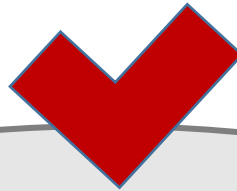
1.2 Vision and Mission Of the Institution

Vision



Preservation of civil rights of the public, registration of documents confirming legal ownership of immovable and movable properties and acting as a forerunner in the provision of people-centric services for issuance of certified copies

Mission



Our mission is to register legal documents related to movable and immovable properties and land titles in Sri Lanka and to register marriages, births and deaths which are important events in the life of the people, preserve those documents and issue certified copies of them on request and thereby to the public. Help protect your rights

1.3 Duties and activities of the Department

There are three main duties

1. Registration.
2. custody and preservation of documents
3. Issuing of certified copies

Activities

1.1 Registration

- Registration of documents
- Registration of documents related to immovable (Land) properties
- Registration of documents related to movable properties
- Registration of Power of Attorneys

1.2 Registration of title

- Registration of titles related to immovable properties

1.3 Registration of Civil rights

- Registration of all marriages, births and deaths occurred within Sri Lanka and Registration of marriages, births and deaths of Sri Lankans occurred out of the country.
- Registration of Court orders related to adoption of children and re registration of birth of such children.
- Decision making on Kandian Marriages and divorce requests.
- Registration of Kandian Marriages and divorce



2. Custody and preservation of documents

Custody and preservation of above documents, Notary deeds and duplicates and other documents which required preservation.

3. Issuing of Certified copies

Issuing of certified copies of which required to be issued with to the authorize persons of such documents.

Related Activities

- Appointing and control of marriage, births and deaths registrars
- Appointing and control of Notaries Public
- Certifying of due payment of stamp duties on deeds and other instruments
- Issuing of translations of certified copies
- Making amendments
- publishing of live statistics reports
- Give effect to the leave ordinance

Acts and Ordinances

1. Registration of Documents

- Registration of Documents Ordinance No. 23 of 1927 (Chapter 117)
- Notaries Ordinance No. 01 of 1907 (Chapter 107)
- Trust Ordinance No. 09 of 1917
- Land (Restrictions on Alienations) Act No. 38 of 2014
- Stamp Duty (Special Provisions) Act No. 12 of 2006
- Increase of Fine (Special Provisions) Act No. 12 of 2005
- Revocation of Irrevocable Deeds of Gifts on the ground of gross Ingratitude Act No. 05 of 2017
- Apartment Ownership Act No. 11 of 1973
- Registration of Power of Attorneys Ordinance (Chapter 122) No. 04 of 1902
- Land Development Ordinance (Chapter 464) No. 16 of 1969



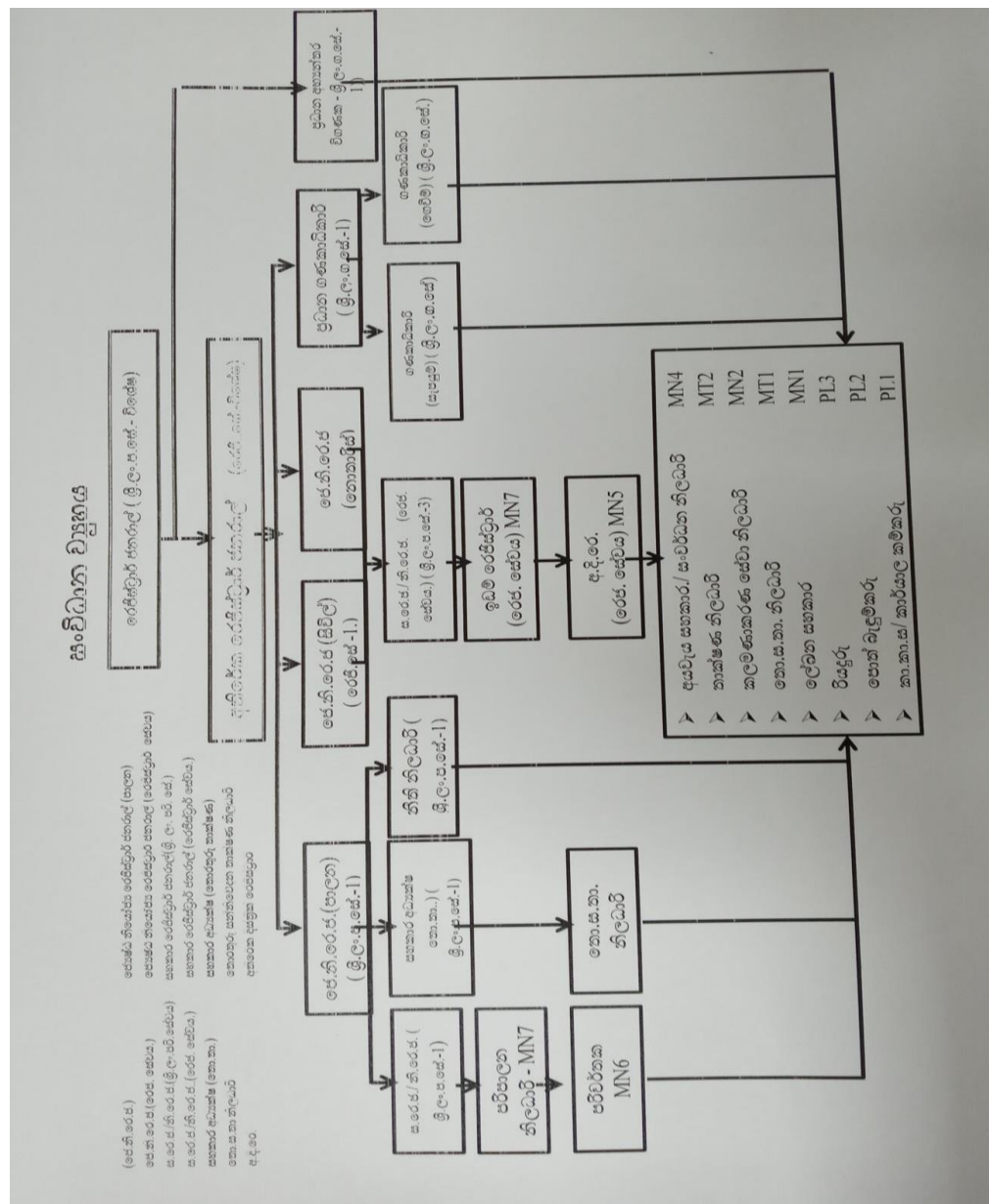
- Sannases and Old Deeds Ordinance (Chapter 136) No. 06 of 1866
- Registration of Old Deeds and Instruments Ordinance (Chapter 137)
- Land Registers (Reconstructed Folios) Ordinance (Chapter 126)

2. Registration of Marriages, births and deaths

- Births and Deaths Registrations Act No. 17 of 1951
- Kandyan Marriage and Divorce Act No. 44 of 1952
- Muslim Marriage and Divorce Act No. 13 of 1951
- General Marriage Registration Act No. 19 of 1907
- Adoption of Children Ordinance No. 24 of 1941
- Consular Duties Act No. 04 of 1981
- Death Registration (Temporary Provisions) Act No. 119 of 2010
- Death Registration (Temporary Provisions) Act No. 16 of 2016



Organizational Structure



Chapter 02 – Progress and Future Vision

❖ Administration Division

Administration Division of the Registrar General's Department is carrying out departmental administrative activities and establishment work of the staff and also this administration division is carrying out the Co-ordination of establishment matters and administrative control of Head office, all zonal offices and land registries established under this department.

Duties

1. Directing all branches towards the vision and mission of the department and maintaining a good coordination between the branches for that.
2. Supervision appointments, transfers, promotions, conduct of efficiency bar tests, retirements, leave and disciplinary proceedings etc. of all officers.
3. Supervision of all activities including the disciplinary control activities of the staff, preliminary investigations/formal disciplinary investigations/issuance of disciplinary orders
4. Organizing and supervising local and foreign training activities of all officers attached to the department.
5. Control and supervision of transport activities of the department.
6. To carry out all activities related to fetching, carrying and distribution of mail in the department.
7. Compile the annual action plan of the department, review the progress, direct the relevant branches to take necessary action in case of setbacks and periodically revise the action plan.
8. Preparation of departmental performance report and use of its analysis to prepare next year's action plan.
9. Work related to personnel management, vacancy filling and recruitment.
10. Administration of infrastructure such as water, electricity, communication and contractual services such as security and sanitation in the department.
11. Preparation of service constitutions and revision of recruitment procedures in departmental services.
12. Activities related to the maintenance of all buildings and quarters of the department.
13. Creation of new posts under Financial Regulation 71.
14. Convening of staff officer meetings, preparation of reports and supervision
15. Registration of officers for assault insurance claims, forwarding of benefit applications.
16. Co-ordination of activities related to Graduate Trainee appointments, permanentization
17. Grant of permission for marriages outside the office



18. Delegation of powers of District Registrar/Additional District Registrar.
19. Matters related to Right to Information Act
20. Coordination and supervision of departmental work of elections conducted by the Election Commission.
21. Submission of upcoming and completed programs of Zonal Assistant Registrar Generals for approval.
22. Approval of overtime and holiday wages.
23. Allocation of provision for bulk posting.
24. Proceedings in respect of railway season tickets/ issuance of railway licences

Performance in 2021

Sub no	Role	Performance in the year 2021
01	Overseeing the transport sector	Allocation of vehicles according to requirements, supervision of vehicle maintenance and service work
02	Establishing a formal, efficient and effective administrative pattern through good coordination between all sections of the department	To prepare the action plan related to the year 2022 by informing the staff officers and making necessary arrangements.
03	Supervise productivity development activities in the head office and land registrar offices	1. Monitoring of monthly programs and programs done by Zonal In-charge Assistant Registrars 2. Inspection of offices by Assistant Registrar Generals in charge of Zones.
04	Expected to establish 7 new land registrar offices in the year 2022 and preparation of related plans and cost estimates in the year 2021.	Opening of 3 land registrar offices in 2021.



- 05** It is expected to establish 25 new district assistant registrar offices in the year 2022 and prepare related plans and cost estimates in the year 2021.
- Opening of 18 new district assistant registrar offices in 2021.

Capacity Development

Progress in the year 2021

Date	Provisions (Rs.)	spent	Number of Officers Attended	Training program
2021.07.20	Rs:15000/-		36	Solving public problems and developing attitudes in Anuradhapura, Badulla, Hambantota, Land Registrar Offices
2021.07.22	Rs:15000/-		36	Solving public problems and developing attitudes in Galle, Matale, Gampola land registrar offices
2021.08.01	Rs:15000/-		36	Solving public problems and developing attitudes in Pedurutuduwa, Kilinochchi, Jaffna land registrar offices.
2021.08.02	Rs:15000/-		36	Public problem solving and attitude development in land registrar offices, Vavuniya, Mulathiv, Mannar
2021.08.03	Rs:15000/-		36	Solving public problems and developing attitudes in Monaragala, Krugalle, Matara land registrar offices.
2021..08.05	Rs:15000/-		36	Solving public problems and developing attitudes in land registrar offices in Kalmunai, Batticaloa, Trincomalee



2021.08.07	Rs:20000/-	200	In-Line Training for all Land Registrars, Additional District Registrars, Additional Title Registrars
2021.08.10	Rs:15000/-	36	Solving public problems and developing attitudes in Ratnapura, Panadura, Balapitiya land registrar offices.
2021.08.12	Rs:15000/-	36	Solving public problems and developing attitudes in Puttalam, Kurunegala, Polonnaruwa, land registrar offices.
2021.08.17	Rs:15000/-	36	Solving public problems and developing attitudes in Alpitiya, Abilipitiya, Marawila Land Registrar Offices
2021.08.20	Rs:15000/-	36	Solving public problems and developing attitudes in Attanagalle land registrar offices in Halawatha, Ampara, Nuwaraeliya, Kotapola
2021.08.24	Rs:15000/-	36	Solving public problems and developing attitudes in Gampaha, Negombo, Kuliapitiya land registrar offices.
2021.08.26	Rs:15000/-	36	Solving public problems and developing attitudes in Nikaveratiya, Tangalle, Matugama land registrar offices.

Future Vision

1. Installation of a networked computer system for personnel files, mail and leave which could not be implemented in the previous year due to the epidemic situation.
2. Completing the deficiencies in personal files and preparing a regular inspection program.
3. Recruitment of vacancies arising after revision of recruitment procedures in accordance with those procedures.
4. Convening of monthly meetings of Assistant Registrar Generals in charge of Zones and Land Registrars.
5. Conducting progress review meetings at head office.
6. Providing incentives to increase employee motivation.
7. Formal personal performance and evaluation



8. Capacity Building
9. Action Plan
 - 9.1) Preparation of action plan
 - 9.2) Conduct progress review meetings in line with the action plan
 - 9.3) Updating the action plan as per amendments
 - 9.4) Monitoring by taking necessary actions when there are setbacks in the progress of the goals mentioned in the action plan.
10. Preparation and evaluation of performance report

Capacity Building

Making awareness of other relevant divisions are carrying out by this division.

Progress of the Year 2021

Date	Provisions spent (Rs.)	Training program
2022 Jan.- Oc.	300,000.00	Training in strategic management and policy making for executives
2022 Jan.- Dec	100,000.00	Encouraging use of tool technology for bookbinders
2022 Jan.- Dec.	300,000.00	Discipline Training Program for Office Assistant, Multitasking, Driver
2022 Jan.- Dec.	500,000.00	Sponsorship for post-graduation for executives
2022 Jan Dec.	300,000.00	Enhancing legal knowledge of land registrars
2022 Jan.- Dec.	500,000.00	Document Registration and Civil Registration related program for Management Service Officers and Registration Assistant Officers



❖ Civil Registration Division

Civil Registration Division of the Registrar General's Department is carting out all activities related to civil registration in the Country. Coordination of issues related to administrative related matters of the Divisional offices of engaging with civil registration are also coming under the subject area of this department.

Duties

1. Official duties of personal files of Marriage, Births and Death Registrars
2. Sending observations to courts with regard to the case filed to seek amendments in Marriage, Births and Death certificates.
Sending orders to Divisional Secretariats to make amendments as per the court orders in Marriage, Births and Death certificates
3. Sending observations and recommendations on behalf of the registrar General as per the instructions of Assistant Registrar General with regard to the cases filed by naming the Registrar General as a Respondent and appearing in courts so required as per the provisions of the Acts and Ordinances related to this division.
Obtain the assistance of Hon. Attorney General when so required.
Attending to the legal consultations at the Attorney General's Department.
4. Referring the decrees in Divorce to the relevant Divisional secretariat to make the note in the relevant Marriage certificates on Divorce order made under the General Marriage.
5. Obtaining the recommendations for the revision of Marriage, Birth and Death Registrar Divisions and give effect to gazette the same with the approval of the Hon. Minister.
6. Registration of dead soldiers in battle field.
Make amendments
Issuing certified copies.
7. Preparation of Circulars related to incidents of Marriage, Birth and Deaths.



8. Obtaining applications for reestablishment of perished Marriage, Birth and Death certificates and referring those to the relevant Divisional secretariat and institution of actions in courts and after receiving the order, reestablishment of such documents.
9. Registration of Christian churches for the Marriage registration.
10. Issuing of certified copies of Marriage, Birth and Death certificates.
11. Translation of Marriage, Birth and Death certificates.
12. Giving necessary instructions on public grievances submitted to the Head office.

Performance in 2021

Registrars

Comprehensive details of Registrars attached to the Registrar General's Department as at 31-12-2021 who have been worked during the year 2021 are as follows.

Details of Registrars for the year 2021	Number 2020	Number 2021
Registrars of Births and Deaths (Sinhala Media)	708	702
Registrars who register Muslim marriages (Sinhala medium)	284	272
Registrars who register marriages (Sinhala Medium)	403	389
Medical Registrars who register births and deaths (Sinhala Medium)	48	49
Registrars of Births and Deaths (Sinhala Medium)	50	48
Registrars of Marriages, Births and Deaths (Tamil Medium)	164	154
Registrars who register Muslim marriages (Tamil Medium)	90	96
Registrars who register marriages (Tamil Medium)	36	31



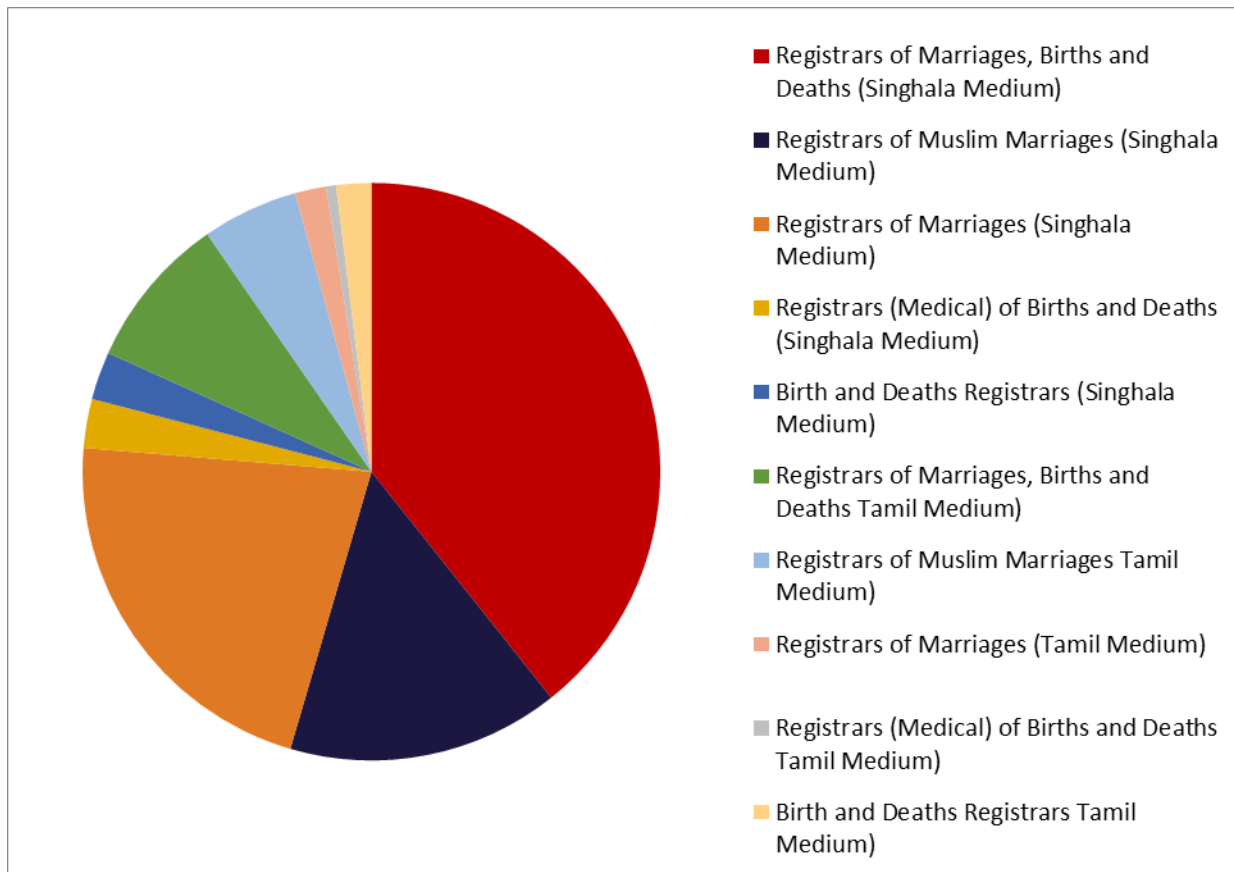
Medical Registrars who register births and deaths (Tamil Medium)	11	10
Registrars of Births and Deaths (Tamil Medium)	35	35
Retired Registrars		
Resigned Registrars		
Deceased Registrars		
Suspended Registrars		
Registrars in service at the end of the year	1829	1786

1829 Registrars were in service under the Registrar General's Department as at 31-12-2020 and the total Nos. of Registrars in service of the department has been increased to 1786 as at 31-12-2021.

Composition of the Registrars who were in service during the year 2021

Out of 1,786 total Nos. of Registrars in service of the department as at 31-12-2021, are Registrars of Marriage, Birth and Death working in Sinhala medium which is 38.7% majority. It has been reported 22% out of total Nos. of Registrars as the Registrars of Marriage (Sinhala Medium) and it is also noted that 0.6% of Birth and Death Registrars (Medical) in Tamil medium against the total Nos. of Registrars which is a very minor amount.





Total Amount of Registered Marriage, Birth and Deaths

Details of Issuing Marriage, Birth and Death Certificates

In the year 2021, the number of applications received for copies of birth, marriage, death and presumed age certificates is 3,368,123, out of which 3,037,871 are classified as unnecessary searches and 330,252 applications are classified as searches required.

Furthermore, the number of copies of birth, marriage, death and presumptive age certificates issued in the year 2021 was 5,246,306 of which 4,860,608 were issued without search and 385,698 were issued with search.

The income from issuing copies of birth, marriage, death and presumptive age certificates issued during the year 2021 is Rs. 627,524,377.00 has been calculated.



Details of second copy declaration applications of records sent to registration

Marriages, Births and Deaths registered during the year 2021

Year	Marriages	Births	Deaths
2016	173990	331073	130765
2017	169356	326052	139822
2018	170027	328112	139498
2019	164988	427246	144631
2020	111457	509302	107240
2021	159984	276265	137367

Details of applications send for the registration of duplicates and declarations

Registration

2021 Registered Publications

Details of declarations	Number of Statements	Income received
Section 24	11777	563211
Section 27	19826	531573
Section 27 (a).	9809	364817
Section 52	4090	206394
Section 36	2249	78848
Applications relating to section 51 of the Udarata Matrimonial Divorce Act	201	
Applications under Section 77 of the Muslim Marriage Divorce Act	44450	



Amount of presumptive age certificates issued

Year	Presumptive Age Certificates
2016	6067
2017	3232
2018	5485
2019	2883
2020	2424
2021	1669

Amount of approximate age certificates issued during the period of 2016-2021 was floated up and down. 2424 Nos. of approximate age certificates issued during the year 2020 and 1669 Nos. of approximate age certificates issued during the year 2021. Accordingly, compared to the year 2020, the Presumptive Age Certificates issued in the year 2021 showed a decrease of 31%.

Amount of requests received for the translation of Marriage, Births and Deaths certificates

In the year 2021, the number of applications for conversion of marriage, birth and death records was 55,946, which shows a significant increase of 53.84% compared to the number of 25,822 requests received in the previous year.

Issued Translations of Marriages, Births and Deaths

37,980 translations of Marriage, Births and Deaths certificates had been issued by the Registrar General's Department during the year 2020 and 11,633 translations of Marriage, Births and Deaths certificates had been issued during the year 2021.

In the year 2021, the total income earned by the Registrar General's Department through the issuance of translated copies of marriage birth and death certificates is Rs.6336755.90



❖ Registration of land and documents

The Notary Division of the Registrar General's Department supervises the work of the Land Registries, appoints and administers notaries, rehabilitates of Land registry folios, and registers movable property. Apart from this, amendments to the Acts related to the registration of documents, circulars and letters of instructions will be issued.

Role of Notarial Section

1. Appointment of Notaries
2. Maintaining personal files of notaries
3. Registration of power of attorney, issuance of certified copies and copies thereof
4. Restoration of perished extracts
5. Registration of movable property
6. Preparation of Annual Notary Directory
7. Amendment of Acts related to Registration of Documents
8. Preparation of circulars related to registration of documents
9. Issuance of departmental orders for judgments passed by courts for cancellation of deeds
10. Review of monthly progress reports of land registration offices
11. Providing answers to public concerns regarding registration of documents

Details of Notaries Public

Details of Notaries Public who are Attorneys at Law and non Attorneys at Law who engaged in the office of Notary during the year 2021 are stated below.

Serial No.	Description	Notary Public who are also Attorneys at Law	Notary Public who are not Attorneys at Law	Total
1	Nos. of who have engaged in practice as at 01 st January 2020	12,645	583	13,228
2	Nos. of newly engaged during the year	595	25	620
3	Nos. of resigned during the	124	1	125



	year			
4	Nos. of suspended during the year	36	3	39
5	Nos. of deceased during the year	44	3	47
6	Nos. as at 31 st of December 2020 who have engaged in practice	13036	752	13788

At the end of the year 2021, recruitment of 595 Notary Public who are attorneys at Law and 25 Notary Public who are non Attorneys at Law were done and total Nos. of Notary Public under this department were 13,788.

Total Nos. of Notary Licenses issued during the year 2020

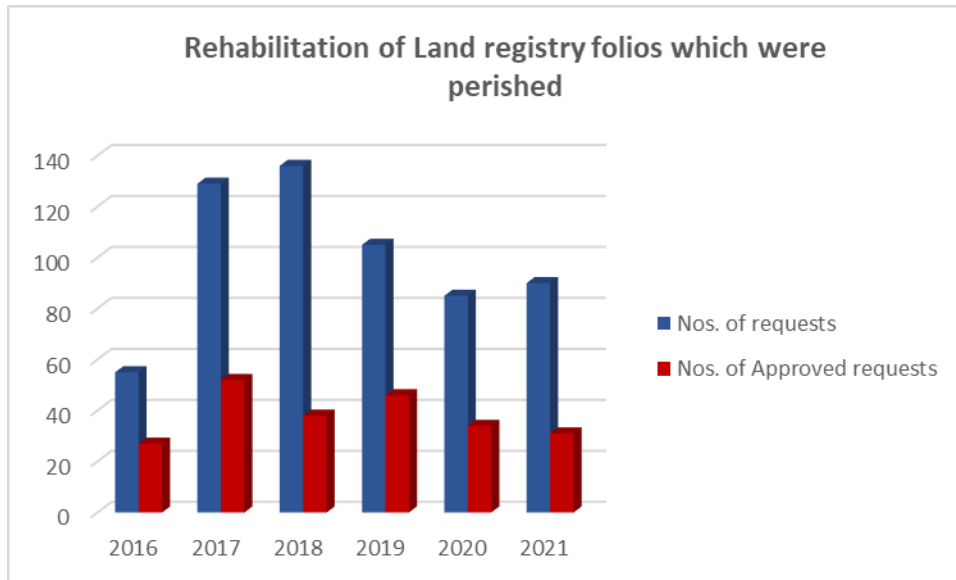
- New Notary Licenses issued - 638
- working in Additional Language - 402
- Change of the Jurisdiction - 104

License for the Notaries Public were issued through the Notaries division of Head office of the Registrar General's Department. 892 Notaries licenses were issued during the year 2020 and licenses issued during the year 2021 had been increased up to 1144 licenses.

It had been recorded a sum of Rs. 530,000.00 as the income earned through issuing of new Notary licenses, and sum of Rs. 718,000.00 had been recorded for issuing the licenses for the additional language and sum of Rs. 259,000.00 issuing the licenses for the change of the jurisdiction was recorded. Accordingly, the total revenue obtained by the department through the issuance of notarial licenses is Rs. 15,070,00.00.



Correction of errors in registration of land related documents



In the year 2021, the number of requests for reformation of dilapidated land records was 90 and the number of approved requests for reformation of land records was 31.

Document registration

- Number of deeds registered in the year 2021 – 964,737
 - Under One Day Service – 153,006
 - Under General Service – 811,731
- Number of power of attorneys registered in 2021 – 7,897

Conservation of documents

The number of second copies of documents submitted in the year 2021 is estimated at 746,146.

Receipt of applications for certificates

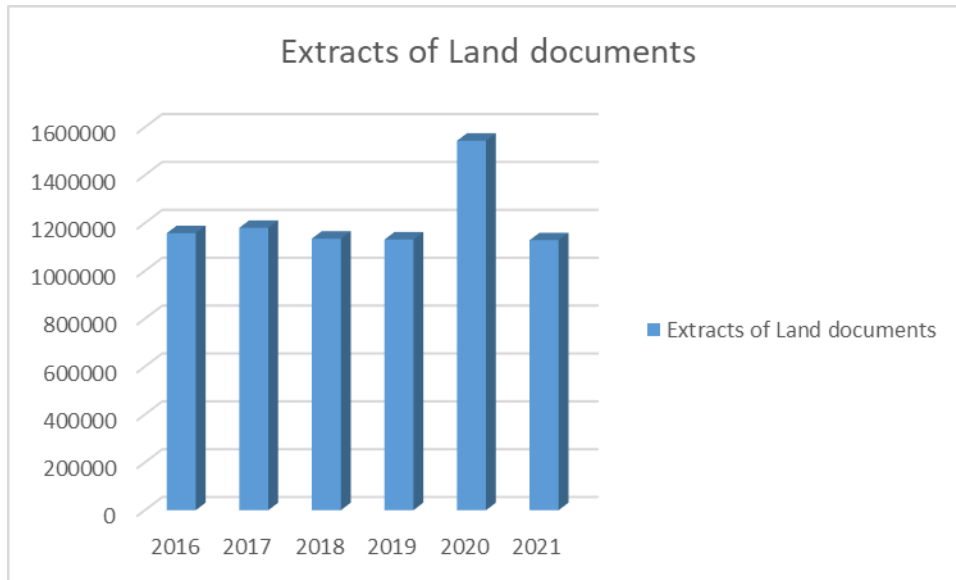
- 1,127,994 Land Registry Extracts
 - Under One Day Service – 869,736
 - Under Normal Service - 258,258



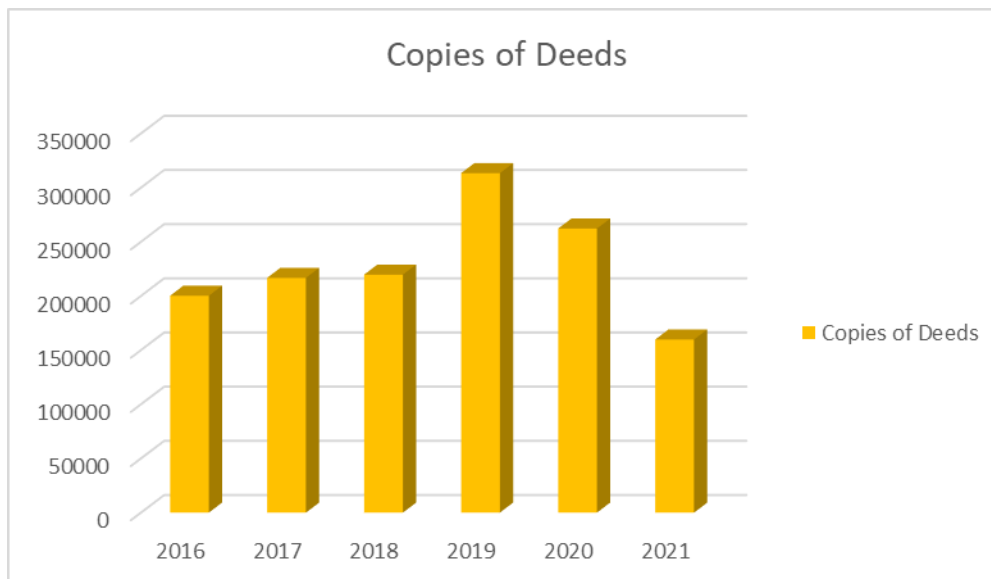
➤ copies of deeds 159,718

Under One Day Service - 75,698

Under Normal Service – 84,020



In the year 2020, 1,543,608 applications for land records were received and the number of applications received in the year 2021 has increased to 1,127,994 which is a percentage increase of 27%.



In the year 2020, 262,220 applications were received for copies of deeds and the number of applications received in the year 2021 has gone down to 159,718.

Applications received for search of documents

- Land related documents 52,384
- Deeds and other documents 3,814

Fees collected by the Department Registration Revenue (Rs.)

- Stamp duty
 - To the Provincial Council 59,562,886,434.21
 - To the Central Govt. 7,725,678,778.54
- Document/Certificate Registration Fee (Rs.)
 - Under One Day Service 60,571,460.00
 - Under Normal Services 92,114,470.00
- Caveats
 - Registration Fees 42,220,210.00
 - Cancellation charges 108,400.00

Charges Issuance of Extracts

- Inspection fee 33,796,510.00
- Land Registry Extracts Certificates /Other Issuance Charges
 - Under One Day Service 357,814,800.00
 - General Services 73,230,160.00

Fees for issuing certified copies of a deed

- Under One Day Services 87,002,980.00
- Under Normal Services 55,614,740.00

Powers of attorney

- Registration fees
 - Under One Day Services 20,747,650.00
 - Under Normal Services 49,594,370.00



- Inspection fees 109,000.00
- Charges for issuance of certified copies
 - Under One Day Services 480,300.00
 - Under Normal Services 331,200.00
- Extracts certificate issue charges
 - Under One Day Service 574,200.00
 - Under Normal Services 296,250.00
- Arrears 437.50
- Fines 343,073.82
- Settlement amount 1,320,791.56

Civil registration

- Issuance of copies of marriage birth and death certificates 12,176,610.00
- Issuance of Presumptive Age Certificate Copies 122,750.00
- Certificate conversion fee 22,130,440.00
- Marriage registration fees 1,354,430.00
- levy charges on declarations 49,290.00

Titles

- Registration Fee (Expedited) 3,614,825.00
- Quotation Copy Issuance Charges (Expedited) 4,130,550.00
- Charges for issue of certificate copies (expedited) 115,700.00
- Other income 530,374.00



❖ (E-BMD) project

Issuing copies of scanned Birth, marriage and death certificates using computers is done under this particular project

By the year 2020, the old data systems (installed in 2008) could not provide the necessary services due to the current time and modern technology and could not provide the necessary services due to the increase in demand hence the project had revamped.

Accordingly, the existing software and data system web based software and data system were given the facility to issue birth, marriage and death certificates to all the divisional secretariats.

The new data system, which has been redesigned according to modern technology, has now been established in the ICTA cloud space

Expected goals

- Establishing a system for quick and easy delivery of copies of birth, death and marriage certificates to the public.
- Creation of a data system for preservation of birth, death and marriage records.

Background

For registering births, deaths and marriages, the island is divided into registration divisions and a registrar has been appointed for each division. The relevant cases are registered in triplicate and the original copy is preserved in the Divisional Secretariat and the second copy is preserved in the Central Record Room. The third copy is issued free of charge to the informant in case of birth or death and to the party in case of marriage. A certified copy will be issued after public interest requests. In order to obtain a certified copy, if the number of the document and the date of registration are not given, the relevant document should be looked up and a copy issued, and for that the related documents should be checked three months after the incident, so it takes time for the officials to flip through the pages and search for the related documents. . In order to reduce the search time of these documents and for security of documents, the need to establish a data system to scan births, deaths and marriages was identified and to fulfill these needs the e-BMD program was introduced. So far the facility has been provided at places like Central Central Record Room Suhurupaya, New Central Record Room Pannipitiya. Under the Online EMBD program, the public can request birth, marriage and death certificates online, and under the Online Land program, the facility to request copies of deeds and papers is currently available.



❖ E - Population Registry Project

The provisions of the Registration of Births and Deaths Act No. 17 of 1951 are for manual registration of a birth or death. But when writing a birth or death by hand, handwriting errors, written errors could be occurred in many births and deaths registration. Also, especially after making amendments to a birth certificate, seeing the amendment visible on the certificate is often a distressing experience for the holder of the certificate.

How the e-Census Program works

When registering a birth, the information contained in the declaration form received from the parents is entered into the e-population register system by the officers of the district registrar section of the divisional secretariat. A data sheet containing the entered information is sent to the parents for verification. Then through the data system the person's Sri Lankan Identity Number / My Number is done through the Department of Registration of Persons. The special features of the birth certificate to be issued through this data system are as follows.

- Every birth will be given a unique identity number called “My Number” which will be generated in association with the Department of Registration of Persons, so that the number can also be used as the National Identity Number in future.
- Denomination as birth certificate as this certificate is issued under the signature of Registrar General.
- Being able to use this birth certificate internationally as it is issued in Sinhala/English or Tamil/English languages.
- Avoid entering fake information / tampering as the certificate includes an instant response code.
- Greater acceptance as it is printed on paper with special protective devices.

Accordingly, by maintaining an officially certified and up-to-date citizen information system, a population register related to Sri Lankans will be created and the information will be able to be shared between government agencies, hence improving the efficiency of the public sector.



❖ Registration of Titles

Under the provisions of Title Registration Act No. 21 of 1998, instead of Registration of Documents, title registration program has been commenced. This program has been started in Sri Lanka by the name of “Bim Saviya” program. Accordingly with the government budget provisions this program is being implemented in Divisional Secretariat level in the Country as a prime development program.

Ministry of Land and Land Development and Ministry of Public Administrations and Home Affairs are jointly working on this program. Department of Land Settlement, Department of Land commissioners, Department of Surveyor General coming under the Ministry of Land and Land Development and Registrar General’s department coming under Ministry of Public Administrations and Home Affairs are cooperating to implementation of this program. Accordingly this program is implementing with the support of 04 departments under 02 ministries. This program is now proceeding in 28 Title registration offices.

Offices of which title registration has been implemented during the year 2021 and respective No. of lots registered under each office are mentioned below.

	Number of plots of land registered in 2019	Number of plots of land registered in 2020	Number of plots of land registered in 2021
Anuradhapura	2275	3099	5617
Gampaha	6120	2758	1821
Gampola	490	250	1688
Negombo	1506	851	440
Rathnapura	4182	1736	860
Homagama	1852	1836	1773
Hambanthota	1486	2459	1555
Kandy	4558	1902	3338
Delkanda	2272	1409	360
Kurunegala	3985	3260	3143
Monaragala	1120	424	1009
Badulla	504	418	238



Polonnaruwa	3156	3455	2460
Trincomalee	424	272	0
Matale	1798	1804	1792
Kuliyapitiya	191	235	747
Nuwara Eliya	265	115	54
Panadura	327	570	254
Galle	1789	173	464
Matara	2609	706	661
Attanagalla	4575	4014	5702
Marawila	4183	589	1462
Kalutara	1585	479	865
Kegalle	602	1101	377
Tangalle	1006	341	414
Puttalam	185	0	15
Horana	0	448	387
Awissawella	0	0	62
Total	53,045	34,714	37,558

Provisions and Expenditure

Budget provision of sum of Rs. 15,000,000.00.00 has been received by the Department for the year 2021 for Title Registration program and its decrease of 26% compared to the sum of Rs. Rs. 20,264,139.41 received for the year 2020. Total expenditure made in 2021 has been calculated as sum of Rs 14,801,016.74 Accordingly 97% of total allocated provisions have been incurred.


 Institutional Head
 Name : P. S. P. Abeywardhana
 Designation : Registrar General
 : Registrar General Department
 Date : 2022/10/05
 : 2022/10/05



Chapter 03 – Overall Financial Performance for the Year ended 31st December

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31st December 2021					ACA-3
Budget 2021	Note	Actual 2021	Restated 2020		
Rs.		Rs.	Rs.		
-	Revenue Receipts				
-	Income Tax	1			
-	Taxes on Domestic Goods & Services	2	1,712,703,691	1,405,745,588	ACA-1
-	Taxes on International Trade	3			
-	Non Tax Revenue & Others	4			
1,534,000,000.00	Total Revenue Receipts (A)	1,712,703,691	1,405,745,588		
-	Non Revenue Receipts				
-	Treasury Imprests	1,056,622,000	895,000,000	ACA-3	
-	Deposits	32,520,392	7,992,203	ACA-4	
-	Advance Accounts	82,715,028	74,636,412	ACA-5	
-	Other Main Ledger Receipts		74,721,885		
-	Total Non Revenue Receipts (B)	1,181,856,420	1,052,350,500		
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	2,894,560,111	2,458,096,088		
-	Remittance to the Treasury (D)				
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	2,894,560,111	2,458,096,088		
-	Less: Expenditure				
-	Recurrent Expenditure				
-	Wages, Salaries & Other Employment Benefits	5	1,315,587,296	1,359,711,976	ACA-2(i)
-	Other Goods & Services	6	433,523,844	384,749,556	
-	Subsidies, Grants and Transfers	7	20,702,665	21,474,767	
-	Interest Payments	8			
-	Other Recurrent Expenditure	9			
2,009,650,000.00	Total Recurrent Expenditure (F)	1,969,813,405	1,765,935,799		
-	Capital Expenditure				
-	Rehabilitation & Improvement of Capital Assets	10	26,835,964	14,712,623	ACA-2(ii)
-	Acquisition of Capital Assets	11	83,659,408	32,529,799	
-	Capital Transfers	12			
-	Acquisition of Financial Assets	13			
-	Capacity Building	14	2,489,328	882,820	
-	Other Capital Expenditure	15			
329,350,000.00	Total Capital Expenditure (G)	112,984,680	48,125,243		
-	Deposit Payments		18,947,205	8,324,158	ACA-4
-	Advance Payments		104,480,404	65,332,435	ACA-5
-	Other Main Ledger Payments			93,740,888	
-	Total Main Ledger Expenditure (H)	122,527,609	167,397,482		
-	Total Expenditure I = (F)+(G)+(H)	2,205,325,694	1,981,458,523		
-	Balance as at 31st December J = (E-I)	689,234,417	476,637,565		
-	Balance as per the Imprest Reconciliation Statement	689,234,417		ACA-7	
-	Imprest Balance as at 31st December			ACA-3	

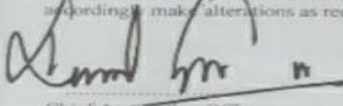


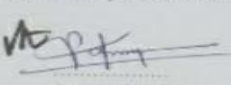
3.2 Statement of Financial Position

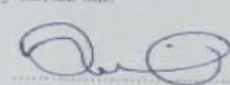
Statement of Financial Position As at 31st December 2021				ACA-P
	Note	Actual 2021 Rs	2020 Rs	
Non Financial Assets				
Property, Plant & Equipment	ACA-6	2,411,591,498	2,449,107,877	
Financial Assets				
Advance Accounts	ACA-5/5(a)	259,963,033	248,197,657	
Cash & Cash Equivalents	ACA-3	-	-	
Total Assets		2,671,554,531	2,697,305,534	
Net Assets / Equity				
Net Worth to Treasury		241,665,684	244,373,494	
Property, Plant & Equipment Reserve		2,411,591,498	2,449,107,877	
Rent and Work Advance Reserve	ACA-5(b)	-	-	
Current Liabilities				
Deposits Accounts	ACA-4	18,297,349	3,824,163	
Unsettled Imprest Balance	ACA-3	-	-	
Total Liabilities		2,671,554,531	2,697,305,534	

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...7... to...34... and Notes to accounts presented in pages from ...35... to ...44... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.


 Chief Accounting Officer
 Name :
 Designation :
 Date : 28/12/2022


 Accounting Officer
 Name :
 Designation :
 Date :


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date : 25/09/2022

General Kamal Gunaratne (Retd.)
 WWV RWP RSP USP ndc psc MPhil
 Secretary
 Ministry of Defence
 Defence Headquarters Complex
 Sri Jayawardanapura
 Kotte

S. P. Abeywardhana
 Registrar General
 Registrar General Department
 234/A3, Denzil Kobbekaduwa Mawatha,
 Battaramulla.

L. A. S. Liyanaarachchi
 Chief Accountant
 Registrar General's Department
 234/A3, Denzil Kobbekaduwa Mawatha,
 Battaramulla.



3.3 Statement of Cash Flows

Statement of Cash Flows for the Period ended 31st December 2021			ACA-C
	2021 Rs.	Actual Restated 2020 Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	-	-	
Profit	-	-	
Non Revenue Receipts	1,065,728,088	858,505,957	
Revenue Collected on behalf of Other Revenue Heads	93,415,688	74,296,750	
Imprest Received	1,056,621,000	895,000,000	
Recoveries from Advance	102,772,896	84,110,095	
Deposit Received	19,045,777	7,992,203	
Total Cash generated from Operations (A)	2,337,583,449	1,919,905,005	
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments	1,926,558,892	1,696,206,556	
Subsidies & Transfer Payments	20,702,665	21,435,645	
Expenditure incurred on behalf of Other Heads	182,772,582	93,050,434	
Imprest Settlement to Treasury	-	-	
Advance Payments	103,899,345	66,158,376	
Deposit Payments	18,047,205	8,324,158	
Total Cash disbursed for Operations (B)	2,251,980,689	1,885,175,169	
NET CASH FLOW FROM OPERATING ACTIVITIES (C) = (A)-(B)	85,602,760	34,729,836	
Cash Flows from Investing Activities			
Interest	-	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	-	-	
Recoveries from On Lending	-	-	
Total Cash generated from Investing Activities (D)	-	-	
Less - Cash disbursed for:			
Purchase or Construction of Physical Assets & Acquisition of Other Investment	85,602,760	34,734,127	
Total Cash disbursed for Investing Activities (E)	85,602,760	34,734,127	
NET CASH FLOW FROM INVESTING ACTIVITIES (F) = (D)-(E)	(85,602,760)	(34,734,127)	
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G) = (C) + (F)	-	(4,291)	
Cash Flows from Financing Activities			
Local Borrowings	-	-	
Foreign Borrowings	-	-	
Grants Received	-	-	
Total Cash generated from Financing Activities (H)	-	-	
Less - Cash disbursed for:			
Repayment of Local Borrowings	-	-	
Repayment of Foreign Borrowings	-	-	
Total Cash disbursed for Financing Activities (I)	-	-	
NET CASH FLOW FROM FINANCING ACTIVITIES (J) = (H)-(I)	-	-	
Net Movement in Cash (K) = (G) + (J)	-	-	
Opening Cash Balance as at 01st January	-	-	
Closing Cash Balance as at 31st December	-	-	

3
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3.4 Performance of the Revenue Collection

02/01/2022

Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer : Registrar General's Department

Expenditure Head No. 254

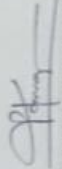
Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue		Net Revenue For the Period 2021
		(10)	(11)	(12)		(13)	(14)		
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	By Cash	Error Corrections	Total
1001 07 02	REGISTRATION FEES RELATIVE TO THE DEPARTMENT OF REGISTRAR GENERAL	1,500,000,000	1,500,000,000	200	200	2100+20+200	800	400	4000+400+400
1001 07 08	COMPANY REGISTRATION FEE	4,000,000	4,000,000						
	Total Revenue (Note 1 + 4)	1,504,000,000	1,504,000,000	1,987,492,100	640,847,792	2,628,339,892	2,628,339,892	733,900	2,394,445,992
				1,988,437,100	4,864,875	2,000,301,975			
				1,988,437,100	4,864,875	2,000,301,975	2,000,301,975	733,900	1,766,997,075

30/05/2022
Date



Signature and Name of Chief Financial Officer / Chief Accountant / Head of Finance

L. A. S. Liyanarachchi
Chief Accountant
Registrar General's Department
23A/A3, Dendri Kobbekaduwa Mawatha,
Battaramulla



Signature, Name and Designation of Revenue Accounting Officer

P. S. P. Abeywardhana
Registrar General
Registrar General's Department
23A/A3, Dendri Kobbekaduwa Mawatha,
Battaramulla

3.5 Performance of the Utilization of Allocation

ACA - 2(a)

(Only for the Department of National Budget)

Summary of Expenditure by Programme for the period ended 31st December 2021

Expenditure Head No : 254

Ministry / Department / District Secretariat : Registrar General's Department

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Provide additional provisions under the Section 6 of the Appropriation Act (5)	Total Net Provision (6)=(4)+(5)	Total Expenditure (7)	Net Effect Savings / (Excesses) (8)=(6)-(7)
Programme (1)	(1) Recurrent	321,550,000	5,900,000	(2,850,000)	324,600,000		324,600,000	317,946,341	6,653,659
	(2) Capital	65,500,000	-	(2,000,000)	63,500,000		63,500,000	56,660,259	6,839,741
	Sub Total	387,050,000	5,900,000	(4,850,000)	388,100,000	-	388,100,000	374,606,600	13,493,400
Programme (2)	(1) Recurrent	1,675,450,000	12,600,000	(3,000,000)	1,685,050,000		1,685,050,000	1,651,867,064	33,182,936
	(2) Capital	43,000,000	15,000,000	7,850,000	65,850,000		65,850,000	56,324,421	9,525,579
	Sub Total	1,718,450,000	27,600,000	4,850,000	1,750,900,000	-	1,750,900,000	1,708,191,485	42,708,515
	Grand Total	2,105,500,000	33,500,000	-	2,139,000,000	-	2,139,000,000	2,082,798,085	56,201,915


 Chief Financial Officer / Chief Accountant Director (Finance)
 Commissioner (Finance)
 Date : 31/02/2022

L.A.S. Liyanaarachchi
 Chief Accountant
 Registrar General's Department
 234/63, Diesel Kobbekaduwa Mawatha,
 Battaramulla



Audit Report



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE

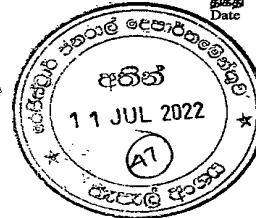
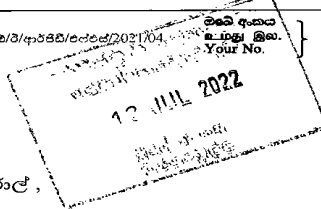


මගේ අංකය
எனது இல.
My No.

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

2022 ජූලි 20 දින



රෙජිස්ට්‍රාර් ජනරාල්,
රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව.

රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

යටෝක්ත වාර්තාව හා මූල්‍ය ප්‍රකාශනයේ මුල් පිටපත (සිංහල, ඉංග්‍රීසි, දෙමළ) මේ සමඟ එවා ඇත.

එම්. සෝමතිලක
නියෝජ්‍ය විගණකාධිපති
ජාතික විගණන කාර්යාලය
විගණකාධිපති වෙනුවට

පිටපත: අධ්‍යක්ෂ ජනරාල්, රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව.

Handwritten signature and date 12/07/22

අංක 306/72, පොල්දූව පාර, බත්තරමුල්ල, ශ්‍රී ලංකාව.

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1.2 තත්ත්වගණනය කළ මතය සඳහා පදනම

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය කිරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේතනාන්විත මහභූරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මත හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

පිටුව 3 | 11



මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6 (1) (ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

(අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට ,

(ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6.1 මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය

1.6.1.1 මූල්‍ය නොවන වත්කම්

මූල්‍ය ප්‍රකාශන අනුව වර්ෂය තුළ යන්ත්‍රසූත්‍ර හා උපකරණ මිලදී ගැනීම් වටිනාකම රු.51,301,152ක් වුවද මූල්‍ය නොවන වත්කම් පිළිබඳ ප්‍රකාශයේ එම වත්කම්වල මිලදී ගැනීම් වටිනාකම රු.37,826,537ක් වූ බැවින් එකතුව රු.13,474,615ක වෙනසක් නිරීක්ෂණය විය.

2. මූල්‍ය සමාලෝචනය

2.1 ආදායම් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

(අ) 2015 ජූලි 20 දිනැති රාජ්‍ය මූල්‍ය ප්‍රතිපත්ති වනුලේඛ අංක 01/2015 හි 07 ඡේදය ප්‍රකාරව මෙම දෙපාර්තමේන්තුව විසින් අර්ධ වාර්ෂික ආදායම් වාර්තා අදාළ කාල සීමාව අවසන් වූ දින සිට දින 15ක් ඇතුළත රාජ්‍ය මූල්‍ය ප්‍රතිපත්ති දෙපාර්තමේන්තුවේ අධ්‍යක්ෂ ජනරාල් වෙත ඉදිරිපත් කළ යුතු වුවද ඒ අනුව කටයුතු කර නොතිබුණි.





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

- (ආ) මුදල් රෙගුලාසි 491 ප්‍රකාරව ප්‍රතිග්‍රාහක කාර්යයක් නොවන සෑම දෙපාර්තමේන්තුවක් නොහොත් කාර්යාලයක් විසින්ම ලෙටර් එච් පෝර්මයේ මාසික ප්‍රකාශයක් පිළියෙල කොට ඒ ප්‍රකාශය ලැබිය යුතු මාසය එක්කම ඊළඟ මාසයේ 15 හෝ ඊට ප්රථම විගණකාධිපති වෙත ඉදිරිපත් කළ යුතු වුවද ශාඛා කාර්යාල 70ක් සහිත මෙම දෙපාර්තමේන්තුවේ සමාලෝචිත වර්ෂයේදී වාර්තා 840ක් විගණනයට ලබාදිය යුතු වුවද වාර්තා 61ක් පමණක් විගණනයට ඉදිරිපත් කර තිබුණි.
- (ඇ) ශාඛා කාර්යාල වලින් ලැබිය යුතු මාසික ආදායම් වර්ගීකරණ වාර්තා 840ත් වාර්තා 213ක් පමණක් විගණනයට ලබා දුන් බැවින් 2021 වර්ෂයේදී දෙපාර්තමේන්තුව විසින් රැස් කළ ලියාපදිංචිකිරීමේ ගාස්තු ආදායම නිවැරදි බවට තහවුරු කර ගැනීමට විගණනයේදී නොහැකි විය.
- (ඈ) මුදල් රෙගුලාසි 128 (2) ඇ ප්‍රකාරව තමා වගකීමට බැඳී සිටින විවිධ ආදායම් ශීර්ෂ උප ශීර්ෂ විෂයයන් හා උප විෂයයන් යටතේ එක් එක් මුදල් වර්ෂයේ ප්‍රති 30 වැනි දිනට හා දෙසැම්බර් 31 වැනි දිනට හිඟ රාජ්‍ය ආදායම් පිළිබඳ තත්වය පෙන්නුම් කෙරෙන අර්ධ වාර්ෂික වාර්තා පිළියෙල කොට විගණකාධිපති වෙත ඉදිරිපත් කළ යුතු වුවද රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව විසින් එම වාර්තා විගණකාධිපති වෙත ඉදිරිපත් කර නොතිබුණි.
- (ඉ) 2021 මූල්‍ය ප්‍රකාශන අනුව වර්ෂය ආරම්භයේ හිඟ ආදායම් වටිනාකම රු.26,723,078ක් වුවද දෙපාර්තමේන්තුවේ හිඟ ආදායම් වාර්තා අනුව මෙම අගය රු.13,921,038ක් වූ බැවින් වර්ෂය ආරම්භයේ හිඟ ආදායම් වටිනාකමේ රු.12,802,040ක වෙනසක් නිරීක්ෂණය විය. ඒ අනුව වර්ෂය අවසානයේ හිඟ ආදායම් වටිනාකම ද එම අගයෙන් වෙනස් වී තිබුණි.
- (ඊ) මූල්‍ය ප්‍රකාශන අනුව 2021 වර්ෂය ආරම්භයේදී අයවීමට ඇති හිඟ ආදායම රු.26,723,078ක් වූ අතර වර්ෂය තුළදී පැනවූ සමථ හා දඩ ප්‍රමාණය රු.3,949,271ක් විය. 2013 වර්ෂයේ සිට 2021 වර්ෂය දක්වා පැනවූ හිඟ ආදායම් වලින් රු.1,285,461ක් පමණක් සමාලෝචිත වර්ෂයේදී අයකරගෙන තිබුණි.

2.2 වියදම් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) ඉඩම් අමාත්‍යාංශය විසින් හිමිකම් ලියාපදිංචි කිරීමේ වැඩසටහන වෙනුවෙන් ලබාදුන් ප්‍රතිපාදන කුමන කාර්යයන් සඳහා යොදාගනු ලබන්නේද යනුවෙන් සකස් කළ විස්තරාත්මක සැළැස්මක් විගණනයට ඉදිරිපත් කර නොතිබුණු අතර එම ප්‍රතිපාදන වලින් හිමිකම් ලියාපදිංචිකිරීමේ කාර්යාල වල රු.31,244ක දුරකථන වියදම් ගෙවීම් කර වැය විෂය අංක 2509 යටතේ ගිණුම් ගත කර තිබුණි.
- (ආ) කුලී ගොඩනැගිල්ලක තිර රෙදි සකස් කිරීම සඳහා දරන ලද රු.52,120ක වියදම මූලධන වියදම් ලෙස ගිණුම් ගත කර තිබුණි.

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- (ඇ) අදාළ සේවාව ලබාගත් බවට වගකිවයුතු නිලධාරියෙකු සහතික කර නොතිබුණු එකතුව රු.424,963ක ආරක්ෂක සේවා ගාස්තු දෙපාර්තමේන්තුව විසින් ගෙවීම් කර තිබුණි.
- (ඈ) ලෙජරය අනුව 2021 වර්ෂයේ වෙනත් වියදම් වටිනාකම එකතුව රු.226,056,531ක් වුවද මූල්‍ය ප්‍රකාශන අනුව (ACA ii (i)) එම අගය රු.243,439,341ක් වූ බැවින් රු.17,382,810ක වෙනසක් නිරීක්ෂණය විය.
- (ඉ) සමාලෝචිත වර්ෂයේ වැය විෂයන් 07ක වියදම් සඳහා වෙන්කරන ලද ප්‍රතිපාදනවලින් සියයට 25 සිට සියයට 83 දක්වා පරාසයක ඉතිරිවීම් පැවතුණි.
- (ඊ) වැය විෂයය අංක 254-1-2-1404 යටතේ බදු කුලී සහ පළාත් පාලන ආයතන බදු සඳහා පරිපූරක ප්‍රතිපාදන ලෙස රු.12,600,000ක් වෙන්කර තිබුණු අතර සමාලෝචිත වර්ෂය අවසානයට එම පරිපූරක ප්‍රතිපාදනයෙන් සියයට 89ක් හෙවත් රු.11,192,023ක් ඉතිරි තිබුණි.
- (උ) ලෙජරය අනුව යන්ත්‍ර හා යන්ත්‍රෝපකරණ අත්පත් කර ගැනීමේ වියදම රු.5,359,938ක් වුවද මූල්‍ය ප්‍රකාශන අනුව එම අගය රු.18,834,553ක් වූ බැවින් රු.13,474,615ක වෙනසක් නිරීක්ෂණය විය.
- (ඌ) ගමන් වියදම්, ප්‍රවාහන වියදම්, ඉන්ධන, වාහන නඩත්තු හා කුලී ගෙවීම් ආදී වියදම් සඳහා දෙපාර්තමේන්තුවට වෙන් වූ වැය විෂයයන් පැවතුණ ද එම වැය විෂයයන්ට අදාළ රු.3,434,884ක් වැය විෂයය අංක 1409 “වෙනත් වියදම්” වල ඇතුළත් කර තිබුණි.

2.3 බැරකම් හා බැඳීම්වලට එළඹීම

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) සලසා තිබුණු ප්‍රතිපාදන සීමාවන් ඉක්මවා එකතුව රු.49,123,684ක බැරකම්වලට එළඹී තිබුණු අවස්ථාවන් 07ක් විගණනයේදී නිරීක්ෂණය විය.
- (ආ) මූල්‍ය ප්‍රකාශනයේ දක්වා තිබූ බැරකම් වටිනාකම් සහ සිගාස් ගිණුම්කරණ පද්ධතියට ඇතුළත් කර තිබූ බැරකම් වටිනාකම් අතර රු.43,570,334ක වෙනසක් නිරීක්ෂණය විය.
- (ඇ) 2022 වර්ෂයට අදාළ එකතුව රු.337,419ක වියදම්, සමාලෝචිත වර්ෂයේ මූල්‍ය ප්‍රකාශනයේ බැරකම් ලෙස පෙන්වා තිබුණි.
- (ඈ) රු.200,000ක බදු කුලී බැරකම් වටිනාකම මූල්‍ය ප්‍රකාශනයේ දෙවරක් සටහන් වී තිබුණි.





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
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2.4 ගණන්දීමේ නිලධාරී විසින් සිදු කළ යුතු සහතිකවීම්

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී හා ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදු කර ඒ අනුව පද්ධති ඵලදායී ලෙස කර ගෙන යෑමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතු බවත්, එම සමාලෝචනයන් ලිඛිතව සිදු කර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එම වාර්තා විගණනයට ඉදිරිපත් කර නොතිබුණි.

2.5 නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

නීති, රීති හා රෙගුලාසිවලට යොමුව

අනුකූල නොවීම

(අ) පනත්

2018 අංක 19 දරන ජාතික විගණන පනතේ 16 (2) වගන්තිය

2021 වර්ෂයේ මූල්‍ය ප්‍රකාශන සමඟ ඉදිරිපත් කල යුතු වාර්ෂික කාර්ය සාධන වාර්තාව විගණකාධිපති වෙත ඉදිරිපත් කර නොතිබුණි.

(ආ) මුදල් රෙගුලාසි

(1) මු.රෙ.135(4) , (5)

වියදම් හා ආදායම් සම්බන්ධයෙන් බලතල පවරා දෙනු ලැබ ඇති නිලධාරීන්ගේ වගකීම්වල ස්වභාවය පිළිබඳව ඉදිරියේදී සැකයක් ඇති නොවිය හැකි පරිද්දෙන් බලතල පවරාදීමවල විෂය සීමාව ලිඛිතව නියම කොට දැක්වීම සිදුකල යුතු අතර බලතල පැවරීමේ ලිපි වල පිටපත් විගණකාධිපති වෙත යැවීම ද සිදුකල යුතු වුවද දෙපාර්තමේන්තුවේ ආදායම තක්සේරු කිරීම, එකතු කිරීම හා ප්‍රතිග්‍රහණය වශයෙන් වෙන් වෙන්ව සඳහන් කොට බලතල පවරා නොතිබුණි.



(II) මු.රෙ 225 (I),(4)

වවුචර් පිළියෙල කිරීමේදී එහි දිනය සඳහන් කර නොතිබුණු අවස්ථා සහ වවුචරය පිළියෙල කරන සහ හරි වැරදි බලන නිලධාරීන් එහි කෙටි අත්සන් තබා නොතිබුණු අවස්ථා පැවතුණි.

(III) මු.රෙ 1646

දෙපාර්තමේන්තුව සතු වාහන 22ක ධාවන සටහන් විගණනය වෙත ලබා දී නොතිබුණු අතර වාහන 17ක මාස 01 සිට මාස 05 දක්වා වූ කාලයක් සඳහා පමණක් ධාවන සටහන් විගණනය වෙත ඉදිරිපත් කර තිබුණි.

(ඇ) වක්‍රලේඛ

(I) 2020 අගෝස්තු 28 දිනැති රාජ්‍ය මුදල් වක්‍රලේඛ අංක 02/2020 හි 04 ඡේදය

ප්‍රසම්පාදන සැලැස්ම සඳහා ප්‍රධාන ගණන්දීමේ නිලධාරියාගේ අනුමැතිය ලබාගෙන නොතිබුණු අතර සවිස්තරාත්මක ප්‍රසම්පාදන සැලැස්මක්ද සකස් කර නොතිබුණි.

(II) 2016 දෙසැම්බර් 29 දිනැති අංක 30/2016 දරන රාජ්‍ය පරිපාලන වක්‍රලේඛය

(i) 3.1 ඡේදය

සෑම ඉන්ධන පරීක්ෂාවකින් මාස 12කට පසුව හෝ කිලෝමීටර් 25,000ක දුර ප්‍රමාණයක් ධාවනය කිරීමෙන් පසුව හෝ එන්ජිමට සම්බන්ධ ප්‍රධාන අළුත්වැඩියාවකට පසුව හෝ යන කාරණා අතරින් මුලින්ම යෙදෙන අවස්ථාවට පසුව නැවත ඉන්ධන පරීක්ෂාවක් කල යුතු වුවත් දෙපාර්තමේන්තුව සතු වාහන 41ක් සඳහා 2021 වර්ෂයේදී ඉන්ධන පරීක්ෂාවක් සිදුකර නොතිබුණි.

(ii) 5 ඡේදය

වාහන ලොග් සටහන් පොත්වල දිනපතා සිදුකරන ඉන්ධන භාවිතය හා ධාවනය කරන ලද දුර ප්‍රමාණය ඇතුළත් කර නොතිබුණි.





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

2.6 අත්තිකාරම් නිකුත් කිරීම හා පියවීම

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) 2020 අගෝස්තු 28 දිනැති අංක 01/2020 දරන රාජ්‍ය මුදල් වක්‍රලේඛය ප්‍රකාරව අග්‍රිමයක් නිකුත් කර අදාළ කාර්යය අවසන් කර දින 10ක් තුළ නැවත අග්‍රිමය පියවීම සිදුවිය යුතු වුවද ඒ සඳහා පියවීමේ ප්‍රමාද කාලය දින 3 සිට දින 89 දක්වා විහිදී තිබුණු අවස්ථා 7ක් විගණනයේදී නිරීක්ෂණය විය.
- (ආ) යටෝක්ත වක්‍රලේඛය ප්‍රකාරව අවශ්‍ය අනුමැතීන් ලබා ගැනීමෙන් තොරව මධ්‍යම ලේඛනාගාරයේ අළුත්වැඩියා කටයුතු සඳහා නිලධාරියෙකු වෙත රු.150,000ක අත්තිකාරමක් ලබා දී තිබුණි.

3 මෙහෙයුම් සමාලෝචනය

3.1 ප්‍රසම්පාදනයන්

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) දෙපාර්තමේන්තුවේ ඡායා පිටපත් ලබා ගැනීමේ සේවා ගිවිසුම (රු.මිලියන 63) 2021 මැයි මාසයේ අවසන් වූ අතර නව සැපයුම්කරුවකු තෝරා ගැනීම සඳහා ලංසු ඇගයීම් දිනයන් අවස්ථා 3කදී වෙනස් කරමින් පුවත්පත් දැන්වීම් පලකර තිබුණි. ඒ සඳහා දෙපාර්තමේන්තුව විසින් පිළිවෙලින් රු.88,020ක් රු.33,696ක් හා රු.63,720ක් බැගින් වියදම් කර තිබුණි.
- (ආ) රු.3,367,980ක කොන්ත්‍රාත් වටිනාකමින් යුත් ඉහත ප්‍රසම්පාදනය සඳහා දින 14ක් ඇතුළත ලබාගත යුතු කාර්ය සාධන පුරක්ෂණය දෙපාර්තමේන්තුව විසින් ලබා ගෙන නොතිබුණු අතර ප්‍රසම්පාදන මාර්ගෝපදේශ සංග්‍රහයේ 8.9.1 “ආ” ප්‍රකාරව විධිමත් ගිවිසුමක්ද අත්සන් කර නොතිබුණි.
- (ඇ) ප්‍රසම්පාදන මාර්ගෝපදේශ සංග්‍රහයේ 5.3.10 “ආ” ප්‍රකාරව ලංසුවල වලංගු කාලය තුල ලංසු ඇගයීමට හා අනුමැතීන් ලබා ගැනීමට කටයුතු කල යුතු වුවද යටෝක්ත ප්‍රසම්පාදනයට අදාලව පෙර ප්‍රසම්පාදන කටයුතු ලංසු පුරක්ෂණයේ කාලය තුල අවසන් කර ගැනීමට නොහැකි වී තිබුණු අතර මාර්ගෝපදේශ සංග්‍රහයේ 7.5.1 ප්‍රකාරව ලංසු පුරක්ෂණයේ වලංගු කාලය දීර්ඝ කර ගැනීම ද සිදුකර නොතිබුණි.



- (ඇ) 2006 රජයේ ප්‍රසම්පාදන මාර්ගෝපදේශ සංග්‍රහයේ 2.6.1 (ii) හා (iv) ප්‍රකාරව පිරිවිතර හා ලංසු කැඳවීමේ ලේඛන සමාලෝචනය කොට අනුමත කිරීම් තාක්ෂණික ඇගයීම් කමිටුවල කාර්යභාරයක් වූවද 2021 වර්ෂයේදී දෙපාර්තමේන්තුව විසින් සිදුකළ ප්‍රසම්පාදනයන් සම්බන්ධයෙන් තාක්ෂණික ඇගයීම් කමිටුව විසින් එම කාර්යභාරය ඉටුකර නොතිබුණි.
- (ඉ) සමාලෝචිත වර්ෂයේදී Office Net Work ආයතනයෙන් මුද්‍රණ යන්ත්‍ර 26ක් මිලදී ගැනීමේදී ලංසු වලංගු කාලය ඉක්මවීමෙන් පසුව ලංසු ප්‍රදානය සිදුකර තිබුණු බැවින් ඉදිරිපත් කළ ලංසු මිල ගණන් අනුව මුද්‍රණ යන්ත්‍ර මිලදී ගැනීමට දෙපාර්තමේන්තුවට නොහැකි වී තිබුණි.

3.2 වත්කම් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) 2020 වර්ෂයේ මූල්‍ය ප්‍රකාශන අනුව මූල්‍ය නොවන වත්කම් හි වත්කම් කාණ්ඩ 09ක අවසාන ශේෂය හා 2021 වර්ෂයේ ආරම්භක ශේෂය අතර එකතුව රු.1,682,845,980ක වෙනසක් නිරීක්ෂණය වූ අතර 2020 වර්ෂය අවසානයට මූල්‍ය ප්‍රකාශනයන්හි ඉඩම් වල ශේෂයක් පෙන්නුම් කර නොතිබුනද 2021 වර්ෂය ආරම්භයේදී ඉඩම් ශේෂය රු.1,558,895,000ක් විය.
- (ආ) 2018,2019 හා 2020 වර්ෂයේදී ධාවනයෙන් ඉවත්කර තිබූ වාහන 6ක් සමාලෝචිත වර්ෂය අවසානය දක්වා අළුත්වැඩියා කර ධාවනයට යෙදවීම හෝ වෙනත් විධිමත් ක්‍රියාමාර්ගයක් ගැනීමට දෙපාර්තමේන්තුවට නොහැකි වී තිබුණි.

4. මානව සම්පත් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) 2021 දෙසැම්බර් 31 දිනට දෙපාර්තමේන්තුවේ අනුමත කාර්ය මණ්ඩලය 2812ක් වූ අතර තත්‍යා කාර්ය මණ්ඩලය 3229ක් වූ බැවින් අතිරික්ත හා ඌන කාර්ය මණ්ඩලය පිළිවෙලින් 670ක් හා 252ක් විය. මුළු අතිරික්ත කාර්ය මණ්ඩලයම සංවර්ධන නිලධාරීන් වන අතර ඌන කාර්ය මණ්ඩලය ප්‍රධාන තනතුරු 06ක් ඇතුළත් වූ තනතුරු 17කින් සමන්විත විය.





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

- (ආ) දෙපාර්තමේන්තුවේ ගණන්දීමේ නිලධාරීගේ ස්ථිර පත්වීමක් සිදු කිරීම 2021 වර්ෂයේ මාස කිහිපයකට පමණක් සීමා වී තිබුණු අතර වසර 4කට වැඩි කාලයක් වැඩ බලන හා රාජකාරි ආවරණය කරන නිලධාරීන් පත්කර තිබුණි. එම එක් එක් නිලධාරීන්ගේ සේවා කාලය මාස 01, මාස 03 ලෙස වරින් වර වෙනස්වූ අවස්ථා ද විගණනයේදී නිරීක්ෂණය වූ අතර ගණන්දීමේ නිලධාරී සඳහා ස්ථිර පත්වීමක් වාර්තාවේ දින දක්වාම සිදුකර නොතිබුණි.


 එම්.සෝමතිලක **එම්. සෝමතිලක**
 නියෝජ්‍ය විගණකාධිපති **නියෝජ්‍ය විගණකාධිපති**
 විගණකාධිපති වෙනුවෙන් **ජාතික විගණන කාර්යාලය**



04. Chapter - Performance Indicators

4.1 Institutional Performance Indicators (Based on Action Plan)

Specific indicators	Actual output as a percentage of expected output		
	100%-90%	75%-90%	50%-74%
7 new land registrar offices were expected to be established in the year 2022 and related plans and cost estimates were to be prepared in the year 2021, but 3 land registrar offices were opened in the year 2021	✓		
It was expected to establish 25 new district assistant registrar offices in the year 2022 and related plans and cost estimates were to be prepared in the year 2021, but 18 new district assistant registrar offices were opened in the year 2021.	✓		
Collection of vital statistics. Analysis and Release - Average Annual Population	✓		
Implementation of the project of issuing birth, marriage and death certificates installed under the online system to ensure the security of the data system for issuing birth, marriage and death certificates.	✓		



05 . Chapter - Performance Indicators

5.1 Institutional Performance Indicators (Based on Action Plan)

Targets	Targets	Indicators of achievement	Achievements progress so far		
			0%-49%	50%-74%	75%-100%
Objectives10 Inequalities	Age, sex. Disability, ethnicity, race. Social empowerment and promotion of all, regardless of religion or status	Registration of every birth (319,010) that occurred during the year			X
	Implementation of social security policies and progressive achievement of equality	Registration of every marriage (163,378) that took place during the year			X
		Registration of every death that occurred during the year (146,053).			
	Development of legal conditions				
Goal 16 Peace, justice and strong institutions	Providing legal identity to all by 2030, including birth registration	Registration of every birth that occurs			



Chapter 06 – Human Resource Aspect

06.1 Cadre Management

	position	Service/Grade	Approved No	Number of employees available	Options / Surplus
Senior	Registrar General		1	1	0
	Additional Registrar General	Registrar Service (Special Grade)	1	0	1
	Senior Deputy Registrar General	S.L.A.S. (I)	1	0	1
	Senior Deputy Registrar General	Registrar Service (I)	2	0	2
	Chief Accountant	S.L.Acc.S.(I)	1	1	0
	Deputy General/Assistant Registrar General	S.L.A.S. (III/II)	1	0	1
	Deputy Registrar General/Assistant Registrar General	S.L.A.S. (III/II)	31	11	20
	Accountant	S.L.Acc.S.(III/II)	2	2	0
	Chief Internal Auditor	S.L.Acc.S.(I)	1	1	0
			41	16	25
Tertiary	Law Officer	Departmental (III/II)	1	0	1
	Assistant Director	S.L.I.& C.T.S (III)	1	0	1
	Administrative Officer	Reg. Service (Gr.II)	1	1	0
	Land Registrar/Title Registrar/District Registrar	S.L.I.& C.T.S	45	39	6



	Information Technology Officer	Language Translation Service	2	1	1
	Language translator	Registrar Service	1	0	1
	Additional Land Registrar /Additional District Registrar	Reg. Service (Gr.II)	537	513	24
			588	554	34
Secondary	Budget Assistant	Related Services	1	0	1
	Development officer	Related Services	400	362	38
	Technology officer	Departmental	1	0	1
	Information and Communication Technology Asst	S.L.I.& C.T.S	12	10	2
	Management Services Officer	G.M.S.Ass.S	946	843	103
	Documentary Assistant	Departmental	309	307	2
			1669	1522	147
Primary	Driver	Drivers Service	18	16	2
	Bookbinders	Departmental	77	77	0
	Office Assistant	O.A.Service	369	356	13
	office worker		50	0	50
			514	449	65
Total sum			2812	2540	272

06.2 Impact of shortage / excess of human resources on the performance of the organization

The Control Division of the Registrar General's Department endeavors to maintain the department's goals and objectives in compliance with approved staff at all times. PACIS informs the Ministry of Public Administration about the information vacancies of Joint Service officers on a monthly basis to fill the vacancies through recruitment and promotion for the posts where



there is a shortage of human resources. Apart from this, the Director General of Joint Services has been informed about the vacancies from time to time.

At the end of 2020, 25 of the 41 posts of senior officers remained vacant and the main reason for this can be identified as the vacancy of 20 of the 31 posts of Deputy Registrar General/Assistant Registrar General in the approved registrar service. thereby expanding the span of control of the Deputy Registrar Generals/Assistant Registrars Generals who served in the relevant period. There was a negative impact on human resource management and the overall performance of the department.

In the year 2020, it is notable that the post of legal officer, which is an essential position for the department, remains vacant. Also, although there are 45 land registrar offices under the department, the total number of land registrars working under the department on 31.12.2020 was 39. Also, in the Registrar General's Department, where projects such as e-land, e-population, e-invitation and e-claims are implemented, the absence of an assistant director related to the technology division and the vacancy of a technology officer position adversely affected the overall performance. The department managed to fill up 95.53% of the approved additional district registrar general posts in the registrar service. Majority of Secondary Officers, Development Officers and Management Service Officers, 90.5% and 89.11% of the sanctioned cadre were working under the Department as on 31.12.2020 and their contribution to the overall performance of the Department is immense.

Further, the Control Division was able to maintain a staff comprising 90.32% of the approved total staff of the Department under the Department and the overall performance of the Registrar General Department in the year 2020 was in a satisfactory state. The department has the necessary human resources to fulfill the duties of all levels and departments in the fulfillment of the department's goals and objectives. It was a great help to achieve high performance in the year 2020.



06.3 Human Resource Development

Date	Provisions spent (Rs.)	Number of Officers Attended	Training programme
2020.01.25	65,850.00	100	"Art of Mindfulness for Improving Service Excellence" at Matara Land Registrar's Office
2020.01.29,30,31	54,000.00	03	Training on Payroll
2020.01.29	40,460.00	80	Providing training with the resources of Mr. Chandana Ekanayake, an officer of the Bribery or Corruption Investigation Commission and Prison Commissioner (Rehabilitation and Skill Development Division) for the officers of the office staff service attached to the head office and all land registrar offices belonging to the western region.
2020.02.20	40,788.00	85	To impart attitude development training to all Additional Land Registrars attached to Head Office, Central Registry and all Land Registrar offices in Western Region.
2020.03.11	15,000.00	16	Conducting Attitude Development Training Workshop for all Departmental Driving Service Officers.
2020.05.28,29	33,600.00	70	Awareness on the use of the software associated with the e-Land project
2020.06.11,12	30,000.00	50	Awareness on working of e-Land software
2020.06.16	13,800.00	25	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.06.17	9,200.00	20	Getting information for e-Land program software.



2020.06.26	40,720.00	70	Conducting attitude development training for all book bindery officers in the department.
2020.07.03	53,850.00	100	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.10	53,720.00	100	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.21	14,450.00	30	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.27	5,000.00	01	Training Workshop on Pensions
2020.08.21	21,810.00	65	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates

The Registrar General's Department is subject to changes in the existing rules, regulations and procedures based on the current needs related to land registration, birth, marriage and death registration. Also, for the convenience of the public, projects such as e-land, e-population, e-UVIMA and one-day services are introduced periodically. . over there Therefore, the Control Division of the Registrar General's Department organizes regular awareness and training programs for the staff.



Chapter 07 - Compliance Report

Compliance report

Number	Requirement to apply	Compliance Status (Compliant/Not Compliant)	Brief explanation for non-compliance	Precise decision measures suggested to prevent non-compliance in the future
01.	The following financial statements/accounts have been submitted on due date.			
1.1	Annual Financial Statements	Compliant.		
1.2	Government Officers' Advance Account	Compliant.		
1.3	Business and Product Advance Accounts (Commercial Advance Accounts)	Not compatible	not applicable	
1.4	Warehouse advances			
1.5	Special Advance Accounts			
1.6	Other			
2.	Maintenance of books and records (Mu.Re.445)			
2.1	Updating and maintaining the fixed assets register as per Public Administration Circular 267/2018.	Compliant.		
2.2	Updating and maintaining personnel payroll records / personnel payroll cards.	Compliant.		
2.3	Updating and maintaining audit query register.	Compliant.		
2.4	Update and maintain internal audit report document.	Compliant.		
2.5	Prepare and submit all monthly account	Compliant.		



	summaries (CIGAS) to the Treasury on due dates.			
2.6	Updating and maintaining check and money order register.	Compliant.		
2.7	Updating and maintaining inventory register.	Compliant.		
2.8	Updating and maintaining stock register.	Compliant.		
2.9	Updating and maintaining the loss register.	Compliant		
2.10	Updating and maintaining the credit register..	Compliant		
2.11	Updating and maintaining Sub-Paper Books (GAN20) register.	Compliant		
03.	Performance of functions for financial control (MU.RE-135)			
3.1	Financial powers are delegated within the institution.	Compliant		
3.2	Awareness within the organization about delegation of financial powers.	Compliant		
3.3	Delegation of authority so that every transaction is approved through two or more officers.	Compliant		
3.4	According to the Public Accounts Circular No. 171/2004 dated 11.05.2014, working under the control of accountants while using the government payroll software package.	Compliant		
4	Preparation of annual plans			
4.1	Preparation of Annual Action Plan.	Compliant		



4.2	Preparation of annual procurement plan	Compliant		
4.3	Preparation of annual procurement plan	Compliant		
4.4	The annual estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Compliant		
5	Audit queries			
5.1	All audit queries have been answered by the date fixed by the Auditor General.	Compliant		
6	Internal Audit			
6.1	According to Mu.Re.134(2) DMA/1-2019. After discussing with the Auditor General at the beginning of the year, preparing the internal audit plan.	Compliant		
6.2	Responding to every internal audit report within one month.	Not compatible	It was observed that in some offices there was a delay of more than a month in replying to internal audit reports.	Call and advise the Heads of Organizations who are late in replying for more than a month to audit management meetings.
6.3	Copies of all internal audit reports have been submitted to the Management Audit Department in accordance with sub-section 40 (4) of the National Audit Act No. 19 of 2018.	Compliant		
6.4	Copies of all internal audit reports have been submitted to the Auditor General in terms of	Compliant		



	Finance Regulation 134(3).			
7	Audit and Management Committees			
7.1	As per DMA Circular 1-2019, to maintain at least 04 Audit and Management Committees during the respective year.	Compliant		
8	Asset management			
8.1	According to Chapter 07 of Asset Management Circular No. 01/2017, information on asset purchases and misappropriations has been submitted to the Comptroller General's Office.	Compliant		
8.2	As per Chapter 13 of the above circular, a suitable liaison officer has been appointed to coordinate the implementation of the provisions of the said circular and information about that officer has been reported to the office of the Comptroller General.	Compliant		
8.3	According to the State Capital Circular No. 05/2016, commodity surveys have been conducted and relevant reports have been submitted to the Auditor General on the due date.	Compliant		
8.4	The excesses, deficiencies and other recommendations revealed in the annual commodity survey have been made within the period mentioned in the circular.	Compliant		



8.5	Misuse of seized goods to be carried out according to M.R. 772.	Compliant		
9.	Vehicle management			
9.1	Prepare daily running notes and monthly summary reports for reserve vehicles and submit them to the Auditor General on the due date.	Compliant		
9.2	The vehicles have been misused less than 06 months after they were acquired.	Compliant		
9.3	Maintaining and updating vehicle log books.	Compliant		
9.4	In relation to every vehicle accident, M.R. Execution as per 103,104,109 and 110.	Compliant		
9.5	2016..12.29 Dated 2016..12.29 No. 2016/30 State Administrative Circular, as per the instructions mentioned in paragraph 3.1, rechecking the fuel combustion of vehicles.	Compliant		
9.6	After the lease period, full ownership of the leased vehicle log books has been transferred.	Compliant		
10	Bank account management			
10.	Prepared and certified bank reconciliation statements on due date and submitted them for audit.	Compliant		
10.2	Settlement of dormant bank accounts brought forward from the year under review or from	Compliant		



	earlier years.			
10.3	Regarding the balances that should have been adjusted as revealed in the bank reconciliation statements, the balances have been settled within a period of one month by dealing with the monetary regulations.	Compliant		
11	Utilization of Provisions			
11.1	To incur expenses so that the provisions made do not exceed their limits.	Compliant		
11.2	Mu.Re. In terms of 94(1), after utilization of the provision made, incur liabilities so that the remaining provision does not exceed the limit at the end of the year.	Compliant		
12	Government Officers' Advance Account			
12.1	Compliance with restrictions.	Compliant		
12.2	Having done an analysis of outstanding loan balances.	Compliant		
12.3	Settlement of outstanding loan balances that have been in existence for more than a year.	Compliant		
13.	General Deposit Account			
13.1	Dealing with overdue deposits as per M.R. 571.	Compliant		
13.2	Updating and maintaining control account for public deposits.	Compliant		
14	Top account			
14.1	Remittance of cash balance to Treasury Operations Department at the end of the year under review.	Compliant		



14.2	The interim order issued in terms of M.R. 371, has been settled within one month after the completion of the work.	Compliant		
14.3	M.Re. As per 371, the interim order has been issued so that the approved limit is not exceeded.	Compliant		
14.4	Monthly reconciliation of opening account balance with treasury books.	Compliant		
15	Income Account			
15.1	Repayments have been made out of the collected revenue in accordance with the relevant regulations.	Compliant		
15.2	Accumulated income has been credited directly to income instead of being credited to a deposit account.	Compliant		
15.3	Mu.Re. According to 176, the arrears of income reports have been submitted to the Auditor General.	Compliant		
16.	Human resource management			
16.1	Maintaining staff within the approved staffing limit.	Compliant		
16.2	Provide written duty lists to all staff members.	Compliant		
16.3	All reports have been submitted to the Management Services Department as per MSD Circular No. 04/2017 dated 20.09.2017.	Compliant		
17	Providing information to the public			
17.1	Appoint an information	Compliant		



	officer and update and maintain a register of disclosure of information in accordance with the Freedom of Information Act and Regulations.			
17.2	Information about the institution has been provided through its website, and it has been facilitated for the public to express their praises about the institution through the website or through alternative channels.	Compliant		
17.3	Having submitted reports twice a year or once a year as per Sections 08 and 10 of the Freedom of Information Act	Compliant		
18	Implementation of Citizenship Charter			
18.1	According to the circulars of the Ministry of Public Administration and Management bearing No. 05/2008 and 05/2018(1), a citizen/beneficiary charter has been prepared and implemented.	Compliant		
18.2	According to paragraph 2.3 of the said circular, institutions have prepared a system to evaluate the preparation and monitoring of the implementation of the citizen/client charter.	Compliant		
19	Formulation of human resource plan			
19.1	Having prepared a human resource plan based on the form of Annexure 02 of State Administration	Compliant		



	Circular No. 02/2018 dated 24.01.2018.			
19.2	A training opportunity of at least 12 hours for each member of staff has been confirmed in the above mentioned HR plan.	Compliant		
19.3	Annual performance agreements have been signed for all staff based on the format shown in Annexure 01 of the above circular.	Compliant		
19.4	According to paragraph 6.5 of the above circular, a senior officer has been assigned the responsibility of preparing the human resource development plan, developing capacity development programs, and executing skill development programs.	Compliant		
20.	Responding to audit passages.			
20.1	The deficiencies pointed out by the audit paragraphs issued by the Auditor General for previous years have been rectified.	Compliant		

