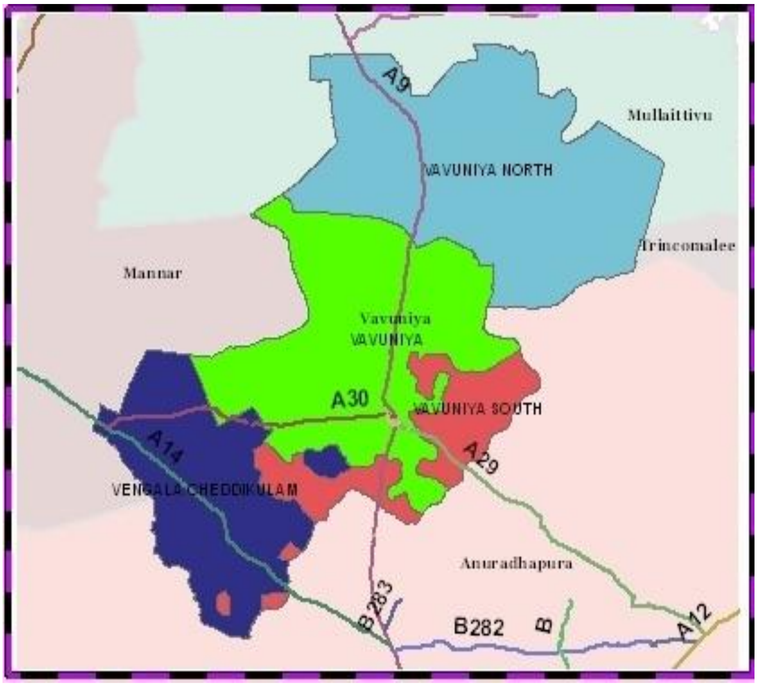
දිස්ත්‍රික් ලේකම් කාර්යාලය - වවුනියාව

மாவட்ட செயலகம் - வவுனியா

District Secretariat - Vavuniya



ආයතනයේ නම:- **දිස්ත්‍රික් ලේකම් කාර්යාලය - වවුනියාව**

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119(4) යටතේ ගරු අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම

நிறுவனத்தின் பெயர்: **மாவட்ட செயலகம், வவுனியா**

பாராளுமன்றத்தின் அரச கணக்குக் குழுவினால் முன்வைக்கப்பட்ட அறிக்கை தொடர்பாக நிலையியற் கட்டளை இலக்கம் 119(4) இன் கீழ் கௌரவ அமைச்சரின் அவதானிப்புக்களும் மற்றும் அது தொடர்பாக எடுக்கப்படும் நடவடிக்கைகளும் பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Name of the Institution:- **District Secretariat – Vavuniya**

Submission of observations of Hon.Minister and steps taken with regard to the reports tabled by the Parliamentary Committee on Public Accounts in terms of Standing Order No.119(4)

2023

<u>Submission of Observations and the steps taken regarding the Standing order No.119 (4) tabled by the Parliamentary Committee on Public Accounts to the Parliament.</u>

Parliament Serial No:-492

District Secretariat, Vavuniya.

No	Shortcoming / Defects shown by the committee on Public Accounts and Guidance	Activities taken by the Accounting Officer and guiding/ Present Position
01	Register of Bail was not maintained up to date basis	The Security Register has now been updated.
02	Register of Debtors was not maintained on up to date basis.	The Debtors' Register has been updated starting from the year 2024.
03	Register of counterfoil books had not been maintained on up to date basis.	Since 2024, Register of counterfoil books are being updated and maintained regularly.
04	Register of Vehicles had not been maintained on up to date basis.	Vehicle Registers have been updated starting from the year 2025.
05	Register on unauthorized encroachments was not maintained up to date basis.	Details of unauthorized encroachments have been computerized, and the register is maintained from this financial year.
06	Register on Risks was not maintained on up to date basis.	Risk Registers are maintained from 2024, and the Audit Plan has been prepared based on them. This process is followed every financial year.
07	In terms of State Account Circular No. 171/2004 of 11.05.2004 the first password related to the government payroll software package was not used only by the accountant or by an authorized staff officer.	From 2025, the primary password related to the software is used exclusively by the Accountant.
08	In terms of State Account Circular No. 171/2004 of 11.05.2004 the first, the second and the third passwords of the software system was not changed every three months.	From 2025, the 1st, 2nd, and 3rd passwords are changed once every three months as per Circular 171/2004.
09	Replies had not been received to all audit queries raised by the Auditor General within a period of one month.	Interim reply are currently provided to the Auditor General within 3 days. Action is taken to send comprehensive replies within one month.
10	A suitable liaison officer had not been appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer were not sent to the Comptroller General’s Office in terms of Paragraph 13 of the previously mentioned circular.	Mr. M. Jesureginold, Chief Accountant, has been appointed as the Coordinator effective 2026.01.01 to implement the provisions of the circular.

11	Action was not taken with regard to expired deposits in terms of financial regulation 571.	Continuous action is being taken regarding lapsed deposits; currently, no lapsed deposits are pending.
12	Ad hoc interim imprests exceeding approved limits as per FR 371 were issued	Interim sub-imprest is now issued strictly within the limits approved under FR 371.
13	The differences disclosed by the imprest reconciliation statement had not been identified and no action had been taken to rectify them.	These are now reconciled, and actions have been taken to ensure no differences remain.
14	The revenue collected had not been directly credited to the revenue or not been remitted to the Revenue Account within a period less than one month having maintained them in the deposit account.	Collected revenue is now credited to the Revenue Account within one month.
15	The staff related updated information in the institution had not been forwarded to the Department of Management Services within one month at the end of each quarter as per the Management Services circular number 04/2017 dated 2017.09.20.	Staff details are now sent within one month of the quarter's end. The last report was sent on 2026.04.06.
16	District Coordinating Committee meetings had not been held monthly.	Ministry of Public Administration Circular 03/2025,issued 2025.09.01 meetings are held once a quarter. The 1st meeting for this year was held on 2026.02.26.
17	Divisional Secretaries meetings convened by the District Secretary had not been held monthly.	Meetings between the District Secretary and Divisional Secretaries are now held monthly.
18	District Housing Committee had not been convened monthly.	Meetings have been scheduled and held since 2025. Related matters are also discussed at the District Coordinating Committee.
19	The audit opinion about the accounts of the institution had been a qualified opinion / disclaimed opinion / an unfavorable opinion.	In 2024 Financial Statement with Qualified Opinion has been obtained.
20	The institution had failed to identify 05 core services to be fulfilled by the institution in keeping with circular no.2/2018 of the ministry of Internal Affairs targets had not been specified for the services identified.	The 5 primary services to be performed by the institution were identified in 2022.
21	targets had not been specified for the services identified.	Targets for identified services were determined in 2022 and continue to be set.
22	Performance aims had not been submitted by the due date.	Submitted on 2023.02.09. Targets are now submitted within the specified dates.

23	Achievement of the identified indicator was less than 24%	In 2025, the achievement level of the District Secretariat's Performance Indicator reached 90%.
24	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%	Due to expenditure controls under Circular 03/2022, targets weren't initially met. However, since 2025, 4 monthly training sessions are held, achieving 100%.
25	Recommendation indicated in the Auditor General's Report had not been implemented.	All recommendations provided to date have been implemented.
26	All public officers had not submitted their declarations of assets and liabilities.	All Relevant Officers have submitted their Assets and Liabilities declarations since 2025.
27	District Environmental Committee had not been convened at least once in two months.	Scheduled meetings have been implemented. Matters are also discussed in Disaster Management, Land Use, and Agriculture committees. Decisions were made to hold them once every two months.

P.A.Sarathchandra,
District Secretary
District Secretariat,
Vavuniya.

P.A.Sarathchandra
District Secretary / Government Ager
Vavuniya.

M.Jesureginold,
Chief Accountant,
District Secretariat,
Vavuniya.

M.Jesu Reginold
Chief Accountant
District Secretariat
Vavuniya

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.

S. Alokabandara

Secretary

Ministry of Public Administration,Provincial Councils and Local Government

S. Alokabandara
Secretary
Ministry of Public Administration,
Provincial Councils and Local Government

Recommendation of the Minister and the Action Taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2026.

Hon.(Prof).A.H.M.H.Abayarathna (M.P.)

Minister of Public Administration, Provincial Councils and Local Government

Prof. A.H.M.H. Abayarathna
Minister of Public Administration, Provincial
Councils and Local Government
Independence Square, Colombo 07.