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மாவட்ட செயலக காரியாலயம் - களுத்துறை

DISTRICT SECRETARIAT – KALUTARA

2024

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வருடாந்த செயல்திறன் அறிக்கை

ANNUAL PERFORMANCE REPORT

Annual Performance Report - 2024

Content

Annual Performance Report - 2024

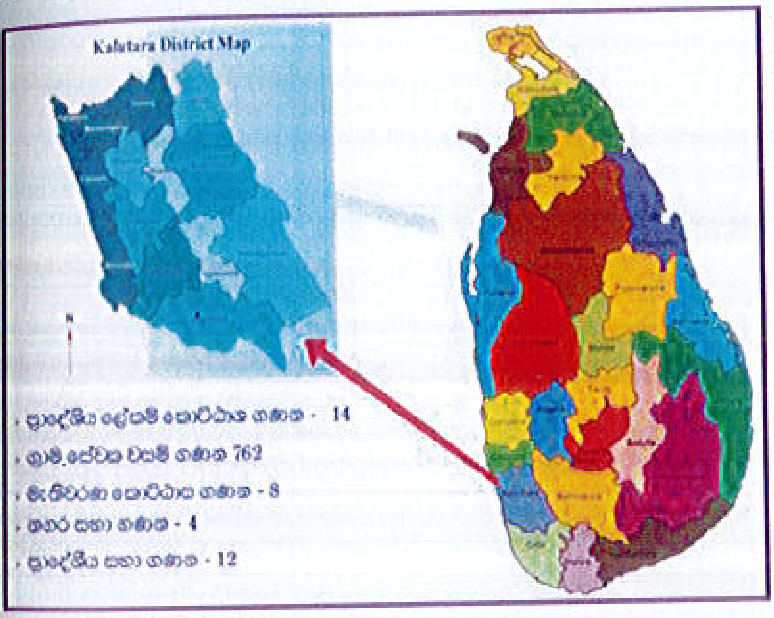
Chapter 01

Institutional Profile/Executive Summary

1.1 Introduction

Geographical Location of Kalutara District

In considering the relative location of Kalutara District, it isbounded on the West by the Indian Ocean, on the North by Colombo District, on the East by Ratnapura District and on the South by Galle District.



The absolute location of Kalutara District can be indicated as north latitude $6^{0}\ 19^{1}\ 30^{11} - 6^{0}\ 49^{1}30^{11}$and east longitude $79^{0}\ 51^{1}\ 30^{11} - 80^{0}22^{1}\ 45^{11}$. The area of Kalutara District is 1607.6 square kilometres and of which 26.53 square kilometres are inland reservoirs, and therefore the land area is 1581.07 square kilometres. This District is located in a region of land that rises gradually from sea level to the 1000 metres contour line.

Topography of Kalutara District

According to the topographic zones of Sri Lanka, Kalutara District mainly belongs to the coastal belt and the plains, while a very small area of the District belongs to the Buluthota - Rakwana mountain range. The entire District can be divided into four main topographical zones: the coastal plain zone, the plain zone with undulating terrain, the zone with slightly elevated undulating terrain and valleys and the highland zone with parallel low mountain ranges and valleys.

Coastal Plain Zone (The area about 30 metres from the coastline)

Panadura and Beruwala divisions can be identified as areas belonging to the coastal plain of Kalu District. The coastline belonging to this zone is about 36 km long. This region consists of sma lagoons and basins (Kalutara Lagoon), sand ridges (Benthota, Kalutara), bays (Beruwala), poin (Maggona) and islands (Beruwala Barbary Island, where the lighthouse is located). In addition coas sand deposits, rivers and waterway overflows and submerged valleys filled with water are some of t prominent features that can be identified in this region. Coconut cultivation is mainly carried out alo the coastal belt, which extends for about 1km.

The fishing industry and major cities reputed as commercial centres are located in this region. Pad cultivation and vegetable cultivation are a common sight in the lowlands and wide valleys of t region.

Marshy fields which can be harvested three times a year have been popular in this region since ancient time. Large paddy fields are spread north of the Benthara River along the Bolgoda River Lakes.

When considering the coastline, a fairly uniform coastline can be seen from Panadura to Payag However complex coastal features with rugged coastlines can be seen from Payagala to Bent estuary. There are several unique places along the coastline of the Kalutara district. The nat harbour in Beruwala and the 163 foot tall light house situated in the Barbarian Island are promi places that can be identified in this region. Furthermore, there is a valuable mineral sand deposit o Beruwala coast.Another significant spot can be seen on Maggona Beach. At that location (The l describe that place as "Gingam Guliya")the sea waves rise up from the rocks and then quickly hi rocks, causing the water to quickly sink back down at one point. This looks like water flowing i tunnel. It is commonly known as the "Gingam Guliya" because it looks like a whirlpool.This is kn as one of the stages in the process of creating sea caves.

In addition, unique geographical features can be identified at the places where the three major riv the Kalutara District flow into the sea. It is also particularly noticeable that the rivers did not joi sea atonce, but instead flowed parallel to the coast for a short distance, leaving small strips of lan barrier and join the sea, creating sandbanks and lagoons.

Coastal Plain Zone (Between 30m and 60m)

The characteristics of this region, consisting of the features of the plains with slightly undulating terrain, can be identified in the northern part of the District. Small hills scattered here and there are prominent in the region.The geographical features of this zone are represented by the most of the areas in the Divisional Secretariats of Bandaragama, Horana, Dodangoda, and Madurawala. Its topography and soil are most suitable for rubber, coconut and paddy cultivations. The rubber cultivation has spread in the plains and around the homesteads, and paddy cultivation in the low valleys. It is in this region that many of the tributaries finally join the Kalu River.

Coastal Plain Zone (Between 60m and 200m)

The third topographical zone of Kalutara District is the area consisting of undulating terrains, low hills and valleys extending between 60m and 200m. The gently sloping mountains and valleys are prominent in this zone. This zone includes most of the Mathugama and Walallawita Divisional Secretariat divisions, as well as the western part of Bulathsinhala and Agalawaththa divisions.

Coastal Plain Zone (Between 200m and 400m)

The fourth zone can be described as a less widespread topographical zone within the Kalutara District. The topographic features of this zone can be identified in the south-eastern part of the district. This zone includes most of the Agalawaththa Divisional Secretariat division and the eastern half of the Bulathsinhala division.The elevation of this zone, which marks the western boundary of the Sabaragamuwa mountain range, is between 200 – 400 metres. There are complex mountains and valleys, parallel mountain ranges and deep valleys in this zone. It is a special feature that these mountain ranges extend parallel to the northwest and southeast directions, and that there are many meandering and tributary valleys along them. Accordingly this background has led to the creation of a hydrological drainage system. Rubber and tea are widely cultivated in this zone. A significant area of the district belongs to this region. The forest areas and the mountainous areas such as Sawadagala, Kalugala, Hunumulla, Yakpitiya, Yagireala, Udugama, Kurupita etc. belong to this zone. This zone has a low population density and poor infrastructure compared to other zones in the Kalutara District.

Climate of Kalutara District

Kalutara occupies a significant position among the districts with a temperate climate for m year. The Europeans who have inhabited Kalutara since ancient times have praised it environment. The Teak Bungalow and Richmond Castle mansion were built near the Kalu their residence because they loved the area so much. Its climate has made it popular as a re wonderful natural gifts, full of various flowers, fruits, plants and animals including abund resources.

Although the main meteorological observation station for the Kalutara District is situated in there are several sub-observation stations. The rainfall pattern in the Kalutara District is determined by monsoon winds and convection process. At times, depressions and cyclon changes in precipitation patterns.There are three main rainfall zones that can be identified in District. That is 4000-5000 mm, 2500-300 mm and less than 2500 mm rainfall.The annual r the district is about 2900mm. When considering the rainfall seasons, high rainfall is observ months of September, October and November.

The soil in the Kalutara District

Kalutara District is mainly composed of three main soil types suitable for agricultural crops.

- Slightly marshy area between 50-100 feet- mangrove mud and slightly muddy b adjacent to Kalu and Benthara rivers
- Area around Kalu River and its tributaries located between 100-500 feet – dry, brow soil
- Area between 500-1000 feet – Red-yellow podzolic soil

Geological Resources of Kalutara District

The main geological resources that can be seen in Kalutara District are as follows.

- Graphite–Agalawatta, Neboda, Mathugama
- Clay–Dediyawala, Yala, Galpatha
- Monazite–Beruwala, Mathugama
- Gems–Bulathsinhala, Mathugama

Historical Background of the Kalutara District

Kalutara District consists of two Korales (Raigam and Pasdun), eightPaththus (Kumbuka, Udu Ganga, Munwaththabage, Adhikari, Iddagoda, Walallawita, Gangaboda and Mahapattu) and two Thotamunas(Panadura and Kalutara). Apart from Panadura Thotamuna and Kumbuka Pattu, every Pattu, Korala and Thotamuna are located adjacent to the Kalu River.

Kalutara is renowned as the hometown of Mangosteens just as Bibila for Orange, Bataliya for Cashew and Malwana for Rambutan. According to the historians and the evidence of human civilization, it has now been confirmed that Kalutara District is among the oldest human settlements in the world. Evidence found during excavations at the Pahiyangala caves in Bulathsinhala provides evidence that there were human settlements in those areas as far back as twenty thousand years ago.

The Kalutara Bo Tree is one of the "Dethis Maha Pala" Bo Trees descended from the "Ashtapala" Bo Trees which were emerged from the Jaya Sri Maha Bodhi of Anuradhapura which was planted during the reign of the king Dewanampiyathissa who established Buddhism in Sri Lanka.It is said that the name "Kanaka Maha Vihara" found in an inscription found in Diyagama, Kalutara, believed to date back to the fifth century, was used for the Kalutara Purana Viharaya.Furthermore, folklore states that the Chinese monk Pahiyan, who arrived in Sri Lanka in the fifth century, visited Pahiyangala.

The "Kalathiththa", which is said to have been the capital of the Wickramapanda, the ruler of Rohana (Ruhuna) in the 11th century AD, is today known as Kalutara.The Chulawansha states that the King Parakum II, lived in the 13th century AD, commissioned his minister to build roads, bridges and a coconut estate in Kalutara. The ruins found at the ancient temples of Pokunuwita Rajamaha Viharaya, Veedagama Viharaya and Neboda Ganga Uda Viharaya bear witness to the importance of the Kalutara District since the Anuradhapura Era.

The Sandesha Kavya written during the Kotte period provide evidence that Kalutara held an important place. The names of several areas in Kalutara district, including Kalutota, can be identified in Gira, Paravi and Hansa Sandesha Kavya written during the Kotte Era.

Especially since the Portuguese conquered the coastal area of Sri Lanka, Kalutara was their commercial center and they also established a fort here. Kalutara has held a prominent position in economic activities since the Dutch captured the coastal areas.

The fact that the canal connecting the Kalu River, which was built from Colombo via Bolgoda, Elamodara, Kalutara was used to transport various products from Ratnapura area shows how important Kalutara was at that time.It is said that the Panadura – Nambapana route, the Anguruwathota route and the Neboda Bridge were also built during that period.

During the British rule, these routes gained even more importance than before.It is reported that even small sailing ships sailed along the canal cut for the transportation of goods to the Neboda area.Nowadays the use of these canals have declined significantly and are occasionally us transport timber to Moratuwaby woodenrafts.The educational revival that began during the co period in 1873 gradually spread rapidly throughout the district.Kalutara has held an important pl the field of education since that era, enabling the people of Kalutara to take a leading position economic, social and political affairs of Sri Lanka.

After the beginning of plantation economy, the Kalutara District became so popular amon Europeans that the peaceful Kalutara area became a resting place for the foreigners spending lives in Colombo.At that time, the Thebuwana area was a popular playground where planter various competitions.

Kalutara had been a leading producer toddy and arrack since the Dutch era. The rubber cult expanded during the First World War and today rubber is the main economic crop in the district.

Administration

Administrative Structure of the Kalutara District

The Kalutara Administrative District was formed following administrative reforms implemen the British. Under the traditional administrative system of Sri Lanka, the areas belonging Kalutara District were known as Pasyodun Rata, Pas Yodaun Korale etc. Although the name was used for the local administrative units of the country even before the 16th century, Kaluta called as Pasyodun Korale only after the arrival of the Portuguese.

When Sri Lanka was under the foreign invasion, the Portuguese were able to conquer the King Kotte completely by 1597 as a result of their effort to enslave the local rulers to their word divided the kingdom of Kotte into 4 parts as Sabaragamuwa, Satara Korala, Sath Korala and At that time, Kalutara was an area belonged to the Pasdunrata Korale of the Kotte Kingdom highest ranking regional ruler at that time was the Government Agent, and the only Government Agent during the Portuguese rule was Don Fernando Samarakoon. To ass Government Agent, who held all the powers of local government, revenue officers worked division level and Vidanes at the village level.

In the 18th century when Ceylon was under Dutch rule, the coastal areas were divided administrative divisions as Galle, Colombo and Jaffna. The administrative division of Colom limited to a large area extending from Bentara Ganga to Maha Oya and Kalutara was also a part region.

The British, who had taken control of the Coastal region in 1789 and the Upcountry in 1815, ap the Colebrooke Commission in 1829 to streamline regional administration. As p recommendations of this commission, local government institutions controlled by the government were established.

Accordingly in 1833, the area from the Bentara Ganga to the Maha Oya became an administrative division called the Western Province.

In 1890, sub-agent divisions under the provincial agents came into operation. There was a sub-agent to administer this sub-agent division, and there were Mudaliars to assist the sub-agent, and under them were Vidane Arachchis, one for every ten villages, and under them were the posts of Police Muladeni at the village level.

The Mudaliars were selected by the district agents from the educated and wealthy families of the area. Accordingly, the Mudaliar appointed Vidana Arachchis from the elite families who were recognized as suitable for leadership among the villagers who had achieved a good economic and social status in that area. This social situation they had made was instrumental in promoting agriculture at the rural level and in maintaining peaceful rule at that time.

In 1938, following the changes brought about by the Donoughmore Constitution, the posts of Mudaliar were abolished, and revenue officers were appointed through a competitive examination for the first time.

In 1961, the village headman system was also changed. Grama Niladharis were recruited through a competitive examination. Therefore, Revenue Officers were appointed for Revenue Control Divisions and Grama Niladharis were appointed for Divisions at the village level. However the District Government Agent's contribution to them was minimal. Therefore, the Government Agent was appointed as the District Development Officer for government development projects. Through this it was expected to accelerate agricultural development activities, a significant necessity of the people.

As the need to address the problems of the rural people was very important and the existing administrative system was inadequate for that purpose, the District Political Authority system was established in 1973 as the second step in decentralizing administration at the regional level. This was expected to expand public participation in the planning, implementation and management of development activities in the district.

The head of the political authority was the Kachcheri and the District Agent was appointed as its secretary.This position was gradually transformed into Revenue Officer and Assistant Revenue Agent.However the lack of financial resources for rural development became a major problem in this system too. To overcome this situation, the decentralized budget system was introduced, which strengthened the power of the political authority. Accordingly, politicians were given the opportunity to work together with Additional Government Agents of the Division in preparing development programs for decentralized budget funds.

However, by this time there were 11 Regional Revenue Divisions in Kalutara District. Consid their functions, these were later named as Additional District Agent's Offices.

By 1978, the then government changed the political authority to the District Ministerial System District Agent was appointed ex officio as the District Secretary, and it was expected that this make the existing administrative structure more flexible and streamlined in decision-makin development tasks. Accordingly Development programs were planned and implemented throug system.

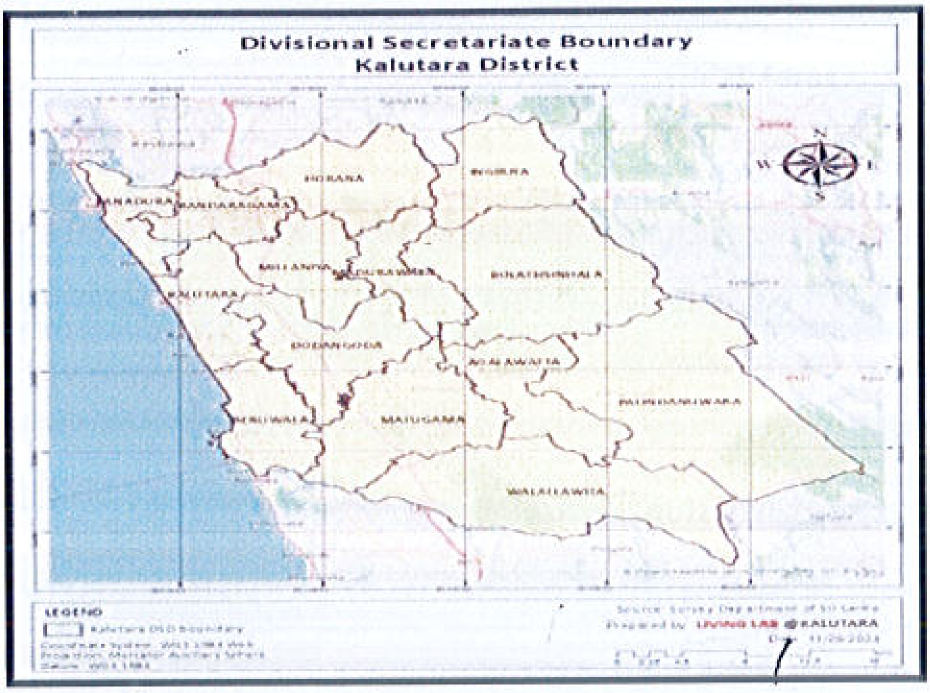
By 1981, the then government introduced the District Development Council system. Representa were elected for 8 seats in the Kalutara District. The chairman of the Development Council appointed based on their preference and political power.

A Gramodaya Mandala was formed with one Mandala for each Grama Niladhari Division. Prade Mandala were established for each Additional Government Agent's Division. Even w thedevelopment council system established in this way, there was a weak relationship betwee District Minister and the District Development Councils in implementing development programs.

By 1987, the Provincial Council system, a further step towards decentralization of administration, was introduced through the Provincial Councils Act of 1987.This provided a st foundation for the implementation of central government powers at the regional level, and this sy is still in effect today.The Western Provincial Council established under this consists of a C Minister and a Cabinet of Ministers.In 1987, 22 representatives from the Kalutara District were ele to the Provincial Council. By 1992, there was a change in the administrative structure of district.Accordingly the Kachcheri system was abolished and the Kachcheri was called the Dis Secretariat Division, the post of Additional Government Agent was converted into the pos Divisional Secretaryand the post of Grama Sevaka was converted to the post of Grama Nilad Gramodaya Mandala were abolished and Pradeshiya Sabha were established consisting of ele representatives.

Even in the Provincial Council system that is in operation, the Divisional Secretariat Divisions h become an administrative unit that coordinates with the Provincial Councils. Today, the Divisi Secretariats have transformed into the primary and important administrative unit that works to fu the needs of the public in coordination with the Central Government and the Provincial Council.Th are 14 Divisional Secretariat Divisions in Kalutara District.

- Panadura
- Bandaragama
- Horana
- Ingiriya
- Bulathsinhala
- Madurawala
- Millaniya
- Kalutara
- Beruwala
- Dodangoda
- Mathugama
- Agalawatta
- Palindanuwara
- Walallawita·



1.2. Vision and Mission of the Kalutara District Secretariat

Our Vision

Excellence through Efficient and Effective Public Service.

Our Mission

Our mission is to make sustainable development in the District, creatin
efficient administrative system through effective resource manageme
according to the government Policies.

Objectives and Values of the District Secretariat

Objectives

- To March towards a sustainable development approach in line with the government policies in a timely manner.
- To line up to fulfill the public needs with constant reliability.
- To work for the Economic, Sociological, Religious, Cultural and Educational development of the District considering no discrimination.

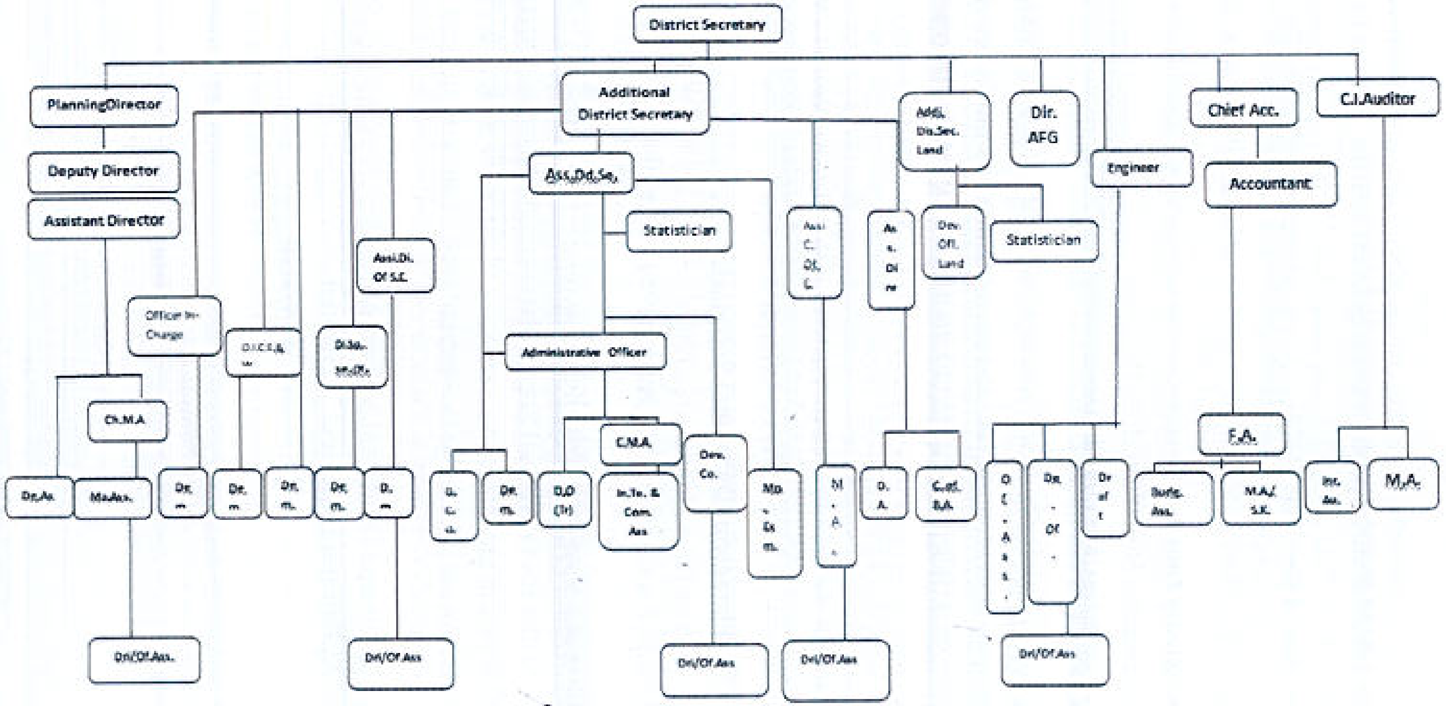
Values

- Safeguard the creditability through specific actions appropriate to our utterance always.
- Always act with maximum honour to internal or external customers in taking every decision regarding them.

1.3 Key Functions

- Administration of the District Secretariat.
- Administration and Supervision of Divisional Secretariats.
- Social services activities.
- Cultural and Buddhist affairs.
- District development activities, construction and maintenance activities.
- Duties regarding timber licenses and other licenses.
- District environmental development activities.
- Agricultural development activities.
- Activities regarding the pricing committee.
- Duties regarding Election.
- Training Programs for Human Resources Development and Productivity.
- Administration of Grama Niladhari.
- Duties regarding the recruitment of Birth, Death and Marriage Registrars and Coroners.
- Preparation of the register of Jury members and submit it to the court.
- Conduct National Festivals and various welfare activities.
- Duties regarding public complaints.
- Provision of the assistance of Government and non-government organization to the general public of the District when required.
- Departmental duties for disaster relief services and related reconstructing activities.
- Recruiting District pricing committee.
- Registration of suppliers.
- Disciplinary inquiries.

1.4 Organizational Chart



Ass.Dd.Se	- Assistant District Secretary	C.B.A.	- Coordinator of Buddhist Affaires	M.A.	- Management Assistant	T.O.	- Technical Officer
Assi.Di.of S.E.	- Assistant Director of Small Enterprises	A.C.S.W	-Officer in-Charge Surveying & Weighing	D.O.	- Development Officer	T.A.	- Technical Assistant
Statistician	- Statistician	D.S.S.O.	-District Social Service Officer	P.C.O.	- Public Communication Officer	D.	- Draftsmen
Assi.C.O.E.	- Assistant Controller Of Explosive	A.O.	- Administrative Officer	I.O.	- Investigation Officer	S.K.	- Store Keeper
Assi.Dire.Of Cu.	- Assistant Director of Culture	C.M.A.	- Chief Management Assistant	D.O.T	- Development Officer (Training)	I.A.	- Internal Auditor
Dir.Aggri.	- Director Agriculture	C.F.A.	- Chief Financial Assistant	I.T.& C.A.	- Information Technology & Communication Assistant		
A.S.C.	- Assistant Samurdhi Commissioner	D.A.	- Development Assistant	D.C.	- Development Coordinator		

1.5 Main Divisions of the Department / Main Divisions of the District Secretariat

- **Divisions of the District Secretariat**

- Administration Division
- Accounts Division
- Development Division
- Land Division
- Engineering Division
- Social Services Division
- Training Division
- Explosives Controlling Unit
- Media Unit
- Disaster Relief Services Division
- Investigation Division
- Children and Women's Affairs Division
- eGN Unit
- Non-Governmental Organizations Section
- Buddhist Affairs Division
- Multipurpose Development Division

Divisional Secretariats of the District Secretariat

- Panadura Divisional Secretariat
- Bandaragama Divisional Secretariat
- Horana Divisional Secretariat
- Ingiriya Divisional Secretariat
- Bulathsinhala Divisional Secretariat
- Madurawala Divisional Secretariat
- Millaniya Divisional Secretariat
- Kalutara Divisional Secretariat
- Beruwala Divisional Secretariat
- Dodangoda Divisional Secretariat
- Matugama Divisional Secretariat
- Agalawatta Divisional Secretariat
- Palindanuwara Divisional Secretariat
- Walallawita Divisional Secretariat

ict Secretariat

Chapter 02

Progress and the Future Outlook

2.1 Special Achievements, Challenges and Goals

Special Achievements

- Being able to provide various training opportunities to the majority of the officers of the District Secretariat and Divisional Secretariat through the training programs conducted with the aim of completing the human resource development needs.
- Successfully implementing the "Clean Sri Lanka" project, introduced under a new government program, in the Kalutara District.

Challenges

- Taking steps to manage the staff effectively throughout the district in order to maintain an efficient public service, despite the economic challenges faced by the public.
- Successfully resolving the numerous issues that arose during the implementation of the second phase of the Aswesuma Welfare Benefit Programme by directly intervening in the resolution of those issues.
- Identifying deficiencies in technological facilities, knowledge, understanding and attitudinal weaknesses of the staff and taking necessary measures.

Future Goals

- Successfully implementing infrastructure development projects aimed at addressing the problems and obstacles faced by people suffering from poverty in the district.
- Achieving sustainable development goals by launching livelihood development programs to uplift the economy of people whose livelihoods have been collapsed due to the economic crisis.
- Successfully directing the staff to maximize customer service by working in accordance with the human resource development plan to successfully meet training and development needs.

G.M.Janaka K. Gunawardhane
District Secretary/ Government Agent
Kalutara Administrative District

Chapter 03

3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance
for the period ended 31st December 2024

Revised Budget Allocations 2024 Rs.		Note	Actual 2024 Rs.	2023 Rs.	
-	**Revenue Receipts**		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	ACA-1
-	Taxes on International Trade	3	-	-	ACA-1
-	Non Tax Revenue & Others	4	-	-	ACA-1
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**		-	-	
-	Treasury Imprests		6,888,599,000	4,280,195,130	ACA-3
-	Deposits		2,086,388,087	1,990,633,883	ACA-4
-	Advance Accounts		138,041,254	95,348,387	ACA-5
-	Other Main Ledger Receipts		-	-	
-	**Total Non Revenue Receipts (B)**		9,113,028,341	6,366,177,400	

	Deposits				
-	Advance Accounts		2,086,388,087	1,990,633,883	ACA-4
-	Other Main Ledger Receipts		138,041,254	95,348,387	ACA-5
-	**Total Non Revenue Receipts (B)**		-	-	
			9,113,028,341	6,366,177,400	

	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		9,113,028,341	6,366,177,400	
	Remittance to the Treasury (D)		325,460,000	49,295,000	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		8,787,568,341	6,316,882,400	
	Less: Expenditure				
-	**Recurrent Expenditure**		-	-	
2,023,604,000	Wages, Salaries & Other Employment Benefits	5	1,998,915,401	1,177,414,939	ACA-2(ii)
238,521,250	Other Goods & Services	6	204,612,616	167,364,878	
501,852,760	Subsidies, Grants and Transfers	7	498,198,611	18,523,516	
-	Interest Payments	8	-	-	
8,750	Other Recurrent Expenditure	9	8,750	-	
2,763,986,760	**Total Recurrent Expenditure (F)**		2,701,735,377	1,363,303,333	
	Capital Expenditure				
53,600,000	Rehabilitation & Improvement of Capital Assets	10	50,301,314	35,023,805	ACA-2(ii)
114,583,000	Acquisition of Capital Assets	11	67,415,290	22,835,164	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
3,007,000	Capacity Building	14	2,790,663	1,936,568	
	Other Capital Expenditure	15		-	

171,190,000	**Total Capital Expenditure (G)**	**120,507,267**	59,795,537	
	Deposit Payments	2,058,952,132	2,130,108,562	**ACA-4**
	Advance Payments	212,553,443	93,709,261	**ACA-5**
	Other Main Ledger Payments	-	-	
	Total Main Ledger Expenditure (H)	2,271,505,575	2,223,817,823	
	Total Expenditure I = (F+G+H)	5,093,748,220	3,646,916,693	
	Balance as at 31st December J = (E-I)	3,693,820,121	2,669,965,707	
	Balance as per the Imprest Adjustment Statement	3,693,820,121	2,669,965,707	**ACA-7**
	Imprest Balance as at 31st December			**ACA-3**
		3,693,820,121	2,669,965,707	

3.2 Statement of Financial Position

As at 31st December 2024

	Note	Actual 2024 Rs	2023 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	3,184,668,823	3,038,395,973
Financial Assets			
Advance Accounts	ACA-5/5(a)	360,758,994	286,246,805
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		**3,545,427,817**	**3,324,642,778**
Net Assets / Equity			
Net Worth to Treasury		127,451,152	80,374,918
Property, Plant & Equipment Reserve		3,184,668,823	3,038,395,973
Rent and Work Advance Reserve	ACA-5(b)		-
Current Liabilities			
Deposits Accounts	ACA-4	233,307,842	205,871,887
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		**3,545,427,817**	**3,324,642,778**

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from .... to...... and Annexures to accounts presented in pages from .... to .... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effec carried out.

....	....	....
Chief Accounting Officer	Accounting Officer	Chief Financial Officer/ Accountant/ Director (Finance)/ Commissi (Finance)
Name : S. Alokabandara	Name : G.M. Janaka K. Gunawardhane	Name : W.K.K. Muthumali
Designation : Secretary Ministry of Public Administration, Provincial Councils and Local Government	Designation : District Secretary Divisional Secretariat, Kalutara	
Date :	Date :	Date :

ඒසීඒ-පී

2024 දෙසැම්බර් 31 දිනට

මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශනය

	සටහන	වසර 2024 රු.	2023 රු.
මූල්‍ය නොවන වත්කම්			
දේපළ, පිරියත හා උපකරණ	ඒසීඒ-6	3,184,668,823	3,038,395,973
මූල්‍ය වත්කම්			
අත්තිකාරම් ගිණුම්	ඒසීඒ-5/5(ආ)	360,758,994	286,246,805
මුදල් හා මුදල් සමාන දෑ	ඒසීඒ-3	-	-
මුළු වත්කම්		3,545,427,817	3,324,642,778
ශුද්ධ වත්කම් / ස්කන්ධය			
භාණ්ඩාගාරය වෙත ශුද්ධ වත්කම්		127,451,152	80,374,918
දේපළ පිරියත හා උපකරණ සංචිතය		3,184,668,823	3,038,395,973
කුලී හා වැඩ අත්තිකාරම් සංචිතය	ඒසීඒ-5(ඕ)		-
ජංගම වගකීම්			
තැන්පතු ගිණුම්	ඒසීඒ-4	233,307,842	205,871,887
ඉදිරි ශේෂය	ඒසීඒ-3	-	-
මුළු වගකීම්		3,545,427,817	3,324,642,778

පිටු අංක ...1... සිට ...49... දක්වා ඒසීඒ 1 සිට ඒසීඒ 7 දක්වා වූ ආකෘති පත්‍රවලින් ඉදිරිපත් කෙරෙන ගිණුම් තොරතුරු සහ ඇමුණුම් පිටු අංක ...50... සිට ...51... දක්වා ඇතුළත් ගිණුම් සටහන් වලින් ද මෙම ආයතනයේ ගිණුම්වල අත්වැලක් සපයයි. මෙම මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම රාජ්‍ය මුදල් රෙගුලාසි 150 හා 151 සහ 2024.12.16 දිනැති රාජ්‍ය ගිණුම් චක්‍රලේඛ අංක 06/2024 විධිවිධානයන්ට අනුකූලව සිදුකර ඇත. ඉහත වගන්ති ගිණුම්ගත සඳහන් සංඛ්‍යා, ඊට අදාළ ගිණුම් සටහන් හා අනෙකුත් ගිණුම් තොරතුරු, භාණ්ඩාගාර ගිණුම් පොත් සමග සැසඳීම කර ඇති බැවින් එවා එම සංඛ්‍යා සමග එකඟ වන බැවින් මෙයින් සහතික කරමි.

මූල්‍ය පාලනය සඳහා වලංගු අභ්‍යන්තර පාලන පද්ධතියක් මෙම ආයතනය තුළ පවතින බවත් මූල්‍ය පාලනය සඳහා අභ්‍යන්තර පාලන පද්ධතියේ සඵලතාවය අධීක්ෂණය කිරීමෙන් ඊ අදාළ වෙනස්කම් වලංගු ලෙස ක්‍රියාත්මක කිරීමට අවශ්‍ය පරිදි වෙනස් කිරීම් සිදුකිරීම මගින් එම පද්ධතිය සිදුකරන බවත් මෙයින් සහතික කරමි.

ප්‍රධාන ගණන්දීමේ නිලධාරී
නම : එස්.ආලෝකබණ්ඩාර
තනතුර : ලේකම්
රාජ්‍ය පරිපාලන,පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය
දිනය : 2025.02.20

ගණන්දීමේ නිලධාරී
නම : ඩී.එම්.ජයා ජේ.ගුණවර්ධන
තනතුර : දිස්ත්‍රික් ලේකම්
දිස්ත්‍රික් ලේකම් කාර්යාලය , කළුතර
දිනය : 2025/02/18

ප්‍රධාන මූල්‍ය නිලධාරී/ප්‍රධාන ගණකාධිකාරී/
සහකාර (මුදල්) ගණකාධිකාරී (මුදල්)
නම : ඩබ්.එන්.එන්.තිතුමලි
දිනය : 18/2/2025

ඩී.එම්. ජයා ජේ. ගුණවර්ධන
දිස්ත්‍රික් ලේකම් / දිසාපති
කළුතර

එස්. ආලෝකබණ්ඩාර
ලේකම්
රාජ්‍ය පරිපාලන, පළාත් සභා සහ
පළාත් පාලන අමාත්‍යාංශය

ACA-C

Statement of Cash Flows

for the Period ended 31st December 2024

	Actual 2024 Rs.	2023 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	236,087,148	361,830,905
Imprest Received	6,888,599,000	4,280,195,130
Recoveries from Advance	132,954,073	129,015,051
Deposit Received	2,086,388,087	1,990,644,832
Total Cash generated from Operations (A)	**9,344,028,307**	**6,761,685,918**

Annual Performance Report - 2024

Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	2,192,506,672	1,339,289,317
Subsidies & Transfer Payments	498,198,611	18,523,516
Expenditure incurred on behalf of Other Heads	4,025,509,989	2,726,137,098
Imprest Settlement to Treasury	325,460,000	49,295,000
Advance Payments	122,893,637	141,083,386
Deposit Payments	2,058,952,132	2,130,108,562
Total Cash disbursed for Operations (B)	**9,223,521,040**	**6,404,436,879**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	**120,507,267**	**357,249,039**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-

Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	120,507,267	357,249,039
Total Cash disbursed for Investing Activities (E)	120,507,267	**357,249,039**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	**(120,507,267)**	**(357,249,039)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	-
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-

Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

Annual Performance Report - 2024

Summary of Expenditure by Programme for the period ended 31st December 2024 ACA - 2

Expenditure Head No : 257 **District Secretariat : Kalutara**

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	2,075,000,000	690,176,760	-1,190,000	2,763,986,760	2,701,735,377	62,251,383
	(2) Capital	170,000,000	-	1,190,000	171,190,000	120,507,267	50,682,733
	Sub Total	2,245,000,000	690,176,760	-	2,935,176,760	2,822,242,644	112,934,116
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	2,245,000,000	690,176,760	-	2,935,176,760	2,822,242,644	112,934,116

Chief Accountant

Date : 26 . 06 . 2025

M.L.L.S. Ranaweera
Chief Accountant
District Secretariat
Kalutara

Date : 26 . 06 . 2025

M.L.L.S. Ranaweera
Chief Accountant
District Secretariat
Kalutara

ACA - 2(i)

Statement of Expenditure by Programme
District Secretariat : Kalutara

Expenditure Head No : 257

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2024
	Provisions					Provisions					
	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure	Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure	
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Recurrent Expenditure											
Programme (1)											
Prog./Proj./Sub proj./Object code/Item OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS											
Personal Emoluments											
1001 Salaries & Wages	1,217,000,000		(53,200,000)	1,163,800,000	1,141,326,270						1,141,326,270

Annual Performance Report - 2024

1002 Overtime & Holiday Payments	28,000,000		1,044,000	29,044,000	28,039,669						28,039,669
1003 Other Allowances	579,000,000	197,580,000	54,180,000	830,760,000	829,549,462						829,549,462
				-							
OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES				-							
<u>Travelling Expenditure</u>				-							
1101 Domestic	24,200,000		8,114,000	32,314,000	31,682,639						31,682,639
1102 Fporeign	1,848,200,000	197,580,000	10,138,000	2,055,918,000	2,019,567,945						2,019,567,945
Total (a)											
<u>Supplies</u>											
1201 Stationery & Office Requisites	35,500,000		(1,198,750)	34,301,250	30,484,070						30,484,070
1202 Fuel				-							
2 Fuel Allowence	12,100,000		1,825,000	13,925,000	13,524,437						13,524,437
9 Fuel for Pool Vehicles	16,300,000		(945,000)	15,355,000	9,844,390						9,844,390
10 Fuel for Other Needs	2,000,000			2,000,000	276,357						276,357
1203 Diets & Uniforms	1,150,000			1,150,000	495,500						495,500
1205 Other	150,000			150,000	130,286						130,286

Maintenance Expenditure				-							
				-							
1301 Vehicles	14,800,000		1,000,000	15,800,000	14,064,324						14,064,324
1302 Plant and machinery	15,900,000		(1,580,000)	14,320,000	12,941,003						12,941,003
1303 Building and Structures	11,100,000		(5,000,000)	6,100,000	3,339,000						3,339,000
1304 Software Maintenance	2,200,000		(1,694,000)	506,000	505,398						505,398
				-							
Services				-							
1401 Transport	1,200,000		600,000	1,800,000	1,800,000						1,800,000
1402 Postal & Communication	20,800,000	4,000,000	(1,300,000)	23,500,000	18,913,465						18,913,465
1403 Electricity & Water	30,800,000		(4,051,000)	26,749,000	24,965,171						24,965,171
1404 Rents & Local Taxes	2,200,000		51,000	2,251,000	1,601,907						1,601,907
1405 Sanitary Services	15,300,000			15,300,000	13,815,662						13,815,662
1407 Security Services	12,800,000			12,800,000	10,609,813						10,609,813
1409 Other				-							
138 Machine and Office Equipments Service Contracts	7,900,000			7,900,000	4,440,796						4,440,796
139 Vehicle				3,700,000							

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Insurance	3,700,000				2,838,106						2,838,106
140 other	5,100,000		3,500,000	8,600,000	8,340,293						8,340,293
Transfers 1504 Development Subsidies		488,596,760		488,596,760	488,271,025						488,271,025
Interest **Other Recurrent Expenditure**	15,800,000		(2,544,000)	13,256,000	9,927,586						9,927,586
1701 Losses & Write off			8,750	8,750	8,750						8,750
Total	**2,075,000,000**	**690,176,760**	**(1,190,000)**	**2,763,986,760**	**2,701,735,377**						**2,701,735,377**
Capital Expenditure **Rehabilitation & Improvements of Capital Assets**				-							
2001 Buildings & Structures	47,000,000			47,000,000	44,886,759						44,886,759
2002 Plant, Machinery & Equipment	2,600,000			2,600,000	1,680,278						1,680,278
2003 Vehicles	4,000,000			4,000,000	3,734,276						3,734,276
Acquisition of Capital Assets 2102 Furniture & Office Equipment	4,000,000			4,000,000	3,864,891						3,864,891
2103 Plant, Machinery & Equipment	4,200,000		6,383,000	10,583,000	10,553,875						10,553,875

10,553,875

Annual Performance Report - 2024

2104 Buildings & Structures	100,000,000			100,000,000	52,996,524						52,996,524
2106 Software Development	5,000,000		(5,000,000)	-							
<u>Capacity Building</u>				-							
2401 Staff Training	3,200,000		(193,000)	3,007,000	2,790,663						2,790,663
Grand Total	**170,000,000**	**-**	**1,190,000**	**171,190,000**	**120,507,267**						120,507,267
Total Recurrent & Capital Expenditure	2,245,000,000	690,176,760	-	2,935,176,760	2,822,242,644						2,822,242,644

Chief Accountant
Date 26.06.2025

M.L.L.S. Ranaweera
Chief Accountant
District Secretariat
Kalutara

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Statement of Imprest Account for the year 2024

Ministry / Department / District Secretariat : Kalutara
Expenditure Head No. :

Rs.

Imprest Account No.	Imprest Balance as at 1st January 2024 1			Imprest Received 2			Imprest Settlement 3			Imprest Balance as at 31st December 2024 4			Imprest Balance as at 31st December 2024 as per Entity Books	Imprest Balance as at 31st December 2024 as per Treasury Books
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total	*5	6
	1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)	
7002/0/0/304/24	0	0	0	6,888,599,000	2,214,458,428	9,103,057,428	8,777,597,428	325,460,000	9,103,057,428					

M.L.L.S. Ranaweera
Chief Accountant
District Secretariat
Kalutara

Chief Accountant
Date 26-06-2025

Chief Accountant
District Secretariat
Kalutara
Date 26-06-2025

Annual Performance Report - 2024

ACA -4

Statement of Deposit Accounts as at 31st December 2024

Expenditure Head No :

Ministry / Department / District Secretariat : Kalutara

Rs.

Name o f Deposit Accounts	Deposit Number	Balance as at 1st January 2024	Credited during the year	Debited during the year	Balance as at 31st December 2024	Balance as per Treasury Book as at 31st December 2024
Security Deposits	6000-0-0-1-59	454,800.00	078,000.00	313,800.00	219,000.00	219,000.00
Tender Deposits	6000-0-0-2-77	257,889.00	906,965.00	481,329.00	683,525.00	683,525.00
Retention Money for Construction	6000-0-0-16-0-30	73,982,310.46	79,607,000.36	63,162,991.13	90,426,319.69	90,426,319.69
Compensation	6000-0-0-17-0-8	103,880,781.21	1,830,552,525.04	1,817,470,017.82	116,963,288.43	116,963,288.43
Temporary Retention for Statutory Payments	6000-0-0-18-37	21,063,120.76	126,564,879.60	131,781,703.78	15,846,296.58	15,846,296.58
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-0-6	6,232,985.70	48,678,716.99	45,742,290.70	9,169,411.99	9,169,411.99

Chief Accountant
Date 26-06-2025

M.L.L.S. Ranaweera
Chief Accountant
District Secretariat
Kalutara

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Statement of Advance Accounts as at 31st December 2024

Expenditure Head No :

Ministry / Department / District Secretariat : Kalutara

Rs.

Name of Advance Account	Advance Account Number	Balance as at 1st January 2024 (1)	Maximum Limits of Expenditure Rs........ Debits during the year (2)		Minimum Limits of Receipts Rs........ Credits during the year (3)		Maximum Limits of Debit Balance Rs........ Balance as 4=(1)+(2)-(3)	Maximum Limits of Liabilities Rs.......	Balance as per Treasury Books as at 31st December 2024
			In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	025,701.00	286,246,805.52	108,671,975.10	103,881,468.00	110,418,940.20	27,622,314.12	360,758,994.30		360,758,994.30

M.L.L.S. Ranaweera
Chief Accountant
District Secretariat
Kalutara

Chief Accountant
Date 26.06.2025

Annual Performance Report - 2024

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Non-Financial Asset Report generated by the New CIGAS Web Application should be attached here instead of the format No ACA- 6.

Cumulative Non Financial Asset Accounts Report- Central Govt-2024

Land-9153:	1,097,761,100.00	Table:	SA 82
Building- 9151:	1,676,361,264.28	Year:	2024
Machinery-9152:	299,004,373.60	Rpt Date	6/11/2025 9:40:37 AM
WIP-9160:	111,542,085.52	Head	257
Intangible-9154:	0.00		
Lease-9180:	0.00		

Ledger	category	Item	Code	Opn_Bal	Opn_Bal_Add	Transfer In	Purchase	Disposal	Balance
9151	1.1-Dwellings		61111	62,816,624.50	0.00	0.00	0.00	0.00	62,816,624.50
		Garages	****6111102	4,000.00	0.00	0.00	0.00	0.00	4,000.00
		Quarters	****6111107	62,812,624.50	0.00	0.00	0.00	0.00	62,812,624.50
9151	1.2-Non Residential Building		61112	1,611,603,862.20	1,911,277.58	0.00	36,000.00	9,500.00	1,613,541,639.78
		Office Building	****6111201	1,608,186,573.99	1,911,277.58	0.00	36,000.00	9,500.00	1,610,124,351.57
		Schools	****6141202	3,168,000.00	0.00	0.00	0.00	0.00	3,168,000.00
		Markets	****6111208	249,288.21	0.00	0.00	0.00	0.00	249,288.21
9151	1.3-Other Structure		61113	3,000.00	0.00	0.00	0.00	0.00	3,000.00
		Outdoor sport & recreation facilities	****6111309	3,000.00	0.00	0.00	0.00	0.00	3,000.00
9160	1.4-WIP-Building		61114	59,178,061.06	0.00	9,500.00	52,960,524.46	606,000.00	111,542,085.52

	& Structure								
		WIP-Building & Structure	****611140	58,572,061.06	0.00	9,500.00	52,960,524.46	0.00	111,542,085.52
		Garages	****611142	346,000.00	0.00	0.00	0.00	346,000.00	0.00
		Office Building	****611148	260,000.00	0.00	0.00	0.00	260,000.00	0.00
9152	2.1-Transport Equipment		61121	82,737,000.00	126,688.76	0.00	0.00	0.00	82,863,688.76
		Passenger vehicle	****6112101	82,737,000.00	126,688.76	0.00	0.00	0.00	82,863,688.76
9152	2.2-Other Machinary & Equipment		61122	195,274,582.97	8,731,589.92	73,757.42	14,418,765.78	2,358,011.25	216,140,684.84
		Office Equipment	****6112201	30,951,778.06	78,500.00	0.00	947,792.75	67,885.00	31,910,185.81
		Computer Equipment	****6112202	66,383,035.20	4,563,031.28	0.00	9,364,571.28	2,091,190.00	78,219,447.76
		Electrical Equipment	****6112203	18,479,025.09	539,025.84	0.00	692,336.00	1,000.00	19,709,386.93

		Communication Equipment	****6112204	4,130,365.11	853,360.00	0.00	718,721.62	0.00	5,702,446.73
		Furniture	****6112205	73,883,028.11	2,180,172.80	73,757.42	2,695,344.13	189,426.25	78,642,876.21
		Musical Instruments	****6112206	160,130.00	0.00	0.00	0.00	200.00	159,930.00
		Sports equipment	****6112208	110,000.00	0.00	0.00	0.00	0.00	110,000.00
		Books Periodical & Journals	****6112210	76,830.00	0.00	0.00	0.00	0.00	76,830.00
		Industrial & Manufacturing Equipment	****6112212	0.00	517,500.00	0.00	0.00	0.00	517,500.00

		Defence Equipment	****6112215	824,555.90	0.00	0.00	0.00	0.00	824,555.90
		Agricultural & Dairy Farm Equipment	****6112216	212,493.50	0.00	0.00	0.00	8,310.00	204,183.50
		Fire Protection Equipment	****6112217	63,342.00	0.00	0.00	0.00	0.00	63,342.00
9153	4.1-Land		61410	1,097,761,100.00	0.00	0.00	0.00	0.00	1,097,761,100.00
		Land	****614100	1,097,761,100.00	0.00	0.00	0.00	0.00	1,097,761,100.00

REMARKS

This is a computer-generated document. No signature is required.

Report Generated by the new CIGAS Web Application--Developed by S.Tharshan - Director, Dept of State Accounts

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Statement of Imprest Adjustment

Revenue Collected by **Other Entities** on behalf of **Reporting Entity**	000,000.00	
Expenditure incurred by **Reporting Entity** on behalf of **Other Entities**	4,025,509,988.76	
Debits made to Advance "B" Account on behalf of **Other Entities**	2,285,132.00	
Credits made to Advance "B" Account by **Other Entities**	20,600,793.80	4,048,395,914.56
Less:		
Revenue Collected by **Reporting Entity** on behalf of **Other Entities**	236,087,147.71	
Expenditure incurred by **Other Entities** on behalf of **Reporting Entity**	11,030,095.00	
Credits made to Advance "B" Account on behalf of **Other Entites**	15,513,612.06	
Debits made to Advance "B" Account by **Other Entities**	91,944,938.30	354,575,793.07
Imprest Adjustment Balance as at 31st December 2024		**3,693,820,121.49**

3.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original		Amount (Rs.)	Final Re Estim
10.02.07.00	Stamp Duty	-	-	46,000.00	
10.03.07.10	Other License			-	
10.03.07.02	Registration Fees related to Registrar General's Department			1,512,290.00	
10.03.07.03	Private Timber Transport			1,117,038.00	
10.03.07.05	License Fees related to the Ministry of Defence			1,602,190.00	
10.03.07.99	Other			13,415,025.10	
20.02.01.01	Rentals of Government Buildings			3,038,380.45	
20.02.02.99	Other			15,451,396.14	
20.03.01.00	Departmental Marketing			165.00	
20.03.02.13	Examination and other fees			24,850.00	
20.03.02.14	Charges and other receipts charged under the Motor Traffic Act			3,671,208.72	
20.03.02.03	Fees under the Registration of Persons Act			22,348,270.00	
20.03.02.99	Other			8,476,684.74	
20.03.99.00	Other Receipts			72,948,367.34	
20.04.01.00	Social Security Contribution			92,434,682.22	

3.6 Performance of the Utilization of Allocation

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	2,075,000,000	2,763,986,760	2,701,735,377	98%
Capital	170,000,000	171,190,000	120,507,267	70%

3.7 In terms of F.R.208 grant of allocations for expenditure to the District Secretariat as an agent of the other Ministries/ Departments

Serial No.		Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation	Actual Expenditure	Total Expenditure	Utilization as a % of Final Allocation
1	001-02-06-021-2509	President's Office	"Urumaya" National Programme	13,242,325.00	13,124,999.45	13,124,999.45	99%
	001-02-06-023-2509		Decentralized Budget Program.	597,955,000.00	510,687,757.73	510,687,757.73	85%
	001-02-06-003-2509		Book Bank Project	166,024,150.00	40,463,415.99	40,463,415.99	24%
	001-01-02-0-1401		Transportation	110,000.00	102,230.00	102,230.00	93%
	001-01-02-0-1409-140		Charity works and others	54,750.00	50,240.00	50,240.00	92%
	001-02-06-022-2509		Infrastructure	52,500,000.00	17,256,165.94	17,256,165.94	33%
2	101-2-6-8-2205	Ministry of Buddhasasana, Religious & Cultural Affairs	Renovation works of the temples	16,725,000.00	8,292,617.42	8,292,617.42	50%
	101-2-6-1409(8)		Vesak Zone Program/Poson Devotional Songs (Bhakthi Geetha)	1,500,000.00	1,492,500.00	1,492,500.00	100%
	101-02-05-0-2102		Office equipment/musical instruments	704,170.00	703,164.25	703,164.25	100%
	101-2-6-9-2205		Values Promotion Programme	191,850.00	190,850.00	190,850.00	99%

	101-02-05-0-2102	Affairs	Office equipment/musical instruments	704,170.00	703,164.25	703,164.25	100%
	101-2-6-9-2205		Values Promotion Programme	191,850.00	190,850.00	190,850.00	99%

Annual Performance Report - 2024

	101-02-05-0-2103		To Purchase Computers	252,000.00	252,000.00	252,000.00	100%
	101-02-05-0-1101		Travel Expenses	8,096.00	3,830.00	3,830.00	47%
	101-02-05-23-2104		Constructions	374,396.00			0%
	101-02-05-09-1409(99)		Agalawatta Perahera	100,000.00	1,000,000.00	1,000,000.00	1000%
	101-02-05-0-2002		Repairing of Computers	56,200.00	56,200.00	56,200.00	100%
3	102-01-02-040-1501-033-(11)	Ministry of Finance, Economic Stabilization & National Policies	Aswesuma Welfare Benefits Payment	44,124,800.00	34,033,595.08	34,033,595.08	77%
	102-1-02-040-1501-035(11)		Elderly Allowance – Over 70Years / Residential Beneficiaries	963,524,100.00	882,838,400.00	882,838,400.00	92%
	102-1-02-040-1501-036(11)		Elderly Allowance – Over 100 Years	2,115,000.00	1,895,000.00	1,895,000.00	90%
	102-1-02-040-1501-034(11)		Disability Allowance	516,651,150.00	466,194,150.00	466,194,150.00	90%
	102-1-02-040-1501-037(11)		Allowance for Kidney Patients	88,580,575.00	79,797,675.00	79,797,675.00	90%
4	103-02-18-1001	Ministry of Defence	Salary and Wages.	11,036,600.00	9,734,299.72	9,734,299.72	88%
	103-02-18-1003		Other Allowances	7,746,400.00	6,852,803.21	6,852,803.21	88%
	103-02-18-1101		Travel Expenses	1,653,000.00	1,486,620.00	1,486,620.00	90%
	103-02-18-1201		Stationery	227,315.00	227,315.00	227,315.00	100%
	103-02-18-1402		Fax and Internet Facility	31,518.11	30,668.11	30,668.11	97%

	103-02-18-01-1501		Emergency Disaster Response.	38,797,203.98	36,573,887.64	36,573,887.64	94%
	103-02-18-1301		Vehicle Repair.	22,000.00	22,000.00	22,000.00	100%
	103-02-18-1506		Property Loan Interest	109,647.95	98,804.53	98,804.53	90%
	103-02-18-05-2202		Resettlement	61,102,946.32	56,343,691.32	56,343,691.32	92%
	103-02-18-007-2506		Compensation for House Damages	50,565,442.94	50,506,689.89	50,506,689.89	100%
	103-02-17-02-2509		Disaster Mitigation Projects.	30,650,000.00	23,886,045.03	23,886,045.03	78%
	103-02-18-06-2202		Resettlement	1,000,000.00	997,624.00	997,624.00	100%
	103-02-18-1302		Purchasing Toners	20,000.00	8,000.00	8,000.00	40%
	103-02-18-3-1508		Flood Allowance for Field Officers	252,000.00	252,000.00	252,000.00	100%
5	110-01-05-0-1001	Ministry of Justice and National Integration	Salary and Wages.	3,881,031.00	3,728,004.43	3,728,004.43	96%
	110-01-05-0-1003		Allowances	2,673,600.00	2,520,396.27	2,520,396.27	94%
	110-01-05-0-1101		Travel Expenses (Local)	157,000.00	132,280.00	132,280.00	84%
	110-01-05-0-1201		Stationery	82,500.00	82,500.00	82,500.00	100%
	110-01-05-0-1506		Property Loan Interest	49,440.00	----	----	
	110-1-3-0-1409(43)		Mediation Training Workshop	152,250.00	143,850.00	143,850.00	94%
	110-01-03-		Mediation Board Membership	8,722,000.00			87%

		Mediation	Board Membership	8,722,000.00			87%

	1409(42)		Allowance / Hall Fee		7,608,000.00	7,608,000.00	
	110-01-03-01409(44)		Clerk Allowance (Chair Person)	131,250.00	118,500.00	118,500.00	90%
	110-01-03-1409(46)		Labour Allowances	133,000.00	112,500.00	112,500.00	85%
	110-01-03-1409(47)		Clerk Allowances (Divisional Secretary)	70,800.00	64,400.00	64,400.00	91%
	110-01-03-1409(48)		Stationery Allowances	42,000.00	39,750.00	39,750.00	95%
	110-01-03-0-1201		Mediation Training Officer - Stationery.	62,000.00	53,035.12	53,035.12	86%
	110-1-2-30-2202		Reconciliation Iftar	1,491,750.00	1,250,473.00	1,250,473.00	84%
	110-01-05-002-2509		Empowering Children who are under Stress	888,200.00	352,435.05	352,435.05	40%
	110-01-05-14-2509		Coexistence Committees	11,000.00	11,000.00	11,000.00	100%
	110-01-05-13-2509		Empowering Female-Headed Families	2,135,060.00	1,874,895.00	1,874,895.00	88%
	110-01-05-1302		Computer Equipment	990.00	990.00	990.00	100%
	110-01-05-2102		Office Equipment	51,632.50	49,983.75	49,983.75	97%
6	111-1-21-0-1001	Ministry of Health	Salaries for Development Officers	6,493,222.00	5,769,831.47	5,769,831.47	89%
	111-1-21-0-1003		Allowances for Development Officers	4,185,000.00	3,778,000.00	3,778,000.00	90%
	111-1-21-0-1101		Travel Expenses.	262,500.00	212,182.50	212,182.50	81%
	111-1-21-0-1201		Stationery	24,000.00			100%

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					24,000.00	24,000.00	
	111-2-26-002-1409(11)		Preservation of Traditional Foods and Recipes	792,680.00	916,828.24	916,828.24	116%
	111-1-21-005-2202(11)		Repairing works	9,500.00	140,924.39	140,924.39	1483%
	111-2-19-001-2509(11)		Construction of a nutritional Kola Kenda (Porridge) Site	300,000.00	271,816.24	271,816.24	91%
7	117-2-4-61-2104	Ministry of Transport & Highways	Rural Road Development Programme	111,215,548.02	86,773,816.23	86,773,816.23	78%
	117-02-04-052-2105(11)		Administrative Expenses	350,000.00	350,000.00	350,000.00	100%
8	118-01-02-1001	Ministry of Agriculture	Salary and Wages.	16,165,680.00	13,491,415.06	13,491,415.06	83%
	118-01-02-1002		Overtime Allowances	60,000.00	36,017.00	36,017.00	60%
	118-01-02-1003		Allowances	9,810,800.00	8,870,542.04	8,870,542.04	90%
	118-01-02-1101		Travel Expenses (Local)	50,000.00	40,236.00	40,236.00	80%
	118-01-02-1201		Stationery	127,500.00	119,408.96	119,408.96	94%
	118-01-02-1202-002		Fuel	532,980.00	407,381.00	407,381.00	76%
	118-01-02-1203		Uniforms	4,000.00	4,000.00	4,000.00	100%
	118-01-02-1401		Transportation				
	118-01-02-1402		Postal and Communication	60,000.00	54,968.96	54,968.96	92%
	118-01-02-1409		Other	50,000.00			0%
	118-01-02-1506		Property Loan Interest	212,059.20	239,997.60	239,997.60	113%

	118-01-02-1506		Property Loan Interest	212,059.20	239,997.60	239,997.60	113%

	118-2-3-20-2509		District Agriculture Committee	120,000.00	87,100.00	87,100.00	73%
	118,011.00		Special Advances	138,000.00	135,338.00	135,338.00	98%
	118-01-02-1201		Stationery	-----------	----------	------	
	118-01-02-1202-009		Fuel	81,664.29	39,930.00	39,930.00	49%
	118-01-02-1409-140		Other Expenses	14,740.00	16,975.00	16,975.00	115%
	118-01-02-1409-138		Photocopy Machine Repair Services	39,058.00	86,823.00	86,823.00	222%
	118-01-02-1301		Vehicle Repair	108,230.00	106,550.00	106,550.00	98%
	118-02-03-088-2509		Gemi Pivisuma Programme with Community Participation	10,260,000.00	4,289,349.27	4,289,349.27	42%
	118-02-03-080-2202		Goat Farming	6,000,000.00	4,951,581.00	4,951,581.00	83%
	118-01-02-2002		Computer Repair	26,000.00	26,000.00	26,000.00	100%
	118-01-02-2102		Purchasing Computers	201,890.00	197,296.00	197,296.00	98%
	118-01-02-1403		Electricity and Water	61,846.75	59,861.64	59,861.64	97%
	118-01-02-2401		Training Programmes	51,000.00	44,775.00	44,775.00	88%
9	122-01-3-0-1001	Ministry of Lands	Salary and Wages.	9,170,796.41	8,298,393.71	8,298,393.71	90%
	122-01-3-0-1003		Allowances	6,081,734.06	5,392,112.37	5,392,112.37	89%
	122-01-3-0-1101		Travel Expenses.	124,764.00			83%

					102,960.00	102,960.00	
	122-01-3-0-1506		Property Loan Interest	26,724.71	24,449.11	24,449.11	91%
	122-02-03-05-2105		Administrative Costs for Land Acquisition	36,716,395.61	32,949,437.44	32,949,437.44	90%
	122-2-06-2202-017(17)		Tourist Boat Service	17,896,410.65	17,728,936.74	17,728,936.74	99%
	122-2-3-4-2509		Security and Sanitation Bills	535,092.28	454,734.95	454,734.95	85%
10	123-02-15-82-2506(11)	Ministry of Urban Development and Housing	Kandukara Dashakaya Development Programme	437,000,000.00	294,521,747.54	294,521,747.54	67%
11	126-1-18-0-1101	Ministry of Education (Skills)	Travel Expenses.	631,200.00	574,928.00	574,928.00	91%
	126-1-18-0-1201		Stationery	73,500.00	74,500.00	74,500.00	101%
	126-02-05-02-2205(11)		Projects for Piriven	4,850,000.00	4,828,529.34	4,828,529.34	100%
12	130-01-16-0-1001	Ministry of Public Administration, Provincial Councils and Local Government	Salary and Wages	614,205.00	614,205.00	614,205.00	100%
	130-01-16-0-1003		Other Allowances	4,172,700.00	3,883,390.77	3,883,390.77	93%
	130-01-16-0-1203		Uniforms	8,000.00	8,000.00	8,000.00	100%
	130-01-16-0-1205		Others (Small Purchases)	50,000.00	46,355.00	46,355.00	93%
	130-01-16-0-1402		Postal and Communication	12,000.00	5,557.02	5,557.02	46%
	130-01-16-0-1403		Electricity and Water	875,750.00	775,154.47	775,154.47	89%

875,750.00	775,154.47	775,154.47	89%

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	130-01-16-0-1404		Rentals	3,000.00	----------	----------	
	130-01-16-0-1409(140)		Miscellaneous Service Expenses (Minor Service Needs)	50,000.00	137,027.00	137,027.00	274%
	130-1-2-0-1003		Allowance for Multipurpose Assistants	4,714,300.00	4,013,894.47	4,013,894.47	85%
	130-02-20-007-2509		E – Grama Niladhari	12,845,051.19	12,822,646.96	12,822,646.96	100%
	130-1-02-0-1001		Salary and Wages	736,605.00	739,560.00	739,560.00	100%
	130-1-02-0-1003		Allowances				
	130-01-16-0-2001(041)		Upgrading Circuit Bungalows	1,707,000.00	1,506,341.63	1,506,341.63	88%
	130-01-16-0-1302		Maintenance of Machineries	253,350.00	24,750.00	24,750.00	10%
	130-1-16-0-1303		Upgrading Circuit Bungalows	100,000.00	99,900.00	99,900.00	100%
	130-01-16-0-1102			400,378.06	173,475.00	173,475.00	43%
	130-1-13-0-1201-0/11		Official Languages - Stationery.	10,000.00	10,000.00	10,000.00	100%
	130-01-16-0-2002		Machines and Machinery Equipment Improvement	-			
	130,011.00		Distress Loan/ Festival Advance	92,500.00	92,500.00	92,500.00	100%
13	149-2-17-1101	Ministry of Industry	Travel Expenses	878,620.00	862,849.28	862,849.28	98%
	149-2-17-1201		Stationery	198,960.00	194,282.50	194,282.50	98%
	149-2-17-1402		Postal and Communication	90,000.00	83,999.98	83,999.98	93%

	149-2-17-1403		Electricity and Water	363,915.90	290,182.22	290,182.22	80%
	149-2-17-1404		Assessment Tax	12,614.52	12,611.52	12,611.52	100%
	149-2-17-1405		Cleaning Service	96,000.00	92,969.00	92,969.00	97%
	149-2-17-2002		Maintenance of Machineries	56,150.00	41,650.00	41,650.00	74%
	149-2-17-2103		Purchasing Machineries	159,422.00	135,022.00	135,022.00	85%
	149-2-17-2001		Renovation of Buildings	1,164,824.70	1,105,989.93	1,105,989.93	95%
	149-2-17-2102		Capital Expenses	81,126.40	81,126.40	81,126.40	100%
	149-2-17-1002		Overtime	18,430.00	18,402.36	18,402.36	100%
	149-2-17-2509		Other Capital Expenses	386,900.00	383,734.70	383,734.70	99%
	149-02-03-02-2506		Renovations	267,548.00	260,048.00	260,048.00	97%
	149-2-17-1302		Computer Repair				
14	151-1-2-01-1501	Department of Fisheries and Aquatic Resources	Compensation – Express Pearl	1,869,585.00	1,846,930.00	1,846,930.00	99%
15	160-01-02-1001(11)	Ministry of Environment	Salary and Wages.	5,259,800.00	3,723,531.90	3,723,531.90	71%
	160-01-02-1003(11)		Allowances	3,444,800.00	2,745,223.31	2,745,223.31	80%
	160-01-02-1101(11)		Travel Expenses.	340,200.00	205,085.00	205,085.00	60%
	160-011		Advance B Account	530,000.00			15%

			Advance B Account	340,200.00	205,085.00	205,085.00	60%
				530,000.00			15%

					78,984.00	78,984.00	
	160-02-03-118-2507		Environment Day Programmes	140,000.00	129,400.00	129,400.00	92%
16	171-02-07-00-1001	Women and Child Affairs	Salaries – Counselling Officers	10,550,793.86	10,655,126.63	10,655,126.63	101%
	171-02-07-00-1003		Counselling - Allowances	6,160,200.00	6,900,315.15	6,900,315.15	112%
	171-02-07-00-1101		Counselling – Travel Expenses	180,000.00	151,211.00	151,211.00	84%
	171-02-07-00-1201		Counselling - Stationery .	18,000.00	18,000.00	18,000.00	100%
	171-02-07-00-1506		Property Loan Interest	37,964.00	22,340.41	22,340.41	59%
	171-02-08-02-1501		Breakfast	105,209,820.00	81,969,640.00	81,969,640.00	78%
	171-02-08-001-1501		Nutritional Allowances	399,048,000.00	405,645,000.00	405,645,000.0 0	102%
	171-02-06-1101		Travel Expenses – Field Officers	712,000.00	632,498.95	632,498.95	89%
	171-02-08-1101		Travel Expenses – Early Childhood Development	360,000.00	332,813.95	332,813.95	92%
	171-1-02-003-2202		Empowering Welfare Beneficiary Families	155,875.00	116,125.00	116,125.00	74%
	171-02-07-08-2509		Conducting Counselling Programmes	200,000.00	105,000.00	105,000.00	53%
	171-02-06-04-2509		District Child Development Committee Meetings	40,000.00	19,230.00	19,230.00	48%
	171-2-07-010-2202		Saubhagya Production Villages Programme	20,978,572.50	20,539,345.70	20,539,346.70	98%

	171-02-08-1201		Early Childhood Development - Stationery.	54,000.00	50,400.00	50,400.00	93%
	171-02-06-007-2509		Improving the Economy of the Families of Prisoners	1,097,650.00	1,079,110.00	1,079,110.00	98%
	171-02-08-003-1409		Guru Abhimani Programme for Nursery Teachers	56,172,500.00	54,610,000.00	54,610,000.00	97%
	171-02-06-1201		Stationery - Field Officers	115,200.00	115,200.00	115,200.00	100%
	171-02-06-02-2509		Conducting Counselling Programmes	125,000.00	111,780.00	111,780.00	89%
17	187-1-03-0-1001	Ministry of Investment Promotion	Salaries – Development Officers	1,666,380.00	1,498,161.00	1,498,161.00	90%
	187-1-03-0-1003		Allowances for Development Officers	1,168,800.00	1,037,765.00	1,037,766.00	89%
	187-1-03-0-1201		Stationery.	16,000.00	16,000.00	16,000.00	100%
18	189-01-02-0-1001	Department of Dangerous Drug Control	Salary and Wages.	573,050.00	817,198.22	817,198.22	143%
	189-01-02-0-1003		Allowances	365,400.00	540,596.78	540,596.78	148%
	189-01-02-002-1503	Non Governmental Organizations	Salaries	68,080.00	63,366.37	63,366.37	93%
	189-01-02-002-1509		Postal/Communication/Stationery/District Coordinating Committee Meeting	88,320.00	79,176.00	79,176.00	90%
19	193-1-7-0-1101	Productivity Secretariat	Travel Expenses	891,000.00	832,161.49	832,161.49	93%
	193-1-7-0-1201		Stationery.	38,000.00	35,500.00	35,500.00	93%
	193-1-7-1-2509(94)		Productivity Workshops	131,100.00	117,100.00	117,100.00	89%
	193-1-7-0-1302		Computer Repair	49,500.00			100%

					49,500.00	49,500.00	
20	193(011)	Ministry of Foreign Employment	Advance B Account	350,000.00	350,000.00	350,000.00	100%
	193-1-14-1-2509(11)		Progress Meeting	175,000.00	164,720.00	164,720.00	94%
	193-1-14-1101(11)		Travel Expenses	970,000.00	862,510.00	862,511.00	89%
	193-1-14-1201(11)		Stationery	241,000.00	277,900.00	277,900.00	115%
21	194-2-8-0-1101	Ministry of Youth and Sports (Small Business Development Division)	Travel Expenses.	1,149,876.00	898,435.00	898,435.00	78%
	194-2-8-0-1201		Stationery.	281,956.52	202,055.00	202,055.00	72%
	194-2-8-0-1202(009)		Fuel	60,000.00	34,900.00	34,900.00	58%
	194-2-8-0-1402		Postal and Communication	70,950.00	70,950.00	70,950.00	100%
	194-2-8-0-1403		Electricity and Water	214,500.22	197,736.01	197,736.01	92%
	194-2-8-0-1404		Rentals.	12,833.33	9,891.00	9,891.00	77%
	194-2-8-0-1405		Cleaning Services	11,000.00	10,000.00	10,000.00	91%
	194-2-8-0-1407		Security Services	72,000.00	36,000.00	36,000.00	50%
	194-2-8-0-1409(140)		Other Services	57,880.00	133,553.68	133,553.68	231%
	194-2-8-4-2202 (26)		Youth Entrepreneurship Training Programme	9,000,000.00	7,343,613.26	7,343,613.26	82%
	194-2-8-0-2401		Office Staff Training	500,000.00			44%

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					220,995.00	220,995.00	
	194-2-8-0-1409(138)		Machinery Repair	90,000.00			0%
	194-2-8-0-1301		Vehicle Repair	96,430.00	96,165.00	96,165.00	100%
	194-2-8-0-2102		Furniture and Office Equipment	364,266.00	136,599.75	136,599.75	38%
	194-2-8-0-2103			2,775,000.00	2,955,354.00	2,955,354.00	106%
	194-2-8-0-1002		Overtime	119,064.00	81,093.00	81,093.00	68%
	194-2-8-0-1302		Machineries	17,500.00			0%
	194-2-7-009-2509		Side Wickets for Schools	20,451,244.97	18,353,550.05	18,353,551.05	90%
22	201-2-02-0-1101	Department of Buddhist Affairs	Travel Expenses.	1,001,000.00	947,751.40	947,751.40	95%
	201-2-02-0-1201		Stationery	283,850.00	283,850.00	283,850.00	100%
	201-1-01-0-1409-140		District Progress Meeting.	13,600.00	3,500.00	3,500.00	26%
	201-2-02-001-1501		Distribution of Text Books for Dhamma Schools	286,389.79	262,082.00	262,082.00	92%
	201-2-02-0-1409(007)		District Sil Matha Meeting	95,000.00	84,000.00	84,000.00	88%
	201-2-02-011-2202-(031)		Allocations for Dhamma Sarasavi	419,892.00	414,992.00	414,992.00	99%
	201-2-02-008-2205		Under Development Dhamma Schools	5,000,000.00	4,276,626.44	4,276,626.44	86%
	201-2-2-0-1409-14		Cremation Ceremony	65,000.00	17,500.00	17,500.00	27%

	201-2-2-0-1409-14		Cremation Ceremony	65,000.00	17,500.00	17,500.00	27%

	201-2-2-15-1501		Allowance for Dhamma School Teachers	30,845,000.00	205,000.00	205,000.00	1%
	201-2-2-6-1508		District Student Skills	280,000.00	280,000.00	280,000.00	100%
	201-2-2-0-1409-13			28,985.25			0%
	201-2-2-0-1302		Computer Repair	9,000.00			0%
23	202-2-1-0-1201	Department of Muslim Religious Affairs	Stationery.	5,000.00	5,000.00	5,000.00	100%
	202-2-1-7-2205		Renovation of Cultural Centres	1,000,000.00	985,000.00	985,000.00	99%
24	203-02-01-0-1201	Department of Christian Religious Affairs	Stationery and Office Needs	3,000.00	3,000.00	3,000.00	100%
	203-02-01-11-2205		Church Renovations	1,600,000.00	1,590,729.34	1,590,729.34	99%
	203-02-01-18-2205		Renovation of Cemeteries of Church Renovations/ Building Construction	2,477,897.49	2,403,560.56	2,403,560.56	97%
	203-02-01-14-2205		Church Renovations	1,000,000.00	978,409.13	978,409.13	98%
25	206-02-02-2-1409	Department of Cultural Affairs	Divisional Literary Festival	320,000.00	338,700.00	338,700.00	106%
	206-02-03-6-1409		Dolosmahe Pahana Programme	403,000.00	399,300.00	399,300.00	99%
	206-02-03-4-1508		"Kalakaru .Suwadam" Programme/ "Agahiga" Assistance for Artists	1,780,000.00	1,747,500.00	1,747,500.00	98%
	206-02-03-1402		Telephone Allowance	22,500.00	18,618.00	18,618.00	83%
	206-02-03-1201		Stationery and Postal	94,500.00	94,500.00	94,500.00	100%
	206-02-03-1101		Travel Expenses.	546,000.00	516,558.17	516,558.17	95%
	206-02-03-3-1508		Assistance for Kalayathana	546,500.00			105%

					572,000.00	572,000.00	
26	210-01-02-1101	Department of Government Information	Travel Expenses	87,000.00	78,555.00	78,555.00	90%
	210-01-02-1201		Stationery and Office Needs	7,200.00	7,200.00	7,200.00	100%
	210-01-02-1205		Newspapers	17,400.00	14,300.00	14,300.00	82%
	210-01-02-2102		Office Equipment	55,000.00	55,000.00	55,000.00	100%
27	216-2-02-1001	Department of Social Services	Salary and Wages.	13,202,647.50	13,369,728.47	13,369,728.47	101%
	216-2-02-1003		Allowances	8,553,840.00	8,129,475.33	8,129,475.33	95%
	216-2-02-1101		Travel Expenses.	432,000.00	384,221.01	384,221.01	89%
	216-2-02-1201		Stationery.	212,500.00	212,500.00	212,500.00	100%
	216-2-02-1402		Telephone Allowance	198,000.00	183,506.23	183,506.23	93%
	216-02-03-08-1508		National Para Athletic Championship.	194,137.00	194,137.00	194,137.00	100%
	216-2-02-1506		Property Loan Interest	202,652.92	189,998.52	189,998.52	94%
	216-02-02-1002		Overtime/ Holiday Payments	217,019.75	215,962.25	215,962.25	100%
	216-02-03-01-1501		Vocational Training Courses	418,265.00	374,036.94	374,036.94	89%
	216-02-02-2102		Office Equipment	225,000.00	219,365.10	219,365.10	97%
	216-02-03-05-2509		Community-based Rehabilitation	202,100.00			99%

	216-02-02-2102		Office Equipment	225,000.00	219,365.10	219,365.10	97%
	216-02-03-05-2509		Community-based Rehabilitation	202,100.00			99%

			Programme		200,380.00	200,380.00	
	216-2-2-1302		Computer Repairs	26,500.00			0%
	216-02-03-1203-01		Entertainment Allowances	135,000.00			0%
28	217-2-2-0-1101	Department of Probation and Child Care Services	Travel Expenses	432,000.00	299,939.00	299,939.00	69%
	217-2-2-0-1201		Stationery	63,000.00	42,000.00	42,000.00	67%
	217-2-2-5-2202		District Progress Meeting	1,439,600.00	1,011,996.00	1,011,996.00	70%
	217-2-2-6-2202		Donation for Twins and "Kepakaru Deguru" Donations	982,000.00	756,500.00	756,500.00	77%
29	219-02-02-0-1202(010)	Department of Sports Development	Fuel	87,970.00	73,900.00	73,900.00	84%
	219-02-02-0-1101		Travel Expenses	144,000.00	91,458.00	91,458.00	64%
	219-02-02-0-1201		Stationery.	189,798.00	10,520.00	10,520.00	6%
	219-02-02-02-1508(027)		National Sports Festival	2,575,300.00	8,000.00	8,000.00	0%
30	226-01-01-0-1003	Department of Immigration and Emigration	Allowances	47,730.00	45,180.00	45,180.00	95%
31	248-01-01-00-2001	Excise Department	Building and Constructions	3,500,000.00	3,500,000.00	3,500,000.00	100%
32	252-01-01-1002	Department of Census and Statistics	Overtime - Drivers	204,713.81	204,692.00	204,692.00	100%
	252-01-01-1201		Stationery.	74,459.98	44,072.50	44,072.50	59%
	252-01-01-1402		Postal, Telephone and Internet Facility	103,880.00	76,110.98	76,110.98	73%

	252-01-01-1301		Minor Repairs of Vehicles	90,655.00	52,280.00	52,280.00	58%
	252-01-01-1409(140)		Petty Cash	3,000.00	3,000.00	3,000.00	100%
	252-01-01-1404		Assessment Tax	13,680.00	13,680.00	13,680.00	100%
	252-01-01-008-2507-013(11)		Census Works	42,533,721.23	40,087,881.92	40,087,881.92	94%
	252-01-01-1101		Travel Expenses/ Supervision Allowances	611,090.00	605,390.00	605,390.00	99%
	252-01-01-1202-009		Fuel	312,800.00	295,861.00	295,861.00	95%
	252-01-01-1403		Electricity and Water	151,500.00	104,538.06	104,538.06	69%
	252-01-01-2001		Renovation Works	1,700,000.00	1,097,406.04	1,097,406.04	65%
	252-01-01-1409(138)		Air Conditioner Services	96,805.27	67,296.25	67,296.25	70%
	252-01-01-1409(34)		Estimate for Paddy Harvest	77,000.00	72,000.00	72,000.00	94%
34	253-1-2-1-1502-1(11)	Department of Pensions	Civil Pensions	187,000,000.00	176,072,345.60	176,072,345.60	94%
	253-1-2-2-1502-2(21)		Widowers and Orphans Pension	79,500,000.00	78,635,722.99	78,635,722.99	99%
	253-1-2-0-1002(11)		Overtime	245,000.00	237,681.08	237,681.08	97%
	253-1-2-0-1101		Travel Expenses	60,000.00	49,841.00	49,841.00	83%
	253-1-2-3-1502-8(11)		Printing Expenses	350,000.00	263,507.95	263,507.95	75%

	8(11)		Printing Expenses	350,000.00	263,507.95	263,507.95	75%

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	253-1-2-3-1502-7(11)		Postal Expenses	250,000.00	197,000.00	197,000.00	79%
35	254-01-02-2001	Land Registrar Department	Renovation of the Protective Wall.	22,230,000.00	21,071,334.40	21,071,335.40	95%
	254-01-02-1001		Salaries	350,105.00	350,105.00	350,105.00	100%
	254-01-02-1003		Allowances	253,000.00	253,000.00	253,000.00	100%
	254-01-02-1506		Property Loan Interest	8,529.05	2,383.24	2,383.24	28%
36	227-01-01-0-1001	Department of Census and Statistics	Salaries	14,424,008.22	14,275,299.72	14,275,299.72	99%
	227-01-01-0-1003		Allowances	9,770,170.16	9,651,000.59	9,651,000.59	99%
	227-1-1-1101		Travel Expenses	98,668.00	95,270.00	95,270.00	97%
	227-01-01-0-1201		Stationery	110,000.00	110,000.00	110,000.00	100%
	227-01-01-1402		Telephone	5,000.00	5,000.00	5,000.00	100%
	227-01-01-0-1506		Property Loan Interest	117,000.00	151,959.95	151,959.95	130%
	227-01-01-0-1403		Electricity and Water	12,329.17	12,303.59	12,303.59	100%
	227-01-01-0-1002		Overtime	11,900.36	11,900.05	11,900.05	100%
	227-01-01-0-1302		Computer Repairs	57,990.00	92,465.00	92,465.00	159%
	227-01-01-0-1409-138		Air Conditioner Services	5,850.00	5,850.00	5,850.00	100%
	227,001		Advance B Account	462,000.00	930,724.20	930,724.20	201%

37	286-02-01-1409(74)	Department of Land Commissioner	Finance and Court Fees	42,500.00	33,100.00	33,100.00	78%
38	290-01-01-0-2001	Ministry of Fisheries	Renovations	89,610.00	71,201.61	71,201.61	79%
39	303-2-1-0-1501	Department of Textiles	Compensation	10,965,000.00	10,664,000.00	10,664,000.00	97%
40	307-02-01-0-1002	Department of Motor Traffic	Overtime	165,000.00	162,342.00	162,342.00	98%
	307-02-01-0-1201		Stationery	12,000.00	12,000.00	12,000.00	100%
	307-2-1-1202			-	-	-	-
	307-2-1-0-1302		Machine and Machineries	50,000.00	14,330.00	14,330.00	29%
	307-2-1-1303						
	307-02-01-0-1402		Telephone	96,300.00	96,235.41	96,235.41	100%
	307-02-01-0-1403		Electricity and Water	1,499,505.83	1,409,598.37	1,409,598.37	94%
	307-02-01-0-1404		Rentals	51,480.00	49,839.75	49,839.75	97%
	307-02-01-0-1405		Cleaning Services	825,600.00	761,555.00	761,555.00	92%
	307-02-01-0-1407		Security Services	1,371,485.00	1,275,425.00	1,275,425.00	93%
	307-02-01-0-1409-140		Miscellaneous Service expenses	9,000.00	9,000.00	9,000.00	100%
	307-02-01-06-1409		Driving License Test fees	151,000.00	117,254.00	117,254.00	78%
	307-02-01-0-1101		Travel Expenses	4,500.00	2,980.00	2,980.00	66%

	307-02-01-0-1101		Travel Expenses	4,500.00	2,980.00	2,980.00	66%

41	326-1-1-0-1101	Department of Community-Based Corrections	Travel Expenses	792,000.00	700,973.00	700,973.00	89%
	326-1-1-0-1201		Stationery	42,000.00	39,000.00	39,000.00	93%
42	327-2-1-0-1101	Department of Land Use Policy Planning	Travel Expenses	475,200.00	477,984.50	477,984.50	101%
	327-2-1-0-1201		Stationery	70,000.00	70,000.00	70,000.00	100%
	327-2-1-0-1403		Electricity and water Supply	33,900.70	33,900.70	33,900.70	100%
	327-2-1-0-2507		Development Programmes	1,785,000.00	1,794,201.68	1,794,201.68	101%
	327-2-1-0-2509		Development Programmes	84,000.00	64,850.00	64,850.00	77%
	327-2-1-0-1405		Cleaning Services	12,000.00	12,000.00	12,000.00	100%
	327-2-1-0-1407		Security Services.	24,000.00	24,000.00	24,000.00	100%
	327-2-1-0-2002		Air Conditioner Repair	63,000.00	63,000.00	63,000.00	100%
43	328-1-1-0-1101	Department of Manpower and Employment	Travel Expenses	934,000.00	860,748.15	860,748.15	92%
	328-1-1-0-1201		Stationery	36,000.00	36,000.00	36,000.00	100%
	328-1-1-0-1402		Telephone Allowances	52,960.00	45,032.73	45,032.73	85%
	328-2-2-11-2509		Job Fair Programmes	592,550.00	582,903.00	582,903.00	98%
	328-2-2-12-2509		Programmes conducted for encouragements	60,891.50			0%

	328-1-1-0-1302		Machine Repairs	14,900.00	14,800.00	14,800.00	99%
44	166-02-18-001-2104	Ministry of Estate infrastructure Development	Identity Cards for Aswesuma	2,809,488.60	2,484,392.70	2,484,392.70	88%
	166-02-18-003-2202		Estate Housing Projects	138,800.00	138,800.00	138,800.00	100%

3.8 Performance of the Reporting of Non-Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2024	Balance as per financial Position Report as at 31.12.2024	To be Accounted for in the Future	Reporting Progress as a %
9151	Building and Structures	1,676,361,264.28	1,676,361,264.70	-	-
9160	Building and Structures	111,542,085.52	111,542,085.52	-	-
9152	Transportation equipment	82,863,688.76	82,863,688.76	-	-
9152	Machineries	216,140,684.84	216,140684.84	-	-
9153	Lands	1,097,761,100.00	1,097,761,100.00	-	-

Chapter4
Performance indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output			
	100% - 90%	75% - 89%	74% - 50%	40%
Updating maps of all Divisional Secretariat Divisions	100%	-	-	-
Providing NVQ through RPL	-	-	67.5%	-
Providing loans to low-income families through Samurdhi Community Banks	90%	-	-	-
Schooling children out-of-school	-	75%	-	-
School Cricket Development Program - Construction of Side Wickets	100%	-	-	-

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Identified respective Sustainable Developments Goals

Target	Sustainable Development Goals	Objective	Development Activities	Indicators of the achievement	Progress		
					0% - 49%		0% - 49%
Promoting sustainable agriculture by eliminating hunger and achieving food security and good nutritional status.	2	Ensuring food security by increasing food production.	Starting various manufacturing industries to boost the economy of the rural people through the Saubhagya Production Villages Programme. Conducting training and awareness programmes in Production Villages. Providing plants for cultivation after relevant trainings.	Number of production villages/ Number of programmes implemented Number of participating beneficiaries. Number of plants given			100%
Building strong infrastructure, encouraging innovations by promoting sustainable	9	Establishing a robust road system resilient to disasters and that can be used efficiently and effectively, and establishing a proper drainage system.	Implementation of disaster mitigation projects Ministry of Defence and development of roads under Kandukara Dashakaya Programme	Length of developed roads			100%

industrialization		Socio-economic development	Developing underdeveloped Hindu, Muslim and Buddhist religious places. Upgrading Pirivens and developing sanitary facilities under the Piriven Education Strengthening Programme. Providing desks and chairs for Pirivens. Providing water facilities for estate schools, Constructing half-finished buildings, providing necessary equipment and providing side wickets for schools in order to promote cricket game under the Estate Infrastructure Development Programme. Development of infrastructure and tourist attractions related to tourist destinations by the Ministry of Tourism.	Number of students receiving Piriven Education. Number of Projects implemented			95%

5.2 Achievements and challenges of the Sustainable Development Goals

The Policy of the Government of Sri Lanka is to implement all Development Programmes in order to achieve Sustainable Development Goals which have been formulated as an action plan for humanity, the earth and the prosperity.

Accordingly, all development programmes implemented in Kalutara District are implemented in order to achieve the said Development Goals.

The Kandukara Dashakaya Development Programme, a ten year special integrated programme implemented in view of the Multidimensional Poverty Index which is considered as a new approach to eradicate poverty, was carried out in order to achieve higher living standards through the development of socio-economic infrastructure and livelihood strategies.

A number of projects such as School Development Projects, Sanitation and Water Supply Projects and Projects to construct row houses were implemented for the betterment of estate people living in Dodangoda, Madurawala, Mathugama, Ingiriya, Bulathsinhala, Horana and Miilaniya Divisional Secretariat Divisions under the Infrastructure Development Programme.

The side wickets, a basic facility needed for cricket practices were constructed through the School Cricket Development Programme, enforced in 2024. This will ensure the development of cricket at the regional level, increase the number of school children taking up the sport, and thereby contribute to the development of cricket at the national level. It will also help develop it as an industry and create job opportunities.

There are so many places in the Kalutara District that have attracted the tourists. Accordingly projects were implemented in Kalutara, Palindanuwara and Bulathsinhala Divisional Srcretariat Divisions by the Ministry of Tourism. Furthermore, infrastructure development and tourist attraction development related to tourist destinations were also carried out. These projects help to develop the tourism industry by contributing to economic development through earning foreign exchange and reducing rural poverty by increasing related employment opportunities.

The infrastructure development carried out through the Rural Road Development Programme implemented in Kalutara District in 2024 helped promote comprehensive and sustainable industrialization and encourage innovation.

Furthermore, Decentralized Budget Programme, Saubhagya Production Villages Programme, Piriven Education Strengthening Programme and Underdeveloped Dhamma Schools Development Programme were also implemented in the district in the year 2024. All these programmes were implemented in order to achieve the Sustainable Development Goals by the year 2024.

Chapter 06

Human Resource profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	13	13	No
Territory	04	03	01
Secondary	96	91	05
Primary	28	25	03

6.2 ** How the shortage of human resource affects the performance of the Organization

Duties have been distributed among the staff in such a way that the shortage of human resources does not affect day-today duties. The management also guides staff to provide more effective service through human resource development by fulfilling training needs.

6.3 .3 Human Resource Development

#	Name of the Program	No. of Staff Trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Local/ Foreign)	Output/Knowledge Gained*	Expenditure
				Local	Foreign			
1	Training Programme (Review of the Pension Payment Process)- 07.03.2024	20	01 Day	22,600.00		Local	Knowledge regarding Pensions	15,716.00
2	Training Programme for Office Employees- 14.03.2024 - 15	68	02 Days	100,000.00		Local	Knowledge of Office Works	66,710.00
3	Training Programme for Office Employees- 25.03.2024 - 26	70	02 Days	86,200.00		Local	Knowledge of Office Works	66,420.00
4	Training Programme (Technical Officers & Mechanical Officers)- 02.04.2024	45	01 Day	15,100.00		Local	Technical knowledge	17,400.00
	Training Programme (New Grama Niladharis) 10.06.2024	67	03 Weeks	481,525.00		Local	Induction Training	235,095.00
5	Training Programme (Officers related to Vehicle Subjects)- 18.07.2024	35	01 Day	33,200.00		Local	Theoretical and practical knowledge related to vehicles	22,325.00
8	Training Programme (Grama Niladhari)- 03.07.2024, 4, 5	128	03 Days	138,750.00		Local	Knowledge related to Grama Niladhari duties	88,180.00
10	Training Programme (Internal Audit) - 10.07.2024, 11. 12	27	03 Days	37,800.00		Local	Extensive knowledge on auditing	27,570.00

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11	Training Programme (Officers related to Vehicle Subjects) - 26.08.2024	35	01 Day	13,300.00		Local	Theoretical and practical knowledge related to vehicles	12,425.00
12	Training Programme (Management Service Officers & Development Officers) - 2024	60	02 Days	37,300.00		Local	Knowledge on Office works and File management	40,850.00
13	Training Programme (Grama Niladhari) - 07.08.2024, 8, 9	135	03 Days	100,000.00		Local	Knowledge related to Grama Niladhari duties	76,060.00
14	Training Programme (Discipline) - 16.08.2024	35	01 Day	42,450.00		Local	Extensive knowledge on discipline	45,503.00
15	Training Programme (Disaster Management) - 11.12.2024	67	01 Day	86,700.00		Local	Theoretical and practical knowledge on how to act in disaster situations	88,775.00
16	Training Programme (Discipline) - 13.12.2024	20	01 Day	31,050.00		Local	Extensive knowledge on discipline	35,775.00
17	Training Programme (Lands) - 17.12.2024	54	01 Day	23,350.00		Local	Knowledge on land related duties	19,580.00
18	Training Programme (Attitude Development) - 18.12.2024	120	01 Day	43,150.00		Local	Attitude Development	43,150.00
19	Training Programme (Discipline)- 19.12.2024	16	01 Day	26,270.00		Local	Extensive knowledge on discipline	26,270.00

19	Training Programme (Discipline)- 19.12.2024	16	01 Day	26,270.00		Local	*Extensive knowledge on discipline*	*26,270.00*

20	Database Management	30	05 Days	48,000.00		Local		37,460.00
21	Website Maintenance	15	05 Days	45,000.00		Local		34,500.00
22	Computer Networking	20	02 Days	19,000.00		Local		13,500.00
23	Computer Hardware	20	04 Days	27,000.00		Local		20,700.00

Chapter 07
Compliance Report

No.	Applicable Requirement	Compliance Status (Complied /Not Complied)	Brief explanation for Non Compliance	Corrective act proposed to avo compliance in
1	**The following Financial statements/accounts have been submitted on due date**			
1.1	Annual financial statements	Complied		
1.2	Advance Accounts of government officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Others	-		
2	**Maintenance of books and registers (FR445)**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register has been maintained and updated	Complied		
2.3	Register of Audit queries has been maintained and updated	Complied		
2.4	Register of Internal Audit reports has been maintained and updated	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register of Losses and damages has been maintained and updated	Not Complied		
2.7	Register of Liabilities has been maintained and updated	Complied		
2.8	Register of Counterfoil Books (GA – N20) has been maintained and updated	Complied		
3	**Delegation of functions for financial control (FR 135)**			
3.1	The financial authority has been delegated within the organization institute	Complied		
3.2	The staff has been made aware regarding the delegation of financial powers	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		

Corrective actions proposed to avoid non-compliance in future

4	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Interñal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	**Audit queries**			
5.1	All the audit queries has been replied within the specified time given by the Auditor General	Not complied to some Audit Queries	Replies have to be obtained from Divisional Secretariats	Making arrangements to obtain answers promptly by constantly contacting the Divisional Secretariats and giving instructions to give answers appropriately.
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	Replies to the all Internal Audit Report has been given within one month	Complied to 89%	Replies have to be taken from the Divisional Secretariats and the prevailed Elections.	Making arrangements to obtain answers promptly by constantly contacting the Divisional Secretariats and giving instructions to give answers appropriately.
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	The copies of all internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	**Asset Management**			
8.1	The information related to purchase of assets and disposals was submitted to the Comptroller General's Office in terms of Section 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable Coordinating officer has been appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer has been sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		

8.3	The boards of survey has been conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The relevant recommendations related to the excesses and deficits that were disclosed through the board of survey were carried out during the given period of the circular	Complied		
8.5	The disposal of condemned vehicles has been carried out in terms of FR 772	Complied		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles have been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles have been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks have been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements have been prepared, certified and submitted for audit by the due date			
10.2	The dormant accounts of the year under review or previous years have been settled	Complied		
10.3	Balances that were revealed in bank reconciliation statements and that needed to be adjusted have been dealt with in accordance with the Financial Regulations and those balances have been settled within a period of one month.	Not Complied	Given one month period is insufficient	
11	**Utilization of Provisions**			
11.1	The provisions allocated have been spent without exceeding the limit	Complied		
11.2	As per the FR 94(1), the liabilities have been made so as not to exceed the limits of the remaining provisions at the end of the year after utilization of the provisions allocated.	Not Complied	Make the essential due payments	
12	**Advance Account of the Public Officers**			
12.1	The limits have been complied with	Complied		
12.2	A time analysis has been carried out on the outstanding loan balances	Complied		
12.3	The outstanding loan balances for over one year have been settled	Not complied for some		

		loan balances		
13	**General Deposit Account**			
13.1	The actions have been taken as per F.R.571 in relation to disposal of overdue deposits	Complied		
13.2	The control register for general deposits has been updated and maintained	Complied		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review has been remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 have been settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests have not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account has been reconciled with the Treasury books monthly	Complied		
15	**Revenue Account**			
15.1	The refunds from the revenue have been made in terms of the regulations	Complied		
15.2	The revenue collection has been directly credited to the revenue account without crediting to the deposit account	Complied		
15.3	Returns of arrears of revenue have been forwarded to the Auditor General in terms of FR 176	Complied		
16	**Human Resource Management**			
16.1	The Staff is within the approved staff limit	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and it has been facilitated with to appreciate / allegation to against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual or Annual reports have been submitted as per the sections 08 and 10 of the RTI Act	Complied		
18	**Implementing citizens charter**			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		

18. 2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	**Preparation of the Human Resource Plan**			
19. 1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018	Complied		
19. 2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19. 3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19. 4	A senior officer has been appointed and the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs have been assigned as per section No.6.5 of the aforesaid Circular	Complied		
20	**Responding to Audit Queries**			
20. 1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied	/	