2024

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வருடாந்த செயலாற்றுகை அறிக்கையும் கணக்குகளும்

Annual Performance Report and Accounts

දිස්ත්‍රික් ලේකම් කාර්යාලය පුත්තලම
மாவட்ட செயலகம் - புத்தளம்
District Secretariat - Puttalam

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பொது நிர்வாக, மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு

Ministry of Public Administration, Provincial Councils & Local Government

Contents

Chapter 01 – Institutional Profile / Executive Summary

1.1 Introduction

Puttalam District, the homeland of the Sri Lankan chronicle, covers an area of 3072 sq. Km including internal Water bodies. The Puttalam administrative district which is bounded by Kala Oya in the North, Kurunegala District in the East, Ma Oya in the South and the Indian Ocean in the West is 120 km in length and about 50 km in width.

The district which is bounded by two river basins in the North and South isrich with the rivers such as the MeeOya, the DeduruOya, the BattuluOya and the SengalOyathat flowing throughit and meet the diverse needs of the people of the district

Paddy cultivation is the main livelihood of the people of the district, which is fed by the advanced irrigation system that has existed since ancient times. The Kottukachchiya farmer's colony, the Karawita farmer's colony and the Neelabemma farmer's colony in the district, which comprises the tanks and anicuts, constructed based on the Inginimitiya reservoir, Tabbowa reservoir and the recently built SengalOya reservoir, which have been constructed across the MeeOya contribute the bulk of the paddy harvest.

In Kalpitiya, there are a large number of farmers who have successfully cultivated red onion, red chilly, cabbage, beetroot, carrot, gherkin, watermelon and tobacco using ground water. Cashew cultivation in Arachchikattuwa and Anamaduwa areas, as well as large scale crops such as papaya, dragon fruit, kilo Pere and oranges in the Kalpitiya, Wanathavilluwa and Karuwalagaswewa areas of Puttalam have been able to meet the local fruit requirement and earn foreign exchange through exports.

Fishing is the main livelihood of the coastal people living in the district, which has 150 km lengthy coastal line. Shrimp farming in tanks set up adjacent to the coastal line also contributes to foreign exchange earnings. In addition, the fresh water fisheries industry taken place via using the rivers, lakes and tanks of the district have contributed immensely to the domestic economy.

Wilpattu Sanctuary covers an area of 1317 square kilometers and maintains the biodiversity of the district. Anawilundawa Sanctuary is one of the world famous Ramsarwetland.The Sanctuary and its system serve as natural habitat and the important refuge for the migratory birds.

Puttalam District has a special attraction for foreign tourists due to its close proximity to the Katunayaka International Airport and the presence of religious places such as MunneswaramDevalaya and Talawila church which have respected very much by foreign devotees. Dolphin watching on the Kalpitiya coastal belt and the opportunity to travel to the islands like Battalankundu attract the attention of foreigners as well as local tourists. There are 116 hotels in the Puttalam District to cater to the needs of the local and foreign tourists.

Since Puttalam district is a district with a variety of mineral reserves, there are many industries associated with it. Due to the presence of a natural limestone deposit in the Aruvakkadu area in Vanathavilluwa, a cement factory has been built in Puttalam. The silica sand required for the manufacture of glass and ceramics in Sri Lanka is available in Nattandiya and Madampe areas, a number of industries based on silica sand can be found in these areas. In Dankotuwa and Wennappuwa, tile related industries are found because the clay required for this industry is available in the area.

Puttalam District can be identified as a multi-ethnic multi-religious community living with coexistence and harmony - empowered by the means of agriculture, fisheries, tourism and overseas employment.

The Norochcholai Thermal Power Plant and the Wind Power Plant are also located in the district, which make a significant contribution to the National Energy Grid.

1.2. The Vision, Mission and Objectives

Vision

Our vision is to uplift the living standard of the people through successfully harnessing the physical and human resources.

Mission

Our mission is to fulfill the community's need through efficient, equitable, just and cordial services, successfully harnessing the resources and the institutions with proper guidance and coordination, conducive to sustainable development activities of the district.

Objectives:

I. To empower the citizens through good and inclusive governance with Efficient, Equitable, just and cordial service delivery.

II. To take all efforts in order to provide people friendly& People –oriented public service with the view to obtain optimal beneficiary satisfaction.

III. To fulfill environmental, economic,Socio and Cultural needs of the people conforming to the government policy collaboration with other state institutions as well as non-governmental organizations

IV. To Support the concerned authorities in order to ensure peace and stability of the district through enforcement of law and order.

V. Coordinating other government agencies, NGOs and the private sector to overcome the economic development and social development challenges in

1.3 Key function of the District Secretariat

I. All statutory duties required for District Administration.

II. Implementation and management of poverty alleviation initiatives.

III. Administration activities of disaster, relief and rehabilitation projects.

IV. Planning and overseeing of district level development projects.

V. Co-ordination of election activities.

VI. Administration and execution of Special Projects carry out at District Level

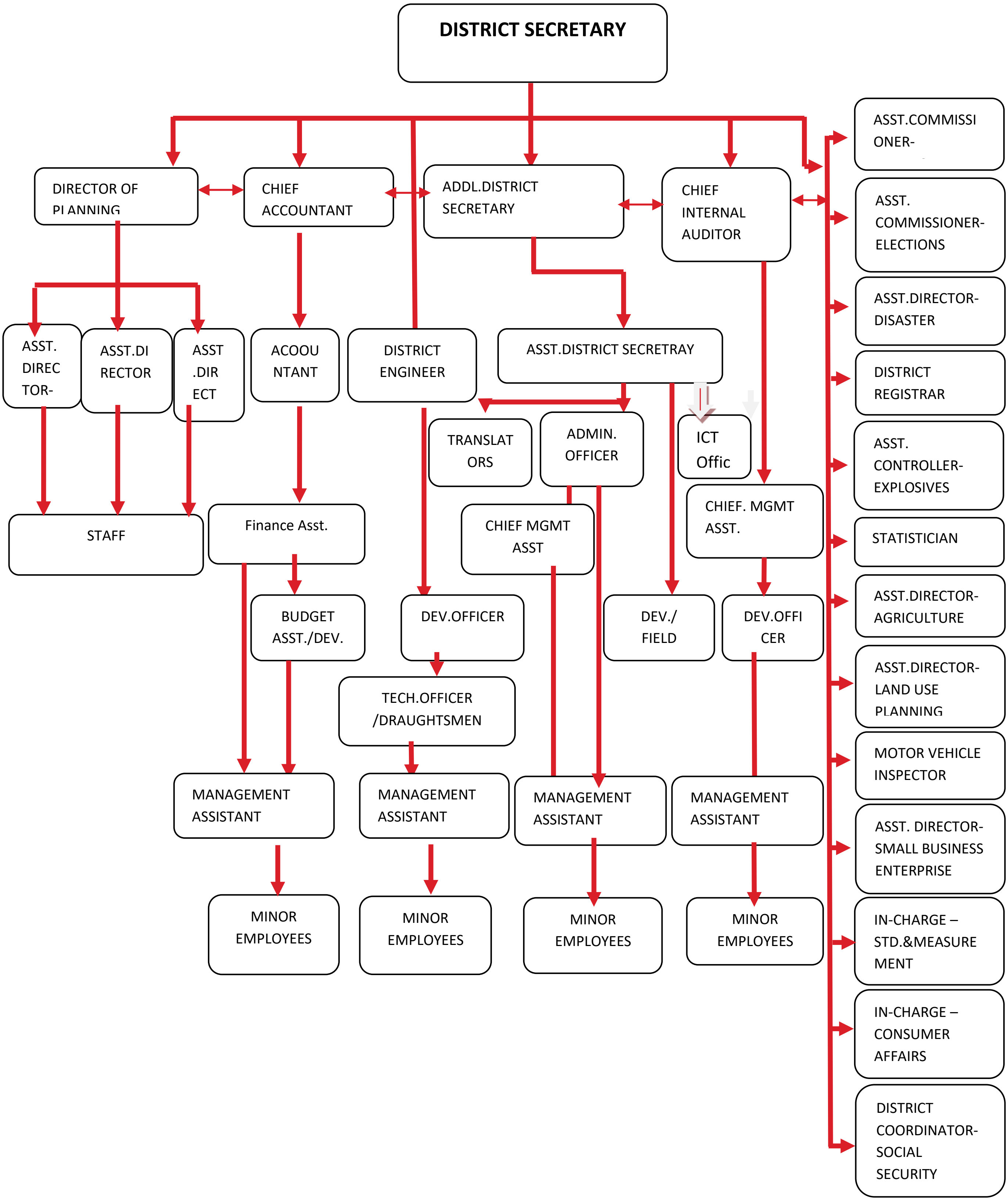
VII. Coordination of the other line Ministry/Departments activities.

VIII. Monitoring various foreign funded projects and give directions towards the accepted developments policies.

IX. Taking action to overcome the challenges of economic development and social development.

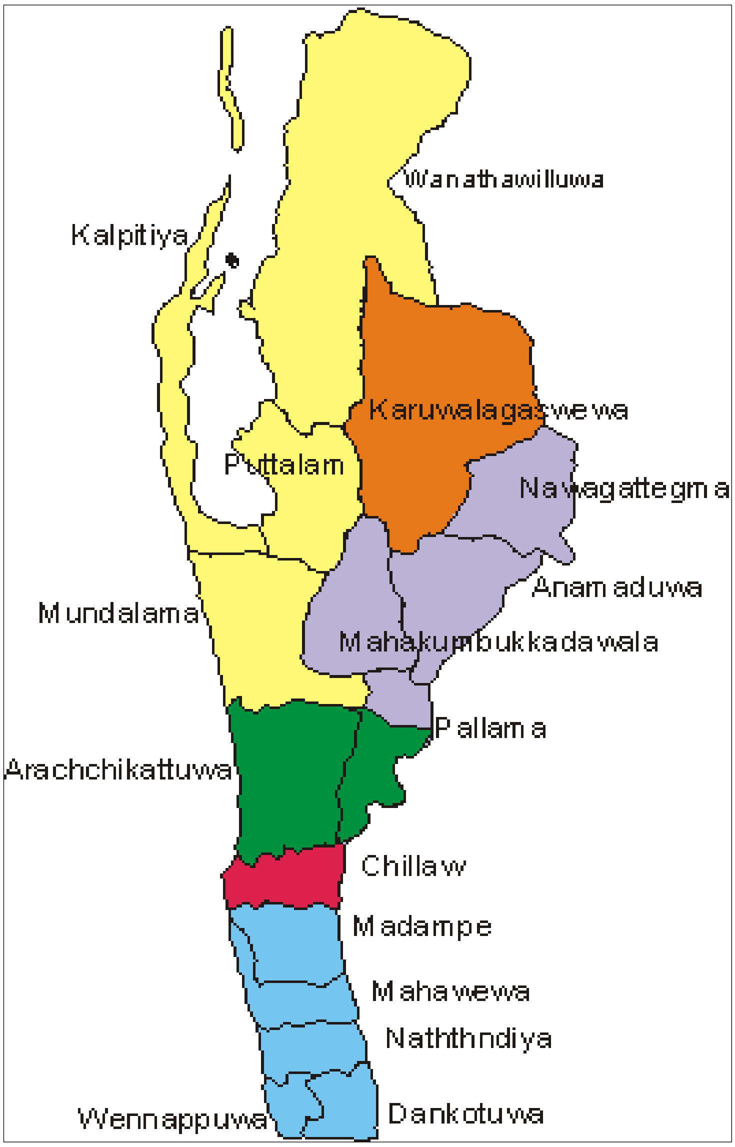
X. Assisting the provincial Council in its activities.

1.4.Organization Chart



1.5 Divisional Secretariats of the District

1. Wanathawilluwa
2. Karuwalgaswewa
3. Puttalam
4. Kalpitiya
5. Nawagaththegama
6. Anamaduwa
7. Mahakumbukkadawala
8. Mundel
9. Pallama
10. Arachchikattuwa
11. Chilaw
12. Madampe
13. Mahawewa
14. Nattandiya
15. Wennappuwa
16. Dankotuwa



1.6 Institutions coming under the District Secretariat

1. District Samurdhi Office
2. Planning Secretariat
3. Census & Statistic office
4. Elections office
5. Land and District Registrar's Office
6. Small Business Enterprise Unit
7. District Disaster Management Centre
8. Land Use Planning Office
9. District Agriculture Office
10. Motor Traffic Branch
11. Cultural Unit
12. Buddhist/Hindu/Muslim Affairs Divisions
13. Non-Governmental organization Division
14. Foreign Employment
15. Social Service Division
16. Productivity Unit
17. Employment and Human Resource Division
18. Child and Women Affairs Division
19. Unit of Social Security Board
20. Provincial Land Office
21. Media Unit
22. Disaster Relief Service Division
23. Price Control Division
24. Standard & Measurement Unit
25. Consumer Affairs Division
26. Multi Purpose Development Task Force Division

1.7. Details of the Foreign Funded Projects (if any)

a) Name of the Project - Nil

b) Donor Agency

c) Estimated Cost of the Project – Rs. Mn

d) Project Duration

02. Chapter - Progress and Outlook

Special Achievements, Challenges and Future Goals

Challenges

1. Human-Elephant Conflict
2. Disasters cause due to climate change and monsoon rains and dry weather conditions
3. Scarcity of Drinking water as well as irrigation water
4. Minimal spread of entrepreneurial knowledge and technical skills.
5. Inability to obtain sufficient capital assets to utilize the underutilized resources of the district.
6. Establishing a formal system for agricultural production and marketing

Future Goals

1. Creating an efficient and effective institutional structure
2. Maintaining the electric fence system, meeting the nutritional needs of the animals and implementing elephant operations with the support of the Wildlife Office for Human-Elephant Conflict.
3. Expand the coordination process to improve the economic, social, and living conditions of the people.
4. Guiding the youth of the district to obtain the necessary educational and vocational training to enable them to find local and foreign jobs in order to reduce the unemployment rate.
5. Improving agriculture and entrepreneurship in the district through the proper use of unused government lands and other physical resources to contribute to the growth of the gross domestic product.
6. Facilitate the creation of an entrepreneurial and business community that excels in innovation and creativity.
7. Implementing resilience programs to mitigate the impacts of climate change.

H.M.S.P.Herath
District Secretary/ Government Agent
Puttalama Administrative District

H.M.S.P. HERATH
District Secretary/Government Agent
Puttalam District

3.Overall Performance for the year ended 31st Decmber 2024

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2024

Revised Budget Allocations 2024 Rs.		Note	Actual 2024 Rs.	Actual 2023 Rs.	
-	**Revenue Receipts**		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	ACA-1
-	Taxes on International Trade	3	-	-	ACA-1
-	Non Tax Revenue & Others	4	-	-	ACA-1
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**		-	-	
-	Treasury Imprests		4,794,290,000	3,160,834,460	ACA-3
-	Deposits		190,838,747	199,230,912	ACA-4
-	Advance Accounts		101,798,225	69,772,868	ACA-5
	Other Main Ledger Receipts		-	-	
-	**Total Non Revenue Receipts (B)**		**5,086,926,972**	**3,429,838,240**	
-	**Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)**		**5,086,926,972**	**3,429,838,240**	
	Remittance to the Treasury (D)		14,000,000	52,660,000	
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		**5,072,926,972**	**3,377,178,240**	
	Less: Expenditure				
	Recurrent Expenditure				
1,344,659,000	Wages, Salaries & Other Employment Benefits	5	1,324,573,136	766,432,654	ACA-2(ii)
197,700,000	Other Goods & Services	6	177,486,587	160,005,122	ACA-2(ii)
508,317,661	Subsidies, Grants and Transfers	7	504,754,051	186,323,736	ACA-2(ii)
-	Interest Payments	8	-	-	ACA-2(ii)
-	Other Recurrent Expenditure	9	-	-	ACA-2(ii)
2,050,676,661	**Total Recurrent Expenditure (F)**		**2,006,813,774**	**1,112,761,512**	
	Capital Expenditure				
28,200,000	Rehabilitation & Improvement of Capital Assets	10	27,426,371	20,105,685	ACA-2(ii)
97,000,000	Acquisition of Capital Assets	11	71,714,715	60,456,663	ACA-2(ii)
-	Capital Transfers	12	-	-	ACA-2(ii)
-	Acquisition of Financial Assets	13	-	-	ACA-2(ii)
3,800,000	Capacity Building	14	670,410	413,228	ACA-2(ii)
-	Other Capital Expenditure	15	-		ACA-2(ii)
129,000,000	**Total Capital Expenditure (G)**		**99,811,496**	**80,975,576**	
	Deposit Payments		137,317,926	313,950,833	ACA-4
	Advance Payments		166,962,240	61,895,552	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		**304,280,167**	**375,846,385**	
	Total Expenditure I = (F+G+H)		2,410,905,436	**1,569,583,473**	
2,179,676,661	**Balance as at 31st December J = (E-I)**		**2,662,021,536**	**1,807,594,767**	
	Balance as per the Imprest Adjustment Statement		2,651,749,110	1,807,594,767	ACA-7
	Impresst Balance as at 31st December		10,272,426	-	ACA-3
			2,662,021,536	**1,807,594,767**	

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2024

	Note	Actual 2024 Rs	2023 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	3,050,668,525	2,975,872,135
Financial Assets			
Advance Accounts	ACA-5/5(a)	235,818,892	170,654,877
Cash & Cash Equivalents	ACA-3	10,272,426	-
Total Assets		3,296,759,843	3,146,527,012
			235,818,892.28
Net Assets / Equity			
Net Worth to Treasury		127,985,396	116,342,201
Property, Plant & Equipment Reserve		3,050,668,525	2,975,872,135
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	107,833,496	54,312,676
Unsettled Imprest Balance	ACA-3	10,272,426	-
Total Liabilities		3,296,759,843	3,146,527,012

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 01 to 47 and Annexures to accounts presented in pages from 48 to 58 form an integral part of these Financial Statements. The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024 and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer
Name : S. Alokabandara
Designation : Secretary - Ministry of Public Administration, Provincial Councils and Local Government
Date : 2025.02.20

Accounting Officer
Name : H.M.S.P. Herath
Designation : District Secretary
Date 2025-02-13

Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance)
Name : A.M.W.K. Prasanna
Designation : Chief Accountant
Date : 2025.02.18

S. Alokabandara
Secretary
Ministry of Public Administration, Provincial Councils and Local Government

H.M.S.P. HERATH
District Secretary/Government Agent
Puttalam District

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

2

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2024

	Actual	
	2024 Rs.	**2023 Rs.**
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	145,567,218	255,509,302
Imprest Received	4,794,290,000	3,160,834,460
Recoveries from Advance	98,452,866	88,721,347
Deposit Received	190,838,747	199,230,912
Total Cash generated from Operations (A)	**5,229,148,830**	**3,704,296,021**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	1,499,245,363	925,263,102
Subsidies & Transfer Payments	504,754,051	186,323,736
Expenditure incurred on behalf of Other Heads	2,878,205,549	2,034,437,099
Imprest Settlement to Treasury	14,000,000	52,660,000
Advance Payments	85,542,019	110,661,376
Deposit Payments	137,317,926	313,975,133
Total Cash disbursed for Operations (B)	**5,119,064,909**	**3,623,320,445**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	**110,083,922**	**80,975,576**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Capital Expenditure	99,811,496	80,975,576
Total Cash disbursed for Investing Activities (E)	**(99,811,496)**	**(80,975,576)**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	**(99,811,496)**	-
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	**10,272,426**	-
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	**10,272,426**	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	**10,272,426**	-

3.4. Notes to the Financial Statements

Basis of Reporting

1) Purpose of Preparation

The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024.

2) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2024.

3) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

4) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

5) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

6) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

7) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2024.

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2024

Expenditure Head No : 273 **Ministry / Department / District Secretariat / Provincial Council : District Secretariat - Puttalam**

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	1,420,000,000	630,676,661	9,191,000	2,050,676,661	2,006,813,774	43,862,887
				(9,191,000)			
	(2) Capital	125,000,000	4,000,000	-	129,000,000	99,811,496	29,188,504
	Sub Total	**1,545,000,000**	**634,676,661**	**-**	**2,179,676,661**	**2,106,625,270**	**73,051,391**
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	**1,545,000,000**	**634,676,661**	**-**	**2,179,676,661**	**2,106,625,270**	**73,051,391**

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2025 - 02 - 17

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 273

Ministry / Department / District Secretariat / Provincial Council : District Secretariat - Puttalam

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2024
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Recurrent Expenditure											
Personal Emoluments											
1001 - Salaries & Wages	329,000,000	-	(4,141,000)	324,859,000	313,042,321	485,000,000	-	-	485,000,000	480,109,171	793,151,492
1002 - Overtime & Holiday Payments	4,500,000	-	-	4,500,000	4,110,146	18,000,000	-	(1,000,000)	17,000,000	14,011,498	18,121,644
1003 - Other Allowances	156,000,000	46,295,000	-	202,295,000	202,295,000	220,000,000	91,005,000	-	311,005,000	311,005,000	513,300,000
Travelling Expenditure											
1101 - Domestic	4,700,000	-	(1,000,000)	3,700,000	2,771,858	17,500,000	-	(550,000)	16,950,000	14,834,005	17,605,863
1102 - Foreign	-	-	-	-	-	-	-	-	-	-	-
Supplies											
1201 - Stationery & Office Requisites	5,500,000	-	-	5,500,000	4,938,462	20,000,000	-		20,000,000	19,532,383	24,470,845
1202 - Fuel											
1202-002 Fuel Allowance	4,200,000	-	-	4,200,000	4,184,710	9,800,000	-	900,000	10,700,000	10,404,121	14,588,831
1202-009 Fuel For Pool Vehicles	3,300,000	-	-	3,300,000	2,758,509	9,000,000	-	200,000	9,200,000	7,974,183	10,732,692
1202-010 Fuel For Other Purposes	750,000	-	-	750,000	228,076	2,000,000	-	-	2,000,000	215,753	443,829
1203 - Diets & Uniforms	50,000	-	-	50,000	50,000	2,200,000			2,200,000	2,178,000	2,228,000
1204 - Medical Supplies	-	-	-	-	-	-	-	-	-	-	-
1205 - Other	100,000	-	-	100,000	100,000	-	-	-	-	-	100,000
Maintenance Expenditure											
1301 - Vehicles	7,000,000	-	-	7,000,000	6,999,999	12,500,000	-	-	12,500,000	12,419,707	19,419,706
1302 - Plant and Machinery	2,700,000	-	-	2,700,000	2,226,842	4,000,000	-	1,000,000	5,000,000	4,667,309	6,894,151
1303 - Building and Structures	1,500,000	-	(500,000)	1,000,000	704,541	1,500,000	-	-	1,500,000	1,290,233	1,994,773
Services											
1401 Transport	600,000	-	-	600,000	600,000	-	-	-	-	-	600,000
1402 Postal & Communication	4,600,000	-	(800,000)	3,800,000	2,825,367	15,000,000	-		15,000,000	11,940,163	14,765,530
1403 Electricity & Water	4,200,000	-	2,000,000	6,200,000	5,628,643	12,000,000	-	650,000	12,650,000	11,614,879	17,243,522
1404 Rents & Local Taxes	500,000	-	300,000	800,000	799,920	500,000	-	-	500,000	455,740	1,255,660
1405 Cleaning and Janitorial Services	2,700,000	-	-	2,700,000	2,285,513	6,000,000	-	-	6,000,000	5,124,996	7,410,509
1406 Interest Payment for Leased vehicles		-	-	-	-	-	-	-	-	-	-
1407 Security Services	3,600,000	-	-	3,600,000	3,586,800	25,000,000	-	-	25,000,000	24,431,400	28,018,200
1408 Lease Rental for Vehicles Procured under Operational Leasing	-	-	-	-	-	-	-	-	-	-	-
1409 Other											
Equipment Services	800,000	-	-	800,000	788,799	1,500,000	-	-	1,500,000	985,738	1,774,537
1409-139 Vehicle Insuarance	500,000	-	-	500,000	260,298	800,000	-	-	800,000	800,000	1,060,298
Expenditure	2,200,000	-	-	2,200,000	2,165,856	6,700,000	-	-	6,700,000	4,713,785	6,879,641

Transfers											
1501 - Welfare Programmes	-	-	-	-	-	-	-	-	-	-	-
1502 - Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-
1503 - Public Institutions Personal Emoluments)	-	-	-	-	-	-	-	-	-	-	-
1504 - Development Subsidies	-	493,376,661	4,141,000	497,517,661	497,515,042	-	-	-	-	-	497,515,042
1505 - Subscriptions and Contibutions fees	-	-	-	-	-	-	-	-	-	-	-
1506 - Property Loan Interest to Public Servants	2,000,000	-	-	2,000,000	1,524,621	10,000,000	-	(1,200,000)	8,800,000	5,714,388	7,239,009
1507 - Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
1508 - Other	-	-	-	-	-	-	-	-	-	-	-
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-	-	-	-	-	-
Interest Payment and Discounts											
1601 - Interest Payment for Domestic Debt	-	-	-	-	-	-	-	-	-	-	-
1602 - Interest Payment for Foreign Debt	-	-	-	-	-	-	-	-	-	-	-
1603 - Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	-	-
Other Recurrent Expenditure											
1701 - Losses & Write off	-	-	-	-	-	-	-	-	-	-	-
1702 - Contingency Services	-	-	-	-	-	-	-	-	-	-	-
1703 - Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	-	-
Grand Total	**541,000,000**	**539,671,661**	-	**1,080,671,661**	**1,062,391,322**	**879,000,000**	**91,005,000**	-	**970,005,000**	**944,422,452**	**2,006,813,774**
Capital Expenditure											
Rehabilitation & Improvements of Capital Assets											
2001 - Building & Structures	21,000,000	-	-	21,000,000	20,229,597	-	-	-	-	-	20,229,597
2002 - Plant, Machinery & Equipment	200,000	-	-	200,000	200,000	-	-	-	-	-	200,000
2003 - Vehicles	7,000,000	-	-	7,000,000	6,996,774	-	-	-	-	-	6,996,774
Acquisition of Capital Assets											
2101 - Vehicles	-	-	-	-	-	-	-	-	-	-	-
2102 - Furniture & Office Equipment	8,000,000	4,000,000	-	12,000,000	11,999,999	-	-	-	-	-	11,999,999
2103 - Plant, Machinery & Equipment	5,000,000	-	-	5,000,000	4,846,591	-	-	-	-	-	4,846,591
2104 - Buildings & Structures	80,000,000	-	-	80,000,000	54,868,125	-	-	-	-	-	54,868,125
2105 - Lands & Land Improvements	-	-	-	-	-	-	-	-	-	-	-
2106 - Software Development	-	-	-	-	-	-	-	-	-	-	-
2108 - Capital Payment for Leased Vehicles	-	-	-	-	-	-	-	-	-	-	-
Capital Transfers											
2201 - Public Institutions	-	-	-	-	-	-	-	-	-	-	-
2202 - Development Assistance	-	-	-	-	-	-	-	-	-	-	-
2203 - Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
2204 - Transfers Abroad	-	-	-	-	-	-	-	-	-	-	-
2205 - Capital Grants to Non-Public Institution	-	-	-	-	-	-	-	-	-	-	-
Acquisition of Financial Assets											
2301 - Equity Contribution	-	-	-	-	-	-	-	-	-	-	-
2302 - On-Lending	-	-	-	-	-	-	-	-	-	-	-
Capacity Building											
2401 - Staff Training	2,300,000	-	-	2,300,000	381,410	1,500,000	-	-	1,500,000	289,000	670,410
Other Capital Expenditure											
2501 - Restructuring	-	-	-	-	-	-	-	-	-	-	-
2502 - Investments	-	-	-	-	-	-	-	-	-	-	-
2503 - Contingency Services	-	-	-	-	-	-	-	-	-	-	-
2504 - Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
2505 - Procument Preparedness	-	-	-	-	-	-	-	-	-	-	-
2506 - Infrastructure Development	-	-	-	-	-	-	-	-	-	-	-
2507 - Research and Development	-	-	-	-	-	-	-	-	-	-	-
2509 - Other	-	-	-	-	-	-	-	-	-	-	-
Grand Total	**123,500,000**	**4,000,000**	-	**127,500,000**	**99,522,496**	**1,500,000**	-	-	**1,500,000**	**289,000**	**99,811,496**
Total Recurrent & Capital Expenditure	**664,500,000**	**543,671,661**	-	**1,208,171,661**	**1,161,913,818**	**880,500,000**	**91,005,000**	-	**971,505,000**	**944,711,452**	**2,106,625,270**

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2025 - 02 - 17

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

ACA-3

Statement of Imprest Account for the year 2024

Ministry / Department / District Secretariat : District Secretariat - Puttalam

Expenditure Head No : 273

Rs.

Imprest Account No.	Imprest Balance as at 1st January 2024 (1)			Imprest Received (2)			Imprest Settlement (3)			Imprest Balance as at 31st December 2024 (4)			Imprest Balance as at 31st December 2024 as per Entity Books	Imprest Balance as at 31st December 2024 as per Treasury Books
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total	*5	6
	1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)	
312/22														
312/23	-	-	-	4,794,290,000	241,626,170	5,035,916,170	5,011,643,744	14,000,000	5,025,643,744	10,272,426	-	10,272,426	10,272,426	24,272,426

1. Please show reasons for difference between 4 and 6 above .

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2024	14,000,000
(2) Other reasons-	-
	14,000,000

State if these balances were settled as at the date of signing the report and if not, reason for not setlling the balances.

I hereby certify that the above information is true and correct.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2025-02-17

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

ACA -4

Statement of Deposit Accounts as at 31st December 2024

Expenditure Head No : 273 **Ministry / Department / District Secretariat : District Secretariat - Puttalam**

Rs.

Name o f Deposit Accounts	Deposit Number	Balance as at 1st January 2024	Credited during the year	Debited during the year	Balance as at 31st December 2024	Balance as per Treasury Book as at 31st December 2024
Security Deposits	6000-0-0-1-0-70	381,858	120,025	175,025	326,858	326,858
Tender Deposits	6000-0-0-2-0-95	590,000	1,130,400	1,180,400	540,000	540,000
Deposits Temporary Retained Payble to Third Parties	6000-0-0-13-0-63	23,751,465	118,729,491	115,056,366	27,424,590	27,424,590
Retention Money for Construction	6000-0-0-16-0-46	21,251,405	67,313,239	13,044,306	75,520,338	75,520,338
Compensation	6000-0-0-17-0-16	8,337,947	3,545,592	7,861,829	4,021,710	4,021,710
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-0-09	-	-	-	-	-
Funds Received for Reimburesement of Expenditure	6000-0-0-20-0-003	-	-	-	-	-
TOTAL		**54,312,676**	**190,838,747**	**137,317,926**	**107,833,496**	**107,833,496**

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2025 - 02 - 17

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

ACA- 5

Statement of Advance Accounts as at 31st December 2024

Expenditure Head No : 273 **Ministry / Department / District Secretariat : District Secretariat - Puttalam**

Rs.

	Name of Advance Account	Advance Account Number	Balance as at 1st January 2024	Maximum Limits of Expenditure Rs 70,000,000		Minimum Limits of Receipts Rs 67,000,000		Maximum Limits of Debit Balance Rs 270,000,000	Maximum Limits of Liabilities Rs……..	Balance as per Treasury Books as at 31st December 2024
				Debits during the year		Credits during the year		Balance as		
			(1)	(2)		(3)		4=(1)+(2)-(3)		
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1)	Advance to Public Officers	27301	170,654,877	69,960,217	97,002,023	81,388,869	20,409,356	235,818,892		235,818,892
(2)	Other Advances									
(3)	Miscellaneous Advances									

……………………………………………………………………

Chief Financial Officer /Chief Accountant/Director (Finance)/ Commissioner (Finance)

Date : 2025 - 02 - 17

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

Cumulative Non Financial Asset Accounts Report- Central Govt-2024

Land-9153: 1,057,657,000.00 **Table:** SA 82
Building- 9151: 1,497,111,575.69 **Year:** 2024
Machinary-9152: 495,899,949.29 **Rpt Date** 6/24/2025 2:57:24 PM
WIP-9160: 0.00 **Head** 273
Intangible-9154: 0.00
Lease-9180: 0.00

Ledger	category	Item	Code	Opn_Bal	Opn_Bal_Add	TransferIn	Purchase	Disposal	Balance
9151	1.1-Dwellings		61111	108,440,000.00	0.00	0.00	0.00	0.00	108,440,000.00
		Quarters	****6111107	99,315,000.00	0.00	0.00	0.00	0.00	99,315,000.00
		Circuit Bunglows	****6111108	9,125,000.00	0.00	0.00	0.00	0.00	9,125,000.00
9151	1.2-Non Residential Building		61112	1,327,660,891.86	61,010,683.83	0.00	44,694,342.17	44,694,342.17	1,388,671,575.69
		Office Building	****6111201	1,327,660,891.86	61,010,683.83	0.00	44,694,342.17	44,694,342.17	1,388,671,575.69
9160	1.4-WIP-Building & Structure		61114	0.00	0.00	0.00	10,173,783.09	10,173,783.09	0.00
		Office Building	****611148	0.00	0.00	0.00	10,173,783.09	10,173,783.09	0.00
9152	2.1-Transport Equipment		61121	291,475,900.00	3,500,000.00	0.00	0.00	0.00	294,975,900.00
		Passenger vehicle	****6112101	201,025,000.00	0.00	0.00	0.00	0.00	201,025,000.00
		Agricultural vehicle	****6112103	90,300,000.00	3,500,000.00	0.00	0.00	0.00	93,800,000.00
		Motor cycle	****6112109	150,900.00	0.00	0.00	0.00	0.00	150,900.00
9152	2.2-Other Machinary & Equipment		61122	180,406,617.73	14,631,920.15	876,290.00	17,208,495.66	12,199,274.25	200,924,049.29
		Office Equipment	****6112201	34,172,523.72	599,980.00	0.00	557,191.75	178,300.00	35,151,395.47
		Computer Equipment	****6112202	52,910,987.50	9,903,869.40	876,290.00	11,580,756.00	8,336,289.00	66,935,613.90
		Electrical Equipment	****6112203	14,646,604.34	0.00	0.00	478,334.00	135,772.00	14,989,166.34
		Communication Equipment	****6112204	7,199,829.21	0.00	0.00	714,956.16	33,070.00	7,881,715.37
		Furniture	****6112205	71,388,497.96	4,128,070.75	0.00	3,877,257.75	3,515,843.25	75,877,983.21
		Agricultural & Dairy Farm Equipment	****6112216	88,175.00	0.00	0.00	0.00	0.00	88,175.00
9153	4.1-Land		61410	1,057,657,000.00	0.00	0.00	0.00	0.00	1,057,657,000.00
		Land	****614100	1,057,657,000.00	0.00	0.00	0.00	0.00	1,057,657,000.00

REMARKS
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		ACA-7

Statement of Imprest Adjustment

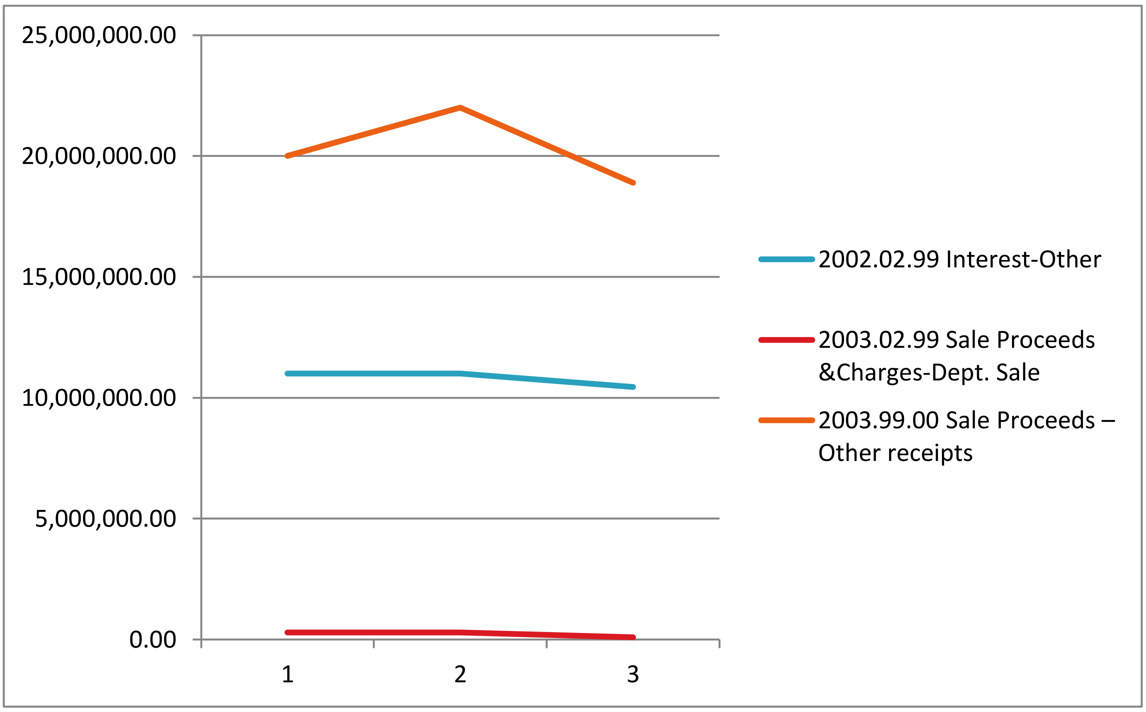
Revenue Collected by **Other Entities** on behalf of **Reporting Entity**	-	
Expenditure incurred by **Reporting Entity** on behalf of **Other Entities**	2,878,205,549	
Debits made to Advance "B" Account on behalf of **Other Entities**	663,625	
Credits made to Advance "B" Account by **Other Entities**	11,984,944	**2,890,854,118**
Less:		
Revenue Collected by **Reporting Entity** on behalf of **Other Entities**	145,567,218	
Expenditure incurred by **Other Entities** on behalf of **Reporting Entity**	2,814,360	
Credits made to Advance "B" Account on behalf of **Other Entites**	8,639,585	
Debits made to Advance "B" Account by **Other Entities**	82,083,846	**239,105,008**
Impresst Adjustment Balance as at 31st December 2024		**2,651,749,110**

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2025-02-17

A.M.W.K. PRASANNA
CHIEF ACCOUNTANT
DISTRICT SECRETARIAT
PUTTALAM

3.5 Performance of the Revenue Collection

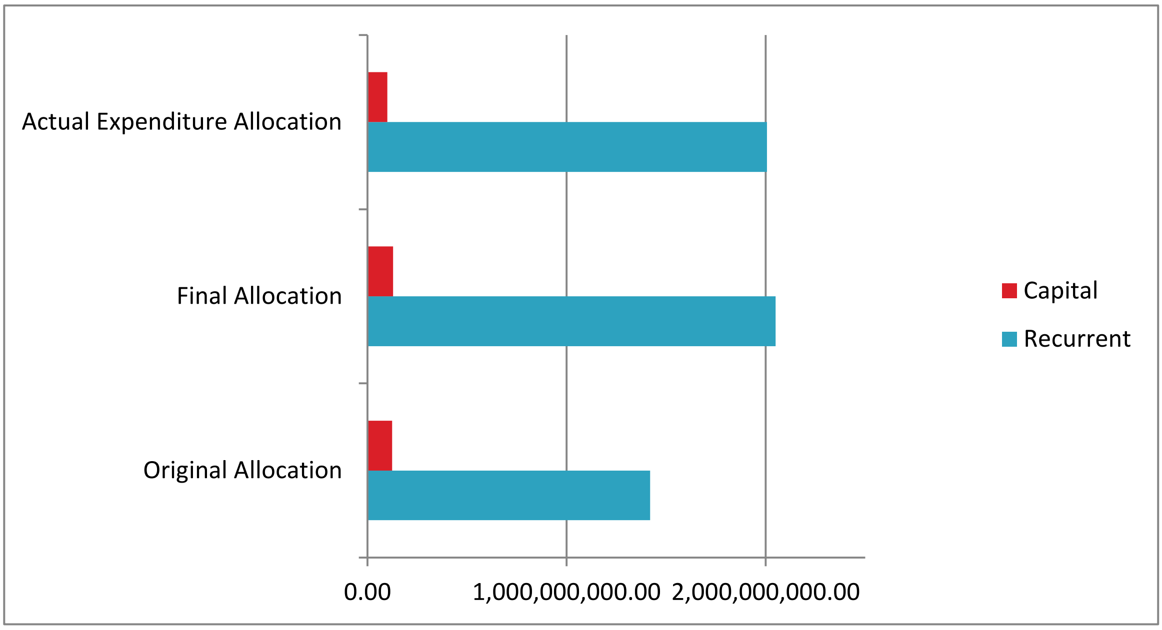
Revenue Code	Description of Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amt. (Rs..)	As a % of final estimate
2002.02.99	Interest-Other	11,000,000.00	11,000,000.00	10,445,683.53	94.96 %
2003.02.99	Sale Proceeds &Charges-Dept. Sale	300,000.00	300,000.00	92,515.00	30.84 %
2003.99.00	Sale Proceeds – Other receipts	20,000,000.00	22,000,000.00	18,887,302.30	85.85 %



3.6 Performance of the Utilization of Allocation

Type of Allocation	Allocation		Actual Expenditure	Allocation utilization as % of Final Utilization
	Original	**Final allocation**		
Recurrent	1,420,000,000	2,050,676,661	2 ,006,813,774	97.86 %
Capital	125,000,000	129,000,000	99,811,496	77.37 %

3.6 Performance of the Utilization of Allocation



3.7 F.R. 208 Allocation made to the District Secretariat on behalf of other Ministries / Departments

Rs. ,000

Serial No	Ministry / Department and Expenditure Description / Category	Purpose of Provisioning	Allocation		Actual Exp'	Allocations utilized as% of the final provision made
			Original	Final		
1	Presidential Secretariat	Urumaya Program	15.67	15.67	14.71	94%
		Development Projects	392.65	392.65	19.45	5%
		Decentralized Program	527.10	527.10	496.21	94%
		Development of Norochcholai Economic Center, Kotthanthivu Multipurpose Building and Implementation of Development Projects in Puttalam District	840.30	840.30	192.11	23%
		Recurrent Expenditure	0.26	0.26	0.22	85%
2	Election Commission	Recurrent Expenditure	4.50	4.50	4.50	100%
3	Ministry of Buddhist Culture and Religious Affairs	Repair of buildings at Dankotuwa and Mahakumbukkadawala Cultural Centres	1.30	1.30	1.17	90%
		Repair of Cultural Centres	0.31	0.31	0.31	100%
		Purchase of chairs to the Cultural Centre	0.23	0.23	0.23	100%
		Repair of the nameplate at the Cultural Centre	0.08	0.08	0.08	100%
		Repair of the Sri Pushparama Temple at Pilakatumulla	3.00	3.00	2.97	99%
		Construction of rural temples	1.00	1.00	0.99	99%
		Drug prevention programme	0.42	0.42	0.40	95%
		Recurrent Expenditure	0.22	0.22	0.02	9%
4	Ministry of Finance, Economy, Stabilization and National Policies	Aswesuma Program	35.20	35.20	26.96	77%
		Disability Allowance	415.31	415.31	398.01	96%
		70+Senior citizen Allowance	700.15	700.15	686.24	98%
		Centenary Allowance over 100 years	0.60	0.60	0.57	95%
		Kidney Allowance	124.76	124.76	118.13	95%
5	Ministry of Defence	Disaster Mitigation Project	1.07	1.07	1.05	98%
		Emergency Response Activities	24.37	24.37	24.34	100%
		Repair of Safety Centers	1.40	1.40	1.40	100%
		Property Damage Compensation	8.96	8.96	8.90	99%
		Recurrent Expenditure	13.09	13.09	12.48	95%
6	Ministry of Justice	Cultural programs	0.62	0.62	0.41	66%
		Purchase of office equipment	0.07	0.07	0.07	100%
		Economic empowerment project for women-headed families	1.74	1.74	1.33	76%
		Establishment and restructuring of associations for coexsistence	0.19	0.19	0.07	37%
		Economic empowerment project for children-headed families	0.98	0.98	0.98	100%
		Recurrent Expenditure	9.17	9.17	8.16	89%
7	Ministry of Health	Purchasing furniture	0.05	0.05	0.05	100%
		Purchasing s glass cabinet	0.08	0.08	0.08	100%
		Local food exhibition program	0.36	0.36	0.33	92%
		Kidney disease prevention program	3.75	3.75	3.70	99%
		Recurrent Expenditure	6.61	6.61	6.42	97%
8	Ministry of Urban Development and Housing	Rural Road Development Program	134.49	134.49	103.01	77%

9	Ministry of Agriculture	Renovation of Paddy Marketing Board Stores	0.27	0.27	0.20	74%
		Goat Rearing Project	4.92	4.92	3.88	79%
		Youth Agro-Entrepreneurship Village Program	11.47	11.47	1.00	9%
		Recurrent Expenditure	21.39	21.39	18.82	88%
10	Ministry of Tourism and Lands	Language translation fees for gazette notices and newspaper advertisements relating to land acquisition	27.73	27.73	27.10	98%
		Fuel expenses	3.78	3.78	3.72	98%
		Recurrent Expenditure	6.66	6.66	6.65	100%
11	Ministry of Education	Pirivena Hall Renovation	1.00	1.00	0.67	67%
		Recurrent Expenditure	0.81	0.81	0.55	68%
12	Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government	Building renovation	5.81	5.81	5.71	98%
		Renovation work in Circuit bungalows	2.52	2.52	2.52	100%
		Purchase of goods for Circuit bungalows	0.39	0.39	0.33	85%
		Training programs	0.01	0.01	0.00	0%
		E-Grama Niladhari program	8.75	8.75	8.34	95%
		Recurrent Expenditure	57.33	57.33	56.58	99%
13	Ministry of Industry	Purchase of chairs for Vidatha Resource Center	0.02	0.02	0.02	100%
		Conducting District Trade Fair	0.22	0.22	0.22	100%
		Construction of rain water drainage system in Dankotuwa Industrial Estate	28.04	28.04	17.14	61%
		Recurrent Expenditure	2.76	2.76	2.46	89%
14	Ministry of Environment	programme to coincide with World environment day	0.12	0.12	0.11	92%
		Recurrent Expenditure	4.95	4.95	4.85	98%
15	Ministry of Women, Child Affairs and Social Empowerment	Purchase of office equipment for the Instruction unit	0.15	0.15	0.15	100%
		District Child Development Committee meeting entertainment expenses	0.07	0.07	0.07	100%
		Women's Affairs progress review meetings	0.53	0.53	0.52	98%
		Saubhagya Production Village Program	4.49	4.49	4.04	90%
		District level Couceling program for psychosocial issues	0.20	0.20	0.19	95%
		Nutrition allowance for pregnant mothers	342.43	342.43	334.78	98%
		Provision of breakfast for pre-school children	59.34	59.34	53.13	90%
		Guru Abhimani Pre-school Teacher Allowance	24.05	24.05	20.84	87%
		Recurrent Expenditure	2.17	2.17	2.05	94%
16	Ministry of Investment and Promotion	Recurrent Expenditure	4.38	4.38	4.37	100%
17	Ministry of Public Security	Recurrent Expenditure	0.19	0.19	0.18	95%
18	Ministry of Labor and Foreign Employment	Computer Repair	0.02	0.02	0.02	100%
		Entrepreneurship Development Training Program for the Migrant Community	0.17	0.17	0.17	100%
		One-day District Level Experience Sharing Workshop	0.09	0.09	0.09	100%
		Recurrent Expenditure	0.46	0.46	0.40	87%
19	Ministry of Youth and Sports	School Cricket Development Program	30.07	30.07	5.68	19%
		Purchase of Wooden and Office Equipment	0.27	0.27	0.26	96%
		Repair of Machinery and Equipment	1.95	1.95	1.88	96%
		Staff Training	0.35	0.35	0.14	40%
		Super Fair Sales Exhibition	6.00	6.00	5.10	85%
		Recurrent Expenditure	3.36	3.36	1.42	42%
20	Ministry of Irrigation	Vehicle Repair	0.41	0.41	0.41	100%
		Conducting Joint Farmers Organization Elections	0.27	0.27	0.22	81%
		Recurrent Expenditure	2.59	2.59	1.79	69%

21	Department of Buddhist Affairs	Cremation Ceremony of Venerable Theros	0.07	0.07	0.07	100%
		Daham University Examination Centers	0.11	0.11	0.10	91%
		Daham School Teacher Allowance	11.93	11.93	10.63	89%
		All-Ceylon Student Skills Assessment Program	0.26	0.26	0.25	96%
		Recurrent Expenditure	1.01	1.01	0.95	94%
22	Department of Christian Religious Affairs	Renovation of Vaikkal St. Adakkala Church	0.99	0.99	0.99	100%
		Annual August Festival of St. Anne's Shrine, Thalawila	0.32	0.32	0.32	100%
23	Department of Cultural Affairs	Grants to Institutions	0.13	0.13	0.13	100%
		Grants to Needy Artists	1.05	1.05	0.99	94%
		2023 Kalabhushan Awards Ceremony	0.44	0.44	0.33	75%
		Recurrent Expenditure	0.94	0.94	0.72	77%
24	Department of Government Information	Recurrent Expenditure	0.07	0.07	0.06	86%
25	Department of Social Services	National Community Based Rehabilitation Programme	0.28	0.28	0.28	100%
		Completion of the remaining section of the Boundary wall of Madampe Vocational Training Institute	0.99	0.99	0.99	100%
		National Athletics Championship for the Disabled	0.21	0.21	0.20	95%
		Recurrent Expenditure	22.98	22.98	21.82	95%
26	Department of Probation and Child Protection	Progress Review Meetings	0.91	0.91	0.84	92%
		Kepakaru Deguru	0.52	0.52	0.49	94%
		Recurrent Expenditure	0.37	0.37	0.33	89%
27	Department of Sports and Development	Recurrent Expenditure	0.07	0.07	0.05	71%
28	Department of Immigration and Emigration	Recurrent Expenditure	0.02	0.02	0.02	100%
29	Department of Registration of Persons	Recurrent Expenditure	22.20	22.20	21.46	97%
30	Department of Census & Statistics	Recurrent Expenditure	2.17	2.17	2.10	97%
		Population and Housing Census - 2024	34.38	34.38	30.50	89%
31	Department of Pensions	Civil Pension	18.00	18.00	14.10	78%
		Widow's Pension	6.50	6.50	5.84	90%
		Recurrent Expenditure	0.41	0.41	0.34	83%
32	Department of Wildlife Conservation	Elephant Damage Compensation	8.51	8.51	8.51	100%
33	Department of Land Commissioner General	Recurrent Expenditure	0.68	0.68	0.61	90%
34	Department of Textiles	Weaving Allowances	10.31	10.31	9.73	94%
35	Department of Motor Transport	Recurrent Expenditure	1.44	1.44	1.04	72%
36	Department of Community Based Correction	Recurrent Expenditure	0.75	0.75	0.64	85%
37	Department of Land Use Policy Planning	Purchase of Office Chairs	0.09	0.09	0.09	100%
		Land Use Change Identification Survey	1.30	1.30	1.29	99%
		Land Use Committees	0.07	0.07	0.07	100%
		Recurrent Expenditure	0.71	0.71	0.64	90%
38	Department of Manpower and Employment	Purchase of a Computer	0.25	0.25	0.25	100%
		Smart Youth Program	0.53	0.53	0.52	98%
		Recurrent Expenditure	0.74	0.74	0.68	92%
			4,095.73	**4,095.73**	**2,873.80**	**70%**

3.8. Performance of the Reporting of Non-Financial Assets

Assets Code	Code Description	Balance as per board of Survey Report as at 31.12.2024	Balance as Financial Position Report as at 31.12.2024	Yet to be accounted	Reporting Progress as a %
9151	Building & Structure	1,497,111,576	1,497,111,576	Referred for Assessment.	100 %
9152	Machinery & Equipment	495,899,949.29	495,899,949.29		100%
9153	Land	1,057,657,000	1,057,657,000		100%
9154	Intangible Assets				
9155	Biological Assets				
9160	Work to progress				
9180	Lease Assets				

3.9 Auditor General’s Report

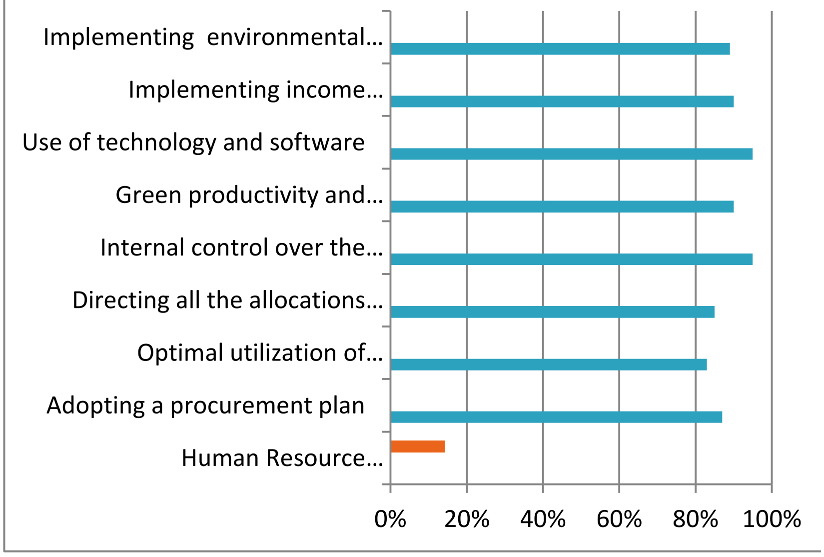
This report is attached herewith as a Sinhala Version.

Chapter 04 – Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action plan)

Specific Indicators	Actual Output as a Percentage(%) of the expected output		
	75%-100%	50% - 74%	0% - 49%
Human Resource Development- Local & Foreign Training			14.25%
Adopting a procurement plan	87%		
Optimal utilization of allocations made from annual estimates	83%		
Directing all the allocations received to the district towards the desired targets	85%		
Issuance of new land title	197%		
Creation of small and medium scale entrepreneurs	598%		
Home gardning towards food security	295%		
Empowering people with disabilities	197%		
Delivering an NVQ 3 or higher vocational qualification to the target youth population	102%		

4.1 Performance Indicators of the Institute (Based on the Action plan)



Chapter 05 – Performance of the achieving Sustainable Development Goals (SDG)

5.1. Overview

The fundamental goal of sustainable development is to preserve a nation's natural resources for future generations by managing them effectively now. In light of this, the United Nations Development Program unveiled 17 Sustainable Development Goals (SDG) in 2015, which are to be accomplished by 193 member nations by 2030 and span 17 sectors. Therefore, by tying together the fundamental pillars of human, social, economic, and environmental elements, the goal is to guide economies toward sustainable development through environmental sustainability, social sustainability, and economic development. Together with the public sector, non-governmental organizations, and international organizations, Sri Lanka is taking initiatives to meet the goals and targets of sustainable development by the year 2030.

Accelerating investments for productivity enhancement, providing the necessary infrastructure for priority sectors, and directing development strategies with a greater focus on gender equality are all necessary to achieve the primary and foremost goal of these SDGs, which is to "end poverty in all its forms in everywhere."

5.2. The achievements and challenges of the Sustainable Development Goals

5.2.1. Indicate the Identified respective Sustainable Development Goals

Goals/objectives	Achievements	Indicators	Progress achieved up to now		
			0%-49%	50%-74%	75%-100%
01. Eradicate all forms of poverty everywhere	Reducing the proportion of women and children of all ages suffering from all forms of poverty by at least half	Providing employment opportunities for 852 youths in poverty-stricken families		51%	
		Training programs - 927 were conducted		71%	
		Engaged 88 families for Revenue generation programme and Home Productivity Programs			100%
		Conducted 25 Awareness prog. On Prevention of Drugs			109%
		Providing self-employment assistance for218 individuals.			100%
		77 Entrepreneurship Development Programs were implemented.		64%	

		Savings promotion programs 88 were implemented			100%
		13 Awareness Program on Financial Management for Migrant Family Members were conducted.			81%
		Referral of 10 women to empower the handloom garment industry			100%
02. .Promoting sustainable agriculture by eliminating hunger, achieving food security and high nutritional status.	Eradicate hunger by 2030, and ensure that poor and vulnerable populations, including children, have access to adequate food that is safe and nutritious throughout the year	81 Awareness Programme on food and nutrition were conducted	21%		
		Conducting 03 programs to increase the productivity of underutilized agricultural lands through soil and water conservation			100%
03. Ensuring a healthy life and promoting well-being at all ages	Reduce 1 / 3rd of all premature deaths caused by non-communicable diseases by 2030 and promote mental health and wellbeing	Conducted 1102 Awareness Programme on alcohol and drug use and moral education		55%	
		Conduct 246 mobile counseling clinics			210%
		Conducting 04 Sports Competition			80%
		Conducting 1040 medical clinics	43%		
		Conducting 22 Rural Sports Ground Development		67%	
04. Ensuring a perfect, fair quality education and promoting access to lifelong education for all.	Ensuring that all girls and boys complete free, equitable and high quality primary and secondary education so that	Directing 401 youths who fulfilled the secondery education to effective tertiary education	25%		
		Providing career guidance for 8661 students	17%		

	effective learning outcomes can be achieved by 2030.	Conducting 435 awareness programs			92%
		Providing 694 scholarship benefits			463%
05. Achieve gender equality and empower all women and girls.	Elimination of all forms of discrimination against women and girls in all areas.	Conducting 110 psychosocial counseling support programs for victims of violence			133%
		Conducting 106 programs to educate members of migrant families about child safety			145%
06. To ensure water and sanitation facilities for all and sustainable management of them.	By the year 2030, all will be able to achieve equal hygiene and fitness, and eliminate outdoor excretion and focus on the special needs of women, girls and vulnerable persons in particular.	Construction of toilets for 10 families who do not have sanitary toilets.	16%		
		Implementing awareness programs for 2242 school children and adults			100%
07. Ensuring affordable, reliable, sustainable and modern energy supply for all	Ensuring that all people have access to reliable, modern sources of energy at affordable prices by 2030.	• To formulate a mechanism to provide electricity to 662 families who are living without electricity.			88%
08. Promote perfect nutrition, sustainable economic growth and full and productive employment for all.	Prohibiting child labor, protecting labor rights and promoting a safe working environment for all employees	Providing career guidance services and entrepreneurship development - 640 programs			76%
		Conducting 22 training programs to identify and provide employment opportunities to individuals between the ages of 18-60	29%		
		Obtaining information and identifying adult entrepreneurs - 10		63%	

09. Build strong infrastructure, promote inclusive and sustainable industrialization and encourage innovation.	Provide support to local technology development and research and innovation in developing countries; create a conducive policy environment for diversifying industries and adding value to products	Referral for technical training - 436			100%
		Providing necessary support to 350 individuals to enter the market			143%
		Development of infrastructure facilities -1926			96%
		Implementation of the Business Desk program with the aim of creating small and medium scale enterprises - 126	37%		
		Implementation of a strategic plan (Lead to Lead) for the development of vocational skills of school dropouts - 300	15%		
10. Reduce inequality within and between countries	To empower and promote the social, economic and political interaction of all, irrespective of age, sex, disability, ethnicity, nationality, religion or reality or any other situation.	Implementation of social security benefits - 718		60%	
		Establishment of co-existence associations and implementation of co-existence duties - 32			97%
		Taking necessary steps to empower families/parties that need to be empowered - 423			81%
11. Making cities and settlements perfect, secure, strong and sustainable	Reducing individual impacts by 2030, including the city's air quality and urbanization and other waste management.	Preparation of land use plans 10			100%
12. Ensuring sustainable consumption and production patterns.	Refraining and Reducing waste generation, reusing through recycling by 2030	Implementing 06 projects at the institutional, divisional and district levels			75%

13. Climate change and Prompt action of their impacts	Reducing the number of families affected by the climate to 10% per annum	Implementation of 68 development projects to minimize the frequent damage caused by floods			272%
		Implementation of 2000 tree planting projects	10%		
15. Sustainable use of terrestrial ecosystems, sustainable forest management, combating desertification, restoring, protecting and promoting land degradation, halting and rehabilitating land degradation and halting biodiversity loss.	Encourage the mobilization of financial resources from all sources for the conservation and sustainable use of biodiversity and ecosystems.	Conducting 19 awareness programs for Awareness of public			380%

5.2 Achievements and challenges in achieving the Sustainable Development Goals

Challenges

1. Although various awareness programs have been conducted to reduce the use of alcohol and drugs, which are the cause of many factors such as increasing poverty, loss of healthy lives, loss of quality education, the number of people addicted to drugs has increased day by day.

2. A major problem in achieving safe and nutritious food for all people is the destruction of agriculture due to drought conditions in Puttalam district where the climate is dry for most of the year and animals damage agriculture.

3. Heavy rainwater that falls in the Central Province, Kurunegala District and Anuradhapura District flows into the sea through Puttalam District. Although Puttalam does not receive heavy rains, it is a challenge to constantly face flood disasters due to the geographical location of the district.

Chapter 06- Human Resource Profile

6.1 Cadre Management

Grade	Approved Cadre	Existing Cadre	Vacancy/ / (Excess)**
Senior	77	67	10
Tertiary	40	21	19
Secondary	1846	1650	196
Primary	178	102	76

06.2 **briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

The concerned authorities have been informed to fill the existing vacancies. An internal program has been used to continuously carry out the duties related to senior and tertiary vacant positions. (Duty coverage, work supervision, performance of duties) Development Officers are employed for the vacancies of secondary grades and carry out the duties continuously. Multitasking Officers are deployed to continuously perform the duties related to the primary vacant posts.

6.3 Human Resources Development-2024

Ser. No.	Programme	Number of employees trained	Program Duration (Days)	Total investment Local	Nature of the Programme (Local/Foreign)	Program nature (local/foreign)*
1	New Grama Niladhari Induction Training Program	77	15	283,830.00	Local	Improving the knowledge of new Grama Niladharis
2	Training program on vehicle maintenance for subject officers and drivers	36	1	6,000.00	Local	Improving knowledge related to vehicle maintenance
3	Training program for exemption from the requirement of the efficiency bar examination for Grade 1 officers of the Management Officer Service	30	10	85,580.00	Local	Increasing productivity
4	Training program on vehicle maintenance for drivers	20	1	6,000.00	Local	Improving knowledge related to vehicle maintenance
5	Pension Training Workshop	1	1	13,000.00	Local	Increasing productivity
6	Higher Diploma in Procurement & Contract Administration	2	1 year	276,000.00	Local	Increasing productivity

Chapter 07- Compliance Report

S.No.	Applicable Requirement	Compliance Status(Complied/Not Complied	Brief Explanation for Non Compliance	Correct Action proposed to avoid non-compliance to future
1.	**The following financial statements/accounts submitted on due date**			
1.1	Annual Financial Statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Applicable		
1.4	Stores Advance Accounts	Not Applicable		
1.5	Special Advance Accounts	Not Applicable		
1.6	Others	Not Applicable		
2	**Maintenance of Books and Registers (FR445)/**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		

2.8	Stock Register has been maintained and update	Complied		
2.9	Register of losses has been maintained and update	Complied		
2.10	commitment Register has been maintained and update	Complied		
2.11	Register for Counterfoil books (GA-N20) has been maintained and update	Complied		
3	**Delegation of Function for financial control (FR 135)**			
3.1	The financial Authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated whiten the institute	Complied		
3.3	The authority has been delegated in such a manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 01.05.2014 in using the Government Payroll Software Package__	Complied		
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	**Audit Queries**			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	**Internal Audit**			
6.1	The internal audit plan has been	Complied		

	prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019			
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	**Audit and Management committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/16	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations,	Complied		

	actions were carried out during the period specified in the circular			
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		

11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	**Advances to Public Officers Account**			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled.	Not applicable	There are unsettled loan balances that existed many years ago. Action is being taken in this regard.	Payments of loans aresettled as per Treasury Circular No.118.
13	**The General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task_	Complied		
14.3	The ad-hoc sub imprests had been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly_	Complied		
15	**15 Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulation	Complied		
15.2	The revenue collection had been	Complied		

	directly credited to the revenue account without credited to the deposit account			
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	**Human Resource Management**			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing All reports have been submitted to MSD in terms of their circular	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Ac	Complied		
18	**Implementing citizens charter**			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of 05/2008 and 05/2018(1) of Ministry of Public Administration and Management_	Complied		
18.2	A methodology has been devised by	Complied		

	the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular			
19	**Preparation of the Human Resource Plan**			
19.1	A human resource plan has been prepared in terms of the format in Annexure Administration Circular No.02/2018 Dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	**Establishing the e-Local Government System**			
20.1	(20.1) The citizens have been provided with the facility to submit applications online in accordance with the Local Government Circular No. 2018/e-Local Government-01 dated 19.07.2018	Not Applicable		
20.2	The citizens have been provided with the facility to make payments online.	Not Applicable		
20.3	'Front Offices' and Customer Service Centers have been introduced in order to provide a people-friendly service .	Not Applicable		