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பொது நிர்வாக, உள்ளாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளாராட்சி அமைச்சு

Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

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இலங்கை உள்ளூர் ஆளுகை நிறுவகம்

Sri Lanka Institute of Local Governance



වාර්ෂික වාර්තාව 2022

ஆண்ட நிக்மை 2022

ANNUAL REPORT 2022

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இலக்கம் 17, மலலசேகர
மாவத்தை,
கொழும்பு 07

No.17, Malalasekara Rd,
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01. Introduction

Sri Lanka Institute of Local Governance (SLILG) emerged in the background of the search for a developmental vision for Local Government in the country. In order to make this vision a reality, a Presidential Commission was appointed in 1997 to carry out a study and make recommendations in this regard. This Commission emphasized the importance of creating a national institute in order to fulfill the need of enhancing the performance of the local governance sector. The Presidential Commission considered that the local governance sector should be considered as an independent sector with self-authority which can directly contribute to the development activities and provide people with an efficient and satisfactory service to achieve their aspirations in order to uplift their living standards.

The Sri Lanka Institute of Local Governance was believed to be the most appropriate institute that can work towards achieving these goals. As an institute that is closest to the public, this has the ability to act as a representative body of the general public. With these objectives, Sri Lanka Institute of Local Governance was established under the parliament act No. 31 of 1999 and its functions were commenced in October the same year.

This institute functions under the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.

1.1. Vision

“Becoming the Center of Excellence in Local Government”

1.2. Mission

“Developing skills and capacity of the people and institutions active in local governance through training, consultancy & researches.”

1.3. Objectives

- To formulate programs for improvement of performance in order to enhance institutional strengthening of provincial and local governance in partnership with Provincial Management Development Training Units.
- To strengthen the capacity of Provincial Management Development Training Units towards formulating and delivering training programs for improving the performance of provincial councils and local government bodies giving assistance for the same.
- To function as a resource center for provincial councils and local government providing technical and other information to the stakeholders local governance.
- To function as the central institute for provincial and local governance in collaboration with relevant national and international institutions.
- To provide special support services in the development of human resources, improvement of management systems and facilitate organizational changes to sub national government institutions.
- To improve the performance of Sri Lanka Institute of Local Governance to enable efficient and effective provision of training, consultancy and research services for strengthening provincial and local government institutions.

1.4. Functional scope of the institute

The main objectives of the institute as mentioned in Section 1 of the Institutes Act No. 31 of 1999, are listed down as follows in order to emphasize important focus areas that require attention in the current political, legal and economic context.

- 1) Develop programs to improve performance for institutional strengthening of local governments in collaboration with provincial management development training centers.
- 2) Provide support to strengthen the capacity of Provincial Management Development Centers to prepare and conduct training programs to improve the overall performance of Provincial Councils and Local Government Institutions.
- 3) Act as a resource center providing technical and non-technical information and resources to provincial councils and local government stakeholders.
- 4) Acting as the main resource center for provincial and local governance in connection of local government institutions with other national and international institutions.
- 5) Provision of necessary services to facilitate human resource development, improvement of management systems and institutional changes in local government bodies.
- 6) To improve the performance of the Sri Lankan local government in order to provide efficient and effective training, consultancy and research services to strengthen the provincial and local government institutions.

1.5. Major Functional Areas

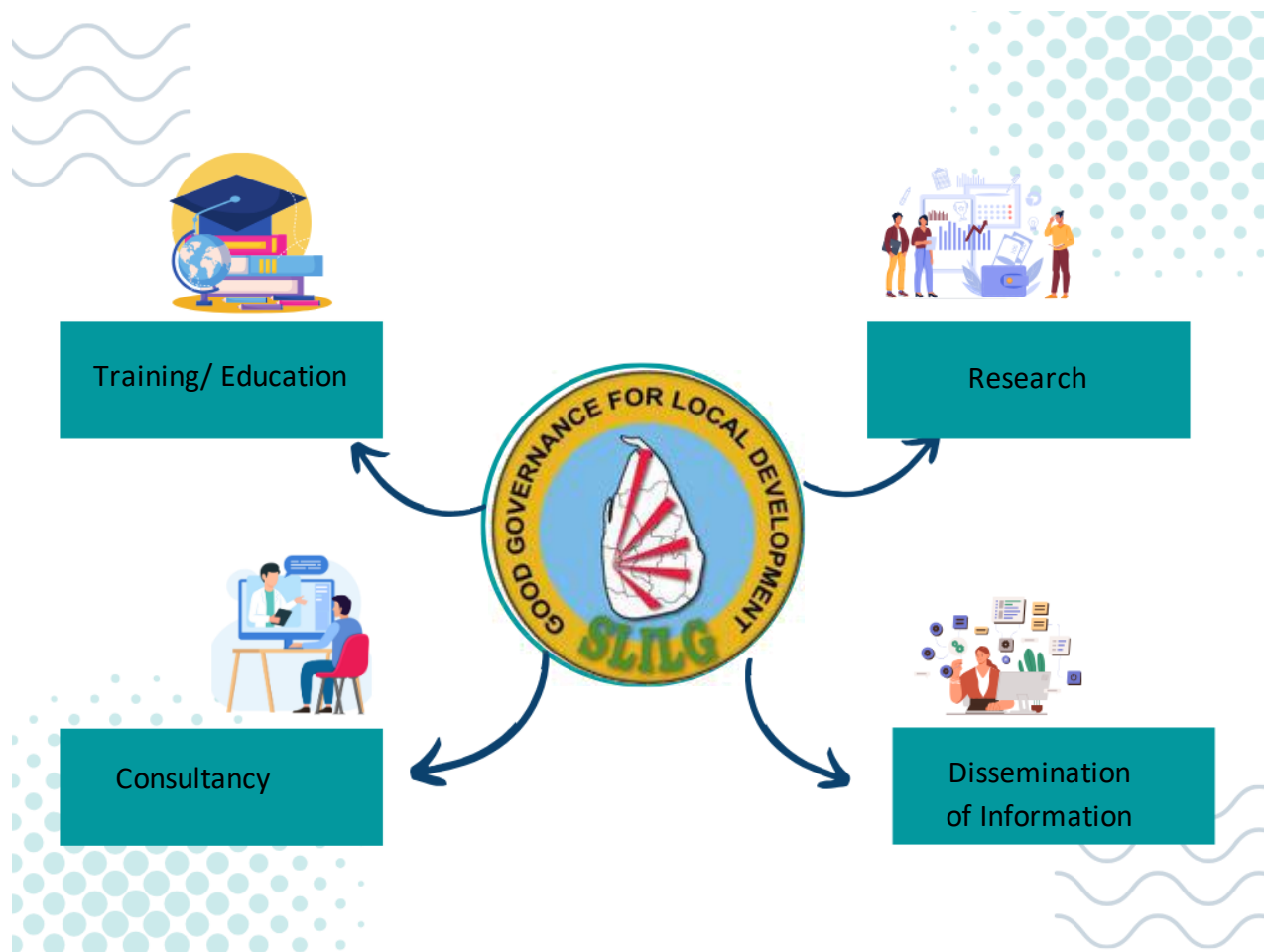


Image 1.1

1.6. Message from the Governing Council

The Sri Lanka Institute of Local Governance (SLILG) was established in 1999 with the aim of capacity building of the elected members and staff of the Local Government & Provincial Councils in Sri Lanka. The main role of the institution is to provide training, consultancy services and conduct research for local government institutions around the island. More than 100,000 people have been trained by conducting more than 10,000 courses and training programs after the establishment of the institution. Training programs targeting a wide range of subjects related to local governance are implemented by the operational divisions established within the Sri Lanka Institute of Local Government.

It is a pleasure that we were able to conduct the activities of the Sri Lanka institute of Local Governance continuously despite the Covid pandemic and the economic and political instability throughout 2022. Introducing new courses to suit the existing needs, taking the basic step to conduct courses in agreement with state universities as well as being able to conduct the first international conference in the field of Local Governance can be sited as the achievements of the institutions in 2022. The Sri Lanka Institute of Local Governance was able to successfully complete several capacity development programs during the last year for the advancement of Local Government Institutions in agreement with various local and international government and non-governmental organizations.

The institute strongly endeavors, through its wide range of services, to create capacity development in its clientele by facilitating the development of knowledge, abilities, and skills. we look forward to the active participation of all stake holders to enhance professionalism at all levels in the field of regional development. We extend our special thanks to the honorable cabinet minister and state minister for the valuable guidance and advice to achieve the goals of the institute, we also thank the staff of the Sri Lanka Institute of Local Governance.

1.7.1. Organizational Structure of the Sri Lanka Institute of Local Governance



1.8. Staff employed in 2022



The number of posts approved by the institute according to the 01/2017 staff review was amended after a few discussions conducted by the Sri Lanka Institute of Local Governance (SLILG), Linear Ministry and Management Service Department. The total number of posts including the new posts was approved to be 51 and the task of preparing the recruitment procedures for the new posts has been assigned to the Sri Lanka Institute of Development Administrations (SLIDA).

The institute has identified that the improvement of the staff performance and the quality of work is essential to ensure the provision of a more efficient and effective service to the local government sector. Therefore, SLILG has organized various staff development programs to improve their knowledge, skills, and attitudes.

For this, the staff will be made to participate in national and international level training programs to improve their capabilities.

1.9.Names and positions of the staff of the institution in 2022

No.	Name	Designation
01	Dr. Surathissa Dissanayaka	Director / CEO
02	Mr. R.M.A.K. Rathnayake	Consultant (Physical Planning)
03	Mr. P.S. Dharmarathne	Deputy Director (Research)
04	Ms. K.A.P.R. Kariyapperuma	Deputy Director (Training)
05	Mr. P.A.D. Hiran Radeesha	Assistant Director (Finance)
06	Mr. Kusal Lokuhetti	Internal Auditor
07	Mr. A.E. Samararathne	Administrative Officer
08	Mr. Anjana Dodamgoda	ICT Officer
09	Ms. S.N.P. Rosa	Programme Officer
10	Mr. D.M. Jagath Pushpakumara	Programme Officer
11	Ms. A.D. Weerasekara	Programme Officer
12	Ms. S.Y. Mahagodage	Programme Officer
13	Ms. P.H.U. Sandhamali	Programme Officer
14	Ms. M.D.I.D. Wijemanna	Programme Officer
15	Ms. R.G.P.D. Dharmasiri	Media Officer
16	Ms. O.W.T.P. Owitipana	Management Assistant
17	Ms. H.D.M. Priyadarshani	Management Assistant
18	Ms. D.M.T. Randunu	Management Assistant
19	Ms. M.S.C. Wimalaweera	Management Assistant
20	Ms. A.P. Rathnahewa	Management Assistant
21	Ms. J.H.G.T. Perera	Management Assistant
22	Mr. B.G.C.B. Karunarathne	Driver
23	Mr. N.H.D. Thushara	Driver
24	Mr. R.R.P.W. Sujath Bandara	Driver
25	Ms. B.G. Dingiri Amma	Office Aid
26	Mr. K. Kamal Krishantha	Office Aid
27	Mr. A.A.H.N. Adikari	Office Aid
28	Mr. N.S.D. Perera	Office Aid

Table 1.1

02. Layout

2.1 Introduction of Sri Lanka Institute of Local Governance

The prime objective of this institute is to improve their organizational systems and management excellence in order to enable the provincial councils and local governments to provide people with an efficient and satisfactory service. Decentralization of administrative powers commenced with the introduction of the 13th amendment to the constitution in 1987. It is an essential condition that the powers that are vested be implemented correctly in order to achieve the objectives of transferring administrative powers and the primary objectives of democracy. Accordingly, it was expected to establish an institutional administrative role at provincial council level.

As mentioned above, it has been 23 years since the establishment of Sri Lanka Institute of Local Governance as mentioned above. During this period the institute has implemented its plans that should be put into operation annually and has effectively conceptualized the aims and objectives of the Institute under the guidance of the Governing Council of the Institute. The Institute has received invaluable co-operation of international local government institutes as well as local training institutes in achieving its conceptualized aims and objectives successfully within a short period of time. The contribution of the Line Ministry, Minister and staff of the Institute have helped immensely in achieving the expected objectives of the Institute. However, the decentralization program seems to have distanced itself from the objectives, especially during the process of implementation.

Examples for this can be mentioned as follows:

- Ensuring the Increase of efficiency resulting from decentralization and the distribution of resources for addressing the prioritized needs of society.
- Ability to enhance the responsiveness of decentralization in policy making and implementation of policies in addressing the needs of target groups.
- Positive influence of decentralization in poverty reduction and development activities.
- Implementing the decisions taken at these levels to reflect the high priority placed especially on people and citizens suffering from poverty.
- Concerns of decision making with the involvement of grass root communities in order to uplift their living standards.

2.2 Corporate Governance Statement

Name of the Institute	: Sri Lanka Institute of Local Governance (Incorporated by an Act of Parliament No. 31 of 1999)
Date of commencement of the Operations	: 15.10.1999
Registered Office	: No. 17, Malalasekara Mawatha, Colombo 07
Auditors	: Auditor General, Department of the Auditor General
Bankers	: Bank of Ceylon Independence Square Branch, Colombo 07.
Overseas Associations	: Commonwealth Local Government Forum (CLGF) Network of Local Government Training and Research Institutes in Asia and the Pacific (LOGOTRI)
Local Associations	: United Nations Development Fund (UNDP) UNHABITAT CHRYSLIS One Text Initiative - OTI Search for Common Ground – SFCG The Asia Foundation

2.3 Members of the Governing Council

The governing council consist of 13 members including 8 ex officio members appointed by the honorable minister in terms of the Sri Lankan Institutions Act No. 31 of 1999 on Local Government and 5 appointed members.

The members of the governing council, members appointed officially and the appointed members in 2022 according to 5 (1) are as follows.

Chairmen of the governing council in 2022

- **Mr. M.M.B. Weerasekara**
Secretary - Ministry of Provincial Councils and Local Government
Chairman
- **Mr. P.K. Mayadunna**
Secretary - Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Ex officio members

- **Dr. Anil Jayasinghe**
Secretary
Ministry of Environment
- **Mr. K.D.N. Ranjith Asoka**
Additional Secretary - Ministry of Government Services and Provincial Councils and Local Government and Member of Governing Council
- **Mr. P.H.C. Rathnayake**
Additional Secretary
Ministry of Urban Development and Housing
- **Mr. M.M.S.B. Yalgama**
Additional Secretary
Ministry of Urban Development and Housing
- **Mr. R.A.R.R. Rupasinghe**
Additional Secretary
Ministry of Environment

- **Ms. D.L.A.R.D. Jayasinghe**
Deputy Director – Foreign Resource Department, Ministry of Finance and Member of Governing Council
- **Mr. A.G. Nishantha**
Director – Management Service Department, Ministry of Finance and Member of Governing Council
- **Ms. Anoja Guruge**
Additional Secretary – Ministry of Buddha Sasana and Cultural Affairs and Member of Governing Council
- **Prof. S. Heenkenda**
Dean, Faculty of Humanities and Social Sciences
University of Sri Jayawardanapura
Member of Governing Council

Appointed Members

- **Ms. Jayanthi Silva Rudrigo**
Lawyer, Member of Governing Council
- **Ms. Champika Dilhara**
Chairman, Sri Lanka Foundation Institute
Member of Governing Council
- **Mr. Mahinda Palitha**
Former Deputy Commissioner of Customs
Member of Governing Council
- **Mr. Amila Ranmandala**
Member of Governing Council
- **Dr. Surathissa Dissanayaka**
Director/ CEO – Sri Lanka Institute of Local Governance
Convener of Governing Council

All the decisions related to the functioning and management of the Institute are made by the Governing Council and the governing council is also the discipline authority of the institute. This Governing Council consists of secretaries of ministries specified by the Incorporation Act and various professional representatives. The chairperson of the governing council is the Secretary to the Ministry of Local Government & Provincial Councils.

The Director of SLILG, who is also the convener of the Council, is the Chief Executive Officer of the Institute. He acts on the overall guidance of the Governing Council. The Director is assisted by the Additional Directors, Consultants, Deputy Directors, Assistant Director (Finance) and the support staff.

2.3.1. Governing Council meeting held in 2022

	Name of Governing Council Member	Position held on Governing Council	Date of meeting						Number of days attended
			Meeting No. 174 12 th of January 2022	Meeting No. 175 22 th of February 2022	Meeting No. 176 11 th of March 2022	Meeting No. 177 04 th of November 2022	Meeting No. 177 16 th of November 2022	Meeting No. 178 26 th of December 2022	
1	Mr. M.M.B. Weerasekara Secretary - Ministry of Provincial Councils and Local Government	Chairman	✓	✓	✓	-	-	-	3
2	Mr. P.K. Mayadunna Secretary - Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government	Chairman	-	-	-	✓	✓	✓	3
3	Dr. Anil Jayasinghe Secretary Ministry of Environment	Member	-	-	-	✓	-	✓	2

4	Mr. K.D.N. Ranjith Asoka Additional Secretary - Ministry of Government Services and Provincial Councils and Local Government	Member	✓	✓	✓	-	-	-	3
5	Mr. P.H.C. Rathnayake Additional Secretary Ministry of Urban Development and Housing	Member	-	-	-	✓	-	-	1
6	Mr. M.M.S.B. Yalagama Additional Secretary Ministry of Urban Development and Housing	Member	✓	-	-	-	-	-	1
7	Mr. R.A.R.R. Rupasinghe Additional Secretary Ministry of Environment	Member	✓	✓	-	-	-	-	2
8	Ms. D.L.A.R.D. Jayasinghe Deputy Director – Foreign Resource Department, Ministry of Finance	Member	✓	✓	-	-	-	-	1
9	Mr. A.G. Nishantha Director – Management Service Department, Ministry of Finance	Member	-	-	✓	✓	✓	✓	4
10	Ms. Anoja Guruge Additional Secretary – Ministry of Buddha Sasana and Cultural Affair	Member	✓	✓	✓	✓	✓	✓	5

11	Prof. S. Heenkenda Dean, Faculty of Humanities and Social Sciences University of Sri Jayawardanapura	Member	✓	✓	✓	✓	✓	-	5
12	Ms. Jayanthi Silva Rudrigo Lawyer	Member	✓	✓	✓	✓	✓	✓	6
13	Ms. Champika Dilhara Chairman, Sri Lanka Foundation Institute	Member	✓	✓	✓	-	-	-	3
14	Mr. Mahinda Palitha Former Deputy Commissioner of Customs	Member	✓	✓	✓	✓	✓	✓	6
15	Mr. Amila Ranmandala Procurement Officer Kings Hospital	Member	✓	✓	✓	✓	✓	✓	6
16	Dr. Surathissa Dissanayaka Director/ CEO – Sri Lanka Institute of Local Governance	Convener	✓	✓	✓	✓	✓	✓	6

Table 2.1

2.4 Audit and Management Committee

Members of the Audit and Management Committee

The members of the Audit and Management committee of the Sri Lanka Institute of Local Governance for 2022 is composed as follows.

Chairman

- Ms. D.L.A.R.D. Jayasinghe (Until January 2022)
Deputy Director – Foreign Resource Department, Ministry of Finance
- Mr. A.G. Nishantha (From March 2022)
Director – Management Service Department, Ministry of Finance

Members

- Mr. K.D.N. Ranjith Asoka (Until March 2022)

Additional Secretary - Ministry of Government Services and Provincial Councils and Local Government

- Ms. Anoja Guruge

Additional Secretary – Ministry of Buddha Sasana and Cultural Affairs

- Prof. S. Heenkenda (From December 2022)
Dean, Faculty of Humanities and Social Sciences
University of Sri Jayawardanapura

External Observers

- Mr. Ashoka Dhanapala
Audit Officer - Auditor General's Department
- Ms. P. Walli
Chief Internal Auditor – Ministry of Provincial Councils and Local Government

Convener

- Mr. Kusal Lokuhetti
Internal Auditor – Sri Lanka Institute of Local Governance

Staff of Sri Lanka Institute of Local Governance that participated in the Audit Management Committee

- **Dr. Surathissa Dissanayaka**

Director/ CEO

- Sri Lanka Institute of Local Governance

- **Mr. Hiran Radeesha**

Assistant Director (Finance)

- Sri Lanka Institute of Local Governance

- **Mr. Asela Samararathna**

Administrative Officer

- Sri Lanka Institute of Local Governance

The Audit and Management Committee comprises three members from the Governing Council. While the chief treasurer holds the position of the vice chairmen, two other members for the audit and management committee will be appointed by the governing council. In addition, Audit Superintendent in charge of the Auditor General's Department and Chief Internal Auditor of the Ministry of Provincial Councils and Local Government attend the Meetings of the Audit and Management Committee as observers.

The internal auditor of the institute is the convener of this committee and four audit and management meetings are held annually. While the Director, Administrative Officer, and Assistant Director - Finance participate in this committee, other relevant officers will appear before the Audit and Management Committee whenever necessary for clarifications after being summoned by the Audit and Management Committee.

The internal audit work of the institution is done by the Internal Audit division. In order to certify that the responsibility of the counting officer is fulfilled according to an annually prepared audit plan as stated in section 38 of the National Audit Act, audit work are done according to the appointment done according to section 40 of that act and powers that the internal audit division has got according to the financial regulations 133 and 134 and according to the circulars issued by the audit department.

The audit was planned and implemented so as to certify that the work of the institution is done according to the institutional act and internal circulars, financial regulations, code of the institution and circulars, rules and regulations related to the institution issued by the government from time to time.

Here, all financial and administrative and operational activities including preparation of financial statements, preserving, and maintaining the funds of the institution, internal control methods are subjected to audit during this process.

The audit and management committee has met in three occasions in 2022 and there, financial activities, administrative activities, weaknesses in internal control of the institution and matters revealed by the internal auditor from the internal audit reports and the audit inquiries issued by the Auditor Generals' Department were discussed and this committee has provided the instructions and arrangements required to avoid the weaknesses identified through the audit observations. In addition, financial statements and reports about the financial progress prepared by the assistant director – finance was checked and recommendations about the relevant measures that should be taken regarding that were presented to the governing council.

2.5 Audit and Management Committee meetings held in 2022

	Name of the Audit and Management Committee member	Position held on committee	Audit Committee meeting date			Number of days attended
			Meeting No. 49 07 th of January 2022	Meeting No. 50 25 th of March 2022	Meeting No. 51 13 th December 2022	
1	Ms. D.L.A.R.D. Jayasinghe Deputy Director – Foreign Resource Department, Ministry of Finance and Member of Governing Council	Member	☐			1
2	Mr. A.G. Nishantha Director – Management Service Department, Ministry of Finance and Member of Governing Council	Member		☐	☐	2
3	Mr. K.D.N. Ranjith Asoka Additional Secretary - Ministry of Government Services and Provincial Councils and Local Government and Member of Governing Council	Member	☐	☐		2
4	Ms. Anoja Guruge Additional Secretary – Ministry of Buddha Sasana and Cultural Affairs and Member of Governing Council	Member	☐	☐	☐	3

5	Prof. S. Heenkenda Dean, Faculty of Humanities and Social Sciences University of Sri Jayawardanapura Member of Governing Council	Member	☐	✓	☐	3
External Observers						
6	Mr. Ashoka Dhanapala Audit Officer - Auditor General's Department	Observer	☐	☐	☐	3
7	Ms. P. Walli Chief Internal Auditor – Ministry of Provincial Councils and Local Government	Observer		☐	☐	2
Convener						
8	Mr. Kusal Lokuhetti Internal Auditor – Sri Lanka Institute of Local Governance	Convener	☐	☐	☐	3

Table 2.2

03. Reviewing the mandate of the authority and the role of the institute in improving the performance of provincial councils and local governments.

3.1 Introduction

Decentralization of administrative powers was commenced with the introduction of the 13th amendment to the constitution in 1987. It is an essential condition that the powers that are vested be implemented correctly in order to achieve the objectives of transferring administrative powers and the primary objectives of democracy. Accordingly, it was expected to establish an institutional administrative role at provincial council level. The prime objective of this institute is to improve the organizational systems and management excellence of the provincial councils and local authorities in order to enable them to provide an efficient and satisfactory service for the people.

During this period of 23 years since the establishment of Sri Lanka Institute of Local Governance, it has implemented the plans that should be put into operation annually by the institute and has effectively conceptualized the aims and objectives of the Institute under the guidance of the Governing Council of the Institute. The Institute has received invaluable co-operation of international local government institutes as well as local training institutes in achieving its conceptualized aims and objectives successfully within a short period of time. The contribution of the staff of the Institute have helped immensely in achieving the expected objectives of the Institute.

Even under a condition in which the institute lacked the necessary funds to run the affairs of the institution in the face of the politically and economically unstable conditions in the country since the beginning of 2022, the main activities of the Institute such as training, research, consultancy, and dissemination of information were carried out continuously.

In order to fulfil its corporate objectives, the Sri Lanka Institute of Local Governance carries out the following activities according to the mandate of authority given by the Incorporation Act No. 31 of 1999.

- Conducting National Level / Provincial Level training programs and workshops
- Conducting Diploma Courses for Public Representatives
- Conducting Diploma Courses for Officers
- Conducting Certificate Courses
 - I. Certificate course on Political Science for the public representatives of Local Government Institutions
 - II. Certificate Course on Library Management
 - III. Certificate Course on Information Technology
 - IV. Certificate Course on Procurement

- V. Certificate Course on Local Governance
 - VI. Certificate Course on Protection of the Environment and Waste Management
 - VII. Certificate Course on project Management
 - VIII. Certificate Course on Local Government Law
 - IX. Certificate Course on Research Methodology
 - X. Certificate Course on Office Management
 - XI. Certificate Course on Local Government Law
- Conducting training sessions on practical applications
 - I. Preparation of bylaws
 - II. Preparation of the final accounting reports of local government institutions
 - III. Local Government Law
 - IV. Training Program on vehicle and equipment maintenance
 - V. Training Program on green construction
 - VI. Training Program on Energy Protection Systems
 - VII. Training Program on Contracts and Planning
 - VIII. Training Program on Attitude and Skill Development
 - IX. Training Program on Human Resource Management
 - X. Training Program on Waste Management
 - XI. Training Program on Computer Hardware Maintenance
 - Conducting research through various subject topics and working to present those reports.
 - Conducting national and international seminars
 - Publishing the local governance magazine every two months and the local governance journal annually.
 - Publishing handbooks and handouts.

3.2 Target group

The beneficiaries of the four activities carried out by the institute namely training, research, consultancy services and dissemination of information are the representatives and officials elected for the provincial councils and the local government institutes functioning in the 9 provinces of Sri Lanka.

The number of Local Government Institutions was 341 by 2022, and they were distributed as 24 Municipal Councils, 41 Urban Councils and 276 pradesheeya sabhas. Selection of members for all

the institutions are being done through a mixed electoral system and around 8,500 public representatives are appointed in one election. Since Local Government Institutes are the basic service delivering institution that provide local services to the public, it's the task of the members to take decisions with a good understanding and knowledge about the sacrifices and principles of the current good governance and emphasize transparency and accountability.

Moreover, a staff capacity of about 50000 are working in the local governance sector as office officers, field officers and other officers while each target group type differ from each other, and training programs are designed to match the needs identified through the analysis of training needs and discussions done with the provincial management units. The institute fulfils a major role in planning and conducting training programs at provincial level by integrating with the provincial training units.

In that manner, each year the goal is to show how to deliver the provincial level democratic processes which the local governments and provincial councils are committed to fulfill and to properly align the capacity development process of local governments and provincial councils accordingly.

The distribution of Local the Authorities are as follows.

Province	District	No. of Municipal Councils	No. of Urban Councils	No. of Pradeshiya Sabhas	Total
Western	Colombo	06	05	03	14
	Gampaha	01	05	12	18
	Kalutara	00	04	13	17
North Western	Kurunegala	01	01	19	21
	Puttalam	00	02	10	12
Central	Kandy	01	04	17	22
	Matale	02	00	11	13
	Nuwara eliya	01	02	09	12
Sabaragamuwa	Kegalle	00	01	11	12
	Ratnapura	01	02	14	17
Uva	Badulla	02	01	15	18
	Monaragala	00	00	10	10
North Central	Anuradhapura	01	00	17	18
	Polonnaruwa	01	00	07	08
South	Galle	01	02	17	20
	Matara	01	01	15	17
	Hambantota	01	01	10	12
North	Jaffna	01	03	14	18
	Kilinochchi	00	00	03	03
	Mannar	00	01	04	05
	Vavuniya	00	01	04	05
	Mulativu	00	00	04	04
East	Ampara	02	01	17	20
	Trincomalee	00	02	11	13
	Batticaloa	01	02	09	12
TOTAL					341

Table 3.1

3.3 Coordination and Supervision

Co-ordination and supervision of training activities implemented by Provincial Management Development Training Units and Local Government Commissioners are considered to be important activities implemented by this institute. The progress of these activities is reviewed through the Provincial Management Development Training Units (MDTU) and monthly review sessions conducted by the Sri Lanka Institute of Local Governance.

3.4 . Business Promotions

The past experience of the SLILG makes it clear that various governmental and non-governmental organizations seek the support of the SLILG for the implementation of their projects related to local governance. It is necessary to filter all these activities in order to identify the result-oriented projects. These business promotion activities are conducted under the supervision of the Director of the SLILG. After negotiating with the relevant organizations, the relevant measures are taken by the Director for the appropriate implementation of the programs with the approval of the Governing Council as well.

3.5. Linkages with National / International Training and Educational Institutions

Sri Lanka Institute of Local Governance is linked with both national and international organizations. These linkages have been maintained in a way that both parties are mutually benefited. The linkages thus established have helped in creating the opportunity for enhancing overseas training opportunities.

SLILG expects to exchange information with organizations such as USAID, UN-HABITAT, UNDP, CHRYSALIS, DFAT - Australia, One Text Initiative (OTI), The Asia Foundation, Search for Common Ground (SFCG) World Bank and the European Union.



3.6 Organizational environment of the Sri Lanka Institute of Local Governance

This institute that functions as a statutory institute towards the improvement of the performance of provincial councils and local governments is also constantly affected by the changes in the existing factors of the organizational environment. The following factors are taken care of by the institute in order to properly fulfil the objectives and responsibilities of the institute while functioning appropriately in the environment.

- Political factors
- Economic factors
- Socio-cultural factors
- Technological factors
- Legal factors
- Environmental factors

3.7 Stakeholder Structure of the Sri Lanka Institute of Local Governance

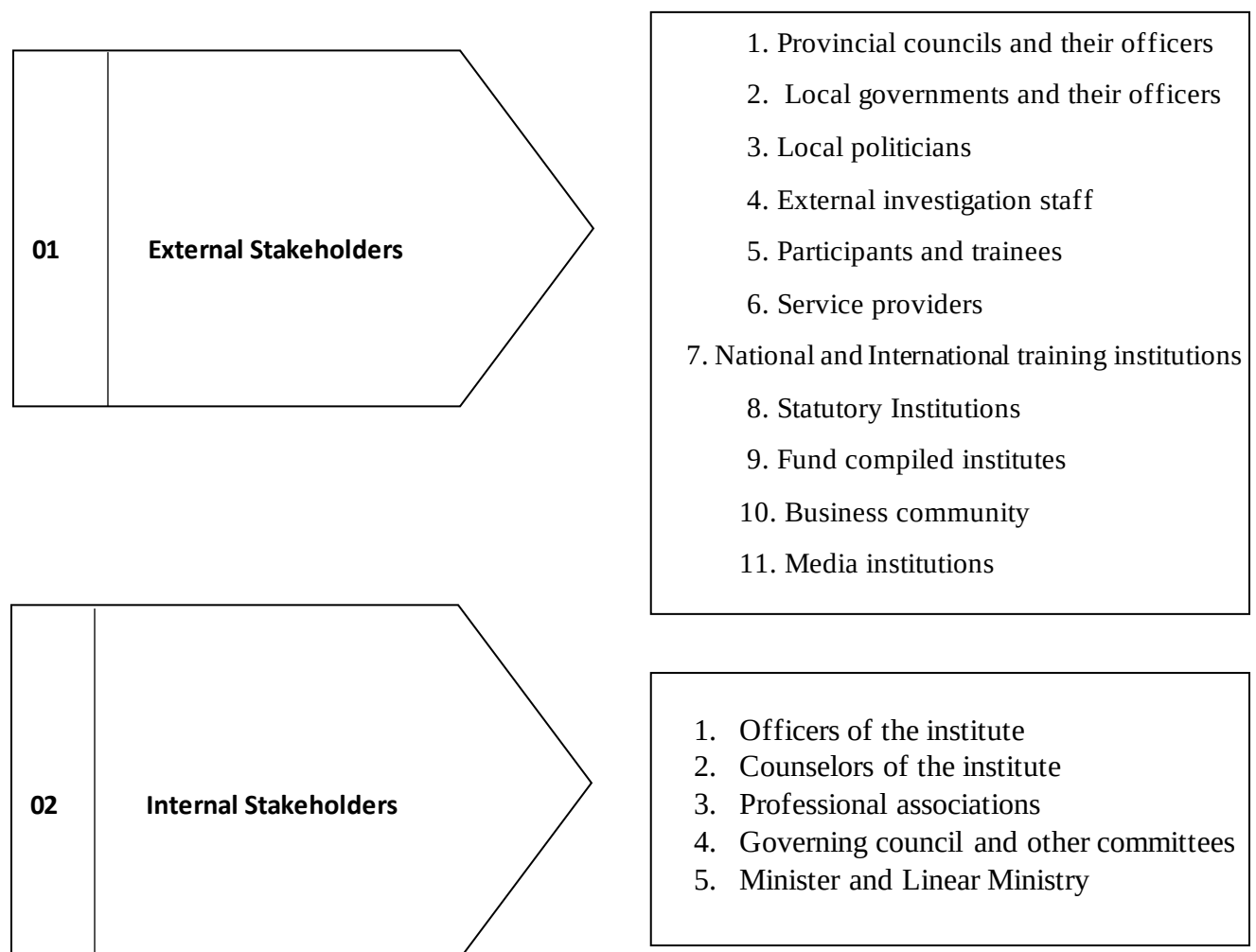


Image 3.1

The institute continuously understands that the decisions taken within its functionality as a national level training institution effects the stakeholders and that the stakeholders effect the functionality of the institution. Among them, the ministry, minister, governing council, academic staff, internal staff as internal stakeholders will have a huge impact as stakeholders that involve directly.

The Sri Lanka institute of local governance is inclined to take the following actions as an institution in the future to expand the role of the institution in improving the performance of local government institutions.

- Creating and maintaining a continuous pool of academic and professional staff in the institute to make it possible to provide the most updated and relevant educational and development programs.
- Further development of the capabilities to conduct more useful research for public services and compilation of policies.
- Developing the infrastructure facilities of the institute, introducing new technology and creating a more suitable study environment in such a way that a positive image of the institute is created.
- Working to create and maintain a more optimistic and strong relationship with its clients and other parties.
- Developing as an attractive brand name to address the target market both nationally and internationally.
- Building a good relationship with foreign institutes for the exchange of technology and digital knowledge.

3.8 Special Events of the Sri Lanka Institute of Local Governance

Conducting the first international research workshop on Local Governance (ICLGL -2022)



Certificate Awarding ceremony for Diploma courses on Local governance for Elected Members and officers



Certificate Awarding Ceremony conducted at the completion of the training programme conducted for the female members in integration with OTI institute



Initial discussions were held with the vice chancellors of the Jaffna and South eastern university for conducting 06 certificate courses in integration with the state universities



Three Day Training Course conducted for the heads of Local government institutions and peoples representatives of the Sabaragamuwa Province



4.0. Overall performance of the institute during year 2022

4.1. Short term training programs held at provincial council and local government levels in the year 2022

Division	Training Programme	No. of Training programmes planned to be conducted in the year 2022	The number of training programems conducted in the year 2022	Number of Trainees
Engineering Division	Training programme on electrical Installation and electric circuits	9	8	260
	Training programme on concrete technology and construction	9	9	301
	Training programme on other reconstruction of the local government roads	9	8	349
	Provincial level training programmes	4	2	92
General Management Division	Training programme on Public Relationship	9	9	455
	Training programme on Creating positive attitudes	9	9	395
	Training programme on the maintenance of personal files	9	9	452

	Provincial level training programmes	4	2	120
Physical Planning Division	Training programme on the preparation of project proposals	9	9	369
	Training programmes on project management and urban development	9	9	160
	Programme on green construction	9	9	343
	Training programme on the maintenance of walking tracks	9	1	45
	Provincial level training programmes	1	1	115
Financial Management Division	Training programme on local government salary conversions	9	9	341
	Training programmes on revenue generations	9	9	367
	Training workshops on the preparation of budgets in the local government institutions	9	9	435
Information Technology Division	Workshop on How to cut down Hardware & Maintenance costs	9	9	234
	Methods create public awareness through social Networks and Internet	9	9	236
	Provincial Level Training	4	1	48
Legal Division	Training programme on the laws relevant to the asset management of local government institutions	9	9	328
	Local Government Institution Tender procedures	9	9	370
Research and Development Division	Awareness raising workshop on Identification of training requirements training co-ordination and training evaluation and training planning	3	3	117

Table 4.1

4.1.1.Summary of the programmes conducted at the Provincial Level

	Western Province	North Western Province	North Central Province	Sabaragamuwa Province	Central Province	Southern Province	Uva Province	Eastern Province	Northern Province	Total Amount
Engineering Division	4	3	3	3	4	3	3	3	0	26
General Management Division	3	3	3	3	3	3	3	3	3	27
Physical Planning Division	3	3	3	3	3	3	3	3	3	27
Financial Management Division	3	3	3	3	3	3	3	3	3	27
Legal and Legislative Affairs Division	2	2	2	2	2	2	2	2	2	18
Information Technology Division	2	2	2	2	3	2	2	2	2	19
Research Division	1	-	-	-	1	-	1	-	-	3
Total	18	16	16	16	19	16	17	16	13	147

Table 4.2

4.1.2. The budget allocations and actual expenditures of all the divisions

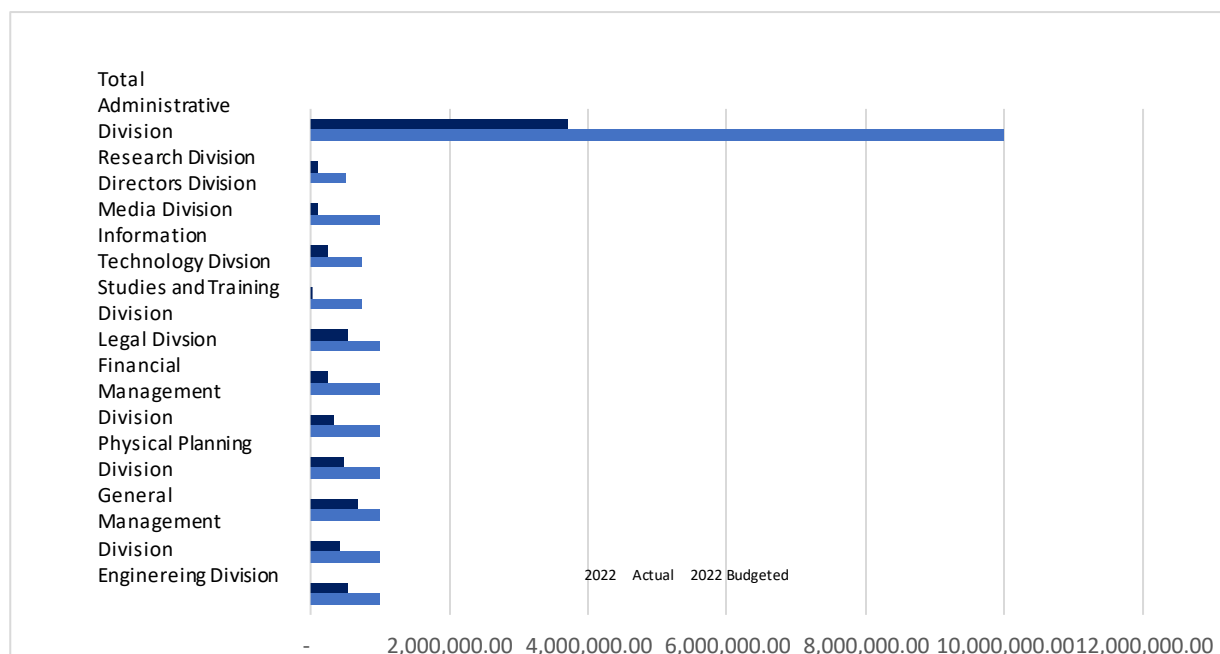


Figure 4.1

4.2 The number and information of Diploma and Certificate courses conducted in the year 2022

Division	Subject	Expected Number	Actual Number
Studies and Training	Community Development Diploma Course	01	01
	Diploma Course on Local Governance - for Officers	01	01
	Diploma course on Local Govemance – peoples representatives	01	01
	Diploma course on Local Govemance (Uva province)	01	01
Financial Management Division	Diploma Course on financial management	01	01
Engineering Division	Certificate course on procurement	01	01
Information Technology Division	Certificate course on the use of computers	01	01
Media Unit	Certificate course on library management (about the Koha Software)	02	02

Chart 4.3

4.3 Research and the information implemented by the Research and Development Division within the year 2022

Serial Number.	Research conducted	Current situation of the Research
1.	Research study on the doubling of the member representation in local government institutions and it's repercussions	The Research has been completed and the report has been presented.
2.	Study on the use of provincial council powers	The Research has been completed and the report has been presented.
3.	Research study on the duplication of the services of the state, provincial and local government institutions	The complete report has not been presented.

Chart 4.4

4.4. Comparison of the utilization of Funds of the General Treasury – Years 2018, 2019, 2020, 2021, and year 2022

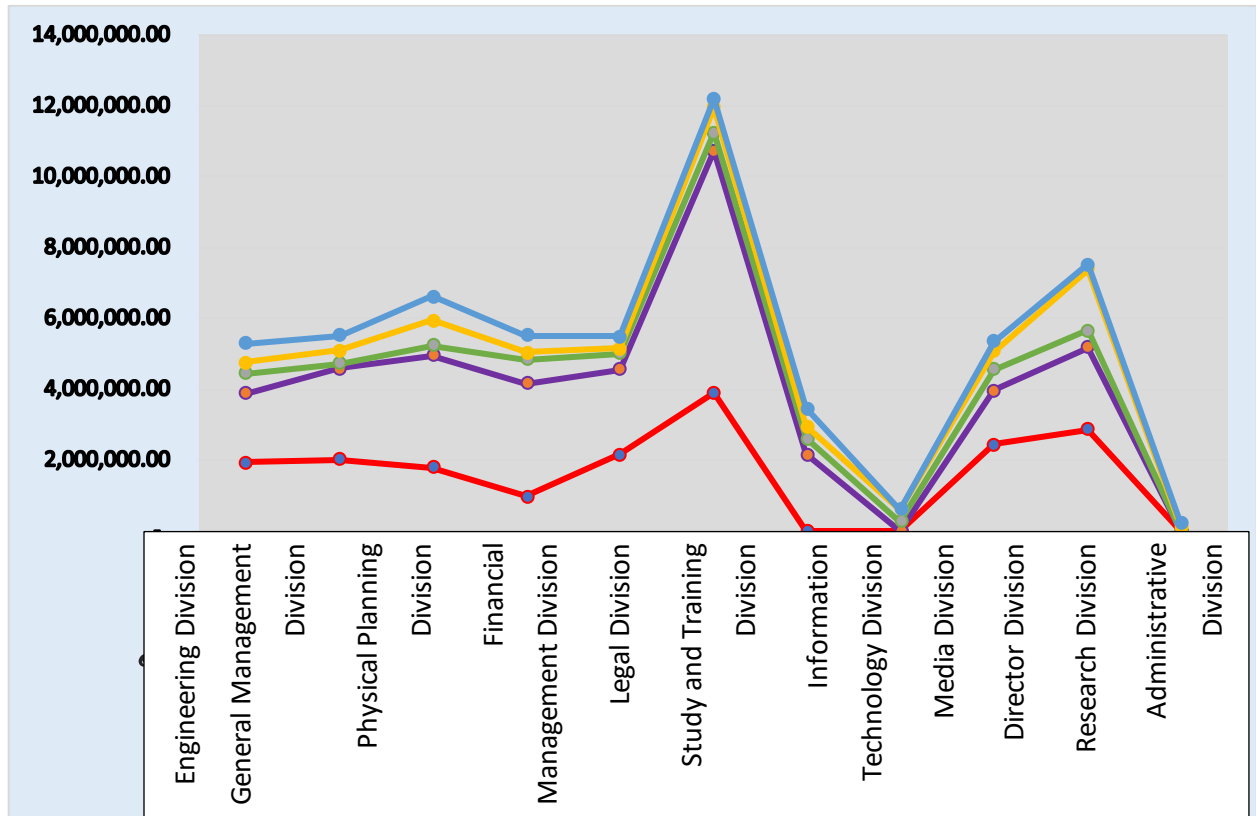


Figure 4.2

4.5 Profit / loss situations of several past years

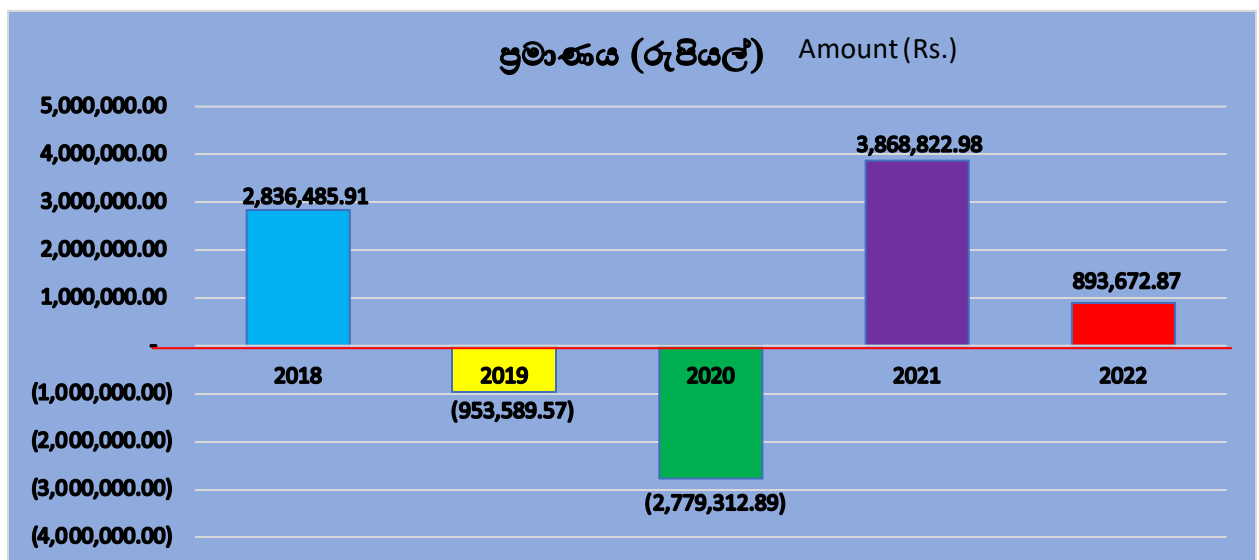


Figure 4.3

4.6 Information on the performance of each division of the institute

4.6.1. Directors' Division

The Directors' Division bears the responsibility on maintaining the activities of the Sri Lanka Institute of Local Government in a rightful manner . The Head of this Division is the Director. This Division undertakes the monitoring of the entire work conducted by the Institution while ensuring to maintain good relationships with external parties.

Units under the Directors' Division,

- Internal Capacity Development Unit
- Media Unit

Role

- Monitoring and regulation of the entire work of the Institution
- Capacity Development of the Staff
- Consultations with the international and local organizations working on local government
- Preparing the required background to implement different projects which are obtained on a contractual basis
- Conducting the meetings of the Board of governance
- Appointing Members of Education Consultancy Committees and conducting meetings
- Implementing special projects assigned by the Ministry
- Maintaining the work of the institution while ensuring proper links and communication with external institutions
- Organizing programmes required for the capacity development of the staff of the institution
- Preparing annual reports and annual action plans
- Co-coordinating the external assignments implemented with institutions for which funds are procured from foreign sources and implementing the related functions
- Undertaking the publication work of the Institution (news letters and magazines) – media unit

- Updating and maintaining the website and social media – media unit
- Maintenance of the institutions library - media unit
- Organizing different training programmes and courses conducted by the Director's division based on current needs – Media Unit



Code	Name of the Programme/ Activity	Target Group	Period	Month	No., of programmes
SLILG/RD/EP /WMT/2022	Three day workshop for the Heads of the Local Government Institutions	Local Government Commissioners, Assistant Commissioner, Mayors and Chairmen	03 days	February	01
SLILG/18/ME D/CET/01	Certificate course on Library Management	Librarian and Library Assistants	03 months	February September	02
SLILG/RD//04 2022	International Summit on Local Governance	Researchers and Staff of Local Government Institutions	03 days	October	01

Table 4.5

Directors Division

Budget Allocated (Sri Lankan Rupees)	750,000.00
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Amount of money utilized (Sri Lankan Rupees)	259,330.00
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The percentage of funds utilized (Sri Lankan Rupees)	35%
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Media Unit

Budget Allocated (Sri Lankan Rupees)	750,000.00
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Amount of money utilized (Sri Lankan Rupees)	3,000.00
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The percentage of funds utilized (Sri Lankan Rupees)	0%
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4.6.2. The Engineering Division

The Engineering Division of SLILG bears the complete responsibility of improving the performance of Technical Departments of Local Authorities and Engineering Divisions of Provincial Councils. These objectives are expected to be achieved through training and research activities designed in accordance with the institutional objectives. Engineers, Work Superintendents and Technical Officers are given training in relevant selected areas. In addition, programs on capacity building are provided to Technical Officers and Provincial Engineers attached to Provincial Councils.

Role ,

- Training of the subjects of contract administration, procurement and financial regulations for the capacity development of the Engineers of Local Government Institutions.
- Training for Technical Officers
- Training for Directors of Work and their capacity development
- Organizing and conducting training programmes for the technical engineering staff at the national and provincial levels
- Conducting training programmes on legal framework and solid waste management for technical officers
- Training for newly recruited technical officers
- Introducing a community based approach for the construction of roads and water supply purposes at the rural level.

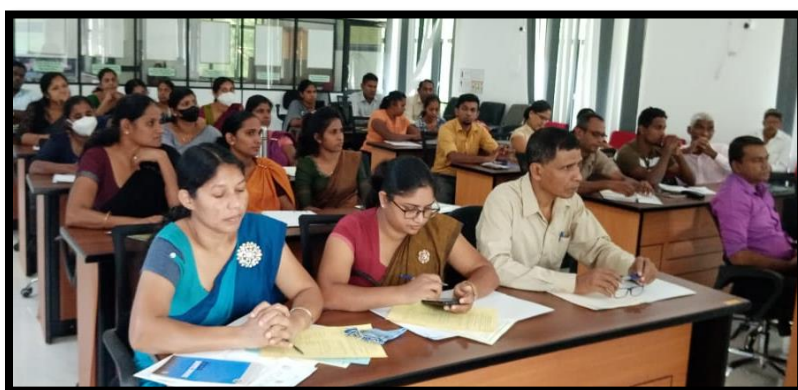


Table 4.6

Budget Allocated (Sri Lankan Rupees)	1,000,000.00
Amount of money utilized (Sri Lankan Rupees)	549,266.51
The percentage of funds utilized (Sri Lankan Rupees)	55%

Code	Name of the Programme / Activity	Targeted Group	Period	Month	No. of programmes
SLILG/07/NL/2022-01	Training programme on concrete management and concrete technology	Technical Officers	09 days	January - December	9
SLILG/07/NL/2022-02	Training programme on the reconstruction of rural roads	Technical Officers	08 days	January - December	8
SLILG/07/NL/2022-03	Training programme on electrical installation and electric circuits	Electricians, other officers related to the subject	08 days	January - December	8
SLILG/07/PL/2022-04	Provincial level training workshops	Secretary, Technical Officer	02 days	January - December	2

4.6.3. The General Management and Human Resource Development Division

The General Management Division of the SLILG is set up to enhance the management skills of the elected members and the staff of Provincial Councils and the Local Government Institutions of Sri Lanka. The Institutional strengthening programs implemented under this division are especially focused on the contemporary capacity building needs of the Provincial Councils and the Local Government Institutions. Priority is given to raise the general awareness on devolution and good governance among political leaders, government officials and the civil society. In addition to the national level programs, many other programs are implemented at the provincial council and local government institution level as well. Workshops on file management, one day workshop on attitude development and diploma course on human resource management and the certificate course on office management are the programs launched by this division.

Role

- Development of management skills of members and staff that are selected to provincial council and local government institutions to establish good governance.
- Capacity development enabling improvement of self-performance of members and staff that are selected to provincial council and local government institutions and attitude change enabling provision of a more optimum public service to the community.
- Developing the partnership between private and public sectors to avoid any hurdle for the development in sub national level, if any.
- Improvement of the efficiency, practicability, and productivity of the institutions to provide a better service to the public and to satisfy other customers.

Every year the action plan is compiled after careful consideration and checking of the good practices related to local governance within the country as well as the region. Especially, the current situation and capacity level of the local government institutions are considered here.



Code	Name of the Programme / Activity	Targeted Group	Period	Month	No. of programmes
GM/06/NL/2022/03	Training workshop on public relationships	Officers of Local Government Institutions	01 day	January December	06
GM/06/NL/2022/01	Training Programme on creating positive attitudes		01 day	January December	09
GM/06/NL/2022/02	Training workshop on the maintenance of personal files	Management Assistants of Local Government Institutions	01 day	January December	09
GM/06/PL/2022/01	Regional level training workshops	Officers of Local Government Institutions	01 day	January December	02

Chart 4.7

Budget Allocated (Sri Lankan Rupees)

1,000,000.00

Amount of money utilized (Sri Lankan Rupees)

418,495.00

The percentage of funds utilized (Sri Lankan Rupees)

42%

4.6.4. Physical Planning and Environment Division

The main aim of this division is to improve the performance of political representatives and other officers of provincial councils and local governments through the improvement of knowledge, attitudes, skills, quality of service and the training and consultancy services of the physical planning and environment conservation fields. The final goal is to improve the living condition and environment within the relevant local government area.

This division that functions under the leadership of a full-time consultant is also supported by a physical planning officer. Approving building plans, identifying locations, using lands efficiently and justly, completing the legal provisions related to land usage and building planning are the tasks assigned to local government institutions. The local government institutions expect to prepare plans according to the laws and other legal ordinances and legal reforms of the Urban Development Authority and National Physical Planning Department. Therefore, this division covers a very important area of local government activities based on a development background.

Role

- Providing training opportunities for the members, officers and employees of provincial councils and local governments with the aim of developing their skills enabling them to perform their own official duties more efficiently and practically.
- Consultation within the physical planning division regarding provincial councils and local governments.
- Working together with other institutions in Sri Lanka and foreign countries with similar objectives to the objectives of this institution and division.
- Conducting research about physical planning related matters in provincial councils and local governments with the assistance of the research division of SLILG, promoting them and supporting research.



Code	Name of the Programme/ Activity	Targeted Group	Period	Month	No. of Programmes	No. of expected beneficiaries	No. of Actual beneficiaries
SLILG/PP/13/NL/2022-01	Training workshop on the preparation of project proposals	Commissioner, Secretary, Development Officer, Environmental Officer, Technical Officer	01 day	February North Western/ Sabaragamuwa Provinces, March North Central, Southern, Central Provinces	07	360	369
SLILG/PP/13/NL/2022-02	Training workshop on Project Management	Commissioner, Secretary, Development Officer, Environmental Officer, Technical Officer	01 Day	June - Western/ Central / Southern / North Central / Uva/ North Western / Sabaragamuwa July – Northern and Eastern Provinces	04	360	160
SLILG/PP/13/NL/2022-03	Training workshop on Green Construction	Commissioner, Secretary, Development Officer, Environmental Officer, Technical Officer	01 Day	August – North Western/ Sabaragamuwa Southern/Uva/Western /Central, North Central provinces September – Northern and Eastern provinces	04	360	343
SLILG/P P/13/NL/ 2022-04	Training workshop on the	Work supervisor , Technical	01 Day	December Colombo District			

	maintenance of walking tracks and playgrounds	officer and the junior officers who engage in maintenance activities of			01	360	45
SLILG/PP/13/PL/2022-01	Training workshop on the formulation of sub statutes (Provincial Level)	Secretary, Development Officer, Environment Officer, Technical Officer	02 days	November – Sabaragamuwa Province	01	118	115

වගුව 4.8

Budget Allocated (Sri Lankan Rupees)	1,000,000.00
Amount of money utilized (Sri Lankan Rupees)	680,948.80
The percentage of funds utilized (Sri Lankan Rupees)	68%

4.6.5 The Financial Management Division

The finance management division mainly targets the following matters.

Programs are organized by the Sri Lanka Institution of Local Government on improving the knowledge and understanding about finance management in local government staff. Further it undertakes the conducting of workshops on finance management for ministers selected by election and the provision of consultation for the improvement of the performance of finance management in local government institutions. Training programs are conducted under the following fields as well, based on the requirements.

Role

- Preparation and submission of financial statements
- Preparation of budget control and monitoring
- Raising awareness about the Sri Lankan accounting standards and their application
- Preparation of cash flow statements and fund flow statements
- Raising awareness on auditing and auditing standards in Sri Lanka
- Raising awareness on internal control systems
- Conducting a diploma course on local government finance management
- Providing in-service training on preparation of financial statements



Code	Name of the Programme / Activity	Targeted Group	Period	Month	No. of programmes
FM/08/NL/2022-01	Workshop on salary conversions	Accounts Officers, Finance Officers, Secretaries, Investigation Officers, and the officers who show an interest on the subject	02 days	January – North Western, February – Central February – Sabaragamuwa March – North Central June - Uva, Western, July – Southern, November – Northern, Eastern	09
FM/08/NL/2022-02	Workshop on Budget formulation	Accounts Officers, Finance Officers, Secretaries, Investigation Officers, and the officers who show an interest on the subject	02 days	June – Southern, Central August – Western, North Western August – Uva, August – Sabaragamuwa, North Central, September - Eastern October - Northern provinces	09
FM/08/NL/2022-03	Workshop on Revenue Development	Income Officers and other officers who show an interest on the subject	02 days	February – Southern, March – North Central, September – North western, Sabaragamuwa - September – Central, Uva, September – Western October – Northern, Eastern,	09
FM/08/NL/2022-04	Diploma course on local government financial management	Accounts Officers, Finance Officers, Secretaries, Investigation Officers, and the officers who show an interest on the subject	01 year	All	

Table 4.9

Budget Allocated (Sri Lankan Rupees)	,000,000.00
Amount of money utilized (Sri Lankan Rupees)	476,083.00
The percentage of funds utilized (Sri Lankan Rupees)	48%

4.6.6 The Legal and Legislative Affairs Division

The Legal and Legislative Affairs Division of SLILG is mandated to strengthen the legislative capacities of elected members and officials of Local Government Institutions in Sri Lanka. The Provincial Councils and Local Authorities, which constitute the Sub – National Government of the country, derive their legal mandate by the respective governing legislations. Therefore, their constitution, establishment, powers and functions have been built on a legislative foundation.

It has been observed that, elected members and officials of Provincial Councils and Local Governments lack the legislative capacities namely drafting, reviewing, validation and approving by–Laws and statutes as well as applying the prevailing laws in day-to-day activities. This has been identified as a major drawback which led Provincial Councils and Local Governments to face a wide range of legal issues, irregularities, malpractices, and violation of laws.

The programs of the Legal and Legislative Affairs Division have been specially designed after having identified and assessed the present situation, training needs and requirements of Provincial Councils and Local Governments and to address them effectively.

Further, a new program named “Certificate Course in Local Government Law” with a deeper emphasis on the constitution, by-laws, administrative law, judicial procedure, and council proceedings of local authorities has been introduced in order to solve the existing knowledge gap of Local Government Institutions about the general law of the country.

Role

- Capacity Development and knowledge enhancement of the officers and members elected for the local government institutions
- Increasing the knowledge on governance rules (Urban council ordinance and Pradeshiya Sabha Act)
- Enhancing the awareness on the legal system and judicial process to be followed by the local government institutions
- Increasing the knowledge of provincial council offices on legislative drafting
- Increasing knowledge on the work of the council and the meeting procedures
- Instructing any local government institution that seeks legal advice

- Organizing and conducting training programmes on local government law
- Conducting training courses on local government law

Code	Name of the Programme / Activity	Targeted Group	Period	Month	No. of programmes
LD/09/NL/2022-01	Training workshop on the laws relevant to asset management in local government institutions	Secretaries and other relevant officers	02 days	June -NWP, NCP September – Uva, Central, Northern, Eastern, Western, Southern, Sabaragamuwa	09
LD/09/NL/2022-02	Training workshop on the tender procedure of local government institutions	Members and officers of local government institutions	02 days	January- Sabaragamuwa February – North Western November- Northern, Eastern, Central, Uva, Western, North Central December- Southern	09

Table 4.10

Budget Allocated (Sri Lankan Rupees)	1,000,000.00
Amount of money utilized (Sri Lankan Rupees)	326,953.55
The percentage of funds utilized (Sri Lankan Rupees)	33%

4.6.7. Academic and Training Division

Activities related to training, which is one of the main functions among the four functions mandated by the Institute's Incorporation Act are done by the Training Division. The Study and Training division of the institute, led by a deputy director, has carried out the following activities relating to human resource development of officers and elected members of provincial councils and local authorities.



Role

- Assessment of Training needs
- Identification of target groups
- Preparation of training manuals and modules
- Conducting training of trainers programs .
- Arranging training programs in key areas for members and staff of Provincial Councils and Local Government Institutions.
- Conducting of National level Diploma and Certificate Courses on Local Governance.
 - Diploma course in Community Development
 - Advance Diploma in Local Governance
 - Certificate Course on Local Government for public representatives
- Supporting and strengthening the “Management Development and Training Units” which have been established for conducting Provincial and Local Government training, unitedly with the Provincial Councils and Local Governments

- Coordinating, monitoring and evaluating the training programs conducted by Management Development and Training Units and Provincial Councils and Local Governments in local levels.

Code	Name of the Programme / Activity	Targeted Group	Period	Month	No. of programmes
T/04 (2021)	Diploma Course on Local Governance 2021/2022 (Uva)	People representatives and officers of Local Government Institutions	2022	January - December	01
T/01	Diploma course on Local Governance 2022/23	People representatives of Local Government Institutions	2022	March - December	01
T/02	Diploma Course of Local Governance 2022/23	representatives of Local Government Institutions	2022	March - December	01
T/03	Diploma course on Community Development 2022/23	People representatives of Local Government Institutions	2022	March – December	01
T/07	Meeting of the provincial management development training units	Deputy Chief Secretary training and local government commissioner	2022	March, June, September	03

TABLE 4. 1

Budget Allocated (Sri Lankan Rupees)	1,000,000.00
Amount of money utilized (Sri Lankan Rupees)	247,805.00
The percentage of funds utilized (Sri Lankan Rupees)	25%

4.6.8. The Research & Development Division

The Research & Development Division of the SLILG support Local Authorities & Provincial Councils by conducting Research & Surveys and dissemination of their findings and recommendations for the policy making process to strengthen both the Local Government & Provincial Council sectors. Conducting capacity development programs based on the findings of the research studies is also a function of this division.



Role

- Bearing the responsibility of conducting research work on Local Government and Provincial Council sectors in order to develop their capabilities and the Implementation of the said work
- Conducting and promoting research studies to improve the capacities and develop Local Governments Institutes and Provincial Councils.
- Implementation of the research findings with relevant Policy Makers and dissemination among the agencies.
- Link with National as well as International Research Bodies in the governance field.
- Discovering important fields for new research initiatives.
- Maintenance of a database of provincial councils and local government institutions.
- Documentation of Research outputs and publishing research findings relevant to Local Governments and Provincial Councils.
- Conducting courses on research methodology for relevant officials of the Local Government and Provincial Council sectors at National, Provincial & District levels.
- Providing the required training for elected members and officials of Local Authorities and Provincial Councils on development issues based on research findings.
- Conducting training workshops for investigation officers
- Conducting programmes to identify training needs

- Research and research related publications
- Conducting local and international research summits

Code	Name of the Programme / Activity	Targeted Group	Period	Month	No. of programm
SLILG/RD/01/2022	Research study on the doubling of member representation in local government institutions and its practical impact	Shareholders who represent Local Government institutions	10 months	From March 2022	01
SLILG/RD/02/2022	Research study on the use of provincial council powers	Shareholders representing provincial councils	10 months	From May 2022	01
SLILG/RD/03/2022	Awareness raising workshop on identifying training needs, training co-ordination, training evaluation and the preparation of training plans	Administrative officers of local government institutions, urban commissioner ./ secretary, coordinators	01 day	Vavuniya and Mannar Districts – January Colombo District - February Kandy District - February	03
SLILG/RD/04/2022	International summit on local governance	Researchers, local government institutions	03 days	October	01

Table 4.12

Budget Allocated (Sri Lankan Rupees)	1,000,000.00
Amount of money utilized (Sri Lankan Rupees)	119,653.00
The percentage of funds utilized (Sri Lankan Rupees)	12%

- Research Studies – 2022 :
 1. Research study on human resource management issues faced by Local Authorities and their future constraints.
 2. Research study on the linkage between Provincial Councils and Local Authorities.

4.6.9. Information and Communication Technology Division

The Information & Communication Technology Division is responsible for the operation and maintenance of the Information and communication sources such as the internal electronic mail services of the institute, computer network, databases and computer hardware and software. Apart from that, conducting training programs for IT officers , public representatives and other officers of local government institutions is also a role assigned to this division.

Role

- Provision of email and internet service to the staff of the institute and local government sector.
- Development and Maintenance of the website.
- Maintenance of the computers and Networks of the institute.
- Training of the local government staff to increase the IT literacy.
- Distribution of official information through email and internet.
- Providing IT based services to the ministry and agencies.
- Conducting training programs for the IT officers of Local Government Institutes.



Code	Name of the Programme / Activity	Targeted Group	Period	Month		No. of prog
SLILG/11/NL/ICT/2022/15	Workshop on Methods to create Public awareness Through Social Network and Internet	Hon. Members and officers of local government institutions (Badulla and Monaragala district)	01 Day	Western, Central, Southern, Sabaragamuwa, North Western, Uva, North Central, Northern, Eastern	October, December / August, July, September, June, November, June, August	09
SLILG/11/NL/ICT/2022/15	Workshop on How to cut down hardware maintenance Cost	Hon. Members and officers of local government institutions	01 Day	Western, Central, Southern, Sabaragamuwa, North Western, Uva, North Central, Northern, Eastern	November, February / July, September, April / June, April, June, March, December, November	09
SLILG/11/NL/IC T/2022/18	Workshop on Methods to create Public awareness Through Social Network and Internet	Hon. Members and officers of local government institutions	01 Day	Central	December	01
SLILG/11/NL/IC T/2022/14	Workshop on Methods to create Public awareness Through Social Network and Internet	Hon. Members and officers of local government institutions	01 Day	Sabaragamuwa, Northern, Eastern	August, July, July	03
SLILG/11/NL/ICT/2022/14	Workshop on How to cut down hardware maintenance Cost	Hon. Members and officers of local government institutions	01 Day	Central	July	01

Table 4.13

Allocated Budget (Sri Lankan Rupees)	1,000,000.00
Amount utilized (Sri Lankan Rupees)	527,860.00
Percentage of funds utilized (Sri Lankan Rupees)	53%

4.7. Capacity Development Programs Implemented under the UNDP – CDLG Project

On September 8th of 2020, the United Nations Development Program and the Sri Lanka Institute of Local Government signed an agreement for the capacity development of the North, North Central, East and Uva local governments under the Capacity Development of Local Development Project(CDLG). Basically this agreement was made to conduct 160 programs under 16 subjects which are required for the capacity development of the members ,officers and the staff of the local government institutes. In addition to that a diploma course and a certificate course was conducted for the Uva province and the Eastern province respectively. Many programs were completed in the year 2022,according to this program that began at the end of 2020.In the year 2022, the initial discussions were held with regard to the formulation of training manuals required for the courses conducted by this institution and also for the formulation of guidelines for certain selected posts of local government institutions.



05. Audit Opinion 2022

NATIONAL AUDIT OFFICE

My No.} PAF/D/SLILG/01/22/03

Your No.}

Date} 10th of May 2023

The Chaiman,

Sri Lanka Institute of Local Governance

Auditor General's report in terms of section 12 of the National Audit Act No. 19 of 2018 on the financial statements for the year ended from 31st December 2022 of Sri Lanka Institute of Local Governance and other legal and regulatory requirements.

The above report is attached herewith.

(signed)

W.P.C. Wikramarathna

Auditor General

Copy – 1. Secretary, Minister of Finance, Economic Stabilization and National Policies

2. Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Governments

NATIONAL AUDIT OFFICE

My No.} PAF/D/SLILG/01/22/03

Your No.}

Date} 10th of May 2023

The Chaiman,

Sri Lanka Institute of Local Governance

Auditor General's report in terms of section 12 of the National Audit Act No. 19 of 2018 on the financial statements for the year ended from 31st December 2022 of Sri Lanka Institute of Local Governance and other legal and regulatory requirements.

1. Financial Statements

1.1 Qualified Opinion

The financial statement as at 31st December 2022 of Sri Lanka Institute of Local Governance, financial performance statement for the year ended from that date, change of net assets statement as well as the notes applicable to the financial flow statement and financial statements for the year ended from that date and the financial statements for the year ended from 31st December 2022 consisting of summarized important financial policies were audited under my order in terms of section 12 of the National Audit Act No. 19 of 2018 to be read in concurrence with the statute 154 (I) of the Constitution of Sri Lanka Democratic Socialist Republic of Sri Lanka. My report will be tabled in the Parliament as per statute 154 (6) of the Constitution in due course.

According to my point of view, apart from the effect caused by the particulars described in the basis for qualified opinion of my report, the financial situation as at 31st December 2022 through the financial statements of the institution and the financial performance and financial flow of it for the year ended on that date Statement of Sri Lanka Institution of Local Governance, the financial performance statement for the year ended on the same date furnish an accurate and fair situation in terms of Sri Lankan state sector standards.

1.2 Basis for the qualified opinion

- (a) The profit of the year under review was understated by Rs. 459,865 by matching the over-allocation of the previous year expenses of that amount to the accumulated fund without complying to Chapter 41 of Public Sector Accounting Standards 03.
- (b) Rs. 450,000 paid for the committee appointed to report the irregularities happened regarding the construction of the new office building complex which should be mentioned under the administrative expenses, had been mentioned as work in progress.
- (c) A sum of Rs. 3,311,298 relevant to 04 cash flow items allocated from operation activities during the preparation of cash flow statements were not matched accurately.

The audit was carried out as per Sri Lanka Audit Standards (SLAS). My responsibility in terms of this audit standards has been further described in the Auditor's Responsibility on the Audit of the Financial Statements of this Report section. I do herewith believe that the audit evidence taken by me for furnishing a basis for my quality opinion are sufficient and appropriate.

1.3 Other information included in the 2022 Annual Report of the institution

Financial statements and information about them that are not included in my report even though they are included in the 2020 Annual Report of the Sri Lanka Institute of Local Governance which is expected to be given to me after the date of this audit report is referred to as other information. The management is responsible for this other information.

While other information is not covered by opinion related to financial statements, I do not express any kind of guarantee or opinion regarding it.

My responsibility in terms of my audit about financial statements is to read the other information identified above when I am able to receive it and in doing so, considering whether there is a sufficient mismatch of other information according to the financial statements or my knowledge received during audit or any other method.

If I conclude that there are sufficient misrepresentations when reading the 2022 annual report of the institution, I have to communicate those facts to the administrative parties for correction.

If there are further misrepresentations that have not been corrected, I will be including them in the report that will be tabled at the parliament in due course according to the 154 (6) constitution.

1.4 Responsibilities of the Management and the Administrative parties on financial statements

It is the responsibility of the management to decide on the internal controls that will be required to prepare these financial statements according to Sri Lanka State Sector Accounting Standards as well as presenting them with justification and void of any false statements that can be developed due to fraud and errors.

When preparing financial statements, it is also the responsibility of the management to decide the capability of the continuation of the institution, and if not the management intend to liquidate the institution or the operations are to be winded up either when there is no other alternative, it is the responsibility of the management to keep accounts on the basis of continuity and reveal the matters pertaining to the continuity of the institution.

The responsibility of investigating the financial reporting process of the institution is held by the parties applicable for administration.

The institution should maintain books and records pertaining to its income, expenditure, assets and liabilities so that the institution can prepare annual and contemporary financial statements in terms of sub section 16 (1) of National Audit Act No. 19 of 2018

1.5 Responsibility of the auditor on the audit of financial statements

My objective is to issue a justified confirmation that as a whole the financial statements are void of quantity false statements created due to forgery and erroneous acts and to issue the auditor's report comprised of my opinion. Although the justified certification is a higher-level certification, it will not be a confirmation that always ensure the revelation of quantity false statements when performing the audit as per Sri Lanka Audit Standards. Quantity false statements may form because effect of forgery and erroneous statements formed individually

or group - wise whereas its' quantitateness depends on its' effect on the economic decisions taken by the users of these financial statements.

I have audited with the professional judgement and professional doubtfulness according to the Sri Lanka Audit Standards. Furthermore, I have,

- Planned and implemented appropriate audit procedures according to the situation when identifying and evaluating the risks of the quantity false statements that may appear in the financial statements due to frauds and errors, when acquiring a basis for the stated audit opinion. More than the effect of the quantity false statements occurring due to misrepresentation, the effect of fraud is more powerful due to reasons such as, collusion, forging documents, intentional avoidance, misrepresentation or bypassing internal controls.
- An understanding of the internal administration of the institution was obtained, not in the idea of expressing opinions on the success of the internal administration but for planning appropriate audit procedures according to the situation.
- The appropriateness of the accounting policies used, fairness of the accounting estimations and the related disclosures made by the management were appreciated.
- The decision to use the relevance of utilizing the basis of continuous existence of the institution for accounting based on the audit evidence obtained with regard to whether there is a quantity uncertainty on the continuous existence of the institution due to the incidences and circumstances. If I decide on a prevailing sufficient uncertainty, my attention of the audit report should be paid to the financial statements and if those revelations are insufficient, my opinion should be modified. However, the continuous existence may end based on future incidents or situations.
- The overall presentation of the financial statements including the appropriate and fair inclusion of the transactions and events which were the basis for the structure and content of the financial statements and the disclosures were appreciated.

I inform the governing parties about the important audit findings, major internal administration weaknesses as well as the other particulars found at my audit.

2. Report on other legal and regulation requirement
- 2.1 Special provisions on the following requirements included in the National Audit Act No. 19 of 2018.
 - 2.1.1 According to the requirements mentioned in section 12 (a) of the National Audit Act No. 19 of 2018 except for the effect of the facts explained in the section basis for qualified opinion in my report, I have obtained all the required information and clarifications for the audit and as per my investigation, proper financial reports were maintained by the institution.
 - 2.1.2 The financial statements submitted by the institution according to the requirement mentioned in section 6 (1) (d) (III) of the National Audit Act No. 19 of 2018 correspond with that of the previous year.
 - 2.1.3 The financial statements submitted include the recommendations issued by me in the previous year according to the requirement mentioned in section 6 (1) (d) (IV) of the National Audit Act No. 19 of 2018.
- 2.2 Within the limitations of the actions taken and based on the evidence obtained as well as the quantity of the particulars furnished, nothing was brought into my attention to furnish following statements.
 - 2.2.1 Any direct or indirect relationship away from the general business relationship with regard to any agreement pertaining to the institution as per the requirement of section 12 (d) of the National Audit Act No. 19 of 2018.
 - 2.2.2 Any action against a written law or the other general or special commands issued by the governing board of the institution apart from the following observations as per the requirement of section 12 (f) of the National Audit Act No. 19 of 2018.

	Reference to Terms and conditions / commands	Observations
(a)	2 of paragraph 01 of the State Business Circular no. PED09/2022 dated 21 st of December 2022	An extra amount of Rs.145,000 was paid during the payment of bonuses for the last year that happened during the year under review against the commands of this circular.
(b)	Paragraph 3.2 (v) of the manual booklet of the State Business Circular no.01/2021 dated 16 th of November 2021	Although the incentive scheme should get the approval of the Director General of the State Business Department when paying incentives, Rs. 4,800,000 were paid as incentives to the officers for the contribution of the institution for the training programs held by the United Nations Development Program in 2020, 2021 and 2022 without adapting to those instructions.

2.2.3 That action has been taken not in concurrence with the powers, activities and functions of the institution as per the requirement of section 12 (g) of the National Audit Act No. 19 of 2018.

2.2.4 That the resources of the institution has not been procured and utilized thriftily, efficiently and productively in terms of the applicable terms and conditions within the period as per the requirement of section 12 (h) of the National Audit Act No. 19 of 2018.

2.3 Other matters

Action had not been taken to settle a total of Rs.1,571,250 of course fee that has to be received for 04 courses that has been conducted since 2017.

(signed)

W.P.C. Wikramarthne

Auditor General

6.0. Financial Statement 2022

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ACCOUNTING POLICIES AND NOTES TO THE FINANCIAL STATEMENTS

1.0 REPORTING ENTITY

Sri Lanka Institute of Local Governance (SLILG) is a Statutory board established under the Sri Lanka Institute of Local Governance Act No 31 of 1999. Objective of the Institute to enhancing the Institutional and management capabilities of provincial councils and local government agencies for the efficient and effective provision of services to the people. The SLILG is mandated to conduct capacity building programs and assist the fulfillment of devolution process by promoting good governance through research, training, consultancy, and dissemination of information that leads to the establishment of as innovative and effective local governance system.

2.0 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The Financial Statements of the institute comprised with statement of financial performance, Statement of financial position, Statement of Cash Flow, Statement of changes of Equity with significant accounting policies and notes. These Financial Statements are prepared in accordance with Sri Lanka Public Sector Accounting Standards on the accrual basis of accounting and Going concern concept.

3.0 REVENUE RECOGNITION

3.1 Government Contribution

Annual government grants of both recurrent and capital recognized as income of the institute in accordance with SLPSAS 11.

3.2 Diploma Course & Certificate Course Income

Institute recognized and recorded income of four diploma courses commence in year 2022 and three certificate courses commenced in year 2022.

3.3 Special Project Income

Institute records LKR. 11,939,562.15 of income from UNDP CDLG project for the year 2022.

3.4 Other Income

Other income of LKR.4,982,775.67 comprised with interest income of term deposit, Interest income of savings account, staff loan interest, income of publications and registration income of international research conference.

4.0 Expenses Recognition

4.1 Administration & Establishment Expenses

Administration and establishment expenses comprised with personal emoluments of employees, office supplies, maintenance expenses and expenses of contractual services. Most of these expenses are covered from annual recurrent grant from the treasury and any variation will be covered from institute course income savings.

4.2 Human Resources Development Expenses

Government capital grant consists with two elements. Human resource development expenses (Officers and elected members of LA's & PC's) and expenditure incurred for the purpose of acquiring, extending, or improving non-current assets. Human resource development expenses comprised with expenses borne for trainings and research conducting by institute for Provincial council and local government sector. These expenses are covered by government capital grant component and if there is any variation it will be covered from institute savings.

4.3 Special Project expenses

Special project expense consists with LKR 10,433,671.95 expenses of UNDP CDLG Project for year 2022.

4.5 Retirement Benefit obligations and depreciation

A provision of LKR 9,875,955.00 allocated in the accounts for terminal benefits under the Gratuity Act no 12 of 1983 and this has categorized under non-Current Liabilities in the Statement of financial position.

5.0 PROPERTY, PLANT AND EQUIPMENTS

5.1 Land & Building valuation for accounting purpose was carried out from Department of Valuation during the year 2015. Ownership transferred from the Ministry of Public Administration during the year of 2004.

5.2 Asset's categories of Vehicles, Machinery & Office Equipment, Computer & Computer Accessories and Furniture & Fitting revalued on 01.09.2019 (Except Building & Library Books) and differences of physical valuation balance adjusted to Government Contribution capital and gain of revaluation has transferred to Revaluation reserve.

5.3 For the purpose of depreciation, the effective lifetime Assets as given below

Category of Assets	Lifetime Year	Depreciation Rate
Machinery & Office Equipment's	10	10%
Computers & Accessories	5	20%
Vehicles	5	20%
Library Books	10	10%
Buildings	20	5%
Furniture & Fittings	10	10%

5.3 Depreciation provided the date of use of the assets during the year 2021 on straight line basis.

6.0 WORKING CAPITAL

Construction of new building treated as a working capital and grouped under non-current assets in the Statement of Financial Position. However, constructions have not been continued out since 2014. In 2022 institute borne consultancy payment of LKR. 450,000.00. This cost has been added to the cost of construction building.

7.0 INVENTORIES

Inventories comprised with balance of stationery stock and balance of publication. Stationery cost valuation made on basis of First in First out (FIFO) method.

Publication stock valuation completed on 29.11.2021 collaboration with national Library of Sri Lanka. Net realizing value of publication stock (Print or purchased before year 2014) is LKR. 1,656,098.00 & Net realizing value of publication stock (Print after 2014) is LKR. 331,073.00. Present publication value of the statement of financial position considered as cost of the publications. Based on that publication stock cost value of LKR. 1,517,201.90 recorded as stock value in accordance with SLPSAS No 09.

8.0 PRE-PAYMENTS AND RECEIVABLES

8.1 Higher Education Sponsorship Receivable

Governing council of the institute has approved to provide financial sponsorship for higher education facilities of the SLILG staff members who fulfill the adequate requirements. (Council Decision No.167/13)

In year 2022 Institute grants LKR 250,000.00 for a Masters in Business Management for Mr. P.A.D. Hiran Radisha (Assistant Director - Finance) on reimbursement basis. This amount adjusted as receivable from the employee until terminate the contract and value of LKR. 55,555.00 has been amortized for the period of May'2022 to Dec'2022.

9.0 CASH AND CASH EQUIVALANTS

Cash and cash equivalents include two current accounts balances and one savings account balance.

10.0 GOVERNMENT CAPITAL CONTRIBUTION

Government Capital Contribution Value of LKR 506.05 million value consists with LKR. 33.5 million values of vehicles, LKR. 44 million values of grant for construction new building, LKR 422.55 million value of revaluation of Land and Building. Vehicle value fully amortized and adjusted to accumulated fund in 2021.

11.0 GRANTS FROM UNDP

Value of LKR. 714,658.79 fully amortized and adjusted to accumulated fund with the Governing council approval No 173/01 in 2021. In addition to that SLILG received LKR 210,904.00 value donation in 2021 and started to amortize at a rate of 10% per annum w.e.f 10.11.2021.

In 2022, SLILG received total value of LKR 1,485,660.00 Non-current assets from UNDP CDLG project. Value of this donation adjusted to the UNDP Grant account and start to amortize at an applicable rate.

12.0 GRANT FROM NELSI PROJECT (NELSIP)

Total NELSIP Grant was LKR. 1,826,177.50 Which received through ministry in 2017. Total grant value stated in Statement of changes in net assets and 20% of annual depreciation value will be capitalized for the five years' time.

13.0 GRANT FROM MINISTRY OF PROVINCIAL COUNCIL & LOCAL GOVERNMENT

SLILG received a photocopy machine as a donation from the Ministry of Provincial council and local government on 01.06.2019 at a value of LKR. 273,000.00. This value has been amortized since 2019 at a rate of 10% per Annum. Among the items transferred from Ministry of Provincial Council and Local Government certain items were appeared immaterial in pricing. A decision was taken to record only items value more than LKR 5,000.00 from the ministry.

14.0 REVOLVING FUND FOR STAFF LOANS

Saving A/C no. 2329975 existing for the purpose of staff loan. Interest of staff loan & Saving A/C grouped under other income. However, those interest amounts directly remittance to the saving A/C itself and only use for purpose of granting distress loans to the employees.

15.0 EVENTS OCCURING AFTER REPORTING DATE

Events after the reporting period are those events occur between the end of the reporting period and the date when the financial statements are authorized for issue. The materiality of the events occurring after the reporting period is considered and appropriate adjustments to or disclosures are made in the financial statements according to the SLPSAS No 06.

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

STATEMENT OF FINANCIAL PERFORMANCE

For the Year Ended 31st December 2022

	<u>Notes</u>	<u>31/12/2022</u>	<u>31/12/2021</u>
Operating Revenue			
Government Contribution	01	40,900,000.00	39,780,000.00
Diploma Course Income	02	6,536,000.00	5,444,900.00
Certificate Course Income	03	3,973,850.00	5,374,925.00
Projects Income	04	11,939,562.15	21,518,014.12
Other Income	05	4,982,775.67	2,190,119.71
Total Operating Revenue		68,332,187.82	74,307,958.83
Operating Expenses			
Administration & Establishment Expenses	06	37,572,034.65	35,086,085.20
Human Resources Development Expenses	07	3,706,423.12	5,476,765.88
Diploma Course Expenses	08	1,084,232.27	3,821,567.13
Certificate Course Expenses	09	948,861.19	1,038,297.34
Special Projects Expenses	10	10,433,671.95	14,928,882.01
Other Expenses	11	3,560,394.49	11,460.00
Retirement Benefit Obligations and Depreciation	12	8,947,466.15	8,773,708.25
Total Operating Expenses		66,253,083.82	69,136,765.81
Surplus / (Deficit) for the year Before Income Tax		2,079,104.00	5,171,193.02
Corporate Income Tax		(1,185,431.13)	(1,302,370.04)
Surplus / (Deficit) for the year After Income Tax		893,672.87	3,868,822.98

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE
STATEMENT OF FINANCIAL POSITION
As at 31st December 2022

	<u>Notes</u>	<u>31/12/2022</u>	<u>31/12/2021</u>
ASSETS			
Non-Current Assets			
Property, Plant & Equipment	12	426,125,034.38	432,246,149.53
		<u>426,125,034.38</u>	<u>432,246,149.53</u>
WORKING CAPITAL			
Construction Building	13	46,725,072.25	46,275,072.25
Current Assets			
Stocks	14	1,802,079.37	1,780,695.19
Pre - Payments & Receivables	15	3,944,916.97	3,207,170.05
Debtors & Advances	16	9,195,335.55	9,074,848.28
Term Deposits		45,000,000.00	22,000,000.00
Cash and Cash Equivalents	17	20,575,544.75	30,958,378.57
		<u>80,517,876.64</u>	<u>67,021,092.09</u>
Total Assets		<u>553,367,983.27</u>	<u>545,542,313.87</u>
EQUITY & LIABILITIES			
Government Contribution - Capital		472,557,701.96	472,557,701.96
Accumulated Fund		28,548,529.38	27,335,268.17
UNDP Grant		1,437,389.47	208,736.38
NELSIP Grant		-	334,799.94
Grant from Ministry of PC & LG		177,449.55	204,067.36
Revaluation Reserve		24,607,273.70	24,607,273.70
		<u>527,328,344.06</u>	<u>525,247,847.51</u>
Non Current Liabilities			
Retirement Benefit Obligations	18	9,875,955.00	9,559,066.50
Retention Money		<u>1,512,000.00</u>	<u>1,512,000.00</u>
		<u>11,387,955.00</u>	<u>11,071,066.50</u>
Current Liabilities			
Provisions - Audit Fees		318,000.00	318,000.00
Creditors & Accrued Charges	19	14,333,684.21	8,905,399.86
		<u>14,651,684.21</u>	<u>9,223,399.86</u>
Total Equity & Liabilities		<u>553,367,983.27</u>	<u>545,542,313.87</u>

The Accounting Policies & Notes on pages 01 to 05 & 10 to 18 an integral part of these Financial Statements.
We hereby certify that These financial statements give a true and fair view of the state of affairs of
Sri Lanka Institute of Local Governance as at 31.12.2022 & its Surplus/(Deficit) for the year then ended.


Dr. D. M. Suratissa
Director/CEO
Sri Lanka Institute of Local Governance
No. 17, Malalasekara Mw,
Colombo 07.

Sri Lanka Institute of Local Governance
The Board of Directors are responsible for the preparation and presentation of these financial statements,
These Financial Statements Were approved by the board of Directors and signed on their behalf

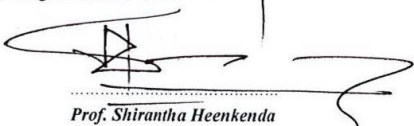

Mr. H. K. D. W. M. N. B. Hapuhinna

Chairman - SLILG /
Secretary - Ministry of Public Administration,
Home Affairs, Provincial Councils & Local
Government

Neel Bandara Hapuhinne
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government
Provincial Councils and Local Government Division
No. 330, Union Place, Colombo 02.


Mr. P. A. D. Hiran Radisha
Assistant Director - Finance
Sri Lanka Institute of Local Governance
No. 17, Malalasekara Mawatha,
Colombo 07.

Sri Lanka Institute of Local Governance Colombo 07.


Prof. Shirantha Heenkenda

Governing Council & AMC Member - SLILG /
Dean - Faculty of Humanities & Social Sciences,
University of Sri Jayawardenepura

Prof. Shirantha Heenkenda
Dean
Faculty of Humanities & Social Sciences
University of Sri Jayawardenepura
Nugegoda - Sri Lanka.

CASH FLOW STATEMENT
For the Year Ended 31st December 2022

	31/12/2022	
Cash Flow From Operation Activities		
Surplus /(Deficit) from Ordinary Activities	2,079,104.00	
		2,079,104.00
Non Cash Movement		
Depreciation	7,787,082.65	
Prior Year Adjustments	(544,767.17)	
Provision for Gratuity	842,383.50	
Provision for Audit Fee	318,000.00	
Interest Income	(3,650,121.13)	
Contribution Revenue	(618,424.41)	
Government Contribution	950,000.00	
Provision for Income Tax 2022/23	1,185,431.13	
		6,269,584.57
		8,348,688.57
Working Capital Changes		
Increase in Inventories	(21,384.18)	
Increase in Prepayments & Receivables	(737,746.92)	
Increase in Debtors & Advances	(120,487.27)	
Increase in Creditors	5,428,284.35	
Audit Fee Paid	318,000.00	
Gratuity Payment	(525,495.00)	
Income Tax Payment	(1,302,370.04)	3,038,800.94
Net Cash flow from Operating activities (1)		11,387,489.51
Cash flow from Investing Activities		
Payments for Acquiring Non Current Assets	(630,307.50)	
Investment in Term Deposit	(23,000,000.00)	(23,630,307.50)
Net Cash flow from Investing Activities (2)		(23,630,307.50)
Cash flow from Financing Activities		
Interest received - Term Deposit	1,787,726.02	
Interest received - Others	72,258.15	
Net cash from Finance Activities (3)		1,859,984.17
Net Movement During the year (1) + (2) + (3)		(10,382,833.82)
Cash & Cash Equivalent at Beginning of the Period		30,958,378.57
Cash & Cash Equivalent at End of the Period	Note 'A'	20,575,544.75
Note 'A'		
Bank of Ceylon - A/C No. 2323344		4,567,070.27
Bank of Ceylon - A/C No. 2323350		14,904,941.34
Savings Account - Bank of Ceylon - A/C No. 2329975		1,103,533.14
		20,575,544.75

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

STATEMENT OF CHANGES IN NET ASSETS

For the Year Ended 31st December 2022

Description	Government Contribution Capital	Accumulated Fund	Grant From UNDP	Grant from NELSIP Project	Grant from Ministry of PC & LG	Revaluation Reserve	TOTAL
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
Balance as at 01/01/2022	472,557,701.96	27,335,268.17	208,736.38	334,799.94	204,067.36	24,607,273.70	525,247,847.51
Surplus / Deficit for the period	-	2,079,104.00	-	-	-	-	2,079,104.00
Transfer for the period (Note A)	-	(292,339.77)	1,228,653.09	(334,799.94)	(26,617.56)	-	574,895.82
Prior year Adjustments (Note B)	-	(573,503.02)	-	-	-	-	(573,503.02)
Balance as at 31/12/2022	472,557,701.96	28,548,529.38	1,437,389.47	-	177,449.80	24,607,273.70	527,328,344.31
Note A							
Transfer for the Period		Accumulated Fund	Transfer for the period				
		Rs.	Grant from UNDP				
Adjustment for Higher Education Sponsorship		250,000.00	Rs.				
Writeoff of UNHABITAT SL City Project Payable		270,000.00	Two Dell Laptops donation from UNDP CDLG Project				
Amortization amount from Higher education Sponsorship		(55,555.00)	Two Dell Desktops donation from UNDP CDLG Project				
Writeoff of Trade debtors unrepresent value		(31,218.65)	Lenova Tab Donation from UNDP CDLG Project				
Writeoff balance of expenses provisions in 2020 & 21		459,865.01	Interactive White board donation from UNDP CDLG Project				
Adjustment of Corporate Income Tax Liability 2022/23		(1,185,431.13)	Display Cupboard donation from UNDP CDLG Project				
		(292,339.77)	Assets amortization value of the grants				
Note B							
Prior Year Adjustments							
Adjustment of unrepresent cheques		4,900.00					
Adjustment of Income Tax Payment for 2021/22		(578,403.02)					
		(573,503.02)					

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

		<u>31/12/2022</u>	<u>31/12/2021</u>
<u>Note 01 - Government Contribution</u>			
2100 - 02	General Treasury - Recurrent	37,100,000.00	36,680,000.00
2101 - 03	General Treasury - Capital	3,800,000.00	3,100,000.00
	Total	40,900,000.00	39,780,000.00

Note 02 - Diploma Course Income

2101-01-07-01	Advance Diploma In Local Governance 2016/17	-	10,000.00
2101-01-07-02	Advance Diploma In Local Governance 2007/18	-	605,000.00
2101-01-07-03	Diploma in Community Development 2017/18	-	109,975.00
2101-01-07-04	Diploma in Local Governance 2019/20 (Elected Members)	-	810,000.00
2101-01-07-05	Diploma in Local Governance 2019/20 (Officers)	-	409,950.00
2101-01-07-06	Diploma In Local Governance 2021/22 (Uva)	-	3,499,975.00
2101-01-07-07	Diploma in Community Development 2022/23	1,537,050.00	-
2101-01-07-08	Diploma In Financial Management 2022/23	959,700.00	-
2101-01-07-09	Diploma In Local Government (Elected Members) 2022/23	1,614,725.00	-
2101-01-07-10	Diploma In Local Government (Officers) 2022/23	2,424,525.00	-
	Total	6,536,000.00	5,444,900.00

Note 03 - Certificate Course Income

2101-02-09-01	Certificate Course in HRM 2020	25,000.00	125,000.00
2101-02-09-02	Certificate Course in Computer Applications 2020	29,975.00	-
2101-02-09-03	Certificate Course in Political Science 2020	-	1,249,950.00
2101-02-09-04	CCLG - 2021 (Eastern) - Elected Members	-	2,000,000.00
2101-02-09-05	CCLG - 2021 (Eastern) - Officers	-	1,999,975.00
2101-02-09-06	Certificate Course in Computer Applications 2022	419,825.00	-
2101-02-09-07	Certificate Course in Library Management 2022	1,479,250.00	-
2101-02-09-08	Certificate Course in Procurement Management 2022	2,019,800.00	-
	Total	3,973,850.00	5,374,925.00

Note 04 - Special Projects Income

2101-10	UNDP CDLG Project	11,939,562.15	21,518,014.12
		11,939,562.15	21,518,014.12

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

		<u>31/12/2022</u>	<u>31/12/2021</u>
<u>Note 05 - Other Income</u>			
1505 - 01	Interest on Staff Loan	337,359.93	294,337.59
1505 - 02	Sales of Publication	9,708.00	810.00
1505 - 03	Interest on Saving A/C	72,258.15	143,092.84
1505 - 04	Interest on Advance to employees	587.20	880.80
1505 - 05	Interest on Fixed Deposit	3,577,862.98	1,086,438.36
1505 - 06	Contribution Revenue	618,424.41	363,585.12
1505 - 07	Supplier's Registration Income	-	109,000.00
1505-08	Miscellaneous Income	6,075.00	-
2101-11	Coordination Income of W/S on Women Council Members	30,000.00	120,000.00
2101-12	Work shop on G Suit 2021	-	71,975.00
2101-13	International Research Conference Income	330,500.00	-
	Total	<u>4,982,775.67</u>	<u>2,190,119.71</u>

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

		<u>31/12/2022</u>	<u>31/12/2021</u>
Note 06 - Administration & Establishment Expenses :-			
	Personal Emoluments		
1503 - 01 - 01	Salaries & Wages	15,345,858.76	15,733,412.76
1503 - 01 - 02	E. P.F	2,793,611.43	2,681,650.99
1503 - 01 - 03	E. T.F	558,722.29	536,330.22
1503 - 01 - 04	Holiday Payments & O.T	377,274.78	437,360.62
1503 - 01 - 05	Other Allowance	7,968,803.39	5,242,012.55
	Travelling		
1503-02-01	Travelling Expenses - Local	33,131.00	116,021.87
1503-02-02	Travelling Expenses - Foreign	-	-
	Supplies		
1503 - 03 - 01	Stationary	606,058.82	856,866.13
1503 - 03 - 02	Fuel Lubricants	1,833,154.92	973,774.06
1503 - 03 - 03	Uniform	32,000.00	32,000.00
	Maintenance Expenses		
1503 - 04 - 01	Vehicles	1,034,413.63	1,764,615.01
1503 - 04 - 02	Plant, Machinery & Equipment	608,736.63	680,716.09
1503 - 04 - 03	Building	1,255,474.94	1,376,625.88
	Contractual Services		
1503-05- 01	Building Rates	243,936.00	243,936.00
1503-05- 02	Telephone	616,744.10	440,535.40
1503-05- 03	Postal Charges	79,999.22	39,730.00
1503-05- 04	Water & Electricity	1,042,617.76	896,556.48
1503-05- 05	Newspapers & Periodicals	40,250.00	39,870.00
1503-05- 06	Security Service	1,646,831.00	1,616,706.00
1503-05- 08	Advertising Expenses	48,600.00	69,768.00
1503-05- 09	Refreshments	460,154.99	258,663.61
1503-05- 10	Office Expenses	263,160.99	556,933.53
1503-05- 11	Bank Charges	7,500.00	-
1503-05- 12	Bad Debts	-	492,000.00
1503-05- 13	Bonus Payment	675,000.00	-
	Total	37,572,034.65	35,086,085.20

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

		<u>31/12/2022</u>	<u>31/12/2021</u>
<u>Note 07 - Human Resources Development Expenses :-</u>			
2201 - 05 - 01	H.R.D Expenses - Training Programme		
2201 - 05 - 01 - 02	H.R.D. Expenses - Engineering Division	549,266.51	297,165.60
2201 - 05 - 01 - 03	H.R.D. Expenses - General Management Division	418,495.00	376,569.03
2201 - 05 - 01 - 04	H.R.D. Expenses - Physical Planning Division	680,948.80	708,343.50
2201 - 05 - 01 - 05	H.R.D. Expenses - Financial Management Division	476,083.00	188,700.00
2201 - 05 - 01 - 06	H.R.D. Expenses - Legal Division	326,953.55	150,175.00
2201 - 05 - 01 - 07	H.R.D. Expenses - Academic Division	247,805.00	702,057.50
2202 - 05 - 01 - 08	H.R.D. Expenses - ICT Division	527,860.00	338,235.00
2203 - 05 - 01 - 10	H.R.D. Expenses - Media Division	3,000.00	335,398.76
2201 - 05 - 03	H.R.D Expenses - Capacity Building of SLILG & Director Division	259,330.00	515,299.00
2201 - 05 - 04	H.R.D Expenses - Research Division	119,653.00	1,739,822.49
2203 - 05 - 01 - 11	H.R.D Expenses - Admin Division	97,028.26	125,000.00
Total		<u>3,706,423.12</u>	<u>5,476,765.88</u>
<u>Note 08 - Diploma Course Expenses</u>			
2201-06-01-07-03	Advanced Diploma In Local Governance 2016/17 Expenses - Award Ceremony	-	364,112.98
2201-06-01-07-04	Advanced Diploma In Local Governance 2017/18 Expenses	-	264,000.00
2201-06-01-07-05	Diploma in Community Development 2017/18 - Award Ceremony	-	235,749.02
2201-06-01-07-10	Diploma in Local Governance (Elected Members) 2019/20	-	611,815.18
2201-06-01-07-11	Diploma in Local Governance (Officers) 2019/20	-	318,170.14
2201-06-01-07-12	Diploma In Local Governance 2021/22 (Uva)	-	2,027,719.81
2201-06-01-07-13	Diploma In Community Development 2022/23	322,521.88	-
2201-06-01-07-14	Diploma In Financial Management 2022/23	132,000.00	-
2201-06-01-07-15	Diploma In Local Governance (Ele Members) 2022/23	275,278.57	-
2201-06-01-07-16	Diploma In Local Governance (Officers) 2022/23	354,431.82	-
		<u>1,084,232.27</u>	<u>3,821,567.13</u>

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

		<u>31/12/2022</u>	<u>31/12/2021</u>
<u>Note 09 - Certificate Course Expenses</u>			
2201-06-02-09-09	Certificate Course In Human Resources Management 2020	1,500.00	81,000.00
2201-06-02-09-11	Certificate Course In Political Science 2020	-	107,917.38
2201-06-02-09-12	CCLG - 2021 (Eastern) - Elected Members	-	421,119.38
2201-06-02-09-13	CCLG - 2021 (Eastern) - Officers	-	428,260.58
2201-06-02-09-14	Certificate Course in Computer Applications 2022	128,747.19	-
2201-06-02-09-15	Certificate Course in Library Management 2022	510,845.68	-
2201-06-02-09-16	Certificate Course in Procurement Management 2022	307,768.32	-
	Total	948,861.19	1,038,297.34
<u>Note 10 - Special Project Expenses</u>			
1504-08	UNDP CDLG Project	10,433,671.95	14,928,882.01
		10,433,671.95	14,928,882.01
<u>Note 11 - Other Expenses</u>			
1504-09	Work shop on G Suit 2021	-	11,460.00
1504-10	International Research Conference Expenses	3,560,394.49	-
	Total	3,560,394.49	11,460.00
<u>Note 12 - Retirement Benefit Obligations and Depreciation</u>			
2102 - 03	Gratuity	842,383.50	910,201.00
2102 - 04	Audit Fees	318,000.00	318,000.00
2105 - 02	Depreciation	7,787,082.65	7,545,507.25
	Total	8,947,466.15	8,773,708.25

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the Year ended 31st December, 2022

Note 13 - Property, Plant & Equipment :-

	Cost or Revaluation Value as at 01/01/2022	Additions 2022	Removals 2022	Total As at 31/12/2022	Depreciation As at 01.01.2022	Depreciation 2022	W.D.V. as at 31/12/2022
2201-01 Land	406,890,000.00	-	-	406,890,000.00	-	-	406,890,000.00
2201-02 Buildings	17,204,872.13	-	-	17,204,872.13	14,294,328.16	860,243.64	2,050,300.33
2201-04-01 Vehicles	24,100,000.00	-	-	24,100,000.00	11,246,666.67	4,820,000.04	8,033,333.29
2201-04-02 Machinery & Office Equipment	5,634,311.17	110,000.00	-	5,744,311.17	1,084,322.93	568,136.65	4,091,851.59
2201-04-03 Computers & Computer Accessories	5,259,794.61	1,308,990.00	-	6,568,784.61	2,073,796.19	1,279,838.18	3,215,150.24
2201-04-04 Furniture & Fittings	2,183,896.17	150,670.00	-	2,334,566.17	479,442.42	225,563.15	1,629,560.60
2201-04-05 Library Books	730,649.38	96,307.50	-	826,956.88	578,817.56	33,300.99	214,838.33
Total	462,003,523.46	1,665,967.50	-	463,669,490.96	29,757,373.93	7,787,082.65	426,125,034.38

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the Year ended 31st December, 2022

Note 14 - Working in Progress

Description	Cost As at 01/01/2022	Additions 2022	Removals 2022	Total As at 31/12/2022	Depreciation As at 01.01.2022	Depreciation 2022	W.D.V. as at 31/12/2022
2201 - 02 - 02 Construction Building	46,275,072.25	450,000.00	-	46,725,072.25	-	-	46,725,072.25
	<u>46,275,072.25</u>	<u>450,000.00</u>	<u>-</u>	<u>46,725,072.25</u>	<u>-</u>	<u>-</u>	<u>46,725,072.25</u>

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

			<u>31/12/2022</u>	<u>31/12/2021</u>
Note 15 - Stocks :-				
2202 - 01	Stationary	Annexure I	284,877.47	263,493.29
2202 - 02	Publication		1,517,201.90	1,517,201.90
	Total		1,802,079.37	1,780,695.19

Note 16 - Pre - Payments & Receivables :-

2206 - 01	Insurance	Annexure II	135,040.99	139,857.65
2206 - 02	Others	Annexure III	7,294.00	5,035.00
2206 - 03	Refundable Deposits	Annexure IV	121,750.02	137,250.00
2206 - 05	FD Interest Receivable		1,790,136.96	270,027.40
2203 - 03	Higher Education Sponsorship Receivable	Annexure V	319,445.00	125,000.00
2203 - 04	ADILG 2017/18 Course Receivable	Annexure VI	545,000.00	605,000.00
2203 - 05	DILG 2019/20 (Elected Members) Receivable	Annexure VII	300,000.00	810,000.00
2203 - 06	DILG 2019/20 (Officers) Receivable	Annexure VIII	120,000.00	190,000.00
2203 - 07	Cer. Course in Political Science 2020 Receivable	Annexure IX	606,250.00	925,000.00
	Total		3,944,916.97	3,207,170.05

Note 17 - Debtors & Advance :-

	Debtors			
2203 - 01	Trade Debtors		-	31,218.65
2203 - 02	Sundry Debtors	Annexure X	1,343,250.68	1,342,851.61
	Advances			
2204 - 02	Special Advance	Annexure XI	7,450.00	7,450.00
2204 - 04	Festival Advance	Annexure XII	12,350.00	12,350.00
2204 - 05	Staff Loan - Property Loan	Annexure XIII	3,312,761.32	3,989,690.68
2204 - 06	Staff Loan - Distress Loan	Annexure XIV	4,293,142.30	3,424,656.09
2205-03	Advance to HRD		-	5,000.00
2205 - 06	Incidental Advance	Annexure XV	226,381.25	261,631.25
	Total		9,195,335.55	9,074,848.28

Note 18 - Cash and Cash Equivalents :-

2207 - 02	Bank of Ceylon - A/C No. 2323344		4,567,070.27	13,571,647.03
2207 - 03	Bank of Ceylon - A/C No. 2323350		14,904,941.34	14,417,369.22
2207 - 04	Savings Account - Bank of Ceylon - A/C No. 2329975		1,103,533.14	2,969,362.32
	Total		20,575,544.75	30,958,378.57

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the year ended 31st December, 2022

			<u>31/12/2022</u>	<u>31/12/2021</u>
Note - 19 - Retirement Benefit Obligations :-				
	Opening Balance		9,559,066.50	9,005,625.50
	Provisions During the Period		842,383.50	910,201.00
	Actual Amount Paid		(525,495.00)	(356,760.00)
	Closing Balance	<i>Annexure XVI</i>	<u>9,875,955.00</u>	<u>9,559,066.50</u>
Note - 20 - Creditors & Accrued Charges :-				
2103 - 01	Accrued Charges	<i>Annexure XVII</i>	563,961.44	1,188,534.14
2103 - 03	Advance UNHABITAT SL Cities Project (Payable)		-	270,000.00
2103 - 04	Advance UNDP CDLG Project (Payable)		6,247,471.79	4,177,849.94
2103 - 05	Security Deposit (Payable)	<i>Annexure XVIII</i>	25,000.00	25,000.00
2103 - 06	Provision for Certificate Course In Com App 2020		35,804.00	199,300.00
2103 - 07	Provision for CCLG - Eastern 2021		-	25,000.00
2103 - 08	Provision for CCLG - North Central 2021		-	57,500.00
2103 - 09	Provision for CCLG - Southern 2021		-	7,500.00
2103 - 10	Provision for DILG 2017/18 (Officers)		-	264,000.00
2103 - 11	Provision for DILG 2019/20 (Elected Members)		-	373,100.00
2103 - 12	Provision for DILG 2019/20 (Officers)		-	269,800.00
2103 - 13	Provision Political Science 2020		-	16,250.00
2103 - 14	Provision for DILG 2021/22 (Uva)		785,011.85	1,224,750.00
2103 - 15	Provision for News Letter 2021		-	30,398.76
2103 - 16	Stamp Duty Payable		3,675.00	2,850.00
2103 - 17	Retention Money - SLILG Web Site		-	49,600.00
2103 - 18	Income Tax 2021/22 Payable		1,185,431.13	723,967.02
2104 - 19	Government Contribution (Payable)		950,000.00	-
2104 - 20	Sundry Creditors	<i>Annexure XIX</i>	71,445.00	-
2104 - 21	UNDP CDLG Project Contribution Allowance Payable	<i>Annexure XX</i>	4,465,884.00	-
	Total		<u>14,333,684.21</u>	<u>8,905,399.86</u>

Sri Lanka Institute of Local Governance

Annexure I

Stationery Stock as at 31/12/2022

Account # 2202 - 01

Particular	Qty	Unit Price	Total Amount
Photocopy A4	07	2,200.00	15,400.00
Photocopy Legal	05	1,475.00	7,375.00
Photocopy Legal	01	850.00	850.00
Color Paper A4 - Peach	04	900.00	3,600.00
Color Paper A4 - Green	04	1,590.00	6,360.00
Color Paper A4 - Ocean	02	975.00	1,950.00
Color Paper A4 - Ocean	02	1,690.00	3,380.00
Color Paper A4 - Blue	01	1,690.00	1,690.00
Color Paper A4 - Rose	02	1,690.00	3,380.00
Color Paper A4 - Rose	04	975.00	3,900.00
Color Paper A4 - Yellow	02	1,590.00	3,180.00
Half Sheet	01	422.50	422.50
Envelop with Logo - A4 (10 x 12)	550	9.00	4,950.00
Envelop with Logo - Legal (10 x 15)	1975	9.15	18,071.25
Envelop with Logo - 9.5 x 4.5)	2400	3.25	7,800.00
Printed Paper File Cover	2780	6.00	16,680.00
White Board Marker	06	60.00	360.00
Permeant Marker	02	63.00	126.00
Highlight Pen	03	64.00	192.00
Pen - Red	17	22.50	382.50
Pen - Black	05	15.67	78.35
Red Tape	03	29.90	89.70
Cellotaph 1"	01	29.00	29.00
Cellotaph 2"	06	108.00	648.00
Binding Tape - 2" Red	10	151.20	1,512.00
Binding Tape - 2" Yellow	01	118.80	118.80
Binding Tape - 2" Yellow	10	151.20	1,512.00
Binding Tape - 2" Blue	06	151.20	907.20
Binding Tape - 2" Black	07	151.20	1,058.40
Note Book	03	34.56	103.68
Box File	14	620.00	8,680.00
Duster Cloth	30	60.00	1,800.00
Tipex	10	54.00	540.00
Stapler Pin 24/7	04	43.20	172.80
Stapler Pin	14	53.00	742.00
Stapler Pin	04	180.00	720.00
Stapler Pin	05	170.00	850.00
Stapler Pin	05	160.00	800.00
File Clips	04	34.56	138.24
Stick Note / IT Flag	01	75.60	75.60
Stick Note / IT Flag	03	70.20	210.60
Stick Note / IT Flag	10	86.40	864.00
Foot Ruler	04	15.12	60.48
Buldo Clip	05	24.00	120.00
Glue Pen	02	45.00	90.00
Glue Pen	15	78.00	1,170.00
Pencil	02	12.65	25.30

Particular	Qty	Unit Price	Total Amount
Divisional File Covers	232	25.10	5,823.20
Puncher	01	425.00	425.00
Stapler Machine	01	325.00	325.00
Scissor	03	151.20	453.60
Pad Ink	03	57.50	172.50
File Docket	68	80.50	5,474.00
Stapler Pin 23/17	05	138.00	690.00
HP Cartridge Toner CE 321A	01	14,000.00	14,000.00
HP Cartridge Toner CE 322A	01	14,000.00	14,000.00
HP Cartridge Toner CE 323A	01	14,000.00	14,000.00
Canon CRG 328	01	7,500.00	7,500.00
Samsung Toner MLT-D101S/XSG	01	8,200.00	8,200.00
HP Laser jet 17A (CE 217A)	01	9,500.00	9,500.00
HP Laser jet 26A (CF 226A)	01	10,000.00	10,000.00
HP 76A A Toner CE 276A	01	27,950.00	27,950.00
Epson ink Bottle - yellow T6645	01	2,300.00	2,300.00
Epson ink Bottle - Magenta T6643	01	1,500.00	1,500.00
Epson ink Bottle - Cyan T6643	01	2,300.00	2,300.00
Epson ink Bottle - Black T6641	01	1,325.00	1,325.00
Transparency	02	1,250.00	2,500.00
File Fastener	01	92.74	92.74
Pencil Sharpener	03	12.21	36.63
Magazine Holder 6"	03	334.80	1,004.40
Magazine Holder 6"	02	470.00	940.00
Conquer Papers - Ivory	400	52.00	20,800.00
Separators (1-10)	40	260.00	10,400.00
Total			284,877.47

Sri Lanka Institute of Local Governance
Insurance Pre Payments Schedule As at 31/12/2022
Account # 2206-01

Annexure II

<i>P.V. No</i>	<i>Name of Payee</i>	<i>Particulars</i>	<i>Amount</i>
2022 - 02	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No KR - 6752 from 04/01/2022 to 03/01/2023	400.58
2022 - 139	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No. NA - 9428 from 16/02/2022 to 15/02/2023	14,809.00
2022 - 330	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No. NB- 2751 from 16/03/2022 to 15/03/2023	16,769.91
2022 - 582	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No. JL 5250 from 30/06/2022 to 29/06/2023	30,215.47
2022 - 640	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No PE 1401 from 09/08/2022 to 08/08/2023	44,399.56
2022 - 641	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No KO 8510 from 06/08/2022 to 05/08/2023	28,446.47
Total			135,040.99

Sri Lanka Institute of Local Governance
Prepayments Others Schedule As at 31/12/2022
Accounts # 2206-02

Annexure III

<i>P. V. No</i>	<i>Name of Payee</i>	<i>Particulars</i>	<i>Amount</i>
2022 - 151	ABS Information Systems (Pvt) Ltd	Service Agreement for AMC (Online Support AMC) from 03/02/2022 to 02/02/2023	2,260.00
2022 - 152	ABS Information Systems (Pvt) Ltd	Service Agreement for Tally. ERP 9 MU (Online Support AMC) from 19/02/2022 to 18/02/2023	3,356.00
2022 - 153	ABS Information Systems (Pvt) Ltd	Service Agreement for PMS - AMC (Online Support AMC) from 19/02/2022 to 18/02/2023	1,679.00
Total			7,295.00

Sri Lanka Institute of Local Governance
Refundable Deposit Schedule As at 31/12/2022
Accounts # 2206-03

Annexure IV

<i>V.NO</i>	<i>Payee</i>	<i>Amount</i>
2017 / 250	American Premier Water System (Pvt) Ltd.	11,250.00
	MARKFED	100,000.00
2018 / 660	American Premier Water System (Pvt) Ltd.	6,000.00
2022 / 313	Mobitel	4,500.02
<i>Total</i>		<i>121,750.02</i>

Sri Lanka Institute of Local Governance

Annexure V

Higher Education Facility Receivable Schedule As at 31/12/2022

Accounts #

<i>V.NO</i>	<i>Payee</i>	<i>Amount</i>
2021 - 913	A.D. Weerasekara - Wayamba University	125,000.00
2022 - 383	P.A.D. Hiran Radisha - University of Colombo	194,445.00
<i>Total</i>		<i>319,445.00</i>

Sri Lanka Institute of Local Governance
Advance Diploma In Local Governance 2017/18
Course Income Receivable

Annexure VI

NO	Name Of the participant	Amount
1	S.P.Sriyani Perera	10,000.00
2	K.T.U.Thilakarathna	10,000.00
3	W.Chamila Jayamal	30,000.00
4	K.S.Tharaka	30,000.00
5	K.L.L.I.Perera	10,000.00
6	S.M.U.C.Samarakoon	40,000.00
7	B.I.K.Perera	20,000.00
8	Pannala P.S	100,000.00
9	S.M.N.K.Gunathilake	20,000.00
10	N.M.S.U.K.Narayana	20,000.00
11	S.I.Guneshmadan	20,000.00
12	G.L.C.K.Piyumali	25,000.00
13	M.S.G.Kamila	20,000.00
14	S.A.Saman Priyantha	10,000.00
15	P.K.A.M.Witharana	20,000.00
16	P.L.Rathnayaka	10,000.00
17	W.G.S.Indunil Kumara	55,000.00
18	K.T.Mahendra	15,000.00
19	R.M.S.D.Rathnayaka	60,000.00
20	R.H.N.Suranga Deshapriya	10,000.00
21	O.J.L.Vidanapathirana	10,000.00
	Total	545,000.00

Sri Lanka Institute of Local Governance
Diploma In Local Governance (Elected Members) 2019/20
Course Income Receivable

Annexure VII

<i>NO</i>	<i>Name Of the participant</i>	<i>Amount</i>
1	Hon. B.S.Vinodani perera - Negombo Municipal Council	30,000.00
2	Hon. M.M.C.Mayadunna - Baddegama PS	10,000.00
3	Hon. R.M.A.R.M.Abanwala - Thumpane PS	45,000.00
4	Hon. R.M.M.N.B.Rathnayaka - Thumpane PS	45,000.00
5	Hon. K.G.N.J.Lalith Kumara - Nawagaththegama PS	20,000.00
6	Hon. W.J.Camilus Perera - Kalpitiya PS	30,000.00
7	Hon. V.G.J.Pushpakumara - Maharagama UC	60,000.00
8	Hon. L.D.Upul Indika - Maharagama UC	60,000.00
	<i>Total</i>	<i>300,000.00</i>

Sri Lanka Institute of Local Governance
Diploma In Local Governance (Officers) - 2019/20
Course Income Receivable

Annexure VIII

<i>NO</i>	<i>Name Of the participant</i>	<i>Amount</i>
<i>1</i>	<i>W.M.Bandu sarathchandra - Bingiriya PS</i>	<i>60,000.00</i>
<i>2</i>	<i>K.A.Chandana Padmasiri - Seethawaka PS</i>	<i>60,000.00</i>
	<i>Total</i>	<i>120,000.00</i>

Sri Lanka Institute of Local Governance
Certificate Course In Political Science 2020
Course Income Receivable

Annexure IX

<i>NO</i>	<i>Name Of the participant</i>	<i>Amount</i>
1	Sithawakapura MC	25,000.00
2	Negombo MC	25,000.00
3	Kolonnawa MC	175,000.00
4	Katunayake Seeduwa MC	25,000.00
5	Attanagalla PS	150,000.00
6	Colombo MC	75,000.00
7	Hon. Padma Costa-Panadura UC	14,062.50
8	Hon. Janaka Wickramasinghe - Panadura UC	14,062.50
9	Hon. M.Piyasena Fernando-Panadura UC	14,062.50
10	Hon. Ashoka Rathnamali-Panadura UC	25,000.00
11	Hon. Kumudu Fernando -Panadura UC	14,062.50
12	Hon. Anjana Srinath -Gampha UC	25,000.00
13	Hon. G.D.Lal - Mahara PS	25,000.00
14	Hon. S.A.Gayan Samarathunga - Mahara PS	25,000.00
		631,250.00
15	Hon. Arosha Atapattu - Kotte UC	(25,000.00)
	<i>Total</i>	<i>606,250.00</i>

Sri Lanka Institute of Local Governance

Annexure X

Sundry Debtors Schedule as at 31st December 2022

Accounts # 2203-01

	<i>Name</i>	<i>Amount</i>
1	Mr. Sarath Sisira Kumara	147,596.36
2	Mr. Asoka Kapuge	3,207.42
3	Mr.M.A.S.S.K Chandrasiri	5,000.00
4	Ms. P.C.T. De Silva	1,500.00
5	Ms.P. Algama	5,000.00
6	Mr. J. Wijesiri	5,000.00
7	Mr.M.M Feros	5,000.00
8	Mr. P.K Dharmasena	490,415.40
9	Ms. R.M Hemalatha	163,967.00
10	Mr. G.C.U. Jayawardana	3,495.30
11	Mr. P.D. L. Fernandopulle	7,156.80
12	Mr. J. J. Liyanage	498,833.33
13	Mr. A.E Samarathne	829.07
14	Dr. D.M Suratissa	6,250.00
	<i>TOTAL</i>	<i>1,343,250.68</i>

Sri Lanka Institute of Local Governance
Special Advance Schedule As at 31/12/2022
Account # 2204-02

Annexure XI

<i>Employee Name</i>	<i>Total</i>
<i>Mr.P.C.T.D.Silva</i>	<i>1,750.00</i>
<i>Mr.R.M.U.Priyadarshana</i>	<i>1,000.00</i>
<i>Mr. L.A.V.Jinendra</i>	<i>600.00</i>
<i>Mr.R.M.R.P.Dissanayaka</i>	<i>2,500.00</i>
<i>Mr. G.C.U Jayawardhana</i>	<i>1,600.00</i>
<i>Total</i>	<i>7,450.00</i>

*Sri Lanka Institute of Local Governance
Festival Advance Schedule As at 31/12/2022
Accounts # 2204-04*

Annexure XII

<i>Employee Name</i>	<i>Total</i>
<i>Mr. R.M.U.Priyadarshana</i>	<i>3,500.00</i>
<i>Mr. L.A.V.Jinendra</i>	<i>2,100.00</i>
<i>Mr. G.C.U Jayawardhna</i>	<i>6,250.00</i>
<i>Unknown Person</i>	<i>500.00</i>
<i>Total</i>	<i>12,350.00</i>

Sri Lanka Institute of Local Governance
Property Loan Details 2022

Annexure XIII

	Name of Employee	Outstanding 01.01.2022	Janu' 2022	Feb'22	March'22	April'22	May '22	June '22	July '22	August '22	September '22	October '22	November '22	December '22	Outstanding 01.01.2023
1	Mr. R.M.A.K. RATHNAYAKE	135,012.50	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	23,632.50
2	Mr. A. DODANGODA	81,480.46	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	729,200.46
3	Mrs. S.N.P. ROSA	326,103.32	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	10,870.10	195,662.12
4	Mrs. O.W.T.P. OMTIPANA	486,104.48	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	457,844.48
5	Mrs. H. D. M. PRIYADARSHANI	515,918.99	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	480,014.99
6	Mr. C.B. KARUNARATHNA	513,601.42	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	480,241.42
7	Mr. S. HANIDARA	437,917.52	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	407,317.52
8	Mr. SUNANTHA SAMPATH	201,334.16	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	95,834.16	0.00
		3,430,862.85	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	133,801.26	2,773,933.49

	Name of Employee	Outstanding 01.01.2022	Janu' 2022	Feb'22	March'22	April'22	May '22	June '22	July '22	August '22	September '22	October '22	November '22	December '22	Outstanding 01.01.2023
Resigned Employees															
10	Mrs. K.K.M.C. MENIKE	23,312.61	-	-	-	-	-	-	-	-	-	-	-	-	23,312.61
8	Mr. G.C. JAYAWARDENA	535,515.22	20,000.00	-	-	-	-	-	-	-	-	-	-	-	515,515.22
	Grand Total	3,989,690.68	67,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	47,557.10	133,801.26	3,312,761.32

Sri Lanka Institute of Local Governance
Distress Loan Details 2022

Name of Employee	Outstanding as 01.01.2022	Janu '22	Feb '22 New Loan	Feb '22	March '22 New Loan	March '22	April Paid	April '22 New Loan	April '22	April '22 Interest	Outstanding as 01.05.2022	May '22 New Loan	May '22	June '22 New Loan	June '22
Mr. R.M.A.K RATHNAYAKE	79,166.94	4,166.66	-	4,166.66	-	4,166.66	50,000.12	-	4,166.66	233.33	62,500.30	-	4,166.66	-	4,166.66
MS. K.A.P.R. KARUAPPAPPU	187,500.10	4,166.66	-	4,166.66	-	4,166.66	-	125,000.00	4,166.66	991.67	245,833.34	-	4,166.66	-	4,166.66
Mr. P.A.D HIRAN RADISHA	75,000.28	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	218.75	58,333.64	-	4,166.66	-	4,166.66
Mr. A.E.SAMARARATHNE	208,333.00	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	685.42	191,666.96	-	4,166.66	-	4,166.66
MS. D.M.J PUSHPAKUMARA	233,333.36	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	772.92	216,666.72	-	4,166.66	-	4,166.66
MS. I.D. WIJEMANNA	233,333.36	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	772.92	216,666.72	-	4,166.66	-	4,166.66
Ms. A.D WEERASEKERA	212,500.06	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	700.00	195,833.42	-	4,166.66	-	4,166.66
MS. H. D. M. PRIYADARSHANI	208,333.40	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	685.42	191,666.76	-	4,166.66	-	4,166.66
MS. M.S.C. WIMALAWEERA	72,804.28	-	177,193.72	4,166.66	-	4,166.66	-	-	4,166.66	845.83	237,500.02	-	4,166.66	-	4,166.66
Ms.A.P.RATHNAPHEWA	71,573.00	3,767.00	-	3,767.00	-	3,767.00	-	-	3,794.66	225.78	60,272.00	185,961.00	4,166.66	-	4,166.66
Mr. N.H.D. THUSHARA	75,893.60	3,794.66	-	3,794.66	-	3,794.66	-	-	3,794.66	-	60,714.96	-	3,794.66	-	3,794.66
Mr. G.C.JAYAWARDENA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mr. S. BANDARA	67,662.00	-	162,338.00	4,166.66	-	4,166.66	-	-	4,166.66	845.83	237,500.02	-	4,166.66	-	4,166.66
Mr. A.A.H.A.ADIKARI	241,666.68	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	787.50	235,000.04	-	4,166.66	-	4,166.66
Mr. N.S.D.PEERA	233,333.36	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	772.92	216,666.72	-	4,166.66	-	4,166.66
Mr. J.K.KRISHANTHA	175,000.12	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	568.75	158,333.48	-	4,166.66	-	4,166.66
Ms. J.H.G.T PERERA	304,166.74	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	670.83	187,500.10	-	4,166.66	-	4,166.66
Ms. D.M.T.RANDUNI	245,833.34	4,166.66	-	4,166.66	-	4,166.66	-	-	4,166.66	816.67	229,166.70	-	4,166.66	-	4,166.66
Mr. P. S. DHARMARATHNA	-	-	250,000.00	10,416.67	-	10,416.67	-	-	10,416.67	1,111.98	218,749.99	-	10,416.67	-	10,416.67
Mr. B. G. C. B. KARUNARATHNA	-	-	-	-	250,000.00	4,166.66	-	-	4,166.66	860.42	241,666.68	-	4,166.66	-	4,166.66
Ms. S.N.P. ROSA	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000.00	4,166.66
Miss. T. W. O. OTHIPPANA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mr. K. M. LOKUHETTI	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total	2,825,434.22	61,728.24	609,533.72	80,478.23	250,000.00	84,644.89	50,000.12	125,000.00	80,877.89	12,566.94	3,452,238.57	185,961.00	85,044.55	250,000.00	89,211.21

RESIGNED & TERMINATED EMPLOYEES

Name of Employee	Outstanding as 01.01.2022	Janu '22	Feb '22 New Loan	Feb '22	March '22 New Loan	March '22	April Paid	April '22 New Loan	April '22	April '22 Interest	Outstanding as 01.05.2022	May '22 New Loan	May '22	June '22 New Loan	June '22
Mr. P.K.DARMASENA	107,130.05	4,285.20	-	4,285.20	-	4,285.20	-	-	4,285.20	329.96	89,089.25	-	4,285.20	-	4,285.20
Mr. G. C. JAYAWARDENA	78,554.95	-	-	-	-	-	-	-	-	-	78,554.95	-	-	-	-
Ms. THAKSHILA DE SILVA	38,105.83	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mr. S.S.K.CHANDRASIRI	3,283.98	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mr. L.V.C.JINENDRA	7,256.50	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mr. N.K.BANDARA	404,751.55	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mr. J. WIJESIRI	113.12	-	-	-	-	-	-	-	-	-	-	-	-	-	-
UNVERIFIED BALANCE	(39,974.11)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total	3,424,656.09	66,013.44	609,533.72	84,763.43	250,000.00	88,930.09	50,000.12	125,000.00	85,162.09	12,896.90	3,620,782.77	185,961.00	89,329.75	250,000.00	93,496.41

Name of Employee	July '22	August '22	Sep '22 New Loan	September '22	October '22	Nov '22 New Loan	November '22	December '22	Outstanding 01.01.2023
Mr. R.M.A.K RATHNAYAKE	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	29,167.02
MS. K.A.P.R. KARTYAPPERUMA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	212,500.36
Mr. P.A.D HIRAN RADISHA	4,166.66	4,166.66	208,333.00	-	4,166.66	-	4,166.66	4,166.66	237,500.02
Mr. A.E SAMARARATHNE	4,166.66	4,166.66	74,999.68	-	4,166.66	-	4,166.66	4,166.66	237,500.02
MS. D.M.J PUSHPAKUMARA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	183,333.44
MS. I.D. WIJEMANNA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	183,333.44
Ms. A.D WEERASEKARA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	162,500.14
MS. H. D. M. PRIYADARSHANI	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	158,333.48
MS. M.S.C. WIMALAWEERA	4,166.66	4,166.66	-	220,833.38	-	-	-	-	-
Ms.A.P.RATHNAHEWA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	212,899.72
Mr. N.H.D. THUSHARA	3,794.66	3,794.66	-	3,794.66	3,794.66	-	3,794.66	3,794.66	30,357.68
Mr.G.C.JAYAWARDENA	-	-	-	-	-	-	-	-	-
Mr. S. BANDARA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	204,166.74
MR.A.A.H.NADIKARI	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	191,666.76
Mr. N.S.D.PERERA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	183,333.44
Mr. J.K.KRISHANTHA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	125,000.20
Ms. J.H.G.T PERERA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	154,166.82
Ms. D.M.T RANDUNU	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	195,833.42
Mr. P. S. DHARMARATHNA	10,416.67	10,416.67	-	10,416.67	10,416.67	-	10,416.67	10,416.67	135,416.63
Mr. B. G. C. B. KARUNARATHNA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	208,333.40
Ms. S.N.P. ROSA	4,166.66	4,166.66	-	4,166.66	4,166.66	-	4,166.66	4,166.66	220,833.38
Miss. T. W. O. OMTTHANA	-	-	250,000.00	-	4,166.66	-	4,166.66	4,166.66	237,500.02
Mr. K. M. LOKUHETTI	-	-	-	-	-	250,000.00	4,166.66	4,166.66	241,666.68
	89,211.21	89,211.21	533,332.68	297,544.61	89,211.21	250,000.00	93,377.87	93,377.87	3,745,342.81
RESIGNED & TERMINATED EMPLOYEES									
Name of Employee	July '22	August '22	Sep '22 New Loan	September '22	October '22	Nov '22 New Loan	November '22	December '22	Outstanding 01.01.2023
Mr. P.K.DARMASENA	4,285.20	4,285.20	-	4,285.20	4,285.20	-	4,285.20	4,285.20	55,707.65
Mr. G. C. JAYAWARDENA	-	-	-	-	-	-	-	-	78,554.95
Ms. THAKSHILA DE SILVA	-	-	-	-	-	-	-	-	38,105.83
Mr.S.S.K.CHANDRASIRI	-	-	-	-	-	-	-	-	3,283.98
Mr.LAV.C.JINENDRA	-	-	-	-	-	-	-	-	7,256.50
Mr.N.K.BANDARA	-	-	-	-	-	-	-	-	404,751.55
Mr.J.WIJESIRI	-	-	-	-	-	-	-	-	113.12
UNVERIFIED BALANCE	-	-	-	-	-	-	-	-	(39,974.11)
Grand Total	93,496.41	93,496.41	533,332.68	301,829.81	93,496.41	250,000.00	97,663.07	97,663.07	4,293,142.30

Sri Lanka Institute of Local Governance
Incidental Advance As at 31/12/2022
Accounts # 2205-06

Annexure XV

Voucher No	Supplier	Total
2020 - 913	Sri Lanka Institute of Development Administration	186,381.25
2020 - 938	P.P Gunarathna	40,000.00
	Total	226,381.25

Sri Lanka Institute of Local Governance
Provision For Gratuity As at 31.12.2022

Emp: No	Employee Name	Consolidated Salary	Cost Of Living	Total	1/2 Salary	Date Of Joined	No.Of Completed Years	Prov. for Gratuity
01	Ms. K. A. P. R. Kariyapperuma	68,300.00	7,800.00	76,100.00	38,050.00	01.01.2000	23	875,150.00
07	Mr. P. D. L. Fernandopulle	101,546.00	7,800.00	109,346.00	54,673.00	01.06.2000	22	1,202,806.00
16	Ms. O. W. T. P. Owitipana	33,310.00	7,800.00	41,110.00	20,555.00	01.07.2001	21	431,655.00
28	Mr. C. B. Karunaratna	31,390.00	7,800.00	39,190.00	19,595.00	01.04.2005	17	333,115.00
30	Mr. R. M. A. K. Rathnayaka	118,885.00	7,800.00	126,685.00	63,342.50	05.12.2003	19	1,203,507.50
31	Mr. R. R. P. W. Sujath Bandara	30,190.00	7,800.00	37,990.00	18,995.00	17.10.2005	17	322,915.00
34	Ms. D. M. T. Randunu	33,010.00	7,800.00	40,810.00	20,405.00	01.10.2005	17	346,885.00
35	Ms. H. D. M. Priyadarshani	33,010.00	7,800.00	40,810.00	20,405.00	01.10.2005	17	346,885.00
36	Mr. A. Dodangoda	59,470.00	7,800.00	67,270.00	33,635.00	01.07.2005	17	571,795.00
46	Ms. S. N. P. Rosa	44,010.00	7,800.00	51,810.00	25,905.00	15.06.2005	17	440,385.00
48	Mr. D. M. J. Pushpa Kumara	44,010.00	7,800.00	51,810.00	25,905.00	01.10.2005	17	440,385.00
52	Ms. B. G. Dingiri Amma	28,250.00	7,800.00	36,050.00	18,025.00	02.06.2008	14	252,350.00
54	Mr. P. S. Dharmarathna	76,550.00	7,800.00	84,350.00	42,175.00	01.01.2007	16	674,800.00
62	Ms. M. D. I. D. Wijemanna	36,205.00	7,800.00	44,005.00	22,002.50	15.09.2008	14	308,035.00
63	Mr. N. H. D. Thushara	30,190.00	7,800.00	37,990.00	18,995.00	04.05.2009	13	246,935.00
75	Ms. W. H. M. N. N. G. P. Pilapitiya	77,841.00	7,800.00	85,641.00	42,820.50	17.09.2009	13	556,666.50
82	Ms. A. P. Rathmahewa	30,610.00	7,800.00	38,410.00	19,205.00	02.09.2013	9	172,845.00
94	Mr. P. A. D. Hiran Radisha	57,300.00	7,800.00	65,100.00	32,550.00	03.06.2015	7	227,850.00
98	Mr. A. D. Weerasekara	43,255.00	7,800.00	51,055.00	25,527.50	29.06.2015	7	178,692.50
107	Mr. A. E. Samararatne	42,600.00	7,800.00	50,400.00	25,200.00	03.07.2017	5	126,000.00
108	Mr. J. K. Krishantha	26,000.00	7,800.00	33,800.00	16,900.00	16.08.2017	5	84,500.00
109	Mr. A. A. H. N. Adikari	26,000.00	7,800.00	33,800.00	16,900.00	16.08.2017	5	84,500.00
110	Mr. N. S. D. Perera	26,000.00	7,800.00	33,800.00	16,900.00	16.08.2017	5	84,500.00
115	Ms. J. H. G. Tharuka Perera	28,810.00	7,800.00	36,610.00	18,305.00	07.03.2019	3	54,915.00
118	Mr. K. M. Lokuhetti	60,050.00	7,800.00	67,850.00	33,925.00	01.10.2019	3	101,775.00
119	Ms. S. Y. Mahagodage	40,235.00	7,800.00	48,035.00	24,017.50	01.10.2019	3	72,052.50
122	Ms. P. H. U. Sandamali	40,235.00	7,800.00	48,035.00	24,017.50	01.10.2019	3	72,052.50
123	Ms. P. G. P. D. Dharmasiri	33,535.00	7,800.00	41,335.00	20,667.50	01.10.2019	3	62,002.50
Total								9,875,955.00

Sri Lanka Institute of Local Governance

Annexure XVII

Accrued Charges Schedule As at 31.12.2022

Account # 2103 -01

Date	Name	V. No.	Amounts
03/01/2023	A. E. Samarathna - Performing Duty Allowance of board secretary	02	7,100.00
09/01/2023	New Collettes Cleaning Service (Pvt) Ltd. Janitorial Expenses -December -2022	03	104,400.00
09/01/2023	A. D. B. Kumara - Resource Person Allowance - Library Management held on 01,08,15,29 December -2022	04	32,784.00
11/01/2023	H.N.D. Thushara - Overtime - December 2022	UNDP 1135	12,516.10
11/01/2023	S. Bandara - Overtime - December 2022	UNDP 1136	3,364.88
11/01/2023	A.A.H.N. Adhikari Overtime - December 2022	UNDP 1137	2,166.60
11/01/2023	N. S. D. Perera - Overtime - December 2022	UNDP 1138	4,333.20
11/01/2023	H.N.D. Thushara - Travelling Allowance - December 2022	UNDP 1139	3,675.00
11/01/2023	S. Bandara - Travelling Allowance - December 2022	UNDP 1140	1,225.00
11/01/2023	A.A.H.N. Adhikari Travelling Allowance - December 2022	UNDP 1141	1,225.00
11/01/2023	N. S. D. Perera - Travelling Allowance - December 2022	UNDP 1142	2,887.50
11/01/2023	P.A.D. Hiran Radisha - Holiday Payment 17,24 December 2022	09	5,730.00
11/01/2023	A.D. Weerasekara - Holiday Payment 10, 17 December 2022	10	4,325.50
11/01/2023	M.D.I.D. Wijemanna - Overtime - December 2022	11	5,392.88
11/01/2023	T. Owitipana - Overtime - December 2022	12	1,387.90
11/01/2023	H.D.M.Priyadarshani - Overtime - December 2022	13	1,065.93
11/01/2023	A.P. Rathnahewa - Overtime - December 2022	14	2,231.95
11/01/2023	C.B. Karunaratna - Overtime - December 2022	15	8,893.72
11/01/2023	S. Bandara - Overtime - November 2022	16	1,132.11
11/01/2023	B.G. Dingiri Amma - Overtime - December 2022	17	3,442.72
11/01/2023	A.A.H.N. Adhikari Travelling Allowance - December 2022	18	866.64
11/01/2023	S. Bandara - Overtime - December 2022	19	4,842.91
11/01/2023	A.A.H.N. Adhikari - Travelling Allowance - December 2022	20	175.00
11/01/2023	M.D.I.D. Wijemanna - Travelling Allowance - December 2022	21	800.00
11/01/2023	C.B. Karunaratna - Travelling Allowance - December 2022	22	2,100.00
11/01/2023	S. Bandara - Travelling Allowance - December 2022	23	1,137.50
11/01/2023	B.G. Dingiri Amma - Travelling Allowance - December 2022	24	787.50
12/01/2023	Markfed - Fuel Expenses payable for period of 21/12/2022 to 31/12/2022	26	44,100.00
12/01/2023	Markfed - Fuel Expenses payable for period of 27/12/2022 to 31/12/2022	27	16,800.00
12/01/2023	Sri Lanka Telecom PLC -Telephone bill Payable for month of December	28	17,493.98
12/01/2023	Sri Lanka Telecom PLC -Telephone bill of 0112581494 from July to November	29	17,141.54
12/01/2023	Sri Lanka Telecom PLC - Fiber Connection of computer lab payable for month of December 2022	30	13,407.00
12/01/2023	Sri Lanka Telecom PLC - Fiber Connection of institute payable for month of December 2022	31	6,173.96
12/01/2023	K. Balarathna Agency - News paper bill payable for month of December 2022	32	3,875.00
12/01/2023	American Premiym Water Systems (Pvt)Ltd - Drinking water Expenses payable for month of December 2022	33	9,975.35

Sri Lanka Institute of Local Governance

Annexure XVII

Accrued Charges Schedule As at 31.12.2022

Account # 2103 -01

Date	Name	V. No.	Amounts
12/01/2023	Sri Lanka Institute of Local Governance - UNDP CDLG Overtime of H.D.M. Priyadarshani	UNDP 1146	3,376.00
19/01/2023	Sri Lanka Telecom PLC - Telephone Bill of 0112581494 for the month of December 2022	38	829.07
01/02/2023	A.H.M.N. Udayasiri - Resource Person Allowance Payable for expenditure administration Module - Financial Management 2022/2023 held on 01,15,16,21,22,29 December 2022	66	18,000.00
03/02/2023	H.M.S.B. Herath - Paper & assignment marking Allowance Payment - evolution of LG System - Officers	68	11,000.00
03/02/2023	Sampath Rajapaksha - Paper & assignment Marking Allowance payable - Present Local Government System of Sri Lanka - Officers	69	11,000.00
03/02/2023	P.A.P.P. Abeywardhana - Paper & Assignment Markin Allowance payable - Legal Background of Local Government Module - DILG - Officers	70	10,900.00
03/02/2023	D.M.C. N. Dissanayaka - Paper & assignment marking Allowance payable - Office Management Module - DILG - Officers	71	10,900.00
03/02/2023	P.A.P.P. Abeywardhana - Paper & Assignment Markin Allowance payable - Council Affairs Module - DILG - Officers	72	10,900.00
03/02/2023	A.D.P.I Prasanna - Resource Person Allowance payable for procurement Procedure module held on 19,27 November & 04,10,17 December 2022 - DILG - Officers	73	24,700.00
03/02/2023	S.M.N. Subasinghe - Resource Person Allowance payable for Procurement Procedure module held on 02 December 2022 - DILG - Officers	74	3,600.00
03/02/2023	H.M.S.B. Herath - Paper & assignment marking Allowance payable - Evolution of LG System - DILG Elected Members	75	4,400.00
03/02/2023	Sampath Rajapaksha - Paper & assignment Marking Allowance payable - Present LG System - DILG Elected Members	76	4,400.00
03/02/2023	P.A.P.P. Abeywardhana - Paper & Assignment Markin Allowance payable - Legal Background of LG - DILG Elected Members	77	4,800.00
03/02/2023	P.A.P.P. Abeywardhana - Paper & Assignment Marking Allowance payable - Council affairs module - DILG Elected Members	78	4,800.00
03/02/2023	D.M.C. N. Dissanayaka - Paper & assignment marking Allowance payable - Office Management Module - Elected Members	79	4,800.00
03/02/2023	Nishan Sakalasooriya - Paper and Assignment marking allowance payable - Development Thoughts module - DICD	80	6,800.00
03/02/2023	Pradeep uluwaduge - Paper and Assignment marking allowance payable - Approach to Community Development Module - DICD	81	6,800.00
03/02/2023	Karunaratna Gamage - Paper and Assignment marking allowance payable - Education for Community Development Module - DICD	82	7,000.00
03/02/2023	Karunaratna Gamage - Paper and Assignment marking allowance payable - Skills for Community Development Module	83	7,000.00
03/02/2023	Janaka Hemathilaka - Paper and Assignment marking allowance payable - Community Empowerment Module - DICD	84	7,000.00
06/02/2023	Dr. D.M. Suratissa - Bonus Payment for Director/CEO for Year 2022	Common 02	25,000.00
10/02/2023	R. Nimal Gunathilaka - Resource Person Allowance Payable for ws held on 03,04,10,11,17,18 December - 2022	113	27,000.00
Total			563,961.44

Sri Lanka Institute of Local Governance

Annexure XVIII

Security Deposit (Payable) As at 31/12/2022

Accounts # 2206-03

<i>Rec. No</i>	<i>Date</i>	<i>Payee</i>	<i>Amount</i>
1236	30.11.2022	New Collettes Cleaning Services	25,000.00
		<i>Total</i>	<i>25,000.00</i>

Sri Lanka Institute of Local Governance

Annexure XIX

Retention Money Schedule As at 31/12/2022

Accounts # 2206-03

<i>Particular</i>		<i>Amount</i>
V.G Security - Security Expenses for period of 15.12.2022 to 31.12.2022		71,445.00
	<i>Total</i>	<i>71,445.00</i>

Sri Lanka Institute of Local Governance

Annexure XX

UNDP CDLG Project Contribution Allowance Payable As at 31.12.2022

Account # 2104 -21

V. No	Name	Designation	Amount
UNDP 1147	D.M. Suratissa	Director / CEO	352,000.00
UNDP 1148	R.M.A.K Rathnayake	Consultant Physical Planning	264,000.00
UNDP 1149	K.A.P.R Kariyapperuma	Deputy Director - Training	320,000.00
UNDP 1150	P. S. Dharmarathne	Deputy Director - Research	264,000.00
UNDP 1151	P.A.D Hiran Radisha	Assistant Director - Finance	267,062.50
UNDP 1152	K.M Lokuhetti	Internal Auditor	128,000.00
UNDP 1153	A.E Samararathne	Administraion Officer	158,440.00
UNDP 1154	Anjana Dodamgoda	ICT Officer	138,053.00
UNDP 1155	S.N.P Rosa	Program Officer - General Management	117,512.75
UNDP 1156	D.M Jagath Pushpakumara	Program Officer - Engineering	147,750.00
UNDP 1157	A.D Weerasekara	Program Officer - Training	197,112.75
UNDP 1158	M.D.I.D Wijemanna	Program Assistant - Financial Management	122,122.20
UNDP 1159	S.Y Mahagodage	Program Officer - Research	198,101.50
UNDP 1160	P.H.U Sandamali	Program Officer - Physical Planning	194,153.50
UNDP 1161	R.G.P.D Dharmasiri	Media Officer	200,000.00
UNDP 1162	O.W.T.P Owitipana	Management Assistant - Admin	144,000.00
UNDP 1163	H.D.M Priyadarshani	Management Assistant - Finance	139,533.68
UNDP 1164	J.H.G.T Perera	Management Assistant - ICT	80,000.00
UNDP 1165	B.G.C.B Karunarathne	Driver	65,380.32
UNDP 1166	R.R.P.W. Sujath Bandara	Driver	41,190.36
UNDP 1167	N.H.D Thushara	Driver	47,859.23
UNDP 1168	B.G Dingiri Amma	KKS	66,218.18
UNDP 1169	J.K krishantha	KKS	72,295.57
UNDP 1170	A.A.H.N Adikari	KKS	73,410.94
UNDP 1171	N.S.D Perera	KKS	77,556.25
UNDP 1173	D.M.T Randunu	Management Assistant - Director Division	80,000.00
UNDP 1174	L.S Sampath	Driver	32,000.00
UNDP 1202	A.P Rathnahewa	Management Assistant - Admin	78,131.27
UNDP 1251	M.M.P.K Mayadunna	Chairman	200,000.00
UNDP 1252		Welfare Society - SLILG	200,000.00
			4,465,884.00

Sri Lanka Institute of Local Governance
Financial Highlights (000')

Description	2017	2018	2019	2020	2021	2,022
<i>Income</i>						
<i>Government Contribution</i>						
<i>Recurrent</i>	33,304	34,499	38,700	32,870	36,680	37,100
<i>Capital</i>	27,050	20,950	23,965	7,750	3,100	3,800
<i>Diploma Course Income</i>	3,476	3,602	5,044	528	5,445	6,536
<i>Certificate Course Income</i>	518	4,030	955	2,040	5,375	3,974
<i>Special Project Income</i>	19,009	12,645	4,836	2,322	21,710	11,939
<i>Other Income</i>	4,134	1,234	1,374	2,438	1,998	4,983
Total Income	87,491	76,960	74,874	47,948	74,308	68,332
<i>Expenditure</i>						
<i>Administrative & Establishment Expenses</i>	34,847	36,157	38,165	33,932	35,086	37,572
<i>Capacity Development expenses of Elected members & Officers of LA's</i>	24,464	20,862	26,092	4,750	5,477	3,707
<i>Diploma Course Expenses</i>	1,977	2,660	1,303	836	3,822	1,084
<i>Certificate Course Expenses</i>	1,276	1,043	285	521	1,038	949
<i>Special Project Expenses</i>	8,863	8,297	4,057	1,606	14,940	10,434
<i>Other Expenses</i>						3,560
Total Expenditure	71,427	69,019	69,902	41,645	60,363	57,306
Surplus / (Deficit) before Depreciation & Retirement Benefits	16,064	7,941	4,972	6,303	13,945	11,026
<i>(-) Depreciation & Retirement Benefits</i>	10,652	5,105	5,926	8,992	8,774	8,947
Surplus / (Deficit) After Depreciation & Retirement Benefits	5,412	2,836	(954)	(2,689)	5,171	2,079

7.0. Message of Director/ Chief Executive Officer



It a pleasure to be able to present the annual report and audited financial statement of Sri Lanka Institute of Local governance for the year 2022. However, the performance of the institution was significantly impacted by the fuel crisis and the political and economic instability that prevailed all around the country after the end of the Covid 19 pandemic situation which had its effect until 2022.

Vision

The major objective behind this is to make this institution more reputed/ renowned among the local and international education institutes by getting a local and international rating for the institution. The background required to establish a certain standard for the courses conducted by this institution in the next two or three years is been done and the background for the required discussions is been prepared. There was a possibility in the year 2022 to initiate the preliminary discussions to introduce an external degree which is awarded in Integration with the university of Sri Jayawardenapura on local governance for the members and officers of the local government institutions. In the ensuing years it is expected to establish the research units in the local government institutions and to provide the training and guidance required to maintain the required data. Further, It has been planned to prepare a methodology for capacity development under the supervision of this institution in association with non-governmental organizations that function related to local governance.

Through the Administrative point of View

The staff of the institution is extremely in sufficient when considering the functions of the Institution. In a backdrop where the government has decided to limit the new recruitments, certain discussions were held to attach certain officers from the Ministry staff to this institution. Further, the possibility to recruit new officers after obtaining the required approval, was also inquired. Many functions had to be restricted in the year 2022 as a result of the, as the grants provided by the stage became minimized in order to maintain the activities of the institution in the face of the economic crisis. There was a possibility to take steps to conduct the efficiency bar examinations which had not been conducted since

the initiation of the institute. And also to formulate a promotion methodology after conducting the required discussions since a proper promotion methodology is not available for the staff of the institution.

- **Major issues of the Institution**

- Inadequate staff in the institution.
- Construction of the proposed new building.
- The training programmes of the institution are not up to the standard
- The building with an archeological value in which the institution is run is in a dilapidated state

Basic strategies

Due to the inability to conduct physical workshops as planned, steps were taken to conduct short term training workshops virtually through zoom technology .

There was no possibility to get the expected number of trainees to participate in this courses due to the economic crisis which had its impact on the entire island. Two certificate courses of Library science and one certificate course on Information technology could be conducted physically. Steps were taken to conduct the Diploma on Local governance, Diploma on Financial Management and the certificate course on Procurement, online. During this year there was a possibility to conduct negotiations on getting different projects on the capacity development of local government institutions to the institutions after conducting discussions with Non-government organizations specially instead of using government allocations. Measures were taken to introduce online programmes instead of physical training programmes with the objective of minimizing the course under the assumption that the economic instability which commence in the first quarter of the year 2022 could affect several future years as well. Further, steps were taken to encourage the staff within this year to plan for one day , two day or three day training progarmmes instead of the annual, six months and three months training workshops. Further, instructions were given by me to organize several training programmes for different subjects in one single province all at once and to conduct them separately in order to minimize the transport expenditure. The entire staff was directed towards working with the future vision of becoming an institution with self generating due to the fact that the provisions provided by the government are at a minimal level.

It was possible to conduct the initial discussions required to initiate six certificate courses in integration with state universities, with the objective of attracting more trainees for the courses conducted by this institution as currently the courses of the institution have not been subjected to any standardization.

I appreciate the Commitment and effort of the limited staff of the institution that worked towards maintaining the activities of the institution, continuously despite the various obstacles and challenges encountered. Further, I would like to most respectfully extend gratitude to the Hon. Prime Minister and Minister of State Administration, Home Affairs, Provincial Councils and Local Government, Hon. Dinesh Gunawardena and the State Minister of Provincial Councils and Local Government Institutions, Hon. Janaka Wakkumbura and the Governing Board including the Secretaries of the Ministries for providing the required instructions and for extending the expected guidance constantly to support the institution to maintain its activities properly.

(Signed)

Dr. D.M. Surathissa Dissanayaka

Director/ Chief Executive Officer