

REGISTRAR GENERAL'S DEPARTMENT (BUDGET CODE 254)



PERFORMANCE REPORT & ACCOUNTS -2020



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Message of Minister of Defence, Home Affairs And Disaster Management

The Registrar General's Department, which is one of the leading departments of my Ministry, can be identified as an institution that every citizen must contact. The Registrar General's Department, which has completed 157 years so far, provides these unique services from 45 land registrar offices across the island.

This performance report has been presented by reviewing the main tasks assigned to the Registrar General's Department, which are the registration of land records, the appointment and control of notaries and the registration of marriages, births and deaths. I would like to mention that the guidance, mentorship and maximum commitment of our ministry will be done in order for the Registrar General's Department to carry out this enormous task efficiently and effectively.

I highly appreciate the support received from the entire staff including the Registrar General to successfully provide the services expected by the clients. This performance report shows that the services provided by the Registrar General's Department have delivered results to the public. Furthermore, it is implied that the use of computer technology has been extremely successful in order to make the service provided by this department more efficient and quality.

The Ministry of Defence, Home Affairs And Disaster Management has already taken many steps with the aim of providing comprehensive services closer to the people. Instead of the people following the officials, the Registrar General's Department is actively contributing and working to fulfill the needs of the citizens so that the officials go to the people and serve them.

Accordingly, if there are any omissions that happened in the year under review, I hope that by avoiding them, the future mechanism will provide the opportunity to provide services more efficiently and effectively.

Chamal Rajapaksha

State Minister of National Security, Home Affairs And Disaster Management



Message of the Secretary of the Ministry of Defence, Home Affairs And Disaster management

I consider this performance report presented by the Registrar General's Department, a government agency under the scope of this ministry, to be a very important administrative document, reviewing the tasks performed in 2020.

Registration of births, deaths and marriages, registration of legal documents and rights related to immovable and movable properties, appointment and control of notaries, etc., are entrusted to the Registrar General's Department for many services that are very close to people's lives. I truly appreciate the prompt contribution of the Registrar General's Department to maintain the existing civil administration in the country in a proper manner by fully understanding the duties and responsibilities associated with that role and considering their service as not only a duty but also a responsibility.

According to the Vision of Prosperity policy statement presented by His Excellency the President of the Democratic Socialist Republic of Sri Lanka, Mr. Gotabhaya Rajapaksa and the Honorable Prime Minister, Mr. Mahinda Rajapaksa, we expect the public administration sector to move forward with a more rapid and systematic sustainable development in the future.

Accordingly, if any omissions are observed in the performance of duties in the reviewed year, I sincerely hope that all the officers including the Registrar General will be given strength, courage and luck to identify it and implement the future mechanism very efficiently and effectively.

General Kamal Gunarathna (Retd)

WWV RWP RSP USP ndc psc Mphil

Secretary

State Ministry of National Security, Home Affairs And Disaster Management



Message of the Registrar General

The Registrar General's Department, which was established in 1864 with the aim of implementing the Land Registration Law, was also entrusted with the civil rights of the public such as marriages, births and deaths by the year 1867. At present, land and document registration, civil rights registration as well as rights registration cover a wide range of activities and are paving the way to provide more effective and efficient service to the public. Also, the Registrar General's Department, which has a proud history of 156 years, performs a great service in protecting the civil rights of the public and registering documents, and registers legal documents and rights related to immovable and movable properties. Our mission is to register marriages, births and deaths which are the basic domestic events of people's life and preserve those documents and issue certified copies of those documents. For that, the guidance of the minister in charge and the secretary was a great help to carry out these tasks efficiently.

Our company has taken many measures for the public. That is, civil registration activities have been decentralized to the Divisional Secretariats and marriage, birth and death certificates are scanned using modern technology. And in a very short period of time, the program of issuing certified copies has been successfully implemented in 332 Divisional Secretariat offices all over the island. Moreover, with the aim of providing a closer and faster service to the public, 45 land and district registrar offices installed throughout the island carry out activities related to document registration and title registration. 07 Zonal Offices have been established to supervise civil registration and perform statutory functions. Also, the civil registration of births, deaths and marriages of Sri Lankan people living abroad is done by the Central Registry.

With the aim of maintaining the quality of life of the Sri Lankan people at a high level, a new service program named One Day Service was started in March 2019 for the registration of documents, through which facilities have been provided to obtain one day papers and one day documents. The program is currently running successfully providing great service. Also projects like e-Land, e-Births, Marriages and Deaths e-Titles and e-Population are conducted by the department. And I am extremely happy to be able to present the performance report - 2020, providing evidence that the entire department has moved towards the vision and mission of the year 2020 by performing its tasks efficiently and effectively. The intention of the department is to provide a public service that is public friendly, efficient and full of quality through all these tasks. It is my belief that the Registrar General's Department will be able to participate positively in the overall development of the country.

W.M.M.B. Weerasekara
Registrar General



Chapter 01 – Institutional Profile

1.1 Introduction

Registrar General's Department having 158 years of a enormous history has been established to provide a great service to the public by securing and registering the civil rights of the General Public, is carrying out the duties of registration of documents and titles related to movable and immovable properties, registration of prime domestic incidents such as marriage, birth and deaths and issuing copies of relevant to that. This department had decentralized its civil registration duties to the divisional secretariat level from 1992 with the aim of giving a public friendly and efficient service.

This department is carrying out the duties of registration of land titles vested under Land Title Registration Act No. 21 of 1998. This public service has been widened through the Island wide Land & District Registration offices.

According to the new Government policy describes in the manifesto “vistas of prosperity and splendor” steps have already been taken to issue required details to the public in an easy and efficient way using the computer technology.

Zonal Offices

Duties

1. Under section 35 of the Registration of Documents Ordinance, issuance of orders for offenses in which registrations of documents have taken place in all land registration offices in the provinces.
2. Approval of appeals received under Section 38 of the Act in relation to rejection of documents made under Sections 36(1), (2) of the Registration of Documents Ordinance from all Land Registrar offices.
3. Register power of attorneys related to their regional office jurisdiction and maintain related documents under the Power of Attorney Ordinance.
4. To supervise all notaries in the province under the Notaries Ordinance and to direct them to perform the following duties regarding the delays and irregularities in the delivery of their second copies to the land registrars' offices.



- I. Imposition of settlement sums according to the amount of errors committed by the notaries and the value of the certified deeds and the delay in providing the second copies as directed by the Registrar General.
 - II. Directing land registrars to prosecute notaries for non-delivery of second copies by due date.
 - III. Warning against mistakes made by notaries.
5. Re-registration of births of foster children under the Adoption Ordinance in the region.
 6. Exercise of powers devolved from Head Office under Registration of Titles Ordinance.
 7. Monitoring whether the work related to the Rights Act is done properly.
 8. Implementation of decentralized powers from Head Office under e-Land programme.
 9. Accomplishing proposals and recommendations related to the establishment of new land registrar offices in the region.
 10. To give final decisions on the performance reports of all departmental officers in all Divisional Secretariats, Land Registrars and District Assistant Registrars General offices in the province and forward to the Registrar General.
 11. Sanction of leave of all District Assistant Registrars General and Land Registrars in the Province.
 12. Direct supervision of District Assistant Registrar Generals' offices and district land registrar offices, district registrar sections of divisional secretariats, rural registrar offices, notary office as per requirements.
 13. To maintain liaison between provincial offices of other departments.
 14. To monitor and forward the reports received from the District Assistant Registrar General's Office to the Head Office.
 15. Administrative work of Provincial Central Archives.
 16. Issuance of duplicate copies of birth death and marriage certificates under sections 12 (1) and 37 (3) of the Birth and Death Ordinance on the request of Additional District Registrars in Divisional Secretariats.



17. Amendment of the second copy of the certificates on declaration forms endorsed under sections 27, 27(a) and 52 (1), 53 of the Birth and Death Ordinance.
18. Approval of applications for death certificates of missing persons and approval of issuance of missing persons' certificates.
19. Such other duties as may be assigned by the Registrar General from time to time.

Offices of District Assistant Registrar Generals

Duties

1. Under the Birth and Death Registration Ordinance, dealing with the declarations received from the respective Divisional Secretariats and giving final orders.

Section 24 - Late registration of births.

27 (a) -Amendment of information of father in birth certificates.

36 -Registration of late deaths.

52 -Amendment relating to truth and substance of birth and death certificates and correction of typos

53 - Amendments relating to accidental deaths

2. Issuance of presumptive age certificates and copies thereof.
3. Giving approval to the district registrars in relation to amendment of marriage certificates under Section 30 of the Kandian Marriage and Divorce Ordinance and Section 77 of the Muslim Marriage Divorce Ordinance.
4. Under the Power of Attorney Ordinance, to register power of attorneys related to their district jurisdiction and maintain related documents.
5. Issuance of copies of power of attorney and issuance of copies of its registered extracts.
6. Direct supervision of District Registrar Sections of Land Registrar Offices and Divisional Secretariats.
7. Direct supervision of all registrars of marriages, births and deaths in the district.
8. Inspection of notary offices in the district.



9. Direct supervision of district title registrar offices and participation in area title coordination meetings.
10. To review the progress related to the registrar sections of the land registrar and divisional secretaries' offices, collect income and expenditure reports from those offices and send them to their provincial office.
11. Direct supervision of all land registrar offices in their area where the E-LAND program is implemented.
12. Making decisions and giving orders on village list in land registrar's offices.
13. Participating in all mobile service activities on behalf of the department organized in the district and performing related activities.
14. Implementation of programs to inform the public and other government agencies about the functions of the department as needed.
15. Recording facts about marriage, birth, death division replacement.
16. Participating in meetings conducted by District and Regional Coordinating Committees, various institutions on behalf of the department.
17. Such other duties as may be imposed by the Registrar General from time to time.

Land Registrar Offices

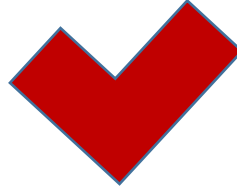
Duties

1. Registration of statutory documents relating to immovable and movable properties.
2. Issuance of certified copies of the originals of deeds / extracts written by notaries.
3. Acceptance and protection of the said 11th copy.
4. Issuance of certified 11th copies.
5. Registration of Titles.
6. Providing evidence for court cases arising in the jurisdiction related to the above papers and 11th copies.
7. Collection and Credit of Stamp Duty (To Provincial Council and Central Government)
8. Issuance of Conservancy and Land Extracts.
9. Administrative work related to notaries.



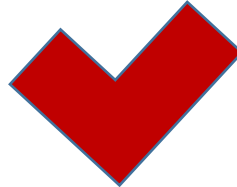
1.2 Vision and Mission Of the Institution

Vision



Preservation of civil rights of the public, registration of documents confirming legal ownership of immovable and movable properties and acting as a forerunner in the provision of people-centric services for issuance of certified copies

Mission



Our mission is to register legal documents related to movable and immovable properties and land titles in Sri Lanka and to register marriages, births and deaths which are important events in the life of the people, preserve those documents and issue certified copies of them on request and thereby to the public. Help protect your rights

1.3 Duties and activities of the Department

There are three main duties

1. Registration.
2. custody and preservation of documents
3. Issuing of certified copies

Activities

1.1 Registration

- Registration of documents
- Registration of documents related to immovable (Land) properties
- Registration of documents related to movable properties
- Registration of Power of Attorneys

1.2 Registration of title

- Registration of titles related to immovable properties

1.3 Registration of Civil rights

- Registration of all marriages, births and deaths occurred within Sri Lanka and Registration of marriages, births and deaths of Sri Lankans occurred out of the country.
- Registration of Court orders related to adoption of children and re registration of birth of such children.
- Decision making on Kandian Marriages and divorce requests.
- Registration of Kandian Marriages and divorce



2. Custody and preservation of documents

Custody and preservation of above documents, Notary deeds and duplicates and other documents which required preservation.

3. Issuing of Certified copies

Issuing of certified copies of which required to be issued with to the authorize persons of such documents.

Related Activities

- Appointing and control of marriage, births and deaths registrars
- Appointing and control of Notaries Public
- Certifying of due payment of stamp duties on deeds and other instruments
- Issuing of translations of certified copies
- Making amendments
- publishing of live statistics reports
- Give effect to the leave ordinance

Acts and Ordinances

1. Registration of Documents

- Registration of Documents Ordinance No. 23 of 1927 (Chapter 117)
- Notaries Ordinance No. 01 of 1907 (Chapter 107)
- Trust Ordinance No. 09 of 1917
- Land (Restrictions on Alienations) Act No. 38 of 2014
- Stamp Duty (Special Provisions) Act No. 12 of 2006
- Increase of Fine (Special Provisions) Act No. 12 of 2005
- Revocation of Irrevocable Deeds of Gifts on the ground of gross Ingratitude Act No. 05 of 2017
- Apartment Ownership Act No. 11 of 1973
- Registration of Power of Attorneys Ordinance (Chapter 122) No. 04 of 1902
- Land Development Ordinance (Chapter 464) No. 16 of 1969



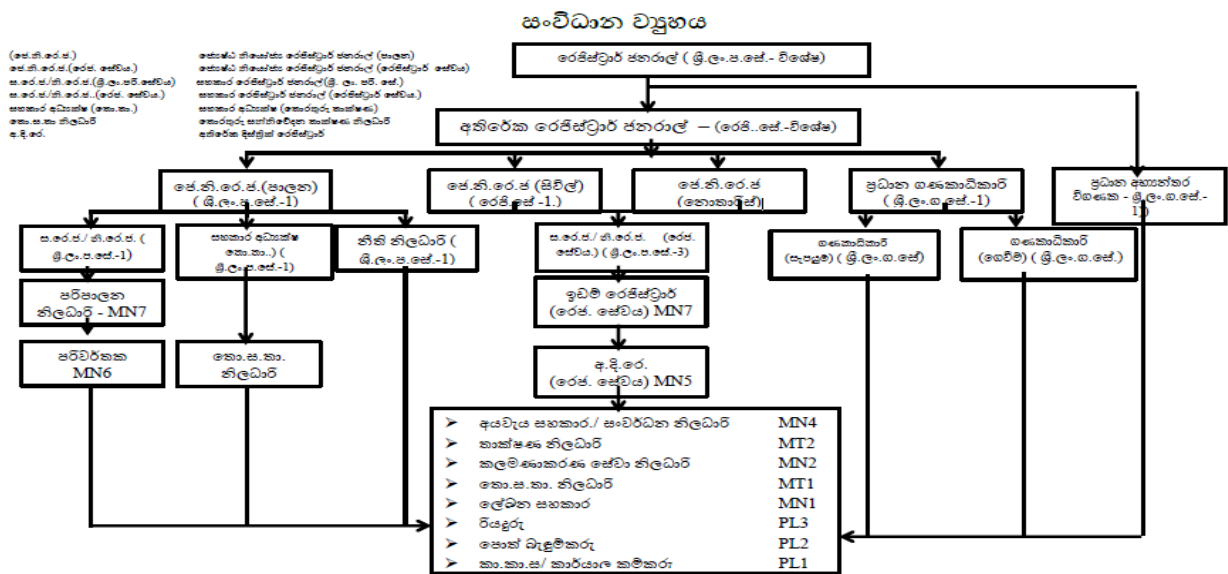
- Sannases and Old Deeds Ordinance (Chapter 136) No. 06 of 1866
- Registration of Old Deeds and Instruments Ordinance (Chapter 137)
- Land Registers (Reconstructed Folios) Ordinance (Chapter 126)

2. Registration of Marriages, births and deaths

- Births and Deaths Registrations Act No. 17 of 1951
- Kandyan Marriage and Divorce Act No. 44 of 1952
- Muslim Marriage and Divorce Act No. 13 of 1951
- General Marriage Registration Act No. 19 of 1907
- Adoption of Children Ordinance No. 24 of 1941
- Consular Duties Act No. 04 of 1981
- Death Registration (Temporary Provisions) Act No. 119 of 2010
- Death Registration (Temporary Provisions) Act No. 16 of 2016



Organizational Structure



Chapter 02 – Progress and Future Vision

❖ Administration Division

Administration Division of the Registrar General's Department is carrying out departmental administrative activities and establishment work of the staff and also this administration division is carrying out the Co-ordination of establishment matters and administrative control of Head office, all zonal offices and land registries established under this department.

Duties

1. Directing all branches towards the vision and mission of the department and maintaining a good coordination between the branches for that.
2. Supervision appointments, transfers, promotions, conduct of efficiency bar tests, retirements, leave and disciplinary proceedings etc. of all officers.
3. Supervision of all activities including the disciplinary control activities of the staff, preliminary investigations/formal disciplinary investigations/issuance of disciplinary orders
4. Organizing and supervising local and foreign training activities of all officers attached to the department.
5. Control and supervision of transport activities of the department.
6. To carry out all activities related to fetching, carrying and distribution of mail in the department.
7. Compile the annual action plan of the department, review the progress, direct the relevant branches to take necessary action in case of setbacks and periodically revise the action plan.
8. Preparation of departmental performance report and use of its analysis to prepare next year's action plan.
9. Work related to personnel management, vacancy filling and recruitment.
10. Administration of infrastructure such as water, electricity, communication and contractual services such as security and sanitation in the department.
11. Preparation of service constitutions and revision of recruitment procedures in departmental services.
12. Activities related to the maintenance of all buildings and quarters of the department.
13. Creation of new posts under Financial Regulation 71.
14. Convening of staff officer meetings, preparation of reports and supervision
15. Registration of officers for assault insurance claims, forwarding of benefit applications.
16. Co-ordination of activities related to Graduate Trainee appointments, permanentization
17. Grant of permission for marriages outside the office



18. Delegation of powers of District Registrar/Additional District Registrar.
19. Matters related to Right to Information Act
20. Coordination and supervision of departmental work of elections conducted by the Election Commission.
21. Submission of upcoming and completed programs of Zonal Assistant Registrar Generals for approval.
22. Approval of overtime and holiday wages.
23. Allocation of provision for bulk posting.
24. Proceedings in respect of railway season tickets/ issuance of railway licences

Performance in 2020

Sub No.	Role	Allocation of vehicles according to requirements, supervision of vehicle maintenance and service work
01	Supervising of Transport section	Allocation of vehicles according to requirements, supervision of vehicle maintenance and service work
02	Human Resource Management	Conducting 15 training programs in the year 2020
03	Establishing a formal, efficient and effective administrative pattern through good coordination between all sections of the department	To prepare the action plan related to the year 2021 by informing the staff officers and making necessary arrangements.
04	Supervise productivity development activities in the head office and land registrar offices	1. Monitoring of monthly programs and programs done by Zonal In-charge Assistant Registrars 2. Inspection of offices by Assistant Registrar Generals in charge of Zones.
05	Convening of meetings of Zonal Assistant Registrar Generals and Land Registrars.	9 meetings of Zonal Assistant Registrar Generals and Land Registrars were held.



Future Vision

1. Installation of a networked computer system for personnel files, mail and leave which could not be implemented in the previous year due to the epidemic situation.
2. Completing the deficiencies in personal files and preparing a regular inspection program.
3. Recruitment of vacancies arising after revision of recruitment procedures in accordance with those procedures.
4. Convening of monthly meetings of Assistant Registrar Generals in charge of Zones and Land Registrars.
5. Conducting progress review meetings at head office.
6. Providing incentives to increase employee motivation.
7. Formal personal performance and evaluation
8. Capacity Building
9. Action Plan
 - 9.1) Preparation of action plan
 - 9.2) Conduct progress review meetings in line with the action plan
 - 9.3) Updating the action plan as per amendments
 - 9.4) Monitoring by taking necessary actions when there are setbacks in the progress of the goals mentioned in the action plan.
10. Preparation and evaluation of performance report

Capacity Building

Making awareness of other relevant divisions are carrying out by this division.

Progress of the Year 2020

Date	Provisions spent (Rs.)	Number of Officers Attended	Training program
2020.01.25	65,850.00	100	"Art of Mindfulness for Improving Service Excellence" at Matara Land Registrar's Office
2020.01.29,30,31	54,000.00	03	Training on Payroll



2020.01.29	40,460.00	80	Providing training with the resources of Mr. Chandana Ekanayake, an officer of the Bribery and Corruption Investigation Commission and the Commissioner of Prisons (Rehabilitation and Skill Development Division) for the officers of the office staff service attached to the head office and all land registrar offices belonging to the western region.
2020.02.20	40,788.00	85	To impart attitude development training to all Additional Land Registrars attached to Head Office, Central Registry and all Land Registrar offices in Western Region.
2020.03.11	15,000.00	16	To conduct an attitude development training workshop for all departmental driving service officers.
2020.05.28,29	33,600.00	70	Awareness on the use of the software associated with the e-Land project
2020.06.11,12	30,000.00	50	Awareness on working of e-Land software
2020.06.16	13,800.00	25	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.06.17	9,200.00	20	Getting information for e-Land program software.
2020.06.26	40,720.00	70	To provide attitude development training for all book-binders in the department.
2020.07.03	53,850.00	100	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.10	53,720.00	100	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates



2020.07.21	14,450.00	30	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.27	5,000.00	01	Training Workshop on Pensions
2020.08.21	21,810.00	65	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates

Future Vision

Date	Provisions (Rs.)	spent	Output index	Training program
2021	120,000.00	01		Procurement Training Program for Accountants (Payments) (SLIDA Institute)
2021	370,000.00	01		Accountancy (Payment) Master Degree Program (MSc.)
2021 August	10,000.00	16		Ethical and traffic rules compliance for gentlemen drivers, technical knowledge
2021 September	700,000.00	59		Exclusion training for all officers
2021 December	5,000.00	15		Training for concerned officers on investigation, training on audit
In 2021	108,000.00	6		CIGAS and PAYROLL Training for Accounts Department Officers
In 2021	100,000.00	20		Referral for officer training to government institutions like MILODA, SLIDA and SDFL for concerned officials.
2021 Feb	1,086,851.85	11		Provide capacity development training for Assistant Registrars.
2021 March	50,000.00	500		Registration of Documents, Civil



			Registration, Notary Public, Title Registration for Additional District Registrars
2021 April	10,000.00	77	Bookbinding Training Course for Bookbinding Officers
2021	30,000.00	300	Effective and Human Resource Development for Development Officers and Management Service Officers
2021 June	30,000.00	300	Accounting process and audit for Development Officers and Management Service Officers
2021	30,000.00	300	Documentation for Development Officers and Management Service Officers
2021 Oct	30,000.00	300	Attitude Development Training for Documentary Assistants

❖ Civil Registration Division

Civil Registration Division of the Registrar General's Department is carting out all activities related to civil registration in the Country. Coordination of issues related to administrative related matters of the Divisional offices of engaging with civil registration are also coming under the subject area of this department.

Duties

1. Official duties of personal files of Marriage, Births and Death Registrars
2. Sending observations to courts with regard to the case filed to seek amendments in Marriage, Births and Death certificates.
Sending orders to Divisional Secretariats to make amendments as per the court orders in Marriage, Births and Death certificates



3. Sending observations and recommendations on behalf of the registrar General as per the instructions of Assistant Registrar General with regard to the cases filed by naming the Registrar General as a Respondent and appearing in courts so required as per the provisions of the Acts and Ordinances related to this division.
Obtain the assistance of Hon. Attorney General when so required.
Attending to the legal consultations at the Attorney General's Department.
4. Referring the decrees in Divorce to the relevant Divisional secretariat to make the note in the relevant Marriage certificates on Divorce order made under the General Marriage.
5. Obtaining the recommendations for the revision of Marriage, Birth and Death Registrar Divisions and give effect to gazette the same with the approval of the Hon. Minister.
6. Registration of dead soldiers in battle field.
Make amendments
Issuing certified copies.
7. Preparation of Circulars related to incidents of Marriage, Birth and Deaths.
8. Obtaining applications for reestablishment of perished Marriage, Birth and Death certificates and referring those to the relevant Divisional secretariat and institution of actions in courts and after receiving the order, reestablishment of such documents.
9. Registration of Christian churches for the Marriage registration.
10. Issuing of certified copies of Marriage, Birth and Death certificates.
11. Translation of Marriage, Birth and Death certificates.
12. Giving necessary instructions on public grievances submitted to the Head office.



Performance in 2020

Registrars

Comprehensive details of Registrars attached to the Registrar General's Department as at 31-12-2020 who have been worked during the year 2020 are as follows.

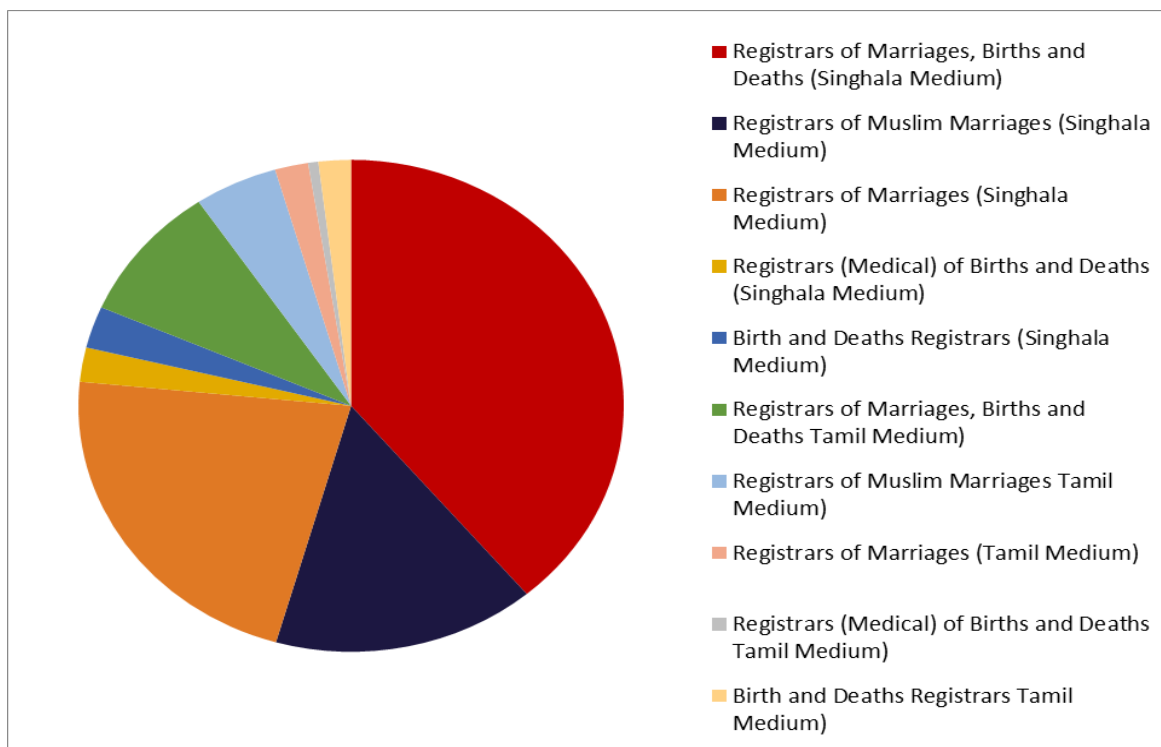
Details of Registrars for the year 2020	Number 2019	Number 2020
Registrars of Births and Deaths (Sinhala Media)	593	708
Registrars who register Muslim marriages (Sinhala medium)	186	284
Registrars who register marriages (Sinhala Medium)	342	403
Medical Registrars who register births and deaths (Sinhala Medium)	39	48
Registrars of Births and Deaths (Sinhala Medium)	15	50
Registrars of Marriages, Births and Deaths (Tamil Medium)	125	164
Registrars who register Muslim marriages (Tamil Medium)	73	90
Registrars who register marriages (Tamil Medium)	27	36
Medical Registrars who register births and deaths (Tamil Medium)	9	11
Registrars of Births and Deaths (Tamil Medium)	26	35
Retired Registrars	58	-
Resigned Registrars	08	-
Deceased Registrars	05	-
Suspended Registrars	02	-
Registrars in service at the end of the year	1435	1829



1435 Registrars were in service under the Registrar General's Department as at 31-12-2019 and the total Nos. of Registrars in service of the department has been increased to 1829 as at 31-12-2020.

Composition of the Registrars who were in service during the year 2020

Out of 1,829 total Nos. of Registrars in service of the department as at 31-12-2020, are Registrars of Marriage, Birth and Death working in Sinhala medium which is 38.7% majority. It has been reported 22% out of total Nos. of Registrars as the Registrars of Marriage (Sinhala Medium) and it is also noted that 0.6% of Birth and Death Registrars (Medical) in Tamil medium against the total Nos. of Registrars which is a very minor amount.



Total Amount of Registered Marriage, Birth and Deaths

Details of Issuing Marriage, Birth and Death Certificates

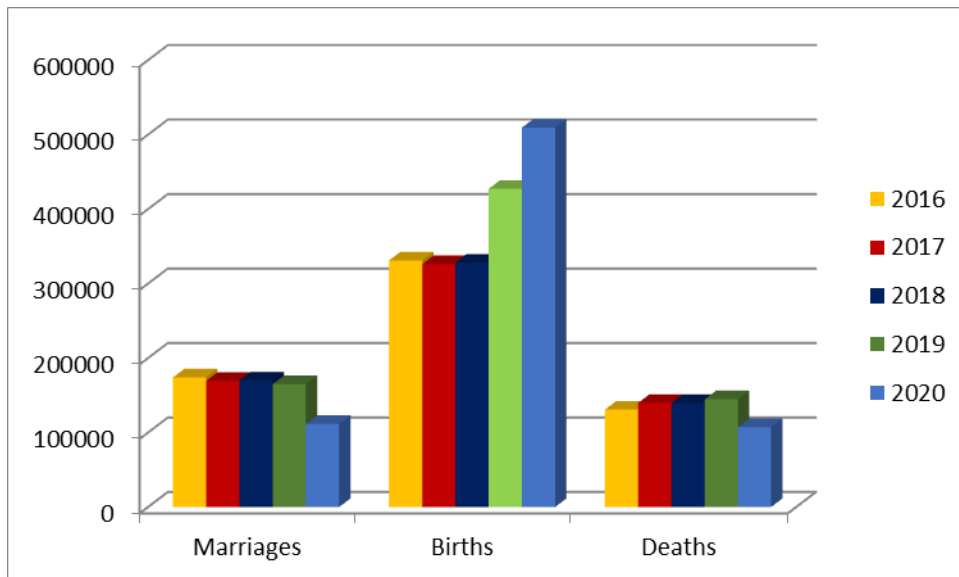
In the year 2020, the number of applications received for copies of birth, marriage, death and estimated age certificates is 2,230,921, out of which 1,986,183 searches are classified as unnecessary and 244,738 applications are classified as required searches.

Furthermore, the number of copies of birth, marriage, death and estimated age certificates issued in the year 2020 was 4,898,705 of which 4,465,625 were issued without search and 433,080 were issued with search.

The income from issuing copies of birth, marriage, death and presumptive age certificates issued during the year 2020 is Rs.268, 219,140.00 has been calculated.

Details of applications send for the registration of duplicates and declarations

Registration



2020 Registered Publications

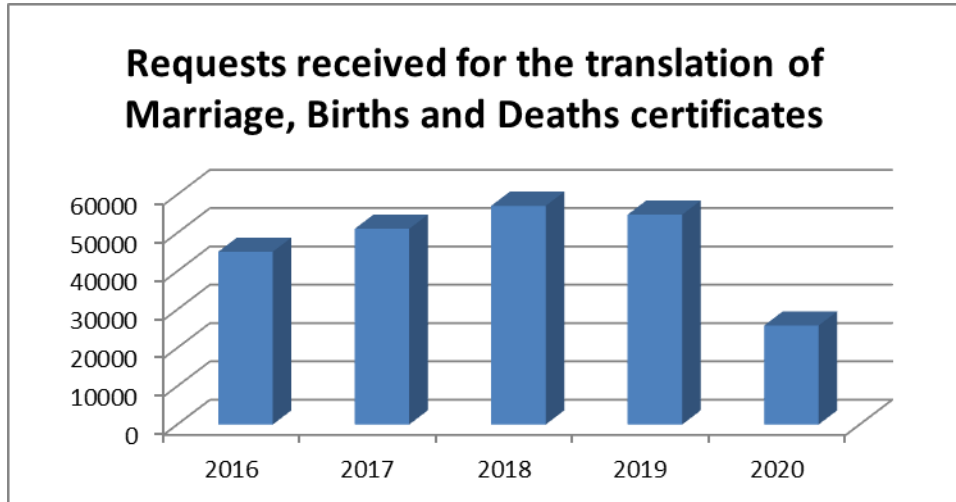
Details of declarations	Number of Statements	Income received
Section 24	11777	563211
Section 27	10719	531573
Section 27 (a).	7365	364817
Section 52	4090	206394
Section 36	1576	78848
Applications relating to section 51 of the Udarata Matrimonial Divorce Act	153	
Applications under Section 77 of the Muslim Marriage Divorce Act	1097	

Amount of presumptive age certificates issued

Amount of approximate age certificates issued during the period of 2016-2020 was floated up and down. 2883 Nos. of approximate age certificates issued during the year 2019 and 2424 Nos. of approximate age certificates issued during the year 2020. Accordingly, compared to the year 2019, the Presumptive Age Certificates issued in the year 2020 showed a decrease of 16%.

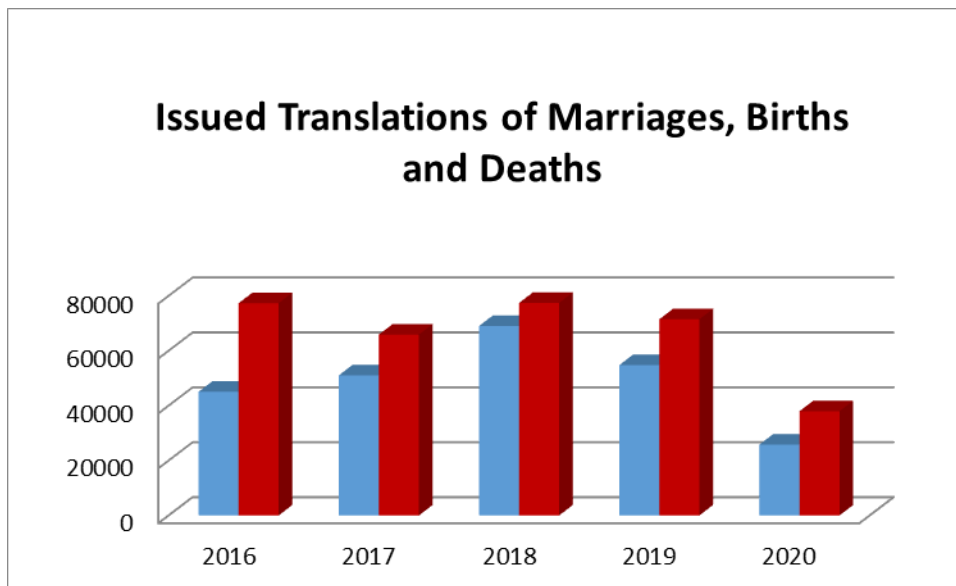


Amount of requests received for the translation of Marriage, Births and Deaths certificates



25822 requests had been received during the year 2020 for the translation of Marriage, Births and Deaths certificates and in comparison to the 54753 requests received during the previous year 2019, it shows a 52.83% minor less.

Issued Translations of Marriages, Births and Deaths



71,446 translations of Marriage, Births and Deaths certificates had been issued by the Registrar General's Department during the year 2019 and 37,980 translations of Marriage, Births and Deaths certificates had been issued during the year 2020 as a 46.84% less value comparatively to the year 2019.

In the year 2020, the total income earned by the Registrar General's Department through the issuance of translated copies of marriage birth and death certificates is Rs.16,395,000.

Registration of land and documents

The Notary Division of the Registrar General's Department supervises the work of the Land Registries, appoints and administers notaries, rehabilitates of Land registry folios, and registers movable property. Apart from this, amendments to the Acts related to the registration of documents, circulars and letters of instructions will be issued.

Role of Notarial Section

1. Appointment of Notaries
2. Maintaining personal files of notaries
3. Registration of power of attorney, issuance of certified copies and copies thereof
4. Restoration of perished extracts
5. Registration of movable property
6. Preparation of Annual Notary Directory
7. Amendment of Acts related to Registration of Documents
8. Preparation of circulars related to registration of documents
9. Issuance of departmental orders for judgments passed by courts for cancellation of deeds
10. Review of monthly progress reports of land registration offices
11. Providing answers to public concerns regarding registration of documents



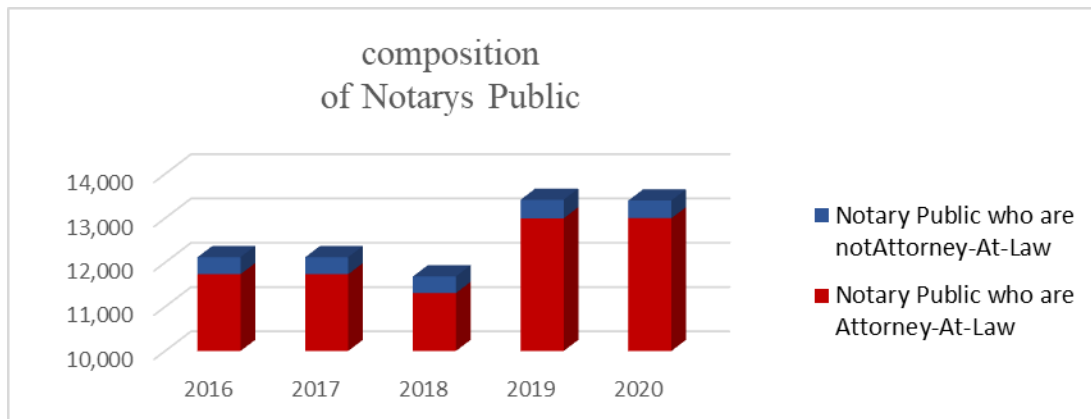
❖ Details of Notaries Public

Details of Notaries Public who are Attorneys at Law and non Attorneys at Law who engaged in the office of Notary during the year 2020 are stated below.

Serial No.	Description	Notary Public who are also Attorneys at Law	Notary Public who are not Attorneys at Law	Total
1	Nos. of who have engaged in practice as at 01 st January 2020	12576	404	12980
2	Nos. of newly engaged during the year	518	3	521
3	Nos. of resigned during the year	23	3	26
4	Nos. of suspended during the year	38	1	39
5	Nos. of deceased during the year	26	4	30
6	Nos. as at 31 st of December 2020 who have engaged in practice	12998	399	13397

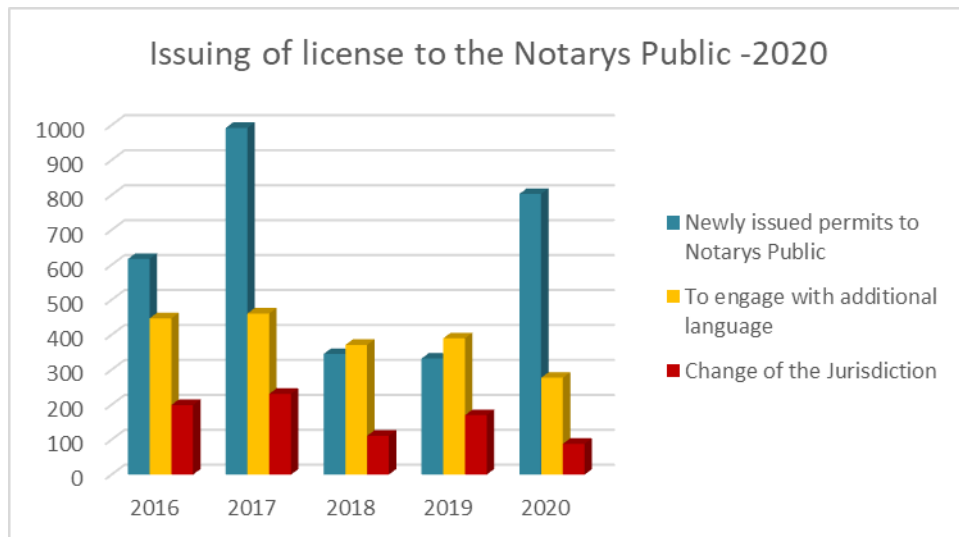
At the end of the year 2020, recruitment of 518 Notary Public who are attorneys at Law and 03 Notary Public who are non Attorneys at Law were done and total Nos. of Notary Public under this department were 13,397. Comparatively to the year 2019, there is an increase of 0.13% of total Nos. of Notaries Public who were serving under this department. Out of that 97.02% were Notary Public who are Attorneys at Law and 2.97% Notary Public who are non Attorneys at Law which is a very minor number.





Total Nos. of Notary Licenses issued during the year 2020

- New Notary Licenses issued - 803
- working in Additional Language - 277
- Change of the Jurisdiction - 88



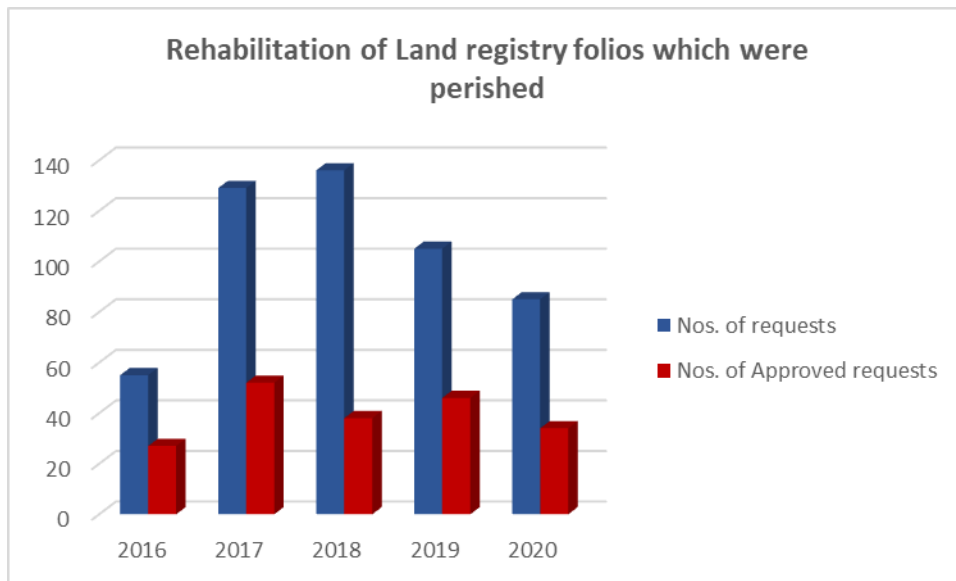
License for the Notaries Public were issued through the Notaries division of Head office of the Registrar General's Department. 892 Notaries licenses were issued during the year 2019 and licenses issued during the year 2020 had been increased up to 1168 licenses.

It had been recorded a sum of Rs. 1,364,000.00 as the income earned through issuing of new Notary licenses, and sum of Rs. 516,000.00 had been recorded for issuing the licenses for the



additional language and sum of Rs. 246,000.00 issuing the licenses for the change of the jurisdiction was recorded.

Restoration of perished land documents (extracts)



In the year 2020, the number of requests for Restoration of perished land documents (extracts) was 85 and the number of approved requests for reformation of land records was 34.

Document registration

- Number of deeds received for registration in the year 2020 - 128,826
 - Under One Day Service - 10,986
 - Under Normal Service - 117,840
- Number of power of attorneys received for registration in 2020 - 14,120



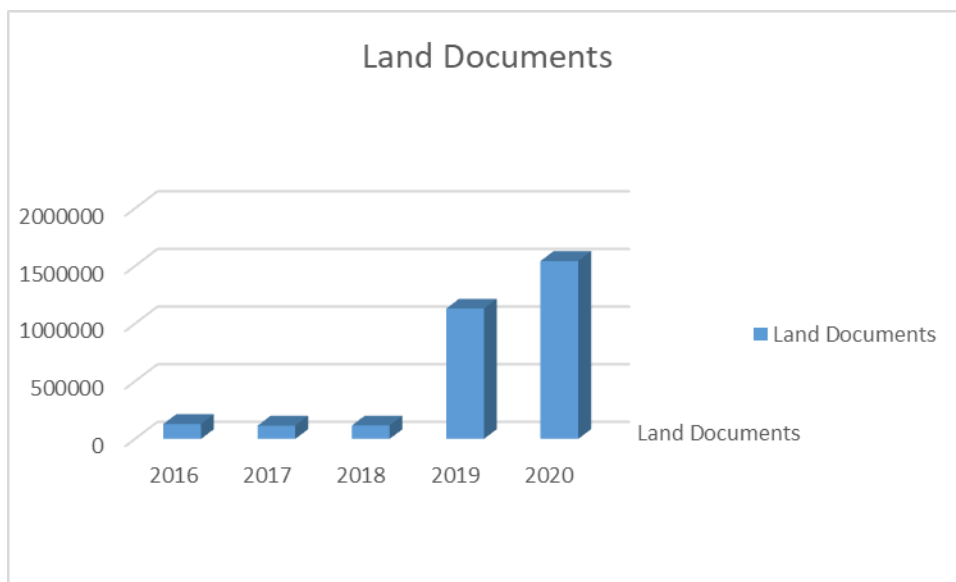
Conservation of documents

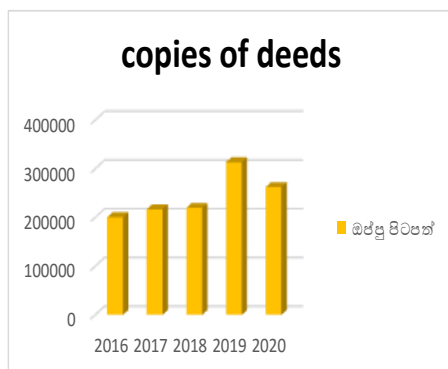
The number of second copies of documents submitted in the year 2020 is estimated at 932,917.

Receipt of applications for certificates

- Land Registry Extracts 1,543,608
Under One Day Service - 851,704
Under Normal Service -691,904
- copies of deeds 262,220
Under One Day Service 87,684
Under Normal Service 174,536
- Powers of Attorney – 5,440

In the year 2019, 1,130,821 applications for land document extracts were received and the number of applications received in the year 2020 has increased to 1,543,608, which is a percentage increase of 26.74%.





In the year 2019, 313,353 applications were received for copies of deeds and the number of applications received in the year 2020 has gone down to 262,220.

Applications received for search of documents

- Land related documents - 107,607
- Deeds and other documents - 2,180

Fees collected by the Department

Registration Revenue (Rs.)

➤ Stamp duty

To the Provincial Council - 2,874,992,406,526.14

To the Central Govt - 11,235,325,959.55

➤ Document/Certificate Registration Fee (Rs.)

Under One Day Service - 74,464,400.00

Under Normal Service - 63,682,575.00

➤ Caveats

Registration Fees - 42,060,300.00

Cancellation charges - 20,400.00

Charges Issuance of Extracts

➤ Inspection fee 45,511,100.00

➤ Land Registry Extracts Certificates /Other Issuance Charges

Under One Day Service - 220,613,100.00

Under Normal Service - 104,258,071.00



Fees for issuing certified copies of a deed

Under One Day Service - 57,699,500.00

General Services - 61,854,900.00

Powers of attorney

➤ Registration fees

Under One Day Service - 18,956,600.00

Under General Services - 29,820,700.00

➤ Cancellation charges 394,500.00

➤ Inspection fees 109,000.00

➤ Charges for issuance of certified copies

Under One Day Services - 288,500.00

Under General Services - 293,900.00

➤ Extracts certificate issue charges

Under One Day services - 344,000.00

Under Normal Services - 249,500.00

➤ Arrears 174,672.00

➤ Fines 616,214.90

➤ Settlement amount 1,305,964.34

Civil registration

➤ Issuance of copies of marriage birth and death certificates 12,369,850.00

➤ Issuance of Presumptive Age Certificate Copies 150,050.00

➤ Certificate conversion fee 15,490,300.00

➤ Marriage registration fees 1,437,544.80

➤ 54,200.00 levy charges on declarations

Titles

➤ Registration Fee (Expedited) 4,380,425.00

➤ Quotation Copy Issuance Charges (Expedited) 2,532,360.00

➤ Charges for issue of certificate copies (expedited) 103,600.00

➤ Other income 58,225.00



(E-BMD) project

Issuing copies of scanned Birth, marriage and death certificates using computers is done under this particular project

By the year 2020, the old data systems (installed in 2008) could not provide the necessary services due to the current time and modern technology and could not provide the necessary services due to the increase in demand hence the project had revamped.

Accordingly, the existing software and data system web based software and data system were given the facility to issue birth, marriage and death certificates to all the divisional secretariats.

The new data system, which has been redesigned according to modern technology, has now been established in the ICTA cloud space.

Registration of Titles

Under the provisions of Title Registration Act No. 21 of 1998, instead of Registration of Documents, title registration program has been commenced. This program has been started in Sri Lanka by the name of “Bim Saviya” program. Accordingly with the government budget provisions this program is being implemented in Divisional Secretariat level in the Country as a prime development program.

Ministry of Land and Land Development and Ministry of Public Administrations and Home Affairs are jointly working on this program. Department of Land Settlement, Department of Land commissioners, Department of Surveyor General coming under the Ministry of Land and Land Development and Registrar General’s department coming under Ministry of Public Administrations and Home Affairs are cooperating to implementation of this program. Accordingly this program is implementing with the support of 04 departments under 02 ministries. This program is now proceeding in 28 Title registration offices.

Offices of which title registration has been implemented during the year 2020 and respective No. of lots registered under each office are mentioned below.

	Total number of land plots registered by the end of 2018	Number of plots of land registered in 2019	Number of plots of land registered in 2020
Anuradhapura	90294	2275	3099
Gampaha	46089	6120	2758

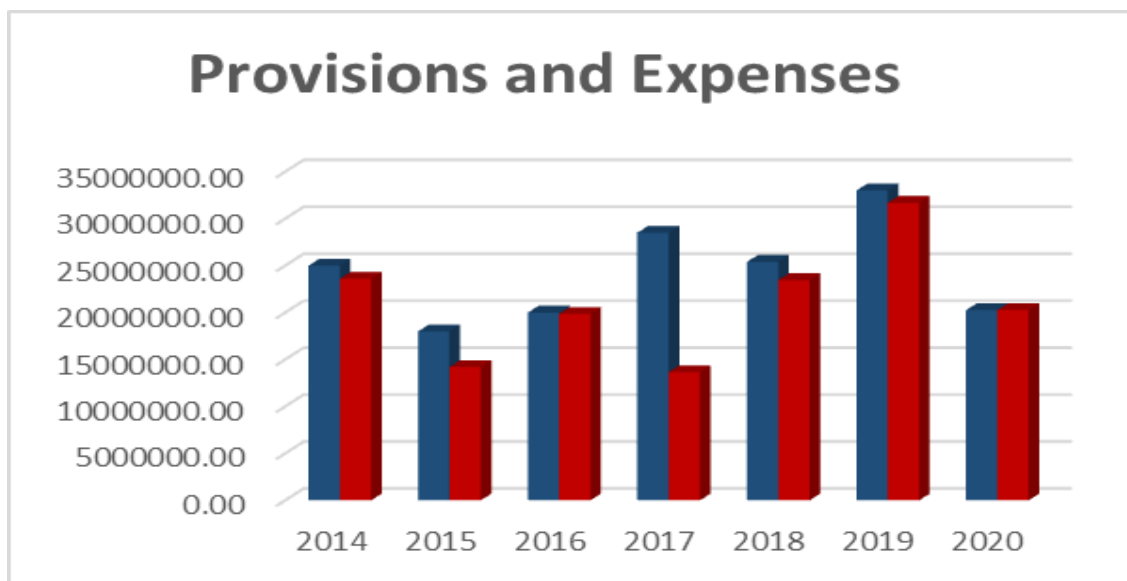


Gampola	35248	490	250
Negombo	50026	1506	851
Rathnapura	75800	4182	1736
Homagama	59924	1852	1836
Hambanthota	7101	1486	2459
Kandy	36969	4558	1902
Delkanda	64205	2272	1409
Kurunegala	33482	3985	3260
Monaragala	24467	1120	424
Badulla	11279	504	418
Polonnaruwa	26942	3156	3455
Trincomalee	1815	424	272
Matale	19902	1798	1804
Kuliyapitiya	7015	191	235
Nuwara Eliya	5582	265	115
Panadura	7252	327	570
Galle	9915	1789	173
Matara	14995	2609	706
Attanagalla	12428	4575	4014
Marawila	1729	4183	589
Kalutara	6550	1585	479
Kegalle	1959	602	1101
Tangalle	4033	1006	341
Puttalam	0	185	0
Horana	0	0	448
TOTAL	655,001	53,045	34,714



Provisions and Expenses

Budget provision of sum of Rs. 20,264,139.41 has been received by the Department for the year 2020 for Title Registration program and its decrease of 38.59%. comparatively to the sum of Rs.33,000,000 received for the year 2019. Total expenditure made in 2020 has been calculated as sum of Rs.20,256,291.81. Accordingly 99.96% of total allocated provisions have been incurred.





Institutional Head
 Name :
 Designation :
 Date :




Chapter 03 – Overall Financial Performance for the Year ended 31st Decemb

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31 st December 2020					ACA - F
Budget 2020	Note	2020	Actual	2019	Rs.
Revenue Receipts					
Income Tax	1	-	-	-	ACA-1
Taxes on Domestic Goods & Services	2	-	-	-	
Taxes on International Trade	3	-	-	-	
Non Tax Revenue & Others	4	1,405,745,588	1,695,298,379	-	
1,605,000,000		1,405,745,588	1,695,298,378.87		
Non Revenue Receipts					
Treasury Imprests		895,000,000	599,850,000	-	ACA-3
Deposits		7,992,203	9,572,549	-	ACA-4
Advance Accounts		74,636,412	94,782,339	-	ACA-5
Other Receipts		74,721,855	69,165,604	-	
Total Non Revenue Receipts (B)		1,052,350,500	773,370,493		
Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		2,458,096,088	2,468,668,871		
Less: Expenditure					
Recurrent Expenditure					
Wages, Salaries & Other Employment Benefits	5	1,365,756,605	1,233,305,356	-	ACA-2(a)
Other Goods & Services	6	378,704,926	363,441,500	-	
Subsidies, Grants and Transfers	7	-	-	-	
Interest Payments	8	21,435,645	20,813,719	-	
Other Recurrent Expenditure	9	38,622	-	-	
1,827,800,000		1,765,935,799	1,617,560,575		
Capital Expenditure					
Rehabilitation & Improvement of Capital Assets	10	14,712,624	14,890,110	-	ACA-2(b)
Acquisition of Capital Assets	11	32,529,799	37,555,713	-	
Capital Transfers	12	-	-	-	
Acquisition of Financial Assets	13	-	-	-	
Capacity Building	14	882,820	1,248,715	-	
Other Capital Expenditure	15	-	-	-	
62,900,000		48,125,243	53,694,538		
Total Capital Expenditure (E)		48,125,243	53,694,538		
Main Ledger Expenditure (F)		167,397,482	185,354,198		
Deposit Payments		8,324,158	7,940,750		ACA-4
Advance Payments		65,332,435	116,134,272		ACA-5
Other main Ledger Expenditure		93,740,888	61,279,175		
Total Expenditure G = (D+E+F)		1,981,458,524	1,856,609,310		
Imprest Balance as at 31st December 2020 H = (C-G)		476,637,564	612,059,561		

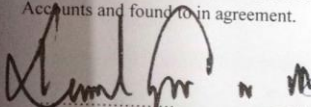
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3.2 Statement of Financial Position

Statement of Financial Position				ACA-P
As at 31 st December 2020				
	Note	Actual 2020 Rs	2019 Rs	
Non Financial Assets				
Property, Plant & Equipment	ACA-6	2,449,107,877	2,224,707,985	
Financial Assets				
Advance Accounts	ACA-5/5(a)	248,197,657	257,501,633	
Cash & Cash Equivalents	ACA-3	-	-	
Total Assets		2,697,305,533	2,482,209,618	
Net Assets / Equity				
Net Worth to Treasury		244,373,494	253,345,515	
Property, Plant & Equipment Reserve		2,449,107,877	2,224,707,985	
Rent and Work Advance Reserve	ACA-5(b)	-	-	
Current Liabilities				
Deposits Accounts	ACA-4	3,824,163	4,156,118	
Imprest Balance	ACA-3	-	-	
Total Liabilities		2,697,305,533	2,482,209,618	

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 34 and Notes to accounts presented in pages from 35 to 44. form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.


 Chief Accounting Officer
 Name :
 Designation :
 Date : 25/12/2020
W.M.M.B. Weerasekara
 Registrar General
 Registrar General's Department
 No.234/A3, Denzil Kobbekaduwa Mawatha,
 Koswatta, Battaramulla.


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date :
L.A.S. Liyanarachchi
 Chief Accountant
 Registrar General's Department
 234/A3, Denzil Kobbekaduwa Mawatha,
 Battaramulla.

General Kamal Gunaratne (Retd)
 WWV RWP RSP USP ndc psc MPhil
 Secretary
 State Ministry of National Security,
 Home Affairs and Disaster Management



3.3 Statement of Cash Flows

Statement of Cash Flows for the Period ended 31 st December 2020		ACA-C
	2020 Rs.	Actual 2019 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected for the Other Heads	859,184,688	1,008,611,854
Imprest Received	-	-
Imprest Received	895,000,000	599,850,000
Total Cash generated from Operations (a)	1,754,184,688	1,608,461,854
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	1,717,642,202	1,420,914,021
Subsidies & Transfer Payments	-	-
Expenditure on Other Heads	89,013,792	57,239,513
Imprest Settlement to Treasury	-	32,162
Total Cash disbursed for Operations (b)	1,806,655,993	1,478,185,696
NET CASH FLOW FROM OPERATING ACTIVITIES (C) = (a) - (b)	(52,471,306)	130,276,158
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	3,216,396	2,398,403
Total Cash generated from Investing Activities (d)	3,216,396	2,398,403
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	34,734,127	45,445,080
Advance Payments	36,144,287	84,901,817
Total Cash disbursed for Investing Activities (e)	70,878,414	130,346,897
NET CASH FLOW FROM INVESTING ACTIVITIES (F) = (d) - (e)	(67,662,017)	(127,948,494)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g) = (c) + (f)	(120,133,323)	2,327,664
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	3,901,600	4,201,549
Total Cash generated from Financing Activities (h)	3,901,600	4,201,549
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	8,212,831	5,956,344
Total Cash disbursed for Financing Activities (i)	8,212,831	5,956,344
NET CASH FLOW FROM FINANCING ACTIVITIES (J) = (h) - (i)	(4,311,232)	(1,754,794)
Net Movement in Cash - (k) = (g) + (j)	(124,444,555)	572,870
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-



Audit Report

	ජාතික විගණන කාර්යාලය தேசிய கணக்காய்வு அலுவலகம் NATIONAL AUDIT OFFICE	
මගේ අංකය எனது இல. My No. }	02/04/2020/02/02/2020/02	ඔබේ අංකය உமது இல. Your No. }
		දිනය திகதி Date } 2021 ජූනි 02 දින

රෙජිස්ට්‍රාර් ජනරාල්,
 රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව

රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ 2020 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව

රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ 2020 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2020 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව වූ මෙම වාර්තාව නිකුත් කරනු ලබන අතර ගණන්දීමේ නිලධාරී විසින් ජාතික විගණන පනතේ 39 වන වගන්තියේ සඳහන් විධිවිධාන අනුව කටයුතු කර මෙම වාර්තාවේ දින සිට මාස 03 ක් ඇතුළත යෝජනා කරනු ලබන ප්‍රතිකර්ම ක්‍රියාමාර්ග හෝ සැලැකිල්ලට ගත් ක්‍රියාමාර්ග පිළිබඳව මා වෙත වාර්තා කළ යුතුය. මෙම වාර්තාවේ පෙන්වා දී ඇති යම් ක්‍රියාමාර්ගයක් හෝ කරුණක් පිළිබඳව ක්‍රියාත්මක කිරීමේ හෝ නොහැකිවීමේ හේතු කිහිපයක් මා වෙත දන්වා එවිය යුතුය.

1.2 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම
1.2.1 ගිණුම්කරණ අඩුපාඩු
 (අ) ආදායම් ලැබීම්
 දෙපාර්තමේන්තුවට අදාළ ආදායම් ලැබීම් ගිණුම්ගත කිරීමේදී සහන සඳහන් අඩුපාඩු නිරීක්ෂණය විය.

අංක: 306/72, පොල්වැව් පාර, මහරගමුව, ශ්‍රී ලංකාව ☎ +94 11 2 88 70 28 - 34	ටෙලි: 306/72, පොල්වැව් පාර, මහරගමුව, ශ්‍රී ලංකාව ☎ +94 11 2 88 72 23	අංක: 306/72, පොල්වැව් පාර, මහරගමුව, ශ්‍රී ලංකාව ✉ ag@auditorgeneral.gov.lk 🌐 www.auditorgeneral.gov.lk
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ජාතික විගණන කාර්යාලය
National Audit Office

(iv)	2020 වර්ෂයට අදාළව ඉඩම් පෙරිමිටර් කාර්යාල 26 ක සහ ප්‍රාදේශීය ප්‍රජාපති කාර්යාල 65 ක එකිනෙක අදාළව කාර්යාල ලබා දී නොමැති බැවින් රු.1,399,877,263 ක් වූ ලියාපදිංචි කිරීම් හානි අදාළව විගණනයේදී සහාර් කටයුතු නොමැති විය.	අදාළව වාර්තා ලබා ඇති බව හා සැසඳීම නිසි පරිදි සිදු කිරීම.	අදාළව වාර්තා ප්‍රාදේශීය කාර්යාල වලින් නියමිත දිනට නොලැබෙන බැවින් පරිගණක පදනමක් මගින් අදාළව වාර්තා කිරීමේ ක්‍රමවේදයක් සකස් කිරීමට සාකච්ඡා කරමින් පවතී.
(v)	සමාලෝචිත වර්ෂයේ නොසලකා හැරීමට මහාධිකරණ සහතික නිකුත් කිරීමේ අදාළව හානිවිද්‍යාත්මක පරිගණක ක්‍රීඩා සටහන හා ක්‍රීඩා ප්‍රකාශන අනුව රු.4,813,771 ක් වූ අතර, දෙසාරිකමගින් මගින් රු.672,000 කින් හා මහාධිකරණ වලින් රු.4,141,771 කින් එම අගය සමාලෝචිත වූවද මහාධිකරණ වලින් නිකුත් කළ සහතික පිළිබඳ අනාවැකි වාර්තා හඳුනා ගැනීමට නිසි ක්‍රමවේදයක් දෙසාරිකමගින් මගින් නිකුත් කර නොමැති බැවින් එම අදාළව විගණනයේදී සහාර් කටයුතු නොමැති විය.	අදාළව වාර්තා නිසි පරිදි සටහනට ගෙන යාම.	අදාළ අදාළව වාර්තා නිසි පරිදි නොලැබීම මත මෙම සහතික ලද්දක් වී ඇත. ඉදිරියේ දී නිවැරදි කර ගැනීමට සුදුසු පියවර ගෙන ඇත.
(vi)	සමාලෝචිත වර්ෂය අවසානයට ක්‍රීඩා ප්‍රකාශන අනුව ලියාපදිංචි අදාළව රු.858,103,568 ක් වූවද ඒ තුළ ඇතුළත් නිමිති ලියාපදිංචි කිරීම් අදාළව, උඩත පිටපත් හානි, ඇපෝති බලපත්‍ර හානි ඇතුළත් අදාළව ලියාපදිංචි කිරීම් අදාළව වෙන වෙනම හඳුනා ගැනීමට අවශ්‍ය අනාවැකි විගණනයට ඉදිරිපත් කර නොමැති විය.	අදාළව වාර්තා නිසි පරිදි සටහනට ගෙන යාම.	වෙන වෙනම අදාළව හඳුනා ගැනීමට අවශ්‍ය අනාවැකි විගණනයට ඉදිරිපත් කරන අතර වාර්තා ලැබෙන පරිදි වලින් වර්ධනයක් කරනු ලැබේ.

පිටුව 3 | 15



(vii) සමාලෝචිත වර්ෂය ආරම්භයේ හිඟ ආදායම් වාර්තා නිසි ආදායම රු.24,896,693 ක් හා වර්ෂය තුළ සිටි රු.3,137,710 ක් වශයෙන් එකතුව රු.28,034,403 ක් වූ මුළු හිඟ ආදායමෙන් වර්ෂය තුළ අයකරගැනීම් රු.1,311,326 ක් හෙවත් පියයට 4.7 ක් පමණක් වීමෙන් වර්ෂය අවසානයට හිඟ ආදායම රු.26,723,078 ක් විය.

ඉඩම් රෙජිස්ට්‍රාර් කාර්යාල විසින් දෙපාර්තමේන්තුවට අයත් නොවන ආදායම් වැරදිමකින් මෙම දෙපාර්තමේන්තුවේ ගිණුමට ඇතුළත් කර තිබීම.

(ආ) ආදායම් නොවන ලැබීම්

විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ අදහස් දැක්වීම	නිලධාරීගේ අදහස් දැක්වීම
ඒකාබද්ධ ශේෂ පිරික්සුමේ වෙනත් ලැබීම් වටිනාකම රු.74,296,750 ක් වුවද මූල්‍ය ප්‍රකාශනයේ එම අගය රු.74,721,885 ක් ලෙස සටහන් වී ඇති බැවින් වෙනත් ලැබීම් රු.425,135 කින් අධිගණනය වී තිබුණි.	වෙනත් ලැබීම් නිවැරදිව ගිණුම් ගත කිරීම.	ආපසු තැන.	ගෙවීම් අඩු වී

(ඇ) රජයේ නිලධාරීන්ට අත්තිකාරම් ගිණුම පිළිබඳ සැසඳුම් ප්‍රකාශය

සහන සඳහන් අඩුපාඩු නිරීක්ෂණය විය.

විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ අදහස් දැක්වීම	නිලධාරීගේ අදහස් දැක්වීම
(i) භාණ්ඩාගාර සටහන් අනුව තත්‍ය ලැබීම් වටිනාකම රු.54,346,605 ක් වුවද දෙපාර්තමේන්තු පොත් අනුව වර්ෂයේ තත්‍ය ලැබීම් රු.54,107,804ක් වූ බැවින් දෙපාර්තමේන්තු පොත් හා භාණ්ඩාගාර සටහන් අතර රු.238,801ක වෙනසක් නිරීක්ෂණය විය.	භාණ්ඩාගාර සටහන් හා දෙපාර්තමේන්තු පොත් සසඳා නිවැරදිව ගිණුම් සැකසීම.	විමුඛ	ගිය නිලධාරීන් දෙදෙනෙකුගේ ශේෂ වැරදිමකින් අදවරක් පියවීම නිසා වූ වරද නිවැරදි කිරීම.

පිටුව 4 | 15



				 ජාතික විගණන කාර්යාලය நாடுவியல் கணக்காய்வு அலுவலகம் NATIONAL AUDIT OFFICE
(II)	සමාලෝචිත වර්ෂයේදී මු.රෙ.503 පරිදි හඳුනාගෙන තිබුණු හරස් සටහන් මගින් සිදුකළ හර හා බැර කිරීම් වල සහන සඳහන් වෙනස්කම් නිරීක්ෂණය විය.	හාණ්ඩාගාර සටහන් හා දෙපාර්තමේන්තු සොස් සසඳා නිවැරදිව ගිණුම් සැකසීම.	ණය නිරවුල් කිරීම හා සැවරීම හරස් සටහන් මගින් සිදු කිරීමේදී හාණ්ඩාගාර ලේඛන වල සිදුවූ වරද නිවැරදි කිරීමේ දී මෙම වෙනස වාර්තා වී ඇත.	
	දෙපාර්තමේන්තු සොස් අනුව වර්තමාන (රු.)	හාණ්ඩාගාර සටහන් අනුව වර්තමාන (රු.)	වෙනස (රු.)	
හරස් සටහන් මගින් හර කිරීම්	27,758,949	29,176,350	1,417,401	
හරස් සටහන් මගින් බැර කිරීම්	19,111,207	20,289,806	1,178,599	
(III)	2020 වර්ෂයේදී වියදම් කළ හැකි මුළු ප්‍රතිපාදනය රු.61,000,000ක් වුවද රු.36,156,086ක් භාවිත සියයට 59ක් සමඟක් වියදම් කර තිබුණි.	ප්‍රතිපාදනයන් කාර්යක්ෂමව හා ඵලදායීව උපයෝජනය කිරීම.	පළමුව රු.මිලියන 37ක්ද දෙවනුව රු. මිලියන 14ක්ද අවසන් වරට රු. මිලියන 10ක්ද අනුමත කර ඇත.	
(IV)	2020 වර්ෂයේ රජයේ නිලධාරීන්ගේ අත්තිකාරම් 'බී' ගිණුම අනුව සමාලෝචිත වර්ෂය අවසානයට මියයාම, විශ්‍රාම යාම, වැඩ තහනම් කිරීම, සේවය අතහැර යාම හා සේවයෙන් සහ කිරීම යන කාරණා මත නිලධාරීන් 61 දෙනෙකුගෙන් අයවීම් හිඟවීම් මුළු ශේෂය රු.3,508,414ක් විය.	ණය අයකර ගැනීම විධිමත් කිරීම.	2021 ජූලි වනවිට විශ්‍රාමික නිලධාරීන්ගෙන් රු.233,633 ක් හා සේවය හැර ගිය නිලධාරීන්ගෙන් රු.35,000 ක් අයකර ඇත.	



- (V) ආයතන සංග්‍රහයේ XXIV පරිච්ඡේදයේ 4.6 වගන්තිය ප්‍රකාරව රජයට අයවිය යුතු මුදල් ප්‍රධාන ණයකරුවෙකුගේ හෝ ඇපකරුවන්ගෙන් ද, ප්‍රධාන ණයකරු මිය ගොස් ඇති විට ඔහුගේ උරුමකරුවන්ගෙන් ද අයකර ගත නොහැකි නම් ඒ සම්බන්ධයෙන් අප්‍රමාදව නීතිපතිගෙන් උපදෙස් ගත යුතු වුවද යථෝක්ත ණය ශේෂ තුළ ඇති වසර 5ට වැඩි ණය ශේෂයන්හි වර්තමාන රු.1,065,951 ක් සම්බන්ධයෙන් ඒ අනුව කටයුතු කර නොතිබුණි. විස්තර පහත දැක්වේ.
- (i) වසර 17 සිට වසර 24 දක්වා කාල පරාසයක් තුළ ආයතන ණය අයකර සංග්‍රහයේ විධි ගැනීමට උත්සහ මියගිය නිලධාරීන් 04 දෙනෙකුගෙන් අයවිය යුතු එකතුව රු.102,360ක් සමාලෝචිත වර්ෂය අවසානය දක්වා අයකරගෙන නොතිබුණි.
- | | | |
|----------------|----------------|-------|
| ආයතන | ණය | අයකර |
| සංග්‍රහයේ විධි | ගැනීමට | උත්සහ |
| විධාන අනුව | දරා | ඇතත් |
| ණය අයකිරීමට | ප්‍රමාණවත් | |
| අවශ්‍ය | තොරතුරු | ලැබී |
| ක්‍රියාමාර්ග | නැති නිසා | ඉදිරි |
| ගැනීම. | කටයුතු ප්‍රමාද | වී |
| | ඇත. | |
- (ii) වසර 10 සිට 29 දක්වා කාලයක් තුළ වැඩ තහනම් කළ නිලධාරීන් 13 දෙනෙකුගෙන් අයවිය යුතු එකතුව රු.504,286ක් සමාලෝචිත වර්ෂය අවසානය දක්වා අයකරගෙන නොතිබුණි.
- | | | |
|----------------|----------------|-------|
| ආයතන | ණය | අයකර |
| සංග්‍රහයේ විධි | ගැනීමට | උත්සහ |
| විධාන අනුව | දරා | ඇතත් |
| ණය අයකිරීමට | ප්‍රමාණවත් | |
| අවශ්‍ය | තොරතුරු | ලැබී |
| ක්‍රියාමාර්ග | නැති නිසා | ඉදිරි |
| ගැනීම. | කටයුතු ප්‍රමාද | වී |
| | ඇත. | |
- (iii) වසර 5 සිට 24 දක්වා කාලයක් තුළ සේවය හැර ගිය නිලධාරීන් 11 දෙනෙකුගෙන් අයවිය යුතු එකතුව රු.432,334ක ණය ශේෂය විගණිත දින දක්වා අයවී නොතිබුණි.
- | | | |
|----------------|-------------|---------|
| ආයතන | අයවෙමින් | පවතින |
| සංග්‍රහයේ විධි | ණය ශේෂයන් | ඇත. |
| විධාන අනුව | ඉදිරියේ දී | තොරතුරු |
| ණය අයකිරීමට | නැති ණය ශේෂ | |
| අවශ්‍ය | කපාහැරීමට | කටයුතු |
| ක්‍රියාමාර්ග | කරමි. | |
| ගැනීම. | | |



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(ආ) දේපල පිරිසක හා උපකරණ

දේපල පිරිසක හා උපකරණ ගිණුම්ගත කිරීමේදී පහත සඳහන් අඩුපාඩු අනාවරණය විය.

විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ අදහස් දැක්වීම	නිලධාරීගේ
(i) 2020 දෙසැම්බර් 31 ව දෙසැම්බර් මාසයේදී වත්කම් නිවැරදිව ප්‍රකාශන නිවැරදිව සතු ඉඩම් වල වටිනාකම ප්‍රකාශන වල කරගැනීමට නිලධාරීන්ට රු.1,558,895,000 ක් වුවද මූල්‍ය ප්‍රකාශන ඇතුළත් කිරීමට උපදෙස් ලබා දී ඇත.	වත්කම් නිවැරදිව ප්‍රකාශන වල ඇතුළත් කිරීම.	මූල්‍ය ප්‍රකාශන නිවැරදිව කරගැනීමට නිලධාරීන්ට උපදෙස් ලබා දී ඇත.	
(ii) සමාලෝචිත වර්ෂය අවසානයට මූල්‍ය ප්‍රකාශන අනුව මූල්‍ය නොවන වත්කම් වල අවසාන ශේෂය හා භාණ්ඩාගාරයේ මූල්‍ය නොවන වත්කම් සාරාංශය (Bos Summary) අනුව ශේෂය අතර රු.270,015,439 ක වෙනසක් නිරීක්ෂණය විය.	වත්කම් නිවැරදිව ගිණුම්ගත කිරීම.	වර්ගීකරණයේ සිදු වූ දෝෂයක් බැවින් නිවැරදි කරගැනීමට පියවර ගනිමි.	
(iii) 2020 වර්ෂයේ මූල්‍ය ප්‍රකාශන වල මූල්‍ය නොවන වත්කම් වල ආරම්භක ශේෂය හා 2020 වර්ෂයේ භාණ්ඩාගාරයේ මූල්‍ය නොවන වත්කම් සාරාංශයේ (Bos Summary) ආරම්භක ශේෂය අතර රු.53,598,949 ක වෙනසක් නිරීක්ෂණය විය.	වෙනසට හේතු වන්නේ ප්‍රතිපාදන යටතේ මිලදී ගත් වත්කම් වල අගයන් ද මූල්‍ය ප්‍රකාශන වල ඇතුළත් වී ඇත.		
(iv) මූල්‍ය ප්‍රකාශන අනුව සමාලෝචිත වර්ෂයේදී, මිලදී ගැනීම් හා මාරු කිරීම් මගින් රු.95,538,470 ක “වෙනත් යන්ත්‍ර හා උපකරණ සහ අස්පාශ්‍ය වත්කම්” අත්පත් කරගෙන තිබුණද මූල්‍ය නොවන වත්කම් සාරාංශයේ (Bos Summary) එම අගය රු.7,983,402 ක් ලෙස සටහන් වී තිබුණි.	වත්කම් නිවැරදිව ගිණුම්ගත කිරීම.	මූල්‍ය නොවන වත්කම් webinterface වෙත නියමිත දිනය යාවත්කාලීන කිරීමට නොහැකි විය.	





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

(ව) ගණන්දීමේ නිලධාරී විසින් සිදු කළ යුතු සහතිකවීම්

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව ගණන්දීමේ නිලධාරී විසින් පහත සඳහන් කරුණු සම්බන්ධයෙන් සහතික වීම් කළ යුතුව තිබුණත්, ඒ අනුව කටයුතු කර නොතිබුණි.

නිරීක්ෂණය	නිර්දේශය	දෙපාර්තමේන්තුවේ දැක්වීම	අදහස්
(i) 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී හා ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදු කර ඒ අනුව පද්ධති ඵලදායී ලෙස කර ගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතු බවත්, එම සමාලෝචනයන් ලිඛිතව සිදු කර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එවැනි සමාලෝචනයන් සිදු කළ බවට ප්‍රකාශ විගණනයට ඉදිරිපත් කර නොතිබුණි.	2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ විධිවිධාන වලට අනුගත වීම.	මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් පවත්වා ගෙන යයි. ඵලදායී වෙනස්කම් කර ඉදිරිපත් කිරීමට පියවර ගනිමි.	



(c) නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම

නියැදි විගණන පරීක්ෂණවලදී නිරීක්ෂණය වූ නීති, රීති හා රෙගුලාසිවල විධිවිධානවලට අනුකූල නොවූ අවස්ථා පහත විග්‍රහ කර දැක්වේ.

නීති, රීති හා රෙගුලාසි වලට යොමුව	නිරීක්ෂණය		නිර්දේශය	ගණන්දීමේ නිලධාරීගේ අදහස් දැක්වීම
	වටිනාකම රු.	අනුකූල නොවීම		
(i) 2018 අංක 19 දරණ පානික විගණන පනතේ 16(2) වගන්තිය හා 2020 අගෝස්තු 28 දිනැති රාජ්‍ය මුදල් චක්‍රලේඛ අංක 02/2020 හි 10.2 ඡේදය		2020 වර්ෂයේ මූල්‍ය ප්‍රකාශන සමඟ ඉදිරිපත් කළ යුතු වාර්ෂික කාර්ය සාධන වාර්තාව විගණකාධිපති වෙත ඉදිරිපත් කර නොතිබීම.	අදාළ චක්‍රලේඛ විධිවිධාන වලට අනුගත වීම.	වාර්ෂික කාර්යසාධන වාර්තාව ඉදිරිපත් කිරීමට කටයුතු කරමින් පවතී.
(ii) 2006 අංක 12 සහ 2008 අංක 10 දරණ මුද්දර ගාස්තු (විශේෂ විධිවිධාන) පනත		නොතාරිස්වරුන්ට වාර්ෂික මහාධිකරණ සහතික නිකුත් කිරීමේ ගාස්තු අයකිරීමේදී, නොතාරිස්වරයෙකු වශයෙන් කටයුතු කිරීම සඳහා ප්‍රථම වරට බලපත්‍රයක් නිකුත් කිරීම වෙනුවෙන් අයකරන මුද්දර ගාස්තු අදාළ කාර්තුව අවසාන වී එළඹෙන ඊළඟ මාසයේ 15 දිනට පෙර දේශීය ආදායම් කොමසාරිස් ජනරාල්ගේ ගිණුමට බැර කළ යුතු වුවද ඒ අනුව කටයුතු කර නොතිබුණි. එසේම මෙම මුද්දර ගාස්තු වටිනාකම හඳුනා ගැනීමට අවශ්‍ය තොරතුරු විගණනයට ඉදිරිපත් කර නොතිබුණි.	ආදායම් හා වියදම් නිවැරදිව කාලීනව ගිණුම්ගත කිරීම සහ විගණනයට අවශ්‍ය තොරතුරු ලබාදීම.	නිලධාරීන් සේවයට වාර්තා නොකිරීම නිසා කාර්යය ප්‍රමාද වී ඇත. ඉදිරියේදී නිවැරදි කිරීමට පියවර ගෙන ඇත.



				 ජාතික විගණන කාර්යාලය ශ්‍රී ලංකා සංගණකාරී කොමිෂන් කොමිෂන් NATIONAL AUDIT OFFICE
(iii)	මුදල් රෙගුලාසි 94 රු.38 (1) හා 2017 අප්‍රේල් ,881 27 දිනැති අංක 255/2017 දරන රාජ්‍ය ගිණුම් වක්‍රලේඛය	අනුමත ප්‍රතිපාදන සීමාවන් ඉක්මවා වියදමකට හෝ බැඳීමකට නොබැඳිය යුතු වුවද දෙපාර්තමේන්තුවේ යන්ත්‍ර හා යන්ත්‍රෝපකරණ අත්පත් කරගැනීම් වල බැරකම් වටිනාකම අනුමත ප්‍රතිපාදන සීමාවන් ඉක්මවා තිබුණි.	යොමුගත රෙගුලාසි වලට අනුගත වීම.	අක්මුදල් ප්‍රමාණවත් නොවීම නිසා සිදුවී ඇත. නැවත මෙවැනි සිදුවීම් වලක්වාලීමට පියවර ගෙන ඇත.
(iv)	යපෝක්ත වක්‍රලේඛයේ 02 'අ' පේදය	පිළිවෙලින් රු.1,035,772ක හා රු.1,564,595ක අතිකාල හා නිවාඩු වැටුප් (1002) සහ “වෙනත් දීමනා” (1003) බැඳීම් ලෙස හඳුනාගෙන තිබුණි.	යොමුගත රෙගුලාසි වලට අනුගත වීම.	ප්‍රතිපාදන ඉතිරි වී තිබුණ ද භාණ්ඩාගාරයෙන් අක්මුදල් නොලැබීම.
(v)	2017 ජුනි 28 දිනැති අංක 01/2017 දරන වත්කම් බැර,මාංගාරණ වක්‍රලේඛයේ 07 පේදය	2020 වර්ෂයේදී මිලදී ගත් එකතුව රු.29,893,331 ක හා මාරු කිරීම් මගින් ඇවුණු රු.65,645,139 ක් වටිනා මූල්‍ය නොවන වත්කම් පිළිබඳ කොරතුරු කොමිස්ට්‍රේටර් ජනරාල් වෙත ඉදිරිපත් කර නොතිබුණි.	වක්‍රලේඛ උපදෙස් පරිදි කටයුතු කිරීම.	වෙනත් දෙපාර්තමේන්තු වල ප්‍රතිපාදන වලින් ලබාගත් වත්කම් ගිණුම් වල ගලපා ඇතත් කොමිස්ට්‍රේටර් ජනරාල් වෙත යවා නැත. නිවැරදි කිරීම් කර අදාල වාර්තා යවනු ලැබේ.

(vi) 2020 අගෝස්තු 28 දිනැති රාජ්‍ය මුදල් වක්‍රලේඛ අංක 02/2020 හි මාර්ගෝපදේශ අංක 6 හි 07 ඡේදය	මූල්‍ය කාර්ය සාධන ප්‍රකාශය අනුව යොමුකළ භාණ්ඩාගාරයට පියවිය යුතු හෝ භාණ්ඩාගාරයෙන් ලැබිය යුතු හෝ වර්තමාන හා මුදල් පොත අනුව එම අනුගත වීම. වර්තමාන සැසඳීම සඳහා අක්ෂිපුරු ලැබුණු ගිණුම් සිළියෙල කළ යුතු වුවද ඒ වෙනුවට දෙසාර්තමේන්තුව විසින් අග්‍රිම ගිණුම හා අග්‍රිම සේෂ ගිණුම හමුවේ ගිණුම් දෙකක් සකස් කර තිබුණි. මේ සම්බන්ධයෙන් 2019 සම්පිණ්ඩන වාර්තාවේද පෙන්නුම් කරනු ලබන වසරේදී අදාළ ලැබුණු ගිණුම් සකස් කර නොතිබුණි.	අක්ෂිපුරු ගිණුම ලැබුණු ගිණුම සිළියෙල සැහැලිල්ල අවබෝධයක් නොතිබුණු බැවින් නිවැරදිව සිළියෙල කර ඉදිරිපත් කරමි.
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2. මූල්‍ය සමාලෝචනය

2.1 වියදම් කළමනාකරණය

වාර්ෂික අයවැය ඇස්තමේන්තු සිළියෙල කිරීම, ප්‍රතිපාදන මාරු කිරීම, පරිපූරක අයවැය ඇස්තමේන්තු මගින් ප්‍රතිපාදන ලබා ගැනීම හා උපයෝජනය, ප්‍රතිපාදන උපයෝජනය කිරීම, ඉතිරිවීම් සම්බන්ධයෙන් අනාවරණය වූ විගණන නිරීක්ෂණ සඳහන් කරන්න.

විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ අදහස් ඇත්වීම	නිලධාරීගේ අදහස් ඇත්වීම
(අ) මුදල් රෙගුලාසි 50 ප්‍රකාරව හැකිතාක් සම්පූර්ණ හා නිවැරදි වියදම් ඇස්තමේන්තු සිළියෙළ නොකිරීම හේතුවෙන් සමාලෝචන වර්ෂය තුළදී දෙසාර්තමේන්තුවේ පුනරාවර්තන වැය විෂයයන් 7 ක් සඳහා මුදල් රෙගුලාසි 66/69 මගින් එකතුව සකස් කිරීම. රු.2,300,000 ක මාරු කිරීම් කර තිබුණි.	අවශ්‍යතා හඳුනාගෙන නිවැරදිව ඇස්තමේන්තු	ප්‍රතිපාදන නොවීම අත්‍යවශ්‍ය රාජකාරි සඳහා මාරු කිරීම් කර ඇත.	ප්‍රමාණවත් හේතුවෙන්





ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

- (ආ) මුදල් රෙගුලාසි 66/69 යටතේ අදාළ බලධාරියා යොමුකළ අත්සන්වලින් අත්සන් කරන ලද ප්‍රතිපාදන මාරු කරන තෙක් රෙගුලාසි ප්‍රතිපාදන නොකිරීම නිසා කිසිදු වැය විෂයයකට වැඩිපුර වියදම් දැරීමට වැළැක්වීමට අදාළ වියදම් දරා ඇත. නොහැකි වුවද දෙපාර්තමේන්තුව විසින් ප්‍රතිපාදන වීම.
- ප්‍රමාණවත් නොවූ වැය විෂයයන් 03 ක එකතුව රු.1,962,196 ක වියදම් ප්‍රතිපාදන ඉතිරි වී ඇති වැය විෂයයන් මගින් දරා තිබුණු අතර වර්ෂය අවසානයේ එම වැය විෂයයන්ට ප්‍රතිපාදන මාරු කරගත් පසු අධිකාර හා වැරදි නිවැරදි කිරීම් ලෙස සටහන් කර නිවැරදි වැය විෂයයන්ට එම වියදම් සටහන් කර තිබුණි.
- (ඇ) 2020 වර්ෂයේ රෙජිස්ට්‍රාර් ජනරාල් ප්‍රතිපාදනයන් රට තුළ පැවති අයහපත් දෙපාර්තමේන්තුවේ මූලධන වැය විෂයයන් 2ක් කාර්යක්ෂමව තත්ත්වය නිසා නිසි පරිදි වෙනුවෙන් වෙන් කළ මුළු ණද්ධ ප්‍රතිපාදනය හා එළඳායීම ප්‍රසම්පාදන කටයුතු කර රු.7,037,000 වූ අතර 2020 දෙසැම්බර් මස ණද්ධ උපයෝජනය ගැනීමට නොහැකි වීම. වියදම රු. 4,987,379 ක් විය.මේ අනුව ණද්ධ කිරීම.
- ප්‍රතිපාදනයෙන් සියයට 71 ක්ම 2020 දෙසැම්බර් මාසයේදී වියදම් කර තිබුණි.
- (ඈ) 2020 වර්ෂය සඳහා දෙපාර්තමේන්තුවට වෙන්කළ ප්‍රතිපාදනයන් කොට්ඨාස 19 වසංගතය ප්‍රතිපාදන වලින් පුනරාවර්තන වැය විෂයයන් 05ක කාර්යක්ෂමව හේතුවෙන් ප්‍රමාණවත් පරිදි හා ප්‍රාග්ධන වැය විෂයයන් 04 ක රු. 43,035,000 ක හා එළඳායීම හේතුවෙන් රටේ ගැනීමට ණද්ධ ප්‍රතිපාදනයෙන් සහන වියදම් රු.26,014,829 වූ උපයෝජනය නොහැකි වීම. අතර එම වැය විෂයයන්හි සියයට 26 සිට සියයට 89 කිරීම.
- දක්වා ඉතිරිවීම් නිරීක්ෂණය විය.



2.2 ආදායම් කළමනාකරණය

විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ නිලධාරීගේ අදහස් දැක්වීම
සමාලෝචිත වර්ෂය ආරම්භයේ හිඟ ආදායම රු.24,896,693 ක් හා වර්ෂය තුළ හිඟ හිටී රු.3,137,710 ක් වශයෙන් එකතුව රු.28,034,403 ක් වූ මුළු හිඟ ආදායමෙන් වර්ෂය තුළ අයකරගැනීම් රු.1,311,326 ක් හෙවත් සියයට 4.7 ක් පමණක් වීමෙන් වර්ෂය අවසානයට හිඟ ආදායම රු.26,723,078 ක් විය.	හිඟ ආදායම් නිවැරදිව ගිණුම් ගත කිරීම.	හිඟ ආදායම් වාර්තා වැරදි ලෙස පිළියෙල කර රෙජිස්ට්‍රාර් කාර්යාල විසින් එවා ඇත. එය නිවැරදි කර නිවැරදි අගය ලැබුණු පසු ගිණුමට ඇතුළත් කරනු ලැබේ.

2.3 බැරකම් හා බැඳීම්වලට එළඹීම

විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ නිලධාරීගේ අදහස් දැක්වීම
2020 මූල්‍ය ප්‍රකාශන අනුව බැරකම් වටිනාකම රු.50,596,314 ක් වුවද බැරකම් ලේඛනයේ ඇතුළත් කර නිරවුල් කර තිබුණේ රු.30,394,918 ක් පමණි.	සියලු බැරකම් ලේඛනයේ ඇතුළත් කිරීම	දෙපාර්තමේන්තුව විසින් ගෙවනු ලබන රෙජිස්ට්‍රාර් දීමනා වටුවර්ෂයේ මෙම බැරකම් ලේඛනයේ සඳහන් නොවේ.

3 වෙනත් නිරීක්ෂණ

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

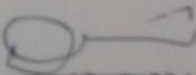
විගණන නිරීක්ෂණය	නිර්දේශය	ගණන්දීමේ නිලධාරීගේ අදහස් දැක්වීම
(අ) මුදල් ප්‍රවාහ ප්‍රකාශනයේ මෙහෙයුම් ක්‍රියාකාරකම් වලින් ජනිත වූ මුදල් ප්‍රවාහය තුළ ඇතුළත් ආදායම් වටිනාකම එකතුව රු.1,754,184,688 ක් වුවද ඒකාබද්ධ ශේෂ පිරික්සුම අනුව එම අගය රු.1,827,802,708 ක් වූ බැවින් මෙහෙයුම් ක්‍රියාකාරකම් වලින් ජනිත වූ මුදල් ප්‍රවාහය රු.73,618,020 කින් අවප්‍රමාණය වී තිබුණි.	රාජ්‍ය ගිණුම් වක්‍රලේඛය ප්‍රකාරව ගිණුම් පිළියෙල කිරීම.	මුදල් ප්‍රවාහ ප්‍රකාශනයේ මුදලින් කල ගනුදෙනු පමණක් සටහන් කර තිබීම.





ජාතික විමර්ශන කාර්යාංශය
Rajapaksa Samarakoon Jayaratne
NATIONAL AUDIT OFFICE

(ක) ත්‍රිදත් ප්‍රධාන ප්‍රකාශනය අනුව අත්තිකාරම් අයකට රාජ්‍ය බිඳුණි හරහා සංචිත වල ඇති වටිනාකම රු.3,216,396 ක් වුවද ඒකාබද්ධ ව්‍යුහාලයට වටිනාකම ඇතුළු වීම සමඟ පිරික්සුම් අනුව එම අගය රු. 54,346,605 ක් වූ ප්‍රකාරයට සමඟ පිරික්සුම් අගය රු. 51,130,209 බැවින් අත්තිකාරම් අයකට ඇති වූ බිඳුණි හරහා ඇතුළත් වූ ත්‍රිදත් ප්‍රධාන ප්‍රකාශනයේ අන්තර්ගතය පිළිබඳව විමර්ශනය කිරීම.	රාජ්‍ය බිඳුණි හරහා සංචිත වල ඇතුළත් වූ වටිනාකම ඇතුළු වීම සමඟ පිරික්සුම් අගය රු. 54,346,605 බැවින් අත්තිකාරම් අයකට ඇති වූ බිඳුණි හරහා ඇතුළත් වූ ත්‍රිදත් ප්‍රධාන ප්‍රකාශනයේ අන්තර්ගතය පිළිබඳව විමර්ශනය කිරීම.
(ආ) ත්‍රිදත් ක්‍රියාකාරකම් වලින් සහිත වූ ත්‍රිදත් ප්‍රධාන ප්‍රකාශනයේ ඇති ඇත්තම ලැබීම් ප්‍රමාණය රු.3,901,600 ක් බිඳුණි හරහා සංචිත වූ වටිනාකම ඇතුළු වීම සමඟ පිරික්සුම් අගය රු. 7,992,203 ක් විය.	රාජ්‍ය බිඳුණි හරහා සංචිත වල ඇතුළත් වූ වටිනාකම ඇතුළු වීම සමඟ පිරික්සුම් අගය රු. 7,992,203 ක් විය.



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04. Chapter - Performance Indicators

4.1 Institutional Performance Indicators (Based on Action Plan)

Specific indicators	Actual output as a percentage of expected output		
	100%-90%	75%-90%	50%-74%
Establishment of E-BMD clouding (cloud hosting) modernized birth, marriage and death certificate issuance data system in ICTA (Lanka cloud)	✓		
Development of API Manager software to enable government agencies to use the services of the Birth, Marriage and Death Certificate Issuance Data System			✓
Collection of vital statistics. Analysis and Release - Average Annual Population	✓		
Identifying and revising birth and death divisions in relation to registration of births and deaths occurring in Sri Lanka within four			✓
Collection of data related to the year 2020 on name amendments in relation to setting up a system to ensure national security for the amendment of names in birth certificates	✓		
Delivery of certified conversions received in 3 days	✓		



05 . Chapter - Performance Indicators

5.1 Institutional Performance Indicators (Based on Action Plan)

Targets	Targets	Indicators of achievement	Achievements progress so far		
			0%-49%	50%-74%	75%-100%
Objectives10 Inequalities	Age, sex. Disability, ethnicity, race. Social empowerment and promotion of all, regardless of religion or status	Registration of every birth (319,010) that occurred during the year			X
	Implementation of social security policies and progressive achievement of equality	Registration of every marriage (163,378) that took place during the year			X
		Registration of every death that occurred during the year (146,053).			
	Development of legal conditions				
Goal 16 Peace, justice and strong institutions	Providing legal identity to all by 2030, including birth registration	Registration of every birth that occurs			



Chapter 06 Human Resource Aspect

06.1 Cadre Management

	position	Service/Grade	Appr oved No	Num ber of emplo yees availa ble	Opti ons / Sur plus
Senior	Registrar General	Special grade	1	1	0
	Additional Registrar General	Registrar Service (Special Grade)	1	0	1
	Senior Deputy Registrar General	S.L.A.S (I)	1	0	1
	Senior Deputy Registrar General	Registrar Service (I)	2	0	2
	Chief Accountant	S.L.Acc.S.(I)	1	1	0
	Deputy Registrar General/Assistant Registrar General	S.L.A.S (III/II)	1	0	1
	Deputy Registrar General/Assistant Registrar General	Registrar Service (III/II)	31	11	20
	Accountant	S.L.Acc.S.(III/II)	2	2	0
	Chief Internal Auditor	S.L.Acc.S.(I)	1	1	0
			41	16	25
Tertiary	Law Officer	Departmental (III/II)	1	0	1
	Assistant Director	S.L.I.& C.T.S (III)	1	0	1
	Administrative Officer	Reg. Service (Gr.II)	1	1	0
	Land Registrar/Title Registrar/District Registrar	Registrar Service (II Grade)	45	39	6
	Information Technology Officer	Language Translation Service	2	1	1



	Language translator	Language translate service	1	0	1
	Additional Land Registrar /Additional District Registrar	Registrar service	537	513	24
			588	554	34
Secondary	Budget Assistant	Related service	1	0	1
	Development officer	Related service	400	362	38
	Technology officer	Departmentalized	1	0	1
	Information and Communication Technology Asst	S.L.I.& C.T.S	12	10	2
	Management Services Officer	G.M.S.Ass.S	946	843	103
	Documentary Assistant	Departmentalized	309	307	2
			1669	1522	147
Primary	Driver	Driving service	18	16	2
	Bookbinders	Departmentalized	77	77	0
	Office Assistant	O.A.Service	369	356	13
	office worker		50	0	50
			514	449	65
Total sum			2812	2540	272

06.2 Impact of shortage / excess of human resources on the performance of the organization

The Control Division of the Registrar General's Department endeavors to maintain the department's goals and objectives in compliance with approved staff at all times. PACIS informs the Ministry of Public Administration about the information vacancies of Joint Service officers on a monthly basis to fill the vacancies through recruitment and promotion for the posts where there is a shortage of human resources. Apart from this, the Director General of Joint Services has been informed about the vacancies from time to time.

At the end of 2020, 25 of the 41 posts of senior officers remained vacant and the main reason for this can be identified as the vacancy of 20 of the 31 posts of Deputy Registrar General/Assistant



Registrar General in the approved registrar service. thereby expanding the span of control of the Deputy Registrar Generals/Assistant Registrars Generals who served in the relevant period. There was a negative impact on human resource management and the overall performance of the department.

In the year 2020, it is notable that the post of legal officer, which is an essential position for the department, remains vacant. Also, although there are 45 land registrar offices under the department, the total number of land registrars working under the department on 31.12.2020 was 39. Also, in the Registrar General's Department, where projects such as e-land, e-population, e-invitation and e-claims are implemented, the absence of an assistant director related to the technology division and the vacancy of a technology officer position adversely affected the overall performance. The department managed to fill up 95.53% of the approved additional district registrar general posts in the registrar service. Majority of Secondary Officers, Development Officers and Management Service Officers, 90.5% and 89.11% of the sanctioned cadre were working under the Department as on 31.12.2020 and their contribution to the overall performance of the Department is immense.

Further, the Control Division was able to maintain a staff comprising 90.32% of the approved total staff of the Department under the Department and the overall performance of the Registrar General Department in the year 2020 was in a satisfactory state. The department has the necessary human resources to fulfill the duties of all levels and departments in the fulfillment of the department's goals and objectives. It was a great help to achieve high performance in the year 2020.

06.3 Human Resource Development

Date	Provisions spent (Rs.)	Number of Officers Attended	Training programme
2020.01.25	65,850.00	100	"Art of Mindfulness for Improving Service Excellence" at Matara Land Registrar's Office
2020.01.29,30,31	54,000.00	03	Training on Payroll
2020.01.29	40,460.00	80	Providing training with the resources of Mr. Chandana Ekanayake, an officer of the Bribery or Corruption



			Investigation Commission and Prison Commissioner (Rehabilitation and Skill Development Division) for the officers of the office staff service attached to the head office and all land registrar offices belonging to the western region.
2020.02.20	40,788.00	85	To impart attitude development training to all Additional Land Registrars attached to Head Office, Central Registry and all Land Registrar offices in Western Region.
2020.03.11	15,000.00	16	Conducting Attitude Development Training Workshop for all Departmental Driving Service Officers.
2020.05.28,29	33,600.00	70	Awareness on the use of the software associated with the e-Land project
2020.06.11,12	30,000.00	50	Awareness on working of e-Land software
2020.06.16	13,800.00	25	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.06.17	9,200.00	20	Getting information for e-Land program software.
2020.06.26	40,720.00	70	Conducting attitude development training for all book bindery officers in the department.
2020.07.03	53,850.00	100	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.10	53,720.00	100	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.21	14,450.00	30	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
2020.07.27	5,000.00	01	Training Workshop on Pensions



2020.08.21	21,810.00	65	Training program on modernizing the data system for issuing copies of birth, marriage and death certificates
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The Registrar General's Department is subject to changes in the existing rules, regulations and procedures based on the current needs related to land registration, birth, marriage and death registration. Also, for the convenience of the public, projects such as e-land, e-population, e-UVIMA and one-day services are introduced periodically. . over there Therefore, the Control Division of the Registrar General's Department organizes regular awareness and training programs for the staff.



Chapter 07 - Compliance Report

Compliance report

Number	Requirement to apply	Compliance Status (Compliant/Not Compliant)	Brief explanation for non-compliance	Precise decision measures suggested to prevent non-compliance in the future
01.	The following financial statements/accounts have been submitted on due date.			
1.1	Annual Financial Statements	Compliant.		
1.2	Government Officers' Advance Account	Compliant.		
1.3	Business and Product Advance Accounts (Commercial Advance Accounts)	Not compatible	not applicable	
1.4	Warehouse advances			
1.5	Special Advance Accounts			
1.6	Other			
2.	Maintenance of books and records (Mu.Re.445)			
2.1	Updating and maintaining the fixed assets register as per Public Administration Circular 267/2018.	Compliant.		
2.2	Updating and maintaining personnel payroll records / personnel payroll cards.	Compliant.		
2.3	Updating and maintaining audit query register.	Compliant.		
2.4	Update and maintain internal audit report document.	Compliant.		
2.5	Prepare and submit all monthly account	Compliant.		



	summaries (CIGAS) to the Treasury on due dates.			
2.6	Updating and maintaining check and money order register.	Compliant.		
2.7	Updating and maintaining inventory register.	Compliant.		
2.8	Updating and maintaining stock register.	Compliant.		
2.9	Updating and maintaining the loss register.	Compliant		
2.10	Updating and maintaining the credit register..	Compliant		
2.11	Updating and maintaining Sub-Paper Books (GAN20) register.	Compliant		
03.	Performance of functions for financial control (MU.RE-135)			
3.1	Financial powers are delegated within the institution.	Compliant		
3.2	Awareness within the organization about delegation of financial powers.	Compliant		
3.3	Delegation of authority so that every transaction is approved through two or more officers.	Compliant		
3.4	According to the Public Accounts Circular No. 171/2004 dated 11.05.2014, working under the control of accountants while using the government payroll software package.	Compliant		
4	Preparation of annual plans			
4.1	Preparation of Annual Action Plan.	Compliant		



4.2	Preparation of annual procurement plan	Compliant		
4.3	Preparation of annual procurement plan	Compliant		
4.4	The annual estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Compliant		
5	Audit queries			
5.1	All audit queries have been answered by the date fixed by the Auditor General.	Compliant		
6	Internal Audit			
6.1	According to Mu.Re.134(2) DMA/1-2019. After discussing with the Auditor General at the beginning of the year, preparing the internal audit plan.	Compliant		
6.2	Responding to every internal audit report within one month.	Not compatible	It was observed that in some offices there was a delay of more than a month in replying to internal audit reports.	Call and advise the Heads of Organizations who are late in replying for more than a month to audit management meetings.
6.3	Copies of all internal audit reports have been submitted to the Management Audit Department in accordance with sub-section 40 (4) of the National Audit Act No. 19 of 2018.	Compliant		
6.4	Copies of all internal audit reports have been submitted to the Auditor General in terms of	Compliant		



	Finance Regulation 134(3).			
7	Audit and Management Committees			
7.1	As per DMA Circular 1-2019, to maintain at least 04 Audit and Management Committees during the respective year.	Compliant		
8	Asset management			
8.1	According to Chapter 07 of Asset Management Circular No. 01/2017, information on asset purchases and misappropriations has been submitted to the Comptroller General's Office.	Compliant		
8.2	As per Chapter 13 of the above circular, a suitable liaison officer has been appointed to coordinate the implementation of the provisions of the said circular and information about that officer has been reported to the office of the Comptroller General.	Compliant		
8.3	According to the State Capital Circular No. 05/2016, commodity surveys have been conducted and relevant reports have been submitted to the Auditor General on the due date.	Compliant		
8.4	The excesses, deficiencies and other recommendations revealed in the annual commodity survey have been made within the period mentioned in the circular.	Compliant		



8.5	Misuse of seized goods to be carried out according to M.R. 772.	Compliant		
9.	Vehicle management			
9.1	Prepare daily running notes and monthly summary reports for reserve vehicles and submit them to the Auditor General on the due date.	Compliant		
9.2	The vehicles have been misused less than 06 months after they were acquired.	Compliant		
9.3	Maintaining and updating vehicle log books.	Compliant		
9.4	In relation to every vehicle accident, M.R. Execution as per 103,104,109 and 110.	Compliant		
9.5	2016..12.29 Dated 2016..12.29 No. 2016/30 State Administrative Circular, as per the instructions mentioned in paragraph 3.1, rechecking the fuel combustion of vehicles.	Compliant		
9.6	After the lease period, full ownership of the leased vehicle log books has been transferred.	Compliant		
10	Bank account management			
10.	Prepared and certified bank reconciliation statements on due date and submitted them for audit.	Compliant		
10.2	Settlement of dormant bank accounts brought forward from the year under review or from	Compliant		



	earlier years.			
10.3	Regarding the balances that should have been adjusted as revealed in the bank reconciliation statements, the balances have been settled within a period of one month by dealing with the monetary regulations.	Compliant		
11	Utilization of Provisions			
11.1	To incur expenses so that the provisions made do not exceed their limits.	Compliant		
11.2	Mu.Re. In terms of 94(1), after utilization of the provision made, incur liabilities so that the remaining provision does not exceed the limit at the end of the year.	Compliant		
12	Government Officers' Advance Account			
12.1	Compliance with restrictions.	Compliant		
12.2	Having done an analysis of outstanding loan balances.	Compliant		
12.3	Settlement of outstanding loan balances that have been in existence for more than a year.	Compliant		
13.	General Deposit Account			
13.1	Dealing with overdue deposits as per M.R. 571.	Compliant		
13.2	Updating and maintaining control account for public deposits.	Compliant		
14	Top account			
14.1	Remittance of cash balance to Treasury Operations Department at the end of the year under review.	Compliant		



14.2	The interim order issued in terms of M.R. 371, has been settled within one month after the completion of the work.	Compliant		
14.3	M.Re. As per 371, the interim order has been issued so that the approved limit is not exceeded.	Compliant		
14.4	Monthly reconciliation of opening account balance with treasury books.	Compliant		
15	Income Account			
15.1	Repayments have been made out of the collected revenue in accordance with the relevant regulations.	Compliant		
15.2	Accumulated income has been credited directly to income instead of being credited to a deposit account.	Compliant		
15.3	Mu.Re. According to 176, the arrears of income reports have been submitted to the Auditor General.	Compliant		
16.	Human resource management			
16.1	Maintaining staff within the approved staffing limit.	Compliant		
16.2	Provide written duty lists to all staff members.	Compliant		
16.3	All reports have been submitted to the Management Services Department as per MSD Circular No. 04/2017 dated 20.09.2017.	Compliant		
17	Providing information to the public			
17.1	Appoint an information	Compliant		



	officer and update and maintain a register of disclosure of information in accordance with the Freedom of Information Act and Regulations.			
17.2	Information about the institution has been provided through its website, and it has been facilitated for the public to express their praises about the institution through the website or through alternative channels.	Compliant		
17.3	Having submitted reports twice a year or once a year as per Sections 08 and 10 of the Freedom of Information Act	Compliant		
18	Implementation of Citizenship Charter			
18.1	According to the circulars of the Ministry of Public Administration and Management bearing No. 05/2008 and 05/2018(1), a citizen/beneficiary charter has been prepared and implemented.	Compliant		
18.2	According to paragraph 2.3 of the said circular, institutions have prepared a system to evaluate the preparation and monitoring of the implementation of the citizen/client charter.	Compliant		
19	Formulation of human resource plan			
19.1	Having prepared a human resource plan based on the form of Annexure 02 of State Administration	Compliant		



	Circular No. 02/2018 dated 24.01.2018.			
19.2	A training opportunity of at least 12 hours for each member of staff has been confirmed in the above mentioned HR plan.	Compliant		
19.3	Annual performance agreements have been signed for all staff based on the format shown in Annexure 01 of the above circular.	Compliant		
19.4	According to paragraph 6.5 of the above circular, a senior officer has been assigned the responsibility of preparing the human resource development plan, developing capacity development programs, and executing skill development programs.	Compliant		
20.	Responding to audit passages.			
20.1	The deficiencies pointed out by the audit paragraphs issued by the Auditor General for previous years have been rectified.	Compliant		

