Annual Performance Report 2021

Department of Government Printing

Colombo 08

Department of Government Printing

Message from the Government Printer

The year 2021 was a most challenging year to the whole world as well as to Sri Lanka. That is because it happened to do all the necessary works in the midst of exhausted environment and under the high restrictions due to the covid 19 epidemic spread over globally.

Government has happened to accomplish general activities of the country according to all the guidance and methods prescribed by the health sector and under the high restrictions for secure the health of the citizens under the Covid – 19 epidemics in the entire year of 2021. Along with this situation,while the operations are carried out in the essential services including health sector, security sector in the first quarters and later in the shift basis, most of the other government institutions to deliver their services over the system of "stay at home and deploy the duties"

Here I have to endorse that the Government Printing Department had to face the big challenge of keeping the operations alive to print the quarantine Stickers, Curfew Passes, vaccine cards, Health notices and other essential Printing matters which were essentially required to the health sector, security sector and other essential services under the prevailed epidemic situation. More over print and publish essentially required Government Gazettes. Here it was not possible to do these jobs under the system of stay at home and do the job. Therefore it had become a mandatory requirement to secure the health safety for the employees who called up for the duty.

We are very happy about our achievement to fulfill the service required from the Department in time without any embarrassment to the government at any time even under the above stated situation. And also I would like to declare with happiness to the core that, it is a great achievement received by the whole staff of the Government Printing Department to keep the departmental premises as a health secured zone while administrating all the guidance and methods prescribed by the health sector, along with the fast spreading environment of mostly dangerous epidemic with huge health risk.

When the world economy was drastically back warded due to the influence of Covid 19 epidemic, it was inevitable fact that the Sri Lanka also would get the influence of it. Even in the face of it we were able to keep our departmental performance in a higher level while performing Government requirements with keeping public co-ordination and we are fully happy about this achievement. I give my sincere thank for the help given by the Ministry of Mass Media, Ministry of Health, Epidemiology unit, Sri Lanka Police and the entire staff of the Department of Government Printing and especially for who cared for the welfare of the Departmental staff.

Gangani Liyanage,
Government Printer

Annual Performance Report for the Year 2021

Name of the Institution :- Department of Government Printing

Expenditure Head No. :- 211

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Chapter 01 - Institutional Profile / Executive summary

1.1 Introduction

The Department of Government Printing is giving out various printing works with high quality, engaging concurrent movement with highly changing world by most enhanced technology, by giving prominence priority to fulfill all the confidential printing works of the state.

In addition to printing and publishing of gazettes, hanzards, acts, bills and departmental regulations, this department performs non commercial printing works such as acts and regulations, general forms for for the requirements of the Ministries and budget estimates and commercial printing works such as forms, tickets, school books, daham pasal books, election forms, Ballots, variable data printing, Lottery printing, annual and performance reports for government ministries and departments. Furthermore gazette notifications published online directly to facilitate the duties of government institutions such as Provincial councils, Local Government Bodies and semi government organizations.

It presentlydelivers an optimal and everlasting service by providing information and services shortly by internet through www.documents.gov.lk web site under the directive of Government Printer Mrs. Gangani Liyanage. To perform above duties in optimum standard 1284 of staff deployed in this department.

The Department was able to perform all the necessary printing services while following all the guidance and methods prescribed by the health sector in year 2021 in the midst of exhausted environment in the country due to the covid 19 epidemic.

Further, Department of Government Printing has identified steps of the goals to be achieved in 2025 under the first stage of Sustainable Development Act and under this; premium target of the Department of Government Printing is to fulfill all Government confidential printing works by way of upgrading the security printing methodology.

1.2 Vision, Mission, Objectives of the Institution

1.2.1 **Vision :**

"Vitality in Printing and Publication"

1.2.2 **Mission :**

"Provide Printing and Publication services, keeping high Quality standards in time to satisfy the customer, utilizing modern technology with the team of skilled, talented staff."

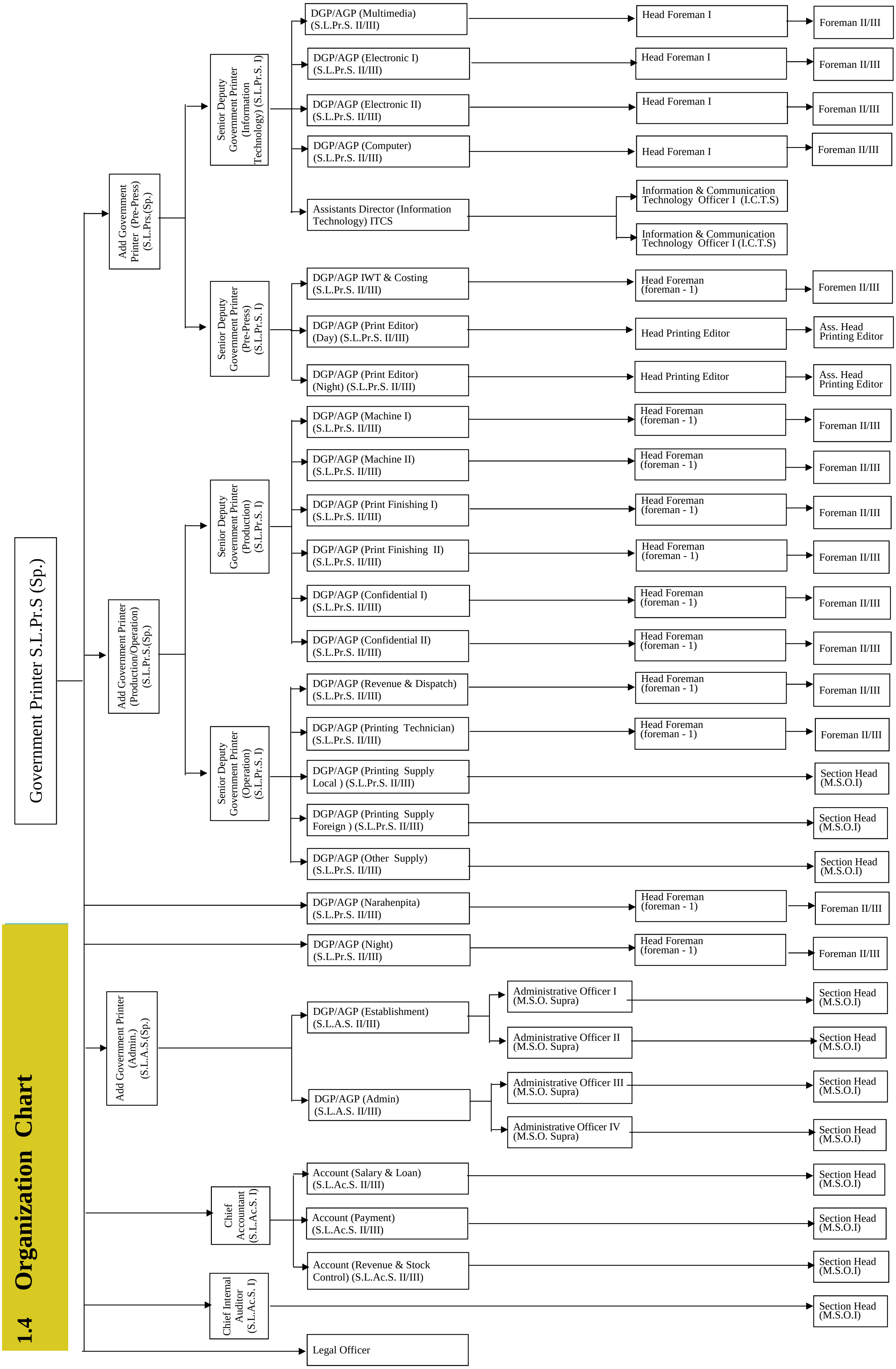
1.2.3 **Objectives**

- As the Official Government Printer supply printing and publication services with high quality and accuracy and in time.
- Upgrade quality, finishing and creativity in commercial printings.
- Upgrade productivity in the department through the development of modern technology and methods.
- Facilitate the public to buy all government publications at reasonable cost and efficiently.
- Supply the utmost service to the customers by upgrading the management system and the procedures.
- Change the attitudes by the development of human resources and deliver exclusive service to satisfy customers.
- Uplift employee's security and welfare.
- Deliver upmost service to satisfy the customers through creating pleasant working environment in the department.
- Supply necessary technical assistance to legal institutions and court procedures.
- Buildup public confidence on Security Printing.

1.3 Main Duties

- Printing and publishing of Government gazettes, Parliamentary Hanzard Records, Bills, and Departmental Regulations.
- Carrying out the non commercial printings such as Acts, Regulations, forms used by several departments and Treasury Budget Estimates.
- Carrying out the commercial printings such as Stamps, Forms, Tickets, School Books, Daham Pasal Books, and all the forms required by the Elections Department, Annual Reports and performance Reports for several Government Ministries.
- Providing printing and publication services to the Provincial Councils, Local Government Institutions and Semi Government Organizations.
- Provide the information directly and on time to the public through electronic and Printed Media.
- Supply other printing and publication services.

1.4 Organization Chart



1.5 Main Divisions of the department

1.5.1 Production, Planning and Control Branch

Issuing work tickets, estimation, costing, invoicing for all the printing orders received to the department and press and pre press works are done by this branch. Sections of work tickets, costing, production and operation and multimedia are operating under this branch.

1.5.2 Confidential Branch

All the confidential printing works received the department handle by this branch. Stamps, confidential urgent acts and gazettes, exam question papers, railway season tickets, railway tickets and all other confidential printing works are attended by this section. Litho machine section, confidential stamp section, Digital section, riso graph section, confidential reading section, confidential book binding section, correction unit, and confidential computer section, are functioning under this confidential branch.

1.5.3 Pre press branch

All the pre press works required for the printings are done by this branch. Accordingly computer page setting polymer and plate making are fulfilled by this branch. Computer section, Reading section, Plate Making section and CTP section are functioning under this branch.

1.5.4 Printing Branch

Majority of printing works received are printed by this branch. Ballot papers, general forms used by the Government Institutions,Gazettes, School books, Daham pasal Books and other printing works are done by this branch and Web section, Rotary section, cord section, Letter press section are functioning under this branch.

1.5.5 Book Binding Branch

Function of Book Binding branch is to assemble and bind papers, documents printed or nonprinted, applying modern techniques by way of customer to handle it easily, attractively, worthy and durable. Under this process Advanced quality printing, General urgent, Checking,Rebinding, school books, General Urgent Output, New Gathering are working on.

1.5.6 Dispatch Branch

The main function of this branch is to distribute all the printing products to the relevant institutions. In addition to this, documents such as Constitution, Financial Regulation, Establishment Code, Criminal Procedure Code, Penal Code and other acts sales at concessional rates through 'Prakashana Piyasa'. For this activities Miscellaneous Dispatch section, Form stores,Gazette Dispatch section and 'Prakashana Piyasa' are functioning under this branch.

1.5.7 Administration Branch

All over the administrative matters in the institute is being handled by Administration Branch. This branch has mainly two sections as Establishment and Admin. Human resources and Establishment sections are run by Establishment Branch and Postal, Pension, time keeping, and Loan are run by the Admin branch. This branch facilitate necessary administrative back ground to the Department to deliver its professional work by performing administrative functions including all the activities relevant to human resource management, welfare activities, maintenance and transport.

1.5.8 Finance Branch

All the financial matters in the Institution are being controlled by this branch. This branch has mainly five sections as Salaries, Loan, Revenue, Payments and Stock Control. This branch facilitate necessary financial back ground to the Department to deliver its professional work by performing accounting functions including all the activities relevant to Accounts, Salaries, Revenue, Loan and Advance, Payments and Stock Control.

1.5.9 Internal Audit Branch

Audit works are done on the object to participate in the system of internal control of the financial operations of the department and carry out a continuous survey and an independent appraisal of such operations and the soundness and adequacy of the internal checks adopted in the prevention and detection of errors and frauds, under the Regulation 133 of Financial Regulations and under the authority of Para 40 and 41 of the Audit Act No. 19 of 2018.

1.5.10 **Sections to give direct contribution to the production**

This branch performs the duties of supplying papers as main raw material locally and foreign and maintenance of machines. Foreign Supply division, Local supply Division, Other supply Division, Transport Division, Security Division and Welfare Division operate under this.

1.6 Institutions/ Funds under the Department

No any Institution or fund under this Department.

1.7 Information about foreign funded projects

No foreign funded projects implementing under the Department.

Chapter 02 - Progress and Fore-sight

2.1 Special achievements, challenges and Future goals

- The big challenge for the Department in the year 2021 was to fulfill departmental targets without any embarrassment to the government while securing the health of the staff in the midst of exhausted environment and under the high restrictions due to the covid 19 epidemic spread over globally.

- Our special achievement was to complete all essential, confidential and urgent printing requirements in time while adhering quarantine regulations and facing this challenge successfully.

- It is the great achievement for us to deliver essential printing services while keeping the departmental premises as a non epidemic health secured zone by administrating all the guidance and methods prescribed by the health sector, incovid 19 epidemic spread over globally.

- As a fully Government Institution, the prominence challenge of the Department of Government Printing is to conforming its production process to the rapidly changing technical environment with the modern digital technology in the printing Industry. Accordingly, the Department has prepared its future plans in view of the leader in confidential printing in Sri Lanka by gaining competitive market opportunities. This Department has prepared 5 year plan for running year 2020 to year 2025 in par with 'Vision of Prosperity' government policy paper and achieves sustainable development targets. According to this plan, preparation and implementation of annual action plan is being started for achievement of goals. The target of the Department Under this process is to become the Pioneer Printer in Sri Lanka for confidential printing at the end of 2025 and to fulfill all confidential printing requirements for the Sri Lankan government.

Chapter 03 - Annual Overall Financial Performance

ACA -F

Overall Financial Performance for the year ended 31 December 2021

3.1 Statement of Financial Performance for the period ended 31st December 2021

Budget 2021		Note	Actual 2021 (Rs.)	Restated 2020 (Rs.)	
	Revenue Receipts				
	Income Tax Services	1			
	Taxes on Domestic Goods and Services	2			
	Taxes on International Trade	3			
	Non Tax Revenue & Others	4	756,670,731	1,040,558,609	ACA-1
	Total Revenue Receipts (A)		**756,670,731**	**1,040,558,609**	
	Non Revenue Receipts				
	Treasury Imprests		2,484,685,000	2,138,566,000	ACA-3
	Deposits		338,681,977	499,994,675	ACA-4
	Advance Accounts		74,204,866	52,340,393	ACA-5/5(a)
	Other Main Ledger Receipts		43,522,036	393,097,856	
	Total Non Revenue Receipts (B)		**2,941,093,879**	**3,083,998,924**	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		**3,697,764,610**	**4,124,557,533**	
	Remittance to the Treasury (D)		9,936	819,759	
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		**3,697,754,674**	**4,123,737,774**	
	Less: Expenditure				
	Recurrent Expenditure				
	Wages, Salaries & Other Employment Benefits	5	1,450,478,637	1,528,081,543	
	Other Goods & Services	6	1,519,666,669	1,345,973,954	ACA-2(ii)
	Subsidies, Grants and Transfers	7	6,150,586	7,107,305	
	Other recurrent Expenditure	8	--	--	
	Other Recurrent Expenditure	9	1,749,621	--	
	Total Recurrent Expenditure (F)		**2,978,045,513**	**2,881,162,802**	
	Capital Expenditure				
	Rehabilitation & Improvement of Capital Assets	10	59,657,528	41,497,842	
	Acquisition of Capital Assets	11	126,147,194	109,791,006	ACA-2(ii)
	Capital Transfer	12	--	--	
	Acquisition of Financial Assets	13	--	--	
	Capacity Building	14	1,938,870	1,455,637	
	Total Capital Expenditure (G)		**187,743,592**	**152,744,485**	

Statement of Financial Performance for the period ended 31st December 2021

Budget 2021		Actual 2021 (Rs.)	Restated 2020 (Rs.)	
	Deposit Payments	198,481,696	393,591,542	ACA-4
	Advance Payments	69,906,013	51,899,854	ACA-5/5(a)
	Other Main Ledger Payments	36,207,167	68,714,961	
	Total Main Ledger Expenditure (H)	**304,594,876**	**514,206,357**	
	Total Expenditure I = (F+G+H)	**3,470,383,981**	**3,548,113,644**	
	Balance as at 31st December J = (E-I)	**227,370,693**	**575,624,130**	
	Balance as per the Imprest Reconciliation Statement	227,370,693	575,574,130	ACA-7
	Imprest Balance as at 31st December	(0)	50,000	ACA-3
		0	0	

3.2 Statement of Financial Position Statement of Financial Position as at 31st December 2021

	Note	Actual 2021	Restated 2020
Non Financial Assets			
Property, Plant & Equipment	ACA-6	1,322,195,498	1,203,966,963
Financial Assets			
Advance Accounts	ACA-5/5 (a)	230,016,227	234,315,080
Cash & Cash Equivalents	ACA-3	-	50,000
Vat Control Account		367,482	6,947,387
Total Assets		**1,552,579,207**	**1,445,279,430**
Net Assets / Equity			
Net Worth to Treasury		(71,235,559)	79,843,479
Property, Plant & Equipment Reserve		1,322,195,498	1,203,966,963
Current Liabilities			
Deposits Accounts	ACA-4	301,619,268	161,418,988
Unsettled Imprest Balance	ACA-3	-	50,000
Total Liabilities		**1,552,579,207**	**1,445,279,430**

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 24 and Notes to accounts presented in pages from 25 to 35 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and

Chief Accounting Officer
Name : V. P. K. Anusha Palpita
Designation : Secretary,
(Ministry of Mass Media)
Date : 09.05.2022

Accounting Officer
Name : G.K.D. Liyanage
Designation : Government Printer
Date : 09.05.2022

Chief Financial Officer/
Chief Accountant
Name : D.V.W. Bethmage
Designation : Chief Accountant
Date : 09.05.2022

3.3 Statement of Cash Flows

ACA - C

Statement of Cash Flows
for the Period ended 31st December-2021

	Actual	Restated
Cash Flows from Operating Activities	**2021**	**2020**
Fees, Fines, Penalties and Licenses	744,027,760	1,028,909,366
Non Revenue Receipts	-	6,602,908
Revenue Collected on behalf of Other Revenue Heads	57,360,351	52,535,264
Imprest Received - -	2,484,685,000	2,138,566,000
Recoveries from Advance	72,631,821	54,176,094
Deposit Received	338,681,977	499,994,675
Other Main Ledger Receipts	43,522,036	386,494,948
Total Cash generated from Operations (A)	3,740,908,946	4,167,279,254
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	2,830,791,524	2,765,428,177
Subsidies & Transfer Payments	7,900,207	7,107,305
Expenditure incurred on behalf of Other Heads	416,623,191	728,230,333
Imprest Settlement to Treasury	9,936	819,759
Advance Payments	68,650,145	51,639,104
Deposit Payments	198,481,696	393,591,542
Other Main Ledger Payments	36,207,167	68,714,961
Total Cash disbursed for Operations (B)	3,558,663,868	4,015,531,179
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	182,245,078	151,748,075

Cash Flows from Investing Activities	Actual 2021	Restated 2020
Divestiture Proceeds & Sale of Physical Assets		
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	182,245,078	151,698,075
Total Cash disbursed for Investing Activities (E)	182,245,078	151,698,075
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(182,245,078)	(151,698,075)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	50,000
Cash Flows from Financing Activities		
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) -(J)	-	50,000
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	50,000

Basis of Reporting

3.4 Notes to the Financial Statements

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31St December 2021.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee. The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of taxable period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This revaluation reserve account is the corresponding account of PP&E.

6) Cash and Cash Equivalents

Cash and cash equivalents include local currency notes and coins on hand as at 31st December 2021.

7) Changes in Formats of Financial Statements & Adjustment of Comparative Figures

Relevant adjustments have been made to the comparative figures for the year 2020 in line with the changes made in the financial statements for the year 2021.

3.5 **Performance of the Revenue Collection**

Revenue Code	Description of the Revenue code	Revenue Estimate		Revenue Collection	
		Original Estimate (Rs.)	Final Estimate (Rs.)	Amount (Rs.)	As a percentage of Final Revenue Estimate
20.03.02.05	Service Charges of Government Press	800,000,000.00	500,000,000.00	756,670,731.00	151%

3.6 **Performance of the Utilization of the Allocated Funds**

Type of allocation	Allocation		Actual Expenditure (Rs.)	Allocation Utilization as a percentage of final allocation
	Original allocation (Rs.)	final allocation (Rs.)		
Recurrent	3,084,658,000.00	3,084,658,000.00	2,978,045,514.00	96%
Capital	393,300,000.00	393,300,000.00	187,743,592.00	47%

3.7 In terms of F.R. 208 Grant of Allocations for Expenditure to this Department as an Agent of the Other Ministries /Departments

Serial No.	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final allocation		
1	His Excellency the President	1-1-4-37-1508-0	Settlement of printing invoices	16,000,000.00	16,000,000.00	16,000,000.00	100%
2	Office Of The Cabinet Ministers	005-1-1-0-1201-0	Settlement of printing invoices	304,398.00	304,398.00	304,398.00	100%
3	National Police Commission	008-1-1-0-1201-0	Settlement of printing invoices	134,784.00	134,784.00	134,784.00	100%
4	Commission to Investigate Allegation of Bribery or Corruption	010-1-1-0-1201-0	Settlement of printing invoices	144,698.40	144,698.40	144,698.40	100%
5		010-1-1-0-1409-0	Settlement of printing invoices	116,640.00	116,640.00	116,640.00	100%
6	Finance Commission	011-1-1-0-1409-0	Settlement of printing invoices	338,933.70	338,933.70	338,933.70	100%
7	Ministry Of Buddhasasana Religious & Cultural Affairs	101-1-1-0-1201-0	Settlement of printing invoices	67,338.00	67,338.00	67,338.00	100%
8		101-1-2-0-1201-0	Settlement of printing invoices	168,264.00	168,264.00	168,264.00	100%
9		101-2-5-6-1508-0	Settlement of printing invoices	172,800.00	172,800.00	172,800.00	100%
10		101-2-5-8-1409-0	Settlement of printing invoices	24,786.00	24,786.00	24,786.00	100%
11		101-2-6-0-1409-8	Settlement of printing invoices	1,684,866.42	1,684,866.42	1,684,866.42	100%
12	Ministry of Defense	103-1-3-0-1201-0	Settlement of printing invoices	46,753.20	46,753.20	46,753.20	100%
13		103-1-3-0-1205-0	Settlement of printing invoices	12,738.41	12,738.41	12,738.41	100%
14	Ministry of Mass media	105-1-3-0-2001-0	Settlement of printing invoices	1,373,862.00	1,373,862.00	1,373,862.00	100%
15	Ministry of Justice	110-1-1-0-1201-0	Settlement of printing invoices	82,728.00	82,728.00	82,728.00	100%
16		110-1-2-0-1201-0	Settlement of printing invoices	113,119.20	113,119.20	113,119.20	100%
17		110-1-3-0-1201-0	Settlement of printing invoices	3,083,940.00	3,083,940.00	3,083,940.00	100%

Serial No.	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
18	Ministry of Health	111-1-1-0-1201-0	Settlement of printing invoices	810,622.08	810,622.08	810,622.08	100%
19		111-1-2-0-1201-0	Settlement of printing invoices	1,792,156.80	1,792,156.80	1,792,156.80	100%
20	Ministry of Health- Kandy Hospital	111-1-5-0-1201-0	Settlement of printing invoices	1,046,520.00	1,046,520.00	1,046,520.00	100%
21	Ministry of Health – Blood Bank	111-1-5-0-1409-0	Settlement of printing invoices	9,722,764.80	9,722,764.80	9,722,764.80	100%
22	Ministry of Health	111-2-13-3-2509-38	Settlement of printing invoices	744,035.22	744,035.22	744,035.22	100%
23	Family Health Bureau	111-2-14-0-1409-0	Settlement of printing invoices	537,570.00	537,570.00	537,570.00	100%
24	Ministry of Health	111-2-14-13-2509-0	Settlement of printing invoices	1,451,628.00	1,451,628.00	1,451,628.00	100%
25		111-2-14-31-2509-0	Settlement of printing invoices	816,996.96	816,996.96	816,996.96	100%
26		111-2-20-1-2401-0	Settlement of printing invoices	1,475,600.00	1,475,600.00	1,475,600.00	100%
27	Ministry of Trade	116-1-2-0-1201-0	Settlement of printing invoices	1,299,251.40	1,299,251.40	1,299,251.40	100%
28	Ministry of Mahaweli Agriculture Irrigation and Rural Development	118-2-3-62-2509-0	Settlement of printing invoices	4,375,814.40	4,375,814.40	4,375,814.40	100%
29	Ministry of Education	126-2-5-1-1409-0	Settlement of printing invoices	378,000.00	378,000.00	378,000.00	100%
30	Ministry of Public Services, Provincial Councils and Local Government	130-1-1-0-1201-0	Settlement of printing invoices	141,912.00	141,912.00	141,912.00	100%
31		130-1-2-0-1201-0	Settlement of printing invoices	451,359.00	451,359.00	451,359.00	100%
32		130-1-2-0-1409-0	Settlement of printing invoices	930,925.17	930,925.17	930,925.17	100%
33	Ministry of Industries	149-1-2-0-1201-0	Settlement of printing invoices	45,360.00	45,360.00	45,360.00	100%
34		149-2-3-1-1201-0	Settlement of printing invoices	12,960.00	12,960.00	12,960.00	100%

Serial No.	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
35	Ministry of environment	160-1-2-0-1201-0	Settlement of printing invoices	171,450.00	171,450.00	171,450.00	100%
36		160-2-3-118-2507-0	Settlement of printing invoices	1,673,387.00	1,673,387.00	1,673,387.00	100%
37		160-2-3-120-2509-0	Settlement of printing invoices	374,887.00	374,887.00	374,887.00	100%
38	Ministry of Technology	186-1-1-0-1409-0	Settlement of printing invoices	820,854.00	820,854.00	820,854.00	100%
39	Ministry of labour	193-1-1-0-1201-0	Settlement of printing invoices	43,200.00	43,200.00	43,200.00	100%
40	Ministry of Sports and Youth affairs	194-1-2-0-1409-99	Settlement of printing invoices	320,716.80	320,716.80	320,716.80	100%
41	Ministry Of Irrigation	198-1-1-0-1201-0	Settlement of printing invoices	382,622.40	382,622.40	382,622.40	100%
42		198-1-2-0-1201-0	Settlement of printing invoices	67,500.00	67,500.00	67,500.00	100%
43	Department of Buddhist Affairs	201-1-1-0-1201-0	Settlement of printing invoices	350,460.00	350,460.00	350,460.00	100%
44		201-2-2-0-1409-7	Settlement of printing invoices	564,580.00	564,580.00	564,580.00	100%
45		201-2-2-0-1409-11	Settlement of printing invoices	76,599.00	76,599.00	76,599.00	100%
46		201-2-2-0-1409-12	Settlement of printing invoices	64,800.00	64,800.00	64,800.00	100%
47		201-2-2-0-1409-14	Settlement of printing invoices	113,022.00	113,022.00	113,022.00	100%
48		201-2-2-1-1501-0	Settlement of printing invoices	201,385,988.00	201,385,988.00	201,385,988.00	100%
49		201-2-2-11-2205-4	Settlement of printing invoices	203,580.00	203,580.00	203,580.00	100%
50	Department of cultural Affairs	206-2-2-1-1409-0	Settlement of printing invoices	2,262,114.00	2,262,114.00	2,262,114.00	100%
51		206-2-3-6-1409-0	Settlement of printing invoices	211,923.00	211,923.00	211,923.00	100%

Serial No	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
52	Department of Information	210-1-2-0-1201-0	Settlement of printing invoices	88,641.00	88,641.00	88,641.00	100%
53		210-1-2-0-1409-21	Settlement of printing invoices	156,438.00	156,438.00	156,438.00	100%
54		210-1-2-0-2001-0	Settlement of printing invoices	2,550,123.00	2,550,123.00	2,550,123.00	100%
55	Department of Ayurveda	220-1-1-0-1409-0	Settlement of printing invoices	178,000.20	178,000.20	178,000.20	100%
56		220-2-3-0-1409-0	Settlement of printing invoices	743,040.00	743,040.00	743,040.00	100%
57		220-2-3-8-2509-0	Settlement of printing invoices	514,080.00	514,080.00	514,080.00	100%
58		220-2-4-2-2509-0	Settlement of printing invoices	169,668.00	169,668.00	169,668.00	100%
59	Department of Labour	221-1-1-0-1409-0	Settlement of printing invoices	252,234.00	252,234.00	252,234.00	100%
60		221-2-3-0-1409-0	Settlement of printing invoices	123,120.00	123,120.00	123,120.00	100%
61	Sri Lanka Army Head Quarters	222-1-2-0-1201-0	Settlement of printing invoices	15,781,073.40	15,781,073.40	15,781,073.40	100%
62	Sri Lanka Air Force Head Quarters	224-1-1-0-1201-0	Settlement of printing invoices	411,156.00	411,156.00	411,156.00	100%
63	Department of Police	225-1-1-0-1205-0	Settlement of printing invoices	850,391.46	850,391.46	850,391.46	100%
64	Department of Immigration & Emigration	226-1-1-0-1201-0	Settlement of printing invoices	263,952.00	263,952.00	263,952.00	100%
65	Dept. of Registration of Persons	227-1-1-0-1201-0	Settlement of printing invoices	2,755,080.00	2,755,080.00	2,755,080.00	100%
66	Legal Draftsman's Department	230-1-1-0-1201-0	Settlement of printing invoices	595,053.00	595,053.00	595,053.00	100%
67	Department of Debt Conciliation Board	231-1-1-0-1409-0	Settlement of printing invoices	334,638.00	334,638.00	334,638.00	100%
68	Government Analyst's Department	233-1-1-0-1201-0	Settlement of printing invoices	371,603.48	371,603.48	371,603.48	100%

Serial No	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
69	Office of the Registrar of the Supreme Court	234-1-2-0-1201-0	Settlement of printing invoices	14,526.00	14,526.00	14,526.00	100%
70	Department of Official Languages	236-1-1-0-1201-0	Settlement of printing invoices	6,642.00	6,642.00	6,642.00	100%
71	Department of fiscal Policy	238-1-1-0-1409-24	Settlement of printing invoices	2,102,214.60	2,102,214.60	2,102,214.60	100%
72	Department of External Re-sources	239-1-1-0-1201-0	Settlement of printing invoices	214,071.12	214,071.12	214,071.12	100%
73	Department of National Budget	240-1-1-0-1409-0	Settlement of printing invoices	555,120.00	555,120.00	555,120.00	100%
74	Department of Management services	242-1-1-0-1201-0	Settlement of printing invoices	389,512.80	389,512.80	389,512.80	100%
75	Sri Lanka Customs	247-1-1-0-1201-0	Settlement of printing invoices	1,482,051.60	1,482,051.60	1,482,051.60	100%
76	Department of Excise	248-1-1-0-1205-0	Settlement of printing invoices	547,620.75	547,620.75	547,620.75	100%
77	Department of Teasury Op-erations	249-1-1-0-1201-0	Settlement of printing invoices	194,184.00	194,184.00	194,184.00	100%
78	Department of Valuations	251-1-1-0-1201-0	Settlement of printing invoices	1,460,835.00	1,460,835.00	1,460,835.00	100%
79	Department of Pensions	253-1-2-4-1502-1	Settlement of printing invoices	313,136.15	313,136.15	313,136.15	100%
80		253-1-2-4-1502-12	Settlement of printing invoices	8,117,402.25	8,117,402.25	8,117,402.25	100%
81	Department of Agrarian Development	281-1-1-0-1201-0	Settlement of printing invoices	145,800.00	145,800.00	145,800.00	100%
82	Department of Irrigation	282-2-2-0-2507-9	Settlement of printing invoices	45,360.00	45,360.00	45,360.00	100%
83	Department of Forests	283-1-1-0-1409-0	Settlement of printing invoices	23,490.00	23,490.00	23,490.00	100%
84		283-1-1-0-2105-0	Settlement of printing invoices	311,850.00	311,850.00	311,850.00	100%

Serial No Serial No	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
85	Department of Agriculture	285-2-3-13-2507-0	Settlement of printing invoices	398,520.00	398,520.00	398,520.00	100%
86		285-2-4-4-2507-0	Settlement of printing invoices	9,910,000.00	9,910,000.00	9,910,000.00	100%
87	Department of Fisheries and Aquatic Resources	290-1-1-0-1205-0	Settlement of printing invoices	5,925,398.40	5,925,398.40	5,925,398.40	100%
88		290-1-1-0-1409-0	Settlement of printing invoices	122,391.00	122,391.00	122,391.00	100%
89	Dept. Of Animal Production and Health	292-1-1-1-2507-0	Settlement of printing invoices	710,397.00	710,397.00	710,397.00	100%
90		292-2-2-2-2507-0	Settlement of printing invoices	1,890,000.00	1,890,000.00	1,890,000.00	100%
91		292-2-3-1-2507-0	Settlement of printing invoices	114,939.00	114,939.00	114,939.00	100%
92	Dept. Of Animal Production and Health	292-2-3-5-2507-0	Settlement of printing invoices	540,000.00	540,000.00	540,000.00	100%
93		292-2-3-7-2507-0	Settlement of printing invoices	2,000,700.00	2,000,700.00	2,000,700.00	100%
94	Department of rubber Control	293-2-1-0-1201-0	Settlement of printing invoices	30,712.50	30,712.50	30,712.50	100%
95		293-2-1-2-2202-0	Settlement of printing invoices	103,750.20	103,750.20	103,750.20	100%
96	Import and Export Control Department	296-1-1-0-1201-0	Settlement of printing invoices	475,740.00	475,740.00	475,740.00	100%
97	Sri Lanka Railway	306-2-1-0-1201-0	Settlement of printing invoices	423,549.00	423,549.00	423,549.00	100%
98		306-2-4-0-1201-0	Settlement of printing invoices	306,774.00	306,774.00	306,774.00	100%
99	Department of National Physical Planning	311-1-1-0-1201-0	Settlement of printing invoices	91,597.50	91,597.50	91,597.50	100%
100	Department of Civil Security	320-1-1-0-1205-0	Settlement of printing invoices	287,280.00	287,280.00	287,280.00	100%
101	State Ministry of National Heritage, Performing arts and Rural Arts Promotion	401-1-2-0-1201-0	Settlement of printing invoices	182,007.00	182,007.00	182,007.00	100%
102		401-2-3-1-2202-0	Settlement of printing invoices	105,202.80	105,202.80	105,202.80	100%

Serial No Serial No	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
103	State Ministry of Rural and school sports Infrustructure Improvement	402-1-2-0-1201-0	Settlement of printing invoices	213,084.00	213,084.00	213,084.00	100%
104		402-2-3-0-1201-0	Settlement of printing invoices	114,750.00	114,750.00	114,750.00	100%
105	Ministry Of Women Child Development , Pre Schools & Primary Education, school infrustructure & Primary Education	403-2-3-2-2509-0	Settlement of printing invoices	187,110.00	187,110.00	187,110.00	100%
106		403-2-4-1-1501-0	Settlement of printing invoices	10,833,200.00	10,833,200.00	10,833,200.00	100%
107		403-2-4-2-1501-0	Settlement of printing invoices	334,692.00	334,692.00	334,692.00	100%
108		403-2-4-6-2509-0	Settlement of printing invoices	171,990.00	171,990.00	171,990.00	100%
109	State Ministry of education Reforms, Open Universities & Distance Learning Promotion	404-1-2-3-2509-52	Settlement of printing invoices	2,421,900.00	2,421,900.00	2,421,900.00	100%
110	Ministry of Home Affairs	409-2-8-7-2106-0	Settlement of printing invoices	65,168,459.28	65,168,459.28	65,168,459.28	100%
111	State Ministry of Internal Security & Disaster Management	409-2-10-0-1409-0	Settlement of printing invoices	723,318.66	723,318.66	723,318.66	100%
112	State Ministry of Samurdhi Household Economy, Micro finance,Self Employment and business Development	414-1-2-0-1201-0	Settlement of printing invoices	46,288.80	46,288.80	46,288.80	100%
113		414-2-3-3-2509-0	Settlement of printing invoices	136,350.00	136,350.00	136,350.00	100%
114		414-2-7-8-2509-0	Settlement of printing invoices	276,172.00	276,172.00	276,172.00	100%
115	State Ministry Of Scale Development, Vocational, Education, Research & Innovation	421-1-3-0-1201-0	Settlement of printing invoices	75,195.00	75,195.00	75,195.00	100%
116	State Ministry of Dhamma School, Pirivenas & Bhikku Education	422-1-1-0-1409-0	Settlement of printing invoices	91,800.00	91,800.00	91,800.00	100%
117		422-1-2-0-1201-0	Settlement of printing invoices	159,840.00	159,840.00	159,840.00	100%
118		422-1-2-0-1409-0	Settlement of printing invoices	26,487.00	26,487.00	26,487.00	100%

Serial No Serial No	Allocation Received from which Ministry/Department	Expenditure Head	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
				Original Allocation	Final Allocation		
119	State Ministry of Dhamma School, Pirivenas & Bhikku Education	422-2-3-3-1508-99	Settlement of printing invoices	103,680.00	103,680.00	103,680.00	100%
120	State Ministry of Production, supply and Regulation of Pharmaceuticals	423-1-1-0-1201-0	Settlement of printing invoices	36,450.00	36,450.00	36,450.00	100%
121		423-1-2-0-1201-0	Settlement of printing invoices	97,200.00	97,200.00	97,200.00	100%
122	State Ministry of Wild Life Protection, Adoption of safety measures including the Construction of electrical Fencses and Trenches& Reforestation & Forest Resource Development	424-1-2-0-1409-0	Settlement of printing invoices	95,958.00	95,958.00	95,958.00	100%
123	State Ministry of Paddy & Grain Organic Food, Vegetables,Fruits,Chillies, Onions and Potato Cultivation Promotion Seed Production & Advanced Technology Agriculture	425-2-3-4-2509-0	Settlement of printing invoices	6,133,320.00	6,133,320.00	6,133,320.00	100%
124	State Ministry of Livestock, Farm Promotion and diary and egg related Industries	427-1-2-0-1201-0	Settlement of printing invoices	156,816.00	156,816.00	156,816.00	100%
125	State Ministry of Tanks, Reservoirs and Irrigation Development Related rural Paddy Fields	429-1-1-0-1201-0	Settlement of printing invoices	52,920.00	52,920.00	52,920.00	100%
126	Ministry of Lands	430-2-3-1-2509-0	Settlement of printing invoices	3,572,640.00	3,572,640.00	3,572,640.00	100%
127	State Ministry of Corporative Services Marketing Development and Consumer Protection	438-1-1-0-1201-0	Settlement of printing invoices	237,389.40	237,389.40	237,389.40	100%
128		438-1-2-0-1201-0	Settlement of printing invoices	317,094.75	317,094.75	317,094.75	100%
129	State Ministry of Primery Health Care epidemics and covid Disease control	441-1-2-0-1201-0	Settlement of printing invoices	166,212.00	166,212.00	166,212.00	100%

3.8 Performance of the reporting of non-financial Assets

Rs.000

Asset Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per financial Position Report as at 31.12.2021	Yet to be accounted	Reporting Progress as a percentage
9151	Building & structures	525,000,000.00	525,000,000.00	Not Relevant	100%
9152	Machinery & Equipment	797,195,498.12	797,195,498.12	Not Relevant	100%
9153	Land	-	-	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	-	-	-	-

3.9 Auditor General's report**

**The final audit report issued by the auditor General to be scanned and placed here while submitting to the Parliament.

Final Audit Report is attached at the end of the Performance Report.

Chapter 04 - Performance indicators

4.1 Performance Indicators of the Institute (based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output			
	90%-100%	75% - 89%	50% -74%	25% - 49%
Increase of units (machinery)		83% *		
Increase of units (furniture and Office equipment)			70% *	
Square Feet quantity (renovation & Installation)			64.33% *	
Number of training programmes				7.93% *
Recruitments				27.75% *
Efficiency Bar examinations				21.67% *

* It is unable to achieve expected levels for several activities because of Covid 19 epidemic.

Chapter 05 - performance of achieving Sustainable development goals (SDG)

5.1 Identified respective Sustainable development goals

Goal/Objective	Targets	Indicator of the Achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
01.Obtaining the IntergraphISO 14298 certificate for Security Printing in the Department of government Printing	01. Preparation of security environment 02. Development of attitudes and continuous training 03. Provide infrastructure facilities for Security Printing 04. Human resource development 05. Establish an independent Quality Control & Quality Audit System	1. Obtaining the Intergraph ISO 14298 certificate 2. Number of training programmes held, Number of persons trained			Committees have been appointed and being processed accordingly, to prepare proposals and do primary works to achieve this targets in the period of 2020-2025
02. Entire Government security printing works to be done completely by the Department of government Printing	01. Upgrading of routine printing process quantitative & qualitative 02. Initiate an advertising process by the Department of Government Printing (In terms of F.R.) for undertaking all printing orders of government & Semi Government institutions 03. Continuous awareness of the staff to be done that the unique function of the Department of government Printingis the execution of printing works of government & Semi Government institutions	1. Upgrading of quantity and quality of the products 2. Number of Institutions advertised 3. Number of training programmes held, Number of persons trained			Committees have been appointed and being processed accordingly, to prepare proposals and do primary works to achieve this targets in the period of 2020-2025

Goal/Objective	Targets	Indicator of the Achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
03. Establish environment friendly green concept	01. Use Renewable Energy 02. Maintaining an environment friendly gardens 03. Energy conservation	1.Upgraded healthy pleasure environment (square feet's) 2. Quantity/ capacity covered			Committees have been appointed and being processed accordingly, to prepare proposals and do primary works to achieve this targets in the period of 2020-2025
04.Constructions of buildings required for multifunctional printing works.	01. Construct a building for high security printing works 02. Construct a stores complex with semi robot technology 03. Use modern machinery which suitable for changing requirements.	1.finished methodical work environment (square feet's) 2. Number of systems/ methodology established			Committees have been appointed and being processed accordingly, to prepare proposals and do primary works to achieve this targets in the period of 2020-2025

*Although 2020 & 2021 it is unable to achieve expected levels for several activities because of Covid 19 epidemic it is expected to implement and achieve sustainable development goals in future.

5.2 Achievements and challenges of the Sustainable development goals

In terms of Sri Lanka sustainable Development Act No 19 of 2017, Department of Government printing has prepared sustainable development goals for year 2020-2025 as step one.

Accordingly, following are main programmes to be implemented.

- ✓ Obtaining the ISO 14298 Certificate to the Department of Government Printing for security printing
- ✓ Entire government confidential printing works to be utterly done by the Department of Government Printing.
- ✓ Establish environment friendly green concept.
- ✓ Construct new buildings and use modern machineries for the requirement of multifunctional printing works.

It is expected to contribute economic development directly by increasing government revenuethroughimplementing these programmes mainly byimprove quality and quantity of the printing products.

It is expected to develop environment of the department in order to satisfy clients and general public by energy saving, implementing of green concept & creating quality job status. By that the Department contributes social & environmental development.

Main strengthens of the organization to fulfill sustainable development goals are own land, human capital, machinery and technology. Presently no of staff working in the organization is 1284. 90% of this staff is technical staff. Further, land consisting of hectare 2.1057 with buildings is owned by the organization. Furthermore organization owns large number of machinerieswhich belongs to several technological eras' upto digital technology. The main intention of the organization is to achieve future goals of the organization by utilizing these all resources properly.

Public confidence in doing government printing is an achievement of the organization and managing financial provisions is the main challenge of the organization to improve it furthermore by upgrading the proceduresand prepare environmental conditions to improve quality of the printing products by modern technology.

This department is an A grade department engaged in production. Prominent duty of the department is to accomplish special and urgent printing works assigned as the Official Printer of the Government on a 24 hour service. In this production process, staff of the department has to work continuously in a factory environment with a risk of led, carbon and chemical ink, paper dust, high temperate and noisy machineries. Accordingly, duties and working environment of the staff of this department is quietly deference with the duties and working environment of another government institute. In such situation, it is a challenge to improve environmental conditions to maintain physical and mental fitness of the staff.

Furthermore the covid 19 epidemic spreaded over the year 2021 commencing from 16.03.2020 was highly affected to implementing of sustainable development programmes.

However, by now action is being carried out by the Department of Government Printing to achieve targeted sustainable development goals for the period of 2020 to 2025 within the allocated limits for the department.

Chapter 06 - Human Resource Profile

6.1 Cadre management

	Approved Cadre	Existing Cadre*	Vacancies/(Excess)
Senior	37	15	22
Tertiary	9	6	3
Secondary	1215	738	477
Primary	714	525	189

* contract officers are included.

6.2 The shortage or excess in human resources has been affected the performance of the institute

Issues raised because of prevailing vacancies of the staff have been temporarily balanced based on management policies.

6.3 Human Resource Development

Name of the programme	No. of staff trained	Duration of the programme	Total Investment (Rs.)		Nature of the programme Abroad/Local)	Output/Knowledge Gained*
			Local	foreign		
Training programme for Quality control Management(Sri Lanka Standered Institution)	03	02 Days	42120.00	-	Local	Development of knowledge of Quality control Management
Post Graduate Degree (University of Colombo)	01	01 Year	150,000.00	-	Local	Development of Professional knowledge of Administration and Management
Post Graduate Degree (University of Kelaniya)	01	02Years	300,000.00	-	Local	Development of Professional knowledge of Management
Training course for preparing of Advance B Account	02	01 Day	10,000.00	-	Local	Development of knowledge of Advance B Account

Name of the programme	No. of staff trained	Duration of the programme	Total Investment (Rs.)		Nature of the programme Abroad/Local)	Output/ Knowledge Gained*
			Local	foreign		
Using Digitalization for Communication and Collobaration (Sri Lanka Printing Institute)	07	02 Months	70,000.00	-	Local	Knowledge and Capacity Development of Digitalization for Communication and Collaboration
Graphic Designing Course(Sri Lanka Printing Institute)	03	06 Months	56,250.00	-	Local	Knowledge and Capacity Development of Graphic Designing
Type Setting Course(Sri Lanka Printing Institute)	41	06 Months	534,500.00	-	Local	Knowledge and Capacity Development of Type Setting
MS Office Course (Sri Lanka Printing Institute)	16	06 Months	235,000.00	-	Local	Knowledge and Capacity Development of MS Office
Offset Lithography Course(Sri Lanka Printing Institute)	04	01 Year	79,500.00	-	Local	Knowledge and Capacity Development of Offset Lithography
Digital Printing Course(Sri Lanka Printing Institute)	02	04 Months	74,000.00	-	Local	Knowledge and Capacity Development of Digital Printing
Digital Pre Press Course(Sri Lanka Printing Institute)	03	01 Year	67,750.00	-	Local	Knowledge and Capacity Development of Digital Pre press
Digital for Print Course(Sri Lanka Printing Institute)	01	01 Year	16,750.00	-	Local	Knowledge and Capacity Development of Design for Print

Name of the programme	No. of staff trained	Duration of the programme	Total Investment (Rs.)		Nature of the programme Abroad/Local)	Output/ Knowledge Gained*
			Local	foreign		
Costing and Estimating Course (Sri Lanka Printing Institute)	01	01 Year	26,000.00	-	Local	Knowledge and Capacity Development of Costing and Estimating
Book Binding (NVQ-04) Course (Sri Lanka Printing Institute)	16	06 Months	1,040,000.00	-	Local	Knowledge and Capacity Development of Book Binding
Graphic Designing (NVQ-04) Course(Sri Lanka Printing Institute)	16	06 Months	412,000.00	-	Local	Knowledge and Capacity Development of Graphic Designing
Type Setting and Layout Designing (NVQ-04) Course (Sri Lanka Printing Institute)	07	06 Months	276,500.00	-	Local	Capacity Development of Computer knowledge Type Setting and Layout Designing

Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following financial statements/ accounts have been submitted on due date**			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing advance Accounts	Not relevant		
1.4	Stores advance Accounts	Not relevant		
1.5	Special advance Accounts	Not relevant		
1.6	Others	Not relevant		
2	**Maintenance of books and registers(FR 445)**			
2.1	Fixed assets register had been maintained and update in terms of Public administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of audit queries has been maintained and update	Complied		
2.4	Register of internal audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for chequesand money orders has been maintained and update	Complied		
2.7	Inventory Register has been maintained and update	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of losses has been maintained and update	Complied		
2.10	commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil books (GAN20) has been maintained and update	Complied		
03	**Delegation of functions for financial control (FR135)**			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such mannerso as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the accountants in terms of state Accounts Circular 171/2004 dated 11.05.2014 in using the Government Payroll software Package	Complied		
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	**Audit Queries**			
5.1	All audit queries has been replied within the specified time by the Auditor General	Complied		
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management audit department in terms of sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of FR134 (3)	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
7	**Audit and Management committee**			
7.1	Minimum four meetings of the audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		Spcial Note: Department of Management audit has informed that it is sufficient to hold 3 Audit & Management committees since Covid 19 circumstences.
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management circular No 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The board of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No.05/2016	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within the period of less than 6 months after condemning	Complied		
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R.103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Not Complied		It was unable to proceed this in year 2021 due to covid 19 circumstences.

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provision that remained at the end of the year as per FR94(1)	Complied		
12	**Advances to Public Officers Accounts**			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
12.3	The loan balances in arrears for over one year had been settled	Not Complied	Legal action has been taken continuously to recover outstanding loan balances. Measures have been taken to prevent existing new outstanding loan balances	Presently action is being taken to settle every loan by the pension. For arrears other than retirements such as resignation, vacation of post and dismissal can be prevented by taking action immediately.
13	**General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	**Imprest Accounts**			
14.1	The balance in the cash book at the end of the year under review remitted to Treasury Operation Department (TOD)	Complied		
14.2	The ad-hoc sub imprests issued as per F.R.371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests issued exceeding the limit approved as per F.R.371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	**Revenue account**			
15.1	The refunds form the revenue had been made in terms of the regulations	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the auditor General in terms of F.R.176	Complied		
16	**Human Resource Management**			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No 04/2017 dated 20.09.2017	Complied		
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
18	**Implementing citizens charter**			
18.1	A citizens charter/ Citizens client's charter had been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied	Prepared. Implementation will be done from the year 2022.	
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens Client's Charter as per paragraph 2.3 of the circular	Not Complied	Prepared. Implementation will be done from the year 2022.	
19	**Preparation of the Human Resource Plan**			
19.1	A human resource plan had been prepared in terms of the format in Annexure 02 of Public Administration circular No.02/2018 dated 24.01.2018	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not Complied	It is being prepared.	

No.	Applicable Requirement	Compliance Status (Complied/Not complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	**Responses Audit Para's**			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Not Complied	Majority of shortcomings pointed out in the audit paragraphs issued by the Auditor General has been rectified. Action is being taken to prepare formal methodology for some issues which are specifically related to this Department.	Study and implementation of proposals by the committees appointed to give recommendations to rectify current situation.

ජාතික විගණන කාර්යාලය
தேசிய கணக்காய்வு அலுவலகம்
NATIONAL AUDIT OFFICE

මගේ අංකය எனது இல. My No.	එමර්ඩී/ඩී/ජීපී/2/2020/147	ඔබේ අංකය உமது இல. Your No.		දිනය திகதி Date	2021 අප්‍රේල් 28 දින

රජයේ මුද්‍රණාලයාධිපති

රජයේ මුද්‍රණ දෙපාර්තමේන්තුව

ශීර්ෂය - 211 රජයේ මුද්‍රණ දෙපාර්තමේන්තුවේ 2020 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව

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1. මූල්‍ය ප්‍රකාශන.

1.1 තත්වාගණනය කළ මතය.

රජයේ මුද්‍රණ දෙපාර්තමේන්තුවේ 2020 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්ය සාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2020 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමහ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154 (1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ11 (1) වගන්තිය ප්‍රකාරව රජයේ මුද්‍රණ දෙපාර්තමේන්තුව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ගණන්දීමේ නිලධාරි වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව 2021 අප්‍රේල් 28 දින නිකුත් කරන ලදී. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමහ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේ දී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.5 ඡේදයේ දක්වා ඇති කරුණු වලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2020 දෙසැම්බර් 31 දිනට රජයේ මුද්‍රණ දෙපාර්තමේන්තුවේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

අංක 306/72, පොල්දූව පාර, බත්තරමුල්ල, ශ්‍රී ලංකාව இல. 306/72, பொல்தூவ வீதி, பத்தரமுல்லை, இலங்கை. No. 306/72, Polduwa Road, Battaramulla, Sri Lanka.
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1.2 තත්වාගණනය කළ මතය සඳහා පදනම.

මෙම වාර්තාවේ 1.5 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වාගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතිවලට (ශ්‍රී.ලං.වි.ප්‍ර.) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබාගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම.

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මකභාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේ දී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේ දී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාචෝචිතව උචිත විගණන පරිපාටි සැලැසුම් ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදු වන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදු වන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, චේතනාන්විත මඟහැරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මඟ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.

- අභ්‍යන්තර පාලනයේ සඵලදායිත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවූව ද, අවස්ථාචෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.

- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගැයීම.

- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශන වල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළ දී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.4 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව.

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඈ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

(අ). මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වේ.

(ආ). ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

1.5 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම.

1.5.1 මූල්‍ය කාර්ය සාධන ප්‍රකාශය.

මූල්‍ය කාර්ය සාධන ප්‍රකාශය අනුව සමාලෝචිත වර්ෂයේ එකතු කල අගය මත බදු ලෙස ලද මුදල රු.393,097,856 ක් වුව ද භාණ්ඩාගාර පොත් අනුව එය රු.386,494,948 ක් වූයෙන් මූල්‍ය කාර්ය සාධන ප්‍රකාශයේ එකතු කල අගය මත බදු ලැබීම රු.6,602,908 කින් වැඩියෙන් දක්වා තිබුණි.

1.5.2 මූල්‍ය තත්වය පිළිබඳ ප්‍රකාශය.

සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට වූ මූල්‍ය තත්වය පිළිබඳ ප්‍රකාශය අනුව එදිනට එකතු කල අගය මත බදු පාලන ගිණුමේ ශේෂය රු.6,947,387 ක් වුව ද මුද්‍රණ දෙපාර්තමේන්තුවේ පොත් අනුව එකතු කළ අගය මත බදු පාලන ගිණුමේ ශේෂය රු.37,695,022 ක් වූයෙන් රු.30,747,635 ක වෙනසක් නිරීක්ෂණය විය.

2. මූල්‍ය සමාලෝචනය.

2.1 ආදායම් කළමනාකරණය.

(අ).ඉකුත් වර්ෂවලට අදාළ හිඟ ණය ශේෂ අය කර ගැනීම.

(i). 2009 වර්ෂයේ සහ ඊට පෙර වර්ෂ සඳහා අදාල හිඟ ණය ශේෂය සමාලෝචිත වර්ෂයේ ජනවාරි 01 දිනට රු.166,058,339 ක් වූ අතර එයින් කිසිදු මුදලක් සමාලෝචිත වර්ෂයේ දී අය කර ගෙන නොතිබුණි.

(ii).2010 වර්ෂයේ සිට 2018 වර්ෂය දක්වා කාලපරිච්ඡේදය සඳහා 2020 ජනවාරි 01දිනට එකතු හිඟ ණය ශේෂය රු. 175,555,571 ක් වූ අතර එයින් සමාලෝචිත වර්ෂය අවසානයට රු.165,083,428 ක් අයකර ගැනීමට තිබුණි. අය කර ගත් මුදල රු.10,472,143 ක් පමණක් විය.

(ආ) දෙපාර්තමේන්තු ගිණුම් පොත් අනුව රාජ්‍ය මුද්‍රණ සංස්ථාව, නීති කෙටුම්පත් සම්පාදන දෙපාර්තමේන්තුව, විදුලිබල හා බලශක්ති අමාත්‍යාංශය, සමුද්‍ර පරිසර ආරක්ෂක අධිකාරිය සහ භාණ්ඩාගාර මෙහෙයුම් දෙපාර්තමේන්තුව වැනි ආයතන 12 කින් 2020 දෙසැම්බර් 31 දිනට එකතු ණය ශේෂය රු.10,457,540 ක් වුවද එම ආයතන වලින් ලද සෘජු සනාථ කිරීම් අනුව එදිනට එම ණය ශේෂය රු.4,730,127 ක් විය. මේ අනුව එම ණය ශේෂයන්හි භෞතික පැවැත්ම තහවුරු නොවුණි.

2.2 වියදම් කළමනාකරණය.

මු.රෙ.50 (ii) හා (iii) ප්‍රකාරව සකසුරුවම්කම සහ කාර්යක්ෂමතාවය ගැන සැලකිලිමත්ව ඉටු කළ හැකි කාර්යයන් සඳහා පමණක් ඇස්තමේන්තු සකස් කිරීම සිදු වී නොතිබීම හේතුවෙන් සමාලෝචිත වර්ෂය අවසානයට වැය විෂයන් 18කට අදාලව එකතුව රු.53,457,000 ක ප්‍රතිපාදන සියයට 28 සිට සියයට 100 ක් දක්වා පරාසයක ඉතිරි කර තිබුණි.

2.3 බැරකම් සහ බැඳීම්වලට එළඹීම.

සැපයුම්කරුවන් සඳහා ගෙවිය යුතු එකතු වටිනාකම රු.5,516,869 ක් වූ ගණුදෙනු බැරකම් ලෙස මූල්‍ය ප්‍රකාශනහි හඳුනාගෙන නොතිබුණි.

2.4 පොදු තැන්පතු.

පහත සඳහන් කරුණු නිරීක්ෂණය විය.

(අ). මුදල් රෙගුලාසි මු.රෙ.570 ප්‍රකාරව, ඉඩම් ඉල්ලීම් තැන්පතු සහ ව්‍යාපෘති තැන්පතු හැර අන් සියලුම තැන්පතු, තැන්පත් කළ දින සිට වර්ෂ දෙකක් තුළ හිමිකම් නොපෑවහොත් ඒවා "ඉකුත් වූ" තැන්පතු ලෙස සලකනු ලබන අතර එවැනි තැන්පතු මුදල් රෙගුලාසි මු.රෙ.571 ප්‍රකාරව රාජ්‍ය ආදායමට බැර කළ යුතුය. ඒ අනුව එලෙස තැන්පත් කර වර්ෂ දෙකක් ඉක්ම වූ එකතු වටිනාකම රු. 18,379,027 ක් වූ තැන්පතු 30 ක් රාජ්‍ය ආදායමට බැර කර නොතිබුණි.

(ආ). සියයට 15 සිට සියයට 8 දක්වා අඩු කරන ලද එකතු කළ අගය මත බදු ප්‍රතිශතයට අදාල එකතුව රු.32,570 ක් වර්ෂයකට වඩා වැඩි කාලයක් තිස්සේ නිරවුල් නොකර අංක 6000/0/0/18/03 දරන තැන්පත් ගිණුමේ රඳවාගෙන තිබුණි.

2.5 **ගණන්දීමේ නිලධාරී විසින් සිදු කළ යුතු සහතිකවීම.**

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව ගණන්දීමේ නිලධාරී විසින් පහත සඳහන් කරුණ සම්බන්ධයෙන් සහතික වීම් කල යුතුව තිබුණත්, ඒ අනුව කටයුතු කර නොතිබුණි.

දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායි අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායිතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදු කර ඒ අනුව පද්ධති ඵලදායි ලෙස සිදු කර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එවැනි සමාලෝචනයන් සිදු කළ බවට ප්‍රකාශ විගණනයට ඉදිරිපත් කර නොතිබුණි.

3. **මෙහෙයුම් සමාලෝචනය**

3.1 **කළමනාකරණ දුර්වලතා.**

පහත සඳහන් කරුණු නිරීක්ෂණය විය.

(අ). 2020 අගෝස්තු 05 දින පැවති පාර්ලිමේන්තු මැතිවරණය සඳහා එකතු කළ අගය මත බදු සහිතව එකතුව රු.413,233,363 ක ප්‍රතිෂ්ඨාවකට ඡන්ද පත්‍රිකා පොත්, ද්විත්ව පත්‍රිකා පොත්, ආකෘති පත්‍ර ආදිය මුද්‍රණය කර තිබුණු අතර මෙම ක්‍රියාවලිය පරික්ෂාවේදී පහත කරුණු අනාවරණය විය.

(i). කඩදාසි ආනයනය කිරීමටත් ඒ සම්බන්ධයෙන් අන් සියලු වියදම් දැරීමට හා මුද්‍රණ කටයුතු සහ ඊට අදාල සියලු පොදු කාර්යය වියදම් ඇතුලත් ප්‍රාග්ධන හා පුනරාවර්තන වියදම් දැරීම සඳහා 2020 වර්ෂයේ දී රු.බිලියන 3.24 ක ප්‍රතිපාදන භාණ්ඩාගාරය විසින් ලබා දී තිබියදී, කිසිදු පිළිගත හැකි හේතුවක් නොදක්වා මුළු ද්‍රව්‍ය පිරිවැය හා ශ්‍රම පිරිවැය වූ රු.318,852,904 ක් සඳහා සියයට 20ක් වූ රු.63,770,580ක් ඉන්වොයිසියට එකතු කර මිල ගණන් දක්වා තිබුණි.

(ii). ඉහත (i) ඡේදයේ දක්වා ඇති පරිදි මුළු ද්‍රව්‍ය හා ශ්‍රම පිරිවැයේ එකතුවෙන් සියයට 20 ක් වූ රු. 63,770,580 ක් මැතිවරණ කොමිෂන් සභාවට ඉදිරිපත් කරන ලද ඉන්වොයිසියට එකතු කර අදාල මුද්‍රණ කාර්යය මිල කර තිබිය දී මුළු ද්‍රව්‍ය පිරිවැයේ වටිනාකමින් සියයට 9 ක් ද කිසිදු පිලිගත හැකි හේතුවක් නොමැතිව ඉන්වොයිස් වටිනාකමට එකතු කිරීම නිසා එය රු.11,950,805කින් තවදුරටත් වැඩි වී තිබුණි.

(iii). ඒ අනුව කිසිදු පිළිගත හැකි හේතුවක් නොමැතිව රු.75,721,385 කින් මුද්‍රණ ඇණවුමේ වටිනාකම වැඩි කිරීම නිසා දෙපාර්තමේන්තුවේ මාණ්ඩලික නිලධාරින් 25 දෙනෙකුට 2020 අගෝස්තු මාසයේදී වානිජ මුද්‍රණ දීමනාව ලෙස එකතුව රු. 2,068,861 ක් වැඩිපුර ගෙවා තිබුණි.

(ආ). කැලි පදනම මත දීමනා ගෙවීම.

(i). 1981 දෙසැම්බර් 16 දිනැති අමාත්‍ය මණ්ඩල තීරණය අනුව රජයේ මුද්‍රණ දෙපාර්තමේන්තුව හදිසි මුද්‍රණ කාර්යයන් කඩිනමින් නිම කිරීමට ඇතැම් වැඩ කොටස් වෙනුවෙන් අතිකාල දීමනා ගෙවීම වෙනුවට වැඩ කොටස් අනුව ගෙවීමේ ක්‍රමයක් සඳහා අනුමැතිය ලබා දී තිබුණි. එම අමාත්‍ය මණ්ඩල තීරණය අනුව එම ක්‍රමය යටතේ ක්‍රියාත්මක කළ හැකි නිශ්චිත වැඩ කොටස් කවරේ ද යන්න රජයේ මුද්‍රණලයාධිපති සමඟ සාකච්ඡා කර තීරණය කළ යුතු බවට දන්වා තිබුණි. එසේ වුව ද අමාත්‍ය මණ්ඩල තීරණය ගෙන වර්ෂ 38 ක් ඉක්මවා තිබුණ ද කැලි පදනම මත දීමනා ගෙවිය යුතු වැඩ කොටස් කවරේ ද යන්නත් එම දීමනා සඳහා ගෙවිය යුතු රේටයන් කවරේ ද යන්නත් නිවැරදිව හඳුනා නොගෙන එකම කාර්යයන් වෙනුවෙන් අතිකාල දීමනා හා කැලි පදනම මත දීමනා යන දෙවර්ගයම ගෙවා තිබුණි.

(ii). මුද්‍රණ දෙපාර්තමේන්තුවේ සේවකයන් සඳහා රාජකාරියට වාර්තා කළ යුතු වේලාව අනුව උදෑසන පැය භාගයත් පැයත් අතර කාලයක් සහ සවස් කාලයේ පැය දෙකයි විනාඩි 30 ක් දක්වා අතිකාල ලබා දෙන අතර එකී කාලය ද ඇතුළුව වැඩ කරන දිනකට කැලි පදනම මත දීමනා ද ලබාදීම උක්ත අමාත්‍ය මණ්ඩල තීරණය උල්ලංඝනය කිරීමක් ලෙසට නිරීක්ෂණය

වේ. ඒ අනුව 2020 වර්ෂයේ දී කැලි පදනම මත දීමනා ලෙස රු.436,781,954 ක් සහ අතිකාල හා නිවාඩු දීමනා ලෙස රු.150,804,766 ක් ගෙවා තිබුණි.

(iii). 2018 ජූලි 02 දිනැති රාජ්‍ය පරිපාලන කළමනාකරණ සහ නීතිය හා සාමය පිළිබඳ අමාත්‍යාංශයේ ආයතන අධ්‍යක්ෂ ජනරාල්ගේ අංක EST/7/ALLOW/03/0120 දරන ලිපිය මගින් ජාතික වැටුප් හා සේවක සංඛ්‍යා කොමිෂන් සභාවේ නිර්දේශය ද සැලකිල්ලට ගෙන මුද්‍රණ දෙපාර්තමේන්තුවේ කාර්ය මණ්ඩලය සඳහා අවසන් වරට දීමනා අනුමත කරන ලද 2017 ඔක්තෝබර් 04 දිනැති ලිපියෙන් අනුමත දීමනා එම ලිපියේ කොන්දේසිවලට යටත්ව 2018 දෙසැම්බර් 31 දින දක්වා පමණක් ගෙවීමට අනුමත කර තිබුණි. එසේ වුව ද 2020 වර්ෂයේ දී ගෙවන ලද කැලි පදනම මත දීමනා රු.436,781,954 ක් සඳහා කිසිදු අනුමැතියක් ලබා ගෙන නොතිබුණි.

4. මානව සම්පත් කළමනාකරණය.

4.1. අනුයුක්ත කාර්ය මණ්ඩලය, තත්‍ය කාර්ය මණ්ඩලය හා පුද්ගල පඩිනඩි සඳහා වියදම.

2020 දෙසැම්බර් 31 දිනට කාර්ය මණ්ඩල විස්තර පහත දැක්වේ.

සේවක වර්ගය	අනුමත සේවක සංඛ්‍යාව	තත්‍ය සේවක සංඛ්‍යාව	පුරප්පාඩු	අතිරික්ත සංඛ්‍යාව
(i).ජ්‍යෙෂ්ඨ මට්ටම	37	18	19	-
(ii).තෘතියික මට්ටම	09	06	03	-
(iii).ද්විතියිකමට්ටම	1215	769	446	-
(iv).ප්‍රාථමික මට්ටම	714	550	164	-

(i) නිත්‍ය පදනමට සහකාර රජයේ මුද්‍රණාලයාධිපතිවරයෙකු පත් කර ඇති අංශ හතරක් සඳහා විශේෂ හේතුන් කිසිවක් නොදක්වා වැඩ මුලිකවරුන් හතර දෙනෙක් ද වැඩබලන සහකාර රජයේ මුද්‍රණාලයාධිපති ලෙස සමාලෝචිත වර්ෂයේ දී පත් වීම් ලබා දී තිබුණි.

(ii) සහකාර රජයේ මුද්‍රණාලයාධිපතිවරයෙකු වැඩ බැලීමේ පදනමට පත් කර ඇති අංශ හයක් සඳහා විශේෂ හේතූන් කිසිවක් නොදක්වා එම අංශවලට වැඩ මූලිකවරයෙකු වැඩ ආවරණය කරන සහකාර රජයේ මුද්‍රණාලයාධිපතිවරයෙකු ලෙස සමාලෝචිත වර්ෂයේ දී පත් කර තිබුණි.

එච්. ජී. සරත්
සහකාර විගණකාධිපති
විගණකාධිපති වෙනුවට