



SRI LANKA INSTITUTE OF TOURISM AND HOTEL MANAGEMENT



ANNUAL REPORT 2020



Ministry of Tourism

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1.

Overview of SLITHM

Sri Lanka Institute of Tourism & Hotel Management (SLITHM) is the well-known government institute which has been functioning over more than five decades in Sri Lanka for training and educating young people in tourism and hospitality sector. SLITHM functions are operating under the Ministry of Tourism and its head office is in Colombo. For facilitating students in island wide, Provincial Colleges were set-up in Anuradhapura, Bandarawela, Kandy, Koggala, Ratnapura, Kurunegala, Pasikudah and Jaffna.

The entire world is confronted with unprecedented experience in terms of numerous facets including health, social and economic aspects with the outbreak of COVID-19 pandemic since the end of 2019. Tourism and hospitality industry is one of the major industries affected heavily, at the outbreak of Covid-19. Tourism and hospitality industry was at a stage of recovery after the Easter attack which occurred in April, 2019, but due to COVID – 19 pandemic, it was again drastically decreased by 95% when compared to the last couple of years. In general, tourism and hospitality sector is the country's third-largest foreign exchange earners and worker's remittance, textiles and garments, all of which contribute significantly to the Sri Lankan economy.

The total number of international tourist arrivals to Sri Lanka was 507,704 in 2020. The tourist arrivals have not been recorded from April to December due to the termination of all passenger flights and ships to Sri Lanka. It was a huge decline of 73.5% when compared in the tourist arrivals in 2019 which was 1,913,702. According to Manifesto of His Excellency the President, it is expected to develop both foreign and domestic tourism and increase the demand for well-trained manpower for employment in tourist establishments.

The main objective of SLITHM is to fulfill this requirement for trained manpower in the tourism and hospitality industry, by focusing to train personnel for top and middle management positions in the industry, supplemented with short-term and long-term courses of Craft Level to Management Level Diplomas, which provides the manpower for various departments in the hospitality trade.

Moreover, SLITHM has fine-tuned its programmes to meet the specific needs of the changing industry in Sri Lanka and Asia. Based on the wide market needs, several new schemes of training are introduced frequently with opportunities to specialize in Tourism industry-specific areas. The scheme allows students to be more flexible in the choice of training and provides multiple entry-exit points. It also recognizes prior learning, which benefits those who have gained hands-on experience in the industry and who acquire further knowledge through a sound professional qualification.

Our Vision

To be the Center of Excellence in Training and Education for Human Resource Development
Tourism and Hospitality Industry in Asia.

Our Mission

To provide application oriented international standard education and training to produce
competent and committed Human Resources to meet the demands of the Hospitality
and Tourism Industry.

Our Theme

“Taking Sri Lanka to Global Heights – A Journey towards Excellence in
Sri Lankan Hospitality”

Our Values

» Quality »

We provide first class training and education programmes in delivering premium value to our
students.

» Equity »

We ensure equal opportunities for every student, regardless of race, religion,
gender, or economic status to meet the required standards
for the highest achievement and growth.

» Integrity »

We strive to uphold the highest standards of professional ethics and
discipline to meet the training requirements of
Tourism and Hospitality services.

» Sustainability »

We pursue institutional growth in both
responsible and sustainable ways.

Our Objectives

- To identify, design and deliver Training and Education Programs in Travel, Tourism and Hospitality Management.
- To produce the highest quality professionals for the Tourism and Hospitality Industries.
- To train the required manpower to meet the demand for Tourism and Hospitality Industries by addressing ever changing and challenging trends in Tourism and Hospitality Industries.
- To provide the equal opportunities and create equitable working environment for all youth living in different parts of the country while ensuring sustainable growth in the Tourism and Hospitality industries.
- Expand the capacity of delivering Tourism and Hospitality Education by creating partnership with local and international education entities in mutually beneficial manner.
- To demonstrate excellence through research in Tourism and Hospitality that adds to international knowledge and connectivity.

2. Corporate Information

Sri Lanka Institute of Tourism and Hotel Management (SLITHM) is a statutory body which was established in 1964, the nation's pioneering Hospitality and Tourism education provider operates under the Ministry of Tourism and regulated by the Tourism Act No.38 of 2005. SLITHM is the leading vocational educational institution in the field of Tourism and Hospitality in Sri Lanka.

Registered Name	: Sri Lanka Institute of Tourism and Hotel Management
Legal form	: Public Enterprise formed under Tourism Act No.38 of 2005
Address of the Head Office	: No.78, Galle Road, Colombo – 03.
Auditor	: Auditor General of Sri Lanka.
Banker	: Bank of Ceylon.

Location of SLITHM Provincial Colleges:

Anuradhapura Provincial College	: Dharmasiri Senanayake Tourism Information Center, Sri Maha Bodhi Mawatha, Anuradhapura.
Bandarawela Provincial College	: National Holiday Resort, Golf Link Road, Bandarawela.
Colombo Provincial College	: No. 78, Galle Road, Colombo 3.
Kandy Provincial College	: Mahaweli Uyana, Kundasale, Kandy.
Koggala Provincial College	: Koggala Free Trade Zone, Habaraduwa, Koggala.
Kurunegala Provincial College	: Maguruoyawatte, Boyagane, Kurunegala.
Pasikudah Provincial College	: National Holiday Resort Office, Pasikudah.
Ratnapura Provincial College	: New Town, Ratnapura.
Jaffna Provincial College	: Public Administration Rest House, Kytes Road, Jaffna.

2.1 Board of Directors of SLITHM

Chairperson	: Mrs. Kimarli Fernando
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Public sector representatives

Director General SLITHM	: Mr. S.L.M. Hazeem (Acting) - From May 2019 to March 2020)
	: Mrs. D. L. Sannasooriya (Acting) - From March 2020 to October 2020)
	: Mrs. Nadeeka Wataliyadda - From 21 st October 2020)
Ministry of Tourism	: Mrs. D.L. Sannasooriya
Director General SLTDA	: Ms. Dhammika Wijayasinghe

Private sector representatives:

1. Dr. Dinushan Wanniarachchi	(From January to December 2020)
2. Mr. Tissa Gunawardhane	(From January to December 2020)
3. Mr. Bandula Ekanayake	(From January to December 2020)
4. Mr. Bazeer Cassim	(From January to December 2020)
5. Mr. Suresh Mendis	(From January to December 2020)
6. Mr. Nishad Wijethunga	(From January to December 2020)
7. Mr. Eksath Wijeratne	(From January to December 2020)
8. Mr. P.A.M.B. Priyal Perera	(From January to December 2020)

Observer

Ms. M.K.D.N. Madampe	: Observer, Ministry of Finance, Economy and Policy Development
Ms. Aruni Perera	: Secretary, Board of Management

2.2 Members of Audit & Management Committee of SLITHM

Chairperson	: Ms. Niluka Madampe, Additional Director General, Department of Fiscal Policy, Ministry of Finance
Members	: Mr. Bandula Ekanayake, Board Member of SLITHM Dr. Dinushan Wanniarachchi, Board Member of SLITHM Ms. Sunanda Piyaseeli, Chief Internal Auditor, Ministry of Tourism
Observer	: Mr. S. Sanjeewa - Representative of the Auditor General
Convener	: Mr. Malith Dhanusekara, Assistant Director - Internal Audit

2.3 Senior Management of SLITHM

Chairperson	: Mrs. Kimarli Fernando
Director General SLITHM	: Mr. S.L.M. Hazeem (Acting) - (From May 2019 to March 2020) : Mrs. D. L. Sannasoorya (Acting) - (From March 2020 to October 2020) : Mrs. Nadeeka Wataliyadda - (From October 2020)
Deputy Director General (Academic)	: Mr. Santhusitha Pananwala : Mr. Kanishka N. Jayathunga (Acting)
Director Finance	: Mr. Royee Fernando
Registrar	: Mr. Wasantha Manthripala
Deputy Director - HR & Admin	: Mrs. Amitha Owitipana
Manager - Samudra Hotel	: Mr. Harshana Ponnampereuma
Assistant Director - IT	: Mr. Dilruwan Rathnayake
Assistant Director - Marketing	: Mr. Sagara Kulasingha
Librarian	: Mrs. Ganga Walpola
Assistance Director - Internal Audit	: Mr. Malith Dhanusekara

Principals of SLITHM Colleges

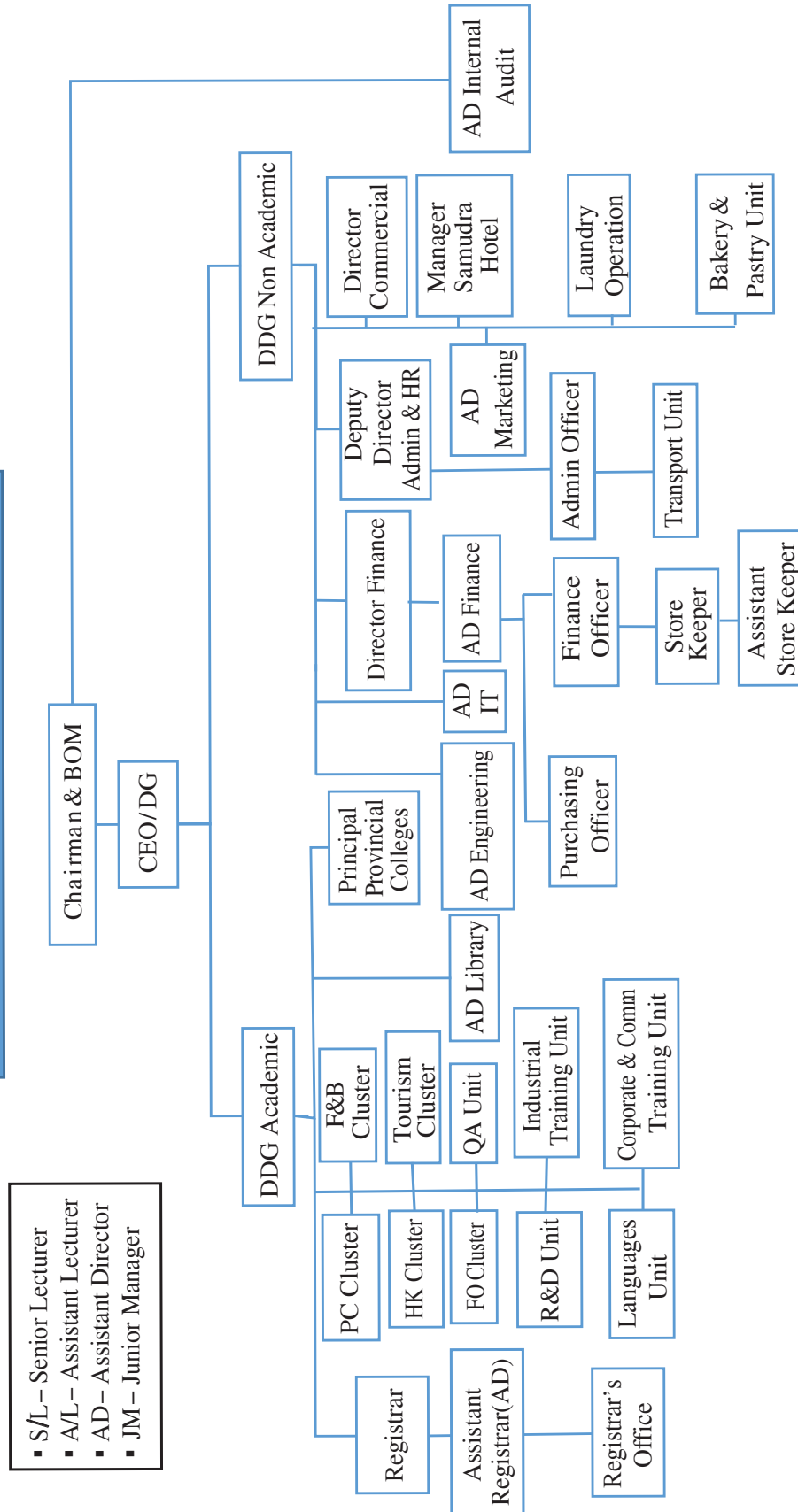
Anuradhapura	: Mr. T.M.C.Tennakoon
	: Mr. Lal Seneviratne
Bandarawela	: Mr. Chaminda Tennakoon
Colombo	: Mr. Saman Hathurusinghe
Kandy	: Mrs. Kumuduni Wickramasinghe
Koggala	: Mr. R.D.A. Lenard
Kurunegala	: Mr. E.K. Sarath Kumara
	: Mr. Rienzie Jayawardena
Ratnapura	: Mr. Kanishka N. Jayathunga
Pasikudah	: Mr. Ramesh Perera (Lecturer in Charge)
Jaffna	: Mrs. Niranjala Francis (Lecturer in Charge)

Cluster Heads

Professional Cookery	: Mr. Nishantha Kulathunga
Food & Beverage Operations	: Mr. Dickson Kumara
Front Office Operations	: Mr. Udena Silpatilaka
Hotel Housekeeping	: Mr. Lenard Perera
Travel and Tourism	: Mr. Sujith Yamasinha

3. Organizational Hierarchy

Approved Organizational Structure of SLITHM



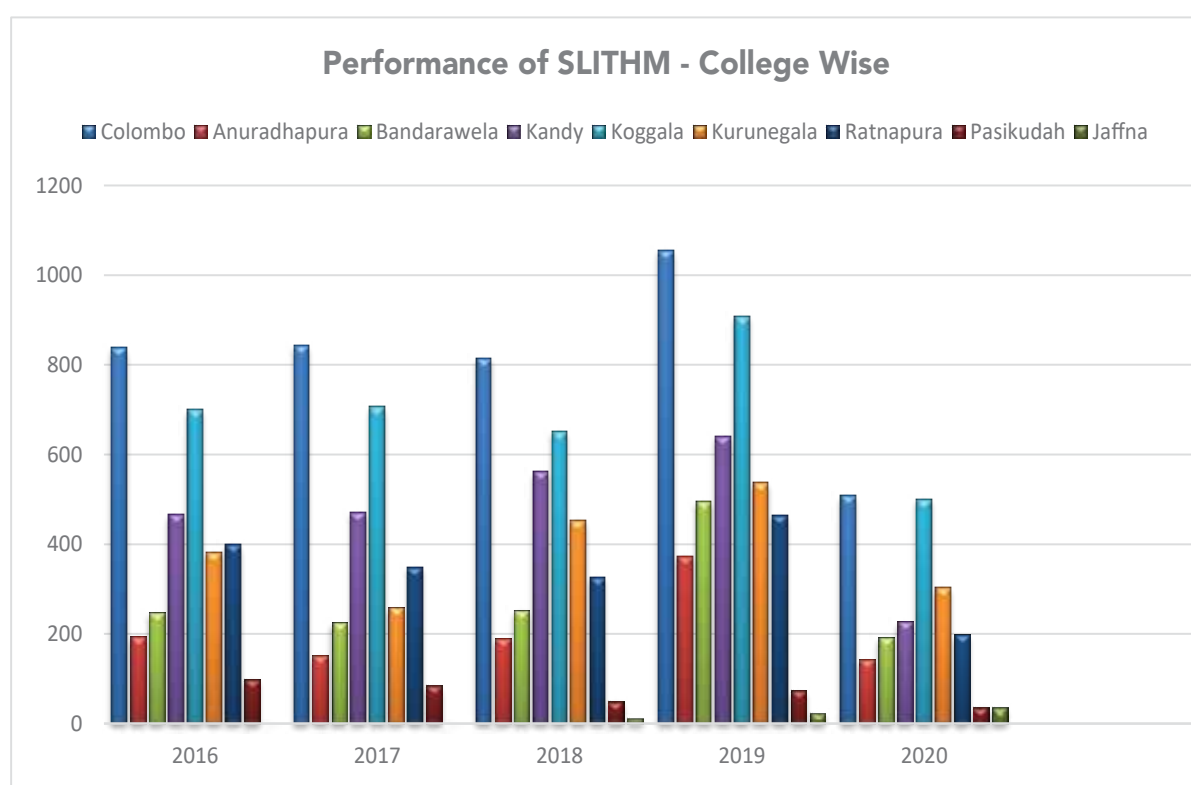
	DG	DDG	Director	Principle	S/L AR 2	A/L AR 1	MM 1-2	JM (E/A)	JM 1-2	MA Z-Z	MA 1-2	PL3 (Skilled)	PL 2 (Semi-Skilled)	PL 1 (Unskilled)	Total
SLITHM	01	02	03	07	23	53	08	(05)	12	01	37	12	05	21	190
Samudra Hotel	-	-	-	-	-	-	01	-	02	-	03	02	10	09	27
Total	01	02	03	07	23	53	09	05	14	01	40	14	15	30	217

4.

Highlights of the Performance of SLITHM

Table 1: Number of students who completed the courses during the past five years from 2016 to 2020.

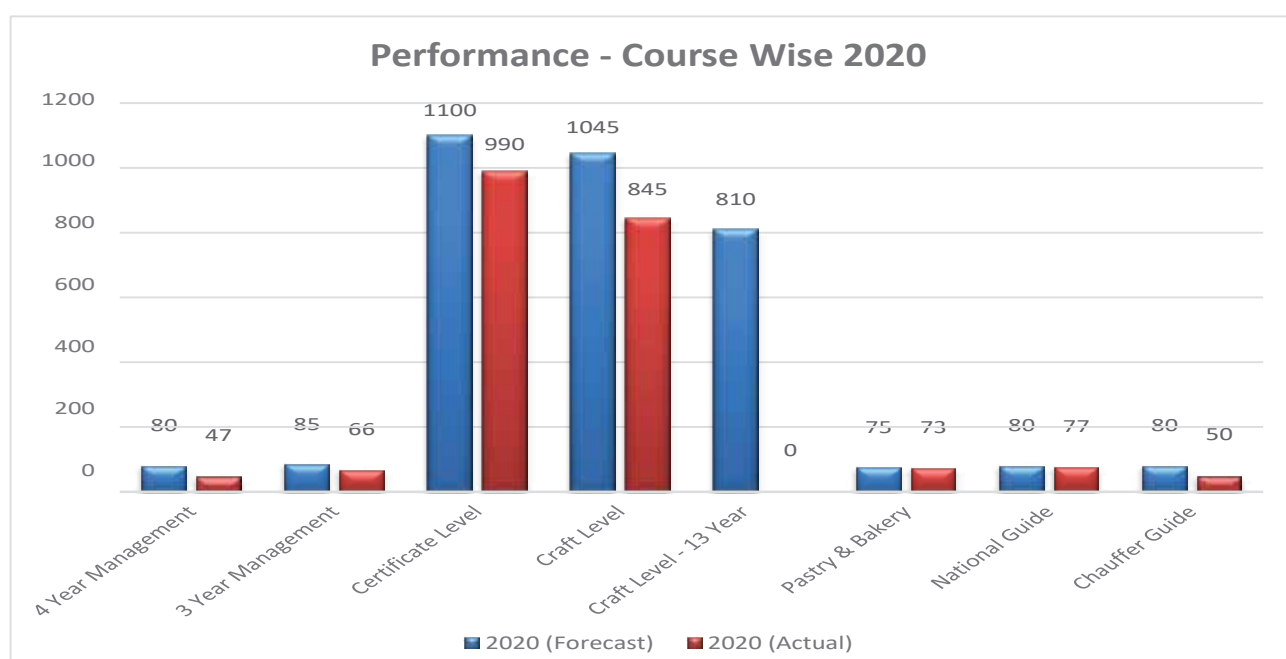
College	2016	2017	2018	2019	2020
Colombo	839	843	815	1056	508
Anuradhapura	195	152	190	374	143
Bandarawela	247	227	253	495	193
Kandy	466	470	562	641	228
Koggala	701	707	651	909	501
Kurunegala	382	259	454	538	304
Ratnapura	401	349	327	465	198
Pasikudah	99	84	51	74	37
Jaffna	-	-	12	23	36
Total	2,476	3,091	3,315	4,575	2,148



The above bar chart represents the student outcome from 2016 to 2020. It was unable to increase the student output of SLITHM in 2020 when compared to the last four years due to COVID 19 pandemic of the country.

Table 2: The courses conducted by SLITHM and the forecast & registered student's details of 2020.

Courses	Sub Courses	2020 Forecast	2020 (Actual)
4 - year Management Diploma (Intermediate & Advanced Levels)	F&B Operations	20	19
	Professional Cookery	20	13
	Front Office Operations	20	9
	House Keeping Operations	20	6
3 Year Management Diploma		85	66
Certificate Level	Restaurant & Bar Service	275	258
	Professional Cookery	280	286
	Front Office Operations	275	224
	House Keeping Operations	270	222
Craft Level	Restaurant & Bar Service	285	254
	Cookery	245	276
	Hotel Reception	230	109
	Hotel Housekeeping	285	206
Craft Level Course for students of 13 - Years Programme	Restaurant & Bar Service	220	This programme could not start due to prevailing situation of the country
	Cookery	180	
	Hotel Reception	195	
	Hotel Housekeeping	215	
Pastry & Bakery (3 months)		75	73
National Tourist Guide Programme		80	77
Chauffer Tourist Guide Programme		80	50
Total		3,355	2,148



5.

Performance of the Provincial Colleges

5.1 Anuradhapura Provincial College



SLITHM Provincial College Anuradhapura was established in 1992 at SLTDA National Holiday Resort. The college initially offered courses only in Basic Level - Hotel Reception & Hotel Housekeeping. In 1996 onwards, the basic Level Professional Cookery and Restaurant & Bar courses were offered. The college was shifted in 2005 to the present building. Although this Provincial College was set up for the stakeholders of North Central Province, it has served the people in nearby areas such as Kurunegala, Puttalam, Chilaw, Kuliyaipitiya, etc.

Facilities Available:

- 04 Lecture Rooms (maximum of 30 students each)
- 01 Training Kitchen
- 01 Training Restaurant
- 01 Mock-up room
- 01 Computer Laboratory
- 01 Locker Room

Academic Staff

Principal : Mr. T.M.C. Tennakoon
Mr. P.J. De Alwis Seneviratne (Acting)

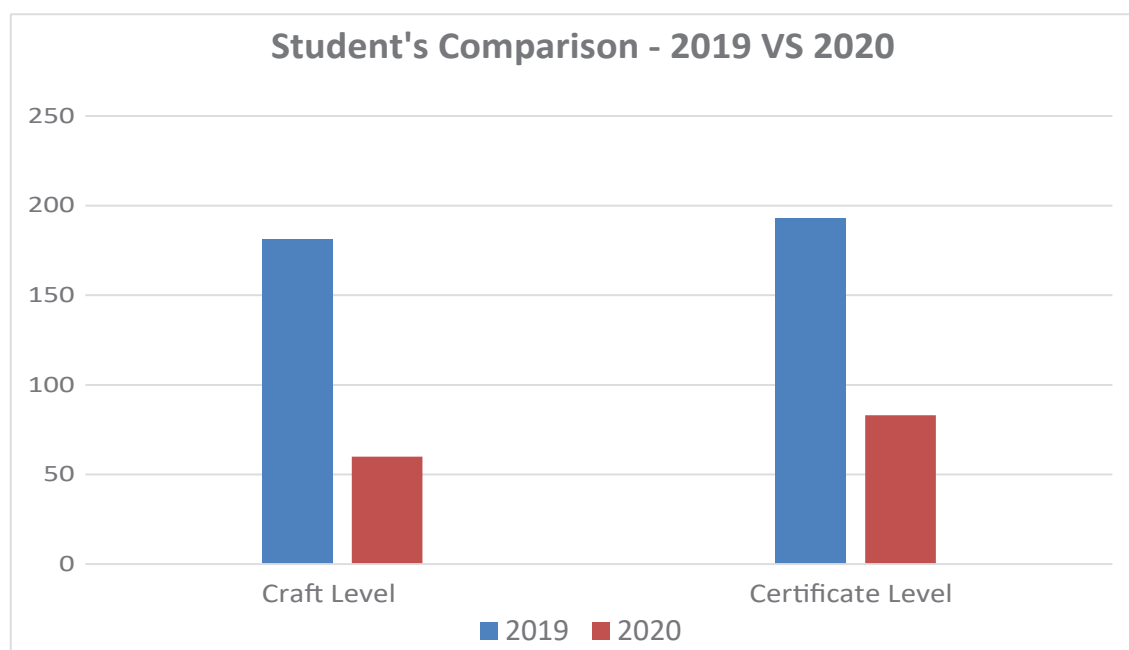
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. M.S. Madawala	Assistant Lecturer
Food & Beverage Operations	Mr. R.M.A.P. Rathnayake	Assistant Lecturer
Front Office Operations	Mr. G.P.M. Gamage	Assistant Lecturer
Professional Cookery	Mr. M. N. Fernando	Assistant Lecturer

Note: Also, there were 11 nos. of Visiting Lecturers.

Number of Students Trained in 2019 and 2020

Table 3: Number of students trained at Anuradhapura College in 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	86	27
	Restaurant and Bar Service	54	19
	Hotel Reception	12	-
	Hotel Housekeeping	29	14
Subtotal Craft Level		181	60
Certificate Level	Professional Cookery	81	26
	Restaurant and Bar Service	64	23
	Front Office Operations	34	12
	Housekeeping Operations	14	22
Subtotal - Certificate Level		193	83
Grand Total		374	143



At the Anuradhapura Provincial College, the number of students trained in the courses decreased from 374 to 143 in 2019 and 2020 respectively, which is a decrease of 50 percent.

Career Development and Other Programmes, Conducted in 2020

- Awareness Programme was conducted for 80 students of the Faculty of Agriculture, Rajarata University of Mihintale on Table Manners & Etiquette.

- Awareness Programme was conducted for 80 students of the Faculty of Agriculture, Rajarata University of Mihintale on Table Manners & Etiquette.
- Awareness of the Table Manners & Etiquette programme was conducted for 80 students of Nivanthakachethiya M.V. and 120 students of Talawa M.V.
- Awareness programme conducted by the Foreign Employment Bureau about the foreign employment for 100 students of SLITHM Anuradhapura College.
- Awareness of the Table Manners & Etiquette programme was conducted for 20 students of Central College, Anuradhapura.

5.2 Bandarawela Provincial College



The first Provincial College in Bandarawela was initially started in 1999 with the support from Uva Provincial Council. The current institute was re located in the year 2004.

Facilities Available:

- 05 Lecture Rooms
- 01 Practical Restaurant
- 01 Training Kitchen
- 02 Mockup Rooms
- 01 Computer Laboratory
- 01 Library
- 01 Auditorium

Academic Staff

Principal : Mr. Chaminda Tennakoon

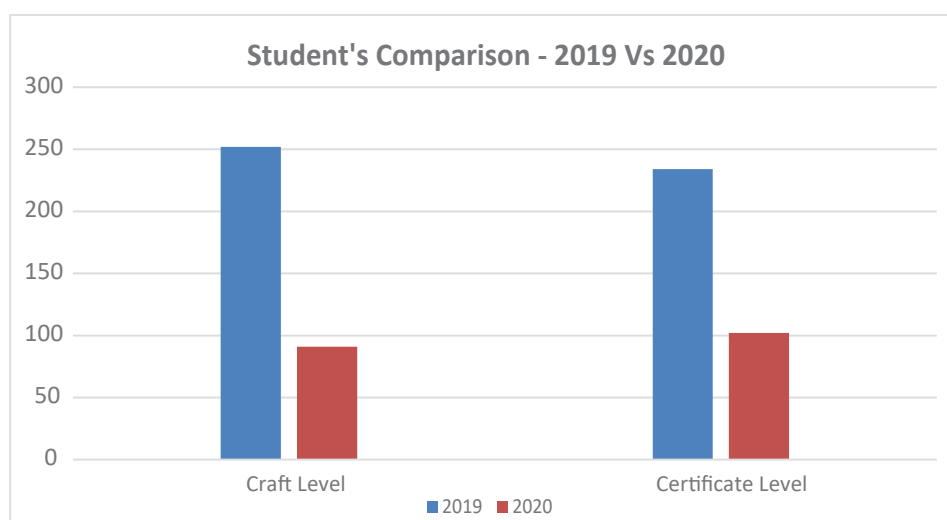
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. R Bandara Weththasinghe	Assistant Lecturer
	Mr. E.L.K Perera	Assistant Lecturer
Food & Beverage Operations	Mr. Sanjeewa Ellawala	Assistant Lecturer
Front Office Operations	Ms. Chamila Rathnayaka	Assistant Lecturer
Housekeeping Operations	Mr. C.P. Hettiarachchi	Assistant Lecturer

Note: Besides, there were 12 Visiting Lecturers.

Number of Students Trained in 2019 and 2020

Table 4: Number of Students trained at Bandarawela College in 2019 and 2020

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	79	32
	Restaurant and Bar service	100	26
	Hotel Reception	55	11
	Hotel Housekeeping	18	22
Subtotal - Craft Level		252	91
Certificate Level	Professional Cookery	57	29
	Restaurant and Bar Service	54	28
	Front Office Operations	64	17
	Housekeeping Operations	59	28
Subtotal - Certificate Level		234	102
Grand Total		486	193



At Bandarawela Provincial College, the number of students trained in the courses was decreased from 486 to 193 in 2019 and 2020 respectively, which was a decrease of 39.7%.

Career Development and Other Programmes Conducted in 2020

Awareness programmes were conducted for students at:

- Dutugamunu Vidyalaya, Buttala on 13th February 2020.
- Malwaththawala Central College on 14th February 2020.
- Yakkala Chandrajothi Vidyalaya on 02nd September 2020.
- Kuda Kusum Balika Maha Vidyalaya on 16th September 2020.
- Kahagolla Maha Vidyalaya on 24th September 2020.

Other awareness programmes were conducted for:

- Low-income families in Bandarawela with the support of Divisional Secretariats on 12th December 2020.
- Lecturers of Sabaragamuwa University on 03rd September 2020.
- Unemployed graduate holders on 29th September 2020.
- Women development officers on 06th October 2020.

5.3 Colombo Provincial College



Sri Lanka Institute of Tourism and Hotel Management (SLITHM) formerly known as the Ceylon Hotel School was established by a Parliament Act in 1966 to train youth on tourism and hospitality management. It was managed by the Ceylon Tourist Board. It was initially located at Park Street, Colombo. It was relocated to Palm Beach Hotel in Mount Lavinia in 1980 and to Nawala in 1994. The conversion of Ceylon Hotel School into the Sri Lanka Institute of Tourism and Hospitality Management was carried out under the No 38 of 2005 Tourism Act. Currently, the Institute has designed many courses to match with the industry demand. The Craft, Certificate, Intermediate, Advanced, Management Diploma, National Tourist Guide and Chauffeur Tourist Guides courses have been conducted. Besides, it also conducts short-term training programmes for SME and various other institutes. Sri Lanka Institute of Tourism and Hotel Management is located at No.78, Galle Road, Colombo-03 and commenced its operation on 15th August 2000.

Facilities Available:

- 23 Lecture Rooms
- 02 Training Restaurants
- 02 Mock-up Rooms
- 04 training kitchens
- 01 Computer Laboratory
- 01 Library
- 01 Cafeteria

Academic Staff – 2020

Principal : Mr. Saman Hathurusinghe

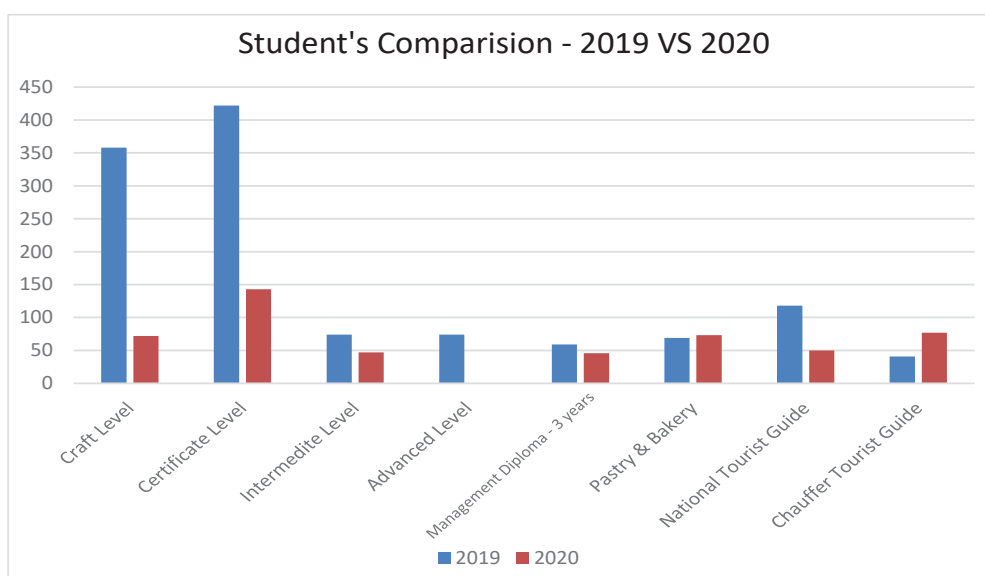
Discipline	Lecturer	Designation
Professional Cookery	Mr. Nishantha Kulathunga	Senior Lecturer - Cluster Head
	Mr.H.M.B Lankapura Bandara	Assistant Lecturer
	Mr. Y.B.M.R. Yapabandara	Assistant Lecturer
	Mr. H.M.T. Herath	Assistant Lecturer
	Mr. S.A.N. Viraj	Assistant Lecturer
	Mr. M.N. Wiranga	Assistant Lecturer
Food & Beverage Operations	Mr. M.K. Dickson Kumara	Senior Lecturer - Cluster Head
	Mr. Lakmal Perera	Senior Lecturer (contract)
	Mr. Dharashana Jayasingha	Assistant Lecturer
	Mr. Tharinda Weeraratne	Assistant Lecturer
	Mr. H.M.P. Manjula	Assistant Lecturer
Pastry & Bakery	Mr. M.D. Ruwantha Prasad	Assistant Lecturer
	Mr. P.C. Pinidiya	Assistant Lecturer
Front Office Operations	Mr. U.P. Silpathilake	Senior Lecturer - Cluster Head
	Mr. D.T. Senarathne	Senior Lecturer
	Ms. W.N.B. Mendis	Assistant Lecturer
	Mr. Brian Benedict	Assistant Lecturer
Housekeeping Operations	Mr. A.L.D.L. Perera	Senior Lecturer - Cluster Head
	Mr. Namal Muhandiramge	Lecturer
	Mr. A.R. Jayasinghe	Assistant Lecturer
	Mr. A.M.K.W.K. Abeykoon	Assistant Lecturer
Travel & Tourism Management	Mr. Sujith Yamasinghe	Senior Lecturer - Cluster Head
	Mr. P.M. Suraweera	Senior Lecturer
	Mr. Dheera Hettiarachchi	Assistant Lecturer
	Mr. Anura Shantha	Assistant Lecturer
English Language Unit	Mr. Lathisha Ramanayake	Assistant Lecturer

Note: Also, there were 27 Visiting Lecturers

Number of students Trained in 2019 and 2020

Table 5: Number of Students trained at the Colombo Provincial College in 2019 and 2020

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	106	24
	Restaurant and Bar service	97	24
	Hotel Reception	81	8
	Hotel Housekeeping	74	16
Subtotal - Craft Level		358	72
Certificate Level	Professional Cookery	101	33
	Restaurant and Bar Service	101	33
	Front Office Operations	109	40
	Housekeeping Operations	111	37
Subtotal - Certificate Level		422	143
Intermediate Level	Professional Cookery	16	13
	Food & Beverage Operations	30	19
	Front Office Operations	12	9
	Hotel Housekeeping Operations	16	6
Subtotal - Intermediate Level		74	47
Advanced Level	Professional Cookery	16	-
	Food and Beverage	30	-
	Accommodation Operation	28	-
Subtotal - Advanced Level		74	-
Management Diploma (3years)		59	46
Pastry & Bakery		69	73
National Tourist Guide - Other Languages		118	50
Chauffeur Tourist Guide - English Language		41	77
Apprenticeship Programmes		29	-
Adventure Tourism programmes		13	-
Grand Total		1,257	508



The total number of students trained in SLITHM courses at Colombo Provincial College was 1,257 in 2019 whereas 508 in 2020 (decreased has been identified due to the COVID pandemic).

Career Development Programmes conducted by Clusters of SLITHM, Colombo Provincial College in 2020

- In house practical training was conducted by Food and Beverage cluster for 6 cabin attendants of Sri Lanka Air Force on 28th February 2020.
- Dinning Etiquettes & professional presence workshop was conducted by Food & Beverage cluster for 300 medical students of University of Sri Jayewardenepura on 22nd May 2020.
- Workshop on Dinning Etiquettes was conducted by in collaboration with all four clusters for 20 students of Tourism & Hospitality discipline of Anagama Central College on 24th September 2020.

Income Generation Programmes conducted by Clusters of SLITHM, Colombo Provincial College in 2020

- A training programme was conducted on Cookery, Food & Beverage and Housekeeping aspects related to bungalow keepers for 31 bungalow keepers of Airport & Aviation on 15th, 16th, 22nd and 23rd August 2020.
- A workshop on General Hospitality, Food & Beverage, Service Standards & Etiquettes was conducted for 32 office assistants of Ministry of Justice on 26th September 2020.

Other special activities organized by Colombo Provincial College SLITHM in 2020

- Tourism Club of SLITHM organized "Students' Knowledge Sharing Competition" on 28th September 2020 at SLITHM Auditorium under the global theme of UNWTO; "Tourism & Rural Development".
- Students' Sport & Welfare Association of Colombo has organized an annual inter class cricket tournament on 29th September 2020 at S.D.S Jayasinghe Ground Dehiwala.

5.4 Kandy Provincial College



The Provincial College in Kandy started in 1992 to encourage rural youth to gain employment in the hospitality industry. Initially, the college started in a section of the Queens Hotel in Kandy and was later shifted to its present location at Warapitiya, Kundasale.

Facilities Available:

- 08 Lecture Rooms (maximum of 35 students in each)
- 01 Training Kitchen (15 stations) and 01 Training Restaurant (40 covers)
- 01 Mock-up room
- 01 Computer Laboratory (30 desktops)
- 04 Guestrooms (model rooms for students practical)
- 01 Housekeeping Demonstration Room
- 01 Auditorium (seating capacity)
- 01 Open Air Theatre
- 01 Library
- 01 Banquet Hall (Capacity – 150 pax)

Academic Staff : 2020

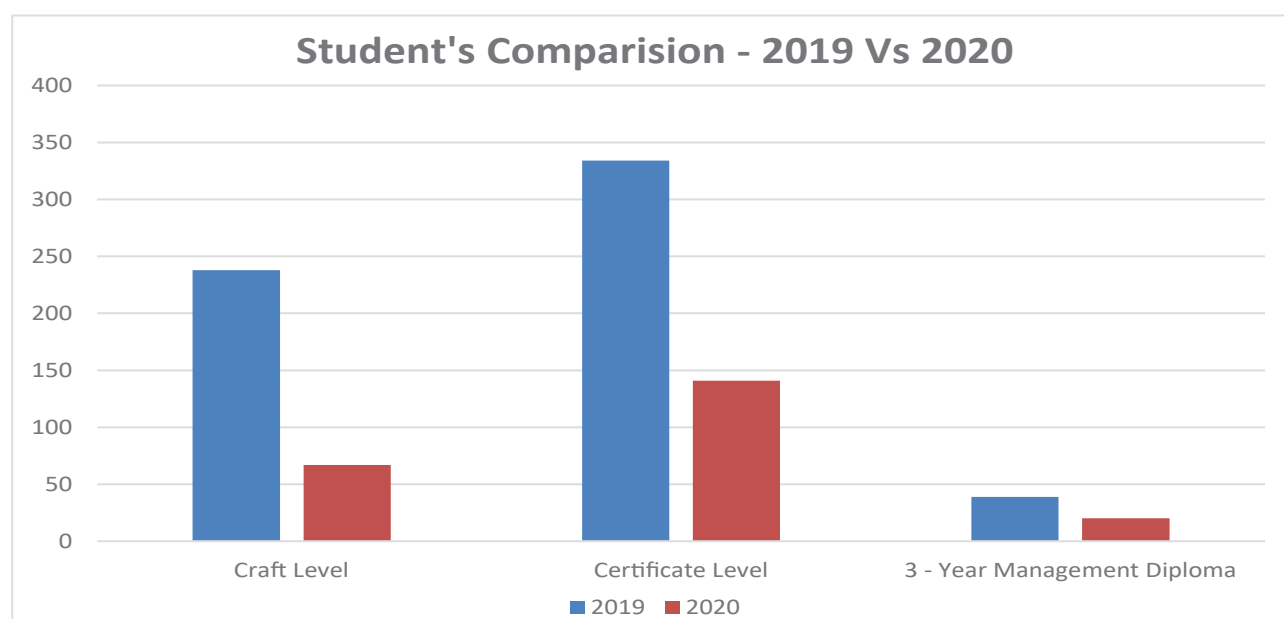
Principal : Mrs. Kumuduni Wickramasinghe

Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. P.J. De Alwis Seneviratne (up to 30 th September 2020)	Senior Lecturer
	Mr. Janaka Perera	Assistant Lecturer
	Mr. Sandeep Ratnasamy	Assistant Lecturer
Food & Beverage Operations	Mr. I.A.S.B. Dissanayake	Assistant Lecturer
	Mr. Rasika Athukorala	Assistant Lecturer
	Mr. Amila Alwis	Assistant Lecturer
Nutrition & Food Hygiene	Ms. K.G.S.D. Gunasinghe	Senior Lecturer
Front Office Operations	Mr. Rienzie Jayawardhane	Senior Lecturer
	Mrs. M. Sundarampillai	Senior Lecturer
Housekeeping Operations	Mr. Ravindra Seneviratne	Assistant Lecturer

Number of Students Trained in 2019 and 2020

Table 6: Number of Students trained at Kandy Provincial College in the years 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	82	30
	Restaurant and Bar service	76	22
	Hotel Reception	37	-
	Hotel Housekeeping	43	15
Subtotal - Craft Level		238	67
Certificate Level	Professional Cookery	122	49
	Restaurant and Bar service	105	48
	Front Office Operations	62	25
	Hotel Housekeeping	45	19
Subtotal - Certificate Level		334	141
Management Diploma (3-Years)		39	20
Grand Total		641	228



The total number of students trained at Kandy Provincial College was decreased from 641 to 228 in 2019 and 2020 respectively, which is a decrease of 35.5%.

Career Development and Other Programmes Conducted in 2020

- Talent Show programme was conducted by students at Provincial Auditorium in February 2020.
- Awareness campaign conducted by SLITHM Kandy students on World Tourism Day celebrations and participated for culinary promotion campaign at KCC Kandy in September 2020.

- Awareness programme conducted for rural youth organized by the District Secretariat TEVC unit in Kandy.
- One day awareness programme conducted for Navy training officers of Sri Lanka Navy on Housekeeping, Food & Beverage and Kitchen operation.
- Guest lecture was conducted by Mr. Sheriffdeen on new norms with COVID -19.

5.5 Koggala Provincial College



SLITHM in Koggala is the only government-sponsored Hotel School in the Southern Province in Sri Lanka. This institute was initially started in 1992 at Weligama Bay Inn Hotel was later established in Koggala in 2008 to cater to the high demand for courses offered by SLITHM and to provide adequate facilities for the students.

Facilities Available:

- 06 Class Rooms (maximum 30 students each)
- 01 Training Kitchen
- 01 Store
- 01 Training Restaurant
- 02 Mock-up rooms
- 01 Computer Laboratory
- Library

Academic staff - 2020

Principal : Mr. R.D.A. Lenard

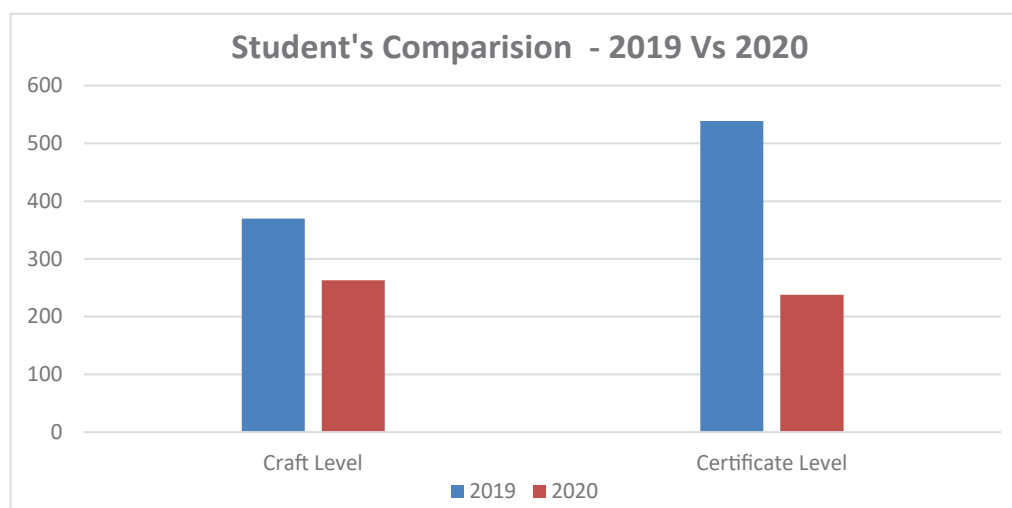
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. W.M.R.B. Wettasinghe	Assistant Lecturer
	Mr. G. Perusinghe	Assistant Lecturer
	Mr. T.B. Chamara	Assistant Lecturer
Food & Beverage Operations	Mr. M.A. Buddhika	Assistant Lecturer
	Mr. L.S. Wasantha	Assistant Lecturer
Front Office Operations	Mr. H.K.W. Chandana	Assistant Lecturer
	Ms. H.L.A. Samanmalee	Assistant Lecturer
Housekeeping Operations	Mr. Indika Mohotti	Senior Lecturer
	Mr. P.S.W. Emmanuel	Assistant Lecturer

Note: Besides, there were 12 Visiting Lecturers.

Number of Students Trained in 2019 and 2020

Table 7: Number of Students trained at Koggala Provincial College in 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	152	75
	Restaurant and Bar Service	128	70
	Front Office Operations	59	62
	Hotel Housekeeping	31	56
Subtotal - Craft Level		370	263
Certificate Level	Professional Cookery	137	83
	Restaurant and Bar Service	153	64
	Front Office Operations	126	51
	Housekeeping Operations	123	40
Subtotal - Certificate Level		539	238
Grand Total		909	501



At the Koggala Provincial College, the number of students trained in above courses were decreased from 909 to 501 in 2019 and 2020 respectively.

Career Development and Other Programmes Conducted in 2020

- 100 students participated for Knowledge First exhibition at Hall de Galle.
- Volleyball tournament was organized for students from 24th September to 29th September 2020.
- 83 students of craft level cookery and 51 students of craft level Reception visited star class hotels in Galle.

5.6 Ratnapura Provincial College



The Sri Lanka Institute of Tourism and Hotel Management (SLITHM) Ratnapura Provincial college is the leading Hospitality, Travel & Tourism College located in Sabaragamuwa Province. This was inaugurated by His Excellency the President on August 31, 2010. The location of the college provides easy access from other cities. SLITHM Ratnapura focuses on hotel operational skills, knowledge of the tourism and hospitality industry, and refresher courses geared towards the changing global hospitality environment.

Facilities Available:

- 06 Lecture Rooms
- 01 Practical Restaurant
- 01 Training Kitchen
- 02 Mock-Up Rooms
- 01 Student's Cafeteria
- 01 Computer Laboratory

Academic Staff - 2020

Principal : Mr. Kanishka N. Jayathunga

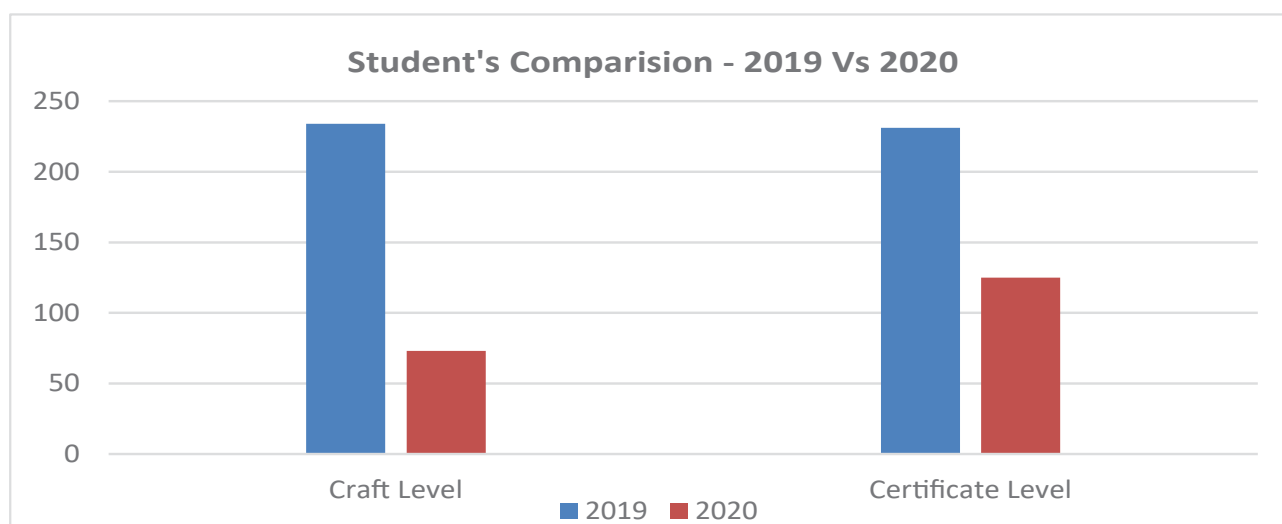
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. Priyanka Wickramasinghe	Assistant Lecturer
	Mr. W.M.A.R Wijekoon	Assistant Lecturer
Food & Beverage Operations	Mr. T.M.K.C.S.R. Pieris	Assistant Lecturer
	Mr. Kanchana Krishantha	Assistant Lecturer
Front Office Operations	Mr. C.T. Gunasekara	Assistant Lecturer
Housekeeping Operations	Mr. Kanishka D. Nugawela	Senior Lecturer

Note: Besides, there were 10 Visiting Lecturers.

Number of Students Trained in 2019 and 2020

Table 8: Number of Students trained at Ratnapura Provincial College in 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	77	28
	Restaurant and Bar service	71	29
	Hotel Reception	26	-
	Hotel Housekeeping	60	16
Subtotal - Craft Level		234	73
Certificate Level	Professional Cookery	62	35
	Restaurant and Bar Service	60	31
	Front Office Operations	58	28
	Hotel Housekeeping	51	31
Subtotal - Certificate Level		231	125
Grand Total		465	198



At Ratnapura Provincial College, the number of trained students was 465 in 2019 whereas 198 in 2020.

Career Development and Other Programmes Conducted in 2020

- Career Guidance Seminar & Promotional campaign for students of Lellopitiya Rahula School on 28th February 2020.
- Career Guidance Seminar & Promotional campaign was conducted for students of Batangala School on 09th and 15th September 2020.
- School awareness & table etiquette and table manners program for students of Eheliyagoda College, Ratnapura on 02th August 2020.
- Career Guidance Seminar & Promotional campaign was carried out in Ruwanwella Divisional Secretariat area on 02th August 2020.
- School awareness & table etiquette and table manners programmes were conducted for students of Ratnapura Dharmapala College 26th August 2020.
- School awareness & table etiquette and table manners program conducted for students of Ruwanwella College on 27th August 2020.
- School awareness & table etiquette and table manners program conducted for students of Dela Tamil College on 15th September 2020.
- Career Guidance Seminar & promotional campaign was conducted for the officers of Sri Lanka Bureau of Foreign Employment on 17th September 2020.
- Career Guidance Seminar & Promotional campaign carried out for staff of Ratnapura Youth Services Council on 17th September 2020.
- School awareness & table etiquette and table manners program conducted for nursing students of Ratnapura Nursing School on 22nd September 2020.
- School awareness & table etiquette and table manners program conducted for students of Pussella College on 29th September 2020.
- Career Guidance Seminar & Promotional campaign was carried out for the staff of Aranayaka Divisional Secretariat on 29th September 2020.

5.7 Kurunegala Provincial College



Sri Lanka Institute of Tourism & Hotel Management, Kurunegala started its operation in 1997 at Kandyan Reach Hotel, Kandy Road, Kurunegala. The Kurunegala Provincial College of SLITHM was re-established in 2015, in collaboration with Wayamba Development Authority (WDA), under the North Western Provincial Council.

Facilities Available:

- 04 Lecture Rooms (maximum of 30 students each)
- 01 Training Kitchen
- 01 Training Restaurant
- 01 Mock-up room
- 01 Computer Laboratory
- 01 Auditorium
- 01 Cafeteria
- 01 Library

Academic Staff - 2020

Principal : Mr. E.K. Sarath Kumara (up to March 2020)
 Mr. J.S.B. Weerakoon (From April to September 2020 - Acting Principal)
 Mr. Rienzie Jayawardhane (From October 2020)

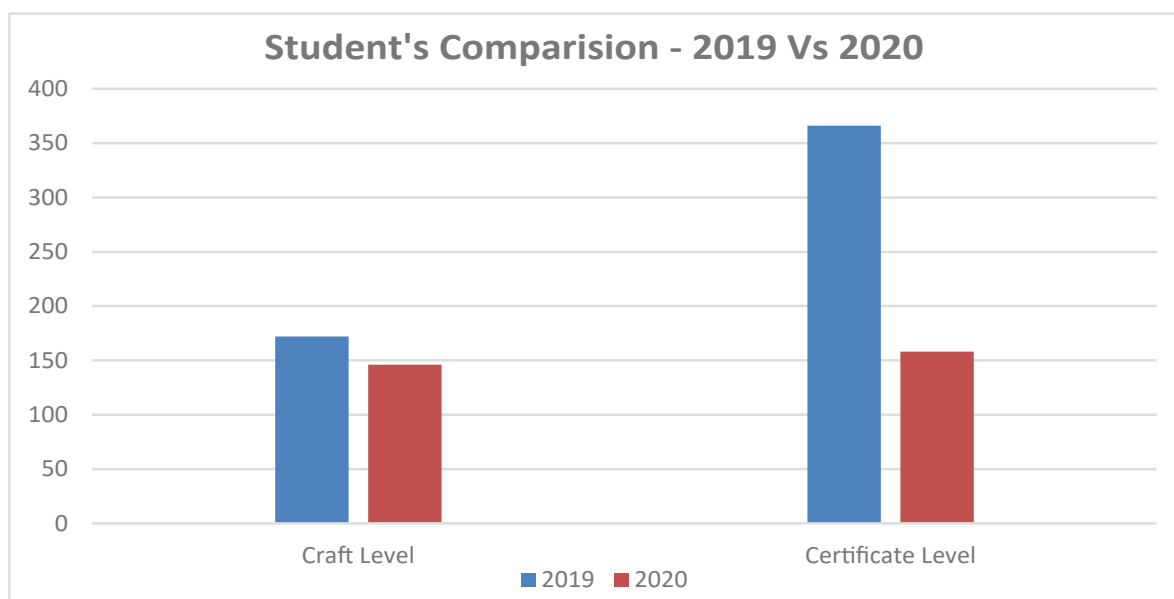
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. J.S.B. Weerakoon	Senior Lecturer
Food & Beverage Operations	Mr. H.M.I.B. Seneverathne	Assistant Lecturer
Front Office Operations	Mr. W.M.S.P. Weerakoon	Assistant Lecturer
Housekeeping Operations	Mr. M.B.J.M.I.B. Jayasekara	Assistant Lecturer

Note: Besides, there were 12 Visiting Lecturers.

Number of Students Trained in 2019 and 2020

Table 9: Number of Students trained at Kurunegala Provincial College in 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	77	38
	Restaurant and Bar Service	70	31
	Front Office Operations	25	28
	Hotel Housekeeping	-	49
Subtotal - Craft Level		172	146
Certificate Level	Professional Cookery	75	31
	Restaurant and Bar Service	73	31
	Front Office Operations	118	51
	Hotel Housekeeping	100	45
Subtotal - Certificate Level		366	158
Apprenticeship Programme		41	-
Grand Total		579	304



The total number of trained students was increased from 579 to 304 in 2019 and 2020 respectively.

Career Development and Other Programmes Conducted in 2020

- Tree plantation programme was conducted to celebrate the New Year in January 2020 with the participation of all staff of the school.
- Awareness programme on AIDS was conducted by the HIV section of Kurunegala Teaching Hospital for students and staff on 24th February 2020.
- Awareness on Table manners & Etiquette's workshop was conducted for the lectures & students of Wayamba University on 10th March 2020.
- Awareness on table etiquette programme was conducted for students of St. Anne's College, Kurunegala on 16th September 2020, Demataluwa Central College, Kurunegala on 29th September 2020 and Maspotha Central College, Kurunegala on 02nd October 2020.
- Awareness Programme was conducted for students of 13-years Guaranteed Education of Vijayaba National School which was organized by Zonal Education, Maho on 21st September 2020.
- Awareness programme on personality development and dining etiquette conducted for the police training officers of Police Academy in Kurunegala on 23rd September 2020.
- Awareness programme conducted for disabled solders in wellness resort at Abhimansala on 26th September 2020.

5.8 Pasikudah Provincial College



In 2015, SLITHM decided to temporarily set up a hotel school at the National Holiday Resort Office of Pasikudah to conduct a basic course on Hospitality Management. By 2017, Pasikudah Provincial College had the advantage of conducting other Craft Level Courses, such as Hotel Housekeeping & Restaurant & Bar Service and the Apprenticeship Level.

Academic Staff – 2020

Senior Lecturer - Lecture in charge : Mr. G.L.B. Ramesh Perera

Discipline	Name of the Lecturer	Designation
F & B Operations	Mr. A.M.J.K. Attanayake	Assistant Lecturer
Hotel Housekeeping	Mr. A.M. Risan	Assistant Lecturer

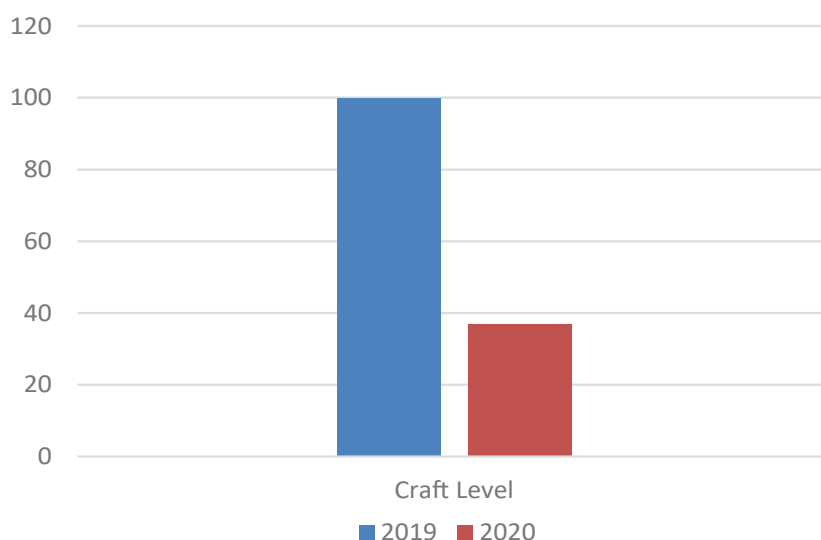
In addition to the above personnel, there was a Visiting Lecturer for the subject of English Language.

Number of Students Trained in 2019 and 2020

Table 10: Number of Students trained at Pasikudah Provincial College in 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	-	-
	Restaurant and Bar Service	33	37
	Hotel Reception	-	-
	Hotel Housekeeping	47	-
Subtotal - Craft Level		80	37
Apprenticeship Programme		20	-
Grand Total		100	37

Student's Comparison - 2019 Vs 2020



The total number of students was decreased from 100 to 37 in 2019 and 2020 respectively, due to the Covid 19 pandemic.

Career Development and Other Programmes Conducted in 2020

- Familiarization Tours: Restaurant and Bar Service familiarization tours to Anantaya Hotel - Pasikudah & Marina Beach Resort - Pasikudah.
- Career Guidance Programmes: conducted at the Divisional Secretariat - Valaichchenai, Oddamavadi & Chenkalady.
- Awareness Programmes: conducted at Vidatha Resource Centre - Oddamavadi, World Vision Training Centre - Chenkalady, Divisional Secretariat - Valaichchenai.
- Youth Workshop discussion organized by WUSC in collaboration with Divisional Secretariat - Valaichchenai & YMCA - Valaichchenai.
- Participated at a Mini Job Fair organized by the Eastern University.
- Posters were distributed amongst all Schools in the Oddamavadi & Valaichchenai Divisions that comes under the purview of Batticaloa (Kalkudah) Zonal Education Director.
- Posters were distributed amongst Divisional Secretariats in Valaichchenai & Oddamavadi, Govt. Offices, Post Offices, Public Libraries, Banks & Supermarkets.
- Celebrated 'World Tourism Day' along with the Hotel Association in Pasikudah
- Familiarization Tours: Housekeeping familiarization tour to Amaya Beach - Pasikudah Restaurant and Bar Service familiarization tour to Sunrise by Jetwing - Pasikudah.

5.9 Jaffna Provincial College

SLITHM Jaffna was established in October 2018. The main aim of establishing this training center is to counter the manpower shortage of trained tourism and hospitality industry personnel in the Northern region. This move has enabled youth in the Northern region to take up profitable jobs in the hospitality industry. Several hotels and resorts have opened up in the Northern region of Sri Lanka and the skilled manpower shortage will be addressed by the opening of this facility.

Academic Staff – 2020

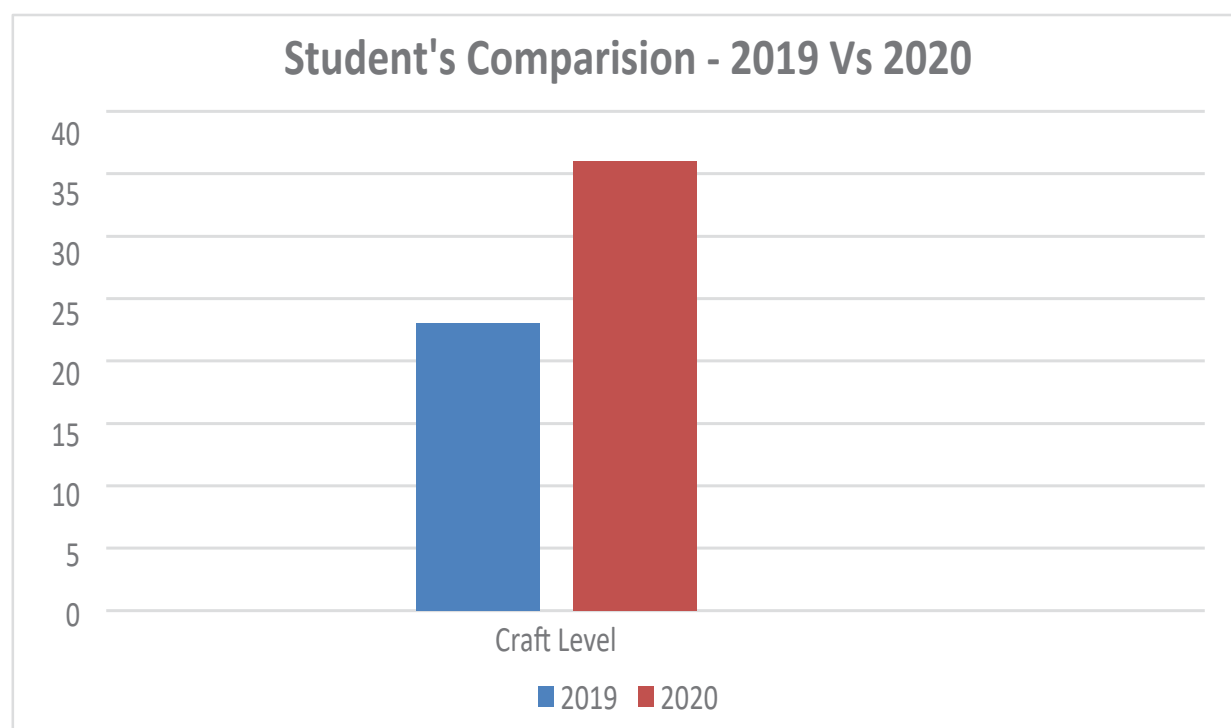
Assistant Lecturer - Lecturer in Charge : Ms. Niranjala Francis Bastian

Note: There was one permanent lecturer and three Visiting Lecturers

Number of Students Trained in 2019 and 2020

Table 11: Number of students trained at Jaffna Provincial College in 2019 and 2020.

Main Course	Sub Courses	2019	2020
Craft Level	Cookery	-	-
	Restaurant and Bar Service	17	18
	Hotel Reception	6	-
	Hotel Housekeeping	-	18
Subtotal - Craft Level		23	36
Grand Total		23	36



In addition to the above personnel, there was a Visiting Lecturer for the subject of English Language.

As per the above chart, the total number of students trained in Jaffna Provincial College was increased from 23 to 36 in 2019 and 2020 respectively.

Career Development and Other Programmes Conducted in 2020

- Awareness programme conducted for school teachers and parents about the hotel industry on 02nd January 2020.
- Familiarization tour to Hotel Jetwing Jaffna on 11th August 2020 Craft level Students participated for a training programme on Housekeeping at Hotel Valampuri on 13th August 2020.

6.

Performance of the Divisions of Head Office

6.1 Registrar's Office

The main functions of the Registrar's Office are:

- Recruitment and maintaining records of students of SLITHM
- Conduct exams, release results at all levels, and award certificates to qualified students.
- To implement the Scholarship Scheme
- Annual Graduation Ceremony
- Appointment of Visiting Lectures and their contracts with SLITHM
- Launch / Public awareness programmes for career choices.

The following courses are conducted at SLITHM:

◆ 04 - Year Management Diploma:

After completion of all 04 certificate level programmes, Intermediate and Advanced Level Courses are conducted in Colombo.

◆ 03-Year Management Diploma:

Specialized Diploma Programme offered for students with G.C.E. Advanced Level qualification, is conducted in Colombo and Kandy.

◆ Certificate Level:

Entry-level qualification leading to diploma offer for students with formal education up to G.C.E Ordinary Level. It is conducted in Colombo and in all Provincial Colleges

◆ Foundation courses in Pastry and Bakery:

It was introduced in 2003 and conducted in Colombo

◆ Craft Level:

Entry-level three months programme for school leavers qualified in grade 08. It is conducted in Colombo and in all Provincial Colleges

◆ Special Training Programmes :

Conducting special training programmes based on specific requests from government and other institutions.

◆ Apprenticeship Level:

Pre-entry level one-month program. This course is conducted at the SLITHM head office and Provincial Colleges. After completing the one-month course, the students can register for the Craft Level courses conducted by the SLITHM.

◆ Tour Guide Training Programmes:

There are four types of guides namely National, Chauffeur, Area, and Site. All the Tour Guiding courses are self-financing courses. The license to the qualified guides is issued by SLTDA.

Scholarship Scheme

The SLITHM implemented a scholarship scheme to facilitate the students from low-income families to follow the courses. If the parental income ceiling is less than Rs.25,000 per month, the students were awarded a full scholarship and in 2020, 400 students were awarded scholarships.

6.2 Human Resources & Administration Division

The functions of the Human Resources Division are:

- To revamp and strengthen the institutional organization structure to match with the industry.
- Upgrading of existing infrastructure facilities of Colombo and Provincial Colleges to make the SLITHM as a centre of excellence for tourism and hospitality management.
- Establishing new Provincial Colleges as per the management requirement.
- Capacity building for both academic and non – academic staff through conducting seminars, workshops & training programmes.

According to the approved cadre, the total number of employees was 218. It consists 84 academic staff and 138 non-academic staff including Samudra Training Hotel. Actual number of employees as at end 2020 was 190 and the details are as follows:

Category	Approved Cadre	Actual
Academic staff	84	75
Non - Academic staff	106	93
Samudra Training Hotel	28	22
Total	218	190

Local and foreign Training Programme conducted for both Academic and Non-Academic Staff

- Four academics participated for the Seminar on Sustainable Tourism in Australia.
- A workshop was conducted for 35 staff of SLITHM on Filing Systems on 14th February 2020.
- A workshop on Procurement & Financial Regulations was conducted for 35 employees of SLITHM on 18th & 19th June 2020.
- One staff member (Assistant Marketing Director) participated for the Digital Marketing workshop carried out by the Sri Lanka Institute of Marketing (SLIM) on 26th August 2020.
- Transport officer participated for a training programme on Transport Management on 31st August 2020.
- Awareness programme was conducted on on-line education for Academics on 14th & 21st September 2020.
- Awareness programme on on-line education was conducted for 50 staff members.

6.3 Finance Division

The main source of funds to SLITHM is the Tourism Development Levy. Sri Lanka Tourism Development Authority collects the Tourism Development Fund and transfers 12% of it to SLITHM.

Table 12: Source of a fund to SLITHM in 2019 and 2020.

Category	2020 (Rs. Mn)	2019 (Rs. Mn)
Tourism Development Fund	85.15	163.77
Embarkation Levy	58.74	250.71
School fees & other income	42.88	71.08
Other Revenues	62.98	84.79
Samudra Training Hotel	(8.82)	13.63
Total	240.94	583.98

6.4 Marketing and Public Relation Division

SLITHM - Marketing Division was established with the purpose of increasing the student output and brand awareness. As the competition of hospitality sector education is being increased and the volatile nature of the environment, SLITHM needs more marketing strategies and tactics to face future market challenges. The following objectives are achieved through this division

Objectives

- ◆ Formulating marketing objectives and customer-centric policies to streamline customer satisfaction and quality.
- ◆ Enhance all communication platforms to develop SLITHM image among stakeholders.
- ◆ Rejuvenating the SLITHM brand values for positioning it on customer mind as an elegant service provider.
- ◆ Partnering and networking with different groups, for getting different support to develop organization quality and standard

Activities completed during 2020

- Publication of newspaper articles on Provincial Colleges in order to raise awareness of them in the community (Koggala, Kandy, Kurunegala).
- Awareness campaign on SLITHM programmes for students at Mahanama College.
- On-line learning methodologies' Training programme for faculty members.
- Publication of paper advertisement on study programmes at SLITHM.
- Creation of FB page and You Tube channel for SLITHM.
- Conducting a 04 day-awareness programmes at KCC in Kandy for celebration of World Tourism Day.

6.5 Information Technology (IT) Division

Objectives

- ◆ Managing information technology and computer systems.
- ◆ Designing, developing, implementing, and coordinating systems, policies, and procedures.
- ◆ Ensuring security of data, network access, and backup systems.
- ◆ Analysing department needs (Academic/Non-academic), identifying vulnerabilities & boost efficiency and accuracy in achieving goals.
- ◆ Training employees on both software and hardware, troubleshooting and providing technical support whenever need arise.
- ◆ Assuring that network components meet the needs and work together seamlessly, utilizing the full range of capabilities, as well as staying up to date on new features and competitive solutions.

Activities completed in 2020

- ◆ Completion of Library Automation system
- ◆ Completion of Networking - Network cabling
- ◆ Establishing IT Lab for Anuradhapura Provincial College.
- ◆ 60% of Student Management System (SMS) and Learning Management System (LMS) is completed.

6.6 Library



The Library of SLITHM is a main source of information for students and tourism professionals who are engaged in tourism & hospitality sector. It plays a vital role in catering to the information and educational needs of both course participants as well as professional staff of SLITHM and tourism sector. The fully-fledged library is well stocked with over 10,000 books, over 1,000 tourism reports, and selected periodicals. Among the library's special collections are the World Tourism Organization (WTO) publication, Training Manuals, Company Annual Reports, periodicals, and tourism statistics. The SLITHM Library was fully renovated in 2020. Further, the library automation process was started to provide a standardized service to the students and the staff. In addition to that, the process of establishing Virtual Resource Centre in the Library was started and more than 100 books have been purchased for Colombo and Kandy libraries.

6.7 Internal Audit Division

According to the Annual Internal Audit Plan 2020, 07 Internal Audit Reports were issued with certain suggestions, recommendations for improvements. The actions taken by the relevant officers resulted in minimizing the cost and streamlining the processes through better internal checks.

Audit and Management Committee (AMC)

AMC is empowered to oversee due diligence and control over the financial aspects of the Public Enterprise's operations and performance, according to the public enterprise guideline for good governance.

Audit Management Committee (AMC) meetings held during the year 2020 are as follows:

Number	Date
31 st	20 th February 2020
32 nd	06 th July 2020
33 rd	17 th December 2020

6.8 Samudra Training Hotel



Samudra Training Hotel is on the same premises in SLITHM and both Samudra Training Hotel and the SLITHM colleges operate under the same management. It is effectively and efficiently used for the primary purpose of the students' practical training for the application of theory, studied at SLITHM.

The training hotel consists of:

- Ten rooms offering the highest level of comfort at the most reasonable prices, one suite consisting of two deluxe rooms and a pantry/kitchenette.
- The Monara Restaurant can provide a meal for 40 to 100 guests at any given time.
- There is a cocktail Lounge and Kudi Bar, adjoining the restaurant.
- Thahir Auditorium of SLITHM with a seating capacity of 250 provides all the facilities for the conferences, Meetings etc.
- Gymnasium
- Laundry

6.9 Laundry



Nowadays laundry and dry-cleaning operation has emerged as a large-scale industry in the world. This sector is a very important part of the effective functioning of hotel and hospital operations. Laundry & dry-cleaning operation was commenced at SLITHM Colombo in January 2013 with all necessary equipment to operate it as a professional laundry and a training center. It is located in a convenient location on the ground floor facing Galle Road. The laundry & dry-cleaning course, both theory and practical, are conducted for SLITHM students. The Laundry is operated as an income generating center from 2018.

7.

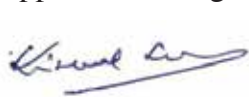
Financial Performance of SLITHM

Statement of Financial Position as at 31 December 2020

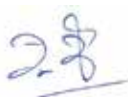
Amounts in Rs.

ASSETS	Note	2020	2019 Restated
Current Assets			
Inventories	03	5,514,431	3,610,729
Trade Debtors	04	25,517,566	26,244,028
Deposits & Other Receivables	05	55,843,649	31,321,308
Receivables SLTDA	06	65,272,971	18,543,124
Loans & Other	07	15,019,018	16,051,794
Advances	08	75,000	651,825
Pre payments	09	2,915,255	1,402,479
Cash and Cash Equivalents	10	27,333,498	24,832,978
Total Current Assets		197,491,388	122,658,265
Non - Current Assets			
Property, Plant & Equipment	02	750,444,786	708,689,548
Less : Provisions for Depreciation		217,879,504	156,581,639
Revalued / Written down value		532,565,282	552,107,909
Add : Work in progress	11	10,255,405	8,515,827
Intangible Assets			
Computer Software	02	1,429,687	2,004,112
Investment	12	557,418,668	824,564,540
Total Non - Current Assets		1,101,669,042	1,387,192,388
Total Assets		1,299,160,430	1,509,850,653
LIABILITIES			
Current Liabilities			
Deposits / Other payables	13	12,528,042	11,824,222
Accrued expenses		44,940,298	62,069,626
Total Current Liabilities		57,468,340	73,893,848
Non Current Liabilities			
Employee Defined Benefits	14	32,020,802	24,138,781
Net Assets		1,209,671,288	1,411,818,024
NET ASSETS/EQUITY			
Capital Contribution		457,350,952	457,350,952
Accumulated Surplus		672,756,657	873,974,840
JABIC & UNDP Grant		3,095,172	4,023,725
Revaluation Reserve		76,468,507	76,468,507
Total Net Assets/Equity		1,209,671,288	1,411,818,024

The board of Management is responsible for the preparation and presentation of these financial statements. Accounting policies and notes form an integral part of these financial statements. Approved and signed for and on behalf of the board of Management.



Kimarli Fernando
Chairperson



Nadeeka Wataliyadda (Ms)
Director General



Royce Fernando
Director Finance



Board Member
SLITHM

Statement of Financial Performance

For the year ended 31st December 2020

Amounts in Rs.

	Note	2020	2019 Restated	Budget 2020
Revenue				
Tourism Development Levy	15	85,154,580	163,777,770	51,396,000
Embarkation Levy		58,740,421	250,715,305	57,110,000
School Fees & Other	16	42,880,600	71,082,033	46,088,500
Other Revenue	17	62,989,403	84,793,562	60,629,695
Hotel Deficit (Refer Page 13)		(8,821,308)	(5,264,310)	3,620,000
Total Revenue		240,943,696	565,104,360	218,844,195
Expenses				
Salaries & Employee benefits	18	228,487,010	249,530,861	265,800,000
General Administration & Establishment Expenditure	19	146,762,387	243,885,606	221,750,000
Depreciation & Amortization expenses		61,903,595	53,392,306	-
Other expenses	20	8,547,176	17,419,689	14,200,000
Finance cost	21	130,027	246,851	250,000
Total Expenses	22	445,830,195	564,475,313	502,000,000
Surplus/ (Deficit)		(204,886,499)	629,047	(283,155,805)

Cash Flow Statement

as at 31 December 2020

Amounts in Rs.

CASH FLOW FROM OPERATING ACTIVITIES	2020	2019 Restated
Net Surplus / (Deficit)	(204,886,499)	(1,983,966)
Non - cash movement		
Depreciation	61,903,595	53,327,611
Losses /Write-offs	148,999	30,676
Amortization of JABIC & UNDP Grant	(928,553)	(928,553)
Provision for Gratuity	9,914,825	8,065,993
Cash flow from operating activities before working capital Changes	(133,847,633)	58,511,761
Changes In working capital		
(Increase) / Decrease in Inventory	(1,903,702)	(384,954)
(Increase) / Decrease in Trade Debtors	726,462	(1,312,552)
(Increase) / Decrease in Deposits & Other Recievables	(24,528,465)	(17,013,409)
(Increase) / Decrease in Receivables SLTDA & SLTPB	(46,729,849)	81,002,376
(Increase) / Decrease in Pre payments	(1,512,776)	175,580
(Increase) / Decrease in Loans & Advances	1,609,601	(4,121,608)
Increase / (Decrease) in Deposit payables	709,946	4,658,678
Increase / (Decrease) in Accrued Expenses	(17,129,328)	29,197,166
	(88,758,111)	92,201,277
Gratuity Paid	(1,429,433)	(905,940)
Net Cash flow from operating activities	(224,035,177)	149,807,098
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property, Plant & Equipment	(40,006,804)	(74,074,838)
(Increase) / Decrease in Investments	225,169,107	(248,429,061)
Interest Income	41,373,394	(61,407,406)
Net cash used in Investing Activities	226,535,697	(383,911,305)
Net Increase in cash and cash equivalents	2,500,520	(234,104,207)
Cash and Cash equivalents at beginning of the period	24,832,978	258,937,185
Cash and Cash equivalents at end of the Period	27,333,498	24,832,978

Statement of Changes in Net Assets/ Equity

For the year ended December 31, 2020

Amounts in Rs.

	Contributed Capital	Accumulated Surpluses/(Deficits)	Total
Balance at December 31, 2019	457,350,952	875,030,140	1,332,381,092
Previous Year adjustment	-	2,613,016	2,613,016
			-
Restated Balance	457,350,952	877,643,156	1,334,994,108
			-
Surplus / (Deficit) for the period	-	(204,886,499)	(204,886,499)
Balance at December 31, 2020 Carried Forward	457,350,952	672,756,657	1,130,107,609

Statement of Changes in Net Assets/ Equity

For the year ended December 31, 2019

Amounts in Rs.

	Contributed Capital	Accumulated Surpluses / (Deficits)	Total
Balance at December 31, 2018	457,350,952	873,805,029	1,331,155,981
Adjustments Prior to 2018	-		-
Previous Year adjustment	-	3,209,077	3,209,077
			-
Restated Balance	457,350,952	877,014,106	1,334,365,058
			-
Surplus /(Deficit) for the period	-	(1,983,966)	(1,983,966)
Balance at December 31, 2019 Carried Forward	457,350,952	875,030,140	1,332,381,092

Statement of Financial Performance - Anuradhapura

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	2,506,000	3,393,500
Other Revenue	19,087	10,665
Total Revenue	2,525,087	3,404,165
Expenses		
Salaries & Employee benefits	11,527,358	12,030,846
General Administration & Establishment Expenditure	6,374,580	9,901,689
Depreciation & Amortization expenses	2,985,001	2,028,826
Other expenses	573,500	169,500
Finance cost	-	4,070
Total Expenses	21,460,439	24,134,931
Surplus/ (Deficit)	(18,935,352)	(20,730,766)

Statement of Financial Performance - Bandarawela

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	3,447,250	4,831,000
Other Revenue	19,162	29,913
Total Revenue	3,466,412	4,860,913
Expenses		
Salaries & Employee benefits	11,705,166	13,158,655
General Administration & Establishment Expenditure	7,762,759	10,338,054
Depreciation & Amortization expenses	1,942,120	1,638,361
Other expenses	635,852	2,224,400
Finance cost		7,500
Total Expenses	22,045,897	27,366,970
Surplus/ (Deficit)	(18,579,485)	(22,506,057)

Statement of Financial Performance - Colombo

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	17,109,950	29,589,883
Other Revenue	62,457,629	84,133,011
Total Revenue	79,567,579	113,722,894
Expenses		
Salaries & Employee benefits	133,600,274	141,539,752
General Administration & Establishment Expenditure	75,413,557	136,056,789
Depreciation & Amortization expenses	47,375,348	41,762,675
Other expenses	2,473,424	9,522,289
Finance cost	120,917	198,141
Total Expenses	258,983,520	329,079,646
Surplus/ (Deficit)	(179,415,941)	(215,356,752)

Statement of Financial Performance - Kandy

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	5,861,350	10,915,250
Other Revenue	101,093	69,152
Total Revenue	5,962,443	10,984,402
Expenses		
Salaries & Employee benefits	21,738,940	24,719,444
General Administration & Establishment Expenditure	19,630,234	29,993,166
Depreciation & Amortization expenses	852,720	844,774
Other expenses	705,500	516,500
Finance cost	4,750	7,575
Total Expenses	42,932,144	56,081,459
Surplus/ (Deficit)	(36,969,701)	(45,097,057)

Statement of Financial Performance - Koggala

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	4,961,100	10,537,000
Other Revenue	92,669	210,505
Total Revenue	5,053,769	10,747,505
Expenses		
Salaries & Employee benefits	20,505,800	26,707,605
General Administration & Establishment Expenditure	16,365,452	29,196,001
Depreciation & Amortization expenses	3,684,086	3,789,061
Other expenses	3,060,500	3,535,500
Finance cost	-	14,565
Total Expenses	43,615,838	63,242,732
Surplus/ (Deficit)	(38,562,069)	(52,495,227)

Statement of Financial Performance - Rathnapura

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	4,229,050	5,013,750
Other Revenue	233,165	274,842
Total Revenue	4,462,215	5,288,592
Expenses		
Salaries & Employee benefits	12,735,913	13,760,063
General Administration & Establishment Expenditure	9,822,760	14,457,931
Depreciation & Amortization expenses	3,510,881	1,329,493
Other expenses	713,900	946,500
Finance cost	-	7,500
Total Expenses	26,783,454	30,501,487
Surplus/ (Deficit)	(22,321,239)	(25,212,895)

Statement of Financial Performance - Training Hotel

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
Restaurant Revenue	2,447,346	6,483,574
Rooms Revenue	1,461,413	3,316,346
Other Revenue	1,614,421	3,831,648
Total Revenue	5,523,180	13,631,568
Expenses		
Cost of Sales	1,191,051	3,711,929
Salaries & Allowances	10,485,732	11,172,919
EPF	1,555,520	1,675,938
ETF	311,104	335,188
Staff Welfare	801,081	1,928,294
Staff Uniforms		71,610
Total Expenses	14,344,488	18,895,878
Surplus/ (Deficit)	(8,821,308)	(5,264,310)

Statement of Financial Performance - Kurunegala

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	3,409,250	6,751,650
Other Revenue	66,599	65,473
Total Revenue	3,475,849	6,817,123
Expenses		
Salaries & Employee benefits	11,399,141	12,937,150
General Administration & Establishment Expenditure	8,920,756	13,377,283
Depreciation & Amortization expenses	1,167,742	1,520,328
Other expenses	-	-
Finance cost	300	7,500
Total Expenses	21,487,939	27,842,261
Surplus/ (Deficit)	(18,012,090)	(21,025,138)

Statement of Financial Performance - Pasikudah

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	1,023,900	50,000
Other Revenue	-	-
Total Revenue	1,023,900	50,000
Expenses		
Salaries & Employee benefits	4,206,862	3,993,428
General Administration & Establishment Expenditure	1,296,004	1,496,698
Depreciation & Amortization expenses	299,855	309,467
Other expenses	-	-
Finance cost	4,060	-
Total Expenses	5,806,781	5,799,593
Surplus/ (Deficit)	(4,782,881)	(5,749,593)

Statement of Financial Performance - Jaffna

For the year ended 31st December 2020

Amounts in Rs.

	2020	2019
Revenue		
School Fees & Other	332,750	-
Other Revenue	-	-
Total Revenue	332,750	-
Expenses		
Salaries & Employee benefits	1,067,555	1,096,103
General Administration & Establishment Expenditure	1,176,283	1,333,519
Depreciation & Amortization expenses	-	-
Other expenses	-	-
Finance cost	-	-
Total Expenses	2,243,838	2,429,622
Surplus / (Deficit)	(1,911,088)	(2,429,622)

Accounting Assumptions & Accounting Policies for the year ended 31st December 2020.

01. 01 Accounting Requirements:

The Financial statements of the Sri Lanka Institute of Tourism & Hotel Management (SLITHM) have been prepared and presented in accordance with the Sri Lanka Public Sector Accounting Standards (SLPSAS) and applied consistently on historical cost basis. Income and cost have been accrued and recorded in the financial statements for the period to which they relate. Where appropriate, significant accounting policies explained in the notes. No adjustments have been made for inflationary factors affecting the accounts.

01. 02 Inventory / Stocks

As per SLPSAS-9 Inventories shall be measured at the lower of cost or net realizable value. SLITHM is using FIFO method for valuation of stocks.

01. 03 Depreciation.

Depreciation has been provided based on cost or valuation of the assets on straight line method as follows, according to the SLPSAS 07.

Building	-	4%
Water Supply & Drainage System	-	7.5%
Electrical Installation	-	5%
Telecom Installation	-	5%
Fixtures & Fittings	-	7.5%
Furniture	-	7.5%
Miscellaneous Equipment	-	7.5%
Office Equipment	-	10%
Kitchen & Bakery Equipment	-	7.5%
Miscellaneous Equipment F & B	-	7.5%
Housekeeping Equipment	-	7.5%
Laundry Equipment	-	7.5%
Plant & Machinery	-	25%
Glassware & Crockery	-	33.33%
Cutlery & Silver ware (F&B)	-	25%
Kitchen Utensil	-	25%
Linen	-	50%
Motor Vehicle	-	25%
Computer & Data Processing Equipment	-	25%
Computer Program & Software	-	33.33%
Library Books	-	33.33%

Property plant & Equipment are shown at revalued amount (except buildings) less accumulated depreciation. The buildings are measured at cost less accumulated depreciation and accumulated impairment losses.

01.05 Implementation of Tourism Act No 38 of 2005

a. Tourism Act No 38 of 2005 was implemented with effect from 01st October 2007. In terms of the Tourism Act No 38 of 2005 former Ceylon Tourist Board was repealed and new establishments have been formed in following manner

- ▲ Sri Lanka Tourism Development Authority
- ▲ Sri Lanka Tourism Promotion Bureau
- ▲ Sri Lanka Institute of Tourism and Hotel Management
- ▲ Sri Lanka Convention Bureau

b. Distribution of the Tourism Development Fund

According to the section 23(1) of Tourism Act, Tourism Development Fund to be utilized for the promotion and marketing of tourism and it is managed and administered by Sri Lanka Tourism Development Authority. The fund to be distributed as per section 24(8) of Tourism Act in the following manner.

Sri Lanka Tourism Development Authority.	14 %
Sri Lanka Tourism Promotion Bureau.	70 %
Sri Lanka Institute of Tourism & Hotel Management.	12 %
Sri Lanka Convention Bureau.	04 %

01. 06 Work in Progress.

Projects under construction were representing the value of work in progress amounting to Rs.10,255,405.00.

01. 07 Gratuity.

Provision has been made in the accounts for retiring gratuity payable under the payment of Gratuity Act No. 12 of 1983 for all the employees from the year of employment.

01.08 Basis of Accounts

SLITHM is following accrual basis to record accounting transactions.

Property, Plant & Equipment As at 31.12.2020										Note : 02 Amounts in Rs.
Account ID	Description	Balance as at 01.01.2020	Additions	Transfer	Balance as at 31.12.2020	Accumulated Depreciation as at 01.01.2020	Depreciation for 2020	Accumulated Depreciation as at 31.12.2020	Net Book Value	
102	Building	402,053,787	1,156,153	-	403,209,940	156,581,639	16,117,642	172,699,281	230,510,659	
103	Water Supply & Drainage System	1,507,600	-	-	1,507,600	-	113,070	113,070	1,394,530	
104	Electrical Installation	808,750	362,140	-	1,170,890	-	50,014	50,014	1,120,876	
105	Telecom Installation	1,701,330	1,880,490	-	3,581,820	-	124,068	124,068	3,457,752	
106	Fixtures & Fittings	50,449,665	4,581,143	-	55,030,808	64,695	3,991,575	4,056,270	50,974,538	
107	Furniture	46,779,025	21,212,239	(23,255)	67,968,009	-	4,277,388	4,277,388	63,690,621	
108	Miscellaneous Equipment	25,994,632	798,035	-	26,792,667	-	1,973,914	1,973,914	24,818,753	
109	Office Equipment	6,110,765	185,768	(2,350)	6,294,183	-	622,316	622,316	5,671,867	
110	Kitchen & Bakery Equipment	47,523,234	2,438,524	-	49,961,758	-	3,680,864	3,680,864	46,280,894	
111	Misc. Equipment - F & B	6,471,360	63,500	-	6,534,860	-	489,475	489,475	6,045,385	
112	Housekeeping Equipment	7,394,395	2,506,151	-	9,900,546	-	597,084	597,084	9,303,462	
113	Laundry Equipment	11,594,150	539,500	-	12,133,650	-	869,561	869,561	11,264,089	
114	Plant & Machinery	28,015,000	-	-	28,015,000	-	7,003,750	7,003,750	21,011,250	
115	Glassware & Crockery	3,298,568	50,319	-	3,348,887	-	1,107,379	1,107,379	2,241,508	
116	Cutlery & Silver Ware	3,003,966	-	-	3,003,966	-	750,992	750,992	2,252,974	
117	Kitchen Utensil	8,223,024	191,451	-	8,414,475	-	2,065,137	2,065,137	6,349,338	
118	Linen	6,012,010	1,044,680	-	7,056,690	-	3,400,448	3,400,448	3,656,242	
119	Motor Vehicle	15,800,000	-	-	15,800,000	-	3,950,000	3,950,000	11,850,000	
120	Computer & Data Processing Equip	28,942,914	4,010,219	(90)	32,953,043	-	7,668,565	7,668,565	25,284,478	
121	Library Books	7,005,374	760,620	-	7,765,994	-	2,379,928	2,379,928	5,386,066	
		708,689,549	41,780,932	(25,695)	750,444,786	156,646,334	61,233,170	217,879,504	532,565,282	
Intangible Assets										
Account ID	Description	Balance as at 01.01.2019	Addition	Transfer	Balance as at 31.12.2019	Accumulated Amortization as at 01.01.2019	Amortization for 2019	Accumulated Depreciation as at 31.12.2019	Net Book Value	
122	Computer programme & Software'	2,004,112	96,000	-	2,100,112	-	670,425	670,425	1,429,687	

STOCK BALANCESNote : 03
Amounts in Rs.

Description	2020	2019 Restated	2019
Liquor Stock	83,540	83,540	83,540
Main Stores	5,430,891	3,527,189	3,372,340
Total	5,514,431	3,610,729	3,455,880

TRADE DEBTORSNote : 04
Amounts in Rs.

Time Period (Months)	2020	2019 Restated	2019
Less than 6	270,475	1,142,142	1,142,142
More than 6 & Less than 12	86,237	674,859	674,859
More than 12 & Less than 18	163,603	1,028,191	1,028,191
More than 18 & Less than 24	633,946	608,088	608,088
More than 24	24,363,305	22,790,748	22,790,748
	25,517,566	26,244,028	26,244,028

DEPOSITS & OTHER RECEIVABLENote : 05
Amounts in Rs.

Description	2020	2019 Restated	2019
Tourist Police Unit - Building Rent	3,192,000	3,192,000	3,192,000
CHSGA Building Rent	1,651,800	2,251,800	2,251,800
SLCB (Building rent 01/2018- 12/2018)	660,000	1,510,300	1,510,300
Student -Rathnapura	184,980	184,980	184,980
WHT Receivable	24,000	24,000	24,000
Interest - FDs	35,518,219	20,643,856	20,643,856
C F De Mel Deposit for fuel	250,000	250,000	250,000
Security Deposit- CEB	3,027,500	3,027,500	3,027,500
Ministry of Education -13 year programme	10,000,000	-	-
Stock issued in corona period	9,427	-	-
Koala (Pvt) Ltd	370,976	-	-
Jaykay Marketing	250,000	-	-
Cargils food city	500,000	-	-
Salary recovery (Bank Loan)	7,476	13,600	13,600
Cost of living over payment	197,271	223,272	223,272
Total	55,843,649	31,321,308	31,321,308

RECEIVABLE - SLTDA

Note : 06
Amounts in Rs.

Description	2020	2019 Restated	2019
Distress Loan	54,400	54,400	54,400
Accrued Expenses - 2007	3,810,324	3,810,324	3,810,324
Distress Loan - Mrs. N.T.N.Sarasingha	168,445	168,445	168,445
Distress Loan - Mr. W.M.Siripala	184,320	184,320	184,320
Distress Loan-Mr. K.Ganesh	161,520	161,520	161,520
Distress Loan-Mr.M.R.A.S.Reiris	104,890	104,890	104,890
Mr.S.Samaraweera Salary Sept/2010-Dec/2011	349,443	349,443	349,443
Chairman B.Gunathilaka - Visit to Korea	237,576	237,576	237,576
Tourism Development Levy	49,623,761	13,146,344	13,146,344
Embarkation Levy	10,252,431	-	-
E P F June 2008	22,039	22,039	22,039
Over time for Maintenance Staff 2012/2013	303,822	303,823	303,823
Total	65,272,971	18,543,124	65,272,971

Loans & Other

Note : 07
Amounts in Rs.

Description	2020	2019 Restated	2019
Distress Loan	14,738,283	15,777,455	15,777,455
Special Loan	335	335	335
Festival Advance	280,400	130,400	130,400
Disaster Loan	-	143,604	143,604
Total	15,019,018	16,051,794	16,051,794

OUTSTANDING ADVANCES

Note : 08

Amounts in Rs.

General

Adv. No	Name	Description	Amount
71(2015)	M. Fernando	Advance for Christmas Carol	60,000
63(2015)	Sunil Dissanayake	Refreshments	15,000
Total			75,000

PRE PAYMENT

Note : 09

Amounts in Rs.

Name	Description	Amount
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Anuradhapura

Municipal Council Anuradhapura	222 - Payment of Assessment tax year 2021	15,464
Total		15,464

Colombo

Metropolitan Communications (Pvt) Ltd	803-payment for Preventive maintenance agreement of telephone system	59,654
Total		59,654

Kandy

Metropolitan Office (PVT) Ltd	502 - service agreement for the 02 nos duplication machine	25,205
Secretary, Kundasale Pradeshiya Sabha	222 - Payment for annual assessment for year 2021	10,654
Total		35,859

Kurunegala

Metropolitan Office (PVT) Ltd	254-Service agreement payment for Photocopy machine -15/08/2020 to 15/08/2021	13,720
Director General	1604-annual rental for 01st January to December 2021	2,400,000
Sperrys commercial Equipment (pvt)Ltd.	365 - Service agreement for kitchen equipment	62,370
Total		2,476,090

Koggala

Ewis Peripherals (Pvt) Ltd	315-Payment for renewal of service agreement duplication machine	10,806
Sperrys commercial Equipment (Pvt)Ltd.	354- Payment of service of Kitchen equipment	28,113
Iceman Technologies (Pvt) Ltd	386- Payment for maintaince service agreement of Cold room	22,167
Gestetner of Ceylon PLC	417 - Payment for maintenance agreement- Multifunctional photocopier	7,250
Frostaire Industries Pvt Ltd	429- Payment for renew the service agreement of air conditioner	126,684
Sri lanka State Trading (Gen) Corporation	441- Payment of service agreement air conditioner	7,800
Craft Lanka Engineers (Pvt) Ltd	442- Payment for service contract air conditioner (5 nos)	20,400
Uduwella Ref. Engineering	511 - Air Conditioner Service	5,495
EPSI Computers (Pvt) Ltd	528 - Payment of Service Agreement	11,917
Abans PLC	548 - Payment for Service Agreement	6,139
Total		246,771

Rathnapura

Gestetner of Ceylon PLC	275 - Payment of Ricoh Digital Copy Printer Annual Service Agreement	6,750
Frostaire Industries (Pvt) Ltd	317- Payment for Service Agreement AC machine	74,667
Total		81,417

Grand Total		2,915,255
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CASH BOOK & BANK BALANCES

As at 31st December 2020

Note : 10
Amounts in Rs.

Bank & Branch	Account No.	2020		2019	
		Cash Book Balance	Bank Balance	Cash Book Balance	Bank Balance
BOC - A'pura	7120455	988,536	1,722,696	2,414,478	2,618,218
BOC - B'wela	7120413	1,831,174	2,192,771	1,513,499	2,208,295
BOC - Colombo	7120156	19,768,247	30,882,933	16,237,271	17,353,520
BOC - Kandy	7120392	52,318	2,132,653	906,921	1,822,733
BOC - Koggala	7120471	1,556,604	2,890,874	(1,904,453)	3,846,216
BOC - R'pura	71114301	2,076,277	2,784,639	2,361,911	2,175,298
BOC- Kurunegala	77110931	219,271	1,880,890	1,573,412	1,925,071
BOC- Pasikudha	78651957	841,071	919,382	1,699,939	4,570,837
Petty cash		-	-	30,000	-
Total		27,333,498	45,406,838	24,832,978	36,520,188

Note : 11
Amounts in Rs.

Work in Progress

Supplier / Contractor Name	Description	Amount
Apec Holdings (Pvt) Ltd	Renovation work Library 4th floor ,Slithm Colombo	6,268,940
Pragmatic International	Renovation work Ground floor kitchen	215,249
Datamation system (Pvt) Ltd	Software package	3,771,216
Total		10,255,405

Note : 12
Amounts in Rs.

Investments

Deposit Date	Period	FD Number	Deposit Amount	Last Renewal Date	Last Renewal Amount	Interest Rate Per Annum
24.03.2016	03 Months	78995087	200,000,000	30.12.2020	307,418,668	4.75%
16.08.2019	24 months	84728186	250,000,000		250,000,000	10.33%
	Total		450,000,000		557,418,668	

Note : 13
Amounts in Rs.

DEPOSIT & OTHER PAYABLE

Description	2020	2019 Restated	2019
Deposit Payable	2,501,000	1,849,564	1,849,564
Breakages	546,689	546,689	546,689
Service Charge	273,880	497,845	497,845
EKSP Programme	146,642	146,642	146,642
STTANP	1,944,465	1,944,465	1,944,465
VAT Payable	1,452,439	1,325,998	1,325,998
WHT Payable	3	110,763	110,763
Employee Provident Fund	2,710,934	2,461,827	2,461,827
Employee Trust Fund	325,312	295,284	295,284
PAYE Tax	2,558	49,394	49,394
Returned Cheques	259,909	185,923	185,923
Retentions	1,321,461	1,465,003	1,465,003
SLITHM Welfare contribution	15,777	-	-
Advance Received - Samudra Hotel	964,885	944,825	944,825
Special programme NBP	15,944	-	-
Provision for Damaged Stock	46,144	-	-
Total	12,528,042	11,824,222	11,824,222

SUMMARY OF PROVISION FOR GRATUITY - 2020

Note : 14
Amounts in Rs.

	2020	2019
Amount Brought Forward	39,776,195	32,616,142
Add:		
Provision for the year	9,914,825	8,065,993
	49,691,020	40,682,135
Less:		
Amount paid during the year 2020	1,429,433	905,940
Total Gratuity payable as at 31.12.2020	48,261,587	39,776,195
Less : Investment for Gratuity	16,240,785	15,637,414
Employee Defined Benefits Liability	32,020,802	24,138,781

Note : 15
Amounts in Rs.

Main Income	Note	2020	2019	Budget 2020
TDL Income		85,154,580	163,777,770	51,396,000
Embarkation Levy		58,740,421	250,715,305	57,110,000
Total		143,895,001	414,493,075	108,506,000

Note : 16
Amounts in Rs.

School Fees Income	Note	2020	2019	Budget 2020
School Fees	I	34,250,600	58,942,033	33,018,500
Travel & Tourism (Tour Guide Programme)	II	8,630,000	12,140,000	13,070,000
Total		42,880,600	71,082,033	46,088,500

Note : 17
Amounts in Rs.

Other Revenue	Note	Note	2019	Budget 2020
Consultancy Fee	III	457,462	807,461	1,050,000
Rent Income-Buildings		2,040,000	2,040,000	2,390,000
Bank Interest Income		56,247,757	77,692,243	51,085,695
Laundry Revenue		1,595,540	2,345,706	4,212,000
Cash Received from Auctions	IV	-	93,810	335,000
Interest on Employee Loan		446,279	419,663	888,000
Other Income	V	2,202,365	1,394,679	669,000
Total		62,989,403	84,793,562	60,629,695

Note : 18
Amounts in Rs.

Salaries & Employee Benefits	Note	Note	2019	Budget 2020
Salaries & Allowances		141,104,333	131,912,501	160,000,000
Holiday allowances		327,238	478,314	500,000
Extra hour Payment		4,616,372	13,700,337	5,000,000
Exam Payments		2,500,823	4,183,852	5,000,000
Over Time		2,639,759	2,966,173	2,000,000
EPF		17,899,110	15,930,033	24,000,000
ETF		3,509,340	3,258,792	4,800,000
Staff Incentive		2,788,243	-	3,000,000
Staff Medical Insurance		21,353,283	19,369,035	22,000,000
Staff Welfare		3,770,185	14,706,261	4,000,000
Traveling-Local		303,425	478,400	500,000
Traveling Overseas		475,849	4,038,698	-
Staff Uniforms		445,080	916,828	1,500,000
Visiting Lecture-Fees		11,479,368	20,875,480	10,000,000
Staff training & Development		906,465	1,761,415	3,000,000
Attendance Incentive		4,453,311	6,888,749	14,000,000
Employee Gratuity		9,914,826	8,065,993	6,500,000
Total		228,487,010	249,530,861	265,800,000

Note: Exam payments include payments done for paper marking, paper setting, preparing questions, Invigilation, Re-correction, Practical exams etc.

Note : 19
Amounts in Rs.

**General Administration &
Establishment Expenditure**

	Note	2020	2019	Budget 2020
Security		17,280,257	16,733,735	17,000,000
Cleaning Supplies & Services		20,092,438	23,573,707	20,000,000
Electricity		23,734,087	34,323,882	35,000,000
Gas		1,202,840	2,638,383	2,000,000
Water		2,009,103	2,793,655	3,500,000
Telephone & Internet		5,938,630	7,087,351	7,000,000
Stationary		1,645,241	6,785,492	5,000,000
Postage, Stamp & Telegrams		563,034	761,781	500,000
Land & Building Rent		2,826,667	3,586,333	3,000,000
Maintenance -Office equipment		931,496	2,842,143	2,000,000
Maintenance -Fixtures & Fittings		2,641,680	3,810,624	4,000,000
Maintenance - Furniture		60,525	-	1,000,000
Maintenance - Motor vehicle		2,838,257	2,477,344	2,200,000
Maintenance -Building		3,815,996	4,618,289	10,000,000
Maintenance -Kitchen Equipment		2,649,484	-	750,000
Maintenance - Equipment Other		477,611	-	1,000,000
Insurance Fixed Assets		651,346	746,412	1,450,000
Rates & Licenses		1,207,436	1,272,369	500,000
Transport & Freight		2,900	79,897	500,000
Official Refreshment		747,468	353,115	500,000
IT Consumables		4,814,639	2,340,073	3,500,000
Expenses for Staff Recruitment		569,162	-	500,000
Hire of Vehicle		9,037,834	12,294,874	13,000,000
Fuel & Oil, etc.		1,533,301	2,154,306	4,000,000
Printing & Publication		457,742	4,208,574	3,000,000
Advertisement General		5,964,299	10,150,945	10,000,000
Events & Promotion		725,090	9,136,625	5,000,000
Student Events/Graduation		596,384	9,528,397	1,000,000
Raw material for student Practical		24,321,012	48,611,313	46,900,000
Laundry		844,105	2,059,702	1,000,000
Misc. Expenses		1,604,040	6,548,844	2,000,000
Plant & Flowers		21,400	204,600	200,000
Travel & Tourism Expenses		4,736,761	7,276,039	12,000,000
Books & Periodicals, etc.		220,122	448,074	2,500,000
Special Programme		-	-	250,000
VAT Expenses		-	14,438,728	-
Total		146,762,387	243,885,606	221,750,000

Note : 20
Amounts in Rs.

Depreciation and amortization expense

	Note	2020	2019	Budget 2020
Dep- Buildings		16,117,642	15,171,624	-
Dep- Water supply & Drainage System		113,070	121,038	-
Dep-Electrical Installation		50,014	530,415	-
Dep-Telecom Installation		124,068	230,525	-
Dep-Fixtures & Fittings		3,991,575	5,452,349	-
Dep-Furniture		4,277,388	5,529,498	-
Dep-Miscellaneous-Equip		1,973,914	9,189,908	-
Dep-Office Equipment		622,316	1,023,950	-
Dep-Kitchen & Bakery Equip		3,680,864	1,582,181	-
Dep-Miscellaneous-Equip- F & B		489,475	499,951	-
Dep-Housekeeping Equipment		597,084	489,953	-
Dep-Laundry Equipment		869,561	1,087,045	-

Note : 20 (Continue)

Dep-Plant & Machinery		7,003,750	733,098	-
Dep-Glassware & Crockery		1,107,379	298,318	-
Dep-Cutlery & Silver		750,992	42,873	-
Dep-Kitchen Utensil		2,065,137	803,998	-
Dep-Linen		3,400,448	857,756	-
Dep-Motor vehicle		3,950,000	625,000	-
Dep-Com.Data Processing Equip		7,668,565	8,605,305	-
Dep-Library Book		2,379,928	338,317	-
Dep-Computer Program & Software		670,425	179,204	-
Total		61,903,595	53,392,306	-

Note : 21
Amounts in Rs.

Other Expenses	Note	2020	2019	Budget 2020
Scholarship for Students		6,531,000	15,136,865	12,000,000
Board Members Allowance		756,925	759,050	1,000,000
Legal & Audit fees		1,010,252	1,493,098	1,000,000
Verification of Assets/ Board of survey		100,000	-	200,000
Disposal of Fixed Assets		15,695	-	-
Losses/Write offs		133,304	30,676	-
Total		8,547,176	17,419,689	14,200,000

Note : 22
Amounts in Rs.

Finance Charges	Note	2020	2019	Budget 2020
Bank charges		130,027	246,851	250,000
Total		130,027	246,851	250,000

Note - I

School fee revenue comprises of the following sub categories- certificate level fees, craft level fees, intermediate level fees, advanced level fees, pastry and bakery fees.

Note - II

Travel and tourism revenue includes the income generated via conducting tour guide programmes.

Note - III

Consultancy fee includes the income received by conducting special programmes to external parties.

Note - IV

Cash received from auctions are considered as profit, since details to calculate the actual disposal loss or gain is unavailable.

Note - V

Other revenue comprises of the following sub categories - Supplier registration fees, Amortization of JABIC & UNDP Grant etc.

In the Statement of changes in equity, the opening retained earnings was adjusted by Rs.2,613,016.00 which represented the amount of changes in expenditure Rs. (2,613,016.00) relevant to year 2019.

Amount in Rs.

Description	2019	Note	Adjustment	2019-Restated
Tourism Development Levy	163,777,770			163,777,770
Embarkation Levy	250,715,305			250,715,305
School Fees & Other	71,082,033			71,082,033
Other Revenue	84,793,562			84,793,562
Hotel Revenue	(5,264,310)			(5,264,310)
Total Income	565,104,360		-	565,104,360
Wages, Salaries & Employee Benefit	249,943,047	vi	(412,186)	249,530,861
Supplies & Consumables Used	246,151,130	vii	(2,265,525)	243,885,606
Depreciation and Amortization expense	53,327,611	viii	64,695	53,392,306
Other Expenses	17,419,689			17,419,689
Finance Cost	246,851			246,851
Total Expenditure	567,088,328		(2,613,016)	564,475,313
Surplus / (Deficit)	(1,983,968)		2,613,016	629,047

Note vi

Adjustment of leave encashment for additional leave take after the final calculation for 2019.

Note vii

Adjustment for over/under provision of accrued expenses for the year 2019.

Note viii

Adjustment of depreciation related to Pasikuda WIP capitalization.

8.

Auditor General's Report**Chairman**

Sri Lanka Institute of Tourism and Hotel Management Report of the Auditor General on the Financial Statements and Other Legal and Regulatory Requirements of the Sri Lanka Institute of Tourism and Hotel Management for the year ended 31 December 2020 in terms of Section 12 of the National Audit Act, No. 19 of 2018.

1. Financial Statements**1.1 Qualified Opinion**

The audit of the financial statements of the Sri Lanka Institute of Tourism and Hotel Management for the year ended 31 December 2020 comprising the statement of financial position as at 31 December 2020 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and Finance Act No. 38 of 1971. My report to Parliament in pursuance of provisions in Article 154 (6) of the Constitution will be tabled in due course.

In my opinion, except for the effects of the matters described in the basis for Qualified Opinion section of my report, the accompanying financial statements of the Institute give a true and fair view of the financial position of the Institute as at 31 December 2020, and of their financial performance and their cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards (SLPSAS).

1.2 Basis for Qualified Opinion

- (a) Although, registration fees, exam fees and course fees of 9 Hotel Schools should be Rs.22,176,300, it had been recognized as Rs.15,539,450 in cash basis. Due to that, revenue and receivable income for the year under review had been understated by Rs.6,636,850 in the financial statements. Therefore, current assets and surplus for the year under review had been understated in the financial statements.
- (b) In terms of the Sri Lanka Public Sector Standard No.02, building rent income of Rs.3,490,300 received in cash and interest income of Rs.41,542,500 had been understated and shown under the investment activities of cash flow statement.
- (c) Although, a rent income receivable amounting to Rs.3,192,000 from Tourist Police Unit in 2014 had been recognised as income and shown under debtors receivables, there was an uncertainty of the recoverability of this amount. However, the impairment value for that had not been calculated and shown in the financial statements.
- (d) Although, there were differences observed in the balances appeared in the financial statements of the Institute of Hotel Management and in the respective balances of the financial statements of Sri Lanka Tourism and Promotion Bureau and Sri Lanka Tourism Development Authority relating to receivable and payable accounts aggregating to

Rs.20,671,035, actions had not been taken to check those differences and then to do the adjustments accordingly in the financial statements of the institute.

- (e) The value of trade debtors as at 31 December 2020 was Rs.25,517,565. However, confirmations had not been received even from a single debtor as at 31 March 2021. Further, out of those debtors, aggregated value of Rs.15,987,312 had been outstanding for more than 05 years. It was 63 per cent from total trade debtors. Out of them, one debtor valued at Rs.4,068,000 had been referred to the Attorney General's Department for recovery actions by the Institute and another amount of Rs.5,140,571 had been shown as a receivable balance from former Ministry of Economic Development. However, actions had not been taken to make provisions for impairment of debtors.

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

1.2.1 Other information included in the Sri Lanka Institute of Tourism and Hotel Management's 2020 Annual Report.

The other information comprises the information included in the Institute's 2020 Annual Report but does not include the financial statements and my auditor's report thereon, which is expected to be made available to me after the date of this auditor's report. Management is responsible for the other information.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated.

When I read the Institute's 2020 Annual Report, if I conclude that there are material misstatements therein, I am required to communicate that matter to those charged with governance for correction. If further material uncorrected misstatements are existed those will be included in my report to Parliament in pursuance of provisions in Article 154 (6) of the Constitution that will be tabled in due course.

1.4 Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Accounting Standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters

related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Institute or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Institute's financial reporting process.

As per Section 16 (1) of the National Audit Act No. 19 of 2018, the Institute is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.

1.5 Auditor's Responsibility in Auditing Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- ◇ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion.
- ◇ The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◇ Obtained an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.

- ◇ Conclude on the appropriateness of the Management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Institute's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause to cease to continue as a going concern.

- ◇ Evaluate the structure and content of the financial statements, including disclosures, and the transactions and events on which the content is based are appropriately and fairly included in the financial statements.
- ◇ The scope of the audit also extended to examine as far as possible, and as far as necessary the following.
- ◇ Whether the organization, systems, procedures, books, records and other documents have been properly and adequately designed from the point of view of the presentation of information to enable a continuous evaluation of the activities of the Institute, and whether such systems, procedures, books, records and other documents are in effective operation;
- ◇ Whether the Institute has complied with applicable written law, or other general or special directions issued by the governing body of the Institute;
- ◇ Whether the Institute has performed according to its powers, functions and duties; and
- ◇ Whether the resources had been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws.

2. Report on Other Legal and Regulatory Requirements

- 2.1 National Audit Act No, 19 of 2018 include specific provisions for following requirements.
 - 2.1.1 I have obtained all the information and explanation that required for the audit and as far as appears from my examination, proper accounting records have been kept by the Institute as per the requirement of section 12 (a) of the National Audit Act, No. 19 of 2018.
 - 2.1.2 The financial statements presented is consistent with the preceding year as per the requirement of section 6 (1) (d) (iii) of the National Audit Act, No. 19 of 2018.
 - 2.1.3 The financial statements presented includes all the recommendations made by me in the previous year as per the requirement of section 6 (1) (d) (iv) of the National Audit Act, No. 19 of 2018.
- 2.2 Based on the procedures performed and evidence obtained was limited to matters that are material, nothing has come to my attention;
 - 2.2.1 to state that any member of the governing body of the Institute has any direct or indirect interest in any contract entered into by the which are out of the normal cause of business as per the requirement of section 12 (d) of the National Audit Act, No. 19 of 2018.
 - 2.2.2 to state that the Company has not complied with any applicable written law, general and special directions issued by the governing body of the Company as per the requirement of section 12 (f) of the National Audit Act, No. 19 of 2018 except for the followings.

Reference to Laws, Rules, Regulations etc.	Description
(a) Sub- section 39 (1) of the Tourism Act No.38 of 2005	Actions had not been taken to appoint an Academic Board in consultation with the Minister even as at 31 March 2021.
(b) Section 6.5.3 of the Public Enterprises Circular No. PED/12 of 02 June 2003.	Actions had not been taken to table the annual reports from 2017 to 2019 at the Parliament even as at 31 March 2021.
(c) Financial Regulation of the Democratic Socialist Republic of Sri Lanka:	
Financial Regulation 371 (2) (b)	Although a Sub- imprest should be settled immediately after the completion of the purpose for which it is granted, a delay ranged from 20 days to 236 days had been observed for the settlement of Sub- imprest ranging from Rs.5,000 to Rs.250,000 provided at 22 instances.

2.2.3 to state that the Institute has not performed according to its powers, functions and duties as per the requirement section 12 (g) of National Audit Act, No. 19 of 2018.

2.2.4 to state that the resources of the Institute had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws as per the requirement of section 12 (h) of the National Audit Act, No. 19 of 2018 except for the followings.

2.3 Other Audit Observations

(a) Although, value added tax payable amounting to Rs.1,452,439 had been continuously shown in the financial statements from prior to the year 2014, actions had not been taken to settle those tax amount even at the end of the year under review.

(b) Although a sum of Rs.3,771,216 had been incurred to develop an information system in 2014, it had been given up due to the incompatibility with the requirements of the Institute.

(c) Actions had not been taken even as at the end of the year under review to acquire the vehicle or to record in the books of accounts after a valuation. This

vehicle had been received from the Ministry of Economic Affairs in 2011 and is being used by the Institute until the year under review.

- (d) The approved cadre of the Institute was 217 and the actual cadre was 191. Accordingly, 26 positions were vacant and one post of Deputy Director General (Non- Academic), one post of Director (Commercial), 08 posts of Senior Lecturers and one post of Assistant Lecturer were among the vacancies.
- (e) Without registering suppliers for the year under review, raw materials at a market price of Rs.10,406,662 had been purchased from the suppliers who registered in 2019 deviating from the prices agreed in 2019. Reasons for these deviations had not been furnished to audit and approval from the Board had also not been taken.
- (f) Even though, a sum of Rs.17.1 million had been allocated for 09 activities as per the Action Plan for the year 2020, none of the activities had been implemented during the year under review. Establishing a stores management system and fixed asset management system which were allocated Rs.7 million were also in it. Further, less than 50 per cent of money had been utilized during the year for 4 activities presented in the Action Plan.

W. P. C. Wickramarathne
Auditor General

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