

CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY (CIDA)

Table of Contents

Page No

1.0	EXECUTIVE SUMMARY	1
1.1	Introduction	1
1.2	Vision, Mission and Objectives	1
1.3	Key Functions	2
1.4	Organization Chart	3
1.5	Main Divisions Of CIDA	4
1.6	Institutions/Funds Coming Under the Authority	4
2.0	PROGRESS AND THE FUTURE OUTLOOK.....	5
•	Industry Services Division	5
•	Development Division	8
•	Electro Mechanical Services Division.....	14
	- Construction Equipment Operator Training Unit.....	14
	- Construction Equipment Maintenance Training Unit.....	18
•	Industrial Training Division.....	22
	Centre For Housing Planning & Building.....	24
•	Human Resource & Administration Division.....	27
•	Finance Division	30
3.0	FINANCIAL STATEMENT.....	37
4.0	PERFORMANCE INDICATORS	80
5.0	HUMAN RESOURCE PROFILE.....	82
6.0	COMPLIANCE REPORT	83

CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY (CIDA)**1.0 Executive Summary****1.1 Introduction**

The Construction Industry Development Authority (CIDA) has been established as the successor to the Institute for Construction Training and Development (ICTAD) under the provisions of the Construction Industry Development Act No. 33 of 2014

1.2 Vision, Mission and Objectives**VISION**

“A reliable and competent construction industry in Sri Lanka, on par with global standards”

MISSION

“To provide strategic leadership to the construction industry, by ensuring dynamic and professional industry services through a national construction policy, regulations, capacity building, development and the promotion of quality standards to meet local and global requirements for sustainable national development”.

OBJECTIVES

The “Long Title” of the Construction Industry Development Act No.33 of 2014 reflects the overall Goals and Objectives of the Construction Industry Development Authority as follows:

“An act to provide for the development of the Construction Industry in Sri Lanka; To Regulate, Register, Formalize and Standardize the Activities of the Construction Industry; to provide for the establishment of the National Advisory Council on Construction; The establishment of the Construction Industry Development Authority and the establishment of the Construction Industry Development Fund and the Fund of the Construction Industry Development Authority; to provide measures for the improvement and wellbeing of the Industry related professionals, manufacturers, suppliers, contractors, and craftsmen; and for the settlement of disputes related to construction activities; to ensure public safety in the Construction Industry of Sri Lanka; and for matters connected therewith or incidental thereto.”

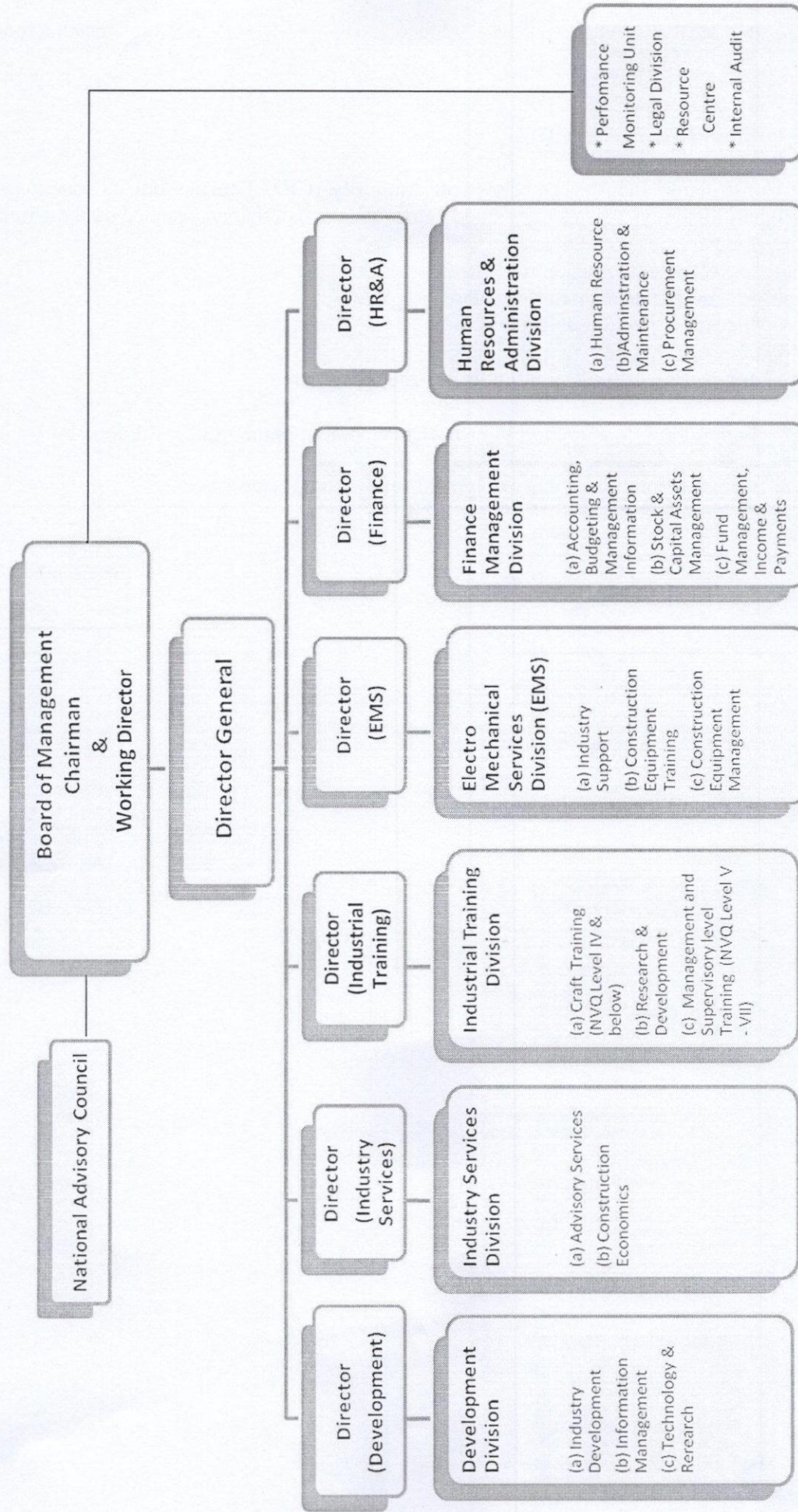
1.3 Key Functions

- To ensure the implementation of the national policy on construction in keeping with the directions issued by the Hon. Minister.
- To provide strategic leadership to the stakeholders of the construction industry to stimulate sustainable growth, reform, and improvement of the construction sector
- To register and renew such registration of the stakeholders of the construction industry as may be prescribed from time to time
- To promote sustainable growth of the construction industry with special attention to the design and development of energy efficient buildings and structures
- To promote appropriate research and dissemination and publication of research work on any matter relating to the construction industry and its development
- To formulate, in consultation with other relevant authorities, the standards in construction industry and categorize such standards as compulsory and voluntary standards.
- To implement the Codes of conduct, practices, procedures and processes and documentations relating to construction industry as being formulated by the Authority.

The Corporate Plan has been prepared covering all the functions spelt out in the Act ensuring the implementation of them within the said time frame. The Annual Implementation Plan for the year 2019 was prepared following the Construction Industry Development Policy, Construction Industry Development Act and Corporate Plan prepared for the period of 2020 – 2024.

The activities planned to be implemented in the year 2020 together with the time targets and expected revenue from each activity and the progress achieved, have been detailed under the respective divisions.

1.4 Organization Chart



1.5 Main Divisions of CIDA

The Construction Industry Development Authority (CIDA) carries out its functions through four operational divisions as mentioned below and each division is headed by the Director.

- a. Industry Services Division
- b. Development Division
- c. Electro Mechanical Services Division
- d. Industrial Training Division

1.6 Institutions/Funds coming under the Authority

1. Fund of the Construction Industry Development Fund – Internal Fund
2. Construction Industry Development fund - to be established

2.0 Progress and the Future Outlook

INDUSTRY SERVICES DIVISION

The Industry Services Division facilitates and regulates the construction industry by publishing Technical Specifications, Standard Bidding Documents and Bulletin of Construction Statistics, providing advisory services on technical and procurement issues, facilitating alternative dispute resolution procedures, conducting technical auditing, conducting researches on construction economics, registering and monitoring of Adjudicators, maintaining register of Identified Construction Works. This division provides services to the stake holders of the construction industry, such as Clients, Consultants, Contractors, Policy Makers, Investors, Planners etc leading to the development of construction industry by regularizing, harmonizing, systematizing of construction activities making the construction industry effective and efficient.

The Industry Services Division consists of two sub divisions. They are Advisory Services and Construction Economics.

a) Advisory Services

Advisory Services is a combination of technical, economic and construction expertise covering capital and recurrent works. Both public and private sector Clients increasingly look for clearer interpretation and advice on contractual matters while our mandate is to improve the construction industry.

Following activities have been carried out by Advisory Services sub division during the year 2020.

- Registration of pool of Adjudicators for providing dispute resolutions services.
List of Adjudicators was published on the CIDA Web site since the year 2016. As per the Construction Industry Development Act, it is required to register Adjudicators. A gazette has been finalized on 2019 and 50 Nos of Adjudicators Registered with the Authority.
13 Nos of Adjudicators have been appointed during the year 2020 on the request of parties to the contract.
- Registration of Quality Management Auditors and carrying out Technical Auditing of any identified construction work on the request of the owner or any government organization.
 1. Balapitiya Pradeshiya Sabha
 2. Negombo Municipal Council
- Appointing Mediators for the conflict resolution Services & providing advisory services to the Construction Industry.

The Division provides advisory services on Bidding Documents, Contract Administration, Dispute Resolutions, CIDA Formula on Price Fluctuation, CIDA Standard Bidding Documents, Technical Standards, Technical Specifications and Guidelines etc.

A large number of Contractors as well as Government Institutions who faced contractual disputes related to above mentioned areas sought advice verbal & written from the division. 620 Nos of Advisory Services in relation to the matters mentioned above have been provided in the year 2020.

Following Mediations were conducted during the year 2020.

1. Ceylon Constructions 90 (Pvt) Ltd. – Maga Neguma Road Construction Equipment Company. Mediation on the Recovery of Money from the Industrial Technology Institute.
 2. R M Perera Private Limited. – Ministry of Telecommunication & Digital Infrastructure. Resolution of Final Payment Certificate for Interior Work – Ministry of tele Communication & Digital Infrastructure.
 3. Micro Constructions (Pvt) Ltd – Good Shepherd Convent, Kotahena, Colombo 13. Construction of Proposed Three Storied Auditorium Assembly hall -Phase I
- Awareness programs in 25 districts through District Coordinators to enhance the capacity of construction industry. District Coordinators are placed in 17 districts to carry out the CIDA activities as follows;

CIDA Registration (Reg. Below C7, Renewal, Upgrading), Site Visit (Dengue awareness visit, Largest project visit etc.), Advisory Services, Conducting Seminars, Craft Registration (NCASL & DS office visit), Craft Contract Module /Skill Development programme, CIDA representative for District Committee meeting, Respond online to urgent office work & Special duties which assign the Head office (Green Material Survey, Road survey, Construction & Demolition waste management survey, Bulletin data collection, construction material shortage survey etc..)

District wise seminars conducted in year 2020

1. Concrete and Reinforcement in construction
2. Managing Construction Contracts in Sri Lanka.
3. Concrete & R/f design
4. Construction industry bidding process, payment and Variations
5. Rate analysis

b) Construction Economics

Construction Economics is the process of economizing construction process from project initiation to completion ensuring practical and sustainable financial decisions are made throughout the project.

Following activities have been carried out by Construction Economics sub division during the Year 2020

- Preparation, publication processing and revision Specifications, standard documents, standard bidding documents, required for identified construction activities to enable local Construction Constructors in the Sri Lankan construction industry to become international brands.

Documents published in 2020 were;

1. Health & Immunity Enhancement Guideline for Covid -19 and Dengue. (English, Sinhala & Tamil)
 2. Specifications for Water Supply Sewerage & Storm Water Drainage (SCA/3/2)
 3. Construction & Demolishing Waste Management
 4. Draft of SBD -2 Major Contracts and SBD 4 – Design & Build Contracts was sent for NPC.
- Advising on procurement strategies for construction and maintenance work and engagement of consultants, experts and institutions in special assignments.

- Steps are being taken to Completion and implementation of the National Building Code to reduce the time taken to obtain approval for the construction of all buildings to three weeks to regulate all urban construction in line with urban development plans and to make the local brand of the Sri Lankan construction industry an international brand.
- Graded the Building Materials, Components and Processes in greenery in collaboration with the Institute of Architects, the Institute of Engineering, Universities and other Institutions to develop the necessary construction plans to enable Sri Lanka to become a local brand in the construction industry internationally.
- Standardization the construction industry stakeholders by publishing a monthly bulletin on fluctuation of building materials

The prices of materials, labour wages, and plant hire rates were collected, checked and analyzed for preparing of indices. This bulletin is mainly used for the calculation of price fluctuation in construction projects. 760 Nos of copies of the bulletins were sold during this year to stake holders of the construction industry. From month of August Bulletin published CIDA web site free of charge.

A Committee comprising of following institutes were established for reviewing and advising the process of publishing the Bulletin.

1. Road Development Authority
 2. National Water Supply & Drainage Board
 3. Major Constructors of Sri Lanka
 4. Young Constructors Forum
 5. Department of Buildings
 6. Irrigation Department
 7. State Development & Construction Corporation
- Maintain the project management service throughout the year for government agencies and government affiliates that do not have an engineering staff.

Government organizations which do not have technical staff frequently request project management services from this Division for their construction projects. While we are offering these services to government organizations, we also build the capacities of in-house staff on project management. This service includes advice on procurement process, preparation bidding documents, selecting of contractors and consultants, evaluation of bids, contract administration and preparation of payment certificates etc.

The main organizations to which project management services have been provided in the year 2020 are listed below:

1. Coconut Development Authority
2. Renovation of auction hall
3. Sri Lanka Tea Board
4. Additions and Alterations for emergency – Fire Exit of the Laboratory building

DEVELOPMENT DIVISION**1.0 NATIONAL REGISTRATION AND GRADING SCHEME FOR CONSTRUCTION CONTRACTORS**

Registration and grading is a screening process for the capabilities of prospective contractors to determine their general ability to undertake different types and sizes of projects without reference to any specific contract. Registration and grading will be determined by examining the technical and financial status of the contractor.

During the year 2020, 2019 nos. new registrations, upgrading and renewal of registration were done.

() Web Based Registration Contractor Monitoring System (CCPMS) & National Construction Industry Information System (NCIIS).*

CCPMS

This system has been established as per gazette notification section 40 of CID Act.

Each contractor is set to report back from project to project, through their consultants and clients, across this web domain that is unique and reserved for contractors. The system uses all inputs, views, feedback of all parties to a contract, including the employer, the consultant, the engineer or the contractor. Such inputs, views, feedback are collected and analyzed for the purpose of arriving at a rating, finally for a contractor.

All Contractors falling above C4 are required to be registered with the system enabling monitoring by the Authority.

Currently 134 Client/Employer organizations have been registered with this system. However the feedback to this system by consultants and clients was not healthy. As such the system was operated at low ebb.

NCIIS

NCIIS is the web portal developed to monitor and report the progress of activities in the construction sector of Sri Lanka. It includes national data of contractor registration, construction industry regulations, construction related research and development for use of any individual. It will be updated regularly according to the facts available such as fluctuations of contributing factors in the industry, government legislations, rules and regulations and contractors performance etc.

The development work of the portal has been completed during the year 2017 and 2018 and necessary regulations were drafted and are to be published to give it a legal backing as per the CID Act.

It is planned to web cast this portal as soon as gazetted the data collecting mechanism as a national service to the worldwide construction community facilitating more productive and effective industry in Sri Lanka.

This system is to be started in the mid of 2021.

2.0 Registration of Property Developers

The objectives of the Registration of Property Developers is to streamline the property development Industry in order to fulfill the needs of the stakeholders, improve the end user satisfaction and investor confidence, and reduce disputes and building up the image of the industry.

Process & progress up to now

As per the Construction Industry Act No. 33 of 2014 and under the provisions of Section No. 42, the regulations and the subsequent Gazette No. 2181 / 21 has been published on 25th June 2020.

Awareness letters have been sent to all prospective developers requesting them to adhere to the requirement.

02 nos. of Property Developers have been registered & about 10 nos. applications were being attended during the last lap of the year.

3.0 Temporary Registration of Foreign Contractors

Registration and employment of foreign contractors are regularized by the section 39 of the Construction Industry Development Act No 33 of 2014, and subsequent gazette notification 2085/19 of 23rd August 2018. The criterion which had been duly approved by the Board of Directors was prepared by a committee representing all stakeholders, in the year 2016.

Thus, it will be vital for strengthening the contractor application evaluation process within the provisions of the gazette published. In addition, in order to register the contractors who have already commenced projects at the time of releasing the gazette notification, a fair mechanism shall also be introduced without adhering to stringent requirements.

Further, CIDA shall also offer some benefits for the Foreign Contractors in return, to sustain the mechanism while maintaining the credibility and standards.

From January 2020 to December 2020 08th Foreign Contractors have been registered with CIDA.

4.0 Registration of Qualified Person/Firms

Construction Industry Development Authority (CIDA), Legal Successor to ICTAD, as the regulatory authority of the construction Industry is mandated to maintain a register of Qualified Persons and practices namely local and foreign contexts to promote the Standards of professionalism as per the section no. 26 and 33 of the Construction Industry Development Act No. 33 of 2014.

CIDA finalized to register persons and consultancy Practices in the following categories.

- a) Engineering, in consultation with the Institute of Engineers, Sri Lanka established under the Institution of Engineers, Ceylon Act, No.17 of 1968
- b) Architecture, in consultation with the Sri Lanka Institute of Architects and Architects Registration Board established under the Sri Lanka Institute of Architects Law, No. 1 of 1976
- c) Quantity Surveying, in consultation with the Institute of Quantity Surveyors, Sri Lanka established under the Institute of Quantity Surveyors, Sri Lanka (Incorporation) Act No. 20 of 2007

Following documents have been prepared and board approvals were pending as at 31st December 2020.

➤ **Sri Lankan Consultancy Practices**

- Rules & Regulations for Registration of Sri Lankan Consultancy Practices
- Application for Registration of Sri Lankan Consultancy Practices

➤ **Foreign Consultancy Practices**

- Rules & Regulations for Provisional Registration of Foreign Consultancy Practices
- Application for Provisional Registration of Foreign Consultancy Practices

5.0 **CIDA AWARDS FOR CONSTRUCTION EXCELLENCE**

The Annual Awards Scheme started in 1990 which promote professionalism and excellence in the Construction Industry continued in 2019 for the 30th consecutive time. This award scheme recognizes outstanding performance in construction management, high degree of professionalism in technical expertise and quality, introduction of innovative and appropriate technology and participation in training of craftsmen etc.

The above ceremony for the year 2020 was planned to conduct in December 2020, but it was postponed due to Covid 19 pandemic. The final evaluations of the awards to be presented for the year 2020 were held during the months of August, September and October 2020. Details of the awards winners for the year 2020 are given below.

AWARD WINNERS 2020

National Awards for Construction Excellence & Construction Merit for Building Projects

No	Project and Recipient	Type of Award
01	Construction of Ayurveda Hospital Building for Gunawardana Ayurveda Holdings (Pvt) Ltd. at Anuradhapura by Vonlan Constructions (Pvt) Ltd.	Excellence
02	Rodney Street Development Projects of Postgraduate Institute of Medicine University of Colombo at Colombo 08 by Sathuta Building (Pvt) Ltd	Excellence
03	Design & Construction of Building complex for Faculty of Agriculture at Eastern University at Ventharumoolai by Nazeeha Hardware Construction	Merit
04	Construction of Corporate Office Building of Distribution, Division 4, Ceylon Electricity Board at Council Lane, Dehiwala by Sripalie Contractors (Pvt) Ltd.	Merit
05	Construction of the Head Office Building for the Department of Excise at Rajagiriya by V VKarunaratne & Company.	Merit

National Awards for Green Construction Excellence
Results.

	Project and Recipient	Type of Award
01	Design & Construction of Relocation & Development of the Institute of Technology, University of Moratuwa. (ITUM) at Homagama by International Construction Consortium (Pvt) Ltd	Excellence

National Awards for Construction Performance in Civil Engineering Projects
(Awards to Overseas Projects by Domestic Construction Contractors) Results.

	Project and Recipient	Type of Award
01	Expansion of Yangon Port in Thilawa, Myanmar by Sanken Overseas (Pvt.)Ltd	Performance Award

National Awards for Construction Performance in Civil Engineering Projects
(Awards to Innovative Techniques in Construction)

Results.

	Project and Recipient	Type of Award
01	Augmentation of existing jetty facilities for Tokyo Cement Lanka PLC at cod bay, China bay, Trincomalee by ELS Construction Pvt. Ltd	Performance Award

National Awards for Construction Excellence in Electrical & Mechanical Projects

Results

	Name of the Project	Type of Award
1	Proposed Multi Storied Office Complex for Commissioner General of Labour (2015/03/EM-LV) by Tudawe Engineering Services Pvt. Ltd	Excellence
2	Proposed Multi Storied Office Complex for Commissioner General of Labour (2015/03/EM-MV) by Tudawe Engineering Services Pvt. Ltd	Certificate of appreciation

NATIONAL AWARDS FOR CONSTRUCTION PERFORMANCE – 2020
(Civil Engineering Projects)
Results.

<i>No</i>	<i>Project and Recipient</i>	<i>Type of Award</i>
01	Integrated Road Investment Program –Rehabilitation/Improvements of 49 Km of Rural Roads in the Polonnaruwa District – Contract 1 Including Performance Based Maintenance for 3 Years, Contract No. RDA/ADB/iROAD (NC)/NCB/CP-RR(PO1) Elahera , Thamankaduwa by Maga Engineering Pvt. Ltd	Award
02	Integrated Road Investment Program - Rehabilitation/Improvements of 83 Km of Rural Roads in the Anuradhapura District – Contract 1 Including Performance Based Maintenance for 3 Years, Contract No. RDA/ADB/iROAD (NC)/NCB/CP-RR(API) Nachchaduwa, Talawa, Nochchiyagama, Wilachchiya, Nuwara Gampalatha by Maga Engineering Pvt. Ltd	Award
03	Integrated Road Investment Program - Rehabilitation/Improvements of 77 Km of Rural Roads in the Anuradhapura District – Contract 2 Including Performance Based Maintenance for 3 Years, Contract No. RDA/ADB/iROAD (NC)/NCB/CP-RR(AP2) Kekirawa, Palagalla, Galnewa, Ipalogama, Rajanganaya,Thambuththegama by Maga Engineering Pvt. Ltd	Award
04	Implementation of Badulla, Haliela and Ella Integrated Water Supply Project – Construction of WTP & DAM Badulla- Haliela by International Construction Consortium Pvt ltd	Award
05	Reconstruction of Kochchikade Bridge - Bridge No 38/3 on Peliyagoda – Puttalam Rd (A – 003) by Access Engineering Plc.	Award
06	Rehabilitation / Improvements of Rural Roads in Kandy District Contract 3 (KA 3) Kandy District by Edward & Christie	Award
07	Rehabilitation and Improvements to Narammala- Dankotuwa Road From 16+030 to 45+250 Km Narammala by NEM Construcion Pvt .Ltd.	Award
08	Widening and Improvements to Road Network Associated with Development of Defence Head Quarters Project, Akuregoda Battaramulla , Akuregoda by Maga Engineering Pvt. Ltd	Award
09	Improvements to Elahera – Girithale Road (Ch. 0+000 to 29+000Km) by Consulting Engineers and Contractors Pvt. Ltd	Award
10	Integrated Road Investment Program - Rehabilitation/Improvements of 85 Km of Rural Roads in the Kurunegala District – Contract 1 Including Performance Based Maintenance for 3 Years, Contract No. RDA/ADB/iROAD (NW)/NCB/CP-RR(KU1) Bingiriya, Udabaddawa, Paduwasnuwara West/ East, Kuliypitiya East by Maga Engineering Pvt. Ltd	Award
11	Rehabilitation/Improvements of B 157 (East) Road Section from Southern Expressway to Madurugoda (From 42+372 Km to 32 + 000 Km) including 5 Years of Performance Based Maintenance Contract No. RDA/SRCP/ICB/ADB/CP-03 Walipanna to Matugama by Maga Engineering Pvt. Ltd	Award

6.0 INFORMATION TECHNOLOGY SYSTEMS OF CIDA

Following salient activities have been identified to be added to the Information Technology Infrastructure.

- a. Following have been completed during the year 2019/2020
 1. Qualified Person Registration System
 2. Payment Gateway Integration
 3. Website Revamping
 4. Document Management System
- b. Procurement works / Development works of following are in progress during the year.
 1. Property Developer Registration System
 2. Foreign Contractor Registration System
 3. Importers, Manufactures & Suppliers of Construction Materials and Components Registration System
 4. Identified Construction Works Information System
 5. Quality Management Auditors Registration System
 6. Material Cost Calculation System
 7. Adjudicators Registration System
 8. Construction Machinery & Equipment Registration System

7.0 CONFERENCES / SEMINARS /WORKSHOPS HELD IN YEAR 2020

During this year following programme was successfully conducted.

- **Designing of Medium and Low Voltage Installations** - **12th February**

Purpose of conducting this seminar/workshop is dissemination of information related to the Electrical & Mechanical Sector of the Construction Industry and income generation.

ELECTRO MECHANICAL SERVICES DIVISION

CONSTRUCTION EQUIPMENT OPERATOR TRAINING UNIT



Vision :

"To become the most conspicuous state organization through our devoted strength for a prominent service to all trainees and customers, and providing skilled manpower requirement of the Construction Industry"

Mission:

"To Impart Skills and knowledge on operation, maintenance and management of construction equipment to develop a competent work force in the construction industry so that a measurable increase in construction productivity is achieved"

Objectives:

- To train construction equipment operator to the established national skills standard
- To conduct plant management and supervisory management courses
- To conduct national trade tests and NVQ tests for construction equipment operators
- To upgrade competency of construction equipment operators to carry out their jobs effectively and efficiently
- To hiring machine and equipment for construction industry
- Being part of government construction projects to gain more experience to fresh operators and contribute to national development.



Introduction

Construction Equipment Operator Training College provides training on construction equipment such as crawler tractors, loaders, excavators, motor graders etc with special reference to their safety, basic maintenance and operating techniques. OTC has a fleet of 63 Nos of construction equipment and sufficient number of Training Officers and Demonstrators.

About 70% of the training time is allocated for practical training to give hands-on skills to the trainees and the balance 30% is confined to theory. Some construction equipment are hired out for generating income while providing on-the-job training to the trainees.

OTC training programmes consist of institutional training as mentioned above and on-the-job training when construction projects in progress. A trainee who get at least three months OJT after completion of institutional training are eligible for NVQ. OTC is recognized by NAITA for facilitating NVQ tests for Construction Equipment Operators.

The following training courses are presently conducted at OTC.

1. Preliminary Training
 - 1.1 Basic Construction Equipment Maintenance
2. Skill Development
 - 2.1 Light Construction Equipment
 - 2.2 Dump Truck
 - 2.3 Farm Tractor
 - 2.4 Self-Propelled Vibrating Roller
3. Earth Moving Equipment Basic Modules
 - 3.1 Crawler Tractor
 - 3.2 Wheel Loader
 - 3.3 Motor Grader
 - 3.4 Hydraulic Excavator
 - 3.5 Backhoe Loader
 - 3.6 Skid Steer Loader
4. Specialized Equipment
 - 4.1 Mobile Crane
 - 4.2 Plant Transporter
 - 4.3 Fork Lift Truck
 - 4.4 Truck Mounted Crane
5. Trade Tests
 - 5.1 NVQ tests
6. Customized Training Programs.

Two programs of Truck Mounted Crane and Auger Truck specialized training programme was conducted for Ceylon Electricity Board.

Awareness programme of all main construction equipment types was conducted for the Officers of Department of Irrigation in 2020.

7. Seminars / Workshops

OTC conducts Construction Equipment management and supervisory programs or skill tests on demand of the construction industry. Special awareness program conducted for Technical Assistants of Department of Irrigation.

Training Output 2020

It was planned 678 trainees to train as construction equipment operators, but covid 19 epidemic situations highly affected to conduct operator training programs. Construction equipment operator training is based on practical operation in the field and hence it was not able to conduct programs online. The targeted trainee outputs for the year 2020 and achievements in respect of each training programme are mentioned in the table. (Please see the Table 1)

Table 1 : Training Output 2020

	TRAINING PROGRAMME	OUTPUT 2020	
		No. of Programmes	No. of Participants
1.0	PRELIMINARY TRAINING		
	1.1 Basic Construction Equipment Maintenance	10	223
2.0	SKILL DEVELOPMENT		
	2.1 Light Equipment	-	-
	2.2 Tractor	03	14
	2.3 Self Propelled Roller	01	02
	2.4 Dump Truck	-	-
3.0	EARTH MOVING EQUIPMENT BASIC MODULES		
	3.1 Crawler Tractor	-	-
	3.2 Wheel Loader	02	10
	3.3 Motor Grader	02	15
	3.4 Hydraulic Excavator	03	31
	3.5 Backhoe Loader	04	29
	3.6 Skid Steer Loader	-	-
4.0	SPECIALIZED EQUIPMENT		
	4.1 Mobile Crane	04	22
	4.2 Plant Transporter	03	18
	4.3 Fork Lift Operator	02	8
	4.4 Truck Mounted Crane	10	52
	Customized Programs	03	50
	TOTAL	47	474

Development of Training Infrastructure

Construction completion of a new lecture hall of 200 pax capacity

OTC has more wide responsibilities in construction industry with the empowerment of the Construction Industry Development Act. Therefore new lecture hall construction commenced in 2019 and it has been completed in 2020, to conduct more development programs for the stakeholders.

New accommodation facility also completed its construction stage and OTC will have proper facilities to resource persons who contribute to the development programs.

Construction Equipment Hiring

Construction Equipment hiring is an additional service provided by the Operator Training College. It generates more income also to the college. Training is the first priority to use the existing machine fleet and idling machines are hired when available. The availability of equipment for hiring was increased due to holding of training programs. Therefore equipment hiring improved in the second wave of epidemic situation until commencement of training.

Construction Projects

Construction of internal road for land vehicles, around the 150 acres land of Open Prison Work Camp at Weerawila, was conducted by the OTC, using its sub-centre established at Weerawila. The project was successfully completed up to the expectations of the Department of Prisons. This was the first construction project conducted by OTC, Weerawila proving its capacity to train and handling projects.

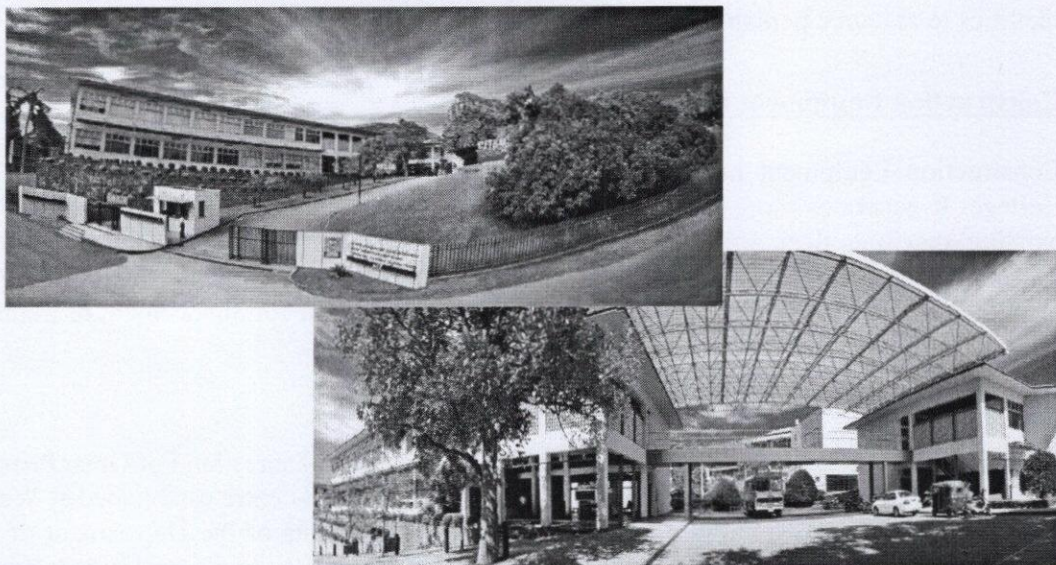
REVENUE OF OPERATOR TRAINING COLLEGE DURING THE YEAR 2020

Table : 2

JOB CATEGORY	Revenue
	(Rs.)
Training Programmes (Galkulama)	6,581,000.00
Hiring of Machinery	6,013,000.00
Construction Project (Weerawila)	621,132.00
NVQ Testing	-
Customized Training	770,000.00
Operator's Identity Cards	120,000.00
Miscellaneous	
Total	14,105,132.00

1. CONSTRUCTION EQUIPMENT MAINTENANCE TRAINING UNIT

The Construction Equipment Maintenance & Management Training unit of Electro Mechanical Services division of CIDA, Construction Equipment Training Centre (CETRAC), is located at No. 17, D P Wjasinghe Mawatha, Pelawatta, Battaramulla. The CETRAC is well equipped to conduct training courses on repair maintenance & management of construction equipment. Training courses for Project & Maintenance Managers, Mechanical Engineers, Workshop Superintendents, Workshop Supervisors, Senior Mechanics, Mechanics, Machine helpers & School leavers are conducted at CETRAC.



1.1 CETRAC TRAINING PROGRAMMES

CETRAC training programmes for maintenance of Construction Equipment were initially developed with the assistance of Japanese experts during the period from October 1996 to September 2001. CETRAC basically provides training on construction equipment maintenance and management. CIDA has initiated to conduct Building Service Engineering Training programmes also at CETRAC.

1.2. Courses for new entrants to the industry

It was decided to develop and conduct more vocational training courses for early school leavers to help solving the unemployment problem of the youth. Accordingly, the following courses were conducted in the year 2020.

1.3 The Construction Equipment Technician Course

The Construction Equipment Technical-training course is conducted in collaboration with National Apprenticeship and Industrial Training Authority (NAITA). It is a two-year course consisting of 12 months institutional training at CETRAC and 12 months on-the-job training in the industry. School leavers with G C E (O/L) are eligible to follow this training course. This training course covers all aspects of repair and maintenance of modern construction equipment. The annual intake is 120 trainees.

These trainees are provided with free accommodation, course material, workshop facilities, uniforms, meals at concessionary rates & safety gear etc. during the training period. Almost all the ex-trainees of this programme are gainfully employed locally, as well as abroad. Some of them have established their own workshops for repair and maintenance of construction equipment.

Trainees successfully completing this programme are awarded the NVQ level 4 certificate.

FURTHER TRAINING COURSES FOR SKILL UPGRADING OF EMPLOYEES

Further training courses have been designed to update the technical knowledge of mechanics, supervisors and managers involved in repair, maintenance and management of construction equipment. The trainee in-take is limited to 12 per batch in order to pay individual attention to each trainee. Adequate experience in the relevant fields is required to follow these courses.

1.4 Training Programmes for Junior Mechanics

These training programmes have been designed to update the knowledge and skills of junior mechanics employed in construction equipment repair shops. Two to five year experience is required to follow these courses. The courses have been divided into different modules to enable the employers to send their mechanics to any selected module, depending on their training needs. Some of these modules, such as Hydraulics and Mechatronics are in high demand in the industry and therefore, sometimes extra courses have to be conducted on these modules.

Training Programmes for Senior Mechanics

These advanced training programmes have been designed to update the knowledge and skills of senior mechanics and train them on fault diagnosing and rectification. Mechanics having more than five years experience are eligible to attend this course. These training courses consist of 6 different modules to enable the employers to send their mechanics to any selected module, depending on their training needs. The module, Hydraulics and Mechatronics are in high demand in the industry and therefore, sometimes additional courses have to be conducted on these modules.

Training Programmes for Supervisors

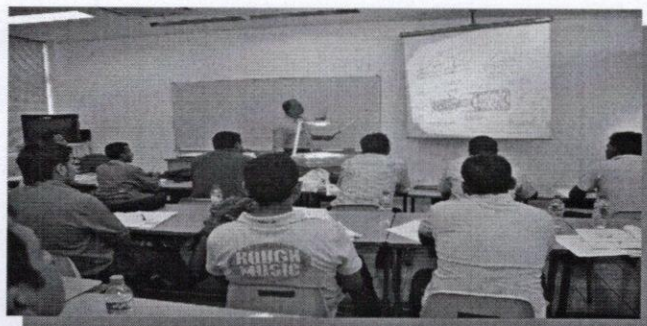


The supervisory training programmes have been designed to enhance the knowledge of workshop supervisors responsible for maintenance of construction equipment. Supervisors having two years relevant experience are enrolled for these courses.

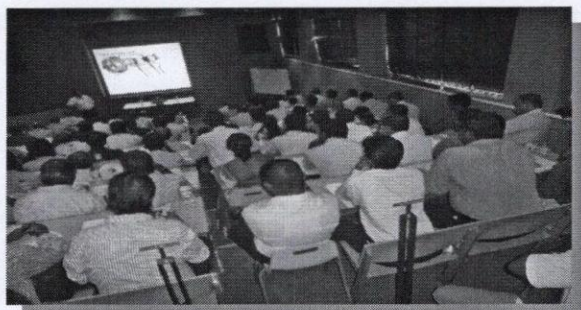
Training Programme for Engineers / Managers

These training programmes have been designed to enhance the knowledge of Engineers, Workshop Managers and Project Managers who are involved in utilization and maintenance of construction equipment.

The training course, **Utilization of Construction Equipment**, is designed to provide technical knowledge to Civil Engineers and Project Managers on maintenance and utilization of construction equipment. Engineers having two years experience are enrolled for this course. The training course, **Maintenance of Construction Equipment**, is designed to provide technical knowledge to Mechanical Engineers and front-line



managers responsible for repairs and maintenance of construction equipment. The participants should have two years experience to follow this course.



1.5 Training Programmes for Ancillary Staff

Usually, the Stores / Supply / Project Staff working for the construction industry do not have opportunities for systematic training. This has lead to various operational problems hindering the smooth functioning of equipment repair shops. These training programmes were developed to cater to this training need.

1.6 Building Services Engineering Training Programmes

CETRAC has conducted several programmes for Engineers and Architects in the field of Building Services Engineering.

There are few training courses designed to cover this building services required to maintain commercial buildings. They cover Fire Protection systems, Electrical systems, Air conditioning & Ventilation Systems, Water Supply & Drainage Systems etc.

1.7 Customer Oriented Training Programmes

With the experience gained, CETRAC has been able to cater successfully various and specific demand in training by developing customized training programmes to address the changing demand in the country.

CETRAC performance in year 2020 is as follows.

Table 1 : CETRAC Performance in Year 2020

	Training Courses	Registered		Passed out	
		No. of Courses	No of Participants	No. of Courses	No of Participants
01	School Leavers (Level I) Construction Equipment Mechanic Course (CEM)	2	120	2	125
02	Diploma in Construction Maintenance Technology (NVQ 5)	1	30	1	27
	Training Courses	Targeted Output		Actual Output	
		No. of Courses	No of Participants	No. of Courses	No of Participants
03	Junior Mechanics				
	Maintenance of Hydraulic System - 20M22	1	15	1	07
	Maintenance of water Pumps & Compressors - 20WPC	1	15	1	19
04	Ancillary Staff				
	Basic course for store keeping, supply chain & store management for ancillary staff	1	10	1	38
	Advance certificate course on store keeping, supply chain and logistics management	1	10	1	24
	One day workshop on duties hospitality and ethics relations to the minor staff of the institution	2	40	1	54
	Use of the Quality Management System Concepts in an organization	1	25	1	15

05	Custom-Designed Courses (CET)				
	Forklift Operator Training (Three days)	1	15	1	3
	Forklift Operator Training (Five days)	1	25	2	6
	Communication Tower Rigger and General Rigger	1	25	1	6
06	Custom-Designed Courses (BSE)				
	Active & Passive Fire Protection Systems	1	20	1	25
	A/C systems & Application for Buildings	1	20	1	36
	Plumbing Systems for High Rise Buildings	1	20	1	44
	Wastewater collection, Treatment, Disposal Resoures & Storm Water Drainage Systems	1	15	1	11
	Access Control Systems	1	20	1	25
	Tailor Made Training Programme on Split Type A/C Units Repairing Maintenance	1	25	1	12
	Rain Water Harvesting	1	25	1	20
	Safe use for lifting Accessories	1	40	1	54
	Maintenance of Elevators & Escalators	1	25	1	21
07	Workshop & Seminars				
	Selection of Employees & Identifying Training Needs – One day workshop	1	50	1	22
	Basic Computer Programme	1	100	1	32
	One Day Workshop Safe Scientific and Economical	1	50	1	32
	Safe, Scientific & Economical Driving	1	100	2	140
	One Day Workshop on Driver Training	1	100	1	87
	Driver Training	1	80	1	36
	Design, Construction & Maintenance of Roads	1	100	1	100
	TOTAL	29	1135	29	1021

Revenue Earned During the year 2020.

JOB CATEGORY	REVENUE (Rs. Million)
Training Programmes, Workshops & Seminars	9.523
Workshop Repair Jobs & other Workshop Services	1.638
Facility Hiring	1.968
Total	13.129

INDUSTRIAL TRAINING DIVISION

The Industrial Training Division is dedicated to build the capacities of all the stake holders of the Construction Industry ensuring that trained human resources are available to sustain the growth momentum of the construction industry which has recorded unprecedented and unparalleled growth rate.

The construction industry is presently experiencing shortage of skilled labour creating negative impact on this emerging massive growth.

Industrial Training Division which is mainly representative for capacity building of the work force of the construction industry is dedicated in developing the human resource of the industry.

Training Programs conducted in the year 2020

❖ Skills Development in the Construction Sector [5000 Craftsman Programme]

There is an actual shortage of Craftsman namely Masons, Carpenters, Plumbers, Tile Layers etc. badly affecting the proper completion of the construction project maintaining high quality standards within their given time frames.

This situation presently being experienced by the Construction Industry reinforces the need of short training programs to meet the current shortage in the shortest possible time.

CIDA being the apex body in the construction industry has taken an important role in implementing a short term on the job training programme in collaboration with NAITA, NCASL & MCASL in order to address this issue in the construction industry.

In order to implement the said program training of 5000 craftsman in the craft categories of Masonry, Carpentry, Tiling, Bar Bending & Plumbing is carried out. The selected trainees are provided with course material the stipend of Rs. 10,000/- per month up to three months to defray their daily expenses for the period of training and an entrepreneurship voucher for self-employment as well as recognized attire to provide motivation to the trainees.

❖ Diploma in Contract Management and Procurement Management

In order to improve and update managerial knowledge and capabilities of management and supervisory level personnel, who are involved in Contract & Procurement Management activities in Public and Private Sector Institutions, CIDA annually organizes 40 weeks training program, "Diploma in Contract Management and Procurement Management". The programme for 2020 was conducted from February to December 2020 with the participation of 39 persons from Public & Private Sector organizations.

❖ **Certificate Course in Contract Management**

Training Division annually organizes training programmes in “Certificate Course in Contract Management” to develop managerial skills of small and medium scale contractors. This program is conducted in Sinhala & Tamil mediums. In 2020 five training programs have been conducted and 209 contractors in both small & medium scale levels have been trained improving their capacity on contract management and administration.

❖ **Construction Safety & Occupational Health (CSOH)**

Construction industry in Sri Lanka is gradually modernizing and heading towards complex construction techniques and methods in terms of improving quality and productivity of the end results. It has been realized that the improving work site construction related safety and occupational health is imperative in order to minimize the work related accidents resulting in damages to the lives and property.

CIDA in collaboration with the occupational Health Section of the Department of Labour has formulated following two training programs for the under mentioned levels.

- **Diploma Course in Construction Safety and Occupational Health.(DS & OH)**

This Fifty Two weeks training program is being conducted for two days per week, targeting Supervisory level personnel, giving them proper knowledge and skills on the implementation of the best health and Safety, Practices at Construction sites. 23 persons participated in this program in 2020

- **Certificate Course in Construction Safety and Occupational Health.(CS & OH)**

Training Division annually organizes Certificate Course in Construction Safety and Occupational Health. This is a Twenty Four week Training Programme conducted one day per week & 29 persons participated in this programme in this year.

❖ **Registration of Construction Craftsman and Issuance of Craft Identity Cards**

According to CID Act no. 33 of 2014, all the Construction Craftsmen engaged in identified construction projects should be registered with CIDA and possess a Craft Identity Card. The Act has provisions relating to the registration of “Skilled Persons” in order to develop and upgrade their skill level and to bestow them the due recognition in the Construction Industry. Registration is carried out under the following two main areas.

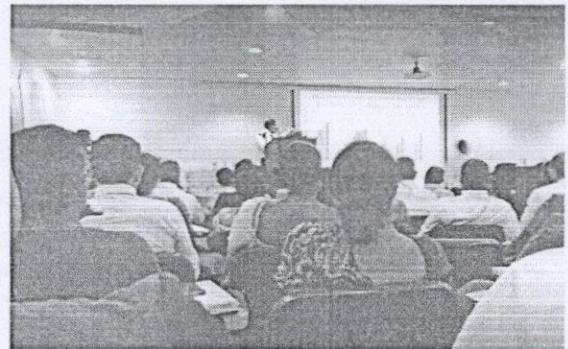
- I. Skilled Construction Craftsman
- II. Construction site Supervisors, Middle Level Technical Officers and other professionals in the Construction Industry

The Craft Identity Cards are to be issued to Skilled Construction Craftsmen identified under 11 nos. craftsmen categories such as ; Construction Craftsman (Masonry), Electrician, Wood Craftsman (Building), Plumber, Wood Craftsman (Furniture), Bar Bender, Tile Layer, Welder,

Painter (Buildings), Aluminum Fabricator and any other emerging crafts . The cards are awarded in two main grades as Craftsman & Master Craftsman.

CENTRE FOR HOUSING PLANNING & BUILDING

Centre for Housing Planning and Building (CHPB) is an ISO 9001:2015 Certified Institute & Tertiary & Vocational Education Commission Reg. No. POI/054, multi-disciplined institution which is coming under the managerial jurisdiction of CIDA. CHPB is located at No. 33, Parliament Road, Pelawatta, Battaramulla. The CHPB is emphatic in conducting courses aimed at career development of technocrats and professionals. The overwhelming response received for these technical sessions is a testament to the professionalism of CHPB in conducting most valuable courses.



❖ CHPB TRAINING PROGRAMMES

CHPB Provides gap filling training programs for Construction and Quantity Surveying fields. Our main target group includes Executives, Engineers, Enthusiasts, Construction Managers and School Leavers, who are interested in construction industry.

Landscape Development Assistant (NVQ 4) course design for school leavers and young enthusiast who prefer to enter the landscape fields as supervisor.

Interior Design programs being conducted in two categories namely industry. Interior Decorator (NVQ 4) for School leavers and Diploma in Interior Design course is mainly targeted at interior design employer the field.

Quantity Surveying program take under the categories which are NVQ courses and Diploma courses. The Diploma in Quantity Surveying course target group would be experienced construction work Supervisors, Technical Officers, Assistant Quantity Surveyors and Qualified enthusiasts. Certificate in Quantity Surveying (NVQ 4) and National Diploma in Quantity Surveying (NVQ 5) courses are structured based on the National Vocational Qualification (NVQ) curriculum.

❖ Part time courses for Quantity Surveying Field

- Quantity Surveying Assistant Certificate one program with 21 participants

Above programs were held during the year 2020. The courses are designed for the benefit of upgrading knowledge and skill of practicing quantity surveys.

❖ Computer Courses related to construction Industry

Three types of computer courses related to the construction industry were conducted in the year 2020.

- 02 programs of MS Project course with 42 participants
- 02 programs of Auto Cad courses with 17 participants

CHPB has conducted short term training programs for the year 2020 Such as,

- MEP Quantity Surveying for QS field
01 programs with 31 participants
- Pricing of BOQ & Rate Analysis for QS field
01 program with 13 participants
- Total Station course for the Employees in the Civil Engineering field
01 Programs with 13 participants

It was helpful to the Engineers, Project managers & the planners engaged with the construction industry, working in both local & foreign projects.

FURTHER TRAINING COURSES FOR COMPETENCY UPGRADING OF EMPLOYEES

Further training courses are designed to upgrade the competency of Construction Workers, Supervisors, Technical Officers, Engineers, Executives and Entrepreneurs. Industry experience and required qualifications are essential to follow these courses.

❖ CUSTOM DESIGNED TRAINING PROGRAMMES / SHORT TERM TRAINING PROGRAMMES

CHPB has been able to design & deliver tailor-made training programs successfully in order to accomplish specific training requirements received from public & private sector institutions engaged in construction activities.

- Plumbing Program - NAITA (with 25 Participants)
- AC Program - NAITA (with 24 Participants)
- Industrial Plumbing Program - Asset Engineering (with 5 Participants)

SEMINARS & WORKSHOPS

Seminars and workshops have been organized monthly to deliver knowledge and practical experience on various topics to personnel engaged in various employment categories spread throughout the construction industry. The methodology of transferring knowledge is done by conducting lectures, demonstrations, hands-on practical, discussions and question & answer sessions.

13 No. of seminars & workshops conducted by the CHPB for the year 2020 with 512 participants.

We have launched our online seminars as a new strategy to mitigate the impact of the Covid-19 situation on our revenue of the CHPB. The seminars are given below.

- Seminars on Electrical Technology (Residential) (Online) with 23 participants.
- Seminar on Safety in Construction site (Online) with 23 participants.

- Seminar on Manage Construction Contracts (Online) with 34 participants
- Seminar on Good Engineering Practice on Commercial and Industrial Air Conditioning Systems Installation and Maintenance (Online) with 24 participants
- Seminar on Advance Electrical Technology (Industrial) (Online) with 36 participants
- Plumbing Technology with (Online) 35 participants
- Seminar on Electrical Technology (Online) with 23 participants
- Seminar on Sustainable Buildings & Automation (Online) with 23 participants

Bellow attached table 01 indicates the summarized progress of CHPB on 2020.

Table 01: Progress Summary at CHPB

Summary						
CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY (CIDA)						
Progress up to end of December -2020						
Division	Annual Targets		Progress(Cumulative)			
	Physical	Financial (Rs. Mn.)	Physical	%	Financial (Rs. Mn.)	%
Centre for Housing Planning and Building (CHPB)	1,832	19.206	709	39.77%	11.533	60.05%

HUMAN RESOURCE & ADMINISTRATION DIVISION

The main functions of Human Resource and Administration Division are to plan Human Resource requirement, Capacity Building, Facilitate Performance Evaluation, Reward Management and Ensuring Health & Safety Work Environment for the HR of the organization in collaboration with operational divisions to implement the activities as per the Annual Implementation Plan and Corporate Plan ensuring the regulating and development of the Construction Industry.

The CIDA was able to achieve strategic goals and objectives through Managing the Human Resource in productive and effective manner.

The one of the main goal of the division is to manage competent and happiness workforce at CIDA. So that Productive delivery of services can be ensured toward to achieve CIDA corporate goal.

Activities carried out in 2020

➤ Scheme of Recruitment (SOR)

The CIDA Scheme of Recruitment has been approved by the Department of Management Services by their letter DMS/1520/V-II dated 17.11.2017. Accordingly the necessary vacant posts have been advertised to fill the vacancies following the approved cadre and SOR.

Further proposal of restructuring for the approved cadre has been send to the approval of Department of Management Services (DMS) with the concurrence of BOM.

Also Promotion have been given eligible employees following the approved cadre and SOR.

➤ Capacity Building of CIDA staff

Training and Development plan for year 2020 has developed with the aim of the capacity building of CIDA staff.

- i) 128 officers participated in Local training programmes conducted in year 2020.
(Table - 01)

Training Summary Report of CIDA Staff for the Year 2020 - Table 1

Sr. No.	Name of the Programme	Institute	No of the Participant
1	Awareness Programme on public property ACT	CIDA	68
2	National Diploma in Construction Equipment Maintenance Technology	CETRAC	1
3	Formulating of "Cooperate Plan" work shop	SLIDA	35
4	Formulating KPI Programme	CIDA	24
Total			128

- **CSR Activities** CIDA also facilitated apprentices training opportunities for those who have assigned at NAITA. The Organization was able to train 16 trainees in the year 2020.

A. Income Generation

The HR & A division has also contributed to income generation as mentioned below:

Annual Income

- Auditorium and Conference hall - Rs. 1,527,285.00
- Circuit Bungalow - Rs. 50,810.00
- Total - Rs. 1,578,095.00

B. Staff details

The total number of the permanent staff is 257 in the year 2020. (Table -02)

CIDA Cadre as at 31.12.2020 - Table -02

Designation	Salary Code	Approved Cadre	Ex Cadre	Vacancies
Senior Level				
Director General	HM 2-1	1	1	0
Director	HM 1-3	6	4	2
Assistant Director/ Deputy Director	MM 1-1	29	20	9
Total		36	25	11
Tertiary Level				
Junior Managers	JM 1-2	71	46	25
Total		71	46	25
Secondary Level				
Management Assistant (Non Tech)	MA 1-2 (Non Tech)	80	66	14
Management Assistant (Tech)	MA 2-2 (Tech)	34	15	19
Total		114	81	33
Primary Level				
Primary Level (Skilled)	PL-3 (Skilled)	80	54	26
Primary Level (Semi Skilled)	PL-2 (Semi Skilled)	10	6	4
Primary Level (Un Skilled)	PL-1 (Un Skilled)	37	30	7
Total		127	90	37
Security Section				
Security Officer/Supervisor	MA 1-2 (Non Tech)	9	5	4
Security Guard	PL-1 (Un Skilled)	33	10	23
Total		42	15	27
GRAND TOTAL		390	257	133

- Note : Personal to the holder
(Security Staff)

C. Details of employees Retired, Resign and Contract period end from 01.01.2020 to 31.12.2020. (Table -03)

• Retirement	-	12
• Contract period end	-	04
• Resignation	-	12
Total	-	<u>28</u>

Retired / Contract period end/ Resigned of employees Report - Year – 2020

Table -03

SR No	Emp. Code	Name of the Employee	Designation	Salary Code	Grade
1	919	W S Silva	Director (H R & Admin.)	HM 1-3	-
2	19	K Illangarathne	Asst. Director(C.E.O.T.)	MM 1-1	II
3	439	K.A.C.K.K.Kulathilaka	Deputy Director (I.D)	MM 1-1	I
4	549	K.M. Sriyani Mangalika	Asst. Director (Finance)	MM 1-1	II
5	485	K Padmasiri	Senior Security Guard	MA 1-2 (Non Tech)	II
6	266	H M P Hearth	Management Asst.	MA 1-2 (Non Tech)	I
7	190	P. Galhena	Management Asst.	MA 1-2 (Non Tech)	I
8	250	G Rajapakse	Demonstrator	PL-3 (Skilled)	II
9	565	T M Samarasinghe	Demonstrator	PL-3 (Skilled)	II
10	253	E A S Kumara	Demonstrator	PL-3 (Skilled)	I
11	45	G A W P Ubeywardana	Demonstrator	PL-3 (Skilled)	I
12	254	A.A Premaratne	Demonstrator	PL-3 (Skilled)	II
Contract period end					
1	975	K.H Kanthilatha	DCO(Contract)	JM 1-2	II
2	976	L.T.H.Ishanka Madhumali	DCO(Contract)	JM 1-2	II
3	983	B.S.Fernando Pulle	Helper - Contract	PL-1 (Un Skilled)	III
4	984	R.P.P.Lasanthi Thilakarathne	Helper - Contract	PL-1 (Un Skilled)	III
Resign List					
1	999	A.A.C.P.Dharmarathne	Tech Cum Main Officer	JM 1-2	II
2	909	V illango	Asst Director(R&D)	MM 1-1	II
3	995	G.C.G.Wellappili	Asst. Director (Technical Auditing)	MM 1-1	II
4	926	M.S.R Perera	Engineer Assistant	JM 1-2	II
5	969	W.W.Saduni Wasana	Management Asst.	MA 1-2	III
6	976	S.Bhagya Rajapakshe	Management Asst.	MA 1-2	III
7	307	M.Pabbathissa	Helper	PL-1 (Un Skilled)	III
8	308	K.B.Wimalasena	Demonstrator	PL-3 (Skilled)	II
9	602	A A Sunil Shantha	Helper	PL-1 (Un Skilled)	II
10	985	J.A.Nishani Lakmali	Helper - Contract	PL-1 (Un Skilled)	III
11	805	G.Chathuranga	Helper	PL-1 (Un Skilled)	III
12	938	S.Jesith	Technical Assistant	MA 2-2(Tech)	III

FINANCE DIVISION



The core functions of Finance Division include preparation of monthly & annual accounts, annual budget, and effecting staff and other payments inclusive of government taxes, coordination of government audit matters and other management information reports.

The Finance Division of the Construction Industry Development Authority is responsible for the provision of financial facilities required by different Divisions of the Authority. Accordingly, the Finance Division holds the responsibility of providing financial facilities for the approved Programmes and Projects which are in conformity with the Budget and the Annual Action Plans. The maintenance of the Financial Reports including the provision of Financial Reports and Progress Reports from time to time has also been assigned to the Finance Division and it also functions as the custodian of its funds inclusive of the Investment Management activities of the Construction Development Authority.

Record keeping in relation to the controlling of the total income of Rs.707.68Million including a sum of Rs.100.47 million received as government grants in the year 2019 and the total assets to the amount of Rs. 1,600 Million is another major responsibility assigned to the Finance Division. Finance Division provides financial facilities for activities that are necessary for the accomplishment of the performance of every Division of the Authority.

Objectives of the Division

Thrust Area - 1. Planning & Development

- Monitoring of income and expenditure targets of each division to sustain the financial stability of CIDA.
- Deciding on the level of liquidity and profitability.
- Management of stock & Capital Assets

Thrust Area - 2. Regulatory Functions

- To establish and maintain sound financial discipline system to provide fast service for merchant and assurance to stakeholders for zero corruption.

- To develop a Financial Management system to be timely responsive and accurate while assuring integrity and promoting accountability in order to optimize utilization of intutional resources.

Thrust Area 3.Institutional Capacity Building (Financial Resource Development & Management)

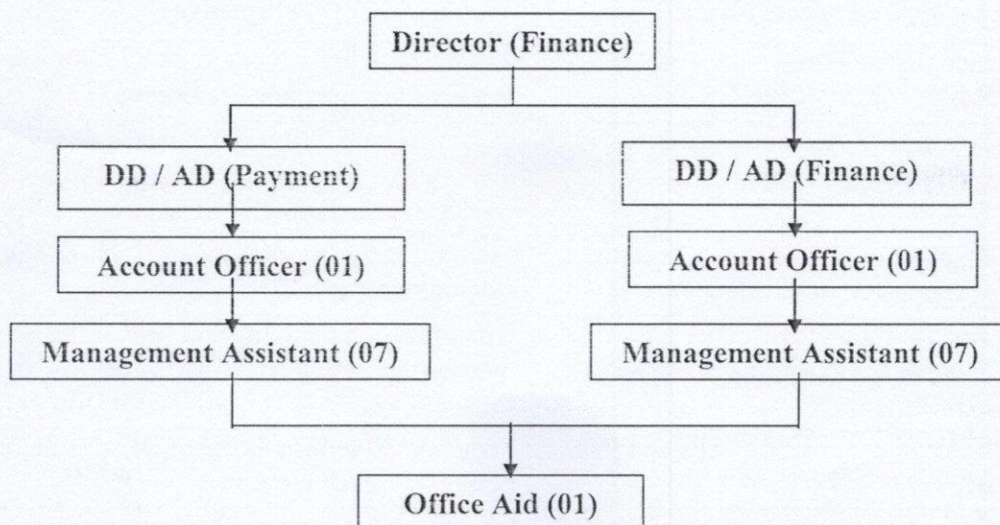
- Maximum utilization of fund received.
- Obtaining funs from CIDA fund for activities prescribe in the act.

Scope of the Finance Division as per the Act.

Financial Control of the Authority (Section 25 of Part IV of CIDA ACT.)

- Preparation of Budget.
- Preparation of Annual Financial Statements & rendered to audit.
- Investment of Money.

Present Divisional Organization Chart



Present Divisional Cardre

Post	Approved Cardre	2021 Status	Vacancies in 2021
Director	01	01	-
Assistant Director	02	00	02
Account Officer	02	02	-
Management Assistant	14	13	01
Office Aid	01	00	01

ISO Process & Objective

The Finance Department is committed to embedding continual improvement in its activities and has developed its QMS as part of the CIDA'S quality process in CIDA. This Quality Manual demonstrates the Division's commitment to maintaining a high level of quality and strong customer focus, while striving to continually improve the level and quality of service we provide to our customers. Quality is an integral part of our entire service operation. Changes to any processes outlined in this manual, and to our key service processes are controlled using the Division's Documentation Control Procedure. The procedures have been shown an overview of the QMS system in the Finance Department.

1. Income Collecting & Accounting Process.
2. Payment & Accounting Process.
3. Inventory Control & Accounting Process.
4. Annual Budget Estimates & Budgetary Control Process.
5. Bank Reconciliation.
6. Reconciliation of Creditors.
7. Reconciliation of Debtors.
8. Preparation of Monthly Accounts & Reports.

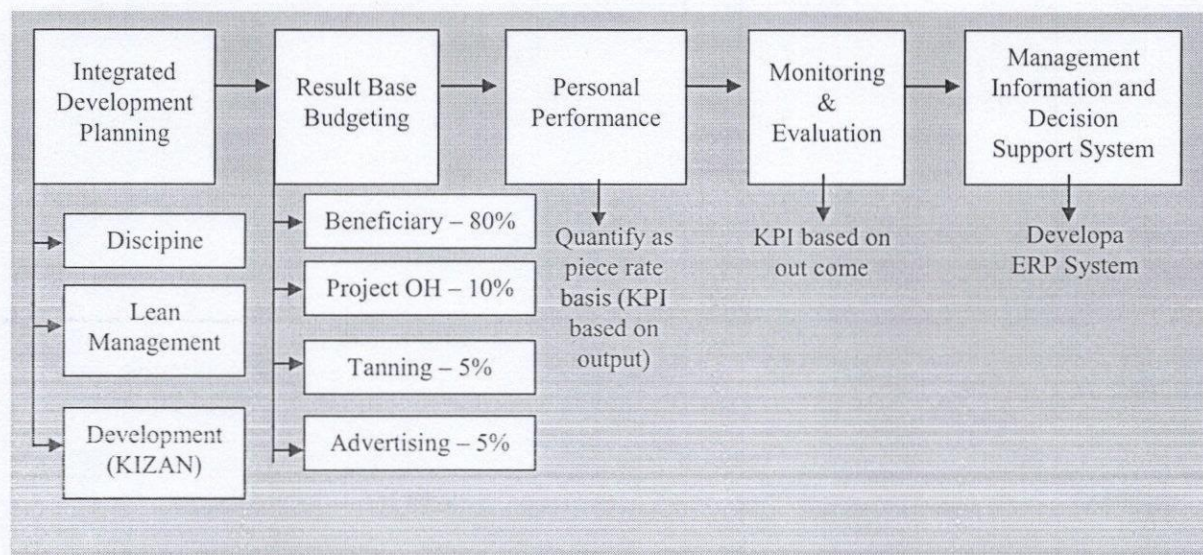
No	Process Name	Objective
01	Income Collecting and Accounting Process (KP 04/ FIN/ 01)	Submit monthly income statement for the board of management committee.
02	Payment & Accounting Process (KP 04/ FIN/ 02)	Once received utility bills to accounts division, ensure to issue cheques within 05 working days for each utility bills.
03	Inventory Control and Accounting Process (KP 04/ FIN/ 03)	Maintain the slow-moving and fast-moving stock reorder levels.
04	Annual Budget Estimates and Budgetary Control Process (KP 04/ FIN/ 04)	Obtain the annual budget approval three months before the commencement of the financial year.
05	Bank Reconciliation (SP 03/ FIN/ 01)	Send completed Bank Reconciliation Report before 15 th each month.
06	Reconciliation of Creditors (SP 03/ FIN/ 02)	Set off the 75% of creditors amount in respective year.
07	Reconciliation of Debtors (SP 03/ FIN/ 03)	Recover 90% of outstanding in respective year.
08	Preparation of Monthly Accounts & Reports (SP 03/ FIN/ 04)	Submit the monthly account report prior to week of board meeting date.

The Divisional Norms

- ❖ Ensuring get ready the cheque for correct payment vouchers within 3 working days.
- ❖ Make surer send the reply for audit queries on due date.
- ❖ Submitting of reports before on the due date.
- ❖ Reply to letter within 7 days or before the requesting date.

- ❖ Sending reminders for unanswered letters 14 days after the original letter sent.
- ❖ Maintain zero limits complaint against to Finance divisional norms.

Finance Division's Framework for Success
Integrated Result Base Management System Framework.



The Finance Division purpose of the strategic plan consists of the main three-letter fold.

Discipline	=	Streamline processes
Lean Management	=	Boost strategic productivity
Development	=	Promote innovation

The Strategies and Key Activities of division

No	Objectives	Strategies	Key Activities/Actions
Thrust Area - 1. Planning & Development			
1.1	Monitoring of income and expenditure targets of each division to sustain the financial stability of CIDA.	Standardize Data and Processes.	Introduce standard templates and a single, consolidated method of data collection. Responsibility - DD/AD(Finance) DD/AD(Accounts)
		Focus on CIDA's Primary objectives.	Submission of financial plan and budget control. Responsibility D(Finance)
1.2	Deciding on the level of liquidity and profitability.	Evaluate monthly performance.	Preparation of Cash flow. Responsibility - DD/AD(Finance)
1.3	Management of stock & Capital Assets	Conduct the board of survey.	Update and maintain main fixed assets register as well as divisional registers Responsibility - DD/AD(Finance),
		Maintain sound store system	Create and manage optimum stock levels. Responsibility - DD/AD(Finance)

The Strategies and Key Activities of division

No	Objectives	Strategies	Activities/Actions
Thrust Area - 2. Regulatory Functions			
2.1	To establish and maintain sound financial discipline system to provide fast service for merchant and assurance to stakeholders for zero corruption.	Maintaining a Financial control with transparency and responsibility according to Financial Regulations of Sri Lanka (FR), Procurement Guideline, Public Enterprise and Ministry of finance relevant Circulars. CIDA Board Decisions and CIDA internal Circulars.	All payment made and Income collection on time. Responsibility - DD/AD(Accounts) Preparation and submit timely, reports and accounts on due dates. Responsibility - DD/AD(Finance) DD/AD(Accounts)
2.2	To develop a Financial Management system to be timely responsive and accurate while assuring integrity and promoting accountability in order to optimize utilization of intuitional resources.	Preparation of time schedule for all the activities of the finance division and monitoring the same. Study and analysis overall performance of all the divisions.	Preparation of Monthly Finical statements of actual expenditure, actual revenue Vs budgetary expenditure and revenue all the division. Responsibility - DD/AD(Finance)

The Strategies and Key Activities of division

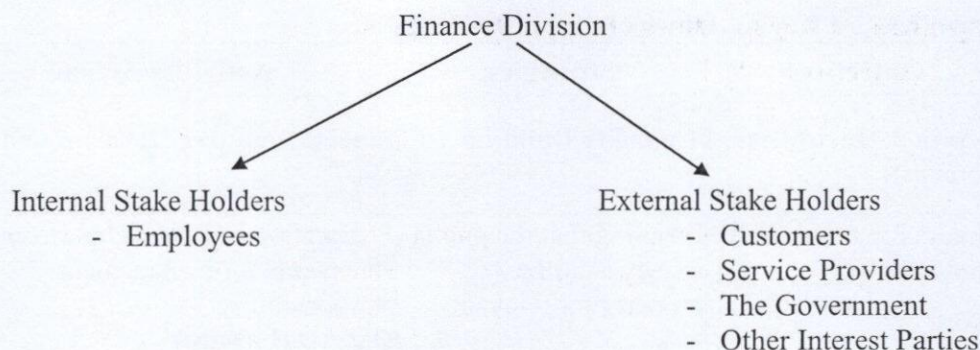
No	Objectives	Strategies	Activities/Actions
Thrust Area 3. Institutional Capacity Building (Financial Resource Development & Management)			
3.1	Maximum utilization of fund received.	Ensuring that the public money is utilized properly for relevant task.	Preparation of financial performance statements for management Responsibility – DD/AD (Finance)
3.2	Obtaining funds from CIDA fund for activities prescribe in the act	Financial administration in line with CID act	Performs payments relating to construction industry activities as per the act. Through providing continuous training and facilitating to all staff of finance, should give a better understanding of boundaries on their subject matters. Responsibility - D (F) CIDA.

Success Metrics

- First year goals - Streamline processes.
- Additional year goals- Year 2- Boost strategic productivity/ Year 3- Promote innovation.
- Measures of success/failure – KPI Measurement.
- Requirements for success- A line to government plan “vistas of prosperity and splendour.”

Financial Highlights

Construction Industry Development Authority main incomes are construction subscription fee, conduct training programmes, Conduct Seminars and Courses, providing facility hiring in Heavy Machinery Equipment and building spaces and other income sources. The Contractors have been given online payment gateway facility by the Authority. The Contractors and new coming customers can access through internet banking system to pay Construction subscription fee and other services. The finance division has taken actions to clear the long outstanding debtors and creditors. As a result, more than 5 years un recoverability debtors and un identified creditors will write off. Department of General Treasury has granted 25Mn Capital grant to the authority for rehabilitation and maintenance of training centers. Those funds have utilized to Construction Equipment Training Center and Operation Training Center to intendant purpose in 2020. The Finance division could obtain qualified Audit opinion for Financial Statement in 2019. The financial division has implemented good Asset management systems. Every Assets categorized as Public Enterprises Circular and update and maintain computerized Asset management systems.



Even though finance division has limited human capital. Finance division implements their tasks and duties to fulfill internal and external stake holders needs and wants. The line ministry has introduced information system to provide financial information in 2020. The Finance division of CIDA has proceeded that information on time.

Financial Highlights in 2020

Introducing the Divisional Norms

1. Introduced a new online payment gateway system to customers to payment for services.
2. Taken action to write off long term debtors and creditors outstanding.
3. Introduced a new system to recover debtors with in relevant period.
4. Introduced a new system to pay suppliers payment and utility payment.
5. Planned to pay statutory payments (EPF/ETF) from online system.
6. Enhanced the credit limit from Rs 100,000/- to Rs 250,000/- distress loan for permanent employees.
7. Treasury Capital Grant fully utilizes in 2020 for intendant purpose.
8. Introduced new Asset management system and update all fixed assets in fixed assets register.
9. Minimized the stock waiting period and holding costs.(JIT)
10. Enhanced customer value added services. standing the customer waiting period 3 to 5 minutes. (cash collection services are being given within 3-5 minutes)
11. Provided staff welfare programmes.
12. Construction subscription fee, other income have enhanced in 2020.
13. Standardize and identified revenue collection.

Construction Industry Development Authority**Financial Statement-2020****1. Corporate Information****1.1 Reporting Entity**

The Institute for Construction Training and Development (ICTAD) has been transformed into construction Industry Development Authority (CIDA) through Construction industry Development Act.No:33 of 2014. Presently CIDA is functioning legal successor to ICTAD.

The Construction Industry Development Authority (CIDA) was established as a Public Corporation under the provision of the Construction Industry Development Act No: 33 of 2014 enacted by the Parliament of the Democratic Socialist Republic of sir Lanka. The Construction Industry Development Act came into operation on the 29thDecember 2014 (referred to as the appointment date) which was appointed by the Oder published in the Gazette Extra Ordinary No: 1896/19 of 6th January 2015 under Section 1 of the said Act No: 33 of 2014.The CIDA coming under the purview of State Ministry of Rural Housing and Construction & Building Materials Industries Promotion and the registered office of the CIDA is located at "savsiripaya".No 123'Wijerama Mawatha, Colombo 07.

1.2 Principal Activities and Nature of Operations

The Mission of CIDA is Development, facilitation and regulation of training, expertise and quality assurance in the Construction Industry within the frame work of national policies aspirations in pursuit of technological, economical and social progress upliftment of our Country.

1.3 Number of Employees

The number of employees of the CIDA as at 31th December 2020 amounted 257.The comparative figure for the year 2019 was 281.

1.4 Financial Year

The Financial year of the CIDA is the 12 months period ended by 31th December 2020.

2. Significant of Accounting Policies**2.1 Basis of preparation of Financial Statements.**

The Financial Statements of the CIDA have been prepared in sir Lanka Rupees on a historical cost basis and presented in Sir Lankan Rupees.

2.2 Statement of Compliance

The Financial Statements of the CIDA have been prepared in accordance with the Sri Lanka public Sector Accounting Standards (SLPSAS) & Sri Lanka Accounting standards of institute of Chartered Accounts of Sri Lanka are also followed for areas which are not covered by the SLPSAS.

2.3 Property, Plant and Equipment

2.3.1. Recognition and Measurement

Property, Plant and Equipment are recognized if it is probable that future economic benefits associated with the asset will flow to the CIDA (Authority) and cost of the asset can be reliably measured. All items of property, plant and equipment are initially recorded at cost.

The Authority applies cost model to property, plant and equipment except for land and buildings and records at cost of purchase or construction together with any incidental expenses here on less accumulated depreciation and any accumulated impairment losses. The carrying value of property, plant and equipment are reviewed for impairment when event changes in circumstances indicate that the carrying value may not be recoverable.

2.3.2 Leasehold Assets

Leases in terms of which the Authority assumes substantially all the risk and rewards of ownership are classified as finance leases. Upon initial recognition the leased asset is measured and capitalized at an amount equal to the lower of its Fair Value and the present value of minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset. Leasehold land recognized separately.

2.3.3 Subsequent Costs

The cost of replacing part of an item of property, plant and equipment is recognized in the carrying amount of the item if it is probable that the future economic benefit embodied. Within the part will flow to the Authority and its cost can be measured reliably. The carrying amount of the replaced part is de-recognized. The cost of the day today servicing of property, plant and equipment are recognized in profit or loss as incurred.

2.3.4 De-recognition

The carrying amount of an item property, plant and equipment is de-recognized on disposal or when no future economic benefits are expected from its use or disposal. Gains or losses on de-recognition are recognized in profit or loss.

2.3.5 Depreciation

The provision for depreciation is calculated by using the straight-line method on the cost of all property plant and Equipment, in order to write off such amounts over the following estimated useful lives by equal installments. Effective rate from the year 2015 are as follows.

Description	Life Period	Rate (%)
Land	00	0.0
Building and Improvement of Buildings	40	2.5
Furniture Fittings, Office equipment	05	20.0
Machinery & equipment	08	12.5
Audio Visual Equipment	04	25.0
Tools and Implement	05	20.0
Motor Vehicles	08	12.5
Library Books	05	20.0

The deprecation charges are determined separately for each significant part of an item of Property, plant and Equipment and begin to depreciate when it is available for use. Depreciation is not providing for freehold Land.

2.4 Inventories

Inventories mainly consist of stocks and consumable items. Stock contains stationary, publication, spare parts, ect. Consumable items include maintenance items, cleaning materials, electrical items ect. Inventories are stated on Average cost basis.

2.5 Lease Hold Land

As regards leasehold land, lease rental is written off in equal installments over the period of the lease.

2.6 Receivables

Receivables are stated at the amounts they are estimated to realize, net of provision for bad and doubtful receivables.

2.7 Provision for Bad and Doubtful Debts.

The provision for bad and doubtful debts is calculated and provided for the accounts as follows: -

<u>Period of Outstanding</u>	<u>Provision Made</u>
Less than 12 Month	Nil
1 to 2 years	5%
2 to 3 years	
3 to 4 years	
4 to 5 years	
Over 5 years	100%

2.8 Cash and cash equivalent

Cash and cash equivalent consist of Investment, cash at banks and cash in hand.

2.9 Deferred Income

Deferred Income consists of the Capital contribution received from the General Treasury for capital expenditure.

The Deferred Income is recognized as income on a systematic and rational basis over the useful life of the assets in case of capital grant and amortizes the deferred income set up for capital purchases.

2.10 Retirement Gratuity

Provision has been made in the Financial Statements for retirement gratuities equivalent to an amount calculated based on a half month's salary of the month Financial Year of all employees for each for each completed year of service, commencing from the first year of services. However, under the payment of Gratuity Act No 12 of 1983, the liability to an employee arises only on completion 5 Years of continued service.

2.11 Government Grant**2.11.1 Recurrent Grant**

The Recurrent Grant received from the government is reflected in the income statement as the source of income of the CIDA.

2.11.2 Capital Grant

The Capital Grant received from the government in cash and kind has been set up as Deferred Income on a systematic and rational basis over the useful life of the assets.

2.12 Revenue Recognition

Institute generates of Revenue from the following sources, and recognizes such revenues for accounting purpose on the Accruals basis.

- Hire of Machinery
- Course Fes
- Sale of Publications
- Hire of Auditorium, Conference Rooms and Seminar Rooms
- Seminars and Work Shops

2.13 Expenditure

All expenditure is recognizing on the Accrual Basis.

2.14 Legal Matters

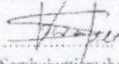
Legal issues pertaining to matters of employees were pending at Courts Labour tribunals and the Labour Department as at 31st December 2020.Details are attached with notes.

Construction Industry Development Authority
Statement Of Financial Position
As At December 31, 2020

Description	Notes	2020 (Rs.)	2019 (Rs.)
ASSETS			
Non-Current Assets			
Property, Plant & Equipments	1	825,653,503.97	886,668,771.71
Current Assets			
Cash and Cash Equivalents	2	436,565,272.88	355,558,714.05
Investments	3	153,231,432.25	151,857,303.00
Debtors	4	36,436,264.94	38,858,374.63
Inventories	5	145,789,918.50	148,359,110.30
Prepayments	6	1,031,765.50	3,224,039.28
Other Receivables	7	41,985,905.27	4,999,141.01
Other Current Assets	8	5,269,993.95	11,232,839.39
Total Current Assets		820,310,553.29	714,089,521.66
Total Assets		1,645,964,057.26	1,600,758,293.37
LIABILITIES			
Current Liabilities			
Creditors	9	8,738,898.90	31,142,345.16
Skills Training For Construction Industry With Public Private Partnership Model	10	185,748,350.02	167,241,796.94
Income Received in Advance	11	76,519,179.81	64,672,848.42
Taxes Payables	12	1,414,669.67	109,034.00
Treasury Imprest	13	70,391,211.24	85,297,570.24
Other Current Liabilities	14	74,046,399.39	36,828,888.74
Short - Term Provision	15	156,400.00	156,400.00
Employee Benefits	16	3,450,726.26	3,475,133.60
		420,465,835.29	388,924,017.10
Non-Current Liabilities			
Superannuation	17	95,441,560.50	90,705,245.50
Other Non Current Liabilities	18	15,446,556.67	24,552,289.83
		110,888,117.17	115,257,535.33
Total Liabilities		531,353,952.46	504,181,552.43
Total Net Assets/Equity		1,114,610,104.80	1,096,576,740.94
NET ASSETS/EQUITY			
Net Assets Taken Over		25,449,909.19	25,449,909.19
Deferred Income Treasury Grant		389,472,471.41	389,271,971.72
Grant Motor Vehicle		45,050,000.00	45,050,000.00
Revaluation		625,744,563.49	625,744,563.49
Accumulated Fund		28,893,160.71	11,060,296.54
Total Net Assets/Equity		1,114,610,104.80	1,096,576,740.94

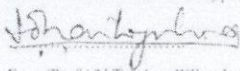
Certification

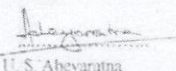
We certify Correct that the above Financial Statements give a true and fair view of affairs as at December 31, 2020 and its Surplus/ (deficit) of the year ended December 31, 2020.


T.V. Sembukuttirachchi
Director (Finance)


Eng. Anantha Wijesinghe
Act: Director General

The Board of Management is responsible for the preparation and presentation of these financial statements. This Financial Statements were approved by the Board of Management and signed on their behalf.


Eng. (Prof.) N.T. Sohan Wijesekera
Chairman & Board Director


U. S. Abeyaratna
Working Director &
Board Director

Construction Industry Development Authority
Statement Of Financial Performance For the Financial Year Ended December 31, 2020

Description	Note	2020 (Rs.)	2019 (Rs.)
Revenue			
Exchange Transactions			
Operational Income	19	240,357,967.12	292,784,818.73
Non Operational Income	20	63,671,518.12	21,582,958.36
		304,029,485.24	314,367,777.09
Non- Exchange Transactions			
Treasury Grant -Recurrent		95,000,000.00	70,000,000.00
Foreign Aid Income		-	2,663,658.98
Treasury Grant -Capital (Deferred Income)		57,476,859.31	57,431,410.04
Treasury Grant-Capital - Maintenance and Rehabilitation of Training Centers		14,428,571.38	16,875,691.09
Treasury Grant -Capital- Construction Equipment Mechanics Course		10,571,429.62	13,600,000.00
Treasury Imprest -Capital - Skills Training For Construction Industry With Public Private Partnership Model		90,105,696.02	232,747,677.06
Total Revenue		571,612,041.57	707,686,214.26
(-) Expenses			
Treasury Grant - Capital - Maintenance and Rehabilitation of Training Centers	21	14,428,571.38	16,875,691.09
Treasury Grant - Capital- Construction Equipment Mechanics Course	22	10,571,429.62	13,600,000.00
Treasury Imprest - Capital - Skills Training For Construction Industry With Public Private Partnership Model	23	90,105,696.02	232,747,677.06
Personnel Emoluments	24	225,641,030.36	215,649,422.90
Traveling Expenses	25	1,759,507.56	2,294,267.25
Supplies and requisites	26	5,697,380.66	13,193,429.57
Maintenance Expenses	27	14,411,351.06	15,243,401.67
Fuel & Utility Payments	28	31,567,318.92	36,792,006.68
Research ,Development & Training Expenses	29	16,565,765.52	32,037,373.57
Finance Cost	30	3,178,693.83	4,203,789.39
Depreciation	31	93,647,383.69	106,517,650.39
Other Expenses	32	38,039,285.96	23,184,281.10
Total Expenditure		545,613,414.57	712,338,990.68
Operational Surplus/(Deficit) For the Period		25,998,627.00	(4,652,776.42)

Construction industry development Authority
Statement of changes in Equity for the year Ended December 31, 2020 (Rs)

Description	Accumulated Surpluses/(Deficit)	Revaluation-Fixed Assets	Deferred Income treasury Grant	Grant-Motor Vehicles	Net Assets Taken Over (ICTAD)	Total
Balance December 31,2018	19,246,557.10	625,744,563.49	423,446,713.49	45,050,000.00	25,449,909.19	1,137,392,046.27
Balance January 01 ,2019	19,246,557.10	625,744,563.49	423,446,713.49	45,050,000.00	25,449,909.19	1,137,392,046.27
Transfer the Capital Acquisition -Treasury Grant- Rehabilitation & Maintenance of Training Centers - 2019			3,524,308.91			3,524,308.91
Transfer the Capital Acquisition -Treasury Imprest - Infrastructure Development -OTC -2019			19,732,359.36			19,732,359.36
Deferred Income in 2019			(57,431,410.04)			(57,431,410.04)
Adjustment of Accumulated Depreciation of Disposed Vehicles	(3,959,126.71)					(3,959,126.71)
Understated of expenditures in 2016	425,642.57					425,642.57
Defecit for the period 2019	(4,652,776.42)					(4,360,423.33)
Balance December 31,2019	11,060,296.54	625,744,563.49	389,271,971.72	45,050,000.00	25,449,909.19	1,096,576,740.94
Opening Balance January 01st, 2020	11,060,296.54	625,744,563.49	389,271,971.72	45,050,000.00	25,449,909.19	1,096,576,740.94
Being Correction of Estimate Error -(2015-2019) Period Operation Training Center - Galkulama Machinery Depreciation	(7,317,187.50)	-	-	-	-	(7,317,187.50)
Being Correction of Overstated -Hire of Auditorium Charges	(142,000.00)	-	-	-	-	(142,000.00)
Being Adjusted Payable Operational Lease Rental - (2016-2019) - Tower Hall Theatre Foundation	(726,575.34)	-	-	-	-	(726,575.34)
Being Correction of Overstated Audit Fee -2018	20,000.00	-	-	-	-	20,000.00
Being Trasfer the Deferred Income Treasury Grant -New Lecture Room -Operation Training Center -Galkulama	-	-	22,019,096.89	-	-	22,019,096.89
Being Trasfer the Deferred Income Treasury Grant -New Curcuit Bunglow -Operation Training Center -Galkulama	-	-	20,640,162.11	-	-	20,640,162.11
Being Purchased Capital Acquisition -New Baco Loder - Operation Training Center -Galkulama	-	-	15,018,100.00	-	-	15,018,100.00
Being Trasfer from Deferred Income Treasury Grant to Deffered Income - 2020	-	-	(57,476,859.31)	-	-	(57,476,859.31)
Surplus for the period - 2020	25,998,627.00	-	-	-	-	25,998,627.00
Total Net Asset	28,893,160.71	625,744,563.49	389,472,471.41	45,050,000.00	25,449,909.19	1,114,610,104.80

Construction Industry Development Authority
Indirect Method Cash Flow Statement for the Period Ended 31.12.2020

Description	2020	2019
	(Rs.)	(Rs.)
Cash Flows from Operating Activities		
Surplus/ (Deficit) for the Reporting Period	25,998,627.00	(4,652,776.42)
(+/-) Adjustments		
Depreciation	93,647,383.69	106,517,650.40
Lease Amortization	232,613.64	32,613.64
Gratuity Allocation	17,208,952.50	13,693,972.50
Interest Income - Treasury Bond	(1,011,345.71)	(786,466.03)
Interest Income - Fixed Deposits	(10,832,064.53)	(12,673,973.47)
Profit/Loss Disposal of Fixed Assets	-	(524,084.10)
Disposal and Destroy Assets	239,514.17	62,296.11
Doubtful Debts Over/ Under Provision	712,895.88	643,605.55
Deferred Income	(57,476,859.31)	(57,431,410.04)
Interest Expenses	3,015,403.83	3,660,635.39
Contingency Expenditure	24,662,241.94	-
Operating Profit/(Loss) Before Working Capital Changes	96,397,363.10	48,542,063.54
Working Capital Changes		
Increase/ (Decrease) In Payable	13,035,265.11	69,274,556.14
(Increase)/ Decrease in other Current Assets	(26,409,535.35)	(11,244,649.81)
(Increase)/ Decrease in Inventory	2,569,191.80	(9,941,433.07)
Industrial Training for Craft Apprentices In Construction Sector (500M)	(1,189,100.00)	(47,770.00)
Industrial Training for Craft Apprentices In Construction Sector (93M)	(1,059,260.00)	-
Skills Training For Construction Industry With Public Private Partnership Model - 250 Million	(879,360.00)	(72,549,434.31)
Skills Training For Construction Industry With Public Private Partnership Model - 300 Million	(49,964,222.03)	56,849,527.26
Skills Training For Construction Industry With Public Private Partnership Model - 154 Million	71,598,495.11	-
Cash Generated From Operation Activities	104,098,837.74	80,882,859.75
(-) Gratuity Paid	(12,472,637.50)	(6,379,109.50)
(-) Interest Paid	(3,015,403.83)	(3,660,635.39)
Net cash from operating activities	88,610,796.41	70,843,114.86
Cash Flow From Investing Activities		
Proceeds from Sale of Plant and Equipments	23,000.00	3,682,680.00
Interest Income - Treasury Bond	1,350,871.06	1,370,333.20
Interest Income - Fixed Deposit	7,392,698.63	8,955,051.37
Matured -Treasury Repo -Capital Investment	15,707,803.00	15,707,803.00
Purchase of Property , plant and Equipments	(10,657,039.11)	(27,554,037.85)
Investment of Treasury Repo - Capital Investment	(15,707,803.00)	(15,707,803.00)
Net cash flows from Investing Activities	(1,890,469.42)	(13,545,973.28)
Cash Flow From Financial Activities		
Lease Rent for Finance Lease - Capital Protion	(5,713,768.17)	(5,068,536.61)
Net cash flow from financing activities	(5,713,768.17)	(5,068,536.61)
Net cash increase (Decrease) in cash and cash equivalents	81,006,558.82	52,228,604.97
Cash and cash equivalents at beginning of period	355,558,714.06	303,330,109.08
Cash and cash equivalents at end of period	436,565,272.88	355,558,714.06

Note No -01 Property, Plant & Equipment

(Rs.)

Description	Opening Balance		Addition		Disposal & destroy		Adjustment	Closing Balance	
	2020.01.01	2019.01.01	2020	2019	2020	2019	2020	2020.12.31	2019.12.31
Cost									
Land	77,000.50	77,000.50	-	-	-	-	-	77,000.50	77,000.50
Building & Improvements	646,259,189.51	624,301,863.07	20,701,932.56	21,957,326.44	-	-	-	666,961,122.07	646,259,189.51
Motor Vehicle	127,610,845.95	106,729,375.95	-	-	-	(12,225,000.00)	-	127,610,845.95	127,610,845.95
Machinery & Equipments	431,999,971.50	412,238,512.19	15,018,100.00	19,761,459.31	-	-	-	447,018,071.50	431,999,971.50
Furniture, Fixed & Office Equipment	90,401,194.73	86,441,598.48	4,214,436.52	3,959,596.25	-	-	-	94,615,631.25	90,401,194.73
Tools & Implements	20,412,457.90	19,901,426.40	4,548.00	511,031.50	-	-	-	20,417,005.90	20,412,457.90
Audio, Visual Equipments	6,211,206.23	6,038,206.23	-	173,000.00	-	-	-	6,211,206.23	6,211,206.23
Library Books-Head Office	1,340,905.48	1,336,619.48	42,900.00	4,286.00	-	-	-	1,383,805.48	1,340,905.48
Library Books-CETRAC	911,066.73	911,066.73	-	-	-	-	-	911,066.73	911,066.73
Total	1,325,223,838.53	1,257,975,669.03	39,981,917.08	79,473,169.50	-	(12,225,000.00)	-	1,365,205,755.61	1,325,223,838.53
Description	Opening Balance		Depreciation for Year		Accumulated Depreciation of Disposal Assets		2020	Closing Balance	
Provision of Depreciation	2020.01.01	2019.01.01	2020	2019	2020	2019	2020	2020.12.31	2019.12.31
Building & Improvements	77,937,824.92	62,330,278.34	16,436,524.82	15,607,546.58	-	-	-	94,374,349.74	77,937,824.92
Motor Vehicle	52,316,685.79	40,787,550.75	15,951,355.63	16,636,412.44	-	(5,107,277.40)	-	68,268,041.42	52,316,685.79
Machinery & Equipments	209,722,415.02	158,080,661.05	53,253,041.79	51,641,753.97	-	-	7,317,187.50	270,292,644.31	209,722,415.02
Furniture, Fixed & Office Equipment	74,125,253.54	56,470,027.94	6,970,866.11	17,655,225.60	-	-	-	81,096,119.65	74,125,253.54
Tools & Implements	19,424,703.30	15,359,113.35	482,261.15	4,065,589.95	-	-	-	19,906,964.45	19,424,703.30
Audio, Visual Equipments	5,295,365.25	4,834,142.29	502,708.30	461,222.96	-	-	-	5,798,073.55	5,295,365.25
Library Books-Head Office	1,285,079.96	1,017,394.40	25,666.55	267,685.56	-	-	-	1,310,746.51	1,285,079.96
Library Books-CETRAC	861,148.04	678,934.70	24,959.35	182,213.34	-	-	-	886,107.39	861,148.04
Total	440,968,475.82	339,558,102.82	93,647,383.68	106,517,650.40	-	(5,107,277.40)	7,317,187.50	541,933,047.00	440,968,475.82
Description	Opening Balance		Amortization for Year		Accumulated Amortization of Disposal Assets		2020	Closing Balance	
Provision of Depreciation	2020.01.01	2019.01.01	2020	2019	2020	2019	2020	2020.12.31	2019.12.31
Lease Assets									
Lease Land -Center for Housing Planning and Building, Pelawaththa,Baththaramulla.	2,851,477.20	2,851,477.20	-	-	-	-	-	2,851,477.20	2,851,477.20
(-) Amortization of Lease Land	438,068.20	405,454.56	32,613.64	32,613.64	-	-	-	470,681.84	438,068.20
Net Lease Hold Land								2,380,795.36	2,413,409.00

Construction Industry Development Authority has been signed a lease agreement with Tower Hall Theatre Foundation for land and Premises (123, "Savsiripaya", Wijerama Mawatha, Colombo 07.) for a period of 30 years operation lease commencing from the 15th may 2016. The Total Lease rental is Rs. 6,000,000.00 for 30 Years. The annual lease obligation has been treated as per the Sri Lanka Public Sector Accounting Standard No -12 Lease amounted Rs. 200,000.00.

(Rs.)

Description	Cost as at		Accumulated Depreciation as at		Net Carrying Amount as at	
	2020.12.31	2019.12.31	2020.12.31	2019.12.31	2020.12.31	2019.12.31
-						
Land	77,000.50	77,000.50	-	-	77,000.50	77,000.50
Building & Improvements	666,961,122.07	646,259,189.51	94,374,349.74	77,937,824.92	572,586,772.33	568,321,364.59
Motor Vehicle	127,610,845.95	127,610,845.95	68,268,041.42	52,316,685.79	59,342,804.54	75,294,160.16
Machinery & Equipments	447,018,071.50	431,999,971.50	270,292,644.31	209,722,415.02	176,725,427.19	222,277,556.48
Furniture, Fixed & Office Equipment	94,615,631.25	90,401,194.73	81,096,119.65	74,125,253.54	13,519,511.60	16,275,941.19
Tools & Implements	20,417,005.90	20,412,457.90	19,906,964.45	19,424,703.30	510,041.45	987,754.60
Audio, Visual Equipments	6,211,206.23	6,211,206.23	5,798,073.55	5,295,365.25	413,132.68	915,840.98
Library Books -Head Office	1,383,805.48	1,340,905.48	1,310,746.51	1,285,079.96	73,058.97	55,825.52
Library Books-CETRAC	911,066.73	911,066.73	886,107.39	861,148.04	24,959.34	49,918.69
Total	1,365,205,755.61	1,325,223,838.53	541,933,047.00	440,968,475.82	823,272,708.61	884,255,362.71
Lease Assets						
Lease Land -Center for Housing Planning and Building, Pelawaththa, Baththaramulla.	2,851,477.20	2,851,477.20	470,681.84	438,068.20	2,380,795.36	2,413,409.00
Total Net Carrying Amount					825,653,503.97	886,668,771.71

Note 2 - Cash and Cash Equivalent

No	Description	2020 (Rs.)	2019 (Rs.)
1.	BOC Pelawaththa CIDA-CETRAC	7,954,107.40	10,510,349.08
2.	BOC Torrington-CIDA Fund	98,500.00	98,500.00
3.	BOC Torrington-CIDA Head Office	409,389,328.98	287,932,070.18
4.	BOC Torrington-CIDA OTC	19,107,997.30	56,885,789.44
		436,549,933.68	355,426,708.70
5.	Cash in Hand CIDA,Head Office	-	116,606.15
6.	Cash in Hand CIDA,CETRAC	-	-
		-	116,606.15
7.	Petty Cash Imprest	4,234.00	4,294.00
8.	Petty Cash Imprest - OTC	11,105.20	11,105.20
		15,339.20	15,399.20
	Cash and Cash Equivalent	436,565,272.88	355,558,714.05

Note 3 - Investments

No	Description	2020 (Rs.)	2019 (Rs.)
1.	Fixed Deposit- BOC	75,000,000.00	75,000,000.00
2.	Fixed Deposit-HDFC	12,523,629.25	11,149,500.00
3.	Call Deposit-BOC	50,000,000.00	50,000,000.00
4.	Treasury Bond	15,707,803.00	15,707,803.00
	Total Investments	153,231,432.25	151,857,303.00

Note 4 - Debtors

No	Description	2020	2019
		(Rs.)	(Rs.)
1	Debtors Control CIDA -CETRAC	2,195,588.32	4,353,437.16
2	Debtors Control CIDA-CHPB	1,681,326.83	4,669,863.41
3	Debtors Control CIDA-Head Office	3,172,805.59	826,930.75
4	Debtors Control CIDA-OTC	5,701,029.05	3,698,520.16
5	Sundry Debtors	764,768.62	765,884.62
6	Debtors Clearance Account	657,785.00	5,195,987.99
		14,173,303.41	19,510,624.09
7	Health Insurance Receivable	-	15,000.00
		-	15,000.00
8	Deposits for Services	624,250.00	624,250.00
		624,250.00	624,250.00
9	Advance - General	175,950.00	313,421.15
10	Advance to Contractors	1,754,003.67	1,245,629.34
11	Advance to Training Programme	4,943,113.50	7,830,457.50
12	Advance to Fuel	16,424.00	16,424.00
13	Advance to Qual.Dev.Projects	100,000.00	100,000.00
14	Advance to Service & Repairs	47,518.50	47,518.50
15	Advance to Suppliers	297,240.46	409,161.16
16	Advances to Consultancy Services	11,348,000.00	11,348,000.00
		18,682,250.13	21,310,611.65
17	Special Loan	-	34,497.00
18	Book Loans	50,000.00	7,200.00
19	Distress Loan	6,805,386.91	5,033,322.61
20	Festival Advances	2,534.70	67,534.70
21	Advance to Traveling	3,425.00	6,425.00
		6,861,346.61	5,148,979.31
	Total Debtors	40,341,150.15	46,609,465.05
22	(-) Provision for Doubtful Debts	(3,904,885.21)	(7,751,090.42)
	Net Debtors	36,436,264.94	38,858,374.63

Note 5 - Inventories

The cost of inventories are included as follow.

No	Description	2020	2019
		(Rs.)	(Rs.)
1	Stock	108,984,896.66	107,654,335.40
2	Consumable Items	36,805,021.84	40,704,774.90
	Net Inventories	145,789,918.50	148,359,110.30

Note 6- Prepayments

No	Description	2020	2019
		(Rs.)	(Rs.)
1	Pre Payments	1,031,765.50	3,224,039.28
	Total Prepayments	1,031,765.50	3,224,039.28

Note 7- Other Receivables

No	Description	2020	2019
		(Rs.)	(Rs.)
1	V.A.T. Control	-	145,432.11
2	Receivable -BOC Call Deposit Interest	6,039,006.84	3,800,650.68
3	Receivable -HDFC FD Interest	169,034.78	333,753.26
4	Receivable -Treasury Bond Interest	360,590.91	700,116.26
5	Receivable -BOC Fixed Deposit Interest	10,787.67	19,188.70
6	Receivable Stock Sale Income	16,485.07	-
7	Receivable N.V.Q. Training Income-Ministry of Education	35,390,000.00	-
	Total Receivables	41,985,905.27	4,999,141.01

Note 8- Other Current Assets

No	Description	2020	2019
		(Rs.)	(Rs.)
1	Work done Account - Circuit Bunglow -OTC	-	10,769,602.83
2	Work done Account - Well Water Plant -OTC	1,214,313.71	463,236.56
3	Work done Account - New Toilet Blocks -OTC	3,404,141.99	-
4	Capital Work In Progress	651,538.25	-
	Total Other Current Assets	5,269,993.95	11,232,839.39

Note 9 -Creditors

No	Description	2020	2019
		(Rs.)	(Rs.)
1	Creditor Control	1,408,517.76	23,780,046.52
2	Sundry Creditors	7,330,381.14	7,362,298.64
	Total Creditors	8,738,898.90	31,142,345.16

Note 10 - Treasury Imprest -Skills Training For Construction Industry With Public Private**Partnership Model**

No	Description	2020	2019
		(Rs.)	(Rs.)
1	500 Million (2016 Year) Training Programme	37,591,127.03	38,780,227.03
2	93Million (2017 Year) Training Programme	5,899,830.49	6,959,090.49
3	250 Million (2018 Year) -Capital- Training Programme	63,773,592.16	64,652,952.16
4	300 Million (2019 Year) -Capital - Training Programme	6,885,305.23	56,849,527.26
5	94 Million (2020 Year)-Capital-Training Programme	71,598,495.11	-
	Total Shilpa Saviya Liabilities	185,748,350.02	167,241,796.94

Note 11 - Income Received in Advance

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Income Received in Advance	4,138,385.33	2,319,680.00
2.	Income Received in Advance - Registration Fee	72,380,794.48	62,353,168.42
	Total Income Received In Advance	76,519,179.81	64,672,848.42

Note 12 - Taxes Payables

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	VAT Control	1,389,119.67	-
2.	Withholding Tax Payable	-	56,153.00
3.	Payee Tax Payable	-	22,705.00
4.	Stamp Duty Payable	25,550.00	30,176.00
	Total Taxes Payables	1,414,669.67	109,034.00

Note 13 - Treasury Imprest

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Treasury Imprest -Capital- Infrastructure Development - OTC - 2018	9,370,670.60	52,029,929.60
2.	Treasury Imprest -Capital- Infrastructure Development - OTC - 2019	18,249,540.64	13,267,640.64
3.	Treasury Imprest -Capital- Infrastructure Development - OTC - 2020	7,000,000.00	-
4.	Treasury Imprest - Development Assistance -Smart Identity Card Programme	35,771,000.00	20,000,000.00
	Total Government Grants	70,391,211.24	85,297,570.24

Note 14 - Other Current Liabilities

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Accrued Expenses	31,729,775.23	15,836,815.53
2.	Retention Payable	3,047,287.43	3,797,384.47
3.	Payable Overtime	1,213.05	21,038.34
4.	Credit Card Commision Payable	2,392.47	1,680.95
5.	Refundable Tender Deposit	921,500.00	1,052,500.00
6.	Contingency Liabilities	-	500,000.00
7.	Publications Books Control	-	4,132,700.92
8.	Payable to Treasury - Vehicle Disposal Income	5,773,000.00	5,773,000.00
9.	Net Lease Obligation -Finance Lease -Bank of Ceylon	6,441,138.54	5,713,768.53
10.	Payable E.P.F.Compensation	22,466,287.50	-
11.	Payable E.T.F.Compensation	2,695,954.44	-
12.	Payable to Contactor -Well Water Plant-Building Department	41,275.39	-
13.	Operation Lease Obligation- Savsiripaya Land & Premises	926,575.34	-
	Total Other Current Liabilities	74,046,399.39	36,828,888.74

Note 15 - Short -Term Provision

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Provision for Service Charges	156,400.00	156,400.00
	Total Short Term Provision	156,400.00	156,400.00

Note 16 - Employee Benefits

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	E.P.F Payable	3,081,005.05	3,102,797.34
2.	E.T.F Payable	369,721.21	372,336.26
	Total Employee Benefits	3,450,726.26	3,475,133.60

Note 17- Superannuation

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Gratuity Payable	95,441,560.50	90,705,245.50
	Total Gratuity Payable	95,441,560.50	90,705,245.50

Note 18- Non Current Liabilities

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Net Lease Obligation -Finance Lease -Bank of Ceylon	15,446,556.68	21,891,698.86
2.	Nandana Rodrigo Construction	-	2,030,480.97
3.	S.Liyanage Construction	-	630,110.00
	Total Non-Current Liabilities	15,446,556.68	24,552,289.83

Note 19 - Operational Income

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Adjudication Fee	965,100.00	1,154,934.78
2.	Circuit Bungalow Charges	50,810.00	271,475.65
3.	Consultancy Service	-	150,500.00
4.	Contractor Registration Fee	164,784,761.49	163,833,410.35
5.	Course Fee	31,245,028.40	62,672,590.13
6.	Dispute Resolution	-	502,500.00
7.	Dormitory Charges	841,536.00	3,234,284.78
8.	Hire of Machinery	6,311,626.18	6,461,192.11
9.	Hire of Auditorium & Seminar Rooms	4,045,245.00	12,410,818.43
10.	Hire of Computers	606,950.00	1,744,750.00
11.	Project Management Service	-	175,000.00
12.	Registration of Foreign Contractors	12,150,500.70	1,230,170.00
13.	Rent Income	5,829,302.86	6,040,500.00
14.	Repair Charges	662,825.06	577,660.80
15.	Sale of Publications	5,279,206.43	9,728,985.00
16.	Seminar Fee	7,362,075.00	21,883,896.70
17.	Trade Testing Income	223,000.00	712,150.00
	Total	240,357,967.12	292,784,818.73

Note 20 – Non Operational Income

No	Description	2020 (Rs.)	2019 (Rs.)
1.	ICTAD Pool of Adjudicators	825,400.00	25,000.00
2.	Registration Of Quality Management Auditors	25,400.00	207,000.00
3.	CETRAC Revenue Account	2,000.00	38,902.50
4.	Construction Excellence	2,633,913.04	3,214,043.48
5.	Construction Workers Identity Card	54,750.00	300,750.00
6.	Disposal Items Sale Income - Non Fixed Assets	-	19,000.00
7.	Empty Barrel Sold Income - OTC	38,900.00	189,375.00
8.	Exam Fee	25,000.00	917,715.00
9.	Fines,Surcharges & Others	108,359.00	174,580.22
10.	Functional fee of Diploma Awarding Ceremony-CHPD	-	107,000.00
11.	Hire of Vehicles	4,200.00	600,000.00
12.	Interest Income -Called Deposit - BOC	2,238,356.16	2,612,500.00
13.	Interest Income -Fixed Deposit - BOC	7,384,297.60	8,949,839.39
14.	Interest Income -Fixed Deposits - HDFC	1,209,410.77	1,111,634.08
15.	Interest Income -Treasury Repo	1,011,345.71	786,466.03
16.	Miscellaneous Income	45,209.98	65,869.92
17.	Miscellaneous Income (Sponsorships)	199,000.00	300,000.00
18.	Miscellaneous Income (Without VAT)	534,421.93	808,116.19
19.	Non-Refundable Tender Fee	77,981.98	348,424.63
20.	Sale Of Disposed Assests	23,000.00	524,084.10
21.	Registration Of Suppliers	18,000.00	212,282.82
22.	Technical Auditing	358,201.85	70,375.00
23.	Sale of Buillting	515,615.00	-
24.	Income From NVQ Training	45,398,000.00	-
25.	Registration of Property Development	6,000.00	-
26.	Custom Design Programme	150,000.00	-
27.	Courier Charge Income	133,574.88	-
28.	Creditors Write Off	514,695.15	-
29.	Stock Sale	16,485.07	-
30.	CIDA Journal	120,000.00	-
	Total	63,671,518.12	21,582,958.36
	GRAND TOTAL	304,029,485.24	314,367,777.09

Note - 21**Treasury Grant-Capital - Maintenance and Rehabilitation of Training Centers - Expenditure**

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Electricity Charges	2,571,082.00	3,285,341.11
2.	Health & Sanitation	2,109,163.66	2,950,528.96
3.	Internet Charges	-	187,676.86
4.	Postage	-	586,650.00
5.	Repair Of Tools & Implement	-	8,198.27
6.	Repair & Maintenance Of Furniture & Office Equipments	207,126.55	530,499.91
7.	Repair & Maintenance Of Other Vehicles	-	63,497.40
8.	Repair & Maintenance Of Passenger Vehicles	-	3,498,573.62
9.	Repair & Maintenance Of Building	1,088,261.35	1,887,798.12
10.	Repair & Maintenance Of Plant, Machinery & Equipments	5,384,731.79	1,361,709.38
11.	Security Services	2,821,007.81	1,948,025.00
12.	Telephone Charges	-	290,215.33
13.	Water Charges	247,198.22	276,977.13
	Total Expenditure	14,428,571.38	16,875,691.09

Ministry of Finance has funded Rs. 14,428,571.38 Capital grant for Maintenance and Rehabilitation of Training Centers in CIDA in 2020 according to the Budgetary Allocation. This capital grant Rs. 14,428,571.38 has been utilized for maintenance and rehabilitation of Construction Equipments Training Center - Pelawaththa and Operation Training Center - Galkulama which are established under CIDA.

Note-22**Treasury Grant -Capital- Construction Equipment Mechanics - Expenditure**

No	Description	2020 (Rs.)	2019 (Rs.)
1.	Acting Allowances	10,255.99	3,418.66
2.	Advertising & Publicity	-	598,055.00
3.	Audio Visual Consumables	-	-
4.	Books & Periodicals	-	-
5.	Cash Allowance to Training	224,000.00	567,750.00
6.	Cost of Living Allowance	1,048,320.00	1,364,220.00
7.	E.P.F	939,775.35	1,096,970.00
8.	E.T.F	187,955.08	219,393.99
9.	Electricity	1,183,467.48	2,341,060.18
10.	Fee & Allowance to Teaching staff	43,500.00	77,340.00
11.	Fee & Allowance to Support staff	126,000.00	
12.	Fuel Oil & Running Expenses Of Passenger Vehicles	379,080.00	717,025.00
13.	Hand Tools	-	700.00
14.	Health & Sanitation	527,291.89	94,356.80
15.	Health Insurance	210,041.73	146,411.68
16.	Lodging	-	3,000.00
17.	Miscellaneous	-	2,210.00
18.	Other Allowances	66,600.00	130,052.65
19.	Photocopy Expenses	-	25,019.71
20.	Postage	44,747.57	126,405.00
21.	Printing, Typing and Traslation	2,475.00	5,325.00
22.	Refreshments for training Programmes	153,360.00	43,625.00
23.	Refreshments	-	7,235.00
24.	Rental & Hire Charges	1,620.00	
25.	Salaries & Wages	5,216,848.88	5,947,711.05
26.	Stationery	-	6,581.93
27.	Traveling (Local)	-	1,150.00
28.	Water	204,590.65	74,983.35
29.	Membership & Sub Professional Body	1,500.00	
	Total Expenditure	10,571,429.62	13,600,000.00

Ministry of Finance has funded Rs. 10,571,429.62 Capital grant for Construction Equipment Mechanics in CIDA in 2020 according to the budgetary allocation. This capital grant has been utilized for Construction Equipment Mechanics in Construction Equipments Training Center - Pelawaththa established under CIDA.

Note 23**Treasury Imprest - Capital - Skills Training For Construction Industry With Public Private Partnership Model - Expenditure**

No	Description	2020						2019					
		154 Million Programme (Rs.)	300 Million Programme (Rs.)	250 Million Programme (Rs.)	93 Million Programme (Rs.)	500 Programme (Rs.)	300 Million Programme (Rs.)	250 Million Programme (Rs.)	93 Million Programme (Rs.)	500 Programme (Rs.)	300 Million Programme (Rs.)	250 Million Programme (Rs.)	93 Million Programme (Rs.)
1.	Advertising & Publicity	160.00	4,400.00	-	-	-	265,848.62	40,269.16	-	-	-	-	-
2.	Apprentice's Daily Diary Book Expense	-	-	-	-	-	-	5,000.00	-	-	-	-	-
3.	Bank Charges	-	-	-	-	-	-	-	-	-	-	-	-
4.	Bonus Payments	-	-	-	-	-	-	-	-	-	-	-	-
5.	Books & Periodicals	2,310.00	-	-	-	-	937,432.22	-	-	-	-	-	-
6.	Cash Allowances to Trainees	8,310,825.00	48,869,825.00	-	-	-	94,084,500.00	64,688,750.00	-	-	-	-	-
7.	Cost of Living Allowance	780,780.00	72,800.00	-	-	-	1,083,423.36	-	-	-	-	-	-
8.	Daily Expenses & Accommodation	-	1,125.00	-	-	-	-	-	-	-	-	-	-
9.	Development Cost	4,000.00	-	-	-	-	-	-	-	-	-	-	-
10.	E.P.F	741,941.56	73,651.98	-	-	-	956,574.92	-	-	-	-	-	-
11.	E.T.F	148,388.30	14,730.40	-	-	-	191,314.98	-	-	-	-	-	-
12.	Exhibition	-	-	-	-	-	-	-	-	-	-	-	-
13.	Fee & Allowance to Support Staff	2,502,160.00	3,195,060.00	879,360.00	1,059,260.00	1,189,100.00	8,580,798.50	12,000.00	-	-	-	-	-
14.	Fee & Allowance to Teaching Staff	724,400.00	3,926,782.00	-	-	-	1,724,300.00	3,216,501.00	-	-	-	-	-
15.	Fee & Allowance to Consultants	-	64,950.00	-	-	-	-	-	-	-	-	-	-
16.	Fuel oil & Run Expenses for Passenger Vehicles	65,820.00	394,274.00	-	-	-	1,752,759.00	382,252.00	-	-	-	-	-
17.	Fuel oil & Run Expenses for Other Vehicles	-	-	-	-	-	4,800.00	-	-	-	-	-	-
18.	Hall Charges	-	-	-	-	-	10,000.00	13,000.00	-	-	-	-	-
19.	Hire of Instruments	-	-	-	-	-	5,000.00	27,250.00	-	-	-	-	-
20.	Health & Sanitation	17,816.00	-	-	-	-	-	-	-	-	-	-	-
21.	Lodging	43,000.00	688,540.00	-	-	-	1,399,322.50	453,470.00	-	-	-	-	-
22.	Miscellaneous	1,000.00	3,650.00	-	-	-	6,790.00	5,877.00	-	-	-	-	-
23.	Office requisites	-	-	-	-	-	27.68	-	-	-	-	-	-
24.	Other Allowances	300,000.00	24,000.00	-	-	-	416,650.00	-	-	-	-	-	-
25.	Others-Training	-	-	-	-	-	-	-	-	-	-	-	-
26.	Overtime & Holiday Pay (I)	-	-	-	-	-	410,200.51	-	-	-	-	-	-
27.	Overtime/Holiday Pay	122,171.02	618,589.92	-	-	-	1,936,326.75	1,395,019.93	-	-	-	-	-
28.	Photocopy Expenses	37,581.69	5,757.00	-	-	-	229,254.39	139,647.21	-	-	-	-	-
29.	Postage	164,250.00	40,828.00	-	-	-	70,180.00	9,340.00	-	-	-	-	-
30.	Printing, typing & Translation	-	-	-	-	-	130.00	-	-	-	-	-	-
31.	Refreshment for Training Programmes	438,600.00	578,875.00	-	-	-	1,220,533.00	539,960.00	-	-	-	-	-
32.	Refreshments	129,941.00	619,985.50	-	-	-	1,310,215.00	567,671.50	-	-	-	-	-
33.	Rental & Hire Charges	-	140,286.00	-	-	-	2,629,569.50	864,895.00	-	-	-	-	-
34.	Repair & Maintenance of Building	-	-	-	-	-	1,148,511.19	132,099.71	-	-	-	-	-

35.	Repairs & Maintenance of Passenger Vehicles	-	3,150.00	-	-	-	9,650.00	2,100.00	-	-
36.	Repairs & Maintenance of other Vehicles	-	-	-	-	-	300.00	-	-	-
37.	Salaries & Wages	4,165,497.02	562,914.25	-	-	-	6,304,000.73	7,000.00	-	-
38.	Shipa Saviya Tool Kits	-	3,920,000.00	-	-	-	18,883,600.91	-	-	-
39.	Stationery	4,515.05	275.00	-	-	-	20,724.13	-	-	-
40.	Telephone	105,258.25	49,527.88	-	-	-	175,483.52	17,039.31	-	-
41.	Training Aid	-	-	-	-	-	-	-	-	-
42.	Training Material	3,537,840.00	322,590.00	-	-	-	-	3,285.00	-	-
43.	Traveling (Local)	53,250.00	379,004.20	-	-	-	82,251.40	27,007.50	-	-
44.	Traveling(Income Generation)	-	900.00	-	-	-	-	-	-	-
45.	Uniforms to Trainers	-	-	-	-	-	14,299,999.94	-	-	-
	Total	22,401,504.89	64,576,471.13	879,360.00	1,059,260.00	1,189,100.00	160,150,472.74	72,549,434.32	-	47,770.00

Ministry of Finance has funded Rs. 94,000,000.00 as a Capital imprest for Skills Training For Construction Industry With Public Private Partnership Model programme in 2020 according to the budgetary allocation. By this capital imprest Rs. 22,401,504.89 has been utilized for above training programme in 2020. Further Rs.64,576,471.13 ,879,360.00,1,059,260.00 and Rs.1,189,100.00 has been expended for 2019,2018 ,2017 and 2016 programmes respectively, during 2020.

Note 24 -Personnel Emoluments

No	Description	2020 (Rs.)	2019 (Rs.)
1.	Salaries & Wages	120,019,584.36	112,973,579.16
2.	Cost of Living Allowance	22,899,942.69	23,783,268.09
3.	Attendance Incentive	9,779,199.41	7,435,172.67
4.	Dust Allowance	126,100.00	254,500.00
5.	Acting Allowance	810,619.14	426,151.07
6.	Other Allowances	8,324,768.06	5,446,486.29
7.	Overtime/Holiday Pay	16,250,037.81	20,961,960.63
8.	Overtime & Holiday Pay (I)	1,495,438.69	3,305,861.50
9.	Membership Subscription for Professional Body	77,411.00	58,830.00
10.	Bonus Payments	3,366,225.00	3,513,032.86
11.	E. P. F	21,068,959.80	19,832,319.21
12.	E. T.F	4,213,791.90	3,964,288.92
13.	Gratuity	17,208,952.50	13,693,972.50
	Total	225,641,030.36	215,649,422.90

Note 25 - Travelling Expenses

No	Description	2020 (Rs.)	2019 (Rs.)
1.	Traveling - (Local)	1,186,197.56	1,880,815.25
2.	Traveling - (Income Generate)	573,310.00	403,952.00
3.	Traveling - (Overseas)	-	9,500.00
	Total	1,759,507.56	2,294,267.25

Note 26 -Supplies and Requisites

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Photocopy Expenses	4,264,209.73	9,421,108.19
2.	Stationery	370,590.79	2,352,333.00
3.	Office Requisites	292,692.06	207,728.30
4.	Printing, typing & Translation	147,662.81	400,190.00
5.	Books & Periodicals	375,696.69	687,833.64
6.	Disposable & Destroy	239,514.17	62,296.11
7.	Audio Visual Consumable	7,014.41	61,940.33
Total		5,697,380.66	13,193,429.57

Note 27 - Maintenance Expenses

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Repair & Maintenance Of Building	539,579.51	2,450,963.41
2.	Repair & Maintenance Of Furniture & Office Equipments	2,651,589.30	2,809,087.01
3.	Repair & Maintenance Of Passenger Vehicles	4,254,529.72	2,930,430.51
4.	Repair & maintenance Of Other Vehicles	343,421.95	514,019.14
5.	Repair & maintenance Of Plant,Machinery & Equipments	2,923,501.38	2,549,895.03
6.	Repair Of Tools & Implement	111,774.17	-
7.	Repair & maintenance Others /IT Infrastructure	747,477.90	971,180.37
8.	Insurance - (Vehicles)	2,839,477.13	3,017,826.21
Total		14,411,351.06	15,243,401.67

Note 28 -Fuel & Utility Payments

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Fuel Oil & Running Expenses Of Passenger Vehicles	5,734,214.80	6,922,353.88
2.	Fuel Oil & Running Expenses Of Other Vehicles	755,379.35	1,659,616.62
3.	Rental & Hire Charges	234,686.49	950,548.12
4.	Postage	1,523,314.61	1,367,015.38
5.	Telephone Charges	2,815,905.46	2,415,364.80
6.	Internet Charges	305,412.21	1,148,600.51
7.	Electricity Charges	7,745,250.95	10,460,452.59
8.	Water Charges	929,900.70	1,629,307.70
9.	Health & Sanitation	5,628,432.14	5,501,297.08
10.	Security Services	5,894,822.20	4,737,450.00
Total		31,567,318.92	36,792,006.68

Note 29-Research ,Development & Training Expenses

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Renewal Fee -TVEC	80,981.92	4,000.00
2.	Scholarship & Training - (Local)	61,650.00	279,100.00
3.	Scholarship & Training - (Foreign)	-	293,240.61
4.	Site Visiting Allowance	-	1,116,806.30
5.	Fee & Allowance to Consultants	169,050.00	628,765.00
6.	Fee & Allowance to Teaching Staff	7,884,820.00	12,258,844.00
7.	Fee & Allowance to Support Staff	5,000.00	170,635.45
8.	Development Cost	9,000.00	507,912.50
9.	Training Materials	27,235.45	202,667.28
10.	Fuel for Training	219,669.35	2,182,144.44
11.	Training Aids	-	2,000.00
12.	Hand Tools & Small Equipments	26,389.68	284,540.68
13.	Uniforms to Trainees	1,288,764.11	11,203.31
14.	Refreshments for Training Programmes	4,295,125.00	10,363,033.00
15.	Others - Training	1,500.00	19,435.00

16.	Cash Allowance to Training	1,830,750.00	2,168,250.00
17.	Hire for Instrument	47,000.00	181,550.00
18.	Staff Welfare	-	172,000.00
19.	Hall Charges	618,830.00	294,746.00
20.	Web Based Construction Registration Expenses	-	896,500.00
	Total	16,565,765.52	32,037,373.57

Note 30- Finance Cost

No	Description	2020	2019
		(Rs.)	(Rs.)
1.	Bank Charges	163,290.00	543,154.00
2.	Lease Interest - Finance Lease	3,015,403.83	3,660,635.39
	Total	3,178,693.83	4,203,789.39

Note 31 - Depreciation**Fully-depreciated property, plant and equipment**

The Total depreciation amount is Rs. 93,647,383.69 for the year 2020. The initial cost of fully-depreciated property, plant and equipment, which are still in use as at reporting date is as follows:

	Asset Type	2020	2019
		(Rs.)	(Rs.)
*	Library Books-CETRAC	786,270.00	-
*	Library Books -Head Office	1,216,921.48	-
*	Tools & Implements	17,833,504.77	-
*	Furniture , Fixed & Office Equipment	55,651,616.23	-
*	Audio Visual Equipments	4,330,649.58	4,251,259.57
	Total	79,818,962.06	4,251,259.57

Note 32 - Other Expenses

No	Description	2020 (Rs.)	2019 (Rs.)
1.	N.B.T.	-	3,619,872.00
2.	Uniforms to Staff	605,366.46	1,186,524.76
3.	Tea to Staff	1,163,382.50	2,030,825.83
4.	Health Insurance	3,167,000.00	2,860,457.37
5.	Others	1,419,179.62	32,866.57
6.	Welfare	132,000.00	240.00
7.	Exhibition	-	292,235.60
8.	Advertisement & Publicity	1,890,953.35	5,466,149.48
9.	Refreshments	865,813.08	1,427,402.78
10.	Seating Allowances	1,415,400.00	3,387,400.00
11.	Audit Fee	935,167.00	908,113.00
12.	Service Contract	-	81,632.66
13.	Legal Fee	74,425.00	121,000.00
14.	License Fee	379,309.29	463,991.67
15.	Miscellaneous Expenses	53,944.00	270,947.89
16.	Rent & Rates	-	85,157.30
17.	Lease Amortization	32,613.64	32,613.64
18.	Lodging	3,520.00	156,245.00
19.	Withholding Tax Expense	-	113,000.00
20.	Daily Expenses of Accommodation	-	4,000.00
21.	Under Provision of Doubtful Debts	712,895.88	643,605.55
22.	Expenses of Construction Excellence	228,115.00	-
23.	ISO Annual Fee	97,959.20	-
24.	E.T.F. Compensation	2,695,954.44	-
25.	E.P.F. Compensation	21,966,287.50	-
26.	Operation Lease	200,000.00	-
	Total	38,039,285.96	23,184,281.10

Note 33

Treasury Grant Capital - (Maintenance and Rehabilitation of Training Centers, Construction Equipment Mechanics course) & Treasury Imprest for Capital - (Skills Training For Construction Industry With Public Private Partnership Model Programmes) are funded by Ministry of Finance under Capital Vote. Further Capital expenditures in the relevant year and income shall also be identified on a rational basis in the relevant year in an equal amount and such income and expenditure shall be separately stated in the Income statement of the relevant year according to the CIDA Accounting Policy (Capital Grants).

Note 34 - Cash and Bank

Short-Term deposits are made for varying periods, depending on the immediate cash requirements of the authority and earn interest at the respective short-Term deposit rate. The Authority's Bank balance amounting Rs. 436.5 Million include an amount of Rs. 256.13 Million which must be used on development Projects.

Note 35- Inventories

Inventories are stated at cost basis. The inventories include spare parts, maintenance items, cleaning materials, stationery and other consumables etc. Items are issued on average cost method and closing stock is also valued using the average cost method. The amount of written down of inventories recognized as an expense is Rs. 239,514.17 which is recognized in disposal and destroy expenses.

Note 36- Events After the Reporting Date

The long outstanding debtors (More than 10 years) and long term payable creditors (more than 02 years) have been written-off under recommendation of Audit & Management committee and approval of board of management - CIDA. It has consisted Rs. 4,559,101.09 debtors and Rs. 514,695.15 creditors. Rs. 657,785.00 debtor will be written-off after approval of Secretary in Line Ministry. The relevant adjustments have been adjusted as per the Sri Lanka Public Sector Accounting standard No - 06 -Events after reporting period.

Note 37 - Provisions, Contingent Liabilities and Contingent Assets

The legal cases have been disclosed together with the nature of cases and its status. There are following legal cases which are to be mentioned on 31st December 2020.

No	Applicant of Case	Court/Institution	Step	Amount of Contribution (Rs.)	Surcharge (Rs.)	Total (Rs.)
1.	'Jathika Sevaka Sangamaya' consisting of CIDA Employees	Department of Labour, Colombo	Arrears of EPF to employees of ICTAD during the Period 01.01.2006-01.06.2011.	14,977,525/-	7,488,762.50	22,466,287.50
2.	Employees' Trust Fund Board	Employees' Trust Fund Board	Arrears of ETF to employees of ICTAD during the Period 01.01.2006-01.06.2011.	1,797,303/-	898,651.44	2,695,954.44
Total Amount						25,162,241.94

The relevant adjustments have been adjusted as per the Sri Lanka Public Sector Accounting Standard No -08 -Provisions, Contingent Liabilities and Contingent Assets.

Note-38 -Lease

The following assets have been purchased under finance lease in January 2019.

No	Assets Type	Cost (Rs.)	Provision of Depreciation as reporting Date	Net Carrying Value	Lease Period	Lessor
1.	MITSUBISHI -Motor Car	11,035,490.00	2,758,872.50	8,276,617.50	05 Years	Bank of Ceylon
2.	MITSUBISHI -Motor Car	11,035,490.00	2,758,872.50	8,276,617.50	05 Years	Bank of Ceylon
3.	MITSUBISHI -Motor Car	11,035,490.00	2,758,872.50	8,276,617.50	05 Years	Bank of Ceylon
	Total	33,106,470.00	8,276,617.50	24,829,852.50		

Operation Lease

The following assets have been taken under Operation Lease

No	Assets Type	Lease Value (Rs.)	Amotization of Lease Land (Rs.)	Net Carrying Value (Rs.)	Lease Period	Lessor
1.	Center of Habitat Planning & Development	2,851,477.20	470,681.84	2,380,795.36	99 Years	Urban Development Authority
2.	Construction Industry Development Authority -Head Office	-	200,000.00 Per Year	-	30 Years	Tower Hall Theatre Foundation
	Total	2,851,477.20	470,681.84	2,380,795.36		

Note -39 -Capital Work In Progress

Capital work in progress is reflected proposed toilet block at Operator Training College- Galkulama as at reporting period.



ජාතික විගණන කාර්යාලය
தேசிய கணக்காய்வு அலுவலகம்
NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல.
My No.

CAE/B/CIDA/02/FA/2020/07

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

06 January 2020

The Chairman

Construction Industry Development Authority

Report of the Auditor General on the Financial Statements and Other Legal and Regulatory

Requirements of the Construction Industry Development Authority for the year ended 31 December 2020 in terms of Section 12 of the National Audit Act, No. 19 of 2018.

1. Financial Statements

1.1 Qualified Opinion

The audit of the financial statements of the Construction Industry Development Authority ("the Authority") for the year ended 31 December 2020 comprising the statement of financial position at 31 December 2020 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, was carried out under my direction in pursuance of provisions in Article 154(4) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and Finance Act No. 38 of 1971. My report to Parliament in pursuance of provisions in Article 154(6) of the Constitution will be tabled in due course.

In my opinion, except for the effects of the matters described in the basis for Qualified Opinion section of my report, the accompanying financial statements give a true and fair view of the financial position of the Authority as at 31 December 2020, and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards (SLPSAS).

1.2 Basis for Opinion

- a) Action had not been taken to reassess the useful economic life of the fully depreciated assets costing Rs. 79.82 million which are continuously used by the Authority as per the paragraph 65 of the Sri Lanka Public Sector Accounting Standards (SLPSAS) 7 — Property, Plant and Equipment. Further, the estimation error of the useful life of the above fully depreciated assets had not been rectified and made adjustments in the financial statements as per the SLPSAS 3 — Accounting Policies, Changes in Accounting Estimates and Errors.
- b) Thirteen (13) items of machineries and equipment with the cost and carrying amount of Rs. 19,512,500 and Rs. 7,317,187 respectively as at 01 January 2020 were identified as unusable during the Boards of Survey carried out for the year 2019. Subsequently, in the year 2020, the depreciable value of Rs. 7,317,187 had been adjusted to the retained profit as a change in accounting estimates without being taken action to dispose these items up to 31 October 2021. Further, necessary disclosures had not been made in this regard in terms of Section 44 of the SLPSAS 3 — Accounting Policies, Changes in Accounting Estimates and Errors.
- c) The Urban Development Authority (UDA) has requested during the year 2019 to settle a total amount of Rs.54,890,701 for granting the title deed for the Construction Equipment Training Centre (CETRAC) of the Authority which functioning in a land belongs to the UDA. However, the Authority had failed to settle this amount to the UDA even up to the date of this report and no provision or discloses had been made to the financial statements in this regard.
- d) Although the Construction Excellence Award Ceremony was not conducted during the year under review, a sum of Rs. 2,633,914 received from the contractors for the purpose of conducting this Ceremony in the year 2020 had been recognized as a non-operational income in the financial statements without being treated as a current liability in the financial statements. As a result, the

surplus for the year under review had been overstated by understating the current liability in similar amount. .

- e) Ministry of Education has allocated a sum of Rs. 45,844,000 to the Authority during the year 2020 in order to conduct 13 years Guaranteed Continues Education (NVQ) Training Program. Out of that Rs. 10,000,000 and Rs. 35,844,000 have been received during the year under review and 2021 respectively. Nevertheless, the Authority had recognized Rss 45,398,000 as income for the year 2020 although only Rs. 5,906,904 had been incurred as expenditure for this training program during the reporting period.

Further, the expenditure incurred and any surpluses thereof had not been separately disclosed in the financial statements.

- f) Audit evidence such as detailed schedules, lease & rental agreements and balance confirmation etc. with regard to five (05) items of accounts totalled Rs. 22,609,256 had not been made available for audit even they were called for, to verify the accuracy of those items show in the financial statements.

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

1.3 Other information included in the Authority's 2020 Annual Report.

The other information comprises the information included in the Authority's 2020 Annual Report but does not include the financial statements and my auditor's report thereon, which I have obtained prior to the date of this auditor's report. Management is responsible for these other information.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If based on the work I have performed on the other information that I have obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of the other information, I am required to report that fact. I have nothing to report in this regard.

1.4 Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Public Accounting Standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

As per Section 16(1) of the National Audit Act No. 19 of 2018, the Authority is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Authority.

1.5 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.

- Conclude on the appropriateness of the management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

2. Report on Other Legal and Regulatory Requirements

2.1 National Audit Act, No. 19 of 2018 and Companies Act, No. 7 of 2007 include specific provisions for following requirements.

2.1.1 Except for the effect of the matters described in the Basis for Qualified Opinion paragraph, I have obtained all the information and explanation that required for the audit and as far as appears from my examination, proper accounting records have been kept by the Authority as per the requirement of 12 (a) of the National Audit Act, No. 19 of 2018.

- 2.1.2 The financial statements presented is consistent with the preceding year as per the requirement of section 6 (1) (d) (iii) of the National Audit Act, No. 19 of 2018.
- 2.1.3 The financial statements presented includes all the recommendations made by me in the previous year as per the requirement of section 6 (1) (d) (iv) of the National Audit Act, No. 19 of 2018.
- 2.2 Based on the procedures performed and evidence obtained were limited to matters that are material, nothing has come to my attention;
- 2.2.1 to state that any member of the governing body of the Authority has any direct or indirect interest in any contract entered into by the Authority which are out of the normal cause of business as per the requirement of section 12 (d) of the National Audit Act, No. 19 of 2018;
- 2.2.2 to state that the Authority has not complied with any applicable law, general and special directions issued by the governing body of the Authority as per the requirement of section 12 (f) of the National Audit Act, No. 19 of 2018 except for;

Reference to Laws/Direction

- a. Sections II of the Finance Act, No. 38 of 1971 and Public Enterprises Circular No. 02/2018 of 14 November 2018.

Description

- b. Financial Regulations of the Government of the Democratic Socialist Republic

A sum of Rs. 153,231,432 had been invested in short term investment sources such as call deposits, treasury bills and fixed deposits etc. without obtaining the required approvals from the General Treasury and the concurrence of the Finance Minister. Out of the above investments, sums aggregating Rs. 140,707,803 remained unchanged for over 04 years.

- | | |
|--|---|
| <p>i. Financial Regulation 571 (2)</p> | <p>Although all deposits over a period of 2 years should be credited to the Authority's income, without doing so, unidentified and lapsed deposits such as retention payable and tender deposits amounting to Rs. 1,787,782 and Rs. 159,500 respectively had been kept in the deposits by the Authority as at 31 December 2020.</p> |
| <p>ii. Financial Regulation 371 as amended by Public Finance Circular No. 3/2015 dated 14 July 2015 and Internal Circular No. 2/2020 dated 19 August 2020 issued by the Authority.</p> | <ul style="list-style-type: none"> - Although the advances should be settled immediately after the completion of the purpose for which it is granted or the end of the financial year, such advances given for various purposes in 13 instances aggregating Rs. 683,700 had been settled after delayed the period ranging from 30 to 170 days. - Even though any balance of sub-imprest should be surrendered not later than the end of each reporting period, such imprest amounting to Rs. 4,092,735 given to four parties in 5 instances had not been settled as at 31 December 2020. - Out of ad-hoc sub imprest totalled to Rs. 965,150 given in 17 instances, an amount of Rs. 492,226 ranging 22 per cent to 100 per cent had been settled by cash after delaying 07 to 196 days due to not prepared proper estimate before payment of such advances. |

- iii. Financial Regulations 756, 757, 758 and 759

Although the annual board of survey pertaining to each reporting period should be carried out in order to ensure the physical availability of non-current assets which shown in the financial statements as at the end of each reporting period, this had not been carried out with regard to the assets belongs to the Head Office of the Authority even as at 30 November 2021.

- c. Public Finance Circular No. 02/2015 of 10 July 2015 and Paragraph 06 of the National Budget Circular No. 03/2018 dated 16 July 2018.

The Authority had purchased 3 motor vehicles in the year 2019 under the finance lease basis and according to the provisions of the Circular, three vehicles belonging to the Authority were to be disposed for this purpose and the proceeds from disposal to be paid to the General Treasury. However, one vehicle proposed to be disposed had not been disposed in such manner and kept on the premises of the Authority until October 2021. In addition to that a sum of Rs. 5,773,000 received from the disposal of remaining two vehicles was also retained by the Authority without being remitted to the Treasury even after laps of more than two years.

- d. Paragraph 06 of the Ministry of Finance, Economic and Policy Development Circular No. PED/01/2020 dated 27 January 2020

The Chairman and Board of Directors should make sure that the Citizen Charters including charges, estimated time periods for each service etc. must be displayed to the public / customers in office premises and websites. However, the Authority had not complied for with this instruction.

PED/01/2015 dated 25 May 2015.

e. Public Enterprises Circular
No. PED/12 of 02 June 2003
on Public Enterprises
Guidelines for Good
Governance.

- Paragraph 4.2.5

Although it is required to present the inventory age analysis to the Board meeting on monthly basis for their review and discussions, the Authority is not in a position to generate an inventory aging report from their accounting system. Therefore, the Authority is facing difficulties in identifying slow moving, non- moving and obsolete items based on the inventory aging.

- Paragraph 6.5.3

The Annual Report of the Authority for the year 2019 had not been tabled in Parliament even up to the date of this report.

- Paragraph 9.14

Even though there should be a Manual of Procedure providing rules and regulations on all matters relating to management of human resources, the Authority did not have such approved manual for the smooth and effective administration of human resources of the Authority.

f. Section 03 of the
Public Administration
Circular No. 30/2016
of 29 December 2016.

The consumption of fuel must be re-tested after a period of 12 months from each fuel test or after running a distance of 25,000 Km or after carrying out a major repaired to the engine whichever occurs first. However, the Authority had not presented such fuel test report to audit with regard to 50 vehicles of belongs to the Authority.

g. Public Enterprises
Circular No.

Approval of the Board of Directors had not been obtained with regard to obtaining 4,436 liters of fuel to the value of Rs- 621,076 by exceeding the approved monthly fuel limits by 05 officers.

2.2.2 to state that the Authority has not performed according to its powers, functions and duties as per the requirement of section 12 (g) of the National Audit Act, No. 19 of 2018 except for;

Maintaining a directory of importers, manufactures and suppliers of construction materials and construction components used in the construction industry, registration and issuing of craft identity cards to the skilled workers in construction trades, establishment of the Construction Industry Development Fund, promote and facilitate locally registered contractors undertaking construction works in other countries, review and monitor any material, plant and machinery requirements of the construction industry and to encourage the development and use of local products in the construction works, and maintain a national data base on construction industry had not been performed by the Authority in terms of Construction Industry Development Act, No. 33 of 2014.

2.2.4 to state that the resources of the Authority had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws as per the requirement of section 12 (h) of the National Audit Act, No. 19 of 2018 exceptfor;

According to the information provided to audit, training tool kits worth Rs. 103,263,865, training materials (trainers and trainees guides and record books) worth Rs. 10,054,498 and uniforms worth Rs. 50,146,836 were procured under the Skills Training for Construction Industry program conducted during the period of 2016 to 2020. Due to the violation of the Guidelines in the Government Procurement Guidelines and to procurement of low quality goods etc., a loss of Rs. 52.25 million had been sustained to the Authority up to the end of the year under review.

2.3 Other Matters

- a. The General Treasury has released imprest aggregating IQs. 1,077 million during the period of 2016 to 2020 through the Line Ministry to the Authority for the implementation of the Skills Training for Construction Industry with PPP Model. Out of that Rs. 114.2 million had not been utilized for the intended purpose and kept in a bank current account even up to 31 October 2020.
- b. A sum of Rs. 35.7 million was received from the General Treasury during the year 2019 and 2020 in order to provide the Craft Identity Card to the skill craftsmen who are deploying in the construction industry. Out of which Rs. 11.3 million had been given as an advance to the Institute of Information and Communication Technology (ICTA) in 2019 for the implementation of this project. Although this work should be completed during the year 2020, it had not been completed even up to the end of November 2021.

Further, the advance payment of Rs. 11.3 million had been withheld from ICTA for more than two years and the Authority had not taken action to calculate the financial loss incurred and recover it from the responsible persons.

- c. A sum of Rs. 135 million had been obtained from the General Treasury during the period from 2018 to 2020 in order to develop the infrastructure facilities of Galkulama Operated Training College. Out of that, an amount of Rs. 34.6 million equivalent to 26 per cent had not been utilized for the intended purpose and kept idle in the bank current account of the Authority.
- d. According to the information provided for audit 08 vehicles had met with accidents in 10 instances during the year under review and insurance claims with regard to only 06 vehicle accidents have been claimed from the respective insurance company. However, the loss incurred for remaining 04 vehicles accidents and preliminary reports & final reports with regard to vehicle accidents had not been provided for audit.

- e. Six vehicles of the Authority costing Rs. 6,981,250 (excluding one vehicle) had been allowed to perishable condition between 2 to 5 years at the premises of the CETRAC belongs to the Authority without being utilized, repaired or disposed.
- f. A surcharge of Rs. 5,691,460 had been imposed by the Employees Provident Fund (EPF) due to non-payment of arrears EPF amounting to Rs.14,977,525 related to the period from 01 January 2006 to 31 May 2011. However, this payable amount had not been remitted even as at 30 November 2021.
- g. An average balance approximately Rs.202 million, 260 million and Rs.357 million had been withheld in a current account maintained by the Head Office Of the Authority during the years 2018, 2019 and 2020 respectively and this balance had continued to increase up to Rs.426 million as 31 October 2021 without being utilized for any purpose. As a result, the Authority has sustained a financial loss of approximately Rs.98 million by allowing the above money to remain idle in a bank current account during the period of January 2018 to October 2021.
- h. The Authority had entered into a contract agreement with a contractor to construct a circuit bungalow at Galkulama for a contract sum of Rs. 17,296,564 on 07 November 2018. According to the general conditions in the contract agreement, this bungalow need to be completed within 210 days from the date of the contract agreement. However, the circuit bungalow was completed and handed over to the Authority only on 18 June 2020. But Authority could not claimed any liquidated damages on the delayed period since there is no provision included in the contract agreement with regard to recovery of liquidated damages.
- i. Out of total debtor balances aggregating Rs. 14,173,303, the confirmations were received only from 06 debtors to the value of Rs- 1,794,089 and other debtors had not confirmed their outstanding balances even up to 31 October 2021.

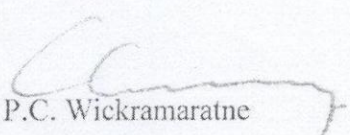


ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

Further, according to the age analysis furnished to audit, the debtor balances aggregating Rs. 5,115,648 were remained outstanding for more than three years as at 31 December 2020 without being recovered and this amount had not been recovered even up to 31 October 2021

(j) It was revealed that trade creditors and sundry creditors totalled to Rs. 4,135,111 had been outstanding for more than 05 years as at 31 December 2020 and this balance was remained unchanged even as at 31 October 2021 without being settled.

(k) An employee of the Authority had been released / attached to then line Ministry with effect from 09 February 2015 in contrary to the provisions in Section 9.4 of the Public Enterprises Circular for Good Governance No. PED/12 of 02 June 2003. Although the salaries and other allowances approximately Rs. 4,687,732 was paid to this officer for the period from 09 February 2015 to 31 December 2020, no fund had been reimbursed from the line Ministry even up to 31 October 2021.


 W.P.C. Wickramaratne

Auditor General

4.0 Performance Indicators

No.	Specific Indicators	Actual Output as a percentage (%) of the expected out put		
		100%-90%	75%-89%	50%-74%
Development Division				
1	Activities of CIDA Registration & Grading of Stakeholders	>100		
2	Conducting National Construction Excellence & Performance Awards with improvement.		83	
3	Listing of Qualified persons. (No of Non Member Qualified Persons)			<50
4	4.1 Conducting Seminars / Workshops for stakeholders.			<50
5	4.2 - Consideration of CCD points for registration. (No of s: ho: obtained CCD)			<50
6	CIDA Journal	>100		
Advisory Services Division				
1	Technical Auditing			<50
2	Adjudication		78	
3	Awareness programme			<50
4	Providing Advisory Service of Industry Service Division	>100		
5	Project Management Services/Consultancy			<50
6	Publication		78	
7	Construction Economics	>100		
8	National Building Code for Sri Lanka			<50
9	Cost database			<50
Industrial Trainng Division				
1	Registration of Construction Craftsman			<50
2	Registration of Supervisory & Management Staff			<50
3	Conduct training programmes to build the capacity of Small & Medium Contractor			<50
4	Sales of Publications (Targets are fixed as number of publications sold)			<50
5	*Skills Development in the Construction Sector with Public Private Partnership (ppp) Model			<50
6	*Issuance of Craft Identity Card to Registered Skilled Construction Craftsmen			<50
Centre for Housing planning and Building				
1	Training Programmes		79	
2	Seminars / Workshops			<50
3	Total custom design training activities	>100		
4	NVQ Training			<50
5	Other Income (Facility Hiring (Auditorium, Seminar Rooms, Computer Lab etc.),Facility Hiring, Exam Fee, Premises Rental, Sale of Publications, Miscellaneous)		73	
6	* Establishment of E-Learning & Live Streaming unit.			<50

Construction Equipment Training Center				
1	Training Programs		79	
2	Small & Medium Scale Contractor Development Programmes			59
3	Workshop Repair/Conduct Trade Tests & Consultancy Services/Other Miscellaneous Workshop Jobs & Equipment Hiring	>100		
4	*Construction Equipment Mechanic Course			<50
5	Vehicle Repair			<50
6	*13 Years Guaranteed Education Programme	>100		
Construction Equipment Operator Training Center				
1	Training Programs			65
2	Machine Hiring			<50
3	13 Years Guaranteed Education Programme - Construction Equipment Operator Training			<50
4	Infrastructure Development and Upgrading of Technical Training of the OTC			<50
HR and Administration				
1	Hires (Auditorium, Conference Room & Seminar Rooms, Circuit Bungalow , CGF)		89	
2	Local Training			<50
3	Foring Training			<50
4	Medical Insurance			<50
5	*Renovation of Head Office Building maintenance & Rehabilitation of training Centers			<50

5.0 Human Resource Profile

5.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies/ (Excess)**
Senior	36	30	6
Tertiary	71	48	23
Secondary	123	92	31
Minor	160	112	48
Total	390	282	108

5.2 Briefly state how the shortage or excess in human resources has been affected to the performance of the institute

Approved cadre in all levels in the organization have not been fully recruited. The lack of staff has contributed to excess time taken for the completion of task and achievement of the projects as per the clauses of the CID Act. Due to the Covid- 19 epidemic & Election period it could not be filled the vacancies but to fill the most essential vacant post paper advertisement published on 13.08.2020 . accordingly arrangement being taken to recruit.

Capacity Development of the staff

SR N O	Name of the programme	No.of staff trained	Duration of the programme	Total Investment (Rs.)		Nature of the programme (Aboard/ local)	Output/Knowl edge gained
				Local	Foreign		
01	Awareness Programme on public property ACT	68	1 Day	free		Local	Knowledge enhanced
02	National Diploma in Construction Equipment Maintenance Technology	1	1 Year	140,000.00		Local	Technical competencies enhanced
03	Formulating of "Corporate Plan" work shop	35	1 Day	116,325.00		Local	competencies enhanced develop final version of corporate plan
04	Formulating KPI Programme	24	1 Day	5,967.00		Local	Knowledge gained & KPI Finalized.
	Total	128		262,292.00			

6.0 Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial Statements /accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Complied	Authority doesn't carry out production activities	
1.4	Stores Advance Accounts	Not Complied	Store keeping is not considered as business in our authority	
1.5	Special Advance Accounts	Complied		
1.6	Others			
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Not Complied	Public corporation and statutory boards were not instructed to the board of work through management as per (CIGAS) programme PED 19	Monthly accounts have been submitted to the board of work through management as per PED 19
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA — N20) has been maintained and update	Complied		
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by The Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted the N B D on due dale	Complied		
4.5	The annual cash flow two has been submitted to the treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 34(/)DMA1209	Complied		
6.2	All the internal audit reports has been replied within one month	Not Complied	Due to delay in the process of collecting relevant information	If it takes time to gather information for an answer; will be sent an interim reply
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub-section 40(4) of the National Audit Act to. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable Liaison Officer was appointed to coordinate the implementation of the provisions	Complied		
	the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not Complied	Lack of time period	Steps will be taken to do so in due course in the future
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per FR 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for General deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per FR 371 settled within one month from the completion of the task	Not Complied	Having this advance for more than a month	According to the circulars of the authority, salaries will be suspended until the advanced is settled.
14.3	The ad-hoc sub imprests had been issued exceeding the limit approved as per F R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Not Complied	State corporations and statutory board do not maintain treasury accounts.	Action will be taken to submit monthly account report to the authority management board as per the PED 19
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Director General in terms of FR 176	Not Complied	State corporations and statutory board have not been instructed to do so	Submission of Deficit Revenue Reports to the Audit Management Committee and the Authority Board Management
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to M SD in terms of their circular no. 04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate/allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programmes as per paragraph No. 6.5 of the aforesaid Circular	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraph issued by the Auditor General for the previous years have been rectified	Complied		