පාර්ලිමේන්තු ප්‍රකාශන මාලා අංකය :492

ආයතනයේ නම : පරිපාලන අභියාචන විනිශ්චය අධිකාරය

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119 (4) යටතේ ගරු ආයතන භාර අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

பாராளுமன்ற வெளியீட்டுத் தொடர் இலக்கம் 492

நிறுவனத்தின் பெயர் நிருவாக மேன்முறையீடுகள் நியாய சபை

பாராளுமன்றத்தின் அரச கணக்குக் குழுவினால் முன்வைக்கப்பட்ட அறிக்கை தொடர்பாக நிலையியற் கட்டளை இலக்கம் 119 (4) இன் கீழ் நிறுவனங்களிற்க்குப் பொறுப்பான கௌரவ அமைச்சரின் அவதானிப்புகளும் மற்றும் அது தொடர்பாக எடுக்கப்படும் நடவடிக்கைகளும் பாராளுமன்றத்திற்கு சமர்ப்பித்தல்

Parliamentary Series No: 492

Name of the Institution: Administrative Appeals Tribunal

Submission of obsevations of the Hon. Minister in charge of the institutions and steps taken with regard to the reports table by the Committee on Public Accounts in terms of Standing Order No. 119 (4)

Parliamentary Proclamation No. 492 (Fiscal Year 2023)

Name of Institution: Administrative Appeals Tribunal

	Shortcomings identified by the committee	Steps taken to correct deficiencies and current status
	First Part 86.00	
I.	The Fixed Assets Module of the CIGAS program had not been kept up to date as per paragraphs 8.1 . and 8.2 of the Public Accounts Department's guidelines No. 05/2022 dated 13.12.2022.	Although the fixed assets module related to the accounts was not maintained properly in 2023, steps have been taken to update the fixed assets module as per the relevant instructions.
II.	The internal audit checklist had not been kept up to date.	There is no internal audit department established in this office. There is not enough role and staff to establish an internal audit department. Accordingly, there is no need to maintain a register.
III.	A risk register had not been kept up to date.	There is no mention of a risk document in terms of financial regulations. No such document has been examined by the audit.
IV.	The annual procurement plan had not been prepared.	There are no large-scale purchases or asset acquisitions and the purchase of essential stationery is done only through the State Commercial Miscellaneous Corporation. Therefore, a procurement plan has not been prepared. As per the audit observations, a procurement plan will be prepared from 2024.
V.	The internal audit programme had not been prepared at the beginning of the year in consultation with the Auditor General in accordance with Section 134 (2) of the Act.	As indicated in point II above, there is no need to prepare an internal audit program since there is no internal auditor.
VI	The meetings of the Audit and Management Committee were not held as scheduled during the year under review.	Not applicable as per II above.

Part II 32.00

I.	A website had not been created and maintained to provide the public with necessary information about the institution.	The website, which could not be developed due to lack of funding, has now been created and made available for public use with the availability of funding.
II.	The website maintained by the institution did not provide an opportunity for the public to post complaints or compliments.	Arrangements are being made for this.
III.	The audit opinion on the institution's accounts was qualified/qualified/adverse.	The observation is not clear. The Auditor General's report for the year 2022 states that the accounts reflect truth and fairness.
IV.	A properly prepared human resource plan had not been prepared in accordance with the provisions of Public Administration Circular 02/2018 dated 24th January 2018.	There was no staff to prepare and implement a human resource development plan, and only 13 permanent officers were serving at that time. Since this authority has a role similar to a judicial process and only the essential number of officers have been recruited, it is difficult to carry out daily activities when sending those officers for training. Accordingly, a human resource development plan has not been prepared. However, officers have been made to participate in essential training sessions.
V.	The prepared human resource plan had not guaranteed more than 50% of the staff a minimum of 12 hours of training opportunities per year.	Answer IV above is relevant.
VI	Performance agreements had not been prepared and signed with all staff.	Answer IV above is relevant.

VII	A senior officer had not been designated within the institution to prepare human resource development plans and implement capacity and skill development programs.	Answer IV above is relevant.
VIII	Indicators had not been set to measure progress in implementing the identified sustainable development goals.	Not applicable.
IX	The number of training opportunities provided was less than 50% of the planned training opportunities.	Answer IV above is relevant.
X	The recommendations of the Auditor General's report had not been implemented.	I do not accept the observations. The Auditor General's recommendations have been implemented.
XI	In accordance with paragraph 12.1 of the Public Finance Circular No. 02/2020 dated 28.08.2020, 3 performance indicators had not been identified to measure the progress of the institution, clarifying the role to be performed.	The observations are incorrect. Paragraph 12.1 of these circular states that the performance report should be submitted to Parliament before the expiry of 150 days of the following year.
XII	Arrangements had not been made to properly transfer officers who had completed their maximum service period.	This observation is not relevant as this authority is related to the closed department category.

Secretary
Administrative Appeals Tribunal

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