



வார्षிக கார්යஸாடன
யா ஶஷுதீ வார்கால

வருடாந்த ஶயலாற்றுகை
மற்றும் நிதியறிக்கைகள்

2021

*Annual Performances
& Financial Reports*



தீஸ்திரிக் லேகத் கார்யாலய கிலினோச்சி
மாவட்ட ஶயலகம் கிலினொச்சி
District Secretariat Kilinochchi

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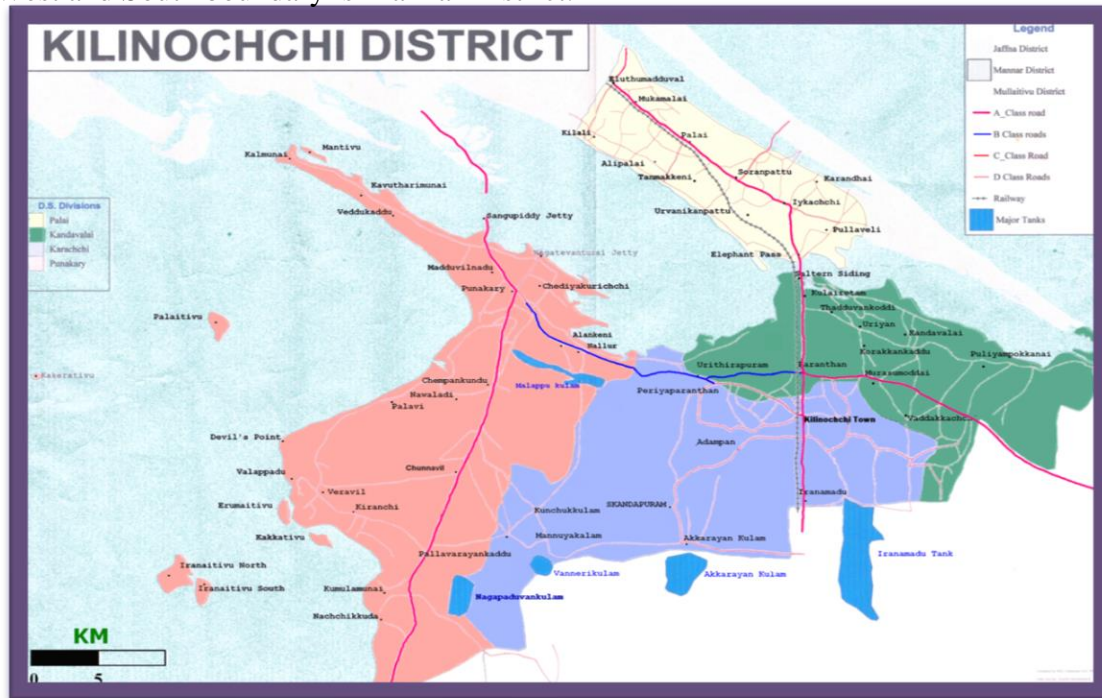
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1. Institutional Profile /Executive Summary

1.1. Introduction

1.1.1 The Administrative Borders

Kilinochchi District is situated in the middle of the Northern Province. The borders of the District are the North boundary is Jaffna District, East and South Boundary is Mullaitivu District and the West and South boundary is Mannar District.



1.1.2 Historical Importance

The ancient history begins by the identification of Iranaimadu as the starting point of the first human inhabitation. At that time, the people of the District were doing Agriculture, Fishing, Hunting, and Livestock also they had the saving habit of the above at the same time.

There are four major irrigation tank including Iranaimadu, five Medium Tanks and minor irrigation tank are available in this district. It's believed that the people who lived here had the knowledge of technique and cultural of arts.

As the Historical reputation of the District the followings are being situated.

- * Uruththirapuram Sivan Temple
- * Pulyampokkanai Nagathampiran Temple
- * Manniththalai St. Antony's Church
- * Paalaitivu St. Antony's Church
- * Ponnaveli Sivan Temple
- * Poonagary fort and Iyakkachchi fort

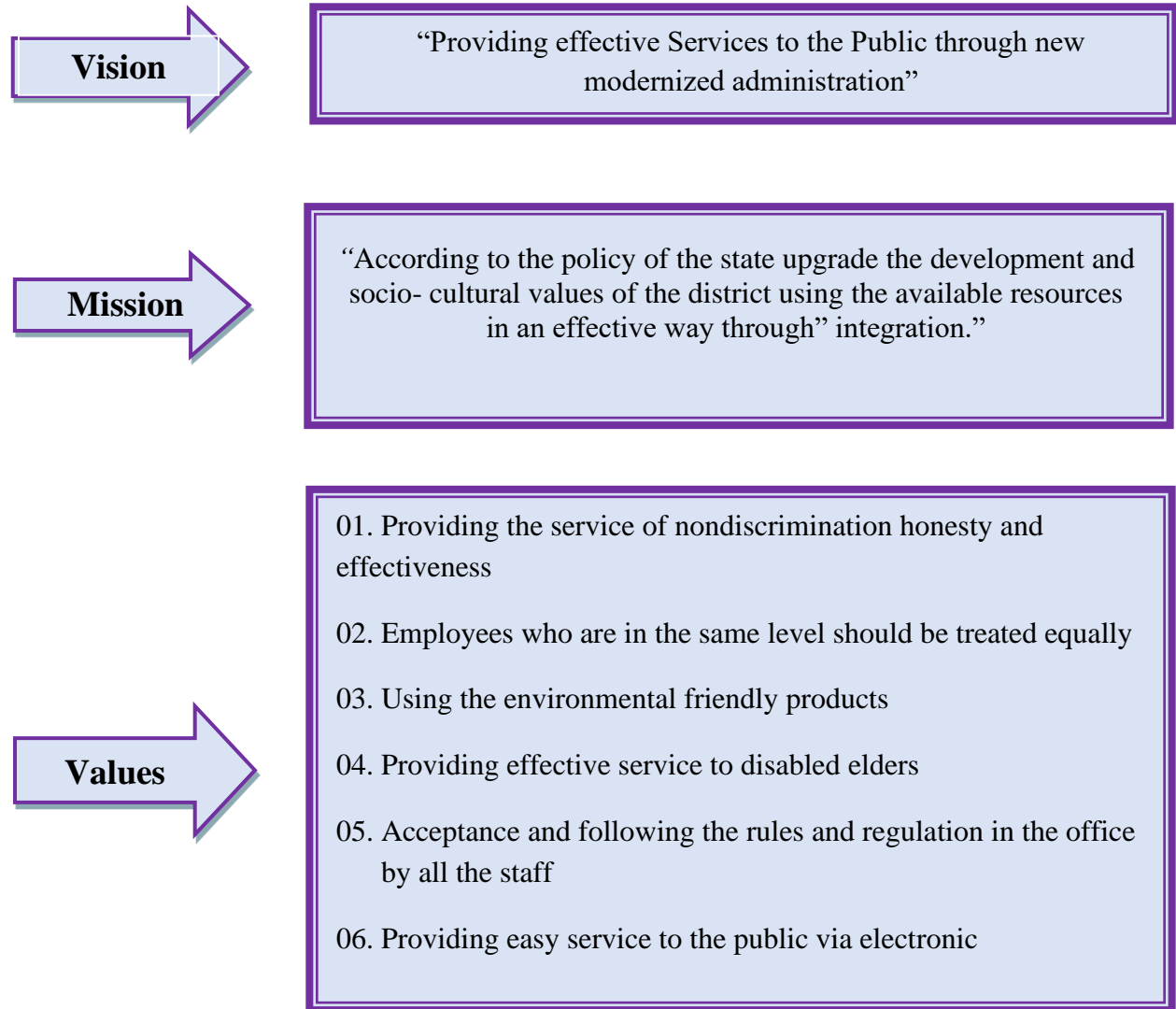
1.1.3 The Natural Resource

The Natural resource of the district which placed in this district is the Iranaimadu tank, Sunndikulam Bird's Sanctuary , Vannerikulam Bird's Sanctuary and the Gowtharimunai beach.

1.1.4 Trade Economical Activities

Most of the people in Kilinochchi District are cultivating paddy with other field crops, Livestock, Fishing and Fruit Cultivation.

1.2 Vision Mission Statement and Objectives



1.2.1 Key Functions

- ❖ Promote public services through digitalization of data
- ❖ Efficient usage of limited resource.
- ❖ Maximizing the productivity of service recipients.
- ❖ Utilization of eco-friendly products
- ❖ Create an environmental office to provide easy and efficient service to public
- ❖ Improve the district people living standard up to national standards.
- ❖ Try to reduce the poverty through projects such as Samurdhi infrastructure development and employment opportunities
- ❖ Ensure a sustainable income level through livelihood assistance.
- ❖ Improve efficiency of the institution through change management.
- ❖ Ensure the sustainable growth of the Organization.
- ❖ Try to achieve the Sustainable Development Goals.

1.3 Efficient District Administrative System

- * Maintaining the Setup of the Computer network between District Secretariat and Divisional Secretariats and having a setup for internal and external network.
- * Keeping the personal records of the officers and paying salary, other payments, Railway warrants and providing suitable trainings to the officers as per their needs.
- * Paying pension to the pensioners

Providing great public services to the village, region and district level people and ensuring the service providing for the above category.

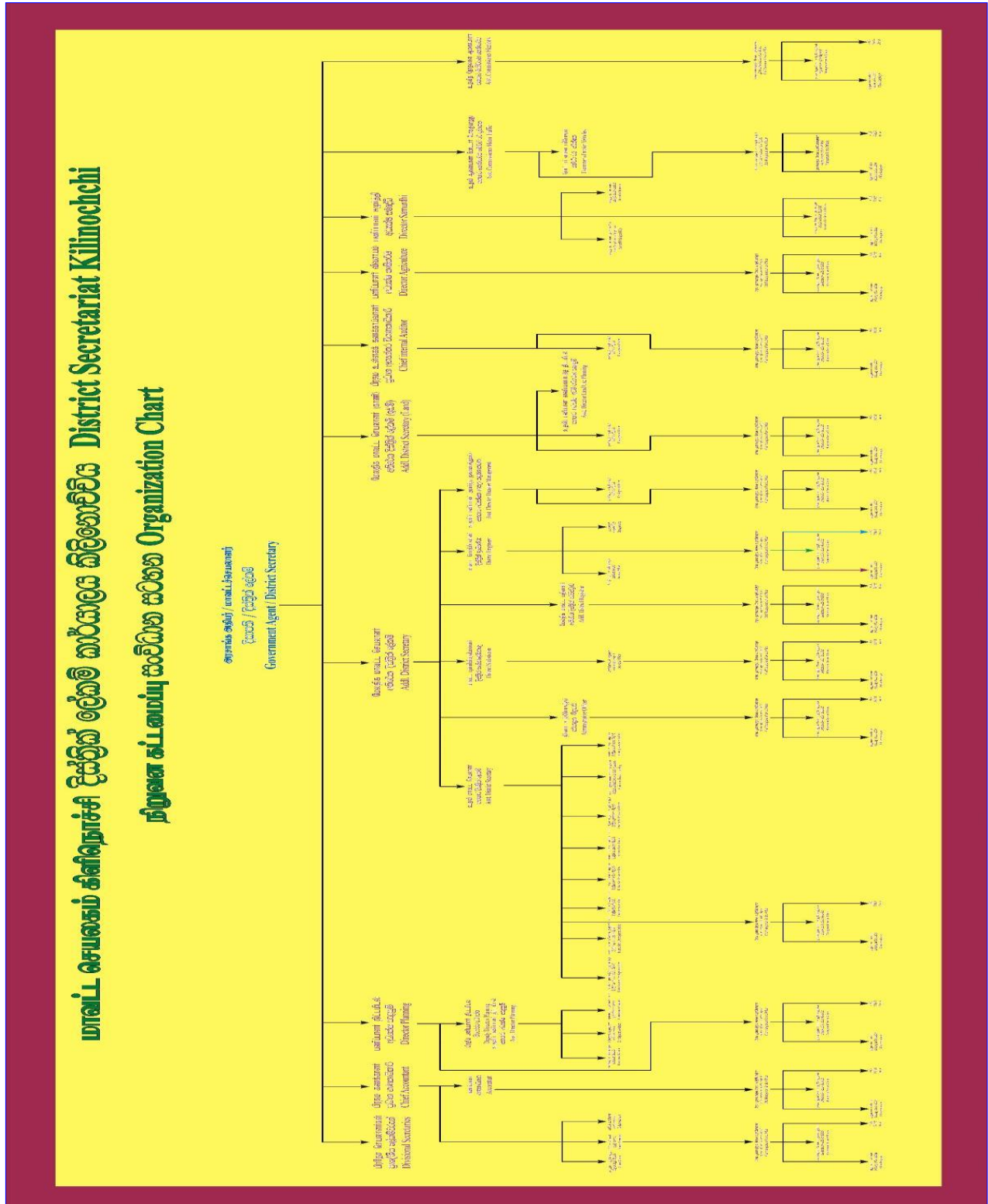
- * Issuing the Identity cards, Motor Vehicle license and business registrations.
- * Having better access for registration of birth, marriage and death as well as issuing the above certificates copies without delay.
- * Issuing the Vehicle license
- * Making the necessary arrangement to issue the land permit and to solve the land related problems.

- * Cultural values and physical and mental health care
- * Conducting the Cultural functions and competitions related to the culture and art.
- * Performing the games related to culture.
- * Convening the District level sports meet and games for the differently able people.
- * Carrying out the awareness programs for children and youths in order to create better citizens and conducting seminars to promote the mental health

Assisting to the village level people for education, health and agriculture as well as providing relief & livelihood assistances to the people who are under the poverty.

- ❖ Providing Self - employment trainings to the Woman headed households.
- ❖ Granting payment for elders, differently able people and patients who are suffering by special disease.
- ❖ Conducting disaster precaution meetings in village level and providing disaster relief service immediately.
- ❖ Registration of voters and coordination of the Elections.
- ❖ Issuing Seeds and planting materials to the farmers.
- ❖ Organize the Road Development, Electricity facility and commanding for the housing projects, giving compensation for the people who has affected by the war, guiding and organizing the whole development works of the District.

1.4 Organizational Chart



1.5 Divisional Secretariats of the District Secretariat

Divisional Secretariat s	Grama Niladhari Divisions
Karachchi	42
Kandawalai	16
Poonakari	19
Pachchilapalli	18

1.5.1 Population Information

S.No	Divisional Secretary	Total Family	Total Population	Male	Female	Tamil	Sinhala	Muslim
1	Karachchi	26098	78289	37821	40468	25811	34	253
2	Kandawalai	8908	26842	12992	13850	8901	1	6
3	Poonakary	8044	26879	13404	13475	7554	2	488
4	Pachchilapalli	4632	14482	7099	7383	4616	7	9
		47682	146492	71316	5176	46882	44	756

1.5.2 Basic Statistical Information of the District

Name of District	Kilinochchi
Province	North
Total Land Area	1279 sqkm
No. of Divisional Secretariat	04
No. of Grama Niladhari Division	95
No. of Village	354
No. of Polling Divisions	107
No. of Pradesha Sabha	03
No. of Zonal Education Offices	01
No. of School	104
No. of Students	31719
No. of Teachers	2030
Population	146492

02. Progress and the Future Outlook

➤ Department of Rural Development

Operation of Rural Development Unit functioning under Northern Provincial Council as follow:

- It support 173 No RDS and 99 No WRDS in four divisional secretariat of Kilinochchi district to be registered and performed well. These are social organization functioning at rural level for public in better manner.

Activities of Women Development Center

WDC was established to help women who are unemployed and job seekers after leaving the Schools.

In this center, specially designed training for women were given to them via Instructor of WDC as follow

- Dress designing
- Hand works
- Home science
- Art works

80 students have passed out after getting training as 20 students from WDC functioning in division such as Karachchi, Kandawellai, Poonakary and Pachchilaipallai in Kilinochchi District for their, Diploma in Home science which having 12 month course was given, each students was paid Rs 200/- as allowance for each day at the end of training, exams and Exhibitions are conducted at each divisional and provincial level.

Web Based Information System:-

Web Based Information System. Conducted by Rural Development Department of Northern Provincial Council.

Above system helps to stake holders to get necessary information which are needed to them. Those Information are uploaded by every division. Those information are

- Contact details of important office
- Registered societies
- Committee details of registered societies
- Assets details of societies
- Special and quality product details of societies members
- Details with registered number of societies

- Downloaded societies
- Bylaws & Rules and regulation
- Application for Training
- Registered certificate
- Circulars of Department

Above Details are maintained for public reference at easy auuer

Name of Project	Allocation (RS)	Cost (RS)
Construction of Rural Society Building	2,000,000	1,985,275.57
Construction of Calvert	700,000	678,436.15
Renovation & Extension of Grinding Mill	500,000	493,874.99
Total	3,200,000	3,157,586.71

➤ **Department of Probation and Child Care Services**

The department is serving under the Ministry of Women and Child Affairs and Social Security as well as appointing Child Rights Promoting Officers in District and all Divisional secretaries. The purpose of this duty is to provide equal opportunities for all children specially orphaned, abandoned, and destitute and children in conflict with law while ensuring their rights. The following programs which are conducted on 2021.

No	Programme	Details of Pogramme	Amount (RS)
1	Educational Aid	Provision of educational assistances for children having irregular attendance or with a potential of dropping out of school	24000
2	Twins Payment	Vulnerable family	45000
3	Medical Aid	Poverty line family's children suffering from diecies	75000
4	Children council programme	Council regular meeting meeting of District and Divisional children council	12500
6	World children Day	Exhibition of banner for awareness	15000

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7	Facilitators programme	Refresher training/capacity building for children club facilitators	20000
8	Child Led research	Empowering children to create child friendly society	24500
9	Create Magazine	“Nimthera” creative children;s magazine- World children day 2021	25000
10	Awareness	Awareness on ensuring child safety on the internet	20000
11	Care plan	Providing financial and non financial support for the identified children in vulnerable families	252000
12	Monthly Meeting (6)	District progress review meeting for Divisional officers	7500
13	DCDC Meeting	Divisional Child development committee meeting	8000
14	DCDC Meeting	District Divisional Child development committee meeting	3500
	Total		536100

➤ **National Child Protection Authority**

Activities of National Protection Authority are as follows:

1. Awareness program of Fisheries Society

Kandawalai	01	27850
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2. Issued school equipments for vulnerable children

Karaichchi	01	30000
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3. Monthly progress meeting for district and divisional officers

Karaichchi, Poonakari, Pachchilaipalli	11	7000
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4. School media club national program

Karaichchi.	01	20000
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5. Migration employee’s children protection conform national program

Karaichchi	01	20000
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➤ Early Childhood Development

Early Childhood Development (ECD) emphasizes a holistic approach focusing on the child's physical, emotional, social as well as cognitive development. The objective of ECCD is to nurture the children for their physical and mental development and to prepare them for schooling with right attitudes and habits.

Early childhood development programs are being implemented by children Secretariat- Ministry of women and child Development affairs and World Bank Project in whole island.

Main Activities:

- ❖ Programme for providing Nutritional food at Morning for preschool children
- ❖ Programme for the providing nutrition package of Rs.20, 000/= for pregnant mothers.
- ❖ Program for the prevention of child abuse and violence against girl child
- ❖ 'Guru Abimani' preschool teachers Programme (Payment of Rs.2500/=)
- ❖ Programme on early childhood care and development

Construction and Renovation Pre schools (World bank project)

No	Program	Physical %	Allocation (RS)	Financial Progress (RS)	Balance (RS)
01	Nutritional Program- Pregnant mothers' Package	100	43,050,000	42828400	221,600
02	Nutritional Program- Breakfast Meal at preschool	51	13,498,380	7001770	6,496,610
03	Guru Abimani –Payment for preschool teachers 2500	100	652500	647500	5000
04	Mathru abimani- Delivery package for pregnant	100	80000	80000	00
	Total		57,280,880	50,557,670	6,723,210



➤ Small enterprises Development Division

District /Divisional level programme

Code No	Sector	DS Division	Beneficiaries	Expenditure (RS)
1	Awareness & Business Mind Setting	Karaichchi	31	1950
2	Awareness & Business Mind Setting	Kandawaka	25	1950
3	Awareness & Business Mind Setting	pachchilaipallai	25	1950
4	Awareness & Business Mind Setting	Poonagary	30	1950
5	Book Keeping	Kandawala	20	5200
6	Costing	Kandawala	20	5200
7	Idea Generation & Feasibility Studies.	Karaichchi	25	3200
8	Idea Generation & Feasibility Studies.	Poonagary	26	8350
9	Entrepreneurship Development Promotion	Karaichchi	68	5400
10	Entrepreneurship Development Promotion	Pachchilai Pallai	66	7900
11	Divisional Fair	Karaichchi	60	40300
12	Divisional Fair	Kandawala	25	32600
13	Divisional Fair	Pachchilaipallai	20	31400
14	Divisional Fair	Poonagry	20	30700
15	Samurdhi empowerment Programme	Karaichchi	105	12000
16	Samurdhi empowerment Programme	Kandawalai	12	2540
17	Samurdhi empowerment Programme	Poonagary	16	2570
18	Samurdhi empowerment Programme	pachchilaipalai	49	5630
19	Entrepreneurship Motivation	Poonagary	16	3030
20	Entrepreneurship Motivation	Pachchillaipalai	49	6340
21	Entrepreneurship Motivation	Karaichchi	35	4700
22	Entrepreneurship Motivation	Karaichchi	35	4700

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23	Entrepreneurship Motivation	Kandawala	15	3084
24	Business Plan	Poonagary	16	6060
25	Business Plan	Pachchillaipalai	49	13660
26	Business Plan	Karaichchi	35	14400
27	Business Plan	Karaichchi	35	14400
28	Business Plan	Kandawala	15	5284
29	Technical training	Poonagary	20	6190
30	Technical training	Pachchillaipalai	20	7660
31	Technical training	Karaichchi	20	6260
32	Technical training	Kandawala	20	8290
33	Marketing Promotion	Pachchillaipalai	10	6200
34	Marketing Promotion	Kandawala	10	7200



➤ Internal Audit Branch

Internal Audit branch has performed to improve the internal control system in District Secretariat and Divisional Secretariats. During this year, Internal Audit unit has prepared an Internal Audit Plan as updated one. Also monthly Audit Programme was prepared to every month based on Internal Audit Plan to support monthly Advance Programme to audit each organization. As a result, Their

Performance was improved to better condition. During this year, Eighteen Internal Audit reports have been raised by the internal audit

The details are given below.

Subject	District Secretariat	Divisional Secretariats				Total
		Karachchi	Kandawalai	Pachchilaipalli	Poonakary	
Observations Forwarded	04	04	04	03	03	18
Received for Observation reply	04	04	04	03	03	18
Un replied Observations	-	-	-	-	-	-

Further copy of all Internal Audit reports are being sent to Department of Management Audit, Internal Audit unit, State Ministry of Home Affairs, Superintendent of Audit, National Audit office and Chief Accountant of District Secretariat

In this year Audit Management Committee meetings were held three times to resolve the matters emerging from audit observations for each Quarter. Out of this three meetings, one is for previous year another two are for current year and also, Director, Department of Management Audit, Internal Auditor- State Ministry of Home Affairs had participated 1st and 3rd meeting and Director, Department of Management Audit had participated through online (Zoom) at 2nd meeting of year 2021. This kind of meeting was held by Divisional Secretariat also.

Audit Management Committee meeting	1 st Quarter for 2021	2 nd Quarter for 2021	3 rd & 4 th Quarter for 2021
District Secretariat	10.02.2021	06.08.2021	22.12.2021
Divisional Secretariat-Karachchi	21.01.2021	29.04.2021	09.11.2021
Divisional Secretariat-Kandawalai	02.02.2021	30.04.2021	17.11.2021
Divisional Secretariat-Pachchilaipalli	22.01.2021	22.04.2021	17.11.2021
Divisional Secretariat-Poonakary	02.02.2021	04.05.2021	23.11.2021

Also Internal Audit units for Divisional Secretariat's are successfully established and they are functioning very well as per instruction given by Management Audit Department.

Further Internal Audit branch reported to District Secretary regarding the scope and performance of work by visiting to project works of District Secretariat and Divisional Secretariats.

At Audit Management Committee meeting, following matters was discussed to improve system and avoid risk

- Internal Control and Risk.
- Internal Audit Observation and Rectification
- Site visit Observation
- Review of the Audit Queries of the National Audit office
- Action on last COPA meeting minute and the progress.

➤ Department of Land Use Policy Planning

The objective of the Department is to encourage the better use of the country's land. The department has been carrying out many tasks in the district and area to achieve this objective.

S.No	Activity	Place	Allocation (Rs.)	Expenditure (Rs.)	Percentage Completed	Benefited Target Group
01.	Identification of unused and underutilized lands	Karachchi, Kandawalai, Pachchilaippalli, Poonakary DSD	60,000	60,000	100%	
02.	Enhance the productivity of underutilized Agricultural lands through Soil and water conservation	Karachchi, Kandawalai, Pachchilaippalli, Poonakary DSD	400,000	399,986	99.99%	Selected home garden beneficiaries.
03.	Implementing recommendations of selected village level land use plans	Poonakary DSD	209,000	208,862.20	99.93%	Selected home garden beneficiaries
04.	Preparation of a Zonal Plan for the District	District Secretariat, Karachchi, Kandawalai, Pachchilaippalli, Poonakary DSD	50,000	47,614.60	95.22%	

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05.	Preparation of land use plans for the residual land situated outside of the declared forest	Karachchi, Kandawalai, Pachchilaippalli, Poonakary DSD	47,000	47,000	100%	
06.	Provide investment opportunities to youth entrepreneurs on state lands	Karachchi, Kandawalai, Pachchilaippalli, Poonakary DSD District Secretariat,	245,900	231,186	94%	
07.	Identification and land suitability evaluation of unused lands belong to state enterprises	Karachchi, Kandawalai, Pachchilaippalli, Poonakary DSD	10,000	10,000	100%	
08.	Conduct District land use planning committees	District Secretariat	13,500	13,400	99.25%	
09.	Conduct Divisional land use planning committees	Divisional Secretariats	28,000	27,980	99.92%	

➤ **Department of Industries**

The following activities are doing by our Department

1. Handloom production and training.
2. Coir production and training.
3. Traditional small industrial training.
4. Other nontraditional small industrial training. (Aari Embroidery work, Jewelry Making, Milk based product)

The training programme which were conducted by Department of Industries in 2021 are given below.

No	Training Name	GN Division	DS Division	Period	Number of Beneficiaries
1	Aari Embroidery work	Kanakapuram	Karachchi	5 Days	15
2	Jewelry Making	Kanakapuram	Karachchi	10 Days	20
3	Milk based product	Madduvilnadu	Poonakary	10 Days	20

Short term training programme



Entrepreneurship based services in 2021

No	Description	Number of Beneficiaries	Expenditure(Rs)	Period
1	Providing tools and equipments for the entrepreneurs. - PSDG	22	1,036,738.18	01.01.2021 – 31.12.2021
2	Provided the Weaving work opportunity in our Handloom centre	2		01.01.2021 – 31.12.2021
3	Provided the coir work opportunity in our Coir centre.	4		01.01.2021 – 31.12.2021
4	New year market have participant with entrepreneurs	145	58,250	08.04.2021 09.04.2021
5	Provincial Exhibition to promote the Local Entrepreneurs	30		23,24.10.2021

New year Market - 2021



Providing tools and equipments for the entrepreneurs. – PSDG



Training centre / Sales centre

1. Handloom center – 01 Tharmapuram, Kandawalai.
2. Coir center - 01 Puloppalai, Pachchilaipalli.
3. Packing center - 01 Pallikuda, Poonakary.
4. Local product sales center- 01 Thirunagar, Karachchi.

➤ Department of Cultural Affairs

1. Prayers for Blessing

Prayers for blessing were conducted at the following places of worship and around 100 people participated

- Nakathampiran Temple, Puliampokkanai, Kandawalai - 06.01.2021
- St.Yaakappar Church, Kilali, Pachchilaippallai - 07.01.2021
- Lummini Viharai, A9 Road, Kilinochchi - 19.01.2021
- Mukaideen yumma Mosque, Nachchikkuda, Poonakary - 19.01.2021



2. Distribute the books for the library

One Library from one DS Division selected and provided books on the Following Dates

1. Public Library, Eranimathanakar - 26.10.2021
2. Public Library, Skanthapuram - 28.10.2021
3. Public Library, Mukamalai - 02.11.2021



3. Kalaingar Suvatham Programme

Visited to the Artist house in order to ask about their health and provided certificates and hood Assistance to honour them

1. Poonakary - Mulankavil, Kariyalainakapaduval - 26.10.2021
2. Karachchi - Akkarayan, Maniyankulam - 28.10.2021
3. Pachchilaippalli - Soranpttu, Kovilvayal - 02.11.2021
4. Kandawalai - Kookaimavadi, Paranthan - 08.11.2021

➤ District Statistics Branch

The Department of Census and Statistics is the national statistical office in Sri Lanka mainly responsible for the collection and dissemination of statistical data requirements of the government. Apart from its responsibility of collecting and supplying data on the various sectors of the socio-economic conditions of the country, it is required to recruit, train and place professional staff to all government agencies requiring statistical services. In addition it provides statistical consultancy services that require assistance on statistical matters.

The Department of Census and Statistics is the central government agency which is responsible for collection, process, analysis and dissemination of statistical information and computation of

statistical indicators related to socio-economic condition of the country. The Department provides required for national planning and policy formulation of the government as well as that needed for monitoring the progress in implementing such polices. Department also provides data to the needs of local and international agencies regularly on a variety of subject areas drawn from different sources, including its own census and surveys. The data collected covers subjects such as population, agriculture, trade, industry, prices, national income etc.

Activities of the Department

- 1.Survey on Tobacco User
- 2.Bi-Annual Sample Surveys to Estimate the Average Yield of Paddy
- 3.Annual Survey of Industry Sri Lanka Labour Force Survey
- 4.Paddy Statistics
- 5.Highland Crop Statistics
- 6.Retail and Producer Price
- 7.Livestock Statistics
- 8.Slaughter Statistics
- 9.Building Statistics

All activities were carried out by the staff of Statistics branch, District Secretariat, Kilinochchi and all the assigned activities were completed successfully.

Performance

All activities mentioned in the chapter 2 were carried out by the staff of Statistics branch, District Secretariat, Kilinochchi and all the assigned activities were completed within 2021.

Allocation received:	Rs. 808655
Expenditure:	Rs. 623587.98
Balance:	Rs. 185067.02

➤ Planning Branch

Ministry of Finance has allocated Rs 15.0365 Mn to implement the projects of DCB in Kilinochchi District in 2021. Under these funds many development projects were implemented in 4 DS divisions in Kilinochchi District. Those are Karachchi, Kandawalai, Poonakary and Pachchilaipalli. DS Division, Development projects were implemented in different sector areas such as Water supply, Rural Electricity supply, Rural Roads Development , Education Development, Public Playground

Development, Minor Irrigation, Providing facilities to Registered Societies, Providing facilities to Religious and Cultural Centres and Others.

Allocation Detail - Sector wise (DCB-2021)

S.No	Sector	No of Projects	Allocation (Rs-Mn)
1	Water supply	2	0.300
2	Rural Electricity supply	15	1.535
3	Rural Roads Development	1	0.120
4	Education Development	25	4.943
5	Public Playground Development	11	1.210
6	Minor Irrigation	2	0.425
7	Facilities to Registered Societies	56	3.965
8	Facilities to Religious and Cultural Centre.	17	2.3285
9	Others	1	0.210
	Total	130	15.0365

DS Divisions wise Allocation Detail (DCB-2021)

S.No	DS Division	No of Projects	Allocation (Mn)
1	Karachchi	77	10.023
2	Kandawalai	18	1.862
3	Poonakary	23	2.273
4	Pachchilaipalli	12	0.8785
	Total	130	15.0365

Saubakya Production Village Program

State Ministry of Samurdhi House hold Economic Micro finance self employment and Business Development

Residential Economic, Microfinance, Self – Employment, and Business Development Diplomatic Realizing the “Version of Kapitesh” activities that will build the country under the Ministry in order to promote the production of household goods, increase the income of the rural population, improve the rural economy and make a greater contribution to the national product the Soubakya production

village program was started in four Grama Niladhari Divisions in each of the four Divisional Secretariat Divisions in the Kilinochchi District.

The maximum allocation for one of the four villages is 39.356 million rupees at the rate of 10 million rupees for projects. Has been implemented .In addition programs have been implemented with an allocation of Rs 12 million at a the rate of Rs 3 million each to the four Divisional Secretariat Divisions to develop public infrastructure facilities that directly contribute the livelihood development of the people in these manufacturing villages. Fund have been allocated for the installation of name boards containing manufacture information at the rate of Rs 2500 per 680 beneficiaries at a rate of Rs 1,700,000 and programs have been implemented.

Sanitation Programme

The following Sanitation program was carried out under the State Ministry of Rural housing and construction & Building Material Industries in the Divisional Secretariat Divisions of Karachchi, Kandawali, poonakary, Pachchilaipalli

No	Divisional Secretariat	No of Projects	Allocation(Rs)
01	Karachchi	50	3,500,000
02	Pachchilaipalli	30	2,100,000
03	Kandawali	20	1,400,000
04	Poonakary	14	980,000
Total		114	7,980,000

Housing Projects

State Ministry of Rural Housing and Construction & Building Materials Industries Promotion has provided fund in 2021 for 330 houses worth Rs 0.6 Million (below three members) each and 130 houses Rs1.0 Million (Above three members) each for the conflict Affected in the Northern and

Eastern Provinces for displaced families before 2009 in Kilinochchi district for the total amount of Rs.328 Million..

Allocation Details are Divisional Secretariat wise

No	Divisional Secretariat	Total No.of Houses	
		0.6 Mn	1.0 Mn
1	Karachchi	167	61
2	Kandawalai	80	21
3	Poonakary	33	11
4	Pachchilaipalli	50	37
Total		330	130

Surakimu Ganga National Programme''**Safeguarding of Akkarajan River Ecosystem in Kilinochchi district**

Kilinochchi District secretariat has implemented this projects worth of 4.5 million under the funding assistance of Ministry of Environment. The main objective of this program is to provide clean drinking water for the people while conserving the environment and bio resources. To achieve this objective, the Central Environmental Authority collaborates with other relevant agencies to launch this program in 2021.

The following activities have been completed on the Akkarayan River Basin under this project.

1. Mitigation for Sand Erosion and Agricultural Runoff at River Bank
2. Waste disposal
3. Tree Planting
4. Illegal Sand Mining Protection
5. Environmental Analysis & Protective Plan for significant Area
6. River Bank & Riverine Ecosystem Management - Enhancement of Water Retention
7. Construction of Inlet Structure for improvement of water quality



➤ **District Disaster Management Coordinating Unit (DDMCU)**

DDMCU is attached with District Secretariat to facilitate the Disaster Risk Management activities of the District. The key activities of the DDMCU are

- Facilitate the implementation of Disaster Risk Reduction measures such as mitigation, prevention and preparedness during the normal situation of the district to prepare the communities and stakeholders in order to reduce the future impact of disaster
- Mainstream DRR into development sector in order to ensure the sustainable development of the District.
- Take immediate and necessary measures to response the emergencies and coordinate all the stakeholders to speed up the response and disaster recovery at District level.

The DDMCU was carried out the following activities in 2020 in order to reduce the impacts of disasters. Those are

1. Training and Awareness Activities

Programme	No of programme	Allocation	Expenditure	Balance
Training and Awareness	11	150,250	144,555	5,695



DRM awareness for technical officers



Awareness programme for fisheries society



National Safety Day Programme 201

2. Preparedness Planning Activities

Programme	No of programme	Allocation	Expenditure	Balance
Preparedness Planning Division	15	195,100	183,940	11,160

		
NE monsoon preparedness activities	Tsunami Operational Plan	GN DM plan development

3. Disaster Mitigation, Research and Development Activities

Details	Allocation	Expenditure
Necessary improvement of downstream under Kanagambigai irrigation scheme in Kilinochchi district	2,000,000	1,997,752.12

		
Before project	During project implementation	After project implementation

4. Emergency Response

- Covid19 response work
- North East Monsoon Response work



➤ Department of Social Service

State Ministry of primary health care Epidemics and covid Disease providing assistance to the elders and disabilities with the co-operation of ministry of women & child affairs and social security, Department of social service, National secretariat for elders and National secretariat for disabilities.

1. Monthly Payment of Rs.5000 for persons with disabilities

No	Ds Division	No.of Beneficiaries	No.of disabilities eligible to get payment Rs.5000
01	Karachchi	545	922
02	Kandawali	299	326
03	Poonagari	304	301
04	Pachchilaipalli	135	195
	Total	1283	1744

2.Rs.2000 paid for the elders of over 70 years if the husband wife both are in the age of over 70 years this payment will be given for only one person monthly Rs. 1900 given for each and Rs.100 deducted for their welfare.

No	Ds Division	No.of Beneficiaries	No.of disabilities eligible to get payment Rs.2000
01	Karachchi	2104	800
02	Kandawali	728	330
03	Poonagari	612	206
04	Pachchilaipalli	378	170
	Total	3822	1506

3. Programme implemented by the Department of Social Service to promote alternative strength

No	Department	Programme	Allocation (Rs)
01	Department of social service	CBR	45,000

4. Programmes implemented by the National Secretariat for elders to promote alternative strength

No	Department	Programme	Allocation (Rs)
01	National Secretariat for elders	Elders Self-Employment	100,000

5. Programme implemented by Disable Secretariat

No	Department	Programme	Allocation (Rs)
01	Disable Secretariat	Education help for single parents	400,000

Vocational training centre

- During the construction period 2016 – 2019 allocated amount Rs.80 Mn.
- 2020 up to now 65 million

Completed work

- Training centre
- Male hostel
- Female hostel
- Office Room
- Dining Room
- Kitchen
- Security

➤ **Motor Traffic Department**

District office of the Department of Motor Traffic provides the services to the public as Issuance of Driving Licenses, Issuance of Number plates for the vehicles & Issuance of Vehicle inspection reports for various purposes. The performances of the above services for the year 2021 are as follows:

1. 6357 applications including 3370 new applications, 380 extension applications for light vehicles, 438 extension applications for heavy vehicles and 2169 renewal applications were taken over for Issuing Driving Licenses.
2. Written exams were performed for 3370 new applicants, 438 heavy vehicle applicants and 1639 re-exam candidates. And also, learner’s permits were issued to 3193 candidates out of the above those who were passed the written exam.
3. Practical exams were carried out for 3573 candidates including 3193 applicants those who passed the written exam and 380 applicants those who were applied for extension to light vehicles and Temporary licenses were issued them.
4. 282 vehicle number plates which received from the head office were issued to the respective vehicle owners.
5. 25 vehicles were inspected and weight certificates were issued for execute the modification on vehicle’s body type. And also, 222 vehicles were inspected for various purposes and inspection reports were issued to the respective owners.
6. Most of the services are being provided to the beneficiaries without long queues by following the IVR system implemented by head office.
7. A sum of Rs. 17,192,155 was collected as service charges for aforesaid services provided by this office.

➤ **Department of Land and District Registry**

01) Document Registration

1. No of Deeds Registration	
a. One day Service	105
b. Normal Service	1905
2. No of LDO Registration	1400
3. No of Received Duplicate	1004
4. No of Issued Deed Copies	
a. One day Service	116

b. Normal Service	140
5. No of Issued Extract Copies	
a. One day Service	1333
b. Normal Service	784
6. No of Approved Probable Age Certificates	
7. No of Search Applications	05
8. No of Approved Pass Births	-
9. No of Translations	-
10. Received M.B.D Applications	2527

02) Payments (Land Registry)

1. Deed Registration	
a. One day Service	97900
b. Normal Service	219840
2. Issued Deed Copies & Extract Copies	
a. One day Service	382600
b. Normal Service	163820
3. Searching	2800
4. Stamp Duty of Duplicates	26832663
5. Translation Payments	-
6. Received M.B.D Applications	420060

03) Divisional Secretariat Progress Details

1. Received M.B.D Applications	28583
2. Issued Copies	42377
3. Registered	
Births	2909
Deaths	647
Marriage	1017
4. Approved Alterations(27,27a,52(1))	2897
5. Approved Pass Births (24)	661
6. Approved Pass Deaths (36)	21

04) Payment Details (Divisional Secretariat)

(Karachchi, Kandawalai, Pachchilaipalli, Poonakary)

1. Received M.B.D Application Payment	
A+B Application	4817060
2. Payment for Alteration	52300
3. Payment Special License and Housing	
License for marriage registration	26240

➤ District Sports Division

Performance details of Sports Department

Sports Name	Participated	
	Men	Women
Cricket	1 st	2 nd
Elley	3 rd	2 nd
Kabadi	2 nd	2 nd
Beach Kabady	3 rd	1 st
Beach Volleyball	3 rd	2 nd
Volley ball	3 rd	2 nd
Karate	3 rd	2 nd
Judo	2 nd	2 nd
Taek wondo	2 nd	2 nd
T.T		2 nd

➤ Department of Samurdhi Development

The mentioned Programmes are Completed into the all-Divisional Secretariat Divisions in 2021, Allocated fund under the Department of Samurdhi Development.

Released relief payment to all divisional secretariat divisions in the following Categories

Divisional Secretariat Division	No.Of Families	Relief amount on the basic of family members			
		Stamp Rs. 420/=	Stamp Rs. 1500/=	Stamp Rs. 2500/=	Stamp Rs. 3500/=
Karachchi	3830	0	1227	648	1955
	3262	0	1093	594	1575
	5590	0	1737	1019	2834
Kandawallai	5073	0	1695	963	2415
Poonagary	1588	0	484	291	813
	2323	0	719	347	1257
Pachchilapalli	2085	22	654	392	1017
Total	23751	22	7609	4254	11866

1. The Released amount of Rs 6.6 million for 1934 Beneficiaries under the Samurdhi Social Security fund (for Birth, death, wedding, hospital pay and Siphora)
2. Released Livelihood Assistants the Amount of Rs 3.8 million for 77 Beneficiaries Under the Special livelihood Programme
3. Released Amount of Rs 71.9 million for 1438 Beneficiaries under the Samurdhi Empowerment Programme of 200000 Families
4. Released Amount of Rs 3 Million for the Samurdhi Subabojangala Programme at Divisional Secretariat Kandawalai's Thadduvankoddi GN Divicion.
5. Provided Number of fruit saplings is 39478, Number of Seeds Packet is 10195, and the Number of Chickens 2850 under the Samurdhi Home Garden Development Programme
6. The Completed Construction Work Amount of Rs 4 million for 20 Houses under the Special Housing Programme at all Divisional Secretariat Divisions
7. The Completed Construction Work Amount of Rs 2.4 million for 4 Houses under the Samurdhi "Sowbakya" Housing Programme at all Divisional Secretariat Divisions
8. The Completed Construction Work of Sanitary Facilities Amount of Rs 0.39 Million for 15 Beneficiaries under the Social Development Programme at All Divisional Secretariat Divisions.
9. The Completed Construction Work of Houses Amount of Rs 4.00 million under the "Diriyapiyassa" at Divisional Secretariat Karchchi
10. The Completed Construction Work amount of Rs 9.6 Million for 48 Houses under the Samurdhi Housing lottery Programme at all Divisional Secretariat Divisions

➤ **Ministry of Finance Foreign Employment**

The following programme conducted under Foreign Ministry in Kilinochchi District in 2021.

1. Programme of reintegration of returnees who have completed foreign employment or due to covid – 19
No of programme – 04
2. Programme of human trafficking and state labour migration
No of programme – 06
3. Programme of creating a trained professional workforce.
No of programme – 08

➤ **Department of Christian Religious**

Details of the Projects completed by the Department of Christian Religious Affairs of Kilinochchi District Secretariat in the year 2021. The Department has allocated Rs.500000 for this project.

➤ **District Vidatha Centre**

National Programme by State Ministry of Rattan Brass Pottery Furniture and Rural Industrial Promotion

Name of The Project: One Entrepreneur per Grama Niladhari Division

Tools and machineries were purchased and provided to the selected entrepreneurs who are ready to start a business by each divisional secretariat by using the allocation amount of Rs.4.1Mn from the ministry and the project was coordinated by District Vidatha Centre.

2.1. Special Achievements, Challenges and Future Goals

Kilinochchi district is situated in the Central part of the Northern Province. It shares its boundaries with Jaffna, Mullaitivu and Mannar. Iranamadu tank is the heart of Kilinochchi along with other six large and medium tanks supply water to the paddy fields of Kilinochchi. Paddy is the major crop in Kilinochchi. Forest reserves and coastal fishing are also major economic resources for Kilinochchi. The beautiful sand dunes and ancient historical places are available for tourism development. The total land area is about 1279 sqkm, which is divided into four divisional secretariat areas like Karachchi, Kandawalai, Poonakary and Pachchilaipalli which provide effective and efficient services for the public with the guidance of the government policies through the help of suitable technology.

Most of the services which are provided by the district secretariat is currently digitalized for example e- letter management system, e-staff management system, e-stock management system, e-rating system are presently used digitalized systems. Apart from this, continuous human resource development programme is done through a well-designed Human Resource Development Plan. It includes the training on administration, financial management, language, information technology and management.

Unemployment is one of the major issues in Kilinochchi district to overcome the issues Self-employment trainings provided such as Dress designing, Hand works, Home science, Art works and other trainings for rural youth in village level through various agencies.

Then, rural roads renovation, small bridges construction, free water connection, Agricultural infrastructure development, channels rehabilitation, drainage improvement, Minor Irrigation provide Facilities to Registered Societies, school infrastructure development, provide livelihood assistance, improvement of school sanitation facilities, sports development, free electricity connection and improvement of religious places were done as development projects in Kilinochchi district. In addition to these development initiatives 460 in the year 2021 cement block permanent houses were constructed for original displaced families.

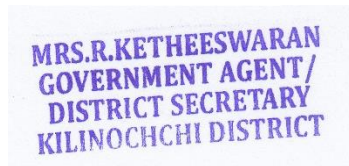
We are proud to say that Sri Lanka is one of the countries which successfully combat the covid-19 situation. As a part of Kilinochchi also contribute to overcome the Covid -19 situation through the promotion of home gardening cultivation. DMC play a crucial role to manage the covid – 19 situations with assistance of Health Authorities.

To protect the natural resources and the environment to prevent illegal sand mining and deforestation an environmental enforcement committee is functioning in the district with the help of police and security forces.

Our mission is to improve the living standard of our people through providing effective services to the public through modernized administration.



Mrs.R.Ketheeswaran.
District Secretary
District Secretariat,
Kilinochchi



MRS.R.KETHEESWARAN
GOVERNMENT AGENT/
DISTRICT SECRETARY
KILINCHCHI DISTRICT

03. Overall Financial Performance for the Year ended 31st December 2019

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2021

Budget 2021 Rs.	Note	Actual	
		2021 Rs.	Restated 2020 Rs.
-	Revenue Receipts		
-	Income Tax	1	-
-	Taxes on Domestic Goods & Services	2	-
-	Taxes on International Trade	3	-
-	Non Tax Revenue & Others	4	-
-	Total Revenue Receipts (A)		
-	Non Revenue Receipts		
-	Treasury Imprests	1,491,480,000	1,798,558,139
-	Deposits	114,358,593	190,692,075
-	Advance Accounts	16,560,762	12,486,580
-	Other Main Ledger Receipts	-	374,172
-	Total Non Revenue Receipts (B)	1,622,399,355	2,002,110,966
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	1,622,399,355	2,002,110,966
-	Remittance to the Treasury (D)	48,000,000	-
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	1,574,399,355	2,002,110,966
-	Less: Expenditure		
-	Recurrent Expenditure		
210,500,000	Wages, Salaries & Other Employment Benefits	5	208,933,039
62,575,000	Other Goods & Services	6	52,643,799
62,855,000	Subsidies, Grants and Transfers	7	61,620,648
-	Interest Payments	8	-
-	Other Recurrent Expenditure	9	-
335,930,000	Total Recurrent Expenditure (F)	323,197,486	252,001,907
-	Capital Expenditure		
11,600,000	Rehabilitation & Improvement of Capital Assets	10	9,152,013
18,200,000	Acquisition of Capital Assets	11	17,466,739
-	Capital Transfers	12	-
-	Acquisition of Financial Assets	13	-
1,700,000	Capacity Building	14	1,425,884
-	Other Capital Expenditure	15	-
31,500,000	Total Capital Expenditure (G)	28,044,636	48,821,597
17,000,000	Deposit Payments	130,949,410	210,991,480
-	Advance Payments	19,784,690	10,576,075
-	Other Main Ledger Payments	-	-
17,000,000	Total Main Ledger Expenditure (H)	150,734,101	221,567,555
384,430,000	Total Expenditure I = (F+G+H)	501,976,223	522,391,059
-	Balance as at 31st December J = (E-I)	1,072,423,133	1,479,719,907
-	Balance as per the Imprest Reconciliation Statement	1,072,423,133	1,479,719,907
-	Imprest Balance as at 31st December	-	-


K.S. Kajenthiran
Chief Accountant
For District Secretary,
District Secretariat,
Kilinochchi.

3.2 Statement of Financial Position


ACA-P

**Statement of Financial Position
As at 31st December 2021**

	Note	Actual	
		2021 Rs	2020 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	1,333,022,830	1,307,365,591
Financial Assets			
Advance Accounts	ACA-5/5(a)	41,358,614	38,134,686
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		1,374,381,444	1,345,500,277
Net Assets / Equity			
Net Worth to Treasury		10,330,404	(9,484,342)
Property, Plant & Equipment Reserve Rent and Work Advance Reserve	ACA-5(b)	1,333,022,830	1,307,365,591
Current Liabilities			
Deposits Accounts	ACA-4	31,028,210	47,619,027
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		1,374,381,444	1,345,500,277

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from **07 to 81** and Notes to accounts presented in pages from **82 to 90** form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.


 Chief Accounting Officer
 Name :
 Designation :
 Date : 2022.02.18

N.H.M. Chithranandha
 Secretary
 State Ministry of Home Affairs


 Accounting Officer
 Name :
 Designation :
 Date : 13/02/2022


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date : 13/02/2022

MRS.R.KETHEESWARAN
 GOVERNMENT AGENT/
 DISTRICT SECRETARY
 KILINOCHCHI DISTRICT

K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

3.3 Statement Of Cash Flows

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2021

	Actual	
	2021 Rs.	Restated 2020 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	75,530,563	109,843,463
Revenue Collected on behalf of Other Revenue Heads	-	-
Imprest Received	1,491,480,000	1,798,558,139
Recoveries from Advance	21,292,746	12,761,444
Deposit Received	114,358,593	190,692,075
Total Cash generated from Operations (A)	1,702,661,902	2,111,855,121
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	261,517,018	251,276,816
Subsidies & Transfer Payments	61,620,648	359,322
Expenditure incurred on behalf of Other Heads	1,140,398,767	1,586,954,838
Imprest Settlement to Treasury	48,000,000	-
Advance Payments	32,131,423	13,825,241
Deposit Payments	130,949,410	210,991,480
Total Cash disbursed for Operations (B)	1,674,617,267	2,063,407,697
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	28,044,636	48,447,424
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	28,044,636	48,821,597
Total Cash disbursed for Investing Activities (E)	28,044,636	48,821,597
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(28,044,636)	(48,821,597)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	(374,172)
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	(374,172)
Opening Cash Balance as at 01st January	-	374,172
Closing Cash Balance as at 31st December	-	-

3


K.S. Kajenthiran
Chief Accountant
for District Secretary,

3.4 Financial Notes

ACA - I

Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer : District Secretariat kilinochchi

Expenditure Head No : 268

Revenue Code	Revenue Title	Revenue Estimate			Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021
		(1)		(3)	(2)		(4)		(5)		
		Original Estimate	Revised Estimate		Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	By Cash		Error Corrections	
NOTE - I	INCOME TAX										
1004.01.01	Income Tax										
1004.01.02	Dividend Tax										
1004.01.03	Remittance Tax										
1004.01.00	Total Corporate Tax (a)										
1004.02.01	PAYE										
1004.02.99	Other										
1004.03.00	Withholding Tax										
1004.03.01	On Interest										
1004.03.99	On Fees & Other										
1004.04.00	Economic Service Charge										
1004.04.01	Domestic										
1004.04.02	Imports										
1004.05.00	Capital Gain Tax										
1004.02.00	Total Non-Corporate Tax (b)										
	Total Income Tax (a+b)										
		1(i)	1(ii)	(3)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)
							Nil				

ACA-1

Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer :District Secretariat kilinochchi

Expenditure Head No : 268

Rs.

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021	
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections		Total
		1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	(5)
NOTE -2	TAXES ON DOMESTIC GOODS & SERVICES										
1002.01.00	Value Added Tax										
1002.01.01	Financial Services										
1002.01.02	Other Services										
1002.01.03	Manufacturing										
1002.01.04	Imports										
1002.02.00	Goods and Services Tax										
1002.02.01	Services										
1002.02.02	Manufacturing										
1002.02.03	Imports										
1002.03.00	National Security Levy										
1002.03.01	Services										
1002.03.02	Manufacturing										
1002.03.03	Imports										
1002.04.00	Excise (Ordinance) Duty										
1002.04.01	Liquor										
1002.05.00	Excise (Special Provisions) Duty										
1002.05.01	Cigarettes										
1002.05.02	Liquor										
1002.05.03	Petroleum Products										
1002.05.04	Motor Vehicles										
1002.05.05	Lottery										

ACA-1

Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer : District Secretariat kilinochchi

Expenditure Head No : 268

Rs.

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021	
		(1)		(2)		(3)	(4)		(5)		
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	Collection of Arrears Revenue	By Cash			Error Corrections
1002.05.99	Other	1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)
1002.06.00	Tobacco Tax										
1002.07.00	Stamp Duty										
1002.08.00	Debits Tax										
1002.09.00	Turnover Tax										
1002.10.00	Social Responsibility Levy										
1002.11.00	Telecommunications Levy										
1002.12.00	Nation Building Tax										
1002.12.01	Services										
1002.12.02	Manufacturing										
1002.12.03	Imports										
1002.13.00	Teledramas, Films and Commercials Levy										
1002.14.00	Cellular Tower Levy										
1002.15.00	SMS Advertising Levy										
1003	Licence Taxes and other										
1003.01.00	Luxury Motor Vehicle Tax										
1003.02.00	Transfer Tax										
1003.03.00	Betting & Gaming Levy										
1003.04.00	Share Transaction Levy										
1003.05.00	Construction Industry Guarantee Fund Levy										

ACA - I

Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer :District Secretariat kilinochchi Expenditure Head No : 268

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021
		(1)		(2)		(3)	(4)		(5)	
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	By Cash	Error Corrections		
1003.06.00	Environment Conservation Levy									
1003.07.00	Other Licences									
1003.07.01	Pharmaceuticals, Equipment, Perfumes and Pharmacies									
1003.07.02	Registration Fee									
1003.07.03	Registration Fees relevant to the Department of Registrar General									
1003.07.04	Private Timber Transport									
1003.07.05	Tax on Sale of Motor Vehicles									
1003.07.06	Licence Fees relevant to the Ministry of Defence									
1003.07.07	Licence Fees relevant to the Dept. of Fisheries & Aquatic Resources									
1003.07.08	Levy on Rooms of Five Star Hotels									
1003.07.09	Company Registration Levy									
1003.07.10	Carbon Tax									
1003.07.11	Vehicle Entitlement Levy									
1003.07.99	Debt Repayment Levy									
	Other									
1003.08.00	Fees under the Certificate to be granted yearly to Notary Registrar of the High Court									
1003.09.00	Taxes on Lands Leased out to Foreigners									
1003.10.00	Migrating Tax									
		1(i)	1(ii)	2(i)	2(ii)	2(ii)=2(i)+2(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)

ACA -1

Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer : District Secretariat kilinochchi

Expenditure Head No : 268

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Rs.	
		(1)		(2)		(3)	(4)		(5)		
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections		Total
1003.11.00	Remittance Fee	1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)
	Total Taxes on Domestic Goods & Services										
	<u>NOTE - 3</u>										
	<u>TAXES ON INTERNATIONAL TRADE</u>										
1001.01.00	Import Duties										
1001.02.00	Export Duties										
1001.03.00	Import & Export Licences Fees										
1001.04.00	Ports & Airports Development Levy										
1001.05.00	Cess Levy										
1001.05.01	Import Cess Levy										
1001.05.02	Export Cess Levy										
1001.06.00	Motor Vehicle Concessionary Levy										
1001.07.00	Regional Infrastructure Development Levy										
1001.08.00	Special Commodity Levy										
1001.99.00	Other										
	Total Revenue from Taxes on International Trade										
	<u>NOTE - 4</u>										
	<u>NON-TAX REVENUE AND OTHERS</u>										
2001.01.00	Railways										
2001.02.00	Postal										

ACA -1

Statement of Revenue for the period ended 31st December 2021

Expenditure Head No : 268

Revenue Accounting Officer : District Secretariat kilinochchi

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021
		(1)		(2)		(3)	(4)		(5)	
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	By Cash	Error Corrections		
2001.03.00	Stores Advance Accounts (Explosive Items)	1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(ii)
2001.04.00	Prisons Industrial and Agricultural Advance Account									
	Revenue From Other Sources (a)									
2002.01.00	Rent									
2002.01.01	Rent on Government Building & Housing									
2002.01.02	Rent on Crown Forests									
2002.01.03	Rent from Land and Other									
2002.01.04	Lease Rental from Regional Plantation Companies									
2002.01.99	Other Rental									
2002.02.00	Interest									
2002.02.01	On-lending									
2002.02.99	Other									
2002.03.00	Profits									
2002.04.00	Dividends									
2002.05.00	Transferring Surplus Fund from Public Enterprises									
2003.01.00	Departmental Sales									
2003.02.00	Administrative Fees & Charges									
2003.02.01	Audit Fees									

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Statement of Revenue for the period ended 31st December 2021

Revenue Accounting Officer :District Secretariat kilinochchi

Expenditure Head No : 268

Rs.

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue				
		(1)		(2)		(4)					
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections	Total	
2003.02.02	Air Navigation Fees	1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(ii)+(3)-4(iii)
2003.02.03	Fees under Registration of Persons										
2003.02.04	Fees of Department of Survey										
2003.02.05	Service Charges of Government Press										
2003.02.06	Fees under the Fauna & Flora Protection Ordinance										
2003.02.07	Fees of Passports, Visas & Dual Citizenship										
2003.02.08	Embarkation Levy										
2003.02.09	Fees of Department of Valuation										
2003.02.10	Fees of Registrar of Companies										
2003.02.11	Legal Fees from Corporations & Statutory Bodies										
2003.02.12	Fees recovered under the Public Contract Act										
2003.02.13	Examinations & Other Fees										
2003.02.14	Fees under the Motor Traffic Act & Other receipts										
2003.02.15	Registration Fees on Motor Vehicle Transfers the Issuing Motor Vehicle Permits on Concessionary Terms										
2003.02.16	Air Craft Rentals										
2003.02.17	Fees on Local Sale of Garments										

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Statement of Revenue for the period ended 31st December 2021

Expenditure Head No : 268

Revenue Accounting Officer : District Secretariat kilinochchi

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021	
		(1)		(2)		(3)	(4)		(5)		
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections		Total
		1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)
2003.02.18	Fees relevant to the Department of Agriculture										
2003.02.19	Fees relevant to the Botanical and Gardens										
2003.02.20	Accounting & Auditing Standards Cess Levy										
2003.02.21	Fees relevant to the Ministry of Petroleum Industries										
2003.02.99	Sundries										
2003.03.00	Fines and Forfeits										
2003.03.01	Fines and Forfeits - Customs										
2003.03.02	Fines and Forfeits - Other										
2003.04.00	Public Officer's Motor Cycle Premium										
2003.05.00	Treasury Bonds Premium										
2003.06.00	Revenue from the United Nations Peacekeeping Operations										
2003.08.00	Sale of Hydro Power										
2003.99.00	Other Receipts										
2004.01.00	Social Security Contributions										
2004.01.00	Central Government										
2004.02.00	Provincial Councils										


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Statement of Revenue for the period ended 31st December 2021

Expenditure Head No : 268

Revenue Accounting Officer : District Secretariat kilinochchi

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2021	
		(1)		(2)		(3)	(4)		(5)		
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	By Cash	Error Corrections			Total
2005	Current Transfers										
2005.01.00	Central Bank Profits										
2005.99.00	National Lotteries Board and Other Transfers										
2006	Capital Revenue										
2006.01.00	Divestiture Proceeds										
2006.02.00	Sale of Capital Assets										
2006.02.01	Vehicles										
2006.02.02	Other										
2006.04.00	Recovery of Loans										
3001.01.00	Foreign Grants										
	Revenue From Other Sources (b)										
	Total Non - Tax Revenue & Other Revenue (a) + (b)										
	Total Revenue (Note I - 4)										
		1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)

13/02/2022
 Date
 Signature and Name of Chief Financial Officer/Chief Accountant / Head of Finance

 K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

Signature, Name and Designation of Revenue Accounting Officer


MRS.R.KETHEESWARAN
 GOVERNMENT AGENT/
 DISTRICT SECRETARY
 KILINOCHCHI DISTRICT

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Statement of Expenditure for the period ended 31st December 2021

Ministry/Department/District Secretariat : Kilinochchi

Expenditure Head No :268

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Reasons for the Variance
	(1)	(2)	(3) (+) / (-)	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Recurrent Expenditure										
Programme (1)										
Prog./Proj./Sub proj./Object code/Item										
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS										
Personal Emoluments										
1001 Salaries & Wages	11	143,000,000		143,000,000	142,999,999		142,999,999	1	0%	
1002 Overtime & Holiday Payments	11	8,500,000		8,500,000	8,497,035		8,497,035	2,965	0%	
1003 Other Allowances	11	59,000,000		59,000,000	57,376,186	59,820	59,820	1,563,994	3%	Less than 5%
		210,500,000		210,500,000	208,873,219	59,820	208,933,039	1,566,961		
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES										
Travelling Expenditure										
1101 Domestic	11	4,400,000		4,400,000	3,487,011		3,487,011	912,989	21%	Due to Covid-19 Situation
1102 Foreign										
Total (a)		4,400,000		4,400,000	3,487,011	-	3,487,011	912,989		

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Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No :268

Ministry-/Department-/District Secretariat :Kilinochchi

Rs.

Expenditure Code	Provisions						Expenditure		Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR, 208 (As per the Treasury Printouts)	Total Expenditure	Savings/ Excess as a % of Revised Estimate	Reasons for the Variance
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
Supplies										
1201 Stationery & Office Requisites	6,200,000			6,200,000	5,747,423		5,747,423	452,577	7%	Due to Covid-19 Situation
1202 Fuel	6,000,000			6,000,000	4,433,424		4,433,424	1,566,576	26%	Due to Covid-19 Situation
1203 Diets & Uniforms	200,000			200,000	188,000		188,000	12,000	6%	Transfer to other Department
1204 Medical Supplies	-			-	-		-	-	0%	
1205 Other	150,000			150,000	150,000		150,000	-		
Total (b)	12,550,000			12,550,000	10,518,847		10,518,847	2,031,153		
Maintenance Expenditure										
1301 Vehicles	7,800,000			7,800,000	6,280,684		6,280,684	1,519,316	19%	Due to Covid-19 Situation vehicles maintenance expenses Restricted
1302 Plant and machinery	3,700,000			3,700,000	3,027,272		3,027,272	672,728	18%	Due to Covid-19 Situation Plant & machinery maintenance expenses Restricted
1303 Building and Structures	9,500,000			9,500,000	8,469,280		8,469,280	1,030,720	11%	Due to Covid-19 Situation Plant & machinery maintenance expenses Restricted
Total (c)	21,000,000			21,000,000	17,777,235		17,777,235	3,222,765		
Services										
1401 Transport	75,000			75,000	8,000		8,000	67,000	89%	Due to Covid-19 Situation Transports expenses Restricted

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No :268

Ministry-/Department-/District Secretariat :Kilinochchi

Rs.

Expenditure Code	Provisions						Expenditure			Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
	(1)	(2)	(3) (+)/-	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100		
1402 Postal & Communication	11	4,350,000			4,350,000	3,828,434		3,828,434	521,566	12%	Due to Covid-19 Situation Postal & communication expensess Restricted
1403 Electricity & Water	11	8,700,000			8,700,000	7,237,115		7,237,115	1,462,885	17%	Due to Covid-19 Situation Electricity & Water expensess Restricted
1404 Rents & Local Taxes		-			-	-		-	-		
1406 Interest Payment for Leased vehicles		-			-	-		-	-		
1408 Lease Rental for Vehicles Procured under Operational Leasing		-			-	-		-	-		
1409 Other	11	11,500,000			11,500,000	9,787,157		9,787,157	1,712,843	15%	Due to Covid-19 Situation expensess Restricted
Total (d)		24,625,000			24,625,000	20,860,705		20,860,705	3,764,295		
Total Expenditure on Other Goods & Services (a+b+c+d)		62,575,000			62,575,000	52,643,799		52,643,799	9,931,201		
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES											
Transfers											
1501 Welfare Programmes	11	-	62,430,000		62,430,000	61,349,450		61,349,450	1,080,550	2%	Less than 5%
1502 Retirement Benefits		-	-		-	-		-	-		
1503 Public Institutions		-	-		-	-		-	-		
1504 Development Subsidies		-	-		-	-		-	-		
1505 Subscriptions and Contributions fees		-	-		-	-		-	-		

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Statement of Expenditure for the period ended 31st December 2021

Ministry-/Department-/District Secretariat :Kilinochchi

Expenditure Head No :268

Expenditure Code	Provisions						Expenditure		Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR, 208 (As per the Treasury Printouts)	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
1506 Property Loan Interest to Public Servants	11	425,000	-	425,000	271,198	-	271,198	153,802	36%	Staff Transferred to other department.
1507 Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	
1508 Other	-	-	-	-	-	-	-	-	-	
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-	-	-	-	
Total		425,000	62,430,000	62,855,000*	61,620,648	61,620,648	61,620,648	1,234,352		
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS										
1601 Interest Payment for Domestic Debt	-	-	-	-	-	-	-	-	-	
1602 Interest Payment for Foreign Debt	-	-	-	-	-	-	-	-	-	
1603 Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	
Total										
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE										
1701 Losses & Write off	-	-	-	-	-	-	-	-	-	
1702 Contingency Services	-	-	-	-	-	-	-	-	-	
1703 Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	
Total										

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No :268 Ministry-/Department-/District Secretariat : Kilinochchi

Expenditure Code	Provisions						Expenditure		Net Effect		Rs.
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	
	(1)	(2)	(3) (+)/-	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100		
Programme (1)											
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		273,500,000	62,430,000	-	335,930,000	323,137,666	59,820	323,197,486	12,732,514		
Capital Expenditure											
Programme (1)											
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT											
NOTE - 10 Rehabilitation & Improvements of Capital Assets											
2001 Buildings & Structures	11	6,000,000			6,000,000	5,990,684		5,990,684	9,316	0%	Due to Covid-19 Situation Plant, Machinery & Equipment improvement works are Restricted
2002 Plant, Machinery & Equipment	11	1,600,000			1,600,000	626,054		626,054	973,946	61%	Due to Covid-19 Situation vehicle Expenses Restricted
2003 Vehicles	11	4,000,000			4,000,000	2,535,275		2,535,275	1,464,725	37%	
Total (a)		11,600,000	-	-	11,600,000	9,152,013	-	9,152,013	2,447,987		

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Statement of Expenditure for the period ended 31st December 2021

Ministry--Department--District Secretariat : Kilinochchi

Expenditure Head No :268

Expenditure Code	Provisions						Expenditure			Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100		
NOTE - 11 Acquisition of Capital Assets											
2101 Vehicles	-	-	-	-	-	-	-	-	-	-	-
2102 Furniture & Office Equipment	6,500,000	-	-	6,500,000	6,488,096	-	6,488,096	11,904	0%		
2103 Plant, Machinery & Equipment	6,000,000	-	-	6,000,000	5,978,643	-	5,978,643	21,357	0%		
2104 Buildings & Structures	5,000,000	-	-	5,000,000	5,000,000	-	5,000,000	-	0%		
2105 Lands & Land Improvements	-	-	-	-	-	-	-	-	-		
2106 Software Development	700,000	-	-	700,000	-	-	-	700,000	100%	Due to Covid-19 Situation software Development works are Restricted	
2108 Capital Payment for Leased Vehicles	-	-	-	-	-	-	-	-	-		
Total (b)	18,200,000	-	-	18,200,000	17,466,739	-	17,466,739	733,261	-		
NOTE - 12 Capital Transfers											
2201 Public Institutions	-	-	-	-	-	-	-	-	-		
2202 Development Assistance	-	-	-	-	-	-	-	-	-		
2203 Grants to Provincial Councils	-	-	-	-	-	-	-	-	-		
2204 Transfers Abroad	-	-	-	-	-	-	-	-	-		
2205 Capital Grants to Non-Public Institution	-	-	-	-	-	-	-	-	-		
Total (c)	-	-	-	-	-	-	-	-	-		

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Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No :268

Ministry/Department/District Secretariat :Kilinochchi

Expenditure Code	Provisions							Expenditure			Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance	
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) * 100			
NOTE - 13 Acquisition of Financial Assets												
2301 Equity Contribution	-	-	-	-	-	-	-	-	-	-		
2302 On-Lending	-	-	-	-	-	-	-	-	-	-		
Total (d)												
NOTE - 14 Capacity Building												
2401 Staff Training	11	1,700,000	-	1,700,000	1,425,884	-	1,425,884	274,116	16%	Due to Covid-19 Situation		
Total (e)												
NOTE - 15 Other Capital Expenditure												
2501 Restructuring	-	-	-	-	-	-	-	-	-	-		
2502 Investments	-	-	-	-	-	-	-	-	-	-		
2503 Contingency Services	-	-	-	-	-	-	-	-	-	-		
2504 Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-		
2505 Procurement Preparedness	-	-	-	-	-	-	-	-	-	-		
2506 Infrastructure Development	-	-	-	-	-	-	-	-	-	-		

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Statement of Expenditure for the period ended 31st December 2021

Ministry--Department--District Secretariat :Kilinochchi

Expenditure Head No :268

Expenditure Code	Provisions						Expenditure			Net Effect	
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/ Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess as a % of Revised Estimate	Reasons for the Variance	
	(1)	(2)	(3) (+)/-	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)+(7)	(9)=(8)/(4) *100		
2507 Research and Development	-	-	-	-	-	-	-	-	-		
2509 Other	-	-	-	-	-	-	-	-	-		
Total (f)											
Programme (1)											
Total Expenditure on Public Investments (a+b+c+d+e+f)	31,500,000	-	-	31,500,000	28,044,636	-	28,044,636	3,455,364			
Grand Total (Notes 5 to 15) - Total Expenditure	305,000,000	62,430,000	-	367,430,000	351,182,302	59,820	351,242,122	16,187,878			


 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date: 13/12/2021

K.S. Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

ACA-3

Statement of Imprest Account for the year 2021

Ministry / Department / District Secretariat : Kilinochchi
Expenditure Head No. :268


Imprest Account No.	1		2		3			4			Imprest Balance as at 31st December 2021 as per Treasury Books	Imprest Balance as at 31st December 2021 as per Entity Books	Imprest Balance as at 31st December 2021 as per Treasury Books
	Imprest Balance as at 1st January 2021		Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests			
	Unsettled Sub Imprests	Unsettled Imprests (Excluding)	1(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(ii)+2(iii)-3(iii)	6
7002/0000/00/286/0021/000	-	-	1,491,480,000	170,631,413	1,662,111,413	1,614,111,413	48,000,000	1,662,111,413	-	-	-	-	-

1. Please show reasons for difference between 4 and 6 above .

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2021

(2) Other reasons-.....

State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances. I hereby certify that the above information is true and correct.


 Chief Financial Officer / Chief Accountant / Director (Finance) /
 Commissioner (Finance)
 Date : 13/02/2022

* This Balance should be shown in the Statement of Financial Performance

K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

ACA-4

Statement of Deposit Accounts as at 31st December 2021

Expenditure Head No :268 Ministry / Department / District Secretariat : Kilinochchi

		Rs.				
Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2021	Credited during the year	Debited during the year	Balance as at 31st December 2021	Balance as per Treasury Book as at 31st December 2021
Security Deposits	6000-0-0-1-0-86	-	-	-	-	-
Tender Deposits	6000-0-0-2-0-116	-	-	-	-	-
Corporation & Funds	6000-0-0-4-.....	-	-	-	-	-
Institutions taken over by Government	6000-0-0-5-.....	-	-	-	-	-
Funds	6000-0-0-6-.....	-	-	-	-	-
Surplus Funds	6000-0-0-7-.....	-	-	-	-	-
Depreciation Reserves	6000-0-0-8-.....	-	-	-	-	-
Temporary Borrowings	6000-0-0-9-.....	-	-	-	-	-
Grant (Foreign)	6000-0-0-10-.....	-	-	-	-	-
Allocation Deposits	6000-0-0-11-.....	-	-	-	-	-
Contingency Funds	6000-0-0-12-.....	-	-	-	-	-
Deposits Temporary Retained Payable to Third Parties	6000-0-0-13-0-76	694,123	16,917,221	16,508,406	1,102,938	1,102,938
Revenue Transfer to Provincial Councils	6000-0-0-14-0-12	60,000	999,385	1,059,385	-	-

ACA -4

Statement of Deposit Accounts as at 31st December 2021

Expenditure Head No :268 Ministry/Department: District Secretariat :Kilinochchi

Rs.						
Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2021	Credited during the year	Debited during the year	Balance as at 31st December 2021	Balance as per Treasury Book as at 31st December 2021
	6000-0-0-14-0-4	-	1,181,665	1,181,665	-	-
Retention Money for Construction	6000-0-0-16-0-64	35,386,635	6,806,570	23,136,457	19,056,748	19,056,748
Compensation	6000-0-0-17-0-19	-	-	-	-	-
Temporary Retention for Statutory Payments	6000-0-0-18-0-76	-	1,327,287	1,270,386	56,901	56,901
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-0-17	-	-	-	-	-
Funds Received for Reimbursement of Expenditure	6000-0-0-20-0-10	11,478,270	87,126,465	87,793,111	10,811,624	10,811,624
Total		47,619,028	114,358,592	130,949,410	31,028,210	31,028,210


 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)

Date: 13/02/2022

K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

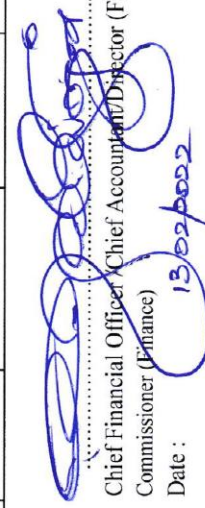
ACA- 5

Statement of Advance Accounts as at 31st December 2021

Ministry / Department / District Secretariat : Kilinochchi

Expenditure Head No : 268

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1st January 2021 (1)	Maximum Limits of Expenditure Rs17,000,000		Minimum Limits of Receipts Rs11,500,000		Maximum Limits of Debit Balance Rs50,000,000	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31st December 2021
				(2)		(3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	268011 268012		38,134,686	17,208,590	2,576,100	11,082,392	5,478,370	44,260,883 (2,902,270)	44,260,883 (2,902,270)	
(2) Other Advances										
(3) Miscellaneous Advances										


 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date : 13.02.2022

K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

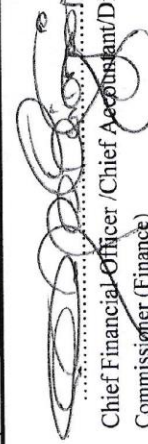
ACA- 5(a)

Statement of Rent and Work Advance Accounts as at 31st December 2021

Ministry/Department/ District Secretariat :Kilinochchi

Expenditure Head No :268

Advance Number	Project Description	Paid Date	Voucher No.	Paid Amount (Rs.)	Balance as at 01.01.2021 (Rs.)	Recoveries During the Year 2021		Balance as at 31.12.2021 (Rs.)
						For Previous Year	For Current Year	
(1) Rent Advance Eg. 9188-250-0-1-0-1 Total (a)			Nil					
(2) Work Advance Eg. 9188-250-0-2-0-1 Total (b)			Nil					
Grand Total (a)+(b)								


Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 13/02/2022
K.S.Kajenthiran
Chief Accountant
For District Secretary,
District Secretariat,
Kilinochchi.

ACA- 5(b)

Statement of Rent and Work Advance Reserve Accounts as at 31st December 2021

Ministry/Department / District Secretariat : Kilinochchi

Expenditure Head No :268

Advance Number	Project Description	Balance as at 01.01.2021 (Rs.) (1)	During the Year 2021		Balance as at 31.12.2021 (Rs.) 4=1+3-(2)
			Recoveries (Dr.) (2)	Paid (Cr.) (3)	
(1) Rent Advance Eg. 9189-250-0-1-0-1 Total (a)	•	Nil			-
(2) Work Advance Eg. 9189-250-0-2-0-1 Total (b)		Nil			-
Grand Total (a)+(b)					-

.....
Chief Financial Officer / Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 13/01/2022

K.S.Kajenthiran
Chief Accountant
For District Secretary,
District Secretariat,
Kilinochchi.

A.C.A 6

Cumulative Non Financial Asset Accounts Report- Central Govt-2021

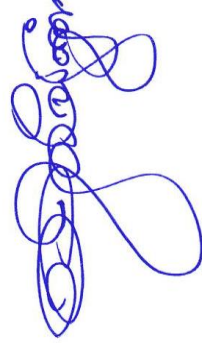


Land-9153: 332,575,000.00 Table: SA 82
 Building-9151: 767,949,824.96 Year: 2021
 Machinery-9152: 213,681,185.16 Rpt Date 2/11/2022 2:49:05 PM
 WIP-9160: 18,611,819.89 Head 268
 Intangible-9154: 205,000.00
 Lease-9180: 0.00

Ledger category	Item	Code	Opn_Bal	• Opn_Bal	Add	TransferIn	Purchase	Disposal	Balance
9151-- ^	1.1- Dwellings	61111	198,664,477.83	0.00	0.00	392,342.44	0.00	199,056,820.27	
	Garages	***6111102	11,149,676.70	0.00	0.00	392,342.44	0.00	11,542,019.14	
	Quarters	***6111107	187,514,801.13	0.00	0.00	0.00	0.00	187,514,801.13	
9151-- ^	1.2-Non Residential Building	61112	568,893,004.69	0.00	0.00	9,500.00	9,500.00	568,893,004.69	
	Office Building	***6111201	561,054,709.32	0.00	0.00	9,500.00	9,500.00	561,054,709.32	
	Warehouse	***6111205	7,838,295.37	0.00	0.00	0.00	0.00	7,838,295.37	
9160-- ^	1.4-WIP- Building & Structure	61114	14,013,662.33	0.00	0.00	4,598,157.56	0.00	18,611,819.89	
	Quarters	***611146	9,568,931.88	0.00	0.00	1,685,704.13	0.00	11,254,636.01	
	Office Building	***611148	4,444,730.45	0.00	0.00	2,912,453.43	0.00	7,357,183.88	

9152--	2.1-	61121	83,695,000.00	0.00	0.00	0.00	0.00	83,695,000.00
>	Transport Equipment							
	Passenger vehicle	***6112101	81,220,000.00	0.00	0.00	0.00	0.00	81,220,000.00
	Motor cycle	***6112109	2,475,000.00	0.00	0.00	0.00	0.00	2,475,000.00
	2.2-Other Machinery & Equipment							
9152--		61122	117,479,121.36	40,325.00	0.00	12,466,738.80	0.00	129,986,185.16
>								
	Office Equipment	***6112201	15,302,760.00	40,325.00	0.00	1,218,620.00	0.00	16,561,705.00
	Computer Equipment	***6112202	28,778,551.00	0.00	0.00	2,166,320.00	0.00	30,944,871.00
	Electrical Equipment	***6112203	28,900,344.80	0.00	0.00	5,522,388.20	0.00	34,422,733.00
	Communication Equipment	***6112204	1,361,586.00	0.00	0.00	62,740.00	0.00	1,424,326.00
	Furniture	***6112205	40,344,175.56	0.00	0.00	3,489,920.60	0.00	43,834,096.16
	Musical Instruments	***6112206	449,934.00	0.00	0.00	0.00	0.00	449,934.00
	Medical Equipment	***6112207	0.00	0.00	0.00	6,750.00	0.00	6,750.00
	Sports equipment	***6112208	12,300.00	0.00	0.00	0.00	0.00	12,300.00
	Books Periodical & Journals	***6112210	93,100.00	0.00	0.00	0.00	0.00	93,100.00
	Industrial & Manufacturing Equipment	***6112212	151,870.00	0.00	0.00	0.00	0.00	151,870.00
	Construction	***6112213	2,084,500.00	0.00	0.00	0.00	0.00	2,084,500.00

5.3 Other 9154-- >	61133	205,000.00	0.00	0.00	0.00	0.00	205,000.00
5.3 Other 9154-- >	61133	205,000.00	0.00	0.00	0.00	0.00	205,000.00
Computer Software	***6113301	205,000.00	0.00	0.00	0.00	0.00	205,000.00
4.1-Land 9153-- >	61410	324,375,000.00	8,200,000.00	0.00	0.00	0.00	332,575,000.00
Land	***614100	324,375,000.00	8,200,000.00	0.00	0.00	0.00	332,575,000.00
REMARKS							
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Report Generated by the new eIGAS Web Application--Developed by S.Tharshan - Director, Dept of State Accounts							



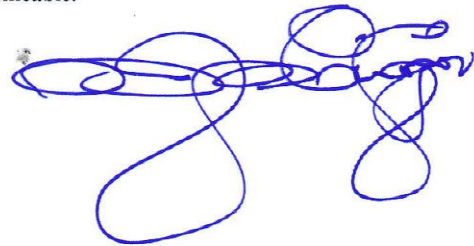
K.S.Kajenthiran
Chief Accountant
For District Secretary,
District Secretariat,

ACA-7

Statement of Imprest Reconciliation

Revenue Collected by Other Entities on behalf of Reporting Entity	-	
Expenditure incurred by Reporting Entity on behalf of Other Entities	1,140,398,767	
Debits made to Advance "B" Account on behalf of Other Entities	12,346,732	
Credits made to Advance "B" Account by Other Entities	5,071,170	1,157,816,670
Less:		
Revenue Collected by Reporting Entity on behalf of Other Entities	75,530,563	
Expenditure incurred by Other Entities on behalf of Reporting Entity	59,820	
Credits made to Advance "B" Account on behalf of Other Entities	9,803,154	
Debits made to Advance "B" Account by Other Entities	-	85,393,537
Imprest Adjustment Balance as at 31st December 2021		1,072,423,133

* Any Items can be added in addition to the above mentioned items if applicable.



K.S.Kajenthiran
Chief Accountant
For District Secretary,
District Secretariat,
Kilinochchi.

Note-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)
Ministry/Department/District Secretariat : Kilinochchi

Expenditure Head No : 268
Programme No. & Title : 01 Operational Activities

Statement of Losses Recovered/Written off/Waived off during the year.

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00		
Over	Rs. 25,000.01		
			Total

Classification of the cases by nature of Losses.

	No. of Cases	Value (Rs.)
1		
2		
3		
4		
		Total

Statement of Losses being held to be Written off/Waived off or recoverable so far

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00		
Over	Rs. 25,000.01		

Age Analysis per (ii)


	No. of Cases	Rs. Nil
Less than five years	Amount	
5-10 years	No. of Cases	
	Amount	
Over 10 years	No. of Cases	
	Amount	Rs.84,431,466

Value
Rs.84,431,466

Classification of the cases by Nature of Losses

Losses due to the disaster caused by war on 2009		Losses due to the disaster caused by war on 2009	
Equipment	Amount (Rs.)	Furniture and Office Equipment	Amount (Rs.)
2016	36,681	4001	5,850
3003	10,000	4002	661,690
3102	6,043,662	4003	6,900
3306	21,500	4007	1,398,250
3506	189,000	4008	495,000
4020			
4024	135,000		
4035	807,100		
4037	38,000		
	57,500		
		Plant, Machinery & Equipment	
		5003	2,295,380
		3214	43,500
		3306	116,382

4038	Type Writer	38,944	3599	Other Machinery & Equipment	620,057
4041	Television	53,900	4002	Air Conditioner	84,500
4042	Water Cooler	40,510	4007	Computer	48,150
4051	Dotmatrix Printer	920,350	4024	Photo Copier	338,100
4052	Printer	215,650	4037	Fax Machine(Telex Tele)	77,000
4060	Stabilizer	135,700	4052	Printer	14,000
4061	UPS	169,355	4064	Server	178,830
4064	Server	329,900	4105	Mobile Telephone	13,800
4106	Projector	576,000	4199	Other Plant & Machinery	515,431
4108	Telephone Receiver	1,700			
4114	Computer Chair	212,875			
4199	Other Equipment	1,724,940			
Buildings and Structures			Vehicle		
1064	Office Buildings	15,347,747	WPHM-6965	Double cap	3,200,000
1099	Other Buildings	38,812,632	WPHM-2186	Double cap	2,900,000
			252-9911	Double cap	2,100,000
			JN-9104	Double cap	3,400,000
Total					84,431,466


 Chief Accountant
 Date : 13/02/2022

K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

Note-(ii)

Statement of Write off from books

Expenditure Head No :268 Ministry / Department / District Secretariat : Kilinochchi
 Programme No. & Title :

1		<u>Statement of losses and waivers under F.R. 109 during the year</u>	
	Value	No. of Cases	Value (Rs.)
(i)	Below Rs. 25,000.00
(ii)	Over Rs. 25,000.01
Total	

2 Statement of write off from the book and recoveries under F.R. 109 during the year

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs. & p.	Rs.	Rs.	Rs.	
1	Rs.					
2	Nil					
3						
4						
5						
6						
Total						

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format

.....
 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date: 13/02/2022
K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

Note (iii)

Statement of Commitments and Liabilities as at 31st December

Name of Special Expenditure Unit/Ministry/Department/District Secretariat: Kilinochchi
Expenditure Head No: 268
Programme No. & Title: Operational Activities-01

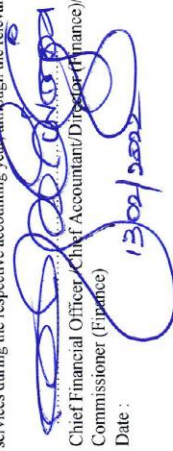
Name of the Person/Institution	Commitment No.	Date	Head	Programme	Project	Sub Project	Object Code	Item Code	Finance Code	Commitment (Rs.)	Commitment Balance (Rs.)	Liability Date	Liability Amount (Rs.)	Revised Liability (Rs.)	Paid Liability (Rs.)	Liability Balance (Rs.)	
1. Ministries/Government Department																	
Total																	
2. State Corporations/Statutory Boards																	
Total																	
3. Others (Private Parties)																	
Anchor Security Service	Dec/76a	31.12.2021	268	1	1	0	1409	Services	11	41,651.75		31.12.2021	41,651.75	-	-	41,651.75	
Anchor Security Service	Dec/767	31.12.2021	268	1	1	0	1409	Services	11	199,180.00		31.12.2021	199,180.00	-	-	199,180.00	
Total																	
Grand Total																	

*Nature of payments/Liabilities should be recognized separately as follows.

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective accounting year.

Commitments are contracts or written agreements which have been entered in to with the external parties in order to obtain goods and services during the respective accounting year although the relevant assets or services have not been received.


Chief Financial Officer/Chief Accountant/District Secretariat/
Commissioner (Finance)
Date: 13/01/2022

K.S. Kajenthiran
Chief Accountant
For District Secretariat,
District Secretariat,
Kilinochchi.

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Name of Ministry/Department/District Secretariat : Kilinochchi
 Expenditure Head No. :268
 Programme No. & Title :Operational Activities-01

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment Amount (Rs.)
1. Ministries/Government Department								
Total								
2. State Corporations/Statutory Boards								
Total								
3. Others (Private Parties)								
Anchor Security Service		1	0	1409	11			41,652
Anchor Security Service		1	0	1409	11			199,180
Total								240,832
Grand Total								240,832

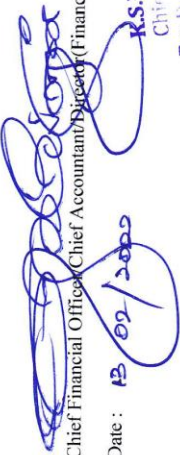


 Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
 Date : 13.02.2023
 K.S.Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,

Note-(v)

Statement of Liabilities - (ii)
Provision Transferred to the Deposit Account in terms of FR 215 (3) (b) & (c)

Name of Ministry-/Department/ District Secretariat : Kilinochchi
 Expenditure Code : 268
 Programme No. & Title :

Name of the Person/Institution (To be identified at the time of Transferring the Provision to Deposit Accounts.) *	Description of Liability	L/C No.	Particular of Vote details from which Provisions were Transferred			Deposit Account No.	Amount Transferred (Rs.)
			Project	Sub Project	Object Code		
1. Ministries/Government Department							
.....							
Total							
2. State Corporations/Statutory Boards							
.....							
Total		Nil					
3. Others (Private Parties)							
.....							
Total							
Grand Total							


 Chief Financial Officer/Chief Accountant/District (Finance)/Commissioner(Finance)
 Date : 13/02/2022

 K.S. Kajenthiran
 Chief Financial Officer
 For District Secretary,
 District Secretariat,
 Kilinochchi.

Statement of Claims under Reimbursable Foreign Aid

Ministry-/Department / District Secretariat :Kilinochchi

Programme No. & Title :

Note-(vi)

Rs.

- | | | |
|------|---|-----|
| (1) | Provision in Estimates - 2021 under Reimbursable Foreign Aid including Supplementary provisions | Nil |
| (2) | Total Expenditure disbursed during the year 2021, against (1) above | Nil |
| (3) | Total of Reimbursement Claims outstanding as at 01st January 2021 | Nil |
| (4) | Total of Reimbursement Claims made during the year 2021, in respect of years 2020 & prior years (if any) | Nil |
| (5) | Total of Reimbursement Claims made during the year 2021, in respect of year 2021 | Nil |
| (6) | Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2020 or prior years (if any) | Nil |
| (7) | Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2021 | Nil |
| (8) | Total of Reimbursements received during the year 2021, in respect of years 2020 or prior years | Nil |
| (9) | Total of Reimbursements received during the year 2021, in respect of years 2021 | Nil |
| (10) | Total of reimbursement Claims outstanding as at 31st December 2021
 (3+4+5) - (6+7) - (8+9) | Nil |
| (11) | Total of Reimbursement Claims made after 31/12/2021 in respect of 2021 up to the finalization of the Financial Statements | Nil |
| (12) | Total of Reimbursement received after 31/12/2021 up to the finalization of the Financial Statements | Nil |
| (13) | Total of Reimbursement Claims outstanding as at the date of presenting the Financial Statements
(10 + 11 - 12) | Nil |


 Chief Financial Officer / Chief Accountant/
 Director (Finance) / Commissioner (Finance)
 Date : 13/02/2022


K.S. Kajenthiran
 Chief Accountant
 For District Secretary,
 District Secretariat,
 Kilinochchi.

Note-(vii)

Statement of Missing Vouchers

Ministry/Department / District Secretariat : Kilinochchi
 Expenditure Head No :268
 Programme No. & Title : 01 Operat

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
		Nil		


 Chief Financial Officer /Chief Accountant/Director (Finance)
 Commissioner (Finance)
 Date : 13/02/2022

K.S. Kajenthiran
Chief Accountant
For District Secretary,
 District Secretariat,
 Kilinochchi.

3.5 Performance of the Revenue Collection

No	Revenue Head	Revenue Details	Revenue Estimate Million		Revenue Collection		
			Original Estimate	Revised Estimate	Revenue Amount (Rs)	Refund Cash	Refund Head Change
1	1003.07.02	ADR			4919330		
2	1003.07.03	Timber Transport			27788.50		
3	1003.07.99	License Taxes & Others	0.05		81444.50		
4	2002.01.01	Rent	1.7		1321164.94		
5	2002.02.99	Loan Interest	2.2		2132809.88		
6	2003.02.03	NIC			960550		
7	2003.02.13	Exam Fees			27250		
8	2003.02.14	Motor Traffic			17192185		
9	2003.02.99	Exercise Department - Stamp Grant Service	0.3		306333.34		
10	2003.07.00	Paddy			29849908.10		
11	2003.99.00	Other Income	2.7		9966631.46		
12	2004.01.00	W&op			16224848.60		
13	2006.02.02	Auction	0.33		312425		

3.6 Performance of the Utilization of Allocation

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a% of Final Allocation
	Original	Final		
Recurrent	847068813.50	847068813.50	817841364.10	96.54%
Capital	693500811.30	693500811.30	673741205.10	97.15%

3.7 Other Ministries

Ministry of Programs		Allocation	Expenditure	Percentage of physical progress
Ministry of Justice	110-01-03-0-1201	1,500.00	1500	100%
	110-1-3-0-1409-42	2,368,500	1944000	82%
	110-1-3-0-1409-43	215,300	118375	55%
	110-1-3-0-1409-44	23,700	23700	100%
	110-1-3-0-1409-46	30,000	27000	90%
	110-1-3-0-1409-47	14,400	14400	100%
	110-1-3-0-1409-48	15,000	9000	60%
Health Ministry	110-1-3-0-1409-99	105,250	85280	81%
	111-1-02-018-1501	91,730,000	90,080,700	98%
Ministry of Trade	111-1-02-019-1501	160,000	120,000.00	75%
	116-1-3-0-1001	1,160,340	1,145,811	99%
Ministry of Agriculture	116-1-3-0-1003	381,600	381,600	100%
	118-01-02-1001	6,236,640	5,809,060.72	93%
	118-01-02-1002	50,000	12,011.16	24%
	118-01-02-1003	2,106,550	2,084,778.85	99%
	118-01-02-1101	48,000	37,579.50	78%
	118-01-02-1201	75,000	75,000	100%
	118-01-02-1202	247,160	246,960	100%
	118-01-02-1203	4,000.00	4,000.00	100%
	118-01-02-1401	600,000	600,000	100%
	118-01-02-1402	103,000	99,238.01	96%
Land Ministry	118-01-02-1409	50,000	38,695	77%
	118-2-3-62-2509	108,550	58,207.50	54%
	122-1-3-0-1001	1,554,240	1,515,360	97%
Ministry of Public Service ,Provincial Councils and Local	122-1-3-0-1003	508,800	477,000	94%
	122-02-03-05-2105	100,000	-	0%
	130-1-2-0-1001	35,500,000	33,648,865.80	95%
	130-1-2-0-1003	81,380,000	73,458,919.18	90%
	130-1-2-6-2401	249,600	-	0%
	130-1-13-0-1001	64,760	64,760	100%
	130-1-13-0-1003	21,200	21,200	100%
	130-1-13-1-2509	300,000	299,929.70	100%

Annual Performances & Financial Reports - 2021 District Secretariat- Kilinochchi

Government,Finance Division				
Ministry of Envirment	160-02-03-1452509(11)	4,146,105	3,629,812	88%
Ministry of Tecnology	186-2-03-008-2501	581,800	547,345.50	94%
National Productivity Secretariat	193-01-07-0-1101	174,000	129,286.56	74%
Department Of Manpower And Employment	194-01-06-1201	15,000	12,499	83%
	194-01-06-1202	14,000	-	0%
	194-02-04-014-2506	6,000,000	5,783,714.49	96%
Ministry of Youth and Sports	194-2-8-0-1101	324,400	148,385.20	46%
	194-2-8-0-1201	126,500	126,500	100%
	194-2-8-0-1205	20,000	19,960	100%
	194-2-8-0-1402	95,000	39,550.24	42%
	194-2-8-0-1403	106,000	-	0%
	194-2-8-0-1409	28,000	10,000	36%
	194-2-8-4-2202(26)	799,500	307,452.50	38%
	194-2-8-0-2401	65,732	60,974	93%
	194-2-10-1-2509	56,740	44,440	78%
Department of Muslim Religious and Cultural Affairss	202-2-1-7-2506	330,000	330,000	100%
Department of Christian Religious Affairs	203-02-01-10-2205	1,080,000	1,080,000	100%
	203-02-01-0-1201	4,000	4,000	100%
Department of Christian Religious Affairs	206-2-3-0-1101	126,000	76,283.03	61%
	206-2-3-0-1201	23,500	23,495	100%
	206-2-3-0-1402	41,000	32,959.55	80%
	206-02-03-06-1409	15,000	15,000	100%
	206-02-03-09-1409	135,000	132,420	98%
	206-02-02-02-1409	200,000	150,000	75%
	206-02-03-04-1508	332,000	312,000	94%
Department of Government Information	210-01-02-1101	36,000	29,543.75	82%
	210-01-02-1201	22,800	22,800	100%
	210-01-02-1205	21,000	21,000	100%
	210-01-02-1402	15,600	7,352.01	47%
	210-01-02-2102	70,090	70,090	100%
	210-01-02-2103-099	73,500	73,500	100%
	216-2-2-0-1001	2,363,400	2,349,926.44	99%

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Department of Social Services	216-2-2-0-1003	773,800	772,774.18	100%
	216-2-2-0-1101	144,000	76,421.42	53%
	216-2-2-0-1201	27,500	26,581	97%
	216-2-2-0-1402	60,000	60,000	100%
	216-02-03-5-2509	45,000	44,675	99%
Department Of Probation And Child Care Service	217-2-2-0-1101	107,110	94,602.70	88%
	217-2-2-0-1201	16,000	16,000	100%
	217-2-2-5-2202	207,900	206,800	99%
	217-2-2-6-2202	86,500	86,500	100%
Department of Sport Development	219-02-02-02-1409-(95)	70,800	64,640	91%
	219-02-02-02-1409-(97)	100,000	-	0%
	219-02-02-02-1409-(100)	100,000	100,000	100%
Department Of Registration Of Persons	227-1-1-0-1001	3,193,920	3,167,191.30	99%
	227-1-1-0-1002	8,429.99	8,362.65	99%
	227-1-1-0-1003	988,800	988,800	100%
	227-01-01-0-1201-11	192,000	192,000	100%
	227-01-01-1402	8,000	8,000	100%
Department of National Planning	237-1-2-1-2506	15,036,500	14,895,047.33	99%
	237-1-2-3-2506	59,618,376.18	59,242,685.53	99%
Department of finance Development	243-1-1-12-1508	12,735,400	12,307,717.20	96%
Department Of Census and Statistice	252-1-1-0-1002	120,435	57,262.55	47%
	252-1-1-0-1101	312,200	243,390	77%
	252-1-1-0-1201	19,000	18,999.50	100%
	252-1-1-0-1202	90,300	89,060	98%
	252-1-1-0-1301	12,460	11,910	96%
	252-1-1-0-1302	23,760	23,760	100%
	252-1-1-0-1303	14,500	13,520	93%
	252-1-1-0-1402	61,700	46,658.93	76%
Department of Pension	253-1-2-0-1002	7,000	4,158.72	59%
	253-1-2-0-1101	5,000	4,820.90	96%
	253-1-2-1-1502-1	540,000	465,500.20	86%
	253-1-2-4-1502-1	209,021.61	209,021.61	100%
	253-1-2-3-1502-7	25,000	18,264.71	73%
	253-1-2-3-1502-8	25,000	20,000	80%

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	253-1-2-4-1502-12	75,143.95	75,143.95	100%
Registrar General's Department	254-01-02-00-1409	259,125	258,675	100%
Department of Wildlife Conservation	284-1-1-0-1508	23,000	23,000	100%
Land Commissioner General's Department	286-2-1-1001	829,420	829,420	100%
	286-2-1-1003	267,800	227,800	85%
Department of Motor Traffic	307-2-1-0-1002	311,000	311,000	100%
	307-2-1-0-1003	240,000	153,000	64%
	307-2-1-0-1201	20,000	20,000	100%
	307-2-1-0-1302	25,000	23,900	96%
	307-2-1-0-1303	15,000	11,900	79%
	307-2-1-0-1402	28,000	26,033.45	93%
	307-2-1-0-1403	230,000	205,884.90	90%
	307-2-1-6-1409	60,000	55,360	92%
	307-2-1-8-1409	15,000	13,270	88%
	307-02-01-0-2102	775,000	378,533.38	49%
307-02-01-0-2103	1,371,333	1,363,470	99%	
Dept of Community Based Corrections	326-1-1-0-1201	6,000	6,000	100%
Land Use Policy Planning Department	327-2-1-0-1101	252,000	197,962.70	79%
	327-2-1-0-1201	6,000	6,000.00	100%
	327-2-1-0-2507	766,000	765,578.08	100%
	327-2-1-0-2509	297,400	281,146	95%
Department Of Manpower And Employmen	328-1-1-1-1002	9,339	9,339	100%
	328-1-1-1-1101	241,900	234,841.88	97%
	328-1-1-1-1201	28,000	28,000	100%
	328-1-1-1-1202	14,760	14,760	100%
	328-1-1-1-1202	14,760	14,760	100%
	328-1-1-1-1302	40,000	40,000	100%
	328-1-1-1-1409	7,875	7,875	100%
	328-1-1-2-2509	102,000	30,350.69	30%
	328-1-1-6-2509	75,000	75,000	100%
	328-1-1-11-2509	3,360	980	29%
	328-1-1-9-2509	62,100	60,350	97%
328-1-1-14-2509-13	194,000	194,000	100%	
	334-01-01-1001	4,775,756.85	4,773,417	100%
	334-01-01-1002	3,000	2,903.28	97%
	334-01-01-1003	5,136,150	4,865,821.57	95%

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Department of Multipurpose Development Task Force	334-01-01-1101	280,000	240,489.86	86%
	334-01-01-1201	300,000	299,955	100%
State Ministry of National Heritage, Performing Arts and Rural Arts Promotion				
	401-2-03-009-2509	35,928	17,964	50%
State Ministry of Women & Child Development, Pre-School & Primary Education, School Infrastructure & Education Service	403-02-03-1101	240,000	131,134.32	55%
	403-02-03-1201	26,250	24,750	94%
	403-02-03-1409	154,855.20	136,200.39	88%
	403-02-03-2002	30,000	26,652.16	89%
	403-02-03-007-2509	2,690,260	2,659,742.20	99%
	403-02-03-04-2509	63,500	63,500	100%
	403-02-04-1101	120,000	76,984.11	64%
	403-02-04-1201	11,250	11,246.00	100%
	403-02-04-1-1501	43,050,000	42,828,400	99%
	403-02-04-2-1501	13,498,380	7,001,770	52%
	403-02-04-03-1409(11)	652,500	647,500	99%
	403-02-04-05-2509(13)	65,965	65,965	100%
403-02-04-6-2509(13)	465,500	465,460	100%	
State Ministry Of Backward Rural Areas Development and Promotion of Domestic Animal Husbandry & Minor Economic Crop Cultivation	407-2-03-004-2202	4,000,000	3,651,170	91%
State Ministry of Cane, Brass, Clay, Furniture & Rural Industry Promotion	408-02-03-1-1101	92,000	73,412.02	80%
	408-02-03-1-1201	33,000	30,000	91%
	408-02-03-1-1402	18,000	15,000	83%
	408-02-03-1-1403	37,500	25,854.23	69%
	408-02-03-1-1409	15,000	11,120	74%
	408-02-03-1-2509	220,550	217,550	99%
	408-02-03-08-2509(1)	4,192,250	4,054,913.85	97%

Annual Performances & Financial Reports - 2021 District Secretariat- Kilinochchi

	408-02-03-08-2509(2)	185,000	164,400	89%
	408-02-03-08-2509(3)	17,039,304.13	14,414,969.04	85%
State Ministry of Home Affairs Division	409-01-04-002-1503	480,000	473,604.87	99%
	409-01-04-002-1509	35,400	33,460	95%
	409-1-5-0-1302	6,000	-	0%
	409-1-5-0-1403	60,000	60,000	100%
	409-1-5-0-1409-99	70,500	52,300	74%
	409-1-5-0-2401	165,500	101,850	62%
Ministry of Internal Security ,Home Affairs and Disaster Management	409-1-6-0-1001	57,500,000	57,017,112.56	99%
	409-1-6-0-1002	450,000	447,333.47	99%
	409-1-6-0-1003	18,500,000	18,072,618.43	98%
	409-1-6-0-1101	600,000	586,071.00	98%
	409-1-6-0-1201	300,000	298,315.52	99%
	409-1-6-0-1202	480,000	458,288	95%
	409-1-6-0-1203	12,000	12,000	100%
	409-1-6-0-1205	30,000	30,000	100%
	409-1-6-0-1301	860,000	846,692.01	98%
	409-1-6-0-1302	150,000	143,394.70	96%
	409-1-6-0-1303	45,000	45,000	100%
	409-1-6-0-1402	500,000	496,076.19	99%
	409-1-6-0-1409	105,000	103,709.50	99%
	409-1-6-0-1506	40,000	38,577.76	96%
	409-1-6-0-2002	80,000	75,587.62	94%
	409-1-6-0-2003	120,000	106,100	88%
409-1-6-0-2102	288,000	282,100	98%	
Ministry of Internal Security ,Home Affairs and Disaster Management - Disaster Management Division	409-02-09-02-2509	2,000,000	1,997,752.12	100%
	409-02-10-1001	2,922,295	2,271,934.04	78%
	409-02-10-1003	964,600	652,838.55	68%
	409-02-10-1101	176,000	72,422.56	41%
Ministry of Internal Security ,Home Affairs and Disaster Management - Disaster Management Division	409-02-10-1201	38,000	31,000	82%
	409-02-10-1302	21,000	21,000	100%
	409-02-10-7-2202	1,000,000	983,976.89	98%
	409-2-08-007-2106	500,000	485,000	97%
	409-02-10-09-2506	933,000	919,000	98%
	409-02-10-01-1501	2,791,768.91	2,444,018.91	88%
409-02-10-10-1508	87,200	59,300	68%	

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State Ministry of Foreign Employment Promotions and Market Diversification	412-1-2-1001	4,666,770	4,452,832.78	95%
	412-1-2-1003	1,399,200	1,376,871.11	98%
	412-1-2-1101	220,000	143,085	65%
	412-1-2-1201	27,500	27,495	100%
	412-1-2-1205(11)	720	720	100%
	412-01-02-01-2509-11	77,000	77,000	100%
	412-01-02-02-2509	30,000	30,000	100%
State Ministry of Samurdhi ,Household Economy, Micro Finance, Self Employment ,Business Development.	414-02-07-0-1001	918,420	844,700	92%
	414-02-07-0-1003	275,600	273,200	99%
	414-02-07-0-1201	5,200	5,200	100%
	414-02-07-0-1101	57,288	38,388.40	67%
	414-02-07-01-1501	84,030,000	83,965,000	100%
	414-02-07-04-1501	17,760,000	17,760,000	100%
	414-02-07-08-2509	30,000	29,200	97%
	414-02-03-03-2509	53,619,505.04	50,748,527.46	95%
414-02-03-004-2509	75,887,215	75,169,609.90	99%	
State Ministry of Rural Housing and Construction & Building Materials Industries Promotion	415-02-04-18-2509	497,500	482,332	97%
	415-2-4-30-2202	68,567,225.52	21,245,839.31	31%
	415-2-4-44-2509	327,672,000	327,672,000	100%
State Min.of Indigenous Medicine Promotion,Rural and Ayurvedic Hospitals Development & Community Health	416-1-02-0-1001	566,820	523,620.32	92%
	416-1-02-0-1003	190,800	173,967.94	91%
	416-1-02-0-1101	27,000	4,348.30	16%
	416-1-02-0-1201	3,000	3,000	100%
State Ministry of Skills Development ,Vocational Education,Research & Innovation	421-1-3-0-1101	182,400	105,476.06	58%
	421-1-3-0-1201	20,000	20,000	100%
	421-2-06-02-2401	71,596	70,946	99%
State Ministry Of Production and Supply Of Fertilizer and Regulation of Chemical Fertilizer and Insecticide Use.	425-01-02-1001	999,320	953,600	95%
	425-2-03-004-2509	42,800	14,467.50	34%
	426-01-02-1002	15,130	-	0%
	426-01-02-1101	18,000	-	0%
	426-01-02-1202	45,000	24,876	55%
426-01-02-1301	123,800	-	0%	

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	426-01-02-1402	7,500	-	0%
	426-01-02-1409	50,000	14,000	28%
Land Ministry	430-02-03-01-2509	1,051,050	982,817.60	94%
State Ministry of Rural and Divisional Drinking Water Supply Project Development	433-02-03-5-2506(11)	5,000,000	5,000,000	100%

3.8 Performance of the Reporting of Non- Financial Assets

Assets Code	Description;	Balance as per Board of Survey Report as at 31.12.2019	Balance as Per Financial Position Report as at 31.12.2019	Yet to be Accounted	reporting Progress as a %
9151	Building and Structures	767,949,824.96	767,949,824.96		
9152	Machinery and Equipment	213,681,185.16	213,681,185.16		
9153	Land	332,575,000	332,575,000		
9160	Work in Progress	18,611,819.89	18,611,819.89		
9154	Intangible Assets	205,000	205,000		

3.9 Auditor General's Report

(Translation from Tamil Version given by Assistant Auditor General)

KVM/A/DSK/04/2021

21 June 2022

District Secretary

District Secretariat

Kilinochchi

The Report of the Auditor General as per the section 11 (1) of the National Auditing Ordinance No: 19 of the year 2018 relevant to Financial Statements for the year ending on 2021 December 31 of the Kilinochchi, District Secretariat.

1. Financial Statements

1.1. Qualified Opinion.

The Financial statements for the year ending on 31.12.2021, including the financial situation statement as at 31.12.2021, the Financial efficiency statement and Cash Flow statement for the year ending on that date, relevant to Kilinochchi District Secretariat, were audited under my direction and under provisions of National Auditing Ordinance No:19 of the year 2018 to be read with the provisions of Article 154(1) of the Constitution of the Democratic, Socialist Republic of Sri Lanka . My opinions and observations regarding the financial statements submitted to the Kilinochchi District Secretariat as per section 11(1) of the National Auditing Ordinance No:19 of the year 2018 are found in this Report. The Auditor General's Report that had to be submitted as per Article 154(6) of the Constitution of the Democratic, Socialist Republic of Sri Lanka to be read with Section 10 of National Auditing Ordinance No:19 of the year 2018, shall be submitted to the Parliament in due course.

It is my opinion that excluding the effects of matters quoted in para 1.6 of this Report, the Financial Statements prepared in accordance with the provisions of the relevant to the financial situation of the Kilinochchi District Secretariat as at 31st December 2021 and the

financial activities and the cash flow for the year ending on the same date are truthfully and justifiably represent the real situation, as per the Generally Accepted Accounting Policies.

1.2 The basis for Qualified Opinion.

Excluding the effects of matters quoted in para 1.6 of this Report, I undertook my Auditing in accordance with the norms of the Sri Lanka Accounting. Further descriptions of these Financial Statements are provided in sections of My Responsibility and the Accountant Responsibility. I believe that I have obtained adequate and appropriate accounting evidences to provide a basis for my opinion.

1.3 Responsibilities of Chief Accounting Officers and Accounting Officer relevant to Financial Statements.

It is the responsibility of the Accounting Officer to determine the internal controls in order to prepare the Financial Statements to represent true and justifiable situation in accordance with the generally accepted Accounting Policies and in accordance with the provisions of the State Accounts No: 19 of the year 2018 section 38 and without material discrepancies that may result from frauds and mistakes. The District Secretariat shall maintain registers and Reports relevant to its Income, Expenditure, Assets and liabilities in order to ensure preparation of Annual and Periodical Financial Statements in accordance with Section 16(1) of National Auditing Ordinance No:19 of the year 2018.

The Accounting Officer should certify a constructive internal control method for the financial control of the District Secretariat in accordance with the sub section 38(1) (c) of National Auditing Ordinance, be prepared and maintained and review shall be made from time to time and changes should be effected to undertake the method more efficiently.

1.4 Responsibilities of the Auditor General to Financial Statements

It is my intention to obtain a justifiable certification that the overall financial statements are free from material discrepancies that may result due to frauds and mistakes and furnishing an Auditor General's Report inclusive of my opinion. Although the justifiable certification is a certification of high level, when the Auditing is undertaken in accordance with Sri Lankan Auditing Norms, it will not be always a certification of the absence materially wrong statements. As Fraud or mistake will have impacts solely or integrated, they will create a chance of the presence of the materially wrong statements, those people who take these statements as basis or use them had to depend on about this when they take economical decisions.

The Auditing was done as per Sri Lankan Auditing Norms with sector wise explicit and Industrial background. More by me.

- Identify and assess the risk of substantial misstatement of the financial statements whether due to fraud or errors design and audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error. As fraud may involve collusion, forgery, intentional omission, misrepresentations or the override of internal control.
- Obtained an understanding of internal control relevant to the audit in order to design audit procedure that are appropriate in the circumstances. But not for the purposes of expressing an opinion on the effectiveness of the internal control.
- Assessing the inclusion of the structure of the Financial Statements inclusive of declarations and the transactions and events which forms the basis inclusions being appropriately and justifiably included in the financial statements.
- Overall, when the financial statements are prepared, the structure of the financial statements and the transactions and events which forms the inclusions are being included appropriately and justifiably

Such important detections identified during my Auditing, the weaknesses in the internal control and other matters had been informed to the Accounting Officer.

1.5 Report on the needs of legal requirements.

I wish to state the following matters under Section 6(1) (d) of National Auditing Ordinance No:19 of the year 2018.

- (a) Financial Statements are consistent with the previous year
- (b) The recommendations made by me relevant to the previous year had been found implemented.

Related Para	Audit opinion	Recommendation
1.6.3.2	According the treasury books, although the non-current assets valued Rs. 2,772,615 had been disposed in the previous financial year, received receipt Rs. 250,530 had not been disclosed under Investments of the cash flow.	Cash receipts received from Assets disposals should be disclosed in the Financial statements

1.6 Opinions on the Financial Statements.

1.6.1 Statement of Financial Performances. **Non-compliance with Treasury books**

As per the para 3.2 of the Government Accounts Guidelines No. 2021/03. although the finalized figures that has to be certified, revenue, expenditure and other balances shown in the financial statements of the institutions are compliance with the balances of the ledgers, a reduced amounting to the Rs. 7,150,000 had been disclosed in the statement of advance to public officers (ACA-3) account's amount of Rs. 1,662,111,413 which is contrary to the treasury books by the amount of Rs. 1,669,261,413.

1.6.1.1 Deposit Receipts

A differences Rs. 1,181,666 has been observed between the treasury book's deposit receipts Rs. 113,176,927 and the cash flow's deposit receipts Rs. 114,358,593 shown under the financial performances (ACA-F).

1.6.1.2 Deposit Payments

A difference Rs.1,181,666 has been observed between the treasury book's deposit payments Rs. 129,767,744 and the balances in the cash flow's deposit payments Rs. 130,949,410 shown under the financial performances (ACA-F).

1.6.2 Lack of evidence for Audit

74 payments made by the District Secretariat and Divisional Secretariats amounting to Rs. 23,560,715 had not been certified in the audit due to unavailability of the certificate of receipt, receipt confirmation letter, receipt assessment, beneficiary list, beneficiary details, purchase receipt list, dealer details, work execution report, fingerprint registration, date entry, vehicle registration etc.

1.6.3 Records and books are not maintained

It was observed during the audit examination that some of the following records were not maintained by the District Secretariat and the Divisional Secretariats and some records were not maintained properly and up to date.

Type of the Registers	Relevant Terms	Observation
1. Register of Losses	FR 110	(1) District secretariat – Updated till the financial Year (II)Divisional Secretariat – Poonagary–Not maintained
2. Register of Bonds	FR. 891(1)	Updated till the financial Year under review
3. Register of Stocks	FR. 754	Updated till the financial Year under review

2. Financial Review

2.1 Expenditure Management

(a) It has been observed that 100 % savings are shown in the financial statements as allocated for the two items under the budget for the amount of Rs. 750,000 for the financial year under review.

(b) It has been observed under the audit that a new item (Creation of object code) has been expended for the amount of Rs. 62,430,000 as supplementary allocation without any allocation in the budget and expended to the amount of Rs. 61,349,450.

(c) According to the para 3.4 of Government Accounts Guideline No. 2021/03 the reasons for savings cannot be accepted in the audit for the savings on capital expenditure from 14% to 61% and the savings on recurrent expenditures from 9% to 49%.

(d) Savings of 05 capital expenditure item was 42% at the amount of Rs. 3,412,787 under the total allocation of Rs. 8,000,000 and the total expenditure of Rs. 4,587,213.

2.2 Obligations to the liabilities and Commitments

It has been observed in the audit that the statement of liabilities and commitments (Note-iii) in the financial statement submitted to the audit did not disclose the amounting to Rs. 715,000 under the items votes 268-1-2-0-1501 in the financial year 2021.

2.3 Excess expenditure

It has been observed that the postal expenditure amounting to Rs. 31,003 of Poonagary Divisional Secretariat had been irregularly charged due to unavailability of the allocation.

2.4 Exceeded the limits

The differences between the departmental book and the treasury book have been observed as per the advance account statement of the Advance to Public Officers submitted during the year. Details are given below.

	As per departmental books as at 31.12.2021, Rs.	As per Treasury Books 31.12.2021, Rs.	Differences Rs.
Debit during the year - 11	16,958,590	17,208,590	250,000
Debit during the year - 12	2,472,600	2,576,100	103,500
Credit during the year – 11	10,832,392	11,082,392	250,000
Credit during the year - 12	5,475,870	5,478,370	2,500

2.5 Utilization of funds provided by other Ministries and Departments

A total of Rs. 1,181,744,924 was provided to the District Secretariat by 48 other Ministries and Departments for various works, out of which Rs. 1,140,398,767 has been expended and 3.5 per cent of the amount valued at Rs. 41,346,157 had not been used during the year under review.

2.6 Certifications to be carried out by the Accounting Officer

According to the provisions of Section 38 of the National Audit Act No. 19 of 2018, the following matters have to be confirmed by the Accounting Officer but no action has been taken accordingly.

- (a) The Chief Accounting Officer and the Accounting Officer should ensure that a lightweight internal control system is developed and maintained for the financial control of the District Secretariat with copy to the Auditor General should make the necessary changes to review the constructive nature of the system from time to time and to make the system effective accordingly. Such review had not been made and submitted to the audit.
- (b) 7 audit queries have not been answered, although the audit officer has to ensure that the audit quizzes are answered within the specified period as required by the Auditor General.

2.7 Non-Compliance with Laws, Rules and Regulations

Laws, Rules, Regulations & Value Rs. **Management Decisions**

- (a) Non-compliance with the provisions of the Establishment Code of the Democratic Socialist Republic of Sri Lanka.

Sections 1.3, 2.1, Chapter XII of the Establishment Code

Non-Compliance

It has been observed that 04 Officers working in the Department are allowed without submitting the leave forms and approval from the relevant officer.

Public Administration Circulars

- (i) 16th April 2009 No. 09/2009
(iv) and (v)

132, 177

Holidaypay Allowances were paid without fingerprint

(ii) Para 3.1 of 30/2016 dated 29.12.2016 relating to the maintenance of government vehicles ----- registration by the Poonakary Divisional Secretariat.

Fuel consumption has not been tested for more than 2-7 years for 02 vehicles of the District Secretariat.

(c) Finance Circular of the Democratic Socialist Republic of Sri Lanka

FR. 141(3) 2,034,347

It has been observed that 06 cheque have been drawn for the above works without fulfilling the responsibilities of the Accounting Officer. The signatures of the 1st and 2nd parties were not found on the cheque.

Other circulars

(i) Chapter XV section 170, 171, 172 of the Extraordinary Gazette No. 1589/30

04 Officers in the Department works without getting approved leave for 14 - 45 days. It has been observed that Letter of resignation has not been issued.

(ii) Treasury operations Guide No. 06/2020.

No action has been taken by the designated officers to close the cash book of the Divisional Secretariats stating that action should be taken to close the accounts after the appointment of the rank officers.

(iii) Chapter 464, Chapter 19 (2) of the Land Development Ordinance.

It was observed that the 702 land permits issued had not been issued to the right persons till March 07, 2022 and were kept in the Karachi Divisional Secretariat.

2.8 Irregular Transactions

1. 04 Payments total amounting to Rs. 247,178 had been made without approval by the approving officer in the District Secretariat as per the FR. 137.
2. 22,300 worth of goods purchased through Purchasing Order No. 86 dated 25th September 2021 have not been received by the Divisional Secretariat till the date of audit (24.01.2022) and for items not received by issuing a voucher No. P 2112253 dated 30 December 2021 and drafted cheque No. 324640. It has been observed in the audit that it was observed as a contradiction against the Good Received Note No. 5731 (GRN) for the non-received items.

2.9 Advance Payment and Settlements

The sum of Rs. 226,250 given for 20 occasions were settled after a delay from the days 18 to 85 against the FR. 371 (5) and as amended by Government Finance Circular No. 01/2020 dated 28th August 2020 although the received advances to be settled within 10 days of completion of the works.

2.10 Advance Payments

(a) As per the reconciliation statement of Advance to Public Officers Accounts submitted for audit, no action has been taken to date to recover the outstanding amount of Rs. 1,147,050 owed to the resigned and suspended officers over the last 11 years.

(b) Difference between Advance To Public Officers Account and Member Debt Record

A difference of Rs. 1,066,140 has been observed between the member credit record (CC10) and the balance shown in the Advance to Public officers statement.

2.11 Deposits

(a) No action has been taken in respect of 08 deposits amounting to Rs. 1,006,716 over two years by the District Secretariat and Divisional Secretariats as per Rule 571 of the Financial Regulations.

(b) It has been observed in the audit that the balances amounting to Rs.1773E451 provided for various assignments by other Ministries and Departments are kept in the public deposit account for more than one year which are not used for the intended purpose.

2.12 Bank Accounts Operations

(a) Unpresented Cheques

It was observed in the audit that cheque amounting to Rs. 2,027,517 as expenditure in 2021 was not distributed to the persons subject to the payment according to the response to the draft report dated 04 June 2022.

(b) Handing over of cheques contrary to the Financial Regulations

Although a total of 59 cheques valued at Rs. 5,432,967 drawn by the District Secretariat for payment which has to be handed over to the appropriate person of the Payment Officer and cheques will not be handed over to the relevant persons, the cheques has been receipt in the cheque distribution register (Cheque issuing Register) by short signature of the officers in charge in the matter is indicated in the audit as a contradiction to FR 260 (1) and 389 (a).

(c) Although 10 cheques valued at Rs. 5,235,406 drawn till 31.12.2021 as stated that all works has been completed by Divisional Secretariats, it has been observed in the audit that it has not been issued to the specified persons till the day of the audit. It was observed that the state funds were not being used efficiently and were in violation of Financial Regulations 137 and 138.

(d) Items valued at Rs. 2,344,614 issued by the District Secretariat in the month of December 2021 have not been received by the District Secretariat till the date of audit (2022.03.15) and for items not received Drawings have been drawn up on 31.12.2021 and the item has not been received as against Rule 137 and 138. It has been observed in the audit that the writing of the list (GRN) is contradictory.

(e) In the Bank Reconciliations for the month of December 2021 January 2022 by the District Secretariat, unpresented 73 cheques valued at Rs. 18,632,707 were drawn without completion of responsibilities assigned to the Accounting Officer under Financial Regulation Rule 141 (3) a, b in respect of payments as the fact that the signatures of the 1st and 2nd parties were found during the audit and were not found in the cheques was observed in the audit as a matter contrary to the Financial Rules.

3. Operations Review

3.1 Performances

3.1.1 Delays in completion of the Projects

Although 11 projects amounting to Rs. 20,896,902 have been completed by the Divisional Secretariats in December 2021, the work has not been completed till the date of reporting.

3.1.2 Annual Performance Report

The Annual Performance Report has not been submitted for audit as per paragraph 10.2 of the Public Finance Circular No. 02F2020 dated 28th August 2020.

3.2 Local Funded Projects

3.2.1 Contract Administration

(a) The contract at the cost of Rs. 2,695,847 between the General Manager, Poonakary Palm Coconut Resource Development Co-operative Society and the Poonakary Divisional Secretary for the construction of three bridges under the Saubakia Production Rural Program implemented by them in 2021 with effect from 01.12.2021 with effect from 28.02.2022 (Within 03 months) the contract for the execution of the work was carried out. This agreement is unacceptable under audit the observation as this agreement signed up to the date of 28.02.2022 contrary to the paragraph 3 and paragraph 6 of letter No. SMS/SDB/CIO/General dated 07.07.2021 of the Ministry of External Affairs, Ministry of Samurdhi, Residential Economy, Microfinance, Self-Employment and Business Development.

(b) Penalty charges for the amounting to Rs. 164,166 had not been levied from the contractor of 03 Number of programs carried out in Divisional Secretariats.

(c) It was observed that the items were not available during the direct field inspection on 24.01.2022 and were not distributed to the beneficiaries under the Chaubakia Production Village Program implemented in 2021 and the programs to develop a holistic residential housing economy centered on two lakh (200 000) Samurdhi families, even cheque drawn to the amount of Rs. 338,260 and purchased order posted to the 10 categories of goods.

(d) It was observed in the audit that the relevant items were not available during the direct field inspection on 30.03.2022 and were not distributed to the beneficiaries under the program of creating a Rural Industrial Entrepreneur for a Grama Sevaka Division implemented by the

Poonakary Divisional Secretariat, although the purchase order was sent for 13 items valued at the cost of Rs. 4,175,929 for distribution to selected beneficiaries

3.2.2 Deficiencies in Assets Utilization of Projects

(a) Buildings and equipment worth Rs. 20,295,071 have been lying idle for 3-4 years Funds provided under the Ministry of Resettlement Rehabilitation Northern Development and Hindu Affairs when observing the applications of equipment and erected buildings provided in the implemented production cooperative project

(b) Quarters built to the amounting to Rs. 21,552,983 in Divisional Secretariats are found unutilized for 15-20 months.

(c) It has been observed that 04 vehicles have been found in the office for a long time without being used in the Kandawala Divisional Secretariat and no action has been taken by the responsible officer to transfer their ownership to the Divisional Secretariat.

3.3 Procurements.

04 works amounting to Rs.5388,450 were completed without including in the District Secretariat Procurement Plan for the review year.

3.4 Commitments and Liabilities

As unable to make payments to execute the capital expenditures valued at the cost of Rs. 3,156,060 due to non-availability of imprest for projects and the amounting to Rs. 3,156,060 were treated as Liabilities and obligations during the year under review.

3.5 Losses and Damages

(a) The value of Rs. 84,431,466 shown in the statement of loss and abandonment in the financial statement (Note i) cannot be accepted and confirmed in the audit as the details of the following vehicle accident details as per the Loss Register are yet to be finalized

(b) It has been observed in the audit as an inefficient of Management although the Committee on Inquiry was appointed on 08.03.2021 to inquire an accident involving a vehicle on 02.03.2021 regarding break light damage, failure to take further action for more than one year to recover further damages and maintain liability until the reporting date.

3.6 Unresolved Audit Para

Advance Rs. 700,000 given for the purchase of paddy and raised by the para 6.12(a) of the management report No. NN/KN/DS/MR/2014 dated 30.07.2015 had not been recovered over 8 years.

4. Sustainable Development.

4.1 Identifying the Sustainable Development Goals

- a) Targets for sustainable development and the goals identified by the district secretariat had not been included in the action plan
- b) The focal points had not been identified to stream line the appropriate action at the achievement of Sustainable Development Goals.

5. Good Governance

5.1 Execution of Public Service.

a. Allocation under the COVID – 19 for the lockdown families payments to the amounting to Rs. 1,000,000 was refunded without utilization by the District secretariat.

b. An amounting to Rs. 2,087,178 of the Sauwbakya Special Infrastructure Project for the “Paththavallai Road Construction” has been refunded by the Divisional secretariats with the payment of Rs. 912,822 under the allocation of Rs. 3,000,000.

6. Human Resource Management

Approved cadre, actual cadre and expenditure for staff salary and wages

- a. As approved by the Management Services Department, in Kilinochchi District Secretariat and in 4 Divisional Secretariats, there are 25 number vacancies under 4 categories and 08 number was exceeded at end of the year.
- b. In the District Secretariat and in the Divisional Secretariats 181 officers were in the same stations over 05 years against the circulars on Government Officers Transfers No. 01/2021 dated 06.08.2021 and No. 18/2021 dated 13.09.2021 of the Ministry of Local Government and Provincial councils.

Sigd.
T.P.M.Kumanayake
Senior Assistant Auditor General
For Auditor General

4. Performance Indicators

- 1 .Provision of livelihood assistance to 200 Families.
- 2 .Provision of Samurdhi allowance to 25000 Families.
3. Provision of Benefit Allowance to 5400 Families.
4. Distribution of nutritional packs to 3000 Pregnant Mothers
5. Provision of allowance for 350 kidney Patients.
6. Establishment of 150 Toilets.
7. Construction of 600 Permanent Houses

4.1 Performance Indicators

Index pointers	Expected Output Percentage (%)			
	Actual release	100% - 90%	75% - 89%	50% - 74%
Provision of livelihood assistance to 200 families.		89%		
Provision of Samurdhi allowance to 25000 families.	94.3%			
Provision of Benefit Allowance to 5400 Families	95%			
Distribution of nutritional packs to 3000 pregnant mothers				71%
Provision of allowance for 350 kidney patients.		84.6%		
Establishment of 150 Toilets.		76%		
Construction of 600 Permanent Houses	80%			

5.Sustainable Development Goals

5.1 Identified Sustainable Development Goals

No	Goals	
1	Goals 1	End Poverty
2	Goals 2	End Hunger
3	Goals 3	Better hygiene and physical health
4	Goals 4	Quality education
5	Goals 5	Gender Equality
6	Goals 6	Clean water sanitation facilities
7	Goals 8	Honor work and economic growth
8	Goals 9	Discovery of development-intensive infrastructure production
9	Goals 10	Eliminate inequality within and between countries
10	Goals 11	Sustainable cities and Communities
11	Goals 13	Climate activity
12	Goals 15	Protecting the environment

5.2 Achievements and challenges of SDG Goals

Goals	Directories	Indicators	Progress		
			0% - 49%	50% - 74%	75% - 100%
Goal - 1					
End Poverty					
Provision of livelihood assistance to alleviate poverty	Agriculture and livestock for 178 beneficiaries Livelihood was provided	Number of beneficiaries			√
Encouraging small and medium entrepreneurs	A technical training course on small business venture was conducted for 55 entrepreneurs selected from the Divisional Secretariat Division, Karaichi and Poonakary.	Number of beneficiaries		√	

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Carrying out Grain Cultivation Production Scheme	Issued 1529 beneficiaries Green gram and black gram In 4 Divisional Secretariat Divisions	Number of beneficiaries	√		
Raising Samurdhi recipients	23571 Samurdhi beneficiaries have benefited	Number of beneficiaries			√
Poverty alleviation	The Elderly allowance was given to 3822 beneficiaries and the disability allowance was given to 1283 beneficiaries.	Number of beneficiaries			√
Goal - 2					
End Hunger					
Increasing home gardening and production efforts	402 beneficiaries were provided with drumstick groundnut and vegetable crop	Number of beneficiaries		√	
Raising a healthy baby	Allowance was provided for 6 twins	Number of babies			√
Launch of the Nutrition Program	2141 Pregnant mothers were provided with nutrition packs.	Number of pregnant mothers	√		
Goal - 3					
Better hygiene and physical health					
Improving physical health	Assistance was provided for the treatment of 15 children affected by the disease.	Number of children			
Focusing on infectious and non-infectious diseases	296 for kidney patients Payment was made.	Number of patients on whom payments were made			
Goal - 4					
Quality education					
Reduce the number of	24 students who dropped out of school due to poverty were provided	Number of Students		√	

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dropouts by students	with learning equipment and reconnected.				
Providing educational incentives for students	Incentive grants were awarded to 40 students.	Number of Students		√	
Providing vocational education	51 career guidance programs were conducted for ordinary and advance level school students	Number of Projects	√		
Goal - 5 Gender Equality					
Abolition of violence against women.	Conducted anti-violence awareness program for women.	Number of Projects			√
Goal - 6 Clean water sanitation facilities					
Enhancing the facilities of toilet buildings	114 toilets were set up and provided	Number of Toilets		√	
Goal - 8 Honor work and economic growth					
Unemployment Reduction	Incentive were given to 40 persons with disabilities engaged in employment	Number of beneficiaries	√		
Encouraging entrepreneurship.	Tailoring course was given to 44 beneficiaries belonging to 4 Divisional Secretariat Divisions	Number of beneficiaries			√
Encouraging self-employed entrepreneurs	18 self-employment promotion programs were conducted	Number of Programs			√
Gaining a career opportunity	District Business Market Program (for the disabled)	Number of Programs			√
Goal - 9 Infrastructure production innovation for development					

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Development of infrastructure facilities	12 million each at a rate of 3 million each for the development of public infrastructure facilities for the 4 Divisional Secretariat Divisions.	Number of Programs	√		
Goal- 10					
Within and between countries Elimination of Inequality					
Elimination of inter-religious differences.	Participation of 150 persons from 4 Divisional Secretariat Divisions - 2 programs	Number of Programs		√	
Goal - 11					
Sustainable Cities and Communities					
Increasing human settlement facilities	480 houses were set up and handed over	Number of Houses			√
Investing in disaster risk reduction	Mitigation measures were taken to protect flood-prone communities.	Number of mitigation measures	√		
Goal - 13					
Climate Activity					
Disaster mitigation awareness activity	Awareness campaign was conducted to improve the knowledge and skills of the affected communities in relation to the precautionary measures.	Number of awareness activities		√	
Goal - 15					
Protecting the environment					
Protecting the environment and biodiversity	Project to Conserve Akkarayan River and its Ecosystem - 01	Number of Projects	√		

06 Human Resource Profile

6.1 Cadre Management

District Secretariat

Category of Employees	Approved Cadre	Existing Cadre	Vacancies
Senior	13	11	2
Territory	4	2	2
Secondary	78	125	(47)
Primary	28	22	6

Divisional Secretariat

Category of Employees	Approved Cadre	Existing Cadre	Vacancies
Senior	16	16	0
Territory	16	7	9
Secondary	347	308	39
Primary	34	29	5

6.2 How scarce human resources affect a company's performance.

Due to human resource shortages, it is difficult to distribute jobs among staff and delays in work. This means that more funds have to be used for overtime payments.

6.3 Human Resource Development

N O	Name of the Program	No of Staff Trained	Duration of the Program	Total Investment(Rs 000)		Programme	Output
				Local	For egi		
01	Current development Policies in Sri Lanka	60	02 Days	24142		268-01-1-2401	Lesson related knowledge

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02	Procurement Procedure	60	02 Days	22970		268-01-1-2401	Lesson related knowledge
03	Planning Techniques & Planning Concepts	60	02 Days	18465		268-01-1-2401	Lesson related knowledge
04	Customer Care and Services Excellence	01	01 Day	3,500		268-01-1-2401	Lesson related knowledge
05	Communication Skills & Designing Slides for Presentation	50	02 Days	28,415		268-01-1-2401	Lesson related knowledge
06	ICT (MS Office)	95	03 Days	46,466		268-01-1-2401	Lesson related knowledge
07	Advanced Certificate In IT training Online Training Programme	01	10 Days	18,500		268-01-1-2401	Lesson related knowledge
08	Certificate In English for employment purpose training Online	01	10 Days	18,500		268-01-1-2401	Lesson related knowledge
09	Formal Letter writing Online Training Programme	01	01 Day	5,000		268-01-1-2401	Lesson related knowledge
10	Report writing skills Online	01	01 Day	5,000		268-01-1-2401	Lesson related knowledge

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	Training Programme						
11	Administration Regulations & Financial Regulations	50	01 Day	12,050		268-01-1-2401	Lesson related knowledge
12	ICT (MS Office)	50	02 Days	19,000		268-01-1-2401	Lesson related knowledge
13	Project Management, Planning Techniques & Planning Concepts	80	02 Days	28,060		268-01-1-2401	Lesson related knowledge
14	Administration Regulations & Financial Regulations	70	02 Days	27,450		268-01-1-2401	Lesson related knowledge
15	Administration Regulations & Financial Regulations	50	02 Days	24,100		268-01-1-2401	Lesson related knowledge
16	Check the Vouchers of development Project Training Programme	60	01 Day	21,400		268-01-1-2401	Lesson related knowledge
17	Techniques in MS word & Ms Excel	60	02 Days	36,650		268-01-1-2401	Lesson related knowledge

07. Compliance Report

No	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Submitted before due date		
1.2	Advance to public officer accounts	Submitted before due date		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)			
1.4	Stores Advance Accounts			
1.5	Special Advance Accounts			
1.6	Others			
2	Maintenance of book and registers(FR445)	Maintained		
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Maintained		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Maintained		
2.3	Register of Audit queries has been maintained and update	Maintained		
2.4	Register of Internal Audit reports has been maintained and update	Maintained		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Submitted before due date		
2.6	Register for cheques and money orders has been maintained and update	Maintained		

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2.7	Inventory register has been maintained and update	Maintained		
2.8	Stocks Register has been maintained and update	Maintained		
2.9	Register of Losses has been maintained and update	Maintained		
2.10	Commitment Register has been maintained and update	Maintained		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Maintained		
3	Delegation of functions for financial control (FR 135)	Maintained		
3.1	The financial authority has been delegated within the institute	Yes		
3.2	The delegation of financial authority has been communicated within the institute	Yes		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Yes		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Yes		
4	Preparation of Annual Plans	Submitted before due date		
4.1	The annual action plan has been prepared	Submitted before due date		
4.2	The annual procurement plan has been prepared	Submitted before due date		
4.3	The annual Internal Audit plan has been prepared	Submitted before due date		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Submitted before due date		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Submitted before due date		
5	Audit queries			

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5.1	All the audit queries has been replied within the specified time by the Auditor General	Submitted before due date		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1 - 2019	Yes		
6.2	All the internal audit reports has been replied within one month	Submitted before due date		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Submitted before due date		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Submitted before due date		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1 -2019	Yes		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Maintained		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of 13 the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Maintained		

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8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Submitted before due date		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	No		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Yes		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Maintained		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Maintained		
9.3	The vehicle logbooks had been maintained and updated	Maintained		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Maintained		
9.5	The fuel consumption of vehicles has been re -tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Maintained		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Maintained		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Submitted before due date		

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10.2	The dormant accounts that had existed in the year under review or since previous years settled	Inappropriate		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Submitted before due date		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Maintained		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Maintained		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Maintained		
12.2	A time analysis had been carried out on the loans in arrears	Maintained		
12.3	The loan balances in arrears for over one year had been settled	Yes		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Yes		
13.2	The control register for general deposits had been updated and maintained	Maintained		
14	Imprest Account	Maintained		
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Submitted before due date		
14.2	The ad -hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Submitted before due date		
14.3	The ad -hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371			
14.4	The balance of the imprest account had been reconciled	Maintained		

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	with the Treasury books monthly			
15	Revenue Account	Maintained		
15.1	The refunds from the revenue had been made in terms of the regulations	Maintained		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Yes		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Yes		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Maintained		
16.2	All members of the staff have been issued a duty list in writing	Maintained		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017			
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Maintained		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Yes		
17.3	Bi - Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Yes		
18	Implementing citizens charter	Yes		
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Yes		

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18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Yes		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Yes		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Yes		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Yes		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular			
20	Responses Audit Para's			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Adjusted		