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வருடாந்த செயலாற்றுகை அறிக்கையும் கணக்குகளும் - 2021
நுவரெலியா மாவட்டம்

Annual Performance Report & Accounts – 2021
Nuwara Eliya District



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மாவட்ட செயலகம் - நுவரெலியா
District Secretariat –Nuwara Eliya

Annual Performance Report for the Year 2021

Name of the Institution - District Secretariat, Nuwara Eliya

Expenditure Head Number - 260

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Chapter 01 - Institutional Profile/ Summary of Activation

1.1 Introduction

1.2 District Bountaries and Geographical Background

The Nuwara Eliya District which is known as the Roof of Sri Lanka is situated in Central Province and surrounded by Kandy, Badulla, Kegalle and Rathnapura Districts. Various mountains with height range from 900 - 8000 feet such as Pidurutalagala the highest mountain in Sri Lanka and Kirigalpoththa, Thotupola Kanda, Kikiliyamana, Great Western, Haggala and the most sacred Sri Pada Mountain are situated in Nuwara Eliya District.

And Nuwara Eliya has become a paradise to the foreigners due to that the water falls such as Lakshapana, Devon, Aljin, St'clares, Ramboda, Bakers, Kurugu Ella, Garandi Ella and also the beginning of Mahawelli, Kelani rivers and Horton planes sanctuary and Haggala Botanical Garden which are famous for foreigners are found in Nuwara Eliya District. And the main reservoirs that contribute to Hydro Power in Sri Lanka such as Maussakelle, Carseltree, Kaniyon, Norton Bridge, Kothmale, Randenigala and large area of Victoria reservoir also situated in Nuwara Eliya District.

From the population in Nuwara Eliya about 57.1% are Tamils and rest are Sinhala and various other nationalities. When considering the climatic condition of Nuwara Eliya, it is most suitable for agriculture and it is famous for vegetable cultivation.

Nuwara Eliya extends to 1741 Km² and annual rain fall is about 75 inches. And the main feature of the District is that the Watawala area which receives the most heavy rain fall in Sri Lanka and the Nuwara Eliya area where the lowest temperature was recorded in Sri Lanka.



1.1.2 HISTORICAL BACKGROUND OF NUWARAELIYA DISTRICT AND ITS IMPORTANCE

Nuwaraeliya has been complimented as “Little England” after the historical discovery of Nuwaraeliya by John Davey, an English national, in the year 1819. Nuwaraeliya, which was first used by the British for the cultivation of the crops for their own benefit, as a tourist center and later as an administrative unit, had become next beloved motherland for them. This was because the climatic conditions in Nuwaraeliya was very much similar to that of their motherland.

Yet , the legends and the documentary evidence indicate that the history of Nuwaraeliya goes as far as pre historic era. For this purpose, the Horton Planes was identified as a place with distinctive archaeological importance. Horton Planes is a place which has attracted the special attention of the archaeologists as a region with extended civilizations of the Central Hills in the pre historic era.

The 'Idayim' book (The book on boundaries) of the island of Sri Lanka indicates that there were 42 regions in the Ruhunu country out of the three Sinhale countries Ruhunu, Maya, Pihiti, with regions including Kothmale Rata, Mathurata, Goda Rata, Sagama, Katubulu Rata, Minipe forming Nuwaraeliya .

Though Nuwaraeliya has been characterized with a commercial appearance at present with its tea cultivation, it is said that it was a thick jungle in the past full of wild elephants. From the electorates Walapane, Hanguranketha, Kothmale, Nuwaraeliya and Maskeliya constituting the upcountry, Nuwaraeliya district has been the wetland. This region was not colonized by the ancient kings because it was utilized as a protective zone and a water resource blessed with rainfall .

Though, historical evidence are not available, history of Nuwaraeliya places significance on the legend of Rawana. Legends say that in the prehistoric era, King Rawana had made Badulla region his capital city of which Nuwaraeliya was a part and parcel of the said administrative region, after the abduction of Seetha King Rawana had kept her in protection in a cave in Sthreepura hill which is at present innundated by the waters of Randenigala reservoir in the Paranagama area of Walapane. Queen Seetha was infected with an ophthalmia due to the lack of ventilation and sunlight in the cave. Seetha Eliya is known as the place where she was brought to expose herself to sunlight and the legends say that she had lamented her serious desolation in the area presently known as Walapane.

Another legend says that Kuweni being chased away by King Wijaya had fled with her two children and lived in Dhoragala in Kothmale and Yakinigala. Her two children from whom the Veddah people descend after Kuweni was killed by the people of Yaksha tribe, fled to Samanala region and lived there.

The region of Hanguranketha, Walapane and Kothmale possess historical evidence in proof of its definite history. The fact that different place names associated with these areas are in constant dialogue with historical phenomena provide perfect examples for this. The Mahawamsa describes that the prince Pandukabhaya who had initiated the city of Anuradhapura had made use of Dolugala area for his military organization activities. It is believed that this region may be Dolugala in Hanguranketha . Historical significance exists about the King Dutugemunu and the Kothmale region, as well. Prince Dutugemunu prior to his crowning organized his battle against King Elara for the

unification of Sri Lanka during his stay in Kothmale region. It is also said that King Kawanthissa had planted a sapling of Sathalis maha Bodhi in the Pusulpitiya temple.

The Mahawamsa gives evidence to the facts that in 103 B.C., King Walagamba while staying in Walapane after fleeing from enemy invasions, had constructed Raja Maha Vharas in Yatimadura, Wilwala, Araththana and Kadadora. An inscription on a stone in Ambagamuwa mentions that in the Polonnaruwa era, King Wijayabahu had given a land-grant for the maintenance of Sri Pada and the pilgrims worshipping Sri Pada. This stone inscription is known at present as Ambagamuwa stone inscription.

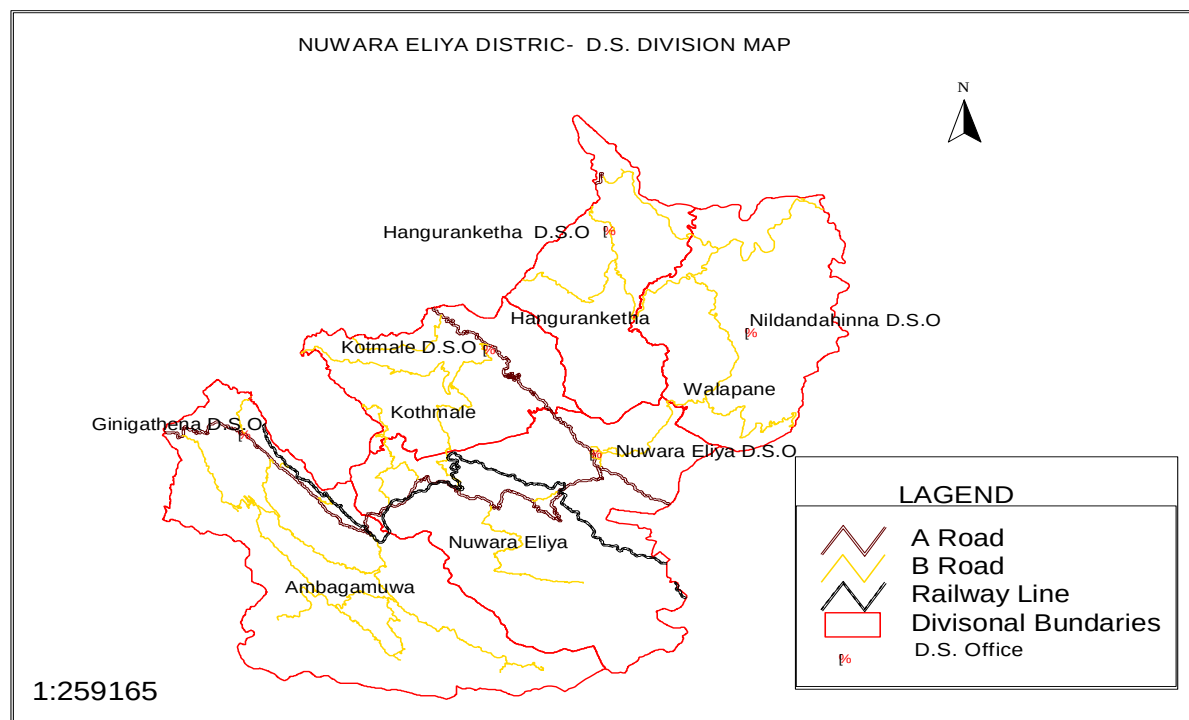
The history of the shasana mentions that during the reign of Polonnaruwa kingdom during 1215 -1236 A.D. with the destruction of temples and stupas by the invasion of Kalinga Magha, the relics of Dalada and Pathra had been brought for protection by the Bhikkus headed by Wachissara thero to Kothmale region.

During Dambadeni era, the king Third Wijayabahu had brought the sacred tooth Relic with reverence for protection to Beligala area. Inhabitants of the area believe that Dimbulakanda, the residence of the king Wijayabahu who stayed there for the returning of the sacred Tooth Relic to his kingdom is named as Wijeba kanda at present, the village in which the procession was decided upon is named as Niyamgamdora and the village from where the flowers had been obtained for the procession is named as Maldeniya. Further, it is said that king Sitawaka Rajasinha after converting himself to Hindu faith had conveyed Kothmale region to Arittakee Wendu Perumal.

With the inception of Kanda Udarata as the key administrative centre of Sri Lanka, the regions of Walapane, Kothmale, Hanguranketha have gradually become settlements. Historical evidence indicate that these regions had become provinces subjected to the direct control of the king. Walapane region had been a centre of protection from the Portuguese for the king Wimaladharmasuriya. Historical sources give evidence to the fact that the king had later reconstructed the Maluwegoda Raja Maha Vihara and had constructed a palace in Maligathenna. Harangala region of Kothmale, Rasingala region of Walapane had been mentioned as regions that provided protection for the King Rajasinha, the Second who reigned from 1635 A.D. to 1687 A .D. and this area then known as Diyathilakapura was named as Hanguranketha by this king. King Keerthi Sri Rajasinha who reigned from 1744 A .D. to 1782A .D. had concealed the sacred Tooth Relic in Araththana Raja Maha Vihara to protect from the Dutch invasions and initiated a procession in felicitation of the sacred Tooth Relic based on this temple which was later referred to as the Hanguranketha Esala Procession. Mandaram Puwatha and British documents of the colonial era establish well how these areas provided protection to the kings and their existence as sub administrative units . In 1803, King Sri Wickrama Rajasinha, according to existing information, had come to Hanguranketha, constructed a palace and lived there with his royal women.

The incident that the peacock flag of Walapane was torn and destroyed after the appointment of Dullewa as the new Government agent for Walapane by the Governor, Sir Robert Brownrig in the year 1818 is indicative of the fact Walapane was recognized as a separate administrative unit during the times of the Kandyan kingdom.

1.1.3 DISTRICT MAP



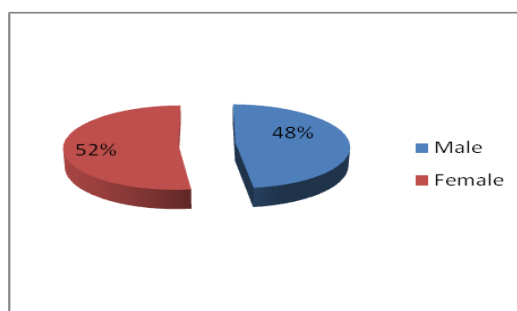
Extend According to the land use		
	Extend (Square Km)	Percentage
Land area	1,690.2	97.08
Internal Reservoirs	50.8	2.92
Total Land Extend	1,741.0	100.00
Total extend of cultivated land	737.3	42.35
Total extend of uncultivated land	274.4	15.76
Total Forest Land	729.2	41.89
Total Land Extend	1,741.0	100.00
Source - District Statistics Division, Nuwara Eliya		

1.1.4 Common Data of the District

Serial Number	Required data	Number/ value/ Details	
01	District	Nuwara Eliya	
02	Number of Divisional Secretariats	05	
03	According to the delimitation number of Divisional Secretariats proposed.	10	
04	Number of Grama Niladhari Divisions	491	
05	Population	780,000	
06	Number of Voters	569,028	
07	Urban Council	02	
08	Municipal Council	01	
09	Number of Pradeshiya Saba	09	
10	Number of parliamentary Seats	08	
11	National List Members	01	
12	Number of Provincial Council Members	17	
13	Livelihood of District People/ Trade patterns (Briefly)	Jobs related to Plantation Industries and Agriculture	
14	Staff of the District	Approved	Real
		1,455	1,162
15	Number of Bungalows / Holiday Resorts under the Ministry of Home Affairs	1	
16	Number of Bungalows / Holiday Resorts under the Ministry of Public Administration	2	

1.1.5 Information of the District Population

According to Gender (2020)



Male	369,770
Femal	403,396
Total	773,166

Population and Density according to Divisional Secretary Divisions and by Sectors - 2021						
Divisional Secretariat Division	Population				Area (Sq.Km)	Density (For 1 Km)
	Urban	Rural	Estate	Total		
Kothmale	-	68,612	42,287	110,899	225.0	493
Hanguranketha	-	82,441	14,591	97,031	229.0	424
Walapane	-	70,417	43,703	114,120	320.0	357
Nuwara Eliya	28,591	43,505	160,371	232,466	478.0	486
Ambagamuwa	15,417	53,882	156,184	225,483	489.0	461
Total	44,008	318,856	417,136	780,000	1,741	448
Source - Department of Statistics and Census						

1.2 Vision, Misson and Objectives of the Institution

Vision

A productive citizen, a family of happiness, disciplined society and prosperous district.

Misson

Accomplishing the expectations of the public of the district by taking actions as the pioneer of human and physical resources management of the district, providing advice and guidance as required through coordinating government and non- government institutions of the district to assure the investment of public fund a planned and sustained way and providing higher contribution to national economic by promoting the livelihood of the public by targeted uplifting of rural economy and implementing necessary techniques in such a way that social co- existence and reconciliation is developed concurrently in the district.

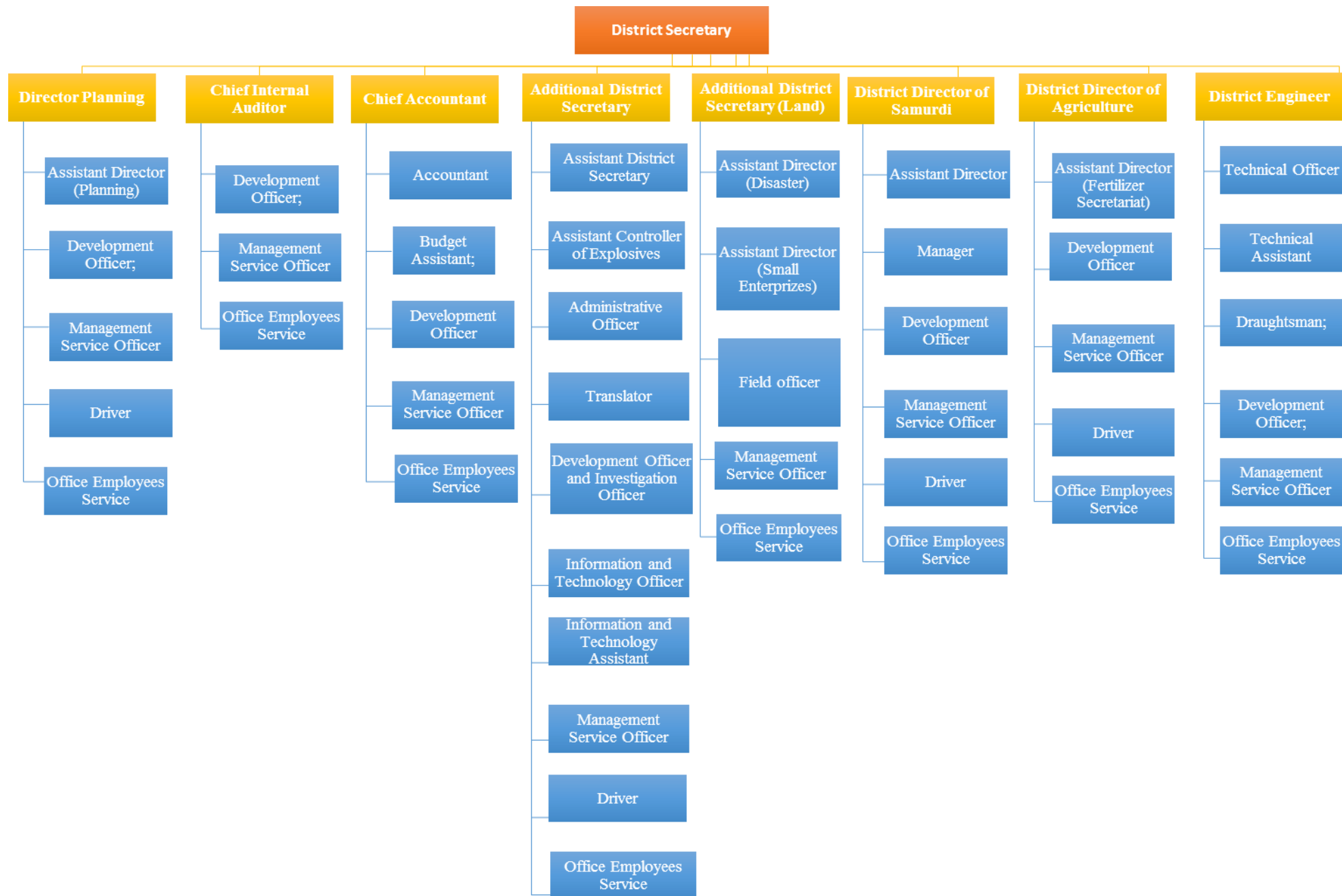
Objectives

- Creating an efficient public service through active participation of private and government sectors.
- Implementation, supervision and management of various socio economic projects.
- Motivation for cultural reliability, diversity and equality.
- Effective implementation of government policies by improving communication and cooperation among the divisions.

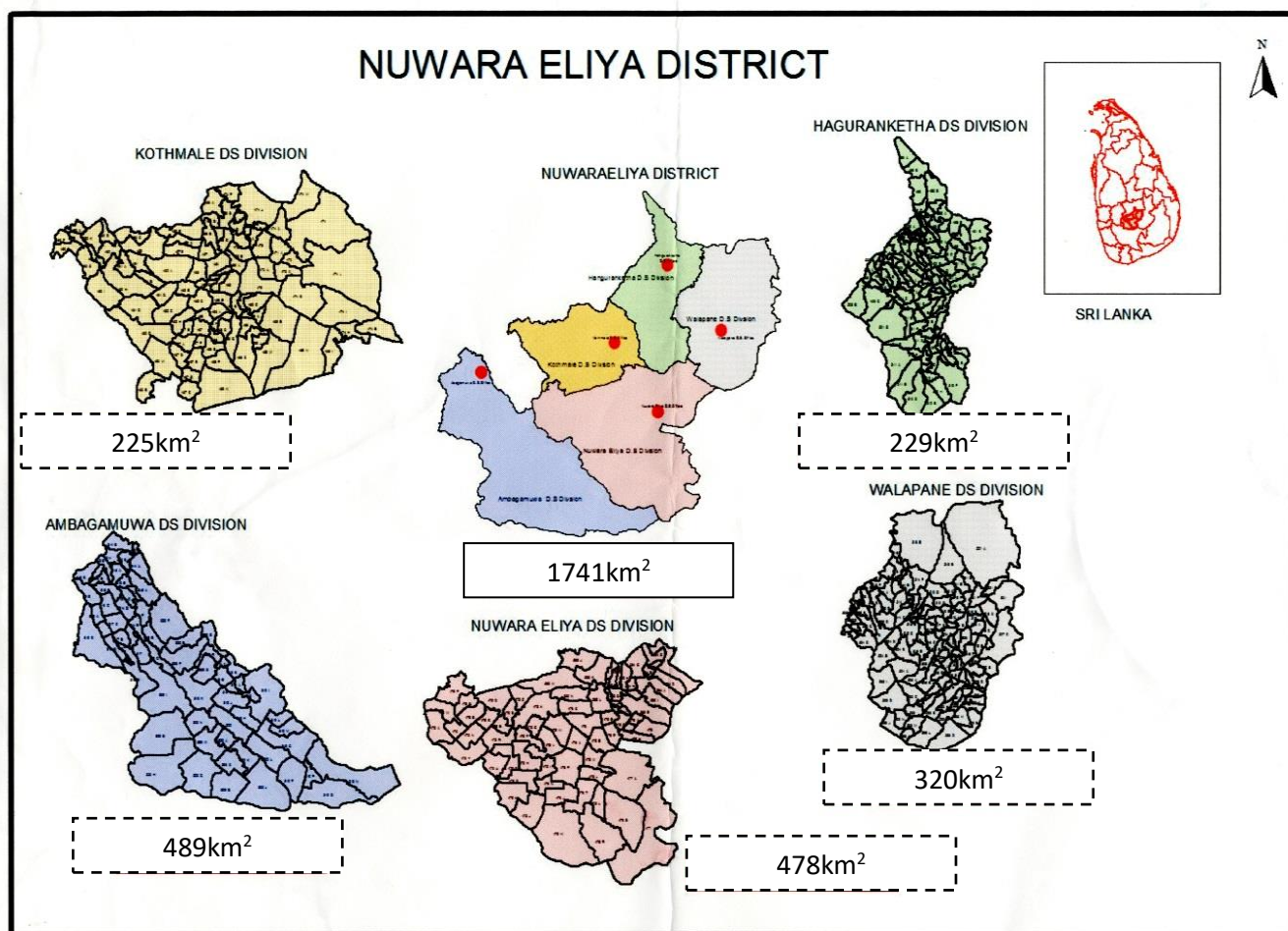
1.3 Main Functions

- Coordinating Ministries, Departments and other institutes to perform the role of government.
- Collecting approved revenue for central government and Provincial Council.
- Supervision, coordination and administration of all the Divisional Secretariats in the district.
- Coordinating the activities related to the Ministries, Departments and Provincial Council.
- Implementation of development projects by using decentralized funds and funds received from other Ministries and Departments.
- Implementation of state, religious and cultural festivals and activities at district level.
- Intervention in solving social problems through coordinating the government institutions, civil organizations and non government organizations.

1.4 ORGANIZATIONAL STRUCTURE



1.5 Divisional Secretariats of the District



Extend of the Divisional Secretariats		
Divisional Secretary Division	Extend (Sq.Km)	Percentage
Kotmale	225.0	12.92%
Hanguranketha	229.0	13.15%
Walapane	320.0	18.38%
Nuwara Eliya	478.0	27.46%
Ambagamuwa	489.0	28.09%
Total	1741.0	100.0%
Source - District Statistics Division, Nuwara Eliya		

Chapter 02 - Progress and the Future Outlook

2.1 Special Achievements, challenges and future goals

2.1.1 Special Achievements

01. Winning a Merit Award for National Productivity Awards 2020.
02. Being able to make successful progress in the vaccination process in the district with the cooperation of all sectors and being able to get third rank among the districts in the island in terms of booster vaccination dose.
03. Being able to preparing a system to provide a bag of vegetables for resionable price by starting the project “Sahaneliya” combined with Ministry of Home Affairs and the Colombo District Secretariat to prevent increasing the prices of vegetables unnecessarily.
04. Taking actions to provide services closer to the public by starting activities of 04 Divisional Secretariats within the district.

2.1.2 Challenges

01. Increasing Natural disasters.
02. Shortage of government lands for development activities.
03. Lack of good quality vehicles for district and divisional duties .
04. Lack of technical officers required for development projects .

2.1.3 Future Goals

01. Implementation of District Tourism Improving Plan.
02. Planting 10 lakhs coffee plants during the year 2022 within the district.
03. Implementation of Ornamental fish farming project with aim of export.
04. Starting 20 new projects addition to normal programmes present implementing under the “Nuwaraeliya Wasanthaya” programme and finishing as at in the year 2025.
05. Preparing and implementing combined three years strategic plan, included the main sectors such as Health, Agriculture and Tourism with aimed to accelerate the development of the district and welfare of the people.
06. Introducing new technology for office activities and reducing the usage of paper.

G.K.G.A.R.P.K.Nandana,
District Secretary/ Governemnt Agent,
Nuwara Eliya Administrative District.

G. K. G. A. R. P. K. Nandana
District Secretary / Government Agent
Nuwara Eliya.

Chapter 03 - Overall Financial Performance for the Year ended 31st December 2021

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31st December 2021					ACA -F
Budget 2021		Not e	Actual		
Rs.			2021 Rs.	Restated 2020 Rs.	
- Revenue Receipts				-	
- Income Tax	1		-	-	
- Taxes on Domestic Goods & Services	2		-	-	ACA-1
- Taxes on International Trade	3		-	-	
- Non Tax Revenue & Others	4		-	-	
- Total Revenue Receipts (A)			-	-	
- Non Revenue Receipts			-	-	
- Treasury Imprests			3,226,936,878	3,472,547,700	ACA-3
- Deposits			150,302,881	427,378,027	ACA-4
42,000,000 Advance Accounts			38,229,085	31,522,597	ACA-5
- Other Main Ledger Receipts			-	-	
- Total Non Revenue Receipts (B)			3,415,468,844	3,931,448,324	
- Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)			3,415,468,844	3,931,448,324	
- Remittance to the Treasury (D)			83,000,000	83,038,199	
- Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)			3,332,468,844	3,848,410,125	
- Less: Expenditure			-	-	
- Recurrent Expenditure			-	-	
494,700,000 Wages, Salaries & Other Employment Benefits	5		473,186,386	469,546,050	ACA-2(ii)
462,890,000 Other Goods & Services	6		363,834,101	54,238,710	
2,500,000 Subsidies, Grants and Transfers	7		1,883,781	2,036,339	
- Interest Payments	8		-	-	
- Other Recurrent Expenditure	9		-	-	
960,090,000 Total Recurrent Expenditure (F)			838,904,268	525,821,099	
- Capital Expenditure			-	-	
16,500,000 Rehabilitation & Improvement of Capital Assets	10		16,364,708	8,904,563	ACA-2(ii)
11,200,000 Acquisition of Capital Assets	11		10,154,209	10,978,349	
- Capital Transfers	12		-	-	
- Acquisition of Financial Assets	13		-	-	
1,800,000 Capacity Building	14		1,415,645	857,331	
- Other Capital Expenditure	15		-	-	
29,500,000 Total Capital Expenditure (G)			27,934,562	20,740,243	
- Deposit Payments			292,284,902	392,126,990	ACA-4
- Advance Payments			44,735,876	32,180,353	ACA-5
- Other Main Ledger Payments			-	-	
- Total Main Ledger Expenditure (H)			337,020,778	424,307,343	
- Total Expenditure I = (F+G+H)			1,203,859,608	970,868,685	
989,590,000 Balance as at 31st December J = (E-I)			2,128,609,236	2,877,541,440	
- Balance as per the Imprest Reconciliation Statement			2,127,708,358	2,876,640,562	ACA-7
- Imprest Balance as at 31st December			900,878	900,878	ACA-3
			2,128,609,236	2,877,541,440	

3.3 Statement of Financial Position

ACA-P

Statement of Financial Position As at 31st December 2021

		Actual	
	Note	2021	2020
		Rs	Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	2,500,149,390	2,384,812,588
		-	-
<u>Financial Assets</u>			
		-	-
Advance Accounts	ACA-5/5(a)	108,181,899	101,675,109
Cash & Cash Equivalents	ACA-3	900,878	900,878
Total Assets		2,609,232,167	2,487,388,575
		-	-
<u>Net Assets / Equity</u>			
		-	-
Net Worth to Treasury		(157,299,512)	(305,788,324)
Property, Plant & Equipment Reserve		2,500,149,390	2,384,812,588
Rent and Work Advance Reserve	ACA-5(b)	-	-
		-	-
<u>Current Liabilities</u>			
		-	-
Deposits Accounts	ACA-4	265,481,411	407,463,432
Unsettled Imprest Balance	ACA-3	900,878	900,878
Total Liabilities		2,609,232,167	2,487,388,575

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from!..... to...34 and Notes to accounts presented in pages from 35... to ...40.... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer

Name :

Designation :

Date : 2022.02.21

N.H.M. Chithranandha
Secretary
State Ministry of Home Affairs

Accounting Officer

Name :

Designation :

Date :

G. K.G. A. R. P. K. Nandana
District Secretary / Government Agent
Nuwara Eliya.

Chief Financial Officer/ Chief Accountant/
Director (Finance)/ Commissioner (Finance)

Name :

Date : 2022.02.17

P.A.D. Damayanthi
Chief Accountant
District Secretariat office
Nuwara Eliya.

3.4 Statement of Cash Flows

Statement of Cash Flows for the year ended 31st December- 2021

		ACA-C	
Statement of Cash Flows for the Period ended 31st December 2021			
	Actual 2021 Rs.	Restated 2020 Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	-	-	
Profit	-	-	
Non Revenue Receipts	-	-	
Revenue Collected on behalf of Other Revenue Heads	120,919,158	183,378,554	
Imprest Received	3,178,036,000	3,472,547,700	
Recoveries from Advance	50,601,742	39,453,400	
Deposit Received	150,331,831	427,015,863	
Total Cash generated from Operations (A)	3,499,888,731	4,122,395,517	
Less - Cash disbursed for:	-	-	
Personal Emoluments & Operating Payments	836,987,727	523,691,550	
Subsidies & Transfer Payments	1,883,781	2,036,339	
Expenditure incurred on behalf of Other Heads	1,578,387,654	1,461,178,330	
Imprest Settlement to Treasury	35,000,000	84,109,430	
Advance Payments	66,801,148	44,642,848	
Deposit Payments	292,347,902	392,136,488	
Total Cash disbursed for Operations (B)	2,811,408,211	2,507,794,985	
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	688,480,520	1,614,600,532	
Cash Flows from Investing Activities			
Interest	-	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	215,925	262,605	
Recoveries from On Lending	-	-	
Total Cash generated from Investing Activities (D)	215,925	262,605	
Less - Cash disbursed for:	-	-	
Investment	688,696,445	1,618,140,214	
Total Cash disbursed for Investing Activities (E)	688,696,445	1,618,140,214	
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(688,480,520)	(1,617,877,609)	
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	(0)	(3,277,077)	
Cash Flows from Financing Activities			
Local Borrowings	-	-	
Foreign Borrowings	-	-	
Grants Received	-	-	
Total Cash generated from Financing Activities (H)	-	-	
Less - Cash disbursed for:	-	-	
Repayment of Local Borrowings	-	-	
Repayment of Foreign Borrowings	-	-	
Total Cash disbursed for Financing Activities (I)	-	-	
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-	
Net Movement in Cash (K) = (G) + (J)	-	(3,277,077)	
Opening Cash Balance as at 01st January	900,878	4,177,955	
Closing Cash Balance as at 31st December	900,878	900,878	

Reporting basis

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2021.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2021.

7) Changes in Formats of Financial Statements & Adjustment of Comparative Figures

Relevant adjustments have been made to the comparative figures for the year 2020 in line with the changes made in the financial statements for the year 2021.

3.4 Financial Statement Notes

Statement of Expenditure for the period ended 31st December 2021											
Expenditure Head No : 260 District Secretariat : Nuwaraeliya											
Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Recurrent Expenditure		-	-	-	-	-	-	-	-	-	-
Programme (1)		-	-	-	-	-	-	-	-	-	-
Prog./Proj./Sub proj./Object code/Item		-	-	-	-	-	-	-	-	-	-
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS		-	-	-	-	-	-	-	-	-	-
Personal Emoluments		-	-	-	-	-	-	-	-	-	-
1001 Salaries & Wages	11	329,000,000	-	-	329,000,000	320,313,147	-	320,313,147	8,686,853	2.64	-
1002 Overtime and Holiday Payments	11	9,000,000	-	2,109,000	11,109,000	11,105,223	-	11,105,223	3,777	0.03	-
1003 Other Allowances	11	141,000,000	-	-	141,000,000	127,336,573	32,760	127,369,333	13,630,667	9.67	Incomplete filling of vacant posts
		-	-	-	-	-	-	-	-	-	-
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES		-	-	-	-	-	-	-	-	-	-
Travelling Expenditure		-	-	-	-	-	-	-	-	-	-
1101 Domestic	11	15,700,000	-	(1,179,000)	14,521,000	14,398,683	-	14,398,683	122,317	0.84	-
1102 Foreign		-	-	-	-	-	-	-	-	-	-
Total (a)		494,700,000	-	930,000	495,630,000	473,153,626	32,760	473,186,386	22,443,614	4.53	-

Statement of Expenditure for the period ended 31st December 2021											
Expenditure Head No : 260 District Secretariat : Nuwaraeliya											
Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Supplies		-	-	-	-	-	-	-	-	-	-
1201 Stationery & Office Requisites	11	11,200,000	-	-	11,200,000	11,199,956	-	11,199,956	44	0.00	-
1202 Fuel	11	5,000,000	-	(500,000)	4,500,000	4,499,757	-	4,499,757	243	0.01	-
1203 Diets & Uniforms	11	1,200,000	-	-	1,200,000	1,199,197	-	1,199,197	804	0.07	-
1204 Medical Supplies		-	-	-	-	-	-	-	-	-	-
1205 Other		-	-	-	-	-	-	-	-	-	-
Total (b)		17,400,000	-	(500,000)	16,900,000	16,898,909	-	16,898,909	1,091	0.01	-
Maintenance Expenditure		-	-	-	-	-	-	-	-	-	-
1301 Vehicles	11	7,800,000	-	-	7,800,000	7,783,453	-	7,783,453	16,547	0.21	-
1302 Plant and machinery	11	3,700,000	-	(280,000)	3,420,000	3,264,042	-	3,264,042	155,958	4.56	-
1303 Building and Structures	11	6,400,000	-	400,000	6,800,000	6,797,735	-	6,797,735	2,265	0.03	-
Total (c)		17,900,000	-	120,000	18,020,000	17,845,229	-	17,845,229	174,771	0.97	-

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Services		-	-	-	-	-	-	-	-	-	-
1401 Transport	11	150,000	-	-	150,000	125,675	-	125,675	24,325	16.22	Reduction of requirements
1402 Postal & Communication	11	5,000,000	-	(150,000)	4,850,000	4,847,708	-	4,847,708	2,292	0.05	-
1403 Electricity & Water	11	5,200,000	-	(400,000)	4,800,000	4,280,709	-	4,280,709	519,291	10.82	Because of the Covid 19 epidemic, only limited officers Staff were called
1404 Rents & Local Taxes	11	750,000	-	-	750,000	696,136	-	696,136	53,864	7.18	Decrease in the amount payable from the assessment review.
1406 Interest Payment for Leased vehicles		-	-	-	-	-	-	-	-	-	-
1408 Lease Rental for Vehicles Procured under Operational Leasing		-	-	-	-	-	-	-	-	-	-
1409 Other	11	18,200,000	-	-	18,200,000	18,199,021	-	18,199,021	979	0.01	-
Total (d)		29,300,000	-	(550,000)	28,750,000	28,149,249	-	28,149,249	600,751	2.09	-
Total Expenditure on Other Goods & Services (a+b+c+d)		559,300,000	-	-	559,300,000	536,047,013	32,760	536,079,773	23,220,227	4.15	-

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES		-	-	-	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-	-	-	-
1501 Welfare Programmes	11	-	398,290,000	-	398,290,000	300,940,714	-	300,940,714	97,349,286	24.44	Payment only to low income earners as per the criteria contained in Circular No. PPTF / 3-2021- (ii)
1502 Retirement Benefits		-	-	-	-	-	-	-	-	-	-
1503 Public Institutions		-	-	-	-	-	-	-	-	-	-
1504 Development Subsidies		-	-	-	-	-	-	-	-	-	-
1505 Subscriptions and Contributions fees		-	-	-	-	-	-	-	-	-	-
1506 Property Loan Interest to Public Servants	11	2,500,000	-	-	2,500,000	1,883,781	-	1,883,781	616,219	24.65	Decrease in the number of officers applied for property loans
1507 Grants to Provincial Councils		-	-	-	-	-	-	-	-	-	-
1508 Other		-	-	-	-	-	-	-	-	-	-
1509 - Public Institutions (Other Operational Expenditure)		-	-	-	-	-	-	-	-	-	-
Total		2,500,000	398,290,000	-	400,790,000	302,824,495	-	302,824,495	97,965,505	24.44	-

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) -/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=-(4)-(7)	(9)=(8)/(4) *100	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS		-	-	-	-	-	-	-	-	-	-
1601 Interest Payment for Domestic Debt		-	-	-	-	-	-	-	-	-	-
1602 Interest Payment for Foreign Debt		-	-	-	-	-	-	-	-	-	-
1603 Discounts on Treasury Bills and Treasury Bonds		-	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-	-	-
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE		-	-	-	-	-	-	-	-	-	-
1701 Losses & Write off		-	-	-	-	-	-	-	-	-	-
1702 Contingency Services		-	-	-	-	-	-	-	-	-	-
1703 Implementation of the Official Languages Policy		-	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-	-	-
Programme (1)		-	-	-	-	-	-	-	-	-	-
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		561,800,000	398,290,000	-	960,090,000	838,871,508	32,760	838,904,268	121,185,732	28.59	-

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) -/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Capital Expenditure		-	-	-	-	-	-	-	-	-	-
Programme (1)		-	-	-	-	-	-	-	-	-	-
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT		-	-	-	-	-	-	-	-	-	-
NOTE - 10 Rehabilitation & Improvements of Capital Assets		-	-	-	-	-	-	-	-	-	-
2001 Buildings & Structures	11	11,500,000	-	-	11,500,000	11,498,219	-	11,498,219	1,781	0.02	-
2002 Plant, Machinery & Equipment	11	1,000,000	-	-	1,000,000	877,750	-	877,750	122,250	12.23	Less repair requirements
2003 Vehicles	11	4,000,000	-	-	4,000,000	3,988,739	-	3,988,739	11,261	0.28	-
Total (a)		16,500,000	-	-	16,500,000	16,364,708	-	16,364,708	135,292	0.82	-
NOTE - 11 Acquisition of Capital Assets		-	-	-	-	-	-	-	-	-	-
2101 Vehicles		-	-	-	-	-	-	-	-	-	-
2102 Furniture & Office Equipment	11	3,000,000	-	-	3,000,000	2,914,974	-	2,914,974	85,026	2.83	-
2103 Plant, Machinery & Equipment	11	3,200,000	-	-	3,200,000	3,195,068	-	3,195,068	4,932	0.15	-
2104 Buildings & Structures	11	5,000,000	-	-	5,000,000	4,044,166	-	4,044,166	955,834	19.12	Delay in construction due to lack of existing building materials.
2105 Lands & Land Improvements		-	-	-	-	-	-	-	-	-	-
2106 Software Development		-	-	-	-	-	-	-	-	-	-
2108 Capital Payment for Leased Vehicles		-	-	-	-	-	-	-	-	-	-
Total (b)		11,200,000	-	-	11,200,000	10,154,209	-	10,154,209	1,045,791	9.34	-

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect		
	Financ e Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
										(9)=(8)/(4) *100	
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)		
NOTE -12 Capital Transfers		-	-	-	-	-	-	-	-	-	-
2201 Public Institutions		-	-	-	-	-	-	-	-	-	-
2202 Development Assistance		-	-	-	-	-	-	-	-	-	-
2203 Grants to Provincial Councils		-	-	-	-	-	-	-	-	-	-
2204 Transfers Abroad		-	-	-	-	-	-	-	-	-	-
2205 Capital Grants to Non-Public Institution		-	-	-	-	-	-	-	-	-	-
Total (c)		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
NOTE - 13 Acquisition of Financial Assets		-	-	-	-	-	-	-	-	-	-
2301 Equity Contribution		-	-	-	-	-	-	-	-	-	-
2302 On-Lending		-	-	-	-	-	-	-	-	-	-
Total (d)		-	-	-	-	-	-	-	-	-	-
NOTE - 14 Capacity Building		-	-	-	-	-	-	-	-	-	-
2401 Staff Training	11	1,800,000	-	-	1,800,000	1,415,645	-	1,415,645	384,355	21.35	Decreased official training programme due to the Covid 19 epidemic in the country.
Total (e)		1,800,000	-	-	1,800,000	1,415,645	-	1,415,645	384,355	21.35	

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Provisions					Expenditure			Net Effect		
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept . Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
NOTE - 15 Other Capital Expenditure		-	-	-	-	-	-	-	-	-	-
2501 Restructuring		-	-	-	-	-	-	-	-	-	-
2502 Investments		-	-	-	-	-	-	-	-	-	-
2503 Contingency Services		-	-	-	-	-	-	-	-	-	-
2504 Contribution to Provincial Councils		-	-	-	-	-	-	-	-	-	-
2505 Procurement Preparedness		-	-	-	-	-	-	-	-	-	-
2506 Infrastructure Development		-	-	-	-	-	-	-	-	-	-
2507 Research and Development		-	-	-	-	-	-	-	-	-	-
2509 Other		-	-	-	-	-	-	-	-	-	-
Total (f)		-	-	-	-	-	-	-	-	-	-
Programme (1)		-	-	-	-	-	-	-	-	-	-
Total Expenditure on Public Investments (a+b+c+d+e+f)		29,500,000	-	-	29,500,000	27,934,562	-	27,934,562	1,565,438	5.31	-
		-	-	-	-	-	-	-	-	-	-
Grand Total (Notes 5 to 15) - Total Expenditure		591,300,000	398,290,000	-	989,590,000	866,806,070	32,760	866,838,830	122,751,170	12.40	-

P.A.D. Damayanthi
Chief Accountant
District Secretariat office
Nuwara Eliya.

Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date : 2022.09.17

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure	Reasons for the Variance
Recurrent Expenditure						
Programme (1)						
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS						
Personal Emoluments						
1001 Salaries & Wages		329,000,000	329,000,000			
1002 Overtime & Holiday Payments		9,000,000	11,109,000	(2,109,000)	-4.27	Staff and other officers performing essential service duties on holidays and weekends during the Covid 19 epidemic period
1003 Other Allowances		141,000,000	141,000,000	-		
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES						
Travelling Expenditure						
1101 Domestic		15,700,000	14,521,000	1,179,000	8.12	Decreased in field duties within the district and outside the district due to the Covid 19 epidemic situation.
1102 Foreign		-	-	-		
Total (a)		494,700,000	495,630,000	(930,000)	3.85	
Supplies						
1201 Stationery & Office Requisites		11,200,000	11,200,000	-		
1202 Fuel		5,000,000	4,500,000	500,000	11.11	Decreased use of duty within and outside the district under the Covid 19 epidemic
1203 Diets & Uniforms		1,200,000	1,200,000	-		
1204 Medical Supplies		-	-	-		
1205 Other		-	-	-		
Total (b)		17,400,000	16,900,000	500,000	11.11	

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure	Reasons for the Variance
Maintenance Expenditure						
1301 Vehicles		7,800,000	7,800,000	-		
1302 Plant and machinery		3,700,000	3,420,000	280,000	8.19	Less in repair requirements
1303 Building and Structures		6,400,000	6,800,000	(400,000)	-5.88	Essential repairs had been done
Total (c)		17,900,000	18,020,000	(120,000)	-0.67	
Services						
1401 Transport		150,000	150,000	-		
1402 Postal & Communication		5,000,000	4,850,000	150,000	3.09	Expenditure control
1403 Electricity & Water		5,200,000	4,800,000	400,000	8.33	Because of the Covid 19 epidemic, only limited officers were called
1404 Rents & Local Taxes		750,000	750,000	-		
1406 Interest Payment for Leased vehicles		-	-	-		
1408 Lease Rental for Vehicles Procured under Operational Leasing		-	-	-		
1409 Other		18,200,000	18,200,000	-		
Total (d)		29,300,000	28,750,000	550,000	1.91	
Total Expenditure on Other Goods & Services		559,300,000	559,300,000	-	-	

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditu	Reasons for the Variance
NOTE - 7 - OBJECT CODE WISE C+A48:G65CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES						
		-	-	-		
Transfers		-	-	-		
1501 Welfare Programmes		-	398,290,000	(398,290,000)	-100.00	Implementing welfare programmes during covid 19 epidemic period
1502 Retirement Benefits		-		-		
1503 Public Institutions		-	-	-		
1504 Development Subsidies		-	-	-		
1505 Subscriptions and Contributions fees		-	-	-		
1506 Property Loan Interest to Public Servants		2,500,000	2,500,000	-		
1507 Grants to Provincial Councils				-		
1508 Other		-	-	-		
1509 - Public Institutions (Other Operational Expenditure)		-	-	-		
Total		2,500,000	400,790,000	(398,290,000)	-99.38	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS						
		-	-	-		
1601 Interest Payment for Domestic Debt		-	-	-		
1602 Interest Payment for Foreign Debt		-	-	-		
1603 Discounts on Treasury Bills and Treasury Bonds		-	-	-		
Total		-	-	-		

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure	Reasons for the Variance
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE						
		-	-	-		
1701 Losses & Write off		-	-	-		
1702 Contingency Services		-	-	-		
1703 Implementation of the Official Languages Policy		-	-	-		
Total		-	-	-		
<u>Programme (1)</u>		561,800,000	960,090,000	(398,290,000)		
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		561,800,000	960,090,000	(398,290,000)	-41.48	
		-	-	-		
Capital Expenditure		-	-	-		
<u>Programme (1)</u>		-	-	-		
		-	-	-		
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT						
		-	-	-		
NOTE - 10 Rehabilitation & Improvements of Capital Assets						
		-	-	-		
2001 Buildings & Structures		11,500,000	11,500,000	-		
2002 Plant, Machinery & Equipment		1,000,000	1,000,000	-		
2003 Vehicles		4,000,000	4,000,000	-		
Total (a)		16,500,000	16,500,000	-		
		-	-	-		

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure	Reasons for the Variance
NOTE - 11 Acquisition of Capital Assets						
2101 Vehicles		-	-	-		
2102 Furniture & Office Equipment		3,000,000	3,000,000	-		
2103 Plant, Machinery & Equipment		3,200,000	3,200,000	-		
2104 Buildings & Structures		5,000,000	5,000,000	-		
2105 Lands & Land Improvements		-	-	-		
2106 Software Development		-	-	-		
2108 Capital Payment for Leased Vehicles		-	-	-		
Total (b)		11,200,000	11,200,000	-		
NOTE -12 Capital Transfers						
2201 Public Institutions		-	-	-		
2202 Development Assistance		-	-	-		
2203 Contribution to Provincial Councils		-	-	-		
2204 Transfers Abroad		-	-	-		
2205 Capital Grants to Non-Public Institution		-	-	-		
Total (c)		-	-	-		
NOTE - 13 Acquisition of Financial Assets						
2301 Equity Contribution		-	-	-		
2302 On-Lending		-	-	-		
Total (d)		-	-	-		

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure	Reasons for the Variance
NOTE - 14 Capacity Building						
2401 Staff Training		1,800,000	1,800,000	-		
Total (e)		1,800,000	1,800,000	-		
NOTE - 15 Other Capital Expenditure						
2501 Restructuring		-	-	-		
2502 Investments		-	-	-		
2503 Contingency Services		-	-	-		
2504 Contribution to Provincial Councils		-	-	-		
2505 Procurement Preparedness		-	-	-		
2506 Infrastructure Development		-	-	-		
2507 Research and Development		-	-	-		
2509 Other		-	-	-		
Total (f)		-	-	-		
Programme (1)		-	-	-		
Total Expenditure on Public Investments (a+b+c+d+e+f)		29,500,000	29,500,000	-		
Grand Total (Notes 5 to 15)		591,300,000	989,590,000	(398,290,000)	-40.25	

P.A.D. Damayanthi
 Chief Accountant Chief Financial Officer /Chief Accountant/Director (Finance)/
 District Secretariat of Nuwara Eliya. Commissioner (Finance)
 Nuwara Eliya. Date :

Statement of Summary of Financing the Expenditure by Programme

District Secretariat : Nuwaraeliya
Expenditure Head No : 260

	Financing	Programme 01 *	Programme 02 *		Grand Total			
Code	Description of Items	Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Percentage of Expenditure ***
		1	2	3	4	5	6	
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	%
11	Domestic Funds	989,590,000	866,838,830			989,590,000	866,838,830	88
12	Foreign Loans							
13	Foreign Grants							
14	Reimbursable Foreign Loans							
15	Reimbursable Foreign Grants							
16	Counterpart Funds							
17	Foreign Finance Associated Cost							
18	Foreign Financing Related Domestic Co-Financing							
21	Special Law							
	Total	989,590,000	866,838,830			989,590,000	866,838,830	88

P.A.D. Damayanthi
Chief Accountant
District Secretariat office
Nuwara Eliya.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2022-02-17

Statement of Financing of Expenditure of Each Programme by Projects
(Financing of Capital and Recurrent expenditure according to Projects of a Programme)

District Secretariat : Nuwareliya
Expenditure Head No : 260
Programme No. & Title : 01 Operational Programme

Financing		Project 1		Project 2		Project 3		Programme Total/Page Total *	
Code	Description of Items	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
11	Domestic Funds	517,390,000	414,682,675	472,200,000	452,156,155			989,590,000	866,838,830
12	Foreign Loans								
13	Foreign Grants								
14	Reimbursable Foreign Loans								
15	Reimbursable Foreign Grants								
16	Counterpart Funds								
17	Foreign Finance Associated Cost								
18	Foreign Financing Related Domestic Co-Financing								
21	Special Law								
	Total	517,390,000	414,682,675	472,200,000	452,156,155			989,590,000	866,838,830

P.A.D. Damayanthi
Chief Accountant
District Secretariat office
Nuwara Eliya.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2022-02-17

Statement of Imprest Account for the year 2021

District Secretariat : Nuwaraeliya
Expenditure Head No. :260

Imprest Account No.	Imprest Balance as at 1st January 2021		Imprest Received			Imprest Settlement			Imprest Balance as at 31st December 2021			Imprest Balance as at 31st December 2021 as per Entity Books	Imprest Balance as at 31st December 2021 as per Treasury Books
	1		2			3			4			*5	6
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub)	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total		
7002-0-0-307-0-20	1(i) 68,939,077	1(ii) -	2(i) -	2(ii) -	2(iii)=2(i)+2(ii) 68,939,077	3(i) -	3(ii) 68,939,077	3(iii)=3(i)+3(ii) 68,939,077	4(i) -	4(ii) -	4(iii)=4(i)+4(ii) -	5=1(iii)+2(i)-3(iii) -	-
7002-0-0-307-0-21	-	-	3,226,936,878	241,295,296	3,468,232,175	3,384,331,296	83,000,000	3,467,331,296	900,878	-	900,878	900,878	900,878

1. Please show reasons for difference between 4 and 6 above.

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2021

(2) Other reasons-.....

0
0
0

Rs. 48,000,000 credited and debited by the Treasury to the imprest account 307/21 during the month of February 2021 is only the debit and credit notes made by the Treasury without cash received by the District Secretariat. That amount was not included in the preparation of the Cash Flow Statement.

I hereby certify that the above information is true and correct.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2022.02.17

P.A.D. Damayanthi
Chief Accountant
District Secretariat office
Nuwara Eliya.

Statement of Deposit Accounts as at 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2021	Credited during the year	Debited during the year	Balance as at 31st December 2021	Balance as per Treasury Book as at 31st December 2021
Security Deposits	6000-0-0-1-0-47	57,045	683,804	180,270	560,579	560,579
Tender Deposits	6000-0-0-2-0-63	-	233,139	54,380	178,759	178,759
Retention Money for Construction	6000-0-0-16-0-16	163,407,726	34,614,469	124,992,356	73,029,839	73,029,839
Compensation	6000-0-0-17-0-03	152,718,577	49,686,653	51,430,389	150,974,841	150,974,841
Temporary Retention for Statutory Payments	6000-0-0-18-0-19	91,280,084	65,084,816	115,627,507	40,737,393	40,737,393

.....
 Chief Financial Officer / Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 2022.02.17

P.A.D. Damayanthi
 Chief Accountant
 District Secretariat office
 Nuwara Eliya.

Statement of Advance Accounts as at 31st December 2021

Expenditure Head No : 260

District Secretariat : Nuwaraeliya

Rs

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1st January 2021 (1)	Maximum Limits of Expenditure Rs 42,000,000.00		Minimum Limits of Receipts Rs. 27,000,000.00		Maximum Limits of Debit Balance Rs.110,000,000.00	Maximum Limits of Liabilities Rs.....	Balance as 31st December 2021
				Debits during the year		Credits during the year				
				(2)		(3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	260011 260012	1	101,675,109 - 101,675,109	41,500,201 - 41,500,201	- 3,235,675 3,235,675	31,519,443 6,709,642 31,519,443	- 6,709,642 6,709,642	111,655,867 (3,473,968) 108,181,899	- - -	111,655,867 (3,473,968) 108,181,899
(2) Other Advances										
(3) Miscellaneous Advances										

P.A.D. Damayanthi
 Chief Accountant
 District Secretariat office
 Nuwara Eliya.

Chief Financial Officer (Finance)
 Commissioner (Finance)
 Date : 2022.02.14

3.6 Performance of utilizing the allocated Provision

Provision	Provision allocated		Real Expenditure	utilized provision, as a % in final amount of provision
	Total Provision	Final Provision		
Recurrent	561,800,000	960,090,000	838,904,268	87.38
Capital	29,500,000	29,500,000	27,934,562	94.69

3.7 Performance of the Reporting of Non-Financial Assets

Assets Code	Code Details	Balance as per Board of Survey Report as at 31.12.2021	Balance as per Financial Position Report as at 2021.12.31	To be accounted for in future	Reporting as Progress %
9151	Buildings and structures	1,242,084,964.63	1,218,500,737.63	23,584,227.00	
9152	Machineries	282,727,950.69	280,606,485.69	2,121,465.00	
9153	Land	996,998,000.00	996,998,000.00		
9154	Non-tangible assets				
9155	Biological Assets				
9160	Undergoing works	4,044,166.32	4,044,166.32		
9180	Assets provided on lease				

Chapter 04 - Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
1. Completed projects			
1.1 Decentralized Budget Programme	✓		
1.2. Soubhagya Production Rural Project	✓		
1.3. Infrastructure Development Programme	✓		
1.4. Playground Development	✓		
1.5. Development of Mosques	✓		
1.6. Development programme of vocational education and promoting and physical resources	✓		
1.7. National programme of rehabilitation of 5,000 Irrigation Soubhagya Rural tanks /anicut			✓
1.8. Providing allocation for development of Kithul industry in Nuwara Eliya.	✓		
2. Engineering Division			
2.1 Repairing of Greyton Village No:03 quarters (Additional District Secretary - Land)	✓		
2.2 Construction of fence as covering Udapusallawa Road No: 13,14,15,16,17,18 quarters and store.	✓		
2.3 Repairing of chief Accountant quarters	✓		
2.4 Repairing of Udapusallawa Road No:16 quarters.	✓		
2.5 Construction of gate and security fence for the residency of Government Agent.	✓		
2.6 Construction of bicycle yard for No:32 and 33 Greyton Village Male chummary.	✓		
2.7 Repairing of District Secretariat.	✓		
2.7 Repairing of Lady Mechlum Road No:1/2 Quarters.	✓		
2.8 Repairing of Lady Mechlum Road No:28 Quarters.	✓		
2.10 Repairing of Chief Internal Auditor Quarters.	✓		
2.11 Repairing of Greyton Village Road No:31 quarters.	✓		

2.12 Repairing of Additional District Secretary quarters.	✓		
2.13 Repairing of Udapusallawa Road No:18 quarters - Phase I	✓		
2.14 Repairing of Udapusallawa Road No:18 quarters - Phase II	✓		
2.15 Repairing of roof and toilets in Udapusallawa Road No:23,14,15,17,18 quarters and Rahula Mawatha No:02,03,04 quarters.	✓		
2.16 Construction of two storey quarters for the officers of Nuwara Eliya District Secretariat - Phase II	✓		
2.17 Repairing of Mathurata Sub Divisional Secretariat Building - Phase I and II	✓		
2.18 Repairing of Norwood Sub Divisional Secretariat Building.	✓		
2.19 Repairing of Lady Mechlum Road No:2/2 Quarters.	✓		
2.20 Repairing of a building for venture set yogut project.	✓		
2.21 Development of Jayahela National School play ground.	✓		
2.22 Construction of retaining wal and fence for Public Administration Holiday Resort (Left side)	✓		
2.23 Other departments.	✓		
2 Agriculture Division			
3.1 Conducting District Agricultural Committee.	✓		
3.2 Agriculture Development Programmes.	✓		
3.3 Providing Technical knowledge for the projects implementing in the district.	✓		
3.4 Obtaining Agricultural Information.		✓	
3.5 Sustainable Home Garden Development Programme.	✓		
3.6 Coordinating relevant institutions during the implementation of the project.	✓		
4 Small Enterprises Division			
4.1 Starting new business.	✓		
4.2 Developing the of prevailing business.	✓		

4.3 Registration of business.	✓		
4.4 Business Evaluation			✓
4.5 Business Consulting.			✓
4.6 Build marketing relationships.	✓		
4.7 Keeping track of transactions.	✓		
4.8 Providing business loan.			✓
4.9 Registration of entrepreneur to Data system.			✓
4.10 Development of Production.			✓
5 Productivity Development Division			
5.1 Introducing productivity concept for government, private, schools and Pre- schools.	✓		
5.2 Creating a productivity banking sector.		✓	
5.3 Development of small scale enterprise programme.		✓	
6 Fresh Water Fisheries			
6.1 Deposition of fish fingerlings in reservoirs of Nuwara Eliya district.	✓		
6.2 Management of Rural Fisheries Organizations	✓		
7 Mediation Unit			
7.1 Five days Training Programme of Mediation Board. (Kothmale)	✓		
8 Social Security board			
8.1 Increasing the percentage of recruitment to the Social Security Pension Scheme			✓
8.2 Contribution of Pension Scheme for Estate Plantation Sector			✓
8.3 Active retention of membership in the Pension Scheme			✓
9 National Child Protection Authority			
9.1 School Media Social National Programme.	✓		
9.2 School Child Protection Committee.	✓		
9.3 Child Protection programmes in disaster and emergencies.	✓		
9.4 Identifying, reporting and investigating child business.	✓		

10 Cultural Division			
10.1 Conducting literary Festival.	✓		
10.2 State Dance Festival	✓		
10.3 “Tholasmahe Pahana” Cultural Programme	✓		
10.4 Establishment of aesthetic children's clubs			✓
11 Land Use			
11.1 Identifying the usable but not used lands and underutilized lands. (Extent of lands identified 910.6 Hectares)	✓		
11.2 Improving the productivity of underutilized agricultural lands through soil and water conservation. Places where programmes were conducted. ✓ Hanguranketha Divisional Secretariat Tharama Grama Niladhari Division ✓ Kothmale Divisional Secretariat Mallantha Grama Niladhari Division ✓ Ambagamuwa Divisional Secretariat Dhagampitiya Grama Niladhari Division	✓		
11.3 Implementing the recommendations of land use plans. <u>Places where programmes were conducted.</u> 01. Nuwara Eliya Divisional Secretariat Gal palama Grama Niladhari Division	✓		
11.4 Implementing the recommendations of selected micro- water catchment area plans. <u>Places where programmes were conducted.</u> 01. Hanguranketha Divisional Secretariat Ugakantha Bedhiyawa tank. 02. Walapane Divisional Secretariat Pannal Oya small water catchment area. 03. Ambagamuwa Divisional Secretariat Siththarawatta micro water catchment area.	✓		
11.5 Preparation of district zonalizing plans.	✓		
11.6 Project to provide investment opportunities in government lands to encourage young entrepreneurs.			✓
11.7 Identify and determine the suitability of unused lands and properties owned by state enterprises. (Extent of lands identified 117.46 Hectares)	✓		
11.8 Updating land use maps. (1 : 10,000 Map)	✓		

12 Export Development Board			
12.1. Establishment of Coffee Export Processing Villages.		✓	
12.2 Specialized Coffee Plants Project.			
Nuwara Eliya	✓		
Hanguranketha			✓
13. Disaster Relief Service			
13.1 Advance payment for houses damaged due to natural disasters.	✓		
13.2 Resettlement Programme.	✓		
13.3 Payment of compensation for houses with appraised value up to Rs. 25,000.00.	✓		
13.4 Payment of compensation for houses with appraised value more than Rs. 25,000.00.			✓
14. District Target Achieving			
14.1 Providing 1400 Land Permits by conducting Land Kachcheri.	✓		
14.2 Providing 1500 Birth, Merriage and Death Certificates by conducting Mobile Service.	✓		
14.3 Planting 500,000 coffee plants for coffee plantation belt	✓		
14.4 Producing 130 small and medium scale entrepreneurs.	✓		
14.5 Conservation of water sources and reorganization of 105 Community Water Supply Organizations.	✓		

Chapter 05 - Performance of achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets (Programme/Number of projects expected to complete)	Indicators of achievements	Progress of achievements up to now		
			0%-49%	50%-74%	75%-100%
1. Alleviation of Poverty	Soubhagya Production Rural Project	Completed percentage			✓
2. Zero Hunger	Soubhagya Production Rural Project	Completed percentage			✓
3. Good health and Well being	Project of rehabilitation of 5,000 Irrigation Soubhagya Rural tanks /anicuts	No. of projects completed			✓
4. Quality Education	1.Play Ground Development 2.Vocational Education and Promoting and Physical Development Programme	No. of projects completed			✓
6. Pure water and sanitation	Project of rehabilitation of 5,000 Irrigation Soubhagya Rural tanks /anicuts	No. of projects completed			✓
9. Industrial innovation and infrastructure	Infrastructure Facilities Development Programme	No. of projects completed			✓

5.2 Briefly describe the achievements and challenges in fulfilling the Sustainable Development Goals.

1.2.1 Achievements

Various projects were started within the 5 Divisional Secretariats per two villages under the Soubhagya Production Village programme and now some of these projects achieved to export level.

1.2.2 Challenges

1. Lack of adequate physical and human resources for optimal Education.
2. Drug addiction due to environmental condition and income level (Specially women).
3. Less attention paid to malnutrition and nutrition in children and pregnant mothers in Estate sectors.
4. Huge shortage of Technical Officers to supervise the development projects and prepare estimates.

Chapter 06 - Human Resources Profile

6.1 Management of Cadre

	Cadre Approved	Existing Cadre	Vacancies/ (Surplus) **
Senior	39	32	7
Tertiary	22	12	10
Secondary	1303	1036	267
Primary	90	77	13

6.2 Briefly indicate how the deficit and surplus of Human Resourceses are affected to the performance to the Institution.

1. Reduction in the progress of development projects due to shortage of (Civil) Technical Officers.
2. Difficulties in performing duties due to shortage of drivers.

6.3 Human Resources Development

Training Programmes conducted in the year 2021

Serial No	Course	Officer Category	Number of participants	Duration (Days)	Expenditure
1.	Training programme on vehicle use and maintenance	Driving staff	25	01	20,025.00
2.	“Stress Control and Software skills” Training Programme	Staff of the District Secretariat	50	01	37,404.00
3.	Computer training programme - Excel and Access	For Management Service Officers in the District Secretariat.	15	02	9,500.00
4.	Computer training programme - Excel and Access	For Management Service Officers in the Divisional Secretariat.	15	02	29,400.00
5.	Induction Training of Apprentice Officers in the Administrative Service.		4	21	-
6.	Grama Niladhari Land Training Programme	For Grama Niladhari	320	2	263,000.00
7.	Grama Niladhari three days Training Programme	For Grama Niladhari	380	3	406,580.00
8.	Training Programme on Management	Management Service Officers	40		Non Government Organization Fund
9.	Preparing three years strategic plan for the District.	Staff Officers	40		Non Government Organization Fund
	Total Expenditure				765,909.00

Chapter 07 - Compliance Report

Serial No	Requirements to be adopted	Status of Compliance (Complying/ not complying with)	Precise explanation if not complying with.	Accurate measures to be taken to prevent from non compliance in future.
1	Following financial statements/Accounts have been submitted on due date.			
1.1	Annual Financial Statements	✓		
1.2	Advances to Public Officers Account	✓		
1.3	Advances to Buisness and Production Account (Commercial Advance Account)		✓	
1.4	Advances on Stores Account		✓	
1.5	Account on Special Advances		✓	
1.6	Other			
2	Maintenance of Books and Registers (F.R.445)			
2.1	Updating and Maintaining Fixed Assets Register in accordance with Public Administration Circular No. 267/2018	✓		
2.2	Updating and Maintaining personal salaries and emoluments documents/cards	✓		
2.3	Updating and maintaining the register on Audit queries.	✓		
2.4	Updating and maintaining the documents on Internal Audit Reports.	✓		
2.5	Having prepared all monthly Accounts summaries (CIGAS) and submitted to the Treasury on due date.	✓		
2.6	Updating and maintaining the cheques and money orders register.	✓		
2.7	Updating and maintaining the register on Inventory	✓		
2.8	Updating and maintaining the register on stocks.	✓		
2.9	Updating and maintaining the Register on Loss and Damages	✓		
2.10	Updating and maintaining the Register on Liability	✓		
2.11	Updating and maintaining the Register of counter foil books (GA – N20)	✓		
3	Delegation of functions for financial tasks (F.R. 135)			
3.1	Delegation of financial powers within the Institution	✓		
3.2	Making aware of delegation of financial tasks within the Institution.	✓		
3.3	Delegation of powers in a manner that each tranaction gets approved by two or more number of offices	✓		
3.4	On utilizing government salary soft ware package in terms of Public Accounts Circular bearing No. 171/2004 dated 11.05.2014, dealt therewith subject to a supervision of an Accountant.	✓		
4	Preparation of Annual Plans			
4.1	Preparation of Annual Action Plan	✓		
4.2	Preparation of Annual Procurement Plan	✓		

4.3	Preparation of Annual Internal Audit Plan	✓		
4.4	Having prepared annual estimate and submitted to the National Budget Department (NBD) on the due date.	✓		
4.5	Annual Cash Flow statement has been submitted to the Department of Treasury Operations on the due date.	✓		
5	Audit Queries			
5.1	All audit queries should be answered on the date prescribed by the Auditor General.		✓	
6	Internal Audit			
6.1	Preparation of Internal Audit Plan following to discussion with the Auditor General, at the beginning of the year, according to F.R. 134(2) DMA/1-2019	✓		
6.2	Responses have been provided on each internal audit query within a period of one month.		✓	
6.3	Submission of copies of all internal audit reports to the Department of Audit Management in accordance with sub section 40(4) of the National Audit Act bearing No. 19 of 2018.	✓		
6.4	Copies of all internal audit reports have been submitted to the Auditor General in accordance with FR 134(3)	✓		
7	Audit and Management Committees			
7.1	Conducted at least 04 Audit and Management Committees in accordance with DMA Circular 1-2019, within the relevant year.		✓	Inability to hold two committees due to Covid pandemic.
8	Asset Management			
8.1	Information on purchasing disposing of Assets has been submitted to the Comptroller General Office in accordance with Chapter 7 of Asset Management Circular bearing No. 01/2017	✓		
8.2	Having appointed a suitable officer for the co-ordination of implementing of Provisions in such Circular in accordance with the Chapter 13 of the Circular referred to above, information on such officer has to be reported to the Comptroller General Office	✓		
8.3	Having conducted a survey on inventory in accordance with the Public Finance Circular No. 05/2016, relevant reports have been submitted to the Auditor General on the due date		✓	Even though the Inventory Survey has been conducted on due date, taking time for disposal due to Covid pandemic.
8.4	Surplus, shortages and other recommendations revealed from the annual survey on the Inventory has to be dealt with the period referred to in the Circular.	✓		
8.5	Dispose of condemned goods in accordance with F.R. 772	✓		
9	Vehicle Management			
9.1	Having prepared monthly summary reports and		✓	Continuous

	running charts for reserved vehicles and submitted to the Auditor General on the due date.			vehicle service to Divisional Secretariats due to Covid pandemic.
9.2	Dispose of condemned vehicles less than a period of 6 months		✓	As the ownership is not in the possession of the District Secretariat, it has been submitted to Commissioner General Office to take over the ownership.
9.3	Updating and Maintaining vehicle log books	✓		
9.4	Each vehicle accident is complying with the F.R.103,104,109, and 110	✓		
9.5	Re-examination of fuel wastage in vehicles in accordance with the Chapter 3.1 of the PA/Circular bearing No. 2016/30 dated 29.12.2016		✓	Directing for regular repairs and continuing driving of the remaining vehicles.
9.6	Following to the lease term, out right ownership is being assigned in log books of lease vehicle.	✓		
10	Management of Bank Accounts			
10.1	Having prepared and certified Bank Reconciliation Statements on the due date and submitting them for the purpose of auditing		✓	
10.2	Settling of Inactive Bank Accounts proceeded from the year under review or prior years thereto	✓		
10.3	Having adhered to the financial regulations regarding cash balances to be adjusted and revealed from bank reconciliation statements, settling of such balances within a period of one month.		✓	
11	Utilization of Provisions			
11.1	Incurring of expenses not exceeding the limit of provisions provided	✓		
11.2	Approaching towards liabilities not exceeding the provisions remained at the end of the year, following to utilization of provisions provided in accordance with FR 94(1).		✓	Insufficient allocation of funds during the year.
12	Advances to the Accounts on Public Officers			
12.1	Complying with the limits	✓		
12.2	A time analysis has been carried out on loan arrearses.	✓		
12.3	Settling of balances of loan arrearses existed more than a period of one year		✓	Balances of others have been settled other than the persons who vacated the post or suspended.

13	General Deposit Account			
13.1	Actions have been taken on lapsed deposits in accordance with the FR 571	✓		
13.2	Updating and maintaining Administration Account in respect of General deposits	✓		
14	Imprest Account			
14.1	Balance of cash book has been remitted to the Department of Treasury Operations at the end of the year under review.	✓		
14.2	Adhoc Interim Imprest issued in accordance with F.R. 371, has been settled within a month after completion of such tasks		✓	
14.3	Issuance of Adhoc Interim Imprest not exceeding the approved limit in accordance with F.R. 371	✓		
14.4	Balance of Imprest Account being reconciled monthly with Treasury Books	✓		
15	Income Account			
15.1	Refunds have been paid from collected income in accordance with relevant regulations	✓		
15.2	Income collected has been directly credited to the Income without being credited to the Deposit Account	✓		
15.3	Reports on arrearses of Income have been submitted to the Auditor General in terms of F.R.176.	✓		
16	Human Resources Management			
16.1	Maintained the staff within the limit of approved cadre.	✓		
16.2	Duty Lists have been made available in writing with all members of the staff	✓		
16.3	All reports have been forwarded to the Management Services Department in accordance with the Circular No. 04/2017 dated 20.09.2017.	✓		
17	Dissemination of Information to the Public			
17.1	Maintaining and updating a register of disseminating of Information having appointed an Information Officer in accordance with the Right to Information Act and Regulations.	✓		
17.2	Information on the Instituion is published in its website and facilitating to publish commendations/complaints on the Institution through the website or other alternative routes.		✓	
17.3	Reports have been forwarded once or twice a year in accordance with the Section 8 and 10 of the Right to Information Act.	✓		
18	Implementation of Citizens Charter			
18.1	Compiling and implementing citizens/clients charter in terms of the Circular of the Ministry of Public Administration and Management bearing No. 05/2008 and 05/2018(1)	✓		
18.2	A procedure has been adopted by the Institution as per the Para 2.3 of such Circular, supervising and evaluating of tasks relevant to implementation and compilation of tasks of the Citizens Charter.	✓		

19	Preparation of Human Resources Plan			
19.1	A Human Resources Plan has been furnished based on the attached format 02 of the PA/Circular 02/2018 dated 24.01.2018.	✓		
19.2	The above plan has certified a training facility for each member of the staff at least not less than 12 hours per year	✓		
19.3	Annual Performance Agreement has been signed for the whole staff based on the format referred to in the attachment 01 of the Circular above.	✓		
19.4	Appointing a senior officer having entrusted responsibilities on preparation of Human Resources Development Plan, Development of Capacity Building programme, implementation of Skills Development Programme in accordance with Chapter 6.5 of the Circular above	✓		
20	Responding to Audit Paras.			
20.1	Shortcomings directed through audit paras issued by the Auditor General for the previous year have been rectified.		✓	