ANNUAL PERFORMANCE REPORT 2024

NATIONAL PHYSICAL PLANNING DEPARTMENT

Budget Line No 311

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Ministry of Urban Development, Construction and Housing

Content

Chapter 01 – Institutional Profile / Summary of Implementation

1.1 Introduction

The Department of Town and Country Planning was established in 1947 under the Town and Country Planning Ordinance No. 13 of 1946. Subsequently, as the necessity of a Sustainable Development Process accompanied by Sectoral Development that is linked with regional development arose, this department was restructured as National Physical Planning Department under the Town & Country Planning (Amended) Act, No. 49 of 2000 in 2000 to realize the objective of formulating a National Physical plan based on the National Physical Planning Policy.

Accordingly, subsequent to the formulation of National Physical Plan based on National Physical Planning Policy, Regional Physical Plans are being developed separately for all nine provinces in Sri Lanka in compliance with the National Physical Plan for identifying the issues that are unique to respective provinces and ensuring optimal utilization of available resources within those provinces with the intension of providing directions to achieve sustainable development.

Formulation of town plans are carried out covering all twenty five administrative districts in collaboration with all the local governments island-wide, by the Department by utilizing limited natural resources productively, protecting the natural environment, planning for new towns with comprehensive infrastructure and associated urban facilities in most conducive locations in a natural disaster resilient manner addressing periodic demands, identifying new urban indicators appropriate to Sri Lanka. This also contributes to Sustainable Economic Development by strategically capitalizing viable economic development opportunities and identifying a matching industrial park model to Sri Lanka.

In addition, the Department plays a pivotal role in realizing religious and cultural renaissance through the formulation of layout plans for the formal development at main sacred lands and by formulating architectural and engineering designs together with estimation for the same.

Performing the above functions, the National Physical Planning Department renders an immense contribution to the development process in Sri Lanka as the principal public establishment that actively engages in Planning.

Local Physical Planning Division, Regional Physical Planning Division, and Research Division are the main divisions that accomplish the aforesaid functions and the Administrative Division, Accounts Division, Engineering Division, and the Architectural Division extend their services and support to fulfil the mission.

1.2 **Vision, Mission and Objectives of the Institute**

Vision

"Leader in Planned, Sustained and Adored Land"

Mission

1. Formulate a National Physical Planning Policy.
2. Prepare a National Physical Plan aiming at the promotion and regulation of integrated planning of the economic, social, physical and environmental aspects of lands in Sri Lanka.
3. Implement the said National Physical Planning Policy and the National Physical Plan through Regional and Local Physical Plans.
4. Formulate Physical Planning Guidelines to be adopted by the regional or local physical planning authorities.
5. Provide for protecting natural amenities, and conserving buildings of architectural and historical interest and places of natural beauty.

Objectives

1. Formulate National Physical Planning Policy and Plan aiming at planned, sustained and adored physical development in Sri Lanka
2. Integrated planning on economic, social, physical and environmental aspects for Sri Lanka and coastal territories.
3. Extend support required for any establishment or organization to plan physical development
4. Build the Capacity of the Department to provide reliable and productive services

1.3 Key Functions

i. Formulate a National Physical Planning Policy
ii. Prepare a National Physical Plan
iii. Prepare Physical Planning Guidelines to be adopted by the regional and local physical planning authorities.
iv. Prepare any Regional or Local Plan where the regional or local planning authority fails in, or requests, the preparation of such plan.
v. Assist Provincial Councils in the preparation and development of Regional Physical Plans.
vi. Make recommendations to the Inter Ministerial Coordinating Committee on Physical Plans in accordance with the National Physical Planning Policy for submission to the National Physical Planning Council.

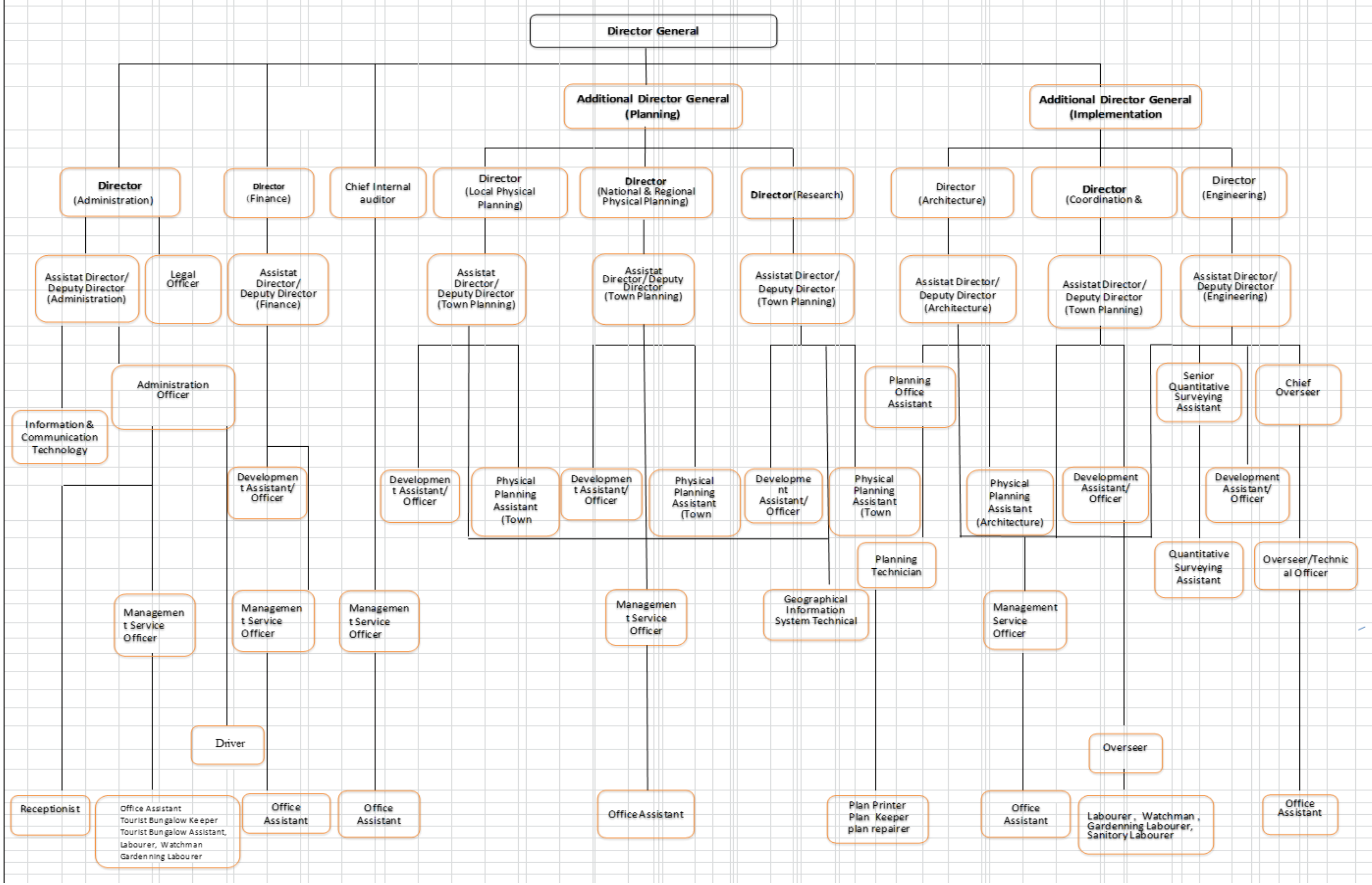
vii. Review and examine periodically the National Physical Planning Policy, National Physical Plan, and the National Physical Planning Strategy in operation and where necessary, to recommend the changes to the said Policy, Plan and Strategy to the Coordinating Committee.
viii. Monitor the implementation of the National Physical Plan sanctioned by the National Physical Planning Council.
ix. Assist the National Physical Planning Council and the Inter Ministerial Coordinating Committee in all their activities including performing the functions of a Secretariat which it may be called upon to do by the Council and the Inter Ministerial Coordinating Committee.

1.4 The National Physical Planning Department consists of the following main divisions.

1. Regional Physical Planning Division
2. Local Physical Planning Division
3. Research Division
4. Coordination and Monitoring Division
5. Architectural Division
6. Engineering Division
7. Administration Division
8. Accounts Division
9. Internal Audit Division

1.5 In the year 2024, the National Physical Planning Department received provisions from the Ministry of Finance.

National Physical Planning Department
Organizational Chart (Organogram)

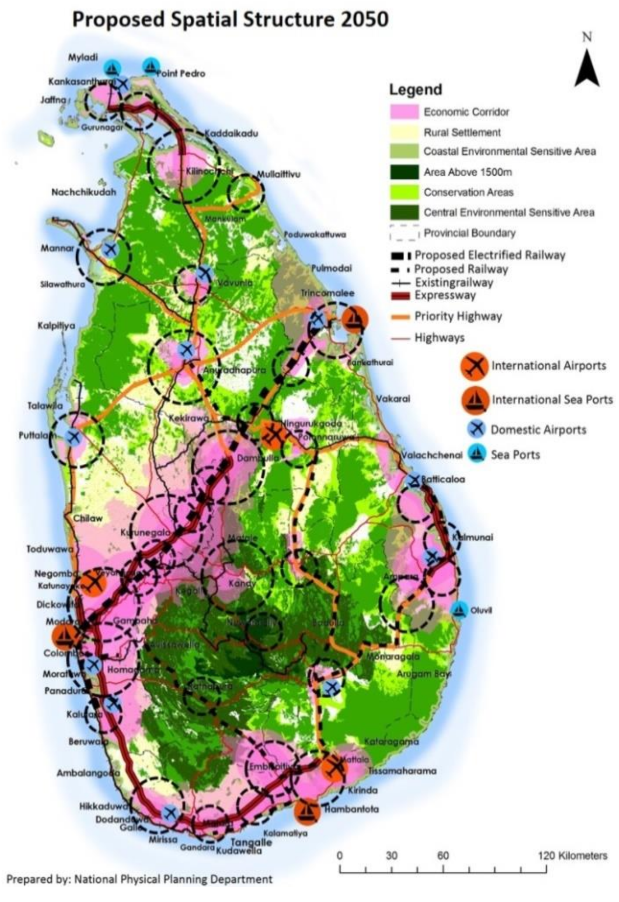


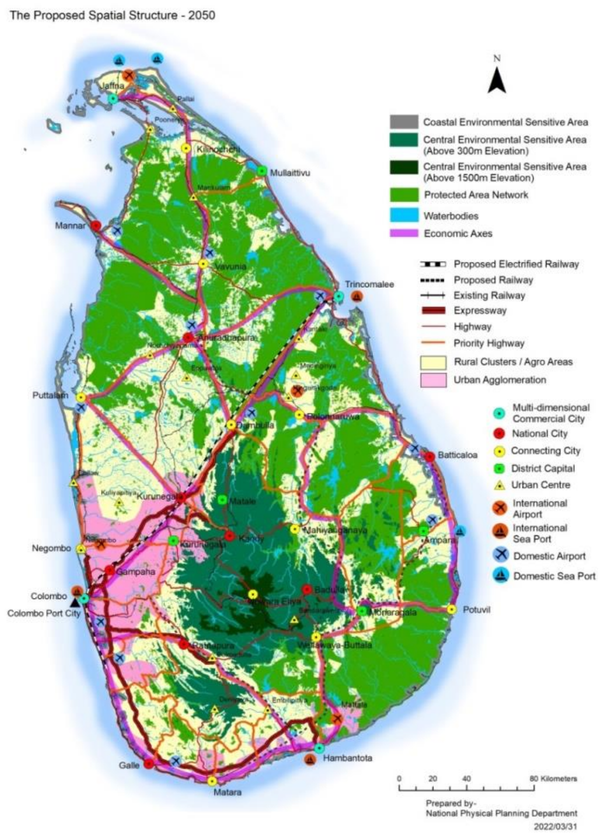
Chapter 02– Progress and Future Outlook

Significant Achievements – The National Physical Planning Department successfully completed the following tasks in 2024.

1. The National Physical Planning Policy and Plan 2019 -2050 formulated by the National Physical Planning Department in compliance with the Town and Country Planning (Amended) Act, No. 49 of 2000 was gazetted on the 23rd June 2019. Subsequently, it was updated as the National Physical Planning Policy and Plan - 2048 and presented to the National Physical Planning Council chaired by the incumbent President and approval was obtained for the same.

- Measures were taken to get the public opinion as per the recommendations given by the National Physical Planning Council.





- When the National Physical Planning Policy and Plan - 2048 was submitted to the Hon. Minister of Urban Development and Housing, instructions were given to forward it to all the district coordinating committees and make all regional officers and political authority aware of it.
- Accordingly, presentation of the National Physical Planning Policy and Plan – 2048 to the district coordinating committees in all the districts was completed in 2023 and 2024.

2. In terms of Section 5 (a), (d) and (c) of the Town & Country Planning (Amended) Act, No. 13 of 1946, as amended by the Act No. 49 of 2000, the National Physical Planning Department is assigned with the task of preparing regional plans for the areas that are declared by gazette notifications by the Minister in charge of the subject to which the National Physical Planning Department belongs. Here, the activities carried out in respect of each regional plan in 2024 have been given below.

Central Province

In relation to the preparation of Central Province Regional Physical Plan -2035, Volume II;

- Formulation of sectoral development strategies.
- Identification of action projects.
- Preparation of the report with regard to Central Province Regional Physical Plan-2035, Volume II, is in progress.

Eastern Province

- Preparation of the report with regard to Eastern Province Regional Physical Plan – 2035, Volume II

3. **Identifying and Declaring the Urban Areas within the Limits of Pradeshiya Sabha**

Different countries of the world classify urban areas and rural areas using different criteria / indicators. Currently, in classifying the urban areas in Sri Lanka, only administrative units have been used as criteria / indicators, and only municipalities and urban council areas have been officially classified as urban areas. Therefore, it has failed to demonstrate the real situation of the urbanization in Sri Lanka. This requirement had also been recommended by the Presidential Task Force on Housing and Urban Development, which was established in 1998, but a formal study has not been carried out in this regard, and various government and non-governmental organizations have conducted studies thereon.

There is an urgent need to classify urban and rural areas in Sri Lanka, and by doing that classification, urban development can be formalized, and its direction can be planned and predicted. In view of the said matter, cabinet decision අමප/21/2082/306/092 was taken regarding the identification and publication of urban areas located within the limits of Pradeshiya Sabhas. Accordingly, our Department has also studied the recent researches done by various institutions on this matter and appropriate criteria for classifying urban areas and rural areas will be identified, and granting approval to those criteria will be done by an advisory council.

When the Analysis Report and the Maps were presented to the then Minister of Urban Development and Housing, Mr. Prasanna Ranathunga, the results of the study were decided to be forwarded to all district coordinating committees and get their views and suggestions.

Accordingly, the results of the study were submitted to all the district coordinating committees in 2024, and their written approval was obtained.

4. The Anuradhapura Lolugaswewa New Town Development Project was implemented with the aim of facilitating archaeological excavations and conservation in the Anuradhapura

Inner city by gradually relocating the residents from the area and declaring the Inner Anuradhapura as an archaeological reserve.

Furthermore, it is hoped to improve the tourist attraction to Anuradhapura and instigate an economic revival therein, and by ensuring a better standard of life and urban amenities, it was aimed to resettle the residents of the inner city according to the National Voluntary Resettlement Policy (NVRP).

Prior to the submission of the proposal for acquiring inner city lands by the Department of Archaeology to the Ministry of Lands, the Ministry of Lands instructed the Department to prepare a Resettlement Action Plan according to the **National Voluntary Resettlement Policy (NVRP)**. The "**Re-strategization and Acceleration of Large-Scale Development Projects (RAMP)**" Committee chaired by the then Secretary to the Prime Minister also informed the Department to formulate a Resettlement Action Plan and refer it to the National Planning Department.

As the National Physical Planning Department does not have officers with expertise to prepare an action plan for resettlement, the necessary procurement process was started to appoint individual consultants for it as per the instructions of the Secretary of the Ministry of Urban Development and Housing.

According to the instructions given by the Secretary to the Ministry of Urban Development and Housing, necessary steps were taken to obtain the special approval of the Ministry of Finance. Accordingly, **Public Finance Department granted approval on 07.08.2023 to recruit 09 individual consultants.**

The National Physical Planning Department took steps to appoint the following individual advisors along with its own professionals for resettlement activities according to the section 4 of the guideline in order to prepare the action plan with the aim of reducing costs.

- **Community Development Specialist (1)** **Data Analysis Specialist (1)**
  - **Geographic Information Systems Specialist (1)** **Resettlement Specialist (1)**
  - **Livelihood Development Specialist (1)** **Social Officers (4)**

Accordingly, the National Physical Planning Department collected details of specialists who have successfully formulated Resettlement Action Plans under Road Development Authority, Strategic Cities Development Programme, Urban Development Authority, Ministry of Lands, and the Ministry of Urban Development and Housing. Proposals (RFP) were called from the specialists whose names were given by those institutions to develop the Resettlement Action Plan as individual consultants on 11.08.2023, and as there were not enough proposals for it, proposals for individual consultants (RFP) were re-opened on 21.09.2023.

Once the **Technical Proposals** of individual consultants that have been submitted were evaluated, the interview on **Financial Proposals** of selected consultants was conducted on 27.11.2023, and **the list of qualified individual consultants has been approved by the Procurement Committee of the Department.**

The majority of individual consultants so appointed were officers employed in the Road Development Authority. These officers have come forward to develop the Resettlement Action Plan with the agreement of the Road Development Authority. However, the Director General of Road Development Authority, by his letter no. MUDH/ESDD/Gen dated 02.07.2024, informed that the approval for those officers to work as individual consultants cannot be granted. Since the Road Development Authority did not grant the approval, that arrangement failed. Then the Ministry of Finance was made aware of the situation, and the approval for appointing a suitable consultant agency was obtained.

Accordingly, a newspaper advertisement was published on 25.11.2024, and 14 consultant agencies have submitted application forms. Of them, 07 agencies who have met the required qualifications were selected, proposals are to be called from them in compliance with the procurement procedure.

5. **In pursuant to the powers vested on the National Physical Planning Department** by Section 6 (2) b and 21(2) of the Town and Country Planning Ordinance No. 13 of 1946, and **considering the requests made by the Ministry of Buddhasasana and Cultural Affairs, the National Physical Planning Department declare religious places that fulfils the criteria prepared by the Department only** as Pooja Bhoomi by Gazette Notifications**.** Accordingly, the religious places that have been declared in the year 2024 are as follows:

6. The National Physical Planning Department has prepared architectural plans, structural plans and estimates for the following projects in 2024.

Technical Support for Urban Development Areas, Public Institutions and Religious Places 2024		
Name of the Place	Project	Current Status
Mampita Walagamba Purana Gallen Vihara	Construction of Awasageya and Rest hall for pilgrims	Completed the preparation of plans and submitted.
Biyagama Sudarshanarama Vihara	Renovation of Shrine Room	Completed the preparation of plans and submitted.
Ammaduwa Kudakataragama Devalaya	Renovation of Shrine Room	Completed the preparation of plans and submitted.
Buddhashravaka Tripitaka Dharmapeetaya Dambadeniya	Construction of Buddhashravaka Tripitaka Dharmapeetaya	Completed the preparation of plans and submitted.
Ratnapura Saman Devalaya	Renovation of Car Park	Completed the preparation of plans and submitted.
Kotawehera Raja Maha Vihara	Construction of shrine for deities	Completed the preparation of plans and submitted.
Mirisawatiya Maha Vihara	Pooja-preparing Building for devotees	Preparation of plans is in progress
	Landscaping	**Plans are to be prepared.**
Olaboduwa Rajamaha Vihara	Construction of Vahalkada for main entrances	Completed the preparation of plans and submitted.
	Construction of Sermon Hall	**Plans are to be prepared.**
Anuradhapura Lowamahapaya Viharaya	Construction of Pohoya geya	Preparation of plans is in progress
Abhayawewa Viharaya	Providing facilities in the garden for devotees	**Plans are to be prepared.**
Dimbugalagala Aranya Senasanaya	Construction of Wash rooms	Preparation of plans is in progress
Kachchiwatta Paramananda Vihara	Construction of Sermon Hall	**Plans are to be prepared.**
	House of Relics	Preparation of plans is in progress

2. Future Outlook

Activities expected to be accomplished by the National Physical Planning Department in the year 2025.

1. In the year 2025, it is expected to
    1. Obtain the cabinet approval for
    2. Subsequently, get the approval of the Parliament for
    3. Publish by gazette
    4. Educate the stakeholders on

   the updated National Physical Plan – 2050 as specified in no.1 under Special Achievements in this report.

2. Regional plans are being prepared for both the Eastern and Central Provinces to provide guidelines for formal development, taking into account the rapidly developing informal settlements, and in 2025,

   - The following tasks have to be completed for the preparation of the Central Province Regional Physical Plan.
     - Preparation of sectoral maps by analysing the information collected.
     - Preparation of the Central Province Spatial Structure Plan 2035 by analyzing the information collected.
     - Preparation of the Central Province Regional Physical Plan -2035 (Outline) and submission to the Central Province Regional Physical Planning Committee and the Technical Advisory Committee
     - In terms of the provisions of the Act, submission to the Inter-Ministerial Coordination Committee and the National Physical Planning Council and obtaining the approval
     - Gazette the Central Province Regional Physical Plan - 2035, Volume II

   - The following tasks are to be completed in relation to the preparation of Eastern Province Regional Physical Plan -2035 Volume II
     - In terms of the provisions of the Act, submission to the Technical Advisory Committee, Inter-Ministerial Coordination Committee and the National Physical Planning Council, and obtaining the approval
     - Gazzette the Eastern Province Regional Physical Plan - 2035, Volume II

3. Preparation of planning guideline for the National Physical Planning Policy and Plan 2021 – 2048 has been initiated.

4. Plans are afoot to implement the Lolugaswewa Town Development Plan to gradually relocate the residents of the Anuradhapura inner city archeological reserve. In 202,5 it is expected to prepare the action plan to resettle the residents of the inner city.
5. The Pooja Bhoomi areas scheduled to be declared by gazette in 2025

Kurunegala	Ridigama Rambadaella Monaragala Rajamaha Vihara
	Wathukana Sri Shailagiri Rajamaha Vihara
	Sri Bodhivansarama Vihara
	Ganegoda Mandalarama Purana Vihara
	Sri Bodhirukkarama Vihara
	Yakgirilen Rajamaha Vihara
	Nagolla Rajamaha Vihara
	Resvehera Purana Vihara
	Kongoda Sri Bodhirajarama Purana Vihara
Puttalam	Ethubedi Kadurukotte Purana Rajamaha Vihara
	Purana Lihinigiri Rajamaha Vihara
	Sri Sandanam Pokuna
	Mulgirigala Rajamaha Vihara
	Murukkutuvana Gallen Rajamaha Vihara
	Nandri Mitra Navawangu Vihara
	Peththigama Rajamaha Vihara, Mahakumbukkanwala
	Siri Devram Vehera Rajamaha Vihara
Galle	Kappinna Maha Vihara
	Magalla Kachchiwatta Purana Rajamaha Vihara (Paramananda Deepaduttarama) Purana Vihara
	Welipitimodara Sri Thuparama Rajamaha Vihara
	Kuleegoda Purana Vana Wasala Rajamaha Vihara
	Sri Sumanarama Purana Vihara
	Dodanduwa Historical Kumaramaha Vihara
	Sri Jayawardenarama Vihara
Matara	Sri Rohana Uposathagara Maha Vihara
	Pananwala Ganegoda Purana Vihara
	Deeghavalukarama Rajamaha Vihara
	Wevurukannala Rajamaha Vihara
	Mahamanthinna Rajamaha Vihara
	Veluwanarama Mulamaha Vihara
	Kottegoda Sudarshana Bimba Maha Vihara
	Ethkanda Purana Rajamaha Vihara
	Veheragampita Rajamaha Vihara
	Sri Sumanarama Purana Vihara
	Sabarale Sri Niwasarama Purana Vihara
	Ganegoda Purana Rajamaha Vihara
Hambantota	**Ramba Raja Maha Vihara**
	Buddhiyagama Seegala Raja Maha Vihara
	Galgodakanda Minikirula Raja Maha Vihara
	Kondagala Raja Maha Vihara
Colombo	Rathmalana Pushparamaya
	Sankapitiya Purana Vihara
	Koratota Raja Maha Vihara
Kalutara	Pahiyangala Raja Maha Vihara
	Mandurawala Bellapitiya Vidyasekara Pirivena
	Warakagoda Gallen Raja Maha Vihara
	Pelandha Galkanu Godella Purana Raja Maha Vihara
	Weedigoda Maha Vihara
Gampaha	Dadagamuwa Sumitthta Sri Sundararama Vihara

	Asgiriya Purana Raja Maha Vihara
	Heiyanthuduwa Purana Vihara
	Sri Jayasundararama Raja Maha Vihara
	Samana Bedda Raja Maha Vihara
	Kosgama Lenawara Raja Maha Vihara
Ampara	Historical Deeghavapiya Parivara Chaitya Raja Maha Vihara
	Muwangala Raja Maha Vihara
	Parana Chethiyarama Purana Vihara
Trincomale	Pathmaraja Pabbata Wana Senasuna
	Siri Gajaba Gallen Vihara
	Wilgamwehera Raja Maha Vihara
Mannar	Mathota Raja Maha Vihara
Polonnaruwa	Buduruwayaya Raja Maha Vihara
	Historical Purana Habarana Tampita Vihara
	Somawathiya Raja Maha Vihara
	Kandegama Dhananjaya Raja Maha Vihara
	Dimbulagala Ruhunugama Veheragala Thapowanaya
Anuradhapura	Kossokanda Kasagala Purana Raja Maha Vihara
	Kandegama Namaluwa Sinhagiri Raja Maha Vihara
	Mahakanadarawa Tapowanaya (Temple on the rock)
	Makulewa Sri Sudarshana Purana Vihara
	Runekanda Raja Maha Vihara
	Aukana Raja Maha Vihara
	Sri Dhatusena Raja Maha Vihara
	Kinihirikanda Raja Maha Vihara
Mulaitivu	Sri Udumbara Raja Maha Vihara
Nuwara-eliya	Yathurugahu Liyada Raja Maha Vihara
	Maliyadeva Purana Raja Maha Vihara
	Madanwala Raja Maha Vihara
	Hanguranketha Wegama Raja Maha Vihara
Matale	Sri Raja Maha Kohon Vihara
	Historical Sonuttara Raja maha Vihara
Kandy	Historical Sagama Raja maha Vihara
Rathnapura	Godakawela Sri Mahinda Maha Vihara
	Maniyamgama Raja Maha Vihara
	Ammaduwa Kuda Kataragama Devala
Kegalle	Sri Arahatta Maliyadeva Raja Maha Vihara

7. The sacred places for which development plans are to be prepared in 2025.

1. Kotsara Piyangala Raja Maha Viharaya
2. Kabalew Embawa Sri Sudharmaramaya

8. Preparation of architectural plans, engineering plans and estimates for the development projects of sacred places.
9. In addition to the above places, the National Physical Planning Department expects to prepare architectural plans, structural plans and estimates on the requests of other institutions.

W.T.H. Ruchira Withana
Director General
National Physical Planning Department

Chapter 03 - Overall Financial Performance for the year ended 31st December 2024

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2024

Revised Budget Rs.		Note	Actual 2024 Rs.	Actual 2023 Rs.	
-	**Revenue Receipts**		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**		-	-	
	Treasury Imprests		182,029,000	170,562,000	ACA-3
	Deposits		298,114	171,725	ACA-4
	Advance Accounts		11,007,181	11,161,719	ACA-5
	Other Main Ledger Receipts		-	-	
	Total Non Revenue Receipts (B)		193,334,295	181,895,444	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		193,334,295	181,895,444	
	Remittance to the Treasury (D)		-	-	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		193,334,295	181,895,444	
	Less: Expenditure				
-	**Recurrent Expenditure**				
127,500,000	Wages, Salaries & Other Employment Benefits	5	117,459,357	116,770,995	ACA-2(ii)
71,450,000	Other Goods & Services	6	63,018,134	56,111,268	
1,050,000	Subsidies, Grants and Transfers	7	34,133	748,838	
-	Interest Payments	8	495,464	-	
-	Other Recurrent Expenditure	9	-	-	
200,000,000	**Total Recurrent Expenditure (F)**		181,007,088	173,631,101	
	Capital Expenditure				
5,000,000	Rehabilitation & Improvement of Capital Assets	10	5,689,204	3,243,763	ACA-2(ii)
1,000,000	Acquisition of Capital Assets	11	1,142,819	537,246	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
1,000,000	Capacity Building	14	898,473	717,952	
30,000,000	Other Capital Expenditure	15	585,125	2,327,920	
37,000,000	**Total Capital Expenditure (G)**		8,315,621	6,826,881	
	Deposit Payments		170,948	128,683	ACA-4
15,000,000	Advance Payments		10,476,584	7,997,822	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		10,647,532	8,126,505	
	Total Expenditure I = (F+G+H)		199,970,241	188,584,487	
	Balance as at 31st December J = (E-I)		(6,635,946)	(6,689,043)	
	Balance as per the Imprest Adjustment Statement		(6,635,946)	(6,689,043)	ACA-7
	Imprest Balance as at 31st December		-	-	ACA-3
			-	-	

1

ACA-P

Statement of Financial Position
As at 31st December 2024

	Note	Actual 2024 Rs	Actual 2023 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	270,795,849	254,453,030
Financial Assets			
Advance Accounts	ACA-5/5(a)	22,427,982	22,958,580
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		293,223,831	277,411,610
Net Assets / Equity			
Net Worth to Treasury		22,218,573	22,876,337
Property, Plant & Equipment Reserve		270,795,849	254,453,030
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	209,409	82,243
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		293,223,831	277,411,610

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...01... to..26 and Annexures to accounts presented in pages from 27.. to ..44.... form an integral part of these Financial Statements. The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024 ,dated 16.12.2024 and hereby certify that figures in these Financial Statements. Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

28/2/2025
Chief Accounting Officer
Name : Ranjith Ariyaratne
Designation : Secretary
Date :

Ranjith Ariya...
Secretary
Ministry of Urban Development, Construction...
12th floor, "Sethsiripaya" (Stage 11), Battaramulla.

Accounting Officer
Name : W.T.H.R.Withana 2/28
Designation :Director General
Date :

W.T.H. Ruchira Withana
Director General
National Physical Planning Department
5th Floor, Stage 01, "Sethsiripaya"
Battaramulla

Director (Finance)
Name :G.P.Y.Kumari
Date . 28/2/2025

G.P.Y. Kumari
Director (Finance)
National Physical Planning Department
5th Floor, "C"
Sethsiripaya - Battaramulla

2

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2024

	Actual 2024 Rs.	2023 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	9,128,429	8,221,711
Imprest Received	182,029,000	170,562,000
Recoveries from Advance	11,172,739	11,540,520
Deposit Received	298,114	171,725
Total Cash generated from Operations (A)	**202,628,282**	**190,495,956**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	180,863,304	172,725,263
Subsidies & Transfer Payments	34,133	748,838
Expenditure incurred on behalf of Other Heads	2,767,692	1,356,349
Imprest Settlement to Treasury	-	-
Advance Payments	10,476,584	8,709,943
Deposit Payments	170,948	128,683
Total Cash disbursed for Operations (B)	**194,312,661**	**183,669,076**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	**8,315,621**	**6,826,880**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Capital Expenditure	8,315,621	6,826,880
Total Cash disbursed for Investing Activities (E)	**8,315,621**	**6,826,880**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	**(8,315,621)**	**(6,826,880)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)		-
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3

Basis of Reporting

1) Purpose of Preparation

The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024.

2) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2024.

3) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

4) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

5) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

6) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

7) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2024.

* In cases where there are transactions which are specific to a particular reporting entity, relevant information can be entered in and revisions can be made as needed in the formats and the disclosure required for those specific transactions may be included under "Reporting Basis"

* Only the accounting policies relevant to the reporting entity should be disclosed under the reporting basis.

6

3.5 Notes to Financial Statements

3.6 Performance of Collecting Revenue

Revenue Code	Details of Revenue Code	Revenue Estimate		Revenue Collected	
		Initial Estimate	Final Estimate	Amount (Rs.)	As % of final revenue estimate
-	-	-	-	-	-

3.7 Performance of Utilizing Allocated Provisions

Type of provision	Allocated Provision		Actual Expenditure	Allocation utilized, as % of final allocation amount completed
	Financial provisions	Final provisions		
Recurrent	200,000,000.00	198,093,900.00	181,007,088.00	91%
Capital	37,000,000.00	38,906,100.00	8,315,621.00	21%

3.5 As per F.R. 208, provisions granted to this department, district secretariat/ provincial council as a representative of other ministries/departments - No

Serial no.	**Allotted Ministry/ Department**	**Purpose of provision**	**Provisions**		Actual Expenditure	**Allocations utilized, as % of final allocations delivered**
			Initial Provisions	**Final Provisions**		
-	-	-	-	-	-	-

3.6 Performance of Reporting Non-financial Assets

Asset Code	Code Description	Balance as per board of survey report as at 31.12.2024	Balance as per Financial Status Report as at 31.12.2024	To be included in the accounts in the future	Reporting progress as %
9151	Buildings and Structures	-	81,400,000.00	-	
9152	Machinery	-	106,855,449.23	-	
9153	Lands	-	82,150,000.00	-	
9154	Intangible Assets	-	390,400.00	-	
9155	Biological Assets	-	-	-	
9160	Work in Progress	-	-	-	
9180	Assets Leased	-	-	-	
				-	

3.7 Report of the Auditor General

HUD/E/2024/NPPD/FA/01 th day of May 2025

Director General
National Physical Planning Department

Head 311 - Summary Report of the Auditor General on Financial Statements of the National Physical Planning Department for the year ended 31 December 2024 as per Section 11(1) of the National Audit Act No. 19 of 2018

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1. Financial Statements

1.1 Qualified Opinion

Head 311 - The audit of the financial statements of the National Physical Planning Department for the year ended 31 December 2024 comprising the statement of financial position as at 31 December 2024 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka to be read in conjunction with provisions of the National Audit Act No.19 of 2018. The summary report contains my comments and observations on the financial statements presented to the National Physical Planning Department in terms of Section 11(1) of the National Audit Act No.19 of 2018. The Annual Detailed Management Audit Report relating to the Department was issued to the Accounting Officer on 28 May 2025 in terms of Section 11(2) of the National Audit Act No. 19 of 2018. The report of the Auditor General to be tabled in Parliament in pursuance of the provisions in Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka to be read in conjunction with Section 10 of the National Audit Act No.19 of 2018 will be presented in due course.

In my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the accompanying financial statements of the National Physical Planning Department as at 31 December 2024 give a true and fair view of the financial position, and its financial performance and its cash flows for the year then ended and in relation to all materialities according to the basis of preparing financial statements referred to in note 1 which is applicable to financial statements.

1.2 Basis for Qualified Opinion

My opinion is qualified on the matters described in paragraph 1.6 of this report. I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities in relation to the Financial Statements are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of this report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Stressing a Matter – Basis of Preparing Financial Statements

Attention is drawn toward note 1 applicable to financial statements that describe the basis of preparing these financial statements. Financial statements had been prepared as per Financial Regulations 150 and 151 of the government and State Accounts Guideline no.06/2024 dated 16 December 2024 amended on 21 February 2025 by the National Physical Planning Department for the requirement of the general treasury and the parliament. Therefore, these financial statements may not be suitable for any other purposes. My report is meant for the use at the National Physical Planning Department, general treasury and the parliament only. My opinion on this matter will not be modified.

1.4 Responsibility of the Chief Accounting Officer and the Accounting Officer for the Financial Statements

The Accounting Officer is responsible for the preparation of financial statements as per Financial Regulation 150 and Financial Statement 151 of the government and state accounts guideline no. 06/2024 dated 16 December 2024 amended on 21 February 2025 to give a true and fair view in connection with all materialities and determining such internal control necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

As per Section 16 (1) of the National Audit Act, No. 19 of 2018, the Department is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable preparation of its annual and periodic financial statements.

As per Sub-section 38 (1) (c) of the National Audit Act, the Accounting Officer shall ensure that an effective internal control system for the financial control exists in the Department and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carried out.

1.5 Auditor's Responsibility for the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate and its materiality depends on the influence on economic decisions taken by users on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Appropriate audit procedures were designed and performed to identify and value the risk of material misstatement in financial statements whether due to fraud or errors in providing a basis for the expressed audit opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- An understanding of internal control relevant to the audit was obtained in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.

- Evaluate the structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Evaluate the overall presentation, structure and content of the financial statements including disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Accounting Officer regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

1.6 Comments on Financial Statements

1.6.1 Capital Expenditure

(a) Out of Rs. 20,000,000 allocated for infra-structure development under Capital object number 311-1-1-1-2506(ii), 99 per cent remained at the end of the year without being spent on development activities. Non-allocation of necessary provisions according to a proper plan has directly led to this situation.

(b) The department owns 14 vehicles, and an expenditure of Rs. 5,820,973 had been shown in financial statements for repairs carried out on those vehicles during the year. However, at present, the department does not have vehicles in running condition to use for its activities, and a difference amounting to Rs. 1,252,217 in vehicle maintenance cost and a difference amounting to Rs. 464,246 in fuel cost could be observed between amounts set out in cost reports and financial statements provided by the department for the year 2024.

1.6.2 Advance Payments

In terms of the Section 04 of Circular No. 262/2017 of the Director General of State Accounts Department dated 29 December 2017, the Heads of Department are responsible for not showing any amount due from retired or deceased officers after 2018 in Advance B Account, but a sum of Rs. 352,311 due from 02 deceased and retired officers had been shown in the Advance B Account without recovering.

1.6.3 Non-financial Assets

(a) Even though the Department had 17 lands and 18 buildings in use, due to non-identification of values through an assessment, only 8 lands and 11 buildings had been accounted for during the year under review. Title deeds had not been obtained for 11 lands out of them.

(b) Goods with very low value that should be identified as consumables had been shown under non-current assets.

(c) Non-financial assets disposed in March 2024 as per the Survey of Goods conducted in 2023 had not been removed from the Register of Non-financial Assets in 2024, and those assets had been included in non-financial assets as at 31 December 2024.

1.6.4 Non-maintenance of Records and Books

The Department had not maintained the Fixed Assets Register properly and up-to-date as per Section 08 of the Guideline No. 06/2024 of the Director General of State Accounts Department.

2. Report on Other Legal Requirements

I express the following matters in accordance with Section 6 (1) (d) of the National Audit Act, No. 19 of 2018.

(a) The financial statements are consistent with the preceding year.

(b) The recommendations made by me relating to the financial statements of the preceding year had been implemented.

3. Financial Review

3.1 Revenue Management

Even though an arrears of Rs.340,200 due to the Department from the Presidential Secretariat for the accommodation in the bungalows at Polonnaruwa Pulatisipura Holiday Resort for a period of 3-5 years, that amount had not, so far, been collected.

3.2 Expenditure Management

The Department had transferred an amount of Rs. 4,156,100 to 05 expenditure objects from other expenditure subjects during the year under review, and it was between 17 percent and 100 percent of the original estimated provision. Failure to identify and estimate costs correctly has led to this situation.

3.3 Entering to Commitments and Liabilities

In terms of provisions in the State Accounts Circular No. 255/2017 dated 27 April 2017, commitments shown in financial statements were Rs. 562,490, but the commitments identified actually amounted to Rs. 785,427.

3.4 Assurances to be made by the Accounting Officer

Although the Accounting Officer had to make assurances in relation to the following matters in terms of the provisions of Section 38 of the National Audit Act No. 19 of 2018, he had not acted accordingly.

(a) The Accounting Officer shall ensure that an effective internal control system for the financial control exists in the Department and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out. Such reviews should be carried out in writing and a copy thereof should be submitted to the Auditor General, but no statements had been furnished to the Audit that the reviews had been carried out.

(b) The Chief Accounting Officer and the Accounting Officer shall ensure that all audit queries be answered within the specified time as required by the Auditor-General, but as set out under 4.7 of the Report, a period of 1 to 3 months had been spent on answering the audit queries.

(c) The Chief Accounting Officer and the Accounting Officer shall ensure that an effective mechanism exists to conduct an internal audit process properly.

3.5 Non-compliance with Laws, Rules and Regulations

	Reference to Laws, Rules and Regulations	Non-compliance
(a)	Financial Regulations of the Democratic Socialist Republic of Sri Lanka Financial Regulation 1645.	Log Books to be maintained had not been maintained up to date.
(b)	01/2017 Assets Management Circular No. MF/CG/02/(iv) of the Treasury Secretary dated 28 June 2017.	Information to be submitted to the Comptroller General under recording all non-financial assets of the Government for asset and cost management as per the circular had not been presented.

3.6 Non-formal Transactions

Overtime payments had been made, in contrary to F. R. 137, to officers in the Muthiyanganaya office for cleaning sacred areas from 8.30 am to 4.30 pm on weekdays. Furthermore, officers employed in these project offices have been recruited in a manner that their post would be abolished with their retirement. Under the circumstances, a clear approval granted to work according to a timetable on 05 days per week by assigning tasks among them and make payments for the remaining two days could not be produced. Expenditure on overtime payments of the project office during the year under review had amounted to 79 percent of the Department's total expenditure, i. e. Rs. 5,640,333.

4. Operational Review

4.1 Performance

4.1.1 Vision and Mission

Even though the main function of the Department is to develop a National Physical Planning Policy and a Plan, the task had not been accomplished despite the elapse of a number of years, and the Department had been engaged in maintaining sacred sites and declaring such sites deviating from its key objective. The Department had incurred a vast cost and labour on maintaining sacred sites and declaring such sites, and accordingly, it had taken measures to use Department's resources for tasks outside its key objectives in an occasion where the Department was experiencing a shortage of human resource.

4.1.2 Planning

An Action Plan had been prepared for the year 2024, and it contained same activities that had been set out in the Action Plan for 2023. Even though only the dates of most items had been changed, many of those objectives had not been achieved as well.

4.1.3 Failure to Attending to Functions

(a) Formulation of National Physical Plan Policies and preparation of National Physical Plan in terms of Town and Country Plan Ordinance no. 13 of 1946 (Chapter 269) and Section 7 of the Town and Country Planning (Amendment) Act No. 49 of 2000 had to be completed by 31 October 2021, but the National Physical Plan that had been developed in 2019 had been planned to published with necessary amendments by 31 August 2024. Those functions had not taken place as planned.

(b) Even though the provisions of Rs.1,053 million had been made for Lollugaswewa City Planning Project started in 2017 and till 2024 to restrict the spread of settlements and remove unauthorized constructions in the Anuradhapura sacred city area, only 13.5 million out of this, i.e. only 1 percent, had been spent and only the project office had been constructed. Therefore, it had not been possible to reach the desired goal even after 08 years, and it had been decided to recruit consultants from 04 government agencies to prepare an action plan for resettlement, but that task also had been unsuccessful due to failure in taking steps to make such recruitments.

(c) Even though it had been planned to prepare regional physical plans for the 3 provinces namely Central, Uva and East in the year 2024 as well as in 2023, no any plan had been completed even by the end of 2024. Even though it had been planned to prepare a series of consultations for a sensitive environment in the central province, it had also not been carried out. This situation had arisen due to poor supervision of the management. Furthermore, it has caused unplanned, inappropriate constructions along with the lack of proper public facilities and environmental problems.

(d) A field inspection is conducted in the area considered as the Pooja lands in order to declare it as a Pooja land, and it is declared as a Pooja land through a gazette if the necessary conditions are met. Even though it had been expected to declare, develop and plan 104 Maha Viharas as pooja lands, measures had not been taken to complete affairs related to 91 viharas out of them within the year.

4.1.4 Annual Performance Report

(a) Even though 15 sub-tasks had been planned to formulate guidelines for central environmental highly sensitive areas, any of them had not been accomplished during the year.

(b) Six (06) pooja lands proposed to be declared by the gazette in 2024 and had been set out in 2024 annual performance report as well as in 2023 report had further been designated as pooja lands proposed to be declared by the gazette in 2025.

(c) Three (03) pooja lands that had been shown as lands proposed for publishing in the gazette in 2024 had not been published, and had not been even carried forward.

4.2 Asset Management

(a) As per letter no. CGO/NFAMS/01/03 of Comptroller General dated 21 May 2024 addressed the Director General of the Department of National Physical Planning, 05 vehicles had to be disposed of prior to 31 August 2024, but those vehicles had not been disposed till the end of the year under review.

(b) The Department maintains a premises of 15054 sq. ft. for an office space bearing a rent of Rs. 39,328,876 per annum, and the space had been partitioned and office furniture required had been set apart since 2018 for recruiting 30 officers of executive level. Along with these assets, office equipment, computer accessories and 1/3 of space out of the entire premises which is greater than the amount required for the staff of 85 officers comprising with 71 officers of the secondary and executive level in the Head Office had been under-utilized.

(c) There is an under-utilized building, which is considered as a building belonging to the Department, on the premises where Mahiyangana circuit bungalow is standing.

(d) The vehicle bearing the number 65-0690 which is used by the Department is owned to the Ministry of Finance, and the vehicle has not yet been taken over by the Department.

4.3 Security of Public Officers

In terms of F. R. 880, officers who are required to give securities shall give securities in accordance with the Public Officers Security Ordinance, but as per the Security Register, four officers had not given such security.

4.4 Answering Audit Queries

The Department had not answered to audit queries issued on the audit of the year under review within a specified period of time, and a period of 1 to 3 months had passed to obtain answers for them.

5. Sustainable Development

Identification of Sustainable Development Goals

The Department had not taken measures to coordinate sustainable development objectives such as identification of output indicators, publication of key performance indicators, and identification of the organization's workload and stakeholders in terms of the Circular No. 02/2017 of the National Budget Department.

6. Human Resource Management

The Department should prepare the national physical plan and make necessary periodic amendments thereto in time. For the purpose, there should be a committee comprising of academics representing various fields of the country and a staff consisting of sufficient planners. However, there are not adequate number of officers specialized for those positions in the Department. Therefore, the Town and Country Planning Ordinance No. 13 of 1946 had been amended by the Town and Country Planning (Amendment) Act No. 49 of 2000 so that the expert contribution of other government agencies could be obtained for the establishment and implementation of the National Physical Plan. Even though a period of more than 11 years has passed since the establishment of the Department, it had not been able to launch the National Physical Plan so far.

6.1 Approved Staff and Actual Staff

(a) The approved cadre was 287 as at 31 December 2024, and as the actual staff was 145, there were 142 vacancies. This had directly affected the department's failure in preparing the physical plans within due time period.

(b) In terms of the Public Administration Circular no. 18/2001 dated 22 August 2001 of the Secretary to the Ministry of Public Administration, Home Affairs and Administrative Reforms, officers in All Island Services who have served a maximum period of five years in the same station shall be transferred out, but some officers whose term of service had exceeded 05 years had been further working in the Department without being transferred.

S. Sanjeewa
Senior Assistant Auditor General
For Auditor General

Chapter 04 – Performance Indicators

4.1 Performance Indicator of the institution (Based on Action Plan)

Specific indicators	**Actual output as a percentage (%) of expected output**		
	100% - 90%	**75% - 89%**	**50% - 74%**
1. Updated National Physical Plan and Policy	√		
2. Regional Plans Prepared			√
3. Identification of urban areas located within the limits of Pradeshiya Sabha	√		
4. Sacred Sites declared by gazette			√
5. Layout Plans prepared for Sacred Sites			√
6.Consultancy for Sacred Sites	√		

Chapter 05 – Performance in Achieving Sustainable Development Goals (SDG)

5.1 Indicate the relevant Sustainable Development Goals identified.

Goal / Objective	**Indicators of achievement**	**Progress of achievements up to now**		
		0% -49%	**50%-74%**	**75% - 100%**
By 2030, enhance inclusive and sustainable urbanization and capacity for participatory, integrated and sustainable human settlement planning and management in all countries.	Ratio of land consumption rate to population growth rate	√		
Support positive economic, social and environmental links between urban, peri-urban and rural areas by strengthening national and regional development planning.	Number of Plans that have been prepared for the regional and local development	√		

5.2 Describe in brief the achievements and challenges in achieving the Sustainable Development Goals.

Out of the Sustainable Development Goals prepared by the UN, the goal applicable to the National Physical Planning Department is Goal 11, which is to create fully secured, strong and sustainable cities. The above targets and indicators have been identified to achieve that objective. In order to reach those goals, regional and local plans have to be prepared. As mentioned in Chapter 2 under the challenges of the National Physical Planning Department -2024 of this report, the main challenge was the vacancies in the positions related to planning.

Chapter 06. – Human Resource Profile

06.1 Cadre Management

	Approved cadre	**Number of employees available**	**Vacancies / (Excess)**
Senior	51	12	38
Tertiary	08	02	05
Secondary	115	49	59
Primary	113	82	24
Total	287	145	126

06.2 State briefly how the lack or excess of human resources has affected the performance of the organization.

When Primary, Secondary, Tertiary and Senior levels are considered, the current staff amounts nearly to 50% of the approved cadre. According to the action plan prepared for the year 2024, the work related to 02 regional physical plans is expected to be completed, but the objective could not be achieved due to the lack of human resources.

06.3 Human Resource Development

Name of the programme	Number of employees trained	Duration of the programme	Total Investment (Rs.) Local	Nature of Programme (Domestic/Foreign)	Output / knowledge gained
Duty and responsibility of officer in charge of leave	01	One day	5000.00	Domestic	Acquiring knowledge required for office work
Maintaining a Personal File	03	Two days	39,000.00	Domestic	
Internal Audit and Internal Control Systems	01	Two days	13,000.00	Domestic	
Vehicle Management	02	One day	27,000.00	Domestic	

Training Workshop on Salary Conversion	04	One day	12,000.00	Domestic	
Government payroll system	02	Three days	42,000.00	Domestic	
Workshop on public procurement procedures	01	Two days	13,000.00	Domestic	
Capacity Development of Administrative Officers	01	Three days	15,000.00	Domestic	
Audit Activities	All officers	One day	34,150.00	Domestic	
Accounting Methodology and Preparation of Accounts	01	One day	13,000.00	Domestic	
Preparation of Salaries of Public Officers	04	One day	20,000.00	Domestic	
Preparation of Advance B Account of Public Officers	01	One day	7000.00	Domestic	
Duty and Responsibility of Officers in the Office Employees' Service	01	Two days	13,000.00	Domestic	
Certificate Course on Procurement Procedure	02	One day	50,000.00	Domestic	
Government payroll system	02	Three days	42,000.00	Domestic	
Annual Board of Survey and Disposal of Assets	01	Two days	13,000.00	Domestic	
Two-day Workshop on Maintenance of a Personal File	01	Two days	13,000.00	Domestic	
Training at Moratuwa university	Draughts men	One Month	480,000.00	Domestic	
Attitude Development and Positive Thinking	All officers	One day	55,000.00	Domestic	

Chapter 07 – Compliance Report

Number	Requirement to Apply	Status of Compliance (Complied / Not Complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
1	The following financial statements / accounts have been submitted on due date	Complied		
1.1	Annual Financial Statements	Complied		
1.2	Government Officers' Advance Account	Complied		
1.3	Business and Product Advance Account (Commercial Advance Account)	-		
1.4	Warehouse Advance Account	-		
1.5	Special Advance Account	-		
1.6	Other			
2	Maintenance of Books and Records (F.R. 445)	Complied		
2.1	Update and maintain fixed assets register as per Public Administration Circular 267/2018	Complied		
2.2	Updating and maintaining personnel payroll records / personnel payroll cards	Complied		
2.3	Updating and maintaining audit query register	Complied		
2.4	Update and maintain internal audit report document	Complied		
2.5	Prepare and submit all monthly account summaries (CIGAS) to the Treasury on due dates	Complied		
2.6	Updating and maintaining check and money order register	Complied		
2.7	Updating and maintaining inventory register	Complied		
2.8	Updating and maintaining stock register	Complied		
2.9	Updating and maintaining the loss register	Complied		
2.10	Updating and maintaining the credit register	Complied		
2.11	Update and maintain Sub-Paper Book Register (GA-N20).	Complied		
03	**Exercise of Functions for Financial Control (F.R. 135)**			
3.1	Financial powers have been delegated within the institution	Complied		

3.2	Being informed within the organization about the delegation of financial powers	Complied		
3.3	Delegation of authority so that every transaction is approved through two or more officers	Complied		
3.4	Working under the control of accountants in using the government payroll software package as per Public Accounts Circular No. 171/2004 dated 11.05.2014	Complied		
4	**Preparation of Annual Plans**			
4.1	Preparation of Annual Action Plan	Complied		
4.2	Preparation of annual procurement plan	Complied		
4.3	Preparation of annual internal audit plan	Complied		
4.4	Prepare the annual estimate and submit it to the National Budget Department (NBD) on due date	Complied		
4.5	Submission of annual cash flow statement to Treasury Operations Department on due date	Complied		
5	**Audit Queries**			
5.1	All audit queries have been answered by the date fixed by the Auditor General	Complied		
6	**Internal Audit**			
6.1	Preparing the internal audit plan in consultation with the Auditor General at the beginning of the year as per FR. 134(2) DMA/12019,	Complied		
6.2	Responding to every internal audit report within one month	Not complied		
6.3	Pursuant to subsection 40(4) of the National Audit Act No. 19 of 2018, copies of all internal audit reports have been submitted to the Management Audit Department	Complied		
6.4	Pursuant to Finance Regulation 134(3), copies of all internal audit reports have been submitted to the Auditor General.	Complied		
7	**Audit and Management Committees**			
7.1	As per DMA Circular 1-2019, having maintained at least 04 Audit and Management Committees during the relevant year	Complied		
8	**Asset Management**			
8.1	According to Chapter 07 of Asset Management Circular No. 01/2017, information on asset purchases and misappropriations has been submitted to the Office of the Comptroller	Complied		

	General.			
8.2	In terms of Chapter 13 of the above circular, a suitable liaison officer has been appointed to co-ordinate the implementation of the provisions of the said circular and information about that officer has been reported to the office of the Comptroller General.	Complied		
8.3	According to State Finance Circular No. 05/2016, board of surveys have been conducted and related reports have been submitted to the Auditor General on the due date.	Not complied		Board of Survey has been completed. Further activities are in progress. It is scheduled to be submitted to the Auditor General before 31st March.
8.4	The surplus deficiencies and other recommendations revealed in the annual commodity survey have been made within the period mentioned in the circular	Complied		
8.5	According to FR 772 disposal of condemned goods.	Not complied		Disposal of goods is in progress.
9	**Vehicle Management**			
9.1	Preparing daily running charts and monthly summary reports for reserve vehicles and submitting them to the Auditor General on the due date	Complied		
9.2	Vehicles have been disposed less than 06 months after being condemned.	Not complied	Committees have been appointed and relevant matters are being carried out.	Those activities will be able to conclude.
9.3	Maintaining and updating vehicle log books	Complied		
9.4	In relation to every vehicle accident, take action as per FR 103, 104, 109 and 110	Complied		
9.5	Re-check the fuel combustion of vehicles as per the instructions mentioned in paragraph 3.1 of Public Administrative Circular No. 2016/30 dated 29.12.2016.	Complied		Fuel tests have been conducted on vehicles in the running condition.
9.6	After the lease period, full ownership of the log books of the leased vehicles has been transferred	Complied		
10	**Bank Account Management**			

10.1	Bank Reconciliation Statements as on due date	Complied		
10.2	Settlement of dormant bank accounts brought forward from the year under review or from earlier years.	Complied		
10.3	In relation to the balances revealed and adjusted in the bank reconciliation statements, the balances have been settled within a period of one month by proceeding according to the monetary regulations.	Complied		
11	**Utilization of Provisions**			
11.1	To incur expenses so that the provisions made do not exceed their limits	Complied		
11.2	In terms of FR 94(1), after utilization of the provision made. Incurring liabilities not exceeding the remaining provision limit at the end of the year	Complied		
12	**Government Officers' Advance Account**			
12.1	Compliance with limits	Complied		
12.2	Having done a time analysis of outstanding loan balances	Complied		
12.3	The outstanding loan balances that have been in existence for more than a year have been settled	Not complied		Action is being taken to recover in the future.
13	**General Deposit Account**			
13.1	Take action about the expired deposits according to FR. 571.	Complied		
13.2	Updating and maintaining control account for public deposits	Complied		
14	**Imprest Account**			
14.1	Remittance of cash book balance to Treasury Operations Department at the end of the year under review	Complied		
14.2	Settling the ad hoc interim imprest within a month after the completion of the task in terms of FR 371.	Complied		
14.3	In terms of FR 371 the interim ad hoc imprest has been issued without exceeding the approved limit.	Complied		
14.4	Monthly reconciliation of the balance of the imprest account with treasury books	Complied		
15	**Income Account**			
15.1	Repayments have been made out of the collected revenue in accordance with the relevant regulations	-		
15.2	The accumulated income has been directly credited to the income without being credited to the deposit account	-		

15.3	According to FR 176, the deficit income reports have been submitted to the Auditor General	-		
16	**Human Resource Management**			
16.1	Maintaining staff within the approved cadre.	Complied		
16.2	Duty lists have been given in writing to all members of staff.	Complied		
16.3	All reports have been submitted to the Management Services Department as per MSD Circular No. 04/2017 dated 20.09.2017	Complied		
17	**Providing information to the public**			
17.1	Appoint an information officer, update, and maintain a register of disclosure of information in accordance with the Right to Information Act and regulations.	Complied		
17.2	Information about the institution has been provided through its website, and the public has been facilitated to post praises / accusations about the institution through the website or through alternative channels.	Complied		
17.3	Having submitted reports twice a year or once a year as per Sections 08 and 10 of the Right to Information Act	Complied		
18	**Implementation of Citizenship Charter**			
18.1	Compilation and implementation of a citizen/beneficiary charter as per Ministry of Public Administration and Management circulars No. 05/2008 and 05/2018(1).	Complied		
18.2	According to paragraph, 2.3 of the said circular, institutions have prepared a system to monitor and evaluate the compilation and implementation of the citizen/client charter.	Complied		
19	**Formulation of Human Resource Plan**			
19.1	A Human Resource Plan has been prepared based on the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018.	Complied		
19.2	A training opportunity of at least 12 hours per year for each member of staff has been confirmed in the above mentioned Human Resource Plan.	Complied		
19.3	Annual performance agreements have been signed for all staff based on the format shown in Annexure 01 of the above circular.	Complied		

19.4	According to paragraph 6.5 of the above circular, a senior officer has been assigned the responsibility of preparing the human resource development plan, developing capacity development programs, and implementing skill development programs.	Complied		
20	**Responding to Audit Paras.**			
20.1	Having corrected the deficiencies pointed out by the audit paragraphs issued by the Auditor General for the previous years.	Complied		