



வானீய னா காரீகை பூதுது அலாநாாண்டை
Ministry of Vocational & Technical Training
வாழ்க்கைத்தொழில், தொழில்நுட்பப்பயிற்சி அமைச்சு



வானீய நான்குல வினீவீடூலூ
University of Vocational Technology
வாழ்க்கைத்தொழில்சார் தொழில்நுட்பவியல் பல்கலைக்கழகம்



வாரீகை வாரீவை
ஆண்டறிக்கை
Annual Report

For the Period 2009.10.12 - 2009.12.31

12.10.2009 தொடக்கம் 31.12.2009 வரையான காலப் பகுதிக்கான

அக 100, கைலல லா, ரந்லூன
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No.100, Kandawala, Ratmalana

Message of the Chairman of the Interim Committee / Vice Chancellor

The responsibility entrusted to the Vice Chancellor and the Interim Management Committee by His Excellency the President to build a new University by upgrading an existing Technical Education Institution is indeed a great challenge and a responsibility.

Establishing physical facilities to support a university is a relatively easy task compared to absorbing and placing the staff of the existing institution to positions of a new university institution with a different academic and work culture. The biggest challenge for the Interim Committee was to manage this change to establish a new organizational structure with different academic and work ethics.

Year 2009 for the University of Vocational Technology (UNIVOTEC) has been more of this change management and less of financial management. This was because year 2009 is the transition year during which both institutions existed in parallel until the establishment of the University on October 12th.

What has been achieved is detailed elsewhere in this annual report. There is much work to be done. The Interim Committee is very grateful to the guidance and support received from the Hon. Minister and the Ministry Officials and other sister organizations coming under the Ministry during this transition year.

The Interim Committee also wishes to express its gratitude to Technical Education Development Project Director and his staff and the Staff of the Asian Development Bank in supporting the activities of the newly established institution.

The interim Committee fervently hopes that the UNIVOTEC will be able to achieve the objectives and tasks set out for it within the shorted possible time and that all academic and nonacademic staff will adjust to the change and extend their full support for the task.

Professor Kapila Goonasekera
Vice Chancellor/Chairman Interim Committee

Board of Governors of the University– as of October 2009

Ex-Officio Members

Prof. Kapila G A Goonasekera,
Vice Chancellor, University of Vocational Technology (Chairman).

Mr. H K Geethasena,
Additional Secretary (Developments), Ministry of Vocational & Technical Training.

Ms. Malanie Gamage,
Additional Director General (External Resources) Ministry of Finance & Planning

Mrs. MalaniePeris,
Secretary, Ministry of Higher Education, 18 Ward Place, Colombo 07.

Dr. H L Obeysekera,
Director General, Department of Technical Education & Training, Colombo 10.

Admiral DayaSandagiri,
Chairman, Vocational Training Authority of Sri Lanka, Colombo 05.

Mr. AmalSenalankadikara,
Chairman, National Apprentice & Industrial Training Authority, Rajagiriya.

Appointed Members

Prof. LakshmanJayatillake,
Chancellor, Wayamba University of Sri Lanka, Kuliyapitiya

Dr. NeelaPiyaseeliGunasekera,
Chairman, Women & Children's Bureau

Dr. E A Weerasinghe,
Director General, National Institute of Business Management

Eng. Cdr. Lionel Pinto,
No.69E, Botanical Gardens Road, Asgiriya, Gampaha.

Representative from the Institution of Engineers, Sri Lanka (IESL).

Eng. Jayantha Kumara Lankatilaka,
Institution of Incorporated Engineers, Sri Lanka (IIESL)

Mr. H Seneviratne,
Senior Manager (Investments), Board of Investments of Sri Lanka.

Mr. U K D Sugathadasa,
Dean, Faculty of Training Technology

Mr. D D Wijesinghe,
Dean, Faculty of Industrial & Vocational Technology

Mr. K A H Kalugampitiya,
Director General / Secretary to the Board

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University of Vocational Technology

1.0 Introduction

The National Institute of Technical Education of Sri Lanka (NITESL) was established in 1999 under the Parliamentary Act No. 59 of 1998. The main responsibilities of the National Institute of Technical Education of Sri Lanka (NITESL) were training of trainers, staff development of Tertiary and Vocational Education and Training Sector (TVET), development of curricula for the TVET Sector, development of Instructional resource materials and provision of necessary consultancy services for state and non-governmental organizations, and providing training to the other sectors. The NITESL was governed by a Board of Governors appointed by the Hon. Minister in charge of the subject, and the Chief Executive Officer of the Institute was the Director General.

In the year 2008 in August, the Institute was upgraded into the University of Vocational Technology (UNIVOTEC) under the Parliamentary Act Number 31 of 2008. The period from 15.10.2008 to 12.10.2009 was considered as the Year of Transition from the NITESL to UNIVOTEC. During the transitional period initial activities needed for the establishment of the University were implemented while the academic and other activities of the NITESL were continued. In order to implement the transitional process while the activities of the NITESL were maintained, the following Interim Committee (IC), as per the Sections 66 & 67 of the Act, was appointed by His Excellency the President under the recommendation of the Hon. Minister in charge of the subject.

1.1 Members of the Interim Committee

Prof. Kapila G A Goonasekera	Vice Chancellor / Chairman of the Committee
Mr. K A H Kalugampitiya	Director General/NITESL
Mr. D D Wijesinghe	Director/NITESL

1.2 Powers and functions of the Interim Committee

As provided in the University of Vocational Technology Act No. 31 of 2008 Section 66 (3) the IC shall have the power to

- (a) Allocate the staff, students, equipment, land, buildings and other facilities of the University and determine the structure and composition of each Faculty and disciplines and subjects that are to be assigned to such faculties, and
- (b) Exercise the powers of the Board and of any other Authority of the University, in respect of any matter concerning the University and the appointment of any person or persons, inclusive of officers named under this Act, for the purpose of organizing, carrying out and directing the functioning of the University during such period.

1.3 Establishment of University of Vocational Technology

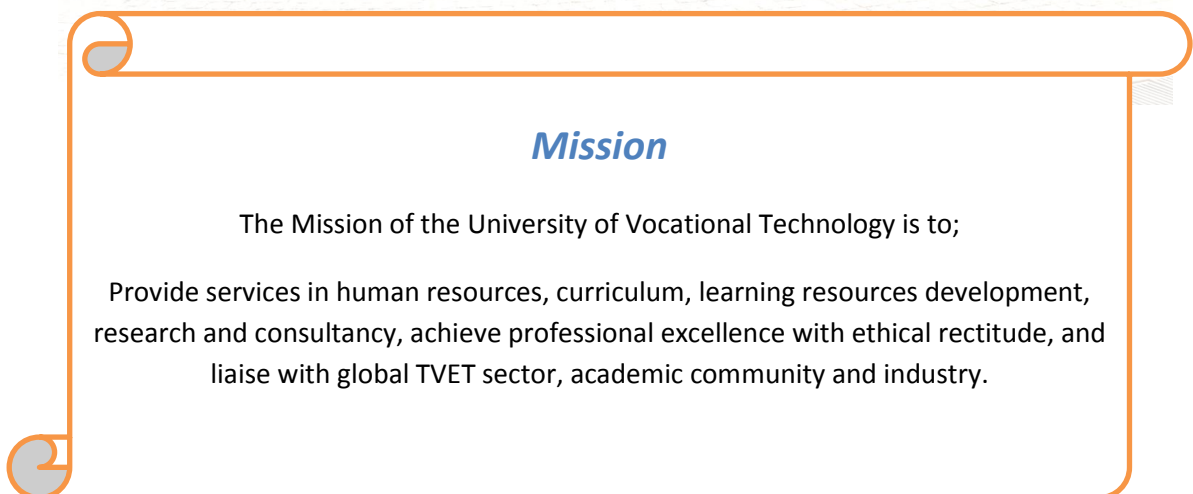
The University of Vocational Technology was established under the Parliament Act No. 31 of 2008, to provide higher educational opportunities for those who have acquired Diploma qualifications in Technical and Vocational Education fields. to ensure that the higher educational qualification obtained by those who pursue such studies will be a qualification which has recognize within as well as outside Sri Lanka, at present there exists no institution in the country equipped to provide higher academic awards to those who have acquired Technical and Vocational Education & Training. The University has been established in No.100, Kandawala, Ratmalana, and it was ceremonially declared open by His Excellency the President Mahinda Rajapaksa on 31st March 2009.

The Act No. 59 of 1998 of the National Institute of Technical Education of Sri Lanka was repealed and all its human and physical assets, as well as the functions and responsibilities were absorbed to the University of Vocational Technology, with effect from 12.10.2009.

1.4 Vision of the University



1.5 Mission of the University



1.6 Objectives of the University

OBJECTIVES OF THE UNIVERSITY

The objects of the University shall be to:

- (a) Assist in the progressive development of students in technical and vocational education and training system, based on their aptitudes and abilities to acquire a university education;
- (b) Provide pedagogical training for those undergoing training while serving in the technical and vocational education sector and industry;
- (c) Assist in the development of course curricula for technical and vocational education and training;
- (d) Provide courses of study for middle level technical personnel having qualifications acceptable for admission to the University;
- (e) Provide courses of study for those with National Vocational Qualifications to upgrade their competency and acquire academic qualifications;
- (f) Provide extension courses on continuous professional development ; and
- (g) Provide extension service to the public including institutions, in the construction, manufacturing and service sectors.

1.7 Powers of the University

POWERS OF THE UNIVERSITY

The University shall subject to the provisions of the Act, have the power to-

- (a) admit students and provide instructions in any approved branch of technical and vocational education and training as the University may determine;
- (b) make available opportunities for research and for the advancement and dissemination of knowledge;
- (c) hold examinations and assess student performance;
- (d) grant and confer degrees and other academic distinctions in conformity with any statute made for the purpose;
- (e) establish specialized institutes or schools;
- (f) co-operate by way of exchange of teachers, students and scholars or otherwise with other institutions in Sri Lanka or institutions abroad, having objects or interests similar to or substantially similar to those of the University;
- (g) make arrangements for the conduct of examinations for enabling those not instructed at the University to obtain degrees, diplomas and certificates from the University and to determine the courses of instruction for such examinations;
- (h) provide facilities for higher education to persons employed by the University;
- (i) confer honorary degrees or other distinctions on persons approved by the Academic Council and the Board, in conformity with any Statute made for the purpose;
- (j) recognize examinations passed and periods of learning pursued at any University established or deemed to be established under the Universities Act, No. 16 of 1978 and any higher educational institutions and technical and vocational or professional institutions of the State, within Sri Lanka, for the purpose of admitting students to this University, as approved by the Admission, Accreditation and Quality Assurance Council and the Academic Council;
- (k) erect, equip and maintain for the purpose of the University, Libraries, Laboratories, and other buildings for instructional purposes;
- (l) institute Senior Professorships, Professorships, Associate Professorships, Senior Lectureships, Lectureships, Assistant Lectureships and other non-academic posts, as may be required for the purposes of the University;
- (m) Institute and award fellowships, scholarships, exhibitions, bursaries, medals and other prizes in conformity with any Statute made for the purpose;
- (n) charge fees for any extension services provided to the public or any institution, as the case may be, and disburse the income so generated for the attainment of the objects of the University, in such manner as shall be prescribed by any Ordinance; and
- (o) do all such other acts or things as may be necessary for effectively exercising any of the powers conferred by the Act and for the attainment of the objects specified in Section 4 of the University of Vocational Technology Act No.31 of 2008.

2.0 Progress made during 2009

Vice Chancellor (VC) was appointed and assumed duties in January 2009. The year 2009 was a transitional year during which NITESL and UNIVOTEC both had parallel administration until UNIVOTEC was established on the 12th of October 2009 as provided by the Universities Act No. 31 of 2008.

During 2009 NITESL was administered and managed by the Director General (DG) of the NITESL while the University affairs were administered and managed by the IC appointed for the purpose.

2.1 Organizational Structure of the University

The organizational structure of the university was defined to carry out effective and efficient functioning of the university while accommodating the provisions of the University Act. No. 31 of 2008.

2.1.1 Board of Governors

The Board of Governors (BG) of the University consists of following ex-officio members:-

- (i) Vice Chancellor;
- (ii) Dean of Each Faculty;
- (iii) Secretary to the Ministry in charge of the subject or his nominee;
- (iv) Secretary to the Ministry in charge of the subject of Finance or his nominee;
- (v) Secretary to the Ministry in charge of the subject of Higher Education or his nominee;
- (vi) Head of the Body entrusted with the responsibility of regulating the activities of Colleges of Technology;
- (vii) Chairman of the Vocational Training Authority;
- (viii) Chairman of the National Apprentice and Industrial Training Authority; and

The members appointed by the Minister in Charge of the subject consisting of

- (i) Two members of the AC nominated by such Council from among its members;
- (ii) Such number of members as equal to the total number of members referred to sub paragraph (i),(ii),(iii),(iv), and (v) under ex-officio category and sub paragraph (i) of members appointed by the Minister in Charge of

the subject increased by one as described in the Universities Act. No. 31 of 2008.

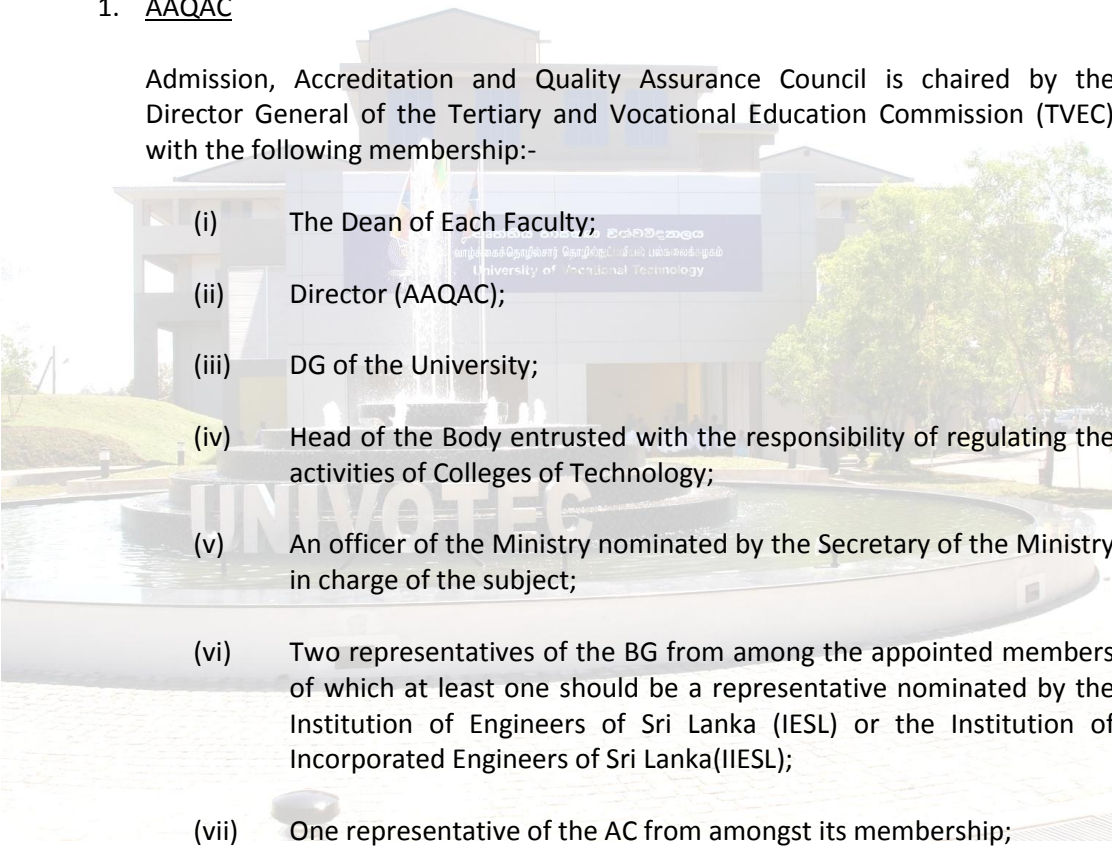
The total membership of the BG will be 21 members as at present with two faculties of study. The DG of the university serves as the Secretary to the BG.

2.1.2 Academic Administration

Academic administration comes under the purview of the Vice Chancellor, the two Councils namely, Admission, Accreditation and Quality Assurance Council (AAQAC) and the Academic Council (AC), and the Faculties of the University established for the purpose.

1. AAQAC

Admission, Accreditation and Quality Assurance Council is chaired by the Director General of the Tertiary and Vocational Education Commission (TVEC) with the following membership:-

- 
- (i) The Dean of Each Faculty;
 - (ii) Director (AAQAC);
 - (iii) DG of the University;
 - (iv) Head of the Body entrusted with the responsibility of regulating the activities of Colleges of Technology;
 - (v) An officer of the Ministry nominated by the Secretary of the Ministry in charge of the subject;
 - (vi) Two representatives of the BG from among the appointed members of which at least one should be a representative nominated by the Institution of Engineers of Sri Lanka (IESL) or the Institution of Incorporated Engineers of Sri Lanka (IIIESL);
 - (vii) One representative of the AC from amongst its membership;
 - (viii) Two Directors responsible for National vocational qualification and for accreditation from TVEC.

The members referred to under (v), (vi), (vii), and (viii) will be appointed by the VC. The DG of the university serves as the Secretary to the AAQAC .

2. Academic Council

The Academic Council is chaired by the Vice Chancellor consisting of the following membership:-

- (i) Dean of each Faculty;
- (ii) Every Senior Professor and Professor of the University;
- (iii) DG of the University;
- (iv) Director, Media and Information Services;
- (v) Director, AAQAC as ex-officio members and,
- (vi) Associate Professor and Senior Lecturers not exceeding seven representing each Faculty, elected by the permanent teachers of such Faculty from among their number;
- (vii) Lecturers and Assistant Lecturers equal to the total number of Faculties elected by the Faculty Board (FB); and
- (viii) Number of members equal to the number of Faculties recommended by the FB and appointed by the BG.

3. Faculty Board

Is chaired by the Dean of the Faculty each Faculty of the University and consists of the following membership:-

- (i) All Senior Professors, Professors, Associate Professors, Senior Lecturers, and Lecturers of a Faculty;
- (ii) Director, AAQAC;
- (iii) Director, MIS;
- (iv) Two members of the permanent staff imparting instructions in the Faculty excluding those under (i) elected from among those in the permanent staff;
- (v) Two students elected by the students of the Faculty from among their number; and
- (vi) Not more than five persons not being members of the staff of the university among persons of eminence from industry, in the areas study relevant to the faculty.

The organizational structure of the academic administration of the University is given in the Figure 1. The University currently has two Faculties.

The Faculty of Training Technology (FTT) has four Departments of Study. These are Department of Training Technology, Department Information and Communication Technology, Department of Foundation Studies, and Department of Management Studies. The FTT offers Bachelor of Education Technology degrees and Bachelor of Technology degrees in the field of Information and Communication Technology.

The Faculty of Industrial and Vocational Technology (FIVT) consist of four Departments of Study. These are; Department of Construction Technology, Department Electrical & Electronics Technology, Department of Food Science & Technology, and Department of Manufacturing Technology. The FIVT offers Bachelor of Technology degrees in the fields Mechatronics Technology, Manufacturing Technology, Building Services Technology, and Food Technology.

A Centre for Continuing Education (CEC) was incorporated to the organizational structure to carry out the functions undertaken by the NITESL. These functions are; curriculum revision and development, conduct Diploma and short training programmes and other outreach activities.

2.1.3 General administration

Organizational Structure of the General Administration of the University is given in Figure 2. The administrative policies, financial management & control will be the responsibility of the Vice Chancellor under the direct control and supervision of the BG. The Faculties and other Administrative units will be directly under the administrative control of the VC and the DG. Service units were placed under the administrative control of the directorate.

All academic staff will come under the administrative control of the VC and all non-academic staff will come under the administrative control of the DG. Each Administrative unit was identified by the type of service provided by these units.

Faculty Administration will be under the control of Deans and respective Heads of Departments. Media and Information Service, Learning Resources Development Centre, and Career Guidance and Counseling unit will come under the administrative control of Director, MIS. Admission, Accreditation and Quality Assurance Service, Continuing Education Centre and the Examination and Evaluation will come under the administrative control of the Director, AAQAS.

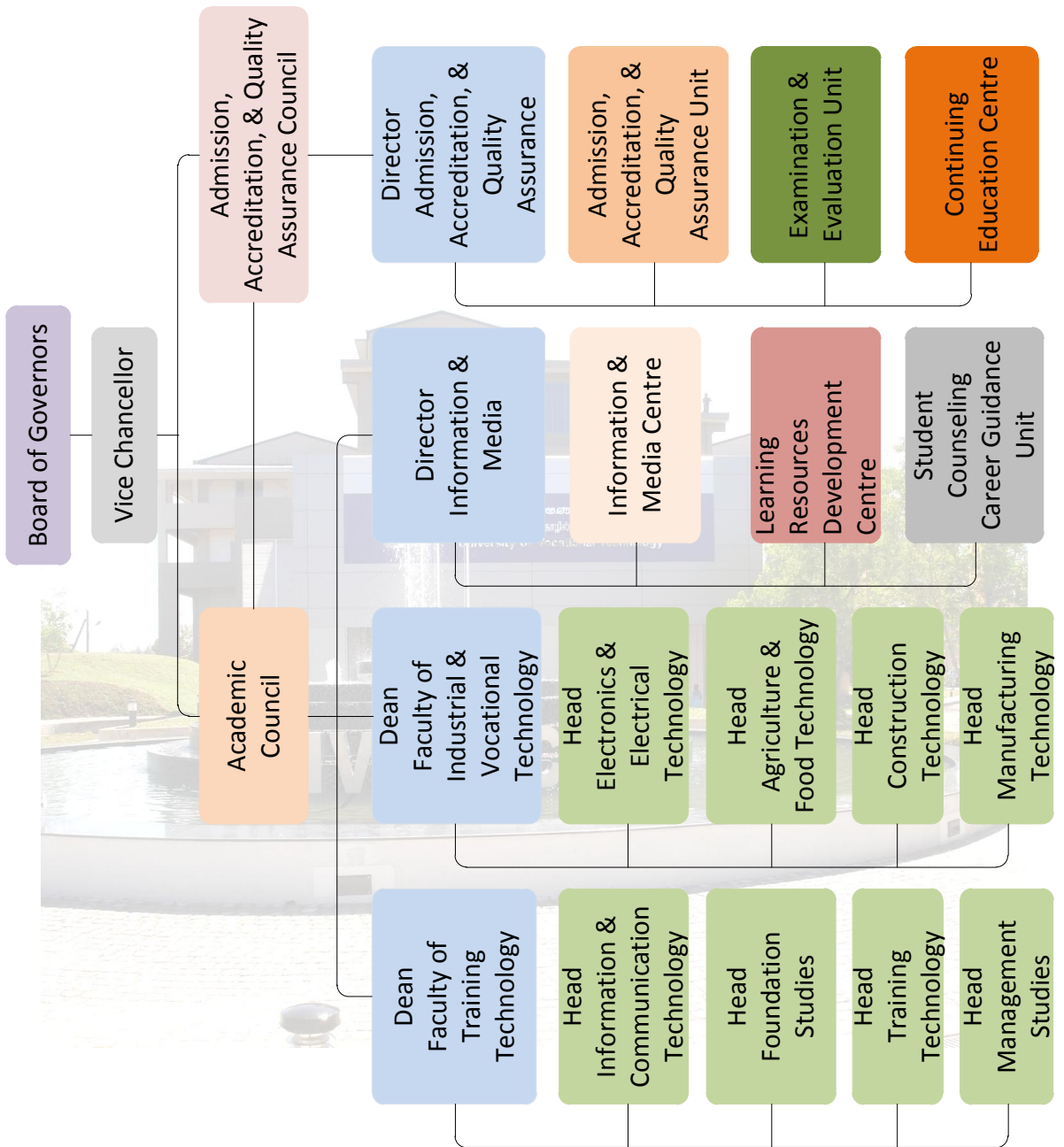


Figure 1. Organizational Structure - Academic Administration

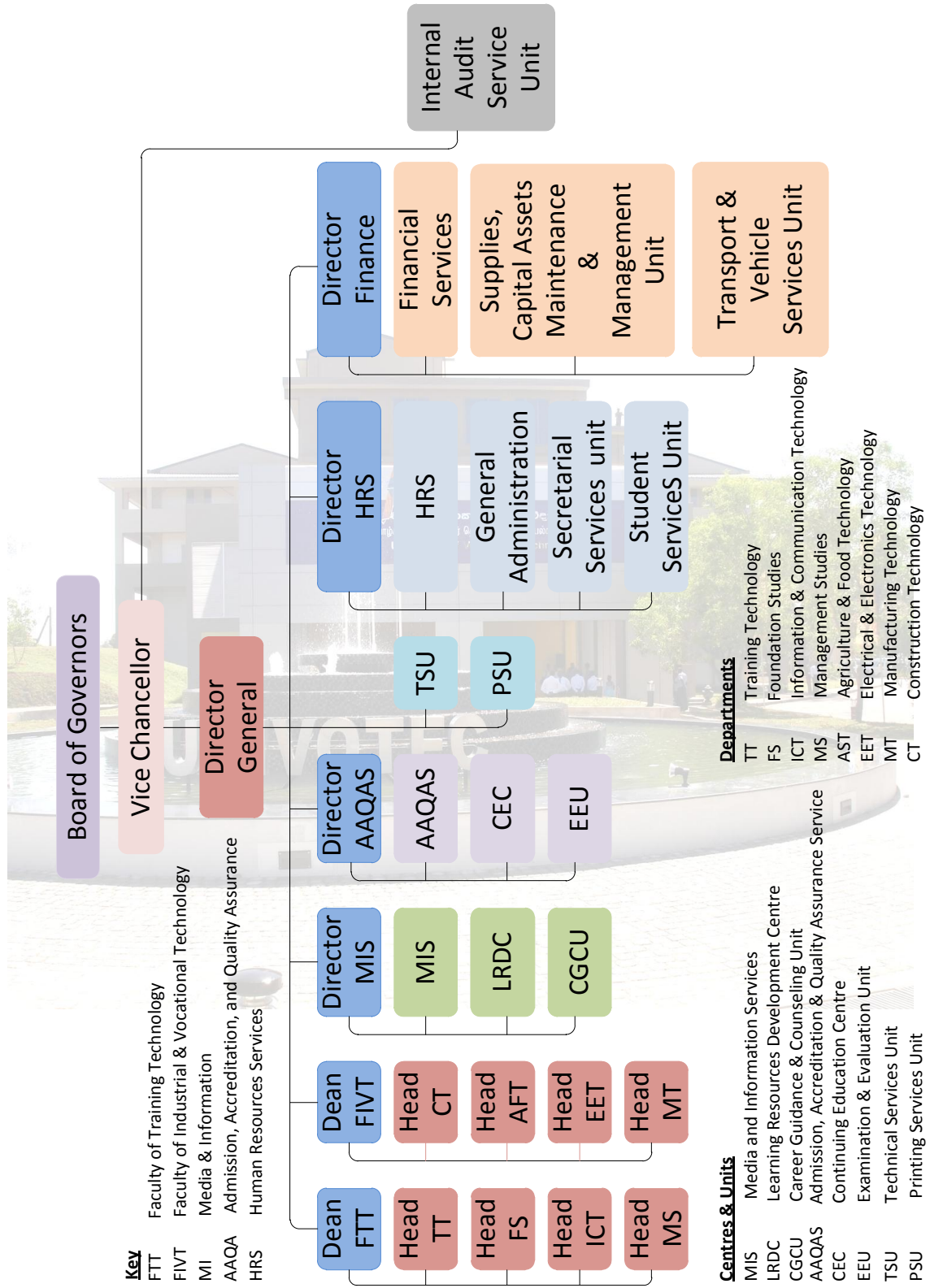


Figure 2. Organizational Structure - General Administration

Technical Services Unit and Printing Services Unit will be under the direct control of DG while the Director, Human Resources Services will be in charge of the Human Resources Services, General Administration, Secretarial Services Unit and the Student Services Unit. Financial services, Capital Assets Maintenances and Management Unit, and Transport and Vehicle Services Unit will come under the purview of the Director Finance. Internal Audit Service Unit will come under the Vice Chancellor. Other ad hoc committee such as Finance Committee, Supplies and Maintenance Services Committee, Procurement Committee, Leave and Scholarship Committee, Library and Information Services Committee, Research Committee will be established once the administrative unit starts functioning.

2.1.4 Achievements

- Organizational Structure was defined for the University. Faculties and units to carry out the functions of the University were identified in the organizational structure by February 2009.
- Emblem for the University was designed depicting NVQ levels. This was accepted by the IC as the official logo of the university during March 2009. The four blue rings depict the NVQ levels 1-4. The two maroon rings depict NVQ levels 5 & 6. The Golden lamp depicts the NVQ level 7 which is the degree level education at the University. The Emblem symbolizes the narrowing of the broad range of competencies to a specialized area once a student completes his degree level education.
- Two Faculties i.e. Faculty of Training Technology (FTT) and Faculty of Industrial & Vocational Technology (FIVT) were established with four Departments for each Faculty. These are namely; Departments of Training Technology, Information and Communication Technology, Foundation Studies, and Management Studies for the FTT; and Departments of Manufacturing Technology, Construction Technology, Electrical & Electronics Technology, and Agriculture & Food Technology for the FIVT. A Continuing Education Center (CEC) was identified in the organizational structure to continue the activities conducted by NITESL to accommodate the provisions in the University Act. A centralized Technical Resources Unit (TRU) and a Printing Unit (PU) under the Director General was identified to provide laboratory and class room scheduling, and arrangements to optimize the equipment and resources utilization. This was a prerequisite prior to absorbing the NITESL staff to UNIVOTEC.
- In addition to the Officer categories identified in the Act, i.e. Director General, Director (Information & Media), Director (Finance), and Director (Admission, Accreditation & Quality Assurance), a post of Director (Human Resources) was identified in the organizational hierarchy. The post of Director General and Director (Finance) were identified as administrative posts. The posts of Director (Information & Media), Director (Admission, Accreditation & Quality Assurance) and Director (Human Resources) were identified as academic administrative positions with the concurrence of the Management Services Department(MSD).



- Corporate plan of the University was developed in house as a joint effort of academic and other staff taking into consideration the organizational arrangements to define the activity plan for the next five years.
- Scheme of recruitment adopted for absorption of NITESL staff was the same as that of University Grants Commission. This is to maintain the same standards as is the case of other national universities with the concurrence of the MSD. Non-academic schemes of recruitment were prepared in conformity with the MSD defined guidelines of combined services in April 2009.
- Staff cadre was identified based on these schemes and the organizational structure identified for the university. Several meetings were held with the MSD in April to finalize cadre approval and finally approval for the cadre was granted by the MSD by the letters dated 27.07.2009 and 12.08.2009.
- All staff of the NITESL was absorbed into University service by 12th October 2009 as per provisions of the University of Vocational Technology Act.
- The post of Director / Finance was advertised in November 2009 and the applications received were shortlisted. However, due to the ongoing elections it was decided to postpone the selection interviews until the elections were over.
- Board of Governors (BG) was established as stipulated in the University Act and the first meeting of the Board of Governors was held on 01st November 2009. Thereafter the BG has met regularly.
- Mr. K.H Kalugampitiya was granted a contractual academic appointment with the approval of the BG and was requested to serve as Acting DG until the post is advertised and filled.
- Two Acting Deans were appointed to the two Faculties with the approval of the BG. Department Heads were appointed from among those qualified staff. Where there was no such qualified staff the Departments came under the purview of the two Deans. This enabled the formation of two formal Faculty Boards and the Academic Council as provided in the Act.
- The diploma programmes conducted by NITESL do not have NVQ levels. This is because these programmes were started long before the NVQ framework was introduced. In order to benefit those students who have followed the certificate and diploma programmes conducted by NITESL all such programmes were documented. The course contents, assignments, practical, examination questions, answer scripts, time tables and all other relevant documentation necessary for NVQ registration and accreditation were compiled with the assistance of the course coordinators and teaching staff by the end of October 2009. Application for registration and accreditation of these courses to the TVEC has been completed. Currently all Education related Diploma programmes have received registration notification by the TVEC and other courses are awaiting registration and NVQ accreditation.

- University developed its own website by November 2009 with the assistance of academic staff (Ms. S Nambuwasam played the lead role). The web portal was hosted at Sri Lanka Telecom with Univotech.ac.lk domain registration to fall in line with other universities. University e-mail system is also designed by University system administrators to provide official email address to all staff. The target is to move towards complete e- Governance by 2011.
- A website to upload e-learning material was developed (Mrs. Thenabandu played the lead role) simultaneously with the website. Finalized Learning Materials for B.Ed.Tech. degree and quantity Surveying Diploma will be uploaded in 2010 to commence e-learning service. All other degree programmes also will be offered on line as they are developed.
- Services of Mr. Andarawewa as a consultant for Management component of the B.Ed.Tech degree and B.Tech degree was obtained with the financial assistance from TEDP. The period of consultancy was from November to December 2009.
- Services of Mrs.W.Karunaratne (Additional Secretary, UGC) was obtained as a consultant from October 2009 for a period of 3 months to prepare and finalize the schemes of recruitments of all categories of employees and document university By Laws in line with the national university system. The Financial commitment for this consultancy was provided by the TEDP.
- B.Ed.Tech degree programme was completely revamped by December 2009 for the new student intake based on the experience gained from the ongoing programme started in 2008.
- Six B.Tech degree programmes were identified for the Faculty of Industrial and Vocational Technology Namely;
 - ❖ Building Services Technology,
 - ❖ Manufacturing Technology,
 - ❖ Mechatronics,
 - ❖ Network Technology,
 - ❖ Software Technology, and
 - ❖ Multi Media & Web Design Technology respectively.

The curricula for the B.Tech. (General) degree were developed in house and awaiting external validation.

- Bylaws of the degree programmes, student discipline, examination offences, student residence and student association were completed and currently under circulation among Academic Council (AC) members for finalization. These received BG approval before the commencement of degree programmes.
- A common format was prepared for Consultancies, research grants, and continuing education programmes in line with Treasury circular 380 and implemented.

- University Procurement Committee members were appointed by the Secretary to the Ministry of Vocational & Technical Education and this will begin functioning in the financial year 2010 along with other Ad Hoc committees of the BG such as Audit & Management Committee, Finance Committee, Scholarship & Leave Committee, and Appeals Board.
- Schemes of recruitment along with duty lists have been finalized and approved by the BG. These SORs have been submitted to the Ministry to obtain approval from the Salaries and Cadre Commission.

2.1.5 Problem Encountered in Absorption of staff and setting up the University

- Personal filling system maintained by NITSEL staff had not been satisfactory. Documents were filed in a haphazard way marking it difficult and time consuming to verify documents from the original sources. As a result qualifications were taken into consideration without any verification to start the process of absorption at the expense of nearly six months. This has created many problems. The filling system had to be revamped in order to make sense out of filing. It also added to the work load by making it necessary to verify all certificates. This is now being done in a systematic manner.
- Some staff been given very senior positions at NITSEL. This was because NITSEL schemes of recruitment did not require as high qualifications as those required by the national university schemes of recruitment. This has created problems of placing some of the staff at appropriate posts and salary levels.
- Large number of academic staff recruited to NITESL who did not possess Technical or engineering background or the academic merit and the need to accommodate them in the cadre. This has created an additional problem or providing them proper training to qualify in a field of technology or management.
- Years 2009 being an election year it was difficult to advertise and recruit the Director (Finance). The post was advertised but interviews could not be held due to election laws that prohibited recruitment until after election times.
- The building space for the Learning Resources Development Center (LRDC) which is part of NITESL is located in the 7th floor of the present Ministry of Vocational & Technical Training building. Although the entire building was originally designed for LRDC under the Skills Development Project implemented with ADB loan assistance it was confined to the 7th floor after the Ministry and other institutions occupied the building. Many constraints are present that does not permit proper functioning of the LRDC. Some of the problems identified are;
 - ❖ Location of the studio on the 7th Floor marking it difficult to move props and other necessary decorations.
 - ❖ The few qualified staff members present to operate the very sophisticated studio equipment provided by the Skills Development Project.

- ❖ Poor condition of the studio floor that does not allow proper operation of the movie cameras combined with the previously mention constraint has led to the underutilization of the sophisticated and expensive equipment.
- ❖ Insufficient funds allocation that does allow proper maintenance of central air conditioning.

Possible solutions to overcome these constraints are;

- To train the LRDC staff to use the equipment for the intended purposes,
- Rectify the floor conditions, and
- Allocate sufficient funds for the operation of LRDC.
- An alternative solution will be to move the LRDC from its present location to the university premises with properly designed studio facilities.

2.1.6 Technical Education Development Project (TEDP) and its implications

TEDP is a well-intentioned project implemented in 2008 to support the subject of Technical and Vocational Education that came under the purview of Ministry of Vocational & Technical Training. Financial assistance for the project is a loan agreement provided by the Asian Development Bank (ADB). A major objective of the project was to provide higher educational opportunities for those technically qualified individuals already serving the industry to advance their careers. This was primarily because of the fact that the national university system provided little or no mechanism for lateral entry to the system and therefore to fill the higher educational gap in Technical and Vocational Education. The Project envisaged upgrading nine Technical Colleges that came under the purview of the Department of Technical Education & Training to Colleges of Technology (COTs) in the nine provinces of the country to pride NVQ levels 5 and 6 qualifications. NVQ level 7, Bachelor of Technology degrees, is offered by the University of Vocational Technology, a university specifically established for the purpose by a separate University of Vocational Technology Act, which comes under the Ministry of Vocational & Technical Education (Youth Affairs & Skills Development as at present).

The Loan covenants of the ADB were specific with regard to the time frame of;

- Upgrading the selected Technical colleges to COTS
- Establishing UNIVOTEC under a separate University Act
- Appointing Vice Chancellor, Board of Governors and Officers of the University
- Transitioning formerly NITESL to UNIVOTEC
- Developing curricular for B.Ed.Tech and degree programmes
- Recruiting and Training Teaching staff of COTs at UNIVOTEC to complete a Bachelor of Education in Technology degree
- Equip COTs and University with up to date equipment to commence their programmes

However, due to unavoidable circumstances beyond control of any single agency involved in the TEDP, implementation of the loan covenants was delayed. As a consequence release of funds by the ADB also got delayed. This particularly affected the progress of work to be undertaken by UNIVOTEC. COTs have not yet recruited the needed staff in full due to strong union pressure and other unavoidable circumstance which also affected the input to the B.Ed.Tech degree programme of the UNIVOTEC at least for another year or two. This problem can be partly overcome by admitting a student outside of COTs until COTs staff input is ready.

Another major handicap to start the B.Tech degree programme is the delay in the implementation of partitioning, networking, furnishing and equip laboratories and other office space of the new building constructed for the university. Originally these were planned to be completed by end of 2009 so that degree programmes could be started in early 2010. However, this was delayed due to unavoidable causes. As such neither the staff could be moved to the new building nor the students intake to the new degree programmes could be taken in until late 2009 (October). These bridging courses can be conducted during the period June to August so that degree programmes can commence in October 2010. The Diploma certificates for the NVQ level candidates got delayed as such the University decided to offer a foundation programme for the selected candidates before commencing the regular degree programme to provide additional time for the NVQ certificates to be issued so that those students also can be included in the first intake.

Despite these difficulties the university has made substantial progress in all activities planned.

3.0 Facilities and Physical Resources

The new building complex built for the University was declared open by His Excellency the President 31st of March 2009. This new building houses the university administration, class rooms and laboratory space for the new university in addition to the buildings of the NITESL.

The University is equipped with the following laboratories required to provide high standard training for the stake holders.

3.1 Information and Communication Technology Laboratory

This laboratory is equipped with over 100 networked multimedia computers supplied with high speed internet connectivity. These facilities are used for ICT training and learning material development.

3.2 Audio Visual Laboratory

Audio visual laboratory is equipped with modern facilities needed for video recording editing. These facilities are used for training the stake holders in video production and producing multimedia e-learning materials. Also the laboratory supports both Non Linear Editing and Video Production Technology Diplomas conducted by the University.

3.3 Production Technology Laboratory

This laboratory has the facilities provided by the TEDP to train students in practical activities of various aspects in basic Production Technology subjects and supports the Production Technology degree programme at present.

3.4 Construction Technology Laboratory

The Construction Technology laboratory has facilities to train the students in practical works of multiple aspects of basic civil engineering subject and supports the Building services Technology degree programme at present.

3.5 Mechantronics Technology Laboratory

In this laboratory there are up to date facilities provided by the TEDP to train the students in practical activities of different aspects of Mechanical and electronics Technology subject areas.

3.6 Electrical and Electronics Technology Laboratory

The Electrical & Electronic Technology laboratory consists of the equipment and facilities to carry out practical activities of various aspects of basic electrical and electronic Technology. This laboratory provides support to Building Services and Mechatronics Technology degree programmes.

3.7 Language Laboratory

This Language Laboratory is equipped with a lecturer's master control unit and twenty student workstations with headsets and microphone combination systems. Using this system the lecturer at the master control unit can communicate individually or collectively with the students during practical activities. This laboratory will be used to train students primarily in English Language. Other languages required in the Vocational & Technical fields such as Japanese, Korean also will be introduced with assistance obtained from foreign embassies.

3.8 Library

This library maintains a collection of books totaling over 20,000. These books belong to various categories of subjects in the technical and vocational education field and they can be used by all the trainer categories in the field. In addition to the books, periodicals and daily newspapers nationally published in Sri Lanka are available for readers.

3.9 Learning Resource Development Center (LRDC)

This center has been established on the seventh floor of the "Nipunatha Piyasa" Elvitigala Mw, Narahenpita. It consists of modern technical facilities to produce audio-visual materials required for educational purposes.

3.10 Canteen Facility

The student Canteen facility established for NITESL may become insufficient for the needs of staff and students as the degree programmes are expanded. Plans are underway to construct an extension to expand the capacity and quality of service provided by upgrading the equipment and other facilities during 2010-2011.

3.11 New Acquisitions, Renovations and Reconstructions

- A new four storied building with a fountain in the front which was constructed for the administrative purposes of the UNIVOTEC under the funding of the Asian Development Bank. This building was ceremonially opened by His Excellency the President on 31st March 2009
- A new "Budu Medura" was constructed to compensate the old one which was removed as a result of the construction of the new administrative building of the UNIVOTEC
- A partially completed student common room will be rehabilitated and equipped to better serve the students and also to provide office space for the student body as provided in the Universities Act.

4.0 Cadre

4.1 Approved Cadre

4.1.1 Academic Staff

Table 1. Approved and Actual Academic Cadre

Designation of the Post	Number of posts		
	Approved	Actual	Changes
Professor	1	1	-
Senior Lecturer Grade I	4	3	-1
Director Information & Media	1	-	-1
Director Quality Assurance & Accreditation	1	-	-1
Director Human Resources Services	1	-	-1
Senior Lecturer Grade II	10	10	-
Lecturer (Probationary)	7	-	-7
Senior Assistant Librarian	1	-	-1
Assistant Librarian	3	3	-
Media Officer	1	-	-1
Total	30	17	-13

4.1.2 Academic Support Staff

Table 2. Approved and Actual Academic Support Staff Cadre

Designation of the Post	Number of posts		
	Approved	Actual	Changes
Senior Teaching Assistant	2	2	-
Teaching Assistants	25	25	-
Total	27	27	

4.1.3 Senior Management

Table 3. Approved and Actual Senior Level Management Staff Cadre

Designation of the Post	Number of posts		
	Approved	Actual	Changes
Director General	1	1	-
Director Finance	1	1	-
Total	2	2	-

4.1.4 Middle and Junior Level Management

Table 4. Approved and Actual Middle Level & Junior Level Management Cadre

Designation of the Post	Number of posts		
	Approved	Actual	Changes
Senior Assistant Registrar (Middle level)	-	1	+1
Assistant Registrar	3	2	-1
Assistant Bursar	2	3	+1
Internal Auditor	1	1	-
Statistical Officer	1	1	-
Producer	1	1	-
Total	8	9	+1

4.1.5 Management Assistants

Table 5. Approved and Actual Management Assistants Cadre

Designation of the Post	Number of posts		
	Approved	Actual	Changes
Management Assistant	72	72	-
Total	72	72	-

4.1.6 Primary Level

Table 6. Approved and Actual primary Level Employee Cadre

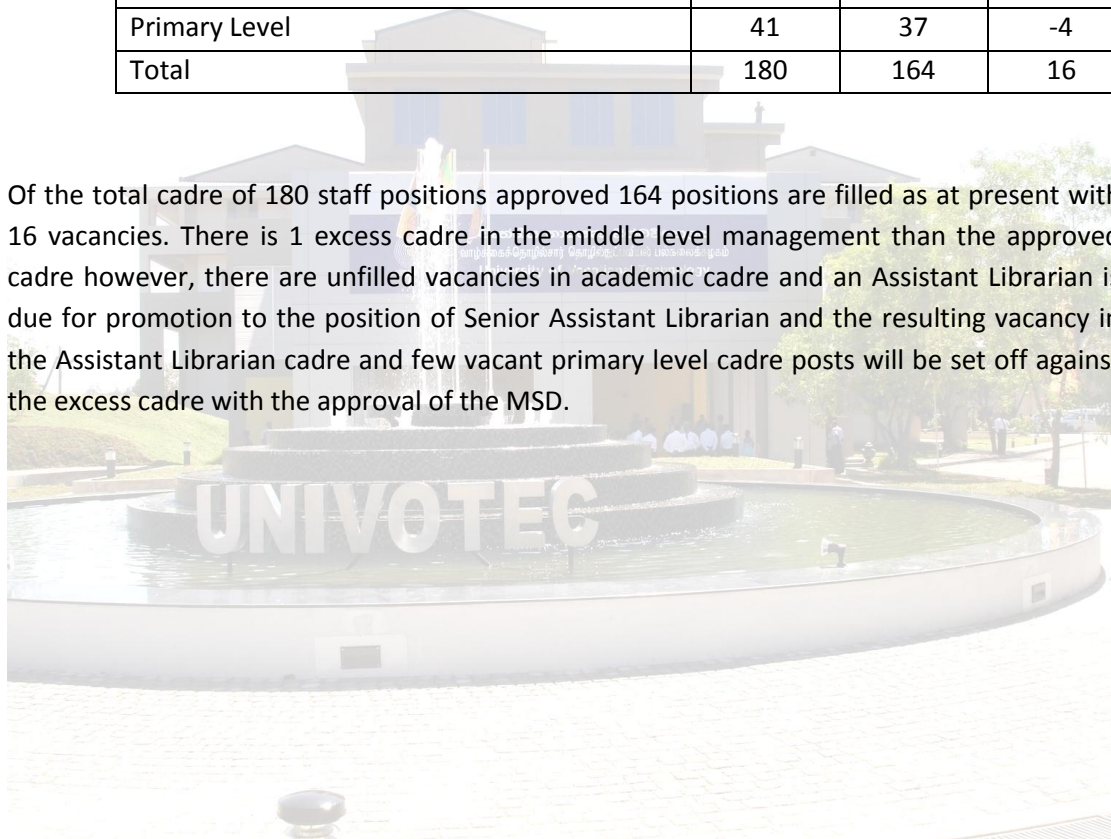
Designation of the Post	Number of posts		
	Approved	Actual	Changes
Skilled Grade	16	13	-3
Unskilled Grade	25	24	-1
Total	41	37	-4

4.1.7 Total Cadre

Table 7. Approved and Actual Total Cadre

Designation of the Post	Number of posts		
	Approved	Actual	Changes
Academic	30	17	-13
Teaching Assistants	27	27	-
Senior Level Management	2	2	-
Middle and Junior Level Management	8	9	+1
Management Assistants	72	72	-
Primary Level	41	37	-4
Total	180	164	16

Of the total cadre of 180 staff positions approved 164 positions are filled as at present with 16 vacancies. There is 1 excess cadre in the middle level management than the approved cadre however, there are unfilled vacancies in academic cadre and an Assistant Librarian is due for promotion to the position of Senior Assistant Librarian and the resulting vacancy in the Assistant Librarian cadre and few vacant primary level cadre posts will be set off against the excess cadre with the approval of the MSD.



University of Vocational Technology

5.0 Final Accounts

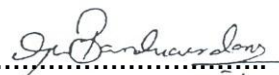
5.1 Statement of Financial Position

For the period of 12/10/2009 to 31/12/2009	Note	31.12.2009 Rs.	11.10.2009 Rs.
ASSETS			
Non- Current Assets			
Property, Plant and Equipment	1	100,076,989	97,816,095
CURRENT ASSETS			
Stocks		851,819	392,686
Staff Debtors	2	8,283,040	8,883,039
Debtors and Receivables	3	3,807,827	7,759,942
Pre - payments	4	500,508	113,108
Advances	5	422,959	3,239,904
Bank balances	6	(1,050,832)	3,430,962
Deposit Receivable	7	216,500	16,500
		13,031,820	23,836,141
Total Assets		113,108,809	121,652,236
LIABILITIES			
Current Liabilities			
Deposit payable	8	1,553,580	1,909,384
Accrued expenses	9	3,785,683	11,107,330
		5,339,263	13,016,714
Non-Current Liabilities			
Differed Income	10	78,053,883	75,650,748
Provision for Gratuity	11	7,376,946	7,100,109
Provision for Audit Fess		100,000	100,000
		85,530,829	82,850,857
Total Liabilities		90,870,092	95,867,571
Total Net Assets		22,238,717	25,784,666
NET ASSETS /EQUITY			
NITE Accumulated Fund	12	22,045,821	25,361,729
Revaluation Reserve	13		230,191
Other Funds	14	192,896	192,746
Total Equity		22,238,717	25,784,666

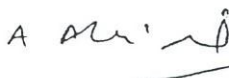


Prof.K.G.A.Goonasekera

Vice Chancellor



Prepared by
Mr.G.W.Banduwardana
Assistant Bursar



Mrs. Aruni Aluthge
Director Finance

5.2 STATEMENT OF FINANCIAL PERFORMANCE

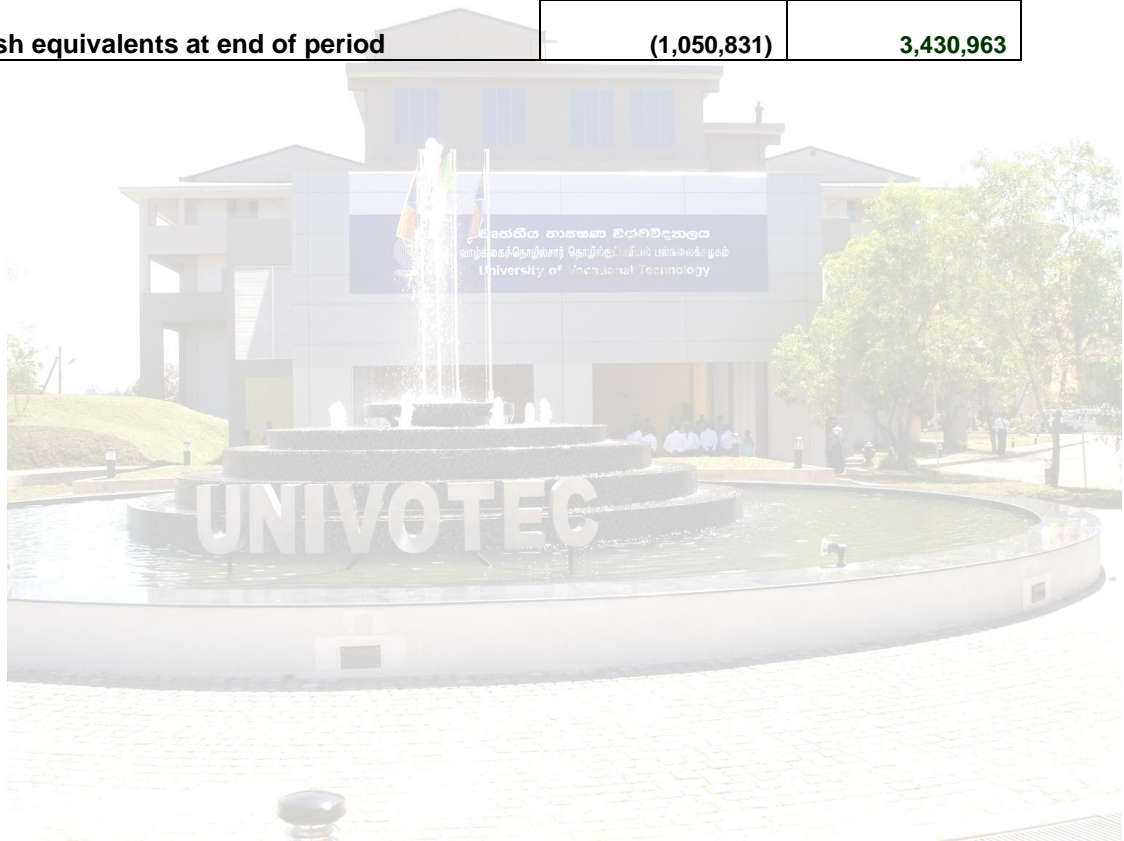
For the period of 12/10/2009 to 31/12/2009	Note	31.12.2009 Rs.	11.10.2009 Rs.
Operating Revenue			
Recurrent Grant		19,900,000	60,050,000
Course Fees	15	1,510,000	7,537,878
Consultancy Income (Net)	16	507,856	8,848,668
Amortization of Differed Income		2,645,184	8,479,525
Other Income	17	768,424	2,334,128
Surplus from LRUC & LRDC	18	(1,526,156.75)	1,608,656.76
Total Operating Revenue		23,805,307	88,858,856
Operating Expenses			
Personal emoluments	19	10,033,507	49,686,706
Utility and other services	20	2,873,860	10,587,071
Staff development and welfare	21	122,052	768,042
Transportation	22	1,012,583	3,152,058
Repairs and maintenance of assets	23	1,288,498	5,303,587
Supply and requisites	24	765,419	2,411,947
Library services	25	34,250	198,484
Academic, training and evaluation	26	3,227,778	9,302,822
Publication and information service	27	307,464	1,004,999
Financial charges	28	17,485	44,467
Travelling	29	298,915	1,359,552
Gratuity		336,957	1,260,422
Depreciation	30	3,781,890	13,471,029
Bad Debtors	32	4,969,474	
Total Operating Expenses		29,070,133	98,551,186
Surplus / (Deficit) from Operating Activities		(5,264,826)	(9,692,330)
Prior period adjustment	31	1,445,046	(246,661)
Net Surplus /(Deficit) for the period		(3,819,780)	(9,938,991)

University of Vocational Technology

5.3 CASH FLOW STATEMENT

For the period of 12/10/2009 to 31/12/2009	31.12.2009 Rs.	11.10.2009 Rs.
Cash flows from operating activities		
Deficit / Surplus from ordinary activities	(5,264,826)	(9,692,330)
Non - Cash Movements		
Amortization of Differed Income	(2,645,184)	(8,479,525)
Depreciation	3,781,890	13,471,029
Gratuity	336,957	1,260,422
Bad debts	4,969,474	-
Audit Fees		100,000
Adjustment of Previous Year Assets		(17,748,946)
Previous year over provision of depreciation	-	1,005,422
Operating Profit Before Changes in W/C	1,178,311	(20,083,928)
(Increase)/Decrease in Stocks	(459,133)	(228,274)
(Increase)/Decrease in Staff Debtors	599,999	475,842
(Increase)/Decrease in Debtors and Receivables	(1,017,359)	3,878,476
(Increase)/Decrease in Pre-payments	(387,400)	88,718
(Increase)/Decrease in Advance	2,816,945	(1,785,678)
(Increase)/Decrease in Deposit Receivables	(200,000)	20,318
Increase/(Decrease) in Deposit payable	(355,804)	(244,351)
Increase/(Decrease) in Accrued expenses	(7,321,647)	9,925,087
Prior year adjustment	1,445,046	(246,661)
Net cash flows from operating activities	(3,701,041)	(8,200,452)
Cash flows from investing activities		
Land		-
Buildings	(2,870,906.00)	(9,298,342)
Motor Vehicles		-
Computers	(2,851,647)	(348,900)
Furniture and Fittings	(114,503)	(868,899)
Office Equipment	(18,900)	(1,694,480)
Teaching Equipment's		(3,095,000)
Plant and Machinery		
Books		-
Other Assets	(186,827)	(3,581,465)
Road Development		-
Gratuity Payment	(60,120.00)	
Boundary of Walls		

Net cash flows from investing activities	(6,102,903)	(18,887,085)
Cash flows from financing activities		
Capital Grant - Treasury	6,000,000	15,000,000
Capital Grant - Ministry		14,291,555
NITE Accumulated Fund	(678,000)	(1,286,021)
Other Funds	150	9,600
Net cash flow from financing activities	5,322,150	28,015,133
Net increase/(decrease) in cash and cash equivalents	(4,481,794)	927,595
Cash and cash equivalents at beginning of period	3,430,963	2,503,367
Cash and cash equivalents at end of period	(1,050,831)	3,430,963



University of Vocational Technology

5.4 STATEMENT OF CHANGES IN NET ASSETS

For the period of 12.10.2009 to 31.12.2009	Accumulated Fund	Re- Valuation Reserve	Other Funds	Total Net Assets
	Rs.	Rs.	Rs.	Rs.
Balance as at 01.01. 2009	37,668,507	1,104,918	183,146	38,956,571
Prior year adjustment	-			-
Adjustment of differed Income				-
Adjustment of revaluation reserve	-	(874,727)		(874,727)
Adjustment NITE Acc. Fund	(2,367,786)			(2,367,786)
Surplus /(Deficit) for the period	(9,938,991)			(9,938,991)
Transfer to un claim deposit				-
Deposit for the period			9,600	9,600
Balance as at 11.10. 2009	25,361,730	230,191	192,746	25,784,667
Balance as at 12.10. 2009	25,361,729	230,191	192,746	25,784,666
Adjustment of revaluation reserve		(230,191)		(230,191)
Adjustment from Differed Income				-
Prior year adjustment	-			-
Adjusted NITE Acc. Fund	503,872.65			503,873
				-
Surplus /(Deficit)/Charge for the period	(3,819,780)			(3,819,780)
				-
Deposit for the period			150	150
Balance as at 31.12. 2009	22,045,822	-	192,896	22,238,718

ACCOUNTING POLICIES

For the period from 12th October 2009 to 31st December 2009

01. GENERAL

The financial statements are prepared in conformity with Generally Accepted Accounting Principles, and the Accounting Standards laid down by the Chartered Accountants of Sri Lanka, and have been applied consistently on historical cost basis with no adjustment are made for inflationary factors.

02. FORMAT OF ACCOUNTS, PRIOR YEAR FIGURES AND PHRASES

The financial statements presented in accordance with the format of accounts prescribed by public enterprises circular No. PED/19 with appropriate changes. Certain prior year figures and phrases have been re-arranged wherever necessary to conform to the current year presentation.

03. GOVERNMENT GRANT AND SUBSIDIES

Government grants on which the organization depends it's expenditure have been accounted on receipts basis. Grants which are of recurrent nature have been accounted as a credit as a credit to the income and related expenses have been accounted for where as grants that are of capital nature have been credited to the differed income and amortized annually.

04. PROPERTY PLANT AND EQUIPMENT

4.1 Cost

Assets are stated at cost less accumulated depreciation. The cost of property, plant and equipment is the cost of acquisition together with any expenses incurred in bringing the assets to its working condition for its intended use.

4.2 Depreciation

Freehold land is not depreciated. Depreciation is charged on all other property, plant and equipment on the straight-line basis to write off the cost / valuation over estimated useful lives as follows.

• Building	Over 20 Year @	5%
• Motor Vehicles	Over 04 Year @	25%
• Computer	Over 04 Year @	25%
• Furniture & Fittings	Over 10 Year @	10%
• Office Equipment	Over 10 Year @	10%
• Teaching Equipment	Over 10 Year @	10%
• Book	Over 10 Year @	10%
• Other Assets	Over 10 Year @	10%

Full year depreciation is provided on property, plant & equipment purchases during the year and in the year of disposal no depreciation is charged.154

However depreciation for the current period was calculated proportionately since University is functional only for 2.5 Months.

4.3 National institute of Technical Education of Sri Lanka was functioning as a department of Education Training and was converted to a body with effect from 8th January 1999. Assets, which have been acquired from the Department of Technical Education and Training have not been taken to the books except Motor vehicles and Library Books. valuation process is now underway and will be included in the next year Final Accounts.

4.4 Motor Vehicles (Acquisition) have been fully depreciated up to the year 2003. Therefore the depreciation of the Motor Vehicles have been applied only for the vehicle No. NA-2503, which was bought in 2006.

05. GRATUITY

Provision has been made in the financial statement for retiring gratuity, which may fall due for payment under the payment of Gratuity Act No. 12 of 1983 for all the employees who has been continued service in the Institute.

06. FINANCIAL PERFORMANCE STATEMENT

The surplus of the statement of financial performance have been arrived at after making provision for all known liabilities and depreciation of Fixed Assets.

07. CASH FLOW STATEMENT

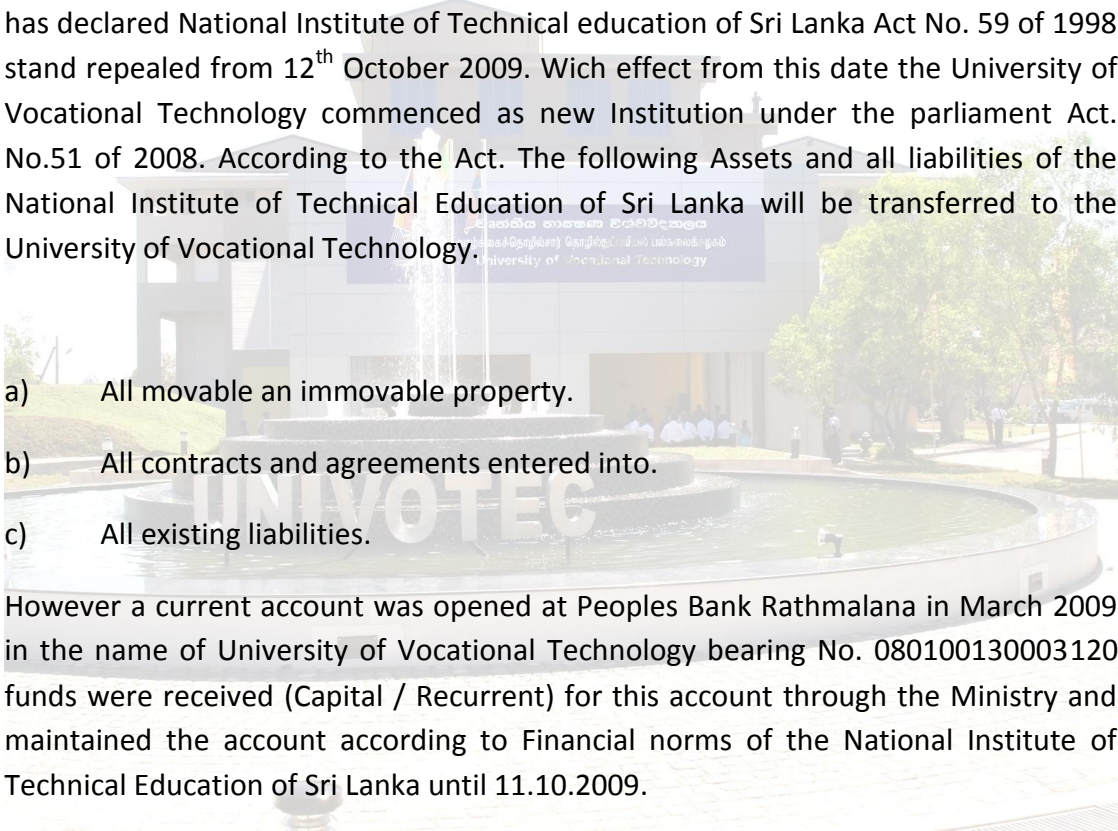
The cash flow statement has been prepared by using the "Indirect Method" cash and cash equivalent comprise of bank balances of the institute bank accounts.

08. DISCLOSURES

Events after balance sheet date

(Under SLAS NO : 12)

According to the extraordinary gazette of the Democratic Socialist Republic of Sri Lanka Issued on 09 -10 -2009, The hon Minister of Vocational & Technical Training has declared National Institute of Technical education of Sri Lanka Act No. 59 of 1998 stand repealed from 12th October 2009. With effect from this date the University of Vocational Technology commenced as new Institution under the parliament Act. No.51 of 2008. According to the Act. The following Assets and all liabilities of the National Institute of Technical Education of Sri Lanka will be transferred to the University of Vocational Technology.

- 
- a) All movable and immovable property.
 - b) All contracts and agreements entered into.
 - c) All existing liabilities.

However a current account was opened at Peoples Bank Rathmalana in March 2009 in the name of University of Vocational Technology bearing No. 080100130003120 funds were received (Capital / Recurrent) for this account through the Ministry and maintained the account according to Financial norms of the National Institute of Technical Education of Sri Lanka until 11.10.2009.

09. INVENTORIES

Inventories consist of stationery, consumables and computer, photocopy, toners. The cost has been calculated first in out method.

10. CONSOLIDATED FUND

Expenditure relating to past period was adjusted from the consolidated fund and shown as accruals.

Notes to the Accounts

5.6 Notes to the Accounts

For the period of 12/10/2009 to 31/12/2009	Balance As at 12/10/2009	Adjustm.	Addition	Disposals	Balance As at 31/12/2009
	Rs.	Rs.	Rs.	Rs.	Rs.
1 Property, Plant & Equipment					
1.Rehabilitation & Improvements					
Land	4,633,189				4,633,189
Buildings	40,409,498		15,575		40,425,073
Motor Vehicles	1,992,090				1,992,090
Computers	738,332				738,332
Office Equipment	76,103				76,103
Teaching Equipment	3,877,763				3,877,763
Plant and Machinery	613,446				613,446
Other Assets	367,148		167,577		534,725
Boundary of Walls	874,485				874,485
Road Development					-
Books	225,000				225,000
2.Acquisition of Fixed Assets					
Buildings	23,459,827		2,855,331		26,315,158
Motor Vehicles	13,990,000				13,990,000
Computers	24,370,243		2,851,647		27,221,890
Furniture and Fittings	12,515,045		114,503		12,629,548
Office Equipment	6,676,892		18,900		6,695,792
Teaching Equipment	28,213,912				28,213,912
Plant and Machinery	14,283,246				14,283,246
Books	13,318,293				13,318,293
Other Assets	7,974,785		19,250		7,994,035
TOTAL	198,609,305	-	6,042,783	-	204,652,089

Notes to the Accounts -

For the period of 12/10/2009 to 31/12/2009	Balance As at 12/10/2009	Adjustment	Charges for the period	Disposals	Balance As at 31/12/2009
	Rs.	Rs.	Rs.	Rs.	Rs.
Depreciation					
1.Rehabilitation & Improvements					
Buildings	5,002,719	-	421,094		5,423,813
Motor Vehicles	1,995,919	-	27,323		2,023,242
Computers	651,975	-	14,889		666,864
Office Equipment	51,686		1,585		53,272
Teaching Equipment	2,163,091		80,786		2,243,878
Plant and Machinery	218,983		12,780		231,763
Other Assets	166,748		11,140		177,888
Boundary of walls	122,063		9,109		131,172
Books	40,312		4,687		45,000
2.Acquisition of Fixed Assets					
Buildings	8,603,428		274,116		8,877,545
Motor Vehicles	10,465,052		542,447		11,007,500
Computers	22,142,837		649,953		22,792,791
Furniture and Fittings	4,627,015	-	263,115		4,890,131
Office Equipment	3,364,563		139,495		3,504,058
Teaching Equipment	18,016,069		587,789		18,603,859
Plant and Machinery	7,794,033		297,567		8,091,601
Books	12,072,148	-	277,464		12,349,613
Other Assets	3,294,561	-	166,542		3,461,104
Total Depreciation	100,793,210	-	3,781,889	-	104,575,100
TOTAL NET VALUE	97,816,094				100,076,989

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
2 Staff Debtors			
Distress Loans		8,128,639	8,504,972
Festival Advances		151,500	336,000
Special Advances		2,900	42,067
		8,283,040	8,883,039
3 Debtors and Receivable			
Rent Income		48,393	48,393
Water Charges		9,819	9,819
Consultancy Curriculum			-
Telephone		17,677	17,677
Electricity		9,309	14,580
Ministry of Vocational Training		-	-
Norad A/C		3,722,630	2,700,000
LRUC Reimbursement			3,235,790
LRDC Reimbursement			1,456,827
SDP Reimbursement			276,858
		3,807,827	7,759,942
4 Pre-payments			
Insurance payments		163,536	105,283
Rent & Rate		2,251	-
Repair maint-Others		260,000	
Financial Charges		-	7,825
		425,787	113,108
5 Advance			
Sundry advance		410,959	3,224,904
Travelling Advances		12,000	15,000
Festival Advance		-	
		422,959	3,239,904
6 Bank balances			
Bank of Ceylon - Rathmalana			
A/c No. 229918		58,326	(193,331)
A/c No229929		962,570	2,217,734
Peoples Bank - Rathmalana			
A/c No.101175		(2,442,985)	360,372
Peoples Bank - Rathmalana			
A/c No.3120		371,257	(307,239)
		-	1,353,426
		(1,050,832)	3,430,962
7 Deposit Receivable		216,500	16,500
		216,500	16,500
8 Deposit Payable			
Miscellaneous		1,238,305	1,596,109
Library Deposit		247,275	246,275
Hostel Deposit		68,000	67,000
		1,553,580	1,909,384

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
9 Accrued Expenses			
Overtime		118,910	120,092
Holiday Payments		-	5,795
Lecture Fees		271,288	421,958
Acade. & Trai.- Others		-	7,641
Travelling		19,498	1,225
Curriculum Meeting		168,750	25,055
Resource Person Fee		-	75,794
Water		131,993	309,432
Telephone		184,241	563,322
Audit fee		-	-
Stationery		-	1,731
Salaries and Wages		27,306	3,429,777
Bank Charges		200	3,750
Cost of Living		12,850	731,250
Staff Training		-	54,075
Function		-	492,390
Fuel		-	94,446
Foreign Travelling		-	91,043
Meals to participants		-	17,463
Canteen Facilities		-	6,885
Utility and Other services		7,095	32,495
Other Allowances		-	3,400
Electricity		397,812	965,301
Security service		88,667	147,893
Janitorial Services		129,640	135,900
Repa. & Mainte. - Others		225,005	418,471
Repa. & Mainte. - Building		142,999	100,000
Repa. & Mainte. - Office Equipment		-	569,682
Repa. & Mainte. - Vehicles		342,460	235,643
Repa. & Mainte. - Teaching Equipment		46,350	161,750
Hire of Vehicles		40,000	80,154
Consumable Stock		455,329	413,064
Rate & Taxes		-	48,212
Consultancy - TEDP		130,700	246,253
Periodicals		-	50
News papers		12,285	23,580
Consultancy Training		3,290	-
Consultancy Research		-	13,559
E.P.F. Contributions		4,819	470,421
E.T.F. Contributions		1,205	1,227
Printing Administration		36,000	-
Deposit Payble		105,494	-
Publication & Information - Printing		678,000	36,000
Advertising		-	147,565
Uniform		500	-
LRDC Payment		3,000	-
Publication & Information - Exhibition		-	287,209
		3,785,683	11,107,330

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
10 Differed Income			
Balance as at.10.11.2009		75,650,748	52,859,074
Accmu. Capital Contribution-Treasury			
Accmu. Revaluation Reserve			-
Capital Contribution for the year-Treasury		6,000,000	15,000,000
Adj. of NITE Accumulated Fund		(1,181,873)	1,104,918
Capital Contribution for the year-Ministry		-	14,291,555
Amortization of Accumu. Depreciation			-
Amortization of Depreciation for the year		(2,414,993)	(7,604,799)
Balance as at.31.12.2009		78,053,883	75,650,748
11 Provision for Gratuity			
Balance as at.01.01.2009		7,100,109	5,900,337
Gratuity payment		(60,120)	-
Adjustment		-	(60,650)
Provision for year 2009		336,957	1,260,422
Balance as at.31.12.2009		7,376,946	7,100,109
12 NITE Accumulated Fund			
Balance as at.01.01.2009		25,361,729	37,668,506
Adjustment of .Previous year			-
Adjustment of .Differed Income		1,181,873	-
Amortization of Accumu. Depreciation		-	-
Adjustment of .Revaluation Reserve			-
Adjusted NITE Acc. Fund		(678,000)	(2,367,786)
Surpluses/(Deficit) Transferred from F/P		(3,819,780)	(9,938,991)
Balance as at 31.12.2009		22,045,822	25,361,729
13 Re valuation Reserve			
Revaluation of Books		230,191	1,104,918
Accu. Dep. of Books			-
Amortization of Depreciation for the year		230,191	(874,727)
			230,191
14 Other Funds			
Institute Development Fund		170,484	170,484
Staff Development Fund		3,812	3,812
Library Development Fund		18,600	18,450
		192,896	192,746

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
15 Course fees			
National Diploma in Engineering Technology		3,000	895,508
National Certificate in Stil Photography		91,000	210,000
National Diploma in Vocational Training Technology		82,000	
National Diploma in Training Technology		94,000	15,000
National Certificate in Computer Hardware			108,000
Ms - Office & Multimedia Application			71,375
National Diploma in Multimedia Graphic Designing			-
Multimedia & E - Learning			-
National Deploma in Rreserch Technology			-
National Deploma in Video Production Technology		720,000	718,836
National Deploma in Non Leanier Editing		445,000	283,000
National Deploma in English		10,000	579,000
National Deploma in Computer Science		10,000	400,000
Web Designing Technology			-
National Diploma in Quntity sarveing		55,000	4,257,159
		1,510,000	7,537,878
16 Consultancy Income(net)		507,856	8,848,668
Consultancy Income			
Consultancy -Training		1,374,356	2,306,020
Consultancy -Curriculum		432,400	2,482,328
Consultancy -Others			121,450
Consultancy -Research			368,000
Consultancy-TEDP Project		614,164	7,326,600
Consultancy-SEMP Project			877,035
-		2,420,920	13,481,432
Consultancy Expenditure			
Consultancy Training Expenditure		619,433	1,104,570
Consultancy Curriculum Devel.Expenditure		80,000	286,353
Technical Education Development Project		1,161,605	2,698,178
Consultancy - SEMP			504,036
Others		27,000	19,863
Total Consultancy Expenditure		1,888,038	3,222,077
Consultancy - Research		25,025	19,764
		25,025	19,764
Total Consultancy Expenditure		1,913,063	4,632,764

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
17 Other Income			
Rent income - Staff Quarters		286,377	715,791
Rent income - Hostel		200,400	650,225
Hire of Halls and Equipment		21,400	96,406
Loan Interest		94,447	259,471
Recovery of Telephone Charges		4,385	20,905
Recovery of Water Charges			-
Recovery of Losses		27,725	174,051
Recovery of Electricity		7,418	7,598
Conversation Fees			-
Transport		3,250	17,800
Sundries		123,022	391,881
		768,424	2,334,128
18 Surplus/(Deficit) from LRUC & LRDC			
LRUC Income		734,966	5,667,955
LRDC Income		920,430	2,192,197
Less:- LRUC payments		(3,181,553)	(4,946,140)
Less:- LRDC payments		-	(1,305,355)
		(1,526,157)	1,608,657
19 Personal Emoluments			
Salaries and Wages		6,652,363	34,344,318
Cost of Living		1,474,189	7,350,264
E.P.F. Contributions		978,784	5,002,879
E.T.F. Contributions		240,602	1,247,288
Other Allowances		68,700	271,720
Overtime		271,239	1,204,617
Holiday Payments		3,378	68,865
Allowances - Governing Council		8,000	22,000
E.T.F. Surcharge			-
Academic Allowance		315,956	127,396
Entertainment Allowance		20,297	47,359
		10,033,507	49,686,706
20 Utility and other services			
Rate and Taxes		2,252	78,241
Electricity		1,010,813	5,031,540
Water		771,378	1,359,525
Telephone Charges and rentals		372,300	1,579,870
Postage			51,810
Janitorial Service		471,030	703,350
Security Service		131,370	657,413
Advertising (Administration)		54,280	526,275
Audit fee			100,000
Others		60,437	499,047
		2,873,860	10,587,071

For the period of 12/10/2009 to 31/12/2009		2009.12.31 Rs.	2009.10.12 Rs.
21 Staff development and welfare			
First aid			852
Canteen Facilities	743		252,633
Staff Training	77,290		244,555
Cost of Uniforms	18,348		-
Functions	18,099		113,250
Others	7,573		156,752
	122,052		768,042
22 Transportation			
Fuel and Lubricants	241,321		1,314,717
Repairs and Maintenance	526,416		848,584
Tyres and Batteries	66,100		12,700
License and Insurance Charges	38,386		257,811
#REF!	120,970		682,110
Others	19,390		36,136
	1,012,583		3,152,058
23 Repairs and maintenance of assets			
Buildings	888,202		2,922,606
Furniture and Fittings			182,127
Office Equipment	221,635		670,675
Computers	13,590		268,811
Teaching Equipment	53,070		264,130
Others	112,001		995,539
Books	-		-
	1,288,498		5,303,887
24 Supply and requisites			
Stationery Administration	234,228		1,023,271
Printing - Administration	294,100		287,075
Consum. - Administration	184,534		654,472
Consum. - Academic	20,270		156,235
Others	32,287		129,546
Printing -Academic & Evaluation			161,347
	765,419		2,411,947
25 Library service			
News Papers	18,140		194,084
Periodicals	16,110		4,315
Others			85
	34,250		198,484

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
26 Academic, training and evaluation			
Lecture Fees		1,172,677	3,384,474
Curriculum Meetings		1,679,767	1,075,348
Meals to Participants		50,641	133,778
Functions Inauguration			3,113,173
Award Ceremony			68,748
Advertisements and Publicity			700,745
Others		16,870	579,017
Payment to resources person		113,930	93,294
Allowance to participants			41,500
Study tours /Field Visits		179,895	69,945
Evaluation /Examination			42,800
Hire of Halls and Equipment's			-
Industrial Training		14,000	
		3,227,778	9,302,822
27 Publication and Information Service			
Payment to Writers			31,280
Printing		229,120	140,520
Advertising			203,640
Others		31,689	203,640
Exhibition		46,655	629,559
		307,464	1,004,999
28 Financial charges			
Bank Charges		17,485	37,846
Insurance Charges			-
Stamps for receipts			6,622
		17,485	44,468
29 Travelling			
Local		40,759	81,468
Foreign		258,156	1,278,084
		298,915	1,359,552
30 Depreciation - Acqui. of Fixed Assets			
Buildings		274,116	928,618
Motor Vehicle		542,448	2,061,302
Computers		649,954	1,708,663
Furniture and Fittings		263,116	990,774
Office Equipment		139,496	528,587
Teaching Equipment's		587,790	2,233,601
Books		77,464	1,054,365
Plant & Machinery		297,568	1,130,757
Other Assets		166,542	631,337
		3,198,493	11,268,005

For the period of 12/10/2009 to 31/12/2009		31.12.2009 Rs.	11.10.2009 Rs.
Depreciation -Rehabilitation. of Fixed Assets			
Buildings		421,095	1,599,543
Motor Vehicles		27,324	103,830
Computers		14,889	56,578
Office Equipment		1,585	6,025
Plant & Machinery		12,780	48,564
Other Assets		11,140	29,066
Teaching Equipment's		80,787	306,990
Boundary of Walls		9,109	34,615
Books		4,688	17,813
		583,397	2,203,024
Total Depreciation for the period		3,781,890	13,471,029
31 Prior period adjustment			
Course Fees		1,445,046	-
Lecturer Fees		-	563
Deposit Payable - Miscellaneous		-	-
News papers		-	-
Electricity		-	-
Water		-	-
Telephone		-	-
Postage		-	-
Transpiration-Repair and maintenance		-	-
Janitorial Services		-	-
Accrued Expenses		-	-
Receivable Income - Consultancy Curriculum Development		-	-
Other Income Recovery of Losses		-	45,141
Distress Loans		-	(600)
Festival Advance		-	-
Loan Income		-	-
Utility and other services		-	-
Transportation - Others		-	-
Rate and Taxes		-	168,150
Furniture & Fittings		-	-
In country training Income		-	1,005,422
Adjustment in Respect of Previous Year		-	-
Adjustment in NITE Accumulated Fund		-	972,015)
CBT Curriculum Development Overhead		-	-
Provision for gratuity		-	-
Total		1,445,046	

32 Bad Debtors			
	LRUC Reimbursement	1,456,827	
	LRDC Reimbursement	3,235,790	
	SDP Reimbursement	276,858	
Total		4,969,475	-



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වෘත්තීය තාක්ෂණ විශ්ව විද්‍යාලය

වෘත්තීය තාක්ෂණ විශ්ව විද්‍යාලයේ 2009 ඔක්තෝබර් 12 සිට දෙසැම්බර් 31 දිනෙන් අවසන්වූ කාලපරිච්ඡේදය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳ 2008 අංක 31 දරන වෘත්තීය තාක්ෂණ විශ්ව විද්‍යාල පනතේ 47(2) වගන්තිය ප්‍රකාර විගණකාධිපති වාර්තාව

මගේ සමාංක හා 2011 මාර්තු 07 දිනැති ලිපියට යොමුවේ.

02. ඉහත සඳහන් මාගේ වාර්තාවේ ඉංග්‍රීසි අනුවාදය මේ සමඟ එවමි.

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එච්.ඊ.එස්. සමරවීර
වැඩබලන විගණකාධිපති

- පිටපත් :-
1. ලේකම් - මුදල් හා ක්‍රමසම්පාදන අමාත්‍යාංශය
 2. ලේකම් - යොවන කටයුතු හා නිපුණතා සංවර්ධන අමාත්‍යාංශය



The Vice Chancellor
University of Vocational Technology

Report of the Auditor General on the Financial Statements of the University of Vocational Technology for the Period from 12 October to 31 December 2009 in terms of Section 47(2) of the University of Vocational Technology Act, No. 31 of 2008.

The audit of financial statements of the University of Vocational Technology for the period from 12 October to 31 December 2009 was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13(1) of the Finance Act, No. 38 of 1971 and Section 47(2) of the University of Vocational Technology Act, No. 31 of 2008.

1:2 Conversion to University Status

The National Institute of Technical Education of Sri Lanka established under the National Institute of Technical Education of Sri Lanka Act, No. 59 of 1998 had been converted to the University of Vocational Technology with effect from 12 October 2009 by the University of Vocational Technology Act, No. 31 of 2008. Accordingly, the accounts of the University of Vocational Technology from 12 October 2009 have been furnished.

1:3 Responsibility of the Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Generally Accepted Accounting principles. This responsibility includes; designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

1:4 Scope of Audit and Basis of Opinion

My responsibility is to express an opinion on these financial statements based on my audit. Audit opinion, comments and findings in this report are based on review of the financial statements presented to audit and substantive tests of samples of transactions. The scope and extent of such review and tests were such as to enable as wide an audit coverage as possible within the limitations of staff, other resources and time available to me. The audit was carried out in accordance with Sri Lanka Auditing Standards to obtain reasonable assurance as to whether the financial statements are free from material misstatements. The audit includes the examination on a test basis of evidence supporting the amounts and disclosures in financial statements and assessment of accounting policies used and significant estimates made by the management in the preparation of financial statements as well as evaluating their overall presentation. I have obtained sufficient information and explanations which to the best of my knowledge and belief were necessary for the purpose of my audit. I therefore believe that my audit provides a reasonable basis for my opinion. Sub-sections (3) and (4) of the Section 13 of the Finance Act, No.38 of 1971 give discretionary powers to the Auditor General to determine the scope and extent of the Audit.

2. Financial Statements

2:1 Opinion

So far as appears from my examination and to the best of information and according to the explanations given to me, I am of opinion that the University of Vocational Technology had maintained proper accounting records for the period from 12 October to 31 December 2009 and except for the effects on the financial statements of the matters referred to in paragraph 2:2 of this report, the financial statements have been prepared in accordance with the Generally Accepted Accounting principles and give a true and fair view of the state of affairs of the University of Vocational Technology as at 12 October to 31 December 2009 and the financial results of its operation and cash flows for the period then ended.

2:2 Comments on Financial Statements
-----**2:2:1 Presentation of Financial Statements**

- (a) According to the Treasury Circular No. 01/2004 of 24 February 2004 the financial statements of Public Corporations should be furnished before 28 February of the year following. Nevertheless, the draft financial statements of the institution for the period under review had been presented only on 30 September 2010.
- (b) A report containing the accounting deficiencies amounting to Rs.5,391,473 revealed at the test checks of the draft financial statements presented on 30 September 2010 was brought to the notice of the Vice Chancellor of the institution on 29 November 2010. The revised accounts had been presented on 13 January 2011 after the rectification of those deficiencies.

2:2:2 Debtors and Balances Receivable

Three debtors and receivable balances valued at Rs.4,969,474 brought forward from the year 2006 had been eliminated from the accounts without authority.

2:2:3 Lack of Evidence for Audit

The balance of advances as at 31 December 2009 amounting to Rs.422,959 could not be satisfactorily vouched due to the non-rendition of the detailed schedule thereon to audit.

2:2:4 Non-compliance with Laws, Rules, Regulations and Management Decisions

Payments amounting to Rs.125,290 made by the institution in 2 instances had been delayed contrary to the Employees' Provident Fund Act, No. 15 of 1958.

3. Financial and Operating Review

3:1 Financial Review

3:1:1 Financial Results

According to the financial statements presented, the working of the institution for the period from 12 October to 31 December 2009 before taking into account the Government grant for recurrent expenditure amounted to a deficit of Rs.25,164,826. The deficit after taking into account the Government grant of Rs.19,900,000 received during the period under review for recurrent expenditure amounted to Rs.5,264,826.

3:1:2 Operating Review

Procurement of an Official Residence on Rent

Eventhough a sum of Rs. 525,000 had been paid for the procurement of an official residence on rent, an agreement containing conditions not included in the notice calling for quotations had been entered into.

3:1:3 Transactions not Supported by Adequate Authority

Eventhough obtaining overdrafts on any Government Bank account is prohibited, the existence of an overdraft of Rs. 385,228 in the Bank account with the People's Bank was observed.

3:1:4 Approved Cadre

Eventhough the number of posts of Assistant Bursars approved by the Department of Management Services was only two, three persons had been appointed to that post.

3:1:5 Operating Inefficiencies

Eventhough Section 69(2) of the University of Vocational Technology Act, No. 31 of 2008 required the taking over of the assets of the National Institute of Technical Education of Sri Lanka valued at Rs. 97,816,095 by the University of Vocational Technology, such takeover had not been effected up to the date of this report.

4. Systems and Controls

Deficiencies observed during the course of audit were brought to the notice of the Vice Chancellor of the University from time to time. Special attention is needed in respect of the following areas of control.

- (a) Presentation of Financial Statements
- (b) Fixed Assets
- (c) Contracts
- (d) Gratuities
- (e) Library
- (f) Advances

H.A.S. Samaraweera
Acting Auditor General

-/dk.

Corrective Measures:

Corrective measures taken to remedy deficiencies indicated in Auditor General's Report in terms of Section 47(2) of the University of Vocational Technology act, No.31 of 2008.

2.2.1 Presentation of Financial Statements

- (a) Action has been taken to submit Financial Statements on time as stipulated by Treasury Circular No. 01/2004 of 24 February 2004. Financial Statements of 2010 were submitted to the Auditor General on the 25th February 2011.

2.2.2 Debtors & Balance Receivable

Debtors & receivable has been written back in the accounts

2.2.3 Lack of Evidence for Audit

Schedule for the advances given has now been prepared & maintained properly

2.2.4 Non-compliance with Laws, Rules, Regulations & Management Decisions

EPF Payments are regularly made to the EPF Board before the date specified in the Act. No 15 of 1958 by now.

3.1.1 Financial Results

Action has been taken to minimize the deficit

3.1.2 Procurement of an official Residence on Rent

This has been rectified as at present

3.1.3 Transactions not Supported by Adequate Authority

Action has been taken to avoid repetition of such incidents

3.1.4 Approved Cadre

Action has been taken to obtain MSD approval

3.1.5 Operating inefficiencies

Assessment is being done by the Valuation Department and these assets will be taken over by the University as soon as the final valuation report is received.