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Annual Performance Report

2024

Expenditure Head - 308



Department of Posts

Postal Headquarters, 310, D. R. Wijewardena Mawatha, Colombo 01000



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Contents

	Page
01. Institutional Profile / Executive Summary	211-255
1.1 Introduction	213-218
1.2 Vision, Mission and Objectives of the Institution	218
1.3 Key Functions	219
1.4 Organizational Chart	219
1.5 Major Administrative Divisions of the Department	220-255
02. Progress and Future Outlook	257-280
2.1 Progress	259-278
2.2 Challenges	279-280
2.3 Future Goals	280
03. Overall Financial Performance of the Year	281-288
3.1 Statement of Financial Performance	283
3.2 Statement of Financial Position	284
3.3 Statement of Cash Flows	285
3.4 Notes to the Financial Statements	286
3.5 Performance of the Revenue Collection	287
3.6 Performance in Utilizing Allocations	287
3.7 In terms of F.R.208 grant of allocations for expenditure to the Department as an agent of the other Ministries /Departments	287
3.8 Performance in reporting Non – Financial Assets	288
3.9 Auditor General's Report	288
04. Performance Indicators	289-291
4.1 Performance indicators of the Department (Based on the Action Plan)	291
05. Performance in Achieving Sustainable Development Goals (SDG)	293-297
5.1 Relevant Sustainable Development Goals identified	295-297
5.2 Challenges in achieving Sustainable Development Goals (SDG)	297
06. Human Resource Profile	299-301
6.1 Cadre Management	301
6.2 How the lack or excess of human resources has been affected to the performance of the organization	301
6.3 Human Resource Development	301
6.4 Training programs' contribution to the performance of the organization	301
07. Compliance Report	303-310
08. Conclusion	311-313

Tables

01. Institutional Profile / Executive Summary	
1.1 Formal Disciplinary Inquiry Report 2024	246
1.2 Preliminary Investigation Report 2024	247

02. Progress and Future Outlook

2.1 Progress of Utilizing capital funds by the Department of Posts from 01 st January to 31 st December, 2024	259
2.2 Building Renovation and Rehabilitation (308 – 02 – 01 – 2001)	260
2.3 Overall Financial Progress	260
2.4 Services Free of Charge	260
2.5 Projects that generate revenue for the government by utilizing the resources of the Department of Posts	261
2.6 Progress of Revenue Promotion Programs	261
2.7 Distribution of Cash on Delivery (COD) revenue among the Divisional Superintendent of Post divisions.	261

03. Overall Financial Performance for the Year ended in 31.12.2024

3.1 Statement of Financial performance for the period ended in 31.12.2024	283
3.2 Statement of Financial Position as at 31.12.2024	284
3.3 Statement of Cash Flows for the year ended in 31 st December 2024	285
3.4 Performance of the Revenue Collection	287
3.5 Performance in Utilizing Allocations	287
3.6 In terms of F.R.208 grant of allocations for expenditure to this Department as an agent of the other Ministries /Departments	287
3.7 Performance in reporting Non-Financial assets	288

04. Performance Indicators

4.1 Performance indicators of the Department (Based on the Action Plan)	291
---	-----

05. Performance in achieving Sustainable Development Goals (SDG)

5.1 Relevant Sustainable Development Goals identified	295-297
---	---------

06. Human Resource Profile

6.1 Cadre Management	301
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07. Compliance Report

7.1 Compliance Report	305-310
-----------------------	---------

Figures

01. Institutional profile / Implementation summary

1.1 Outline of the Administration Division	220
1.2 Outline of the Operational Division	225
1.3 Outline of the Development Division	237
1.4 Outline of the Investigation Division	245
1.5 Outline of the Finance Division	247
1.6 Outline of the Stamp Vault	252
1.7 Outline of the Audit Division	253
1.8 Outline of Provincial Administration	254

02. Progress and Future Outlook

2.1 Blood Donation Camps – Post Office, Habaraduwa	271
2.2 Medical Clinic – Post Office, Polgahawela	271
2.3 Blood Donation Camps – Post Office, Gampola	271
2.4 Blood Donation Camps – Post Office, Karainagar	271

2.5 Blood Donation Camps – Post Office, Polonnaruwa	271
2.6 Social Services – Post Office, Gowinna	272
2.7 Social Services - Post Office, Mawanella	272
2.8 Social Services - Post Office, Puttalam	272
2.9 Social Services - Post Office, Trincomalee	272
2.10 Social Services - Post Office, Ella	272
2.11 Social Services - Post Office, Ratmalana	272
2.12 Devotional Songs Program – Staff of the Department of Posts, Kandy	273
2.13 Dansela – Central Mail Exchange	273
2.14 Shramadana Campaign - Post Office, Chunnakam	273
2.15 Tree Planting – Post Office, Thissamaharamaya	273
2.16 Cleaning the embankment of Kala Wewa – Post Office, Negampaha.	273
2.17 Marketing promotion programs - Post Office, Mirigama	274
2.18 Marketing promotion programs - Post Office, Nuwara Eliya	274
2.19 Marketing promotion programs - Post Office, Haputale	274
2.20 Marketing promotion programs – Post Office, Hambantota	274
2.21 Marketing promotion programs - Post Office, Monaragala	274
2.22 Philatelic Workshop - Post Office, Matale	274
2.23 Renovations - Post Office, Aralaganwila	275
2.24 Renovations - Post Office, Bandarawela	275
2.25 Renovations - Post Office, Gunnepana	275
2.26 Renovations - Post Office, Kurunegala	275
2.27 Renovations - Post Office, Pamunugama	275
2.28 Renovations - Post Office, Moratuwa	275
2.29 International Letter Writing Competition - First Place, M.Binuthi Lisathma	278

Annexures

Annexure 01 -	Organizational Chart
Annexure 02 -	Auditor General's Report
Annexure 03 -	Training Programmes conducted for Human Resource Development

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1

Institutional Profile/ Executive Summary

1.1 Introduction

The Department of Posts Sri Lanka is one of the oldest government institutions in the country and remains a prominent department within the public service.

Originally established during the Dutch colonial period, the department was reorganized under British rule in 1815. Initially, it served only limited communication needs. The following are key milestones in its development.

- 1798 – Establishment of the first five Post Offices centered in the port cities of Colombo, Galle, Mannar, Jaffna, and Trincomalee.
- 1832 – Introduction of the first horse-drawn mail coach in Asia, operating between Colombo and Kandy for exchanging mail items.
- 01st of April 1857 – Issuance of the first postage stamp in Sri Lanka, featuring Queen Victoria and valued at 6 pence.
- 1859 – Introduction of the Morse code telegraph system.
- 1865 – Commencement of mail transportation via railway.
- 1877 – Launch of the Local Money Order system.
- 1885 – Establishment of savings banks at Post Offices.
- 1892 – Operation of a mobile Post Office between Colombo and Peradeniya.
- 19th August 1895 – Move to the "Main Post Office" building.
- 1899 – Introduction of motor cars for postal transport.
- 1921 – Establishment of Sub-Post Offices.
- 1928 – Introduction of air mail service for postal transport.
- 1936 – Launch of the postal identity card system.
- 1949 – Gained membership in the Universal Postal Union (UPU) as an independent nation.
- 1979 – Gained membership in the Asia Pacific Postal Union (APPU).

The Department of Posts, with its rich history, has evolved into a comprehensive service provider that contributes significantly to the social and economic development of Sri Lanka. Over the past decade, the postal service has continued to move forward, overcoming numerous challenges while adapting to a rapidly evolving communication environment and changing customer needs.

Accordingly, it is providing prompt services both locally and internationally, going beyond traditional postal functions, and is successfully delivering financial services in collaboration with the private sector.

In the 21st century, broadly driven by advancements in new knowledge and technology, Sri Lanka Post has taken steps to introduce new service models based on information and communication technology, aligning with the digital transformation. This progress has laid a strong foundation for the institution's future vision.

This performance report presents a summary of the successes, challenges, and innovations experienced by Sri Lanka Post in the year 2024. It highlights the department's contribution to efficient public service delivery in the year 2024 and marks an initial step toward a more successful future.

Post Office Network (As at 31.12.2024)

Category	Number
Post Offices	652
Sub-Post Offices	3,354
Agency Post Offices	132

Staff of the Department of Posts (As at 31.12.2024)

Service Category	Approved Cadre	Existing Cadre	Vacancies / (Excess)	
Senior	127	77	50	} Permanent Cadre
Tertiary	253	34	219	
Secondary	8,925	6,766	2,159	
Primary	13,278	11,133	2,145	
Sub Total	22,583	18,010	4,573	
Registered Substitutes	4,788	2,490	2,298	
Total	27,371	20,500	6,871	

Services of the Department of Posts

The major services of the Department of Posts can be classified as follows, by their nature.

Local and Foreign Mail Exchange

Local

Postal Goods	Special services provided for the Postal Goods	Value Added Postal Services
Normal Letters Printed matters Post Cards Parcels	Registered Post U-Packets Small Packets SAL Parcel Service	EMS (Expedited Mail Service)

Foreign

Postal Goods	Special services provided for the Postal Goods	Value Added Postal Services
Letters Parcels Post Cards Printed matters	Registered Post Bulk Mail Business Mail Insurance Post	SL POST Courier Cash On Delivery (COD) E- Telemail Ad Mail

Financial Transactions

Service		Institution Involved
Financial Transactions	Normal Money Orders Electronic Money Orders (PMT) V.P.P. (Value Payable Post)	
	Receiving foreign remittances	Western Union
Banking Activities	Normal and fixed deposits and withdrawals	National Savings Bank
	Normal deposits and withdrawals, money exchanging, credit card settlements	Bank of Ceylon
Charging Fees	Examination Fees	Department of Examinations, Sri Lanka. Sri Lanka Institute of Development Administration (SLIDA)
	On the Spot Fines	Department of Motor Traffic and Department of Police, Sri Lanka.
	Insurance Services	Sri Lanka Insurance Corporation Ceylinco General Insurance Company Ceylinco Life Insurance Company Co-Operative General Insurance Company Co-Operative Life Insurance Company Fairfirst Insurance Company Softlogic Life Insurance Company Softlogic Premium Insurance Company Allianz Insurance Lanka Limited Sanasa General Insurance Company Amana Takaful Insurance Company Agricultural and Agrarian Insurance Board
	Utility Bills (Electricity, Water, Telephone, Assessment tax rentals)	Ceylon Electricity Board Water Supply and Drainage Board SLT / Mobitel Kandy Municipal Council
	Social Security Fund Installment Payments	Department of Social Security
Payments	Pension Payments	Department of Pensions
	Farmers' Pensions Fishermen's Pensions	Agrarian Insurance Board
	Elders' Allowance Payments Public Aid Monthly Allowances Disease Allowances (Cancer/Thalassemia/ Kidney/ Leprosy/ tuberculosis and other)	Department of Social Services
	Paying for educational and nutritional support for low-income children in the North-Western Province	Department of Probation and Child Care Services

Stamps

Stamps and Stamps related products	Activities of the Philatelic Bureau
• Commemorative Stamps • Definitive Stamps • First Day Covers • Souvenir Sheets • Special Commemorative Covers • Philatelic Register • Philatelic Posters • Picture Postcards • Personalized Stamps • Year Packs • Booklets • Presentation Pack	• Issuing stamps targeting the local and international Philatelic market and stamp collectors • Conducting Philatelic exhibitions • Selling stamps and related items through Philatelic Bureau Counters and sub counters, as well as through the Internet (SL Post Stamps App) • Selling stamps and related items through Fixed Orders and Casual Orders • Establishing and maintaining School Philatelic Clubs • Conducting awareness programs aimed at increasing the popularity of stamp collecting as a hobby.

Other Services

- Issuance of Postal Identity Cards.
- Applying certificates of the examinations of Department of Examinations through online system.

1.2 Vision, Mission, Objectives of the Institution

1.2.1 Vision

“Become the partner of excellence in relations, by providing innovative and diverse services.”

1.2.2 Mission

“To provide a highly innovative, efficient and reliable postal service utilizing motivated staff and modern technology in a pleasant work environment to maximize customer satisfaction while adhering to the standards of the Universal Postal Union, and upholding the policies of the Government of Sri Lanka”

1.2.3 Objectives

- Increasing the value of existing services and creating innovation services in response to the customer's' digital lifestyle.
- Gaining trust of local and international customers by providing a high quality service and thereby numerical growth of the stakeholders bound with the Department for a long time.
- Connecting customers of all levels easily and quickly through the local and international postal distribution network.
- Reducing the pressure made by the Department to the Treasury by minimizing the income-expenditure gap through promoting the revenue.
- Performing a prominent role in achieving Sustainable Development Goals through all the activities that creates Departmental targets.

1.3 Key Functions

- Preparation and implementation of a five-year strategic plan that can ensure the progress of postal services, centered around the new technological market.
- Well-positioning, deploying, maintaining and development of the resources of the department to utilize them in maximum efficiency.
- Converting the post office network scattered throughout the island into commercial centers that render diverse services and modernization of selected urban post offices into ‘Suhuru’ Post Offices as the initial step.
- Strengthening the postal distribution network, which provides daily door-to-door service and has earned consumer trust. Thereby attracting small and medium-scale entrepreneurs and strengthening them by fulfilling their market transportation needs.
- Continuing a positive work environment by following the appointments, promotions, transfers and disciplinary actions required to motivate the human resource and maintain industrial peace.
- Developing the knowledge, skills and attitudes of the internal staff through continuous training programs.
- Regulating the disciplinary and financial administration by strengthening audit and investigation.
- Increasing our market share by promoting postal services through market analysis and research.
- Maintaining postage fees at an affordable level for every customer.
- Assigning revenue targets to the Headquarters, Central Mail Exchange, and provincial offices, following-up and promoting revenue.
- Promoting high-quality stamps, stamp-related products, and the stamp hobby both locally and internationally under attractive themes.
- Elevating the international post in line with international benchmarks in collaboration with the Universal Postal Union.
- Providing accurate financial data to the State Accounts System by maintaining an accountable procurement system and accurate accounting practices.

1.4 Organizational Chart - Annexure 01

1.5 Major Administrative Divisions of the Department

Key postal functions of the Department of Posts are operated under five major divisions for efficient administration.

Administration
Operations
Development
Finance
Audit

Administration Division

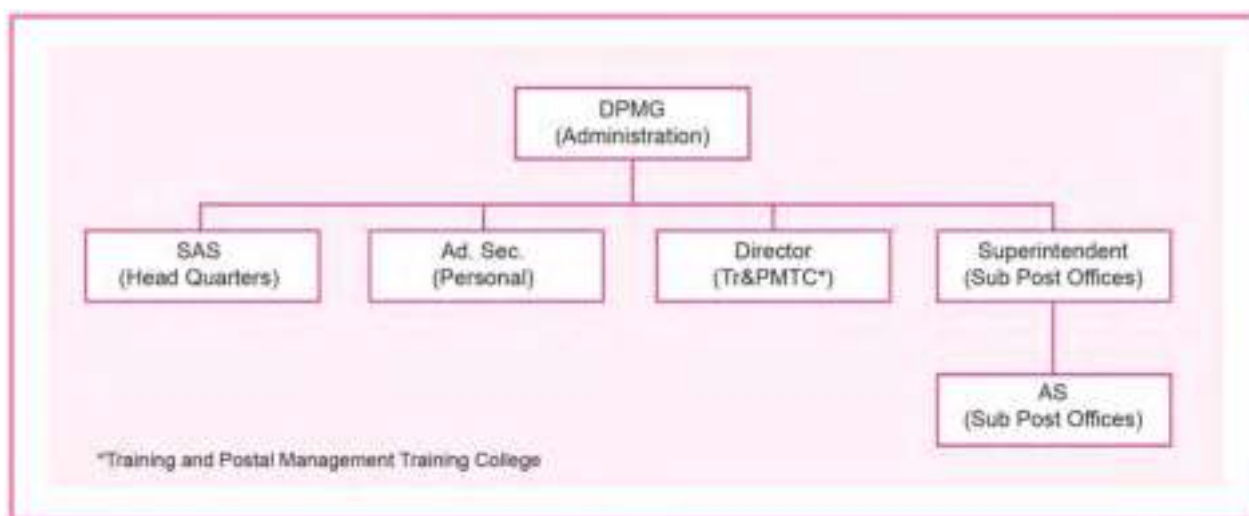


Figure 1.1: Outline of the Administration Division

Division	Tasks	Progress of the year 2024	
Personnel I Division	The institutional tasks of officers in Staff and Executive grades, handling appeals of both current and retired officers in those grades.	Promotions	31
		Transfers / Appointments as acting officers	77
		Submissions to the Public Service Commission for the approval to Acting.	72
		Quantification of the Performance Reports	125
		Preparing reports to the Public Service Commission for appeals	08
		Preparing reports for various appeals	09
		Publishing notices of vacancies.	17
		Interviews for recruitments in executive category	01
		Interview for the post of Assistant Superintendent of Post	01
	In connection with the provincial investigations involving all Grade	Regarding Disciplinary Investigations,	
		Issuing irregularity and charge	55

	I, II, III Postal Services Officers: suspensions, reinstatements, disciplinary transfers, issuance of irregularity/charge sheets, formal investigations, issuance of disciplinary orders, and finalizing investigation files as per recommendations of provincial committees.	sheets	
		Issuing disciplinary orders	46
		Appointing Single person Tribunals	03
		Issuing Transfer Orders regarding disciplinary actions	01
		Issuing Suspension Orders regarding disciplinary orders	05
		Reinstating the suspended officers	05
		Removing the investigation files that have checked and completed	48
	Handling appeals from all officers in Grades I, II, and III Postal Services Officers, as well as the Uniform Staff. .	Preparing reports on appeals,	
		To the Ministry of Mass Media and Public Service Commission	49
		To the Human Rights Commission Sri Lanka	13
		To the Parliamentary Commissioner for Administration (OMBUDSMAN)	08
		To the Committee on Public Petitions	03
		To the Commission to Investigate Allegations of Bribery or Corruption	02
		Appearing for appeals and examining petitions	06
		Forwarding letters to the relevant sections for implementing the decisions on appeals	20
		Informing the individuals regarding dismissed appeals	15
	Personnel II Division	Appointments,	
		Postal Service Officer III (Limited recruitments)	43
		Confirmation of probation appointments,	
		Postal Service Officer III	285
		Management Service Officer III	02
		Postal Assistant	553
		Postal Drivers	02
		Promotions,	
		Stage III Postal Service Officers to stage II	03
		Stage II Postal Service Officers to stage I	04

releases, retirements and absorption.
Institutional tasks of the Headquarters' staff.
Updating and reporting the numerical data on approved, existing and vacant details of the cadre.
Processes related to recruiting Registered Substitutes and cancellation of Registered Substitution.
Obtaining the ministerial approval for foreign employment leaves.

Absorptions,

Postal Assistant	552
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Releasing from the service,

Accountants	01
Postal Service Officers	07
Management Service Officers	01

Leave with No Pay - Local

Postal Service Officers	33
Postal Assistant	07

Leave with No Pay - Foreign

Postal Service Officers	20
Postal Assistant	52

Special Study Leaves

Postal Service Officers	01
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Retirements

Under section 2-17 of the Pensions Act

Staff Officers	12
Postal Service Officers I	95
Postal Service Officers II/III	28
Retirements - Under section 2-12 of the Pensions Act	04
Retirements - Under section 2-15 of the Pensions Act	10
Under P.A.C.30/88	02

Obtaining Widowers & Orphans Pension (W &OP) numbers	14
Cancellation of Registered Substitution	60
Giving distress loans at Headquarters level	199
Giving practical training for trainees	58
Finalizing the inquiry investigation reports	132

Granting unrestricted grade promotions to 06 Management Service Officers, 03 Drivers, 04 Development Officers, and 598 Postal Assistants.

Taking preliminary steps to conduct two Efficiency Bar Examinations for Postal Assistants.

Miscellaneous Division	Issuance of Postal Identity Cards in relation to the Headquarters Post Office.	Leave Approvals,	Foreign leaves	139	
	Issuance of Departmental Identity Cards related to the Headquarters.		Special leaves	63	
	Approvals for special covering overtime.		Accident leaves	08	
	Approvals for foreign leaves, study leaves, accident leaves, special sick leaves.		Duty Leaves	15	
	Activities related to Official Quarters		Special stress overtime approvals	150	
	and 1/20 allowance payments.		Approvals of the Staff Officers' 1/20 allowance	227	
	Sending answers to Parliamentary questions and consultancy committee questions		Economic rents / Housing approvals for those who are not entitled	21	
	Preparing the annual telephone directory		Approving personal vehicles for Formal Disciplinary Inquiries	13	
	Activities related to the leaves of the Headquarters' staff, Agrahara Insurance activities, railway warrants and season tickets.		Issuance of Departmental Identity Cards (Staff of the western province)	60	
	Examination Division		Conducting limited and open competitive examinations related to the appointments in Postal Services. Conducting Efficiency Bar Examinations, practical oral tests related to confirmations in service and promotions. Releasing from Efficiency Bar Examinations. Paying language incentive allowances. Issuance of Postal Departmental Circulars.	Headquarters Level ,	Maternity leave approvals
Submissions of Agrahara applications		79			
Issuance of Postal Identity Cards		6,809			
Festival advance and special advance payments		124			
Payments for Sinhala / Tamil translations		06			
Conducting Efficiency Bar Examinations		Examination conducted			Number of applicants
		Postal Services Officer III - E.B.E. I			354
		Postal Driver III - E.B.E I			18
		Postal Driver II - E.B.E II			09
		Issuance of results,			Examination
	Sub Postmaster III – E.B.E. I		132		
	Postal Services Officer I - E.B.E. III		150		
	Application callings,	Examination	Number of applicants		
		Postal Services Officer II - E.B.E. II	32		
		Sub Postmaster II – E.B.E. II	106		
Sub Postmaster I – E.B.E. III		17			

		Superintendent of Post III-E.B.E. I	20
		Postal Assistant (Mechanical) II and III – E.B.E II and III	7
		Recruitments – Conducting interviews	
		Postal Services Officer – Grade III Limited Competitive Examination – 2019(2020)	71
		Limited competitive examination to recruit for the positions, Assistant Superintendent of Post (Investigation)/ Assistant Superintendent of Post (Accounts Inspection)	42
		Practical tests	
		Postal Driver (Limited recruitments)	14
		Preparing reports on 33 appeals related to Postal Services Officer Limited recruitments. Initiating the recruitment process for 70 positions in Postal Services Officer Grade III under the limited stream. Obtaining approval from the Public Service Commission to amend the recruitment procedure for the post of Assistant Superintendent of Post (Marketing). Forwarding service constitutions of officers and minor staff for observations by the Public Service Commission. Verifying computer literacy certificates to confirm the probationary appointments of Postal Services Officer Grade III.	
		Sending letters to institutions	351
		Confirmations	251
		Publishing announcements under the Post Office Ordinance	07
		Disbursing language proficiency incentives	20
		Handling applications for external examinations	52

Training and Postal Management Training College	Conducting training for the entire staff of the Department of Posts (Local/Foreign) through the Postal Management Training College and Postal Training Institutes (Wellawatta, Galle, Kandy, Jaffna, Batticaloa, Polgahawela, Tambuttegama) as well as external training institutes, with the participation of external resource persons.	Annexure - 03	
Sub Post Office Division	Carrying out all the administration tasks of Sub Postmasters. Renewing the contracts of Sanasa Agency Post Offices annually.	100% Completion of General 234 History Sheet Preparations. Regarding disciplinary proceedings,	
		Suspensions	10
		Re - instatements	07
		Issuance of Charge Sheets	18
		Issuance of disciplinary orders	32
		Removed files	32
		Promotions to Grade I	43
		Promotions to Grade II	55
Conducting interviews	204		

Operational Division

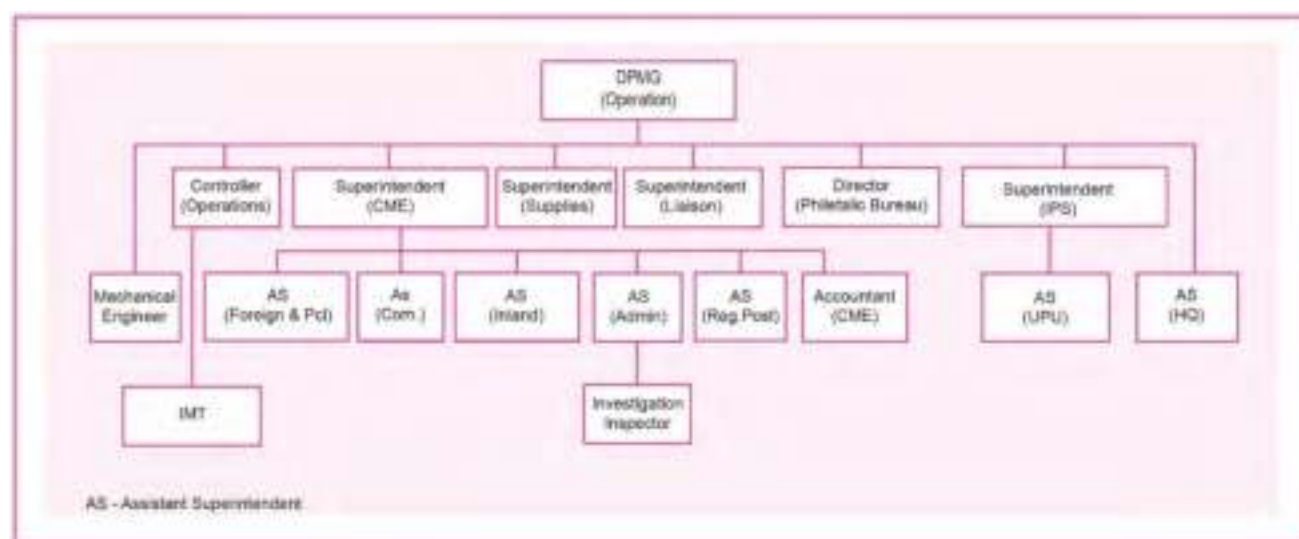


Figure 1.2: Outline of the Operational Division

Division	Tasks	Progress of the year 2024	
Central Mail Exchange (CME)	<u>Administrative Division</u> All administrative and disciplinary tasks of the Central Mail Exchange staff, and maintenance of the premises.	Disciplinary Tasks	
		Preparation of disciplinary recommendation reports	05
		Issuance of disciplinary orders	03
		Preparing reports relevant to the appeals	04
		Appointment of judgment and officer panels for formal disciplinary investigations and file handover	01
		Issuance of charge sheets	04
		Issuance of irregularity memos	01
		Investigation files	
		Number of files brought forward as at 2024.01.01	154
		Number of initiated basic investigation files	34
		Completed files	88
		Files in hand	100
		Dismissals	01
		Suspensions	03
		Reinstatements	02
		Salary Increments	
		Issuing schedules	1,266
		Submission of schedules to the Accountants office for payments	1,141
		Salary Conversions	
		Preparation of salary conversions for promotions in minor staff	82
		Processing of salary increments for P.S.O. I officers 2016-2018, previously rejected	17
		Probationary appointments	
		Confirmations	15
		Extensions	04
		Retirements	
		Retirements of the officers/minor staff	30
		Preparation of the pension documents and forwarding to the Pensions Department	61
		Preparation of the pension documents and sending to Divisional Secretariat Offices	65

Commercial Division

Expansion of local EMS service (SLP Courier) and COD service, providing postage facilities for Business Mail of major institutions in the country on postpaid basis, providing Bulk Mail facilities, auctioning of unclaimed postal goods at the Return Letter Office (RLO), activities related to Stamp Franking machines and Free Postal facilities provision, handling all payments at the Central Mail Exchange, solving Information Technology issues, conducting marketing promotions, duties related to local parcel service and operating the Post Office.

Foreign Mail and Parcel Division

Conducting the major operational and accounting functions related to the international mail exchange process.

Acceptance of EMS items and parcels and dispatching to the foreign destinations, delivery of parcels detained for customs purposes, efficient delivery of EMS and parcels within Colombo zone.

Registration Division

Accepting local and foreign registered and insured items, receiving, checking, sorting and dispatching Registered Bags to destination offices.

Revenue

Section	Amount(Rs.)
Bulk Mail Section	11,207,000.00
Business Mail Section	2,716,706,195.00
Stamp Franking Machine Section	405,074,715.19
Local Courier Section	157,795,987.00
Income from the Returned Letters Office(RLO) auction	2,572,414.89
Local Parcel Section	5,031,680.00
Post Office (Nov-Dec)	4,711,746.76

CD Packet

Inbound Items	2,778,205
Outbound Items	175,206

EMS

Inbound Items	82,270
Outbound Items	74,734

Parcel Section

Inbound Items	
Sea mail	12,449
Air mail	29,412
Bulk mail	115
Outbound Items	
Sea mail	612
Sal mail	07
Air mail	1,294

Receipts

CME acceptances	8,251,087
Received from outstations	6,993,634
Foreign Mail	93,892
	<u>15,338,613</u>

Deliveries

Outstations - Local	12,681,389
Outstations - Foreign	205,896
Delivery Colombo (Local)	3,014,169

	Delivery Colombo (Foreign) 11,457 Delivery to foreign destinations 83,171 <u>15,996,082</u> <u>Inland Mail Division</u> Opening, checking, sorting the Mail Bags received at the Central Mail Exchange and distributing them within the Colombo Zone and dispatching others to the destinations. Maintaining Business Reply Cards service and the service of providing new Letter Boxes. <u>Accounts Division</u> Managing all financial matters related to the staff of the Central Mail Exchange, including salaries and allowances, overtime payments, travel allowances, and loans. Conducting procurements and monitoring revenue and expenditure of Central Mail Exchange.	<table><tr><td></td><td>Revenue (Rs.)</td></tr><tr><td>Franking Machine room at the Colombo Delivery section</td><td>Rs. 28,127,090.00</td></tr><tr><td>Business Reply Cards Service</td><td>Rs. 182,450.00</td></tr><tr><td>Post Boxes Service charges</td><td>Rs. 6,567,000.00</td></tr></table> No. of Post Boxes in operation as at 31.12.2024 - 649 <table><tr><td>Revenue (Rs. Million)</td><td>3,516.0</td></tr><tr><td>Expenditure (Rs. Million)</td><td>1,743.7</td></tr><tr><td>Income and Expenditure gap (Rs. Million)</td><td>1,772.3</td></tr></table>		Revenue (Rs.)	Franking Machine room at the Colombo Delivery section	Rs. 28,127,090.00	Business Reply Cards Service	Rs. 182,450.00	Post Boxes Service charges	Rs. 6,567,000.00	Revenue (Rs. Million)	3,516.0	Expenditure (Rs. Million)	1,743.7	Income and Expenditure gap (Rs. Million)	1,772.3				
	Revenue (Rs.)																			
Franking Machine room at the Colombo Delivery section	Rs. 28,127,090.00																			
Business Reply Cards Service	Rs. 182,450.00																			
Post Boxes Service charges	Rs. 6,567,000.00																			
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Expenditure (Rs. Million)	1,743.7																			
Income and Expenditure gap (Rs. Million)	1,772.3																			
Mail Transportation Division	Facilitating Inland Mail transportation requirements, transportation of executive officers, field duties and other office transportation needs by managing the pool of vehicles. Operating mail van services connecting outstations and the Central Mail Exchange on a daily basis to maintain efficient transportation of mail. Carrying out and maintaining the fuel station established in the Central Mail Exchange. Fulfilling the transportation requirements for new services to be introduced.	For Mail Transportation, <table><tr><td>Vans</td><td>115</td></tr><tr><td>Lorries</td><td>12</td></tr><tr><td>Motor Cycles</td><td>25</td></tr><tr><td>Three Wheelers</td><td>02</td></tr><tr><td>Crew Cabs</td><td>02</td></tr></table> Transport facilities for Staff Officers, <table><tr><td>Double Cabs</td><td>39</td></tr><tr><td>Cars</td><td>18</td></tr><tr><td>Jeeps</td><td>02</td></tr></table> Staff Duty Requirements, <table><tr><td>Buses</td><td>03</td></tr></table> deployed 218 vehicles accordingly.	Vans	115	Lorries	12	Motor Cycles	25	Three Wheelers	02	Crew Cabs	02	Double Cabs	39	Cars	18	Jeeps	02	Buses	03
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Mechanical Engineering Division	Carrying out repairs and servicing for the maintenance of the Department of Posts' vehicle pool.	Number of vehicle repairs - 321 Number of vehicle services – 848																		

	Purchasing the necessary equipments to improve the productivity of the division. Carrying out minor repairs internally through Mini Work Shops .	
International Postal Services Division	Ensuring the delivery of quality international postal services and supervising related activities. Introducing rules, standards and methods to Sri Lanka Post in collaboration with the Universal Postal Union and utilizing the the new technological tools introduced by the Union to enhance the efficiency of the Post. Maintaining UPU, APPU and APPC memberships. Updating Parcel Post Compendium, Letter Post Compendium, EMS Operational Guide and Transit Compendium. Carrying out all the activities related the foreign air, sea and transit post. Ex – Deciding the transits, Identifying new destinations, Procurements for selecting air companies, coordinating, preparing air and sea time tables, Making IPS.POST system and updating. Implementing Operational Readiness for E-Commerce3 (ORE3) Initiating and implementing all projects related to the Quality Service Fund.	Re-implementing the EMS service that was temporarily suspended between Italy and Israel. Implementing the LOCAL IPS SYSTEM, launched on 09.10.2024, in all Post and Sub Post Offices from 02.12.2024 onwards to improve the efficiency of international mail services, conducting island-wide training programs, follow-ups, issuing reports at the Divisional Superintendent of Post Office level and informing progress, and taking necessary measures to achieve Key Performance Indicators(KPI). Issuing the first volume of the user guide for that in Sinhala, Tamil, and English on 26.11.2024. Initiating preliminary work to implement the Tracked Delivery Service. Printing and distributing posters to all Post and Sub Post Offices to commemorate the 150th anniversary of the Universal Postal Union. Publishing the list of foreign destinations for the year 2025. Direct destinations – 59 Destinations with transits – 114 Entering into agreements with air and sea service providers for 2025 and securing their services. As part of the ORE Program conducted by the APPC Institute in Bangkok for countries in the region, two experts from the Universal Postal Union conducted a field inspection from 06.05.2024 to 10.05.2024 and reported on the progress of the program implemented in our country. Commencing preliminary activities for a project to procure electric cargo three-wheelers and motorbikes to enhance courier

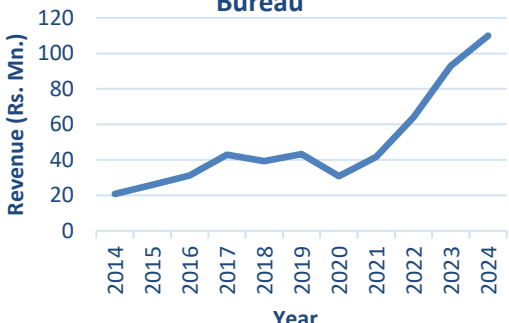
	Obtaining the assistance of the National Plant Quarantine Service for foreign postal affairs. Handling all tasks related to the formulation and revision of foreign postage. Managing compensation, postage refunds, and addressing inquiries and complaints regarding foreign postal services.	facility within Colombo and its suburbs, utilizing QSF drivers. Establishing Plant Quarantine Centers within postal premises in Galle, Kandy, and Jaffna.																										
Liaisons Division	Carrying out the processes (Prepaid/Postpaid) for providing M-Bulk Mail facility to institutions. Registering and issuing licenses to send Newspapers, Periodicals, Business Reply Covers/Cards by post. New establishments, closures, upgradings and restructuring activities of Post/Sub Post Offices, Establishments of Agency Post Offices. Maintaining coordination with external institutions dealing with the Department of Posts. Conducting Agency services. Proceedings to recover fees due under Controlled Account. Preparing Circulars/Circular letters related to postal services and issuing and filing them.	<table><tr><td colspan="2">M Bulk Mail Facility,</td></tr><tr><td>New registrations</td><td>32</td></tr><tr><td>Revenue (Rs.)</td><td>160,000.00</td></tr><tr><td>Registration renewals</td><td>198</td></tr><tr><td>Revenue (Rs.)</td><td>594,000.00</td></tr><tr><td>Number of registered Newspapers and periodicals</td><td>Revenue(Rs.)</td></tr><tr><td>103</td><td>309,000.00</td></tr><tr><td>Number of Business Reply Card Registrations</td><td>Revenue (Rs.)</td></tr><tr><td>12</td><td>60,000.00</td></tr></table> Post/Sub Post Offices, <table><tr><td>Degradings</td><td>01</td></tr><tr><td>Transferring control</td><td>04</td></tr><tr><td>New openings</td><td>02</td></tr></table> Agent Post Offices <table><tr><td>Closures</td><td>01</td></tr></table> Providing Commercial Bank POS machines to Post Offices. Offering Bank of Ceylon's agent services through Post and Sub Post Offices using POS machines. Charges: Department of Examinations – Rs/. 690,300.80 Postage for delivering Farmers'/Fishermen's pension letters Farmers' - Rs. 4,318,910.90 Fishermen's - Rs. 453,470.00 Circulars issued Money transportation, revising the taxi	M Bulk Mail Facility,		New registrations	32	Revenue (Rs.)	160,000.00	Registration renewals	198	Revenue (Rs.)	594,000.00	Number of registered Newspapers and periodicals	Revenue(Rs.)	103	309,000.00	Number of Business Reply Card Registrations	Revenue (Rs.)	12	60,000.00	Degradings	01	Transferring control	04	New openings	02	Closures	01
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	Implementing new services and raising awareness among internal staff about them. Conducting the tasks related to Examination fees Settling the monthly payments for postal transportation by train. Conducting the tasks related to National Savings Bank services. Providing telephone connectivity within the Department. Coordinating tasks of the Department of Posts related to the Presidential and General Elections, revising local postage rates and resolving complaints related to postal item transmission issues, carrying out revisions of postal distribution zones. Identifying machinery and equipment requirements of Post Offices. Establishing Mail hub.	fares Speed Post Courier Usage of POS machines BOC agent services Internal awareness has been done for accepting 63 examination fees acceptances through e-counter software. A sum of Rs. 144,557,668/- has been paid for postal transportation. <table><tr><th>Tasks of National Savings Bank</th><th>Number of tasks</th></tr><tr><td>Increasing the withdrawal limits for Sub Post Offices</td><td>3</td></tr><tr><td>Approvals for promotional programs.</td><td>2</td></tr><tr><td>Issuing N.S.B. Circulars</td><td>3</td></tr><tr><th>Telephone connections</th><th>Number of works</th></tr><tr><td>New landline telephone facilities</td><td>10</td></tr><tr><td>Removals of unused telephone connections</td><td>50</td></tr><tr><td>Entering telephone connections to the central bill</td><td>04</td></tr><tr><td>Removing unused telephone connections from the central bill</td><td>30</td></tr><tr><td>New connections under the special Dialog phone package for the staff</td><td>10</td></tr></table>	Tasks of National Savings Bank	Number of tasks	Increasing the withdrawal limits for Sub Post Offices	3	Approvals for promotional programs.	2	Issuing N.S.B. Circulars	3	Telephone connections	Number of works	New landline telephone facilities	10	Removals of unused telephone connections	50	Entering telephone connections to the central bill	04	Removing unused telephone connections from the central bill	30	New connections under the special Dialog phone package for the staff	10
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Supply Office	<u>Admininstraion Section</u> Conducting administrative and institutional tasks of the Superintendent (Supply) office, Accountant (Stamps) and Mechanical Engineering Division. Issuing Date Stamps, Brass Stamps and Lead Stamps. Supplying and distributing year blocks, POC 04 (M.O.) and POC 79 pads. Performing tasks related to the announcements in Sri Lanka Post Office Circulars and Gazette.	To the staff of the Supply division Distress loan - 52 Cycle loan - 01 Issuance of Stamps, <table><tr><th></th><th>Number of issued items</th></tr><tr><td>Date stamps</td><td>295</td></tr><tr><td>Brass stamps</td><td>03</td></tr></table> Supplying Day Blocks, <table><tr><th></th><th>Number of items</th></tr><tr><td>04 numbers</td><td>6,500</td></tr><tr><td>02 numbers</td><td>640</td></tr></table>		Number of issued items	Date stamps	295	Brass stamps	03		Number of items	04 numbers	6,500	02 numbers	640								
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<u>G Section</u> Distributing the goods procured by the Postal Headquarters to the terminal. <u>Stationery Section</u> Issuing, distributing, and maintaining an on-hand stock of packaging materials procured. Producing Date Stamp ink. <u>Postal Form Section</u> Distributing the essential forms printed by the Government Press.	Issuance of POC 04 and POC-79 pads,																																		
	<table><tr><td></td><td>Number of items</td></tr><tr><td>POC 04</td><td>460</td></tr><tr><td>Sri Lanka Post Office Circular publications</td><td>12</td></tr><tr><td>Publishing announcements to the Sri Lanka Gazette.</td><td>01</td></tr></table>		Number of items	POC 04	460	Sri Lanka Post Office Circular publications	12	Publishing announcements to the Sri Lanka Gazette.	01																										
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	A total of 449 vacant service turns in the junior staff were suppressed in the year 2024. The amount saved under Expenditure Head 1001 is:																																		
	$449 \times 5 \times 101.04 = \text{Rs. } 226,834.80$ (based on the daily substitute salary).																																		
	<table><tr><th>Goods distributed</th><th>Number</th></tr><tr><td>Wooden Letter Boxes</td><td>01</td></tr><tr><td>Ink Cartridge</td><td>44</td></tr><tr><td>Safes</td><td>07</td></tr><tr><td>Table postal flags</td><td>12</td></tr><tr><td>Table national flags</td><td>03</td></tr><tr><td>Footrests</td><td>01</td></tr><tr><td>Steel cupboards with 04 drawers</td><td>01</td></tr><tr><td>Wooden cupboards with 06 drawers</td><td>01</td></tr><tr><td>Strong Boxes</td><td>01</td></tr><tr><td>Wooden Lockers with 04 drawers</td><td>02</td></tr><tr><td>Desktop Computers</td><td>150</td></tr><tr><td>Laptops</td><td>33</td></tr><tr><td>UPS</td><td>155</td></tr><tr><td>LQ 310 Printers</td><td>115</td></tr><tr><td>LQ 210 Printers</td><td>10</td></tr><tr><td>Laser Printers</td><td>25</td></tr></table>	Goods distributed	Number	Wooden Letter Boxes	01	Ink Cartridge	44	Safes	07	Table postal flags	12	Table national flags	03	Footrests	01	Steel cupboards with 04 drawers	01	Wooden cupboards with 06 drawers	01	Strong Boxes	01	Wooden Lockers with 04 drawers	02	Desktop Computers	150	Laptops	33	UPS	155	LQ 310 Printers	115	LQ 210 Printers	10	Laser Printers	25
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<table><tr><th>Packaging materials</th><th>Quantity (kg)</th></tr><tr><td>Tin Dockets</td><td>12</td></tr><tr><td>Rope Coils</td><td>39</td></tr><tr><td>Rope Balls</td><td>402</td></tr><tr><td>Lead</td><td>331</td></tr><tr><td>Date stamp cushions</td><td>1460</td></tr><tr><td>Date stamp discs</td><td>610</td></tr><tr><td>Plastic collars</td><td>1,779,000</td></tr></table>	Packaging materials	Quantity (kg)	Tin Dockets	12	Rope Coils	39	Rope Balls	402	Lead	331	Date stamp cushions	1460	Date stamp discs	610	Plastic collars	1,779,000																			
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Issuing 521,550 envelopes in different sizes.																																			
Preparing 1794 bottles of seal ink.																																			
Printing and distributing essential forms																																			

<u>Bags sewing section</u> Carrying out all sewing tasks related to storage bags relevant to the the Supply Division. <u>Uniform Section</u> Supplying fabrics and shoes to the Uniform staff. Issuing cash bags, accountant bags, money order service bags and rain coats to the Post/Sub Post Offices. <u>Packaging Section</u> Managing all the storage bags related to the Supply division. Mending torn bags and discarding unusable ones. Reselling the used plastic tags. <u>Postal Workshop</u> Setting up and repairing necessary office equipments.	including POO1, POF1, POJ7, POJ11, and POJ12. Introducing the receipt numbered ‘SPO CRL 1’ for Sub Post Office transactions, which had remained at the discussion stage for years.. Number of bags repaired – 409 Number of newly sewn bags Number of SL POST Courier bags-63 Postal bags (Samples) -36 Storage bags (Samples)-15 Completed sewing of 1,600 white storage bags using 1,000 meters of fabric procured for the year 2024. Printing and issuing cash bags, accountant bags, and money order bags with the respective office names. <table><tr><th>Packaging materials</th><th>Issuances</th></tr><tr><td>Cash bags</td><td>610</td></tr><tr><td>Accountant bags</td><td>78</td></tr><tr><td>Money Order Service bags (Large)</td><td>4</td></tr><tr><td>Money Order Service bags (Small)</td><td>20</td></tr></table> Repairing and re-using 104 storage bags. Selling used safety plastic seals– 16477.5kg Revenue - Rs. 1,070,947.50 Repairs carried out in various divisions of the Department of Posts. Repaired a wooden locker with six drawers that was marked for removal and repurposed it for use in the Controller (Operations) room, repaired and redistributed wooden furniture from Homagama and Dehiwala Post Offices, which were previously set for disposal, safes from Pettah, Floating Market Post Office, Galle, Imaduwa, Kananke Street, Ratnapura, and Ayagama were repaired, leftover materials from dismantled wooden furniture and safes were creatively used for	Packaging materials	Issuances	Cash bags	610	Accountant bags	78	Money Order Service bags (Large)	4	Money Order Service bags (Small)	20
Packaging materials	Issuances										
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		garden decorations, pot making, and repairs of drawers, iron lockers, key holders, strong boxes, etc., resulting in a departmental saving of Rs. 829,000/- 																																								
Philatelic Bureau	Issuing stamps, first day covers, and special commemorative covers under different themes. Maintaining and supervising Sub-Philatelic counters throughout the country. Maintaining fixed accounts for local and foreign stamp collectors, issuing annual stamps for standing orders and mailing other materials including stamps related products. Selling stamps and related products online through SL Post Stamp App. Providing personalized stamp service at the main counter of the Philatelic Bureau and sub counters in Kandy, Nuwara Eliya and Negombo. Conducting stamp exhibitions and conducting lectures and workshops to promote the hobby of collecting stamps.	<table><tr><td>Number of stamp themes issued</td><td>22</td></tr><tr><td>Number of stamps issued</td><td>46</td></tr><tr><td>Number of special commemorative covers issued</td><td>57</td></tr><tr><td>Number of online stamp orders</td><td>11,057</td></tr><tr><td>Number of new standing orders</td><td>293</td></tr><tr><td>Number of total standing orders</td><td>8,851</td></tr></table> Revenue from the Philatelic Bureau Sub Counters (Rs.) <table><tr><td>Kandy</td><td>2,826,010.00</td></tr><tr><td>Negombo</td><td>2,109,003.00</td></tr><tr><td>Nuwara Eliya</td><td>8,413,709.00</td></tr><tr><td>Galle</td><td>1,191,429.00</td></tr><tr><td>Matara</td><td>1,008,184.00</td></tr><tr><td>Anuradhapura</td><td>1,324,685.00</td></tr><tr><td>Kurunegala</td><td>1,381,390.50</td></tr><tr><td>Katunayaka</td><td>6,560,888.76</td></tr><tr><td>Trincomalee</td><td>1,422,412.00</td></tr><tr><td>Total</td><td>26,237,711.26</td></tr></table> Revenue summary, <table><tr><td>Revenue from stamps selling - PBP 9133 (Rs.Mn)</td><td>71.4</td></tr><tr><td>Revenue from stationery selling- PBS 9133 (Rs.Mn)</td><td>2.3</td></tr><tr><td>Net revenue of the Philatelic Bureau - R47 (Rs.Mn)</td><td>36.6</td></tr><tr><td>Total Revenue</td><td>110.3</td></tr></table>	Number of stamp themes issued	22	Number of stamps issued	46	Number of special commemorative covers issued	57	Number of online stamp orders	11,057	Number of new standing orders	293	Number of total standing orders	8,851	Kandy	2,826,010.00	Negombo	2,109,003.00	Nuwara Eliya	8,413,709.00	Galle	1,191,429.00	Matara	1,008,184.00	Anuradhapura	1,324,685.00	Kurunegala	1,381,390.50	Katunayaka	6,560,888.76	Trincomalee	1,422,412.00	Total	26,237,711.26	Revenue from stamps selling - PBP 9133 (Rs.Mn)	71.4	Revenue from stationery selling- PBS 9133 (Rs.Mn)	2.3	Net revenue of the Philatelic Bureau - R47 (Rs.Mn)	36.6	Total Revenue	110.3
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		Progress of revenue at the Philatelic Bureau <table><thead><tr><th>Year</th><th>Revenue (Rs.Mn.)</th></tr></thead><tbody><tr><td>2014</td><td>20.8</td></tr><tr><td>2015</td><td>25.9</td></tr><tr><td>2016</td><td>31.2</td></tr><tr><td>2017</td><td>42.9</td></tr><tr><td>2018</td><td>39.3</td></tr><tr><td>2019</td><td>43.3</td></tr><tr><td>2020</td><td>30.8</td></tr><tr><td>2021</td><td>41.7</td></tr><tr><td>2022</td><td>64.0</td></tr><tr><td>2023</td><td>92.8</td></tr><tr><td>2024</td><td>110.0</td></tr></tbody></table> Total Progress of the Philatelic Bureau <table><thead><tr><th>Year</th><th>Revenue (Rs. Mn.)</th></tr></thead><tbody><tr><td>2014</td><td>20.8</td></tr><tr><td>2015</td><td>25.9</td></tr><tr><td>2016</td><td>31.2</td></tr><tr><td>2017</td><td>42.9</td></tr><tr><td>2018</td><td>39.3</td></tr><tr><td>2019</td><td>43.3</td></tr><tr><td>2020</td><td>30.8</td></tr><tr><td>2021</td><td>41.7</td></tr><tr><td>2022</td><td>64.0</td></tr><tr><td>2023</td><td>92.8</td></tr><tr><td>2024</td><td>110.0</td></tr></tbody></table>	Year	Revenue (Rs.Mn.)	2014	20.8	2015	25.9	2016	31.2	2017	42.9	2018	39.3	2019	43.3	2020	30.8	2021	41.7	2022	64.0	2023	92.8	2024	110.0	Year	Revenue (Rs. Mn.)	2014	20.8	2015	25.9	2016	31.2	2017	42.9	2018	39.3	2019	43.3	2020	30.8	2021	41.7	2022	64.0	2023	92.8	2024	110.0
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Assistant Superintendent (Headquarter)	Carrying out all the administrative tasks related to the Holiday Homes (Nuwara Eliya, Anuradhapura, Trincomalee (A) and (B),Sigiriya (A) and (B), Mihintale, Chullipuram) Administering the Headquarters Auditorium.	Income from Holiday Homes (Rs.) <table><tbody><tr><td>Nuwara Eliya*</td><td>-</td><td>741,000/-</td></tr><tr><td>Anuradhapura</td><td>-</td><td>478,000/-</td></tr><tr><td>Trincomalee(A)</td><td>-</td><td>855,000/-</td></tr><tr><td>Sigiriya (A)</td><td>-</td><td>232,000/-</td></tr><tr><td>Sigiriya(B)</td><td>-</td><td>102,500/-</td></tr><tr><td>Mihintale</td><td>-</td><td>261,000/-</td></tr><tr><td>Chullipuram</td><td>-</td><td>328,000/-</td></tr><tr><td>Total</td><td>-</td><td>2,997,500/-</td></tr></tbody></table> *Nuwara Eliya Holiday Home was temporarily closed for repairs from 01.10.2024 to 23.12.2024. Revenue of the Headquarters Auditorium <table><thead><tr><th>Nature of the Program</th><th>Number of Programs</th><th>Income (Rs.)</th></tr></thead><tbody><tr><td>Paid programs</td><td>27</td><td>1,359,875/-</td></tr><tr><td>Auditorium programs conducted free of charge</td><td>10</td><td>-</td></tr></tbody></table>	Nuwara Eliya*	-	741,000/-	Anuradhapura	-	478,000/-	Trincomalee(A)	-	855,000/-	Sigiriya (A)	-	232,000/-	Sigiriya(B)	-	102,500/-	Mihintale	-	261,000/-	Chullipuram	-	328,000/-	Total	-	2,997,500/-	Nature of the Program	Number of Programs	Income (Rs.)	Paid programs	27	1,359,875/-	Auditorium programs conducted free of charge	10	-															
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Nature of the Program	Number of Programs	Income (Rs.)																																																
Paid programs	27	1,359,875/-																																																
Auditorium programs conducted free of charge	10	-																																																

Record Room (I)	Forwarding all letters received and sent to the Postal Headquarters to the relevant divisions.	Receipts of registered letters	15,550
		Receipt of letters at Headquarters from outstations (by RR)	27,250
		Sending letters from Headquarters to outstations (by RR)	49,450
Record Room (II)	Maintaining and updating personal files for all Secondary, Tertiary, and Executive officials of the Department of Posts. Preserving the completed disciplinary and retirement files	Letter/ Personal Files Receipts	40,700
		Personal file transfers	1,800
		Initiation of personal files	720
Maintenance Division	Administrative tasks for the Registered Substitutes assigned to Postal Headquarters, as well as external workers and, maintenance and service contracts for the Headquarters and its related buildings. Maintaining the stores at the Headquarters.	Conducting Auditorium Programs at the Postal Headquarters.	37
		Handling Annual Service Agreements at the Postal Headquarters	05
		Maintaining and servicing air conditioners at the Headquarters/Repairing air conditioners at the Deputy Postmaster General's Quarters/Repairing air conditioners at Postal Holiday Homes.	90 times
Postal Museum	It comprises various communication equipment and items utilized for ancient communication methods, showcasing the evolution of telecommunication services. It also has a collection of stamps including the inception and evolution of the postal stamp, commemorative cards, postcards, early models of stamp designs and Air Mail collection. The museum is open for Local/Foreign visitors on weekdays. Charges -	Income - Rs. 154,050.00	
		Local Children	Rs.50/-
		Local Adult	Rs.100/-
		Foreign Children	Rs.250/-
		Foreign Adult	Rs.500/-

Development Division

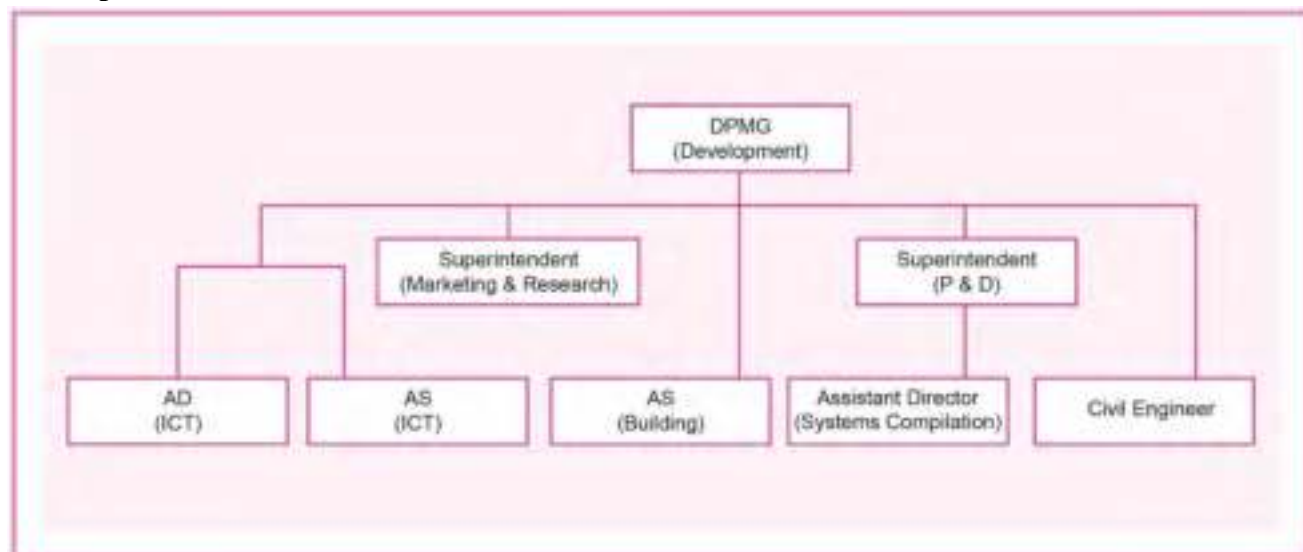


Figure 1.3: Outline of the Development Division

Division	Tasks	Progress of the year 2024
Planning and Development Division	Preparing strategic plans. Preparing the annual action plan according to the Procurement Plan. Maintaining Postal statistics. Progress reviewing in annual and quarter basis. Reporting about the department. Handling new business ideas and keeping the existing services updated. Coordinating with the ministry through Operation Committee Meeting.	Entering into contracts with Bank of Ceylon to provide BOC services through the Post Office network. During the initial step offering the service through 100 Post Offices. Renewing contracts related to third-party vehicle insurance services with Sanasa General Insurance and Fairfirst Insurance. Providing revenue targets for the year 2025. Progress reviewing in a quarter basis and reporting the progress of the entire department annually. Preparing Performance Report for the year 2023. Preparing Annual Action Plan - 2025. Introducing a new form to Post and Sub Post Offices to obtain monthly statistical revenue reports for the year 2025. Obtaining insurance coverage for transit money and the value of goods carried by delivery staff.
Building Division	Coordinating the construction of new buildings and repairs within the department, and taking necessary actions to secure provisions from the General	Opening the Batticaloa Post Office complex on 06/01/2024. Finalizing the construction of the single-storey building for the Polonnaruwa Post Office under Stage II of the Polonnaruwa

Treasury.

Managing the lands taken over by the department.

Taking actions according to the rules and regulations of the Land Acquisition Act to take over the government lands for departmental needs to build Post Offices and to acquire private lands.

Managing subject matters related to the rental agreements for Post Offices operating in government or private buildings on rental basis.

Paying assessment tax for the departmental buildings.

Preparing Cabinet Memorandums to obtain the approval of the Cabinet of Ministers when necessary.

Computerizing the data of large files belonging to the Building Division.

Post Office Complex.

Opening the Welipennagahamulla Post Office building on 11/05/2024.

Summary of the departmental buildings as at 31.12.2024,

Post Offices			
	upto the year 2023	During 2024	Total
Formal acquisitions	112	08	120
Vested in possession	122	-	122
Issuing letters for formal acquisitions		50	

Sub Post Offices			
	upto the year 2023	During 2024	Total
Formal acquisitions	85	01	86
Vested in possession	17	-	17
Issuing letters for formal acquisitions		20	

Obtaining approvals to pay rental payments for 60 Post Offices operating in government and private buildings.

Entering data from 1000 files into the land and building computer database.

A 50% progress has been achieved in the renovation of the Galle Fort Post Office in collaboration with the Urban Development Authority.

Initial work for installing solar panels on Postal Department buildings has been carried out in collaboration with the Sustainable Energy Authority. Accordingly, the first phase has been proposed for the Postal Headquarters, Central Mail Exchange, Batticaloa Postal Complex, Jaffna Post Office, and Polonnaruwa Post Office and Postal Complex.

(Under Control Account) software module.
Resolving complaints, suggestions, and issues received daily from terminal offices regarding e-Pay, m-ePay, COD, MMS, OSU, and UCA systems.
Operating, modernizing, and updating the Department's official website.
Updating the service portal and publishing notices.
Managing and updating the official website of the Philatelic Bureau.
Developing and updating the website related to mystamps.lk for personalized stamps and stamps with QR codes.
Maintaining the e-Pay, COD, and COD Track and Trace software systems, as well as other software and server systems related to the databases established at the server center.
Introducing new software modules.

Software Development Unit

Contributing in the digitalization of departmental processes.
Developing new software identifying the departmental needs.
Developing E-Counter and M-Counter software, integrating modules for E-Pay and M-ePay, and incorporating new modules

Establishing, implementing and maintaining E-Counter and M-Counter software in state

SL POSTMate supporting service

Improved and launched the automated helpdesk for e-business and postal services at <https://bepost.lk>.

SLPBuddy Mobile Application

This application was developed and launched to enhance services operated via SMS, such as m-ePay and m-Counter, for greater convenience.

Q-MaS Application

Launched in 2024, the "Query Management System" (Q-MaS) is designed to coordinate all post office network offices, enabling them to manage inquiries related to postal services efficiently and this system is being successfully implemented.

OLRT Electricity Board and Data Exchange Automation Process

A software solution developed to automatically forward electricity bill data to the Electricity Board in same time, launched as part of the e-business development process.

HRMS Software

The software has introduced for the management of departmental human resources.

mystampsclub.lk Web-Based Software

Launched to facilitate stamp club registration and regulation.

The official website of the department has been successfully redeveloped to meet contemporary needs.

Progress of the Developed Software

Dashboard	75%
IPS/CDS	90%
PMT	60%
Dialog Bill Payment	96%
eTelemail	95%
Sec Fund(Module 01)	98%
Building Section	100%
Mechanical Division	95%
Post Office Mapping	2200 Post Offices
SLP Mail	95%

networking space and, administering databases in both the front end and back end of the software.

Developing SLPmail software for SLPost Courier service.

Developing local software in order to provide necessary data for IPS and CDS international software.

Updating and maintaining the software for mapping Post Offices.

Preparing guidelines for all developed software, drafting circulars as required, conducting daily checkings on software functionality, providing solutions for any issues encountered during software use, and following up and implementing necessary developments.

Creating voiced video clips explaining the procedures at a post office using the developed software.

Obtaining backups of the running software and ensuring their safe storage.

Hardware and Networking Unit

Updating, maintaining and continuing all the E-service server systems operated by the Department.

Maintaining and updating the internal network and computer software at the Headquarters building.

Coordinating with Regional Information Technology Resource Centers (ITRC) for the maintenance of computer machines, related

New Cash Acceptance Modules for E-Counter Software:

Completing the development of the Police Vehicle Fine Acceptance (OSF) module and integrating it into the m-Counter software.

Facilitating the reports for Divisional Superintendents of Post, Investigation Inspectors, and Account Inspectors in e Counter software.

BLMS Software

Providing the BLMS software, designed for managing data and information related to the ownership, acquisitions, maintenance, and development of department buildings, to the Buildings Division. Creating a user guide and conducting necessary training for the division's officers.

SLP Mail Software

Creating user accounts for the Help Desk and providing facilities required for Inquiry Handling.

Providing facilities for SLP Courier transactions and report generation via m-Counter Software.

Providing the tracking facility for Bulk customers according to Bulk Lists via slpmail.slpost.gov.lk/tracklist.

CDS Software

Introducing to the customers for foreign postal services and creating a User Guide.

Local IPS Software

Introducing to the post offices for recording the details of foreign postal items being received and delivered and creating a User Guide.

Continuously maintaining the functionality of the e-services throughout the year (including nights and holidays) at,

- The server unit established at the Postal Headquarters
- The Department of Post's server unit established at the Sri Lanka Telecom Data Center

Selecting the second group of 30 Regional Information Technology Coordination Officers and providing with the necessary technical support and hardware training.

	devices, and networks (hardware and network) at terminal post offices. Drafting specifications and conducting technical evaluations for computer hardware procurement. Maintaining and updating the department's official email service (E-mail) related server system, including e-mail software, as required. Maintaining the DNS server related to the subdomain of the Department's official website (slpost.lk). Collaborating with external organizations to develop, procure, and install necessary security measures for system protection.	Introducing Microsoft 365 as a cost-effective alternative to mitigate the high costs of Microsoft Office software, with procurement and distribution to necessary departments. Coordinating between the CEB Technology Division and the SLT Data Center to develop the networking system required for establishing the OLRT System for data transmission with the Electricity Board, including the successful installation of the IPSec VPN and providing assistance to that process. Collecting information on used and unused computer hardware to identify locations requiring equipment, based on collected statistics.				
Marketing Division	Preparing the annual marketing plan, conducting market surveys, introducing new services, organizing publicity activities for popularization, and coordinating promotional programs. Recommending changes to services based on customer feedback. Promoting the Sri Lanka Post as a brand. Capturing photographs and videos at external events and occasions organized by the Department.	In conjunction with World Post Day, • Displaying banners and large cutouts, provide banner templates.  • Organizing media programs <table><tr><td>Number of radio programs</td><td>03</td></tr><tr><td>Number of television programs</td><td>04</td></tr></table> • In order to promote the postal services, Printing 200,000 leaflets in Sinhala, Tamil and English medium, creating 09 posters and providing to the Post Offices.    • Conducting a video program competition under the Marketing Promotion theme. First place- https://youtu.be/nuzBZIJ9A20	Number of radio programs	03	Number of television programs	04
Number of radio programs	03					
Number of television programs	04					

- Providing media coverage for the World Post Day



Initiated a program in November 2024 to give birthday wishes to the staff of the Postal Headquarters as a means of motivation. Obtaining the AdMail

promotion reports and the monthly promotion reports from all the Divisional Superintendent of Post Divisions.

Obtaining monthly marketing committee reports.

Implementing training and motivation programs in order to strengthen the marketing process.

- Conducted a three-day residential workshop for Development Officers and Subject Covering Officers.

Conducting promotions through social media.

		Number of programmes
Facebook		96
YouTube		15
Tiktok		11
Instagram		29
Pinterest		14
Linkedin		02

Facebook Pages

Sri Lanka Post		Link: https://www.facebook.com/share/18VfCt1GS3/ 11K likes , 3K followers
Creating Postal Media new Facebook Page.		Link: https://www.facebook.com/slpostmedia?mibextid=ZbWKwL 1.7K likes , 2.1K followers

		Youtube	Link: https://www.youtube.com/@srilankapost1 2.3K subscribers, 21 Videos
		TikTok	Link: https://www.tiktok.com/@srilankapost 204 Followers , 519 Likes
		Instagram	Link: https://www.instagram.com/srilankapost/ 33 Followers , 36 followers
		Pinterest	Link: https://www.pinterest.com/srilankapost/ 6 followers
		Linked in	Link: https://www.linkedin.com/company/slpost 134 Followers
		Promoting services and producing video programs that address relevant customer issues and publishing them on social media platforms. Awareness on prohibited items Link:https://www.facebook.com/share/v/1CDa2rPmF8 Preventing financial data thefts Link:https://www.facebook.com/watch/?v=1821958701912984 “Humanity beyond the duty” Link:https://www.facebook.com/watch/?v=111721547297069 Providing quick responses to customer inquiries/complaints via social media networks.	
Call Centre	Managing the 1950 short code and direct dialing numbers 0112045500/0112328301-03 and receiving customer complaints and forwarding them to the relevant divisions for necessary actions	Total number of calls received	138,285
		Number of complaints solved	4,215
		Number of calls received for asking information	68,570
		Number of calls forwarded to other divisions at Headquarters	23,200
		Number of calls taken to other divisions at Headquarters	42,300

Investigation Division

This division is implemented under the direct supervision of the Postmaster General.

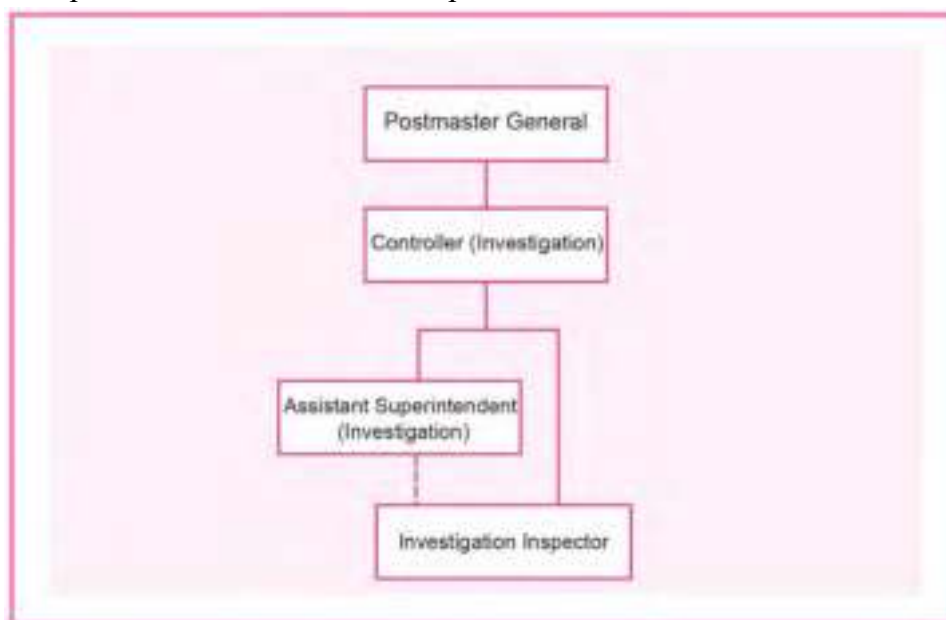


Figure 1.4: Outline of the Investigation Division

Division	Tasks	Progress of the year 2024	
Investigation Division	Handling complaints given by the Postmaster General related to preliminary investigations, through Investigation Inspectors, providing instructions, leadership, and reporting. Training new Investigation Inspectors. Conducting prompt inspections at all Post Offices, Sub Post Offices, and Control Offices. Charging the financial deficiencies that are disclosed. Taking necessary steps to initiate disciplinary actions against officers found to have committed irregularities following initial investigations. Conducting formal disciplinary inquiries based on relevant investigation files. Preparing disciplinary recommendation reports and submitting them to the Postmaster General.	Issued,	Number
		Irregularity memos	05
		Charge sheets of Schedule II	03
		Charge sheets of Schedule I	26
		Disciplinary orders	22
		Disciplinary recommendations	15
			Number
		Suspensions	06
		Reinstatements	05
		Dismissals	01
			Number
		Submitting interim reports to the Postmaster General	09
		Submitting reports to the external government/ non-government institutions	52

Issuing disciplinary orders to the accused officers. Providing relevant information for inquiries regarding the existence of disciplinary actions upon request from concerned parties. Preparing responses in accordance with Appendix 3 of Paragraph XLVIII of the Establishments Code for appeals submitted to the Public Service Commission against disciplinary orders. Preparing reports for inquiries conducted by the Parliamentary Consultative Committee, Ombudsman, Public Service Commission, Ministry, Human Rights Commission, and the Commission to Investigate Allegations of Bribery or Corruption, as required.	Number of prompt inspections conducted	
	Post Offices	33
	Sub Post Offices	04
	Control Offices	02
	Postal sorting centers	03
	Central Mail Exchange	01
	Number of training programs conducted by Controller (Investigations)	
	Representing Postmaster General relevant to the Departmental preliminary investigations	43
	Replying to the disciplinary inquiries	2,104
	Charging through preliminary investigations – Rs. 2,546,380.88	

Formal Disciplinary inquiry report – Table 1.1

Preliminary investigation report – Table 1.2

Formal Disciplinary Inquiry Report 2024

	Controller (Investigation)	Western South	Western North	Central	Southern	North Western	Sabaragamuwa	North Central	Uva	Eastern	Northern	C.M.E.	Total
As at 01.01.2024	10	03	01	06	05	01	02	-	-	03	04	04	39
Initiated within the year	01	-	-	03	-	01	-	01	-	-	-	01	07
Completed within the year	07	-	-	05	-	01	01	-	-	01	01	01	17
Balance as at 31.12.2024	04	03	01	04	05	01	01	01	-	02	03	04	29

Table 1.1

Preliminary Investigation Report 2024

	Controller (Investigation)	Western South	Western North	Central	Southern	North Western	Sabaragamuwa	North Central	Uva	Eastern	Northern	C.M.E.	Total
Brought forward as at 01.01.2024	414	334	221	146	289	75	131	140	81	48	14	154	2,047
Received during the year	51	11	23	19	44	19	16	33	8	11	4	34	273
Total	465	345	244	165	333	94	147	173	89	59	18	188	2,320
Completed by the Investigation Officers	69	00	22	39	03	24	9	15	30	00	00	38	249
Files concerning issued charge sheets and removals that are deemed unnecessary	65	09	60	88	120	26	17	15	10	01	03	88	502
Balance as at 31.12.2024.	400	336	184	77	213	68	130	158	79	58	15	100	1,818

Table 1.2

Finance Division

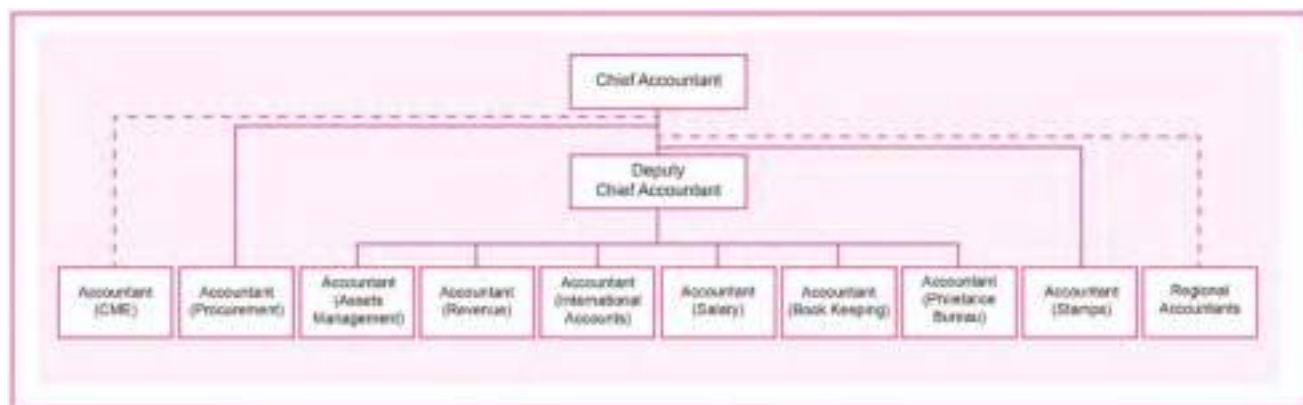


Figure 1.5: Outline of the Finance Division

Division	Tasks	Progress of the year 2024																											
Deputy Chief Accountant	Administering and supervising all the bank accounts of the Department. Making payments to agents contracted with the department. Transferring monthly receipts from the Department of Pensions to the Regional Accountant Offices for the payment of pensions. Receiving funds for salaries from the Treasury and disbursing them to the Regional Accountant Offices. Maintaining the World Postal Day Fund. Maintaining the Imprests Account. Computerized Integrated Government Providing monthly account summaries to the Book Keeping Division on due date via Accounting System (CIGAS). Imprests Administration Conducting accounts relevant to the Integrated Treasury Management Information System (ITMIS). Dealing with all Damage and Loss write-offs which belong to the department.	The Division has successfully functioned its duties. Damages and losses totaling Rs. 2,923,413.07 have been accounted under the F.R. 109 for Damage and Loss write-offs in 2024, as provisions for the year.																											
Procurement Division	Procuring services and goods in accordance with the annual procurement plan, adhering to the provisions outlined in the Government Procurement Guidelines and the Procurement Manual. Coordinating, delegating authority, and providing instructions to regionally established Procurement Committees.	The following activities were pioneered among the procurement activities carried out in the year 2024. Expenditure Head 308-2-1-2103 <table> <tr> <td colspan="3">Supplies;</td></tr> <tr> <td></td><td></td><td>Amount (Rs.) Without VAT</td></tr> <tr> <td>Modernizing 02 elevators at C.M.E.</td><td></td><td>9,944,000.00</td></tr> <tr> <td>Fixing a new elevator at Polonnaruwa Post Office.</td><td></td><td>7,684,418.00</td></tr> </table> Expenditure Head 308-2-1-2003 <table> <tr> <td>Supplying spare parts for NISSAN vehicles</td><td></td><td>28,646,473.53</td></tr> <tr> <td>Supplying spare parts for Mitsubishi vehicles</td><td></td><td>53,761,494.82</td></tr> </table> Expenditure Head 308-2-1-2102 <table> <tr> <td>Items</td><td>Quantity</td><td>Amount (Rs.) Without VAT</td></tr> <tr> <td>Air Conditioners</td><td>27</td><td>10,053,615.71</td></tr> <tr> <td>Printers</td><td>500</td><td>31,592,022.00</td></tr> </table>	Supplies;					Amount (Rs.) Without VAT	Modernizing 02 elevators at C.M.E.		9,944,000.00	Fixing a new elevator at Polonnaruwa Post Office.		7,684,418.00	Supplying spare parts for NISSAN vehicles		28,646,473.53	Supplying spare parts for Mitsubishi vehicles		53,761,494.82	Items	Quantity	Amount (Rs.) Without VAT	Air Conditioners	27	10,053,615.71	Printers	500	31,592,022.00
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Items	Quantity	Amount (Rs.) Without VAT																											
Air Conditioners	27	10,053,615.71																											
Printers	500	31,592,022.00																											

		Laptops	29	9,821,140.00
		UPS	517	4,148,408.00
		Expenditure Head 308-2-1-1201		
		Items	Quantity	Amount (Rs.) Without VAT
		Toner	101	25,964,900.00
		Secured Plastic Stamps	13 Million	120,380,000.00
		Postal Bags	112,500	14,867,250.00
		e-Counter receipts	6,000,000	10,560,000.00
		Postal Bags for elections	200,000	15,360,000.00
		Flax rope balls	15,000kg	15,000,000.00
		Flax rope balls	15,000kg	15,000,000.00
		Sealing Wax	40,000 kg	79,200,000.00
		Expenditure Head 308-2-1-1401		
				Amount (Rs.) Without VAT
		Transporting sea postal bags to foreign destinations		25,750,000.00
		Expenditure Head 308-2-1-1409		
				Amount (Rs.) Without VAT
		Obtaining costing consultation		8,744,600.00
Assets Management Division	Carrying out annual stock survey, stores survey, necessary disposal activities and submitting related reports. Valuations of Departmental lands and buildings, documenting Departmental assets and goods, updating the Fixed Assets Register related to the vehicles. Registering newly purchased departmental vehicles and transferring vehicles acquired under leasing services from commercial institutes to be registered under the Department. Entering data to CIGAS programme according to the asset codes introduced by the Public Finance Department, updating them and introducing new	Valuation of 216 departmental vehicles and entering the data into the CIGAS program. In accordance with Treasury instructions, entering the initial valuation figures from 2013/2014 for 100 lands and buildings owned by the department into the CIGAS program. Entering the valuation data for Rajawella and Pinnawala Post Offices, as provided by the Department of Valuation, into the CIGAS program.		

	codes. Entering the Non-Financial assets of the Department to NFAM (Non-Financial Asset Management System) introduced by the Department of Treasury Operations.		
Revenue Division	Collecting revenue from all agent institutions and processing the payments. Conducting revenue comparisons. Calculating the department's total revenue based on monthly revenue reports received from all Regional Accounts Offices. Providing responses to audit queries related to revenue. Preparing reports for submission to the Treasury, Central Bank, and other relevant institutions.	Revenue target of the Department of Posts 2024 (Rs.Mn.)	14,200.0
		Revenue 2024 (Rs.Mn.)	14,100.0
		Progress	99%
Salary Division	Preparing monthly salaries. Accepting and verifying overtime applications. Preparing bank reconciliations for the Headquarters Office and the Department. Providing reports on W & OP pension contributions. Preparing final and quarterly reports for the Advance "B" Account. Writing off unrecoverable loan balances in arrears. Receiving daily receipts, banking cheques, and processing all payments. Paying loan advances, water and electricity bills. Preparing PAYE tax reports. Entering payment vouchers into the ITMIS system.	The Division has successfully functioned its duties.	
Other Expenditure Payment Division	Verifying vouchers and travel expense sheets received by the Overtime Division and certifying the expenditures. Maintaining the expenditure ledger and submitting requests and reports for expenditure heads. Comparing the monthly expenditure ledger with the CIGAS monthly summary to ensure accuracy by the due date. Sending VAT-related reports to the Inland Revenue Department. Recording and settling petty cash	The Division has successfully functioned its duties.	

	imprest, ad hoc sub-imprest, and advances. Maintaining the cash book related to the People’s Bank account under the name of the Postmaster General (P.M.G.). Preparing monthly account summaries, checking the expenditure ledger, General Deposit Account, Advance ‘B’ Account, and Imprest Accounts, and submitting them to the Book keeping Division. Printing cheques accurately, cancelling, extending, issuing lieu cheques, handing over cheques, and filing counterfoils appropriately. Maintaining the liability ledger and reconciling all receipts and cross entries recorded before 31st of the month in the ITMIS program with the CIGAS program. Filing paid vouchers accurately, comparing them with account summaries, and submitting them to the Audit Division. Updating and maintaining the General Deposit Account. Remitting stamp duty on the due dates.		
International Accounts Division	Collecting dues owed to this country for foreign mail and disbursing payments owed to foreign countries.	Revenue target 2024	Rs.470,000,000.00
	Making payments to international and regional organizations such as the Universal Postal Union (UPU), Asian Pacific Postal Union (APPU), and Postal Technology Centre (PTC), of which Sri Lanka Post is a member, for membership fees and service-related charges.	Revenue 2024	Rs.360,198,141.00
	Managing payments to relevant companies for air and sea mail transportation services.	Progress	76%
	Processing payments for registering stamps issued by the Philatelic Bureau under the World Numbering System (WNS), purchasing international stamp publications, and printing international reply coupons for sale within the country.		
	Receiving reimbursements from the Universal Postal Union for international reply coupons cashed in Sri Lanka.		

	Processing compensation payments for claims related to the loss of foreign postal items. Operating the department's non-resident foreign currency savings account and managing all related international receipts and payments. Maintaining and reconciling the cash book for foreign payments and receipts, and submitting necessary reports.	
Book Keeping Division	Preparing annual financial statements, monthly accounts summaries and expenditure reports. Repaying from revenue activities, and filing Employee Provident Fund reports. Conducting activities related to deposit accounts for reconciling collections and payments from agent institutions. Managing the General Deposit Accounts and providing instructions to Regional Accountants to adhere to Financial Regulations concerning deposits exceeding two years. Performing monthly reconciliations of money order balances and annually preparing money order summaries. Activities of the National Savings Bank.	The Division has successfully functioned its duties.

Stamp Vault

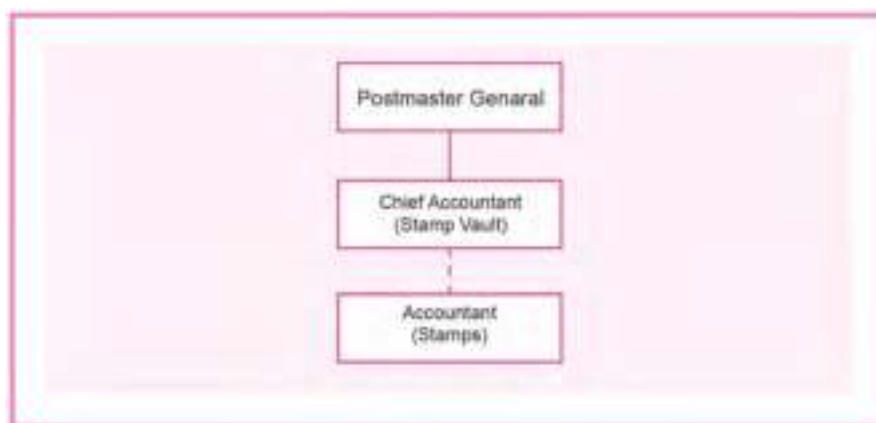


Figure 1.6: Outline of the Stamp Vault

Division	Tasks	Progress of the year 2024	
Stamp Vault	Accepting the stamps hand over by Philatelic Bureau formally and issuing the stamps requested by Accountant (Stamps). Managing stamps stocks and securing old stamps stocks. Computerizing the data on stamps stocks.	Value (Rs.)	
		Postal Stamps	
		Receipts -	1,859,000,018.40
		Issuances -	3,467,300,018.40
		Souvenir Sheets	
		Receipts -	50,998,500.00
		Issuances -	28,350,000.00
		Revenue Stamps	
		Receipts -	0.00
		Issuances -	590,000,000.00
		Parliament Stamps	
		Receipts -	0.00
		Issuances -	110,000,000.00
		Personalized Stamps	
		Receipts -	250,000.00
		Issuances -	3,750,000.00

Audit Division

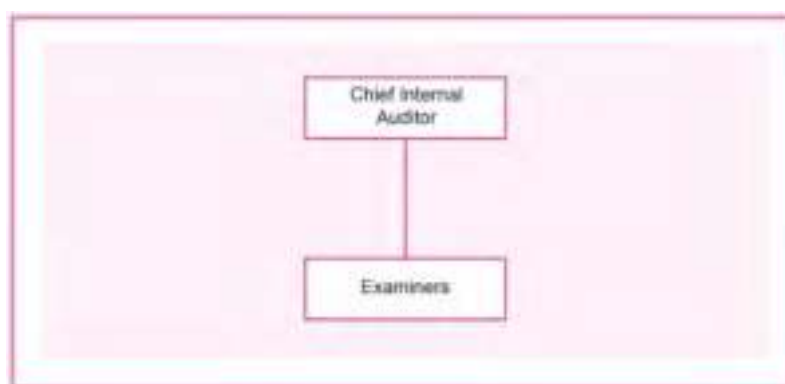


Figure 1.7: Outline of the Audit Division

Division	Tasks	Progress of the year 2024	
Audit Division	Performing the internal audit process of the Department.	Number of audit tasks expected to perform in 2024	66
		Number of audit tasks completed	78
		Progress	118%

Provincial Administration

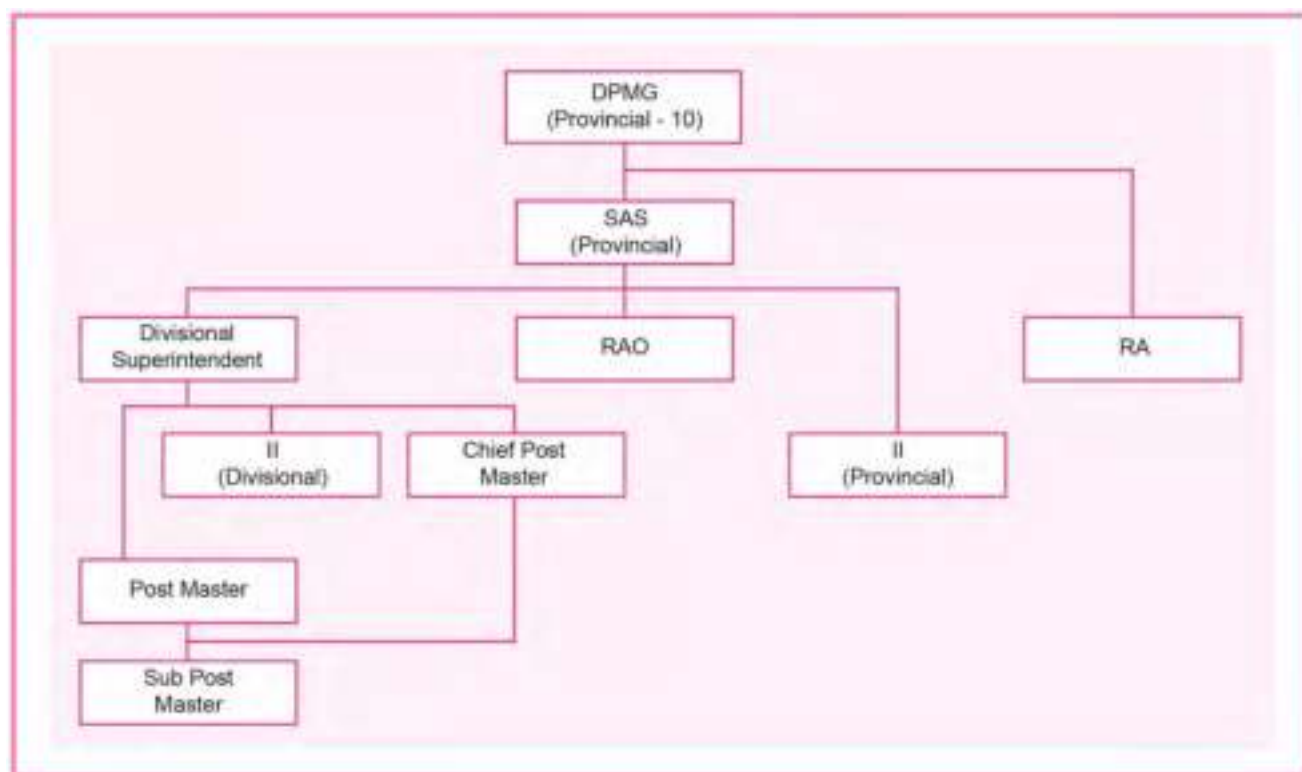


Figure 1.8: Outline of Provincial Administration

The provincial administration of Sri Lanka Post has been decentralized to ensure maximum service provision to customers receiving mail and related services across the entire island and, ten Deputy Postmaster General divisions oversee provincial postal operations and control activities under full supervision.

Provincial postal operational and administration structure

Deputy Postmaster General Division	Divisional Superintendent of Post Office Division	Regional Administrative Office	Regional Accountants Office
Western Province - South	Colombo (North)	Colombo (South)	Colombo (South)
	Colombo (South)		
	Kalutara	Kalutara	Kalutara
Western Province - North	Gampaha (North)	Gampaha	Gampaha
	Gampaha (South)		
Central	Kandy (North)	Kandy I	Kandy I Kandy II
	Matale		
	Kandy (South)	Kandy II	
	Nuwara Eliya		

Southern	Galle	Galle	Galle
	Matara	Matara	Matara
	Hambantota		
Northern	Jaffna	Jaffna	Jaffna
	Mannar		
	Vavuniya		
	Mullaitivu		
	Kilinochchi		
Eastern	Batticaloa	Batticaloa	Batticaloa
	Ampara		
	Akkaraipattu		
	Trincomalee		
North Western	Kurunegala (North)	Kurunegala	Kurunegala
	Kurunegala (South)		
	Puttalam	Puttalam	Puttalam
North Central	Anuradhapura	Anuradhapura	Anuradhapura
	Polonnaruwa		
Uva	Badulla	Badulla	Badulla
	Monaragala		
Sabaragamuwa	Ratnapura	Ratnapura	Ratnapura
	Kegalle	Kegalle	Kegalle

2

Progress and the Future Outlook



2.1 Progress

2.1.1 Progress of utilizing Capital Funds by the Department of Posts 01st January to 31st December, 2024

Code	Object	Allocation (Rs Mn.)	Expenditure Amount (Rs Mn.)	Financial Progress%
Rehabilitation & Improvement				
308-02-01-2001	Building & Structure Building Renovation and Rehabilitation	624.1	249.2	39.93
308-02-01-2002	Plant Machinery Office Equipment Repairs	30	7.6	25.25
308-02-01-2003	Vehicles Vehicle Repairs	75	18.3	24.47
Acquisition of Capital Assets				
308-02-01-2102	Furniture & Office Equipment Purchase of Office Equipment	350	55.1	15.75
308-02-01-2103	Plant Machinery Purchase of Machinery	370	20.5	6.93
308-02-01-0-2104	New Building New Buildings	71.7	62.9	87.73
308-02-01-4-2104	New Building New Buildings	2.4	2.4	100
308-02-01-2401	Training & Capacity Building Training and Capacity Building	30	16.4	54.74
308-02-01-2509	Other Investments / Enhancing postal services and stamps Promotion of Postal Services and Stamps	10	0.7	6.72
Total		1,913.2	488.2	377.27

Table 2.1

2.1.2 Building Renovation and Rehabilitation (308 – 02– 01 –2001)

Project	Number of Projects	Provisions Allocated (Rs. Mn.)	Financial Progress (Rs. Mn.)	Financial Progress %	Physical Progress %
Southern Province	19	34	20.11	44	100
Western North	19	53	52.93	99	100
Western South	17	67	41.52	62	80
Central Province	04	37	27.26	74	75
Eastern Province	20	19	6.57	34	44
Uva province	09	19	17.27	91	20
North Central Province	09	19	11.73	62	100
North Western Province	18	36.4	32.3	89	100
Northern Province	2	22.8	12.0	53	60
Sabaragamuwa Province	5	26	6.9	27	27
Central Mail Exchange	15	269.8	20.66	6.8	40
Postal Headquarters	12				
Total	149	603	249.2	40	68

Table 2.2

2.1.3 Overall Financial Progress

Annual revenue target of 2024 (Rs. Mn.) (Revised)	Revenue up to 2024.12.31 (Rs. Mn.)	Progress %
14,200.0	14,100.0	99

	Annual Estimation 2024 (Rs. Mn.)	Expenditure 2024 (Rs. Mn.)	Progress %
Recurrent Expenditure	20,374.5	18,269.0	89.69
Capital Expenditure	1,490.2	434.2	29.11
Total	21,864.7	18,703.2	85.54

Table 2.3

2.1.4 Services Free of Charge

Services provided free of charge by the Department on behalf of other Departments.

Service	Total of payments for the year 2024 (Rs.Mn.)
Payment of public aids	1,988.7
Payment of pensions	6,774.1
Payment of disease allowances	1,098.5
Payment of elderly allowances	18,826.0
Pragna Pradeepani	60.4
Other payments	115.7
Providing postal services under the free postal facility	163.4
Total	29,026.8

Table 2.4

2.1.5 Projects that generate revenue for the government by utilizing the resources of the Department of Posts.

Service	Revenue of the year 2024 (Rs.Mn.)
Establishing ATM machines	14.5
Holiday Homes	2.4
Renting out lands and buildings	1.0
Auditoriums	5.8
Cafeterias	0.7
Official residences	13.4
Others	0.1
Total	37.9

Table 2.5

2.1.6 Progress of Revenue Promotion Programmes

Postal and agency services that made a significant contribution to the revenue growth of the Department of Posts in 2024.

Service	Estimated Annual Income (Rs.Mn.)	Revenue of the year 2024	Progress (%)
Stamp revenue	3,800.0	3,403.8	89.6
Franking Machine revenue	2,400.0	2,043.6	85.1
Bulk Mail Service	2,000.0	1,526.5	76.3
Business Mail Service	1,300.0	1,341.4	103.2
International Courier Post	900.0	808.3	89.8
Electricity Bill collections	862.0	697.1	80.9
Cash on Delivery (COD)	440.0	628.4	142.8
Excess amount of free post charges	380.0	553.8	145.7
SL POST COURIER	400.0	553.5	138.4
International Postal Service	470.0	360.2	76.6

Table 2.6

Distribution of Cash on Delivery (COD) revenue among the Divisional Superintendent of Post divisions.

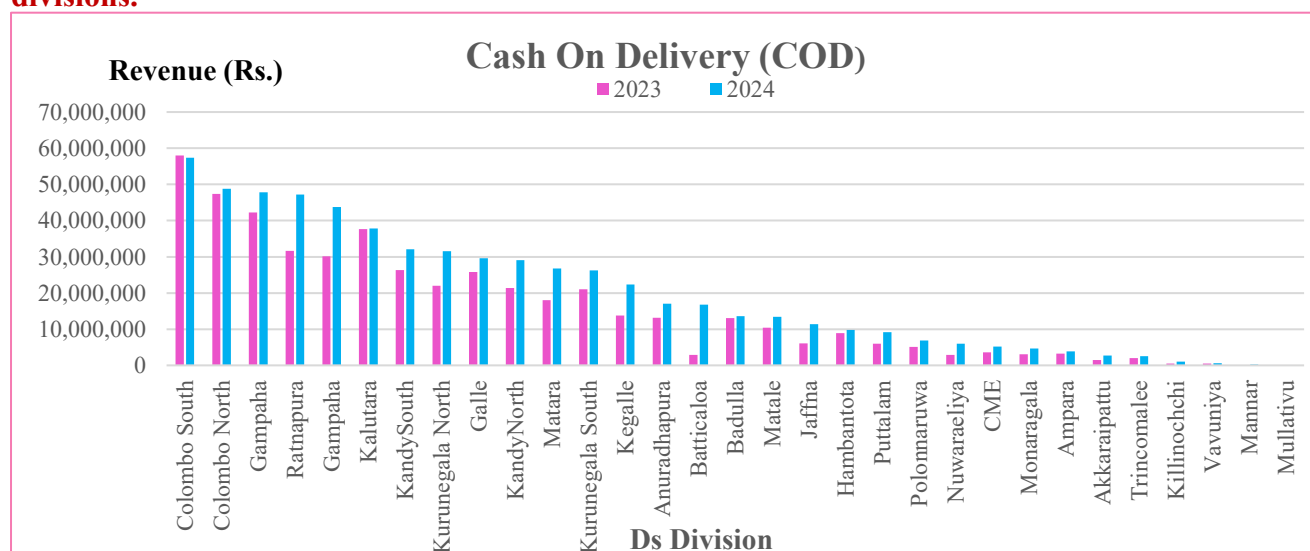


Table 2.7

2.1.7 Stamps issued in the year 2024

Waterfalls of Sri Lanka- 10 Stamps

02.02.2024

1. Gerandi Ella
2. Surathali Ella
3. Dunsinane Ella
4. Hathmale Ella
5. Gartmore Ella
6. Asupini Ella
7. Lanka Ella
8. Aberdeen Ella
9. Dewathura Ella
10. Lovers' Leap Ella



Scouting and Girl Guiding – 10 Stamps

21.02.2024

1. Caring for the environment
2. Adventure
3. Camp fire
4. Camping
5. Caring for the differently abled
6. Friend of the environment
7. Friend of the animals
8. Under canvas camping and Camp fire
9. Looking the external world more widely
10. Caring and sharing



United Nations Population Fund (UNFPA)

01.03.2024



150th Anniversary of Sri Lanka Law College

01.03.2024



Guglielmo Marconi 150th Birth Anniversary

29.04.2024



Vesak 2568

15.05.2024

1. Kalalpitiya Purana Viharaya
2. Makulethenna Raja Maha Viharaya
3. Ambilla Raja Maha Viharaya



State Vesak Festival

15.05.2024



World Buddhist Sangha Youth 20th General Conference

22.06.2024



Most Venerable Gangodawila Soma Maha Thero

30.06.2024



Inscriptions and Sannas of Sri Lanka

12.08.2024

1. Rajagala Rock Inscription
2. Panakaduwa Sannasa
3. Sangamu Vihara Rock Inscription
4. Chodangadeva Sannasa



Kandy Esala Perahera

20.08.2024



Sridhara Vincent Subasinghe

24.08.2024



Deshabandu Dr. Victor Hettigoda

13.09.2024



Kala Keerthi Pandit Wimal Abeyesundara

27.09.2024



World Children's Day

01.10.2024



Ceremonial Declaration of Independence of Sri Lanka

08.10.2024



World Post Day

09.10.2024



150th Anniversary of the Universal Postal Union

09.10.2024



Deepavali

31.10.2024



Christmas

30.11.2024



Century of Radio Communication in Sri Lanka

16.12.2024



National Meelad-Un-Nabi

26.12.2024



2.1.8 Personalized Stamps

A personalized stamp sheet can be obtained from the Philatelic Bureau under the theme “A Stamp for Your Image.” This stamp is issued upon request by an individual, institution, or registered organization to feature an image of themselves, a relative or friend, or a preferred scene, along with a Quick Response (QR) Code.

These personalized stamps are ideal for special occasions such as birthdays, weddings, anniversaries, promotions, office transfers, and retirements.

However, personalized stamps will not be issued for private use featuring the symbol or building of any institution, organization, or business entity. In such cases, personalized stamps will only be issued if accompanied by a special commemorative cover.

These stamps are valid for postage as well.

Development of the Personalized Stamp

- The first personalized stamp introduced by the Philatelic Bureau in 2008.



- Pair of personalized stamps introduced on 04.02.2010



- Pair of personalized stamps introduced on 09.10.2013.



- Three personalized stamps introduced on 13.09.2017.



- The personalized stamp and first day cover along with a QR code and first issued on 16.03.2021, carry a face value of Rs. 25.00.



- The personalized stamp and first day cover along with a QR code and first issued on 01.01.2025, carry a face value of Rs.50.00.



This service can be obtained from the Philatelic Bureau at Postal Headquarters, its sub-counters in Kandy, Nuwara Eliya, Negombo, Galle, Matara, Anuradhapura, Kurunegala, Katunayake, Trincomalee and Jaffna Post Offices as well as from any Post Office in the country.

Charges:

Number of photos that can be included	Amount
A sheet including 20 personalized stamps	
01 – 02 Photos	Rs. 5,000.00
03 – 05 Photos	Rs. 6,000.00
06 – 10 Photos	Rs. 8,000.00
11 – 15 Photos	Rs.10,000.00
16 – 20 Photos	Rs.15,000.00
One or two photos can be included as background images without additional charges. An extra fee of Rs. 1,000.00 will be charged for including three or more photos.	
A sheet including 06 personalized stamps	
01 - 02 Photos	Rs. 2,100.00
03 – 06 Photos	Rs. 2,700.00
One or two photos can be included as background images without additional charges. An extra fee of Rs. 1,000.00 will be charged for including three or more photos.	
A sheet including 04 personalized stamps	
01 Photo	Rs. 1,600.00
Only one photo for the stamp and one background image can be included.	

Inquiries : 1950 / 011 2326163 – Philatelic Bureau

mystamps.lk@gmail.com / stamps@slpost.lk



2.1.9 The world's longest stamps

1. The stamp issued by the Department of Posts Sri Lanka in 2011. **Length - 123mm**



2. The stamp issued by Thailand Post in 2017. **Length - 170mm**



3. The stamp issued by Kyrgyz Express Post in 2023. **Length - 184mm**



4. The stamp issued by Philippine Post in 2024. **Length - 200mm**



5. The Department of Posts Sri Lanka issued the longest stamp in Sri Lanka in 2024, depicting the Perahera of the Temple of the Tooth Relic. **Length - 205mm**



6. The Philippine Post has issued the longest stamp in the world in 2024. **Length - 234mm**



2.1.10 Progress of the Special Projects

Social Service Programs

In 2024, the staff of the Department of Posts serving at Post / Sub Post Offices across the island carried out various social service activities for the social well-being. These initiatives were supported through financial assistance and voluntary labor of the staff, and sponsorships.

Blood donation camps were organized across the island to support those who in need, with donations made to the National Blood Centre. Additionally, it has also contributed to maintain the public's physical and mental well-being by conducting eye clinics, medical clinics etc.



Figure 2.1:- Blood Donation Camps – Post Office, Habaraduwa



Figure 2.2:- Medical Clinic – Post Office, Polgahawela.



Figure 2.3:- Blood Donation Camps – Post Office, Gampola.



Figure 2.4:- Blood Donation Camps – Post Office, Karainagar.



Figure 2.5:- Blood Donation Camps – Post Office, Polonnaruwa.



Figure 2.6:- Social Services - Post Office, Gowinna

The contribution made by the Department of Posts to social well-being is commendable. They provide Public Aid, Elders' Allowances, and Disease Allowances without generating any revenue and entirely free of charge. In addition, they frequently offer refreshments, financial assistance, and essential food and medicine to the elderly and low-income people.



Figure 2.7:- Social Services - Post Office, Mawanella



Figure 2.8:- Social Services - Post Office, Puttalam



Figure 2.9:- Social Services - Post Office, Trincomalee



Figure 2.10:- Social Services - Post Office, Ella

It is truly commendable to organize island-wide programs that provide essential educational support to school children, helping them pursue their future aspirations.



Figure 2.11:- Social Services - Post Office, Ratmalana

The staff can be seen collectively organizing devotional song concerts, dansals, and other religious programs in conjunction with religious



Figure 2.12:- Devotional Songs Program – Staff of the Department of Posts, Kandy.



Figure 2.13:- Dansela – Central Mail Exchange

festivals. Protecting natural beauty is the responsibility of every individual. Tree planting is a fundamental solution to address issues such as deforestation, air pollution, and rising temperatures.



In line with this, the staff of the Department of Posts can be seen implementing tree planting programs within their office premises and in public areas of their localities.

Figure 2.15:- Tree Planting – Post Office, Thissamaharamaya

Various projects, including cleaning and beautifying office premises and ecologically important areas within the divisions, as well as Shramadana campaigns, have been carried out with the labor contribution of the staff.



Figure 2.14:- Shramadana Campaign - Post Office, Chunnakam



Figure 2.16: - Cleaning the embankment of Kala Wewa – Post Office, Negampaha.

Marketing promotion programs

The Department of Posts successfully earned the trust of its customers by implementing marketing promotion activities based on modern marketing concepts, with the aim of achieving a revenue target of Rs. 14,200 million in 2024.

These promotional activities were organized in collaboration with the staff of Post and Sub-Post Offices across the island, focusing on both the introduction of new postal services and the promotion of services. Furthermore, stamp exhibitions were held, and Philatelic Clubs were established aiming at school children.



Figure 2.17:- Post Office, Mirigama



Figure 2.18:- Post Office, Nuwara Eliya



Figure 2.19:- Post Office, Haputale



Figure 2.20:- Post Office, Hambantota



Figure 2.21:- Post Office, Monaragala



Figure 2.22:- Philatelic Workshop - Post Office, Matale

Office Renovations

The Department of Posts annually renovates Post and Sub Post Offices across the island by effectively utilizing the limited capital allocations provided. The primary aim is to create a pleasant working environment for the staff while ensuring the necessary facilities are available for customers.



Figure 2.23:- Post Office, Aralaganwila



Figure 2.25:- Post Office, Gunnepana



Figure 2.27:- Post Office, Pamunugama



Figure 2.24:- Post Office, Bandarawela



Figure 2.26:- Post Office, Kurunegala



Figure 2.28:- Post Office, Moratuwa

2.1.11 Achievements



Annual Performance Report of the Department of Posts - 2023 won a Silver Award at the Annual Reports and Accounts Awards Competition for the Public Sector organized by the Association of Public Finance Accountants of Sri Lanka (APFASL).

Sports Achievements

State Services Badminton Tournament - 2024

The players of the Department of Posts achieved,

Groups in category "C"	- Championship
Over 40 Singles	- Championship
Over 40 Doubles	- Championship
Over 50 Doubles	- Runners Up

at the final match.



State Services Cricket Tournament - 2024



The Department of Posts' cricket team won the championship in Category 'B' at the final match

Government Service Table Tennis Championship - 2024

The players of the Department of Posts won,

Category "B" (Male)	- Runners Up
Category "B" (Female)	- Third Place
Over 40 Singles (Female)	- Championship
Under 40 Singles (Female)	- Championship
Under 40 Doubles (Mixed)	- Championship
Over 40 Doubles (Mixed)	- Championship

at the final match.



2.1.12 World Post Day Celebration - 2024

The official World Post Day celebration was ceremonially held on 09.10.2024 at the Mail Hall of the Prime Minister's Office, under the patronage of the Hon. Prime Minister of the Republic of Sri Lanka, Harini Amarasuriya, under the theme "150 years of enabling communication and empowering peoples across nations"

Postal appreciation awards were given for the year 2023/2024.



Appreciating the Chief Post Offices which have earned the highest revenue nationally

<u>SL POST COURIER</u>		Revenue(Rs.Mn.)
First Place	Kurunegala	17.5
Second Place	Kegalle	13.7
Third Place	Kandy	9.3

<u>Expedited Mail Service (EMS)</u>		Revenue(Rs.Mn.)
First Place	Kandy	31.9
Second Place	Galle	20.3
Third Place	Kurunegala	19.8

<u>COD</u>		Revenue(Rs.Mn.)
First Place	Polgahawela	10.5
Second Place	Kurunegala	9.8
Third Place	Ratnapura	9.3

Appreciating the Class I Post Offices which have earned the highest revenue nationally

<u>SL Post Courier</u>		Revenue(Rs.Mn.)
First Place	Padiyathalawa	3.4
Second Place	Rajagiriya	3.2
Third Place	Kadawatha	3.1

<u>Expedited Mail Service (EMS)</u>		Revenue(Rs.Mn.)
First Place	Maharagama	8.6
Second Place	Pannipitiya	7.5
Third Place	Kadawatha	6.9

<u>COD</u>		Revenue(Rs.Mn.)
First Place	Eheliyagoda	14.9
Second Place	Maharagama	9.9
Third Place	Kadawatha	8.9

Appreciating the Class II Post Offices which have earned the highest revenue nationally

<u>SL Post Courier</u>		Revenue(Rs.Mn.)
First Place	Harispattuwa	1.6
Second Place	University of Sri Jayewardenepura	1.3
Third Place	Saindamarudu	1.2

<u>Expedited Mail Service (EMS)</u>		Revenue(Rs.Mn.)
First Place	Kandy City Centre	5.2
Second Place	Thalawathogoda	5.0
Third Place	Kottawa	2.7

<u>COD</u>		Revenue(Rs.Mn.)
First Place	Pamunugama	3.5
Second Place	Ginimellagaha	3.3
Third Place	Gonapala Junction	3.2

Appreciating the Sub Post Offices which have earned the highest revenue nationally

<u>SL Post Courier</u>		Revenue(Rs.Mn.)
First Place	Pannila	1.0
Second Place	Anderson Flats	0.9
Third Place	Mudungoda	0.6

<u>Expedited Mail Service (EMS)</u>		Revenue(Rs.Mn.)
First Place	Thimbirigaskatuwa	0.5
Second Place	Maliduwa	0.4
Third Place	Kandawala	0.3

<u>COD</u>		Revenue(Rs.Mn.)
First Place	Dedigamuwa	2.0
Second Place	Gothatuwa	1.4
Third Place	Ketawala Lewla	1.3

Appreciating the International Letter Writing Competition aimed at school children

First Place	M. Binuthi Lisathma Sujatha Vidyalaya, Nugegoda
Second Place	U.G. Sandanima Mihidini Ulvitagedara Gamini Dissanayake National School, Kotmale
Third Place	M.R. Bushra Kaseem Presbyterian National School, Dehiwala



Figure 2.29 – International Letter Writing Competition, First Place, M.Binuthi Lisathma

2.2 Challenges

2.2.1 Staff Vacancies

Due to suspension of recruitment of new staff for public expenditure management, the number of vacancies in the Department of Posts is high - Currently there are 4,573 vacancies. Out of these vacancies, 1,662 pertain to secondary staff responsible for operational work in post offices, constituting approximately 32% of the sanctioned staff. Managing the department's operations generally with such a significant number of vacancies presents a considerable challenge.

2.2.2 Lack of Computer Hardware

The lack of technical equipment for operational activities across the Post Office network, comprising approximately 4,000 locations, negatively affects service quality. Most Sub Post Offices operate without computer technology. The insufficient provision of funds to acquire such equipment has become a significant issue. Currently they provide network services mostly using their personal telephones.

2.2.3 There is a pressing need to develop or acquire computer software to address the emerging market competition driven by advanced technologies and to satisfy the evolving needs of customers. Currently, there are no approved Software Development Officer positions in the Department's Information Technology Division, and the individuals recruited as Postmaster (Class III) with the necessary qualifications are leaving the service to join jobs in private sector. This challenge confronts the Department of Posts in fulfilling its responsibility to support a distribution network that encourages small-scale entrepreneurship within an economic landscape that empowers local manufacturing.

2.2.4 Vehicles for Postal Transportation- The majority of vehicles utilized for postal transport are aged and dilapidated, and thus recommended for disposal.

2.2.5 Enhancement of Post Office Infrastructure: Among the 653 post offices, 154 operate from rented premises with limited facilities. While some possess land suitable for constructing offices, the lack of provisions for new building construction over many years has hindered efforts to meet this building requirement.

2.2.6 Inadequate provisions for publicity and marketing activities related to the services provided by the Department of Posts.

2.2.7 Staff training - Limited allocations are insufficient to provide adequate training for nearly 22,000 permanent staff. The inability to release staff for training due to staffing shortages have also affected negatively to the training programs.

2.2.8 Not considering the financial value commensurate with the cost and labor expended on services provided free of charge as the department's income - This includes the inability to mentioning even a nominal value or as the departmental income for the services offering as free postal facilities to members of parliament and provincial councils, providing postal services to government institutions, conducting social welfare payments and this exacerbates the minus gap between departmental income and expenditure.

2.2.9 The operating expenses of the department have significantly increased due to rising payments to the Sri Lanka Railway Department and the Ceylon Transport Board for postal transport, fuel, water, electricity, and telephone expenses. Consequently, reducing the revenue-expenditure gap as anticipated through postage revision has become a challenge.

- 2.2.10 Registering new substitutes to continue Sub Post Office services has become challenging due to the daily wage offered to them.
- 2.2.11 Taking a long time in decision-making or the lack of mechanisms to provide discounts or special charging systems for large-scale transactions, particularly in competitive market situations, arise from the need to comply with government policies when implementing revenue-generating special projects.

2.3 Future Goals

- 2.3.1 Achieving 100% of the departmental revenue target (Rs. 18,000 million) in 2025.
- 2.3.2 Reducing recurring expenditure by 10% in 2025.
- 2.3.3 Optimizing the utilization of the annual capital allocation received for the year 2025.
- 2.3.4 Aligning the department's revenue and expenses by 2025.
- 2.3.5 Implementing the digitalization of the Department of Posts in accordance with government policies.
- 2.3.6 Implementing a pilot project in the Western Province to procure 200 electric cargo three-wheelers and 50 motorcycles to improve goods transportation in courier mail services.
- 2.3.7 Implementing a project to install solar panels on the roofs of 10 Postal Department building premises.
- 2.3.8 Modernizing existing services, introducing new services, and advertising with evolving market and customer needs, while leveraging modern communication technologies.
- 2.3.9 Implementing efficiency bar examinations and providing the necessary training to facilitate human resource development.
- 2.3.10 Obtaining vehicles on a rental basis due to insufficient allocations for purchasing departmental transportation vehicles.
- 2.3.11 Determining service charges based on cost-based pricing, following a cost unit analysis conducted by the Institute of Applied Statistics Sri Lanka (IASSL).
- 2.3.12 Facilitating recruitment and promotions to approved positions.
- 2.3.13 Planning projects with a focus on achieving sustainable development goals in 2030.
- 2.3.14 Developing underutilized capital assets to make them contribute to revenue generation.
- 2.3.15 Modernizing the ground floor of the Postal Headquarters to attract both local and foreign tourists.
- 2.3.16 Implementing operational, developmental, human resource development and sustainable environmental management practices under the Clean Sri Lanka program.
- 2.3.17 Revising of the Post Office Ordinance along with the necessary updates and revising the Service Constitution of the Department of Posts.
- 2.3.18 Taking necessary steps to establish appropriate government policies and legal frameworks to expand the cross-border economy.



Postmaster General

S.R.W.M.R.P. Sathkumara
Postmaster General



3

**Total Financial
Performance of the Year**

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance for the period ended 31st December 2024

Revised Budget Allocations 2024		Note	Actual	
Rs.			2024 Rs.	2023 Rs.
-	Revenue Receipts			
-	Non Tax Revenue & Others	1	14,100,680,904	13,627,445,761
-	Total Revenue Receipts (A)		14,100,680,904	13,627,445,761
-	Non Revenue Receipts			
-	Treasury Imprests		18,390,533,000	7,277,258,000
-	Deposits		162,365,987	176,708,718
-	Advance Accounts		736,275,620	758,546,099
-	Receipts from Agents		324,439,694,258	284,475,989,070
-	Receipts to Stamp Stock Account		4,248,407,714	4,216,447,136
-	Total Non Revenue Receipts (B)		347,977,276,579	296,904,949,023
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		362,077,957,483	310,532,394,784
	Remittance to the Treasury (D)		16,187,695,927	4,155,577,575
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		345,890,261,556	306,376,817,209
-	Less: Expenditure			
-	Recurrent Expenditure			
16,870,950,000	Wages, Salaries & Other Employment Benefits	2	16,152,752,223	14,477,666,131
3,363,100,000	Other Goods & Services	3	2,002,504,497	2,201,882,357
134,500,000	Subsidies, Grants and Transfers	4	109,925,230	160,759,168
6,000,000	Other Recurrent Expenditure	5	3,873,311	2,344,370
20,374,550,000	Total Recurrent Expenditure (F)		18,269,055,261	16,842,652,026
	Capital Expenditure			
729,100,000	Rehabilitation & Improvement of Capital Assets	6	275,164,397	376,693,669
721,100,000	Acquisition of Capital Assets	7	141,986,886	338,355,994
30,000,000	Capacity Building	8	16,422,416	9,643,022
10,000,000	Other Capital Expenditure	9	672,056	2,250,000
1,490,200,000	Total Capital Expenditure (G)		434,245,755	726,942,685
	Deposit Payments		186,919,029	137,652,157
	Advance Payments		609,233,572	778,204,495
	Payment to Agents		323,158,015,466	285,853,474,730
	Payment to Stamp Stock Account		4,191,875,517	4,429,161,074
	Total Main Ledger Expenditure (H)		328,146,043,584	291,198,492,456
	Total Expenditure I = (F+G+H)		346,849,344,600	308,768,087,167
	Balance as at 31st December J = (E-I)		(959,083,044)	(2,391,269,957)
	Balance as per the Imprest Adjustment Statement		(1,749,516,276)	(3,117,685,434)
	Imprest Balance as at 31st December		790,433,232	726,415,477
			(959,083,044)	(2,391,269,957)

Table 3.1

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position As at 31st December 2024

		Actual	
	Note	2024	2023
		Rs	Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	6,840,507,664	4,793,813,719
Financial Assets			
Advance Accounts	ACA-5/S(a)	1,838,023,804	1,965,065,851
Stamp Stock Account		2,003,464,229	2,059,996,426
Amount Receivable from Agents			623,568,042
Fixed Deposit - People's Bank		858,000	858,000
Cash & Cash Equivalents	ACA-3	3,403,881,154	726,415,477
Total Assets		14,086,734,851	10,169,717,515
Net Assets / Equity			
Net Worth to Treasury		3,092,015,316	4,520,895,787
Property, Plant & Equipment Reserve		6,840,507,664	4,793,813,719
Current Liabilities			
Deposits Accounts	ACA-4	104,039,491	128,592,532
Accrued Payment for Agents		646,291,226	-
Imprest Balance	ACA-3	3,403,881,154	726,415,477
Total Liabilities		14,086,734,851	10,169,717,515

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...7... to...29... and Annexures to accounts presented in pages from ...30... to76..... form an integral part of these Financial Statements. **The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024** and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

 Chief Accounting Officer Name : Dr. Anil Jasinghe Designation : Secretary Date : 25.02.2025	 Accounting Officer Name : S.R.W.M.R.P. Sathkumara Designation : Post Master General Date : 01.02.2025 Postmaster General	 Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : R.V.A.L. Rajapaksha Date : 29.02.2025
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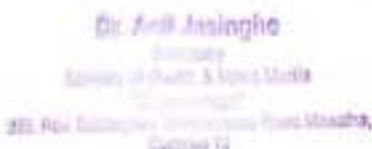


Table 3.2

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st December 2024

	Actual	
	2024 Rs.	2023 Rs.
Cash Flows from Operating Activities		
Non Revenue Receipts	10,785,181,969	10,160,318,655
Revenue Collected on behalf of Other Revenue Heads	5,185,587,571	5,888,626,995
Imprest Received	18,390,533,000	7,277,258,000
Recoveries from Advance	735,675,103	750,299,645
Deposit Received	162,365,987	176,708,718
Receipts from Agents	324,439,694,258	284,475,989,070
Receipts to Stamp Stock Account	4,248,407,714	4,216,447,136
Total Cash generated from Operations (A)	364,947,445,602	312,945,648,218
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	18,114,695,210	16,646,429,102
Subsidies & Transfer Payments	109,925,230	160,759,168
Expenditure incurred on behalf of Other Heads	1,962,174,326	76,107,217
Imprest Settlement to Treasury	16,187,695,927	4,155,577,575
Advance Payments	609,617,107	772,371,945
Deposit Payments	186,919,029	137,652,157
Payments to Agents	323,158,015,466	285,853,474,730
Payment to Stamp Stock Account	4,191,303,797	4,429,161,074
Total Cash disbursed for Operations (B)	364,520,346,092	312,231,534,968
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	427,099,510	714,113,251
Cash Flows from Investing Activities		
Interest		
Dividends		
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	363,081,755	719,901,970
Total Cash disbursed for Investing Activities (E)	363,081,755	719,901,970
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(363,081,755)	(719,901,970)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	64,017,755	(5,788,719)
Cash Flows from Financing Activities		
Local Borrowings		
Foreign Borrowings		
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings		
Repayment of Foreign Borrowings		
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	64,017,755	(5,788,719)
Opening Cash Balance as at 01st January	726,415,477	732,204,196
Closing Cash Balance as at 31st December	790,433,232	726,415,477

Table 3.3

3.4 Notes to the Financial Statements

Basis of Reporting

- **Objective of reporting**

The financial statements are prepared in accordance with Financial Regulations 150 and 151, as well as State Accounts Guidelines No. 06/2024, dated 16.12.2024.

- **Reporting Period**

The period from 01 January to 31 December 2024 is the reporting period relevant to these financial statements.

- **Basis of Measurement**

The financial statements are prepared on a historical cost basis, and the historical cost of certain assets has been upgraded to their revalued or fair value. Unless otherwise specified, the accounts are prepared on a revaluation basis.

The financial statements are presented in Sri Lanka Rupees to the nearest rupee.

- **Recognition of Revenue**

Transferable and non-transferable revenue is recognized as income in the period in which cash is received, regardless of the period in which it is due.

- **Recognition and Measurement of Property, Plant and Equipment**

Assets are recognized as property, plant, and equipment when there is certainty that future economic benefits related to the asset will accrue to the entity and the asset can be reliably measured.

Property, plant, and equipment are initially recognized at cost and revalued value is used in cases where the cost model is not applicable.

- **Property, Plant and Equipment Reserve**

This reserve account serves as the corresponding account for Property, Plant and Equipment.

- **Cash and cash Equivalents**

As of December 31, 2024, cash and cash equivalents primarily consist of domestic business notes and coins on hand.

- When transactions specific to a reporting entity occur, amendments can be made as required for those models. Accordingly, under the “Basis of Reporting,” the necessary disclosures for those specific transactions can be made.

- Only the accounting policies relevant to the reporting entity should be disclosed under the Basis of Reporting.

3.5 Performance of the Revenue Collection

Rs.,000

	Description of the revenue code	Revenue Estimate		Collected Revenue	
		Original Estimate	Final Estimate	Amount	As a % of Final Revenue Estimate
2001.02.00	Postmaster Generals' Revenue	15,000,000	14,200,000	14,100,681	99

Table 3.4

3.6 Performance in Utilizing Allocations

Rs.,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original Allocation	Final Allocation		
Recurrent	18,527,100	20,374,550	18,269,055	90
Capital	1,490,200	1,490,200	434,246	29

Table 3.5

3.7 In terms of F.R.208 grant of allocations for expenditure to this Department as an agent of the other Ministries /Departments

Rs.,000

Serial Number	Allocation Received from which Ministry/ Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original Allocation	Final Allocation		
1	Ministry of Finance, Economic and Policy Development	Paying allowances to Graduate Trainees	-	-	-	-
2	Ministry of Public Services and Provincial Administration	Paying allowances to Graduate Trainees	-	-	-	-

Table 3.6

3.8 Performance in reporting Non-Financial assets

Rs.,000

Asset Code	Code Description	Balance as per Board of Survey Report as at 31.12.2024.	Balance as per financial position Report as at 31.12.2023	Yet to be accounted	Reporting Progress as a %
9151	Buildings and structures	2,395,759	2,395,759	-	-
9152	Machinery	2,035,883	2,035,883	-	-
9153	Lands	-	-	-	-
9154	Intangible assets	-	-	-	-
9155	Biological assets	-	-	-	-
9160	Work in progress	456,838	456,838	-	-
9180	Lease assets	12,000	12,000	-	-

Table 3.7

3.9 Auditor General's Report – Annexure 02

4

Performance Indicators



4.1 Performance Indicators of the Department (Based on the Action Plan)

Specific Indicators	Actual Output as a percentage (%) of the Expected Output		
	100% - 90%	75% - 89%	50% - 74%
1. Achieving the revenue target by 100%	99%		
2. Minimizing the recurrent expenditure by 10%*	-	-	-
3. Maximizing the utilization of annual capital allocations			29**

Table 4.1

*Due to the increase in transportation costs, utility bills, salaries of government employees, and overtime, the recurrent expenditure has exceeded the estimated value. This is a situation beyond the department's control.

** Expenditure was limited in accordance with Budget Circular 01/2024 and 05/2023 - Control of Public Expenditure.



5

**Performance of the
Achieving Sustainable
Development Goals (SDG)**

5.1 Relevant Sustainable Development Goals identified

Goal / Objective	Target	Indicators of the achievement	Progress of the achievements to date		
			0%- 49%	50%- 74%	75%- 100%
1. Objective 08 Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all.	8.4 Improve progressively, through 2030, global resource efficiency in consumption and production and endeavor to decouple economic growth from environmental degradation, in accordance with the 10-year framework of programmes on sustainable consumption and production, with developed countries taking the lead.	8.42 Domestic material consumption, domestic material consumption per capita, and domestic material consumption per Gross Domestic Production GDP.			✓
	8.5 By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value.	8.5.1 Average hourly earnings of employees, by sex, age, occupation and persons with disabilities.			✓
	8.10 Strengthen the capacity of domestic financial institutions to encourage and expand access to banking, insurance and financial services for all.	8.10.2 Proportion of adults (15 years and older) with an account at a bank or other financial institution or with a mobile-money-service provider.			✓
2. Objective 09 Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation.	9.4 By 2030, upgrade infrastructure and retrofit industries to make them sustainable, with increased resource-use efficiency and greater adoption of clean and environmentally sound technologies and industrial processes, with all	9.4.1 CO2 emission per unit of value added.			✓

	countries taking action in accordance with their respective capabilities.				
3. Objective 12 Ensure sustainable consumption and production patterns.	12.2 By 2030, achieve the sustainable management and efficient use of natural resources. 12.5 By 2030, substantially reduce waste generation through prevention, reduction, recycling and reuse. 12.b. Develop and implement tools to monitor sustainable development impacts for sustainable tourism that creates jobs and promotes local culture and products.	12.2.1 Material footprint, material footprint per capita, and material footprint per Gross Domestic Production GDP. 12.5.1 National recycling rate, tons of material recycled. 12.b.1 Sustainable development strategies or policies, along with implemented policies equipped with agreed monitoring and evaluation tools and, number of policies implemented.	✓	✓	✓
4. Objective 15 Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss.	15.2 By 2020, promote the implementation of sustainable management of all types of forests, halt deforestation, restore degraded forests and substantially increase afforestation and reforestation globally.	15.2.1 Progress towards sustainable forest management.			✓
5. Objective 17 Strengthen the means of implementation and revitalize the global partnership for sustainable development.	17.16 Enhance the global partnership for sustainable development, complemented by multi-stakeholder partnerships that mobilize and share knowledge, expertise, technology and financial	17.16.1 Number of countries reporting progress in multi-stakeholder development effectiveness monitoring frameworks that			✓

	resources, to support the achievement of the sustainable development goals in all countries, in particular developing countries.	support the achievement of the sustainable development goals.			
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Table 5.1

5.2 Challenges in achieving Sustainable Development Goals (SDG)

Shortage of staff

Despite the significant number of vacancies in the Department of Posts, the department continues to contribute directly and indirectly to achieving sustainable development goals.

In addition to handling postal affairs, the department offers a wide range of services in collaboration with various agent institutions. Services such as Cash on Delivery (COD) provide crucial support to small and medium-scale entrepreneurs, helping them market their products across the country. This creates employment opportunities and contributes to the country's economic growth.

Furthermore, initiatives such as tree planting at office premises, Shramadana campaigns, and social service activities are regularly carried out with both financial and labor contributions from the staff.

Developing the infrastructure

The Post and Sub Post Office network, which spans across the country, is undergoing modernization with the limited available allocations. Currently, an attractive working environment has been created in many urban Post Offices.

While the department frequently employs technical strategies, the lack of necessary computer software has posed a challenge.

The Department of Posts continues to comply with the policies of the Universal Postal Union, ensuring the provision of high-quality international postal services.

In this way, the department contributes in various ways to achieve the Sustainable Development Goals by 2030.

The image shows a busy office or service center with several people working at counters. A large, colorful geometric graphic overlay, consisting of overlapping triangles in shades of pink, purple, and blue, covers the lower half of the image. The text '6 Human Resource Profile' is written in white on the pink background.

6

Human Resource Profile

6.1 Cadre Management

Service Category	Approved Cadre	Existing Cadre	Vacancies / (Excess)
Senior	127	77	50
Territory	253	34	219
Secondary	8,925	6,766	2,159
Primary	13,278	11,133	2,145

Table 6.1

6.2 How the lack or excess of human resources has been affected to the performance of the organization.

Recruitment has been restricted in line with the Public Financial Management Policy. Currently, there are 4,573 vacancies across various grades, including 1,662 in Postal Service Officer Grades I, II, and III, and 2,145 in the supporting staff category.

The presence of vacancies from executive to primary levels has adversely affected both the administrative and operational functions of the department.

The staff shortage has created challenges in key areas such as post office counter operations, postal transportation, mail delivery, and internal human resource development.

Nevertheless, it is commendable that all staff members have worked diligently to achieve 99% of the department's revenue target for the year 2024.

6.3 Human Resource Development - Annexure 03

6.4 Training programs' contribution to the performance of the organization

Although an allocation of Rs. 30 million was made for training activities in 2024, only Rs.16.42 million was fully utilized. This underutilization was primarily due to the inability to release officers because of national election-related duties and the severe staff shortage within the department, which made it difficult to free personnel for training and, as a result, it was not possible to complete the training plan of the Department of Posts 100% successfully.

Nevertheless, the Postal Management Training College and Postal Training Institutes contributed to enhancing departmental performance by conducting 160 local training programs, 133 provincial training programs, and 23 international training programs, benefiting 21,027 officers.

(Annexure 03)



7

Compliance Report

7. Compliance Report

No.	Applicable Requirement	Compliance Status	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
		(Complied /Not Complied)		
1	The following Financial statements / Accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Account	Not applicable		
1.5	Special Advance Account	Complied		
1.6	Others	-		
2	Maintenance of Books and Registers (F.R.445)			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and updated	Complied		
2.3	Register of Audit queries has been maintained and updated	Complied		
2.4	Register of Internal Audit reports has been maintained and updated	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for Cheques and money orders has been maintained and updated	Complied		
2.7	Inventory register has been maintained and updated	Complied		
2.8	Stocks Register has been maintained and updated	Complied		
2.9	Register of Losses has been maintained and updated	Complied		
2.10	Commitment Register has been maintained and updated	Complied		
2.11	Register of Counterfoil Books (GA N20) has been maintained and updated	Complied		
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		

3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls have been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 1 1.05.2014 in using the Government Pay roll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on the due date.	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time given by the Auditor General	Not Complied	A total of 226 audit queries were received during the past year.	Actions should be taken to reduce the number of audit queries.
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/I-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Not Complied	It takes time to regulate the deficiencies revealed and the audit observations.	Submitting audit reports with all relevant information included.
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in	Complied		

	terms of Financial Regulation 134(3)			
7	Audit and Management Committees			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No.05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of F.R. 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not Complied	Actions are being taken for the disposal process.	Instructing the relevant divisions.
9.3	The vehicle logbooks had been maintained and up dated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration	Complied		

	Circular No. 30/2016 of 29.12.2016			
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the years under review or since previous years had settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Not Complied	The Regional Accounts Offices have been continuously advised to settle these matters.	Calling the Audit and Management Committee and a strong warning has been issued
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the F.R .94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied (Only a part has been settled)		
13	General Deposit Account			
13.1	The action had been taken as per F.R. 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			

14.1	The balance in the cash book at the end of the year under review was remitted to Department of Treasury Operations	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the Imprest Account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of F.R.176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An Information Officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and it has been facilitated to appreciate /allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the Right To Information Act.	Complied		
18	Implementing citizens charter			

18.1	A citizens' charter / Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied	Although the Citizens' Client Charter has been completed, its implementation is practically challenging due to a severe staff shortage	It can be implemented after the vacancies are filled
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens charter/ Citizens client's charter as per paragraph 2.3 of the circular	Not Complied	The Citizens' Client Charter is not being implemented at present	Once it is implemented, it can be properly enforced.
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	Not Complied	It has informed that annual performance agreements are not required to be signed in P.A.C.2/2018(1)	
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No. 6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paragraphs			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

Table 7.1



8

Conclusion

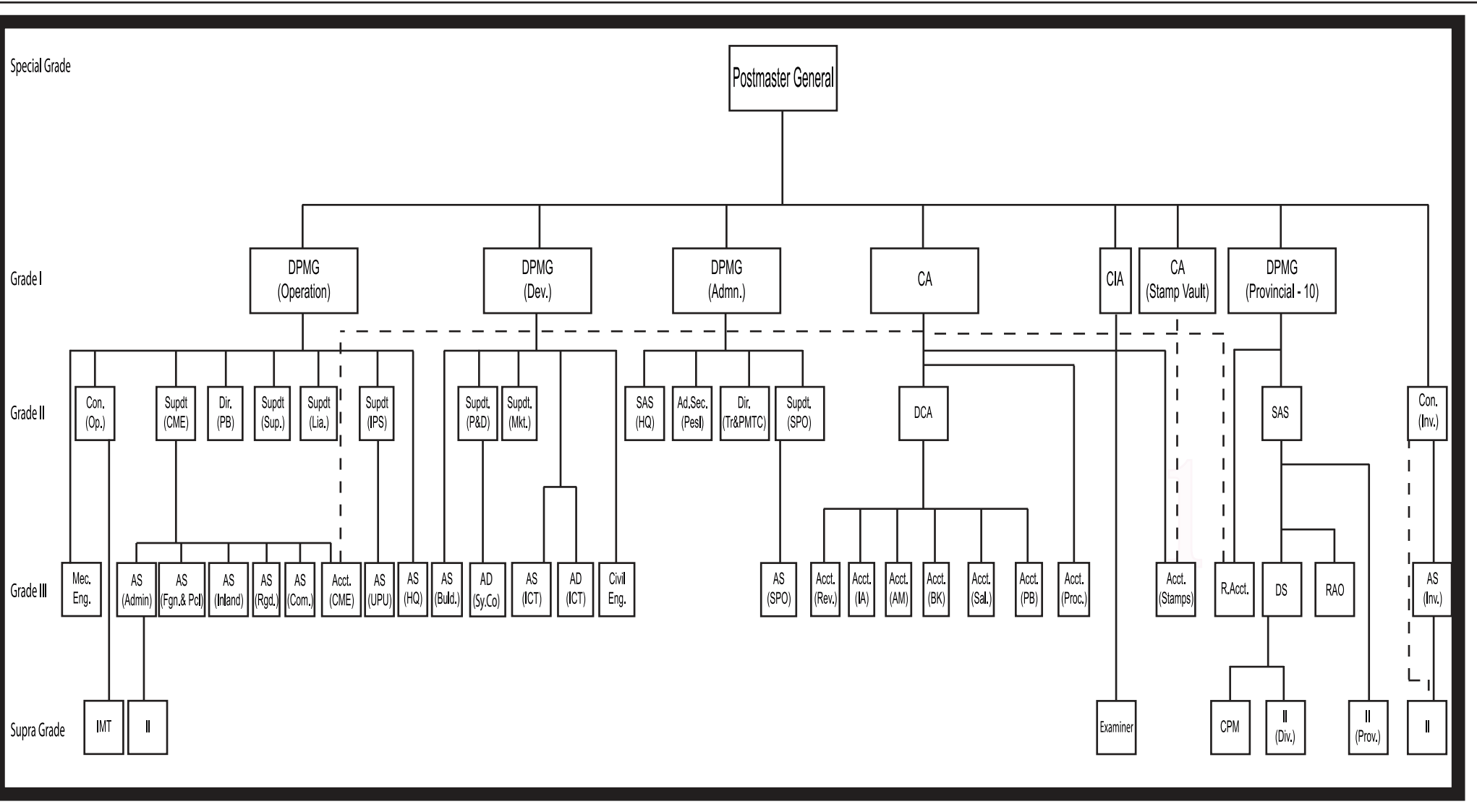
08. Conclusion

The Department of Posts, Sri Lanka, has taken a proactive step to meet customer needs by aligning with the modern competitive market pattern, by promoting and advertising its existing services, which has resulted in the department has achieved significant growth in the local market and increased its revenue target for the year 2024. In addition to its postal services, the Department of Posts has enhanced revenue generation by launching agency services in collaboration with state banks and financial institutions, contributing to strengthen the government's financial flow, enabling the Department of Posts to successfully achieve 99% of its revenue target for 2024.

Reducing the gap between income and expenditure by approximately 50% in 2023 was a major achievement for the Department of Posts, while the main goal for 2024 was to eliminate this gap and achieve a break-even point, this target could not be met due to a rise in recurrent expenses following the increase in public sector salaries.

To attract the new generation of tech-savvy consumers, it is essential to identify their needs and take appropriate steps to meet them. The existing in-person service model must be transformed into a virtual marketplace for that. A strong transportation network should be established to ensure the speedy delivery of goods. We must aim to capture the global market through an e-commerce platform. There is significant potential for generating new revenue through cross-border transactions, opening access to a limitless and continuously expanding global market.

In situations involving third-party collaboration, a system of rules and regulations to be followed as a government department should be established, and the decision-making process should be expedited. To achieve this, we will take steps from our side to formulate a new government policy, viewing competitive private third-party organizations not as challenges, but as strengths and opportunities, thereby laying a strong foundation in 2025.



Abbreviations

1 PMG	Postmaster General
2 DPMG(Op)	Deputy Postmaster General(Operations)
3 DPMG(Admn)	Deputy Postmaster General(Administration)
4 DPMG(Dev)	Deputy Postmaster General(Development)
5 CA	Chief Accountant
6 CIA	Chief Internal Auditor
7 DPMG(Prov)	Deputy Postmaster General(Provincial)
8 Con(OP)	Controller (Operations)
9 Con(Inv)	Controller (Investigations)
10 SAS(HQ)	Senior Administrative Secretary (Head Quarters)
11 SAS(prov)	Senior Administrative Secretary (Provincial)
12 DCA	Deputy Chief Accountant
13 Dir(Tr&PMTC)	Director(Training &Postal Management Training College)
14 Dir(PB)	Director (Philatelic Bureau)
15 Supdt(CME)	Superintendent (Central Mail Exchange)
16 Supdt(IPS)	Superintendent(International Postal Services)
17 Supdt(Lia)	Superintendent (Liasons)
18 Supdt(P&D)	Superintendent (Planing& Development)
19 Supdt(Mkt)	Superintendent (Marketing)
20 Supdt(Supp)	Superintendent (Supplies)
21 S(SPO)	Superintendent (Sub Post Offices)
22 Ad. Sec (Pesl)	Administrative Secretary(Personal)
23 AS(Admn)	Assistant Superintendent (Administration)
24 AS(Buld)	Assistant Superintendent (Buildings)
25 AS (UPU)	Assistant Superintendent (Universal Postal Union Affairs)
26 AS(HQ)	Assistant Superintendent (Head Quarters)
27 AS(Fgn)	Assistant Superintendent (foreign & Parcel)
28 AS(Inland)	Assistant Superintendent (Inland Mail)
29 AS(Rgd)	Assistant Superintendent (Register Post)
30 AS(Com)	Assistant Superintendent (Commercial)
31 AS(ICT)	Assistant Superintendent (Information & Communication Technology)
32 AS(Inv)	Assistant Superintendent (Investigations)
33 AS(SPO)	Assistant Superintendent (Sub Post Offices)
34 Civil Eng	Civil Enginner
35 Mec.Eng	Mechanical Engineer
36 AD(ICT)	Assistant Director (Information & Communication Technology)
37 AD (Sy. Co.)	Assistant Director (Systems Compilation)
38 Acct(Proc)	Accountant (Procurement)
39 Acct (Rev)	Accountant (Revenue)
40 Acct (IA)	Accountant (International Accounts)
41 Acct (BK)	Accountant (Book Keeping)
42 Acct (PB)	Accountant (Philatelic Bueru)
43 Acct (Sal)	Accountant (Salaries)
44 Acct (Audit)	Accountant (Audit)
45 Acct (stamps)	Accountant (Stamps)
46 DS	Divisional Superintendent
47 RAO	Regional Administrative Officer
48 RAcct	Regional Accountant
49 CPM	Chief Post Master
50 II	Investigation Inspector
51 II(Div)	Investigation Inspector(Divisional)
52 II(Prov)	Investigation Inspector(Provincial)
53 IMT	Inspector Mail Transport
54 KTAs	Key Trust Areas
55 KPIs	Key Performance Indicators



CAM/E/PD/02/24/206

2025 මැයි 23 දින

කැපැල්පතී

කැපැල් දෙපාර්තමේන්තුව

ශීර්ෂය 308 - කැපැල් දෙපාර්තමේන්තුවේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය 308 - කැපැල් දෙපාර්තමේන්තුවේ 2024 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංශෝධිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව කැපැල් දෙපාර්තමේන්තුව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ගණන්දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව පසුව නිකුත් කරනු ලැබේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංශෝධිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, කැපැල් දෙපාර්තමේන්තුවේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශනවලින්, මූල්‍ය තත්ත්වය, මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ, මූල්‍ය ප්‍රකාශන වලට අදාළ සටහන් 1 හි සඳහන් මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනමට අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 තත්ත්වගණනය කළ මිතය සඳහා පදනම

ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන ප්‍රමිතීන් යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ නවදැරවත් විස්තර කර ඇත. මාගේ මිතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 කරුණක් අවධාරණය කිරීම - මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම

මෙම මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම විස්තර කරන මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් 1 කෙරෙහි අවධානය යොමු කරවමි. මූල්‍ය ප්‍රකාශන රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංස්කෘත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුව නැපැල් දෙපාර්තමේන්තුවේ, මහා භාණ්ඩාගාරයේ සහ පාර්ලිමේන්තුවේ අවශ්‍යතාවය සඳහා සකස් කර ඇත. එම නිසා, මෙම මූල්‍ය ප්‍රකාශන වෙනත් අරමුණු සඳහා සුදුසු නොවිය හැක. මාගේ වාර්තාව නැපැල් දෙපාර්තමේන්තුව, මහා භාණ්ඩාගාරයේ සහ ශ්‍රී ලංකා පාර්ලිමේන්තුවේ භාවිතය සඳහා පමණක් අරමුණු කර ඇත. මෙම කරුණ සම්බන්ධයෙන් මාගේ මිතය විකරණය කරනු නොලැබේ.

1.4 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංස්කෘත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුකූලව සියලුම ප්‍රමාණාත්මකභාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය කිරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.



1.5 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණනයේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම් නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම් මත රඳා පවතී. ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකසුමකින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනම් කළ සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම් ප්‍රබල වන්නේ ඒවා දුෂ්කර්මයන්ගෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේගනාන්විත මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මත තැබීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සම්පූර්ණත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී/ ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.6 මුල් ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6.1 ආදායම්

- (අ) දෙපාර්තමේන්තුව විසින් විදේශ කැපැල් පරිපාලන ආයතන වෙත ගිණුම් සකස් කර ඉදිරිපත් කර ඇති නමුත් සමාලෝචිත වර්ෂය අවසානයට එම කැපැල් පරිපාලන ආයතන විසින් අනුමත කර නොමැති සහ ආදායම් ශේෂය රු. 355,410,140 ක් වූ අතර එය වර්ෂ 01 සිට වර්ෂ 08 ක් දක්වා කාල පරාසයක විහිදී තිබුණි.
- (ආ) ඒයීඒ-1 ආදායම් ප්‍රකාශයේ මුදලින් ආපසු ගෙවීම් රු. 11,861,687 ක් හා වැරදි නිවැරදි කිරීම් රු. 13,785,759 ක් ලෙස ආපසු ගෙවීම් එකතුව රු. 25,647,446 ක් දක්වා ඇති අතර එයින් අනුමැතිය ලැබී ඇති මුදලින් ආපසු ගෙවීම් රු. 1,140,173 ක් හා වැරදි නිවැරදි කිරීම් රු. 4,393,293 ක් වූ අතර එහි මුළු වටිනාකම රු. 5,533,466 ක් විය. ඒ අනුව රු. 20,113,980 ක් ආපසු ගෙවීම් සඳහා අනුමැතිය ලබාදී නොතිබුණි.

1.6.2 අත්තිකාරම් ගෙවීම්

මුදල් රෙගුලාසි 371(ආ) යටතේ දෙනු ලබන අතුරු අග්‍රිමයන් එය දෙන ලද කාර්යය නිම කළ විගසම් පියවිය යුතු වුවත්, ලබාගත් අත්තිකාරම් මුදලින් ඉතිරි වූ මුදල් පියවීම් සඳහා දින 0 සිට දින 80 ක් දක්වා කාල පරාසයක් සිදුව තිබුණු බව නිරීක්ෂණය වූ අතර ලබාගත් අත්තිකාරම් වටුවර් මගින් පියවීම් සඳහා දින 15 සිට දින 83 ක කාල පරාසයක් සිදුව තිබුණු බව නිරීක්ෂණය විය.

1.6.3 රජයේ නිලධාරීන්ට අත්තිකාරම් ගිණුම් පිළිබඳ සැසඳුම් ප්‍රකාශය

- (අ) කැපැල් දෙපාර්තමේන්තුවේ ඡන්ඩල ණය ශේෂ සහ පාලන ගිණුමේ ශේෂ සැසඳීම් සඳහා පිළියෙල කළ ප්‍රකාශයේ හඳුනා නොගත් ශේෂයක් ලෙස රු. 13,526 ක්ද, මහනුවර දිසා ගිණුම් කාර්යාලය නමින් රු. 9,259 ක ශේෂයක්ද පැවතුණි. මහනුවර දිසා ගිණුම් කාර්යාලය නමින් ඇති ශේෂය සේවකයින් 05 දෙනෙකුගෙන් වැඩිපුර අය කරගෙන ඇති ණය ශේෂ 05 ක එකතුව බවට තොරතුරු ඉදිරිපත් කර තිබුණු අතර හඳුනා නොගත් ශේෂය සඳහා තොරතුරු විගණනයට ඉදිරිපත් කර නොතිබුණි.
- (ආ) අනුරාධපුර දිසා ගිණුම් කාර්යාලයේ 2024 දෙසැම්බර් 31 දිනට ඡන්ඩල ණය ශේෂය රු. 111,787,510 ක් වූ අතර එදිනට පාලන ගිණුමේ ශේෂය රු. 115,008,249 ක් විය. එම ණය ශේෂ සැසඳීම් සඳහා පිළියෙල කළ ප්‍රකාශයේ ණය ශේෂ හඳුනා ගැනීමට කටයුතු නොකර හඳුනාගත නොහැකි වූ ඡන්ඩල ණය ශේෂය ලෙස රු. 2,483,221 ක් දක්වා තිබුණි. ඒ අනුව අනුරාධපුර දිසා ගිණුම් කාර්යාලයේ රු. 2,483,221 ක නොසැසඳුණු ශේෂයක් පැවතුණි.



- (ඇ) කළුතර දිසා ගිණුම් කාර්යාලයේ වර්ෂ ගණනාවක සිට රු. 749,440 ක ගිණුම්කරණ දෝෂයක් පැවතුණු අතර එය 2024 දෙසැම්බර් 31 දින වන විටත් හඳුනාගෙන ගිණුම්වල නිවැරදි කිරීමට කටයුතු කර නොතිබුණි.
- (ඈ) කළුතර දිසා ගිණුම් කාර්යාලයේ වර්ෂ 11 කට පෙර රු. 1,295,400 ක වටිනාකමැති මූල්‍ය වංචාවක් අනාවරණය වී තිබුණු අතර 2024 දෙසැම්බර් 31 දින වන විටත් එයින් රු. 1,145,850 ක ශේෂයක් නිරවුල් කිරීමට කටයුතු කර නොතිබුණි. මේ පිළිබඳ ඉකුත් වර්ෂවල විගණන වාර්තාවලින් පෙන්නුම් දුන්නද ඒ පිළිබඳව දෙපාර්තමේන්තුව කටයුතු කර නොතිබුණි.
- (ඉ) සමාලෝචිත වර්ෂය අවසානයට මියගිය, විශ්‍රාම ගිය, වැඩ තහනම් කළ, සේවය හැරගිය හා වෙනත් නිලධාරීන්ගෙන් අයවිය යුතු ණය ශේෂය රු. 61,225,431 ක් වූ අතර එයින් වර්ෂ 05 කට වැඩි කාලයක සිට පැවත එන ණය ශේෂය රු. 20,679,788 ක් විය.

2. වෙනත් භෞතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මත ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර නොතිබුණි.

ඉකුත් වර්ෂයට අදාළ වාර්තාවේ පේද පොත්ව	ක්‍රියාත්මක කර නොතිබුණු නිර්දේශය	මෙම වාර්තාවේ පේද පොත්ව
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1.6.1.3 (ඌ) කළුතර දිසා ගිණුම් කාර්යාලයේ වර්ෂ ගණනාවක සිට රු. 749,440 ක ගිණුම්කරණ දෝෂයක් පැවතුණු අතර එය 2024 දෙසැම්බර් 31 දින වන විටත් හඳුනාගෙන ගිණුම්වල නිවැරදි කිරීමට කටයුතු කර නොතිබුණි. 1.6.3 (ඇ)

1.6.1.3 (එ) කළුතර දිසා ගිණුම් කාර්යාලයේ වර්ෂ 11 කට පෙර රු. 1,295,400 ක වටිනාකමැති මූල්‍ය වංචාවක් අනාවරණය වී තිබුණු අතර 2024 දෙසැම්බර් 31 දින වන විටත් එයින් රු. 1,145,850 ක ශේෂයක් නිරවුල් කිරීමට කටයුතු කර නොතිබුණි. මේ පිළිබඳ ඉකුත් වර්ෂවල විගණන වාර්තාවලින් පෙන්නුම් දුන්නද ඒ පිළිබඳව දෙපාර්තමේන්තුව කටයුතු කර නොතිබුණි. 1.6.3 (ඈ)

3. මූල්‍ය සමාලෝචනය

3.1 ආදායම් කළමනාකරණය

මු.රෙ. 85(1) සහ මු.රෙ.85(2) විධිවිධාන අනුව ආදායම් ඇස්තමේන්තු සහ සංශෝධිත ආදායම් ඇස්තමේන්තු තාක්ෂණික හා නිවැරදි ආකාරයට සකස් කළ යුතු වුවත් දෙපාර්තමේන්තුවේ ආදායම් කාණ්ඩ 21 ක අභිතකර විචල්‍යාව රු. 666,310 සිට රු. 473,524,039 ක් දක්වා වූ පරාසයක පැවති අතර ආදායම් කාණ්ඩ 16 ක භිතකර විචල්‍යාවය රු. 1,610,499 සිට රු. 1,090,364,358 ක් දක්වා පරාසයක පැවතුණි.

3.2 වියදම් කළමනාකරණය.

- (අ) මු.රෙ. 66 යටතේ ප්‍රතිපාදන මාරු කිරීම් කරන ලද වැය වියය 04 ක රු. 163,508,097 ක ප්‍රතිපාදන ඉතිරි වී තිබුණි. තවද මේ තුළ ඇතුළත් 1003 වැය වියය සඳහා පරිපූරක ඇස්තමේන්තු වර්ගය ප්‍රතිපාදන ලබාගෙන තිබුණි.
- (ආ) අධි ප්‍රතිපාදන ලබාගැනීම් හේතුවෙන් පුනරාවර්තන වැය වියයෙන් 15 ක හා මූලධන වැය වියයෙන් 08 ක එකතුව රු. 2,430,343,189 ක් ඉතිරි වී තිබුණු අතර ඊය සියයට 10 සිට සියයට 99 ක පරාසයක් දක්වා විහිදී තිබුණි.
- (ඇ) 2024 වර්ෂයට අදාළ වියදම් සටහන් කිරීමට භාවිතා කරනු ලබන වැය ලෙජරයන්හි නිසි පරිදි සටහන් කිරීම් සිදුකර නොමැති බව නිරීක්ෂණය විය. ඒ අනුව මු.රෙ. 66 මාරුකිරීම්, පරිපූරක ඇස්තමේන්තු ලබාගැනීම් යන කරුණු නිසිපරිදි යාවත්කාලීන කිරීම සිදුකර නොතිබුණි.

3.3 බැරකම් හා බැඳීම්වලට එළඹීම

- (අ) 2022 වර්ෂයේදී හඳුනාගත් රු. 1,459,584 ක නොපියවූ බැඳීම් බැරකම් වටිනාකමක් 2024 දෙසැම්බර් 31 දිනට පවතින බව නිරීක්ෂණය විය. තවද මෙම වටිනාකම්වලින් අයුතම 09 ක වටිනාකම රු. 1,024,884 ක් සිතාත් වැඩසටහන තුළ පැවතුණද අවසන් ශිඝ්‍රම තුළින් ඉටු කර තිබුණි.
- (ආ) 2024 දෙසැම්බර් 16 දිනැති අංක 06/2024 දරන රාජ්‍ය ශිඝ්‍රම දෙපාර්තමේන්තුවේ චක්‍රලේඛයේ 06 වන ඡේදය ප්‍රකාරව මූල්‍ය ප්‍රකාශන පිළියෙළ කිරීමේදී භාවිතා කළ යුතු ආකෘතිවල දක්වා ඇති ඇමුණුම (III) ප්‍රකාරව සහ 2024 නොවැම්බර් 20 දිනැති අංක 05/2024 දරන රාජ්‍ය ශිඝ්‍රම දෙපාර්තමේන්තුවේ චක්‍රලේඛයේ .48 වගන්තියේ සඳහන් ලෙස නව සිතාත් වෙළුම් පිටුවෙන් උඩුගත කරන ලද බැඳීම් හා බැරකම් ඇතුළත් කළ යුතු ලෙස දක්වා තිබුණද මු.රෙ. 94(2)(3) යටතේ දක්වා ඇති රු. 500,312,809 ක් සම්බන්ධයෙන් එසේ කටයුතු කර නොතිබුණි.



- (ඇ) සිංග් වැඩසටහනට ඇතුළත් කළ රු. 434,700 ක බැරකම් රජයේ මුද්‍රණාලයට ගෙවිය යුතු වන අතර ඒවා සිංග් වැඩසටහනේ ද්විගණනය වී ඇත. තවද සිංග් වැඩසටහනේ එම බැරකම් 2022 / 2023 වසරවල සිට පවතින අගයන් වන අතර එම වටිනාකම් 2024 වර්ෂයේ ඇතිවූ බැඳීම් ලෙසද හඳුනාගෙන තිබුණි.
- (ඈ) සිංග් වැඩසටහනට හඳුනාගෙන තිබුණු රු. 30,610,050 ක බැරකම් 2024 දෙසැම්බර් 31 දිනට මූල්‍ය ප්‍රකාශනයන්හි බැඳීම් බැරකම් ප්‍රකාශය යටතේ හඳුනාගෙන නොතිබුණි.
- (ඉ) 2024 වර්ෂයට අදාළව රු. 1,254,870 ක වටිනාකමැති බැරකම් සඳහා 2025 වසරේ වියදම් දරා ඇති නමුත් ඒවා බැරකම් ලෙස ගිණුම්ට හඳුනාගෙන නොතිබුණි.
- (ඊ) මුදල් රෙගුලාසි 94(1) ප්‍රකාරව බැඳීම් හා බැරකම් සඳහා එළඹිය යුතු වුවද කැපාල් දෙපාර්තමේන්තුව විසින් වැය විෂයයන් 06 ක ප්‍රතිපාදන ඉක්මවා රු. 21,665,612 ක බැඳීම් හා බැරකම්වලට එළැඹී තිබුණි.
- (උ) අංක 01/2024 දරන අයවැය වක්‍රලේඛයේ 2.2.1 අනුව වැටුප්, දීමනා හා ගමන් වියදම් යටතේ අංක 1002 දරන වැය විෂය මගින් අතිකාල දීමනා සඳහා වෙන්කර ඇති ප්‍රතිපාදන සීමාව තුළ පමණක් වියදම් දැරීම සඳහා බැඳීම් ඇතිකර ගත යුතු බව දක්වා තිබුණද, 2024 වර්ෂයේ ප්‍රතිපාදන ඉතිරිවීම් රු. 1,641,680 ක් වුවද බැඳීම් හා බැරකම් වටිනාකම් රු. 6,574,295 කි. ඒ අනුව ප්‍රතිපාදන ඉක්මවා තිබූ වටිනාකම් රු. 4,932,615 ක් විය.
- (ඌ) ජාතික අයවැය වක්‍රලේඛ අංක 01/2024 (12) අනුව සියලු බැඳීම් හා බැරකම් නිසිපරිදි ඒකාබද්ධ කර භාණ්ඩාගාර තොරතුරු පද්ධතිය හා නව සිංග් ගිණුම් තොරතුරු පද්ධතිය හරහා භාණ්ඩාගාරය වෙත වාර්තා කළ යුතු ලෙස දක්වා ඇති නමුත් ඇමුණුම IV යටතේ දක්වා ඇති රු. 500,312,809 ක බැරකම් හඳුනාගෙන නොතිබුණි.

3.4 නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම

නීති, රීති හා රෙගුලාසිවලට යොමුව

අනුකූල නොවීම

- (අ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආයතන සංග්‍රහය
 VIII පරිච්ඡේදයේ 2.1, 3.1, 3.3, 3.5, 3.6 වගන්ති සහ 2009 අප්‍රේල් 16 දිනැති අංක 09/2009 දරන රාජ්‍ය පරිපාලන වක්‍රලේඛය

- i. ඇතිවූ සලකුණු යන්ත්‍රයක් සවිකර තිබුණද ඇතිවූ සලකුණු යන්ත්‍රයේ පැමිණීමේ හා පිටවීමේ වේලාවන් සලකා බැලීමකින් තොරව පස්වරු 16.15 ට කැපාල් මූලස්ථානයෙන් පිටත්වන සේවකයින්

රාශී 7, 8, 9, 10 යන වෙලාවල්වල රාජකාරි සිදු කළ බව තාවදාම ලෙස දක්වා රු. 7,024,144 ක අතිකාල දෙපාර්තමේන්තුව විසින් ගෙවා තිබුණි. මේ හේතුවෙන් ගෙවා තිබුණු අතිකාල දීමනා ගෙවීම්වල නිවැරදිතාවය විගණනයට පරීක්ෂා කළ නොහැකි විය.

ii. ඇම්ප් සළකුණු යන්ත්‍රයක් සවිකර නොතිබියදී මධ්‍යම තැපැල් හුවමාරුවේ 2023 ජනවාරි සිට 2024 මැයි 31 දින දක්වා සේවකයන් 28,403 කට රු. 651,149,689 ක අතිකාල දීමනා ගෙවා තිබුණි.

iii. ඇම්ප් සළකුණු යන්ත්‍රයක් සවිකර නොතිබියදී පාලක (විමර්ශන) කාර්යාලයේ 2020 ජනවාරි 01 දින සිට 2024 මැයි 31 දින දක්වා සේවකයන් 07 කට රු. 4,067,021 ක අතිකාල දීමනා ගෙවා තිබුණි.

iv. ඇම්ප් සළකුණු යන්ත්‍රයේ පැමිණීමේ හා පිටවීමේ වෙලාවන් සලකා බැලීමකින් තොරව දිසා හිණුම් කාර්යාල 14 විසින් 2024 ජනවාරි සිට ජුනි දක්වා රු. 373,874,705 ක අතිකාල දීමනා ගෙවා තිබුණි. ඇම්ප් සළකුණු යන්ත්‍රයේ පැමිණීමේ හා පිටවීමේ සටහන් නොමැතිව ගෙවීම නිසා ගෙවා තිබුණු අතිකාල දීමනා ගෙවීම්වල නිවැරදිතාවය විගණනයට පරීක්ෂා කළ නොහැකි විය.

v. ඇම්ප් සළකුණු යන්ත්‍රයේ පැමිණීමේ හා පිටවීමේ වෙලාවන් සලකා බැලීමකින් තොරව තැපැල් ප්‍රවාහන අංශයේ 2024 ජනවාරි සිට 2024 මැයි දක්වා සේවකයන් 15 කට රු. 1,819,316 ක අතිකාල දීමනා ගෙවා තිබුණි.



3.5 තැන්පතු

- (අ) සමාලෝචිත වර්ෂය අවසානයට තෙවන පාර්ශවය වෙනුවෙන් නැවත ගෙවීම් සඳහා රඳවාගන්නා (13/39) තැන්පත් මුදල රු. 6,260,888 ක් වූ අතර ඉන් රු. 390,616 ක මුදලක් වර්ෂ 02 ඉක්මවූ තැන්පත් මුදල් වන අතර ඒ සම්බන්ධව මු.රෙ. 571 ප්‍රකාරව කටයුතු කර නොතිබුණි.
- (ආ) 2021 වර්ෂයට අදාළව සිදුකරනු ලැබූ ප්‍රසම්පාදන කාර්යයන් 03 කට අදාළව ලබාගෙන තිබුණු රු. 4,331,100 ක් වටිනාකමැති කාර්යසාධන බැලුම්කර පවරාගෙන රාජ්‍ය ආදායම්ව බැර නොකර 2024 දෙසැම්බර් 31 දින වන විටත් පොදු තැන්පතු ගිණුමේ රඳවාගෙන තිබුණි.

3.6 බැංකු ගිණුම් මෙහෙයවීම්

දිසා ගිණුම් කාර්යාල 14 ක, මධ්‍යම තැපැල් හුවාමාරුව, මුද්දර කාර්යාංශය සහ ප්‍රධාන කාර්යාලයේ බැංකු ගිණුම් 30 ක ගෙවීම්වල ඉදිරිපත් නොකළ මාස 06 කට වැඩි වේගයෙන් රු. 14,436,227 ක්ද, හඳුනා නොගත් ගෙවීම් රු. 61,199,823 ක්ද සහ හඳුනා නොගත් ලැබීම් රු. 275,924,776 ක්ද විය.

4. මෙහෙයුම් සමාලෝචනය

4.1 කාර්යසාධනය

4.1.1 සැලසුම් කිරීම

- (අ) තැපැල් දෙපාර්තමේන්තුවේ 2024 වර්ෂයේ ක්‍රියාකාරී සැලැස්මේ ප්‍රගතිය පිළිබඳ වාර්තාවට අනුව වර්ෂය තුළ ක්‍රියාත්මක කිරීමට සැලසුම් කළ මුළු ව්‍යාපෘති සංඛ්‍යාව 216 ක් වූ අතර ඉන් ව්‍යාපෘති 133 ක් පමණක් අවසන්කර තිබුණි.
- (ආ) වැය විෂය අංක 308-02-01-0-2104 සහ 308-02-01-4-2104 යටතේ හඳුනාගෙන ඇති පොළොන්නරුව තැපැල් සංකීර්ණය සහ මඩකලපුව තැපැල් සංකීර්ණය ඉදිකිරීම්, දෙපාර්තමේන්තුවේ ක්‍රියාකාරී සැලැස්ම සහ ඊට අදාළ කාර්යසාධනය වාර්තාවේ විස්තරාත්මකව ඇතුළත් කර නොතිබුණි. 2024 දෙසැම්බර් 31 දින වන විට මෙම කාර්යයන් සඳහා රු. මිලියන 65.3 ක පමණ වියදමක් දරා නිසියදී මෙවැනි විශේෂ කාර්යයන්ගේ කාර්යසාධනය ක්‍රියාකාරී සැලැස්මට හඳුනාගෙන නොතිබුණි.
- (ඇ) වඩුනියාව තැපැල් කාර්යාලය අලුත්වැඩියාව සඳහා වෙන් කළ මුළු ප්‍රතිපාදනය වන රු. මිලියන 03 ක් වැයකර තිබුණද අත් කරගෙන තිබුණු භෞතික ප්‍රගතිය සියයට 20 ක් විය.

4.2 ප්‍රසම්පාදනයන්

(අ) **Miniature Sheets of Sri Lanka (ISBN 978-955-9482-13-0)** ප්‍රකාශනය මුද්‍රණය කිරීම

- i. කැපැල් දෙපාර්තමේන්තුව විසින් 2015 වර්ෂයේදී Miniature Sheets of Sri Lanka ප්‍රකාශනය එක් පිටපතක් රු. 4,860 බැගින් පිටපත් 500 ක් රු. 2,430,000 කට මුද්‍රණය කර නිවුණු අතර එක් ප්‍රකාශනයක් නිර්මාණය කිරීම සඳහා භාවිතා කර ඇති සිහිවටන පත්‍රිකා සංඛ්‍යාව 118 ක් වූ බැවින් ප්‍රකාශන 500 ක් සඳහා භාවිතා කර ඇති සිහිවටන ප්‍රමාණය 59,000 ක් විය. එක් ප්‍රකාශනයක ඇති සිහිවටන ප්‍රතිකාවල වටිනාකම රු. 8,244 ක් වූ අතර සිහිවටන පත්‍රිකාවල මුළු වියදම රු. 4,122,125 ක් විය. මෙම වියදම්වලට අමතරව සිහිවටන පත්‍රිකා රඳවන මිලදී ගැනීම සඳහා යුරෝ 6,415 ක්ද වියදම් කර තිබුණි. කෙසේ වුවත් 2024 මාර්තු 13 දින විගණනය වීසින් සිදුකරන ලද පරීක්ෂාවේදී රු. 6,552,125 ක් සහ යුරෝ 6,415 ක් වැය කර මුද්‍රණය කළ නිසිදු ප්‍රකාශනයක් අලෙවි කර නොතිබුණු බව නිරීක්ෂණය විය.
- ii. එම ප්‍රකාශන සිල් කර අල්මාරියක ගබඩා කර තිබුණු අතර ඒ පිළිබඳව ප්‍රධාන අභ්‍යන්තර විගණක විසින් ඉදිරිපත් කළ වාර්තාවට අනුව එම අල්මාරිය තුළ ප්‍රකාශන 482 ක් තිබුණු බවත් ඒ අනුව ප්‍රකාශන 18 ක උනතාවයක් පවතින බවත් නිරීක්ෂණය විය.
- iii. 2015 වර්ෂයේදී රු. 6,552,125 ක් සහ යුරෝ 6,415 ක් වැය කර මුද්‍රණය කළ ප්‍රකාශනවල පිටපත් කිසිවක් 2025 පෙබරවාරි 28 දින වන විටත් අලෙවි වී නොතිබීම පිළිබඳව දෙපාර්තමේන්තුව පරීක්ෂා කර අවශ්‍ය ක්‍රියාමාර්ග ගෙන නොතිබුණි.

(ආ) **උප කැපැල් කාර්යාල 101** ක් සඳහා ආරක්ෂිත යකඩ සේප්පු මිලදීගැනීම පරීක්ෂාව

- i. දෙපාර්තමේන්තුව විසින් මහනුවර (උතුර), මහනුවර (දකුණ) හා තුවරඑළිය ප්‍රාදේශීය කැපැල් අධිකාරී කාර්යාලවලට අයත් උප කැපැල් කාර්යාල 101 ක් සඳහා ආරක්ෂිත යකඩ සේප්පු මිලදීගැනීම සඳහා මිල ගණන් කැඳවීම කර තිබුණු අතර එහිදී අවම මිල ගණන් ඉදිරිපත් කර තිබුණු පුද්ගලික සමාගමකින් එම ගණක මිලදී ගැනීමට කටයුතු කර තිබුණි.
- ii. එහිදී ආරක්ෂිත යකඩ සේප්පු සපයා ගැනීමට අදාළව දෙපාර්ශවය විසින් ඇතිකර ගත් ගිවිසුම් ප්‍රකාරව එම ගණක සැපයිය යුතු දිනය ලෙස 2023 දෙසැම්බර් 13 දින සඳහන් වූවත් දින 02 ක් දින 19 ක් අතර කාල ප්‍රමාදයකින් පසුව උප කැපැල් කාර්යාල 63 ක් සඳහා යකඩ සේප්පු 63 ක් සපයා තිබුණි.



- iii. ඒ අනුව දෙපාර්තමේන්තුවේ උප තැපැල් කාර්යාල 22 ක් සඳහා ආරක්ෂිත යකඩ ඡෙප්පු 22 ක් දින 08 ක එනම් සති 01 ක කාල ප්‍රමාදයකින් සපයා තිබුණු අතර නවත් එක් තැපැල් කාර්යාලයක් සඳහා එක් යකඩ ඡෙප්පුවක් දින 19 ක එනම් සති 02 ක කාල ප්‍රමාදයකින් සපයා තිබුණි.
- iv. අදාළ ලංසු ලියවිලිවල 26 වන වගන්තිය ප්‍රකාරව අදාළ භාණ්ඩ ගිවිසුමක කාල සීමාව තුළ යැපයීමට අපොහොසත් වූවහොත් එම භාණ්ඩ මින සතියකට සියයට 1 සිට උපරිමය සියයට 5 දක්වා ප්‍රමාද ගාස්තු අයකර ගත යුතු බව දක්වා තිබුණද උප තැපැල් කාර්යාල 22 ක් සඳහා යකඩ ඡෙප්පු 22 ක් සති 01 ක කාලයකින්ද සහ එක් උප තැපැල් කාර්යාලයකට එක් යකඩ ඡෙප්පුවක් සති 02 ක කාලයකින්ද ප්‍රමාද වී සපයා තිබුණද දෙපාර්තමේන්තුව විසින් ඊට අදාළව ප්‍රමාද ගාස්තු ගණනය කර අය කිරීමට කටයුතු කර නොතිබුණි.

4.3 වත්කම් කළමනාකරණය

- (අ) මඩකලපුව තැපැල් සංකීර්ණය ඉදිකිරීමට අදාළව 2023 වර්ෂයේ කෙරිගෙන යන වැඩ ගොඩනැගිලි ගිණුමේ පැවතිය යුතු රු. 27,985,429 ක ශේෂය 2024 වර්ෂයේ කෙරිගෙන යන වැඩ ගිණුමට මාරුකර ඇතත් 2024 දෙසැම්බර් 31 දින වන විට අදාළ ඉදිකිරීම් අවසන් බැවින් එම කෙරිගෙන යන වැඩ ගිණුමේ ශේෂය අදාළ වත්කම් ගිණුමට මාරු කළ යුතු වුවත් එසේ සිදුකර නොතිබුණි.
- (ආ) කෙරිගෙන යන වැඩ ගොඩනැගිලි හා ඉදිකිරීම් යටතේ සම්පූර්ණ මූල්‍ය නොවන වත්කම් ගිණුම් වාර්තාවේ(SA-82) 2024.12.31 දිනට පවතින ශේෂය රු. 456,837,656 ක් හා සහාය වැඩසටහනෙහි වත්කම් ගිණුමේ පවතින ශේෂය රු. 452,087,656 ක් වූ අතර රු. 4,750,000 ක වෙනසක් පැවතුණි.
- (ඇ) ගොඩනැගිලි හා ඉදිකිරීම්(308-02-01-2104) වැය වීෂයය යටතේ පොළොන්නරුව තැපැල් කාර්යාලය සඳහා තනිමහල් ගොඩනැගිල්ලක් ඉදිකිරීම වෙනුවෙන් රු.62,900,000 ක වියදමක් දරා ඇතත් 2024 දෙසැම්බර් 31 දිනට මූල්‍ය නොවන වත්කම් ප්‍රකාශයේ මෙම වත්කම් අයිතමය ඇතුළත් කර නොතිබුණි.
- (ඈ) සමාලෝචිත වර්ෂයේ මූල්‍ය නොවන වත්කම් ගිණුම් වාර්තාවේ(SA-82) 2024 දෙසැම්බර් 31 දිනට ගොඩනැගිලි වටිනාකම් ලෙස රු.2,395,758,600 ක් දක්වා තිබුණ ද ඉදිරිපත් කරන ලද උපලේඛන අනුව මෝදර තැපැල් කාර්යාල ගොඩනැගිලි වටිනාකම් රු.2,200,000 ක් දෙවරක් ගණනය කර තිබීම නිසා එම වටිනාකම් රු. 2,200,000 කින් වැඩියෙන් දක්වා තිබුණි.

(ඉ) 2024 දෙසැම්බර් 31 දිනට වාහන 181 ක් තක්සේරු කර ඇති අතර එහි වටිනාකම් රු.80,033,122 කින් වැඩිවීම සිහින් වැඩසටහනට ඇතුළත් කර නොතිබු අතර ඉන් වාහන 02ක් වාහන ලැයිස්තුවේද ඇතුළත් කර නොතිබුණි. 2023 වර්ෂයේ ඕනෑමකොට්ඨාසයේ තැපැල් කාර්යාල නිල නිවාසය සහ උඩුගමපළ තැපැල් කාර්යාලය පිළිවෙළින් රු.2,600,000 කට හා රු.3,800,000 කට තක්සේරු කර ඇතත් එම තක්සේරු වටිනාකම් සිහින් වැඩසටහනට ඇතුළත් කර නොතිබු අතර උඩුගමපළ තැපැල් කාර්යාලයේ තක්සේරු වටිනාකම් මූල්‍ය නොවන වත්කම් කේෂය තුළද ඇතුළත් නොවූ අතර එය විධිමත්ව පවරාගෙන නොමැති තැපැල් කාර්යාලයක් බවද වැඩිදුරටත් නිරීක්ෂණය විය.

(ඊ) දෙපාර්තමේන්තුව විසින් 2024 දෙසැම්බර් 31 දින වන විට විධිමත්ව පවරා ගොස් තැපැල් කාර්යාල 333ක් තිබූ අතර ප්‍රධාන ආයතන 04ක් පිහිටි ඉඩම්ද පවරාගෙන නොතිබුණි. පවරාගෙන ඇති නමුත් තක්සේරු කර නොමැති ඉඩම් හා ගොඩනැගිලි ප්‍රමාණය 15ක් වූ අතර 2024 දෙසැම්බර් 31 දිනට ජනාධිපති මාවතේ පිහිටි ප්‍රධාන තැපැල් කාර්යාල ඉඩම් සහ ප්‍රාදේශීය කාර්යාල සතු ඉඩම් 16ක් උපරිම උපයෝජිත බව නිරීක්ෂණය විය. තැපැල් දෙපාර්තමේන්තුව විසින් කුලී ගෙවීමෙන් තැපැල් කාර්යාල 150ක් සහ උප තැපැල් කාර්යාල 2280ක් පවත්වාගෙන ගොස් තිබූ අතර 2024 දෙසැම්බර් 31 දින වන විට වසා දමා තිබුණු උප තැපැල් කාර්යාල ගණන 29ක් සහ තැපැල් කාර්යාල ගණන 05කි.

(උ) තැපැල් දෙපාර්තමේන්තුවේ ප්‍රධාන ආයතන පිහිටි ගොඩනැගිලි 04 ක් සහ ඉඩම් 02 ක් පවරාගෙන ඇති නමුත් 2024 දෙසැම්බර් 31 දිනට තක්සේරු කර මූල්‍ය නොවන වත්කම් ලෙස හඳුනාගෙන නොමැති බව නිරීක්ෂණය විය.

4.4 පාඩු හා හානි

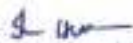
(අ) 2024 වර්ෂයේ අනුමැතිය ලැබීම මත වර්ෂය තුළ අලාභ අයකර ගැනීම / කපා හැරීම් සහ අත්හැරීම් පිළිබඳ ප්‍රකාශයට කපාහැරීම් ලෙස රු. 4,052,263 ක වටිනාකමක් හඳුනාගෙන තිබුණද මූල්‍ය ප්‍රකාශනය තුළ හඳුනාගෙන තිබුණු වටිනාකම් රු. 3,423,311 කි. ඒ අනුව රු. 628,952 ක වටිනාකමක් හඳුනාගෙන නොතිබුණි.

(ආ) මු.රෙ. 110 ප්‍රකාර හානි පාඩු ලේඛනය තුළ සබරගමුව පළාතට අදාළව 23/4/22/33 කැඟල්ල සොරු බිඳීම් ලෙස රු. 1,046,800 ක් හඳුනාගැනීම පිළි කළ නමුත් මුදල් රෙගුලාසි ප්‍රකාරව වෙනත් කිසිදු තොරතුරක් ලේඛනය තුළ ඇතුළත් කර නොතිබුණු අතර 2024 මූල්‍ය ප්‍රකාශන තුළ මෙය හඳුනාගෙන නොතිබුණි.

5. මානව සම්පත් කළමනාකරණය

5.1 අනුයුක්ත කාර්ය මණ්ඩලය, තරා කාර්ය මණ්ඩලය

දෙසාර්කමණිකව 2024 දෙසැම්බර් 31 දිනට අනුමත සේවක සංඛ්‍යාව 27,371 ක් වුවද සත්‍ය සේවක සංඛ්‍යාව 20,500 ක් විය. ඒ අනුව මුළු පුරප්පාඩු සංඛ්‍යාව 6,871 ක් විය.



ජී.එම්.අයි. චන්දන

ප්‍රධාන සහකාර විගණකාධිපති

විගණකාධිපති වෙනුවට

මානව සම්පත් සංවර්ධනය

වැඩසටහනේ නම හා වැඩසටහන් සංඛ්‍යාව	පුහුණු කරන ලද සේවක සංඛ්‍යාව	වැඩසටහනේ කාල සීමාව (දින)	සමස්ත ආයෝජන (ඇ.ඩොලර්/ රුපියල්)		වැඩසටහනේ ස්වභාවය දේශීය / විදේශීය	නිමැවුම / ලබාගත් දැනුම	
			දේශීය	විදේශීය			
Foreign Travelling Vote (308-02-01-1102)							
International Advanced Postal Management Programme		1	12 days	US \$ 325	-	Foreign	Gained knowledge about advanced technology in Postal Sector
Business Development & Marketing Course		1	21 days	US \$ 375	-	Foreign	Revenue growth in the postal industry relies on strategic business development, effective marketing, and innovation
Managing Quality of Service		1	21 days	US \$ 375	-	Foreign	Collaborated with stakeholders to develop and maintain systems
International Quality Management Programme		2	12 days	US \$ 700	-	Foreign	Understanding quality of service, TQM, KPIs and leadership
ORE Workshop for EMS		2	5 days	USD \$437.20 + Rs.24,000/-	-	Foreign	Gained knowledge about EMS business.
Intensive International Mail Accounting		2	5 days	USD \$528.66 + Rs.48,000/-	-	Foreign	Knowledge in international mail accounting, focuse on terminal dues
Parcel, Logistic & Operations Management Course		1	21 days	USD \$489.33	-	Foreign	Focusedes on modern parcel and logistics management
Human Resources Management Course		1	21 days	USD \$489.33	-	Foreign	Practiced to drive sustainable growth, improve HR management, and boost employee engagement.
Regional Transport Workshop		1	03 days	USD \$239.33 + Rs.24,000/-	-	Foreign	Improved regional transportation systems and connectivity
EAD Workshop		1	03 days	USD \$239.33 + Rs.24,000/-	-	Foreign	Reducing or eliminating paper in work environment, Transport time reduce system
International Postal Service Programme		1	27 days	US \$ 375	-	Foreign	Knowledge about latest rules and regulations of governing international mail operations, Global Postal Networks and Associations
Intensive EMS Course		2	05 days	US \$ 350+ Rs.24,000/-	-	Foreign	Performance of EMS operations & international postal systems

APPU Exective Council		2	06 days	US \$ 2880+ Rs.704,000/-	-	Foreign	Enhanced relationship and encourage collaboration in the field of postal services among the member countries
E Business Technology Course		1	21 days	US \$ 375+ Rs.24,000/-	-	Foreign	Planning , designing and monitoring a business using online platforms
Enhancement of Postal Infrastructure System Using Digital Technology Workshop		1	12 days	US \$ 300+ Pound 75	-	Foreign	Understanding of the Postal infrastructure system
Disaster Risk Management Workshop		1	04 days	US \$ 100	-	Foreign	The workshop covered integrated disaster risk management
International Mail Accounting Course		1	21 days	US \$ 375	-	Foreign	Equipped with latest procedures , policies and updates about international mail accounting
e-Commerce Solutions and Supply Chain Management Course		1	21 days	US \$ 375	-	Foreign	Gained Updated knowledge of e-commerce and supply chain management
Regional Strategy Conference for Asia Pacific Region		1	04 days	US \$ 548.66+ US \$ 90	-	Foreign	Discussed about future regional strategies
International Mail Management Programme		2	12 days	US \$ 750	-	Foreign	Gained knowledge about UPU provisions and specific requirements in international Mail Operations and Mail Accounting
Postal Business Forum & APPU Postal CEO Rountable		1	05 days	US \$ 1274.15 +Rs.155,000/-	-	Foreign	Discussed the latest trends, challenges, and opportunities in the postal sector.
UPU Regional Project ORE 3 Workshop		2	05 days	US \$ 300	-	Foreign	Evaluated key performance indicators (KPIs)
Advanced Postal Management Programme		1	12 days	US \$ 350	-	Foreign	UPU provisions on mail management, international operations and accounting
Total		30					
තැපැල් කළමනාකරණ අභ්‍යාස විද්‍යාලය මගින් පවත්වන ලද පුහුණු වැඩසටහන් (අභ්‍යන්තර පුහුණු)	14	750	-	6,548,966.04			
තැපැල් කළමනාකරණ අභ්‍යාස විද්‍යාලය මගින් පවත්වන ලද පුහුණු වැඩසටහන් (බාහිර ආයතන පුහුණු)	7	32	-	469,500.00			
උසස් අධ්‍යාපන පාඨමාලා සඳහා ප්‍රතිපාදන වෙන් කර දීම	6	6		388,500.00			

මානව සම්පත් සංවර්ධනය							
වැඩසටහනේ නම හා වැඩසටහන් සංඛ්‍යාව		පුහුණු කරන ලද සේවක සංඛ්‍යාව	වැඩසටහනේ කාල සීමාව (දින)	සමස්ත ආයෝජනය (ඇ. ඩොලර් /රුපියල්)		වැඩසටහනේ ස්වාභාවය දේශීය/ විදේශීය	නිමැවුම/ ලබාගත් දැනුම
				දේශීය	විදේශීය		
රාජ්‍ය භාෂා පුහුණු වැඩසටහන්				තැපැල් අභ්‍යාස ආයතන යටතේ දක්වා ඇත.			
තැපැල් අභ්‍යාස ආයතන පුහුණු වැඩසටහන්							
තැපැල් අභ්‍යාස ආයතනය,වැල්ලවත්ත	12	554	-	-			
තැපැල් අභ්‍යාස ආයතනය, මහනුවර	19	1,089	-	-			
තැපැල් අභ්‍යාස ආයතනය, ගාල්ල	53	2,582	-	-			
තැපැල් අභ්‍යාස ආයතනය, යාපනය	13	459	-	-			
තැපැල් අභ්‍යාස ආයතනය, මඩකලපුව	15	599	-	-			
තැපැල් අභ්‍යාස ආයතනය, පොල්ගහවෙල	10	4,493	-	-			
තැපැල් අභ්‍යාස ආයතනය, තඹින්නේගම	17	66	-	-			
පළාත්බද පුහුණු වැඩසටහන්							
බස්නාහිර පළාත (දකුණ)	13	1,744	-	1,455,478.50			
බස්නාහිර පළාත (උතුර)	06	656	-	710,192.50			
මධ්‍යම පළාත	19	1,675	-	1,087,670.00			
දකුණු පළාත	ගාල්ල තැ.අ.ආ යටතේ දක්වා ඇත.			1,932,777.87			
සබරගමු පළාත	13	1,168		849,556.00			
උතුරු පළාත	21	865		607,122.11			
නැගෙනහිර පළාත	මඩකලපුව තැ.අ.ආ යටතේ දක්වා ඇත.			177,035.00			
වයඹ පළාත	10	1,634		1,353,461.62			
උතුරු මැද පළාත	15	891		617,079.35			
ඌව පළාත	13	1,058		1,265,850.00			
මධ්‍ය තැපැල් හුවමාරුව	23	712		813,594.20			
එකතුව	272	20,245		10,869,815.63			

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