



அனாநாை கார்டாடா
பிரதம அமைச்சர் அலுவலகம்
Prime Minister's Office

2024

வார்டிக கார்டிகாடா வார்டா
வருடாந்த செயற்திறன் அறிககை
ANNUAL PERFORMANCE REPORT



Annual Performance Report

2024

Prime Minister's Office

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Institutional Profile

1.1 Introduction

The Prime Minister's Office carries out the official duties of the Prime Minister of the Democratic Socialist Republic of Sri Lanka and plays a crucial role in governance providing the necessary guidance, coordination, and leadership to achieve economic and social development goals in accordance with state policies.

Also, the Prime Minister's Office provides the necessary leadership to address challenges of the time and stand for the people in difficult times and fulfill their aspirations and expectations. Furthermore, it constantly contributes to the formulation and implementation of policies necessary to achieve the country's development goals through guidance, good coordination and a people-centered approach. Further, it contributes to diplomatic activities and plays an important role in diplomatic engagements to strengthen global mutual relations.

Prime Minister Hon. Dr. Harini Amarasuriya has been appointed as the 16th Prime Minister of the Democratic Socialist Republic of Sri Lanka and the third female Prime Minister of Sri Lanka since 23rd September 2024. Furthermore, Hon. Dinesh Gunawardena served as the Prime Minister from 1st of January to 22nd September 2024.

1.2 Institutional Vision and Mission

❖ Vision

“An Independent, Sovereign and Prosperous Sri Lanka”

❖ Mission

“Providing the necessary leadership for an excellent state mechanism by maintaining good coordination between the state, private foreign missions, the

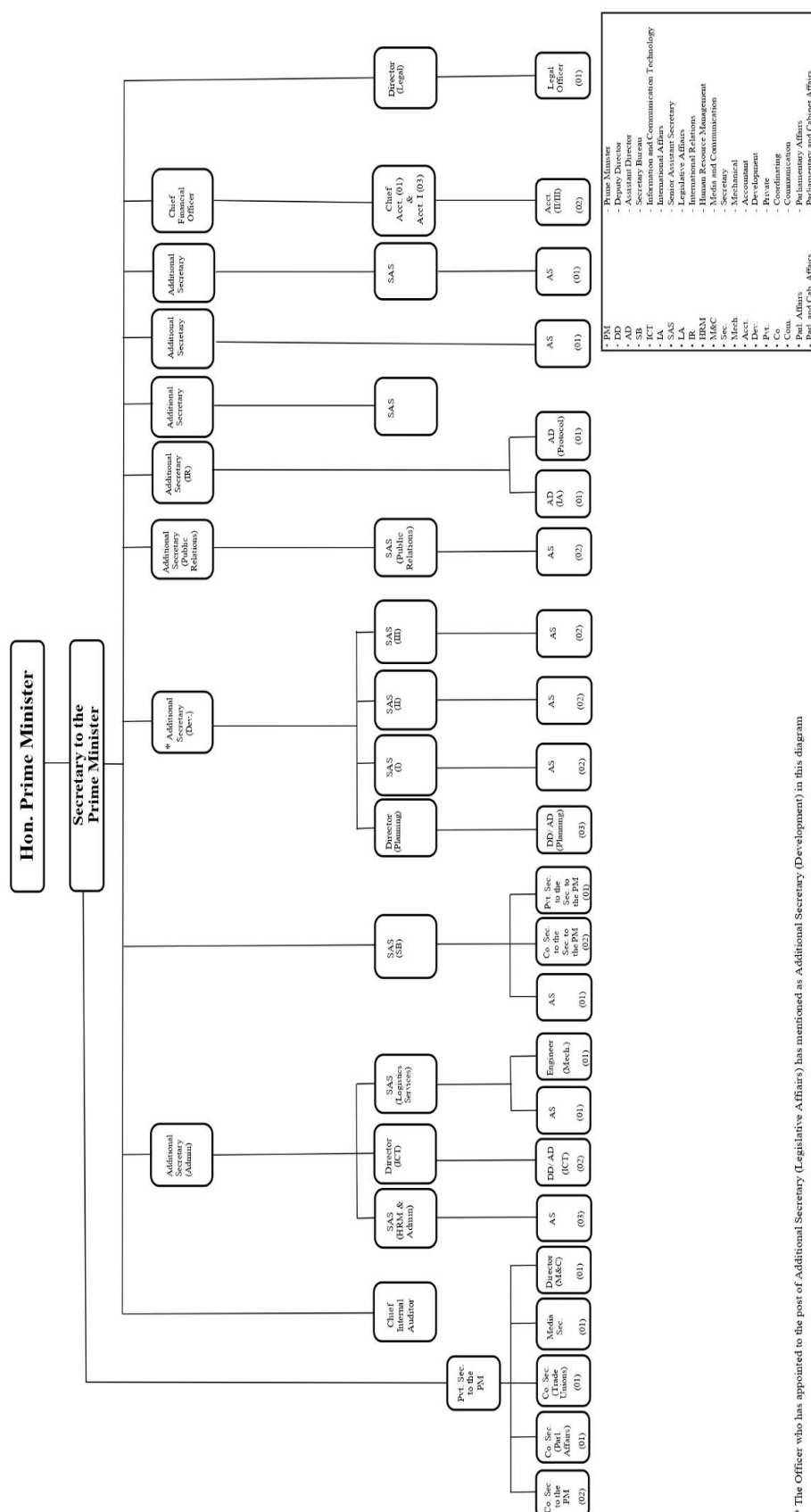
United Nations and non-governmental organizations in order to fulfill the aspirations of the Sri Lankan people and improve their living standards."

1.3 Priorities

- Provide necessary guidance to all ministries and institutional systems to implement government policies and decisions
- Take necessary steps and make new interventions to strengthen the national economic process
- Make direct interventions at the provincial, district and regional levels in social, economic and development matters as appropriate
- Provide necessary facilities for various committees and discussions held under the initiative of the Hon. Prime Minister, to coordinate and follow up on the progress related thereto
- Prepare prompt answers to questions asked by the Hon. Prime Minister in Parliament
- Coordinate all activities related to the draft bills presented to Parliament by the Hon. Prime Minister
- Provide necessary assistance and facilities for the Hon. Prime Minister to maintain and develop diplomatic relations
- Direct take necessary steps to provide relief to the public complaints and grievances addressed to the Hon. Prime Minister
- Coordinate, conduct and publicize state and national events and special occasions attended by the Hon. Prime Minister

- Provide necessary facilitation, coordination and progress follow up of various committees and meetings chaired by the Prime Minister's Secretary
- Perform duties related to the Cabinet sub-committees established by the Cabinet of Ministers appointing the Hon. Prime Minister as the Chairperson
- Organize national and religious events and social welfare services with state sponsorship

1.4 Organizational Structure of the Prime Minister's Office



* The Officer who has appointed to the post of Additional Secretary (Legislative Affairs) has mentioned as Additional Secretary (Development) in this diagram

Progress and vision for future

2.1 Secretary Bureau

This division maintains good coordination among the departments through communication from top to bottom (vertical) and between departments (horizontal) in the organizational hierarchy of the Prime Minister's Office and takes appropriate action to implement the given orders and related activities. Administrative activities were carried out under the guidance of the Prime Minister's Secretary, and the Secretariat Bureau provided the necessary facilities and coordination for the following meetings and discussions.

- ❖ Monitoring and reviewing progress to ensure that the targets related to the responsibilities assigned to each division are being met in an optimal manner
- ❖ Implementing direct and indirect assignments required to fulfill the statutory duties assigned to the Chief Accounting Officer
- ❖ Acting as a central liaison unit for all ministries, departments, statutory bodies, etc., including the Office of the President, the Cabinet Office, the Treasury, the National Audit Office, and external government institutions
- ❖ Transforming existing systems into more accurate and transparent ones, and preparing guidelines for office system implementation, utilizing new technological knowledge and tools such as AAA and BPR to create an efficient and effective mechanism

- ❖ Establishing more precise methods to bring good governance principles to a practical level, focusing on the legal provisions and regulations that need to be further adhered to, as indicated by the Internal Audit Division, the Legal Division and the Auditor General's Department
- ❖ Coordination of discussions/ meetings between the Prime Minister and the Prime Minister's Secretary and diplomatic/ foreign dignitaries
- ❖ Proper coordination with relevant institutions and divisions of the Prime Minister's Office for the functioning of committees chaired by the Prime Minister's Secretary appointed by the Cabinet of Ministers and prepare committee reports when necessary
- ❖ Proper coordination with relevant institutions and divisions of the Prime Minister's Office for the functioning of committees appointed by the Cabinet of Ministers and chaired by the Hon. Prime Minister or the Secretary to the Prime Minister
- ❖ Promptly responding to emails, WhatsApp messages, fax messages and letters addressed directly to the Prime Minister's Secretary and coordinating with relevant institutions to obtain feedback and inquire about progress
- ❖ Taking steps to train the necessary human resources and prepare guidelines to create a more agile and effective government mechanism for data-driven decision-making and continuous process improvement, from digital transformation initiatives in various fields along each dimension, using new technologies and expertise through innovative approaches of the CITRA Social Innovation Lab, affiliated with the United Nations Development Programme under the Prime Minister's Office

The Secretary Bureau has made the necessary coordination for the following meetings and discussions during the period from 25.09.2024 to 31.12.2024

#	Date	Discussion/ Meeting	Purpose
1.	25.09.2024	Discussion held with the Secretaries of the Ministries under Purview of the Prime Minister	- Identifying the scope of the ministries assigned to the Prime Minister, as the Minister of the respective Ministries - Studying the roles of the statutory institutions under each ministry and the areas that should be given priority in those institutions over the next 06 weeks and planning future activities - The need to act in a manner that will ensure the trust of the people in the public service and political authority was further emphasized
2.	27.09.2024	Discussion held with staff officers of the Prime Minister's Office	Create awareness about the tasks performed by staff officers to maintain integrity transparency and order of the Prime Minister's office.
3.	27.09.2024	Discussion regarding the issue related to the release of the Grade 5 scholarship question paper	Reviewing the progress of the preliminary investigation into the irregularities that occurred in the Grade 5 Scholarship Examination
4.	30.09.2024	Discussion held with representatives of the media sectors of the ministries under the Prime Minister	Maintaining good coordination between the media units of the ministries under the purview of Prime Minister as the Minister and raising awareness about the tasks to be carried out.

#	Date	Discussion/ Meeting	Purpose
5.	02.10.2024	Discussion held with the Secretaries of the Ministries under the Prime Minister	To inform the Prime Minister about the planned and priority task to be carried out in the ministries under the purview of the Prime Minister as the Minister and to appoint the private secretaries to the Prime minister
6.	07.10.2024	Progress review meeting held with the Secretaries of the Ministries under the Prime Minister	Reviewing the progress of the priority tasks of the ministries under the Purview of the Prime Minister as the Minister.
7.	07.10.2024	Discussion on the Cabinet Memorandum regarding the cost estimation for years 2024/ 2025 on the X - Press Pearl incident	Clarification regarding the cost estimation on legal and expertise applications for 2024/ 2025 on the X-Press Pearl incident
8.	10.10.2024	Discussion with health officials	Discussion on the problems and needs in the health sector with the heads of several statutory institutions under the Ministry of Health, as discussed at the progress review meeting
9.	10.10.2024	Discussion held with officials of the Examinations Department	Discussion on current issues and best recommendations to solve in the examinations as discussed in the progress review meeting
10.	10.10.2024	Discussion held with officials of the University Grants Commission and the Higher Education Sector	Identifying the issues in higher education-related fields and universities and discussing the urgent measures to be taken for that purpose.
11.	12.10.2024	Discussion on issues related to development officers attached to the government schools	Discussing the issues that have arisen due to the fact that the development officers (graduates and trainees currently engaged in the teaching and learning process in national and provincial schools) have not been absorbed into the permanent teaching service so far.
12.	14.10.2024	Progress review meeting held with the Secretaries of the Ministries under	Reviewing the progress of the priority tasks of the ministries under the Prime Minister and updating information on new services and social needs.

#	Date	Discussion/ Meeting	Purpose
		purview of the Prime Minister as the Minister	
13.	17.10.2024	Discussion held with university student unions	Identifying unresolved issues faced by university students regarding their academic activities and student welfare.
		Discussion held with the Medical Faculty Student Action Committee	
		Discussion held with the Inter-University Bhikkhu Balamandala and the Student Balamandala	
14.	24.10.2024	Progress Review Meeting held with Secretaries of Ministries under the purview of the Hon. Prime Minister as the Minister	Reviewing the progress of the priority tasks of the ministries under the purview of the Prime Minister as the Minister and updating information on new services and social needs.
15.	24.10.2024	Discussion on the issues existing in the medical faculties of government universities	This discussion was held to identify the needs of local academic and non-academic staff, medical student welfare and other needs of university medical faculties and to provide appropriate solutions to those issues.
16.	25.10.2024	Discussion held with the Teachers and Principals Trade Union Confederation	Identifying unresolved issues regarding teachers and principals.
		Meeting held with the Principals' Service Association	
		Progress review meeting held with the Secretaries of the Ministries under the purview of the Hon. Prime Minister as the Minister	
17.	29.10.2024	Progress Review Meeting Held with Secretaries of Ministries Under the purview of the of the Hon. Prime Minister as the Minister	The primary objective of this discussion was to review the progress of the priority tasks currently being implemented in the ministries under the purview of the Hon. Prime Minister as the Minister and to

#	Date	Discussion/ Meeting	Purpose
			update information on new services and social needs.
18.	31.10.2024	Discussion on issues related to the Sri Lanka Teacher Education Service Limited Competitive Examination Candidates Association	This meeting was convened at the request of the relevant applicants in order to find a solution to the difficulties faced by applicants who have passed the Limited Competitive Examination of Sri Lanka Teacher Education Service, appeared for interviews, but have not yet been recruited.
19.	05.11.2024	Progress Review Meeting Held with Secretaries of Ministries Under the Scope of the Hon. Prime Minister as the Minister	The primary objective of this discussion was to review the progress of the priority tasks currently being implemented in the ministries under the purview of the Hon. Prime Minister as the Minister and to update information on new service requirements and social needs.
20.	02.12.2024 - 31.12.2024	The Committee of Officers appointed to assist the Cabinet Committee appointed to identify and resolve the problems faced by development officers in the public service, officers in related service categories, officers who do not consider a degree as a basic qualification for entry into the public service but who are already in various positions in the public service with a degree, and graduates who are aspiring to enter the public service	This committee meets and performs the functions related to the meeting of development officers in the public service, officers in related service categories, officers who do not consider a degree as a basic qualification for entry into the public service but who are already in various positions in the public service with a degree, and graduates who are looking forward to entering the public service.

2.2 Administration Division

This division carries out the administrative tasks, operational management and required coordination to utilize the physical and human resources efficiently and effectively and ensure overall performance of the Prime Minister's Office. This division functions under following thrust areas operated as subdivisions.

2.2.1 Human Resources Management and Administration Affairs

This division carries out the administrative tasks, operational management and coordination required to utilize the human resources efficiently and effectively and maintain the overall performance of the Prime Minister's Office at a high standard. This division takes necessary steps to direct officers for local and foreign training programs with the aim of improving the quality of service by developing the knowledge, skills and attitudes of the officers of the Prime Minister's Office. These trainings provide opportunity to improve efficiency and effectiveness of their duties and improve the overall service quality.

It also provides motivation and favourable the work environment for the officers while enabling them to adapt towards new technological applications and advancements. Furthermore, it creates a platform to establish chains of international relations through mutual learning and sharing experiences

Accordingly, the following local and foreign training courses, programs and workshops have been held during the period from 01.01.2024 to 31.12.2024

Local Training Courses/Programs/Workshops : - 28

Foreign Training Courses/Programs/Workshops : - 15

2.2.2 Information and Communication Technology

The Prime Minister's Office is in the process of incorporating information and communication technology to control and keep best use of public expenditure and increase the efficiency of institutional processes. Furthermore, it keeps constantly improving the internally developed software systems and experimenting with new information technology applications to carry out its work efficiently and conveniently. Accordingly, cyber security arrangements are being implemented and administered in all data management systems ensuring cyber security and accurate information transmission.

During this period, the Information and Communication Technology Sub-Division made its efforts to implement the Information and Cyber Security Policy approved by the Cabinet of Ministers for state institutions in the Prime Minister's Office and received the Information System Audit Central Association (ISACA) award as the best prepared state institution for cyber technology which could be considered a special achievement for the Prime Minister's Office in this regard.

Activities carried out by the Information and Communication Technology Sub-Division from 01.01.2024 to 31.12.2024

#	Activities
01.	Updating the official website of the Prime Minister's Office with information on the appointments of the new Prime Minister and the Prime Minister's Secretary.
02.	Providing the necessary information and communication technology, infrastructure and guidance to the Public Relations Division of the Prime Minister's Office to carry out its “work from home Programme” as a pilot project to study the feasibility of adapting the public sector to the Work From Home concept to minimize public expenditure.
03.	Based on the results of the above Programme modernizing the document management system in a way that other government organizations also could make use of it.

#	Activities
04.	Improving the existing human resource management system to include personal information of officers, to perform need analysis and prototyping, data filtering and to create customized reports.
05.	Improvements related to the implementation of the Right to Information Act and modernization and updating of the official website of the Prime Minister's Office.
06.	Improving the currently used Document Management System (DMS) to be compatible with mobile devices and providing training to officers on its new features.
07.	Further development and maintenance of the disaster recovery site installed for the information systems used in the Prime Minister's Office.
08.	Conduct technical evaluations and provide recommendations for information and communication technology purchases.
09.	Performing general maintenance and servicing of computers, computer accessories and computer networks, providing email accounts and performing their administrative tasks, keeping license and maintenance service agreements up to date, providing technical support for online meetings and performing general duties of the Information and Communication Technology Division.
10.	Installed the improved e-stores system considering as a priority need and warehouse operations were made efficient and effective. Officers training were also done
11.	Installation of a new firewall for the expiring firewall to ensure cyber security at the Prime Minister's Office's Sirimathipaya premises and Temple Trees premises.¶
12.	Initiative to upgrade the HRM software system to enter leave details in departments online and the CD For software system to enter legal documents.
13.	Contribute to the preparation of plans related to the digitalization of the Prime Minister's Office in the strategic plan of the Prime Minister's Office that is being prepared.
14.	Providing technical advice to resolve technical issues in citizen-centric data systems such as e-BMD, e-Pop, e-Land, e-Title of the Registrar General's Office.
15.	Supporting the digitalization of the Presidential Secretariat and the Office of the Leader of the House of Parliament

2.2.3 Logistics Affairs

2.2.3.1. The main tasks and functions performed during the period of 01.01.2024 to 31.12.2024 are mentioned below

Logistics Unit

- ❖ Up-to-date maintenance of vehicles in the fleet
- ❖ Taking necessary actions for repairs carried out by local agents and referring repairs carried out by external agencies to the Accounts Division for procurement activities
- ❖ Obtaining vehicle revenue licenses and insurance coverage on time
- ❖ Organising training workshops for staff and drivers as appropriate
- ❖ Providing necessary facilities for officers of the Media Division and the Prime Minister's Office
- ❖ Maintaining a detailed database containing driver information

Maintenance Unit

- ❖ Repairing the entrance and exit gates of the Sirimathi Paya premises
- ❖ Carrying out maintenance work to preserve the artefacts and antiquity in the official residence and garden grounds
- ❖ Providing generators when necessary
- ❖ Protecting valuable souvenir plants in the garden grounds
- ❖ Providing a medicinal or valuable plant for school children visiting the temple
- ❖ Planning, installing and maintaining plants, plant conservation and garden maintenance in the Prime Minister's Office and official residence premises are carried out by this unit

2.3 Development Division

This division contributes to enhance the economic and social development of the country by providing the necessary support to perform the tasks and functions assigned to it, coordinating and facilitating the implementation of state policies, based on state policies, and subject to the instructions of the Prime Minister.

2.3.1 International Relations Affairs

❖ Meetings between Ambassadors and High Commissioners of foreign countries

The Prime Minister's Office provides necessary leadership to strengthen bilateral and multilateral state relations, expand development cooperation and investment opportunities, and strengthen cultural relations between countries. Accordingly, the Development Division has carried out the necessary coordination activities for diplomatic meetings with the Ambassadors and High Commissioners of the following foreign countries during the period from 01.10.2024 to 31.12.2024.

Japan	Sweden	France
United States	United Kingdom	Turkey
Bangladesh	Switzerland	Pakistan
India	Thailand	Austria
Republic of Korea	Maldives	Italy
South Africa	Australia	Netherlands
Myanmar	New Zealand	Vatican City
Cuba	Canada	Egypt
Iran	United Arab Emirates	Malaysia
Norway	Romania	Malta

❖ **Meetings between foreign representatives visiting Sri Lanka**

This division carried out the necessary coordination for the meetings between the Hon. Prime Minister and following foreign representatives who visited Sri Lanka from 01.10.2024 to 31.12.2024.

- Meeting with the Hon. Prime Minister and the Indian External Affairs Minister during their visit to Sri Lanka
- Meeting with the Ambassador of the European Union
- Meeting with the visiting delegation from the United States
- Coordinated diplomatic meetings with the Secretary General of the Ministry of Europe and Foreign Affairs of France

❖ **Meetings between United Nations agencies**

Necessary coordination activities were carried out for diplomatic meetings held with United Nations affiliated institutions. Accordingly, necessary coordination and facilitation were carried out for the meetings and discussions held with the institutions listed below during the period 01.10.2024 to 31.12.2024.

- Food and Agriculture Organization of the United Nations (UNFAO)
- United Nations Population Fund (UNFPA)
- United Nations International Children's Emergency Fund (UNICEF)
- United Nations High Commissioner for Refugees (UNHCR)
- Diplomatic meetings held with representatives of the United Nations (UN)

❖ **Meetings with various international organizations**

The International Relations Unit coordinated diplomatic meetings with representatives of international organizations. Accordingly, meetings were held

with various international organizations during the period 01.10.2024 to 31.12.2024 as follows.

- International Monetary Fund (IMF),
- Asian Development Bank (ADB),
- Pakistan Business Group,
- International Labour Organization (ILO), International Organization for Migration (IOM),
- Singapore Media Association, Korea International Cooperation Agency (KOICA),
- Japan International Cooperation Agency (JICA),
- International Department of the Central Committee of the People's Republic of China (China – IDCPC),
- World Bank, International IDEA -International Institute for Democracy and Electoral Assistance,
- GGGI-Global Green Growth Institute, Bill & Melinda Gates Foundation
- All China Women's Federation and National Committee of the Chinese People's Political Consultative Conference (CPPCC)

❖ **Sending e-greeting cards for Christmas**

Arrangements were made to send e-greeting cards on behalf of the Hon. Prime Minister to the foreign ambassadors and high commissioners residing in Sri Lanka to convey Christmas and New Year greetings.

❖ **Issuance of letters of reply on behalf of foreign representatives who expressed their congratulations on the appointment of the Hon. Prime Minister**

Letters of reply were issued on behalf of the Hon. Prime Minister to the congratulatory messages sent by foreign Presidents, Vice Presidents, Prime Ministers, Heads of State, Ambassadors, and representatives of international organizations congratulating the Hon. Prime Minister Dr. Harini Amarasuriya on

her swearing-in as the 16th Prime Minister of Sri Lanka and the third female Prime Minister of Sri Lanka.

Accordingly, letters of reply have been issued to the Presidents, Prime Ministers and other dignitaries of the following countries during the period from 01.10.2024 to 31.12.2024 Spain, Cyprus, Singapore, Pakistan, Bhutan, Bahrain, Netherlands, France, Cambodia, North Macedonia, Belarus, Myanmar, Mauritius, Vietnam, Andorra, BIMSTEC, SAARC, Iran, Armenia, Nepal, Hungary, Slovenia, Cuba, Korea, Serbia, Japan, Tunisia, United Kingdom, Czech Republic, European Union, United Nations Economic and Social Commission for Asia and the Pacific, United Nations Human Settlements Programme, United Nations Population Fund.

2.3.1.1 International Relations Affairs Carried Out During the Period from 01.01.2024 to 30.09.2024

❖ Use of the Multidimensional Poverty Index (MPI) as a Policy Tool

A workshop was held at the Taj Samudra, Colombo on 18 January 2024, involving officials from all cabinet ministries and relevant government institutions, with the aim of creating awareness on government officials on the importance of using the Multidimensional Poverty Index (MPI), which is already used in nearly 100 countries around the world, as a policy tool to eradicate poverty in the country. Accordingly, basic project details were sought from all ministries and government institutions to identify projects, outline objectives and outline resources for using the MPI to address specific goals aligned with the MPI.

❖ Diplomatic meetings of the Hon. Prime Minister

The Division also coordinated the necessary arrangements for the meetings held by the Hon. Prime Minister with the official representatives of Korea, Myanmar, Thailand, Japan, Vietnam, Maldives, Mauritius, Greece, Russia, India, New Zealand, Maldives, Japan, Vietnam, Iran, Romania, Switzerland and Pakistan, ,

Bangladesh, Germany, China, Palestine, Netherlands as well as with representatives of organizations such as the European Union (EU), the International Water Management Institute (IWMI), the United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP), the Food and Agriculture Organization (FAO), the International Labour Organization (ILO), the United Nations Population Fund (UNFPA), the International Monetary Fund (IMF), the National Security Advisor of India and the European Union Election Observation Mission, with the aim of exchanging views on bilateral and multilateral relations, development cooperation and to promote investment opportunities between the countries. The necessary arrangements were also made for the meetings held by the Hon. Prime Minister with the newly appointed Ambassadors and High Commissioners representing Sri Lanka.

❖ **Official visit to China and participation in the Boao Forum for Asia**

At the invitation of the Chinese Government, the who led the period Prime Minister participated in a five-day official visit to China (from 25.03.2024 to 30.03.2024), during which a bilateral discussion was held with Chinese President Xi Jinping, led by the Chinese Foreign Minister, and a number of ministers.

❖ **Official visit to Korea**

The Prime Minister made an official visit to Korea (02.04.2024 to 04.04.2024) at the invitation of the Governor of Gyeongsangbuk-Do Province, Korea.

❖ **Ushering in Buddha statues from foreign countries to be enshrined in the Dharmayathanaya Vihara on Bauddhaloka Mawatha.**

At the request of the Prime Minister, coordination was done with the embassies and high commissions of those countries to bring Buddha statues from India, China, Bhutan, Laos, Vietnam, Myanmar, Japan, Korea, Indonesia and Nepal to the Dharmayathanaya on the Bauddhaloka Mawatha.

2.3.2 Strategic Affairs

2.3.2.1 Strategic Affairs carried out from 01.01.2024 to 31.12.2024

❖ Review of government-owned non-commercial institutions

Government-owned non-commercial institutions have been established from time to time for certain specific purposes, and due to various reasons, it has been identified that those purposes are not valid in the current context or have not been updated to suit the needs of the time, and a review of the current role of those institutions is necessary. According to the Cabinet decision dated 18.12.2024, Cabinet appointed a committee chaired by the Prime Minister's Secretary to specifically identify the non-commercial institutions under each Ministry and consider their institutional restructuring or required recommendations for better institutional establishments. Accordingly, all the relevant activities from collecting data on the 166 institutions identified as mentioned in the said Cabinet Memorandum to preparing the final report are being carried out by this division.

❖ Discussing suitable recommendation for issues related to Sawsiripaya building owned by the tower Hall Theater foundation

Several meetings have been held at the Prime Minister's Office under the patronage of the Prime Minister and the Prime Minister's Secretary, with the aim of discussing the problematic situation that has arisen regarding the CIDA's legal stay in the Sawsiripaya Building, which currently houses the head office of the Construction Industry Development Authority (CIDA), since 2016, without renewing the lease agreement, and reaching a fair and appropriate solution, and recommendations have been submitted to the relevant parties.

❖ **Collecting and Improving Government Revenue Through Effective use of Information Technology Systems**

The committee appointed by Committee on Public Accounts (COPA) under the chairmanship of the Prime Minister's Secretary to monitor the collection and enhancement of government revenue by establishing an effective IT system in 13 institutions that are important for generating revenue in the country. Several rounds of discussions were held with the heads of 13 institutions as well as with the officers of the Legal, Technical and Administrative Sub-Committees of each institution appointed as per the orders of the Committee on Public Accounts (COPA), to identify Current Status of integrating IT systems and to Identify legal, technical and administrative Issues Accompanied in implementation of the said systems in the mentioned institution. Furthermore, an action plan was prepared, including the tasks to be carried out and the target dates for the establishment and integration of IT systems, considering the financial and human resources available in each institution. A progress report was submitted to the Public Accounts Committee on 26.07.2024, based on the preliminary report containing the action plan. The Public Accounts Committee was asked on 10.12.2024 whether the monitoring work in this regard would be carried out further by this Technical Committee.

In addition, at the meeting of the Committee on Public Accounts held on 19.10.2023, several meetings were held under the auspices of the Prime Minister's Office to explore the possibility of introducing a work-from-home system for the entire public service during the Covid-19 (COVID-19) period, and a committee was appointed to draft a suitable system to implement Work From Home (WFH), and a discussion was held on 07.03.2024 to follow up on its progress.

❖ **Coordination activities related to the National Operations Room**

As proposed in the budget 2024 the "National Operations Room" was established under the Project Management and Supervision Department of the then Ministry of

Finance, Economic Stabilization and National Policies and chaired by the Secretary to the Prime Minister to resolve issues arising in major development Projects implemented in the country, and was established on 6th of February 2023 and 52 meetings held in this regard.

❖ **Preliminary work on the implementation of the “National Water Resources Policy”**

As per the Cabinet Decision No. CP/23/1255/602/006-1, dated 10.07.2023, the cabinet of Ministers has approved to implement a common watershed management mechanism in Sri Lanka and coordination activities in drafting this policy have been carried out by the Development Division of the Prime Minister’s Office. The financial and technical assistance have been provided by the Integrated Watershed & Water Resources Management Project (IWWRMP) and the Mahaweli Water Security and Investment Programme (MWSIP) in this regard.

However, since it was observed that the process of preparing the relevant policy had been carried out without public consultation, preparations are being made to submit it to the Cabinet for advice on taking further steps in this regard.

❖ **Establishing a museum in the historic Seethawaka area**

A project was launched to provide a building to establish a museum in the historical Seethawaka area through the Central Cultural Fund, which was affiliated to the then Ministry of Buddhasasana, Religious and Cultural Affairs, and was implemented under the full supervision of the Prime Minister's Office. Accordingly, the relevant stakeholders have completed the renovation of the building proposed to establish the museum including activities such as landscaping, preparation of the access road and drainage system, identification of artifacts as exhibits, preparation of a documentary program, provision of parking and sanitation facilities, and planning of viewing periods for school children. The museum was opened to public on 22nd of July 2024.

❖ **Vel Perahera Festival at the Sammangodu Sri Kadir Velayutha Swami Kovil**

It has been 170 years since the Sammangodu Sri Kadir Velayutha Swami Kovil, which is maintained by prioritizing the belief in the Kataragama Deity, which is highly revered by the Hindu people, was established. Thus, the Vel Perahera festival which has a history of about 170 years has been held in this Kovil, for the past 150 years. To mark the completion of 170 years since the establishment of this Kovil, the Vel Perahera festival to bring the Kataragama Deity was held on 19.07.2024 at the Temple Trees premises.

Accordingly, in order to pass on religious harmony to the future generations, this Vel Perahera festival was successfully held with the participation of school children of St. Mary's Tamil Maha Vidyalaya, Colombo 04, and with the participation of officers of the Department of Hindu Religious and Cultural Affairs.

2.3.2.2 Information on meetings held during the period from 01.01.2024 to 30.09.2024

- Discussions related to the Committee appointed to prevent deforestation, illegal sand mining and environmental protection
- Cabinet Subcommittee Report for submitting recommendations regarding the declaration of the marine zone of Mirissa as a Marine Wildlife Sanctuary
- Discussion to draft a national policy that includes standards and criteria to be used as a basis for the recognition of medical degree programs of internationally recognized universities in Sri Lanka
- Discussion on the payment and recovery of the converted gratuity (retirement gratuity) of retired Chief Justices and other High Court Judges
- Discussion on the National Steering Committee for Sustainable Development Goals

- Discussion on the programme to empower financial and digital literacy among women
- Discussion on collecting and improving government revenue through effective use of information technology systems
- Discussion held to commemorate the Vesak festival in the year 2024
- Discussion to evaluate the service of media institutions in conjunction with the 33rd anniversary of the National Namal Uyana
- Review of Cabinet Offices and Discussion on obtaining consultancy services for healthcare procurement
- Discussion on the National Digital Economy Strategy for Sri Lanka - 2030
- Discussion on the MoU to be signed between Yunnan Agricultural University and Hector Kobbekaduwa Agricultural Research and Training Institute
- Discussion on the project to replace existing street lights in Sri Lanka with efficient LED street lights
- Discussion on the implementation of Article 6 of the Paris Agreement in Sri Lanka
- Discussion on the implementation of an accelerated irrigation development scheme as a solution to the future challenges faced by the northern dry zone of the island in the face of climate change - (Lower Malwatta Oya Development Project)
- Discussion on the meeting on the Citra Social Innovation Lab
- Progress review meeting on the introduction of new laws regarding the traditional rights of the indigenous peoples of Sri Lanka
- Discussion held on the consideration of investment opportunities by Zhejiang Yinyang Technology Co. Ltd
- Special meeting on the formulation of a new project for the development of the agricultural sector

- Final meeting of the Advisory/Foresight Mission for the Skills Development Systems Transformation Programme
- Meeting held with the Asian Development Bank to discuss the Agricultural Value Chain Financing and Commercialization Sector Development Project
- Discussion regarding the Cabinet Sub-Committee on Restructuring of Line Institutions related to the National Cooperative Movement
- Discussion on the Seethawaka Regional Development Plan
- Awareness discussion on the implementation of the 2024 Decentralized Budget Program (Western, Northwestern, Sabaragamuwa, Central, Southern, North Central, Uva Provinces)
- Discussion on the implementation and realization of the Aswesuma Welfare Benefit Scheme
- Discussion on expanding cooperation opportunities for Chinese and Sri Lankan enterprises under the "One Belt, One Road" initiative
- Discussion with the delegation of the "Chongqing International Golf Club" in China
- Conducting a series of programs for the full integration of the hill country Tamil community of Sri Lanka into Sri Lankan society
- Discussion on the preparation of a voluntary retirement scheme for redundant employees of state enterprises
- Discussion on professional issues affecting public sector executives
- Discussion on increasing the capacity of large-scale entrepreneurs of Micro, Small and Medium Enterprises
- Discussion on the Cabinet Sub-Committee for Monitoring, Institutional Coordination and Guidance on the Implementation of the Megapolis Western Region Master Plan - 2048
- Discussion on Motivating IT Companies to Invest in Sri Lanka
- Discussion on Signing of MoUs between Wayamba University, University of Ruhuna and Yunnan Agriculture University, China

- Discussion on the Construction of the Historic Kalyana Nadi Udakukkhepa Seema Malaka
- Discussion on the Future Development Activities Expected to be Carried Out at the Aukana Rajamaha Viharaya
- Discussion on Empowering Low-Income Entrepreneurs by Strengthening the Local Economy
- Discussion on Facilitating the Maha Kumbabishegam Ceremony at the Historic Sri Seetha Amman Kovil in Seetha Eliya, Nuwara Eliya
- Discussion on the national program to provide 2 million “Urumaya” freehold deeds
- Discussion on the long-standing land issue surrounding the Wilgamuwa Hettipola town in the Wilgamuwa Divisional Secretariat Division, Matale District
- Discussion on expanding the country’s national power grid through China-Sri Lanka cooperation
- Discussion on China’s emergency assistance to small-scale fishermen in the Northern and Eastern provinces of Sri Lanka

2.3.3 Planning Affairs

2.3.3.1 Work carried out by the Planning Division from 01.01.2024 to 31.12.2024

❖ Preparation of the Annual Action Plan of the Prime Minister's Office

The Annual Action Plan for the year 2025 was prepared and submitted on time, identifying the tasks and programs expected to be carried out by each division of the Prime Minister's Office in the year 2025, including indicators to measure their progress.

❖ **Preparation of all quarterly physical progress reports for the year based on the annual action plan**

It is important to measure the progress of the activities carried out by each division in order to achieve the objectives of the Prime Minister's Office. Accordingly, the progress of the activities carried out by each division during the period from 01.01.2024 to 31.12.2024 has been submitted to the Audit Division before the due date on a quarterly basis.

❖ **Preparation of the final progress report based on the annual action plan**

The annual progress report of 2024 which includes the progress of the activities carried out in the all quarters of the year has been prepared and forwarded before the scheduled date for tabling during the Appropriation bill debate of the Parliament.

❖ **Preparation of Draft Annual Performance Report and Final Performance Report**

In accordance with the provisions of paragraph 2.4 of Finance Circular No. 402 dated 12.09.2002, the draft of the Performance Report of the Prime Minister's Office for the year 2023 has been duly submitted to the Auditor General before 28th February 2024 and the final performance report has been duly submitted to Parliament before 31.05.2024.

❖ **Preparation of the Prime Minister's Office's Performance Report on the Achievement of Sustainable Development Goals (SDGs)**

In accordance with the Sustainable Development Act No. 19 of 2017, all institutions are required to submit progress towards achieving the Sustainable Development Goals for each year. Accordingly, the Prime Minister's Office's Performance Report on the Achievement of the Sustainable Development Goals for the year 2024 was duly prepared and submitted to the Auditor General.

2.3.4 Parliamentary Affairs

2.3.4.1. Tasks performed in relation to parliamentary affairs during the period from 01.10.2024 to 31.12.2024

❖ Affairs related to Cabinet Memorandums and Cabinet Notes

This unit carries out the process of drafting the Cabinet Memorandums and Cabinet Notes submitted to the Cabinet by the Hon. Prime Minister and submitting them to the Cabinet Office, and carries out relevant coordination activities.

Accordingly, from 01.10.2024 to 31.12.2024, **4** Cabinet Memorandums and **01** Cabinet Notes related to various fields have been submitted to the Cabinet.

This unit studies the above Cabinet memoranda and notes and informs the relevant divisions to take the necessary actions to implement the decisions that the Secretary to the Prime Minister must take, among the decisions reached by the Cabinet.

❖ Preparation of summary notes for Cabinet papers

Prior to the Cabinet meetings, the Cabinet Office prepares a single file summarizing the contents of all the Cabinet papers sent to the Prime Minister for his attention on a weekly basis and provides it to the Prime Minister and the Prime Minister's Secretary. Accordingly, **10** Cabinet Paper Summary Notes have been prepared from 01.10.2024 to 31.12.2024.

❖ Maintaining the database related to Cabinet Papers up to date

All ministries scan and update the Cabinet Memorandums/Notes, Observations and Decisions related to the work related to their scope, which are sent to the Cabinet by

them, into the data system and provided to the relevant officers for office needs with the approval of the staff officer.

2.3.4.2 Tasks performed in relation to parliamentary affairs during the period from 01.01.2024 to 30.09.2024

❖ Tabling of Parliamentary reports

This section is responsible for preparing and submitting proposals for the approval of the Parliament regarding the Bills whose legal work has been completed by His Excellency the President and the proposals to be tabled in the Parliament by the Honorable Prime Minister. Accordingly, from 01.01.2024 to 30.09.2024, 09 resolutions have been submitted to the Parliament.

❖ Answering parliamentary questions

- Drafted responses to oral questions asked by ruling and opposition members of Parliament to the Hon. Prime Minister within the period from 01.01.2024 to 30.09.2024, relating to the scope of Hon. President and the Hon. Prime Minister, and coordination has been carried out with the relevant ministries for other Parliamentary questions.

Accordingly,

Oral questions on matters falling within the purview of the Hon. President and the Presidential Secretariat - **08**

Oral questions on matters falling within the purview of the Hon. Prime Minister and the Prime Minister's Office - **33**

- Answers to one (01) question asked under Standing Order 27(2) have been drafted and submitted to Parliament.

- Answers to 08 oral questions asked under the opportunity to ask questions to the Hon. Prime Minister on policy matters of national importance are given on the first Wednesday of each month during the sitting of Parliament. Accordingly, 16 answers to 08 oral questions have been drafted on two occasions.

- ❖ **Tasks performed from 01.01.2024 to 30.09.2024 regarding Cabinet Memoranda, Cabinet Notes, Observations, Cabinet Paper Summary Notes**

Tasks performed	Total
Cabinet Memoranda	20
Cabinet Notes	7
Observations	23
Cabinet Papers Summary Notes	36
Reports submitted to Parliament	36

2.4 Accounts Division

The main function of this division is to implement sound and efficient financial management practices and ensure sound financial reporting in order to fulfill the functions constitutionally assigned to the Prime Minister's Office. Accordingly, the following functions are performed by this division.

Tasks performed in relation to accounting from 01.01.2024 to 31.12.2024

- Financial Planning and Budgetary Control
- Purchase and maintenance of assets, safeguarding those assets, conducting annual inventory surveys and maintaining records related to assets, according to procurement procedures,
- Preparation of annual financial statements, prepare management reports and prepare annual reconciliation reports regarding advance accounts while maintaining the limits of the advance “B” account of government officials
- Coordination with government audit officers and provision of necessary information and support for annual audit activities
- Preparation of salaries of all officers of the Prime Minister’s Office, carrying out activities related to recurring and capital expenditures including payment of advances and other allowances
- Purchase of consumables required for office activities and carrying out stock control activities regarding those materials

Description	Annual Estimated Amount for 2024 (Rs.)	Total expenditure from 01.01.2024 – 31.12.2024 (Rs.)	Financial Progress
Recurrent expenditure	1,064,549,366.00	931,077,819.03	87.46%
Capital expenditure	116,082,634.00	84,060,240.74	72.41%

2.5 Public Relations Division

This division provides relief to the suggestions, requests and grievances addressed to the Prime Minister seeking relief regarding any problem that the public has been suffering from, to provide effective service to the public from government institutions and to follow up on them until a final answer is given by referring those issues to government institutions in order to provide a prompt response to the problems, accepts the messages submitted by the public, civil organizations, trade unions and various institutions on behalf of the Prime Minister and carry out other related coordination activities, analyse information on unresolved public problems and forward the results to the appropriate decision-making parties

2.5.1 Use of technology and communication strategies to efficiently address suggestions, requests and grievances

❖ How to address suggestions, requests/grievances

Since technological and communication strategies are used to effectively address suggestions, requests and grievances, any individual can submit their request electronically through the links below, in addition to sending it by mail, and they will also be responded to promptly.



secretarypr@pmoffice.gov.lk



www.pmoffice.gov.lk (Link to the **public grievances** web page)



+94 117481514



+94 71 999 7722

❖ SMS Service

If mobile phone numbers are mentioned with the requests/grievances being submitted, Reference Numbers will be provided via SMS.

❖ Enforcement of the provisions of the Right to Information Act No. 12 of 2016

The relevant documents of every request made by the public are scanned and stored as soft copies in a Document Management System. This enables the information to be checked and retrieved at any time. Accordingly, the provisions of the Right to Information Act No. 12 of 2016 have been enforced.

The following is the information about the letters received to this section during the period from 01.01.2024 to 31.12.2024.

#	Medium	Amount
i.	Mail/ Fax/ Hand (hard copy)	18,460
ii.	Email/WhatsApp/Soft copies	9,185
	Total	27,645

The content of the total number of letters received is as follows.

i.	No. of new requests	- 12,858
ii.	No. of responses received from institutions	- 8,966
iii.	No. of repeated requests made by the citizen before the	
iv.	initial request was answered	- 3,221
iv.	No. of unactionable emails received via email	- <u>2,600</u>
		<u>27,645</u>

01. By nature of requests (new requests)

#	Letter classification	Amount	Percentage
1	Various difficulties faced by clients Complaints against public servants and the police, complaints related to public service procedures, public safety, environmental pollution, delays in conducting competitive examinations/results/recruitment, etc.	3235	25.20%
2	Employee requests Government/ Private/ Armed Services/ Foreign Workers	2387	18.60%
3	Education Higher education, vocational education, school sports, school facilities and enrollment, common education issues	920	7.20%
4	Greetings, Comments and suggestions to the Hon, Prime Minister	1089	8.50%
5	Job requests	883	6.90%
6	Land issues For agricultural and commercial purposes, for building houses, title deeds and deeds, surveys, laying boundary stones	828	6.40%
7	Infrastructure Water/ Electricity/ Roads/ Transportation/ Communications	512	4.00%
8	Retirement Pensions and gratuities	462	3.60%
9	Welfare benefit requests Aswesuma, Samurdhi, Disabled, Elderly, Kidney, Living Expenses, Women and Children's Aid, Medicines and Equipment	614	4.80%
10	Religious, cultural, artistic and sporting	295	2.30%
11	Requests for relief for loans and leases	211	1.60%
12	Housing needs Houses, home renovations and new construction	268	2.10%
13	Industries Fisheries/Tourism/IT/Industry	63	0.50%
14	Agricultural	70	0.50%

#	Letter classification	Amount	Percentage
	Water issues, seeds, fertilizers, pests and extension services		
15	Other issues not included in Nos. 1 to 14	1021	7.90%
Total		12,858	100%

❖ **Appointing direct supervisory officers to promptly respond/solve public requests/grievances**

For this purpose, the necessary officers have already been appointed from Ministries, Departments, District Secretariats, Divisional Secretariats and Provincial Councils, and about 90% of the work to appoint direct supervisory officers in corporations and statutory boards has also been completed.

Accordingly,

- Through this process, every request is forwarded to the relevant institutions only through **Email**. This has resulted in economic savings and has enabled savings of about 50% on stationery and postage costs.
- If the citizen who submitted the request has an **Email** address, he/she will be provided with information via **Email** and if the citizen has mentioned a **WhatsApp** number, the relevant information will be forwarded to him/her via **WhatsApp**.
- The Public Relations Division has introduced a common **WhatsApp** number for submitting requests and grievances.

❖ **Using a Digital Signature**

- This has enabled increased efficiency and productivity and has significantly reduced the cost of stationery

- The use of hard copies for submitting drafts has been discontinued
- The use of Digital Signature has enabled the response to public grievances through Email and WhatsApp technology, thus minimizing or eliminating the use of paper

This has reduced the need for office equipment and space to protect those documents. Also, the IT Division has implemented a program to backup all scanned documents daily. Documents related to completed requests/complaints will be sent to the citizen by mail.

❖ **Introducing a WhatsApp number**

This has enabled the prompt receipt of requests from the public and the timely provision of relevant information.

2.5.2 Special tasks performed by the Public Relations Division

❖ **Work From Home (WFH) Pilot Project**

The Public Relations Division was selected to implement this pilot project in accordance with the directive of the Secretary to the Prime Minister to discuss with the Secretary to the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government to explore the possibility of public servants working from home to collect government revenue and improve productivity by utilizing information technology systems at the Public Accounts Committee held on 19.10.2023. Accordingly, guidelines were prepared to start this pilot project from 22.01.2024 and the Public Relations Division successfully carried out the pilot project by acting in accordance with those guidelines.

The Public Relations Division of the Prime Minister's Office implemented this pilot program in four phases from 22.01.2024 to 03.06.2024

The growth in the monthly work units accomplished after the implementation of the Work from Home (WFH) pilot project, compared to the monthly work units accomplished by the officer before the implementation of these phases of the WFH pilot project, is as follows

Phases of the WFH pilot project	Monthly average progress
Phase One – 22 nd January to 19 th February, 2024	61% growth
Second Phase – 26 th February to 26 th March, 2024	64% growth
Third Phase – 27 th March to 26 th April 2024	15% growth
Fourth Phase - 3 rd May to 3 rd June, 2024	17% growth

Thus, the average progress of the monthly work unit completed by an officer in Phase 4 has increased by 39% due to the implementation of the WFH project. Accordingly, the performance and productivity of officers have increased through the implementation of this methodology.

Furthermore, the government has been able to reduce its expenses by reducing water charges, electricity charges, maintenance costs by a certain percentage during the WFH project period, payment of overtime allowances, and repair costs of computers and devices.

❖ **The Committee of Officers appointed by the Cabinet of Ministers to review the recruitment process in the public service**

As per the cabinet decision on අම/24/0420/601/029 and date 12.03.2024 Recruitment Committee was established under the chairmanship of the Secretary to the Prime Minister and with the participation of other relevant parties, in order to

adjust the current approved number of public servants, which has been unusually expanded due to irregular recruitments made outside the approved staff of the public service and without proper human resource studies, to suit the current situation in accordance with the internationally accepted standard corporate human resource management pyramid, a Recruitment Committee was established under the chairmanship of the Secretary to the Prime Minister and with the participation of other relevant parties and, the Public Relations Division provided facilities for the said Committee.

Accordingly, necessary guidelines were provided to all Secretaries of Ministries, Heads of Departments, Chief Secretaries of Provincial Councils and Heads of Statutory Institutions regarding the review of the recruitment process in the public service to adopt a correct human resource management approach.

This committee implements a logical and scientific examination of the recruitments for vacancies in the approved staff presented to the committee meetings and gives consent to recruit essential posts.

2.6 Internal Audit Division

The Audit Division of the Prime Minister's Office is responsible for providing audit reports requested to be submitted by the Prime Minister's Secretary, forwarding the quarterly evaluation reports of the Chief Internal Auditor to the National Audit Office and the Department of Management Audit, and conducting Audit and Management Committee meetings in accordance with the guidelines of those institutions within the prescribed time frames. Accordingly, the functions performed by the Internal Audit Division are as follows.

Tasks performed by the Internal Audit Division from 01.01.2024 to 31.12.2024

#	Program/Meeting	Date held
01	Preparing the quarterly evaluation report of the Chief Internal Auditor and sending it to the Management Audit Department. ▪ Preparation and submission of the evaluation report for the fourth quarter of 2023 ▪ Preparation and submission of the evaluation report for the first quarter of 2023 ▪ Preparation and submission of the evaluation report for the second quarter of 2024 ▪ Preparation and submission of the evaluation report for the third quarter of 2024	31.01.2024 29.04.2024 19.07.2024 10.12.2024
02	Preparation of the Chief Internal Auditor's Preliminary Implications Report for the year 2024	31.01.2024
03	Conducting Audit and Management Committee meetings for the first, second, third and fourth quarters of 2024 respectively in accordance with the guidelines of the Management Audit Department.	24.02.2024 18.06.2024 10.09.2024 17.12.2024
04	Sending internal audit reports to the Management Audit Department on a quarterly basis (Form 6) ▪ Quarterly Compliance Report Submission - First Quarter 2024 ▪ Quarterly Compliance Report Submission - Second Quarter 2024	31.02.2024 26.06.2024

#	Program/Meeting	Date held
	- Quarterly Compliance Report Submission - Third Quarter 2024 - Quarterly Compliance Report Submission - Fourth Quarter 2024	13.09.2024 17.12.2024
05	Payment Voucher Check - (December 2023)	01.01.2024- 31.03.2024
06	Conducting internal audit inspections and reporting audit findings with recommendations to the Secretary to the Prime Minister. - Internal Audit Inspection on Maintenance of Personal Files - Internal Audit Inspection on Government Salary Payment Computer Program - Inspection of Advance "B" Account of Government Officials - Audit of Petty Cash Management - Internal Audit of Government Payroll System (GPS) - Payment Voucher Inspection - Internal Audit Inspection on Maintenance of Personal Files of Staff Officers - Inspection of payment vouchers related to the provision of telephone and internet services	07.02.2024 21.02.2024 05.28.2024- 06.06.2024 10.05.2024- 06.05.2024 12.06.2024 30.05.2024- 2024.06.12 17.07.2024 24.07.2024

#	Program/Meeting	Date held
	Internal audit inspection of festive advances and disaster loans to government officials	15.08.2024
	Internal audit inspection of payments made for stationery and office needs	16.08.2024
	Internal audit inspection on the verification of payment vouchers related to vehicle maintenance expenses	30.08.2024
	Internal audit inspection on the verification of salary payment according to the Sri Lanka Interbank Payment System (SLIPS)	06.09.2024
	Inspection of personal files of non-staff officers	29.10.2024
	Annual inventory survey activities and inspection of embezzlement activities	12.05.2024
	➤ Checking payment vouchers - August 2024	10.12.2024
	➤ Vehicle accidents - 2024	11.12.2024
	➤ Checking the payment of salaries for the Prime Minister's personal staff	11.12.2024
07	Preparation of the Internal Audit Charter for the year 2025	14.10.2024
08	Preparation of a Risk Appetite Statement	20.11.2024
09	Preparation of a risk assessment report	20.11.2024
10	Preparation of the Risk Register for the year 2025	20.11.2024
11	Preparation of the Internal Audit Plan for the year 2025	25.11.2024

2.7 Media Division

In line with the policy statement “Rich country and a beautiful life “it is essential to transform individual and social attitudes with the economic transformation to create a new change in the country. Furthermore it is essential to direct the country which has been gone through numerous challenges and crisis so far, to the correct path and way forward. The Prime Minister’s Media Division is constantly providing its services to create correct attitudes among the people regarding the decisions and programs taken by the government as a people-centered government and to communicate correct information to the people. Furthermore, this division is also responsible for disseminating accurate information through constant attention and follow up on media practices. This division is responsible for timely media coverage of all information and publicity, including decisions taken by the Prime Minister, at diplomatic meetings, public events, Parliamentary news and crucial discussions and also issuing news releases to television, newspapers, radio, websites, blogs, and social media, and following up on news. The Media Division also carries out tasks including monitoring and correcting inaccurate and incomplete news published through various media platforms and issuing greeting messages on behalf of the Prime Minister on special days and occasions.

During the period from 01.10.2024 to 31.12.2024, the Media Division performed the following tasks.

#	Work performed	Amount
1.	Press Releases	110
2.	Congratulations messagess	11
3.	News and Announcements News in the Print Media (News and Announcements published in all three languages)	460

#	Work performed	Amount
4.	Radio News	186
5.	Television media news	206
6.	News published on websites	Approximately a thousand
7.	News published on the website of the Prime Minister's Office	105
8.	News published on the website of the Prime Minister's Office	11
9.	News posted on the Facebook page	130

In addition, the organization of events, media calls, and pre-monitoring of events have also been carried out. The Media Division also stores and releases videos and photographs of various events attended by the Prime Minister and various events at the Prime Minister's Office when necessary. The Media Division also archives news published in print media, television, and websites and prepares news files.

Programs covered by Media Section from 01.10.2024 to 31.12.2024 and its physical progress

#	Events covered by the Media Division	Total
01	Archiving and storing photographs and videos of events attended by the Prime Minister	
	I. Photo files	81
	II. Video files	127
02	News and feature productions and press releases to the media	110
03	Special article preparation (newspapers)	03

#	Events covered by the Media Division	Total
04	Callings for media coverage	03
05	Prime Minister's messages to the media relevant to special days	11
06	Pre-monitoring and pre-discussion activities for special occasions attended by the Prime Minister	12
07	Meetings with foreign ambassadors and representatives	44
08	Preparing a file of reports published in the print media and news published in newspapers and websites on socio-economic issues relevant to the Prime Minister's purview and requiring attention and referring it to the Hon. Prime Minister and the Prime Minister's Secretary	79
09	News updates on the official website of the Prime Minister's Office	105
10	Updating the Official FB Page of Media Division	132
11	News Follow-up events I. Electronic Newspapers II. Television Channels III. Websites and Blogs	1325 460 1050

Tasks performed by the Media Division from 01.01.2024 to 30.09.2024

#	Events covered by the Media Division	Total
01	National festivals and special occasions	156
02	Programs attended by the Prime Minister Data preservation and storage I. Photo files II. Video files	639
03	News and feature articles creation	400

#	Events covered by the Media Division	Total
04	Press release to the media	303
05	Preparing special articles Providing information requested by the media	130 119
06	I) Translation of news and special messages	381
07	Callings for media coverage	64
08	Website news update	401
09	Greeting messages	201
10	Condolence messages	101
11	Forwarding messages to relevant places	345
12	Issuance of Prime Minister's messages to the media related to special days	20
13	Dharma Deepani Poya Day Programme	09
14	Buddhist religious, cultural and non-religious festivals and programs	09
15	Event organization and preliminary discussions	36
16	I) Monitoring reports published in the print media that should be brought to the attention of the Prime Minister and take relevant action.	133
	II) Monitoring reports published in electronic media and taking relevant action	03
	III) Monitoring reports published in web media and taking relevant action	04
	IV) Preparing daily and weekly reports including the amount of news published in newspapers and websites	261
17	Updating Social media, FB	185

2.8 Legal Division

This divisions carry out coordination activities related to various legal matters falling under the purview of the Hon. Prime Minister and coordination of legal matters related to other Ministries held by the Hon. Prime Minister.

The following activities have been carried out by this division during the period from 01.01.2024 to 31.12.2024

- ❖ Coordination has been carried out with the Attorney General's Department and other relevant parties regarding the cases filed in the Supreme Court, the Court of Appeal and other courts naming the Prime Minister and/or the Prime Minister's Secretary as respondents.
- ❖ The number of notices received by the Legal Division for the year 2024 is as follows:
 - Supreme Court Case Files - 36
 - Court of Appeal Case Files - 08
- ❖ All the above-mentioned case files have been completed and the relevant preliminary reports have been forwarded to the Attorney General's Department. Furthermore, observations and replies have been provided to the Attorney General, where necessary.
- ❖ Necessary arrangements have been made regarding meetings, special meetings, etc. regarding legal matters attended by the Prime Minister.
- ❖ Various files submitted to the Legal Division have been monitored and relevant notes and recommendations have been provided to the relevant divisions.



Pradeep Saputhanthri
Secretary to the Prime Minister
(Institutional Accountability)



A T Ekanayake
Director (Planning)
(Preparation & Editing))

Overall Financial Performance of the year

3.1 Statement of Financial Performance

ACA - F

Prime Minister's Office
Statement of Financial Performance
for the period ended 31st December 2024

Revised Budget Allocations 2024 Rs.	Note	Actual	
		2024 Rs.	2023 Rs.
- Revenue Receipts		-	-
- Income Tax	1	-	-
- Taxes on Domestic Goods & Services	2	-	-
- Taxes on International Trade	3	-	-
- Non Tax Revenue & Others	4	-	-
Total Revenue Receipts (A)		-	-
- Non Revenue Receipts		-	-
- Treasury Imprests		1,004,611,000	923,549,000
- Deposits		764,045	11,318,581
- Advance Accounts		19,162,130	22,828,657
- Other Main Ledger Receipts		-	-
Total Non Revenue Receipts (B)		1,024,537,175	957,696,238
Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		1,024,537,175	957,696,238
- Remittance to the Treasury (D)		-	-
Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		1,024,537,175	957,696,238
Less: Expenditure			
- Recurrent Expenditure		-	-
288,132,000 Wages, Salaries & Other Employment	5	283,614,824	253,667,095
773,917,366 Benefits	6	647,201,571	579,590,857
2,500,000 Other Goods & Services	7	1,537,137	1,866,394
- Subsidies, Grants and Transfers	8	-	-
- Interest Payments	9	-	2,500
- Other Recurrent Expenditure		-	-
Total Recurrent Expenditure (F)		932,353,531	835,126,846
Capital Expenditure			
94,000,000 Rehabilitation & Improvement of Capital Assets	10	62,771,488	96,672,091
17,800,000 Acquisition of Capital Assets	11	17,433,018	13,849,384
3,282,634 Capital Transfers	12	3,282,634	132,889,006
- Acquisition of Financial Assets	13	-	-
1,000,000 Capacity Building	14	573,100	89,061
- Other Capital Expenditure	15	-	-
Total Capital Expenditure (G)		84,060,241	243,499,542
Deposit Payments		4,927,709	29,282,720
Advance Payments		17,391,367	17,210,415
Other Main Ledger Payments		-	-
Total Main Ledger Expenditure (H)		22,319,076	46,493,135
Total Expenditure I = (F)+(G)+(H)		1,038,732,848	1,125,119,524
1,180,632,000 Balance as at 31st December J = (E)-(I)		(14,195,673)	(167,423,286)
Balance as per the Imprest Adjustment Statement		(14,195,673)	(167,423,286)
Imprest Balance as at 31st December		(14,195,673)	(167,423,286)

3.2 Statement of Financial Position

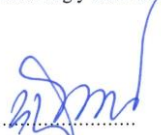
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**Prime Minister's Office
Statement of Financial Position
As at 31st December 2024**

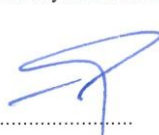
	Note	Actual 2024 Rs	2023 Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	15,479,269,474	19,907,679,147
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	44,030,560	45,801,323
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		15,523,300,034	19,953,480,471
<u>Net Assets / Equity</u>			
Net Worth to Treasury		38,082,958	35,690,058
Property, Plant & Equipment Reserve		15,479,269,474	19,907,679,147
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	5,947,601	10,111,266
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		15,523,300,034	19,953,480,471

Detail Accounting Statements in ACA format Nos. 2 to 7 presented in pages from 7 to 27 and Annexures to accounts presented in pages from 28 to 37 form an integral part of these Financial Statements. The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024 and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

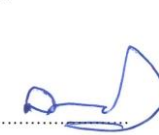
We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.


Chief Accounting Officer

Name : **G. Pradeep Saputhanthri**
Designation : **Secretary to the Prime Minister**
Date : **2025/01/01**
No. 58, Sir Ernest De Silva Mawatha
Colombo 07


Accounting Officer

Name : **Y M S Gunasekara**
Designation : **Chief Financial Officer**
Date : **24/02/2025**
No. 58, Sir Ernest De Silva Mawatha
Colombo 07


Chief Accountant

Name : **M.M.J.R.V. Fernando**
Date : **24/02/2025**
Chief Accountant
Prime Minister's Office
No. 58, Sir Ernest De Silva Mawatha
Colombo 07

3.3 Statement of Cash Flows

ACA-C

**Prime Minister's Office
Statement of Cash Flows
for the Period ended 31st December 2024**

	Actual	
	2024 Rs.	2023 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	7,153,933	31,072,805
Imprest Received	1,004,611,000	923,549,000
Recoveries from Advance	16,509,810	19,875,852
Deposit Received	764,045	11,318,581
Total Cash generated from Operations (A)	1,029,038,787	985,816,238
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	919,690,864	822,821,657
Subsidies & Transfer Payments	1,537,137	1,868,894
Expenditure incurred on behalf of Other Heads	1,440,720	4,504,311
Imprest Settlement to Treasury	-	-
Advance Payments	17,382,117	16,303,792
Deposit Payments	4,927,709	29,282,720
Total Cash disbursed for Operations (B)	944,978,547	874,781,375
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	84,060,241	111,034,864
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	84,060,241	111,034,864
Total Cash disbursed for Investing Activities (E)	84,060,241	111,034,864
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(84,060,241)	(111,034,864)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	-
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

4.1 Performance Indicators of the Institution (As per the Action Plan)

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100% - 90%	75%- 89%	50%- 74%
01. Strategic Intervention on development initiatives and Policy coordination	Following-up decisions taken at the meetings chaired by the Hon. Prime Minister/ Secretary to the Prime Minister	No. of decisions followed up	✓		
	Facilitation/ Intervention on Inter-Ministerial/ Agencies development and policy initiatives	No. of interventions	✓		
	Identify and analyze timely sensitive development issues, performing as a mediator for identified issues and prepare study reports accordingly	No. of issues identified/ reports prepared	✓		
	Identifying and rectifying the practical issues in handling public grievances and forwarding them to policy makers when necessary	No. of issues attended	✓		
	Preparation and submission of Cabinet Memoranda and Notes to the Cabinet according to the necessity	No. of Cabinet Memorandum/ Notes to the Cabinet submitted	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
01. Strategic Intervention on development initiatives and Policy coordination	Preparation of answers for the Parliament Questions asked from Hon. Prime Minister	No. of answers for the parliament questions prepared	✓		
	Preparation of Resolutions and submission of Resolutions to the Parliament	No. of resolutions prepared and presented to the Parliament	✓		
	Submission of Annual Reports and Annual Performance Reports of the Institutions which come under the purview of the Presidential Secretariat to the Parliament	No. of Annual Reports and Annual Performance Reports submitted to the Parliament	✓		
	Updating of the web based database system which contains Cabinet Memoranda and relevant decisions	No. of available records of Cabinet Memoranda and decisions in the web based data base system (timely updated)	✓		
	Preparation of brief note (Summary) on Cabinet Memoranda prior to the every Cabinet meeting	No. of brief notes prepared (summary) on Cabinet Memoranda	✓		
	Coordination and facilitation of Special Cabinet Sub Committees, Committees chaired by the Hon. Prime Minister and Committees chaired by the Secretary to the Prime Minister	No. of Cabinet Sub Committees/ Committees facilitated	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100% - 90%	75%- 89%	50%- 74%
01. Strategic Intervention on Development initiatives and Policy coordination	Monitoring the progress of committee decision	Percentage of progress achievement No. of progress reports prepared	✓		
	Preparation of Action Plans, Road Maps and Way-forward plans according to the decisions made during the meetings	Percentage achievement	✓		
	Coordinating with different Local and International Private sector agencies on current issues	No. of cases coordinated	✓		
	Coordinating with Government and Private organizations to develop Digital Economic Strategy	No. of meetings coordinated , No. of Initiatives introduced	✓		
	Making necessary recommendations to the President, Cabinet of Ministers and other National Level Committees	No. of recommendations submitted/ drafted	✓		
	Facilitating of project proposals on Finance and Energy supply through Committee appointed by H.E. the President	No. of proposals facilitated	✓		
	Facilitating novel inventors to commercialize their products and services	No. of inventors facilitated	✓		
	National Operation Room for mega projects	No. of interventions	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
02. Facilitation and Coordination of Special Development programs	Design, Establish and Coordination of Entrepreneurship program in different sectors at a different capacity) with all other relevant agencies	No. of entrepreneurs assisted	✓		
	Coordination of Tea small holders development program with all other agencies	No. of interventions	✓		
	Facilitating Export Oriented Goods and Services	No. of facilitations	✓		
	Facilitation of Foreign and Local investors	No. of interventions	✓		
03. Institutional Management and Development for Good Governance	Preparation of the Procurement Plan for the year 2025	Procurement Plan for year 2025	✓		
	Preparation of the Financial Statements for the year 2023	Submission of financial statements for year 2023	✓		
	Preparation of the Budget Estimates for the year 2025	Submission of budget Estimates for year 2025	✓		
	Providing answers to Audit Queries raised by the Internal Audit and the government Audit	No. of audit queries answered on time out of received audit queries	✓		
	Purchasing of office furniture and equipment	No. of procurement activities handled, No. of furniture and equipment purchased, Value of procurement	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
02. Institutional Management and Development for Good Governance	Construction, Renovation and Maintenance of buildings	No. of procurement activities handled, No. of buildings properly maintained	✓		
	Preparation of the Financial and Physical Performance Report for the year 2023	Performance Report for the year 2023	✓		
	Preparation of the Annual Financial and Physical Progress Report for year 2024	Annual Progress Report for the year 2024	✓		
	Preparation of the summary of the Annual Progress Report for the year 2024 to be submitted to the parliament	No. of procurement activities handled -No. of buildings properly maintained	✓		
	Preparation of Quarterly Progress Reports for the year 2024	Quarterly Progress Reports for the year 2024	✓		
	Preparation of the Annual Action Plan for year 2025	Annual Action Plan 2025	✓		
	Preparation of Annual SDG report for the year 2023	Annual SDG Report 2023	✓		
	Conducting Audit and Management meetings	No. of Audit and Management meetings conducted	✓		
	Preparation of Internal Audit reports	No. of Internal Audit Reports prepared	✓		
	Preparation of Internal Audit Plan for year 2025	Submission of Internal Audit Plan for year 2025	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
03 Institutional Management and Development for Good Governance	Preparation of Risk Register for year 2025	Submission of Risk Register for year 2025	✓		
	Preparation of Risk Appetite Statement for year 2025 in response to the Management Audit Circular No. DMA/1-2024	Submission of Risk Appetite Statement for year 2025	✓		
	Preparation of Risk Assessment Form for year 2025	Submission of Risk Assessment Form for year 2025	✓		
	Conducting special audits as per the direction of the Secretary to the PM	No. of Audit reports submit before requested time	✓		
	Review of the Effectiveness of the Internal Control System	Submission of Evaluation Report	✓		
	Sending the quarterly reports to the Department of Management Audit and National Audit Office - Quarterly assessment report of the Chief Internal Auditor - Quarterly compliance report to (form 6)	Submission of the Reports on time	✓		
	Reviewing Urgent and Important Tasks (RUIT) meeting of the Prime Minister's Office	No. of meetings coordinated	✓		
	Maintaining of Machineries, Equipment and Vehicles	No. of machineries, equipment and vehicles properly maintained	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
03. Institutional Management and Development for Good Governance	Managing of the office facilities	-No. of service agreements signed -Maintained office environment	✓		
	Garden Maintenance and landscaping	No. of activities carried out	✓		
04. Public Welfare and grievance handling	Taking Necessary steps to appoint responsible officers from Institutions affiliated to Government in order to make quick responses for the public grievances forwarded to the Hon. Prime Minister	No. of decisions followed up within short period of time		✓	
	Introducing an integrated approach to bring solutions to public grievances and complaints which need priority attention and immediate actions	Introduced integrated approach	✓		
	Taking Necessary steps to improve the existing data management system for an expedited and efficient service for public grievances	no. of Efficiently responded public grievances	✓		
	Initiate and implement spiritual development programs	No. of Programs coordinated	✓		
	Responding to the requests made by the members of the Parliament, Provincial Councils and Local Government Institutions	No. of requests responded	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
04. Public Welfare and grievance handling	Attending to special requests personally forwarded to the Hon. Prime Minister and Secretary to the Prime Minister	No. of requests responded	✓		
	Attending to the issues related to the Political Victimization	No. of issues attended	✓		
05. Legal Affairs and Consultation	Reviewing and making recommendations on draft legal amendments	No. of recommendations drafted	✓		
	Coordinating with Attorney General's Department in relation to court cases	No. of cases coordinated	✓		
	Providing observations and opinions on legal matters referred to the Prime Minister's Office	No. of observations provided	✓		
	Coordinating with the Legal Draftsman's Department in relation to draft Legal Amendments	No. of Legal Amendments coordinated	✓		
06. Capacity Development	Coordination and facilitation of the local and foreign training programs	No. of local and foreign training programs conducted and coordinated No. of officers participated No. of staff members covered the minimum 12 hours training	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%- 90%	75%- 89%	50%- 74%
06. Capacity Development	Enhancement of Productivity in Prime Minister's Office (Planning and Implementation)	No. of processes developed	✓		
07. Digitalization of Prime Minister's Office	Developing the process to keep soft copies of the received grievances and to send the hard copies accordingly	No. of final solutions			✓
	Managing the office web server and designing, developing and updating the office website	-No. of troubleshoots fixed -No. of web developments done -No. of web up loadings done	✓		
	Maintaining the ICT equipment, computer networks, email server and application server	No. of repairs done -No. of email requests handled -No. of troubleshoots handled	✓		
	Developing, upgrading and maintaining internal information systems	No. of information systems developed, uprated and maintained	✓		
	Implementing Cabinet approved Information and Cyber Security Policy	-No. of awareness sessions conducted -No. of incidents handled	✓		
	Implementing of Disaster Recovery Site	-Recovery Time Objective -Recovery Point Objective	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
07. Digitalization of Prime Minister's Office	Introducing a "whatsapp procedure" to communicate with grievants who do not use emails	No. of public grievances attended through whatsapp	✓		
08. International Affairs and Foreign Collaboration	Coordinating with foreign missions through Ministry of Foreign Affairs to enhance bilateral and multilateral development issues for economic development	No. of interventions	✓		
	Required coordination with bilateral and multilateral development partners	No. of interventions	✓		
	Coordinating with Embassies, relevant other Public, Private and Intergovernmental Institutions for official visits of the Hon. Prime Minister (when required)	No. of visits facilitated	✓		
	Facilitation of Courtesy Calls with the Hon. Prime Minister	No. of meetings facilitated	✓		
	Taking necessary steps to motivate international assistance for the development process of Sri Lanka	No. of interventions	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
09 Facilitation of special meetings	Coordination and facilitation of meetings chaired by Hon. Prime Minister	No. of meetings facilitated	✓		
	Coordination and facilitation of meetings chaired by Secretary to the Prime Minister	No. of meetings facilitated	✓		
	Preparation of background reports/ feasibility reports relevant to the meetings and programs	No. of background/feasibility reports	✓		
	Preparation and circulation of meeting minutes chaired by Hon. Prime Minister and Secretary to the Prime Minister	No. of meeting minutes prepared and circulated	✓		
	Following up the implementation of decisions taken at meetings with the Hon. Prime Minister and Secretary to the Prime Minister	No. of followed up decisions	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%-90%	75%-89%	50%-74%
10 Public Opinion and Information sharing (publicity)	-News compilation, Video & photograph coverage of related events and Issuing Press Releases to media -Production of Audio/ Video documentaries on various development activities pertaining to Prime Minister's office under the purview of the Prime Minister and two Ministries for radio and television	No of awareness events	✓		
	-Production of short news capsules for broadcast and telecast social media. -Compilation of print, audio/ visual material for news and clarification of news, controlling false and malicious news and media dissemination -Conserving Photographs, Visuals, reports & print as required.	No of awareness events	✓		
	Coordinating & handling special meetings with visiting foreign leaders, Ministers, delegations, Ambassadors & High Commissioners and issue English media releases	No. of events handled	✓		

Thrust Area	Activity	Indicator	Output as a percentage (%)		
			100%- 90%	75%- 89%	50%- 74%
10 Public Opinion and Information sharing (publicity)	Research and data collection for news features and articles as well as for correcting incorrect news items published by media.	No. of interventions	✓		
	Drafting English Congratulatory Messages, Special Day Messages & other messages & Issuing to media	No. of messages	✓		
	Organizing of Special Functions & events -Sankathana Mandapaya	No. of awareness events	✓		
	Organizing all Religious Events -Dharma Deepani Poya Day Program -Hindu, Catholic Religious Program	No. of religious programs held	✓		
	Coordinating functions in other Ministries and Institutions and providing required support with the Temple Trees premises	No. of events coordinated	✓		

Performance in achieving the Sustainable Development Goals

5.1 Performance indicators in achieving the Sustainable Development Goals

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
01	End poverty in all its forms everywhere (1)	1.1 1.2	1.1.1 1.2.2	<u>Discussion on the implementation and realisation of the Multidimensional Poverty Index as a policy tool for the welfare benefit scheme</u> Facilitating the planning and implementation of a series of programmes for participation of policymakers in the online training programme and to educate senior public sector officials regarding the same.			√
		1.1 1.3	1.1.1	<u>Discussion on the implementation and implementation of the Aswesuma Welfare Benefit Scheme</u> Contribute to poverty reduction by providing financial assistance and support to low-income individuals and families through welfare programs.			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
		1.4 1.b	-	<u>Discussion on empowering low-income entrepreneurs while strengthening the local economy</u> To empower low-income entrepreneurs to increase their income and standard of living and help them escape poverty.			√
		1.4	1.4.2	<u>Discussion on the national program to provide 2 million “Heritage” freehold deeds (freehold deeds)</u> Land ownership leads to access to bank loans and expands investment opportunities, thereby addressing poverty.			√
02	End hunger, achieve food security and good nutrition, and promote sustainable agriculture (2)	2.3	-	<u>Discussion on emergency assistance from China for small-scale fishermen in the Northern and Eastern provinces of Sri Lanka</u> Providing assistance to small-scale fishermen to improve their food security and nutrition			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
	End hunger, achieve food security and good nutrition, and promote sustainable agriculture (2)	2.3 2.4		Meeting held with the Asian Development Bank to discuss the Agricultural Value Chain Financing and Commercialization Sector Development Project and provide advice on the formulation of a new project for the development of the agricultural sector.			√
		2.a	2.b.2	<u>Providing advice on entering into a Memorandum of Understanding between Yunnan Agricultural University and Hector Kobbekaduwa Agricultural Research and Training Institute</u> Contributing will contribute to increasing food production and food security by enhancing cooperation in agricultural research and development.			√
04	Ensure inclusive, equitable, quality education and providing lifelong learning opportunities for all (4)	4.3	-	Drafting a national policy that includes the standards and criteria to be used as a basis for the recognition of medical degree programs of internationally recognized universities in Sri Lanka and carrying out relevant coordination activities with the Expert Officers Committee for the preparation of the National Education Policy Framework 2048			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
	Ensure inclusive, equitable, quality education and providing lifelong learning opportunities for all (4)	4.3	-	<u>Discussion on the possibility of signing a Memorandum of Understanding between Wayamba University, University of Ruhuna and Yunnan Agriculture University, China</u> This agreement can create opportunities for academic exchange programs, joint research, and knowledge sharing, thereby helping to promote quality education and increase the capacity of educational institutions.			√
		4.c	4.c.1	<u>Identifying unresolved issues regarding teachers and principals</u> Since these problems can hinder the quality of education and the professional development of teachers and principals, providing necessary guidance to resolve them			√
		4.3	-	<u>Discussion regarding the problems existing in the medical faculties of government universities</u> Identifying local academic and non-academic staff, medical student welfare and other needs of university medical faculties and providing advice to provide appropriate solutions to those problems			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
	Ensure inclusive, equitable, quality education and providing lifelong learning opportunities for all (4)	4.c	4.c.1	<u>Discussion on issues related to development officers attached to government schools</u> Since the existing problem must be studied thoroughly before reaching a permanent solution for the service satisfaction of the employees, a discussion will be held regarding the problems that have arisen due to the fact that the development officers (graduates and trainees currently engaged in the teaching and learning process in national and provincial schools) have not been absorbed into the permanent teaching service so far.			√
		4.2 4.a	- 4.a.1(a)	Discussion regarding the issue related to the release of the Grade 5 scholarship question paper			√
		4.3	-	Discussion held with the University General Students' Union, Medical Faculty Student Action Committee, Inter-University Bhikkhu Federation and Student Federation			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
05	Achieve gender equality and empowering all women and girls (5)	5	-	<u>Discussion on the program to empower financial and digital literacy among women</u> By implementing this program, contributing to promoting gender equality by enhancing women's economic independence and social participation.			√
06	Ensure access to water and sanitation for all and their sustainable management (6)	6.4	6.4.2	<u>Implementing an accelerated irrigation development scheme as a solution to the future challenges faced by the northern dry zone of the island in the face of climate change - (Lower Malwatta Oya Development Project)</u> Providing necessary advice and intervention for the implementation of the Lower Malwathu Oya Reservoir Project as an urgent sustainable development approach to be carried out in the Mannar Basin in the Northern Province, which is experiencing the greatest impact in the island due to climate change.			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
		6.1 6.4	6.1.1 6.3.2 6.4.1 6.4.2	<u>Preliminary work on the implementation of the “National Water Resources Policy”</u> Making necessary interventions to formulate a National Water Resources Policy comprising basic laws and regulations that will ensure the sustainable development of water resources to ensure that the existing limited water resources are conserved and managed properly to meet the needs of the present without jeopardizing the needs of future generations.			√
07	Ensure affordable, reliable, sustainable and modern energy supply for all (7)	7.3	-	<u>Providing advice on installing efficient LED street lights to replace existing street lights in Sri Lanka</u> Providing necessary instructions for replacing existing street lights in Sri Lanka with more efficient LED street lights for street lighting with the aim of energy conservation			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
		7.1 7.b	7.1.1	<u>Discussion on expanding the country's national power grid through China-Sri Lanka cooperation</u> Providing the necessary advice and guidance to expand access to electricity for all and ensure energy security by increasing Sri Lanka's electricity generation and distribution capacity.			√
08	Promote inclusive, sustainable and inclusive economic growth and full, productive and decent work for all (8)	8.3	-	Coordinating to provide the necessary government intervention to enhance the business capacity of micro, small and medium-sized entrepreneurs as a development strategy that can be taken to actively contribute to the current economic challenges in Sri Lanka.			√
		8.2	-	<u>National Digital Economy Strategy for Sri Lanka - 2030</u> Providing the necessary leadership and guidance to achieve high levels of economic output by establishing thematic working groups to generate and optimize digital products and services, reduce transaction costs, and encourage modern digital technology.			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
	Promote inclusive, sustainable and inclusive economic growth and full, productive and decent work for all (8)	8.2 8.5	-	Providing the necessary information and communication technology infrastructure and guidance to enable the Public Relations Division of the Prime Minister's Office to carry out its work from home as a pilot project to study the feasibility of adapting the public sector to the Work From Home concept in order to minimize public expenditure.			√
		8.a 8.b	-	Discussion on expanding cooperation opportunities for Chinese and Sri Lankan enterprises under the "One Belt, One Road" initiative			√
09	Reduce inequality within and among countries (10)	10.2 10.3	10.2.1	<u>Conducting a series of programs to fully integrate the hill country Tamil community of Sri Lanka into Sri Lankan society</u> providing guidance to reduce the inequalities faced by the hill country Tamil people through their integration into society and to provide them with equal opportunities			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
10	Make cities and human settlements safe, secure, resilient and sustainable (11)	11.a	11.a.1	Monitoring the implementation of the Western Region Metropolitan Master Plan - 2048, performing relevant duties with the Cabinet Sub-Committee for Institutional Coordination and Guidance			√
		11.a 11.7	-	Discussion on the Seethawaka Regional Development Plan			√
		11.3	-	<u>Coordination activities related to the National Operations Center</u> Establishment of the "National Operations Room" under the Project Management and Supervision Department of the then Ministry of Finance, Economic Stabilization and National Policies and under the chairmanship of the Secretary to the Prime Minister to resolve issues arising in all development programs implemented in the country.			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
11	Conservation and sustainable use of oceans, seas and marine resources for sustainable development (14)	14.c	-	<u>Cabinet Sub-Committee to submit recommendations regarding the declaration of the Mirissa Marine Zone as a Marine Wildlife Sanctuary</u> The subcommittee report and recommendations including the actions to be taken and recommendations regarding the declaration of Mirissa as a Marine Wildlife Sanctuary have been approved.			√
12	Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, halt and reverse land degradation, and halt biodiversity loss (15)	15.1 15.2	15.2.1	<u>Committee to Prevent Deforestation and Illegal Sand Mining</u> A report containing the recommendations and action plan drafted with the recommendations and suggestions of the committee members regarding the prevention of deforestation and illegal sand mining and environmental conservation was submitted to the Secretary to the President.			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
13	Create peaceful and inclusive societies for sustainable development, providing access to justice for all, and building effective, accountable and inclusive institutions at all levels (16)	16.6		<u>Providing technical advice to resolve technical issues in citizen-centric data systems such as e-BMD, e-Pop, e-Land, e-Title at the Registrar General's Office.</u> Providing advice to citizens to improve the efficiency and transparency of government institutions by resolving technical issues in data systems.			√
		16.10	16.10.2	<u>Supporting the digitalization of the Presidential Secretariat and the Office of the Leader of the House of Parliament.</u> Digitalization is important to achieve the goals of "building effective, accountable and transparent institutions at all levels" and "ensuring the public's right to information and protecting fundamental freedoms". Supporting the digitalization of the Office of the President and Parliament to improve transparency and efficiency of government institutions			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
14	Strengthen the mechanisms of implementation and revitalizing global cooperation for sustainable development (17)	17.1	17.1.1 17.1.2	<u>Collecting and enhancing government revenue through the use of an effective information technology system</u> Working towards and monitoring the collection and enhancement of government revenue by establishing an effective IT system in 13 institutions that are important for generating revenue in the country. Providing necessary guidance for the preparation of an action plan including the tasks to be carried out and the relevant target dates for the establishment and integration of IT systems, considering the existing financial and human resources of the institution.			√
		17.6 17.8	17.6.1	Discussion held regarding investment opportunities by Zhejiang Yinyang Technology Co. Ltd, China			√

#	Sustainable Development Goal	Relevant global goals	Relevant global indicators	Activities	Actual Output		
					0 - 49%	50 - 74%	75 - 100%
		17.9	-	<u>Meeting with ambassadors and high commissioners of foreign countries</u> The Prime Minister's Office provides the necessary leadership to strengthen bilateral and multilateral state relations, expand development cooperation and investment opportunities, and strengthen cultural ties between countries.			√
15	All Sustainable Development Goals	-	-	<u>National Steering Committee for Sustainable Development Goals</u> Reviewing progress towards achieving the Sustainable Development Goals			√

5.2. Identifying the global goals and indicators for achieving the Sustainable Development Goals in detail

Relevant global goals	Introduction	Relevant global indicator	Introduction
1.1	Ending extreme poverty for all people everywhere by 2030. According to current estimates, extreme poverty is defined as people living on less than \$1.25 a day.	1.1.1	Proportion of population below the international poverty line, by gender, age, employment level and geographical location (urban, rural)
1.2	Reducing at least half the proportion of men, women and children of all ages living in all forms of poverty in line with national definitions	1.2.2	The population of men, women and children of all ages living in situations related to all dimensions of poverty, according to national definitions.
1.3	Implementing nationally appropriate social protection systems for all, including those at the lowest levels and ensuring adequate coverage of poverty-stricken and vulnerable groups by 2030		
1.4	By 2030, ensuring equal rights for all men and women, including those living in poverty and those at risk, to economic resources, basic services, ownership and control of land and other forms of property, natural resources, appropriate new technologies and access to financial services, including microfinance	1.4.2	Proportion of the total adult population with legally recognized documents and secure land titles, by gender and tenure type
1.a	Significantly increase the provision of resources from a variety of sources, including enhanced development cooperation, to provide adequate and credible mechanisms for the eradication of all forms of poverty, particularly in the least developed and developing countries.		

Relevant global goals	Introduction	Relevant global indicator	Introduction
2.3	By 2030, doubling the agricultural productivity and income of small-scale food producers, in particular women, indigenous peoples, family farmers and fishers, through secure and equitable access to land, other productive resources and inputs, knowledge, financial services, markets and value addition, and opportunities for off-farm employment.		
2.4	By 2030, ensuring sustainable food production systems and implement resilient agricultural practices that strengthen capacities to adapt to climate change, adverse weather conditions, droughts, floods and other disasters, and improve land and soil quality.		
2.a	Increasing agricultural production capacity in developing countries, especially the least developed countries, through enhanced international cooperation and increased investment in rural infrastructure, agricultural research and extension services, technology development, and plant and livestock gene banks.	2.a.2	Total official resource flows to the agricultural sector (official development assistance and other official inflows)
4.2	By 2030, ensuring that all girls and boys have access to quality early childhood development, care and pre-primary education, thereby ensuring that they are ready for primary education.		
4.3	By 2030, ensuring that all women and men have access to quality and affordable technical, vocational and tertiary education, including university education.		
4.a	Building and improving educational facilities in a manner that is sensitive to children, persons with disabilities, and gender, and ensure a safe, violence-free,	4.a.1	Number of schools with access to a) Electricity; (b) Use of internet for teaching purposes; (c) Use of computers for teaching purposes; (d) Special infrastructure and

Relevant global goals	Introduction	Relevant global indicator	Introduction
	inclusive, and productive learning environment for all.		equipment for children with disabilities; (e) Drinking water facility; (f) Gender-segregated sanitation facilities; and (g) handwashing facilities (As per WASH Indicator 4 definitions)
4.c	By 2030, significantly increasing the number of high-quality teachers in small island developing States, least developed countries and developing countries, through international cooperation	4.c.1	The number of pre-service or in-service teachers required to teach at each level in the country concerned, at (a) pre-primary; (b) primary; (a) lower secondary; and (d) upper secondary levels, who have received at least some degree of organizational training (e.g., teacher training).
5.b	Providing positive opportunities for women to access technology, especially information and communication technology, to empower them.		
6.1	Ensuring equitable access to safe and affordable drinking water for all by 2030	6.1.1	The size of the population served by safely managed drinking water supply services.
		6.3.2	Number of reservoirs with good quality water
6.4	By 2030, significantly increasing water use efficiency in all sectors, achieving sustainable access and supply of water, avoiding water scarcity and substantially reducing the number of people suffering from water scarcity	6.4.1	Time-dependent changes in water use efficiency
		6.4.2	Water use rate: The amount of water used relative to the amount of available freshwater resources.
7.1	Ensuring access to affordable, reliable and sustainable energy sources for all by 2030	7.1.1	The proportion of the population with electricity supply
7.2	Doubling the rate of global energy efficiency improvement by 2030		
7.b	By 2030, expanding infrastructure and upgrading technology to provide modern and sustainable		

Relevant global goals	Introduction	Relevant global indicator	Introduction
	energy services to all developing countries, in accordance with their programme plans, in particular least developed countries, small island developing States and other landlocked developing countries		
8.3	Promoting a development-oriented policy that supports productive activities, decent employment opportunities, entrepreneurship and creativity. Encourage the establishment and development of micro, small and medium-sized enterprises by providing access to financial services.		
8.2	Diversification, technology upgrading		
8.5	By 2030, achieving productive and decent work opportunities for all women and men, including persons with disabilities and youth		
8.a	Increasing trade-related assistance to developing countries, especially the least developed countries. Work in accordance with the Joint Work Plan for Trade-Related Technical Assistance to the Least Developed Countries		
8.b	Developing and implementing a global strategy to provide employment opportunities for young people by 2020 and support the International Labor Organization		
10.2	By 2030, empowering and promoting the socio-economic and political inclusion of all without distinction as to age, sex, disability, ethnicity, race, religion, or economic or other status	10.2.1	The proportion of the population living below 50% of the median income, by gender, age, and disability

Relevant global goals	Introduction	Relevant global indicator	Introduction
10.3	Ensuring equal opportunities in the distribution of benefits, minimizing existing inequalities and eliminating laws, policies and practices that lead to discrimination, and taking appropriate legal policies and measures in this regard.		
11.3	By 2030, promoting inclusive and sustainable urbanization and promote participatory, integrated and sustainable human settlements planning in all countries		
11.7	By 2030, providing safe, inclusive and accessible public green spaces, especially for women and children, older persons and persons with disabilities.		
11.a	Supporting positive economic, social and environmental linkages in urban, peri-urban and rural areas by strengthening national and regional development plans	11.a.1	The size of the population living in cities where city and regional development plans are implemented, combining population projections and resource requirements by city size.
14.c	As stated in paragraph 158 of “The Future We Want”, the conservation and sustainable use of oceans and their resources is enhanced through laws that provide a legal framework for the conservation and sustainable use of oceans and their resources.		
15.1	Enhancing the conservation and sustainable use of oceans and their resources in accordance with laws that provide a legal framework for the conservation and sustainable use of oceans and their resources as stated in paragraph 158 of “The Future We Want”,		

Relevant global goals	Introduction	Relevant global indicator	Introduction
15.a	Encouraging and significantly increasing the mobilization of financial resources from all sources for the conservation and sustainable use of biodiversity and ecosystems.	15.a.1	Official development assistance and public expenditure for the conservation and sustainable use of biodiversity and ecosystems
16.6	Establishing effective, accountable and transparent institutions at all levels		
16.10	Ensuring the public's right to information and the protection of fundamental freedoms in accordance with the national legal system and international conventions and agreements	16.10.2	Number of countries that have developed and implemented constitutional, institutional and/or policy frameworks for public access to information
17.6	Enhancing North-South, South-South and triangular regional and international cooperation in science, technology and innovation, and in particular, enhancing knowledge sharing on mutually agreed terms by enhancing cooperation between existing mechanisms at the United Nations level and through a global technology facilitation mechanism.	17.6.1	Number of scientific and technological cooperation agreements between states, by type of cooperation
17.8	Fully implementing technology banks and science, technology and innovation capacity-building mechanisms for least developed countries and enhancing the use of new technologies, particularly in information and communication technologies.		
17.9	Enhancing international cooperation for developing countries to formulate national plans and develop effective capacity to implement the Sustainable Development Goals through North-South and South-South triangular cooperation.		

Human Resources Profile

6.1 Cadre Management

	Approved cadre	Current cadre	Vacancies
Senior	60	34	26
Tertiary	27	10	17
Secondary	244	116	128
Primary	224	96	128

(At 31.12.2024)

6.2 The manner in which employee surplus or shortage affects the performance of the organization

There is a shortage of staff at all levels of service in the institution, senior, tertiary, secondary and primary. Steps were taken to maintain an adequate staff as of 31.12.2024 to carry out the duties assigned to the Hon. Prime Minister from time to time during the year 2024, and vacancies were filled only in very essential cases by obtaining successors for the posts that fell vacant due to transfers/retirements.

Similarly, the appointment of the Prime Minister's personal staff as well as the temporary staff approved for the Prime Minister's Office was limited to a few posts only.

A work study was conducted and the organizational structure was revised to provide efficient service through the delegation of duties and the use of information and communication technology as much as possible, and accordingly, the staff shortage that arose was managed in a way that did not hinder the efficiency of the institution.

6.3 Human Resource Development

Steps have been taken to send officers to local and foreign training programs with the aim of improving the quality of service and providing opportunities to increase the efficiency and effectiveness of office work by developing the knowledge, skills and attitudes of officers in the Prime Minister's Office.

Local training programmes aim to improve the service quality of office staff, motivate them, and create a work environment to provide efficient service by utilising ever-advancing technology.

Through foreign training, efforts are being made to develop the capacity of the officers of the office and to create the necessary environment to create a chain of ideas and international connections for the development of the country through mutual learning and experience.

Accordingly, information on the local and foreign training courses/programmes /workshops to which officers have been sent during the period from 01.01.2024 to 31.12.2024 is given below.

Local and foreign training programmes

#	Training Course	Foreign/ Local	No. of Officers	Duration
1.	Cyber Security Awareness Workshop	Local	128	02 ½ Hours
2.	Training workshop on obtaining insurance coverage benefits in the event of a traffic accident	Local	30	01 Hour
3.	Awareness workshop on working from home	Local	54	02 Hours
4.	Workshop on Stress Management	Local	87	02 Hours
5.	Diploma in Public Procurement and Contract Administration	Local	01	360 Hours

#	Training Course	Foreign/ Local	No. of Officers	Duration
6.	Workshop to review the vision, mission, objectives and functions of the Prime Minister's Office	Local	16	06 Hours
7.	According to Public Administration Circular 18/2020 Official Language Proficiency to be achieved by Government Officials – Primary (150 hours) category related course	Local	07	150 Hours
8.	Official Language Proficiency to be achieved by Government officials as per Public Administration Circular 18/2020 – Primary (100 hours) category related course	Local	02	100 Hours
9.	Awareness workshop on stores management system	Local	85	01 Hours
10.	Practical workshop to raise awareness about computer hardware	Local	25	03 Hours
11.	Awareness workshop on filing of Estimated Tax Return (SET)	Local	35	02 Hours
12.	Awareness workshop on the file management system and its innovative applications	Local	75	03 Hours
13.	Common Conduct in the Public Service Disciplinary Procedures	Local	07	18 Hours
14.	Awareness workshop on the role of the Department of Foreign Resources	Local	60	01 Hour
15.	Awareness workshop on photocopying and scanning documents	Local	12	01 Hour
16.	Training workshop for still photography, videography and support staff	Local	36	03 Hours
17.	Awareness workshop on the preparation of the Strategic Roadmap of the Prime Minister's Office	Local	70	04 Hours
18.	Workshop to discuss the current vision, mission and long-term goals of the Prime Minister's Office to prepare a Strategic Roadmap	Local	10	02 Hours

#	Training Course	Foreign/ Local	No. of Officers	Duration
19.	Prime Minister's Office Broadcasting, Internal and External Environmental Assessment Workshop to Prepare Strategic Roadmap	Local	10	02 Hours
20.	Workshop to discuss the SWOT analysis of the Prime Minister's Office and the role of the last 03 years to prepare a Strategic Roadmap	Local	10	02 Hours
21.	Workshop on setting relevant objectives and KPIs for the long-term goals of the strategic plan	Local	10	02 Hours
22.	Awareness workshop on new procurement guidelines	Local	13	02 Hours
23.	Workshop on Positive Thinking, Personal Motivation and Stress Management	Local	70	03 Hours
24.	Report Writing Training Workshop	Local	31	03 Hours
25.	Training workshop on office procedures and organizational matters	Local	27	03 Hours
26.	Awareness workshop on the file management system and its innovative applications	Local	16	02 Hours
27.	National Diploma in Public Procurement and Contract Administration	Local	01	360 Hours
28.	Higher National Diploma in Public Procurement and Contract Administration	Local	01	384 Hours
29.	International Digital Rural Revitalization Vocational Education Alliance – China	Foreign	08	07 Hours
30.	Seminar on Global Value Chains for Developing Countries – China	Foreign	01	14 days

#	Training Course	Foreign/ Local	No. of Officers	Duration
31.	Seminar on Enhancing Performance of Young Officials in Developing Countries - China	Foreign	01	14 days
32.	In-Person Capacity Building Training Opportunities in China for Senior and Mid-career Officials of the Prime Minister's Office - Third Batch - China	Foreign	09	09 days
33.	Seminar for Young Diplomats from Sri Lanka - China	Foreign	01	16 days
34.	First Mid-Career Training Programme for Island Services Officers of Sri Lanka under the Technical & Economic Cooperation (ITEC) 2024/2025 - India	Foreign	02	13 days
35.	Governing in the Digital Age - Australia	Foreign	01	16 days
36.	Short-Term Training Programme for Sri Lankan Media Professionals - India	Foreign	01	14 days
37.	To Strengthen the Exchanges and Learning of Ningxia, - China.	Foreign	01	05 days
38.	In-Person Capacity Building Training Opportunities in China for Senior and Mid-career Officials of the Prime Minister's Office - Fourth Batch – China	Foreign	05	09 days
39.	China – South Asia Academia – Industry Integration Forum	Foreign	01	05 days
40.	Short-Term Course for Sri Lankan Administrative Officers – India	Foreign	02	10 days

#	Training Course	Foreign/ Local	No. of Officers	Duration
41.	Fourth Mid-Career Training Programme for Island Services Officers of Sri Lanka under the Technical & Economic Cooperation (ITEC) 2024/2025 – India	Foreign	01	14 days
42.	Technologies of Agricultural Mechanisation to Ensure Food Security Under the Global Development Initiative for Developing Countries – China	Foreign	01	23 days
43.	Fire and Rescue Skills Upgrading Training Programme for Sri Lanka - China	Foreign	02	07 days

Compliance Report

7.1. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Relevant		
1.4	Stores Advance Accounts	Not Relevant		
1.5	Special Advance Accounts	Not Relevant		
1.6	Others	Not Relevant		
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		

2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		

4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of	Complied		

	the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not Relevant		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			

11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Not Relevant		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Not Relevant		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Not Relevant		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		

17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		

19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

Auditor General's Observations

8.1. Auditor General's Observations

	ජාතික විගණන කාර්යාලය தேசிய கணக்காய்வு அலுவலகம் NATIONAL AUDIT OFFICE	
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My No.	}	Your No.
		දිනය திகதி } 2025 මැයි 3 දින
ප්‍රධාන ගනන්දීමේ නිලධාරී අග්‍රාමාත්‍ය කාර්යාලය ශීර්ෂය - 002 අග්‍රාමාත්‍ය කාර්යාලයේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව. 1. මූල්‍ය ප්‍රකාශන 1.1 මතය ශීර්ෂය - 002 අග්‍රාමාත්‍ය කාර්යාලයේ 2024 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශ වලින් සමන්විත 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව අග්‍රාමාත්‍ය කාර්යාලය වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ප්‍රධාන ගනන්දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව යථා කාලයේදී ඉදිරිපත් කරනු ලැබේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ. අග්‍රාමාත්‍ය කාර්යාලයේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශනවලින්, මූල්‍ය තත්ත්වය, මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ, මූල්‍ය ප්‍රකාශන වලට අදාළ සටහන් 1෯ සඳහන් මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනමට අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.		
අංක 306/72, පොල්වැව පාර, මල්වත්තමුල්ල, ශ්‍රී ලංකාව இல. 306/72, பொல்துவை வீதி, மல்தத்தமுல்லை, இலங்கை. No. 306/72, Polduwa Road, Battaramulla, Sri Lanka. +94 11 2 88 70 28 - 34 +94 11 2 88 72 23 ag@auditorgeneral.gov.lk www.naosl.gov.lk		

1.2 මතය සඳහා පදනම

ශ්‍රී ලංකා විගණන ප්‍රමිතිවලට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන ප්‍රමිති යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 කරුණක් අවධාරණය කිරීම - මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම

මෙම මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම විස්තර කරන මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් 1 කෙරෙහි අවධානය යොමු කරවමි. මූල්‍ය ප්‍රකාශන රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුව අග්‍රමාත්‍ය කාර්යාලයේ මහා භාණ්ඩාගාරයේ සහ පාර්ලිමේන්තුවේ අවශ්‍යතාවය සඳහා සකස් කර ඇත. එම නිසා, මෙම මූල්‍ය ප්‍රකාශන වෙනත් අරමුණු සඳහා සුදුසු නොවිය හැක. මාගේ වාර්තාව අග්‍රමාත්‍ය කාර්යාලයේ මහා භාණ්ඩාගාරයේ සහ ශ්‍රී ලංකා පාර්ලිමේන්තුවේ භාවිතය සඳහා පමණක් අරමුණු කර ඇත. මෙම කරුණු සම්බන්ධයෙන් මගේ මතය විකරණය කරනු නොලැබේ.

1.4 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම

රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව අග්‍රමාත්‍ය කාර්යාලය විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව කාර්යාලයේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.5 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සැම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වෙනත්තාන්ත්‍රික මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මඟ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.



2. වෙනත් තෙතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

(අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට

(ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

3. මූල්‍ය සමාලෝචනය

3.1 අග්‍රිම කළමනාකරණය

අග්‍රාමාත්‍ය කාර්යාලය 2024 වර්ෂයට රු.1,185,000,000 ක් භාණ්ඩාගාරයෙන් අග්‍රිම ඉල්ලුම් කිරීමට සැලසුම් කර තිබුණද රු.1,179,610,000 ක් ඉල්ලුම් කර තිබුණි. ඒ අනුව සැලසුම් කළ හා ඉල්ලුම් කළ අග්‍රිම වටිනාකම අතර රු.5,390,000ක විචලතාවයක් කිරීක්ෂණය විය.

3.2 වියදම් කළමනාකරණය

3.2.1 අවශ්‍යතාවට වඩා වැඩියෙන් ඇස්තමේන්තු ප්‍රතිපාදන සලසා ගැනීම

- වැය විෂයන් දෙකකට සලසා තිබූ ඇස්තමේන්තු ප්‍රතිපාදන එකතුව රු. 2,600,000 ක් වැය නොකර සම්පූර්ණයෙන්ම ඉතිරි කර තිබුණි.
- වැය විෂයන් 24 ක ඇස්තමේන්තු ප්‍රතිපාදනයෙන් සියයට 20 සිට සියයට 95 දක්වා පරාසයක ප්‍රතිපාදන වැය නොවී ඉතිරි වී තිබුණි.
- වැය විෂයන් 09 ක ඇස්තමේන්තු ප්‍රතිපාදනයෙන් සියයට 13 සිට සියයට 50 අතර පරාසයකින් වෙනත් වැය විෂයයන් සඳහා මු.රෙ.66 මගින් ප්‍රතිපාදන මාරු කර තිබුණි.
- වැය විෂයන් 10 ක වාර්ෂික ඇස්තමේන්තු ප්‍රතිපාදනයෙන් මු.රෙ.66 මගින් වෙනත් වැය විෂයයකට ප්‍රතිපාදන මාරු කළ පසුවද ශුද්ධ ප්‍රතිපාදනයෙන් සියයට 18 සිට සියයට 78 දක්වා පරාසයකින් ප්‍රතිපාදන තවදුරටත් ඉතිරිවී තිබුණි.

3.2.2 අවශ්‍යතාවයට වඩා අඩුවෙන් ඇස්තමේන්තු ප්‍රතිපාදන සලසා ගැනීම

වැය විෂයයන් 09 ක් සඳහා වාර්ෂික ඇස්තමේන්තු ප්‍රතිපාදනයට අමතරව මු.රෙ.66 මගින් හා පරිපූරක ඇස්තමේන්තු මගින් ප්‍රතිපාදන සලසාගෙන සියයට 11 සිට සියයට 1,175 දක්වා පරාසයකින් ප්‍රතිපාදන වැඩි කරගෙන තිබුණි.



3.3 ගණන්දීමේ නිලධාරී විසින් සිදු කළ යුතු සහතිකවීම්

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදු කර ඒ අනුව පද්ධති ඵලදායී ලෙස කර ගෙන යෑමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතු බවත්, එම සමාලෝචනයන් ලිඛිතව සිදු කර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එවැනි සමාලෝචනයන් සිදු කළ බවට ප්‍රකාශ විගණනයට ඉදිරිපත් කර නොතිබුණි.

3.4 නීති රීති හා රෙගුලාසි වලට අනුකූල නොවීම

නීති, රීති හා රෙගුලාසි වලට අනුකූල නොවූ අවස්ථා පහත දැක්වේ.

නීති රීති හා
 රෙගුලාසි වලට
 යොමුව

අනුකූල නොවීම

- | | |
|--|--|
| (අ) ශ්‍රී ලංකා සමාජවාදී ජනරජයේ ආයතන සංග්‍රහය
XXIV පරිච්ඡේදයේ 3:7 ඡේදය | ණය මුදලක් ලබාදුන් මාසයට පසුව එන ඊළඟ මාසයේ සිට ණය වාරික අයකළ යුතු වුවද, උත්සව අත්තිකාරම් ලේඛනය අනුව ඊට අනුකූල නොවූ අවස්ථා 14ක් නිරීක්ෂණය විය. |
| (ආ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහය | |
| (i) 571 (2) | 2024 දෙසැම්බර් 31 දිනට කල් ඉකුත් තැන්පතු රු.1,300,407ක් රජයේ ආදායමට බැරකර නොතිබුණි. |
| (ii) 371 (2) (ආ) හා අග්‍රාමාත්‍ය ලේකම්ගේ අභ්‍යන්තර චක්‍රලේඛ 2023/FIN/03 | සමාලෝචිත වර්ෂයේ නිලධාරීන් 07 දෙනෙකු වෙත අවස්ථා 16 ලබා දී තිබූ අතුරු අග්‍රිම රෙගුලාසි පරිදි අදාළ කාර්යය නිමවූ විගස පියවා නොතිබුණි. තවද, අතුරු අග්‍රිම උපරිම සීමාව ඉක්මවා විධිමත් අනුමැතියකින් තොරව 2024 ජූලි 10 දින කැමරා ශිල්පියෙකු වෙත රු.120,000 ක් අත්තිකාරම් වශයෙන් ලබා දී තිබුණි. |
| (iii) 892 | ඇප තැබීමට අවශ්‍ය නිලධාරීන්ගේ සංශෝධිත වාර්තාවක් සෑම වර්ෂ 03ක් අවසානයේදී පසුව යෙදෙන පෙබරවාරි 15 දිනට පෙර විගණකාධිපති වෙත ඉදිරිපත් කළ යුතු වුවත් එසේ ඉදිරිපත් කර නොතිබුණි. |



(ඇ) කොමිස්ට්‍රේටර් ජනරාල්ගේ වත්කම් කළමනාකරණ වක්‍රලේඛ අංක 04/2018 හා 2018.12.31 දිනැති මූල්‍ය නොවන වත්කම් තක්සේරු කිරීමේ මාර්ගෝපදේශය මූල්‍ය නොවන වත්කම් සෑම වර්ෂ 05කට වරක්ම තක්සේරු කළ යුතු වුවත් අග්‍රාමාත්‍ය කාර්යාලයේ වාහන හැර අනෙකුත් මූල්‍ය නොවන වත්කම් ඒ අනුව තක්සේරු කර නොතිබුණි.

4. මෙහෙයුම් සමාලෝචනය

4.1 කාර්ය සාධනය

4.1.1 කාර්යභාරයන් ඉටු නොකිරීම

(අ) 2024 වර්ෂය තුළදී මහජන සම්බන්ධතා අංශය වෙත ලැබී තිබූ නව ඉල්ලීම් හා පැමිණිලි ලිපි 11,769 න් සමාලෝචිත වර්ෂය තුළදී මහජන ඉල්ලීම් 10,518 ක කටයුතු අවසන් කර නොතිබුණි.

(ආ) ජාතික සමුපකාර ව්‍යාපාරය හා සම්බන්ධ රේඛීය ආයතන ප්‍රතිව්‍යුහගතකරණය සඳහා 2023 ඔක්තෝබර් 23 දින පත් කරන ලද අනු කමිටුව විසින්, ඉදිරි වර්ෂ 03 ඇතුළත ක්‍රියාත්මක කිරීමට සුදුසු ක්‍රියාකාරී සැලැස්මක් සකස් කළ යුතු වුවත් 2024 දෙසැම්බර් 31 දින වන විටත් එය සිදුකර නොතිබුණි.

(ඇ) උඩරට දෙමළ ජනතාව පූර්ණ වශයෙන් ශ්‍රී ලංකා සමාජයට ඒකාබද්ධ කර ගැනීම සඳහා 2024 අප්‍රේල් 29 දින පැවති සාකච්ඡාවට අදාළ අනුකමිටු වාර්තාව, අග්‍රාමාත්‍ය ලේකම් වෙත යොමු කර ඇතත් ඒ සම්බන්ධයෙන් ඉදිරි ක්‍රියාමාර්ග සමාලෝචිත වර්ෂය අවසානය දක්වා ක්‍රියාත්මක කළ බවට තොරතුරු අනාවරණය නොවීය.

4.2 අනාර්ථික ගනුදෙනු

(i) 2024 වර්ෂයේ වෙසක් උත්සවය වෙනුවෙන් චීන තානාපති කාර්යාලයේ සම්බන්ධීකරණයෙන් රු.3,282,634ක් වටිනා සවිකොළ තොගයක් අග්‍රාමාත්‍ය කාර්යාලයට ආධාර වශයෙන් ලබාදී තිබුණි. මේ සඳහා බදු හා අනෙකුත් ගාස්තු ලෙස රු. 1,505,171 ක් හෙවත් ප්‍රධාන වටිනාකමින් සියයට 46 ක් අග්‍රාමාත්‍ය කාර්යාලය විසින් දරා තිබූ නමුත් එම සවිකඩදාසී තොගය අදාළ කාර්යයට භාවිතා කර නොතිබුණි.



4.3 කළමණාකරණ දුර්වලතා

4.3.1 බාහිර ආයතන සතු වාහන 06ක් විධිමත් පවරාගැනීමකින් තොරව වර්ෂ 02ක් 09ත් අතර කාලයක් අග්‍රාමාත්‍ය කාර්යාලය විසින් භාවිතා කර තිබුණි.

4.3.2 අග්‍රාමාත්‍ය කාර්යාලයේ 2024 පෙබරවාරි මාසයේදී විශ්‍රාම ගිය රියදුරු මහතෙකුගෙන් රු.197,500 ක්ද, 2017 වර්ෂයේ වැඩ තහනමකට ලක්වූ නිලධාරියෙකුගෙන් රු.53,189ක් හා 2022 වර්ෂයේ සේවය අතහැර ගොස් ඇති නිලධාරියෙකුගෙන් රු.157,007 ක අයවිය යුතු ආපදා ණය ශේෂ සමාලෝචිත වර්ෂය අවසානය දක්වා අයකරගෙන නොතිබුණි.

4.3.3 අග්‍රාමාත්‍ය කාර්යාලයේ ප්‍රධාන රැස්වීම් ශාලාව, බාහිර පාර්ශවයන්ට පැයකට රු.60,000 බැගින් කුලී පදනමට ලබාදී තිබුණද, කුලී වටිනාකම තීරණය කළ පදනම පිළිබඳ විගණනයට තොරතුරු අනාවරණය නොවුණි.

5. අනුයුක්ත කාර්ය මණ්ඩලය, තත්‍ය කාර්ය මණ්ඩලය

(අ) කාර්යාලයේ අනුමත තනතුරු සංඛ්‍යාව 515ක් වූ අතර ඉන් තනතුරු 299ක් පුරප්පාඩුව පැවතුනි. එය සමස්ත කාර්ය මණ්ඩලයෙන් සියයට 54 ක් විය. මේ තුළ ජ්‍යෙෂ්ඨ මට්ටමේ අනුමත තනතුරුවලින් 26ක් හෙවත් සියයට 43ක්ද, තෘතීයික තනතුරු 17ක් හෙවත් සියයට 63ක්ද ද්විතීක මට්ටමේ තනතුරු 128ක් හෙවත් සියයට 52 ක් හා ප්‍රාථමික තනතුරු 128ක් හෙවත් සියයට 57 ක්ද පුරප්පාඩුව පැවතුණි. තනතුරු සමාලෝචනය කර පුරප්පාඩු පිරවීමට හෝ තනතුරු යටපත් කිරීමට කටයුතු කර නොතිබුණි.

(ආ) පසුගිය වසර හයක කාලච්ඡේදය සලකාබැලීමේදී අග්‍රාමාත්‍ය කාර්යාලයේ අනුමත කාර්ය මණ්ඩලය සැලකිය යුතු ලෙස වැඩි කරගෙන තිබූ අතර 2020 හා 2021 වර්ෂයන් වලදී ඉහළම අනුමත සේවක සංඛ්‍යාවක් සිටි අතර එය 2018 වර්ෂයට සාපේක්ෂව සියයට 80 ක වැඩිවීමකි. එසේ වුවද, එකී තනතුරු ස්ථාපිත කර අනුමත කර ගැනීමේදී, එක් එක් තනතුරේ කාර්යභාරය හා වගකීම නිශ්චිතව හඳුනාගෙන ඇතිබවට විගණනයේදී අණාවරණය නොවුණි.

(ඇ) 2018 වර්ෂයේ සිටි 267 ක්වූ සත්‍ය සේවක සංඛ්‍යාවට සාපේක්ෂව 2020 හා 2021 වර්ෂයන් වලදී පිළිවෙලින් 446 හා 532 දක්වා සියයට 67 හා සියයට 99ක සිඝ්‍ර වැඩිවීමක් වාර්තාවී තිබුණි. කොවිඩ් වසංගත තත්වය හේතුකොටගෙන මෙකී කාලච්ඡේදය තුළදී බහුතර සේවක පිරිසක් නිවසේ සිට රාජකාරි සිදුකරන ලද අතර, කාර්යාලයේ මෙහෙයුම් කටයුතු වල හා ක්‍රියාකාරීත්වයේ වර්ධනයක් හෝ පුළුල්වීමක් සිදුවී ඇති බවට අණාවරණය නොවුණි.



(ඇ) අග්‍රාමාත්‍ය කාර්යාලය විසින් සාපේක්ෂව අසාමාන්‍ය තනතුරු සංඛ්‍යාවක් අනුමත කර පවත්වාගැනීම හේතුවෙන් සෑම වර්ෂයකදීම අසාමාන්‍ය පුරප්පාඩු සංඛ්‍යාවක් වාර්තාවී තිබූ අතර එමගින් අවශ්‍යතාව නොසලකා අනවශ්‍ය බඳවා ගැනීම් සිදුවීමේ අවධානමක් පවතින බවද විගණනයේදී නිරීක්ෂණය විය. තවද, රටේ භාරදුර කාර්යයක් ඉටුකරනු ලබන හා අවශ්‍ය අධිකාරියක් සහිත අග්‍රාමාත්‍ය කාර්යාලයට තම අවශ්‍යතාව අනුව කඩිනමින් අවශ්‍ය සේවක සංඛ්‍යාවක් අනුමතකරගැනීමේ පහසු හැකියාවක් පවතින බවත් තවදුරටත් නිරීක්ෂණය කෙරේ.

ඩී.පී.ඒ.එස්. අනුලසිරි
ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති
විගණකාධිපති වෙනුවට

