Performance Report

2025

District Secretariat - Galle

Address	No.06 , Colombo Road, Galle.
T.P.Number	091-2222233, 091-2234235, 091-2227580
Fax	091-2222972, 091-2234236
E mail	disecgl@sltnet.lk
Web Site	www.galle.dist.gov.lk

Performance Report - 2025
District Secretariat - Galle

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Chapter 01 – Institutional Profile/ Executive Summary

1.1 Introduction

District Secretariat, Galle conducts the rural and divisional administrative activities of the district by coordinating the population of 1,097,372 people distributed within 896 Grama Niladhari Divisions which are being functioned under 22 Divisional Secretariats in the District of Galle.

Of the total population, 26.0% is engaged in the agricultural sector, 26.9% is employed in the industrial sector, and 47.1% is engaged in the services sector. The primary role of this institute is to identify solutions to the economic, social, and cultural challenges faced by these groups and to facilitate them with necessary infrastructure facilities in order to fulfill their production activities.

This institute is housed in a seven-storey building located near the main bus stand and the railway station, providing a convenient and accessible environment for the public. Staffs of 247 public officers delivers efficient services to the general public with the support of modern technology. Furthermore, the institute offers a wide range of services under one roof, as several line ministries and provincial public service institutions are also situated within the District Secretariat building premises.

Since 1948, twenty-nine Government Agents/District Secretaries have served at the District Secretariat Galle. At present, Mr. K.U. Chandralal serves as the District Secretary/Government Agent of the Galle District.

Location and Topography

Administrative District, Galle which is bounded on the North by Kalutara and Ratnapura districts, on the East by Matara district and on the North and West by Indian Ocean is extended within an area of 1652 square kilo meters. It includes 73km lengthy coastal belt from Bentota to Goviyapana.

When considered the topography of Galle District, its terrain is mostly low, flat to rolling plain with mountains in the central interior. Hiniduma Mountain, Kabaragala Mountain, Kondagala Mountain, Thibbotuwawa Mountain, Kekirihena Mountain, Wadiyahena Mountain, Balagala Mountain are very significant among them. The land-mass of Galle District is enriched with natural resources created with the quartzite belongs to Precambrian Era whereas red yellow podzolic is noteworthy amongst the others. The moonstone mines are also existed in the Meetiyagoda area within the Divisional Secretariat Division, Ambalangoda. Further, marshes along with mangrove plants, coral reefs have also enriched the ecosystems of the coastal zone of the district. A coral reef in Hikkaduwa which is a great creation of the nature is very much popular not only among of Sri Lankans but also the tourists around the world. It is a great tourist destination and assists for the development process of the Country.

Rainfall in Galle District basically depends on the tropical monsoon rain which falls on May to September and in addition, convectional and expressional rain account for a major share of the annual rainfall. The mean annual rainfall in Galle District is 206.15 mm whereas the general temperature has approximately been 27.70 C^0. The main river named as “Gin Ganga” flows from the Sinharaja Forest to Gintota whereby ultimately reaches the sea. In addition water resources such as: Madu Ganga, Benthara River, and Koggala Oya are the small scale rivers that existed in this area. The high temperature and the heavy rainfall pattern have led to create evergreen healthy forests with natural values. A part of the Sinharaja forest which has been considered as a tropical rain forest and included in to the world heritage list is also belonged to the administrative district Galle.

Similarly, Rumassala Mountain which provides historical evidences for the Rama Ravana Era, and Galle Fort cum Galle rampart that signifies the colonial period of Sri Lanka and sacred places such as Seenigama which is dedicated for the God of Devol together with sacred temples namely: Yatagala and Paragoda, have been pilgrimaged throughout the history as noteworthy Buddhist sites established in Galle District.

Galle District has already occupied a considerable contribution to the national income of Sri Lanka. Agricultural crops such as paddy tea, rubber, coconuts and cinnamon are significant accordingly in this perspective. Coastal areas such as Bentota, Hikkaduwa, Koggala and Unawatuna have been the attractive tourist destinations while Ambalangoda is well reckoned for its puppets and masks productions. The Free Trade Zone, Koggala is also established at the South Corner of the Galle District within 10 km away and subsequently a huge number of youth have already been employed at this export industrial zone in Galle District.

Several basic indicators relevant to Galle District are as follows (2024)

Literacy	
Male	94.2%
Female	93.4%
Poverty Index	9.9%
Computer Literacy	34.3%
Internet Browsing)) Age in between– .(5-69)	54.6%
E-mail utilization) Age in between. (5-69)	19.3%

Source - Department of Census and Statistics (* No data has been issued for the year 2025 yet.)

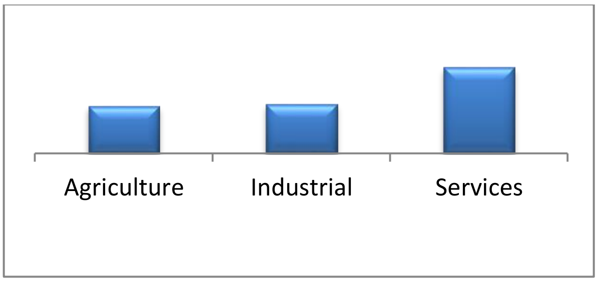
Livelihood

Description	2023	2024	2025*
Labor Force Participation Ratio			
Total	49.4	48.8	
Male	67.6	65.6	
Female	33.3	34.8	
Employment Ration			
Employed	93.8	93.7	
Unemployed	06.2	06.3	
Unemployment Ration			
Male	04.4	05.1	
Female	09.6	08.2	

* No data has been issued for the year 2025 yet.

Employment - 2024

Sector	Percentage %
Agriculture	26.0
Industrial	26.9
Service	47.1



Land Usage Pattern (2024)

Description	Extent (Km².)	Percentage %
Total land mass	1628.60	98.58
Inland water bodies	23.40	1.42
Total extent of land	**1652.00**	**100.00**
Total extent of irrigated land	1271.62	78.08
Total extent of non-irrigated land	64.95	3.99
Total extent of forests	292.03	17.93
Total extent of land	**1628.60**	**100.00**

Source:- Department of Census and Statistics and District Land Use Planning Office.
* No data has been issued for the year 2025 yet.

Dry Farming 2024

Crop	Extent of Land (Hectares)	Crop	Extent of Land (Hectares)	Crop	Extent of Land (Hectares)	Crop	Extent of Land (Hectares)
Tea	33,434.91	Coffee	49.60	Betel	146.00	Lemon	181.70
Rubber	1,998.76	Pepper	1,017.60	Arecanut	523.90	Jack	1,110.00
Coconut	152.00	Cashew	23.60	Mango	822.50	Plantain	1,261.50
Cinnamon	12,160.20	Clove	10.90	Orange	206.20	Pawpaw	345.20

Source:- Department of Census and Statistics (No data has been issued for the year 2025 yet.)

The aforementioned sectors contribute to the national income of Sri Lankan economy and crops such as tea, rubber, coconut and cinnamon plays a major role in the Agricultural Sector.

In addition, traditional rush mats, traditional Beeralu lace making (bobbin lace) , wooden carvings, traditional mask Industry together with puppets productions are very famous amongst traditional industries within the district.

The Colombo–Mattala Southern Expressway has significantly enhanced Galle District's contribution to the country's overall economic development. Additionally, it has provided strong support for the effective functioning of the tourism industry and harbour-related activities, particularly those associated with the Port of Galle.

Population Data

The population of Galle district in the year 2023 is 1,097,372 whilst male population is 527,640 and female population is 569,732.

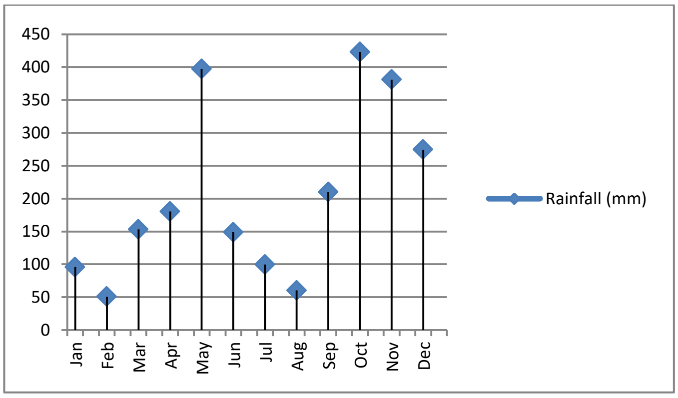
Divisional Secretariat Division	Male	Female	Total	Extent (km^2)	Population Density (Per 1 km^2)
Bentota	24,041	25,609	49,650	74.00	671
Balapitiya	32,452	35,698	68,150	55.00	1,239
Karandeniya	30,467	33,395	63,862	88.00	726
Elpitiya	32,028	34,643	66,671	150.00	444
Niyagama	17,371	18,380	35,751	109.00	328
Thawalama	15,109	15,880	30,989	178.00	174
Neluwa	13,755	13,991	27,746	155.00	179
Nagoda	24,957	27,074	52,031	179.00	291
Baddegama	24,515	26,441	50,956	66.00	772
Wanduramba	13,375	14,327	27,702	45.00	616
Welivitiya-Divithura	14,133	15,223	29,356	60.00	489
Ambalangoda	28,447	31,170	59,617	52.00	1,146
Gonapinuwala	11,032	12,239	23,271	27.00	862
Madampagama	16,011	17,397	33,408	24.00	1,392
Hikkaduwa	12,570	13,646	26,216	13.00	2,017
Rathgama	20,052	21,404	41,456	28.00	1,481
Four Gravets	52,217	56,104	108,321	24.00	4,513
Bope-Poddala	27,448	30,442	57,890	30.00	1,930
Akmeemana	41,187	44,949	86,136	65.00	1,325
Yakkalamulla	22,656	24,031	46,687	110.00	424
Imaduwa	23,107	25,097	48,204	67.00	719
Habaraduwa	30,710	32,592	63,302	53.00	1,194
Total	**527,640**	**569,732**	**1,097,372**	**1652.00**	**664**

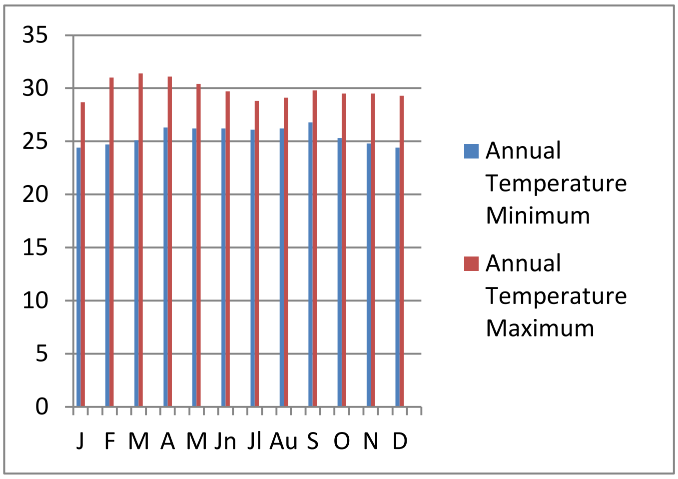
Source:- Department of Census and Statistics

Temperature & Rainfall Pattern

Month	Rainfall (mm)	Temperature (C0)	
		Annual Temperature Maximum	Annual Temperature Minimum
January	95.59	28.7	24.4
February	50.79	31.0	24.7
March	153.20	31.4	25.1
April	180.20	31.1	26.3
May	397.30	30.4	26.2
June	148.69	29.7	26.2
July	99.49	28.8	26.1
August	60.30	29.1	26.2
September	209.89	29.8	26.8
October	422.90	29.5	25.3
November	380.90	29.5	24.8
December	274.50	29.3	24.4

Source : Department Meteorology - 2025





Basic Statistical Data of the District – 2024

Province	Southern Province
Total Extent of Land	1,652 km²
Number of Divisional Secretariats	22
Number of Grama Niladhari Divisions	896
Number of Villages	2,423
Total Number of Voters *	909,155
Number of Polling Districts Single *	270
Multiple	02
Number of Municipal Councils *	01
Number of Urban Councils *	02
Number of Pradeshiya Sabha *	17
Number of Zonal Education Offices*	04
Number of Schools *	425
Number of Teachers	11,871
Number of Members of Parliament	09
Total estimated population in the year 2025	-

*The estimated population for the year 2025 has not been calculated.

1.2 Vision, Mission and Objectives of the Institution

Vision

- To be the most prosperous district through exceptional public service.

Mission

- To transform the Galle district into the most ppprosperous district by ensuring sustainable development through the effective management and coordination of physical and human resources, to fulfill public needs efficiently, eqitably and in a freindly manner, in compliance with government policeis.

Objectives

- ✓ Implementing the government administrative machinery to the level of Grama Niladhari divisions through the Divisional Secretariats, acting as the central government's district-level representative institution.

- ✓ Acting as the main coordinating and monitoring institution for the coordination and follow-up of preparing integrated development plans for various development programs implemented within the district by institutions representing the Central Government and Provincial Council, statutory boards, and non-governmental organizations, while sustainably providing economic livelihood and infrastructure development benefits to the people of the district.

- ✓ Preparation of action plans to communicate and deliver services to the grassroots level through Divisional Secretariats regarding economic, social and cultural benefits provided to the people of the district by state and non-state institutions.

- ✓ Maintaining and updating a database by collecting economic, social and cultural data at the grassroots and regional levels to create a sustainable development flow in the district.

- ✓ Collecting revenue, accounting and remitting to the General Treasury on behalf of various state institutions, departments and organizations for providing services to the public through the District Secretariats and Divisional Secretariats .

- ✓ Re-establishment of the livelihood of the General Public at the extensive natural disasters such as flood, cyclone, drought and Tsunami .

1.3 Key Functions

- ✓ Regulating and monitoring the administrative activities over the 22 Divisional Secretariats and 896 Grama Niladhari Divisions within the district.

- ✓ Coordinating the Central Government Ministries, Departments as the district representative by fulfilling the objectives, visions and activities over the said institutions.

- ✓ Conducting the District Coordinating Committee and planning, organizing, implementing and supervising the overall development activities in the district.

- ✓ Collecting revenue of various Ministries and Departments, on behalf of the Revenue Accounting Officer of those institutions and accounting and remitting the same to the General Treasury and intimate to the respective Revenue Accounting Officer.

- ✓ Acting as the Institute which represents the district in organizing national level and district level cultural, religious, and other state functions.

- ✓ Acting as a representative of the Election Commission in respect of every election process.

- ✓ Coordinating activities over the services such as Registration of the Deeds, Registration of Births, Death and Marriages and issuance of the copies of the relevant certificates.

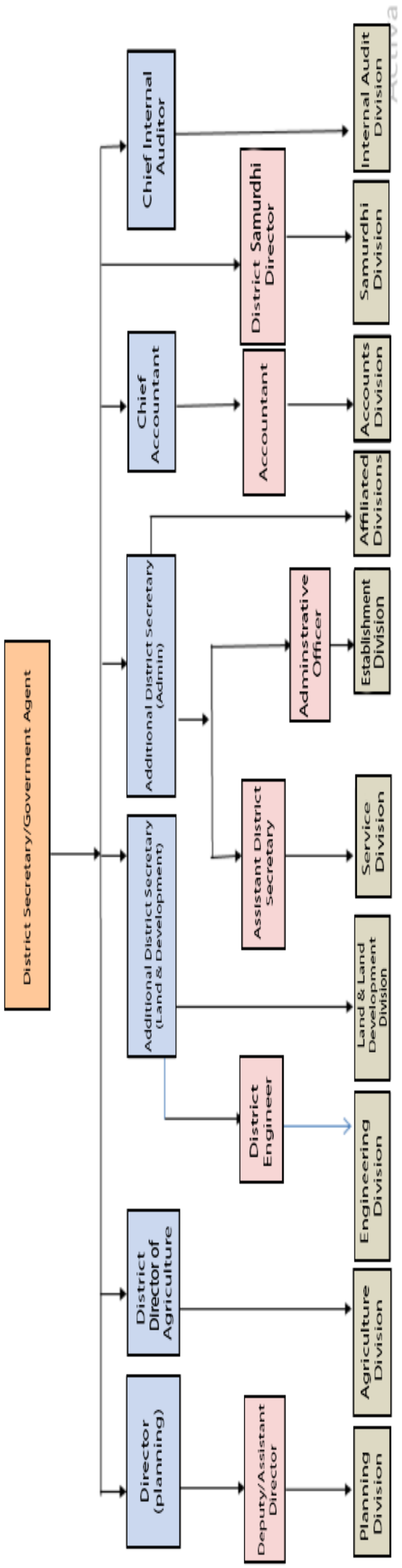
- ✓ Acting as a representative of the government during extensive natural disaster situations such as droughts, floods, cyclones, and tsunami, to restore and stabilize people's lives through organizing, implementing, supervising, and conducting follow up activities of disaster management operations..

- ✓ Paying pension payments and coordinating the pension activities of the district.

- ✓ Acting as an efficient responsive institute on public complaints over their grievances or difficulties.

- ✓ Ensuring ownership of land for landless citizens, development of government lands and coordination of related activities

1.4 Organization Chart



1.5 Main Divisions

- Establishments Division
- Services Division
- Land Development Division
- Financial Division
- Planning Division
- Engineering Division
- Internal Audit Division

Divisional Secretariats under the purview of the District Secretariat

1. Divisional Secretariat - Galle Four Gravets
2. Divisional Secretariat - Thawalama
3. Divisional Secretariat - Niyagama
4. Divisional Secretariat - Ambalangoda
5. Divisional Secretariat - Karandeniya
6. Divisional Secretariat -Elpitiya
7. Divisional Secretariat - Neluwa
8. Divisional Secretariat -Nagoda
9. Divisional Secretariat - Balapitiya
10. Divisional Secretariat - Hikkaduwa
11. Divisional Secretariat - Akmeemana
12. Divisional Secretariat - Bentota
13. Divisional Secretariat - Habaraduwa
14. Divisional Secretariat - Baddegama
15. Divisional Secretariat - Yakkalamulla
16. Divisional Secretariat - Bope Poddala
17. Divisional Secretariat - Welivitiya Divithura
18. Divisional Secretariat - Imaduwa
19. Divisional Secretariat - Gonapinuwala
20. Divisional Secretariat - Rathgama
21. Divisional Secretariat - Madampagama
22. Divisional Secretariat - Wanduramba

Chapter 2 - Progress and Future Outlook

Galle district is the most populated district in Southern Province. 5.04% of population out of the total population of Sri Lanka i. e the population of 1,097,372 people, who are dispersed across 896 Grama Niladhari Divisions which are being functioned under 22 Divisional Secretariats in the District of Galle and the District Secretariat Galle steers the rural and divisional administrative activities of the district. In the year 2025, the administrative functions of the district are carried out by 3,810 public officers who served under the District Secretariat and 22 Divisional Secretariats.

In the year 2025, an amount of Rs.4,188 million has been allocated on behalf of the District Secretariat, Galle as budget estimated allocations under expenditure head 261, Rs. 4,043 million has been utilized out of the total allocations during the year. The percentage of the total utilization of expenditure is 97%. The allocation given by 44 other Line Ministries and Departments is Rs.4,176 million and it is highly commendable to be able to increase the utilization of this provision up to 98.86% with the help of all the officers of the District Secretariat, Divisional Secretariats and the institutions which provide essential technical support services.

It is noteworthy that the special projects implemented under various ministries were also completed at a satisfactory level during the year 2025.

Ministry /Department	Program	Allocations of the year 2025 (Rs.000)	Number of Approved Projects	Number of 100% completed projects	Expenditure (Rs.000)	Physical Progress
Ministry of Industries and Entrepreneur Development	Traditional rural industry promotion program	1,611	01	01	1,586	100%
Ministry of Defence	Disaster mitigation projects	3,339	02	02	2,501	100%
Ministry of Finance , Planning and Economic Development	Decentralized development program	103,000	77	77	97,430	100%
Ministry of Agriculture , Livestock and Irrigation	Renovation of " Moda Ela"	12,757	01	01	7,269	100%
Ministry of Transport , Highways and Urban Development	Rural road development program	371,493	295	295	342,797	100%
Ministry of Health and Mass Media	Modernization of Herbal Gardens	21,990	16	15	14,250	95%
Ministry of Youth Affairs and Sports	(Fostering a sports culture) (school playgrounds and public playgrounds -2025)	14,193	29	5	8,412	85%

Ministry of Rural Development , Social Security and Community Empowerment	Integrated rural development program	39,747	23	23	33,426	100%
Ministry of Rural Development , Social Security and Community Empowerment	Community Empowerment Development Program	3,595	-	-	3,467	100%
Ministry of Home Affairs	District development program	42,000	42	42	36,345	100%
Department of Excise Sri Lanka	Reconstruction of the Office of the Assistant Excise Commissioner - Southern Province	4,230	01	01	3,283	100%

The "Senehasa" social welfare program implemented by the District Secretariat Galle to provide assistance to people facing severe economic difficulties amidst local and global socio-economic crises is currently in progress. During the year 2025, activities such as provision of dry rations, school equipment, livelihood development programs, etc. (amounting to Rs. 853 million) have been carried out to aid low-income families with the assistance of non-governmental organizations.

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Furthermore, efforts have been made to support small and medium-scale entrepreneurs in the district through the implementation of the "Galu Disa Prawardha Program." Simultaneously, initiatives are underway to launch the "Galle Night Fair" trade fair, aimed at fostering entrepreneurship. Additionally, plans include organizing an annual award ceremony known as the "Galu Disa Prawardha Annual Award Ceremony" to evaluate the performance of rural and divisional level officers within the district in the year 2025.

Furthermore, necessary measures were taken to conduct the 2025 Local Government Elections very successfully and in addition, Rs. 8.9 million was spent during the year 2025 for the capacity development of officers in the District Secretariat and Divisional Secretariats. With the aim of maintaining the physical and mental well-being of officers beyond the eight-hour duty, programs such as the annual Pirith Chanting ceremony, annual office trip, physical fitness programs, tree planting programs, etc. were organized.

It should be specially mentioned that the Census of Population and Housing -2025 was completed first in the country, the GovPay state payment system was initiated first in the Galle district, the 49th National Sports Festival was successfully held and completed, all guidance was provided for holding the All Island (Lekakadhikari) Priests Conference, and especially that the 'Galle Senehas Sahana Pavura' (Galle Senehasa Relief Wall) was implemented for the people of Kandy, Gampola, Gampaha, Anuradhapura, Polonnaruwa, Colombo, Badulla, Nuwara Eliya, Puttalam, Trincomalee and Kegalle districts who were affected by the Dittha cyclone that occurred in the latter part of 2025.

Similarly, a multi-sectoral integrated mechanism for ensuring food security and nutrition, and strengthening Rural Economic Revival Centres for livelihood development has been planned to continue implementation in the year 2026, and it has been planned to implement a multi-sectoral integrated mechanism by implementing the decentralized development program proposed by the government, the Integrated Rural Development Program, minor irrigation reforms, accelerated road development program and the 'Clean Sri Lanka' program under the sectors of plantation and agriculture, tourism industry and services, fisheries and animal production, and financial management for sustainable economic development in the Galle district.

I wish to make the district of Galle prosperous by maximizing the use of existing resources and adapt to the existing conditions by guiding the staff in this year and the years ahead to achieve the goals of the institute as well as the goals of the entire government in accordance with government policies.

K.U. Chandralal,
District Secretary/ Government Agent,
Administrative District, Galle.

K. U. Chandralal
District Secretary / Government Agent
Galle

Chapter 3 –Overall Financial Performance for the Year ended 31st December 2025
3.1. Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2025

Revised Budget Allocations 2025 Rs.		Note	Actual 2025 Rs.	Actual 2024 Rs.	
-	**Revenue Receipts**				
-	Income Tax	1		-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	ACA-1
-	Taxes on International Trade	3	-	-	ACA-1
-	Non Tax Revenue & Others	4	-	-	ACA-1
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**				
-	Treasury Imprests		7,732,236,000	7,582,645,930	ACA-3
-	Deposits		939,940,994	983,925,635	ACA-4
-	Advance Accounts		161,306,883	150,968,481	ACA-5
-	Other Main Ledger Receipts		-	-	
-	**Total Non Revenue Receipts (B)**		**8,833,483,877**	8,717,540,046	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		**8,833,483,877**	8,717,540,046	
	Remittance to the Treasury (D)		**42,678,286**	108,130,500	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		**8,790,805,591**	8,609,409,546	
	Less: Expenditure				
-	**Recurrent Expenditure**				
3,243,715,000	Wages, Salaries & Other Employment Benefits	5	3,208,402,564	2,743,741,903	ACA-2(ii)
336,965,000	Other Goods & Services	6	307,394,878	283,374,811	ACA-2(ii)
20,320,000	Subsidies, Grants and Transfers	7	19,327,572	576,644,686	ACA-2(ii)
-	Interest Payments	8	-	-	ACA-2(ii)
-	Other Recurrent Expenditure	9	-		ACA-2(ii)
3,601,000,000	**Total Recurrent Expenditure (F)**		**3,535,125,014**	3,603,761,400	
	Capital Expenditure				
442,000,000	Rehabilitation & Improvement of Capital Assets	10	372,997,774	54,493,953	ACA-2(ii)
90,000,000	Acquisition of Capital Assets	11	89,681,365	39,240,001	ACA-2(ii)
-	Capital Transfers	12	-	-	ACA-2(ii)
-	Acquisition of Financial Assets	13	-	-	ACA-2(ii)
13,000,000	Capacity Building	14	8,939,194	5,571,660	ACA-2(ii)
42,000,000	Other Capital Expenditure	15	36,330,539		ACA-2(ii)
587,000,000	**Total Capital Expenditure (G)**		**507,948,872**	99,305,614	
	Deposit Payments		815,512,523	1,003,009,633	ACA-4
	Advance Payments		170,804,300	277,082,502	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		**986,316,823**	**1,280,092,135**	
	Total Expenditure I = (F+G+H)		5,029,390,709	4,983,159,149	
	Balance as at 31st December J = (E-I)		3,761,414,882	3,626,250,397	
	Balance as per the Imprest Adjustment Statement		3,761,414,882	3,626,250,397	ACA-7
	Impresst Balance as at 31st December		-		ACA-3
			3,761,414,882	3,626,250,397	

3.2. Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2025

	Note	Actual 2025 Rs	2024 Rs
Non Financial Assets			
Property, Plant & Equipment	**ACA-6**	4,865,226,382	4,677,570,803
Financial Assets			
Advance Accounts	**ACA-5/5(a)**	723,873,589	714,376,172
Cash & Cash Equivalents	**ACA-3**	-	
Total Assets		**5,589,099,971**	**5,391,946,975**
Net Assets / Equity			
Net Worth to Treasury		(79,338,884)	35,592,170
Property, Plant & Equipment Reserve		4,865,226,382	4,677,570,803
Rent and Work Advance Reserve	**ACA-5(b)**	335,089,281	335,089,281
Current Liabilities			
Deposits Accounts	**ACA-4**	468,123,192	343,694,721
Unsettled Imprest Balance	**ACA-3**	-	
Total Liabilities		**5,589,099,971**	**5,391,946,975**

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from .01..... to..46. and Annexures to accounts presented in pages from .47.. to .67...... form an integral part of these Financial Statements. The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No.02/2025 dated 17.12.2025 and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out as per the section 38(1) (C) of the national audit Act No.19 of 2018

Chief Accounting Officer	Accounting Officer	Chief Accountant
S.Alokabandara	K.U.Chandralal	D.S.Ranasinghe
Secretary	District Secretary	District Secretariat
Ministry of Public Administration, Provincial Councils and Local Government	Administrative District- Galle	Galle
Date : 2026.02.19	Date : 18.02.2026	Date : 18.02.2026
S. Alokabandara Secretary Ministry of Public Administration, Provincial Councils and Local Government Independence Square, Colombo 07.	K. U. Chandralal District Secretary / Government Agent Galle	D. S. Ranasinghe Chief Accountant District Secretariat Galle.

2

3.3. Statement of Cash Flows

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2025

	Actual 2025 Rs.	2024 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	342,089,645	429,403,276
Imprest Received	7,732,236,000	7,582,645,930
Recoveries from Advance	170,846,597	156,594,712
Deposit Received	939,940,994	983,925,635
Total Cash generated from Operations (A)	**9,185,113,236**	**9,152,569,553**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	3,916,606,215	3,434,073,750
Subsidies & Transfer Payments	2,624,084,984	2,759,642,733
Rehabilitation & Improvement of Capital Assets,Capital Transfers,Capacity Building and other Capital Expenditure	849,549,968	
Expenditure incurred on behalf of Other Heads	-	
Imprest Settlement to Treasury	42,678,286	108,130,500
Advance Payments	173,147,878	157,268,931
Deposit Payments	815,512,523	1,003,009,633
Total Cash disbursed for Operations (B)	**8,421,579,854**	**7,462,125,547**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	**763,533,382**	**1,690,444,006**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	747,626	323,880
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	**747,626**	**323,880**
Less - Cash disbursed for:		
Capital Asset Contruction,purchases and other Investment Acquisitions	764,281,008	1,690,767,886
Total Cash disbursed for Investing Activities (E)	**764,281,008**	**1,690,767,886**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	**(763,533,382)**	**(1,690,444,006)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)		**-**
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	**-**	**-**
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	**-**	**-**
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	**-**	**-**
Net Movement in Cash (K) = (G) + (J)	**-**	**-**
Opening Cash Balance as at 01st January		
Closing Cash Balance as at 31st December	**-**	**-**

3.4. Notes to Financial Statements

Basis of Reporting

1) Purpose of Preparation

The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 02/2025 , dated 17.12.2025.

2) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2025

3) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

4) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

5) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

6) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

7) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2025.

* In cases where there are transactions which are specific to a particular reporting entity, relevant information can be entered in and revisions can be made as needed in the formats and the disclosure required for those specific transactions may be included under “Reporting Basis”

* Only the accounting policies relevant to the reporting entity should be disclosed under the reporting basis.

* The judgment was pronounced to seize and recover the property of the defendant for the loss caused to the vehicle bearing number 252-9814 of the Ambalangoda District Attorney's Office on 26.06.2001. The writ order for this purpose dated 07.01.2026 has been forwarded by the Galle District Court to the Colombo District Court on 07.01.2026.

* The vehicle bearing number SPPC-5065 of the Niyagama Provincial Secretary's Office has been referred to the Attorney General's Department to take legal action regarding the accident that occurred on 03.01.2022.

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2025

Expenditure Head No : 261 District Secretariat :Galle

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	3,410,000,000	191,000,000	353,100,000 (353,100,000)	3,601,000,000	3,535,125,014	65,874,986
	(2) Capital	545,000,000	42,000,000		587,000,000	507,948,872	79,051,128
	Sub Total	**3,955,000,000**	**233,000,000**	**-**	**4,188,000,000**	**4,043,073,886**	**144,926,114**
	Grand Total	**3,955,000,000**	**233,000,000**	**-**	**4,188,000,000**	**4,043,073,886**	**144,926,114**

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

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Chief Accountant
Date : 2026.02.18

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 261

District Secretariat :Galle

Rs.

Expenditure Code	Programme (1) Provisions Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Expenditure (5)	Programme (2) Provisions Annual Budgetory Provision (6)	Supplementary Estimate Provision (7)	FR 66/69 Transfers (8)	Total Net Provision (9)=(6)+(7)+(8)	Expenditure (10)	Total Expenditure for the Period 2023 (11)=(5)+(10)
Recurrent Expenditure											
Personal Emoluments											
1001 - Salaries & Wages	1,657,000,000	191,000,000	321,715,000	2,169,715,000	2,158,102,042						2,158,102,042
1002 - Overtime & Holiday Payments	22,000,000		16,000,000	38,000,000	37,186,470						37,186,470
1003 - Other Allowances	1,335,000,000		(299,000,000)	1,036,000,000	1,013,114,052						1,013,114,052
Travelling Expenditure											
1101 - Domestic	38,500,000		(8,000,000)	30,500,000	29,633,745						29,633,745
Supplies											
1201 - Stationery & Office Requisites	41,000,000		(2,000,000)	39,000,000	38,164,137						38,164,137
1202 - Fuel	**46,500,000**	-	**(11,000,000)**	**35,500,000**	**27,695,779**	-	-	-	-	-	**27,695,779**
02 Fuel Allowance	20,500,000		(4,000,000)	16,500,000	13,448,910						13,448,910
09 Fuel for Pool Vehicles	21,000,000		(4,000,000)	17,000,000	12,947,353						12,947,353
10 Fuel for Other Purpose	5,000,000		(3,000,000)	2,000,000	1,299,516						1,299,516
1203 - Diets & Uniforms	**11,870,000**			**11,870,000**	**11,579,500**						**11,579,500**
02 Uniforms	11,870,000			11,870,000	11,579,500						11,579,500
Maintenance Expenditure											
1301 - Vehicles	29,000,000		(7,570,000)	21,430,000	17,156,176						17,156,176
1302 - Plant and Machinery	17,000,000			17,000,000	15,282,098						15,282,098
1303 - Building and Structures	8,000,000			8,000,000	7,490,815						7,490,815
1304 Software Maintanance	90,000			90,000	90,000						90,000
Services											
1401 - Transport	1,200,000			1,200,000	1,200,000						1,200,000
1402 - Postal & Communication	28,100,000		(1,700,000)	26,400,000	23,704,459						23,704,459
1403 - Electricity & Water	44,500,000		(13,430,000)	31,070,000	25,794,586						25,794,586
1404 - Rents & Local Taxes	6,900,000			6,900,000	6,485,473						6,485,473
1405 - Cleaning and Janitorial Services	36,900,000		1,000,000	37,900,000	37,426,414						37,426,414
1407 - Security Services	32,000,000		14,385,000	46,385,000	46,120,342						46,120,342
1409 - Other	**25,440,000**	-	**(1,720,000)**	**23,720,000**	**19,571,354**						**19,571,354**
138 Machinery and Office Equipment Services Agreements	12,800,000		(1,000,000)	11,800,000	8,607,124						8,607,124
139 Vehicle Insurance	2,500,000		(720,000)	1,780,000	1,346,993						1,346,993
140 Miscellaneous Services Expenditure	10,140,000			10,140,000	9,617,237						9,617,237
Transfers											
1506 - Property Loan Interest to Public Servants	21,000,000		(8,680,000)	12,320,000	11,678,919						11,678,919
1508 - Other	**8,000,000**	-	-	**8,000,000**	**7,648,653**						**7,648,653**
Hall De Galle	8,000,000			8,000,000	7,648,653						7,648,653
Grand Total	**3,410,000,000**	**191,000,000**	-	**3,601,000,000**	**3,535,125,014**	-	-	-	-	-	**3,535,125,014**

Capital Expenditure											
Rehabilitation & Improvements of Capital Assets											
2001 - Building & Structures	**410,000,000**	-	-	**410,000,000**	**346,533,038**	-	-	-	-	-	**346,533,038**
048 - District Secretariat	66,000,000			66,000,000	47,384,103						47,384,103
049 - Divisional Secretariat	45,000,000			45,000,000	43,988,232						43,988,232
050 - Nilasewana / Sewapiyasa	299,000,000			299,000,000	255,160,703						255,160,703
2002 - Plant, Machinery & Equipment	12,000,000			12,000,000	9,710,741						9,710,741
2003 - Vehicles	20,000,000			20,000,000	16,753,995						16,753,995
Acquisition of Capital Assets											
2102 - Furniture & Office Equipment	50,000,000			50,000,000	49,803,893						49,803,893
2103 - Plant, Machinery & Equipment	40,000,000			40,000,000	39,877,472						39,877,472
Capacity Building											
2401 - Staff Training	13,000,000			13,000,000	8,939,194						8,939,194
Other Capital Expenditure											
2509 -District Development Programme		42,000,000		42,000,000	36,330,539						36,330,539
Grand Total	**545,000,000**	**42,000,000**	-	**587,000,000**	**507,948,872**	-	-	-	-	-	**507,948,872**
Total Recurrent & Capital Expenditure	**3,955,000,000**	**233,000,000**	-	**4,188,000,000**	**4,043,073,886**	-	-	-	-	-	**4,043,073,886**

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Chief Accountant
Date : 2026.02.18

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2025

Expenditure Head No : 261 **District Secretariat :Galle**

Rs.

Expenditure Code	Note	Finance Code	Provisions: Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Total Expenditure (7)= (5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Reasons for the Variance
Recurrent Expenditure												
Programme (1) 1 - Operational Activities 01-General Administration and Establishment services-District Secretariat												
OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS	5											
Personal Emoluments												
1001 Salaries & Wages		11	590,000,000	77,000,000	99,215,000	766,215,000	762,918,763		762,918,763	3,296,237	0	Casual savings
1002 Overtime & Holiday Payments		11	7,000,000		3,000,000	10,000,000	9,565,568		9,565,568	434,432	4	Casual savings
1003 Other Allowances		11	440,000,000		(94,000,000)	346,000,000	335,651,064	1,238,175	336,889,239	9,110,761	3	Casual savings
OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES	6											
Travelling Expenditure												
1101 Domestic		11	3,500,000			3,500,000	3,148,804		3,148,804	351,196	10	Expenditure control and use of administrative expenses in accordance with National Budget Circular 01/2024.
Total (a)			**3,500,000**	-	-	**3,500,000**	**3,148,804**	-	**3,148,804**	**351,196**		
Supplies												
1201 Stationery & Office Requisites		11	8,000,000		(2,000,000)	6,000,000	5,981,710		5,981,710	18,290	0	
1202 Fuel		11	**12,500,000**	-	**(3,000,000)**	**9,500,000**	**6,362,916**	-	**6,362,916**	**3,137,084**		
002 Fuel Allowance			5,500,000		(1,000,000)	4,500,000	3,589,617		3,589,617	910,383	20	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
009 Fuel for Pool Vehicles			6,000,000		(2,000,000)	4,000,000	1,773,299		1,773,299	2,226,701	56	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
010 Fuel for Other Purpose			1,000,000			1,000,000	1,000,000		1,000,000	-	-	

1203 Diets & Uniforms		11	**70,000**	-	-	**70,000**	**52,000**	-	**52,000**	**18,000**		
002 Uniforms			70,000			70,000	52,000		52,000	18,000	26	Receiving more provisions
Total (b)			**20,570,000**	-	**(5,000,000)**	**15,570,000**	**12,396,626**	-	**12,396,626**	**3,173,374**		
Maintenance Expenditure												
1301 Vehicles		11	8,000,000		(4,070,000)	3,930,000	2,388,347		2,388,347	1,541,653	39	Carry out essential maintance only.
1302 Plant and machinery		11	8,000,000			8,000,000	6,794,378		6,794,378	1,205,622	15	Machine maintenance expenditure reduction and expenditure management.
1303 Building and Structures		11	3,000,000			3,000,000	2,919,317		2,919,317	80,683	3	Casual savings
1304 Software Maintanance		11	90,000			90,000	90,000		90,000	-	-	
Total (c)			**19,090,000**	-	**(4,070,000)**	**15,020,000**	**12,192,042**	-	**12,192,042**	**2,827,958**		
Services												
1401 Transport		11	1,200,000			1,200,000	1,200,000		1,200,000	-	-	
1402 Postal & Communication		11	6,100,000		(1,000,000)	5,100,000	4,011,531		4,011,531	1,088,469	21	Controlling expenditure according to NBD circular 01/2024 and not submitting December bills.
1403 Electricity & Water		11	10,500,000		(1,030,000)	9,470,000	7,746,037		7,746,037	1,723,963	18	Controlling expenditure according to NBD circular 01/2024 and not submitting December bills.
1404 Rents & Local Taxes		11	500,000			500,000	499,645		499,645	355	0	
1405 - Cleaning and Janitorial Services		11	6,900,000		1,000,000	7,900,000	7,803,673		7,803,673	96,327	1	Casual savings
1407 - Security Services		11	8,000,000		2,885,000	10,885,000	10,867,604		10,867,604	17,396	0	
1409 Other		11	**9,640,000**	-	-	**9,640,000**	**7,378,325**	-	**7,378,325**	**2,261,675**		
138 Machinery and Office Equipment Services Agreements			2,800,000			2,800,000	1,322,126		1,322,126	1,477,874	53	Machinary spair parts depreciation and cost management.
139 Vehicle Insurance			700,000			700,000	268,112		268,112	431,888	62	Offer an insurance provider at the lowest price during procument
140 Miscellaneous Services Expenditure			6,140,000			6,140,000	5,788,087		5,788,087	351,913	6	According to the NBD circular 01/2024,carrying out only essential activities to control expenditure.
Total (d)			**42,840,000**	-	**1,855,000**	**44,695,000**	**39,506,815**	-	**39,506,815**	**5,188,185**		

Total Expenditure on Other Goods & Services (a+b+c+d)			**86,000,000**	**-**	**(7,215,000)**	**78,785,000**	**67,244,287**	**-**	**67,244,287**	**11,540,713**		
OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES	**7**											
Transfers												
1506 Property Loan Interest to Public Servants		11	5,000,000		(1,000,000)	4,000,000	3,946,353		3,946,353	53,647	1	Casual savings
1508 Other												
Hall De Galle		11	8,000,000			8,000,000	7,648,653		7,648,653	351,347	4	Non-submission of December bills.
Total			**13,000,000**	**-**	**(1,000,000)**	**12,000,000**	**11,595,006**	**-**	**11,595,006**	**404,994**		
OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS	**8**		-	-	-	-	-	-	-	-		
OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE	**9**		-	-	-	-	-	-	-	-		
Programme (1) **Grand Total (Notes 5 to 9) Total Recurrent Expenditure**			**1,136,000,000**	**77,000,000**	**-**	**1,213,000,000**	**1,186,974,688**	**1,238,175**	**1,188,212,863**	**24,787,137**		
Capital Expenditure												
Programme (1) 1 - Operational Activities 01-General Administration and Establishment services-District Secretariat												
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT												
Rehabilitation & Improvements of Capital Assets	**10**											
2001 Buildings & Structures		11	**410,000,000**	**-**	**-**	**410,000,000**	**346,533,038**	**-**	**346,533,038**	**63,466,962**		
048 - District Secretariat			66,000,000			66,000,000	47,384,103		47,384,103	18,615,897	28	An agreement has been signed on 02.09.2025 for the project to remove and repair the decayed concrete slabs in the windows of the District Secretariat building.However, due to the nature of the project and adverse weather conditions, the project has been delayed.
049 - Divisional Secretariat			45,000,000			45,000,000	43,988,232		43,988,232	1,011,768	2	Casual savings
050 - Nilasewana / Sewapiyasa			299,000,000			299,000,000	255,160,703		255,160,703	43,839,297	15	Rs. 35 million has been returned as requested by the Additional Secretary to the President vide letter No. PS/FSP/M.P/04/07/2025 dated 28.07.2025. Accordingly, the remaining balance is an irregular balance.
2002 Plant, Machinery & Equipment		11	12,000,000			12,000,000	9,710,741		9,710,741	2,289,259	19	Capital repair costs decrease due to the purchase of new machinery
2003 Vehicles		11	20,000,000			20,000,000	16,753,995		16,753,995	3,246,005	16	Only essential repairs are carried out in preparation for the purchase of new vehicles.
Total (a)			**442,000,000**	**-**	**-**	**442,000,000**	**372,997,774**	**-**	**372,997,774**	**69,002,226**		

						-						
Acquisition of Capital Assets	**11**					-						
2102 Furniture & Office Equipment		11	50,000,000			50,000,000	49,803,893		49,803,893	196,107	0	
2103 Plant, Machinery & Equipment		11	40,000,000			40,000,000	39,877,472		39,877,472	122,528	0	
Total (b)			**90,000,000**	**-**	**-**	**90,000,000**	**89,681,365**	**-**	**89,681,365**	**318,635**		
Capital Transfers	**12**		-			-	-		-	-	-	
Acquisition of Financial Assets	**13**		-			-	-		-	-	-	
Capacity Building	**14**		-			-	-		-	-	-	
2401 Staff Training		11	8,000,000			8,000,000	4,240,250		4,240,250	3,759,750	47	Unable to conduct planned capacity development training programs due to the Ditva cyclone disaster
Total (e)			**8,000,000**	**-**	**-**	**8,000,000**	**4,240,250**	**-**	**4,240,250**	**3,759,750**		
Other Capital Expenditure	**15**											
2509 -District Development Programme		11		42,000,000		42,000,000	36,330,539		36,330,539	5,669,461		
Total (f)				**42,000,000**	**-**	**42,000,000**	**36,330,539**	**-**	**36,330,539**	**5,669,461**		
Programme (1) 1 - Operational Activities 01-General Administration and Establishment services-District Secretariat												
Total Expenditure on Public Investments (a+b+c+d+e+f)			**540,000,000**	**42,000,000**	**-**	**582,000,000**	**503,249,928**	**-**	**503,249,928**	**78,750,072**		
Grand Total (Notes 5 to 15) - Total Expenditure			**1,676,000,000**	**119,000,000**	**-**	**1,795,000,000**	**1,690,224,616**	**1,238,175**	**1,691,462,791**	**103,537,209**		

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Chief Accountant
Date 2026.02.18

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

Statement of Expenditure for the period ended 31st December 2025

Expenditure Head No : 261 **District Secretariat :Galle**

Rs.

Expenditure Code	Note	Finance Code	Provisions: Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Total Expenditure (7)= (5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Reasons for the Variance
Recurrent Expenditure												
Programme (1)												
1 - Operational Activities												
02-Divisitional Secretariat												
OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS	**5**											
Personal Emoluments												
1001 Salaries & Wages		11	1,067,000,000	114,000,000	222,500,000	1,403,500,000	1,395,183,279		1,395,183,279	8,316,721	1	Casual savings
1002 Overtime & Holiday Payments		11	15,000,000		13,000,000	28,000,000	27,620,902		27,620,902	379,098	1	Casual savings
1003 Other Allowances		11	895,000,000		(205,000,000)	690,000,000	660,347,453	15,877,360	676,224,813	13,775,187	2	Casual savings
OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES	**6**											
Travelling Expenditure												
1101 Domestic		11	35,000,000		(8,000,000)	27,000,000	26,484,941		26,484,941	515,059	2	Casual savings
Total (a)			**35,000,000**	-	**(8,000,000)**	**27,000,000**	**26,484,941**	-	**26,484,941**	**515,059**		
Supplies												
1201 Stationery & Office Requisites		11	33,000,000			33,000,000	32,182,427		32,182,427	817,573	2	Casual savings
1202 Fuel		11	**34,000,000**	-	**(8,000,000)**	**26,000,000**	**21,332,863**	-	**21,332,863**	**4,667,137**		
002 Fuel Allowance			15,000,000		(3,000,000)	12,000,000	9,859,293		9,859,293	2,140,707	18	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
009 Fuel for Pool Vehicles			15,000,000		(2,000,000)	13,000,000	11,174,054		11,174,054	1,825,946	14	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
010 Fuel for Other Purpose			4,000,000		(3,000,000)	1,000,000	299,516		299,516	700,484	70	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
1203 Diets & Uniforms		11	**11,800,000**	-	-	**11,800,000**	**11,527,500**	-	**11,527,500**	**272,500**		
002 Uniforms			11,800,000			11,800,000	11,527,500		11,527,500	272,500	2	Casual savings
Total (b)			**78,800,000**	-	**(8,000,000)**	**70,800,000**	**65,042,790**	-	**65,042,790**	**5,757,210**		

Maintenance Expenditure												
1301 Vehicles		11	21,000,000		(3,500,000)	17,500,000	14,767,829		14,767,829	2,732,171	16	Controlling expenses and performing only essential maintenance work
1302 Plant and machinery		11	9,000,000			9,000,000	8,487,720		8,487,720	512,280	6	Controlling expenses and performing only essential maintenance work
1303 Building and Structures		11	5,000,000			5,000,000	4,571,498		4,571,498	428,502	9	Controlling expenses and performing only essential maintenance work
1304 Software Maintanance		11				-			-	-		
Total (c)			**35,000,000**	-	**(3,500,000)**	**31,500,000**	**27,827,047**	-	**27,827,047**	**3,672,953**		
Services												
1401 Transport		11				-			-	-		
1402 Postal & Communication		11	22,000,000		(700,000)	21,300,000	19,692,928		19,692,928	1,607,072	8	Controlling expenditure according to NBD circular 01/2024 and not submitting December bills.
1403 Electricity & Water		11	34,000,000		(12,400,000)	21,600,000	18,048,549		18,048,549	3,551,451	16	Controlling expenditure according to NBD circular 01/2024 and not submitting December bills.
1404 Rents & Local Taxes		11	6,400,000			6,400,000	5,985,828		5,985,828	414,172	6	Get discounts by paying before the due date
1405 - Cleaning and Janitorial Services		11	30,000,000			30,000,000	29,622,741		29,622,741	377,259	1	Casual savings
1407 - Security Services		11	24,000,000		11,500,000	35,500,000	35,252,738		35,252,738	247,262	1	Casual savings
1409 Other		11	**15,800,000**	-	**(1,720,000)**	**14,080,000**	**12,193,029**	-	**12,193,029**	**1,886,971**		
138 Machinery and Office Equipment Services Agreements			10,000,000		(1,000,000)	9,000,000	7,284,998		7,284,998	1,715,002	19	Machinary spair parts depreciation and cost management.
139 Vehicle Insurance			1,800,000		(720,000)	1,080,000	1,078,881		1,078,881	1,119	0	
140 Miscellaneous Services Expenditure			4,000,000			4,000,000	3,829,150		3,829,150	170,850	4	Casual savings
Total (d)			**132,200,000**	-	**(3,320,000)**	**128,880,000**	**120,795,813**	-	**120,795,813**	**8,084,187**		
Total Expenditure on Other Goods & Services (a+b+c+d)			**281,000,000**	-	**(22,820,000)**	**258,180,000**	**240,150,591**	-	**240,150,591**	**18,029,409**		

OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES	**7**											
Transfers												
1506 Property Loan Interest to Public Servants		11	16,000,000		(7,680,000)	8,320,000	7,732,566		7,732,566	587,434	7	No property loans for public servants in 2025.
Total			**16,000,000**	**-**	**(7,680,000)**	**8,320,000**	**7,732,566**	**-**	**7,732,566**	**587,434**		
OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS	**8**		-	-	-	-	-	-	-	-		
OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE	**9**		-	-	-	-	-	-	-	-		
Programme (1)												
1 - Operational Activities												
02-Divisitional Secretariat												
Grand Total (Notes 5 to 9) Total Recurrent Expenditure			**2,274,000,000**	**114,000,000**	**-**	**2,388,000,000**	**2,331,034,791**	**15,877,360**	**2,346,912,151**	**41,087,849**		
Capital Expenditure												
Programme (1)												
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT												
Rehabilitation & Improvements of Capital Assets	**10**											
2001 Buildings & Structures		11										
048 - District Secretariat												
049 - Divisional Secretariat												
050 - Nilasewana / Sewapiyasa												
2002 Plant, Machinery & Equipment		11										
2003 Vehicles		11										
Total (a)			-	-	-	-	-	-	-	-		

Acquisition of Capital Assets	**11**					-						
2102 Furniture & Office Equipment		11										
2103 Plant, Machinery & Equipment		11										
Total (b)			-			-	-		-	-		
Capital Transfers	**12**		-			-	-		-	-	-	
Acquisition of Financial Assets	**13**		-			-	-		-	-	-	
Capacity Building	**14**		-			-	-		-	-	-	
2401 Staff Training		11	5,000,000			5,000,000	4,698,944		4,698,944	301,056	6	Remaining provisions allocated for postgraduate courses.
Total (e)			**5,000,000**	**-**	**-**	**5,000,000**	**4,698,944**	**-**	**4,698,944**	**301,056**		
Other Capital Expenditure	**15**											
2509 -District Development Programme		11										
Total (f)												
Programme (1)												
1 - Operational Activities												
02-Divisitional Secretariat												
Total Expenditure on Public Investments (a+b+c+d+e+f)			**5,000,000**	**-**	**-**	**5,000,000**	**4,698,944**	**-**	**4,698,944**	**301,056**		
Grand Total (Notes 5 to 15) - Total Expenditure			**2,279,000,000**	**114,000,000**	**-**	**2,393,000,000**	**2,335,733,735**	**15,877,360**	**2,351,611,095**	**41,388,905**		

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Chief Accountant
Date. 2026.02.18

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

Statement of Expenditure for the period ended 31st December 2025

Expenditure Head No : 261 **District Secretariat :Galle**

Rs.

Expenditure Code	Note	Finance Code	Provisions: Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure: Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Net Effect: Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
Recurrent Expenditure												
Programme (1)												
Prog./Proj./Sub proj./Object code/Item												
OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS	5											
Personal Emoluments												
1001 Salaries & Wages		11	1,657,000,000	191,000,000	321,715,000	2,169,715,000	2,158,102,042		2,158,102,042	11,612,958	1	Casual savings
1002 Overtime & Holiday Payments		11	22,000,000		16,000,000	38,000,000	37,186,470		37,186,470	813,530	2	Casual savings
1003 Other Allowances		11	1,335,000,000		(299,000,000)	1,036,000,000	995,998,517	17,115,535	1,013,114,052	22,885,948	2	Casual savings
OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES	6											
Travelling Expenditure												
1101 Domestic		11	38,500,000		(8,000,000)	30,500,000	29,633,745		29,633,745	866,255	3	Casual savings
Total (a)			**38,500,000**	-	**(8,000,000)**	**30,500,000**	**29,633,745**	-	**29,633,745**	**866,255**		
Supplies												
1201 Stationery & Office Requisites		11	41,000,000		(2,000,000)	39,000,000	38,164,137		38,164,137	835,863	2	Casual savings
1202 Fuel		11	**46,500,000**	-	**(11,000,000)**	**35,500,000**	**27,695,779**	-	**27,695,779**	**7,804,221**		
002 Fuel Allowance			20,500,000		(4,000,000)	16,500,000	13,448,910		13,448,910	3,051,090	18	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
009 Fuel for Pool Vehicles			21,000,000		(4,000,000)	17,000,000	12,947,353		12,947,353	4,052,647	24	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.
010 Fuel for Other Purpose			5,000,000		(3,000,000)	2,000,000	1,299,516		1,299,516	700,484	35	According to the NBD circular 01/2024,expenditure controll and fuel price reduction.

1203 Diets & Uniforms		11	**11,870,000**	-	-	**11,870,000**	**11,579,500**	-	**11,579,500**	**290,500**		
002 Uniforms			11,870,000			11,870,000	11,579,500		11,579,500	290,500	2	Casual savings
Total (b)			**99,370,000**	-	**(13,000,000)**	**86,370,000**	**77,439,416**	-	**77,439,416**	**8,930,584**		
Maintenance Expenditure												
1301 Vehicles		11	29,000,000		(7,570,000)	21,430,000	17,156,176		17,156,176	4,273,824	20	Carry out essential maintance only.
1302 Plant and machinery		11	17,000,000			17,000,000	15,282,098		15,282,098	1,717,902	10	Machine maintenance expenditure reduction and expenditure management.
1303 Building and Structures		11	8,000,000			8,000,000	7,490,815		7,490,815	509,185	6	Performing only essential maintenance work
1304 Software Maintanance		11	90,000			90,000	90,000		90,000	-	-	
Total (c)			**54,090,000**	-	**(7,570,000)**	**46,520,000**	**40,019,089**	-	**40,019,089**	**6,500,911**		
Services												
1401 Transport		11	1,200,000			1,200,000	1,200,000		1,200,000	-		
1402 Postal & Communication		11	28,100,000		(1,700,000)	26,400,000	23,704,459		23,704,459	2,695,541	10	Controlling expenditure according to NBD circular 01/2024 and not submitting December bills.
1403 Electricity & Water		11	44,500,000		(13,430,000)	31,070,000	25,794,586		25,794,586	5,275,414	17	Controlling expenditure according to NBD circular 01/2024 and not submitting December bills.
1404 Rents & Local Taxes		11	6,900,000			6,900,000	6,485,473		6,485,473	414,527	6	Get discounts by paying before the due date
1405 - Cleaning and Janitorial Services		11	36,900,000		1,000,000	37,900,000	37,426,414		37,426,414	473,586	1	Casual savings
1407 - Security Services		11	32,000,000		14,385,000	46,385,000	46,120,342		46,120,342	264,658	1	Casual savings

1409 Other		11	**25,440,000**	**-**	**(1,720,000)**	**23,720,000**	**19,571,354**	**-**	**19,571,354**	**4,148,646**		
138 Machinery and Office Equipment Services Agreements			12,800,000		(1,000,000)	11,800,000	8,607,124		8,607,124	3,192,876	27	Machinary spair parts depreciation and cost management.
139 Vehicle Insurance			2,500,000		(720,000)	1,780,000	1,346,993		1,346,993	433,007	24	Offer an insurance provider at the lowest price during procument
140 Miscellaneous Services Expenditure			10,140,000			10,140,000	9,617,237		9,617,237	522,763	5	According to the NBD circular 01/2024,carrying out only essential activities to control expenditure.
Total (d)			**175,040,000**	**-**	**(1,465,000)**	**173,575,000**	**160,302,628**	**-**	**160,302,628**	**13,272,372**		
Total Expenditure on Other Goods & Services (a+b+c+d)			**367,000,000**	**-**	**(30,035,000)**	**336,965,000**	**307,394,878**	**-**	**307,394,878**	**29,570,122**		
OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES	**7**											
Transfers												
1506 Property Loan Interest to Public Servants		11	21,000,000		(8,680,000)	12,320,000	11,678,919		11,678,919	641,081	5	No property loans for public servants in 2025.
1508 Other Hall De Galle		11	8,000,000			8,000,000	7,648,653		7,648,653	351,347	4	Casual savings
Total			**29,000,000**	**-**	**(8,680,000)**	**20,320,000**	**19,327,572**	**-**	**19,327,572**	**992,428**		

OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS	**8**		-	-	-	-	-	-	-	-	
OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE	**9**		-	-	-	-	-	-	-	-	
Programme (1)											
Grand Total (Notes 5 to 9) Total Recurrent Expenditure			**3,410,000,000**	**191,000,000**	-	**3,601,000,000**	**3,518,009,479**	**17,115,535**	**3,535,125,014**	**65,874,986**		
Capital Expenditure											
Programme (1)											
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT											
Rehabilitation & Improvements of Capital Assets	**10**										
2001 Buildings & Structures		11	**410,000,000**	-	-	**410,000,000**	**346,533,038**	-	**346,533,038**	**63,466,962**		
048 - District Secretariat			66,000,000			66,000,000	47,384,103		47,384,103	18,615,897	28	An agreement has been signed on 02.09.2025 for the project to remove and repair the decayed concrete slabs in the windows of the District Secretariat building.However, due to the nature of the project and adverse weather conditions, the project has been delayed.
049 - Divisional Secretariat			45,000,000			45,000,000	43,988,232		43,988,232	1,011,768	2	Casual savings
050 - Nilasewana / Sewapiyasa			299,000,000			299,000,000	255,160,703		255,160,703	43,839,297	15	Rs. 35 million has been returned as requested by the Additional Secretary to the President vide letter No. PS/FSP/M.P/04/07/2025 dated 28.07.2025. Accordingly, the remaining balance is an irregular balance.
2002 Plant, Machinery & Equipment		11	12,000,000			12,000,000	9,710,741		9,710,741	2,289,259	19	Capital repair costs decrease due to the purchase of new machinery
2003 Vehicles		11	20,000,000			20,000,000	16,753,995		16,753,995	3,246,005	16	Only essential repairs are carried out in preparation for the purchase of new vehicles.
Total (a)			**442,000,000**	-	-	**442,000,000**	**372,997,774**	-	**372,997,774**	**69,002,226**		

						-						
Acquisition of Capital Assets	**11**					-						
2102 Furniture & Office Equipment		11	50,000,000			50,000,000	49,803,893		49,803,893	196,107	0	Casual savings
2103 Plant, Machinery & Equipment		11	40,000,000			40,000,000	39,877,472		39,877,472	122,528	0	Casual savings
Total (b)			**90,000,000**			**90,000,000**	**89,681,365**		**89,681,365**	**318,635**		
Capital Transfers	**12**		-			-	-		-	-	-	
Acquisition of Financial Assets	**13**		-			-	-		-	-	-	
Capacity Building	**14**		-			-	-		-	-	-	
2401 Staff Training		11	13,000,000			13,000,000	8,939,194		8,939,194	4,060,806	31	Unable to conduct planned capacity development training programs due to the Ditva cyclone disaster
Total (e)			**13,000,000**	**-**	**-**	**13,000,000**	**8,939,194**	**-**	**8,939,194**	**4,060,806**		
Other Capital Expenditure	**15**											
2509 -District Development Programme		11		42,000,000		42,000,000	36,330,539		36,330,539	5,669,461	13	Even though estimates are prepared including value-added tax, there is a saving in allocations due to the implementation of projects by community-based organizations.
Total (f)			**-**	**42,000,000**	**-**	**42,000,000**	**36,330,539**	**-**	**36,330,539**	**5,669,461**		
Programme (1)												
Total Expenditure on Public Investments (a+b+c+d+e+f)			**545,000,000**	**42,000,000**	**-**	**587,000,000**	**507,948,872**	**-**	**507,948,872**	**79,051,128**		
Grand Total (Notes 5 to 15) - Total Expenditure			**3,955,000,000**	**233,000,000**	**-**	**4,188,000,000**	**4,025,958,351**	**17,115,535**	**4,043,073,886**	**144,926,114**		

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

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Chief Accountant
Date : 2026.02.18

ACA-3

Statement of Imprest Account for the year 2025

District Secretariat :Galle
Expenditure Head No. : 261

Rs.

Imprest Account No.	Imprest Balance as at 1st January 2025 1			Imprest Received 2			Imprest Settlement 3			Imprest Balance as at 31st December 2025 4			Imprest Balance as at 31st December 2025 as per Entity Books	Imprest Balance as at 31st December 2025 as per Treasury Books
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total	*5	6
	1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)	
7002-0-0-308-25				7,732,236,000	1,030,479,892	8,762,715,892	- 8,720,037,606	- 42,678,286	- 8,762,715,892	-	-	-	-	3,871,378

1. Please show reasons for difference between 4 and 6 above .

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2025 3,871,378.00

(2) Other reasons- .... -

3,871,378.00

State if these balances were settled as at the date of signing the report and if not, reason for not setlling the balances.

Paid

I hereby certify that the above information is true and correct.

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Chief Accountant
Date : 2026.02.18

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

ACA -4

Statement of Deposit Accounts as at 31st December 2025

Expenditure Head No : 261 **District Secretariat :Galle**

Rs.

Name o f Deposit Accounts	Deposit Number	Balance as at 1st January 2025	Credited during the year	Debited during the year	Balance as at 31st December 2025	Balance as per Treasury Book as at 31st December 2025
Tender Deposits	6000-0-0-002-0-094-0	1,283,865	8,226,978	4,064,240	5,446,603	5,446,603
Deposits Temporary Retained Payble to Third Parties	6000-0-0-013-0-062-0	10,953,638	429,599,057	310,646,095	129,906,600	129,906,600
Retention Money for Construction	6000-0-0-016-0-045-0	114,989,073	100,342,029	93,079,265	122,251,837	122,251,837
Compensation	6000-0-0-017-0-015-0	216,468,145	401,772,930	407,722,923	210,518,152	210,518,152

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

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Chief Accountant
Date : 2026.02.18

ACA- 5

Statement of Advance Accounts as at 31st December 2025

Expenditure Head No : 261 **District Secretariat :Galle**

Rs.

Name of Advance Account	Advance Account Number	Balance as at 1st January 2025	Maximum Limits of Expenditure Rs.145,000,000		Minimum Limits of Receipts Rs.125,000,000		Maximum Limits of Debit Balance Rs.500,000,000	Maximum Limits of Liabilities Rs.	Balance as per Treasury Books as at 31st December 2025
			Debits during the year		Credits during the year		Balance as		
		(1)	(2)		(3)		4=(1)+(2)-(3)		
			In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	26101	379,286,891	145,444,087	25,360,213	138,982,749	22,324,134	388,784,308		388,784,308

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

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Chief Accountant
Date : 2026.02.18

Statement of Rent and Work Advance Accounts as at 31st December 2025

Expenditure Head No : 261 **District Secretariat :Galle**

Advance Number	Project Description	Paid Date	Voucher No.	Paid Amount (Rs.)	Balance as at 01.01.2025 (Rs.)	Recoveries During the Year 2025		Balance as at 31.12.2025 (Rs.)
						For Previous Year	For Current Year	
(1) Rent Advance								
Total (a)								
(2) Work Advance								
9188-261-0-2-0-6-0	Construction of a auditorium for 2000 seats in Galle	27.04.2019	158	100,000,000	100,000,000	-	-	100,000,000
9188-261-0-2-0-7-0	Construction of a auditorium for 2000 seats in Galle	28.08.2019	173	30,000,000	30,000,000	-	-	30,000,000
9188-261-0-2-0-9-0	Construction of a auditorium for 2000 seats in Galle	04.11.2019	3	5,139,892	5,139,892	-	-	5,139,892
9188-261-0-2-0-10-0	Construction of a auditorium for 2000 seats in Galle	07.02.2020	8	62,907,171	62,907,171	-	-	62,907,171
9188-261-0-2-0-11-0	Construction of a auditorium for 2000 seats in Galle	03.03.2020	1	30,393,751	30,393,751	-	-	30,393,751
9188-261-0-2-0-12-0	Construction of a auditorium for 2000 seats in Galle	08.10.2020	15	106,648,467	106,648,467	-	-	106,648,467
Total (b)				**335,089,281**	**335,089,281**	**-**	**-**	**335,089,281**
Grand Total (a)+(b)				**335,089,281**	**335,089,281**	**-**	**-**	**335,089,281**

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Chief Accountant
Date : 2026.02.18

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

ACA- 5(b)

Statement of Rent and Work Advance Reserve Accounts as at 31st December 2025

District Secretariat :Galle

Expenditure Head No : 261

Advance Number	Project Description	Balance as at 01.01.2025 (Rs.) (1)	During the Year 2025 Recoveries (Dr.) (2)	During the Year 2025 Paid (Cr.) (3)	Balance as at 31.12.2025 (Rs.) 4=1+3-(2)
(1) Rent Advance					
Total (a)					
(2) Work Advance					
9189-261-0-2-0-6-0	Construction of a auditorium for 2000 seats in Galle	100,000,000	-	-	100,000,000
9189-261-0-2-0-7-0	Construction of a auditorium for 2000 seats in Galle	30,000,000	-	-	30,000,000
9189-261-0-2-0-9-0	Construction of a auditorium for 2000 seats in Galle	5,139,892	-	-	5,139,892
9189-261-0-2-0-10-0	Construction of a auditorium for 2000 seats in Galle	62,907,171	-	-	62,907,171
9189-261-0-2-0-11-0	Construction of a auditorium for 2000 seats in Galle	30,393,751	-	-	30,393,751
9189-261-0-2-0-12-0	Construction of a auditorium for 2000 seats in Galle	106,648,467	-	-	106,648,467
Total (b)		**335,089,281**	-	-	**335,089,281**
Grand Total (a)+(b)		**335,089,281**	-	-	**335,089,281**

D. S. Ranasinghe
Chief Accountant
District Secretariat
Galle.

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Chief Accountant
Date 2026.02.18

Cumulative Non Financial Asset Accounts Report- Central Govt-2025 ACA - 6

FINAL 2025 NEW CIGAS REPORTS

Land-9153:	890,710,000.00	**Table:**	SA 82
Building- 9151:	2,690,384,606.36	**Year:**	2025
Machinary-9152:	706,986,917.08	**Rpt Date**	2/12/2026 1:48:51 PM
WIP-9160:	577,144,858.69	**Head**	261
Intangible-9154:	0.00		
Lease-9180:	0.00		

Ledger	category	Item	Code	Opn_Bal	Opn_Bal_Add	TransferIn	Purchase	Disposal	Balance
9151	1.1-Dwellings		61111	106,779,608.10	19,412,015.50	0.00	0.00	0.00	126,191,623.60
		Garages	*****6111102	3,519,537.64	0.00	0.00	0.00	0.00	3,519,537.64
		Quarters	*****6111107	91,760,070.46	19,412,015.50	0.00	0.00	0.00	111,172,085.96
		Circuit Bunglows	*****6111108	11,500,000.00	0.00	0.00	0.00	0.00	11,500,000.00
9151	1.2-Non Residential Building		61112	2,499,302,469.51	86,515,527.90	0.00	0.00	26,222,992.00	2,559,595,005.41
		Office Building	*****6111201	2,364,724,176.64	39,815,527.90	0.00	0.00	26,222,992.00	2,378,316,712.54
		Schools	*****6111202	36,598,000.00	46,700,000.00	0.00	0.00	0.00	83,298,000.00
		Building for Public Entertainment	*****6111204	97,980,292.87	0.00	0.00	0.00	0.00	97,980,292.87
9151	1.3-Other Structure		61113	4,597,977.35	0.00	0.00	0.00	0.00	4,597,977.35
		Harbors dams & other water works	*****6111306	195,030.33	0.00	0.00	0.00	0.00	195,030.33
		Structures associated with mining subsoil assets	*****6111307	1,500,000.00	0.00	0.00	0.00	0.00	1,500,000.00
		Communication line power line & pipelines	*****6111308	12,500.00	0.00	0.00	0.00	0.00	12,500.00
		Pumping Station	*****6111311	2,890,447.02	0.00	0.00	0.00	0.00	2,890,447.02
9160	1.4-WIP-Building & Structure		61114	588,451,835.16	0.00	0.00	0.00	11,306,976.47	577,144,858.69
		WIP-Building & Structure	*****611140	11,371,999.97	0.00	0.00	0.00	10,975,999.97	396,000.00
		Office Building	*****611148	577,079,835.19	0.00	0.00	0.00	330,976.50	576,748,858.69
9152	2.1-Transport Equipment		61121	164,139,900.00	16,700,000.00	0.00	0.00	1,000,000.00	179,839,900.00
		Passenger vehicle	*****6112101	162,215,000.00	16,700,000.00	0.00	0.00	1,000,000.00	177,915,000.00
		Agricultural vehicle	*****6112103	1,919,900.00	0.00	0.00	0.00	0.00	1,919,900.00
		Motor cycle	*****6112109	5,000.00	0.00	0.00	0.00	0.00	5,000.00
9152	2.2-Other Machinary & Equipment		61122	423,589,013.17	16,879,925.15	924,646.00	89,681,365.02	3,927,932.26	527,147,017.08
		Office Equipment	*****6112201	164,252,334.47	1,771,416.15	82,541.00	47,646,570.71	1,541,569.36	212,211,292.97
		Computer Equipment	*****6112202	123,821,583.01	4,914,792.59	842,105.00	17,984,263.65	2,181,853.00	145,380,891.25
		Electrical Equipment	*****6112203	92,205,060.86	8,536,756.41	0.00	18,414,232.11	174,343.25	118,981,706.13
		Communication Equipment	*****6112204	28,161,093.88	1,346,520.00	0.00	4,060,398.30	23,250.00	33,544,762.18
		Furniture	*****6112205	12,036,371.35	310,440.00	0.00	1,546,150.25	6,916.65	13,886,044.95
		Musical Instruments	*****6112206	800.00	0.00	0.00	0.00	0.00	800.00
		Medical Equipment	*****6112207	5,200.00	0.00	0.00	0.00	0.00	5,200.00
		Laboratory Instruments	*****6112211	200.00	0.00	0.00	0.00	0.00	200.00
		Industrial & Manufacturing Equipment	*****6112212	53,000.00	0.00	0.00	0.00	0.00	53,000.00
		Construction Eqipment	*****6112213	1,226,300.00	0.00	0.00	29,750.00	0.00	1,256,050.00
		Defence Equipment	*****6112215	1,323,463.20	0.00	0.00	0.00	0.00	1,323,463.20
		Agricultural & Dairy Farm Equipment	*****6112216	144,773.20	0.00	0.00	0.00	0.00	144,773.20
		Fire Protection Equipment	*****6112217	358,833.20	0.00	0.00	0.00	0.00	358,833.20
9153	4.1-Land		61410	890,710,000.00	0.00	0.00	0.00	0.00	890,710,000.00
		Land	*****614100	890,710,000.00	0.00	0.00	0.00	0.00	890,710,000.00

REMARKS
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ACA-7

Statement of Imprest Adjustment

Revenue Collected by **Other Entities** on behalf of **Reporting Entity**	-	
Expenditure incurred by **Reporting Entity** on behalf of **Other Entities**	4,128,563,825	
Debits made to Advance "B" Account on behalf of **Other Entities**	2,658,569	
Credits made to Advance "B" Account by **Other Entities**	21,772,242	4,152,994,636
Less:		
Revenue Collected by **Reporting Entity** on behalf of **Other Entities**	342,837,271	
Expenditure incurred by **Other Entities** on behalf of **Reporting Entity**	17,115,535	
Credits made to Advance "B" Account on behalf of **Other Entites**	31,311,956	
Debits made to Advance "B" Account by **Other Entities**	314,992	391,579,754
Imprest Adjustment Balance as at 31st December 2025		**3,761,414,882**

3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate 2025		Collected Revenue 2025	
		Original Estimate	Final Estimate	Amount	As a Percentage of Final Revenue Estimate
10.02.07.00	Stamp Duty*	-	-	16.30	-
10.03.07.03	Private Timber Transportation Fees*	-	-	2540.51	-
10.03.07.05	License fees related to Public Security ,Law & Peace	700.00	500.00	649.38	129.88
10.03.07.09	Carbon Tax *	-	-	.41	-
10.03.07.99	License Fees and Other	8400.00	8,400.00	12,712.11	151.33
20.02.01.01	Rentals on Government Buildings	3,294.00	3,981.00	4,733.89	118.91
20.02.02.99	Interest-Other	14,600.00	14,600.00	16,267.92	111.42
20.03.02.03	Fees under Registration of Persons Act *	-	-	18,731.10	-
20.03.02.13	Examination Fees and Other Fees *	-	-	28.60	-
20.03.02.14	Fees levied under the Motor Traffic Act *	-	-	9,695.12	-
20.03.02.99	Sales and Charges - Administrative Fees and miscellaneous payments	540.00	250	164.08	65.63
20.03.99.00	Sales and Charges- Other Receipts **	42,000.00	45,000.00	88,098.74	195.77
20.04.01.00	Social Security Contributions *	-	-	188,451.50	-
20.06.02.02	Selling of Capital Assets (Other)	400	426.17	747.63	175.43

*Revenue estimates have not been prepared since instructions to prepare revenue estimates have not been received from the Revenue Accounting Officer.

**In the year 2025 revenue collected from the Hall de Galle was 11,906,200.00 and total expenditure was. Rs. 7,648,652.89.

3.6 Performance of the Utilization of Allocation

Rs.,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a Percentage of Final Allocation %
	Original	Final		
Recurrent	3,410,000	3,601,000	3,535,125	98
Capital	545,000	587,000	508,948	87

3.7 In terms of F.R. 208 grant of allocations for expenditure to this District Secretariat as an agent of the other Ministries/ Departments

Rs,000

Serial number	Provisions received Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation utilization as a percentage of the Final Allocation
			Original Allocation	Final Allocation		
1	Presidential Secretariat	Mobile Services and Special Community Service Program under the Clean Sri Lanka Project, Happy Country - "Gamin Gamata" Clean Sri Lanka Mobile Services and Special Community Service Program, Community Productivity Improvement Project, "Deya Nanwana Sapiri Gamak" Community Productivity Model Village Program and other programs	5,037	5,037	5,037	100%
2	Election Commission	Allowances	31,884	31,884	31,884	100%
3	Ministry of Buddhashashana , Religious and Cultural Affairs	Traveling expenses, repairs to machinery and equipment, improvements to buildings and constructions, purchase of machinery and equipment, temple development activities, reconstruction of temples affected by disasters, Sustainable Punya Grama Program, construction and renovation of cultural centers and other allowances.	13,492	13,492	13,492	100%
4	Ministry of Finance, Economic Stabilization and National Policies	Financial assistance for low-income families (Aswesuma), Welfare programs - assistance for low-income disabled persons, financial assistance for persons over 70 years of age and residential beneficiaries, financial assistance for persons over 100 years of age and Rs. 5000 living allowance for low-income kidney patients.	1,892,647	1,892,647	1,892,533	99.99%

5	Ministry of Defence	Salaries and wages, other allowances, traveling expenses, stationery, repairs to machinery, quick response in emergencies, allowance for damage assessment, resettlement program for families displaced from their places of residence due to floods, landslides and landslide-prone areas, development of safety centers, development of infrastructure facilities, advance payments for house damages caused by disasters and projects to minimize the impact of disasters.	132,082	132,082	132,082	100%
6	Ministry of Justice and National Integration	Stationery and allowances for stationery, purchase of furniture and office equipment, membership allowances, conducting workshops, chairman clerk allowances, labourer allowances, D/S. Clerk allowances, interview duties, salaries and wages, traveling expenses, other programs and allowances, other - (Establishment of reconciliation committees at the district level).	40,860	40,860	40,808	99.87%
7	Ministry of Health and Mass Media	Salaries and wages, traveling expenses, property loan interest for government employees, purchase of office equipment, Ayurveda Conservation Council, “Osu Diriya” Herbal plants cultivation Promotion Project, stationery expenses and other allowances.	20,699	20,699	20,699	100%
8	Ministry of Foreign Affairs. Foreign Employment and Tourism	Maintenance expenses of machinery and equipment, traveling expenses, stationery and office needs	1,882	1,882	1,882	100%
9	Ministry of Transport, Highways, Ports and Civil Aviation	Building and construction	342,797	342,797	342,797	100%

10	Ministry of Agriculture , Livestock , Land and Irrigation	Salaries and wages, overtime and holiday payments, traveling expenses, stationery and office needs, fuel allowances, machinery and equipment maintenance expenses, transportation services, postal and communication services, property loan interest for government employees, machinery and equipment, furniture and office equipment, training for office staff, food security and technical programs, research and development, "Bimsaviya", compensation interest payments for land acquisition for government purposes, other allowances and programs.	385,932	385,932	385,931	99.99%
11	Ministry of Rural Development , Social Security and Community Empowerment	Salaries and wages, other allowances, traveling expenses, property loan interest for government employees, identification system for people with disabilities and other development programs	82,805	82,805	82,805	100%
12	Ministry of Education , Higher Education and Vocational Education	Traveling expenses , stationary allowances	1,013	1,013	1,013	100%
13	Ministry of Public Administration , Home Affairs , Provincial Councils and Local Government	Salaries and wages, property loan interest, traveling expenses, uniform allowance, machinery and equipment maintenance, post and communication, electricity and water, circuit bungalow buildings and construction, furniture and office equipment, staff training, programs, other allowances and others - (e-Grama Niladhari Project).	21,792	21,792	21,779	99.94%
14	Plantation and Community Infrastructure	Building & construction and Development Programs	8,329	8,329	8,329	100%
15	Ministry of Industries and Entrepreneur Development	Overtime and holiday pay, traveling expenses, stationery and office needs, postal and communication, property loan interest for	40,402	40,402	40,402	100%

		government employees, improving productivity in Sri Lanka, employment development and economic development (training programs), sectoral development program-development assistance, overtime and holiday payment, repairs to vehicles, repairs to machinery and equipment, rentals, miscellaneous service expenses, furniture and office equipment, machinery and equipment, youth affairs programs and training programs, improving productivity in Sri Lanka, employment development and economic development (National Productivity Awards)				
16	Ministry of Environment	Traveling expenses, research and development programs, salaries and wages and other allowances.	19,102	19,102	19,102	100%
17	Ministry of Women, Child Affairs and Social Empowerment	Traveling expenses, stationery and office needs, furniture and office equipment, women empowerment programs through entrepreneurship development, salaries and wages, property loan interest for government employees, nutritional food bags for pregnant mothers, breakfast for preschool children, “ Lama Diriya Program” - allowances for preschool teachers, other programs and allowances.	607,903	607,903	569,861	93.74%
18	Ministry of Digital Economy	Implementing digital economy strategies (other)	22,278	22,278	22,278	100%
19	Ministry of Public Security and Parliamentary Affairs	Traveling Expenses and recurrent expenses	626	626	624.04	99.68%
20	Ministry of Youth Affairs and Sports	Youth Corps, School Cricket Development Program	838	838	838	100%

21	Ministry of Science and Technology	Traveling expenses, overtime allowances, stationery and office necessities, repairs to machinery and equipment, postal and communication services, electricity and water bills, rentals, cleaning and sanitation, other services, buildings and construction, repairs to machinery, purchase of machinery and equipment, staff training and other programs	6,261	6,261	6,258	99.95%
22	Department of Buddhist Affairs	Dhamma School teachers' examination , repairs to machinery , All Island dhamma school competition , development of underdeveloped Dhamma Schools , Dhamma School teacher training programs , travelling allowances , stationery allowances , district "Silmatha" Program , ordination ceremony , provisions for bhikku cremations , expenses for distributing Dhamma School text books , Allowances of Dhamma Scholl teachers and others allowances .	50,933	50,933	50,933	100%
23	Department of Muslim Religious and cultural Affairs	Stationery and office needs and development programs	398	398	398	100%
24	Department of Cultural Affairs	Stationary, travelling expenses , postal and stationery expenses , allocations for postal /, telephone expenses, aids for artists , programs, other- (divisional literary competitions)	5,115	5,115	5,115	100%
25	Department of Government Information	Travelling expenses , stationery and office needs , machinery and equipment and other allowances , furniture and office equipment	85	85	85	100%
26	Department of Social Services	Salaries and wages , allowances for holiday pay , travelling expenses , stationery expenses , telephone allowances , interests of property loans ,	44,817	44,817	44,807	99.97%

		welfare programs (community drug prevention Program), purchase of office equipment , postal expenses, and other allowances				
27	Department of Probation and Child Care Services	Travelling expenses , stationery expenses , allowances for programs .	5,456	5,456	5,456	100%
28	Department of Sports Development	Travelling expenses , stationery and office needs , fuel allowances , machinery and equipment , repairs to machinery and equipment national sports competitions, other ((making a sports culture	35,167	35,167	35,165	99.99%
29	Department of Ayurveda	Building and construction, development programs	17,975	17,975	11,920	66.31%
30	Department of Registration of Persons	Travelling expenses , fuel , machinery and equipment maintenance , buildings and construction , cleaning and sanitation services , salaries and wages , overtime allowances , stationery and office needs , property loan interest , allowances , other - (machinery and equipment contracted services) and other allowances .	43,291	43,291	43,291	100%
31	Department of National Planning	(DCB) Decentralized Budget Program -2025 (DCB)	97,429	97,429	97,429	100%
32	Sri Lanka Customs	Building and construction	1,571	1,571	1,571	100%
33	Department of Excise Sri Lanka	Building and construction	4,527	4,527	4,527	100%
34	Department of Pensions	Overtime expenses , traveling expenses , machinery and equipment , civil pensions , widows' pensions , postal expenses , printing expenses and recoveries from gratuity .	76,151	76,151	76,151	100%
35	Department of Census and Statistics	Low-income (welfare programs) , overtime and holiday pay , travelling expenses , stationery and office needs , fuel allowances , vehicle maintenance expenses ,	64,458	64,458	64,458	100%

		postal and communication services , electricity and water services , machinery and office equipment service agreements , furniture and office equipment acquisition , research and development ,				
36	Department of Registrar General	Salaries and wages , property loan interest , improvements to registrar's office and Other allowances .	30,788	30,788	27,534	89.43%
37	Department of Land Commissioner General	Salaries & wages and other allowances	816	816	816	100%
38	Department of Export Agriculture	Repairs to buildings	1,917	1,917	1,917	100%
39	Department of Textile Industry	Payment of allowances	642	642	642	100%
40	Department of Motor Traffic	Overtime and holiday pay , travelling expenses , stationery and office needs , machinery and equipment maintenance costs , postal and communication services , electricity and water services , rentals , security charges , machinery and office equipment service agreements , buildings and construction , driving license test fees , other contracted services and others administration services .	8,183	8,183	8,174	99.89%
41	Department of Community Based Correction	Traveling expenses and stationary and office needs.	1,288	1,288	1,288	100%
42	Department of Land Use Policy Planning	Traveling expenses, stationary expenses, building maintenance , purchase of furniture and equipment and development projects .	2,627	2,627	2,627	100%

43	Department of Manpower and Employment	Electricity bills , stationery and office needs , travelling expenses , fuel allowances , postal and communication services , rentals and programs, purchasing of machinery and equipment .	2,129	2,129	2,125	99.81%
44	Department of Cinnamon Development	Overtime allowances , stationery and office needs, traveling expenses , fuel allowances , transport expenses , repairs to vehicles , machinery and equipment , repairs to machinery and equipment, buildings and construction , postal and telecommunications , electricity and water , other allowances, and cleaning and sanitation .	1,695	1,695	1,695	100%
Total			**4,176,119**	**4,176,119**	**4,128,560**	**98.86%**

3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Asset Code	**Code Description**	**Balance as per Board of Survey Report as at 31.12.2025**	**Balance as per Financial Position Report as at 31.12.2025**	**Yet to be Accounted**	**Reporting Progress as a %**
9151	Building and Structures	2,690,384.61	2,690,384.61	Nil	100%
9152	Machinery & Equipment	706,986.91	706,986.91	Nil	100%
9153	Land	890,710.00	890,710.00	Nil	100%
9154	Intangible Assets	-	-	Nil	--
9155	Biological Assets	-	-	Nil	--
9160	Work in Progress	577,144.86	577,144.86	Nil	100%
9180	Leased Assets	-	-	-	-

** All identified and assessed assets have been duly accounted for, and progress has been recorded as 100%. However, certain lands and buildings remain pending valuation. The fair values of these properties have not yet been recognized in the financial statements. Accordingly, adjustments will be made upon completion of the valuation process to ensure accurate representation of total asset values.

3.9 Auditor General's Report

** The report issued by the Auditor General is included at the end of this performance report.

Chapter 04 – Performance Indicators

4.1 Performance Indicators of the Institution (Based on the Action Plan)

4.1.1 Related to the District Secretariat

Specific Indicators	Actual output as a percentage (%) of the expected output		
	90%-100%	75%-89%	50%-74%
Percentage of allocation utilization	✓		
Percentage of imprest utilization	✓		
Percentage of completion of renovation Activities	✓		
Percentage of revenue earning	✓		
Percentage of public complaints dealt with		✓	
Settling of land disputes of the government (Number of land complaints dealt with)	✓		
Number of Land Licenses and Land Grants prepared	✓		
Number of requests related to lands that were addressed. (requests made to obtain for the construction of houses)	✓		
Coordination and supervision of land allocation for the resettlement of flood victims	✓		
Coordination of land allocation for development purposes (number of lands allocated)	✓		
The amount granted for the construction of houses (resettling of displaced people)	✓		
Number of issues dealt with	✓		
Environmental Conservation and conducting of committees	✓		
Number of committee meetings held and number of recommendations given		✓	
Issues related to timber	✓		
Number of functions conducted according to the intended purpose		✓	
Number of issues solved		✓	
Solving of the issues related to electricity	✓		
Number of issues approved		✓	
Number of issues that that were addressed		✓	
Coordination of land requests	✓		
Number of Payments	✓		
Percentage of frequency of conducting price committee meetings and submitting reports	✓		

Number of financial reports	✓		
Number of Training Hours	✓		
Number of offices surveyed (895)	✓		
Physical progress of the completed development projects	✓		
Financial progress of the completed development projects		✓	

4.1.2 Relevant to other Ministries and Departments

1.Ministry by which provision were allocated - Ministry of Home Affairs (District Development Program)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	75%-89%	50%-74%
Utilization of Allocations		87%	
Financial Progress		87%	
Physical Progress	100%		
Completed Development Projects	42		

2.Ministry by which provisions were allocated - Ministry of Rural Development ,Social Security and Community Empowerment (Integrated Rural Development Programme)

Specific Indicators	Actual output as a percentage of the expected output		
	90% -100%	75%-89%	50%-74%
Utilization of Allocations		84%	
Financial Progress		84%	
Physical Progress	100%		
Completed Development Projects	23		

3.Ministry by which provisions were allocated – Ministry of Rural Development ,Social Security and Community Empowerment (Community Empowerment Programme)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	75%-89%	50%-74%
Utilization of Allocations	97%		
Financial Progress	97%		
Physical Progress	100%		
Completed Development Projects			

4.Ministry by which provisions were allocated – Ministry of Finance and Economic Development (Decentralized Development Program)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	75%-89%	50%-74%
Utilization of Allocations	95%		
Financial Progress	95%		
Physical Progress	100%		
Completed Development Projects	77		

5.Ministry by which provisions were allocated – Ministry of Industries and Entrepreneur Development (Traditional and Rural Industries Development Programme)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%		50%-74%
Utilization of Allocations	98%		
Financial Progress	98%		
Physical Progress	100%		
Completed Development Projects	01		

6.Ministry by which provisions were allocated – Ministry of Health and Mass Media (Herbal Garden Development Programme)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	75%-89%	50%-74%
Utilization of Allocations			65%
Financial Progress			65%
Physical Progress	95%		
Completed Development Projects	15		

7.Ministry by which provisions were allocated – Ministry of Agriculture , Livestock and Irrigation (Reconstruction programme on “ Moda Ela”)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	75%-89%	50%-74%
Utilization of Allocations			56%
Financial Progress			56%
Physical Progress	100%		
Completed Development Projects	03		

8.Ministry by which provisions were allocated – Ministry of Youth Affairs and Sports (Fostering a Sports Culture – School and public playgrounds -2025)

Specific Indicators	**Actual output as a percentage of the expected output**		
	90%-100%	**75%-89%**	**50%-74%**
Utilization of Allocations			59%
Financial Progress			59%
Physical Progress	85%		
Completed Development Projects	04		

9.Ministry by which provisions were allocated – Ministry of Transport , highways and Urban Development (Rural Road Development)

Specific Indicators	**Actual output as a percentage of the expected output**		
	90%-100%	**75%-89%**	**50%-74%**
Utilization of Allocations	92%		
Financial Progress	92%		
Physical Progress	100%		
Completed Development Projects	295		

10.Ministry by which provisions were allocated – Ministry of Defence (Disaster mitigation)

Specific Indicators	**Actual output as a percentage of the expected output**		
	90%-100%	**75%-89%**	**50%-74%**
Utilization of Allocations		75%	
Financial Progress		75%	
Physical Progress	100%		
Completed Development Projects	02		

11.Ministry by which provisions were allocated – Department of Excise Sri Lanka (Reconstruction of Office of the Southern Provincial Assistant Commissioner of Excise)

Specific Indicators	**Actual output as a percentage of the expected output**		
	90%-100%	**75%-89%**	**50%-74%**
Utilization of Allocations		78%	
Financial Progress		78%	
Physical Progress	100%		
Completed Development Projects	01		

Chapter 05- Performance of Achieving Sustainable Development Goals (SDG)

5.1 Identified Respective Sustainable Development Goals

Progress of Achieving Sustainable Development Goals (SDG)

Serial No.	Target/Objective	Targets	Indicators of the Achievement	Progress of the Achievement to date		
				90%-100%	75%-89%	50%-74%
1	To foster a peaceful and perfect society for sustainable development, ensure justice for all and establish effective, accountable, and perfect institutions at every level.	Establishment of accountable institutions at all levels	A per key public expenditure areas (budget codes or as a share of the equivalent basic budget)	96%		
2	Nurturing, holistic and sustainable economic development for all, promote productive and decent employments	Promoting development-oriented policies that support profitable activities, decent employment opportunities, entrepreneurship and creativity. Encouraging the establishment and development of micro, small and medium entrepreneurs by providing access to financial services.	No of established small and medium scale entrepreneurs	100%		
3	Constructing strong infrastructure facilities , encouraging innovations by promoting perfect and sustainable industrialization.	Developing high-quality, reliable, sustainable, and disaster-resilient infrastructure both within and across regional and national borders, with a focus on accessibility and availability for all, supporting economic growth and human well-being.	Length of the developed roads	100%		
4	End poverty in all its forms everywhere	prosperous people free form poverty	People free form poverty		83%	
5	End hunger, ensure food security and improved nutrition, and promote sustainable high-quality agriculture	By 2026, enhance the productivity and incomes of small-scale producers, particularly workers in farming households, by improving knowledge, promoting value addition to market-oriented activities, and creating opportunities	The extent to which production is carried out according to the scale of cattle farming /farming	92%		

		for non-farm employment	industries while practicing sustainable agro-industry.			
6	Achieve gender equality and empower all women and girls.	Providing entrepreneurial opportunities specifically to empower women.	No of empowered women	95%		
7	Environmental conservation and sustainable utilization for sustainable development.	Prevention and significant reduction of environmental pollution, particularly through tree-planting programs, including plastic waste management and air quality management.	No of programs conducted	More than 100%		
8	Prompt action against climate change and its impacts	Climatic change mitigation and adaptation, minimize impacts , and education on early warnings, along with raising awareness and strengthening human and institutional capacity	No of training sessions conducted	100%		

5.2 Achievements and Challenges of the Sustainable Development Goals.

Non-availability of sufficient allocations to achieve the development goals proposed to be implemented in the year 2025.

Chapter 06- Human Resource Profile

6.1 Cadre Management

District Secretariat

	Approved Cadre	Existing Cadre	Vacancies/(Excess)*
Senior	17	15	02
Territory	04	04	-
Secondary	211	201	10
Primary	27	27	-

Divisional Secretariats

	Approved Cadre	Existing Cadre	Vacancies/(Excess)*
Senior	97	78	19
Territory	69	52	18
Secondary	3485	3259	226
Primary	176	174	02

6.2 Impact of Human Resource Shortage and Excess for the Performance of the Institution

Despite the difficulties occurred due to not recruiting officers to the existing vacancies by the Ministry, action has taken in such a way that vacancies in the cadre do not make any impact to the functions of the institute.

6.3 Human Resource Development

Serial No	Name of the Programme	Number of Staff Trained	Duration of the Programme (Days)	Total Investment (Rs.)		Nature of the Programme (Local/ Foreign)	Output/ Knowledge Received *
				Local	Foreign		
1	Induction Training for new Grama Niladharies	15	15	132		Local	Law and order, role and scope of a Grama Niladhari, effectiveness, leadership
2	Training program on procurement	130	1	244		Local	The overall process of purchasing goods and services required for the office, methods of inviting bids, rules and regulations related to procurement
3	Training program on providing answers to audit queries	110	1	97		Local	How to minimize the queries raised as a result of audits and prepare audit queries by preparing accurate and acceptable answers to those queries
4	The training program on Public Sector Accounting Standards at the Sri Lanka Institute of Accountants - Mrs. D.S. Ranasinghe., Chief Accountant of the District Secretariat Galle	1	1	4		Local	Understanding on state sector Accounting Standards .
5	Induction training for new accountants in the Sri Lanka Accounts' Service	10	3	6		Local	Accounting techniques, standards, accounting concepts, how to prepare financial statements, procurement
6	Training program on How to use GovPay	134	1	44		Local	How to use GovPay for office duties
7	Training Program on Contract Payments	60	1	73		Local	Basic knowledge on contract payments.
8	Induction training for new accountants (open) in the Sri Lanka Accounts' Service	10	1	26		Local	Accounting techniques, standards, accounting concepts, how to prepare financial statements, procurement

9	Training program on how to use Advance Excel for official work	130	1	125		Local	How to prepare reports by using excel for office duties.
10	Training program on identifying development proposals and preparing project reports	110	1	104		Local	Raising awareness on the effective implementation of development projects and the preparation of project reports
11	Training Program for New (Open) Officers of Class III of the Sri Lanka Administrative Service	9	5	29		Local	Awareness program regarding the role of various departments of the District Secretariat.
12	Training program on Board of Survey	90	1	100		Local	How to properly conduct a Board of Survey
13	Training program for the preparation of the District Five Year Plan for the Galle District Industrial Committee (2026-2030)	135	1	32		Local	How to prepare a long-term plan
14	Training program on Right to Information Act	130	1	137		Local	How to practically implement Right to Information Act.
15	" Sith Saviya" psychological counselling program	200	1	83		Local	How to build a life through psychological counseling
16	Diploma course on Procurement and Contract Management – Assistant Divisional Secretary of the Divisional Secretariat Karandeniya	1	365	138		Local	Comprehensive understanding on the subjects related to the Diploma in Contract Management course.
17	Training program for Grama Niladharies on duties and attitude development and related to reporting natural deaths occurred at home	780	3	835		Local	Development of attitudes and knowledge about issues including death recognition, examination, and reporting
18	"Sith Saviya" Counseling Program - Second Phase (Picture Therapy Program)	300	2	265		Local	Providing psychological counseling through art therapy
19	Training program on how to use GovPay	118	1	102		Local	How to use GovPay for office duties

20	Training program on lands - D.S. Four Gravets	110	1	46		Local	Land Development Ordinance, Government Land Ordinance, Acquisition of Possession of Government Lands, Land Registration
21	Training program on lands -D.S. Wanduramba	35	1	30		Local	Land Development Ordinance, Government Land Ordinance, Acquisition of Possession of Government Lands, Land Registration
22	Training program on Capacity Development – D.S. Rathgama	114	1	336		Local	Developing the attitudes of office staff and providing knowledge on how to perform duties correctly
23	Training program on stress management and maintaining good public relations - D.S. Thawalama.	211	1	138		Local	Developing the attitudes of office staff and providing knowledge on how to perform duties correctly
24	Training Program on Tax Return	200	1	87		Local	Knowledge of how to prepare tax returns accurately
25	Project Report Evaluation Program for Class III newly appointed (Open) Officers of the Sri Lanka Administrative Service	9	1	18		Local	Evaluating the level of knowledge at the end of training
26	Diploma Course on Public Procurement and Contract Administration	20	365	1,000		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
27	Payment for obtaining a service passport for Mr. R.M.I.B.M.C.B. Jayasinghe of the, Divisional Secretariat Welivitiya Divithura,	1	1	10		Local	To participate in “Seminar on Rural Revitalization and Development of Characteristic Industry for Lancang – Mekong Countries"
28	Granting of course fees for Mr. W.A. Nuwan Sriyananda, Accountant of the Bope Poddala Divisional Secretariat. for	1	365	206		Local	Subjects relevant to Post Graduate course on Economics

	postgraduate course in Economics at the University of Ruhuna						
29	Granting of course fees to Mrs. H.A.H. Nachinthika, Accountant of the Divisional Secretariat. Karandeniya for the Postgraduate Course in Public Management at the University of Colombo (1st installment)	1	365	125		Local	Subjects relevant to Post Graduate course on Public Management
30	Granting of course fees to Mrs. H.A.H. Nachinthika, Accountant of the Habaraduwa Divisional Secretariat for the Postgraduate Course in Public Management at the University of Colombo. (2nd installment)	1	365	100		Local	Subjects relevant to Post Graduate course on Public Management
31	Office Procedures-Four Gravets	175	2	11		Local	To be aware on office management methods and the basic characteristics of a formal office system.
32	Project Management - Four Gravets	55	1	39		Local	How to do project management
33	Discipline and Right to Information Act - Four Gravets	280	1	139		Local	Procedural Rules applicable to institutional matters and the role of the right to Information Act
34	Conflict Management -Four Gravets	125	1	39		Local	How to manage conflicts
35	Inquiries into sudden deaths - Four Gravets	75	1	12		Local	Identifying, examining, and reporting death
36	Procurement Process - Yakkalamulla	132	1	70		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
37	Training program on Land Laws - Yakkalamulla	50	1	50		Local	Land Development Ordinance, State Lands Ordinance, acquisition of

							ownership of state Lands, Land Registration
38	Capacity Development - Yakkalamulla	200	1	125		Local	Responsibilities and role of a public officer, development of the attitudes of officers
39	Development and motivation of leadership and team spirit, - Habaraduwa	100	1	89		Local	Leadership , Team Sprit
40	Stress Management Habaraduwa	70	1	56		Local	How to perform duties without stress
41	Audit Act and how to minimize audit queries - Habaraduwa	105	1	89		Local	How to minimize the queries raised as a result of audits and preparation of audit queries by preparing accurate and acceptable answers to those queries
42	Project Management - Habaraduwa	75	1	60		Local	How to carry out development activities effectively and efficiently, project planning, monitoring and reporting
43	Customer Care and Right to Information Act - Thawalama	150	1	49		Local	How to perform duties of customers and , how to implement the Information Act in practice
44	Warehousing and procurement activities.-Bope Poddala	80	1	50		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
45	Training program on maintenance of personal files ,salary conversion- Bope -Poddala	50	1	50		Local	Initiating, maintaining, and managing the contents of a personal file.
46	Audit Activities - Bope Poddala	75	1	75		Local	How to minimize the queries raised as a result of audits and prepare audit queries by preparing accurate and acceptable answers to those queries
47	Land Management -Bope- Poddala	75	1	75		Local	Land Development Ordinance, State Lands Ordinance, acquisition of

							ownership of state Lands, Land Registration
48	Training Program on Right to Information Act-Akmeemana	90	1	21		Local	How to practically implement Right to Information Act.
49	Maintenance of personal files /files, drafting of office letters	61	1	22		Local	Initiating, maintaining, and managing the contents of a personal files/files.
50	Project Management - Akmeemana	189	1	31		Local	How to carry out development activities effectively and efficiently, project planning, monitoring and reporting
51	Establishment Code and Procedural Rules of the Public Services Commission - Akmeemana	158	1	42		Local	Providing knowledge to the officers on the office procedures and procedural rules
52	Disciplinary Activities - Akmeemana	223	1	45		Local	Procedural Rules applicable to institutional matters
53	Pensions - Akmeemana	94	1	33		Local	Basic knowledge on pension process
54	Board of Survey and warehousing, Bank Reconciliation Reports, Procurement Process - Akmeemana	61	1	13		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
55	Training Program on proper maintenance of inventory books and disposal of such goods - Akmeemana	100	1	27		Local	How to properly maintain inventory books in an institution and role until they are disposed
56	Training program on Land Duties – Elpitiya	55	3	143		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
57	Making of Project Proposals – Elpitiya	65	2	107		Local	Project Planning , Supervision and knowledge on reporting

58	Custody of official documents, its protection, disposal and office procedures - Elpitiya	55	1	19		Local	Office procedures and how to maintain files
59	Training Program on Procurement Process - Karandeniya	100	1	91		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
60	Right to Information Act – Karandeniya	113	1	50		Local	How to practically implement Right to Information Act
61	Training Program on proper maintenance of inventory books and disposal of such goods - Karandeniya	45	1	12		Local	How to properly maintain inventory books in an institution and role until they are disposed
62	Government Procurement Process - Ambalangoda	80	1	39		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
63	General conduct and discipline of Public Sector - Ambalangoda	50	1	26		Local	Procedural Rules applicable to institutional matters
64	Updating the knowledge on State Land Ordinances - Ambalangoda	50	1	26		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
65	File Management - Imaduwa	50	1	38		Local	office procedures , file management, file systems, file protection methods systems
66	Positive Thinking - Imaduwa	100	1	76		Local	How to perform duties with positive thinking
67	Procurement Process and Practical Usage - Imaduwa	50	1	38		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement

68	Mental stress management through recreation – Imaduwa	50	1	38		Local	How to perform duties without stress
69	Leadership , development of team sprit- Gonapinuwala	85	1	100		Local	Development of attitudes of officers
70	Procurement Process (goods and construction)- Gonapinuwala	50	2	14		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
71	Participatory development, prioritization of rural projects, and project management – Gonapinuwala.	25	2	16		Local	How to carry out development activities effectively and efficiently, project planning, monitoring and reporting
72	Leadership skills and team spirit development - Gonapinuwala	85	1	100		Local	Development of attitudes of officers
73	Laws related to tree felling and timber transportation - Gonapinuwala	25	1	8		Local	Basic knowledge on tree felling
74	Training program on office procedures and filing system - Gonapinuwala	130	1	32		Local	නිලධාරීන් සඳහා කාර්යාල ක්‍රම හා ලිපිගොනු පවත්වා ගන්නා ආකාරය පිළිබඳව Office procedures and how to maintain files
75	Audit Act and how to minimize audit queries - Gonapinuwala	50	1	30		Local	How to minimize the queries raised as a result of audits and prepare audit queries by preparing accurate and acceptable answers to those queries
76	Training program on Human trafficking - Gonapinuwala	30	1	2			How human trafficking is carried out and solutions for those issues

77	Procurement Process - Baddegama	100	1	39		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
78	Duties related to lands and timber - Baddegama	60	1	24		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
79	Training program on disciplinary activities - Baddegama	100	1	39		Local	Procedural Rules applicable to institutional matters
80	Awareness training program on the Anti-Bribery or Corruption Act - Baddegama	150	1	31		Local	How to perform duties without bribery and corruption
81	Knowledge on Procurement activities - Balapitiya	50	1	26		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
82	State Land Management - Balapitiya	60	1	33		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
83	Office procedures and financial regulations - Balapitiya	100	1	52		Local	Office procedures and how to maintain files
84	Attitude Development - Welivitiya Divithura	60	1	49		Local	Motivate officers to provide efficient service to the customers by performing their duties with satisfaction and a clear mind.

85	Right to Information Act - Welivitiya Divithura	60	1	49		Local	How to practically implement the Right to information Act
86	Capacity Development - Welivitiya Divithura	66	1	52		Local	Responsibilities and role of a public officer, development of the attitudes of officers
87	Use of Computers - Bentota	60	1	45		Local	Basic knowledge on office package
88	Establishment Code Part 1 and Procedural Rules - Bentota	60	1	45		Local	Correct understanding on Office procedures and Procedural Rules
89	Establishment Code Segment II-Bentota	60	1	45		Local	Correct understanding on procedural rules and discipline
90	Training program on state lands - Bentota	60	1	45		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
91	Training on procurement process -Bentota	60	1	45		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
92	Right to Information Act No.12 of 2016 - Bentota	60	1	45		Local	How to practically implement Right to Information Act.
93	Audit and Internal Audit – Niyagama	55	1	30		Local	How to minimize the audit queries raised as a result of audits and prepare audit queries by preparing accurate and acceptable answers to those queries

94	Attitude development through song appreciation - Niyagama	100	1	60		Local	Motivate officers to provide efficient service to the customers by performing their duties with satisfaction and a clear mind.
95	Right to Information Act and Judicial Activities - Niyagama	60	1	40		Local	How to practically implement Right to Information Act.
96	Salary Conversion and Salary Increments - Niyagama	56	1	30		Local	How to make accurate salary conversions
97	Digitalization - Hikkaduwa	104	1	77		Local	Easy functioning of duties through digitalization
98	Mapping through digitalization - Hikkaduwa	31	1	23		Local	Easy functioning of duties through digitalization
99	Training program on Computer literacy- Nagoda	85	1	62		Local	Basic knowledge on office package
100	Attitude development of the office staff - Nagoda	180	1	60		Local	Motivate officers to provide efficient service to the customers by performing their duties with satisfaction and a clear mind.
101	Matters related to Lands -Nagoda	100	1	48		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
102	Preparation of personal files - Nagoda	100	1	69		Local	Initiating, maintaining, and managing the contents of a personal file.

103	Training program on inventory books -Nagoda	50	1	37		Local	How to properly maintain inventory books in an institution and role until they are disposed
104	Disciplinary procedural rules - Neluwa	100	1	69		Local	Procedural Rules applicable to institutional matters
105	Office procedures - Neluwa	100	1	69		Local	Office procedures and how to maintain files.
106	The procurement process and technical committee evaluations, and the roles, duties and responsibilities of committee members. - Rathgama	60	2	25		Local	The overall process of purchasing goods and services required by the office, methods of inviting bids, rules and regulations related to procurement
107	Establishment Code and procedural rules of Public Services Commission and financial regulations	108	2	25		Local	Accurate understanding of the existing office procedures and procedural rules in the office.
108	Human resource development through enjoyment, development of positive attitudes, team spirit and leadership skills of officers - Rathgama	114	1	13		Local	Motivate officers to provide efficient service to the customers by performing their duties with satisfaction and a clear mind.
109	Training required for duties related to lands - Madampagama	46	1	30		Local	Land Development Ordinance, State Lands Ordinance, acquisition of ownership of state Lands, Land Registration
110	Attitude development towards efficient public service- Madampagama	150	2	118		Local	. Motivate officers to provide efficient service to the customers by performing their duties with satisfaction and a clear mind.

111	Identification and making of project proposals - Madampagama	65	1	50		Local	Knowledge of project planning, monitoring and reporting
112	Internal Audit - Madampagama	95	1	58		Local	How to minimize the audit queries raised as a result of audits and prepare audit queries by preparing accurate and acceptable answers to those queries
113	Institutional matters and leave - Madampagama	43	1	19		Local	How to efficiently perform daily duties
114	Audit Act and minimizing of audit queries - Wanduramba	119	1	73		Local	How to minimize the audit queries raised as a result of audits and prepare audit queries by preparing accurate and acceptable answers to those queries
115	General Conduct and Discipline - Wanduramba	100	1	55		Local	Procedural Rules applicable to an Institution
116	Right to Information Act - Wanduramba	100	1	71		Local	How to practically implement Right to Information Act.
117	A public service free from fraud, corruption and bribery - Wanduramba	100	1	69		Local	How to perform duties without fraud, corruption and bribery
118	Awareness practical training program on quality circles - Wanduramba	100	1	15		Local	How to improve productivity of an office
Total				**8,939**			

- By directing officers to training programs, their skills, knowledge, and attitudes will be enhanced across various sectors. This will improve the quality and accuracy of public services delivered to the general public by fostering efficient and motivated public servants. Ultimately, these improvements will elevate the institute's overall efficiency and effectiveness helping to sustain its performance at a higher level.

Chapter 07- Compliance Report

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following Financial statements /accounts have been submitted on the due date**			
1.1	Annual financial statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Account)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Other	-		
2	**Maintenance of books and registers (F.R 445)**			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/Personal emoluments cards has been maintained and updated	Complied		
2.3	Register of audit query has been maintained and update	Complied		
2.4	Register of Internal Audit Report has been maintained and updated	Complied		
2.5	All monthly account summaries (CIGAS)are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and updated	Complied		
2.7	Inventory register has been maintained and updated	Complied		
2.8	Stocks register has been maintained and updated	Complied		
2.9	Register of losses has been maintained and updated	Complied		
2.10	Commitment Register has been maintained and updated	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
2.11	Register of Counterfoil Books (GA-N20) has been maintained and updated	Complied		
3	**Delegation of functions for financial control**			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Accounts Circular No 171/2004 dated 11.05.2014 in using Government Payroll software Package	Complied		
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		
4.3	The annual internal audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow statement has been submitted to the Treasury Operations Department on due date	Complied		
5	**Audit Queries**			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Complied		
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the auditor General in terms of Financial Regulation 134(2) DMA/1-	Compiled		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	2019			
6.2	All the internal audit reports has been replied within one month	Not Complied	In the year 2025, 150 audit reports have been sent to the Divisional Secretariats, out of which there have been delays in providing answers to 24 audit reports from the 06 Divisional Secretariats and the District Secretariat.	Inquiries have been made over the telephone before the scheduled date for providing answers, sending reminders , and continuously inquires have been made during discussions with the Divisional Audit Management Committees and the meetings of the Divisional Secretaries.
6.3	Copies of the all internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No.19 of 2018.	Complied		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).	Complied		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year a per the DMA Circular 1-2019	Complied		
8	**Asset management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of paragraph 07 of the Asset Management Circular No. 01/2017	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and relevant reports submitted to the Auditor General on due date in terms of public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of Condemn articles had been carried out in terms of F.R. 772	Complied		
9	**Vehicle Management**			
9.1	The Daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed within a period less than 06 months after condemning.	Complied		
9.3	Vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103,104,109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been retested in terms of the provisions of paragraph 3.1 of the Public Administration Circular No. 2016/30 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease	Complied		
10	**Management of Bank Accounts**			

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
10.1	The bank reconciliation statements have been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant account that had existed in the year under review or since previous years settled	Complied		
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made , and had those balances been settled within one month	Complied		
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1) F.R. 94(1)	Complied		
12	**Advance to Public Officers Account**			
12.1	The limits had been compiled with	Complied		
12.2	A time analysis had been made carried out on the loans in arrears	Complied		
12.3	Loans balances in arrears for over one year had been settled	Not Complied	Due to suspended from the service and vacation of the post .	Measures have been taken to provide them with the opportunity to make payments by instalments.
13	**General Deposit Account**			
13.1	The action had been taken as F.R. 571 in relation to disposal of lapsed deposits.	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	**Impress Account**			

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
14.1	The balance in the cash book at the end of the year under review remitted to Treasury Operation Department	Complied		
14.2	The ad-hoc sub imprests issued as per F.R.371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R.371	Complied		
14.4	Balance of the imprest account had been reconciled with the treasury books monthly	Complied		
15	**Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forwarded to the auditor General in terms of FR. 176	-		
16	**Human Resource Management**			
16.1	The staff had been maintained within the approved cadre	Not Complied	Currently, six excess Information and Communication Technology Assistants are serving, and these officers have been assigned to this office under the transfers of the Director General of Combined Services. This surplus situation has been reported to the Ministry of Public Administration, Provincial Councils, and Local Government.	Monthly reports have been submitted regarding excess staff and existing vacancies to the Ministry of Public Administration and Home Affairs
16.2	All the members of the staff have been issued a duty list in writing	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
16.3	All the reports have been submitted to MSD in terms of their circular No. 04/2017 dated 20.09.2017.	Complied		
17	**Provision of Information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by website or alternative measures and has it been facilitated to appreciate /allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the RIT.	Complied		
18	**Implementation of citizens charter**			
18.1	A citizens charter/Citizens client's charter has been formulated and implemented by the institution in terms of the circular number No. 05 / 2008 and 05 / 2008 (1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the institution in order to monitor and assess the formulation and the implementation of Citizens Charter /Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	**Preparation of the Human Resource Plan**			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of the Public Administration Circular No.02/2018 dated	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	24.01.2018			
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No. 6.5 of the afore said circular	Complied		
20	**Responses to Audit Paras**			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	Not Complied	Several audit paragraphs issued by the Auditor General in prior years have been duly rectified, while certain deficiencies remain under correction.	Due to reasons beyond the control of District Secretariats or Divisional Secretariats, these deficiencies could not be fully addressed. Necessary action is being taken, in coordination with the relevant institutions, to rectify the outstanding audit observations at the earliest possible time.

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