

පාර්ලිමේන්තු ප්‍රකාශන මාලා අංකය : 492

ආයතනයේ නම

- ගම්පහ දිස්ත්‍රික් ලේකම් කාර්යාලය

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ දිස්ත්‍රික් පාර්ලිමේන්තුවේ සභාගත කරන ලද රජයේ ගිණුම් පිළිබඳ කාරක සභාවේ වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119 (4) යටතේ ගරු ආයතන භාර අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

පාරාලුමණ්ණ වෙළුම් 492

නිලධාරීන්ගේ පෙයාර් - කම්පහුරා මාවට්ට් සේයලකම්

இலங்கைச் சனநாயக சோசலிசக் குடியரசின் பத்தாவது பாராளுமன்றத்தில் சமர்ப்பிக்கப்பட்ட அரசாங்கக் கணக்குகள் பற்றிய குழுவின் அறிக்கைகள் தொடர்பாக, நிலையியற் கட்டளை இலக்கம் 119 (4) இன் கீழ் கௌரவ நிறுவனத்திற்குப் பொறுப்பான அமைச்சரின் அவதானிப்புகள் மற்றும் முன்னெடுக்கப்படும் நடவடிக்கைகள் குறித்து நாடாளுமன்றத்திற்குச் சமர்ப்பித்தல்.

Parliamentary Publication Series Number : 492

Name of the Institution

- District Secretariat Gampaha

Submission of observations and actions taken by the Hon. Minister in charge of the Institution to the Parliament, under Standing Order No. 119 (4) regarding the reports of the Public Accounts Committee tabled in the Tenth Parliament of the Democratic Socialist Republic of Sri Lanka.



Submission of observations and further measures taken regarding Standing Order 119(4) tabled in the Public Accounts Committee of the Tenth Parliament of the Democratic Socialist Republic of Sri Lanka - Financial Year 2023

Parliamentary Publication Series No. 492

District Secretariat - Gampaha

shortcomings and guidelines pointed out by the Public Accounts Committee	Action taken by the Accounting Officer	Current progress
Part One : 95:00		
The Audit Committee of all the Divisional Secretariats under the District Secretariat has not convened even in the minimum number of requirement.	The 13 Divisional Secretariats under the Gampaha District are required to hold 52 meetings per year. Although the first and second quarterly meetings could not be held due to the adverse conditions prevailing in the country in 2023, the third quarterly meeting was held by all the offices except one Divisional Secretariat. Audit Management Committee meetings have been held properly since 2024.	The Divisional Audit Management Committee meetings for the year 2026 have been held as scheduled.
The State Emblem was not printed on all vehicles.	As of 29.12.2025, the State Emblem has been printed on all vehicles under the District Secretariat.	Currently, the State Emblem is printed on all vehicles.

Shortcomings and guidelines pointed out by the Public Accounts Committee	Action taken by the Accounting Officer	Current progress
Staff had been recruited in excess of the approved limit, except for the development officers who were attached.	Apart from the Development officers attached in the year 2023, one officer each in the Office Employee Assistant and Management Service Officer was redundant and they have now been transferred.	No staff has been recruited beyond the approved limit, except for the assigned Development officers.
Part Two : 82 :		
District Coordination Committee meetings had not been held monthly.	The District Coordination Committee Chairman has held 07 District Coordination Committee meetings for the year 2023. Accordingly, the meetings were held on March 01, April 04, May 17, June 30, July 25, August 29 and September 27, 2023.	The District Coordination Committee is convened by the Co-Chairmen of the Coordination Committee as per the need to hold the District Coordination Committee. As per Home Affairs Circular No. 03/2025 dated 01.09.2025, District Coordination Committee meetings are held once a quarter.
The Divisional Secretary Conference convened by the District Secretary had not been held monthly.	The Divisional Secretary Conference was held every month in 2025. Although the Divisional Secretary Conference could not be held during the Ditwah disaster, it is being held monthly in 2026 following the disaster.	Depending on the matters to be discussed with the Divisional Secretaries, the Divisional Secretary Conference may be held physically or online. The Divisional Secretary conference will be held according to the requirement and the activities of the Divisional Secretariats will be subject to constant supervision.

Shortcomings and guidelines pointed out by the Public Accounts Committee	Action taken by the Accounting Officer	Current progress
The District Housing Committee had not been held monthly.	The District Housing Committee is convened by the Housing Development Authority, not by the District Secretary. Accordingly, the Housing Development Authority conducts the meetings.	The District Housing Committee is convened by the Housing Development Authority.
The website maintained by the institution did not provide an opportunity for the public to post complaints or compliments.	The public has been given the opportunity to post complaints and compliments on the official website maintained by the District Secretariat.	The public is now given the opportunity to post complaints and compliments on the official website.
Citizen's/ Client's Charter had not been properly prepared and implemented in accordance with the Circular No. 05/2008 dated 2008.02.06 of the Ministry of Public Administration and Management as amended by Circular No. 05/2018(1) dated 2018.01.24 .	The Citizen's / Client's Charter has been duly prepared and published on the website as per the circular .	The Citizen's / Client's Charter is properly prepared and implemented.
A system had not been developed to monitor or evaluate the implementation of the institution's Citizen's / Client's Charter.	A committee has been appointed to oversee or evaluate the implementation of the institution's Citizen's / Client's Charter.	It is carried out by the appointed committee.

Shortcomings and guidelines pointed out by the Public Accounts Committee	Action taken by the Accounting Officer	Current progress
The recommendations of the Auditor General's report had not been implemented.		
Action should be taken to recover the amount as per the report of the Board of Inquiry (i). 2.3 (i)and action should be taken against the officers responsible for not taking action to recover the amount. (a) In the case of the disappearance of money from the safe at the Mahara Divisional Secretariat on 15th July 2014, the final investigation report in terms of Financial Regulation 104 (1) (b) had recommended that Rs. 270,561 should be recovered equally from the Divisional Secretary, Accountant, Finance Assistant and Shroff. Although it was ordered to recover the loss of Rs. 1,082,245.42 incurred by the government before 31st December 2023, equally from the responsible parties by the recommendation and approval made in the letter of the Secretary to the Ministry of Home Affairs dated 22nd September 2020 and by the	Based on the final inspection report, action will be taken to recover an equal amount from the Divisional Secretary, Accountant, Finance Assistant and Shroff	The full amount due from the Accountant and the Finance Assistant has been collected, and further action is being taken to recover Rs. 126,825.69 from the Divisional Secretary and Rs. 244,256.69 from the Shroff.

order issued by the Secretary to the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, only Rs. 42,275.22 had been recovered.		
Transfers should be implemented in accordance with the circular provisions (i i). 5(c) (i)so that each officer can serve in different offices. Although in terms of Public Administration Circular No. 18/2001 dated 22nd August 2001, officers whose service period has exceeded 05 years should be subject to transfer, 59 office-based development officers, 53 management service officers, 350 field-based development officers, 5 field-based Grama Niladharis and 21 other officers in the District Secretariat and 13 Divisional Secretariats had served in the same place for a period of more than 5 years.	All officers who have served at the same place of work for more than 05 years will apply for transfer annually from the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.	Officers will apply for annual transfers every year.

Shortcomings and guidelines pointed out by the Public Accounts Committee	Action taken by the Accounting Officer	Current progress
The District Environment Committee had not been held at least once every 2 months.	In paragraph 08 of Environment Circular No. 01/2021, it is stated that it is appropriate to hold the District Environment Committee at least once every 02 months and that the frequency can be determined based on the need. Accordingly, the frequency of holding the District Environment Committee is determined by considering the matters submitted for approval by the District Environment Committee and the issues raised for discussion in the committee.	The District Environment Committee met on 27.03.2025 and 21.08.2025 for the year 2025. The frequency of holding District Environment Committee meetings is determined by considering the matters submitted for approval by the District Environment Committee and the issues raised for discussion in the committee.

Shortcomings and guidelines pointed out by the Public Accounts Committee	Action taken by the Accounting Officer	Current progress
The Compensation Committee for Damages caused by Wild Elephants and other Animals had not convened as per the instructions of the Circular No. SDW/3/3/16-2016 dated 17.11.2016 of the Ministry of Sustainable Development and Wildlife.	The Compensation Committee for Damages has not convened as no applications have been reported regarding damages caused by wild elephants.	The Compensation Committee for Damages has not convened as no applications have been reported regarding damages caused by wild elephants.

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Lalinda Gamage

District Secretary/Government Agent

Administrative District Gampaha

Lalinda Gamage
Government Agent / District Secretary
Gampaha Administrative District

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L.A.B.L. Gunasena

Chief Accountant

Administrative District Gampaha

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.



S. Alokabandara

Secretary

Ministry of Public Administration, Provincial Councils and Local Government

S. Alokabandara
Secretary
Ministry of Public Administration,
Provincial Councils and Local Government

Recommendation of the Minister and the Action Taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2026.



Hon.(Prof.)A.H.M.H.Abayarathna (M.P.)

Minister of Public Administration, Provincial Councils and Local Government

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