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දිස්ත්‍රික් ලේකම්

திரு. க.மஹேசன்
மாவட்டச் செயலர்

Mr. K.MAHESAN
District Secretary



දිස්ත්‍රික් ලේකම් කාර්යාලය, යාපනය
மாவட்ட செயலகம், யாழ்ப்பாணம்
DISTRICT SECRETARIAT, JAFFNA

2021

**PERFORMANCE
REPORT
JAFFNA
DISTRICT
2021**

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1. Institutional Profile / Executive Summary

1.1 Introduction

The Jaffna District Secretariat is having easy administrative structure by the inclusion of the administrative activities of the Jaffna District, the capital of Northern Province into four major geographical zones namely Valikamam, Vadamadachi, Thenmaradchi and Islands and by further dividing them into 15 Divisional Secretariat divisions.

1.2 Vision and Mission, Objectives of the Institution

❖ VISION

Offering excellent, efficient and effective services through the district administration by utilizing modern technical strategies.

❖ MISSION

Promoting the socio-economic development of the people in the district, divisional and rural levels and protecting their unique aesthetic, cultural and traditional values by adopting state policies via the optimal utilization of resources received.

❖ Objectives of the Institution

- Introducing innovation
- Providing efficient services
- Upgrading the life standard of rural people
- Preserving the cultural and traditional values
- Preparing self-guarding or protective measures against the natural disasters
- Coordination activities in divisional and rural levels

1.3 Key Functions

- Arranging computer networks for the District Secretariat and Divisional Secretariats. Introducing the internal and external networking systems.
- Providing trainings required for the posts of Government Officers.
- In view of promoting the local producers of the Jaffna District, enabling them to obtain the financial benefits and physical resources and planning the development plans.

- While assisting the rural level people for their education and health, uplifting the life standard of those who are under the poverty line by providing reliefs and livelihood assistances.
- Ensuring to provide pure public services at the rural, divisional and district levels that accomplishing the birth, marriage and death registrations without delays.
- By forming committees at the rural levels by the Disaster Management Service Unit, rendering immediate disaster relief services instantly.
- In order to preserve the cultural and traditional values conducting the cultural festivals timely.
- Coordination of election affairs.



1.5 Divisional Secretariats of the District Secretariat

01	Divisional Secretariat - Delft	08	Divisional Secretariat - Chankanai
02	Divisional Secretariat - Velanai	09	Divisional Secretariat - Uduvil
03	Divisional Secretariat - Kayts	10	Divisional Secretariat - Tellippalai
04	Divisional Secretariat - Karainagar	11	Divisional Secretariat - Kopay
05	Divisional Secretariat - Jaffna	12	Divisional Secretariat - Chavakachcheri
06	Divisional Secretariat - Nallur	13	Divisional Secretariat - Karaveddy
07	Divisional Secretariat - Sandilipai	14	Divisional Secretariat – Point Pedro
		15	Divisional Secretariat – Maruthankerny

1.6 Basic Statistical Information of the District

Name of the District	Jaffna	Number of the Member of Provincial Council	Nil
Province	Northern Province	Number of Families	203,401
Extent of Whole Area	1,025 sq.km	Number of Housing Units	142,828
Population	623,009	Number of the Office of Land Registrars	2
Females	320,157	Registrar of Marriages, Births and Deaths	30
Males	302,852	Additional Registrar of Marriages	08
Number of Voters	476,792	Medical Registrar of Births and Deaths	02
Number of Polling Stations	508	Registrar of Muslim Marriages	01
Number of Polling Divisions	10	Schools (National)	7
Number of Divisional Secretariats	15	Schools (Provincial)	443
Number of Grama Niladhari Divisions	435	Government Hospitals	1
Number of Villages	1,453	Provincial Council's Hospitals	27
Municipal Councils	1	Number of the Officers of District Secretariat	171
Urban Councils	3	Number of the Officers of Divisional Secretariats	1,908
Pradeshiya Sabah	13	Number of the "Nilasewana" Offices Established	20
Number of the Member of Parliament	7		



2. Progress and the Future Outlook from the Government Agent



It is with great pleasure to produce the Report on Annual Performance and Accounts to view the comprehensive details relating to the development of various projects with financial allocations to the various funding sources of Jaffna district under the 10 Key Policies of Vision for a Prosperous Nation and Sustainable Development Goals. It portrays how the activities of the District Secretariat help to improve the lives of the people based on the parliamentary ideas, government policies and daily needs of the people of Jaffna Peninsula.

In expanding investment in development and strengthening economy, the country still faces an unprecedented health, social and economic emergency as a result of the COVID-19 pandemic; many expected results suggest that regular annual performance in development cooperation is not sufficient to accelerate the sustainable growth of the District. In addition, I expect highest priority, decision-based and consistent collaboration to improve the effectiveness of

development. Therefore, I need to explore how the impact of development cooperation can be maximized and how these resources can be used to mobilize the needs.

In connection with this matter, Rs. 3,130.27 million has been allocated for the implementation of development programmes and various development projects have been executed in the Jaffna district. In addition, Rs. 141.48 million for "Saubhagya Production Village Programme" has been allocated by the State Ministry of Samurdhi, Household Economy, Micro Finance, Self Employment, and Business Development. It focuses on building an economic link between the remote communities and the city is expected to establish manufacturing villages and also 736 projects have been implemented at a cost of Rs. 61.36 million under the Decentralized Capital Budget programme. Further, I would especially like to illustrate the various development programmes such as assistance for especially Resettles and Samurdhi beneficiaries, coastal fishing communities including the Lagoon Conservation and Development Programme, Water Supply, Rural Sports Development Programme and other Infrastructure Development Projects which have been successfully implemented in the Divisional Secretariat Divisions. I also

Would like to state that many development projects such as housing scheme, agricultural value chain promotion scheme particularly for onion cultivation and storage, livelihood development scheme for the resettles and the vulnerable families have been implemented.

Accordingly, the report states that the challenging conditions of development programs have been observed during the implementation of programs. That means that the prices of raw materials are escalated and more resources are needed to manage the programs and the projects in Jaffna district. I would like to encourage all stakeholders in the Jaffna District to explore how they can work together to increase the efficiency and effectiveness of forward development collaboration.

I am pleased to publish the Annual Performance and Accounts Report of the Jaffna District compiling various development programme and projects such as Agriculture, Industry, Education, Health, Culture, Transport and Tourism for the year 2021.

K. Mahesan
K. Mahesan
 District Secretary
 District Secretariat
 Jaffna.
G. MAHESAN
 Government Agent/District Secretary
 Jaffna District



❁ Special Achievements in District Level

- Construction of Psychiatric Centre, Construction of nurses quarters, Renovation of Wards, and Equipped Wards to the hospitals in Jaffna have been provided.
- The Free Connections of the electricity facility for 1548 the Individual households were provide in Jaffna District.
- Rural Infrastructure Development for poor coastal fishing communities has been made.
- Renovation of Agro-wells, Promotion of Paddy and Other Crop Cultivation has been done.
- 2nd phases of Economic Centre at Madduvil have been completed in Chavakachcheri

Divisional Secretariat Division, Jaffna for revolutionizing agricultural products marketing to help producers and consumers have been constructed.

❁ Challenges

- Fluctuations in the prices of building materials and the pressure of instability.
- Lack of technological skills.
- Lack of modern technologies and the preservation facilities.
- Price fluctuation of the agricultural products.
- Lack of transportation facilities and proper access road facilities.

❁ Future Goals

- Promote agricultural domestic production and ensure sustainable growth of people oriented economy.
- Strengthening Cultural Values and Traditions.
- Promote enterprise with high value addition and encourage enterprises with available local raw materials.
- Increase deep sea fishing and fish production.
- Sustainable usage of the natural resources.
- Increased wealth creation with increased employment and living standards.
- Eradication of Poverty.


K. Mahesan
District Secretary
District Secretariat
Jaffna.

K. MAHESAN
Government Agent/District Secretary
Jaffna District



3. Overall Financial Performance for the Year Ended 31st December 2021

3.1 Statement of Financial Performance

		ACA - F	
Statement of Financial Performance for the period ended 31st December 2021			
Budget 2021	Note	Actual 2021.00 Rs	Restated 2020 Rs
-	Revenue Receipts	-	-
-	Income Tax	-	-
-	Taxes on Domestic Goods & Services	-	-
-	Taxes on International Trade	-	-
-	Non Tax Revenue & Others	-	-
-	Total Revenue Receipts (A)	-	-
-	Non Revenue Receipts	-	-
-	Treasury Imprests	5,436,138,000	5,838,587,140
-	Deposits	452,458,625	533,871,832
-	Advance Accounts	58,792,946	52,037,221
-	Other Main Ledger Receipts	-	-
-	Total Non Revenue Receipts (B)	5,947,389,571	6,424,496,193
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	5,947,389,571	6,424,496,193
-	Remittance to the Treasury (D)	-	-
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	5,947,389,571	6,424,496,193
-	Less: Expenditure	-	-
-	Recurrent Expenditure	-	-
817,500,000	Wages, Salaries & Other Employment Benefits	813,667,301	751,633,596
119,235,000	Other Goods & Services	118,079,092	107,879,927
344,155,000	Subsidies, Grants and Transfers	342,648,275	4,706,481
-	Interest Payments	-	-
-	Other Recurrent Expenditure	-	-
1,280,890,000	Total Recurrent Expenditure (F)	1,274,394,668	864,220,004
-	Capital Expenditure	-	-
20,100,000	Rehabilitation & Improvement of Capital Assets	20,099,503	10,047,097
55,529,000	Acquisition of Capital Assets	55,492,166	42,906,243
-	Capital Transfers	-	-
-	Acquisition of Financial Assets	-	-
2,100,000	Capacity Building	2,076,323	826,378
-	Other Capital Expenditure	-	-
77,729,000	Total Capital Expenditure (G)	77,667,992	53,779,718
-	Deposit Payments	494,719,910	711,760,669
-	Advance Payments	32,398,403	62,539,967
-	Other Main Ledger Payments	-	-
-	Total Main Ledger Expenditure (H)	527,118,313	774,300,636
-	Total Expenditure I = (F+G+H)	1,879,180,973	1,692,300,358
1,358,619,000	Balance as at 31st December J = (E-I)	4,068,208,598	4,732,195,834
-	Balance as per the Imprest Reconciliation Statement	4,068,208,598	4,732,195,834
-	Imprest Balance as at 31st December	-	-









3.2 Statement of Financial Position

		ACA-P	
Statement of Financial Position As at 31st December 2021			
	Note	Actual	
		2021 Rs	2020 Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	2,286,815,262	2,163,544,125
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	168,194,666	179,744,134
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		2,455,009,928	2,343,288,259
<u>Net Assets / Equity</u>			
Net Worth to Treasury		41,005,261	10,293,444
Property, Plant & Equipment Reserve		2,286,815,262	2,163,544,125
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	127,189,405	169,450,690
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		2,455,009,928	2,343,288,259

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 06 to 51 and Notes to accounts presented in pages from 52 to 60 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

 Chief Accounting Officer Name : Designation : Date : 24.02.2022	 Accounting Officer Name : Designation : Date : 18.02.2022	 Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : Date : 18.02.2022
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 N.H.M. Chithranandha Secretary State Ministry of Home Affairs	 K. MAHESAN Government Agent/District Secretary the District	 N.S.R. Sivaruban Chief Accountant, For Government Agent / District Secretary, District Secretariat, Jaffna.
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3.3 Statement of Cash Flows

ACA-C		
Statement of Cash Flows for the Period ended 31st December 2021		
	Actual	Restated
	2021 Rs.	2020 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	187,432,319	198,826,157
Imprest Received	5,436,138,000	5,838,587,140
Recoveries from Advance	79,006,520	59,387,454
Deposit Received	452,458,625	533,871,832
Total Cash generated from Operations (A)	6,155,035,464	6,630,672,582
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	931,407,513	857,360,723
Subsidies & Transfer Payments	342,648,275	4,706,481
Expenditure incurred on behalf of Other Heads	4,270,638,734	4,934,649,595
Imprest Settlement to Treasury	-	-
Advance Payments	54,149,620	76,601,935
Deposit Payments	494,719,910	711,760,669
Total Cash disbursed for Operations (B)	6,093,564,053	6,585,079,404
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	61,471,412	45,593,178
<u>Cash Flows from Investing Activities</u>		
Interest	9,787,685	7,610,011
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	6,408,895	576,530
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	16,196,580	8,186,541
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	77,667,992	53,779,719
Total Cash disbursed for Investing Activities (E)	77,667,992	53,779,719
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(61,471,412)	(45,593,178)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	0	0
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-



3.4 Notes to the Financial Statements

Note-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna
Programme No. & Title : 1 Operational Activities

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

	Value	No. of Cases	Total Amount (Rs.)
Below Rs. 25,000.00	Rs. 25,000.00	Nil	
Over Rs. 25,000.01	Rs. 25,000.01	Nil	
Total			

Classification of the cases by nature of Losses.

	No. of Cases	Value (Rs.)
1		
Total		


(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

	Value	No. of Cases	Total Amount (Rs.)
Below Rs. 25,000.00	Rs. 25,000.00		
Over Rs. 25,000.01	Rs. 25,000.01	5	3,623,473.19
Total		5	3,623,473.19

Classification of the cases by Nature of Losses

	No. of Cases	Value (Rs.)
1. Accident vehicles - Details annexed	5	3,623,473.19
Total	5	3,623,473.19

Note- Details on losses under F.R.106 and waivers under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.


 Chief Financial Officer /Chief Accountant/Director (Finance)
 Commissioner (Finance)
 Date : 18.02.2022
N.S.R. Sivaruban
 Chief Accountant,
 For Government Agent / District Secretary,
 District Secretariat,
 Jaffna.

Age Analysis per (ii)

Less than five years	No. of Cases	Amount
		Rs.
5-10 years		
		Rs.
Over 10 years		
		Rs.

Note-(ii)

Statement of Write off from books

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna
Programme No. & Title : 1 Operational Activities


1 **Statement of losses and waivers under F.R. 109 during the year**

	No. of Cases	Value (Rs.)
(i) Below Rs. 25,000.00.....		
(ii) Over Rs. 25,000.01.....		
Total		

2 **Statement of write off from the book and recoveries under F.R. 109 during the year**

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1. Due to the Displacement	2,076,808.75			2,076,808.75	-	Reference to the State Ministry of Home Affairs letter No. F/DA/06/VRCOM/01/10/Chavakachcheri and Chankanaï dated 07.12.2021.
Total	2,076,808.75			2,076,808.75		

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.


 Chief Financial Officer /Chief Accountant/Director (Finance)
 Commissioner (Finance)
 Date : 18.02.2022
N.S.R. Sivaruban
 Chief Accountant,
 For Government Agent / District Secretary,
 District Secretariat,
 Jaffna.



Details of Losses

Losses- Divisional Secretariat, Chavakachcheri			
S. No.	Details	Qut.	Amount. (Rs.)
01	Almyrah Steel	2	17,500.00
02	Almyrah Wooden	1	11,250.00
03	Air Conditioner	1	60,000.00
04	Amplifier	1	35,000.00
05	Bell Office	1	875.00
06	Box Fan Gold Star	1	2,406.25
07	Bicycle Lumala 55624050	1	7,500.00
08	Badges for CNN	1	4,687.50
09	Black Board with Stand	1	3,000.00
10	Chair Arm	112	112,800.00
11	Chair Typist	2	2,500.00
12	Computer CPU	1	66,280.00
13	Cash Box Alpha Brand	1	1,500.00
14	Calculator CT 600	2	2,250.00
15	File Rack Large	6	33,750.00
16	Flag National 12X6	1	31.25
17	Flag National 72X36	1	1,250.00
18	Funal 8800 Fax Machine	1	31,250.00
19	Fan Pedestrial N.P 112487	1	9,300.00
20	Fan Pedestrial N.P 112524	1	9,300.00
21	Fan Pedestrial N.P 112523	1	9,300.00
22	Glass Pad	12	3,600.00
23	Yamaha Generator 5KV England	1	75,000.00
24	Stam Ford Generator 5KV England	1	250,000.00
25	Green Board	12	2,500.00
26	Calculator CT 750	2	3,000.00
27	Circuit Bag	12	13,500.00
28	Magi Board	3	16,875.00
29	Micro Phone U.C.M. 2088	1	937.50
30	Micro Board Stand	1	2,187.50
31	Name Board CNN	60	112,500.00
32	Over Head Projector	1	25,000.00
33	Photocopier Canon	1	150,000.00
34	Printer for Computer LQ2170	1	50,000.00
35	Ronio Machine	1	93,750.00



36	Rack Pension Large	1	9,325.00
37	Rack Pension Small	1	6,250.00
38	Revolving Chairs	3	9,325.00
39	Regiform Board with Stand	1	3,250.00
40	Screen Wooden	2	6,250.00
41	Stabilizer Computer CS 1000	1	4,000.00
42	Stabilizer Actostavol 1000 V.A.	1	4,000.00
43	Scissors	1	125.00
44	Screen to Show Film	1	5,000.00
45	Steel Cubboard	3	9,293.75
46	Table Staff Officer 60	2	22,500.00
47	Table Minor Staff	4	12,500.00
48	Table Typist	2	7,500.00
49	Tray Wooden	7	2,187.50
50	Table for Computer Steel	1	8,922.50
51	Type writer Olympia 58 English	1	25,000.00
52	Type writer Godtrig Tamil 746963	1	25,000.00
53	Type writer Olympia Tamil 6872382	1	25,000.00
54	Table Wallfitten Computer	1	8,000.00
55	Mic Stand	1	3,000.00
56	Measuring Tape	1	450.00
57	Speaker Box	1	19,500.00
58	Kettle Silver	2	2,000.00
59	Telephone Receiver Motorola Solar n	1	60,000.00
60	UPS	1	35,000.00
61	Table Conference	1	70,000.00
62	Table CNN	13	13,000.00
Sub Total			1,616,958.75
Losses - Divisional Secretariat, Chankanai.			
S. No.	Details	Qty.	Amount. (Rs.)
169	Building, Furniture, Fixtures, Fittings, Stationary and other valuable documents		459,850.00
Sub Total			459,850.00
Grand Total			2,076,808.75

Chief Accountant/Directot(Finance)/
Commissioner(Finance)

Date: 18.02.2022

N.S.R. Sivaruban
Chief Accountant,
For Government Agent / District Secretary,
District Secretariat,
Jaffna.

53 (11)



Note (iii)

Statement of Commitments and Liabilities as at 31st December

Name of Special Expenditure Unit/Ministry/Department/District Secretariat: District Secretariat, Jaffna
 Expenditure Head No: 264
 Programme No. & Title: 1 Operational Activities

Name of the Person/Institution	Commitment No.	Date	Head	Programme	Project	Sub Project	Object Code	Item Code	Finance Code	Commitment (Rs.) (1)	Commitment Balance (Rs.) (2)-(1)-(3)	Liability Date	Liability Amount (Rs.) (3)	Revised Liability (Rs.) (4)	Paid Liability (Rs.) (5)	Liability Balance (Rs.) (6)=(4)-(5)
1. Ministries/Government Department																
Department of Postal	1	31.12.2021	264	1	2	0	1402		11	53,335.00	-	31.12.2021	53,335.00	53,335.00		53,335.00
Total										53,335.00	-		53,335.00	53,335.00		53,335.00
2. State Corporations/Statutory Boards																
Se-Lanka Telecom P.L.C., Jaffna	2	31.12.2021	264	1	1	0	1402		11	53,887.38	-	31.12.2021	53,887.38	53,887.38		53,887.38
Ceylon Electricity Board, Jaffna	3	31.12.2021	264	1	1	0	1403		11	650,952.65	-	31.12.2021	650,952.65	650,952.65		650,952.65
MPCS, Pandihariya	4	31.12.2021	264	1	1	5	3503		11	350,000.00	-	31.12.2021	350,000.00	350,000.00		350,000.00
MPCS, Marqay	5	31.12.2021	264	1	1	5	3501		11	110,000.00	-	31.12.2021	110,000.00	110,000.00		110,000.00
MPCS, Palah	6	31.12.2021	264	1	1	5	3501		11	99,000.00	-	31.12.2021	99,000.00	99,000.00		99,000.00
MPCS, Pottajady	7	31.12.2021	264	1	1	5	3501		11	468,000.00	-	31.12.2021	468,000.00	468,000.00		468,000.00
Total										1,731,840.03	-		1,731,840.03	1,731,840.03		1,731,840.03

3. Others (Private Parties)																
Staff	8	31.12.2021	264	1	1	0	1002		11	571,254.62	-	31.12.2021	571,254.62	571,254.62		571,254.62
Staff	9	31.12.2021	264	1	1	0	1101		11	131,712.32	-	31.12.2021	131,712.32	131,712.32		131,712.32
Giddeh Eagle K. Ti Pottalaf	10	31.12.2021	264	1	1	0	1408		11	171,478.96	-	31.12.2021	171,478.96	171,478.96		171,478.96
Ms. T. Sivaakshi-Farmer	11	31.12.2021	264	1	1	5	3501		11	126,500.00	-	31.12.2021	126,500.00	126,500.00		126,500.00
Total										1,000,945.90	-		1,000,945.90	1,000,945.90		1,000,945.90
Grand Total										2,786,126.93	-		2,786,126.93	2,786,126.93		2,786,126.93

*Nature of payments/Liabilities should be recognized separately as follows.

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective accounting year.

Commitments are contracts or written agreements which have been entered into with the external parties in order to obtain goods and services during the respective accounting year, although the relevant assets or services have not been received.


N.S.R. Sivaruban
 Chief Accountant
 For Government Agent / District Secretariat
 Jaffna
 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date: 18.02.2022



Note(iv)

Statement of Liabilities - (i)

Statement of Commitments in terms of FR 94 (2) and (3)

Name of Ministry / Department / District Secretariat : District Secretariat, Jaffna
 Expenditure Head No. : 264
 Programme No. & Title : 1 Operational Activities

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
1. Ministries/Government Department	Nil							
2. State Corporations/Statutory Boards	Nil							
3. Others (Private Parties)	Nil							
Grand Total								


N.S.R. Sivaruban
 Chief Accountant
 For Government Agent / District Secretariat
 District Secretariat,
 Jaffna
 Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
 Date: 18.02.2022


Note-(v)

Statement of Liabilities - (ii)

Provision Transferred to the Deposit Account in terms of FR 215 (3) (b) & (c)

Name of Ministry / Department / District Secretariat : District Secretariat, Jaffna
 Expenditure Code : 264
 Programme No. & Title : 1 Operational Activities

Name of the Person/Institution (To be identified at the time of Transferring the Provision to Deposit Accounts.) *	Description of Liability	L/C No.	Particular of Vote details from which Provisions were Transferred				Deposit Account No.	Amount Transferred (Rs.)
			Project	Sub Project	Object Code	Financing Code		
1. Ministries/Government Department	Nil							
Total								
2. State Corporations/Statutory Boards	Nil							
Total								
3. Others (Private Parties)	Nil							
Total								
Grand Total								


N.S.R. Sivaruban
 Chief Accountant
 For Government Agent / District Secretariat
 District Secretariat,
 Jaffna
 Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
 Date : 18.02.2022




Note-(vi)

Statement of Claims under Reimbursable Foreign Aid

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Programme No. & Title : 1 Operational Activities

	Rs.
(1) Provision in Estimates - 2021 under Reimbursable Foreign Aid including Supplementary provisions	Nil
(2) Total Expenditure disbursed during the year 2021, against (1) above	Nil
(3) Total of Reimbursement Claims outstanding as at 01st January 2021	Nil
(4) Total of Reimbursement Claims made during the year 2021, in respect of years 2020 & prior years (if any)	Nil
(5) Total of Reimbursement Claims made during the year 2021, in respect of year 2021	Nil
(6) Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2020 or prior years (if any)	Nil
(7) Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2021	Nil
(8) Total of Reimbursements received during the year 2021, in respect of years 2020 or prior years	Nil
(9) Total of Reimbursements received during the year 2021, in respect of years 2021	Nil
(10) Total of reimbursement Claims outstanding as at 31st December 2021 (3+4+5) - (6+7) - (8+9)	Nil
(11) Total of Reimbursement Claims made after 31/12/2021 in respect of 2021 up to the finalization of the Financial Statements	Nil
(12) Total of Reimbursement received after 31/12/2021 up to the finalization of the Financial Statements	Nil
(13) Total of Reimbursement Claims outstanding as at the date of presenting the Financial Statements (10 + 11 - 12)	Nil


 Chief Financial Officer /Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Date : 18.02.2022
N.S.R. Sivaruban
 Chief Accountant,
 For Government Agent / District Secretary
 District Secretariat
 Jaffna

Note-(vii)


Statement of Missing Vouchers

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Expenditure Head No : 264

Programme No. & Title : 1 Operational Activities

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
		Nil		


N.S.R. Sivaruban
 Chief Accountant,
 For Government Agent / District Secretary
 District Secretariat
 Chief Financial Officer /Chief Accountant/Director (Finance)
 Commissioner (Finance)
 Date : 18.02.2022



20.02.01.99	Rent-Other Rental Interest -Other	-	-	-	18,000.00
20.02.02.99	Others	7,610,010.50	9,500,000.00	9,500,000.00	9,787,685.10
20.03.02.03	Fees on passports visas and dual citizenship	5,383,750.00	-	-	4,352,000.00
20.03.02.13	Examination and other fees	128,400.00	-	-	169,450.00
20.03.02.14	Fees under the Motor traffic act	77,465,576.02	-	-	67,892,365.00
20.03.02.99	Sundries	196,455.76	120,000.00	120,000.00	35,234.50
20.03.07.00	Paddy Purchase	10,144,899.55	-	-	-
20.03.99.00	Other Receipts	25,545,738.23	9,000,000.00	15,000,000.00	19,687,155.83
20.04.01.00	Central Government	54,781,213.75	-	-	65,812,783.22
20.06.02.01	Sales of Capital Assets- Vehicles	-	-	-	5,564,955.00
20.06.02.02	Sales of Capital Assets- Other	576,530.00	600,000.00	850,000.00	843,940.00


3.6 Performance of the Utilization of Allocation

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2021

Expenditure Head No :264 Ministry / Department / District Secretariat : District Secretariat, Jaffna

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	927,500,000	357,619,000	(4,229,000)	1,280,890,000	1,274,394,668	6,495,332
	(2) Capital	73,500,000	-	4,229,000	77,729,000	77,667,992	61,008
	Sub Total	1,001,000,000	357,619,000	-	1,358,619,000	1,352,062,660	6,556,340
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	1,001,000,000	357,619,000	-	1,358,619,000	1,352,062,660	6,556,340


N.S.R. Sivaruban
 Chief Accountant,
 For Government Agent / District Secretariat,
 District Secretariat,
 Commissioner (Finance)
 Date :



3.7 In terms of F.R.208 grant of allocations for Expenditure to this District Secretariat as an agent of the Other Ministries

Head	Ministry / Department	RECURRENT		CAPITAL		TOTAL		%
		Allocation	Expenditure	Allocation	Expenditure	Allocation	Expenditure	
101	Ministry of Buddhasasana Religious and Cultural Affairs	-	-	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00	100.00
110	Ministry of Justice	8,011,170.00	6,652,495.68	1,545,500.00	1,545,500.00	9,556,670.00	8,197,995.68	85.78
111	Ministry of Health	478,418,000.00	477,238,800.00	756,000.00	206,042.80	479,174,000.00	477,444,842.80	99.64
116	Ministry of Trade	6,501,704.00	6,078,492.37	-	-	6,501,704.00	6,078,492.37	93.49
118	Ministry of Agriculture	26,052,534.36	25,996,496.08	597,146.00	592,305.34	26,649,680.36	26,588,801.42	99.77
122	Ministry of Lands	14,339,721.72	14,063,826.31	39,267,816.64	39,267,816.64	53,607,538.36	53,331,642.95	99.49
130	Ministry of Public Services, Provincial Councils and Local Government	652,335,860.00	623,817,420.28	300,000.00	298,300.00	652,635,860.00	624,115,720.28	95.63
151	Ministry of Fisheries	-	-	26,097,564.27	4,188,601.49	26,097,564.27	4,188,601.49	16.05
160	Ministry of Environment	9,026,640.00	9,002,374.84	399,000.00	392,948.96	9,425,640.00	9,395,323.80	99.68
183	Ministry of Technology	5,321,000.00	5,177,395.44	2,395,527.91	2,086,451.61	7,716,527.91	7,263,847.05	94.13
193	National Productivity Secretariat	705,000.00	691,930.64	-	-	705,000.00	691,930.64	98.15
194	Ministry of Youth and Sports, Ministry of Technology	1,287,780.45	1,087,659.24	24,499,600.00	23,015,330.43	25,787,380.45	24,102,989.67	93.47
201	Department of Buddhist Affairs	141,500.00	66,063.44	-	-	141,500.00	66,063.44	46.69
202	Department of Muslim Religious and Cultural Affairs	-	-	330,000.00	330,000.00	330,000.00	330,000.00	100.00



203	Department of Christian Religious Affairs	12,000.00	12,000.00	920,000.00	920,000.00	932,000.00	932,000.00	100.00
206	Department of Cultural Affairs	3,575,500.00	3,341,129.83	-	-	3,575,500.00	3,341,129.83	93.45
210	Department of Government Information	156,464.00	152,299.31	810,880.00	800,508.00	967,344.00	952,807.31	98.50
216	Department of Social Services	10,423,514.73	10,070,983.62	367,450.00	367,450.00	10,790,964.73	10,438,433.62	96.73
217	Department of Probation and Child Care Services	449,600.00	441,143.82	1,334,100.00	1,329,100.00	1,783,700.00	1,770,243.82	99.25
219	Department of Sports Development	549,772.85	401,682.42	180,000.00	179,950.00	729,772.85	581,632.42	79.70
227	Department for Registration of Persons	16,668,946.95	16,469,957.74	-	-	16,668,946.95	16,469,957.74	98.81
237	Department of National Planning	-	-	95,640,006.83	79,814,095.33	95,640,006.83	79,814,095.33	83.45
247	Sri Lanka Customs	-	-	434,000.00	0.00	434,000.00	0.00	0.00
252	Department of Census and statistics	1,470,918.48	1,236,106.40	2,600.00	2,520.00	1,473,518.48	1,238,626.40	84.06
253	Department of Pensions	4,069,518.15	3,853,096.86	-	-	4,069,518.15	3,853,096.86	94.68
254	Registrar General Department	575,100.00	542,350.00	296,080.00	296,079.98	871,180.00	838,429.98	96.24
264	District Secretariat, Jaffna	1,280,890,000.00	1,274,055,787.91	77,729,000.00	77,667,992.09	1,358,619,000.00	1,351,723,780.00	99.49
284	Department of Wild Life Conservation	0.00	0.00	425,257.00	386,095.00	425,257.00	386,095.00	90.79
286	Land Commissioner General's Department	2,507,400.00	2,340,240.05	-	-	2,507,400.00	2,340,240.05	93.33
290	Department of Fisheries & Aquatic Resources	-	-	159,000.00	-	159,000.00	-	0.00
307	Department of Motor Traffic	4,280,000.00	3,825,693.33	1,727,000.00	1,652,340.19	6,007,000.00	5,478,033.52	91.19
326	Department of Community Based Corrections	22,500.00	22,500.00	0.00	0.00	22,500.00	22,500.00	100.00



327	Land Use Policy Planning Department	778,500.00	617,758.42	2,428,825.00	2,357,328.88	3,207,325.00	2,975,087.30	92.76
328	Department of Manpower and Employment	909,150.75	901,672.31	1,240,160.00	1,222,816.37	2,149,310.75	2,124,488.68	98.85
334	Department of Multipurpose Development Task Force	45,328,874.61	44,845,279.74	-	-	45,328,874.61	44,845,279.74	98.93
401	State Ministry of National Heritage, Performing Arts and Rural Arts Promotion	-	-	134,730.00	134,730.00	134,730.00	134,730.00	100.00
402	State ministry of Rural and School Sports Infrastructure Improvement	-	-	4,720,417.00	2,894,433.64	4,720,417.00	2,894,433.64	61.32
403	State Ministry of Women and child Development, Pre-School & Primary Education, School Infrastructure & Education Services	201,502,390.00	185,107,330.10	10,391,650.00	8,568,339.97	211,894,040.00	193,675,670.07	91.40
407	State Ministry of Backward Rural areas Development and Promotion of Domestic Animal Husbandry	-	-	4,000,000.00	1,058,305.60	4,000,000.00	1,058,305.60	26.46
408	State ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion	1,569,767.46	1,384,291.66	41,250,956.29	30,126,228.82	42,820,723.75	31,510,520.48	73.59
409	State Ministry of National Security, Home Affairs and Disaster Management	423,392,135.91	418,843,009.77	45,236,989.26	34,240,677.97	468,629,125.17	453,083,687.74	96.68
412	State Ministry of Foreign Employment Promotions and Market Diversification	29,089,800.00	27,636,160.86	708,000.00	702,000.00	29,797,800.00	28,338,160.86	95.10
414	State Ministry of Samurdhi, Household Economy, Micro Finance, Self-employment and Business Development	427,170,554.00	421,899,474.41	463,934,735.38	275,168,008.09	891,105,289.38	697,067,482.50	78.23



415	State Ministry of Rural Housing and Construction & Building Materials Industries Promotion	8,783,000.00	6,235,686.73	2,163,565,395.59	1,335,643,744.33	2,172,348,395.59	1,341,879,431.06	61.77
416	State ministry of Indigenous Medicine Promotion, rural and Ayurvedic Hospital Development & Community Health	5,523,970.00	5,356,001.32	-	-	5,523,970.00	5,356,001.32	96.96
417	State Ministry of Estate Housing and Community Infrastructure	-	-	470,000.00	470,000.00	470,000.00	470,000.00	100.00
421	State Ministry of Skills Development, Vocational Education, Research & Innovation	706,200.00	544,144.89	4,027,000.00	2,462,680.13	4,733,200.00	3,006,825.02	63.53
425	State Ministry of Paddy and Grain, Organic food, Vegetables, fruits, Chilies, Onion and Potato Cultivation Promotion, Seed Production, and Advanced Technology	3,475,500.00	3,116,386.00	96,611,602.73	83,589,132.03	100,087,102.73	86,705,518.03	86.63
426	State Ministry of Production and Supply of Fertilizer and Regulation of Chemical Fertilizer and Insecticide Use	50,000.00	-	-	-	50,000.00	-	0.00
430	Ministry of Lands	-	-	23,100.00	20,902.20	23,100.00	20,902.20	90.49
434	State Ministry of Warehouse Facilities, Container Yards, Port Supply Facilities and Boats & Shipping Industry Development	-	-	2,428,744.71	2,428,744.71	2,428,744.71	2,428,744.71	100.00
Grand Total		3,676,071,988.42	3,603,125,121.82	3,119,885,834.61	2,018,927,500.60	6,795,957,823.03	5,622,052,622.42	82.73



3.8 Performance of the Reporting of Non – Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per Financial Position Report as at 31.12.2021
9151	Building and Structures	1,263,783,107.80	1,263,783,107.80
9152	Machinery and Equipment	610,895,233.94	610,895,233.94
9153	Land	332,710,000.00	332,710,000.00
9160	Work in Progress	79,426,920.35	79,426,920.35

3.9 Auditor General's Report

Translation

My No: JAF/A/DSJ/02/21

Date: 06th June 2022

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General on the Financial Statements of the District Secretariat, Jaffna for the year ended on 31st day of December 2021 in terms of Section 11(1) of the National Audit Act, No. 19 of 2018

The above mentioned report and the audited financial statements are sent herewith.

Sgd. Illegibly
T.B.M. Kumananayake
Senior Assistant Auditor General
For Auditor General

Copies: 1. Director General, Department of State Accounts
2. Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government



My No: JAF/A/DSJ/02/21

Date: 06th June 2022

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General on the Financial Statements of the District Secretariat, Jaffna for the year ended on 31st day of December 2021 in terms of Section 11(1) of the National Audit Act, No. 19 of 2018

1. Financial Statements

1.1 Qualified Opinion

The Statement of Financial Position of the District Secretariat, Jaffna as at 31st day of December 2021 and the Financial Statements comprising the Statement of Financial Performance and Cash Flow Statement for the year ended on 31st day of December 2021 were audited under my direction in pursuance of the provisions in the Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act, No. 19 of 2018. In terms of Section 11(1) of the National Audit Act, No. 19 of 2018, my comments and observations on the financial statements of the District Secretariat, Jaffna are found in this report. This report which should be submitted by the Auditor General in pursuance to the Section 10 of the National Audit Act, No. 19 of 2018 read in conjunction with the Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka will be submitted to Parliament in due course.

It is my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the financial statements prepared in pursuance to Generally Accepted Accounting Principles reflect a real and fair view of the Financial Position of the District Secretariat, Jaffna as at 31st day of December 2021 and the Financial Performance and Cash Flow Statement for the year ended on that date.



1.2 Basis for Qualified Opinion

I performed my audit in accordance to the Sri Lanka Auditing Standards (SLAuS) except for the effects of the matters described in paragraph 1.6 of this report. My responsibilities on the financial statements are further described in the Section of Auditor's Responsibilities. I believe that I have obtained sufficient and appropriate audit evidences to provide a basis for my qualified opinion.

1.3 Responsibility of the Chief Accounting Officer and Accounting Officer regarding Financial Statements

The Chief Accounting Officer is responsible for the preparation of financial statements that give a real and fair view in accordance with the Generally Accepted Accounting Principles and in pursuance to the provisions quoted in the Section 38 of the National Audit Act, No. 19 of 2018 and for making decision on internal control to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Sub-section 16(1) of the National Audit Act, No. 19 of 2018, the District Secretariat is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.

In terms of Sub-section 38(1) (c) of the National Audit Act, the Chief Accounting Officer shall ensure that an effective internal control system for the financial control exists in the District Secretariat and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carried out.



1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identified and assessed the risks of material misstatement, of the financial statements, whether due to fraud or error design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional, omissions, misrepresentations, or the override of internal control.
- Obtained an understanding of internal control relevant to the audit in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District Secretariat's internal control.



- Evaluated the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- It had been included that structure and contents of the financial statements are based on transactions and events appropriate and fairly included when presenting the financial statements as a whole.

It has been informed to the Accounting Officer regarding significant audit findings, deficiencies in chief internal control and other matters which were identified in my audit.

1.5 Report on Other Legal Regulatory Requirements

I express the following matters in accordance with Section 6(d) of National Audit Act No.19 of 2018.

- (a) Financial statements presented were consistent with the preceding year.
- (b) The following recommendations drawn by me on the financial statements of the preceding year have not been implemented.

Reference to the Paragraph	Audit Observation	Recommendation
1.5 (a)	Though the land of the Divisional Secretariat, Karainagar belongs to private person, its value of Rupees 2 Million has been shown in non-current assets in the Financial Statements, as well though the office building has been built at this land in the cost of Rupees 58.14 Million, any action has not been taken until 30 th June 2020.	Action should be taken to convert the private land into state property.



- 3.1.1(b) Batch Pasteurizer which was purchased in the cost of Rupees 1,336,300 for enhancing the yoghurt production of Yarlco Ltd in the Nallur division under the project of establishing 50 small industries under the Budget 2018 is in out of order and unused for more than one year. Action should be taken to repair and use the said machine.
- 3.1.2 Under the Livelihood Assistance Programme using the funding of the Ministry of Resettlement, though 1152 nets worth of Rupees 5,661,763.51 were issued to the Divisional Secretariat, Vadamaradchy South West in 2017, out of them since 152 nets worth of Rupees 690,849.35 remain at the Divisional Secretariat without being issued to the public past 3 years, they have found not utilized for the said purpose. Action should be taken to issue to the respective beneficiaries on time.
- 3.1.3 (a) 06 Number of programmes which were implemented by 03 Divisional Secretariats under the Rural Development Programme (Sapiri Gamak -2020) by spending the total sum of Rupees 11,249,000 have found not completed within the period mentioned in the contract. In this connection, the delay penalty fee of Rupees 667,920 was not recovered from the Contractor. Action should be taken to recover the delay penalty fee from the Contractor.



- 3.1.3 (b) 02 Number of programmes which were implemented by the Divisional Secretariat, Jaffna under the Ministry Social Empowerment and Estate Infrastructure Development by spending the total sum of Rupees 2,091,709 have found not completed within the period mentioned in the contract. In this connection, the delay penalty fee Rupees 191,391 was not recovered from the Contractor. Action should be taken to recover the delay penalty fee from the Contractor.
- 3.2.1(b)(iii) Since the payment was done without deducting the penalty fee for the incompleteness of the work as per the contract worth of Rupees 1,169,074 from the payment provided to the Contractor, Rupees 1,169,074 was found paid as the additional payment. Action should be taken to recover the penalty fee from the Contractor.
- 3.2.1(b)(iv) Though the imprest for the said programme was released entirely, as the said programme was not found entirely completed, the purpose of the programme has not been achieved hitherto. By completing the said programme, the relevant purpose should be achieved.
- 3.4 Though the office building of the Divisional Secretariat, Valikamam North was constructed in the cost of Rupees 56,023,874 whereas the value of the land was not divulged in the Financial Statement, action has also not been taken to obtain the ownership of the land until 31st March 2021. Action should be taken to ensure the ownership of the land.



- | | | |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.5 | In terms of the provisions mentioned in Financial Regulation 880, since the security bond wanted to be deposited by 04 Officers of 04 Divisional Secretariats were not deposited and deposited in less amount, the District Secretary has failed to undertake precautionary action to indemnify the losses caused due to their mistakes. | In terms of the provisions mentioned in Financial Regulation 880, the security bond should be deposited by the Officers who have not deposited the security bond. |
| 3.6 (a) | Whereas relevant inquiries have not been carried out in relation to the financial fraud of Rupees 280,000 happened in connection to the payment of Rupees 5,000 for 56 beneficiaries at the Grama Niladhari Division of Kaithady East (J/289) falling within the Divisional Secretary's Division, Thenmaradchi during the COVID 19 outbreak prevailed in the country in 2020, productive actions have also not been taken hitherto to recover the state fund subject to fraud. | Actions should be taken to recover the fraudulent money by carrying out respective inquiries in relevant period. |

1.6 **Comments on Financial Statements**

1.6.1 **Statement of Financial Performance**

Receipt of Incomes

In the Cash Flow Statement (ACA – 1) for the year of review, the tenancy income, total sum of Rupees 280,438 recovered from the residences and quarters of the Public Officers which have been disclosed as belongs to the District Secretariat was not found disclosed.



1.6.2 Statement of Financial Position

Non-financial Assets

The following observations were made.

- (a) Though it was estimated that the value of the land and buildings belong to the Divisional Secretariat, Vadamaradchi South West is Rupees 223,210,000 since it was shown as Rupees 145,588,833 in the Statement of Financial Position of the year of review, the value of the non-current assets was found understated by Rupees 77,621,167.
- (b) Since the value of the following 06 kinds of fixed assets were not estimated and brought into the accounts of the year review, the value of non-financial assets disclosed in ACF-P was found understated.
 - (i) District Training Centre
 - (ii) CHA building of the Divisional Secretariat, Valikamam East
 - (iii) Rural Secretariat Office of the Divisional Secretariat, Vadamaradchi East
 - (iv) Male Quarters of the District Secretariat, Jaffna
 - (v) Female Quarters of the District Secretariat, Jaffna
 - (vi) 11 Number of Motorbikes
- (c) Though the balance of non-financial assets found in ACF-P was Rupees 2,163,544,125 since the value of the assets was shown as Rupees 2,108,472,832.75 in the Treasury printout (SA 82) on 1st day of January 2021, there was a difference of Rupees 55,071,292.25.



- (d) Though, 09 motorbikes worth of Rupees 256,500 belongs to 4 Divisional Secretariats were sold by auction, since those have been shown as non-financial assets in the Statement of Financial Position of the year of review, the value of the non-financial assets was overstated by Rupees 256,500.
- (e) Since a vehicle costing of Rupees 2,600,000 was shown as non-financial asset in the Statement of Financial Position of the year of review, the value of the asset was understated by Rupees 2,600,000.
- (f) In the Statement of Financial Performance of the year of review (ACA-F), though Rupees 55,492,166 was shown as that of the purchase of capital assets, as it was shown as Rupees 109,637,515.82 in Treasury printout SA 82, there was a difference of Rupees 55,145,349.92.
- (g) Though Rupees 20,099,503 was spent for the renovation and enhancement of the capital assets, since the said expenditure was not included in non-financial assets, the non-financial assets were understated by the said value in ACA-P.

1.6.3 Nonexistence of evidences for audit

Though Rupees 13,200,000 was shown as the value of the land belongs to the Divisional Secretariat, Valikamam East, documents confirming the ownership of the land were not submitted for the audit.



1.6.4 Non-maintenance of Registers and Books

It was observed during the random check of the audit that the following certain registers were not found maintained in terms of the relevant regulations at the District Secretariat and Divisional Secretariats and some registers have not been maintained in proper and updated manner. The details are as follows.

No.	Category of Registers	Relevant Regulations	Observations
1)	Bonds Register	Financial Regulation 891(1)	Not updated in the year of review.
2)	Electrical Appliances Register	Financial Regulation 454(2)	Not updated over the last 08 years.
3)	Liabilities Register	Financial Regulation 214	Not updated in the year of review.
4)	Bid Register	Guideline 5.2.1 of the State Procurement Manual	Not updated over the last 09 years.
5)	Attendance Register of Procumbent Committee & Technical Evaluation Committee	Guideline 2.11.2 of the State Procurement Manual	Not updated over the last 09 years.
6)	Register of Losses	Financial Regulation 110	Amounts and losses not updated in the year of review.
7)	Fixed Assets Register	Financial Regulation 502(2)	Not updated hitherto.
8)	Official Telephone Register	Financial Regulation 845(1)	Not updated hitherto.



2. **Financial Review**

2.1 **Expenditure Management**

- (a) In 08 expenditure subjects of the recurrent expenditures, the sum of Rupees 12,710,000 of the savings with the range from 09 percentage to 60 percentage was found changed from the capital allocation to other expenditure subjects.
- (b) For 07 expenditure subjects, the sum of Rupees 12,710,000 of the savings with the range from 06 percentage to 53 percentage was found changed from the capital allocation to other expenditure subjects.
- (c) Satisfactory reasons were not submitted for the change of category done in 12 expenditure subjects of the recurrent expenditures for the sum of Rupees 20,799,373.81 with the range from 14 percentages to 60 percentages.

2.2 **Utilization of financial provisions provided by other Ministries and Departments**

2.2.1 **Subjecting to liabilities and obligations**

Though, the project works costing the total sum of Rupees 11,055,479 under 03 expenditure subjects in 11 cases out of the recurrent expenditure of other Ministries and Department and costing the total sum of Rupees 1,057,379,483 under 04 expenditure subjects in 16 cases out of the capital expenditure of other Ministries and Department were completed, since the imprest was not received from the Treasury, the respective payments were shown as liabilities without being done.

2.2.2 **Recurrent expenditure**

Since the financial provisions provided in the year of review under the subjects of recurrent expenditure by 19 other Ministries and Departments were not utilized as prescribed, out of that financial provisions the total sum of Rupees 24,858,753 having the ratio from 05 percentages to 100 percentages was found saved.



2.2.3 Capital expenditure

Since the financial provisions provided in the year of review under the subjects of capital expenditure by 18 other Ministries and Departments were not utilized as prescribed, out of that financial provision the total sum of Rupees 1,100,699,732.89 having the ratio from 06 percentages to 100 percentage was found saved.

2.3 Non-compliance with Laws, Rules and Regulations

No.	Reference to Laws, Rules and Regulations	Value Rupees	Non compliance
-----	-----	-----	-----
1)	Financial Regulations of the Democratic Socialist Republic of Sri Lanka		
(i)	No. 104(4)	667,271.00	Complete report on the accidents and theft of 02 Divisional Secretariats were found not submitted.
(ii)	No. 206	2,037,026.00	At a Divisional Secretariat, the vouchers found not certified by two Officers for the payment to be done from the deposits
(iii)	No. 386(5)	16,382,753.81	At 02 Divisional Secretariats, in the cheques which were counted as the expenditure of 2021, the signatures of the 1 st and 2 nd authorized persons found not placed.
(iv)	No. 571	8,543,865.24	Though 02 years passed, actions were not taken on 14 retention deposits.



- 2) Circular No. 08/2019 of the Ministry of Home Affairs 210,000.00 At a Divisional Secretariat, the hospitality expenditure was found paid with the salary as monthly allowance.

2.4 Improper Transactions

- (a) At 02 Divisional Secretariats, the vouchers written for the value of Rupees 2,916,452.56 remained without getting certified by the Authorization Officer and without the payments done is contradiction to the Financial Regulation 137.
- (b) At 03 Divisional Secretariats, the payments done for the vouchers written for the value of Rupees 4,625,338 without getting certified by the Authorization Officer is contradiction to the Financial Regulation 138 and 257.
- (c) At the District Secretariat and 07 Divisional Secretariats, 64 cheques amounting to the total sum of Rupees 119,543,789.93 drawn and kept at the office in 2020 before obtaining the goods and services is a contradictory matter to the Financial Regulation 137 and 138.
- (d) At 07 Divisional Secretariats, without the submission of the certificates required to be submitted with the vouchers, the certification of vouchers done and the cheques drawn for the sum of Rupees 33,723,077.07 is a contradictory matter to the Financial Regulation 137, 138, 139 and 237m (i).
- (e) In terms of the Supplementary Annexure 35 of Procurement Guidelines Manual 2006 of the Democratic Socialist Republic of Sri Lanka, on the basis of purchase procedure though the optimum limit of the Divisional Procurement Committee was up to Rupees One Million, at 06 Divisional Secretariats the procurement done for the sum of Rupees 35,924,074 without taking into account of this limit was found as the unauthorized procurement activity.



2.5 Payment and settlement of advance money

Advance Payment Accounts of Public Officers

- i) As per the Reconciliation Statement of Advance Payment Account of Public Officers submitted by the District Secretariat for the audit, the sum of Rupees 574,859 which was of the arrears of recoveries of the Officers whose posts were vacated and those who retired and deceased as at 31st day of December 2021, any constructive action has not been taken to recover those arrears since 04 months to 03 years in terms of the Section 4 of Chapter XXIV of the Establishment Code.
- ii) The difference for the sum of Rupees 5,032,037 was found between the Statement of Financial Performance (ACA-F) and the Statement of Advance Payment Account (ACA – 5) of the year of review.

2.6 Deposits

- (a) At 02 Divisional Secretariats, the total sum of Rupees 407,980 required to be provided to third party was found kept at the temporary deposit account without being provided to the respective persons for more than 06 months.
- (b) At the District Secretariat and Valikamam South Divisional Secretariat, total sum of Rupees 23,728,618.37 of the deposits obtained as the expenditure refunds are being kept at the deposit account since 06 months to 03 years without taking any actions.
- (c) At the District Secretariat and 02 Divisional Secretariats, the total sum of Rupees 1,543,767.92 of the retention deposits is being kept at the deposit account without taking action in terms of the Financial Regulation 571.



3 Operational Review

3.1 Performance

3.1.1 Non achievement of the expected outcomes

- (a) In 2020, though Rupees 1,980,000 was spent by the Divisional Secretariat, Nallur for the construction project of Livelihood Training Centre under the Rural Development Project (Sapiri gamak), whereas the said project has not been completed hitherto, the expected benefit of the said project has also not been achieved.
- (b) Whereas 06 kinds of items related to the Santhipuram Coconut Oil Production Project implemented by the Divisional Secretariat, Thenmaradchi in 2021 in the Const of Rupees 1,441,500 were not obtained, the Santhipuram Coconut oil production activity was found not found not initiated.
- (c) Though Rupees 7,164,996.57 was spent for the project on the Palmyrah Jiggery Factory implemented in relation to the Saubagya Production Villages Project by the Divisional Secretariat, Valikamam North using the fund of the Ministry of Samurdhi, Home Economics, Microfinance, Self Employment and Entrepreneurship, the project has found not been initiated.
- (d) While 21 months have based after the Raw Banana Chips Production Project of Neervely which was initiated by spending the cost of Rupees 10,325,421 under the Co-operative Sector Development Project under the Budget of 2018 handed over to the Banana-bunch Production and Sales Society of Neervely, on 30.06.2020 the said machineries have found unused and in out of order and as well regarding the confirmation ensured by the administration of the Banana-bunch Production and Sales Society of Valikamam East that as the production cost seems higher the machineries issued for above project are not suitable for the production,



Relevant actions have not been taken hitherto by the Divisional Secretariat and District Secretariat to implement the said project in successful manner.

3.1.2 **Abandonment of the project without completion**

- (a) Though the purchasing of equipment and building construction for the Milk Pasteurization Project implemented by the District Secretariat, Jaffna in 2018 using the fund of the Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs as amount of 56,640,750.06, were required to be accomplished in 2019, the said projects have not been completed hitherto.
- (b) Though the contracts for 02 number of projects implemented by the District Secretariat in 2018 using the fund of the Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs were completed, though the performance bond amounting total sum of Rupees 4,822,238 were required to be converted into state income, since they have not been converted for over 08 months, state income loss took place. The particulars as follows;
- (c) Without obtaining the original copy of the performance bond worth of Rupees 4.822,238 for the project mentioned in (b), the contract was signed in.

3.2 **Projects wherein the local fund is utilized**

Contract Management

- (a) In relation to the renovation of Saivapragasa School Road and the renovation of Sellapillaiyar Kovil Road implemented under the Saubhagya Production Villages Project by the Divisional Secretariat, Thenmaradchi using the fund of the Ministry of Samurdhi, Home Economics, Microfinance, Self Employment



And Entrepreneurship, without obtaining the performance bond worth of Rupees 290,366 in terms of the Section 5.4.8(a) of the Procurement Guidelines 2006 of the Democratic Socialist Republic of Sri Lanka, the contract was signed in.

3.3 Procurements

- (a) In terms of the Section 8.9 of the Procurement Guidelines, though it was required to sign in contract for the goods and services worth of over Rupees 500,000 the contract was not signed in for the goods worth of Rupees 8,432,824 purchased by 03 Divisional Secretariats.
- (b) In terms of the Section 3.6 of the Procurement Guidelines 2006 of the Democratic Socialist Republic of Sri Lanka, if the goods are to be purchased in reorder procedure though it was limited to purchase up to 50 percentage of the initial contract with the decision of the Procurement Committee, during the procurement occasions carried out at 07 Divisional Secretariats, the goods worth of Rupees 30,201,478.39 were found purchased in reorder in 60 to 24700 percentages without following this procedure.
- (c) Without following the procurement procedure, 05 kinds of goods worth of Rupees 1,672,462.50 were found purchased by 02 Divisional Secretariats.
- (d) In relation to the goods purchased by 02 Divisional Secretariats in terms of the procurement procedure, sum of Rupees 12,600 was found paid in addition to the price submitted by the Bidder.
- (e) In relation to the goods required to be purchased, without purchasing the goods in low price as per the offer price invited by the Divisional Secretariats, as the same kinds of goods were found purchased in high prices as per the



Offer price invited by the District Secretariat, the state fund of Rupees 1,763,627.21 was spent uneconomically.

- (f) In relation to the purchase of Robin EY – 20 kind of water pumping engine, since the procurement procedure was carried out two times and purchased in two prices, the state fund of Rupees 724,293 was found additionally spent uneconomically.
- (g) In terms of the Sections 4.1 and 4.4 of the Procurement Manual of the Democratic Socialist Republic of Sri Lanka, though the same kinds of procurements to be done at the same time without getting divided, without reasonable grounds the procurement has been performed for the projects worth of Rupees 8,207,258.74 by 2 Divisional Secretariats by dividing into 3 to 5 sections.

3.4 Security Deposits of Public Officers

In terms of the provisions mentioned in the Financial Regulation 880, since the security deposit required to be done by 01 number of Officers of Divisional Secretariat were not deposited, the District Secretary has failed to do precautionary measures to indemnify the losses caused by their mistakes.

3.5 Losses and Damages

Regarding the losses of 02 numbers of vehicles and one laptop of the District Secretariat and a Divisional Secretariat, as amount of 2,663,709, it was not found disclosed in the Financial Statement and Register of Losses.

3.6 Unresponsiveness for audit queries

It has not been responded hitherto for 05 number of audit queries raised to 04 Divisional Secretariats.



3.7 **Management Weaknesses**

Though the cheques drawn for the payments by the Payment Officer were wanted to be handed over to the respective Officers at 06 Divisional Secretariats, without issuing the cheques to the respective Officers, the cheques have been obtained by placing the initial signatures of the Subject Officers.

4 **Human Resource Management**

Though the approved cadres in four levels as at 31st day of December 2021 was 1456, since the existing cadres were shown as 1753, the actions were not taken either to fill up 188 vacancies or to transfer the 485 surplus cadres prevailed in second and third level Officers to the needy stations at the end of year of review.

Sgd. Illegibly

T.B.M. Kumananayake

Senior Assistant Auditor General

For Auditor General



4. Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Rehabilitation and Improvement of Buildings & Structures						
Head - 264		Programme-1	Project - 1	Sub Project-0	Object Code - 2001	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
1	Improvement of Cycle Shed, Repair of Electricity connection, Pipe line work and Tiles work at training Centre, Plumbing work and Wall fitting cupboard	District Secretariat, Jaffna	2,063,030.13	2,063,030.13	100	100
2	Electricity Connection for 3 phase heavy supply	Divisional Secretariat, Tellipalai	1,010,894.10	1,010,894.10	100	100
3	Improvement of Electricity work- (Extension code)	Divisional Secretariat, Delft	70,000.00	70,000.00	100	100
4	Improvement of Motor room, Cycle park extension and Internal road work	Divisional Secretariat, Karainagar	1,210,805.95	1,210,805.95	100	100
5	Improvement of fitting file rack	Divisional Secretariat, Pointpedro	273,754.75	273,754.75	100	100
6	Improvement of cycle shed	Divisional Secretariat, Sandilipay	569,106.81	569,106.81	100	100
7	Fitting Permanent cupboard	Divisional Secretariat, Uduvil	130,000.00	130,000.00	100	100
8	Renovation of Conference hall tiling work	Divisional Secretariat, Kayts	101,975.36	101,873.08	100	100
9	Improvement of Canteen, Accounts branch and Internal path	Divisional Secretariat, Karaveddy	2,056,432.90	2,056,432.90	100	100
10	Fitting Documentation cupboard, Ceiling fan	Divisional Secretariat, Velanai	404,000.00	404,000.00	100	100
11	Improvement of Vehicle shed, Gate ramp, internal path,, Boundary wall for DS's Quarters	Divisional Secretariat, Maruthankerny	2,910,000.00	2,910,000.00	100	100
Total			10,800,000.00	10,799,897.72	100	100



Rehabilitation and Improvement of Plant, Machinery & Equipment						
Head - 264		Programme-1	Project-1	Sub Project-0	Object Code-2002	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Improvement of CCTV Camera, Equipment spare parts and Upgrading Computer Network System	District Secretariat, Jaffna	950,000.00	949,605.00	100	100
2	CCTV Camera Connection & N Computing System	Divisional Secretariats, Chankanai	501,000.00	501,000.00	100	100
3	Tender Box	Divisional Secretariat, Tellipalai	16,000.00	16,000.00	100	100
4	Extension of intercom and equipment repair	Divisional Secretariat, Uduvil	260,000.00	260,000.00	100	100
5	Improvement of "N Computing System	Divisional Secretariat, Maruthankerny	200,000.00	200,000.00	100	100
6	Improvement of Wi-Fi Connection, Equipment repair	Divisional Secretariat, Karaveddy	299,130.00	299,130.00	100	100
7	Improvement of "N Computing System, Equipment repair and spare parts	Divisional Secretariat, Sandilipay	460,580.00	460,580.00	100	100
8	Extension of LGN connection	Divisional Secretariat, Karainagar	120,000.00	120,000.00	100	100
9	Internal network system	Divisional Secretariat, Kayts	43,290.00	43,290.00	100	100
10	Repair of Computer	Divisional Secretariat, Velanai	100,000.00	100,000.00	100	100
11	Improvement of "N Computing System and Equipment parts	Divisional Secretariat, Jaffna	350,000.00	350,000.00	100	100
Total			3,300,000.00	3,299,605.00	100	100



Rehabilitation and Improvement of Vehicles

Head-264		Programme-1	Project-1	Sub Project-0	Object Code-2003	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Repair and Replacement of vehicle spare parts for Assign vehicle	District Secretariat, Jaffna	2,852,493.58	2,852,493.58	100	100
2	Repair of Vehicle	Divisional Secretariat, Chavakachcheri	445,293.32	445,293.32	100	100
3	Repair of Vehicle	Divisional Secretariat, Jaffna	547,531.64	547,531.64	100	100
4	Major repairs of pool Vehicle and Assigned Vehicle	Divisional Secretariat, Karainagar	982,074.27	982,074.27	100	100
5	Repair of Vehicle	Divisional Secretariat, Karaveddy	266,190.00	266,190.00	100	100
6	Improvement of vehicle hood cover	Divisional Secretariat, Kopay	150,000.00	150,000.00	100	100
7	Repair of Vehicle	Divisional Secretariat, Maruthankerny	309,798.89	309,798.89	100	100
8	Repair of Vehicle	Divisional Secretariat, Pointpedro	114,282.61	114,282.61	100	100
9	Major repair of vehicle	Divisional Secretariat, Sandilipay	332,335.69	332,335.69	100	100
Total			6,000,000.00	6,000,000.00	100	100

Acquisition of Furniture and Office Equipment

Head - 264		Programme - 1	Project - 1	Sub Project - 0	Object Code - 2102	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Computer Set 36Nos. , Office equipment and Furniture	District and Divisional Secretariats	8,837,340.90	8,828,944.97	100	100



2	Reception table	Divisional Secretariat, Karainagar	38,880.00	38,880.00	100	100
3	Furniture	Divisional Secretariat, Nallur	500,000.00	500,000.00	100	100
4	Executive table and Chair, Filing rack, Office table, Cabinet, Dining table	Divisional Secretariat, Uduvil	600,715.80	600,715.80	100	100
5	Conference hall chairs 50Nos.	Divisional Secretariat, Chankanai	298,200.00	298,200.00	100	100
6	Cushion Chairs-50Nos. , Photo Copier heavy duty	Divisional Secretariat, Tellaipalai	530,725.00	530,725.00	100	100
7	Executive table & Chair, Conference hall chairs	Divisional Secretariat, Kayts	280,000.00	280,000.00	100	100
8	Reception Table & Chair, Executive chair	Divisional Secretariat, Maruthankerny	381,345.00	381,345.00	100	100
9	Computer table 7 Nos,	Divisional Secretariat, Sandilipay	119,000.00	119,000.00	100	100
10	Furniture	Divisional Secretariat, Pointpedro	30,026.60	30,026.60	100	100
11	Revolving Cushion Chairs, Table,	Divisional Secretariat, Chavakachcheri	365,000.00	365,000.00	100	100
12	Furniture-High back chairs 6Nos, Book track and Office Equipment and Purchase of RISO Machine	Divisional Secretariat, Jaffna	882,300.00	882,300.00	100	100
13	Office Table, Revolving Chair, Visitors Chair, Stand Fan	Divisional Secretariat, Karaveddy	749,007.50	749,007.50	100	100
14	Wooden Chairs, Table and Cabinet	Divisional Secretariat, Velanai	338,000.00	338,000.00	100	100
15	Table 10Nos	Divisional Secretariat, Kopay	100,000.00	100,000.00	100	100
16	Executive high back Chair and table	Divisional Secretariat, Delft	178,459.20	178,459.20	100	100
Total			14,229,000.00	14,220,604.07	100	100

Acquisition of Plant, Machinery

Head - 264		Programme - 1	Project - 1	Sub Project - 0	Object Code - 2103	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Photo Copier, Motor, Water filter, Air Conditioner and Machinery items	District Secretariat, Jaffna	524,623.00	523,840.99	100	100



2	Air Conditioner	Divisional Secretariat, Tellipalai	151,740.00	151,740.00	100	100
3	Projector and Projector Equipment, Air Conditioner	Divisional Secretariat, Jaffna,	927,480.00	927,480.00	100	100
4	Air Conditioner, Vacuum Cleaner	Divisional Secretariat, Karainagar	262,999.00	262,999.00	100	100
5	Electrical Motor	Divisional Secretariat, Chankanai	35,900.00	35,900.00	100	100
6	Installation of CCTV Camera	Divisional Secretariat, Velanai	200,000.00	200,000.00	100	100
7	Air Conditioner , Amplifier and Mic set	Divisional Secretariat, Maruthankerny	1,197,258.00	1,197,258.00	100	100
Total			3,300,000.00	3,299,217.99	100	100

Construction of Buildings and Structures

Head - 264		Programme-1	Project-1	Sub Project-0	Object Code-2104	
S. No	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Construction of Administrative Block	Divisional Secretariat, Nallur	20,234,655.69	20,207,000.00	100	100
2	Construction of vehicle park	Divisional Secretariat, Karaveddy	1,500,000.00	1,500,000.00	100	100
3	Construction of Canteen	Divisional Secretariat, Jaffna	1,700,000.00	1,700,000.00	100	100
4	Construction of Record room, Canteen, Water tank and Security hut	Divisional Secretariat, Kopay	7,000,000.00	7,000,000.00	100	100
5	Construction of vehicle park, Staff cycle shed and Boundary wall	Divisional Secretariat, Maruthankerny	2,650,000.00	2,650,000.00	100	100
6	Construction of vehicle park	Divisional Secretariat, Pointpedro	749,052.78	749,052.78	100	100
7	Construction of vehicle park, Common Toilet	Divisional Secretariat, Velanai	1,502,190.53	1,502,190.53	100	100
8	Male quarters internal path and Boundary wall for old park	District Secretariat, Jaffna	2,664,101.00	2,664,101.00	100	100
Total			38,000,000.00	37,972,344.31	100	100



Human Resource Development - Staff Training

Head - 264		Programme-1	Project-1	Sub Project-0	Object Code-2401	
S.No.	Name of Work	Division	Allocation for the year (Rs.)	Expenditure for the year (Rs.)	Progress %	
					Financial	Physical
1	Staff Training	District Secretariat, Jaffna	700,000.00	680,695.00	100	100
2	Staff Training	15 Divisional Secretariats, Jaffna	1,400,000.00	1,395,628.00	100	100
Total			2,100,000.00	2,076,323.00	100	100

Progress of Annual Action Plans in 2021

[Consolidated District Annual Implementation Programmes by the Central & Provincial Council]

S.No.	Component	No. of Total Projects	Total Allocation (Rs. Mn)	Expenditure 31.12.2021 (Rs. Mn)	Work done as at 31.12.2021 (Rs. Mn)	No. of Completed Projects
AGRICULTURE						
1	Minor Irrigation	20	91.78	90.56	90.56	17
2	Land Development	2	39.10	33.57	33.57	1
3	Field & Export Crops Development	56	150.38	138.87	144.54	48
4	Livestock Development	17	40.86	38.29	38.29	15
5	Fisheries Development	81	60.31	35.40	56.10	77
6	Plantation	16	18.00	17.41	17.14	14
INDUSTRIES, TOURISM & TRADE						
7	Rural & Small Scale Enterprises	33	119.91	90.49	117.93	27
8	Trade	23	354.61	353.22	353.22	21
9	Tourism	3	24.83	22.33	22.33	2
10	Science & Technology	30	10.98	10.98	10.98	30
HUMAN SETTLEMENTS						
11	Housing & Constructions	54	2,612.98	1,567.41	2,349.20	48
12	Urban Infrastructure	308	195.78	150.55	150.55	297
13	Environmental Management	14	11.96	10.53	10.53	11
14	Water Supply & Sanitation	64	2,225.81	2,178.48	2,222.96	61
15	Community Resource Development	181	35.10	20.84	28.41	178
ECONOMIC INFRASTRUCTURE						
16	Power & Energy	36	14.41	14.09	14.09	36
17	Communication	1	1.10	1.10	1.10	1
18	Reconstruction & Rehabilitation	28	14.46	13.02	13.02	27



TRANSPORT						
19	Roads	180	5,341.16	5,331.23	5,331.23	173
20	Aviation & Other Transport Facilities	2	0.22	0.22	0.22	2
SOCIAL INFRASTRUCTURE						
21	Education	455	788.51	721.85	721.85	438
22	Health	99	208.87	201.52	201.52	93
23	Social Welfare & Cultural Services	385	290.41	246.39	246.39	376
ADMINISTRATIVE OVERHEADS						
24	Strengthening of District Administration	18	69.86	67.44	67.44	18
25	Prov. / Reg. Administrative Improvement	15	44.36	41.40	41.40	13
Total		2121	12,765.75	11,397.17	12,284.56	2024

5. Performance of the Achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
			0% - 49%	50% - 74%	75% - 100%
End poverty in all its forms every where	By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day	Proportion of population below the international poverty line, by sex, age, employment status and geographical location (urban / rural)		√	
	By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions	Proportion of population living below the national poverty line, by sex and age		√	
		Proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions		√	
	Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable	Proportion of population covered by social protection floors/systems, by sex, distinguishing children, unemployed persons, older persons, persons with disabilities, pregnant women, newborns, work injury victims and the poor and the vulnerable		√	



	By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance	Proportion of population living in households with access to basic services			√	
		Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure		√		
	By 2030, building the resilience of the poor and those in vulnerable situations and reducing their exposure and vulnerability to climate-related extreme events and other economic, social and environmental shocks and disasters	Number of deaths, missing persons and persons affected by disaster per 100,000 people		√		
		Direct disaster economic loss in relation to global gross domestic product (GDP)		√		
		Number of countries with national and local disaster risk reduction strategies		√		
	Ensure significant mobilization of resources from a variety of sources, including through enhanced development cooperation, in order to provide adequate and predictable means for developing countries, in particular least developed countries, to implement programmes and policies to end poverty in all its dimensions	Proportion of resources allocated by the government directly to poverty reduction programmes		√		
		Proportion of total government spending on essential services (education, health and social protection)			√	
	Create sound policy frameworks at the national, regional and international levels, based on pro-poor and gender-sensitive development strategies, to support accelerated investment in poverty eradication actions	Proportion of government recurrent and capital spending to sectors that disproportionately benefit women, the poor and vulnerable groups		√		
	End hunger, achieve food security and	By 2030, end hunger and ensure access by all people, in particular the	Prevalence of undernourishment		√	



improved nutrition and promote sustainable agriculture	poor and people in vulnerable situations, including infants, to safe, nutritious and sufficient food all year round	Prevalence of moderate or severe food insecurity in the population, based on the Food Insecurity Experience Scale (FIES)		√	
	By 2030, end all forms of malnutrition, including achieving, by 2025, the internationally agreed targets on stunting and wasting in children under 5 years of age, and address the nutritional needs of adolescent girls, pregnant and lactating women and older persons	Prevalence of stunting (height for age <-2 standard deviation from the median of the World Health Organization (WHO) Child Growth Standards) among children under 5 years of age		√	
		Prevalence of malnutrition (weight for height >+2 or <-2 standard deviation from the median of the WHO Child Growth Standards) among children under 5 years of age, by type (wasting and overweight)		√	
	By 2030, double the agricultural productivity and incomes of small-scale food producers, in particular women, indigenous peoples, family farmers, pastoralists and fishers, including through secure and equal access to land, other productive resources and inputs, knowledge, financial services, markets and opportunities for value addition and non-farm employment	Volume of production per labor unit by classes of farming / pastoral / forestry enterprise size		√	
		Average income of small-scale food producers, by sex and indigenous status		√	
	By 2030, ensure sustainable food production systems and implement resilient agricultural practices That increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality	Proportion of agricultural area under productive and sustainable agriculture		√	



<p>By 2020, maintain the genetic diversity of seeds, cultivated plants and farmed and domesticated animals and their related wild species, including through soundly managed and diversified seed and plant banks at the national, regional and international levels, and promote access to and fair and equitable sharing of benefits arising from the utilization of genetic resources and associated traditional knowledge, as internationally agreed</p> <p>Increase investment, including through enhanced international cooperation, in rural infrastructure, agricultural research and extension services, technology development and plant and livestock gene banks in order to enhance agricultural productive capacity in developing countries, in particular least developed countries</p> <p>Correct and prevent trade restrictions and distortions in world agricultural markets, including through the parallel elimination of all forms of agricultural export subsidies and all export measures with equivalent effect, in accordance with the mandate of the Doha Development Round</p> <p>Adopt measures to ensure the proper functioning of food commodity markets and their derivatives and facilitate timely access to market information, including on food reserves, in order to help limit extreme food price volatility</p>	<p>Number of plant and animal genetic resources for food and agriculture secured in either medium or long-term conservation facilities</p>		√	
	<p>Proportion of local breeds classified as being at risk, not-at-risk or at unknown level of risk of extinction</p>			√
	<p>The agriculture orientation index for government expenditures</p>		√	
	<p>Total official flows (official development assistance plus other official flows) to the agriculture sector</p>		√	
	<p>Producer Support Estimate</p>		√	
	<p>Agricultural export subsidies</p>		√	
	<p>Indicator of food price anomalies</p>		√	



Ensure healthy lives and promote well-being for all at all ages	By 2030, reduce the global maternal mortality ratio to less than 70 per 100,000 live births	Maternal mortality ratio			√
		Proportion of births attended by skilled health personnel			√
	By 2030, end preventable deaths of newborns and children under 5 years of age, with all countries aiming to reduce neonatal mortality to at least as low as 12 per 1,000 live births and under-5 mortality to at least as low as 25 per 1,000 live births	Under-five mortality rate			√
		Neonatal mortality rate			√
	By 2030, end the epidemics of AIDS, tuberculosis, malaria and neglected tropical diseases and combat hepatitis, water-borne diseases and other communicable diseases	Number of new HIV infections per 1,000 uninfected population, by sex, age and key populations			√
		Tuberculosis incidence per 1,000 population			√
		Malaria incidence per 1,000 population			√
		Hepatitis B incidence per 100,000 population			√
		Number of people requiring interventions against neglected tropical diseases			√
	By 2030, reduce by one third premature mortality from non-communicable diseases through prevention and treatment and promote mental health and well-being	Mortality rate attributed to cardiovascular disease, cancer, diabetes or chronic respiratory disease			√
		Suicide mortality rate			√
	Strengthen the prevention and treatment of substance abuse, including narcotic drug abuse and harmful use of alcohol	Coverage of treatment interventions (pharmacological, psychosocial and rehabilitation and after care services) for substance use disorders			√
		Harmful use of alcohol, defined according to the national context as alcohol per capita consumption (aged 15 years and older) within a calendar year in liters of pure alcohol	√		



By 2020, halve the number of global deaths and injuries from road traffic accidents	Death rate due to road traffic injuries	√		
By 2030, ensure universal access to sexual and reproductive health-care services, including for family planning, information and education, and the integration of reproductive health into national strategies and programmes	Proportion of women of reproductive age (aged 15-49 years) who have their need for family planning satisfied with modern methods			√
	Adolescent birth rate (aged 10-14 years; aged 15-19 years) per 1,000 women in that age group			√
Achieve universal health coverage, including financial risk protection, access to quality essential health-care services and access to safe, effective, quality and affordable essential medicines and vaccines for all	Coverage of essential health services (defined as the average coverage of essential services based on tracer interventions that include reproductive, maternal, newborn and child health, infectious diseases, non-communicable diseases and service capacity and access, among the general and the most disadvantaged population)			√
	Number of people covered by health insurance or a public health system per 1,000 population	√		
By 2030, substantially reduce the number of deaths and illnesses from hazardous chemicals and air, water and soil pollution and contamination	Mortality rate attributed to household and ambient air pollution			√
	Mortality rate attributed to unsafe water, unsafe sanitation and lack of hygiene (exposure to unsafe Water, Sanitation and Hygiene for All (WASH) services)		√	
	Mortality rate attributed to unintentional poisoning			√
Strengthen the implementation of the World Health Organization Framework Convention on Tobacco Control in all countries, as appropriate	Age-standardized prevalence of current tobacco use among persons aged 15 years and older			√



	Support the research and development of vaccines and medicines for the communicable and non-communicable diseases that primarily affect developing countries, provide access to affordable essential medicines and vaccines, in accordance with the Doha Declaration on the TRIPS Agreement and Public Health, which affirms the right of developing countries to use to the full the provisions in the Agreement on Trade-Related Aspects of Intellectual Property Rights regarding flexibilities to protect public health, and, in particular, provide access to medicines for all	Proportion of the population with access to affordable medicines and vaccines on a sustainable basis			√
		Total net official development assistance to medical research and basic health sectors			√
	Substantially increase health financing and the recruitment, development, training and retention of the health workforce in developing countries, especially in least developed countries and small island developing States	Health worker density and distribution			√
	Strengthening the capacity of all countries, in particular developing countries, for early warning, risk reduction and management of national and global health risks	International Health Regulations (IHR) capacity and health emergency preparedness			√
Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes	Proportion of children and young people: (a) in grades 2/3; (b) at the end of primary; and (c) at the end of lower secondary achieving at least a minimum proficiency level in (i) reading and (ii) mathematics, by sex			√



	By 2030, ensure that all girls and boys have access to quality early childhood development, care and pre-primary education so that they are ready for primary education	Proportion of children under 5 years of age who are developmentally on track in health, learning and psychosocial well-being, by sex	√		
		Participation rate in organized learning (one year before the official primary entry age), by sex	√		
	By 2030, ensure equal access for all women and men to affordable and quality technical, vocational and tertiary education, including university	Participation rate of youth and adults in formal and non-formal education and training in the previous 12 months, by sex		√	
	By 2030, substantially increase the number of youth and adults who have relevant skills, including technical and vocational skills, for employment, decent jobs and entrepreneurship	Proportion of youth and adults with information and communications technology (ICT) skills, by type of skill		√	
	By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations	Parity indices (female / male, rural/urban, bottom / top wealth quintile and others such as disability status, indigenous peoples and conflict affected, as data become available) for all education indicators on this list that can be disaggregated	√		
	By 2030, ensure that all youth and a substantial proportion of adults, both men and women, achieve literacy and numeracy	Percentage of population in a given age group achieving at least a fixed level of proficiency in functional (a) literacy and (b) numeracy skills, by sex			√



	<p>By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development</p>	<p>Extent to which (i) global citizenship education and (ii) education for sustainable development, including gender equality and human rights, are mainstreamed at all levels in: (a) national education policies, (b) curricula, (c) teacher education and (d) student assessment</p>			√
	<p>Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all</p>	<p>Proportion of schools with access to: (a) electricity; (b) the Internet for pedagogical purposes; (c) computers for pedagogical purposes; (d) adapted infrastructure and materials for students with disabilities; (e) basic drinking water; (f) single sex basic sanitation facilities; and (g) basic hand washing facilities (as per the WASH indicator definitions)</p>	√		
	<p>By 2020, substantially expand globally the number of scholarships available to developing countries, in particular least developed countries, small island developing States and African countries, for enrolment in higher education, including vocational training and information and communications technology, technical, engineering and scientific programmes, in developed countries and other developing countries</p>	<p>Volume of official development assistance flows for scholarships by sector and type of study</p>	√		



	<p>By 2030, substantially increase the supply of qualified teachers, including through international cooperation for teacher training in developing countries, especially least developed countries and small island developing States</p>	<p>Proportion of teachers in: (a) pre-primary; (b) primary; (c) lower secondary; and (d) upper secondary education who have received at least the minimum organized teacher training (e.g. pedagogical training) pre-service or in-service required for teaching at the relevant level in a given country</p>			<p>√</p>
<p>Achieve gender equality and empower all women and girls</p>	<p>End all forms of discrimination against all women and girls everywhere</p>	<p>Whether or not legal frameworks are in place to promote, enforce and monitor equality and non-discrimination on the basis of sex</p>		<p>√</p>	
	<p>Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation</p>	<p>Proportion of ever-partnered women and girls aged 15 years and older subjected to physical, sexual or psychological violence by a current or former intimate partner in the previous 12 months, by form of violence and by age</p>		<p>√</p>	
		<p>Proportion of women and girls aged 15 years and older subjected to sexual violence by persons other than an intimate partner in the previous 12 months, by age and place of occurrence</p>			<p>√</p>
	<p>Eliminate all harmful practices, such as child, early and forced marriage and female genital mutilation</p>	<p>Proportion of women aged 20-24 years who were married or in a union before age 15 and before age 18</p>			<p>√</p>
		<p>Proportion of girls and women aged 15-49 years who have undergone female genital mutilation/cutting, by age</p>			<p>√</p>
	<p>Recognize and value unpaid care and domestic work through the provision of public services, infrastructure and social protection policies and the promotion of shared responsibility within the household and the family as nationally appropriate</p>	<p>Proportion of time spent on unpaid domestic and care work, by sex, age and location</p>			<p>√</p>



	Ensure women’s full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life	Proportion of seats held by women in national parliaments and local governments	√		
	Ensure universal access to sexual and reproductive health and reproductive rights as agreed in accordance with the Programme of Action of the International Conference on Population and Development and the Beijing Platform for	Proportion of women aged 15-49 years who make their own informed decisions regarding sexual relations, contraceptive use and reproductive health care			√
		Number of countries with laws and regulations that guarantee women aged 15-49 years access to sexual and reproductive health care, information and education			√
	Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws	(a) Proportion of total agricultural population with ownership or secure rights over agricultural land, by sex; and (b) share of women among owners or rights-bearers of agricultural land, by type of tenure			√
		Proportion of countries where the legal framework (including customary law) guarantees women’s equal rights to land ownership and/or control			√
	Enhance the use of enabling technology, in particular information and communications technology, to promote the empowerment of women	Proportion of individuals who own a mobile telephone, by sex			√
	Adopt and strengthen sound policies and enforceable legislation for the promotion of gender equality and the empowerment of all women and girls at all levels	Proportion of countries with systems to track and make public allocations for gender equality and women’s empowerment			√
Ensure availability and sustainable management	By 2030, achieve universal and equitable access to safe and affordable drinking water for all	Proportion of population using safely managed drinking water services	√		



of water and sanitation for all	By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations	Proportion of population using safely managed sanitation services, including a hand-washing facility with soap and water		√	
	By 2030, improve water quality by reducing pollution, eliminating dumping and minimizing release of hazardous chemicals and materials, halving the proportion of untreated wastewater and substantially increasing recycling and safe reuse globally	Proportion of wastewater safely treated	√		
		Proportion of bodies of water with good ambient water quality	√		
	By 2030, substantially increase water-use efficiency across all sectors and ensure sustainable withdrawals and supply of freshwater to address water scarcity and substantially reduce the number of people suffering from water scarcity	Change in water-use efficiency over time	√		
		Level of water stress: freshwater withdrawal as a proportion of available freshwater resources	√		
	By 2030, implement integrated water resources management at all levels, including through trans boundary cooperation as appropriate	Degree of integrated water resources management implementation (0-100)	√		
		Proportion of trans boundary basin area with an operational arrangement for water cooperation	√		
	By 2020, protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes	Change in the extent of water-related ecosystems over time	√		



	<p>By 2030, expand international cooperation and capacity-building support to developing countries in water- and sanitation-related activities and programmes, including water harvesting, desalination, water efficiency, wastewater treatment, recycling and reuse technologies</p>	<p>Amount of water- and sanitation-related official development assistance that is part of a government-coordinated spending plan</p>		<p>√</p>	
	<p>Support and strengthen the participation of local communities in improving water and sanitation management</p>	<p>Proportion of local administrative units with established and operational policies and procedures for participation of local communities in water and sanitation management</p>	<p>√</p>		
<p>Ensure access to affordable, reliable, sustainable and modern energy for all</p>	<p>By 2030, ensure universal access to affordable, reliable and modern energy services</p>	<p>Proportion of population with access to electricity</p>			<p>√</p>
		<p>Proportion of population with primary reliance on clean fuels and technology</p>			<p>√</p>
	<p>By 2030, increase substantially the share of renewable energy in the global energy mix</p>	<p>Renewable energy share in the total final energy consumption</p>	<p>√</p>		
	<p>By 2030, double the global rate of improvement in energy efficiency</p>	<p>Energy intensity measured in terms of primary energy and GDP</p>	<p>√</p>		
	<p>By 2030, enhance international cooperation to facilitate access to clean energy research and technology, including renewable energy, energy efficiency and advanced and cleaner fossil-fuel technology, and promote investment in energy infrastructure and clean energy technology</p>	<p>Mobilized amount of United States dollars per year starting in 2020 accountable towards the \$100 billion commitment</p>	<p>√</p>		



	<p>By 2030, expand infrastructure and upgrade technology for supplying modern and sustainable energy services for all in developing countries, in particular least developed countries, small island developing States and landlocked developing countries, in accordance with their respective programmes of support</p>	<p>Investments in energy efficiency as a percentage of GDP and the amount of foreign direct investment in financial transfer for infrastructure and technology to sustainable development services</p>	<p>√</p>		
	<p>Sustain per capita economic growth in accordance with national circumstances and, in particular, at least 7 % cent gross domestic product growth per annum in the least developed countries</p>	<p>Annual growth rate of real GDP per capita</p>	<p>√</p>		
<p>Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all</p>	<p>Achieve higher levels of economic productivity through diversification, technological upgrading and innovation, including through a focus on high-value added and labor-intensive sectors</p>	<p>Annual growth rate of real GDP per employed person</p>	<p>√</p>		
	<p>Promote development-oriented policies that support productive activities, decent job creation, entrepreneurship, creativity and innovation, and encourage the formalization and growth of micro-, small- and medium-sized enterprises, including through access to financial services</p>	<p>Proportion of informal employment in non-agriculture employment, by sex</p>	<p>√</p>		



	<p>Improve progressively, through 2030, global resource efficiency in consumption and production and Endeavour to decouple economic growth from environmental degradation, in accordance with the 10-Year Framework of Programmes on Sustainable Consumption and Production, with developed countries taking the lead</p>	<p>Material footprint, material footprint per capita, and material footprint per GDP</p>	<p>√</p>		
	<p>By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value</p>	<p>Average hourly earnings of female and male employees, by occupation, age and persons with disabilities</p>	<p>√</p>		
		<p>Unemployment rate, by sex, age and persons with disabilities</p>	<p>√</p>		
	<p>By 2020, substantially reduce the proportion of youth not in employment, education or training</p>	<p>Proportion of youth (aged 15-24 years) not in education, employment or training</p>		<p>√</p>	
	<p>Take immediate and effective measures to eradicate forced labor, end modern slavery and human trafficking and secure the prohibition and elimination of the worst forms of child labor, including recruitment and use of child soldiers, and by 2025 end child labor in all its forms</p>	<p>Proportion and number of children aged 5-17 years engaged in child labor, by sex and age</p>			<p>√</p>
	<p>Protect labor rights and promote safe and secure working environments for all workers, including migrant workers, in particular women migrants, and those in precarious employment</p>	<p>Frequency rates of fatal and non-fatal occupational injuries, by sex and migrant status</p>			<p>√</p>
		<p>Increase in national compliance of labor rights (freedom of association and collective bargaining) based on International Labor Organization (ILO) textual sources and national legislation, by sex and migrant status</p>			<p>√</p>



	By 2030, devise and implement policies to promote sustainable tourism that creates jobs and promotes local culture and products	Tourism direct GDP as a proportion of total GDP and in growth rate	√		
		Number of jobs in tourism industries as a proportion of total jobs and growth rate of jobs, by sex	√		
	Strengthen the capacity of domestic financial institutions to encourage and expand access to banking, insurance and financial services for all	Number of commercial bank branches and automated teller machines (ATMs) per 100,000 adults			√
		Proportion of adults (15 years and older) with an account at a bank or other financial institution or with a mobile-money-service provider			√
	Increase Aid for Trade support for developing countries, in particular least developed countries, including through the Enhanced Integrated Framework for Trade-related Technical Assistance to Least Developed Countries	Aid for Trade commitments and disbursements	√		
	By 2020, develop and operationalize a global strategy for youth employment and implement the Global Jobs Pact of the International Labor Organization	Total government spending in social protection and employment programmes as a proportion of the national budgets and GDP	√		
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Significantly reduce all forms of violence and related death rates everywhere	Number of victims of intentional homicide per 100,000 population, by sex and age			√
		Conflict-related deaths per 100,000 population, by sex, age and cause			√
		Proportion of population subjected to physical, psychological or sexual violence in the previous 12 months			√
		Proportion of population that feel safe walking alone around the area they live			√



End abuse, exploitation, trafficking and all forms of violence against and torture of children	Proportion of children aged 1-17 years who experienced any physical punishment and / or psychological aggression by caregivers in the past month			√
	Number of victims of human trafficking per 100,000 population, by sex, age and form of exploitation			√
	Proportion of young women and men aged 18-29 years who experienced sexual violence by age 18			√
Promote the rule of law at the national and international levels and ensure equal access to justice for all	Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms			√
	Un sentenced detainees as a proportion of overall prison population	√		
By 2030, significantly reduce illicit financial and arms flows, strengthen the recovery and return of stolen assets and combat all forms of organized crime	Total value of inward and outward illicit financial flows (in current United States dollars)		√	
	Proportion of seized small arms and light weapons that are recorded and traced, in accordance with international standards and legal instruments			√
Substantially reduce corruption and bribery in all their forms	Proportion of persons who had at least one contact with a public official and who paid a bribe to a public official, or were asked for a bribe by those public officials, during the previous 12 months			√
	Proportion of businesses that had at least one contact with a public official and that paid a bribe to a public official, or were asked for a bribe by those public officials during the previous 12 months			√
Develop effective, accountable and transparent institutions at all levels	Primary government expenditures as a proportion of original approved budget, by sector (or by budget codes or similar)			√



	Proportion of the population satisfied with their last experience of public services		√	
Ensure responsive, inclusive, participatory and representative decision-making at all levels	Proportions of positions (by sex, age, persons with disabilities and population groups) in public institutions (national and local legislatures, public service, and judiciary) compared to national distributions	√		
	Proportion of population who believe decision-making is inclusive and responsive, by sex, age, disability and population group	√		
Broaden and strengthen the participation of developing countries in the institutions of global governance	Proportion of members and voting rights of developing countries in international organizations			√
By 2030, provide legal identity for all, including birth registration	Proportion of children under 5 years of age whose births have been registered with a civil authority, by age			√
Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements	Number of verified cases of killing, kidnapping, enforced disappearance, arbitrary detention and torture of journalists, associated media personnel, trade unionists and human rights advocates in the previous 12 months		√	
	Number of countries that adopt and implement constitutional, statutory and/or policy guarantees for public access to information			√
Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime	Existence of independent national human rights institutions in compliance with the Paris Principles			√



5.2 Achievement and challenges of the sustainable Development Goals

We still face major challenges. Improving the quality and relevance of education, providing medical treatment and care facilities for the ageing population, and fighting climate disasters call for further policy support, financial mobilization and partnership strengthening.

Government has been incorporating the Sustainable Development Goals (SDGs) into its national policy framework. Since the endorsement of the 2030 Agenda for Sustainable Development, Sri Lankan government has taken several momentous initiatives.

The most important one is the Sustainable Development Act in 2017, which establishes the legal framework to implement the SDGs with improved institutional and policy coherence. Under this Act, the Sustainable Development Council has been established, which formulates related national policies and guides new development projects.

Investments needed to achieve the SDGs are huge, but not beyond reach. Preliminary estimates by The United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) suggest that Sri Lanka needs an annual additional investment of 4.4 per cent of the 2018 GDP through 2030 to provide a social protection floor (1.7 per

cent), poverty gap transfers (0.2 per cent), quality education (1.6 per cent) and climate-resilient infrastructure (0.8 per cent).

Some of this investment needs have been mainstreamed into the budgets. For example, this year *Budget* focuses on.

➤ Quality education

By reforming curricula to enable the combination of Science, Technology, Engineering, Math and the Arts, enhancing continuous professional training for teachers, and introducing more technology in education delivery.

➤ Healthcare

By services and facilities by enhancing investments in healthcare delivery, quality and infrastructure;

➤ Agriculture

By linking smallholder farmers to value chains of larger enterprises, investing in climate-proof warehousing, and enhancing natural disaster insurance for farmers.

➤ Climate resilience

By improving irrigation infrastructure quality, strengthening eco-system conservation, and expanding natural disaster insurance scheme.



➤ Gender

Equality by sharing costs of maternity benefits, facilitating childcare services by businesses and schools, and encouraging participation of women on corporate boards. Despite the Government's initiatives, financing the SDGs remains a challenge. Relatively low level of tax revenue constrains Sri Lanka's domestic resource mobilization.

In addition to these measures, improving investment efficiency is critical. ESCAP estimates that the developing Asia-Pacific countries can achieve similar levels of outputs and outcomes in health and education sectors using 30 per cent fewer resources. Among its peer countries, Sri Lanka performs well in health and education sectors; however, its investment efficiency in infrastructure could be improved. To enhance infrastructure investment efficiency for the public sector, public financial management institutions – notably project appraisal, selection and management – need to be strengthened. Effective coordination among different government branches for construction permits, environmental clearance and land acquisition is important, as these processes often lead to project delays.

Ensuring a steady flow of resources for operations and maintenance is a necessary

condition for success. Good maintenance generates substantial savings, reducing the total lifecycle costs of infrastructure projects.

Raising awareness among relevant stakeholders and building capacity of relevant institutions are necessary to achieve the SDGs. Developing multi-stakeholder partnerships provide much room for improvement in Sri Lanka to fully engage the general public and the private sector. An effective mechanism is needed for collaborative engagement in SDG implementation, from policy formulation to monitoring.

The 2030 Agenda provides a blueprint to achieve a more sustainable future for all. Sri Lanka's efforts in mainstreaming the SDGs into its national planning and budgeting are an interesting case for the rest of the Asia-Pacific region to learn – a country does not need to wait until it achieves economic affluence before tackling social well-being and environmental health. Developing countries should incorporate social and environmental goals into their path towards prosperity.



6. Human Resource Profile

6.1 Cadre Management

Details of Approved Cadre and Vacancies as at District Secretariat, Jaffna- 31.12.2021

S. No	Designation	Service	Class/ Grade	Approved Cadre	Present strength	Vacancies
1	District Secretary	SLAS	Special	1	1	0
2	Add District Secretary	SLAS	I	2	2	0
3	Chief Accountant	SLAcS	I	1	1	0
4	Director (Planning)	SLPS	I	1	1	0
5	Chief Internal Auditor	SLAcS	I	1	1	0
6	Asst. District Secretary	SLAS	III/II	1	1	0
7	Accountant	SLAcS	III/II	2	2	0
8	Assistant Director/ Deputy Director(Planning)	SLPS	III/II	4	3	1
9	Engineer	SL.EngS	III/II	3	1	2
10	Administrative officer	MSO	Supra	1	1	0
11	Translator- (Sinhala- Tamil) &(Tamil - English)	TS	II/ I	2	1	1
12	Sri Lanka Information and Communication Technology officer	SLICTS	Class 2 Grade II/I	1	3	-2
13	Development Co- Coordinator	AS	III/II/I	2	2	0
14	Budget Assistant	AS	III/II/I	2	1	1
15	Development Officer	DOS	III/II/I	26	82	-56
16	Development Officer (Development)	DOS	III/II/I	12	15	-3
17	Technical Officer	SLTS	III/II/I	2	1	1
18	Draughtsman	SLTS	III/II/I	1	0	1
19	Management Services Officer	MSO	I,II,III	50	49	1
20	Management Services Officer - MN1	MSO	I,II,III	2	2	0
21	Receptionist	Contract Basis	Monthly Alw 33,638/=	1	1	0
22	Typist	Departmental	I,II,III	1	1	0
23	Clerk	Departmental	I,II,III	2	2	0
24	Computer Operator	Departmental	I,II,III	1	1	0
25	Sri Lanka Information and Communication Technology Asst.	SLICTS	Class 3 Grade III/II/I	2	1	1
26	Technical Assistant	Departmental	I,II,III	2	2	0
27	Driver	CDS	Spe,I,II,III	15	10	5
28	Electrician/Plumber	Departmental	Spe,I,II,III	1	0	1
29	Bungalow Keeper Cum Cook	Departmental	Spe,I,II,III	1	1	0
30	KKS	O.E.S	Spe,I,II,III	24	22	2
31	Office Labor	Departmental	Spe,I,II,III	4	0	4
32	Office Watcher			0	4	-4
Total				171	215	-44



Details of Approved Cadre and Vacancies as at 15 Divisional Secretariats in Jaffna District as at 31.12.2021 (Head No 264 & 409)

S.No.	Posts	Service Grade / Class	Approved Cadre of Management Service Department	Present Strength	Number of Vacancies
Senior Level					
1	Divisional Secretary	SLAS I	15	15	0
2	Asst. Divisional Secretary	SLAS II/ III	15	15	0
3	Accountant	SLAcSII/III	15	13	2
4	Assistant / Deputy Director(Planning)	SLPS II/III	15	12	3
5	Assistant Director	Supernumerary III	2	2	0
	Senior Level Total		62	57	5
Tertiary Level					
6	Administrative Officer	MSO Supra	15	6	9
7	Grama Niladharies Admin	GNS Supra	15	5	10
8	Translator (English.-Tamil, Tamil-English)	TS, I, II, III	30	8	22
	Tertiary Level Total		60	19	41
Secondary Level					
9	Development Coordinator	Combined Services	12	11	1
10	Development Officer	DOSI,II,III	137	562	-425
11	Development Officer (Planning)	DOS I,II,III	570	571	-1
12	Management Services Officer	MSO I. II. III	416	403	13
13	Clerk/Management Officer	I,II,III	1	3	-2
14	Grama Niladharies	I. II. III	435	364	71
15	Technical Officer	SLTS I,II,III	16	12	4
16	Information Communication and Technology Assistant	SLICTS I,II,III	15	13	2
17	Technical Assistant	Departmental I,II,III	15	15	0
	Secondary Level Total		1,617	1,954	-337
Primary Level					
18	Driver	Driver Service I, II,III	30	26	4
19	Office Employees Service (Watcher, Sanitary Laborer, Office Laborer)	OES Service Supra,I, II, III Department Included	139	105	34
	Primary Level Total		169	131	38



6.1.1 Shortage or Excess in Human Resources has been affected to the Performance of the Institute

❖ Senior Level

➤ Engineer – Vacant - 2

Though the approved cadre for District Secretariat 3 only one personnel is employed presently. Thereby, since only one Officer is available to supervise the development works of the 15 Divisional Secretariats and to supervise the Technical Officers and Assistants there are impediments in completion of works on time.

❖ Tertiary Level

➤ Translator (Sinhala ↔ Tamil) Vacant - 1

Since the post of Translator (Sinhala ↔ Tamil) is vacant, the Officers of the other Service Category are engaged in the translation of the letters and circulars of the Sinhala medium which are received from the Ministry. Since they are performing the translation duty as well in addition to their lists of duty, there are unable to accomplish the duties assigned to them on prescribed time. Besides, since the service needs to be done from the outside, it causes waste of time and money.

➤ ICTO II/II - Surplus - 2

Though the approved cadre doesn't exist for the Information and Communication Technology Officer Service Category II/II, one personnel is employed. Cadre shortage prevails for ICTA at the District Secretariat. The tasks arising due to this vacancy are performed by the said Officer. Also, request for the post of Director of Information, Communication & Technology has been sent by us (FR-71).

❖ Secondary Level

➤ Budget Assistant – Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Thereby difficulty is found in the completion of tasks instantly. Also, the work gets accumulated occasionally.

➤ Technical Officer – Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Since only one Officer is available to supervise the development works and to supervise the Technical Assistants there are impediments in the completion of works on time.

➤ Draftsman - Vacant - 1

Thereby since the service needs to be obtained from the outside it causes waste of time and money.

➤ Management Service Officer Surplus - 1

Adjusted since 01.02.2022.

➤ ICTA - Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Moreover, since a personnel from the ICTO II/II Category which is not approved is performing the said duties those are able to be accomplished on time.

❖ Primary Level

➤ Driver Vacant - 5

Due to the existence of vacancy for Drivers it is unable to maintain the vehicles of the District Secretariat and unable to employ the Drivers in rotation during unusual situations.



➤ **Electrician – Vacant - 1**

While the appointment for the post of Electrician at the District Secretariat has not yet been granted, since the staff is obtained from the outside for the electrical repairs and plumbing works, it causes waste of time and money.

➤ **Office Employee – Vacancy 2**

It is unable to maintain the District Secretariat and its premises and to employ them in rotation during weekends. Hence the Office Employees in the service as well have work load.

➤ **Office Watcher - Excess - 4**

➤ **Office Laborer - Shortage - 4**

4 Employees appointed at the post of Office Watcher have been approved in the post of Office Laborers by the Management Services Department.

❖ **Divisional Secretariat Wisely**

❖ **Senior Level**

➤ **Accountant – Vacancy 2**

Due to the above vacancy, there is stagnation in financial duties of the Divisional Secretariats as well as in the respective Divisional Secretariats and the accountants from other Divisional Secretariats have to take over the responsibilities. And lack of suitable Officers to supervise the lower grade Officers.

➤ **Assistant Director of Planning – Vacant - 3**

There is a delay in rendering livelihood assistances to the civilians and in the supervision of development projects and

inexistence of suitable Officers to supervise the lower grade Officers.

❖ **Tertiary Level**

➤ **Administrative Officer – Vacant - 9**

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved the lower grade Officers to perform acting duty. Thereby the duties could be performed promptly and efficiently. Besides, since the said Officers perform acting duty in addition to their duties they have work load and inability to accomplish the duty on time.

➤ **Grama Officer (Admin) – Vacant - 10**

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved one Grama Officer to perform acting duty. Thereby the duties could be performed promptly and efficiently. Moreover, since the said Officers perform acting duty in addition to their duties, they have work load and inability to accomplish the duty on time.

➤ **Translator – Vacant - 22**

Since the vacancy exists for Tamil / English and Sinhala / Tamil Translators, Officers of the other service category are involved in the translation of letters and documents drawn in Tamil or English and in the translation of letters and circulars received from the Ministry in Sinhala. Since they are performing the translation duty as well in addition to their lists of duty, they are unable to accomplish the duties assigned to them on time.



❖ **Secondary Level**

➤ **Development Officer – Surplus - 425**

➤ **Development Officer (Development) Surplus - 4**

Ministry has informed that the Development Officer Service Officers will be inducted as approved cadre and the issue of excess cadre is being discussed at the Government Agents monthly Conferences.

➤ **Management Service Officer – Vacant 13**

Since the shortage of Management Service Officers exists, delay occurs in the completion of works on time and as the other Officers use to share the duties work load arises. The said shortage will be rectified by the inclusion of appointments to the office employees who are selected through limited examination.

➤ **Clerk – Excess - 2**

Regarding the cadre approval of the said Officers served at the DRRS Project, the approval has not been granted to two Officers and the said cadre has been approved until their term of service only (Personal to Holder).

➤ **Grama Officers – Vacant - 71**

Since certain Officers are performing acting duty at the divisions where the vacancy exists, they have work load and acting duty payment need to be paid for them.

➤ **Technical Officer – Vacant - 4**

It is unable to supervise the development works of the said Divisional Secretariats and thereby the Officers from the other

Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time and to provide the acting duty payments.

➤ **ICTA – Vacant - 2**

It seems unable to perform the ICT works of the said Divisional Secretariats and Officers of the other category or Officers from the other Divisional Secretariats need to be engaged and in turn it causes waste of time and work load.

➤ **Technical Assistant – Vacant - 1**

It is unable to supervise the development works of the said Divisional Secretariat and the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time.

❖ **Primary Level**

➤ **Driver – Vacant - 4**

Since vacancy exists for Drivers it is unable to maintain the vehicles of the said Divisional Secretariats and unable to employ the Drivers in rotation during unusual situations. Hence the Drivers in the service have work load.

➤ **Office Employee - Vacant - 34**

It is unable to maintain the Divisional Secretariats and premises and to employ them in rotation during weekends. Hence the Office Employees in the service have work load.



6.2 Human Resource Development

S. No	Name of the Training Programme	Purpose of Training Programme	Participants	No.of Participants	Program me Duration	Total Allocation / Expenditure	Nature of Programme Local / Foreign
1	Training Programme for Hardware & Net working	Gathering knowledge on Hardware & Networking	ICT. Asst , MSO & DO	64	6 Days	164,910.00	Local
2	Customer Care & Service Excellence	Rendering excellent service to the customers	MSO & DO	24	2 Days	35,000.00	Local
3	Formal Letter Writing Skills	Writing of official letter formally	MSO & DO	65	3 Days	325,000.00	Local
4	Advance Certificate in Public Procurement & Asset Management	Proper implementation of procurement activity and assets	MSO & DO	18	13 Days	540,000.00	Local
5	Certificate Course in Human Resources Management	Gathering knowledge on human resource management	ADS & AO	24	5 Days	240,000.00	Local
6	Performance Management & Setting Key Performance Indicators Setting	Performing the KPI of projects through joined performance management	ADP & Accountant	26	1 Day	52,000.00	Local
7	Formal Letter Writing Skills	Writing of official letter formally	MSO & DO	65	3 Days	325,000.00	Local
8	Personality Grooming & Confidence Building	Development of capacity building amongst the Officers	MSO & DO	39	1 Day	78,000.00	Local
9	Training Course on Graphic Design & Creativity - ICT Officer	Gathering knowledge	MSO & DO	1	9 Days	30,000.00	Local
10	Essential in Cyber Security	Gathering knowledge on secured internet usage	ICT. Asst , MSO & DO	16	2 Days	108,500.00	Local
11	Advance Certificate Course in Data Analysis for Social Scientists	Gathering knowledge on social data analysis	Addl.GA(Land, ADP & ICT Officer)	3	30 Days	120,000.00	Local
12	HRM Training	Gathering knowledge on human resource management	AO,MSO, & DO	25	5 Days	49,150.00	Local
13	Project proposal Project cycle & Monitoring	Developing knowledge on project proposal	MSO & DO	425	4 Days	192,625.00	Local



6.2.1 Contribution of the Training Programme in the Performance of the institution

Changes through skill Development Programme by providing services to the organizational or public

- ❖ Provided chance to enhance the knowledge of all employees.
- ❖ Employees get trained at the said training programme were able to perform well in their duties. Moreover, they have gathered comprehensive knowledge regarding the practice of the said duties.
- ❖ Training Programme has enabled to enhance the skills of each employee.
- ❖ Training Programme has created awareness and confidence on the government circulars and the responsibilities of the duty of employees.
- ❖ Continue training and enhancement programme ensures the steadiness in experience and background knowledge of the employees.
- ❖ The said institution would be able to have confidence on the expectations and practices of all employees serving thereunder.
- ❖ Investment in the employees's training incurred by the institution / department emphasizes the importance of employees.
- ❖ By sharing the learned knowledge of a person with others, learning culture is able to be formed in the institution.
- ❖ By improving the intrapersonal skills of the employees of the institution, it has led them to act as the Resource Persons.
- ❖ In view of the growth and change of the government employees, skills for their future leadership were motivated.
- ❖ Training Programme for the new employees has enabled them to gather knowledge about the government circulars, establishment procedures and financial practices.
- ❖ Incorporation of various curriculum in the Training Programme has enabled to develop vast knowledge.

Changes happened in the year through the skill development Programme

- ❖ Employees are the key property of the government sector. In order to render better and effective service to the public, the investment for improving their skills leads to the national sustainable development.
- ❖ Employees have been trained to use new strategies and to face challenges in their working place by the knowledge gained from the Training Programmes during the year 2021



7. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in Future
1	The Following Financial Statement / Accounts have been Submitted on due date			
1.1	Annual financial statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Complied		
1.4	Stores Advance Accounts	Complied		
1.5	Special Advance Accounts	Complied		
1.6	Others	Complied		
2	Maintenance of books and registers (FR445)			
2.1	Fixed register has been maintained and update in terms of Public Administration circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly accounts summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for Cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		



2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
03	Delegation of functions for financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transitions through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of state Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub- section 40(4) of the National unit Act No.19 of 2018	Complied		



6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulations 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's office in terms of paragraph 07 of the Assets Management Circular No.01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's office in terms of paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R 103,104,109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of paragraph 3.1 of the public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		



10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared ,got certified, and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous year settled	Complied		
10.3	The action had been taken in terms of Financial Regulations Regarding balances that had been disclosed through bank reconciliation statement and for which adjustments had to be made ,and had those balances been settle within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imp rests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imp rest had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imp rest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collections had been directly credited to the revenue account without credited to the deposit account	Complied		



15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
17	Provision of Information to the Public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations	Complied		
17.2	Information about the institution to the public have been provide by website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per sections 08 and 10 of the RTI Act	Complied		
18	Implementing Citizens Charter			
18.1	A citizens charter/ citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of citizens charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in annexure 02 of public Administration Circular No.02/2018 dated 24.01.2018	Complied		



19.2	A Minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid human Resource Plan	Complied		
19.3	Annual Performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Pares			
20.1	The shortcoming pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

