Annual Performance Report 2024

District Secretariat Gampaha

Head of Expenditure - 256

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1. Executive summary/ Institutional Profile

1.1. Introduction

Gampaha District was declared as a new district by the gazette notification of 7th September 1978 under section 3 of the Administrative District Act. Gampaha is an administrative area created by re-dividing the Colombo District. District Secretariat maintained in Agra building located in Bandiyamulla Gampaha was re-established in Laksiyane Mandiraya the new administrative complex in the year 2023 and it is a square-shaped block with a length and width of 45 km which is bounded by the Ma Oya (Kurunegala and Puttalam Districts) in the North, the hills and valleys extending 100-200 meters in height in the East (Kegalle District), Colombo District bounded by the Kelani River in the South and the Indian Ocean in the West.

The Gampaha District is comprised of five Koralas namely Siyane Koralaya East, Siyane Koralaya West, Aluthkuru Koralaya, Aluthkuru Koralaya South and Hapitigam Koralaya. It is known that the name Gampaha has been formed connecting the names of five villages, Medagama, Ihalagama, Pahalagama, Henarathgoda and Aluthgama .Gampaha District has an incomparable place in cultural, political and educational fields. Gampaha District is located in the face of the island's capital and international harbor, and developes a distinctive position in the manufacturing industry-centered free trade zones, tourism sector facilitated by infrastructural facilities including international airports, railways, highways, electricity and telephone connectivity.

The administrative district of Gampaha covers an area of 1,386.7 square kilometers (139,140 hectares) and is twice the size of the Colombo district. The district covers 38% of the total land area of the Western Province and 2.1% of the total land area of Sri Lanka. It is located between the Northern latitude of 6 ° 54 "5 and 7 ° 20 and Eastern longitude of 79 ° 48.75 and 80 ° 13.

Gampaha District is known to be a warm and humid zone with the minimum temperature of 21.6 ° C and the maximum of 37 ° C and an average rainfall of around 1,750 mm (Henarathgoda 2,477 mm). Rain is received during inter monsoonal periods and during southwestern monsoon but it develops a dry weather from January to April.

Wet zone vegetation areas and mangrove forests can be found in the Gampaha District as a result of the prevailing warm and humid weather conditions.

1.2 Vision , Mission , and Objectives of the Institution

Vision

To be the Pioneer in public customer service.

Mission

To lead Gampaha District towards sustainable development with the creation of an efficient management structure through an effective management of resource in compliance with the Government policies

Objectives

Establishment of a people- centric public service realizing the aspirations and expectations of the people in divisional and village level in conformity to the Government policies through standard and management

1.3 Main functions

1. Maintaining administrative activities related to the 13 Divisional Secretariats and dealing with public complaints.

2. Maintaining the functions of the District Secretariat, human resources management, improving physical resources, issuing firearms, recommending firearms and containing epidemics such as Dengue/Covid.

3. Activities related to food production, drug prevention, and environmental protection.

4. Measures related to price control, small business development, productivity promotion programmes, and disaster management.

5. Organization and coordination of cultural and religious festivals.

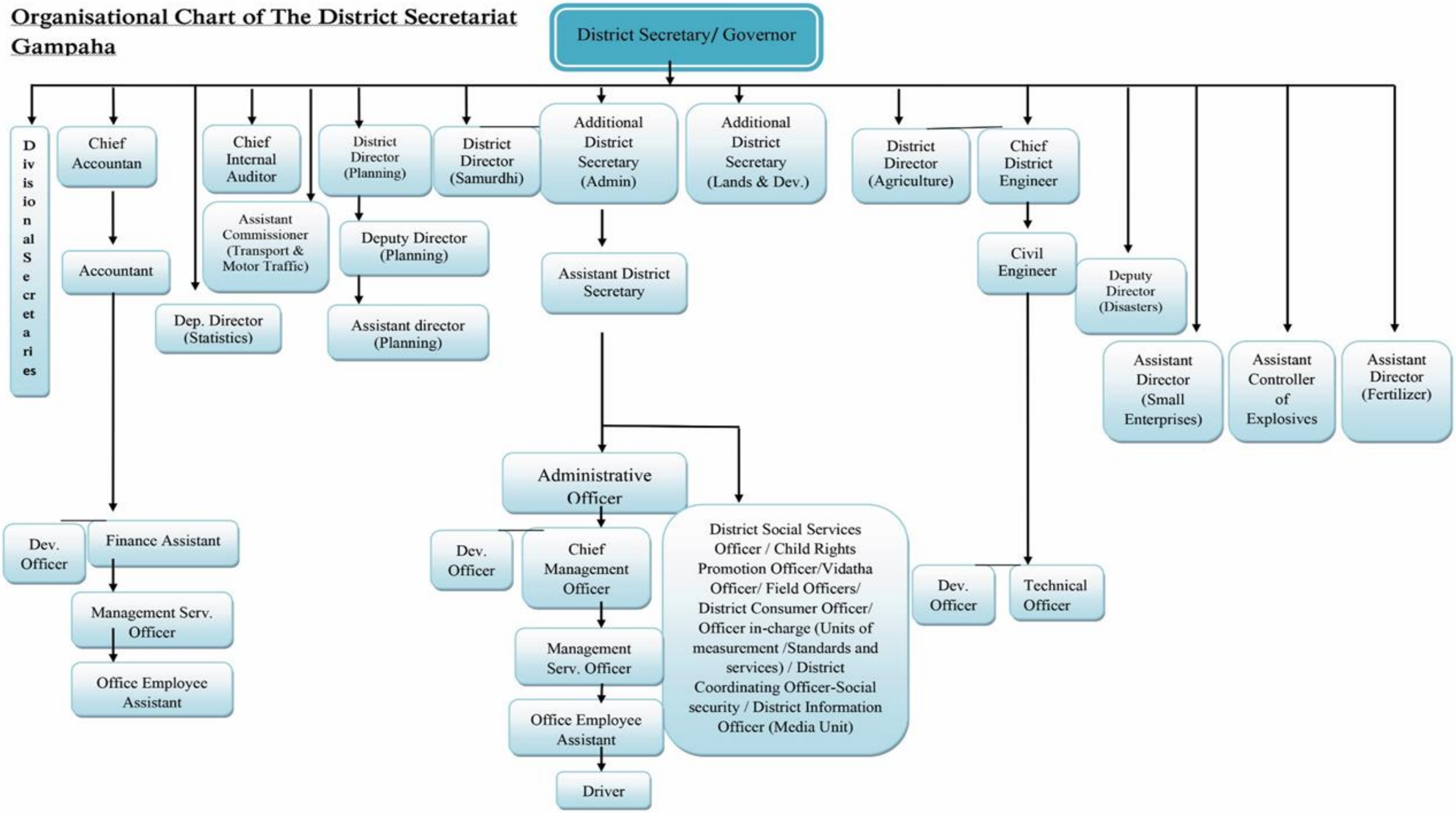
6. Project management under the approval of the District Secretary .

7. Maintaining financial management and discipline under Expenditure Head No.256.

8. Implementation, organization of projects within the approved allocation limits and progress evaluation of concessions.

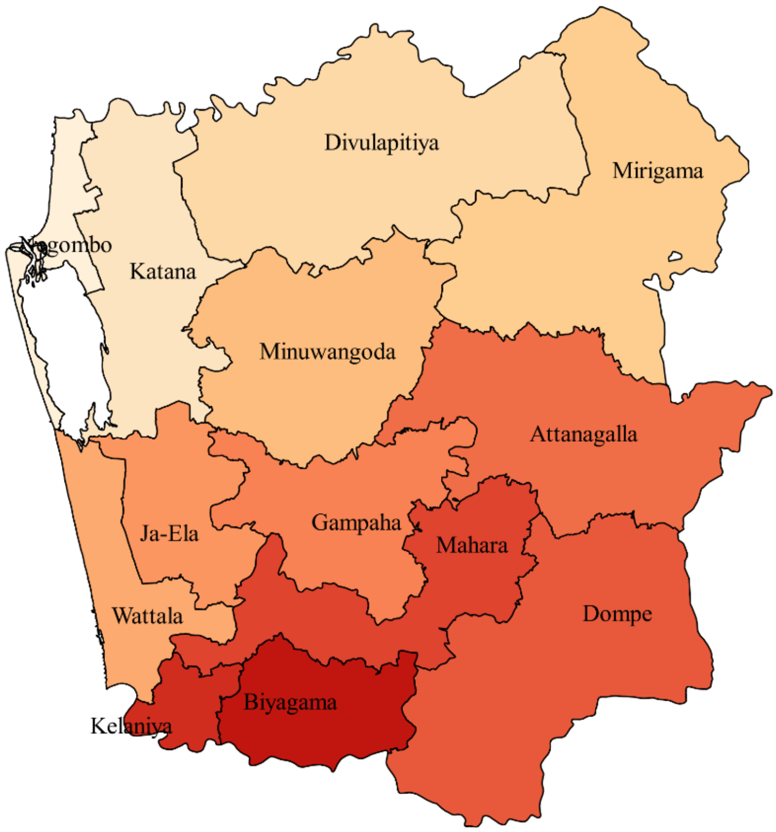
9. Directing, implementing, supervising and controlling activities related to the continuous operation of the essential supply chain to the public during emergency disaster situations.

1.4 Organizational Structure



1.5 Divisional Secretariats under the purview of District Secretariat

1. Divisional Secretariat Gampaha
2. Divisional Secretariat Divulapitiya
3. Divisional Secretariat Minuwangoda
4. Divisional Secretariat Mirigama
5. Divisional Secretariat Attanagalla
6. Divisional Secretariat Katana
7. Divisional Secretariat Negombo
8. Divisional Secretariat Dompe
9. Divisional Secretariat Wattala
10. Divisional Secretariat Ja- Ela
11. Divisional Secretariat Kelaniya
12. Divisional Secretariat Biyagama
13. Divisional Secretariat Mahara



2. Progress and future plans

Special Achievements, Challenges and Outlook

It is with great pleasure that I recall the District Secretariat, the main Government coordinating institution of the Gampaha District, the most populous district in the entire island, as well as the 13 affiliated Divisional Secretariats, are fully committed to achieving the objective of delivering the benefits of development to the public more efficiently and effectively.

The end result of implementing state policies should be the public welfare. For this, we are shouldering the enormous task of providing the development programmes implemented by the Government at the right time and place, and bringing the dawn of development not only to the district but also to the country. We worked throughout the year 2024 to be a source of strength to the public by taking positive decisions from time to time for the development of livelihood of our community. We constantly worked hard to provide the necessary support that should be given from the public sector to empower new entrepreneurs and strengthen their economy.

Moreover, a significant contribution was made to agricultural productivity and value chain development in the district by implementing training programmes for agri-entrepreneurship capacity development in the Gampaha district, providing facilities for enhancing youth agri-entrepreneurship, and providing facilities for expanding Durian cultivation, which has high market value and demand.

Further, the Livelihood Development Fund has provided bank loans of Rs. 89,363,000.00 to 810 individuals in the fields of agriculture, animal husbandry, fisheries, marketing and industry. Rs. 458,000.00 has been provided for 80 projects under marketing development programmes. In the meantime, drug prevention programmes and scholarship programmes were conducted by the Samurdhi Social Development Division.

As the main administrative institution of the district, we have always worked responsibly to build a good environment for the benefit of the public, involving other government institutions in order to satisfy the needs of the public with customer service and other essential services.

Human resources play a major role in the physical development of the district. In this regard, the contribution made by the District Secretariat officials and non-governmental organizations that understood the importance of properly aligning the human resource should be remembered. In particular, we would like to respectfully recall the contribution made by non-governmental organizations in distributing dry food parcels to low-income earners , freeing those families from hunger, raising the level of education of children, and distributing school equipment kits to low-income children with the aim of equipping them with knowledge.

Furthermore, two programmes named " Pubudamu Kekulu " and " Lama Pokura " are being implemented in every Divisional Secretariat Division of Gampaha District to protect the rights of children in the Gampaha District. The primary objective of this is to identify the problems faced by children at an early stage and provide solutions, thereby creating an environment for those children to enjoy the beauty of the world of children. This programme will be implemented in several phases in long term for the benefit of children from vulnerable families.

The programme “Green Team” has been initiated to protect the natural environment and reduce environmental pollution in the Gampaha District. This programme is implemented in every Divisional Secretariat Division of the Gampaha District and tree planting programmes, beach cleaning programmes and road cleaning programmes have been carried out.

I hope to continue the programme to create a clean and litter-free environment in the year to come as one component of the programme "Clean Sri Lanka" initiated in line with the new Government's policy.

" SAPIRI NIWAHANA " – The “ SMART HOME” Programme is currently being implemented in the Gampaha District, employing government officials with the aim of developing the attitudes of the people in Gampaha District and improving the quality of life. The programme aims to develop all aspects of the family and achieve the goals of creating a peaceful and happy family. Through this, I hope to promote the new Government's concept " A thriving Nation - A Beautiful Life " among the people in Gampaha District.

It should be gratefully mentioned that in all these efforts, the Presidential Secretariat, the Prime Minister’s Office, the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government provided invaluable contributions and support to place Gampaha District at the forefront of other districts in its commitment to improving the living standards of the public, and to take decisions and actions with a constant expectation of human and physical development.

I hope to lead the staff of the District Secretariat and the Divisional Secretariats with utmost dedication to work hand in hand with fellow Government institutions, private institutions and community organizations to develop social, economic and infrastructure facilities in an environmentally friendly environment based on the development of agriculture and industry, the promotion of renewable energy, and to create a highly skilled human resource as well as a future generation with discipline and virtue in resolving the challenges identified in the implementation of the development and administrative process in the Gampaha District last year and new technology and export-led initiatives will be implemented to create a better lifestyle and achieve prosperity for the people of the district by 2025.

I extend my best wishes and heartfelt thanks to all the staff officers and other staff of the District Secretariat, including the two Additional District Secretaries, the Divisional Secretaries and all the staff of those offices, and the officers and other staff of the District Secretariat and other offices affiliated to it, who have constantly provided me with time and effort and have been a great source of strength and support in my pursuit of these goals and objectives. I would like to remind you that it is my sole aspiration to constantly dedicate myself to the welfare of the people and the advancement of the people, and to work hard to take the country forward by leading everyone towards success.

Lalinda Gamage
District Secretary / Government Agent
Gampaha Administrative District

3. Overall financial performance of the year

Overall financial performance of the year ended on 31 December 2024

3.1 Statement of Financial Performance

Statement of Financial Performance of the period ended on 31 December 20 2 4

ACA - F

Budget (Current year)		Note	Actual current year 2024	Previpous year 2023	
-	Revenue receipts		-	-	
-	Income tax	1	-	-	ACA - 1
	Tax on Local goods and services	2	-	-	
-	Tax on International trade	3	-	-	
-	Tax on				
-	Non-tax revenue and others	4	-	-	
-	**Total revenue receipts (a)**		-	-	
-	**Non-revenue receipts**		-	-	ACA - 3
-	Treasury Imprests		10,007,373,000	5,840,405,000	ACA - 4
-	Deposits		1,568,951,786	,1283,217 , 837	ACA 5/5(A)
-	Advance accounts		173,736,154	107, 919, 937	
-	Other receipts		-	-	
-	**Total non-revenue Receipts (b)**		**11,750,060,940**	**7, 231,542, 774**	
-	**Total revenue and Non-revenue receipts C = (A) + (B)**		**11,750,060,940**	**7, 231, 542, 774**	
	Remittances to the Treasury (d)		**71,713,900**	**-**	
	Net revenue receipts and non-irevenue receipts (e=(c)-(d))		**11,678,347,040**	**7, 231, 542, 774**	

	Less : expenditure	0			
-	**Recurrent expenditure**		-	-	
2,454,930,000	Wages , salaries and Other employee benefits	5	2,378,025,350	1, 185, 384 , 942	ACA - 2(11)
286,72 0,000	Other goods and services	6	247 , 551 , 646	202,089,942	
928,124 ,747	Subsidies , Grants and transfers	7	911 , 417 , 390	41 , 359 , 960	
-	Interest payments	8	-	-	
200,000	Other recurrent Expenditures	9	81,245	-	
3,669,974,747	**Total recurrent expenditures (E)**		**3,537,075,631**	**1, 428, 834, 844**	
	Capital expenditures				
	Capital assets				
35,000,000	Rehabilitation and Improvements	10	30 , 783 , 553	23 , 424 , 934	
759,8 19,000	Acquisition of Capital assets	11	524 , 321 , 460	585 , 861 , 815	ACA - 2(11)
-	Capital transfers	12	-	-	
-	Acquisition of financial assets	13	-	-	
4,000,000	Capacity building	14	3 , 556 , 627	1,648 , 529	
-	Other capital expenditures	15			
798 , 819,000	**Total capital expenditures (E)**		**558 661,640**	**610,935,278**	
	Deposit payments		1,51,736, 104	1,217,978 , 600	
	Advance payments		337,985,590	9 4,948,774	ACA - 4
	Other general ledger account payments		-	-	
	General Ledger Expenditure (H)		**1, 855,721, 694**	**1,312, 927, 374**	ACA – 5/5(A)
	Total expenditures I = (F+G+H)		5, 951,458,965	3,352, 697,496	
-	Balance as at 31 December J = (E - I)		**5,726,888,075**	**3,878 ,845,278**	
	Balance as per the Imprest Reconciliation Statement		5,723,888,075	3,878,845 278	
	Imprest balance as at 31 December		3,000,000	-	
			5,726,888,075	-	

3.2 Statement of financial position

Statement of financial position as at 31 December 2024

	Note	Actual 2024 Rs.	2023 Rs .
<u>Non-financial assets</u>			
Property and equipment	ACA - 6	7,588,384,000	6, 897,697, 469
<u>Financial assets</u>			
Advance accounts	ACA5/5(A)	459 , 908 , 573	298 , 875 , 026
Cash and cash equivalents	ACA - 3	3,000,000	
Total assets		**8,051,292,573**	**7,196,572, 495**
<u>Net assets / mass</u>			
Net assets to the Treasury		(622 ,626,231)	(735,659,985)
Property , plant and equipment reserve		7,588,384,000	6, 897,697, 469
Hired work and work advance reserve	ACA - 5(B)	-	3,215,889
<u>Mobile Responsibilities</u>			
Deposit accounts	ACA - 4	1, 082,534,804	1,031 ,319, 122
The imprest balance	ACA - 3	3,000,000	-
Total liabilities		**8,051,292,573**	**7,196,572, 495**

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 01...... to 41. and Annexures to accounts presented in pages from 42 to 45... form an integral part of these Financial Statements. **The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024** and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer
Name : S.Alokabandara
Designation :Secretary
Ministry Of Public Administration, Provincial Councils and Local Government
Date 24.02.2025

S. Alokabandara
Secretary
Ministry of Public Administration,
Provincial Councils and Local Government

Accounting Officer
Name : Lalinda Gamage
Designation : District Secretary/ Governmet Agent
Gampaha Administrative District
Date :24.02.2025

Lalinda Gamage
Government Agent / District Secretary
Gampaha Administrative District

Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance)
Name :L. A. B. L. Gunasena
Chief Accountant
District Secretariat Gampaha
Date :22.02.2025

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

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3.3 Statement of Cash flows

Statement of Cash flows of the year ended on 31 December, 2024

	Actual	
	2024 Rs .	2023 Rs .
<u>Cash flows generated from operating activities</u>	-	-
Total tax receipts	-	-
Profits from Fees , surcharges , fines and licenses	-	-
Non-revenue receipts	-	-
Revenue collected under other heads	267,713,570	891,607,254
Imprest receipts	9,903,039,100	5,840,405,000
Advance recoveries	174,908,929	168,234,725
Deposit receipts	1,568,951,811	1,283,217,837
Total cash flows generated from operating activities (A)	**11,914,613,410**	**8,183,464,816**
<u>Less- Cash disbursed for :</u>		
Personnel Emoluments and operating expenditures	2,613,437,166	1,420,536,569
Subsidies and transfer costs	911,417,390	-
Expenditure incurred under other heads of expenditure	6,170,495,647	4,763,327,502
	-	-
Imprests paid to the treasury	142,631,588	170,686,867
Advance payments	1,517,969,979	1,217,978,600
Deposit payments		
Cash flow used in operating activities (B)	**11,355,951,770**	**7,572,529,538**
Net cash flow from operating activities (C) = (A) – (B)	**558,661,640**	**610,935,278**
<u>Cash flows generated from investing activities</u>		**-**
Interest	-	-
Dividends	-	-
Divestiture Proceeds and sale of physical assets	-	-
Recoveries on Lending	-	-
	-	-
Cash flow generated from investing activities (d)	**-**	**-**

<u>**Less - Cash disbursed for:**</u> **Construction or purchase of physical assets and others** **Investment acquisitions** **Capital expenditure**	558,661,640	610,935,278
Io : Action : Total cash flow spent on (E)	**558,661,640**	**610,935,278**
Net cash flow generated from investing activities (F) = (D) – (E)	**(558,661,640)**	**(610,935,278)**
Net cash flow generated from operating and investing activities (G) = (C) – (F)	**0.00**	**0.00**
<u>**Cash flows Generated from financial activities**</u> **Local borrowings** **Foreign borrowings** **Grants received** **Deposits received**	 - - -	 - - -
<u>**Total cash flow generated from financial activities (H)**</u>	**-**	**-**
<u>***Less - Cash disbursed for:***</u>		
Repayment of Local Borrowings **Repayment of Foreign Borrowings**	- -	- -
Total cash flow disbursed on financial activities (I)	**-**	**-**
Cash flow generated from financial activities (J)=(H)-(I)	**0**	**0**
Net Movement in Cash (K) = (G) + (J)	0	0
Opening cash balance as at 01st January	0	0
Closing cash balance as at 31st December	3,000,000	0

3.4 Notes on Financial Statements

Expenditure code	Programme 1)					Programme (2)					Total Expenditure
	Provision				**Expenditure**	**Provision**				**Expenditure**	
	Annual Budgetary Provisions	**Supplementary Estimate provisions**	**FR 66/69 Transfers**	**Total Net Provisions**		**Annual Budgetary provisions**	**Supplementary Estimate provisions**	**FR 66/69 Transfers**	**Total net provisions**		
	(1)	**(2)**	**(3)**	**(4)=(1)+(2)+(3)**	**(5)**	**(6)**	**(7)**	**(8)**	**(9) = (6) +(7) +(8)**	**(10)**	**(11)=(5)+(10)**
Recurrent Expenditure	**2,565,000,000**	**1,104,974,747**	-	**3,669,974,747**	**3,537,075,631**	-	-	-	-	-	**3,537,075,631**
-											
<u>Personal Emoluments</u>											
1001 Salaries and Wages	**1,505, ,000,000**	-	(74,000,000)	1,431,000,000	1,371,138,617	-	-	-	-	-	1,371,138,617
1002 Overtime and holiday payments	**26,800 ,000**	-	(1,902,000)	24,880,000	23,356,498	-	-	-	-	-	23,356,498
1003 Other Allowances	**726, 000,000**	199,050,000	74,000,000	999,050,000	983,530,235	-	-	-	-	-	983,530,235

Travelling Expenditure											
1101 Domestic	26,5 00,000	-	2,500,000	2 9 ,000,000	27,482,333	-	-	-	-	-	27,482,333
1102 Foreign	-	-	-	-	-	-	-	-	-	-	-
											-
Supplies				-							-
1201 Stationery and office Requisites	34 , 7 00,000	-		34 , 7 00,000	32,192,919	-	-	-	-	-	32,192,919
1202 -002 Fuel allowances	14 , 8 00,000	-	(100,000)	14 , 7 00,000	12,894,148	-	-	-	-	-	12,894,148
1202-009 - for fleet of vehicles	12,700,000			12,700,000	8,184,014						8,184,014
1202-10- Fuel for other purposes	1,700,000			1,700,000	594,396						594,396
1203-002 Food, Beverages and Uniforms	1,000,000			1,000,000	500,000						500,000
1205 Other	2, 6 00,000	-		2,6 00,000	2,542,298	-	-	-	-	-	2,542,298
											-
Maintenance Expenditure				-							-
13 01 Vehicles	21,500,000	-	(5,000,000) -	1 6 ,500,000	16,303,306	-	-	-	-	-	16,303,306

1302 Machines and Equipment	**8,0 00,000**	**-**	**-**	**8,0 00,000**	**5,350,623**	**-**	**-**	**-**	**-**	**-**	**5,350,623**
1303 Buildings and constructions	**10,2 00,000**	**-**	**80 0,000**	**1 1 ,00 0,000**	**10,885,802**	**-**	**-**	**-**	**-**	**-**	**10,885,802**
1304 Software Maintenance	**1,800,000**			**1,800,000 -**	**434,245**						**434,245**
Services				**-**							**-**
1401 Transportation	**-**			**-**							**-**
1402 Post and Communications	**15,00 0,000**	**-**	**(2,0 00,000)**	**13,00 0,000**	**11,444,668**	**-**	**-**	**-**	**-**	**-**	**11,444,668**
1403 Electricity and water	**51,3 00,000**	**-**	**3,000,000**	**54,300,000**	**46,475,282**	**-**	**-**	**-**	**-**	**-**	**46,475,282**
1404 Rent and Local Government Authority taxes	**2,000,000**	**-**	**(1,280,000)**	**720,000**	**653,499**	**-**	**-**	**-**	**-**	**-**	**653,499**
1405 Cleaning and Cleaning services	**27,500,000**			**27,500,000**	**23,752,402**						**23,752,402**
1407 Security Services	**24,200,000**		**5,000,000**	**29,200,000**	**28,869,863**						**28,869,863**
1409 -138 Machinery and Office Equipment Service Agreements	**6,500,000**	**-**	**(1,000, ,000)**	**5,500,000**	**4,900,767**	**-**	**-**	**-**	**-**	**-**	**4,900,767**
1409- 139 - Vehicle Insurances	**7,300,000**	**-**	**-**	**7,300,000**	**2,418,183**						**2,418,183**
1409 – 140 - Miscellaneous service	**15,500,000**			**15,500,000**	**11,672,897**						**11,672,897**

expenses											
Transfers											-
1504 Development Subsidies 256 - 1-1- 9 -1504	-	**905,924,747**	-	**905,924,747**	**895,716,450**	-	-	-	-	-	**895,716,450**
1506 Property loan interests for Government employees	**22,200 ,000**	-	-	**22,200,000**	**15,700,940**	-	-	-	-	-	**15,700,940**
Other recurrent Expenditure				-							-
1701 Losses and write-offs	**200,000**	-	-	**20 0,000**	**81,245 -**	-	-	-	-	-	**81,245**
				-							-
GrandTotal	**2,565,000,000**	**1,104,974,747**	-	**3,669,974,747**	**3,537,075,631**	-	-	-	-	-	**3,537,075,631**
				-							-
Capital expenditure											
Rehabilitation and improvement of capital assets				-							-
2001 Buildings and Constructions	**17,000,000**	-	-	**17, 000,000**	**16,888,272**	-	-	-	-	-	**16,888,272**
2002 Machines and Equipment	**7,400,000**	-	-	**7,4 00,000**	**5,533,602**	-	-	-	-	-	**5,533,602**
2003 vehicles	**10,6 00,000**	-	-	**10,6 00,000**	**8,361,679**	-	-	-	-	-	**8,361,679**

Acquisition of capital assets											
2101 Vehicles	-	-	-	-	-	-	-	-	-	-	-
2102 Furniture and office equipment	12,0 00,000	6,000,000 -		18,000,000	17,946,182	-	-	-	-	-	17,946,182
2103 Machinery and Equipment	14,000,000	-	-	14,000 ,000	13,852,972	-	-	-	-	-	13,852,972
2104 Buildings and Constructions 256-1-1-0	100,000,000	27,819,000	9,207,150	137,026 , 15 0	136,947,215	-	-	-	-	-	136,947,215
2104 Buildings and Constructions 256-1-1-2	6 00,000,000	-	(9,207,150)	5 90 , 792 , 85 0	355,575,092	-	-	-	-	-	355,575,092
Capacity building				-							
2401 Staff training	4,0 00,000	-	-	4,0 00,000	3,556,627	-	-	-	-	-	3,556,627
Grand Total	765,000,000	33,819,000	-	798,819 ,000	558,661,640	-	-	-	-	-	558,661,640
				-							-
Total recurrent and capital expenditure	3,330, 000,000	1,138,793,747	-	4,468,793,747	4,095,737,271	-	-	-	-	-	4,095,737,271

Expenditure item	Note	Provision					Expenditure			Net effect		
		Finance code	Annual budgetory allocations	Supplementary Estimated Provisions	F.R. 66/69 transfers	Total net provisions	Expenditure as per the cash book	Expenditure incurred by other Ministries/Departments under F.R. 208 (as per Treasury printed notes)	Total Expenditure	Savings/ Excesses	Savings /Excesses) as a % of Revised Estimate	Reasons for the variance
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/ (4)*100	
Recurrent Expenditure	-											
-	-											
Programme (1)	-											
Programme/ Project /Sub-Project/Expenditure irem												
, wages and other employee benefits classified by expenditure item	5											

Personal emoluments	-											
1001 Salaries and wages			655, 000,000	-	(27,000,000)	628,000,000	620,935,174	-	620,935,174	7,064,826	1. 12	A normal saving
1002 Overtime and holiday pay			5,8 00,000	-	580,000	6,38 0,000	5,955,488	-	5,955,488	424,512	6 . 6 5	Existence of debts
1003 Other Allowance			316,000,000	91,800,000	27,000,000	434 , 8 00,000	428,555,271	765,200	429,320,471	5,479,529	1. 26	A normal saving
			976,800, 000	91,800,000	580,000	1,069,180,000	1,055,445,934	765,200	1,056,211,134	12,968,866	1.21	
Other goods and services classified by expenditure item	6											
Travel expenses	-									-		
1101 Local			4 , 5 00,000	-	-	4,5 00,000	3,323,104	-	3,323,104	1,176,896	2 6 . 1 5	Less requests for travel expenses due to election duties
1102 Foreign			-	-	-	-	-	-	-	-		

Total (a)			**4,5 00,000**	-	-	**4,500 ,000**	**3,323,104**	-	**3,323,104**	**1,176,896**	**26.15**	
<u>Supplies</u>	-											
1201 Stationery and office Requisites			**9 , 7 00,000**	**-**		**9,7 00,000**	**7,291,404**	-	**7,291,404**	**2,408,596**	**24.83**	**Costs were reduced due to the economical use of stationery and the increased use of e-mail.**
1202 – 002- Fuel allowance			**4,800,000**	-	**-**	**4,8 00,000**	**4,708,403**	-	**4,708,403**	**91,597**	**1.91**	**A normal saving**
1202-009-Fuel for the fleet ofvehicles			**5,700,000**			**5,700,000**	**2,406,817**		**2,406,817**	**3,293,183**	**57.78**	**Due to election duties, vehicles were mostly used for election duties and fuel is received from the election office.**
1202-10 - Fuel for other purposes			**700,000**			**700,000**	**324,714**		**324,714**	**375,286**	**53.61**	**Reduced expenditure on fuel for the generator**

1203-002- Food, Beverages and Uniforms			**500,000**			**500,000**	**44,000**		**44,000**	**456,000**	**91.20**	**During the preparation of estimates, most of the uniformed officers were transferred and replaced by non-uniformed officers.**
1205 Other			**2,000,000**	-	**-**	**2,000 ,000**	**1,995,298**	-	**1,995,298**	**4,702**	**0.24**	**A normal saving**
Total (b)			**23,400,000**			**23,400,000**	**16,770,636**		**16,770,636**	**6,629,364**		
Maintenance Expenditure	-											
1301 vehicles			**10 , 500,000**	**-**	**(5,000,000)**	**5,500,000**	**5,464,960**	**-**	**5,464,960**	**35,040**	**0.64**	**A normal saving**
1302 Machines and Equipment			**4,0 00,000**	**-**	**-**	**4,0 00,000**	**1,436,697**	**-**	**1,436,697**	**2,563,303**	**64.08**	**Due to limited maintenance requirements with the shifting to a new building, and the use of new machines**

												and equipment
1303 Buildings and Constructions			**5, 200,000**	-	-	5,200,000	5,190,541	-	5,190,541	9,459	0.18	A normal saving
1304 - Software Maintenance			800,000			800,000	10,881			789,119	98.64	Due to reduced expenditure on maintenance which was done by the contractor with the extension of the maintenance period
Total (c)			**20 , 5 00,000**	-	(5,000,000)	15,500 ,000	12,103,079		12,103,079	3,396,921	21.92	
<u>Services</u>	-											
1401 Transportation			-	-	-	-	-	-	-	-	-	
1402 Post and Communications			6,000,000	-	(2,000,000)	4,000,000	3,029,747	-	3,029,747	970,253	24.26	Increased usage of WhatsApp/ email and expenditure management and existence of debts
1403 Electricity and water			**21, 300, 000**	-	3,000,000	**24 , 3 00,000**	**1 7 ,8 41 , 467**	-	17,841,467	6,458,533	26.58	The existence of the bill (debt) for December

1404 Rent and Local Government Authority Taxes			**8 00,000**	**-**	**(580,000)**	**2 2 0,000**	**213,663**	**-**	**213,663**	**6,337**	**2.88**	**A normal saving**
1405 Cleaning and sanitation services			**17,500,000**			**17,500,000**	**13,871,912**		**13,871,912**	**3,628,088**	**20.73**	**Due to sharing the monthly bills among other institutions in the District Secretariat building**
1407 Security Services			**16,200,000**		**5,000,000**	**21,200,000**	**20,953,906**		**20,953,906**	**246,094**	**1.16**	**A normal saving**
1409-138 Machinery and Office Equipment Service Agreements			**3,500,000**		**(1,000,000)**	**2,500,000**	**2,180,103**		**2,180,103**	**319,897**	**12.80**	**Expected expenditures had not been incurred**
1409 -139 Vehicle Insurances			**3,300,000**			**3,300,000**	**952,322**		**952,322**	**2,347,678**	**71.14**	**Reduced insurance premiums as vehicle insurance is provided through Agrahara Insurance Company**
1409 -140 Miscellaneous services expenditure			**10,500,000**	**-**	**-**	**10,500,000**	**6,792,153**	**-**	**6,792,153**	**3,707,847**	**35.31**	**Expenditure managemen t**

Total (d)			**79,100,000**	**-**	**4,420,000**	**83,520,000**	**65,835,273**	**-**	**65,835,273**	**17,684,727**	**21.17**	
Total expenditure on other goods and services (A+B+C+D)			**127,500,000**	**-**	**(580,000)**	**126,920,000**	**98,032,092**		**98,032,092**	**28,887,908**	**22.76**	
Grants and subsidies classified by expenditure item	**7**											
1504 Development Subsidies-256-1-1- 9 - 1504			-	**905,924,747**	-	**905,924,747**	**895,716,450**	-	**895,716,450**	**10,208,297**	**1.13**	**A normal saving**
1506 Property loan interest for government employees			**7,200,000**	-	-	**7,200,000**	**4,827,326**	-	**4,827,326**	**2,372,674**	32.95	**Limited number of property loan applications**
Collection			**7,200,000**	**905,924,747**	-	**913,124,747**	**900,543,776**	-	**900,543,776**	**12,581,971**	**1.38**	
<u>Programme (1)</u> Total recurrent expenditure (Note 5-9)			**1,111,500,000**	**997,724,747**	**-**	**2,109,224,747**	**2,054,021,801**	**765,200**	**2,054,787,001**	**54,437,746**	**2.58**	
<u>Capital expenditure</u>	-											
<u>Programme (1)</u>	-											
Classification of public investment expenditure by												

expenditure item												
Rehabilitation and improvement of capital assets	**10**											
2001 Buildings and Constructions			**17,000,000**	**-**	**-**	**17,000,000**	**16,888,272**	**-**	**16,888,272**	**111,728**	**0. 66**	**A normal saving**
2002 Machines and Equipment			**7,400,000**	**-**	**-**	**7,400,000**	**5,533,602**	**-**	**5,533,602**	**1,866,398**	**25.22**	**Decrease in capital repairs of machinery and equipment**
2003 vehicles			**10 , 6 00,000**	**-**	**-**	**10 , 6 00,000**	**8,361,679**	**-**	**8,361,679**	**2,238,321**	**21.12**	**Only the eessential vehicle repairs were carried out**
Total (a)			**35,000,000**	**-**	**-**	**35,000,000**	**30,783,553**	**-**	**30,783,533**	**4,216,447**	**12.05**	
										-		
Acquisition of capital assets	**11**											
			-	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
2102 Furniture and office equipment			**12,0 00,000**	**6,000,000**		**1 8 ,000,000**	**17,946,182**	**-**	**17,946,182**	**53,818**	**0.30**	**A normal saving**
2103 Machines and Equipment			**14,000,000**			**14,0 00,000**	**13,852,972**	**-**	**13,852,972**	**147,028**	**1.05**	**A normal saving**
2104-Buildings and Constructions 256-1-1-0-2104			**100, ,000,000**	**27,819,000**	**9,207,150**	**137,026,150**	**136,947,215**	**-**	**136,947,215**	**78,936**	**0.0 6**	**A normal saving**

256-1-1-2-2104			6 00,000,000	-	(9,207,150)	590,792,850	355,575,092	-	355,575,092	235,217,758	39.81	Non-presentation of bills
Total (b)			726,000,000	33,819,000	-	759,819,000	524,321,460	-	524,321,460	235,497,540	30.99	
Capacity building	**14**											
2401 Staff Training			**2,5 00,000**	-	-	**2,5 00,000**	2,233,980	-	2,233,980	266,020	10.64	**The number of Training programmes had to be limited due to election duties.**
Total (e)			**2,5 00,000**	-	-	**2,5 00,000**	2,233,980	-	2,233,980	266,020	10.64	
Programme (1)	-									-		
Total expenditure on public investments (A+B+C+D+E +E)			763,500,000	33,819,000	-	797,319,000	557,338,993	-	557,338,993	239,980,007	30.10	
Total expenditure (Note 5-15)			1,875,000,000	1,031,543,747		2,906,543,747	2,611,360,794	765,200	2,612,125,994	294,417,753		
Recurrent expenditure	-											
-	-											
Programme (1)	-											
Program/Project/Sub-												

Project/Expenditure Item code 256-1-2-0												
Salaries, wages and other employee benefits classified by expenditure item	**5**											
Personal Emoluments	-											
1001 Salaries and Wages			**8 5 0,000,000**	-	(47,000,000)	803,000,000	750,203,442	-	750,203,442	52,796,558	6.57	Expected expensditure had not been incurred
1002 Overtime and holiday payments			21,0 00,000	-	(2,500,000)	18,500,000	17,401,010	-	17,401,010	1,098,990	5.94	Limited overtime work since officers were engaged in election duties
1003 Other Allowances			410,000,000	107,250,000	47,000,000	564,250,000	542,753,889	11,455,875	554,209,764	10,040,236	1.78	A normal saving
			1,281,000,000	107,250,000	(2,500,000)	1,385,750,000	1,310,358,341	11,455,875	1,321,814,216	63,935,784	4.61	

Other goods and services classified by expenditure item	**6**										
<u>Travelling expenditure</u>	-										
1101 Local			**2 2 ,000,000**	-	**2,5 00,000**	**2 4 , 5 00,000**	**2 4 , 159,230**	-	**24,159,230**	**340,770**	**1.39**	**A normal saving**
Total (a)			**2 2 ,000,000**	-	**2,5 00,000**	**2 4 , 5 00,000**	**2 4 , 159,230**	-	**24,159,230**	**340,770**	**1.39**	
										-		
<u>Supplies</u>	-									-		
1201 Stationery and office Requisites			**2 5 ,000,000**	-	-	**2 5 ,000,000**	**24,901,515**	-	**24,901,515**	**98,485**	**0.39**	**A normal saving**
1202 - 002 Fuel allowance			**10,000,000**	-	**(100,000)**	**9,900,000**	**8,185,745**	-	**8,185,745**	**1,714,255**	**17.32**	**Due to election duties, vehicles were mostly used for election duties and fuel is received from the election office.**
1202-009- Fuel for the fleet of vehicles			**7,000,000**	**-**	**-**	**7,000,000**	**5,777,197**		**5,777,197**	**1,222,803**	**17.47**	**Due to election duties, vehicles were mostly**

												used for election duties and fuel is received from the election office.
1202-10- Fuel for other purposes			**1,000,000**			**1,000,000**	**269,682**		**269,682**	**730,318**	**73.03**	**Reduced use of fuel for other purposes**
1203-002 Food, Beverages and Uniforms			**500,000**	**-**	**-**	**500,000**	**456,000**		**456,000**	**44,000**	**8.80**	**During the preparation of estimates, most of the uniformed officers were transferred and were replaced by non-uniformed officers**
1205 Other			**6 00,000**	**-**	**-**	**6 00,000**	**547,000**	**-**	**547,000**	**53,000**	**8.83**	**Expenditure managemen t**
Total (b)			**44,100,000**	**-**	**(100,000)**	**44,000,000**	**40,137,140**	**-**	**40,137,140**	**3,862,860**	**8.78**	**Expenditure management**
										-		
<u>Maintenance Expenditure</u>	-									**-**		
1301 vehicles			**1 1,0 00,000**	**-**	**-**	**1 1,0 00,000**	**10,838,346**	**-**	**10,838,346**	**161,654**	**1.47**	**A normal saving**

1302 Machines and Equipment			4,000,000	-	-	4,0 00,000	3,913,926	-	3,913,926	86,074	2.15	A normal saving
1303 Buildings and Construction			5,000,000	-	8 00,000	5 , 8 00,000	5,695,261	-	5,695,261	104,739	1.81	A normal saving
1304 - Software Maintenance			1,000,000	-	-	1,000,000	423,364		423,364	576,636	57.66	Expected maintenance had not been carried out
Total (c)			21,0 00,000	-	800,000	21,800,000	20,870,898	-	20,870,898	929,102	4.26	
Services	-									-		
1401 Transportation			-	-	-	-	-	-	-	-		
1402 Post and Communications			9,000,000	-	-	9,000,000	8,414,921	-	8,414,921	585,079	6.50	Increased usage of WhatsApp/ Email and expenditure management
1403 Electricity and water			30,000,000	-	-	30,0 00,000	28,633,815	-	28,633,815	1,366,185	4.55	A normal saving
1404 Rent and Local Government Authority Taxes			1,200,000	-	(700,000)	500,000	439,836		439,836	60,164	12.03	A saving due to making payments on time
1405 Cleaning and sanitation services			10,000,000	-	-	10,000,000	9,880,489		9,880,489	119,511	1.20	A normal saving
1407 Security Services			8,000,000	-	-	8,000,000	7,915,958	-	7,915,958	84,042	1.05	A normal saving
1409 – 138 Machinery and			3,000,000	-	-	3,000,000	2,720,663	-	2,720,663	279,337	9.31	Expenses Management

Office Equipment Service Agreements												
1409-139 Vehicle Insurances			**4,000,000**	**-**	**-**	**4,000,000**	**1,465,861**	**-**	**1,456,861**	**2,534,139**	63.35	**Costs are reduced due to vehicle insurance being provided by Sri Lanka Insurance Company and Agrahara Insurance.**
1409-140 Miscellaneous services expenditure			**5,000,000**	**-**	**-**	**5,000,000**	**4,880,744**	**-**	**4,880,744**	**119,256**	**2.39**	**A normal saving**
Total (d)			**70,200,000**	**-**	**(700,000)**	**69,500,000**	**64,352,287**	**-**	**64,3352,287**	**5,147,713**	**7.41**	
Total expenditure on other goods and services (A+B+C+D)	**7**		**1 57 , 3 00,000**	**-**	**2,5 000,000**	**1 59 , 8 00,000**	**149,519,554**	**-**	**149,519,554**	**10,280,446**	**6.43**	
Transfers, grants and subsidies classified by expenditure item												
Transfers	-											

1506 Property loan interest for government employees			**15,000,000**	-	-	**15,000,000**	**10,873,614**	-	**10,873,614**	**4,126,386**	27.51	**Decrease in applications for property loans by officials**
Total			**15, 0 00,000**	-	-	**1 5 , 0 00,000**	**10,873,614**	-	**10,873,614**	**4,126,386**		
Other recurrent expenditure												
1701 Losses and write-offs			**200,000**	-	-	**200,000**	81,245	-	81,245	118,755	59.38	**Limited requirements for writing of losses**
Total			**200,000**	-	-	**200,000**	81,245	-	81,245	118,755	59.38	
Programme (1)	-											
Total recurrent expenditure (Note 5-9)			**1, 453 , 5 00,000**	107,250,000	-	**1 ,560 , 75 0,000**	**1,470,832,755**	**11,455,875**	**1,482,288,630**	**78,461,371**	-	
										-		
Capital expenditure	-									-		
										-		
Programme (1)	-									-		

Classification of public investment expenditure by expenditure Item										-		
Rehabilitation and improvement of capital assets										-		
2001 Buildings and Constructions			-	-	-	-	-	-	-	-		
2002 Machines and Equipment			-	-	-	-	-	-	-	-		
2003 vehicles			-	-	-	-	-	-	-	-		
Total (a)			-	-	-	-	-	-	-	-		
Capacity building	**14**											
2401 Staff Training			**1,500,000**	-	-	**1,500,000**	1,322,647	-	1,322,647	177,353	11.82	**The number of Training programs had to be limited due to election duties**
Total (e)			**1,500,000**	-	-	**1,500,000**	1,322,647	-	1,322,647	177,353	11.82	

Programme (1)	-											
Total expenditure on public investments (A+B+C+D+E +E)			**1,500,000**	**-**	**-**	**1,500,000**	**1,322,647**	**-**	**1,322,647**	**177,353**	**11.82**	
										-		
Total expenditure (Note 5-15)			**1,455,0 00,000**	**107,250,00 0**	**-**	**1,562,250,000**	**1,472,155,402**	**11,455, 875**	**1,483,611,277**	**78,638,724**		

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Chief Financial Officer / Chief Accountant

Director (Finance)/ Commissioner (Finance)

Date - 202 5.02.22

ACA-3

Statement of Imprest Account for the year 2024

District Secretariat :Gampa
Expenditure Head No. :256

Rs.

Imprest Balance as at 1st January 2024 1			Imprest Received 2			Imprest Settlement 3			Imprest Balance as at 31st December 2024 4			Imprest Balance as at 31st December 2024 as per Entity Books	Imprest Balance as at 31st December 2024 as per Treasury Books
Unsettled Sub Imprests	Unsettled Imprests (Excluding	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balan	Unsettled Imprests	Total	*5	6
1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+ 4(ii)	5=1(iii)+2(iii)-3(iii)	
-	-	-	10,007,373,000	1,735,625,177	11,742,998,177	11,638,664,277	101,333,900	11,739,998,177	-	3,000,000	3,000,000	3,000,000	3,000,000

Please show reasons for difference between 4 and 6 above .
(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2024 ....No.................
(2) Other reasons- ....No.................

State if these balances were settled as at the date of signing the report and if not, reason for not setlling the balances.
I hereby certify that the above information is true and correct.

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 22-02.2025

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

*This Balance should be shown in the Statement of Financial Performance

Statement of Deposit Accounts as at 31st December 2024

Expenditure Head No : 256 **District Secretariat : Gampaha**

Rs.

Name o f Deposit Accounts	Deposit Number	Balance as at 1st January 2024	Credited during the year	Debited during the year	Balance as at 31st December 2024	Balance as per Treasury Book as at 31st December 2024
Security Deposits	6000-0-0-1-0-61-0	5,000	502,852	202,350	305,502	305,502
Tender Deposits	6000-0-0-2-0-79-0	2,561,353	2,030,917	2,783,458	1,808,812	1,808,812
Deposits Temporary Retained Payble to Third Parties	6000-0-0-13-0-49-0	16,210,570	265,942,677	273,876,628	8,276,618	8,276,618
Retention Money for Construction	6000-0-0-16-0-31-0	98,176,576	175,199,668	21,949,678	251,426,567	251,426,567
Compensation	6000-0-0-17-0-10-0	908,394,361	1,103,551,885	1,197,645,305	814,300,941	814,300,941
Temporary Retention for Statutory Payments	6000-0-0-18-0-39-0	5,971,262	21,723,787	21,278,684	6,416,365	6,416,365
		1,031,319,122	**1,568,951,786**	**1,517,736,104**	**1,082,534,804**	**1,082,534,804**

* Format should be amended including only the relevent Deposit numbers

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Chief Financial Officer /Chief Accountant/Director (Finance)
Commissioner (Finance)
Date :20.02.2025

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

Statement of Advance Accounts as at 31st December 2024

Expenditure Head No :256 District Secretariat : Gampaha

Rs.

Name of Advance Account	Advance Account Number	Balance as at 1st January 2024	Maximum Limits of Expenditure Rs140,000,000		Minimum Limits of Receipts Rs 114,000,000		Maximum Limits of Debit Balance Rs 500,000,000	Maximum Limits of Liabilities Rs	Balance as per Treasury Books as at 31st December 2024
			Debits during the year		Credits during the year		Balance as		
		(1)	(2)		(3)		4=(1)+(2)-(3)		
			In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	256,011	295,659,137	121,872,188		151,496,361		266,034,964	-	266,034,964
	256,012			216,113,402		22,239,793	193,873,609	-	193,873,609
		-	-	-	-	-	-	-	-
(2) Other Advances	-	-	-	-	-	-	-	-	-
(3) Miscellaneous Advances	-	-	-	-	-	-	-	-	
		295,659,137	121,872,188	216,113,402	151,496,361	22,239,793	459,908,573	-	459,908,573

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Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date 2.02.2025

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

ACA- 5(a)

Statement of Rent and Work Advance Accounts as at 31st December 2024

Expenditure Head No :256 **District Secretariat : Gampaha**

Advance Number	Project Description	Paid Date	Voucher No.	Paid Amount (Rs.)	Balance as at 01.01.2024 (Rs.)	Recoveries During the Year 2024		Balance as at 31.12.2024 (Rs.)
						For Previous Year	For Current Year	
(1) Rent Advance								
Total (a)	-	-	-	-	-	-	-	-
(2) Work Advance								
9188-256-0-2-0-8-0	Contruction of new building of the Wattala Divisional Secretariat	-	-	-	3,215,889	-	3,215,889	-
Total (b)					3,215,889	-	3,215,889	-
Grand Total (a)+(b)					3,215,889	-	3,215,889	-

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date 2.02.2025

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

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ACA- 5(b)

Statement of Rent and Work Advance Reserve Accounts as at 31st December 2024

Expenditure Head No :256 **District Secretariat :Gampaha**

Advance Number	Project Description	Balance as at 01.01.2024 (Rs.)	During the Year 2024		Balance as at 31.12.2024 (Rs.)
			Recoveries (Dr.)	Paid (Cr.)	
		(1)	(2)	(3)	4=1+3-(2)
(1) Rent Advance	-	-	-	-	-
Total (a)	-	-	-	-	-
(2) Work Advance					
9189-256-0-2-0-8-0	Contruction of new building of the Wattala Divisional Secretariat	3,215,889	3,215,889	-	-
....					
....					
Total (b)		3,215,889	3,215,889	-	-
Grand Total (a)+(b)		3,215,889	3,215,889	-	-

....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date 21.02.2025

L.A.B.L. Gunasena
Chief Accountant
District Secretariat
Gampaha.

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Cumulative Non Financial Asset Accounts Report- Central Govt-2024

FINAL 2024

Land-9153: 1,001,787,000.00 Table: SA 82
Building- 9151: 1,129,279,446.89 Year: 2024
Machinary-9152: 617,452,805.75 Rpt Date 2/18/2025 11:05:00 AM
WIP-9160: 4,839,864,747.04 Head 256
Intangible-9154: 0.00
Lease-9180: 0.00

Ledger	category	Item	Code	Opn_Bal	Opn_Bal_Add	TransferIn	Purchase	Disposal	Balance
9151	1.1-Dwellings		61111	29,227,938.98	888,420.91	0.00	0.00	0.00	30,116,359.89
		Quarters	****6111107	29,227,938.98	888,420.91	0.00	0.00	0.00	30,116,359.89
9151	1.2-Non Residential Building		61112	778,197,882.99	363,387,669.19	0.00	20,871,959.67	63,294,424.85	1,099,163,087.0
		Office Building	****6111201	778,197,882.99	363,387,669.19	0.00	20,871,959.67	63,294,424.85	1,099,163,087.0
9160	1.4-WIP-Building & Structure		61114	0.00	4,368,214,400.69	0.00	471,650,346.35	0.00	4,839,864,747.0
		WIP-Building & Structure	****611140	0.00	20,041,976.26	0.00	0.00	0.00	20,041,976.26
		Office Building	****611148	0.00	4,348,172,424.43	0.00	471,650,346.35	0.00	4,819,822,770.7
9152	2.1-Transport Equipment		61121	135,781,800.00	145,469,000.00	0.00	0.00	20,600,000.00	260,650,800.00
		Passenger vehicle	****6112101	27,200,000.00	81,540,000.00	0.00	0.00	0.00	108,740,000.00
		Cargo vechicle	****6112102	108,381,800.00	27,200,000.00	0.00	0.00	20,600,000.00	114,981,800.00
		Agricultural vehicle	****6112103	0.00	36,729,000.00	0.00	0.00	0.00	36,729,000.00
		Motor cycle	****6112109	200,000.00	0.00	0.00	0.00	0.00	200,000.00
9152	2.2-Other Machinary & Equipment		61122	208,496,087.78	125,304,517.33	1,000,483.32	30,349,533.80	8,348,616.48	356,802,005.75
		Office Equipment	****6112201	38,507,039.32	12,248,478.45	0.00	5,466,232.44	2,974,684.65	53,247,065.56
		Computer Equipment	****6112202	68,383,027.30	32,856,287.71	178,500.00	9,264,544.01	1,975,330.00	108,707,029.02
		Electrical Equipment	****6112203	529,670.63	1,708,450.00	0.00	786,752.00	275,220.00	2,749,652.63
		Communication Equipment	****6112204	8,867,797.17	4,038,915.00	0.00	1,470,440.00	9,400.00	14,367,752.17
		Furniture	****6112205	90,932,586.36	73,351,386.17	821,983.32	13,361,565.35	3,113,981.83	175,353,539.37
		Medical Equipment	****6112207	344,035.00	55,600.00	0.00	0.00	0.00	399,635.00
		Sports equipment	****6112208	36,000.00	10,000.00	0.00	0.00	0.00	46,000.00
		Paintings Sculpturer & other Antiques	****6112209	27,270.00	0.00	0.00	0.00	0.00	27,270.00
		Books Periodical & Journals	****6112210	3,600.00	0.00	0.00	0.00	0.00	3,600.00
		Industrial & Manufacturing Equipment	****6112212	14,310.00	0.00	0.00	0.00	0.00	14,310.00
		Construction Eqipment	****6112213	251,802.00	10,000.00	0.00	0.00	0.00	261,802.00

		Defence Equipment	****6112215	556,000.00	955,000.00	0.00	0.00	0.00	1,511,000.00
		Agricultural & Dairy Farm Equipment	****6112216	34,950.00	23,900.00	0.00	0.00	0.00	58,850.00
		Fire Protection Equipment	****6112217	8,000.00	46,500.00	0.00	0.00	0.00	54,500.00
9153	4.1-Land		61410	944,377,000.00	57,410,000.00	0.00	0.00	0.00	1,001,787,000.(
		Land	****614100	944,377,000.00	57,410,000.00	0.00	0.00	0.00	1,001,787,000.(

REMARKS

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Statement of Imprest Adjustment

ACA-7

Revenue Collected by **Other Entities** on behalf of **Reporting Entity**	-	
Expenditure incurred by **Reporting Entity** on behalf of **Other Entities**	6,170,495,647	
Debits made to Advance "B" Account on behalf of **Other Entities**	1,234,397	
Credits made to Advance "B" Account by **Other Entities**	21,452,964	
credits made to Deposit account	233,875	
Imprest noties mistakely made by Treasury	29,620,000	
Less:		6,223,036,883
Revenue Collected by **Reporting Entity** on behalf of **Other Entities**	267,713,570	
Expenditure incurred by **Other Entities** on behalf of **Reporting Entity**	12,221,075	
Credits made to Advance "B" Account on behalf of **Other Entites**	22,625,740	
Debits made to Advance "B" Account by **Other Entities**	196,588,399	
Unidentified deposit reciepts	25	
		499,148,808
Imprest Adjustment Balance as at 31st December 2024		**5,723,888,075**

*** Any Items can be added in addition to the above mentioned items if appilicable.**

3.5 Revenue collection performance

Revenue code	Description of the revenue code	Revenue Estimate		Revenues collected	As a % of the final revenue estimate
		Original	Final		
1002-07-00	Explosives License charges Stamp Fees			241,400 .00	
1003-07-02	Registrar General 's registration charges.			-	-
1003-07-03	Private Timber transportation charges			1,022,614	-
1003-07-05	Fire Arms and explosives license charges			5,276,860	-
1003-07-99	Others charges			12,868,178	-
2002-01-01	Government Building rental.	20,0 00,000	6 , 2 00,000	8,532,167	1 3 8%
2002-02-99	Other revenue	20,000,000	18,000,000	19, 154,990	106 %
2003-99-00	Other receipts	8,000,000	8,000,000	9,516,235	119 %
2003-02-99	Miscellaneous	18,000,000	5 5,000,000	58,887,962	107 %
2003-02-03	ID cards Charges			41,682,080	-
2003-02-13	Exams and other charges			34,100	-
2003-02-14	Charges under the Motor transport Act.			2,556,150	-
1003-07-04	Tax revenue on Motor vehicle sales			-	-
2003-04-00	Provision of motorcycles to Government officers			-	-
2004-01-00	Charges of widows' & orphan's pension.			107,785,124	-
2006-02-01	Capital Asset revenue(vehicles)			-	-
2006-02-02	Capital Asset revenue (other)			155,710	-
	Total			**267,713,570**	

3.6 Performance in utilizing allocated funds

Rs . ,000

Type of Allocation	Allocated Provisions		Actual Expenditure	Utilised allocation as a % of completed final Allocation
	Original provisions	Final Provisions		
Recurrent expenditure	2,565,000,000	3,669,974,747	3,537,075,631	96 %
Capital expenditure	765,000,000	798,819,000	558,661,640	7 0%

3.7 Provisions granted to this Department / District Secretariat / Provincial Council in terms F. R. 208 as a representative of other Ministries / Departments

Serial No.	Provisions received Ministry /Department	Purpose of the provision	Provisions		Actual Expenditure	Utilized Allocation as a % of completed Final Allocation
			Initial provisions	Final provisions		
001	Presidential Secretariat	Programme and project expendituress	1,353,491,339	1,353,491,339	1,259,877,704	93.08 %
020	Election Commission	Election duty expenditures	7,281,030	7,281,030	7,281,030	100 %
101	Ministry of Buddhashasana , Religious and Cultural Affairs	Programme and project expenditures	13,165,237	13,165,237	13,147,377	99.86 %
102	Ministry of Finance , Economic Stabilization and National Policies	Programme and project expenditures	2,324,316,199	2,324,316,199	2,270,193,066	97.67%
103	Ministry of Defence - Disaster Management Division	Programme, project expenditure and recurrent expenditures	184,501,589	184,501,589	177,042,061	9 5.96 %
110	Ministry of Justice , Prison Affairs and Constitutional Reforms	Programme, project expenditure and recurrent expenditures	25,061,380	25,061,380	22,787,541	90.93 %

111	Ministry of Health – Indegeneous Medicine Division	Programme, project expenditure and recurrent expenditures	16,455,859	16,455,859	15,614,693	94.89 %
117	Ministry of Transportation and Highways	Recurrent Expenditures	521,812,614	521,812,614	492,163,859	94.32 %
118	Ministry of Agriculture and Plantation Industries	Recurrent and capital expenditures	53,666,615	53,666,615	39,491,312	73.59 %
122	Ministry of Tourism and Lands	Recurrent and capital expenditures	358,684,997	358,684,997	357,691,320	99.72 %
126	Ministry of Education	Recurrent and capital expenditures	8,988,125	8,988,125	8,594,936.09	9 5.63 %
130	Ministry of Public Administration , Home Affairs , Provincial Councils and Local Government	Recurrent and capital expenditures	15,080,719	15,080,719	13,650,451	9 0.52 %
1 49	Ministry of Science and Technology	Recurrent and capital expenditures	4,747,698	4,745,698	4,217,892	88.88 %
151	Ministry of Fisheries	Recurrent Expenditures	58,427,138	58,427,138	44,992,725	77.01 %
160	Ministry of Environment	Recurrent and capital expenditures	4,950,395	4,950,395	4,202,569	84.89 %
171	Ministry of Women, Child Affairs and Social Empowerment	Recurrent /programme expenditures	743,418,023	743,418,023	735,167,585	98.89 %
187	Ministry of Investment Promotion	Recurrent and capital expenditures	1,548,532	1,548,532	1,544,532	99.74 %

189	Ministry of Public Security and Parliamentary Affairs	Recurrent /programme expenditures	2,417,117	2,417,117	2,410,577	99.73 %
193	Ministry of Labor and Foreign Employment	Recurrent Expenditures	1,993,950	1,993,950	1,863,968	93.48 %
194	Ministry of Industry and Entrepreneurship Development	Recurrent and capital expenditures	33,360,844	33,360,844	29,395,013	88.11 %
201	Department of Buddhist Affairs	Recurrent /programme expenditures	49,774,154	49,774,154	49,162,084	9 8.77 %
202	Department of Muslim Religious and Cultural Affairs	Programme Expenditures	5,000	5,000	5,000	100%
203	Department of Christian Religious Affairs	Recurrent /programme expenditures	3,299,923	3,299,923	3,283,605	9 9.51 %
206	Department of Cultural Affairs	Recurrent /programme expenditures	3,464,000	3,464,000	3,284,820	94.83 %
210	Department of Government Information	Recurrent Expenditures	185,486	185,486	182,264	98.26 %
216	Department of Social Services	Recurrent /programme expenditures	27,950,306	27,950,306	25,294,091	90.50 %
217	Department of Probation and Child Protective Services	Recurrent /Programmes/Capital Expenditures	2,824,214	2,824,214	2,691,746	95.31 %

219	Sports Development Department	Recurrent /programme expenditures	3,526,957	3,526,957	3,420,762	96.99 %
220	Department of Ayurveda	Recurrent /programme expenditures	20,545,100	20,545,100	20,307,657	98.84 %
221	Department of Labor	Recurrent /programme expenditures	8,893,526	8,893,526	8,893,526	100 %
226	Department of Immigration and Emigration	Capital expenditures	3,934,740	3,934,740	3,435,332	87.31 %
227	Department of Registration of persons	Recurrent /programme expenditures	26,375,082	26,375,082	26,032,492	98.70 %
246	Inland Revenue Department	Recurrent Expenditures	2,648,690	2,648,690	2,648,690	100%
247	Sri Lanka Customs Department	Capital expenditures	3,786,936	3,786,936	3,774,285	99.67 %
248	Sri Lanka Excise Department	Recurrent Expenditures	6,679,082	6,679,082	6,669,678	99.86 %
252	Department of Population and Statistics	Recurrent capital expenditures	76,634,638	76,634,638	75,889,045	99.03 %
253	Pensions Department	Recurrent Expenditures	331,477,938	331,477,938	324,528,972	97.90 %
254	Registrar General's Department	Recurrent capital expenditures	5,651,807	5,651,807	5,444,013	96.32 %
282	Irrigation Department	Recurrent and capital expenditures	70,912,864	70,912,864	70,912,864	100%

28 7	Department of Land Title Settlement	Recurrent Expenditures	302,291	302,291	212,100	70.16 %
289	Department of Export Agriculture	Recurrent &capital expenditures	650,000	650,000	640,418	98.53 %
290	Department of Fisheries and Aquatic Resources	Recurrent &capital expenditures	800,000	800,000	782,730	97.84%
303	Department of Textile Industry	Recurrent &capital expenditures	11,259,000	11,259,000	10,791,000	95.84 %
307	Department of Motor Traffic	Recurrent &capital expenditures	13,283,273	13,283,273	12,715,357	95.72 %
322	Department of National Botanical Gardens	Recurrent &capital expenditures	4,500,000	4,500,000	3,550,875	78.91%
326	Department of Community Based Corrections	Recurrent Expenditures	711,000	711,000	633,874	89.15 %
327	Land use policy plans Department	Recurrent /programme expenditures	2,204,103	2,204,103	1,998,623	90.68 %
328	Department Manpower and Employment	Recurrent /programme expenditures	2,042,423	2,042,423	1,979,532	96.92 %
	Grand Total		**6,417,689,931**	**6,417,689,931**	**6,170,495,647**	**96.15 %**

3.8 Performance of Reporting Non-financial Assets

Rs . 000

Asset code	Item	Balance as per Board of Survey report as at 31.12.2024	Balance as per the statement of financial Condition as at 31.12.2024	Yet to be accounted	Reporting Progress as a %
9151	Buildings and Structures	1,129,279,447	1,129,279,447	-	100%
9152	Machinery	617,452,806	617,452,806	-	100%
9153	Land	1,001,787,000	1,001,787,000	-	100%
9154	Intangible assets	-	-	-	
9155	Biological assets	-	-	-	
9160	Work in progress	4,839,864,747	4,839,864,747	-	100%
9180	Leased assets	-	-	-	

3.9 Auditor General's Report

Please refer Page No 53 to Page No 73 Sinhala Preformence Report

4. Performance indicators

4.1 Institutional Performance Indicators (Based on Action Plan)

Specific indicators	Actual output as a percentage (%) of expected output)		
	100%-90%	**75%-89%**	**50%-74%**
Rehabilitation and improvement	88 %	-	-
Acquisitions	69%	-	-
Other Capital expenditures	-	-	-
Total	7 0 %		

5. Performance in achieving Sustainable Development Goals (SDGs)

5.1 Relevant sustainable development goals identified

Goal / Objective	Goals	Achievement indicators	Progress in achievements so far		
			0%-49%	50%-74%	75%-100%
01. Winding-up all forms of poverty in all areas	1.1 Reducing the proportion of men, women and children of all ages suffering from all forms of poverty at least by half in line with national definitions	1.1.1 The proportion of people living below the national poverty line by sex and age			
		1.1.2 The proportion of all age groups, including men, women and children living in all dimensions of poverty in line with national definitions			
	1.2 Implementation of nationally applicable social security measures for all persons, including lower-level people, and cover poverty and vulnerable groups by 2030	1.2.1 Proportion of the population covered by Social Security Schemes/ Measures			
	1.3 Improving resilience of the poor and those at risk and reducing their exposure to economic, social and environmental harms and disasters and the harmful effects of weather conditions by 2030	1.3.1 The number of people who decease, disappear and are directly affected by natural disasters per 100,000 of the population			

0 2. Promotion of sustainable agriculture by eliminating hunger, achieving food security and good nutrition.	2.1 Eradicate hunger and ensure that the poor and vulnerable populations, including infants, have access to safe, nutritious food throughout the year, by 2030	2.1.1 Prevalence of malnutrition			
	2.2 Addressing the nutritional needs of adolescent girls, pregnant mothers, feeding mothers and older persons eliminate all forms of malnutrition by 2030 Including achieving the internationally agreed goals regarding stunting and wasting for children under 5 by 2025	2.2.1 Prevalence of stunting among children under 5 years of age. (In accordance with the WHO child development standards, <- 2 standard deviation of average height of the age)			
03. Ensuring a healthy life and promoting the welfare of all age groups	3.1 Reducing premature deaths from non-communicable diseases by one-third through treatment and promoting mental health and well-beingby 2030.	3.1.1 Deaths due to cardiovascular disease, cancer, diabetes or chronic diseases			
		3.1.2 Number of deaths occurred due to suicide			
	3.2 Strengthening Measures and Treatments to Prevent Harmful Alcohol and Dangerous Drug Abuse	3.2.1 Expansion of treatment facilities (pharmacological, psychological, rehabilitation and care-giving services) for drug-related disorders.			
		3.2.2 Per capita alcohol consumption among people aged 15 years or over in aperiod of one year			

0 4. Ensuring a comprehensive, equitable quality education and providing opportunities for all to learn for a lifetime	4.1 Ensure the provision of quality early childhood development for all girls and boys by 2030	4.1.1 At the age of 5 , children are on a good developmental path in terms of learning and psychology. Low number of children.			
	4.2 Establishment of educational facilities	4. 2.1 Provision of electricity, drinking water and other infrastructure facilities			
0 5. Ensuring water and sanitation facilities for all and their sustainable management	5.1 By the year 2030, all people will have access to safe, affordable drinking water	5.1.1 The proportion of people using safely managed drinking water supply services			
	5.2 By 2030, all people will be able to enjoy equal hygiene and sanitation facilities.	5.2.1 The proportion of people using safely managed sanitation services.			
0 6. Ensuring affordable , reliable, sustainable and modern energy supply for all .	6.1 Ensure that everyone has access to reliable, modern energy sources for affordable price by 2030.	6.1.1 The proportion of people with an access to electricity supply			
	6.2. To Increase the share of renewable energy in the world energy sources by 2030	6.2.1 Share of renewable energy from total final energy consumption			
7. Enhancing perfect and sustainable economic growth and promotion of full and productive employment for all	7.1 Providing effective suitable employment opportunities for all women and men by 2030, including youth and persons with disabilities and	7.1.1 Average hourly earnings according to various factors			
		7.1.2 Unemployment rate			
08. Building strong infrastructure, promotion of perfect and sustainable industrialization and encourage	8.1 Development of high quality, reliable, sustainable and disaster resilient infrastructure	8.1.1 The rural population living within the distance of 2 km to a road that can be used throughout the year			

innovation	8.2 Improving financial services, access to credit and opportunities for small businesses and other enterprises and integrating those enterprises into value chains and market chains	8.2.1 Small-scale production as a proportion of the total value added production			
0 9. Making cities and settlements complete, safe, solid and sustainable	9.1 Ensuring access to adequate, safe and affordable housing and basic services for all by 2030 and improving the standard of shanties	9.1.1 Population living in shanties, informal settlements or under inadequate housing facilities			
	9.2 Preservation and protection of natural and cultural heritage	9.2.1 Total per capita expenditure on preserving and protecting natural and cultural heritage			
10. Ensuring sustainable consumption and production pattern	10.1 Prevention of waste generation, promoting Reduction and Recycling by 2030	10.1.1 Recycling rate , Number of tons			
11. Prompt action on climate change and its impacts	11.1 Strengthening resilience and ability to face weather related and natural disasters	11.1.1 Number of deaths, disappearances and direct impacts due to sudden disasters out of 100,000 persons			

5.2 Success stories and challenges in achieving Sustainable Development Goals

The development of a country is a reflection of its future economic plans. The country's workforce has a unique mission to overcome the obstacles faced on the way to achieving the development goals set by the government and to pursue those goals.

Development should be a destination towards truly sustainable and targeted goals and a sustainable targeted development programme that fulfills the hopes of the people. It will certainly be a haven for the future development of a country. Weaknesses in the planning and implementation of decision-making institutions, conflicts of opinion among institutions, loss of public support, etc. will certainly face serious challenges in moving towards development goals. Therefore, we, as state institutions, have always taken into account the public interest, especially the protection of environmental balance, and have taken great care in the economic developments that take place, and in particular, in the economic benefits that the public will receive from them.

In the district development work, the journey towards sustainable development can be accelerated by alleviating the public from poverty, reducing nutritional deficiencies and taking them to a better nutritional level, creating a suitable environment for providing good education, socializing a healthy generation through the development of health and welfare facilities, and providing facilities for agricultural development.

We must encourage the public to create a food self-sufficient generation, and for that, the Agriculture Division of the Gampaha District Secretariat is located under the District Secretary, affiliated to the Ministry of Agriculture, and coordinates agricultural activities by linking with the 13 Divisional Secretariats of the district through the Agricultural Development Officers of the Regional Agriculture Division. In addition, within the district , the Ministry also implements development projects allocated by the Ministry and assigned by the District Secretary.

By promoting the human resource as a healthy and safe sector, the country's production work can be carried out efficiently and effectively. We must also work hard to implement a cultural programme that will constantly keep them happy and relaxed in the development of the human resource in the district. Mental health and strength can be provided through folk games, art festivals, as well as adult festivals and children's social reforms. Accordingly, when the human resource is enriched, it positively affects sustainable development.

By providing food and drinks to preschool children, taking into account the educational level, development and early childhood development of young children, who are the lifeblood of the nation, it is possible to significantly increase their nutritional level and thereby provide the nation with a quality, active and healthy generation.

Drug prevention is very important in creating a mentally and physically healthy person. For this, anti-drug programmes as well as drug prevention programmes are very important. We have contributed to creating a drug-free society by educating young and old people as well as school children to eliminate drugs from the society and minimize addiction.

New entrepreneurs can also be encouraged through motivation and mentoring to engage in innovative businesses. Business knowledge is being developed in this regard by organizing workshops and providing business ideas to guide the public, and thereby training business people for investment. This goes beyond business development and paves the way for national development and sustainable development.

Among the services provided by the District Secretariat under sustainable development, providing nutritional allowance to pregnant mothers, establishing adult day care centers, child social supervision programmes as well as in-service training programmes can be highlighted. All these activities are expected to create systematic human development in the district.

In addition, we are committed to providing electricity, drinking water and other infrastructure facilities in the district, and to regularizing informal settlements and creating a suitable environment for living. Furthermore, we, as the District Secretariat, have been working tirelessly to create the environment necessary for the development of the district while protecting natural and cultural heritage, as well as the environment necessary for building a strong nation by protecting national heritage.

Despite the severe economic crisis in the country, we at the District Secretariat, as a state institution, have worked diligently to provide the services that should be provided to the public without hesitation and to provide the greatest benefit to the public. While we have successfully completed many tasks in this journey, we have also had to move towards our goals with great effort and in the face of many challenges. It must be mentioned that we have made the necessary contribution to placing Gampaha District at a higher position as a district by properly identifying the needs of the people and fulfilling their requirements promptly and we have come through a groundbreaking journey in the sustainable development of the country.

6. Human Resources Profile

6.1 Cadre Management

	Approved cadre	Existing cadre	Vacancies/ (Excess)**
Senior	16	1 1	4 (vacancies)
Tertiary	5	4	1 (vacancy)
Secondary	91	1 16 *	5 (vacancies) 31 (excesses)
Primary	38	3 6	2 (vacancies) 0 (excesses)

* Including the 12 newly appointed Development Officers proposed by the Ministry of Home Affairs

6.2 The impact of shortage or excess of human resource on the performance of the organization

Human resources play a pioneering role in the development of a country. Its quantity as well as its quality has directly influenced the variability of development over time in human history.

Just as policy plans and activities influence a country, institution or organization to move towards its organizational goals, so does the human resource that contributes to the establishment of such plans and activities.

Development goals can be effectively touched through the qualitative capabilities, efficiency, competence and ingenuity of the human resource that contributes to carrying out massive development activities. In fact, the conduct of a human resource which is sufficient to carry out the plans of the institution properly is not a burden to the institution as well as to the country. Whereas, an excess or deficient human resource is a direct obstacle to the development process. The Institution or organization then fails to properly gain its performance.

Proper management of human labour is a responsibility of the organizational administration. Each institution respects the institution's vision and mission and thereby commits itself to public service.

Moreover, there is a possibility that the human resource can get out of control in the absence of proper supervision regarding the duties assigned to them. Also, having too much human resource is also an obstacle for an organization to achieve its organizational goals.

Therefore, according to the role of each institution, the cadre is also numerically mentioned. That is very helpful in achieving a positive performance in the organization. Otherwise, the decline of the institution can hardly be prevented.

A satisfactory working environment will not be maintained in the organization due to the psychological pressure caused by the assignment of too much responsibilities on the minimum number of employees in an organization. It is impossible to avoid constant dissatisfactions and conflicts in such an environment. In the development of mental pressure and unhappiness in a service, organizational goals will hardly be reached and duties will be neglected. In an organization with excess human resource, when the duties are not properly assigned, there is a possibility of conflicts and resentments due to uneven distribution of responsibilities. In such a situation, some employees may spend less labor and spend more time in idleness whereas some may work hard having a least time to spare. Both these situations are a hindrance to the organizational development. This seems to have a direct impact on the organization's performance.

Moreover, by inculcating high competence in the human resource of the organization more benefits can be achieved by sharpening their attitudes, knowledge and skills.

An officer can think freely, express himself and make plans in his professional life only if there is a pleasant and attractive situation in the office. But in an organization with a minimum number of employees, when the amount of duties assigned to one officer increases, the aforementioned ability to work freely will be lost among them. Therefore, availability of an aduequate number officers to meet the need of work is a very important factor in the successful completion of organizational tasks.

Whereas some organizations are facing problematic situations, due to excessive recruitment of employees. By assigning excessive number of employees to a single task including decision-making, organizational performance will slow down due to conflicts in ideologies.

Therefore, the heads of institutions shall take actions to facilitate public goodwill by the optimal management of the human resource of the institution. The human resource of that particular instution is responsible for collecting all the other resources and making general decisions in order to achieve the goals of the institution. Since the human resource plays a vital role compared to other resources in the production process and in the provision of services, it shall be managed moderately in order to achieve an unparalleled growth in the institution.

6.3 Human Resource Development

Allocations	Name of the programme	The number of employees trained	Duration of the programme	The number of workshops	Total investment		Nature of the Programme (Local / Foreign)	Output / Knowledge gained
					Local	Foreign		
District Secretariat Training Expenditure Head	10 days training programme for Grade I officers in the Management Service to exempt them from Efficiency Bar Examination	104	10 Days	1	187,000.00		Foreign	successfully completed in compliance with the requirement
District Secretariat Training Expenditure Head	Induction training for the newly appointed Grama Niladhari officers	170	03 months	1	475,475.00		Foreign	successfully completed in compliance with the requirement
Ministry ofPublic Administration, Home Affairs, Provincial Councils and Local Government	Capacity Building Programme for the Public Service Professionals of Sri Lanka	1	12 days	1		110,775.00	Foreign	
	JICA Counterpart Training on Project for Mainstreaming Disaster Risk Reduction through Establishing Local Disaster Risk Reduction Plans based on River Basin Strategy	1	14 days	1		143,300.00	Foreign	
	JICA Counterpart Training on Project for Mainstreaming Disaster Risk Reduction through Establishing Local Disaster Risk Reduction Plans based on River Basin Strategy	1	14 days	1		143,300.00	Foreign	
	Six Mid Career Training Programme for Officers in Island Services of Sri Lanka	1	11 days	1		125,000.00	Foreign	

Importance of training programmes to the performance of the Institution

The human resource is the heart of an institution. An institution with intelligent and efficient human resources moves rapidly towards its organizational goals and the efficiency of the institution will be enhanced while the set goals are achieved. For this, it is essential to have an office environment suitable for the human resource. In this way, both the officers and the employees will be able to enjoy the fruits of the organization's performance.

When the officers of the organization are happy at work, it is easier to achieve the goals of the organization. Therefore, it is a primary responsibility of the administration to constantly nurture them with knowledge and skills in order to refresh their mindsets so as to engage in their duties effectively. Training programmes, workshops and other practical sessions are of incessant importance in this regard.

Effectiveness is determined by the quality of the training programmes organized. Similarly, the relevance of the training prgrammes to the function of the organization should also be taken into account. Proper management, efficiency, effective service delivery, politeness, punctuality, proficiency in languages and media are important subjects in enhancing organizational performance. Therefore, it is important to pay more attention on these fields while organizing training programmes. since it will provide an impetus to perform organizational tasks efficiently and effectively.

Training programmes are a great help in enabling the officer to identify how to develop skills and abilities within the scope assigned to him and to overcome weaknesses, thereby providing efficient service to the organization.

The world is constantly changing through creative individuals. The training programmes aim to create a creative team of officers who can think outside the box and execute effectively.

Accordingly, by organizing training programmes focused on organizational goals and the development of its human resource it will undoubtedly bring optimal performance through the attitudinal change made in the human resource.

07. Compliance report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following financial statements / accounts have been submitted on time.**			
1.1	Annual financial statements	Complied with		
1.2	Advance to public officers account	Complied with		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores advance accounts	-		
1.5	Special Advance Accounts	-		
1.6	Other	-		
2	**Maintenance of books and Registers (F.R. 445)**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 2018/267	Complied with		
2.2	Personal emolument register/ Personal emoluments cards has been maintained and updated	Complied with		
2.3	Register of Audit queries has been maintained and updated	Complied with		
2.4	Register of Internal Audit reports has been maintained and updated	Complied with		
2.5	All the monthly account summaries)CIGAS) are prepared and submitted to the Treasury on due date	Complied with		
2.6	Register of cheques and money orders has been maintained and updated	Complied with		
2.7	Inventory register has been maintained and updated	Complied with		

2.8	Stocks Register has been maintained and updated	Complied with		
2.9	Register of Losses has been maintained and updated	Complied with		
2.10	Commitment Register has been maintained and updated	Complied with		
2.11	And Register of Counterfoil Books (GA N20) has been maintained and updated	Complied with		
3	**Delegation of functions for financial control (F.R. 135)**			
3.1	The financial authority has been delegated within the institute	Complied with		
3.2	The delegation of financial authority has been communicated within the institute	Complied with		
3.3	The authority has been delegated in such a manner so as to pass each transaction through two or more officers	Complied with		
3.4	The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied with		
4	**Preparation of annual plans**			
4.1	Preparation of the annual action plan	Complied with		
4.2	Preparation of the annual procurement plan	Complied with		
4.3	Preparation of the annual internal audit plan	Complied with		
4.4	Preparation and submission of the annual estimate to the National Department of Budget (NDB) on the due date	Complied with		
4.5	The annual cash flow statement has been submitted to the Treasury Operations Department on the due date.	Complied with		
5	**Audit Queries**			
5.1	All audit inquiries have been answered by the due date set by the Auditor General.	Complied with		
6	**Internal Auditing**			

6.1	Preparation of the internal audit plan following consultation with the Auditor General in terms of F. R. 134 (2) DMA/1-2019 at the beginning of the year	Complied with		
6.2	Responses were sent to every internal audit report within one month	Complied with		
6.3	Copies of all internal audit reports have been submitted to the Management Audit Department in terms of sub-section 40(4) of the National Audit Act No. 19 , 2018	Complied with		
6.4	Copies of all internal audit reports have been submitted to the Auditor General in accordance with Financial Regulation 134 (3)	Complied with		
7	**Audit and Management Committees**			
7.1	According to DMA Circular 1-2019 , at least 04 Audit and Management Committees have been held	Complied with		
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of paragraph 07 of the Asset Management Circular No. 01 /2017	Complied with		
8.2	A suitable officer was appointed to coordinate the implementation of provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied with		
8.3	The boards of survey were conducted in terms of Public Finance Circular No. 05/2016 and the relevant reports have been submitted to the Auditor General on due date	Complied with		
8.4	Actions were carried out regarding the excesses,deficits and other relating recommendations that were disclosed through the annual board of survey during the period specified in the circular	Complied with		

8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied with		
9	**Vehicle management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied with		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after being condemned.	Complied with		
9.3	The vehicle logbooks had been maintained and updated	Complied with		
9.4	Actions have been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied with		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 dated 29.12.2016	Complied with		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied with		
10	**Management of Bank accounts**			
10.1	Bank reconciliation statements have been prepared and certified on the due date and submitted for auditing.	Complied with		
10.2	The dormant accounts that had existed in the year under review or since previous years have been settled	Complied with		
10.3	Actions have been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and those balances have been settled within one month	Complied with		
11	**Utilization of provisions**			
11.1	Expenditures must be incurred within the limits of the provisions made.	Complied with		

11.2	Incurring liabilities so that the remaining provision limit at the end of the year after utilization of the provision provided is not exceeded as per F. R. 94 (1).	Complied with		
12	**Advances to Public Officers Account**			
12.1	The limits had been complied with	Complied with		
12.2	A time analysis had been carried out on the loans in arrears	Complied with		
12.3	Outstanding loan balances in arrears for over one year have been settled.	Complied with		
13	**General Deposit Account**	Complied with		
13.1	Action has been taken as per F. R.571 in relation to disposal of lapsed deposits	Complied with		
13.2	The control register for General deposits had been updated and maintained	Complied with		
14	**Imprest account**			
14.1	The balance in the cash book has been remitted to the Department of Treasury Operations at the end of the year under review	Complied with		
14.2	Ad—hoc sub imprests issued as per F.R 371 have been settled within one month from the completion of the task	Complied with		
14.3	Ad-hoc sub imprests had been issued not exceeding the approved limit in terms of F.R.3 71	Complied with		
14.4	The balance of‘ the imprest account had been reconciled with the treasury books monthly	Complied with		
15	**Revenue accounts**			
15.1	Refunds have been made from the collected income in accordance with the relevant regulations .	Complied with		
15.2	The collected income was credited directly to the income rather than to the deposit account.	Complied with		

15.3	The arrears of revenue reports have been submitted to the Auditor General as per F. R. 176.	Complied with		
16	**Human Resource Management**			
16.1	Maintaining staff within the approved cadres	Not complied with	Approval has not been received for F.R. 71.	Documents have been forwarded for approval according to the existing requirement.
16.2	Written duty lists have been provided to all staff members.	Complied with		
16.3	All reports have been submitted to the Department of Management Services as per MSD Circular No. 04/2017 dated 20.09.2017	Complied with		
17	**Providing information to the public**			
17.1	Appoint an Information Officer and maintain a register of access to information in accordance with the Right to Information Act and regulations.	Complied with		
17.2	Information about the institution is provided through its website , and facilities are provided for the public to express their appreciations / complaints about the institution through the website or through alternative channels.	Complied with		
17.3	Reports have been submitted biannually or annually as per Sections 08 and 10 of the Right to Information Act.	Complied with		
18	**Implementation of the Citizens' Charter**			
18.1	A citizen / client charter has been prepared and implemented in accordance with the circulars No. 05/2008 and 05/2018(1) of the Ministry of Public Administration and Management.	Complied with		
18.2	As per the paragraph 2.3 of the said circular , institutions have developed a methodology to monitor and evaluate the preparation and implementation of the Citizen / Client Charter.	Not complied with		It is proposed to develop and implement a methodology in the future.
19	**Preparation of human resource plan**			

19.1	A human resource plan has been prepared based on the format given in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018	Complied with		
19.2	A training opportunity covering a duration of at least 12 hours for each member of staff has been assured in the above-mentioned human resources plan.	Complied with		
19.3	Annual performance agreements have been signed for the entire staff based on the format shown in annexure 01 of the above circular	Complied with		
19.4	As per the Paragraph 6.5 of the above circular A senior officer has been appointed with the responsibility of preparing the human resource development plan, enhancing capacity development programmes , and implementing skills development programmes	Complied with		
20	**Responding to audit paragraphs**	Complied with		
20.1	The deficiencies pointed out in the audit reports issued by the Auditor General for the previous year have been corrected.	Complied with		