



Parliament of Sri Lanka
Vacancies
Post of Security Officer

Applications are invited from the citizens of Sri Lanka who are physically sound and of excellent moral character for the post of "Security Officer" on the Staff of the Secretary-General of Parliament.

Applications prepared in accordance with the specimen given below should be sent under registered cover to reach the "Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte" on or before August 06, 2021. The post "Security Officer" should be indicated on the top left-hand corner of the envelope. (This information is also available on the website: www.parliament.lk)

1. Salary Scale

According to the Schedule I of the Management Services Circular 06/2016 dated 07.11.2016, the monthly salary scale for this post is Rs. 28,250 – 9x300/10x330/3x380 – 35,390/- (On this salary scale, the minimum initial monthly remuneration, together with all the allowances will be approximately Rs.62, 000 /=-)

2. Educational Qualifications and Experience

Should have passed the General Certificate of Education (Ordinary Level) Examination in six subjects including a credit pass for Sinhala or Tamil language and simple passes for Mathematics and English at not less than two sittings

And

Commendable service of not less than 10 years in one of the Armed Forces (Regular) or in the Sri Lanka Police Service and holding a rank not less than or equivalent to Sergeant in the Army and in the Police.

3. Age Limit

Should not be less than 30 years and not more than 40 years of age as at the closing date of applications.

4. Method of Recruitment

Through a written test and an interview.

5. Terms and Conditions of Service

- I. This post is permanent. Pension entitlement pertaining to this post will be determined according to the policy decisions taken by the Government in future. Appointment will be made initially subject to a three-year (03) probation period. If a person who has been confirmed in permanent, pensionable post is selected, he / she will be appointed subject to an acting period of one year.*
- II. Selected candidates will be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary - General of Parliament.*
- III. Selected candidates should contribute to the Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.*
- IV. Selected candidates will be subject to a medical examination*

- V. *A Security Clearance Report with respect to the selected candidate will be obtained prior to his / her appointment.*
6. *Applicants should attach the copies of the following certificates (not originals) to their applications. Originals of the certificates should be produced, when called upon to do so.*
- (a) Birth Certificate*
 - (b) Certificates of Educational Qualifications*
 - (c) Certificates of Professional Qualifications*
 - (d) Certificates of Experience*
7. *Applicants serving in the Armed forces and in the Police should send their applications through relevant Heads of Departments / Institutions.*
8. *Canvassing in any form will be a disqualification.*
9. *Any information in the application found to be incorrect disclosed before selection will render the applicant liable for disqualification, and to dismissal, if discovered after appointment.*
10. *Applications received after the closing date or sent without copies of the relevant certificates or not sent through Heads of Departments / Institutions will be rejected. Applications sent through Heads of Departments / Institutions but received after the closing date, and applications not prepared in accordance with the specimen will also be rejected.*

Secretary-General of Parliament

*Parliament of Sri Lanka,
Sri Jayewardenepura Kotte.
July 16, 2021*



PARLIAMENT OF SRI LANKA

Specimen Application Form
Post of Security Officer

- 01. (a) Name with initials (in Sinhala/Tamil):
(b) Names denoted by initials (in Sinhala/Tamil) :
(c) Full Name (in English Capital Letters): Mr./Mrs./Miss

02. National Identity Card Number [grid]

03. (a) Private Address:
Telephone No: [grid]

(b) Official Address :
Telephone No: [grid]

(c) Please indicate the address to where the admission to be posted
Private [] Office []

04. (i) Date of Birth: Year Month Date
(A copy of the Birth Certificate should be attached)

(ii) Age as at the closing date of applications: Years: Months: Days:

05. Civil Status: (Married/Unmarried)

06. Gender: (Male/Female)

07. State whether a citizen of Sri Lanka: (Yes/No)

08. Educational Qualifications: (Copies of relevant certificates should be attached)

Table with 4 columns: Examination, Subject, Pass, Year. Rows include G.C.E O/L with subjects Sinhala/Tamil, Mathematics, English.

09. Other Qualifications (copies of the certificates should be attached)

Dotted lines for additional information.

10. Experience (copies of the certificates should be attached)

Institute/Department	Post	Service Period

11. Details of Present Employment:

- (a) Name and Address of the Institution:
- (b) Date of First Appointment:
- (c) Present Post:
- (d) Monthly basic salary:
- (e) Allowances:
- (f) Gross Salary:

12. Have you been convicted for any criminal offence by a Court of Law? (Yes / NO)
If yes, give details:

13. Have you served under the Government before? (Yes / NO)
If yes, give details:

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date:

.....
Signature of the Applicant

Certification of Head of Department/Institution

(Only for applicants serving in the Armed forces and in the Police)

Secretary - General of Parliament,

I recommend and forward the application of Mr / Mrs /Miss holding the rank of in Sri Lanka Army/Air Force /Navy/Police. I certify that he/she has been/has not been confirmed in this post and his/her work and conduct are satisfactory and that he/she has not been subjected to any disciplinary action or there is no intention to make such inquiry. He/she can be released/cannot be released from the service if selected for this post.

.....
Signature of Head of Department/Institution
(Official Stamp)

Date: