Performance Report

2021

Department of Trade and Investment Policy
General Treasury
Ministry of Finance

Annual Performance Report for the Year 2021
Department of Trade and Investment Policy
Expenditure Head No 244

Table of Contents

01. Institutional Profile

1.1 **Introduction**

The main responsibility of the Department of Trade and Investment Policy is for formulation and implementation of sustainable tariff policy to facilitate external trade, investment, domestic industries and agriculture for the benefit of Sri Lankan economy and the people.

The Department is also involved with policy issues related to imports and exports regulations, Customs administration, foreign exchange regulations, granting duty waivers / exemptions including concessionary motor vehicle permit schemes and tariff liberalization under the trade agreements.

1.2 Vision, Mission, Goals and Objectives of the Institution

Vision

Ensuring to establish proactive policies in trade and investment for inclusive development of the country.

Mission

Fostering a trade and investment friendly environment to facilitate international economic integration for inclusive development.

Goals

- To maintain a trade promoting and industrial friendly tariff regime
- To maintain the policy on trade facilitation measures to facilitate trade enabled index
- To implement competitive advantage tariff regime under trade agreements
- To implement tax concessions in order to achieve economic and social goals of the Government
- To promote Sri Lanka as preferred FDI destination in the region

Objectives

- To achieve a vibrant tariff regime for trade promotion and industry friendly
- To eliminate tariff restrictions which discourages the investment
- To strengthen the Temporary Importation for Export Processing (TIEP) Scheme
- To strengthen the policy on Bonded Warehouses
- To organize dialogue with relevant stakeholders for preparing a policy for SME sector
- To assist the entrepreneurs providing necessary information through customer friendly database
- To streamline issuance of public officers' concessionary vehicle permits
- To promote free trade agreements based on reciprocal benefits within the asymmetrical nature of island trading economy
- To promote free trade agreements which provide access to the global value chain trading / industries

1.3 Key Functions

1.3.1 Trade Policy Division

Trade Policy Division is responsible for formulation, implementation and revision of Tariff Policy related to trade, industry, agriculture and free trade agreements. It is also responsible for co-ordination of Customs administration including promulgation of Regulations and processing of appeals on Customs and Tariff related issues, implementation of duty concessionary schemes for importation of motor vehicles and disposal of vehicles imported under the various duty concession schemes. This Division has also been assigned with policy coordination related to issuance of Orders and processing appeals under the Foreign Exchange Act, coordination and representation of the SAARC, SAARC Development Fund related matters, and World Trade Organization and policy related to issuance of Regulations and Orders under the Imports and Exports Control Act.

The key functions of this Division can be spelt out as follows;

Trade Policy

i. Management of Automobile Importation Policy
ii. Coordination with Trade related National and International Organizations
iii. Resolving trade related issues represented by the stakeholders
iv. Development of Trade Policy Papers to the Cabinet of Ministers
v. Compilation of responses to Trade Policy related Court Cases
vi. Preparation of Cabinet Memoranda / Observations / Comments on Trade Policy
vii. Preparation and implementation of Trade / Tariff related Budget proposals
viii. Facilitation of promulgation of Regulations under the Customs Ordinance
ix. Facilitation of promulgation of Regulations / Issuance of Orders under Foreign Exchange Act
x. Review of appeals on Customs cases including valuation
xi. Review of Audit reports on Customs Administration
xii. Policy Coordination of TIEP scheme
xiii. Policy Coordination of Bonded Warehouse Facilities
xiv. Policy coordination on rationalization of importation
xv. Review of Appeals under the Foreign Exchange Act
xvi. Review of Appeals under the Imports and Exports Control Act
xvii. Coordination of Bilateral Agreements on Customs Administration
xviii. Coordination of WTO related matters including Trade Facilitation

Tariff Policy

i. Coordination of 19(A) Duty Waivers
ii. Publication of Revenue Protection Order (RPO)
iii. Resolving grievances related to Tariff Anomalies
iv. Management of HS Code National Sub Divisions
v. HS Code compliance and transposition
vi. Analysis of Tariff Policy related Issues and Alternatives
vii. Enforcement of Special Commodity Levy Act
viii. Tariff Policy review and update

ix. Parliamentary Affairs on Tariff Policy
x. Coordination with Tariff related National and International Organizations
xi. Resolving Tariff Policy related issues represented by the stakeholders
xii. Development of Tariff Policy Papers to the Cabinet of Ministers
xiii. Compilation of responses to Tariff Policy related Court Cases

Free Trade Agreements

i. Analysis of Fiscal Policy Implications of Free Trade Agreements
ii. Trade Policy review and update in line with the FTAs of Sri Lanka
iii. Tariff Policy Implementation of:
    - India - Sri Lanka Free Trade Agreement (ISFTA)
    - Pakistan - Sri Lanka Free Trade Agreement (PSFTA)
    - South Asian Free Trade Agreement (SAFTA)
    - The Asia Pacific Trade Agreement (APTA)
    - Sri Lanka Singapore Free Trade Agreement (SLSFTA)
    - Bay of Bengal Initiative for Multi-Sector Technical & Economic Co-operation (BIMSTEC)
    - Proposed China Sri Lanka Free Trade Agreement (CSFTA) , and
    - Economic and Technical Cooperation Agreement (ETCA)

Special Scheme Projects

i. Scheme for the Public Officers to Import Vehicles under Concessionary Terms
ii. Permits under Public Administration Circular No.22 / 99
iii. Concessionary Scheme for Importation of Motor Vehicles under the Foreign Affairs Ministry Circular No. 210 for the Diplomatic Officers
iv. Disposal of Vehicles imported under the various Duty Concession Schemes
v. Granting Customs duty waivers under the Customs Ordinance
vi. Importation for Export Processing Scheme (TIEP)
vii. Coordination of policy approvals for Customs Bonded Warehouses

viii. SAARC Development Fund including acting as Counterpart Agency of the SDF for Project Implementation

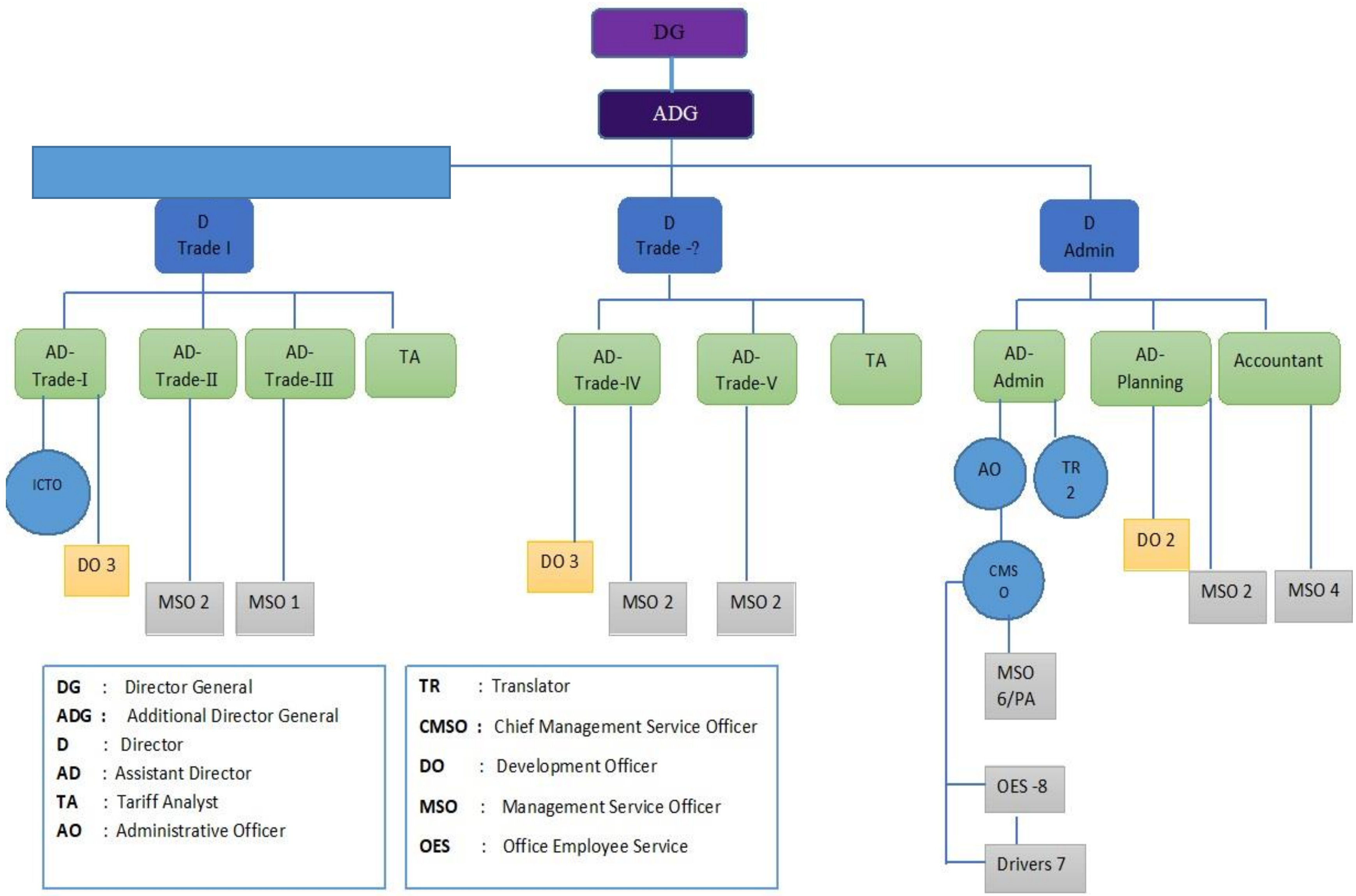
ix. Coordination of policy approvals and appeals of Board of Investment related matters

1.3.2 Administration and Finance Division

Administration and Finance Division is responsible for management of human, assets and financial resources. Human resource management is included placement, capacity development and welfare of the officers within the Department. The Physical and finance resources management is covered acquisition, maintenance and keeping the records of physical and financial resources.

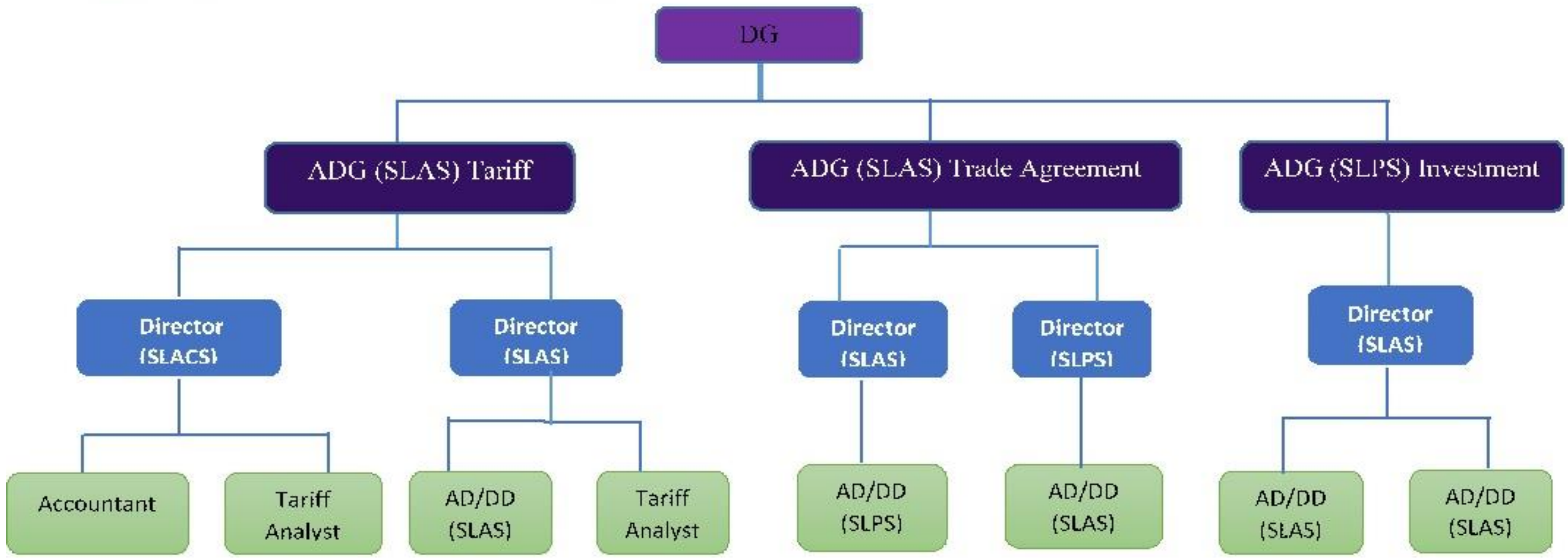
In addition, development of annual work plan, performance reports, annual financial reports and follow up on Audit issues are also coming under the scope of the Administration and Finance division.

1.4 Organizational Structure as at 31 December, 2021



****As approved by the DG, Mmanagement Service Department**

1.4 Organizational Structure as at 31 December, 2021



**** As per the letter No. DMS/ CM02 / NTS dated 11. 01. 2021 sent by DST**

02. Progress and the Future Outlook

2.1 Key Achievements and Challenges

The Sri Lankan economy recorded a positive economic growth of 3.7% in 2021 recovering from a negative economic growth of -3.6% in 2020 despite unprecedented consequences of the COVID-19 Pandemic and the Easter Sunday Attacks in April 2019. The external trade recorded the export value of US$ 12,499 Mn and import value of US$ 20,637 Mn, resulted at a negative trade balance of US$ -8,139 Mn in 2021. The annual average inflation was at 07% (National Consumer Price Index) from 6.2% in 2020.

Since, management of exchange rate and depletion of external reserves were the most critical issues during the year, selected regulatory measures under the Imports and Exports Control Act, and Foreign Exchange Act were promulgated / made together with revision of tax and duty rates to rationalize importation of non-essential goods and outflow of foreign exchange.

The schedule of temporary suspension of importation of goods was drastically reduced to a total of 446 HS Codes, which is mainly included the passenger transport vehicles, with a view to facilitate export industries, local manufacturing and normal productive life of the people.

This Department played a major role in resolving various issues and facilitating proper functioning of essential supply chains of those industries and people through required policy decisions under the guidance of the Secretary to the Treasury and Hon. Minister of Finance.

Trade and Investment related tasks were done by this Department on behalf of Ministry of Finance in collaboration with Department of Imports and Export Control, Department of Sri Lanka Customs, Central Bank of Sri Lanka and other related institutions.

However, slowdown of selected economic activities, inconsistent policy environment and forex crisis had posed tremendous pressure on the trade and investment activities in the Country.

Despite challenging environment for trade and investment activities locally and globally, this Department, like other key Treasury Departments, was continuously working in order to render required services to the people, trade and industry.

K.A.Vimalenthirarajah
Director General
Department of Trade and Investment Policy

03. OVERALL FINANCIAL PERFOMANCE FOR THE YEAR ENDED 31ST DECEMBER 2021

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2021

Budget 2021 Rs.		Note	Actual 2021 Rs.	Restated 2020 Rs.	
	Revenue Receipts		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	ACA-1
-	Taxes on International Trade	3	-	-	ACA-1
-	Non Tax Revenue & Others	4	-	-	ACA-1
-	**Total Revenue Receipts (A)**		-	-	
	Non Revenue Receipts		-	-	
-	Treasury Imprests		54,439,000	50,726,000	ACA-3
-	Deposits		19,225	44,849	ACA-4
-	Advance Accounts		5,083,523	4,442,112	ACA-5
-	Other Main Ledger Receipts		-	-	
-	**Total Non Revenue Receipts (B)**		**59,541,748**	**55,212,961**	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		**59,541,748**	**55,212,961**	
	Remittance to the Treasury (D)		1,209,841	37,670	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		**58,331,907**	**55,175,291**	
	Less: Expenditure				
	Recurrent Expenditure				
46,800,000	Wages, Salaries & Other Employment Benefits	5	37,907,672	39,269,667	ACA-2(ii)
17,420,000	Other Goods & Services	6	11,162,602	9,382,201	ACA-2(ii)
1,000,000	Subsidies, Grants and Transfers	7	727,655	914,359	ACA-2(ii)
-	Interest Payments	8	-	-	ACA-2(ii)
-	Other Recurrent Expenditure	9	-	-	ACA-2(ii)
65,220,000	**Total Recurrent Expenditure (F)**		**49,797,929**	**49,566,227**	
	Capital Expenditure				
50,000	Rehabilitation & Improvement of Capital Assets	10	-	-	ACA-2(ii)
2,630,500	Acquisition of Capital Assets	11	2,403,494	838,282	ACA-2(ii)
-	Capital Transfers	12	-	-	ACA-2(ii)
-	Acquisition of Financial Assets	13	-	-	ACA-2(ii)
469,500	Capacity Building	14	10,000	-	ACA-2(ii)
-	Other Capital Expenditure	15	-	-	ACA-2(ii)
3,150,000	**Total Capital Expenditure (G)**		**2,413,494**	**838,282**	
-	Deposit Payments		19,225	44,849	ACA-4
-	Advance Payments		4,745,909	3,133,488	ACA-5
-	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		**4,765,134**	**3,178,337**	
	Total Expenditure I = (F+G+H)		**56,976,557**	**53,582,846**	
68,370,000	**Balance as at 31st December J = (E-I)**		**1,355,349**	**1,592,445**	
	Balance as per the Imprest Reconciliation Statement		1,355,349	1,592,445	ACA-7
	Imprest Balance as at 31st December		-	-	ACA-3
			1,355,349	**1,592,445**	

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2021

	Note	Actual 2021 Rs	2020 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	57,513,693	58,981,437
Financial Assets			
Advance Accounts	ACA-5/5(a)	8,603,431	8,941,045
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		**66,117,124**	**67,922,482**
Net Assets / Equity			
Net Worth to Treasury		8,603,431	8,941,045
Property, Plant & Equipment Reserve		57,513,693	58,981,437
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	-	-
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		**66,117,124**	**67,922,482**

Detail Accounting Statements in ACA format Nos. 2 to 7 presented in pages from 6 to 32 and Notes to accounts presented in pages from 33 to 40 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.
We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer	Accounting Officer	Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance)
Name : S.R. Attygalle	Name : K.A. Vimalenthirarajah	Name : G.D.M. Muditha Gunarathna
Designation : Secretary to Treasury, Ministry of Finance	Designation : Director General	
Date 23 .02. 2022	Date : 22.02.2022	Date : 21 .02.2022
S. R. Attygalle Secretary to the Treasury and Secretary to the Ministry of Finance The Secretariat Colombo 01	K. A. Vimalenthirarajah Director General Department of Trade and Investment Policy General Treasury Colombo 01.	G.D.M. Muditha Gunarathna Accountant (Acting) Department of Trade and Investment Policy General Treasury Colombo 01.

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2021

	Actual 2021 Rs.	Restated 2020 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	2,159,715	2,198,563
Imprest Received	54,439,000	50,726,000
Recoveries from Advance	2,754,288	1,985,305
Deposit Received	19,225	44,849
Total Cash generated from Operations (A)	**59,372,228**	**54,954,717**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	49,067,074	48,592,948
Subsidies & Transfer Payments	727,655	914,359
Expenditure incurred on behalf of Other Heads	2,909,724	3,198,416
Imprest Settlement to Treasury	1,209,841	37,670
Advance Payments	3,025,214	1,328,193
Deposit Payments	19,225	44,849
Total Cash disbursed for Operations (B)	**56,958,734**	**54,116,435**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	**2,413,494**	**838,282**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	2,413,494	838,282
Total Cash disbursed for Investing Activities (E)	**2,413,494**	**838,282**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	**(2,413,494)**	**(838,282)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	-
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3

3.4 Financial Notes

Note-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No : 244 **Department : Department of Trade and Investment Policy**
Programme No. & Title : 01 Operation Activity

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

		Value	No.of Cases	Total Amount (Rs.)
Below	Rs.	25,000.00	1	24,000
Over	Rs.	25,000.01	2	507,514
		Total	3	531,514

Classification of the cases by nature of Losses.	No.of Cases	Value (Rs.)
1.The Motor Car (CBH 0478) met with an accident.	1	195,364
2.The Motor Car (KE5924) met with an accident.	1	24,000
3.The Motor Car (PH 9801) met with an accident.	1	312,150
Total	3	531,514

(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

		Value	No.of Cases	Total Amount (Rs.)
Below	Rs.	25,000.00		
Over	Rs.	25,000.01		
			-	-

Age Analysis per (ii)

Less than five years	No.of Cases	
	Amount	Rs.
5-10 years	No.of Cases	
	Amount	Rs.
Over 10 years	No.of Cases	
	Amount	Rs.

Classification of the cases by Nature of Losses	No.of Cases	Value (Rs.)
1		
2		
Total	-	-

Note- Details on losses under F.R.106 and waives under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury
Colombo 01.

....
Chief Financial Officer /Chief Accountant/Director (Finan
Commissioner (Finance)
Date : 21 .02.2022

33

Note-(ii)

Statement of Write off from books

Expenditure Head No : 244 **Department : Department of Trade and Investment Policy**

Programme No. & Title : 01 Operation Activity

1 **Statement of losses and waivers under F.R. 109 during the year**

	Value	No. of Cases	Value (Rs.)
(i)	Below Rs. 25,000.00	-	-
(ii)	Over Rs. 25,000.01	-	-
	Total	-	-

2 **Statement of write off from the book and recoveries under F.R. 109 during the year**

	Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
		Rs.	Rs.	Rs.	Rs.	Rs.	
1							
2							
3							
4							
5							
6							
	Total						

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury
Colombo 01.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 21 .02.2022

Note (iii)

Statement of Commitments and Liabilities as at 31st December

Name of Special Expenditure Unit/Ministry/Department/District Secretariat: Department of Trade and Investment Policy
Expenditure Head No: 244
Programme No. & Title: 01 Operation Activity

Name of the Person/Institution	Comittment No.	Date	Head	Programme	Project	Sub Project	Object Code	Item Code	Finance Code	Commitment (Rs.) (1)	Commitment Balance (Rs.) (2)=(1)-(3)	Liability Date	Liability Amount (Rs.) (3)	Revised Liability (Rs.) (4)	Paid Liability (Rs.) (5)	Liability Balance (Rs.) (6)=(4)-(5)
1. Ministries/Government Department																
Government Printer	2021/01	2021.12.31	244	1	1	0	1409		11	11,286	-	2021.12.31	11,286		-	11,286
Secretary, Ministry of Finance	2021/02	2021.12.31	244	1	1	0	1409		11	55,518	-	2021.12.31	55,518		-	55,518
Secretary, Ministry of Finance	2021/06	2021.12.31	244	1	1	0	1409		11	84,868	-	2021.12.31	84,868		-	84,868
Total													**151,672**		-	**151,672**
2. State Corporations/Statutary Boards																
Total																
3. Others (Private Parties)																
Mr. K.A. Vimalenthirarajah, Director General	2021/08	2021.12.31	244	1	1	0	1402		11	476	-	2021.12.31	476		-	476
RNM Advertising (Pvt) Ltd	2021/07	2021.12.31	244	1	1	0	1402		11	5,940	-	2021.12.31	5,940		-	5,940
1/3 Allowances	2021/03	2021.12.31	244	1	1	0	1003		11	93,774	-	2021.12.31	93,774		-	93,774
Priyadarshana & 5 officers	2021/04	2021.12.31	244	1	1	0	1002		11	23,831	-	2021.12.31	23,831		-	23,831
Jayasiri & 4 Officers	2021/05	2021.12.31	244	1	1	0	1101		11	3,550	-	2021.12.31	3,550		-	3,550
Total													**127,572**		-	**127,572**
Grand Total													**279,243**		-	**279,243**

*Nature of payments/Liabilities should be recognized separately as follows.

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective accounting year.

Commitments are contracts or written agreements which have been entered in to with the external parties in order to obtain goods and services during the respective accounting year, although the relevant assets or services have not been received.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 21 .02.2022

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury
Colombo 01.

Note(iv)

Statement of Liabilities - (i)

Statement of Commitments in terms of FR 94 (2) and (3)

Department : Department of Trade and Investment Policy
Expenditure Head No : 244
Programme No. & Title : 01 Operation Activity

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
1. Ministries/Government Department								
....								XX
....								XX
Total	-	-		-	-	-	-	-
2. State Corporations/Statutary Boards								
....								XX
....								XX
Total	-	-		-	-	-	-	-
3. Others (Private Parties)								
....								XX
....								XX
Total	-	-		-	-	-	-	-
Grand Total								

....
Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
Date : 21 .02.2022

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury

36

Department of Trade and Investment Policy
General Treasury
Colombo 01.

Date : 21 .02.2022

Note-(v)

Statement of Liabilities - (ii)

Provision Transferred to the Deposit Account in terms of FR 215 (3) (b) & (c)

Department : Department of Trade and Investment Policy
Expenditure Head No : 244
Programme No. & Title : 01 Operation Activity

Name of the Person/Institution (To be identified at the time of Transfering the Provision to Deposit Accounts.) *	Description of Liability	L/C No.	Particular of Vote details from which Provisions were Transfered				Deposit Account No.	Amount Transferred (Rs.)
			Project	Sub Project	Object Code	Financing Code		
1. Ministries/Government Department								
....								XX
....								XX
Total	-	-	-	-	-	-	-	-
2. State Corporations/Statutary Boards								
....								XX
....								XX
Total	-	-	-	-	-	-	-	-
3. Others (Private Parties)								
....								XX
....								XX
Total	-	-	-	-	-	-	-	-
Grand Total								

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury
Colombo 01.

Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)

Date : 21.02.2022

37

Note-(vi)

Statement of Claims under Reimbursable Foreign Aid

Department : Department of Trade and Investment Policy

Programme No. & Title : 01 Operation Activity

		Rs.
(1)	Provision in Estimates - 2021 under Reimbursable Foreign Aid including Supplimentary provisions	-
(2)	Total Expenditure disbursed during the year 2021, against (I) above	-
(3)	Total of Reimbursement Cliams outstanding as at 01st January 2021	-
(4)	Total of Reimbursement Claims made during the year 2021, in respect of years 2020 & prior years (if any)	-
(5)	Total of Reimbursement Claims made during the year 2021, in respect of year 2021	-
(6)	Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2020 or prior years (if any)	-
(7)	Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2021	-
(8)	Total of Reimbursements received during the year 2021, in respect of years 2020 or prior years	-
(9)	Total of Reimbursements received during the year 2021, in respect of years 2021	-
(10)	Total of reimbursement Claims outstanding as at 31st December 2021 [(3+4+5) - (6+7)] - (8+9)	-
(11)	Total of Reimbursement Claims made after 31/12/2021 in respect of 2021 up to the finalization of theFinancial Statements	-
(12)	Total of Reimbursement received after 31/12/2021 up to the finalization of the Financial Statements	-
(13)	Total of Reimbursement Claims outstanding as at the date of presenting the Financial Statements (10 + 11 - 12)	-

Chief Financial Officer /Chief Accountant/
Director (Finance)/ Commissioner (Finance)
Date : 21.02.2022

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury
Colombo 01.

Note-(vii)

Statement of Missing Vouchers

Department : Department of Trade and Investment Policy
Expenditure Head No : 244
Programme No. & Title : 01 Operation Activity

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
-	-	-	-	-

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 21.02.2022

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury

Note-(viii)

The Status Report as at 31/12/2021 on Bank Accounts opened in terms of Treasury Operation Circular No. 3/2015 of 23/10/2015

Expenditure Head No. : 244

Ministry / Department / District Secretariat : Department of Trade and Investment Policy

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2021 (Rs.)	Balance as Per Cash Book as at 31/12/2021 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2021 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	Peoples Bank	14100169026611	-	-	-	December

I hereby certify that the above information is true and correct.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 21 .02.2022

G.D.M. Muditha Gunarathna
Accountant (Acting)
Department of Trade and Investment Policy
General Treasury

40

3.5 Performance of the Revenue Collection -2021

Rs.000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	As a % of Final Revenue Estimate
					N/A

3.6 Performance of the Utilization of Allocations

Rs.000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a% of Final Allocation
	Original	Final		
Recurrent	65,220	65,220	49,798	76
Capital	3,150	3,150	2,413	76

3.7 In terms of F.R.208 Grant of Allocations for Expenditure to this Department as an agent of the other Ministry/Department

Rs.000

Serial No.	Allocation Received from which Ministry/ Department	Purpose of the allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01	Department of Treasury Operations	Payment for WP CBH - 0478	3,000	3,000	2,910	97

3.8 Performance of the Reporting of Non – Financial Assets

Rs.000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance Per Financial Position Reports as at 31.12.2021	Yet to be Accounted	Reporting Progress as at 31.12.2021
6112	Machinery and Equipment	-	57,514	-	100%

3.9 Auditor General's Report

Refer Annexure

04. PERFORMANCE INDICATORS

No.	Specific Indicators	Actual output as a percentage (%) of the expected output		
		100-90%	75-89%	50-74%
01	Percentage of implementation of ongoing Bilateral, Plurilateral and Multilateral Trade Agreements	√		
02	Percentage of facilitation of Proposed Free Trade Agreements	√		
03	Percentage of review of Tariff Policy for National Development	√		
04	Percentage of No. of issues solved Formulation of policies for Boarder / Customs Management	√		
05	Percentage of Assisting for implementation of WTO Trade Facilitation Agreement	√		
06	Percentage of No. of Address trade and tariff related issues submitted by industries / other organizations (including proposals submitted for annual Budget)	√		
07	Percentage of No. of Facilitation for implementation of Trade Policy related Budget Proposals from the Budget Speech	√		
08	Percentage of Granting Duty Waivers under the provisions of the Customs Ordinance	√		
09	Percentage of Representing Ministry of Finance in the Joint Trade Committee / Council	√		
10	Percentage of implementation of Bonded Warehouses related matters	√		
11	Percentage of No. of reports submitted to Oversight Committee of Parliament / Public Finance Committee of Parliament	√		
12	Percentage of No. of Preparation of Answers for Parliamentary Questions / Cabinet Observations	√		
13	Percentage of progress completion of the amendment (%) and number of appeals concluded for Facilitating Boarder /Customs Management	√		
14	Percentage of Matters related Foreign Exchange Act No 12 of 2017, Financial Intelligence Unit and other matters related to Central Bank of Sri Lanka	√		
15	Percentage of No. of projects approved for progress review meetings held on Matters related to SAARC Development Fund (SDF)	√		

16	Percentage of Attended to the Right to Information Act No. 12 of 2016	√		
17	Percentage of Issuance of Vehicle Import Permits under Concessionary Terms for the eligible officers of Government Service, State Corporations , Statutory Institutions and Governors of Provinces	√		
18	Percentage of No. of approvals granted to Disposal of vehicles imported under the various duty concession schemes	√		
19	Percentage of No. of HR acquired for Vacancies on Human Resource Management	√		
20	Percentage of No. of Procurement completed according to the procurement plan and percentage amount of budget allocation utilization on Procurement.	√		
21	Percentage of No of Court Cases attended / Concluded for Court Cases	√		
22	Percentage of implementation of Financial Management policy	√		
23	Percentage of No. of Audit Queries answered for Answering audit queries related to the Department (General Audit, Management Audit, Internal Audit)	√		
24	Percentage of Availability of inventory items and timely submission of ABS Report for Assets and Inventory management	√		
25	Percentage of No. of interruptions of Maintaining utility services (Telephone, Fuel, Cleaning, Postal)	√		
26	Percentage of No. of Report Preparation of Monthly & Quarterly Progress	√		
27	Percentage of Preparing the Performance Report	√		

05. PERFOMANCE OF THE ACHIEVEING SUSTAINABLE DEVELOPMENT GOALS

Sustainable Development Goals							
Serial No.	Goal No.	Goal	Targets (Programs Implemented to Achieve the Goal)	Indicators of the achievement	Progress of the Achievement to date		
					0%-49%	50%-74%	75 %-
1	**Goal 17**	Strengthen the means of implementation and revitalize the global partnership for sustainable development	Implementation of ongoing Bilateral, Plurilateral and Multilateral Trade Agreements	No.of RPO issued			√
				No. of amendments to the sensitive list.			√
				No. of policy issues solved			√
				No. of meetings attended			√
2			Facilitation of Proposed Free Trade Agreements	No. of reports prepared			√
				No. of meetings attended			√
				No. of activities attended			√
3				No. of issues / proposals			√

		Promote peaceful and inclusive societies for Sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions	Formulation of policies for Boarder / Customs Management	No. of meetings			√
				No. of Regulation / policy guidelines			√
4	**Goal 17**		Assisting for implementation of WTO Trade Facilitation Agreement	No. of Meetings Attended			√
				No. of Activities implemented			√
				No .of Regulations /Documents submitted to SLTIP			√
5	**Goal 11**		Representing Ministry of Finance in the Joint Trade Committee/Council	No. of meetings attended			√
				No. of MOU’s received			√
				No. of amendments proposed			√
				No. of Cabinet Memorandums submitted			√
6			Matters Related to SAARC	No. of projects approved			√

			Development Fund (SDF)	No. of progress review			√
7			Oversight Committee of Parliament / Public Finance Committee of Parliament	No. of meetings attended			√
				No. of Reports Submitted			√
8			Preparation of Answers for Parliamentary Questions / Cabinet Observations	No. of questions			√
				No. of answers for parliamentar y question			√
				No. of Cabinet observations			√
				No. of Cabinet observations			√
9			Facilitating Boarder /Customs Management	No. of amendment made to customs Ordinance			√
				No.of appeals concluded			√
10			Matters related Foreign Exchange Act No 12 of 2017, Financial	No. of amendments made to the			√
				No. of Orders &			√

			Intelligence Unit and other matters related to Central Bank of Sri Lanka	No. of Directions			√
				No.of letters/ queries			√
				No .of issues facilitated			√
				No. of requests attended			√
11			Right to Information Act No. 12 of 2016	No. of replied information			√
				No. of appeals attended			√
12			Human Resource Management	No. of HR acquired for Vacancies			√
13			Procurement	Percentage of Procurement completed according to the procurement plan			√
				Percentage of budget			√
14			Court Cases	No. of Cases for which averment submitted			√

				No .of Court Cases			√
15			Financial Management	Percentage of allocation utilized			√
				Amount of imprest received			√
				No. of accounts/summaries/ reports prepared on or before the time targets			√
16			Answering audit queries related to the Department (General Audit, Management Audit, Internal Audit)	No. of Audit Queries answered			√
17			Assets and Inventory management	Availability of inventory			√
				Timely submission of ABS			√
18			Maintaining utility services (Telephone, Fuel, Cleaning, Postal)	No. of interruptions of utility services			√
19			Preparation of Monthly & Quarterly Progress Report	No. of monthly reports prepared			√

				No. of quarterly reports prepared			√
20			Preparing the Performance Report	Timely submitted Performance report			√
21	**Goal 12**	Ensure sustainable consumption production patterns	Bonded Warehouses related matters	No. of requests received			√
				No. of policy guidelines revised			√
				No. of requests received			√
				No. of approvals provided			√
22			Issuance of Vehicle Import Permits under Concessionary Terms for the eligible officers of Government Service, State Corporations , Statutory Institutions and Governors of Provinces	No. of amendments made to the Circular			√
				No. of issued permits under the Circular No 01/2018			√
				No. of complaints and appeals replied/ attended			√

				No. of permits issued to the Governors			√
				No. of issued permits under the Circular No 22/99			√
				No. of Duty waving letters issued			√
23			Disposal of vehicles imported under the various duty concession schemes	No of approvals granted			√
24			Reviewing of Tariff Policy for National Development	No. of RPO Gazette Notifications issued			√
				No. of Cabinet Memorandum Submitted			√
				No. of Gazettes submitted to the Parliament			√
25	**Goal 08**	Promote sustained, inclusive and sustainable		No. of SCL Gazettes Notifications issued			√

		economic growth, full and productive employment and decent work for all		No. of Cabinet Memorandum Submitted			√
				No. of SCL Gazettes submitted to the Parliament			√
			Address trade and tariff related issues submitted by industries/ other organizations(including proposals submitted for annual Budget)	No of issues received			√
				No of solutions proposed			√
26			Facilitation for implementation of trade policy related Budget proposals from the Budget speech.	No of Budget proposals referred to DTIP from the Budget speech.			√
				No.of Budget proposals implemented			√
27			Granting Duty Waivers under the provisions of the Customs Ordinance	No. of duty waivers granted			√
				No.of policy matters solved			√
				No. of Gazette issued			√

06. HUMAN RESOURCES PROFILE

6.1 Cadre Management

Cadre Position as at 31st December 2021

Level	Approved Cadre	Existing Cadre	Vacancies
Senior	17	12	05
Territory	04	02	02
Secondary	28	25	03
Primary	15	09	06
Total	**64**	**48**	**16**

6.2 Impact of Human Resource Shortage or Surplus on the Performance of the Institution

The Department of Trade and Investment Policy consist of an approved cadre of 64. Accordingly, the above table shows the staff served in the Department.

There had been 16 vacancies in the year 2021 and the Department achieved the expected performance by using from the existing cadres productivity. The Department had not faced much difficulties in performing the duties due to shortage of staff.

6.3 Human Resources Development

Due to the Covid - 19 pandemic in the year 2021, there was a decline of the training opportunities both local and foreign for the staff of the department compared to the previous years.

It is important to provide the local and foreign trainings to enhance the employees' skills, knowledge and positive attitudes towards their duties of the department and developing the dedicated positive personalities in the department to achieve the objectives of the organization.

07. COMPLIANCE REPORT

No.	Applicable Requirement	Compliance Status (Complied/ Non Complied)	Brief explanation for non-Compliance	Corrective actions proposed to avoid non-compliance future
01	**The following Financial statements / accounts have been submitted on due date**			
1.1	Annual Financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Applicable		
1.4	Stores Advance Accounts	Not Applicable		
1.5	Special Advance Accounts	Not Applicable		
1.6	Others	Not Applicable		
02	**Maintenance of books and registers (FR 445)**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal Emoluments register/personal emoluments cards has been maintained and update	Not Applicable		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit Reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		

2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of counterfoil Books (GAN 20) has been maintained and update	Complied		
03	**Delegations of functions for financial control (FR 135)**			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial has been communicated within the institute	Complied		
3.3	The Authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of state Account circular 171/2004 dated 11.05.2014 in using the Government payroll software Package	Complied		
04	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Not Applicable		
4.4	The annual estimate has been prepared and submitted to the NBD	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
05	**Audit Queries**			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
06	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the auditor general in terms of Financial Regulation 134(2) DMA/1-2019	Not Applicable		
6.2	All the internal audit reports has been replied within one month	Complied		

6.3	Copies of the all internal audit reports has been submitted to the Management audit Department in terms of sub- section 40(4) of the National Audit Act No.19 0f 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
07	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1- 2019	Complied		
8	**Asset Management**			
8.1	The information about purchase of asset and disposals was submitted to the Comptroller General's Office in terms of paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's office in terms of paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of public Finance circular No. 05/2016	Complied		
8.4	The excess and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
09	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not Applicable		

9.3	The vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of FR 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the vehicle log books has been transferred after the lease term	Complied		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not Applicable		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	**Advances to Public officers Account**			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	**General Deposit Account**			
13.1	The action had been taken as per F.R 571 in relation to disposal of lapsed deposits	Complied		

13.2	The control register for general deposits had been updated and maintained	Complied		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad – hoc imprests issued as per F.R 371 settled within one month from the completion of the task			
14.3	The ad-hoc sub imprests had been issued exceeding the limit approved as per F.R.371			
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	**Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulations	Not Applicable		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Not Applicable		
15.3	Returns of arrears of revenue forward to the Auditor general in terms of FR 176	Not Applicable		
16	**Human Resource Management**			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	**Provision of information to the Public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by web site or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi – annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		

18	**Implementing citizens charter**			
18.1	A citizens charter / citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 (1) of Ministry of public Administration and Management	Complied		
18.2	A methodology has been devised by the institution in order to monitor and assess the formulation and the implementation of Citizens Charter/ Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	**Preparation of the Human Resource Plan**			
19.1	A Human resource plan has a been prepared in terms of the format in Annexure 02 of public Administration circular No.02/2018 dated 24.01.2018	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Non Complied	Training programmes couldn't conducted as expected level due to the Covid 19 pandamic situation	
19.3	Annual Performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	**Responses Audit Paras**			
20.1	The shortcomings pointed out in the Audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		