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மாவட்ட செயலகம், திருகோணமலை
District Secretariat, Trincomalee

# වාර්ෂික කාර්යසාධන වාර්තාව
## வருடாந்த செயற்திறன் அறிக்கை
# ANNUAL PERFORMANCE REPORT

**2025**

DISTRICT SECRETARIAT, TRINCOMALEE

# Chapter 01 - Institutional Profile

## 1.1. Introduction

### Trincomalee District - A Glimpse

**The Boundary**

Trincomalee, a picturesque city with a natural harbor, scenic beauty, and military, commercial and historical importance, is situated in the eastern coast of Sri Lanka. Trincomalee District is boarded with Mulathivu District in North, Anuradhapura District in West and Polonnaruwa and Batticaloa Districts in the South.

**The History**

The history of Trincomalee goes back to a time of immemorial. The Mahavamsa & Chulavamsa, the two great chronicles, mention present Trincomalee as “Gokanna”, Gokarna, and “Gonagamaka” During the Anuradhapura and Polonnaruwa periods of island’s history.

**The Administration**

The Trincomalee District located in the center of Eastern Province covering an area of 2,727 square kilometers. The district is divided into 11 Divisional Secretary’s Divisions for administrative purpose. The DS Divisions are further sub-divided into 230 Grama Niladhari Divisions.

**The People in the District**

As per the census conducted by the District Statistics Branch, the total population is 442,745 Among its population, 203,987 people are Muslim, 128,088 people are Tamil and 108,676 people are Sinhalese. As well,1, 994 people represent other ethnicities.

**Resources of the District**

Trincomalee is blessed with a variety of natural resources and man-made resources. It deserves a Long coast line with fisheries harbors & anchorages, deep-sea fishing, and shallow fish banks. Beautiful golden sandy beaches and network of lagoons spread all over. Large extent of forest and agricultural land supported by irrigation schemes provide greener surrounding for the district. Attractive eco-tourism places with historical interests, improved socio economic infrastructure facilities, road network with strong connectivity, community service for better living condition, educated and adaptable work force, large natural harbor and the port closer to major shipping routes, healthy livestock for increased production etc… all are gifted resources for the district and have better advantages among other districts.


A Scene at Morewewa Tank


A Scene at Nilaveli Beach

**Livelihood of the People**

The major source of livelihood of the community is the agriculture and fishing. Paddy cultivation stands as the main agriculture crop in the District. The Kanthale Tank, Wendrasawewa, Morewewa, Mahadiwulwewa, and Paravipankulama are some major tanks. There are three major irrigation projects; Kanthale, Alla Kanthale and Morewewa. Livestock & cattle breeding is another livelihood. As Trincomalee is blessed with a world renowned coast and tourist destinations, tourism industry is another important economic activity. With its excellent natural harbor and strategic positioning, international companies like Prima Ceylon and Tokyo Cement, have located their manufacturing plants and distribution center at Trincomalee.


Fishermen at Kullavadi Beach


Paddy & Harvesting under Kanthale Tank

**The Strategic Importance**

The Trincomalee harbor with about 50 km of line is considered as one of the best sheltered harbors found in the world. The harbor is locked in by hills and mountains on three sides and on the fourth is protected by a few islands. Lord Nelson who visited Trincomalee as a teenager in 1775 later described it as “The Finest Harbor in the World”. It is the world’s fifth largest natural harbor.

**The attractions**

One of the landmarks along the uninterrupted sea beach is the Pigeon Island, usually a 15 minute trip by outboard motor boat offshore from Nilaveli. Tourists frequently visit this island for snorkel diving to have a glimpse at the lovely under water living creatures. The striking cliff of Fort Fredrick is known as the Swamy Rock and it is over 360 feet (110 Meters) high. At the top of it is the most revered Thirukoneswaram temple. Among the sacred Buddhists places, the historical circular pillared temple at Thiriya, the Vihare at Seruwila and the Velgam Vihara are found in Trincomalee. Muslim Mosque in Kinniya, churches belonging to the Catholics and various other Christian missions, all show the religious harmony in this District.

Scenes from Famous Religious Places of Koneshwaram Temple, and Thiriyaya Temple

The seven hot water springs are found in Kanniya at close proximity to each other. Some believes that the waters of these springs have healing powers. Trincomalee is quiet and cosmopolitan with Tamils, Sinhalese, Muslims and Burghers all living in amity. Trincomalee is more than a holiday destination with its clean sandy beaches and recreation opportunities. The Koddiyar Bay and the natural harbor enhance its commercial and military importance.

Kanniya Hot wells

## 1.2. Vision, Mission, and Objectives of the Institution

**Vision Statement**

"To uplift the living condition of the People in Trincomalee District with efficient and effective Public Service"

**Mission Statement**

"To fulfill the needs of the people in the Trincomalee District with efficient, impartial, reasonable and friendly Public Service in line with Government Policy and through a co-ordination of correct planning and resource deployment"

**Organizational Objectives**

District Secretariat, Trincomalee is basically providing with the public administration services through its two project components: a). General Administration and Establishment Services, b). Divisional Secretariats. The general objectives of those two projects are:

- To maintain efficient and effective public administrative system in the district devising a District Level Institutional Framework for achieving government development priorities,
- To work hand in hand with line Ministries and Departments in implementing their programmes in the Trincomalee District,
- To coordinate and manage Economic, Disaster, Relief, Rehabilitation and Community Development Projects initiated with local and international stakeholders,
- To manage the district level financial resources and public assets,
- To coordinate election activities,
- To develop and maintain a competent human resource pool in Trincomalee District

### 1.3. Key Functions

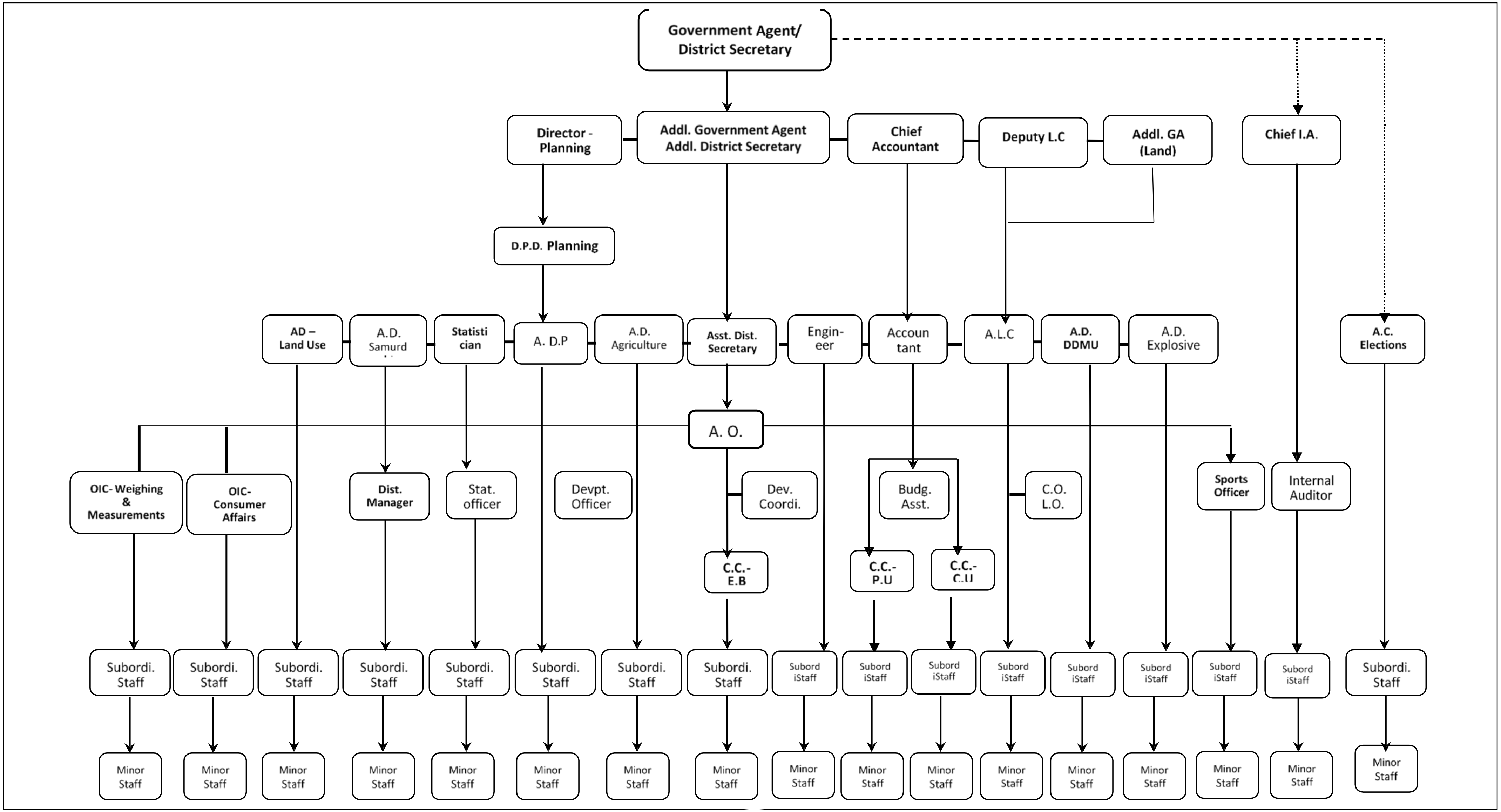
**General Administration and Establishment Services**

- Acting as the District Representative of the Government,
- Implementation of policies, plans and programmes related to District and Divisional Public Administration,
- Coordinating the other Line Ministries/Departments Programmes,
- Management of financial and other resources provided by Line Ministries and Departments,
- Administration of Disaster, Relief and Rehabilitation Programmes,
- Coordinating Trincomalee District Pension Payment Programme,
- Holding regionally and nationally important festivals and events in the district,
- Coordination of revenue collection, issuing/renewing of licenses and permits,
- Coordinating election activities in the District,
- Organizing and executing district level staff training and development programme,

**Divisional Secretariats**

- Acting as the Divisional Representative of the Government,
- Conducting civil registration activities (persons, birth, death, business etc…),
- Distribution of Samurdhi Benefits, Pensions and other Social Service Payments
- Issuing Vehicle Revenue Licenses, Transport Permits, Income Certificates, Worth Certificates, etc…
- Implementation of National Development Projects at Divisional Level,
- Coordinating the Provincial Ministries' & Departments Public Service Activities,
- Assisting Line Ministries & Departments in Implementing their programs at Divisional Level,
- Assisting District Elections Office in election related activities,
- Attend all public service requirements at Divisional Level when necessary,

1.4. **Organizational Chart**



### 1.5. Main Divisions of the District Secretariat

**Public Service Branches/ Service Units at District Secretariat**

I. Establishments Branch,
II. Finance Branch,
III. Internal Audit Unit,
IV. District Planning Office,
V. District Samurdhi Office,
VI. District Agricultural Development Office,
VII. Deputy Land Commissioner’s Office,
VIII. District Land Use Planning Office,
IX. Statistics Branch,
X. Explosive Control Unit,
XI. Small Industries Development Unit,
XII. District Cultural Development Unit,
XIII. Measurements, Standards & Service Unit,
XIV. Marine Environmental Pollution Authority, District Office,
XV. Consumer Affairs Authority, District Office,
XVI. District Disaster Management Centre,
XVII. District Sports Branch,
XVIII. District Skill Development Unit,
XIX. Women and Child Care Unit,
XX. District Engineering Unit,
XXI. Agriculture and Agrarian Insurance Board, District Office,
XXII. National Youth Service Council, District Office,

**1.6.G.N. Divisions, Land Distribution and Population**

| S/ N | Name of the Division | Area (SQ. Km) | No. of GN Divisions | No. of Villages | Population* |
|---|---|---|---|---|---|
| 01 | Padavisripura | 152 | 10 | 26 | 12,081 |
| 02 | Kuchchaveli | 438 | 24 | 68 | 39,873 |
| 03 | Gomarankadawal | 288 | 10 | 52 | 8,398 |
| 04 | Morewewa | 329 | 10 | 38 | 9,193 |
| 05 | Trincomalee (T & G) | 148 | 42 | 122 | 100,270 |
| 06 | Thambalagamuwa | 226 | 12 | 48 | 33,636 |
| 07 | Kanthale | 404 | 23 | 43 | 50,840 |
| 08 | Kinniya | 165 | 31 | 123 | 86,504 |
| 09 | Muthur | 195 | 42 | 109 | 71,881 |
| 10 | Seruwila | 311 | 16 | 29 | 16,007 |
| 11 | Verugal | 71 | 10 | 24 | 14,062 |
| | **Total** | **2,727** | **230** | **682** | **442,745** |

*- Source:- Department of Census and Statistics, Trincomalee,

## Ethnicity wise population Distribution, Trincomalee District

*- Source:- Department of Census and Statistics, Trincomalee,

| S.N | Name Of the Division | Total Number Of Person | Sinhala | SriLanka Tamil | Indian Tamil/ | Sri Lanka Moor | Burger | Malay | Srilanka Chetty | Baratha | Veddgas | Other |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 01 | Padaisripura | 12081 | 12064 | 11 | 0 | 6 | 0 | 0 | 0 | 0 | 0 | 0 |
| 02 | Kuchchaweli | 39873 | 1850 | 11919 | 151 | 25901 | 49 | 3 | 0 | 0 | 0 | 0 |
| 03 | Gomarankadawala | 8398 | 8349 | 43 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 2 |
| 04 | Morawewa | 9193 | 6413 | 1215 | 11 | 1548 | 4 | 1 | 1 | 0 | 0 | 0 |
| 05 | Trincomalee T&G | 100270 | 21953 | 62086 | 381 | 14973 | 557 | 286 | 0 | 0 | 1 | 33 |
| 06 | Thabalagamuwa | 33636 | 7501 | 5875 | 30 | 20221 | 5 | 2 | 0 | 1 | 0 | 1 |
| 07 | Kanthale | 50840 | 40178 | 1566 | 26 | 8985 | 66 | 18 | 0 | 1 | 0 | 0 |
| 08 | Kinniya | 86504 | 123 | 2535 | 92 | 83734 | 13 | 1 | 3 | 0 | 0 | 3 |
| 09 | Muthur | 71881 | 349 | 25923 | 59 | 45375 | 167 | 0 | 1 | 4 | 0 | 3 |
| 10 | Seruwila | 16007 | 9831 | 2940 | 2 | 3232 | 0 | 0 | 0 | 1 | 0 | 1 |
| 11 | Verugal (Echchilampattu) | 14062 | 65 | 13975 | 10 | 11 | 0 | 0 | 1 | 0 | 0 | 0 |
| | **Total** | **442745** | **108676** | **128088** | **765** | **203987** | **861** | **311** | **6** | **7** | **1** | **43** |

### 1.7. Funds coming under the Ministry/Department/Provincial Council

**Financial Resources**

The financial resources for implementing annual activities are coming from few sources. The major funding source is the allocations received from Annual Budget Estimate by the Department of National Budget under the Expenditure Head 271, District Secretariat, Trincomalee. Allocations received for Expenditure Head 271 are as below.

| District Secretariat | | Divisional Secretariats | |
|---|---|---|---|
| **Expenditure Category** | **Allocations (Rs., 000)** | **Expenditure Category** | **Allocations (Rs., 000)** |
| Recurrent Expenditure | 402,459 | Recurrent Expenditure | 691,656 |
| Personal Emoluments | 350,700 | Personal Emoluments | 588,406 |
| Traveling Expenses | 2,850 | Traveling Expenses | 8,000 |
| Supplies | 7,344 | Supplies | 33,394 |
| Maintenance Expenses | 11,200 | Maintenance Expenses | 17,300 |
| Services | 30,300 | Services | 44,155 |
| Transfers | 65 | Transfers | 401 |
| Capital Expenditure | 233,885 | Capital Expenditure | 1,000 |
| Rehabilitation & Improvements | 141,500 | Rehabilitation & Improvements | - |
| Acquisitions of Capital Assets | 30,885 | Acquisitions of Capital Assets | - |
| Capacity Building | 1,500 | Capacity Building | 1,000 |
| District development programme | 60,000 | | |
| Total Expenditure | 636,344 | Total **Expenditure** | **692,656** |

District Secretariat, Trincomalee is also acting as the district agent for all other line Ministries and Departments in implementing their activities within Trincomalee District. Other Ministries and Departments provide required financial resources for their activities regularly. The summary of financial resources above does not include expenses as such that the activities and expenses are planned by other Ministries and Departments themselves. Further, some local and international development agencies are also work with us in fulfilling people's needs in the district. These agencies have their own modes of resources for implementing the planned activities. The involvement of this office in this regard is to facilitate the planning and implementation process at divisional level. Therefore, the exact amount of resources allocated for such development activities are also not presented herewith but come in a separate section (3.7) in this report.

# Chapter 02 — Progress and the Future Outlook

2.1. Special Accomplishments

As the main public officer in Trincomalee District, I am really product to present a note for the Annual Performance report 2025 of the District Secretariat, Trincomalee This report consists of the performance achieved by the public officers in Trincomalee District in delivering district and divisional level public services and other development projects.

Trincomalee, being the most vibrant district in Eastern Province, has contributed with a greater portion for the country's Gross Domestic Product (GDP), in the field of agriculture, fishery and even industries like cement, wheat flour. Although, Leisure Management & Tourism was also a booming industry, during 2025 in Trincomalee District , the Easter Sunday attack challenged it much.

2.2. Challenges

The continuous development of infrastructure facilities and socio- economic status in the District is one of the challenges we are facing for providing much impetus for the development in the district As well, we have accepted improving the quality of public service as one another challenge.

2.3. Future Goals

As for the future goals for coming year, the skill development and competency improvements stand as most priority for productive public service Another goal is to fill the key staff positions in the District Office and Divisional Secretariats enabling fast tracking service delivery as well the all the sustainable developments goals are also included in our development projects.

I am really proud to mention that my team of officers has given the maximum cooperation for the accomplishments in year 2025. I would like pay my sincere thanks for all those who contributed and assisted in achieving efficient and effective public service for the district.

W.G.M Hemantha Kumara,
Government Agent/ District Secretary,
Trincomalee District.

W.G.M Hemantha Kumara
Government Agent & District Secretary
Trincomalee

### 3.1 Statement of Financial Performance 2025

ACA -F

**Statement of Financial Performance**
**for the period ended 31st December 2025**

| Revised Budget Allocations 2025 Rs. | | Note | Actual 2025 Rs. | Actual 2024 Rs. | |
|---|---|---|---|---|---|
| - | **Revenue Receipts** | | - | - | |
| - | Income Tax | 1 | - | - | ACA-1 |
| - | Taxes on Domestic Goods & Services | 2 | - | - | ACA-1 |
| - | Taxes on International Trade | 3 | - | - | ACA-1 |
| - | Non Tax Revenue & Others | 4 | - | - | ACA-1 |
| - | **Total Revenue Receipts (A)** | | - | - | |
| - | **Non Revenue Receipts** | | - | - | |
| - | Treasury Imprests | | 4,123,885,788 | 3,281,087,077 | ACA-3 |
| - | Deposits | | 460,795,277 | 476,833,549 | ACA-4 |
| - | Advance Accounts | | 54,460,812 | 82,072,267 | ACA-5 |
| - | Other Main Ledger Receipts | | - | - | |
| - | **Total Non Revenue Receipts (B)** | | **4,639,141,876** | **3,839,992,893** | |
| | **Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)** | | **4,639,141,876** | **3,839,992,893** | |
| | **Remittance to the Treasury (D)** | | | - | |
| - | **Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)** | | **4,639,141,876** | **3,839,992,893** | |
| | **Less: Expenditure** | | | | |
| - | **Recurrent Expenditure** | | | | |
| 883,350,000 | Wages, Salaries & Other Employment Benefits | 5 | 929,816,954 | 788,652,736 | ACA-2(ii) |
| 198,800,000 | Other Goods & Services | 6 | 150,055,069 | 164,226,403 | ACA-2(ii) |
| 850,000 | Subsidies, Grants and Transfers | 7 | 396,125 | 359,235,751 | ACA-2(ii) |
| - | Interest Payments | 8 | - | - | ACA-2(ii) |
| - | Other Recurrent Expenditure | 9 | - | - | ACA-2(ii) |
| 1,083,000,000 | **Total Recurrent Expenditure (F)** | | **1,080,268,148** | **1,312,114,890** | |
| | **Capital Expenditure** | | | | |
| 138,500,000 | Rehabilitation & Improvement of Capital Assets | 10 | 140,865,200 | 66,056,723 | ACA-2(ii) |
| 27,000,000 | Acquisition of Capital Assets | 11 | 30,848,511 | 30,979,564 | ACA-2(ii) |
| - | Capital Transfers | 12 | - | - | ACA-2(ii) |
| - | Acquisition of Financial Assets | 13 | - | - | ACA-2(ii) |
| 2,500,000 | Capacity Building | 14 | 2,438,208 | 2,592,196 | ACA-2(ii) |
| - | Other Capital Expenditure | 15 | 53,631,673 | - | ACA-2(ii) |
| 168,000,000 | **Total Capital Expenditure (G)** | | **227,783,591** | **99,628,483** | |
| | Deposit Payments | | 440,121,778 | 456,557,499 | ACA-4 |
| | Advance Payments | | 72,009,864 | 135,289,257 | ACA-5 |
| | Other Main Ledger Payments | | | - | |
| | **Total Main Ledger Expenditure (H)** | | **512,131,641** | **591,846,756** | |
| | **Total Expenditure I = (F+G+H)** | | 1,820,183,381 | 2,003,590,129 | |
| | **Balance as at 31st December J = (E-I)** | | **2,818,958,496** | **1,836,402,763** | |
| | **Balance as per the Imprest Adjustment Statement** | | 2,818,958,496 | 1,832,599,558 | ACA-7 |
| | **Impress Balance as at 31st December** | | - | 3,803,205 | ACA-3 |
| | | | **2,818,958,496** | **1,836,402,763** | |

National Audit Sub Office
25 FEB 2026
District Secretariat
Trincomalee

1

P.Jeyabaskar
Chief Accountant
District Secretariat
Trincomalee

## 3.2 Statement of Financial Position 2025

ACA-P

**Statement of Financial Position**
**As at 31st December 2025**

| | Note | Actual 2025 Rs | Actual 2024 Rs |
|---|---|---|---|
| **Non Financial Assets** | | | |
| Property, Plant & Equipment | ACA-6 | 1,847,187,029 | 1,798,665,064.00 |
| **Financial Assets** | | | |
| Advance Accounts | ACA-5/5(a) | 174,880,060 | 157,331,009.00 |
| Cash & Cash Equivalents | ACA-3 | - | 3,803,205.00 |
| **Total Assets** | | 2,022,067,089 | 1,959,799,278.00 |
| **Net Assets / Equity** | | | |
| Net Worth to Treasury | | 102,320,878 | 105,445,326.00 |
| Property, Plant & Equipment Reserve | | 1,847,187,029 | 1,798,665,064.00 |
| Rent and Work Advance Reserve | ACA-5(b) | - | |
| **Current Liabilities** | | | |
| Deposits Accounts | ACA-4 | 72,559,182 | 51,885,683.00 |
| Unsettled Imprest Balance | ACA-3 | - | 3,803,205.00 |
| **Total Liabilities** | | 2,022,067,089 | 1,959,799,278.00 |

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 7 to 35 and Annexures to accounts presented in pages from 36 to 44. form an integral part of these Financial Statements. **The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 02/2025, dated 17.12.2025** and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out as per the Section 38(1) (C) of the National Audit Act No.19 of 2018

S.Alokabandara
Secretary
Ministry of Public Administration, Provincial Councils and Local Government
Name :
Designation :
Date : 2026.02.18

W.G.M.Hemantha Kumara
Government Agent & District Secretary
District Secretariat - Trincomalee
Name :
Designation : 16/02/2026
Date :

P.Jeyabaskar
Chief Accountant
District Secretariat - Trincomalee
Name :
Designation :
Date : 15.02.2026

S. Alokabandara
Secretary
Ministry of Public Administration,
Provincial Councils and Local Government

W.G.M.Hemantha Kumara
Government Agent & District Secretary
Trincomalee

P.Jeyabaskar
Chief Accountant
District Secretariat
Trincomalee

ACA-C

## Statement of Cash Flows
## for the Period ended 31st December 2025

| | Actual 2025 Rs. | 2024 Rs. |
|---|---|---|
| **Cash Flows from Operating Activities** | | |
| Total Tax Receipts | - | - |
| Fees, Fines, Penalties and Licenses | - | - |
| Profit | - | - |
| Non Revenue Receipts | - | - |
| Revenue Collected on behalf of Other Revenue Heads | 135,004,254 | 140,122,262 |
| Imprest Received | 4,123,885,788 | 3,281,087,077 |
| Recoveries from Advance | 51,755,448 | 110,307,948 |
| Deposit Received | 460,795,277 | 476,833,549 |
| **Total Cash generated from Operations (A)** | **4,771,440,766** | **4,008,350,837** |
| ***Less - Cash disbursed for:*** | | |
| Personal Emoluments & Operating Payments | 1,075,676,813 | 945,912,499 |
| Subsidies & Transfer Payments | 396,125 | 359,235,751 |
| Rehabilitation & Improvement of Capital Assets,Capital Transfers, Capacity Building and Other Capital Expenditure | 196,935,080 | - |
| Expenditure incurred on behalf of Other Heads | 2,951,474,733 | 2,007,224,675 |
| Imprest Settlement to Treasury | - | - |
| Advance Payments | 75,987,726 | 135,988,724 |
| Deposit Payments | 440,121,778 | 456,557,499 |
| **Total Cash disbursed for Operations (B)** | **4,740,592,256** | **3,904,919,148** |
| **NET CASH FLOW FROM OPERATING ACTIVITIES(C )=(A)-(B)** | **30,848,511** | **103,431,688** |
| **Cash Flows from Investing Activities** | | |
| Interest | - | - |
| Dividends | - | - |
| Divestiture Proceeds & Sale of Physical Assets | - | - |
| Recoveries from On Lending | - | - |
| **Total Cash generated from Investing Activities (D)** | - | - |
| ***Less - Cash disbursed for:*** | | |
| Capital Asset Construction, Purchases and Other Investment Acquisitions | 30,848,511 | 99,628,483 |
| **Total Cash disbursed for Investing Activities (E)** | **30,848,511** | **99,628,483** |
| **NET CASH FLOW FROM INVESTING ACTIVITIES( F)=(D)-(E)** | **(30,848,511)** | **(99,628,483)** |
| **NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=( C) + (F)** | - | **3,803,205** |
| **Cash Flows from Fianacing Activities** | | |
| Local Borrowings | - | - |
| Foreign Borrowings | - | - |
| Grants Received | - | - |
| **Total Cash generated from Financing Activities (H)** | - | - |
| ***Less - Cash disbursed for:*** | | |
| Repayment of Local Borrowings | - | - |
| Repayment of Foreign Borrowings | - | - |
| **Total Cash disbursed for Financing Activities (I)** | - | - |
| **NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)** | - | - |
| **Net Movement in Cash (K) = (G) + (J)** | - | **3,803,205** |
| **Opening Cash Balance as at 01st January** | - | - |
| **Closing Cash Balance as at 31st December** | - | **3,803,205** |

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P.Jeyabaskar
Chief Accountant,
District Secretariat
Trincomalee

## 3.4 Notes to the Financial Statement 2025

Annexure-(i)

# Statement of Losses and Waivers
### (Losses under F.R. 106 and F.R. 113)

**Expenditure Head No : 271** **District Secretariat : Trincomalee**
**Programme No. & Title : 01 & 02**

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

| | | Value | No.of Cases | Total Amount (Rs.) |
|---|---|---|---|---|
| Below | Rs. | 25,000.00 | - | - |
| Over | Rs. | 25,000.01 | 3 | 3,929,757 |
| | | Total | 3 | 3,929,757 |

| Classification of the cases by nature of Losses. | No.of Cases | Value (Rs.) |
|---|---|---|
| 1. Vehicle Accident | 3 | 3,929,757 |
| Total | 3 | 3,929,757 |

(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

| | | Value | No.of Cases | Total Amount (Rs.) |
|---|---|---|---|---|
| Below | Rs. | 25,000.00 | - | - |
| Over | Rs. | 25,000.01 | - | - |
| | | | - | - |

**Age Analysis per (ii)**

| | | |
|---|---|---|
| Less than five years | No.of Cases | 1 |
| | Amount | 2,124,270 |
| 5-10 years | No.of Cases | 0 |
| | Amount | - |
| Over 10 years | No.of Cases | 2 |
| | Amount | 1,805,487 |

| Classification of the cases by Nature of Losses | No.of Cases | Value (Rs.) |
|---|---|---|
| 1 | | |
| 2 | - | - |
| 3 | - | - |
| 4 | - | - |
| Total | - | - |

Note- Details on losses under F.R.106 and waives under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.

* When there are no information with regard to this report, a nil report should be submitted

.............................................................
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 15.02.2026

P.Jeyabaskar
Chief Accountant
District Secretariat
Trincomalee

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Annexure-(ii)

## Statement of Write off from books

**Expenditure Head No :271**
**Programme No. & Title : 01 &02**

**District Secretariat : Trincomalee**

1 **Statement of losses and waivers under F.R. 109 during the year**

| | Value | | No. of Cases | Value (Rs.) |
|---|---|---|---|---|
| (i) | Below Rs. 25,000.00 | ............... | - | - |
| (ii) | Over Rs. 25,000.01 | ............... | 1 | 130,920 |
| | **Total** | | 1 | 130,920 |

2 **Statement of write off from the book and recoveries under F.R. 109 during the year**

| Nature of Loss | Opening balance which was not written off | Value of loss | Recoveries | Value written off from the book | Balance carried forward which was not written off | Reference No. of Approval for write off from the book |
|---|---|---|---|---|---|---|
| | Rs. | Rs. | Rs. | Rs. | Rs. | |
| 1. EP PA 3847 - Vehicle Accident | 130,920 | 130,920 | 72,006 | - | 58,914 | |
| 2 | | | | | | - |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| **Total** | 130,920 | 130,920 | 72,006 | - | 58,914 | |

Note - Excluding losses and waivers to be accounted in Annexure(i), only any other losses and waivers under F.R.109 should be included in this format.

* When there are no information with regard to this report, a nil report should be submitted

.......................................................
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 15.02.2026

P.Jeyabaskar
Chief Accountant
District Secretariat
Trincomalee

Annexure (iii)

## Statement of Commitments and Liabilities as at 31st December

**Cumulative Commitement / Liabiltity Report generated by the New CIGAS Web Application should be attached here instead of the Annexure No iii. (SA-92)**

Annexure (iv)

# Statement of Liabilities - (i)

## Statement of Commitments in terms of FR 94 (2) and (3)

**District Secretariat : Trincomalee**
**Expenditure Head No. : 271**
**Programme No. & Title : 01 & 02 Operational Activities**

| Name of the Person/Institution | Description of Commitments | Project | Sub Project | Object Code | Financing Code | Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.) | Total Cost Estimate In terms of FR 94(3) (Rs.) | Commitment & Liability Amount (Rs.) |
|---|---|---|---|---|---|---|---|---|
| 1. Ministries/Government Department | | | | | | | | |
| General Manager - Ceylon Electricity Board | CL - 251201,CL - 251203 | 1 | 0 | 1403 | 11 | 0.00 | 0.00 | 240,997 |
| National Water Supply and Drainage Board | CL - 251204 | 1 | 0 | 1403 | 11 | 0.00 | 0.00 | 2,360 |
| Sri Lanka Telecom PLC | CL - 251202, CL - 251207 | 1 | 0 | 1402 | 11 | 0.00 | 0.00 | 61,505 |
| STAFF | P2601*01, P2601*02 | 2 | 0 | 1002 | 11 | 0.00 | 0.00 | 72,000 |
| STAFF | P2601*03, P2601*04 | 2 | 0 | 1101 | 11 | 0.00 | 0.00 | 31,500 |
| Sri Lanka Telecom PLC | P2601*05 | 2 | 0 | 1402 | 11 | 0.00 | 0.00 | 8,799 |
| Peoples Bank On AC Ceylon Electricity Board | Dec475a | 2 | 0 | 1403 | 11 | 0.00 | 0.00 | 129,665 |
| Total | | | | | | | | 546,826 |
| 2. State Corporations/Statutary Boards | | | | | | | | |
| ................................ | | | | | | | | - |
| ................................ | | | | | | | | - |
| Total | | | | | | | | - |
| 3. Others (Private Parties) | | | | | | | | |
| ................................ | | | | | | | | - |
| ................................ | | | | | | | | - |
| Total | | | | | | | | - |
| **Grand Total** | | | | | | | | **546,826** |

.................[signature].................
Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
Date : 15.02.2026

P.Jeyabaskar
Chief Accountant
District Secretariat
Trincomalee

Annexure-(viii)

**The Status Report as at 31/12/2025 on Bank Accounts opened in terms of Treasury Operation Circular No. 3/2015 of 23/10/2015**

**Expenditure Head No. : 271** **District Secretariat : Trincomalee**

| Serial No. | Name of Bank | Account No. | Balance as per Bank Statement as at 31/12/2025 (Rs.) | Balance as Per Cash Book as at 31/12/2025 (Rs.) | Total Value of Cheques not yet Presented to Bank as at 31/12/2025 (if exceeds 6 months) | Month of Last Bank Reconciliation Prepared |
|---|---|---|---|---|---|---|
| 1 | Bank of Ceylon, Morawewa | 7042072 | 20,727,370 | - | - | December - 2025 |
| 2 | Bank of Ceylon, Kantale | 7042084 | 24,880,068 | - | - | December - 2025 |
| 3 | Bank of Ceylon, Kinniya | 7042075 | 108,677,196 | - | - | December - 2025 |
| 4 | People's Bank, Trincomalee | 66100149026093 | 88,419,770 | - | - | December - 2025 |
| 5 | Bank of Ceylon, Morawewa | 7042090 | 19,615,881 | - | - | December - 2025 |
| 6 | Bank of Ceylon, Muthur | 7042081 | 225,699,776 | - | - | December - 2025 |
| 7 | Bank of Ceylon, Padavi Parakramapura | 7042069 | 17,925,969 | - | - | December - 2025 |
| 8 | People's Bank, Serunuwara | 233100190000348 | 39,154,856 | - | - | December - 2025 |
| 9 | Bank of Ceylon, Thampalakamam | 7042093 | 36,204,475 | - | - | December - 2025 |
| 10 | Bank of Ceylon, Trincomalee | 7042066 | 69,099,548 | - | - | December - 2025 |
| 11 | People's Bank, Serunuwara | 233100150000053 | 33,740,671 | - | - | December - 2025 |
| 12 | Bank of Ceylon, Trincomalee | 7042096 | 76,061,301 | - | - | December - 2025 |
| 13 | Bank of Ceylon, Taprobane | 7042063 | 16,200,548 | - | - | December - 2025 |

**I hereby certify that the above information is true and correct.**

.............................................................

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 15.02.2026

P.Jeyabaskar
Chief Accountant
District Secretariat
Trincomalee

### 3.5. Performance of the Revenue Collection – 2025

| Revenue Code | Description of the Revenue Code | Collected Revenue Amount (Rs.) |
|---|---|---|
| 1003-07-02 | Registration Fees | 26,196,280.00 |
| 1003-07-03 | Private Timber Transport | 42,032.58 |
| 1003-07-05 | License Fees | 164,390.00 |
| 1003-07-99 | Other | 3,186,318.64 |
| 2002-01-01 | Rent | 8,500,288.58 |
| 2002-01-03 | Rent from Land | 680.00 |
| 2002-02-99 | Other – Interests | 7,097,969.74 |
| 2003-02-03 | Registrar | 8,116,910.00 |
| 2003-02-13 | Examination fees | 9,600.00 |
| 2003-02-14 | Fees under Motor Traffic Act | 9,672,065.00 |
| 2003-02-99 | Sundries | 5,270.00 |
| 2003-99-00 | Other Receipts | 6,069,060.47 |
| 2004-01-00 | W & Op | 53,952,852.05 |
| 2006-02-02 | Other | 584,095.00 |
| 1002-07-00 | Stamp Duty | 1,824.00 |
| 2003-07-00 | Paddy Purchasing Programme | 11,723,294.59 |
| | **Total** | **135,322,930.65** |

Note – The Government Agent, Trincomalee as the accounting officer for Head 271, Trincomalee District prepare an initial revenue estimates for some heads upon the requests made by relevant accounting officers such as Director General, Department of Treasury Operations, Secretary, Ministry of Defense, and the estimates given above it.

### 3.6. Performance of the Utilization of Allocation of the Head 271 for 2025

**Rs. ,000**

| Type of Allocation | Allocation | | Actual Expenditure | Allocation Utilization as a % |
|---|---|---|---|---|
| | Original | Final | | |
| **Recurrent** | 1,094,115,000.00 | 1,094,115,000.00 | 1,080,268,148.32 | 98.73 |
| **Capital** | 234,885.000.00 | 234,885.000.00 | 227,783,590.84 | 96.98 |

### 3.7. In terms of F.R.208 grant of allocations for expenditure to this District Secretariat as an agent of the other Ministries/ Departments. 2025

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation | Allocation Usage % |
|---|---|---|---|---|---|---|
| 001-02-06-034-2509 | President Secretariat | capital | 5,668,250.00 | 3,126,777.56 | 2,541,472.44 | 55.16 |
| **Total** | | | **5,668,250.00** | **3,126,777.56** | **2,541,472.44** | |
| 020-1-1-7-1409 | Election Commission | Recurrent | 12,512,525.27 | 12,511,355.57 | 1,170.00 | 99.99 |
| **Total** | | | **12,512,525.27** | **12,511,355.57** | **1,170.00** | |
| 101-2-6-9-2205 | Ministry of Buddhasasana Religious and cultural Affairs | capital | 185,700.00 | 178,565.00 | 7,135.00 | 96.16 |
| 101-2-5-0-2001 | | capital | 655,000.00 | 642,156,86 | 12,843.14 | **98.** |
| 101-02-05-0-1002 | | Recurrent | 10,929.00 | 10,929.00 | - | 100. |
| 101-02-05-0-1101 | | Recurrent | 23,080.00 | 23,080.00 | - | 100. |
| 101-02-05-044-1409 | | Recurrent | 47,843.75 | 46,895.93 | 947.82 | |
| 101-02-05-54-1409 | | Recurrent | 21,000.00 | 21,000.00 | - | |
| 101-02-05-00-2102 | | capital | 456,154.50 | 437,154.50 | 19,000.00 | |
| 101-2-6-8-2205 | | capital | 1,000.000.00 | 994.276.32 | 5,723.68 | |
| **Total** | | | **2,399,707.25** | **2,354,057.61** | **45,649.64** | |
| 102-01-02-40-1501- | Ministry of Finance Planning and Economic Development | Recurrent | 19,230,880.00 | 16,924,594.65 | 2,306,285.35 | 88.0 |
| 102-01-02-40-1501- | | Recurrent | 453,780,000.00 | 453,190,000.00 | 590,000.00 | 99.8 |
| 102-01-02-40-1501- | | Recurrent | 226,136,000.00 | 216,321,000.00 | 9,815,000.00 | 95. |
| 102-01-02-40-1501- | | Recurrent | 265,000.00 | 230,000.00 | 35,000.00 | 86. |
| 102-01-02-40-1501- | | Recurrent | 138,605.00 | 138,532,500.00 | 72,5000.00 | 99.9 |
| **Total** | | | **838,016,880.00** | **825,198,094.65** | **12,818,785.35** | |
| 103-02-18-1501 | Ministry of Defense | Recurrent | 516,091,420.00 | 311,144,755.43 | 204,946,664.57 | 60. |
| 103-02-18-7-2202 | | capital | 650,595,000.00 | 425,440,235.83 | 225,154,764.17 | 65. |
| 103-02-18-0-1001 | | Recurrent | 5,920,816.00 | 5,796,662.00 | 124,154.00 | 97. |
| 103-02-18-0-1003 | | Recurrent | 2,760.200.00 | 2,760.200.00 | - | |
| 103-02-1-18-0-1101 | | Recurrent | 384,000.00 | 310,203.20 | 73,796.80 | 80. |
| 103-02-18-0-1201 | | Recurrent | 124,000.00 | 113,997.20 | 10,002.80 | 91. |
| 103-02-18-6-2202 | | capital | 2,332,600.00 | 2,221,817.75 | 110,782.25 | 95. |
| 103-02-17-02-2509 | | capital | 15,357,763.39 | 12,899,448.12 | 2,458,315.27 | 83.9 |
| 103-2-18-0-1402 | | Recurrent | 31,200.00 | 31,200.00 | - | 100. |
| 103-01-02-23-1205 | | Recurrent | 30,150.00 | 13,100.00 | 17,050.00 | 43.4 |
| 103-2-17-002-2509- | | capital | 1,000,000.00 | 19,050.00 | 980,950.00 | 1.91 |
| **Total** | | | **1,194,627,149.39** | **760,750,669.53** | **433,876,479.86** | |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation | Allocation Usage % |
|---|---|---|---|---|---|---|
| | | | | | Rs | |
| 110-1-5-0-1001 | Ministry of Justice & National Integration | Recurrent | 3,009,832.00 | 2,565,114.00 | 444,718.00 | 85 |
| 110-1-5-0-1003 | | Recurrent | 1,483,800.00 | 1,273,800.00 | 209,400.00 | 86 |
| 110-1-5-0-1101 | | | 66,000.00 | 50,523.56 | 15,476.44 | **77** |
| 110-1-5-0-1201 | | Recurrent | 36,000.00 | 32,000.00 | 4,000.00 | 89 |
| 110-01-03-0-1409-42 | | Recurrent | 13,598,600.00 | 8,643,000.00 | 4,955,600.00 | 64 |
| 110-01-03-0-1409-44 | | Recurrent | 101,250.00 | 93,750.00 | 7,500.00 | 93 |
| 110-01-03-0-1409-46 | | Recurrent | 135,000.00 | 102,000.00 | 33,000.00 | 76 |
| 110-01-03-0-1409-47 | | Recurrent | 57,600.00 | 56,800.00 | 800.00 | 99 |
| 110-01-03-0-1409-48 | | Recurrent | 36,000.00 | 33,000.00 | 3,000.00 | 92 |
| 110-01-03-0-1409-43 | | Recurrent | 515,700.00 | 474,321.00 | 41,379.00 | 92 |
| 110-01-05-002-2509 | | Capital | 143,940.00 | 143,465.00 | 475.00 | 100 |
| 110-01-05-14-2509 | | capital | 100,000.00 | 100,000.00 | - | **100** |
| 110-01-09-002-2509 | | Capital | 400,000.00 | 399,997.00 | 3.00 | 100 |
| 110-01-09-0-1001 | | Recurrent | 328,917.00 | 328,917.00 | | 100 |
| 110-01-09-0-1003 | | Recurrent | 106,800.00 | 106,800.00 | - | 100 |
| 110-01-09- 0-1101 | | Recurrent | 9,000.00 | 9,000.00 | - | 100 |
| 110-01-08-06-2202 | | Capital | 320,000.00 | 319,359.00 | 641.00 | 100 |
| 110-1-5-0-19-2202 | | Capital | 1,087,160.00 | 1,083,925.00 | 3,235.00 | 100 |
| 110-01-009-1201 | | Recurrent | 20,000.00 | 20,000.00 | - | 100 |
| 110-1-3-0-1201 | | Recurrent | 58,000.00 | 49,926.36 | 8,073.64 | 86 |
| **Total** | | | **21,612,299.00** | **15,885,697.92** | **5,727,301.08** | |
| 111-1-21-0-1001 | Ministry of Health & Mass Media | Recurrent | 2,791,269.00 | 2,761,558.67 | 29,710.33 | 99 |
| 111-1-21-0-1003 | | Recurrent | 1,281,000.00 | 1,246,500.00 | 34,500.00 | 97 |
| 111-1-21-0-1101 | | Recurrent | 90,0000.00 | 86,830.00 | 3170.00 | 96 |
| 111-1-21-0-1201 | | Recurrent | 15,000.00 | 15,0000.00 | - | 100 |
| 111-02-26-004-1403 | | Recurrent | 2,657,516.00 | 1,766,582.62 | 890,933.38 | 66 |
| 111-1-21-005-2202 | | capital | 145,651.50 | 117,650.00 | 28,001.50 | 81 |
| 111-2-19-001-2509 | | Capital | 197,200.00 | 195,900.00 | 1,300.00 | 99 |
| 111-1-21-0-2102 | | capital | 160,000.00 | 150,973.25 | 9,026.75 | 94 |
| 111-2-26-002-1409 | | Recurrent | 168,800.00 | 168,800.00 | - | 100 |
| 110-01-3-0-1201 | | Recurrent | 58,000.00 | - | 58,000.00 | - |
| **Total** | | | **7,564,436.50** | **6,509,794.54** | **1,054,641.96** | |
| 112-1-12-0-1101 | Ministry Of Foreign Affairs ,Foreign Employment and Tourism | Recurrent | 432,000.00 | 378,525,96 | 53,474.04 | 88 |
| 112-1-12-0-1201 | | Recurrent | 108,000.00 | 108,000.00 | - | 100 |
| 112-1-12-1-2509 | | Capital | 112,100.00 | 101,380.00 | 10,720.00 | 90 |
| 112-1-1-0-1302 | | Recurrent | 24,000.00 | 24,000.00 | - | 100 |
| Total | | | **676,100.00** | **611,905.96** | **64,194.04** | |
| 117-2-4-61-2104 | Ministry Of Transport Highway ports & Civil Aviation | capital | 21,350,000.00 | 19,618,494.09 | 1,731,505.91 | 92 |
| 117-2-04-67-2104-546 | | capital | 149,550,000.00 | 34,762,778.97 | 114,787,221.03 | 23 |
| **Total** | | | **170,900,000.00** | **54,381,273.06** | **116,518,726.94** | |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation Rs | Allocation Usage % |
|---|---|---|---|---|---|---|
| 118-01-31-0-1001 | Ministry of agriculture ,Livestock ,Land & Irrigation | Recurrent | 1,191,464.00 | 1,189,503.00 | 1,961.00 | 100 |
| 118-01-31-0-1003 | | Recurrent | 524,400.00 | 505,800.00 | 18,600.00 | 96 |
| 118-01-31-0-1101 | | Recurrent | **12,000.00** | - | **12,000.00** | - |
| 118-01-02-0-1001 | | Recurrent | 13,904,400.00 | 13,546,666.67 | 357,733.33 | 97 |
| 118-01-02-0-1003 | | Recurrent | 6,383,680.00 | 6,165,391.61 | 218,288.39 | 97 |
| 118-01-02-0-1002 | | Recurrent | 20,000.00 | - | 20,000.00 | |
| 118-01-02-0-1101 | | Recurrent | 60,000.00 | 7,420.00 | 52,580.00 | 12 |
| 118-01-02-0-1201 | | Recurrent | 87,000.00 | 86,852.34 | 147.66 | 100 |
| 118-01-02-0-1402 | | Recurrent | 87,331.00 | 71,685.88 | 15,645.12 | 82 |
| 118-01-02-0-1409-140 | | Recurrent | 75,000.00 | 35,760.00 | 39,240.00 | 48 |
| 118-01-01-0-1001 | | Recurrent | - | - | - | - |
| 118-01-01-0-1003 | | Recurrent | - | - | - | - |
| 118-01-02-1202-009 | | Recurrent | 80,000.00 | 59,943.00 | 20,057.00 | 75 |
| 118-01-02-0-1403 | | Recurrent | 36,500.00 | 19,630.00 | 16,870.00 | 54 |
| 118-02-03-020-2202 | | capital | 1,181,000.00 | 1,025,845.00 | 155,155.00 | 87 |
| 118-02-34-0-1002 | | Recurrent | 368,957.00 | 205,954.65 | 163,002.35 | 56 |
| 118-02-34-0-1101 | | Recurrent | 1,047,000.00 | 889,345.50 | 157,654.50 | 85 |
| 118-02-34-0-1201 | | Recurrent | 74,700.00 | 66,000.00 | 8,700.00 | 88 |
| 118-02-34-0-1202-009 | | Recurrent | 939,102.00 | 271,118.00 | 667,984.00 | 29 |
| 118-02-34-0-1301 | | Recurrent | 255,000.00 | 56,192.50 | 198,807.50 | 22 |
| 118-02-34-0-1402 | | Recurrent | 96,000.00 | 54,219.85 | 41,780.15 | 56 |
| 118-02-34-0-1403 | | Recurrent | 102,800.00 | 87,464,19 | 15,335.81 | 85 |
| 118-02-34-0-1409-140 | | Recurrent | 537,290.00 | 406,775.00 | 130,515.00 | 76 |
| 118-2-32-2-2105 | | Capital | 2,904,747.93 | 2,059,984.93 | 844,800.00 | 71 |
| 118-01-02-0-2401 | | capital | 41,140.00 | 40,700.00 | 404.00 | 99 |
| 118-02-03-071-2202 | | Capital | 13,935,600.00 | 1,400,712.50 | 12,534,887.50 | 10 |
| 118-02-03-094-2509 | | Capital | 6,578,915.43 | 6,502,199.83 | 76,715.60 | 99 |
| 118-01-02-0-1301 | | Recurrent | 68,650.00 | 68,650.00 | - | 100 |
| 118-02-34-0-2003 | | Capital | 299,000.00 | 299,000.00 | - | 100 |
| Total | | | **50,891,714.36** | **35,122,814.45** | **15,768,899.91** | |
| 123-02-15-08-2202 | Ministry of Urban Development Construction and Housing | Capital | 464,622,101.94 | 436,605,470.54 | 28,016,631.40 | 94 |
| 123-02-15-08-2509 | | Capital | 86,015,896.83 | 85,408,401.13 | 607,495.70 | 99 |
| Total | | | **550,637,998.77** | **522,013,871.67** | **28,624,127.10** | |
| 124-2-03-0-1001 | Ministry Of Rural Development ,Social Security and community Empowerment | Recurrent | 3,025,217.00 | 2,692,951.00 | 332,266.00 | 89 |
| 124-2-03-0-1003 | | Recurrent | 1,373,100.00 | 1,243,000.00 | 130,100.00 | 91 |
| 124-2-03-0-1101 | | Recurrent | 72,000.00 | 68,640.00 | 3,360.00 | 95 |
| 124-2-03-0-1201 | | Recurrent | 7,200.00 | 7200.00 | - | 100 |
| 124-2-05-001-2202 | | Capital | 9,772,400.00 | 9,683,519.62 | 88,880.38 | 99 |
| 124-2-03-007-2509 | | Capital | 160,000.00 | 160,000.00 | - | 100 |
| 124-02-03-14-2509 | | Capital | 158,000.00 | 153,000.00 | 5,000.00 | 97 |
| Total | | | **14,567,917.00** | **14,008,310.62** | **559,606.38** | |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation | Allocation Usage % |
|---|---|---|---|---|---|---|
| | | | | | Rs | |
| 126-1-18-0-1101 | Ministry of Education ,Higher Education and Vocational | Recurrent | 345,600.00 | 252,119.78 | 93,480.22 | 73 |
| 126-1-18-0-1201 | | Recurrent | 52,000.00 | 46,998.68 | 5,001.32 | 90 |
| Total | | | **397,600.00** | **299,118.46** | **98,481.54** | |
| 130-1-16-0-1001 | Ministry of Public Administration ,Home Affairs ,Provincial Council And Local Government | Recurrent | 1,752,000.00 | 1,688,578.39 | 63,421.61 | 96 |
| 130-1-16-0-1003 | | Recurrent | 1,034,400.00 | 996,335.48 | 38,064.52 | 96 |
| 130-1-16-0-1203-002 | | Recurrent | 16,000.00 | 8,000.00 | 8,000.00 | 50 |
| 130-1-16-0-1205 | | Recurrent | 100,000.00 | 99,876.00 | 124.00 | 100 |
| 130-1-16-0-1402 | | Recurrent | 122,000.00 | 87,937.32 | 34,062.68 | 72 |
| 130-1-16-0-1403 | | Recurrent | 1,020,000.00 | 523,341.60 | 496,658.40 | 51 |
| 130-1-16-0-1409-140 | | Recurrent | 100,000.00 | 98,405.00 | 1,595.00 | 98 |
| 130-01-16-0-1303 | | Recurrent | 100,000.00 | 100,000.00 | - | 100 |
| 130-01-16-0-1302 | | Recurrent | 26,700.00 | 26,700.00 | - | **100** |
| 130-01.16-0-2001 (41) | | capital | 10,261,600.00 | 8,232,261.97 | 2,029,338.03 | 80 |
| 130-1-2-0-2401 | | capital | 149,030.00 | 142,592.89 | 6,437.11 | 96 |
| 130-01-16-0-1101 | | Recurrent | 19,760.00 | 16,708.00 | 3,052.00 | 85 |
| Total | | | **14,701,490.00** | **12,020,736.65** | **2,680,753.35** | |
| 149-01-18-0-1001 | Ministry Of Industries and enterprise Development | Recurrent | 2,543,299.64 | 2,543,299.64 | - | 100 |
| 149-01-18-0-1003 | | Recurrent | 1,057,800.00 | 1,014,999.80 | 42,800.20 | 96 |
| 149-01-08-0-1101 | | Recurrent | 4,800.00 | - | 4,800.00 | - |
| 149-01-18-0-1201 | | Recurrent | 4,800.00 | 3,000.00 | 1,000.00 | 75 |
| 149-1-19-0-1101 | | Recurrent | 355,000.00 | 289,099.91 | 45,900.99 | 86 |
| 149-02-20-0-1201 | | Recurrent | 74,873.00 | 74,873.00 | - | 100 |
| 149-02-20-0-1402 | | Recurrent | 70,246.00 | 68,764.11 | 1,481.89 | 98 |
| 149-02-20-0-1403 | | Recurrent | 140,612.50 | 68,485.11 | 72,127.39 | 49 |
| 149-02-20-0-1405 | | Recurrent | 90,200.00 | 79,791.60 | 10,408.40 | 88 |
| 149-02-20-0-1409-140 | | Recurrent | 57,915.06 | 57,127.50 | 787.56 | 99 |
| 149-02-20-0-1101 | | Recurrent | 746,400.00 | 453,247.15 | 293,152.85 | 61 |
| 149-02-20-01-2202-026 | | Capital | 2,466,000.00 | 1,936,234.08 | 529,765.92 | 79 |
| 149-2-3-001-1001 | | Recurrent | 1,392,846.00 | 1,392,846.00 | - | 100 |
| 149-2-03-001-1003 | | Recurrent | 506,660.00 | 506,660.00 | - | 100 |
| 149-01-19-0-1201 | | Recurrent | 20,500.00 | 15,500.00 | 5,000.00 | 76 |
| 149-01-20-0-2401 | | Capital | 250,000.00 | 70,870.00 | 179,130.00 | 28 |
| 149-02-03-01-1409-140 | | Recurrent | 35,045.00 | 35,045.00 | - | 100 |
| 149-2-20-0-1409-138 | | Recurrent | 21,434.70 | 21,434.70 | - | 100 |
| 149-2-20-0-1404 | | Recurrent | 54,000.00 | 54,000.00 | - | 100 |
| 149-02-20-0-1002 | | Recurrent | 158,150.00 | 63,670.94 | 94,479.06 | 40 |
| 149-02-20-0-1303 | | Recurrent | 990,000.00 | 855,984.63 | 134,015.37 | 86 |
| 149-02-03-048-2202 | | Capital | 7,800,000.00 | 7,600,000.00 | 200,000.00 | 97 |
| 149-1-19-001-2509-093 | | Capital | 55,000.00 | 55,000.00 | - | - |
| Total | | | **18,874,781.90** | **17,259,932.27** | **1,614,849.63** | |
| 151-02-03-56-2202 | Ministry of Fisheries ,Aquatic and Ocean Resources | Capital | 28,620.00 | 28,620.00 | - | 100 |
| Total | | | **28,620.00** | **28,620.00** | | **100** |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation Rs | Allocation Usage % |
|---|---|---|---|---|---|---|
| 160-01-02-1001 | Ministry of Environment | Recurrent | 527,466.00 | 527,466.00 | - | 100 |
| 160-01-02-1003 | | Recurrent | 254,700.00 | 251,100.00 | 3,600.00 | 99 |
| 160-01-02-1101 | | Recurrent | 25,200.00 | 24,948.00 | 252.00 | **99** |
| 160-02-03-118-2507 | | capital | 420,000.00 | 416,287.25 | 3,712.75 | 99 |
| 160-02-03-153-2509-13 | | capital | 16,195,000.00 | 11,929,787.94 | 4,265,212.06 | 74 |
| Total | | | **17,422,366.00** | **13,149,589.19** | **4,272,776.81** | |
| 171-02-08-001-1501 | Ministry of Women ,child Affairs | Recurrent | 324,219,000.00 | 306,711,000.00 | 17,508,000.00 | 95 |
| 171-02-08-02-1501 | | Recurrent | 103,494,200.00 | 94,482,600.00 | 9,011,600.00 | 91 |
| 171-02-08-003-1501 | | Recurrent | 9,724,000.00 | 9,610,000.00 | 114,000.00 | 99 |
| 171-02-06-07-2202 | | capital | 108,500.00 | 47,500.00 | 61,000.00 | 44 |
| 171-02-06-0-1101 | | Recurrent | 378,000.00 | 319,297.19 | 58,702.81 | 84 |
| 171-02-08-0-1201 | | Recurrent | 110,250.00 | 83,250.00 | 27,000.00 | **76** |
| 171-02-08-0-1101 | | Recurrent | 240,000.00 | 213,031.59 | 26,968.41 | 89 |
| 171-02-06-0-1201 | | Recurrent | 155,250.00 | 148,500.00 | 6,750.00 | 96 |
| 171-02-06-004-2509 | | capital | 120,900.00 | 106,540.00 | 14,360.00 | 88 |
| 171-02-06-007-2509 | | capital | 2,743,300.00 | 2,735,190.00 | 8,110.00 | 100 |
| 171-02-08-0-2102 | | capital | 3,716,700.00 | 3,706,384.20 | 10,315.80 | 100 |
| 171-02-08-14-1409 | | Recurrent | 89,000.00 | 88,910.00 | 90.00 | 100 |
| 171-02-08-14-2509 | | capital | 433,734.00 | 413,391.30 | 20,342.70 | 95 |
| 171-02-06-02-2509 | | capital | 100,000.00 | 100,000.00 | - | 100 |
| 171-02-08-000-2001 | | Capital | 35,000,000.00 | 24,781,966.79 | 10,218,033.21 | 71 |
| 171-02-08-00-2103 | | capital | 1,169,500.00 | 1,162,578.48 | 6,921.52 | 99 |
| 171-01-02-1101 | | Recurrent | 17,140.00 | 16,625.80 | 514.20 | 97 |
| Total | | | **48,819,474.00** | **444,726,765.35** | **37,092,708.65** | - |
| 186-02-03-024-2509 | | capital | 13,000,000. | 12,893,605.80 | 106,394.20 | 99 |
| Total | | | 13,000,000. | 12,893,605.80 | 106,394.20 | |
| 189-01-02-002-1509 | Ministry of Public Security and parliament Affairs | Recurrent | 190,440.00 | 111,330.87 | 79,109.13 | 58 |
| 189-01-02-0-1101 | | Recurrent | 48,000.00 | 46,488.39 | 1,511.61 | 97 |
| Total | | | **238,440.00** | **157.819.26** | **80,620.74** | |
| 194-01-02-149-083 | Ministry Of Youth Affairs and Sports | Recurrent | 410,000.00 | 141,875.00 | 268,125.00 | 35 |
| 194-02-07-01-2201 | | capital | 1,995,456.00 | 1,995,456.00 | - | 100 |
| Total | | | **2,405,456.00** | **2,137,331.00** | **268,125.00** | |
| 193-01-02-02-2509 | Ministry of Laboure Relation & Productivity Improvement | capital | 66,550.00 | 66,550.00 | - | 100 |
| Total | | | **66,550.00** | **66,550.00** | | |
| 196-2-07-0-1201 | Ministry of Science and Technology | Recurrent | 80,000.00 | 61,000.00 | 19,000.00 | 76 |
| 196-2-7-0-1402 | | Recurrent | 45,000.00 | 11,500.00 | 33,500.00 | 26 |
| 196-2-7-0-1403 | | Recurrent | 135,000.00 | 70,332.88 | 64,667.12 | 52 |
| 196-2-7-0-1101 | | Recurrent | 312,000.00 | 166,235.59 | 145,764.41 | 53 |
| 196-2-7-0-2509 | | capital | 40,000.00 | 30,000.00 | 10,000.00 | 75 |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation Rs | Allocation Usage % |
|---|---|---|---|---|---|---|
| 196-2-7-0-2102 | Ministry of Science and Technology | capital | 53,962.00 | 53,883.00 | 79.00 | 100 |
| 196-02-07-0-1002 | | Recurrent | 6,422.00 | - | 6,422.00 | - |
| 196-2-7-1409-140 | | Recurrent | 5,850.00 | - | 5,850.00 | - |
| Total | | | **678,234.00** | **392,951.47** | **285,282.53** | |
| 201-2-2-0-1101 | Department of Buddhist Affairs | Recurrent | 33,000.00 | 33,000.00 | - | |
| 201-2-2-0-1201 | | Recurrent | 183,900.00 | 183,147.84 | 752.16 | 100 |
| 201-1-1-0-1409-140 | | Recurrent | 2,100.00 | - | 2,100.00 | - |
| 201-2-2-6-1508 | | Recurrent | 898,020.00 | 526,320.00 | 371,700.00 | 58 |
| 201-2-2-0-1409-13 | | Recurrent | 19,267.00 | 12,901.66 | 6,364.34 | 67 |
| 201-2-2-8-2205 | | capital | 3,000,000.00 | 2,888,298.11 | 111,701.89 | 96 |
| 201-2-2-15-1501 | | Recurrent | 5,647,500.00 | 5,222,500.00 | 425,000.00 | 92 |
| 201-2-2-11-2202-31 | | capital | 120,000.00 | 120,000.00 | - | **100** |
| 201-2-2-1-1501 | | Recurrent | 109,763.00 | 108,363.00 | 1,400.00 | 98 |
| Total | | | **10,013,550.00** | **9,094,530.61** | **919,019.39** | |
| 202-2-1-7-2205 | Department of Muslim Religion Cultural Affairs | capital | 800,000.00 | 800,000.00 | - | 100 |
| 202-2-1-0-1201 | | capital | 15,000.00 | 15,000.00 | - | 100 |
| Total | | capital | **815,000.00** | **815,000.00** | - | |
| 203-2-1-0-1201 | Department of Christian Religious Affairs | Recurrent | 1,500.00 | 1,500.00 | | 100 |
| 203-02-01-2-2102 | | capital | 66,034.25 | 66,034.25 | | 100 |
| 203-02-01-1508-18 | | Recurrent | 20,000.00 | 20,000.00 | | 100 |
| Total | | | **87,534.25** | **87,534.25** | | |
| 206-02-03-04-1508 | Department of Cultural Affairs | Recurrent | 310,000.00 | 294,970.00 | 15,030.00 | 95 |
| 206-02-03-1201 | | Recurrent | 130,000.00 | 119,999.60 | 10,000.40 | **92** |
| 206-02-03-1402 | | Recurrent | 62,500.00 | 43,082.17 | 19,417.83 | 69 |
| 206-02-03-6-1409 | | Recurrent | 379,600.00 | 355,095.00 | 21,505.00 | 94 |
| 206-02-02-2-1409 | | Recurrent | 470,000.00 | 427,271.00 | 42,729.00 | 91 |
| 206-02-03-0-1101 | | Recurrent | 344,000.00 | 115,343.65 | 228,656.35 | 34 |
| 206-02-03-03-1508 | | Recurrent | 47,088.00 | 39,240.00 | 7,848.00 | 83 |
| Total | | | **1,740,188.00** | **1,395,001.42** | **345,186.58** | |
| 210-01-02-0-1002 | Department Of Government Information | Recurrent | 12,596.00 | 12,595.48 | 0.52 | **100** |
| 210-01-02-0-1101 | | Recurrent | 86,090.00 | 81,928.63 | 4,161.37 | **95** |
| 210-01-02-0-1201 | | capital | 7,200 | 7,200.00 | - | 100 |
| 210-01-02-0-1205 | | Recurrent | 25,420.00 | 25, 420.00 | - | 100 |
| 210-01-02-0-1402 | | Recurrent | 24,600.00 | 20,831.95 | 3,768.05 | 85 |
| 210-01-02-0-1403 | | Recurrent | 97,500.00 | 97,500.00 | - | 100 |
| 210-01-02-2002 | | capital | 132,625.75 | 132,625.75 | - | 100 |
| Total | | | **386,031.75** | **378,101.80** | **7,929.94** | |
| 216-02-03-08-1501 | Department of Social Service | Recurrent | 653,000.00 | 583,465.00 | 69,535.00 | 89 |
| 216-02-02-0-1001 | | Recurrent | 9,488,214.00 | 8,329,726.37 | 1,158,487.63 | 88 |
| 216-02-02-0-1003 | | Recurrent | 4,431,900.00 | 3,800,174.00 | 631,726.00 | 86 |
| 216-02-02-0-1101 | | Recurrent | 437,600.00 | 299,669.70 | 137,930.30 | 68 |
| 216-02-02-0-1201 | | Recurrent | 137,500.00 | 120,500.00 | 17,000.00 | 88 |
| 216-02-03-005-2202 | | capital | 515,055.00 | 484,529.25 | 30,525.75 | 94 |
| 216-02-03-01-1501 | | Recurrent | 1.124,900.00 | 479,155.00 | 645,745.00 | 43 |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation Rs | Allocation Usage % |
|---|---|---|---|---|---|---|
| 216-02-03-02-1501 | Department of Social Service | Recurrent | 25,000.00 | 25,000.00 | - | 100 |
| 216-02-03-1402 | | Recurrent | 50,000.00 | - | 50,000.00 | - |
| Total | | | **16,863.169.00** | **14,122,219.32** | **2,740,949.68** | - |
| 217-2-2-0-1101 | Department of Probation and Child Care Service | Recurrent | 312,000.00 | 223,452.97 | 88,547.03 | 72 |
| 217-2-2-0-1201 | | Recurrent | 58,500.00 | 54,770.00 | 3,730.00 | 94 |
| 217-2-2-5-2202 | | capital | 1,029,600.00 | 914,893.00 | 114,707.00 | 89 |
| 217-2-2-6-2202 | | capital | 243,500.00 | 233,500.00 | 10,000.00 | 96 |
| Total | | | **1,643,600.00** | **1,426,615.97** | **216,984.03** | |
| 219-2-2-0-1101 | Department of Sports Development | Recurrent | 36,280.00 | 10,005.00 | 26,275.00 | 28 |
| 219-2-2-0-1201 | | Recurrent | 18,820.00 | 15,997.80 | 2,822.20 | 85 |
| 219-02-02-0-1002 | | Recurrent | 18,584.48 | 18,584.48 | - | 100 |
| 219-02-02-0-1409-140 | | Recurrent | 130,650.00 | 74,325.00 | 56,325.00 | **57** |
| Total | | | **204,334.48** | **118,912.28** | **85,422.20** | |
| 227-1-1-0-1001 | Commissioner General for registration of Person | Recurrent | 10,901,040.90 | 10,901,040.90 | - | 100 |
| 227-1-1-0-1003-099 | | Recurrent | 4,820,714.94 | 4,820,714.94 | - | 100 |
| 227-01-01-0-1201 | | Recurrent | 198,000.00 | 147,850.00 | 50,150.00 | 75 |
| 227-01-01-0-1101 | | Recurrent | 194,501.50 | 194,501.50 | - | 100 |
| 227-01-01-0-1302 | | Recurrent | 41,500.00 | - | 41,500.00 | - |
| 227-01-01-0-1303 | | Recurrent | 11,220.00 | 11,200.00 | 20.00 | 100 |
| 227-01-01-0-1409-138 | | Recurrent | 9,800.00 | 9,800.00 | - | 100 |
| Total | | | **16,176,777.34** | **16,085,107.34** | **91,670.00** | |
| 237-01-02-01-2509 | Department of National Planning | Capital | 46,000,000.00 | 45,744,863.93 | 255,136.07 | 99 |
| Total | | | **46,000,000.00** | **45,744,863.93** | **255,136.07** | |
| 247-1-1-0-2001 | Sri lanka Custom | capital | 10,100,000.00 | 7,935,905.98 | 2,164,094.02 | 79 |
| Total | | | **10,100,000.00** | **7,935,905.98** | **2,164,094.02** | |
| 248-1-1-0-2001 | Department Of Excise | capital | 4,928,400.00 | 3,747,460.00 | 1,180,939.60 | 76 |
| Total | | | **4,928,400.00** | **3,747,460.00** | **1,180,939.60** | |
| 252-1-1-8-2507-13 | Department Of census and Statistics | capital | 22,840,095.00 | 22,606,046.67 | 234,048.33 | 99 |
| 252-1-1-1409-34 | | Recurrent | 729,548.00 | 647,006.46 | 82,541.54 | 99 |
| 252-01-01-1202-009 | | Recurrent | 207,379.00 | 207,376.00 | - | 100 |
| 252-1-1-0-1301 | | Recurrent | 358,710.00 | 358,710.00 | - | 100 |
| 252-1-1-0-1403 | | Recurrent | 266,967.59 | 266,967.59 | - | 100 |
| 252-1-1-0-1201 | | Recurrent | 37,812.48 | 37,812.48 | | 100 |
| 252-1-1-0-1402 | | Recurrent | 68,933.95 | 68,933.95 | | 100 |
| 252-1-1-0-1101 | | Recurrent | 461,320.00 | 454,409.98 | 6,910.02 | 98 |
| 252-1-1-0-1002 | | Recurrent | 267,757.27 | 267,198.80 | 558.47 | 100 |
| 252-1-1-11-2507 | | capital | 2,049,509.76 | 993,969.54 | 1,055,540.22 | 48 |
| 252-01-01-1409(138) | | Recurrent | 233,418.05 | 233,418.05 | - | **100** |
| Total | | | **27,521,448.10** | **26,141,849.52** | **1,379,598.58** | |
| 253-1-2-1-1502-1 | Department of Pension Recurrent | Recurrent | 201,000.00 | 121,840.00 | 79,160.00 | 61 |
| 253-1-2-2-1502-2 | | Recurrent | 590,000.00 | 530,568.80 | 59,431.20 | 90 |
| 253-1-02-04-1502-12 | | Recurrent | 1,951,725.62 | 1,951,725.62 | - | 100 |
| 253-1-2-0-1002 | | Recurrent | 310,000.00 | 232,671.06 | 77,328.94 | 75 |
| 253-1-2-0-1101 | | Recurrent | 85,000.00 | 67,435.80 | 17,564.20 | 79 |
| 253-1-2-3-1502-7 | | Recurrent | 25,000.00 | 13,000.00 | 12,000.00 | 52 |
| 253-1-2-3-1502-8 | | Recurrent | 30,000.00 | 11,,500.00 | 18,500.00 | 38 |
| Total | | | **3,192,725.62** | **2,928,741.28** | **263,984.34** | |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation Rs | Allocation Usage % |
|---|---|---|---|---|---|---|
| 254-1-2-0-2001 | Register Generals Department | capital | 661,641.40 | 661,641.40 | - | 100 |
| Total | | | **661,641.40** | **661,641.40** | | |
| 282-2-3-5-2105 | Department of Irrigation | capital | 124,400.00 | 124,390.25 | **9.75** | **100** |
| Total | | | **124,400.00** | **124,390.25** | | |
| 284-01-01-0-1508 | Department of wild life conservation | Recurrent | 14,023,000.00 | 13,451,597.00 | 571,403.00 | 96 |
| Total | | | **14,023,000.00** | **13,451,597.00** | **571,403.00** | |
| 286-02-01-0-1001 | Land Commissioner General Department | Recurrent | 21,287,782.00 | 21,216,481.96 | 71,300.04 | 100 |
| 286-02-01-0-1002 | | Recurrent | 755,250.02 | 718,808.58 | 36,441.44 | 95 |
| 286-02-01-0-1003 | | Recurrent | 11,041,900.00 | 11,008,912.88 | 32,987.12 | 100 |
| 286-02-01-0-1101 | | Recurrent | 892,125.50 | 602,129.26 | 289,996.24 | 67 |
| 286-02-01-0-1201 | | Recurrent | 432,349.40 | 431,688.79 | 660.61 | 100 |
| 286-02-01-0-1202-002 | | Recurrent | 150,000.00 | - | 150,000.00 | - |
| 286-02-01-0-1202-009 | | Recurrent | 881,850.00 | 878,711.00 | 3,139.00 | 100 |
| 286-02-01-0-1301 | | Recurrent | 334,139.00 | 206,077.19 | 128,061.81 | 62 |
| 286-02-01-0-1302 | | Recurrent | 190,294.00 | 190,290.00 | 4.00 | 100 |
| 286-02-01-0-1303 | | Recurrent | 166,650.00 | 157,600.00 | 9,590.00 | 94 |
| 286-02-01-0-1402 | | Recurrent | 353,335.85 | 342,911.09 | 10,424.76 | 97 |
| 286-02-01-0-1403 | | Recurrent | 346,485.83 | 156,377.84 | 190,107.99 | 45 |
| 286-02-01-0-1404 | | Recurrent | 1,825.00 | 1,824.20 | 0.80 | 100 |
| 286-02-01-0-1409-140 | | Recurrent | 148,230.00 | 122,040.00 | 26,190.00 | 82 |
| 286-02-01-0-1506 | | Recurrent | 140,000.00 | 133,108.97 | 6,891.03 | 95 |
| 286-02-01-0-2003 | | capital | 50,500.00 | 50,500.00 | - | 100 |
| 286-02-01-0-2001 | | capital | 1,934,315.00 | 1,933,537.77 | 777.23 | 100 |
| 286-02-01-0-2105 | | capital | 288,001.00 | 284,166.34 | 3,834.66 | 99 |
| 286-02-01-0-1203-002 | | Recurrent | 4,000.00 | 4,000.00 | - | 100 |
| 286-02-01-0-1409-73 | | Recurrent | 457,997.00 | 358,347.00 | 99,650.00 | 78 |
| 286-02-01-0-2102 | | capital | 914,745.00 | 914,741.00 | | 100 |
| 286-02-01-0-2106 | | capital | 32,900.00 | 29,850.00 | 3,050.00 | 91 |
| 286-02-01-0-2103 | | capital | 1,759,930.00 | 1,314,053.52 | 445,876.48 | 75 |
| Total | | | **42,564,604.60** | **41,055,617.39** | **1,508,987.21** | |
| 290-01-01-0-2001 | Department of Fisheries & Aquatic Resources | capital | 2,212,890.00 | 2,211,546.80 | 1,343.20 | 100 |
| Total | | | **2,212,890.00** | **2,211,546.80** | **1343.20** | |
| 307-2-1-0-1002 | Department of Motor trafic | Recurrent | **1,200,000.00** | **1,172,116.04** | **27,883.96** | **98** |
| 307-2-1-0-1003 | | Recurrent | **320,000.00** | **282,000.00** | **38,000.00** | **88** |
| 307-2-1-0-1201 | | Recurrent | **45,000.00** | **44,686.88** | **313.12** | **99** |
| 307-2-1-0-1402 | | Recurrent | **160,000.00** | **131,453.89** | **28,546.11** | **82** |
| 307-2-1-0-1403 | | Recurrent | **600,000.00** | **530,029.04** | **69,970.96** | **88** |
| 307-2-1-0-1404 | | Recurrent | **18,500.00** | **17,782.62** | **717,38** | **96** |
| 307-2-1-0-1405 | | Recurrent | **450,000.00** | **438,640.34** | **11,359.66** | **97** |
| 307-2-1-0-1407 | | Recurrent | **1,030,000.00** | **1,017,000.00** | **13,000.00** | **99** |
| 307-2-1-0-1409-140 | | Recurrent | **45,000.00** | **45,000.00** | **-** | **100** |
| 307-2-1-0-1302 | | Recurrent | **25,000.00** | **19,000.00** | **6,000.00** | **76** |
| 307-2-1-6-1409 | | Recurrent | **86,000.00** | **82,405.00** | **3,595.00** | **96** |

| Vote particulars | Ministry/ Department | Type | Allocation (Rs) | Net Expenditure (Rs) | Balance Allocation | Allocation Usage % |
|---|---|---|---|---|---|---|
| | | | | | Rs | |
| 307-2-1-10-2104 | Department of Motor trafic | capital | 5,795,150.00 | 5,640,150.00 | 155,000.00 | 97 |
| 307-2-1-0-1101 | | Recurrent | 25,000.00 | 8,912.36 | 16,087.64 | 36 |
| 307-2-1-0-1202-009 | | Recurrent | 35,000.00 | 19,941.00 | 15,059.00 | 57 |
| Total | | | **9,834,650.00** | **9,449,117.17** | **385,532.83** | |
| 326-1-1-0-1101 | Department of Community Based Correction | Recurrent | 144,000.00 | 129,408.87 | 14,591.13 | 90 |
| 326-1-1-0-1201 | | Recurrent | 9,000.00 | 9,000.00 | - | 100 |
| Total | | | 153,000.00 | 138,408.87 | 14,591.13 | |
| 327-2-1-0-2507 | Land Use Policy Planning Department | capital | 1,175,000.00 | 1,173,757.00 | 1,243.00 | 100 |
| 327-2-1-0-2509 | | capital | 158,000.00 | 117,990.00 | 40,010.00 | 75 |
| 327-2-1-0-1101 | | Recurrent | 248,000.00 | 198,278.00 | 49,722.00 | 80 |
| 327-2-1-0-1201 | | Recurrent | 43,000.00 | 43,000.00 | - | 100 |
| Total | | | **1,624,000.00** | **1,533,025.00** | **90,975.00** | |
| 328-2-2-11-2509 | Department of Manpower and Employment | capital | 358,200.00 | 356,887.00 | 1,313.00 | 100 |
| 328-1-1-0-1402 | | Recurrent | 42,989.25 | 36,121.55 | 6,867.70 | 84 |
| 328-1-1-0-1101 | | Recurrent | 369,000.00 | 360,741.33 | 8,258.67 | 98 |
| 328-1-1-0-1201 | | Recurrent | 20,000.00 | 13,388.00 | 6,612.00 | 67 |
| 67328-1-1-0-2102 | | capital | 80,820.00 | 80,820.00 | - | 100 |
| 328-1-1-0-1403 | | Recurrent | 36,000.00 | 36,000.00 | - | 100 |
| 328-2-2-12-2509 | | capital | 133,300.00 | 133,300.00 | - | 100 |
| Total | | | **1,040,309.25** | **1,017,257,882** | **23,051.37** | |

### 3.8 Performance of the Reporting of Non-Financial Assets 2025

| Assets Code | Code Description | Balance as per Board of Survey Report as at 01.01.2025 (Rs) | Balance as per financial Position Report as at 31.12.2025 (Rs) | Yet to be Accounted | Reporting Progress as a % |
|---|---|---|---|---|---|
| 6111107 | Quarters | 242,213,643.47 | 242,213,643.47 | - | 100% |
| 6111108 | Circuits Bungalows | 4,500,000.00 | 4,500,000.00 | - | 100% |
| 6111201 | Office Building | 801,169,930.19 | 813,559,361.10 | - | 100% |
| 6112101 | Passenger Vehicles | 154,204,717.50 | 155,999,863.50 | - | 100% |
| 6112102 | Cargo Vehicles | 24,500,000.00 | 24,500,000.00 | - | 100% |
| 6112103 | Agricultural Vehicles | 33,000,000.00 | 33,000,000.00 | - | 100% |
| 6112109 | Motor Cycles | 1,586,600.00 | 1,552,600.00 | - | 100% |
| 6112201 | Office Equipment | 16,244,572.09 | 16,141,598.09 | - | 100% |
| 6112202 | Computer Equipment | 52,729,438.81 | 61,635,394.38 | - | 100% |
| 6112203 | Electrical Equipment | 38,959,331.13 | 44,433,495.98 | - | 100% |
| 6112204 | Communi. Equipment | 10,193,716.96 | 11,864,877.77 | - | 100% |
| 6112205 | Furniture | 64,281,372.73 | 74,210,751.37 | - | 100% |
| 61411011 | Commercial & services | 288,953,000.00 | 288,953,000.00 | - | 100% |
| 614100 | Land | 67,464,244.30 | 77,407,443.08 | - | 100% |
| Total | | **1,800,000,567.00** | **1,849,972,028.77** | | |

Accounting Officer,
District Secretariat,
Trincomalee.

**Summary Report of the Auditor General on the Financial Statements of the Head 271 District Secretariat, Trincomalee for the year ended 31 December 2025 in terms of Section 11 (1) of the National Audit Act No. 19 of 2018.**

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## 1. Financial Statements

### 1.1 Qualified Opinion

The audit of the financial statements of the Head 271 - District Secretariat, Trincomalee for the year ended 31 December 2025 comprising the statement of financial position as at 31 December 2025 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act, No. 19 of 2018. This report contains my comments and observations on these financial statements submitted to the District Secretariat, Trincomalee in terms of Section 11(1) of the National Audit Act, No. 19 of 2018. The Annual Detailed Management Audit Report was issued to the Accounting Officer in terms of Section 11(2) of the National Audit Act, No. 19 of 2018 on 29 May 2025. The report of the Auditor General in pursuance of provisions in Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 10 of the National Audit Act, No.19 of 2018 will be tabled in Parliament in due course.

In my opinion, except for the effect of the matters describes in paragraph 1.6 of this report, the financial statements give a true and fair view of the financial position of the District Secretariat, Trincomalee as at 31 December 2025, and of its financial performance and its cash flow for the year then ended in accordance with the basis of preparation of financial statements set out in Note 1 to the Financial Statements.

### 1.2 Basis for Audit Opinion

Except for the effect of the matters describes in paragraph 1.6 of this report, I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibility for the financial statements is further described in the Auditor's Responsibilities Section. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### 1.3 Emphasis of Matter - Basis for Preparing Financial Statements

I draw your attention to Note No. 1 to the financial statements, which describes the basis of preparation of these financial statements. In accordance with Government Financial Regulation 150 and 151 and State Accounts Guideline No. 06/2024 of 16 December 2025 as amended on 21 February 2025, the financial statements have been prepared for the needs of theTrincomalee District Secretariat, the General Treasury and Parliament. Therefore, these financial statements may be unsuitable for other purposes. My report is intended solely for the use of the Trincomalee District Secretariat, the General Treasury and Parliament. There will be no change in my opinion on this matter.

## 1.4 Responsibility of the Chief Accounting Officer and the Accounting Officer for the Financial Statements

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The Accounting Officer is responsible for the preparation of financial statements that give a true and fair view in accordance with Government Financial Regulation 150 and 151 and State Accounts Guideline No. 06/2024 of 16 December 2025 as amended on 21 February 2025 and for the determination of the internal control that is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Section 16(1) of the National Audit Act, No.19 of 2018, the District Secretariat is required to maintain proper books and records of all its income, expenditure, assets and liabilities to enable the preparation of annual and periodic financial statements.

In terms of Sub-section 38(1)(c) of the National Audit Act, the Accounting Officer shall ensure that an effective internal control system for the financial control exists in the District Secretariat and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out.

## 1.5 Auditor's Responsibilities for the Audit of the Financial Statements

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My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate and its materiality depends on the influence on economic decisions taken by users on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Appropriate audit procedures were designed and performed to identify and assess the risk of material misstatement in financial statements whether due to fraud or errors in providing a basis for the expressed audit opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- An understanding of internal control relevant to the audit was obtained in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.

- Evaluate the structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Evaluate the overall presentation, structure and content of the financial statements including disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Accounting Officer regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

## 1.6 Comments on Financial Statements

### 1.6.1 Non-Financial Assets

The following observations are made:

**(a)** Upon reconciliation of the closing balances of 04 item categories included under Ledger No. 9152 of the Non-Financial Assets Statement (SA-82) of the Treasury as of 31 December 2024 with the opening balances of the 2025 Treasury Non-Financial Assets Statement (SA-82), a discrepancy of Rs. 1,409,504 was observed, and the reasons for this discrepancy could not be ascertained

**(b)** The total value of the opening balances plus annual purchases for items under Asset Category Ledger No. 9152 (Transport Equipment and Other Machinery) in the Treasury Non-Financial Assets Statement (SA-82) was Rs. 31,060,895. However, according to the trial balances prepared by the District Secretariat and the New CIGAS (SA-100), the value was Rs. 31,054,045, resulting in a discrepancy of Rs. 6,850.

**(c)** The value of disposals for the current year under Asset Category Ledger No. 9152 (Transport Equipment and Other Machinery) in the Treasury Non-Financial Assets Statement (SA-82) was Rs. 3,422,063. However, according to the trial balances prepared by the District Secretariat and the New CIGAS (SA-100), the value was Rs. 3,885,863, resulting in a discrepancy of Rs. 463,800.

**(d)** Although no value was recorded for "Work-in-Progress" (Ledger No. 9160) in the Treasury Non-Financial Assets Statement (SA-82) for the current year, the trial balances prepared by the Department and the New CIGAS (SA-100) showed a debit of Rs. 2,859,000 under "Capital Asset Allocations (Work-in-Progress)" and an identical credit under "Work-in-Progress."

**(e)** The purchase value of office building items (Object Code - 6111201) included under "Non-residential Buildings" (1.2) of Ledger No. 9151 in the Treasury Non-Financial Assets Statement (SA-82) was Rs. 2,859,000. However, the sub-total for "Non-residential Buildings" (61112) under 1.2 was recorded as Rs. 74,000, resulting in a discrepancy of Rs. 2,785,000.

**(f)** Although the closing balance of Property, Plant, and Equipment in the Statement of Financial Position prepared as of 31 December 2025 (according to Form ACA-06) was stated as Rs. 1,847,187,029, a discrepancy of Rs. 2,785,000 was observed between the closing balance of the "Non-Residential Building" (61112) sub-total and the closing balance of the "Office Building" (6111201) items under Ledger No. 9151. Consequently, the accuracy of the closing balance of Property, Plant, and Equipment reported in the Statement of Financial Position could not be verified in audit.

**(g)** According to the Non-Financial Assets Statement, a motorcycle valued at Rs. 34,000 was disposed of under "Transport Equipment" (2.1) of Asset Category 9152. However, no records were submitted to audit regarding the disposal method of the said motorcycle, and action had not been taken to recognize the disposal value in the accounts in accordance with Financial Regulation (FR) 770(4).

### 1.6.2 Deposit Account Balances

**(a)** It was observed that there is an unsettled deposit balance of Rs. 732,205 as of 31 December 2025, according to the Deposit Reconciliation Statement and the Deposit Ledger prepared for that date.

**(b)** Upon examination of the deposit ledger maintained by the Kanthale Divisional Secretariat, it was observed that no action has been taken regarding deposits totaling Rs. 263,117 that have been outstanding for more than two years, as required by Financial Regulation (FR) 571(3).

### 1.6.3 Maintenance of Books and Registers

During the sample audit examinations, it was observed that the following registers were not maintained by the District Secretariat and Divisional Secretariats, and some of the registers that were maintained were not kept in a proper and updated manner.

| Type of Register | Financial Regulation (FR) | Observations |
|---|---|---|
| **Inventory Register** (Kanthale, Thampalakamam, Morawewa, Gomarankadawala, Padavi Sri Pura, Werugal, Kinniya Divisional Secretariats) | FR 763 | Not updated. |
| **Security/Guarantee Register** (District Secretariat and 11 Divisional Secretariats) | FR 891 (1) | Not maintained. |
| **Loss and Damage Register** (District Secretariat and 11 Divisional Secretariats) | FR 110 (1) | Not updated. |

## 2. Report on other legal Requirements

I express the following matters. In accordance with Section 6(d) of the National Audit Act, No. 19 of 2018.

**(a)** The financial statements are consistent with the preceding year;

**(b)** The following recommendations made by me on the financial statements of the preceding year had not been implemented:

| Reference to the paragraph of the last Year's Report | Recommendation not implemented | Reference to the paragraph of this Report |
|---|---|---|
| **1.6.1 (a)** | Opening balances must be recorded according to the correct values. | **1.6.1 (a)** |
| **1.6.1 (b)** | Consistency (accuracy) must be maintained between the balances of the various registers/statements. | **1.6.1 (b)** |
| **1.6.1 (c)** | Consistency (accuracy) must be maintained between the balances of the various registers/statements. | **1.6.1 (c)** |

## 3. Financial Review

### 3.1 Revenue Management

In accordance with Section 5 of Chapter XIX of the Establishments Code, official quarters' rent must be calculated and properly recovered from the relevant officers. However, it was observed that as of 31 December 2025, rent amounting to Rs. 173,395 for 06 official quarters at the Trincomalee District Secretariat remained in arrears. Furthermore, among these, the rent for the official quarter marked 'T75' has been in arrears for more than 2 years and 9 months, dating from April 2023 to date, amounting to Rs. 127,840.

### 3.2 Liabilities and Commitments

It was observed that the value of 157 bills amounting to Rs. 2,856,779, which were incurred for the year 2025 but paid in the year 2026, had not been recognized as liabilities in the 2025 financial statements of the Trincomalee District Secretariat and 06 Divisional Secretariats. It was further observed that the situation in the remaining 05 Divisional Secretariats is likely to be similar.

### 3.3 Utilization of Provisions Provided by Ministries and Departments

The following observations are made:

**(a)** According to Section 12 of the Ministry of Social Services, Welfare and Livestock Development Circular No. 13/2015 dated 27 April 2015, if there are multiple disabled individuals in a single family, a committee decision must be obtained to grant assistance to them. In the absence of such a decision, assistance is only entitled to one person in the family. Contrary to these instructions, the Kinniya Divisional Secretariat had paid a sum of Rs. 660,000 over a period of 11 months to 08 beneficiaries without any such committee decision.

**(b)** Under the accelerated rice purchasing program from the 2019/20 Maha season up to the year 2022, a total sum of Rs. 47,957,307 remains unrecovered by the District Secretariat from 07 rice mill owners (04 from Kantale, 01 from Padavi Sri Pura, and 02 from Serunuwara Divisional Secretariats, even after a period of five years has elapsed.

**(c)** It was observed that 08 houses valued at Rs. 5,600,000, which were provided to 08 residents in 05 Grama Niladhari divisions in the Serunuwara Divisional Secretariat area under the housing project for war-affected families, had not been completed as of 31 October 2025. Consequently, the sum of Rs. 4,125,000 already paid to the relevant beneficiaries has become non-productive expenditure.

**(d)** It was observed that 05 houses valued at Rs. 4,200,000, granted to 05 residents in the Kanthale Divisional Secretariat area during the years 2021 and 2023 under the housing project for war-affected families, remained incomplete as of 12 December 2025. Consequently, the sum of Rs. 3,325,000 already paid to the relevant beneficiaries has become non-productive expenditure.

**(e)** It was observed that 316 beneficiaries across 07 Divisional Secretariat offices Town & Gravets, Kinniya, Verugal, Serunuwara, Kantale, Thambalagamuwa, and Muttur had not collected their nutritional food packs valued at Rs. 1,422,000 under the 2025 Nutritional Food Program for pregnant mothers.

**3.4 Certifications to be made by the Chief Accounting Officer/Accounting Officer**

The Chief Accounting officer and Accounting officer should ensure that an effective internal control system for the financial control exits in the district secretariat and carry out periodic reviews to monitor the effectiveness of the sus systems and accordingly make any alterations as required for such systems to be effectively carried out such reviews should be carried out in writing and a copy thereof should be presented to the auditor general however no statement had been submitted to the audit that such a review has been carried out .

### 3.5 Non Compliances with Laws, Rules, and Regulations

The Following observation are made

| Reference to Laws, Rules and Regulations | Non-Compliance |
|---|---|
| **(a)** Financial Regulation (FR) 104(4) | Following the accident of the Monte Carlo Jeep KB-0957 on 28 January 2023, which resulted in the death of the driver, a full report was required to be submitted within three months from the date the loss or damage occurred However, this procedure was not followed. |
| **(b) Public Administration Circular No. 09/2009 dated 16 April 2009, Section 2 (iv)** | Although it is mandatory to verify attendance via biometric fingerprint scanners for the payment of overtime and holiday pay, officers at the Kinniya, Gomarankadawala, Verugal, Serunuwara, Kanthale, Thampalagamam, and Muthur Divisional Secretariats failed to do so. Despite this, a total of Rs. 1,987,988 was paid as overtime and holiday pay during the year under review. |
| **(c) Section 3.1 of Public Administration and Management Ministry Circular No. 30/2016 dated 29 December 2016** | A fuel consumption test must be conducted after every 12 months, or after covering 25,000 kilometers, or following a major engine repair whichever occurs first. However, vehicle number 252-9903 belonging to the Kinniya Divisional Secretariat in Trincomalee had not undergone any fuel consumption tests between 23 May 2023 and 18 July 2025. |

### 3.6 Irregular Transactions

**(a)** Although the maximum monthly fuel limit for pool vehicles belonging to the Serunuwara and Kanthale Divisional Secretariats is 100 liters per the District Secretary's instructions, it was observed that during the period from January to November 2025, the limits were exceeded by 432 liters and 442 liters, respectively. Consequently, payments amounting to Rs. 125,563 and Rs. 125,281 were made in violation of the relevant instructions and Financial Regulations (FR) 136 and 138(2).

**((b)** It was observed that 04 payment vouchers valued at Rs. 749,436 bore only the signature of the certifying officer, without the official seal of their designation. Furthermore, the payment values were not written out in words on these vouchers. Accordingly, these payment vouchers were not prepared in compliance with Financial Regulation (FR) 138.

### 3.7 Deposits

**(a)** As of 31 December 2025, according to the Deposit Reconciliation Statement and the Deposit Register, there remained an uncleared deposit balance of Rs. 732,205.

**(b)** Upon examination of the deposit register maintained by the Kanthale Divisional Secretariat, it was observed that no action had been taken regarding lasped deposits amounting to Rs. 263,117, which have remained outstanding for over two years, in violation of Financial Regulation (FR) 571(3).

## 4. Operational Review

### 4.1 Performance

#### 4.1.1 Planning

**The following observations are made:**

According to Accounts Circular No. 02/2018 of the Ministry of Home Affairs dated 29 January 2018, Divisional Secretariats are required to prioritize services provided to the public, determine optimal targets for 5 key services, and submit a report on these targets to the District Secretariat. Under Sections 2.5 and 2.6 of the same circular, the District Secretariat is required to consolidate the optimal targets of all Divisional Secretariats and submit a report with a copy to the Auditor General to the Ministry of Home Affairs before 15 January of each year. However, it was observed that both the Divisional Secretariats and the District Secretariat had failed to submit these reports for the year 2024.

#### 4.1.2 Failure to Performance of Duties

**(a)** Regarding the 1,233 land Kachcheri applications received for the years 2024 and 2025 within the Trincomalee Town and Gravets Divisional Secretariat division, no necessary action had been taken as of the audit date of 23 January 2026.

**(b)** As of 17 October 2025, the Werugal Divisional Secretariat had not initiated the necessary procedures to conduct land Kachcheri and issue the relevant permits for 2,313 land alienation applications received during the years 2020 and 2022.

**(c)** It was observed that 185 temporary residents, who have been occupying 120 acres, 03 roods, and 19 perches of land in the Sirimangalapura and Somapura Grama Niladhari divisions of the Serunuwara Divisional Secretariat for over 15 years without legal title, had submitted written requests to the Divisional Secretary for the necessary land permits. However, as of 31 October 2025, no action had been taken to process these requests.

**(d)** As of 31 October 2025, the Serunuwara Divisional Secretariat had not initiated the necessary procedures to conduct land inquiries and issue temporary permits to 59 individuals who had applied for land under the Land Development Ordinance and the State Lands Ordinance between the year 2024 and 31 October 2025.

**(e)** It was observed that although the Department of Conservation had agreed to de-reserve 3,912.33 acres of land located in the Kanthale Divisional Secretariat division on 09 May 2021, no gazette notification had been issued regarding this de-reservation as of the audit date of 12 December 2025. Consequently, further action regarding these lands had been delayed for over 4 years.

**(f)** In accordance with decisions taken at meetings held on 13 September and 09 October 2023, agreement was reached to de-reserve the remaining 2,445.57 acres of land in the Kanthale Divisional Secretariat division that had not yet been released. However, as of the audit date of 12 December 2025, no Gazette notification had been issued in this regard either, resulting in a delay of over 2 years in the progress of these lands

**(g)** It was observed that although the Department of Forest Conservation had agreed on 09 May 2021 to de-reserve 3,912.33 acres of land located in the Kanthale Divisional Secretariat division, no Gazette notification had been issued regarding this de-reservation as of the audit date of 12 December 2025. Consequently, progress on any further action regarding these lands had been delayed for over four years.

#### 4.1.3 Non Achievement of Expected Outcomes

**(a)** According to the circular dated 28 February 2024 issued by the Secretary to the Ministry of Agriculture and Plantation Industries regarding the goat rearing project, it is mandatory to obtain insurance coverage for the goats at the time of procurement. However, it was observed that the Gomarankadawala Divisional Secretariat obtained insurance coverage for the 15 goats distributed on 16 August 2024 only after a delay of 60 days, on 15 October 2024. Consequently, insurance coverage could not be claimed for 03 goats worth Rs. 75,975 that died during that intervening period.

**(b)** Under the 2025 Government Decentralized Budget, an allocation of **Rs. 2,000,000** was provided for the development of two culverts on the Nariyale-Waduwan agricultural road in the Karukamunai Grama Niladhari division of the Werugal Divisional Secretariat. However, it was observed that the works under Bill of Quantities (BOQ) items 06, 07, and 08 specifically the backfilling of the culvert with approved gravel, leveling the soil using a JCB machine, and planting turf on the embankment—were not carried out to the required quality standards. Notably, no turf was visible during the inspection. Consequently, the expenditure of **Rs. 156,498** incurred under these items was observed to be nugatory (fruitless) expenditure.

**(c)** According to the progress reports for housing construction in 2021, the Seruwila Divisional Secretariat claimed that 30 beneficiaries under the Rs. 600,000 housing scheme and 32 beneficiaries under the Rs. 1 million housing scheme had fully completed their house construction. However, it was observed that the physical progress of the houses did not align with the reports submitted to the audit. This discrepancy arose because the financial assistance for 44 of these beneficiaries, totaling **Rs. 2,308,000**, remained held in their Samurdhi bank accounts as of the audit date. Consequently, the actual physical progress of construction was not commensurate with the progress reported by the Divisional Secretariat.

#### 4.1.4 Failure to Achievement of Expected Outcomes

It was observed that the preschool building constructed in the Chenaiyoor area of the Verugal Divisional Secretariat, under the 2024 government decentralized budget at a cost of **Rs. 1,050,000**, had remained unused for over a year as of the audit date of 17 October 2025, rendering the investment nugatory.

### 4.2 Procurement

It was observed that 10 Tyres were purchased for two vehicles belonging to the Seruwila Divisional Secretariat at a cost of **Rs. 489,000**. The standard tire size required for one of these vehicles is **255×15**x**15** however, the Tyres purchased were of the size **235×75×15**. The procurement of these non-standard tires was carried out without the prior recommendation or approval of a Technical Officer or a Mechanical Engineer.

### 4.3 Assets Management

**(a)** According to the District Secretary's letter dated 12 June 2019, the period for which the official quarters T-75 belonging to the Trincomalee District Secretariat were provided on a rental basis to the Lanka Phosphate Company had exceeded the 5-year limit. Consequently, the Chairman of the Lanka Phosphate Company was notified to hand over the quarters back to the Trincomalee District Secretariat.

Although the Acting Manager (Administration and Human Resources) of the Lanka Phosphate Company requested the retention of the said quarters via a letter dated 21 December 2020, the Additional District Secretary of Trincomalee informed the Chairman of the Lanka Phosphate Company on 27 January 2021 that the quarters could not be allocated further to their company. However, it was observed that as of 31 December 2025, the said quarters had not been formally handed over. Furthermore, it was observed that rent arrears amounting to Rs. 127,840 for these quarters remained outstanding as of the end of 2023.

**(b)** It was observed that official quarters **G-64** and **19-A**, belonging to the Trincomalee District Secretariat, are in a dilapidated condition and unsuitable for occupancy. As of 31 December 2025, no steps had been taken to carry out the necessary repairs to these quarters.

**(c)** Regarding the single-person government flat located in front of the Kanthale Police station (under the purview of the Kantale Divisional Secretariat), the Additional District Secretary and Additional District Registrar had informed in a letter dated 14 March 2022 that the building was very old, unsuitable for habitation, and that a recommendation had been received from the District Engineer to demolish it. However, as of the audit date of 22 October 2024, it was observed that 05 out of the 07 units in this building were still occupied, posing a significant safety risk to the residents. Despite the demolition recommendation being issued over 2 years and 7 months ago, the demolition process had not been executed.

**(d)** It was observed that the Serunuwara Divisional Secretariat owns 07 official quarters, including 02 Divisional Secretary official residences, yet only 02 of these units are currently occupied. Furthermore, those 02 occupied units are in need of repairs, indicating that the existing assets are not being utilized optimally. Additionally, the old Divisional Secretary residence, the Somapura Circuit Bungalow, and 05 other general quarters which are over 42 years old were all found to be in a dilapidated state requiring urgent repairs.

**(e)** A reserved vehicle belonging to the Kinniya Divisional Secretariat had undergone repairs costing approximately **Rs. 1,500,000** between 2020 and the audit date of 18 July 2025. However, following 18 July 2025, the vehicle was taken out of service and left parked, in an insecure manner, within the Trincomalee District Secretariat premises.

**4.4 Irregular Transactions**

**(a)** According to Public Administration Circular 13/2008(v) dated 31 December 2021 and its amendment dated 10 February 2022, a monthly fuel limit of 165 liters must be strictly adhered to for assigned vehicles. However, it was confirmed that between 27 September 2024 and 13 February 2025, 440 liters of fuel in excess of the stipulated limit were obtained for the vehicle assigned to the Divisional Secretary of Kinniya under expenditure vote 1202. Furthermore, the daily running charts required to verify that this fuel was utilized for official duties were not submitted for audit examination.

**(b)** It was observed that a Development Officer at the Verugal Divisional Secretariat had misappropriated Rs. 75,000 out of a Rs. 225,000 disbursement meant for a beneficiary of a housing project under the Ministry of Resettlement on 06 November 2019. Although the funds were repaid in two installments following a police complaint, it was observed that no formal disciplinary inquiry has been conducted against the officer involved as of the date of this report, despite a lapse of six years.

**(d)** A physical inspection of the vehicle reserved for the Kanthale Divisional Secretariat revealed that the odometer reading on 09 December 2025 was 309,416 km, whereas the records in the running charts indicated a reading of 308,734 km. This discrepancy of 682 km, based on the vehicle's fuel efficiency of 8 km per liter, resulted in a financial loss of Rs. 23,614 to the state, calculated based on current market rates.

**4.5 Losses and Damages**

**(a)** Although the Statement of Losses and Waivers (Annex - I) in the 2025 financial statement set is required to include information regarding the recovery, write-off, or waiver of losses during the year, it was observed that a loss of **Rs. 2,124,270** pertaining to an accident involving a District Secretariat vehicle on 08 January 2023 was still recorded as outstanding.

**(b)** The government suffered a financial loss of **Rs. 2,124,270** incurred for the repairs of a Jeep belonging to the Trincomalee District Secretariat that was involved in an accident on 08 January 2023, as the insurance company could not be held liable for the damages. Furthermore, according to the post-mortem report of the deceased driver, the nature of the injuries sustained revealed that the vehicle was not being driven by the driver in charge of it at the time of the accident.

**(c)** According to information provided by the Admin Division of the District Secretariat, there were 05 vehicle accidents with a total value of **Rs. 2,647,262** that were pending recovery or write-off. It was observed that these losses had not been formally included in the Statement of Losses and Waivers as required by financial regulations.

**(d)** It was observed that the loss value of **Rs. 130,920** related to an accident involving a vehicle belonging to the Verugal Divisional Secretariat which is currently being recovered in installments—had been erroneously included in the Statement of Write-offs (Annex II) in the 2025 financial statements, despite no formal decision having been made to write off this amount.

**(e)** A reserved vehicle belonging to the Kinniya Divisional Secretariat had undergone repairs costing approximately **Rs. 1,500,000** between 2020 and the audit date of 18 July 2025. However, following 18 July 2025, the vehicle was withdrawn from service and left parked in an insecure location within the premises of the Trincomalee District Secretariat.

**4.6 Financial Transactions**

**(a)** According to Section 12.54 of Chapter VII of the Establishments Code, an officer performing the duties of another post while holding a substantive post is entitled only to one-fourth of the initial salary of the acting post. However, it was observed that the Acting Accountant and the former Acting Assistant Director of Planning at the Werugal Divisional Secretariat were overpaid by **Rs. 156,102** during the period from February 2023 to June 2025.

**(b)** According to the provisions of Section 12.5.4 of Chapter VII of the Establishments Code, an officer holding a substantive post who is assigned the duties of another post is entitled to their full substantive salary plus one-fourth (1/4) of the initial salary of the acting post, provided they are required to perform the duties of both positions. Contrary to these provisions, it was observed that the Acting Assistant Director of Planning at the Thambalagamuwa Divisional Secretariat was overpaid a total of **Rs. 134,593** during the period from 07 June 2022 to 31 May 2025.

**4.7 Failure to respond to Audit Queries**

It was observed that the Trincomalee District Secretariat had failed to provide responses to the audit queries issued on 07 January 2026 under the reference number **EPCG/TR/A/DST/2025/AQ-21**, titled "Audit of Official Quarters - Trincomalee District Secretariat," as of 09 April 2026.

**4.8 Management Weaknesses**

**(a)** According to Financial Regulation 390, cheque books must be kept securely in a locked system daily. Any cheques that have not been handed over to the payee or dispatched via mail must also be kept securely. However, it was observed that 97 cheques with a total value of **Rs. 20,162,134** had been left unsecured, attached to their respective vouchers, for over a month at the Town & Gravets Divisional Secretariat.

**(b)** It was observed that investigations into 07 vehicle accidents involving losses valued at **Rs. 5,427,784** remain incomplete, with some cases pending for as long as 25 years from 1999 to 2024.

**(c)** The Seruwila Divisional Secretariat has 02 official quarters scheduled for the Divisional Secretary. However, one is currently being used as a Samurdhi Office since its construction in 2018, while the other is in a dilapidated state. Although the latter is repairable and could be put to use, the Divisional Secretary has not occupied it.

**(d)** The ownership of the 05 non-scheduled official quarters and the Somapura Circuit Bungalow, which are under the purview of the Serunuwara Divisional Secretariat, has not been legally transferred to the Divisional Secretariat. The necessary legal procedures to vest these lands and buildings remain incomplete.

**(e)** An officer serving in Class III of the Management Assistant Service at the Town & Gravets Divisional Secretariat, who was appointed on 15 September 2015 based on the letter from the Ministry of Public Administration and Management dated 08 September 2015, had her services terminated via a letter from the Director General of Combined Services (Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government) dated 10 August 2023.
It was revealed that this officer had submitted forged examination results to secure her appointment. Consequently, she had received **Rs. 3,305,197** as salary and allowances from 15 September 2015 to 31 December 2022. Additionally, the outstanding balance on the distress loan obtained by her was **Rs. 205,650** as of 31 December 2022. Furthermore, she had obtained full-pay maternity leave from 14 October 2015 to 25 February 2016 and 10 days of overseas leave from 27 August 2019 to 05 September 2019. It was observed that both the officer involved and the responsible officials who failed to verify the authenticity of the educational qualifications at the time of recruitment are accountable for this lapse.

**(f)** An officer serving as a Grama Niladhari under the Thambalagamuwa Divisional Secretariat has been under interdiction since 09 July 2018. It was observed that a distress loan balance of **Rs. 233,641**, obtained by the officer while in service, remains outstanding. As of 31 December 2025, no steps had been taken to recover this balance, despite a period of over 7 years having elapsed since the officer's interdiction.

5. Sustainable Development
Officers were not adequately sensitized regarding Sustainable Development Goals Furthermore, as the sustainable development targets had not been identified, no evaluation could be conducted to assess the achievement of targets for the year under review.

## 6. Human Resource Management

### 6.1 Approved and Actual Cadre

As of 31 December 2025, there were 17 Vacancies for the post of Staff grade officers and 106 vacancies for the post of Secretary and Primary Officers. 23 Tertiary level posts vacancies. It was observed that the vacancies in these positions may adversely affected the efficiency and effectiveness of services provided to the public.

**M. G. Matharasinghe**
**Deputy Auditor General**
**For Auditor General**

# Chapter 04 – Performance Indicators

## 4.1. Performance Indicator of the Institute

**District Secretariat, Trincomalee**
**Performance of Achieving the Goals outlined in the Action Plan 2025**

| Sr. No. | Specific Indicator (Top most Prioritized Public Services ) | Annual Expected Output | Cumulative Progress | Actual Output as a percentage (%) | | | |
|---|---|---|---|---|---|---|---|
| | | | | 100% - 90% | 89%- 75% | 75% - 50% | 50%-35% |
| 1 | Registration of Birth, Marriage & Death | 168,474.00 | 166,167.00 | √ | | | |
| 2 | Processing applications for issuance of National Identity Card | 15,197.00 | 14,022.00 | √ | | | |
| 3 | Issuance of Land Permits & Deeds | 2,264.00 | 949.00 | | | | √ |
| 4 | Issuance & Renewal of Revenue License | 81,621.00 | 80,695.00 | √ | | | |
| 5 | Issuance of Pregnant Mothers Nutrition Coupons | 35,965.00 | 36,487.00 | √ | | | |
| | **Overall Performance** | **303,521.00** | **298,320.00** | | | | |

## Chapter 05- Performance of Achieving Sustainable Development Goals - 2025

### 5.1 Indicate the Identified respective Sustainable Developments Goals*

| S.No | Thrust Area | Major Actions | Sustainable Development Programme | | Out Put( Key Performance Indicator | | Progress of the Achievement % | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | SDG Goal | Objective | No of Beneficiaries | Achievement | 0-49 | 54-74 | 75-100 |
| 1 | Livestock | Providing goats | SDG 1 – No Poverty<br>SDG 2 – Zero Hunger | 1.2<br>2.3 | 50 | Reduced Rural Poverty: Poverty line fell by 25%; Increased farmer income & asset ownership. | | √ | |
| 2 | Fisheries | Stocking fingerlings | SDG 2 – Zero Hunger<br>SDG 14 – Life Below Water | 2.4<br>14.4 | 50 | Improved food security & aquatic resource management. | | √ | |
| 3 | Environment | Boundary wall for Sripura Garbage Yard<br>Disaster Mitigation Project<br>RO Plant | SDG 6 – Clean Water & Sanitation<br>SDG 11 – Sustainable Cities & Communities<br>SDG 13 – Climate Action | 6.1<br>11.6<br>13.1 | 4,500 | Water Security: 25% reduction in drinking water deficiency.<br>Resilience: Prevention of disaster | | √ | |
| 4 | Forest & Wild Life | Providing air guns for crop protection | SDG 2 – Zero Hunger<br>SDG 15 – Life on Land | 2.4, 15.1 | 2,200 | Wildlife Coexistence: 50% of human-elephant disputes eliminated in conflict zones. | √ | | |

| S.No | Thrust Area | Major Actions | Sustainable Development Programme | | Out Put( Key Performance Indicator | | Progress of the Achievement % | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | SDG Goal | Objective | No of Beneficiaries | Achievement | 0-49 | 54-74 | 75-100 |
| 5 | Industry | Production Village<br>Leather bags production<br>SME development<br>Women entrepreneurship<br>Providing machinery | SDG 5 – Gender Equality<br>SDG 8 – Decent Work & Economic Growth<br>SDG 9 – Industry, Innovation & Infrastructure | 5.a<br>8.3<br>9.2 | 6,500 | Economic Growth: 5% increase in tourism; Strengthened local farmer livelihoods. | | √ | |
| 6 | Education | ECD programs<br>Parenting training<br>Pre-school & teacher allowances<br>School nutrition & repairs | SDG 4 – Quality Education<br>SDG 1 – No Poverty | 4.2, 4.c<br>1.4 | 10,000 | Human Capital: Literacy rate increased by 2% (approaching ~95% district-wide). | | √ | |
| 7 | Health | Wastewater treatment plant<br>Nutrition support for Preschool Child<br>Kidney disability payment<br>Drug prevention | SDG 3 – Good Health & Well-being<br>SDG 6 – Clean Water & Sanitation | 3.4, 3.5<br>6.3 | 12,000 | Healthier Society: Infant mortality decreased by 10%; Nutritional levels rose by 25%. | | √ | |

| S.No | Thrust Area | Major Actions | Sustainable Development Programme | | Out Put( Key Performance Indicator | | Progress of the Achievement % | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | SDG Goal | Objective | No of Beneficiaries | Achievement | 0-49 | 54-74 | 75-100 |
| 8 | Social Service | Aswesuma<br>Disability & elder payments<br>Peace programs | SDG 1 – No Poverty<br>SDG 10 – Reduced Inequalities<br>SDG 16 – Peace, Justice & Strong Institutions | 1.3<br>10.2<br>16.1 | 8,000 | Rural poverty reduced; Strengthened social safety nets. | | √ | |
| 9 | Culture | Culture Centre construction<br>Viharanthana development<br>Mosque repair | SDG 11 – Sustainable Cities & Communities | 11.4 | 2,500 | Preserved heritage contributing to 5% tourism growth. | | √ | |
| 10 | Local Government | Street seller support<br>Office equipment<br>Disaster response<br>Digitalization<br>Job fairs | SDG 8 – Decent Work & Economic Growth<br>SDG 16 – Peace, Justice & Strong Institutions | 8.5<br>16.6 | 4,500 | Resource Efficiency: Electricity requirement reduced by 1% via "Safe Usage" protocols. | √ | | |

| S.No | Thrust Area | Major Actions | Sustainable Development Programme | | Out Put( Key Performance Indicator | | Progress of the Achievement % | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | SDG Goal | Objective | No of Beneficiaries | Achievement | 0-49 | 54-74 | 75-100 |
| 11 | Water Supply & Sanitation | Toilets & bathing places<br>Drainage<br>Water supply & connections | SDG 6 – Clean Water & Sanitation<br>SDG 3 – Good Health & Well-being | 6.1, 6.2<br>3.9 | 500 | "Clean Society" Vision: Enhanced disease-free life; creating a clean country at the village level. | | √ | |
| 12 | Housing | Houses for resettled families | SDG 1 – No Poverty<br>SDG 11 – Sustainable Cities & Communities | 1.4<br>11.1 | 535 | Fulfilling basic needs; Improved standard of living. | | √ | |
| 13 | Road & Transportation | Contruction of Roads, drainage, culverts & bridges | SDG 9 – Industry, Innovation & Infrastructure<br>SDG 11 – Sustainable Cities & Communities | 9.1, 11.2 | 5,000 | Sustainable Infrastructure: Fulfilled basic needs and improved connectivity for remote areas. | | √ | |

### 5.2 The achievements and challenges of the Sustainable Development Goals

Trincomalee is one of the backward District due to the long-lasted war and natural hazards occurred in last few decades. With the restoration of civil administration and social life, Trincomalee is now one of the rapidly develop district in Sri Lanka.

Although, almost all the 17 Sustainable Development Goals are a challenge to this District, we have already prepared five-year Strategic Development Plan inserting district priorities and SDG priorities for the District.

We have achieved many of the target planned for last year as explained in the above 4.1. and still we have to go further in achieving district goals.

The prevailing volatile situation in peace, law and order and the economy due to terrorist activities and natural hazards, the plan may not be implemented in full swing hence, results are also delayed.

# Chapter 06 - Human Resource Profile

## 06.1. Cadre Management

**Cadre Position as at 31-12-2025**

| | Approved Cadre | Existing Cadre | Vacancies / (Excess) |
|---|---|---|---|
| **Senior** | 59 | 41 | 18 |
| **Tertiary** | 40 | 17 | 23 |
| **Secondary** | 1,022 | 962 | 60 |
| **Primary** | 145 | 99 | 46 |
| **Total** | **1,266** | **1,119** | **147** |

## 06.2. Briefly state how the shortage or excess in human resources has been affected to the performance of the institute

Overall status of the Human Resources in Trincomalee District is short of 147 officers. This considerable shortage of staff had been continued for many years; however, it could have been filled to some extent during last two years.

Trincomalee District is heavily suffering with shortage of senior and tertiary level public officers in serving the public. As per proportionate to approved cadre, out of 99 senior and tertiary officers, only 58 officers were serving and 41 were short. This directly affects the day today administration and management of development projects in District.

**06.3 Human Resource Development** - 2025

<table>
<tr><th rowspan="2">Name of the Program</th><th rowspan="2">No.of staff trained</th><th rowspan="2">Duration of the program</th><th colspan="2">Total Investment (Rs.</th><th rowspan="2">Nature of the program (Abroad/ Local</th><th rowspan="2">Output/ Knowledge Gained</th></tr>
<tr><th>Local</th><th>Foreign</th></tr>
<tr><td rowspan="4">PL Category Officers Training Program</td><td rowspan="4">102</td><td rowspan="4">12 Hrs</td><td rowspan="4">142,592.89</td><td rowspan="4">-</td><td rowspan="4">Local</td><td>Basic of Appointment & Level</td></tr>
<tr><td>General conduct and Discipline of Government Official ,effective communication skills, customer service and ethics</td></tr>
<tr><td>Soft Skills and Social Relationship</td></tr>
<tr><td>Office systems and office management</td></tr>
<tr><td>MSO & DO Training Program</td><td>62</td><td>12 Hrs</td><td>179,454.00</td><td>-</td><td>Local</td><td>Disciplinary Procedure & Inquiry Procedure</td></tr>
</table>

**Briefly state how the training program contributed to the performance of the institution**

The Skills Development Unit (SDU) at the District Secretariat has been establish to improve the, knowledge, skills, attitudes and competencies of the existing and new employees at the District Secretariat, and eleven Divisional Secretariats. It provides with initial trainings scheduled for short and limited curriculum. Which are necessary to conduct day today public service activities in the District.

Employees from other Departments in Trincomalee District and Departments from Eastern Provincial Council are also encouraged to attend these trainings.

Since many of the public service offering methods are now equipped with technology, every employee is expected to aware with basic ICT knowledge. Further, this unit is offering training for Language skills, and knowledge about Financial Regulations, Establishment Codes and job- related matters. All those trainings focused on improving the employee efficiency in public service officering.

## Chapter 07– Compliance Report

### District Secretariat, Trincomalee

| No. | Applicable Requirement | Compliance Status (Complied/Not Complied) | Explanation for Non-Compliance | Corrective actions to avoid non-compliance in future |
|---|---|---|---|---|
| **1.** | **The following Financial statements/accounts have been submitted on due date** | | | |
| 1.1. | Annual financial statements | Complied | | |
| 1.2. | Advance to public officers account | Complied | | |
| 1.3. | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts | N.A | | |
| 1.4. | Stores Advance Accounts | N.A | | |
| 1.5. | Special Advance Accounts | N.A | | |
| 1.6. | Other | N.A | | |
| **02.** | **Maintenance of books and registers (FR445)/** | | | |
| 2.1. | Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018 | **Complied** | | |
| 2.2. | Personal emoluments register/ Personal emoluments cards have been maintained and update | **Complied** | | |
| 2.3. | Register of Audit queries has been maintained and update | **Complied** | | |
| 2.4. | Register of Internal Audit reports has been maintained and update | **Complied** | | |
| 2.5. | All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date | **Complied** | | |
| 2.6. | Register for cheques and money orders has been maintained and update | **Complied** | | |
| 2.7. | Inventory register has been maintained and update | **Complied** | | |
| 2.8. | Stocks Register has been maintained and update | **Complied** | | |
| 2.9. | Register of Losses has been maintained and update | **Complied** | | |
| 2.10. | Commitment Register has been maintained and update | **Complied** | | |
| 2.11. | Register of Counterfoil Books (GA – N20) has been maintained and updated | **Complied** | | |

| No. | Applicable Requirement | Compliance Status (Complied/Not Complied) | Explanation for Non Compliance | Corrective actions to avoid non-compliance in future |
|---|---|---|---|---|
| | | | | |
| **03.** | **Delegation of functions for financial control (FR 135)** | | | |
| 3.1. | The financial authority has been delegated within the institute | **Complied** | | |
| 3.2. | The delegation of financial authority has been communicated within the institute | **Complied** | | |
| 3.3. | The authority has been delegated in such manner so as to pass each transaction through two or more officers | **Complied** | | |
| 3.4. | The controls have been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package | **Complied** | | |
| **04.** | **Preparation of Annual Plans** | | | |
| 4.1. | The annual action plan has been prepared | **Complied** | | |
| 4.2. | The annual procurement plan has been prepared | **Complied** | | |
| 4.3. | The annual Internal Audit plan has been prepared | **Complied** | | |
| 4.4. | The annual estimate has been prepared and submitted to the NBD on due date | **Complied** | | |
| **4.5.** | The annual cash flow has been submitted to the Treasury Operations Department on time | **Complied** | | |
| **5.** | **The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified** | | | |
| 5.1. | All the audit queries have been replied within the specified time by the Auditor General | **Complied** | | |
| **06.** | **Internal Audit** | | | |
| 6.1. | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019 | **Complied** | | |
| 6.2. | All the internal audit reports have been replied within one month | **Complied** | | |
| 6.3 | Copies of all the internal audit reports has been submitted to the Management Audit | **Complied** | | |

| No. | Applicable Requirement | Compliance Status (Complied/Not Complied) | Explanation for Non Compliance | Corrective actions to avoid non-compliance in future |
|---|---|---|---|---|
| | Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018 | **Complied** | | |
| 6.4. | All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3) | **Complied** | | |
| **07.** | **Audit and Management Committee** | | | |
| 7.1. | Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019 | **Complied** | | |
| **08.** | **Asset Management** | | | |
| 8.1. | The information about purchases of assets and disposals was submitted to the Comptroller General’s Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017 | **Complied** | | |
| 8.2. | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General’s Office in terms of Paragraph 13 of the aforesaid circular | **Complied** | | |
| 8.3. | The boards of survey were conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 01/2020 | **Complied** | | |
| 8.4. | The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular | **Complied** | | |
| 8.5. | The disposal of condemn articles had been carried out in terms of FR 772 | **Complied** | | |
| **09.** | **Vehicle Management** | | | |
| 9.1. | The daily running charts and monthly summaries of the pool vehicles had been prepared and sub mitted to the Auditor General on due date | **Complied** | | |
| 9.2. | The condemned vehicles had been disposed of within a period of less than 6 months after condemning | **Complied** | | |

| No. | Applicable Requirement | Compliance Status (Complied/Not Complied) | Explanation for Non Compliance | Corrective actions to avoid non-compliance in future |
|---|---|---|---|---|
| 9.3. | The vehicle logbooks had been maintained and updated | **Complied** | | |
| 9.4. | The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident | **Complied** | | |
| 9.5. | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016 | **Complied** | | |
| 9.6 | The absolute ownership of the leased vehicle log books has been transferred after the lease term | **Complied** | | |
| **10.** | **Management of Bank Accounts** | | | |
| 10. | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date | **Complied** | | |
| 10.2. | The dormant accounts that had existed in the year under review or since previous years settled | **Complied** | | |
| 10.3. | The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month | **Complied** | | |
| **11.** | **Utilization of Provisions** | | | |
| 11.1 | The provisions allocated had been spent without exceeding the limit | **Complied** | | |
| 11.2. | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1) | **Complied** | | |
| **12.** | **Advances to Public Officers Account** | | | |
| 12.1. | The limits had been complied with | **Complied** | | |
| 12.2. | A time analysis had been carried out on the loans in arrears | | | |
| 12.3. | The loan balances in arrears for over one year had been settled | **Complied** | | |
| **13.** | **General Deposit Account** | | | |
| 13.1. | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits | **Complied** | | |

| No. | Applicable Requirement | Compliance Status (Complied/Not Complied) | Explanation for Non Compliance | Corrective actions to avoid non-compliance in future |
|---|---|---|---|---|
| 13.2. | The control register for general deposits had been updated and maintained | **Complied** | | |
| **14.** | **Imprest Account** | | | |
| 14.1. | The balance in the cash book at the end of the year under review has been remitted to TOD | **Complied** | | |
| 14.2. | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task | **Complied** | | |
| 14.3. | The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371 | **Complied** | | |
| 14.4. | The balance of the imprest account had been reconciled with the Treasury books monthly | **Complied** | | |
| **15.** | **Revenue Account** | | | |
| 15.1. | The refunds from the revenue had been made in terms of the regulations | **Complied** | | |
| 15.2. | The revenue collection had been directly credited to the revenue account without crediting to the deposit account | **Complied** | | |
| 15.3. | Returns of arrears of revenue forward to the Auditor General in terms of FR 176 | **Complied** | | |
| **16.** | **Human Resource Management** | | | |
| 16.1. | The staff had been paid within the approved cadre | **Complied** | | |
| 16.2. | All members of the staff have been issued a duty list in writing | **Complied** | | |
| 16.3. | All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017 | **Complied** | | |
| **17.** | **Provision of information to the public** | | | |
| 17.1. | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation | **Complied** | | |
| 17.2. | Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to | **Complied** | | |

| No. | Applicable Requirement | Compliance Status (Complied/Not Complied) | Explanation for Non Compliance | Corrective actions to avoid non-compliance in future |
|---|---|---|---|---|
| | public against the public authority by this website or alternative measures | **Complied** | | |
| 17.3. | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act | **Complied** | | |
| **18.** | **Implementing the Citizens Charter** | | | |
| 18.1 | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management | **Complied** | | |
| 18.2 | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular | **Complied** | | |
| **19.** | **Preparation of the Human Resource Plan** | | | |
| 19.1. | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018. | **Complied** | | |
| 19.2. | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan | **Complied** | | |
| 19.3. | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular | **Complied** | | |
| 19.4. | A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular | **Complied** | | |
| **20.** | **Responses Audit Paras** | | | |
| 20.1. | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified | **Complied** | | |