

Our Vision

Free, Sovereign and Prosperous Sri Lanka

Our Mission

“To provide supportive leadership for an excellent public sector comprised of good governance practices, by proper co - ordination of government and non - government institutions in order to fulfill the aspirations of the people of the country and to uplift their standard of living”

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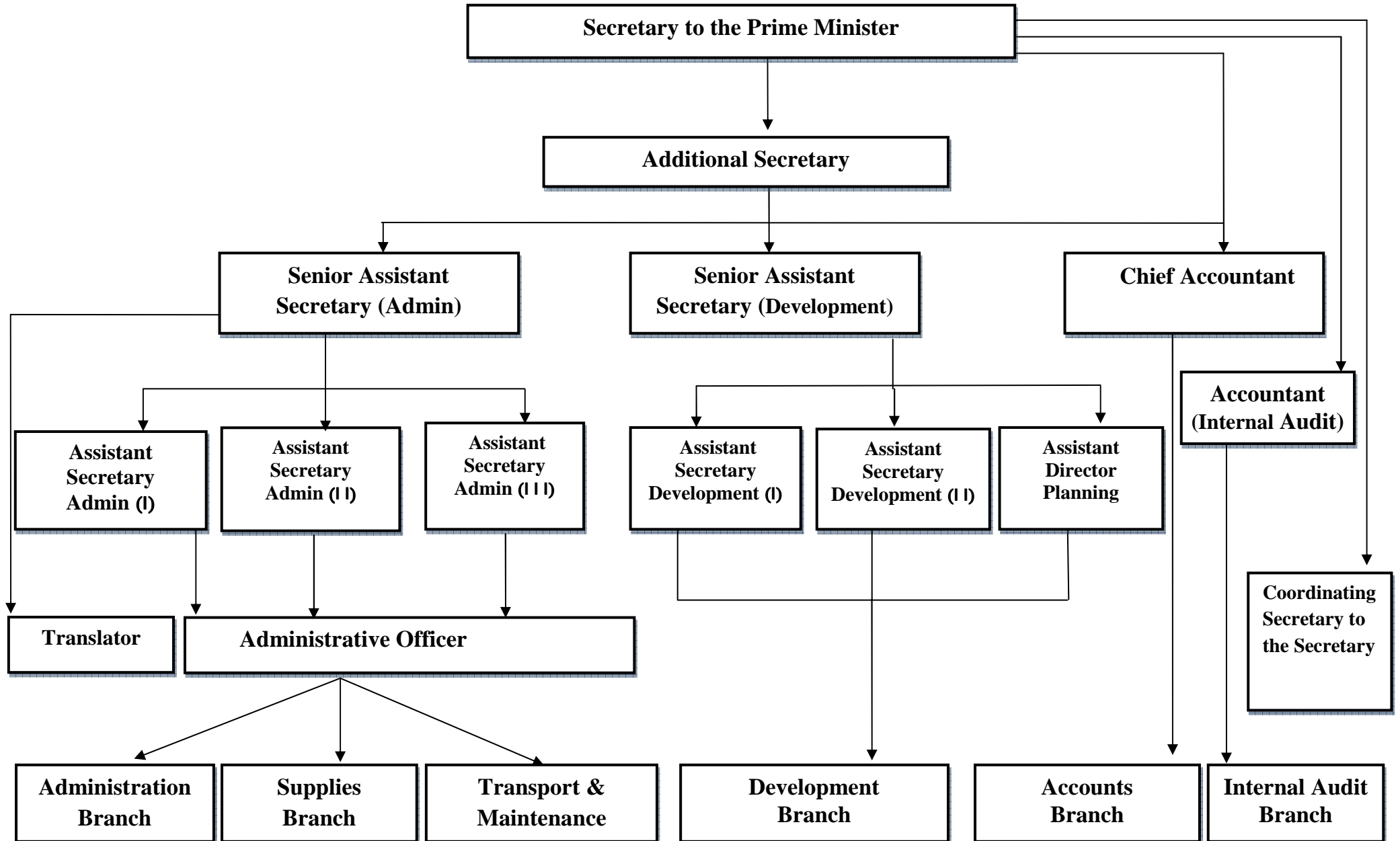
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1) Responsibilities and functions of the Prime Minister's Office

The Office of the Prime Minister is the Institution that carries out official functions of the Hon. Prime Minister of the Democratic Socialist Republic of Sri Lanka. Main functions of the PM's office are as follows.

- To set an example and provide guidance to all other government institutions as the second leading office of the Public Sector in the country.
- To facilitate and co-ordinate various public events presided over by the Hon. Prime Minister.
- To provide an excellent service by coordinating all Government Ministries, Departments and Institutions.
- To facilitate Hon. P.M. to maintain cordial relationships with foreign missions and diplomats.
- To answer the questions raised in parliament and to extend fullest co-operation in implementing policies & decisions of the government.
- To take action with regard to bills, reports etc., presented to Parliament through the Hon. Prime Minister.
- To regulate and follow up the activities regarding the Action Plan on SAARC Social Charter.
- To grant permission of the Hon. Prime Minister for Government officers and MPs to travel abroad for various purposes.
- To co-ordinate and make arrangements in respect of foreign visits of the Hon. Prime Minister.
- To arrange media coverage of the State and National ceremonies as well as other special occasions to which the Hon. Prime Minister participates as the Chief Guest.
- To carry out the administration and development activities of the Prime Minister's office.
- To implement Training and other career development programmes for officers of the Prime Minister's Office.
- To maintain the Prime Minister's Office, the Official Residence and the circuit Bungalows up to the standard.
- To provide necessary contribution for various religious and social welfare activities of the country.
- To carry out the Programme to Improve Positive Attitudes in Sri Lankan community towards Creating a Nobel Society with Economic Development.

2) Organizational Chart of Prime Minister's Office



3) Administrative Structure

- Office of the Hon. Prime Minister
- Office of the Personal Staff of the PM
- Office of the Secretary to the PM
- Office of the Additional Secretary to the PM
- Administration Division
- Accounts Division
- Development Division
- Media Unit
- Procurement and Stores Division
- Transport Division
- Prime Minister's Security Division

4) Prime Minister's Office - Approved Cadre
Permanent Staff from 01.01.2013 – 31.12.2013

Index No.	Designation	Approved Cadre	No. of Employees at present	Vacancies
1	Secretary to the PM	1	1	0
2	Additional Secretary	1	1	0
3	Senior Assistant Secretary	2	2	0
4	Assistant Secretary	7	5	2
5	Accountant	1	1	0
6	Accountant (Internal Auditor)	1	1	0
7	Assistant Deputy Director (S.L.P.S)	1	1	0
8	Administrative Officer	1	1	0
9	Translator	2	2	0
10	Information and Technology Assistant	1	0	1
11	Documentation Officer	1	0	1
12	Protocol Officer	1	1	0
13	Public Management Assistant	42	40	2
14	TV Cameraman	1	1	0
15	TV Technical officer	1	0	1
16	Receptionist	1	0	1
17	Book Binder	1	1	0
18	Telephone Operator	2	2	0
19	TV Service Assistant	2	2	0
20	Driver	26	26	0
21	Chief K.K.S	1	1	0
22	K.K.S.	34	34	0
	Total	131	123	8

Personal Staff from 01.01.2013 – 31.12.2013

Index No.	Designation	Approved Cadre	No. of Employees at present	Vacancies
1	Private Secretary	1	1	0
2	Public Relations Secretary	1	1	0
3	Coordinating Secretary	1	1	0
4	Media Secretary	1	1	0
5	Coordinating Secretary (Trade Unions)	1	1	0
6	Coordinating Secretary (Parliamentary Affairs)	1	1	0
7	Personal Assistant	1	1	0
8	Stenographer (English/Tamil)	2	2	0
9	Stenographer (Sinhala)	2	2	0
10	Typist (Sinhala)	3	3	0
11	Typist (English)	2	2	0
12	Clerk	9	9	0
13	Driver	9	9	0
14	K.K.S.	4	4	0
	Total	38	38	0

Temporary Staff from 01.01.2013 – 31.12.2013

Index No.	Designation	Approved Cadre	No. of Employees at present	Vacancies
1	Consultant (Foreign Affairs)	1	0	1
2	Consultant (to the Hon. P.M. & Minister of Buddha Shasana)	1	1	0
3	Co-secretary of the Secretary to the PM	1	1	0
4	Manager of the <i>Temple Trees</i>	1	0	1
5	Social Assistant	1	1	0
6	Personal Security	5	4	1
7	Press Officer	1	1	0
8	Media Coordinator	1	1	0
9	News Editor	2	2	0
10	Cameraman	1	1	0
11	Advisor Chef (Temple Trees)	1	0	1
12	Chief Cook	1	1	0
13	Bungalow Keeper	3	3	0
14	Asst Bungalow Keeper	2	2	0
15	Cook (Nuwara-Eliya)	1	1	0
16	Bungalow Assistant	8	8	0
17	House Labourar	2	2	0
18	Building Maintenance and Entertainment Officer	1	1	0
19	Motor Car Cleaner	2	2	0
	Total	36	33	3

5) Special Projects & Programmes Implemented

- i. **The Programme to Improve Positive Attitudes towards Creating a Noble & Righteous Society together with Economic Development which is being implemented parallel to “Mahinda Chinthana Idiri Dekma” Manifesto and as envisaged by Hon. Prime Minister.**

1. Introduction

In keeping with the main concept of “**Mahinda Chinthana**” to make Sri Lanka the wonder of Asia the necessity to have rapid Economic Development and Social Development has emerged. In support of it, the Prime Minister’s Office has already initiated a Programme to develop positive attitudes within the Sri Lankan Society towards achieving Economic Development and Noble Society. Accordingly these programmes are implemented based on various themes.

2. Concept

As stated in “**Mahinda Chinthana**” future vision man should be endowed with piety and wisdom to develop him physically and spiritually. To achieve this objective, relationship between parent – child, husband – wife, teacher – student, employer – employees, ruler – ruled and so on should be made effective and frustration and unfaithfulness should be dispelled from the hearts of the people. Thus it is expected to build a secure society establishing a social development parallel to the economic development.

3. Objectives

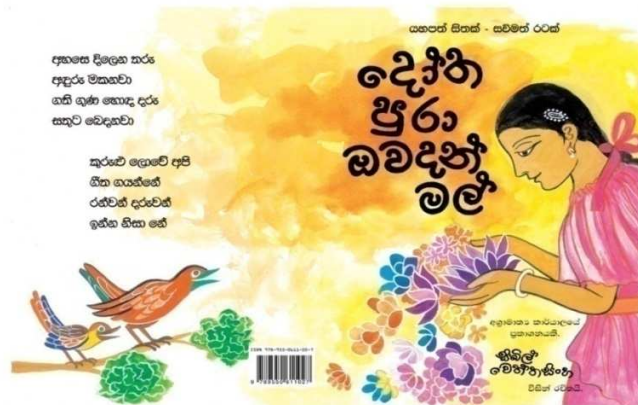
1. To develop consciousness on national pride.
2. To co-exist with the environment.
3. To create a self- disciplined society.

Projects implemented under Positive Attitudes Development Programme

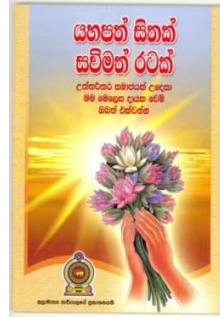
- In parallel to the “ Deyata Kirula Exhibition” an Essay writing an Art completion were conducted among school children in Ampara District, under the theme of “Developing Positive Attitudes”.



- A children’ book titled “ Dotha Pura Owadan Mal” containing guidelines for developing moral values, disciplines in children to lead a successful adult life through positive behavior with the objective of cultivating positive attitudes in children ,under the programme of “**Developing Positive Attitudes**” based on the theme of “**Yahapath Sithak – Savimath Ratak**” (Positive Mind – Strong Country), invited by Prime Minister’s Office, has been compiled by prominent artist and writer Mrs. Sybille Weththasinghe.



- Steps are being taken to distribute the first edition of the book titled **“Yahapath Sithak – Savimath Ratak”** written by Mr. Somaweera Senanayake, compiled in Sinhala language free of charge among all the government schools.



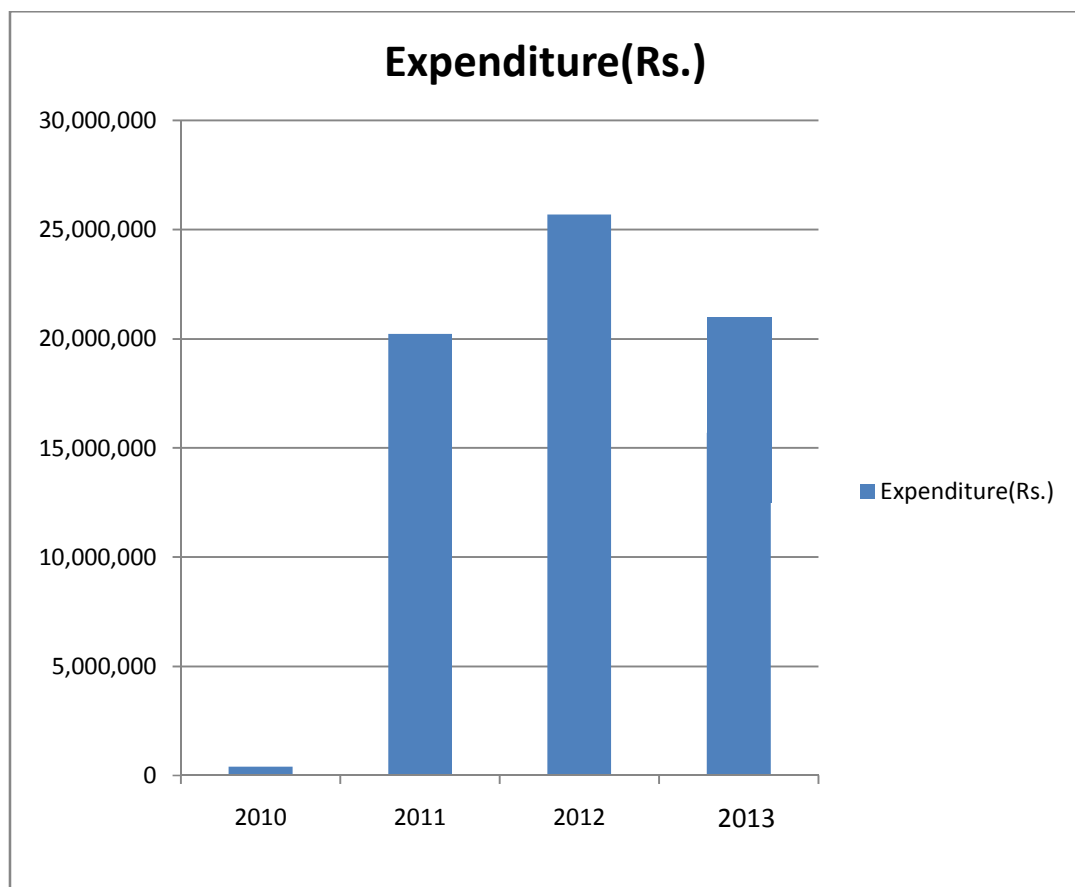
- Arrangements are being made to publish the Tamil adaptation of the Sinhala book titled **“Yahapath Sithak – Savimath Ratak”** written by Mr. Somaweera Senanayake and measures have been taken to distribute it free –of-charge among the school where Tamil students are present.
- Steps are already being taken for conveying messages for the betterment of the children through cartoons in Wijaya newspaper with the objective of creating a positive change in the society directing the newspaper cartoons in a new direction.



- Implemented a positive attitude development programme among school children identifying under privileged schools in Mannar district and donated school equipment dictionaries, valuable books ect. for teachers and children.
- **“Jeevithayata Vinadiyak”** (moment for life) programme is being broadcasted through **“Commercial Services”** SLBC, Neth FM, and Ran FM that guide us to correct our misconduct, faults that have been done knowingly or unknowingly .

Expenditure of Positive Attitude Development Programme

Year	Estimated Cost (Rs.)	Expenditure(Rs.)
2010	400,000	399,858
2011	20,330,000	20,216,513
2012	35,400,000	25,694,916
2013	30,000,000	21,030,370



ii. **Continuation of the Productivity Development Programme which is being implemented since 2008 initiated in 2008 and continued in 2013.**

After winning the special merit award by Prime Minister's office in Public Sector Inter Ministerial category at the Productivity Award, Competition organized by National Productivity Secretariat, the following activities are being implemented with the objective of winning the Gold Award 2013 in the above categories.

1. Through the attitudinal change in the staff the office environment and external relationship would be improved.
2. Measures are being taken to update and make efficient the currently implemented procedures with the use of Information Technology.
3. Through workshops conducted in the office the members were made aware of practical knowledge and skills required to implement "Quality Circles".
4. Productivity Training facilities have been provided for the staff to development the service productivity.

iii. **Programmes implemented in parallel to the "Deyata Kirula" Exhibition.**

"Deyata Kirula" national development exhibition, which is an annual event held in parallel to the Independence Day, was conducted in the District of Ampara in March, 2013. Accordingly a series of programmes including the erection of Prime Minister's stall were launched.

Actions were taken to hold an essay and art competition at Divisional & District levels among school children and award prizes and certificates for winners under the patronage of Hon. Prime Minister at "Deyata Kirula" Exhibition.

iv. **To create an awareness on social services and efficiency in rendering of services by implementing the Citizens'- Clients' Charter since 2008.**

Objectives

- Continuous improvement of the quality of the service providing procedures in the public sector.
- Concurrence of the citizens regarding the standards of services provided by government institutions and the action that can be taken by the citizens / clients, if the services provided are not up to the standards.
- Ensure the ethical responsibility of rendering a quality and efficient service to the citizens / clients in response to the taxes paid by them.
- Ensure the responsibility entrusted on public servants in respect of the services provided by them to the citizens.
- Create a more proper awareness among the citizens / clients regarding rules and regulations as well as the procedures that should be followed in obtaining services from the public sector.
- Create awareness among the citizens / clients on the details / information required in obtaining their services from the public sector

v. **Coordination of the 2008-2015 SAARC Social Charter Action Plan.**

- A National Action Plan has been drafted in compliance with and to carry out provisions of the SAARC Social Charter that aims to improve the quality of life of the South Asians by way of promoting welfare. With the view of putting into effect the objectives therein the PM's office, with the assistance of the relevant line Ministries and other Government and non – government organizations, coordinates the action plan of Sri Lanka in this regard. The objective of this, is to implement provisions of the SAARC Social Charter which are very much relevant to Sri Lanka, along with specific targets and objectives within a given time.
- 2008- 2015 Action Plan focus on the following key areas.
 1. Poverty
 2. Youth
 3. Women
 4. Children
 5. Education

Progress Review Meetings will be held in order to monitor the achievements with respect to the objectives of the Action Plan, having close co-ordination with the relevant Ministries.

- For convenience of studying the Action Plan more easily, the aspects of Progress Review contained therein were revised.

6) Hon. Prime Minister's Overseas visits, meetings and discussions with diplomats and Agreements Signed.

Courtesy/Farewell Calls :

Date	Name of the foreign/local delegate	Country
2013.01.31	Mr. R K M A Rajakaruna, Ambassador designate to Bahrain	Sri Lanka
2013.02.01	H.E. Dr. Laszlo Kover, Hon. Speaker of the National Assembly of Hungary	Hungary
2013.02.08	Meeting with the Presidential Adviser of Iran and H.E. the Ambassador of Iran	Iran
2013.02.20	Ambassador of the Russian Federation H.E. Mr. Alexander A. Karchava	Russian Federation
2013.03.14	Ambassador of the People's Republic of China to Sri Lanka H.E. Wu Jianghao	China
2013.03.14	Ambassador of the United Arab Emirates H.E. Mr. Abdulhamid A.K. Al-Mulla	U.A.E.
2013.04.24	High Commissioner designate of Sri Lanka to Malaysia Mr. I. Ansar	Sri Lanka
2013.04.24	Non-Resident Ambassador of the Republic of Philippines to Sri Lanka H.E. Bahnarim Abu Guinomla	Philippines
2013.05.09	Mr. V Krishnamoorthy, Ambassador designate of Sri Lanka to the Kingdom of Saudi Arabia	Sri Lanka
2013.05.09	High Commissioner of Sri Lanka to Bangladesh - HE Sarath K Weragoda	Sri Lanka

2013.05.30	Leaving Ambassador of the State of Qatar to Sri Lanka H.E. Saed Abdulla Al-Mansoori	Qatar
2013.06.19	Leaving Ambassador/Head of Delegation of the European Union of Sri Lanka H.E. Bernard Savage	European Union
2013.07.24	Leaving Chief of Defence Staff Air Chief Marshal W D R M J Goonetilleke	Sri Lanka
2013.10.14	Advisor to the Spiritual Leader of the Islamic Republic of Iran and Secretary General of the World Forum for Proximity of Islamic School of Thought in Iran Hon. Ayatollah Muhammad Ali Tashkiri	Iran
2013.10.22	His Excellency Y K Sinha, High Commissioner of India	India
2013.10.25	H.E. David Daly, Ambassador of the delegation of the European Union	European Union
2013.11.05	Major General R M D Ratnayake and family	Sri Lanka
2013.11.29	H.E. Monsignor Joseph Spiteri, Departure of the Ambassador of Holy See, Apostolic Nuncio	Holy See
2013.12.04	H.E. Sushil Chandra Amatya, Ambassador of Nepal	Nepal
2013.12.19	H.E. Iskender Kemal Okyay, Ambassador of the Republic of Turkey	Turkey
2013.12.23	H.E. Azizuddin Ahmadzada, Ambassador of the Islamic Republic of Afghanistan	Afghanistan

Visits of Foreign Delegates to Sri Lanka :

Date	Name of the foreign delegate	Country
2013.02.01	<ul style="list-style-type: none"> • International Leader of The Salvation Army Gen. Linda Bond & Sri Lankan representatives. • Issuance of Commemoration Stamp to Hon. Prime Minister on the occasion of the 130th Anniversary of the Salvation Army. 	UK
2013.03.28	H.E. Ding Shaoxiang & the delegation, Yunnan Province, China.	China
2013.08.28 to 2013.08.31	H.E. Chung Hong Won, Prime Minister of the Republic of Korea	Korea
2013.09.06	Official delegation from Iraq headed by Minister of Labour and Social Welfare Hon. Nassar Al-Rubayee	Iraq
2013.10.23	SAARC officials and Cadet Corps attending the Herman Lose de Zoysa Camp	SAARC
2013.11.05	Hon. Saqer Ghubash, Minister of Labour of the UAE and the delegation	UAE
2013.11.06	HE Mr. Jan Kohout, MP, Minister of Foreign Affairs of the Czech Republic & the delegation	Czech Republic
2013.11.25	Hon. Pham Binh Minh, Minister of Foreign Affairs of the Socialist Republic of Vietnam and the delegation	Vietnam
2013.11.25	Hon. Yang Shiqui, Vice Minister of Human Resources and Social Security of the People's Republic of China and the delegation	China
2013.12.03	Mrs. Hoonae Kim, Head of Asia & the Pacific Division, IFAD Rome	Rome

Visits Abroad of Hon. Prime Minister :

Date	Occasion	Country
2013.02.21 to 2013.02.25	World Summit 2013 – Universal Peace Federation (Asia)	Seoul, Korea
2013.06.05 to 2013.06.09	1 st China-South Asia Expo and the 21 st China Kunming Import and Export Fair	Kunming, China
2013.08.23 to 2013.08.25	Closing ceremony of the 2 nd Asian youth Games	Nanjing city, China

Important Meetings/functions (Local) attended by Hon. Prime Minister :

Date	Occasion
2013.03.29	2013 Deyata Kirula – Ampara <ul style="list-style-type: none"> • Arts & Essay Competition – Distribution of Prizes • Distribution of Awards for the Best Stalls • Closing Ceremony
2013.05.25	Opening Ceremony – International "Vesak 2013" Festival
2013.08.06	Craft Award Ceremony – "Shilpa -2012"
2013.08.12	2 nd South Asia Regional Conference of FICAC, Colombo - Cinnamon Grand Hotel – Inaugural Ceremony.
2013.08.30	Unveiling of Portraits of late HE D.B. Wijetunga and Cabinet Minister and Head of CWC late Hon. S. Thondaman at the Parliament
2013.10.04	1 st meeting to organize Commemoration of the 66 th Independence Anniversary of Sri Lanka due on 04.02.2014
2013.10.28	Chief Guest at the Closing Ceremony of the Cadet Corps attending the Herman Lose de Zoysa Camp
2013.10.29	Annual Graduation Ceremony of Sir John Kotelawala Defence University
2013.11.25	Guest of Honour at the Unveiling Ceremony of the Statue of Ho Chi Minh at the Colombo Public Library Complex

7) Granting Permission to the Members of Parliament and Government Officials to travel abroad to attend Conferences/ Seminars/ Workshops and on Scholarships.

- ❖ Approval of the Hon. Prime Minister shall be obtained under PA circular 21/2007 for Hon. MPs and Staff Grade officers of Government institutions to travel abroad.
- ❖ Permission has been granted to 6156 officers during the period of 01.01.2013 - 31.12.2013.
- ❖ As per PA Circulars issued to this effect and as instructed by the Presidential Secretariat from time to time, the PM's office issues instructions in order to regulate these activities. In addition to that measures have been taken to rationalize relevant forms in which the details are furnished, enabling the applicant officials to obtain permission without delay.
- ❖ It is envisaged to introduce an online system to submit applications & obtain approval and necessary measures to that effect are now being taken.

The Summary of Granted Foreign Leave (01.01.2013 – 31.12.2013)

Serial. No.	Ministry	No. Officers
1	Ministry of Higher Education	1995
2	Ministry of Power & Energy	450
3	Ministry of Technology & Research	282
4	Ministry of Environment	279
5	Ministry of Agriculture	251
6	Ministry of Health	269
7	Ministry of Water Supply & Drainage	215
8	Ministry of Transport	144
9	Ministry of Irrigation & Water Resources Management	132
10	Ministry of Industry & Commerce	136
11	Ministry of Education	142
12	Ministry of Fisheries & Aquatic Resources	168
13	Ministry of Disaster Management	96
14	Ministry of Economic Development	158
15	Ministry of Civil Aviation	150
16	Ministry of Public Administration & Home Affairs	137
17	Ministry of Youth Affairs & Skills Development	137
18	Ministry of Livestock Rural Community Development	71
19	Ministry of Foreign Employment Promotion & Welfare	82
20	Ministry of Telecommunication & Information Technology	40
21	Ministry of Plantation Industries	51
22	Ministry of Local Government & Provincial Councils	22
23	Hon. Members of Parliament	39
24	Ministry of External Affairs	72
25	Ministry of Justice	48
26	Ministry of Co-operatives and Internal Trade	49
27	Ministry of Postal Services	51
28	Ministry of Construction & Engineering Services Housing & Common Amenities	26
29	Ministry of Land & Land Development	11
30	Ministry of Labour & Labour Relations	12
31	Ministry of Agrarian Services & Wildlife	14
32	Ministry of Coconut Development	07
33	Ministry of Sports	24
34	Ministry of Mass Media & Information	14
35	Ministry of Petroleum Industries	4
36	Ministry of Traditional Industries & Small Enterprise Development	22
37	Ministry of Buddha Sasana & Religious Affairs	8
38	Ministry of National Heritage	22
39	Ministry of Cultural & the Arts	17
40	Ministry of Minor Export Crops Promotion	21
41	Ministry of Indigenous Medicine	19
42	Ministry of Social Services	16
43	Ministry of Private Transport	38
44	Ministry of Productivity Promotion	04
45	Ministry of Public Management Reforms	03
46	Ministry of Child Development & Women's Affairs	01
47	Ministry of Rehabilitation & Prison Reforms	24
48	Ministry of Re-settlement	02
49	Ministry of State Resources & Public Enterprises Development	33
50	Ministry of National Languages & Social Integration	11
51	Ministry of Parliamentary Affairs	0
52	Ministry of Public Relations & Public Affairs	0
53	Ministry of Inquest promotion	54
54	Ministry of Botanical Gardens and public relation	36
55	Ministry of Education Services	08
56	Ministry of sugar Industry	04
57	Prime Minister's Office	10
58	Sri Lanka Parliament	25
	Grand Total	6156

8) Preparation and Presentation of Cabinet Memorandums, Parliamentary Reports and Bills and Submission of Answers to Parliamentary Questions

- ❖ Cabinet Memorandums including Private Member's Bills submitted by Hon. Prime Minister for and on behalf of the Parliament and other institutions as well as Cabinet Memorandums directly submitted by the Hon. Prime Minister are forwarded to the Secretary to the Cabinet of Ministers.
- ❖ Preparation of relevant Cabinet Memorandums and annexes in all three languages, forwarding decisions made by the Cabinet to relevant offices and follow up action on relevant matters.
- ❖ Reports and Bills presented to the Parliament through Hon. Prime Minister are forwarded to the Secretary General of Parliament. This is done in coordination with the Department of Legal Draftsmen the Attorney General's Department and other relevant institutions.
- ❖ In addition to the above, the Prime Minister's office prepare answers to parliamentary questions raised in respect of institutions under the purview of H.E. the President and in respect of the Prime Minister's Office coordinates questions of national interest as well as questions raised at the time of adjournment of the House.

09) Upgrading Information Technology Communication

Measures are being taken to follow the e-government policy by the Prime Minister's office. Accordingly the following steps were taken.

- 1) Establishment of an Information Technology Unit and appointing chief modernization officers.
- 2) Preparation of tri-lingual web-site for the Prime Minister's office.
- 3) Installation of software Security System.
- 4) Utilization of computer technology in the sections such of stores, transport, purchasing, arrival and departure of the staff, personal files, fixed assets.
- 5) Recognizing practical training requirements of the staff and grant them.
- 6) Preparation of it Action plan of the institute and implementation.
- 7) Grant required training for chief modernization officers.
- 8) Providing computer facilities for all the officers.
- 9) Inclusion of service provisions of the institution for the state information network.
- 10) Signing of agreements when outsourcing external people for the activities converted with all the software hardware and web-sites and update the sane

In addition to that arrangements have been made to further utilization of information technology for the internal administrative activities of the institution.

10) Human Resource Development

Local and foreign training have been provided for 80 officers during 2013.(foreign training – 09) The trainings provided on the following fields.

1. Improvement of knowledge in English.
2. Improvement of knowledge in Computer Technology.
3. Improvement of knowledge in management related subjects.

In addition, English language classes were conducted by a lecturer introduced by Public Service Training Institute to improve the English language of the staff.

- ❖ Further, a field visit as a part of staff training is organized annually where the aditions of the staff wiil be improved through various activities. This year's training programme was held in Mannar District where a programme on Development of Positive Attitude was also conducted.

EXPENDITURE REPORT - end of December.2013

Program 1 - Civil Administration			Project 1 - Office of the Prime Minister				
Object	Category	Estimate-2013	Supplemen.	F.R.66	Total	Total Expen..	Balance
Code			Allocation	Transfer	Estimate	end of December	
	Personal Emoluments						
1001	Salaries and Wages	10,000,000		393,380	10,393,380	10,393,374	6
1002	Overtime and Holiday Pay	4,500,000		(83,640)	4,416,360	3,447,654	968,706
1003	Other Allowances	7,500,000		1,800,000	9,300,000	9,030,470	269,530
		22,000,000			24,109,740	22,871,498	1,238,242
	Travelling Expenses						
1101	Domestic	1,500,000		(380,000)	1,120,000	1,116,749	3,251
1102	Foreign	4,500,000		(850,000)	3,650,000	3,505,252	144,748
	Supplies						
1201	Stationery and Office Requisites	2,750,000		4,000,000	6,750,000	6,679,032	70,968
1202	Fuel	13,000,000		(695,000)	12,305,000	11,691,971	613,029
1203	Uniforms	200,000		(41,000)	159,000	151,717	7,283
	Maintenance Expenditure						
1301	Vehicles	17,500,000		(6,050,000)	11,450,000	11,403,295	46,705
1302	Plant, Machinery and Equipment	800,000		(403,500)	396,500	377,646	18,855
1303	Buildings	1,500,000		(1,210,000)	290,000	276,034	13,966
	Contractual Services						
1401	Transport	450,000		10,205	460,205	460,202	3
1402	Postal and Communication	5,500,000		(1,891,900)	3,608,100	3,608,059	41
1403	Electricity & water	6,500,000		1,616,250	8,116,250	8,116,247	3
1404	Rents & Local Taxes	500,000		(381,500)	118,500	118,488	12
1405(1)	Entertainments & Gifts	12,000,000	5,000,000	2,952,226	19,952,226	19,952,226	0
1405(2)	Other	10,123,350	5,000,000	4,289,911	19,413,261	19,413,261	0
1405(3)	Dep.of National Botanic Gradens	4,876,650		2,818	4,879,468	4,879,468	0
		81,700,000			92,668,510	91,749,645	918,865
	Recurrent Total	103,700,000	10,000,000	3,078,250	116,778,250	114,621,143	2,157,107
	Rehabilitation and Improvement of Capital Assets						
2001	Buildings & Structures	5,000,000			5,000,000	2,796,250	2,203,750
2002	Plant, Machinery and Equipment	1,000,000			1,000,000		1,000,000
2003	Vehicles	1,000,000			1,000,000	647,363	352,638
	Acquisition of Capital Assets						
2101	Vehicles				-		-
2102	Furniture and Office Equipment	5,000,000			5,000,000	2,432,968	2,567,032
2103	Plant, Machinery and Equipment	1,000,000			1,000,000	975,200	24,800
	Capital Total	13,000,000			-	13,000,000	6,851,781

EXPENDITURE REPORT - end of December 2013

Head - 2	Program 1 - Civil Administration		Project 2 - General Administration & Establishment					
Code	Category	Estimate-2013	Supplemen. Allocation	F.R.66 Transfer	Total Estimate	Total Expen.. end of december	Balance	
1001	Salaries and Wages	35,000,000		-4526090	30,473,910	29,409,035	1,064,875	
1002	Overtime and Holiday Pay	9,000,000		-326550	8,673,450	7,974,003	699,447	
1003	Other Allowances	28,500,000		-1800000	26,700,000	26,296,755	403,245	
		72,500,000			65,847,360	63,679,793	2,167,567	
1101	Domestic	2,000,000		775290	2,775,290	2,775,289	1	
1102	Foreign	1,500,000		149,940	1,649,940	1,649,937	3	
	Supplies				-		-	
1201	Stationery and Office Requisites	2,500,000		1,500,000	4,000,000	3,994,018	5,982	
1202	Fuel	11,500,000		691,900	12,191,900	12,191,895	5	
1203	Uniforms	350,000		(25,000)	325,000	323,698	1,302	
1301	Vehicles	9,000,000		(1,000,000)	8,000,000	7,752,360	247,640	
1302	Plant, Machinery and Equipment	900,000		(352,000)	548,000	521,036	26,964	
1303	Buildings	825,000		(478,000)	347,000	330,214	16,786	
	Contractual Services				-		-	
1401	Transport	750,000		(363,000)	387,000	371,400	15,600	
1402	Postal & communication	3,000,000			3,000,000	2,210,348	789,652	
1403	Electricity & water	10,000,000		(671,050)	9,328,950	8,914,011	414,939	
1404	Rents & Local Taxes	500,000		120,000	620,000	619,890	110	
1405	Other	6,500,000		1,651,610	8,151,610	8,147,320	4,290	
1506	Property Loan Interest	800,000		550,000	1,350,000	1,316,127	33,873	
1701	Write off Books			1,024,700	1,024,700	1,024,663	37	
		50,125,000			52,674,690	52,142,207	532,483	
	Recurrent Total	122,625,000		(3,078,250)	118,522,050	115,822,000	2,700,050	
	CAPITAL EXPENDITURE							
			Rehabilitation and Improvement of Capital Assets					-
2001	Buildings and Structures	10,000,000			10,000,000	9,962,898	37,102	
2002	Plant, Machinery and Equipment	500,000			500,000		500,000	
2003	Vehicles	500,000			500,000	11,733	488,267	
2101	Vehicles				-		-	
2102	Furniture and Office Equipment	3,000,000			3,000,000	1,163,490	1,836,510	
2103	Plant, Machinery and Equipment	3,600,000			3,600,000	45,200	3,554,800	
2104	Building	35,000,000			35,000,000	33,118,675	1,881,325	
	Capacity Building						-	
2502	Developing Positive Attitudes	30,000,000			30,000,000	21,030,370	8,969,630	
2401	Tranning & Capacity Building	800,000			800,000	744,045	55,955	
	Capital Total	83,400,000			83,400,000	66,076,412	17,323,588	

