



2024

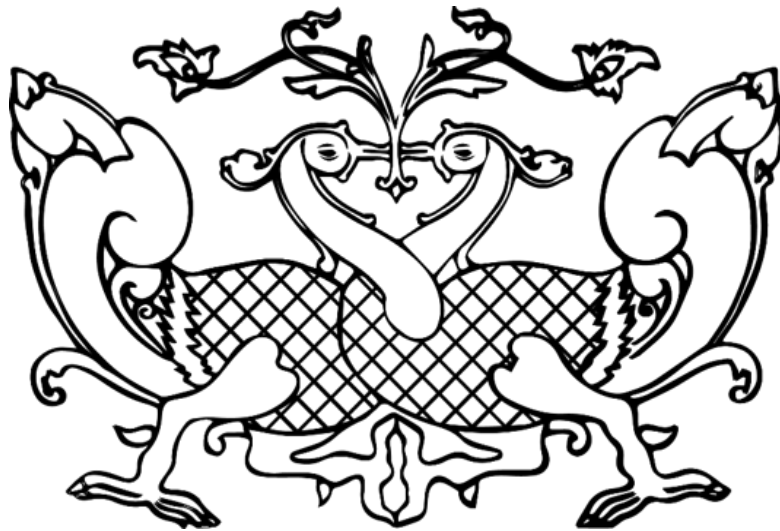
**வார்க்கை கார்டு காதல வார்கல
வருடாந்த செயற்றிறன் அறிக்கை
Annual Performance Report**



**ரகலே குவாந்தி டேபார்தமேன்ஜுவ
அரசாங்க தகவல் திணைக்களம்
Department of Government Information**

Annual Performance report 2024

Department of Government Information



No.163,
Kirulapone Avenue,
Polhengoda,
Colombo 05

Annual Performance Report for the year 2024

Department of Government Information

Expenditure Head No.: 210

This report has been prepared according to the format introduced by Department of
Public Finance

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Chapter 01

Institutional Profile/ Executive Summary

Institutional Profile / Executive Summary

- 1.1. Introduction
- 1.2. Vision, Mission and Objectives of the Institution
- 1.3. Key Functions
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- 1.5. Divisions/units of the Department
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 - a). Project
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1.0 Department of Government Information

1.1. INTRODUCTION

An institution by the name of “War Information Centre” was put into operation during the period of Second World War in the British colonial era, with the intention of making the public aware of the war information.

At the end of the war, on 31st July 1948, the "War Information Centre" was re-established at Galle Face Secretariat Complex as the "Department of Government Information" upon guidance and recommendations of Soulbury Commission in order to create public awareness about Government Development Activities. At the beginning, the department consisted of three divisions, namely

1. News Providing Division
2. Government Books Division
3. Government Film Unit.

The Department was set up under three main sections with the key objective of making the public aware of the Government’s National Development Role. The Institutional Structure of the department is

01. Monitoring the government’s development news and publicity activities
02. Bringing the official publications of the government to the public (Printing and distribution)
03. Production and exhibition of documentaries by the Government Film Unit to raise public awareness at the village level on the development role played by the government.

Certain divisions of the department located in the Gall Face Secretariat complex were shifted from time to time to buildings such as Irrigation Department Building-Jawatta, Velona Building- Polwatta, Transworth House-Fort, and Atapattu Building-Sir Baron Jayathilake Mawatha. In the 90s, the Department of Government Information which was

maintained in two floors in a private building in Kollupitiya, had been shifted to Polhengoda premises where the Government Film Unit being operated. Since then, the departmental administration worked to set up all the divisions of the Department in one location.

In order to perform these roles, Mr. H.A.J Hulugalla, an experienced journalist and a newspaper editor, had been appointed as the Chief Information Officer of the Department of Government Information. In addition to that, Mr.P.N. Maddegoda, Mr.L.R. Gunetilleke, Mr.S.P. Wettasinghe and Mr.P.B. Wijesinghe had served as Assistant News Officers.

Mr.P. Nadeshan had been the chief at the beginning. The designation of the Head of Establishment has been promoted from Information Officer to the post of Director of Information, and then to the Director General of Information from 2009. Since then, Veteran journalists, media professionals and officers of the Sri Lanka Administrative Service held the position of Director General of Government Information, and since 2024.10.01, Mr. H.S.K.J. Bandara, an officer of the Sri Lanka Administrative Service, has been serving in the position of Director General of Government Information.

The Department of Government information is unique among the government institutions since it is the institution that contacts directly with media organizations, which delivers news to the public. A news release issued by the department is a government announcement and must be extremely accurate.

While doing so, the department also had to comply with the decisions taken by the government from time to time. The government had censored the news in 1979, 1980, 1981, 1983, 1987, 1995 and 2000 due to the unrest situations in the country. In such cases, it is the responsibility of the Director General of Government Information to censor the news as the competent public authority.

Since the objective of the government was to incorporate the public into the development process of the government, having identified the limitations that existed in the government journalism structure, the Government Film Division has performed a broad mission in order to fulfil the responsibility entrusted to the Department of Government Information more effectively in raising public awareness about issues such as strengthening democracy and the people's right to universal franchise. The Government Film Division that initiated by Mr. Julio Petroni, has played a significant role in educating the public on the post-independence national development of the country through documentaries. Government Film Unit, which has created a number of distinguished documentary film directors since then, has

won awards in the documentary and semi-documentary categories at numerous foreign film festivals, including the Paris International Film Festival.

The Government Publication Bureau performs duties such as making all people aware of the public policies and services provided by the government, as well as providing information on laws, rules, and regulations in a systematic and reliable manner through legal publications, selling, warehousing, and distributing non-departmental and government publications. The Government Publications Bureau has also been operating under a very broad objective, printing and distributing official government publications, laws and ordinances for purchase by the public. Mr. R.V.H. Vantwest served as the founding officer here.

The Department of Government Information which carried out the government's publicity campaign not only locally but also internationally from the inception, has regularly distributed handbills, magazines and publications targeting the foreign embassies in Sri Lanka. During this period, special information about Sri Lanka was delivered to foreign countries through publications aimed at embassies such as "Week Happening in the Island" and "Introduction to Ceylon". Later on, a quarterly magazine called "Sri Lanka Today" was published to spread information about Sri Lanka abroad.

The Government Film Division is a pioneering institution that recreates social, cultural, and economic events in audiovisual media. It is the only institution that reconstructs documentaries and social, political, and cultural events that have taken place from 1948 to date in audiovisual formats and preserves them for the future. It is a state institution that was originally created using film media, but is now creating audio-visual programs, including documentaries and newsreels, using digital video media in conjunction with new technology.

The "Desathiya" magazine, a landmark of the Government Information Department, has been continuously nurturing public opinion for nearly five decades, passing through critical junctures since its inaugural issue was launched on February 4, 1978. There can be found a number of writer generations, those who have been nurtured by "Desathiya" magazine, the path to knowledge of the universe for the Sri Lankan people. "Desathiya" is the only news magazine launched by the Sri Lankan public sector, representing all the classes from the policy maker to farmer and labourer. In particular, this magazine took on the main responsibility of popularizing government policies and development programs. Moreover, it has succeeded in creating an intellectual revolution in the minds of the people. The magazine has been successful

in presenting information on social, economic, cultural, artistic, and international and many other fields in a very simple language, increasing the readers' interest.

The granting of permission to broadcast news to non-state television channels in 1993 can be considered a vitally important event in the history of the country's media. The establishment of the National Information Centre on 18th May 1995 was another step taken by the Department of Government Information to provide the necessary information to the public. The Publicity Unit coordinates all media coverage activities carried out by the Government Information Department and organizes all related activities.

As per the instructions of the President, the Publicity Unit undertakes the following duties: issuing news releases to media institutions, including official government announcements; disseminating information to the public regarding the government's development process; organizing and conducting news conferences to inform the Cabinet of Ministers about decisions; preparing Cabinet decisions in all three official languages and releasing them to the media; organizing press conferences; coordinating media coverage of national and significant events; managing media activities related to the official visits of foreign diplomats to Sri Lanka; preparing the Media Guide to Media and the guide to Ministry telephone directories; organizing media workshops and discussions; and carrying out coordination to provide the necessary facilities to journalists based on current needs, along with producing special reports.

The Government Information Department, which has been organized in a manner that is more suitable for the modern world than it was in the past years, and which has gone to the maximum extent possible under the departmental model established with independence in 1948, will maintain its services in several sectors by 2024.

The divisions, such as the Government Film Division, Photography Unit, Government Social Media Unit, Fortnightly and Publications Unit, New Media Unit (www.news.lk), Government Publications Bureau, Media Identity Card Unit, Publicity Unit, Media Investigation and Journalism Research Unit, and the Government Information Department, which consists of the Foreign News Unit, School Media, and Social Promotion Development Unit, are part of the department and have become a functional institution.

The Government Information Department is striving to successfully implement this role, while undergoing changes over time, and is making ample provision for it through existing mechanisms.

❖ Heads of the Department of Government Information

The following officers have held the posts of Information Officer, Director of Information and Director General of Information in the Government Information Department since

1948.	1948 – Mr. P. Nadeshan
	1949 – Mr. D.I.H.A.J. Hulugalla
	1950 – Mr.T.T.R.Vivien Horine
	1952 - Mr. D.I.H.A.J. Hulugalla
	1955 – Mr.Nadeshan Pararajasingam
	1956 – Mr. G.Lionel Perera
	1957 - Mr.G.W.A.M.Perera
	1958 – Mr. James Perera
	1959 – Mr. T.M. Jayarathnam
	1960 – Mr. Thilak Eranga Gunarathna
	1961 – Mr.W.L.Fernando
	1962 – S.B. Senanayake
	1966 – Mr. D. Aluviyare
	1967 – P.N. Meddegoda
	1968 – Dr.S.L.B.Amunugama
	1972 – Mr. P.H.Pramawardhana
	1974 – Mr. W.R.P.Thilakarathna
	1977 – Mr. S. Anura Gunasekara
	1983 – Mrs. Manel Abeyrathne
	1990 – Mr.K.S.Wimalasena
	1991 – Mr. K.R.L.Wijewardhana
	1992 – Dr.Sunanda Maddumabandara
	1994– Mr. Ariya Rubasinghe
	2003 – Mr. K.A.B. J,P, Jayasekara
	2004 – Mr. W.M. Piyasena
	2005 – Mrs. Kanthi Wijethunaga
	Mr. S.D.Piyadasa
	2006- V.P.K. Anusha Palpita

❖ Director Generals of Information

01.02.2009 to 06.05.2010	-	Mr. V.P.K Anusha Pelpita
07.05.2010 to 08.01.2015	-	Prof. Ariyaratne Ethugala
13.01.2015 to 07.05.2015 (Acting)	-	Mr. K.W.T.N. Amarathunga
08.05.2015 to 02.06.2017	-	Dr, Darshani Gunathilake
06.06.2016 to 29.09.2017	-	Dr. Ranga Kalansuriya
13.10.2017 to 26.10.2018	-	Attorney at Law Mr. Sudarshana Gunawardhana
27.10.2018 to 07.04.2021	-	K.M.G.S. Nakaja Kaluwewa
19.04.2021 to 08.09.2022	-	Mohan Samaranayaka
08.09. 2022 to 2024.10.01	-	Dinith Chinthaka Karunarathne
2024.10.01 to date	-	H.S.K.J. Bandara

1.2. Vision, Mission and Objectives of the Institution

❖ Vision

“Maintain an independent and responsible media culture.”

❖ Mission

“By taking steps to establish mutual communication media environment in Sri Lanka, to uplift media culture and to determine the rights of the general public for accurate information and vision of the government.”

❖ Objectives

- Making aware the general public on the development process of the government and nationally significant activities.
- Development of an advanced media culture
- Produce display and preserve government news and documentaries composed of development projects and other special projects.
- Development of physical and human Resources required for the media sector
- Providing facilities and training required for the media sector and journalists and getting leadership for the welfare activities as and when required.

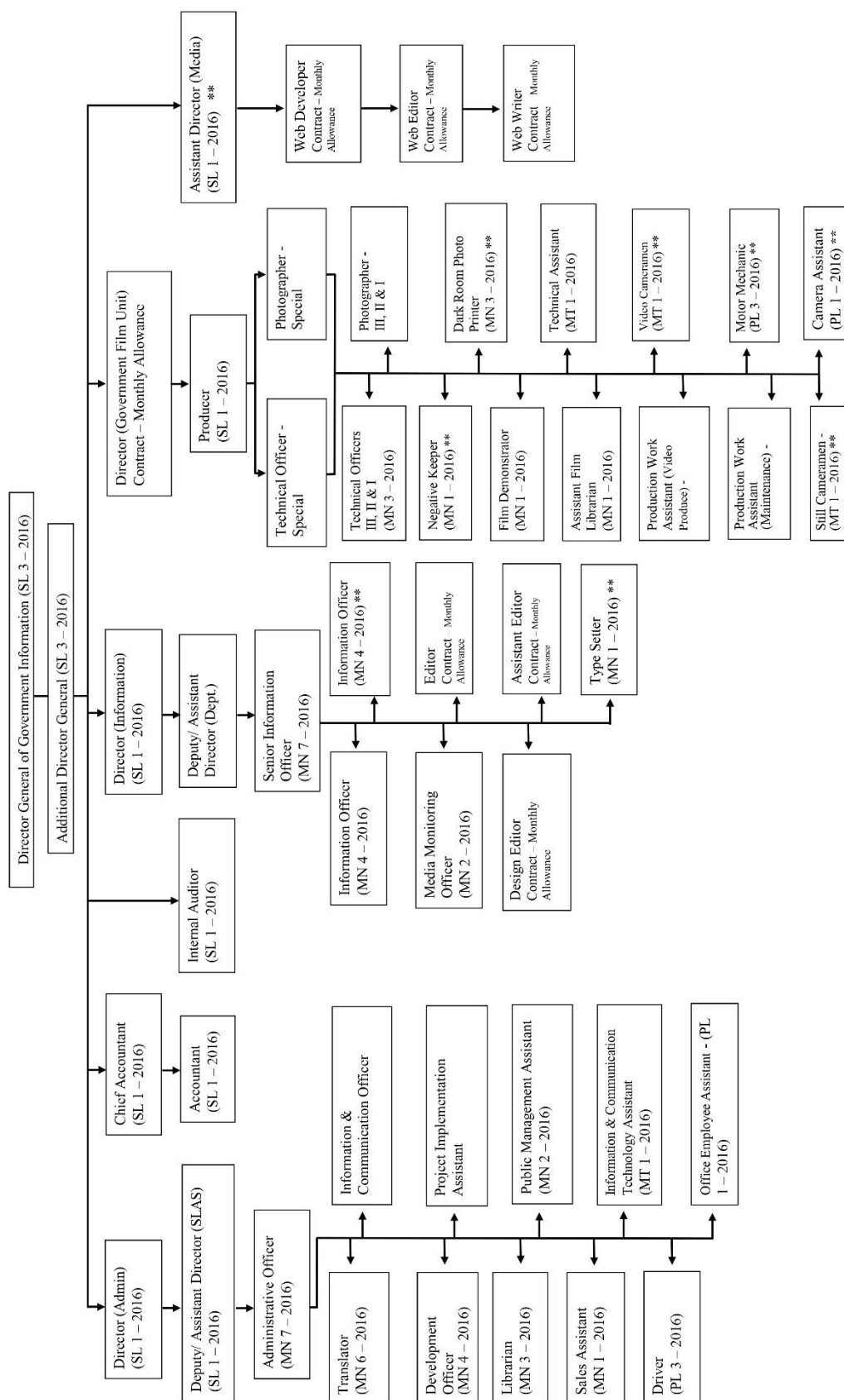
1.3. Main Functions of the Department

The role of the department is to contribute by the communication with the participation of public and private media organizations to achieve a high level of development and sustainable goals.

- To Issue relevant information of the Ministries to the media.
- To make aware the people about the development process of the government.
- To make aware nationally important events and emergencies.
- To educate the public through films and videos about the development progress of the government.
- To produce the news and documentary video films on government development information, historical information and other information of current importance.
- To produce Experimental documentary films
- To provide local information to foreign countries and foreign information to the people of Sri Lanka through the Ministry of Foreign Affairs.
- To Maintain the government social media units and News.lk website in three languages
- Up-to-date maintenance of Desatiya Magazine, Government Memorandum and Reference Journal
- To run Actively the Government Publication Bureau. (Including 07 District Publication Windows)
- To coordinate the local and foreign journalists for national missions and diplomatic events
- To organize the media tours to promote regional development efforts and ministries' new programs to the public.
- To act as Chief Media Coordinator at nationally important events
- To issue the identity cards for professional local and foreign journalists.
- To Maintain close coordination with media units of line ministries.
- To print the books related to current and nationally important events (linking up with ADB and UNDB and obtaining necessary financial facilities)
- To Gather media coverage of the President's domestic and foreign official events in the form of audio-visual reports
- To analyze the daily newspaper reports and presenting them to the President.



Department Government Information Organizational Structure - 2024



** Posts approved subject to abolition after the termination of present

1.5. Divisions/Units of the Department

28. Administration Branch
29. Accounts Branch
30. Internal Audit Unit
31. Production Unit
32. Editing Unit
33. Live Studio Unit
34. Audio and Auditorium Unit
35. Video camera and lighting unit
36. Digital Conservation and Laboratory Unit
37. Film Archive Unit
38. Photography Unit
39. Publicity Unit
40. Web and Social Media Unit
41. Desathiya and Publication Unit
42. District Media Unit Coordination Unit
43. Media ID Unit
44. Digital and Information Technology Unit
45. Government Publication Bureau
46. Media Research Unit
47. Media Investigation Unit
48. Foreign News Unit
49. School Media Club Promotion Development Unit
50. Library
51. Transport Unit
52. Translation Unit
53. Maintenance Unit
54. Stores

1.6. Institutions under the Department

- District media Unit

District Media Units have been established throughout 25 districts under the Department of Government Information

1.7. Details on foreign funded projects

- There are no foreign funded projects in the department.

Chapter 02

Progress and Future Vision

❖ Progress and Future Vision

The Department of Government Information is moving forward in the digital space where all tasks are being digitized and modernized, with the advent of digital technology that transcends traditional tasks thereby making easier to perform these tasks.

As the news source, the Department of Government Information develops a network connecting all the media outlets and implements the government mechanism of providing the current and development information to the government and private print and electronic media.

It is also a unique achievement of the Government Information Department to be able to bring the digital platform for communicating reliable information to the public to a higher level this year in today's digital space.

It is special that the websites and social media networks available under the department are networks that communicate information quickly.

❖ Distinct Opportunities of Digitalization

It is essential to ensure the accuracy and reliability of the information received by the public through social media as misinformation is often circulated on the social media network. Accordingly, the Department communicates reliable information directly to the public through www.dgi.gov.lk, the “Department of Government Information” YouTube Channel and Face Book Page and the www.newslk website and X Crop. (Twitter).

Facilitating the media

	Program	Implementation
01	using the cloud storage to provide information to the media	The Department of Government Information, which serves as the source of information to the media, has stepped forward beyond the traditional way and delivers and releases videos, audios, photographs, and news efficiently to all media at once.
02	Prompt release of all media coverage done by the department to the media	Release of all videos, audio recordings, photographs etc. related to the programs implemented by the government to the media with an announcement. Prior to the introduction of this methodology, there was no formal methodology for this and it has enabled all activities to be well-coordinated among all media institutions.
03	Setting up a Bulk email system	Exchange information using nearly 200 email systems for all media in the country i.e. print, electronic, web media, new media, foreign media
04	Issuing media identity card for all journalists	It has been able to create a database to replace the file-based media identity card issuance system.

Providing information directly to the public

	Maintaining the “Department of Government Information” YouTube channel	There has been a considerable increase in the viewers in the year 2024 for the YouTube channel of the Department of Government Information in comparison with the year 2023. Thereby steps have been taken to prepare and forward the videos under different themes such as INFO News, INFO Highlights, ඇතුළාන්තය (Inside), INFO News Parliament Highlights, Provincial Highlights, Taller, Documentary, and Short Video Reel. Accordingly, about 6000 videos have been issued to the YouTube channel. A large number of local and foreign people joined this YouTube channel at the moment, and the channel was highly appreciated by the people.
	Maintaining the “Department of Government Information” Face Book page	At present, the department's Facebook page has more than 200,000 of followers. This enabled Facebook to surpass millions of views. Accordingly, after focusing on preparing the content in a systematic manner, the number of Facebook likes, people reached, and engages was brought to a higher level day by day. Videos containing current and development news (all videos on the YouTube channel), creative posts and photos with a short description are updated here. So far, it has been possible to maintain a reach of more than 100,000 per week.
	web Site www.news.lk	This is the official news website of the Government, which is updated 24 hours a day in all three languages Face book page, YouTube channel and X Crop. (Twitter) pages are operated under this website. In addition, the live broadcast of special media briefings including the Cabinet press briefing, was commenced this year and, is receiving a high response from the public.

	Desathiya magazine	Desathiya magazine, which has a history of 44 years, includes current, developmental, and international information, and 12 magazines of the highest quality and standard have been published during the year 2024.
Implementation of Media Archive System.		
	Setting up a Digital Archive system	The department has also launched a project to convert films, videos, and photographs of historical significance to digital technology. About 467 old films have been converted to digital technology and steps have been taken the said films to be preserved by now. In addition, the installation of the digital archive system was a major task accomplished in the last year. It was able to archive specific videos and photos on a daily basis during this year.

- **systematically expanding the facilities for delivering information to the media**

It is a timely requirement for media organizations to be equipped with the true information for reliable reporting for a good social existence. In order to communicate the government's development and current information to the media in a formal way, the government news department has started the formal method of providing videos, photos, press releases to the media organizations using cloud technology.

- **Special Achievements,**

01. Signing of the Memorandum of Understanding between the Xinhua News Agency and the Government Information Department.
02. The documentary program on "Manawa Kanda" produced by the Anuradhapura District Media Unit won awards for best direction, screenplay and cinematography at the North Central Provincial Arts Festival.
03. Successfully broadcasting the live results of the 2025 parliamentary elections. For this, 73,000 viewers tuned in live on the DGI YouTube page and 5,000 viewers tuned in live on Event TV.
04. Publishing the fortnightly magazine as an E-Magazine.
05. Successful completion of Phase 03 of the Korean "KOICA Invitational Fellowship Training Programme" overseas course.
06. Develop an email system to release information directly to all media, including print, electronic, web media, new media, and foreign media.

Future Targets

- I. To expand access to acquire accurate information efficiently to all citizens of the country.
- II. To disseminate the information to the public about the development programs implemented by the government.
- III. To equip the departmental officers with knowledge and experience
- IV. To create the media literacy.
- V. To take action for expanding the media education at the school level.
- VI. To improve the satisfaction of public officials who utilize the media analysis reports.
- VII. To improve the satisfaction of the required utilizers who use archived media materials



H.S.K.J. Bandara

Director General of Government Information/ Accounting Officer

Chapter 03

**Overall Financial Performance for the Year ended
31st December 2024**

Overall Financial Performance for the Year ended 31st December 2024

3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance for the period ended on 31st December 2023

Budget 2024	Note	2024 Rs.	Actual Re-Adjusted 2023 Rs.	
-	Revenue Receipts			
-	Income Tax	1	-	-
-	Taxes on Domestic Good & Services	2	-	-
-	Taxes on International trade	3	-	-
-	Non Tax Revenue & Others	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non Revenue Receipts			
-	Treasury Imprest	340,319,000	311,417,000	ACA-3
-	Deposits	5,148,436	4,909,612	ACA -4
-	Advance Accounts	12,704,762	16,318,794	ACA -5
-	Other major Ledger Account Receipts	-	-	
-	Total Non Revenue Receipts (B)	358,172,198	332,645,406	
-	Net Revenue Receipts and non-revenue receipts C = (A) + (B)	358,178,198	332,645,406	
	Remittances to Treasury (D)	280	4,061	
	Net revenue receipts and non-revenue receipt E= (C) – (D)	358,171,918	332,641,345	
	Less : Expenditure			
-	Recurrent Expenditure	-	-	

211,771,000	Wages, Salaries & Other Employment Benefits	5	189,321,489	186,883,460	
137,402,735	Other Goods and Services	6	115,880,417	110,200,100	ACA -2(ii)
1,650,000	Subsidies, Grants and Transfers	7	832,395	1,054,041	
-	Interest Payments	8	-	-	
56,265	Other Recurrent Expenditure	9	56,265	-	
350,880,000	Total Recurrent Expenditure(F)		306,090,566	298,137,509	
Capital Expenditure					
65,500,000	Rehabilitation & Improvement Capital Assets	10	18,883,440	13,681,599	ACA -2(ii)
116,800,000	Acquisition of Capital Assets	11	33,051,222	19,624,114	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
1,000,000	Capacity Building	14	596,500	596,150	
-	Other Capital Expenditure	15	-	-	
183,300,000	Total Capital Expenditure (G)		52,531,162	33,901,863	
-	Deposit Payments		5,093,111	12,452,926	ACA -4
-	Advance Payments		13,419,042	14,878,378	ACA -5
-	Other main Ledger Account Payment		-	-	
-	Main Ledger Expenditure (H)		18,512,152	27,331,304	
-	Total Expenditure I = (F+G+H)		377,133,880	357,119,372	
-	Balance as at 31.12.2023 J=(E-I)		(18,961,962)	(26,729,331)	
	Balance as per Imprest reconciliation Statement		(18,961,962)	(26,729,331)	ACA -7
			-	-	ACA -3
	Imprest Balance as at 31 st December		(18,961,962)	(26,729,331)	

2. Statement of Financial Position

ACA-P

Statement of Financial Position As at 31st December 2024

		Actual	
	Note	2024 (Rs.)	2023 (Rs.)
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	1,942,025,318	1,942,927.346
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	37,554,534	36,840,254
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		1,979,579,851	1,979,767,600
<u>NET Assets / Equity</u>			
Net Assets for the Treasury		37,231,097	36,572,142
Property, Plant & Equipment Reserve		1,942,025,318	1,942,927,346
Rent and Work Advance Reserve	ACA-5(b)	-	-
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	323,437	268,112
Imprest Balance	ACA-3	-	-
Total Liabilities		1,979,579,851	1,979,767,600

Detail Accounting Statements in above format No. ACA 1 to ACA 7 presented in pages from 07 to 49 and Notes to accounts presented in pages from 50 to 65 have been integral parts of these Financial Statements. The Financial Statements have been prepared in compliance to the Generally Accepted Accounting Principles whereas most appropriate accounting policies are used as disclosed in the Notes of the Financial Statements and hereby certify that figures in these Financial Statements, notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

It is hereby certified that there is an effective internal control system for financial control in the reporting entity and that periodic reviews are conducted to monitor the effectiveness of the internal administration for financial control and accordingly make changes as necessary for the effective implementation of those systems.

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 Chief Accounting Officer
 Name : Anil Jasingha
 Designation : Secretary, Ministry of
 Health and Mass Media
 Date : 25.02.2025

Dr. Anil Jasinghe
 Secretary
 Ministry of Health & Mass Media
 "Suwasiripaya"
 385, Rev. Baddegama Wimalawansa Thero Mawatha,
 Colombo 10

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 Accounting Officer
 Name : H.S.K.J. Bandara
 Designation : Director
 General of Information
 Date : 27.02.2025

H.S.K.J. Bandara
 Director General of Government Information
 Department of Government Information
 Colombo 05

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 Chief Accountant
 Name : D. Niluka Ramanayaka
 Date : 19.02.2025
D. Niluka Ramanayaka
 Chief Accountant
 Department of Government Information
 Colombo 05

3.3 Statement of Cash Flow

ACA-C

Statement of Cash Flow for the Period ended 31st December 2024

	Actual	
	2024 Rs.	2023 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses Profit	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue collected for other Heads	14,833,035	25,702,000
Imprest Receipts	340,319,000	311,417,000
Advance Recoveries	10,809,221	13,975,050
Deposit Receipts	5,148,436	4,909,612
Total Cash flow generated from Operations (a)	371,109,692	356,003,662
<u>Less : Cash disbursed for</u>		
Personal Emoluments & Operational Expenses	298,767,896	291,904,206
Subsidies & Transfer Payments	832,395	1,054,041
Expenditure for other Expenditure Heads	3,429,153	3,975,161
Imprest Settlement to Treasury	280	4,061
Advance Payments	13,217,891	14,486,385
Deposit Payments	5,093,111	12,452,926
Total Cash disbursed for Operations (b)	321,340,726	323,876,781
Net Cash Flow from Operating Activities (C)=(a)-(b)	49,768,967	32,126,881
<u>Cash Flows from Investing Activities</u>		

Interest	-	-
Devidends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from lending	-	-
Total Cash generated from Investment Activities (d)	-	-
<u>Less - Cash disbursed for:</u>		
Capital Expenditure	49,768,967	32,126,881
Total Cash Flow disbursed for Investment Activities (e)	49,768,967	32,126,881
NET CASH FLOW FROM INVESTING ACTIVITIES (f)=(d)-(e)	(49,768,967)	(32,126,881)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	(0)	(0)
<u>Cash Flows from financial Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (h)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (i)	-	-
CASH FLOW FROM FINANCING ACTIVITIES (j)=(h)-(i)	-	-
Net Movement in Cash (k) = (f)+(j)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4 Notes to the Financial Statements

Basis of Reporting

(1) Objective of preparation

The financial statements have been prepared in accordance with the provisions of Government Finance Regulations 150 and 151 and Public Accounts Guidelines No. 06/2024 dated 16.12.2024.

(2) Basis of Measurement

The financial statements have been prepared on a historical cost basis and some assets have been presented at revalued amounts. Account preparation is done on an enhanced cash basis when not otherwise stated.

Financial statements are presented in Sri Lanka Rupees to the nearest rupee.

(3) Revenue Identification

Transferable and non-transferable revenues are recognized as revenue in the period in which the cash is received, regardless of the period in which they are due

(4) Identifying and measuring property, plant and equipment

Assets are recognized as property, plant and equipment when it is probable that the future economic benefits associated with the asset will flow to the institution and the asset can be measured reliably.

(5) Property, Plant and Equipment Reserve

This reserve account is the correspondent account of property, plant and equipment.

(6) This reserve account is the correspondent account of property, plant and equipment.

Local currency notes and coins in hand as at 31 December 2024 consist of cash and cash equivalents.

In case of transactions specific to a particular reporting institution, amendments may be made to the forms as required. Further, the disclosure required for that particular transaction may be included under “Reporting Basis”.

Only the accounting policies relevant to its reporting entity should be disclosed under the reporting basis.

3.5 Performance of Revenue Collection

Rs. ,000

Revenue Code	Description of Revenue Code	Revenue Estimate		Collected Revenue	
		Initial Estimate	Final Estimate	Amount (Rs.)	As a % of Final Revenue Estimate
20.06.02.01	Vehicle	-	-	-	-
20.06.02.02	Other	-	-	12.34	0
20.02.01.01	Government Buildings and House Rental	-	-	-	-
20.02.01.99	Revenue received from Government assets - Rent – Other Rents	-	-	-	-
20.02.02.99	Interest - Other	1,000	1,000	1496.16	149.61
20.03.01.00	Sales and Fees-- Departmental Sales	1,200	2,000	1805.66	90.29
20.03.02.99	Sales and Fees-- Administrative Fees and Payments miscellaneous	20	-	48.00	-
20.03.03.02	Sales and Fees-- - Fines and confiscation - Other	-	-	-	-
20.03.99.00	Sales and Fees – other receipts	500	500	1976.09	395.21
20.05.99.00	Refractive assignment, National Lottery Board and other assignments	-	-	-	-

3.6 Performance of the Utilization Allocations

Type of Allocation	Provisions allocated		Actual Expenses	Allocation Utilization as a % of Final Allocation
	Initial Provision	Final Provision		
Recurrent	Rs..348,000,000.00	Rs..350,880,000.00	Rs.306,090,566.00	87,24
Capital	Rs.181,300,000.00	Rs..183,300,000.00	Rs.52,531,1623.00	28.97

3.7 Grant of allocations to this Department as an agent of the other Ministries/ Departments in terms of F.R. 208

Serial No.	Ministry/Department from which allocation received	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
01.	Ministry of Mass Media	To pay the assessment tax	-	882,792.00	882,792.00	100
		To pay 3% of the electricity bill to maintain the Ministry Tax Division in the Department Building	-	288,000.00	198,439.39	69
02.	Department of Government Printing	To pay 25% of the electricity bill to maintain their printing division in the department building	-	1,800,000.00	1,653,661.67	91.87
03.	Election Commission	To make the payments for the presidential election	-	9,650.00	9,650.00	100
			-	2,980,442.00	1,861,751.06	62.46

3.8 Performance in reporting non-financial assests

Assets Code	Code Description	Balance as per board of survey report as 31.12.2024	Balance as per Financial Position Report as at 31.12.2024	Yet to be accounted	Reporting Progress as a%
9151	Building and Structures	-	304,328,182.26	-	-
9152	Machinery	-	402,129,694.66	-	-
9153	Land	-	1,227,750,000.00	-	-
9154	intangible assets	-	4,817,440.80	-	-
9155	Biological Assets	-	-	-	-
9160	Work in progress	-	3,000,000.00	-	-
9180	Lease Assets	-	-	-	-

Accounting Officer,

Department of Government Information.

Head 210 - As per the section 11(1) of the National Audit Act 19 of 2024 on financial statements, the Summery Report for the year ended 31 December 2024 of the Department of Government Information.

1. Financial Statements

1.1 Qualified pinion

Head 210 -- The audit of the financial statements of the Department of Government Information for the year ended 31 December 2024 comprising of statement of financial position, and the statement of financial performance and cash flow statement for the year ended 31 December 2024, including material accounting policy information was carried out under my direction in pursuance of provisions in Article 154(I) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act , No.19 of 2018. The report included my comments and observations on the financial statements of the Department of Government Information as per the section 11(1) of the National Audit Act , No.19 of 2018. As per the section 11(2) of the National Audit Act , No.19 of 2018, the Annual Detailed Management Audit Report will be issued to the Accounting Officer of the Department in due course. This report will be tabled in Parliament in pursuance of provisions in Article (6) of the Constitution of the Democratic Socialist Republic of Sri Lanka to be read in conjunction with Section 10 of the National Audit Act , No.19 of 2018.

In my opinion , except for the effects of the matters described in paragraph 1.5 of this report , the financial statements give a true and fair view of the financial position of the Department as at 31 December 2024 and its financial performance and cash flows for the year ended were prepared in accordance with generally accepted accounting principles.

1.2 Basis for qualified Opinion

My opinion is qualified based on the matters described in paragraph 1.5 of this report. I conducted my audit in accordance with Sri Lanka Auditing Standards. My responsibilities for the financial statements are further described in the Auditor's responsibilities Section. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Responsibilities of the Chief Accounting Officer and Accounting Officer for the Financial Statements

In terms of the Government Financial Regulation 150 and 151, and Public Accounts Guidelines No.06/2024 dated 16 December 2024 as amended on 21 February 2025, the Accounting Officer is responsible for the preparation of financial statements that give a true and fair view and for the determination of the internal control to enable the preparation of financial statements that are free from misstatement whether due to fraud or error.

As per the section 16(1) of the National Audit Act, No.19 of 2018 the Department is required to maintain proper books and records of all its income, expenditure, assets and liabilities to enable the preparation of annual and periodic financial statements.

In terms of Sub-section 38(1) of the National Audit Act, the Accounting Officer shall ensure that an effective internal control for the financial exists in the department and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My Objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's summary report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if,

individually or in the aggregate and its materiality depends on the influence on economic decisions taken by users on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit’.

I also,

- Appropriate audit procedures were designed and performed, as the case may be, to identify and assess the risk of material misstatement in financial statements whether due to fraud or errors in providing a basis for the expressed audit opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- An understanding of internal control relevant to the audit was obtained in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company’s internal control.
- Evaluate the structure and content of the financial statements, including the disclosure, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosure, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Accounting Officer regarding, among the other matters significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

1.5 Comments on Financial Statements

1.5.1 Non- financial Assets

- (i) Even though the value of the land 2 acres, 2 roods and 9.25 perches in extent, where the Department of Government Information is located, has been assessed as 1,227,750,000 and included in the financial statements as at 31 December 2024, necessary steps had not been taken to transfer its ownership to the Department. The value of the land represents 63% of the total assets.
- (ii) According to the financial statements of the previous year, Rs 4,832,668 was indicated as work in progress under non-financial assets, and it has been observed that there is a difference of Rs 1,832,668 due to indicating Rs 3,000,000 as an opening balance when carried forward.
- (iii) It was stated that the vehicles valued at 4,000,000 owned by the Department of Government Information have been legally transferred to the Department of Postal, and it was confirmed that these vehicles are owned by the Department of Postal according to the vehicle registration certificates. However, the value of these vehicles has been included in the financial statements for the year under review. The value of the non-financial assets has increased from that amount due to the inclusion of the two vehicles for which ownership is not held by the Department under the non-financial assets of the Department.
- (iv) The Debri colour laboratory machine, purchased under France's loan aid, has not been utilised and is in idle status without any economic benefit due to outdated technology. It is indicated in the financial statements to be valued at Rs 12,000,000, and steps have not been taken to remove it from the financial statements by identifying the machine's scrap value.

1.5.2 Failure to maintain records and books

It was observed during the sample test that the department had not maintained the following documents, and certain documents were not being kept in a proper and updated manner.

Type of Document	Relevant Regulation	Observation
Surety Document	Financial Regulation 898 (1)	Not updated
Loss and Damages Registry	Financial Regulation 110	Not updated
Liabilities Registry	Financial Regulation 214	Not updated
Vehicle list	Financial Regulation 1647 (e)	Not maintained

2. Reports on another legal requirement

As per section 69(I) (d) of National Audit Act 19 of 2018, following matters are declared by me.

- (i) According to following audit observations, financial statements submitted for the audit were not consistent with the previous year financial statements.

Audit Observation (in brief)	Reference to the paragraph of this report
The closing balance for the year 2023 and the opening balance of the year 2024 relevant to the non-financial assets did not match	1.5.1 (ii)

- (ii) The following recommendations I had made regarding the financial statements for the previous year had not been implemented.

Reference to the paragraph of the report relevant to the previous year	The recommendation that has not been implemented	Reference to the paragraph of this report
1.2.2 (A)i	Plant, Property and Equipment should be correctly identified	1.5.1(iv)

3. Financial Review

3.1 Expenditure Management

The Following are observed

- 3.1.1 There was a net cash provision of Rs 183,300,000 for capital expenditure for the department, of which Rs 52,531,163 had been utilized by the end of the year under review. Accordingly, 71 percent of the capital expenditure was remained.

3.1.2 Transfer of the Provisions

According to the financial regulation, it is the responsibility of the accounting officer to prepare draft estimates relevant to the department in accordance with the financial regulations. Since out of the 22 overall recurrent expenditure heads for which the provisions were made for the year under review, the provisions allocated to the 08 recurrent expenditure heads, Rs. 26,534,060/-, have been transferred to the other 05 recurrent expenditure heads and capital expenditure heads, it has been observed that the estimates were not prepared in a realistic manner to meet the requirements of the financial regulation.

3.2 Entering into Obligations and Liabilities

- (i) According to the financial statements of the year under review, there were unsettled obligations and liabilities totalling Rs 9,484,680/-, and a difference of Rs 1,025,532/- was observed regarding the indication of the obligations and liabilities as Rs 10,510,212/- in the liability registry.
- (ii) As per financial regulation 94(i), the department should not enter into any expenditure obligation for any work, service, or supply unless the provisions are available in the annual estimates. Furthermore, even though the liabilities and expenditures incurred for that purpose should not be exceeded the provisions for the year under review, Rs 1,041,633 have been incurred, in excess of the provisions for two recurrent heads for the year under review.

3.3 Non-Compliance with Laws, Rules and Regulation

reference to Laws, Rules and Regulations	Non-Compliance
(i) Financial Regulations of Democratic Socialist Republic of Sri Lanka	
(a) F.R. 104	Two vehicles of the department had met with accidents during the year 2024, and no action has been taken regarding these incidents according to financial regulations.
(b) F.R. 802(01)	
	Even though action should be taken by the head of the institution to prevent the vehicles from being in an idle state, the department's vehicles had remained idle from 2023 until the audit date.

- (ii) Public Administration Circular No 2/2020 dated 28 August 2020
- Although the annual performance report should be prepared in three (3) languages and submitted to Parliament within 150 days after the end of the financial year for tabling under the due provisions, the annual reports for the years 2019, 2020, and 2021 were forwarded to Parliament on 26th July, and the annual report for the year 2022 was forwarded on 31st March 2025.

3.4 Advances

The outstanding debt of Rs. 123,475, which was due from an officer who had left the service for over 20 years, had not been recovered as of February 28, 2025.

3.5 Irregular Transactions

Rs 1,633,781 had been spent on the establishment of the Institute's Library Management System, Human Resources Management Information System, Work Flow and Postal Management System and afore mentioned work had been carried out by the Sri Lanka Telecom on a direct contract basis. It had not been specifically identified how the relevant systems would be used in practice for activities such as leave and departure, payment of overtime and travel expenses. Although technical committee had been appointed by the letter No. DGI/DM/DIT/HRMS dated 07th October 2024 of the Director General of Information, it has been observed that the said committee did not consist of qualified and experienced officers.

- (A) One officer of the above committee had been an officer who held a secondary-level post, Media Investigation Officer, and was attached to the department from the abolished National Media Center. It was observed that the aforementioned officer has not been absorbed into the departmental cadre and was appointed temporarily on 10 February 2023 to discharge the duties of the Information and Technology Officer, a tertiary-level post in the Digital Infrastructure Facilities Unit.
- (B) Even though a formal agreement has not been entered into so far with Sri Lanka Telecom to perform the aforementioned duties, two (2) cheques to the total invoice value have been prepared on 30 December 2024 and retained

with the custodian of the Director (Admin) without any confirmation that these functions had been performed in an optimal manner until this report was issued.

When conducting media discussions and other meetings at the department. ZOOM technology has been used. The said facility was obtained through a private institution. As to this reason, Rs 1,550,000 had been paid to this institution during the year 2024. If this facility has been obtained by the department directly, the total cost would be Rs 120,000 per year. Therefore, it has been observed that a loss of Rs.1,430,000 has occurred to the department.

4. Operating Review

4.1 Performance

4.1.1 Non-Performance of Functions

- (i) There are 12 programs for which no physical progress has been achieved according to the action plan, and Rs 41.33 million has been provided for 8 programs; the aforementioned financial provisions have not been utilized for the relevant programs.
- (ii) When considering the progress of the year according to the action plan prepared relevant to the year under review, there are 5 programs for which less than 50% progress has been indicated.

4.1.2 Non-Achieving the Expected Level of Output

The activities relevant to the establishment of the PABX system, which is essential for the internal communication of the institute, commenced in 2023. It has been observed that the relevant project has not been completed even by the end of the year under review.

4.1.3 Non-Achieving the Expected Level of Outcome

Four laptops valued at 5,103,500 were purchased during the year 2024, and 11 desktop computers were purchased from a private company on 31 December 2024; these computers were not utilized from 31 December to 31 March 2025 due to non-compliance with the specifications.

4.1.4 Annual Performance Report

As per section 16(2) of the National Audit Act No. 189 of 2018, the annual report has not been submitted with the financial statements for the audit.

4.2 Procurements

- (i) As per Section 4.2 of the Government Procurement Guidelines, the expected procurements should be listed for at least three years, the main procurement plan should be prepared, and the procurements for the year should be detailed. The procurement plan prepared by the department has only been developed for the year 2024.
- (ii) (A) The procurement plan has been prepared, indicating the requirement of 15 laptops for the year under review. However, later, 17 laptops valued at Rs. 9,877,779 and 15 desktops were purchased, reflecting the needs of the head office and district officers.
- (C) As per National Budget Circular No. 01/2024 dated 10 January 2024, although actions should be taken to identify the requirements in advance without urgent purchases being made and implement the procurement activities without minimizing delays, the decisions related to purchasing requirements were made on 26 November 2024, and the institutional requirements had not been decided in advance and had not been included in the procurement plan. Action has also not been taken to prepare the procurement plan including the amendments relevant to the year 2024.

4.3 Security of the Government Officers

It was observed that the four officers of the department who were required to keep the Surety in accordance with the Financial Regulation 880 and section 612 of the Government officer's (Security) Ordinance have not been kept.

4.4 Uneconomical Transactions

- (i) Although a documentary has been produced relevant to the modernization of the Northern Railway line at a cost of Rs. 239,481, it has not been broadcast on any media network to date. Even though it has been planned to produce this program for 5 minutes, the program has been produced for 15 minutes.
- (ii) The department had to pay a fine of Rs. 169,200 due to its failure to obtain the visa by the due date to travel abroad for media coverage activities of the agreement signed between the Government of Sri Lanka and the Committee of Creditors in Paris, France, from 26 to 29 June 2024. By the time the group of media personnel reached France, the relevant agreement had already been signed. Therefore, it has been observed during the audit that Rs.1,804,421 incurred for this purpose has become an idle expense.

4.5 Management Weaknesses

- (i) The cost of printing and editors has been Rs 3,288,994, while the sales revenue has been Rs 772,339. Accordingly, a loss of Rs 2,527,655 has occurred to the department. A procedure that minimizes the cost and the loss has not been implemented. A procedure that minimizes costs and losses has not been implemented. Furthermore, no procedure has been prepared to separately identify the sales income in printed volumes.
- (ii) A generator has been obtained for the new auditorium of the Government Information Department on a rental basis, and Rs 4,455,270 has been incurred by the department as a rental from the year 2022 to 31 December 2024. It was observed that it is essential to have a power generator at all times within the departmental premises to continuously inform people about nationally important government policy plans and development procedures. Even though a provision of Ts 100,300,000 has been allocated to purchase machinery and equipment in 2024, action has not been taken to include a power generator in the procurement plan for that year.
- (iii) The cheque, 312329, dated 29 December 2024, has been prepared to make the payment for 15 computers purchased from a private company and retained at the accounts branch until 31 March 2024 without handing it over to the relevant

party. According to the procurement file, it has been noted that the relevant computers were received in the department's stores on 31 December 2024. It was further observed that the relevant check had been written before receiving the relevant computers at the stores. Although the head of the Digital and Information Technology Unit had informed the Accountant of the Department of Government Information in writing that there are deficiencies in the relevant computers, the sales manager of that company was informed in that respect on 20 March 2025.

5. Sustainable Development

5.1 Identification of sustainable development

According to the orders of the Sri Lanka Sustainable Development Act No. 19 of 2017, although six objectives were identified by the department, the receipt of insufficient provisions and limitations of the provisions from time to time by the circulars have been mentioned as challenges for achieving the targets. It has been observed that steps have not been taken to establish the sustainable objectives by utilizing the provisions received effectively, in accordance with the scope and financial ability of the institution.

6. Internal Audit

According to the internal audit plan of the year 2024, although it has been planned to do internal audit relevant to the 12 fields, and no internal audit has been done in respect of 07 fields.

7. Human Resource Management

- (i) Action has not been taken to empower the role of the Director General of Government Information through a formal list of duties or an official act/gazette notification.
- (ii) It was observed that 102 posts, including 63 posts of development officers who have been attached to the department after obtaining new appointments in the development officer service in the year 2022, 24 posts of information officer, 11 posts of media investigation assistant, and 4 posts of web writer, are serving in the department without being absorbed into the approved cadre of the department.

7.1 Attached Cadre, Actual Cadre

It was observed that out of the employees who have served more than 5 years, 13 employees have served 11 to 15 years, and 30 employees have served 15 years.

G.H.I. Vindya

Senior Assistant Auditor General

For Auditor General

Chapter 04

Performance Indicators

Performance Indicators

4.1 Performance Indicators (Based on the Action Plan of the year 2024)

Specific Indicators		Actual output as a percentage (%) of the expected output		
		100%- 90%	89%-51%	50% - 10%
Organization of News Discussions				
Organizing press conferences to announce cabinet decisions			85%	
Live recording, streaming and broadcasting of the Cabinet press statement		100%		
Organizing press conferences on special government programs		100%		
Media coverage				
Coordination of press conferences/media coverage held by other institutions by the Publicity Unit		100%		
News coverage/media coverage by the video camera unit and the photography unit		100%		
Organization of media observation tours relevant to the government development programs and special occasions		100%		
News coverage by district media units		100%		
Media coordination and coverage of national and international events		100%		
Updating the social media				
Updating websites in three languages	www.dgi.gov.lk	100%		
	www.news.lk	100%		
DGI and News.lk	Facebook	100%		
	X(Twitter)	100%		
	You Tube	100%		
District Media Unit	Facebook	100%		

Government Film Unit	YouTube	100%		
School Media Development Unit	Facebook	100%		
	YouTube	100%		
Production Activities				
Production of Documentary Films, Discussion Programmes, Short Video		100%	-	-
Production of Government video advertisements		100%	-	-
Production of Cabinet Decisions and special media discussions in sign language and Tamil ;language		100%	-	-
Publications and Preparation of reports				
Publication of Desathiya magazine		100%	-	-
Publication of volume 3 and volume 4 of the National Media Disclosure book		100%	-	-
Preparation of media analysis reports incorporating audio, visual, printing and social media in Sinhala and English languages		98%		
Promotion of Mass Media and Organization of training programs				
Organization of international media symposiums		100%	-	-
Conducting lectures for the school children and teachers		100%	-	-
Distribution of 50 sets of books and 50 wall newspapers to each school		-	56%	-
Organization of short story and short film competition for school children		100%	-	-
Issuance of media identity cards for the journalists		-	-	49%
Issuance of media identity cards for the 250 school teachers		91%	-	-
Publication of E-Newspaper for the school media clubs		-		33%
Organization of workshops for the journalists		100%	-	-
Organization of training programmes related to the media of the Police and Tri forces		100%	-	-

Providing necessary demonstrations and practical training for the university students' research theseses and training university students and students who come to the field.	100%	-	-
Organization of training programs for the officers in the Department	100%	-	-
Preservation of photographs and films			
Scan old photo negatives in Photo Library (Conservations of photographs) and save all photos to permanent back up	100%	-	-
Storing of digital photo covers in the photo library	100%	-	-
Cleaning and digitalization of film angles related to the preservation of documentary and newsreelsowned by the Government Film Unit	100%	-	-

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the relevant identified Sustainable Development Goals

Goal / Objective	Targets (Global target)	The indicator for achievement	Current progress of achievement		
			0% - 49%	50% - 74%	75% - 100%
Ensuring healthy living and promoting well-being for all irrespective of the age (SDG 03)	Maintaining health and well-being	Production of discussion program "GENE CLINIC" to educate the people on genetically inherited diseases	-	-	100%
		Production of discussion program "DGI Health Talk" to educate the people on eye diseases			
Ensuring equitable and similar education and promoting lifelong learning opportunities for all (SDG 04)	Providing apprenticeship training opportunities for university students.	Providing 35 apprenticeship training opportunities during the year	-	-	100%
	Providing training opportunities to the officers of the Department	Providing at least 12 hours training for an officer of the Department			89%
Achieving gender equality and empowering women and girls (SDG 05)	Empowering female students in school media clubs to increase female participation in future media careers	Production of Documentary program on the progress of the Ministry of Women affairs	-	-	80%

5.2 A brief description of the accomplishments and challenges in the fulfillment of sustainable development targets

Accomplishment in fulfillment of sustainable development targets

1. Production of GENE CLINIC discussion programs designed to educate people on genetically inherited diseases
2. Production of discussion program "DGI Health Talk" to educate the people on eye diseases
3. Production of a documentary program on the progress of the Ministry of Women affairs.
4. Production of a documentary film on the occasions where the Right to Know Act is practically used
5. Publication of articles promoting well being through the Desathiya Magazine
 - Resurgent Measles – February issue (Page 30-31)
 - Weight not appropriate to the height (Page 11-12)
 - Healthy Active Generation – May Issue -Front page (Page 19-28)
 - To Korea in search of artificial intelligence – August issue (Page 9-10)
 - A Balanced Diet Leads to a healthy Life – October issue (Page 9-11)
 - M Pox Virus - October issue (Pages 7-8)

❖ Challenges:

1. Contribution of private media institution to achieve sustainable development goals
2. Use of new technologies to implement the programs with the advancement of the technology.
3. To produce international media professionals
4. Creating a quality media culture with the public and with the private sector.

Chapter 06

Human Resource Profile

Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies	Excess
Senior	17	07	12	0
Tertiary	16	02	14	0
Secondary	243	150	93	0
Primary	52	40	14	0
Contract	13	-	13	0
Total	343	199	144	0

*Although not included in the approved staff as at 31.12.2023, 39 officers from the National Media Center and 63 officers appointed as Development Officers in 2022 are engaged in the services attached to the Government Information Department.

The officers who have not been included to the approved cadre

Officers came from National Media Centre \	39
Development officers appointed as Development Officers in 2022	63
Total	102

6.2 How the shortage or excess in human resources has been affected to the performance of the institute.

The scarcity of human resources at tertiary level and secondary level has directly affected the performance of the department. There is difficulty in carrying out the daily duties, especially as to the vacancies of the staff in the technical field. The main reason for this has been the retirement of knowledgeable and skilled officers who have been serving in departmental positions. Considerable time will take to impart that training to new officers. There has been a shortage of officials for various levels of posts as to the obstructions in giving promotions for the vacancies in those positions.

6.3 Human Resource Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment		Nature of the Program (Abroad /Local)	Output/ Knowledge Gained*
			Local	Foreign		
Digital Maketing	12	21 st and 22 nd February 2024	Rs.156,000.00		Local	Upgrading the social media
Role and responsibilities of the Leave Clerk	01	29 th February 2024 March 01 st 2024 .	Rs.13,000.00		Local	Enhancing the knowledge on leave subject
Course on digitalization of resoueces of the library and its' technical trends	02	11 th March 2024	Rs.5,000.00		Local	Digitalization and conservation of printed resourses
Conducting Training of Trainers Program for Ministry of Mass Media and its Affiliated Government Media Institutions	04	03 rd and 04 th April 2024	Free of Charge		Local	Improvement of the knowledge on presenting the programs
Preparation of bid documents	02	2 nd April 2024	Rs.27,000.00		Local	Procurement Knowledge

Preparing documents on administration, payment s relevant to the contracts and maintenance of contract documents	02	04 th April 2024	Rs. 7000.00		Local	Improvement of the knowlwdge on administrative activities on contracts
Online courses conducted by the Ministry of Public Administration, Home affairs, Provincial, and local government	60	From March 22 nd to March 28 th	Free of Charge		Local	Improvement of knowledge on office procedure and Financial regulation
Training course on effectively maintenance of personal file	06	24 th June 2024	Rs. 30,000		Local	Effectively development of the knowledge televant to the maintenence of personal file
3 rd International National Library Reseach Conference -2024	01	6 th September 2024	Rs.2500.00		Local	Knowledge on library management
Training course on institutional management	04	29 th August 2024	Rs.48,000		Local	Knowledge on File management

Expenditure and payment procedure - FR	04	12 th September 2024	Rs.48,000.00		Local	Updating the knowledge on Expenditure and payment procedure
Tax law and calculation of income tax liability	04	05 th November 2024	Rs.48,000.00		Local	Knowledge on calculation of taxes
General training course on office system	89	11 th November 2024	Rs.80,000.00		Local	General knowledge on office system
Annual Board of Survey and disposal of goods	11	26 th November 2024	Rs.132,000.00		Local	Knowledge on store management

6.4 Contribution of Training Programs for the performance of the Institution

newly appointed officers in the Public Service will be able to perform their duties correctly, methodically and efficiently by providing them a proper training through the external agencies with relevant to the divisions and duties assigned to them. It is also expected to motivate the officers through this program.

In addition, through these training courses, the officers get an opportunity to get rid of the monotony of the duty environment, acquire new knowledge and improve their abilities.

The performance of the Department can also be improved due to these training courses.

Chapter 07

Compliance Report

Compliance Report

No	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The follwiong Financial Statements /Accounts have been submitted on due date.			
1.1	Annual financial statements	Comply with	-	-
1.2	Advance account of public officers	Comply with	-	-
1.3	Business and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Relevant	-	-
1.4	Stores Advance Accounts	Not Relevant	-	-
1.5	Special Advance Accounts	Not Relevant	-	-
1.6	Others	Not Relevant	-	-
2	Maintenance of books and registers (FR445)			
2.1	Updating and maintenance of fixed assets register in terms of Public Administration Circular 267/2018	Comply with		
2.2	Updating and maintenance of personal emoluments register / Personal emoluments cards	Comply with	-	-

2.3	Updating and maintenance of register of Audit queries	Comply with	-	-
2.4	Updating and maintenance of registry of internal audit reports.	Comply with	-	-
2.5	Preparing and submission of all monthly accounts summaries (CIGAS) to the Treasury on due date.	Comply with	-	-
2.6	Updating and maintenance of registry for cheques and money orders	Comply with	-	-
2.7	Updating and maintenance of register of inventory.	Comply with	-	-
2.8	Updating and maintenance of register of stock.	Comply with	-	-
2.9	Updating and maintenance of register of losses.	Comply with	-	-
2.10	Updating and maintenance of register of liabilities.	Comply with	-	-
2.11	Updating and maintenance of Counterfoil Books (GA — N20)	Comply with	-	-

03	Delegation of functions for financial control (FR 135)			
3.1	Delegation of powers within the institution	Comply with	-	-
3.2	Making aware the institution of the delegation of powers	Comply with	-	-
3.3	Delegation of powers in such away that every transaction is approved through two or more officers	Comply with	-	-
3.4	Working under the control of accountants when using the government payroll software package, as per the State Accounts Circular 171/2004 dated 11.05.2014	Comply with	-	-
4	Preparation of Annual Plans			
4.1	Preparation of the annual action plan	Comply with	-	-
4.2	Preparation of the annual procurement plan	Comply with	-	-
4.3	Preparation of the annual internal audit plan	Comply with	-	-
4.4	Preparation of the annual estimate and submission to the National Budget Department (NBD) on due date	Comply with	-	-

4.5	Submission of the annual cashflow to the Department of Treasury Operations on due time	Comply with	-	-
4.6	Submission of the quarterly reports to the Department of Treasury Operations on due time	Comply with		
5	Audit Quarries			
5.1	Answering to all the audit quarries within the specified time fixed by the Audito Genral	Comply with		
6	Internal Audit			
6.1	Preparation of internal audit plan after the discussion with the Auditor General at the beginning of the year as per the F.R. 134(2) DMA/I-2019	Comply with	-	-
6.2	Providing answers to all internal audit reports within one month	Comply with	Have to dedicate time and effort to find the information	Establishment of information system

6.3	Submission of copies of all internal audit reports to the Management Audit Department, in terms of sub-section 40(4) of the National Audit Act No. 19 of 2018,	Comply with	-	-
6.4	Submission of copies of all internal audit reports to the Auditor General as per F.R. 134(3)	Comply with	-	-
7	Audit and Management Committees			
7.1	Conducting at least 04 Audit and management Committees during the relevant year as per DMA Circular 1-2019	Comply with	-	-
8	Assest Management			
8.1	Submission of all the details on purchasing and disposal of assests to the Office of the Comptroller General as per the paragraph 07 of the Assets management Circular No 01/2017	Comply with	-	-

8.2	Implementation of provisions of that Circular as per the paragraph 13 of the said circular Appointment of a suitable Liaison Officer for coordination and inform the details of that officer to the Office of the Comptroller General as per the paragraph 13 of the said circular.	Comply with	-	-
8.3	Coducting the boards of survey and submission of the relevant reports to the Auditor General on due date in terms of Public Finance Circular No. 01/2020	non-compliance	Although board of survey has been conducted on due time, could not be submitted on prescribed period	In future, it has been planned to conduct board of survey as earliest possible and to submit the reports within prescribed period
8.4	Excesses, deficiencies and other recommendations revealed in the annual board of survey have been made within the period mentioned in the circular	non-compliance	Action has been taken according to the committee reports on excesses, and the investigation report on deficiencies	After receiving the investigation report on deficiencies, steps will be taken to take recommended action

			has not been received still.	
8.5	Disposal of condemned articles as per the FR 772	non-compliance	Could not be submitted within prescribed time period	In future, to be conducted the board of survey on due course
9	Vehicle Management			
9.1	Preparation of daily running notes and monthly summary reports for reserve vehicles and submit them to the Auditor General on the due date	Comply with	-	-
9.2	Disposal of condemned vehicles within less than 6 months subsequent to condemned	Comply with	Condensed vehicles have been handed over to another institution	-
9.3	Maintenance and updation of vehicle log book	Comply with	-	-
9.4	Dealing with every vehicle accident as per the F.R. 103, 104, 109 and 110	Comply with	-	-
9.5	According to the provisions mentioned in	Comply with	-	-

	paragraph 3.1 of the Public Administration Circular No. 2016/30 dated 29.12.2016, re-inspection of fuel combustion in vehicles.			
9.6	After the lease period, full ownership of the leased vehicle has been transferred to the log books	Comply with	-	-
10	Management of Bank accounts			
10.1	Submission of bank reconciliation statements to the audit on the due date after preparation and certification.	Comply with	-	-
10.2	Settlement of dormant bank accounts brought forward from the year under review or earlier years	-	-	-
10.3	In relation to the balances revealed in the bank reconciliation statements and which should have been adjusted, the balances have been settled within a period of one month in accordance with the financial regulations.	Comply with	-	-

11	Utilization of provisions			
11.1	Incurring of expenses in such away that the provisions made, do not exceed their limits	Comply with	-	-
11.2	As per F..R. 94(1), incurring liabilities so that the remaining provision limit is not exceeded at the end of the year after utilization of the provision made.	non-compliance	Submission of vehicle maintenance vouchers exceeding the provisions	-
12	Advance Accounts of Government Officers			
12.1	Compliance with the limatations	Non-compliance	As per the P.A.Circular 14/2022, the trnsfers and the retirements of the officers of the department and since monthly loan installments charged from the officers who had taken the leave from 2023 August, it could not reach to the minimum received limit and a request was made by the letter by the lettr no,01.11.2024 to the Minister of Finance,Economic Development, ,policy Compilation,Planning and tourism for the amendment of the limit	
12.2	Time analysis has been made on outstanding loan balances	Comply with	-	-

12.3	The outstanding loan balances that have been in existence for more than a year, have been settled	non-compliance	Action is being taken to charge	-
13	General Deposit Account			
13.1	Taking action in respect of overdue deposits as per the F.R. 571	Comply with	-	-
13.2	Updating and maintainance of control account for public deposits	Comply with	-	-
14	Imprest Account			
14.1	Remittance of cash book balance to Treasury Operations Department at the end of the year under review.	Comply with	-	-
14.2	Settlement of the adhoc sub imprest issued under F.R. 371 within one month of the completion of the work.	non-compliance	Even though prompt settlement of the balance, the final settlement delayed due to shortcomings in vouchers	inform the officials and submit the vouchers properly in the future.
14.3	Issuance of the adhoc sub imprest not exceeding the approved limit as per the F.R. 371	Comply with	-	-

14.4	Monthly reconciliation of the balance of the imprest account with treasury books	Comply with	-	-
15	Revenue account			
15.1	Making repayments from the collected revenue in accordance with the regulations	Comply with	-	-
15.2	Crediting the accumulated revenue directly to the revenue instead of being credited to the deposit account	Comply with	-	-
15.3	Submission of outstanding revenue reports to the Auditor General as per F.R. 176.	Comply with	-	-
16	Human Resource Management			
16.1	Maintenance of the staff within the approved cadre.	Comply with	-	-
16.2	Issuance of a duty list to all the staff in writing	Comply with	-	-
16.3	Submission of all the reports to the Management Services Department as per MSD Circular No. 04/2017 dated 20.09.2017	Comply with	-	-

17	Providing information to the public			
17.1	Appointment of an information officer as per the Information Act and Regulations maintenance of a register of disclosure of information	Comply with	-	-
17.2	Providing the information about the institution through the website and facilitation the public to express praises/accusations about the institution through the website or alternative channels	Comply with	-	-
17.3	Submission of reports twice a year or once a year as per the sections 08 and 10 of the Right to Information Act.	Comply with	-	-
18	Implementation of citizen's charter			
18.1	Compilation and implementation of a citizen'/client charter in accordance with Ministry of Public Administration and Management Circulars No. 05/2008 and 05/2018(1)	Comply with	-	-

18.2	Preparation of a methodology by the institution to monitor and evaluate the activities of compilation and implementation of the citizen/client charter as per the paragraph 2.3 of the said circular.	Comply with	-	-
19	Formulation of Human Resource Plan			
19.1	Preparation of a Human Resource Plan based on the format of the annexure 02 of the public Administration Circular no 02/2018 dated 24.01.2018	Comply with	-	-
19.2	Ensure providing training opportunity of not less than 12 hours per year for each member of staff within the above HR plan.	Comply with	-	-
19.3	Signing the annual performance agreements for all staff based on the format shown in Annexure 01 of the above circular.	Comply with	-	-

19.4	Assigning a senior officer the responsibility of preparing the human resource development plan, development of capacity building programs and implementation of skill development programs as per the paragraph 6.5 of the said circular.	Comply with	-	-
20	Responding to Audit Paragraphs			
20.1	Correcting the deficiencies pointed out by the audit paragraphs issued by the Auditor General for previous years	non-compliance	-	Necessary steps are being taken to correct the relevant audit passages

❖ Conclusion

The key responsibility and role of this department is to make the public aware of government policies, current activities of national importance including the government development process and, the government's role on the betterment of the people. In addition, the main objectives of the department are to encourage and lead towards independent, responsible and standard media culture, adapting to the changing global technological trends by upgrading the IT process.

In order to achieve this role, the officers are provided with the knowledge, skills, and environment that they need to carry out the responsibilities assigned. The Department has directed its staff for the functions such as compilation of policies which are used to establish good media culture, controlling office staff, maintain a good coordination with the ministries and other private and public institutions pertaining to official matters.

Much attention is drawn towards the basic objectives of the establishment of the department and all the divisions in the department focus on achievement of these objectives.

Having integrated all the activities to its plan, the Department of Government Information has obtained the approval at the beginning of the year to achieve the main objective of dissemination of government development news to the public while attempting to fulfil other related objectives as well.

Thereafter, activities related to the implementation of these plans are carried out throughout the year and the basic achievements are as follows.

- Establishment of standardized media tradition
- Dissemination of news on government development programs to the public for the promotion of right to information
- Strengthening of media investigation process
- Ensuring the freedom of speech and expression by establishing good governance, reconciliation and sustainable development
- Initiation of research, development and planning applicable to the media
- The key activities carried out by the Department to achieve the above objectives can be categorized as follows.

- Awareness programs related to the functions of other Ministries (Journalists, School Children, Media Secretaries and other parties)
- Organizing the media briefings (in connection with the press briefing to declare Cabinet decisions and the role of other Ministries and Institutions)
- Issuance of News Releases
- Organization of Media Observation Tours
- Publishing articles and publications on Development Programs
- Promulgation on development programs by using-by-using new social media (FaceBook, YouTube, X (Twitter) etc....)
- Issuance of media identity card for local and foreign journalists.
- Preparation of daily investigation reports and making aware the relevant divisions as required
- Conducting research and reporting on contemporary important themes and new trends in the media field
- Production of documentaries and publicity
- Taking photographs covering the important occasions of national festivals and such photographs to be conserved

Steps have been taken to make the public aware properly through the production of documentaries, short videos, and advertisements on various programs that were implemented by the government to prepare the people to encounter the food and economic crisis that was emerging in the country. Advertisements, documentaries, and commercials were produced to inculcate the public on important national celebrations (eg - TV commercials on 76th National Independence Day celebrations, documentary One Step to the Century).

. At a time when Sri Lanka's economy was in crisis, the public were informed through documentaries on the foreign policy of Sri Lanka and the assistance received from neighboring and friendly countries. Short video programs were produced in parallel with the programs implemented by the government to revive the tourism industry which was in crisis. Short documentary programs have been produced and broadcast on the receipt of IMF loan relief and the strengthening of the Sri Lankan Rupee against the US Dollar. Further, a documentary, short video has also been produced regarding the programmes implemented by the government to uplift the tourism industry which was gone down during the crisis period. Ahead of the 76th

Independence Day, 02 awareness programs for school students were held at the New Auditorium of the Head Office and at Mahinda Rajapaksa College, Homagama.

Thus, through various roles and objectives, the Government Information Department will be functioning for the coming year as well, providing good support in carrying out its daily duties more efficiently and fulfilling the government's policies and objectives.



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அரசாங்க தகவல் திணைக்களம்
Department of Government Information