



Ministry of Tourism & Lands

**Sri Lanka Institute of
Tourism & Hotel Management**



ANNUAL REPORT 2022

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SIRIMAWO BANDARANAIKE MEMORIAL BUILDING

Our Vision

To be the Center of Excellence in Training and Education for Human Resource Development of Tourism and Hospitality Industry in Asia.

Our Mission

To provide application-oriented education and training of an international standard to produce competent and committed human resources to meet the demands of the Hospitality and Tourism Industry.

Our Theme

“Taking Sri Lanka to Global Heights – A Journey towards Excellence in Sri Lankan Hospitality”

Our Values

- ✓ **Quality**
We provide first-class training and education programmes for the individuals to serve in the tourism and hospitality sector.
- ✓ **Equity**
We ensure equal opportunities for every student and ensure equitable working environment for all employees, regardless of race, religion, gender, or economic status to meet the required standards for the highest achievement and growth.
- ✓ **Integrity**
We strive to uphold the highest standards of professional ethics and discipline to meet the training requirements of Tourism and Hospitality services.
- ✓ **Sustainability**
We pursue institutional growth in responsible and sustainable way

Our Objectives

- To identify, design and deliver Training and Education Programs in Travel, Tourism, and Hospitality Management.
- To produce the highest quality professionals for the Tourism and Hospitality Industries.
- To train the required manpower to meet the demand for Tourism and Hospitality Industries by addressing the ever-changing and challenging trends.
- To provide equal opportunities and create an equitable working environment for all youth living in different parts of the country while contributing towards a sustainable growth in the Tourism and Hospitality industries.
- To expand the capacity of delivering Tourism and Hospitality Education by creating partnerships with local and international education entities in a mutually beneficial manner.
- To demonstrate excellence through research in Tourism and Hospitality that adds to international knowledge and connectivity.

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1. Key Businesses of the Institute

The Sri Lanka Institute of Tourism & Hotel Management (SLITHM) is the only Government approved premier Institute in Sri Lanka, to train young men and women in the Hospitality and Travel Industry. It was established in 1964 as the Ceylon Hotel School and is now managed by The Ministry of Tourism & Lands. The Head Office of SLITHM, co-locating with the Western Provincial school is in Colombo. Provincial schools are located in Anuradhapura, Bandarawela, Kandy, Koggala, Ratnapura, Kurunegala, Batticaloa and Jaffna to educate students islandwide.

The Sri Lanka Institute of Tourism & Hotel Management offers sound professional trainings to meet the rapidly changing needs of the local and international hotel and tourism industries with the best-trained and most highly motivated management professionals. This is done in response to the country's ever-expanding tourism sector and developments in the tourism & hospitality industry. For the first ten years, the emphasis was on training individuals for top and middle management positions in the sector, with a program of short courses at the craft level serving as a supplement and supplying the labour force for the many departments in the hospitality business.

The SLITHM has refined its programs throughout the years to match the unique requirements of Sri Lanka's and Asia's shifting industrial market needs. As a result, new training schemes are constantly presented with possibilities to focus on industry-specific fields. The program offers several entry-exit points and gives students more freedom in their training choice.

Additionally, it acknowledges earlier learning, which is advantageous for those with practical industrial experience who want to advance their knowledge through a reliable professional certification. At SLITHM, different courses offer students endless possibilities in the corporate space to build their careers.

A student can choose a course from the SLITHM depending on their previous education, field of interest, knowledge, and existing skill set. Hotel management courses teach students a vast amount of knowledge through their diverse curriculum. Hospitality courses teach students about the hotel sector theoretically as well as practically. Students gain practical knowledge that helps them understand the different functions of the hotel sector. A student trained in practical knowledge is highly valued among corporations and by employers as they know that a student can handle the important operations on the business front. Along with the Craft Level qualification students also go for certificate courses as it helps them get a better insight into the hospitality sector while adding more qualifications to their resume. SLITHM gives ample opportunities for potential students to grow professionally and academically.

In addition to working their way up through years of experience and pursuing higher studies at SLITHM, students have a number of ways for professional advancement in the hospitality industry.

2. Corporate Information

Sri Lanka Institute of Tourism and Hotel Management (SLITHM) is a statutory body that was established in 1964 as the nation's pioneering Hospitality and Tourism education provider. Currently, it operates under the Ministry of Tourism & Lands and is regulated by the Tourism Act No.38 of 2005. SLITHM is the leading vocational education institution in the field of Tourism and Hospitality in Sri Lanka.

Registered Name	: Sri Lanka Institute of Tourism and Hotel Management
Legal form	: Public Enterprise formed under Tourism Act No.38 of 2005
Address of the Head Office	: No.78, Galle Road, Colombo – 03
Auditor	: Auditor General of Sri Lanka
Banker	: Bank of Ceylon

Location of SLITHM Provincial Schools

☉ Anuradhapura Provincial School	: Dharmasiri Senanayake Tourism Information Center, Sri Maha Bodhi Mawatha, Anuradhapura
☉ Bandarawela Provincial School	: National Holiday Resort, Golf Link Road, Bandarawela
☉ Colombo Provincial School	: No. 78, Galle Road, Colombo 3
☉ Kandy Provincial School	: Mahaweli Uyana, Kundasale, Kandy
☉ Koggala Provincial School	: Koggala Free Trade Zone, Habaraduwa, Koggala
☉ Kurunegala Provincial School	: Maguruoyawatte, Boyagane, Kurunegala
☉ Ratnapura Provincial School	: New Town, Ratnapura
☉ Jaffna Provincial School	: Public Administration Rest House, Kytes Road, Jaffna
☉ Pasikudah Provincial School	: National Holiday Resort Office, Pasikudah (Relocated in Batticaloa from 1 st May 2022)
☉ Batticaloa Provincial School	: No. 07, Sebastian Street, Arasady, Batticaloa (From 1 st May 2022)



Board of Management

From January to May 2022

Mrs. Kimarli Fernando : Chairperson

Public sector representatives

Mrs. Nadeeka Wataliyadda : Director General, *SLITHM*
 Mrs. D.L. Sannasoorya : Additional Secretary, *Ministry of Tourism*
 Ms. Dhammika Wijayasinghe : Director General, *SLTDA*
 Mrs. M.K.P.P.Siriwardana : Managing Director, *SLTPB*

Private sector representatives

Dr. Dinushan Wanniarachchi
 Mr. Tissa Gunawardhane
 Mr. Bandula Ekanayake
 Mrs. Shibani R.Thambiayah
 Mr. Sabry Bahudeen
 Mr. Nilan Wickramasinghe
 Mr. Asela Wavita
 Mr. P.A.M.B. Priyal Perera

Observer

Mr. M.A.L.S.N.K. Manthrinayake : Observer, *Department of External Resources, Ministry of Finance*
 Mrs. Aruni Perera : Secretary, *Board of Directors*

From June to December 2022

Mr. Shirantha Peiris : Chairman

Public sector representatives

Mrs. Nadeeka Wataliyadda : Director General, *SLITHM* (From January to July 2022)
 Ms. Jeevanthie Senanayake : Director General, *SLITHM* (From September to December 2022)
 Mrs. Uma Niranjana : Additional Secretary, *Ministry of Tourism & Lands*
 Ms. Dhammika Wijayasinghe : Director General, *SLTDA* (From October to November 2022)
 Mr. M. L. Gammanpila : Director General, *SLTDA* (From November to December 2022)
 Mrs. M.K.P.P.Siriwardana : Managing Director, *SLTPB*

Private sector representatives

Mr. Anura Lokuhetti
 Mr. Bandula Ekanayake
 Mr. S. Hettiarachchi
 Mr. Nilan Wickramasinghe
 Mr. Asela Wavita
 Mr. P.A.M.B. Priyal Perera

Observer

Mr. M.A.L.S.N.K. Manthrinayake : Observer, *Department of External Resources, Ministry of Finance*
 Mrs. Aruni Perera : Secretary, *Board of Directors*

Members of Audit & Management Committee

Chairperson	: Mr. Sampath Manthrinayake, <i>Additional Director General, Department of External Resources, Ministry of Finance</i>
Member	: Mr. Priyal Perera, <i>Board Member of SLITHM</i>
Member	: Mr. Bandhula Ekanayake, <i>Board Member of SLITHM</i>
Observer	: Mr. P. Lurentheran, <i>Chief Internal Auditor, Ministry of Tourism</i>
Observer	: Ms. T.Imbuldeniya, <i>Superintendent of Audit, Auditor General's Department</i>
Convener	: Mr. Malith Dhanusekara, <i>Assistant Director, Internal Audit</i>

Members of Academic Affairs Board

Mrs. Nadeeka Wataliyadda	: Chairperson	(From January to July 2022)
Ms. Jeevanthie Senanayake	: Chairperson	(From September to December 2022)
Prof. Vasanthy Arasaratnam	: Member	
Prof. R.A.C. Jayalath	: Member	
Mrs. D.L. Sannasooriya	: Member	
Mr. Patrick G.S. Pereira	: Member	
Mr. Kanishka Jayatunga	: Secretary/Convener	

Members of Finance Committee

Mrs. Nadeeka Wataliyadda	: Chairperson	(From January to July 2022)
Ms. Jeevanthie Senanayake	: Chairperson	(From September to December 2022)
Mr. Priyal Perera	: Board Member	
Mr. Eksath Wijeratne	: Board Member	
Ms. R.M.N.K.K. Abeyrathne	: Chief Accountant, <i>Ministry of Tourism</i>	
Mr. Royce Fernando	: Director Finance, Convener and Secretary	

Senior Management

Mrs. Kimarli Fernando	: Chairperson	(From January to May 2022)
Mr. Shirantha Peiris:	: Chairman	(From June to December 2022)
Mrs. Nadeeka Wataliyadda	: Director General	(From January to July 2022)
Ms. Jeevanthie Senanayake	: Director General	(From September to December 2022)
Mr. Kanishka Jayathunga	: Deputy Director General – Academic	(From September 2022 onwards)
Mr. Sanjaya Kariyawasam	: Deputy Director General – Non-Academic	
Mr. Royce Fernando	: Director – Finance	
Mrs. Amitha Owitipana	: Deputy Director – HR & Admin	
Mr. Harshana Ponnampereuma	: Manager – Samudra Hotel	
Mr. Ayala Perera	: Assistant Registrar	
Mr. Dilruwan Rathnayake	: Assistant Director – IT	
Mr. Tharaka Gamage	: Assistant Director – Maintenance Engineering	
Mr. Sagara Kulasingha	: Assistant Director – Marketing	
Mrs. Ganaga Walpola	: Librarian	
Mr. Niransan Kumar	: Assistant Director – Procurement	
Mrs. Elena Perera	: Assistant Director – Finance	(From January to November 2022)

Principals of SLITHM Schools

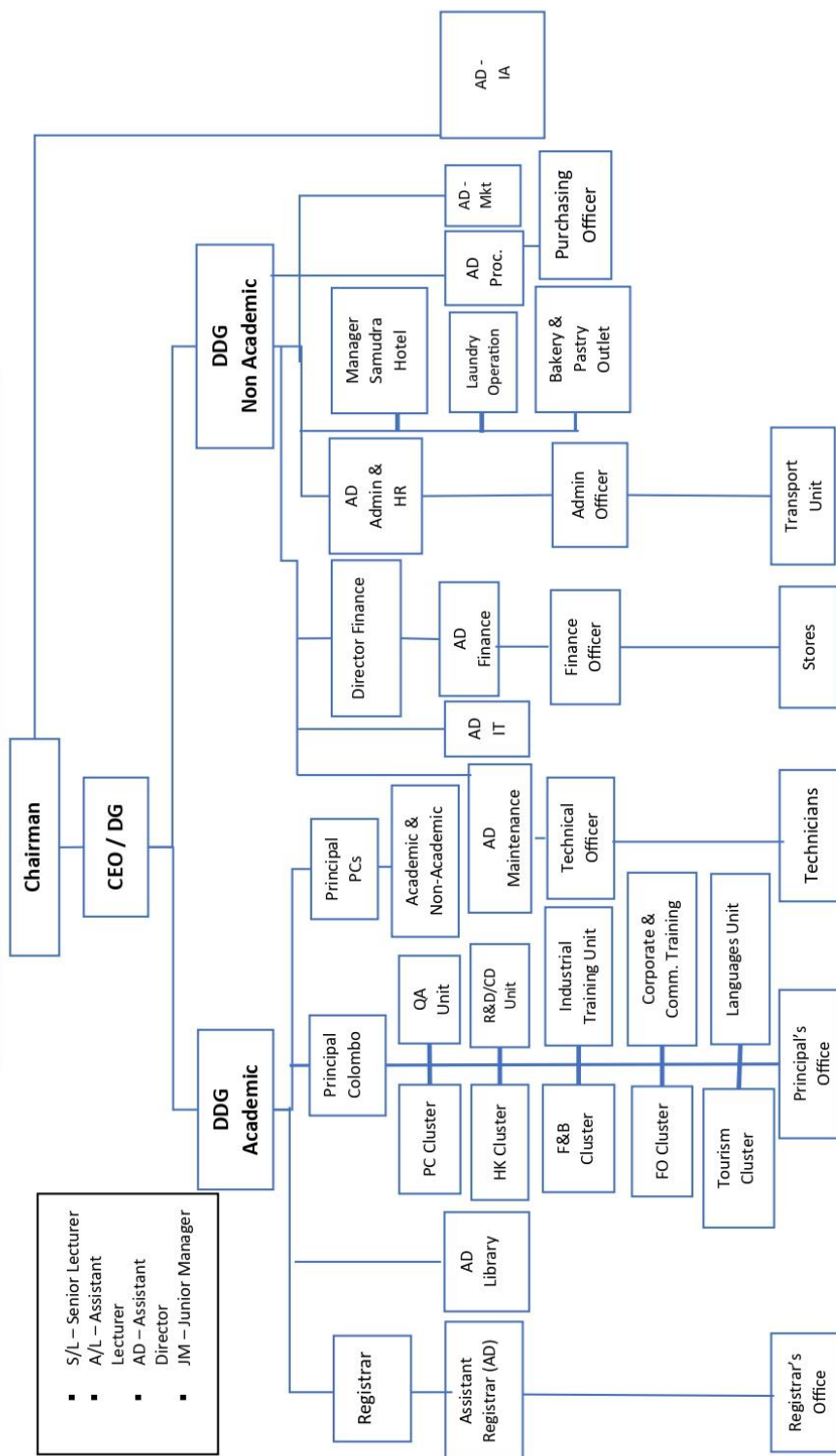
Mr. Lal Seneviratne	:	Anuradhapura	
Mr. Chaminda Tennakoon	:	Bandarawela	
Mr. Saman Hathurusinghe	:	Colombo	
Mrs. Kumuduni Wickramasinghe	:	Kandy	
Dr. R.D.A. Lenard Ranchagoda	:	Koggala	
Mr. Rienzie Jayawardena	:	Kurunegala	
Mr. Kanishka N. Jayathunga	:	Ratnapura	<i>(From January to August 2022)</i>
Mr. Kanishka Nugawela	:	Ratnapura (Lecturer in Charge)	<i>(From September 2022)</i>
Mr. Risan Mohamed	:	Pasikudah / Batticaloa (Lecturer in Charge)	
Mrs. Niranjala Alex	:	Jaffna (Lecturer in Charge)	

Cluster Heads

Mr. Nishantha Kulathunga	:	Professional Cookery
Mr. Dickson Kumara	:	Food & Beverage Operation
Mr. Udena Silpatilaka	:	Front Office Operation
Mr. Lenard Perera	:	Hotel Housekeeping
Mr. Dheera Hettiarachchi	:	Travel and Tourism

3. Organizational Structure

Approved Organizational Structure of SLITHM



	DG	DDG	Director	Principal	S/L AR 2	A/L AR 1	MM 1-2	JM (E/A)	JM 1-2	MA 2-2	MA 1-2	PL 3 (Skilled)	PL 2 (Semi-Skilled)	PL 1 (Unskilled)	Total
SLITHM	01	02	02	07	21	60	09	(04)	12	01	38	12	05	21	195
Samudra Hotel	-	-	-	-	-	-	01	-	02	-	03	02	10	09	27
Total	01	02	02	07	21	60	10	04	14	01	41	14	15	30	222

4. Analysis of Operational and Financial Performance of SLITHM

In the market economy, corporate finances are certainly one of the key resources which are limited. The fact that financial resources are limited influences the limitations of several operations (acquisition, promotion, distribution, and sales). Therefore, the proper allocation of financial assets occupies a very important place in modern business. A final decision on how the company should allocate its funds should be based on a good assessment, which should rely on the analysis of past performances. One of the most common and most used methods of financial analysis is the financial statements analysis and ratio analysis.

By bringing certain items from financial statements in mutual connection, via a simple mathematical formula, it is possible to determine the overall performance of the company, measured through finance.

With the escalation of the COVID-19 outbreak to a global pandemic, the world is currently facing a global health, social and economic emergency with the travel and tourism sector being one of the worst affected with strict containment measures such as lockdowns, travel restrictions, airport closures and border closures being implemented.

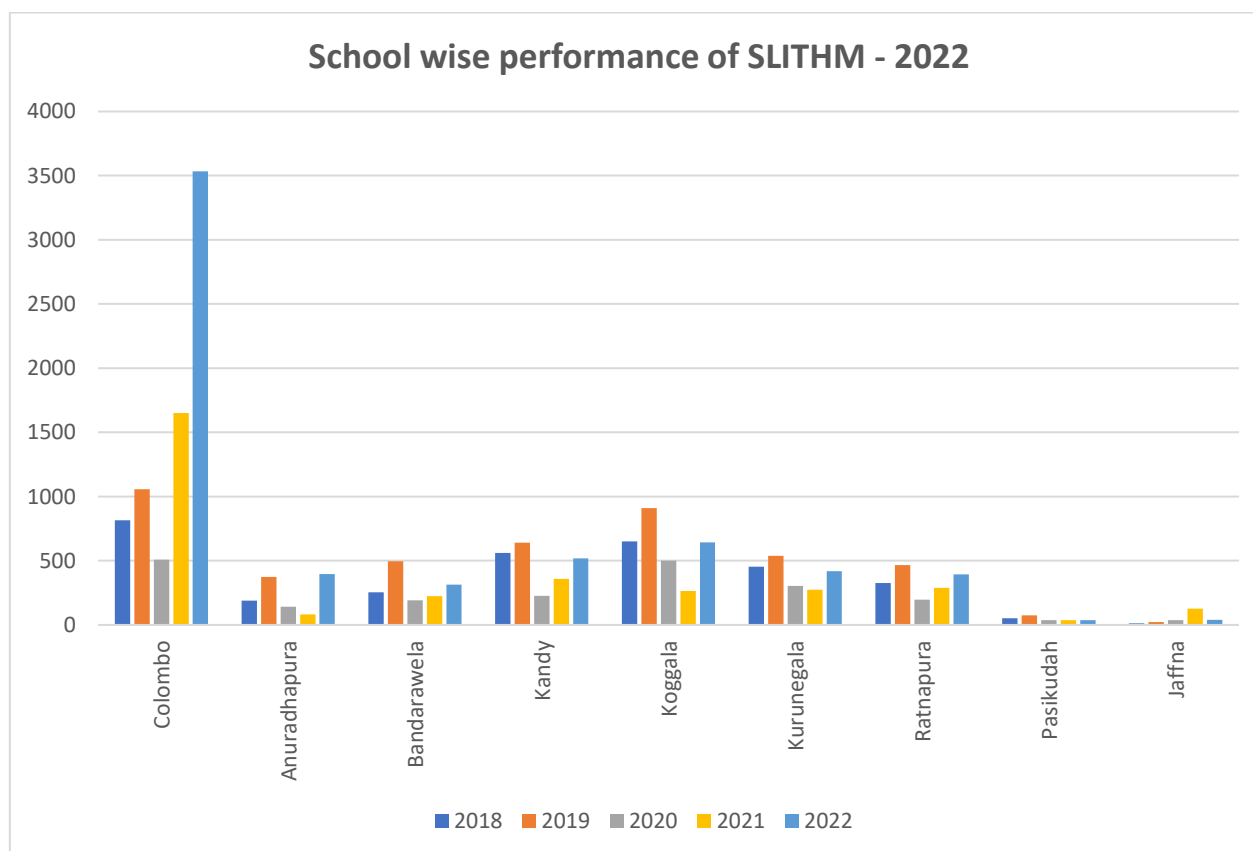
One of the management's main responsibilities is decision-making. Stockholders and the Senior Management need to quantify the success or failure of the decisions made, in order to analyze the institutional performance.

4.1 Physical Performance in 2022

4.1.1 Highlights of the Performance of SLITHM

Table 01. The number of students who completed the courses during the past five years (2018 to 2022).

School Name	Year				
	2018	2019	2020	2021	2022
Colombo	815	1056	508	1,650	3,534
Anuradhapura	190	374	143	81	396
Bandarawela	253	495	193	225	313
Kandy	562	641	228	360	519
Koggala	651	909	501	265	643
Kurunegala	454	538	304	274	419
Ratnapura	327	465	198	290	395
Pasikudah / Batticaloa	51	74	37	36	36
Jaffna	12	23	36	126	40
Total	3,315	4,575	2,148	3,307	6,295



The above table and the bar chart showcase the student output from 2018 to 2022. With the online programmes conducted, SLITHM has shown a steady increase in the student output even during the covid-19 pandemic.

4.1.2 Performance of the Provincial Schools

1. Anuradhapura Provincial School



SLITHM Provincial School Anuradhapura was established in 1992 at the National Holiday Resort of the SLTDA. The school initially offered courses only at basic level - Hotel Reception and Hotel Housekeeping. From 1996 onwards, the basic level Professional Cookery and Restaurant & Bar courses were also offered. The school was shifted in 2005 to the present building. Although this Provincial School was set up to train the students of the North Central Province, it has served the people in nearby districts such as Kurunegala, Puttalam, Chilaw, Kuliyaipitiya as well.

Facilities Available

- ✓ 04 Lecture Rooms (maximum of 30 students each)
- ✓ 01 Training Kitchen
- ✓ 01 Training Restaurant
- ✓ 01 Mock-up room
- ✓ 01 Computer Laboratory
- ✓ 01 Locker Room

Academic Staff – 2022

Principal: Mr. P.J. De Alwis Seneviratne

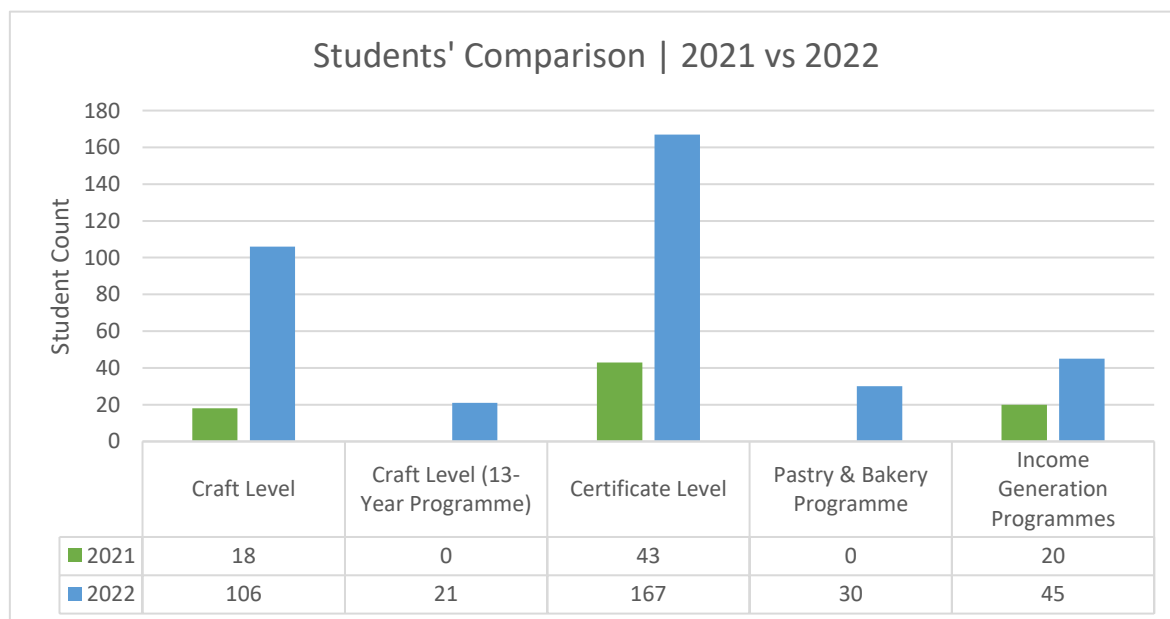
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. N.M. Dissanayaka	Assistant Lecturer
	Mr. M. N. Fernando	Assistant Lecturer
Food & Beverage Operations	Mr. R.M.A.P. Rathnayake	Assistant Lecturer
Front Office Operations	Mr. G.P.M. Gamage	Assistant Lecturer

Note: In addition, there were 12 visiting lecturers also served in SLITHM, Anuradhapura.

Number of students trained in 2021 and 2022

Table 03: The number of students trained at Anuradhapura School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	14	31
	Restaurant and Bar service	04	43
	Hotel Reception	-	-
	Hotel Housekeeping	-	32
Subtotal - Craft Level		18	106
Craft Level (13-Year Programme)	Cookery	-	13
	Restaurant and Bar service	-	05
	Hotel Reception	-	-
	Hotel Housekeeping	-	03
Subtotal - Craft Level (13-Year Programme)		-	21
Certificate Level	Professional Cookery	20	64
	Food & Beverage Operations	08	48
	Front Office Operations	06	42
	Hotel Housekeeping	09	-
Subtotal - Certificate Level		43	167
Pastry & Bakery Programme		-	30
Income Generation Programmes		20	45
Grand Total		81	369



At the Anuradhapura Provincial School, the number of students trained in the courses increased from 81 to 369 between 2021 and 2022.

Career Development Programmes conducted in 2022

- ✿ Participated Job Fair organized by the Divisional Secretariat – Pandulagama.
- ✿ Awareness Programme for the Mahanama Vidyalaya, Thirappane.
- ✿ Awareness Programme for the Sri Lanka Police College, Pahalagama Wing – Thambuttegama.
- ✿ Awareness Programme for the Swarnapali Balika Maha Vidyalaya, Anuradhapura.
- ✿ Awareness Programme for the St. Joseph College, Anuradhapura.
- ✿ Awareness Programme for the Galpothegama Maha Vidyalaya.
- ✿ Table manners & etiquettes programme for P.H.I. Officers, Health Department, North Central Province.
- ✿ Table manners & etiquette programme for Don Bosco Institute.
- ✿ Awareness Programme for the Damma Dinna Maha Vidyalaya.
- ✿ Awareness Programme for the Saddhatissa Maha Vidyalaya, Kahatagasdigiliya.
- ✿ Awareness Programme for the Maithreepala Senenayaka Central College, Madawachchiya.
- ✿ Awareness Programme for the Pothanegama Maha Vidyalaya, Anuradhapura.

Income Generation Programmes Conducted in 2022

- ✿ One day training programme for the 40 nos. Officers of the Wild Life Conservation Department, Anuradhapura.
- ✿ Four Days Tourist Drivers' Training Programme for the 28 nos of Tourist Drivers.
- ✿ Four Days Tourist Drivers' Training Programme for the 33 nos of Tourist Drivers.

Other Special Activities Organized in 2022

- ✧ Shramadana Campaign organized by the Students' Sports & Welfare Association at the College premises.
- ✧ Awareness Programme of the Sexual Transmitted Diseases, organized by the Students' Sports & Welfare Association.
- ✧ First Aid Programme organized by the Students' Sports & Welfare Association.
- ✧ Celebrating "Women Day 2022" organized by the Students' Sports & Welfare Association.
- ✧ Familiarization / educational tour to Heritage Kandalama & Habarana Lodge organized by the Students' Sports & Welfare Association.
- ✧ Sinhala & Tamil New Year Festival organized by the Sports & Welfare Association.
- ✧ Inter Class Carom Tournament organized by the Sports & Welfare Association.
- ✧ Inter-Class Cricket Tournament organized by the Sports & Welfare Association.
- ✧ Organized a tree-planting campaign to celebrate World Tourism Day 2022.
- ✧ Participated in the World Tourism Day 2022 organized by the Anuradhapura Tourism Hoteliers Association & S.L.I.T.H.M at Hotel Sisila Uyana.
- ✧ Organized an outbound training programme & lunch for the Craft Level Students.

2. Bandarawela Provincial School



The first provincial school in Bandarawela was initially started in 1999 at the Divisional Secretariat office in Bandarawela and later a new school building was built by the Uva Provincial Council. The current institute was opened in the year 2004.

Facilities Available

- ✓ 05 Lecture Rooms
- ✓ 01 Practical Restaurant
- ✓ 01 Training Kitchen
- ✓ 02 Mockup Rooms
- ✓ 01 Computer Laboratory
- ✓ 01 Library
- ✓ 01 Auditorium

Academic Staff – 2022

Principal: Mr. Chaminda Tennakoon

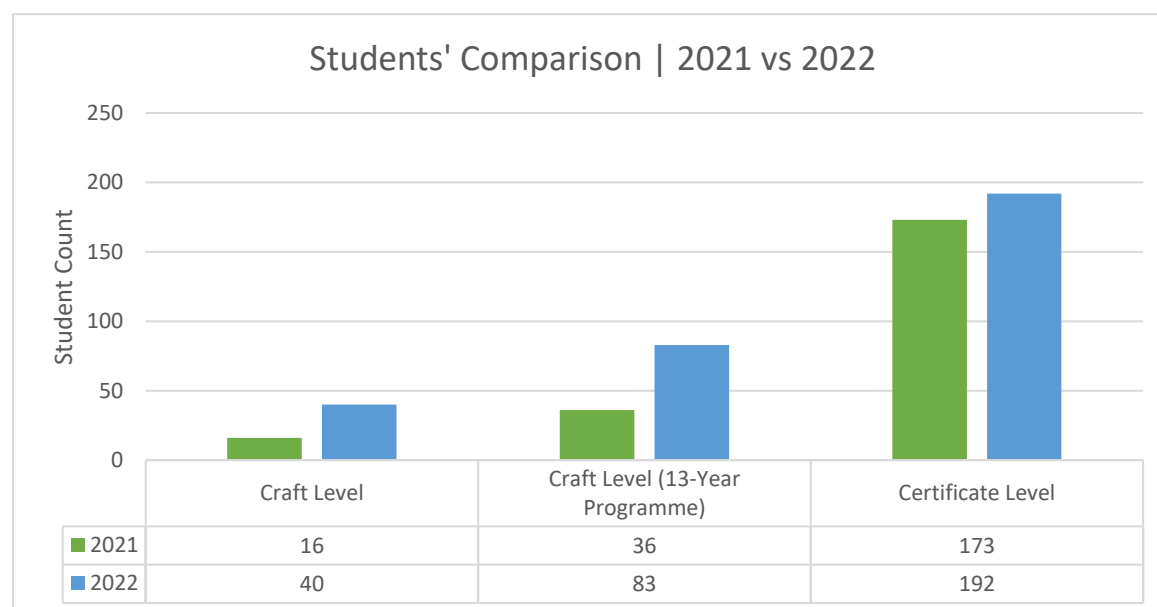
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. R Bandara Weththasinghe	Assistant Lecturer
	Mr. E.L.K Perera	Assistant Lecturer
Food & Beverage Operations	Mr. Sanjeewa Ellawala	Assistant Lecturer
Front Office Operations	Ms. Chamila Rathnayaka	Assistant Lecturer
Housekeeping Operations	Mr. C.P. Hettiarachchi	Assistant Lecturer

Note: In addition, there were 08 visiting lecturers also served in SLITHM, Bandarawela.

Number of Students Trained in 2021 and 2022

Table 4: Number of Students trained at Bandarawela School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	13	24
	Restaurant and Bar service	01	16
	Hotel Reception	02	-
	Hotel Housekeeping	-	-
Subtotal - Craft Level		16	40
Craft Level (13-Year Programme)	Cookery	30	39
	Restaurant and Bar service	01	44
	Hotel Reception	01	-
	Hotel Housekeeping	04	-
Subtotal - Craft Level (13-Year Programme)		36	83
Certificate Level	Professional Cookery	51	72
	Food & Beverage Operations	59	51
	Front Office Operations	33	31
	Hotel Housekeeping	30	38
Subtotal - Certificate Level		173	192
Grand Total		225	313



At Bandarawela Provincial School, the number of students trained in the courses increased from 225 to 315 between 2021 and 2022.

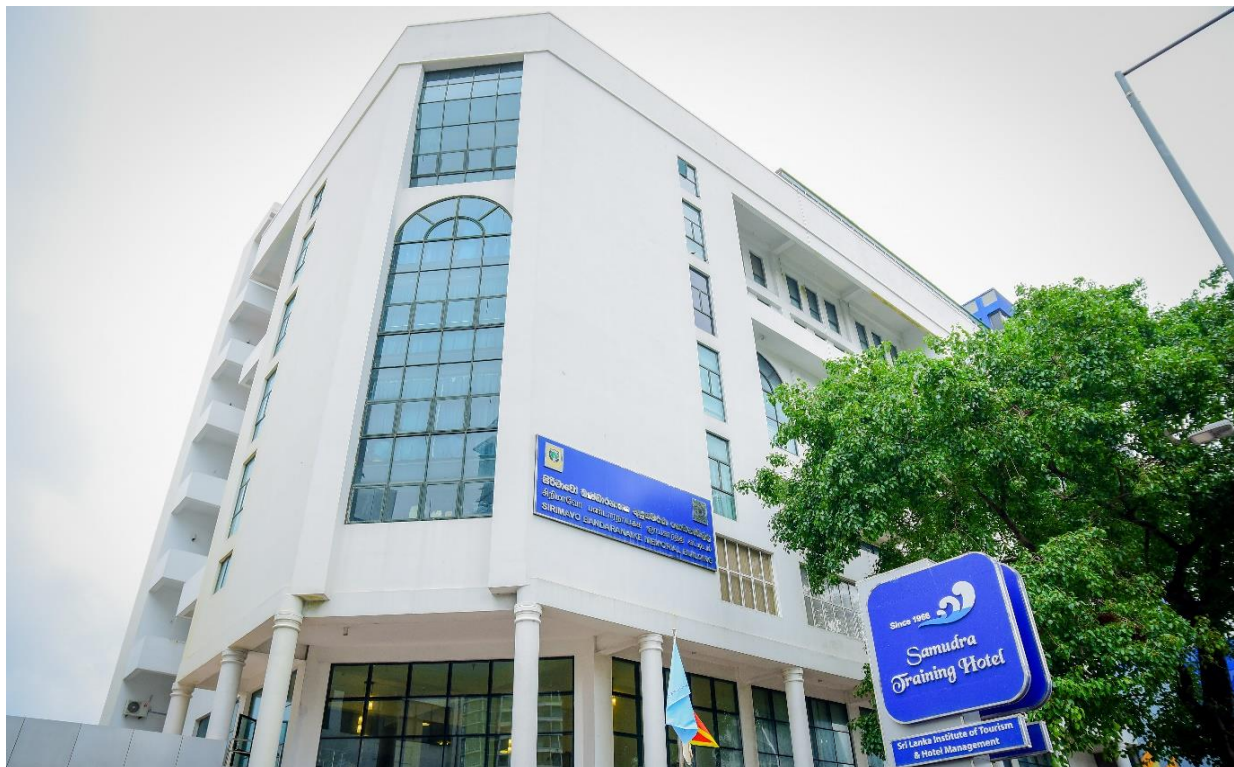
Career Development and Other Programmes Conducted in 2022

- ✱ A workshop was conducted for the students of Sabaragamuwa University on 16th and 20th September 2022.
- ✱ The National Olympic Academy session – 2022 was conducted on 2nd & 3rd of December 2022.

Other Special Activities Organized in 2022

- ⤴ Shramadana Campaign and tree planting programmes conducted on 08th February 2022 at the school.
- ⤴ The Cricket Tournament conducted by the Students' Welfare Association on 25th March 2022.
- ⤴ A guest lecture conducted by Mr. Dhishyanth for the students of the school on 25th April 2022.
- ⤴ An awareness programme, "Githayen Jeevithaya Dakimu" conducted by Mr. Upali Nandasiri on 10th August 2022.
- ⤴ An awareness programme conducted for the 23 students of B/ Central M.M.V.
- ⤴ An awareness programme conducted for the 30 students of B/Dowa M.V.
- ⤴ A guest lecture conducted for the students of the school on 28th November 2022.
- ⤴ Job fairs conducted at Vocational Training Authority, Divisional Secretariat (DS) - Bandarawela, DS office - Haputale, DS office - Ella, DS office - Kendaketiya, DS office - Kataragama on 5th January, 19th January, 7th February, 14th March, 15th March, 15th September 2022 respectively.
- ⤴ A training programme conducted for the prefect students of Mahinyangana National School on 12th March 2022.
- ⤴ A cricket tournament conducted for all staff and students on 25th March 2022.
- ⤴ A training programme conducted for bungalow keepers of the Sudesha Katayuthu Rajya Amathyanshaya in Badulla.

3. Colombo Provincial School



Sri Lanka Institute of Tourism and Hotel Management (SLITHM) formerly known as the Ceylon Hotel School was established by a Parliament Act in 1966 to train youth in tourism and was managed by the Ceylon Tourist Board. It was initially located at Park Street, Colombo. It was then relocated to Palm Beach Hotel in Mount Lavinia in 1980 and Nawala in 1994. The conversion of the Ceylon Hotel School into the Sri Lanka Institute of Tourism and Hotel Management was carried out under No 38 of the 2005 Tourism Act. Currently, the Colombo school offers many courses to match the industry demand. The Craft, Certificate, Intermediate, and Advanced level, Management Diploma, National Tourist Guide and Chauffeur Tourist Guide courses are the major ones offered on a regular basis. Besides, it also conducts short-term training programmes for a wide variety of clients. Colombo School of the Sri Lanka Institute of Tourism and Hotel Management commenced its operation at No.78, Galle Road, Colombo 03 on 15th August 2000 and continues to date.

Facilities available

- ✓ 23 Lecture Rooms
- ✓ 02 Training Restaurants
- ✓ 02 Mock-up Rooms
- ✓ 04 Training kitchens
- ✓ 01 Computer Laboratory
- ✓ 01 Library
- ✓ 01 Cafeteria

Academic Staff – 2022**Principal:** Mr. Saman Hathurusinghe

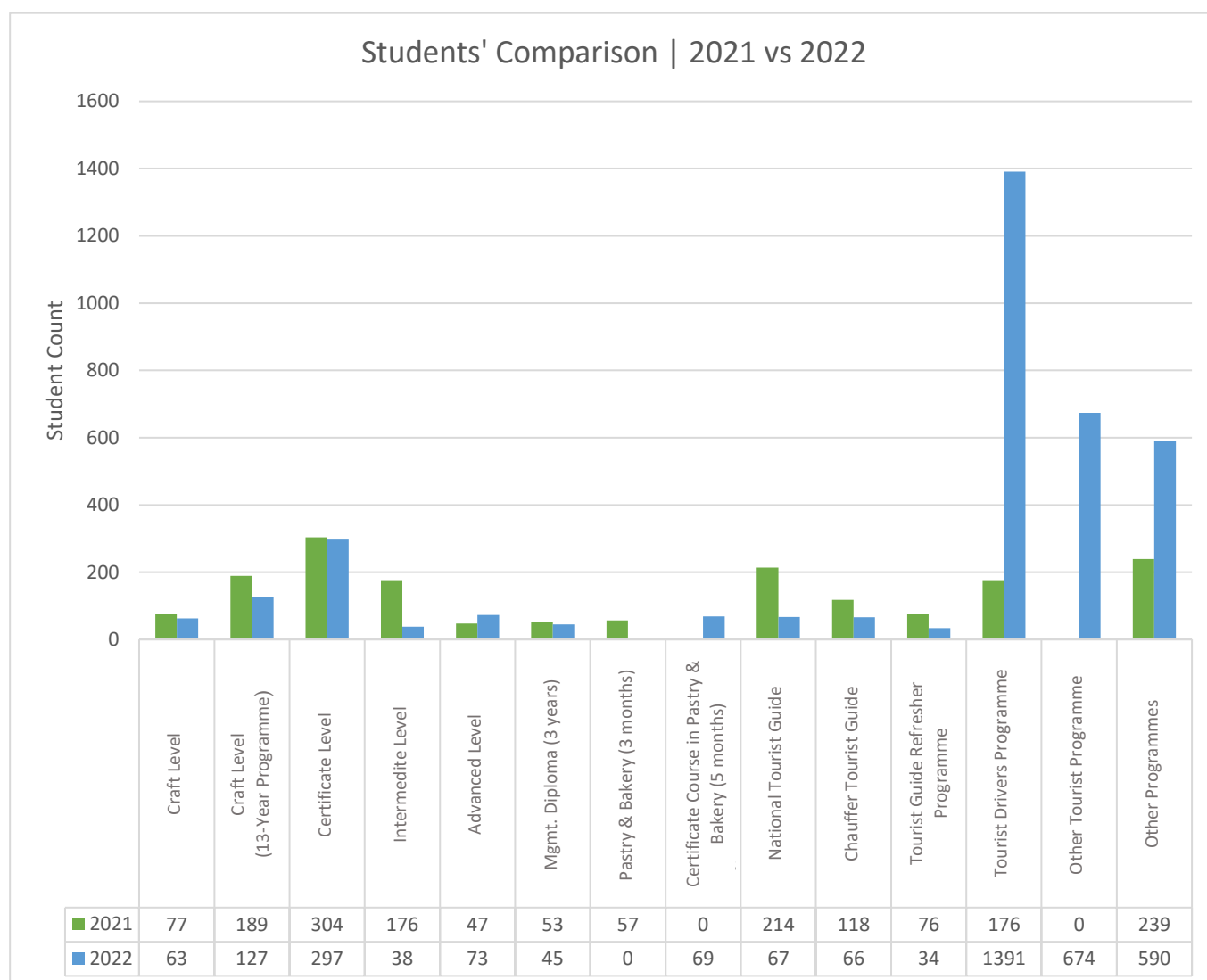
Discipline	Lecturer	Designation
Professional Cookery	Mr. Nishantha Kulathunga	Senior Lecturer- Cluster Head
	Mr. H.M.B Lankapura Bandara	Assistant Lecturer
	Mr. Y.B.M.R. Yapabandara	Assistant Lecturer
	Mr. H.M.T. Herath	Assistant Lecturer
	Mr. S.A.N. Viraj	Assistant Lecturer
	Mr. M.N. Wiranga	Assistant Lecturer
Food & Beverage Operations	Mr. M.K. Dickson Kumara	Senior Lecturer – Cluster Head
	Mr. Chaman Perera	Senior Lecturer
	Mr. Kanchana Krishantha	Assistant Lecturer
	Mr. Dharashana Jayasingha	Assistant Lecturer
	Mr. Tharinda Weeraratne	Assistant Lecturer
	Mr. H.M.P. Manjula	Assistant Lecturer
Pastry & Bakery	Mr. M.D. Ruwantha Prasad	Assistant Lecturer
	Mr. P.C. Pinidiya	Assistant Lecturer
Front Office Operations	Mr. U.P. Silpathilake	Senior Lecturer – Cluster Head
	Mr. D.T. Senarathne	Senior Lecturer
	Mr. Nalin Kahatapitigama	Senior Lecturer
	Ms. W.N.B. Mendis	Assistant Lecturer
	Ms. C.T. Gunasekara	Assistant Lecturer
Housekeeping Operations	Mr. A.L.D.L. Perera	Senior Lecturer – Cluster Head
	Mr. Namal Muhandiramge	Lecturer
	Mr. A.R. Jayasinghe	Assistant Lecturer
	Mr. A.M.K.W.K. Abeykoon	Assistant Lecturer
Travel & Tourism Management	Mr. Sujith Yamasinghe	Senior Lecturer
	Mr. P.M. Suraweera	Senior Lecturer
	Mr. Dheera Hettiarachchi	Assistant Lecturer – Cluster Head
	Mr. Anura Shantha	Assistant Lecturer
English Language Center	Ms. Lathishaa Ramanayake	Assistant Lecturer

Note: In addition, there were 27 visiting lecturers also served in SLITHM, Colombo.

Number of students Trained in 2021 and 2022

Table 5: Number of Students trained at the Colombo Provincial School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	52	34
	Restaurant and Bar service	09	29
	Hotel Reception	09	-
	Hotel Housekeeping	07	-
Subtotal - Craft Level		77	63
Craft Level (13-Year Programme)	Cookery	32	37
	Restaurant and Bar service	60	35
	Hotel Reception	47	21
	Hotel Housekeeping	50	34
Subtotal - Craft Level (13-Year Programme)		189	127
Certificate Level	Professional Cookery	70	73
	Food & Beverage Operations	74	73
	Front Office Operations	94	79
	Hotel Housekeeping	66	72
Subtotal - Certificate Level		304	297
Intermediate Level	Professional Cookery	46	11
	Food & Beverage Operations	51	12
	Front Office Operations	39	03
	Hotel Housekeeping Operations	40	12
Subtotal - Intermediate Level		176	38
Advanced Level	Professional Cookery	16	18
	Food and Beverage	19	25
	Accommodation Operation	12	30
Subtotal - Advanced Level		47	73
Management Diploma (3 years)		53	45
Pastry & Bakery (3 months)		57	-
Certificate Course in Pastry & Bakery (5 months)		-	69
National Tourist Guide Programme		214	67
Chauffeur Tourist Guide Programme		118	66
Tourist Guide Refresher Programme (01 day)		76	34
Tourist Guide Training Programme (National & Chauffeur)		-	327
Tourist Drivers Programme		176	1391
Tourist Drivers' Refresher Programme		-	347
Liyadiriya programme - (PPP with Hilton Hotel, Colombo)		15	-
Apprenticeship Programme		112	-
Trailor Made Programme		92	515
Certified Hospitality Finance & Mgt (PPP with CMA)		20	-
Income Generation Programme		-	75
Pastry & Bakery Programme (Weekend)		-	75
Grand Total		1,650	3,534



The total number of students trained in SLITHM courses at the Colombo Provincial School increased from 1650 in 2021 to 3,534 in 2022.

Other Special Activities

Language Unit :

- ▲ Language Day for All Students conducted on 4th March 2022.
- ▲ Panel Discussions for Advanced Level Students (Batch 338) conducted on 1st November 2022.
- ▲ Christmas Day Programme for Management 14, 15 & 17 Students conducted on 12th December 2022.

Students' Sports and Welfare Association :

- ▲ The Cricket Tournament conducted on 28th March 2022.
- ▲ Blood Donation Campaign conducted on 17th May 2022.
- ▲ Chess and Carom Tournament conducted on 17th October 2022.
- ▲ Sports Day conducted on 24th October 2022.

4. Kandy Provincial School



The Provincial School in Kandy was started in 1992 to encourage youth of the Central Province to gain employment in the hospitality industry. Initially, the school was started in a section of the Queen's Hotel in Kandy and was later shifted to its present location at Warapitiya, Kundasale.

Facilities Available

- ✓ 08 Lecture Rooms (maximum of 35 students in each)
- ✓ 01 Training Kitchen (15 stations)
- ✓ 01 Training Restaurant (40 covers)
- ✓ 01 Mock-up room
- ✓ 01 Computer Laboratory (30 desktops)
- ✓ 04 Guestrooms (model rooms for students practical)
- ✓ 01 Housekeeping Demonstration Room
- ✓ 01 Auditorium (seating capacity)
- ✓ 01 Open Air Theatre
- ✓ 01 Library
- ✓ 01 Banquet Hall (Capacity – 150 pax)

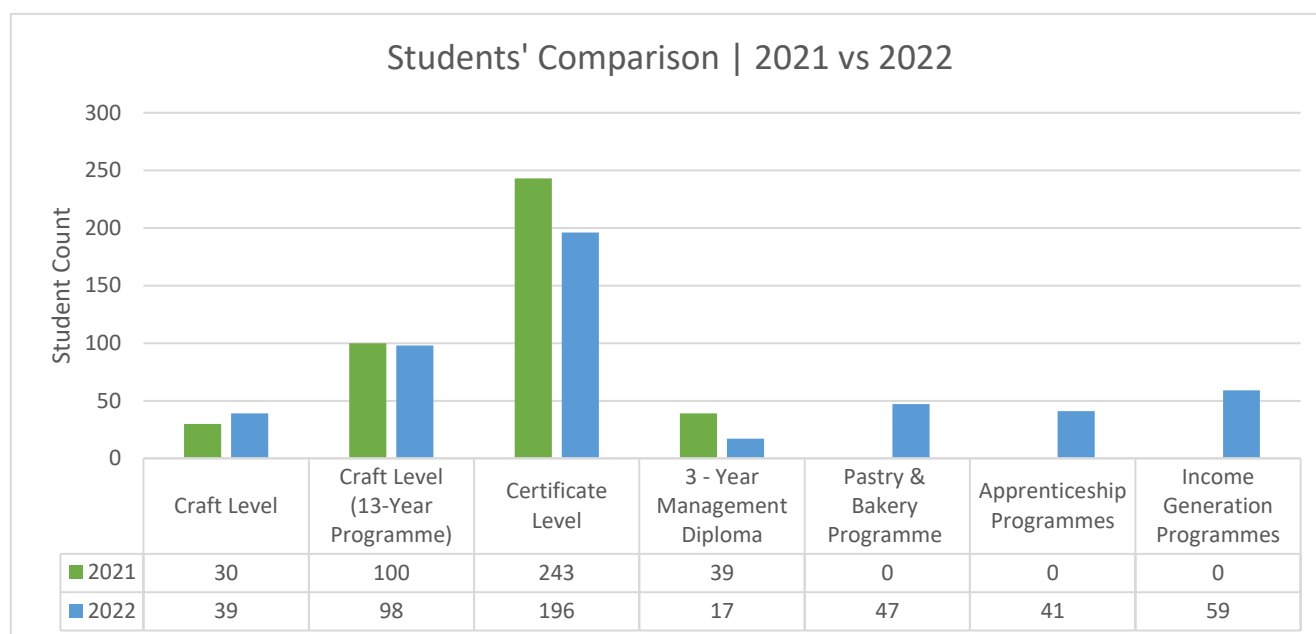
Academic Staff – 2022**Principal:** Mrs. Kumuduni Wickramasinghe

Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. Lakmal Perera	Senior Lecturer
	Mr. Sandeep Ratnasamy	Assistant Lecturer
	Mr. Janaka Perera	Assistant Lecturer
Food & Beverage Operations	Mr. I.A.S.B. Dissanayake	Assistant Lecturer
	Mr. Rasika Athukorala	Assistant Lecturer
	Mr. Amila Alwis	Assistant Lecturer
Nutrition & Food Hygiene	Ms. K.G.S.D. Gunasinghe	Senior Lecturer
Front Office Operations	Mr. Bryan Benedict	Assistant lecturer
Housekeeping Operation	Mr. Ravindra Seneviratne	Assistant Lecturer

Note: In addition, there were 22 visiting lecturers also served in SLITHM, Kandy.**Number of Students Trained in 2021 and 2022**

Table 6: Number of Students trained at Kandy Provincial School in the years 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	26	26
	Restaurant and Bar service	04	13
	Hotel Reception	-	-
	Hotel Housekeeping	-	-
Subtotal - Craft Level		30	39
Craft Level (13-Year Programme)	Cookery	25	28
	Restaurant and Bar service	14	28
	Hotel Reception	12	20
	Hotel Housekeeping	19	22
Subtotal - Craft Level (13-Year Programme)		100	98
Certificate Level	Professional Cookery	68	68
	Food & Beverage Operations	70	61
	Front Office Operations	49	43
	Hotel Housekeeping	56	24
Subtotal - Certificate Level		243	196
3 – year Management Diploma (3-Years)		17	39
Pastry & Bakery Programme (Foundation Level – 3 months)		-	47
Apprenticeship Programmes		-	41
Income Generation Programmes		-	59
Grand Total		360	519



The total number of students trained at Kandy Provincial School was increased from 360 in 2021 to 519 in 2022.

Career Development and Other Programmes Conducted in 2022

- ✱ EDU EX –Exhibition and fair on higher education by the Ceylon Exhibitors.
- ✱ Workshop on hotel operations for the district secretariat staff of Kandy. (08-week end days on practical base training).
- ✱ Awareness for 200 pax school children from the Kandy district on hotel operation (Practical-based).

Income Generating Programmes conducted in 2022

- ✱ Weekends Pastry and Bakery program – completed 02 (approximately 55 students).

Other Special Activities Organized in 2022

- ⤴ Celebrated World Tourism Day (2022) – invited 10 leading schools A/L & OL students for an awareness session on courses conducted by the SLITHM.
- ⤴ Hotel operation training for divisional secretaries Staff) Weekends – 08 days.

5. Koggala Provincial School



SLITHM School for the Sothern Province started in 1992 at Weligama Bay Inn Hotel and was later established in Koggala in 2008 to cater to the high demand for courses offered by SLITHM and to provide adequate facilities for the students.

Facilities Available

- ✓ 06 Class Rooms (maximum 30 students each)
- ✓ 01 Training Kitchen
- ✓ 01 Store
- ✓ 01 Training Restaurant
- ✓ 02 Mock-up rooms
- ✓ 01 Computer Laboratory
- ✓ Library

Academic Staff - 2022

Principal: Dr. R.D.A. Lenard

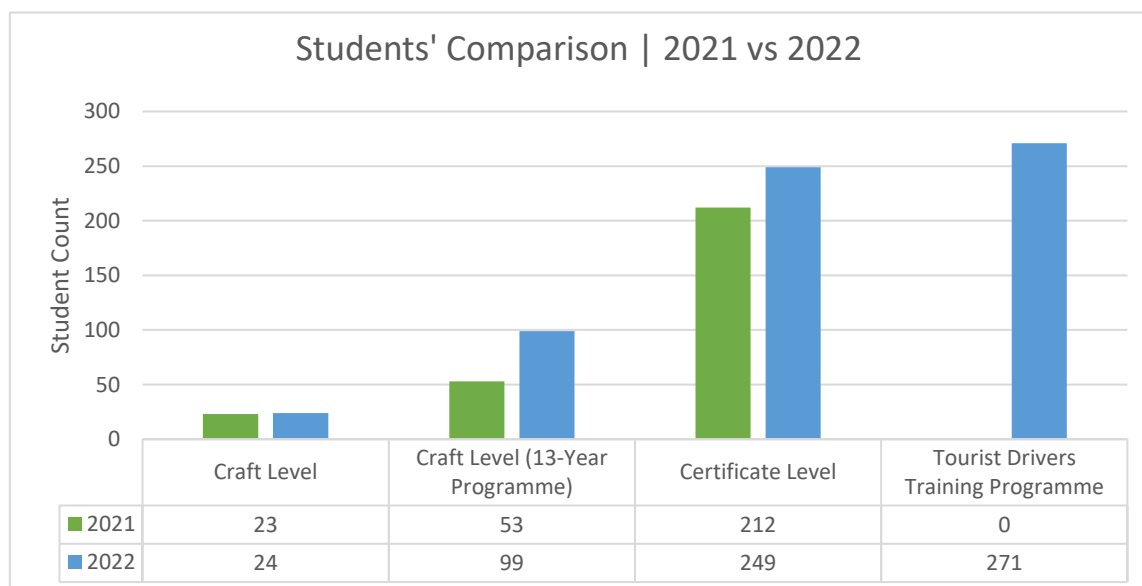
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. G. Perusinghe	Assistant Lecturer
	Mr. T.B. Chamara	Assistant Lecturer
Food & Beverage Operation	Mr. M.A. Buddhika	Assistant Lecturer
	Mr. L.S. Wasantha	Assistant Lecturer
Front Office Operation	Mr. H.K.W. Chandana	Assistant Lecturer
	Ms. H.L.A. Samanmalee	Assistant Lecturer
Housekeeping Operations	Mr. Indika Mohotti	Senior Lecturer
	Mr. P.S.W. Emmanuel	Assistant Lecturer

Note: In addition, there were 06 visiting lecturers also served in SLITHM, Koggala.

Number of Students Trained in 2021 and 2022

Table 7: Number of Students trained at Koggala Provincial School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	16	24
	Restaurant and Bar service	05	-
	Hotel Reception	02	-
	Hotel Housekeeping	-	-
Subtotal - Craft Level		23	24
Craft Level (13-Year Programme)	Cookery	18	28
	Restaurant and Bar service	04	32
	Hotel Reception	07	25
	Hotel Housekeeping	01	14
Subtotal - Craft Level (13-Year Programme)		53	99
Certificate Level	Professional Cookery	58	66
	Food & Beverage Operations	58	64
	Front Office Operations	48	69
	Hotel Housekeeping	48	50
Subtotal - Certificate Level		212	249
Tourist Drivers Training Programme		-	271
Grand Total		265	643



At the Koggala Provincial School, the number of students trained in the above courses increased from 265 in 2021 to 643 in 2022.

6. Ratnapura Provincial School



SLITHM Ratnapura is the leading Hospitality, Travel & Tourism school located in the Sabaragamuwa Province. This was inaugurated by His Excellency the President on August 31, 2010. The location of the school provides easy access to other cities. SLITHM Ratnapura focuses on hotel operational skills, knowledge of the tourism and hospitality industry, and refresher courses geared towards the changing global hospitality environment.

Facilities Available

- ✓ 06 Lecture Rooms
- ✓ 01 Practical Restaurant
- ✓ 01 Training Kitchen
- ✓ 02 Mock-Up Rooms
- ✓ 01 Student's Cafeteria
- ✓ 01 Computer Laboratory

Academic Staff - 2022

Principal: Mr. Kanishka N. Jayathunga (From January to August 2022)

Mr. Kanishka D. Nugawela – Senior Lecturer/ Lecturer In Charge
(From September 2022 onwards)

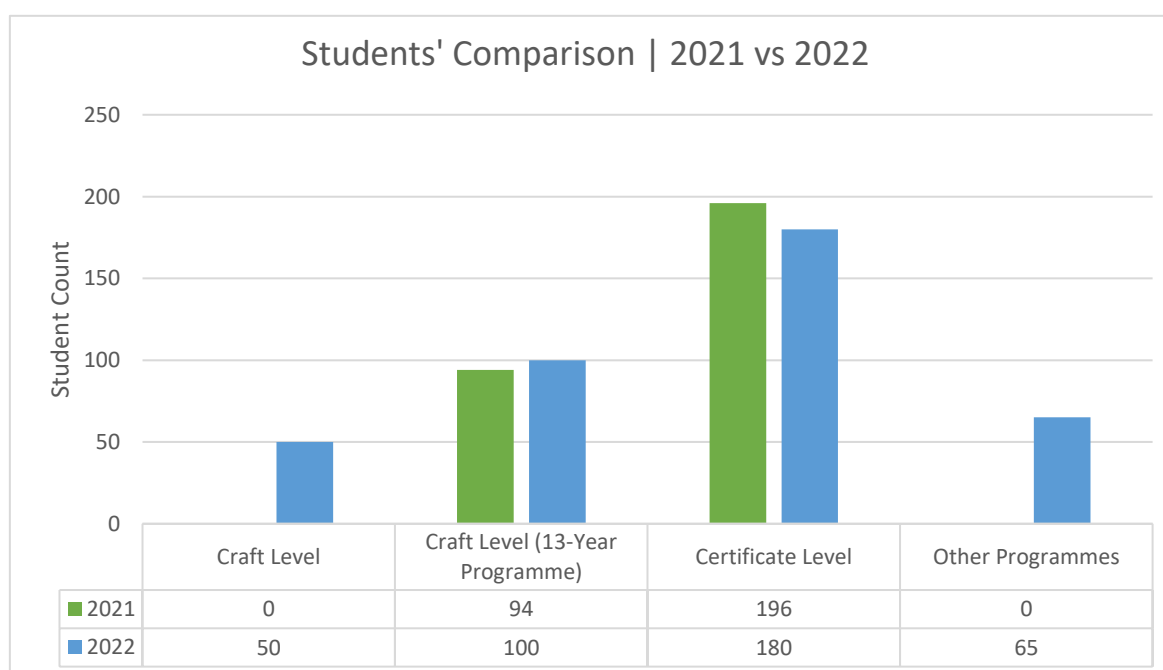
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. Priyanka Wickramasinghe	Assistant Lecturer
	Mr. W.M.A.R. Wijekoon	Assistant Lecturer
Food & Beverage Operations	Mr. T.M.K.C.S.R. Pieris	Assistant Lecturer
	Mr. A. Alwis	Assistant Lecturer

Note: In addition, there were 08 visiting lecturers also served in SLITHM, Ratnapura.

Number of Students Trained in 2021 and 2022

Table 8: Number of Students trained at Ratnapura Provincial School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	-	32
	Restaurant and Bar service	-	18
	Hotel Reception	-	-
	Hotel Housekeeping	-	-
Subtotal - Craft Level		-	50
Craft Level (13-Year Programme)	Cookery	47	37
	Restaurant and Bar service	32	33
	Hotel Reception	05	-
	Hotel Housekeeping	10	30
Subtotal - Craft Level (13-Year Programme)		94	100
Certificate Level	Professional Cookery	52	62
	Food & Beverage Operations	64	62
	Front Office Operations	43	24
	Hotel Housekeeping	37	32
Subtotal - Certificate Level		196	180
NVQ weekend Hotel Programme		-	35
Gamma Pizza Hut Training Programme		-	30
Grand Total		290	395



At the Ratnapura Provincial School, the number of trained student increased from 290 in 2021 to 330 in 2022.

Career Development Programmes Conducted in 2022

- ✱ Practical sessions conducted for 28 students of Sabaragamuwa University on 1st, 2nd, 8th and 9th January 2022.
- ✱ The practical sessions conducted for 16 students and 14 students of Batangala University on 10th and 12th January 2022 respectively.
- ✱ An awareness programme conducted to avoid STDs for the students on 2nd February 2022.
- ✱ The awareness programmes conducted in the below mentioned places:
 - 200 students of Batuhena National School on 18th March 2022.
 - 220 students of Pellmadulla National School on 23rd March 2023.
 - Students of Kuruwita Divisional Secretariat on 29th March 2022.
 - Students of Ratnapura St. Lukes College 23rd August 2022.
- ✱ Practical sessions conducted for 24 students and 23 students of Sabaragamuwa University on 28th and 29th August 2022 respectively.

7. Kurunegala Provincial School



Sri Lanka Institute of Tourism & Hotel Management, Kurunegala started its operation in 1997 at Kandyana Reach Hotel, Kandy Road, Kurunegala. The Kurunegala Provincial School of SLITHM was re-established in 2015, in collaboration with the Wayamba Development Authority (WDA), under the North Western Provincial Council. The school is located at Maguruoyawatta, Boyagane, Kurunegala.

Facilities Available

- ✓ 04 Lecture Rooms (maximum of 30 students each)
- ✓ 01 Training Kitchen
- ✓ 01 Training Restaurant
- ✓ 01 Mock-up room
- ✓ 01 Computer Laboratory
- ✓ 01 Auditorium
- ✓ 01 Cafeteria
- ✓ 01 Library

Academic Staff – 2022

Principal: Mr. Rienzie Jayawardhane

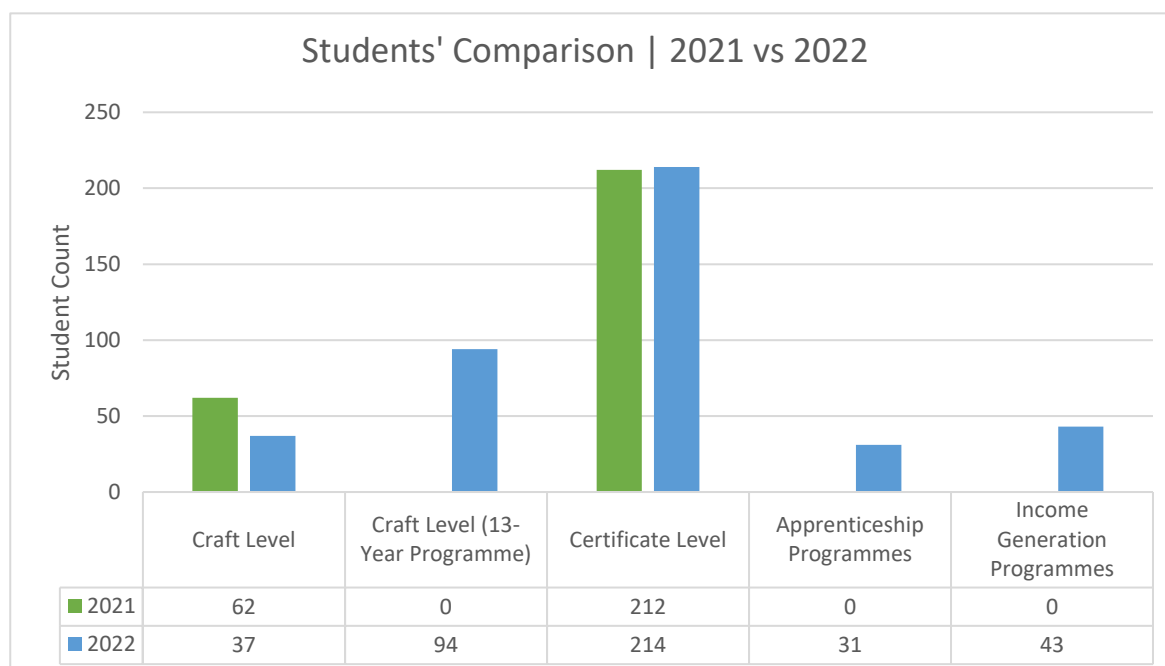
Discipline	Name of the Lecturer	Designation
Professional Cookery	Mr. J.S.B. Weerakoon	Senior Lecturer
	Mr. W.M.P.W.M.S. Madawala	Lecturer
Food & Beverage Operations	Mr. H.M.I.B. Seneverathne	Assistant Lecturer
	Mr. A.M.J.K. Attanayake	Assistant Lecturer
Front Office Operations	Mr. W.M.S.P. Weerakoon	Assistant Lecturer
Housekeeping Operations	Mr. M.B.J.M.I.B. Jayasekara	Assistant Lecturer

Note: In addition, there were 09 visiting lecturers also served in SLITHM, Kurunegala.

Number of Students Trained in 2021 and 2022

Table 9: Number of Students trained at Kurunegala Provincial School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	35	33
	Restaurant and Bar service	27	21
	Hotel Reception	-	06
	Hotel Housekeeping	-	07
Subtotal - Craft Level		62	37
Craft Level (13-Year Programme)	Cookery	-	25
	Restaurant and Bar service	-	29
	Hotel Reception	-	15
	Hotel Housekeeping	-	25
Subtotal - Craft Level (13-Year Programme)		-	94
Certificate Level	Professional Cookery	64	64
	Food & Beverage Operations	57	64
	Front Office Operations	50	46
	Hotel Housekeeping	41	40
Subtotal - Certificate Level		212	214
Apprenticeship Programmes		-	31
Income Generation Programmes		-	43
Grand Total		274	419



The total number of trained students increased from 274 in 2021 to 419 in 2022.

Career Development and Other Programmes Conducted in 2022

- ✿ Programme conducted for New Entry Certificate Level Students by Mr. Kapila Chandra graduate of CHSGA, Food & Beverage Manager, Inflight service manager Sri Lankan Airline on 25th January 2022.
- ✿ Parents Meeting conducted for Professional Cookery and Hotel Reception students dated 03rd February 2022 and 08th February 2022, giving additional support for career guidance.
- ✿ Conducted telephone skill short training course on 05th February 2022.
- ✿ Inter class carom tournament of batch CL030 was held in school premises in March 2022
- ✿ Women's Day Celebration - 'Choose to challenge' virtual program on sharing experiences of young female students of SLITHM with Hilton Group on 17th March 2022.
- ✿ Guest lecturer Conducted by Food & Beverage Manager OZO Hotel Kandy regarding "Trends in Food & Beverage in Hospitality Industry" on 30th March 2022.
- ✿ Grooming, Personal Development and Table Ethic Programme for Police Costal, Sub Police Inspectors of North Western Province Police Training Academy in Wehara Kurunegala on 06th April 2022.
- ✿ Awareness programme and table ethic programme for 20 pax students of Labinate Education Institute in Wariyapola dated 08th April 2022.
- ✿ Sinhala Tamil New Year Celebration and Festival – 2021 organized by Student Welfare Society Participated all students of CL 030 batch and All staff of SLITHM Kurunegala on 09th April 2022.
- ✿ District Secretariat Office Kurunegala organized a meeting at Kandyan Reach Hotel Kurunegala to establish the District TVET organization committee participating Mr. R. Jayawardane (Principal) and Mr. J. S. B. Weerakoon (Senior Lecturer) from SLITHM Kurunegala on 09th April 2022.
- ✿ Team Building Programme conducted by Airforce Officer Luthinan Warapitiya for the CL 030 batch Professional Cookery, Food & Beverage, Hotel Housekeeping and Hotel Reception students on 21st April 2022.
- ✿ Under the religious activity 'Dharma programme conducted by Ven thero Pujiyapatha Ranale Ganaloka, organized by certificate level batch 033 students of the Sport and Welfare Association on 24th August 2022.
- ✿ First Aid Training Programme' Organized by certificate level batch 033 students of Sport and Welfare Association 08th September 2022.
- ✿ Drug Awareness Programme Organized by certificate level batch 033 students of sport and welfare association on 14th September 2022.
- ✿ 'World Tourism Day Celebration' - Cycling tour organized by the certificate level batch 033 to promote the attractive places in the Kurunegala city area on 27th October 2022.

Other Special Activities Organized in 2022

- ✿ Skill upgrading of return migration of 155 workers including Professional Cookery, Restaurant & Bar Service, Hotel Housekeeping and Hotel Reception.

8. Batticaloa Provincial School



In 2015, SLITHM decided to temporarily set up a hotel school at the National Holiday Resort office of Pasikudah to conduct a basic course in Hospitality Management. The building was renovated with Rs.1.2 million. By 2017, Pasikudah Provincial School had the advantage of conducting other Craft Level Courses, such as Hotel Housekeeping & Restaurant & Bar Service and the Apprenticeship Level. It also was considered as the SLITHM school for the Eastern Province. Later, this school was relocated to Batticaloa with effect from 01st May 2022.

Academic Staff - 2022

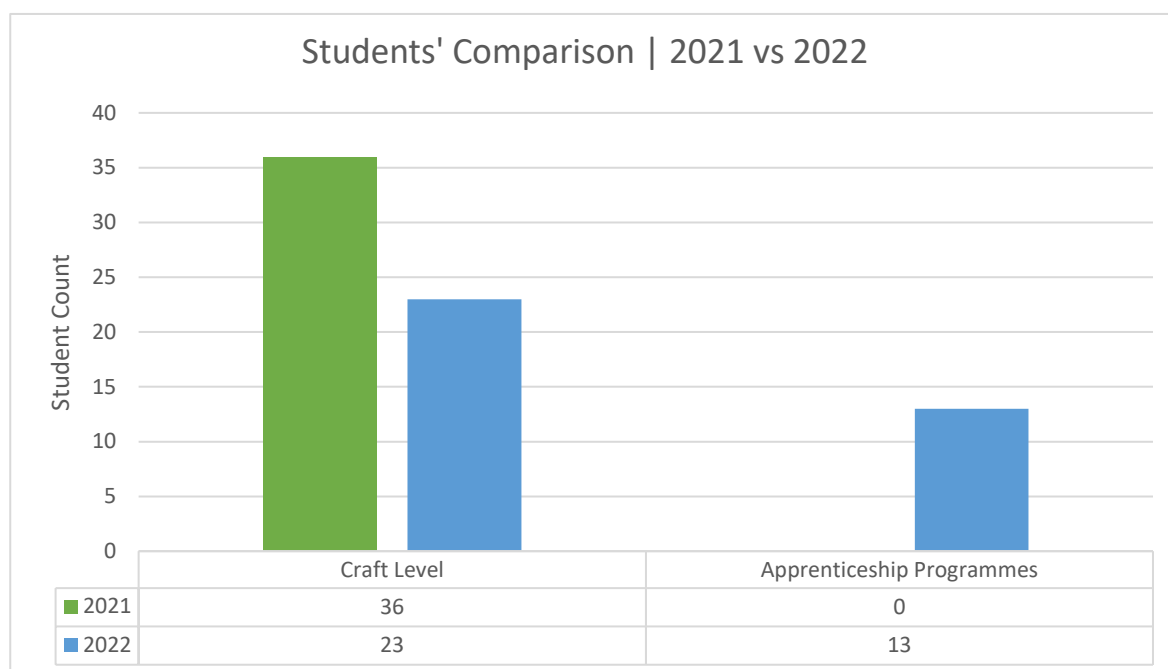
Lecturer-in-Charge: Mr. A.M. Risan

In addition, one visiting lecturer served SLITHM Batticaloa in 2022.

Number of Students Trained in 2021 and 2022

Table 10: Number of Students trained at Pasikudah Provincial School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	-	-
	Restaurant and Bar service	-	-
	Hotel Reception	-	-
	Hotel Housekeeping	-	8
Craft Level (13-Year Programme)	Cookery	-	-
	Restaurant and Bar service	-	-
	Hotel Reception	-	-
	Hotel Housekeeping	36	15
Subtotal - Craft Level		36	23
Apprenticeship Programmes		-	13
Grand Total		36	36



The total number of students has remained the same during both the years of 2021 and 2022.

Career Development and Other Programmes Conducted in 2022

- ✱ Conducted Students Counselling Programed to Craft Level Housekeeping Students through the skill development officer in District Secretariat Batticaloa on 21st October 2022.

Other Special Activities Organized in 2022

- ▲ Craft level Housekeeping Batch students organized a cleaning campaign in World Tourism Day “27th September 2022” at Kallady Bridge on the roadside area.

9. Jaffna Provincial School



SLITHM Jaffna was established in October 2018. The main aim of establishing this training center was to address the shortage of trained tourism and hospitality industry personnel in the Northern Province. This move has enabled youth in the Northern Province to get trained professionally to take up profitable jobs in the hospitality industry. Several hotels and resorts have opened up in the Northern region of Sri Lanka and the skilled manpower shortage will be addressed by the expansion of this facility.

Academic Staff - 2022

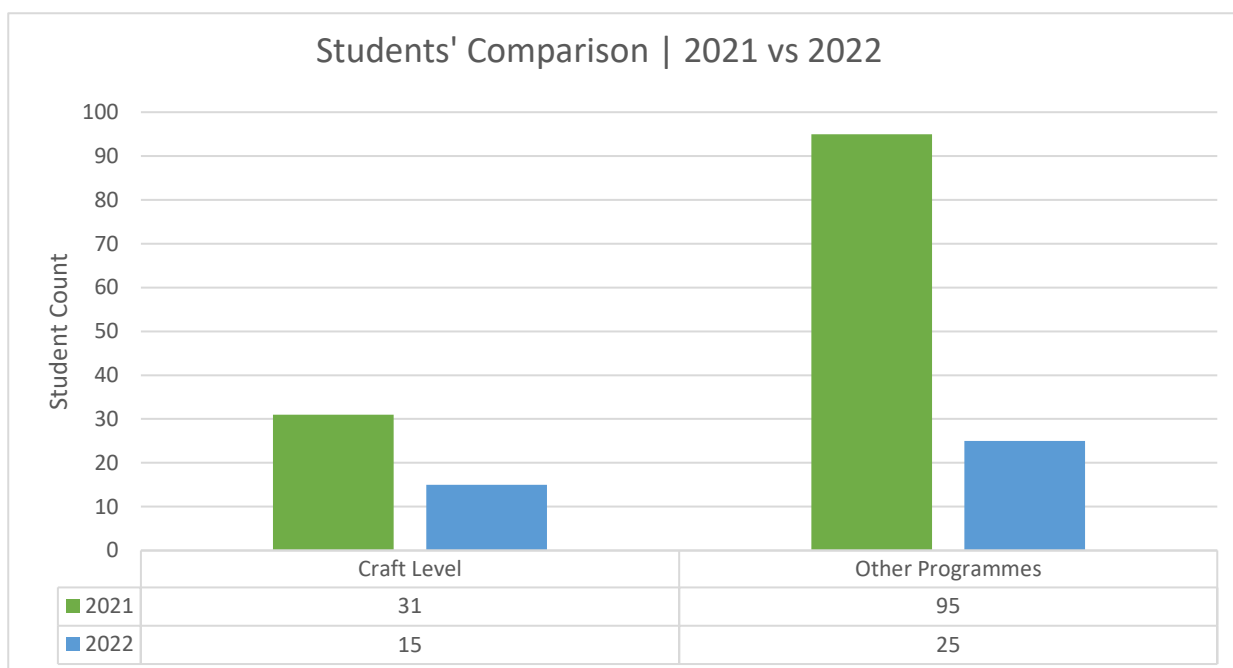
Lecturer-in-Charge: Ms. Niranjala Francis

Note: Two visiting lecturer served SLITHM Jaffna in 2022.

Number of Students Trained in 2021 and 2022

Table 11: Number of students trained at Jaffna Provincial School in 2021 and 2022.

Main Course	Sub Courses	2021	2022
Craft Level	Cookery	26	15
	Restaurant and Bar service	-	-
	Hotel Reception	5	-
	Hotel Housekeeping	-	-
Subtotal- Craft Level		31	15
Apprenticeship Programmes		40	-
Special/Awareness Programmes		55	25
Grand Total		126	40



The total number of students trained in Jaffna Provincial School shows a decline from 126 to 40 between 2021 and 2022 due to the covid – 19 pandemic.

Career Development and Other Programmes Conducted in 2022

- ✿ Conducted Navarathri Pooja celebration on 07th October 2022.
- ✿ Conducted Tree plantation to celebrate the World Tourism Day on 27th September 2022.

4.1.3 Performance of the Divisions of the Head Office

1. Registrar's Office

The main functions of the Registrar's Office

- ✧ Recruitment and maintaining records of students of SLITHM
- ✧ Conducting exams, release results at all levels, and award certificates to qualified students
- ✧ Implementing the Scholarship Programme for Samudhri Beneficiaries
- ✧ Conducting the annual graduation ceremony
- ✧ Appointment of visiting lectures and maintain their contracts with SLITHM

The following courses are conducted at SLITHM

✧ **04-Year Management Diploma**

After completion of all 04 certificate-level programmes, Intermediate and Advanced Level Courses, students get eligible for the 04 – year Management Diploma. This is conducted only in Colombo.

✧ **03-Year Management Diploma**

Specialized Diploma Programme offered for students with G.C.E. Advanced Level qualifications conducted in Colombo and Kandy schools.

✧ **Certificate Level**

Entry-level qualification which is the stepping stone for eventually completing the 4 year Management Diploma. Offered to students with G.C.E Ordinary Level qualification. It is conducted in Colombo and all Provincial Schools.

✧ **Craft Level**

Entry-level three months programme for school leavers qualified in grade 08. It is conducted in Colombo and all Provincial Schools.

✧ **Certificate Level in Pastry and Bakery**

This programme was introduced in 2022 and conducted in Colombo.

✧ **Foundation Courses in Pastry and Bakery**

programme was introduced in 2003 and conducted in Kandy, Koggala, Anuradhapura, Bandarawela, and Kurunegala schools excluding Colombo, Jaffna, and Pasikuda.

✧ **Special Training Programmes**

Conducting special training programmes based on specific requests from the government and other institutions.

✧ **Apprenticeship Level**

Pre-entry level one-month program. This course is conducted at the SLITHM head office and Provincial Schools. After completing the one-month course, the students can register for the Craft Level courses conducted by the SLITHM.

✧ **Tour Guide Training Programmes**

There are four types of guides namely National, Chauffeur, Area, and Site. All the Tour Guiding courses are self-financing courses. The license to the qualified guides is issued by Sri Lanka Tourism Development Authority (SLTDA).

Scholarship Scheme

The SLITHM implemented a scholarship scheme to facilitate the students from low-income families to follow the courses. If the family is entitled to a samurdhi benefit, the students were awarded a full scholarship and in 2022, 110 students were awarded scholarships.

2. Human Resources & Administration Division

The functions of the Human Resources Division

- ✧ To revamp and strengthen the institutional organization structure to match with the industry.
- ✧ Upgrading of existing infrastructure facilities of Colombo and Provincial Schools to make the SLITHM a center of excellence for tourism and hospitality management.
- ✧ Establishing new Provincial Schools as per the management requirement.
- ✧ Capacity building for both academic and non-academic staff through conducting seminars, workshops & training programmes.

According to the approved cadre, the total number of employees was 222. It consists of 90 academic staff, 132 non-academic staff including Samudra Training Hotel. The actual number of employees as at end of 2022 was 183 and the details are as follows:

Category	Approved Cadre	Actual
Academic staff	90	75
Non-Academic staff	105	91
Samudra Training Hotel	27	21
Total	222	187

Local and foreign Training Programme conducted for both Academic and Non-Academic Staff

Local Training:

- ✧ Learning Management System training for academic and nonacademic staff for 59 staff members (35 academics and 24 nonacademic).
- ✧ Workshop on Protective Security Measures – for 23 staff members (21 academics and 02 nonacademic).
- ✧ Training on Design LP Gas system for building – for 01 nonacademic staff member.
- ✧ Workshop on Positive Psychology and Stress Management – for 18 staff members (08 academics and 10 nonacademic).
- ✧ Free webinar on “how to verify authenticity of certificates” – for 02 academic staff members.
- ✧ Validation workshop to finalize the e Tourism learning course Trainer Guide – for 03 nonacademic staff members.
- ✧ Workshop on Managerial Skills Development – for 05 staff members (02 academics and 03 nonacademic).
- ✧ Skill Passport training programme – for 103 staff members (13 academics and 90 nonacademic).
- ✧ How to verify Authenticity of Certificates (OL) – for 02 academic staff members.
- ✧ Stores Management, Inventory Handling, Annual Stock Verification – for 01 academic staff member.

- ✳ Training on Systems & Network Administration – for 02 nonacademic staff member.
- ✳ Effective Internal Auditing – for 01 nonacademic staff member.
- ✳ Establishment Code and PSC Rules – for 12 staff members (06 academics and 06 nonacademic).
- ✳ Effective Communication/ Personnel Attitude vs Behavior/Employment Engagement (internal) – for 25 staff members (14 academics and 11 nonacademic).
- ✳ Elementary First Aid Training with covid awareness – Level 01 – for 27 staff members (06 academics and 27 nonacademic).
- ✳ workshop in Sigiriya – for 01 academic staff member.
- ✳ Training on Procurement Process (Internal) – for 33 staff members (09 academics and 24 nonacademic).
- ✳ Housekeeping Introduction (Internal) – for 03 academic staff members.
- ✳ Training on File Management for 36 staff members ((06 academics and 30 nonacademic).
- ✳ Workshop on “what is KPI” for 15 staff members (08 academics and 07 nonacademic).
- ✳ Training on Occupational First Aid Training Programme – Level 1 for 31 staff members (03 academics and 28 nonacademic).
- ✳ Training of Trainer (TOT) for Tourism Business Coaching Programme.

Foreign Training:

- ✳ Seminar on Financial and Economic Management for Developing Countries from 01st July 2022 to 21st July 2022 (Online) – China – 04 staff members (03 nonacademic and 01 academic).
- ✳ Seminar on Ecological Governance and Ecotourism Development for the "Belt and Road" Countries from 05th July 2022 to 25th July 2022 (Online) – China – 01 academic staff member.
- ✳ Seminar on Civil Servants' Public Service Capacity Enhancement for the Belt and Road Countries from 08th July to 28th July 2022 – China – 01 academic staff member.
- ✳ Seminar on Development and Management of Service Outsourcing for Developing Countries from 08th July to 28th July 2022 – China – 01 academic staff member.

3. Finance Division

Main functions of the Finance Division are to manage the finances of the Institution in a cost-effective and efficient manner, and the statistics and information necessities for the Board of Management for decision making regarding the Institution's operation.

The main sources of funds for SLITHM are the Tourism Development Levy and Embarkation Levy. Sri Lanka Tourism Development Authority collects the Tourism Development Fund and transfers 12% of it to SLITHM.

Table 12: Source of a fund to SLITHM in 2021 and 2022.

Category	2022 (Rs. Mn)	2021 (Rs. Mn)
Tourism Development Fund	145.10	88.20
Embarkation Levy	311.74	58.07
School fees & other income	109.99	79.88
Other Revenues	65.30	37.89
Samudra Training Hotel	(9.45)	(15.15)
Total	622.69	248.89

4. Marketing and Public Relations Division

SLITHM - Marketing Division was established to increase the student output and brand awareness. As the competition in hospitality sector education is being increased and considering the volatile nature of the environment, SLITHM needs better marketing strategies and tactics to face future market challenges. The following objectives are achieved through the marketing department.

Objectives

- ✧ Formulating marketing objectives and customer-centric policies to streamline customer satisfaction and quality.
- ✧ Enhance all communication platforms to develop SLITHM image among stakeholders.
- ✧ Rejuvenating the SLITHM brand values for positioning it in customer mind as an elegant service provider.
- ✧ Partnering and networking with different groups, for getting different support to develop organization quality and standards.

Activities completed during 2022

Brand Marketing

- ▲ Videography – 9 vedios were created.
- ▲ Photography – 17 events covered.
- ▲ TV Ads – One programme is conducted – ITN Television and one radio programme is done.
- ▲ SMS Marketing – Data base completed for SMS marketing.
- ▲ Conducting seminars – 3 seminars conducted.
- ▲ Development of website – Completed.

Publications

- ▲ Newspaper advertisement – 9 newspaper advertisements published.
- ▲ News Paper articles – 5 articles completed.
- ▲ Publishing SLITHM Talk – 1st ,2nd, 3rd and 4th quarters magazines were published.

5. Information Technology (IT) Division

Objectives

- ✧ Managing information technology and computer systems.
- ✧ Designing, developing, implementing, and coordinating systems, policies, and procedures.
- ✧ Ensuring the security of data, network access, and backup systems.
- ✧ Analyzing department needs (Academic/ Non-academic), identifying vulnerabilities & boost efficiency and accuracy in achieving goals.
- ✧ Training employees on both software and hardware, troubleshooting, and providing technical support whenever the need arises.
- ✧ Assuring that network components meet the needs and work together seamlessly, utilizing the full range of capabilities, as well as staying up to date on new features and competitive solutions.

Activities completed in 2022

- ▲ Awarding stage was completed for the installation of the Stores Management System. Initiation has been taken to establishment of Stores Management System.
- ▲ Implementing of Payment Gateway to the Student Management System has been started.

6. Library

The Library of SLITHM is the main source of information for students and tourism professionals who are engaged in the tourism & hospitality sector. It plays a vital role in catering to the information and educational needs of both course participants as well as professional staff of SLITHM and the tourism sector. The fully-fledged library is well stocked with over 10,000 books, over 1,000 tourism reports, and selected periodicals. Among the library's special collections are the World Tourism Organization (WTO) publication, Training Manuals, Company

Annual Reports, periodicals, and tourism statistics. The SLITHM Library was fully renovated in 2020. Further, the library automation process and online cataloging service were started to provide a standardized service to the students and the staff. In addition to that, the process of establishing a Virtual Resource Centre in the Library was started and more than 100 books have been purchased for Colombo and Kandy libraries.

SLITHM library has developed policies to formulate all its activities. The policies have formulated according to the current needs of the library and they are subject to change according to the changing library needs and provided for the benefit of the SLITHM library users. Accordingly, the Collection Development Policy helps to develop a resource collection which is focused on the requirements of teaching, learning research needs of SLITHM and national development. Further, library has published quarterly e -magazine of SLITHM Talk successfully.

7. Internal Audit Division

According to the Annual Internal Audit Plan 2022, 05 Internal Audit Reports were issued with certain suggestions and recommendations for improvements. The actions taken by the relevant officers resulted in minimizing the cost and streamlining the processes through better internal checks.

Audit and Management Committee (AMC)

AMC is empowered to oversee due diligence and control over the financial aspects of the Public Enterprise's operations and performance, according to the public enterprise guideline for good governance.

Audit Management Committee (AMC) meetings held during the year 2022 are as follows:

Number	Date
38 th	01 st April 2022
39 th	01 st September 2022
40 th	10 th November 2022
41 st	29 th December 2022

8. Samudra Training Hotel

Samudra Training Hotel co-locates with the SLITHM school in Colombo. Both the school and the hotel are operated under the same management. It is used for the primary purpose of the students' practical training for the application of theory, studied at SLITHM.

The training hotel consists

- ✓ Ten rooms offering the highest level of comfort at the most reasonable prices, one suite consisting of two deluxe rooms and a pantry/kitchenette.
- ✓ The Monara Restaurant can provide a meal for 40 to 100 guests at any given time. There is a cocktail Lounge and Kudi Bar, adjoining the restaurant.
- ✓ Auditorium of SLITHM with a seating capacity of 250 provides all the facilities for the most sought-after conference.
- ✓ Gymnasium
- ✓ Laundry

9. Laundry



Laundry and dry-cleaning operation, both theory and practical, are conducted for SLITHM students.

Laundry and dry-cleaning operation has emerged as a large-scale industry in the world. This sector is a very important part of the effective functioning of hotel and hospital operations. Laundry & dry-cleaning operation was commenced at SLITHM Colombo in January 2013 with all necessary equipment to operate it as a professional laundry and a training center. It is located in a convenient location on the ground floor facing the Galle Road. The laundry & dry-

5. Financial Performance

Statement of Financial Position
as at 31st December 2022

Amounts in Rs.

	Note	2022	2021 (Restated)
ASSETS			
Current Assets			
Inventories	03	3,781,352	3,847,652
Trade Debtors	04	24,467,350	22,756,021
(-) Provision for Bad Debts		(2,060,033)	(2,207,861)
Deposits & Other Receivables	05	62,323,237	25,967,777
Receivables SLTDA	06	130,953,875	66,775,024
Loans & Other	07	14,803,982	12,371,773
Advances	08	333,898	170,000
Pre payments	09	3,055,943	1,326,315
Short Term Investment	12	312,295,890	-
Cash and Cash Equivalents	10	211,738,442	168,804,128
Total Current Assets		761,693,936	299,810,829
Non-Current Assets			
Property, Plant & Equipment	02	436,268,256	493,471,894
Add : Work in progress	11	17,883,586	17,270,187
Intangible Assets			
Computer Software	02	865,869	841,574
Investment		-	301,720,753
Total Non-Current Assets		455,017,712	813,304,408
Total Assets		1,216,711,648	1,113,115,238
LIABILITIES			
Current Liabilities			
Bank Balances	10	8,821,536	10,329,730
Deposits / Other payables	13	14,550,092	17,056,693
Accrued expenses		35,013,397	41,159,933
Total Current Liabilities		58,385,026	68,546,356
Non Current Liabilities			
Employee Defined Benefits	14	39,770,921	37,101,520
Net Assets		1,118,555,701	1,007,467,362
NET ASSETS/EQUITY			
Capital Contribution		457,350,952	457,350,952
Accumulated Surplus		583,928,513	471,911,620
JABIC & UNDP Grant		1,238,066	2,166,620
Revaluation Reserve		76,038,170	76,038,170
Total Net Assets / Equity		1,118,555,701	1,007,467,362

The board of Management is responsible for the preparation and presentation of these financial statements. Accounting policies and notes form an integral part of these financial statements. Approved and signed for and on behalf of the board of Management.

Shirantha Peiris
Chairman

Jeevanthie Senanayake (Ms)
Director General

Royce Fernando
Director Finance

Board Member
SLITHM

Statement of Financial Performance

For the year ended 31st December 2022

Amounts in Rs.

	Note	2022	2021 (Restated)
Revenue			
Tourism Development Levy	15	145,102,021	88,207,034
Embarkation Levy		311,743,267	58,077,386
School Fees & Other	16	109,993,876	80,807,636
Other Revenue	17	65,307,672	38,026,405
Hotel & Laundry Surplus / Deficit (Refer Page 52 & 53)		(9,454,635)	(14,320,404)
Total Revenue		622,692,201	250,798,057
Expenses			
Salaries & Employee benefits	18	249,884,628	228,936,480
General Administration & Establishment Expenditure	19	193,726,882	129,415,133
Depreciation & Amortization expenses	20	63,104,113	66,101,690
Other expenses	21	3,806,963	2,609,625
Finance cost	22	152,723	158,084
Total Expenses		510,675,308	427,221,012
Surplus / (Deficit)		112,016,893	(176,422,955)

Statement of Financial Performance - Anuradhapura

For the year ended 31st December 2022

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	9,958,950	4,288,500
Other Revenue	99,158	61,714
Total Revenue	10,058,108	4,350,214
Expenses		
Salaries & Employee benefits	13,382,279	11,748,614
General Administration & Establishment Expenditure	9,595,050	6,397,087
Depreciation & Amortization expenses	2,930,689	3,087,645
Other expenses	330,860	-
Finance cost	3,750	3,750
Total Expenses	26,242,628	21,237,096
Surplus / (Deficit)	(16,184,521)	(16,886,882)

Statement of Financial Performance - Bandarawela*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	7,907,250	4,432,000
Other Revenue	396,554	19,275
Total Revenue	8,303,804	4,451,275
Expenses		
Salaries & Employee benefits	14,541,512	11,772,185
General Administration & Establishment Expenditure	11,577,487	8,094,337
Depreciation & Amortization expenses	1,904,037	2,161,150
Other expenses	526,100	46,975
Finance cost	-	3,750
Total Expenses	28,549,136	22,078,397
Surplus / (Deficit)	(20,245,332)	(17,627,122)

Statement of Financial Performance - Colombo*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	46,716,386	45,784,925
Other Revenue	64,413,815	34,463,439
Total Revenue	111,130,201	80,248,364
Expenses		
Salaries & Employee benefits	137,860,959	127,076,524
General Administration & Establishment Expenditure	105,997,363	69,450,027
Depreciation & Amortization expenses	47,566,701	49,353,514
Other expenses	1,345,500	210,950
Finance cost	143,273	124,134
Total Expenses	292,913,796	246,215,149
Surplus / (Deficit)	(181,783,595)	(165,966,785)

Statement of Financial Performance - Kandy*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	13,699,600	9,464,810
Other Revenue	89,220	33,818
Total Revenue	13,788,820	9,498,628
Expenses		
Salaries & Employee benefits	26,707,480	21,176,427
General Administration & Establishment Expenditure	17,591,502	14,915,547
Depreciation & Amortization expenses	919,403	1,156,791
Other expenses	155,003	150,000
Finance cost	3,750	4,200
Total Expenses	45,377,138	37,402,965
Surplus / (Deficit)	(31,588,318)	(27,904,337)

Statement of Financial Performance - Koggala*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	11,586,790	5,536,000
Other Revenue	114,074	89,433
Total Revenue	11,700,864	5,625,433
Expenses		
Salaries & Employee benefits	21,478,872	19,287,950
General Administration & Establishment Expenditure	20,478,629	13,566,349
Depreciation & Amortization expenses	3,953,679	4,138,393
Other expenses	388,500	-
Finance cost	-	7,500
Total Expenses	46,299,680	37,000,192
Surplus / (Deficit)	(34,598,816)	(31,374,759)

Statement of Financial Performance - Rathnapura*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	9,667,950	5,198,500
Other Revenue	157,009	44,211
Total Revenue	9,824,959	5,242,711
Expenses		
Salaries & Employee benefits	16,053,642	13,750,297
General Administration & Establishment Expenditure	13,913,891	8,909,377
Depreciation & Amortization expenses	4,073,085	4,253,260
Other expenses	562,500	-
Finance cost	450	3,750
Total Expenses	34,603,568	26,916,684
Surplus / (Deficit)	(24,778,608)	(21,673,973)

Statement of Financial Performance - Kurunegala*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	9,448,200	4,764,400
Other Revenue	37,827	39,933
Total Revenue	9,486,027	4,804,333
Expenses		
Salaries & Employee benefits	16,718,187	13,773,648
General Administration & Establishment Expenditure	11,228,859	8,130,656
Depreciation & Amortization expenses	1,170,334	1,194,404
Other expenses	476,000	-
Finance cost	-	4,000
Total Expenses	29,593,380	23,102,708
Surplus / (Deficit)	(20,107,353)	(18,298,375)

Statement of Financial Performance - Batticaloa*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	388,250	130,000
Other Revenue	-	-
Total Revenue	388,250	130,000
Expenses		
Salaries & Employee benefits	1,416,550	2,239,658
General Administration & Establishment Expenditure	1,716,126	507,824
Depreciation & Amortization expenses	286,599	311,309
Other expenses	-	-
Finance cost	-	-
Total Expenses	3,419,275	3,058,791
Surplus/ (Deficit)	(3,031,025)	(2,928,791)

Statement of Financial Performance - Jaffna*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
School Fees & Other	620,500	286,000
Other Revenue	15	-
Total Revenue	620,515	286,000
Expenses		
Salaries & Employee benefits	1,725,147	1,288,603
General Administration & Establishment Expenditure	1,627,975	1,949,301
Depreciation & Amortization expenses	299,585	295,476
Other expenses	22,500	-
Finance cost	1,500	7,000
Total Expenses	3,676,707	3,540,380
Surplus/ (Deficit)	(3,056,192)	(3,254,380)

Statement of Financial Performance – Samudra Training Hotel

For the year ended 31st December 2022

Amounts in Rs.

	2022	2021
Revenue		
Restaurant Revenue	9,898,611	2,240,017
Rooms Revenue	1,385,105	601,250
Other Revenue	5,390,931	1,209,886
Total Revenue	16,674,646	4,051,153
Expenses		
Cost of Sales	7,861,925	1,148,914
Salaries & Allowances	12,839,139	11,804,989
Holiday Allowances	-	3,702
Overtime	327,952	64,677
Staff Incentive	1,344,601	500,000
EPF	1,532,036	1,579,037
ETF	306,407	315,807
Staff Welfare	-	305,370
Staff Uniforms	358,093	111,935
Maintanace	42,700	2,790
Official Refreshment	931,366	318,976
Losses & Provision for Bad Debts	1,390,344	2,207,860
Misc. & Other Expenses	1,159,661	7,500
Total Expenses	28,094,224	18,371,557
Surplus / (Deficit)	(11,419,578)	(14,320,404)

Note: Only the specifically identifiable expenses were considered when preparing the Statement of Financial Performance of Samudra Training Hotel. Measures will be taken to develop a policy document to identify indirect costs and allocate them to financial statements from 01.01.2023.

Statement of Financial Performance - Samudra Laundry*For the year ended 31st December 2022*

Amounts in Rs.

	2022	2021
Revenue		
Laundry Revenue	6,217,468	968,222
Other Revenue	-	-
Total Revenue	6,217,468	968,222
Expenses		
Cost of Sales	588,117	188,100
Salaries & Allowances	2,142,900	3,062,354
Holiday Allowances	-	-
Overtime	35,534	2,998
Staff Incentive	215,561	150,000
EPF	250,335	357,825
ETF	50,067	74,565
Staff Welfare	-	-
Staff Uniforms	58,489	46,672
Maintanace	910,024	153,780
Official Refreshment	-	-
Provision for Bad Debts	-	-
Misc. & Other Expenses	1,500	7,500
Total Expenses	4,252,526	4,043,794
Surplus / (Deficit)	1,964,942	(3,075,572)

Note: Starting in 2022, we have taken measures to present a separate Statement of Financial Performance for the Samudra Laundry of SLITHM. Therefore only memorandum information was submitted for the comparative figures included for 2021. Additionally, the specifically identifiable expenses for 2022 were considered when preparing the Statement of Financial Performance of Samudra Laundry. Measures will be taken to develop a policy document to identify indirect costs and allocate them to financial statements from 01.01.2023.

Cash Flow Statement
as at 31st December 2021

Amounts in Rs.

	2022	2021 (Restated)
CASH FLOW FROM OPERATING ACTIVITIES		
Net Surplus / (Deficit)	112,016,893	(176,422,955)
Non-Cash movement		
Depreciation	64,014,136	66,101,690
Provision for Losses /Write-offs	1,366,347	112,802
Gain on Disposals	-	(166,939)
Bad Debt Provision	(147,827)	2,207,861
Amortization of JABIC & UNDP Grant	(928,553)	(928,553)
Amortization of Donation received from MOT	(48,150)	(23,265)
Interest income on Investments	(59,155,672)	(32,487,088)
Rent Income	(2,590,729)	(2,040,000)
Provision for Gratuity	6,170,197	5,708,216
Cash Flow from Operating Activities before Working Capital Changes	120,696,642	(137,938,232)
Changes in Working Capital		
Decrease in Inventory	66,300	1,507,834
Increase in Trade Debtors	(3,077,676)	(390,854)
Increase in Deposits & Other Recievables	(6,333,860)	2,139,607
Increase in Receivables SLTDA	(64,178,851)	(26,784,205)
Increase in Pre Payments	(1,729,628)	1,588,940
Decrease in Loans & Advances	(2,596,107)	2,552,245
Decrease in Deposit Payables	(2,458,450)	4,118,933
Decrease in Accrued Expenses	(6,146,536)	(646,704)
	(86,454,808)	(15,914,203)
Gratuity Paid	(3,003,908)	-
Net Cash Flow from Operating Activities	31,237,926	(153,852,435)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase Property Plant & Equipment	(7,448,194)	(32,740,139)
Sales Proceeds of Property Plant & Equipment	-	187,063
Rent Received	1,777,823	2,370,000
Interest income Received	29,946,979	60,105,993
Increase in Invesment	(11,072,026)	255,070,418
Net Cash used in Investing Activities	13,204,582	284,993,335
CASH FLOWS FROM FINANCIAL ACTIVITIES		
Net Cash used in Financial Activities	-	-
Net Increase in Cash and Cash Equivalents	44,442,508	131,140,899
Cash and Cash Equivalents at Beginning of the Period	158,474,397	27,333,498
Cash and Cash Equivalents at End of the Period	202,916,905	158,474,397

Statement of Changes in Net Assets / Equity*For the year ended December 31, 2022*

Amounts in Rs.

Description	Contributed Capital	Accumulated Surpluses/(Deficits)	Total
Balance as at 31 st December, 2021	457,350,952	465,974,673	923,325,625
Previous Year Adjustment	-	5,936,947	5,936,947
Restated Balance	457,350,952	471,911,620	929,262,572
Surplus / (Deficit) for the Period	-	112,016,893	112,016,893
Balance as at 31st December, 2022 - Carried Forward	457,350,952	583,928,513	1,041,279,465

Statement of Changes in Net Assets / Equity*For the year ended December 31, 2021*

Amounts in Rs.

Description	Contributed Capital	Accumulated Surpluses/(Deficits)	Total
Balance as at 31 st December, 2020	457,350,952	672,756,656	1,130,107,608
Previous Year adjustment	-	(24,422,081)	(24,422,081)
Restated Balance	457,350,952	648,334,575	1,105,685,527
Surplus / (Deficit) for the Period	-	(182,359,902)	(182,359,902)
Balance as at 31st December, 2021 - Carried Forward	457,350,952	465,974,673	923,325,625

1. Accounting Assumptions & Accounting Policies for the year ended 31st December 2022**1.1 Reporting Entity**

Sri Lanka Institute of Tourism & Hotel Management (SLITHM) is a body corporate established under the Tourism Act No 38 of 2005.

1.2 Basis of Preparation

The financial statements of the SLITHM have been prepared and presented in accordance with the Sri Lanka Public Sector Accounting Standards (SLPSAS) and applied consistently on a historical cost basis. Income and cost have been accrued and recorded in the financial statements for the corresponding period. Where appropriate, significant accounting policies are explained in the notes.

1.2.1 Accrual Basis of Accounting

Except for information on the Statement of Cash Flows, the Financial Statements have been prepared following the Accrual Basis of Accounting.

1.2.2 Comparative Information

The comparative information is provided in a narrative and descriptive manner if it is relevant to understand the current period's financial statements and reclassified wherever necessary to conform to the current year's presentation.

1.2.3 Going Concern

The Management of SLITHM has assessed its ability to continue as a going concern and is satisfied that it has the resources to continue business for the foreseeable future.

1.3 Inventory / Stocks

Inventories shall be measured at the lower of cost or net realizable value as per SLPSAS 09. SLITHM is using the FIFO method for the valuation of stocks.

1.4 Property, Plant and Equipment and Intangible Assets

SLITHM reviews the residual value of useful lives and methods of depreciation of Property, Plant and Equipment and intangible assets at each reporting date. Management's judgment is exercised in estimating values and rates by considering the guidelines provided under SLPSAS 07.

Depreciation has been provided based on cost or revaluation of the assets on the straight-line method over the useful lives of each part of an item of Property, Plant and Equipment considering the pattern of consumption of future economic benefits. Depreciate rates are as follows,

Building	- 04.00%
Water Supply & Drainage System	- 07.50%
Electrical Installation	- 05.00%
Telecom Installation	- 05.00%
Fixtures & Fittings	- 07.50%
Furniture	- 07.50%
Miscellaneous Equipment	- 07.50%
Office Equipment	- 10.00%
Kitchen & Bakery Equipment	- 07.50%
Miscellaneous Equipment F & B	- 07.50%
Housekeeping Equipment	- 07.50%
Laundry Equipment	- 07.50%
Plant & Machinery	- 25.00%
Glassware & Crockery	- 33.33%
Cutlery & Silver ware (F&B)	- 25.00%
Kitchen Utensil	- 25.00%
Linen	- 50.00%
Motor Vehicle	- 25.00%
Computer & Data Processing Equipment	- 25.00%
Computer Program & Software	- 33.33%
Library Books	- 33.33%

Property Plant & Equipment are shown at revalued amount where applicable **(except buildings)** less accumulated depreciation. The buildings are measured at cost less accumulated depreciation and accumulated impairment losses.

1.4.1 Work in Progress

Projects under construction represented the value of work in progress amounting to Rs.17,270,187.

1.5 Revenue Recognition

Revenue in SLITHM is recognized as per the guidelines set in SLPSAS 10. The primary operational revenue is recognized when the following criteria are met.

- When a student completes the relevant course within a financial year, the income is recognized in the income statement for the applicable period. Any unpaid course fee is identified as receivable in the statement of financial position.
- When a course duration liaises in two or more financial years, revenue is recognized based on the months scheduled in the relevant financial year.
- Students who have not completed the relevant course are considered dropout students with confirmation from the appropriate principal/ lecturer in charge. Only the fee paid by the dropout students in the period is recognized as income in the applicable period.

1.6 Employee Benefit Obligation

Provision made in the accounts for retiring gratuity payable under the Payment of Gratuity Act No. 12 of 1983 for the employees from the year of employment. The computations are made based on the following,

- An employee will be considered for gratuity provision once completing one year's service.
- When an employee is not in active service at the last date of the financial year, the relevant employee is not considered for the gratuity provision.
- Suppose an employee left the organisation before the completion of five years, and in that case, the relevant provision made on behalf of that employee is adjusted against the gratuity provision of the relevant year.

1.7 Provisions

A provision is recognized as per the guidelines set in SLPSAS 08.

1.7.1 Provision for Bad Debts

SLITHM assesses at each reporting date the recoverability of receivables collectively and makes provisions based on the timing of recoveries based on the management's judgment. The allocation is made as follows,

Debtors Ageing in months	Rate of Provision
0 - 12	0%
13 - 24	5%
25 +	10%

Property, Plant & Equipment
as at 31st December 2022

Note 02
Amounts in Rs.

Tangible Assets

Account Code/Vote No.	Description	Balance as at 01/01/2022	Additions	Balance as at 31/12/2022	Accumulated Depreciation as at 01/01/2022	Depreciation for 2022	Accumulated Depreciation as at 31/12/2022	Net Book Value
102	Building	403,365,439.97	1,722,929.15	405,088,369.12	188,822,613.43	16,170,466.27	204,993,079.70	200,095,289.41
103	Water Supply & Drainage System	1,873,600.00	-	1,873,600.00	233,811.00	140,520.00	374,331.00	1,499,269.00
104	Electrical Installation	1,228,140.00	-	1,228,140.00	109,903.00	61,407.00	171,310.00	1,056,830.00
105	Telecom Installation	9,980,272.11	341,256.00	10,321,528.11	545,707.00	499,549.86	1,045,256.86	9,276,271.25
106	Fixtures & Fittings	65,571,167.04	1,558,991.00	67,130,158.04	8,774,160.00	4,918,842.24	13,693,002.24	53,437,155.80
107	Furniture	68,134,297.80	-	68,134,297.80	9,379,321.00	5,110,072.34	14,489,393.34	53,644,904.47
108	Miscellaneous Equipment	27,111,777.16	934,419.07	28,046,196.23	4,005,192.00	2,060,223.41	6,065,415.41	21,980,780.82
109	Office Equipment	6,477,308.86	-	6,477,308.86	1,267,615.00	647,730.89	1,915,345.89	4,561,962.97
110	Kitchen & Bakery Equipment	52,948,554.35	123,630.00	53,072,184.35	7,572,503.00	3,974,469.62	11,546,972.62	41,525,211.73
111	Misc. Equipment - F & B	7,481,242.88	-	7,481,242.88	1,009,221.00	561,093.22	1,570,314.22	5,910,928.66
112	Housekeeping Equipment	9,900,546.27	-	9,900,546.27	1,339,625.00	742,540.97	2,082,165.97	7,818,380.30
113	Laundry Equipment	12,133,650.00	-	12,133,650.00	1,779,585.00	910,023.75	2,689,608.75	9,444,041.25
114	Plant & Machinery	28,137,944.93	-	28,137,944.93	14,017,161.00	7,034,486.23	21,051,647.23	7,086,297.70
115	Glassware & Crockery	4,055,811.20	540,069.20	4,595,880.40	2,419,955.00	1,454,232.38	3,874,187.38	721,693.02
116	Cutlery & Silver Ware	3,153,391.01	120,200.00	3,273,591.01	1,532,761.00	817,689.00	2,350,450.00	923,141.01
117	Kitchen Utensil	9,261,937.92	114,850.00	9,376,787.92	4,307,571.00	2,338,847.80	6,646,418.80	2,730,369.12
118	Linen	7,085,732.67	150,850.00	7,236,582.67	6,904,877.00	232,065.62	7,136,942.62	99,640.05
119	Motor Vehicle	15,800,000.00	-	15,800,000.00	7,900,000.00	3,950,000.00	11,850,000.00	3,950,000.00
120	Computer & Data Processing Equipment	34,938,792.51	247,400.00	35,186,192.51	16,206,674.00	8,775,343.30	24,982,017.30	10,204,175.21
121	Library Books	7,987,353.07	5,200.00	7,992,553.07	5,026,811.00	2,663,827.72	7,690,638.72	301,914.35
		776,626,959.75	5,859,794.42	782,486,754.17	283,155,066.43	63,063,431.60	346,218,498.03	436,268,256.13

Intangible Assets

Account Code/Vote No.	Description	Balance as at 01/01/2022	Additions	Balance as at 31/12/2022	Accumulated Amortization as at 01/01/2022	Amortization for 2022	Accumulated Amortization as at 31/12/2022	Net Book Value
122	Computer Programme & Software	2,255,112.00	975,000.00	3,230,112.00	1,413,538.00	950,704.81	2,364,242.81	865,869.19

STOCK BALANCES

Note : 03

Amounts in Rs.

Description	2022	2021 (Restated)	2021
Liquor Stock	-	83,540	83,540
Main Stores	3,940,298.00	3,923,058	3,923,058
(-) Provision for Stock Loss	158,946.00	158,946	158,946
Total	3,781,352	3,847,652	3,847,652

TRADE DEBTORS

Note : 04

Amounts in Rs.

Time Period (Months)	2022	2021 (Restated)	2021
Less than 6	3,700,658	553,339	553,339
More than 6 & Less than 12	106,938	53,924	53,924
More than 12 & Less than 18	77,920	42,674	42,674
More than 18 & Less than 24	40,924	97,629	97,629
More than 24	20,540,911	22,008,454	22,008,454
Total	24,467,350	22,756,021	22,756,021

DEPOSITS & OTHER RECEIVABLE

Note : 05

Amounts in Rs.

Description	2022	2021 (Restated)	2021
Tourist Police Unit - Building Rent	3,192,000	3,192,000	3,192,000
CHSGA (Building Rent 2016-2020)	1,591,800	1,651,800	1,651,800
CHSGA (Building Rent 2021-2022)	872,906	-	-
SLCB (Building Rent 01/2018- 12/2018)	330,000	330,000	330,000
SLCB (Staff Uniform)	31,958	12,225	12,225
Student - Rathnapura	184,980	184,980	184,980
WHT Receivable	24,000	24,000	24,000
Interest - FDs	37,108,006	7,899,313	7,899,313
C F De Mel Deposit for Fuel	375,000	250,000	250,000
Security Deposit - CEB	3,027,500	3,027,500	3,027,500
Stock issued in Corona Period	-	-	4,183
Koala (Pvt) Ltd	370,976	370,976	370,976
Jaykay Marketing	750,000	500,000	500,000
Cargills Food City	3,500,000	2,000,000	2,000,000
School Fees Receivable/ Payable	2,703,600	4,851,400	3,904,900
(-) Un Identified Deposits	(931,161)	(2,137,324)	(2,138,824)
Cost of Living Over Payment	149,272	173,272	173,272
13 Year Programme	9,042,400	3,637,636	3,637,636
Total	62,323,237	25,967,778	25,023,961

RECEIVABLE - SLTDA

Note : 06
Amounts in Rs.

Description	2022	2021 (Restated)	2021
Distress Loan	54,400	54,400	54,400
Accrued Expenses - 2007	3,810,324	3,810,324	3,810,324
Distress Loan - Mrs. N.T.N.Sarasingha	168,445	168,445	168,445
Distress Loan - Mr. W.M.Siripala	184,320	184,320	184,320
Distress Loan - Mr. K.Ganesh	161,520	161,520	161,520
Distress Loan - Mr. M.R.A.S.Reiris	104,890	104,890	104,890
Mr. S. Samaraweera Salary Sept/2010 - Dec/2011	349,443	349,443	349,443
Chairman B. Gunathilaka - Visit to Korea	237,576	237,576	237,576
Tourism Development Levy	51,733,539	23,803,151	23,803,151
Embarkation Levy	73,823,558	37,197,095	37,197,095
EPF June 2008	22,039	22,039	22,039
Overtime for Maintenance Staff 2012/2013	303,822	303,822	303,822
Special New Year Gift for Tourism Employees	-	378,000	378,000
Total	130,953,875	66,775,024	66,775,024

Loans & Other

Note : 07
Amounts in Rs.

Description	2022	2021 (Restated)	2021
Distress Loan	14,643,647	12,201,038	12,201,038
Special Loan	335	335	335
Festival Advance	160,000	170,400	170,400
Total	14,803,982	12,371,773	12,371,773

OUTSTANDING ADVANCES

General

Note : 08
Amounts in Rs.

Adv. No	Name	Description	Amount
71 (2015)	M. Fernando	Advance for Christmas Carols	60,000
73	Nuwan Viraj	Pan & Spoons	15,000
89	R. Fernando	QB Software License	136,000
90	Shanthini Hapugoda	Flower Plants, etc.	75,000
10	S. Lokuhettige	Service of Coffee Machine	47,898
Total			333,898

PRE PAYMENT

Note : 09
Amounts in Rs.

Name	Description	Amount
BANDARAWELA		
Metropolitan Technologies (Pvt) Ltd	192 - Service Agreement 20/10/22-19/10/23	17,964.11
Total		17,964.11
COLOMBO		
John Keells Office Automation (Pvt) Ltd	71 - Service Agreement - Toshiba Photocopier	12,988.00
Tudawe Engineering Services (Pvt) Ltd	625 - Service Agreement - Central Air Conditioning System 28/03/22-28/03/23	43,445.00
LOLC General Insurance Ltd	1440 - Fire Insurance Coverage	285,167.00
John Keells Office Automation (Pvt) Ltd	1664 - Service Agreement - Toshiba Photocopier 21/12/22-20/12/23	24,295.10
Treasurer Colombo Municipal Council	1749 - Payment of Rates 2023	1,663,200.00
Total		2,029,095.74
KANDY		
Metropolitan Technologies (Pvt) Ltd	357 - Service Agreement 01/11/22-31/10/23	89,892.00
Total		89,892.00
KOGGALA		
Protek Solutions (Pvt) Ltd	94 - Service Agreement 21/02/22-20/02/23	6,342.86
E-W Information System Ltd	321 - Service Agreement - E-Wis Computers 09/11/22-08/11/23	309,925.00
Iceman Technologies (Pvt) Ltd	336 - Service Agreement - Refrigerator in Cool Room	49,680.00
Total		365,947.86
KURUNEGALA		
Sperry's Commercial Equipment (Pvt) Ltd	99 - Servicing Kitchen Equipment	26,468.13
Metropolitan Technologies (Pvt) Ltd	236 - Service Agreement - Photocopier 16/08/22-15/08/23	16,694.02
Total		43,162.15
RATHNAPURA		
LOLC General Insurance Ltd	202 - Fire Insurance Coverage	95,720.65
E-W Information System Ltd	208 - Service Agreement 09/11/22-08/11/23	382,240.82
Metropolitan Technologies (Pvt) Ltd	210 - Service Agreement - Canon Photocopier	13,855.48
Gestetner of Ceylon PLC	243 - Maintenance Agreement	18,064.58
Total		509,881.53
Grand Total		3,055,943.39

CASH BOOK & BANK BALANCES*as at 31st December 2022***Note : 10**

Amounts in Rs.

Bank & Branch	Account No.	2022		2021	
		Cash Book Balance	Bank Balance	Cash Book Balance	Bank Balance
BOC - A'pura	7120455	291,126.15	1,004,500.00	172,897.00	1,004,500.00
BOC - B'wela	7120413	493,452.06	1,000,000.00	123,024.00	1,000,000.00
BOC - Colombo	7120156	(7,612,221.10)	1,998,500.00	(9,680,761.00)	1,998,500.00
BOC - Kandy	7120392	(370,169.60)	1,000,000.00	255,661.00	1,000,000.00
BOC - Koggala	7120471	(839,145.40)	1,000,000.00	(648,969.00)	1,000,000.00
BOC - Ratnapura	71114301	235,532.32	1,000,000.00	12,534.00	1,000,000.00
BOC - Kurunegala	77110931	326,119.72	1,000,000.00	438,690.00	1,000,000.00
BOC - Batticaloa	78651957	880,219.05	1,000,000.00	973,753.00	1,000,000.00
BOC - Jaffna	87450273	96,217.65	338,139.00	757,735.00	869,716.00
BOC - Fund Mgt	87163924	179,412,105.00	179,412,105.00	31,069,448.00	31,069,448.00
BOC - REPO Placements		-	-	-	-
LKB01025C157 (Ref. 1967752)		30,000,000.00	30,000,000.00	35,000,000.00	35,000,000.00
		-	-	100,000,000.00	100,000,000.00
Petty cash		3,670.00	-	385.00	-
Total		202,916,905.85	218,753,244.00	158,474,397.00	175,942,164.00

Analysis of Cash Book Balances

Amounts in Rs.

Description	Cash Book Balance 2022	Cash Book Balance 2021
Positive Balances - Cash & Cash Equivalents	211,738,442	168,804,128
Negative Cash Book (Bank) Balances	(8,821,536)	(10,329,730)
Final Balance	202,916,905	158,474,397

Work in Progress

Note : 11
Amounts in Rs.

Supplier / Contractor Name	Description	Amount
Apec Holdings (Pvt) Ltd	Renovation Work Library 4th Floor, SLITHM Colombo	6,268,941
Pragmatic International	Renovation Work Ground Floor Kitchen	215,248
Datamation System (Pvt) Ltd	Software Package	3,771,216
Headstart (Pvt) Ltd.	Payment For Student Management System	2,340,000
Science Land Software (Pvt) Ltd.	Store's Management System	990,000
Dinuja Engineering Services (Pvt) Ltd.	Progress Payment for Renovation Work LG Female Washroom	459,217
Master Builders	Library Renovation Balance Work	427,680
Green Light LK	Supply & Inst. of Mechanical Ventilation System for 2nd Floor Kitchen	3,411,285
Total		17,883,587

Short Term Investments

Note : 12
Amounts in Rs.

Deposit Date	Period	FD Number	Deposit Amount	Last Renewal Date	Deposit/Last Renewal Amount	Interest Rate Per Annum
05/05/2022	12 months	88908183	200,000,000	-	200,000,000	24.50%
05/05/2022	6 months	88908155	100,000,000	08/11/2022	112,295,890	24.00%
Total					312,295,890	

DEPOSIT & OTHER PAYABLE

Note : 13
Amounts in Rs.

Description	2022	2021 (Restated)	2021
Deposit Payable	2,076,872	2,403,000	2,403,000
Breakages	546,689	546,689	546,689
Service Charge	501,080	322,207	322,207
STTANP	1,944,465	1,944,465	1,944,465
ILO Project	3,191,142	4,878,705	4,878,705
VAT Payable	1,452,439	1,452,439	1,452,439
WHT Payable	3	3	3
Employee Provident Fund	2,590,931	2,758,164	2,758,164
Employee Trust Fund	310,912	330,980	330,980
PAYE Tax	2,558	2,558	2,558
Returned Cheques	-	110,478	110,478
Retentions	1,215,900	1,598,976	1,598,976
Salary Recovery (Bank Loan)	75,376	29,403	29,403
Insurance (Salary Recovery)	2,250	1,000	1,000
SLITHM Welfare Contribution	0	1	1
Advance Received - Samudra Hotel	68,890	58,889	893,954
Donation	570,585	618,735	618,735
Total	14,550,092	17,056,693	17,891,758

SUMMARY OF PROVISION FOR GRATUITY - 2022

Note : 14
Amounts in Rs.

	2022	2021
Amount Brought Forward	53,969,802	48,261,587
Add:		
Provision for the year	6,170,198	5,708,215
	60,140,000	53,969,802
Less:		
Amount paid during the year 2021	3,003,908	-
Total Gratuity payable as at 31.12.2021	57,136,092	53,969,802
Less : Investment for Gratuity	17,365,170.74	16,868,282
Employee Defined Benefits Liability	39,770,921	37,101,520

Main Income**Note : 15**
Amounts in Rs.

	Note	2022	2021	Budget 2022
TDL Income		145,102,021	88,207,034	221,917,350
Embarkation Levy		311,743,267	58,077,386	119,493,958
Total		456,845,289	146,284,420	341,411,308

School Fees Income**Note : 16**
Amounts in Rs.

	Note	2022	2021	Budget 2022
School Fees	I	90,490,811	55,747,636	53,750,000
Travel & Tourism (Tour Guide Prgm)	II	19,503,065	25,060,000	20,000,000
Total		109,993,876	80,807,636	73,750,000

Other Revenue**Note : 17**
Amounts in Rs.

	Note	2022	2021	Budget 2022
Consultancy Fee		-	-	-
Rent Income-Buildings		2,590,729	2,247,000	5,882,266
Bank Interest Income		59,155,672	32,625,047	50,000,000
Laundry Revenue		-	968,222	5,000,000
Cash Received from Auctions		-	-	-
Interest on Employee Loan		536,682	533,192	600,000
Gain on Disposal of Assets		-	166,939	-
Other Income		3,024,589	1,486,005	1,775,000
Total		65,307,672	38,026,405	63,257,266

Salaries & Employee Benefits

Note : 18
Amounts in Rs.

	Note	2022	2021	Budget 2022
Salaries & Allowances		159,940,419	148,432,891	172,000,000
Holiday Allowances		235,693	220,699	500,000
Extra hour Payment		3,291,250	162,375	7,000,000
Exam Payments		4,212,763	1,213,994	2,500,000
Over Time		2,499,918	2,231,709	3,000,000
EPF		17,570,824	17,814,900	25,800,000
ETF		3,514,165	3,562,980	5,160,000
Staff Incentive		5,622,012	5,963,807	7,892,500
Staff Medical Insurance		16,694,869	20,183,818	17,200,000
Staff Welfare		1,745,761	1,840,982	500,000
Traveling-Local		489,254	132,314	500,000
Traveling Overseas		-	-	-
Staff Uniforms		988,648	945,946	1,060,000
Visiting Lecture-Fees		17,663,958	14,460,968	15,000,000
Staff Training & Development		974,800	904,830	1,000,000
Attendance Incentive		8,716,226	5,156,054	500,000
Employee Gratuity		5,724,067	5,708,215	-
Total		249,884,628	228,936,481	259,612,500

Note: Exam payments include payments made for paper marking, paper setting, preparing questions, invigilation, re-correction, practical exams, online tests, oral tests etc.

Note : 19**General Administration & Establishment Expenditure**

Amounts in Rs.

	Note	2022	2021	Budget 2022
Security		15,479,810	16,764,964	17,000,000
Cleaning Supplies & Services		16,893,050	16,244,834	20,000,000
Electricity		27,948,885	19,755,817	42,212,994
Gas		3,569,219	1,105,206	5,000,000
Water		3,537,796	1,899,605	3,581,817
Telephone & Internet		4,648,834	4,193,725	4,693,589
Stationary		2,412,327	752,687	3,000,000
Postage, Stamp & Telegrams		718,186	443,629	750,000
Land & Building Rent		2,890,000	2,429,957	3,000,000
Maintenance - Office Equipment		2,932,927	1,051,688	3,500,000
Maintenance - Fixtures & Fittings		3,062,861	3,420,414	1,500,000
Maintenance - Furniture		71,902	93,150	1,642,000
Maintenance - Motor Vehicle		4,648,531	2,423,762	2,000,000
Maintenance - Building		11,366,866	3,351,218	10,500,000
Maintenance - Kitchen Equipment		2,938,790	1,233,627	5,000,000
Maintenance - Equipment Other		2,248,452	694,760	5,000,000
Maintenance - IT		2,242,335	42,500	2,700,000
Insurance Fixed Assets		257,868	136,152	1,700,000
Rates & Licenses		2,875,495	1,204,218	1,000,000
Transport & Freight		168,299	23,370	250,000
Official Refreshment		188,510	31,786	500,000
IT Consumables		4,430,592	3,249,904	10,000,000
Expenses for Staff Recruitment		42,750	297,000	505,000
Hire of Vehicle		9,904,978	9,298,523	12,982,586
Fuel & Oil, etc.		4,575,776	1,962,120	7,500,000
Printing & Publication		2,209,684	1,858,094	2,416,000
Advertisement General		2,718,988	3,360,119	2,300,000
Events & Promotion		837,107	315,257	3,600,000
Student Events/Graduation		2,848,182	4,023,584	5,000,000
Raw Material for Student Practical		42,953,625	16,729,024	55,000,000
Laundry		2,968,123	413,100	1,500,000
Misc. Expenses		1,581,967	3,063,917	2,000,000
Plant & Flowers		58,900	15,300	25,000
Travel & Tourism Expenses		7,247,026	7,384,780	10,000,000
Books & Periodicals, etc.		248,240	147,341	534,000
Special Programme		-	-	-
VAT Expenses		-	-	-
Total		193,726,882	129,415,133	247,892,986

Depreciation and Amortization Expense

Note : 20
Amounts in Rs.

	Note	2022	2021	Budget 2022
Dep - Buildings		16,170,466	16,123,332	-
Dep - Water Supply & Drainage Syst.		140,520	124,492	-
Dep - Electrical Installation		61,407	59,889	-
Dep - Telecom Installation		499,550	421,639	-
Dep - Fixtures & Fittings		4,918,842	4,720,013	-
Dep - Furniture		5,110,072	5,108,709	-
Dep - Miscellaneous-Equipment		2,060,223	2,031,867	-
Dep - Office Equipment		647,731	645,448	-
Dep - Kitchen & Bakery Equipment		3,974,470	3,894,089	-
Dep - Miscellaneous-Equipment - F & B		561,093	533,883	-
Dep - Housekeeping Equipment		742,541	742,541	-
Dep - Laundry Equipment		-	910,024	-
Dep - Plant & Machinery		7,034,486	7,013,411	-
Dep - Glassware & Crockery		1,454,232	1,316,019	-
Dep - Cutlery & Silverware		817,689	785,524	-
Dep - Kitchen Utensil		2,338,848	2,244,117	-
Dep - Linen		232,066	3,539,463	-
Dep - Motor Vehicle		3,950,000	3,950,000	-
Dep - Com.Data Processing Equipment		8,775,343	8,547,234	-
Dep - Library Books		2,663,828	2,646,883	-
Amortization - Computer Prgm. & Sof.		950,705	743,113	-
Total		63,104,113	66,101,690	-

Other Expenses

Note : 21
Amounts in Rs.

	Note	2022	2021	Budget 2022
Scholarship for Students		2,503,000	699,000	2,000,000
Board Members Allowance		807,500	884,000	1,500,000
Legal & Audit Fees		501,860	675,675	1,272,200
Verification of Assets/ Board of Survey		18,600	150,000	500,000
Disposal of Fixed Assets		-	-	-
Losses/ Write Offs		(23,997)	200,950	-
Total		3,806,963	2,609,625	5,272,200

Finance Charges

Note : 22
Amounts in Rs.

	Note	2022	2021	Budget 2022
Bank charges		152,723	158,084	400,000
Total		152,723	158,084	400,000

Note - I

School fee revenue comprise of the following sub categories - Certificate Level fees, Craft Level fees, Intermediate Level fees, Advanced Level fees, Pastry and Bakery fees, etc.

Note - II

Travel and Tourism revenue include the income generated via conducting Tour Guide programmes.

In the Statement of Changes in Equity, the Opening Retained Earnings were Adjusted by Rs. 5,936,947 which Represents the Changes in Income and Expenditure of the Year 2021 as Follows,

Amounts in Rs.

Description	2021	Note	Adjustment	2021 (Restated)
Tourism Development Levy	88,207,034		-	88,207,034
Embarkation Levy	58,077,386		-	58,077,386
School Fees & Other	79,885,136	I	922,500	80,807,636
Other Revenue	37,892,628	II	133,777	38,026,405
Hotel Revenue	(15,155,469)	III	835,065	(14,320,404)
Total Income	248,906,715		1,891,342	250,798,057
Wages, Salaries & Employee Benefit	230,822,587	IV	(1,886,107)	228,936,480
General Admi.& Estab. Expenditure	131,527,656	V	(2,112,523)	129,415,133
Depreciation and Amortization Expense	66,101,690			66,101,690
Other Expenses	2,656,600	VI	(46,975)	2,609,625
Finance Cost	158,084			158,084
Total Expenditure	431,266,617		(4,045,605)	427,221,012
Surplus / (Deficit)	(182,359,902)		5,936,947	(176,422,955)

Note - I

Adjustments Made for Under-Provision of School Fee Receivables.

Note - II

Adjustment Made for Unrecorded Bank Interest Income.

Note - III

Adjustment Made for Advance Received on Restaurant Sales.

Note - IV

Adjustment Made for Non Claimed Payment for Invigilation, Paper Marking Fee, Visiting Lecture Fee.

Note - V

Adjustments Made for the Over-provision of Accrued Expenditure and Receivable Balance Recorded for Official Refreshments.

Note - VI

Adjustment Made for the Over Provision of Asset Verification Expenses.

6. Auditor General's Report

6.1 Qualified Opinion

The audit of the financial statements of the Sri Lanka Institute of Tourism and Hotel Management ("Institute") for the year ended 31 December 2022 comprising the statement of financial position as at 31 December 2022 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and Finance Act No. 38 of 1971. My report to Parliament in pursuance of provisions in Article 154 (6) of the Constitution will be tabled in due course.

In my opinion, except for the effects of the matters described in the basis for Qualified Opinion section of my report, the accompanying financial statements give a true and fair view of the financial position of the Institute as at 31 December 2022, and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

6.2 Basis for Qualified Opinion

6.2.1 Non-compliance with Sri Lanka Public Sector Accounting Standard

As per paragraphs no.13 & 26 of Sri Lanka Public Sector Accounting Standard No.07, a reasonable value had not been assessed and accounted on two lands at Colombo and Anuradhapura which is being utilized by the Institute to date. Further, neither action had been taken to transfer the ownership of those lands under the name of the Institute nor disclosure had not been made regarding the above lands in the financial statements for the year under review.

6.2.2 Accounting Deficiencies

The following observations are made.

- a) Actions had not been taken to reconcile the physically verified inventory as at 31 December 2022 amounting to Rs.3,940,298 which was shown in the financial statements 2022 with the balances of inventory record and identify the variances.
- b) The cost of 238 number of inventory items had not been recognized at physical stock verification as at 31 December 2022. Thereon current assets of the institute had been understated.
- c) Although, a rent income receivable amounting to Rs.3,192,000 from Tourist Police Unit in 2014 had been recognised as income and shown under debtors receivables, there was an uncertainty of the recoverability of this amount. However, the impairment value for that had not been calculated and shown in the financial statements. Further, no rent had charged and invoiced from the year 2015 to date though they are utilizing the premises. Thereon, a total rent income of Rs.25,536,000 had been lost by the Institute as at the end of the year under review.

6.2.3 Un-reconciled Accounts or Records

The following observations are made.

- a) The trade debtor balances amounting to Rs.4,004,519 & Rs.5,528,842 receivable from Sri Lanka Tourism Development Authority and Sri Lanka Tourism Promotion Bureau respectively had not been reconciled with those institutions and differences were observed in the same amount.
- b) The receivable balance from Sri Lanka Tourism Development Authority (SLTDA) as per the financial statements for the year under review of the Institute was Rs.5,396,778 and it was Rs.6,512,810 as per SLTDA accounts. Thereon, a difference of Rs.1,116,032 was observed.
- c) There was no amount payable to SLTDA as per the financial statements of the Institute for the year under review. However, it was observed a receivable balance of Rs.9,023,930 from the Institute, as per the financial statements of Sri Lanka Tourism Development Authority (SLTDA).
- d) Accrued expenses as at the end of year under review was Rs.35,013,397 as per financial statements of the Institute. As per the schedule provided to audit it was an amount of Rs.34,003,642. Thereon, a difference of Rs.1,009,755 was observed.

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in *the Auditor's Responsibilities for the Audit of the financial Statements* section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

6.3 Other information included in the Institute's 2022 Annual Report

The other information comprises the information included in the Institute's 2022 Annual Report but does not include the financial statements and my auditor's report thereon, which I have obtained prior to the date of this auditor's report. Management is responsible for the other information.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If based on the work I have performed on the other information that I have obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

6.4 Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Public sector accounting standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Institute or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Institute's financial reporting process.

As per Section 16(1) of the National Audit Act No. 19 of 2018, the Institute is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Institute.

6.5 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- ⊕ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ⊕ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control.
- ⊕ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- ⊕ Conclude on the appropriateness of the management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists

related to events or conditions that may cast significant doubt on the Institute's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However., future events or conditions may cause the Institute to cease to continue as a going concern.

- ✦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, significant audit findings. including any significant deficiencies in internal control that I identify during my audit.

6.6 Report on Other Legal and Regulatory Requirements

1. National Audit Act, No. 19 of 2018 and Companies Act, No. 7 of 2007 include specific provisions for following requirements.
 - 1.1. I have obtained all the information and explanation that required for the audit and as far as appears from my examination, proper accounting records have been kept by the Institute as per the requirement of section 163 (1) (d) of the Companies Act, No. 7 of 2007 and section 12 (a) of the National Audit Act, No. 19 of 2018.
 - 1.2. The financial statements presented is consistent with the preceding year as per the requirement of section 6 (1) (d) (iii) of the National Audit Act, No. 19 of 2018.
 - 1.3. The financial statements presented includes all the recommendations made by me in the previous year as per the requirement of section 6 (1) (d) (iv) of the National Audit Act, No. 19 of 2018.
2. Based on the procedures performed and evidence obtained were limited to matters that are material, nothing has come to my attention;
 - 2.1. to state that any member of the governing body of the Institute has any direct or indirect interest in any contract entered into by the Institute which are out of the normal cause of business as per the requirement of section 12 (d) of the National Audit Act, No. 19 of 2018.
 - 2.2. to state that the Institute has not complied with any applicable written law, general and special directions issued by the governing body of the Institute as per the requirement of section 12 (f) of the National Audit Act, No. 19 of 2018 except for;

Reference to Laws / Direction		Description
Public Finance Circular No.01/2020 dated 28 August 2020		Although a sub-imprest should be settled within 10 days after the completion of the purpose for which it is granted, a delay ranged from 21 days to 143 days had been observed for the settlement of total sub-imprest amounting to Rs.3,736,366 provided at 58 instances. Further, a total sub-imprest amounting to Rs.911,000 had been given in 4 instances exceeding the maximum sub impress limit of Rs.100,000 without obtaining prior approval.
Operational Manual for State Owned Enterprises (SOE) dated 16 November 2021	i) Sentence ix of Paragraph 3.4	If an acting appointment is made under exceptional circumstances, it should be limited to a period not exceeding one year. However, the position of Deputy Director General (Academic) of the institute had been filled with an acting appointment for 20 months period from 01 December 2020 to 04 July 2022.
	ii) Sentence x of Paragraph 3.4	It is required that each SOE has a succession plan. However, the Institute had not prepared a succession plan to date.

- 2.3. to state that the Institute has not performed according to its powers, functions and duties as per the requirement of section 12 (g) of the National Audit Act, No. 19 of 2018.
- 2.4. to state that the resources of the Institute had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws as per the requirement of section 12 (h) of the National Audit Act, No. 19 of 2018.

3. Other Matters

- a) An inventory management system had not been introduced to maintain the internal control system of inventories to date and thereon no inventory controls levels had been maintained by the institute.
- b) A food festival parallel to the World Tourism Day 2022 had been organized and conducted by the institute on 27 September 2022 without proper cost-benefit analysis as an emergency programme.
- c) A storekeeper had not been appointed and engaged in stores of the Institute for a long period. Instead, temporary supervising officers had been engaged in several time periods. Further, it was observed in audit that two office aid assistants had been engaged in stores with all records under their custody, including stock ledger which should be maintained in finance section.
- e) Recovery of debtors was very slow that is 3 percent from total debtors during the year 2022 and action had not been taken to recover the dues in an efficient & effective manner. An amount of Rs.12 million had been overdue for more than 08 years.
- f) Actions had not been taken to settle the value added tax payable amounting to Rs.1,452,439 which was carried out from prior to the year 2014 even as at the end of the year under review.

- g) Although a sum of Rs.2,262,730 had been incurred to develop an information system in 2014, it had been given up due to the incompatibility with the requirements of the Institute. No action had been taken to remove the value from work in progress account even at the end of year under review.
- h) Actions had not been taken to transfer the ownership of the vehicle valued at Rs.2,200,000 which was received from the Ministry of Economic Affairs in 2011 and is being used by the Institute even as at the end of the year under review.
- i) An amount of Rs.4,199,160 had been given as sub-imprest in 60 instances instead of obtaining those goods and services under procurement procedure.
- j) An action had not been taken to introduce a coding system on fixed assets to date. Thereon, it was not satisfied in audit regarding the internal control system of fixed assets.
- k) The vehicle valued at Rs.860,000 which was handing over from the Sri Lanka Tourism Development Authority in the year 2009 could not been physically verified in audit as at the end of year under review.
- l) Action had not been taken to recover the rent income amounting to Rs.330,000 for the year 2018 from Sri Lanka Convention Bureau to date.
- m) Balance confirmations had not been received on the total balance of Rs.145,149,037 in deposits & other receivables as at the end of year under review.
- n) An investment of Rs.17,365,170 maintained for the purpose of gratuity payment had not been utilized for that purpose and continued as normal savings account. It was 30 percent from the total gratuity provision as at the end of the year under review. Further, the above investment had not been made in fixed deposits or any other risk free investments which could be obtained a higher interest rather than normal savings account interest.
- o) An amount of Rs.6,268,941 which was incurred on renovation of the library of the Institute had not been capitalized though it is in the work in progress account more than 03 years.
- p) Bad debts of Rs.1,454,631 had been written off without obtaining prior approval from General Treasury. Further, it was observed that the provision for doubtful debts should be reconsidered.



W. P. C. Wickramaratne
Auditor General

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Sri Lanka Institute of Tourism & Hotel Management