



කාර්ය සාධන වාර්තාව செயலாற்றுகை அறிக்கை **Performance Report**

2019.01.01 – 2019.03.31
(1 වන කාර්තුව, 1ம் காலாண்டு, 1st Quarter)

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இலங்கை சனநாயக சோசலிசக் குடியரசின் எல்லை நிர்ணய ஆணைக்குழு
Delimitation Commission of Democratic Socialist Republic of Sri Lanka

Performance Report – 1st Quarter 2019
Delimitation Commission – Sri Lanka
(1st January 2019 to 31st March 2019)

1. Background

The current Delimitation Commission was constituted under articles **41B and 95 (1)** of the Constitution of the Democratic Socialist Republic of Sri Lanka on 13.11.2015. The Delimitation Commission (DC) consisted of three members appointed by the President. Dr.K.Thavalingam was appointed the Chairman, with Dr. Anila Dias Bandaranaike and Prof.S.H.Hasbullah as the members of the DC. Prof. Hasbullah passed away suddenly, after a brief illness, on 24.08.2018. The President appointed Mr A.M Nahiya on 11.03.2019 to fill the vacancy.

Articles 95 and 96 of the Constitution of the Democratic Socialist Republic of Sri Lanka state the main tasks of the Commissions. However, unlike for most other Commissions, the following in respect of the DC have not been mentioned either in the Constitution or in the 19th Amendment to the Constitution.

- Functions of the Commission
- Powers of the Commission

The thinking conveyed by the Constitutional Council at the outset indicated that all delimitations of geographical boundaries will be rationalised under the new mandate of a single Delimitation Commission, once it is spelt out in an amendment to the Constitution or under new legislature.

2. Framework

Vision:-To achieve excellence in boundary delimitation based on ethical and equitable principles.

Mission:-To conduct boundary delimitation as mandated by the Constitution in an independent, ethical, equitable, efficient, transparent and credible manner and in accordance with the Law.

Goals/Objectives

- To ensure that the boundaries of electoral or any other assigned geographical units are drawn in such a way as to achieve equitable representation for each vote or citizen to the greatest degree possible, to ensure effective safeguarding of the democratic rights of the people and of the environment.
- To complete assigned tasks on delimitation of electoral boundaries or any other assigned geographical boundaries for administration or socio-economic services to citizens, such as education, health or security, within the scheduled time frame.
- To provide knowledge and data on boundary delimitation to government and others to facilitate their decisions.
- To develop a resource centre for boundary delimitation literature and related materials.

3. Policy Matters

3.1 Action Plan

Anticipated amendments to the Constitution that would provide a clear mandate to the DC never materialised during the year 2018. Consequently, difficulties were encountered in the preparation of the Annual Action Plan. However, an Action Plan (Annex-01) was prepared to include the following:

1. Planning and Training
2. Collecting of relevant information (Action has been taken to collect all gazette notices related to the establishment of administrative units and Local Authorities)
3. Analysis of Delimitation Reports connected with the previous election in view of the needs of population and land today
4. Study of boundaries of Administration Districts
5. Study of recent delimitation of Local Authorities
6. Establishment of a state-of-the-art Record room and preparation of soft copies of documents

3.2 Delimitation of Electorates for Provincial Councils

The Provincial Councils Elections (Amendment) Act (Amendment Act 2017) was passed by Parliament on 20.09.2017. The President appointed a Delimitation Committee for the same on 04.10.2017 constituted to include the Chairman and the two members of the DC. The completed report was submitted to the Minister of Provincial Councils and Local Government on 19.02.2018 and tabled in Parliament on 06.03.2018. It was taken up for debate on 24.08.2018 and referred to a Review Committee. The DC awaits information on further action by Parliament on the Report.

4. Performance during last three months

4.1 Meetings

Delimitation Commission meetings—Three meetings were held during this Quarter to discuss both administrative and policy matters as follows:

34th meeting on 10.01.2019

35th meeting on 07.02.2019

36th meeting on 06.03.2019

4.2 Raising Public Awareness on Delimitation and Related Issues

As a part of its responsibilities, the DC planned to conduct workshops, using members of the DC as resource persons, towards educating the members of professional organizations and to publish newspaper articles in order to raise awareness among the public on the subject of delimitation and related issues.

Accordingly, during 2018, action was taken to conduct such workshops for the staff of the Survey Department and of the Election Commission and for District Secretaries and Divisional Secretaries as appropriate. In this regard, the Chairman of the Commission addressed the Divisional Secretaries at the District Secretariat, Jaffna, on 21.01.2019 and

addressed the Senior Officers of the Survey Department on 26.01.2019, and delivered a lecture at the Institute of Surveying & Mapping, Diyathalawa on 21.03.2019.

Also, two newspaper articles entitled “*Serving Citizens through Effective Delimitation of Geographical Boundaries in Sri Lanka*” and “*Implementing Key Principles in the Delimitation of Electoral Boundaries in Sri Lanka*” by Dr. Anila Dias Bandaranaike had been published in both the Sunday Island and Sunday Times during the last quarter of 2018 on 28.10.2018 and 09.12.2018, respectively, to raise awareness on delimitation matters among the Public. Subsequently, during this quarter, a third article entitled “*Delimitation of Electorate Boundaries in Sri Lanka: Smaller Electoral Units Needed to Serve the People Better*” was published in the Sunday Island on 10.02.2019.

5. Administrative and Financial Matters

5.1 Office Accommodation for DC

The Surveyor General has continued to provide space for the DC office, free of rent, in the Survey Department building since 2016.

Present Official Address

Delimitation Commission
Surveyor General’s Office Building
P.O.Box 506
Colombo-5

5.2 Transport

The Treasury assigned two cars to the DC in 2016. Vehicle No.CAP 7180, registered in the President’s Secretary’s name and insured by the Presidential Secretariat, was received from the Presidential Secretariat and assigned to the Chairman. The Presidential Secretariat assigned a second car, vehicle No. CAR 0347, to the DC in September 2016. These continue to be used by the DC for all its official transportation.

5.3 Staff

Considering the expected volume of work to be entrusted to the DC, the following posts were created with the approval of the Director General, Department of Management Services, by letter no. DMS/1029 dated 05.02.2016.

Designation	Level	No. of Posts	Salary Code
Secretary	Senior	1	SL-3-2006
Accountant	Senior	1	SL-1-2006
Co-ordinating Secretary	Tertiary	1	PA Circular 06/2006
Administrative Officer (AO)	Tertiary	1	MN-7-2006
Translator	Secondary	3	MN-6-2006
IT Assistant	Secondary	2	MT -1-2006
Public Management Assistant (PMA)	Secondary	2	MN -2-2006
Driver	Primary	2	PL-3-2006
Office Assistant (OA)	Primary	2	PL-1-2006
TOTAL		15	

The following appointments have been made during this quarter:

- Acting Secretary – The appointment of Mr Saman Sri Rathnayake has been extended for one year with effect from 21.03.2019.
- Acting Accountant – The period of appointment of Mr. H.W.N. Kumara terminated on 31.03.2019 and Mr. S.T.Bulathsinhala has been appointed as Acting Accountant with effect from 01.04.2019.

Accordingly, the employment profile as at 31.03.2019 was:

Designation	Approved	Filled	Vacancies
Secretary	1	1 ^a	-
Accountant	1	1 ^a	-
Coordinating Secretary	1	1	-
Administrative Officer (AO)	1	1	-
Translator	3	0	3
IT Assistant	2	0	2
Public Management Assistant (PMA)	2	2	-
Driver	2	2	-
Office Assistant (OA)	2	2	-
TOTAL	15	10	05

^a Part time basis

6. Unresolved Issues

The DC continues to await feedback on all the unresolved issues that were highlighted in the 2nd, 3rd and 4th Quarter Reports. These are:

1. The DC had noted, at the outset, that the present Constitution does not provide a mandate for the newly appointed Delimitation Commission. Meanwhile, several Legislative enactments and procedures in Sri Lanka cater to different forms of delimitation at electoral and administrative levels which need to be rationalised for optimum benefit to the country.
2. In this regard,
 - A Proposal on “Widening the Powers and Functions of the Delimitation Commission through Constitutional Amendments” was sent to the Chairman, CC, in July 2016.
 - This same proposal was sent to the Secretary, Sub Committee on Public Services, of the Steering Committee of the Constitutional Assembly with an annex prepared by the Chairman entitled “Points to be considered while amending the Constitution or preparing a new Constitution regarding Delimitation Commission” in July 2016. This proposal was considered by that Sub Committee.
 - In October 2016, a letter prepared by the Delimitation Commission on “Principles and Framework for Delimitation in Sri Lanka” for Consideration by the Steering Committee of the Constitutional Assembly when Drafting a New Constitution was sent to its Chairman, the Hon. Prime Minister.

The DC continues to await feedback on all these proposals.



Delimitation Commission Annual Action Plan - 2019

Vision

To achieve excellence in boundary delimitation based on ethical and equitable principles.

Mission

To conduct boundary delimitation as mandated by the Constitution in an independent, ethical, equitable, efficient, transparent and credible manner and in accordance with the Law.

Goals/Objects-

- To ensure that the boundaries of electoral or any other assigned geographical units are drawn in such a way as to achieve equitable representation for each vote or citizen to the greatest degree possible, to ensure effective safeguarding of the democratic rights of the people and of the environment. To complete assigned tasks on delimitation of electoral boundaries or any other assigned geographical boundaries for administration or socio-economic services to citizens, such as education, health or security, within the scheduled time frame.
- To provide knowledge and data on delimitation to government and others to facilitate their decisions.
- To develop a resource Centre for delimitation literature and related materials.

Mandate/ Legal Policies

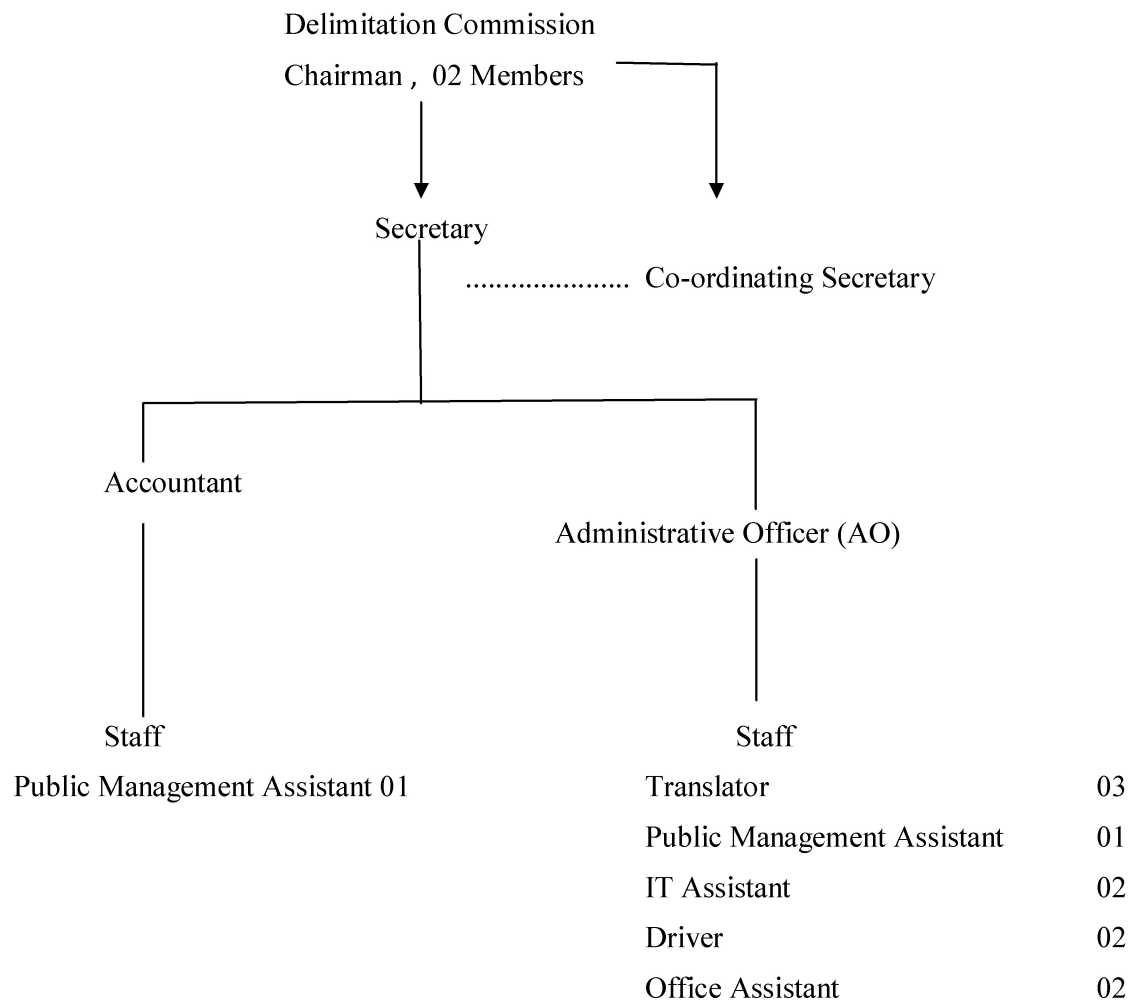
1. All relevant provisions of the Constitution of the Democratic Socialist Republic of Sri Lanka

Content Page

01. Organizational Structure and Cadre Information	01
02. Budget for the year	03
03. Activity Plan	04
04. Procurement Plan	10
05. Statement of Monthly/Quarterly Cash Flow as per approved Expenditure Plans.....	11

01. Organizational Structure and Cadre Information

A. Organizational Structure



B. Cadre Information

Appointment of Staff to the Delimitation Commission

Considering the expected volume of work to be entrusted to the Delimitation Commission, the following posts were created with the approval of the Director General, Department of Management Services, issued by his letter no. DMS/1029 dated 05.02.2016

Designation	Level	No. of Posts	Salary Code
Secretary	Senior	1	SL-3-2006
Accountant	Senior	1	SL-1-2006
Co-ordinating Secretary	Tertiary	1	PA Circular 06/2006
Administrative Officer (AO)	Tertiary	1	MN-7-2006
Translator	Secondary	3	MN-6-2006
IT Assistant	Secondary	2	MT -1-2006
Public Management Assistant (PMA)	Secondary	2	MN -2-2006
Driver	Primary	2	PL-3-2006
Office Assistant (OA)	Primary	2	PL-1-2006
TOTAL		15	

Accordingly, the employment profile as at 31.12.2018 was:

Designation	Approved	Filled	Vacancies
Secretary	1	1 ^a	-
Accountant	1	1 ^a	-
Coordinating Secretary	1	1	-
Administrative Officer (AO)	1	1	-
Translator	3	0	3
IT Assistant	2	0	2
Public Management Assistant (PMA)	2	2	-
Driver	2	2	-
Office Assistant (OA)	2	2	-
TOTAL	15	10	05

^a Part time basis

02. Budget for the year

HEAD - 25 Delimitation Commission										
01 - Operational Activities										
01 - General Administration and Establishment Services										
Rs '000										
Sub Project	Object	Item	Finance Code	Category/Object/Item Description	2017	2018 Revised Budget	2019 Estimate	2020 Projections	2021 Projections	2018 - 2021 Total
				Recurrent Expenditure	18,961	14,015	15,055	16,390	17,215	62,675
				Personal Emoluments	10,988	9,484	10,100	11,060	11,470	42,114
	1001			Salaries and Wages	5,119	6,105	7,000	8,000	8,250	29,355
	1002			Overtime and Holiday Payments	229	292	100	110	120	622
	1003			Other Allowances	5,641	3,087	3,000	2,950	3,100	12,137
				Travelling Expenses	29	160	270	285	300	1,015
	1101			Domestic	29	60	70	75	80	285
	1102			Foreign		100	200	210	220	730
				Supplies	1,909	1,331	1,415	1,540	1,675	5,961
	1201			Stationery and Office Requisites	436	450	400	420	450	1,720
	1202			Fuel	1,465	873	1,000	1,100	1,200	4,173
	1203			Diets and Uniforms	8	8	15	20	25	68
				Maintenance Expenditure	170	375	450	490	540	1,855
	1301			Vehicles	135	250	300	320	350	1,220
	1302			Plant and Machinery	14	75	100	110	120	405
	1303			Buildings and Structures	20	50	50	60	70	230
				Services	5,866	2,640	2,800	2,990	3,200	11,630
	1401			Transport	897	1,250	1,400	1,500	1,600	5,750
	1402			Postal and Communication	386	450	600	620	650	2,320
	1403			Electricity & Water	178	200	300	320	350	1,170
	1409			Other	4,405	740	500	550	600	2,390
				Transfers		25	20	25	30	100
	1506			Property Loan Interest to Public Servants		25	20	25	30	100
				Capital Expenditure	674	725	820	805	800	3,150
				Acquisition of Capital Assets	641	600	570	545	530	2,245
	2102			Furniture and Office Equipment	99	100	70	75	80	325
	2103			Plant, Machinery and Equipment	542	500	400	420	450	1,770
	2106			Software Development			100	50		150
				Capacity Building	33	125	250	260	270	905
	2401			Staff Training	33	125	250	260	270	905
				Total Expenditure	19,635	14,740	15,875	17,195	18,015	65,825
Total Financing					19,635	14,740	15,875	17,195	18,015	65,825
Domestic					19,635	14,740	15,875	17,195	18,015	65,825
11	Domestic Funds				19,635	14,740	15,875	17,195	18,015	65,825

03. Activity Plan

1. Proposed Activity:-Planning & Training

Policies	Strategies	Proposed Activity	Allocation (Rs.000')	Date of Commence ment	Date of Completion	Financial Targets (Rs.000') (Cumulative)				Physical Targets (Cumulative)				Output of Indicator (KPI)	Responsibl e Officer/s	Remarks
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Planning		1.1 Preparation of Annual Action Plan.	Event	01.01.2019	31.01.2019					√				Annual Action Plan available	Secretary	
		1.2 Conducting Progress Review meetings	Event	01.01.2019	31.12.2019					1	2	3	4	Number of meetings		
Training		1.3 Conducting training for Commission staff	Event	01.01.2019	31.12.2019						√	√		Number of training programs and number of staff trained	Secretary	
Awareness Programme		1.4 Discussion with Divisional Secretaries on issues – District wise	Event	01.01.2019	31.12.2019					√	√	√	√	Number of Discussions conducted	Secretary	

2. Proposed Activity:-Collecting and Verifying Information

Policies	Strategies	Proposed Activity	Allocation (Rs.000')	Date of Commence ment	Date of Completion	Financial Targets (Rs.000') (Cumulative)				Physical Targets (Cumulative)				Output of Indicator (KPI)	Responsible Officer/s	Remarks
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
		2.1 Updating Information/ Gazette– Boundary Delimitation of Local Authorities (Municipal Council, Urban Council and Pradeshiya Sabhas)	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	All gazettes are available	Commissioners and Secretary	
		2.2 Collecting Information / Gazette – Boundary Delimitation of Administrative Divisions (Provincial, District, Divisional Secretariat , Grama Niladhari Divisions)	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	All gazettes are available	Commissioners and Secretary	

3. Proposed Activity:-Analysis of previous Parliamentary Election Delimitation reports in the context of Sri Lanka's current population and Land priorities

Policies	Strategies	Proposed Activity	Allocation (Rs.000')	Date of Commence ment	Date of Completion	Financial Targets (Rs.000') (Cumulative)				Physical Targets (Cumulative)				Output of Indicator (KPI)	Responsible Officer/s	Remarks
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
		3.1 Analysis of previous Parliamentary Election Delimitation reports - 1946;1959;1976;1981; 1988.	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Previous reports analyzed by commission	Commissioners and Secretary	
		3.2 Study of present Electoral Boundaries and simulation of proposed Electoral Districts.	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	
		3.3 Study of Provincial Council Electoral boundaries	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Reviewed report	Commissioners and Secretary	

4. Proposed Activity:-Study of Boundary Delimitation of Administrative Divisions

Policies	Strategies	Proposed Activity	Allocation (Rs.000')	Date of Commence ment	Date of Completion	Financial Targets (Rs.000') (Cumulative)				Physical Targets (Cumulative)				Output of Indicator (KPI)	Responsible Officer/s	Remarks
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
		4.1 Study of Delimitation of Provinces & Districts	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	
		4.2 Study of present Divisional Secretariat Boundaries.	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	
		4.3 Study of Delimitation of Grama Niladharis' boundaries and suggesting suitable re-demarcating of boundaries	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	

5. Proposed Activity:-Study of Boundary Delimitation of Local Authorities

Policies	Strategies	Proposed Activity	Allocation (Rs.000')	Date of Commence ment	Date of Completion	Financial Targets (Rs.000') (Cumulative)				Physical Targets (Cumulative)				Output of Indicator (KPI)	Responsible Officer/s	Remarks
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
		5.1 Study of Boundary Delimitation of Pradeshiya Sabhas	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	
		5.2 Study of Boundary Delimitation of Municipal Councils.	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	
		5.3 Study of Boundary Delimitation of Urban Councils.	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Completed study	Commissioners and Secretary	

6. Proposed Activity:-Development of state art of record /document room and preparation of soft copies of records

Policies	Strategies	Proposed Activity	Allocation (Rs.000')	Date of Commencem ent	Date of Completion	Financial Targets (Rs.000') (Cumulative)				Physical Targets (Cumulative)				Output of Indicator (KPI)	Responsible Officer/s	Remarks
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
		6.1 Development of state of the art record /document room and preparation of soft copies of records	Event	01.01.2019	31.12.2019	√	√	√	√	√	√	√	√	Records are available	Commissioners and Secretary	

04. Procurement Plan

No.	Project Name	Procurement Category (Goods, works & Service etc.)	Estimated Cost (Rs.)	Source of Financing/ Name of	Procurement Method (ICB,LIB, LNB,NCB and National Shopping etc.)	Level of Authority	Prioroty Status U = Urgent P = Priority N = Normal	Current Status of procurement preparedness activities	Schedule date of commencement	Schedule date of completion	Remarks
1	Furniture and Office Equipment	Goods	70,000.00		Shopping	DPC	N		1/5/2019	1/8/2019	
2	01 Nos of Plotter (A3 Colour Printer)	Goods	250,000.00		Shopping	„ „	N		1/5/2019	1/8/2019	
3	01 Nos of Multi dvd/cd writer	Goods	50,000.00		Shopping	„ „	N		1/5/2019	1/8/2019	
4	01 Nos of Multi Media Projector	Goods	100,000.00		Shopping	„ „	N		1/5/2019	1/8/2019	
5	Software Development	Works	100,000.00		Shopping	„ „	N		1/5/2019	1/8/2019	

05. Statement of Monthly/Quarterly Cash Flow as per approved Expenditure Plans

	Expenditure items (with Expenditure Codes)	Cash Requirement for the approved expenditure plans																Rs.'000
		Jan	Feb	March	1st Qtr Total	April	May	June	2nd Qtr Total	July	Aug.	Sep.	3rd Qtr Total	Oct.	Nov.	Dec.	4rd Qtr Total	Grand Total
I	Salaries and allowance (1001 and 1003)	625	625	677	1,927	701	896	846	2,443	846	846	841	2,533	841	841	842	2,524	9,427
	Other Allowances paid with salary(Except object code 1003)	144	143	168	455	181	188	188	557	188	188	193	569	193	193	193	579	2,160
II	Overtime and Holiday pay (1002)	2	21	19	42	20	20	18	58				-				-	100
III	All other Recurrent Expenditure	84	64	27	175	50	336	336	722	336	336	336	1,008	296	296	298	890	2,795
	Total Recurrent	855	853	891	2,599	952	1,440	1,388	3,780	1,370	1,370	1,370	4,110	1,330	1,330	1,333	3,993	14,482
IV	Reimbursable Foreign Aid								-				-				-	
V	Other all Capital Expenses				-			136	136	136	136	136	408	136	140		276	820
VI	Public Officers Advance Account				-	40	100	100	240	100	100	110	310	100	100	100	300	850
VII	Deposit Accounts								-				-				-	
VIII	Other Advance Accounts								-				-				-	
	Grand Total	855	853	891	2,599	992	1,540	1,624	4,156	1,606	1,606	1,616	4,828	1,566	1,570	1,433	4,569	16,152