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 வருடாந்த செயலாற்றுகை அறிக்கை
 ANNUAL PERFORMANCE REPORT

2024

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இலங்கை சனநாயக சோசலிசக் குடியரசின்
 பகிரங்க சேவை ஆணைக்குழு

PUBLIC SERVICE COMMISSION
 OF
 THE DEMOCRATIC SOCIALIST REPUBLIC

ANNUAL PERFORMANCE REPORT FOR THE YEAR 2024

Name of the Institution :- Public Service Commission

Expenditure Head No.: - 06

Content

Content

Chapter 01 - Institutional Profile/ Executive Summary

Chapter 02 - Progress and the Future Outlook

Chapter 03 - Overall Financial Performance of the year

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Chapter 06 - Human Resource Profile

Chapter 07 - Compliance Report

Chapter 01 - Institutional Profile/ Executive Summary

1:1

Introduction

In terms of Article **54(1)** of the Constitution as amended by the **21st** Amendment, the Public Service Commission consists of nine members appointed by the President on recommendation of the Constitutional Council of whom not less than three members shall be persons who have had over fifteen years' experience as a public officer. The President on the recommendation of the Constitutional Council shall appoint one member as its Chairman. The new Public Service Commission assumed office on 17.04.2023 for a term of three years.

1.2. Vision, mission and objectives of the institution

Vision

DEDICATED PUBLIC SERVICE FOR THE NATION'S EXCELLENCE

Mission

TO ESTABLISH AND PROMOTE AN EFFICIENT, DISCIPLINED AND
CONTENTED PUBLIC SERVICE TO SERVE THE PUBLIC WITH
FAIRNESS, TRANSPARENCY AND CONSISTENCY

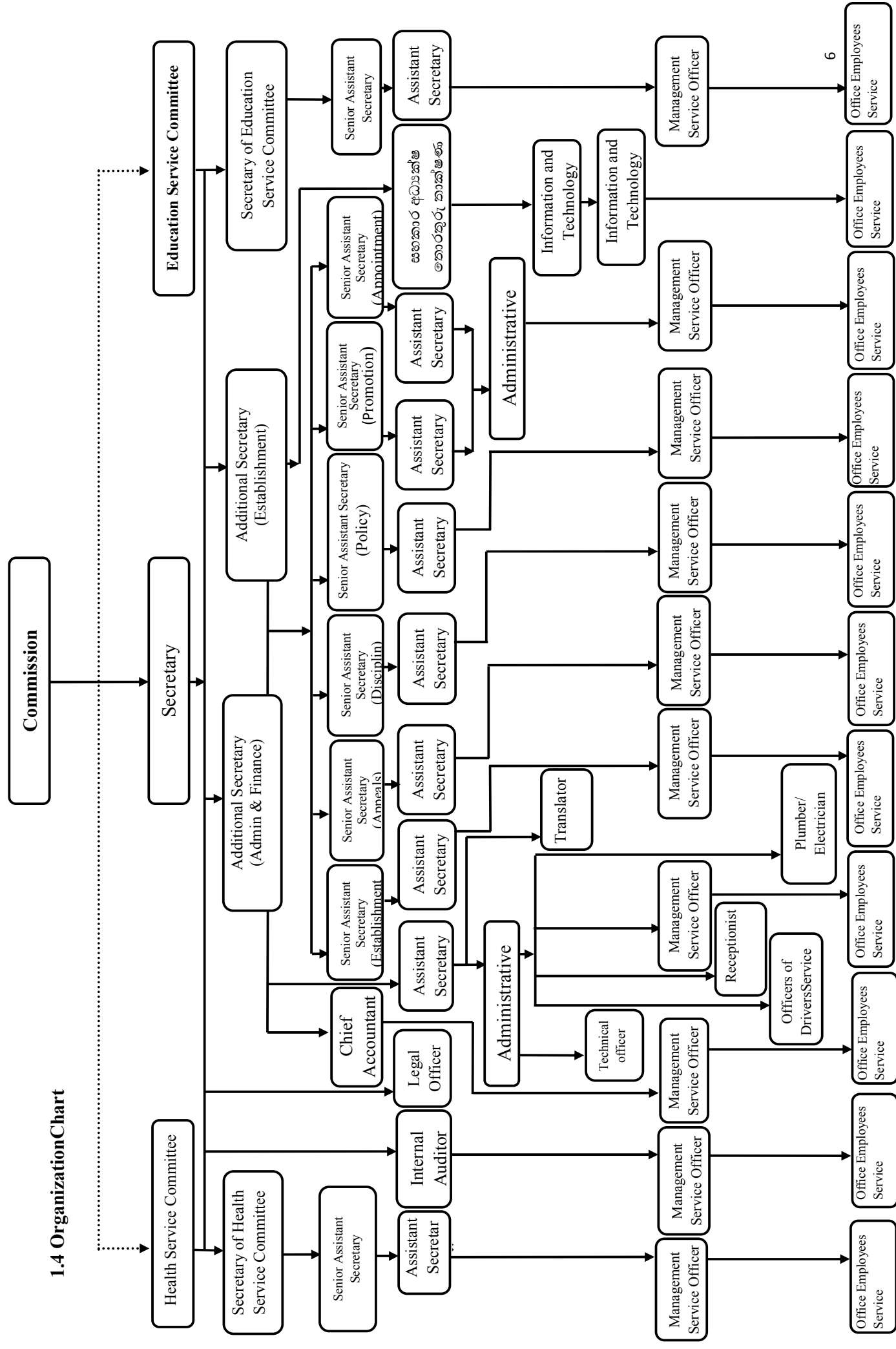
Objectives

TO EFFICIENTLY DISCHARGE THE SERVICE MATTERS OF THE CLIENTS
MAINTAINING OPTIMUM PERFORMANCE

1.3. Major functions

- 01.** Providing input to policy decision making.
- 02.** Formulation of Service Minutes for each service of the public service and formulation of the Schemes of Recruitment, Schemes of Promotion and Schemes of Transfer for each post not belonging to services.
- 03.** Determining matters relating to recruitments, confirmation in service and promotions in accordance with the approved Service Minutes/ Schemes of Recruitment/ Schemes of Promotion as well as determining the appeals against the decisions made by the Health Service Committee and Education Service Committee pertaining to appointments and promotions of staff officers.
- 04.** Defending decisions of the PSC in the appeals submitted to the Administrative Appeals Tribunal against the orders/ decisions of the Public Service Commission.
- 05.** Duties with respect to applications filed in the Supreme Court and the Court of Appeal.
- 06.** Determining disciplinary matters of public officers coming under the disciplinary control of the Public Service Commission.
- 07.** Determining appeals submitted to the Public Service Commission, in accordance with Article 58 (1) of the Constitution, by the public officers aggrieved by orders and decisions of authorities holding delegated power.

1.4 OrganizationChart



Chapter 02 – Progress and the Future Outlook

Main Divisions of the Public Service Commission

1. Administration Division
2. Establishments Division
3. Promotions Division
4. Appeals Division
5. Disciplinary Division
6. Appointments Division
7. Education Service Committee
8. Health Service Committee
9. Internal Audit Division

02.1 Progress

02.1.1 Functions

The following functions have been fulfilled by each division during the year 2024

02.1.1.1 Establishments Division

New Schemes of Recruitment	07
Service Minutes	02
New Schemes of Transfer	07
New Schemes of Promotion	03
Amendments to Schemes of Recruitment	40
Amendments to Service Minutes	10
Amendments to Schemes of Transfer	21
Amendments to Schemes of Promotion	05
Determining Policy matters	141
Other Matters	142
Requests for deviations from Service Minutes in exceptional cases	03
Requests for deviations from Schemes of Recruitment in exceptional cases	13
Requests for deviations from Schemes of Transfer in exceptional cases	01
Delegation of Administrative functions	21
Delegation of powers	05
Submission of observations for the cases filed in Supreme Court,	28

Administrative Appeals Tribunal and Court of Appeal	
Submission of observations to the Cabinet of Ministers	31
Cabinet Memoranda	01
Circulars	04
Circular letters	01
Implement decisions pertaining to Supreme Court cases	01
Implement decisions of the Committee on Public Petitions	03
<u>02.1.1.2 Disciplinary Division</u>	
Determining of disciplinary matters (Following the Preliminary Inquiry Report/ Comprehensive Answer)	06 37
Issuance of charge sheets	
Amendment to charge sheets	05
Appointment of Disciplinary Inquiry Officers	50
Revision of the Panel of Inquiry Officers	05
Exoneration from charges	05
Providing instructions on disciplinary matters	32
Other disciplinary punishments	53
Conversion of retirement under disciplinary grounds to normal retirement	20
Interdiction/ Compulsary retirement	09
Retirement under Section 17 of the Minutes on Pensions	11
Transfers (on Disciplinary grounds)	05
Reinstatement in service (Interdiction/ compulsory retirement)	13
Granting approval for leave in abroad	07
Action pertaining to appeals – Education Service Committee	08
Action pertaining to appeals – Health Service Committee	14
Action pertaining to appeals – Education Authorities - Provincial	02
Action pertaining to appeals - Vacation of Post Orders	07
Submission of observations for cases before the Supreme Court, Administrative Appeals Tribunal, and Court of Appeal	29
Other orders	15

02.1.1.3 Appointments Division

Recruitment	733
Antedating of appointments	24
Recruitment- Appeals	153
Appointment on contract basis	05
Retirement	23
Confirmation	403
Other decisions related to recruitments/ appointments	148
Appointment to posts –decisions in terms of P.S.C. Circular 2/2022	184
Other decisions in terms of P.S.C. Circular 2/2022	01
Reemployment on contract basis	419
Decisions on efficiency bars	515
Appointment to act/attend to duties	1,088
Release	227
Resignation	83
Absorption	12

02.1.1.4 Promotions Division

Promotion from Grade to Grade	1,389
Promotion by Selection	980
Appointment to Posts	982
Appeals relating to the Promotion Division	87
Other decisions relating to promotions	90
Observations for Ombudsman	01

02.1.1.5 Appeals Division

Appeals received from 01.01.2024 to 31.12.2024 2,216

Appeals for which reports have not been recieved 526

Appeals for which reports have been received and actions are in progress 163

Appeals concluded during the year from 01.01.2024 to 31.12.2024 1,807

Appeals received in previous years and concluded in 2024 762

02.1.1.6 Operations Division

- Monitor the updating of the document management system established for the management of documents in the institution, update the same and maintain it as a continuous service.
- Review the progress of the management service officers and staff grade officers in each division of the institution, and submit the relevant reports to the Secretary and the Commission.
- Coordinate discussions held to expedite unresolved issues related to ministries and departments that fall under the purview of the Public Service Commission, and prepare meeting minutes.
- Make the Chairman and Secretary to the Public Service Commission aware of the newspaper articles published in the daily newspapers in relation to matters that fall under the purview of the Public Service Commission.

02.1.1.7 Education Service Committee

Disciplinary

Issuance of charge sheets 06

Amendment to charge sheets 02

Retirement (Under Section 12 of the Minutes on Pensions) 11

Making final disciplinary orders 06

Appointment of Disciplinary Inquiry Officers 03

Appointment of Inquiry Officers 05

Interdiction 01

Reinstatement 04

Other orders(Disciplinary) 56

Appointments and Promotions

Recruitment and related matters	51
Confirmations	100
Promotion	507
Release	15
Absorption	02
Decisions on requests for Efficiency bars	107
Appointment to posts	79
Transfers	75
Acting Appointments	01
Other orders	42

02.1.1.8 Health Service Committee

Appointments	1,833
Retirement	40
Confirmation of appointments	1,116
Promotion	3,080
Release	53
Transfers	5,358
Appeals against transfer	204
Efficiency Bars concession	82
Resignation	239
Acting / Attending to duties appointments	08
Recruitment on contract basis	41
Absorption	04

During the year 2024, proxies and written observations were submitted for 13 Supreme Court cases and 2 Court of Appeal cases, including the above-mentioned cases.

Disciplinary

• Reference of cases to the Ministry to take action under Second Schedule or the Summary Disciplinary Procedure	04
• Issuance of charge sheets	85
• Amendments to charge sheets	
• Appointment of Formal Disciplinary Inquiry Officers/Prosecution Officers/Defending Officers	07
	20

• Exoneration from charges – Following the Formal Disciplinary Inquiry	06
• Interdiction	08
• Compulsary retirement	07
• Send on compalsary retirement and reinstatement in service	01
• Retirement under Section 12 of the Minutes on Pensions	01
• Approval/ Covering approval for transfers on disciplinary matters	03
• Final disciplinary orders	55
• Other decisions relating to disciplinary matters	161
• Vacation Of Post - reinstatement of service	28
• Vacation Of Post - Refusal of appeals	13

02.1.2 Action taken under the Right to Information Act No. 12 of 2016

The duties carried out by each division with regard to the information requested under the Right to Information Act No. 12 of 2016 during the year 2024, are as follows.

Division	Number of instances responding to requests under RTI
Establishments Division	144
Disciplinary Division	52
Appointments Division	127
Promotion Division	51
Appeals Division	47
Health Service Committee	44
Education Service Committee	29
Total	504

02.1.3 Complaints lodged in the Public Petitions Committee, cases filed in the Supreme Court and Court of Appeal and appeals filed in the Administrative Appeals Tribunal.

Written observations have been submitted for the following cases from each division and appeared for appeals filed in the Administrative Appeals Tribunal and complaints made to the Public Petitions Committees, during the year 2024.

Division	Supreme Court Cases	Court of Appeal Cases	District Court Cases	Magistrate Court Cases	Appeals in the Administrative Appeals Tribunal	Complaints to the Committee on Public Petitions
Establishments	16	10	-	-	28	06
Disciplinary	25	09	03	01	82	-
Health Service Committee	05	02	-	-	-	-
Education Service Committee	07	01	-	-	-	-
Appeals	32	08	-	-	450	11
Appointment	39	19	-	-	108	05
Promotion	22	09	-	-	61	02
Total	146	58	03	01	729	24

02.1.4 Special achievements,

Duties related to recruitment, promotions, service minutes, disciplinary actions, appeals, and other administrative and disciplinary matters concerning the public service have been carried out in an appropriate and accurate manner, covering the entire island.

The Auditor General has expressed the opinion that the financial performance and cash flow statement submitted for the year 2023 present a true and fair view in accordance with accounting principles.

02.2 Future Outlook

02.2.1 Challenges

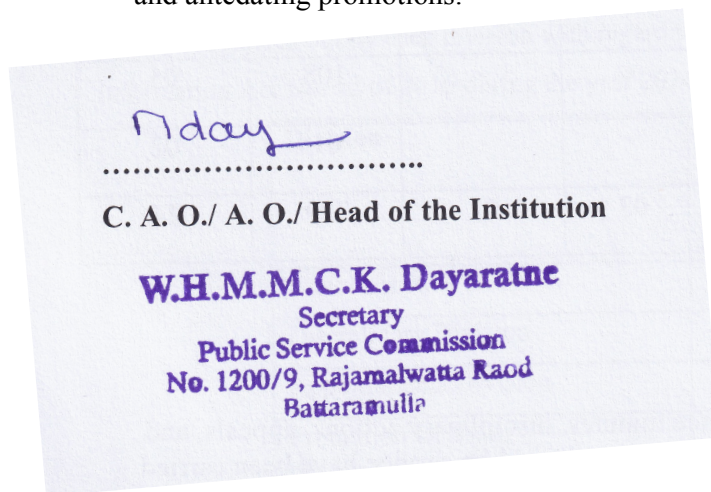
Some of the main challenges faced by the Public Service Commission are;

- I. Delays are caused when making decisions of the Public Service Commission due to delays in submitting information in the relevant formats or due to the submission of incomplete information by the relevant Ministries and Departments in dealing with matters pertaining to formulation of Schemes of Recruitment and Service Minutes and matters pertaining to appointments, promotions, disciplinary matters and determining appeals referred to the Public Service Commission.

- II. Problems occur when granting concessions to public officers aggrieved due to failure of relevant authorities to hold the Efficiency Bar Examinations as prescribed in the Service Minutes and Schemes of Recruitment formulated in terms of the Public Administration Circular 06/ 2006 etc.

02.2.2 Future Goals

- I. Complete the formulation of the Volume II of the Procedural Rules of the Public Service Commission (Rules on Disciplinary Procedure).
- II. Develop a formal promotion procedure after reviewing the inconsistency of the present Scheme of Promotion in the Public Service especially pertaining to granting promotions and antedating promotions.



Chapter 03 - Overall Financial Performance for the Year ended 31st December 2024

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance for the period ended 31.12.2024

Revised Budget allocations2024		Note	Actual	
			2024	2023
			Rs	Rs
-	Revenue Receipts		-	-
-	Income Tax	1	-	-
-	Taxes on Domestic Goods & Services	2	-	-
-	Taxes on International Trade	3	-	-
-	Non-Tax Revenue & other	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non-Revenue Receipts		-	-
-	Treasury Imprests		278,372,000	272,282,000
-	Deposits		457,531	314,356
-	Advance Accounts		15,716,777	15,937,170
-	Other Main Ledger Receipts		-	-
-	Total Non-Revenue Receipts (B)		294,546,308	288,533,526
-	Total Revenue Receipts & Non-Revenue Receipts C = (A)+(B)		294,546,308	288,533,526
-	Imprests to the Treasury (D)		-	5,000,000
-	Net Revenue Receipts and Non-Revenue Receipts E = (C)-(D)		294,546,308	283,533,526
-	Less: Expenditure			
-	Recurrent Expenditure		-	-
218,070,800	Wages, Salaries & Other Employment Benefits	5	213,072,065	193,777,436
89,234,600	Other Goods & Services Subsidies, Grants and	6 7	73,227,660	75,550,019

ACA-1

ACA -3

ACA -4

ACA -5

ACA -
2(ii)

2,250,000	Transfers		1,264,770	1,574,083	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
<u>309,555,400</u>	Total Recurrent Expenditure (F)		<u>287,564,495</u>	<u>270,901,538</u>	
	Capital Expenditure				
	Rehabilitation & Improvement of Capital Assets			1,496,041	
5,500,000	Assets	10	1,899,734		
1,525,400	Acquisition of Capital Assets	11	1,524,640	8,505,118	
-	Capital Transfers	12	-	-	ACA - 2(ii)
-	Acquisition of Financial Assets	13	-	-	
1,500,000	Capacity Building	14	1,170,694	1,555,700	
-	Other Capital Expenditure	15	-	-	
<u>8,525,400</u>	Total Capital Expenditure (G)		<u>4,595,068</u>	<u>11,556,859</u>	
	Deposit Payments		186,472	360,735	ACA -4
	Advance Payment		11,977,681	13,934,912	ACA -5
	Other Main Ledger Payments		-	-	
	Main Ledger Expenditure (H)		<u>12,164,153</u>	<u>14,295,647</u>	
	Total Expenditure I = (F+G+H)		304,323,716	296,754,044	
<u>-</u>	Balance as at 31st December J = (E-I)		<u>(9,777,408)</u>	<u>(13,220,518)</u>	
	Balance as per the Impress Reconciliation Statement		(10,718,227)	(13,220,518)	ACA -7
	Imprest Balance as at 31st December		940,819		ACA -3
			<u>(9,777,408)</u>	<u>(13,220,518)</u>	

3.2 Statement of Financial Position

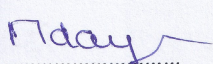
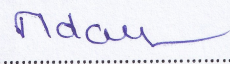
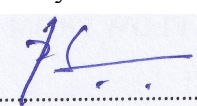
ACA -P

Statement of Financial Position As at 31st December 2024

	Note	Actual	
		2024 Rs	2023 Rs
<u>Non-Financial Assets</u>			
Property, Plant & Equipment	ACA-6	873,312,591	871,881,158
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(A)	28,620,309	32,359,405
Cash & Cash Equivalents	ACA-3	940,819	-
Total Assets		902,873,719	904,240,563
<u>Net Assets / Equity</u>			
Net Worth to Treasury		28,293,649	32,303,803
Property, Plant & Equipment Reserve		873,312,591	871,881,158
Rent and Work Advance Reserve	ACA-5(B)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	326,661	55,602
Imprest Balance	ACA-3	940,819	-
Total Liabilities		902,873,719	904,240,563

Account information submitted from page numbers 18 to 51 in Forms ACA 1 to ACA 7 and the details of account notes included from Annexe no 52 to no 59 are also part of this final account itself. These financial statements have been prepared in accordance with the Financial Regulation no. 150 and 151 the Public Account Guideline no. 06/2024 dated 16.12.2024. It is hereby certified that the figures mentioned in the above final account, the related notes on the account and other accounting information have been compared with the Treasury books of accounts and we are in agreement with the said figures.

We hereby certify that an effective internal control system for financial control is available within the reporting Institute and that periodic reviews are conducted to monitor the effectiveness of the internal control system for financial control and accordingly to introduce changes as necessary for the effective implementation of those systems.

		
Chief Accounting Officer	Accounting Officer	Chief Financial Officer / Chief Accountant /
Name:	Name:	Director (Finance)/Director (Finance)/Commissioner(Finance)
Designation:	Designation:	Name:
Date: 2025/6/24	Date: 2025/6/24	Date: 2025/6/23
W.H.M.M.C.K. Dayaratne Secretary Public Service Commission No. 1200/9, Rajamalwatta Road, Battaramulla	W.H.M.M.C.K. Dayaratne Secretary Public Service Commission No. 1200/9, Rajamalwatta Road Battaramulla	P.P. Wijeweera ACCOUNTANT SLAcS - I Public Service Commission No.1200/9, Rajamalwatta Road Battaramulla.

3.3 Statement of Cash Flows

ACA -C

Statement of Cash Flows for the Period ended by 31st December 2024

	Actual	
	2024 Rs	2023 Rs
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non-Revenue Receipts	-	-
Revenue collected for other Heads	16,556,943	12,384,441
Imprest Received	278,372,000	272,282,000
Recoveries from Advance	9,275,376	10,468,034
Deposit Received	457,531	314,356
Total Cash generated from Operations (a)	304,661,850	295,448,831
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	285,612,100	262,781,794
Subsidies & Transfers	1,264,770	1,574,083
Expenditure made on other Heads of Expenditure	91,240	409,627
Imprest settlement to Treasury	0	5,000,000
Advance Payments	11,977,681	13,773,763
Deposit Payments	186,472	360,735
Cash flow disbursed for operations (b)	299,132,263	283,900,002
NET CASH FLOW FROM OPERATING ACTIVITIES (c) = (a) - (b)	5,529,587	11,548,829
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	6,300	8,030
Recoveries from On Lending	-	-

Cash flow generated from Investing Activities (d)	6,300	8,030
<u>Less - Cash disbursed for:</u>		
Capital Expenditure	4,595,068	11,556,859
Total Cash disbursed for Investing Activities (e)	4,595,068	11,556,859
NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(d)-(e)	(4,588,768)	(11,548,829)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g) = (c) + (f)	940,819	0
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (h)	-	-
<u>Less – Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash flow disbursed for Financing Activities (i)	-	-
CASH FLOW FROM FINANCING ACTIVITIES (j)=(h)-(i)	-	-
Net Movement in Cash (k) = (g) - (j)	940,819	0
Opening Cash Balance as at 01st of January	-	-
Closing Cash Balance as at 31st of December	940,819	0

3.4 Notes to the Financial Statements

3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original Estimate	Final Estimate	Amount(Rs)	As a % of Final Revenue Estimate
		Not Applicable			

3.6 Performance of the Utilization of Allocation

Rs ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	306,000	309,555	287,564	93%
Capital	8,000	8,525	4,595	54%

3.7 In terms of F.R.208, grant of allocations for expenditure to this Department/~~District Secretariat/Provincial Council~~ as an agent of the other Ministries/ ~~Departments~~

Rs. ,000

Serial No.	Allocation Received from Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01	Pension Department	Settlement of the Balance in the Advance Account B	91	91	91	100%

3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2024	Balance as per Financial Position Report as at 31.12.2024	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	571,439	571,439	-	100
9152	Machinery and Equipment	221,374	221,374	-	100
9153	Land	80,500	80,500	-	100
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	-	-	-	-



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



30

මගේ අංකය
எனது இல.
My No. } PIC/B/PSC/2/24/09

ඔබේ අංකය
உமது இல.
Your No. }

දිනය
திகதி
Date } 2025 ජූනි 02 දින

ප්‍රධාන ගණන්දීමේ නිලධාරී,
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ශීර්ෂය - 006 රාජ්‍ය සේවා කොමිෂන් සභාවේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩිත වාර්තාව

1. මූල්‍ය ප්‍රකාශන
- 1.1 තත්වාගණනය කළ මතය

ශීර්ෂය 006 - රාජ්‍ය සේවා කොමිෂන් සභාවේ 2024 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන, 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව රාජ්‍ය සේවා කොමිෂන් සභාව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ප්‍රධාන ගණන් දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව යථා කාලයේදී නිකුත් කරනු ලැබේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු වලින් වන බලපෑම හැර කොමිෂන් සභාවේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශනවලින්, මූල්‍ය තත්ත්වය, මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ, මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් 1 හි සඳහන් මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනමට අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

- 1.2. තත්ත්වාගණනය කළ මතය සඳහා පදනම

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වාගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිති වලට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ නවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් හා උචිත බව මාගේ විශ්වාසයයි.



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1.3 කරුණක් අවධාරණය කිරීම - මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම

මෙම මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම විස්තර කරන මූල්‍ය ප්‍රකාශන වලට අදාළ සටහන් 1 කෙරෙහි අවදානය යොමු කරවමි. මූල්‍ය ප්‍රකාශන රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුව රාජ්‍ය සේවා කොමිෂන් සභාවේ, මහා භාණ්ඩාගාරයේ සහ පාර්ලිමේන්තුවේ ලිඛ්‍යතාවය සඳහා සකස්කර ඇත. එම නිසා, මෙම මූල්‍ය ප්‍රකාශන වෙනත් අරමුණු සඳහා සුදුසු නොවිය හැක. මගේ වාර්තාව රාජ්‍ය සේවා කොමිෂන් සභාවේ මහා භාණ්ඩාගාරයේ සහ ශ්‍රී ලංකා පාර්ලිමේන්තුවේ භාවිතය සඳහා පමණක් අරමුණු කර ඇත. මෙම කරුණ සම්බන්ධයෙන් මගේ මතය විකරණය කරනු නොලැබේ.

1.4 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන් දීමේ නිලධාරීගේ වගකීම

රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුකූලව සියළුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවනු පිණිස අවශ්‍ය වන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන් දීමේ නිලධාරියාගේ වගකීම වේ.

2018 අංක 19 දරන රාජ්‍ය විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව රාජ්‍ය සේවා කොමිෂන් සභාව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි සවිකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(අ) උප වගන්තිය ප්‍රකාරව රාජ්‍ය සේවා කොමිෂන් සභාවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.5 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සැම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් පනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.



ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකසුමට අනුකූල ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශන වල ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම්කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වෙනනාන්විත මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මග ගැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සම්පූර්ණත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොමුදු, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- ගෙවුරුව කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ ගෙවුරුව කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම් අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6.1 ආදායම් නොවන ලැබීම්

2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මුදල් ප්‍රවාහ ප්‍රකාශයේ වෙනත් ආදායම් ශීර්ෂ වෙනුවෙන් එකතු කරන ලද ආදායම් ලෙස රු.16,556,943 ක් දැක්වෙන අතර ඒකාබද්ධ ගේෂ් පිරික්සුම අනුව එය රු.9,579,262 ක් වූයෙන් රු.6,977,681 ක වෙනසක් නිරීක්ෂණය විය.

1.6.2 අත්තිකාරම් ලැබීම්

අත්තිකාරම් ගිණුම් පිළිබඳ ප්‍රකාශනයේ (ඒපීසී - 5) අත්තිකාරම් අයකරගැනීම මුදලින් හා හරස් සටහන්වල එකතුව රු.15,716,777 ක් දක්වා තිබුණද මුදල් ප්‍රවාහ ප්‍රකාශයේ අත්තිකාරම් අයකරගැනීම් රු.9,275,376 ක් ලෙස දක්වා තිබීමෙන් මුදල් ප්‍රවාහ ප්‍රකාශය තුළ අත්තිකාරම් ලැබීම රු.6,441,401 ක් අඩුවෙන් පෙන්වා තිබුණි.





1.6.3 මූල්‍ය නොවන වත්කම්

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) සමාලෝචිත වර්ෂය තුළදී ප්‍රභවරණය කර තිබූ රු.268,207ක් වූ භාණ්ඩවල පිරිවැය නිශ්චිතවම හඳුනාගෙන මූල්‍ය නොවන වත්කම් වටිනාකමින් ඉවත් කර නොතිබුණි.
- (ආ) 2023 දෙසැම්බර් 31 දිනට යන්ත්‍ර හා උපකරණ යටතේ දක්වා තිබූ පරිගණක උපකරණවල වටිනාකම රු.19,477,831 ක් වුවද සමාලෝචිත වර්ෂයේ මූල්‍ය ප්‍රකාශනවල ආරම්භක ශේෂය ලෙස රු.19,652,831 ක් ලෙස දැක්වීමෙන් රු.175,000 ක වෙනසක් විය.

2. වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ආ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

3. මූල්‍ය සමාලෝචනය

3.1 වියදම් කළමනාකරණය

මුදල් රෙගුලාසි 50 ප්‍රකාරව වියදම් ඇස්තමේන්තු තත්විකව පිළියෙල කර නොමැති වීම හේතුවෙන් පුනරාවර්තන වැය විෂයය 08 ක හා ප්‍රාග්ධන වැය විෂයය 02 ප්‍රතිපාදන සියයට 35 සිට සියයට 100 දක්වා ඉතිරි වී තිබුණි.

3.2 බැරකම් හා බැඳීම්වලට එළඹීම

2025 වර්ෂයේ ගෙවීම් කර තිබුණු එකතුව රු.1,753,983 ක් වූ වියදම් 2024 වර්ෂයේ මූල්‍ය ප්‍රකාශන තුළ බැරකම්වලට එළඹෙන ලද බැඳීම් ප්‍රකාශයේ (ඇමුණුම iv) දක්වා නොතිබුණි.

3.3 නීතිරීති හා රෙගුලාසිවලට අනුකූල නොවීම.

පහත සඳහන් අනුකූල නොවීම් නිරීක්ෂණය විය.

නීතිරීති / විධානයට යොමුව

අනුකූල නොවීම

- (අ) 2016 දෙසැම්බර් 29 දිනැති යොමුගත චක්‍රලේඛය ප්‍රකාරව කොමිෂන් සභාව සතු ලංකා 30/2016 දරන රාජ්‍ය වාහන 16 ක් සඳහා ඉන්ධන දහනය පරීක්ෂා කර පරිපාලන චක්‍රලේඛයේ 3.1 වගන්තිය නොතිබුණි.



- (ආ) 2017 ජුනි 28 දිනැති අංක 01/2017 දරන වත්කම් කළමනාකරණ චක්‍රලේඛයේ 07 ඡේදය යොමුගත චක්‍රලේඛය ප්‍රකාරව කටයුතු කර නොතිබුණි.
- (ඇ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහයේ මුදල් රෙගුලාසි 110 යොමුගත මුදල් රෙගුලාසිය ප්‍රකාරව හානි හා පාඩු ලේඛනය පවත්වාගෙන ගොස් නොතිබුණි.

4. මෙහෙයුම් සමාලෝචනය

4.1 කාර්යසාධනය

පහත සඳහන් නිරීක්ෂණයන් කරනු ලැබේ.

- (අ) සමාලෝචිත වර්ෂය තුළදී අභියාචනා 1453 ක් විසඳා ඇති අතර අභියාචනා විසඳීම සඳහා ගත කළ කාලය පිළිබඳව සලකා බැලීමේදී, වර්ෂයක් තුළ අභියාචනා 393 ක් ද, වර්ෂ 2ක් ඇතුළත 502 ක් ද, වර්ෂ 3 ක් තුළ 199 ක් ද, වර්ෂ 4 ක් තුළ 102 ක් ද, වර්ෂ 5 ට වැඩි අභියාචනා 257 ක් ද ලෙස විසඳීම් සිදුකර තිබුණි. මේ අනුව අභියාචනා ලැබීම සඳහා වර්ෂයක් ඇතුළත විසඳීම, නිරීක්ෂණ නිර්දේශ හෝ වාර්තා ලබා දීම සිදුකර ඇති ප්‍රමාණය ලද අභියාචනා වලින් සියයට 13 ක් විය.
- (ආ) අභියාචනා විසඳීමේ ක්‍රියාවලියේදී වෙනත් ආයතන වලින් තොරතුරු ලබා දීමේදී සිදු වන ප්‍රමාදයන් සඳහා සිහි කැඳවීමේ ලිපි යැවීමට ස්ථාවර නියෝග සකස් කර තිබුණද අනෙකුත් ආයතන විසින් ඒ සඳහාද ප්‍රතිචාර නොදැක්වීමේ අවස්ථා නිරීක්ෂණය විය. 2024 වර්ෂය තුළදී රාජ්‍ය ආයතන වලින් අභියාචනා 329 ක් සඳහා තොරතුරු/වාර්තා කැඳවා තිබූ අතර ඉන් අභියාචනා 62 ක් සඳහා මාස 08 ක කාලයක් ඉක්මවා තිබුණද පිළිතුරු ලබා දී නොතිබුණි.

4.2 ප්‍රසම්පාදනයන්

ශ්‍රී ලංකාව තුළ රාජ්‍ය විද්‍යුත් ප්‍රසම්පාදන පද්ධතිය ක්‍රියාත්මක කිරීම පිළිබඳව නිකුත් කර තිබූ 2024 පෙබරවාරි 06 දිනැති රාජ්‍ය මුදල් චක්‍රලේඛ අංක 08/2019 (ii) මගින් සංශෝධිත 2023 අප්‍රේල් 19 දිනැති අංක 08/2019(i) හා 2019 දෙසැම්බර් 17 දිනැති අංක 08/2019 දරන චක්‍රලේඛය වෙත අවධානය යොමු කරමින් මිල සැලසුම් ක්‍රමය යටතේ භාණ්ඩ ප්‍රසම්පාදනය සඳහා e - Gp පද්ධතිය භාවිතය කර තිබුණද 2024 වර්ෂයේදී මිල සැලසුම් ක්‍රමය යටතේ අවස්ථා 4 කදී එකතුව රු.1,524,640 ක් වූ භාණ්ඩ ප්‍රසම්පාදනයන් e - Gp පද්ධතිය භාවිතා කිරීමෙන් තොරව සිදුකර තිබුණි.





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4.3 වත්කම් කළමනාකරණය

2024 වර්ෂයේ භාණ්ඩ සමීක්ෂණයෙන් හඳුනාගෙන ඇති භාණ්ඩ වර්ග 32 ක උපානාවයන් සම්බන්ධයෙන් 2025 මැයි 20 දින දක්වාම නිසි ක්‍රියාමාර්ග ගැනීමට කටයුතු කර නොතිබුණි.

5. යහපාලනය

5.1 අභ්‍යන්තර විගණනය

2018 අංක 19 දරන ජාතික විගණන පනතේ 40 වගන්තිය ප්‍රකාරව කොමිෂන් සභාවේ 2023 ඔක්තෝබර් 03 දින සිට අභ්‍යන්තර විගණක තනතුර පුරප්පාඩුව පැවතුණි.



ඒ.පී.ඒ. ජයසිංහ

ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති

විගණකාධිපති (වැ.බ.) වෙනුවට



Chapter 04 – Performance Indicators

4.1 Performance indicators of the Institution (Based on the Action Plan)

4.1.1 Administration Division

Action as per the action plan	Specific Indicators	Actual output as percentage (%) of the expected out put		
		100-90%	75%-89%	50%-74%
Management of daily post	No. of letters received in daily post	✓		
Matters pertaining to vehicle and transport facilities	No. of letters issued for matters related to vehicle and transport facilities / No of action taken	✓		
	No. of vehicles needed to repair/ No. of vehicles repaired	✓		
	No. of vehicles requested for duties/ No. of vehicles supplied	✓		
Matters pertaining to the building	No of letters issued for matters related to building / No. of action taken	✓		
	No. of repairs required related to building/ No. of repairs done	✓		
Payments for essential services of the office	No. of vouchers prepared for the essential services of the office.	✓		
Maintenance of personal files	No. of letters issued related to personal files / No. of action taken	✓		
Preparation of reports of the institution	No. of reports prepared	✓		
Matters pertaining to loans	No. of loan applications proceed	✓		
Issuance of official identity cards	No. of identity cards issued	✓		
Adherence to the RTI act	No. of RTI 01 applications received	✓		
Printing work	No of documents printed	✓		
Matters pertaining to issuing railway season tickets and free railway warrants	No. of railway warrants and season tickets issued	✓		
Duties relating to officers' leave	No. of action taken	✓		
Staff training	No. of training programs	✓		
Departmental recruitments	No. of departmental recruitments	✓		
Agrahara insurance benefits	No. of Agrahara applications proceeded	✓		

4.1.2 Accounts Division

Goal	Action	Actual Output as Percentage (%) of the expected out put		
		100%- 90%	75%- 89%	50%- 74%
Efficient Financial Administration and Accurate account	Financial Administration	✓		
Correct Reporting	Accounting	✓		
Optimum utilization of Financial assets	Procurement	✓		

4.1.3 Establishment Division

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected out put		
		100% -90%	75%- 89%	50%- 74%
Delegating powers to the officers	No of delegation gazettes published on delegating of powers to the officer	✓		
Delegating administrative powers to the officers	No of delegation of administrative powers to the officers under PSC circular 05/2011	✓		
Issuing PSC Circulars	No of PSC circulars issued	✓		
Studying, approving & publishing Service Minutes	No of Service Minutes published	✓		
Studying&approving of SORs	No of SOR approved		✓	
Certification of SORs	No of SOR certified	✓		
Studying & amending SORs	No of SOR amended	✓		
Studying&approving of SOPs	No of SOP approved		✓	
Certification of SOPs	No of SOP certified	✓		
Studying & amending SOPs	No of SOP amended	✓		
Studying&approving of SOTs	No of SOT approved		✓	
Studying & amending SOTs	No of SOT amended		✓	
Granting approval for deviations from SM/SOR	No of deviations granted for SM/SOR	✓		
Giving instructions & directions	No of matters for which instructions/directions were given	✓		
Appear before the AAT, preparing&submitting observations	No of observations given to AAT cases	✓		
Granting approval to implement AAT orders	No of AAT orders implemented	✓		

Attending to consultation sessions - SCFR/CA Writ/HRC/PPC/ Ombudsman	No. of Consultation Sessions attended - SCFR/CA Writ/HRC/PPC/Ombudsman	✓		
Submitting signed proxies & observations - SCFR/CA Writ/HRC/PPC/ Ombudsman	No. of cases -SCFR/CA Writ/HRC/PPC/ Ombudsman for which observation was submitted	✓		
Submitting observation to Cabinet of Ministers for granting approval	No of recommendation granted to Cabinet of Ministers	✓		
Granting decision for matters related to recruitment, confirmation, appointment, absorption & promotion	No of decision granted to the matters related to recruitment, confirmation, appointment, absorption & promotion		✓	

4.1.4 Appointments Division

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected output		
		100%-90%	75%-89%	50%-74%
Making appointments	No. of appointments made	✓		
Approving gazette notifications for appointments	No. of gazette notifications issued in respect of appointments	✓		
Confirmation of officers in respective grades/ posts	No. of confirmations made	✓		
Making suggestions on EB concession	No. of EB concessions granted		✓	
Absorption of officers in terms of newly approved SOR/SM	No. of absorptions in terms of newly approved SOR/SM	✓		
Releasing officers to the Provincial councils, projects in the terms of Procedural Rules, Mgt. Circulars/ Other Circulars.	No. of officers released to provincial councils, projects in the terms of Procedural Rules, Mgt. Circulars/ Other Circulars.	✓		
Retirement of officers in terms of the provision of PA Circular 30/88	No. of officers send on retirement in terms of the provision of PA Circular 30/88	✓		

Appointment of officers on acting/ attend to duties	No. of officers appointed for acting/ attend to duties		✓	
Appeals on appointments	No. of decisions regarding appeals on appointment		✓	
Preparation of written observations for AAT cases/complaints	No. of written observations prepared in relation to AAT cases/complaints	✓		
Attending (Appearing before) to AAT	No. of visits to/ appearing before AAT	✓		
Preparation of counter observations	No. of counter Observations submitted	✓		
Implementation of AAT orders/ submission of motion	No. of AAT orders implemented	✓		
Preparation of observations for SC/FR Cases.	No. of observations prepared for SC/FR cases.	✓		
Attending for consultation on SC/FR Cases	No. of consultations attended.	✓		
Checking & certifying affidavit related to SC/FR Cases	No. of affidavits certified	✓		
Preparation of observations for PPC/ HRC	No. of observations prepared for PPC/ HRC cases	✓		
Attending to PPC	No. of visits/appearances	✓		

4.1.5 Promotion Division

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected out put		
		100% -90%	75%- 89%	50%- 74%
Granting approval for Grade-to-Grade promotion	No. of grade-to-grade promotions granted	✓		
Granting approval for Promotion by selection	No. of promotion by selection granted		✓	
Granting approval for Gazette notifications relating to Promotion	No. of gazette notifications issued regarding promotions	✓		
Appeals related to PSC decisions	No. of Decisions granted		✓	
Appeals related to HSC/ESC decisions	No. of Decisions granted		✓	
Granting approval for the appointment to the post (Based on appointment by selection)	No. of Appointments granted	✓		

Preparation of written observations for AAT cases	No. of observations made	✓		
Appearing before AAT	No. of visits/ appearing before AAT	✓		
Preparation of counter observations	No. of counter Observations made	✓		
Implementation of AAT decisions/ submission of motion	No. of decisions made	✓		
Preparation of observations for SC/FR Cases	No. of observations made	✓		
Attending for consultation on SC/FR Cases	No. of consultation attended.	✓		
Checking & certification of affidavits of SC/FR Cases	No. of affidavit certified	✓		
Preparation of observations for PPC/ HRC	No. of observations prepared	✓		
Appearing before PPC	No. of visits/appearances.	✓		
Cancellation of promotions	No. of promotions cancelled		✓	
Cancellation of appointments	No. of appointments cancelled		✓	
Provide the required information Under RTI Act	No of applications received	✓		
Attending to RTI commission	No. of appearances at the RTI Commission	✓		

4.1.6 Disciplinary Division

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected out put		
		100% -90%	75% - 89%	50%- 74%
Duties related to Preliminary investigations (Submission of preliminary investigation reports for issuing a charge sheet or for concluding disciplinary action / preliminary investigation / response to the charge sheet / calling for necessary information, observations, and recommendations from relevant institutions for the appointment of disciplinary inquiry officers / conducting formal disciplinary inquiries and appointing the tribunal of inquiry / issuance of the final order.)	No. of orders		✓	

Appeals submitted against vacation of post orders issued by Heads of Institutions	No. of orders		✓	
Taking actions on requests for Interdictions, Compulsory leave & retirement subject to Sec. 12	No. of orders		✓	
Taking Actions on other issues relating to disciplinary matters	No. of orders	✓		
Disciplinary orders given Provincial authorities in relation to ESC, HSC, SLEAS	No. of orders		✓	
Taking actions on public petitions / complaints	No. of Complaints / Petitions	✓		
Preparing & sending observations to following of institutions on their notices/ requests i. Attorney General ii. HRC iii. Ombudsman iv. PPC v. CIABOC vi. AAT vii. CA viii. SC	No. of observations	✓		
Appearing before AAT/PPC/HRC/RTIC/ CIABOC representing PSC	No. of appearances made	✓		
Attending consultation at the AG's department.	No. of consultations made	✓		
Granting information requested under the RTI Act	No. of applications attended	✓		

4.1.7 Appeals Division

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected output		
		100% -90%	75%- 89%	50%- 74%
Granting suitable decisions on Appeals (Disciplinary, Transfer, Promotions, VOP, Termination & Others)	No. of orders			✓
Preparation of written observations for AAT cases.	No. of observations	✓		
Attending to AAT	No. of visiting/ appearing before AAT	✓		
Preparation of counter observations	No. of counter observations	✓		
Implementing AAT	No. of decisions		✓	
Preparing observations for SC/FR Cases.	No. of observations	✓		

Attending for consultation on SC/FR Cases	No. of consultations attended	✓		
Preparation of observations for PPC/ HRC	No. of observations	✓		
Attending to PPC	No. of visits/appearances.	✓		
Provide the required information Under RTI Act	No of applications	✓		

4.1.8 Operations Division

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected out put		
		100%-90%	75%-89%	50%-74%
Monitor the progress of the tasks discharge by each division	No. of progress reviews	✓		
Monitor the public inquiries made via official email and facilitate the inquirer to obtain required information	No. of replies sent	✓		
Gather carder information	No. of Departments/ Institutions of which information gathered	✓		
Conduct the review meetings with relevant authorities	No. of Departments/ Institutions called for the discussions	✓		
Functions as the designated officer under the Right to information Act No. 12of2016 where the Public Service Commission is the Public Authority	No. of replies sent	✓		
Provide required information to the RTI Commission	No. of reports sent	✓		
Maintain the records of providing information by the Designated officer	No. of records	✓		
Manage the Database management System	No. of modifications	✓		
Update the official web site	No. of updates	✓		
Network the computers in office premises	No. of computers	✓		
Specification of computers and accessories is created in the procurement process.	No. of specifications	✓		

4.1.9 Education Service Committee of the Public Service Commission

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected out put		
		100% -90%	75%- 89%	50%- 74%
Recruitment for vacancies	No. of Recruitments		✓	
Appointing to the Posts	No. of Appointments	✓		
Confirmation in the Service	No. of Confirmations	✓		
Promotion	No. of Promotions	✓		
Absorption	No. of Absorptions	✓		
EB Concessions	No. of EB Concession	✓		
Transfers/ Releases	No. of Transfers/ No. of Releases	✓		
Retirements	No. of Retirements	✓		
Acting and attending to duties	No. of approvals given on acting and attending to duties	✓		
Re-employment on Contract Basis	No. of Officers re-employed on Contract Basis	✓		
Resignations	No. of Resignations	✓		
Issuing Charge Sheets	No. of Charge Sheets		✓	
Retirement under Sec.12of the Pension Minute	No. of retirements granted under Sec. 12	✓		
Issuing Final Disciplinary Order	No. of Final Decisions conveyed		✓	
Sending on compulsory leave	No. of persons sent on compulsory leave	✓		
Reinstatement in Service	No. of Reinstatements	✓		
Interdictions	No. of Interdictions	✓		
Other Disciplinary Orders	No. of Other Disciplinary Orders	✓		
Provide the required information Under RTI Act	No. of RTI Applications Received	✓		
Preparing observations for SC/FR Cases.	No. of observations	✓		
Appointment of Inquiry Officers		✓		
Amendment of Charge Sheets		✓		

4.1.10 Health Service Committee of the Public Service Commission

Action as per the action plan	Specific Indicators	Actual Output as Percentage (%) of the expected out put		
		100% -90%	75%- 89%	50%- 74%
Recruitment for vacancies	No. of Recruitments	✓		
Appointing to the Posts	No. of Appointments	✓		
Confirmation in the Service	No. of Confirmations	✓		
Promotion	No. of Promotions	✓		
Absorption	No. of Absorptions	✓		
EB Concessions	No. of EB Concession	✓		
Transfers/ Releases	No. of Transfers/ No. of Releases	✓		
Retirements	No. of Retirements	✓		
Acting and attending to duties	No. of approvals given on acting and attending to duties	✓		
Re-employment on Contract Basis	No. of Officers re-employed on Contract Basis	✓		
Resignation	No. of Resignations	✓		
Issuing Charge Sheets	No. of Charge Sheets	✓		
Retirement under Sec.12of the Pension Minute	No. of retirements granted under Sec. 12	✓		
Issuing Final Disciplinary Order	No. of Final Decisions conveyed		✓	
Sending on compulsory leave	No. of persons sent on compulsory leave	✓		
Reinstatement in Service	No. of Reinstatements	✓		
Interdiction	No. of Interdictions	✓		
Other Disciplinary Orders	No. of Other Disciplinary Orders	✓		
Provide the required information Under RTI Act	No. of RTI Applications Received	✓		
Preparing observations for SC/FR Cases	No. of observations	✓		
Recruitment for the vacancies	No. of recruitments	✓		

Chapter 05 - Performance of achieving Sustainable Development Goals (SDG)

5.1 Indicate the identified respective Sustainable Developments Goals.

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			- %0 %49	- %50 %74	- %75 %100
03. Good Health and Well-being	03.C.01 Substantially increase health financing and the recruitment, development, training and retention of the health workforce in developing countries, especially in least developed countries and small island developing States	Number of Medical Officers recruited			✓
		Number of Dental Surgeons recruited			✓
		Number of Ayurvedic Medical Officers recruited			✓
08 Decent work and economic growth	8.8 Protect labour rights and promote safe and secure working environments for all workers.	The percentage of claims submitted to the institution for reimbursement from the Sri Lanka Insurance Fund			✓
16 Peace, justice and strong institutions	16.6 Develop effective, accountable and transparent institutions at all levels.	Number of Public Service Committee Meetings conducted			✓
		Number of Health Service Committee Meetings conducted			✓
		Number of Education Service Committee Meetings conducted			✓
		Number of Audit and Management Meetings conducted			✓
		Number of Commission orders uploaded to the official website of the Commission			✓
		Number of Procedural Rules formulated			✓

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			- %0 %49	- %50 %74	- %75 %100
		Percentage of the provision used			✓
	.16 10 Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements.	In terms of the Right to Information Act No. 12 of 2016, i. Number of Right to Information (RTI) applications responded to ii. Number of appeals for which action was take			✓ ✓
		Number of reports submitted to the Human Rights Commission			✓

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals.

There are 17 Sustainable Development Goals. Such goals are not directly relevant to the Public Service Commission, but an efficient public service is essential in implementing these goals. The contribution of the Public Service Commission is necessary for prompt and efficient public service.

This commission shoulders in developing an efficient public service which is much essential in achieving the objectives mentioned above.

In order to achieve these sustainable development goals, it is important to fill the existing vacancies in the public service in a timely and formal manner, to grant promotions to the officers without delay, and also to carry out the necessary activities to maintain discipline in the public service.

A satisfactory and efficient public service could be developed by performing duties as described above and the same would pave the way for the public officers to achieve sustainable development goals.

However, the initiation and implementation of each of the above-mentioned functions should primarily be carried out by the authority with delegated power of the Public Service Commission, namely, Ministry Secretaries and Heads of Departments.

Chapter 06 - Human Resource Profile

06.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	53	41	10
Tertiary	09	06	03
Secondary	122	109	13
Primary	54	50	04

06.2

At present vacancies are available at all levels, such as senior, tertiary, and primary, within this institution, due to reasons such as resignations, retirements, vacation of post, promotions, and the granting of leave under Public Administration Circular 14/2022. This shortage in human resources has a direct impact on the overall efficiency and smooth functioning of the institution. Therefore, necessary measures are being taken to fill these vacancies and minimize the adverse effects.

06.3 Human Resource Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Foreign /Local)	Output/Knowledge Gained*
			Local	Foreign		
Postgraduate degree (Local)	02	02 years	750	-	Local	Developing knowledge and skills relevant to the respective field.
Postgraduate degree (Local)	06	01 year	1,260	-	Local	Developing knowledge and skills relevant to the respective field.

Database Management	1	02 Days	13	-	Do	Do
Transport Management	2	20 Days	120	-	Do	Do
Office System	24	01 Day	2.4	-	Do	Do
Training on Administrative Law	26	01 Day	3.6	-	Do	Do
Government Payroll system	2	03 Days	36	-	Do	Do
Postgraduate degree (Foreign Scholarship Programme)	1	01 Year: NEST Training Program in Japan (from 30.09.2024 to 30.09.2025)		75 pounds + 375dollars	Foreign	Do
	1	02 Years: JICA Scholarship Program (from 19.08.2022 to 10.07.2024)		75 pounds + 1200dollars	Do	Do
Short Term Foreign Training Courses	3	11-18th May		€ 10,000 + 75 pounds + 320dollars	Do	Do
		18 Aug – 01 Sep		350 dollars	Do	Do
		8-21 December		75 pounds + 350dollars	Do	Do

* Briefly explain how the training program contributes to the performance of the organization.

The overall performance of the organization can be maintained at a higher level by enhancing the efficiency of the officers through the development of knowledge, skills and attitudes of the officers through training programs.

Chapter 07 – Compliance Report

No.	Applicable Requirement	Compliance Status (Complied with/Not Complied with)	Brief explanation for Non-Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following financial statements/accounts have been submitted on the due date			
1.1	Annual financial statements	Complied with		
1.2	Advance to public officers account	Complied with		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Others	Not applicable		
2	Maintenance of books and registers (FR 445)			
2.1	Fixed assets register has been updated and maintained in terms of Public Administration Circular 267/2018	Complied with		
2.2	Personal emoluments register/ Personal emoluments cards have been updated and maintained	Complied with		
2.3	Register of audit queries has been updated and maintained	Complied with		
2.4	Register of Internal Audit reports has been updated and maintained	Complied with		

2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied with		
2.6	Register for cheques and money orders has been updated and maintained	Complied with		
2.7	Inventory Register has been updated and maintained	Complied with		
2.8	Stocks Register has been updated and maintained	Complied with		
2.9	Register of Losses has been updated and maintained	Complied with		
2.10	Commitment Register has been updated and maintained	Complied with		
2.11	Register of Counterfoil Books (GA – N20) has been updated and maintained	Complied with		
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institution	Complied with		
3.2	The delegation of financial authority has been communicated within the institution	Complied with		
3.3	The authority has been delegated in such manner as to pass each transaction through two or more officers	Complied with		
3.4	The control has been adhered to by the accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied with		
04	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied with		
4.2	The annual procurement plan has been prepared	Complied with		
4.3	The annual Internal Audit plan has been prepared	Complied with		

4.4	The annual estimate has been prepared and submitted to the National Budget Department on due date	Complied with		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time.	Complied with		
05	Audit queries			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Complied with		
06	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)DMA/1-2019	Complied with		
6.2	All the internal audit reports have been replied within one month	Complied with		
6.3	Copies of all the internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied with		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134 (3)	Complied with		
07	Audit and Management Committees			
7.1	Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019	Complied with		
08	Asset Management			
8.1	The information about purchases and disposals of assets was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset	Complied with		

	Management Circular No. 01/2017			
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied with		
8.3	The board of survey was conducted and the relevant reports submitted to the Auditor General on the due date in terms of Public Finance Circular No. 05/2016	Complied with		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied with		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied with		
09	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles have been prepared and submitted to the Auditor General on the due date	Complied with		
9.2	The condemned vehicles have been disposed of within a period of less than 6 months after condemning	Complied with		
9.3	The vehicle log books have been updated and maintained	Complied with		
9.4	Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied with		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied with		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term.	Complied with		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied with		

10.2	The dormant accounts that had existed in the year under review or since previous years were settled	Not applicable		
10.3	The action had been taken in terms of Financial Regulations regarding balances disclosed through bank reconciliation statements, for which adjustments had to be made, and those balances have been settled within one month	Complied with		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied with		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied with		
12	Advances to Public Officers Account			
12.1	The limits had been complied with.	Complied with		
12.2	A time analysis had been carried out on the loans in arrears	Complied with		
12.3	The loan balances in arrears for over one year had been settled	Complied with		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied with		
13.2	The control register for general deposits had been updated and maintained	Complied with		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied with		
14.2	The ad-hoc sub imprests issued as per F.R. 371 were settled within one month from the completion of the task	Complied with		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied with		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied with		

15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied with		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied with		
15.3	Reports of arrears of revenue had been forwarded to the Auditor General in terms of FR176	Complied with		
16	Human Resource Management			
16.1	The staff had been maintained within the approved cadre	Complied with		
16.2	All members of the staff have been issued a duty list in writing	Complied with		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied with		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulations	Complied with		
17.2	Information about the institution to the public have been provided by Website or alternative measures and it has been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied with		
17.3	Bi-annual and annual reports have been submitted as per Section 08 and 10 of the RTI Act	Complied with		
18	Implementing Citizens Charter			
18.1	A Citizens/Client's Charter has been formulated and implemented by the Institution in terms of the Circular No. 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied with		

18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens/Client's Charter as per paragraph 2.3 of the circular	Complied with		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied with		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied with		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not complied with	It has been stated that it is not mandatory in terms of Section 03 of Circular No. 02/2018(I).	
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied with		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied with		

THE END.