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உள்ளநாட்டலுவல்கள் இராஜாங்க அமைச்சு
மாவட்டச் செயலகம் - பொலன்னறுவை

செலவினத் தலைப்பு - 275
வருடாந்த செயற்றிறன் அறிக்கைகளும் கணக்குகளும் - 2020

**STATE MINISTRY HOME AFFAIRS,
DISTRICT SECRETARIAT – POLONNARUWA
VOTE NO – 275**

ANNUAL PERFORMANCE REPORT & ACCOUNTS - 2021



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1.1 Introduction

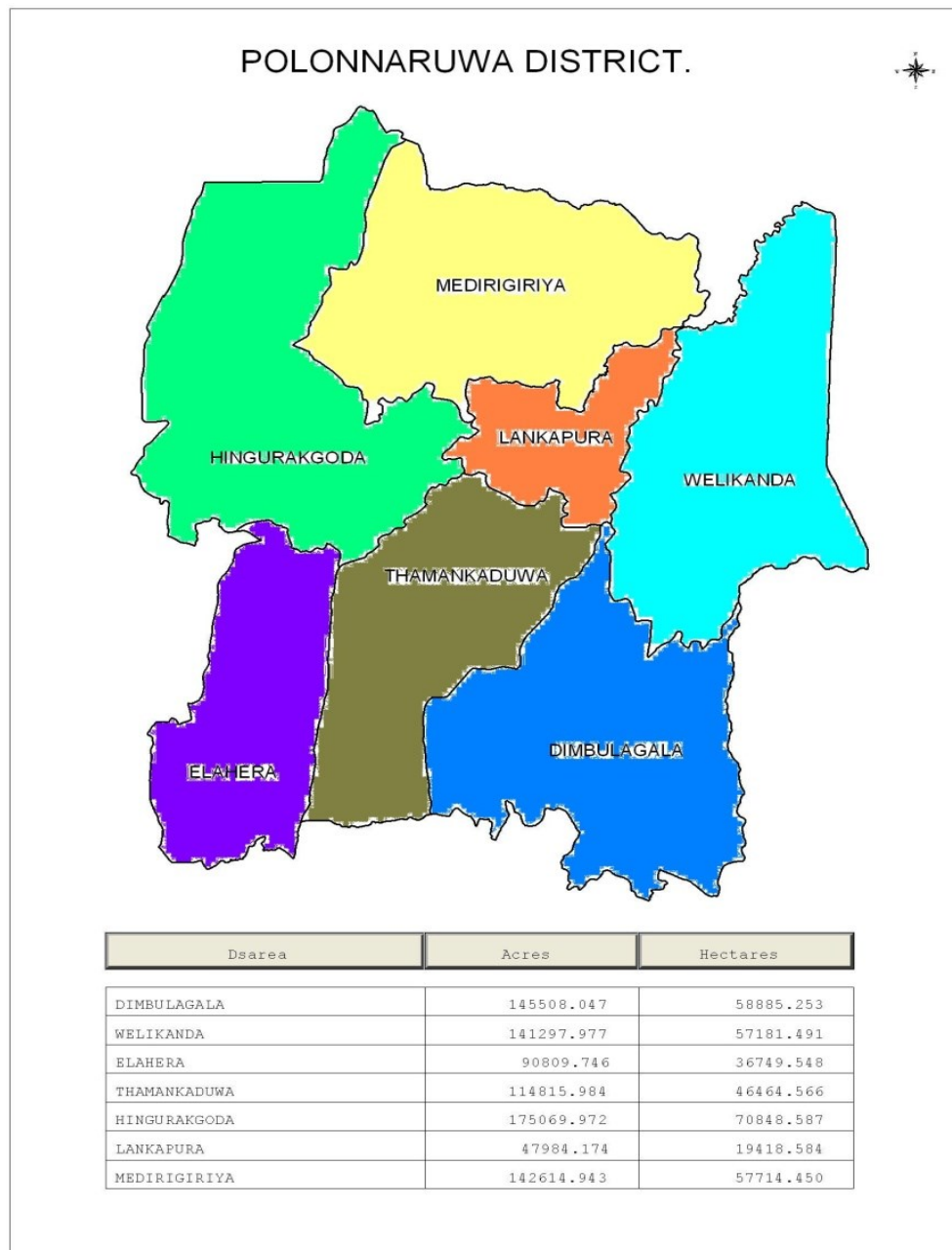
The annual performance report of Polonnaruwa
District Secretariat for year 2021 is hereby
Submitted in terms of the section 12:2 and Guideline No: 14 of the
Public Finance Circular No: 02/2020 dated 28.08.2020

This report has been prepared to prove the
Performance by analyzing data and information
of finance and other functions of
District and 07 Divisional Secretariats
of the District.

On May .2022
At District Secretariat, Polonnaruwa

W.A. Dharmasiri
Government Agent/District Secretary
Polonnaruwa

Introduction of Polonnaruwa District



District Boundaries

Polonnaruwa district is situated in a plain valley of Mahaweli river in North Central Province in Sri Lanka and 216 kilometers away from Colombo and further it is the main city of the district as well. Total land extent of the district is 3466.36 square kilometers. District is located between Northern latitude 7°40" – 8° 21" and Eastern longitude 80° 44" – 81° 20" and elevation is 50-500 meters. District is being bounded to Trincomalee, Batticaloa, Ampara, Matale and Anuradhapura districts.

Historical Value of Polonnaruwa District.



Anuradhapura kingdom was collapsed in 1017 A.D. , when king Mihidu the Fifth taken to India by Chola King Raja Raja and his son Rajendra. Then Polonnaruwa became the capital of Sri Lanka. “Solees” called Polonnaruwa even as “Jananathapuram”. Kings in Anuradhapura developed Polonnaruwa as a secondary city as the availability of water resources and soil conducive for paddy cultivation. In this context Elahera Canal was constructed by Wasaba in 67-111 A.D and Minneriya and Kaudulla reservoirs were constructed by King Mahasen in 365-406 A.D. Thopawewa and Girithale reservoirs were respectively constructed by Upatissa the First and Aggabodhi the second. Polonnaruwa was located in a significant place in security aspect.

King Wijayabahu the Great (1055-1110 A.D) became the first king of Polonnaruwa who liberated the country from “Solees” . He renovated all the reservoirs and temples in the area and initiated economical development of the country. Then Jayabahu, Wickramabahu and Gajabahu became kings of Polonnaruwa. Subsequently, the most prolific ruler of Polonnaruwa king Parakkramabahu the Great became king of Polonnaruwa. (1153– 1186 A.D) He could develop not only Polonnaruwa but also the whole country and Sri Lanka became the “Granary of the East”. After the demise of king Parakkramabahu the Great king Nissankamalla , queen Leelawathi became the monarchs of Polonnaruwa.

Administration as well as the economy was in total disarray due to poor governance of kings at that time and Kalinaga Maga (1214 A.D) exploited the situation and invaded the Rajarata area and accordingly the kingdom was shifted the south eastern part of the country and this area was covered by forest. Refurbishment of archeological monuments that were covered by forest and earth was started by the Department of Archeology formed during British rule. Such activities are presently done by Central Cultural Fund. Currently Polonnaruwa has named as a world heritage city.

At present vast development being taking place in Polonnaruwa under “Pibidemu Polonnaruwa” development pro-



1.2 Vision & Mission



Vision

*TO BECOME THE MOST
PROSPEROUS DISTRICT IN
SRI LANKA*



*OUR MISSION IS THE EFFECTIVE
COORDINATION AND MANEUVER
OF RESOURCES AND INSTITUTES
TO ACCOMPLISH THE PUBLIC
REQUIREMENTS EFFICIENTLY,
REASONABLY, LEGITIMATELY AND
AMIABLY TO ENSURE A
SUSTAINABLE DEVELOPMENT IN
THE
DISTRICT.*

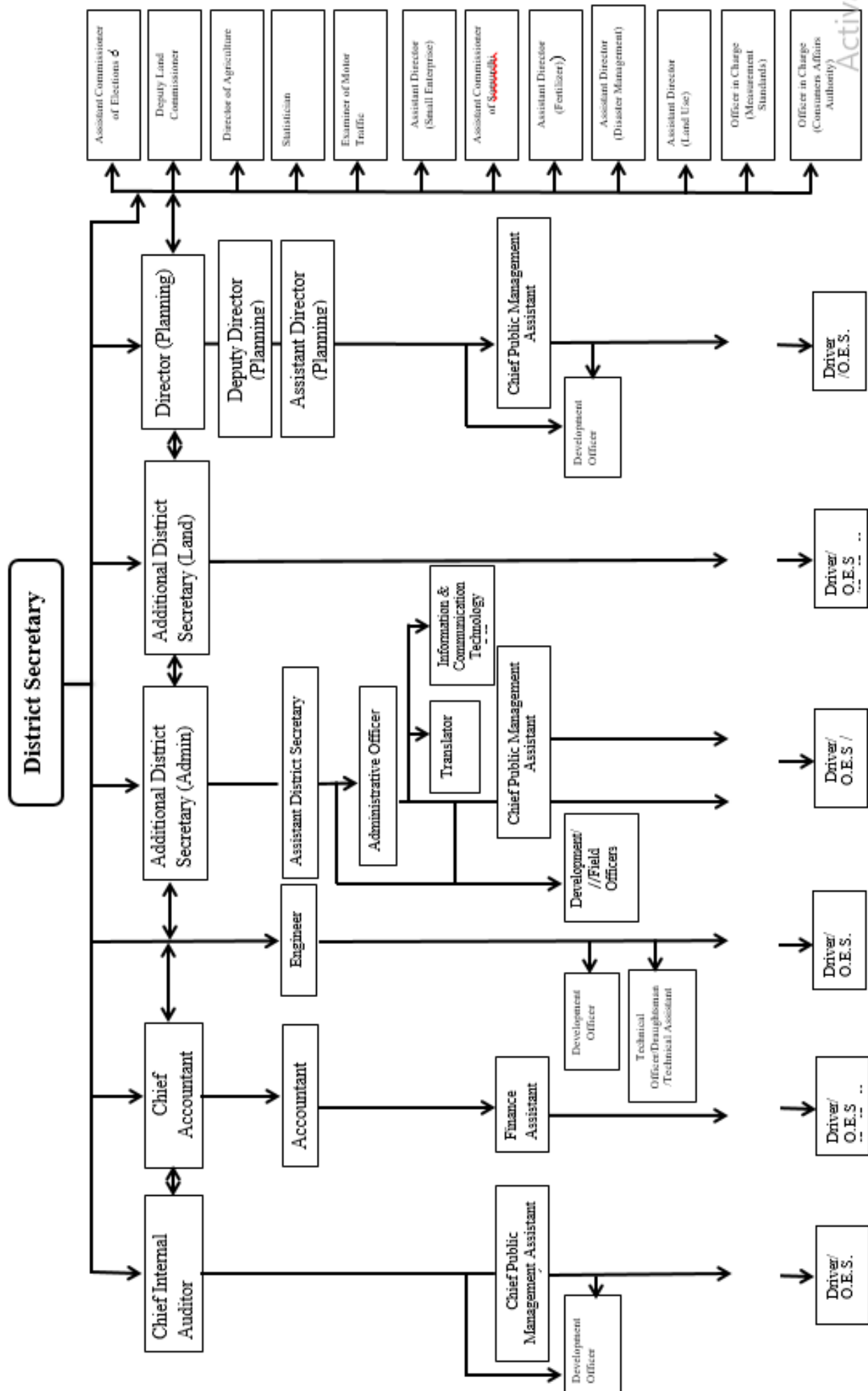


1.2 Aims of District Secretariat Polonnaruwa

- ◆ Providing an efficient Service.
- ◆ Uplifting living status of rural community.
- ◆ Securing & preservation of cultural values and norms.
- ◆ Readiness to be protected and provide protection from natural disasters.
- ◆ Coordination of activities at divisional and village level.

1.3 Major Activities of District Secretariat Polonnaruwa .

- ◆ Acting as the district representative of the government.
- ◆ Coordinating government departments and institutions.
- ◆ Implementing district development plan through district coordinating committee.
- ◆ Allocating funds for District and Divisional administrative development affairs and controlling finance.
- ◆ Updating voters registries in the Polonnaruwa district and issuing respective certificates.
- ◆ Conducting elections noticed by the government.
- ◆ Organizing national & district level festivals.
- ◆ Determining district prices and implementing disaster and welfare, forest resources, environment, housing constructions, insurance, land use and agricultural development committees.
- ◆ Coordinating affairs related to Samurdhi programme with divisional secretariats.
- ◆ Training and guiding of small enterprises development programme.
- ◆ Certifying and maintaining of measurement instrument under due standards.
- ◆ Coordinating the registration of land deeds, births, deaths & marriages.
- ◆ Implementing provisions of Consumer Protection Act.
- ◆ Issuing driving licenses and implementing provisions of motor vehicle ordinance..
- ◆ Co-ordinating pensions programme.
- ◆ Career Guidance Activities
- ◆ Awereness of productivity improvement.
- ◆ Maintaining and updating statistics of various fields in the district.
- ◆ Issuing permits for fire arms, explosives and timber information.
- ◆ Establishment activities of the officers of District and Divisional secretariats.



1.5 Departments and Departmental Sections under Ministries/ Divisional Secretariats under District Secretariat.

Divisional Secretariats under District Secretariat

1. Thamankaduwa Divisional Secretariat
2. Dimbulagala Divisional Secretariat
3. Hingurakgoda Divisional Secretariat
4. Medirigiriya Divisional Secretariat
5. Elahera Divisional Secretariat
6. Lankapura Divisional Secretariat
7. Welikanda Divisional Secretariat

Main sections/offices under District Secretariat

1. Social Development Section
2. Women' Affairs Development Section
3. Small Enterprises Development Section
4. District Statistics Section
5. Career Guidance Section
6. District Agriculture Director's Office.
7. District Disaster Management Unit
8. District Samurdhi Development Department
9. District Motor Traffic Office
10. District Elections Office.
11. District Land Use Policy Planning Office
12. District Planning Office
13. District Census & Statistics Office
14. District Deputy Land Commissioner's Office
15. District Consumer's Affair's Authority
16. District Social Security Board.
17. District Measurement & Standard Service Office.

1.6 Institutional Funds under Ministry/Department/Provincial Council

Not Applicable

1.7 Information on Foreign Funded Projects (If any) -

Not Applicable

02. Paragraph - Progress & Vision

Special Achievements , Challenges & Future Goals -

Indeed it was a real challenge to achieve targets amid Covid—19 pandemic, however obtaining second and third places respectively by Welikanda and Thamankaduwa divisional secretariats at National Productivity Awards 2021 is a great achievement. Further, I am pleased to mention that a bronze medal at national level has been won in National Sports Festival for high jump by Lankapura divisional secretariat and Thamankaduwa divisional secretariat achieving the best progress at Saubhagya Production Village Programme as an immense success.

Vacancies in office staff , no adequate space at divisional secretariats for new recruitments , non availability of adequate quarters facilities for divisional secretariats, minimum funds for office equipment and inability to conduct training programmes due to Covid -19 pandemic are the challenges we came across at institutional level during year 2021.

Further, among the challenges of resolving drinking water issue while confronting with natural disasters as a district having a dry climate, uplifting the socio economic status of the while protecting their lives and properties against wild elephant attacks, grant relief for the people who lost their means of sustenance due to Covid – 19 pandemic, boost up the education and nutrition level of the children , we could execute an enormous amount of work during the year 2021.

In up coming years, it is expected to endow with more effective service to the public through implementation of e—public policy and introduction of innovative methodology accordingly.

31 May 2022

At District Secretariat , Polonnaruwa

W.A. Darmasiri,

District Secretary Govt: Agent

Polonnaruwa

W.A. Dharmasiri

District Secretary /Government Agent

Polonnaruwa

Additional Secretary (Home Affairs)

Chapter 03 - Overall Financial Performance of the year

3.1 Financial Performance Statement

ACA -F

Statement of Financial Performance for the period ended 31st December 2021

Budget 2021 Rs.	Note	Actual	
		2021 Rs.	Restated 2020 Rs.
-	Revenue Receipts	-	-
-	Income Tax	-	-
-	Taxes on Domestic Goods & Services	-	-
-	Taxes on International Trade	-	-
-	Non Tax Revenue & Others	-	-
-	Total Revenue Receipts (A)	-	-
-	Non Revenue Receipts	-	-
-	Treasury Imprests	3,117,259,000	4,857,510,193
-	Deposits	896,032,672	3,007,049,324
-	Advance Accounts	45,625,237	29,266,437
-	Other Main Ledger Receipts	-	-
-	Total Non Revenue Receipts (B)	4,058,916,909	7,893,825,954
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	4,058,916,909	7,893,825,954
-	Remittance to the Treasury (D)	15,933,646	35,000,000.00
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	4,042,983,264	7,858,825,954
-	Less: Expenditure	-	-
-	Recurrent Expenditure	-	-
446,500,000	Wages, Salaries & Other Employment Benefits	421,405,100	410,854,031
86,850,000	Other Goods & Services	490,133,614	76,375,111
2,150,000	Subsidies, Grants and Transfers	187,429,406	1,888,721
-	Interest Payments	-	-
-	Other Recurrent Expenditure	13,787,542	-
535,500,000	Total Recurrent Expenditure (F)	1,112,755,662	489,117,863
-	Capital Expenditure	-	-
25,500,000	Assets	21,808,678	7,720,883
273,700,000	Acquisition of Capital Assets	201,752,710	237,492,899
-	Capital Transfers	-	-
-	Acquisition of Financial Assets	-	-
1,300,000	Capacity Building	678,400	704,878
-	Other Capital Expenditure	12,269,263	-
300,500,000	Total Capital Expenditure (G)	236,509,050	245,918,661
-	Deposit Payments	900,778,217	3,199,794,242
-	Advance Payments	36,933,592	30,306,526
-	Other Main Ledger Payments	-	-
-	Total Main Ledger Expenditure (H)	937,711,809	3,230,100,768
-	Total Expenditure I = (F+G+H)	2,286,976,521	3,965,137,292
836,000,000	Balance as at 31st December J = (E-I)	1,756,006,742	3,893,688,662
-	Balance as per the Imprest Reconciliation Statement	1,756,006,742	3,893,688,662
-	Imprest Balance as at 31st December	-	-



3.2 Statement on Financial Status

ACA-P

Statement of Financial Position
As at 31st December 2021

	Note	2021 Rs	Actual 2020 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,805,112,688	2,597,700,426
Financial Assets			
Advance Accounts	ACA-5/5(a)	93,702,069	102,393,714
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		2,898,814,757	2,700,094,140
Net Assets / Equity			
Net Worth to Treasury		(459,493,553)	(455,547,452)
Property, Plant & Equipment Reserve		2,805,112,688	2,597,700,426
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	553,195,622	557,941,166
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		2,898,814,757	2,700,094,140

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 7 to 32 and Notes to accounts presented in pages from 33 to 35 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.


Chief Accounting Officer
Name :
Designation :
Date : 2022.02.25

N.H.M. Chithranandha
Secretary
State Ministry of Home Affairs


Accounting Officer
Name :
Designation :
Date : 2022.02.22
W.A. Dharmasiri
District Secretary/Government Agent
Polonnaruwa
Additional Secretary (Home Affairs)


Chief Financial Officer/ Chief Accountant/
Director (Finance)/ Commissioner (Finance)
Name : **S.A.N. Samarasinghe**
Date : 2022.02.22
Chief Accountant
District Secretariat
Polonnaruwa

3.3 Cash Flow Statement

ACA-C

**Statement of Cash Flows
for the Period ended 31st December 2021**

	Actual 2021 Rs.	Restated 2020 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	223,346,892	334,209,868
Imprest Received	3,117,259,000	4,857,510,193
Recoveries from Advance	53,121,384	40,219,596
Deposit Received	896,032,672	3,007,049,324
Total Cash generated from Operations (A)	4,289,759,949	8,238,988,981
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	1,112,453,612	488,357,873
Subsidies & Transfer Payments	-	-
Expenditure incurred on behalf of Other Heads	1,974,998,791	4,226,630,666
Imprest Settlement to Treasury	15,933,646	36,601,144
Advance Payments	49,086,633	43,287,539
Deposit Payments	900,778,217	3,199,794,242
Total Cash disbursed for Operations (B)	4,053,250,899	7,994,671,464
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	236,509,050	244,317,517
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
<u>Less - Cash disbursed for:</u>		
Investment	236,509,050	245,918,661
Total Cash disbursed for Investing Activities (E)	236,509,050	245,918,661
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(236,509,050)	(245,918,661)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	(1,601,144)
<u>Cash Flows from Fianacing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	(1,601,144)
Opening Cash Balance as at 01st January	-	1,601,144
Closing Cash Balance as at 31st December	-	-

Summary of Expenditure by Programme for the period ended 31st December 2021

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	535,500,000	647,000,000	-	1,182,500,000	1,112,755,662	69,744,338
	(2) Capital	300,500,000	103,280,000	-	403,780,000	236,509,050	167,270,950
	Sub Total	836,000,000	750,280,000	-	1,586,280,000	1,349,264,712	237,015,288
Programme (2)	(1) Recurrent	-	-	-	-	-	-
	(2) Capital	-	-	-	-	-	-
	Sub Total	-	-	-	-	-	-
	Grand Total	836,000,000	750,280,000	-	1,586,280,000	1,349,264,712	237,015,288

.....
 Chief Financial Officer /Chief Accountant/Director (Finance)/

Commissioner (Finance)

Date : 2022.02.22

S.A.N.Samarasinghe

Chief Accountant

District Secretariat

Polonnaruwa

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2021
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
<i>Recurrent Expenditure</i>											
<u>Personal Emoluments</u>											
1001 - Salaries & Wages	323,000,000	-	21,585,000	301,415,000	301,382,763	-	-	-	-	-	301,382,763
1002 - Overtime & Holiday Payments	13,500,000	-	5,300,000	18,800,000	18,796,650	-	-	-	-	-	18,796,650
1003 - Other Allowances	110,000,000	-	(8,425,000)	101,575,000	101,225,686	-	-	-	-	-	101,225,686
<u>Travelling Expenditure</u>											
1101 - Domestic	12,500,000	-	230,000	12,730,000	12,522,848	-	-	-	-	-	12,522,848
1102 - Foreign	-	-	-	-	-	-	-	-	-	-	-
<u>Supplies</u>											
1201 - Stationery & Office Requisites	10,500,000	-	4,215,000	14,715,000	14,713,234	-	-	-	-	-	14,713,234
1202 - Fuel	10,000,000	-	565,000	10,565,000	10,188,780	-	-	-	-	-	10,188,780
1203 - Diets & Uniforms	1,000,000	-	-	1,000,000	821,960	-	-	-	-	-	821,960
1204 - Medical Supplies	-	-	-	-	-	-	-	-	-	-	-
1205 - Other	250,000	430,000,000	-	430,250,000	393,785,919	-	-	-	-	-	393,785,919

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Summary of Departmental Expenditure by Programme											
Expenditure Code	Programme (1)				Expenditure	Programme (2)				Total Expenditure for the Period 2021 (11)=(5)+(10)	
	Provisions			Expendi- ture							
	Annual Budgetary Provision	Supplemen- tary Estimate Provision	FR 66/69 Trans- fers			Supplemen- tary Estimate Provision	Annual Budgetary Provi- sion	Total Net Provision (9)=(6)+(7)+(8)			
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	
<u>Maintenance Expenditure</u>											
1301 - Vehicles	7,800,000	-	1,974,500	9,774,500	9,753,277	-	-	-	-	-	9,753,277
1302 - Plant and Machinery	1,800,000	-	276,000	2,076,000	1,797,980	-	-	-	-	-	1,797,980
1303 - Building and Structures	3,450,000	-	263,500	3,713,500	3,688,605	-	-	-	-	-	3,688,605
<u>Services</u>											
1401 - Transport	-	-	-	-	-	-	-	-	-	-	-
1402 - Postal & Communication	6,600,000	-	950,000	7,550,000	7,546,623	-	-	-	-	-	7,546,623
1403 - Electricity & Water	7,500,000	-	425,000	7,925,000	7,789,226	-	-	-	-	-	7,789,226
1404 - Rents & Local Taxes	450,000	-	411,000	861,000	844,269	-	-	-	-	-	844,269
1406 - Interest Payment for Leased vehicles	-	-	-	-	-	-	-	-	-	-	-
1408 - Lease Rental for Vehicles Procured under Operational Leasing	-	-	-	-	-	-	-	-	-	-	-
1409 - Other	25,000,000	-	2,045,000	27,045,000	26,680,895	-	-	-	-	-	26,680,895
<u>Transfers</u>											
1501 - Welfare Programmes	-	217,000,000	-	217,000,000	185,771,524	-	-	-	-	-	185,771,524

ACA - 2(i)

3.4 Financial Statement Notes

Statement of Expenditure by Programme

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Head No : 275

Rs.

Expenditure Code	Programme (1)				Expenditure (5)	Programme (2)				Total Ex- penditure for the Period 2021 (11)=(5)+(10)	
	Provisions					Provisions					
	Annual Budgetary Provision (1)	Supplemen- tary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2) +(3)		Annual Budgetary Provision (6)	Supplemen- tary Esti- mate Provi- sion (7)	FR 66/69 Trans- fers (8)	Total Net Pro- vision (9)=(6) +(7)+(8)		Expendi- ture (10)
1502 - Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-
1503 - Public Institutions	-	-	-	-	-	-	-	-	-	-	-
1504 - Development Subsidies	-	-	-	-	-	-	-	-	-	-	-
1505 - Subscriptions and Contributions fees	-	-	-	-	-	-	-	-	-	-	-
1506 - Property Loan Interest to Public Servants	2,150,000	-	(435,000)	1,715,000	1,657,882	-	-	-	-	-	1,657,882
1507 - Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
1508 - Other	-	-	-	-	-	-	-	-	-	-	-
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-	-	-	-	-	-
Interest Payment and Discounts											
1601 - Interest Payment for Domestic Debt	-	-	-	-	-	-	-	-	-	-	-
1602 - Interest Payment for Foreign Debt	-	-	-	-	-	-	-	-	-	-	-
1603 - Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	-	-
Other Recurrent Expenditure											
1701 - Losses & Write off	-	-	13,790,000	13,790,000	13,787,542	-	-	-	-	-	13,787,542
1702 - Contingency Services	-	-	-	-	-	-	-	-	-	-	-

3.4 Financial Statement Notes

ACA - 2(i)

Statement of Expenditure by Programme

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Head No : 275

Expenditure Code	Programme (1)					Expenditure (5)	Programme (2)					Total Expenditure for the Period 2021 (11)=(5)+(10)
	Provisions				Annual Budgetary Pro- vision (6)		Provisions				Expendi- ture (10)	
	Annual Budgetary Pro- vision (1)	Supplemen- tary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provi- sion (4)=(1)+(2)+(3)			Supplemen- tary Esti- mate Provi- sion (7)	FR 66/69 Trans- fers (8)	Total Net Provision (9)=(6)+(7)+(8)			
1703 - Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	-	-	
Grand Total	535,500,000	647,000,000	-	1,182,500,000	1,112,755,662	-	-	-	-	-	1,112,755,662	
Capital Expenditure												
Rehabilitation & Improvements of Capital Assets												
2001 - Building & Structures	19,000,000	-	-	19,000,000	12,649,721	-	-	-	-	-	12,649,721	
2002 - Plant, Machinery & Equipment	1,000,000	-	-	1,000,000	438,180	-	-	-	-	-	438,180	
2003 - Vehicles	5,500,000	3,280,000	-	8,780,000	8,720,776	-	-	-	-	-	8,720,776	
Acquisition of Capital Assets												
2101 - Vehicles	-	-	-	-	-	-	-	-	-	-	-	
2102 - Furniture & Office Equipment	9,700,000	-	-	9,700,000	3,873,812	-	-	-	-	-	3,873,812	
2103 - Plant, Machinery & Equipment	9,000,000	-	-	9,000,000	5,872,990	-	-	-	-	-	5,872,990	
2104 - Buildings & Structures	255,000,000	-	-	255,000,000	192,005,908	-	-	-	-	-	192,005,908	
2105 - Lands & Land Improvements	-	-	-	-	-	-	-	-	-	-	-	
2106 - Software Development	-	-	-	-	-	-	-	-	-	-	-	

Statement of Expenditure by Programme

Ministry / Department / District Secretariat : Pol-
onnaruwa

Expenditure Head No : 275

Expenditure Code	Programme (1)				Programme (2)				Total Expenditure for the Period 2021 (11)=(5)+(10)		
	Provisions			Expenditure (5)	Provisions			Expenditure (10)			
	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)		Total Net Provision (4)=(1)+(2)+(3)	Annual Budgetary Provision (6)	Supplementary Estimate Provision (7)			FR 66/69 Transfers (8)	Total Net Provision (9)=(6)+(7)+(8)
2108 - Capital Payment for Leased Vehicles	-	-	-	-	-	-	-	-	-	-	
Capital Transfers											
2201 - Public Institutions	-	-	-	-	-	-	-	-	-	-	
2202 - Development Assistance	-	-	-	-	-	-	-	-	-	-	
2203 - Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	
2204 - Transfers Abroad	-	-	-	-	-	-	-	-	-	-	
2205 - Capital Grants to Non-Public Institution	-	-	-	-	-	-	-	-	-	-	
Acquisition of Financial Assets											
2301 - Equity Contribution	-	-	-	-	-	-	-	-	-	-	
2302 - On-Lending	-	-	-	-	-	-	-	-	-	-	
Capacity Building											
2401 - Staff Training	1,300,000	-	-	1,300,000	678,400	-	-	-	-	678,400	
Other Capital Expenditure											
2501 - Restructuring	-	-	-	-	-	-	-	-	-	-	
2502 - Investments	-	-	-	-	-	-	-	-	-	-	
2503 - Contingency Services	-	-	-	-	-	-	-	-	-	-	
2504 - Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	

3.4 Financial Statement Notes

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Programme (1)					Programme (2)				Total Expenditure for the Period 2021 (11)=(5)+(10)	
	Provisions					Provisions					
	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Expenditure (5)	Annual Budgetary Provision (6)	Supplementary Estimate Provision (7)	FR 66/69 Transfers (8)	Total Net Provision (9)=(6)+(7)+(8)		Expenditure (10)
2505 - Procurement Preparedness 2506 - Infrastructure Development 2507 - Research and Development 2509 - Other Grand Total	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	100,000,000	-	100,000,000	12,269,263	-	-	-	-	-	12,269,263
	300,500,000	103,280,000	-	403,780,000	236,509,050	-	-	-	-	-	236,509,050
Total Recurrent & Capital Expenditure	836,000,000	750,280,000	-	1,586,280,000	1,349,264,712	-	-	-	-	-	1,349,264,712



Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2022.02.22

S.A.N.Samarasinghe
Chief Accountant
District Secretariat
Polonnaruwa

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 275 Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Provisions					Expenditure		Net Effect			
	Fi- na nce Co de	Annual Budgetary Provision (1)	Supple- mentary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expendi- ture as per the Cash Book (5)	Expenditure in- curred by Other Ministry/Dept. Under the FR. 208 (As per the Treas- ury Printouts) (6)	Total Ex- penditure (7)= (5)+(6)	Sav- ings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
									(8)=(4)-(7)	(9)=(8)/(4)*100	
Recurrent Expenditure Programme (1) Prog./Proj./Sub proj./Object code/Item											
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOY- MENT BENEFITS											
Personal Emoluments											
1101 Salaries & Wages	11	323,000,000	-	(21585000)	301,415,000	301,382,763		301,382,763	32,237	0.01	-
1102 Overtime & Holiday Payments	11	13,500,000	-	5,300,000	18,800,000	18,796,650		18,796,650	3,350	0.02	-
1103 Other Allowances	11	110,000,000	-	(8,425,000)	101,575,000	100,923,636	302,050	101,225,686	349,314	0.34	-
Total (a)		446,500,000	-	(24,710,000)	421,790,000	421,103,050	302,050	421,405,100	384,900	0.09	
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES											
Travelling Expenditure											
1101 Domestic	11	12,500,000	-	230,000	12,730,000	12,522,848		12,522,848	207,152	1.63	-
1102 Foreign	-	-	-	-	-	-	-	-	-	-	-
Total (a)		12,500,000	-	230,000	12,730,000	12,522,848	-	12,522,848	207,152	1.63	
Supplies											
1201 Stationery & Office Requisites	11	10,500,000	-	4,215,000	14,715,000	14,713,234		14,713,234	1,766	0.01	-
1202 Fuel	11	10,000,000	-	565,000	10,565,000	10,188,780		10,188,780	376,220	3.56	-
1203 Diets & Uniforms	11	1,000,000	-	-	1,000,000	821,960		821,960	178,040	17.80	Cancellation of scheduled pro- grammes due to Covid 19 pandemic
1204 Medical Supplies	-	-	-	-	-	-		-	-	-	

3.4 Financial Statement Notes

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No :

275 Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Fi- na nce Co de	Provisions					Expenditure		Net Effect		
		Annual Budgetary Provision	Supplemen- tary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treas- ury Printouts)	Total Ex- penditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+ (3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4) *100	
Recurrent Expenditure											
1205 Other	11	250,000	430,000,000	-	430,250,000	393,785,919		393,785,919	36,464,081	8.48	Funds further remained after comple- tion of paddy purchasing process.
Total (b)		21,750,000	430,000,000	4,780,000	456,530,000	419,509,893		-419,509,893	37,020,107	8.11	
Maintenance Expenditure											
1301 Vehicles	11	7,800,000	-	1,974,500	9,774,500	9,753,277		9,753,277	21,223	0.22	
1302 Plant and machinery	11	1,800,000	-	276,000	2,076,000	1,797,980		1,797,980	278,020	13.39	Repairs to the plants and machinery were not required as expected.
1303 Building and Structures	11	3,450,000	-	263,500	3,713,500	3,688,605		3,688,605	24,895	0.67	
Total (c)		13,050,000	-	2,514,000	15,564,000	15,239,861	-	15,239,861	324,139	2.08	
Services											
1401 Transport	-	-	-	-	-	-		-	-	-	
1402 Postal & Communication	11	6,600,000	-	950,000	7,550,000	7,546,623		7,546,623	3,377	0.04	
1403 Electricity & Water	11	7,500,000	-	425,000	7,925,000	7,789,226		7,789,226	135,774	1.71	
1404 Rents & Local Taxes	11	450,000	-	411,000	861,000	844,269		844,269	16,731	1.94	
1406 Interest Payment for Leased vehicles	-	-	-	-	-	-		-	-	-	
1408 Lease Rental for Vehi- cles Procured under Opera- tional Leasing	-	-	-	-	-	-		-	-	-	
1409 Other	11	25,000,000	-	2,045,000	27,045,000	26,680,895		26,680,895	364,105	1.35	
Total (d)		39,550,000	-	3,831,000	43,381,000	42,861,012		-42,861,012	519,988	1.20	
Total Expenditure on Other Goods & Services (a+b+c+d)		86,850,000	430,000,000	11,355,000	528,205,000	490,133,614	-	490,133,614	38,071,386	7.21	

3.4 Financial Statement Notes

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Head No : 275

Expenditure Code	Provisions					Expenditure		Net Effect			
	Fin an ce Co de	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure as per the Cash Book (5)	Expenditure incurred by Other Ministry/Dept. Under the FR.208 (As per the Treasury Printouts) (6)	Total Expenditure (7)=(5)+(6)	Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4))*100	Reasons for the Variance
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES											
Transfers											
1501 Welfare Programmes	11	-	217,000,000	-	217,000,000	185,771,524	(6)	185,771,524	31,228,476	14.39	Funds further remained as criterions were amended regarding distribution of dry ration bag for the families under quarantine due to Covid 19 pandemic.
1502 Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-
1503 Public Institutions	-	-	-	-	-	-	-	-	-	-	-
1504 Development Subsidies	-	-	-	-	-	-	-	-	-	-	-
fees	-	-	-	-	-	-	-	-	-	-	-
1506 Property Loan Interest to Public Servants	11	2,150,000	-	(435,000)	1,715,000	1,657,882	-	1,657,882	57,118	3.33	-
1507 Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
1508 Other	-	-	-	-	-	-	-	-	-	-	-
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-	-	-	-	-	-
Total		2,150,000	217,000,000	(435,000)	218,715,000	187,429,406	-	187,429,406	31,285,594	14.30	-
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS											
1601 Interest Payment for Domestic Debt	-	-	-	-	-	-	-	-	-	-	-
1602 Interest Payment for Foreign	-	-	-	-	-	-	-	-	-	-	-
1603 Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-	-	-
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE											
1701 Losses & Write off	11	-	-	13,790,000	13,790,000	13,787,542	-	13,787,542	2,458	0.02	-

3.4 Financial Statement Notes

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Head No : 275

Expenditure Code	Fin an ce Co de	Provisions					Expenditure		Net Effect	
		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4) *100	Reasons for the Variance
1702 Contingency Services	-	-	-	(3) -/+	(4)=(1)+(2)+(3)	(5)	(6)	-	-	-
1703 Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	-
Total		-	-	13,790,000	13,790,000	13,787,542	-	2,458	-	-
<u>Programme (1)</u>										
Grand Total (Notes 5 to 9) Total		535,500,000	647,000,000	-	1,182,500,000	1,112,453,612	302,050	69,744,338	5.90	
Recurrent Expenditure										
<u>Capital Expenditure</u>										
<u>Programme (1)</u>										
OBJECT CODE WISE										
CLASSIFICATION OF PUBLIC										
INVESTMENT										
NOTE - 10 Rehabilitation & Improvements of Capital Assets										
2001 Buildings & Structures	11	19,000,000	-	-	19,000,000	12,649,721	-	6,350,279	33.42	Temporarily suspension of work not commenced in terms of the Cabinet memorandum regarding public expenditure review of Ministry of Finance dated 28.08.2021
2002 Plant, Machinery & Equipment	11	1,000,000	-	-	1,000,000	438,180	-	561,820	56.18	
2003 Vehicles	11	5,500,000	3,280,000	-	8,780,000	8,720,776	-	59,224	0.67	
Total (a)		25,500,000	3,280,000	-	28,780,000	21,808,678	-	6,971,322	24.22	
Assets										
2101 Vehicles	-	-	-	-	-	-	-	-	-	Temporarily suspension of work not commenced in terms of the Cabinet memorandum regarding public expenditure review of Ministry of Finance dated 28.08.2021
2102 Furniture & Office Equipment	11	9,700,000	-	-	9,700,000	3,873,812	-	5,826,188	60.06	
2103 Plant, Machinery & Equipment	11	9,000,000	-	-	9,000,000	5,872,990	-	3,127,010	34.74	
2104 Buildings & Structures	11	255,000,000	-	-	255,000,000	192,005,908	-	62,994,092	24.70	Failure to complete the work on the new building of the District Secretariat as per the agreement.
2105 Lands & Land Improvements	-	-	-	-	-	-	-	-	-	

ACA-2(ii)

3.4 Financial Statement Notes
Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Provisions						Expenditure		Net Effect		
	Fi- na nce Co de	Annual Budgetary Provision	Supple- mentary Estimate Provision	FR 66/69 Trans- fers	Total Net Pro- vision	Expenditure as per the Cash Book	Expenditure in- curred by Other Ministry/Dept. Under the FR. 208 (As per the Treas- ury Printouts)	Total Expendi- ture	Savings / Excess	Savings / Excess as a % of Revised Estimate (9)=(8)/(4) *100	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)		
2106 Software Development	-	-	-	-	-	-	-	-	-	-	-
2108 Capital Payment for Leased Vehicles	-	-	-	-	-	-	-	-	-	-	-
Total (b)		273,700	-	-	273,700,000	201,752,710	-	201,752,710	71,947,290	26.29	
NOTE -12 Capital Transfers											
2201 Public Institutions	-	-	-	-	-	-	-	-	-	-	-
2202 Development Assistance	-	-	-	-	-	-	-	-	-	-	-
2203 Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
2204 Transfers Abroad	-	-	-	-	-	-	-	-	-	-	-
2205 Capital Grants to Non-Public Institution	-	-	-	-	-	-	-	-	-	-	-
Total (c)		-	-	-	-	-	-	-	-	-	
NOTE - 13 Acquisition of Financial Assets											
2301 Equity Contribution	-	-	-	-	-	-	-	-	-	-	-
2302 On-Lending	-	-	-	-	-	-	-	-	-	-	-
Total (d)		-	-	-	-	-	-	-	-	-	
NOTE - 14 Capacity Building											
2401 Staff Training	11	1,300,000	-	-	1,300,000	678,400	-	678,400	621,600	47.82	Temporally suspension of training programmes.
Total (e)		1,300,000	-	-	1,300,000	678,400	-	678,400	621,600	47.82	
NOTE - 15 Other Capital Expenditure											
2501 Restructuring	-	-	-	-	-	-	-	-	-	-	-
2502 Investments	-	-	-	-	-	-	-	-	-	-	-
2503 Contingency Services	-	-	-	-	-	-	-	-	-	-	-
2504 Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
2505 Procurement Preparedness	-	-	-	-	-	-	-	-	-	-	-
2506 Infrastructure Development	-	-	-	-	-	-	-	-	-	-	-

3.4 Financial Statement Notes

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2021

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Provisions					Expenditure			Net Effect	
	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure as per the Cash Book (5)	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Total Expenditure (7)= (5)+(6)	Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Reasons for the Variance
2507 Research and Development	-	-	-	-	-	(6)	-	-	-	-
2509 Other	-	100,000,000	-	100,000,000	12,269,263	-	12,269,263	87,730,737	87.73	Purchase of organic fertilizer were not implemented as scheduled
Total (f)	-	100,000,000	-	100,000,000	12,269,263	-	12,269,263	87,730,737	87.73	
Programme (1)										
Total Expenditure on Public Investments (a+b+c+d+e+f)	300,500,000	103,280,000	-	403,780,000	236,509,050	-	236,509,050	167,270,950	41.43	
Grand Total (Notes 5 to 15) - Total Expenditure	836,000,000	750,280,000	-	1,586,280,000	1,348,962,662	302,050	1,349,264,712	237,015,288	14.94	

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2022.02.22 S.A.N.Samarasinghe
Chief Accountant
District Secretariat
Polonnaruwa

3.4 Financial Statement Notes

ACA-2(iii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

		Rs.				Rs.	
Expenditure Code	Description	Original Expenditure Estimate	Revised Expenditure Estimate	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance	
Recurrent Expenditure							
-							
Programme (1)							
Prog./Proj./Sub proj./Object code							
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS							
Personal Emoluments							
1001 Salaries & Wages		323,000,000	301,415,000	21,585,000	6.68	Existence of Vacancies in approved cadre.	
1002 Overtime & Holiday Payments		13,500,000	18,800,000	(5,300,000)	(39.26)	Officers were compelled to engage in overtime duties as additional work such as distribution dry ration bags for Covid affected families were occurred.	
1003 Other Allowances		110,000,000	101,575,000	8,425,000	7.66	Existence of Vacancies in approved cadre.	
Total		446,500,000	421,790,000	24,710,000	5.53		
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES							
Travelling Expenditure							
1101 Domestic		12,500,000	12,730,000	(230,000)	(1.84)	Payment of additional travelling allowances for Grama Niladharis who engaged in Covid duties	
1102 Foreign		-	-	-	-		
Total (a)		12,500,000	12,730,000	(230,000)	(1.84)		
Supplies							
1201 Stationery & Office Requisites		10,500,000	14,715,000	(4,215,000)	(40.14)	Stationary prices were increased in considerable amounts.	
1202 Fuel		10,000,000	10,565,000	(565,000)	(5.65)	Hike of fuel prices and cost on fuel were increased unexpectedly due to additional duties such as distribution of dry ration bags for quarantined families due to Covid pandemic situations	

3.4 Financial Statement Notes

ACA-2(iii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
1203 Diets & Uniforms		1,000,000	1,000,000	-	-	
1204 Medical Supplies		-	-	-	-	
1205 Other		250,000	430,250,000	(430,000,000)	(172,000.00)	Supplementary allocations for purchasing green gram in Maha Season 2020/2021, Yala Season 2021 and third season 2021.
Total (b)		21,750,000	456,530,000	(434,780,000)	(1,998.99)	
<u>Maintenance Expenditure</u>						
1301 Vehicles		7,800,000	9,774,500	(1,974,500)	(25.31)	Unexpected cost for vehicle spare parts and unexpected cost on vehicle maintenance as vehicles happened to be deployed on Covid duties.
1302 Plant and machinery		1,800,000	2,076,000	(276,000)	(15.33)	Unexpected cost for repairs of plant and machinery of divisional secretariats.
1303 Building and Structures		3,450,000	3,713,500	(263,500)	(7.64)	Unexpected cost for repairs of buildings.
Total (c)		13,050,000	15,564,000	(2,514,000)	(19.26)	
<u>Services</u>						
1401 Transport		-	-	-	-	
1402 Postal & Communication		6,600,000	7,550,000	(950,000)	(14.39)	Payment of communication allowance for Technical Officers, Grama Niladharis and technical assistants.
1403 Electricity & Water		7,500,000	7,925,000	(425,000)	(5.67)	Payments had to be made for outstanding bills which were misplaced during process of removing old district secretariat building.
1404 Rents & Local Taxes		450,000	861,000	(411,000)	(91.33)	Payment of assessment tax for the new official quarters of the District Secretariat
1406 Interest Payment for Leased vehicles		-	-	-	-	
1408 Lease Rental for Vehicles Procured under Operational Leasing		-	-	-	-	
1409 Other		25,000,000	27,045,000	(2,045,000)	(8.18)	Cost increased for other services.
Total Expenditure on Other Goods & Services		39,550,000	43,381,000	(3,831,000)	(9.69)	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES						
<u>Transfers</u>						
1501 Welfare Programmes		-	217,000,000	(217,000,000)	-	

3.4 Financial Statement Notes

ACA-2(iii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance	Rs.
1502 Retirement Benefits		-	-	-	-		
1503 Public Institutions		-	-	-	-		
1504 Development Subsidies		-	-	-	-		
1505 Subscriptions and Contributions fees		-	-	-	-		
1506 Property Loan Interest to Public Servants		2,150,000	1,715,000	435,000	20.23	Issuing less loans than expected	
1507 Grants to Provincial Councils		-	-	-	-		
1508 Other		-	-	-	-		
1509 - Public Institutions (Other Operational Expenditure)		-	-	-	-		
Total		2,150,000	218,715,000	(216,565,000)	(10,072.79)		
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS							
1601 Interest Payment for Domestic Debt		-	-	-	-		
1602 Interest Payment for Foreign Debt		-	-	-	-		
1603 Discounts on Treasury Bills and Treasury Bonds		-	-	-	-		
Total		-	-	-	-		
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE							
1701 Losses & Write off		-	13,790,000	(13,790,000)	-		
1702 Contingency Services		-	-	-	-		

3.4 Financial Statement Notes

ACA-2(iii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
1703 Implementation of the Official Languages Policy		-	-		-	
Total		-	13,790,000	(13,790,000)	-	
<u>Programme (1)</u>						
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		535,500,000	1,182,500,000	(647,000,000)	(120.82)	
<u>Capital Expenditure</u>						
<u>Programme (1)</u>						
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT						
NOTE - 10 Rehabilitation & Improvements of Capital Assets						
2001 Buildings & Structures		19,000,000	19,000,000	-	-	
2002 Plant, Machinery & Equipment		1,000,000	1,000,000	-	-	
2003 Vehicles		5,500,000	8,780,000	(3,280,000)	(59.64)	Supplementary allocations had me made for the repair of motor vehicle assigned to the chairperson of Polonnaruwa district coordination committee.
Total (a)		25,500,000	28,780,000	(3,280,000)	(12.86)	
NOTE - 11 Acquisition of Capital Assets						
2101 Vehicles		-	-	-	-	
2102 Furniture & Office Equipment		9,700,000	9,700,000	-	-	
2103 Plant, Machinery & Equipment		9,000,000	9,000,000	-	-	
2104 Buildings & Structures		255,000,000	255,000,000	-	-	
2105 Lands & Land Improvements		-	-	-	-	
2106 Software Development		-	-	-	-	

3.4 Financial Statement Notes

ACA-2(iii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
2108 Capital Payment for Leased Vehicles		-	-	-	-	
Total (b)		273,700,000	273,700,000	-	-	
NOTE - 12 Capital Transfers						
2201 Public Institutions		-	-	-	-	
2202 Development Assistance		-	-	-	-	
2203 Contribution to Provincial Councils		-	-	-	-	
2204 Transfers Abroad		-	-	-	-	
2205 Capital Grants to Non-Public Institution		-	-	-	-	
Total (c)		-	-	-	-	
NOTE - 13 Acquisition of Financial Assets						
2301 Equity Contribution		-	-	-	-	
2302 On-Lending		-	-	-	-	
Total (d)		-	-	-	-	
NOTE - 14 Capacity Building						
2401 Staff Training		1,300,000	1,300,000	-	-	
Total (e)		1,300,000	1,300,000	-	-	
NOTE - 15 Other Capital Expenditure						
2501 Restructuring		-	-	-	-	
2502 Investments		-	-	-	-	

3.4 Financial Statement Notes

ACA-2(iii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
2503 Contingency Services		-	-	-	-	
2504 Contribution to Provincial Councils		-	-	-	-	
2505 Procurement Preparedness		-	-	-	-	
2506 Infrastructure Development		-	-	-	-	
2507 Research and Development		-	-	-	-	
2509 Other		-	100,000,000	(100,000,000)	-	
Total (f)		-	100,000,000	(100,000,000)	-	
Programme (1)						
Total Expenditure on Public Investments (a+b+c+d+e+f)		300,500,000	403,780,000	(103,280,000)	(34.37)	
Grand Total (Notes 5 to 15)		836,000,000	1,586,280,000	(750,280,000)	(89.75)	

Chief Financial Officer / Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2022.02.22 S.A.N.Samarasinghe

Chief Accountant
District Secretariat
Polonnaruwa

3.4 Financial Statement Notes

ACA - 2(iv)

Statement of Summary of Financing the Expenditure by Programme

Ministry / Department / District Secretariat : Polonnaruwa
Expenditure Head No : 275

Code	Financing Description of Items	Programme 01 *		Programme 02 *		Actual Expenditure		Grand Total		Percentage of Expenditure *** (6÷5)X100 %
		1 Net Provision	2 Actual Expenditure	3 Net Provision	4 Actual Expenditure	5 Net Provision	6 Actual Expenditure	7 Net Provision	8 Actual Expenditure	
11	Domestic Funds	1,586,280,000	1,349,264,712	-	-	1,586,280,000	1,349,264,712	1,586,280,000	1,349,264,712	85
12	Foreign Loans	-	-	-	-	-	-	-	-	-
13	Foreign Grants	-	-	-	-	-	-	-	-	-
14	Reimbursable Foreign Loans	-	-	-	-	-	-	-	-	-
15	Reimbursable Foreign Grants	-	-	-	-	-	-	-	-	-
16	Counterpart Funds	-	-	-	-	-	-	-	-	-
17	Foreign Finance Associated Cost	-	-	-	-	-	-	-	-	-
18	Foreign Financing Related	-	-	-	-	-	-	-	-	-
	Domestic Co-Financing	-	-	-	-	-	-	-	-	-
21	Special Law	-	-	-	-	-	-	-	-	-
	Total	1,586,280,000	1,349,264,712	-	-	1,586,280,000	1,349,264,712	1,586,280,000	1,349,264,712	85

* Please include figures under each programme according to ACA 2(v)

** Allocations, referred to 4th column of ACA-2

*** State the percentage without decimal

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2022.02.32
S.A.N.Samarasinghe
Chief Accountant
District Secretariat
Polonnaruwa

ACA - 2(v)

Statement of Financing of Expenditure of Each Programme by Projects
(Financing of Capital and Recurrent expenditure according to Projects of a Programme)

Ministry / Department / District Secretariat : Polonnaruwa
Expenditure Head No : 275
Programme No. & Title : 1 Operational Programme

Code	Description of Items	Project 1		Project 2		Project 3		Programme Total/Page Total *	
		Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
11	Domestic Funds	1,171,418,000	934,878,449	414,862,000	414,386,264	-	-	1,586,280,000	1,349,264,712
12	Foreign Loans	-	-	-	-	-	-	-	-
13	Foreign Grants	-	-	-	-	-	-	-	-
14	Reimbursable Foreign Loans	-	-	-	-	-	-	-	-
15	Reimbursable Foreign Grants	-	-	-	-	-	-	-	-
16	Counterpart Funds	-	-	-	-	-	-	-	-
17	Foreign Finance Associated Cost	-	-	-	-	-	-	-	-
18	Foreign Financing Related Domestic-Co-Financing	-	-	-	-	-	-	-	-
21	Special Law	-	-	-	-	-	-	-	-
	Total	1,171,418,000	934,878,449	414,862,000	414,386,264	-	-	1,586,280,000	1,349,264,712

* Total of the last page should be equal to the programme total , if an extra pages are added to each programme.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2022-02-22 **S.A.N.Samarasinghe**
Chief Accountant
District Secretariat
Polonnaruwa

3.4 Financial Statement Notes

ACA-3

Statement of Imprest Account for the year 2021

Ministry / Department / District Secretariat : Polonnaruwa
Expenditure Head No. : 275

Imprest Account No.	Imprest Balance as at 1st January 2021			Imprest Received			Imprest Settlement			Imprest Balance as at 31st December 2021			Imprest Balance as at 31st December 2021 as per Entity Books	Imprest Balance as at 31st December 2021 as per Treasury Books	Rs
	1			2			3			4			*5	6	
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total			
	1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)		
314/2021	-	-	-	3,117,259,000	966,794,124	4,084,053,124	4,068,119,478	15,933,646	4,084,053,124	-	-	-	-		

1. Please show reasons for difference between 4 and 6 above .

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2021

(2) Other reasons-

No
.....

State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances.

I hereby certify that the above information is true and correct.

.....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2022. 02. 22

S.A.N.Samarasinghe

Chief Accountant

District Secretariat

Polonnaruwa

* This Balance should be shown in the Statement of Financial Performance

Statement of Deposit Accounts as at 31st December 2021

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2021	Credited during the year	Debited during the year	Balance as at 31st December 2021	Balance as per Treasury Book as at 31st December 2021
Security Deposits	6000-0-0-1-0-116	635,940	558,000	563,000	630,940	630,940
Tender Deposits	6000-0-0-2-0-164	636,687	-	-	636,687	636,687
Corporation & Funds	6000-0-0-4-.....	-	-	-	-	-
Institutions taken over by Government	6000-0-0-5-.....	-	-	-	-	-
Funds	6000-0-0-6-.....	-	-	-	-	-
Surplus Funds	6000-0-0-7-.....	-	-	-	-	-
Depreciation Reserves	6000-0-0-8-.....	-	-	-	-	-
Temporary Borrowings	6000-0-0-9-.....	-	-	-	-	-
Grant (Foreign)	6000-0-0-10-.....	-	-	-	-	-
Allocation Deposits	6000-0-0-11-.....	-	-	-	-	-
Contingency Funds	6000-0-0-12-.....	-	-	-	-	-
Deposits Temporary Retained Payable to Third Parties	6000-0-0-13-0-118	113,231,099	852,089,770	815,166,124	150,154,745	150,154,745
Revenue Transfer to Provincial Councils	6000-0-0-14-.....	-	-	-	-	-

3.4 Financial Statement Notes

ACA -4

Statement of Deposit Accounts as at 31st December 2021

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.					
Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2021	Credited during the year	Debited during the year	Balance as at 31st December 2021
Retention Money for Construction	6000-0-0-16-0-108	442,531,318	34,539,680	77,524,375	399,546,623
Compensation	6000-0-0-17-0-30	269,004	5,090,265	3,739,965	1,619,304
Temporary Retention for Statutory Payments	6000-0-0-18-0-108	631,619	3,042,458	3,138,354	535,723
Grant (Domestic)- Corporate Social Responsibility	6000-0-0-19-0-26	5,500	712,500	646,400	71,600
Funds Received for Reimbursement of Expenditure	6000-0-0-20-.....	-	-	-	-
		557,941,166	896,032,672	900,778,217	553,195,622

.....
Chief Financial Officer /Chief Accountant/Director (Finance)
Commissioner (Finance)

Date : 2022.02.22 **S.A.N.Samarasinghe**
Chief Accountant
District Secretariat
Polonnaruwa

Statement of Advance Accounts as at 31st December 2021

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1st January 2021	Maximum Limits of Expenditure Rs.33,000,000		Minimum Limits of Receipts Rs.21,000,000			Maximum Limits of Debit Balance Rs.120,000,000	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31st December 2021
				Debits during the year		Credits during the year					
				(2)		(3)					
				In Cash	Through Cross Entries	In Cash	Through Cross Entries				
									Balance as 4=-(1)+(2)-(3)		
(1) Advance to Public Officers	8493/0/0/2 75/011	1	102,393,714	32,970,908	3,962,684	26,234,171	5,603,524	107,489,611		107,489,611	
(2) Other Advances											
(3) Miscellaneous Advances	7000-0-0- 250-0-03-0		-	-	-	-	13,787,542	(13,787,542)		(13,787,542)	
			102,393,714	32,970,908	3,962,684	26,234,171	19,391,066	93,702,069	-	93,702,069	

.....
 Chief Financial Officer / Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 2022.02.22 S.A.N.Samarasinghe
 Chief Accountant
 District Secretariat
 Polonnaruwa

Annul Performance & Accounts Report –2021

5/25/22, 12:51 PM

https://newcigas.treasury.gov.lk/Rpt/Head_Asset_2021



Cumulative Non Financial Asset Accounts Report- Central Govt-2021



Land-9153: 206,476,600.00 Table: SA 82
 Building- 9151: 704,627,451.39 Year: 2021
 Machinery-9152: 254,416,094.41 Rpt Date 5/25/2022 12:51:01 PM
 WIP-9160: 1,639,592,542.20 Head 275
 Intangible-9154: 0.00
 Lease-9180: 0.00

Ledger	category	Item	Code	Opn_Bal	Opn_Bal_Add	TransferIn	Purchase	Disposal	Balance
9151-->	1.1-Dwellings		61111	82,259,507.86	118,048.25	0.00	0.00	0.00	82,377,556.11
		Quarters	****6111107	82,259,507.86	118,048.25	0.00	0.00	0.00	82,377,556.11
9151-->	1.2-Non Residential Building		61112	620,697,255.28	800,000.00	0.00	752,640.00	0.00	622,249,895.28
		Office Building	****6111201	620,697,255.28	800,000.00	0.00	752,640.00	0.00	622,249,895.28
9160-->	1.4-WIP-Building & Structure		61114	1,537,084,494.57	0.00	0.00	102,508,047.63	0.00	1,639,592,542.2
		Quarters	****611146	17,205,322.97	0.00	0.00	3,686,812.24	0.00	20,892,135.21
		Office Building	****611148	1,519,879,171.60	0.00	0.00	98,821,235.39	0.00	1,618,700,406.9
9152-->	2.1-Transport Equipment		61121	133,594,900.00	0.00	0.00	0.00	0.00	133,594,900.00
		Passenger vehicle	****6112101	109,720,000.00	0.00	0.00	0.00	0.00	109,720,000.00
		Cargo vechicle	****6112102	20,070,000.00	0.00	0.00	0.00	0.00	20,070,000.00
		Agricultural vehicle	****6112103	3,789,900.00	0.00	0.00	0.00	0.00	3,789,900.00
		Motor cycle	****6112109	15,000.00	0.00	0.00	0.00	0.00	15,000.00
9152-->	2.2-Other Machinery & Equipment		61122	109,438,169.62	5,852,721.36	0.00	6,418,445.93	888,142.50	120,821,194.41
		Office Equipment	****6112201	9,883,789.08	969,290.00	0.00	643,053.29	15,000.00	11,481,132.37
		Computer Equipment	****6112202	36,422,471.07	2,595,900.00	0.00	3,662,910.00	635,192.50	42,046,088.57
		Electrical Equipment	****6112203	22,356,457.02	130,890.00	0.00	476,633.50	0.00	22,963,980.52
		Communication Equipment	****6112204	1,456,750.00	0.00	0.00	0.00	0.00	1,456,750.00
		Furniture	****6112205	39,239,202.45	2,156,641.36	0.00	1,635,849.14	237,950.00	42,793,742.95
		Medical Equipment	****6112207	79,500.00	0.00	0.00	0.00	0.00	79,500.00
9153-->	4.1-Urban or Built-Up Land		61411	202,976,600.00	3,500,000.00	0.00	0.00	0.00	206,476,600.00
		Mixed Urban	****6141104	202,976,600.00	3,500,000.00	0.00	0.00	0.00	206,476,600.00

REMARKS

This is a computer-generated document. No signature is required.

Report Generated by the new CIGAS Web Application--Developed by S.Tharshan - Director, Dept of State Accounts

Statement of Imprest Reconciliation

Revenue Collected by Other Entities on behalf of Reporting Entity	-	
Expenditure incurred by Reporting Entity on behalf of Other Entities	1,974,998,791	
Debits made to Advance "B" Account on behalf of Other Entities	12,153,041	
Credits made to Advance "B" Account by Other Entities	4,787,780	1,991,939,612
Less:		
Revenue Collected by Reporting Entity on behalf of Other Entities	223,346,892	
Expenditure incurred by Other Entities on behalf of Reporting Entity	302,050	
Credits made to Advance "B" Account on behalf of Other Entities	12,283,928	
Debits made to Advance "B" Account by Other Entities	-	235,932,870
Imprest Adjustment Balance as at 31st December 2021		1,756,006,742

* Any Items can be added in addition to the above mentioned items if applicable.

Note-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Ministry / Department / District Secretariat : Polonnaruwa

Expenditure Head No : 275

Programme No. & Title : 1 Operational Programme

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	4	20,213
Over	Rs. 25,000.01	3	171,173
Total		7	191,386

Classification of the cases by nature of Losses.

No. of Cases	Value	(Rs.)
1 Accident 251-3556	2013.08.24	30,000
2 Accident PA-4979	2017.06.13	63,923
3 Accident PA-5006	2017.12.14	4,000
4 Accident PD-9254	2018.02.12	10,013
5 Accident PA-5006	2018.04.25	2,075
6 Accident LM-9315	2018.06.05	4,125
7 Accident PA-4979	2018.10.23	77,250
Total		191,386

(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	-	-
Over	Rs. 25,000.01	5	1,590,485
		5	1,590,485

Classification of the cases by Nature of Losses

<u>No. of Cases</u>		<u>Value (Rs.)</u>	<u>No. of Cases</u>
1	Accident 53-7324	2005.02.09	4 Accident PA-4977
2	Accident 251-3556	2005.05.26	5 Accident 251-3556
3	Accident 57-8976	2010.07.25	
		230,000	
		<u>1,155,316</u>	Total

Note- Details on losses under F.R.106 and waives under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.

Age Analysis per (ii)

Less than five years	No. of Cases Amount	Rs.	0
5-10 years	No. of Cases Amount	Rs.	3
Over 10 years	No. of Cases Amount	Rs.	2
			925,316

Chief Financial Officer / Chief Accountant/Director (Finance)/
Commissioner (Finance) **S.A.N.Samarasinghe** Chief Accountant
Date : 2022. 02. 22 District Secretariat
Polonnaruwa

Expenditure Head No : 275	Ministry / Department / District Secretariat : Polonnaruwa
Programme No. & Title : 1	Operational Programme

Statement of losses and waivers under F.R. 109 during the year

	Value	No. of Cases	Value (Rs.)
(i)	Below Rs. 25,000.00	4	20,213
(ii)	Over Rs. 25,000.01	3	171,173
	Total	7	191,386

Statement of write off from the book and recoveries under F.R. 109 during the year

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of 'Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1 Accident 251-3556	59,000	149,450	30,000		29,000	
2 Accident PA-4979	63,923	427,930		63,923	-	පොදිලේ/අ09/06/31
3 Accident PA-5006	4,000	60,000	4,000		-	
4 Accident PD-9254	10,013	44,813		10,013	-	පොදිලේ/අ09/06/32
5 Accident PA-5006	2,075	317,500	2,075		-	
6 Accident LM-9315	4,125	1,027,750		4,125	-	පොදිලේ/අ09/06/35
7 Accident PA-4979	77,250	304,700		77,250	-	පොදිලේ/අ09/06/36
Total	220,386	2,332,143	36,075	155,311	29,000	

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.

Chief Financial Officer /Chief Accountant/District Officer (Finance)/
Commissioner (Finance)
S.A.N. Sathya Sai Institute
Chief Accountant
District Secretariat
Potannaruwa

Note - (iii)

Statement of Liabilities and Commitments

Ministry/Department/District Secretariat - District Secretariat—Polonnaruwa
Expenditure Head No - 275

Programme No & Title : Operational Programme

Name of the Person/ Institution	Commitment No	Month	Date	Head	Pro- gramme	Project	Sub Pro- ject	Ob- ject Code	Finance Code	Details of Item	Com- mit- ment Bal- ance	Liability Date	Liability Amount	Revised Liability	Paid Lia- bility	Liability Balance
1. Ministries/Government Department Total	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- -
2. State Corporation/statuary Board																
Total																
3. Other (Privet Parties) Total	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- - 	- -
Grand Total																

Note - (iv)

Statement of Liabilities - (i)
Statement of Commitment in terms of FR 94(2) and (3)

Ministry/Department/District Secretariat - District Secretariat—Polonnaruwa
Expenditure Head No - 275
Programme No & Title : Operational Programme

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Finance Code	Maximum Commitment Ceiling In terms of FR 94(2) Provision	Total Cost Estimate In Terms Of FR94(3)	Commitment & Liability Amount
1. Ministries/Government Department Total								XX XX
2. State Corporation/statuary Board Total				No				XX XX
3. Other (Privet Parties) Total								XX XX
Grand Total								

Note(v)

Statement of Liabilities - (ii)

Provision Transferred to the Deposit Account In Terms of FR 215(3) (b) & (c)

Ministry/Department/District Secretariat - District Secretariat—Polonnaruwa
Expenditure Head No - 275
Programme No & Title : Operational Programme

Name of the person/ Institution (To be Identified at the time of Transferring the Provision to Deposit Ac- counts.)	Description of Liability	L/C No	Particular of vote details from which provisions were Transferred				De- posite Ac- count No	Am- mount Trans- ferred
			Project	Sub Pro- ject	Object Code	Finance Code		
1. Ministries/Government Department Total			No					XX XX
2. State Corporation/statuary Board Total								XX XX
3. Other (Privet Parties) Total								XX XX
Grand Total								

Statement of Claims under Reimbursable Foreign Aid		Note-(vi)
Ministry/Department/District Secretariat - District Secretariat—Polonnaruwa		
Programme No & Title : Operational Programme		
(1) Provision In Estimate—2020 under Reimbursable foreign Aid including Supplementary provisions	Rs.	No
(2) Total Expenditure disbursed during the year 2020, against (i) above		No
(3) Total of Reimbursement Claims Outstanding as at 01st January 2021		No
(4) Total of Reimbursement Claims made during the year 2021, in respect of the years 2020 & prior years (if any)		No
(5) Total of Reimbursement Claims made during the year 2021, in respect of the year 2021		No
(6) Total of Claims disallowed by the Donor, during 2021(if any) in respect of Claims 2020 or prior years		No
(7) Total of Claims disallowed by the Donor, during 2021 (if any), in respect of Claims 2021		No
(8) Total of Reimbursements received during the year 2021, in respect of years 2020 or prior		No
(9) Total of Reimbursements received during the year 2021, in respect of years 2021		No
(10) Total of Reimbursement Claims outstanding as at 31st December 2021		No
	(3+4+5) - (6+7) - (8+9)	
(11) Total of Reimbursement Claims made after 31/12/2021 in respect of 2021 up to the finalization of the Financial Statement		No
(12) Total of Reimbursement received after 31/12/2021 up to the finalization of the Financial Statement		No
(13) Total of Reimbursement Claims outstanding as at the date of presenting the financial Statement		No
	(10 + 11 - 12)	

Note-(vii)

Statement of Missing Voucher

Ministry/Department/District Secretariat - District Secretariat—Polonnaruwa
Expenditure Head No - 275

Programme No & Title : Operational Programme

Date	Voucher No	Name of Payee	Nature of Payment	Amount (Rs)
		No		

Note-(viii)

**The Status Report as at 31/12/2021 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23/10/2015**

Expenditure Head No. : 275

Ministry / Department / District Secretariat : Polonnaruwa

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2021 (Rs.)	Balance as Per Cash Book as at 31/12/2021 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2021 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	Bank Of Ceylon New Town	7042222	3,000	-	-	2021 December
2	People's Bank Lankapura	100129027026	14,895,961	-	1	2021 December
3	Bank Of Ceylon Medirigiriya	7042225	28,612,375	-	-	2021 December
4	Bank Of Ceylon Hingurakgoda	7042231	3,000	-	1	2021 December
5	People's Bank Welikanda	100139027027	23,872,814	-	-	2021 December
6	Bank Of Ceylon New Town	7042234	90,300	-	-	2021 December
7	Bank Of Ceylon Elahera	7042228	20,873,807	-	-	2021 December
8	Bank Of Ceylon Kaduruwela	7042237	3,000	-	-	2021 December

I hereby certify that the above information is true and correct.

.....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2022-02-22 **S.A.N. Samarasinghe**
Chief Accountant
District Secretariat
Polonnaruwa

3.5 Performance on Revenue Collection

Revenue Code	Description	Revenue Estimate		Revenue Collected	
		Original Estimate	Final Estimate	Amount (Rs.)	As a percentage of Final Estimate
	Not	Applicable			

3.6 Performance Utilization of Allocated Funds

Rs. ,000

Type of Fund	Allocated Funds		Actual Expenditure	Utilized funds as a percentage of finalized final funds
	Original Allocation	Final Allocation		
Recurrent	535,500,000	1,182,500	1.112,755,662	94%
Capital	300,500,000	403,780,000	236,509,050	58.5%

Funds granted to this Department /District Secretariat/Provincial Council as a representative of other Ministries/Departments

Serial No.	Ministry /Department which Fund Granted	Expectation of the Fund	Funds		Actual Expenditure	Utilization of funds as a percentage of finally granted funds.
			Original Fund	Final Fund		
1	President Office	Construction of drain system around the playground of Rajarata Vidyalaya, Construction of Library building, Construction of drain system around the building and laying of interlocks.	19,782,517.17	19,782,517.17	18,696,247.66	95%
101	Ministry of Buddhasasana , Cultural & Religious Affairs	Thirasara Punya Grama Programme.	1,393,500.00	1,393,500.00	1,043,265.00	75%
		Preservation of Demala Maha Seya (Pagoda)	8,000,000.00	8,000,000.00	6,309,774.10	79%
		Construction of the Fence of Hingurakgoda Cultural Center.	773,388.27	773,388.27	773,154.40	100%
		Development of underdeveloped temples	5,293,040.00	5,293,040.00	5,086,320.00	96%
		Development of underdeveloped Daham Schools.	6,350,000.00	6,350,000.00	4,336,417.75	68%
		Projects	500,494.99	500,494.99	500,485.09	100%
		Education for all	100,000.00	100,000.00	100,000.00	100%
110	Ministry of Justice	Projects	9,648,012.73	9,648,012.73	5,365,812.96	56%
111	Ministry of Health	For Sinhala Tamil Training Courses.	480,000.00	480,000.00	478,000.00	100%
114	Ministry of Transport	Implementation of Reverse Osmosis Water Systems	3,617,850.55	3,617,850.55	3,286,958.50	91%
118	Ministry of Agriculture	Acquisition of lands for railway track from Kurunegala to Habarana via Dambulla	400,000.00	400,000.00	400,000.00	100%
194	Ministry of Youth & Sports	For District Agriculture Committee Meeting	264,500.00	264,500.00	247,350.00	94%
202	Department of Muslim Religious & Cultural Affairs	Rural Playground Development Programme—2021	12,000,000.00	12,000,000.00	11,884,233.09	99%
208	Department of National Museum	Youth Empowerment Programme	1,580,345.50	1,580,345.50	1,579,995.50	100%
216	Department of Social Services	Mosque and Muslim Cultural Center Development Programme	660,000.00	660,000.00	659,450.00	100%
217	Department Probation & Child Care Services	Construction of Polonnaruwa Ancient Technological Museum	4,759,455.01	4,759,455.01	4,517,419.72	95%
237	Department of National Planning	Community Based Rehabilitation	227,920.00	227,920.00	206,744.32	91%
		District & Divisional Operation Committees.	715,845.00	715,845.00	710,045.41	99%
		Provision of educational Assistance	256,600.00	256,600.00	256,597.94	100%
		Decentralized Budget Programme - 2021	50,305,500.00	50,305,500.00	33,578,469.29	67%

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287	Department of Land Title Settlement	Repairs to the buildings	650,877.79	650,877.79	635,713.31	98%
327	Department of Land Use Policy Planning	Young Entrepreneurs Encouragement programme.	505,000.00	505,000.00	479,256.17	95%
401	State Ministry of National Heritage Performing Arts and Rural Arts Promotion	For Development Projects	953,200.00	953,200.00	801,474.40	84%
403	State Ministry of Women and Child Development, Pre-School & Primary Education, School Infrastructure & Education	Identification of Rural Art Circles.	62,874.00	62,874.00	26,884.00	43%
407	Ministry of Backward Rural Areas Development and Promotion of Domestic Animal Husbandry and Minor Economic Crop Cultivation	Awareness for Child society Workers	457,500.00	457,500.00	452,495.96	99%
408	State Ministry of Rattan, Brass, Clay, Furniture & Rural Industry Promotion	Minimization of Economical Difficulties	1,115,500.00	1,115,500.00	1,019,278.00	91%
409	State Ministry of Internal Security, Home Affairs and Disaster Management	Committee Meetings	257,025.00	257,025.00	256,575.20	100%
412	State Ministry of Foreign Employment Promotions & Market Diversification	Black Gram, Green Gram and ginger Cultivation Project.	4,000,000.00	4,000,000.00	35,115.00	1%
414	Ministry of Finance	Goat farming project.	5,000,000.00	5,000,000.00	2,147,722.73	43%
422	State Ministry of Dhamma Schools, Pirivenas and Bhikkhu Education	Provision of technical for Rural Industrialists.	400,000.00	400,000.00	348,951.57	87%
432	State Ministry of Development of Minor Crops Plantation Including Sugar Cane Maize, Cashew, Pepper, Cinnamon, Cloves, Betel, Related Industries and Export Promotion	Programme of creating one entrepreneur per village	19,244,719.35	19,244,719.35	18,254,739.32	95%
435	State minister of rural roads and other infrastructure	Local & Foreign market promotion programme for Rural Industries	1,241,456.43	1,241,456.43	1,198,583.27	97%
		Integrated development programme for Rural & Traditional industrial villages.	14,646,915.31	14,464,915.31	9,794,742.11	68%
		Establishment of National Raw Materials Bank	702,863.90	702,863.90	-	0%
		Programme of creating one entrepreneur per village (Industries connected with furniture)	1,473,390.00	1,473,390.00	1,396,969.85	95%
		For House damages	5,507,925.74	5,507,925.74	4,643,664.82	84%
		Development of Secured Centers.	4,736,449.46	4,736,449.46	2,516,444.55	53%
		Bridge rehabilitation programme	3,989,103.39	3,989,104.39	3,987,166.29	100%
		Workshops & Trainings	10,000.00	10,001.00	10,000.00	100%
		For programmes.	138,000.00	138,000.00	135,660.00	98%
		Saubagya production village programme.	161,894,170.48	161,894,170.48	93,334,090.42	58%
		National Gardening programme/Household economic programme	89,268,749.00	89,268,749.00	39,920,496.72	45%
		Construction of Buildings	4,103,067.19	4,103,067.19	2,308,355.02	56%
		Development of Daham School activities.	499,777.00	499,777.00	499,777.00	100%
		Programme of establishing Export Agro Zones.	76,232.44	76,232.44	76,232.44	100%
		Rural Road Development programme - 2021	391,230,750.00	391,230,750.00	98,275,760.41	25%

Serial No	Ministry /Department which Fund Granted	Expectation of the Fund	Total Fund	Actual Expenditure	Percentage of Expenditure %
111	Ministry of Health	Recurrent Expenditure	136,592,000.00	132,760,500.00	97%
130	Ministry of Public Service , Provincial Council & Local Government	Recurrent Expenditure	141,186,474.00	133,900,501.33	95%
201	Department of Buddhist Affairs	Recurrent Expenditure	15,246,650.00	14,810,800.00	97%
206	Department of Cultural Affairs	Recurrent Expenditure	1,419,000.00	1,400,975.08	99%
227	Department of Registration of Persons	Recurrent Expenditure	5,772,800.00	5,007,990.44	87%
243	Department of Development Finance	Recurrent Expenditure	13,200,000.00	11,606,422.61	88%
253	Department of Pensions	Recurrent Expenditure	51,775,000.00	45,915,149.15	89%
254	Department of Registrar General	Recurrent Expenditure	304,950.00	301,450.00	99%
284	Department of Wild Life Conservation	Recurrent Expenditure	24,550,566.50	24,518,768.11	100%
334	Department of Multi-purpose Development Task Force	Recurrent Expenditure	331,537,517.39	313,642,886.07	95%
403	State Ministry of Women and Child Development, Pre-School & Primary Education, School Infrastructure & Education	Recurrent Expenditure	150,034,020.00	139,380,939.00	93%
409	State Ministry of Internal Security, Home Affairs and Disaster Management	Recurrent Expenditure	24,933,945.99	21,098,869.99	85%
412	State Ministry of Foreign Employment Promotions & Market Diversification	Recurrent Expenditure	9,162,615.00	8,727,807.13	95%
414	Ministry of Finance (State Ministry of Samurdhi, Household Economy, Micro Finance, Self Employment Business Development)	Recurrent Expenditure	356,546,920.00	352,657,240.00	99%

3.8 PERFORMANCE OF REPORTING NON FINANCIAL ASSETS

Asset code	Description	Balance as at 31.12.2021 as per the Report of Board of Survey	Balance as at 31.12.2021 as per Financial Status Report	Supposed to be accounted in future	Reporting progress as a percentage
9151	Building Structures	704,627,451.39	704,627,451.39	-	100%
9152	Plant & Machinery	254,416,094.41	254,416,094.41	-	100%
9153	Lands	206,476,600.00	206,476,600.00	-	100%
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Ongoing Work	-	-	-	-
9080	Leased out Assets	1,639,592,542.2	1,639,592,542.2	-	100%
		0	0	-	-
		-	-	-	-

3.9 Auditor General's report **

**In presenting to the parliament , the scanned final audit report of Auditor General is attached here.

Chapter 04 - Performance Indicators

4.1 Performance indicators of the institution (Based on action plan)

Specialized Indicators	Actual output as a percentage of Expected output		
	100%-90%	75%-89%	50%-74%
Improving the efficiency of the staff through broadening the office space.	√		
Improving the sanitary facilities of office staff as well as public	√		
Improving the efficiency of the staff through providing new machinery & office equipment.	√		
Development of Human Resources through officer training programmes.	√		

Chapter 05 - Sustainable Development Goals (SDG) Performance of Achieving

5.1 Indicate the identified relevant Sustainable Development Goals

Serial No	Target /Objective	Targets	Success indicators	Percentage of Success so far		
				0%-49%	50%-74%	75% - 100%
1	Ceasing of any type of poverty exist wherever	Granting Samurdhi subsidy for low income generating people— 2021	Granting Samurdhi subsidy for all low income generating people in the district. (Samurdhi beneficiaries/low income generating people * 100	√		
2	Elimination of starvation, establishment of food security, health promotion, sustainable agriculture promotion.	Conversion of paddy in to rice from paddy purchased during 2020 /2021 Maha season	Amount of paddy converted in to rice/ total amount of paddy purchased. * 100			√
		Distribution of seed plants under the programme of empowering one million household unites in 2021.	Number of families that plants were distributed / Number of families that planed to distribute plants. * 100			√
3	Assuring a healthy lifestyle and establishing welfare for all at every age limits.	Providing equipment and development of infrastructure for health & medical centers, clinics , hospital ward complexes and rural hospitals by Planning section in 2021.	No. of Projects implemented/ No. of Projects planned to be implemented* 100			√
4	Make sure an equal education for all and encouraging every one for a life long education .	Development of infrastructure at pre schools, schools and Daham schools by planning section in 2021.	No. of Projects implemented/ No. of Projects planned to be implemented* 100		√	
		Providing scholarships for children by Samurdhi section in 2021.	No of children scholarships were awarded / No of children qualified for scholarships * 100		√	
		Implementation of subsidy programmes for needful children through probation and child care officers 2021	No .of needful children received subsidies/ No .of needful children qualified to receive subsidies. * 100			√
5	Establishing the gender equality and empowerment all girls and women.	Implementation of capacity building programmes for girls by Women Development section 2020.	No of programmes conducted/ No of programmes planned. * 100			√
6	Assuring water and sanitation for all and sustainable management of the same.	Development of Tanks in 2021 and providing pure drinking water for all in the district through Eastern water project.	No: of families receiving pure drinking water/ No: of families planned to be given pure drinking water * 100		√	

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Serial No	Target /Objective	Targets	Success indicators	Percentage of Success so far		
				0%-49%	50%-74%	75% -100%
7	Assuring access to a reliable, sustainable, modern and timely source of energy achievable to all.	Installation of solar panels in government offices by planning section during 2021.	No of solar panels installed in government offices / No of solar panels planed to be installed in government offices * 100	√		
		Strengthening the Internal Audit Section 2021	No of Audit Management-Committees Held/No of Audit Management Committees planned * 100			√
8	Assisting in establishing a sustainable economic development and initiating productive ,important and fulltime industries for all.	Implementation of programmes to empower industrialists and self employees by Small Enterprises section in 2021.	No of programmes conducted/ No of programmes planned. * 100			√
9	Creation of affordable infrastructure , sustainable industrialization and innovation.	Coordination & awareness to connect industrialists with new technology by Small Industries Development section in 2021	No of programmes conducted/ No of programmes planned. * 100			√
10	Establishing safe ,flexible , sustainable towns & human habitats.	Effecting development activities in accordance with new town development plan in connection with other institutes in year 2021.	No .of projects implemented/ No .of projects planned to be implemented * 100		√	
		Implementation of various types of porgrammes by planning section to develop rural infrastructure in 2021.	No .of projects implemented/ No .of projects planned to be implemented * 100		√	
11	Establishing a sustainable consumption & production process.	Conducting awareness programmes to encourage alternatives instead of polythines and 5 S concept and green productivity in 2021	No of programmes conducted/ No of programmes planned. * 100			√
12	Taking prompt actions to mitigate climatically changes and it's impacts.	Empowerment of people persistent to climatically changes by Disaster Management Center in 2021.	No of programmes conducted/ No of programmes planned. * 100		√	
13	It should be encourage a peaceful society comprise with every one for a sustainable development and assuring equality of law to every one and make sure every institute is productive and responsible.	Inspection of institutes under the purview of District Secretariat and assuring such institutes are more fruitful and productive in 2021.	No .of office inspections conducted / No .of office inspections planned to be conducted * 100			√
		Awareness programmes at institutional level to minimize bribery and corruption in 2021	No of programmes conducted/ No of programmes planned. * 100	√		
		Straightening Internal Audit Section in Year 2021	No .of Audit Management Committees conducted/ No .of Audit Management Committees planned to be conducted* 100.			√

5.2 Give a brief description on Successes and challenges in achieving Sustainable Development

- ♦ The main source of income in the district is paddy and the process of purchasing paddy and conversion them in rice was successfully executed through the government mechanism.
- ♦ Distribution of seeds and plants throughout the district was successfully conducted under the process of empowering one million household unites .
- ♦ Contributing to facilitate Covid –19 cure activities with the leadership of District Secretariat to confront with the pandemic stricken during last year and through directing the community for vaccination, expansion of pandemic kept under control in the district.
- ♦ Skills of low income generating communities , self employees and people who are having various types of capabilities in the district was improved and the economic status of entrepreneurs was uplifted through providing required instruction , training and loan facilities.
- ♦ Identification of places where natural disasters could be occurred and evacuation of people from such places or conversion of such places where natural disasters are minimized without hazard to people and making awareness among communities on natural disasters.

However , inability to implement public mechanism due to Covid –19 pandemic affected during last year , inability to convene people for scheduled programmes and training opportunities and inability to get material resources as people remained at home were enormous challenges.

Chapter 06 - Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Available Cadre	Vacancies (Over Staff)**
Senior	41	29	12
Tertiary	29	14	15
Secondary	975	760	214
Primary	92	88	04

6.2 **Give a brief description on impact of scarcity or excess of staff for the performance of the institute.

Excessive quantum of work have been entrusted to available staff due to the shortage of human resources resulted in hindering the discharge of duties in efficient and effective manner. It has created an adverse affect on achieving the targets of the institute.

6.3 Human Resource Development

Name of the Programme	No: of Employees Trained	Duration	Overall Investment (Rs. ,000)		Nature of the Programme (Local / Foreign)	Output / knowledge Acquired *
			Local	Foreign		
Training on ITMIS computer programme for officers.	55	04days	87,800	-	Local	Through improving the attitudes of the officers through above programmes , efficient and effective service could be obtained
Training on Google Earth Pro Software for Grama Niladhari	249	01 days	84,000.00	-	Local	
Training on Land duties for Grama Niladhari	249	07 days	166,036.00	-	Local	
Grama Niladhari Training Programme.	249	02 days	2,39,350.00	-	Local	

Give a brief description on impact of training programmes for the performance of institute .

- ◆ As required knowledge has been given on ITMIS computer system for the officers in Accounts Branch including staff officers , efficient and effective service could be drawn from them.
- ◆ As Grama Niladharies were given land duties and computer software ,efficient and effective service could be drawn from them.

Chapter 07 - Conformity Report

No	Relevancy of Requirement	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
1	Following financial statements/accounts have been produced on due dates.			
1.1	Annual Financial Statements	Conformed		
1.2	Government officer's advance account	Conformed		
1.3	Enterprise & Production advance account (Commerce advance account))	Not Conformed.		
1.4	Stores Advance account	Not Applicable		
1.5	Special Advance account	Not Applicable		
1.6	Other	Not Applicable		
2	Maintenance of books & registers (F.R .445)			
2.1	Maintenance of updated fixed assets registry in terms of Public Administration Circular 267/2018	Conformed		
2.2	Maintenance of updated personnel Emolument registries /personnel Emolument cards	Conformed		
2.3	Maintenance of updated audit query registries.	Conformed		
2.4	Maintenance of updated internal audit report registry.	Conformed		
2.5	Preparation of all monthly account summaries (CIGAS) and submitting the same to General Treasury on due date.	Conformed		
2.6	Maintenance of updated cheques and cash order registry.	Conformed		
2.7	Maintenance of updated inventory registry.	Conformed		
2.8	Maintenance of updated stock registry	Conformed		
2.9	Maintenance of updated damages & losses registry.	Conformed		
2.10	Maintenance of updated credit registry	Conformed		
2.11	Maintenance of updated counter foil registry.(GA– N20)	Conformed		

No	Relevancy of Requirement	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
3	Delegation for financial control (F.R 135)			
3.1	Financial powers have been delegated within the institute .	Conformed		
3.2	Awareness within the institute regarding delegation of financial powers.	Conformed		
3.3	Powers have been delegated as each transaction is certified by two or more officers.	Conformed		
3.4	In utilization of the government salary software package in terms of Public Finance Circular No: 171/2004 dated 11.05.2014 it is under the supervision of accountants.	Conformed		
4	Preparation of Annual Plans			
4.1	Preparation of Annual Action Plan	Conformed		
4.2	Preparation of Annual Procurement Plan	Conformed		
4.3	Preparation of Annual Internal Audit Plan	Conformed		
4.4	Preparation of Annual Estimates and presenting the same to National Budget Department by due date.	Conformed		
4.5	Presenting annual cash flow statements to Department of Treasury Operations by due date.	Conformed		
5	Audit Queries			
5.1	Answering all audit queries to the date prescribed by the Auditor General.	Conformed		
6	Internal Audit			
6.1	Preparation of Internal Audit Plan after having discussions with Auditor General at beginning of the year in terms of F.R. 134 (2) DMA/1-2019	Conformed		
6.2	Answering every internal audit query within a period of one month.	Conformed		
6.3	Presenting every copy of internal audit reports to Audit Management Department in terms of Sub Section 40 (4) of the National Audit Act No: 19 of 2018	Conformed		

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No	Relevancy of Requirement	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
6.4	Presenting every copy of internal audit reports to the Auditor General in terms of 134(3) Financial Regulations.	Conformed		
7	Audit & Management Committees			
7.1	Conducting at least 04 Audit Management Committees during the year under review in terms of DMA Circular 1-2019	Conformed		
8	Assets Management			
8.1	Submission of information to Comptroller General's Office regarding purchase and dispose of assets in terms of chapter 07 of the Assets Management Circular No; 01/2017	Conformed		
8.2	In terms of Chapter 13 of the said circular , appointing a suitable coordinating officer to coordinate the implementation of regulations of said circular and inform about such officer to Comptroller General's Office	Conformed		
8.3	Having conducted boards of surveys and directing the respective reports to the Auditor General by prescribed dates in terms of Public Finance Circular No: 01/2020.	Conformed		
8.4	Taking action as stipulated in the circular concerned regarding disclosed excess , shortages and recommendations through annual board of survey.	Conformed		
8.5	Dispose of condemned items as stipulated in F.R. 772.	Conformed		
9	Vehicle Management			
9.1	Submission of daily running charts and monthly summaries of pool vehicles to Auditor General on time.	Conformed		
9.2	Dispose of vehicles less than six months after condemned.	Not Conformed	Will be disposed after obtaining ministerial approval.	Obtaining the approval as early as possible
9.3	Maintenance of vehicular log entry books with due updates.	Conformed		
9.4	Taking action as stipulated in F.R. 103,104,109, and 110 regarding every vehicle accident.	Conformed		
9.5	Recheck of fuel consumption of vehicles in terms of chapter 3.1 of the Public Administration circular No: 2016/30 dated 29.12.2016.	Conformed		
9.6	After completion of higher purchase period , taking over the sole ownership of vehicles to log entry books.	Conformed		

No	Relevancy of Requirement	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
10	Bank Accounts Management			
10.1	Preparation of Bank Reconciliation Statements on due dates and presenting the certified version for auditing.	Conformed		
10.2	Settlement of inoperative bank accounts brought forward from preceding years or during the year under review.	Conformed		
10.3	Taking action as per Financial Regulations regarding balances that has to be adjusted and disclosed through bank reconciliation statements and settling such balances within a period of one month.	Conformed		
11	Funds Utilization			
11.1	Utilizations of given funds without exceeding their limits.	Conformed		
11.2	Entering in to liabilities not exceeding the balance funds limits at the end of the year after utilizing the funds received in terms of F.R. 94(1)	Conformed		
12	Government Officers Advance Account			
12.1	Adhering to limitations	Conformed		
12.2	Conducting a time analysis on arrears loan balances.	Conformed		
12.3	Settling outstanding loan balances continuing for more than one year.	Not Conformed	Further activities regarding arrears loan balances have not been concluded.	Taking action as required.
13	General Deposit Account			
13.1	Taking action on lapsed deposits in terms of F.R. 571	Conformed		
13.2	Maintenance of updated control accounts for General Deposit Accounts	Conformed		
14	Imprest Account			
14.1	Remitting the balance of cash book at the end of the year under review to Treasury Operational Department.	Conformed		
14.2	Settlement of issued Ad Hoc Sub Imprest within one month from the respective duty in terms of F.R. 371.	Conformed		
14.3	Issuing Ad Hoc Sub Imprest not exceeding the approved limits in terms of F.R. 371.	Conformed		
14.4	Monthly reconciliation of the balance of Imprest Account with the books of Treasury.	Conformed		

No	Relevancy of Requirement	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
15	Revenue Account			
15.1	Repayment from collected revenue in terms of respective regulations.	Conformed		
15.2	Directly crediting the collected revenue to revenue account without crediting to deposit account.	Conformed		
15.3	Submission of outstanding revenue reports to the Auditor General in terms of F.R. 176	Conformed		
16	Human Resources Management			
16.1	Keeping up the staff within approved Cadre limits.	Conformed		
16.2	Issuing written duty lists to the each member of the staff.	Conformed		
16.3	Submission of all the reports to Department of Management Service as per MSD Circular No: 04/2017 dated 20.09.2017	Conformed		
17	Providing Information to the Public			
17.1	Appointing an Information Officer and maintaining an updated registry of provided information in terms of the regulations of Right to Information Act.	Conformed		
17.2	Providing information of the institute through it's website and either by website or any other option giving opportunity for public to post their commendations or charges.	Conformed		
17.3	Submission of reports annually or biannually in terms of section 08 and 10 of the Right to Information Act.	Conformed		
18	Implementation of Citizen Charter			
18.1	Compilation and implementation of a Citizen/Client charter in terms of Ministry of Public Administration & Management Circular No: 05/2008 and 05/2018 (1)	Conformed		
18.2	Formation of a methodology by the institute it self to monitor and evaluate the compilation and implementation of a Citizen/Client charter in terms of Chapter 2.3 of said circular.	Conformed		

No	Relevancy of Requirement	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
19	Compilation of Human Resources Plan			
19.1	Preparation of a Human Resources Plan based on annexure Form 02 of Public Administration Circular No; 02/2018 and dated 24.01.2018	conformed		
19.2	Assuring at least a training opportunity not less than 12 hours for each member of the staff during the year through said Human Resources Plan .	conformed		
19.3	Signing annual performance agreements for whole staff based on the form stipulated in annexure 1 of the above circular.	conformed		
19.4	Appointing a senior officer entrusting the responsibility of preparing Human Resources Management Plan, Capacity Building Programmes. Implementation of Skill Development Programmes in terms of Chapter 6.5 of the said circular.	conformed		
20	Reactions for Audit Paragraphs			
20.1	Rectifying the faults highlighted by audit paragraphs issued by the Auditor General for previous years.	conformed		

The End .