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மாவட்ட செயலகம் - பொலன்னறுவை

District Secretariat - Polonnaruwa

2024

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வருடாந்த செயலாற்றுகை அறிக்கை

Annual Performance Report

දුරකතන අංකය
தொலைபேசி இலக்கம்
Tele Phone Number - 027-222 2233

ෆැක්ස් අංකය
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Fax Number - 027-222 5578

විද්‍යුත් ලිපිනය
மின்னஞ்சல் முகவரி
Email Address - Moha.dist.polonnaruwa@gmail.com

Content

Chapter 01 – Summary of implementing Institutional Profile

1.1 Introduction

I hereby submit the Annual Performance Report of the Polonnaruwa District Secretariat for the year 2024, prepared in accordance with paragraph 12:2 of Guideline No. 14, in accordance with Public Finance Circular No. 02/2020 dated 28.08.2020.

Data and information on financial and other functions covering the Polonnaruwa District Secretariat and 07 Divisional Secretariats of the district have been included in this report to reflect comparative performance, where necessary.

Sujantha Ekanayaka
District Secretary/Government Agent
Polonnaruwa .

On …….. June 2025
At District Secretariat, Polonnaruwa

Introduction to Polonnaruwa District

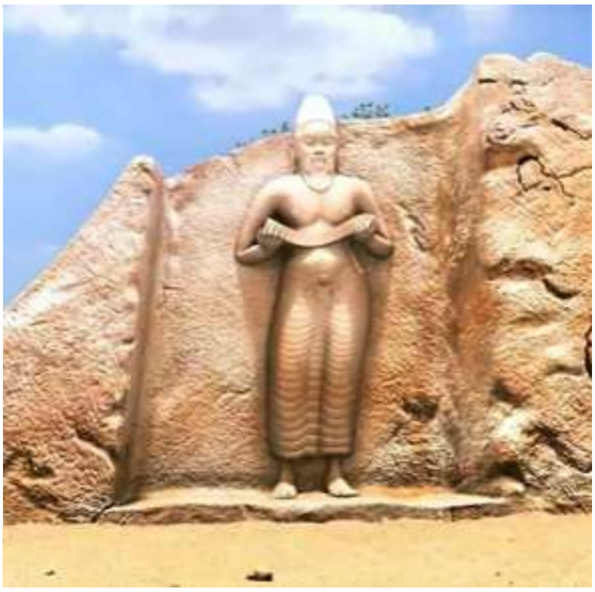
In the olden days part of the Raja Rata region, Polonnaruwa District, which currently belongs to the North Central Province, has a rich historical background and covers an area of 3466.38 square kilometers and it is a district where Sinhalese, Muslims, and Tamils live in harmony, with paddy cultivation as their main livelihood, in a fertile land with very advanced irrigation technology.

Polonnaruwa District, located between 7.4 - 8.2 North latitude and 80.4 - 81.2 East longitude, receives an average annual rainfall of 119.8 mm and an average annual temperature of 33.5 degrees Celsius. This district can be identified as an area belonging to the dry zone, as it has a dry climate for most of the year. It is bounded by Anuradhapura District to the north, Trincomalee and Batticaloa Districts to the east, Ampara District to the south, and Matale District to the west.

Polonnaruwa district, which is home to ancient ruins as a historical kingdom in ancient times, is an area that attracts both local and foreign tourists. Sacred places such as the Gal Vihara, the Watadageya, the Rankoth Vehera, the ancient Dimbulagala Aranya Senasana and the Somawathiya Stupa, and the Watadageya located in Medirigiriya are also places of pilgrimage in the district. Hot water wells located in Nelum Wewa in Welikanda Divisional Secretary's division and the "Bubula" in Hingurakgoda Bubula Grama Niladhari's Division, where there is no shortage of water on any day are also some eye-catching locations in the district.

Mahaweli B, C and G zones included in the accelerated Mahaweli project are also in this district and consists of beautiful reservoirs such as Parakrama Samudraya, Minneriya, Girithale and Kaudulla, and several sanctuaries such as Maduru Oya, Minneriya and Kaudulla.

Historical Value of Polonnaruwa District.



"Polonnaruwa" is the second kingdom of Sri Lanka, having a proud history. With the destruction of Anuradhapura kingdom due to the Chola invasions, Cholas selected Polonnaruwa as their capital and migrated to Polonnaruwa in 1017 A.D. Solees called Polonnaruwa by the names "Jananathapuram" and "Janatamangalam".The kings of Anuradhapura developed Polonnaruwa as a suburb due to the presence of fertile soil and water facilities conducive for paddy cultivation in the area. In view of this, King Wasabha built Elahera Canal in 67-111 A.D, King Mahasen built Minneriya and Kaudulla reservoirs in 274-301 AD, King Upatissa the 1st built Topaevada in 365-406 AD, King Agbo II also built tanks and canals likes Giritale etc.

King Wijayabahu the Great (1055-1110 A.D) became the first king of Polonnaruwa who liberated the country from “Solees” . He renovated all the reservoirs and temples in the area and initiated economical development of the country. Then Jayabahu, Wickramabahu and Gajabahu became kings of Polonnaruwa. Subsequently, the most prolific ruler of Polonnaruwa king Parakkramabahu the Great became king of Polonnaruwa. (1153– 1186 A.D). The vast Parakrama Samudra is a perfect representation of his work for the development of the irrigation system. He could develop not only Polonnaruwa but also the whole country and Sri Lanka became the “Granary of the East”. After the demise of king Parakkramabahu the Great king Nissankamalla , queen Leelawathi became the monarchs of Polonnaruwa.

Administration as well as the economy was in total disarray due to poor governance of kings at that time and Kalinga Maga (1214 A.D) exploited the situation and invaded the Rajarata area and accordingly the kingdom was shifted to the south eastern part of the country and this area was covered by forest. Refurbishment of archeological monuments that were covered by forest and earth was started by the Department of Archeology formed during British rule. Such activities are presently done by Central Cultural Fund. Polonnaruwa is a remembrance of another golden era in the history of Sri Lanka and has been designated as a World Heritage City.

A massive development has taken place in Polonnaruwa district under Pibidemu Polonnaruwa Development Project which has been implemented recently.

1.2 Vision & Mission of the Institute

Vision

TO BECOME THE MOST PROSPEROUS DISTRICT IN SRI LANKA

Mission

OUR MISSION IS THE EFFECTIVE CO-ORDINATION AND MANEUVER OF RESOURCES AND INSTITUTES TO ACCOMPLISH THE PUBLIC REQUIREMENTS EFFICIENTLY, REASONABLY, LEGITIMATELY AND AMIABLY TO ENSURE A SUSTAINABLE DEVELOPMENT IN THE DISTRICT.

1.2 Aims of District Secretariat Polonnaruwa

- To uplift the living standard of the people of the district.
- Developing the livelihoods of the people and thereby building a secure economic model.
- Development of infrastructure in the district.
- Preservation and protection of cultural values and movements.
- Making the maximum use of available resources.
- Establishing proper financial control in the district.
- Maintaining good relationship with government and non-government organizations.
- Disaster reduction, preparedness to protect and defend against natural disasters.
- Preservation of the natural beauty of the district and conservation of the environment.
- Coordination of divisional and village level activities
- Making Polonnaruwa district a major tourist destination in Sri Lanka

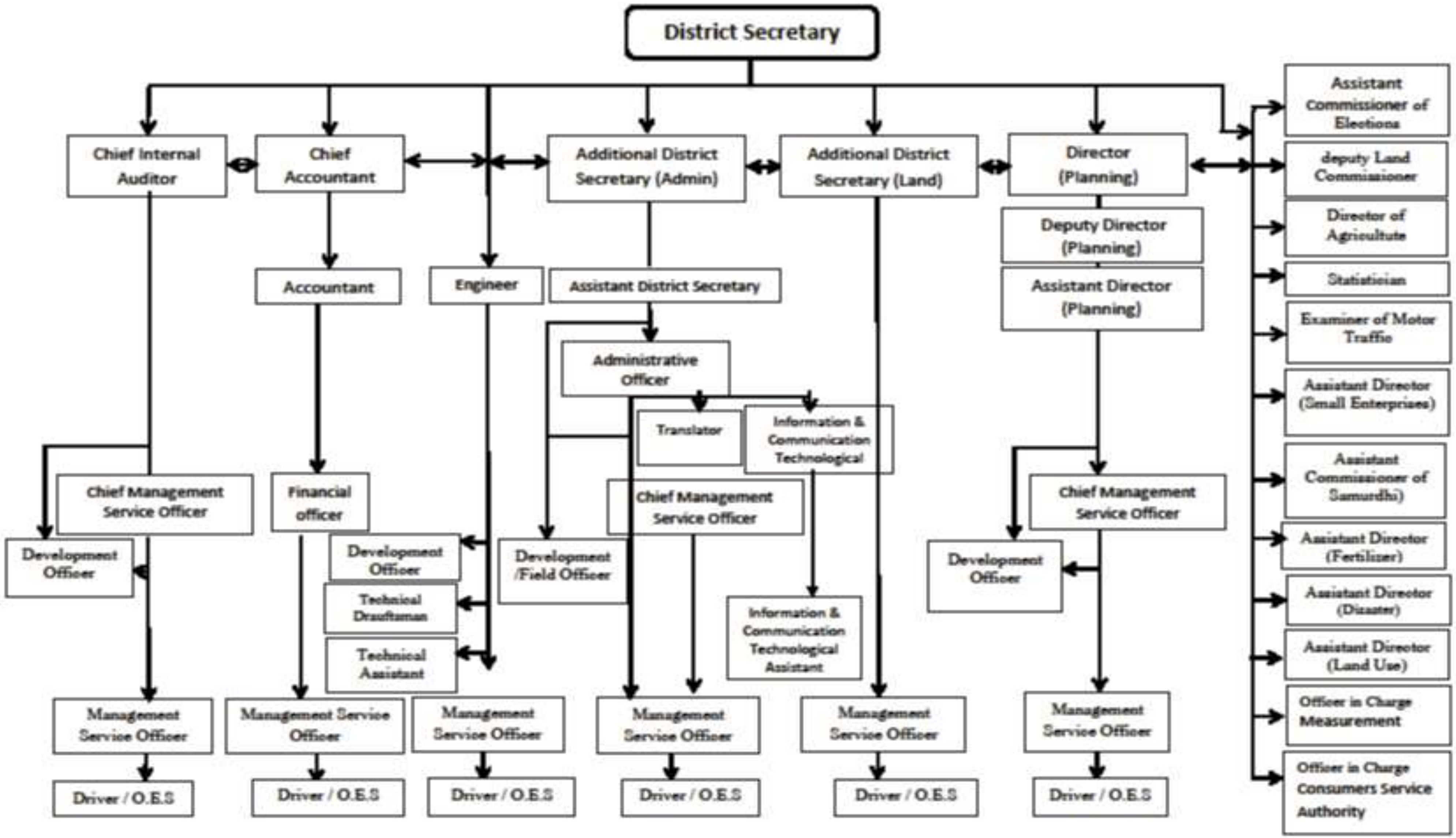
1.3 Main Activities of District Secretariat Polonnaruwa

- Acting as the district representative of the government.
- Coordinating government departments and institutions.
- Implementing district development plan through district coordinating committee.
- Allocating funds for District and Divisional administrative development affairs and controlling finance.
- Updating voters registries in the Polonnaruwa district and issuing respective certificates.
- Conducting elections noticed by the government.
- Organizing national & district level festivals.
- District pricing, disaster and welfare activities, forest resource conservation, housing construction.
- Implementation of committees related to insurance, land use and agricultural development.
- Coordinating activities related to Samurdhi programme with divisional secretariats.
- Training and guidance related to the development of small enterprises.
- Certifying and maintaining of measurement instrument under due standards.
- Coordinating the registration of land deeds, births, deaths & marriages.
- Implementing the provisions of Consumer Protection Act.
- Issuing driving licenses and implementing the provisions of motor vehicle ordinance..
- Co-ordinating pensions programme.
- Career Guidance Activities
- Awereness of productivity improvement.
- Maintaining and updating statistics of various fields in the district.
- Issuing permits for fire arms, explosives and timber information.
- Establishment activities of the officers of District and Divisional secretariats.

1.4 Organizational Structure

Organizational Structure

District Secretariat – Polonnaruwa



1.5 Departments and Departmental Sections under Ministries/ Divisional Secretariats under District Secretariat

Divisional Secretariats under District Secretariat

1. Thamankaduwa Divisional Secretariat
2. Dimbulagala Divisional Secretariat
3. Hingurakgoda Divisional Secretariat
4. Medirigiriya Divisional Secretariat
5. Elahera Divisional Secretariat
6. Lankapura Divisional Secretariat
7. Welikanda Divisional Secretariat

Main sections/offices under District Secretariat

01. Social Development Section
02. Women' Affairs Development Section
03. Small Enterprises Development Section
04. Career Guidance Section
05. District Agriculture Director's Office
06. .District Disaster Management Unit
07. District Samurdhi Development Department
08. District Motor Traffic Office
09. District Elections Office
10. District Land Use Policy Planning Office .
11. District Planning Office
12. District Census & Statistics Office
13. District Deputy Land Commissioner's Office
14. District Consumer's Affair's Authority
15. District Social Security Board.
16. District Measurement & Standard Service Office.

1.6 Institutional Funds under Ministry/Department/Provincial Council

Not Applicable

1.7 Information on Foreign Funded Projects

Name of the Project	Donor Agency	Estimated expenditure of the project.	Project duration
(Capacity Development of Local Government)	United Nations Development Programme (UNDP)	9.6 Million rupees	2022 –2024
Horticulture School Feeding Programme implemented under World Food Programme	• World Food Programme • Secretariat of the Partnership for Cooperation in the World Food Programme	60.55 Million rupees	2023– 2024

02. Chapter - Progress & Vision

SPECIAL ACHIEVEMENTS, CHALLENGES AND FUTURE GOALS-

We shoulder the enormous responsibility of providing the development programs constantly implemented by the government at the right time and place, thereby ushering in the dawn of development not only for the district but also for the country as a whole. It is with great pleasure that we recall that the District Secretariat, the main government coordinating body in Polonnaruwa District, as well as the 07 Divisional Secretariats, are committed to this endeavor.

The new four-storied building of the District Secretariat, which was inaugurated last year, and all related works are being further physically completed so that the services can be rendered more easily to the people of Polonnaruwa district and therefore, the year 2024 can be proudly noted as the first year dedicated to achieving the main objective of the public finance invested.

With physical fitness as a priority for a healthy nation, the Ministry of Sports and the North Central Provincial Sports Department, including the School Cricket Infrastructure Development Project, have successfully led the Polonnaruwa district in winning 4 gold medals in the 2024 National Weightlifting Championships, a gold medal in the hammer throw event at the National Games, first place in the same event at the North Central Provincial Games, first place in the 10,000 meter run event, and third place in the 100 meter dash event.

Despite the economic crisis that affected the entire country, we as a district have been able to achieve many unique economic goals through a number of social aspects of the district by properly managing the funds received by the district under foreign aid, including line ministry funds, decentralized funds, and the World Food Program, by empowering future generations under school nutrition programs and preschool children's nutrition programs, and by implementing projects such as the Goat Farming Project, Rural Road Development Project, Batik Industry Upgrading Project, Poultry Farming, and Mango Cultivation Project can be considered a collective achievement. Through the Samurdhi Empowerment Project, we were able to further advance the operational process of the government's policy of uplifting the public economy through a number of livelihood development projects, including soap production and mushroom production projects. It is an achievement for us as a district to be able to intervene under the state contribution to meet basic needs by providing 35 fully equipped houses to people deprived of formal housing under the Social Development Project.

We have made great efforts to promote social safety by launching drug prevention educational programs throughout the district, working to eliminate the drug menace and refer addicts to treatment and rehabilitation, and to increase service productivity through capacity development programs for field officers engaged in social service and welfare work.

When it comes to the tourism industry, Polonnaruwa is a district having great potential for the same. It was possible in 2024 to transform Polonnaruwa, which has not yet become a tourist destination, into a tourist destination, and to initiate programs in a way that further strengthens the income associated with this industry and brings greater benefits to the community through the tourism industry. For this purpose, our focus was on the development of ecological parks as pilot projects, and it is with great pleasure that we were able to contribute to foreign exchange generation by attracting more and more domestic and foreign tourists centered around Polonnaruwa through projects such as the development of essential infrastructure facilities at the Galoya Tourist Park and the development of the Deepa Uyana.

The launch of the CCS Polonnaruwa.lk computer system, which connects citizens, especially small and medium-scale industrialists and farmers, through government institutions, in a way that benefits them more through digital technology, is another step forward for us in 2024.

I would like to state here that it is a unique achievement that we have achieved to be able to manage natural disasters without any loss of life through the effective contribution of all sectors related to disaster management as a whole.

We were able to accomplish a great deal of work in 2024 with the challenges of solving the drinking water problem in this district, protecting the lives and property of the people upon the threat of wild elephants and improving their livelihoods, strengthening the economy of the people affected by the economic crisis, and finding solutions to the insecure conditions of early marriages and children.

I am also pleased to mention that, by overcoming the problems related to the E SLIMS data system, a significant number of grants and permits were issued, and positive steps were taken to resolve many land issues that have a strong impact on the lives of the people of the Polonnaruwa district.

At District Secretariat, Polonnaruwa

On 4 June 2024

Sujantha Ekanayaka

District Secretary/ Government Agent,

Polonnaruwa

Sujantha Ekanayake
District Secretary / Government Agent
Polonnaruwa

Discussion held with the Embassy of the State of Qatar to develop weightlifting

Weightlifting - Winning gold medals at the National Championships

Long Jump - National Tournament Third, Fourth, Places

INFRASTRUCTURE DEVELOPMENT

Rescuing people trapped in floods

Distribution of goods to disaster victims

Prompt fulfillment of service needs through mobile service programmes

Kalabhooshana Awards Ceremony

Educating pregnant mothers about early childhood development

Saubhagya Production Village Program

Gardening Project

Construction of food halls

Mushroom production project

Tom E.J.C. Mango Cultivation Project

World Food Programme - Construction of chicken coops


World Food Programme - Goat Farming Project


Black Gram/Green Gram Crop Cultivation Project


Decentralized Budget Programme

Decentralized Budget Programme






Samurdhi Housing Programme

Social Security Programme

Conducting Indigenous and Western medical clinics.

Implementation of Nutrition Programmes.

Holding savings promotion programs and awarding prizes to the best depositors

Marketing Development Programme



Pulathisi Enterprise Trade Fair


Establishing Youth Agro-Entrepreneurship Villages


Entrepreneurship training programs


Pindapatha Charika Programme

Official Language Reconciliation Programme

Thaipongal Festival

New Year Festival

Chapter 03 - OVERALL FINANCIAL PERFORMANCE OF THE YEAR

ACA -F

Statement of Financial Performance
for the period ended 31st December 2024

Budget 2024 Rs.		Note	Actual 2024 Rs.	Restated 2023 Rs.	
-	**Revenue Receipts**				
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	ACA-1
-	Taxes on International Trade	3	-	-	ACA-1
-	Non Tax Revenue & Others	4	-	-	ACA-1
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**				
-	Treasury Imprests		3,087,095,617	4,784,789,535	ACA-3
-	Deposits		298,682,283	668,795,113	ACA-4
-	Advance Accounts		50,831,506	38,957,888	ACA-5
-	Other Main Ledger Receipts		-	-	
-	**Total Non Revenue Receipts (B)**		**3,436,609,406**	**5,492,542,536**	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		**3,436,609,406**	**5,492,542,536**	
	Remittance to the Treasury (D)		**763,279**	70,752,105.00	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		**3,435,846,128**	**5,421,790,431**	
	Less: Expenditure				
	Recurrent Expenditure				
724,287,156	Wages, Salaries & Other Employment Benefits	5	712,577,395	434,048,671	ACA-2(ii)
250,842,844	Other Goods & Services	6	202,076,342	148,713,463	ACA-2(ii)
258,696,054	Subsidies, Grants and Transfers	7	257,187,177	946,090,477	ACA-2(ii)
-	Interest Payments	8	-	-	ACA-2(ii)
-	Other Recurrent Expenditure	9	-		ACA-2(ii)
1,233,826,054	**Total Recurrent Expenditure (F)**		**1,171,840,914**	**1,528,852,611**	
	Capital Expenditure				
51,000,000	Rehabilitation & Improvement of Capital Assets	10	42,427,526	31,481,610	ACA-2(ii)
120,700,000	Acquisition of Capital Assets	11	81,219,681	157,980,061	ACA-2(ii)
	Capital Transfers	12		-	ACA-2(ii)
	Acquisition of Financial Assets	13		-	ACA-2(ii)
3,300,000	Capacity Building	14	987,090	1,349,792	ACA-2(ii)
	Other Capital Expenditure	15			ACA-2(ii)
175,000,000	**Total Capital Expenditure (G)**		**124,634,298**	**190,811,463**	
	Deposit Payments		329,783,109	763,796,839	ACA-4
	Advance Payments		87,107,573	35,444,506	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		**416,890,682**	**799,241,345**	
	Total Expenditure I = (F+G+H)		**1,713,365,894**	**2,518,905,419**	
1,408,826,054	**Balance as at 31st December J = (E-I)**		**1,722,480,233**	**2,902,885,012**	
	Balance as per the Imprest Reconciliation Statement		**1,717,716,264**	**2,902,885,012**	ACA-7
	Imprest Balance as at 31st December		4,763,969	-	ACA-3
			1,722,480,233	**2,902,885,012**	

3.2 STATEMENT OF FINANCIAL STATUS

ACA-P

Statement of Financial Position
As at 31st December 2024

	Note	Actual 2024 Rs	2023 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	3,193,511,121	2,965,153,081
Financial Assets			
Advance Accounts	ACA-5/5(a)	139,229,737	102,953,670
Cash & Cash Equivalents	ACA-3	4,763,969	-
Total Assets		**3,337,504,827**	**3,068,106,751**
Net Assets / Equity			
Net Worth to Treasury		(160,668,477)	(228,045,370)
Property, Plant & Equipment Reserve		3,193,511,121	2,965,153,081
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	299,898,214	330,999,040
Unsettled Imprest Balance	ACA-3	4,763,969	-
Total Liabilities		**3,337,504,827**	**3,068,106,751**

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 7 to 32 and Notes to accounts presented in pages from 33 to 38 form an integral part of these Financial Statements. **The Financial Statements have been prepared in accordance with the Government Financial Regulation 150 & 151 and State Accounts Guideline No.06/2024,dated 16.12.2024** and hereby certify that figures in these Finacial Statements,Notes to accounts and other relavant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer
S.Alokabandara
Secretary,
Ministry of Public Administration,Provincial Council and Local Government
Date: 2025.02.30

Accounting Officer
Sujantha Ekanayake
District Secretary,
Polonnaruwa
Date: 26/2/25

Chief Accountant
M.Kalaignanasundram
District Secretariat,
Polonnaruwa
Date: 19/2/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

Sujantha Ekanayake
District Secretary / Government Agent
Polonnaruwa

S. Alokabandara
Secretary
...blic Administration,
Prov... ...s and Local Government

3.2 STATEMENT OF FINANCIAL STATUS

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2024

	Actual	
	2024 Rs.	Restated 2023 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads (ACA-7)	168,073,191	237,840,587
Imprest Received (ACA - 3)	3,087,095,617	4,784,789,535
Recoveries from Advance	52,950,472	50,946,118
Deposit Received (ACA-4)	298,682,283	668,795,113
Total Cash generated from Operations (A)	**3,606,801,562**	**5,742,371,353**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments(ACA-2(ii)	908,395,862	579,125,659
Subsidies & Transfer Payments(ACA-2(ii)	257,187,177	946,090,477
Expenditure incurred on behalf of Other Heads (ACA-7)	1,932,629,616	3,132,603,802
Imprest Settlement to Treasury (ACA-3)	763,279	70,752,105
Advance Payments	48,644,252	59,191,007
Deposit Payments (ACA-4)	329,783,109	763,796,839
Total Cash disbursed for Operations (B)	**3,477,403,295**	**5,551,559,889**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	**129,398,267**	**190,811,463**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Capital Expenditure	124,634,298	190,811,463
Total Cash disbursed for Investing Activities (E)	**124,634,298**	**190,811,463**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	**(124,634,298)**	**(190,811,463)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	**4,763,970**	-
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	**4,763,970**	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	**4,763,970**	-

3.4 Financial Statements

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2024

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	910,000,000	323,826,054	-	1,233,826,054	1,171,840,914	61,985,140
	(2) Capital	175,000,000	-	-	175,000,000	124,634,298	50,365,702
	Sub Total	**1,085,000,000**	**323,826,054**	-	**1,408,826,054**	**1,296,475,212**	**112,350,842**
Programme (2)	(1) Recurrent	-	-	-	-	-	-
	(2) Capital	-	-	-	-	-	-
	Sub Total	-	-	-	-	-	-
	Grand Total	**1,085,000,000**	**323,826,054**	-	**1,408,826,054**	**1,296,475,212**	**112,350,842**

....

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2021
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Recurrent Expenditure											
Personal Emoluments											
1001 - Salaries & Wages	427,000,000	-	(2,500,000)	424,500,000	413,199,480	-	-	-	-	-	413,199,480
1002 - Overtime & Holiday Payments	16,100,000	-	2,500,000	18,600,000	18,402,032	-	-	-	-	-	18,402,032
1003 - Other Allowances	211,000,000	67,330,000	2,857,156	281,187,156	280,975,883	-	-	-	-	-	280,975,883
											-
Travelling Expenditure											-
1101 - Domestic	15,500,000	-		15,500,000	14,143,216	-	-	-	-	-	14,143,216
1102 - Foreign	-	-		-		-	-	-	-	-	-
											-
Supplies											-
1201 - Stationery & Office Requisites	24,800,000	-		24,800,000	23,271,557	-	-	-	-	-	23,271,557
1202 - Fuel	35,000,000	-	(130,000)	34,870,000	26,159,834	-	-	-	-	-	26,159,834
1203 - Diets & Uniforms	250,000	-		250,000	204,000	-	-	-	-	-	204,000
1204 - Medical Supplies	-	-		-		-	-	-	-	-	-
1205 - Other	1,600,000	-	200,000	1,800,000	819,814	-	-	-	-	-	819,814
											-

3.4 Financial Statements

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2021
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
Maintenance Expenditure											-
1301 - Vehicles	17,200,000	-	850,000	18,050,000	15,808,501	-	-	-	-	-	15,808,501
1302 - Plant and Machinery	7,100,000	-		7,100,000	4,770,627	-	-	-	-	-	4,770,627
1303 - Building and Structures	9,500,000	-	1,350,000	10,850,000	10,439,458	-	-	-	-	-	10,439,458
1304 - Software Maitenance	100,000	-	(50,000)	50,000	-						-
Services											-
1401 - Transport	1,800,000	-	350,000	2,150,000	2,150,000	-	-	-	-	-	2,150,000
1402 - Postal & Communication	15,100,000	-	(1,857,156)	13,242,844	11,158,414	-	-	-	-	-	11,158,414
1403 - Electricity & Water	60,300,000	-	(1,570,000)	58,730,000	46,655,403	-	-	-	-	-	46,655,403
1404 - Rents & Local Taxes	3,750,000	-		3,750,000	870,450	-	-	-	-	-	870,450
1405 - Cleaning and Janitorial Services	34,000,000			34,000,000	23,287,121						23,287,121
1406 - Interest Payment for Leased vehicles	-	-		-	-	-	-	-	-	-	-
1407 - Security Services	18,000,000			18,000,000	16,522,800						16,522,800
1408 - Lease Rental for Vehicles Procured under Operational Leasing	-	-		-	-	-	-	-	-	-	-
1409 - Other	9,700,000	-	(2,000,000)	7,700,000	5,815,148	-	-	-	-	-	5,815,148
											-
Transfers											-
1501 - Welfare Programmes		-	-	-		-	-	-	-	-	-
1502 - Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-
1503 - Public Institutions	-	-	-	-	-	-	-	-	-	-	-
1504 - Development Subsidies	-	256,496,054	-	256,496,054	255,752,532	-	-	-	-	-	255,752,532
1505 - Subscriptions and Contibutions fees	-	-	-	-	-	-	-	-	-	-	-
1506 - Property Loan Interest to Public Servants	2,200,000	-	-	2,200,000	1,434,645	-	-	-	-	-	1,434,645
1507 - Grants to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-

3.4 Financial Statements

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2021
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
1508 - Other	-	-	-	-	-	-	-	-	-	-	-
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-	-	-	-	-	-
Interest Payment and Discounts											-
1601 - Interest Payment for Domestic Debt	-	-	-	-	-	-	-	-	-	-	-
1602 - Interest Payment for Foreign Debt	-	-	-	-	-	-	-	-	-	-	-
1603 - Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	-	-
Other Recurrent Expenditure											-
1701 - Losses & Write off	-	-	-	-	-	-	-	-	-	-	-
1702 - Contingency Services	-	-	-	-	-	-	-	-	-	-	-
1703 - Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	-	-
Grand Total	**910,000,000**	**323,826,054**	**0**	**1,233,826,054**	**1,171,840,914**	-	-	-	-	-	**1,171,840,914**
Capital Expenditure											
Rehabilitation & Improvements of Capital Assets											
2001 - Building & Structures	35,000,000	-	-	35,000,000	34,832,961	-	-	-	-	-	34,832,961
2002 - Plant, Machinery & Equipment	6,000,000	-	-	6,000,000	1,984,842	-	-	-	-	-	1,984,842
2003 - Vehicles	10,000,000	-	-	10,000,000	5,609,724	-	-	-	-	-	5,609,724
Acquisition of Capital Assets				-							-
2101 - Vehicles	-	-	-	-	-	-	-	-	-	-	-
2102 - Furniture & Office Equipment	7,500,000	-	-	7,500,000	6,870,675	-	-	-	-	-	6,870,675

3.4 Financial Statements

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Programme (1) Provisions: Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure	Programme (2) Provisions: Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure	Total Expenditure for the Period 2021
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
2103 - Plant, Machinery & Equipment	13,200,000	-	-	13,200,000	13,034,030	-	-	-	-	-	13,034,030
2104 - Buildings & Structures	100,000,000		-	100,000,000	61,314,976	-	-	-	-	-	61,314,976
2105 - Lands & Land Improvements	-	-	-	-	-	-	-	-	-	-	-
2106 - Software Development	-	-	-	-	-	-	-	-	-	-	-
2108 - Capital Payment for Leased Vehicles	-	-	-	-	-	-	-	-	-	-	-
Capital Transfers				-							-
2201 - Public Institutions	-	-	-	-	-	-	-	-	-	-	-
2202 - Development Assistance	-	-	-	-	-	-	-	-	-	-	-
2203 - Grants to Provincial Councils		-	-	-	-	-	-	-	-	-	-
2204 - Transfers Abroad	-	-	-	-	-	-	-	-	-	-	-
2205 - Capital Grants to Non-Public Institution	-	-	-	-		-	-	-	-	-	-
Acquisition of Financial Assets				-							-
2301 - Equity Contribution	-	-	-	-	-	-	-	-	-	-	-
2302 - On-Lending	-	-	-	-	-	-	-	-	-	-	-
Capacity Building				-							-
2401 - Staff Training	3,300,000	-	-	3,300,000	987,090	-	-	-	-	-	987,090
Other Capital Expenditure				-							-
2501 - Restructuring	-	-	-	-	-	-	-	-	-	-	-
2502 - Investments	-	-	-	-	-	-	-	-	-	-	-
2503 - Contingency Services	-	-	-	-	-	-	-	-	-	-	-
2504 - Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-

3.4 Financial Statements

ACA - 2(i)

Statement of Expenditure by Programme

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure for the Period 2021
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetory Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
	(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)
2505 - Procument Preparedness	-	-	-	-	-	-	-	-	-	-	-
2506 - Infrastructure Development	-	-	-	-	-	-	-	-	-	-	-
2507 - Research and Development	-	-	-	-	-	-	-	-	-	-	-
2509 - Other		-	-	-		-	-	-	-	-	-
Grand Total	175,000,000	-	-	175,000,000	124,634,298	-	-	-	-	-	124,634,298
Total Recurrent & Capital Expenditure	1,085,000,000	323,826,054	0	1,408,826,054	1,296,475,212	-	-	-	-	-	1,296,475,212

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 14/05/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275

275-1-1-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provision: Annual Budgetary Provision (1)	Provision: Supplementary Estimate Provision (2)	Provision: FR 66/69 Transfers (3) (-)/+	Provision: Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure: Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Expenditure: Total Expenditure (7)=(5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Net Effect: Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Net Effect: Reasons for the Variance
Recurrent Expenditure											
Programme (1)											
Prog./Proj./Sub-proj./Object code/Item											
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS											
Personal Emoluments											
1001 Salaries & Wages	11	183,000,000	-	(1,000,000)	182,000,000	172,649,610		172,649,610	9,350,390	5.14	Staff Retirement & Transfer to another Ministry/Department
1002 Overtime & Holiday Payments	11	7,600,000	-	1,000,000	8,600,000	8,468,744		8,468,744	131,256	1.53	Saving less than 5% of net total provision
1003 Other Allowances	11	92,000,000	22,295,000		114,295,000	113,241,902	841,825	114,083,727	211,273	0.18	Saving less than 5% of net total provision
Total (a)		282,600,000	22,295,000	-	304,895,000	294,360,257	841,825	295,202,082	9,692,918	3.18	
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES					-						
Travelling Expenditure					-						
1101 Domestic	11	5,500,000	-		5,500,000	4,992,092		4,992,092	507,908	9.23	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1102 Foreign	-	-	-	-	-	-		-	-		-
Total (a)		5,500,000	-	-	5,500,000	4,992,092	-	4,992,092	507,908	9.23	
Supplies					-						
1201 Stationery & Office Requisites	11	6,800,000	-		6,800,000	6,687,397		6,687,397	112,603	1.66	Saving less than 5% of net total provision
1202 Fuel	11	14,200,000	-	420,000	14,620,000	10,670,152		10,670,152	3,949,848	27.02	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1203 Diets & Uniforms	11	100,000	-		100,000	64,000		64,000	36,000	36.00	Cadre Vacant
1204 Medical Supplies	-	-	-		-			-	-		
1205 Other	11	1,100,000	-		1,100,000	161,291		161,291	938,709	85.34	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
Total (b)		22,200,000	-	420,000	22,620,000	17,582,840	-	17,582,840	5,037,160	22.27	
Maintenance Expenditure					-						
1301 Vehicles	11	7,200,000		850,000	8,050,000	8,010,219		8,010,219	39,781	0.49	Saving less than 5% of net total provision
1302 Plant and machinery	11	1,600,000		-	1,600,000	983,422		983,422	616,578	38.54	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1303 Building and Structures	11	2,500,000		-	2,500,000	2,097,594		2,097,594	402,406	16.10	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275

Ministry / Department / District Secretariat : Polonnaruwa

275-1-1-0

Rs.

Expenditure Code	Finance Code	Provisions: Annual Budgetary Provision	Provisions: Supplementary Estimate Provision	Provisions: FR 66/69 Transfers	Provisions: Total Net Provision	Expenditure: Expenditure as per the Cash Book	Expenditure: Expenditure incurred by Other Ministry/Dept. Under the FR 208 (As per the Treasury Printouts)	Expenditure: Total Expenditure	Net Effect: Savings / Excess	Net Effect: Savings / Excess as a % of Revised Estimate	Net Effect: Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
1304 - Software Maintenance	11	100,000		(50,000)	50,000			-	50,000	100.00	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
Total (c)		**11,400,000**	-	**800,000**	**12,200,000**	**11,091,235**	-	**11,091,235**	**1,108,765**	**9.09**	
Services					-						
1401 Transport	11	1,800,000		350,000	2,150,000	2,150,000		2,150,000	0	0.00	
1402 Postal & Communication	11	3,100,000		-	3,100,000	2,787,158		2,787,158	312,842	10.09	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1403 Electricity & Water	11	50,300,000		(1,570,000)	48,730,000	37,827,290		37,827,290	10,902,710	22.37	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1404 Rents & Local Taxes	11	3,600,000		-	3,600,000	798,753		798,753	2,801,247	77.81	Necessity not aroused
1405 - Cleaning and Janitorial Services	11	23,500,000		-	23,500,000	13,557,703		13,557,703	9,942,297	42.31	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1406 Interest Payment for Leased vehicles	-				-			-	-		-
1407 - Security Services	11	6,600,000		-	6,600,000	5,524,800		5,524,800	1,075,200	16.29	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
1408 Lease Rental for Vehicles Procured under Operational Leasing	-	-	-		-	-		-	-		-
1409 Other	11	3,700,000	-		3,700,000	2,563,473		2,563,473	1,136,527	30.72	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
Total (d)		**92,600,000**	-	**(1,220,000)**	**91,380,000**	**65,209,177**	-	**65,209,177**	**26,170,823**	**28.64**	
Total Expenditure on Other Goods & Services (a+b+c+d)		**131,700,000**	-	-	**131,700,000**	**98,875,344**	-	**98,875,344**	**32,824,656**	**24.92**	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES					-						
Transfers					-						
1501 Welfare Programmes	11		-	-	-			-	-		-
1502 Retirement Benefits	-	-	-	-	-	-		-	-		-
1503 Public Institutions	-	-	-	-	-	-		-	-		-
1504 Development Subsidies	-	-	256,496,054	-	256,496,054	255,752,532		255,752,532	743,522	0.29	Saving less than 5% of net total provision
1505 Subscriptions and Contibutions fees	-	-	-	-	-	-		-	-		
1506 Property Loan Interest to Public Servants	11	700,000	-	-	700,000	560,393		560,393	139,607	19.94	Cadre Vacant
1507 Grants to Provincial Councils	-	-	-	-	-	-		-	-		-
1508 Other	-	-	-	-	-	-		-	-		-
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-		-	-		-
Total		**700,000**	**256,496,054**	-	**257,196,054**	**256,312,925**	-	**256,312,925**	**883,129**	**0.34**	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS					-						
1601 Interest Payment for Domestic Debt	-	-	-	-	-	-		-	-	-	-

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275

275-1-1-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provisions: Annual Budgetary Provision (1)	Provisions: Supplementary Estimate Provision (2)	Provisions: FR 66/69 Transfers (3) (-)/+	Provisions: Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure: Expenditure Incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Expenditure: Total Expenditure (7)=(5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Net Effect: Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Net Effect: Reasons for the Variance
1602 Interest Payment for Foreign Debt	-	-	-	-	-	-		-	-	-	-
1603 Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-		-	-	-	-
Total		-	-	-	-	-	-	-	-	-	-
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE					-						
1701 Losses & Write off	11	-	-	-	-	-	-	-	-	-	-
1702 Contingency Services	-	-	-	-	-	-	-	-	-	-	-
1703 Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-	-	
Programme (1)					-						
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		**415,000,000**	**278,791,054**		**693,791,054**	**649,548,526**	**841,825**	**650,390,351**	**41,400,703**	**6.26**	
Capital Expenditure					-						
Programme (1)					-						
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT					-						
NOTE - 10 Rehabilitation & Improvements of Capital Assets					-						
2001 Buildings & Structures	11	35,000,000	-	-	35,000,000	34,832,961		34,832,961	167,039	0.48	Saving less than 5% of net total provision
2002 Plant, Machinery & Equipment	11	6,000,000	-	-	6,000,000	1,984,842		1,984,842	4,015,158	66.92	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
2003 Vehicles	11	10,000,000	-	-	10,000,000	5,609,724		5,609,724	4,390,277	43.90	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
Total (a)		**51,000,000**	-	-	**51,000,000**	**42,427,526**	-	**42,427,526**	**8,572,474**	**16.81**	
NOTE - 11 Acquisition of Capital Assets					-						
2101 Vehicles	-	-	-	-	-	-		-	-	-	
2102 Furniture & Office Equipment	11	7,500,000	-	-	7,500,000	6,870,675		6,870,675	629,325	8.39	Expenditure control as per Budget Circular No 01/2024 dated 10.01.2024
2103 Plant, Machinery & Equipment	11	13,200,000	-	-	13,200,000	13,034,030		13,034,030	165,970	1.26	Saving less than 5% of net total provision
2104 Buildings & Structures	11	100,000,000	-	-	100,000,000	61,314,976		61,314,976	38,685,024	38.69	-
2105 Lands & Land Improvements	-	-	-	-	-	-		-	-		-
2106 Software Development	-	-	-	-	-	-		-	-		-
2108 Capital Payment for Leased Vehicles	-	-	-	-	-	-		-	-		-
Total (b)		**120,700,000**	-	-	**120,700,000**	**81,219,681**	-	**81,219,681**	**39,480,319**	**32.71**	

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275
275-1-1-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provisions				Expenditure			Net Effect		
		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
NOTE -12 Capital Transfers					-						
2201 Public Institutions	-	-	-	-	-	-		-	-	-	
2202 Development Assistance	-	-	-	-	-	-		-	-	-	
2203 Grants to Provincial Councils	-	-	-	-	-	-		-	-	-	
2204 Transfers Abroad	-	-	-	-	-	-		-	-	-	
2205 Capital Grants to Non Public Institution	-	-	-	-	-	-		-	-	-	
Total (c)		-	-	-	-	-	-	-	-	-	
NOTE - 13 Acquisition of Financial Assets					-						
2301 Equity Contribution	-	-	-	-	-	-		-	-	-	
2302 On-Lending	-	-	-	-	-	-		-	-	-	
Total (d)		-	-	-	-	-	-	-	-	-	
NOTE - 14 Capacity Building					-						
2401 Staff Training	11	1,300,000	-	-	1,300,000	612,090		612,090	687,910	52.92	Expenditure control as per Budget Circular No. 01/2024 dated 19.01.2024
Total (e)		1,300,000	-	-	1,300,000	612,090	-	612,090	687,910	52.92	
NOTE - 15 Other Capital Expenditure					-						
2501 Restructuring	-	-	-	-	-	-		-	-	-	
2502 Investments	-	-	-	-	-	-		-	-	-	
2503 Contingency Services	-	-	-	-	-	-		-	-	-	
2504 Contribution to Provincial Councils	-	-	-	-	-	-		-	-	-	
2505 Procurement Preparedness	-	-	-	-	-	-		-	-	-	
2506 Infrastructure Development	-	-	-	-	-	-		-	-	-	
2507 Research and Development	-	-	-	-	-	-		-	-	-	
2509 Other	11		-	-	-	-		-	-		
Total (f)		-	-	-	-	-	-	-	-		
Programme (1) **Total Expenditure on Public Investments (a+b+c+d+e+f)**		173,000,000	-	-	173,000,000	124,259,298	-	124,259,298	48,740,702	28.17	
Grand Total (Notes 5 to 15) - Total Expenditure		588,000,000	278,791,054	-	866,791,054	773,807,823	841,825	774,649,648	92,141,406	10.63	

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2024

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275
275-1-2-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provision: Annual Budgetory Provision (1)	Provision: Supplementary Estimate Provision (2)	Provision: FR 66/69 Transfers (3) (-)/+	Provision: Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure: Expenditure incurred by Other Ministry/Dept Under the FR. 208 (As per the Treasury Printouts) (6)	Expenditure: Total Expenditure (7)=(5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Net Effect: Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Net Effect: Reasons for the Variance
Recurrent Expenditure											
Programme (1)											
Prog./Proj./Sub proj./Object code/Item											
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS											
Personal Emoluments											
1001 Salaries & Wages	11	244,000,000		(1,500,000)	242,500,000	240,549,870		240,549,870	1,950,130	0.80	Saving less than 5% of net total provision
1002 Overtime & Holiday Payments	11	8,500,000		1,500,000	10,000,000	9,933,288		9,933,288	66,712	0.67	Saving less than 5% of net total provision
1003 Other Allowances	11	119,000,000	45,035,000	2,857,156	166,892,156	161,476,106	5,416,050	166,892,156	-	-	
Total (a)		**371,500,000**	**45,035,000**	**2,857,156**	**419,392,156**	**411,959,264**	**5,416,050**	**417,375,314**	**2,016,842**	**0.48**	
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES					-						
Travelling Expenditure					-						
1101 Domestic	11	10,000,000	-		10,000,000	9,151,124		9,151,124	848,876	8.49	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1102 Foreign	-	-	-	-	-	-		-	-		-
Total (a)		**10,000,000**	-	-	**10,000,000**	**9,151,124**	-	**9,151,124**	**848,876**	**8.49**	
Supplies					-						
1201 Stationery & Office Requisites	11	18,000,000	-		18,000,000	16,584,160		16,584,160	1,415,840	7.87	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1202 Fuel	11	20,800,000	-	(550,000)	20,250,000	15,489,681		15,489,681	4,760,319	23.51	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1203 Diets & Uniforms	11	150,000	-		150,000	140,000		140,000	10,000	6.67	Cardre Vacant
1204 Medical Supplies	-	-	-		-			-	-		
1205 Other	11	500,000		200,000	700,000	658,523		658,523	41,477	5.93	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
Total (b)		**39,450,000**	-	**(350,000)**	**39,100,000**	**32,872,365**	-	**32,872,365**	**6,227,635**	**15.93**	
Maintenance Expenditure					-						
1301 Vehicles	11	10,000,000			10,000,000	7,798,282		7,798,282	2,201,718	22.02	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1302 Plant and machinery	11	5,500,000			5,500,000	3,787,205		3,787,205	1,712,795	31.14	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1303 Building and Structures	11	7,000,000		1,350,000	8,350,000	8,341,863		8,341,863	8,137	0.10	Saving less than 5% of net total provision
1304 - Software Maintenance	11				-			-	-		
Total (c)		**22,500,000**	-	**1,350,000**	**23,850,000**	**19,927,350**	-	**19,927,350**	**3,922,650**	**16.45**	
Services					-						
1401 Transport	-		-		-			-	-		
1402 Postal & Communication	11	12,000,000		(1,857,156)	10,142,844	8,371,256		8,371,256	1,771,588	17.47	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275
275-1-2-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provisions: Annual Budgetory Provision (1)	Provisions: Supplementary Estimate Provision (2)	Provisions: FR 66/69 Transfers (3) (-)/+	Provisions: Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure: Expenditure Incurred by Other Ministry/Dept. Under the FR 208 (As per the Treasury Printouts) (6)	Expenditure: Total Expenditure (7)=(5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Net Effect: Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Net Effect: Reasons for the Variance
1403 Electricity & Water	11	10,000,000			10,000,000	8,828,113		8,828,113	1,171,887	11.72	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1404 Rents & Local Taxes	11	150,000			150,000	71,697		71,697	78,303	52.20	Necessity not arised
1405 - Cleaning and Janitorial Services	11	10,500,000			10,500,000	9,729,418		9,729,418	770,582	7.34	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
1406 Interest Payment for Leased vehicles	-				-			-	-		-
1407 - Security Services	11	11,400,000			11,400,000	10,998,000		10,998,000	402,000	3.53	Saving less than 5% of net total provision
1408 Lease Rental for Vehicles Procured under Operational Leasing	-	-	-		-	-		-	-		-
1409 Other	11	6,000,000	-	(2,000,000)	4,000,000	3,251,675		3,251,675	748,325	18.71	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
Total (d)		**50,050,000**	-	**(3,857,156)**	**46,192,844**	**41,250,159**	-	**41,250,159**	**4,942,685**	**10.70**	
Total Expenditure on Other Goods & Services (a+b+c+d)		**122,000,000**	-	**(2,857,156)**	**119,142,844**	**103,200,998**	-	**103,200,998**	**15,941,846**	**11.38**	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES					-						
Transfers					-						
1501 Welfare Programmes	11		-	-	-			-	-		-
1502 Retirement Benefits	-	-	-	-	-	-		-	-		-
1503 Public Institutions	-	-	-	-	-	-		-	-		-
1504 Development Subsidies	-	-	-	-	-			-	-		-
1505 Subscriptions and Contributions fees	-	-	-	-	-			-	-		-
1506 Property Loan Interest to Public Servants	11	1,500,000	-	-	1,500,000	874,252		874,252	625,748	41.72	Cadre Vacant
1507 Grants to Provincial Councils	-	-	-	-	-	-		-	-		-
1508 Other	-	-	-	-	-	-		-	-		-
1509 - Public Institutions (Other Operational Expenditure)	-	-	-	-	-	-		-	-		-
Total		**1,500,000**	-	-	**1,500,000**	**874,252**	-	**874,252**	**625,748**	**41.72**	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS					-						
1601 Interest Payment for Domestic Debt	-	-	-	-	-	-		-	-	-	-
1602 Interest Payment for Foreign Debt	-	-	-	-	-	-		-	-	-	-
1603 Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-		-	-	-	-
Total		-	-	-	-	-	-	-	-	-	-
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE					-						
1701 Losses & Write off	11	-	-	-	-	-	-	-	-	-	-
1702 Contingency Services	-	-	-	-	-	-	-	-	-	-	-
1703 Implementation of the Official Languages Policy	-	-	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-	-	
Programme (1)					-						

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275
275-1-2-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provisions: Annual Budgetary Provision (1)	Provisions: Supplementary Estimate Provision (2)	Provisions: FR 66/69 Transfers (3) (-)/+	Provisions: Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure: Expenditure incurred by Other Ministry/Dept Under the FR. 208 (As per the Treasury Printouts) (6)	Expenditure: Total Expenditure (7)=(5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Net Effect: Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Net Effect: Reasons for the Variance
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		495,000,000	45,035,000		540,035,000	516,034,514	5,416,050	521,450,564	18,584,436	3.44	
Capital Expenditure					-						
Programme (1)					-						
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT					-						
NOTE - 10 Rehabilitation & Improvements of Capital Assets					-						
2001 Buildings & Structures	11		-	-	-			-	-		
2002 Plant, Machinery & Equipment	11		-	-	-			-	-		
2003 Vehicles	11		-	-	-			-	-		
Total (a)		-	-	-	-	-	-	-	-		
NOTE - 11 Acquisition of Capital Assets					-						
2101 Vehicles	-	-	-	-	-	-		-	-	-	
2102 Furniture & Office Equipment	11		-	-	-			-	-		
2103 Plant, Machinery & Equipment	11		-	-	-			-	-		
2104 Buildings & Structures	11			-	-			-	-		
2105 Lands & Land Improvements	-	-	-	-	-	-		-	-		-
2106 Software Development	-	-	-	-	-	-		-	-		-
2108 Capital Payment for Leased Vehicles	-	-	-	-	-	-		-	-		-
Total (b)		-	-	-	-	-	-	-	-		
NOTE -12 Capital Transfers					-						
2201 Public Institutions	-	-	-	-	-	-		-	-	-	-
2202 Development Assistance	-	-	-	-	-	-		-	-	-	-
2203 Grants to Provincial Councils	-	-	-	-	-	-		-	-	-	-
2204 Transfers Abroad	-	-	-	-	-	-		-	-	-	-
2205 Capital Grants to Non-Public Institution	-	-	-	-	-	-		-	-	-	-
Total (c)		-	-	-	-	-	-	-	-	-	
NOTE - 13 Acquisition of Financial Assets					-						
2301 Equity Contribution	-	-	-	-	-	-		-	-	-	-
2302 On-Lending	-	-	-	-	-	-		-	-	-	-
Total (d)		-	-	-	-	-	-	-	-	-	-
NOTE - 14 Capacity Building					-						
2401 Staff Training	11	2,000,000	-	-	2,000,000	375,000		375,000	1,625,000	81.25	Expenditure control as per Budget Circular No. 01/2024 dated 10.01.2024
Total (e)		2,000,000	-	-	2,000,000	375,000	-	375,000	1,625,000	81.25	
NOTE - 15 Other Capital Expenditure					-						
2501 Restructuring	-	-	-	-	-	-		-	-	-	-
2502 Investments	-	-	-	-	-	-		-	-	-	-

3.4 Financial Statements

ACA-2(ii)

Statement of Expenditure for the period ended 31st December 2024

Expenditure Head No : 275
275-1-2-0

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Finance Code	Provisions: Annual Budgetory Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure: Expenditure as per the Cash Book (5)	Expenditure Incurred by Other Ministry/Dept. Under the FR 208 (As per the Treasury Printouts) (6)	Total Expenditure (7)=(5)+(6)	Net Effect: Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4)*100	Reasons for the Variance
2503 Contingency Services	-	-	-	-	-	-		-	-	-	-
2504 Contribution to Provincial Councils	-	-	-	-	-	-		-	-	-	-
2505 Procurement Preparedness	-	-	-	-	-	-		-	-	-	-
2506 Infrastructure Development	-	-	-	-	-	-		-	-	-	-
2507 Research and Development	-	-	-	-	-	-		-	-	-	-
2509 Other	11		-	-	-						
Total (f)		-	-	-	-	-	-	-	-		
Programme (1)											
Total Expenditure on Public Investments (a+b+c+d+e+f)		2,000,000	-	-	2,000,000	375,000	-	375,000	1,625,000	81.25	
Grand Total (Notes 5 to 15) - Total Expenditure		497,000,000	45,015,000	-	542,015,000	516,409,514	5,416,050	521,825,564	20,209,436	3.73	

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA-2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 | **Ministry / Department / District Secretariat : Polonnaruwa**

275-1-1-0

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
Recurrent Expenditure						
Programme (1)		-				
Prog./Proj./Sub proj /Object code						
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS						
Personal Emoluments						
1001 Salaries & Wages		183,000,000	182,000,000	(1,000,000)	(0.55)	Staff Retirement & Transfer to another Ministry/Department
1002 Overtime & Holiday Payments		7,600,000	8,600,000	1,000,000	13.16	Staff Retirement & Transfer to another Ministry/Department
1003 Other Allowances		92,000,000	114,295,000	22,295,000	24.23	Increase of Cost of Living Allowance as per PA Cir 03/2024
Total		**282,600,000**	**304,895,000**	**22,295,000**	**7.89**	
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES						
Travelling Expenditure						
1101 Domestic		5,500,000	5,500,000	-		
1102 Foreign						
Total (a)		**5,500,000**	**5,500,000**	-		
Supplies						
1201 Stationery & Office Requisites		6,800,000	6,800,000	-		
1202 Fuel		14,200,000	14,620,000	420,000	2.96	Huge decrease in fuel prices in 2024
1203 Diets & Uniforms		100,000	100,000	-		
1204 Medical Supplies		-	-	-		
1205 Other		1,100,000	1,100,000	-		
Total (b)		**22,200,000**	**22,620,000**	**420,000**	**1.89**	
Maintenance Expenditure				-		
1301 Vehicles		7,200,000	8,050,000	850,000	11.81	Newly Necessity araised
1302 Plant and machinery		1,600,000	1,600,000	-		
1303 Building and Structures		2,500,000	2,500,000	-	-	
1304 - Software Maitenance		100,000	50,000	(50,000)	(50.00)	Necessity not araised
Total (c)		**11,400,000**	**12,200,000**	**850,000**	**7.46**	
Services						
1401 - Vehicle		1,800,000	2,150,000	350,000	19.44	Chief Internal Auditor appointed to vacant post
1402 Postal & Communication		3,100,000	3,100,000	-	-	
1403 Electricity & Water		50,300,000	48,730,000	(1,570,000)	(3.12)	Expenditure Control
1404 Rents & Local Taxes		3,600,000	3,600,000	-		

3.4 Financial Statements

M.A. 2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 **Ministry / Department / District Secretariat : Polonnaruwa**

275-1-1-0

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
1405 - Cleaning and Janitorial Services		23,500,000	23,500,000	-		
1406 Interest Payment for Leased vehicles						
1407 - Security Services		6,600,000	6,600,000	-		
1408 Lease Rental for Vehicles Procured under Operational Leasing						
1409 Other		3,700,000	3,700,000	-		
Total (d)		**92,600,000**	**91,380,000**	**(1,220,000)**	**(1.32)**	
Total Expenditure on Other Goods & Services		**131,700,000**	**131,700,000**	**50,000**	**0.04**	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES						
Transfers				-		
1501 Welfare Programmes				-		
1502 Retirement Benefits		-	-	-		
1503 Public Institutions		-	-	-		
1504 Development Subsidies		-	256,496,054	256,496,054	100.00	Rice distribution to Low Income Families
1505 Subscriptions and Contibutions fees		-	-	-		
1506 Property Loan Interest to Public Servants		700,000	700,000	-		
1507 Grants to Provincial Councils		-	-	-		
1508 Other		-	-	-		
1509 - Public Institutions (Other Operational Expenditure)		-	-	-		
Total		**700,000**	**257,196,054**	**256,496,054**	**36,642.29**	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS				-		
1601 Interest Payment for Domestic Debt		-	-	-		
1602 Interest Payment for Foreign Debt		-	-	-		
1603 Discounts on Treasury Bills and Treasury Bonds		-	-	-		
Total		-	-	-		
				-		
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE				-		
1701 Losses & Write off		-		-		
1702 Contingency Services		-	-	-		
1703 Implementation of the Official Languages Policy		-	-	-		
Total		-	-			
Programme (1)				-		
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		**415,000,000**	**693,791,054**	**278,841,054**	**67.19**	

3.4 Financial Statements

ACA-2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 — **Ministry / Department / District Secretariat : Polonnaruwa**

275-1-1-0

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
Capital Expenditure				-		
Programme (1)				-		
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT				-		
NOTE - 10 Rehabilitation & Improvements of Capital Assets				-		
2001 Buildings & Structures		35,000,000	35,000,000	-		
2002 Plant, Machinery & Equipment		6,000,000	6,000,000	-		
2003 Vehicles		10,000,000	10,000,000	-		
Total (a)		**51,000,000**	**51,000,000**	-		
NOTE - 11 Acquisition of Capital Assets				-		
2101 Vehicles		-	-	-		
2102 Furniture & Office Equipment		7,500,000	7,500,000	-		
2103 Plant, Machinery & Equipment		13,200,000	13,200,000	-		
2104 Buildings & Structures		100,000,000	100,000,000	-		
2105 Lands & Land Improvements		-	-	-		
2106 Software Development		-	-	-		
2108 Capital Payment for Leased Vehicles		-	-	-		
Total (b)		120,700,000	120,700,000	-		
NOTE -12 Capital Transfers				-		
2201 Public Institutions		-	-	-		
2202 Development Assistance		-	-	-		
2203 Contribution to Provincial Councils		-	-	-		
2204 Transfers Abroad		-	-	-		
2205 Capital Grants to Non-Public Institution		-	-	-		
Total (c)		-	-	-		
NOTE - 13 Acquisition of Financial Assets				-		
2301 Equity Contribution		-	-	-		
2302 On-Lending		-	-	-		
Total (d)		-	-	-		
NOTE - 14 Capacity Building				-		
2401 Staff Training		1,300,000	1,300,000	-		
Total (e)		1,300,000	1,300,000	-		
NOTE - 15 Other Capital Expenditure				-		
2501 Restructuring		-	-	-		

3.4 Financial Statements

AC A 2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 — **Ministry / Department / District Secretariat : Polonnaruwa**

275-1-1-0

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
2502 Investments		-	-	-		
2503 Contingency Services		-	-	-		
2504 Contibution to Provincial Councils		-	-	-		
2505 Procument Preparedness		-	-	-		
2506 Infrastructure Development		-	-	-		
2507 Research and Development		-	-	-		
2509 Other				-		
Total (f)		-	-	-		
Programme (1)				-		
Total Expenditure on Public Investments (a+b+c+d+e+f)		173,000,000	173,000,000	-		
Grand Total (Notes 5 to 15)		588,000,000	866,791,054	278,841,054	47.42	

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA 2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 — Ministry / Department / District Secretariat : Polonnaruwa

275-1-2-0-

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
Recurrent Expenditure						
Programme (1)						
Prog./Proj./Sub proj./Object code						
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS						
Personal Emoluments						
1001 Salaries & Wages		244,000,000	242,500,000	(1,500,000)	(0.61)	Staff Retirement & Transfer to another Ministry/Department
1002 Overtime & Holiday Payments		8,500,000	10,000,000	1,500,000	17.65	Staff Retirement & Transfer to another Ministry/Department
1003 Other Allowances		119,000,000	166,892,156	47,892,156	40.25	Increase of Cost of Living Allowance as per PA Cir 03/2024
Total		**371,500,000**	**419,392,156**	**47,892,156**	**12.89**	
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES						
Travelling Expenditure						
1101 Domestic		10,000,000	10,000,000	-		
1102 Foreign						
Total (a)		**10,000,000**	**10,000,000**	-		
Supplies						
1201 Stationery & Office Requisites		18,000,000	18,000,000	-		
1202 Fuel		20,800,000	20,250,000	(550,000)	(2.64)	Expenditure Control
1203 Diets & Uniforms		150,000	150,000	-	-	
1204 Medical Supplies		-	-	-		
1205 Other		500,000	700,000	200,000	40.00	Newly Necessity araised
Total (b)		**39,450,000**	**39,100,000**	**(350,000)**	**(0.89)**	
Maintenance Expenditure				-		
1301 Vehicles		10,000,000	10,000,000	-		
1302 Plant and machinery		5,500,000	5,500,000	-		
1303 Building and Structures		7,000,000	8,350,000	1,350,000	19.29	Newly Necessity for repair araised
1304 - Software Maitenance						
Total (c)		**22,500,000**	**23,850,000**	**1,350,000**	**6.00**	
Services						
1401 - Vehicle			-	-		
1402 Postal & Communication		12,000,000	10,142,844	(1,857,156)	(15.48)	Expenditure Control

3.4 Financial Statements

[illegible]

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 **Ministry / Department / District Secretariat : Polonnaruwa**

275-1-2-0-

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
1403 Electricity & Water		10,000,000	10,000,000	-		
1404 Rents & Local Taxes		150,000	150,000	-		
1405 - Cleaning and Janitorial Services		10,500,000	10,500,000	-		
1406 Interest Payment for Leased vehicles						
1407 - Security Services		11,400,000	11,400,000	-		
1408 Lease Rental for Vehicles Procured under Operational Leasing						
1409 Other		6,000,000	4,000,000	(2,000,000)	(33.33)	Necessity not araised
Total (d)		**50,050,000**	**46,192,844**	**(3,857,156)**	**(7.71)**	
Total Expenditure on Other Goods & Services		**122,000,000**	**119,142,844**	**(2,857,156)**	**(2.34)**	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES						
Transfers				-		
1501 Welfare Programmes				-		
1502 Retirement Benefits		-	-	-		
1503 Public Institutions		-	-	-		
1504 Development Subsidies		-				
1505 Subscriptions and Contibutions fees		-	-	-		
1506 Property Loan Interest to Public Servants		1,500,000	1,500,000	-		
1507 Grants to Provincial Councils		-	-	-		
1508 Other		-	-	-		
1509 - Public Institutions (Other Operational Expenditure)		-	-	-		
Total		**1,500,000**	**1,500,000**	-	-	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS				-		
1601 Interest Payment for Domestic Debt		-	-	-		
1602 Interest Payment for Foreign Debt		-	-	-		
1603 Discounts on Treasury Bills and Treasury Bonds		-	-	-		
Total		-	-	-		
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE				-		
1701 Losses & Write off		-		-		

3.4 Financial Statements

ACA-2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275 — Ministry / Department / District Secretariat : Polonnaruwa

275-1-2-0-

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reason for the Variance
1702 Contingency Services		-	-	-		
1703 Implementation of the Official Languages Policy		-	-	-		
Total		-	-			
Programme (1)				-		
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		495,000,000	540,035,000	45,035,000	9.10	
Capital Expenditure				-		
Programme (1)				-		
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT				-		
NOTE - 10 Rehabilitation & Improvements of Capital Assets				-		
2001 Buildings & Structures				-		
2002 Plant, Machinery & Equipment				-		
2003 Vehicles				-		
Total (a)		-	-	-		
NOTE - 11 Acquisition of Capital Assets				-		
2101 Vehicles		-	-	-		
2102 Furniture & Office Equipment				-		
2103 Plant, Machinery & Equipment				-		
2104 Buildings & Structures				-		
2105 Lands & Land Improvements		-	-	-		
2106 Software Development		-	-	-		
2108 Capital Payment for Leased Vehicles		-	-	-		
Total (b)		-	-	-		
NOTE -12 Capital Transfers				-		
2201 Public Institutions		-	-	-		
2202 Development Assistance		-	-	-		
2203 Contribution to Provincial Councils		-	-	-		
2204 Transfers Abroad		-	-	-		
2205 Capital Grants to Non-Public Institution		-	-	-		
Total (c)		-	-	-		

3.4 Financial Statements

ACA-2(ii)

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No : 275
275-1-2-0-

Ministry / Department / District Secretariat : Polonnaruwa

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
NOTE - 13 Acquisition of Financial Assets				-		
2301 Equity Contribution		-	-	-		
2302 On-Lending		-	-	-		
Total (d)		-	-	-		
NOTE - 14 Capacity Building				-		
2401 Staff Training		2,000,000	2,000,000	-		
Total (e)		2,000,000	2,000,000	-		
NOTE - 15 Other Capital Expenditure				-		
2501 Restructuring		-	-	-		
2502 Investments		-	-	-		
2503 Contingency Services		-	-	-		
2504 Contibution to Provincial Councils		-	-	-		
2505 Procument Preparedness		-	-	-		
2506 Infrastructure Development		-	-	-		
2507 Research and Development		-	-	-		
2509 Other				-		
Total (f)		-	-	-		
Programme (1)				-		
Total Expenditure on Public Investments (a+b+c+d+e+f)		**2,000,000**	**2,000,000**	-		
Grand Total (Notes 5 to 15)		497,000,000	542,035,000	45,035,000	9.06	

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA - 2(iv)

Statement of Summary of Financing the Expenditure by Programme

Ministry / Department / District Secretariat : Polonnaruwa
Expenditure Head No : 275

Financing		Programme 01 *		Programme 02 *		Grand Total		
Code	Description of Items	Net Provision ** 1	Actual Expenditure 2	Net Provision ** 3	Actual Expenditure 4	Net Provision ** 5	Actual Expenditure 6	Percentage of Expenditure *** (6÷5)X100
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	%
11	Domestic Funds	1,408,826,054	1,296,475,212	-	-	1,408,826,054	1,296,475,212	92
12	Foreign Loans	-	-	-	-	-	-	
13	Foreign Grants	-	-	-	-	-	-	
14	Reimbursable Foreign Loans	-	-	-	-	-	-	
15	Reimbursable Foreign Grants	-	-	-	-	-	-	
16	Counterpart Funds	-	-	-	-	-	-	
17	Foreign Finance Associated Cost	-	-	-	-	-	-	
18	Foreign Financing Related Domestic Co-Financing	-	-	-	-	-	-	
21	Special Law	-	-	-	-	-	-	
	Total	1,408,826,054	1,296,475,212	-	-	1,408,826,054	1,296,475,212	92

* Please include figures under each programme according to ACA 2(v)
** Allocations, reffered to 4th column of ACA-2
*** State the percentage without decimal

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA - 2(v)

Statement of Financing of Expenditure of Each Programme by Projects
(Financing of Capital and Recurrent expenditure according to Projects of a Programme)

Ministry / Department / District Secretariat : Polonnaruwa
Expenditure Head No : 275
Programme No. & Title : 1 Operational Programme

Financing		Project 1		Project 2		Project 3		Programme Total/Page Total *	
Code	Description of Items	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
11	Domestic Funds	866,791,054	774,649,648	542,035,000	521,825,564	-	-	1,408,826,054	1,296,475,212
12	Foreign Loans	-	-	-	-	-	-	-	-
13	Foreign Grants	-	-	-	-	-	-	-	-
14	Reimbursable Foreign Loans	-	-	-	-	-	-	-	-
15	Reimbursable Foreign Grants	-	-	-	-	-	-	-	-
16	Counterpart Funds	-	-	-	-	-	-	-	-
17	Foreign Finance Associated Cost	-	-	-	-	-	-	-	-
18	Foreign Financing Related Domestic-Co-Financing	-	-	-	-	-	-	-	-
21	Special Law	-	-	-	-	-	-	-	-
	Total	866,791,054	774,649,648	542,035,000	521,825,564	-	-	1,408,826,054	1,296,475,212

* Total of the last page should be equal to the programme total , if an extra pages are added to each programme.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA-3

Statement of Imprest Account for the year 2024

Ministry / Department / District Secretariat : Polonnaruwa
Expenditure Head No. : 275

Rs.

Imprest Account No.	Imprest Balance as at 1st January 2024 1			Imprest Received 2			Imprest Settlement 3			Imprest Balance as at 31st December 2024 4			Imprest Balance as at 31st December 2024 as per Entity Books	Imprest Balance as at 31st December 2024 as per Treasury Books
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total	*5	6
	1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)	
314/2024	-	-	-	3,087,095,617	349,917,836	3,437,013,452	3,431,486,205	763,279	3,432,249,483	-	4,763,969	4,763,969	4,763,969	4,763,969

1. Please show reasons for difference between 4 and 6 above .
   (1) Remitted to the Treasury but not updated cash book balance as at 31/12/2024 — Nil
   (2) Other reasons- ....

State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances.

I hereby certify that the above information is true and correct.

Chief Financial Officer / Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

* This Balance should be shown in the Statement of Financial Performance

3.4 Financial Statements

ACA -4

Statement of Deposit Accounts as at 31st December 2024

Expenditure Head No : 275 **Ministry / Department / District Secretariat : Polonnaruwa**

Rs.

Name o f Deposit Accounts	Deposit Number	Balance as at 1st January 2024	Credited during the year	Debited during the year	Balance as at 31st December 2024	Balance as per Treasury Book as at 31st December 2024
Security Deposits	6000-0-0-1-0-116	1,016,568	408,893	343,099	1,082,361	1,082,361
Tender Deposits	6000-0-0-2-0-164	720,330		720,330	-	-
Deposits Temporary Retained Payble to Third Parties	6000-0-0-13-0-118	132,151,980	260,313,350	307,648,673	84,816,657	84,816,657
Retention Money for Construction	6000-0-0-16-0-108	196,971,529	31,793,940	14,858,211	213,907,258	213,907,258
Compensation	6000-0-0-17-0-30	-			-	-
Temporary Retention for Statutory Payments	6000-0-0-18-0-108	138,633	5,113,600	5,160,296	91,938	91,938
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-0-26	-	1,052,500	1,052,500	-	-
					-	-
		330,999,040	298,682,283	329,783,109	299,898,214	299,898,214

....

Chief Financial Officer /Chief Accountant/Director (Finance)/ Commissioner (Finance)

Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

ACA- 5

Statement of Advance Accounts as at 31st December 2024

Expenditure Head No : 275 **Ministry / Department / District Secretariat : Polonnaruwa**

Rs.

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1st January 2024 (1)	Maximum Limits of Expenditure Rs.40,000,000 — Debits during the year (2)		Minimum Limits of Receipts Rs.33,000,000 — Credits during the year (3)		Maximum Limits of Debit Balance Rs.160,000,000 — Balance as 4=(1)+(2)-(3)	Maximum Limits of Liabilities Rs........	Balance as per Treasury Books as at 31st December 2024
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	8493/0/0/275/011	1	102,953,670	39,945,152	47,162,421	43,634,235	7,197,271	139,229,737		139,229,737
(2) Other Advances										
(3) Miscellaneous Advances										
			102,953,670	39,945,152	47,162,421	43,634,235	7,197,271	139,229,737	-	139,229,737

....

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

Cumulative Non Financial Asset Accounts Report- Central Govt-2024

FINAL 2024

Land-9153:	206,476,600.00	Table:	SA 82
Building- 9151:	722,967,640.80	Year:	2024
Machinary-9152:	347,464,959.22	Rpt Date	2/24/2025 10:10:09 AM
WIP-9160:	1,916,601,920.95	Head	275
Intangible-9154:	0.00		
Lease-9180:	0.00		

Ledger	category	Item	Code	Opn_Bal	Opn_Bal_Add	TransferIn	Purchase	Disposal	Balance
9151	1.1-Dwellings		61111	82,377,556.11	31,379,135.21	0.00	0.00	0.00	113,756,691.32
		Quarters	****6111107	82,377,556.11	31,379,135.21	0.00	0.00	0.00	113,756,691.32
9151	1.2-Non Residential Building		61112	622,249,895.28	16,006,000.00	0.00	215,054.20	29,260,000.00	609,210,949.48
		Office Building	****6111201	622,249,895.28	16,006,000.00	0.00	215,054.20	29,260,000.00	609,210,949.48
9160	1.4-WIP-Building & Structure		61114	1,875,208,133.90	1,186,000.00	0.00	61,099,922.26	20,892,135.21	1,916,601,920.9
		WIP-Building & Structure	****611140	0.00	0.00	0.00	22,255,175.40	0.00	22,255,175.40
		Quarters	****611146	20,892,135.21	1,186,000.00	0.00	0.00	20,892,135.21	1,186,000.00
		Office Building	****611148	1,854,315,998.69	0.00	0.00	38,844,746.86	0.00	1,893,160,745.5
9152	2.1-Transport Equipment		61121	133,584,900.00	117,450,000.00	0.00	0.00	47,065,000.00	203,969,900.00
		Passenger vehicle	****6112101	109,710,000.00	74,500,000.00	0.00	0.00	38,700,000.00	145,510,000.00
		Cargo vechicle	****6112102	20,070,000.00	27,150,000.00	0.00	0.00	8,365,000.00	38,855,000.00
		Agricultural vehicle	****6112103	3,789,900.00	15,800,000.00	0.00	0.00	0.00	19,589,900.00
		Motor cycle	****6112109	15,000.00	0.00	0.00	0.00	0.00	15,000.00
9152	2.2-Other Machinary & Equipment		61122	128,173,938.56	4,787,648.58	0.00	19,904,704.80	9,371,232.72	143,495,059.22
		Office Equipment	****6112201	12,277,624.37	124,400.00	0.00	1,696,712.50	1,789,105.00	12,309,631.87
		Computer Equipment	****6112202	44,125,651.57	2,016,493.00	0.00	9,622,175.35	2,383,815.00	53,380,504.92
		Electrical Equipment	****6112203	23,020,923.52	593,000.00	0.00	2,643,539.15	287,650.00	25,969,812.67
		Communication Equipment	****6112204	6,156,782.00	31,000.00	0.00	1,013,737.64	113,400.00	7,088,119.64
		Furniture	****6112205	42,513,457.10	2,022,755.58	0.00	4,928,540.16	4,797,262.72	44,667,490.12
		Medical Equipment	****6112207	79,500.00	0.00	0.00	0.00	0.00	79,500.00
9153	4.1-Urban or Built-Up Land		61411	206,476,600.00	0.00	0.00	0.00	0.00	206,476,600.00
		Mixed Urban	****6141104	206,476,600.00	0.00	0.00	0.00	0.00	206,476,600.00

REMARKS

3.4 Financial Statements

ACA-7

Statement of Imprest Reconciliation

Revenue Collected by **Other Entities** on behalf of **Reporting Entity**	-	
Expenditure incurred by **Reporting Entity** on behalf of **Other Entities**	1,932,629,616	
Debits made to Advance "B" Account on behalf of **Other Entities**	2,259,524	
Credits made to Advance "B" Account by **Other Entities** **(SA51)**	7,197,270.80	1,942,086,411
Less:		
Revenue Collected by **Reporting Entity** on behalf of **Other Entities**	168,073,191	
Expenditure incurred by **Other Entities** on behalf of **Reporting Entity**	6,257,875	
Credits made to Advance "B" Account on behalf of **Other Entites**	2,876,660	
Debits made to Advance "B" Account by **Other Entities (SA 51)**	47,162,421	224,370,146
Imprest Adjustment Balance as at 31st December 2024		**1,717,716,264**

*** Any Items can be added in addition to the above mentioned items if appilicable.**

3.4 Financial Statements

Annexure-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No : 275
Programme No. & Title : 1 Operational Programme
Ministry / Department / District Secretariat : District Secretariat - Polonnaruwa

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

		Value	No.of Cases	Total Amount (Rs.)
Below	Rs.	25,000.00	0	0
Over	Rs.	25,000.01	0	0
		Total	0	0

Classification of the cases by nature of Losses.

No.of Cases	Value (Rs.)
-	-
Total	0

(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

		Value	No.of Cases	Total Amount (Rs.)
Below	Rs.	25,000.00	-	-
Over	Rs.	25,000.01	2	42,127,825
			2	42,127,825

Age Analysis per (ii)

Less than five years	No.of Cases		0
	Amount	Rs.	-
5-10 years	No.of Cases		0
	Amount	Rs.	0
Over 10 years	No.of Cases		2
	Amount	Rs.	42,127,825

Classification of the cases by Nature of Losses

	No.of Cases	Value (Rs.)
1	Damages in the paddy purchase advance account	22,305,000
2	Damages in the paddy purchase advance account	19,822,825
	Total	42,127,825

Note- Details on losses under F.R.106 and waives under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

Annexure-(ii)

Statement of Write off from books

Expenditure Head No : 275 **Ministry / Department / District Secretariat : Polonnaruwa**
Programme No. & Title : 1 Operational Programme

1 **Statement of losses and waivers under F.R. 109 during the year**

	Value	No. of Cases	Value (Rs.)
(i)	Below Rs. 25,000.00	0	-
(ii)	Over Rs. 25,000.01	2	720,225
	Total	2	720,225

2 **Statement of write off from the book and recoveries under F.R. 109 during the year**

	Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
		Rs.	Rs.	Rs.	Rs.	Rs.	
1	Accident KB-0935	490,225	490,225	490,225		-	
2	Accident 57-8974	102,000	230,000	96,000	-	6,000	
						-	
	Total	**592,225**	**720,225**	**586,225**	**0**	**6,000**	

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R. 109 should be included in this format.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

Annexure (iii)

Statement of Commitments and Liabilities as at 31st December 2024

Name of Special Expenditure Unit/Ministry/Department/District Secretariat: District Secretariat,Polonnaruwa
Expenditure Head No: 275
Programme No. & Title: 1. Operational Activities

Name of the Person/Institution	Commitment No.	Date	Head	Programme	Project	Sub Project	Object Code	Item Code	Finance Code	Commitment (Rs.) (1)	Commitment Balance (Rs.) (2)=(1)-(3)	Liability Date	Liability Amount (Rs.) (3)	Revised Liability (Rs.) (4)	Paid Liability (Rs.) (5)	Liability Balance (Rs.) (6)=(4)-(5)
1. Ministries/Government Department																
Total																
2. State Corporations/Statutary Boards																
Total																
3. Others (Private Parties) Sewa Sakthy Elders Society,Udawela	PLD/2024/		275	1	1	0	1303		11	50,000.00	50,000.00	31.12.202	50,000.00			50,000.00
Total																
Grand Total																50,000.00

*Nature of payments/Liabilities should be recognized separately as follows

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective accounting year.

Commitments are contracts or written agreements which have been entered in to with the external parties in order to obtain goods and services during the respective accounting year, although the relevant assets or services have not been received.

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.4 Financial Statements

Annexure-(viii)

The Status Report as at 31/12/2022 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23/10/2015

Expenditure Head No. : 275 **Ministry / Department / District Secretariat : Polonnaruwa**

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2024 (Rs.)	Balance as Per Cash Book as at 31/12/2024 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2024 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	Bank Of Ceylon, Tapropane	7042219	-	-	-	2024 December
2	Bank Of Ceylon, New Town	7042222	49258008	-	-	2024 December
2	Bank Of Ceylon Elahera	7042228	24,164,132	-	-	2024 December
3	Bank Of Ceylon, Hingurakgoda	7042231	42,597,320	-	-	2024 December
3	People's Bank, Lankapura	100129027026	18,574,896	-	-	2024 December
4	Bank Of Ceylon, Medirigiriya	7042225	35,915,714	-	-	2024 December
4	Bank Of Ceylon, New Town	7042234	83,057,841	-	5,099.27	2024 December
5	People's Bank, Welikanda	100139027027	13,138,652	-	200.00	2024 December
5	Bank Of Ceylon, Kaduruwela	7042237	41,853,643	-	-	2024 December

I hereby certify that the above information is true and correct.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 14/02/2025

M. Kalaignanasundaram
Chief Accountant
For Polonnaruwa District Secretary

3.5 Performance on collection of Revenue

Revenue Code	Description of Revenue Code	Revenue Estimate		Revenue Collected	
		Original Estimate	Final Estimate	Amount (Rs.)	As a percentage of Final Estimate
	Not	Applicable			

3.6 Performance Utilization of Allocated Funds

Type of Fund	Allocated Funds		Actual Expenditure	Utilized funds as a percentage of finalized final funds
	Original Allocation	Final Allocation		
Recurrent	910,000,000.00	1,233,326,054.00	1,171,840,914.00	95%
Capital	175,000,000.00	175,000,000.00	124,634,298.00	71%

3.7 Funds granted to this Department /District Secretariat/Provincial Council as a representative of other Miniseries / Departments under F.R.208

Head	Ministry /Department which Fund Granted	Purpose of Provision	Provisions		Actual Expenditure	Utilization of provisions as a percentage of finally granted provisions
			Original Provisions	Final Provisions		
001	President's Office	Home Gardening School Nutrition Program implemented under the World Food Program - Purchase of equipment for agricultural farmers, construction of cages for poultry farmers, training and awareness.	60,545,338.29	60,545,338.29	60,545,338.29	100.00
		Home Gardening School Nutrition Program under the World Food Programme - Administrative Expenses	1,839,258.50	3,154,084.14	3,151,107.89	99.91
		Urumaya Programme	750,000.00	7,933,033.00	7,356,610.09	92.73
		Decentralized budget programme.	272,390,000.00	336,487,896.13	332,103,193.81	98.70
021	National Audit Office	Renovation of the Polonnaruwa Audit Office and Official quarters	1,918,693.03	5,099,899.59	4,539,070.04	89.00
101	Ministry of Buddhasasana, Religious & Cultural Affairs.	Development of rural Buddhist temples	2,000,000.00	2,000,000.00	1,999,865.02	99.99
		Saradarma Development Program	83,000.00	181,410.00	112,000.00	61.74
		Purchasing a bush cutter	20,800.00	20,800.00	20,800.00	100.00
103	Ministry of Defense	Improving as safe centers	3,225,463.81	3,225,463.81	3,210,134.28	99.52
		Resettlement Programme.	34,000,000.00	34,000,000.00	34,000,000.00	100.00
	Ministry of Defense	Damages for houses	1,291,897.66	1,291,897.66	1,166,320.86	90.28
		Damages for houses	1,858,399.71	10,059,342.57	7,273,877.10	72.31
110	Ministry of Justice	Empowering radicalized women-based families	912,320.00	1,219,820.00	1,117,883.53	91.64
		Language Training	375,000.00	695,000.00	694,990.00	100.00

111	Ministry of Health	Development Officer's office equipment	52,000.00	52,000.00	52,000.00	100.00
117	Ministry of Transport & Highways	Rural road development activities	306,200.00	26,102,749.41	26,002,051.41	99.61
		Administrative Expenditure	165,000.00	165,000.00	165,000.00	100.00
118	Ministry of Agriculture	Supply of water pumps for peanut seed production	3,747,099.99	3,571,500.00	3,556,500.00	99.58
		District Agriculture Committees	30,000.00	305,000.00	226,949.66	74.41
		Purchase of Goats	1,956,720.00	6,691,280.00	6,643,364.00	99.28
		Agricultural Modernization Program	23,000.00	8,975,970.00	1,733,928.00	19.32
		Training	19,000.00	19,000.00	19,000.00	100.00
122	Ministry of Land	Building renovation	17,949.00	17,949.00	17,949.00	100.00
		Compensation for land acquisition	17,557,088.85	17,627,088.85	17,557,088.85	99.60
		Galoya Eco Park Development	7,891,712.61	20,328,568.88	10,779,594.88	53.03
126	Ministry of Education	Renovation of Piriven Halls	1,400,000.00	1,400,000.00	1,397,800.00	99.84
130	Ministry of Public Administration , Home Affairs, Provincial Council & Local Government	Official Languages Day	100,000.00	100,000.00	100,000.00	100.00
		Renovation of tourist bungalows and resorts	7,999,791.41	7,999,791.41	4,550,679.30	56.88
	Ministry of Public Administration , Home Affairs, Provincial Council & Local Government	Upgrading tourist bungalows	88,700.00	88,700.00	88,700.00	100.00
		Furniture	484,100.00	484,100.00	480,703.10	99.30
149	Ministry of Industries	Purchase of machinery	55,000.00	55,000.00	55,000.00	100.00
		Other capital expenditures	80,000.00	170,685.00	169,017.00	99.02
160	Ministry of Environment	Cleaning Programme for Diya Bubula/ Tree Planting Program	20,000.00	20,000.00	20,000.00	100.00
171	Ministry of Women Child Affairs and Social Empowerment	International Women's Day Program	52,865.00	175,315.00	159,650.00	91.06
	Ministry of Women Child Affairs and Social Empowerment	Child Development Committee Meetings	6,500.00	125,000.00	111,400.00	89.12
		Income Generation Programmes	16,650.00	235,800.00	231,800.00	98.30
		For Saubhagya Production Villages	12,000.00	11,858,814.74	11,756,789.44	99.14
		Mental health promotion counseling programs	35,000.00	200,000.00	198,840.00	99.42
193	Ministry of Labour & Foreign Employment	Workshops	25,500.00	25,500.00	25,500.00	100.00

194	Ministry of Youth and Sports	School cricket development programme	15,899,928.17	26,276,396.33	191,066.00	0.73
		Furniture & Office equipment	150,000.00	150,000.00	143,600.00	95.73
		Purchase of Plant & Machinery	750,000.00	1,175,000.00	1,022,470.00	87.02
		Training	100,000.00	250,000.00	237,527.00	95.01
		Youth empowerment	1,250,000.00	4,978,820.00	4,935,813.00	99.14
198	Ministry of Irrigation	Renovation of buildings	768,130.30	1,044,120.28	1,044,120.28	100.00
		Repairs to the vehicles	447,800.00	887,550.00	884,150.00	99.62
		Training	61,960.00	704,900.00	594,976.00	84.41
201	Department of Buddhist Affairs.	Payments for invigilators	16,200.00	16,200.00	16,200.00	100.00
		Facilities for Daham Schools.	2,000,000.00	2,000,000.00	2,000,000.00	100.00
202	Department of Muslim Religious Affairs	Construction of Muslim cultural centers	411,764.00	411,764.00	411,764.00	100.00
208	Department of National Museums	Renovation of Museum	14,372,964.00	14,446,964.00	9,823,342.63	68.00
216	Department of Social Service	Community-Based Rehabilitation National Program	62,125.00	92,125.00	91,280.00	99.08
217	Department of Probation and Child Care Services	District Progress Review Programmes/Skill Development Programms/Regional Steering Committees	342,900.00	545,300.00	514,830.00	94.41
	.	Providing nutritional assistance/paying foster care assistance	5,000.00	215,000.00	215,000.00	100.00
219	Ministry of Sports Development	Capacity Development Programm	87,000.00	87,000.00	87,000.00	100.00
	Ministry of Sports Development	Repairs to the vehicles	98,700.00	104,500.00	104,500.00	100.00
252	Department of Census and Statistics	Fuel	14,985.00	29,970.00	12,280.00	40.97
		Purchase of Wifi 10	36,500.00	36,500.00	36,500.00	100.00
		Allowances, Traveling allowances, Subsistence	21,000.00	21,389,189.51	17,706,571.63	82.78
254	Department of Registrar General	Partition of Land Registrar's Office	444,880.46	444,880.46	444,387.46	99.89
286	Land Commissioner General ‘s Department	Computer repair	42,500.00	61,950.00	61,950.00	100.00
		Repairs to the vehicles	35,500.00	35,500.00	35,500.00	100.00
		Circuit bungalow renovation	598,465.00	598,465.00	597,542.53	99.85
327	Department of Land Use Policy Planning	Project funds	650,500.00	800,500.00	773,695.21	96.65
		Scientific Land Use Planning Awareness Programs	63,000.00	73,000.00	69,000.00	94.52
328	Department of Manpower & Employment	Purchasing a monitor	27,500.00	27,500.00	27,500.00	100.00
		District Job Fair/Vocational Job Fair/Regional Job Fair	75,000.00	249,055.00	221,400.00	88.90

Head	Ministry /Department—Provisions Granted	Purpose of Provision	Provisions		Provisions utilized as % of final provisions is-
			Provisions	Actual Expenditure	
001	President's office	Recurrent Expenditure	556,770.00	424,306.00	76.21
020	Elections Commission	Recurrent Expenditure	2,433,951.00	2,433,951.00	100.00
021	National Audit Office	Recurrent Expenditure	5,099,899.59	4,539,070.04	89.00
101	Ministry of Buddhasasana Religious and Cultural Affairs	Recurrent Expenditure	14,630.00	14,630.00	100.00
102	Ministry of Finance , Economic Stabilization and National Policies.	Recurrent Expenditure	915,623,650.00	884,212,757.57	96.57
103	Ministry of Defense	Recurrent Expenditure	15,226,541.99	14,338,266.26	94.17
110	Ministry of Justice	Recurrent Expenditure	6,261,570.00	5,796,650.00	92.58
111	Ministry of Health	Recurrent Expenditure	3,163,270.98	2,595,999.90	82.07
118	Ministry of Agriculture	Recurrent Expenditure	10,084,935.08	9,712,382.59	96.31
122	Ministry of Lands	Recurrent Expenditure	2,023,590.00	1,798,240.79	88.86
126	Ministry of Education	Recurrent Expenditure	260,248.00	255,996.00	98.37
130	Ministry of Public Administration Home Affairs, Provincial Council and Local Government	Recurrent Expenditure	53,756,801.57	51,912,829.18	96.57
149	Ministry of Industries	Recurrent Expenditure	668,183.00	478,616.23	71.63
160	Ministry of Environment	Recurrent Expenditure	702,331.29	700,168.29	99.69
171	Ministry of Women Child Affairs and Social Empowerment	Recurrent Expenditure	217,455,430.00	216,456,065.60	99.54
187	Ministry of Invesment Promotion	Recurrent Expenditure	502,363.60	502,363.60	100.00
189	Ministry of Public Security	Recurrent Expenditure	151,460.00	121,900.00	80.48
193	Ministry of Labour & Foreign Employment	Recurrent Expenditure	502,500.00	406,659.00	80.93
194	Ministry of Youth & Sports	Recurrent Expenditure	1,583,374.82	1,360,433.44	85.92
198	Ministry of Irrigation	Recurrent Expenditure	5,701,863.00	4,928,226.02	86.43
201	Department of Buddhist Affairs	Recurrent Expenditure	13,238,687.53	13,080,842.53	98.81
202	Department of Muslim Religious Affairs	Recurrent Expenditure	10,000.00	10,000.00	100.00
206	Department of Cultural Affairs	Recurrent Expenditure	1,322,500.00	1,251,615.96	94.64
210	Department of Government Information	Recurrent Expenditure	157,520.00	144,480.00	91.72
216	Department of Social Services	Recurrent Expenditure	5,889,672.12	5,837,912.76	99.12
217	Department of Probation and Child Care Services.	Recurrent Expenditure	260,390.00	248,270.00	95.35
219	Department of Sports Development	Recurrent Expenditure	2,338,165.50	2,292,933.50	98.07
226	Department of Immigration and emigration	Recurrent Expenditure	14,340.00	14,340.00	100.00
227	Department of Registrations of Persons. .	Recurrent Expenditure	9,111,917.09	8,881,071.29	97.47
243	Department od Development Finance	Recurrent Expenditure	4,998,000.00	4,458,943.07	89.21
252	Department of Census and Statistics	Recurrent Expenditure	2,048,739.47	1,916,691.22	93.55
253	Department of Pensions	Recurrent Expenditure	43,133,986.80	42,844,255.53	99.33
284	Department of Wildlife Conservation	Recurrent Expenditure	37,018,802.00	36,869,644.75	99.60
286	Department of Land Commiisioner General	Recurrent Expenditure	34,437,991.00	26,848,371.44	77.96
303	Department of Textile .	Recurrent Expenditure	558,000.00	558,000.00	100.00
307	Department of Motor Traffic	Recurrent Expenditure	2,177,661.00	2,114,975.77	97.12
326	Department of Community Based Correction .	Recurrent Expenditure	153,000.00	148,760.00	97.23
327	Department of Land Use Policy Planning	Recurrent Expenditure	216,122.00	167,898.00	77.69
328	Department of Manpower and Employment	Recurrent Expenditure	413,242.55	361,287.14	87.43

3.8 PERFORMANCE OF REPORTING NON FINANCIAL ASSETS

Asset code	Description	Balance as at 31.12.2024 as per the Report of Board of Survey	Balance as at 31.12.2024 as per Financial Status Report (As per Treasury Printed Notes)	To be accounted in future	Reporting progress as a percentage
9151	Building Structures	722,967,640.80	722,967,640.80	-	100%
9152	Plant & Machinery	347,464,959.22	347,464,959.22	-	100%
9153	Lands	206,476,600.00	206,476,600.00	-	100%
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Ongoing Work	1,916,601,920.95	1,916,601,920.95	-	100%
9080	Leased out Assets	-	-	-	-

3.9 Auditor General's Report **

The scanned final audit report of Auditor General is attached herewith.

Chapter 04 - Performance Indicators

4.1 Performance Indicators of the Institute (Based on Action Plan)

Specialized Indicators	Actual output as a percentage of Expected output		
	100%-90%	75%-89%	50%-74%
Improving the efficiency of the staff through broadening the office space	√		
Improving the sanitary facilities of office staff as well as public	√		
Improving the efficiency of the staff through providing new machinery & office equipment	√		
Development of Human Resources through officer training programmes	√		

Increasing office space

In-service training conducted for Management Service Officers (Grade 1)

Chapter 05 - Performance in achieving the Sustainable Development Goals (SDG).

5.1 Indicate the relevant Sustainable Development Goals identified.

Goal / Objective	Goal	Indicators of achievement	Achievements progress so far		
			0% - 49%	50% - 74%	75% - 100%
Eradication of all forms of poverty, everywhere	In the year 2024, providing Aswesuma assistance/ Samurdhi assistance/kidney assistance/ disability allowance/allowance for citizens above 70 years of age/allowance for citizens above 100 years of age in the year 2024	Providing Samurdhi Subsidy/ Kidney Assistance/Disabled Allowance/ Citizens Above 70 Years of Age/Subsidy for Citizens Above 100 Years of Age for low income generating families in the district (Samurdhi / Low Income) * 100			√
Eradicating hunger, achieving food security and high nutrition and promoting sustainable agriculture	Establishment of mango production villages under the Saubhagya Production Villages Program in 2024	Number of families given mango plants / Number of families planned to be given mango plants * 100			√
	Providing goats to low-income generating families under the World Food Program in 2024	Number of families provided with goats / Number of families planned to provide goats * 100			√
	Promoting agricultural production, primarily rice farming, and providing seedlings for the consumption of organic farming harvests.	Number of families provided with seedlings / Number of families planned to provide seedlings * 100			√
Ensuring healthy lives and promoting well-being for all, at all ages	Providing nutritious meals to preschool and school children.	Number of children provided with nutritious meals/Number of children planned to be provided with nutritious meals* 100			√
Ensuring access to education that is equitable and inclusive (accessible to all social strata) and promoting lifelong learning opportunities for all	Providing necessary facilities for children's education. Directing school children and school dropouts for continued education.	Number of children brought to attention / Number of children referred for continued school education * 100			√
	Establishment of children's societies and children's councils by probation and child protection officers	Number of children's societies and children's councils established / Number of children's societies and children's councils planned to be established *		√	

Goal / Objective	Goal	Indicators of achievement	Achievements progress so far		
			0% - 49%	50% - 74%	75% - 100%
Achieving gender equality and empowering women and girls	Implementation of awareness programmes by the Department of Manpower and Employment /Ministry of Women's Affairs in the year 2024	Number of programmes held / Number of programs planned * 100			√
Ensuring access to water for all, sustainable water management and sanitation	Implementing drinking water projects to provide pure drinking water to all families in the district by 2024	Number of families provided with pure drinking water / Number of families planned to be provided with pure drinking water * 100		√	
	Install Reverse Osmosis water filters and provide pure water in 2024	Number of installed Reverse Osmosis filters/ Number of Reverse Osmosis filters planned to be implemented. *100			√
Ensuring access to reliable, sustainable and modern energy for all	Installation of solar power systems in the new building complex of the District Secretariat by the Engineering Division in 2024	Number of solar power systems installed/Number of solar power systems planned to be installed*100			√
Promoting sustainable, inclusive and sustainable economic growth, full and productive employment and prestige work for all	Increase employment by implementing programs to empower self-employed and industrialists through the Small Enterprises Development Division in the year 2024	Number of programmes conducted / Number of programs planned * 100			√
Building resilient infrastructure, promoting inclusive and sustainable industrialization, and encouraging innovation	Implementing programmes to develop infrastructure related to tourism	Number of programmes conducted / Number of programmes planned * 100			√
	Conducting software development programmes for easy access to services with the financial support of the United Nations Development Project by the Planning Division in 2024	Number of training programmes conducted / Number of training programmes planned * 100			√
Making towns and human settlements inclusive, safe, resilient and sustainable	Carrying out development activities in collaboration with other institutions in the district according to the new town development plan for the year 2024	Number of ongoing projects / Number of planned projects * 100		√	

Goal / Objective	Goal	Indicators of achievement	Achievements progress so far		
			0% - 49%	50% - 74%	75% - 100%
Creating a sustainable consumption and production pattern	Implementation of the Black Gram/Green Gram crop cultivation project to enhance the livelihoods of people living in rural areas.	Number of families provided assistance / Number of families planned to be provided assistance * 100			√
	Providing necessary infrastructure and financial assistance for the production of Mushrooms under the promotion of supplementary food crop production	Number of families provided assistance/Number of families planned to be provided assistance * 100			√
	Implementation of home gardening programmes under the World Food Programme	Number of programmes conducted / Number of programmes planned * 100			√
	Providing training, advice and facilities necessary to prepare home gardens for their own consumption using organic fertilizers in the year 2024	Number of gardens prepared / Number of gardens planned * 100			√
Conserve, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, prevent and reverse land degradation and prevent biodiversity loss.	Implementation of tree planting programs in conjunction with World Environment Day in 2024	Number of programmes conducted / Number of programmes planned * 100			√
	Implementation of ecological park development programmes in 2024	Number of programmes conducted / Number of programmes planned * 100			√
Taking urgent action to prevent climate change and its impacts	Empowering people to be resilient to climate change through the Disaster Management Center in 2024	Number of programmes conducted / Number of programmes planned * 100			√
Establishing inclusive institutions at all levels to promote peaceful and inclusive societies for sustainable development and provide access to justice for all and accountability	Supervision of the offices under the District Secretariat in the year 2024 and making the services provided by those institutions more effective and efficient	Number of office inspections conducted / Number of office inspections planned to be conducted * 100			√
	Strengthening the Internal Audit Division in 2024	Number of Audit Management Committees conducted / Number of Audit Management Committees planned * 100			√
	Implementation of awareness programs by the Social Security Board in 2024	Number of programmes conducted / Number of programmes planned * 100			√

5.2 Describe in brief the achievements and challenges of achieving the Sustainable

- Through the Agricultural Innovation Programme, it was possible to encourage the community to engage in agricultural activities and generate income through providing interest-free loans to farmers, providing machinery and plants required for cultivation, and creating youth agricultural project villages.
- Under the Food Security and Technology Programme, it was possible to obtain higher yields through projects such as providing water pumps to farmers cultivating supplementary food, providing goats, Black Gram/Green Gram cultivation project, and mushroom production, thereby generating additional income and introducing high-quality non-vegetarian protein sources with quality nutrition to the market.
- By linking with travel agencies, it was possible to implement tourism promotion programs, training programs, and create a tourist attraction environment.
- The District Officers of Children's Affairs, Women's Affairs, Early Childhood Development and Child Rights Promotion have been carrying out various programmes and awareness campaigns on child abuse, violence against women and early childhood development throughout the district, thereby promoting child development and women's empowerment.
- The programmes implemented by the Small Enterprises Division have made it possible to economically strengthen many people in the district by providing training and credit assistance to low-income earners and the unemployed for self-employment.

Chapter 06 - Human Resources Profile

6.1 Cadre Management

	Approved Cadre	Available Cadre	Vacancies (Excess)**
Senior	41	30	11
Tertiary	22	14	8
Secondary	982	806	176
Primary	92	89	03

6.2 **Briefly state how the lack or excess of human resources has affected the performance of the organization.

In the situation of the increased human resource shortages due to the recent local and foreign leave of officers at the District Secretariat and the 07 Divisional Secretariats, the efforts made to cover all the said tasks by utilizing the existing human resources have been successful. However, when duties are assigned beyond an officer's maximum capacity, a decrease in efficiency is inevitable. Therefore, it is more appropriate to seek a more positive and sustainable solution by filling the vacancies.

6.3 Human Resource Development

Name of the Programme	No: of employees Trained	Programme duration	Total Investment (Rs:)		Nature of the Programme (Local / Foreign)	The output acquired knowledge
			Local	Foreign		
Workshop on the exemption of efficiency Bars for Grade I Management Service Officers.	21	10 Days	72,005.00	-	Local	Developing knowledge in their field of work.
Tutorial seminar for the Development Officer Efficiency Bar Examination	52	01 Day	-	-	Local	Developing knowledge in their field of work
One-day training workshop on letter management	161	01 Day	-	-	Local	Updating knowledge about writing official letters.
Cyber Security Capacity Building Programme.	70	01 Day	62,603.00	-	Local	Providing basic knowledge about cyber security systems to government officials.
Sign language training program	15	10 Days	5,000,000.00	-	Local	Securing the social rights of about 400 people with speech and hearing disabilities in the Polonnaruwa district by developing the sign language knowledge of 15 social service officers.

Briefly explain how training programs contribute to the performance of the organization.

- Among the factors that influence the achievement of an organization's objectives, human resources are the only factor that can be infinitely improved through training, capacity and attitude development.

- Through training courses, workshops and activities, where technical and theoretical practical knowledge that is updated day by day is transmitted to the human resources of the institution, an efficient public service can be expected from a staff full of knowledge, skills and positive attitudes.

Chapter 07 - Conformity Report

No.	Requirement to apply	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
1	**Following financial statements/accounts have been produced on due dates.**			
1.1	Annual Financial Statements	Conformed		
1.2	Government officer's advance account	Conformed		
1.3	Enterprise & Production advance account (Commerce advance account))	Not Applicable .		
1.4	Stores Advance account	Not Applicable		
1.5	Special Advance account	Conformed		
1.6	Other	Not Applicable		
2	**Maintenance of books & registers (F.R .445)**			
2.1	Maintenance of updated fixed assets registry in terms of Public Administration Circular 267/2018	Conformed		
2.2	Maintenance of updated personnel Emolument registers /personnel Emolument cards	Conformed		
2.3	Maintenance of updated audit query registers	Conformed		
2.4	Maintenance of updated internal audit report register.	Conformed		
2.5	Preparation of all monthly account summaries (CIGAS) and submitting the same to General Treasury on due date.	Conformed		
2.6	Maintenance of updated cheques and cash order register.	Conformed		
2.7	Maintenance of updated inventory register	Conformed		
2.8	Maintenance of updated stock register	Conformed		
2.9	Maintenance of updated damages & losses register	Conformed		
2.10	Maintenance of updated credit register	Conformed		
2.11	Maintenance of updated counter foil register (GA– N20)	Conformed		

No.	Requirement to apply	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
3	**Delegation for financial control (F.R 135)**			
3.1	Financial powers have been delegated within the institute .	Conformed		
3.2	Awareness within the institute regarding delegation of financial powers.	Conformed		
3.3	Powers have been delegated as each transaction is certified by two or more officers.	Conformed		
3.4	In accordance with Public Accounts Circular No. 171/2004 dated 11.05.2014, the use of the government payroll software package is subject to the control of accountants.	Conformed		
4	**Preparation of Annual Plans**			
4.1	Preparation of Annual Action Plan	Conformed		
4.2	Preparation of Annual Procurement Plan	Conformed		
4.3	Preparation of Annual Internal Audit Plan	Conformed		
4.4	Preparation of Annual Estimates and presenting the same to National Budget Department by due date.	Conformed		
4.5	Presenting annual cash flow statements to Department of Treasury Operations by due date.	Conformed		
5	**Audit Queries**			
5.1	Answering all audit queries to the date prescribed by the Auditor General.	Conformed		
6	**Internal Audit**			
6.1	Preparation of Internal Audit Plan after having discussions with Auditor General at beginning of the year in terms of F.R. 134(2) DMA/1-2019	Conformed		
6.2	Answering every internal audit query within a period of one month.	Conformed		
6.3	Presenting every copy of internal audit reports to Audit Management Department in terms of Sub Section 40 (4) of the National Audit Act No: 19 of 2018	Conformed		

No.	Requirement to apply	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
6.4	Presenting every copy of internal audit reports to the Auditor General in terms of 134(3) Financial Regulations.	Conformed		
7	**Audit & Management Committees**			
7.1	Conducting at least 04 Audit Management Committees during the year under review in terms of DMA Circular 1-2019	Conformed		
8	**Assets Management**			
8.1	Submission of information to Comptroller General's Office regarding purchase and dispose of assets in terms of chapter 07 of the Assets Management Circular No; 01/2017	Conformed		
8.2	In terms of Chapter 13 of the said circular , appointing a suitable coordinating officer to coordinate the implementation of regulations of said circular and inform about such officer to Comptroller General's Office	Conformed		
8.3	Having conducted boards of surveys and directing the respective reports to the Auditor General by prescribed dates in terms of Public Finance Circular No: 01/2020.	Conformed		
8.4	The surpluses, deficiencies and other recommendations revealed in the annual commodity survey have been implemented within the period specified in the circular.	Conformed		
8.5	Dispose of condemned items as stipulated in F.R. 772.	Conformed		
9	**Vehicle Management**			
9.1	Submission of daily running charts and monthly summaries of pool vehicles to Auditor General on time.	Conformed		
9.2	Dispose of vehicles less than six months after condemned.	Conformed		
9.3	Maintenance of updated vehicular log entry books with due updates.	Conformed		
9.4	Taking action as stipulated in F.R. 103,104,109, and 110 regarding every vehicle accident.	Conformed		
9.5	Recheck of fuel consumption of vehicles in terms of chapter 3.1 of the Public Administration circular No: 2016/30 dated 29.12.2016.	Conformed		
9.6	After completion of higher purchase period , taking over the sole ownership of vehicles to log entry books.	Conformed		

No.	Requirement to apply	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
10	**Bank Accounts Management**			
10.1	Preparation of Bank Reconciliation Statements on due dates and presenting the certified version for auditing.	Conformed		
10.2	Settlement of inoperative bank accounts brought forward from preceding years or during the year under review.	Conformed		
10.3	Taking action as per Financial Regulations regarding balances that has to be adjusted which were disclosed through bank reconciliation statements and settling such balances within a period of one month.	Conformed		
11	**Funds Utilization**			
11.1	Utilizations of given funds without exceeding their limits.	Conformed		
11.2	Entering in to liabilities not exceeding the balance funds limits at the end of the year after utilizing the funds received in terms of F.R. 94(1)	Conformed		
12	**Government Officers Advance Accounts**			
12.1	Compliance with restrictions	Conformed		
12.2	Conducting a time analysis on arrears loan balances.	Conformed		
12.3	Having settled outstanding loan balances that have been in existence for more than a year	Not Conformed	Further activities regarding outstanding loan balances have not been concluded.	Taking action as required.
13	**General Deposit Account**			
13.1	Taking action on overdue deposits in terms of F.R. 571	Conformed		
13.2	Maintenance of updated control accounts for General Deposit Accounts	Conformed		
14	**Imprest Account**			
14.1	Remittance of cash book balance to Treasury Operations Department at the end of the year under review	Conformed		
14.2	Settlement of issued Ad Hoc Sub Imprest within one month from the respective duty in terms of F.R. 371.	Conformed		
14.3	Issuing Ad Hoc Sub Imprest not exceeding the approved limits in terms of F.R. 371.	Conformed		
14.4	Monthly reconciliation of the balance of the prime account with the treasury books	Conformed		

No.	Requirement to apply	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
15	**Revenue Account**			
15.1	Repayment from collected revenue in terms of respective regulations.	Conformed		
15.2	The accumulated income has been directly credited to the revenue without being credited to the deposit account	Conformed		
15.3	Submission of outstanding revenue reports to the Auditor General in terms of F.R. 176	Conformed		
16	**Human Resources Management**			
16.1	Keeping up the staff within approved Cadre limits.	Conformed		
16.2	Issuing written duty lists to the each member of the staff.	Conformed		
16.3	Submission of all the reports to Department of Management Service as per MSD Circular No: 04/2017 dated 20.09.2017	Conformed		
17	**Providing information to the public**			
17.1	Appoint an Information Officer and update and maintain a register of disclosure of information in accordance with the Right to Information Act and Regulations.	Conformed		
17.2	Providing information of the institute through it's website and either by website or any other option giving opportunity for public to post their commendations or charges.	Conformed		
17.3	Submission of reports annually or biannually in terms of section 08 and 10 of the Right to Information Act.	Conformed		
18	**Implementation of Citizen Charter**			
18.1	Compilation and implementation of a Citizen/Client charter in terms of Ministry of Public Administration & Management Circular No: 05/2008 and 05/2018 (1)	Conformed		
18.2	Formation of a methodology by the institute it self to monitor and evaluate the compilation and implementation of a Citizen/Client charter in terms of Chapter 2.3 of said circular.	Conformed		

No.	Requirement to apply	Conformity Status (Conformed /Not Conformed)	If not conformed , brief clarification for the same	Accurate actions proposed to avoid non conformity in future
19	**Compilation of Human Resources Plan**			
19.1	Preparation of a Human Resources Plan based on annexure Form 02 of Public Administration Circular No; 02/2018 and dated 24.01.2018	conformed		
19.2	A training opportunity of at least 12 hours per year for each member of the staff has been confirmed in the above mentioned human resources plan.	conformed		
19.3	Annual performance agreements have been signed for all staff based on the format shown in Annexure 01 of the above circular.	conformed		
19.4	Appointing a senior officer entrusting the responsibility of preparing Human Resources Management Plan, Capacity Building Programmes. Implementation of Skill Development Programmes in terms of Chapter 6.5 of the said circular.	conformed		
20	**Responding to audit paragraphs**			
20.1	Rectifying the faults highlighted by audit paragraphs issued by the Auditor General for previous years.	conformed		

The End .