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ஆண்டு அறிக்கை - 2024

ANNUAL REPORT



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கல்வி, உயர் கல்வி மற்றும் தொழிற் கல்வி அமைச்சு
MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION



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மூன்றாம் நிலைக்கல்வி, தொழிற்கல்வி ஆணைக்குழு
TERTIARY AND VOCATIONAL EDUCATION COMMISSION

Information of the Commission

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Bankers	

Annual Report

This annual report and related information is intended to provide interested parties with information about the activities of the Tertiary and Vocational Education Commission. It provides information on the Commission's strategic, financial and non-financial performance to gain a clear understanding of its mandate and new development activities during the year 2024. Relevant information for the period from 01 January 2024 to 31 December 2024 is included here.

Reporting Framework

The Commission has taken into account the following various rules, regulations and guidelines in preparing the annual report:

Sustainability Reporting

- ✓ Tertiary and Vocational Education Commission Act No. 20 of 1990 and the Amendment Act No. 50 of 1999
- ✓ Finance Act No. 38 of 1971(Section 14)
- ✓ United Nations Sustainable Development Goals(SDGs)

Financial Reporting

- ✓ Sri Lanka Accounting Standards issued by the Institute of Chartered Accountants of Sri Lanka
- ✓ Public Accounting Systems of Sri Lanka
- ✓ Public Business Guide to Good Governance (Chapter 06)
- ✓ National Audit Act No. 19 of 2018

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Tertiary and Vocational Education Commission

The Tertiary and Vocational Education Commission (TVEC) was established in 1991 as the regulatory body for the Technical and Vocational Education and Training sector under the provisions of the Tertiary and Vocational Education Act, No. 20 of 1990, and was amended by the Amendment Act, No. 50 of 1999 with enhanced powers to conduct TVET-related research, develop a labour market information system, award grants and establish systems for quality assurance of TVET sector. Its primary responsibilities are to maintain the quality of tertiary and vocational education at higher level through policy formulation, planning, quality assurance and coordination and development of tertiary and vocational education in the country.

General objectives

- a. Policy development, planning, co-ordination and development of the Tertiary Education and Vocational Education at all levels in keeping with human resource needs of the economy
- b. (Development of a nationally recognized system for granting of Tertiary Education awards and Vocational Education awards including certificates, and other academic distinctions; and
- c. Maintenance of academic and training standards in institutes, agencies and all other establishments providing Tertiary Education and Vocational Education.



Vision

“Tertiary and Vocational

Education with quality and relevance for all seekers”



Mission

“Towards the production and

maintenance of an efficient, effective and quality assured Tertiary and Vocational Education system to meet the socio – economic goals and the challenging global market needs“



Values

The Commission will work with stakeholders in this endeavor to ensure that the Commission is committed to high quality, committed to high integrity, fosters a sense

of team spirit, implements new technologies, and promotes equality of opportunity.



The Commission's Quality Policy

NVQ සුදුසුකම් සඳහා We will ensure the quality of the services we provide to training providers who conducted accredited courses and those institutes registered with the Commission.

We have established a quality management system in accordance with ISO 9001:2008 to maintain and ensure the quality of the services we provide. We strive to continuously improve the effectiveness of the quality management system and our services.

We maintain a human resource management system to ensure that the environment around us is protected in order to achieve the overall objectives of the TVEC

Corporate Governance Report:

The Tertiary and Vocational Education Commission is responsible for conducting and controlling the activities of the Commission and issuing the necessary internal rules, regulations, circulars and procedures under the supervision/approval of the Governing Body of the Commission so that all interested parties can obtain the necessary services and information in a fair, equitable, reliable and accountable manner. The said circulars, rules and procedures have been published on the website and made public to interested parties, thereby creating transparency in these operational activities. Accordingly, the Governing Body has taken the necessary management decisions to conduct the activities of the institution with high efficiency.

Board of Directors of the Tertiary and Vocational Education Commission

The Board of Directors of the Commission is responsible for implementing the entire process related to tertiary and vocational education and training in order to achieve the objectives of the Commission Act. The Board of Directors of our Commission consists of 06 officers and an Acting Director, and the functions performed by those officers are as follows.

- Prepare vocational education and training plans, conduct research, develop and maintain the labor market information system
- Implement the national vocational qualifications framework, develop national competency standards and identify industry needs and develop and improve assessment criteria/methodology and conduct and coordinate written assessments
- Register training institutions and accredit courses to ensure the quality of training delivery
- Obtain industry information necessary for the advancement of the technical vocational education and training sector, build industry linkages, develop guidelines and coordinate sectoral skills councils
- Establish, update, store and distribute information systems maintained in each sector according to modern technology
- Implement state policies and procedures managing human resources, providing necessary facilities to other departments and ensuring the security of the assets of the institution, conducting all financial activities and accounting for them, preparing and publishing financial statements.

Governing Body of the Tertiary and Vocational Education Commission

Responsibilities of the Governing Body

This Commission, which operates under the Ministry of Education, consists of 17 members including a Chairman appointed in accordance with the provisions of the Tertiary and Vocational Education (Amendment) Act, No. 50 of 1999.

Main responsibility of the Governing Body is to give effect to the provisions of the Act.

Composition

Members appointed by HE the President

- | | | |
|--|---|----------|
| ▪ Eng. Udeni Wickramasinghe | - | Chairman |
| Tertiary and Vocational Education Commission | | |
| ▪ Prof. T.M. Bandula Palawatta | - | Member |
| Appointed by the Hon. President | | |
| ▪ Mr. M.G.K.M. Fernando | - | Member |
| Appointed by the Hon. President | | |
| ▪ Mr. P.A.D.R. Chandrasiri | - | Member |
| Appointed by the Hon. President | | |
| ▪ Mr. Kanishka Weerasinghe | - | Member |
| Appointed by the Hon. President | | |
| ▪ Prof. N.R. Abeynayake | - | Member |
| Appointed by the Hon. President | | |
| ▪ Mr. Jayantha Wijesinghe | - | Member |
| Appointed by the Hon. President | | |
| ▪ Mr. Manjula Hiranya de Silva | - | Member |
| Appointed by the Hon. President | | |
| ▪ Prof. Sudantha Liyanage | - | Member |
| Appointed by the Hon. President | | |
| ▪ Prof. Mr. H.H. Sumathipala | - | Member |
| Appointed by the President | | |
| ▪ Mr. Sarath Chandra Mohotti | - | Member |
| Appointed by the President | | |

Ex-officio members:

- Dr. K.A. Lalithatheera
Director General
Tertiary and Vocational Education Commission
- Member
- Mr. Ruchika Amarasekara
Chairman
National Apprentice and Industrial Training Authority Sri Lanka
- Member
- Air Vice Marshal (Retd.) Prasanna Ranasinghe
Chairman
Vocational Training Authority of Sri Lanka
(2023.03.31 to 2024.03.26)
- Member
- Mr. Kumara Rajapaksa
Chairman
Sri Lanka Vocational Training Authority
(2024.04.30)
- Member
- Mr. S.C. Jagath
Director General
Department of Technical Education and Training
- Member
- Dr. S.C. Levangamage
Director General
Sri Lanka Institute of Advanced Technological Education
(2023.06.27 to 2024.01.30)
- Member
- Mr. Athauda Seneviratne
Director General
Sri Lanka Institute of Advanced Technological Education
(2024.02.27 to 2024.02.27)
- Member
- Ms. Harshani Fernando
Ministry of Finance
Treasury Representative
(2022.09.30 to 2024.01.30)
- Member
- Mrs. R.M.K.G. Sanjeevani
Ministry of Finance
Treasury Representative
(2024.02.27 to 2024.02.27)
- Member

Commission Meetings

The Assistant Director (Legal) of the Tertiary and Vocational Education Commission serves as the Secretary of the Commission. There were 10 Board of Directors meetings held in the year 2024.

Dr. (Eng.) Udeni Wickramasinghe

**Expertise:**

Mechanical Engineering and TVET sector

Qualifications:

Has obtained MSc (Information Technology) degree from the University of Moratuwa, M.Ed. degree in Technical Education and Training from Manchester University, United Kingdom, B.Sc degree Mechanical Engineering from the University of Peradeniya and the PhD from the Kothalawala Defense University.

Current Status:

Former Secretary of the Ministry of Agrarian Services, and presently the Chairman of the Tertiary and Vocational Education Commission, with effect from 27.01.2021.

Dr. K.A. Lalithadheera

**Expertise:**

Economics and TVET sector

Qualifications:

Has obtained PhD degree in Economics from the University of Colombo, Postgraduate degree in Economics from the University of Colombo, BA (Hons.) degree in Economics from the University of Ruhuna.

Current Status:

Presently he functions as the Director General of the Tertiary and Vocational Education Commission with effect from 27.04.2021.

Senior Professor T.M. Bandula Palawaththa

**Expertise:**

Operations management, service and quality management

Qualifications:

He obtained a special degree in Mathematics from the University of Sri Jayewardenepura in 1981 and a postgraduate degree in Business Administration from the Catholic University of Louvain, Belgium in 1987.

Current Status:

Prof. Palawatte has been serving in the departments of business administration, marketing management, information technology, decision sciences of the Faculty of Management and Commerce. Currently he serves in the department of decision sciences as the Senior Professor.

Mr. M.G.K.M. Fernando



Expertise:
Public Administration

Qualifications:

Has obtained BA degree from the University of Sri Jayewardenepura and has served in number of Ministries as an Officer of Sri Lanka Administrative Service since 1984.

Current Status:

Had served as a member of Salary and Cadre Commission during 2019-2020 and presently serves as Vice Chairman of the National Education Commission.

Mr. P.A.D.R. Chandrasiri



Expertise:
Civil Engineering

Qualifications:

Has obtained National Diploma in Technology (NDT) from the University of Moratuwa and is a graduate of the City & Guilds of England. He is a fellow member of Institute of Incorporated Engineers of Sri Lanka (IIESL) and the Institute of Chartered Professional Managers of Sri Lanka.

Current Status:

Currently serves as a member of Accreditation board of the IIESL and also is a member of Engineering Council of Sri Lanka.

Mr. Kanishka Weerasinghe



Expertise:
Legal Sector

Qualifications:

Has obtained postgraduate qualifications in international relations including a Masters degree in Arts. Executive education course has been followed in Singapore at NUS. Currently pursues a PhD in international relations (international labour standards).

Current Status:

Former Director General of the Employers' Federation of Ceylon (EFC) and currently practicing as a lawyer.

Professor N.R. Abeynayake

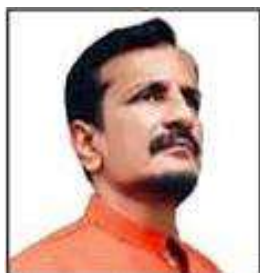


Expertise:
Applied Statistics

Qualifications:
Appointed to the post of professor in 2017. Has obtained BSc (Hons.) degree from the University of Peradeniya in 1995 and MSc degree in 2001. Obtained PhD from the agriculture statistics institute of New Delhi in 2008.

Current Status:
Currently serves as the professor in agriculture business management department of the Wayamba University of Sri Lanka. Nowadays spending her sabbatical leave and work as a visiting professor of Metropolitan University of Manchester. In addition, she had served as the head of Agri-business Management Institute (ABM) and the Chairperson of the Institute of Applied Statistics of Sri Lanka (IASSL).

Mr. Jayantha Wijesinghe



Expertise:
Trade Union and Employee Activities

Qualifications:
Has completed Part I of BA degree of the Kelaniya University and completed a diploma in mass communication and social development.

Current Status:
Serves as Assistant Secretary of trade union and employee relations division of the Ministry of Provincial Council. Also functions as a board member and member of audit & management committee of Kalubovitiyana Tea Factory.

Mr. Manjula De Silva



Expertise:
Accounting and Management

Qualifications:
Has obtained honor's degree in economics from the University of Colombo and a MA degree in business management. He is a chartered management accountant.

Current Status:
Functioned as General Secretary and CEO of Ceylon Chamber of Commerce until 31.01.2023 for 03 years. Currently serves as a Director of Central Finance Ltd. and BPPL Holdings Ltd. Serves as a visiting Lecturer at the University of Colombo, SANASA University, Edith Cowan University Australia and many other higher education institutions.

Prof.Sudantha Liyanage

**Expertise:**

Chemistry, chemical industry, education, higher education, election systems and policies and has experience in many other fields.

Qualifications:

PhD from Cardiff University, Wales of UK, Post Doctoral expertise at Adelaide University, Australia and Ibarachi University, Japan and BSc degree in Chemistry from Sri Jayewardenepura University.

Current Status:

Served as 26th Vice Chancellor of the Sri Jayewardenepura University from January 2020 to December 2022. Appointed as a member to the Commonwealth University Council of United Kingdom for 03 years from 01st August 2022.

Professor H.H. Sumathipala

**Expertise:**

Physical Science.

Qualifications:

Became Senior Professor of Physical Science in 2020 and had obtained his PhD in 1986. Joined with University of Peradeniya for postgraduate studies. Obtained BSc (Sp.) degree in Physical Science (second class upper) in 1985.

Current Status:

Currently a member of operations committee of International Nuclear Science Olympiad (INSO) of Asian Network of (ANENT) Nuclear Technology coordinated by International Nuclear Power Agency.

Mr. Sarachchandra Mohotti

**Expertise:**

Hotel and Tourism Sector.

Current Status:

Served as General Manager of Hotel Galadari, Gall face Hotel, Waters Edge and as Chairman of Sri Lanka Tourism and Hotel Management. Also served as Managing Director of Commonwealth Hotel Association.

Mr. Ruchika Amarasekara



Current status: Chairman of the National Apprentice and Industrial Training Authority

Mr. S.C. Jagath



Expertise:
Management and Economics

Qualifications:
Obtained BSc (Business Administration) degree and MSc in economics and international trade from Korea.

Current Status:
Functions as Director General of the Department of Technical Education and Training

Mrs. Harshani Fernando



Expertise:
Accounting and Administration

Qualifications:
Earned postgraduate degree in Economics from the University of Kelaniya. Obtained the BSc in business administration degree from the University of Sri Jayewardenepura.

Current Status:
Class I officer of Sri Lanka Accountancy Service and currently serves as Director of Treasury Operations department of the Finance

Mr. Prasanna Ranasinghe

**Expertise:**

Retired Air Vice Marshal of Sri Lanka Air Force.

Qualifications:

Obtained LLB degree from The Open University of Sri Lanka and MA degree in Management (Defense Study) from the Sir John Kothalawala Defense College in 2005. Has acquired MA degree in Defense Studies from the Professional University of Bangladesh in 2011. He obtained MA in human rights from the University of Colombo and MA in national security and defense studies from the National Defense University of Pakistan. He has obtained LLM degree in international human rights laws from the Birmingham City University.

Current Status:

Chairman/CEO of the Vocational Training Authority of Sri Lanka.

Professor C.S. Lewangamage

**Expertise:**

Professor in Civil Engineering

Qualifications:

Obtained in BSc (Hons.) in civil engineering from the University of Moratuwa in 1998 and obtained postgraduate degree in civil engineering from the Tokyo University of Japan. He earned his PhD from the Tokyo University of Japan in 2004.

Current Status:

Currently holds the post of Director General of Sri Lanka Institute of Advanced Technological Education of the Ministry of Education.

Sustainability of the Tertiary and Vocational Education Commission 1991-2024

The Commission has been performing a remarkable service to the nation since its establishment to enhance the quality of tertiary and vocational education and training. A brief summary of functions performed over past 33 years is given below.

1992

Implementation of Interim Registration for Training Institutions

1995

Development Plan for Registration of Training Institutions (Extra Ordinary Gazette Notification issued on 07th September 1995) Published.

1998

Commencement of Registration of Institutions: with “P” Number.

Started Issuance of Labour Market Information Bulletin

Reconstituted the Tertiary and Vocational Education Commission as a Statutory Body with additional powers as per provision of TVE Act No. 50 of 1999.

1999

Commencement of development of vocational training plans for emerging industries

2000

Accreditation of training programmes based on national training standards

2003

Development of the website of the Tertiary and Vocational Education Commission and its email service launched

2004

Establishment of the National Vocational Qualifications Framework of Sri Lanka

2005

Initiation of the Commission's Research Cell.

2006

Commencement of accreditation of training programmes conducted by all public, private and non-governmental organizations and award of qualifications based on national standards

Establishment of link with other countries implementing the National Vocational Qualifications System

2007

Commencement of preparation of provincial vocational training plans

First National Vocational Qualifications Certificate Award Ceremony held in February 2007

2008

Initiating financial assistance for disadvantaged groups engaged in vocational training

Commencement of awarding of financial assistance to training institutes providing training for disadvantaged groups

2009

Granted permission to use the State Emblem for the Certificate of Qualification issued in NVQF by private institutes. Commencement maintaining a database of assessors and training of assessors.

2020

Introduction of a special system to facilitate the award of National Vocational Qualifications for disadvantaged groups
Introduction of an automated system for conducting assessments for award of National Vocational Qualifications

2011

Posting of general circulars on National Vocational Qualifications on the Commission's website. Issuing National Vocational Qualification Equivalence Certificates.

2021

To expedite the issuance of National Vocational Qualifications through assessment of Prior Learning Introduced an electronic system :(e RPL) Increase the security of the NVQ certificate by introducing a QR code. Commenced development of question bank for knowledge assessment in level 4 courses.

2012

Permission received from the Ministry and the Department of Management Services to establish an Examination and Assessment Division in the TVEC.

2023

Complete question bank to conduct exams online for NVQ Level 4 and hold the official opening ceremony on 2023.11.31

2013

Commencement of online registration of institutes.

2024

Started conducting the Knowledge assessment in Level 4 courses in online method

2016

Start of issuing electronic registration certificates

Message from the General



I present to all those interested in our institution the Annual Report for the year 2024 of the Tertiary and Vocational

Education Commission, the regulatory body for tertiary and vocational education and training sector. This report reflects the progress of human resource development activities that are suitable for the country's labor market by regulating vocational education in accordance with the objectives of the Commission Act and producing workers who receive high-quality vocational education. This year, the Treasury released Rs. 14.2 million for capital expenditure and Rs. 196.35 million for recurrent expenditure to the institution. Furthermore, the total income earned by the institution is Rs. 135.7 million, which is sufficient to achieve the physical performance of the institution with the support of foreign aid project institutions.

Furthermore, 22 vocational education and training plans have been prepared by the year 2024 to identify training needs in the vocational education and training sector and 18 plans have been updated. Accordingly, 03 new research study reports have been published in the year 2024 and the Vocational Education and Training Plan for the Western Province has been published and its action plan has been handed over to the Western Provincial Council for implementation. Furthermore, 2 labor market information publications were published.

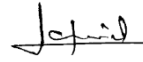
It is a legal requirement for Vocational Training Institutions to obtain registration under the Commission. Accordingly, by the end of 2024, there were 1696 institutions with valid registration, while 280 newly registered vocational training institutions and 601 institutions had their registration updated in 2024. The Commission has also issued 1857 registration confirmation letters to the Ministry of Foreign Affairs on behalf of workers going abroad.

In order to implement the National Vocational Qualifications Framework, new National Competency Standards and Curricula have been introduced in the year 2024, and the total number of courses accredited in relation to those Competency Standards and Curricula is 1469. Policy Committee meetings and Steering Committee meetings were held in the year 2024. In addition, the Monitoring Committee for the Development of National Competency Standards met to take relevant decisions and review its progress. In addition, the number of students who participated in the Vocational Qualifications Tests conducted in the year 2024 was 52579. As of this year, the assessment pool consists of 4477 assessors. The preliminary work required to conduct the relevant tests online instead of the common written test conducted for 15 NVQ Level 4 professions was completed in the year 2024. Also, 117178 National Vocational Qualification Certificates (NVQs) have been issued and 756 NVQ certificate holders have been issued skill licenses. Effective implementation of the establishment of 06

Sectoral Skill Councils and 02 Advisory Councils took place in the year 2024 and 15 Career Guidance Centers were registered.

Based on these key quality assurance methods, achieving high performance with about 35 staff vacancies and minimum funding according to the approved staff was a very challenging situation. However, the contribution of my staff as well as external

parties related to the system is highly appreciated in overcoming this challenge, and I am very happy to report that it has been very helpful in maintaining high quality assurance at TVEC Trust

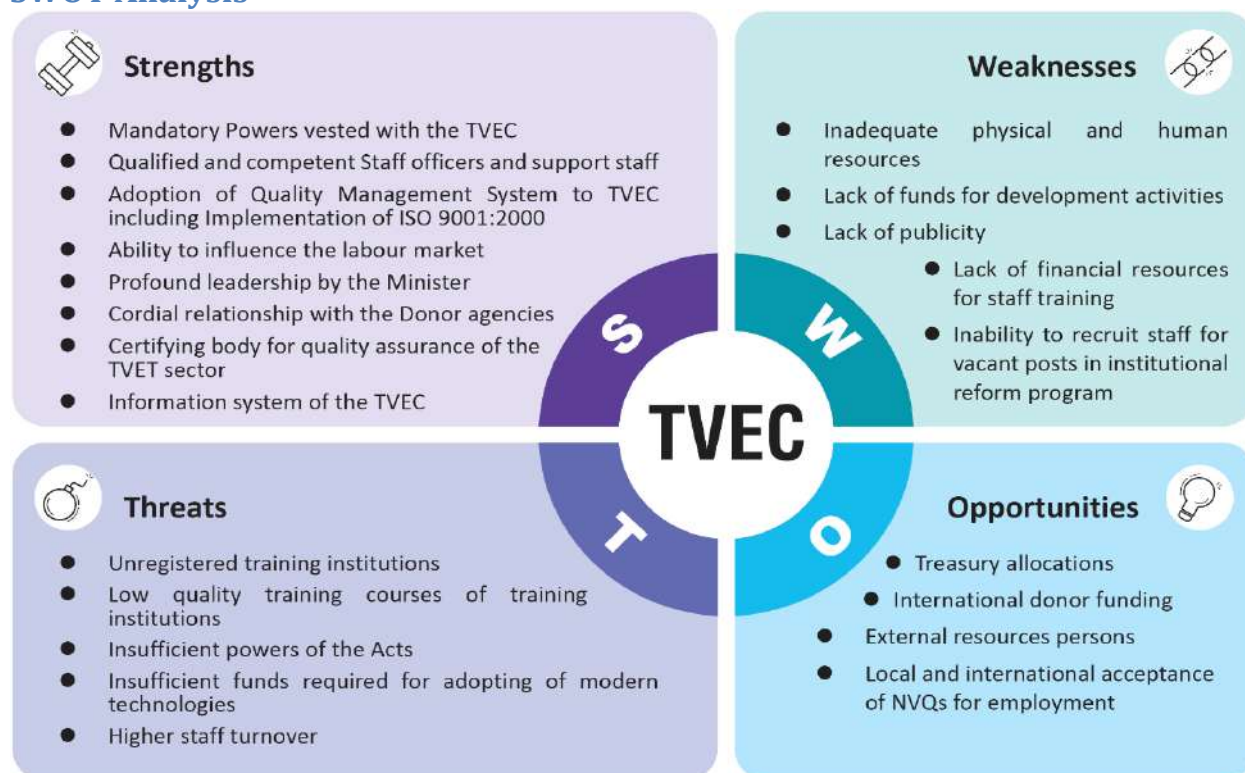


Dr. K.A. Lalithatheera
Director General

Risk Analysis and Mitigation Strategies

The Commission uses risk analysis to identify the risks to the Commission and to determine the strategies needed to mitigate those risks by considering the political, economic, social, technical, environmental and legal factors faced by the Commission in maintaining a high level of security in the TVET

SWOT Analysis

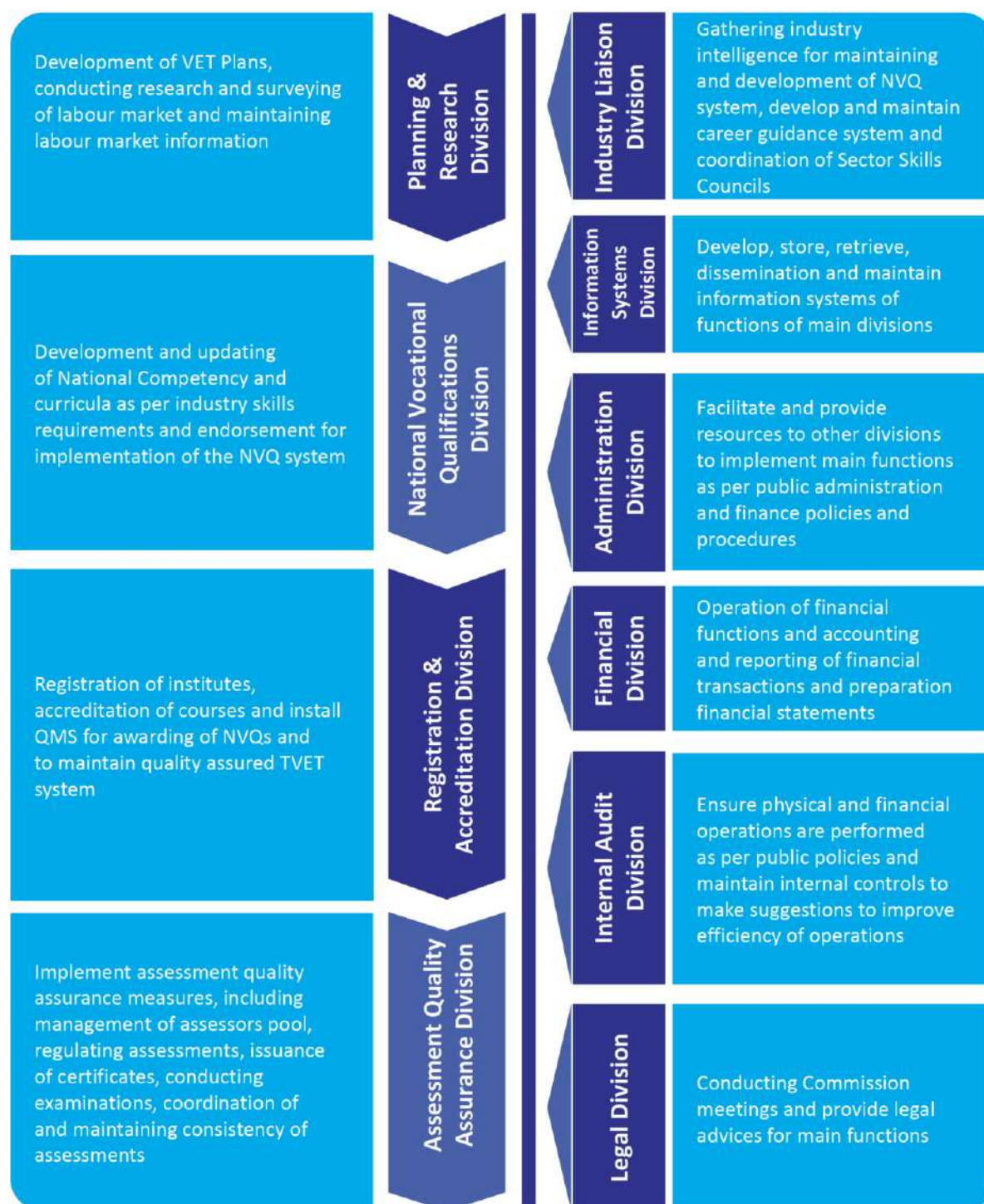


Strategies

- ✓ Full enforce of the powers of the Act and make necessary amendments
- ✓ Automate information systems using new technology
- ✓ Take necessary steps to increase public awareness
- ✓ Implement necessary policies and programs to establish a high quality assurance system
- ✓ Take steps to enhance international relations
- ✓ Employee training and motivation

Finance and Operational Performance

The necessary funds for the Tertiary and Vocational Education Commission are provided by the General Treasury. In addition, the income generated by the Commission and grants provided by other local/foreign institutions are used to finance the expenses of the Commission. Through these financial provisions, 04 operational divisions and 06 support divisions will work to achieve the performance of the Commission.'

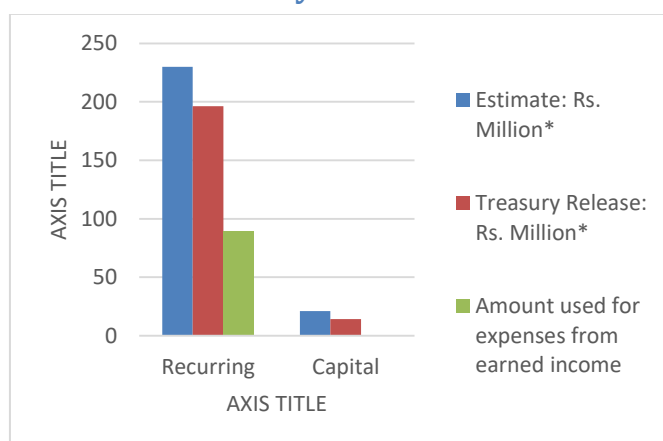


Financial Performance

The total estimated expenditure of the Commission for the year 2024 is Rs. 299.24 Million, with a recurrent expenditure of Rs. 282 Million and a capital expenditure of Rs. 17.24 Million. Accordingly, the Treasury had released Rs. 196.35 Million to the Commission for recurrent expenditure and Rs. 14.2 Million for capital expenditure.

Estimated expenditure and financial release from the Treasury

Description	Estimate: Rs. Million*	Treasury Release: Rs. Million*	Amount used for expenses from earned income (Rs. million)
Recurring	230.000	196.350	89.65
Capital	21.000	14.200	



Revenue generated from the provision of services in 2024

	Estimated income: (Rs. Million)	Actual income: Rs. (Million)
Institute registration income	4.500	8.170
Course Accreditation income	2.425	5.258
Issuance of Certificates	18.450	57.433
Attestation of Certificates	0.100	1.377
Certificate Verification	2.500	1,973
Examination Fees	28.000	39.289
Skills Passport Revenue	0.825	1.161
Student Record book Sales	12.000	19.062
Assessment Fees and Coat Sales	1.100	1.389
Quality Management Certificate Revenue	0.100	0.625
Total Revenue	70.000	135.737

Financial Analysis 2014 - 2024

Rs. Million*

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Receipts	118.45	127.516	168.629	198.644	234.263	222.693	193.478	184.59	234.886	295.072	382.80
Capital Expenditure	15.11	9.42	12.24	14.35	8.18	8.6	5.01	7.06	7.49	7.670	17.247
Recurring Expenditure	77.89	91.52	120.8	124.31	142.72	163.09	138.33	167.04	202.3	261.276	282.61
Project Expenditure	26.191	27.526	42.166	49.797	54.068	40.188	29.061	18.978	8.955	15.060	17.381
Surplus (Deficit)	-0.741	-0.95	-6.577	10.187	29.295	10.815	21.077	-8.488	16.141	11.066	65.562
NetFixed Assets	46.246	35.772	34.88	34.567	29.296	27.087	19.472	16.717	105.635	89.033	73.707
Movable Assets	20.938	20.725	31.84	38.935	65.458	84.688	108.423	108.756	128.952	162.172	264.42
Ownership	0.801	-1.141	0.474	14.975	37.311	52.841	73.222	65.563	81.512	211.489	272.31
Provisions	9.614	12.985	11.968	13.71	16.757	20.582	24.957	25.748	26.859	27.621	33.86
Current Liabilities	10.522	8.881	19.397	10.25	11.389	11.264	10.244	17.444	20.581	12.094	31.94

Operational Performance

Preparation of Plans on Vocational Training

This includes planning, coordinating and developing tertiary and vocational education research in line with the economic and human resource development needs of Sri Lanka, preparing vocational training plans, preparing and implementing the national development plan, preparing strategic plans, preparing annual action plans and issuing information statements on the work plan, as the leading institution in the tertiary and vocational education sector.

Conducting TVET related research

The Planning and Research Division of TVEC maintains. The Research Cell of the TVEC, which was started in 2005, has so far contributed financially and manpower to undertake important research studies in the technical and vocational field. The completed research papers are included for reference on the TVEC website.

New research studies - 2024

Out of four research projects approved in 2023, three reports (04*) were released in 2024, while the other report has now been completed and submitted to reviews process. Accordingly, the reports released in 2024 are as follows.

1. Study on high failure rate of NVQ Level 5 equivalence qualifications.
2. Factors affecting Sri Lankans in accessing care work in the overseas labour market: Special reference for NVQ holders.
3. Survey on identifying factors affecting the usability of TVEC's web-based NVQ system.

Research Report at the review level

1. A study on the impact of the current trend of skill migration on the Odisha sector
TVEC received proposals for 03 research reports for the year 2024, and approval has been given to the research on “Identifying alternative livelihoods in the Blue Economy (BE) sector for the local fishing community through vocational training to reduce overexploitation of fishery resources” conducted by the Ocean University.

Preparation and Implementation of the National Development Plan for the Tertiary and Vocational Education Sector

The National Vocational Education Development Plan was presented to the President. It has been informed that while making amendments to the policy framework thereof, the proposed administrative and legal changes to be made in the vocational and skills education sector through the Cabinet Sub-Committee and the Oversight Committee in relation to the implementation of the National Education Policy Framework, as well as the policy recommendations related to the development of the skills education sector in accordance with the National Education Policy Framework, will have a direct impact on the context and determination of the goals of the National Development Plan for the Vocational Education and Training Sector, and it is appropriate to prepare the said plan accordingly after establishing the proposed institutional and policy structure.

Preparation and updating of vocational education and training plans (VET Plan)

The Vocational Education and Training Plan for the Western Province was announced and its action plan was handed over to the Western Provincial Council for implementation. This development work was initiated in 2013 and was postponed due to its busy schedule and complexity. However, this development work was resumed in 2022, and the study was decided to be conducted through the Planning and Research Division of TVEC, and was officially launched in December 2022, covering the following four areas for the employer survey.

- ICT
- Construction
- Hotel and Tourism

Despite all the challenges faced during 2023 and 2024, the division was able to complete data collection, analysis and report writing. Several discussions were held with officials of the Western Provincial Council before the final validation of the VET plan.

The validation workshop was held on 26 November 2024 under the patronage of the Governor of the Western Province with the participation of stakeholders from the province.

This report was validated by the Governor, and a Provincial Steering Committee is to be established to implement the action plan in the province from 2025.

Industrial Vocational Education Training Plan

During the year under review, the sector plans to commence the development of the following VET plans.

1. Renewable Energy Sector (New)
2. Hotels and Tourism Sector (Update)
3. Questionnaires were prepared and distributed to conduct an employer survey, and reminders were also sent via email. Accordingly, 31 responses were received for Renewable Energy, while only one response was received for Hotels and Tourism.

In addition, the division also conducted secondary data collection and literature review studies for both sectors.

Steps are being taken to prepare a report on renewable energy. Since there was little response from the hotel and tourism industry, discussions were held with representatives of the Hotel and Tourism Industry Council to develop a vocational education and training plan. No expenditure was incurred for the progress of the above development work.

Labor Market Information

The Tertiary and Vocational Education Commission has established a Labour Market Information System (LMIS) with the objective of providing current job demand and other labour market information in Sri Lanka. The information obtained through data survey and analysis is published in the Labour Market Information System (LMIS) for the benefit of policy makers, career counselors, placement agencies, trainers, employers and job seekers in the labour market sector.



Labor Market Information Bulletin – 2024

In 2024, the Information Systems Division was able to publish 2 Labour Market Information Bulletins during the year. These bulletins have been able to transparently analyze and present the prevailing situation in the labour market in Sri Lanka during the latter half of 2023 and the first half of 2024.

The Labour Market Information Bulletin consists of 5 sections as follows.

1. Demand for jobs
2. Employment
3. Unemployment
4. Labor market supply or labor supply for various jobs
5. Labor market demand and research information

The Planning and Research Division has worked to improve the quality of labor market information publications during the year 2024.

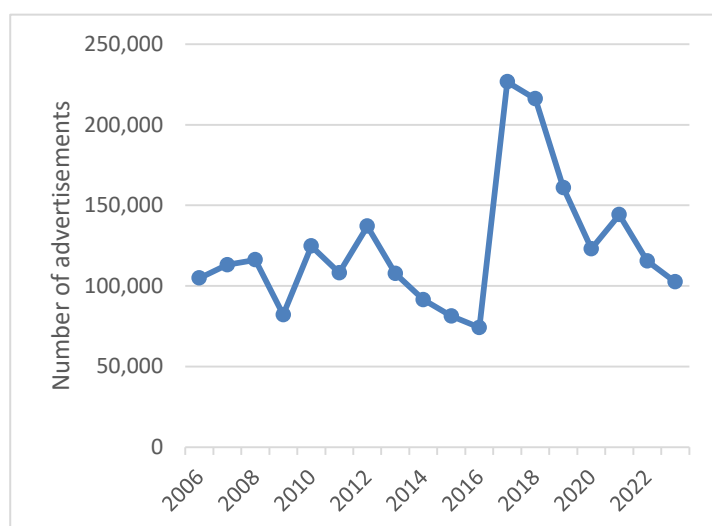
This publication was designed to be more useful for those with a special interest in Labor market trends.

The Labor Market Information Publication contains relevant information related to employment, such as the demand for jobs locally and abroad, job opportunities in each industry sector based on local and foreign newspaper advertisements, employment, educational qualifications, gender and experience.

The number of advertisements surveyed in each year from 2006 to 2016 through “Silumina” and “Sunday Observer” newspapers and from 2017 to present through “Lankadeepa” and “Sunday Observer” newspapers is shown in Table No. 8.1.

Year	Number of job advertisements	Year	Number of job advertisements
2006	104,839	2015	81,369
2007	113,060	2016	74,245
2008	116,157	2017*	226,555
2009	82,167	2018	215,991
2010	124,741	2019	160,933
2011	108,193	2020	123,003
2012	136,994	2021	144,157
2013	107,698	2022	115,463
2014	91,430	2023	102,501

Table 8.1 - Number of job advertisements compile



National Competency Standards and Curricula

The main function of this division is to prepare National Competency Standards and relevant curricula that will facilitate the award of national vocational qualifications for occupations identified according to local and international labor market needs. Through this, the basic foundation required for the implementation of the National Vocational Qualifications Framework is laid.

New National Competency Standards and Curricula Developed

National Vocational Qualification Levels and Related Fields

Levels 1 - 4

1. Non-Bio Degradable Solid Waste Pre Processor (NVQ Level 3)
2. Health Care Assistant (Radiology - NVQ Level 3)
3. Gemological Assistant (NVQ Level 3)
4. Journalism (NVQ Level 3 & 4)
5. Aerobic Fitness Instructor (NVQ Level 3 and 4)
6. Human Resources Assistant (NVQ Level 4)
7. Digital Marketing Practitioner (NVQ Level 4)
8. Driving Instructor (NVQ Level 4)
9. Audio Technician (NVQ Level 4)
10. Water and Wastewater Treatment Plant Operations Technician (NVQ Level 4)
11. Biomass Technician (NVQ Level 4)
12. Hydro Power Plant Technician (NVQ Level 4)
13. Unmanned Aerial System/Drone Pilot (NVQ Level 4)
14. Cardiac Care Technician (NVQ Level 4)
15. Beekeeper (NVQ Level 4)
16. Material Recovery Facility Operations Assistant (NVQ Level 4)

Levels 5 - 6

1. Computer Systems Design (NVQ Level 5)
2. Industrial Engineering Technology (NVQ Level 5)
3. Dental Office Management (NVQ Level 5)
4. Construction Risk Management (NVQ Level 5)
5. Cooperative Financial Services Management (NVQ Level 5)
6. Animal Ex-Situ Conservation and Management (NVQ Level 5 and 6)
7. Construction Risk Management (NVQ Level 6)

New National Competency Standards Developed (Only NCSs)

1. Postal Assistant - NVQ Level 3
2. Full Stack Software Developer - NVQ Level 5 & 6
3. Banking & Finance- NVQ Level 5 & 6

Occupations only the curricula are developed

1. Textile and Apparel Manufacturing Technology (NVQ Level 5)

Updated National Competency Standards and Curricula

National Vocational Qualification Levels and Related Fields

Levels 1 – 4

1. Industrial Sewing Machine Operator - NVQ Level 2 & 3
2. Food & Beverage Associate – NVQ Level 2, 3 and 4
3. Plumber-NVQ Level 2, 3 and 4
4. Welder– NVQ Level 2, 3 and 4
5. Mobile Phone Repairing Technician - NVQ Level 3 and 4
6. Diesel Engine Technician - NVQ Level 3 and 4
7. Reefer Container Technician - NVQ Level 3 and 4
8. Bridal Dresser - NVQ Level 3 and 4
9. Screen Printer - NVQ Level 3 and 4
10. Industrial Mechatronic Technician- NVQ Level 4
11. Care Giver - NVQ Level 3 and 4
12. Print Finisher - NVQ Level 3 & 4
13. Automobile Tinker - NVQ Level 3 & 4
14. Automobile Ref & AC Technician - NVQ Level 3 & 4
15. Dairy Farming Assistant - NVQ Level 3 & 4
16. Building Painting Technician - NVQ Level 3 & 4
17. Rigger - NVQ Level 3 & 4
18. Material Recovery Facility Supervisor– NVQ Level 4
19. Quantity Surveying Assistant - NVQ Level 4
20. Production Supervisor (Sewing)-NVQ Level 4

Level 5-6

1. Construction Equipment Maintenance Technology - NVQ Level 5 and 6
2. Renewable Energy Technology - NVQ Level 5 and 6

Conducting awareness programs on new competency standards

After the preparation of new national competency standards and after updating the existing national competency standards, programs are conducted to raise awareness in the relevant fields. Accordingly, 2 awareness programs were conducted on the competency standards related to the following fields in the year 2024.

1 Health Sector

2 Refrigeration and Air Conditioning Sector

Conducting Inter-agency National Vocational Qualifications Steering Committee meetings

A committee consisting of senior officials from public and private institutions has been established to implement the National Vocational Qualifications System, with the aim of identifying the problems that arise in the implementation of the National Vocational Qualifications System, finding

solutions to them, making collective decisions and implementing new proposals. The committee is represented by officers of government training agencies. During the year 2024, 01 policy committee meeting was held and 06 steering committee meetings were held.

National Competency Standards Development and Monitoring Committee

The National Competency Standards Development and Monitoring Committee has been established and implemented to consider and approve the development of national competency standards, maintain the quality of national skills standards,

and resolve problems arising in the preparation of national competency standards and other relevant documents. The committee held 07 meetings in 2024 to make relevant decisions and review progress.

Implementation of quality assurance procedures for training institutions

In accordance with the Tertiary and Vocational Education Act No. 20 of 1990 and the Development Plan for the Registration of Vocational Training Institutions published on Government Gazette extra ordinary No. 887/8 dated 05 September 1995, the Tertiary and Vocational Education Commission follows a

4-stage quality assurance system for all vocational training institutions.

- ✓ Training Institute Registration
- ✓ Course Accreditation
- ✓ Quality Management System Establishment and Certification
- ✓ Quality Improvement System Establishment(QIS)

Registration of Training Institutes

It is a legal requirement for training institutions providing vocational training to obtain registration under the Commission. Accordingly, all vocational training institutions operating in the island must register under the Commission. According to the above-mentioned act, during the evaluation for registration, the quality of the documents and methods and physical resources provided by the institutions in relation to the courses and human resource training provided by the institutions are evaluated and if the relevant criteria are met, the Commission will grant registration to those institutions for a period of two years. At the end of the year 2024, 1696 vocational training institutions will have valid registration, out of which 649 are government institutions, statutory corporations or statutory boards, 1047 are private and non-governmental organizations.

2024

According to the annual action plan, the Commission has targeted to evaluate 850 institutions for registration and has been able to evaluate 1205 institutions.

Evaluations for the registration of training institutions in the year 2024 (according to new and updated* classification)

Training institutions approved for registration in 2024 according to their ownership

Number of new registrations	Number of registered institutions		
	Number of updated	Updated	Total
Targeted	350	500	850
Applications Received	570	655	1225
Evaluations	518	687	1205

Issuance of registration confirmation letters for registered vocational training institutions

Letters confirming the registration of certificate holders trained by vocational training centers for going abroad with the relevant training institutions are issued to the Ministry of Foreign Affairs. About 1857 such letters have been issued to the Ministry of Foreign Affairs in the year 2024.

Number of new registrations	Number of registered institutions		
	Number of updated	evaluations	Total
Public	43	271	314
Private	237	330	567
Total	280	601	881

Course Accreditation

The National Vocational Qualifications Framework was introduced in 2004. National competency standards should be developed to award qualifications for occupations. National curricula are prepared according to those competency standards and the courses that provide training under the competency-based system are accredited by this Commission.

2024

The number of course accreditation evaluations conducted during the year is as follows: The final evaluation of trainees who receive training through accredited courses is conducted by this Commission and the qualifications are awarded based on the results.

The total number of courses accredited by this Commission in the year 2024 is 1469, and according to ownership, it will be as per the table given below.

Number of assessments	Course accreditation assessment number		
	New accreditation	Updated	Total
Targeted	300	800	1100
Assessments	777	728	1505

Ownership	Course accreditation assessment number		
	New accreditation	Updated	Total
Public	366	600	966
Private	362	141	503
Total	728	741	1469

Quality Management System Establishment and Certification

A quality management system is expected to prepare a methodology to implement the service provided by any training institution in a higher quality and to operate accordingly. The Tertiary and Vocational Education Commission has introduced a quality management system for the relevant training institutions with the aim of protecting the quality of vocational training. In this regard, these quality management systems have been established in accordance with the ISO 9001:2008, 2007 criteria of the Sri Lanka Standards Institution. It will be mandatory for all institutions delivering National Vocational Qualification Level 05 and 06 courses to establish the quality management system in addition to course accreditation.

2024

In the previous two years, due to the prevailing situation in the country and the socio-economic crisis and various problems faced by training institutions such as resource shortage and difficulty in finding raw materials, audits for the establishment of quality management systems in vocational training institutions were not conducted.

However, 2 assessments have been conducted during this year at the request of two institutions.

Awarding of National Vocational Qualifications

A quality control system that helps to maintain the quality of vocational education and training, through quality assurance and assessment regulation, have been developed and maintained, enabling high-quality National Vocational Qualifications are awarded. Here, the qualification holders are evaluated under 04 main modes.

- ✓ Competency-Based Training (CBT)
- ✓ Prior Learning Assessment (Recognition of Prior Learning (RPL))
- ✓ Industry and Enterprise Based Training (EBT)
- ✓ Flexible Learning Mode (FLM)

Ways according to national qualification levels

- ✓ Non-binding application form
- ✓ Practical assessments
- ✓ Oral test VIVA Test

Knowledge Assessment Test (Knowledge assessment)

Written tests are conducted island-wide to test the theoretical knowledge of trainees in 17 occupations. These written tests are conducted only for Level 4 of these occupations. In addition, online knowledge assessment tests have been commenced to be done Islandwide.

Conducting common written examination for the award of National Vocational Qualification Level 4

The participation in the Common Written Test for 17 professions for National Vocational Qualification Level 04 in the year 2024 is as shown in the table shown below.

The Common Written Test was conducted twice in March 2024 for 16 fields and in September for 17 fields.

In addition, we have been conducting the Computerized Vocational Knowledge Assessment Test since the beginning of October. By the end of the year 2024, online examinations have been conducted for 821 apprentices. (Computer base assessment system)

Professional Qualification Test - 2024

Date of Examination	Pass	Fail	Absent	Total
2024-01	371	91	252	714
2024-02	14,233	4,315	3,370	21,918
2024-09	17,699	6,652	4,775	29,126
Online	704	76	41	821

Conducting National Vocational Qualification Levels 5 and 6 Written Examinations

The training institutions themselves should request to conduct joint examinations with TVEC for National Vocational Qualification Level 5 and 6 courses in the private sector. Relevant examinations are conducted accordingly.

The written examinations for National Vocational Qualification Level 5 and 6 courses in the public sectors are organized by the relevant training institutions themselves.

2024

The 38 common written tests for the National Vocational Qualification Level 5 and 6 courses in the private sector were conducted for the following fields.

1. Computer and Information Technology
2. Quantity Surveying
3. Construction Technology
4. Cosmetology
5. Agricultural Production Technology
6. Mechatronic Technology
7. Refrigeration and Air Conditioning Technology
8. Production Technology
9. Preschool Management
10. Printing Technology
11. Design Technology
12. Mechatronic Technology
13. Nursing
14. Early Childhood Development
15. Dancing and Drumming

In addition to the above examinations, monthly examinations were also conducted for the following new fields this year:

1. Counseling Psychology
2. Early Childhood Development
3. Livestock Development

Practical Final Assessments

Trainees in Competency-Based Training (CBT) are assessed by the (CBT) training centres where the course is accredited. This assessment will assess their practical skills with the participation of two assessors from the relevant field. Here are some of the key elements of this task:

- Maintaining the pool of Assessors
- Monitoring Assessments
- Awarding of National Vocational Qualification Certificates

Pool of Assessors Appointment and Training of Assessors



In order to conduct practical assessments to assess competencies for the award of National Vocational Qualifications, qualified persons with competence and expertise in each field will be registered with the Commission as Assessors thus a pool of assessors are maintained. The assessors in that pool will be appointed for assessments through an automated system.

By the end of this year, the assessment pool is consisted of 4477 assessors. In the year 2024, 377 new assessors from various fields were included in the pool of assessors of the Tertiary and Vocational

Education Commission. In addition, 03 programs and interviews were conducted in the North and East regions each this year for the recruitment of evaluators in Tamil medium.

Workshops for Assessors were conducted from March 2023 at the Vocational Technology University: (UNIVOTEC). 09 training programs were conducted in the year 2024

Regulation of Competency Based Assessments

In order to make the existing process of appointing Assessors efficiently and impartially a computer system was introduced that helps in appointing Assessors and determining the dates for conducting Assessments. This digital system has enabled the reduction of omissions and errors that

existed so far in selection of Assessors. Accordingly, the appointment of Assessors in 04 modes of assessments, newly added Assessors and the Assessors is done based on computer system. Through this, the quality of the Assessor appointment process has been significantly improved. Under this, the main

tasks include granting approval for conducting evaluations in training centers belonging to the public and private sectors. TVEC undertaken

2024

In cases where the relevant criteria are checked and the qualifications are met, assessors from the assessment pool maintained by the Commission should be appointed for the assessment and the assessment activities should be organized through them. Various

nominating of Assessors and holding progress review meetings with relevant institutions regarding the appointment of Assessors.

training institutions have made requests for 3583 assessments in NVQ Levels 1-4 in the year 2024 through the automated system. Also, Assessors were appointed for 962 assessments applied for to conduct NVQ Levels 5 and 6 final viva assessments.

Supervise competency-based assessment activities

The training institutions and Assessors should conduct the assessments in accordance with the rules, circulars, guidelines, manuals and evaluation principles issued by the Commission. Whether this process is carried out properly is subject to random supervision by the officers of the Commission. If such evaluations are carried out incorrectly, necessary instructions will be given to the institutions and Assessors and other relevant disciplinary decisions will be taken in accordance with the aforementioned Circular No. 2017/1 and on the instructions of the higher management.

2024

During the year, 377 competency-based assessments conducted in training institutions belonging to the public and private sectors were monitored. Based on the monitoring reports, in accordance with the Circular No. 2017/1 and on the instructions of the senior management, necessary instructions were given to the assessors and relevant disciplinary action were taken in cases where they acted contrary to the assessment process and principles. Investigations were also conducted and decisions were taken based on complaints received from training institutions regarding assessments.

Conduct workshops to maintain the consistency of assessments

To date, two workshops on assessment consistency have been held for the health sector and the drafting sector to strengthen consistency of Assessments.

Increasing the number of institutions awarding NVQs through the RPL system

Since 2005, only the NAITA, VTA and DTET have permitted to issue certificates through the RPL method. However, the 14 institutions mentioned here have now been granted the authority to issue certificates through the RPL method.



Training institutions that award NVQs through RPL Method

- Construction Industry Development Authority
- Gem and Jewellery Research and Training Institute
- National Apprentice and Industrial Training Authority
- Department of Technical Education and Training
- Sri Lanka Vocational Training Authority
- National Institute of Plantation Management
- National Water Supply and Drainage Board
- Sri Lanka Ocean University
- Sri Lanka Atomic Energy Board
- Sri Lanka Airforce Training Centre
- Sri Lanka Textiles and Apparel Institute
- Sri Lanka Institute of Tourism and Hotel Management
- Sri Lanka Telecom
- Provincial Waste Management Authority

During the year, the TVEC has granted e-RPL approval to 25,596 applicants and rejected the requests of 2,030, and then considered the e-RPL requests of 27,626 applicants in 2024.

Issuance of National Vocational Qualification Certificates

National Vocational Qualification Certificates are awarded to students who have successfully completed the National Vocational Qualification Assessment process. A computer databased system is maintained for this

purpose. The assessment results provided by the assessors are updated in this computer system by the respective training institutions. The updated data are reviewed by the Commission officials along with the physical

result sheets and other documents of the assessors and then approved for printing of the National Vocational Qualification Certificates.

2024

A total of 117178 certificates from NVQ levels 1-6 have been issued during the year. This includes certificates of competency-based assessment system: (CBT), enterprise-based training system: (EBT) and Recognition of Prior Learning system: (RPL).

National Vocational Qualification Certificate Recipients for the Year 2024 (By Institution)

Institute	Total
Department of Technical Education and Training	16293
National Apprenticeship and Technical Training Authority	19508
Vocational Training Authority	29578
National Youth Service Council	7100
Private Sector	44709
Total	117178

Certificates Type	Certificates Quantity
CBT	93701
RPL	16784
EBT	6693

Source - Tertiary and Vocational Education Commission database

The table below shows the National Vocational Qualification Certificates (by gender) issued by training institutions in the year 2024.

Institution	Certificate			Recepients		
	Male	Female	Total	Male	Female	Total
Department of Technical Education and Training	11547	4746	16923	9840	4574	14414
National Apprenticeship and Technical Training Authority	11450	8058	19508	10508	7548	18056
Vocational Training Authority	18368	11210	29578	15820	10068	25888
National Youth Service Council	2657	4443	7100	2153	3728	5881
Public & Private Sector	21584	23125	44709	18601	21400	40001

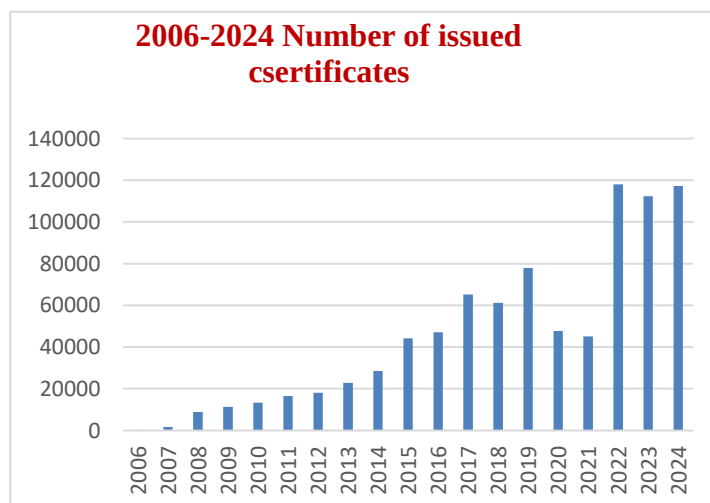
National Vocational Qualification Certificates Issued for the Year 2024 (by Gender)

Source - Tertiary and Vocational Education Commission Database

Certificates issued from 2006 to 2024

The Tertiary and Vocational Education Commission issued 857084 certificates from the inception of the National Vocational Qualifications Framework to the end of 2024, making active contributions to strengthening the country's workforce.

Year	Number of Certificates
2006	259
2007	1629
2008	8915
2009	11249
2010	13256
2011	16572
2012	18111
2013	22855
2014	28546
2015	44148
2016	47017
2017	65212
2018	61150
2019	78007
2020	47621
2021	45033
2022	117954
2023	112362
2024	117178
Total	857084



Other Services

Preparation of questions for 05 new occupations for the Question Bank for NVQ Level 4

The preliminary work required to conduct the relevant tests through online instead of the common written test conducted for 15 occupations at Level 4 was completed in the year 2024. At that time, the number of questions required for the question bank was prepared by the Quality Assurance Division with the support of the International Labor Organization. Also prepared the relevant question papers for 20 occupations. The tests conducted through the Online System established in 2024 are currently being conducted at the TVEC tests center and at the district level.

2024

Services provided with the assistance of the International Labour Organization (ILO)

The question papers required for the 03 languages question bank for the 05 newly added occupations related to the NVQ Level 04 Knowledge Assessment Test that we have initiated in the computerized system have been prepared. The occupations for which the questions were prepared are as follows.

- 1- Diesel Engine Technician
- 2- Dental Technician
- 3- Pharmacy Technician
- 4- Mental Health Care Assistant
- 5- Dental Surgery Nurse Assistant

Currently, the prepared questions are being reviewed and translated into Tamil and English languages. Accordingly, TVEC has prepared a question bank covering 20 occupations for the 04 levels established by the Commission. This will provide an opportunity for conducting assessments for 80,000 to trainees speedily.

Services provided with assessment of the 'GIZ' Project

It was able to conduct monthly examinations for private sector NVQ Level 05 and 06 courses. In 2024, these monthly examinations were conducted for 25 sectors.

In order to carry out this task more systematically and with the concept of conducting a single examination for all courses in all institutions in the public and private sectors, a question bank development was started for Levels 05 and 06 for 10 sectors. Accordingly, they are as follows.

- | | |
|---------------------------------------|--|
| 1- Quantity Surveying | 6- Construction Technology |
| 2- Agricultural Production Technology | 7- Refrigeration and Air Conditioning Technology |
| 3- Information Technology | 8- Automobile Technology |
| 4- Food Technology | 9- Cosmetology |
| 5- Drafting Technology | 10- Mechatronics Technology |

The preparation of the questions has already begun and is scheduled to be completed by July 2025.

Awarding of Equivalence/Mapping of National Vocational Qualifications with Level 5/6

The Tertiary and Vocational Education Commission (TVEC) has introduced a formal procedure to assess the eligibility of vocational training providers, various qualified persons, foreign qualification awarding institutions and other acceptable institutions upon requests made by them for the respective courses. Accordingly, the Commission's Circular 5/2021: (www.tvec.gov.lk) Mapping of such courses was conducted.

2024

According to the National Vocational Qualifications Circular issued for the Mapping of National Vocational Qualifications to Levels 5/6, 7 courses were considered for during the year, while 2 courses were not equivated, and the equivalence courses were completed with National Vocational Qualifications Levels 5/6 as shown in the table below.

Institution	Course Referred to the Mapping Process	National Vocational Qualification Equivalence Level
Sri Lankan Technical Training Centre	Aircraft Maintenance Category B1 (Aeroplane/Turbine)	Level 06
	Aircraft Maintenance Category B2 (Avionics)	
Sri Lanka Institute of Higher Technical Education	Higher National Diploma in Tourism and Hospitality Management	Level 06
Sri Lanka Institute of Human Resource Management	Diploma in Human Resource Management	Level 05
	Professional Diploma in Human Resource Management	

Equivalence of Professionally Matured Applicants to National Vocational Qualification Level 5

In order to provide qualifications equivalent to National Vocational Qualification Level 5 to applicants with supervisory level work experience in institutions, interviews were conducted for 51 applicants in the fields applied for under the normal method and the fast track method and certificates were awarded in the year 2024. Furthermore, in place of the certificates issued since 2020 through this method, 143 new certificates issued in late 2023 have been issued to old certificate holders. A total of 191 applications and 87 applications were received through the normal method and the fast track method in the year 2024 for issuing certificates equivalent to National Vocational Qualification Level 5 to applicants with supervisory level work experience, and all of these applications have been evaluated and completed.

Awarding NVQ Level 5 equivalence Diploma to NCT holders

Applications were invited through a newspaper advertisement to grant equivalence to national certificate in Technology (NCT) qualification holders and examinations were conducted in 2019, 2021 and 2023 to test their knowledge. Those who passed the common examination and failed the vocational review interviews were re-conducted for professional review interviews. 151 candidates who passed the vocational review interviews were issued National Vocational Qualification Level 5 Equivalence Certificates as follows.

Course Name	National Vocational Qualification Equivalence Level	Number of Equivalence Certificates Issued
National Certificate of Technology (Civil Engineering)	5 level	80
National Certificate of Industrial Technology (Civil Engineering)	5 level	23
National Certificate of Technology (Quantitative Surveying)	5 level	40
National Certificate of Technology (Electrical Technology)	5 level	17

Issuing certificates of equivalence of national vocational qualifications for the certificates listed below, as per the requests of the certificate holders who hold Non-NVQ Diploma level Qualifications.

Name of the Institution	Name of the Course	National Vocational Qualification Equivalence Level	Number of Equivalence Certificates Issued
Sri Lanka Vocational Training Authority/National Apprenticeship and Technical Training Authority	National Diploma in Information and Communication Technology	Level 5	04
University of Vocational Technology	National Diploma in Quantity Surveying	Level 6	01
Institute of Engineering Technology	National Diploma in Engineering Sciences	Level 6	29
Sri Lanka Institute of Advanced Technological Education	Higher National Diploma in Management	Level 6	09
	Higher National Diploma in Information Technology	Level 6	11
	Higher National Diploma in Electrical Engineering	Level 6	02
	Higher National Diploma in Civil Engineering	Level 6	02
	Higher National Diploma in Agricultural Technology	Level 6	02
	Higher National Diploma in Tourism and Hospitality Management	Level 6	10

Information Systems

The Tertiary and Vocational Education Commission develops and operates computer information systems, and internal officers as well as vocational training institutions that have direct links to the information system will have the ability to update their relevant data. Number of web pages are also maintained to provide information.

Development and maintenance of the website of the Tertiary and Vocational Education Commission

The activities of the Commission are maintained more accurately and up-to-date and the introduction of new improvements of the Commission and new developments in the field of vocational and technical education and training is included in the Commission's website. This information is extremely useful for our stakeholders as well as those interested in the TVET sector.

An image of the website of the Tertiary and Vocational Education Commission is shown below.



The following web pages are accessible through the Commission's main website.

- ✓ Technical and Vocational Education and Training Policy
- ✓ National Vocational Qualifications Circular
- ✓ Labour Market Information (LMI)
- ✓ National Vocational Qualifications (NVQ)
- ✓ Course Accreditation and Institute registration
- ✓ Planning and Research
- ✓ Intranet
- ✓ Research of the Commission
- ✓ News and Events
- ✓ Information Systems
- ✓ Technical and Vocational Education and Training Guide
- ✓ National Vocational Qualifications Award System
- ✓ Downloading of Applications and Information
- ✓ Online Applications for New Assessors

Development and Maintenance of the Labour Market Information System

The Tertiary and Vocational Education Commission has established a Labour Market Information System with the aim of providing current employment demand and other labour market information in Sri Lanka.

The information obtained through data survey and analysis is published for the benefit of policy makers, career guidance practitioners, employment agencies, trainers, employers and job seekers in the labour market.

Labor Market Information Website

The Labor Market Information Website, which is dedicated to providing users with an efficient and effective labor market information service, has been updated and maintained in 2024.

- ✓ Analysis of current labor market information
- ✓ Access to training course information online
- ✓ Previous labor market information publications
- ✓ Concepts and definitions of the labor market
- ✓ Access to useful websites
- ✓ Assistance in creating resumes
- ✓ Access to job vacancy information
- ✓ Display of 10 jobs in high demand in the industrial and related professional fields, etc.

This web page has been updated and published with various information submitted by employers, in addition to conceptual definitions and glossaries of labor market information, labor market job advertisements.

Registration and Accreditation Website

This website provides all information on institution registration and course accreditation. Furthermore, this website contains information on registered institutions and courses accredited by the Commission, information on quality management systems, registration applications, registration renewal applications, course accreditation applications, etc. Furthermore, information on registered institutions and accredited courses can be checked online, and anyone can find information through various methods. The website is unique for its ability to register courses, apply for institution registration through the Online system, and for having a separate portal for each institution. This process was further enhanced in 2024. These facilities are linked to the website where certificates are printed. This is a step forward in quality management.

Improving the online system by adding new subsystems

In 2024, the Commission's main computer software, the NVQ Information System Software, was upgraded with new features and system enhancements. This has enabled us to provide a higher quality service to all our stakeholders.

Internet, Email and Facilities

- ✓ In accordance with the government circular on the use of email, every member of the staff has been provided with the use of internet and email facilities in an innovative manner to increase efficiency, reduce costs and save time in exchanging office information. This has facilitated the communication efficiency of the staff of the Commission as well as the acquisition of new knowledge through the internet. An internal network is maintained to provide information to the staff.
- ✓ The flexibility of this new communication system and the ease of obtaining information through it have attracted the attention of the users.
- ✓ In order to provide more opportunities for the staff of the Tertiary and Vocational Education Commission to communicate information efficiently, the email and internet facilities have been further expanded in the year 2024.
- ✓ Information Systems Division Internal computer networks, Internet and electronic mail systems, computer network access barriers: firewalls etc. have been maintained in 2024 to improve the efficiency of the institution.

Library of the Commission

The Commission's Library provides library facilities to researchers, scholars and various persons in the field of vocational education at various levels, both domestically and internationally. Accordingly, the following services are provided by the library:

- ✓ Providing books and research reports related to the field of vocational and technical education and training
- ✓ Controlling and distributing the publications of the Commission
- ✓ Providing access to periodicals
- ✓ Providing access to daily newspapers and other documentation functions

- ✓ Providing facilities for providing various other information reference, documentation and information services

In addition, the necessary library information services are provided to interested readers who are not in the Commission Library through the inter-library loan service. In order to meet the information needs of the staff, information resources have been exchanged with other libraries during the past year and institutional membership of the British Council library has also been obtained, which has facilitated the use of additional books.

Conducting training sessions

Maintaining the computer software required to facilitate institutions registered and to be registered under the Commission and conducting training sessions required to

successfully carry out those activities and providing the necessary information to those institutions was carried out in the year 2024.

Issuance of Skills Passport

The issuance of Skills Passport was successfully carried out in the year 2024 as well. The target for issuing Skills Passport in the year 2024 was 500 and 756 were issued during this year.

Workshops were held at the district level to create awareness and document registration regarding Skills Passport. 10 such workshops were held in the year 2024.

Industry Liaisons

Introduction

The Tertiary and Vocational Education Commission has been working closely with the industry and other stakeholders to develop a skilled workforce for future career opportunities in the technical vocational education and training sector. It has been working closely with the sector skills councils to identify the skills needs of the industry. It has also taken necessary steps to implement high-quality vocational guidance services to provide correct vocational guidance to the youth and to strengthen its relationship with international organizations and institutions for the development of the technical vocational education and training sector. It has also taken necessary measures to educate the general public about the TVET sector.

Maintaining Sectoral Skills Council

Established 06 Sector skills Councils and 02 Advisory Councils, carry out the necessary activities to maintain coordination and implement them more effectively in 2024.

1. Construction Industry Sector Skills Council.
2. Information and Communication Technology Industry Sector Skills Council.
3. Manufacturing and Engineering Services Sector Skills Council.
4. Tourism Industry Sector Skills Council.
5. Agriculture Sector Skills Council.
6. Automotive Industry Sector Council.
7. Health and Care Services Advisory Committee.
8. Packaging Industry Advisory Committee.

Construction Industry Sector Skills Council

The construction industry has established professional associations with representation in the sector, and has taken necessary steps to develop and update national competency standards by anticipating the skilled labor needs of the sector.

Coordination has also been achieved with international donor agencies.

Information and Communication Technology Industry Sector Skills Council

This skill councils has been established to identify the needs of the industry in the field of Information and Communication Technology and take necessary steps accordingly. Accordingly, necessary recommendations have been provided to the line ministry and other ministries at various times as requested.

Manufacturing and Engineering Services Sector Skills Council

This council operates by representing industrial institutions as well as professional associations covering the major industrial sectors of manufacturing and engineering services, and has developed competency standards relevant to the sector according to the skills needs of the industry.

Tourism Industry Sector Skills Council

This council is established and implemented with representation from the tourism industry sector, and is implemented with the objective of developing the key labor needs of that sector in 2024. The Council took part in Skills Expo 2024.

Agricultural Sector Skills Council

This sectoral council, which was established with the participation of industries in the Agricultural sector, has completed its initial work and is in an operational stage.

- The Agricultural Technology Information Center conducted the Agricultural Technology Course.
- The Agriculture Sector Skills Council participated in the 2024 Agriculture Expo.
- Necessary measures have been taken for skill development with the relevant provincial councils, ministries and institutions in the agricultural sector.
- Support has been provided to prepare skill standards for professions in demand in the agricultural sector.

Automotive Sector Skills Council

The Automotive Sector Skills Council aims to provide a significant opportunity to actively shape the future of the automotive industry by providing a practical roadmap aimed at driving innovation, skill development and a new era of global leadership in the automotive industry. It focuses on reducing road accidents, improving working conditions and the dignity of technicians, and developing decentralized economic opportunities through skills development in this sector.

Health and Care Services Committee

This committee has been established to take relevant action with representation from the health and care sector, and for that purpose, with representation from major private hospitals.

In the year 2024, the following national competency standards and curricula were developed.

- N85S041.0 : Cardiac Care Technician
- N85S042.0 : Health Care Assistant (Radiology)

Packaging Industry Advisory Council.

The Packaging Industry Advisory Council, established with the support of industry bodies and trade associations engaged in the packaging industry, operates in a group of 05 main sectors.

Progress review of Sector Skills Councils

1. The “Skills Expo” exhibition organized for the second time in the country under the leadership of the Skills Council was successfully concluded with the participation of more than one hundred thousand school children and the public.
2. Holding meetings with the chairmen of the Sector Skills Councils to review the progress and explain the future work.
3. Working with the Industrial Development Board (IDB) in relation to 25 industries.
4. Only 2 meetings were held in 2024 with the participation of the Ministry to review the progress of sectoral skills and implement future programs as well as resolve problems arising in the implementation of programs.
5. Educating industrialists about obtaining professional qualification certificates through field visits to Hega Tile and Noritaki industrial institutions and about obtaining professional qualification certificates through the Recognition of Prior Learning (RPL) knowledge assessment method.

Standardization of career guidance services

The registration of career guidance centers began under the standardization of the career guidance service, and in the year 2024, 15 career guidance centers were registered after meeting the criteria for registration.

Number	District	Center
1	Batticaloa	Department of Technical Education and Training -Batticaloa
2	Gampaha	Department of Technical Education and Training -Gampaha
3	Hambantota	Department of Technical Education and Training -Beliatta
4	Puttalama	Department of Technical Education and Training -Puttalama
5	Trincomalee	Department of Technical Education and Training - Trincomalee
6	Jaffna	Technical College - Jaffna
7	Ampara	Hardy College of Technology - Ampara
8	Badulla	National Apprentice and Industrial Training Authority- District Office- Badulla
9	Moneragala	National Apprentice and Industrial Training Authority- District Office- Moneragala
10	Galle	Vocational Training Authority - District Office- Galle
11	Polonnaruwa	National Youth Service Council - District Office- Polonnaruwa
12	Matara	National Youth Service Council- District Office- Matara
13	Badulla	National Youth Service Council- District Office-Badulla
14	Kurunegala	College of Technology - Kurunegala
15	Vavuniya	Technical College - Vavuniya

- 03 Career Guidance Committee meetings were held.

- Implementing programs to educate career guidance officers, skills development officers, and Samurdhi officers about the implementation of the assesment Method of Recognition of Prior Learning (RPL) Mode.
- Conducting skill development programs for skills development officers, career guidance officers, and officers in the career guidance field.
- Launching an online system for career guidance officers with the provisions of the International Labor Organization.
- Career Guidance Strategic Plan was Prepared and validated.
- Registration of 12 career guidance centers for the standardized implementation of career guidance services.

Special program to educate stakeholders interested in vocational education

Engaging with relevant parties to ensure international recognition of National Vocational Qualifications.

A Memorandum of Understanding (MOU) was signed with Saudi Arabia and other countries to align the national vocational qualification and the necessary legal arrangements were made, and 124 students were qualified in the year 2024. In accordance with a 2023-2026 agreement with the Ministry of Education for a vocational guidance information system, the knowledge and skills of vocational guidance officers and the creation of an online system were initiated.

Conducting exhibitions and awareness programs on TVEC / NVQ

An awareness program on the subject of TVEC/NVQ was held in conjunction with the Open Day held at the Vocational Technology University.

- The Derana Skill Force Exhibition and Career Guidance Program series was held at Matara Technical College, Polonnaruwa Technical College, Anuradhapura Technical College, Kegalle Technical College, and Warakapola Technical College, covering 05 districts.
- An awareness program was conducted under the direction of the Matara District Secretariat regarding the referral of job seekers to local/overseas jobs and vocational training courses.
- The participants were informed about the TVEC/NVQ by participating in the 2024 exhibition held at the Bandaranaike Conference Hall organized by the Construction Manufacturers Association.
- A two-day awareness program was conducted an the TVEC online system/ NVQ for the staff of the Wayamba Hotel School.
- The participants were informed about the TVEC/NVQ by participating in the Build SL-2024 exhibition held at the Bandaranaike Conference Hall.

- The necessary awareness was provided to self-employed professionals in the bakery sector organized by Derana Television Channel to obtain NVQ through the RPL method.
- The Department of Manpower and Employment, through the District Employment and Career Fair held at the Kalutara District Secretariat, informed the industrialists about the RPL method and worth of getting NVQs.
- In conjunction with Skills Day on 15th July 2024, an innovation competition and skills exhibition was held at the Ratmalana CGTTI in collaboration with the Ministry.
- With the support of the Skills Councils, the participants were informed about the skills exhibition held at the Nelum Pokuna premises.

Awareness raising regarding the field of technical vocational education and training: Media and online awareness programs

- To sensitize the general public, 2 programs were conducted on the radio with the participation of the Directors of TVEC on the activities of the Tertiary and Vocational Education Commission.
- To sensitize the general public and students, a month-long awareness program was conducted through the three radio media channels, including “Watchlight”.
- Awareness campaigns were conducted through social media (FB/Youtube).
- In conjunction with the World Youth Skills Day, 2 awareness programs were conducted through TV, including holding a virtual workshop on various vocational fields.

Conducting programs at the district level on new development dimensions in the field of technical and vocational education and conducting programs to inform the public, school children and school leavers about existing job opportunities.

- Organized 25 programs for students who sat for the G.C.E. A/L examination at the district level and to provide necessary provisions for the programs.
- Provided necessary financial provisions for the modernization of 02 career guidance centers: Niyagama - National Vocational Training Center: (NVTI) and Matale - Technical College.

Public awareness brochures and books/exhibition equipment

- Steps were taken to update the brochures currently in use. Circular posters and banners were prepared and advertised.
- Printing of brochures, posters and banners required for career guidance.

Relations with International Organizations

Liaised with the International Labour Organization, Youlead, KOICA, S4IG, GIZ for the development of the TVET sector.

- Developing the TVEC website services at the national level

- Conducting awareness programs to strengthen the assessment process
- Raising awareness among the general public
- Implementing an online career guidance system with the KOICA targeting young people who expect to follow NVQ Level 5-6 courses and completing the work of a career guidance information system. The Tertiary and Vocational Education Commission and the KOICA had jointly taken the necessary steps to launch the online career guidance system in April 2025.
- A preliminary workshop was held with the relevant government institutions to establish an Advisory Council/Sectoral Skills Council for the Renewable Energy Industry with the Ministry of Energy.

Publications

Labour Market Information Publications



The Tertiary and Vocational Education Commission publish two labour market information publications per year: (TVEC website: www.tvec.gov.lk).

Technical and Vocational Education/Training Guide (TVET Guide)



The Technical and Vocational Education and Training Guide for the year 2025 (TVET Guide 2025) was published at the end of 2024.

The TVET Guide contains details of vocational training courses in the public sector in Sri Lanka, by institution and by field of study, details of registered training institutions and details of accredited courses.

This online publication is published on the Commission's website and through it, course information can be obtained by province and field of study.

TVEC Newsletter

With the aim of raising awareness about the activities carried out by the Tertiary and Vocational Education Commission during the year 2024, a newsletter (TVET Newsletter) was published and copies of it were distributed among all registered training centres and interested parties.

Research studies in the field of technical and vocational education and training

The research conducted by the Commission has been published. www.tvec.gov.lk.

Preparation and updating of vocational education and training plans

Vocational education and training plans are published in print form.

Human Resources of the Commission

The Director General acts as the Chief Executive Officer of the Commission and is assisted by a Deputy Director General, 06 Directors and 29 Deputy Directors/Assistant Directors and 116 other approved staff members, including 40 other staff members. As of 31.12.2024, the staff consisted of 74 members. A brief description of the staff is given below.

Commission Staff – 2024

Job title	Number of employees in service as of 31/12/2024
Director General	01
Deputy Director General	00
Director	06
Assistant Director / Deputy Director and Parallel Officers	28
Administrative Officer and Program Coordination Officer	01
Development Officer	07
Information Technology Officer	00
Information Technology Assistant, Computer Application Assistant	07
Management Assistant (Grade I / Grade II / Grade III), Information Assistant	11
Driver (Grade I / Grade II / Grade III)	08
Office Assistant	05
Total	<u>74</u>

Resignations in 2024

Name	Position	Date of leaving service
Dr. J.A.D.J. Jayalath	Deputy Director General	2024'11'04
Mrs. P.G. Shashika Chathurangani	Management Assistant	2024'08'27
Mrs. H.B.C. Hadapangoda	Assistant Director	2024'07'10

The details of the officers approved by the Commission for the posts covering the work of the work visits carried out in the year 2024 are as follows:

	Name	Night shift work coverage position	Date of Appointment/Date of Appointment
1.	Mr. Ravindra Samaraweera	Director (Administration) Work Cover	2023.03.13
		Director (Administration) Acting	2023.05.02
2.	Mrs. T.A.W. Madhushani	Assistant Director (Acting))	2024.04.10
3.	Mrs. A.H.N. Sandamali	Assistant Director (Acting))	2024.04.10
4.	Miss Lasanthi Kohomban	Assistant Director (Acting)	2024.04.17
5.	Mr. G.C. Janakade Silva	Assistant Director (Acting)	2024.04.10
6.	Mrs. P.L.I.S. De Zoysa	Assistant Director (Acting)	2024.04.10
7.	Mr. S.S. Kalpage	Assistant Director (Acting)	2024.04.10
8.	Mrs. K.W. Sujani Dilhara Withana	Administrative Officer (Acting)	2024.05.07
9.	Mrs. N.D. Wijesekera	Program Coordinating Officer (Acting)	2024.05.07
10.	Mr. R.G.A.T. Kumara	Program Coordinating Officer (Acting)	2024.05.07
11.	Mrs. G.K. Hagodaarachchi	Program Coordinating Officer (Acting)	2024.05.07
12.	Mrs. G.V.L. Piyumali	Program Coordinating Officer (Acting)	2024.05.07
13.	Mrs. L.N. Kankanamage	Program Coordinating Officer (Acting)	2024.05.07
14.	Mrs. V.N. Rammawadu	Development Officer (Acting)	2024.05.07
15.	Mrs. U.P.C. Menaka	Development Officer (Acting)	2024.05.07
16.	Mrs. B.L.K.P. Sandeepani	Development Officer (Acting)	2023.03.16

Local training

Position	Number of officers	Training course	Time limit
Director General /Deputy Director General/ Director/Deputy Director/Assistant Director/Programme Coordinating Officer/Development Officer/Computer Application Assistant/Information Technology Assistant/Management Assistant/Information Assistant/Driver/Office Assistant	57	Tamil language course	200 hours

Overseas training

Position	Number of officers	Participated program	Time limit
Chairman, Director General	2	International Digital Rural Revitalization Study Visit	2024.01.10-19
Development Officer	2	JICA Knowledge Co- Creation Program: Young Leaders Training Programme, 2023 FY Vocational Training (Human Resources Supporting Japanese Manufacturing) Training Course is from 11 February 2024 to 23 February 2024 (in Japan)	2024.02.11-23
Deputy Director General	1	International Conference on Perspectives and Innovations in Open and Distance Learning on 1-3 April 2024	2024.04.01-03
Deputy Director General	1	BILT Bridging Event Europe- Towards inclusive excellence in TVET from April 22 to 24, 2024.	2024.04.22-24
Deputy Director	1	Costing of Blended TVET Practise : Case studies and Guidelines Programme from 2024.05.27-2024.05.31	2024.05.27- 2024.05.31
Deputy Director General	1	Second Belt and Road International Skills Competition to - China	2024.06.24-26
Director	1	Conducting the National Vocational Qualification Examination for the National Competency Standard for Nursing Professionals	2024.07.22-08.06
Assistant Director	1	TVET Green Skills Knowledge Exchange - Sri Lanka Delegation visit to India	2024.09.09-14
Director General	1	ADB Strengthening Vocational High Schools in South Asia Exposure Program and Industry visits to the Republic of Korea	2024.09.22-28

Position	Number of officers	Participated program	Time limit
Deputy Director General	1	The Keynote Speaker at the International Conference on Technical & Vocational Education and Training : South Africa	2024.09.25-27
Director	1	TVET Leadership workshop on Digital Transformation 2024, October 22-25, Shenzhen, Polytechnic. University, China	2024.10.21-25
Assistant Director	1	Empowering TVET: A Regional Initiative on Future Skills and Emerging Technologies	2024.11.11-15
Director / Deputy Director	2	Training Programme for Digitalization of Vocational Training Systems, Turin, Italy.	2024.11.04-08
Director General	1	Participate as a speaker of the EDUtech Asia policy summit 2024, Singapore.	2024.11.06-07

Annual Professional Membership Fee Reimbursement

The Commission has reimbursed the following officers for their membership fees in the payment of membership fees to professional bodies:

Dr. K.A. Lalithatheera Sri Lanka Chartered Institute of Management
Director General

Mr. G.A.M.U. Ganepola Sri Lanka Chartered Institute of Professional Management
Director

Mr. Manjula Vidanapathirana Sri Lanka Chartered Institute of Professional Management
Director

Mr. S.U.K. Rubasinghe Sri Lanka Institute of Engineers
Director

R.J. Samaraweera Sri Lanka Chartered Institute of Accountants
Director (Administration) C.B.A. Membership Fees of Certified Business Accountants

Mrs. A.S. Amarasinghe Sri Lanka Chartered Institute of Accountants
Deputy Director (Finance) C.B.A. Membership Fees of Certified Business Accountants

Dr. Mrs. H.M.D.K. Herath Chartered Institute of Personnel Management (CIP)
Deputy Director

Mr. H.B.I.Sampath
Assistant Director

Chartered Institute of Professional Management of Sri Lanka

Mrs. Y.P.S.Udayakanthi
Assistant Director

Chartered Institute of Professional Management of Sri Lanka

Kusala Panangala
Assistant Director

Chartered Institute of Personnel Management (CIP)

Internal Audit and Investigation

The Internal Audit and Investigation Division reports directly to the Director General, the Chief Executive Officer of the Commission, and is an independent unit that provides advisory and service capabilities designed to add value and enhance the operations of the Tertiary and Vocational Education Commission. Internal audit and investigation activities were carried out in accordance with the annual audit plan to assess whether the internal control systems established by the institution are functioning properly and to review and examine the policies and practices of the institution to ensure the security of the physical, financial and human resources of the Tertiary and Vocational Education Commission and to ensure that public funds are spent effectively and efficiently.

The 07 main audit areas planned according to the Internal Audit and Investigation Program were covered, and audit investigations not planned according to the Internal Audit and Investigation Program were also carried out by the Internal Audit and Investigation Division as per the instructions of the Director General and the Audit and Management Committee of the TVEC.

Audit and Management Committee Report

In the year 2024, the Audit and Management Committee met only two occasions and on those occasions, the Audit and Management Committee recommended management decisions to the Commission on the following matters.

- i. Implementation of the Internal Audit Plan for the year 2024. It was pointed out that the number of employees currently assigned to the Internal Audit and Investigation Division was insufficient and it was recommended to recruit officers for that division. Accordingly, the audit plan was implemented with a minimum number of employees.
- ii. The deficiencies pointed out by the Auditor General in his 13(7)A Report for the year 2021 and the management decisions related thereto.
- iii. Management decisions related to the Annual Action Plan of the TVEC
- iv. Recommendations and observations regarding the matters mentioned in the Auditor General's report in terms of Section 12 of the National Audit Act No. 19 of 2018 on the financial statements and other legal and regulatory requirements for the year ended 31 December 2023
- v. Review and management decision regarding the performance of the Commission
- vi. Various management decisions related to other operational and control functions
- vii. Reviewing the performance of the internal audit and investigations of the TVEC

Accordingly, the Audit and Management Committee took steps to properly implement the above decisions.



R.M.K.G. Sanjeevani
Chairman

Also, as per the instructions given in the letter MSVRI/ADM/28/02/12/2021, the convening of the Board meetings and related meetings for statutory bodies was temporarily suspended until the heads were reappointed, therefore, the Audit and Management Committee meetings for the third and fourth quarters could not be convened.

Composition of the Audit and Management Committee of 2024

The composition of the Audit and Management Committee in carrying out these committee functions was as follows.

The Audit and Management Committee appointed from 01 January 2024 to 31 January 2024 consisted of the following Commission members.

- Mrs. Harshani Fernando - Committee Chairperson
- Mr. M.G.K.M. Fernando - Committee Member
- Mr. Kanishka Weerasinghe, Attorney-at-Law - Committee Member
- Mr. Senior Professor T.M. Bandula Palawatta - Committee Member
- Mr. Engineer P.A.D.R. Chandrasiri - Committee Member
- Mr. Ruchika Amarasekara - Committee Member
- W.P.C.S. Abeydeeramiya (Auditor General's Representative)- Observer
- Mrs. H.D. Anuruddhika (Ministry's Chief Internal Auditor) – Observer

The Audit and Management Committees appointed from 31 January 2024 consisted of the following Commission members.

- Mrs. R. M.K.G. Sanjeevani - Committee Chairman
- Mr. M.G.K.M. Fernando - Committee Member
- Mr. Kanishka Weerasinghe, Attorney-at-Law - Committee Member
- Mr. Senior Professor T.M. Bandula Palawatta - Committee Member
- Mr. Engineer P.A.D.R. Chandrasiri - Committee Member
- Mr. Ruchika Amarasekara - Committee Member
- W.P.C.S. Abeydeeramiya (Auditor General's Representative* - Observer
- Mrs. H.D. Anuruddhika (Ministry's Chief Internal Auditor* - Observer

Legal matters

Progress in amending the Act

The top management of the Tertiary and Vocational Education Commission, after several discussions, identified new amendments to be included in the Act, taking into accounts the new trends and updates in the tertiary and vocational education sector, as well as the new amendments required to minimize the legal problems that may arise. The draft amendments incorporating the identified amendments were forwarded to the line Ministry in August 2023.

Subsequently, the need to establish a National Skills Commission was identified based on state policy decisions. Accordingly, a draft containing the necessary proposals for the establishment of a National Skills Commission has been forwarded to the Presidential Secretariat as instructed by the Secretary of the Ministry.

Currently, a committee headed by the Additional Secretary (Vocational Training) of the Ministry of Education, Higher Education and Vocational Education has been appointed and is holding discussions to examine whether this draft has been prepared in accordance with the policies of the new government.

Completed cases

A case numbered WRIT 617/23 filed by an employee of the Sri Lanka German Technical Training Institute against the institution regarding internal administrative issues was settled by mutual agreement of both parties.

The complaint numbered HRC/1740/23 was filed by Indira Colombo Bridal Academy Private Limited Vocational Training Institute against the Commission to the Human Rights Commission of Sri Lanka, in which the necessary steps were taken to register the vocational training institute after fulfilling the necessary criteria.

The case No.SCFR 282/2023 filed against the Department of Technical Education and Training by one of its employees regarding the qualifications for the post of Management Assistant (Technology Group 03 Service Category) was settled with the agreement of the relevant respondents.

Case No. WRIT 120/2022 was filed against our Commission by an officer of the institution regarding internal promotions. The claims of the petitioner in this case were dismissed and concluded.

National Vocational Qualifications Circulars

In order to properly coordinate the field of vocational education and training, circulars are issued from time to time. Under this, the following 12 circulars have been prepared in 2024 and included in the TVEC website.

- ✓ National Vocational Qualifications Circular No. 01/2024
Assessment and certification of Practicing Electricians through Recognition of Prior Learning (RPL) for awarding of NVQ certificate levels 3 and 4.
- ✓ National Vocational Qualifications Circular No. 02/2024
Revision of Mature Candidates' Route Circular No. 1/2021.
- ✓ National Vocational Qualifications Circular No. 03/2024
Fast-Track Delivery of NVQ Level 5 Courses in CBT Mode
- ✓ National Vocational Qualifications Circular No. 04/2024
Awarding of National Vocational Qualifications (NVQs) in all Courses where National Competency Standards are available
- ✓ National Vocational Qualifications Circular No. 05/2024
Maintaining information on the employment/job placement of vocational training beneficiaries
- ✓ National Vocational Qualifications Circular No. 06/2024
Underutilization of Trainees in Accredited Training Programmes
- ✓ National Vocational Qualifications Circular No. 07/2024
Termination of National Competency Standards
- ✓ National Vocational Qualifications Circular No. 08/2024
Enrolment Criteria – NVQ Level 5 & 6 Courses
- ✓ National Vocational Qualifications Circular No. 09/2024
Cancellation of Accreditation of Courses which no NVQ Certificates Issued
- ✓ National Vocational Qualifications Circular No. 10/2024
Uploading Students' information to the NVQ Online System – NVQ and Non-NVQ courses
- ✓ National Vocational Qualifications Circular No. 11/2024
Awarding of NVQ Level 6 equivalence status for the Higher National Diploma in Tourism and Hospitality Management (HNDTHM) course conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE)
- ✓ National Vocational Qualifications Circular No. 12/2024
Guidelines to Provide Quality-Assured Career Guidance Awareness Sessions for Different Target Groups.

Tertiary and Vocational Education Commission
Comprehensive Income Statement for the year ended 31 December 2024

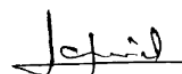
	NOTE	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
REVENUE				
Treasury Grants	01	210,550,000	158,222,904	157,629,961
Projects Grants	02	18,338,417	14,679,589	8,955,724
Grants for Non Current Assets		4,455,660		
Operating Income Generated	03	135,737,172	119,861,687	63,774,928
Non Operating income Generated	04	980,093	74,445	3,954,929
Staff Loan Interest and Other		370,061,342	292,838,624	234,315,542
Interest Income	05	11,170,228	1,184,590	504,879
Profit on Disposal of Assests				66,310
		381,231,570	294,023,215	234,886,731
Deferred Income		1,573,540	1,049,617	5,079,372
		382,805,110	295,072,831	239,966,103
EXPENDITURES				
Board Directors & Committee	06			
Observers Allowances		1,154,200	1,340,022	991,491
Personal Emoluments	07	99,355,523	83,357,603	86,791,235
Traveling Expenses	08	2,313,911	2,596,016	1,099,599
Supplies & Consumables used	09	16,387,629	19,365,309	15,209,606
Maintenance Expenses	10	12,423,369	11,059,782	7,153,547
Rehabilitation Expenses	11	941,575	1,576,350	675,150
Contractual Services	12	21,989,525	18,439,239	14,485,679
Operational Expenses	13	145,294,753	131,212,136	80,881,617
		299,860,486	268,946,457	207,287,924
Projects Expenses	14	17,381,312	15,060,379	8,955,724
		317,241,798	284,006,836	216,243,648

	317,241,798	284,006,836	216,243,648
NET SURPLUS (DEFICIT) BEFORE PROVISION	65,563,312	11,065,996	23,722,454
PROVISION FOR THE YEAR			
	65,563,312	11,065,996	23,722,454
NET SURPLUS (DEFICIT) AFTER PROVISION	65,563,312	11,065,996	23,722,454

Singed for and on behalf of the Tertiary and Vocational Education Commission



A.S.Amarasinghe
Deputy Director (Finance)



Dr. K.A.Lalithadeera
Director General

Tertiary and Vocational Education Commission

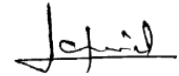
Statement of Financial Position as at 31st December 2024

DESCRIPTION	NOTE	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
ASSETS				
Non Current Assets				
Property Plant & Equipment	15	67,322,096	82,520,003	98,007,119
Computer Software	15A	6,385,219	6,513,919	7,628,755
Current Assets				
Debtors	16	14,900,293	15,184,142	15,237,967
Deposits & Receivables	17	48,545,672	47,271,148	25,674,844
Inventory	18	17,480,731	13,898,485	5,980,402
Cash & Cash Equivalents	19	<u>183,495,634</u>	<u>85,818,876</u>	<u>82,059,561</u>
		264,422,329	162,172,651	128,952,774
TOTAL ASSETS		<u>338,129,645</u>	<u>251,206,574</u>	<u>234,588,648</u>
EQUITY AND LIABILITIES				
Equity				
Accumulated Fund	20/Equ Statement	170,074,039	107,936,836	81,512,159
Deferred Income	21	7,265,500	8,575,917	105,635,874
Revaluation Reserves		94,978,078	94,978,078	
		272,317,618	211,490,832	187,148,034
Non Current Liabilities				
Provision for Gratuity	Sche: 01	33,868,522	27,621,156	26,859,368
		306,186,140	239,111,988	214,007,402
Current Liabilities				
Creditors	22	9,596,876	-	6,981,453
Refundable Deposits & Payables	23	<u>22,346,629</u>	<u>12,094,586</u>	<u>13,599,794</u>
		31,943,505	12,094,586	20,581,246
TOTAL LIABILITIES		<u>338,129,645</u>	<u>251,206,574</u>	<u>234,588,648</u>

"The Board of Directors are responsible for the preparation and presentation of these Financial Statements
These Financial Statements are submitted for the approval of the Board of Directors and signed on their behalf"



A.S.Amarasinghe
Deputy Director (Finance)



Dr. K.A.Lalithadeera
Director General



Prof.G.L.D.Wickramasinghe
Chairman

Tertiary and Vocational Education Commission

Statement of Changes in Equity as at December 31st, 2024

	Accumulated Fund (Rs.)
Balance as at 31.12.2021	65,563,607
Surplus/Deficit during the year	23,722,454
Opening balance Adjustment	- 1,926,401
Prior Year Adjustment	- 5,847,501
Balance as at 31.12.2022	81,512,159
Prior Year Adjustment	18,462,082
Surplus/Deficit during the year	11,065,996
Repayment to Consolidated Fund	- 3,103,401
Opening Depreciation adjustment	
Rounding up transaction	
Balance as at 31.12.2023	107,936,836
Prior Year Adjustment	- 3,426,109
Surplus/Deficit during the year	65,563,312
Repayment to Consolidated Fund	
Opening Depreciation adjustment	
Rounding up transaction	1
Balance as at 31.12.2024	170,074,039

Tertiary and Vocational Education Commission
Cash Flows Statement as at December 31, 2024

	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
NET OPERATING SURPLUS /(DEFICIT) FOR THE YEAR			
Surplus (Deficit) from Ordinary Activities	65,563,312	11,065,996	23,722,454
.			
ADJUSTMENT OF NON CASH MOVEMENTS			
Prior year adjustment	(3,426,109)		5,847,501
Depreciation	22,673,101	28,707,965	5,079,372
Opening Balance Adjustment (Depreciation)	82,549		1,926,401
Adjustment related to disposal and revaluation of fixed assets			19,219
Rounding up transactions	2,895	2	
Gratuity Provision	7,762,484	2,418,369	2,903,988
Diferred Income	(1,573,540)		5,079,372
	25,521,380	31,126,336	4,889,133
Interest Income	11,170,228	1,184,590	
Gratuity paid	695,090	1,735,813	1,827,795
OPERATING SURPLUS /(DEFICIT) BEFORE WORKING CAPITAL CHANGES	79,219,374	39,271,929	17,005,526
Increase/Decrease in Debtors	283,848	53,825	1,621,233
Increase/Decrease in Deposits & Receivables	(1,274,523)	21,596,304	1,790,940
Increase /Decrease in Inventory	(3,582,245)	7,918,083	2,960,604
Increase/Decrease in Creditors	9,596,876	6,981,453	
Increase/Decrease in Refundable Deposit & Payables	10,252,043	1,505,207	3,136,730
	15,275,999	37,947,222	3,236,046
NET CASH IN OPERATING ACTIVITIES	94,495,373	1,324,707	13,769,480

	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
<u>CASH FLOW FROM INVESTING ACTIVITIES</u>			
Acquisition & Recording of of property, Plant & Equipments	(10,567,876)	-	-
Acquisition of Plant & Equipments (Project Fund)	(5,407,920)	1,312,096	2,587,278
Proceeds from Sale of Property, Plant & Equipment		-	-
NET CASH FROM / (USED IN) INVESTING ACTIVITIES	(15,975,796)	1,312,096	2,653,588
<u>CASH FLOW FROM FINANCING ACTIVITIES</u>			
Capital Grants from the Treasury for Acquisitions	7,034,693	1,422,096	2,587,278
Grants from GIZ Project for Acquisition	952,260		
Interest Income	11,170,228	1,184,590	
Net cash received for previous years (Note)		4,243,420	
Capital Grants retunable to the Treasury		-	-
NET CASH FROM / (USED IN) FINANCING ACTIVITIES	19,157,181	3,103,401	47,761
Net Increase/(Decrease) in Cash & Cash Equivalents.	97,676,758	3,759,316	13,655,409
Cash & Cash Equivalents at the beginning of the year	85,818,876	82,059,561	68,404,152
NET CASH & CASH EQUIVALENTS AT THE END OF THE YEAR	183,495,634	85,818,876	82,059,561

NOTES TO THE CASH FLOW STATEMENT

CASH & CASH EQUIVALENTS AT THE END OF THE YEAR

Peoples Bank Y.M.B.A.Branch A/c No-078-1001-722-66044	160,885,404	77,088,123	75,167,592
Peoples Bank Y.M.B.A.Branch A/c No-078-1001-122-68324	9,898,712	6,838,818	6,230,034
Peoples Bank Y.M.B.A.Branch A/c No-078-1001-422-66050	1,522,536	1,270,969	661,935
Peoples Bank Y.M.B.A.Branch A/c No-078-2001-522-66044	11,188,982	620,966	
	183,495,634	85,818,876	82,059,561

Tertiary and Vocational Education Commission
Notes For The Statement Of Comprehensive Income For the year ended 31st
December 2024

			<u>2024</u> <u>(Rs.)</u>	<u>2023</u> <u>(Rs.)</u>
		SUB NOTE		
01 Treasury Grants				
Recurrent Grant		196,350,000	151,845,000	152,725,000
Capital Grant -Rehabilitation		950,000	1,580,000	676,000
Capital Grant -Acquisition of Property , Plant & Equipments		7,550,000	1,422,096	2,587,278
Capital Grant -Capacity Building		5,700,000	4,797,904	4,276,722
		<u>210,550,000</u>	<u>159,645,000</u>	<u>160,265,000</u>
Less :Transfer to Diferred Income			1,422,096	2,587,278
Grants to be returned to the Treasury				47,761
		<u>210,550,000</u>	<u>158,222,904</u>	<u>157,629,961</u>
02 Projects Grants				
Short Term Programme (Local/Foreign)	02.1	18,338,417	13,339,168	7,679,525
SSDD	02.2		1,340,421	1,276,199
		<u>18,338,417</u>	<u>14,679,589</u>	<u>8,955,724</u>
03 Operating Income Generated				
Institutes Registration Fees	03.1	8,170,400		
			6,266,700	3,584,600
Institutes Accreditation Fees	03.2	5,258,700		
			2,896,100	2,138,700
NVQ Certificate Printing & other Income	03.3	102,380,828		
			94,708,712	54,089,593
Assessor Registration Fees	03.4	864,345		
			151,000	167,825
Sale of Publications	03.5	-		
			-	30,000
Record Books Sales		19,062,899		
			15,839,175	3,764,210
		<u>135,737,172</u>	<u>119,861,687</u>	<u>63,774,928</u>
04 Non Operating Income Generated				
Sales Of Obsolete Items		500	18,330	34,672
Income Of Assign Vehicle for Personal Use		18,500	18,000	21,617
Recovery of Excess Telephone bills		961,093	38,115	
Other General Income				3,898,640
		<u>980,093</u>	<u>74,445</u>	<u>3,954,929</u>
05 Staff Loan Interest & Other Interest Income				
Commission Loan Interest Income		82,965	73,736	61,683
Distress Loan Interest		516,129	496,294	437,977
Special Advance Interest		3,117	3,595	5,219
Interest on Savings Account		10,568,016	610,966	
		<u>11,170,228</u>	<u>1,184,590</u>	<u>504,879</u>

		SUB NOTE	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
06	Board Directors & Committee Observers Allowances				
	Honorarium of Board Members		1,035,040	1,108,522	880,071
	Audit & Mgt. Member Fees		119,160	231,500	111,420
			<u>1,154,200</u>	<u>1,340,022</u>	<u>991,491</u>
07	Personal Emoluments				
	Salaries & Wages		74,658,386	64,953,420	68,171,937
	EPF Contribution		7,297,987	6,495,504	7,076,617
	ETF Contribution		1,824,497	1,623,176	1,769,154
	Overtime & Holiday Pay		6,204,668	6,211,634	5,504,038
	Payment for Trainees		932,500	755,500	465,500
	Chairman Allowance		675,000	900,000	900,000
	Gratuity		7,762,484	2,418,369	2,903,988
			<u>99,355,523</u>	<u>83,357,603</u>	<u>86,791,235</u>
08	Traveling Expenses				
	Domestic		1,270,970	1,299,318	1,020,026
	Foreign		1,042,941	1,296,698	79,573
			<u>2,313,911</u>	<u>2,596,016</u>	<u>1,099,599</u>
09	Supplies & Consumables used				
	Printing, Stationery & Office Requisites	09.1	5,351,359	4,968,962	3,673,752
	Fuel Expenses	09.2	6,854,453	8,810,806	6,622,864
	Transport Expenses		2,491,283	2,989,869	2,138,155
	Uniform		140,000	120,000	120,000
	Newspapers & Magazine Expenses		208,100	183,151	181,770
	Other Service Expences		534,162	863,435	1,291,202
	Entertainment Expenses		545,063	716,085	685,247
	Staff welfare		263,210	713,000	496,615
			<u>16,387,629</u>	<u>19,365,309</u>	<u>15,209,606</u>
10	Maintenance Expenses				
	Motor Vehicle Maintenance	10.3	9,649,968	8,139,529	5,308,174
	Plant, Machinery & Office Equipment Maintenance		1,534,426	1,856,556	187,799
	Building & Structure Maintenance		158,258	597,721	835,998
	Computer Maintenance		515,416	444,179	676,841
	Mechanical & Electronic Goods		6,270	14,668	134,785
	General Maintenance		7,581	7,130	9,950
			<u>12,423,369</u>	<u>11,059,782</u>	<u>7,153,547</u>
11	Rehabilitation Expenses				
	Rehabilitation Vehicles		941,575	1,576,350	675,150
	Rehabilitation Plant Machinery & Equipment				
	Rehabilitation Building & Struture				

		SUB NOTE	2024 (Rs.)	2023 (Rs.)	2022 (Rs.)
			941,575	1,576,350	675,150
12	Contractual Services				
	Telecommunication		6,832,916	4,890,071	4,617,361
	Postal Charges		218,900	483,880	151,434
	Electricity Expenses		6,001,616	6,338,214	2,659,522
	Water		343,497	183,213	73,810
	Rates & Taxes & Rent		293,216	214,200	214,200
	Security Charges		1,752,444	1,856,805	1,914,658
	Janitorial Charges		2,271,027	1,844,472	1,839,876
	Audit Fees		800,000	800,000	750,000
	Legal Charges & Stamp Fee		205,000	208,000	62,500
	Subscription & Member Fees - Domestic		110,776	28,043	30,410
	Subscription & Member Fees - Foreign				
	Staff Training & Development		1,385,379	363,050	1,236,000
	Money Transist Insurance		30,044	29,472	17,288
	Service Agreements		1,672,391	1,198,157	918,058
	Bank Charges		72,318	1,662	562
			21,989,525	18,439,239	14,485,679
13	Operational Expenses				
	Institute Registration Expenses	13.1	6,715,792	5,045,114	3,558,171
	Accreditation Expenses	13.2	6,035,508	3,567,222	2,985,390
	NVQ Programmes Expenses	13.3	87,627,874	71,050,462	58,351,177
	Sector VET Plan Preparation Expenses	13.4	-	1,174,000	1,500,000
	LMI Expenses	13.5	766,756	759,961	659,415
	IL Activities	13.6	4,714,341	4,985,290	5,196,293
	Estabilishing Quality Management System Expenses		596,885	36,000	
	Development Of Competency Standards, Translation of Standards		5,042,989	3,869,217	1,846,916
	Research Expenses For TVET Sector Improvement		693,920	1,050,675	882,895
	Financial Assistant Monitoring & Coordination Expenses				13,930
	Translation Fees		437,745	148,000	333,059
	Depreciation		22,673,101	22,673,101	5,079,372
	Revaluation Deficit			111,949	
	Transfer for adjustment			252,093	
	Printing of Student Record Books	13.7	9,989,842	10,450,028	
	Implementation of TVET Policy Document			4,160	475,000
			145,294,753	125,177,272	80,881,617
14	Projects Expenses				
	Short Term Programme Expenses	14.1	17,381,312	13,719,958	7,679,525
	SSDD	14.2		1,340,421	1,276,199
			17,381,312	15,060,379	8,955,724

Tertiary and Vocational Education Commission

Notes for the statement of financial position as at December 31st, 2024

15 Property , Plant & Equipment

COST					
	NOTE	2024.01.01	<u>Addition</u> <u>O/B</u>	<u>For the</u> <u>Year</u>	<u>31.12.2024</u>
Vehicles	15.1	77,850,000			77,850,000
Furniture & Fittings	15.2	6,125,396			6,125,396
Plant & Equipment	15.3	7,526,450		124,500	7,650,950
Office Equipment	15.4	5,559,993		187,260	5,747,253
Computer & Accssories	15.5	12,599,026	263,123	5,264,160	18,126,309
Library Books	15.6	1,063,845			1,063,845
Name Board	15.7	500,100			500,100
		<u>111,224,810</u>	<u>263,123</u>	<u>5,575,920</u>	<u>117,063,853</u>
DEPRECIATION					
	Rate	2024.01.01	<u>Addition</u> <u>O/B</u>	<u>For the year</u>	<u>31.12.2024</u>
Vehicles	25%	20,796,550		14,263,363	35,059,913
Furniture & Fittings	10%	611,137		551,426	1,162,563
Plant & Equipment	25%	1,874,272		1,427,482	3,301,754
Office Equipment	25%	1,401,436		1,058,743	2,460,179
Computer & Accssories	33%	3,630,185	82,549	3,360,209	7,072,943
Library Books	25%	265,945		199,475	465,420
Name Board	25%	125,282		93,705	218,987
		<u>28,704,807</u>	<u>82,549</u>	<u>20,954,401</u>	<u>49,741,757</u>
		<u>82,520,003</u>			<u>67,322,096</u>

15.A Computer Software

COST			
	2024.01.01	Additions	<u>31.12.2024</u>
	<u>8,504,984</u>	<u>1,590,000</u>	<u>10,094,984</u>
DEPRECIATION			
	2024.01.01	Dep for the year	<u>31.12.2024</u>
25%	<u>1,991,065</u>	<u>1,718,700</u>	<u>3,709,765</u>
	<u>6,513,919</u>		<u>6,385,219</u>

		SUB NOTE	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
16	Debtors				
	Operational Debtors	16.1	304,695	304,695	304,695
	Staff Loan Granted	16.2	14,595,598	14,879,447	14,933,272
			<u>14,900,293</u>	<u>15,184,142</u>	<u>15,237,967</u>
17	Deposits & Receivables				
	Advance For Staff Officers and Others	17.1	8,831,976	10,000	8,843,268
	Claim Receivable From Outside Institutes	17.2	6,023,945	6,023,945	6,365,457
	Claim Receivable From Staff Members		302,337	307,337	369,090
	Pre payments	17.3	31,526	199,979	49,039
	Personal Dialog Bill Recovery				29,152
	Recoverable NVQ Certificate Printing Expenses	17.4	32,480,888	40,729,888	10,018,838
	Recoverable NVQ Exam Expenses	17.5	875,000		
			<u>48,545,672</u>	<u>47,271,148</u>	<u>25,674,844</u>
18	Inventory				
	Inventory - Record Books		894,173	2,597,755	3,716,796
	Inventory -Stationery		1,439,976	2,672,174	2,263,606
	Inventory- Overcoat		810,648		
	Inventory - Certificate		14,335,934	8,628,557	
			<u>17,480,731</u>	<u>13,898,485</u>	<u>5,980,402</u>
19	Cash & Cash Equivalent				
	Peoples Bank Y.M.B.A.Branch A/c No-078-1001-722-66044		160,885,404	77,088,123	75,167,592
	Peoples Bank Y.M.B.A.Branch A/c No-078-1001-122-68324		9,898,712	6,838,818	6,230,034
	Peoples Bank Y.M.B.A.Branch A/c No-078-1001-422-66050		1,522,536	1,270,969	661,935
	Peoples Bank Y.M.B.A.Branch A/c No-078-2001-522-66044		11,188,982	620,966	
			<u>183,495,634</u>	<u>85,818,876</u>	<u>82,059,561</u>
20	Accumulated Fund				
	Opening Balance				65,563,607
	Accumulated Fund opening balance				
	Opening balance Adjustment (Depreciation)				-
					1,926,401
	Over/ under provision adjustment				
	Repaymet for Consolidated Fund				
	Net Surplus (Dificit) For the Year				23,722,454
	Opening balance Adjustment (Rounding up transaction)				
	Prior Year Adjusment				-
					5,847,501
					<u>81,512,159</u>

		SUB NOTE	<u>2024 (Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
21	Deferred Income				
	Deferred Income -Beginning of the year		8,575,917	105,635,874	16,717,252
	Opening balance adjustment		263,123	31,187	1,926,401
	Value of Revalued Assets				101,900,623
	Accumulated Depreciation Adjustment				- 2
			<u>8,839,040</u>	<u>105,667,061</u>	<u>120,544,274</u>
	Add:-Property , Plant & Equipments			1,422,096	2,587,278
	Assets granted by the project			<u>4,437,000</u>	<u>1,382,798</u>
			<u>8,839,040</u>	<u>111,526,157</u>	<u>124,514,350</u>
	Less: Net Value of -Disposed Fixed Assets				514,610
	Transferred to Revaluation Account			101,900,623	
	Net Value of Revalued Assets				<u>13,284,494</u>
			<u>8,839,040</u>	<u>9,625,534</u>	<u>110,715,246</u>
	Less:Charged to the Financial Performance in the Year		<u>1,573,540</u>	<u>1,049,617</u>	<u>5,079,372</u>
	Deferred Income -End of the year		<u>7,265,500</u>	<u>8,575,917</u>	<u>105,635,874</u>
22	Creditors				
	Operational & Other Creditors	22.1	9,596,876	-	6,981,453
			<u>9,596,876</u>	<u>-</u>	<u>6,981,453</u>
23	Refundable Deposit & Payables				
	Payable to Treasury	23.1	595,954	47,761	536,504
	Payable to Inland Revenue Department	23.2	17,944	75	119,870
	Refundable Project Grants	23.3	7,782,106	5,155,322	2,896,437
	Personal Emoluments Payable	23.4	1,748,320	600,180	579,842
	Tender Deposits Payable		621,611	621,611	621,611
	Audit Fee Payable		800,000	800,000	750,000
	Retention Money		603,477	603,477	595,777
	Deposit for QMS		15,000	15,000	15,000
	Transfer Account		56,536	56,536	49,536
	Transfer for Adjustment		630,230		206,100
	Accrued Expenses		8,741,518	3,495,042	5,444,854
	Cheque Cancellation Account		447,583	413,231	318,981
	Information & Communication Sector Council		118,115	118,115	118,115
	Tourism Industry Skills Sector Council		168,236	168,236	168,236
	Payable to staff officers				<u>1,178,931</u>
			<u>22,346,629</u>	<u>12,094,586</u>	<u>13,599,794</u>

Tertiary and Vocational Education Commission

Sub Notes for the Statement of Comprehensive Income for the year ended 31st December 2024

	<u>2024</u> <u>(Rs.)</u>	<u>2023</u> <u>(Rs.)</u>	<u>2022</u> <u>(Rs.)</u>
02.1 Short Term Programme (Local) & Foreign)			
Short term locals Programme	393,450	277,070	
EFC		392,450	
ILO	9,062,540	12,669,648	7,679,525
GIZ	8,882,427		
	<u>18,338,417</u>	<u>13,339,168</u>	<u>7,679,525</u>
02.2 Skills Sector Development Division			
SSDD Grants		1,340,421	1,276,199
		<u>1,340,421</u>	<u>1,276,199</u>
03.1 Institutes Registration Fees			
Institute Registration Fees	8,170,400	6,239,900	3,578,200
Penalty on Institute Registration		26,800	6,400
	<u>8,170,400</u>	<u>6,266,700</u>	<u>3,584,600</u>
03.2 Courses Accreditation Fees			
Accreditation Fees	5,258,700	2,896,100	2,138,700
	<u>5,258,700</u>	<u>2,896,100</u>	<u>2,138,700</u>
03.3 NVQ Certificate & Other Income			
NVQ Certificate - New	55,986,400	49,025,050	13,532,075
NVQ Certificate - Reprinting	370,000	435,850	212,400
NVQ Cetificate Printing - Duplicate	139,500	131,000	162,950
NVQ Mapping Fees	1,377,500	860,000	397,600
QMS Evaluation Fees			
QMS Certification Fee	625,000	150,000	100,000
Certificate Attestation Fee (Non NVQ)	1,973,500	2,508,000	2,166,000
NVQ Exam Fees	39,288,928	39,183,802	35,942,068
NVQ Certificates Inspection Fee - True Copy	937,000		12,000
Skills Passport	1,161,000	1,273,010	247,000
Skills Council Interviews			37,500
Assessor Overcoat	522,000	1,142,000	1,280,000
	<u>102,380,828</u>	<u>94,708,712</u>	<u>54,089,593</u>
03.4 Assessors Registration Fees			
NVQ Assesors Registration Fees	864,345	151,000	167,825
NVQ Assesor Licence Fees	864,345	151,000	167,825
	<u>864,345</u>	<u>151,000</u>	<u>167,825</u>

	<u>2024</u> <u>(Rs.)</u>	<u>2023</u> <u>(Rs.)</u>	<u>2022</u> <u>(Rs.)</u>
03.5 Sales of Publications			
CBT Curriculum Sales			30,000
Sale of Advanced Career Bbook			
			30,000
03.6 Net Income From Records Books			
Record Books Sales			6,977,475
Opening Stock of Records Books			2,103,479
Trainee Record Books Printing			4,474,183
Commission on Record Books Sales			352,399
			6,930,061
Less : Closing Stok of Trainee Record Books			3,716,796
Less:Total Cost of Record Books Printing			3,213,265
			3,764,210
09.1 Printing, Stationery & Office Requisites			
Stationery & Office Requisites	3,236,847	3,780,322	2,720,113
Printing Charges	283,665	212,750	487,367
Advertisment Expenses	1,830,847	975,891	466,272
	5,351,359	4,968,962	3,673,752
09.2 Fuel Expenses			
Fuel & Lub. for Assign MV	4,762,234	5,071,485	3,191,767
Fuel & Lub. for Pool MV	2,092,219	3,739,321	3,431,097
	6,854,453	8,810,806	6,622,864
10.3 Motor Vehicle Maintenance			
MV Maintenance Expenses KE - 0488	981,505	415,529	93,480
MV Maintenance Expenses KB - 9869	295,454	521,988	451,218
MV Maintenance Expenses KF-6350	569,175	477,689	333,955
MV Maintenance Expenses 18-1901		50,012	78,175
MV Maintenance Expenses PB 4729	955,995	851,827	285,874
MV Maintenance Expenses 57-7603	546,050	428,160	178,487
MV Maintenance Expenses PD- 2405	922,400	1,111,450	733,088
MV Maintenance Expenses KR- 7697	109,438	123,221	418,368
MV Maintenance Expenses KS- 2350	1,277,896	271,302	332,663
MV Maintenance Expenses KS- 2645	843,780	610,042	292,674
MV Maintenance Expenses NB- 2942	636,883	791,979	564,135
MV Maintenance Expenses PE-0572	1,023,960	797,697	279,432
MV Maintenance Expenses NC-0021	877,692	653,293	570,167
MV Maintenance Expenses PF -6302	609,739	1,035,340	696,459
	9,649,968	8,139,529	5,308,174

	<u>2024</u> <u>(Rs.)</u>	<u>2023</u> <u>(Rs.)</u>	<u>2022</u> <u>(Rs.)</u>
13.1 Institute Registration Expenses			
Institute Registration Evaluation Fees	6,715,792	5,045,114	3,546,171
Travelling (Fuel) expenses for Institute Registration			12,000
	<u>6,715,792</u>	<u>5,045,114</u>	<u>3,558,171</u>
13.2 Accreditation Expenses			
Course Evaluation Fees	6,035,508	3,567,222	2,981,690
Fuel Expenses for Accreditation			3,700
	<u>6,035,508</u>	<u>3,567,222</u>	<u>2,985,390</u>
13.3 NVQ Programmes Expenses			
NVQ Mapping	2,933,750	3,183,077	2,146,149
Assessor Registration	954,635	689,600	706,310
ISO Certification and Implementation	19,364		
NVQ Assessment Fee	40,638,077	29,512,241	15,733,198
NVQ Exam Fee	26,655,636	24,322,926	32,397,005
NVQ Certificate Printing	12,728,003	9,845,475	6,537,091
Monitoring	3,116,516	2,232,666	541,730
NVQ Implementation	295,668	139,995	33,530
Assessor Refresher Programme	286,225	1,124,481	256,165
	<u>87,627,874</u>	<u>71,050,462</u>	<u>58,351,177</u>
13.4 Sector VET Plan Perpetration Expenses			
Provincial VET Plan	-	1,174,000	1,500,000
	<u>-</u>	<u>1,174,000</u>	<u>1,500,000</u>
13.5 LMI & TVET Guide Expenses			
LMI Data Coding & Entry Fees	465,271	461,454	659,415
Skill Passport Expenses-Treasury Funds	301,485	298,507	
	<u>766,756</u>	<u>759,961</u>	<u>659,415</u>
13.6 Industial Liasion Activities			
Development & Monetoring	101,711	420,480	778,750
Strengthen Career Guidance	527,427	304,024	1,498,550
Regulate Career Guidance	189,884	602,097	394,174
Conduct Steering Committee	1,337,590	968,345	642,440
Promotional Programme	2,045,265	2,088,063	1,474,629
Job Placement	6,540	291,710	310,515
Industrial Skills Council	505,925	310,570	97,236
	<u>4,714,341</u>	<u>4,985,290</u>	<u>5,196,293</u>

	<u>2024</u> <u>(Rs.)</u>	<u>2023</u> <u>(Rs.)</u>	<u>2022</u> <u>(Rs.)</u>
13.7 Cost of Record Books			
Trainee Record Books Printing	9,023,582	10,069,041	
Commission on Record Books Sales	966,260	380,987	
Cost of Sale	<u>9,989,842</u>	<u>10,450,028</u>	
14.1 Short Term Programme (Local/Foreign)			
Sri Lanka Telecom		99,800	
EFC		392,450	
SL Air Force	118,800		
SLITHM	108,405		
NIBM		116,450	
Ministry of Environment		60,820	
ILO (14.1 a)	9,223,940	-	7,679,525
GIZ (14.1b)	7,930,167		
	<u>17,381,312</u>	<u>669,520</u>	<u>7,679,525</u>
ILO (14.1 a)			
Development of NCS	4,561,600	6,396,720	508,505
ILO Promotional Programme		4,695,042	6,412,341
Staff Allowances		1,625,876	663,480
Skill Passport Expenses	161,400	332,800	95,200
ILO 2024 Programm - Staff Payment	425,293		
ILO Awareness District - Accomodation	105,000		
ILO Awareness District - Meals & Refresh	298,643		
ILO Awareness District - Travelling	67,945		
ILO Awareness Program - Resource Person	39,000		
ILO Awareness Program - Venue Charge	154,900		
ILO Mobile Servece - Accomodation	295,000		
ILO Mobile Servece - Meals & Refreshmen	126,370		
ILO Mobile Servece - Resource Person	250,000		
ILO Mobile Servece - Travelling	190,481		
ILO Mobile Servece - Vanue Charge	20,000		
ILO Online Knoledge Assesment System	2,492,309		
ILO Online Resource Person	36,000		
	<u>9,223,940</u>	<u>13,050,438</u>	<u>7,679,525</u>
GIZ (14.1b)			
GIZ Consulting Firm Support to Policy	187,311		
GIZ Resource Person Payment- Green Module	632,981		
GIZ Staff Payments	2,028,175		
GIZ Transpotation/Travel Cost	11,400		

	<u>2024</u> <u>(Rs.)</u>	<u>2023</u> <u>(Rs.)</u>	<u>2022</u> <u>(Rs.)</u>
GIZ -Validation by NAITA	4,601,300		
GIZ Question Bank Software Development	469,000		
	<u>7,930,167</u>		
14.2 Skills Sector Development Programme			
Sector Councils		1,340,421	1,276,199
		<u>1,340,421</u>	<u>1,276,199</u>
16.1 Operational Debtors			
Sakura Computer Institute	167,895	167,895	167,895
Sundry Debtors	136,800	136,800	136,800
	<u>304,695</u>	<u>304,695</u>	<u>304,695</u>
16.2 Staff Loan Granted & Advance Recoverable			
Commission Loan Granted to Staff	1,919,447	2,084,481	1,980,594
Distress Loan	12,589,267	12,704,081	12,865,393
Tsunami Special Loan	39,000	39,000	39,000
Festival Advance	6,050	6,050	7,300
Special Advance	7,064	11,063	6,213
Tsunami Special Loan (II)	34,771	34,771	34,771
	<u>14,595,598</u>	<u>14,879,447</u>	<u>14,933,272</u>
17.1 Advance For Staff Officers and Others			
Advance for Staff Officers	12,100		3,521,058
Project Advance - Manufacturing & Engineering Sector Council			2,901,504
Project Advance -Construction Sector Council		-	2,410,706
Advance for NCS Development	10,000	10,000	10,000
Advance Payment on Fixed Assets	8,809,876		
	<u>8,831,976</u>	<u>10,000</u>	<u>8,843,268</u>
17.2 Claim Receivable From Outside Institutes			
SSDD	6,023,945	6,023,945	5,979,724
ILO			385,733
	<u>6,023,945</u>	<u>6,023,945</u>	<u>6,365,457</u>
17.3 Pre payments			
Pre Payment of Cash in Transist Insurance	31,526	23,739	23,739
Pre Payment Service Agreements	-	176,240	25,300
	<u>31,526</u>	<u>199,979</u>	<u>49,039</u>

	<u>2024</u> <u>(Rs.)</u>	<u>2023 (Rs.)</u>	<u>2022 (Rs.)</u>
17.4 Recoverable NVQ Certificate Printing Expenses			
Recoverable from NAITA	9,296,075	10,766,575	1,153,690
Recoverable from VTA	4,404,489	14,923,489	3,118,191
Recoverable National Youth Corp	5,325	5,325	5,325
Recoverable from DTET	11,324,000	8,704,500	5,076,808
Recoverable from NYSC	4,639,585	2,936,085	228,910
Recoverable from CGTTI	467,750	74,750	74,750
Recoverable from Survey Department	69,900	69,900	69,900
NGO Public and Private Institute	291,264	291,264	291,264
Recoverable from Foreign Bureau	1,982,500	2,958,000	
	<u>32,480,888</u>	<u>40,729,888</u>	<u>10,018,838</u>
17.5 Recoverable NVQ Exam Fee - NAITA	<u>875,000</u>		
22.1 Creditors			
Operating Creditors	9,596,876		1,880,445
Other Creditors		-	5,101,007
	<u>9,596,876</u>	<u>-</u>	<u>6,981,453</u>
23.1 Payable to Treasury			
Royalty Deducted	548,192		536,504
Returnable funds	47,761	47,761	47,761
	<u>595,954</u>	<u>47,761</u>	<u>536,504</u>
23.2 Payable to Inland Revenue Department			
Withholding Tax Deducted			59,536
PAYE Tax	8,994		
Stamp Duty Deducted	8,950	75	60,334
	<u>17,944</u>	<u>75</u>	<u>119,870</u>
23.3 Refundable Project Grants			
Short Term Returnable Grants (Foreig/Local)n	4,730,073	5,155,322	2,892,945
TEDP Returnable Grants			3,492
ILO	937,460		
GIZ	2,114,573		
	<u>7,782,106</u>	<u>5,155,322</u>	<u>2,896,437</u>
23.4 Personal Emoluments Payable			
ETF	152,459		
Salary	579,471	370,280	347,398
EPF	1,016,391	229,899	232,443
	<u>1,748,320</u>	<u>600,180</u>	<u>579,842</u>

Tertiary and Vocational Education Commission
Schedule for Statement of Financial Position
For The Year Ended 31st December 2024

Schedule 01-Gratuity Provision

Name	Employee No	Appointment Date	No of Years	*Salary (Rs.)	Gratuity Provision (Rs.)
Keerthi W.G.S.A.	5	2001.02.01	23	70,975.00	816,213
Jeewantha N,W,G.N.	6	2001.02.01	23	70,975.00	816,213
De Silva R.N.P.	10	2001.03.01	23	62,665.00	720,648
Manjula D.B.R	11	2001.03.01	23	70,975.00	816,213
Udayakanthi Y.P.S.	12	2001.02.01	23	70,975.00	816,213
Asanka Rangana M.N.	15	2001.09.03	23	50,180.00	577,070
Hagodarachchi G.K..	20	2001.11.01	23	59,780.00	687,470
Indika Sampath H.B.	24	2001.11.16	23	70,975.00	816,213
Dinesh B.K.S.	26	2001.11.16	23	52,254.00	600,921
Ajith Kusum P.P.	28	2001.12.03	23	107,175.00	1,232,513
Anura Weerakoon W.M.T.	31	2002.07.01	22	109,535.00	1,204,885
Kumara W.V.P.C.J.	41	2005.05.16	19	48,290.00	458,755
Thirvnaukkarasu S.	46	2005.01.04	19	100,365.00	953,468
Gunathilake P.M.C.P.	47	2005.01.18	19	88,545.00	841,178
Ganepola G.A.M.U.	49	2005.01.02	19	111,715.00	1,061,293
Dharmasena U.A.P.	51	2005.01.03	19	86,635.00	823,033
De Silva M.D.C.	56	2005.10.06	19	58,360.00	554,420
Samaraweera R.J.	57	2005.11.21	19	100,005.00	950,048
Bandula P.	58	2006.02.20	18	51,110.00	459,990
Amarasinghe A.S.	60	2006.05.16	18	115,285.00	1,037,565
S.U.K.Rubasinghe	65	2007.02.02	17	120,795.00	1,026,758
M.Vidanapathirana	66	2007.02.02	17	100,365.00	853,103
P.P.P.Nanayakkara	70	2007.10.15	17	100,365.00	853,103
W.J.L.A.Damayanthi	72	2007.12.12	17	96,185.00	817,573
D.K.W.S.Mangala	73	2008.02.01	16	90,190.00	721,520
R.G.A.T.Kumara	74	2008.11.03	16	52,960.00	423,680
N.D.Wijesekara	75	2008.11.03	16	52,960.00	423,680
S.S.Kalpage	76	2008.11.03	16	47,510.00	380,080
G.C.J..De Silva	78	2009.09.01	15	52,225.00	391,688
K.S.Sameera	84	2011.08.01	13	47,990.00	311,935
G.C.S.M.Nanayakkara	85	2011.08.01	13	47,990.00	311,935
B.S.J.Vipulsi	86	2012.01.02	13	81,975.00	532,838
H.M.A.D.K.Herath	87	2012.01.02	13	86,625.00	563,063

Name	Employee No	Appointment Date	No of Years	*Salary (Rs.)	Gratuity Provision (Rs.)
D.N.I.D.De Silva	90	2012.01.02	13	80,600.00	523,900
Chandi Menaka	91	2012.03.01	12	40,710.00	244,260
A.P.Indrani	92	2012.03.01	12	44,300.00	265,800
P.Muthukumarana	95	2012.11.03	12	70,975.00	425,850
K.D.L.P.Karunadasa	101	2013.07.15	11	79,225.00	435,738
C/F					25,750,816
B/F					25,750,816
T.A.W.Madushani	103	2013.07.15	11	55,770.00	306,735
N.L.S.Dayaratne	105	2013.09.02	11	46,300.00	254,650
B.G.N.Kamalpriya	106	2013.09.10	11	47,390.00	260,645
H.R.M.U.U.Wijebandara	109	2014.01.16	10	81,975.00	409,875
Mathan R,	110	2014.01.27	10	86,635.00	433,175
De Silva E.A.K	112	2014.02.10	10	92,365.00	461,825
Kumara H.L.K.S.	118	2014.09.22	10	47,090.00	235,450
Kariyawasam P.D.S.	119	2014.10.01	10	96,185.00	480,925
A.H.N.Sandamali	122	2015.06.03	9	53,560.00	241,020
L.K.Kohomban	125	2015.06.06	9	50,000.00	225,000
B.L.K.P.Sandeepani	129	2015.06.09	9	24,745.33	111,354
I.M.G.H.Lakmal	131	2015.07.08	9	48,410.00	217,845
H.M.V.N.Herath	132	2015.07.22	9	50,810.00	228,645
Sujani Dilhara	134	2017.08.29	7	50,210.00	175,735
P.W.S.Bashini	136	2016.09.01	8	81,975.00	327,900
N.Rajapaksha	137	2016.09.01	8	80,600.00	322,400
W.G.S.Kumara	138	2016.10.03	8	80,600.00	322,400
E.C.U.Gunatunga	139	2016.09.01	8	80,600.00	322,400
W.M.W.B.Wijesinghe	140	2016.09.01	8	80,600.00	322,400
K.A.D.H.Lakmini	141	2016.09.01	8	80,600.00	322,400
Jayamini Madhusa	145	2017.05.22	7	43,800.00	153,300
D.W.Ishani	149	2017.05.22	7	46,310.00	162,085
Ravindu Randika Kumara	151	2017.08.25	7	44,050.00	154,175
V.N.Rammawadu	152	2017.08.25	7	50,210.00	175,735
Nuwangi Kankanamge	155	2018.04.02	6	52,225.00	156,675
G.V.I.Piumali	156	2018.04.02	6	52,670.00	158,010
G.L.Masakorala	163	2018.04.02	6	76,475.00	229,425
P.L.I.A.Sde Zoysa	164	2018.04.02	6	52,225.00	156,675
P.A.P.K.Panangala	167	2018.07.02	6	70,975.00	212,925
K.A.P.P.Jayawardena	172	2021.03.01	3	49,010.00	73,515
A.M.J.P.B.Alweera	173	2021.03.01	3	49,010.00	73,515
R.M.C.R.K.Munasinghe	174	2021.04.21	3	49,010.00	73,515
H.G.S.Hansani	175	2021.05.10	3	46,610.00	69,915

Name	Employee No	Appointment Date	No of Years	*Salary (Rs.)	Gratuity Provision (Rs.)
J.A.M.S.Senarathne	178	2021.05.10	3	46,610.00	69,915
K.A.Lalithdeera	179	2021.04.27	3	129,515.00	194,273
W.M.H.Kalindu Maduranga	181	2023.11.01	1	42,550.00	21,275
					33,868,522

Tertiary and Vocational Education Commission

Statement of Financial Position for The Year Ended 31 December 2024

CATEGORY/OBJECTIVE TITLE	ESTIMATES	ACTUAL	PERCENTAGE
CAPITAL EXPENDITURE	REVISED Rs.'000	EXPENDITURE Rs.'000	%
Acquisition of fixed Assets			
Furniture & Fittings, Plant Machinery, Office Equip	11,025	10,568	96
Inclusive of Advance on Fixed Assets			
	11,025	10,568	96
Rehabilitation and improvements			
Vehicles	1,000	942	94
	1,000	942	94
Development Capital Expenses			
Development & Revision of NCS	5,000	5,043	101
Conduct Research	1,000	694	69
Development of Provincial & Sector VET Plan	2,975	-	-
	8,975	5,737	64
Total Capital Expenditure	21,000	17,247	82
RECURRENT EXPENDITURE			
Salaries & Wages	78,305	74,658	95
EPF Contribution Expenses	9,600	7,297	76
ETF Contribution Expenses	2,400	1,824	76
Gratuity	1,695	695	41
Overtime & Holiday Pay	6,269	6,204	99
Payment for Trainees	981	932	95
Chairman Allowance	750	675	90
	100,000	92,285	92
Honorarium, Audit & Management Meetings	1,900	1,154	61
Traveling Expenses			
Domestic	1,300	1,271	98
Foreign	1,500	1,042	69
	2,800	2,313	83
Supplies & Consumables			
Printing, Stationery & Office Requisites	6,613	5,531	84
Fuel Expenses	7,319	6,854	94
Transport Expenses	2,658	2,491	94
Uniform	140	140	100
Newspapers & Magazine Expenses	222	208	94
Other Service Expenses	846	534	63
Entertainment Expenses	652	545	84
	18,450	16,303	88

CATEGORY/OBJECTIVE TITLE	ESTIMATES	ACTUAL	PERCENTAGE
CAPITAL EXPENDITURE	REVISED Rs.'000	EXPENDITURE Rs.'000	%
Maintenance Expenses			
Vehicle Maintenance and Insurance	10,166	10,200	100
Plant & Machinery	1,436	1,534	107
Building & Structure	625	158	25
Computer Maintenance	746	515	69
Mechanical & Electronic Goods	100	6	6
General Maintenance	100	8	8
	13,173	12,421	94
Contractual Services			
Telecommunication	6,929	6,833	99
Postal Charges	401	219	55
Electricity Expenses	6,411	6,001	94
Water	328	343	105
Rates & Taxes & Rent	293	293	100
Security Charges	1,765	1,752	99
Janitorial Charges	2,500	2,271	91
Legal Charges	210	205	98
Audit Fee	800	800	100
Staff Welfare	520	263	51
Subscription & Member Fees - Domestic & Foreign	110	110	100
Staff Training & Development	2,000	1,385	69
Money Transist Insurance	40	30	75
Service Agreements	1,948	1,672	86
	24,255	22,177	91
Operational Expenses			
Institute Registration Expenses	8,500	6,715	79
Accreditation Expenses	7,600	6,035	79
NVQ Programmes Expenses	57,950	46,970	81
Conducting NVQ Assessment	41,000	40,638	99
Quality Management System	1,000	596	60
IL Activities	8,900	4,714	53
ISO Expenses	290	19	7
LMI Expenses	620	465	75
IS Programme Expenses	342	301	88
Implementation of Official Language	800	437	55
Books Printing Expenses	12,420	9,989	80
	139,422	116,879	83
Depreciation		22,569	
Total Recurrent Expenditure	300,000	286,121	95

Director General

Tertiary and Vocational Education Commission

Auditor General's Report in terms of Section 12 of the National Audit Act, No. 19 of 2018, on the financial statements and other legal and regulatory requirements of the Tertiary and Vocational Education Commission for the year ended 31 December 2024

1. Financial Statement

1.1 Qualified Opinion

The audit of the financial statements of the Tertiary and Vocational Education Commission (“the Commission”) for the year ended 31 December 2024 comprising the statement of financial position as at 31 December 2024 and the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and the Finance Act No. 38 of 1971. My comments and observations which I consider should be reported to Parliament appear in this report.

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion section of this report, the accompanying financial statements give a true and fair view of the financial position of the Commission as at 31 December 2024, and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

1.2 Basis for Qualified Opinion

- a) The Commission’s cost as of 31 December 2024, amounting to Rs. 1,263,544 for 5,000 certificates and 6 overcoats, was not accounted for as closing stock. As such, closing stock and the surplus of the year review was understated by that amount.

- b) As Rs. 10,669,522 was recorded as advances and creditors for the acquisition of fixed assets in the statement of financial position as at 31 December 2024, without any advance being given during the year under review and without any creditor being created for a printer and server system proposed to be purchased in the year 2025, the current assets and current liabilities of the year under review were overstated in the financial statements by that amount.
- c) Although the balance due to the Commission from 06 external institutions as of December 31, 2024 for the issuance of certificates was stated in the financial statements as Rs. 32,114,399, according to the confirmations received from those institutions, the balance due to the Commission as of December 31, 2024 was Rs. 6,281,029, resulting in a difference of Rs. 25,833,370 between the balances.
- d) The balance of Rs. 3,371,536 payable to the Government Printing Department for printing certificates as of December 31, 2024 had not been accounted for.

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

1.3 The other information included in the Commission's 2024 Annual Report

The other information means information included in the Commission's 2024 Annual Report, which I obtained prior to the date of this audit report, but not included in the financial statements and my audit report thereon. Management is responsible for this other information.

My opinion on the financial statements does not cover the other information and I do not express any assurance or opinion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or with my knowledge obtained in the audit or otherwise.

Based on other information obtained by me prior to the date of this auditor's report and the work I have performed, if I conclude that this other information is materially misstated, I am required to report that matter. I have nothing to report in this regard.

1.4 Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Public Sector Accounting Standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Commission's financial reporting process.

As per Section 16(1) of the National Audit Act No. 19 of 2018, the Commission is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Commission.

1.5 Responsibility of the Auditor on Audit of financial statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and

appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commission's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance about significant audit findings, major internal control weaknesses, and other matters identified during my audit.

2. Report on other legal and regulatory requirements

2.1 The National Audit Act No. 19 of 2018 includes special provisions regarding the following requirements.

2.1.1 Except for the impact of the matters described in the Basis for Qualified Opinion section of my report, I have obtained all the information and explanations necessary for the audit in accordance with the requirements of Section 12(a) of the National

Audit Act, No. 19 of 2018, and my examination shows that the Commission has maintained proper financial records.

- 2.1.2 The financial statements of the Commission are consistent with the previous year as required by Section 6 (1) (d) (iii) of the National Audit Act, No. 19 of 2018.
- 2.1.3 In accordance with the requirement set out in section 6 (1) (d) (iv) of the National Audit Act, No. 19 of 2018, the recommendations I made during the previous year, except for paragraphs (a) and (d) set out in the Basis for Qualified Opinion section, are included in the financial statements presented.
- 2.2 Due to limitations on the procedures followed, evidences obtained and quantitative facts, nothing has come to my attention that warrants the following statements.
- 2.2.1 As per the requirement of Section 12(d) of the National Audit Act No. 19 of 2018, any member of the Governing Body of the Commission has a direct or indirect relationship with the Commission in relation to any agreement entered into, outside the ordinary course of business.
- 2.2.2 In accordance with the requirement of Section 12(e) of the National Audit Act, No. 19 of 2018, there has been no action taken in accordance with any relevant written law or other general or special directions issued by the Governing Body of the Commission, except for the following observations:

Reference to Rules / Regulations	Non-compliance
(a) In the manual issued with the circular of the Secretary to the Ministry of Finance bearing number PE/COP/POLI/Circular dated 16 November 2021 3.2 (i) paragragh	During the year under review, a total of Rs. 42,340,686 was paid to the officers of the Commission and external persons registered for those functions, solely with the approval of the Governing Board of the Commission, without obtaining the approval of the Treasury.
(b) Circular of the Secretary to the Ministry of Skills No. MSDVT/SSDP/2016-1 dated 26th February 2016	Although it was mandatory for all institutions conducting National Vocational Qualification 1 to 6 courses to establish a quality management system since 2017, no institution had taken action in this regard after 2019. However, the Commission, as the regulatory body, has not taken any action in this regard.

- (c) Section 29.1 of Chapter XLVIII (Rules on Disciplinary Procedures) of the Establishments Code
- Although preliminary investigations had been conducted due to the fact that during the audit of the financial statements of the year under review, it was pointed out that the officers of the Commission were not taking steps to bank the income on a daily basis and that the remaining funds were being shown as uncollected deposits when preparing bank reconciliations, a formal investigation had not been initiated until the date of the audit, 23 May 2025.

2.2.3 That the Commission has not acted in accordance with the powers, duties and functions of the Commission, except for the following observations, as required by Section 12(g) of the National Audit Act, No. 19 of 2018.

Powers, duties and functions

Tertiary and Vocational Education Commission Act, No. 20 of 1990

(a) Section 11 of Chapter 2

(b) 14 (1), 15 (1) sub-sections and Section 10(3)(a).

Non-compliance

Although 32 years had passed since the establishment of the Commission, one of the primary objectives of the establishment of the Commission, to prepare a National Vocational Education and Training Plan and publish it in the Gazette of the Democratic Socialist Republic of Sri Lanka, had failed to be accomplished by the end of the year under review.

Among the institutions registered with the Commission, 18 institutions whose registration had been cancelled for more than 20 years and 574 institutions whose registration had been cancelled for a period of between 05 and 20 years had not requested renewal of registration. Furthermore, although 55 institutions had requested renewal of registration from 2018 to 2023, the registration of

those institutions had not been renewed as of 22 May 2025, the date of the audit.

2.2.4 That the resources of the Commission have not been procured and utilized economically, efficiently and effectively within the time limits in accordance with the relevant rules and regulations, as required by Section 12(h) of the National Audit Act, No. 19 of 2018.

2.3 Other Matters

- a) The work of amending the Act, as recommendations provided by the Sub-Committee on Public Enterprises held on 01 September 2023, to provide the specific court to obtain orders to take necessary legal action as set out in Part v of the Act against vocational training institutions that do not follow the provisions of the Commission Act, had failed to be completed as of the date of this report.
- b) The Planning and Development Division of the Commission had started the preparation of a vocational education and training plan for the Western Province in 2013, but this work could not be completed by the end of 2024.
- c) During the year under review, Rs. 941,575 of the amount received from the Treasury as capital grants had been spent on recurrent expenses.

G.H.D. Dharmapala
Auditor General (Acting)

2025.08.07

TVEC/E2/Audit/2022

Auditor General
Department of the Auditor General
306/72, Poldowa Road,
Battaramulla

Auditor General's Report On the financial statements and other statutory and regulatory requirements of the Tertiary and Vocational Education Commission (TVEC) for the year ended 31 December 2024, prepared in accordance with Section 12 of the National Audit Act No. 19 of 2018.

With reference to your letter No. VOT/D/TVEC/1/2024/28 and the audit observation sheet dated 27 June 2025, please find below our detailed responses.

1. Financial Statements

1.2 Basis for the Qualified Opinion

(a) An error occurred in the accounts because 5,000 physically available certificates were not included in the stock valuation. This omission was rectified by making previous year adjustments in the 2025 accounts and disclosing it accordingly.

(b) Tender approval was obtained for the relevant purchase under the stated price category. Although the related fixed assets (printing machine and server system) had not been received by the Commission as at 31 December 2024, the cost was recorded in 2024 as it related to that financial year. Due to a problem concerning the specifications of the printing machine, the supplier has delayed installing it until the specifications are met, and payment has been withheld until installation is completed.

(c) Regarding the issuance of certificates, relevant government institutions informed us only of the arrears payable for 2024, without considering the opening balances at the start of the year. In our financial statements, we have disclosed not only the amount payable for 2024 but also the total balance due from all relevant institutions as at 31 December 2024 for the entire period. Some state institutions have informed us that, due to lack of financial provisions, they are unable to make payments outstanding for many years. Accordingly, we are in discussion with the relevant institutions, and with the concurrence of the Treasury, we are recording such balances as long-outstanding transactions and taking necessary action on them.

(d) On 17 January 2025, a payment of Rs. 7,404,771 was made to the Government Printing Department based on the invoices they submitted. However, we are discussing with the Printing Department to confirm the exact balance payable.

Compliance with Laws / Regulations

(a) For certain duties carried out outside the institution or outside regular office hours, payments were made with the approval of the Board of the Commission. As per the instructions that Treasury approval should also be obtained for such Board-approved payments, we referred the matter to the Department of Management Services of the Treasury. Additional information requested by them was submitted, and the request was sent for approval on 10 April 2025. We are now awaiting this approval.

(b) From 2019 to 2023, due to the prevailing conditions in the country, many training institutions in both the state and private sectors were not operating regularly. Even in institutions that continued operating, it was difficult to maintain the Quality Management System. At that time, online delivery methods were introduced for courses, and physical attendance was restricted. Later, with the economic downturn and shortages of training materials, there were further difficulties in conducting courses with quality. However, by 2024, two programmes were conducted to re-establish Quality Management Systems, and institutions were invited to apply. At present, the TVEC Quality Management System Guidelines, under ISO 21001:2018, are being updated, and the work is in its final stage.

(c) At present, a Disciplinary Inquiry Officer and a Protection Officer have been appointed, with the approval of the Board of the Commission, to conduct formal disciplinary inquiries. Accordingly, arrangements have also been made to proceed with the inquiry.

2.2.3 National Vocational Education Development Plan

(a) The Ministry, by letter No. SDVT/PL/10/01 dated 29 April 2024, wrote to the Presidential Secretariat requesting its attention on the Development Plan and asking that the Ministry be informed about the next steps. In response, the Presidential Secretariat, by letter No. PS/SAD/EDU/NEPF/03 dated 5 June 2024, informed the Ministry of Education. The Ministry of Education, by letter No. SDVT/PL/10/01 dated 7 June 2024, then wrote to TVEC. That letter explained that in implementing the National Education Policy Framework, certain proposed administrative and policy changes identified by the Cabinet Sub-Committee and the Oversight Committee—relating to the vocational and skills education sector—would directly affect the context and objectives of the National Development Plan for the vocational education and training sector. Therefore, it was advised that the Development Plan should be prepared in line with the proposed institutional and policy framework after it is established.

This matter has been discussed at Ministry meetings. Education reforms are already in progress. Once those activities are completed, the Development Plan will be reviewed, updated, and resubmitted to the Presidential Secretariat through the Ministry of Education.

(b) Many institutions referred to here have had their registration cancelled but have not reapplied for renewal. Other institutions have not renewed due to a decrease in student numbers. Some institutions that initially requested renewal, when followed up, stated they were not ready for evaluation.

At present, information on institutions that have not applied for renewal for a long time has been obtained, and they have been marked as “closed” in the TVEC system. So far, 846 such institutions have been identified and displayed in the system.

2.3 Other Matters

(a) On 20 September 2023, the TVEC submitted to the Ministry a draft containing proposed new amendments along with a Cabinet memorandum.

The Ministry, by letter MSDVT/VT/3/5/2023 dated 28 November 2024, informed us that action would be taken on the amended draft after reviewing the new government education policy.

Subsequently, a Ministry-appointed committee, with the participation of the Additional Secretary (Vocational Training) of the Vocational Education Division, held several meetings, discussed the matters, finalised the document, and TVEC sent it to the Ministry on 29 April 2025.

The proposed amendment draft includes provisions needed to take legal action against unregistered training institutions.

(b) Western Province Vocational Education and Training Plan

Work on preparing the vocational education and training plan for the Western Province first began in 2013. However, due to the size and complexity of the task, it was temporarily halted. Later, in 2022, a decision was taken to restart the work, and the technical implementation of the project was assigned to TVEC’s Planning and Research Division.

The survey process officially began in December 2022, and for the employer survey, four key vocational sectors mentioned below were considered:

- Information and Communication Technology (ICT)
- Construction
- Hotel and Tourism

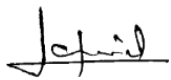
- Manufacturing

Despite facing various challenges during 2023 and 2024, data collection, analysis, and reporting were successfully completed.

Before finalising the vocational education and training plan, several special discussions were held with representatives of the Western Provincial Council. On 26 November 2024, a validation workshop was held under the patronage of the Governor of the Western Province, with participation from various stakeholders in the province.

Following this workshop, the Governor officially endorsed the plan.

(c) This matter will be examined and corrected.



Dr. K.A. Lalithadheera

Director General



Tertiary and Vocational Education Commission

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