පාර්ලිමේන්තුව
பாராளுமன்றம்
PARLIAMENT

பாராளுமன்றச் செயலாளர் நாயகத்தின் அலுவலகம்
இலங்கைப் பாராளுமன்றம், ஸ்ரீ ஜயவர்தனபுர கோட்டே.

පාර්ලිමේන්තු මහ ලේකම් කාර්යාලය
ශ්‍රී ලංකා පාර්ලිමේන්තුව, ශ්‍රී ජයවර්ධනපුර කෝට්ටේ.

PARLIAMENT SECRETARIAT
Parliament of Sri Lanka, Sri Jayewardenepura Kotte.

මුදල් සහ සැපයුම් දෙපාර්තමේන්තුව - සැපයුම් සහ සේවා කාර්යාලය
நிதி மற்றும் வழங்கல்கள் திணைக்களம் - வழங்கல் மற்றும் சேவைகள் அலுவலகம்
Department of Finance & Supplies - Supplies & Services Office

දුරකථන අංක
தொலைபேசி இல
Telephone Nos
+94(0)11 2777358/ 2777364
+94(0)11 2777100 - Ext 5258/ 5288

தொலைநகல்
Fax
+94(0)11 2777352
+94(0)11 2777570

மின்னஞ்சல்
E-Mail
supplies@parliament.lk
www.parliament.lk

මගේ අංකය
எனது இல
My No
PS/FIN/SS/01/AP7/2026-2027
ඔබේ අංකය
உமது இல
Your No

04 November 2026

The Manager

.....

Dear Sir / Madam,

INVITATION FOR BIDS
PEST & TERMITE CONTROL SERVICES – 2026/2027
BID NO. PS/FIN/SS/01/ AP7/ 2026-2027

Sealed Bids are hereby invited for the **Pest & Termite Control Services at Parliament Complex, Hon. Speaker's Residence, Meth Sewana Circuit Bungalow-Anuradhapura, General's House-NuwaraEliya & MPP's Housing Scheme – Madiwela, Single Men's Police Barracks (Parliament) – 2026/2027** by the Secretary-General of Parliament.

Interested bidders may obtain further information from the **Assistant Director (Administration), Supplies & Services Office, Parliament of Sri Lanka, Sri Jayewardenepura Kotte** and inspect the Bidding Documents through the link given below:
https://www.parliament.lk/en/get-involved/announcement/view/102

Bids shall be delivered and deposited in the Tender Box kept at the security counter of the main entrance (i.e. Jayanthipura entrance) of the Parliamentary Complex or sent by Registered Post addressed to the **Chairman, Procurement Committee – Pest & Termite Control Services 2026/2027, Supplies & Services Office, Parliament of Sri Lanka, Sri Jayewardenepura Kotte on or before 02.00 p.m., 18 November 2026.** Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who wish to attend at the address; **Parliament of Sri Lanka, Sri Jayewardenepura Kotte** at **02.30 p.m. on 18 November 2026**. All bids must be accompanied by a **Bid Security** of **LKR. 27,000.00**. **Bids with no Bid Security will be treated as non-responsive.**

Closing date & time of bids : **02.00 p.m., 18 November 2026**
Opening of bids : **02.30 p.m., 18 November 2026**

The following documents annexed to this "Invitation for Bids" are required to be read and returned with the duly completed Bid Submission Form (Section V) and the documents mentioned below on or before closing of bids;

Section III. Price Schedule (Part A & B)
Section IV. Bidder's Past Experience (Clientele List)
Section VII. Bid Security

A Pre-Bid meeting / Site Visit will be held at 10.30 a.m. on 10 November 2026 at the Parliament of Sri Lanka, Sri Jayewardenepura Kotte. Kindly requested to present on time along with the below mentioned documents;

1. Letter of Invitation
2. National Identity Card

Names and NIC numbers of the representatives who will attend the Pre-Bid Meeting should be sent via e-mail to supplies@parliament.lk **on or before 02.00 p.m., 09 November 2026** in order to arrange entry passes.

For any clarifications, please contact the Assistant Director (Administration) or Principal Officer of Supplies & Services Office on telephone numbers 011 -2777358 / 011 – 2777364.

Yours faithfully

P.G.P. Priyankara
Assistant Director (Administration) – Supplies & Services
for Secretary-General of Parliament

P.G.P. Priyankara
Assistant Director (Administration)
Supplies and Services Office
Parliament of Sri Lanka
Sri Jayewardenepura Kotte



Invitation for Bids

for

Pest & Termite Control Services – 2026/2027

Contract No: PS/FIN/SS/01/AP7/2026-2027

Parliament of Sri Lanka

Section I. Instructions to Bidders
(ITB)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a Bid for the supply of service as specified in Section III Price Schedule. Upon receipt of this invitation, you are requested to acknowledge the receipt of this invitation and your intention to submit a Bid. The Purchaser may not consider you for inviting Bids in the future, if you failed to acknowledge the receipt of this invitation or not submitting a Bid after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the Sections indicated below. • Section I. Instructions to Bidders (ITB) • Section II. Data Sheet • Section III. Price Schedule • Section IV. Bidder's Past Experience • Section V. Bid Submission Form • Section VI. Contract Agreement (Draft) • Section VII. Form of Bid Security • Section VIII. Form of Performance Security
C: Preparation of Bid	
3. Documents Comprising your Bid	3.1 The Bid shall comprise the following: (a) Bid Submission Form and the Price Schedules; (b) Bidder's experience in similar work during past 3 years (c) Bid Security (d) Manufacture Literature of Chemicals to be used (e) Pest control license issued by Registrar of Pest Control (f) Material Safety Data Sheet

4. Bid Submission Form and Price Schedules	4.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. **All blank spaces shall be filled in with the information requested.** 4.2 Alternative offers shall not be considered. The Bidders are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
5. Prices and Discounts	5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules. 5.2 The price to be quoted in the Bid Submission Form shall be the total price of the Bid, including any discounts offered. 5.3 The applicable VAT shall be indicated separately. 5.4 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A Bid submitted with an adjustable price shall be treated as non- responsive and may be rejected.
6. Currency	6.1 The Bidders shall quote only in Sri Lankan Rupees.
7. Documents to Establish the Conformity of the Service	7.1 The Bidder shall furnish as part of its Bid the documentary evidence that the Service conform to the required standards. 7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and the performance characteristics. 7.3 If stated in Data Sheet the Bidder shall submit; (a) Manufacture Literature of Chemicals to be used (b) Pest control license issued by Registrar of Pest Control (c) Material Safety Data Sheet
8. Period of Validity of Bid	8.1 Bid shall remain valid for the period of sixty (60) days after the Bid submission deadline date.
9. Format and Signing of Bid	9.1 The Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.

D: Submission and Opening of Bid	
10. Submission of Bid	10.1 Bidders may submit their Bids by Registered Post or by hand in sealed envelopes addressed to the Purchaser which bear the specific identification number of the contract. 10.2 If the Bid is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the Bid.
11. Deadline for Submission of Bid	11.1 Bid must be received by the Purchaser at the address set out in Section II, "Data Sheet", and no later than the date and time as specified in the Data Sheet.
12. Late Bid	12.1 The Purchaser shall reject any Bid that arrives after the deadline for submission of Bids, in accordance with ITB Clause 11.1 above.
13. Opening of Bids	13.1 The Purchaser shall conduct the opening of Bid in public, at the address, date and time specified in the Data Sheet. 13.2 A representative of the Bidder may be present and mark its attendance.
E: Evaluation and Comparison of Bids	
14. Clarifications	14.1 To assist in the examination, evaluation and comparison of the Bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid which is not in response to a request by the Purchaser shall not be considered. 14.2 The Purchaser's request for clarification and the response shall be in writing.
15.Responsiveness of Bids	15.1 The Purchaser will determine the responsiveness of the Bid to the documents based on the contents of the Bid received. 15.2 If a Bid is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.

16. Evaluation of Bid	16.1 The Purchaser shall evaluate each Bid that has been determined, to be substantially responsive. 16.2 To evaluate a Bid, the Purchaser may consider the following: (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (a) price adjustment due to discounts offered. 16.3 The Purchaser's evaluation of a Bid may require the consideration of other factors, in addition to the price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of the contract.
17. Purchaser's Right to Accept any Bid, and to Reject any or all Bids	17.1 The Purchaser reserves the right to accept or reject any Bid, and to annul the process and reject all Bids at any time prior to acceptance, without thereby incurring any liability to Bidders.
F: Award of Contract	
18. Acceptance of the Bid	18.1 The Purchaser will accept the Bid of the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of acceptance	19.1 Prior to the expiration of the period of validity of Bid, the Purchaser will notify the successful Bidder, in writing, that its Bid has been accepted.
G: Other Terms and Conditions	
20. Scope of Work	20.1 The Bidder shall submit a document with the Bid containing proposed pest control service complying with the following: (a) Bidder shall ensure that pest control equipment shall be appropriate for its intended use, good working order and is properly maintained. (b) Bidder shall use only the chemicals approved by the Registrar of Pesticides and specify the exact chemical(s) to be used and its concentration (in case where the chemicals have to be dissolved, solvent shall be specified with the proportions). Chemicals dissolved shall be used within the specified time period wherein the strength of the chemical is not lost. Bidder shall submit Material Safety Data Sheets (MSDS) of all chemicals to be used.

All chemicals used shall be brought to the Parliament in manufacturers' sealed containers with the original manufacturers'/importers' label affixed and accompanied with Manufacturers' literature.

Manufacturers' literature shall include (as a minimum) name of the chemical, L_D 50% value, shelf life of the chemical, type of influence (e.g. influence on nerve system) and degree of influence, first-aid, antidotes, directions, precautions, recommended method of storage, name, address, and registration number of the manufacturer and the marketing agent, date of manufacturing, etc.

Bidder shall ensure that chemicals are used in accordance with the manufacturers' instructions and are appropriate for their intended use.

Cockroach or other food bait that has a delayed lethal effect shall be used to ensure enough time for the bait to be transferred to other cockroaches/pests by each other faces.

Chemical shall be odorless as much as possible and less harmful to humans.

(c) Bidder shall ensure that pesticides or any other pest control products will be applied in a manner that prevents contamination of food, food ingredients or other materials during, or subsequent to pest control applications.

Time of application shall be adjusted considering the effect of chemical on humans. The chemicals applied in the kitchen areas and dining areas shall be only on Fridays after 3.00 p.m. Notices indicating the application of pesticides shall be displayed to make the staff aware and to avoid accidental contamination.

(d) Bidder shall ensure that the pest control program is carried out in accordance with the written procedures.

(e) Chemicals used shall be approved by the Registrar of Pesticides in Sri Lanka/World Health Organization and the bidder shall hold a license to issue pesticides.

Service Frequency & Locations

Pest and Termite Control Service at Parliament, Speaker's Residence, Meth Sewana Circuit Bungalow, Anuradhapura, General's House Nuwara-Eliya, MPP Housing Scheme Madiwela and Single men's Police Barracks-(Parliament) shall be carried out as per the annexed Service Schedule, and as and when required.

Pest Coverage

Mice, rats, cockroaches, silverfish, non-wood boring ants, bugs, sow bugs, ground beetles, flies, spiders and any other pest other than wildlife and birds.

Service

Service shall be performed according to set specifications as above. Ketch-all traps, monitors and insect light traps shall be checked and date stamped at the time of each service. All designated areas shall be monitored and checked monthly. Outside bait locations shall be checked once per month with each service.

Materials

All forms of chemicals, notice boards and rodent bait shall be provided by the bidder.

Environmental responsiveness

Pest control shall help to create cleaner and healthier living and working environment in the premises,

- Using any non-chemical approaches to control pests, such as mechanical traps and sealants to prevent pests from entering and infesting the premises.

- Using crack and crevice treatment for pest control service, which places materials deep inside cracks and crevices away from the Hon. MPs and staff (precise placement of a pesticide to use lesser pesticide)

- Using target specific treatments such as baits that zero in on specific pest problems.

Rodent Control

Services shall cover the control of rats and mice throughout premises. Mechanical devices such as ketch-all traps and snap traps shall be used in conjunction with approved rodenticides.

Any active signs of rodents shall be reported to the Parliament Representative and immediate steps shall be taken to place additional mechanical devices until clear condition is achieved.

Insect Control

All areas shall be inspected/ serviced monthly. Non-residual pyrethrum shall be used during inspection as a flushing agent. When insects are located, residual insecticides shall be applied to those areas using label treatment methods of crack and crevice or sport treatments, as applicable.

Termite Control

Termite inspections shall be done at each monthly visit to find or detect evidence of termites or termite activity in a building and to advise Parliament the necessity of termite control and the area recommended to be treated. Chemicals used for termite control shall not be harmful for humans.

	Documentation At the completion of each monthly service visit, pest control activities carried out shall be properly documented in the logbook and signed by the pest control officer and countersigned by the Parliament Representative. The details shall include the date of chemical or device applications, chemicals or device used locations and method of application, pest status of rodent control and the name of the officer who carried out the work.
21. Bidder's Past Experience	21.1 Bidder shall submit details of the experience in the similar field during past 03 years (Section IV) including 2026.
22. Bid Security	22.1 The Bidder shall furnish as part of its Bid, a Bid Security as specified in the Data Sheet (Section II). 22.2 The Bid Security shall be in the amount specified in the Data Sheet (Section II) and denominated in Sri Lankan Rupees, and shall: (a) be substantially in accordance with the form included in Section VII. (b) be payable promptly upon written demand by the Purchaser in case of violations of the conditions of the contract. (c) be submitted in its original form; copies will not be accepted; (d) remain valid for the period specified in the Data Sheet (Section II) BDS. 22.3 Any Bid not accompanied by a substantially responsive Bid Security in accordance with ITB Sub-Clause 21.1 and 21.2, may be rejected by the Purchaser as non-responsive. 22.4 The Bid Security of unsuccessful Bidder shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 22. 22.5 The Bid Security may be forfeited: 22.5.1 if a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Submission Form or 22.5.2 if a Bidder does not agreeing to correction of arithmetical errors. 22.5.3 if the successful Bidder fails to; (i) sign the Contract in accordance with ITB Clause 23; (ii) furnish a Performance Security in accordance with ITB Clause 22.

23. Performance Security	23.1 The successful Bidder shall furnish to the Parliament a Performance Security equivalent to **10%** of the monthly Contract Price for pre-qualification to enter into the agreement. The Performance Security can be made as a Cash Receipt (obtaining on payment to Shroff of the Parliament) or a Bank Guarantee to the name of the Secretary-General of Parliament which shall valid beyond 28 days from the date of completion of the contract. 23.2 Within seven (07) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security using for that purpose the Performance Security Form included in Section VIII Contract forms. The Purchaser shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful Bidders pursuant to ITB Sub-Clause 21.4. 23.3 Failure of the successful Bidder to submit the above- mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.
24. Pre - Bid Meeting	24.1 Pre-Bid Meeting will be arranged at **10.30 a.m.** on **10 November 2026** in the Parliament premises. Prospective Bidders are advised to attend the Pre-Bid Meeting and obtain necessary information that may be necessary for preparing the Bid. Any cost, whatsoever, for attending the Pre-Bid Meeting shall be met by the Bidders.
25. Signing of Contract	25.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Bidder to sign it. 25.2 Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.
26. Execution of the Contract	26.1 Commencement of Work The successful Bidder shall commence the work promptly upon the commencement date set forth in the Contract Agreement and shall prosecute the completion thereof with diligence and dispatch in such a way as to ensure the Final Completion Date is achieved. 26.2 Date of Completion The successful Bidder shall carry out Pest and Termite Control Services at Parliament Complex, Speaker's Residence, Meth Sewana Circuit Bungalow, Anuradhapura, General's House, Nuwara Eliya, MPP's Housing Scheme Madiwela and Single Men's Police Barracks (Parliament) – 2026/2027 to the satisfaction of the Parliament till **05 December 2027** unless otherwise agreed to.

	26.3 Neither the Contract nor any part of it shall be assigned or sub contract without the written authority of the Secretary General of Parliament of Sri Lanka who reserves the further right to refuse to recognize any power of attorney granted by the Contractor, to any person authorizing him to carry out the Contract on the Contractor's behalf. 26.4 Officials of the Parliament of Sri Lanka will be detailed to supervise the execution of the contract and the Bidder and/ or his duly appointed Agents shall extend all co-operation to such officials. 26.5 The Bidder or his duly appointed Agents shall ensure that his employees carry out whatever instructions that may be given by officials of the Parliament of Sri Lanka, on matters concerning the contract.
27. Delivery of Service	27.1 No transport cost be met by Parliament irrespective of Number of visits that he may have to visit the Parliament.
28. Payment	28.1 The payment will be made to the Bidder on monthly basis for Pest Control and as and when necessary for Termite Control on production of original invoice only after the recommendation of the relevant authorities for satisfactory completion of the service.
29. Warranty and Corrective Action on Unsatisfactory Services	29.1 The Bidders should warrant that the Pest Control Service rendered and the chemicals etc. used for such services are in accordance with the highest quality and / or standards. If at any time during or after rendering such services, if the Parliament found that such services had not been performed in accordance with the highest quality and / or standards, the contractor shall after receipt of notice from the Parliament promptly perform or arrange for the corrective action. 29.2 In the event of failure or default on the part of the Bidder, to execute the contract at the time and place required by authorized representative, or in the event of his failure or default to execute the contract or part of it in any other respect, the Parliament of Sri Lanka reserves the right to obtain at the risk and expense (without prejudice) of the Bidder, the services of any other person to execute the contract, or any part thereof, and the Parliament of Sri Lanka shall be entitled to recover from the Bidder, all losses, costs, and damages, which the Parliament of Sri Lanka may sustain in consequence of such failure or default.
30. Penalty for Delay	30.1 1% penalty will be imposed per week on the total invoice value of the successful Bidder who fails to deliver the pest control service on due date, unless on a valid reason acceptable to the Secretary-General of Parliament. Failure to deliver same within the extended time limit would result in cancellation of the awarding.

Section II: Data Sheet

ITB Clause Reference	A. General
1.1	The Purchaser is : **Parliament of Sri Lanka** Address: **Sri Jayewardenepura Kotte** For Clarification purposes only, the Purchaser's address is: Attention: **Assistant Director (Administration)-Supplies & Services** Address: **Supplies & Services Office** **Parliament of Sri Lanka** **Sri Jayewardenepura Kotte** Telephone: **011-2777358** Facsimile number: **011-2777352/011-2777570** Electronic mail address: **supplies@parliament.lk**
1.1	Name and identification number of the Contract are: **Pest & Termite Control Services at Parliament Complex, Speaker's Residence, Meth Sewana Circuit Bungalow – Anuradhapura, General's House – Nuwara-Eliya, MPP's Housing Scheme – Madiwela and Single Men's Police Barracks (Parliament) - 2026/2027** **NO. PS/FIN/SS/01/AP7/ 2026-2027** The number, identification and names of the lots comprising this procurement are: **Not Applicable**
	B. Preparation of Bids
5.1	If the bidder is allowed to quote for less than all the items specified, indicate the details. **Not allowed**
6	Price **: The Bidder shall quote all costs in Sri Lankan Rupees**
7	The Bidder shall submit the following additional documents: **1. Company Registration Certificate** **2. Documents to prove Past 3 years' experience (including 2026)** **3. Manufacture Literature of Chemicals to be used** **4. Pest control license issued by Registrar of Pest Control** **5. Material Safety Data Sheet** **6. Any other documents that may deem necessary**
8	The Bid shall be valid until **: 17 January 2027**
21	Bid Security**: Bid shall include a Bid Security (issued by a reputed Bank) included in Section VII or Payment to the Shroff Counter of Parliament of Sri lanka**
21	The amount of the Bid Security shall be: **Rs. 27,000.00 and valid until 17 January 2027**

	C. Submission and Opening of Bids
10	The envelope of the Bid shall bear the following identification marks : **NO. PS/FIN/SS/01/AP7/ 2026-2027** Pest and Termite Control Services at Parliament Complex, Speaker's Residence, Meth Sewana Circuit Bungalow - Anuradhapura, General's House - Nuwara-Eliya, MPP's Housing Scheme Madiwela and Single Men's Police Barracks (Parliament) – 2026/2027
11.1	For Bid submission purposes, the Purchaser's address is: **Chairman, Procurement Committee on Pest and Termite Control Services– 2026/2027** **Supplies & Services Office** **Parliament of Sri Lanka** **Sri Jayewardenepura Kotte** The deadline for the submission of Bids is: Date : **18 November 2026** Time : **2.00 p.m.**
13	The Bids shall be opened at: Address : **Supplies & Services Office** **Parliament of Sri Lanka** **Sri Jayewardenepura Kotte** Date : **18 November 2026** Time : **02.30 pm**
	D. Evaluation and Comparison of Bids
16	Other factors that will be considered for evaluation are: **Bidder's Experience in similar work during the past 3 years (Section IV)** **Availability of Manufacture Literature of Chemicals to be used and** **Pest control license issued by Registrar of Pest Control.**

Section III: Price Schedule - **Part A.Control of Pests**

	Area	Price for treatment (Rs.)		
		Per Sq.Ft.	**Monthly**	**Annually**
1	Parliament Complex - 520,000 sq.ft. (approx.) (Rate per square feet shall include chemicals, labour, machinery, etc. for the total service.)			
2	Hon. Speaker's Residence – 28,700 sq.ft. (approx.) (Rate per square feet shall include chemicals, labour, machinery, etc.)			
3	MPP Housing Scheme Madiwela (120 Housing units) – 1120 sq.ft x 120 (approx.) (Rate per square feet shall include chemicals, labour, machinery, etc.) ***As and when required***			
4	Meth Sewana Circuit Bungalow, Anuradhapura 17,100 sq.ft. (approx.) (Rate per square feet shall include chemicals, labour, machinery, etc. for the total service.) ***As and when required***			
5	General's House, Nuwara Eliya 26,000 sq.ft. (approx.) (Rate per square feet shall include chemicals, labour, machinery, etc. for the total service.) ***As and when required***			
6	Single Men's Police Barracks at Parliament 11,233 sq. ft. (approx.) (Rate per square feet shall include chemicals, labour, machinery, etc. for the total service.) ***As and when required***			
	Sub Total			
	VAT			
	Grand Total in figures			
Grand Total (Annually) in words:				

Signature of the bidder:

Address of the bidder:

Rubber Stamp of the Bidder:

Date:

Section III: Price Schedule - **Part B. Control of Termites (As when Necessary)**

Bid Price per sq.ft. (Rate per square feet shall include chemicals, labour, machinery or any other etc. Without VAT.)	Rs.	**Specifications**	**Bidder to specify**
		Method of termite treatment to be adopted	
		Name of chemicals / termiticides to be used (trade name and active ingredient)	
Bid Price per sq.ft. with VAT	Rs.	Material Safety Data Sheet (MSDS) of the proposed chemicals / termiticides	
		Dilution ratio / concentration of chemicals	
Bid Price per sq.ft. with VAT in words	Rs.	Depth of drilling and method of application, (where applicable) **** if drilling is applicable the service provider should cover the drill holes after the treatment***	
		Warranty period for the treatment	
		Terms & Conditions of the warranty	

Signature of the bidder:

Address of the bidder:

Rubber stamp of the Bidder:

Date:

Section IV

PEST & TERMITE CONTROL SERVICES – 2026/2027

BIDDER'S EXPERIENCE ON SIMILAR WORK DURING PAST 3 YEARS

No	Client Organization	Address & Contact Person	Date of Contract Award and Period	Detailed Description of the Service & Approx. Total Cost
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Please add pages as necessary to include all the work done in similar nature during the **past three (03) years.** Documentary evidence such as Letter of Award, Completion Certificates, etc. shall be attached in support of the information given in this page.

Section V

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated.

No alterations to its format shall be permitted and no substitutions will accepted.]

Date:

To: **Parliament of Sri Lanka**

We, the undersigned, declare that:

(a) We have examined and have no reservations to the document issued;

(b) We offer to deliver the service in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Price Schedule.

(c) The total price of our Bid including any discounts offered is:

In Figures (without VAT):

(Rs.):……

In Words (without VAT):
(Rupees):……..…
……..

In Figures (with VAT):

(Rs.):……

In Words (with VAT):
(Rupees):……..…
……..

(d) Our Bid shall be valid for the period of time specified in ITB Sub-Clause 8.1, from the date fixed for the Bid submission deadline in accordance with ITB Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

(e) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.

(f) We understand that you are not bound to accept the lowest evaluated Bid or any other Bid that you may receive.

Signed: ……..

……...

[insert signature of person whose name and capacity are shown]

Name: ……..

[insert complete name of person signing the Bid Submission Form]

Dated: …….

SECTION VI

CONTRACT AGREEMENT (Draft)

No. ……..

PEST & TERMITE CONTROL SERVICES – 2026/2027

THIS AGREEMENT made and entered into at Parliament of Sri Lanka on this…. day of **……**, Two Thousand and Twenty Six (2026).

by and between

The Secretary-General of Parliament, Parliament Secretariat, Sri Jayawardenepura Kotte in the Democratic Socialist Republic of Sri Lanka (hereinafter sometimes called and referred to **as "the Purchaser"**) which term or expression shall where the context so requires or admits mean and include the said Secretary-General of Parliament and his successors, assignees in the said office and officers who are acting or performing the functions in the office for the time being of the FIRST PART.

and

(Company Name) a company duly incorporated under the Companies Act bearing registration No. …… and having its Registered Office at ……. in the said republic (hereinafter sometimes called and referred to as "**the Supplier"**) which term or expression as herein used shall where the context so requires or admits mean and include the said (Company Name), its successors, executors or permitted assigns of the SECOND PART.

WHEREAS the Employer is desirous that the "**Pest & Termite Control Services at Parliament Complex, Hon. Speaker's Residence, Meth Sewana Circuit Bungalow, Anuradhapura, General's House, Nuwara-Eliya & MPP's Housing Scheme Madiwela, Single Men's Police Barracks (Parliament) – 2026/2027"** more fully described in the schedule hereto be awarded to "the Supplier" and "the Supplier" has agreed to accept the said contract for the sum of Rupees …….. **(Rs. ……..)** (herein after called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH as follows: -

1. The words and expressions in this agreement shall have the meaning assigned to them in the Terms and Conditions of Contract, which is part and parcel of this agreement
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement viz:-

a) Bid Submission Form
b) Price Schedule
c) Scope of work including Monthly work schedule
d) Terms and Conditions of Bid
e) Performance Security
f) Material Safety Data Sheet
g) Letter of Award

3. The Supplier shall complete the Contract on or before…….. (Date of Competition) in conformity with all respects with the provisions of the contract more fully described in the Terms and Conditions of Bid aforesaid and for the said "Contract price".
4. This Contract shall prevail over all other contract documents. In the event of any discrepancy or inconsistency within the contract documents, then the documents shall prevail in the order listed in the schedule.
5. In consideration of the Contract Price to be made by the Purchaser to the Supplier as hereinbefore mentioned, the Supplier hereby covenants with the Purchaser to supply above Pest & Termite Control Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

6. The Purchaser shall pay the Supplier the contract price at the times and in the manner described by the terms and conditions of this agreement, in consideration of the completion of the Contract aforesaid.

In witness, whereof the party of the first part has set his hand hereunto and the party of the second part has caused its common seal be hereunto affixed and signed on the day and year aforementioned.

Party of the First part

Signature :.....

Name :.....

Designation:.....

Address :.....

.....

Witnesses

(1) Signature :..... (2) Signature :.....

Name : ..... Name : .....

Address : ..... Address : .....

Party of the Second part

Signature :.....

Name :.....

Designation:.....

Address : .....

.....

Witnesses

(1) Signature :..... (2) Signature :.....

Name : ..... Name : .....

NIC No : ..... NIC No : .....

Address : ..... Address : .....

Section VII

Form of Bid Security

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

---------- *[insert issuing agency's name, and address of issuing branch or office]* ------

Beneficiary: Secretary-General, Parliament of Sri Lanka, Sri Jayewardenepura Kotte

Date: ---------- *[insert (by issuing agency) date]*

BID SECURITY No.: ---------- *[insert (by issuing agency) number]*

We have been informed that --------- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ---------- *[insert (by issuing agency) date]*(hereinafter called "the Bid") for the supply of *[insert name of Contractor]* under Invitation for Bids No. -------

---- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Security.

At the request of the Bidder, we ---------- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ---

--------- *[insert amount in figures]*---------- *[insert amount in words]*) upon receipt by us

of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

(a) has withdrawn its Bid during the period of bid validity specified; or

(b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or

(c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This security shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[Signature of authorized representative(s)]

Section VIII

Form of Performance Security

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

---------- *[Issuing Agency's Name, and Address of Issuing Branch or Office]* ----------

Beneficiary: Secretary General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte

Date: ----------

PERFORMANCE SECURITY No.: ----------

We have been informed that ---------- *[name of contractor]* (hereinafter called "the Contractor") has entered into Contract No ---------- *[reference number of the contract]* dated ---------- with you, for the ---------- *Supply* of ---------- *[name of contract and brief description]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance security is required.

At the request of the Bidder, we ---------- *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----------

[amount in figures] (----------) *[amount in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This security shall expire, no later than the …. day of ……, 20.. *[insert date, 28 days beyond the scheduled completion date including the warranty period]* and any demand for payment under it must be received by us at this office on or before that date.

_____

[signature(s)]

Monthly Schedule of Treatments – 2026/2027

S/N	Treatment	Place	Time
1.	Pest excluding rat/mice	i. Parliamentary Complex – Open Areas	Once a month On Wednesday, Thursday & Friday of 1st non-sitting week of each month Between 9.00 a.m. & 4.00 p.m.
		ii. Parliamentary Complex – Closed Areas (Offices, Kitchen, etc)	Every Friday (4 times per month) Between 3.00 p.m. & 4.30 p.m.
		iii. Hon. Speaker's Residence	Once a month On prior approval of Bungalow Manager
		iv. MPP Housing Scheme, Madiwela	On notification of Executive House Keeper
		v. Meth Sewana Pilgrim Rest, Anuradhapura	On notification of Bungalow Keeper
		vi. General's House, Nuwara Eliya	On notification of Bungalow Manager
		vii. Single Men's Police Barrack at Parliament	On notification of SA
2.	Rat/ Mice	i. Parliamentary Complex excluding Kitchen	Once a month On Wednesday, Thursday & Friday of 1st non-sitting week of each month Between 9.00 a.m. & 4.00 p.m.
		ii. Parliament Kitchen	On each Friday Between 3.00 p.m. & 4.00 p.m.
		iii. Hon. Speaker's Residence	Once a month On prior approval of Bungalow Manager
		iv. MPP Housing Scheme, Madiwela	On notification of Executive House Keeper
		v. Meth Sewana Pilgrim Rest, Anuradhapura	On notification of Bungalow Keeper
		vi. General's House, Nuwara Eliya	On notification of Bungalow Keeper
		vii. Single Men's Police Barrack at Parliament	On notification of SA
3.	Termite	i. Parliamentary Complex	On notification of Assistant Director Administration (Supplies & Services)
		ii. Hon. Speaker's Residence	
		iii. MPP Housing Scheme, Madiwela	
		iv. Meth Sewana Pilgrim Rest, Anuradhapura	
		v. General's House, Nuwara Eliya	
		vi. Single Men's Police Barrack at Parliament	

4.	Misting	i. Parliament Garage	Once a month On Thursdays of 1st non-sitting week of each month After 4.00 p.m.
5	Dry wood Termite Treatment	i. Parliamentary Complex	On notification of Assistant Director Administration (Supplies & Services)
		ii. Hon. Speaker's Residence	
		iii. MPP Housing Scheme, Madiwela	
		iv. Meth Sewana Pilgrim Rest, Anuradhapura	
		v. General's House, Nuwara Eliya	
		vi. Single Men's Police Barrack at Parliament	

Summary of Treatment Time at Parliamentary Complex

1st Non-Sitting week of each month

Wednesday:	9.00 a.m. - 4.00 p.m.	–	Pest & Rat Treatment	– Open Area
Thursday:	9.00 a.m. - 4.00 p.m.	–	Pest & Rat Treatment	– Open Area
	After 4.00 p.m.	–	Misting	– Garage
Friday:	9. 00 a.m. - 5.00 p.m.	–	Pest & Rat Treatment	– Open Area & Closed Areas

Every week of each month

Friday:	3.00 p.m. - 4.00 p.m.	–	Rat Treatment	– Kitchen