



State Ministry of Rattan, Brass, Pottery,
Furniture and Rural Industrial Promotion

Performance Report

2021

Expenditure Head No: 408

Hon. Prasanna Ranaweera

Minister of State Ministry of Rattan, Brass, Pottery, Furniture
and Rural Industrial Promotion

Mr. M. A. B.V. Bandaranayake

Secretary to the State Ministry of Rattan, Brass, Pottery,
Furniture and Rural Industrial Promotion

Hon. Minister's Message



I am pleased that the responsibilities assigned to the State Ministry of Rattan, Brass, Clay, Furniture and Rural Industrial Promotion by His Excellency the President as per the government policy framework have been fulfilled successfully.

Amid the global pandemic, our country also faced a great challenge and as we know, most of the sectors were functioned to minimize the losses in keeping with the vision of His Excellency the President.

The country could continue to run smoothly under the new normalization. However, the government is facing a number of practical challenges as a result of lack of foreign reserves. The administration is taking steps to address all of these issues for the benefit of the people. It is our duty to carry out our tasks in order to attain the national objectives.

The plans are being executed by the line ministry and the institutions in order to gradually achieve our ultimate goal of strengthening the rural economy through a people-centric economy. In addition, follow-up actions are ongoing.

We've identified solutions to the majority of the challenges that rural craftsmen face.

We prioritize expert ideas, researchers, and the experience of working craftsmen in this field is highly appreciated in this attempt.

As a result, potential entrepreneurs are recognized and given the infrastructure they need to break out from their dependency mentality. The encouragement they provide will help us attain our objectives.

The ministry's efforts to manage the capital fund allocated to it for the year 2021 have been succeeded.

The National Crafts Council and Vidatha Resource Centers were able to communicate the ministry's targets and goals to the public with more accuracy.

Improving the quality of rural craftsmen's products while increasing production capacity is a more effective way to meet current demand.

I am grateful for the assistance given by people's representatives from both the government and opposition parties in strengthening the ministry's functions for the benefit of rural people.

Prasanna Ranaweera,

State Minister of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion

Secretary's Message



The Stata Ministry of Rattan, Brass, Clay, Furniture, and Rural Industrial Promotion that was established with the objective of resolving the problem of supplying raw materials for traditional industries such as rattan, brass, clay, and furniture, removing market constraints, introducing appropriate technology for production, providing training opportunities, advancing rural craftsmen, and uplifting the rural industrial sector was fully functioned during the year 2021.

I am pleased that the ministry was able to carry out specialized actions for the improvement of the traditional and rural industrial sectors, as well as the craftsmen over the previous year. The primary accomplishments include providing the training and technological needs of rural entrepreneurs in order to promote them as rural entrepreneurs, standardizing their products, and resolving challenges experienced by businesses through technology clinics programs. 19 entrepreneurs have given quality and standard certificates in 2021, and the ministry was able to provide technical assistance to 518 enterprises island-wide. In addition, the programme for one entrepreneur per village and the programme for integrated development of the rural industrial sector resulted in the formation of around 12000 entrepreneurs.

In addition, the ministry was able to interfere certain extent to resolve the marketing problems of traditional and rural entrepreneurs by providing market opportunities at provincial and regional levels, establishing sales centers, facilitating e- marketing.

Also, under the leadership of the Hon.Minister and with the help of dedicated officials, the ministry was able to implement programmes for cultivation of raw material, establishment of a raw material bank, and the purchase of raw materials such as disposable brass and bronze and supply these to traditional craftsmen to solve the raw material problem, and these are the significant achievements in the year 2021. I would take this opportunity to express my sincere gratitude to my staff and Chairman of the National Crafts Council, Hon. Minister and his private staff for their efforts.

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M.A.B.V. Bandaranayake

Secretary

Stata Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion

Contact Details of the Institutions under the Ministry in 2021

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Chapter - 01

Institutional Profile/ Executive Summary

1.1. Introduction

- State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion was established by the Extraordinary Gazette No. 2187/27 dated 09.08.2020.
- National Crafts Council established by the National Crafts Council and allied Institutions Act, No. 35 of 1982 and National Crafts Council and allied Institutions (special Provisions) Act, No. 04 of 1996 Vidatha Centers and Timber-related design Centre are the institutions under the scope the Ministry.
- The functions of the Ministry includes assisting in formulation of policies in relation to the subject of Rattan, Brass, Pottery, Furniture and Rural Industrial promotion for “conducive business environment to promote domestic industries” under the direction and guidance of the Minister of Industries in conformity with the prescribed Laws, Acts and Ordinances and implementing, projects under the National Budget, State Investment and National Development Programme, and implementing, monitoring and evaluating the relevant policies, programmes and projects.
- Mr. Prasanna Ranaweera performs as Hon State Minister of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion while Mr.M.A.B.V. Bandranayake is the Secretary to the Ministry.
- The Ministry is located at level 07, West Tower, World Trade Centre, Echelon Square, Colombo 01 and Office of the Hon.Minister is at level 36, East Tower.

1.2. Vision, mission and objectives of the State Ministry of Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion

Vision

Be the focal point of Asia that succeeded international market through traditional and rural industries

Mission

Focusing to traditional industries including Rattan, Brass, Pottery, Furniture industries as priority sectors, promote traditional and rural industries that are integrated with modern technology, through value addition and eliminate difficulties in providing raw materials and market access, enabling these industries to win local and international market as well.

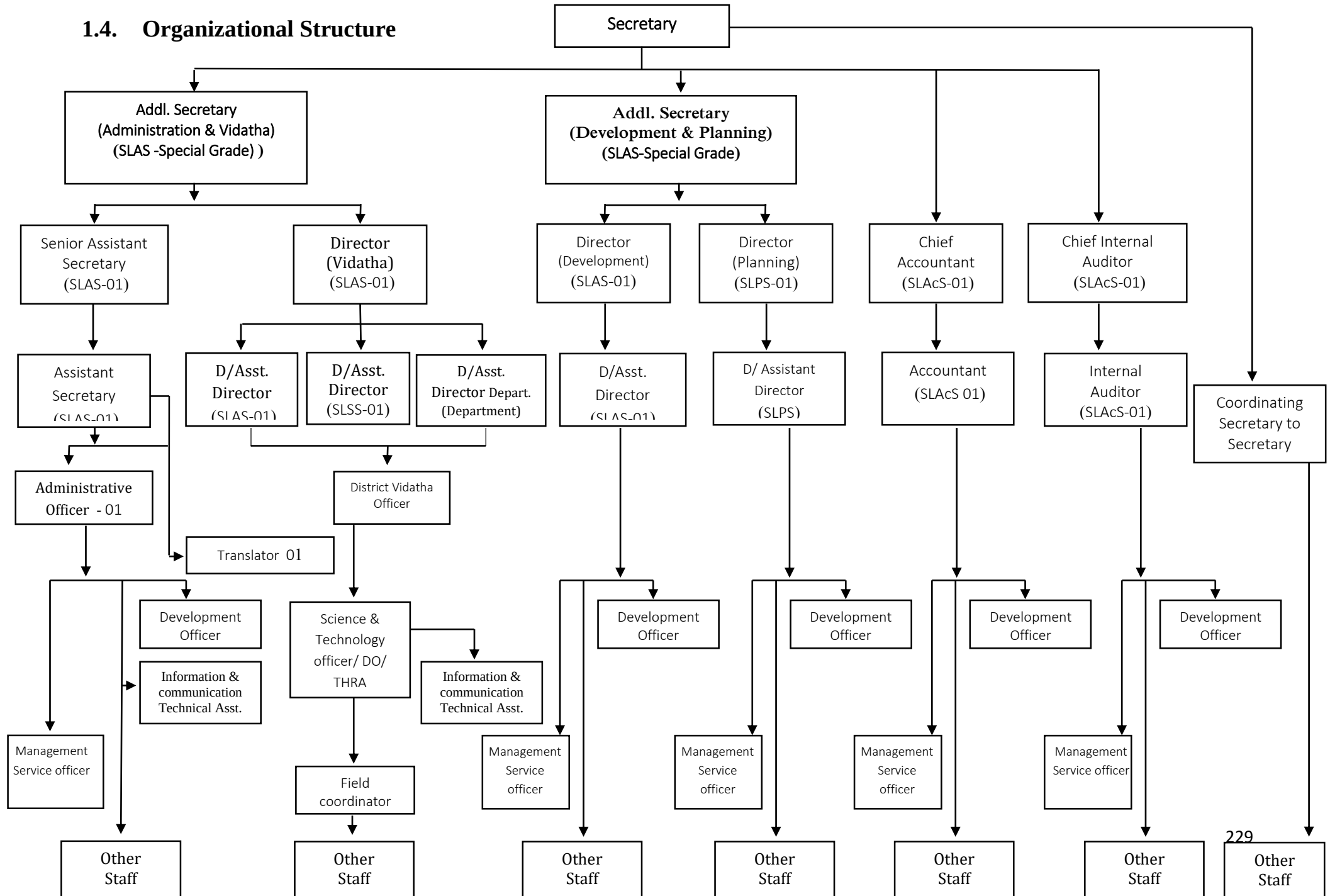
Objectives

- Ensure continuous supply of raw materials required to industrialists in qualitative standard, under optimal cost and by giving priority to the local suppliers of raw materials managing the gap from the overseas market.
- Increase the local market share competing with imports and create environment to grab overseas trade through emerging products that can attract overseas market.
- Formulate a policy framework to protect the rural industries that will be affected by import substitutes.
- Prepare background required for providing Fixed Capital and Working Capital requirement of rural industrialist easily and quickly.
- While protecting traditional technology, facilitate to introduce new technology to rural industries and create rural industrialists who are aware of new technologies.
- Convert traditional and rural industries to a reputed professional field in the society.
- Formulate regulatory and institutional framework required to create conducive environment for traditional and rural industries.

1.3. Functions and Duties of the Ministry

- Assisting in formulation of policies in relation to the subject of Rattan, Brass, Pottery, Furniture and Rural Industrial promotion for “conducive business environment to promote domestic industries” under the direction and guidance of the Minister of Industries in conformity with the prescribed Laws, Acts and Ordinances and implementing, projects under the National Budget, State Investment and National Development Programme, and implementing, monitoring and evaluating the relevant policies, programmes and projects.

1.4. Organizational Structure



1.5. Divisions of the Ministry

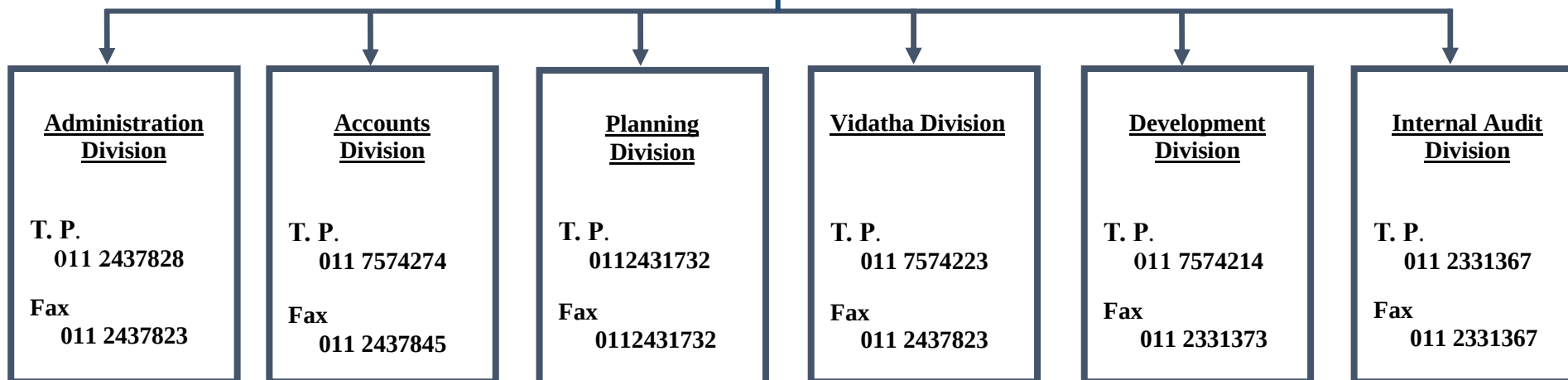
State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industry Promotion and its Divisions

State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industry Promotion

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1.6. Institutions come under the Ministry

As per the Extraordinary Gazette No.2187/27 and dated 09.08.2020, the following institutions have been assigned under the State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion.

- National Craft Council (National Craft Council and allied Institutions Act, No. 35 of 1982 and National Craft Council and allied Institutions (Special Provisions) Act, No. 4 of 1996)
- Vidatha Resource Centers
- Timber-related design Centre

Chapter - 02

Performance 2021

2.1. Performance of the Ministry - 2021

2.1.1. Administration Division

The scope of the administration division covers the good corporate administration environment within the ministry, human and physical resources management, fulfill the professional requirements of the staff and assist to deliver the functions of the ministry.

The activities performed by the division in year 2021 are given below

- **Implementation of staff training programmes**

Annual training programs had been implemented by the administration division with the objective of expanding and upgrading officers' efficiency, productivity, and subject knowledge in order to meet the ministry's service requirements. As a result, in the year 2021, 90 officers took part in general training, while 110 officers took part in an outreach programme.

Serial No.	Training Programme	Institution	Expenditure (Rs.)	Beneficiaries / trained officers
01	Preparation of Government Officers Advance 'B' Account	Skills Development Fund Ltd	5,000.00	01
02	Employee motivation – outreach training	"Mas Holdings" Thilhiriya	300,000.00	110
03	Postgraduate Degree on Development Studies (on service requirement)	University of Colombo	172,500.00	01
04	Graphic Design Course	Sri Lanka Institute of Printing	49,500.00	02
05	Minutes and official letter writing	National Institute of Labour Studies	80,000.00	20
06	English Course for Junior Officers	Miloda Institute	150,000.00	02
07	Accounting function and practical usage	National Institute of Labour Studies	80,000.00	10
08	Web Designing Course	E- Learning	50,000.00	02

Serial No.	Training Programme	Institution	Expenditure (Rs.)	Beneficiaries / trained officers
09	Procurement process for the supporting staff	National Institute of Labour Studies	96,000.00	12
10	Basic accounting concepts and accounting standards used in preparation of final accounts of the public institutions	Skills Development Fund Ltd	7,000.00	01
11	MSc Degree on Business Administration	University of Sri Jayewardenepura	214,000.00	01
12	Scope and responsibility of the officer in charge of the subject of leave	National Institute of Labour Studies	4,000.00	01
13	Payment of Annual Membership Fee	Institute of Chartered Accountants of Sri Lanka	16,000.00	01
14	Capacity Development programme for Vidatha officers on the subject of one entrepreneur per village programme	Industrial Services Bureau	182,500.00	35
15	Public Sector Office procedures	Distance Learning Center	10,000.00	02
Total			1,416,500.00	201

An outbound training programme for employee motivation was conducted at “Athena” training center of Mas Holdings on 07.04.2021. All the officers of the staff including Hon. State Minister, Secretary to the Ministry were participated for this programme.



Events of outreach programme

- **Updating personnel files**

As per Extraordinary Gazette No. 2187/27 dated 09.08.2020 administration of Vidatha Resource Centers and its staff has been assigned to this ministry. Accordingly, administration division has to maintain about 1000 personnel files. During the year 2021, the division had to perform many functions including calculation of salary arrears for many years, grade promotions, conducting efficiency bar examination.

The most qualified 25 officers among the Science and Technology Officers were promoted to the post of District Vidatha Officers, 70 Science and Technology Officers serving in the Vidatha Resource Centers were promoted to the Grade II and, also actions were taken to complete all the salary conversions and made the payments.

During this year, 20 KKS were promoted to the Grade II and actions were taken to confirm the officers who had not been confirmed and completed salary conversions and releasing officers from official language proficiency.

In addition, the administration division maintains personnel files of all the officers of the ministry approximately about 100 Nos.

- **Provide office equipment for the officers**

During the year, implemented a programme for providing internet facilities for smooth functioning of the Vidatha Resource Centers and development programmes of the ministry

effectively amid the global pandemic. Under this programme routers and sim cards were provided to Vidatha Resource Centers island-wide.

Also, printers were purchased for the establishment division to further enhance the efficiency of functions delivered by this division and a Duplo machine was purchased for the use of entire ministry.

In addition, upper floor of the Laksele showroom in “Apegama” premise has been renovated as an office space to conduct the public day of Hon. State Minister, Mr, Prasanna Ranaweera.

2.1.2. Accounts Division

This division prepares and maintains reliable financial information and financial management system for the Ministry and the institutions within its purview through coordination of financial services with the relevant divisions.

The functions delivered by the Accounts Division in the year 2021 are as follows.

- **Making all the payments and submission of Annual Reports.**

In the year 2021, this division was responsible for making all payments to Ministry officers, including salaries, overtime, travel expenses, and loan advances, in accordance with government financial laws and regulations, as well as maintaining and updating accounting documents, preparing Advance "B" account and financial statements, and submitting these to the Auditor General.

- **Releasing imprest and provisions**

Released imprest to the National Crafts Council, released provisions for recurrent and capital expenditure to all the Vidatha Centers established under the Divisional Secretariats island-wide and released provisions to the relevant institutions.

- **Annual procurement procedure**

In year 2021, Performed procurement processes of the ministry and assisted in procurement processes carried out by the institutions coming under the Ministry.

- **Submission of relevant reports, accounts and information**

During the year, actions were taken to submit relevant reports, accounts and information with the coordination of the Department of National Budget, Department of Treasury Operations, and Department of State Accounts.

- **Conducting Annual Board of Survey.**

This division is responsible for conducting annual board of survey and present the reports to the Auditor General and after conducting the board of survey for the year 2021, reports for the year 2021 has been submitted.

2.1.3. Planning Division

The planning division is responsible for reviewing, evaluating and reporting productivity, efficiency and physical and financial progress of the development programmes implemented by the ministry and the institutions coming under it. This division also engaged in preparation of annual action plan, performance report, and preparation of project reports in relevant to short-term and mid-term development programmes and other progress reports and submission of these reports to the higher management and the relevant institutions.

The functions performed by this in the year 2021 are as follows:

- **Preparation of the Annual Action Plan**

As per Public Finance Circular No. 02/2020, all government ministries and departments should prepare an Annual Action Plan for implementing budget estimates approved for the current year. Accordingly, the Planning division has taken actions to prepare the Action Plan of the Ministry for the financial year 2021 and institutions and coordinated the preparation of action plan of the National Crafts Council and to get it approved.

- **Preparation of the Annual Performance Report and Progress Report**

This division prepared the annual performance report 2020 that include performance of the activities of the ministry for the year 2020 and actions were taken to table it in Parliament of Sri Lanka.

Further, actions were taken to prepare the “Progress Report 2021 and the Action Plan 2022” that includes the progress achieved by the ministry and institutions coming under the ministry and activities expected to be implemented in the year 2022 and table the same in Parliament of Sri Lanka.

- **Reviewing the progress of the ministry and the institutions coming under the ministry**

Progress of the ministry and the institutions under the purview of the ministry was reviewed quarterly basis in accordance with the Action Plan 2021.

In addition, planning division has engaged in reviewing the progress of development programmes implemented at the Divisional Secretariat levels under the provisions of the ministry.

Due to the prevailed situation of Covid-19, this series of progress review meetings were conducted at district levels using an online platform and in these meetings, instructions and guidance were given to resolve the issues at district levels. This series of meetings, chaired by the Secretary to the Ministry with the participation of relevant officials were conducted covering all 25 districts of the country.



- **Coordinating the national program to uplift the rural economy.**

The planning division coordinates the national program to uplift the rural economy, implemented by the Prime Minister's Office. This division also coordinates the Committee on Development of Domestic Products and Industries implemented at district levels in line with this programme.

- **Preparation of a database on traditional and rural craftsmen**

Lack of information on the traditional handicrafts industry and other rural industries of the country and craftsmen engaged in the industry is a major problem faced by this ministry since its inception. Therefore, the ministry has initiated preparing a database containing information on traditional and rural craftsmen at divisional levels. Information on 19,000 entrepreneurs in relevant to 22 fields of rural industries has already been included in this database.

- **Preparation of project proposals on development programmes for the year 2022 and obtaining approval of the Cabinet of Ministers.**

In line with the national policy statement “Vistas of Prosperity and Splendour” (Saubagye Dekma) project proposals were prepared for the implementation of following 08 programmes and actions were taken to obtain the approval and recommendation of the Department of National Planning and to obtain approval of the Cabinet of Ministers for implementation of these projects.

- One entrepreneur per village programme and empower successful entrepreneurs, selected among the rural entrepreneurs who are capable of supplying their products to the domestic super market chain and international market.
- Programme for the integrated development of rural and traditional industrial villages.
- Domestic and international market promotion programme for rural industries.
- Establishment of handicrafts innovation and training center.
- Establishment of national raw material bank.
- Cultivation of raw material programme for rural industries.
- Establishment of timber related design center
- Programme for development of national blacksmith industry.

2.1.4. Vidatha Division

Vidatha Programme was initiated in year 2000 aiming at transferring new technologies introduced through research findings in the field of science and technology, to the grass root people. This division functioned previously under the purview of the Ministry of Science, Technology and Innovation was brought under the purview of the State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion in August 2020 as per the Extraordinary Gazette No.2187/27 dated 09.08.2020. Accordingly, this division engaged in the following functions in the year 2021 with the objective of transferring technology appropriate for local and international market, quality improvements, and standardization of products and empower entrepreneurs engaged in rural industries through entrepreneurship development.

- **Programme for one entrepreneur per Grama Niladhari Division**

The State Ministry of Rattan, Brass, Pottery, Furniture, and Rural Industrial Promotion launched this program in 2021 as a national initiative with the goal of producing 14,016 rural entrepreneurs, with at least one rural entrepreneur per each Grama Niladhari Division.

A provision of Rs. 800 Mn has been allocated for this programme.

This programme was implemented at divisional secretariat levels under the direction of the Divisional Secretary and with the active contribution of Science and Technology Officers. Accordingly, implementation of this programme has been assigned to the Science and Technology Officers and 09 training programmes were conducted at provincial levels to familiarize the Vidatha staff with the programme.



With the help of an expert panel, the Vidatha division has formulated a plan for conducting theoretical and practical training to entrepreneurs who are willing to start a business, in order to build their capacity to achieve the required standard. As outlined in this strategy, training programs were conducted with the support of national and regional resource persons.

Because of the limits on public gatherings and travel imposed due to Covid 19, training programs were performed using alternative techniques. Practical training programs were held with a higher level of beneficiary participation, using online platforms such as Zoom technology and Microsoft teams.

The ministry was able to achieve 83% progress of this project by providing technical assistance to 11657 entrepreneurs who successfully completed the training programme and have contributed 25% to the beneficiary contribution.

- **Launching Vidatha YouTube Channel**

In the year 2021, Vidatha division launched the YouTube channel “Vidatha” for the use of entrepreneurs with the objective of sharing knowledge among successful entrepreneurs in the Sri Lankan business sector and new entrepreneurs to fulfill long-term training requirement of entrepreneurs and to motivate them.

This YouTube channel was officially launched by the Hon. State Minister of Rattan, Brass, Clay, Furniture and Rural Industrial Promotion, Mr. Prasanna Ranaweera with the participation of Secretary to the Ministry, Director Vidatha and other officials.



- **Implementation of technology clinics programme.**

Vidatha division implements the technology clinic programme to address the problems in the rural industrial sector. Accordingly, technology clinic programmes for Ratnapura, Colombo and Matara districts were successfully conducted and this programme was conducted in other districts as an online programme (through ZOOM technology) due to Covid 19 pandemic.

Under this programme actions were taken to conduct technology clinic programme for each district and with the resource contribution of Industrial Technology Institute (ITI), Sri Lanka Standards Institute (SLSI), National Crafts Council (NCC), National Engineering Development and Research Centre (NERD), Export Development Board (EDB) and Industrial Development Board (IDB).

A provision of Rs. 5 Mn has been allocated for this programme.



Gampaha district technology clinic programme

Participation of entrepreneurs to technology clinic programmes at district levels is given below:

Serial No.	District	No. of participants
1	Colombo	92
2	Gampaha	107
3	Kandy	130
4	Anuradhapura	160
5	Badulla	144
6	Hambantota	74
7	Kegalle	134
8	Kalutara	165
9	Nuwara-Eliya	42
10	Galle	180
11	Ratnapura	123
12	Puttalam	95
13	Kurunegala	78
15	Polonnaruwa	80
16	Mulativu	70
17	Moneragala	85
18	Matara	198
19	Matale	162
Total		2119

Further to this Vidatha division has taken actions to conduct technology clinics programmes via ZOOM technology for the districts of Vauniya, Multivu, Trincomalee, Ampara districts in Sinhala medium with the participation of 50 entrepreneurs and Jaffna, Mannar, Kilinochchi, Vauniya, Batticaloa, Trincomalee, Ampara districts in Tamil medium for 175 entrepreneurs.

- **Providing Technical Assistance to Rural Entrepreneurs and Conducting Technology Transfer Programmes.**

Vidatha division conducts theoretical and practical training programmes for rural industries on the request of entrepreneurs at divisional levels. Accordingly, in the year 2021, 8537 entrepreneurs were trained.

In addition to conducting training programmes, the ministry provides them technical assistance to the entrepreneurs to retain them in the rural industrial sector and motivate their products.

Accordingly, the above programme was implemented covering all the divisional secretariat divisions' island-wide and selected beneficiaries were benefitted. The entrepreneurs were provided with machinery and equipment to initiate or develop their industries with the maximum government contribution of Rs. 100,000.00 or 75% of the total cost and balance 25% with the contribution of the entrepreneur.

The total cost of the project is Rs. 36.48 Mn.

Details of providing technical assistance to rural entrepreneurs is given below:

Ser. No	District	No. of beneficiaries
1	Colombo	25
2	Gampaha	126
3	Kandy	26
4	Anuradhapura	21
5	Badulla	24
6	Hambantota	37
7	Kegalle	29
8	Kalutara	21
9	Nuwara-Eliya	9
10	Galle	15
11	Ratnapura	14
12	Puttalam	14
13	Kurunegala	54
14	Ampara	2
15	Polonnaruwa	3
16	Mulativu	2
17	Kilinochchi	2
18	Jaffna	9
19	Moneragala	9
20	Mannar	1
21	Matara	54
22	Matale	17
23	Trincomalee	4
Total		518



- **Implementation of special projects at regional levels**

Special projects were implemented to cater the requests forwarded by the groups of entrepreneurs at regional levels under this programme.

Accordingly, the following special programmes were conducted in the year 2021.

Ser. No.	District	Divisional Secretariat Devision	Special Project	No. of beneficiaries	Financial cost (Rs. Mn)
01	Kurunegala	Alawwa	Production of eakle booms and brooms	10	1.7
02	Kalutara	Palindanuwara	Production of virgin coconut oil	05	0.42

- **Providing quality test reports and standard certificates to rural industrial products.**

The quality improvement of product is important in introducing these to the supermarkets for consumer attraction and market opportunities. The ministry has taken necessary actions to provide quality certificates and standard certificates to the selected rural industrial products in collaboration with the Industrial Technology Institute (ITI) and Sri Lanka Standard Institute (SLSI).

Provisions of Rs. 18.52 Mn was allocated for this project.

Ser. No.	Quality Certification	No of products referred
01	Vidatha system certification (VSC)	57
02	Good Manufacturing Practices (GMP) certification	141
03	Sri Lanka Standard certification (SLS)	05



- **Capacity Development of Vidatha Resource Centers**

In the year 2021 actions were taken to develop Vidatha Resource Centers island-wide as attractive places that provides special service to the rural entrepreneurs at divisional levels. Under this programme office equipment were provide to facilitate newly appointed District Vidatha Officers and completed renovation works of 40 Vidatha Resource Centers and purchasing office equipment for 46 Vidatha Resource Centers.

A provision of Rs. 35 Mn has been allocated to this programme.

- **Implementation of market promotion programme for rural industrial products.**

This programme was implemented to provide marketing facilities to the rural entrepreneurs.

A provision of Rs. 30 Mn has been allocated to this programme.

Under this programme;

- Conducted 21 Haritha Kadamandiya market places and 38 weekly fairs.
- Provided goods and equipment required for sales facilities to 21 Vidatha Centers.
- Fixed name boards to 274 Vidatha Resource Centers.
- Designing a backdrop and flags for the Vidatha division.
- Purchasing technical equipment required for market promotions.
- Printing books for the use of rural entrepreneurs.

Vidatha division printed a booklet that include details of concessionary loan schemes implemented by the state banks and other government institutions other than the loan assistance provided by the programme for one entrepreneur per village.



The volume I of the book on food technology titled “divimagata peravadanak” was launched for the use of entrepreneurs.



2.1.5. Development Division

The development division coordinates development programs for the promotion of the local handicrafts industry, as well as facilitating development programs implemented by the institutions coming under the ministry's purview. Also, it monitors these programs, provides policy guidance, assists and monitoring of development activities implemented for the improvement of the local handicrafts industry.

This division monitors and coordinates implementation of the programmes for cultivation of raw material for rural industries, establishment of national raw material bank, integrated development of traditional and rural industrial villages, local and foreign market promotion programmes for rural industry. Specially, in achieving the mission of the ministry, actions were taken to coordinate government institutions like District Secretariats, Divisional Secretariats, and Department of Conservation of Forests, Sri Lanka Mahaweli Authority, and Universities that are involved in R&D activities like the University of Sri Jayewardenepura, University of Moratuwa. Also, during the year, 2021 with the coordination of other relevant industries actions were taken to remove legal barriers in accessing raw materials, overcome marketing challenges, popularize local products, for the upliftment of the living condition of the rural community through development of the rural and traditional handicrafts industry.

Accordingly, the activities performed by this division are given as follows:

- **Development of database on information of traditional handicrafts villages.**

The lack of information on the traditional handicrafts industry of the country affects the implementation of development programs and the decision-making process, therefore the development division has initiated to collect data to develop a database on traditional and rural industrial villages of the country. This database will be useful for future development programmes of the ministry and for the use of scholars.

In addition, this division has initiated to collect information on clay deposits of Sri Lanka.

- **Development of furniture industry**

This is a major project implemented by the ministry and objectives of this project are as follows:

- Plan and implement innovative knowledge in the timber industry.
- Provide facilities for continuous research and developments in the timber industry.
- Bring the shareholders, future investors and craftsmen to a same platform for knowledge sharing among the business partners identified in researches.

- Introduce modern timber testing equipment and facilities to entrepreneurs in the furniture industry.
- Make a platform for digital marketing and online shopping.
- Quality certification for timber-based products.

A sum of Rs. 60 million has been allocated to the Ministry for the year 2021 for this programme and this provision was utilized for the following activities.

Development Activity	Financial Value (Rs. Mn.)
Coordinate with the University of Sri Jayewardenepura in timber related innovation, research and development activities.	3.3
Purchase equipment for Timber Design Innovation Centre.	4.59
Provide equipment for 765 carpenters in 87 Divisional Secretariat divisions.	52.1
Total	60

The ministry has given it's concurrence to the proposal submitted by the University of Sri Jayewardenepura for establishment of Timber Process Innovation Centre to carry out timber related innovations, researches and developments and Memorandum of Understanding (MOU) was signed between the Ministry and the University of Sri Jayewardenepura. The following development activities are being implemented in accordance with the MOU.

- Establishment of Timber Research Centre and provide research facilities.
- Formulation of guidelines for quality testing of imported timber and locally manufactured furniture.
- Classification of timber products, registration and develop platform for marketing.

- **Empower rural entrepreneurs who engaged in the carpentry industry**

In line with the programme for one entrepreneur per village, the development division facilitated to empower the rural entrepreneurs engaged in the furniture and related industries. 765 entrepreneurs were benefitted under this programme.

Serial No	Province	District	No. of beneficiaries
01	Central Province	Kandy	9
		Matale	10
02	North Central Province	Anuradhapura	12
		Polonnaruwa	16
03	North Western Province	Kurunegala	218
		Puttalama	45
04	Sabaragamuwa Province	Kegalle	15
		Ratnapura	16
05	Southern Province	Galle	56
		Hambantota	131
		Matara	5
06	Uva Province	Badulla	46
07	Western Province	Colombo	18
		Gampaha	151
		Kaluthara	17
Total			765

- **Programme for developing pottery villages**

This project was implemented aiming at developing pottery villages that can supply pottery handicrafts to the domestic and international markets and increasing direct and indirect employment opportunities in the field.

Under this project, actions were taken to conduct entrepreneurship trainings, programmes for attitudinal development, introducing new designs and providing new technical equipment and other facilities to the craftsmen selected from pottery villages. Further they are facilitated by developing common amenities centers.

During the year 2021, 94 craftsmen in pottery villages of Kanumale in Weerabugedara Divisional Secretariat division, Polwatta in Minuwangoda Divisional Secretariat division and Weeragula in Attanagalla Divisional Secretariat division were benefitted under this project.

- **Programme for development of traditional handicrafts villages**

During the year 2021, 05 selected handicrafts villages were facilitated under this project by conducting entrepreneurship programmes, programmes to promote attitudes, new design promotions, providing new technologies and equipment and other facilities and improve common amenities centers and the objective this project is increasing production capacity of these villages, generating new employment opportunities and expanding market opportunities of the craftsmen.

Details of the villages developed under this programme and beneficiaries are given below:

Ser No.	Village	Grama Niladhari division	Divisional Secretariat division	Industrial sector	No. of beneficiaries
01	Kalukodayawa	402 East/ West	Dompe	Clay	11
02	Elappankulam	581 Maradankalla	Mihintale	Clay	27
03	Bodhiwala	Bodhiwala	Haguranketa	Winnowers	10
04	Badalkubura	Madugahapattiya/Eththal amulla	Badalkubura	Clay	05
05	Weragala	738B - Katukurundalanda East/ 738 A - Weragala	Beruwala	Rush	10
Total					63

- **Implement market promotion programmes for rural and traditional craftsmen**

In this year, actions have been taken to promote rural and traditional industrial products with the coordination of ministry, National Crafts Council and the University of Sri Jayewardenepura and a MOU was signed between the ministry and the University of Sri Jayewardenepura.

- **Preparation of technology transfer programme for advancement of rural and traditional craftsmen with the collaboration of CINEC University.**

MOU was signed with this the State Ministry, CINEC University, the National Crafts Council for purchasing machines for processing Agava and machines for processing Rattan for the National Raw Material Bank and for transferring technology to the National Crafts Council for the advancement of traditional and rural craftsmen. At the commencement of the project, Ministry provided a provision of Rs.1,770,000 to the CINEC University as per expenditure estimate.

- **In collaboration of the Department of Commerce, preparation of a methodology for promotion of rural industrial products to the international levels.**

In collaboration with the Postgraduate Institute of University of Peradeniya, preparation of a methodology for quality improvement of the creations of traditional and rural craftsmen.

In collaboration with the university, initial discussions were held to resolve the problems faced by entrepreneurs in traditional industries. The matters like how to use coloring material in production of high-quality goods to meet the demands in international markets, defects free products, resolving the problems faced by the craftsmen in production process and marketing due to growths of molds, fungus infections in the surface of products and damages caused by

insects and using of available natural resources for the industries, were discussed at these discussions.

- **International promotion for local handicrafts and creations.**

As per the request forwarded to the state ministry for providing traditional Sri Lankan Masks to the Museum in Russia, this division coordinated the relevant activities with the Ministry of Foreign Affairs. Further, the ministry has taken actions to popularize Sri Lankan crafts in foreign countries by providing them for the events like cultural exhibitions, trade exhibitions, and tourism promotions programme.

- **Provide local and international market promotion opportunities to the rural and traditional handicrafts.**

- Developing Gatahetta old railway station as a sales center.

The lack of sales center to sell their products is the main problem face by the craftsmen in Ratnapura district. The Gatahetta old railway building that was abandoned after utilizing as Eheliyagoda Divisional Secretariat has been proposed as a suitable place to be developed as a sales center to resolve this problem.

The Ministry of Transport has granted approval to renovate Gatahetta old railway station as a Sales Centre and this ministry has provided a provision of Rs. 2,700,000 for this renovation.

This sales center that was developed with the collaboration of the ministry and the Divisional Secretariat, Ehaliyagoda has been named as “Saubagya Wishmakala madura”.



- Establishment of a sales center at “rajawasa” premises, Narahenpita

In year 2021, the ministry entered into a MOU with Sri Lanka State Trading (General) Corporation to establish a sales center at “rajawasa” premises for providing sales opportunities to rural and traditional craftsmen. Actions have been taken to construct stalls within this premise and the ministry and the National Crafts Council are taking actions to provide these stalls to the aforesaid entrepreneurs.

- Project for construction of a traditional crafts village near the Muniyandi Tank, in Polonnaruwa

As per the request made by Urban Council, Polonnaruwa this ministry has taken actions to construct Traditional Crafts Village at the vicinity of the Muniyandi Tank near the Gal Viharaya, Polonnaruwa. This village consists of 15 sales outlets and it is proposed to provide these to rural and traditional craftsmen in the area. It is expected to attract tourists and create income generation opportunities of craftsmen.

2.1.6. Internal Audit Division

The function of the internal audit division is concluding, reviewing, evaluating all the activities performed by the Ministry and the Institutions within its purview at all levels and assist the management by reporting the internal control procedure.

The functions performed by this division in the year 2021:

- **Preparation of the Internal Audit Plan**

After establishing the Internal Audit Division in the third quarter 2021, the Internal Audit plan was prepared, obtained the approval for the same, and submitted the evaluation report for the third quarter.

- **Conducting Audits**

This division conducted audits and performance audits to strengthen the internal control of the financial and operational activities of the Ministry.

- **Conducting Audit and Management Committee Meetings.**

In the year 2021 only 01 Audit and Management Committee Meeting was held due to the outbreak of Covid-19 pandemic. Also represented the ministry at 01 Audit and Management Committee Meeting of the National Crafts Council and information was called from this institution for auditing.

- **Investigating into the complaints.**

This division investigated into the matters in relevant to the complaints received to the Secretary to the Ministry.

2.2. Performance of the institutions under the Ministry

National Crafts Council

1. Introduction

National Crafts Council was established under the National Crafts Council and Allied Institutional Act No. 35 of 1982 with the prime objective of conservation and development of handicrafts and to uplift socio-economic status of the handicraftsmen. During the past few decades, National Crafts Council has implemented various projects and programmes for the conservation and development of handicrafts and welfare of the craftsmen.

1.1. Vision

“Nurturing and Preserving Traditional Handicrafts for their sustainable existence”

1.2. Mission

“Preservation, development, encouragement and promotion of local handicrafts with a traditional and cultural value and enhancement of economic and social status of craftsmen”

1.3. Main Goal

Give maximum contribution to build up people centric economy by uplifting living standard of the craftsmen and increasing handicrafts sector contribution to the GDP.

1.4. Objectives / Goals

- Contribute to achieve macro-economic goal of **“6.5% increase in economic growth”**, increasing handicrafts sector share to GDP by 50%.
- Contribute to achieve macro-economic goal of **“per-capita income exceeding US\$ 6500”**, increasing per capita income of handicraftsmen by 50%.
- Contribute to increase foreign exchange earnings of handicrafts by Rs.2000 Mn and **“maintain rupee value at a fixed rate”** minimizing foreign exchange outflow by Rs.5000 Mn through introduction of import substitutes.

- Contribute to achieve macro-economic goal of “**unemployment rate less than 4%**” through generation of 5000 self-employments through training 7500 handicraftsmen and apprentice.
- In achieving main objective of “**strengthening the local entrepreneur**” through people centric economy, provide financial, market, training, infrastructure and other facilities to handicraftsmen.
- Contribute to “**proper conservation of national heritage**” by appraising, encouraging, protecting and promoting expertise and traditional handicraftsmen.

1.5. Functions

- Identify handicraftsmen and register them at district levels and issue Identity Cards to them.
- Provide rare raw materials to craftsmen and organize such activities
- Facilitate to initiate self-employments in the handicrafts sector.
- Implement programmes for quality improvement of handicrafts and maintain standards of such products.
- Provide training facilities under master craftsmen training programme.
- Provide fulltime handicrafts training facilities through training centers and provide facilities required in production process.
- Implement local and foreign market promotion programmes
- Conduct exhibitions and competitions at provincial and national levels.
- Introduce new technologies in relevant to handicrafts industry.
- Implement loan schemes and welfare programmes to facilitate handicraftsmen.
- Implement programmes to uplift socio-economic status of the craftsmen and their families.
- Coordinate with public institutions at Provincial Council and Divisional levels, when implementing the above programmes.

2. Performance for the year 2021

2.1. National Programme for Cultivation of Raw-material

In this programme, rare raw materials used in handicrafts industry are cultivated in unutilized and underutilized government lands. It had been planned to cultivate 400 acres of lands with the objectives of overcoming scarcity of raw materials to ensure continuous supply of raw materials for the production process of rural and traditional industries, save foreign exchange out flows on importation of raw materials, provide raw materials to local industries at a fair price and minimize production cost of rural industrial products and at present 435.7 acres of land have been cultivated under this programme.

• Hana Cultivations

Ser. No.	Place	Divisional Secretariat	Extent (Acres)	No. of plants
01	Ehetuwewa	Ehetuwewa	31	19,000
02	Kaltota	Kaltota	18	37,000
03	Anuradhapura Ginipati Mayima	Covers several D.S. divisions	37	44,400
04	Kandaketiya, Loggal Oya	Kandaketiya	09	6,200
05	Polonnaruwa Mahaweli Zone “B”	Covers several D.S. divisions	180	197,600
06	Mahaweli Zone “L”	Covers several D.S. divisions	90	90,000
07	Bibila Perana	Bibila	12	14,400
08	Badulla Wewelhinna	Hali Ela	04	2,000
09	Matale Yatawatta	Yatawatta	01	1,200
10	Kegalle Badulupitiya	Mawanella	1/2	600
11	Haguranketa, Johnstonwatta	Haguranketa	01	1,200
Total			383.5	413,600



Ratnapura – Kaltota hana cultivation programme



Ehatuwewa Hana cultivation programme



Polonnaruwa Mahaweli Zone 'B' Hana cultivation programme



Mahaweli Zone 'L' Hana cultivation programme

• **Reed cultivation**

Ser No.	Place	Divisional Secretariat	Extent (Acres)	No. of plants
01	Pantota, Kalutara	Walallawita	8.5	158,800
02	Induruwa, Galle	Bentota	01	20,000
03	Mawala, Kalutara	Kalutara	8.2	100,000
04	Elapatha, Ratnapura	Elapatha	01	5,000
05	Meveela	Panduwasnuwara East	0.25	3,000
Total			18.95	286,800



Pantota reed cultivation programme



Kalutara – Mawala reed cultivation programme

• **Cane cultivation**

Ser No.	Place	Divisional Secretariat	Extent (Acres)	No. of plants
01	Yatiyantota, Pallelegama	Yatiyantota	07	3000
02	Wanathawilluwa, Ralmaduwa	Wanatawilluwa	15	6000
03	Akuressa, Vilpita	Athuraliya	05	2000
04	Kalutara Horana	Ingiriya	02	800
Total			29	11,800



Wanathawilluwa Ralmaduwa cane cultivation programme

Ser No.	Place	Divisional Secretariat division	Raw material cultivated	Extent (Acres)	No. of plants
01	Hirigalgodella	Beruwala	Dunuke	01	400
02	Polonnaruwa Mahweli Zone 'B'	Covers several D.S. divisions	Sudu handun	180	1,000
03	Polonnaruwa Mahweli Zone 'B'	Covers several D.S. divisions	Kaluwara	180	2,000
Total				361	3,400

2.2. Establishment of National Raw-material Management Unit (Bank)

This programme is implemented with the main objectives of facilitating availability of raw-materials like rattan, brass, clay and other specific raw-materials used in traditional and rural industries, increasing demand for the handicrafts and expanding employment opportunities in the traditional and rural industrial sector through strengthening rural industrial sector and raw material supply chain.

Under this project raw-material banks are established at provincial levels for supplying raw-materials required to the craftsmen at a fair price.

- Stores complexes renovated to establish Raw-material Banks

Ser No.	Training center	Divisional Secretariat division	District	Province
01	Waragoda Ceramic Training Center	Kelaniya	Gampaha	Western
02	Idiparape artificial flowers training center	Meerigama	Gampaha	Western
03	Weliya training center	Minuwangoda	Gampaha	Western
04	Bulathsinhala cane training center	Bulathsinhala	Kalutara	Western
05	Central Province office, Polgolla	Polgolla	Kandy	Central
06	Habaraduwa sales center	Habaraduwa	Galle	Southern
07	Rush training center	Kuriwita	Ratnapura	Sabaragamuwa
08	Kawantissapura, Hambantota	Tissamaharamaya	Hambantota	Southern
09	Senapathy, Moneragala	Medagama	Moneragala	Uva
10	Polonnaruwa - Manampitiya	Manampitiya	Polonnaruwa	North Central



Gampaha – Waragoda stores complex



Kandy – Polgolla stores complex

- **Raw-materials purchased from revolving fund for providing to the craftsmen**

Ser No.	Raw-material	Quantity	Institute that provides the raw-material
01	Cane	11,850 feet	-
02	Empty bullet casings of metal	4556.2 kg	Sri Lanka Air Force
03	Empty bullet casings of brass and copper	2385 kg	Sri Lanka Navy
04	Brass	42,164.12 kg	National Water Supply and Drainage Board
05	Silver	9195kg	Cey Banka Gold shop of BOC
06	Clay	25,000 kg	Ceramic Corporation

2.3. Integrated Development of Rural and Traditional Industrial Villages Programme

This project was implemented with the objectives of developing traditional and rural industrial villages and converting these to manufacturing & industrial villages enabling supply of goods produced by traditional and rural industries to local and international markets and thereby increase direct and indirect employment opportunities and economic & social development while minimizing poverty, strengthening women, eliminating provincial disparities and promoting entrepreneurship to develop traditional and rural industries as a main component of the Sri Lankan economy.

In the year 2021, expects to develop 100 rural industrial villages selecting 4 villages in each district covering 25 districts of the island providing required facilities for more than 3000 beneficiaries, under this project.

This project further expects to facilitate the craftsmen selected at these villages through programmes for entrepreneurship / attitude development, production/new design promotion programmes and providing new technological equipment and other facilities and they will also be assisted by developing common amenities centers.

Accordingly, during the year 98 villages were developed and 2739 craftsmen have been benefitted.

- List of developed crafts villages

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province - Southern Province					
District - Matara					
01	Kubalgama	Walliwala East, West, South, Pitiduwa (379 A)	Weligama	Clay	19
02	Pathumgama	Urapola East	Kamburupitiya	Rush	18
03	Pubudu (Rathmale)	Babarenda North	Dikwella	Clay	20
04	Galabodahena, Kiyaduwa	360/C, Galabodahena, Kiyaduwa,	Akuressa	Rush	28
District- Hambantota					
05	Ehalagoda and Pothuwilegoda	Beligalla South , North	Beliatta	Miscellaneous, Laksha Brass, Palmyrah	25
06	Kohomporuwa	Kohomporuwa - 517	Katuwana	Clay	94
07	Wilamulla	Viharamahadevipura	Thissamaharamaya	Palmyrah leaves	30
08	Ranna - (West /East)	Ranna - (West /East)	Tangalle	Clay	54
District - Galle					
09	Pitigala	Karawwa, Pitigala, Kaluarachchigoda	Niyagama	Black stones, Carvings, Sculpture	23
10	Magalla	No. 99	Four gravets	Beeralu lace	18

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province - Southern Province					
District - Galle					
11	Dalawella	132 A, Dalawella	Habaraduwa	Wetake	30
12	Gintota	Piyadigama	Four gravets	Reed	17
Province - North Western Province					
District-Kurunegala					
13	Galataraya	999 Galataraya	Alawwa	Palmyrah, fans (watapath)	25
14	Thittawella	433/ Thittawella	Ganewatta	Clay	55
15	Solepura/ Weerapokuna	Solepura/Weerapokuna	Giribawa	Miscellaneous	25
16	Doratiyagedara	1411 Doratiyagedara	Paduwasnuwara West	Cane	17
District -Puttalam					
17	Ralmaduwa Village	Ralmaduwa	Wanathawilluwa	Cane	14
18	Pulichchikulam	593 Pulichchikulam	Mundalama	Clay	19
19	Rabakanayagama	644/1, Rabakanayagama	Nawagattegama	Reed, Palmyrah leaves	22
Province- Eastern					
District-Batticaloa					
20	Poraitivu	Pattapuram	Wellaweli	Clay	30
21	Wetherkudiruppa	Manmunaipattu	Manmunaipattu Arawamathi	Palmyrah	33

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province- Eastern					
District-Batticaloa					
22	Eravurpattu 4	Eravur	Chenkaladi	Clay	40
23	Oruvil	Oruvil	Manmunai - South	Coconut shells	40
District- Trincomalee					
24	Ralkuli	Muttur-3	Muttur	Clay	47
25	Sinamullaicheni	Wellamanal	Trincomalee Town	Sea shells	25
26	Saliyapura	Mollipotana	Tabalagamuwa	Reed	36
27	Adambodai	Vellur	Kuchchaweli	Palmyrah	34
District- Ampara					
28	Panama	Panama South	Lahugala	Palmyrah	50
29	Uhana	Uhana	Uhana	Clay	38
30	Henanigala	Henanigala	Dehiattakandiya	Reed	17
Province - Sabaragamuwa					
District - Kegalle					
31	Alkegama	No. 23, Ma Kehelwala	Mawanella	Hana	30
32	Palellegama	115F Palellegama	Yatiantota	Rush	30
33	Kahabiliyagoda	6B, Wahawa	Rabukkana	Clay	18
34	Samagama	42 C, Keerapana	Aranayaka	Clay	12

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province - Sabaragamuwa					
District - Ratnapura					
35	Kuruwita Rush Centre	Delgamuwa	Kuriwita	Rush	28
36	Wikiliya	252B, Wikiliya	Balangoda	Hana fiber	30
Province - Uva					
District- Badulla					
37	Dehigolla	Dehigolla and Beligalla	Mahiyanganaya	Red Clay	23
38	Springweli	Springweli, 85B	Haliela	Rush based products	11
39	Hali Ela Hettakma	Pattipola, 75B	Haliela	Red Clay	08
40	Haldummulla	Ihala Kosgama	Haldummulla	Traditional Bali Sculptures	12
District - Moneragala					
41	Kodayana, Kolonnawinna	Kolonnawinna	Moneragala	Reed	21
42	Nagala	Nagala	Bibila	Cane	32
43	Sevanagala Kovulaara	Katupilagama	Sevanagala	Ceramic	05
44	Polgahawela	Polgahawela	Medagama	Red Clay	13
45	Gothmigama	Katharagama	Katharagama	Ornaments/ Debara seed	19
46	Karawilegama	Katharagama	Katharagama	Palmyrah leaves	18

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province - Central					
District- Kandy					
47	Ambakka	Ambekka, Siyabalagoda	Udunuwara	Wood carvings /Sculpture	32
48	Maharawela/ Dibiyanwatta	785 Maharawela	Medadummara	Clay	31
49	Madawala	640 Madawala	Pathadumbara	Brass carvings	19
50	Talagune	875/Talagune	Ududumbara	Dumbara mats/ Cotton	08
51	Pitawala	677 Hurikaduwa West	Kundasala	Clay	19
District - Matale					
52	Rusirugama	Weligama, Ulpahipatiya, Kuriwela, Paragawela	Ukuwela	Brass carvings	31
53	Alokagama	Alokagama	Yatawatta	Hana	17
54	Lenawala, Yativahera	Lenawala, Yativahara	Galewela	Clay related	08
55	Nilannoruwa	Nilannoruwa	Pallepola	Mats	36
District – Nuwara - Eliya					
56	Puranagama	Puranagama	Hanguranketa	Clay	14
57	Akiriya / Pallobowala	Ekiriya	Hanguranketa	Hana fiber	26

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province - North Central					
District - Anuradhapura					
58	Kunuragama	654 Potana	Mihintale	Reed	31
59	Kurulugama	32 Kurulugama	Kebitigollewa	Clay	19
60	Kudakelegama	545 Ihala Abatale	Galenbudunuwewa	Clay	37
61	Lulnewa	198	Kahatagasdigiliya	Clay	37
District - Polonnaruwa					
62	Ihalawewa	243 Ihalawewa 239 Aluwakubura	Dibulagala	Clay	10
63	Malakapura	42 Vijayarajawewa	Hingurakkgoda	Reed (Hambu)	20
64	2 Ela/ Palugasdamana	174 Palugasdamana	Thamankaduwa	Cane	25
65	Aluthwewa	111 Talakolawewa	Medirigiriya	Reed	15
Province - Western					
District - Colombo					
66	Ranala Pottery Village	469, Ranala	Kaduwela	Clay	30
67	Nawagamuwa South	470/A, Nawagamuwa South	Kaduwela	Masks	13
District - Kalutara					
68	Diwalakada	822B, Diwalakada E-Meegahakubura	Bulathsinhala	Rush and Cane	50
69	Kalapugama	Kalapugama West	Kalutara	Reed	22
70	Pantota	783 A, Dammana West	Walallawita	Gallehe Reed	37

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
Province - Western					
District - Gampaha					
71	Alawala	364/ A Alawala South 364/ Alawala North 364 B Ethaudakanda	Attanagalla	Rush	160
72	Hunumulla	Hunumulla	Divulapitiya	Clay	17
73	14 Botale, Pahalagama	14 Botale, Pahalagama	Meerigama	Clay	45
74	Samurdhigama	119/6 Samurdhigama	Minuwangoda	Clay	21
75	Weerasekarapura	Biyagama North , Biyagama South C	Biyagama	Clay	25
76	20 Acre village	16 F Halugama, 16 A Halugama	Meerigama	Rush and Cane	45
77	Radawadunna	360 Radawadunna	Meerigama	Cane	81
Province-Northern					
District-Vauniya					
78	Paranaddakal	Paranaddakal	Vauniya	Palmyrah	20
79	Thuduwakkai	Neriyakulam	Wengala Weddikulam	Palmyrah	21
80	Palayaru	Poomadu - C209C	Vauniya Southern	Reed	16
81	Sri Rampuram	Katharsinnakulam - 215B	Vauniya	Paper crafts/Batic	20
District-Jaffna					
82	Maduwil	Maduwil South J/310	Chawakachcheri	Clay	14
83	Vaddukkoddai South	Waddu South J/165	Chankanani	Timber related	65

Serial No.	Village	Grama Niladhari division	D.S.Division	Handicraft sector	Beneficiaries (Number)
84	Moor Street	J/86, Moor Street -South J/87, Moor Street -North	Jaffna	Coconut fiber	13
85	Kalviyankadu	Kalviyankadu J/113/109/90/257	Nallur	Clay	11
District-Mannar					
86	Talai Mannar Noth	Puttukamam MN48	Mannar Town	Palmyrah	25
87	Sinnapuwarasankul m	Pontivukkandal MNN121	Nanaddan	Palmyrah	20
88	Veddayamuruppu	Veddayamuruppu	Manthai west	Palmyrah	22
89	Pasalai South	Pasalai MNN 56	Mannar Town	Batic	26
District- Kilinochchi					
90	Karachchi	J/310,J/311,J/312,J/327	Karachchi	Clay	10
91	Tharmapuram	KN54, KN56, KN57	Kandawalai	Clay	08
92	Kiranchi	Kiranchi KN 75	Punagari	Palmyrah	42
93	Kandawalai/Uriyan	Uriyan KN49, Kandawalai KN51	Kandawalai	Palmyrah	53
94	Kovilyal	KN 78/ KN 79	Pachchilapalli	Palmyrah	22
District-Mulativu					
95	Thunukkai	MU16,MU17	Thunukkai	Reed	30
96	Kallapadu South	MU110	Maritteipattu	Palmyrah	20
97	Walaniyarmadam	Mullivaikkal West	Maritteipattu	Palmyrah	23
98	Udayarkaddu	Udayarkaddu North Mu46, Udayarkaddu South Mu47	Puthukuduerruppu	Palmyrah	23
Total					2738

- **Conducting training programmes under the programme for developing crafts villages**



- **Implementation of production/ design promotion programmes under the crafts villages development programme**

Products before development



Introduced new products



Products before development



Introduced new products



Pottery village



Matale – Nilannoruwa reed production village



Kegalle – Alkegama hana production village

- **Providing workshop facilities to craftsmen under the crafts village development programme**



Puttalam – Mundalama, Puchchakulama Pottery village

- Renovation of common amenities centers under the crafts village development programme



Galle – Pidiyagama reed village



Moneragala - Nagala reed village

- Providing assistance to the craftsman in villages developed under the crafts village development programme



Alawala rush village



Radawadunna reed village

2.4. Implementation of market promotion programmes for rural and traditional industries

This programme aims at achieving objectives of increasing demand for rural and traditional industrial products and creating awareness on Sri Lankan products locally and internationally, while providing consumers with highest quality domestic products that can compete with import substitutes, sharing knowledge on new designs and technologies and uplifting income and living standard of the rural craftsmen.

Under these programmes, planned to provide market facilities for craftsmen establishing a special stall at handicraft marketing centers managed by the National Crafts Council and at selected super markets, implement market promotion programmes on nationally and internationally declared special days and festivals and implement monthly and quarterly market promotion programmes at provincial levels. The following market promotion programmes were conducted in the year 2021.

- 22 “Shilpa Thursday” crafts fair were conducted at Diyatha Uyana, Battaramulla.
- 8 market promotion programmes were conducted at provincial levels (Galle, Wariyapola, Pallekele, Sigiriya, Kandy, Polonnaruwa, Kegalle and Trincomalee)
- “Lak Shilpa” Sales Centers established by the National Crafts Council at Dutch Hospital premises Colombo Fort, Molagoda, Sipnara-Galle, Wariyapola were developed.
- www.Lakshilpa.com e-marketing website was launched on 22.11.2021 to promote e-marketing.



“Shilpa Thursday” crafts fair at Diyatha Uyana, Battaramulla



KCC crafts fair at KCC, Kandy



Launching e-marketing website - Hotel Water's Edge, Battaramulla

2.5. Registering Handicraftsmen and issuing Identity Cards.

Actions were taken to prepare a database on handicraftsmen by collecting their up to date information and regularly updating this database and register them at the National Crafts Council and issue a new identity card to them. Production capacity, competencies, raw-materials used in the sector have been identified for each craftsman and these craftsmen can have the opportunity to get any domestic and international orders whenever necessary. During the year 2021, 2512 craftsmen were registered and 1479 identity cards were issued.

• Registration of craftsmen from 01 January to 31 December 2021

Ser No.	Province	District	No. of registered craftsmen	Total No. of registered craftsmen
01	Western	Colombo	76	608
02		Kalutara	80	
03		Gampaha	452	
04	North Western	Kurunegala	24	140
05		Puttalam	116	
06	Sabaragamuwa	Kegalle	167	197
07		Ratnapura	30	

Ser No.	Province	District	No. of registered craftsmen	Total No. of registered craftsmen
08	Southern	Galle	200	936
09		Matara	220	
10		Hambantota	516	
11	Central	Kandy	152	262
12		Matale	60	
13		Nuwara-Eliya	50	
14	North Central	Anuradhapura	41	41
15		Polonnaruwa	-	
16	Uva	Badulla	70	129
17		Moneragala	59	
18	Eastern	Trincomalee	75	75
19		Ampara	-	
20		Batticaloa	-	
21	Northern	Mannar	49	124
22		Jaffna	50	
23		Mulativu	-	
24		Vauniya	25	
25		Kilinochchi	-	
	Total			2512

2.6. Craftsmen Welfare Programme

Among the programmes implemented by the National Crafts Council, craftsmen are immensely facilitated under craftsmen welfare programme that provides financial assistance to elderly or disabled craftsmen on their requests (for surgeries, heart deceases, eye deceases and special surgeries) in compliance with crafts welfare constitution. During the year, 58 craftsmen were facilitated under this programme and 19 craftsmen were provided a lifetime monthly allowance.

2.7. “Shilpa Abimani” Presidential Awards and Handicrafts Exhibition

This programme implemented aiming at promoting the traditional craftsmen by evaluating their creations at national and international levels and granting them financial assistance, merits awards and certificates and attracting future generation to the handicrafts sectors.

The National Crafts Council, Provincial Department of Small Industries and Provincial Councils together organized 09 provincial exhibitions and competitions in line with the “Shipa Abimani - 2021” Presidential Awards and handicrafts exhibition. The handicrafts that won the first, second and third places in this completion were presented at “Shipa Abhimani 2021” national exhibition and competition and the winners were awarded the Presidential Awards.

- **Winners of national competition “Shilpa Abimani - 2021”**

Ser No.	Province	Awards						
		Gold	Silver	First	Second	Third	Merit	Total
01	Central	01	07	13	10	09	50	90
02	Southern	-	06	08	09	11	35	69
03	Sabaragamuwa	-	-	07	08	06	48	69
04	Western	01	02	09	08	09	36	65
05	Uva	-	01	03	10	10	26	50
06	North Central	-	01	08	05	05	24	43
07	North Western	-	01	02	03	04	21	31
08	Northern	-	-	05	01	02	19	27
09	Eastern	-	-	-	02	-	10	12
	Total	02	18	55	56	56	269	456



Traditional sector



Modern sector

Creations that won the gold medals at “Shipa Abhimani - 2021”

2.8. Training programmes conducted by craftsmen training project

At present, 110 crafts training centers were established covering 19 districts of the island. Training programmes which consist of both theoretical and practical training components are conducted at these training centers annually, on full time basis. The apprentice craftsmen who trained at these centers are provided with facilities required to carry out their production. During the training period apprentice craftsmen receive a monthly allowance and, raw

materials required for practical training are provided by the centers. During this year, 385 apprentice craftsmen were trained and 295 craftsmen were facilitated in production, through these training centers.

Training Centers Established at district levels, number of operational centers, number of apprentice craftsmen trained on fulltime basis and number of craftsmen provided with production facilities have been given in the below table.

Ser No.	District	Total No. of training centers	No. of operational centers	No. of apprentice craftsmen trained on fulltime basis	No. of craftsmen provided with production facilities
01	Galle	9	4	30	11
02	Matara	5	4	27	02
03	Hambantota	6	3	23	12
04	Kandy	12	12	33	28
05	Nuwara-Eliya	4	4	19	18
06	Matale	2	2	13	10
07	Colombo	3	3	28	-
08	Gampaha	11	11	06	23
09	Kalutara	10	4	19	16
10	Kurunegala	18	18	31	119
11	Anuradhapura	2	2	27	05
12	Polonnaruwa	3	3	35	16
13	Moneragala	1	1	10	05
14	Kegalle	6	5	45	13
15	Ratnapura	3	3	39	17
16	Batticaloa	9	-	-	-
17	Trincomalee	4	-	-	-
18	Jaffna	1	-	-	-
19	Ampara	1	-	-	-
Total		110	79	385	295

2.9. Development of Craftsmen Training Centers

There are about 110 training centers functioning under the National Crafts Council and most of buildings in these centers are decayed and not in usable condition. In order to attracting younger generation to the handicrafts industry, envisaged to develop these centers even with minimum facilities. Accordingly, during this year, Polonnaruwa - Kaduruwela, Kesbewa – Kidelpitiya and Battaramulla training centers have been developed.



Battaramulla training center

2.10. Programmes for Development of Human Resources

Development of human resources as the most important resource of the institute is a timely requirement and it will improve employee satisfaction and efficiency as well. It is expected to implement programmes to improve competencies and knowledge of the staff of the institute. basically, focusing on the fields like English language, computer literacy, project management. Accordingly, in year 2021, 40 employees were trained under this programme.

Chapter - 03

Overall Financial Performance of the Year

3.1. Statement of Financial Performance for the period ended 31st December 2021

ACA -F

Budget 2021		Note	Actual (Rs.)		
			2021(Rs.)	2020(Rs.)	
-	Revenue Receipts		-	-	
-	Income Tax	1	-	-	} ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
-	Total Revenue Receipts (A)		-	-	
-	Non Revenue Receipts		-	-	
-	Treasury Imprests		1,006,512,000	204,523,483	ACA-3
-	Deposits		640,663	449,885	ACA-4
-	Advance Accounts		16,284,303	51,254,230	ACA-5
-	Other Main Ledger Receipts		-	-	
-	Total Non Revenue Receipts (B)		1,023,436,966	256,227,598	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		1,023,436,966	256,227,598	
	Remittance to the Treasury (D)		-	-	
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		1,023,436,966	256,227,598	

Budget 2021		Note	Actual (Rs.)		
			2021 (Rs.)	2020 (Rs.)	
	Less: Expenditure				
-	Recurrent Expenditure				
609,000,000	Wages, Salaries & Other Employment Benefits	5	524,387,041	440,452,233	} ACA-2(ii)
270,170,000	Other Goods & Services	6	210,671,392	48,069,660	
171,800,000	Subsidies, Grants and Transfers	7	164,362,137	154,094,246	
-	Interest Payments	8	-	-	
100,000	Other Recurrent Expenditure	9	-	-	
1,051,070,000	Total Recurrent Expenditure (F)		899,420,570	642,616,139	
	Capital Expenditure				
9,670,000	Rehabilitation & Improvement of Capital Assets	10	6,401,590	-	} ACA-2(ii)
8,600,000	Acquisition of Capital Assets	11	8,477,289	2,513,544	
51,000,000	Capital Transfers	12	37,450,000	3,137,132	
-	Acquisition of Financial Assets	13	-	56,360,125	
4,500,000	Capacity Building	14	3,097,839	-	
2,115,000,000	Other Capital Expenditure	15	1,258,240,044	20,017,934	
2,188,770,000	Total Capital Expenditure (G)		1,313,666,762	82,028,735	
	Deposit Payments		640,663	449,885	ACA-4
	Advance Payments		13,467,939	70,169,575	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		14,108,602	70,619,460	

Budget 2021		Note	Actual (Rs.)		
			2021 (Rs.)	2020 (Rs.)	
3,239,840,000	Total Expenditure I = (F+G+H)		2,227,195,934	795,264,334	
	Balance as at 31st December J = (E-I)		(1,203,758,968)	(539,036,736)	
	Balance as per the Imprest Reconciliation Statement		-	-	ACA-7
	Imprest Balance as at 31st December		-	-	ACA-3
			(1,203,758,968)	(539,036,736)	

3.2. Statement of Financial Position as at 31st December – 2021

ACA-P

	Note	Actual	
		2021 (Rs.)	2020 (Rs.)
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	361,618,377	337,832,233
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	56,113,262	58,929,626
Rent and Work Advance Reserve			
Cash & Cash Equivalents	ACA-3		
Total Assets		417,731,640	396,761,859
<u>Net Assets / Equity</u>			
Net Worth to Treasury		40,714,423	43,530,786
Property, Plant & Equipment Reserve		361,618,377	337,832,233
Rent and Work Advance Reserve	ACA-5(b)	15,398,840	15,398,840
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4		
Imprest Balance	ACA-3		
Total Liabilities		417,731,640	396,761,859

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from **01** to **61** and Notes to accounts presented in pages from **62** to **85** form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.



Chief Accounting Officer

Name :

Designation :

Date : 2022/02/28

General Daya Ratnayake

Secretary

Ministry of Industries

73/1, Galle Road, Colombo 03.



Accounting Officer

Name :

Designation :

Date : 2022/02/22

M. A. B. V. Bandaranayake

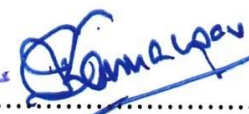
Secretary

State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion

Level 07, West Tower,

World Trade Centre

Colombo 01.



Chief Financial Officer/ Chief Accountant/

Director (Finance)/ Commissioner (Finance)

Name :

Date : 22 02 2022

K. K. D. C. ISHARA

Chief Accountant

State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion

Level 07, West Tower,

World Trade Centre, Echelon Square,

Colombo 01.

3.3. Statement of Cash Flows for the Period ended 31st December - 2021

ACA-C

	Actual	
	2021 (Rs.)	2020 (Rs.)
<u>Cash Flows from Operating Activities</u>	-	-
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non-Revenue Receipts	-	-
Revenue Collected on behalf of other Revenue Heads	24,165,415	7,027,994
Imprest Received	1,006,512,000	204,523,483
Recoveries from Advance	16,572,889	72,301,579
Deposit Received	640,663	449,885
Total Cash generated from Operations (A)	1,047,890,967	284,302,941
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	683,485,888	117,662,216
Subsidies & Transfer Payments	51,117,937	1,192,548
Expenditure incurred on behalf of Other Heads	3,437,660	93,004,014
Imprest Settlement to Treasury	-	-
Advance Payments	13,467,939	70,175,825
Deposit Payments	640,663	449,885
Total Cash disbursed for Operations (B)	706,150,088	282,484,488
Net cash flow from operating activities (C) = (A) - (B)	341,740,879	1,818,453
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-

	Actual	
	2021 (Rs.)	2020 (Rs.)
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	341,740,879	1,818,453
Total Cash disbursed for Investing Activities (E)	341,740,879	1,818,453
Net cash flow from investing activities (F)=(D)-(E)	(341,740,879)	(1,818,453)
Net cash flows from operating & investment activities (G)= (C) + (F)	-	-
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (i)	-	-
Net cash flow from financing activities (j)=(h)-(i)	-	-
Net Movement in Cash (K) = (G) -(J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4. Notes to the Financial Statements

3.4.1. Basis of Reporting

- **Reporting Period**

The reporting period for these Financial Statements is from 01st January to 31st December 2021.

- **Basis of Measurement**

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

- **Recognition of Revenue**

Exchange and non- exchange revenues are recognized on the cash receipts during the accounting period irrespective of relevant revenue period.

- **Recognition and Measurement of Property, Plant and Equipment (PP&E)**

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

- **Property, Plant and Equipment Reserve**

This reserve account is the corresponding account of Property Plant and Equipment.

- **Cash and Cash Equivalents**

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2021.

- **Changes in Formats of Financial Statements & Adjustment of Comparative Figures**

Relevant adjustments have been made to the comparative figures for the year 2020 in line with the changes made in the financial statements for the year 2021.

3.5. Performance of the Revenue Collecting

Revenue Code	Description of the revenue code	Revenue Estimate		Collected revenue	
		Original	Final	Amount (Rs.)	As a % of Final revenue estimate
Nil					

3.6. Performance of the Utilization of Allocation

Type of Allocation	Allocation		Actual Expenditure	Allocation utilization as a % of final allocation
	Original	Final		
Recurrent	1,051,070,000	1,051,070,000	899,420,570	86%
Capital	2,188,770,000	2,188,770,000	1,313,666,762	60%

3.7. In terms of F.R.208 grant of allocations for expenditure to this Ministry as an agent of the other Ministries/Departments

Serial No.	Allocation Received from which Ministry/ Department	Purpose of the allocation	Allocation		Actual Expenditure (Rs.)	Allocation utilization as a % of final allocation
			Original (Rs.)	Final (Rs.)		
01	284 Department of Wildlife Conservation	Provision for purchasing of porcelain / ceramic bullnose styrene insulators and porcelain/ ceramic reel insulators	35,987,650.00	35,987,650.00	3,437,660.00	10%

3.8.

**Cumulative Non-Financial Asset Accounts Report- Central Govt-2021****ACA - 6**

Land -9153:
 Building - 9151:
 Machinery -9152: 361,618,377.49
 WIP -9160:
 Intangible -9154:
 Lease -9180:

Table : SA 82
 Year : 2021
 Rpt Date :3/7/20229:34:30AM
 Head : 408

Ledger	Category	Item	Code	Opn_Bal	Opn_Bal_Add	TransferIn	Purchase	Disposal	Balance
9152-->	2.1-Transport Equipment		61121	220,464,062.20	5,247,519.75	-	-	-	225,711,581.95
		Passenger vehicle	****6112101	220,198,262.20	-	-	-	-	220,198,262.20
		Motor cycle	***6112109	265,800.00	5,247,519.75	-	-	-	5,513,319.75
9152-->	2.2-Other Machinery & Equipment		61122	37,273,561.34	98,633,234.20	-	-	-	135,906,795.54
		Office Equipment	****6112201	6,538,494.17	3,204,611.00	-	-	-	9,743,105.17
		Computer Equipment	****6112202	10,240,921.90	57,958,224.25	-	-	-	68,199,146.15
		Electrical Equipment	****6112203	836,981.29	465,073.00	-	-	-	1,302,054.29
		Communication Equipment	****6112204	496,796.00	5,014,479.95	-	-	-	5,511,275.95
		Furniture	****6112205	19,160,367.98	19,678,401.00	-	-	-	38,838,768.98
		Industrial & Manufacturing Equipment	****6112212	-	12,312,445.00	-	-	-	12,312,445.00

REMARKS: -

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Report Generated by the new CIGAS Web Application--Developed by S.Tharshan - Director, Dept of State Accounts

3.9. Auditor General's Report



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல.
My No.

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உமது இல.
Your No.

දිනය
திகதி
Date

2022 ජුනි 08 දින

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කර්මාන්ත අමාත්‍යාංශය

වෙවැල්, පිත්තල, මැටි, ලිඛිත සහ ග්‍රාමීය කර්මාන්ත රාජ්‍ය අමාත්‍යාංශයේ 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 මතය

වෙවැල්, පිත්තල, මැටි, ලිඛිත සහ ග්‍රාමීය කර්මාන්ත රාජ්‍ය අමාත්‍යාංශයේ 2021 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව වෙවැල්, පිත්තල, මැටි, ලිඛිත සහ ග්‍රාමීය කර්මාන්ත රාජ්‍ය අමාත්‍යාංශයේ ලේකම් වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මූල්‍ය ප්‍රකාශනවලින් 2021 දෙසැම්බර් 31 දිනට වෙවැල්, පිත්තල, මැටි, ලිඛිත සහ ග්‍රාමීය කර්මාන්ත රාජ්‍ය අමාත්‍යාංශයේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය





කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 මතය සඳහා පදනම

ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන ප්‍රමිති යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව අමාත්‍යාංශය විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව අමාත්‍යාංශයේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක්



නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරනු ලබන විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේතනාන්විත මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මඟ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.



- (අ) මූල්‍ය කාර්ය සාධන ප්‍රකාශයේ සංසන්දනාත්මක අගයන් යටතේ දක්වා තිබූ අත්තිකාරම් බි ගිණුම යටතේ වන ලැබීම් හා ගෙවීම් ශේෂ ඉකුත් වර්ෂය සමඟ අනුරූප වී නොතිබුණි.
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳ මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

2. මූල්‍ය සමාලෝචනය

2.1 වියදම් කළමනාකරණය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) 2021 වර්ෂයේ 2 වන වැඩසටහන වෙනුවෙන් පරිපූරක ඇස්තමේන්තු ප්‍රතිපාදන වෙන්කිරීම් ලෙස රු.මිලියන 2,000 ක් ලබාගෙන තිබුණද එය මූල්‍ය ප්‍රකාශනයේ ACA 2, 2(i) හා 2(iii) ආකෘතියේ පරිපූරක ඇස්තමේන්තුගත ප්‍රතිපාදන යටතේ නොදක්වා ඇස්තමේන්තුගත ප්‍රතිපාදන යටතේ වූ රු.මිලියන 172 ක්ද සමඟින් රු.බිලියන 2.172 ක් ලෙස වාර්තා කර තිබුණි.
- (ආ) සමාලෝචිත වර්ෂයේ පුනරාවර්තන වැය විෂයන් 04 ක් සඳහා මු.රෙ. 66 යටතේ රු.19,450,000 ක ප්‍රතිපාදන මාරුකර ගෙන තිබුණි. ඒ අනුව ප්‍රතිපාදන මාරුකිරීම් ඇස්තමේන්තුගත ප්‍රතිපාදනයෙන් සියයට 110 සිට 213 දක්වා පරාසයක වූ බැවින් වියදම් ඇස්තමේන්තු පිළියෙල කිරීමේදී අවශ්‍යතා නිසි ලෙස හඳුනාගෙන කටයුතු කර නොතිබුණු බව නිරීක්ෂණය විය.

2.2 අත්තිකාරම් නිකුත් කිරීම හා පියවීම

ණය මුදල ගෙවා අවසන් වීමට පෙර විශ්‍රාම ගොස් සිටින නිලධාරීන් 03 දෙනෙකුගෙන්, මියගිය නිලධාරීන් 04 කුගෙන් සහ සේවය අතහැර ගොස් ඇති නිලධාරීන් 04 දෙනෙකුගෙන් අයවිය යුතු රු.655,706 ක ණය ශේෂයන් සම්බන්ධයෙන් ආයතන සංග්‍රහයේ XXIV පරිච්ඡේදයේ 4.5 වගන්තිය ප්‍රකාරව කටයුතු කර අයකරගෙන නොතිබුණි.

3 මෙහෙයුම් සමාලෝචනය

3.1 කාර්යසාධනය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.



(අ) එක් ග්‍රාම නිලධාරී වසමකට එක් ග්‍රාමීය කර්මාන්ත ව්‍යවසායකයෙක් බිහිකිරීම සඳහා වූ විශේෂ ව්‍යාපෘති යටතේ රු.මිලියන 800 ක් වෙන්කර තිබූ අතර ඉන් ව්‍යවසායකයින් 14,016 ක් බිහිකිරීමට සැලසුම් කර තිබුණි. එසේ වුවද 2021 දෙසැම්බර් 31 දිනට වූ ප්‍රගතිය අනුව ව්‍යවසායකයින් 12,388 ක් තෝරාගෙන ඒ සඳහා රු.මිලියන 649.33 ක ප්‍රතිපාදන වැය කර තිබූ අතර එම තෝරාගත් ප්‍රතිලාභීන්ට ප්‍රාදේශීය සංවර්ධන කමිටු අනුමැතිය ලැබීම සියයට 47ක මට්ටමේ පැවතුණෙන්, වර්ෂය තුළ අපේක්ෂිත අරමුණ ඉටුකර ගැනීමට නොහැකි වී තිබුණි.

(ආ) ග්‍රාමීය කර්මාන්ත නිෂ්පාදනවල අලෙවි ප්‍රවර්ධන වැඩසටහන් ක්‍රියාත්මක කිරීම සඳහා වෙන් කළ රු.මිලියන 30 කින් වෙළඳ ප්‍රවර්ධන වැඩසටහන් සඳහා අවශ්‍ය උපකරණ මිලදී ගැනීමට වෙන් කළ මුදල රු.මිලියන 9කින් වැඩිකරගැනීමට අනුව ක්‍රියාකාරී සැලැස්මේ ඇතුළත් ක්‍රියාකාරකම්ද සංශෝධනය කළ යුතු වුවත් එසේ කර නොතිබුණි.

3.2 වත්කම් කළමනාකරණය

සමාලෝචිත වර්ෂයේ මූලධන වත්කම් අත්පත්කර ගැනීම් රු.23,786,145 ක් වුවද මූල්‍ය නොවන වත්කම් වාර්තාවෙහි වර්ෂය තුළ මිලදී ගැනීම් යටතේ දක්වනු වෙනුවට ආරම්භක ශේෂයට ගලපා තිබුණි.

4. මානව සම්පත් කළමනාකරණය

සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට අනුමත කාර්ය මණ්ඩලයේ තනතුරුවලින් ජ්‍යෙෂ්ඨ මට්ටමේ නිලධාරීන් 03 දෙනෙකු, ද්විතියික මට්ටමේ නිලධාරීන් 03 දෙනෙකු සහ ප්‍රාථමික මට්ටමේ එක් නිලධාරියකුගේ පුරප්පාඩු පැවති අතර අවශ්‍යතාව හඳුනාගෙන එම තනතුරු සම්පූර්ණ කර ගැනීමට කටයුතු කර නොතිබුණි.

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ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති

විගණකාධිපති වෙනුවට.

Chapter - 04

Performance Indicator

Performance Indicators of the Ministry (based on the Action Plan)

Serial No.	Out come	Performance Indicator	Actual output as a percentage of expected output (%)		
			100% - 90%	75% - 89%	50% - 74%
1	Make abundance the raw material required for rural and traditional industries.	• Extent of lands that cultivated raw materials during the relevant year	✓		
		• Number of raw material banks (stores) established during the relevant year			
		• Amount of raw materials distributed during the relevant year			
2	Create new entrepreneurs in the rural and traditional industrial sector	• New entrepreneurs created during the relevant year		✓	
	Further uplift the entrepreneurs already engaged in the industry	• Number of entrepreneurs who have improved quality of their products.			
3	Empower the entrepreneurs within the rural and traditional industrial sector	• Number of beneficiaries	✓		
	Develop infrastructure facilities within the sector	• Number of rural and traditional industrial villages developed within the relevant year			
4	Provide marketing facilities to the entrepreneurs engaged in the rural and traditional industrial sector.	• Number of market opportunities created during the relevant year		✓	
		– E marketing opportunities			
		– Number of marketing stalls established			
		– Number of special market opportunities.			
		• Number of entrepreneurs who got market opportunities within the relevant year			

Serial No.	Out come	Performance Indicator	Actual output as a percentage of expected output (%)		
			100% - 90%	75% - 89%	50% - 74%
5	Timber related new designs and process innovation	Number of entrepreneurs provided with new technologies	✓		
6	Resolving the technical issues of the rural entrepreneurs	Number of technology clinics programmes conducted	✓		
		Number of entrepreneurs referred to the technology institutions for resolving issues.			

Chapter - 05

Performance of the achieving Sustainable Development Goals (SDG)

Sustainable Development Goals identified in relevant to the institution

- State Ministry of Rattan, Brass, Pottery, Furniture and Rural Industrial Promotion

Serial No.	Goal/ objective	Target	Achieving indicators	Progress		
				0% - 49%	50%-74%	75%-100%
01	SDG 01 End poverty in all its forms every where	Create new employment opportunities in the rural and traditional industrial sector.	Number of employment opportunities created,			✓
		Increase training opportunities in the rural and traditional industrial sector.	Number of beneficiaries, Number of training programmes conducted, Product improvement of trained craftsmen (Qualitative and quantitative improvement)			
		Provide technical assistance	Number of entrepreneurs who were provided with technical assistance, machinery and equipment			
		make raw-materials abundance for craftsmen	Extent of the raw material cultivated lands, Number of raw material banks/stores established,			
		Create market promotion opportunities for the rural and traditional craftsmen	Number of market promotion opportunities implemented (market opportunities, Lak Shilpa outlets, Lak Shilpa website), Number of entrepreneurs who are provided with market opportunities			

Serial No.	Goal/ objective	Target	Achieving indicators	Progress		
				0% - 49%	50%-74%	75%-100%
02	SDG 08 Promote sustained, inclusive and sustainable economic growth full and productive employment and decent work for all.	Create new employment opportunities in the rural and traditional industrial sector.	Number of employment opportunities created			✓
		Increase training and standardization opportunities in the rural and traditional industrial sector.	Number of training programmes conducted, Number of beneficiaries, Number of entrepreneurs who were provided with quality certificates and quality reports,			
		Create market promotion opportunities for rural and traditional craftsmen.	Number of market promotion opportunities implemented (market opportunities, Lak Shilpa outlets, Lak Shilpa website), Number of entrepreneurs who are provided with market opportunities,			
		Provide technical assistance.	Number of entrepreneurs who were provided with technical assistance, machinery and equipment,			

Serial No.	Goal/ objective	Target	Achieving indicators	Progress		
				0% - 49%	50%-74%	75%-100%
03	SDG 09 Built resilient infrastructure, promote inclusive and sustainable industrialization and foster innovations	Develop rural and traditional industrial villages	Number of industrial villages developed, Number of common amenities centers developed, No. of beneficiaries,			✓
		Provide facilities like new technologies, training and machinery for the production process of rural and traditional craftsmen	Number of beneficiaries who received new technology, training, machinery for the production process,			

5.2. Challenges in achieving Sustainable Development Goals

- **Facing Covid 19 pandemic**

During the year 2021, due to Covid 19 pandemic the ministry could not achieve the expected targets of some development programmes.

Particularly, the ministry has been unable to achieve expected progress on projects such as the construction of a timber-related design center and a local and international market promotion programme, and this is the main challenge face by the ministry in year 2021.

Further, lack of machinery and equipment and frequent fluctuation of price in the market is another challenge faced in implementation of development programmes.

- **Overlapping the development programmes implemented by the various government institutions**

Other government entities, in addition to this ministry, implement development programs aimed at the traditional and rural industrial sectors. Because the beneficiaries/beneficiary villages selected for the ministry's development programs are also selected for other institutions' development programs, the beneficiary lists must be updated on a regular basis, which has been noted as a challenge.

- **Training institutions for entrepreneurs are located centralized to Colombo.**

Technology and products evolve over time and therefore entrepreneurs in the rural industrial sector should keep their knowledge up to date, and their training needs should be met.

As the main government training institutes involved in promoting knowledge required for the industrial sector, such as the Industrial Technology Institute (ITI) and the National Engineering, Research and Development Centre (NERD), are located centralized to Colombo, and due to a lack of capacity to provide training opportunities at the provincial levels, training opportunities for rural entrepreneurs have been limited. As a result, these rural entrepreneurs' production capacity is not expanding to meet market demand, posing a threat to the country's long-term economic progress.

Chapter - 06

Human Resource Profile

6.1 Staff Management

	Approved cadre	Existing cadre	vacancies / (excess)**
Senior	17	12	05
Tertiary	28	25	03
Secondary	694	688	06
Primary	293	277	16
Total	1032	1002	30

6.2 Impact of shortage and excess in human resources on performance of the institute

The existing cadre of the ministry delivers office work without affecting the institute's performance, and it is indicated that more performance may be attained if vacancies are filled.

6.3 Human Resources Development - 2021

Serial No	Programme	No. of trained staff	Duration	Total investment (Rs.000)		Nature of the programme (local / foreign)	Out put /knowledge gained
				local	foreign		
01	Public officers "B" Account	01	01 day	5,000.00		local	Knowledge on the duties of the Accounts division
02	Employee motivation - out reach programme	110	01 day	300,000.00		local	Promote positive thinking, group work
03	Postgraduate qualifications to be completed on service requirement	01	02 years	172,500.00		local	Economic growth and development, survey methods, local and international trade

Serial No.	Programme	No. of trained staff	Duration	Total investment (Rs.000)		Nature of the programme (local / foreign)	Out put /knowledge gained
				local	foreign		
04	Graphic designing course	02	06 months	49,500.00		Local	Usage of graphic softwares including Photoshop, Coral draw and Illustrator
05	Minutes and official letter writing	20	02 days	80,000.00		Local	Knowledge on minutes and official letter writing
06	English Course for Junior Officers	02	01 year	150,000.00		Local	Knowledge on speaking and writing English
07	Accounting function and practical usage	10	02 days	80,000.00		Local	Knowledge on the duties of the Accounts division
08	Web designing course	02	03 months	50,000.00		Local	Knowledge on website designing and maintenance
09	Procurement process for the supporting staff	12	02 days	96,000.00		Local	Knowledge on procurement process, tender procedure, tender documentation
10	Basic accounting concepts and accounting standards used in preparation of final accounts of the public institutions	01	02 days	7,000.00		Local	Knowledge on the duties of the Accounts division

Serial No.	Programme	No. of trained staff	Duration	Total investment (Rs.000)		Nature of the programme (local / foreign)	Output /knowledge gained
				local	foreign		
11	MSc in Business Administration	01	02 years	214,000.00		Local	Knowledge on business administration
12	Scope and responsibility of the officer in charge of the subject of leave	01	01 day	4,000.00		Local	Public sector officers' leave, documentation, Circulars and provisions of the E-code
13	Capacity Development programme for Vidatha officers on the subject of one entrepreneur per village programme	35	01 day	182,500.00		Local	Promote positive thinking, group work
14	Public Sector Office procedures	02	01 day	10,000.00		Local	Public Sector Office procedures, disciplinary procedure, Circulars, provisions of the E-code
15	Annual Membership Payment – Institute of Chartered Accountants of Sri Lanka	01		16,000.00		Local	
Total		201		1,416,500			

Chapter - 07

Compliance Report

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
1.	The following financial statements/accounts have been submitted on due date			
1.1.	Annual financial statements	complied		
1.2.	Advance to public officers account	complied		
1.3.	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Relevant		
1.4.	Stores Advance Accounts	Not Relevant		
1.5.	Special Advance Accounts	Not Relevant		
1.6.	Others	-		
2.	Maintenance of books and registers (FR445)/			
2.1.	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	complied		
2.2.	Personal emoluments register/ Personal emoluments cards have been maintained and update	complied		
2.3.	Register of Audit queries has been maintained and update	complied		
2.4.	Register of Internal Audit reports has been maintained and update	complied		
2.5.	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	complied		
2.6.	Register for cheques and money orders has been maintained and update	complied		
2.7.	Inventory register has been maintained and update	complied		
2.8.	Stocks Register has been maintained and update	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
2.9.	Register of Losses has been maintained and update	complied		
2.10.	Commitment Register has been maintained and update	complied		
2.11.	Register of Counterfoil Books (GA — N20) has been maintained and update	complied		
3.	Delegation of functions for financial control (FR 135)			
3.1.	The financial authority has been delegated within the institute	complied		
3.2.	The delegation of financial authority has been communicated within the institute	complied		
3.3.	The authority has been delegated in such manner so as to pass each transaction through two or more officers	complied		
3.4.	The controls have been adhered to by the accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	complied		
4	Preparation of Annual Plans			
4.1.	The annual action plan has been prepared	complied		
4.2.	The annual procurement plan has been prepared	complied		
4.3.	The annual Internal Audit plan has been prepared	complied		
4.4.	The annual estimate has been prepared and submitted to the NBD on due date	complied		
4.5.	The annual cash flow has been submitted to the Treasury Operations Department on time	complied		
5	Audit queries			
5.1.	All the audit queries have been replied within the specified time by the Auditor General	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
6	Internal Audit			
6.1.	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Not complied	The post of Chief Internal Auditor will remain vacant until July 2021	The post of Chief Internal Auditor vacancy has been filled.
6.2.	All the internal audit reports have been replied within one month	Not complied	In the face of the Covid 19 situation'a limited number of officers have been called into respond and the response has been delayed.	All section heads have been informed that answers should be given within a month.
6.3.	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	complied		
6.4.	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3)	complied		
7.	Audit & Management Committee			
7.1.	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Not complied	The post of Chief Internal Auditor will remain vacant until July 2021 and no meetings will be held on the Covid epidemic situation.	The post of Chief Internal Auditor vacancy has been filled
8	Assets Management			
8.1.	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
8.2.	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the complied details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	complied		
8.3.	The boards of survey were conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No.01/2020	complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not complied	None availability of condemned vehicles	
9.3	The vehicle logbooks had been maintained and updated	complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No.30/2016 of 29.12.2016	complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not Relevant		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit -	complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	complied		
12.2	A time analysis had been carried out on the loans in arrears	complied		
12.3	The loan balances in arrears for over one year had been settled	complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	complied		
13.2	The control register for general deposits had been updated and maintained	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
14	Imp rest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	complied		
14.2	The ad-hoc sub imp rests issued as per F.R. 371 settled within one month from the completion of the task	complied		
14.3	The ad-hoc sub imp rests had been issued exceeding the limit approved as per F.R. 371	complied		
14.4	The balance of the imp rest account had been reconciled with the Treasury books monthly	complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Not Relevant		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	complied		
16.2	All members of the staff have been issued a duty list in writing	complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right ToInformation Act and Regulation	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate /allegation to public against the public authority by this website or alternative measures	complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	complied		
18	Implementing citizens charter			
18.1	A citizen's charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	complied		

No	Applicable Requirement	Compliance Status (complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non- compliance in future
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	complied		

