

Annual Performance Report for the Year 2021

**State Ministry of National Heritage, Performing
Arts and Rural Arts Promotion**

Expenditure Head No. 401

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Chapter 01

Corporate Profile / Executive Summary

1.5 Introduction

In accordance with the Policy of 'A Moral Disciplined Law Concerning Society' (pp. 70-74) with a special focus on Ten Directives identified in the "Policy Vision for Prosperity of Nation Building" of the Government Policy Statement and by the Extraordinary Gazette No.2187/27 dated 09.08.2020, Extraordinary Gazette No.2194/74 dated 25.09.2020 and Extraordinary Gazette No.2202/25 dated 20.11.2020, this Ministry has been established and duties and function have been lawfully assigned to it. Accordingly, assisting in the formulation of policies relevant to the subject of culture, national heritage, performing arts, rural arts promotion, national budget, national investment and implementation, follow-up and evaluation of subjects, functions and related policies, programs and projects of the departments, public corporations and statutory bodies responsible for the implementation and administration of projects under the National Development Program have been assigned to the State Ministry of National Heritage, Performing Arts, Rural Arts Promotion.

1.6 Vision

To be a proud Sri Lanka through conservation of national heritage, promotion of literature and arts.

Mission

To support promotion of culture, national heritage, performing arts, traditional and rural arts and to manage archeological heritage of Sri Lanka in accordance with the relevant laws and regulations for conservation of national heritage and maintenance of culture, literature and art to a high standard.

Objectives

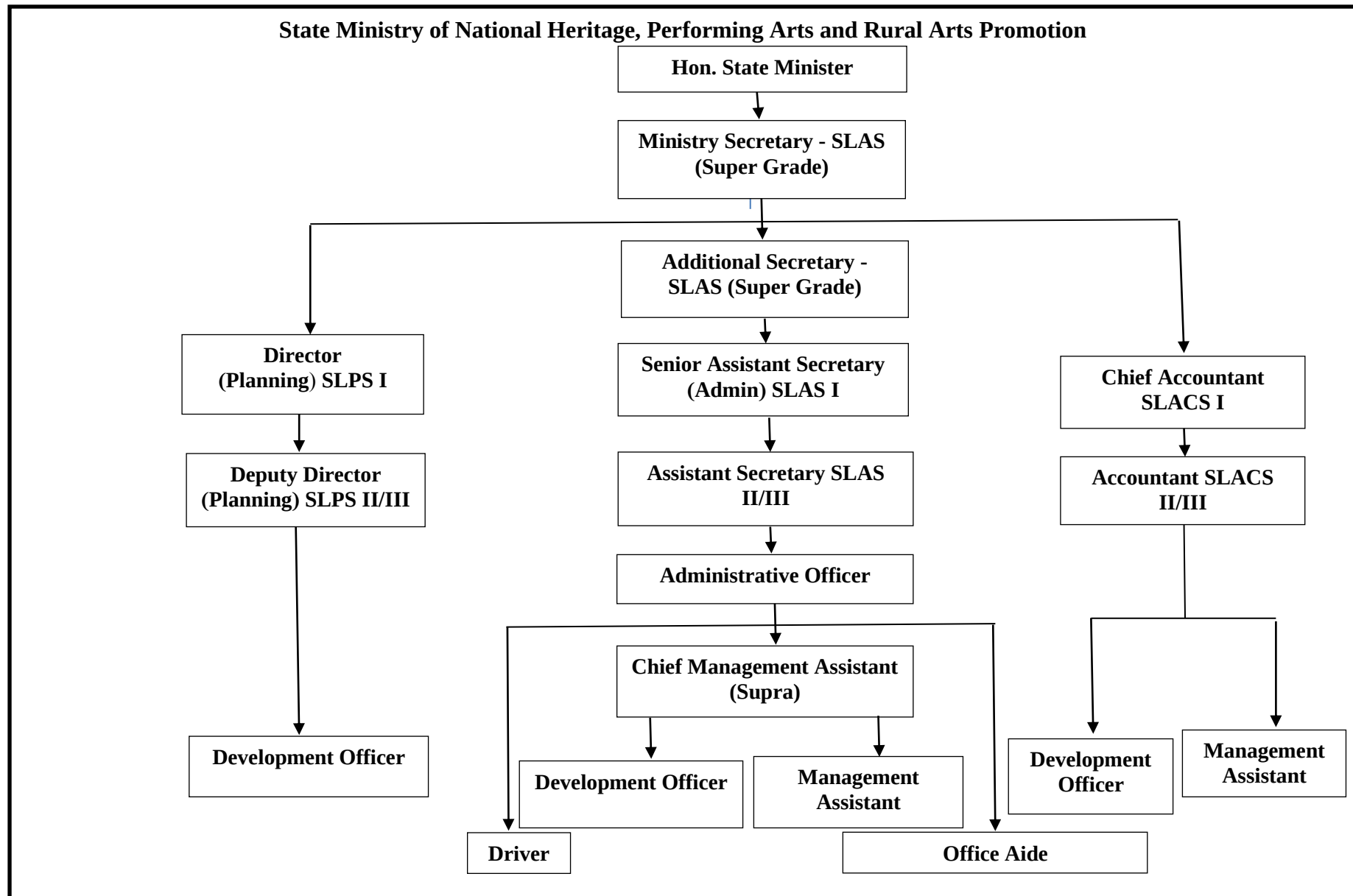
- Identifying Sri Lankan national heritage lawfully and accordingly conserving national heritage.
- Assisting in formulation of policies related to the subject of national heritage, performing arts, rural arts promotion.
- Conserving and promoting tangible and intangible cultural heritage.
- Raising awareness on national heritage conservation and values of the community including the children and youth of the country.
- Improving creativity and diversity in publications related to the field of culture.
- Confirming and updating the existing legal status of each institution.
- Protecting the rights of communities of aboriginal and the people with unique identities and making them a happy society.
- Ensuring the occupational safety of artists.

- Providing opportunities and facilities for the international community to enjoy local arts.
- Facilitating the conservation and promotion of local artefacts and the enjoyment of the community to a high standard.
- Managing Archaeological Heritage of Sri Lanka.

1.3 Special Priorities

- I. Implementing programs to enhance the productivity of already existing institutions for the conservation of national heritage.
- II. Providing necessary facilities for the promotion of printed works, drama, cinema, arts and sculpture, music and dance industries.
- III. Introducing a formal mechanism in accordance with globally accepted conventions for the payment of locally based author's performance.
- IV. Establishing a fully-fledged theater and ensuring the occupational safety of the artists and setting up an institutional arrangement for the same.
- V. Providing special facilities for the preservation and exhibition of artistic creations.
- VI. Coordinating with the Ministry of Tourism regarding the programs for providing spaces in the places which have tourist attraction and tourist hotels where showcase facilities given to display the presentations of traditional and modern dancers and where the artists and sculptors to sell their creations.
- VII. Coordinating with the Presidential Task Force on Archaeological Heritage Management in the Eastern Province.

1.4 Organizational Chart



1.5 Institutions for which administrative responsibilities are assigned

01. Department of Archeology
02. Tower Hall Theater Foundation
03. Arts Council of Sri Lanka
04. Village Folk Art Center
05. Galle Heritage Foundation
06. Mahinda Rajapaksa National Tele-Cinema Park
07. National Center for Performing Arts (Nelum Pokuna)
08. Intermediate Statutory Body for Protection of Kandyan Heritage
09. Ape Gama

Chapter 02

Progress and Future Vision

Special Achievements of the Ministry - Year 2021

Programs implemented by the State Ministry....

The responsibility of our State Ministry is assisting in the formulation of policies related to the promotion of culture, national heritage, performing arts, rural arts promotion in accordance with the relevant laws and regulations for the conservation of national heritage and the maintenance of culture, literature and arts to a high standard and implementing the projects under National Investment and National Development Program. Accordingly, a number of programs have been implemented during the year 2021 with a special attention on achieving the preferred objectives by establishing this Ministry. Several programs and projects were implemented directly by the Ministry and the utilization of the very limited allocation made to the Ministry for the year 2021 was used with maximum efficiency.

❖ **A sustainable program for the identification and conservation of national heritage.....**

"A Seven-member Inter-Regulatory Committee to bring with an appropriate methodology for the specific determination and identification of national heritage"

The lack of a specific mechanism to act on the long-term objectives of identifying and preserving the national heritage was a major gap in this area. It is a great achievement being able to submit the report prepared by the expert committee appointed to obtain proposals and make recommendations for the establishment of a **Research and Conservation Unit** as a sustainable solution to this situation and to obtain the approval of the Cabinet of Ministers. Until the establishment of such National Heritage Research and Conservation Unit in accordance with the decision of the Cabinet of Ministers, a Seven-member Inter-Regulatory Committee will be appointed in near future to determine the National Heritage of Sri Lanka and to present an appropriate mechanism for its identification.

Accordingly, for the proper management of the National Heritage of Sri Lanka, including the process of identifying, documenting, publishing, conserving, regulating, acquiring, conducting research and publishing the results of such research conducted in accordance with the report of the Expert Committee. A formal program will be designed.

A new impetus through the introduction of a digital technology for the promotion of national heritage.....

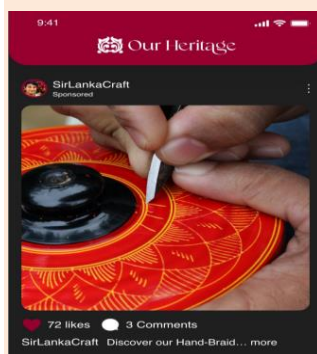
The objective of this project is to reserve and promote the tangible & intangible National Heritage of Sri Lanka through a more attractive and effective communication to the local and foreign communities. Currently under the project,

- Preparation task of a Digital App for the Conservation and Promotion of tangible and intangible Heritage has been completed. 30 videos featuring the intangible National Heritage have been prepared to include in that digital app. The latest technologies for the conservation and promotion of national heritage are practically applied through this. In the modern generation where smart phones are highly used, it is clear that the same technology is giving a motivation on this field while making an understanding about it.
- Two theme songs have been composed under the theme 'Heritage of 2 Corer' for Heritage Promotion.
- The creation of official website of the Ministry has been completed and further development work is being carried out at present. The official website of the Ministry can be accessed through www.heritage.gov.lk.



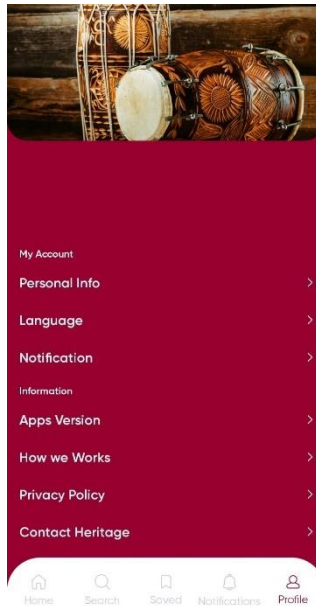
❖ Establishing an Artist Database.....

The lack of a database containing information about artists and craftsmen engaged in various fields of art was a major weakness existing in the field of art in this country. As a solution to this, the task of developing a full database of artists from all over the country covering all fields of arts and crafts has been completed. This task will make it easier for local and foreign clients to access and coordinate information about local artists and craftsmen, and to enhance inter-artist interactions and which can be useful for industrial advancement.



❖ Developing a Digital App for Artists.....

Development of a Digital App for artists providing market opportunity nationally and internationally for the artists by incorporating their artist creations into the artists living in this country who represent all sectors. This artist computer application is implemented in parallel with the Artist Database. For this purpose Rs.4.5 Corer was spent and it is expected to improve and expand into a wider online marketplace in future.



❖ Accident and Medical Insurance Scheme for Artists....

Many artists representing the arts in this country do not have a permanent source of income and many artists find it very hard to make a living. In such an era, it is imperative to introduce an Accident and Medical Insurance Scheme for artists. Accordingly, in the first phase, medical assistance and accident insurance will be provided to 550 artists covering the entire island, giving priority to the rural arts sector, and the program will be implemented to benefit more artists in the coming years. 9.9 million has been spent for this in the year 2021.



foreigners from Sri Lanka and deposited in foreign museums have been brought back to Sri Lanka and an exhibition gallery has been set up for the purpose.



❖ **Providing community conservation services for aboriginal people/ people with unique identity.....**



The installation of a Kiosk Information System using state-of-the-art technology has already been completed to facilitate visitors to Skeleton Exhibition Gallery at the Dambana Heritage.

Initial discussions have been started to retrieve and preserve the skulls, skeleton fragments and utensils of aboriginal communities already kept in foreign museums.

Further, a number of programs were implemented in Dambana, Ratugala and Hennanigala with the assistance of the Divisional Secretariats belonging to those villages to fulfill the needs of the aboriginal community.

- Providing equipment required for the maintenance of the Henanigala Aboriginal Museum premises and repairing the roofs of the houses with reeds in the museum with fencing and fixing a safety gate.
- A program to impart aboriginal language to the children of aboriginal people in Ratugala aboriginal village was started and a group of 50 children participated in this program.
- Reconstruction of roofs of buildings at Dambana Heritage Center.
- Plastering the walls of the museum and repairing other buildings.



❖ **Rural Art Villages associated with famous artists.....**

The project recognizes and renames rural artists who have made remarkable contributions to the advancement of the arts not properly recognized in the community, by renovating libraries and galleries in the area where they live. The task of establishment of an Aesthetic Unit at Dutuwewa Maha Vidyalaya has been completed on behalf of RGHS Ratna Kumara, a Veteran Artist hailed from the Anuradhapura District under this project which was launched in this year.

Work of Art Gallery built on behalf of the Artist Handapangoda Nattukkara Nekathige Sedaraman Fernando has been completed. 9.1 Million rupees was spent for these two projects.



❖ **Recognized methodology of paying authorship based on locality...**

This project has been launched to provide the necessary support to the artist in the field of art in this country under the accepted methods in accordance with international conventions in order to obtain authorship. The project aims to give the real ownership of the work, a copy of the work each time it is used, to provide a professional presentation, in order to promote the artist, and to improve their living standard economically.

- Author's organizations have been formed at the district level and are now being empowered as collective associations.
- Establishment of National Dance Organization is in progress.
- The formation of the National Association of Photo-Graphs has begun.

❖ **Deye Urumaya Children Program (Awareness Program)**

Preparing the background needed to improve the sense of taste of school children through display of past art, inculcating in children a love for art, recognizing the value of knowledge about the country's heritage as well as the present and the future, and building younger generation who love them. The objectives of this project are to conserve Sri Lankan heritage for future generations. Under this project, children studying and learning in pirivenas will be trained to play heavies music.

❖ **Implementation of programs under Deye Urumaya for Children Program to improve the artistic sense of taste of the children.....**

Under this project, Hewish Instrument Kits have been provided to 102 selected Pirivenas covering the entire island. At the request of the Secretary to the State Ministry of Dhamma School Pirivenas and Bhikku Education, 54 nubs have been distributed to the Pirivenas which are currently teaching dance. The remaining funds for the Dhamma Schools have been utilized and 4 more sets of heavy

instruments and 4 knot drums have been donated. The amount spent for this was Rs. 3.1 million.

❖ **Attitude Development Training Programs.....**

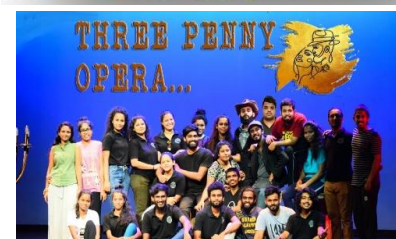
Formal programs are being implemented to enhance the productivity and efficiency of this Ministry and the institutions coming under its purview and as the first phase, five one day workshops have been conducted for all the officers of the Ministry. One workshop was conducted for the heads of all the institutions coming under the purview of the Ministry.

Attitude development workshops are also planned to be held in the year 2022 for all the officers of the institutions coming under the purview of the Ministry.

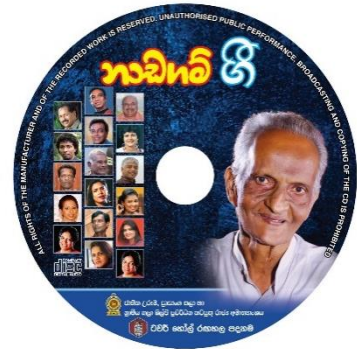
Outstanding Achievements of 2021 by the Institutions coming under the purview of the Ministry

2.1 Tower Hall Theater Foundation

- ❖ Over 500 artists in the field of drama have been benefitted through **Preksha Accident and Medical Insurance**. It is noteworthy that this is the first time such an intervention has been made in the field of drama. Insurance policies were presented at Temple Trees on 16.03.2021 under the patronage of the Hon. Prime Minister. So far, more than Rs. 4 millions of benefits have been provided to artists through this insurance scheme.
- ❖ The Presidential Welfare Fund for Performing Arts (PWF) will provide an allowance of Rs. 7500 / - per month to 91 senior artists who have made valuable contributions to the field of various arts.
- ❖ **Allowance for Tower Craftsmen Program under the project** to provide an allowance of Rs. 7500 / - per month to 50 senior artists.
- ❖ Bertolt Brecht's Opera Interpretation Drama was produced with the direct participation of 50 young budding playwrights representing various disciplines in the field of drama production.
- ❖ 90 new students were enrolled for the two year Full Time Diploma in Drama and Theater Program in the “Academic Drama and Theater (Special) Degree” program implemented as a joint program with the Open University of Sri Lanka under the Drama School Program. Enrolment Ceremony for the Academic Year 2020/2021 was held on 21.04.2021 at Elphinstone Theater of Maradana.



- ❖ Under the production of CDs for the preservation of Nadagam, Natya and Nurti songs, 16 old rare Nadagam songs have been set to music according to the prescribed ragathalas, recorded under the guidance of subject-oriented musicians on Nadagam Gee at the Sawsiripaya Studio and 1000 copies of the audio CDs have been prepared to release on social media.
- ❖ Two copies of the children's play of the late Somalatha Subasinghe, a veteran dramatist, have been translated into Tamil and 1000 copies each have been published under the program of translating Sinhala plays into Tamil.
- ❖ 96 candidates for North Indian Music (Singing and Playing), Kathak, Bharatanatyam Dance Master Examinations have been sent for Indian Examinations.
- ❖ New Year Gifts for Artists.



2.1 Arts Council of Sri Lanka

During the year 2021, a number of programs have been implemented with a special focus on achieving the preferred objectives of establishing the Institute.

❖ Promoting the intangible cultural heritage throughout the island

17 books on various traditional dramas and rituals published by the Arts Council of Sri Lanka that are considered to be the intangible national heritage of Sri Lanka, the "Art of Buddha Statue Creation Art" book containing the standard methods to be followed in creating Buddha statues. The official publication ceremony was fruitfully held on 10th August 2021 at the Ministry Auditorium under the patronage of Hon. Vidura Wickramanayake, State Minister of National Heritage, Performing Arts and Rural Art Promotion. In this ceremony, 18 books were made available to the public.

- **The art of carving Buddha statues with classical sculptural methods**
- **Our Heritage 01 - Soccory Drama**
- **Our Heritage 02 - Kolam Drama Tradition**
- **Our Heritage 03 - Puppetry Drama Art**
- **Our Heritage 04 - The Art of Drama**
- **Our Heritage 05 - Nurti Theater Art**
- **Our Heritage 06 - Riddiyaga**
- **Our Heritage 07 - Sanniyakuma**
- **Our Heritage 08 - The magic spell**
- **Our Heritage 09 - Mahason Samayama**
- **Our Heritage 10 - The Art of Drumming**
- **Our Heritage 11 - The Kolmura Sacrifice**
- **Our Heritage 12 - Gammadu Santhikarmaya**
- **Our Heritage 13 - Kohomba Yak Kankariya**
- **Our Heritage 14 - Kumara Samayama**
- **Our Heritage 15 - Pahanmadu Santhikarmaya**
- **Our Heritage 16 - Bali Santhikarmaya**
- **Our Heritage 17 - Kirimadu Santhikarmaya**



- ❖ Rs.50, 000 was donated on April 7, 2021 for recognizing 100-year-old Peter Danny Artist who has made a great contribution to the advancement of the art of dance in the South region.

The 'Sokari' Play was successfully performed on 9th April 2021 at Thunkthota, Menikkadawara, Bandarawatta.

2.3 Gramodaya Folk Art Center

During the year 2021, a number of programs have been implemented with a special attention on achieving the preferred objectives of establishing this institution.

- ❖ Accreditation of all courses has been completed and the relevant syllabus has also been authenticated by NAITA and accredited through TVEC.
- ❖ Conducting training programs for trainees and staff.
- ❖ Launch of a short course on Temple Art Conservation as a new course at the Gramodaya Folk Art Center.
- ❖ Renovation of the buildings of the Music Studies Building, Official Quarters, and Boys' Hostel Kitchen has already been completed under the renovation of the buildings belonging to the Gramodaya Folk Art Center.
- ❖ Regular repair of drainage system at the Folk Art Center premises and upgrading of student dormitories and office facilities have been completed.



2.4 Galle Heritage Foundation

- **The remaining development work on the Moon Heritage Gallery** has been completed and the Children's Gallery, which was established to promote the ancient value of the Fort, will be open to the public later part of this year.
- **Work on the development of the Old Alley Streets of Galle Fort** has been completed and steps are being taken to make Galle Fort a tourist destination by developing infrastructure facilities for local and foreign tourists and creating a healthier city and ensuring security.



➤ **Office Development activities of the Galle Heritage Foundation**

- Creating a conducive work environment for the staff and clients of the Fort within itself as a chief regulatory body that serves local and foreign tourists and the community.

- Construction of a toilet and latrine system suitable for use by the staff and clients of the Galle Heritage Foundation.
- The water supply to the toilet of the institution was inactive and such supply was activated by installing a water motor pump.
- Construction of side stone wall and security fence of the Information Center, repair of roof of the office building, repair of walls (whitewashing), laying of floor stones.



- **Acquisition of the Police Headquarters by the Galle Heritage Foundation** is a significant task that we achieved. It is expected to be developed and used as a revenue generating project, which will earn around Rs. 1.2 million per month in rent. So, the expenditure incurred by the General Treasury can be significantly reduced in the future.

The installation of two detailed fiber maps at two locations in the Galle Fort has been completed and aim of this is to create a system for providing accurate knowledge and information to local and foreign tourists as well as to tour guides.

2.5 Mahinda Rajapaksa National Tele-Cinema Park

- Jambugaswewa being used as a large visual backdrop within the Park will be renovated under four phases and for the first phase 10 million rupees has been allocated. The project will be upgraded as an optimal scenario backdrop for tele-creation by the end of this year. By now the work under the first phase has been completed with 100%. Therefore, the designers can use the area as a backdrop for filming scenes of a traditional village with a lake.

The construction of a new toilet system in the new city area has been completed in order to alleviate the inconvenience faced by the artisans as well as the visitors to the park due to the lack of a sanitary system in the metropolitan area. The cost of this project is Rs.7.5 million and expected to provide optimal hygiene facilities to clients and visitors to the park. The project was implemented under the supervision of the District Engineer, Hambantota District Secretariat.





- Reconstruction of five village houses and the Korale Palace and renovation of Cargills Building, Nippon Hotel and Bank Building in the suburbs have commenced under the Park Village Improvement Project. It provides designers with customizable sights and it is expected to attract visitors.
- Renovation work of the studio with the largest Green Wall in South Asia has commenced. It is expected to complete the work anticipated to be completed this year and hand over to local and foreign tele filmmakers within the allocation limit given for this purpose for this year. After the renovation of the studio with a Green Wall, the designers will be able to shoot with the latest technology that can be used to replace any scene in the world.
- The budget allocation for the renovation of the park in the year 2021 is Rs. 50 which has been fully utilized and being able to record 100% of financial and physical progress is a commendable remark.
- Due to the long use of the park as a quarantine center in the face of the Covid endemic which continued for two years, namely 2020 and 2021, and thereby though it was a barrier, it is a great victory being able to shoot all films within the park as reflecting 'Milky Way' focusing on it.

2.6 National Performing Arts Center (Nelum Pokuna)

Despite the limited number of concerts and festivals in the country due to the current Covidi epidemic situation, the National Performing Arts Center was able to generate a revenue of 15.3 million rupees. Facilities were provided for Vanitha Abhimana 2020-2021, AIMS Graduation Ceremony, IIHE Graduation Ceremony and Wedding Beauty Queen 2020.

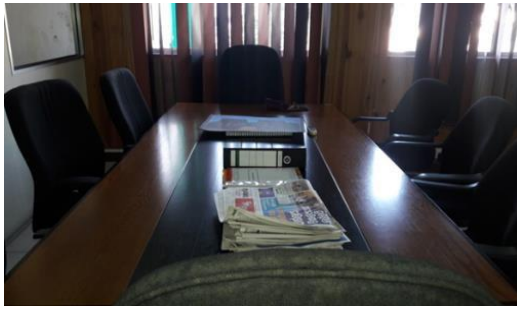


2.7 Inter-Statutory Body for Protection of Kandyan Heritage

During the year 2021, a number of programs have been implemented with a special attention on achieving the desired objectives of establishing this institution.

➤ Institutional Library Development

The objective of this project is to foster the existing institutional library with more formal and adequate books and equipment. Opportunities are given to outside parties including school children, university students, and arts institute students to refer such books.



➤ Renovation of the Uva Museum

For studying and preserving the ancient art of writing in Sri Lanka, a census of palm-leaf books written in the past and their preservation is being carried out at the historic Pusulpitiya Raja Maha Viharaya. The cost of the project was 1.3 million rupees.



➤ Implementation of the Writers' Guide program related to Kandyan Heritage

Over 18,500 books have been purchased under the project, subject to a maximum of 350 copies of one book. These books have been distributed to selected schools, universities and public libraries.



- Library facilities were provided this year for the conservation of Ancient Palm Leaf Books at Sri Sanghabodhi Pirivena, Dhammasiddhyaramaya, Purijjala, Matale Pirivena.



Library used prior to conservation



Renovated building as Library and Leaf Book Preservation Unit

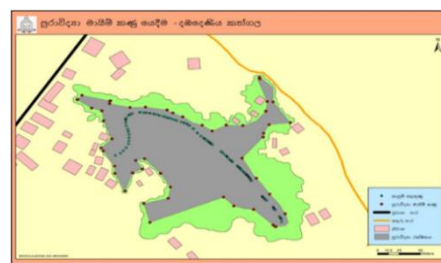
In addition to these projects, the following projects are planned to be completed before the end of this year and are currently being implemented.

- Maintenance and conservation project of Wall Painting of Hindagala Raja Maha Viharaya
- Completion of the remaining work of the Matale Heroes Memorial Hall at Ehelepola Ancient Temple (Phase I and Phase II)
- Distribution of books to selected Dhamma School libraries in the area
- Historical Heroism and the present Women's Day Celebration Project
- Printing of the book "Painting and Sculptural Methods"
- Preservation of ancient traditional rituals, folk beliefs, rituals and customs

2.9. Department of Archeology

During the year 2021, a number of programs have been implemented with a special attention on achieving the desired objectives by establishing this institution.

- ❖ Under the excavations and documentation, the Hiriwadunna Archaeological Site and the Nagolla Archaeological Site were explored and the boundary pillars of the archeological sites were done.



- ❖ Excavation of Kurundipabbatha Viharaya, excavation of ancient stupa courtyard at Kadigala and excavation of Yapahuwa are already in progress under the excavation project.

❖ Epigraphy and Numerology



Copying of Pulutumanoda inscriptions in Batticaloa, conservation of architecture, conservation of Deeghawapi courtyard, conservation of Ulugala monastery and conservation of Payagala Veheragala Kanda ancient temple.

❖ Chemical Conservation

Preservation of paintings and sculptures of Galpatha Purana Vihara, paintings and sculptures of Sudarshana Paramananda Vihara and conservation of paintings and sculptures of Matti Kotamulla Vihara are in progress.



❖ Museums

Maintenance of Star Fort in Matara, Panavitiya Information Center and Wine Museums (Kotte / Anuradhapura / Yatala / Trincomalee)

❖ Promotion

Conducting the National Archaeological Conference and printing publications



❖ Conservation of Ritigala Banda Pond



2.10 Ape Gama

During the year 2021, a number of programs have been implemented with a special attention on achieving the desired objectives of establishing this institution.

04. A Bill to make Ape Gama Jana Urumaya Center a statutory body is being prepared and it will be forwarded to the Legal Draftsman's Department in future and then to Parliament to establish the institution as a formal legal entity.

05. Preparation of business development plan

As per the decision of the Cabinet of Ministers, the business development plan required to maintain it as a self-financing institution has been prepared and submitted to the Cabinet of Ministers for its approval.

06. Preparation of Sales and Promotion Plan

Registration of Ape Gama as a brand. Developing a Website Launching as a YouTube Channel and using social media networks. Developing a Facebook Twitter LinkedIn Instagram App is in progress.

Future Vision

Subjects under the purview of this State Ministry fall into three broad categories namely National Heritage Conservation, Performing Arts and Rural Arts Promotion. The Ministry has formulated a formal program to achieve the objectives and goals of establishing a new Ministry for the same subject and to contribute to the social development process in the country by implementing the functions pertaining to the above key areas in accordance with the existing ordinances and laws.

The Ministry plans for the future with eleven unique objectives and seven unique priorities under the vision of a proud Sri Lanka through the conservation of national heritage, the promotion of literature and the arts. Some of the projects are implemented directly by the Ministry to implement those plans while other projects and programs are implemented by the institutions and departments coming under the purview of the Ministry.

The lack of a specific mechanism for identifying national heritage was identified as a major problem in the field and an expert committee was appointed in 2021 to formulate a specific mechanism for it. The report prepared by the Committee of Experts has been approved by the Cabinet of Ministers and it is expected to formulate a plan to implement the decisions taken thereby in future.

Preliminary work to develop a digital database that includes all national heritages to achieve the objective of developing a “Digital Archaeological Encyclopedia “containing information on archeological and historical heritage sites and national heritage of all ethnic groups and religions mentioned in the Prosperity Vision of Government Policy Statement has been completed. In future, Department of Archeology and Information and Communication Technology Agency of Sri Lanka will work together to accomplish this task.

The design of an artist database containing their details from all walks of life across Sri Lanka has now been completed. The database includes information on artists from all over the island and is being updated. In collaboration with the Ministry of Tourism, this will be expanded into a comprehensive program involving artists in concerts and other art activities in the field of tourism. It is proposed to contribute to the betterment of the artists. This is expected to ensure the professional safety of the artist.

The Ministry also includes in the forthcoming program the assistance required to protect the civic rights of the Aboriginal People and other indigenous communities living in Sri Lanka and to enable them to carry out programs required for their conservation and to run their day to day lives. Further, a formal mechanism will be set up to maintain the Dambana Heritage Center in perpetuity.

The Ministry of National Heritage, Performing Arts and Rural Arts has been given a special role by the Gazette to introduce a formal mechanism for the payment of locally based authors' unit. The authorship payment methodology is currently applicable only to the music industry to some degree or another. However, initial work has been started to implement a formal mechanism for this purpose, which is expected to ensure that the real owners of the works have the right to own their individual copyright. Taking these factors into account, the Ministry has already initiated discussions with the relevant organizations to formulate an appropriate methodology for payment of authorship. Establishing a common mechanism for all sectors is a hard challenge due to the differences in the functioning of the various areas of copyright. Therefore, this mechanism will be adjusted taking into account the specifics of the various sectors.

Many artists representing the arts in this country do not have a stable source of income and it is very hard for many artists to make a living. There are many occasions to play a significant role in the arts, even if the future is not secure in the long-term field of art. In such a situation, an Accident and Medical Insurance Scheme has been introduced to ensure the social security of artists and craftsmen and the necessary provisions should be made to ensure its continuous implementation.

In order to preserve the pride and identity of Sri Lanka, local artists are present in the contemporary society by creating rural art galleries that reflect their creations, the equipment they use, their photographs, their life styles, centered on their homeland to preserve and pass on our national heritage to our future generations. This project is being implemented with the aim of creating an understanding.

The Ministry considers it a priority to work for the promotion and preservation of our ancient cultural elements with the aim of preventing the loss of ancient cultural elements that exhibit local identity from the present society as well as passing on the heritage of the past to our future generations. It is also expected to pay special attention to the rural arts which have not received much attention so far.

Implementation of island wide programs for the conservation of national heritage as a whole, promotion of the performing arts and promotion of rural arts and craftsmanship, make the necessary policy interventions for the betterment of the sector and formulate the necessary background for the implementation of those policies.


 Chief Accounting Officer
 Name :
 Designation :
 Date :


 Accounting Officer
 Name :
 Designation :
 Date : 23/02/2022


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date : 23/02/2022

Deshabandu Prof. Kapila Gunawardhane
 Secretary
 Ministry of Buddhasasana, Religious and
 Cultural Affairs
 No. 135, "Dahampaya",
 Srīmath Anagarika Dharmapala Mawatha,
 Colombo 17.

K.A.D.R. Nishanthi Jayasinghe
 Secretary
 State Ministry of National Heritage,
 Performing Arts and Rural Arts Promotion
 4th Floor, "Sethsiripaya" - Stage II
 Battaramulla.

R.T.K. Welivitage
 Chief Accountant
 State Ministry of National Heritage,
 Performing Arts and Rural Arts,
 Promotion Affairs

Chapter 03

3.1 Overall Finance Performance for the Year

Statement of Financial Performance
for the Year ended 31st December 2021

Budget 2021		Note	Actual	
Rs.			2021 Rs.	Restated 2020 Rs.
-	Revenue Receipts		-	-
-	Income Tax	1	-	-
-	Taxes on Domestic Goods & Services	2	-	-
-	Taxes on International Trade	3	-	-
-	Non Tax Revenue & Others	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non Revenue Receipts		-	-
-	Treasury Imprests		409,157,000	102,640,000
-	Deposits		22,325,561	27,614,376
-	Advance Accounts		2,717,970	622,142
-	Other Main Ledger Receipts		48,410,693	3,893,593
-	Total Non Revenue Receipts (B)		482,611,224	134,770,111
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		482,611,224	134,770,111
	Remittance to the Treasury (D)		191,305	-
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		482,419,919	134,770,111
	Less: Expenditure			
-	Recurrent Expenditure			
93,800,000	Wages, Salaries & Other Employment Benefits	5	62,950,089	20,093,642
112,486,500	Other Goods & Services	6	90,761,462	36,055,770
126,313,500	Subsidies, Grants and Transfers	7	120,060,701	121,927,198
-	Interest Payments	8	-	-
-	Other Recurrent Expenditure	9	7,000	-
332,600,000	Total Recurrent Expenditure (F)		273,779,252	178,076,610
	Capital Expenditure			
56,000,000	Rehabilitation & Improvement of Capital Assets	10	28,960,209	21,946,322
20,000,000	Acquisition of Capital Assets	11	14,698,494	8,988,291
134,000,000	Capital Transfers	12	98,587,345	316,634,973
	Acquisition of Financial Assets	13	-	-
9,300,000	Capacity Building	14	3,731,522	295,464
52,000,000	Other Capital Expenditure	15	35,366,131	4,248,498
271,300,000	Total Capital Expenditure (G)		181,343,701	352,113,548
	Deposit Payments		143,212,376	69,679,881
	Advance Payments		4,995,117	5,897,506
	Other Main Ledger Payments		-	-
	Total Main Ledger Expenditure (H)		148,207,493	75,577,387
	Total Expenditure I = (F+G+H)		603,330,446	605,767,545
	Balance as at 31st December J = (E-I)		(120,910,527)	(470,997,434)
	Balance as per the Imprest Reconciliation Statement		120,910,527	468,510,129
	Imprest Balance as at 31st December		-	-

Statement of Financial Position

as 31st At December 2021

		Actual	
	Note	2021	2020
		Rs	Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	25,235,066	10,536,571
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	7,552,511	5,275,364
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		32,787,576	15,811,935
<u>Net Assets / Equity</u>			
Net Worth to Treasury		(124,761,310)	(247,925,272)
Property, Plant & Equipment Reserve		25,235,066	10,536,571
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	132,313,821	253,200,636
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		32,787,576	15,811,935

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 07 to 67 and Notes to accounts presented in pages from 68 to 85 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.


 Chief Accounting Officer
 Name :
 Designation :
 Date :


 Accounting Officer
 Name :
 Designation :
 Date : 23/02/2022


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date : 23/02/2022

Deshabandu Prof. Kapila Gunawardhane
 Secretary
 Ministry of Buddhasasana, Religious and
 Cultural Affairs
 No. 135, "Dahampaya",
 Srimath Anagarika Dharmapala Mawatha,
 07.

K.A.D.R. Nishanthi Jayasinghe
 Secretary
 State Ministry of National Heritage,
 Performing Arts and Rural Arts Promotion
 4th Floor, "Seethiripaya" - Stage II
 Battaramulla.

R.T.K. Welivitage
 Chief Accountant
 State Ministry of National Heritage,
 Performing Arts and Rural Arts,
 Promotion Affairs

Statement of Financial Position
as @31st December 2021

	Actual	Restated
	2021 Rs.	2020 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	457,336,331	106,533,594
Revenue Collected on behalf of Other Revenue Heads	-	-
Imprest Received	-	-
Recoveries from Advance	-	-
Deposit Received	-	-
Total Cash generated from Operations (A)	457,336,331	106,533,594
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	215,760,017	65,402,556
Subsidies & Transfer Payments	-	-
Expenditure incurred on behalf of Other Heads	-	-
Imprest Settlement to Treasury	191,305	-
Advance Payments	3,339,904	-
Deposit Payments	-	-
Total Cash disbursed for Operations (B)	219,291,226	65,402,556
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	238,045,105	41,131,038
<u>Cash Flows from Investing Activities</u>		
Interest	231,362	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	1,597,094	219,803
Total Cash generated from Investing Activities (D)	1,828,456	219,803
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	133,227,206	14,075,956
Total Cash disbursed for Investing Activities (E)	133,227,206	14,075,956
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(131,398,750)	(13,856,153)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	106,646,355	27,274,885
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Deposit Receipts	22,325,561	3,789,692
Total Cash generated from Financing Activities (H)	22,325,561	3,789,692
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Deposit Payments	128,971,916	-
Total Cash disbursed for Financing Activities (I)	128,971,916	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	(106,646,355)	3,789,692
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.5 Financial Statements

3.6 Revenue collection performance

This is not a revenue collecting organization

Rs.000'

Asset Code	Description of Code	Revenue Estimate		Collected Income	
		Initial estimate	Final estimate	Amount (Rs.)	The final revenue estimate as %

3.7 Performance of utilizing allocated funds

Rs.000'

Type of Provisions	Allocated Provisions		Actual Expenditure	Allocations utilized as% of finalized allocations
	Initial Provisions	Final Provisions		
Recurrent	332,700,000.00	332,700,000.00	216,660,537	65%
Capital	271,300,000.00	271300,000.00	133,227,206	49%

3.8 According to FR 208, the allocations made to this Department / District Secretariat / Provincial Council as a representative of other Ministries / Departments are not allocated to other institutions.

Rs.000'

Serial Number	The Ministry which received funds	Purpose of the provisions	Provisions		Actual Expenditure	Allocations utilized as% of finalized allocations
			Initial Provisions	Final Provisions		

3.9 Performance of non-financial assets

Rs.000'					
Asset Code	Description of Code	Balance as per Board of Survey Report as at 31.12.2020	Balance as per Financial Position Report as at 31.12.2020	To be accounted for in future	Reporting progress as %
9151	Buildings and structures	25,235,066	25,235,066	-	100%
9152	Machinery				
9153	Lands				
9154	Intangible assets				
9155	Biological assets				
9160	Work in progress				
9180	Leased assets				

Chapter 04

Performance index

4.1 Institutional Performance Index (Based on Action Plan)

- Under the National Heritage Division, 11 major projects were implemented for the year 2021.
- Establishment of a National Heritage Research and Conservation Unit (Identification of National Heritage)
- Introduction of a digital technology for the promotion of national heritage
- Providing community conservation services for aboriginal people / people with unique identity
- Conservation of the Heritage of the Aboriginal people
- Deyaya Urumaya Awareness Program for Children
- Deyaya Urumaya Children's Program - Implementation of programs to improve the artistic taste of children
- Maintenance of Dambana Folk Heritage Center
- Rural Art Villages - Creating art villages in association with famous artists
- Introduction of a formal mechanism in accordance with internationally accepted conventions for the payment of locally based author segments
- Introduction of Accident and Medical Assistance Insurance Scheme for Artists
- Installing and updating an artist database

The progress of the aforementioned two projects is depicted below.

Specific Indicators	Annual Budget Allocation (Rs.m.)	Financial Progress		Actual Output as a percentage (%) of expected Output			Other
		Actual Cost (Rs.)	As a Percentage of Allocated Provision	100% - 90%	75% - 89%	50% - 74%	
Establishment of a National Heritage Research and Conservation Unit (identification of national heritage)	10	10,000,000.00	100%			√	According to the decision of the Cabinet of Ministers, it was decided to allocate the remaining allocation for the production of 30 videos.
Introduction of digital technology for promotion of national heritage	10	5,265,827.75	52.66%		√		The price determined during the procurement for the preparation of 30 videos could not be covered by the remaining allocations of the project, so the allocations remained from the project of establishing a National Heritage Research and Conservation Unit were used for the production of these videos.
Conducting conservation services for communities with aboriginal/unique identity.	9	2,174,081.34	24.16%			√	Due to the Covid 19 epidemic condition prevailed, the most of the projects could not be implemented as planned and therefore provision remained due to non-availability of imprest for expenditure of 3.1 million relevant to the implemented projects.
Protection of aboriginal heritage	2.5	2,253,882.71	90.16%	√			It was able to complete procurement activities of the skelloten exhibition cabin in a lower estimated cost.
Deye Urumaya For Children - Program Awareness Program	3.5	3,500,000.00	100%	√			This is an ongoing project. Activities related to the year 2021 have been fully completed.

Specific Indicators	Annual Budget Allocation (Rs.m.)	Financial Progress		Actual Output as a percentage (%) of expected Output			Other
		Actual Cost (Rs.)	As a Percentage of Allocated Provision	100% - 90%	75% - 89%	50% - 74%	
Deye Urumaya For Children - Implementation of Programs to improve children's art appreciation	5	3,112,307.00	62.25%	√			This funds was saved due to procurement of goods at the lowest prices from the contractors selected by the procurement process. It was unable to implement alternative programs for the remaining funds under the Corona epidemic condition prevailed in the country.
Maintenance of Dambana Folk Heritage Centre	2	1,651,080.00	82.55%		√		The Adivasi Day Celebration which had been scheduled to be held to mark the Adivasi Day could not be held due to Covid 19 epidemic condition.
Rural Art Villages - Creating Art Villages Based on the femous	10	9,043,228.40	90.43%	√			This is an ongoing project. Activities related to the year 2021 have been fully completed.
Introduction of a formal mechanism for payment of writers as per accepted international conventions	2	5,622.20	0.28%				The main task of the project, which is the establishment of collective associations, could not be implemented in an orderly manner Covid epidemic prevailed in the country, so the allocations made for the establishment of collective associations were saved.
Introduction of accident and medical insurance scheme for artistes	10	9,974,715.00	99.75%	√			This is an ongoing project. In the year 2021, 550 artists were awarded insurance.
Establishing and updating an artist database system	7	6,539,825.00	93.43%		√		This is an ongoing project. Activities related to the year 2021 have been fully completed.

Chapter 05

Performance in achieving the Sustainable Development Goals (SDGs)

5.1 Stating the identified sustainable development goals

Goal	Purpose / goal	Achievement Index	Progress on the Achievement made so far		
			0% - 49%	50% - 74%	75% - 100%
(11.4.) Strengthening efforts to protect and preserve the cultural and natural heritage of the world	1. Establishment of a National Heritage Research and Conservation Unit (Identification of National Heritage)	Identifying, preserving and protecting national heritage at the national and regional levels		√	
	2. Introduction of digital technology for the promotion of national heritage 2.1. Production of Videos on National Heritage Conservation for inclusion in the Digital Application	Production of 30 videos			√
	3. Conducting community conservation services for aboriginal people / people with unique identity 3.1. Launch of a program to teach aboriginal language to the children of the aboriginal people in Ratugala aboriginal village	For this, a group of 50 children participated under the first phase			√
	3.2. Establishment of Kiosk Information System at Dambana Heritage Center	Completion of the work			√

	3.3 Repairing of roofs of Dambana and Henanigala aboriginal villages under the protection services of aboriginal villages	Completion of the work			√
(11.4.) Strengthening efforts to protect and preserve the cultural and natural heritage of the world	4. Awareness program for children on the heritage of the nation 4.1. Under this project, 102 selected Pirivenas covering the entire island training is provided for the students studying in those Pirivenas to play heavies	612 students			√
	5. Implementation of programs to improve children's artistic taste 5.1. Providing Hewitt instrument kits to 102 selected Pirivenas covering the entire island under this project				√
	5.2. Distribution of knotted drums to Dhamma School Pirivenas which are currently teaching dance subject at the request of the Secretary to the State Ministry of Bhikku Education	Distribution of 58 knotted drums			√
	6. Maintenance of Dambana Heritage Center	Center			√
	7. Conservation of ancient heritage	Establishment of a Skeleton Exhibition Gallery at the Dambana Heritage Center			√
	8. Creating art villages associated with famous artists 8.1. Establishment of an Aesthetics Unit at Dutuwewa Maha Vidyalaya on behalf of RGHS Ratna Kumara, a veteran artist hailed from Anuradhapura District under, this project	The work is completed			√

(11.4.) Strengthening efforts to protect and preserve the cultural and natural heritage of the world	8.2. Creating a Rural Art Gallery in Handapangoda for Nattukkara Nekathige Sedaraman Fernando, a veteran artist who hailed from Kalutara District				√
	9. Introduction of a formal mechanism in accordance with globally accepted international conventions for the payment of locally based author segments	Installation of a formal mechanism	√		
	10. Installing and updating an artist database 10.1 The Ministry has completed the creation of an official website www.heritage.gov.lk . Installing and updating an artist database	Inclusion in the artist database			√
	10.2. Creating an Artist Digital App as a supply chain that coordinates artists and clients nationally and internationally				√
	11. Implementing an Accident and Medical Insurance Scheme for Artists	Issuance of insurance policies for 550 artists under the first phase			√
	12. Preservation and protection of Kandyan national heritage 12.1. Carrying out a census on ancient books written and conserving for the study and preserving the ancient writing arts of Sri Lanka	01 temple and 04 Pirivenas			√
(11.4.) Strengthening efforts to protect and preserve the cultural and natural heritage of the world	12.2. Renovation of Uva Museum	01 Museum			√
	12.3. Maintenance and preservation of wall painting in ancient temples	Hindagala Rajamaha Viharaya			√
	12.4. Completion of the remaining work of the Matale Heroes Memorial Hall located at the Ehelepola Ancient Temple	Phase 01 and Phase 02			√

	12.5. Distribution of books to the libraries of selected Dhamma Schools in the Institute and in the area.				√
	12.6. Implementation of the Writers' Guide Program in connection with Kandyan Heritage	18778 books			√
	12.7. Providing art instrument for active dance institutes in the Central Province.	25 Art Institutions			√
	12.8. Conservation of heavy playing instruments	300 CDs			√
	12.9. Upgrading Koradekumbura village in Uva Paranagama as a Angampora Arts Conservation Village and Promoting Angampora Arts	Villages			√
	12.10. Hela Jana Nada Urumaya	20 folk songs belonging to 10 folk categories on priority basis			√
	12.11. Conservation of Ancient Traditional Rituals / Folk Beliefs / Ceremonial Rituals / Rituals - (Performing and Preserving Deva Vishkam Sacrifice Rituals)				√
	12.12 Printing of "Painting and Sculptural Methods"				√
SDG 8. Promoting sustainable economic growth and productive employment and a better working environment for sustainable development	13. Renovation of Ranmihitenna Tele Cinema Park 13.1. Promotional activities - Developing an official website				√

SDG 9 Sustainable infrastructure building, compact and sustainable Promoting industrialization and feeding pipelines	13.2. Infrastructure Development- Improving village. Renovation of studio. Scene Background Renovation (Nippon Hotel, Bank Building, Cargills Building)				√
	Reconstruction of Jambugaswewa - Phase-1				√
(4) Ensuring a perfect, reasonable quality education and providing access to lifelong learning for all	14. Improving the quality of the courses at the Gramodaya Folk Arts Center and introducing new courses 14.1 Completion of accreditation of all courses	Quality and number of courses		√	
	14.1.1. Relevant syllabus is authenticated by the National Apprenticeship and Industrial Training Authority (NAITA)			√	
	14.1.2. Completion of Accreditation through the Tertiary and Vocational Education Commission (TVEC)			√	
	14.1. Commencement of a short course in Temple Art Conservation as a new course				√
	14.2. Renovation of buildings belonging to the Gramodaya Folk Art Center 14.2.1. Completion of the work in the girl's hostel and setting up interconnected huts in the central courtyard	Buildings			√
	14.2.2. Improvements in student dormitories and office facilities				√
	14.2.3. Renovation of the kitchen in the boy's hostel				√
	14.2.4. Renovation of Music Studies Building and Official Residence				√

5.2 Briefly describing the achievements and challenges in achieving the Sustainable Development Goals

A huge gap existed in this field that was the lack of a specific mechanism to act on long-term objectives of identifying and conserving national heritage. It is a great success in receiving approval of the Cabinet of Ministers by submission of the report prepared by the Expert Committee appointed to obtain suggestions and recommendations for the establishment of a Research and Conservation Unit as a sustainable solution to this situation, to the Cabinet of Ministers. Taking steps to achieve Sustainable Development Goals to strengthen National Heritage Conservation Efforts by introducing a Digital Technology for upgrading National Heritage to make Sri Lanka's tangible and intangible National Heritage more attractive and effective to the local and foreign community was a special achievement.

By way of establishing a complete database for artists from all over the country covering all fields of arts and crafts, introducing an Accident and Medical Insurance Scheme for Artists, creating Rural Art Villages with Famous Artists, Dambana Folk Heritage Ministry programs have paved the path for achieving the Sustainable Development Goals related to the areas of National Heritage through programs such as establishment of the Skeleton Exhibition Center Gallery and teaching Aboriginal Language to the aboriginal children of Ratugala Aboriginal Village.

After establishing the new Ministry in late 2020, the shortage of human and physical resources required by the Ministry was a major challenge. Eighty percent of the work of the Ministry had to be performed by trainee (trainee) graduates throughout the year 2021. This situation became the major challenge, especially in the implementation of development programs in the Ministry.

An action plan has been prepared to utilize a very limited allocation made to the Ministry for the year 2021 with maximum efficiency. The Ministry very often was compelled to close following the health guidelines issued by the Government by 2021 due to Corona Virus Outbreak that prevailed in the country. For that reason, it was unable 100 percent to implement the Action Plan for the year. However, it was relatively satisfactory.

Chapter 06

Human Resource Profile

6.1. Cadre Management as at 31.12.2021

	Approved Cadre	Existing Vacancies in Cadre	Vacancies / (Excess)
Senior Level	09	06	03
Tertiary Level	01	00	01
Secondary Level	38	18	20
Primary Level	10	02	08

6.2. How the shortage of human resources has affected the performance of the institution

- The number of employees is relatively small compared to the approved cadre and therefore the amount of work that one employee has to carry is high.
- Due to the absence of senior officers as approved, it was difficult to carry out the administrative activities of the institution with proper supervision, on time, effectively and efficiently.

6.3 Human Resource Development

Local Training - 2021

Serial Number	Training Program	Number of Trained Employees	Period of Program	Total Investment (Rupees)	Output / Acquired Knowledge
01	Training program for trainees	45	2021.01.06-2021.01.15	Rs.28 250/=	Basic knowledge of office procedures and public service
02	Staff Capacity Building Program	61	2021.02.20	Rs. 67847/=	Basic problems and solutions related to the attitude development of the officers and the organization
03	Setting up personal files related to the administration division	03	2021.05.13-14	Rs.4200/=	

Serial Number	Training Program	Number of Trained Employees	Period of Program	Total Investment (Rupees)	Output / Acquired Knowledge
04	Attitude Development Program for Ministry Staff	60	2021.10./13/15	Rs.11960/=	Development of Attitudes of Officers
05	Attitude Development Training Program for Functional Institutions under the purview of the Ministry - Staff Grade Officers	50	2021.11.03	Rs. 51205/=	Institutional Development Program for Staff Grade Officers
06	Personal file training program through online	02	2021.12.01./02/03	Rs.10000/=	

* Contribute to training programs for the performance of the organization.

Chapter 07

Compliance Report

Number	Applicable Requirements	Consistency Status (Applicable / Not applicable)	If not applicable, a brief explanation	Proper decision strategies that are proposed to prevent non-compliance in future
1	The following financial statements / accounts have been submitted on due date			
1.1	Annual Financial Statements	Applicable		
1.2	Advance Accounts of Public Officers	Applicable		
1.3	Business and Product Advance Accounts (Commercial Advance Accounts)	Not Applicable		
1.4	Stores Advance Accounts	Not Applicable		
1.5	Special Advance Accounts	Not Applicable		
1.6	Other	Not Applicable		
2	Maintenance of Books and Documents (F.R. 445)			
2.1	Updating and maintaining the fixed asset register as per Public Administration Circular No.267/2018	Applicable		
2.2	Updating and maintaining personal payrolls / payroll cards	Applicable		
2.3	Updating and maintaining the list of audit queries	Applicable		
2.4	Updating and maintaining the record of internal audits	Not Applicable		
2.5	Preparation of all monthly account summaries (CIGAS) and submission to the Treasury on due date	Applicable		
2.6	Updating and maintaining the register of cheques and cash orders	Applicable		
2.7	Updating and maintaining inventory	Applicable		
2.8	Updating and maintaining a list of stocks	Applicable		
2.9	Updating and maintaining the register on damages	Not Applicable		
2.10	Updating and maintaining the list of liabilities	Applicable		
2.11	Updating and maintaining list of Sub-Leaflet Book (GAN 20)	Applicable		

03	Representation of Functions for Financial Control (F.R. 135)	Applicable		
3.1	Should have delegated financial powers within the institution	Applicable		
3.2	Should have informed the institution about the delegation of financial powers	Applicable		
3.3	Should have delegated the financial power where every transaction could be authorized by two or more officers	Applicable		
3.4	Acting under the control of the accountants in using the Government Payroll Software Package as per Government Accounts Circular No. 171/2004 dated 11.05.2014	Applicable		
4	Preparation of Annual Plans			
4.1	Preparation of Annual Action Plan	Applicable		
4.2	Preparation of Annual Procurement Plan	Applicable		
4.3	Preparation of Annual Internal Audit Plan	Applicable		
4.4	Preparing the annual estimate and submitting the same to the National Budget Department (NBD) on due date	Applicable		
4.5	Should have submitted the Annual Cash Flow Statement to the Treasury Operations Department on the date	Applicable		
5	Audit Queries			
5.1	Should have answered all the audit queries by the date that has been fixed by the Auditor General	Applicable		
6	Internal Audit			
6.1	Preparation of Internal Audit Plan according to F.R. (134) (2) DMA / 1-2019, after consultation with the Auditor General at the beginning of the year	Not Applicable	As this is a new ministry, no internal audit division existed, therefore there had not been internal audit plan.	An internal audit plan now is being implemented from 2022 .
6.2	Should have replied every internal audit report within one month of time	Applicable		
6.3	Should have submitted the copies of all the internal audit reports to the Department of Management Audit in terms of sub-section 40 (4) of the National Audit Act No. 19 of 2018	Applicable		

6.4	Should have submitted the copies of all the internal audit reports to the Auditor General in accordance with Financial Regulation 134 (3)	Applicable		
7	Audit and Management Committees	Applicable		
7.1	Should have convened at least 04 Audit and Management Committees during the relevant year as per DMA / 1-2019	Applicable		
8	Asset Management	Applicable		
8.1	Should have submitted the information on purchases and disposal of assets to the Comptroller General's Office as per Chapter 07 of Asset Management Circular No. 01/2017	Applicable		
8.2	Implementation of the provisions of that Circular in accordance with Chapter 13 of the above Circular. Should have appointed a suitable coordinating officer for coordination and reported the details of that officer to the Comptroller General's Office	Applicable		
8.3	Should have conducted Board of Survey as per Public Finance Circular No. 05/2016 and submitted the relevant reports to the Auditor General on due date	Applicable		
8.4	Should have made provision for excess, deficiencies and other recommendations revealed by the Annual Board of Survey within the period specified in the Circular	Applicable		
8.5	Disposal of unserviceable goods in accordance with F.R. 772	Applicable		
9	Vehicle Management			
9.1	Preparing daily running charts and monthly summary reports for pool vehicles and submitting to the Auditor General on due date	Not Applicable	It has been unable to act due to a shortage prevailed in human resources in 2021.	Necessary steps are being taken to carry out the relevant activities from this year.
9.2	Should have carried out disposal of unserviceable vehicles within the period of less than 06 months after becoming of such vehicles unserviceable	Not Applicable		
9.3	Updating and maintaining vehicle log entry books	Applicable		
9.4	Taking action on all vehicle accidents in accordance with F.R. 103, 104, 109 and 110.	Applicable		

9.5	Re-inspection of fuel burning of vehicles in accordance with the provisions of paragraph 3.1 of Public Administration Circular No.2016/30 dated 29.12.2016	Not Applicable		Necessary steps are being taken to carry out the relevant activities from this year.
9.6	Should have taken over the full ownership of the log books of leased vehicles after the lease period is over	Not Applicable	Premium payment for CBG / 1591 has not been completed yet.	
10	Bank Account Management			
10.1	Should have prepared and certified the bank reconciliation statements on due date and submitted them for audit	Applicable		
10.2	Should have settled sleeping bank accounts brought forward in the year under review or the previous years	Applicable		
10.3	Should have acted in accordance with the financial regulations regarding the balances revealed and adjusted in the Bank Reconciliation Statements and settled those balances within a period of one month	Applicable		
11	Funds Utilization	Applicable		
11.1	Incurring expenditure not exceeding the limit of provision made for the same	Applicable		
11.2	Reaching liabilities at the end of the year after utilization of the provision provided in accordance with F.R. 94 (1) not exceeding the limit of provision	Applicable		
12	Advance Accounts of Public Officers			
12.1	Compliance with the limits	Applicable		
12.2	Should have done an analysis on outstanding loan balances	Not Applicable		
12.3	Should have settled the outstanding debt balance remaining for more than one year	Not Applicable		
13	General Deposit Account			
13.1	Should have taken action for overdue deposits in accordance with F.R.571	Applicable		
13.2	Updating and maintaining Control Accounts for the General Deposit	Applicable		
14	Imprest Accounts	Applicable		
14.1	Should have forwarded the balance of the cash book to the Treasury Operations Department at the end	Applicable		

	of the year under review			
14.2	Should have been settled the actual interim imprest within one month of its completion immediate after according to F.R. 371	Applicable		
14.3	Should have issued the actual interim imprest not exceeding the approved limit as per F.R. 371	Applicable		
14.4	Reconciliation of imprest accounts balance with Treasury Books monthly	Applicable		
15	Revenue Accounts	Applicable		
15.1	Repayment had been made after collection in accordance with the relevant regulations	Applicable		
15.2	Should have credited deposits directly collected to the deposit account without depositing into deposit accounts	Not Applicable		
15.3	Should have submitted balance revenue reports as per F.R.176 to the Auditor General	Not Applicable		
16	Human Resource Management			
16.1	Maintaining staff within the approved cadre limit	Applicable		
16.2	Should have provided duty lists in writing to all staff members	Applicable		
16.3	Should have submitted all the reports to the Department of Management Services in terms of MSD Circular No. 04/2017 dated 20.09.2017	Applicable		
17	Providing Information to the Public	Applicable		
17.1	Appointing an Information Officer in accordance with the Right to Information Act and Regulations and updating and maintaining a document of information	Applicable		
17.2	Information about the organization is provided through its website and should have made facilitation for the public to post commendations / allegations about the organization through the website or alternative channels.	Not Applicable	As this is a new ministry, there was no official website. By now an official website has been set up and development work is underway.	As soon as the official website development work is completed, a formal program will be prepared for this.
17.3	Should have submitted the reports twice or once a year as per sections 08 and 10 of the Right to Information Act	Not Applicable	No requests in terms of the Information Act have been received	
18	Implementation of the Citizens' Charter			

18.1	Should have formulated and implemented a Citizen / Client Charter in accordance with the Management Circular No. 05/2008 and 05/2018 (1) of the Ministry of Public Administration	Applicable		
18.2	Should have prepared a methodology by the institution according to paragraph 2.3 of the circular to monitor and evaluate the Citizen's / Client's Charter	Applicable		
19	Preparation of Human Resource Plan	Applicable		
19.1	Should have prepared a Human Resource Plan based on the Public Administration Circular No. 02/2018 dated 24.01.2018 - Annexure 02	Applicable		
19.2	Should have ensured at least 12 hours of training per year for each member of the staff in the above HR Plan	Applicable		
19.3	Should have signed annual performance agreements for the entire staff based on the format given in Annexure 01 of the above Circular	Applicable		
19.4	Should have appointed a Senior Officer and assigned the responsibilities of preparation of Human Resource Development Plan, Development of Capacity Building Programs, Implementation of Skills Development Programs in accordance with paragraph 6.5 of the above Circular	Applicable		
20	Respond to Audit Paras			
20.1	Should have corrected the deficiencies pointed out in the audit paragraphs issued by the Auditor General for the previous years	Applicable		