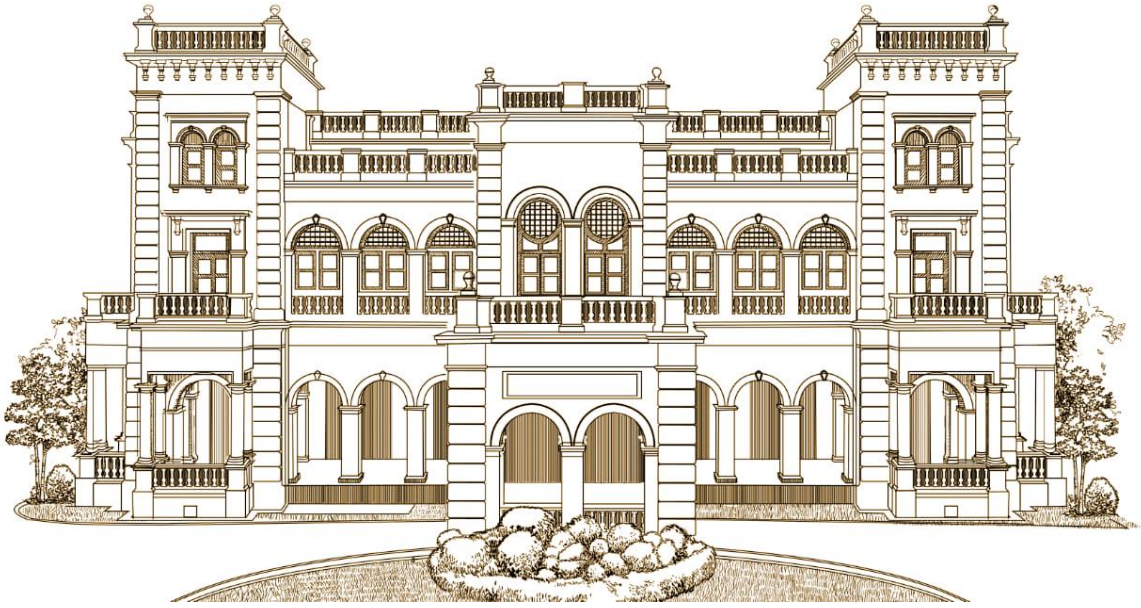




கார்டீயசாடன லார்டீகால  
செயற்திறன் அறிக்டை  
**Performance Report**  
**2021**



ஐலூலாகா கார்டீலாச  
பிரதம அமைச்சர் அலுவலகம்  
**Prime Minister's Office**



# **Performance Report 2021**

## **Prime Minister's Office**

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# 01. Institutional Profile



## 1.1 Introduction

The post of Prime Minister was established in 1947, when Sri Lanka was under the British rule and it was called "Prime Minister of Ceylon" till 1972, the year which Sri Lanka became a Republic. Until 1972, the Prime Minister of Sri Lanka held powers similar to the Prime Minister of the United Kingdom. After Sri Lanka became an independent and sovereign republic under the first Republican Constitution adopted in 1972, the post of Prime Minister was called as the "Prime Minister of Sri Lanka". During this period, the Hon. Prime Minister was also responsible for the subjects of Foreign Affairs and State Defence. With the introduction of the executive presidency by the Second Republican Constitution adopted in 1978, the powers of the Prime Minister of Sri Lanka were amended, and according to the said Constitution, His Excellency the President, in his opinion, shall award the office of Prime Minister to the Member of Parliament, who has the utmost confidence in Parliament. Further, the Hon. Prime Minister, in addition to the office of Prime Minister, holds certain other Ministerial portfolios as well.

Since the first Prime Minister, Hon. D. S. Senanayake in 1947, to the present Prime Minister Hon. Mahinda Rajapaksa, 13 Prime Ministers have held the office of Prime Minister. Amongst them, the appointment of Hon. Sirima R. D. Bandaranaike as the world's first female Prime Minister, setting a remarkable record in world politics, was a golden juncture in Sri Lankan politics. She has been the Prime Minister of Sri Lanka three times and the transformation of Sri Lanka into a Republic during her second term was also a special occasion. It is noteworthy that the present Prime Minister, Hon. Mahinda Rajapaksa, has served as the Prime Minister of the Democratic Socialist Republic of Sri Lanka on four terms.

In the year 1978, the Sirimathipaya Mansion at Sir Ernest de Silva Mawatha, Colombo 07, was used as the Prime Minister's Office, for the first time. Since then,

Sirimathipaya has been used as the office of many eminent Prime Ministers of the country.

The Secretary to the Prime Minister has a significant role to play in accomplishing the enormous responsibilities of the post of Prime Minister of Sri Lanka. From 1947 to the present Secretary to the Prime Minister, 16 senior government officials have played that unique role.

## 1.2 Institutional Vision and Mission

### Vision

- “Independent, Sovereign and Prosperous Sri Lanka”

### Mission

- “To provide leadership for an excellent public sector with good governance practices, by proper co-ordination of government and non-government institutions in order to fulfill the aspirations of the people of Sri Lanka and to uplift their standards of living”

## 1.2.1 Objectives

The Prime Minister's Office is the institution, which facilitates the Hon. Prime Minister of the Democratic Socialist Republic of Sri Lanka in carrying out his official duties. Under the guidance of the Hon. Prime Minister, the Prime Minister's Office provides guidance, coordination and leadership towards achieving below mentioned fourfold outcomes, based on ten key policies contained in the National Policy Framework "Vistas of Prosperity and Splendour".

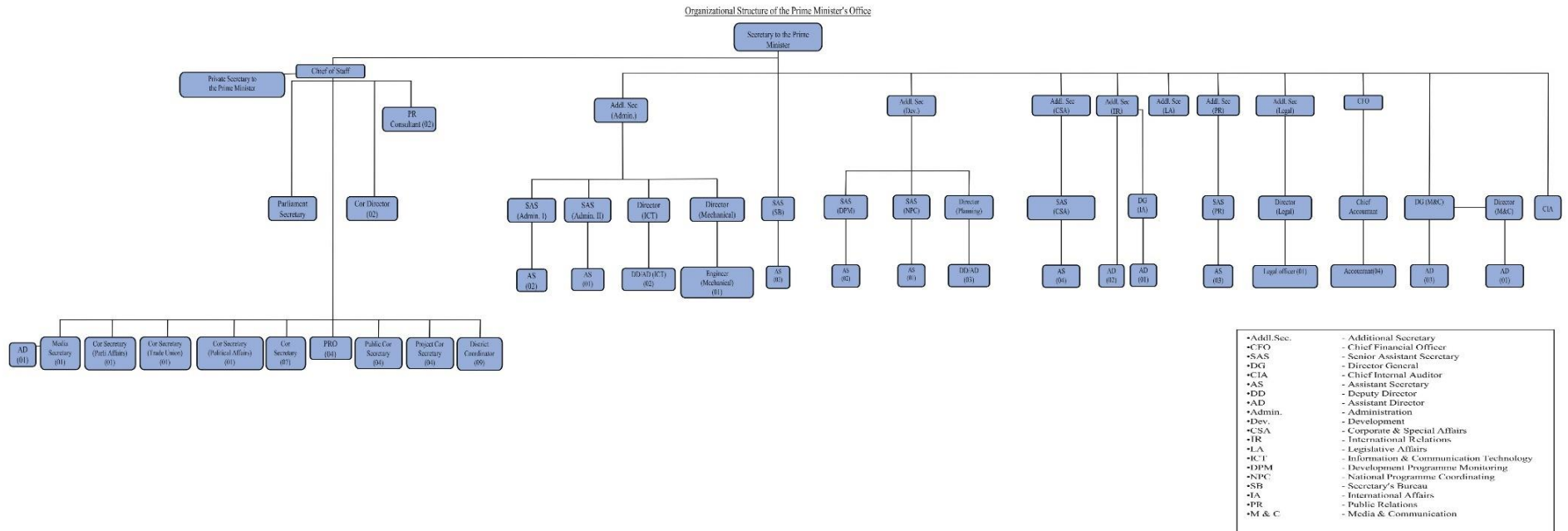
- ❖ Productive citizenry
- ❖ A contented family
- ❖ A disciplined and just society
- ❖ A prosperous nation.

Furthermore, the Prime Minister's Office contributes to the formulation of policies required to achieve the development role of the government and to achieve development goals of the country in a sustainable manner through good government coordination and a people-centric approach.

### 1.3. Key Functions

- Rendering requisite guidance to implement Government policies and decisions
- Facilitation, co-ordination and follow-up action with regard to various Committees and Meetings chaired by the Hon. Prime Minister
- Preparation of answers for Parliamentary questions asked from the Hon. Prime Minister
- Co-ordination of activities pertaining to Bills presented to the Parliament by the Hon. Prime Minister
- Coordinating, guiding, monitoring and follow-up of development programmes and projects launched by various government institutions to achieve the goals of “Vistas of Prosperity and Splendour” National Policy Framework
- Facilitation for the Hon. Prime Minister to maintain and enhance the diplomatic relations
- Co-ordination of foreign visits of the Hon. Prime Minister
- Facilitating media coverage for State and national functions and special occasions
- Organizing State sponsored national and religious festivals and welfare events.
- Handling complaints and public grievances received by the Hon. Prime Minister and referring them to relevant institutions for redress
- Proper maintenance of Temple Trees, Prime Minister’s Office and Prime Minister’s Official Residences
- Routine administrative and development functions of the Prime Minister’s Office

## 1.4 Organizational Structure of the Prime Minister's Office





## **02. Progress and the Future Outlook**



## 2.1 Development Division

### 2.1.1 Development Affairs

The Development Division of the Prime Minister’s Office has been established with the objectives of performing duties and functions assigned to the Prime Minister in the field of development in accordance with the National Policy Framework of “Vistas of Prosperity and Splendour”, through policy guidance, a people-centered approach, good government coordination, performing follow-up and assisting in achieving Sustainable Development Goals (SDGs).

#### ❖ Role of the Development Division

- Contribute to the development of state mechanism towards achieving the targets of the “Vistas of Prosperity and Splendour” and Sustainable Development Goals.
- Monitoring and evaluation of large scale development programmes and projects implemented by national and sub national public institutions.
- Establishment of a well-organized database and coordination mechanism.
- Establishment and maintenance of an updated information system required for planning.
- Establishment of a productive, operational monitoring and evaluation structure

**❖ National Programme for Uplifting Rural Economy**

Rural economic development has been identified as a predominant requirement in parallel to the Government's initiatives for national economic development. Thus, a proper mechanism is needed to take the development process to grass root level efficiently and to identify regional issues and requirements and to forward them to the relevant parties efficiently and expeditiously. Further, maintaining a proper mechanism for effective inter-ministerial coordination in regional development activities and focusing on integrated development programmes between different Ministries is vital. Thus, national programme for uplifting rural economy was initiated to fulfill this and its follow up actions are being continued by the Development Division.

Considering the services provided and the subjects and functions, selected Cabinet Ministries and the State Ministries have been classified under 4 groups.

- I. Social infrastructure facilities development committee
- II. Livelihood development committee
- III. Local industries development committee
- IV. Rural infrastructure facilities development committee

- **Objectives of the programme**

- Improving awareness on the subjects, functions and services provided by the Ministries
- Providing prompt solutions to grass root level issues identified at the District meetings and discussions
- Identifying rural uniqueness and potentials in collaboration with the Ministries and preparing necessary sectoral development plans.
- Establishing an integrated mechanism for development through a proper understanding and interconnection among District and local level Politicians/Political authorities, State Ministers and public officials in order to meet rural and national development goals.

In the first phase, action has been taken to hold district coordinating meetings in each District covering all the committees.

Accordingly, a platform comprising of political authority and public officials was created in the District with the purpose of exchanging information at the meeting and finding solutions to public grievances. During the year 2021, 62 out of 84 meetings were physically held and in the remaining Districts, issues related to these subject areas were taken up at meetings held online through the National Subcommittees of the Presidential Task Force on Economic Revival and Poverty Eradication.

### Categorization of Issues identified at the District Meetings

Committee	Issues solved during the meeting (%)	Issues identified to solve later (%)	Issues needed to be addressed at policy level or to be solved at the Inter-Ministerial level (%)
Social Infrastructure Development Committee	11	83	06
Livelihood Development Committee	09	86	05
Local Manufacturing Industry Development Committee	10	82	08
Rural Infrastructure Development Committee	16	80	04

**Social Infrastructure Development Committee**  
**Categorization of Issues identified at the District Meetings**

#	District	Issues solved during the Meeting		Issues identified to solve later		Issues needed to be addressed at policy level or to be solved at the Inter-Ministerial level		Total number of issues presented
		No.	(%)	No.	(%)	No.	(%)	
1	Anuradhapura	7	9	67	88	2	3	76
2	Kilinochchi/ Jaffna	1	7	9	60	5	33	15
3	Mannar/ Mulaitivu/ Vavuniya	3	3	100	97	0	0	103
4	Puttalam	6	33	11	61	1	6	18
5	Badulla	5	14	26	72	5	14	36
6	Kandy	2	12	13	76	2	12	17
7	Matale	1	4	20	74	6	22	27
8	Polonnaruwa	10	20	37	76	2	4	49
9	Rathnapura	7	18	31	79	1	3	39
10	Kegalle	9	12	63	85	2	3	74
11	Kalutara	3	8	30	81	4	11	37
12	Matara	4	12	28	88	0	0	32
13	Kurunegala	6	24	18	72	1	4	25
14	Gampaha	0	0	33	92	3	8	36
15	Galle	2	4	44	86	5	10	51
16	Colombo	13	57	9	39	1	4	23
17	Trincomalee	0	0	48	100	0	0	48
18	Batticaloa	4	14	23	82	1	4	28
<b>Total</b>		<b>83</b>	<b>11</b>	<b>610</b>	<b>83</b>	<b>41</b>	<b>6</b>	<b>734</b>

**Livelihood Development Committee**  
**Categorization of Issues identified at the District Meetings**

#	District	Issues solved during the Meeting		Issues identified to solve later		Issues needed to be addressed at policy level or to be solved at the Inter-Ministerial level		Total number of issues presented
		No.	(%)	No.	(%)	No.	(%)	
1	Matale	1	5	17	85	2	10	20
2	Polonnaruwa	12	13	76	81	6	6	94
3	Galle	8	11	63	86	2	3	73
4	Rathnapura	3	8	31	79	5	13	39
5	Moneragala	2	5	38	95	0	0	40
6	Matara	6	11	51	89	0	0	57
7	Nuwara Eliya	5	9	52	88	2	3	59
8	Kandy	4	7	39	71	12	22	55
9	Kalutara	1	4	15	65	7	31	23
10	Kegalle	5	8	55	90	1	2	61
11	Kurunegala	5	18	23	82	0	0	28
12	Kilinochchi/ Jaffna	6	17	29	83	0	0	35
13	Mannar/ Mulaitivu/ Vavuniya	1	3	39	97	0	0	40
14	Gampaha	5	6	80	92	2	2	87
15	Colombo	4	6	59	91	2	3	65
<b>Total</b>		<b>68</b>	<b>9</b>	<b>667</b>	<b>86</b>	<b>41</b>	<b>5</b>	<b>776</b>

**Local Manufacturing Industry Development Committee**  
**Categorization of Issues identified at the District Meetings**

#	District	Issues solved during the Meeting		Issues identified to solve later		Issues needed to be addressed at policy level or to be solved at the Inter-Ministerial level		Total number of issues presented
		No.	(%)	No.	(%)	No.	(%)	
1	Anuradhapura	3	16	13	68	3	16	19
2	Galle	5	9	45	77	8	14	58
3	Hambantota	6	14	36	86	0	0	42
4	Trincomalee	3	20	6	40	6	40	15
5	Kurunegala	3	15	14	70	3	15	20
6	Moneragala	6	15	32	80	2	5	40
7	Polonnaruwa	4	14	20	72	4	14	28
8	Puttalam	1	7	13	88	1	7	15
9	Colombo	1	7	14	93	0	0	15
10	Gampaha	6	9	59	88	2	3	67
11	Rathnapura	2	6	23	72	7	22	32
12	Matara	2	6	31	94	0	0	33
13	Kandy	0	0	17	94	1	6	18
14	Kegalle	2	3	65	93	3	4	70
15	Kilinochchi/ Jaffna	1	8	11	84	1	8	13
16	Mannar/ Mulaitivu/ Vavyniya	5	21	19	79	0	0	24
<b>Total</b>		<b>50</b>	<b>10</b>	<b>418</b>	<b>82</b>	<b>41</b>	<b>8</b>	<b>509</b>

**Rural Infrastructure Development Committee**  
**Categorization of Issues identified at the District Meetings**

#	District	Issues solved during the Meeting		Issues identified to solve later		Issues needed to be addressed at policy level or to be solved at the Inter-Ministerial level		Total number of issues presented
		No.	%	No.	%	No.	%	
1	Kilinochchi/ Jaffna	2	8	16	67	6	25	24
2	Mannar/ Mulaitivu/ Vavuniya	1	8	12	92	0	0	13
3	Polonnaruwa	3	8	33	89	1	3	37
4	Matale	1	5	16	84	2	11	19
5	Galle	16	23	51	73	3	4	70
6	Kandy	13	50	13	50	0	0	26
7	Nuwara Eliya	2	6	28	88	2	6	32
8	Kegalle	2	3	70	94	2	3	74
9	Kurunegala	0	0	35	100	0	0	35
10	Matara	10	26	27	71	1	3	38
11	Hambantota	8	8	96	92	0	0	104
12	Anuradhapura	19	56	15	44	0	0	34
13	Badulla	8	22	25	67	4	11	37
<b>Total</b>		<b>85</b>	<b>16</b>	<b>437</b>	<b>80</b>	<b>21</b>	<b>4</b>	<b>543</b>

## ❖ Improving the Service Delivery at Divisional Administration

In collaboration with the Presidential Task Force for Economic Revival and Poverty Alleviation, which was established by the Gazette Notification No. 2172/9 and dated 22.04.2020, a new programme was initiated to investigate the necessary measures to be taken to ensure efficient and effective public service delivery and to address the issues related to field officers at the regional context. Five working groups were set up consisting of representative officers from various Ministries, Departments and Local Government Institutions and the basic areas that need to be addressed in relation to those groups were identified as follows.

1. Preparation of a guideline to be followed in preparing the development plan of Divisional Secretariats.
2. Developing a common format based on the regional development plan for job descriptions of field officers working in the Divisional Secretariats.
3. Introducing a qualitative and quantitative evaluation mechanism for evaluating the duties of field officers working in the Divisional Secretariats.
4. Preparation of a handbook on the subject fields and responsible duties performed by field officers attached to the Divisional Secretariats to aware general public and other parties.
5. Identification of the issues related to service minutes and recruitment schemes of field officers work in the Divisional Secretariat and identification of the necessary capacity building of relevant officers.

The above measures were identified to enhance the service provision of the regional administration and three discussions were held in the year 2021 on implementing those measures. Due to Covid Pandemic in the country at that time, the number of meetings were limited.

Accordingly, five working groups were established to implement the identified issues and the coordination of these working groups and the organization of meetings and future activities were being carried out in order to enhance the service delivery of the regional administration.

**Major tasks and activities of the programme for improving  
Public Service Delivery**

Serial No.	Committee	No. of Meetings conducted	Progress
1	Preparation of a guideline and a format for preparing development plans of Divisional Secretariats.	1	Preparation of the format for Divisional Development Plan has been finalized.
2	Development of a common format based on the Divisional Development Plan for job descriptions of field officers working in the Divisional Secretariats	2	A common format for the job description of field officers has already been drafted and finalized.

Serial No.	Committee	No. of Meetings conducted	Progress
3	Introducing a qualitative and qualitative evaluation mechanism for evaluating the duties of field officers working in the Divisional Secretariats.	1	Necessary information has been obtained from the Divisional Secretariats and a model data sheet is being drafted and the sample datasheet is referred to the Head of the Committee for further study.
4	Preparation of a handbook on the subject fields and responsible duties performed by field officers attached to the Divisional Secretariats to aware general public and other parties	2	12 prioritized areas have been identified. Preliminary drafts have been prepared and submitted to the Ministries for observation / consensus.
5	Identification of the issues related to service minutes and recruitment schemes of field officers work in the Divisional Secretariats and identification of the necessary capacity building of the relevant officers.	1	Necessary action has been taken.

“Improving the Public Service Delivery in Divisional Administration” programme was scheduled to be completed by the end of July, however, it wasn’t completed as scheduled due to the Covid epidemic in the country.

## ❖ **Reviewing the progress on Decisions taken at the Meetings held under the Patronage of Hon. Prime Minister**

Follow up actions of the implementation with relevant to the decisions taken at the meetings and discussions held under the patronage of Hon. Prime Minister were monitored by the Development Division. Accordingly, preliminary follow-up actions of 47 meetings and discussions, which, were held in the year 2021 have been completed.

- **Reviewing Progress of the Ministries**

This Division carries out the necessary follow up actions to ensure the proper functioning of the Ministries, which comes under the Ministerial portfolio of the Hon. Prime Minister.

- **The Ministry Portfolios held by Hon. Prime Minister**

- Ministry of Economic Policies and Plan Implementation
- Ministry of Buddhasasana, Religious & Cultural Affairs
  - i. State Ministry of National Heritage, Performing Arts and Rural Arts Promotion
- Ministry of Urban Development & Housing
  - i. State Ministry of Urban Development, Waste Disposal and Community Cleanliness
  - ii. State Ministry of Rural Housing and Construction & Building Material Industries Promotion
  - iii. State Ministry of Estate Housing and Community Infrastructure

In addition, the Hon. Prime Minister also held the post of Minister of Finance until 07.07.2021. Until then, this Division also participated in meetings held at the Ministry of Finance and the Departments and affiliated institutions under the purview of the said Ministry.

## ❖ Ensuring Friendly and Efficient Public Service with Digitization

In the context of a dialogue on various issues pertaining to the efficiency of public service delivery to the general public, it was focused on maintaining the service delivery of the public service in an efficient and friendly manner, under the guidance of the Hon. Prime Minister and Hon. Basil Rajapaksa, Chairman of the Presidential Task Force on Economic Revival and Poverty Eradication. A survey was conducted on the efficiency of public service delivery from the Ministerial / Departmental level to various institutions, which provide services directly to the public in the grassroots level such as Divisional Secretariats, Police, etc. A series of discussions with institutions that provide services directly to the public were initiated with the patronage of Hon. Namal Rajapaksa, Minister of Youth and Sports, State Minister of Digital Technology and Enterprise Development with the aim of increasing productivity by providing technical solutions to existing issues identified in that survey.

It has been identified that data and information collection is carried out separately by various institutions without a common sharable platform resulting disadvantages, such as duplication of work, wasting time and resources. Therefore, six (06) meetings have been conducted to study the possibility of initiating a common data collection programme.

In addition, in line with the above series of discussions, special attention was paid to the Information Technology (IT) projects, which are being implemented by public institutions to digitize the services currently provided by said public institutions with the aim of providing efficient and friendly public service. Accordingly, a series of discussions on the status quo and the way forward of these IT projects were initiated with the participation of Hon. Namal Rajapaksa, Minister of Youth and Sports, State Minister of Digital Technology and Enterprise Development and Chairman of the

Rural Development Presidential Task Force on “Discussion with the Village”, under the guidance of the Hon. Prime Minister, and the summary of meetings held so far is mentioned below.

### Discussions on Digitalization of Services of Public Service

Meeting No.	Title	Date
1	Discussion on digitization of services of Sri Lanka Police	21.05.2021
2	Discussion on IT projects under the Ministry of Justice	24.05.2021
3	Discussion on digitization of services of the Department of Prisons	28.05.2021
4	Discussion with Social Safety Network and Department of National Planning	16.06.2021
5	Progress review discussion on the digitization of the activities of the Ministry of Justice and the Department of Prisons	28.06.2021
6	1). Discussion on Bim Saviya Project and its way forward 2). Department of Registration of Persons: Sri Lanka Unitary Digital Identity Card Project	06.07.2021
7	Discussion on Sri Lanka National Spatial Data Infrastructure in Sri Lanka (SL NSDI)	07.07.2021
8	Presentation on the assessment of existing Social Protection Programmes in Sri Lanka	20.07.2021

## ❖ **High Impact Youth Enterprise Village Project**

### • **Introduction**

The necessity of an appropriate mechanism to launch a formal programme to eradicate youth poverty in long term and to empower the youth community was recognized. Accordingly, the necessary initiatives should be taken to launch an appropriate programme to empower the youth community by focusing on modern markets and technology.

Under the guidance of the Hon. Prime Minister and in accordance with the concept of Hon. Namal Rajapaksa, Minister of Youth and Sports and State Minister of Digital Technology and Enterprise Development, it is proposed to establish “High Impact Youth Enterprise Villages” and the project is expected to be implemented under the initiation of the Presidential Task Force on Economic Revival and Poverty Eradication, the Prime Minister's Office and the Ministry of Youth and Sports and in collaboration with the relevant Ministries, Departments and other institutions. A pilot project has been proposed to be implemented in Polonnaruwa, Monaragala and Kilinochchi Districts in the future.

### • **Objectives**

The main objective of this project is to reduce poverty among the youth and to direct the youth community towards socio-economic development through e-commerce methods. In addition, the following objectives are expected to be achieved through this project.

- Creation of livelihoods
- Promotion of an entrepreneurial culture among the youth
- Modernization of youth villages in line with international trends
- Promoting Carbon neutral youth villages

- Improvement of the living standards of young families
- Providing technology based solutions for the empowerment of youth for national development

- **Major Activities Implemented**

- Meetings were held under the patronage of Hon. Namal Rajapaksa, Minister of Youth & Sports, State Minister of Digital Technology and Enterprise Development, with the participation of the Ministers in charge of the subject and public officials from various parties to make aware the Heads of Public Institutions and all stakeholders regarding this project.
- Three suitable plots of land have already been identified through the District Secretaries of the Polonnaruwa, Moneragala and Kilinochchi Districts, which the pilot projects are proposed to be implemented.

### Major activities/ Meetings conducted

No	Objective	Date
1	Introducing the concept of “High Impact Youth Enterprise Village Project” to the Ministers and officials of the stakeholder institutions	22.04.2021
2	Meeting of committee members for the preliminary discussion on preparation of a concept paper on “High Impact Youth Enterprise Village Project”	23.04.2021
3	Discussion on the final draft of the concept paper prepared on “High Impact Youth Enterprise Village Project”	27.04.2021

No	Objective	Date
4	Handing over the concept paper related to “High Impact Youth Enterprise Village Project” to Hon. Namal Rajapaksa, Minister of Youth & Sports	03.05.2021
5	Field visit to the identified area in Polonnaruwa District and conducting a site inspection	30.05.2021
6	Discussion on the way forward of the “High Impact Youth Enterprise Village Project”	05.07.2021
7	Discussion held with the Heads of the relevant stakeholder institutions and their nominated representatives to organize a field inspection to observe the identified land area in Polonnaruwa district	07.07.2021
8	Field inspection conducted by its representatives on behalf of stakeholders	09.07.2021
9	Progress review discussion on “High Impact Youth Enterprise Village Project”	19.08.2021
10	Online discussion on field inspection to Ridithenna, Polonnaruwa, where the model village is to be established	26.08.2021
11	Discussion on the presentation on the Master Plan of the proposed Ridithenna “High Impact Youth Enterprise Village Project	01.09.2021
12	Progress review of “High Impact Youth Enterprise Village Project”- Discussion on Master Plan	13.09.2021

No	Objective	Date
13	Progress review meeting on the “Youth Enterprise Village Project” to be established in the Ridithenna area located in the border of the Polonnaruwa District	17.09.2021
14	Discussion on Environmental Approval conducted by the Central Environmental Authority	24.09.2021
15	Discussion held in order to inform the stakeholders about the amendments to be made to the Master Plan of the proposed Youth Village Project.	29.09.2021
16	Meeting on the completion of layouts according to flood contour maps	22.12.2021

## 2.1.2 Planning Affairs

### ❖ Preparation of Annual Action Plan of the Prime Minister’s Office

Effective planning is important for proper management of any institution. Accordingly, new programmes, projects and activities are identified in preparing the Annual Action Plan of the Prime Minister's Office. It is required to coordinate with each Division of the office to identify the programmes that are expected to be carried out by those Divisions, to obtain information related to those programmes, and to identify the indicators for measuring the progress of those programmes. The Planning Division prepares the Annual Action Plan in accordance with the guidelines and the Action Plan for year 2021 was prepared and submitted on time.

### **❖ Preparation of all Quarterly Progress Reports for the year based on the Annual Action Plan**

It is important to measure the progress of the activities carried out by each Division in order to achieve the objectives of the Prime Minister's Office. Therefore, the Planning Division prepares quarterly progress reports with the objective of measuring the progress of the activities carried out by each Division on a quarterly basis to be submitted to the Internal Audit Division of the Prime Minister's Office. Accordingly, all relevant quarterly progress reports from 01.01.2021 to 30.09.2021 have been prepared and submitted prior to the due date.

### **❖ Preparation of Annual Progress Report**

All Ministries and Departments are required to prepare a progress report containing the progress of the activities carried out during the first three quarters of the current year in three languages and submit it for tabling in the Budget Debate in Parliament. Accordingly, the Planning Division coordinates the overall activities from the initial stage of preparation of the Annual Progress Report of the Prime Minister's Office to its presentation to the Budget Debate of the Parliament. The Planning Division coordinates all the activities such as compiling and printing the trilingual progress report by obtaining the progress reports of the activities carried out by each Division for the same.

### **❖ Preparation of the Draft Annual Performance Report and Performance Report**

In accordance with the provisions of paragraph 2.4 of Finance Circular No. 402 dated 12.09.2002, all Ministries and Departments are required to prepare Annual Performance Reports and table them in the Parliament within 150 days from the end of the financial year. Based on the above provisions, the overall tasks from the

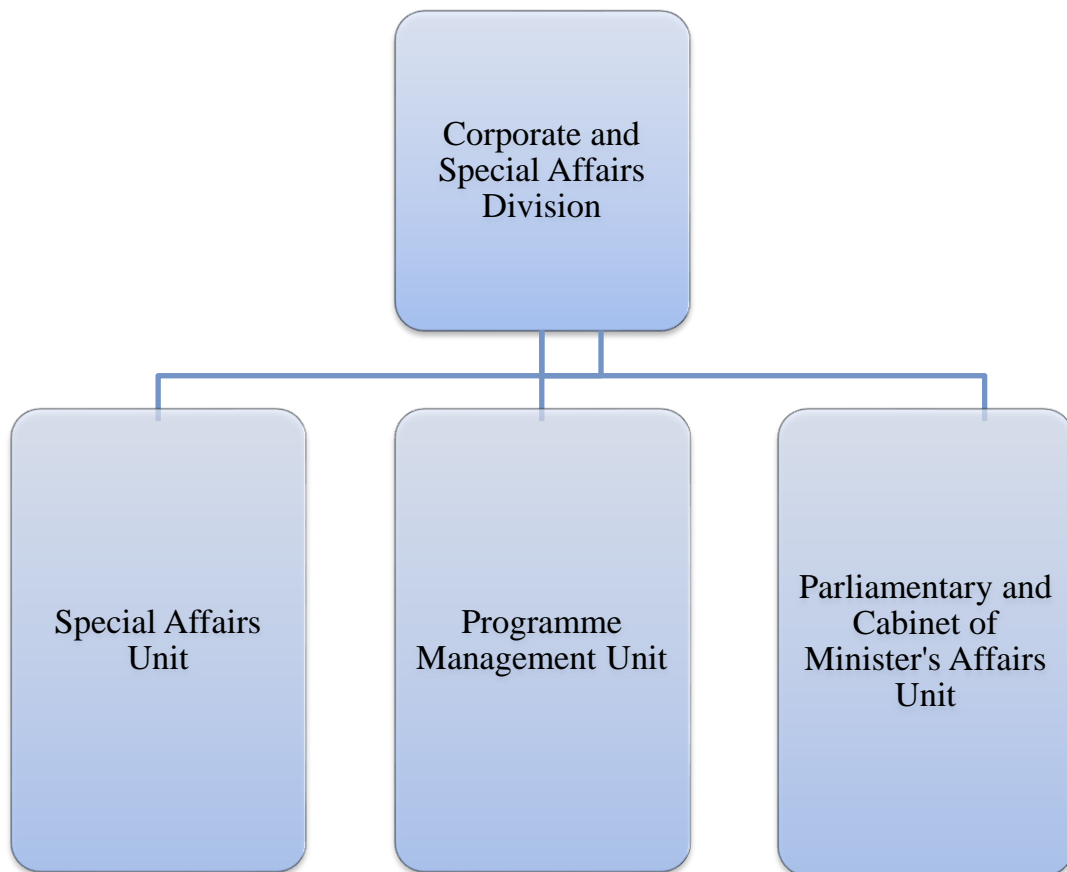
initial stage of preparation of the Performance Report of the Prime Minister's Office to its tabling in Parliament is carried out by the Planning Division. The Draft of the Performance Report for the year 2020 has been duly submitted to the Auditor General and the Performance Report was duly submitted to the Parliament.

### **❖ Preparation of Performance Report of the Prime Minister's Office on achieving the Sustainable Development Goals (SDGs)**

As per a decision taken at the United Nations General Assembly held in year 2015, 192 countries, including Sri Lanka, had come to an agreement to achieve 17 goals through 169 targets to be achieved by year 2030. Accordingly, it is important for the Prime Minister's Office to adapt to this programme and to direct the activities of all divisions towards achieving the Sustainable Development Goals and to measure the performance of achieving those objectives. The Performance Report of the Prime Minister's Office on achieving the Sustainable Development Goals (SDGs) for the year 2020 was prepared and submitted accordingly.

## 2.2 Corporate and Special Affairs Division

Taking necessary action for letters personally received by the Hon. Prime Minister and letters received by the Prime Minister's Office that require special attention, organizing meetings/ discussions under the chairmanship of the Hon. Prime Minister/ Secretary to the Prime Minister and acting on affairs of the Parliamentary and Cabinet of Minister's Affairs, are the main functions of the Corporate and Special Affairs Division Under this division, three main units are functioning as follows.



## 2.2.1 Special Affairs Unit

This Unit takes necessary actions on the letters received as follows.

- i. Letters personally handed over to the Hon. Prime Minister
- ii. Special Letters forwarded through the Secretary to the Prime Minister
- iii. Letters of request from the political authorities representing Parliament, Provincial Councils and Local Government Institutions
- iv. Letters of request for special attention to be received by post to the Prime Minister's Office



Accordingly, this Unit has dealt with 4956 letters received from 01.01.2021 to 31 .12.2021.

In addition, the Unit takes measures to refer recommendations made by the Hon. Prime Minister for appointments to government statutory bodies, Corporations and Boards to the Presidential Secretariat, facilitates the meeting of special persons, who come to meet the Hon. Prime Minister/ Secretary to the Prime Minister and discuss with them and take necessary actions on the relevant requests, examine the Cabinet Memoranda / Notes to the Cabinet pertaining to the Ministries in which the Hon. Prime Minister holds Ministerial portfolios and carrying out the relevant coordinating activities for submission to the signature of the Hon. Prime Minister.

## 2.2.2 Programme Management Unit

This Unit conducts feasibility studies on requests made to the Hon. Prime Minister by various organizations, institutions and individuals for meetings/ discussions and organizing the meetings/ discussions chaired by the Hon. Prime Minister/ Secretary to the Prime Minister conducts meetings with the relevant parties and prepare meeting briefs. From 01.01.2021 to 31.12.2021, 167 meetings and programmes were held on various issues related to various fields such as religious and cultural affairs, urban development and housing, banking and finance, factories and sports. During this period, about 30 feasibility studies related to meetings and programmes were conducted.



**Meetings and programmes conducted by the Corporate and Special Affairs  
Division from 01.01.2021 to 31.12.2021**

<b>Month</b>	<b>Meetings conducted under the patronage of the Hon. Prime Minister</b>	<b>Programmes conducted under the patronage of the Hon. Prime Minister</b>	<b>Total</b>
January	9	-	9
February	10	-	10
March	15	4	19
April	2	-	2
May	4	5	9
June	20	6	26
July	17	6	23
August	2	1	3
September	6	-	6
October	17	6	23
November	10	10	20
December	10	7	17
<b>Total</b>	<b>122</b>	<b>45</b>	<b>167</b>



### 2.2.3 Parliamentary and Cabinet of Minister's Affairs Unit

#### ❖ Activities related to Cabinet Memoranda / Notes to the Cabinet

This Unit carries out the process up to drafting the Cabinet Memoranda/ Notes to the Cabinet, which are submitted to the Cabinet of Ministers by the Hon. Prime Minister and forward them to the Office of the Cabinet of Ministers and carry out relevant coordination on same.

Accordingly, 22 Cabinet Memoranda and 14 Notes to the Cabinet have been submitted to the Cabinet of Ministers from 01<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021.

This Unit informs the relevant Divisions to take necessary actions to implement the decisions of the Cabinet of Ministers, which are to be implemented by the Secretary to the Prime Minister, after studying the above Cabinet Memoranda and Notes.

## ❖ **Preparation of Summaries on Cabinet Papers**

Action is being taken to summarize the contents of all Cabinet Memoranda for Hon. Prime Minister's attention on weekly basis by the Office of the Cabinet of Ministers prior to the session of the Cabinet of Ministers and sent to the Prime Minister and the Secretary to the Prime Minister for easy reference. Accordingly, 49 summaries on cabinet papers have been prepared from 01.01.2021 up to 31.12.2021.

## ❖ **Maintaining an Updated Database of the Cabinet Papers**

- i. Scanning and updating the Cabinet Memoranda / Notes submitted to the Cabinet of Ministers by all Ministries regarding their scope, including the relevant observations and decisions.
- ii. Providing updated information with relevant approval, when required.

## ❖ **Submission of Resolutions to the Parliament**

This Unit handles the preparation of resolutions on the Bills that completed its legal matters and published through the Gazette by His Excellency the President and the resolutions to be tabled in Parliament by the Hon. Prime Minister for approval. Accordingly, 16 resolutions have been submitted to Parliament from 01.01.2021 to 31.12.2021.

## ❖ Answering Parliamentary Questions

Answers are drafted for oral questions requested from Hon. Prime Minister by Members of Parliament (MPs of the Government and Opposition), which are on the scope of the Ministries under the purview of His Excellency the President and the Hon. Prime Minister.

Accordingly,

- Oral Questions on matters pertaining to the Presidential Secretariat with reference to the scope of His Excellency the President - 26
- Oral Questions on matters pertaining to the Prime Minister's Office with reference to the scope of the Hon. Prime Minister - 05



Following are the parliamentary questions, which were coordinated by the Prime Minister's Office for oral questions by Members of Parliament (MPs of the Government and Opposition), which are on the scope of the Ministries under the purview of His Excellency the President and to the scope of Ministries under the purview of Hon. Prime Minister.

Accordingly, related to the scope of Ministries under the purview of His Excellency the President,

- I. Questions related to the Ministry of Defence - 19
- II. Questions related to the State Ministry of National Security and Disaster Management - 16
- III. Questions related to the State Ministry of Home Affairs - 03

Relevant to the scope of the Ministries under the purview of Hon. Prime Minister,

- I. Questions related to the Ministry of Finance - 92  
(During the tenure of the Hon. Prime Minister as the Minister of Finance)
- II. Questions related to the Ministry of Buddhasasana, Religious and Cultural Affairs - 22
- III. Questions related to the Ministry of Urban Development and Housing - 41
- IV. Questions related to the Ministry of Economic Policy and Plan Implementation - 07

Further, on the first Wednesday of every month, when the Parliament meets four oral questions (on policy matters of national importance) will be answered during the question and answer session of the Hon. Prime Minister. Accordingly, answers to 12 oral questions were drafted during this period.

Answers to five adjournment motions of house have been drafted.



## ❖ **Tabling the Parliamentary Reports**

Prime Minister's Office is in the process of tabling the Annual Reports, Performance Reports and Statements of Accounts in Parliament, especially when the reports on matters falling under the purview of Hon. Prime Minister and so far, twenty six (26) reports have been tabled in Parliament on the following matters. Those reports are as follows.

### ● **Performance Reports**

- |   |                       |
|---|-----------------------|
| i. National Police Commission                   | - 2019                |
| ii. Supreme Court (Judges of the Supreme Court) | - 2019                |
| iii. Human Rights Commission of Sri Lanka       | - 2016, 2017,<br>2018 |
| iv. Finance Commission                          | - 2020                |
| v. Public Service Commission                    | - 2020                |
| vi. Election Commission                         | - 2020                |
| vii. National Police Commission                 | - 2020                |
| viii. Department of Registration of Persons     | - 2020                |

- ix. Delimitation Commission - 2020
- x. Office of the Parliamentary Commissioner for Administrative Affairs - 2020

- **Annual Reports**

- i. Telecommunication Regulatory Commission - 2019
- ii. Industrial Technology Institute - 2016
- iii. Board of Investment of Sri Lanka - 2018, 2019
- iv. Sri Lanka Standards Institute - 2017
- v. Presidential Secretariat - 2020

- **Recommendation**

- i. Finance Commission - 2020
- ii. Finance Commission - 2021
- iii. Finance Commission - 2022

- **Standing Order 119 (4) Reports**

- i. Human Rights Commission of Sri Lanka
- ii. Office of the Cabinet of Ministers
- iii. Commission to Investigate Allegations of Bribery or Corruption
- iv. National Audit Office
- v. Finance Commission
- vi. Supreme Court
- vii. Office of the Parliamentary Commissioner for Administrative Affairs
- viii. National Police Commission

## 2.3 Legal Affairs Division

### 2.3.1. Role of the Legal Affairs Division

- Coordinating activities related to various legal matters comes under the purview of the Hon. Prime Minister.
- Coordinating with other relevant parties of the Attorney General's Department in connection with the proceedings assigned to the Hon. Prime Minister and / or the Secretary to the Prime Minister as the respondent with referred to the fundamental rights, writ cases, and other cases of the Supreme Court and the Court of Appeal.
- Coordinating legal matters pertaining to other Ministries where holding the post of Minister by the Hon. Prime Minister.
- Dealing with sessions, special meetings etc. relevant to the legal matters in which the Hon. Prime Minister participates.
- Taking necessary action on Cabinet Memoranda submitted by the Hon. Prime Minister when necessary.
- Following number of notices were received by the Legal Affairs Division in the year 2021 relating to lawsuits and legal proceedings.
  - Supreme Court Law Suit Files - 17
  - Court of Appeal Law Suit Files – 04
- Notices sent under Section 461 of the Code of Civil Procedure – 286

- The functions related to all the aforesaid Supreme Court and Court of Appeal law suits have been updated and necessary preconditions have been given and advice has been given to the Attorney General when necessary.
- Answers have been provided to inquiries regarding letters sent by the Victims of the Easter Sunday attack to the Attorney General to prosecute the Government under Section 461 of the Code of Civil Procedure. So far, 286 such notices have been received.
- Have worked with the Attorney General's Department, the Legal Draftsman's Department and the Secretaries of the relevant Ministries regarding the amendments and drafting of the following Bills.
  - Amendment Bills of Butchers Act and Animal Act
  - Bill of Protection of Public Officers from Political Victimization
  - National Police Commission Act
- Bringing in and holding discussions with the complainants, who have been referred to the Legal Division for legal advice considering their issues, forwarding those complaints to the relevant institutions, and informing them to look into the matter and take action.
- Observing the various files submitted to the Legal Division and submitting relevant notes and recommendations to the relevant Divisions.
- Conducting the inaugural seminar of the series of seminars to aware the officials of the Prime Minister's Office on the Judicial System and the Principles of Law.
- Contributing to provide relevant reports by studying the implementation of the instructions mentioned in the Presidential Secretariat Circular No. CTF/01/2021 in the Prime Minister's Office, and coordinating with the

Information Technology Division on drafting the regulations to be followed while introducing and using the document management system to the Prime Minister's Office as its Data Management System.

❖ **Special Targets and Activities expected to be implemented for the year 2022**

- Organizing a series of seminars at the District level to provide awareness on law and judicial procedure to school children or implementing this programme online.
- Organizing awareness programmes on law and judicial affairs for public officers.
- Publishing a magazine in 04 volumes to provide legal information to the public.
- Drafting an internal circular containing the procedure to be followed in introducing and using the document management system to the Prime Minister's Office as a data management system and providing legal assistance to the officers using the document management system in entering into an agreement to protect the confidentiality of the data contained there in addition to the provisions set out in the Establishments Code, and drafting a set of IT policies for all staff of the Prime Minister's Office with the collaboration of Legal Division and IT Division.
- Conducting awareness programmes on the provisions of the Electronic Transactions Act and electronic signing under the ICTA and Sri Lanka Computer Emergency Response Team (SLCERT) of the Information and Communication Technology Agency (ICTA) in coordination with the Administration/ Human Resources and Productivity Division and the Legal Division under several phases.

## 2.4 Public Relations Division

### 2.4.1 Public Relations Unit

The Public Relations Division of the Prime Minister's Office has been established with the primary objective of efficiently and effectively managing public issues/grievances addressed to the Prime Minister.

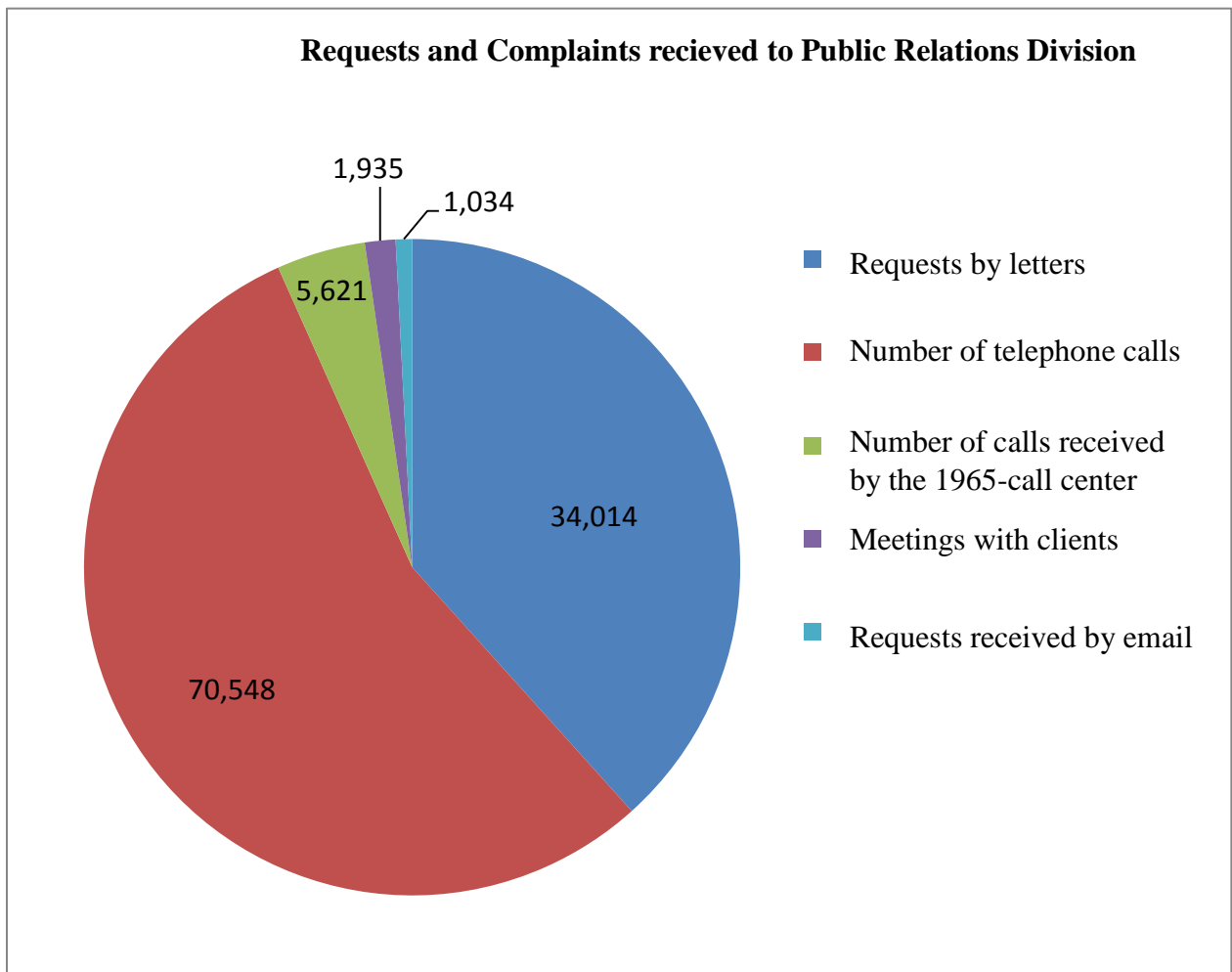
This Division also maintains coordination matters of expeditious processing of public complaints and service requests made to all public institutions in the island. Further, the progress of the fulfillment of public demands and requirements by the respective institutions is constantly monitored and the fulfillment of the relevant public requirements is also monitored.

It also responds promptly to public complaints and service requests made to the 1965 Call Center and coordinates in order to expedite their implementation.

#### Public requests received from 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021

Serial No.	Public requests submitted	Requests received
(1).	Requests by letters	34,014
(2).	Number of telephone calls <ul style="list-style-type: none"><li>Number of calls received to the Public Relations Division and to the personal mobile number of Staff Officer (approximately)</li><li>Number of calls received by the 1965-call center</li></ul>	62,904 7,644
(3).	Meetings with clients	5,621
(4).	Requests received by email	1,935
(5).	Requests received by fax	1,034

**Classification of Public Requests and Complaints submitted from 01<sup>st</sup> January to 31<sup>st</sup> December 2021**



**❖ Measures taken to perform the duties of the Public Relations Division more effectively and efficiently**

- Requests received to the Public Relations Division are added to the Data Management System efficiently, expeditiously and the task is properly managed, monitored, relevant data is analyzed and reports are being prepared. This could ensure transparency and accountability of the officials.
- Introduce a new form for requests made related to housing and land to select the persons who are genuinely interested and should be given priority

from those applicants on the recommendation of the Grama Niladhari and the Divisional Secretary.

- Act on providing more efficient and friendly services to the public by renovation of the building of Public Relations Division.
- Ability to respond promptly to public grievances and provide the necessary intervention to provide solutions through the introduction of the 1965 emergency hotline for the submission of public complaints and grievances.
- Communicate the grievance or complaint to the complainant by SMS, when the Public Grievances and Complaints addressed to the Hon. Prime Minister are received by the Public Relations Division.

#### **2.4.2 Religious Affairs Unit**

The Religious Affairs Unit of the Prime Minister's Office deals with religious programmes and religious ceremonies organized at the national level under the patronage of the Hon. Prime Minister, with reference to the requests made to the Hon. Prime Minister regarding religious matters, greetings and condolence messages issued by the Hon. Prime Minister on religious matters.

##### **❖ “Amadam Sisilasa” Poya Day Dhamma Sermon Programme**

According to a concept of Hon. Prime Minister, “Amadam Sisilasa” Dhamma Sermon Programme is held with the objective of distributing the serenity of Buddhism in order to make a wise and a pious community.

**Dhamma sermon programmes held from the 01.01.2021 to 31.12.2021**

Dhamma Sermon Programme and Date	Venerable Preacher	Description
206 <sup>th</sup> session of the series  Duruthu Full Moon Poya Day on 28 <sup>th</sup> of January	Venerable Kehelwala Nanda Thero, Teacher of Maligakanda Vidyodaya Pirivena Colombo.	Held at Wijerama Mawatha official residence of Hon. Prime Minister following the health guidelines with a limited number of participants due to the prevailing Covid-19 pandemic.
207 <sup>th</sup> session of the series  Navam Full Moon Poya Day on 26 <sup>th</sup> of February	Venerable Prof. Thumbulle Sri Seelakkandha Thero, Sangha Nayaka of the North Western Province, Incumbent of Wariyapola Raja Maha Viharaya and the Director of Wariyapola Sri Sumangala Maha Pirivena	Held at the Temple Trees with the participation of a limited number of devotees (following the health guidelines).
208 <sup>th</sup> session of the series  Medin Full Moon Poya Day on 28 <sup>th</sup> of March	Kammattanachaarya, Venerable Uda Iriyagama Dhammajeewa Thero, chief incumbent of Meethirigala Nissarana Wanaya	Held in front of the Bo Tree planted in the premises of the Temple Trees with a limited number of devotees (following the health guidelines).
209 <sup>th</sup> session of the series  Bak Full Moon Poya day on 26 <sup>th</sup> of April	Venerable Madawachchiye Dhammajothi Thero, The Director and Senior Professor in Pali and Buddhist University of Kelaniya university Sri Lanka.	Held in the premises of the Temple Trees with a limited number of devotees (following the health guidelines).

Dhamma Sermon Programme and Date	Venerable Preacher	Description
210 <sup>th</sup> session of the series  Vesak Full Moon Poya Day on 26 <sup>th</sup> of May	Venerable Dr. Kolonnawe Siri Sumangala Thero, Mahanayake Thero of Amarapura Siri Sumana Vihara Sect, Chief incumbent of Pannipitiya Sri Dewram Viharaya.	Held in the premises of the Temple Trees with a limited number of the devotees.
211 <sup>th</sup> session of the series  Poson Full Moon Poya Day on 24 <sup>th</sup> of June	Rajakeeya Panditha Venerable Kobbawala Medhankara Thero, Deputy Director of Education, Master of Philosophy, Mula Maha Viharadhikaree thero of Dombawala Sri Saddharmagupta Pirivena Udugampola.	Held in the premises of the Temple Trees with a limited number of the devotees.
212 <sup>th</sup> session of the series  Esala Full Moon Poya Day on 23 <sup>rd</sup> of July	Venerable Panditha Nugethanne Pagnananda Thero, Chief incumbent of Sri Sambuddha Jayanthi Viharaya Anuradhapura, Hon. Vice President of Samastha Lanka Shasanarakshka Balamandalaya, Hon. President of District Shasanarakshaka Balamandalaya Anuradhapura, Uthuru Saha Uthuru Madhyama Depalathe Pradhana Sanghanayake.	Held in the official residence of the Prime Minister in Nuwara Eliya with a limited number of participants (following health guidelines).
213 <sup>th</sup> session of the series  Nikini Full Moon Poya Day on 22 <sup>nd</sup> of August	Pokunuvita Sri Vinayalankaramawasi Venerable Dr. Kukulpane Sudassi Thero, Deputy Secretary of Sri Lanka Shwejin	Held in the premises of the Temple Trees with the participation of a limited number of devotees (following the health guidelines).

Dhamma Sermon Programme and Date	Venerable Preacher	Description
214 <sup>th</sup> session of the series  Binara Full Moon Poya Day on 20 <sup>th</sup> September	Most Venerable Nadagamuwe Vijaya Maithree Thero, Incumbent of Paththanduwana Bhikku Training Centre, Anunayake of Sri Lanka Ramagnna Chapter.	Held following the health guidelines in the premises of the Temple Trees with a limited number of devotees.
215 <sup>th</sup> session of the series  Vap Full Moon Poya Day on 20 <sup>th</sup> October	Dr. Venerable Ittadamaliye Saddharma Keerthi Sri Chandajothi Indasara Thero, Former Professor and Senior Professor, Buddhist and Pali University, Sri Lanka; the Chief Incumbent of Sri Sambuddhaloka Viharaya and Ittademaliya Purana Viharaya, Colombo Fort; Deputy Chief Sanghanayake of Southern Sri Lanka.	Held in the premises of the Temple Trees with a limited number of the devotees.
216 <sup>th</sup> session of the series  III Full Moon Poya Day on 24 <sup>th</sup> November	Prof. Most Venerable Aggamaha Panditha Kotapitiya Rahula Anunayake Thero, Chief Incumbent of Wadduwa Thalpitiya Bodhiraja Maha Viharadhipathi, Most Venerable Anunayake and Chief Secretary of the Kotte Sri Kalyani Samagineera Dharma Maha Sangha Sabha.	Held in the premises of the Temple Trees with only 150 participants.

Dhamma Sermon Programme and Date	Venerable Preacher	Description
217 <sup>th</sup> session of the series  Unduvap Full Moon Poya Day on 18 <sup>th</sup> December	Honorary Doctor of Social Development, Vichitrabhani  Venerable Gallahepitiya Pamarathana Thero, Chief Incumbent of Historic Wariyapola, Colombogama Sri Myugunarama Rajamaha Viharaya, Chief Incumbent of the Sri Lanka Maha Viharaya, Lumbini, Nepal.  (Colombogama Podi Thero)	Held in the official residence of the Prime Minister in Nuwara Eliya with a limited number of participants.



❖ **Actions regarding the requests made to Hon. Prime Minister on religious matters**

Coordinating with the relevant institutions and monitoring of the requests made by Venerable Theros and various parties to Hon. Prime Minister, the Office of the Chief of Staff to the Prime Minister and other Divisions was done, on a daily basis

regarding religious matters. Accordingly, the necessary coordination was carried out related to 808 letters received to this Unit from the beginning of this year to the third quarter and action was taken to inform the parties who sent letters.

❖ **Discussions related to the organizing of major religious ceremonies under the patronage of Hon. Prime Minister**

- A Preliminary discussion was held on 8<sup>th</sup> February 2021 at the Gangarama Temple under the instructions of the Hon. Prime Minister in order to organize the 42<sup>nd</sup> session of the Navam Maha Perehera of the Gangarama Temple prioritizing traditional customs and without the public participation in accordance with the health guideline.

Necessary facilities were provided for the perehera to take to the streets on 26<sup>th</sup> of February 2021 through the coordination among the institutions for which the functions and responsibilities were handed over.

- A discussion was held under the Chairmanship of the Additional Secretary to the Prime Minister at the Gangarama Temple regarding “Buddharashmi Vesak Zone” 2021 of the Gangarama Temple to function as a digital Vesak Zone without public participation due to Covid pandemic.

Accordingly, necessary actions were taken to coordinate with the relevant institutions to make the Digital Vesak Zone a reality with the support of Defense Forces and other institutions as per the advice of Venerable Kirinde Assajee Thero, the Chief incumbent of Gangarama temple.

The inauguration of the Vesak Zone was held in the temple on 26<sup>th</sup> May 2021 with the participation of Hon. Prime Minister and Mrs. Shiranthi Rajapakse in accordance with the health guidelines. The public was given

the opportunity to watch “Buddhrashmi Vesak Zone” held from May 26<sup>th</sup> to 28<sup>th</sup>, 2021 through electronic media.

- The preliminary discussion was held at the Temple Trees on 17<sup>th</sup> June 2021 under the patronage of Hon. Prime Minister with the visit of the Chief Incumbent of ancient Sithulpauwa Temple Venerable Mataramba Hemarathana Thero and the Chief Incumbent of the Mihintale Raja Maha Viharaya, Ven. Walawahangunawewa Dhammarathana Thero and other members of the Maha Sangha in order to organize the activities required to hold the National Poson Celebration in the year 2021 at Sithulpauwwa and Mihintale Sacred Areas in accordance with the health guidelines.

With the organizational support of the Prime Minister's Office, the Poson Festival on 24<sup>th</sup> June 2021 was successfully held at the historic Sithulpawwa Temple and the historic Mihintale Sacred Area following the health guidelines with minimum participation of public. The religious programmes were organized so that all devotees could watch it live through electronic media.

❖ **Congratulatory messages and condolences referred by Hon. Prime Minister related to religious subjects**

Congratulatory messages are issued regarding the requests made for congratulatory messages from the Hon. Prime Minister when a memento is issued by the relevant temples for various festivals held in Sri Lanka as well as abroad. Meanwhile, congratulatory messages are issued on requests made to the Hon. Prime Minister for Venerable Theros mainly in the occasions of granting Nayaka positions, Aktha Pathra and for anniversary celebrations of temples.

Accordingly, 23 congratulatory messages have been issued from 01.01.2021 to 31.12.2021.

On the occasion of the passing away of the Venerable Mahanayake, Anunayake Thero, Chief Incumbent and other monks residing in Sri Lanka and abroad, condolence messages are issued by the Hon. Prime Minister in order to express his condolences. 91 condolence messages have been issued from 01.01.2021 to 31.12.2021.

Necessary measures have been taken to submit 598 Greetings and congratulatory messages forwarded by the Hon. Prime Minister to the Chief Incumbents of the All Ceylon, District and Regional Sasanarakshaka Boards, Mahanayaka, Anunayaka and Registrar Theros of the Three Chapters, who have served the nation and Buddhasasana including the other religious leaders in the country.

#### ❖ **Organizing and facilitating of special religious programmes**

Coordination support was provided to organize traditional Hindu, Christian and Islamic religious functions as per the advice of Hon. Prime Minister following health guidelines and with minimum participation of the public due to the outbreak of the pandemic.

Accordingly, arrangements were made to conduct the following programmes with the participation of a limited number of people, following the health guidelines.

- With the aspiration of eliminating the Corona virus from Sri Lanka and from the whole world, a Pirith Chanting Ceremony was successfully held for seven days from 07<sup>th</sup> to 13<sup>th</sup> September 2021 in the premises of the ancient Mirisawetiya Chaitiya, Anuradhapura.

Necessary coordination was carried out with the relevant institutions to provide necessary facilities to the above ceremony in accordance with the

decisions taken at the discussion held in the Temple Trees on 01.09.2021 under the advice of Venerable Eethalawatunuwewa Gnanathilake Thero, the Chief incumbent of ancient Mirisawetiya Raja Maha Viharaya and with the patronage of Hon. Namal Rajapakse, Minister of Youth and Sports and Minister of Development Coordination and Monitoring.





- Milad-un-Nabi Celebration on the occasion of the Birthday of the Holy Prophet was held on 19<sup>th</sup> October 2021 at Temple Trees under the patronage of Hon. Prime Minister with the participation of a limited number of guests. A commemorative stamp was also issued coinciding with that celebration.

These activities were carried out in collaboration with the Department of Muslim Religious Affairs of the Ministry of Buddhasasana, Religious and Cultural Affairs, and all coordination activities in this regard were facilitated by the Religious Affairs Unit.

- On the advices of the Hon. Prime Minister, a discussion was held at Temple Trees with the participation of all institutions, presided over by the Secretary to the Prime Minister. On the request of the Government of India, for Sri Lankan delegation to attend the inaugural international flight marking the opening of the Kushinagar International Airport in India.

Accordingly, a special delegation, including one hundred numbers of the venerable Maha Sangha, attended the event on 20<sup>th</sup> and 21<sup>st</sup> October 2021.

All relevant institutions were coordinated and necessary facilities were provided for this programme, with the coordinating assistance from the Ministry of Buddha Sasana, Religious and Cultural Affairs.

- The Katina Robe Religious Ceremony at the Sri Vajirashrama Buddhist Center, Colombo 10 was held on 13<sup>th</sup> and 14<sup>th</sup> November 2021, with the contribution of the Hon. Prime Minister, following the health guidelines and with the participation of a limited number of people.

According to the advices of Ven. Watinapaha Somananda Thero, the Chief Incumbent of the temple, a preliminary discussion on the organizational matters of this charity was held on 29.10.2021 at Temple Trees with the participation of the representatives of the relevant institutions, chaired by the Secretary to the Prime Minister.

All the coordination activities of the religious ceremony were carried out including the placing of the Katina Robe at Temple Trees, the procession carrying the Katina robe from Punchi Borella Junction to Sri Vajirashrama Buddhist Center and the offering of the Katina Robe to the monks at the temple.

- First screening of the documentary “Gandhara Civilization” was held on 16<sup>th</sup> November 2021 at Temple Trees under the patronage of Hon. Prime Minister, with the participation of Ven. Maha Sangha and other religious leaders and with the participation of 200 guests including representatives of the Pakistan High Commission in Sri Lanka.

Necessary coordination that required for the Ministry of Buddhasasana, Religious and Cultural Affairs was carried out on the production of the documentary Ghandhara Civilization, a creation focusing on Pakistan's

"Gandhara" as a country in South Asian region with a long history of a specialized civilization and culture.

- An all-night Pirith chanting ceremony was held on 20<sup>th</sup> November 2021 to mark the commencement of duties at the renovated Sirimathipaya building. On the occasion of the birthday of the Hon. Prime Minister, an Alms Giving for one hundred number of Maha Sangha was held on 21<sup>st</sup> November 2021 at Temple Trees. Above activities were organized and the required coordination was done.
- Celebrating the birthday of the Hon. Prime Minister, an Alms Giving organized by the Ministry of Buddha Sasana, Religious and Cultural Affairs was held at the Bhikkhuni Training Center, Dekanduwala, Horana for 100 Ven Mehenin Wahanses. Necessary coordination was provided for the alms giving.
- State Christmas Festival of this year was held on 21<sup>st</sup> December 2021 at St. Mary's Church, Kegalle following the health guidelines. Necessary coordination was provided for this event organized by the Department of Christian Religious Affairs.

## 2.5 Administration Division

### 2.5.1 Role of Administration Division I

#### ❖ **Restructuring of Staff**

There was a need to restructure the organizational structure of the Prime Minister's Office to suit the present role, since the Prime Minister's Office has been entrusted with the responsibility of formulating economic and social policies as well as implementing relevant projects and programmes to create a people-centric economy in the implementation of the programmes towards the development of our country following the new Government's policy "Vistas of Prosperity". Accordingly, a cadre has been submitted for the approval of the Department of Management Services to create relevant posts for the staff of the Prime Minister's Office and the personal staff of the Prime Minister and approval has been granted for the same.

Transfers and appointments of suitable officers for the approved cadre is currently being finalized.

#### ❖ **Implementation of Productivity Concept in the Prime Minister's Office**

The Office Productivity Improvement Programme is implemented with the objective of utilizing the resources of the Prime Minister's Office efficiently and effectively as well as providing an efficient service to the internal and external clients.

Accordingly, arrangements were made to conduct a Basic Certificate Course in Productivity Concepts for officers under 03 groups. The first batch has successfully completed the course and it is being under process to start courses for the remaining 02 groups in year 2022 as well.

Arrangements have also been made to send the 07 officers, who obtained the highest marks in the Basic Certificate Course, for the Diploma Course in Productivity Concept.

Accordingly, it is expected to compete in the Productivity Awards in the year 2022 by imparting theoretical and practical knowledge on the concepts of productivity and thereby prioritizing creativity through a collective approach.

#### ❖ **Renovation of Sirimathipaya Old Building**

‘Sirimathipaya’ which the Prime Minister’s Office is established, is an ancient building with a history of over 105 years, built in the year 1916. Sri Lanka Navy has commenced the renovations of the ‘Sirimathipaya’ old building in the year 2020 and the work has been completed in a manner that preserves its ancient and architectural value and measures are being taken to resume official duties of the Prime Minister's Office in that building in January 2022.

#### ❖ **Compilation of ‘Sirimathipaya’ Coffee Table Book**

Arrangements have been made to compile the ‘Sirimathipaya’ Coffee Table Book on the archeological, architectural and historical values of the Sirimathipaya building at Ernest de Silva Mawatha, Colombo 07, which facilitates the activities of the Prime Minister's Office.

Compilation of this book including the articles and photographs of the archeological and architectural value of the building which was built in 1916, as well as featured photographs of the Hon. Prime Ministers and Secretaries to the Prime Minister, who have used 'Sirimathipaya' as their office from year 1978 up to now, is scheduled to be launched in January 2022.

It is planned to provide a CD with the book at the book launching occasion and to upload a short journal programme on the Prime Minister's Office website.

❖ **Issuance of Commemorative Stamps including Temple Trees, Sirimathipaya and Prime Minister's Official Residence in Nuwara Eliya**

The work has been completed by the Department of Posts to issue three commemorative stamps of Temple Trees, Sirimathipaya and the Prime Minister's Official Residence in Nuwara Eliya, which belong to the Prime Minister's Office, under the theme of Ancient Buildings in Sri Lanka and arrangements are being made to issue these commemorative stamps in January 2022.

❖ **Utilization of Information and Communication Technology to increase Productivity (Digitalization)**

The Prime Minister's Office, is planning to create a digital public service using information and communication technology as a tool to simplify government machinery, in order to create a technology-based society and to establish a digitized Sri Lanka, which is one of the main objectives of the National Policy Framework “Vistas of Prosperity”.

The official website of the Prime Minister's Office is frequently updated to ensure a people-centric efficient service. The website has been restructured in the year 2021 for the convenience of its users.

Amidst the travel restrictions imposed to control COVID-19 pandemic, Prime Minister's Office has enhanced its Information and Communication Technology (ICT) utilization by further developing the in-house developed software systems. Accordingly, a mobile app component was developed for the

Document Management System (DMS) to facilitate the officers to work from home.

The DMS was fine-tuned with the requirements of the Public Relations Division and the system has been successfully implemented to manage the daily mail of that Division and to manage complaints received through the call center.

The system developed for the Transport Unit at the Prime Minister's Office was integrated with the transactional SMS facility and arrangements have been made to obtain a SMS portal facility free of charge from Mobitel (Pvt) Ltd. Once the said facility is obtained, it is expected to integrate the other systems with the SMS facility.

A system for managing meetings and development monitoring is being developed by the ICT Division of the Prime Minister's Office. It is expected to implement this database at an experimental level in the first quarter of 2022.

Further, measures have been taken to enhance cyber security on the official website of the Prime Minister's Office, the e-mail server and the internal server to be able to deal with modern cyber threats.

## 2.5.2 Role of Transport Division

### ❖ Transport Affairs

According to the organizational structure of the Prime Minister's Office, it was requested to hand over vehicles confiscated by the Sri Lanka Customs to this office. Accordingly, several vehicles confiscated by the Sri Lanka Customs was taken to the Prime Minister's Office and several other confiscated vehicles are to be handed over to the Prime Minister's Office after the completion of the investigations. Further, vehicles which were to be auctioned have been used for running duties after relevant repairs.

A software system has been introduced to streamline the delivery of transport facilities of the Prime Minister's Office. The system has the ability to update the services, repairs of all vehicles, information on fuel usage and information of drivers. Further, the software has been developed to send information regarding the vehicles provided for official duties to the requesting officer and the driver with the SMS facility and thereby the duties of the transport division could be made more efficient.

## 2.6. Media and Communication Division

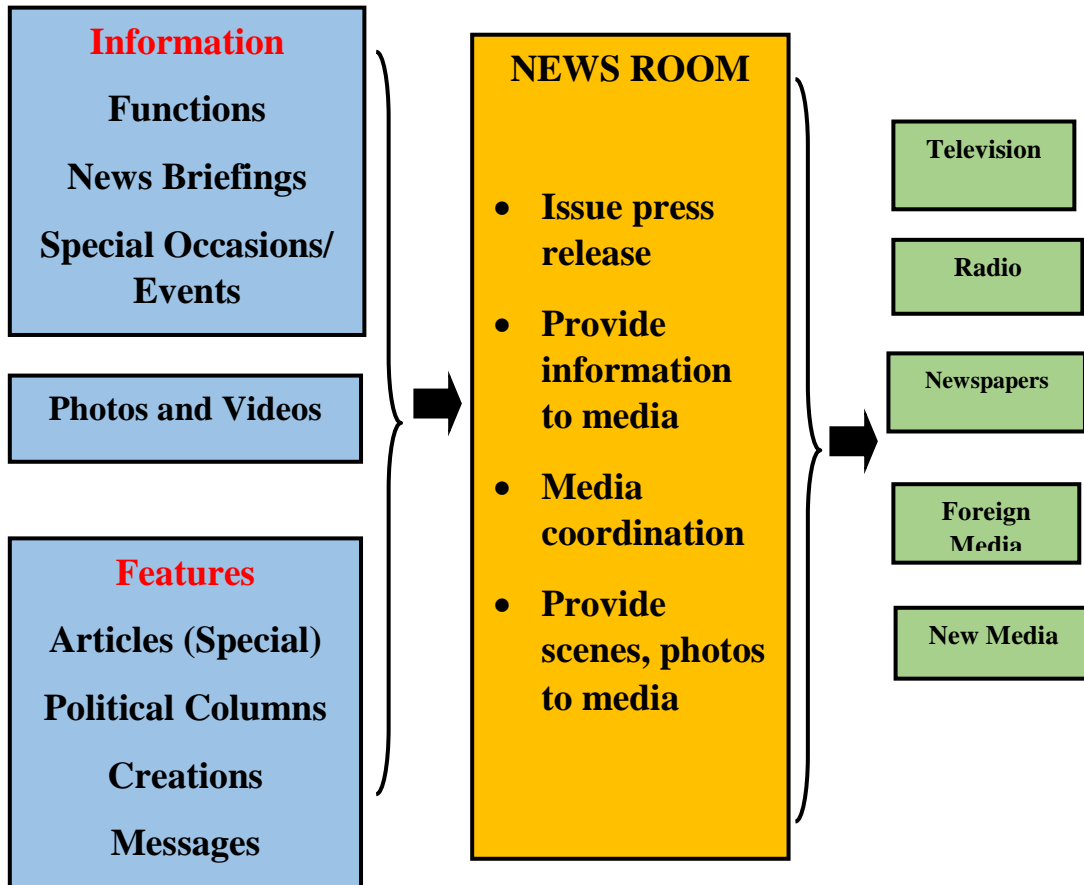
### 2.6.1 Role of the Media and Communication Division

It is required to use formal, systematic and effective media to inform about the development and social activities carried out by the Hon. Prime Minister, the Prime Minister's Office and the Ministries under the purview of Prime Minister. It is identified that the past and present information related to the Hon. Prime Minister and the Prime Minister's Office as well as the Ministries under the purview of the Hon. Prime Minister, should be preserved for the future is a social necessity and a task to be done. Accordingly, the above functions are performed formally and systematically by the Media and Communication Division.

- **Main Objectives**

- Making the people aware through the media about the economic and social development activities implemented by the Prime Minister's Office as per the advices of the Hon. Prime Minister.
- Preservation of scenes/ photographs/ reports related to the political and social activities of the Hon. Prime Minister.
- Contribution and coordination towards the implementation of the media policy stated in the Government Policy Statement.

❖ Advertising process of the Media Sector



The main function is to coordinate the media for events, occasions, discussions, press conferences, and to issue press releases in this regard and to release the messages of the Hon. Prime Minister to the media. These activities include organizing press conferences, maintaining the News Room, providing information for political columns, as well as maintaining an informative website for the Prime Minister's Communications and Media Division.

The Media and Communications Division operates under the following units.

- ❖ Media Unit
- ❖ Communication unit
- ❖ Photography unit
- ❖ Video unit
- ❖ New Media Unit
- ❖ Foreign Media Unit

## 2.7 Internal Audit Division

### 2.7.1 Role of Internal Audit Division

The main functions of the Internal Audit Division are to issue audit reports as directed by the Secretary to the Prime Minister, submit quarterly evaluation reports of the Chief Internal Auditor to the National Audit Office and the Department of Management Audit and to hold meetings of the audit and management committee in accordance with the guidance of that institution.

The activities carried out by this Division from 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021 are as follows.

#	Activities	Progress
1.	Conducting meetings of the Audit and Management Committee in accordance with the guidelines of the Department of Management Audit	Held the first meeting of the Audit and Management Committee on 16.02.2021 and forwarded the meeting reports to the relevant Divisions.
		Held the Second meeting of the Audit and Management Committee on 16.12.2021 and forwarded the meeting reports to the relevant Divisions.
2.	Sending the evaluation report of the Chief Internal Auditor, quarterly to the Department of Management Audit	The evaluation report for the last quarter of 2020 has been submitted on 17.03.2021. The evaluation report for the third

#	Activities	Progress
		quarter of 2021 was submitted on 26.11.2021
3.	Sending internal audit reports, quarterly to the National Audit Office	Quarterly reports submitted 28.02.2021 - Last quarter of 2020 16.08.2021- Second quarter of 2021 15.10.2021- Third quarter of 2021
4.	Issuing audit reports to be submitted as directed by the Secretary to the Prime Minister in accordance with the current requirements	Provided audit reports to be submitted as directed by the Secretary to the Prime Minister in timely manner  Submitted expenditure reports 28.02.2021 - Last quarter of 2020 16.08.2021 - Second quarter of 2021 15.10.2021 - Third quarter of 2021
5.	Coordinating with District Secretaries and Divisional Secretaries for Household Economic Development and Food Security in the Northern and Eastern Provinces under the Presidential Task Force on Economic Revival and Poverty Eradication.  Facilitating the printing of manuals and translations.	Coordinated with the officers of the Northern and Eastern Provinces and presented the required information to the Chief Operating Officer of the Committee.  Carried out translations of manuals and documents.
6.	Engaging with the Presidential Task Force on Economic Revival and Poverty Eradication and supporting the work of the Committee.	Progress review meeting were coordinated.

## 2.8 International Affairs Division

### 2.8.1 Role of the International Affairs Division

This Division is responsible for activities associated with diplomatic and consular affairs with the diplomatic relations and promotion of international activities and programmes on behalf of the Prime Minister's Office.

#### ❖ Official Foreign Visits by the Hon. Prime Minister

The Hon. Prime Minister has made the following official visits during the period from 01.01.2021 to 31.12.2021.

- March 19-20, 2021 - Bangladesh
- September 10-15, 2021 - Italy

#### ❖ Visits by High-Level Foreign Dignitaries to Sri Lanka and Diplomatic Meetings

Various foreign dignitaries hold official meetings with the Hon. Prime Minister in order to promote international activities and programmes, including diplomatic and consular affairs.

**Official Visits by High-Level Foreign Dignitaries to Sri Lanka from  
01.01.2021 to 31.12.2021**

<b>No.</b>	<b>Date</b>	<b>Name of Visiting Dignitary</b>
<b>1</b>	05.01.2021	Meeting with Representatives of UN Development Programme
<b>2</b>	06.01.2021	Hon. Dr. S. Jaishankar Minister of External Affairs of India
<b>3</b>	23.02.2021	H.E. Imran Khan  Prime Minister of Pakistan
<b>4</b>	28.04.2021	Gen. Wei Fenghe  State Councilor and Minister of National Defense of China
<b>5</b>	04.11.2021	Mr. Hartwig Schafer  Vice President of the World Bank for the South Asian Region
<b>6</b>	09.11.2021	His Excellency Ibrahim Mohamed Solih  President of the Republic of Maldives
<b>7</b>	17.11.2021	Mr. Takema Sakamoto  Director of South Asia Region, Japan International Cooperation Agency (JICA)
<b>8</b>	07.12.2021	Mr. Tenzin Lekphell  Secretary General of BIMSTEC
<b>9</b>	15.12.2021	Miss. Kanni Wigmaraja  Assistant Secretary-General, Assistant Administrator and Director of the Regional Bureau for Asia and the Pacific (RBAP). United Nations Development Programme

## Meeting with Diplomats from 01.01.2021 to 31.12.2021

No.	Month	Number of Meetings
1	January	02
2	February	04
3	March	04
4	May	01
5	June	02
6	August	04
7	September	01
8	October	09
9	November	02
10	December	04

**Printed Messages of Greetings, Congratulators and Condolences by the  
Hon. Prime Minister (Local and Foreign) from 01.01.2021 to 31.12.2021**

<b>No.</b>	<b>Month</b>	<b>Number of Messages (Local / Foreign)</b>
1	January	12
2	February	02
3	March	01
4	April	06
5	May	03
6	June	07
7	July	05
8	August	03
9	September	02
10	October	10
11	November	03
12	December	04

## ❖ **Special Events, Projects and Other International Activities**

- Minting of a Commemorative Coin to Mark Sri Lanka - China Relations and Communist Party China (CPC) 100<sup>th</sup> Anniversary
- Broadcasting the episodes of Internationally Acclaimed “True Little Monk” series on Haritha TV

Broadcast of the international award-winning “True Little Monk” documentary series was launched on Vesak Full Moon Poya Day (May 27) 2021 on Haritha TV during the “Buddha Rashmi” National Vesak Programme 2021 held at the Gangaramaya Temple in Colombo. The 31-episode series is being telecasted for the first time in Sri Lanka in collaboration with True Channel, Sri Lanka Embassy in Thailand, the Ministry of Buddhasasana, Religious and Cultural Affairs and the Prime Minister’s Office, Sri Lanka.

- Allama Iqbal Scholarships Under the Pak-Sri Lanka Higher Education Cooperation Programme - August 2021

Under the Pak-Sri Lanka Higher Education Cooperation Programme, the Higher Education Commission (HEC) of Pakistan continued the Allama Iqbal Scholarships. Spread over the course of five years, Allama Iqbal Scholarships provide an opportunity for 1000 Sri Lankan students to visit Pakistan and pursue undergraduate, postgraduate and doctoral degree programmes in Engineering Sciences, Basic and Natural Sciences and Social Sciences. The Prime Minister’s Office worked with the High Commission of Pakistan to publicize the programme and assisting with gathering applications.

- 33<sup>rd</sup> RCCI International Achievement Awards and Business Opportunities Conference in Colombo - (23 November 2021)

Hon. Mahinda Rajapaksa, the Prime Minister was the Chief Guest and addressed the 33<sup>rd</sup> Rawalpindi Chamber of Commerce and Industry (RCCI) Achievement Awards (IAA) and Business Opportunities Conference (BOC) in Colombo. Approximately 200 business delegates arrived from Pakistan to Colombo for the conference. The event was aimed at promoting and enhancing bilateral trade between Sri Lanka and Pakistan with the objective of bringing together a large number of investors, exporters and importers from both countries. The event, which was initially planned for August 2021 was postponed due to the pandemic situation and it was held on 23<sup>rd</sup> November 2021.

- Video Message for International Mother Language Day Celebration – 21<sup>st</sup> February 2021

Organized jointly by the High Commission of Bangladesh and Sri Lanka's Ministry of Education, the celebrations, this year, were carried out primarily in a virtual format due to the pandemic situation. The theme of this year was "Language for Friendship," promoting the ideas of pluralism, inclusion and multiculturalism to promote harmony and friendship. The celebrations consisted of a number of activities for school students. Hon, Mahinda Rajapaksa, the Prime Minister issued a video message for the occasion.

- Participation and deliver a speech at the 100<sup>th</sup> Anniversary of the Communist Party of China – 6<sup>th</sup> July 2021

Hon. Mahinda Rajapaksa, the Prime Minister participated in the virtual event marking the 100th anniversary of the Communist Party of China (CPC). The event that took place in Beijing was hosted by Chinese President Xi Jinping and the CPC and Hon. Mahinda Rajapaksa, the Prime Minister delivered a speech.

- A Keynote Speech at the First World Ocean Summit Asia-Pacific - December 6<sup>th</sup> – 10<sup>th</sup> , 2021

Hon. Mahinda Rajapaksa, the Prime Minister, delivered the Keynote speech after being invited to participate as the Keynote Speaker in the first World Ocean Summit Asia-Pacific, organized by the Economist. The summit featured 100 speakers and 2,000 participants at the virtual event.

Approved by



Anura Dissanayake

Secretary to the Prime Minister

## **03. Overall Financial Performance for the Year ended 31<sup>st</sup> December 2021**





## 3.2 Statement of Financial Position

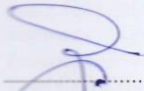
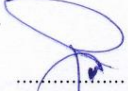

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**Prime Minister's Office  
Statement of Financial Position  
As at 31<sup>st</sup> December 2021**

	Note	Actual	
		2021 Rs	2020 Rs
<b>Non Financial Assets</b>			
Property, Plant & Equipment	ACA-6	19,983,883,399	19,899,854,495
<b>Financial Assets</b>			
Advance Accounts	ACA-5/5(a)	59,633,480	51,226,288
Cash & Cash Equivalents	ACA-3	-	-
<b>Total Assets</b>		<b>20,043,516,880</b>	<b>19,951,080,783</b>
<b>Net Assets / Equity</b>			
Net Worth to Treasury		53,944,207	19,398,487
Property, Plant & Equipment Reserve		19,983,883,399	19,899,854,495
Rent and Work Advance Reserve	ACA-5(b)		
<b>Current Liabilities</b>			
Deposits Accounts		5,689,274	31,827,802
Unsettled Imprest Balance	ACA-4	-	-
<b>Total Liabilities</b>	ACA-3	<b>20,043,516,880</b>	<b>19,951,080,783</b>

Detail Accounting Statements in ACA format Nos. 2 to 7 presented in pages from 07 to 25 and Notes to accounts presented in pages from 26 to 35 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

 Chief Accounting Officer Name : Designation : Date : <b>Anura Dissanayake</b> Secretary to the Prime Minister Prime Minister's Office No. 58, Sir Ernest de Silva Mw, Colombo 07.	 Accounting Officer Name : Designation : Date : <b>Anura Dissanayake</b> Secretary to the Prime Minister Prime Minister's Office No. 58, Sir Ernest de Silva Mw, Colombo 07.	 Chief Accountant Name : Date : <b>M.M.J.R.N. Fernando</b> Chief Accountant Prime Minister's Office No. 58, Sir Ernest De Silva Mawatha Colombo 07.
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### 3.3 Statement of Cash Flows

ACA-C

**Prime Minister's Office  
Statement of Cash Flows  
for the Period ended 31st December 2021**

	Actual	
	2021 Rs.	Restated 2020 Rs.
<b>Cash Flows from Operating Activities</b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	41,317,445	11,570,319
Imprest Received	1,609,800,000	891,974,000
Recoveries from Advance	27,486,819	36,435,255
Deposit Received	9,528,160	12,608,604
<b>Total Cash generated from Operations (A)</b>	<b>1,688,132,424</b>	<b>952,588,178</b>
<b>Less - Cash disbursed for:</b>		
Personal Emoluments & Operating Payments	1,195,481,432	827,475,393
Subsidies & Transfer Payments	2,311,965	2,223,520
Expenditure incurred on behalf of Other Heads	5,689,345	5,373,182
Imprest Settlement to Treasury	-	-
Advance Payments	29,406,652	37,646,754
Deposit Payments	35,666,688	12,429,746
<b>Total Cash disbursed for Operations (B)</b>	<b>1,268,556,081</b>	<b>885,148,595</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)</b>	<b>419,576,344</b>	<b>67,439,583</b>
<b>Cash Flows from Investing Activities</b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
<b>Total Cash generated from Investing Activities (D)</b>	<b>-</b>	<b>-</b>
<b>Less - Cash disbursed for:</b>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	419,576,344	67,439,583
<b>Total Cash disbursed for Investing Activities (E)</b>	<b>419,576,344</b>	<b>67,439,583</b>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)</b>	<b>(419,576,344)</b>	<b>(67,439,583)</b>
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (G)=(C) + (F)</b>	<b>-</b>	<b>0.0</b>
<b>Cash Flows from Financing Activities</b>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
<b>Total Cash generated from Financing Activities (H)</b>	<b>-</b>	<b>-</b>
<b>Less - Cash disbursed for:</b>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
<b>Total Cash disbursed for Financing Activities (I)</b>	<b>-</b>	<b>-</b>
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Cash (K) = (G) + (J)</b>	<b>-</b>	<b>-</b>
<b>Opening Cash Balance as at 01<sup>st</sup> January</b>	<b>-</b>	<b>-</b>
<b>Closing Cash Balance as at 31<sup>st</sup> December</b>	<b>-</b>	<b>-</b>



## **04 . Performance Indicators**



## 4.1 Performance Indicators of the Prime Minister’s Office ( Based on the Action Plan )

Main Field	Activity	Indicator	Actual Output (%)		
			%90 -%100	%89 -%75	%74 -%50
Formulation, Implementation and Follow up of National Policies	Conducting meetings, coordinating them, and giving necessary instructions to initiate and implement development programmes and projects for the implementation of the ‘Vistas of Prosperity’ the government policy	Number of meetings held and number of decisions followed	✓		
	Establishment of an appropriate government mechanism to identify and address development issues and needs at the grassroots level to achieve the Vistas of Prosperity and Sustainable Development Goals effectively.	Number of programmes commenced	✓		
	Providing necessary coordination, guidance and facilities for large scale development programmes implemented at the national or sub-national level.	Number of programmes/ projects facilitated	✓		
	Coordinating, facilitating and intervening in relevant policy matters in the event of emerging national needs and emergencies or disasters.	Number of meetings / number of activities held	✓		

Main Field	Activity	Indicator	Actual Output (%)		
			%90 -%100	%89 -%75	%74 -%50
	Coordinating the implementation of existing national policies	Number of National Policies reviewed and evaluated		✓	
	Review and evaluation of the implementation of national policies	Number of projects implemented		✓	
	Preparing Cabinet Memoranda, Notes to the Cabinet submitted by the Hon. Prime Minister, submitting them to the Cabinet of Ministers and answering Parliamentary Questions	Number of Cabinet Memoranda and Notes to the Cabinet submitted  Number of Parliamentary Questions answered	✓		
Religious Affairs and Social Welfare	Coordinating activities related to national/religious festivals and social services	Number of national / religious festivals and social services coordinated	✓		
	Coordinating matters related to public complaints and grievances submitted to the Hon. Prime Minister	Number of public complaints and grievances received and answered	✓		
International Cooperation	Coordinating activities required to improve relationships with foreign missions and officials of foreign embassies	Maintaining good relations with foreign missions and officials of foreign embassies  Number of communications submitted / received	✓		

Main Field	Activity	Indicator	Actual Output (%)		
			%90 -%100	%89 -%75	%74 -%50
	Coordinating activities related to the participation of the Hon. Prime Minister in international conferences	Number of International Conferences attended by the Hon. Prime Minister	✓		
Legal Affairs	Making amendments of the Bill, review and make necessary recommendations on same	Number of review and recommendation reports submitted with regard to amendments to the Bill	✓		
	Coordinating with the Attorney General's Department regarding court cases	Number of cases coordinated with the Attorney General's Department			
Formal and Good Organizational Activities	Preparation of Performance Report 2020	Submission of Performance Report 2020 on due date	✓		
	Preparation of Progress Report 2021	Submission of Progress Report 2021 on the due date	✓		
	Preparation of Action Plan 2022	Submission of Action Plan 2022 on the due date	✓		
	Preparation of Procurement Plan 2022	Submission of Procurement Plan 2022 on the due date	✓		
	Preparation of Appropriation Account 2020	Submission of Appropriation Account 2020 on due date	✓		

Main Field	Activity	Indicator	Actual Output (%)		
			%90 -%100	%89 -%75	%74 -%50
	Preparation and submission of Budget Estimate 2022 to the Treasury	Submission of the Budget Estimate 2022 on the due date	✓		
	Answering audit queries	Number of audit queries received and answered	✓		
	Conducting meetings of Audit and Management Committee	Number of meetings of the Audit and Management Committee held	✓		
	Preparation of internal audit reports	Number of internal audit reports prepared	✓		
	Preparation of Internal Audit Plan 2022	Submission of the Internal Audit Plan 2022 by the due date	✓		
Capacity Development	Facilitating and coordination of local and foreign training of officers	Number of local and foreign training programmes completed / Number of officers participated			✓
	Maintaining office facilities	Number of service agreements signed		✓	
Exchange of Public Opinion and Information (Advertising)	Facilitating and coordination of the provision of media coverage for state / national events and special occasions	Number of state / national events and special events covered by the media	✓		

Main Field	Activity	Indicator	Actual Output (%)		
			%90 -%100	%89 -%75	%74 -%50
Institutional Management and Development	Purchase of office equipment and furniture for the office	Number of procurement tasks performed Number of office equipment and furniture purchased		✓	
	Construction, renovation and maintenance of office buildings	Number of procurement tasks performed Number of office buildings constructed, renovated and maintained and its values	✓		
	Purchase and maintenance of machinery, equipment and vehicles for the office	Number of procurement tasks performed Number of machinery, equipment and vehicles purchased and maintained and its value			✓
Digitalization	Maintaining the office website up to date	Office website updated	✓		
	Providing internet and email facilities in a secure environment	Internet and email facilities provided in a secure environment	✓		
	Coordinating information and communication technology projects	Number of Information and communication technology projects coordinated		✓	

Main Field	Activity	Indicator	Actual Output (%)		
			%90 -%100	%89 -%75	%74 -%50
	Maintenance of network and server	Network system and server properly and continuously operated	✓		
	Development of software for internal use and upgrading of existing software	Number of software developed and improved		✓	

## **05. Performance of achieving Sustainable Development Goals (SDG)**



## 5.1. Performance Indicators of achieving Sustainable Development Goals (SDG)

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
01	End poverty in all its forms everywhere (1)	1.2	1.2.2	01	Providing necessary guidance to provide relief to people of all ages in all dimensions of poverty in order to end poverty.			√
02	End hunger, achieve food security and improved nutrition and promote sustainable agriculture (2)	2.1	2.1.2	01	Providing necessary guidance to keep the prices of essential food items at a stable level in order to reduce the cost of living of the people.			√
		2.c.	2.c.1					
		2.4	2.4.1	01	Providing instructions and guidance on how to carry out effective and sustainable agriculture using organic fertilizers.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output				
						0 - 49%	50 -74%	75 -100%		
		2.1 2.c.	2.1.1 2.c.1	01	Providing relevant guidance in preventing price fluctuations of rice and maintaining adequate rice stocks throughout the year.			√		
03	Ensure healthy lives and promote well-being for all at all ages (3)	3.d	3.d.1	03	Providing necessary guidance to improve local health services and hospitals so that the general public can access essential health care facilities.			√		
				02	3.8 3.b	3.8.1 3.b.1	Controlling the Covid epidemic in Sri Lanka, making necessary policy decisions to tackle it successfully and facilitating regarding same.			√
					01	3.b	3.b.1	Providing necessary guidance for vaccination of school children and teachers in order to maintain the school education of Sri Lankan children.		

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
04	Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all  (4)	4.1	4.1.1	02	Providing instructions and guidance related to the introduction of the bus library programme 'Bus to the Future'.			√
		4.6	4.6.1					
		4.2	4.2.1	02	Providing guidance on all necessary arrangements for early childhood development, care services and promotion of pre-primary education.			√
		4.3	4.3.1	02	Making arrangements to provide the necessary facilities to the universities in order to provide quality tertiary education.			√
		4.a	4.a.1	01	Providing necessary facilities to provide an effective learning environment for student monks, nuns and students studying in pirivenas in remote areas.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
05	Ensure availability and sustainable management of water and sanitation for all  (6)	6.1	6.1.1	01	Performing on increasing the number of reservoirs with quality water.			√
		6.3	6.3.2					
		6.1.1	6.1.1	07	Opening of large scale water supply schemes and water purification projects to the public in order to increase the size of the population consuming safe drinking water supply services.			√
06	Ensure access to affordable, reliable, sustainable and modern energy for all  (7)	7. a.	7.a.1	03	Policy intervention and providing guidance required to resolve existing problems in the petroleum sector and to develop the sector.			√
		7.1	7.1.1					
		7.1	7.1.1	02	Providing necessary instructions and guidance in order to provide electricity to all Sri Lankans.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
07	Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all  (8)	8.1	8.1.1	04	Providing necessary guidance for the growth of per capita economic output in order to uplift the current economic situation.			√
		8.3	8.3.1	02	Providing guidance and instructions on home economics, microfinance, self-employment and business development with the aim of promoting better employment.			√
		8.3	8.3.1	05	Providing guidance and incentives in order to encourage local textile manufacturers.			√
		8.5	8.5.1	01	Making discussions and providing guidance on obtaining vocational training in order to provide employment to all women and men with the aim of promoting better employment.			√
		8.5	8.5.2	62	Launching National Programme to Uplift the Rural Economy in order to provide nutritious, comprehensive and sustainable economic growth for everyone.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
		8.9	8.9.2	01	Providing guidance to solve the problems existing in the local film industry for job promotion related to local film industry.			√
		8.10	8.10.2	06	Providing guidance to all for launching the necessary activities to access banking and insurance facilities.			√
08	Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation  (9)	9.1	9.1.1	06	Providing necessary instructions and guidance for infrastructure development including development of regional, urban roads and expressways with the objective of providing sustainable, quality and strong infrastructure to all.			√
			9.1.2					
		9.2	9.2.2	02	Focusing on increasing the overall Employees' Trust Fund by increasing the provision of employment in line with national standards.			√
			9.3	9.3.2	01	Providing guidance on possible activities for the upliftment of local industrialists.		

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
09	Make cities and human settlements inclusive, safe, resilient and sustainable  (11)	11.1	11.1.1	03	Providing required guidance to fulfill the objectives of “Houses for all” development programme.			√
		11.3	11.3.2	09	Providing instructions and guidance on the implementation of formal town planning.			√
10	Ensure sustainable consumption and production patterns  (12)	12.2	12.2.2	01	Providing necessary guidance to solve problems related to the production of gems and jewelry in order to make efficient use of natural resources and increase consumption of local products.			√
11	Take urgent action to combat climate change and its impacts  (13)	13.1	13.1.3	01	Making arrangements on providing immediate relief to the people living in the flood-affected lowlands in Sri Lanka.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
12	Conserve and sustainably use the oceans, seas and marine resources for sustainable development  (14)	14.1	14.1.1	01	Providing guidance on compensation for damage caused to the Sri Lankan maritime region by the accident of the X-press pearl ship.			√
		14.2	14.2.1					
		14.1	14.1.1	02	Providing guidance on coastal clean-up activities in order to prevent all forms of marine pollution caused by land-based activities.			√
13	Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss  (15)	15.5	15.5.1	01	Protecting wildlife habitats and taking action to control wild elephant-human conflict.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
14	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels  (16)	16.6	16.6.1	08	Preparation of other reports including financial, performance, progress, procurement plan according to the prescribed methods and within the relevant time frame.			√
		16.3	16.3.1	113,152	Taking necessary measures to manage public issues / grievances with a view to creating a just and equitable society (Public Relations Division - Assisting in resolving issues arising out of letters, faxes, emails, public meetings)			√
		16.3	16.3.2	01	Providing necessary guidance for the restoration of a new prison complex at Millaniya, Horana, in order to reduce congestion in prisons with the aim of bringing justice to all.			√

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
		16.6	16.6.1	07	Discussion of public expenditure management.			√
15	Strengthen the means of implementation and revitalize the Global Partnership for Sustainable Development  (17)	17.9	17.9.1	03	Working together with brotherhood countries to enhance international cooperation towards implementing the sustainable goals of Sri Lanka.			√
				01	Discussion with the Preliminary Study Committee on policy and legal issues affecting the apparel industry and trade sector.			√
		17.5	17.5.1					
		17.11	17.11.1	01	Discussions with the Registrar of Births, Deaths and Marriages with a view of development of measures for measuring the progress of sustainable development and creating the statistical capacities of the island.			√
		17.19	17.19.2					

#	Sustainable Development Goal	Targets	Indicators	Number of Completed Activities	Activities	Actual Output		
						0 - 49%	50 -74%	75 -100%
16	All Sustainable Development Goals			03	Organizing the Steering Committee for Sustainable Development Goals, relevant coordination and reviewing progress.			√

## 5.2. Detailed identification of goals and indicators to achieve the Sustainable Development Goals

Target	Indicator	Introduction
1.2		By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions
	1.2.2	Proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions
2.1		By 2030, end hunger and ensure access by all people, in particular the poor and people in vulnerable situations, including infants, to safe, nutritious and sufficient food all year round.
	2.1.2	Prevalence of moderate or severe food insecurity in the population, based on the Food Insecurity Experience Scale
2.c		Adopt measures to ensure the proper functioning of food commodity markets and their derivatives and facilitate timely access to market information, including on food reserves, in order to help limit extreme food price volatility
	2.c.1	Indicator of food price anomalies

<b>Target</b>	<b>Indicator</b>	<b>Introduction</b>
<b>2.4</b>		By 2030, ensure sustainable food production systems and implement resilient agricultural practices that increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality
	<b>2.4.1</b>	Proportion of agricultural area under productive and sustainable agriculture
<b>.3d</b>		Strengthen the capacity of all countries, in particular developing countries, for early warning, risk reduction and management of national and global health risks
	<b>.3d 1.</b>	International Health Regulations (IHR) capacity and health emergency preparedness
<b>3.8</b>		Achieve universal health coverage, including financial risk protection, access to quality essential health-care services and access to safe, effective, quality and affordable essential medicines and vaccines for all
	<b>3.8.1</b>	Coverage of essential health services) Defined as the availability of reproductive, maternal, infant, child, health, infectious diseases, non-communicable diseases and service facilities among the general population and the more disadvantaged population.(
	<b>.3b 1.</b>	Proportion of the target population covered by all vaccines included in their national programme
<b>4.1</b>		By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes
	<b>4.1.1</b>	Proportion of children and young people (a) in grades 3/2; (b) at the end of primary; and (c) at the

Target	Indicator	Introduction
		end of lower secondary achieving at least a minimum proficiency level in (i) reading and (ii) mathematics, by sex
4.2		By 2030, ensure that all girls and boys have access to quality early childhood development, care and pre-primary education so that they are ready for primary education.
	4.2.1	Proportion of children aged 59–24months who are developmentally on track in health, learning and psychosocial well-being, by sex
4.3		By 2030, ensure equal access for all women and men to affordable and quality technical, vocational and tertiary education, including university
	4.3.1	Participation rate of youth and adults in formal and non-formal education and training in the previous 12months, by sex
4.6		By 2030, ensure that all youth and a substantial proportion of adults, both men and women, achieve literacy and numeracy
	4.6.1	Percentage of population in a given age group achieving at least a fixed level of proficiency in functional (a) literacy and (b) numeracy skills, by sex
.4a		Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all

Target	Indicator	Introduction
	<b>.4a1.</b>	Proportion of schools offering basic services, by type of service )a) Use of electricity (b) Use of internet for teaching facilities (c) Use of computers for teaching facilities (d) Specialized infrastructure and equipment for children with disabilities (e) Basic drinking water facility (d) Allocated by gender Hygiene Facilities (g) Basic Signing Facilities (as defined by the WASH Index)
<b>6.1</b>		By 2030, achieve universal and equitable access to safe and affordable drinking water for all
	<b>6.1.1</b>	Proportion of population using safely managed drinking water services
<b>6.3</b>		By 2030, improve water quality by reducing pollution, eliminating dumping and minimizing release of hazardous chemicals and materials, halving the proportion of untreated wastewater and substantially increasing recycling and safe reuse globally
	<b>6.3.2</b>	Proportion of bodies of water with good ambient water quality
<b>7.1</b>		By 2030, ensure universal access to affordable, reliable and modern energy services
	<b>7.1.1</b>	Proportion of population with access to electricity
<b>7.a</b>		By 2030, enhance international cooperation to facilitate access to clean energy research and technology, including renewable energy, energy efficiency and advanced and cleaner fossil-fuel technology, and promote investment in energy infrastructure and clean energy technology
	<b>7.a.1</b>	International financial flows to developing countries in support of clean energy research and development and renewable energy production, including in hybrid systems
<b>8.1</b>		By 2030, sustain per capita economic growth in accordance with national circumstances and, in particular, at least 7per cent gross domestic product growth per annum in the least developed countries.

<b>Target</b>	<b>Indicator</b>	<b>Introduction</b>
	<b>8.1.1</b>	Annual growth rate of real GDP per capita
<b>8.3</b>		Promote development-oriented policies that support productive activities, decent job creation, entrepreneurship, creativity and innovation, and encourage the formalization and growth of micro-, small- and medium-sized enterprises, including through access to financial services
	<b>8.3.1</b>	Proportion of informal employment in total employment, by sector and sex
<b>8.5</b>		By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value
	<b>8.5.1</b>	Average hourly earnings of employees, by sex, age, occupation and persons with disabilities
	<b>8.5.2</b>	Unemployment rate, by sex, age, persons with disabilities
<b>8.9</b>		By 2030, devise and implement policies to promote sustainable tourism that creates jobs and promotes local culture and products
	<b>8.9.2</b>	Number of jobs in tourism industries as a proportion of total jobs and growth rate of jobs, by sex
<b>8.10</b>		Strengthen the capacity of domestic financial institutions to encourage and expand access to banking, insurance and financial services for all
	<b>8.10.2</b>	Proportion of adults ( 15years and older) with an account at a bank or other financial institution or with a mobile-money-service provider
<b>9.1</b>		Develop quality, reliable, sustainable and resilient infrastructure, including regional and trans-border infrastructure, to support economic development and human well-being, with a focus on affordable and equitable access for all

<b>Target</b>	<b>Indicator</b>	<b>Introduction</b>
	<b>9.1.1</b>	Proportion of the rural population who live within 2km of an all-season road
	<b>9.1.2</b>	Passenger and freight volumes, by mode of transport
<b>9.2</b>		Promote inclusive and sustainable industrialization and by 2030, significantly raise industry's share of employment and Gross Domestic Product, in line with national circumstances, and double its share in least developed countries
	<b>9.2.2</b>	Manufacturing employment as a proportion of total employment
<b>9.3</b>		Increase the access of small-scale industrial and other enterprises, in particular in developing countries, to financial services, including affordable credit, and their integration into value chains and markets
	<b>9.3.2</b>	Proportion of small-scale industries with a loan or line of credit
<b>11.1</b>		By 2030, ensure access for all to adequate, safe and affordable housing and basic services and upgrade slums
	<b>11.1.1</b>	Proportion of urban population living in slums, informal settlements or inadequate housing
<b>12.2</b>		By 2030, achieve the sustainable management and efficient use of natural resources
	<b>12.2.2</b>	Domestic material consumption, domestic material consumption per capita, and domestic material consumption per GDP
<b>13.1</b>		Strengthen resilience and adaptive capacity to climate-related hazards and natural disasters in all countries

<b>Target</b>	<b>Indicator</b>	<b>Introduction</b>
	<b>13.1.3</b>	Proportion of local governments that adopt and implement local disaster risk reduction strategies in line with national disaster risk reduction strategies
<b>14.1</b>		By 2025, prevent and significantly reduce marine pollution of all kinds, in particular from land-based activities, including marine debris and nutrient pollution
	<b>14.1.1</b>	Index of coastal eutrophication; and (b) plastic debris density
<b>14.2</b>		By 2020, sustainably manage and protect marine and coastal ecosystems to avoid significant adverse impacts, including by strengthening their resilience, and take action for their restoration in order to achieve healthy and productive oceans
	<b>14.2.1</b>	Number of countries using ecosystem-based approaches to managing marine areas
<b>15.5</b>		Take urgent and significant action to reduce the degradation of natural habitats, halt the loss of biodiversity and, by 2020, protect and prevent the extinction of threatened species
	<b>15.5.1</b>	Red List Index
<b>16.3</b>		Promote the rule of law at the national and international levels and ensure equal access to justice for all
	<b>16.3.1</b>	Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms
	<b>16.3.2</b>	Unsentenced detainees as a proportion of overall prison population
<b>16.6</b>		Develop effective, accountable and transparent institutions at all levels
	<b>16.6.1</b>	Primary government expenditures as a proportion of original approved budget, by sector (or by budget codes or similar

<b>Target</b>	<b>Indicator</b>	<b>Introduction</b>
<b>17.5</b>		Adopt and implement investment promotion regimes for least developed countries
	<b>17.5.1</b>	Number of countries that adopt and implement investment promotion regimes for developing countries, including the least developed countries
<b>17.9</b>		Enhance international support for implementing effective and targeted capacity-building in developing countries to support national plans to implement all the sustainable development goals, including through North-South, South-South and triangular cooperation
	<b>17.9.1</b>	Dollar value of financial and technical assistance (including through North-South, South-South and triangular cooperation) committed to developing countries
<b>17.11</b>		Significantly increase the exports of developing countries, in particular with a view to doubling the least developed countries' share of global exports by 2020
	<b>17.11.1</b>	Developing countries' and least developed countries' share of global exports
<b>17.19</b>		By 2030, build on existing initiatives to develop measurements of progress on sustainable development that complement gross domestic product, and support statistical capacity-building in developing countries
	<b>17.19.2</b>	Proportion of countries that (a) have conducted at least one population and housing census in the last 10 years; and (b) have achieved 100 per cent birth registration and 80 per cent death registration



## **06. Human Resources Profile**



## 6.0 Human Resource Development

### 6.1. Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)
Senior	67	54	13
Tertiary	54	42	12
Secondary	257	226	31
Primary	260	210	50

(as at 31.12.2021)

### 6.2 How the shortage or excess in human resources has affected the performance of the institute

Despite the vacancies excellent performance was maintained through efficient and effective human resource management.

### 6.3. Human Resource Development

Officers of the Prime Minister's Office are encouraged for local and foreign training programmes with the purpose of enhancing the knowledge, skills and attitudes in order to enable them to carry out office activities efficiently and effectively and improving the quality of service.

Accordingly, the details of the local training courses provided during the period from 01.01.2021 to 31.12.2021 are mentioned below.

## Local Training Programmes and Postgraduate Courses

#	Name of the Training Programme	Name of the Institution	Targeted officers	Dates of the Duration held	Number of Participants
01	Post Graduate Degree in Computer Science	Sri Lanka Institute of Information Technology	Staff Grade	2021/2019	01
02	Post Graduate Degree in Public Policy and Management	University of Sri Jayewardenepura	Staff Grade	2021/2020	01
03	Employee Function Development Workshop	Prime Minister's Office	Primary Grade	2021.03.30	28
04	Training Workshop on File Management and Office Systems	Prime Minister's Office	Secondary Grade	2021.04.21 22 -	43
05	Advanced Certificate Course in Information Technology (Online)	MILODA	Staff / Secondary Grade	10days from 20.08.2021	01
06	MS Excel Advanced Skills Course	MILODA	Secondary Grade	2021.09.29 30 -	01
07	Certificate Course in Basic Productivity Concepts	National Productivity Secretariat	Secondary Grade	2021.06.29 - 2021 10.01. 02days per week	42
08	Post Graduate Degree in Public Administration and Management	University of Colombo	Staff Grade	2021/2022	02

#	Name of the Training Programme	Name of the Institution	Targeted officers	Dates of the Duration held	Number of Participants
09	Diploma in English for Junior Executives	MILODA	Secondary Grade	2022/2021	01
10	National Diploma in Information Technology and Human Resource Management	Sri Lanka Foundation	Secondary Grade	2022/2021	02
11	National Diploma in Information Technology and Public Management	Sri Lanka Foundation	Secondary Grade	2022/2021	02
12	Role and Responsibility of the Officer In Charge of Leave	National Institute of Labour Studies	Secondary Grade	2021	02
13	Exemption Course from Efficiency Bar Examination for Grade I Officers in the Management Services Officer Service	District Secretariat, Colombo	Secondary Grade	-2021.12.06 22	05
14	Maintenance of State Vehicle (Online Methodology)	National Institute of Labour Studies	Staff / Secondary Grade	December 2021	07
15	Results Based Project Management Course	National Institute of Labour Studies	Staff / Secondary Grade	December 2021	06
16	Information Officer Training Programme	Ministry of Mass Media	Staff Grade	2021.12.22	01



## **07. Compliance Report**



## 7.1. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
<b>1</b>	<b>The following financial statements / accounts have been submitted on due date</b>			
1.1	Annual Financial Statements	Complied		
1.2	Advance to Public Officers Account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Relevant		
1.4	Stores Advance Accounts	Not Relevant		
1.5	Special Advance Accounts	Not Relevant		
1.6	Others	Not Relevant		
<b>2</b>	<b>Maintenance of books and registers (FR445)</b>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 2018/267	Complied		
2.2	Personal emoluments register / Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls have been adhered to by the Accountants in terms of State Account Circular 2004/171 dated 11.05.2014 in using the	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
	Government Payroll Software Package			
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual internal audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
<b>5</b>	<b>Audit Queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134 (2) DMA/1-2019	Complied		
6.2	All the internal audit reports have been replied within one month	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit Reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 2017/01	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No.2016/05	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non-Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not Relevant		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
<b>12</b>	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Not Relevant		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Not Relevant		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Not Relevant		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no. 04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of Information to the Public</b>			
17.1	An information officer has been appointed and a proper register of Information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
<b>18</b>	<b>Implementing Citizens Charter</b>			
18.1	A citizens charter / Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
18.2	A methodology has been devised by the institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of Preparing the human resource Development plan, organizing Capacity building programs and conducting skill development Programs as per paragraph No. 6.5 of the aforesaid Circular	Complied		

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief Explanation for Non Compliance	Corrective Actions Proposed to Avoid Non-Compliance in Future
20	<b>Responses Audit Paras</b>			
20.1	The shortcomings pointed out in the Audit paragraphs issued by the Auditor General for the previous years have been rectified	Not Relevant		

## **08. Auditor General's Observations**



## 8.1 Auditor General's Observations



# ජාතික විගණන කාර්යාලය

## தேசிய கணக்காய்வு அலுவலகம்

### NATIONAL AUDIT OFFICE



මගේ අංකය } TPD/B/PMO/02/21/29  
எனது இல. }  
My No. }

ඔබේ අංකය }  
உமது இல. }  
Your No. }

දිනය } 2022 ජූනි 28 දින  
திகதி }  
Date }

ප්‍රධාන ගණන්දීමේ නිලධාරී  
අග්‍රාමාත්‍ය කාර්යාලය

**ශීර්ෂය 2 - අග්‍රාමාත්‍ය කාර්යාලයේ 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.**

### 1. මූල්‍ය ප්‍රකාශන

#### 1.1 මතය

ශීර්ෂය 2 - අග්‍රාමාත්‍ය කාර්යාලයේ 2021 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව අග්‍රාමාත්‍ය කාර්යාලය වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ප්‍රධාන ගණන්දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව යථා කාලයේදී නිකුත් කරනු ලැබේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

අග්‍රාමාත්‍ය කාර්යාලයේ මූල්‍ය ප්‍රකාශන වලින් 2021 දෙසැම්බර් 31 දිනට අග්‍රාමාත්‍ය කාර්යාලයේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා මූල්‍ය කාර්ය සාධනය හා මුදල් ප්‍රවාහ ප්‍රකාශය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

**1.2 මතය සඳහා පදනම**

ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන ප්‍රමිතීන් යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

**1.3 මූල්‍ය ප්‍රකාශය සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම**

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව කාර්යාලය විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය. ජාතික විගණන පනතේ 38(1) (ඇ) උප වගන්තිය ප්‍රකාරව කාර්යාලයේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

**1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම**

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිතීන් ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මකභාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.



ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් නවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්ස්ථානාධිකාරයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේතනාත්මක මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මහ ඟුරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

**2. මූල්‍ය සමාලෝචනය**

**2.1 වියදම් කළමනාකරණය**

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

**(අ) අධි ප්‍රතිපාදන සැලසීම**

වැය විෂයන් 02 ක් සඳහා එකතුව රු.72,000,000 ක අධි ප්‍රතිපාදන සලසා ගැනීම නිසා සමාලෝචිත වර්ෂය අවසන් වන විට ඉන් එකතුව රු. 58,960,867 ක් පමණක් උපයෝජනය කර තිබුණි. ඒ අනුව සලසා ගෙන තිබුණු ශුද්ධ ප්‍රතිපාදනයෙන් එකතුව



රු.13,039,133 ක ප්‍රතිපාදන ඉතිරි වී තිබුණි. එම ඉතිරිය සලසා තිබුන ගුද්ධ ප්‍රතිපාදනයෙන් සියයට 17 ක සිට සියයට 54 ක් දක්වා පරාසයක ප්‍රමාණයක් වී තිබුණි.

(ආ) බැඳීම් හා බැරකම්

2021 දෙසැම්බර් 31 දින වන විට භාණ්ඩාගාර පරිගණක මූලික අනුව අග්‍රාමාත්‍ය කාර්යාලයට අදාළව රු.20,691,587 ක බැරකම් දක්වා තිබුණත්, මූල්‍ය ප්‍රකාශනවල වූ බැඳීම් හා බැරකම් ප්‍රකාශයේ එම බැරකම් දක්වා නොතිබුණි.

3. මෙහෙයුම් සමාලෝචනය

3.1 කාර්යසාධනය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

(අ) ජාතික ආර්ථිකය නගා සිටුවීමේ ජාතික වැඩසටහන

රජය විසින් ක්‍රියාත්මක කරනු ලබන ජාතික ආර්ථිකය ගොඩනැගීමේ වැඩපිළිවෙලට සමගාමීව ග්‍රාමීය ආර්ථිකය නගා සිටුවීම ප්‍රමුඛතම කාර්යයක් ලෙස හඳුනාගෙන, ඒ අනුව ප්‍රාදේශීය වශයෙන් සපයන සේවාවන් හා ඒවායේ විෂය පථයන්ගේ සම්බන්ධතාවය සැලකිල්ලට ගෙන රාජ්‍ය අමාත්‍යාංශ හා තෝරා ගත් අමාත්‍ය මණ්ඩලයේ අමාත්‍යාංශ සම්බන්ධීකරණය යටතේ පහත සඳහන් කමිටු 04 ක් ඇතිකර තිබුණි.

- (i) සමාජීය යටිතල පහසුකම් සංවර්ධන කමිටුව
- (ii) ජීවනෝපාය සංවර්ධන කමිටුව
- (iii) දේශීය නිෂ්පාදන කර්මාන්ත වැඩිදියුණු කිරීමේ සංවර්ධන කමිටුව
- (iv) ග්‍රාමීය යටිතල පහසුකම් සංවර්ධන කමිටුව

මූලික අදියර වශයෙන් ඉහත සෑම කමිටුවක් විසින්ම එක් දිස්ත්‍රික් සම්බන්ධීකරණ රැස්වීමක් බැගින් සියලු දිස්ත්‍රික්ක ආවරණය වන පරිදි රැස්වීම් පවත්වා එහිදී ඉදිරිපත් වන ගැටළු සඳහා විසඳුම් ලබාදීම අපේක්ෂා කර තිබුණි.

මේ සම්බන්ධයෙන් පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (i) කමිටුව සඳහා එක් එක් දිස්ත්‍රික් රැස්වීම්වලදී ඉදිරිපත් වූ මුළු ගැටළු සංඛ්‍යාව 2,562 ක් වී තිබුණි. රැස්වීම් අවස්ථාවේදීම ගැටළු සංඛ්‍යාව 286 ක් විසඳා තිබුණු



අතර, ඉදිරිපත් වූ ගැටළු සංඛ්‍යාවෙන් ගැටළු 2,276 ක් වූ ඉතිරි තිබුණු අතර එම ගැටළු සංඛ්‍යාව විසඳීමේ ප්‍රගතිය කාර්යසාධන වාර්තාවේ දක්වා නොතිබුණි.

- (ii) මෙම වැඩපිළිවෙළ තුළින් ප්‍රාදේශීය වශයෙන් අදාළ ගැටළු හඳුනාගෙන ඒකාබද්ධ සංවර්ධන යාන්ත්‍රණයක් ඇතිකොට ඒ තුළින් ප්‍රාදේශීය හා ජාතික සංවර්ධන ඉලක්ක සාක්ෂාත් කර ගැනීම අපේක්ෂාව වී තිබුණි. ඒ අනුව, අධික පිරිවැයක් දරමින් දිස්ත්‍රික් රැස්වීම් පවත්වා තිබුණ ද, ග්‍රාමීය ආර්ථිකය නගා සිටුවීම සඳහා ක්‍රියාත්මක කළ යුතු සංවර්ධන වැඩසටහන් පිළිබඳ යෝජනාවන් ඉදිරිපත් කිරීමට හෝ වැඩපිළිවෙළවල් සකස් කිරීමට ක්‍රියාත්මක කර නොතිබුණි.

(ආ) ඉහළ ප්‍රතිඵලදායක තරුණ ව්‍යාපාර ගම්මාන ව්‍යාපෘතිය

තරුණ දිළිඳුකම දීර්ඝකාලීනව තුරන් කිරීම සඳහා නූතන වෙළඳපොළ හා තාක්ෂණය කෙරෙහි අවධානය යොමු කරමින් විධිමත් වැඩපිළිවෙළක් දියත් කිරීම හා තරුණ ප්‍රජාව සවිබලගැන්වීම සඳහා මෙම ව්‍යාපෘතිය දියත් කිරීමට 2021 අප්‍රේල් මාසයේදී සාකච්ඡා ආරම්භ කර තිබුණි. මෙම ව්‍යාපෘතිය සඳහා ප්‍රතිපාදන සලසා ගැනීමේ හැකියාව, ප්‍රතිපාදන සලසා ගන්නා ආකාරය, අවශ්‍ය ප්‍රතිපාදන ප්‍රමාණය, මුළු ව්‍යාපෘතියම ආවරණය වන පරිදි ව්‍යාපෘති යෝජනා ඉදිරිපත් කිරීම, සැලසුම් කිරීම, ව්‍යාපෘති ක්‍රියාත්මක කිරීම හා අධීක්ෂණය පිළිබඳ කරුණු ඇතුළත් කර ව්‍යාපෘති ක්‍රියාත්මක කිරීමේ වාර්තා පිළියෙළ කර ඒ සඳහා අනුමැතීන් ලබාගෙන ව්‍යාපෘතිය ක්‍රියාත්මක කිරීමට කටයුතු කළ යුතුව තිබුණි. 2022 මැයි 31 දින වන විටත් මෙම ව්‍යාපෘතිය ක්‍රියාත්මක කිරීමට අදාළ කටයුතු කර නොතිබුණි.

3.3 වත්කම් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) වෙනත් ආයතන වෙතින් අග්‍රාමාත්‍ය කාර්යාලය වෙත ලබා දී තිබුණු වාහන 11 ක් විධිමත් පරිදි කාර්යාලයට පවරා ගෙන නොතිබුණි.
- (ආ) 2020 අගෝස්තු 28 දිනැති අංක. 01/2020 දරන රාජ්‍ය මුදල් වක්‍රලේඛයේ 11.1 ඡේදය ප්‍රකාරව වාර්ෂික භාණ්ඩ සමීක්ෂණයෙන් පසුව ඉදිරිපත් කරනු ලබන පොදු 47 ආකෘතිය යටතේ වන භාවිතයට ගත නොහැකි භාණ්ඩ සම්බන්ධයෙන් සෑම මුදල් වර්ෂයකම අප්‍රේල් 30 දිනට ප්‍රථම සුදුසු පරිදි කටයුතු කර නිම කළ යුතුව තිබුණි. සමාලෝචිත



වර්ෂයට අදාළව භාවිතයට ගත නොහැකි භාණ්ඩ අයිතම 905 ක් සම්බන්ධව කටයුතු 2022 මැයි 30 දින වන විටත් නිම කර නොතිබුණි.

4. මානව සම්පත් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

(අ) 2021 දෙසැම්බර් 31 දින වන විට කාර්යාලයේ අනුමත සේවක සංඛ්‍යාවෙන් තනතුරු 104 ක් පුරප්පාඩුව පැවැතුණු අතර එම පුරප්පාඩු අතරින් ජ්‍යෙෂ්ඨ මට්ටමේ තනතුරු 13 ක් පුරප්පාඩුව පැවැතුණි.

(ආ) අග්‍රාමාත්‍ය කාර්යාලයට අනුයුක්තව සිටි නිලධාරියෙකු වෙනත් ආයතන දෙකකට නිදහස් කර තිබුණත්, එම නිලධාරියාට 2021 වර්ෂයේදී වැටුප් හා දීමනා වශයෙන් රු.573,248 ක් අග්‍රාමාත්‍ය කාර්යාලය විසින් ගෙවා තිබුණි.

ඩී.ඒ.ඒ. වනිගසේකර  
ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති  
විගණකාධිපති වෙනුවට

