

# **ANNUAL PERFORMANCE REPORT – 2021**



# **Annual Performance Report for the Year 2021**

## **Expenditure Head 402**

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# **State Ministry of Rural and School Sports Infrastructure Improvement**

**ANNUAL PERFORMANCE REPORT – 2021**



## **Chapter 01 – Institutional Profile/ Summary of Implementation**

### **1.1 Introduction**

Sport which is very important for the man to go beyond mere human activities in order to make achievements and to build up good physical and mental conditions, goes back as far as human civilization. Having recognized sport as a unique field in the field of administration in the country, for the first time in 1966, it was named as a scope of a Ministry.

Within a background that the inequalities between the village and the city in respect of opportunities of sports in Sri Lanka, the government which came into power in the year 2020 established this Ministry with the objective of improving infrastructure of rural and school sports through the Extraordinary Gazette No. 2187/27 dated 09.08.2020.

When having a glance at the history of many of the sportsmen and sportswomen in this country who have made achievements internationally, it is clear that they were initially moulded within rural or school playgrounds. Hence, it is envisaged by the State Ministry of Rural and School Sports Infrastructure Improvement to provide facilities at present for sharpening sports skills of the talented sports men and sports women who will come into the field in future.

### **1.2 Vision, Mission and Objectives of the Institute**

#### **Vision**

“To create an energetic generation”

#### **Mission**

“Contributing to the creation of an energetic generation through the improvement of rural and school sports infrastructure, the promotion of comprehensive sports education and sports medicine”.

#### **Objectives**

1. To expand opportunities for the improvement of knowledge, attitudes and skills of children and young sportsman / sports women.
2. To promote leadership qualities, personality, discipline and energy of school children and youth.
3. To create a healthy and vigorous generation and get them contributed effectively for the country's development.
4. To recreate a self-disciplined generation with spiritual values.
5. To create a generation of children and youth with an active lifestyle that will take Sri Lanka to the world through sports.

### **1.3 Major functions**

- Assisting in the formulation of policies in relation to the subject of Rural and School Sports Infrastructure Improvement for an “Energetic young generation” under the direction and guidance of the Minister of Youth and Sports in conformity with the prescribed Laws, Acts and Ordinances.
- Implementing, projects under the National Budget, State Investment and National Development Programme.
- Implementing, monitoring and evaluating subjects and functions and related policies, programmes and projects the Statutory Organizations that come under the purview of the Ministry.

### **Special Priorities and Identified Activities**

Special priorities and identified activities to be implemented by the State Ministry of Rural and School Infrastructure Promotion mainly come under two folds of development targets.

#### **Development Targets**

01. To create an active and energetic generation.

#### **Objectives**

- To create healthy people required for national development.
- To obtain attraction of public towards sports.
- To minimize anti-social acts.

#### **Development Strategies**

1. Formulating a programme for the introduction of sports to the youth through youth societies and sports clubs as an extra-curricular activity since school education, thereby preventing the youths from being diverted to anti-social activities.
  2. Implementing a programme for a healthy generation of children by attracting school children towards physical education and sports in addition to their education.
  3. Implementing a programme for the provision of proper nutrition and facilities including training by identifying talented school children in sports activities in rural schools throughout the island and upgrading their talents up to the international level.
  4. Implementing a special programme to produce resource personnel required for the development of sports such as instructors, coaches and Physicians.
02. Development of physical and human resources required for sports development.



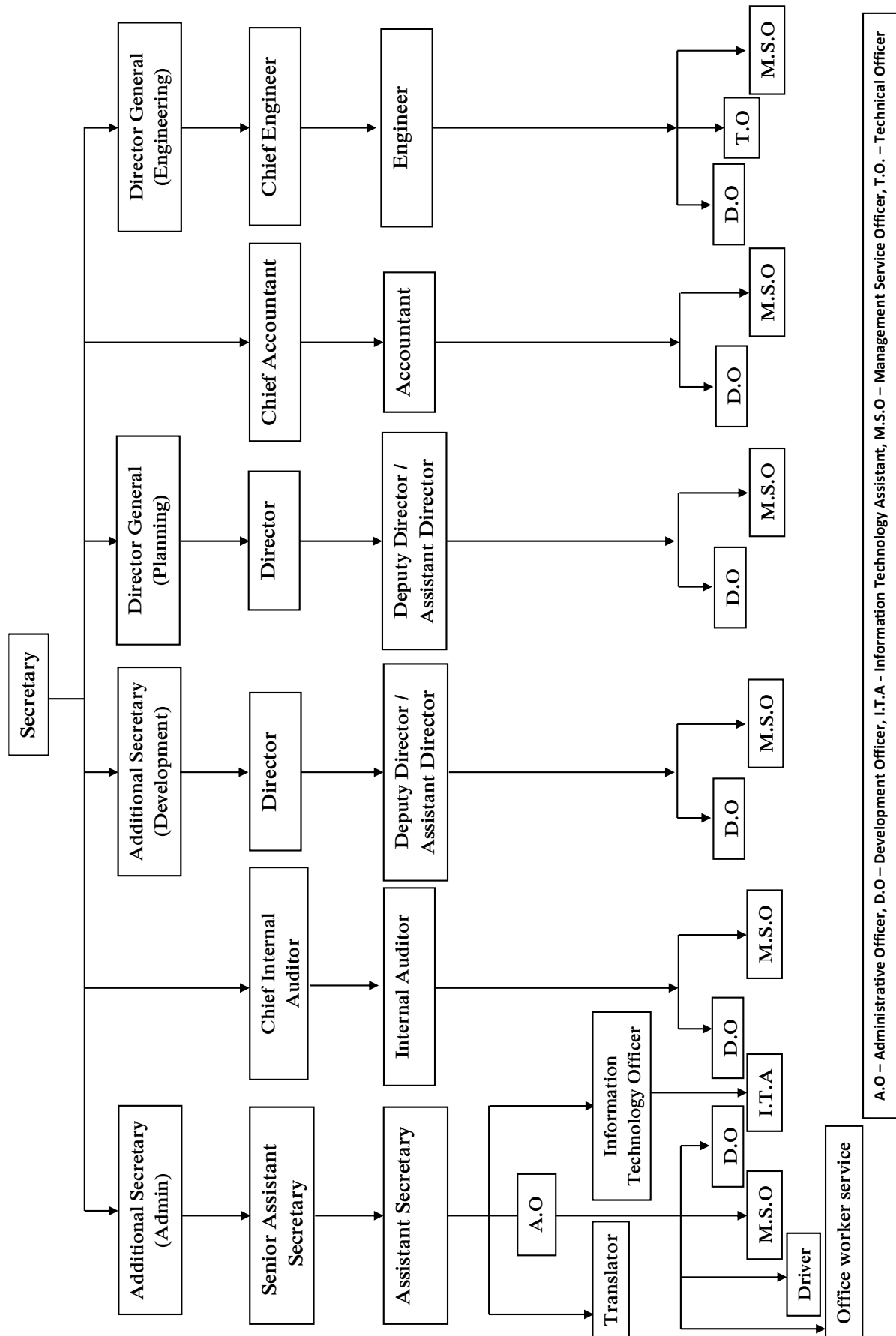
**Objectives**

- To create resource persons with knowledge of sports at international level.
- To develop physical resources of sports with international parameters.

**Development Strategies**

1. To standardize pavilions and playgrounds island wide and develop them as appropriate.
2. To make arrangements for the development of local traditional sports.
3. To expand sports education in conformity with international standards

## 1.4 Organizational Structure



**1.5 Departments/ Main Divisions/ coming under the Ministry, Divisional Secretariats coming under the District Secretariats**

N/A

**1.6 Institutions coming under the Ministry/ Department/ Provincial Council**

The following institutions are coming under the Ministry.

- Institute of Sports Medicine
- National Institute of Sports Science
- Sri Lanka Anti- doping Agency (SLADA)
- Sugathadasa National Sports Complex Authority

**1.7 Details of foreign funded projects (if any)**

N/A

## **Chapter 02 – Progress and Future Outlook**

### **2.1 Special Achievements**

Even though this Ministry was established on 09.08.2020 and commenced its duties officially on the same day as no provisions had been allocated for the Ministry to implement development programmes/ projects in the year 2020. Hence, 2021 is with much significance for this Ministry.

From the budget speech of 2021 a sum of Rs. 3000 Million was allocated for this Ministry on behalf of improving rural and school sports infrastructure and the following programmes were implemented.

#### **Development Programmes implemented in 2021**

1. Sports Schools development programme
2. Rural playgrounds development programme
3. School sports infrastructure development programme
4. Programme on development of public playgrounds to the standard level
5. “*Gama Samanga Pilisandarak*” programme and development of sports facilities in remote villages and other
6. Traditional Sports Development Programme
7. Programme of providing Sports goods/ equipment and other sports facilities
8. Sports promotion programme
9. Establishment of a digital data base
10. Transformation of National Institute of Sports Science to a Sports University
11. Organization of sports festivals at rural and regional level.

#### **1. Sports Schools development programme**

To bestow a player to make international achievements, children with skills in the field of sports should be nurtured with proper nutrition and training. With this objective in the year 199, 25 schools were named as sports schools. In these schools a separate class has been established for grade 08 and children in the nearby schools who have sports skills are given admission to that class and their sports skills are improved parallel to their education.

As a solution to the recent draw back in the sports sector in Sri Lanka, the present government has paid attention on increasing the number of skilful students emerging from sports schools. As a result, the Ministry of Education has named 5 more schools as sports schools and upgraded the number of sports schools in the country to 30. Of these 30 sports schools, 16 schools to be developed in the year 2021 were selected on the basis of priority with the assistance of the Ministry of Education.

The Ministry allocated Rs. 213.1 million for the said sports schools in the year 2021 and necessary repairs of the hostels and developments of the play grounds were carried out under this programme.

## List of sports schools which were developed in the year 2021

| Name of the School                                 |
|----------------------------------------------------|
| 01. Akuramboda Central College, Matale.            |
| 02. Walimada Central College, Badulla.             |
| 03. Walala A Rathnayaka Central College, Kandy     |
| 04. Poramadulla Central College, Nuwaraeliya.      |
| 05. Chillaw Anamaduwa Central College, Puttalam    |
| 06. Hanwella Rajasinghe Central College , Colombo. |
| 07. Henegama Central College, Gampaha.             |
| 08. Anuradhapura Central College Anuradhapura.     |
| 09. Royal College, Polonnaruwa                     |
| 10. D.S. Senanayaka Central College, Ampara        |
| 11. St. Joseph College, Trincomalee                |
| 12. Rathmalana hindu College, Colombo.             |
| 13. Sanghamiththa Girls' School, Galle             |
| 14. Dikwella Vijitha Vidyalaya, Matara             |
| 15. Murukkan Maha Vidyalaya, Mannar                |
| 16. Jaffna Central College, Jaffna                 |

### 2. Rural playgrounds development programme

One playground from each Division of Divisional Secretariat was selected for development with the approval of the Regional Coordinating Committee and they were developed as appropriate for sports such as volleyball and netball and provided lighting. The amount of Rs. 500 million allocated for this was released to the District Secretaries by the Ministry of Youth and Sports and selection of the project granting of approval, progress monitoring and follow up activities were carried out by this Ministry

Development of 334 rural playgrounds islandwide started in March 2021 and development work on 329 playgrounds was completed by the end of the year.

### 3. School sports infrastructure development programme

With the objective of developing one school playground for each education zone in Sri Lanka, the playgrounds were developed as appropriate for sports, sports rooms were constructed inclusive of sanitary facilities such as toilets, lavatories and changing rooms with changing rooms. Further, grass was grown in playgrounds as necessary. These developments were taken place under the Provincial Chief Secretaries, District Secretaries and National Schools .

An amount of Rs. 304.68 was released in the the year 2021 and it was allocated as Rs. 252. Million and Rs. Rs. 51.88 million for schools of provincial councils and national schools

respectively. It was able to complete developments of 95 selected schools and 63 school playgrounds at the end of the year.

**4. Programme on development of public playgrounds to the standard level**

This programme was conducted to to standardize the public playgrounds with the objective of providing easy access for sport to the public. Development of playgrounds suitable for playing, development of public sanitation facilities, grass laying or growing, installation of sprinkler systems, setting up of playgrounds for use in a number of sporting events, other facilities related to playground (sanitation, constructions required for prevention of erosion , changing rooms etc.) were established. Provision of Rs 762.3 million was released to the Provincial Chief Secretaries and District Secretaries and the project was implemented with the assistance of the relevant Local Authorities.

This programme was implemented with the objective of developing 155 play grounds island wide to the standard and 41 of them could be completed at the end of 2021.

**5. “Gama Samanga Pilisandarak” programme and development of sports facilities in remote villages and other**

Under the programme “Gama Samanga Pilisandarak” which was implemented as a concept of HE the President, the Ministry has taken measures to implement proposals in respect of sports infrastructure of the public in the remote areas which have not been closely monitored by the public mechanism and severely suffered by socio economic problems. The proposals were taken into action with the labour contribution of the Sri Lanka Army and by the District Secretaries. Under this programme, Rs. 147.38 was released for 85 project proposals and school sports infrastructure of remote areas was improved. By the end of 2021, 74 playgrounds have been completed and vested with the public.

**6. Traditional Sports Development Programme**

This Ministry has been assigned with the duty of promotion of traditional sports as a subject and two programmes were conducted in 2021 to promote *Angam Martial Art* in order to preserve and protect *Angam Martial Art* and other indigenous traditional sports. Further, in 2021 initial action was taken to remove the ban imposed on *Angam Martial Art* by the English colonial rulers.

**7. Programme of providing Sports goods/ equipment and other sports facilities**

A programme was designed to supply sports goods and equipment required for sports clubs in the country, member of youth clubs and schools engaged in sports activities and this Ministry and Divisional Secretariats took part in distribution of sports goods to several sports schools and sports clubs in the Polonnaruwa, Hambantota, Ampara and Monaragala districts in 2021. An amount of Rs. 2.32 million was invested in this regard.

**8. Sports promotion programme**

- **“Be Active” Sports Education Magazine**

As a guide to sports education for all stakeholders in the field of sports, a magazine that is important for regular use was designed and around 2,500 copies were printed and distributed among sports schools, sports instructors, sports officers and other readers in the sports field

throughout the island An amount of Rs. 1.5 million was invested for this. Knowledge of an editorial board consists of eminent experts in the field of sports was utilized to prepare this magazine.

- **Street dramas for promotion of sports**

An amount of Rs. 0.7 million was invested for the series of street dramas conducted with the participation of street drama group of National Youth Council aiming public attraction towards sports.

- **Women's Day Programme**

An amount of Rs 0.45 million was invested on the exercise programme conducted celebrating International Women's Day with the objective of promoting physical fitness of women.

- **Sports Quiz Competition of Uva Province**

An amount of Rs. 0.5 million was invested on the sports quiz competition which was conducted to expand knowledge in sports among the members of sports clubs in 25 Divisional Secretariat Divisions in Uva Province.

- **Covid Vaccination**

Directing those who are involved in sports for vaccination will be exemplary for other youth as well. It was identified as a timely need to implement a programme that is particularly conducive to motivate sportsmen and sports women. Hence, as the use of mass media to create and publish advertisements will be a method of immediate and effective responses for this motivation, Rs. 6.9 million was spent on designing advertisements with attractive videos and the Ministry of Mass Media and Information conducted advertising campaign.

## **9. Establishment of a digital data base**

The Ministry initiated the development of a Geographical Spatial Database with the objective of implementing development planning based on proper data and information. It is expected to design a Geographic Information System (GIS) by collecting all data and information related to the physical sports infrastructure, human resources and other sports field covering the entire island, and to train sports field officers islandwide and to update relevant information.

## **10. Transformation of National Institute of Sports Science to a Sports University**

It was identified that absence of a higher education centre which caters a vocational higher education for the sportsmen, sports women and the professionals who are involved in sports is a major issue in the field of sports education in this country as it has been observed that the players lose opportunities to enter the existing universities and other higher education centres since their admissions are based only on educational qualifications only.

As a solution for this, preliminary work started in 2021 to design a suitable model through a committee of scholars and university lecturers in the field of sports education to establish a National Sports University that would lead to formal professional and other higher education which admissions are given based on sports skills.

## **11. Organization of sports festivals at rural and regional level.**

Even though rural and regional sports competitions, marathons and cycling races were planned to be held at the district level to expand the participation of youth in rural areas in sports, only two competitions could be held due to the Covid pandemic prevailed in the country. Those competitions were held in the Hambantota District with an investment of Rs. 0.34 Mn.

## **2.2 Challenges**

- Delay in receipt of allocations to the Ministry up to the first month of 2021.
- Covid 19 pandemic which has been a challenge to the entire world from 2020 was a challenge for the activities of this Ministry as well. Hence, even though conducting of programmes which gathers public was a challenge, the Ministry could overcome these challenges effectively by organizing virtual meetings and carry out publicity through electronic and print media.
- Another challenge which was identified was the frequent revision of estimates due to the skyrocketing in the prices of building materials in the construction sector and the delays in constructions were occurred consequently. Further, shortage of some raw materials in the market was also identified as a major obstacle.
- When purchasing sports equipment, most of them had to be imported and due to increasing of the dollar's value, their prices were increased and restrictions imposed on imports of essential commodities, the problem of opening letters of credit and the scarcity of raw materials in the local market created issues in purchasing sports products.
- Due to the travel restrictions prevailed in the middle of the year, shortage of labour in the construction field caused delays in constructions.
- Identified projects could not be completed due to returning a certain amount of allocations which had been granted to the Ministry for the programmes of the coming year to the General Treasury for the purpose of managing public expenditure.
- Even though attitudinal development is necessary as same as physical development in this field, a giant effort has to be made to change people's attitudes towards physical development.

## **2.3 Future objectives**

- To make sports a mode of mental relaxation for the people who are in a busy schedule through sports infrastructure and create a healthy and energetic generation.
- To bring students to the national level by improving their sports skills by means of infrastructure development of sports schools.
- To give opportunities for skilful children by developing sports infrastructure in the schools of rural and remote areas and to minimize the number of school leavers who are misled.



- To identify sports needs of the skillful children , provide them necessary facilities and make the background for them to succeed in sports internationally making their lives bright.
- To improve infrastructure of Torington ground, Reed Avenue ground, Mahiyanganaya public ground and Hokey ground Matale.
- Establishment of a Sports University which is greatly needed for the higher education of Sri Lankan sportsmen and sportswomen and is provide the opportunity for children with sports skills to enter the University and pursue higher education and pursue professional qualifications away from the usual methodology.
- To expand knowledge in the sports field having conducted broad studies on various aspects of sports, publishish research papers and conducting research symposiums.
- Since sports is capable of making an optimistic attitudinal change in the society, to give a broad publicity to attract public.
- To identify traditional games and build up a sports economy having obtained tourist attraction by socializing them.

.....

Head of the Institution

Name :

Designation:

Date:

## Chapter 03 - Overall Financial Performance for the year ended 31st December 2021

### 3.1 Statement of Financial Performance

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#### Statement of Financial Performance for the period ended as at 31<sup>st</sup> of December 2021

| Budget<br>(2021) |                                                                      | Note | Actual             |                           |
|------------------|----------------------------------------------------------------------|------|--------------------|---------------------------|
|                  |                                                                      |      | 2021               | Re<br>adjustments<br>2020 |
| Rs.              |                                                                      |      | Rs.                | Rs.                       |
| -                | <b>Revenue Receipts</b>                                              |      | -                  | -                         |
| -                | Income Tax                                                           | 1    | -                  | -                         |
| -                | Tax on domestic goods & services                                     | 2    | -                  | -                         |
| -                | Taxes on International Trade                                         | 3    | -                  | -                         |
| -                | Non Tax Revenue & others                                             | 4    | -                  | -                         |
| -                | <b>Total Revenue Receipts (A)</b>                                    |      | -                  | -                         |
| -                | <b>Non-revenue Receipts</b>                                          |      | -                  | -                         |
| -                | Treasury Imprests                                                    |      | 396,807,000        | 102,628,000               |
| -                | Deposits                                                             |      | 1,831,408          | 12,592,898                |
| -                | Advance Accounts                                                     |      | 6,918,492          | 46,428,823                |
| -                | Receipts of other major ledger accounts                              |      | -                  | -                         |
| -                | <b>Total non- revenue receipts (B)</b>                               |      | <b>405,556,901</b> | <b>161,649,721</b>        |
| -                | <b>Total Revenue Receipts and Non-Revenue Receipts C = (A) + (B)</b> |      | <b>405,556,901</b> | <b>161,649,721</b>        |
| -                | Remittances to the Treasury (b)                                      |      | -                  | 129,431                   |
|                  | <b>Net income receipts and non-income receipts ₧ = (C)-(B)</b>       |      | <b>405,556,901</b> | <b>161,520,290</b>        |
| -                | <b>Less : Expenditure</b>                                            |      | -                  | -                         |
| -                | <b>Recurrent Expenditure</b>                                         |      | -                  | -                         |
| 137,279,000.00   | Wages, Salaries & Other Employment Benefits                          | 5    | 121,427,125        | 63,488,334                |

|                            |                                                              |    |                      |                      |               |
|----------------------------|--------------------------------------------------------------|----|----------------------|----------------------|---------------|
| 186,725,000.00             | Other Goods & Services                                       | 6  | 133,007,458          | 47,908,766           | ACA<br>-2(ii) |
| 501,014,000.00             | Subsidies, Grants and Transfers                              | 7  | 277,944,380          | 289,531,000          |               |
| -                          | Interest payments                                            | 8  | -                    | -                    |               |
| 237,000.00                 | Other Recurrent Expenditure                                  | 9  | 235,073              | -                    |               |
| <b>825,255,000.00</b>      | <b>Total Recurrent Expenditure (D)</b>                       |    | <b>532,614,036</b>   | <b>400,928,099</b>   |               |
| <b>Capital Expenditure</b> |                                                              |    |                      |                      |               |
| 498,150,000.00             | Rehabilitation & Improvement of Capital Assets               | 10 | 322,272,466          | 1,698,779            | ACA<br>-2(ii) |
| 912,764,000.00             | Acquisition of Capital Assets                                | 11 | 83,200,799           | 177,030,360          |               |
| 944,000,000.00             | Capital Transfers                                            | 12 | 37,766,000           | 282,300,000          |               |
| -                          | Acquisition of financial assets                              | 13 | -                    | -                    |               |
| 86,636,000.00              | Capital building                                             | 14 | 29,339,678           | 19,886,033           |               |
| 103,000,000.00             | Other capital expenditure                                    | 15 | 11,171,426           | 73,884,097           |               |
| <b>2,544,550,000.00</b>    | <b>Total capital expenditure (E)</b>                         |    | <b>483,750,369</b>   | <b>554,799,270</b>   |               |
|                            | Deposit payments                                             |    | 11,783,275           | 360,606              | ACA<br>-4     |
|                            | Advance payments                                             |    | 6,431,231            | 67,547,408           | ACA<br>-5     |
|                            | Other major ledger account payments                          |    | -                    | -                    |               |
|                            | <b>Main Ledger Expenditure (F)</b>                           |    | <b>18,214,506</b>    | <b>67,908,014</b>    |               |
|                            | <b>Total Expenditure G=(D+E+F)</b>                           |    | <b>1,034,578,910</b> | <b>1,023,635,383</b> |               |
| -                          | <b>Imprest balance as at 31st December 2021 H=(C-G)</b>      |    | <b>(629,022,009)</b> | <b>(862,115,093)</b> |               |
|                            | <b>Balance as per the Imprest Statement</b>                  |    | <b>(629,022,009)</b> | <b>(862,115,093)</b> | ACA<br>-7     |
|                            | <b>Imprest Balance as at 1<sup>st</sup> of December 2021</b> |    | <b>-</b>             |                      | ACA<br>-3     |
|                            |                                                              |    | <b>(629,022,009)</b> | <b>(862,115,093)</b> |               |

### 3.3 Statement of Financial Position

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#### Statement of Financial Position As at 31st December 2021

|                                    |             | Actual             |                   |
|------------------------------------|-------------|--------------------|-------------------|
|                                    | Note        | 2021               | 2020              |
|                                    |             | Rs.                | Rs.               |
| <b><u>Non financial assets</u></b> |             |                    |                   |
| Property, plant & equipment        | ACA-6       | 711,491,113        | 34,630,877        |
| <b><u>Financial assets</u></b>     |             |                    |                   |
| Advance accounts                   | ACA -5/5(A) | 20,631,323         | 21,118,584        |
| Cash and cash equivalents          | ACA -3      | -                  | -                 |
| <b>Total assets</b>                |             | <b>732,122,436</b> | <b>55,749,461</b> |
| <b><u>Net assets / equity</u></b>  |             |                    |                   |
| Net Assets                         |             | 18,316,098         | 8,851,493         |
| Property, plant and equipment      |             | 711,491,113        | 34,630,877        |
| Reserve                            | ACA-5(b)    |                    |                   |
| <b><u>Current liabilities</u></b>  |             |                    |                   |
| Deposit accounts                   | ACA -4      | 2,315,225          | 12,267,091        |
| Imprest balance                    | ACA -3      | -                  | -                 |
| <b>Total liabilities</b>           |             | <b>713,122,436</b> | <b>55,749,461</b> |

Detailed Accounting Statements in above ACA format Nos. 1 to 7 presented in pages from 04 to 64 and Notes to accounts presented in pages from 65 to 74 are integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in relevant notes to accounts and other relevant accounts details in the above final account were reconciled with the Treasury Books of Accounts and found to be in agreement.

We hereby certify that there is an effective internal control system for financial control in the reporting entity and that periodic reviews are conducted to monitor the effectiveness of the internal control system for financial control and to make alternations as required to ensure that those systems are operated effectively.

.....  
Chief Accounting Officer

Name :

Designation :

Date :

.....  
Accounting Officer

Name :

Designation :

Date :

.....  
Chief Financial Officer / Chief Accountant  
Director (Finance) / Commissioner (Finance)

Designation :

Date :

### 3.4 Statement on Cash Flow

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**Statement of Cash Flows**  
**For the Period ended as at 31<sup>st</sup> of December 2021**

|                                                            | <b>Actual</b>       |                                     |
|------------------------------------------------------------|---------------------|-------------------------------------|
|                                                            | <b>2021<br/>Rs.</b> | <b>Re-adjusted<br/>2020<br/>Rs.</b> |
| <b>Cash flows from operating activities</b>                |                     | -                                   |
| Total tax receipts                                         | -                   | -                                   |
| Fees, surcharge, fines and licenses                        | -                   | -                                   |
| Profit                                                     | -                   | -                                   |
| Non – revenue receipts                                     | -                   | -                                   |
| Revenue collected for the Other Heads                      | 21,159,297          | 2,716,902                           |
| Imprest received                                           | 396,807,000         | 102,628,000                         |
| Advance received                                           | 6,284,936           | 39,927,528                          |
| Deposits received                                          | 1,633,680           | 12,592,898                          |
| <b>Total cash generated from other operations (a)</b>      | <b>425,884,914</b>  | <b>157,865,328</b>                  |
| <b>Less – Cash disbursed for :</b>                         |                     |                                     |
| Personal emoluments and operating payments                 | 254,067,289         | 51,966,098                          |
| Subsidies and transfer payments                            | 1,242,453           | -                                   |
| Expenditure on other Heads                                 | 1,066,415           | 48,250,059                          |
| Imprest settlement to Treasury                             | -                   | 129,431                             |
| Advance Payments                                           | 6,852,198           | 40,883,995                          |
| Deposit Payments                                           | 11,473,437          | 360,606                             |
| <b>Total cash disbursed for operations (b)</b>             | <b>274,701,791</b>  | <b>141,590,189</b>                  |
| <b>Net cash flow from operating activities (c)=(a)-(b)</b> | <b>151,183,123</b>  | <b>16,275,140</b>                   |
| <b>Cash flows from investing activities</b>                |                     |                                     |
| Interest                                                   | -                   | -                                   |
| Dividends                                                  | -                   | -                                   |
| Divestiture Proceeds & Sale of Physical Assets             | -                   | -                                   |
| Recovery of loans                                          | -                   | -                                   |
| <b>Total Cash generated from Investing Activities (d)</b>  | <b>-</b>            | <b>-</b>                            |

|                                                                               |                      |                     |
|-------------------------------------------------------------------------------|----------------------|---------------------|
| <b>Less - Cash disbursed for:</b>                                             |                      |                     |
| Purchase or construction of Physical Assets & Acquisition of other investment | 151,183,123          | 16,620,754          |
| <b>Total cash disbursed for investing activities (e)</b>                      | <b>151,183,123</b>   | <b>16,620,754</b>   |
| <b>Net cash flow from investing activities (f)=(d)-(e)</b>                    | <b>(151,183,123)</b> | <b>(16,620,754)</b> |
| <b>Net cash flows from operating &amp; investment activities (g)=(c)+(f)</b>  | <b>-</b>             | <b>(345,614)</b>    |
| <b><u>Cash flows from financing activities</u></b>                            |                      |                     |
| Local Borrowings                                                              | -                    | -                   |
| Foreign Borrowings                                                            | -                    | -                   |
| Grants received                                                               | -                    | -                   |
| <b>Total cash generated from financial activities (h)</b>                     | <b>-</b>             | <b>-</b>            |
| <b>Less – Cash disbursed for</b>                                              |                      |                     |
| Repayment of local borrowings                                                 | -                    | -                   |
| Repayment of foreign borrowings                                               | -                    | -                   |
| <b>Total cash disbursed for financing activities (i)</b>                      | <b>-</b>             | <b>-</b>            |
| <b>Net cash flow from financing activities (j)=(h)-(i)</b>                    | <b>-</b>             | <b>-</b>            |
| <b>Net movement in cash (k)=(g) –(j)</b>                                      | <b>-</b>             | <b>(345,614)</b>    |
| <b>Opening cash balance 01<sup>st</sup> January</b>                           | <b>-</b>             | <b>345,614</b>      |
| <b>Closing cash balance as at 31<sup>st</sup> December</b>                    | <b>-</b>             | <b>-</b>            |

### 3.5 Notes to the financial statements

### 3.6 Performance of the Revenue Collection

| Rs.          |              |                   |                |                   |                                    |
|--------------|--------------|-------------------|----------------|-------------------|------------------------------------|
| Revenue Code | Revenue Code | Revenue Estimate  |                | Collected revenue |                                    |
|              |              | Original estimate | Final estimate | Amount (Rs.)      | As % of the Final Revenue Estimate |
|              |              |                   |                |                   |                                    |
|              |              |                   |                |                   |                                    |

### 3.7 Performance in Utilization of Allocated Provisions

Rs.

| Type of Provisions | Allocations         |                  | Actual expenditure | Allocation utilized as a % Final Allocation |
|--------------------|---------------------|------------------|--------------------|---------------------------------------------|
|                    | Original Allocation | Final Allocation |                    |                                             |
| Recurrent          | 816,255,000         | 825,255,000      | 532,614,036        | 65%                                         |
| Capital            | 1,432,150,000       | 2,544,550,000    | 483,750,369        | 19%                                         |

### 3.8 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs.

| Serial No. | Allocation Received from which Ministry / Department | Purposes of the Allocation | Allocation          |                     | Actual Expenditure | Utilization of allocation as a % of Final Allocation |
|------------|------------------------------------------------------|----------------------------|---------------------|---------------------|--------------------|------------------------------------------------------|
|            |                                                      |                            | Original allocation | Original allocation |                    |                                                      |
|            |                                                      |                            |                     |                     |                    |                                                      |

### 3.9 Performance of Reporting Non Financial Assets

Rs.

| Asset Code | Code Description         | Balance as per Board of Survey Reports as at 31.12.2021 | Balance as per Financial Position as at 31.12.2021 | Yet to be accounted | Reporting Progress as % |
|------------|--------------------------|---------------------------------------------------------|----------------------------------------------------|---------------------|-------------------------|
| 9151       | Buildings and structures | 61,921,826                                              | 61,921,826                                         | -                   | 100%                    |
| 9152       | Machinery and Equipment  | 417,397,951                                             | 417,391,951                                        | -                   | 100%                    |
| 9160       | Work in progress         | 232,171,335                                             | 232,171,335                                        | -                   | 100%                    |

### 3.10 Auditor General's Report \*\*

A scanned copy of the final audit report issued by the Auditor General to be enclosed at the submission to the Parliament.



## Chapter 4.0 - Performance Indicator

### 4.1 Performance indicators of the Institute (Based on the action plan)

| Specific indicators                                                                                                                     | Actual output as a percentage (%) of the expected output |           |           |
|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------|-----------|
|                                                                                                                                         | 100% - 90%                                               | 75% - 89% | 50% - 74% |
| Submission of reports to be submitted by the Ministry on due date (Action Plan, budget estimate, internal audit plan, procurement plan) | ✓                                                        |           |           |
| Percentage of completion of developments in sports schools                                                                              |                                                          | ✓         |           |
| Percentage of completion of developments in school play grounds                                                                         |                                                          |           | ✓         |
| Percentage of construction of public and other playgrounds                                                                              |                                                          |           | ✓         |
| Percentage of supplying sports equipment                                                                                                |                                                          |           | 50 >      |
| Percentage of sports related educational and promotion programmes                                                                       | ✓                                                        |           |           |

**Chapter 05 – Performance of achieving Sustainable Development Goals**  
**5.1 Indicate the identified Sustainable Development Goals**

| Target/<br>Objectives                                                                           | Targets                                                                                                                                       | Indicators<br>of<br>achievements                 | Progress of<br>achievements to date |              |               |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------|--------------|---------------|
|                                                                                                 |                                                                                                                                               |                                                  | 0% -<br>49%                         | 50% -<br>74% | 75% -<br>100% |
| <b>03</b> ensure healthy lives of all people at every level of age and promote their wellbeing. | <b>3.1</b> To develop sports abilities of school children by developing 16 selected sports schools in the country.                            | Progress in completion of development activities |                                     |              | ✓             |
|                                                                                                 | <b>3.2</b> To provide facilities for skillful children by selecting a school for each Educational zone and improving their sports facilities. | Progress in completion of development activities |                                     | ✓            |               |
|                                                                                                 | <b>3.3</b> Creating easy access to sports for the public through the development of public playgrounds and other playgrounds                  | Progress in completion of development activities |                                     | ✓            |               |

**5.2. Briefly explain the achievements and challenges of the Sustainable Development Goals**

The State Ministry of Rural and School Sports Infrastructure Promotion which was established in pursuant with the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 2187/27 published on 09.08.2020 has identified sustainable development goal No. 03 and related targets which indirectly related to sports. Since achievements which are made by this Ministry indirectly influences on sustainable development and some other bodies directly and indirectly related for that , it is a challenge to determine criteria of achievements and percentage of the progress of making achievements.

## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

|           | Approved Cadre | Existing Cadre | Vacancies (Excess)** |
|-----------|----------------|----------------|----------------------|
| Senior    | 18             | 14             | 04                   |
| Tertiary  | 04             | 01             | 03                   |
| Secondary | 70             | 36             | 34                   |
| Primary   | 19             | 18             | 01                   |

### 6.2 \*\* Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

As per the scope of the State Ministry of Rural and School Sports Infrastructure Promotion, even though it has been planned to implement various programmes focusing all players, schools and play grounds covering the whole island as specified in the manifesto of the government, difficulties have been arisen to make the programmes successful as the available human resources are insufficient.

### 6.3 Human Resource Development

| Name of the Programme                                        | No.of staff trained | Duration of the programme | Total investment (Rs'000) |         | Nature of the Programme (Local / foreign) | Output / knowledge gained *                                                             |
|--------------------------------------------------------------|---------------------|---------------------------|---------------------------|---------|-------------------------------------------|-----------------------------------------------------------------------------------------|
|                                                              |                     |                           | Local                     | Foreign |                                           |                                                                                         |
| Workshop on Procurement Process in public finance management | 08                  | 2021.01.24,25             | Rs. 64,000                | -       | Local                                     | Basic knowledge in Legal Framework and Procurement Process in Public Finance Management |
| Training program on filing                                   | 53                  | 2021.03.31                | Free                      | -       | Local                                     | Maintaining files correctly<br><br>How to file documents                                |

|                                             |    |                  |            |   |       |                                                                                       |
|---------------------------------------------|----|------------------|------------|---|-------|---------------------------------------------------------------------------------------|
| Discipline                                  | 73 | 2021.04.21       | Free       | - | Local | Knowledge of basic discipline in the public service.                                  |
| Office Management and Financial Regulations | 05 | 2021.11.11,12    | Rs. 50,000 | - | Local | Basic knowledge required to perform office duties efficiently, effectively and simply |
| Annual Board of Survey                      |    | 2021.11.12,19,26 | Rs. 15,000 | - | Local | Knowledge of how to conduct board t surveys correctly step by step                    |

**\* Briefly explain how the training programme contributes on performance of the institute**

Knowledge and skills gained through training programmes are important to increase the efficiency of the institute. Further, it is supportive for improving the productivity of the institute.

As a result of the training programme , new officers' knowledge, attitudes and skills will be guided to the right path from the beginning of the public service.

## Chapter 07 - Compliance Report

| No.  | Applicable Requirement                                                                                             | Compliance Status<br>(Complied / Not Complied) | Brief explanation for Non Compliance | Corrective Actions proposed to avoid non-compliance in future |
|------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------------|
| 1    | <b>The following Financial statements/accounts have been submitted on due date</b>                                 |                                                |                                      |                                                               |
| 1.1  | Annual financial statements                                                                                        | Complied                                       |                                      |                                                               |
| 1.2  | Advance to public officers' account                                                                                | Complied                                       |                                      |                                                               |
| 1.3  | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)                                           | -                                              |                                      |                                                               |
| 1.4  | Stores Advance Accounts                                                                                            | -                                              |                                      |                                                               |
| 1.5  | Special Advance Accounts                                                                                           | -                                              |                                      |                                                               |
| 1.6  | Other                                                                                                              | -                                              |                                      |                                                               |
| 2    | <b>Maintenance of books and registers (FR445)</b>                                                                  |                                                |                                      |                                                               |
| 2.1  | The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018. | Complied                                       |                                      |                                                               |
| 2.2  | The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.                      | Complied                                       |                                      |                                                               |
| 2.3  | The Register of Audit Queries has been maintained and updated.                                                     | Complied                                       |                                      |                                                               |
| 2.4  | The Register of Internal Audit Reports has been maintained and updated.                                            | Complied                                       |                                      |                                                               |
| 2.5  | All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.                  | Complied                                       |                                      |                                                               |
| 2.6  | The Register for Cheques and Money Orders has been maintained and updated.                                         | Complied                                       |                                      |                                                               |
| 2.7  | The Inventory Register has been maintained and updated.                                                            | Complied                                       |                                      |                                                               |
| 2.8  | The Stocks Register has been maintained and updated.                                                               | Complied                                       |                                      |                                                               |
| 2.9  | The Register of Losses has been maintained and updated.                                                            | Complied                                       |                                      |                                                               |
| 2.10 | The Commitment Register has been maintained and updated.                                                           | Complied                                       |                                      |                                                               |

|          |                                                                                                                                                                       |          |  |  |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 2.11     | The Register of Counterfoil Books (GA – N20) has been maintained and updated.                                                                                         | Complied |  |  |
| <b>3</b> | <b>Delegation of functions for financial control (FR 135)</b>                                                                                                         |          |  |  |
| 3.1      | The financial authority has been delegated within the institute.                                                                                                      | Complied |  |  |
| 3.2      | The delegation of financial authority has been communicated within the Institute.                                                                                     | Complied |  |  |
| 3.3      | The authority has been delegated in such manner so as to approve each transaction through two or more officers.                                                       | Complied |  |  |
| 3.4      | The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.     | Complied |  |  |
| <b>4</b> | <b>Preparation of Annual Plans</b>                                                                                                                                    |          |  |  |
| 4.1      | The annual action n plan has been prepared                                                                                                                            | Complied |  |  |
| 4.2      | The annual procurement plan has been prepared                                                                                                                         | Complied |  |  |
| 4.3      | The annual Internal Audit plan has been prepared                                                                                                                      | Complied |  |  |
| 4.4      | The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.                                                              | Complied |  |  |
| 4.5      | The annual cash flow has been submitted to the Treasury Operations Department on time                                                                                 | Complied |  |  |
| <b>5</b> | <b>Audit queries</b>                                                                                                                                                  |          |  |  |
| 5.1      | All the audit queries has been replied within the specified time by the Auditor General                                                                               | Complied |  |  |
| <b>6</b> | <b>Internal Audit</b>                                                                                                                                                 |          |  |  |
| 6.1      | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019       | Complied |  |  |
| 6.2      | All the internal audit reports have been replied within one month.                                                                                                    | Complied |  |  |
| 6.3      | Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018 | Complied |  |  |

|          |                                                                                                                                                                                                                                                      |                       |  |  |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|--|
| 6.4      | All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3) .                                                                                                                         | Complied              |  |  |
| <b>7</b> | <b>Audit and Management Committee</b>                                                                                                                                                                                                                |                       |  |  |
| 7.1      | Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019                                                                                                                               | Conducted 03 meetings |  |  |
| <b>8</b> | <b>Asset Management</b>                                                                                                                                                                                                                              |                       |  |  |
| 8.1      | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017                                                                      | Complied              |  |  |
| 8.2      | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular | Complied              |  |  |
| 8.3      | The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.                                                                                        | Complied              |  |  |
| 8.4      | With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular                                       | Complied              |  |  |
| 8.5      | The disposal of condemned articles had been carried out in terms of FR 772.                                                                                                                                                                          | Complied              |  |  |
| <b>9</b> | <b>Vehicle Management</b>                                                                                                                                                                                                                            |                       |  |  |
| 9.1      | The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date .                                                                                                             | Complied              |  |  |
| 9.2      | The condemned vehicles had been disposed of within a period of less than 6 months after condemning                                                                                                                                                   | Complied              |  |  |
| 9.3      | The vehicle logbooks had been maintained and updated                                                                                                                                                                                                 | Complied              |  |  |

|           |                                                                                                                                                                                                                                           |          |  |  |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 9.4       | Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident                                                                                                                                        | Complied |  |  |
| 9.5       | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016                                                                           | Complied |  |  |
| 9.6       | The absolute ownership of the leased vehicle log books has been transferred after the lease term                                                                                                                                          | Complied |  |  |
| <b>10</b> | <b>Management of Bank Accounts</b>                                                                                                                                                                                                        |          |  |  |
| 10.1      | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                                                                                              | Complied |  |  |
| 10.2      | The dormant accounts that had existed in the year under review or since previous years settled                                                                                                                                            | Complied |  |  |
| 10.3      | Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month. | Complied |  |  |
| <b>11</b> | <b>Utilization of Provisions</b>                                                                                                                                                                                                          |          |  |  |
| 11.1      | The provisions allocated had been spent without exceeding the limit.                                                                                                                                                                      | Complied |  |  |
| 11.2      | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).                                                                                                                                    | Complied |  |  |
| <b>12</b> | <b>Advances to Public Officers Account</b>                                                                                                                                                                                                |          |  |  |
| 12.1      | The limits had been complied with.                                                                                                                                                                                                        | Complied |  |  |
| 12.2      | A time analysis had been carried out on the loans in arrears.                                                                                                                                                                             | Complied |  |  |
| 12.3      | The loan balances in arrears for over one year had been settled.                                                                                                                                                                          | Complied |  |  |
| <b>13</b> | <b>General Deposit Account</b>                                                                                                                                                                                                            |          |  |  |
| 13.1      | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.                                                                                                                                                      | Complied |  |  |
| 13.2      | The control register for general deposits had been updated and maintained.                                                                                                                                                                | Complied |  |  |



|           |                                                                                                                                                                                                                                             |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| <b>14</b> | <b>Imprest Account</b>                                                                                                                                                                                                                      |          |  |  |
| 14.1      | The balance in the cash book at the end of the year under review remitted to TOD                                                                                                                                                            | Complied |  |  |
| 14.2      | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.                                                                                                                                    | Complied |  |  |
| 14.3      | The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.                                                                                                                                                   | Complied |  |  |
| 14.4      | The balance of the imprest account had been reconciled with the Treasury books monthly.                                                                                                                                                     | Complied |  |  |
| <b>15</b> | <b>Revenue Account</b>                                                                                                                                                                                                                      |          |  |  |
| 15.1      | The refunds from the revenue had been made in terms of the regulations                                                                                                                                                                      | -        |  |  |
| 15.2      | The revenue collection had been directly credited to the revenue account without crediting to the deposit account                                                                                                                           | -        |  |  |
| 15.3      | Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.                                                                                                                                                 | -        |  |  |
| <b>16</b> | <b>Human Resource Management</b>                                                                                                                                                                                                            |          |  |  |
| 16.1      | The staff had been paid within the approved cadre.                                                                                                                                                                                          | Complied |  |  |
| 16.2      | All members of the staff have been issued a duty list in writing.                                                                                                                                                                           | Complied |  |  |
| 16.3      | All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017                                                                                                                                               | Complied |  |  |
| <b>17</b> | <b>Provision of information to the public</b>                                                                                                                                                                                               |          |  |  |
| 17.1      | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.                                                                              | Complied |  |  |
| 17.2      | Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures. | Complied |  |  |

|           |                                                                                                                                                                                                                                                         |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 17.3      | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.                                                                                                                                                              | Complied |  |  |
| <b>18</b> | <b>Implementing citizens charter</b>                                                                                                                                                                                                                    |          |  |  |
| 18.1      | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management                                         | Complied |  |  |
| 18.2      | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.                                                   | Complied |  |  |
| <b>19</b> | <b>Preparation of the Human Resource Plan</b>                                                                                                                                                                                                           |          |  |  |
| 19.1      | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.                                                                                                            | Complied |  |  |
| 19.2      | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.                                                                                                   | Complied |  |  |
| 19.3      | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.                                                                                                                       | Complied |  |  |
| 19.4      | A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular. | Complied |  |  |
| <b>20</b> | <b>Responses Audit Paragraphs</b>                                                                                                                                                                                                                       |          |  |  |
| 20.1      | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.                                                                                                                          | Complied |  |  |

End



# Institute of Sports Medicine

**Annual Performance Report 2021**



## **Chapter 01 – Institutional Profile/ Implementing Summary**

### **1.1 Introduction**

The Sports Medicine Institute is the institute which has been established to maintain the physical and mental health of Sri Lankan sportsmen and sportswomen, prevention of their diseases, disorder management and provide proper advice on nutrition. This institute plays the role of providing its service to the optimum level using medical science in order to upgrade performance of players and to enhance their inborn talents of. Initially, this institute was founded as a Sports Medicine Unit and it has been established as the Sports Medicine Institute since 2006 and is committed to bestow energetic and healthy players to the world having identified skilful children at the school level. The Human Performance Laboratory has been established to further include scientific technology for the improvement of high skills and to provide the data needed to increase the performance of players by measuring their physical fitness and to use such data to achieve international success in the world. This institute intends to turn sports in Sri Lanka to a new avenue by using the latest technology.

### **1.2 Vision, Mission and Objectives of Institute**

#### **Vision**

“To become the centre of exquisite Sports and Exercise Medicine in Asia”

#### **Mission**

“To provide resources, knowledge and guidance to sportsmen and sportswomen with high performance and involved in recreational sports and their service providers for the prevention and avoidance of diseases and disorders, rehabilitation and education”

#### **Objectives**

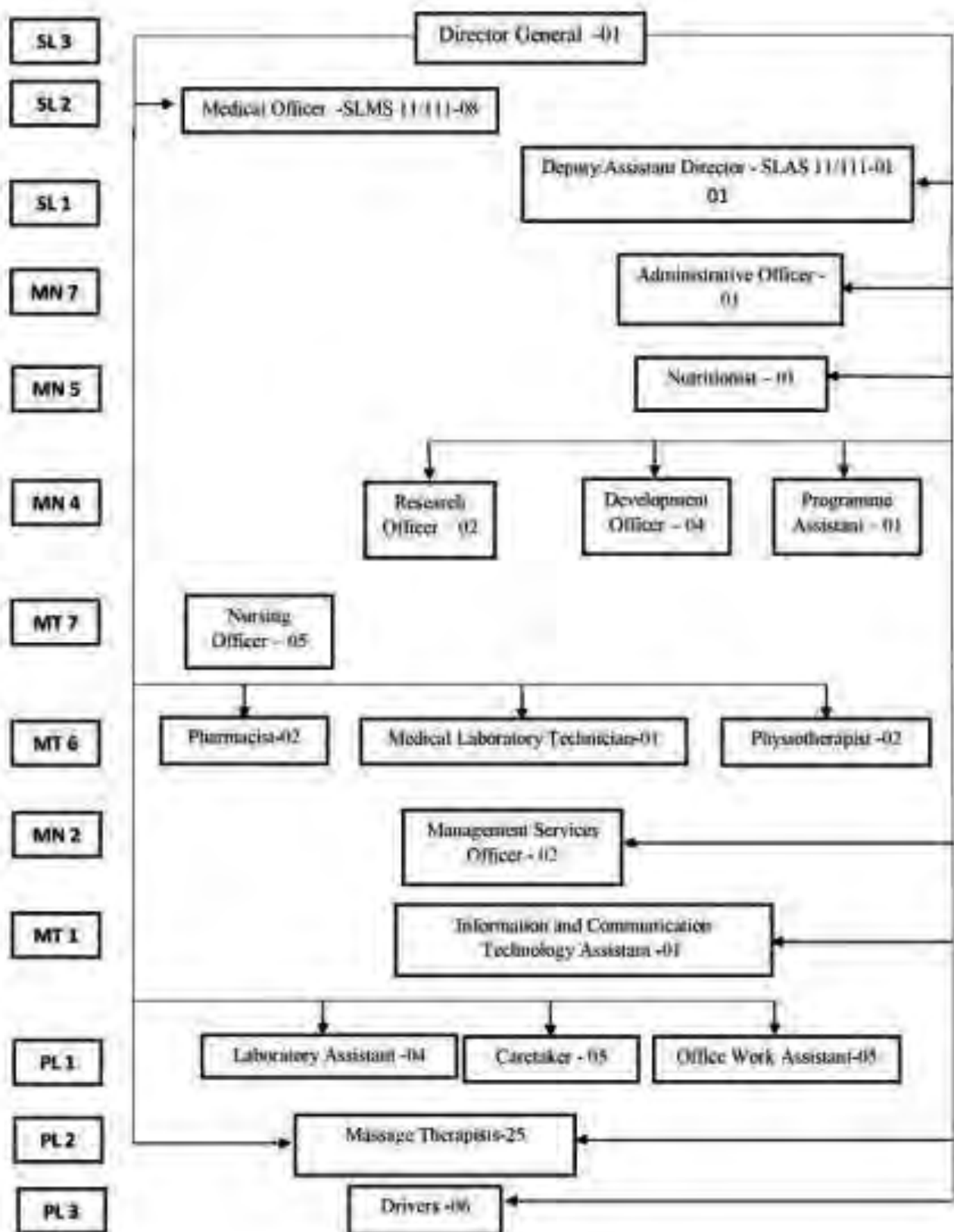
- To improve health and physical fitness of all the sportsmen and sports women and bring them to a very high position in international sports.
- To establish human performance laboratory in order to identify talents of the Sportsmen and sportswomen using Sports Science and modern technology and to improve their inborn talents and cater its maximum results to the sports men and sports women.
- To identify problems of athletes by means of pre - participatory medical tests and to take remedial measures.
- To measure the physical fitness and nutritional level of the athletes time to time , conduct physical fitness tests and provide them remarks on their nutrition in order to improve their physical fitness and nutritional level.
- To provide consultation and guidance to have winning mentality for athletes by improving their mental health.
- To maintain the nutritional level of the athletes at an optimum level as appropriate for sports.
- To implement education programmes to make aware coaches and medical assistants on using first aid in sports.
- To provide first aid and medical coverage for national and international sports competitions.
- To conduct researches with the local and foreign scholars expertise in the field of sports sciences and raise sports in Sri Lanka to a high level using the knowledge thereby gained.

- To contribute for creating a healthy community providing knowledge and guidance to the field of sports and exercise .

### **1.3 Major functions**

- Prevention and management of sports disorders
- Conducting of medical clinics with the participation of consultants
- Physical fitness tests
- Covering of sports medicine and first aid
- Sports education
- Sports nutrition and counseling on sports medicine
- To conduct tests to measure nutritional level and medical tests
- To provide advice on sports and exercise and medical facilities for people who are engaged in recreational activities
- To enter into MOUs on researches of sports nutrition with local and foreign scholars and get their assistance for way forwards of sports.

## 1.4 Organizational Structure



- 1.5 Departments under the Ministry/ Main Divisions of the Department/ Divisional Secretariats under the District Secretariat - No**
- 1.6 Institutions coming under the Ministry/ Department/ Provincial Council - No**
- 1.7 Details of the foreign funded projects (if any) - No**



## Chapter 02 – Progress and Outlook

### 2.1 Special Achievements

The Outpatient Department (OPD), Rehabilitation Division, Emergency Treatment Unit, Psychological Counseling Division, Bio Mechanism Division, Pharmaceutical Supply Division, Physical Fitness Test Division, Nutrition Division, Laboratory Division and X-ray Division systematically provide their services while making aware sportsmen, sportswomen and those who are involved in sports providing sports medical consultation .

amidst Covid-19 pandemic guidelines were prepared and implemented under the guidance of the Ministry of Health for the maintenance of sportsmen's and sportswomen's training at the optimal level and to hold national and international competitions.

- New registrations were made for 763 players from school level to national and international level during 2021 and 2205 players and those involved in sports got treatment during the year .
- Players are referred to institutions such as the National Hospital, Sri Jayewardenepura Hospital and the Medical Research Institute for further examination and treatment in sports accidents. Even though only a few clinics of consultants were held during the Covid 19 pandemic, national level players were referred to the clinics of consultants held at other institutions on their requirement.
- The Emergency Treatment Unit plays an important role in the treatment of sports accidents that occur at the Institute of Sports Medicine and other medical institutes. The division carried out around 2007 emergency treatment services in 2021.
- This institute identifies sportsmen and sportswomen who need sports counseling and refers them for treatment and counseling.
- The Rehabilitation Division acts on directing injured players expeditiously to sports and training activities. The Institute of Sports Medicine has a number of high-tech equipment for this purpose. The Rehabilitation Division serves as the Physiotherapy unit and Massage Therapy unit and 2457 players got service from Physiotherapy unit while 2142 obtained service from Massage Therapy division in 2021.
- The Nutrition Division stands for providing advice on improving the nutritional status of players and maintaining their physical fitness for sports. This institute has performed a number of tasks, including identifying the nutritional needs of skilful players and implementing nutritional awareness sessions and programmes customized for them, issuing nutrition notes, and recommending additional nutrients.
- The institute also conducts tests on the physical fitness of players and in 2021 physical tests were conducted on 530 players of sports pools and recommendations were given.
- This institute provides all medical coverage of sportsmen and sportswomen for sports competitions from school level to international level held in this country and overseas sports competitions held last year and it was about 60 sports competitions in quantity.

## Special activities of the Institute of Sports Medicine

### 1. Establishment of a Human Performance Library

Measures were taken to establish a Human Sports Performance Laboratory to rapidly utilize the technology required to succeed in the world of competitive sports, to achieve maximum performance levels, to rehabilitate injuries, to prevent injuries, and to provide research data to players, coaches, and promotion teams. This will contribute to improve skills of Sri Lankan sportsmen and sportswomen.

### 2. To conduct tests using $\text{VO}_2$ Max machine.

This is used to develop the players' physical fitness as appropriate for winning of players.

### 3. To expand the services of physiotherapy unit.

To use modern equipment and state of the art techniques.

### 4. To formulate guidelines for the resumption of sports amidst the Covid -19 pandemic following the instructions of the Ministry of Health and revise them from time to time in collaboration with the Ministry of Health, to implement them, to instruct sports associations to resume sports and to provide guidance and continue sports of this country successfully with Covid -19 pandemic.

In the year 2021, this institute involved in vaccination of 501 national level players and those who are in the field of sports against Covid -19 and to complete 688 covid antigen tests.

To contribute for giving treatment to covid infected sportsmen and sportswomen by maintaining 2 covid management centres in the vent of controlling covid -19.

### 5. To enhance nutritional level of sportsmen and sportswomen to achieve high performance.

A committee consists of qualified university lecturers and professors has been appointed in order to maintain the nutritional status required for the high performance of the players. The committee measures the nutritional status of the players, provides nutrition advice for the players with high performance, identify nutritional issues and take remedial action on them with the assistance of postgraduate students.

## 2.2 Challenges

- The programmes couldn't be conducted as scheduled due to Covid 19 pandemic.
- Could not conduct physical fitness tests and look into nutritional issues and providing of other services as the sports competitions were not held and the players did not take part in trainings and competitions.
- Since the medical staff had to take care of Covid infected staff and the players, they were infected with Covid 19 and Dengue fever.
- Problems in importing essential sports medical equipment due to the economic crisis and Covid epidemic situation in the country

## 2.3 Future Objectives

- To establish the Human Performance Laboratory and take measures to provide all its facilities to Sri Lankan sportsmen and sportswomen and to utilize the state of the art technology to enhance sports in Sri Lanka by utilizing the machinery and equipment provided for the rehabilitation unit.
- To share international knowledge and to develop human resources to further use modern technology for the betterment of sports in the country.  
To achieve this MoUs have been signed with two Sri Lankan universities and the Nutrition Association of Sri Lanka and it is expected to refer to international organizations in future.
- To give necessary recommendations and guidance based on the results of the tests in order to identify issues of the sportsmen and sportswomen in respect of nutrition.
- To make the Institute of Sports Medicine an Income Generative Entity.
- To appoint a voluntary staff for the Institute of Sports Medicine

As the Institute of Sports Medicine does not have sufficient qualified staff to cater its service, arrangements are being made to obtain services on a voluntary basis from qualified persons in the respective divisions. Accordingly, medical officers, nurses, physiotherapists and skilled personnel in other fields have given consent to provide their service on voluntary basis and their service is being received. About 247 people have given consent for this.

- To establish a regulatory body for the employees of fitness centres in the fields of sports and exercise.

To establish a regulatory body within a legal framework in order to formulate criteria to be internationally qualified for recognizing employments and employees presently in the fitness centres of sports and exercising, for standardizing those centres and for registering them with an identity card having improved and updated the knowledge of employees and to create professionals who could obtain employment opportunities in Sri Lanka and abroad and to create a friendly environment for exercising.

- To enhance nutritional level of sportsmen and sports women  
To produce energetic, confident, international level players who are capable of winning medals by providing healthy, proper nutrition and an understanding of nutritional habits to school, provincial and national level players and to make them as players who are able to maintain a minimum level of sports related accidents without using anti-dopes.
- To conduct researches on sports and exercise science and medical science  
To coordinate with universities, engineering and technical universities, institutes and individuals with sports and exercise science courses to identify methods to improve skills of players at school, provincial and national level by conducting researches on sports and exercise science and medical science and direct innovators to create technological tools in the field of sports and exercise.
- To contribute to enhance the performance level of sports and the players in this country by conducting sports medical researches utilizing the facilities of the laboratory with the establishment of the Human Performance Laboratory.

.....  
Head of the Institute

Name :

Designation :

Date :

## **Chapter 3.0 – Overall Financial Performance of the Year**

Included in the account of the Ministry

## Chapter 4.0 - Performance Indicators

### 4.1 Performance Indicators of the Institute (based on the action plan)

| Special Indicators                                               | Actual output as a percentage of the expected output (%) |           |                 |
|------------------------------------------------------------------|----------------------------------------------------------|-----------|-----------------|
|                                                                  | 100% - 90%                                               | 75% - 89% | 50%<br>-<br>74% |
| No. of players visited the institute for service during the year |                                                          | √         |                 |
| No. of local and foreign coverages                               |                                                          | √         |                 |
| Percentage of services provided by the emergency treatment unit  | √                                                        |           |                 |
| Percentage of services provided by the rehabilitation division   |                                                          | √         |                 |

## 05 Performance of achieving the Sustainable Development Goals (SGD)

### 5.1 Indicate the identified respective Sustainable Development Goals

| Objectives                                                                                                | Targets                                                                                      | Indicators of Achievements                                          | Progress of achievements to date               |           |            |
|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------|-----------|------------|
|                                                                                                           |                                                                                              |                                                                     | 0% - 49%                                       | 50% - 74% | 75% - 100% |
| To ensure healthy lives and promote wellbeing of people at all the levels of age.                         | To create a sports culture free of sports accidents.                                         | Number of medical coverage and quantity of medical services         |                                                | √         |            |
| Promote nutritious, holistic and sustainable economic growth for all, full productive and good employment | To enhance nutritional status required for improving skills of the sportsmen and sportswomen | Number of winnings as a result of enhancing their nutritional level |                                                |           | √          |
| Ensuring a perfect, fair, quality education and providing lifelong learning opportunities.                | Establishment of a regulatory body for those employed in the field of sports and gymnastics  | Number of professionals properly created                            | A project proposed to be implemented from 2022 |           |            |

### 5.2. Briefly explain the achievements and challenges of the Sustainable Development Goals

Action plans of the institute will be designed to achieve sustainable development objectives/ targets and measures will be taken for achievements at national and international level.

## Chapter 6 – Human Resource Profile

### 6.1 Cadre Management

|           | Approved Cadre | Existing Cadre | Vacancies/<br>(Excess)** |
|-----------|----------------|----------------|--------------------------|
| Senior    | 09             | 06             | 02                       |
| Tertiary  | 02             | 0              | 02                       |
| Secondary | 22             | 17             | 05                       |
| Primary   | 45             | 47             | 02                       |

**6.2 \*\* briefly state how the shortage or excess in human resources has been affected to the performance of the institute.**

Even though difficulties arise when discharging duties in the vacant posts and arrangements are being made to deploy the employed staff to continue services and to fill the vacancies as early as possible.

### 6.3 Human Resource Development

| Name of the programme         | No. of staff trained | Duration of the programme | Total investment (Rs'000) |                 | Nature of the programme (abroad/ local) | Output/ knowledge gained *                                    |
|-------------------------------|----------------------|---------------------------|---------------------------|-----------------|-----------------------------------------|---------------------------------------------------------------|
|                               |                      |                           | Local                     | Foreign         |                                         |                                                               |
| 1. Diploma in Sports Medicine | 01                   | 02 years                  |                           | Rs. 0.6 million | Online                                  | Updating of knowledge in sports medicine and sports nutrition |
| 2.Diploma in Sports nutrition | 01                   | 02 years                  |                           | Rs. 0.6 million | Online                                  | Updating of knowledge in sports medicine and sports nutrition |

Even though applicants could not participate training courses as scheduled due to Covid -19 pandemic a number of courses were conducted to update knowledge of the people who are involved in sports free of charge.

| Serial No. | Programme/ project conducted                                                                                            | No. of participants | Coodinating institute/ officers |
|------------|-------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------------|
| 01         | Training on filing                                                                                                      | 08 officers         | State Ministry                  |
| 02         | Training for physiotherapysts graduated from the University of Colombo through Physiotherapy division of this institute | 30 students         | Institute of Sports Medicine    |



|    |                                                                                          |                                                                                                    |                                      |
|----|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------------------------|
| 03 | Physiotherapy training for the undergraduates of Sir John Kothelawala Defence University | 03 students                                                                                        | Institute of Sports Medicine         |
| 04 | Higher Course for Trainers (Athletics) (2020/2021)                                       | Officers of the Institute of Sports Medicine                                                       | National Institute of Sports Science |
| 05 | Sports Nutrition Workshop -38                                                            | Coaches, physical training instructors, sportsmen and sportswomen and people involved sports field | Institute of Sports Medicine         |
| 06 | Workshop on safe bio bubble from covid 19 protection                                     | 350                                                                                                | Institute of Sports Medicine         |
| 07 | Prevention from Covid -19                                                                | Athletes                                                                                           | Institute of Sports Medicine         |
| 08 | Updating nutrition knowledge of skilful sportsmen and sports women                       | 50                                                                                                 | Institute of Sports Medicine         |
| 09 | Training on post Covid 19 side effects                                                   | 54                                                                                                 | Institute of Sports Medicine         |
| 10 | Awareness programme on anti doping                                                       | 369                                                                                                | Institute of Sports Medicine         |

## Chapter 07 - Compliance Report

| No.      | Applicable Requirement                                                                                   | Compliance Status<br>(Complied / Not Complied) | Brief explanation for Non Compliance | Corrective Actions proposed to avoid non-compliance in future |
|----------|----------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------------|
| <b>1</b> | <b>The following Financial statements/accounts have been submitted on due date</b>                       |                                                |                                      |                                                               |
| 1.1      | Annual financial statements                                                                              | Not complied                                   | By the Ministry                      |                                                               |
| 1.2      | Advance to public officers' account                                                                      | Not complied                                   | By the Ministry                      |                                                               |
| 1.3      | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)                                 | Not complied                                   | By the Ministry                      |                                                               |
| 1.4      | Stores Advance Accounts                                                                                  | Not complied                                   | By the Ministry                      |                                                               |
| 1.5      | Special Advance Accounts                                                                                 | Not complied                                   | By the Ministry                      |                                                               |
| 1.6      | Other                                                                                                    | Not complied                                   | By the Ministry                      |                                                               |
| <b>2</b> | <b>Maintenance of books and registers (FR445)</b>                                                        |                                                |                                      |                                                               |
| 2.1      | Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018 | Complied                                       | -                                    |                                                               |
| 2.2      | Personal emoluments register/ Personal emoluments cards have been maintained and updated.                | Not complied                                   | By the Ministry                      |                                                               |
| 2.3      | The Register of Audit queries has been maintained and updated.                                           | Complied                                       | -                                    |                                                               |
| 2.4      | The Register of Internal Audit reports has been maintained and updated.                                  | Complied                                       | -                                    |                                                               |
| 2.5      | All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date.        | Not complied                                   | By the Ministry                      |                                                               |
| 2.6      | Register for cheques and money orders has been maintained and updated.                                   | Not complied                                   | By the Ministry                      |                                                               |
| 2.7      | The Inventory register has been maintained and updated.                                                  | Complied                                       | -                                    |                                                               |

|          |                                                                                                                                                                     |              |                 |  |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|--|
| 2.8      | The Stocks Register has been maintained and updated                                                                                                                 | Complied     | -               |  |
| 2.9      | The Register of Losses has been maintained and updated.                                                                                                             | Complied     | -               |  |
| 2.10     | Commitment Register has been maintained and updated.                                                                                                                | Not complied | By the Ministry |  |
| 2.11     | Register of Counterfoil Books (GA – N20) has been maintained and updated.                                                                                           | Complied     | -               |  |
| <b>3</b> | <b>Delegation of functions for financial control (FR 135)</b>                                                                                                       |              |                 |  |
| 3.1      | The financial authority has been delegated within the institute                                                                                                     | Complied     | -               |  |
| 3.2      | The delegation of financial authority has been communicated within the institute                                                                                    | Complied     | -               |  |
| 3.3      | The authority has been delegated in such manner so as to pass each transaction through two or more officers                                                         | Complied     | -               |  |
| 3.4      | The controls have been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package. | Not complied | By the Ministry |  |
| <b>4</b> | <b>Preparation of Annual Plans</b>                                                                                                                                  |              |                 |  |
| 4.1      | The annual action plan has been prepared.                                                                                                                           | Complied     | -               |  |
| 4.2      | The annual procurement plan has been prepared.                                                                                                                      | Complied     | -               |  |
| 4.3      | The annual Internal Audit plan has been prepared.                                                                                                                   | Not complied | By the Ministry |  |
| 4.4      | The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.                                                            | Not complied | By the Ministry |  |
| 4.5      | The annual cash flow has been submitted to the Treasury Operations Department on time.                                                                              | Not complied | By the Ministry |  |
| <b>5</b> | <b>Audit Queries</b>                                                                                                                                                |              |                 |  |
| 5.1      | All the audit queries have been replied within the specified time by the Auditor General.                                                                           | Complied     |                 |  |

|          |                                                                                                                                                                                                                                                        |              |                 |  |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|--|
| <b>6</b> | <b>Internal Audit</b>                                                                                                                                                                                                                                  |              |                 |  |
| 6.1      | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.                                                                                       | Not complied | By the Ministry |  |
| 6.2      | All the internal audit reports have been replied within one month.                                                                                                                                                                                     | Complied     |                 |  |
| 6.3      | Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018.                                                                                 | Complied     |                 |  |
| 6.4      | All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).                                                                                                                           | Complied     |                 |  |
| <b>7</b> | <b>Audit and Management Committee</b>                                                                                                                                                                                                                  |              |                 |  |
| 7.1      | Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.                                                                                                                               | Complied     |                 |  |
| <b>8</b> | <b>Asset Management</b>                                                                                                                                                                                                                                |              |                 |  |
| 8.1      | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017.                                                                       | Complied     |                 |  |
| 8.2      | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular . | Complied     |                 |  |
| 8.3      | The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.                                                                                              | Complied     |                 |  |

|           |                                                                                                                                                                                                                                           |              |                 |  |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|--|
| 8.4       | With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.                           | Complied     |                 |  |
| 8.5       | The disposal of condemned articles had been carried out in terms of FR 772.                                                                                                                                                               | Complied     |                 |  |
| <b>9</b>  | <b>Vehicle Management</b>                                                                                                                                                                                                                 |              |                 |  |
| 9.1       | The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.                                                                                                   | Complied     |                 |  |
| 9.2       | The condemned vehicles had been disposed of within a period of less than 6 months after condemning.                                                                                                                                       | Complied     |                 |  |
| 9.3       | The vehicle logbooks had been maintained and updated.                                                                                                                                                                                     | Complied     |                 |  |
| 9.4       | The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.                                                                                                                                   | Complied     |                 |  |
| 9.5       | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016.                                                                          | Complied     |                 |  |
| 9.6       | The absolute ownership of the leased vehicle log books has been transferred after the lease term.                                                                                                                                         | Complied     |                 |  |
| <b>10</b> | <b>Management of Bank Accounts</b>                                                                                                                                                                                                        |              |                 |  |
| 10.1      | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                                                                                              | Not complied | By the Ministry |  |
| 10.2      | The dormant accounts that had existed in the year under review or since previous years settled.                                                                                                                                           | Not complied | By the Ministry |  |
| 10.3      | Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month. | Not complied | By the Ministry |  |
| <b>11</b> | <b>Utilization of Provisions</b>                                                                                                                                                                                                          |              |                 |  |

|           |                                                                                                                   |              |                 |  |
|-----------|-------------------------------------------------------------------------------------------------------------------|--------------|-----------------|--|
| 11.1      | The provisions allocated had been spent without exceeding the limit.                                              | Complied     |                 |  |
| 11.2      | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).            | Complied     |                 |  |
| <b>12</b> | <b>Advances to Public Officers Account</b>                                                                        |              |                 |  |
| 12.1      | The limits had been complied with.                                                                                | Not complied | By the Ministry |  |
| 12.2      | A time analysis had been carried out on the loans in arrears.                                                     | Not complied | By the Ministry |  |
| 12.3      | The loan balances in arrears for over one year had been settled.                                                  | Not complied | By the Ministry |  |
| <b>13</b> | <b>General Deposit Account</b>                                                                                    |              |                 |  |
| 13.1      | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.                              | Not complied | By the Ministry |  |
| 13.2      | The control register for general deposits had been updated and maintained.                                        | Not complied | By the Ministry |  |
| <b>14</b> | <b>Imprest Account</b>                                                                                            |              |                 |  |
| 14.1      | The balance in the cash book at the end of the year under review remitted to TOD                                  | Not complied | By the Ministry |  |
| 14.2      | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.          | Not complied | By the Ministry |  |
| 14.3      | The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.                         | Not complied | By the Ministry |  |
| 14.4      | The balance of the imprest account had been reconciled with the Treasury books monthly.                           | Not complied | By the Ministry |  |
| <b>15</b> | <b>Revenue Account</b>                                                                                            |              |                 |  |
| 15.1      | The refunds from the revenue had been made in terms of the regulations                                            | Not complied | -               |  |
| 15.2      | The revenue collection had been directly credited to the revenue account without crediting to the deposit account | Not complied | -               |  |
| 15.3      | Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.                       | Not complied | By the Ministry |  |

|           |                                                                                                                                                                                                                                             |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| <b>16</b> | <b>Human Resource Management</b>                                                                                                                                                                                                            |          |  |  |
| 16.1      | The staff had been paid within the approved cadre.                                                                                                                                                                                          | Complied |  |  |
| 16.2      | All members of the staff have been issued a duty list in writing.                                                                                                                                                                           | Complied |  |  |
| 16.3      | All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017                                                                                                                                               | Complied |  |  |
| <b>17</b> | <b>Provision of information to the public</b>                                                                                                                                                                                               |          |  |  |
| 17.1      | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.                                                                              | Complied |  |  |
| 17.2      | Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures. | Complied |  |  |
| 17.3      | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.                                                                                                                                                  | Complied |  |  |
| <b>18</b> | <b>Implementing citizens charter</b>                                                                                                                                                                                                        |          |  |  |
| 18.1      | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management                             | -        |  |  |
| 18.2      | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.                                       | -        |  |  |
| <b>19</b> | <b>Preparation of the Human Resource Plan</b>                                                                                                                                                                                               |          |  |  |
| 19.1      | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.                                                                                                | Complied |  |  |

|           |                                                                                                                                                                                                                                                         |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 19.2      | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.                                                                                                   | Complied |  |  |
| 19.3      | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.                                                                                                                       | -        |  |  |
| 19.4      | A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular. | Complied |  |  |
| <b>20</b> | <b>Responses Audit Paragraphs</b>                                                                                                                                                                                                                       |          |  |  |
| 20.1      | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.                                                                                                                          | Complied |  |  |

**End**





# **National Institute of Sports Science**

**Annual Performance Report 2021**



## **Chapter 1 – Institutional Profile/ Implementing Summary**

### **1.1.Introduction**

The Institute of Sports Science which was founded in 1979 in the name of Sports School was incorporated as the Institute of Sports Science in 1996 through a Special Parliamentary Act. The institute of Sports Science stands as the prominent body of Sports Education in Sri Lanka and provides a great contribution towards advancement of sports while socializing sports knowledge.

The long term and short term strategies and plans aim to develop and update knowledge, attitudes and skills to conquer sports nationally and internationally and to bestow an energetic lifestyle for every citizen in Sri Lanka through human resource development at different levels of sports.

The Institute of Sports Science was able to successfully conduct its major courses via zoom technology amidst Covid 19 virus prevailed in the country in 2021.

### **1.2. Vision, Mission and Objectives**

#### **Vision**

“To Become the Prominent Institute of Sports Education in Sri Lanka”

#### **Mission**

“To upgrade sports education in Sri Lanka by contributing to formulate sports policies, providing sports education to improve talents, capabilities, skills and knowledge and conducting researches”

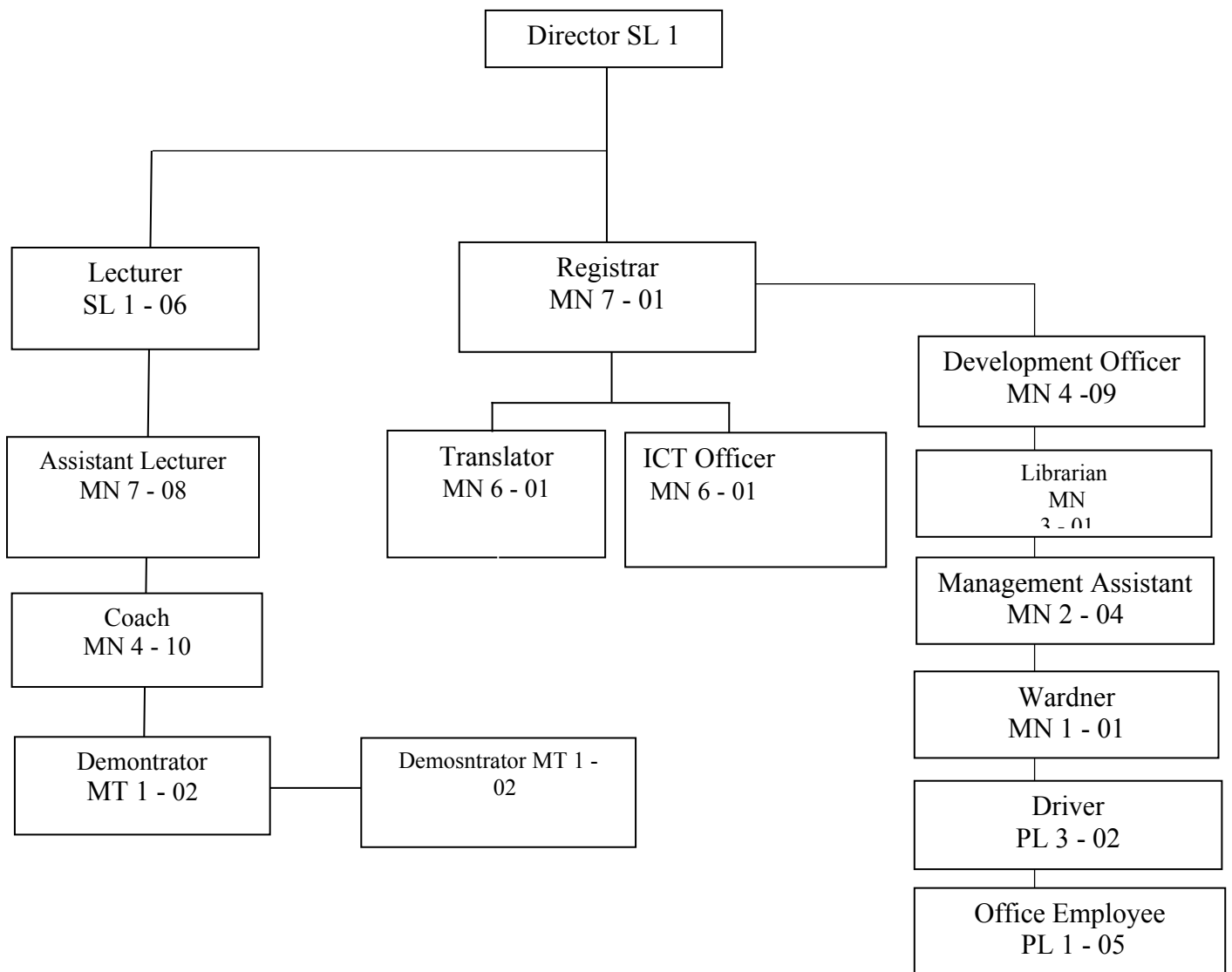
#### **Objectives**

1. To design, plan and implement courses to meet sports education qualifications having understood the timely needs within the sports sector.
2. To implement research projects for the development of sports sector.
3. To timely regularize and direct expertise knowledge required for development standardization of sports education.
4. To transfer new trends in sports to the rural areas through short term courses and training programmes with the objective of providing updated knowledge of sports to those areas.

### 1.3 Major Functions

| # | Function                                                                                                                                                                                                                                                                      | Target Group                                                                                                                                                          |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | To conduct sports courses in accordance with the provisions of the Sports Act and the National Vocational Qualifications (NVQ IV, NVQ V, and NVQ VI). Further, conducting courses and sports programmes covering areas including sports management, sports injury management. | Coaches, sports officers, Physical Education teachers of the Ministry of Education, drill instructors of the security divisions, sportsmen, media personnel of sports |
| 2 | To act as a Sports Information Centre                                                                                                                                                                                                                                         | All the parties in the field of sports                                                                                                                                |
| 3 | To provide Sports Infrastructure                                                                                                                                                                                                                                              | All the institutes related to the field of sports                                                                                                                     |
| 4 | To conduct exercise programmes                                                                                                                                                                                                                                                | General public including Public officers who anticipate to obtain physical exercise and knowledge in physical exercise                                                |
| 5 | To conduct Efficiency Bar Examinations for the officers of Sports Service                                                                                                                                                                                                     | Coaches and sports officers                                                                                                                                           |
| 6 | To develop skills and attitudes of sports coaches and issue them Coacher Registration Certificates                                                                                                                                                                            | All Sports Associations and their coaches.                                                                                                                            |

## 1.4 Organizational Structure



## **1.5 Divisions of the Institute**

### **Administrative Division**

This division handles internal administrative affairs of the National Institute of Sports Science.

### **Programme Division**

This division coordinates the major courses conducted by the institute.

### **Coacher Registration Division**

This division is engaged in the affairs related to registration of all the coaches in Sri Lanka.

### **Library and related service providing division**

The library of the Institute of Sports Science could be introduced as one of the prominent sports libraries in Sri Lanka. This library provides services such as e-book service, copying of sports related CDs, lending of newspapers and books, providing information on resource persons of sports e- Library Friend service and e- News Papers service.

### **Computer division**

Computer division is used to provide computer knowledge to the trainees in respect of the courses conducted by the Institute of Sports Science.

**1.6 Institutions coming under the Ministry/ Department/ Provincial Council** - No

**1.7 Details of the Foreign Funded Projects (if any)** - No

## Chapter 2 – Progress and Future Outlook

### 2.1 Special Achievements

Institutes of Sports Science were established and sports programmes were commenced making “Vistas of Prosperity and Splendour” a reality. Therein Institutes of Sports Science were established in Central, Uva, Southern and Western provinces at provincial level and courses are in progress successfully in those institutes.

In addition Institute of Sports Science conducts courses to update and enhance knowledge of coaches, sports officers, Physical Education Teachers of the Ministry of Education, Physical Education Instructors, officers of Forces, volunteer coaches and players. 28 courses and training programmes were conducted in 2021.

**Details of Sports Courses and Programmes held in 2021 are under mentioned.**

|   | Course / Programme                                                                                                                                                                                                     | Target Group                                                                                                                                                                                                                                                                                                                                                               | Number of Participants |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1 | “Diploma in Sports” was conducted for new coaches recruited by the Ministry of Education at the Institutes of Sports Science established at provincial level.<br><br>(The programme was conducted via zoom technology) | New coaches recruited by the Ministry of Education<br><br>Central Province – Digana – 172 Trainees<br><br>Uva Province – Girandurukotte – 151 Trainees<br><br>Southern Province – Baddegama 154 Trainees<br><br>Western Province – Polwatta – Maharagama – 161 Trainees<br><br>National Institute of Sports Science – 320<br>(Sinhala Medium – 160<br>Tamil Medium – 160 ) | 958                    |
| 2 | Higher Course for Trainers – (Athletics) NVQ 6                                                                                                                                                                         | Sports officers, trainers                                                                                                                                                                                                                                                                                                                                                  | 24                     |
| 3 | Diploma in Sports - NVQ 5                                                                                                                                                                                              | Players at District level, Sports Officers, coaches, Physical Education Teachers at schools, Physical Education Instructors, Drill Instructors of forces                                                                                                                                                                                                                   | 57                     |
| 4 | Training on Exercise for Instructors --NVQ 4<br><br>The course was conducted via Zoom technology and practical sessions were conducted.                                                                                | Drill Instructors, Physical Education Instructors, Volunteer Instructors                                                                                                                                                                                                                                                                                                   | 177                    |

|    |                                                                                                                                                                                |                                                                         |     |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-----|
| 5  | Skill Development Programme – Life saving                                                                                                                                      | Life Saving trainers                                                    | 92  |
| 6  | Programme on updating knowledge of registered trainers (conducted 10 courses for Karate, Boxing, Swimming, weight lifting, Hockey, Kabadi, Judo, netball, Rugby and athletics) | Trainers of Karate, Boxing, Swimming, Weight lifting, Hockey and Kabadi | 223 |
| 7  | Course of certifying 13 years of sports education of school children                                                                                                           | School children who expect 1 years of sports education                  | 58  |
| 8  | Certificate course on sports science (Athletics)                                                                                                                               | Athletic trainers                                                       | 26  |
| 9  | Certificate course on sports science (Boxing)                                                                                                                                  | Boxing trainers                                                         | 47  |
| 10 | Certificate Course in Sports Science (Taekwondo)                                                                                                                               | Taekwondo trainers                                                      | 33  |
| 11 | Distict Sports training programme held at the Institute of Sports Science, Uva Province                                                                                        | Coaches, Sports Officers                                                | 40  |
| 12 | Distict Sports training programme Hambantota –                                                                                                                                 | Coaches, Sports Officers                                                | 80  |
| 13 | Distict Sports training programme Kurunegala -                                                                                                                                 | Coaches, Sports Officers                                                | 65  |
| 14 | Distict Sports training programme – Matale                                                                                                                                     | Coaches, Sports Officers                                                | 60  |
| 15 | Distict Sports training programme Puttalam                                                                                                                                     | Coaches, Sports Officers                                                | 75  |
| 16 | Distict Sports training programme Matara                                                                                                                                       | Coaches, Sports Officers                                                | 70  |
| 17 | Distict Sports training programme - Nuwaraeliya                                                                                                                                | Coaches, Sports Officers                                                | 50  |
| 18 | Trainers’ Skill Development Programme – Tuging                                                                                                                                 | Tug Trainers                                                            | 38  |
| 19 | Sports Disorder Management Course                                                                                                                                              | Coaches                                                                 | 15  |



## 2.2 Challenges

- Number of programmes/ projects which were scheduled to be completed were delayed due to provincial/ district travel restrictions, lock downs, limiting reporting the staff to work, covid-19 infection of a number of employees in the staff, the Covid 19 pandemic prevailed throughout the year of 2021.
- A number of scheduled sports competitions were postponed due to the difficulties in gathering participants.
- Duties could not be accomplished on time because of the shortage of employees in Senior, tertiary, secondary and primary levels.

## 2.3 Future Objectives

- To transform Institute of Sports Science to a degree awarding institute.
- To provide facilities by obtaining service for foreign coaches for games that a medal could be secured at the Olympic Games 2024.
- To register coaches for all the sports which have been registered under the Sports Act.
- To commence Institutes of Sports Science at Provincial Level.
- To update knowledge of Physical Education Instructors of the sports schools which come under the Ministry of Education through special training programmes.

.....

Head of the Institution

Name :

Designation:

Date :

### **Chapter 3.0 – Overall Performance of the year**

This is included in the account of the Ministry.

## Chapter 04 – Performance Indicators

### 4.1 Performance indicators of the Institute (Based on the Action Plan)

| Specific Indicators               | Actual output as a percentage (%) of the expected output |           |           |
|-----------------------------------|----------------------------------------------------------|-----------|-----------|
|                                   | %90 - %100                                               | %89 - %75 | %74 - %50 |
| Number of the trainings conducted |                                                          | √         |           |

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1. Indicate the identified respective Sustainable Development Goals

| Target/<br>objectives                                                                           | Targets                                                                                               | Achievement<br>of<br>Indicators                                                               | Progress of achievements to<br>date |         |               |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------|---------|---------------|
|                                                                                                 |                                                                                                       |                                                                                               | 0%- 49%                             | 50%-74% | 75% -<br>100% |
| 04. Ensure inclusive and equitable quality education and promote lifelong opportunities for all | To establish institutes of sports science at provincial level to give sports education easily for all | Provincial Institutes of Sports Science established in 2021 and the number of courses started |                                     | √       |               |

### 5.2. Briefly explain the achievements and challenges of the Sustainable Development Goals

The Institute of Sports Science is committed to provide sports education systematically for those who are involved in the field of sports having focused sports education to achieve the Sustainable Development Goal of ensuring inclusive and equitable quality education and promote lifelong opportunities for all. Even though the available provisions, human and other physical resources are limited, this institute is taking measures to fulfil sustainable development goals and to face challenges successfully.

## Chapter 06 – Human Resource Profile

### 6.1 Cadre Management

|           | Approved Cadre | Existing Cadre | Vacancies/<br>(Excess)** |
|-----------|----------------|----------------|--------------------------|
| Senior    | 07             | 01             | -6                       |
| Tertiary  | 11             | 04             | -7                       |
| Secondary | 27             | 21             | -6                       |
| Primary   | 07             | 02             | -5                       |

### 6.2 \*\*Briefly state how the shortage or excess in excess in human resources has been affected to the performance of the institute

Shortage of the academic staff of the institute affect the courses and training programmes the institute had to obtain service of the external resource persons.

### 6.3 Human Resource Development

| Name of the programme                                                               | No. of staff trained | Duration of the programme | Total Investment (Rs.) |         | Nature of the Programme (Local/ Foreign) | Output. Knowledge gained *                                                         |
|-------------------------------------------------------------------------------------|----------------------|---------------------------|------------------------|---------|------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                     |                      |                           | Local                  | Foreign |                                          |                                                                                    |
| Public Procurement Process                                                          | 02                   | 10 days                   | 40,000.00              |         | Local                                    | To obtain knowledge of carrying out procurement process properly                   |
| Olympic Solidarity Sports Administrators Course                                     | 03                   | 04 days                   | -                      |         | Local                                    | To gain knowledge in sports development                                            |
| Postgraduate Certificate in Applied Statistics                                      | 01                   | 01 year                   | 140,000.00             |         | Local                                    | To gain knowledge in using statistics practically                                  |
| Post graduate diploma in Social Sciences                                            | 01                   | 01 year                   | 118,000.00             |         | Local                                    | To gain further knowledge in sports sciences                                       |
| The workshop conducted aiming attitudinal development of the staff of the institute | 32                   | 01 day                    | 192,650.00             |         | Local                                    | To review future activities of the institute and improve attitudes of the officers |

**\* Briefly explain how the training programme contributes performance of the institute.**

Knowledge gained by the staff from the training programmes plays a significant role in enhancing efficiency of the institute.

## Chapter 07 - Compliance Report

(Accounting is handled by the Ministry)

| No.      | Applicable Requirement                                                                                             | Compliance Status<br>(Complied / Not Complied) | Brief explanation for Non Compliance | Corrective Actions proposed to avoid non-compliance in future |
|----------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------------|
| <b>1</b> | <b>The following Financial statements/accounts have been submitted on due date.</b>                                |                                                |                                      |                                                               |
| 1.1      | Annual financial statements                                                                                        | -                                              | -                                    |                                                               |
| 1.2      | Advance to public officers' account                                                                                | -                                              | -                                    |                                                               |
| 1.3      | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)                                           | -                                              | -                                    |                                                               |
| 1.4      | Stores Advance Accounts                                                                                            | -                                              | -                                    |                                                               |
| 1.5      | Special Advance Accounts                                                                                           | -                                              | -                                    |                                                               |
| 1.6      | Other                                                                                                              | -                                              | -                                    | -                                                             |
| <b>2</b> | <b>Maintenance of books and registers (FR445)</b>                                                                  |                                                |                                      |                                                               |
| 2.1      | The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018. | Complied                                       |                                      |                                                               |
| 2.2      | The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.                      | -                                              |                                      |                                                               |
| 2.3      | The Register of Audit Queries has been maintained and updated.                                                     | Complied                                       |                                      |                                                               |
| 2.4      | The Register of Internal Audit Reports has been maintained and updated.                                            | Complied                                       |                                      |                                                               |
| 2.5      | All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.                  | -                                              |                                      |                                                               |
| 2.6      | The Register for Cheques and Money Orders has been maintained and updated.                                         | -                                              |                                      |                                                               |
| 2.7      | The Inventory Register has been maintained and updated.                                                            | complied                                       |                                      |                                                               |
| 2.8      | The Stocks Register has been maintained and updated.                                                               | -                                              |                                      |                                                               |
| 2.9      | The Register of Losses has been maintained and updated.                                                            | -                                              |                                      |                                                               |
| 2.1      | The Commitment Register has been maintained and updated.                                                           | -                                              |                                      |                                                               |
| 2.11     | The Register of Counterfoil Books (GA – N20) has been maintained and updated.                                      | -                                              |                                      |                                                               |

|          |                                                                                                                                                                       |          |  |  |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| <b>3</b> | <b>Delegation of functions for financial control (FR 135)</b>                                                                                                         |          |  |  |
| 3.1      | The financial authority has been delegated within the institute.                                                                                                      | Complied |  |  |
| 3.2      | The delegation of financial authority has been communicated within the Institute.                                                                                     | Complied |  |  |
| 3.3      | The authority has been delegated in such manner so as to approve each transaction through two or more officers.                                                       | Complied |  |  |
| 3.4      | The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.     | -        |  |  |
| <b>4</b> | <b>Preparation of Annual Plans</b>                                                                                                                                    |          |  |  |
| 4.1      | The Annual Action Plan has been prepared                                                                                                                              | Complied |  |  |
| 4.2      | The Annual procurement plan has been prepared                                                                                                                         | Complied |  |  |
| 4.3      | The annual Internal Audit plan has been prepared                                                                                                                      | -        |  |  |
| 4.4      | The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.                                                              | -        |  |  |
| 4.5      | The annual cash flow has been submitted to the Treasury Operations Department on time.                                                                                | -        |  |  |
| <b>5</b> | <b>Audit queries</b>                                                                                                                                                  |          |  |  |
| 5.1      | All the audit queries has been replied within the specified time by the Auditor General                                                                               | -        |  |  |
| <b>6</b> | <b>Internal Audit</b>                                                                                                                                                 |          |  |  |
| 6.1      | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.      | -        |  |  |
| 6.2      | All the internal audit reports have been replied within one month.                                                                                                    | complied |  |  |
| 6.3      | Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018 | -        |  |  |
| 6.4      | All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).                                          | -        |  |  |
| <b>7</b> | <b>Audit and Management Committee</b>                                                                                                                                 |          |  |  |
| 7.1      | Minimum 04 meetings of the Audit and Management Committee have been held                                                                                              | Complied |  |  |



|          |                                                                                                                                                                                                                                                       |          |  |  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
|          | during the year as per the DMA Circular 1-2019.                                                                                                                                                                                                       |          |  |  |
| <b>8</b> | <b>Asset Management</b>                                                                                                                                                                                                                               |          |  |  |
| 8.1      | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017                                                                       | Complied |  |  |
| 8.2      | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular. | -        |  |  |
| 8.3      | The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.                                                                                         |          |  |  |
| 8.4      | With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.                                       | Complied |  |  |
| 8.5      | The disposal of condemned articles had been carried out in terms of FR 772.                                                                                                                                                                           | -        |  |  |
| <b>9</b> | <b>Vehicle Management</b>                                                                                                                                                                                                                             |          |  |  |
| 9.1      | The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.                                                                                                               | Complied |  |  |
| 9.2      | The condemned vehicles had been disposed of within a period of less than 6 months after condemning.                                                                                                                                                   | -        |  |  |
| 9.3      | The vehicle logbooks had been maintained and updated.                                                                                                                                                                                                 | Complied |  |  |
| 9.4      | Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.                                                                                                                                                   | Complied |  |  |
| 9.5      | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016                                                                                       | Complied |  |  |
| 9.6      | The absolute ownership of the leased vehicle log books has been transferred after the lease term.                                                                                                                                                     | -        |  |  |

|           |                                                                                                                                                                                                                                           |          |  |  |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| <b>10</b> | <b>Management of Bank Accounts</b>                                                                                                                                                                                                        |          |  |  |
| 10.1      | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                                                                                              | -        |  |  |
| 10.2      | The dormant accounts that had existed in the year under review or since previous years settled.                                                                                                                                           | -        |  |  |
| 10.3      | Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month. | -        |  |  |
| <b>11</b> | <b>Utilization of Provisions</b>                                                                                                                                                                                                          |          |  |  |
| 11.1      | The provisions allocated had been spent without exceeding the limit.                                                                                                                                                                      | Complied |  |  |
| 11.2      | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).                                                                                                                                    | -        |  |  |
| <b>12</b> | <b>Advances to Public Officers' Account</b>                                                                                                                                                                                               |          |  |  |
| 12.1      | The limits had been complied with.                                                                                                                                                                                                        | -        |  |  |
| 12.2      | A time analysis had been carried out on the loans in arrears.                                                                                                                                                                             | -        |  |  |
| 12.3      | The loan balances in arrears for over one year had been settled.                                                                                                                                                                          | -        |  |  |
| <b>13</b> | <b>General Deposit Account</b>                                                                                                                                                                                                            |          |  |  |
| 13.1      | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.                                                                                                                                                      | -        |  |  |
| 13.2      | The control register for general deposits had been updated and maintained.                                                                                                                                                                | -        |  |  |
| <b>14</b> | <b>Imprest Account</b>                                                                                                                                                                                                                    |          |  |  |
| 14.1      | The balance in the cash book at the end of the year under review remitted to TOD                                                                                                                                                          | -        |  |  |
| 14.2      | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.                                                                                                                                  | -        |  |  |
| 14.3      | The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.                                                                                                                                                 | -        |  |  |
| 14.4      | The balance of the imprest account had been reconciled with the Treasury books monthly.                                                                                                                                                   | -        |  |  |
| <b>15</b> | <b>Revenue Account</b>                                                                                                                                                                                                                    |          |  |  |
| 15.1      | The refunds from the revenue had been made in terms of the regulations                                                                                                                                                                    | -        |  |  |

|           |                                                                                                                                                                                                                                             |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 15.2      | The revenue collection had been directly credited to the revenue account without crediting to the deposit account                                                                                                                           | -        |  |  |
| 15.3      | Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.                                                                                                                                                 | -        |  |  |
| <b>16</b> | <b>Human Resource Management</b>                                                                                                                                                                                                            |          |  |  |
| 16.1      | The staff had been paid within the approved cadre.                                                                                                                                                                                          | Complied |  |  |
| 16.2      | All members of the staff have been issued a duty list in writing.                                                                                                                                                                           | Complied |  |  |
| 16.3      | All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017                                                                                                                                               | Complied |  |  |
| <b>17</b> | <b>Provision of information to the public</b>                                                                                                                                                                                               |          |  |  |
| 17.1      | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.                                                                              | Complied |  |  |
| 17.2      | Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures. | Complied |  |  |
| 17.3      | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.                                                                                                                                                  | Complied |  |  |
| <b>18</b> | <b>Implementing citizens charter</b>                                                                                                                                                                                                        |          |  |  |
| 18.1      | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management                             | Complied |  |  |
| 18.2      | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.                                       | Complied |  |  |
| <b>19</b> | <b>Preparation of the Human Resource Plan</b>                                                                                                                                                                                               |          |  |  |
| 19.1      | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.                                                                                                | Complied |  |  |

|           |                                                                                                                                                                                                                                                         |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 19.2      | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.                                                                                                   | Complied |  |  |
| 19.3      | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.                                                                                                                       | -        |  |  |
| 19.4      | A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular. | Complied |  |  |
| <b>20</b> | <b>Responses Audit Paragraphs</b>                                                                                                                                                                                                                       |          |  |  |
| 20.1      | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.                                                                                                                          | -        |  |  |

**End**



# **Sri Lanka Anti- doping Agency (SLADA)**

**Annual Performance Report 2021**



## **Chapter 01 – Institutional Profile/ Implementing Summary**

### **1.1 Introduction**

- Convention against Doping in Sports Act No. 33 of 2013 was enacted on 09th September 2013 to enforce the International Convention against Doping in Sport, to make provisions to implement that convention in Sri Lanka having established an Anti Doping Agency in Sri Lanka and to make provisions specifying a domestic legal mechanism against doping in sports within the framework of said convention.
- Provisions have been made to establish Sri Lanka Institute of Anti Doping Agency (SLADA) under the Part III of the Convention against Doping in Sports Act No. 33 of 2013 .
- Sri Lanka Institute of Anti Doping Agency is functioning in collaboration with International Anti-Doping Agency and Regional Anti Doping Agency.

### **1.2 Vision, Mission and Objectives of the Institution**

#### **Vision**

“Energetic Spirit in the Sphere Sri Lankan Sports free of Prohibited Substances towards a True and Fair Achievement”

#### **Mission**

“To implement Convention against Doping in Sport Act No. 33 of 2013 in accordance with the International Convention against Doping in Sport and its Regulations.”

#### **Objective**

In terms of Section 11 of the Convention against Doping in Sports Act No. 33 of 2013:

The objective of the Agency shall be:-

- (a) To take necessary measures to prevent using prohibited substances in sports.
- (b) To promote tests within the fields related to use of dopes in sports and other international organizations which are involved in researches and activities as same as the Anti-Doping Agency.

### **1.3 Major Functions**

Major functions of the Sri Lanka Anti Doping Agency are,

#### **1. Conducting doping tests**

Doping tests are done using urine or blood samples of sportsmen and sportswomen. These tests are done during the competitions and out of the competitions. These samples are sent to recommended foreign laboratories by the SLADA for results. It is confirmed that dopes are used legal action is taken and the subjects are punished.

#### **2. Conducting awareness programmes and workshops**

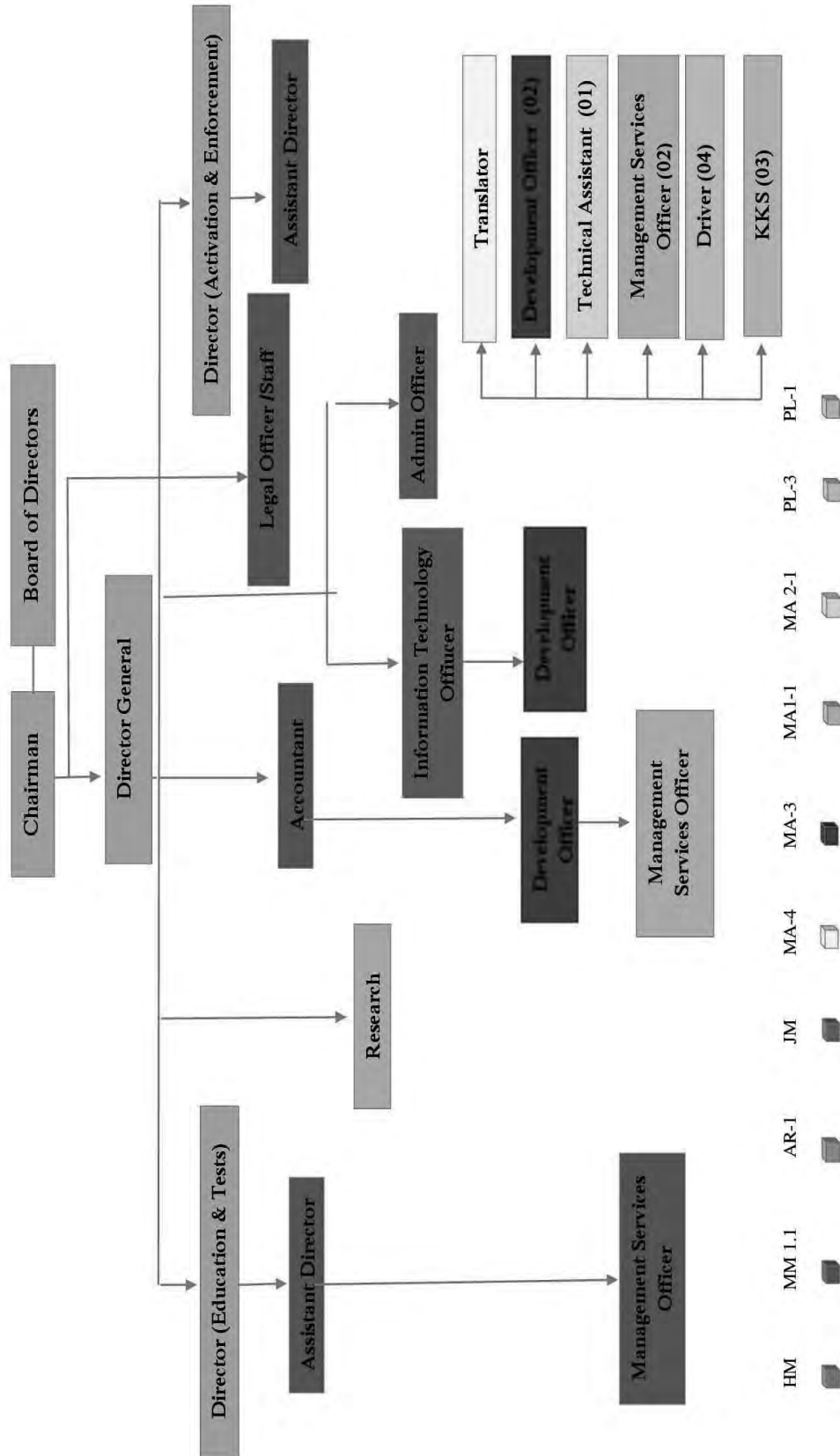
Anti doping in sports is still new to Sri Lanka. Hence, all the parties who are interested in sports; sportsmen and sportswomen, coaches, parents of school players and other parties concerned are made aware in this regard.

#### **3. Researches on prohibited dopes**

Indigenous medical treatment, Ayurvedic treatment, use of local food could be seen in the Eastern countries like Sri Lanka even at present. It is tested whether doping substances are contained in these medicine and food, research papers are prepared and knowledge is exchanged internationally.



## 1.4 Organizational Structure



**1.5 Divisions established in the Department which come under the purview of the Ministry/ main divisions of the Department/ and the Divisional Secretariat of the District Secretariat - No**

**1.6 Institutes under the Ministry/ Department/ Provincial Council - No**

**1.7 Details of foreign funded projects (if any) - No**

## Chapter 02 – Progress and Future Outlook

### 2.1 Special Achievements

#### Research Division

Information on doping tests conducted by Sri Lanka Anti Doping Agency (SLADA) aiming to create clean sport and to protect genuine players is below mentioned.

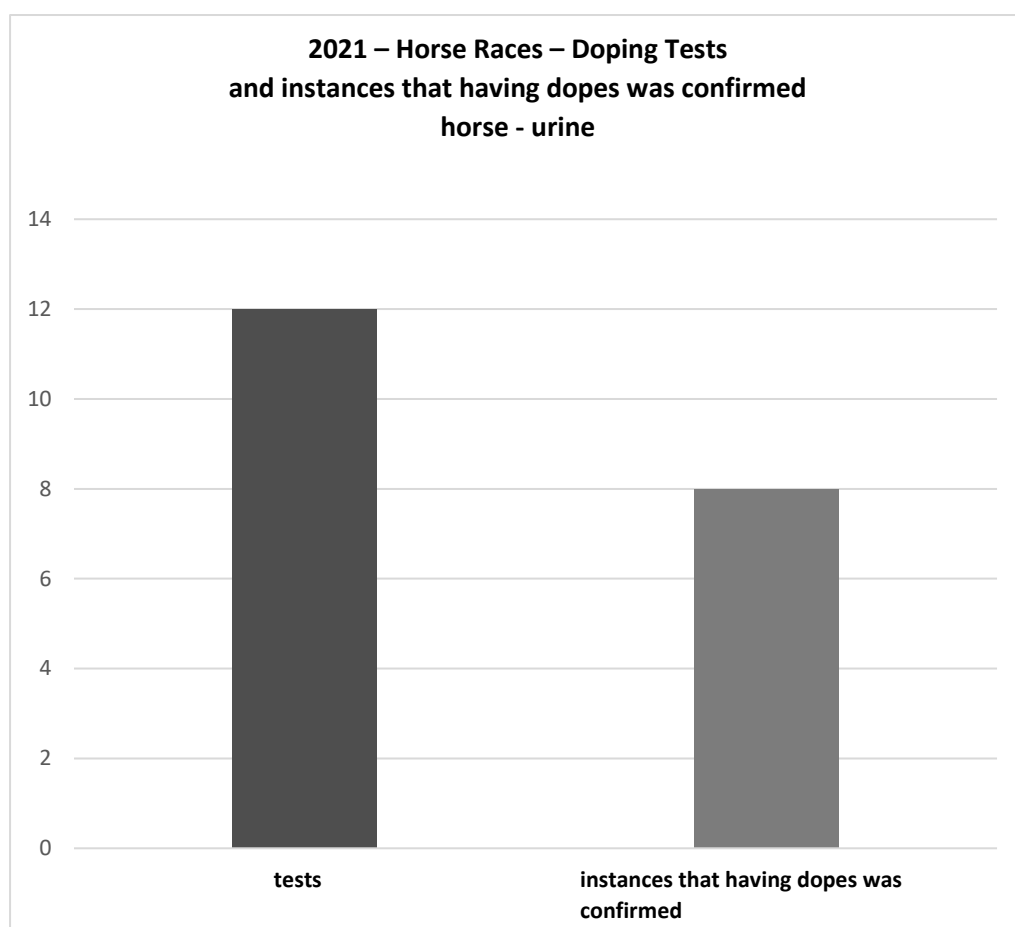
#### Doping tests conducted as per sports - 2021

##### Human Doping Tests (urine)

| No. | Sports         | No. of doping tests | No. of instances that having dopes was confirmed |
|-----|----------------|---------------------|--------------------------------------------------|
| 01  | Rugby          | 04                  | -                                                |
| 02  | Athletics      | 73                  | 01                                               |
| 03  | Cycling        | 13                  | -                                                |
| 04  | Weight lifting | 39                  | -                                                |
| 05  | Cricket        | 21                  | -                                                |
| 06  | Badminton      | 01                  | -                                                |
| 07  | Power Lifting  | 13                  | -                                                |
| 08  | Judoo          | 01                  | -                                                |
| 09  | Shooting       | 01                  | -                                                |
| 10  | Para Archery   | 01                  | -                                                |
| 11  | Para rowing    | 01                  | -                                                |
| 12  | Para athletics | 08                  | -                                                |
| 13  | Para tennis    | 01                  | -                                                |
|     | <b>Total</b>   | <b>177</b>          | <b>01</b>                                        |

## Animal Doping Tests

| No. | Sport      | No. of Doping Tests | No. of instances that having dopes was confirmed |
|-----|------------|---------------------|--------------------------------------------------|
| 1   | Horse Race | 12                  | 8                                                |



## **Education Division**

### **Conduct of Awareness Programmes - 2021**

Sport is much closer to our lives since it greatly contributes to create a perfect human being, spiritually disciplined and well-mannered, rather than physically and mentally healthy. International sports that has inherited a prestigious and proud history of more than 25 centuries have been now highly developed and highly complicated. As it has been gradually modernized and commercialized, the importance of the long-held concept of "live participation in sports" as its primary theme has slowly become weakened and a definite goal and only aspiration to pursue "mere victory" could be seen in modern sports. Sports at present is well organized, developed and improved and has become more competitive because of this strong thirst for achievement that exists presently in the field.

As sport gradually grows, improves and it becomes more competitive and modern technological methods and tools are incorporated into it in the modern era, the requirement and significance of a general set of rules for the systematic management, handling and control of sport is emphasized. As a result, laws related to use of banned substances and methods in sports have been included in local and international sports.

The most dangerous consequences of the use of doping substances and such methods cause premature collapse of the entire sport life of the skilful sportsmen and sportswomen and purposeless loss of internationally valuable achievements in sports to be gained from them to the country. In addition, this will bring huge contempt and disgrace to the nation. On the other hand, deterioration of the physical and mental health and fitness of future generations of the nation which is the live wire of the country who are involved in sports is another long term issue. Increasing the likelihood of a sick society in the future. Therefore, the primary objective of the Education Division is to make aware the Sri Lankan sports community and all their followers, emphasizing the importance of avoiding the use of anti-dopes.

Accordingly, details of the awareness workshops on anti dopes conducted from January to December 2021 are under mentioned. These workshops were conducted island wide focusing sportsmen, sportswomen and people involved in sports.

| Date                                                 | Place                                                                         | Target group                                                                                   | No. of Participants |
|------------------------------------------------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|---------------------|
| 26/01/2021                                           | Institute of Sports Medicine – Torington                                      | National Karate Team                                                                           | 10                  |
| 26/01/2021                                           | Havlock Playground - Torington                                                | National Netball Team                                                                          | 26                  |
| 27/01/2021                                           | Havlock Playground - Torington                                                | National Netball Team                                                                          | 26                  |
| 28/01/2021                                           | Auditorium of the National Sports Council – Torington                         | Para Athletic Team                                                                             | 12                  |
| 29/01/2021                                           | Board Room -SLADA                                                             | National Basketball team                                                                       | 12                  |
| 11/02/2021                                           | National Youth Council – Heyiyanthuduwa                                       | National Kabaddi Pool                                                                          | 15                  |
| 24/02/2021                                           | Lanka Rugby Football Club (CR & FC) - Torington                               | Rugby (male) team                                                                              | 33                  |
| 25/02/2021                                           | Main Auditorium - SLADA                                                       | Batmington national pool                                                                       | 22                  |
| 06/03/2021                                           | Main Auditorium – Mahaweli Project Office (Mahaoya)                           | All sportsmen and sportswomen in Mahaweli zone                                                 | 61                  |
| 07/03/2021                                           | Main Auditorium – Mahaweli Project Office (Rideemaliyadda)                    | All sportsmen and sportswomen in Mahaweli zone                                                 | 31                  |
| 12/03/2021                                           | Sri Lanka Foundation – Torington                                              | Lecturers                                                                                      | 57                  |
| 14/03/2021                                           | National Institute of Sports Science - Torington                              | National Batmington pool                                                                       | 48                  |
| 16/03/2021                                           | Lanka Rugby and Football Club (CR & FC) - Torington                           | Rugby (female) team                                                                            | 16                  |
| 14/06/2021<br>16/06/2021<br>21/06/2021<br>25/06/2021 | Online lectures                                                               | Undegraduates who study Food and Nutrition in Wayamba University                               | 5                   |
| 29/07/2021                                           | Board Room - SLADA                                                            | Medical Officers who work as Doping Control Officers (DCO)                                     | 8                   |
| 31/07/2021                                           | Auditorium – National Aleletic Association – Colombo                          | National Athletic Pool under 20                                                                | 15                  |
| 13/08/2021                                           | Main Auditorium – Uva Provincial Academy, Mahaweli Playground, Girandurukotte | Physical Education Instructors (school teachers of Uva Province)                               | 20                  |
| 10/09/2021<br>11/09/2021                             | Online lectures                                                               | Undergraduates of Sports Science Courses , University of Sri Jayawardenepura                   | 371                 |
| 13/09/2021                                           | Cinnamon Lakeside Hotel Colombo                                               | Sri Lanka National Cricket Team (Male)                                                         | 19                  |
| 18/09/2021                                           | Online lectures                                                               | Island wide coaches of Lyceum School                                                           | 120                 |
| 23/09/2021                                           | Online lectures                                                               | Sportsmen, Sportswomen, Coaches and other officers officers of Sri Lanka Gymnastic Association | 21                  |
| 28/09/2021                                           | Cinnamon Lakeside Hotel Colombo                                               | Sri Lanka National Cricket Team – under 19                                                     | 26                  |
| 26/10/2021                                           | Online lectures                                                               | National Beach Volleyball Team                                                                 | 25                  |
| 29/10/2021                                           | Sports Hotel - Sugathadasa National Sports Complex Authority                  | National Rugby (Female) Team                                                                   | 28                  |
| 05/11/2021                                           | Sports Hotel -                                                                | National Tugby Team (Male)                                                                     | 20                  |

|                          |                                                                                     |                                                                                                                      |     |
|--------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-----|
|                          | Sugathadasa National Sports Complex Authority                                       |                                                                                                                      |     |
| 13/11/2021               | Cinnamon Lakeside Hotel Colombo                                                     | Sri Lanka National Cricket Team (female)                                                                             | 25  |
| 22/11/2021 to 26/11/2021 | Sugathadasa National Indoor Stadium – Sugathadasa National Sports Complex Authority | All sportsmen and sportswomen who participated 57 <sup>th</sup> Sri Lanka Army Inter Regiment Athletics Championship | 400 |
| 07/12/2021               | Main Auditorium - SLADA                                                             | All sportsmen and sportswomen of Sri Lanka wrestling federation                                                      | 83  |
| 09/12/2021               | Main Auditorium - SLADA                                                             | All sportsmen and sportswomen of Sri Lanka power listing federation                                                  | 15  |
| 09/12/2021               | Online lectures                                                                     | All island Kabaddi trainers                                                                                          | 30  |

### Targets and progress of awareness programmes - 2021

| Month     | Target           |               | Actual No.       |               |
|-----------|------------------|---------------|------------------|---------------|
|           | No. of workshops | Participation | No. of workshops | Participation |
| January   | 2                | 96            | 5                | 86            |
| February  | 4                | 150           | 3                | 70            |
| March     | 2                | 115           | 5                | 213           |
| April     | 0                | 0             | 0                | 0             |
| May       | 3                | 40            | 0                | 0             |
| June      | 2                | 120           | 1                | 5             |
| July      | 3                | 26            | 2                | 23            |
| August    | 6                | 140           | 1                | 20            |
| September | 4                | 230           | 5                | 557           |
| October   | 5                | 275           | 2                | 53            |
| November  | 3                | 75            | 2                | 45            |
| December  | 2                | 97            | 3                | 128           |
| Total     | 36               | 1364          | 29               | 1072          |

### Enforcement and Implementation Division

#### Progress of the Training Programmes Conducted - 2021

It is essential to control the import and distribution of doping substances to establish a clean sports environment. As the first step it was started to make aware police, pharmacists and pharmacy owners.

It is essential to educate on Convention Against Doping in Sport Act No. 33. The major reason is that when a complaint is received, the assistance of the police is essential in conducting a formal investigation. Another objective of this is to conduct the investigation without causing any prejudice or inconvenience to the player and to establish an efficient investigation process and an intelligence unit with the assistance of police.

Pharmacies could be identified as a major channel of arriving dopes to the players . Hence, it is a timely need to provide them with proper knowledge of dopes. Pharmacists and pharmacy owners are trained for this purpose.

| Serial No. | Date                  | Workshop                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01         | 14/10/2021            | With the view of conducting a training programme on doping for the police officers a training programme was held for 30 sports teams which come under the Police Sports Division (team wise) in collaboration with Senior Superintendent of Police, Mr. R.M.P.N, Director, Police Sports Division, Police Field Force Headquarters.                                                                                                                                                                                                                                          |
| 02         | 03/11/2021            | A workshop on the first phase of the island wide awareness programme for all registered pharmacists and pharmacy owners was held on 03.11.2021 at SLADA with the objective of building a clean sport through a healthy community in collaboration with the Pharmacists and Pharmacy Owners Associations. 06 representatives of the All Island Private Pharmacy Owner's Association and the Ceylon Drug Dealers' Association participated in the event.                                                                                                                       |
| 03         | 22/11/2021-26/11/2021 | An outreach booth was established to lodge special complaints and to make aware on doping drugs and doping methods under the patronage of the Enforcement and Implementation Division and Education and Testing Division parallel to 6th Army Assault Run and the 57th Army Athletics Championships held at the Sugathadasa Stadium from 20-21-11-22 to 2021-11-26 (over 5 days) and 57 <sup>th</sup> Army Athletic Championship. In this event arrangements were made to make aware a number of parties (including sportsmen and sportswomen) who are interested in sports. |
| 04         | 2021/12/14            | In order to obtain assistance of the Sri Lanka Police on the Investigations and testing on doping of the players an awareness workshop was held on Convention Against Doping in Sport Act No. 33 for officers and sportsmen and sportswomen of the Police Sports Division at Bambalapitiya police field headquarters .                                                                                                                                                                                                                                                       |



The discussion held with Senior Superintendent of Police (SSP) Mr. R.M.P.N.Rathnayaka, Director incharge of Sports Division of Police Field Force Headquarters on 14.10.2021



Island wide programme on making aware of registered pharmacists and pharmacy owners held on 03.11.2021



The workshop held at Bambalapitiya Police Field Force Headquarters for the officers and sportsmen and sportswomen of Police Sports Division on 14.12.2021



Establishment of an outreach booth with the objective of obtaining special complaints and making aware on doping and doping methods parallel to 6<sup>th</sup> Army Relay Carnival and 57<sup>th</sup> Army Athletic Tournament.



### Establishment of a special complain unit

The Special Complaints Unit of the Enforcement and Enforcement Division of the Sri Lanka Anti-Doping Agency was established in October 2021 in accordance with the powers of the Convention against Doping in Sports Act No. 33 of 2013.

Complaints could be submitted as follows.

- Online  
Every club is sent the format for complaints through WhatsApp
- Physically  
Using a box during the tournament
- Telephone No. 070-4220422 has been reserved for our division to reply outcalls and respond the effectively when investigations are carried out in special complaint unit.

### Details of the complaints received to the special investigation division

| Serial No. | Date       | Complaints                                                                                              | Action taken                                                                                        |
|------------|------------|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 01         | 11/12/2021 | Two players had injections which suspected of being dopes before starting the tournament on 11.12.2021. | These players were referred for Out Of Competition Testing                                          |
| 02         | 16/12/2021 | Two athletes who were alleged for having dopes are serving as coaches in government school              | These two athletes have been informed in writing on 05.01.2022 to report for further investigations |



## Progress of 2021

### Research Division

A complete research report on a research conducted by the research unit was published in an international journal called “Journal of Exercise and Nutrition”. The report contains data on the dietary supplement consumption, knowledge on it and dietary supplement consumption habits of Sri Lankan national level sportsmen and sports women.

The two studies started this year, “Study on Evaluation of Doping Awareness Programme’ conducted by the Sri Lanka Anti-Doping Agency and the ‘Study on Violation of Anti-Doping Rules” were completed.

Further, this institute acted in many ways to share research findings of the Research Division among the sports community, the university community related to universities and government entities involved in sports.

The new laboratory of the Sri Lanka Anti-Doping Agency was opened on 9th April 2021 under the patronage of Hon. Namal Rajapaksa. The laboratory is facilitated with equipment of state-of-the-art technology. Particularly, LC / MS / MS devices of this laboratory could be used to get accurate data. .



## Information Technology Division

Sri Lanka Anti-Doping Agency is an institute which regularly communicate with the World Anti-Doping Agency (WADA) and other countries in the world. One of the main objectives of the Information Technology Division is to communicate information on dopes through our organization with the technology of such bodies to perform the required tasks.

In this process, this division is engaged in the tasks of providing updated information of our institutes to the WADA database which is known as the Anti-Doping Administrative System (ADAMS), player registration, creating accounts, creating whereabouts accounts and related functions, training players and supporting, introducing Anti-Doping E- Learning (ADeL) system to the players, registering the players and preparing the courses included in it for the Education Division of our institute.

Further, one of the main objectives is to provide necessary technical support for continuity of the day-to-day services of the organization. Information, special news and subject knowledge of this division is released to society through social media such as Facebook, Twitter, YouTube and the web site designed by this division. This division also provides monthly, quarterly and annual reports on its corporate progress in a timely manner to various affiliated bodies having obtained relevant information from every division of the institute.

This institute updates the Drug Reference App (DRapp) medical Database for Android smartphones developed by our IT Division in accordance with the new list of banned dopes released each year and creates graphics design for special occasions of the institute itself. A collection of designs made this year is under mentioned. This includes books and book covers, social media posts, leaflets, posters, banners, videos etc.

This division is responsible for providing technical services including web server security, database management, software management and installation of new software, software debugging and reinstallation.

Information of two new web projects launched this year is under mentioned.

1. Creating of a website including information of sports medical officers of all the sports medical divisions and SLADA in order to contact them online.

It is named as VCLC (Video Conferencing and Live Chat Awareness Programs and Professional Meetings on Anti-Doping). "<https://slantidoping.org/joinus/>" gives access

to this web site.

2. Web form, data base and admin dashboard were prepared for the online method which is one of the methods introduced by our institute to lodge complaints on doping. The link for the web site is <https://slantidoping.org/Complaint%20Management%20System/>.

Only an authorized officer could enter into this system. "Admin dashboard" provides facilities to check new complaints, to record the action taken by the institute in respect of complaints, to check information when necessary and to obtain senders' information.

## 2.2 Challenges

- Since a minimum number of sports competitions were held due to Covid 19 pandemic prevailed in 2021 researches and tests could not be conducted as expected.
- Completing works of number of programmes/ projects were delayed due to Covid 19 pandemic prevailed in 2021
- Amidst the Covid 19 pandemic Delay in obtaining technical assistance of foreign trainers for the practical training programmes that could not be conducted through zoom technology using imported new machinery of the institute.
- Difficulties in accomplishing duties on time due to shortage of employees of senior, secondary and primary level.

## 2.3 Future objectives

1. To conduct doping tests at international, national, club and schools level
2. To conduct doping tests on the 60 members of the high performance pool handled by the National Sports Council.
3. To conduct animal doping tests
4. To conduct blood based doping tests
5. To train human resource for anti doping tests.
6. It is expected to conduct the following 24 workshops on import and distribution of dopes with the participation of 1570 persons with the view of making a clean sports environment in the year 2022.

.....

Head of the Institution

Name :

Designation:

Date:

| Serial No. | Activity                                | Physical Progress |                |               |                |
|------------|-----------------------------------------|-------------------|----------------|---------------|----------------|
|            |                                         | First Quarter     | Second Quarter | Third Quarter | Fourth Quarter |
|            | <b>Scheduled Training Programmes</b>    |                   |                |               |                |
|            | Scheduled workshops                     | 7                 | 5              | 7             | 5              |
|            | Participation                           | 560               | 300            | 410           | 300            |
| 01         | Training programmes for Police Officers |                   |                |               |                |
| i          | No. of workshops                        | 3                 | 2              | 3             | 3              |
| ii         | Participation                           | 350               | 100            | 250           | 100            |
| 02         | Training Programmes for Pharmasists     |                   |                |               |                |
| i          | No. of workshops                        | 3                 | 2              | 3             | 2              |
| ii         | Participation                           | 200               | 200            | 200           | 200            |
| 03         | Training programmes for Drug Inspectors |                   |                |               |                |
| i          | No. of workshops                        | 1                 |                | 1             |                |
| ii         | Participation                           | 10                |                | 10            |                |

7. To conduct awareness programmes on doping/ counselling and motivation for identified 60 sportsmen and sportswomen and their trainers, coaches and parents under the guidance of the National Sports Council (NSC) by the Ministry of Youth under the "High Performance Programme " with the view of winning international competitions. (Details of the proposed programme has already been submitted to the Sports Council)
8. It is expected to conduct Awareness Programs for Sports Pools created for the five selected sports in the five districts selected by the Institute of Sports Medicine in the year 2022 and in parallel those programmes will be fully covered by Outreach Programmes. (Details of the proposed programmes have already been sent to the Institute of Sports Medicine)
9. A Memorandum of Understanding (MoU) between the Sri Lanka Anti-Doping Agency and Ceylon Biscuit Company will be signed in the first few months of 2022 with the view of socializing the message of Let's be free of banned stimulants to build a cleaner sport". This will be implemented parallel to awareness programme for sportsmen and sportswomen sponsored by Ceylon Biscuits (CBL) as its Annual Corporate Social Responsibility (CSR) .
10. In 2017, a basic foundation was laid to create awareness among school children by including it to the school curriculum of Health and Physical Education existed at that time in Sri Lanka. Accordingly, arrangements will be made to include related matters in the school textbooks in the school curriculum revision to be made in 2022. This is expected to be done in collaboration with the National Institute of Education (NIE)

11. To provide full contribution to the proposed island wide programme “Sports for the Health of Youth” (*Yowun Suwaya Sandaha Keedawa*) to be executed by the State Ministry of Rural And school Sports Infrastructure Improvement.
12. To provide full contribution for National Youth Programme “Hope of the Youth” (*Yawuwanaye Balaporothisuwa*) to be implemented by the Ministry of Youth and Sports.
13. It is expected to conduct an island wide awareness programme on doping targetting sports clubs, tri-forces, schools and universities in 2022 better than in 2021. This programme aims to make aware all the parties concerned in respect of prevention of doping substances and doping methods in sports.
14. To publish Abstract of the following researches in the International Research Conferences and to prepare full research reports and refer to the journals for publishing
  - i. Study on violating anti-doping laws in Sri Lanka
  - ii. Study on Evaluation of the Awareness Programme on Doping conducted by the Sri Lanka Anti-Doping Agency.
15. To publish an Abstract on the use of food supplements by the undergraduate sportsmen and sportswomen in Sri Lanka in an international forum.
16. To publish the following full research reports in journals.
  - i. Full Research Report on the study of post impact on health of using food supplements for protein, vitamins, electrolyte by the sportsmen and sportswomen in Sri Lanka .
  - ii. Research Report on the study of various biological samples that could be used for doping tests
16. To complete 3 new researches in the field of banned dopes.
17. To share findings of these researches among the sports community in and University community involved in sports in Sri Lanka.
18. To take measures to use high tech LC – MS/MS equipment purchased to the SLADA laboratory .

## Chapter 03 – Overall Financial Performance as at 31 of December 2021

### 3.1 Statement of Financial Performance

ACA-F

#### Statement of Financial Performance for the period ended as at 31st of December 2021

|                             |                                                                   |        |               |               | Rs.             |  |
|-----------------------------|-------------------------------------------------------------------|--------|---------------|---------------|-----------------|--|
|                             |                                                                   | Actual |               |               |                 |  |
| Budget<br>(Current<br>year) |                                                                   | Note   | Current year  | Previous year |                 |  |
|                             | Revenue Receipts                                                  |        |               |               |                 |  |
|                             | Income Tax                                                        | 1      | -             | -             |                 |  |
|                             | Tax on domestic goods & services                                  | 2      | -             | -             |                 |  |
|                             | Taxes on International Trade                                      | 3      | -             | -             |                 |  |
|                             | Non Tax Revenue                                                   | 4      | 1,781,520.00  | 2,738,253.71  | } ACA<br>-1     |  |
|                             | Total Revenue Receipts (A)                                        |        | 1,781,520.00  | 2,738,253.71  |                 |  |
|                             |                                                                   |        |               |               |                 |  |
|                             | Non-revenue Receipts                                              |        |               |               |                 |  |
| 50,056,000.00               |                                                                   |        | 50,056,000.00 | 71,711,000.00 | } ACA<br>-3     |  |
|                             | Other receipts                                                    |        | 67,500.00     | 189,142.20    |                 |  |
|                             | Total non- revenue receipts (B)                                   |        | 50,123,500.00 | 71,900,142.20 |                 |  |
| 50,056,000.00               |                                                                   |        |               |               |                 |  |
| 50,056,000.00               | Total Revenue Receipts and Non-<br>Revenue Receipts C = (A) + (B) |        | 51,905,020.00 | 74,638,395.91 |                 |  |
|                             |                                                                   |        |               |               |                 |  |
|                             | Less : Expenditure                                                |        |               |               |                 |  |
|                             | Recurrent Expenditure                                             |        |               |               | } ACA<br>-2(II) |  |
| 15,700,000.00               | Wages, Salaries & Other<br>Employment Benefits                    | 5      | 14,948,201.33 | 12,852,463.08 |                 |  |
| 24,100,000.00               | Other Recurrent Expenditure                                       | 9      | 21,961,544.10 | 15,724,468.90 |                 |  |
| 39,800,000.00               | Total Recurrent Expenditure (D)                                   |        | 36,909,745.43 | 28,576,931.98 |                 |  |
|                             |                                                                   |        |               |               |                 |  |
|                             | Capital Expenditure                                               |        |               |               |                 |  |
| 1,057,000.00                | Rehabilitation & Improvement of Capital Assets                    | 10     | 1,056,476.02  | 208,000.00    | } ACA<br>-2(II) |  |
| 2,102,000.00                | Acquisition of Capital Assets                                     | 11     | 2,101,803.19  | 17,137,000.00 |                 |  |
| 79,300.00                   | Capital building                                                  | 14     | 79,240.00     | 91,350.00     |                 |  |
| 10,061,700.00               | Other capital expenditure                                         | 15     | 10,061,630.57 | 10,510,000.00 |                 |  |
| 13,300,000.00               | Total capital expenditure (E)                                     |        | 13,299,149.78 | 27,946,350.00 |                 |  |
| 53,100,000.00               | Total Expenditure G(D+E+F)                                        |        | 50,208,895.21 | 56,523,281.98 |                 |  |



### 3.2 Statement of Financial Position

ACA -P

#### Statement of Financial Position as at 31<sup>st</sup> December 2021

|                                                         | Note        | Present Year<br>Rs.     | Actual<br>Previous Year<br>Rs. |
|---------------------------------------------------------|-------------|-------------------------|--------------------------------|
| <b>Non financial assets</b>                             |             |                         |                                |
| Property, plant & equipment                             | ACA -6      | 270,666,533.22          | 286,076,122.09                 |
| <b>Financial assets</b>                                 |             |                         |                                |
| <b>Stocks</b>                                           |             | 2,005,580.20            | 1,805,639.63                   |
| Due Revenue Receipts                                    |             | 1,296,100.00            | 691,040.00                     |
| Pre payments                                            |             | 384,224.03              | -                              |
| Advance Accounts                                        | ACA -5/5(A) | -                       | -                              |
| Cash and cash equivalents                               | ACA-3       | 3,750,780.96            | 2,166,789.93                   |
| <b>Total assets</b>                                     |             | <b>278,103,218.41</b>   | <b>290,739,591.65</b>          |
| <b>Net assets/ equity</b>                               |             |                         |                                |
| Treasury Provisions                                     |             | 251,832,810.40          | 266,229,421.89                 |
| Other provisions                                        |             | 1,445,090.38            | 2,198,212.88                   |
| Reserve                                                 | ACA -5(b)   | 6,314,053.91            | 4,465,033.91                   |
| Revaluation reserve                                     |             | 2,547,085.96            | 2,547,085.96                   |
|                                                         |             | <b>262,139,040.65</b>   | <b>275,439,754.64</b>          |
| <b>Current liabilities</b>                              |             |                         |                                |
| Retained money                                          |             | 12,300,559.94           | 12,300,559.94                  |
| Accrual Expenses                                        |             | 1,206,260.32            | 1,194,630.66                   |
| Repayable deposits                                      |             | 40,000.00               | 85,000.00                      |
| Gratuity reserve                                        |             | 2,417,357.50            | 1,719,646.41                   |
|                                                         |             | <b>15,15,964,177.76</b> | <b>15,299,837.01</b>           |
| Imprest balance                                         | ACA -3      | -                       | -                              |
| <b>Total liabilities</b>                                |             | <b>290,739,591.65</b>   | <b>290,739,591.65</b>          |
| <b>Imprest balance as at 31st December 2021 H=(C-G)</b> |             | <b>1,696,124.80</b>     | <b>18,115,113.73</b>           |

Accounts information in the formats from the page Nos.29 to 31 and notes to accounts presented in pages from 32 to 36 are integral parts of these Financial Statements. As disclosed in notes to the Financial Statements, most appropriate Accounting Policies are used. We hereby certify that figures in relevant notes to accounts and other relevant accounts details in the above final account were reconciled with the Treasury Books of Accounts and found to be in agreement.

.....  
Chief Accounting Officer

Name :

Designation :

Date

.....  
Accounting Officer

Name :

Designation :

Date :

.....

Chief Financial Officer/ Director (Finance)  
Commissioner (Finance)

Designation :

Date :

### 3.3 Statement of Cash Flows

#### Cash Flow Statement for the Year ended as at 31<sup>st</sup> of December 2021

|                                                          | Actual                 |                        |
|----------------------------------------------------------|------------------------|------------------------|
|                                                          | Current Year<br>Rs.    | Previous year<br>Rs.   |
| <b>Cash flows from operating activities</b>              |                        |                        |
| Net profit                                               | 1,849,020.00           | 2,927,395.91           |
| <b>Adjustments</b>                                       |                        |                        |
| Depreciation                                             | 17,511,392.06          | 17,022,491.22          |
| Allocations for Treasury Provisions                      | (64,452,611.49)        | (56,459,290.77)        |
| <b>Variations in working capital</b>                     |                        |                        |
| (Increase)/Decrease of stocks                            | (199,940.57)           | 212,949.37             |
| (Increase)/Decrease Receivables form the tests           | (605,060.00)           | (691,040.00)           |
| Increase/(Decrease) prior payments                       | (384,224.03)           | -                      |
| Increase/ (decrease) repayable deposits                  | (45,000.00)            | 50,000.00              |
| Increase/(Decrease) Provision for gratuity               | 697,711.09             | (91,877.47)            |
| Increase/(Decrease) retention                            | -                      | 6,626,927.74           |
| Increase/(Decrease) Accrual expenses                     | 11,629.66              | 429,702.49             |
|                                                          | <b>(524,883.85)</b>    | <b>6,536,662.13</b>    |
| <b>Net cash flow generated from operating activities</b> | <b>(45,617,083.28)</b> | <b>(29,972,741.51)</b> |
| <b>Net cash flow generated from operating activities</b> |                        |                        |
| Purchase of plant, property and equipment                | (2,101,803.19)         | (31,809,152.86)        |
| Progress in working capital                              | -                      | 5,057,391.03           |
| Settling treasury allocation                             | -                      | (15,000,000.00)        |
|                                                          | <b>(2,101,803.19)</b>  | <b>(41,751,761.83)</b> |
| <b>Cash flows generated from financial activities</b>    |                        |                        |
| Treasury revisions                                       | 50,056,000.00          | 71,711,000.00          |
| Secretary – Ministry of Sports                           | (753,122.50)           | (753,122.50)           |
| <b>Cash flows generated from financial activities</b>    | <b>49,302,877.50</b>   | <b>70,957,877.50</b>   |

|                                                       |                     |                     |
|-------------------------------------------------------|---------------------|---------------------|
| Treasury revisions                                    | 1,583,991.03        | (766,625.84)        |
| Secretary – Ministry of Sports                        | 2,166,789.93        | 2,933,415.77        |
| <b>Opening balance as at 01<sup>st</sup> January</b>  | <b>3,750,780.96</b> | <b>2,166,789.93</b> |
| <b>Closing balance as at 31<sup>st</sup> December</b> |                     |                     |

### **3.4 Notes to the Financial Statements**

| <b>Note 4</b>                 | <b>2021</b>         | <b>2020</b>         |
|-------------------------------|---------------------|---------------------|
| <b>Other income</b>           |                     |                     |
| Income from anti doping tests | 1,781,520.00        | 2,738,253.71        |
| Non-payable deposits          | -                   | 19,000.00           |
| Rent Income                   | 67,500.00           | 67,500.00           |
| Other Income                  | -                   | 102,642.20          |
|                               | <b>1,849,020.00</b> | <b>2,927,395.91</b> |

| <b>Treasury Imprest (Provisions)</b> | <b>2021</b>           | <b>2020</b>           |
|--------------------------------------|-----------------------|-----------------------|
| Balance as at 01.01.2020             | 266,229,421.89        | 266,081,050.16        |
| Flows -2020                          | 50,056,000.00         | 71,711,000.00         |
|                                      | (64,448,211.49)       | (56,562,628.27)       |
| Amortized provisions2020             | -                     | (15,000,000.00)       |
| <b>Treasury Settlements</b>          | <b>251,832,810.40</b> | <b>266,229,421.89</b> |

| <b>Note -5</b>                          | <b>2021</b>          | <b>2020</b>          |
|-----------------------------------------|----------------------|----------------------|
| <b>Administrative Expenses</b>          |                      |                      |
| Salaries and wages                      | 12,209,450.24        | 10,470,508.38        |
| Chairman's allowance                    | 450,000.00           | 409,913.79           |
| Overtime allowance and holiday payments | 546,318.66           | 442,697.25           |
| E.T.F.                                  | 1,393,945.95         | 1,223,474.93         |
| E.P.F.                                  | 348,486.48           | 305,868.73           |
|                                         | <b>14,948,201.33</b> | <b>12,852,463.08</b> |

| <b>Note -9</b>                     | <b>2021</b> | <b>2020</b> |
|------------------------------------|-------------|-------------|
| <b>Other recurrent expenses</b>    |             |             |
| Local travelling and fuel expenses | 600,000.00  | 600,000.00  |
| Foreign travelling expenses        | -           | 21,860.00   |

|                                                 |                      |                      |
|-------------------------------------------------|----------------------|----------------------|
| Stationary and office equipment                 | 1,169,828.02         | (207,694.49)         |
| Fuel                                            | 963,950.00           | 821,863.00           |
| Vehicle Maintenance Expenses                    | 105,550.69           | 195,112.21           |
| Buildings and planning maintenance expenses     | 770,948.36           | 357,918.00           |
| Machinery maintenance expenses                  | 782,236.51           | 637,902.28           |
| Transport                                       | 1,066,840.00         | 1,115,445.00         |
| Settling lease installments for operating lease | 2,592,000.00         | 2,592,000.00         |
| Postal and communication                        | 360,047.55           | 907,068.69           |
| Electricity and water                           | 2,688,411.81         | 1,802,086.45         |
| Propagation and promotion                       | 1,785,768.40         | 982,448.00           |
| Training and meeting expenses                   | 996,275.14           | 679,034.00           |
| Renewal expenses                                | 2,869,043.03         | 304,688.80           |
| Audit expenses                                  | -                    | 512,880.00           |
| Sale and research expenses                      | 110,000.00           | 464,780.92           |
| Awareness programmes                            | 296,088.76           | 510,541.36           |
| Gratuity reserve                                | 697,711.09           | 114,797.53           |
| Janitorial and sanitation fees                  | 1,537,598.76         | 1,334,770.65         |
| Security services                               | 2,247,913.00         | 2,080,304.00         |
| Expenses on legal enforcements                  | 321,333.00           | -                    |
|                                                 | <b>21,961,544.10</b> | <b>15,827,806.40</b> |

**Note -9.1**

|                             |                     |                      |
|-----------------------------|---------------------|----------------------|
| <b>Anti-Doping expenses</b> | <b>2021</b>         | <b>2020</b>          |
| Annual expenses             | 9,350,323.03        | 11,521,640.07        |
|                             | <b>9,350,323.03</b> | <b>11,521,640.07</b> |

**Note -10**

|                                                      |                     |                   |
|------------------------------------------------------|---------------------|-------------------|
| <b>Capital asset rehabilitation and improvements</b> | <b>2021</b>         | <b>2020</b>       |
| Buildings                                            | 263,304.00          | 138,000.00        |
| Computers and equipment                              | -                   | 70,000.00         |
| Motor vehicles                                       | 793,172.02          | -                 |
|                                                      | <b>1,056,476.02</b> | <b>208,000.00</b> |

**Note -11**

|                                      |             |              |
|--------------------------------------|-------------|--------------|
| <b>Acquisition of capital assets</b> | <b>2021</b> | <b>2020</b>  |
| Buildings                            | 307,215.09  | 3,737,000.00 |

|                                                    |                     |                      |
|----------------------------------------------------|---------------------|----------------------|
| Buildings and plans, furniture and other equipment | 21,000.00           | -                    |
| Computers and equipment                            | 1,483,930.00        | 255,000.00           |
| Research equipment                                 | 289,658.10          | 8,749,000.00         |
| Laboratory furniture                               | -                   | 4,397,000.00         |
|                                                    | <b>2,101,803.19</b> | <b>17,138,000.00</b> |

**Notes to the Financial Statement – for the year ended as s at 31st December**

**Notes- ACA -6**

**(LKR)**

| <b>Cost</b>                | <b>Balance as at 01.01.2020</b> | <b>Additions in the year</b> | <b>Revaluation adjustments</b> | <b>Balance as at 31<sup>st</sup> of December 2020</b> |
|----------------------------|---------------------------------|------------------------------|--------------------------------|-------------------------------------------------------|
| Buildings and Plans        | 216,678,822.95                  | 307,215.09                   | -                              | 216,986,038.04                                        |
| Furniture                  | 873,436.35                      | -                            | -                              | 873,436.35                                            |
| Computer and accessories   | 1,255,850.00                    | 1,483,930.00                 | -                              | 2,739,780.00                                          |
| Other equipment            | 2,329,650.00                    | 21,000.00                    | -                              | 2,350,650.00                                          |
| Motor vehicles - WPLW-0353 | 6,024,980.00                    | -                            | -                              | 6,024,980.00                                          |
| Research equipment         | 11,155,842.25                   | 289,658.10                   | -                              | 11,445,500.35                                         |
| Laboratory furniture       | 16,876,414.30                   | -                            | -                              | 16,876,414.30                                         |
|                            | <b>255,194,995.85</b>           | <b>2,101,803.19</b>          | <b>-</b>                       | <b>257,296,799.04</b>                                 |

|                            | <b>Balance as at 01.01.2020</b> | <b>Additions in the year</b> | <b>Revaluation adjustments</b> | <b>Balance as at 31<sup>st</sup> of December 2020</b> |
|----------------------------|---------------------------------|------------------------------|--------------------------------|-------------------------------------------------------|
| Buildings and Plans        | 21,481,043.86                   | 10,849,301.90                | -                              | 32,330,345.76                                         |
| Furniture                  | 518,729.28                      | 87,343.64                    | -                              | 606,072.92                                            |
| Computer and accessories   | -                               | 684,945.00                   | -                              | 684,945.00                                            |
| Other equipment            | -                               | 587,662.50                   | -                              | 587,662.50                                            |
| Motor vehicles - WPLW-0353 | 2,763,934.63                    | 753,122.50                   | -                              | 3,517,057.13                                          |
| Research equipment         | 2,878,924.56                    | 2,861,375.09                 | -                              | 5,740,299.65                                          |
| Laboratory furniture       | 1,687,641.43                    | 1,687,641.43                 | -                              | 3,375,282.86                                          |
|                            | <b>29,330,273.76</b>            | <b>17,511,392.06</b>         | <b>-</b>                       | <b>46,841,665.82</b>                                  |

|                                           |                       |                        |          |                       |
|-------------------------------------------|-----------------------|------------------------|----------|-----------------------|
| <b>Written off value as at 31/12/2019</b> | <b>225,864,722.09</b> | <b>(15,409,588.87)</b> | <b>-</b> | <b>210,455,133.22</b> |
|-------------------------------------------|-----------------------|------------------------|----------|-----------------------|

| <b>Progress of Capital Activities</b> | <b>2021</b>          | <b>2020</b>          |
|---------------------------------------|----------------------|----------------------|
| Research Equipment                    | 60,211,400.00        | 60,211,400.00        |
| Laboratory Furniture                  | -                    | -                    |
|                                       | <b>60,211,400.00</b> | <b>60,211,400.00</b> |

#### **Other notes**

| <b>Stocks</b>               | <b>2021</b>         | <b>2020</b>         |
|-----------------------------|---------------------|---------------------|
| Final Stock – Human Samples | 1,489,540.00        | 1,054,576.13        |
| Final Stock Horse samples   | -                   | 115,710.00          |
| Final Stock – Blood samples | 236,220.00          |                     |
|                             | 279,820.20          | 635,353.50          |
|                             | <b>2,005,580.20</b> | <b>1,805,639.63</b> |

| <b>Due income</b>                      | <b>2021</b>         | <b>2020</b>       |
|----------------------------------------|---------------------|-------------------|
| Income from tests – Sri Lankan Cricket | 672,000.00          | 691,040.00        |
| Royal Turf Club                        | 624,100.00          | -                 |
|                                        | <b>1,296,100.00</b> | <b>691,040.00</b> |

| <b>Advance payments</b>                | <b>2021</b>       | <b>2020</b> |
|----------------------------------------|-------------------|-------------|
| John Keels Office Automation Pvt. Ltd. | 4,864.70          | -           |
| Metropolitan Office Pvt. Ltd.          | 2,880.00          |             |
| Officetronics Pvt. Ltd.                | 7,083.33          |             |
| Helis Avenchura Pvt. Ltd.              | 132,525.00        |             |
| Jorge Steuart Solutions Pvt. Ltd.      | 140,481.00        |             |
| Ameego Technologies Pvt. Ltd.          | 96,390.00         |             |
|                                        | <b>384,224.03</b> | <b>-</b>    |

| <b>Note ACA -3</b>                  | <b>2021</b>         | <b>2020</b>         |
|-------------------------------------|---------------------|---------------------|
| <b>Cash and cash equivalents</b>    |                     |                     |
| Bank of Ceylon Account No. 75463697 | 3,750,780.96        | 2,166,789.93        |
|                                     | <b>3,750,780.96</b> | <b>2,166,789.93</b> |

|                          | <b>2021</b>         | <b>2020</b>         |
|--------------------------|---------------------|---------------------|
| Balance as at 01.01.2021 |                     |                     |
| Accrued funds - 2021     | 2,198,212.88        | 2,951,335.38        |
| Balance as at 31.12.2021 | (753,122.50)        | (753,122.50)        |
| Balance as at 01.01.2021 | <b>1,445,090.38</b> | <b>2,198,212.88</b> |

| <b>Note ACA -5 (b)</b>                      | <b>2021</b>         | <b>2020</b>         |
|---------------------------------------------|---------------------|---------------------|
| <b>Cumulative fund</b>                      | 4,465,033.91        | 1,537,638.00        |
| Balance of the opening year                 | 1,849,020.00        | 2,927,395.91        |
| Transfer of profit for financial activities | <b>6,314,053.91</b> | <b>4,465,033.91</b> |

|                                |                     |                     |
|--------------------------------|---------------------|---------------------|
| Revaluation reserve            | <b>2021</b>         | <b>2020</b>         |
| Revaluation reserve            | 2,547,085.96        | 2,547,085.96        |
| Balance at the end of the year | <b>2,547,085.96</b> | <b>2,547,085.96</b> |

|                                            |                     |                     |
|--------------------------------------------|---------------------|---------------------|
| Accrued expenses                           | <b>2021</b>         | <b>2020</b>         |
| Postal and communication                   | 11,163.85           | 83,003.78           |
| Electricity and water bills                | 225,776.06          | 170,091.90          |
| Payments for operating leasing             | 216,000.00          | 216,000.00          |
| Salaries and wages                         | -                   | 5,000.00            |
| Expenses on overtime allowances            | 63,561.33           | 74,798.55           |
| Transport expenses                         | 88,000.00           | 151,220.00          |
| Audit fees                                 | -                   | 117,600.00          |
| Expenses on anti doping tests              | 69,458.48           | 162,954.70          |
| Security services                          | 192,014.00          | 190,814.00          |
| Janitorial and sanitary exxpenses          | 150,050.00          | 23,147.73           |
| Building and planning maintenance expenses | 33,480.00           | -                   |
| Machiney maintenance expenses              | 156,756.60          | -                   |
|                                            | <b>1,206,260.32</b> | <b>1,194,630.66</b> |

|                                         |                     |                     |
|-----------------------------------------|---------------------|---------------------|
| <b>Gratuity reserve</b>                 | <b>2021</b>         | <b>2020</b>         |
| Allocation at the beginning of the year | 1,719,646.41        | 1,708,186.38        |
| Payments of the year                    | -                   | (103,337.50)        |
| Reserve in the year                     | 697,711.09          | 114,797.53          |
| Reserve at the end of the year          | <b>2,417,357.50</b> | <b>1,719,646.41</b> |

### 3.5 Performance in revenue collection

Rs.

| Revenue code | Description of the revenue code       | Revenue Estimate  |                | Collected revenue |                     |
|--------------|---------------------------------------|-------------------|----------------|-------------------|---------------------|
|              |                                       | Original estimate | Final estimate | (Rs.)             | Final estimate as % |
| 2002.01.01   | Government residence and buiding rent | 67,500.00         | 67,500.00      | 67,500.00         | 100%                |
| 2002.02.01   | Loan interest                         | -                 | -              | -                 | -                   |
| 2003.02.99   | Miscellaneous revenue                 | 1,781,520.00      | 1,781,520.00   | 485,420.00        | 27%                 |
| 2004.01.00   | Central government (W&OP)             | -                 | -              | -                 | -                   |



### 3.6 Performance in utilization of allocated provisions

| Type of allocation | Allocations         |                  | Allocations   | Utilized allocations as % of the used final allocations |
|--------------------|---------------------|------------------|---------------|---------------------------------------------------------|
|                    | Original Allocation | Final Allocation |               |                                                         |
| Recurrent          | 60,000,000.00       | 39,800,000.00    | 36,372,089.00 | 91%                                                     |
| Capital            | 55,000,000.00       | 13,300,000.00    | 13,299,000.00 | 99%                                                     |

### 3.7 Performance of Reporting Non Financial Assets

| Rs.        |                          |                                                         |                                                    |                     |                         |
|------------|--------------------------|---------------------------------------------------------|----------------------------------------------------|---------------------|-------------------------|
| Asset Code | Code Description         | Balance as per Board of Survey Reports as at 31.12.2020 | Balance as per Financial Position as at 31.12.2020 | Yet to be accounted | Reporting Progress as % |
| 9151       | Buildings and structures | 217,859,474.00                                          | 217,859,474.00                                     | -                   | 100%                    |
| 9152       | Machinery and Equipment  | 39,437,325.00                                           | 39,437,325.00                                      | -                   | 100%                    |
| 9153       | Land                     | -                                                       | -                                                  | -                   | -                       |
| 9154       | Intangible Assets        | -                                                       | -                                                  | -                   | -                       |
| 9155       | Biological Assets        | -                                                       | -                                                  | -                   | -                       |
| 9160       | Work in progress         | 60,211,400.00                                           | 60,211,400.00                                      | -                   | 100%                    |
| 9180       | Leased assets            | -                                                       | -                                                  | -                   | -                       |

### 3.8 Auditor General's Report

Auditing is in process and the final audit report has not been received yet.

## Chapter 4.0 - Performance Indicators

### 4.1 Performance Indicators of the Institute (Based on the Action Plan)

| Specific indicators                                    | Actual output as a percentage (%)<br>of the expected output |         |         |
|--------------------------------------------------------|-------------------------------------------------------------|---------|---------|
|                                                        | 100%-90%                                                    | 75%-89% | 50%-74% |
| Anti-doping tests conducted per year                   |                                                             |         | √       |
| No. of awareness programmes on doping                  |                                                             | √       |         |
| No. of participants for awareness programmes on doping |                                                             | √       |         |
| No. of researches conducted per year                   |                                                             |         | √       |

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1 Indicate the identified Sustainable Development Goals

| Target/<br>Objectives                                                                                 | Targets                                                                                                    | Indicators of<br>achievements                                                          | Progress of achievements to date |         |           |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----------------------------------|---------|-----------|
|                                                                                                       |                                                                                                            |                                                                                        | 0%-49%                           | 50%-74% | 75%- 100% |
| 03 To ensure healthy lives and promote wellbeing of all people at every level of age.                 | To upgrade anti-dope tests                                                                                 | No. of doping tests consucted                                                          |                                  | √       |           |
|                                                                                                       | To conduct anti-dope tests covering a large number of sports                                               |                                                                                        |                                  |         |           |
| Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all. | Raise awareness of the sports community about the consequences doping.                                     | Number of awareness programmes conducted and number of participants in the programmes. |                                  |         | √         |
|                                                                                                       | To test ad update information on prohibited ingredients in local traditional food and beverages and drugs. | Progress of the researches conducted during the year                                   |                                  | √       |           |
|                                                                                                       |                                                                                                            |                                                                                        |                                  |         |           |

### 5.2 Briefly describe the achievements in fulfilling sustainable development goals and challenges.

Amidst the Covid 19 pandemic it was able to successfully promote a vibrant sports culture and to protect the genuine player and its continuous success depended on the provision of financial resources.

## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

|           | Approved Cadre | Existing Cadre | Vacancies (Excess) |
|-----------|----------------|----------------|--------------------|
| Senior    | 10             | 07             | 03                 |
| Tertiary  | 03             | 03             | -                  |
| Secondary | 09             | 08             | 01                 |
| Primary   | 07             | 04             | 03                 |

### 6.2 \*\* Briefly state how the shortage or excess in human resources has been affected to the performance of the institute

SLDA could carry out its functional activities and achieved its targets in the year 2021 with the assistance of its available staff. All the vacancies in the staff will be filled in 2022.

### 6.3 Human Resource Development

| Name of the Programme                                               | No. of staff trained | Duration of the programme | Total investment (Rs'000) |         | Nature of the Programme (Local / foreign) | Output / knowledge gained *                                                                                               |
|---------------------------------------------------------------------|----------------------|---------------------------|---------------------------|---------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
|                                                                     |                      |                           | Local                     | Foreign |                                           |                                                                                                                           |
| Preparation and submission of Cabinet Memoranda                     | 2                    | 06 hours                  | 7,000.00                  | -       | Local                                     | To provide knowledge to prepare and submit Cabinet Memoranda                                                              |
| Lecture on motivation                                               | 19                   | 02 hours                  | 7,440.00                  | -       | Local                                     | Motivation to obtain the contribution of the staff efficiently and effectively to achieve the objectives of the institute |
| To install and maintain commercial and industrial air conditioners. | 01                   | 7.5 hours                 | 4,000.00                  | -       | Local                                     | To provide knowledge required to install and maintain air conditioning systems of the institute properly.                 |
| Salary Management                                                   | 03                   | 08 hours                  | 22,800.00                 | -       | Local                                     | To provide knowledge on paying salaries, ETF, EPF, gratuity of the staff                                                  |
| Corporate Management                                                | 01                   | 07 hours                  | 8,000.00                  | -       | Local                                     | To provide knowledge of the Establishments Code and the Administrative Provisions.                                        |

## Chapter 07 - Compliance Report07

| No.      | Applicable Requirement                                                                                             | Compliance Status<br>(Complied / Not Complied) | Brief explanation for Non Compliance | Corrective Actions proposed to avoid non-compliance in future |
|----------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------------|
| <b>1</b> | <b>The following Financial statements/accounts have been submitted on due date</b>                                 |                                                |                                      |                                                               |
| 1.1      | Annual financial statements                                                                                        | Complied                                       |                                      |                                                               |
| 1.2      | Advance to public officers' account                                                                                | N/A                                            |                                      |                                                               |
| 1.3      | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)                                           | N/A                                            |                                      |                                                               |
| 1.4      | Stores Advance Accounts                                                                                            | N/A                                            |                                      |                                                               |
| 1.5      | Special Advance Accounts                                                                                           | N/A                                            |                                      |                                                               |
| 1.6      | Other                                                                                                              |                                                |                                      |                                                               |
| <b>2</b> | <b>Maintenance of books and registers (FR445)</b>                                                                  |                                                |                                      |                                                               |
| 2.1      | The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018. | Complied                                       |                                      |                                                               |
| 2.2      | The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.                      | Complied                                       |                                      |                                                               |
| 2.3      | The Register of Audit Queries has been maintained and updated.                                                     | Complied                                       |                                      |                                                               |
| 2.4      | The Register of Internal Audit Reports has been maintained and updated.                                            | Complied                                       |                                      |                                                               |
| 2.5      | All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.                  | Complied                                       |                                      |                                                               |
| 2.6      | The Register for Cheques and Money Orders has been maintained and updated.                                         | Complied                                       |                                      |                                                               |
| 2.7      | The Inventory Register has been maintained and updated.                                                            | Complied                                       |                                      |                                                               |
| 2.8      | The Stocks Register has been maintained and updated.                                                               | Complied                                       |                                      |                                                               |
| 2.9      | The Register of Losses has been maintained and updated.                                                            | Complied                                       |                                      |                                                               |
| 2.1      | The Commitment Register has been maintained and updated.                                                           | Complied                                       |                                      |                                                               |

|          |                                                                                                                                                                   |          |  |  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 2.11     | The Register of Counterfoil Books (GA – N20) has been maintained and updated.                                                                                     | Complied |  |  |
| <b>3</b> | <b>Delegation of functions for financial control (FR 135)</b>                                                                                                     |          |  |  |
| 3.1      | The financial authority has been delegated within the institute.                                                                                                  | Complied |  |  |
| 3.2      | The delegation of financial authority has been communicated within the Institute.                                                                                 | Complied |  |  |
| 3.3      | The authority has been delegated in such manner so as to approve each transaction through two or more officers.                                                   | Complied |  |  |
| 3.4      | The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package. |          |  |  |
| <b>4</b> | <b>Preparation of Annual Plans</b>                                                                                                                                |          |  |  |
| 4.1      | The annual action plan has been prepared                                                                                                                          |          |  |  |
| 4.2      | The annual procurement plan has been prepared                                                                                                                     | Complied |  |  |
| 4.3      | The annual Internal Audit plan has been prepared                                                                                                                  | Complied |  |  |
| 4.4      | The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.                                                          | Complied |  |  |
| 4.5      | The annual cash flow has been submitted to the Treasury Operations Department on time.                                                                            | Complied |  |  |
| <b>5</b> | <b>Audit Queries</b>                                                                                                                                              |          |  |  |
| 5.1      | All the audit queries have been replied within the specified time by the Auditor General.                                                                         | Complied |  |  |
| <b>6</b> | <b>Internal Audit</b>                                                                                                                                             |          |  |  |
| 6.1      | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.  |          |  |  |
| 6.2      | All the internal audit reports have been replied within one month.                                                                                                | Complied |  |  |

|          |                                                                                                                                                                                                                                                       |          |  |  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 6.3      | Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018                                                                                 | Complied |  |  |
| 6.4      | All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).                                                                                                                          | Complied |  |  |
| <b>7</b> | <b>Audit and Management Committee</b>                                                                                                                                                                                                                 |          |  |  |
| 7.1      | Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.                                                                                                                              |          |  |  |
| <b>8</b> | <b>Asset Management</b>                                                                                                                                                                                                                               |          |  |  |
| 8.1      | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017                                                                       |          |  |  |
| 8.2      | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular. |          |  |  |
| 8.3      | The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.                                                                                         |          |  |  |
| 8.4      | With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.                                       | Complied |  |  |
| 8.5      | The disposal of condemned articles had been carried out in terms of FR 772.                                                                                                                                                                           | Complied |  |  |
| <b>9</b> | <b>Vehicle Management</b>                                                                                                                                                                                                                             |          |  |  |
| 9.1      | The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.                                                                                                               | Complied |  |  |
| 9.2      | The condemned vehicles had been disposed of within a period of less than 6 months after condemning.                                                                                                                                                   | N/A      |  |  |



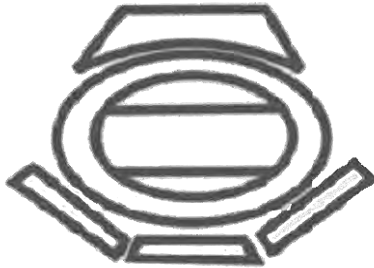
|           |                                                                                                                                                                 |          |  |  |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 9.3       | The vehicle logbooks had been maintained and updated.                                                                                                           | Complied |  |  |
| 9.4       | Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.                                                             | Complied |  |  |
| 9.5       | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016 | Complied |  |  |
| 9.6       | The absolute ownership of the leased vehicle log books has been transferred after the lease term.                                                               | N/A      |  |  |
| <b>10</b> | <b>Management of Bank Accounts</b>                                                                                                                              |          |  |  |
| 10.1      | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                    | Complied |  |  |
| 10.2      | The dormant accounts that had existed in the year under review or since previous years settled.                                                                 | N/A      |  |  |
| 10.3      | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                    | Complied |  |  |
| <b>11</b> | <b>Utilization of Provisions</b>                                                                                                                                |          |  |  |
| 11.1      | The provisions allocated had been spent without exceeding the limit.                                                                                            | Complied |  |  |
| 11.2      | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).                                                          | Complied |  |  |
| <b>12</b> | <b>Advances to Public Officers' Account</b>                                                                                                                     |          |  |  |
| 12.1      | The limits had been complied with.                                                                                                                              | N/A      |  |  |
| 12.2      | A time analysis had been carried out on the loans in arrears.                                                                                                   | N/A      |  |  |
| 12.3      | The loan balances in arrears for over one year had been settled.                                                                                                | N/A      |  |  |
| <b>13</b> | <b>General Deposit Account</b>                                                                                                                                  |          |  |  |
| 13.1      | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.                                                                            | N/A      |  |  |
| 13.2      | The control register for general deposits had been updated and maintained.                                                                                      | N/A      |  |  |
| <b>14</b> | <b>Imprest Account</b>                                                                                                                                          |          |  |  |

|           |                                                                                                                                                                                                                                             |          |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 14.1      | The balance in the cash book at the end of the year under review remitted to TOD                                                                                                                                                            | N/A      |  |  |
| 14.2      | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.                                                                                                                                    | Complied |  |  |
| 14.3      | The ad-hoc sub impress had not been issued exceeding the limit approved as per F.R. 371.                                                                                                                                                    | Complied |  |  |
| 14.4      | The balance of the imprest account had been reconciled with the Treasury books monthly.                                                                                                                                                     | Complied |  |  |
| <b>15</b> | <b>Revenue Account</b>                                                                                                                                                                                                                      |          |  |  |
| 15.1      | The refunds from the revenue had been made in terms of the regulations                                                                                                                                                                      | N/A      |  |  |
| 15.2      | The revenue collection had been directly credited to the revenue account without crediting to the deposit account                                                                                                                           | N/A      |  |  |
| 15.3      | Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.                                                                                                                                                 | N/A      |  |  |
| <b>16</b> | <b>Human Resource Management</b>                                                                                                                                                                                                            |          |  |  |
| 16.1      | The staff had been paid within the approved cadre.                                                                                                                                                                                          | Complied |  |  |
| 16.2      | All members of the staff have been issued a duty list in writing.                                                                                                                                                                           | Complied |  |  |
| 16.3      | All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017                                                                                                                                               | Complied |  |  |
| <b>17</b> | <b>Provision of information to the public</b>                                                                                                                                                                                               |          |  |  |
| 17.1      | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.                                                                              | Complied |  |  |
| 17.2      | Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures. | Complied |  |  |

|           |                                                                                                                                                                                                                                                         |              |                      |                                        |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------|----------------------------------------|
| 17.3      | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.                                                                                                                                                              | Complied     |                      |                                        |
| <b>18</b> | <b>Implementing citizens' charter</b>                                                                                                                                                                                                                   |              |                      |                                        |
| 18.1      | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management                                         | Not complied | Not implemented yet. | Scheduled to be implemented in 2021.   |
| 18.2      | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.                                                   | Not complied | Not implemented yet. | Scheduled to be implemented in 2021.   |
| <b>19</b> | <b>Preparation of the Human Resource Plan</b>                                                                                                                                                                                                           |              |                      |                                        |
| 19.1      | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.                                                                                                            | Not complied | Not implemented yet. | Scheduled to be implemented in 2021.   |
| 19.2      | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.                                                                                                   | Complied     |                      |                                        |
| 19.3      | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.                                                                                                                       | Not complied | Not implemented yet. | Scheduled to be implemented in 2021. . |
| 19.4      | A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular. | Complied     |                      |                                        |
| <b>20</b> | <b>Responses Audit Paragraphs</b>                                                                                                                                                                                                                       |              |                      |                                        |
| 20.1      | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.                                                                                                                          | Complied     |                      |                                        |

**End.**





# **Sugathadasa National Sports Complex Authority**

**Annual Performance Report  
2021**



## **Chapter 01 – Institutional Profile**

### **1.1 Introduction**

The Sugathadasa National Sports Complex was entrusted to the Ministry of Sports as a trust fund with effect from 01.02.1995 and the Act No. 17 of 1999 was tabled at the Parliament of Sri Lanka on the 20th April 1999 for incorporating it as the Sugathadasa National Sports Complex. The Sugathadasa National Sports Complex has been established as the Sugathadasa National Sports Complex Authority with effect from 01.09.1999 by the said Act. The Act (Amendment) No. 14 of 2017, passed in the Parliament on 28th August 2017 by amending the Sections of the Principal Enactment in accordance with the instructions and approval of the Board of Management on the timely requirements .

Management activities of the Authority are carried out by a Board of Management comprised of eleven (11) members and the Board comprises of the following members..

- Secretary or a representative of the Ministry which is under the purview of the Minister in charge of Sports.
- Director General appointed under the Sports Act No. 5 of 1973 of the National State Council.
- A representative of the General Treasury.
- With a Board comprised of eight ( 08 members of the Board of Directors including Chairman and Working Director appointed by the Minister in charge of Sports.

### **1.2 Vision, Mission and Objectives of the Institute**

#### **Vision**

Transforming the Sugathadasa National Sports Complex Authority into a Sports Complex in Asia equipped with internationally recognized first class sports facilities and facilitation for the development of sports in Sri Lanka with concessions through the development of the other sports complexes owned by the Authority.

#### **Mission**

Contribution for the development of the Field of Sports in Sri Lanka by providing internationally recognized facilities and to become the pioneer international sports complex equipped with facilities required to upgrade the talents of Sri Lankan Sportsmen and Sportswomen.

#### **Objectives**

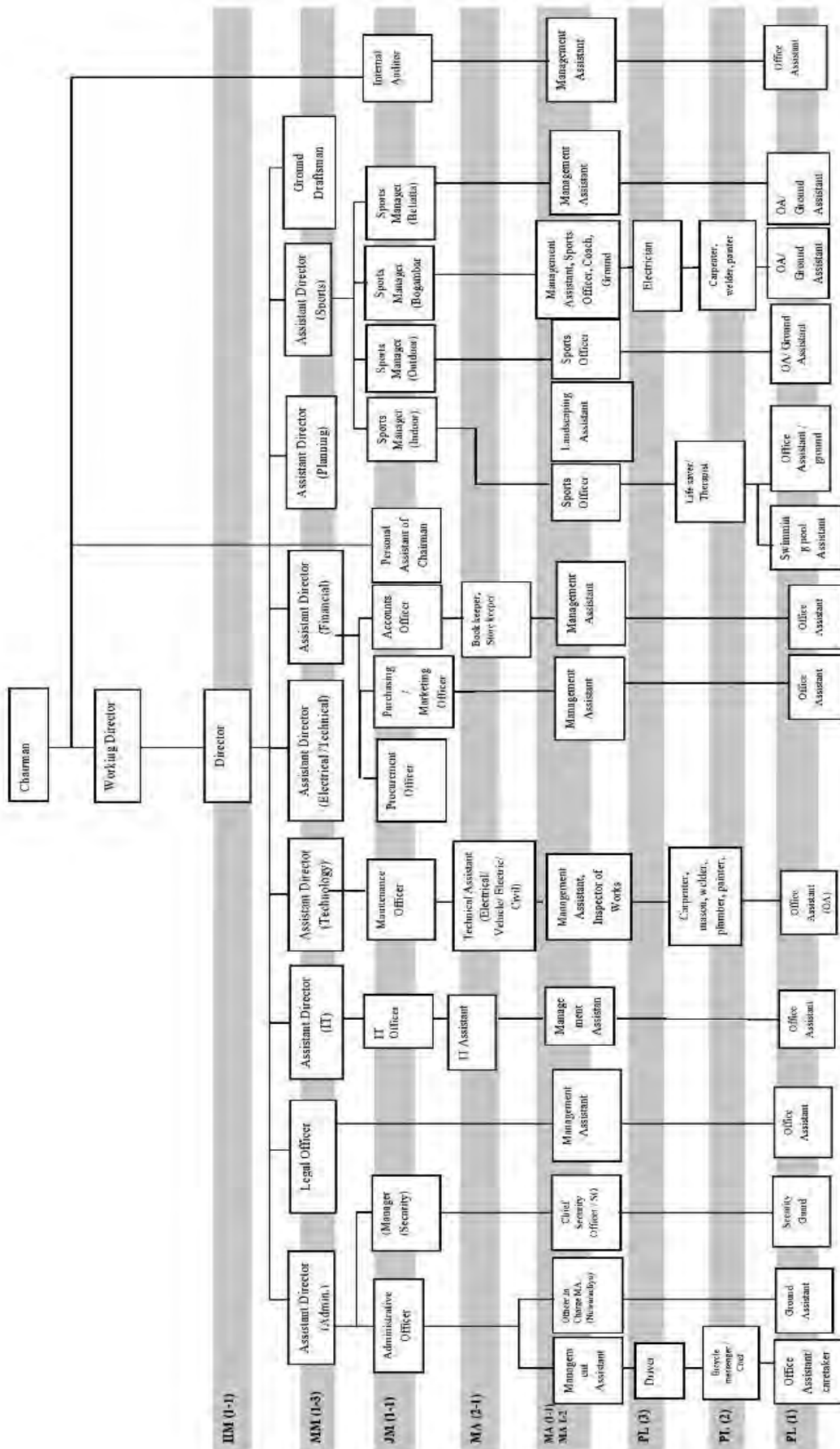
- To manage, maintain, safeguard and develop the Sugathadasa National Sports Complex.
- To improve sports and recreational activities and facilities of the Sugathadasa National Sports Complex to fulfill the requirements of the sports economy and sports tourism.
- To provide facilities available in the Sugathadasa National Sports Complex for the advancement of sports in the Country.
- To guarantee the use of sports and recreational activities as methodologies for the establishment of social integration and the building of the Nation.

### **1.3 Major functions**

- To provide services and facilities to National Sports Clubs, School Sports Clubs and Public as well as Private Institutions under concessionary rates approved by the Board of Management.
- To provide infrastructure facilities that are necessary for training sportsmen and sportswomen for national and international track and field events.
- To provide facilities required for tournaments with international recognition during day times as well as during night time.
- To facilitate for the advancement of sportsmen/ sportswomen equipped with talents in schools with low facilities and in rural level by providing infrastructure facilities to uplift their talents.
- To provide swimming and diving pool facilities required for the conduct of nationally and internationally recognized swimming competitions.
- To supply facilities necessary for conducting examinations, conferences, conventions, festivals and recreational activities.
- To organize workshops for training .



## 1.4 Organizational Structure



### **1.5 Departments/ Main Divisions/ coming under the Ministry, Divisional Secretariats coming under the District Secretariat**

- i) Sugathadasa Indoor Stadium
  - Indoor Stadium
  - Sub Arena
  - Swimming pool complex
  - Fitness Centre
  - Sports Hotel
- ii) Sugathadasa Outdoor Stadium
- iii) Bogambara Outdoor Stadium
- iv) Beliatta Swimming Pool
- v) Nuwaraeliya Race Course Ground
- vi) R. Premadasa International Cricket Stadium

#### **Indoor Stadium**

The indoor stadium is of 5004 seating capacity with an air-conditioned auditorium and it is in the width of 35 metres and in the length of 40 metres. This stadium provides space for conducting indoor sports competitions such as Basketball, Badminton, Netball, Judo, Gymnastic, Volleyball, Table tennis, Boxing, Karate, Wrestling etc. at national and international level. In addition, this stadium provides facilities to conduct various festivals, conferences, musical shows, state festivals and workshops.

#### **Sub arena**

This sub arena consists of two Badminton courts and four Squash courts and they have been used for competitions and practice.

#### **Swimming pool complex**

The authority provides swimming pool facilities for swimming training and competitions arranged by schools and sports clubs at a concessionary rate. Further, a Swimming School is also conducted for its members. This swimming pool complex provides facilities to conduct swimming competitions from school level to international level and it could be introduced as the only swimming pool in Sri Lanka which has been designed with electricity pillars with high voltage that provides lighting for competitions day and night.

#### **Gymnasium**

This gymnasium has been maintained from the opening of this sports complex it was modified in the year 2013 and new body building equipment was purchased.

Sportsmen and sportswomen and other clients could obtain membership of this gymnasium and attend practice.

## **Sports Hotel**

This refurbished sports hotel has been established to provide accommodation facilities for the sportsmen and sportswomen who come to get the service of this office and its administration is under the Sugathadasa National Sports Complex Authority. This two storied building consists of 42 rooms that could accommodate more than 150 members. In addition of providing accommodation facilities, this hotel facilitates to hold functions, get-togethers, meetings and workshops.

## **Sugathadasa Outdoor Stadium**

This is the only stadium in Sri Lanka with international facilities to conduct athletic competitions for the school players of Sri Lanka. This stadium has been designed so as to hold track and field events and football and rugby practice together during day and night times. The pavilion of this stadium has been equipped to accommodate around 20,000 spectators at a time.

The outdoor stadium consists of two synthetic running tracks in the distance of 200 metres and 400 metres. Their renovations were completed for the fifth time this year. Apart from them, night time competitions have been facilitated with a three storied media unit and a high voltage lighting system. The stadium facilitates athletics, Volleyball, and Rugby, Football, Basketball and various functions.

## **Bogambara outdoor stadium**

This stadium was under the Kandy Municipal Council and it is governed by this Authority after handing over its legal ownership in 2001. This stadium has a staff of more than 70 employees including the stadium manager.

This outdoor stadium has got a pavilion with the seating capacity of 10,000 spectators at a time. The stadium provides facilities for athletics, Rugby, Volleyball, Netball, school sport meets and other functions.

Around 45 people have obtained monthly and annual membership of this stadium .

## **Nuwaraeliya Race Course Ground**

The Ministry of Sports handed over the Management of Nuwaraeliya Race Course Ground to Sugathadasa National Sports Complex Authority on 07.09.2011. This ground is in the extent of 34,564ha and an income is earned from providing stables for horses and horse and pony riding.

## **Beliatta Swimming Pool**

This swimming pool consists of the following features.

- The 50 metre swimming pool with 08 lanes
- Diving pool

Even though only administration and maintenance of the swimming pools of Beliatta Technical College are carried out by the Sugathadasa Authority with effect from 07-08-2008, these swimming pools are not owned by the Sugathadasa Authority. Sugathadasa National Sports Complex Authority caters swimming twinning facilities of the students and adults of the surrounding areas.

#### **R. Premadasa International Cricket Stadium**

R. Premadasa International Cricket Stadium is equipped with all the facilities required for conducting cricket matches at national and international level. This Stadium has been leased for an amount of Rs.250, 000 per month to the Sri Lanka Cricket Board for a period of thirty (30) years with effect from 01.11.2006 as per a Cabinet Decision taken on 10.05.2006. Accordingly, an income of Rs.3, 000,000/- has been earned from this Stadium in the year of 2021 ended as at 31st of December.

## **Chapter 02 – Progress and Future Outlook**

### **2.1 Special Achievements**

It has been planned to complete various development projects designed by this Authority to provide sports facilities at national and international level under the next five year plan (2021-2025). Accordingly, the main objective of proposing these development projects is to refurbish playgrounds, make playgrounds, purchase modern technical equipment, purchase sports equipment and maintain buildings modifying the sports facilities being catered to the clients at present. Accordingly, it is expected to complete the final stage of these projects and to peopalize the fully equipped stadiums/ playgrounds in 2025.

#### **1. Development of Sports Infrastructure**

- To purchase state-of-the-art sports equipment with latest facilities
- Renovation of the electricity pillars for Bogambara Stadium.
- Renovation of the electricity pillars of Sugathadasa Outdoor Stadium.
- Repairing the pump house of the swimming pool of Sugathadasa Stadium.
- To purchase stop watch systems
- To place spectator chairs for the swimming pool.
- To complete renovations started in 2020.
- To renovate fire fighting system of the indoor stadium and to install a new fire fighting unit in “D” vehicle park.
- Renovation of the main pavilion and the pavilion around the stadium (outdoor).
- Landscaping, renovation of the road system and lighting roads indoor, outdoor and Bogambara grounds.
- Establishment of a solar power generation office (Bogambara/ outdoor/indoor)
- Construction of a water tank of the Bogambara stadium.
- Construction of the sports equipment store in the Bogambara stadium.
- Development of a squash court
- Construction of a capacitor bank (indoor)
- Establishment of a comfort centre in the indoor stadium.
- Establishment of a new audio and lighting systems (indoor)
- To establish the main pavilion in the Bogambara stadium in the proper direction.
- To improve electrical systems in outdoor, indoor stadiums
- To establish a synthetic trach for Bogambara stadium
- To construct a mini indoor pavilion.
- To purchase modern sports equipment.

#### **2. Human Capital Development**

Conducting training programmes for efficiency, conducting efficiency bar examinations, employee motivation with attitudinal changes, performance appraisal and employee satisfaction.

#### **3. Promotion of sports education and public health**

To create a healthy generation by facilitating for sports training programmes for school children, conducting awareness programmes and conducting drills

## **Progress-2021**

The following infrastructure projects were implemented in the year 2021 and their physical and financial progress is given below.

|    | <b>Programme/ project</b>                                                                   | <b>Physical Progress</b> |
|----|---------------------------------------------------------------------------------------------|--------------------------|
| 01 | Constructing the steel boundary fence of the outdoor stadium                                | %98                      |
| 02 | Constructing the steel fence by the main entrance of the stadium                            | %70                      |
| 03 | Constructing the boundary fence of the outdoor stadium                                      | %55                      |
| 04 | Construction of the main entrance of the Bogambara stadium – Phase 2                        | %100                     |
| 05 | Purchase of sports equipment                                                                | %20                      |
| 06 | Reconstruction of the outdoor stadium<br>Reconstruction of the mess and the media building) | %20                      |

### **5.3 Challenges**

Number of programmes/ projects which were scheduled to be completed were delayed due to the Covid 19 pandemic prevailed throughout the year of 2020. Further, scheduled programmes were postponed due to the difficulties in gathering participants.

- Further staff was called for report on the shift basis in 2021 and service of each officer was delivered minimum 3 days per week. The other officers worked from.
- Due to the vacancies in the staff service taking decisions and implementation of them was delayed.
- Under the covid vaccination programme of the government This institute was selected as a Covid vaccination centre as it is in the limits of the Colomo Urban Council (indoor and outdoor stadiums) and this intitute contributed for this from June to September.

#### 5.4 Future Objectives

- To design a medium term plan to generate income through a business plan not to be a burden to the government and to prepare competitive pricing strategies for all the existing income sources of the institute. Thereby, it will be able to increase income and to become a self-sufficient institute.
- To adapt modern technology and deliver a standardized efficient and quality service (eg:- to become electric stopwatches)

.....

Head of the Institution

Name :

Designation:

Date:

### 3.0 Financial Performance of the year

#### Income and expenditure statement for the year ended as at 2021.12.31

| Budget (Current Year)       |                                                    | 2021.12.31   | 2020.12.31   |
|-----------------------------|----------------------------------------------------|--------------|--------------|
| 59,129,300.00               | Operating Income                                   | 52,688,269   | 49,973,357   |
|                             | Non Operating Income                               | 1,241,474    | 892,396      |
| 59,129,300.00               |                                                    | 53,929,742   | 50,865,753   |
| 319,000,000.00              | Treasury provisions                                | 264,647,000  | 257,820,000  |
| 378,129,300.00              | Total Income                                       | 318,576,742  | 308,685,753  |
| Expenses                    |                                                    |              |              |
| Operating expenses          |                                                    |              |              |
| 181,711,000.00              |                                                    | 183,453,841  | 186,553,786  |
| -                           | Allowances and expenses of the Board of Management | 363,000      | 247,500      |
| 3,000,000.00                | Gratuity reserve                                   | 7,209,380    | 3,464,795    |
| -                           | Depreciations                                      | 118,449,630  | 117,974,703  |
| 123,481,000.00              | Other expenses                                     | 89,430,944   | 81,222,295   |
| 308,192,000.00              |                                                    | 398,906,794  | 389,463,078  |
| 69,937,300.00               | Operating surplus (deficit)                        | (80,330,052) | (80,777,325) |
| (830,000.00)                | Financial Expenses                                 | (124,250)    | (90,225)     |
| 69,107,300.00               | Before tax surplus (deficit)                       | (80,454,302) | (80,867,550) |
| Add ( non operating income) |                                                    |              |              |
| -                           | Fixed asset interest income                        | 2,879,591    | 4,233,581    |
| -                           | Before tax net surplus (deficit)                   | (77,574,711) | (76,633,968) |
| -                           | Income tax                                         | -            | (330,219)    |



|                               |              |              |
|-------------------------------|--------------|--------------|
|                               |              |              |
| Surplus (deficit) of the year | (77,574,711) | (76,964,187) |

## 1.2 Balance Sheet(As at 31/12/2021)

| Movable assets                                                | 31.12.2021 (Rs.)   | 31.12.2020 (Rs.)   |
|---------------------------------------------------------------|--------------------|--------------------|
| Cash and bank balance                                         | 91,655,712         | 99,890,505         |
| Borrowers                                                     | 31,019,029         | 25,222,264         |
| Stock                                                         | 8,616,717          | 10,578,505         |
| Ten month loans of the staff<br>Receipt of monthly borrowings | 25,265,055         | 27,477,246         |
| Other receivable balances                                     | 36,504,731         | 32,994,623         |
| Gratuity fund                                                 | 5,484,698          | 5,322,801          |
| Fixed                                                         | 49,507,628         | 45,718,331         |
|                                                               | <b>248,053,570</b> | <b>247,204,276</b> |
| <b>Fixed Assets</b>                                           |                    |                    |
| Lands                                                         | 2,856,612,140      | 2,856,612,140      |
| Buildings                                                     | 2,168,601,724      | 2,141,979,790      |
| High voltage electric pillars                                 |                    | 112457.16          |
| High voltage bulbs                                            | 29,223.82          |                    |
| Machinery and equipment                                       | 41,230,169         | 52,311,425         |
| Computers                                                     | 1,372,117          | 739,775            |
| Motor vehicles                                                | 4,909,305          | 5,584,203          |
| Sports equipment                                              | 44,970,896         | 52,886,409         |
| Furniture and equipment                                       | 46,679,831         | 52,579,222         |
| Office and other equipment                                    | 6,883,215          | 8,018,621          |
| Curtains                                                      | 174,674            | -                  |
| Works in progress                                             | 210,365,597        | 302,140,214        |

|                                                              |                      |                      |
|--------------------------------------------------------------|----------------------|----------------------|
|                                                              | 5,381,828,891        | 5,472,964,256        |
|                                                              |                      |                      |
| <b>Total Assets</b>                                          | <b>5,629,882,461</b> | <b>5,720,168,533</b> |
|                                                              |                      |                      |
| <b>Capital, equity and liabilities – current liabilities</b> |                      |                      |
| Lenders trade                                                |                      |                      |
| Security deposits                                            | 2,378,287            | 2,445,002            |
| Prior received income                                        | 3,100,810            | 16,675,900           |
| Tax reserve                                                  | 250,000              | 250,000              |
| Accumulated expenses and other payable expenses              | 1,563,189            | 2,240,407            |
| Other payables                                               | 12,542,532           | 18,014,528           |
| <b>Capital, equity and liabilities – current liabilities</b> | <b>135,224,036</b>   | <b>160,333,807</b>   |
|                                                              | <b>155,058,854</b>   | <b>199,959,645</b>   |
| <b>Non current liabilities</b>                               |                      |                      |
| Gratuity allowances                                          | 87,881,335           | 82,147,340           |
|                                                              | <b>87,881,335</b>    | <b>82,147,340</b>    |
| <b>Total Liabilities</b>                                     | <b>242,940,189</b>   | <b>282,106,986</b>   |
| <b>Net Assets</b>                                            | <b>5,386,942,272</b> | <b>5,438,061,547</b> |
| <b>Net Assets/ Capital Equity</b>                            |                      |                      |
| Government grants                                            |                      |                      |
| Accumulated fund                                             | 7,361,762,609        | 7,346,762,609        |
| Revaluation surplus                                          | (1,906,580,277)      | (1,841,071,525)      |
| Surplus/ Deficit of the year                                 | 9,334,652            | 9,334,652            |
| <b>Total capital equity and liabilities</b>                  | <b>(77,574,711)</b>  | <b>(76,964,188)</b>  |
| <b>Total Liabilities</b>                                     | <b>5,386,942,272</b> | <b>5,438,061,547</b> |

**Statement of Cash Flow (for the year ended as at 31/12/2021)**

|                                                                                          | 31.12.2021 (Rs.)    | 31.12.2020 (Rs.)     |
|------------------------------------------------------------------------------------------|---------------------|----------------------|
| <b>Cash flow from operating activities</b>                                               |                     |                      |
| <b>Surplus before tax or net deficit</b>                                                 | <b>(77,574,711)</b> | <b>(76,964,187)</b>  |
| <b>Adjustments of depreciation made to the cumulative fund during the previous years</b> |                     |                      |
| Adjustments of depreciation                                                              | 118,449,630         | 117,974,703          |
| Gratuity reserve                                                                         | 7,209,380           | 3,464,795            |
| Stocks (increase/ decrease)                                                              | 1,961,789           | 2,547,124            |
| Receivable balance (increase/ decrease)                                                  | (7,256,578)         | 70,320,391           |
| Payable balance (increase/ decrease)                                                     | (44,900,790)        | (56,893,632)         |
| Gratuity payments                                                                        | 1,122,855           | -                    |
|                                                                                          | <b>(2,598,240)</b>  | <b>(3,464,795)</b>   |
| <b>Net cash balance from operating activities</b>                                        | <b>(3,586,666)</b>  | <b>56,984,397</b>    |
| <b>Cash flow from investing activities</b>                                               |                     |                      |
| Purchase of property, plant and equipment                                                | (27,314,265)        | (211,873,754)        |
| Investment in fixed deposits                                                             | (3,789,297)         | (4,400,975)          |
| <b>Cash balance from investment activities</b>                                           | <b>(31,103,562)</b> | <b>(216,274,729)</b> |
| <b>Cash flow from financial activities</b>                                               |                     |                      |
| Adjustments in the previous years                                                        | 11,455,436          | -                    |
| Capital grants of the government                                                         | 15,000,000          | 242,300,000          |
| <b>Cash balance from financial activities</b>                                            | <b>26,455,436</b>   | <b>242,300,000</b>   |
| <b>Net increases of cash and cash equivalents</b>                                        | <b>(8,234,792)</b>  | <b>83,009,668</b>    |
| <b>Cash and cash equivalents at the beginning of the year</b>                            | <b>99,890,506</b>   | <b>16,880,838</b>    |
| <b>Balance of cash and cash equivalents at the end of the year</b>                       | <b>91,655,712</b>   | <b>99,890,506</b>    |

In the formats from ACA1 to ACA6 presented in pages from 04 to 64 and Notes to accounts presented in the pages are integral parts of this final account. As disclosed in the notes of these Financial Statements have been prepared in complying with the most appropriate Accounting Policies are used. We hereby certify that figures in the above final account, relevant notes to accounts and other relevant accounts details were reconciled with the Treasury Books of Accounts and found to be in agreement.

.....  
Ravindara Samarawickrama  
Secretary  
State Ministry of Rural and School  
Sports Improvement

.....  
G.K.S.L.Rajadasa  
Chairman

.....  
W.M.P.SBandara Piyadasa  
Assistant Director (Finance)

### 3.5 Notes to the financial statements

### 3.6 Performance of the Revenue Collection

| Revenue Code | Description of the Revenue Code         | Revenue Estimate  |                | Collected revenue |                                    |
|--------------|-----------------------------------------|-------------------|----------------|-------------------|------------------------------------|
|              |                                         | Original estimate | Final estimate | Amount (Rs.)      | As % of the Final Revenue Estimate |
| 01.01.2002   | Government residences and building rent | 19,553,000        | 19,553,000     | 17,726,654        | 90.66                              |
| 01.02.2002   | Loan interest                           | -                 | -              | 975,238           | -                                  |
| 99.02.2003   | Miscellaneous revenue                   | 5,432,300         | 5,432,300      | 1,281,202         | 23.58                              |
| 00.01.2004   | Central government (W&OP)               |                   |                |                   |                                    |
|              | Playground fees                         | 21,780,000        | 21,780,000     | 25,056,380        | 115.04                             |
|              | Service charges                         | 492,000           | 492,000        | 364,560           | 74.10                              |
|              | Fees for parking vehicles               | 11,872,000        | 11,872,000     | 9,124,125         | 76.85                              |

### 3.7 Performance in utilization of allocated provisions

| Type of allocation | Allocations         |     | Type of allocation | Allocation utilized as a % Final Allocation |
|--------------------|---------------------|-----|--------------------|---------------------------------------------|
|                    | Original Allocation |     |                    |                                             |
| Recurrent          | 440                 | 309 | 264.65             | 85.65                                       |
| Capital            | 889                 | 466 | 55.59              | 11.93                                       |

### 3.8 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

| Serial No. | Allocation Received from which Ministry / Department | Purposes of the Allocation | Allocation          |                     | Allocation | Utilization of allocation as a % of Final Allocation |
|------------|------------------------------------------------------|----------------------------|---------------------|---------------------|------------|------------------------------------------------------|
|            |                                                      |                            | Original allocation | Original allocation |            |                                                      |
| -          | -                                                    | -                          | -                   | -                   | -          | -                                                    |

### 3.9 Performance of Reporting Non Financial Assets

| Asset Code | Code Description         | Balance as per Board of Survey Reports as at 31.12.2020 | Balance as per Financial Position as at 31.12.2020 | Yet to be accounted | Reporting Progress as % |
|------------|--------------------------|---------------------------------------------------------|----------------------------------------------------|---------------------|-------------------------|
| 9151       | Buildings and structures | 2,109,936,272                                           | 2,109,936,272                                      | -                   | %100                    |
| 9152       | Machinery and equipment  | 52,311,425                                              | 52,311,425                                         | -                   | %100                    |
| 9153       | Land                     | 2,856,612,140                                           | 2,856,612,140                                      | -                   | %100                    |
| 9154       | Intangible Assets        | -                                                       | -                                                  | -                   | %100                    |
| 9155       | Biological Assets        | -                                                       | -                                                  | -                   | %100                    |
| 9160       | Work in progress         | 302,140,214                                             | 302,140,214                                        | -                   | %100                    |
| 9180       | Lease assets             | 32,043,518                                              | 32,043,518                                         | -                   | %100                    |
|            | Computers                | 739,775                                                 | 739,775                                            | -                   | %100                    |
|            | Motor vehicles           | 5,584,203                                               | 5,584,203                                          | -                   | %100                    |
|            | Furniture and            | 52,579,222                                              | 52,579,222                                         | -                   | %100                    |
|            | Equipment                | 61,017,487                                              | 61,017,487                                         | -                   | %100                    |

## Chapter 4.0 - Performance Indicators

### 4.1 Performance indicators of the Institute (Based on the action plan)

| Specific indicators                                                              | Actual output as a percentage (%) of the expected output |         |         |
|----------------------------------------------------------------------------------|----------------------------------------------------------|---------|---------|
|                                                                                  | %90-%100                                                 | %89-%75 | %74-%50 |
| 01. Occupancy rate of the centres of Sugathadasa Authority that provide services |                                                          |         | √       |
| 02. Consumer satisfaction                                                        |                                                          |         | √       |
| 03. Percentage of profits                                                        |                                                          |         | √       |

**\*\* Note** – Due to the global Covid 19 started again from March 2021, travel restrictions were imposed among provinces and districts and continued precautionary methods were imposed by the Ministry of Health in respect of sports. Consequently, providing playground facilities was limited. At the outset since only the outdoor stadium could be used, income of the authority decreased drastically. Hence, the actual output of the authority as a percentage of the expected output of the special performan criteria of the Authority was drastically decreased.

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1 Indicate the identified Sustainable Development Goals

| Target /Objectives                                                                 | Targets                                                             | Indicators of achievements                                                   | Progress of achievements to date |             |              |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------|-------------|--------------|
|                                                                                    |                                                                     |                                                                              | -%0<br>%49                       | -%50<br>%74 | -%75<br>%100 |
| To create a healthy generation and promote wellbeing of all people every age level | To enhance consumer satisfaction                                    | Consumer satisfaction                                                        |                                  | √           |              |
|                                                                                    | To upgrade standard of all the facilities of Sugathadasa Authority. | Occupancy rate of the centres of Sugathadasa Authority that provide services |                                  | √           |              |
|                                                                                    | To increase overall income and minimize cost                        | Percentage of profits                                                        |                                  | √           |              |

Sustainable Development Goals of the institute have been identified. They indirectly influence on the activities of the institute. Hence, as per the functions of the institutes, targets, criteria and achievements have been stated.

### 5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals



## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

|           | Approved Cadre | Existing Cadre | Vacancies/<br>Excess |
|-----------|----------------|----------------|----------------------|
| Senior    | 10             | 05             | 05                   |
| Tertiary  | 13             | 07             | 06                   |
| Secondary | 77             | 58             | 19                   |
| Primary   | 279            | 229            | 50                   |

### 6.2 \*\* briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Even though initial measures were taken to fill the vacancies existed from 2019 for staff management, it was unable to make recruitments as expected since a circular was issued to the Department of Management Services by the Ministry of Finance suspending all the recruitments due to holding of the Presidential Election of the same year and the holding General Election at the beginning of 2020.

However, nevertheless circulars were issued granting approval to make recruitments by the end of 2020 it was postponed due to difficulties in continuing office activities as usual because of the Covid 19 pandemic. Recruitment was made for the post of Internal Auditor. Further, from July 2021, 14 trained employees were recruited by the Multitask Development Force to fill the vacancies in the posts of primary grade. As recruitments have been suspended even at present action cannot be taken in respect of recruiting to other posts.

### 6.3 Human Resource Development

| Name of the Programme              | No. of staff trained | Duration of the programme | Total investment )Rs'(000 |       | Total investment) Rs'(000 | Output / knowledge gained* |
|------------------------------------|----------------------|---------------------------|---------------------------|-------|---------------------------|----------------------------|
|                                    |                      |                           | Local                     | Local |                           |                            |
| Certificate Course in Conveyancing | 01                   | 10 days from 08.01.2021   | 13,500.00                 | -     | Local                     |                            |

|                                                          |    |                           |           |   |       |  |
|----------------------------------------------------------|----|---------------------------|-----------|---|-------|--|
| <b>Damages, losses and investigations under F.R. 104</b> | 02 | 02.11.2021                | 10,000.00 | - | Local |  |
| <b>Office Management and Financial Regulations</b>       | 02 | 11.11.2021 and 12         | 20,000.00 | - | Local |  |
| <b>Annual Board of Survey</b>                            | 02 | ,2021.11.12 19and 26      | 30,000.00 | - | Local |  |
| <b>Preparing salaries of public officers</b>             | 02 | 29.11.2021                | 10,000.00 | - | Local |  |
| <b>National Labour Law Symposium</b>                     | 01 | 2021.12.14                | 9,250.00  | - | Local |  |
| <b>Efficiency Bar Examination</b>                        | 17 | 22.03.2021 and 28.07.2021 | 69,550.75 | - | Local |  |

## Chapter 07 – Compliance Report

| S.No | Applicable Requirement                                                                                             | Compliance Status<br>(Complied / Not Complied) | Brief explanation for Non Compliance | Corrective Actions proposed to avoid non-compliance in future |
|------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------------|
| 1    | <b>The following Financial statements/accounts have been submitted on due date</b>                                 |                                                |                                      |                                                               |
| 1.1  | Annual financial statements                                                                                        | Complied                                       |                                      |                                                               |
| 1.2  | Advance to public officers' account                                                                                | Complied                                       | Semi Government Institute            |                                                               |
| 1.3  | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)                                           | N/A                                            |                                      |                                                               |
| 1.4  | Stores Advance Accounts                                                                                            | N/A                                            |                                      |                                                               |
| 1.5  | Special Advance Accounts                                                                                           | Complied                                       | Semi Government Institute            |                                                               |
| 1.6  | Other                                                                                                              | -                                              |                                      |                                                               |
| 2    | <b>Maintenance of books and registers (FR(445</b>                                                                  |                                                |                                      |                                                               |
| 2.1  | The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018. | Complied                                       |                                      |                                                               |
| 2.2  | The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.                      | Complied                                       |                                      |                                                               |
| 2.3  | The Register of Audit Queries has been maintained and updated.                                                     | Complied                                       |                                      |                                                               |
| 2.4  | The Register of Internal Audit Reports has been maintained and updated.                                            | Complied                                       |                                      |                                                               |
| 2.5  | All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.                  | Not complied.                                  | Using of other software system       |                                                               |

|      |                                                                                                                                                                   |          |  |  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 2.6  | The Register for Cheques and Money Orders has been maintained and updated.                                                                                        | Complied |  |  |
| 2.7  | The Inventory Register has been maintained and updated.                                                                                                           | Complied |  |  |
| 2.8  | The Stocks Register has been maintained and updated.                                                                                                              | Complied |  |  |
| 2.9  | The Register of Losses has been maintained and updated.                                                                                                           | Complied |  |  |
| 2.10 | The Commitment Register has been maintained and updated.                                                                                                          | Complied |  |  |
| 2.11 | The Register of Counterfoil Books (GA – N20) has been maintained and updated.                                                                                     | Complied |  |  |
| 3    | <b>Delegation of functions for financial control (FR (135</b>                                                                                                     |          |  |  |
| 3.1  | The financial authority has been delegated within the institute.                                                                                                  | Complied |  |  |
| 3.2  | The delegation of financial authority has been communicated within the Institute.                                                                                 | Complied |  |  |
| 3.3  | The authority has been delegated in such manner so as to approve each transaction through two or more officers.                                                   | Complied |  |  |
| 3.4  | The control has been adhered to by the Accountants in terms of State Account Circular 2004/171 dated 11.05.2014 in using the Government Payroll Software Package. | Complied |  |  |
| 4    | <b>Preparation of Annual Plans</b>                                                                                                                                |          |  |  |
| 4.1  | The annual action plan has been prepared                                                                                                                          | Complied |  |  |
| 4.2  | The annual procurement plan has been prepared                                                                                                                     | Complied |  |  |
| 4.3  | The annual Internal Audit plan has been prepared                                                                                                                  | Complied |  |  |
| 4.4  | The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.                                                          | Complied |  |  |

|     |                                                                                                                                                                                                      |          |  |  |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 4.5 | The annual cash flow has been submitted to the Treasury Operations Department on time.                                                                                                               | Complied |  |  |
| 5   | <b>Audit queries</b>                                                                                                                                                                                 |          |  |  |
| 5.1 | All the audit queries has been replied within the specified time by the Auditor General                                                                                                              | Complied |  |  |
| 6   | <b>Internal Audit</b>                                                                                                                                                                                |          |  |  |
| 6.1 | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.                                     | Complied |  |  |
| 6.2 | All the internal audit reports have been replied within one month.                                                                                                                                   | Complied |  |  |
| 6.3 | Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018                                | Complied |  |  |
| 6.4 | All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3) .                                                                         | Complied |  |  |
| 7   | <b>Audit and Management Committee</b>                                                                                                                                                                |          |  |  |
| 7.1 | Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.                                                                             | Complied |  |  |
| 8   | <b>Asset Management</b>                                                                                                                                                                              |          |  |  |
| 8.1 | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017                      | Complied |  |  |
| 8.2 | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in | Complied |  |  |

|      |                                                                                                                                                                                                                 |          |  |  |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
|      | terms of Paragraph 13 of the aforesaid circular.                                                                                                                                                                |          |  |  |
| 8.3  | The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.                                                   | Complied |  |  |
| 8.4  | With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular. | Complied |  |  |
| 8.5  | The disposal of condemned articles had been carried out in terms of FR 772.                                                                                                                                     | Complied |  |  |
| 9    | <b>Vehicle Management</b>                                                                                                                                                                                       |          |  |  |
| 9.1  | The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.                                                                         | Complied |  |  |
| 9.2  | The condemned vehicles had been disposed of within a period of less than 6 months after condemning.                                                                                                             | Complied |  |  |
| 9.3  | The vehicle logbooks had been maintained and updated.                                                                                                                                                           | Complied |  |  |
| 9.4  | Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.                                                                                                             | Complied |  |  |
| 9.5  | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016                                                 | Complied |  |  |
| 9.6  | The absolute ownership of the leased vehicle log books has been transferred after the lease term.                                                                                                               | Complied |  |  |
| 10   | <b>Management of Bank Accounts</b>                                                                                                                                                                              |          |  |  |
| 10.1 | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                                                                    | Complied |  |  |

|      |                                                                                                                                                                                                                                           |               |                           |  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------|--|
| 10.2 | The dormant accounts that had existed in the year under review or since previous years settled.                                                                                                                                           | N/A           |                           |  |
| 10.3 | Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month. | Complied      |                           |  |
| 11   | <b>Utilization of Provisions</b>                                                                                                                                                                                                          |               |                           |  |
| 11.1 | The provisions allocated had been spent without exceeding the limit.                                                                                                                                                                      | Complied      |                           |  |
| 11.2 | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).                                                                                                                                    | Complied      |                           |  |
| 12   | <b>Advances to Public Officers' Account</b>                                                                                                                                                                                               |               |                           |  |
| 12.1 | The limits had been complied with.                                                                                                                                                                                                        | Not complied. | Semi Government Institute |  |
| 12.2 | A time analysis had been carried out on the loans in arrears.                                                                                                                                                                             | Not complied. | Semi Government Institute |  |
| 12.3 | The loan balances in arrears for over one year had been settled.                                                                                                                                                                          | Not complied. |                           |  |
| 13   | <b>General Deposit Account</b>                                                                                                                                                                                                            |               |                           |  |
| 13.1 | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.                                                                                                                                                      | N/A           |                           |  |
| 13.2 | The control register for general deposits had been updated and maintained.                                                                                                                                                                | N/A           | Semi Government Institute |  |
| 14   | <b>Imprest Account</b>                                                                                                                                                                                                                    |               |                           |  |
| 14.1 | The balance in the cash book at the end of the year under review remitted to TOD                                                                                                                                                          | N/A           | Semi Government Institute |  |
| 14.2 | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.                                                                                                                                  | Complied      |                           |  |

|      |                                                                                                                                                                                                                                             |               |  |  |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--|--|
| 14.3 | The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.                                                                                                                                                   | Complied      |  |  |
| 14.4 | The balance of the imprest account had been reconciled with the Treasury books monthly.                                                                                                                                                     | Not complied. |  |  |
| 15   | <b>Revenue Account</b>                                                                                                                                                                                                                      |               |  |  |
| 15.1 | The refunds from the revenue had been made in terms of the regulations                                                                                                                                                                      | Complied      |  |  |
| 15.2 | The revenue collection had been directly credited to the revenue account without crediting to the deposit account                                                                                                                           | Complied      |  |  |
| 15.3 | Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.                                                                                                                                                 | Complied      |  |  |
| 16   | <b>Human Resource Management</b>                                                                                                                                                                                                            |               |  |  |
| 16.1 | The staff had been paid within the approved cadre.                                                                                                                                                                                          | Complied      |  |  |
| 16.2 | All members of the staff have been issued a duty list in writing.                                                                                                                                                                           | Complied      |  |  |
| 16.3 | All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017                                                                                                                                               | Complied      |  |  |
| 17   | <b>Provision of information to the public</b>                                                                                                                                                                                               |               |  |  |
| 17.1 | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.                                                                              | Complied      |  |  |
| 17.2 | Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures. | Complied      |  |  |
| 17.3 | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.                                                                                                                                                  | Complied      |  |  |



|      |                                                                                                                                                                                                                                                         |               |  |                                                                    |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--|--------------------------------------------------------------------|
| 18   | Implementing citizens' charter                                                                                                                                                                                                                          |               |  |                                                                    |
| 18.1 | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management                                         | Not complied. |  | It has been planned to implement it.                               |
| 18.2 | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.                                                   | Not complied. |  |                                                                    |
| 19   | Preparation of the Human Resource Plan                                                                                                                                                                                                                  |               |  |                                                                    |
| 19.1 | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.                                                                                                            | Complied      |  |                                                                    |
| 19.2 | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.                                                                                                   | Complied      |  |                                                                    |
| 19.3 | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.                                                                                                                       | Complied      |  | Performance agreements were signed for the staff officers in 2022. |
| 19.4 | A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular. | Complied      |  |                                                                    |
| 20   | Responses Audit Paragraphs                                                                                                                                                                                                                              |               |  |                                                                    |
| 20.1 | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.                                                                                                                          | Complied      |  |                                                                    |

End

ಗ್ರಾಮೀಣ ಹಾಗೂ ಶಾಲಾ ಕ್ರೀಡಾ ಸೌಕರ್ಯದ ಅಭಿವೃದ್ಧಿ  
ಕಿರಾಟದ ಮೂಲಕ ರೂರಲ್ ಮತ್ತು ಶಾಲಾ ಕ್ರೀಡಾ  
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State Ministry of Rural and School Sports Infrastructure Improvement