Annual Performance Report

2021

Department Of Erternal Resources

Ministry of Finance

The Secretariate (3rd Floor)
P.O. Box 277
Colombo 00100

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Annual Performance Report 2021

Department of External Resources

Head No 239

Contents

Chapter 01 - Institutional Profile/Executive Summary

1.1. Introduction

External Resources Department, is the apex government department for mobilizing foreign financing and is responsible for coordinating in this regard with the other Treasury Departments and line Ministries.

External Resources Department is administered by the Director General and four Additional Director Generals. Following divisions and units are headed by respective Directors in the year 2021;

- Asian Development Bank Division
- East Asia Division
- World Bank and International Monetary Fund Division
- China and Asian Infrastructure Investment Bank Division
- Middle East South Asia and United Nations Division
- Advanced Economies Division
- Technical Assistance Division
- Capital Market and Investments Division
- Debt Management Division
- Sector Coordination Division
- Administrative Division
- Accounts Division
- Information Technology Unit

1.2. Vision, Mission, Objectives of the Institution

Vision

Mobilizing resources for sustainable socio-economic development in Sri Lanka.

Mission

To source global knowledge, experience, expertise and resources from both domestic and foreign markets as required for the socio-economic development in Sri Lanka at appropriate terms.

Objectives

- Mobilize external resources at an appropriate terms to finance development needs
- Facilitate the executing and implementing agencies for the better utilization of resources sourced by the Department
- Contribute to the human resources development in the public sector by effective mobilization of overseas capacity building opportunities
- Strength the capacity of the Department to fulfil the responsibilities in an effective and efficient manner

1.3. Key Functions

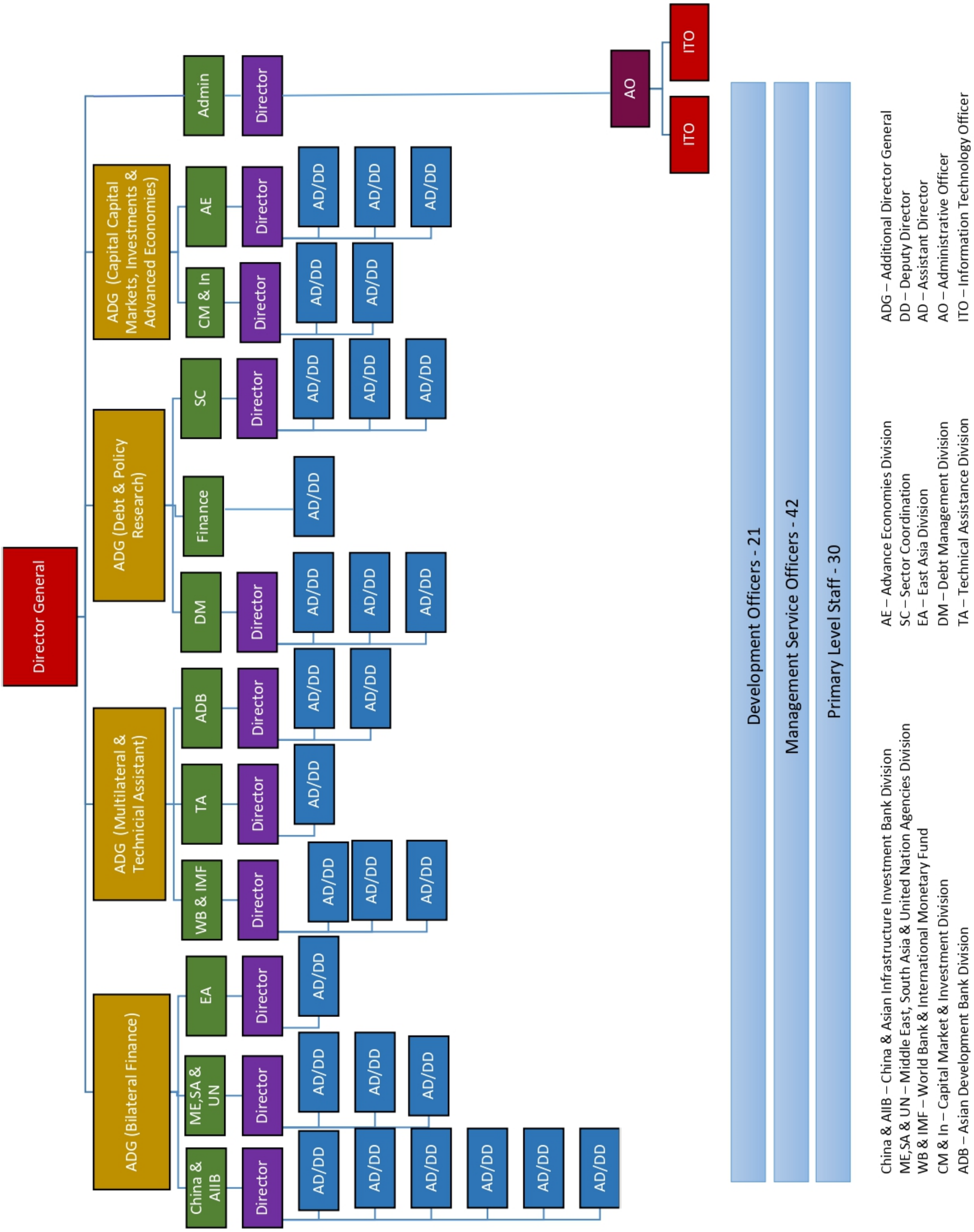
- Conduct consultations with development partners and funding agencies to identify development assistance strategies and priorities.
- Co-ordinate Annual Country Partnership Programming activities of the development partners in consultation with the line Ministries/Agencies.
- Prepare project pipelines for foreign financing in consultation with the line Ministries/Agencies, and National Planning Department
- Co-ordinate activities of donor missions from the fact finding stage to the appraisal stage.
- Negotiate financing assistance and make arrangements for signing of loan/grant agreements and make them effective. Activities involved;
    - conduct loan negotiations with the development partners & lending agencies;
    - obtain Government approval and authority for signing of agreements;
    - sign subsidiary loan agreements with the implementing agencies; and
    - fulfil conditions prior to effectiveness of the loan agreements.
- Oversee implementation of projects funded by development partners by;
    - coordinating activities connected with the review missions fielded by the development partners and follow-up on actions recommended;

- participating in Steering Committees set-up by the line Ministries to monitor implementation of foreign funded projects and reviewing implementation of projects jointly with the development partners;

- Manage foreign training opportunities provided by donors under Technical Cooperation Programmes
- Support to the Manage Government external debt by
  - Maintaining Government debt portfolio via debt management system (CS-DRMS)
    - Record relevant information of loan payment conditions and covenants
    - Record Loan/Grant commitments, Disbursements and interest/principal payments, Exchange rates, interest rates and relevant macroeconomic data
  - Authorizing debt service payments to CBSL to settle payment on time
  - Forecasting debt service for fiscal management and other decision making
  - Disseminating debt data to relevant institutions for accounting and for publications
  - Report relevant debt data to World Bank and IMF on quarterly basis and annual basis
  - Publish debt data in ERDs website for public use and for other stakeholders
  - Reconciling debt data with development partners to improve the data quality
  - Compile and analyse debt data as and when required

- Arranging domestic currency financing for working capital and development requirement on request
- Facilitate annual budget preparation process of the Government in respect of each foreign funded development projects

1.4. Organizational Chart



Chapter 02 – Progress and the Future Outlook

2.1 Introduction and Future Outlook

Foreign financing have been playing an important role in bridging domestic savings and investment gap, and also in maintaining planned annual public investment levels for economic development.

Sri Lankan Economy started undergoing a difficult situation throughout the year 2020 due to the global COVID-19 pandemic and continued in 2021 as well. Almost all development activities of the country have been hampered by the pandemic situation, which has resulted in a negative growth in the economy with continued declining in revenue throughout the period.

Furthermore, significant amount of foreign financing were required for mega vaccination drive and COVID-19 pandemic-related health sector improvements. As a result, some foreign financing which had already been allocated for development projects had to be diverted to COVID-related health improvement projects and programmes.

In the present circumstance, the country's foreign financing strategy was mainly focussed on projects which can generate future stream of income for debt servicing. In order to address the forex issue prevailing in the country, priority was given to expedite foreign projects with multilateral development financing as it provides substantial foreign currency inflow in to the country. At the same time, the Government was cautious in committing with new foreign financial agreements for the implementation of development projects and much focus was given to domestic financing rather than foreign financing.

As a result of the strategy, the composition of foreign / domestic debt in the country stood at 40% / 60% level at the end of 2021. Further, the net flow (difference between annual disbursements and annual principal repayments) of foreign funds utilised towards the implementation of development projects and programmes stood at USD 457 mn and USD 260 mn in 2019 and 2020 respectively and in 2021, it went further down to USD 28 mn.

After sharp downgrades of Sri Lanka's international sovereign credit ratings during 2020/2021 period, the ability to harness funds for Government's financial needs through foreign capital markets has now become minimal. Therefore, exploring new sources to raise foreign financing resources will become more important aspect in coming years.

2.2 Progress - 2021

2.2.1 Foreign Financing Commitments

The Government has made arrangements to mobilize foreign financing of US$ 2,471.4 million by entering into 26 agreements with foreign development partners and lending agencies from 1st January to 31st December 2021, to support the public investment program. This consists of US1,623.3 million in the form of loans obtained as Official Development Assistance (ODA), together with US$ 39.3 million by way of ODA grants and technical assistance. Another US$ 808.8 million was raised through term loan facilities extended by the China Development Bank.

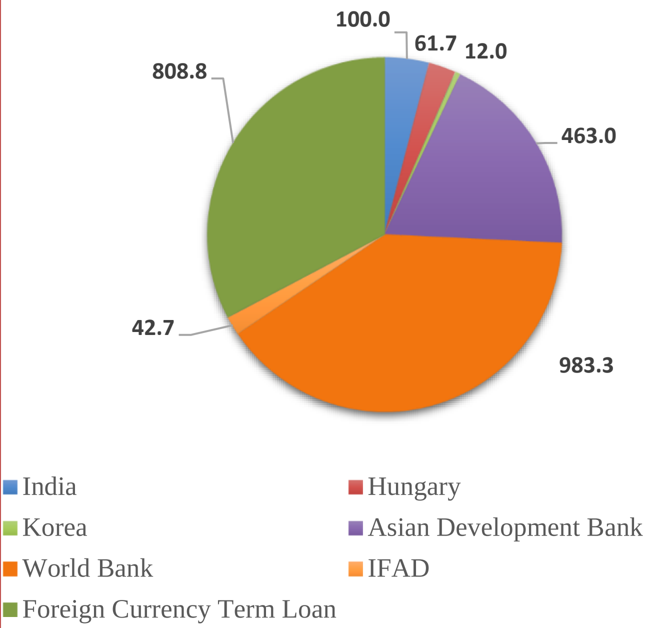
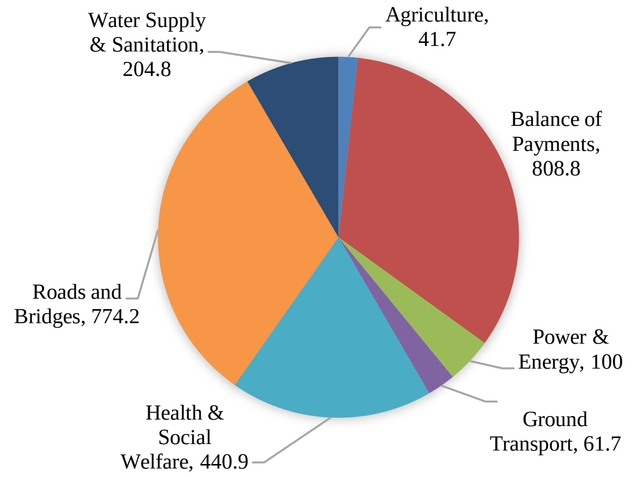
World Bank leads the ODA commitments during this period amounting to US$ 983.3 million, followed by the Asian Development Bank (US$ 463. million), India (US$ 100 million), Hungary (US$ 60.7 million), IFAD (US$ 42.7million).

The highest amount of commitment was made for Balance of payment support sector which accounted to US$ 808.8 million or 33 percent, followed mainly by Road and bridges (US$ 774.3 million) and Health and social welfare (US$ 440.9 million).

The overall commitment during 2021 was relatively low compared to previous years due to the fact that the government has embarked on new strategies to lessen the country's debt burden in the medium term by reducing foreign exposure of government financing.

ODA Commitment & Market Borrowings 2021, Creditor-wise (US$ million)			
Creditor Category/ Creditor	**Loan**	**Grant**	**Total**
Bilateral - ODA	**161.7**	**12.0**	**173.7**
India	100.0	-	100.0
Hungary	61.7	-	61.7
Korea	-	12.0	12.0
Multilateral - ODA	**1,461.5**	**27.3**	**1,489.0**
Asian Development Bank	460.0	3.0	463.0
World Bank	959.8	23.3	983.3
IFAD	41.7	1.0	42.7
Market Borrowings	**808.8**	**-**	**808.8**
Foreign Currency Term Loan	808.8	-	808.8
Total	**2,432.1**	**39.3**	**2,471.4**

2.2.2 Foreign Financing Disbursements and Utilization

Committments 2021 by Major Development partners (US$ million)	**Committments 2021 by Major Economic Sector (US$ million)**
	
Source: Department of External Resources	

Total foreign financing disbursements made during the period from1st January to 31st December, 2021 amounted to US$ 2415.1 million, of which, US$ 2,397.8 million was disbursed as loans while US$ 17.3 million was disbursed by way of grants.

The majority of the disbursements were made from the loan agreements signed with China, which is almost 33.5 percent, followed by Asian Development Bank (25.5 percent) and World Bank (18 percent) respectively.

Disbursements of Foreign Loans and Grants from 1st January to 31st December 2021

Development Partner	Disbursements (US$ million)*		
	Loan	Grant	Total
Bilateral	**504.7**	**0.1**	**504.8**
China	137.8	-	138.9
Japan	134.6	-	134.6
France	42.3	0.1	42.4
India	86.5	-	86.5
Netherlands	30.9	-	30.9
United Kingdom	7.2	-	7.5
Kuwait	14.9	-	14.9
Austria	11.7	-	11.7
Korea	10.6	-	10.6

Saudi Arabia	10.0	-	10.0
Spain	4.7	-	4.7
Germany	0.3	-	0.3
Hungary	13.2	-	13.2
Multilateral	**1,083.8**	**17.2**	**1,101.0**
World Bank	428.1	8.4	436.5
Asian Development Bank	610.2	4.6	614.8
United Nations Agencies	-	4.2	4.2
OPEC Fund	15.9	-	15.9
International Fund for Agriculture Development	7.5	-	7.5
Asian Infrastructure Investment Bank (AIIB)	21.8	-	21.8
Market Borrowing	**809.1**	**-**	**809.1**
China Development Bank	809.1	-	809.1
Total	**2,397.7**	**17.3**	**2,415.1**

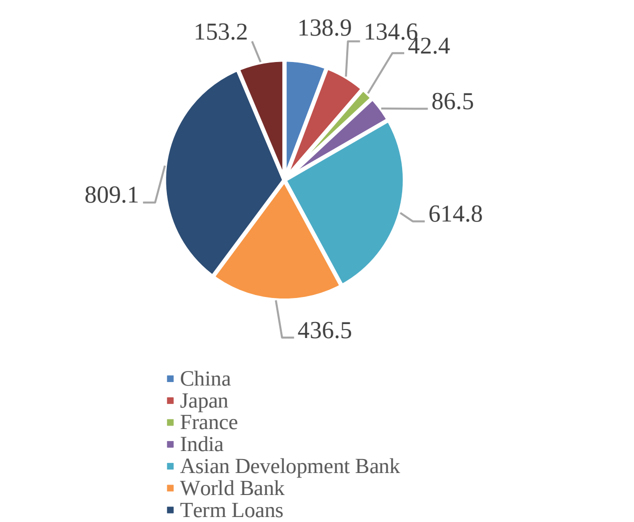
Source: *Department of External Resources*

Note: *For conversion of disbursements made in different currencies into US$ and Rupees, the exchange rates as at 31 st December 2021 have been used*

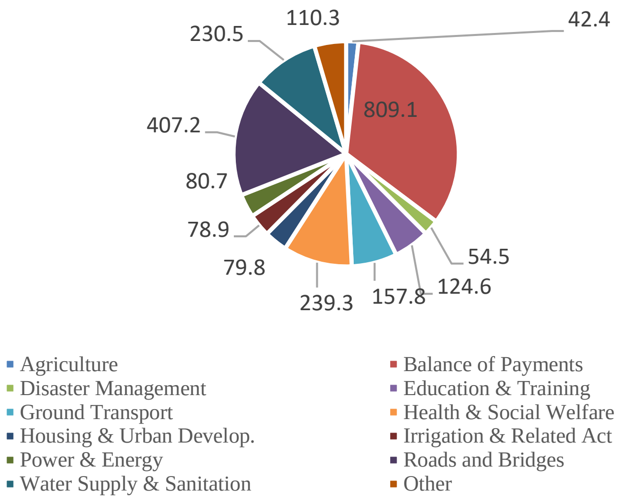
** Provisional*

The majority of the disbursements was in lieu of the Balance of payments sector accounting for almost 33.5 percent of the total disbursements, followed by the Roads & Bridges sector at 16.8 percent, Health & Social Welfare sector at 9.9 percent, and Ground transport sector(6.5percent).

Disbursements 2021, Lenderwise (US$ million)



Disbursements 2021 - Sectorwise (US$ million)

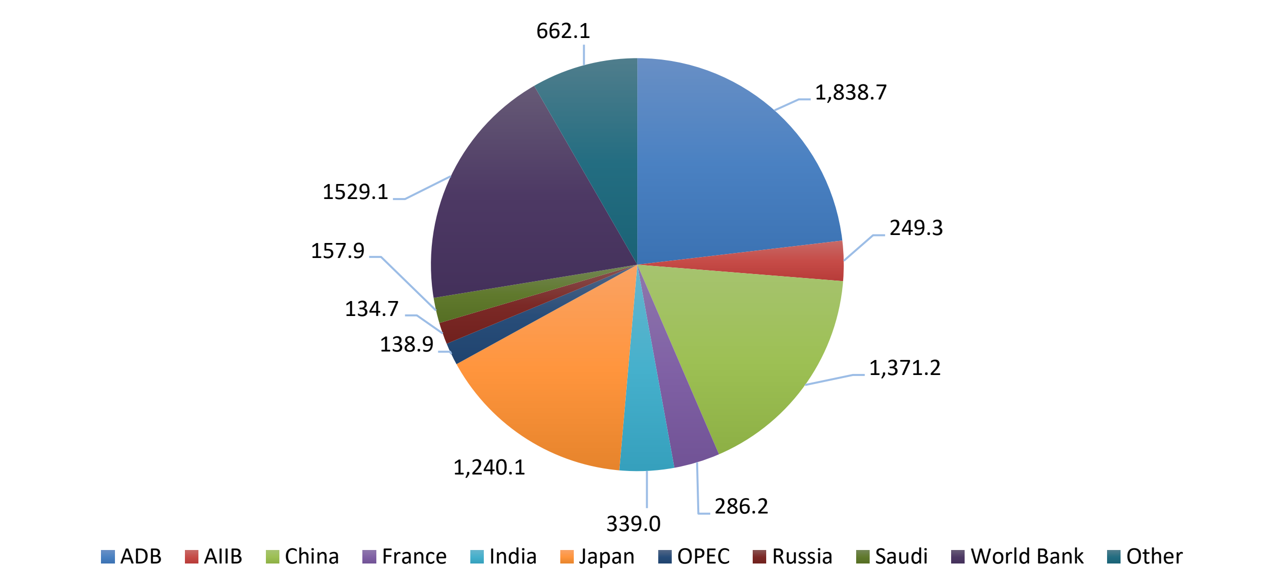


Source: *Department of External Resources*

2.2.3 Committed Undisbursed Balance (CUB)

As at 31st December 2021, the total undisbursed balance of foreign financing available from the already committed loans that are to be utilized in next 3-5 years, was US$ 7,947.2 million.

CUB as at 31st December 2021, as per Major Lender (USD million)



** provisional*

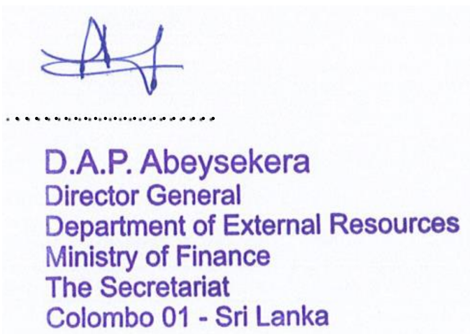
2.2.4 External Debt Stock and External Debt Service Payments

By the end of 2021, total outstanding external debt of the Government was US$ 34.2[1] billion. Total debt service[2] payments from 01st January to 31st December 2021 amounted to US$ 3,862.5 million. Of which, US$ 2,581.7 million was in lieu of principal repayments and the balance US$ 1,280.8 million for the payment of interest.

Name: D.A.P. Abeysekera

Designation: Director General

Signature:



[1] Non-residential holdings of Treasury Bills/Bonds and outstanding debt of State Owned Enterprises (SOEs) are not included.
[2] Debt Service = Principal Payments + Interest Payments, Debt Service Payment of SOEs are not included

Chapter 03 - Overall Financial Performance for the Year ended 31st December 2021

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2021

Budget 2021 Rs.		Note	Actual 2021 Rs.	Restated 2020 Rs.	
-	**Revenue Receipts**		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**		-	-	
-	Treasury Imprests		1,343,113,026	1,253,995,076	ACA-3
	Sub-Imprest Settlement from Department of Election		-	30,000	
-	Deposits		226,546	88,285	ACA-4
-	Advance Accounts		9,544,181	11,214,585	ACA-5
-	Other Main Ledger Receipts		65,092,830	322,077,028	
-	**Total Non Revenue Receipts (B)**		**1,417,976,583**	1,587,404,974	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		**1,417,976,583**	1,587,404,974	
	Remittance to the Treasury (D)		**3,651,468**	944,817	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		**1,414,325,115**	1,586,460,157	
-	**Less: Expenditure** **Recurrent Expenditure**				
114,000,000	Wages, Salaries & Other Employment Benefits	5	87,263,011	96,550,604	ACA-2(ii)
61,630,000	Other Goods & Services	6	31,972,083	35,131,358	
402,000,000	Subsidies, Grants and Transfers	7	351,925,061	325,808,839	

-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
577,630,000	**Total Recurrent Expenditure (F)**		**471,160,155**	457,490,801	
	Capital Expenditure				
3,370,000	Rehabilitation & Improvement of Capital Assets	10	1,833,770	135,000	
21,200,000	Acquisition of Capital Assets	11	11,433,933	3,527,109	
890,900,000	Capital Transfers	12	858,681,061	796,792,630	**ACA-2(ii)**
-	Acquisition of Financial Assets	13	-		
304,000,000	Capacity Building	14	65,341,723	316,791,585	
-	Other Capital Expenditure	15	-	-	
1,219,470,000	**Total Capital Expenditure (G)**		**937,290,487**	1,117,246,324	
	Deposit Payments		226,546	88,285	**ACA-4**
	Advance Payments		9,157,821	10,113,791	**ACA-5**
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		**9,384,367**	**10,202,076**	
	Total Expenditure I = (F+G+H)		1,417,835,009	1,584,939,201	
	Balance as at 31st December J = (E-I)		(3,509,894)	1,520,956	
	Balance as per the Imprest Reconciliation Statement		(3,509,894)	1,520,956	**ACA-7**
	Imprest Balance as at 31st December		-	-	**ACA-3**
			(3,509,894)	1,520,956	

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2021

	Note	Actual 2021 Rs	2020 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	180,166,353	143,365,380
Financial Assets			
Advance Accounts	ACA-5/5(a)	20,767,370	21,153,731
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		**200,933,723**	**164,519,111**
Net Assets / Equity			
Net Worth to Treasury		20,767,370	21,153,731
Property, Plant & Equipment Reserve		180,166,353	143,365,380
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	-	-
Total Liabilities		**200,933,723**	**164,519,111**

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 13 to 50 and Notes to accounts presented in pages from 51 to 58 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to

..........20.4.4.22.....
Chief Accounting Officer
Name : S. R. Attygalle
Designation : Secretary
Date :
S. R. Attygalle
Secretary to the Treasury and
Secretary to the Ministry of Finance
The Secretariat
Colombo 01

.....23/02/2022.....
Accounting Officer
Name : D.A.P. Abeysekara
Designation : Director General
Date :
D.A.P. Abeysekera
Director General
Department of External Resources
Ministry of Finance
The Secretariat
Colombo 01 - Sri Lanka

....
Assistant Director (Finance)
Name : N.W.K. Chathuri Buddhika
Date 2022/02/23
N.W.K.C. Buddhika
Assistant Director
Department of External Resources
Ministry of Finance
The Secretariat
Colombo - 01, Sri Lanka.

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2021

	Actual	
	2021	**2020**
	Rs.	**Rs.**
Cash Flows from Operating Activities		-
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	70,066,778	322,077,028
Sub-Imprest received from Department of Election	-	30,000
Revenue Collected for the Other Heads	-	-
Imprest Received	1,343,113,026	1,253,995,076
Recoveries from Advance	7,743,125	4,130,418
Deposiy Received	226,546	88,285
Total Cash generated from Operations (a)	**1,421,149,475**	**1,580,320,807**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	118,978,093	131,583,222
Subsidies & Transfer Payments	351,925,061	325,808,839
Expenditure incurred on behalf of on Other Heads	20,000	631,311
Imprest Settlement to Treasury	3,651,468	974,817
Advanced Payment	9,057,820	3,988,009
Diposit Payment	226,546	88,285
Total Cash disbursed for Operations (b)	**483,858,988**	**643,074,483**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	**937,290,487**	**1,117,246,324**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	-	-
Total Cash generated from Investing Activities (d)	**-**	**-**

<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of	937,290,487	1,117,246,324
Other Investment	-	-
Advance Payments	-	-
Total Cash disbursed for Investing Activities (e)	**937,290,487**	**1,117,246,324**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	**(937,290,487)**	**(1,117,246,324)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	**-**	**-**
<u>Cash Flows from Fianacing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	-	-
Total Cash generated from Financing Activities (h)	**-**	**-**
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	-	-
Total Cash disbursed for Financing Activities (i)	**-**	**-**
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	**-**	**-**
Net Movement in Cash (k) = (g) -(j)	**-**	**-**
Opening Cash Balance as at 01st January	**-**	**-**
Closing Cash Balance as at 31st December	**-**	**-**

3.4 Notes to the Financial Statements

Basis of Reporting

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31St December 2021.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This revaluation reserve account is the corresponding account of PP&E.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins on hand as at 31st December 2021.

3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
	____________________Not Relevant____________________				

3.6 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	577,700,000	577,630,000	471,160,155	82%
Capital	1,219,400,000	1,219,470,000	937,290,487	77%

3.7 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. ,000

Serial No.	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
			Not Relevant			

3.8 Performance of the Reporting of Non-Financial Assets

Rs ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per financial Position Report as at 31.12.2021	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures				
9152	Machinery and Equipment		157,027,475.61		100%
9153	Land				
9154	Intangible Assets		7,238,878.22		100%
9155	Biological Assets				
9160	Work in Progress				
9180	Lease Assets		15,900,000.00		100%

3.9 Auditor General's Report**

*** The final audit report for 31st December 2021 to be issued by the Auditor General has been attached (Annex - 1).*

Chapter 04 – Performance indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a Percentage (%) of the expected output		
	90% - 100%	75% - 89%	50% - 74%
Financial Commitments	110		
Financial Disbursements	156		
Technical Training Opportunities (No of Officers)	107		

Chapter 05- Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%- 100%
Reduce inequality within and among countries	US$ 11,600 million	Total resource flows for development, by recipient and donor countries and type of flow (e.g. official development assistance, foreign direct investment and other flows) *Achievement : US$ 14,088million*			121
Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation	US$ 10,701 million	Total official international support (official development assistance plus other official flows) to infrastructure *Achievement : US$ 12,059 million*			112
Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	66 training opportunities	Volume of official development assistance flows for scholarships by sector and type of study *Received Number of opportunities: 107*			162

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

Development Partners annually commit foreign funds and it is recorded as total commitments. With the implementation of the relevant development projects by line Ministries these committed funds are disbursed for implementation of different projects in different sectors such as agriculture, irrigation, skills development, education, poverty alleviation, road, highways, urban development, health etc. However, due to issues pertaining to project readiness such as environment clearance, land acquisition, utility shifting, relocation and resettlement, valuation and procurement etc., disbursement cannot be realized as planned.

Chapter 06 - Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	43	33	10
Territory	4	3	1
Secondary	66	55	10
Primary	31	27	4

6.2 Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

The role of ERD is to mobilize foreign resources from different development partners with different terms and conditions with proper approvals including Cabinet of Ministers, Central Bank monetary Board, Attorney General's Department, and President Secretariat etc. In order to achieve the mandate of ERD, it is required a staff with necessary skills such as negotiation skills, language skills, and thorough working knowledge on economics, public policy, Public finance, statistics, project planning and formulation, debt management and information communication technology etc. The trained officers are transferred through annual transfer schemes, and the carder positions are filled by transferred officers. It is very hard to find officers with required skills and knowledge among those who come under annual transfer schemes, and the department takes at least 2 years to train them. This affects the overall efficiency of the department.

6.3 Human Resource Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Abroad/ Local)	Output/ Knowledge Gained*
			Local	Foreign		
1. Cambridge University – ADBI FinTech and Regulatory Innovation Course	01	03 February 2021			Foreign (Online Course)	Enhanced Knowledge on ADBI FinTech and Regulatory Innovation
2. Sufficient Economy for Community Sustainabilit y	01	08 June – 01 July 2021			Foreign (Online Course)	Enhanced Knowledge on Sufficient Economy for Community Sustainability
3. IMF SAARTAC Virtual Workshop on Stratergic Budgeting – Integrating Fiscal Strategy and Policy Analysis with Budget Monitoring and Evaluation	01	22 – 25 November 2021			Foreign (Online Course)	Enhanced Knowledge on Stratergic Budgeting – Integrating Fiscal Strategy and Policy Analysis with Budget Monitoring and Evaluation
4. Investment Promotion for Developing Countries	01	16 – 29 November 2021			Foreign (Online Course)	Enhanced Knowledge on Investment Promotion for Developing Countries
5. Establishme nt Procedure	02	06 April 2021	Rs.16,000		Local	Enhanced Knowledge on Establishment Procedure
6. Basic Stores Management	01	29 April 2021	Rs.8000		Local	Enhanced Knowledge on Basic Stores Management

Chapter 07– Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following Financial statements/accounts have been submitted on due date**			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not relevant		
1.4	Stores Advance Accounts	Not relevant		
1.5	Special Advance Accounts	Not relevant		
1.6	Others	Not relevant		
2	**Maintenance of books and Registers (FR445)**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		

2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
3	**Delegation of functions for financial control (FR 135)**			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been Prepared	Compiled		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Compiled		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Compiled		
5	**Audit Quarries**			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Compiled		
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		

6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor Generals in terms of Financial Regulation 134(3)	Complied		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	The circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of theaforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		

9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Not Relavant		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Compiled		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not relavant		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Compiled		
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit	Compiled		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Compiled		
12	**Advances to Public Officers Account**			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		

12.3	The loan balances in arrears for over one year had been settled	Not Compiled	The Department of Pensions has been informed about this but it has not been resolved yet.	
13	**General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Not relevant		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	**Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulations	Not relevant		
15.2	The revenue collection had been directly credited to the revenue account withoud credited to the deposit account	Not relevant		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Not relevant		
16	**Human Resource Management**			
16.1	The staff had been paid within the approved cadre	Complied		

16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	**Implementing Citizens Charter**			
18.1	A citizens charter/ Citizens client's Charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	**Preparation of the Human Resource Plan**			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		

19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	**Responses Audit Paras**			
20.1	The shortcomings pointed out in the Audit paragraphs issued by the Auditor General for the previous years have been rectified	Compiled		