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புடவைக் கைத்தொழில் திணைக்களம்

DEPARTMENT OF TEXTILE INDUSTRY

වැය ශීර්ෂ අංක: 303

செலவினத் தலைப்ப இலக்கம்: 303

Expenditure Head No: 303

3 වන මහල, මහලේකම් කාර්යාල ගොඩනැගිල්ල, මාලිගාවත්ත, කොළඹ 10

3ஆம் மாடி,செயலகக் கட்டிடம், மாளிகாவத்தை, கொழும்பு 10

3rd Floor, Secretariat Building, Maligawatta, Colombo 10

Annual Performance Report for the year 2022

Department of Textile Industry

Chapter 01: Institutional Profile

1.1 Introduction

The Department of Textile Industry is entrusted with formalization, supervision and coordination of all the functions in Handloom Textile Industry sector related to the generation and development of human resources with required knowledge and skill through the Textile Industry Training Institutions and Design Centers including in assist with the formulation of policies and implementation of programs, supervision and assessment towards the Development of the Handloom Textile Industry.

This report produces the progress of programs conducted by the Department of Textile Industry during the year 2024 towards the development of the Handloom Textile Industry.

1.2 Vision, Mission and Objectives of the Institution

Vision

Gearing up producers to manufacture creative and competitive textiles in the sphere of handloom textile industry in a manner befitting the indigenous identity and the culture as well as in a manner that can upsurge the behavior of the local and international market.

Mission

Formulation of policies in relation to the development of the handloom textile industry within the policy framework of the Government and creation of quantitative and qualitative improvement in the handloom textile industry sector through the required guidance, provision of necessary services and facilities, and monitoring and coordination with a view to setting such policies in motion.

Objectives

- Formalization of relevant policies and strategic planning towards the development of Handloom Textile Industry
- Coordination and strengthening of the institutional framework towards the implementation coordination and assessment of policies
- Capacity building and skills development of personnel engaged in the Handloom Textile Industry Sector.
- Training of instructors and personnel required for the development of the handloom textile industry sector
- Training of new employees required for the sector
- Provision of facilities and infrastructure development for the sector
- Coordination of Domestic and International Sales Promotion of products in Handloom Textile Industry
- Institutional coordination for the integrated development of the textile industry sector
- Taking necessary measures to introduce the new technology towards the qualitative and quantitative development in Handloom Textile Industry sector
- Experimental research and conservation work required for the uplift of the handloom textile industry
- Required research and conservations towards the development of Handloom Textile Industry sector

1.3 Key Functions

1.3.1 Training of instructors and new personnel for the Handloom Textile Industry sector

- **Training of students following recruitments to the Textile Industry Training Institutions**

14 Textile Industry Institutions in operation under the Department of Textile Industry provide the relevant trainings through the basic Training Course on Textile Industry throughout 6 months and Final Certificate Course throughout 13 months.

Accordingly, Interviews were conducted in recruiting 110 students for the academic year 2024/2025. This course was commenced with the qualified students on 12th of February 2025.

Certificate Awarding for the students who successfully passed the Final Examination at the end of the academic year 2023 and for the students who passed the examination of Handloom Textile Industry Advanced Designs Course is taken place in June 2024.

1.3.2 Conduct of Examinations

- **Conduct of Final Examination of Textile Industry Training Courses**

Examinations of Textile Industry Final and Basic Training Courses were held on 19th,20th and 21st of March 2023 for the students recruited for the academic year 2024. 52 of internal students in Textile Industry Training Institutions and 19 of external candidates have sat for these examinations.

- **Conduct of Designs Training Course of Handloom Textile Industry**

Necessary arrangements were made to conduct the Final Examination on 12th ,13th and 14th of August 2024 for the students enrolled in Designs Training Course of Handloom Textile Industry in August 2023. 06 students from Designs Training Institution in Gatambe and 08 students from Designs Training Institution in Katubedda sat for this Examination. The course runs for a year on full time basis and commenced in August 2024 at Designs Training Institution in Katubedda.

1.3.3 Capacity Development and Skills Development Training Programs

- Under this initiative, training programs and workshops are organized and implemented to ensure the qualitative development of the textile industry, extending to individuals, entrepreneurs, and textile industry instructors. A project was implemented at the Katubedda Research, Design, Training, and Service Institute to develop 20 beneficiaries as new entrepreneurs in the field of handloom textile industry.
- Furthermore, in the year 2024, the Department of Textile Industry conducted 20 short-term training programs for 317 beneficiaries, with the objective of enhancing the capacity and skills of individuals engaged in the handloom textile industry, including staff of the Department, as well as those employed in the provincial, cooperative, and private sectors. In addition, through field training programs, short-term workshops were conducted for 95 individuals actively engaged in the industry.

<u>Short-Term Training Courses Conducted in the Year 2024</u>

Serial No:	Name of the Course	Date of conduct (from – to)	Number of Participants	Place of conduct
1.	Cloth Sample Analysis	30.01.2024 – 31.01.2024	12	Textile Industry Training Institution Katubedda
2.	Double Cloth Weaving Designs	07.02.2024 – 09.02.2024	16	Textile Industry Training Institution Katubedda
3.	Choep Printing Designs	13.02.2024 – 15.02.2024	13	Textile Industry Training Institution Katubedda
4.	Wall Arts Designs	27.02.2024 – 29.02.2024	20	Textile Industry Training Institution Katubedda
5.	Dobby Designs Training	11.03.2024 –20.03.2024	13	Textile Industry Training Institution Katubedda

6.	Tie and Dye	02.04.2024 –04.04.2024	16	Textile Industry Training Institution Katubedda
7.	Dik(Horizontal) Border Designs	24.04.2024 –26.04.2024	19	Textile Industry Training Institution Katubedda
8.	Jamdani Designs	07.05.2024 – 10.05.2024	13	Textile Industry Training Institution Katubedda
9.	Pallu Designs	27.05.2024 – 30.05.2024	20	Textile Industry Training Institution Katubedda
10.	Introduction to Yarn Winding Machine	31.05.2024	18	Textile Industry Training Institution Katubedda
11.	Pethampili Designs	05.06.2024 –12.06.2024	12	Textile Industry Training Institution Katubedda
12.	Five Cent Designs	11.07.2024 –13.07.2024	15	Textile Industry Training Institution Katubedda
13.	Leno Weaving Designs	29.07.2024 –01.08.2024	15	Textile Industry Training Institution Katubedda
14.	Surgery Gauze Designs	26.08.2024 –30.08.2024	14	Textile Industry Training Institution Katubedda
15.	Natural Dying	05.10.2024 –11.10.2024	22	Textile Industry Training Institution Katubedda
16.	Leno Weaving Designs	19.11.2024 –22.11.2024	19	Textile Industry Training Institution Katubedda
17.	Siyasaka Weaving Designs	17.12.2024 –22.12.2024	16	Textile Industry Training Institution Katubedda
18.	Creation of Jewelries using Handloom Materials	05.11.2024 –06.11.2024	16	Textile Industry Training Institution Katubedda

19.	Creation of Kandyan and Saree as a ready-to-wear outfit	20.08.2024 –23.08.2024	12	Textile Industry Training Institution Katubedda
20.	Handloom Textile Products Development Concepts	16.12.2024 –20.12.2024	16	University of Moratuwa

1.3.4 Conduct of Field Workshops for Individuals engaging in Handloom Textile Industry Sector

Serial No:	Name of the Course	Date of conduct (from – to)	Number of Participants	Place of conduct
1.	Pallu Designs	26.02.2024 – 29.02.2024	15	Industry Department Amapara
2.	Kukul Adi Designs	05.03.2024 – 08.03.2024	15	Industry Department Amapara
3.	Pallu Designs	13.02.2024 – 16.02.2024	13	Textile Industry Institution Marandagahamula
4.	Hakabaka Designs	02.07.2024 –05.07.2024	22	Textile Industry Institution Boyagane
5.	Color Combination	26.08.2024 – 30.08.2024	15	Industry Department Trincomalee
6.	Catch-Card Designs	06.05.2024 – 10.05.2024	15	Industry Department Trincomalee

1.3.5 Awarding of National Vocational Qualifications in the Handloom Textile Industry

With the objective of recognizing and certifying the professional competencies of individuals engaged in the handloom textile industry, a total of 514 individuals were assessed through the Recognition of Prior Learning (RPL) methodology under the National Vocational Qualifications Framework. Upon successful assessment, certificates were awarded at National Vocational Qualification Levels 3 and 4.

1.3.6 Research and Development Activities

An electrically operated, efficient handloom weaving machine was introduced to the private sector and Provincial Councils for the development of the handloom textile industry.

1.3.7 Initiation of Handloom Textile Industry Projects

With the objective of expanding the handloom textile industry as a more sustainable livelihood option at the rural level, the Department of Textile Industries initiated preliminary activities to launch handloom textile projects across various districts island-wide.

Selected beneficiaries in the relevant areas were provided with six months of training in handloom textile production. Upon completion of the training, beneficiaries were supplied, under formal agreements, with the necessary handloom equipment and raw materials required to commence production activities. Thereafter, measures were taken to facilitate the industrial engagement of the trained beneficiaries.

Details of the projects initiated in the year 2024 are outlined below.

Serial No:	Name of the Project	District	Number of Trainees:
1.	Handloom Textile Industry Project Galgamuwa	Kurunegala	16
2.	Handloom Textile Industry Project Kalalpitiya	Gampaha	15
3.	Handloom Textile Industry Project Galewewa	Kurunegala	13

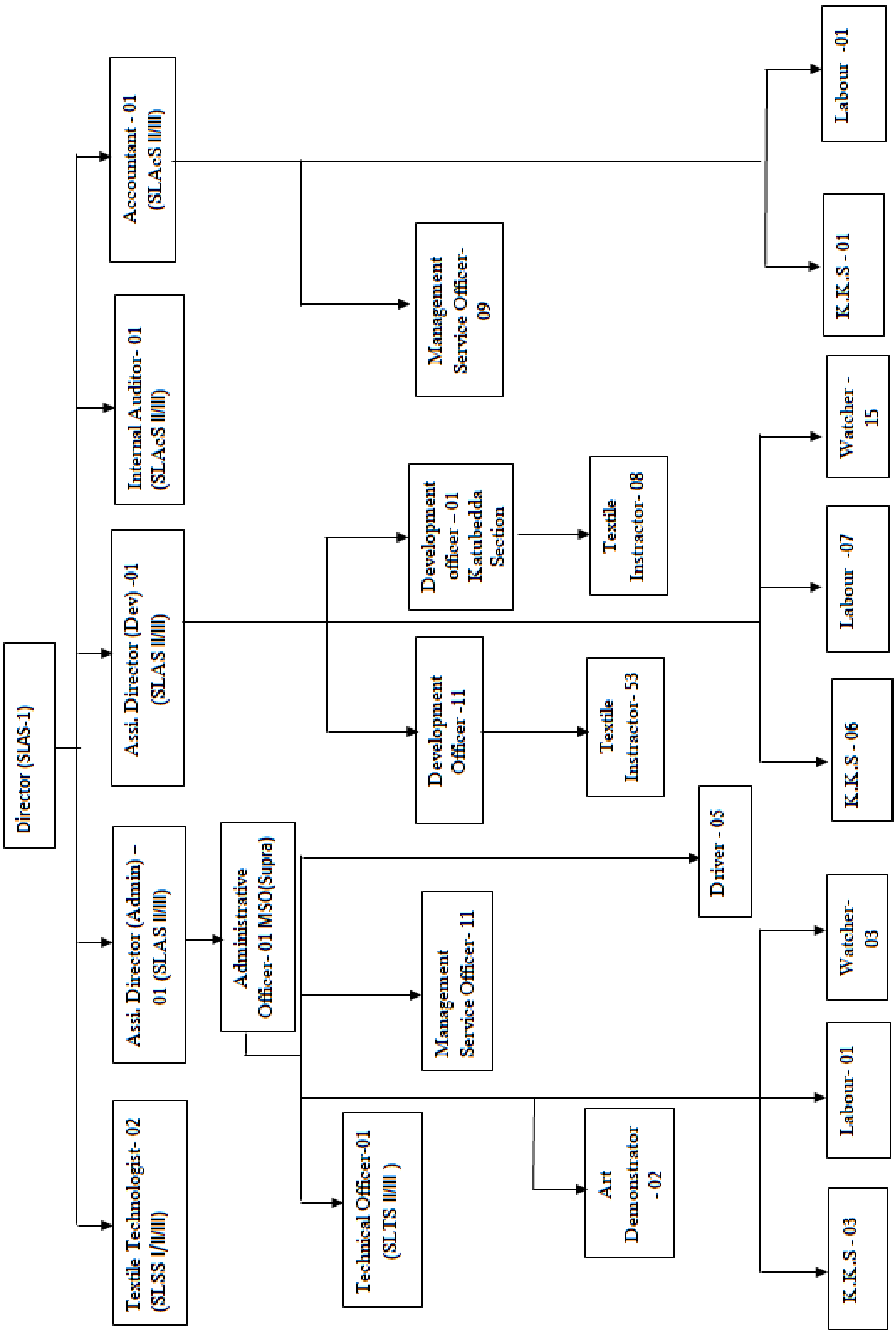
4.	Handloom Textile Industry Project Maraluwawa	Kurunegala	15
5.	Handloom Textile Industry Project Maligathenna	Gampaha	16
6.	Handloom Textile Industry Project Hatharaliyadda	Kandy	11
Total Number of Beneficiaries		**86**	

1.3.8 National Handloom Textile Competition, Exhibition, and Awards Ceremony

In order to enhance the quality of the handloom textile industry and promote the capabilities of local handloom individuals for both domestic and international markets, the annual National Handloom Textile Competition is held to encourage, recognize, and appreciate the skills of industry participants.

Accordingly, the final evaluation of the 2024 National Handloom Textile Competition was conducted on 25th October 2024 at the premises of the Katubedda Textile Training Institute. In line with the competition, the Awards and Certificate Presentation Ceremony for the winning individuals was held on 6th December 2024. Furthermore, the National Exhibition and Sales Fair 2024 took place on 6th, 7th, and 8th December 2024 at the Bandaranaike Memorial International Conference Hall (BMICH) premises.

1.4 Organizational Structure



1.5 Major Divisions of the Department

- Establishments Division
- Development Division
- Accounts Division

1.6 Institutions under the purview of the Department

i. Research, Training, Design and services institute
280/1, Galle Rd., Katubedda, Moratuwa

ii. Natural Colour Project, Rajagiriya

iii. Textile Training Schools & Design Training Schools

There are 14 textile industry training schools and 2 design schools operative under the Department of Textile Industry.

S. No	Institution	Address
01	Handloom Textile Training Institute, Katubedda	280/1,Galle Road, Katubedda, Moratuwa
02	Handloom Textile Training Institute, Kottala	Kottala, Veyangoda
03	Handloom Textile Training Institute, Boyagane	Boyagane, Kurunegala.
04	Handloom Textile Training Institute, Pinnawala	Pinnawala, Rambukkana
05	Handloom Textile Training Institute, Watapuluwa	Aruppala Road, Watapuluwa, Kandy
06	Handloom Textile Training Institute, Getambe	Getambe, Peradeniya
07	Handloom Textile Training Institute, Matale	Kongahamula, Palapathwala, Matale
08	Handloom Textile Training Institute, Matara	Hakmana Road, Matara.
09	Handloom Textile Training Institute, Kirama	Kirama
10	Handloom Textile Training Institute, Bandarawela	Kinigama, Bandarawela
11	Handloom Textile Training Institute, Thalawa	Mihirigama, Thalawa
12	Handloom Textile Training Institute, Galle	Kalegana Rd, Ginthota, Galle
13	Handloom Textile Training Institute, Nallur	194, Point Pedro Road, Nallur, Jaffna
14	Handloom Textile Training Institute, Samanturai	Sammanthurai
15	Design Training Institute, Katubedda	280/1, Galle Road, Katubedda, Moratuwa
16	Design Training Institute, Getambe	Getambe, Peradeniya

Chapter 02: Progress and Future Outlook

2.1 Institutional Progress

2. A total of 87 trainees were enrolled in the National Handloom Textile Certificate One-Year Full-Time Course for the academic year 2024/2025, and academic activities have already commenced. Approximately 85 students who completed the course in the 2023/2024 academic year are currently employed in the sector. In order to enhance the quality of this training programme, the curriculum was updated and revised during the year under review.

3. Under the in-service training programmes, a total of 17 handloom textile design training workshops were conducted. The majority of participants in these workshops were handloom industry instructors. Through these workshops, new design concepts were introduced to the industry.

4. Three training programmes on value addition for handloom textile products were conducted. These programmes were attended by individuals currently engaged in the sector, including self-employed individuals operating in micro and small-scale handloom textile enterprises. The training sessions were organized with a focus on product development.

5. Six group-based rural self-employment projects in the handloom textile sector were initiated with the objective of strengthening the rural economy and empowering women. Through these initiatives, 86 beneficiaries were provided with training. These projects aim not only to promote self-employment but also to support the development of the beneficiaries into entrepreneurs through ongoing mentoring and training.

6. Compilation of a pattern and design handbook used in the handloom textile industry has been initiated. At present, no such publication has been formally released. Efforts are currently underway to develop and compile the necessary design samples for inclusion in the handbook.

7. Under new research initiatives, product samples have been developed using various raw materials. Research is ongoing to assess the feasibility of developing these samples into fully marketable products.

8. With the objective of creating a quality learning environment for trainees, renovation work was carried out at training institutions. Accordingly, the roof renovation of the Boyagane Textile Training Institute was completed. Partial renovations to the roof and ceiling of the Katubedda Textile Training Institute; the only institution in the country that provides specialized training in handloom textile design, have also been completed.

8.1 Institutional Progress

❖ Training and Skills Development Programs for the Handloom Textile Industry Sector

- Conduct training programs for 100 individuals currently active in the handloom textile sector, through recognized handloom training institutions.
- Develop curricula of handloom training institutions to be aligned with National Vocational Qualification (NVQ) standards.
- Implement Training of Trainers programs
- Conduct 25 in-service training programs and design courses, with the aim of training 400 individuals engaged in the handloom textile industry.
- Introduction of Product Diversification Courses
- Promotion of entrepreneurship within the handloom textile industry sector.
- Organization of design workshops for individuals engaged in the handloom industry in rural areas.
- Conduct of short-term training programs, conferences, and workshops for instructors and producers involved in the handloom textile industry across provincial, cooperative, and private sectors.

- Handloom Textile Industry Development Programs and Projects
  - Initiation of self-employment projects in the handloom textile industry at the rural level.
  - Generation of 100 skilled individuals actively engaged in the handloom sector through the above projects.
  - Implementation of programs to facilitate individuals' acquisition of nationally recognized vocational qualifications relevant to the handloom textile sector.

- Research and Development Programs
  - Improvement and upgrading of handloom textile tools and equipment.
  - Expansion of Programs for the Introduction of Handloom Products Utilizing Natural Dyes
  - Compilation and publication of a design manual for handloom textile patterns and its dissemination within the sector.

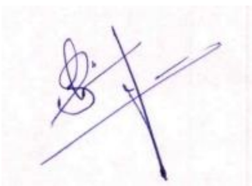
- Promotional Programs for the Handloom Textile Industry Sector
  - Organization of the National Handloom Textile Exhibition and Awards Ceremony.
  - Conduct of two sales and marketing fairs annually for the promotion of handloom textile products.

- Development of infrastructure facilities for the handloom textile industry sector.
  - Execution of essential repairs identified at training centers under the purview of the Department of Textile Industry.

2.3 Challenges

- Lack of adequate staff
- Lack of a work place with adequate space and facilities
- Vacancies available in essential positions
- Lack of approved positions to perform duties in key functions of the Department
- Constantly Escalating prices of required raw materials in Handloom Textile Industry
- Minimal knowledge and possibilities in capturing the adequate Market Opportunities for the Handloom Products
- No value addition and target of Foreign Market is made to the Handloom Textile Products.

2.4 Signature of the Institutional Head



Name : U. V. S. Senani Senevirathna

Position : Director

Chapter 03: Overall Financial Performance

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31 December 2024

Budget (Current year)		Note	Actual		
			Current year Rs. Cts		Previous year Rs. Cts
-	**Revenue Receipts**		-		-
-	Income Tax	1	-		-
-	Taxes on Domestic Goods & Services	2	-		-
-	Taxes on International Trade	3	-		-
-	Non Tax Revenue & Others	4	-		-
-	**Total Revenue Receipts (A)**		-		**-**
-			-		-
-	**Non Revenue Receipts**				
-	Treasury Imprests		150,484,000.00		116,717,000.00
-	Deposits		7,665,988.00		499,579.00
-	Advance Accounts		8,450,935.00		6,366,570.00
-	Other Receipts		**-**		**-**
-	**Total Non Revenue Receipts (B)**		**166,600,923.00**		**123,583,149.00**
-	**Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)**		**166,600,923.00**		**123,583,149.00**
-	Remittance to the Treasury (D)				**1,200,000.00**
-	Net Revenue Receipts & Non-Revenue Receipts E = (C)-(D)		**166,600,923.00**		**123,583,149.00-**
-	**Less: Expenditure**		-		-
	Recurrent Expenditure				
86,920,000.00	Wages, Salaries & Other Employment Benefits	5	82,364,725.00		70,068,156.00
28,090,000.00	Other Goods & Services	6	24,285,964.00		23,415,183.00
214,560,000.00	Subsidies, Grants and Transfers	7	208,334,646.00		253,780,653.00
-	Interest Payments	8	-		-
	Other Recurrent Expenditure	9			

329,570,000.00	**Total Recurrent Expenditure (D)**		**314,985,335.00**		**347,263,991.00**
	Capital Expenditure				
33,200,000.00	Rehabilitation & Improvement of Capital Assets	10	11,395,349.00		7,949,094.00
1,700,000.00	Acquisition of Capital Assets	11	239,989.00		-
	Capital Transfers	12			
	Acquisition of Financial Assets	13			
	Capacity Building	14			
44,000,000.00	Other Capital Expenditure	15	40,990,810.00		27,448,614.00
78,900,000.00	**Total Capital Expenditure (E)**		**52,626,149.00**		**35,397,708.00**
	Deposit Payments		7,454,760.00		257,180.00
	Advance Payments		**6,484,727.00**		**6,333,064.00**
	Total Main Ledger Expenditure (H)		**-**		**-**
	Main Ledger Expenditure (F)		**13,939,487.00**		**6,590,244.00**
	Total Expenditure I = (F+G+H)		**381,550,971.00**		**389,251,943.00**
408,470,000.00	**Balance as at 31st December J = (E-I)**		**(214,950,048.00)**		**(266,868,794.00)**
-	**Imprest Balance as at 31st December**		-		229,**000.00**

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2024

	Note	Actual 2024 Rs	2023 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	246,495,516	268,815,527
Financial Assets			
Advance Accounts	ACA-5/5(a)	17,200,894	19,167,102
Cash & Cash Equivalents	ACA-3	-	229,000
Total Assets		263,696,410	288,211,629
Net Assets / Equity			
Net Worth to Treasury		16,628,567	19,035,003
Property, Plant & Equipment Reserve		246,495,516	268,815,527
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	572,327	361,099
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		263,696,410	288,211,629

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...7....... to...29... and Annexures to accounts presented in pages from ...30.... to ......38..... form an integral part of these Financial Statements. The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024 and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.
We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer	Accounting Officer	Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance)
Name :	Name :	Name :
Designation :	Designation :	
Date : 27/02/2025	Date : 20/02/2025	Date : 18/02/2025
J.M. Thilaka Jayasundara Secretary Ministry of Industry and Entrepreneurship Development 73/1, Galle Road, Colombo 03.	U.V.S. Senani Seneviratne Director Department of Textile Industry 3rd Floor, Secretariat Building, Maligawatta, Colombo 10.	H. G. Nandani Accountant Department of Textile Industry 3rd Floor, Secretariat Bulding, Maligawatta, Colombo 10.

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3.3 Statement of Cash Flows

Statement of cash flows for the Period ended 31st December 2022

	Actual	
	Current year Rs. Cts	**Previous year** Rs. Cts
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	8,237,986.00	5,900,551.00
Imprest Received	150,484,000.00	116,717,000.00
Recoveries from Advance		5,216,810.00
Deposit Received	7,665,988.00	499,579.00
Total Cash generated from Operations (a)	171,281,989.00	128,333,940.00
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	106,305,189.00	92,385,868.00
Subsidies & Transfer Payments	1,025,923.00	233,870.00
Expenditure on other heads and imprest settlement to treasury	9,129,576.00	-
Imprest Settlement to Treasury	229,000.00	1,200,000.00
Advance Payments	4,711,022.00	6,333,064.00
Deposit Payments	7,454,760.00	257,180.00
Total Cash disbursed for Operations (b)	128,855,470.00	100,409,982.00
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	42,426,514.00	27,923,958.00
Cash Flows from Investing Activities		
Interest		
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from Advance	-	-

Total Cash generated from Investing Activities (d)	-	-
Less - Cash disbursed for:		-
Purchase or Construction of Physical Assets & Acquisition of other investments	**42,655,519.00**	**27,694,958.00**
Total Cash disbursed for Investing Activities (e)	**42,655,519.00**	**27,694,958.00**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	**(42,655,519.00)**	**(27,694,958.00)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)		**229,000.00**
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	-	-
Total Cash generated from Financing Activities (h)	**-**	**-**
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (i)	**-**	**-**
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	**-**	**-**
Net Movement in Cash (k) = (g) -(j)		229,000.00
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December		229,000.00

3.4 Notes to Financial Statements

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2023.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non-exchange revenues are recognized on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This revaluation reserve account is the corresponding account of PP&E.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins on hand as at 31st December 2023.

3.5 Performance of Revenue Collection

Revenue Code	Description of revenue code	Revenue estimate		Revenue collection	
		Original estimate	Final estimate	Amount (Rs)	As a % of the final estimate
2002.01.00 2002.01.01	**Rent** Rent on government building	800,000.00	800,000.00	2,429,910.29	303%
2002.02.00 2002.02.99	**Interest**	750,000.00	750,000.00	669,942.72	89%
2003.99.00	**Other receipts**	900,000.00	900,000.00	12,757,704.06	195%
2004.01.00 2004.01.00	**Social security contributions** Central government	3,300,000.00	3,300,000.00	3,380,700.10	102%

3.6 Performance in the utilization of allocated funds

Type of Allocation	Allocation		Actual expenditure	Allocation utilization as a % of the final allocation
	Original estimate	Final estimate		
Recurrent	320,800,000.00	329,570,000.00	314,985,335.00	98.18%
Capital	78,900,000.00	78,900,000.00	52,626,149.00	66.70%

3.7 In terms of F.R. 208, grant of allocations for expenditure to this Department/ District Secretariat/ Provincial Council as an agent of other Ministries/Departments

Serial No	Allocation received from which Ministry/Department	Purpose of the Allocation	Allocations		Actual Expenditure Rs.	Allocation utilization as a % of the final allocation
			Original Rs.	Final Rs.		
130	Ministry of Provincial Councils and Local Government	Making payments for Economic Development Officers				
149	Ministry of Industrial	National Apprentice & Industrial Training Authority – obtain NVQ certificates	16,540,000.00	16,540,000.00	9,129,576.00	55.19%
253	Department of Pensions	Settling advance concession	1,495,449.00	1,495,449.00	1,495,449.00	100%

3.8 Performance of the Reporting of Non-Financial Assets

Assets code	Code Description	Balance as per Board of Survey Report as at 31.12.2024	Balance as per Financial Position Report as at 31.12.2024	Yet to be accounted	Reporting progress as a %
9151	Buildings and structures	118,816,125.00	118,816,125.00	-	100%
9152	Machinery	50,070,083.00	50,070,083.00	-	100%
9153	Lands	86,161,850.00	86,161,850.00	-	100%
9154	Intangible assets	-	-	-	-
9155	Biological assets	-	-	-	-
9160	Work in progress	-	-	-	-
9180	Leased assets	-	-	-	-

3.9 Auditor General's Report

National Audit Office

My No: IMT/D/DTI/2024/10 Your No: Date: 28th May 2025

Director,

Department of Textile Industry

Head 303 – Summary Report of the Auditor General on the Financial Statements of the Department of Textile Industry for the year ended 31st December 2024 in terms of section 11 (1) of the National Audit Act No. 19 of 2018.

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1. Financial Statements

1.1 Opinion

Head 303 - The audit of the financial statements of the Department of Textile Industry for the year ended 31st December 2024 comprising the statement of financial position as at 31st December 2024 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018. My comments and observations on the financial statements issued to the Department of Textile Industry in terms of Section 11 (1) of the National Audit Act No. 19 of 2018 are stated in this report. The Report of the Auditor General which should be presented to Parliament in pursuance of provisions in Article 154 (6) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 10 of the National Audit Act No. 19 of 2018 will be tabled in due course.

In my opinion, with the effect of the matters stated in paragraph 1 of this report, the financial statements of the Department of Textile Industry give a true and fair view of the financial position of the Department of Textile Industry as at 31st December 2024 and its financial performance and cash flow for the year then ended, in accordance with Generally Accepted Accounting Principles.

1.2 Basis for Opinion

My opinion is based on the facts that are stipulated in paragraph of Auditor's Responsibility for the Financial Statements of this report. I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of this report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Emphasis of Matter – Basis of Preparation of Financial Statements

I draw attention to paragraph 1 to the financial statements, which describes the basis of preparation. These financial statements have been prepared in accordance with Treasury Regulations 150 and 151 and the State Accounts Guideline No. 06/2024 dated 16 December 2024, as amended on 21 February 2025, for the purposes of the Department of Textile Industry, the General Treasury, and the Parliament of Sri Lanka. Accordingly, these financial statements may not be suitable for any other purpose. My report is intended solely for the use of the Department of Textile Industry, the General Treasury, and the Parliament of Sri Lanka and should not be distributed for any other purpose. My opinion is not modified in respect of this matter.

1.4 Responsibility of the Chief Accounting Officer and the Accounting Officer for the Financial Statements

It is the responsibility of the Accounting Officer to determine the necessary internal controls to enable the preparation of financial statements that present a true and fair view of all material aspects, in accordance with Treasury Regulations 150 and 151, and the State Accounts Guideline No. 06/2024 dated 16 December 2024, as amended on 21 February 2025.

As per Section 16 (1) of the National Audit Act No. 19 of 2018, the Department of Textile Industry is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.

In terms of Sub-section 38(1) (c) of the National Audit Act, the Accounting Officer shall ensure that an effective internal control system for the financial control is maintained in the Department and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carry out.

1.5 Auditor's Responsibility for the Financial Statements

My objective is to express a reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue the Report of the Auditor General that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate and users should be aware of this when making economic decisions based on these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. Furthermore I:

- Identify and assess the risks of material misstatements of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The impact of fraud is greater than the impact of material misstatements due to the reasons such as collusion, preparation of forged documents, intentional evasion, making mistakes or evasion of internal controls.
- Although not intended to express an opinion on the effectiveness of internal control, an understanding of internal control was gained in order to design appropriate audit procedures from time to time.
- Evaluate the structure and content of financial statements, including disclosures, and the relevance of transactions and events in the financial statements in an appropriate and fair manner.
- Evaluated the overall presentation of the financial statements, including the fact that the transactions and events underlying the structure and content of the financial statements were appropriately and fairly included and disclosures.

The Accounting Officer is made aware of important audit findings, key internal control deficiencies and other matters identified in my audit.

2. Report on Other Legal and Regulatory Requirements

In terms of section 6(1)(d) of the National Audit Act, No.19 of 2018, I state the followings.

(a) The financial statements are consistent with the preceding year.

(b) The recommendations made by me on the financial statements of the preceding year had been implemented.

3. Financial Review

3.1 Revenue Management

As of 31st December 2024, an outstanding rental income of Rs. 11,437,450 was recorded in relation to the lease of four (04) properties belonging to the Department of Textile Industry

3.2 Expenditure Management

(a) Even after the reallocation of funds under Financial Regulation 66 from the provisions allocated to three (03) recurrent expenditure subjects to other expenditure subjects, the said expenditure subjects continued to reflect savings ranging between 27% and 42% of the net provision.

(b) Under the capital expenditure subjects, a sum of Rs. 1,900,000 had been allocated for software development. Following the transfer of Rs. 450,000 to other expenditure subjects under Financial Regulation 66, a balance of Rs. 1,450,000 remained unutilized under the said expenditure subject.

(c) Although a provision of Rs. 27,000,000 had been allocated under capital expenditure for buildings and construction, and an additional Rs. 5,000,000 had been transferred under Financial Regulation 66, as at 31st December 2024, only Rs.

295,190 had been expended — amounting to approximately 6.88% of the total net provision.

(d) As at 31st December 2024, an outstanding balance of Rs. 61,243, payable to the Ceylon Electricity Board for the period of November–December 2024 in respect of power consumption at textile training schools and tourist bungalows under the Department of Textile Industry, had not been settled. As a result, several schools, including the Nallur Textile Training School, had received red notices.

3. Non-compliance with applicable laws, rules, and regulations.

Reference to Laws / Regulations:	Observations
(1) Financial Regulations of the Democratic Socialist Republic of Sri Lanka	
(a) F.R 94(2) and (3)	Although payments amounting to Rs. 611,923 relating to eight (08) categories of expenditure for the year 2024 had been settled in the year 2025, these had not been disclosed in the statement of liabilities submitted along with the financial statements.
(b) F.R. 371(5)	In 18 instances, a period ranging from one (01) month to one and half months (01 ½) had elapsed in settling advances amounting to Rs. 140,500.
(c) F. R. 396	In respect of 28 cheques, valued at Rs. 544,731, which had not been presented for payment for a period exceeding six (06) months, action had not been taken in accordance with the provisions of the Financial Regulations.
(d) F.R. 757(2)	Orders issued in respect of ninety-nine (99) items recommended for destruction and twenty-two (22) items recommended for sale by Sri Lanka Accounting and Auditing Standards Monitoring Board in 2023 had not been implemented.
(2) Section 2.1 of the National Budget Circular No. 01/2024 dated 10th January 2024	A sum of Rs. 200,000 had been transferred under Financial Regulation 66 for overtime allowances and holiday pay.

4. Operational Review

4.1 Performance

4.1.1 Planning

During the reviewed year, applications were submitted by 102 students for the Vocational Certificate Course at fourteen (14) textile training schools. Of these, 67 students participated in the course, but only approximately 42 students successfully completed the course. Notably, no student from the training schools at Watapuluwa, Matara, Talawa, and Katubedda completed the course.

4.1.2 Non-Achievement of Desired Output Level

(a) Although a sum of Rs. 1.4 million had been allocated by the Department in 2024 for software development, as at 31st December 2024, the entire allocated provision remained unexpended.

(b) A provision of Rs. 32 million had been allocated for building development activities at the textile training schools located in Kirama, Boyagane, Bandarawela, and Katubedda for the year 2024. However, by the end of the reviewed year, only Rs. 2.2 million had been expended, resulting in a balance of 93.12% of the total provision remaining unutilized.

4.1.3 Annual Performance Report

In accordance with Paragraph 10.2 of State Finance Circular No. 2/2020 dated 28th August 2020, the Annual Performance Report should have been prepared by the Department of Textile Industry in the format specified in Circular No. 14 issued by the Department of State Accounts. However, the Department of Textile Industry had failed to prepare such a report.

4.2 Asset Management

(a) The inventory inspection report conducted at the Katubedda office indicated the existence of eighteen (18) large dummies and two (2) child dummies. However, no inventory inspection was carried out in respect of thirty (30) dummies purchased for the National Handloom Textile Competition and Exhibition held in 2024.

(b) Two (02) computer chairs, nine (09) ironing tables, twenty-five (25) plastic chairs, four (04) stools, two (02) cupboards, and two (02) bookshelves, purchased and received as donations in the years 2016, 2020, and 2022 for distribution to textile training schools remained idle in the storage premises without being utilized as at the audit date of 27th January 2025.

(c) No action had been taken to assess the value and account for twenty-five (25) plastic chairs received as donations in the year 2021.

(d) Due to the failure to timely implement the destruction (D) and auctions (S) recommended during the inventory inspections of office equipment, computer equipment, wooden furniture, and other machinery and equipment at the Department of Textile Industry and its training schools, the removal of such items from the accounts had not been carried out. As a result, the reported value of other machinery and equipment under non-financial assets was misstated by an amount of Rs. 24,167,541.

4.3 Losses and Damages

Yarn required for training courses and projects conducted through textile training schools had been stored at the Katubedda warehouse. As at 31st December 2024, the remaining stock included 105,640 kg of 2/80 grey yarn and 420,540 kg of 2/80 white yarn. During the audit inspection carried out on 7th January 2024, it was observed that 28.84 kg of 2/80 grey yarn and 10.50 kg of 2/80 white yarn were found to be unusable due to damage. Furthermore, the damage to the yarn stock was directly attributed to insect infestation, which had been caused by poor cleanliness within the storage premises and the failure to store the yarn stock according to a proper and regulated method.

4.4 Inefficient Transactions

(a) On 30th December 2021, fourteen (14) thermometers were purchased for distribution to textile training schools during the COVID-19 pandemic period. However, as seven (07) of these devices had not been distributed to the respective training schools, they remained idle in the storage facility as at the audit date of 15th May 2025.

(b) As at 31st December 2024, inventory inspection revealed that seven (07) bottles of 4L hand sanitizer, eleven (11) small-sized hand sanitizer bottles, and thirteen (13) bottles of vehicle wash liquid stored at the main office warehouse had expired. The expenditure incurred for these items, procured without a clearly identified necessity, was rendered ineffective and constituted non-productive expenditure.

5. Good Governance

5.1 Internal Audit

The position of Internal Auditor had not yet been filled thus no internal audit had been conducted.

5.2 Audit and Management Committee

The Departmental Audit & Management Committee Meetings had not been held for the year 2024 in accordance with the provisions stated under Section 41 of the National Audit Act, No. 19 of 2018.

[Sgd. Illegibly]

W. G. R. N. Weerakkodi
Senior Assistant Auditor General
For Auditor General – Acting

Chapter 04: Performance Indicators

4.1 Institutional Performance Indicators

	Specific Indicator	**Percentage of Actual Output Achieved in Relation to Expected Output (%):**		
		100%-95%	**75%-89%**	**50%-74%**
1	Training of 110 new students through recognized handloom training institutions.		✓	
2	Implementation of 25 short-term training programs under capacity development initiatives.	✓		
3	Initiation of 10 self-employment group projects at the rural level		✓	
4	Conduct of 10 field training programs targeting rural individuals engaged in the sector		✓	
5	Organization of the National Handloom Textile Competition and Exhibition.	✓		
6	Facilitation of sales opportunities and promotion of products for 50 industrialists in the handloom textile sector through marketing fairs	✓		

Chapter 05: Performance in Achieving Sustainable Development Goals (SDGs)

Targets/Objectives	**Goals**	**Achievement Indicators**	**Progress Achieved to Date in Attaining the Objectives**		
			0%-49%	**50%-74%**	**75%-100%**
4.4 Substantially increase, by 2030, the number of youth and adults who possess relevant skills, including technical and vocational qualifications, for employment, decent work, and entrepreneurship.	By the year 2030, provide training to 1,000 new professionals in the handloom textile industry sector.	As of the year 2024, a total of 158 new professionals have been trained.		✓	
9.9 Promote inclusive and sustainable industrialization, and by 2030, significantly increase the industry's share of employment in line with national circumstances, with the aim of doubling its contribution in least developed countries.	Generation of 800 new employment opportunities in the handloom textile industry sector by the year 2030.	Commencement of 84 new employment opportunities in the handloom textile industry sector during the year 2024.	✓		

Chapter 06: Human Resources Profile

6.1 Cadre Management

	Approved cadre	Existing cadre	Vacancies/(Excess)
Senior	07	05	02
Tertiary	01	01	0
Secondary	128	83	40
Primary	42	29	13

6.2 Impact of Human Resource Shortage or Excess on Institutional Performance

- The achievement of the Department's targets has been significantly impeded by a shortage of human resources. Vacancies exist not only in technical positions but also in development officer and management service officer posts, among others. Additionally, the internal auditor position remains vacant.
- The absence of an Information Technology Officer position within the departmental staff has resulted in significant difficulties in the execution of information technology-related functions.
- Furthermore, the Department lacks qualified officers to undertake the essential research and development activities necessary for the advancement of the handloom industry sector, and the requisite technical positions for this purpose have not been approved. This situation has adversely affected the development of the sector as an industry.

Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following Financial statements/ accounts have been submitted on due date**			
1.1	Annual financial statements	Complied		
1.6	Others	-		
2	**Maintenance of books and registers (FR 445)**			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018.	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and updated.	Complied		
2.3	Register of Audit queries has been maintained and updated.	Complied		
2.4	Register of Internal Audit reports has been maintained and updated.	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date.	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and updated.	Complied		
2.8	Stocks Register has been maintained and updated.	Complied		
2.9	Register of Losses has been maintained and updated	Complied		
2.10	Commitment Register has been maintained and updated.	Complied		
2.11	Register of Counterfoil Books (GA — N20) has been maintained and updated.	Complied		
3	**Delegation of functions for financial control (FR 135)**			
3.1	The financial authority has been Delegated within the institute.	Complied		
3.2	The delegation of financial authority has been communicated within the institute.	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.	Complied		
4.	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared.	Complied		
4.2	The annual procurement plan has been prepared.	Complied		
4.3	Having the budget for the year under review approved in terms of Finance Act No. 38 of 1971	Complied		
4.4	The annual Internal Audit plan has been prepared.	Complied		
4.5	The annual estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Complied		
4.6	The annual cash flow has been submitted to the Treasury Operations Department on time.	Complied		
4.7	Quarterly reports have been prepared and submitted to the Treasury on due date	Complied		
5	**Audit queries**			
5.1	All the audit queries has been replied within the time specified by the Auditor General	Complied		
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
6.2	Answers have been submitted to all internal audit reports within a period of one month.	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018.	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019.	Not complied	Internal Auditor post is not yet filled	Getting an internal audit officer approved in the cadre
8	**Asset Management**	Complied		
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017.	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular.	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Compiled		

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
8.5	The disposal of condemned articles had been carried out in terms of FR 772.	Complied		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning.	Complied		
9.3	The vehicle logbooks had been maintained and updated.	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.	complied		
9.5	The fuel consumption of vehicles has been retested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016.	Complied		
9.6	The absolute ownership of the leased vehicle logbooks has been transferred after the lease term.	Complied		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date.	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled.	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month.	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).	Complied		
12	**Advances to Public Officers Account**	Complied		
12.1	The limits had been complied with.	Complied		
12.2	A time analysis had been carried out on the loans in arrears.	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	**General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.	Complied		
13.2	The control register for general deposits had been updated and maintained.	Complied		
14	**Imprest Account**	Complied		
14.1	The balance in the cash book at the end of the year under review remitted to Treasury Operations Department.	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.	Complied		
14.3	The ad-hoc sub imprests had been issued without exceeding the limit approved as per F.R. 371.	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly.	Complied		
15	**Revenue Account**	Complied		
15.1	The refunds from the revenue had been made in terms of the regulations.	Complied		

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account.	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176.	Complied		
16	**Human Resource Management**			
16.1	The staff has been maintained within the approved cadre.	Complied		1.
16.2	All members of the staff have been issued a duty list in writing.	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017.	Complied		
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulation.	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Biannual and Annual reports have been submitted as per section 08 of the RTI Act.	Complied		
No.	**Applicable Requirement**	**Compliance Status (Complied/ Not complied)**	**Brief explanation for non-compliance**	**Corrective actions proposed to avoid non-compliance in future**
18	**Implementing citizens charter**			

18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management.	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular.	Complied		
19	**Preparation of the Human Resource Plan**			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.	complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	compiled		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity-building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular.	Complied		.

No.	Applicable Requirement	Compliance Status (Complied/ Not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
20	**Responses to Audit Paragraphs**			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		