

Parliamentary Series No : 492

**Name of the institution : Ministry of Plantation and
Community Infrastructure**

Submission of observations of Hon. Minister and
steps taken with regard to the reports tabled
by the Committee on Public Accounts
in terms of Standing Order No.119 (4)

Parliamentary Series No. 492

Ministry of Plantation and Community Infrastructure

Part 1: 94.00

	Shortcomings identified by the Committee	Actions taken by the institution to rectify the shortcomings / current status
01.	Documents to confirm ownership of all vehicles were not in possession.	The registration certificates of all vehicles used by the Ministry are in the possession of the Ministry. Necessary actions are being taken to transfer the ownership of 16 vehicles currently used by this Ministry, which are registered under other Ministries or institutions.
02.	Daily running charts and monthly summaries of running charts of fleet of vehicles had not been submitted for the Auditor General on regular basis.	Daily running charts and monthly summaries for the pool vehicles are being duly submitted to the Auditor General.
03.	The emblem of the state had not been painted on all pool vehicles.	Apart from the vehicles assigned to officers authorized to use official vehicles for private purposes in terms of Public Administration Circular No. 26/92, arrangements have been made to clearly display the Government Emblem and the name of the Ministry on the exterior of all other vehicles in the prescribed manner. When a vehicle assigned to an officer is sent for repairs, a pool vehicle is required to be allocated as a replacement, where necessary. Therefore, painting the Government Emblem on all vehicles has become problematic. Necessary steps will be taken to display the Government Emblem on pool vehicles.
04.	Condemned vehicles had not been disposed of within a period of less than 8 months after condemning.	11 vehicles were disposed of during the years 2024 and 2025. Although the vehicles owned by the Ministry are not in a condemned condition, vehicles owned by the institutions under the purview of the Ministry have to be disposed of from time to time. Where legal issues arise in the disposal of such

		vehicles requiring the advice of the Attorney General's Department, it has not been possible in certain instances to dispose of a condemned vehicle within a period of less than eight months. In the future, actions will be taken to carry out these activities within the relevant time frame.
05.	The ad hoc sub imprests issued as per F.R. 371 had not been settled within one month from the completion of the task.	The ad hoc sub imprests issued as per F.R. 371 are currently being settled within 10 days from the completion of the task.

Part 2: 94.00

	Shortcomings identified by the Committee	Actions taken by the institution to rectify the shortcomings / current status
01.	Performance agreements covering the entire staff had not been drafted or entered.	Performance appraisal reports continued to be obtained from all staff and non-staff officers in the public service in accordance with the formats introduced for performance appraisal under Public Administration Circulars Nos. 07/98, 08/98 (i), and 08/98 (ii), issued on 13.03.1998, 30.04.1998, and 11.12.1998 respectively, relating to the performance appraisal of all staff and non-staff officers in the public service. Based on the performance appraisal reports, the training requirements of officers were identified, and relevant capacity-building programmes were conducted to meet the requirements. However, Public Administration Circular No. 02/2018(i), dated 30.11.2023 has informed that the signing of annual performance agreements was no longer required.



Gunadasa Samarasinghe
Secretary

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