

பார்லிமேன்து ப்ரகாண மாலா - 487

பாடினனயே நாலி - ராப்ட் ஸேலா கௌமீசன் ஸலா

பார்லிமேன்துலே ரப்டே கிஷுமி பிளேவெடா காரக ஸலா விசின் ஸலாணை கரன டே வார்தா ஸலிவன்மேசன் ஸ்லாவர்
நியோசா டிஃக் 119 (4) டிபனே ரெ டிபாணா வர்லாஸே நிரிவீசுண ஸ ஸு டிபன பிடிவர பார்லிமேன்துலே வேன
ஓடிபன் கிரிம.

பாராளுமன்ற வெளியீட்டுத் தொடர் இலக்கம் - 487

நிறுவனத்தின் பெயர் - பகிரங்க சேவை ஆணைக்குழு

பாராளுமன்றத்தின் அரச கணக்குக் குழுவினால் முன்வைக்கப்பட்ட அறிக்கை தொடர்பாக
நிலையியற் கட்டளை இலக்கம் 119(4) இன் கீழ் கௌரவ அமைச்சரின் அவதானிப்புக்களையும்
மற்றும் அது தொடர்பாக எடுக்கப்படும் நடவடிக்கைகளையும் பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Parliamentary Series No - 487

Name of the institution - Public Service Commission

Submission of observations of the Hon. Minister and steps taken with regard to the reports tabled
by the Committee on Public Accounts in terms of Standing Order No. 119 (4)

Format (No.01)

Parliamentary Series Number - 487

Name of the institution - Public Service Commission

	Observations and recommendations of the Committee	Action taken by the Institution to rectify the shortcomings and current status
01	Annual Reports of the Public Service Commission for the years 2021 and 2022 The Committee observed that although the Annual Reports of the Public Service Commission (PSC) for the years 2021 and 2022 had been tabled in Parliament, annual reports after the year 2020 had not been uploaded to the official website of the Commission. The Chief Accounting Officer (CAO) of the Public Service Commission stated that the failure to upload the aforementioned annual reports on the official website was an oversight and that measures are being taken to upload them.	The Performance Reports up to the year 2024 have been uploaded to the official website of the Public Service Commission.
02	<u>As per the observations in the Auditor General's Report for the year 2021, the Performance Report of the Public Service Commission had not presented adequate information to evaluate performance of the Commission.</u> (i) The Performance Report indicated only the total number of tasks carried out by the Establishments, Disciplinary, Appointments, and Promotions Divisions of the Commission during 2021. However, it did not contained the details	(i) The Performance Report of the year 2025 has been prepared by incorporating the necessary information as per Standing Order No. 42. The draft report prepared accordingly has been submitted to Audit.

regarding the number of complaints (tasks) received by each division, the number of such complaints resolved, and the remaining pending tasks during the year under review. Accordingly, it was stated that the relevant report did not contain sufficient information to assess the performance levels of the year 2021. It was revealed before the Committee that in the Performance Report - 2022 these facts had also been presented in the same manner.

The Chief Accounting Officer of the Public Service Commission stated that measures are being taken to separately include the information regarding the number of complaints resolved and the number of complaints currently in progress in the Performance Reports submitted from September 2023 onwards.

(ii) Although the number of appeals received by the Appeals Division during the year under review was quantitatively stated, it was revealed that when presenting the number of appeals regarding which the reports with observations and recommendations were called for, and the number of appeals finalized, it had contained the appeals pertaining to the year under review along with appeals of the previous years (without categorizing it by time). It was revealed before the Committee that sufficient information had not been

(ii)

The report containing information regarding the institutions (Ministries, /Departments, and other organizations / individuals), that have delayed the submission of the reports called for by the Public Service Commission in order to take necessary action on complaints submitted to the Commission, has been forwarded by the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024. That report is submitted herewith. (Annexe 01)

presented as to determine the performance level of the said division for the year under review, and that such facts had also been presented in the same manner in the Performance Report - 2022.

The Chief Accounting Officer stated that such issues arise because actions pertaining to the complaints received in November and December of the previous year are taken during January and February of the year under review, and also due to delays of the institutions in responding when reports on appeals are called for.

The Chief Accounting Officer further stated that the Secretary to the President has been informed in writing regarding the respective institutions not responding to complaints / late the responses these institutions. The Committee, having observed that the parties lodging complaints are being prejudiced due to these institutions not responding within the stipulated time, emphasized the importance of taking immediate action in this regard.

Recommendation

Accordingly, the Committee directed the Chief Accounting Officer to submit, before 22.02.2024, a list of institutions (including Ministries, Departments, and other institutions/ individuals) that have delayed in providing reports which were called for by the Commission to take

	necessary action on complaints already submitted to the Commission. This list should indicate the specific periods of delay pertaining to each instance. The relevant report has been submitted by the letter of the Secretary to the Public Service Commission No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024.	
03	<u>Internal Audit</u> The Committee observed that although the Chief Accounting Officer is required to appoint a suitable auditor to conduct the internal audit of the Commission in terms of Section 40 of the National Audit Act, No. 19 of 2018, the post of Internal Auditor of the Commission has remained vacant since 03rd October 2023. The Chief Accounting Officer stated that a request has been made to the Ministry of Public Administration, Home Affairs, Provincial Councils, and Local Government to appoint an Internal Auditor for the Commission	Several requests were made to the Secretary, Ministry of Public Administration, Provincial Councils and Local Government to fill the vacancy in the post of Internal Auditor, which had remained vacant since 3rd October 2023, due to the transfer of the former officer on medical grounds. Accordingly, a suitable officer has been appointed to that post with effect from 17th July 2025.
04	<u>Staff Information</u> The approved cadre of the Commission as at 31st December 2023 was 238, while the actual cadre was 219. Accordingly, there were 19 vacancies, consisting of 07 at the Senior level, 04 at the Tertiary level, 02 at the Secondary level, and 06 at the Primary level. Furthermore, the Committee observed that no action had been taken either to fill the vacancies in	Senior Level: There were 07 vacancies in the senior level, including 05 posts of Assistant Secretary, 01 post of Internal Auditor, and 01 post of Assistant Director (Information and Communication) as at 31st December 2023. The vacancies in the post of Assistant Secretary were filled through new recruitments but at present two (02)

essential posts or to revise the cadre of the office upon consideration of the service requirements. The Chief Accounting Officer stated that with the establishment of the National Police Commission, the approved cadre of the Public Service Commission was revised and approved in December 2022 and the vacancies could not be filled due to the suspension of recruitment.	vacancies are available in the post of Assistant Secretary. The appointment to the Sri Lanka Administrative Service is presently being suspended due to a judicial matter; hence it has been unable to fill these remaining vacancies. An officer has currently been appointed to the post of Internal Auditor, as mentioned in No. 03 above. Presently, an officer has been appointed to the post of Assistant Director (Information and Communication) on acting basis. Tertiary Level: There were 04 vacancies in the tertiary level as at 31st December 2023. Accordingly, a request has been made to the Director General of the Department of Census and Statistics to assign a suitable officer to fill the vacancy in the post of Statistical Officer. The Scheme of Recruitment for the post of Technical Officer (Civil) has been approved by the Public Service Commission. Nearly 06 years have passed since the completion of the construction of the new office building and as no significant repairs or maintenance requirements have emerged up to now, the service of a Technical Officer (Civil) was not highly essential. Accordingly, arrangements have been made to fill the said vacancy on acting basis. Actions have not been initiated so far to make recruitments to the post of Technical Officer (Mechanical), as at present there's no full-time service requirement for this post. Hence, necessary action will be taken in the future based on exigencies of service.
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	In addition to the existing vacancy in the post of translator, another vacancy has occurred because an officer has been granted no-pay leave for foreign employment in terms of Public Administration Circular 14/2022. The Director General of Combined Services is being notified of these two (02) vacancies in order to fill those vacancies. Secondary Level: There were 02 total vacancies in the secondary level, consisting of 01 vacancy in the post of Information and Communication Technology Assistant and 01 vacancy in the post of Management Service Officer. Requests were made to the Director General of Combined Services to appoint officers to these vacancies, and accordingly, an officer has been attached to the post of Information and Communication Technology Assistant under new recruitments. Accordingly, that vacancy has now been filled. At present there are 11 vacancies in the post of Management Service Officer as a result of the matters such as officers being granted local /foreign no-pay leave in terms of Public Administration Circular 14/2022 and its subsequent amendments, vacation of post and releases to assume other posts within the public service. Requests have been made to the Director General of Combined Services to attach officers to those vacancies under the new recruitments to the Management Service Officers' service scheduled to be held in May this year. The duties of the post of Stenographer, which is approved for recruitment on
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		contract basis, are being carried out by the Management Service Officers of the approved cadre in parallel to their own duties, whenever the requirement arises. Primary Level: A total of 06 primary-level vacancies existed as at 31st December 2023, comprising 03 posts in the Drivers Service and 03 posts in the Office Employees' Service. In addition to the 03 vacancies existed in the Office Employees' Service, 09 vacancies occurred due to the promotion of such employees to the Management Service Officer category under the limited basis, obtaining foreign leave in terms of PA Circular 14/2022, and vacation of post. Accordingly, action was taken to fill all 12 vacancies in the Office Employees' Service by recruiting suitable new candidates, on the approval of the Committee for Reviewing the Recruitment Process in the Public Service which operates under the Prime Minister's Office. At present, only 02 vacancies are available in the Drivers' Service, and a request has been made to the Director General of Combined Services to fill these vacancies. I would like to state further that these two vacancies have been arisen due to the retirement of two drivers.
05	In terms of Section 13.3 of Chapter XI of the Establishments Code of the Democratic Socialist Republic of Sri Lanka, a permanent appointment should be made to any post requiring full-time service and the Rule 139 of the Procedural Rules of the Public Service	An officer from the Supra Grade of the Management Officers' Service has been appointed to the post of Administrative Officer on permanent basis with effect from 24 May 2023. In terms of Article 56(4) of the Constitution of the Democratic Socialist Republic of Sri

	Commission, published in the Gazette Extraordinary No. 2310/29 dated 14th December 2022, stipulates that an appointment on acting or attending to duties should be limited to a maximum period of one year. However, the Auditor General's Report for the year 2022 indicates that actions had been taken in contravention of these rules and regulations. Accordingly, it was noted that an officer had been appointed on an acting basis for a period of four years ie. - up to the audit date of 31st March 2023 to the post of Administrative Officer, which had remained vacant since 01st March 2019 and appointments had also been made on contract basis and as well as on acting basis for the post of Secretary, which had been vacant since 09 December 2021.	Lanka, the Public Service Commission is vested with the power to appoint its Secretary. Accordingly, a new Secretary has been permanently appointed with effect from 02nd August 2023 by calling for applications and conducting a formal interview.
06	<u>Implementation of Directives issued by the pre Committee on Public Accounts held on 08th July 2016.</u> Directive No. 07 The Secretary to the Commission stated that Action Plans had not been prepared for the years 2010, 2011, and 2012, but an Action Plan for the year 2016 has been formulated and it was noted that progress review and progress reporting should be carried out in accordance with the Annual Action Plan. The Committee observed that although Annual Action Plans had been prepared	Progress has been reported up to 31st December 2025, in accordance with the Action Plan prepared for the year 2025.

	in accordance with Paragraph 03 of Public Finance Circular No. 02/2020 dated 28th August 2020, progress reports indicating the progress of the said Action Plans had not been prepared. The Chief Accounting Officer stated that the progress of the Action Plan is prepared by 30th September of each year. However, she further explained that the progress in resolving complaints received from Ministries cannot be separately determined, as it depends on the responsiveness of the respective institutions; therefore, the volume of work completed in accordance with the Action Plan is provided as an approximate percentage.	
07	<u>Senior Level Posts of the Public Service Commission</u> The Committee recommended that recruitment for senior level posts in the Public Service Commission should not be restricted solely to officers of the Sri Lanka Administrative Service and officers should be recruited in a manner that ensures representation from the other All-Island Services as well. The Committee further pointed out that by structuring the composition of the Public Service Commission as to include representation from various services/sectors within the public service, practical and successful solutions could be provided for various issues, such as	The relevant report was furnished by the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024, and is submitted herewith. (Annexe 02)

appointments and promotions, submitted to the Commission by officers from different sectors. The Committee proposed further that the existing organizational structure of the Office of the Public Service Commission should be changed for this purpose.

Recommendations

The Committee recommended the Chief Accounting Officer to analyze / categorize all complaints received from all sectors of the public service over the past five years, and to submit a report including relevant statistics to the Committee before 22nd February 2024.

The relevant reports pertaining to each year have been provided by the Secretary to the Public Service Commission by letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024.

The Committee recommended the Chief Accounting Officer to take action to include the officers from All-Island Services and other relevant services to the cadre of the Public Service Commission to ensure that decisions taken by the Commission are more equitable and effective and if it is not possible action to be taken to obtain representation from all services at a consultancy level. Accordingly, the CAO was instructed to consult the Department of Management Services of the Ministry

It has been submitted by the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024. The said report is submitted herewith. (Annexe 03)

	of Finance, Economic Stabilization and National Policies regarding the required number of posts and to submit a report on the relevant proposals to the Committee before 31st January 2024. The response of the Public Service Commission regarding this matter has been provided by letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024 of the Secretary to the Public Service Commission.	
08	In accordance with National Budget Circular No. 02/2017 dated July 25, 2017, the Commission is required to align the Sustainable Development Goals with the National Development Strategies; however, the Performance Reports prepared for the years 2021 and 2022 had indicated that the Sustainable Development Goals were not applicable. It was revealed before the Committee that, although the Commission had repeatedly stated in response to audit reports that the Sustainable Development Goals were not applicable to them, they had eventually identified five such goals in the year 2024 - seven years after the relevant circular was issued. Furthermore, it was revealed that although action should have already commenced to achieve the goals set out in the 2030 Agenda for Sustainable Development, the Audit was unable to determine whether any such plan or preparedness currently exists.	Sustainable Development Goals have been identified from the year 2024, as per the directives of the Committee and the progress thereof has been incorporated into the Performance Report.

The Committee emphasized that the Public Service Commission should take action regarding the achievement of Sustainable Development Goals, development programs and take action on awareness programmes and public services, and a unit should be established within the institution to review these SDGs and identify the SDGs relevant to the Commission, and take action accordingly.

Recommendations

- i. The Committee recommended that the Public Service Commission should take steps to forecast contemporary changes and improvements required when approving Service Minutes and preparing guidelines for recruitment, and to formulate such procedures and conduct necessary supervision accordingly.

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1. The necessity of introducing promotion paths for Scientific, Educational, and Technological services based on specialization has been identified, and the required actions are being taken.
2. Necessary measures have been identified to enhance the validity of the selection method for the Sri Lanka Scientific Service.
3. The possibility of implementing a post-based recruitment method for Scientific, Educational, and Technological services is currently being examined to replace the existing batch-based recruitment method.
4. The attention of the Ministry of Education has been drawn to the reforms to be implemented in the recruitment procedures for the Sri Lanka Teacher Educators' Service,

	ii. The Committee recommended the Chief Accounting Officer to submit a report to the Committee, before 22nd February 2024, regarding the main issues identified within the public service after analyzing the complaints received by the Public Service Commission from various institutions over the past five years. The Secretary to the Public Service Commission By the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22 February 2024 has submitted the observations and recommendations of the Commission. iii. The Committee recommended the Chief Accounting Officer to submit a report to the Committee, before 22nd February 2024 regarding the Stay Orders issued by the court suspending the recruitments to institutions.	Sri Lanka Principals' Service, and Sri Lanka Teachers' Service. 5. The attention of the Ministry of Foreign Affairs has been drawn to the necessary reforms to be introduced to the recruitment method of the Sri Lanka Foreign Service. 6. A decision has been made to establish a committee of experts to review the educational and professional qualifications required for recruitment and promotions to the All-Island Services. It was submitted by the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024. That report is attached herewith. (Annexe 04) It was submitted by the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024. That report is attached herewith. (Annexe 05)
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	The relevant report has been provided by the Secretary to the Public Service Commission by the letter No. PSC/ACC/R01/AUDIT/03/202 dated 22nd February 2024.	
09	<u>Appeals Referred to the Public Service Commission.</u> Pursuant to Section 237 of the Procedural Rules of the Public Service Commission, published in the Gazette Extraordinary No. 1589/30 dated 20th February 2009 of the Democratic Socialist Republic of Sri Lanka the Commission shall take a decision within 15 days for appeals regarding transfers and within 45 days for appeals regarding promotions, upon receipt of such appeals by the Commission. However, out of the 21 appeal files examined, it was observed that the Commission had taken between 45 to 1,504 days to issue decisions on 07 transfer appeals. Furthermore, although more than two years had passed since the receipt of an appeal on promotion, a decision had not been issued by the date of audit ie.- 20th February 2023.	A specific time frame has not been mentioned, for providing decisions on appeals concerning transfers and promotions submitted to the Commission in terms of the Procedural Rules published in the Gazette No. 2310/29 dated 14th December 2022. However, reports regarding the appeals received by the Commission are formally called for, and reminder letters are also sent as per internal standing orders and subsequently, the Commission takes action to issue decisions within a short period upon the receipt of such reports.
10	<u>Officers retired under Section 12 of the Minutes on Pensions.</u> The facility to extract data on the number of officers retired under Section 12 of the Minutes on Pensions was not available in the Commission's database. The Committee by scrutinizing the files observed that, the receipt of pensions and other retirement benefits by certain accused officers had been delayed for	The Procedural Rules of the Public Service Commission have been approved for both the Commission itself and the authorities to whom appointing/ disciplinary powers have been delegated. The issuance of reminders is a duty exclusive to the Office of the Public Service Commission. Accordingly, Standing Orders have been approved with regard to

several years until the conclusion of the disciplinary process and the issuance of final disciplinary orders, due to the excessive time taken to conclude disciplinary proceedings. The Chief Accounting Officer stated that this disciplinary panel had been appointed in accordance with the provisions of the Establishments Code and that duties regarding disciplinary inquiries had not been assigned to these officers as no such inquiries had arisen so far. The Committee observed that the Commission requests information from other government institutions when dealing with disciplinary matters concerning officers from time to time and has issued reminders in instances where such institutions delayed in providing the requested information, but these reminders had not been sent according to a specific and uniform timeframe applicable to all files. The Chief Accounting Officer stated that since the duration required for each step in a disciplinary action varies, different timelines are applied in sending such reminder letters. The Committee emphasized that action should be taken to incorporate guidelines into the Procedural Rules of the Public Service Commission to ensure that the issuance of reminders is carried out according to specific and uniform timelines applicable to all files.	the manner in which the Office of the Public Service Commission should issue such reminders.
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11	<u>Utilization of the Computerized Document Management System to obtain updated information.</u> It was revealed before the Committee that although the system developed by the Commission enabled the tracking of the present status of a letter i.e., identifying the specific division where it is currently available, it was not possible to monitor the overall progress of a file through this system, as the system assigns separate reference numbers to multiple letters received at different instances pertaining to the same file. The Chief Accounting Officer (CAO) stated that the Computerized Document Management System, which was developed in 2012 to manage nearly 200 letters received daily by the Public Service Commission, enables the tracking of the specific division where a particular letter is located on any given day. However, the Committee suggested that this document management information system should be further upgraded to enable the generation of reports.	The primary objective of developing this database was to ascertain basic details regarding the letters received by the Commission, such as the date of receipt and their current status. Accordingly, even at present when an inquiry is made regarding a letter received by the Commission, its present status can be easily traced through this system within a very short period. Furthermore, as it is difficult to obtain information such as time analysis through this database, preliminary actions have already been initiated to develop a new data system. It is expected that the requirements pointed out by you will be effectively addressed through the implementation of this new system.
12	<u>Time Analysis of Pending Files in Each Division submitted for Audit as at 30th November 2023.</u> The committee, when scrutinizing the time analysis of pending files relevant to each division submitted for audit as at 30th November 2023 and the opening years of the list of the pending files of the	<u>Appeals Division</u> The files of the Appeals Division are maintained separately under each subject matter. Upon examination of the pending files, it is observed that the active time period of some files exceeds four years. It appears that this situation has arisen due to delays in receiving reports called for from the relevant

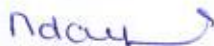
Commission provided for audit on 12th January 2024, observed that the time analysis provided above was inaccurate. Furthermore, according to the information provided as at 30th November 2023, the number of ongoing files in the Appeals, Disciplinary, and Promotions Divisions were 292, 180, and 168 respectively and all of such files have been opened during a period of less than one year and as per the information provided on 12th January 2024, the number of ongoing files in the Appeals, Disciplinary, and Promotions Divisions were 247, 131, and 178 respectively, but the time analysis of these files revealed that they had been pending for periods ranging from less than one year to over four years. The Chief Accounting Officer (CAO) stated that the time analysis for the Appeals and Disciplinary Divisions could exceed four years as their files are maintained on a case-by-case basis, but the Promotions Division categorizes file institution- wise. Accordingly the above time analysis is inaccurate	Ministries / Departments. However, the Division continuously issues reminders to expedite the process of obtaining the necessary reports. <u>Disciplinary Division</u> Your kind attention is drawn to the below mentioned procedures followed in conducting disciplinary proceedings regarding the officers. After conducting a preliminary investigation in terms of Section 13:12 of Chapter XLVIII of the Establishments Code, a preliminary investigation report with the observations and recommendations of the preliminary investigating officer along with statements obtained from the relevant parties, documents and the draft charge sheet prepared in accordance with Appendices 5 and 6 of the Establishments Code, in the event that sufficient material is disclosed that call for disciplinary action against the suspect officer or officers, should be submitted to the Disciplinary Authority together with the observations and recommendations of the relevant Heads of Departments, the Secretary to the Ministry, and the Administrative Authority regarding the observations and recommendations of that preliminary investigation; however, in many instances, these matters are reported with significant deficiencies. In such instances, it becomes necessary to call for the rectification of such deficiencies, and at times, all relevant documents are returned to the sender for the necessary corrections. Despite the issuance of specific instructions
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	regarding necessary rectifications, they are often not properly addressed upon resubmission resulting in the repeated calling for accurate reports. Accordingly, a checklist outlining the requirements for submitting preliminary investigation reports to the Public Service Commission was prepared and informed to all Ministry Secretaries and Heads of Departments by my letter No. PSC/DIS/01/02/2022-02 dated 25th April 2022. This information has also been published on the official website of the Public Service Commission. Furthermore, once a charge sheet is issued, the relevant officer is granted a period of one month to submit explanation. In such instances, if the officer requests additional time to collect the relevant documents required for submitting explanations to the charge sheet, such extensions are granted based on the grounds presented. Furthermore, in terms of the provisions of the Establishments Code, the relevant Heads of Institutions should submit their observations, recommendations, and other information regarding the explanations provided by the officer. Thereafter, the decision of the Public Service Commission should be granted, after conducting a comprehensive evaluation on the explanations made by the officer. Accordingly, this process cannot be considered as a process falling exclusively under the control of the Public Service Commission. Similarly, to commence a formal disciplinary inquiry, at least five parties
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should be involved: namely, the Inquiry Officer, Prosecuting Officer, Defending Officer, Accused Officer, and the witnesses, while the Head of the Institution where the inquiry is held should provide the necessary facilities. Furthermore, there are instances where the accused officer as well as the Heads of Departments submits amendments regarding the officers acting as the Prosecuting Officer and the Defending Officer. Also, there are instances where requests are made to amend the charge sheet, in terms of the provisions of the Establishments Code. In the event of such an amendment, an additional time should be granted to the officer again to submit his explanations. Moreover, observations and recommendations of the Heads of Institutions should also be obtained for those responses.

Furthermore, in instances where accused officers are arrested, the relevant inquiry proceedings are suspend temporarily until they are released. It is also observed that delays occur in conducting disciplinary inquiries because the officers involved in these tasks tend to prioritize their duties in the substantive post, resulting in unavoidable delays in their participation in disciplinary inquiries. It is further observed that lengthy sessions are required to establish the relevant charges, due to factors such as the number of witnesses and documents cited in the charge sheet, as well as the complex nature of the offenses involved.

	Accordingly, you are kindly informed that out of the 131 ongoing files contained in the information provided on 12th January 2024, 92 files have been finalized by now, and the number of files currently being processed is 39. Promotions Division The Promotions Division maintains the files by categorizing them by institution /post but does not maintain them by individual case. Accordingly, the year a file was opened may not match the year of the current correspondence. Hence, a single file may contain documents spanning several years related to a specific institution / post. Example: 1. PSC/PRO/6/1046/2022 • File Opening Date: 04.05.2022 • Date of the letter processed on 12.01.2024: 15.12.2023 • Date on which the action on said letter was completed: 29.01.2024 2: PSC/PRO/6/1127/2023 • File Opening Date: 28.09.2023 • Date of the letter processed on 12.01.2024: 19.12.2023 Date the action on said letter was completed: 31.01.2024
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